Regular Board of Education Meeting

August 24, 2026 5:00 PM
Robert J. Smallridge School Administration Building

I. **Call to Order**

II. **Pledge of Allegiance and Presentation of Colors**

III. **School Program by Glenwood Elementary School**

IV. **Approval of Agenda**

V. **Special Reports/Presentations**

- A. Patricia Ann and James Frank Wilson Willow Brook School Fund for Excellence
- B. Good News

VI. **Public Forum**

VII. **Consent Agenda**

- A. Board Minutes 07-27-26
- B. 2026-2027 Oak Ridge Schools Sick Leave Bank Board of Trustees
- C. JMS 7th and 8th Grade Orchestra Field Trip to Charlotte, NC
- D. JMS Wilderness Connections Field Trip to Oneida, TN
- E. ORHS Band, Choir, and Orchestra Field Trip to Nashville, TN
- F. ORHS Cross Country Team Field Trip to Mechanicsville, VA
- G. ORHS Choir Field Trip to Johnson City, TN
- H. ORHS Band Field Trip to Gatlinburg, TN
- I. ORHS Baseball Field Trip to Hoover, AL
- J. ORHS Baseball Field Trip to Murfreesboro, TN

VIII. **Items for Action**

- A. FY27 Preschool Development Grant
- B. FY27 Preschool Voluntary Pre-K Grant
- C. FY27 Lottery for Education: Afterschool Programs (LEAPS) Grant
- D. FY27 21st Century Community Learning Center (CCLC) Grant
- E. FY27-28 Transition School to Work (TSW) Grant Extension
- F. Emergency Replacement of Woodland Elementary's Intercom System
- G. Purchase of Snap-On Tool Kits
- H. ORHS New Club Rock Musicians of ORHS

IX. **Items for Information**

- A. Legislative Update
- B. (HOLD-JVD) Financial Report - July 2026

X. **Items for Discussion**

XI. **Old Business**

XII. **New Business**

XIII. **Communications**

XIV. **Adjournment**

Good News August 24, 2026

Willow Brook

Willow Brook staff had a fantastic time at the Smokies baseball game on July 29. A special thank you to our PTO for organizing this wonderful opportunity for staff to relax, connect, and enjoy time together.

Two Willow Brook teachers will lead students on hikes throughout the school year as part of the Innovation Explorers program. Students will explore the outdoors while making meaningful connections to science standards through hands-on learning experiences. We are excited to provide this unique learning opportunity for our students.

As we kicked off the school year, several Willow Brook events saw strong attendance. From Meet the Teacher to Kindergarten Open House, it has been exciting to see so many students and families engaged and represented in our school community.

Woodland

Woodland Elementary has been awarded the Tennessee Lottery for Education Afterschool Programs (LEAPs) Grant. The grant will support engaging before and after-school opportunities for nearly 90 students participating in 13 programs, including art, library, Spanish, tutoring, origami, and fitness. We look forward to the learning, creativity, and enrichment these programs will provide throughout the year.

Robertsville

Dr. Julie Kinder-McMillan, an 8th-grade social studies teacher, represented Tennessee at two prestigious summer teacher institutes: the Bob and Marion Wilson Teacher Institute at Colonial Williamsburg and the George Washington Teacher Institute at Mount Vernon. Acceptance into these highly competitive programs includes a fully funded scholarship.

More than 200 fifth-grade students, along with new sixth, seventh, and eighth-grade students, were inducted into the RMS House System. The House System promotes community, character, leadership, and school spirit while helping students build connections across grade levels.

Oak Ridge High School

Thirteen ORHS FCCLA students, led by advisor Bev Sparks, competed at the FCCLA National Leadership Conference in Washington, D.C., earning impressive national recognition. Students received one Top 5 national finish, three Gold medals, two Bronze medals, and seven Silver medals in their competitive events.

OAK RIDGE SCHOOLS

2026-2027 SICK LEAVE BANK BOARD OF TRUSTEES

BRUCE BORCHERS	Superintendent of Schools (Chairman)	
LAURA MCLEAN	Board Chairman	
ERIN WEBB	Board Member	Term Expires 2027
TAMARA JONES	Human Resources	Term Expires 2029
DR. TIFFANY COLLINS	OREA (WILLOW BROOK)	Term Expires 2029
NICOLE FOSTER	OREA (JEFFERSON)	Term Expires 2029

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: JEFFERSON Date: 7/21/26

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: 7TH & 8TH GRADE ORCHESTRAS

Educational Activity: INCENTIVE TRIP

Destination: CAROWINDS 14523 Carowinds Blvd Charlotte, NC

Purpose of Trip: INCENTIVE TRIP

Departure Date: 5/15/27 Departure Time: 6:00AM

Return Date: 5/16/27 Return Time: 12:00AM

Mode of Transportation: COACH BUS

First Student Transportation Contractor School System Van Air Travel

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver:

Driver's License Verified by: Attach copy of driver's license

Transportation Contractor: PRIORITY COACH Phone #: 865 556 8509

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s:

Hotel/Motel Name:

Address:

City: State: Zip:

Phone: Contact Person:

Number of Nights: Hotel Rating:

Name of School Sponsor/Date: ERIN BRAY

Signature of School Sponsor: [signature] Cell #: 716 931 3234

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15

4 yr olds 1:6

# of Students: 40 # of Adults: 8 Chaperone/Student Ratio: 1:5

1:12

Professional Staff Chaperone(s)

1. Name: ERIN BRAY Cell #: 716 931 3234
2. Name: TBD Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Other Chaperone(s):

1. Name: TBD Cell #: ______
2. Name: ______ Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Field Trips which exceed $25,000, involve out of the country travel, out of state travel or overnight stay require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

No Cost Paid by Students Paid by School Paid by School System

Substitute Required Acct to be charged for Substitute ______

$ 184.00 Per Student TOTAL TRIP AMOUNT: $ 6198.80

Provisions for those students unable to pay: THIS IS NOT A REQUIRED TRIP. THE SCHOOL, DISTRICT, AND PROGRAM WILL NOT COVER ANY COSTS.

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

AMUSEMENT PARK, CROWDS. STUDENTS WILL BE WELL-SUPERVISED

Staff Member: Erin Bray Date: 7/21/26

Athletic Director: ______________________ Date: __________

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: __________

Athletic Director Signature: ______________________

Date: ______________________

Principal's Action: Approved: Disapproved:

Principal's Signature: ______________________ Date: 7/22/26

Superintendent or Designee's Action: Approved: Disapproved:

Superintendent or Designee's Signature: ______________________ Date: __________

Board Approval Date: ______________________

Updated 07/31/2024

Field Trip Permission Form

JMS 7th and 8th Grade Orchestra will take a trip to Carowinds in Charlotte, NC by coach bus the purpose of: incentive trip

Date: 5/15/27 Expected number of Participants: 40

Time: 6:00am-12:00am Expected number of chaperones: 8

Erin Bray
(Teacher/Sponsor of Trip)

Principal 7/22/26

Fee: $184—includes admission to park, one meal and drink in the park, and cost of the coach bus

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Parent: Please separate this form and return with the fee to Ms. Bray by Friday, February 26, 2027.

My child, ______________________________ has my permission to go on the Oak Ridge Schools field trip as described above. She/he will abide by the rules of Oak Ridge Schools and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that Oak Ridge School system will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

______________________ ______________________ __________

Parent/guardian Name (printed) Parent/Guardian signature Date

Please provide two emergency contact phone numbers:

______________________________ ______________________________

Name/Relationship Number

______________________________ ______________________________

Name/Relationship Number

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: Jefferson Middle Date: 7/28/26

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Wilderness Connections

Educational Activity: Backpacking Field Trip

Destination: Big South Fork Nat'l River & Recreation Area

Purpose of Trip: Learn regional human & natural history

Departure Date: 10/28/26 Departure Time: 1:15 p.m.

Return Date: 10/30/26 Return Time: 3:15 p.m.

Mode of Transportation: School Bus

First Student Transportation Contractor School System Van Air Travel

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver:

Driver's License Verified by: Attach copy of driver's license

Transportation Contractor: Parker Transport Phone #: 865-518-3415

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies) ($795.00)

Air Travel Flight #'s:

Hotel/Motel Name: Camping in the BSF park

Address: 4564 Leatherwood Rd

City: Oneida State: TN Zip: 37841

Phone: 423-286-7275 Contact Person: Jordan Gibbs

Number of Nights: 2 Hotel Rating: N/A

Name of School Sponsor/Date: John Beard / 7/28/26

Signature of School Sponsor: John Beard Cell #: 865-311-1887

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15

4 yr olds 1:6

# of Students: 16 # of Adults: 4 Chaperone/Student Ratio: 1:4

Professional Staff Chaperone(s)

1. Name: John Beard Cell #: 865-314-1887
2. Name: Scott Linn Cell #: 865-661-9458
3. Name: Lauren Estep Cell #: 865-307-1557
4. Name: Cassidy Coffman Cell #: 757-642-3187

Other Chaperone(s):

1. Name: ______ Cell #: ______
2. Name: ______ Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Field Trips which exceed $25,000, involve out of the country travel, out of state travel or overnight stay require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

No Cost Paid by Students Paid by School Paid by School System

Substitute Required Acct to be charged for Substitute Jefferson

$ 75.00 Per Student TOTAL TRIP AMOUNT: $ 1050.00

Provisions for those students unable to pay: Scholarship fund in the Wilderness Connections account.

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

n/a

Staff Member: ______________________________ Date: ______________

Athletic Director: ______________________________ Date: ______________

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: ______________

Athletic Director Signature: n/a

Date: ______________

Principal's Action: Approved: Disapproved:

Principal's Signature: [signature] Date: 7/29/24

Superintendent or Designee's Action: Approved: Disapproved:

Superintendent or Designee's Signature: ______________ Date: ______________

Board Approval Date: ______________

Updated 07/31/2024

Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: Wilderness Connections

Destination: Big South Fork Nat'l River & Recreation Area

Mode of Transportation: school bus   Purpose: wilderness exploration and learning

Date: 10/28/26   Time: 1:15 p.m.   to   Date: 10/30/26   Time: 3:15 p.m.

Expected Number of Participants: 16   Expected Number of Chaperones: 4

Teacher/Sponsor of Trip: John Beard

Principal Signature: [illegible]   Date: 7/29/24

Fee Requested (if any)*

*In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to : ______________________ by: ____________
(Teacher) (Date)

My child ______________________________ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

____
Parent/Guardian (printed)

______________________________   ______________
Parent/Guardian (signature)   **Date**

Please provide 2 Emergency Contact Phone Numbers

______________________________   ______________
Name/Relationship   **Number**

______________________________   ______________
Name/Relationship   **Number**

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: ORHS **Date:** 7-21-26

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Choir, Band and Orchestra

Educational Activity: Students participating in state music honor ensembles

Destination: Opryland Hotel Nashville Tn

Purpose of Trip: Singing and playing in All State Ensembles

Departure Date: 1-13-27 **Departure Time:** 2:00pm

Return Date: 1-16-27 **Return Time:** 7:00pm

Mode of Transportation: School Vans or Bus or Transportation provider (depending on number of students

First Student ☑ **Transportation Contractor** ☑ **School System Van** ☑ **Air Travel** ☐

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: Amanda Ragan, Michael Spirko, Sean Rutherford., Carlos Hernandez

Driver's License Verified by: ______ **Attach copy of driver's license**

Transportation Contractor: ______ **Phone #:** ______

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: ______ ______ ______ ______ ______

Hotel/Motel Name: Opryland Hotel

Address: 2800 Opryland Dr.

City: Nashville **State:** TN **Zip:** 37214

Phone: 1-615-909-3593 **Contact Person:** TBD

Number of Nights: 3 **Hotel Rating:** 4 star

Name of School Sponsor/Date: Amanda Ragan, Michael Spirko, Carlos Hernandez, Sean Rutherford7-21-26

Signature of School Sponsor: Amanda Ragan **Cell #:** 865-201-6867

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15

4 yr olds 1:6

# of Students: TBD # of Adults: 5 Chaperone/Student Ratio: 1/10

Professional Staff Chaperone(s)

1. Name: Amanda Ragan Cell #: 865-201-6867
2. Name: Michael Spirko Cell #: 865-323-3228
3. Name: Carlos Hernandez Cell #: 787-367-5823
4. Name: Sean Rutherford Cell #: 865-310-5097

Other Chaperone(s):

1. Name: Liz Ragan Cell #: 865-719-5234
2. Name: ____________ Cell #: ____________
3. Name: ____________ Cell #: ____________
4. Name: ____________ Cell #: ____________

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1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

☐ No Cost ☑ Paid by Students ☐ Paid by School ☐ Paid by School System

Substitute Required **Acct to be charged for Substitute** ____________

$150.00 **Per Student** **TOTAL TRIP AMOUNT:** $TBD

Provisions for those students unable to pay:
Funraising and donations

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

Staff Member: Amanda Pagan **Date:** 7-21-26

Athletic Director: ______ **Date:** ______

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: ______

Athletic Director Signature: ______

Date: ______

Principal's Action: ☑ Approved: ☐ Disapproved:

Principal's Signature: [signature] Date: 7/29/26

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: ______ Date: ______

Board Approval Date (if required): ______

Updated 11/14/2022

Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: ORHS Choir, Band and Orchestra

Destination: Opryland Hotel Nashville TN

Mode of Transportation: School vans or bus Purpose: Paricipating in State Honor Ensembles

Date: 1 /13 /27 Time: 2:00pm to Date: 1- /16 /27 Time: 7:00 pm

Expected Number of Participants: TBD Expected Number of Chaperones: 5

Teacher/Sponsor of Trip: Amanda Ragan, Michael Spirko,Sean Rutherford, Carlo Hernandez

Principal Signature: [signature] Date: 7/29/26

Fee Requested (if any)*

*In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to : ______________ by: ______________
(Teacher) (Date)

My child ______________________ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

____
Parent/Guardian (printed)

______________________ ______________
Parent/Guardian (signature) **Date**

Please provide 2 Emergency Contact Phone Numbers

______________________ ______________
Name/Relationship **Number**

______________________ ______________
Name/Relationship **Number**

Itinerary for All State Weekend

2:oo pm Leave ORHS

3:30 pm Arrive Opryland Hotel

From this time forward the students will be on Opryland property for rehearsals and concerts.

16 Jan.

6:00pm Leave for ORHS

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: *Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.*

School: Oak Ridge High School **Date:** 7/21/2026

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Cross Country

Educational Activity: N/A

Destination: Mechanicsville, VA

Purpose of Trip: Cross Country competition

Departure Date: 10/16/26 **Departure Time:** 7:00 AM

Return Date: 10/17/26 **Return Time:** 6:00 PM

Mode of Transportation: Bus

First Student ☐ **Transportation Contractor** ☑ **School System Van** ☐ **Air Travel** ☐

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: N/A

Driver's License Verified by: N/A **Attach copy of driver's license**

Transportation Contractor: Rocky Top Tours **Phone #:** 865 970-3474

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: N/A N/A N/A N/A N/A

Hotel/Motel Name: Hampton Inn & Suites Richmond/Virginia Center

Address: 1101 Technology Park Drive

City: Glen Allen **State:** VA **Zip:** 23059

Phone: (804) 261-2266 **Contact Person:**

Number of Nights: 1 **Hotel Rating:** 3 star rating

Name of School Sponsor/Date: Ed Wright/7/21/2026

Signature of School Sponsor: Thomas E. Wright Digitally signed by Thomas E. Wright Date: 2026.07.21 10:21:37 -04'00' **Cell #:** 865 686-2899

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 *K-2nd 1:6* *3rd-4th 1:10* *5th-8th 1:12* *9th-12th 1:15*
4 yr olds 1:6

# of Students: 40 # of Adults: 3 Chaperone/Student Ratio: 1:13

Professional Staff Chaperone(s)

1. Name: Ed Wright Cell #: 865 686-2899
2. Name: Tom Sauer Cell #: 843 345-6614
3. Name: Kate Zander Cell #: 423 231-2622
4. Name: ______ Cell #: ______

Other Chaperone(s):

1. Name: ______ Cell #: ______
2. Name: ______ Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Field Trips which exceed $25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

☐ No Cost ☑ Paid by Students ☐ Paid by School ☐ Paid by School System

Substitute Required **Acct to be charged for Substitute** ______

$150 **Per Student** **TOTAL TRIP AMOUNT:** $5,000

Provisions for those students unable to pay:

Boosters will cover any costs

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

None

Staff Member: Thomas E. Wright Digitally signed by Thomas E. Wright Date: 2026.07.21 10:23:20 -04'00' **Date:** 7/21/2026

Athletic Director: ______________________ **Date:** ____________

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: 2

Athletic Director Signature: Joe G[illegible]

Date: 7/23/26

Principal's Action: ☑ Approved: ☐ Disapproved:

Principal's Signature: [illegible] Date: 7-21-26

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: ______________________ Date: ____________

Board Approval Date (if required): ______________________

Updated 11/14/2022

VA XC SHOWCASE

Mechanicsville, VA – October 16-17, 2026

Friday, October 16th

7:00 AM	Leave ORHS – you are excused for the whole day
11:00 AM	Lunch in Roanoke
3:00-4:30 PM	Run at Pole Green Park in Mechanicsville, VA
5:00 PM	Check in at hotel – Hampton Inn & Suites Richmond/Virginia Center
6:00 PM	Leave hotel for dinner
6:30 PM	Dinner @ Olive Garden in Richmond, VA
8:30 PM	Meet to get race numbers and talk about plan for Saturday
10:00 PM	In rooms/Lights out

Saturday, October 17th

6:00 AM	Wake up and eat breakfast
7:00 AM	Check out of hotel/leave for the course
7:30 AM	Arrive at Pole Green Park
9:30 AM	Varsity Girls 5K
10:00 AM	Varsity Boys 5K
10:30 AM	Boys JV 5K
11:00 AM	Girls JV 5K

****Top 3 teams and top 25 individuals receive awards for each race****

1:00 PM	Leave Pole Green Park
1:30 PM	Eat in Mechanicsville @ Chick fil-A
9:00 PM	Arrive back at ORHS

****All times are tentative and subject to change**

Meet location

Pole Green Park

8996 Pole Green Park Lane

Mechanicsville, VA 23116

<u>Transportation</u>

Rocky Top Tours

<u>Hotel information</u>

Hampton Inn and Suites Richmond/Virginia Center

1101 Technology Park Drive

Glen Allen, VA 23059

<u>Meal location for dinner on Fri., October 16, 2026</u>

Olive Garden

7113 W Broad Street

Richmond, VA 23294

What you will need to bring:

- Jersey top and shorts (boys) or compression shorts (girls)
- Team Shirt
- Hoody or Fleece – will hand out this week
- Varsity Camo Shirt (Varsity runners) – will hand out this week
- Training shoes
- Spikes (if you have them)
- Extra running clothes for Friday (we will run the course on Friday before going to the hotel).
- Extra shoes (just in case the course is wet and muddy).
- Trash bag for wet clothes (in case of wet weather).
- Money for lunch on Friday and lunch on Saturday. We will take care of dinner on Friday and breakfast on Saturday provided by hotel.

- Clothes for going to dinner on Friday night at Olive Garden. You must dress appropriately.
- Clothes for changing on Saturday (in case of wet weather).
- Movies – if there is a certain movie that you want to watch, bring it and we might watch it.
- Blanket/pillow (optional – if you get cold easily, may want them for the bus).

Rules:

- **Absolutely no boys in girls' rooms or girls in boys' rooms at the hotel!**
- **Absolutely no stealing of items from the mall, hotel, or race venue – this has happened before and we had to leave someone in police custody. Please pay for whatever you want to get!**
- **No horseplay in the hotel, on the bus, or at the course – BE SMART! We are going to compete and accomplish some things on this trip. Please don't ruin it by doing something and getting hurt before you think! We can have fun without acting silly.**
- **YOU ARE REPRESENTING OAK RIDGE HIGH SCHOOL, IN PARTICULAR, OAK RIDGE CROSS COUNTRY. YOUR ACTIONS ARE A REFLECTION OF YOUR PARENTS, YOUR SCHOOL, AND YOUR COACHES. PLEASE MAKE US PROUD!**
- **HAVE FUN AND BEAT SOME PEOPLE!**

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: Oak Ridge High School **Date:** 7-29-26

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: ORHS Choir

Educational Activity: Participating with students all over East Tn

Destination: ETSU Johnson City Tn

Purpose of Trip: Singing with Tn All East Choir

Departure Date: 11-19-26 **Departure Time:** 2:00pm

Return Date: 11-21-26 **Return Time:** 8:00pm

Mode of Transportation: School Van or Bus

First Student ☑ **Transportation Contractor** ☐ **School System Van** ☑ **Air Travel** ☐

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: Amanda Ragan

Driver's License Verified by: ______ **Attach copy of driver's license**

Transportation Contractor: First Student or School Van **Phone #:** 865-425-3191

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: ______ ______ ______ ______ ______

Hotel/Motel Name: Holiday Inn

Address: 101 W Springbrook Dr

City: Johnson City **State:** Tn **Zip:** 37604

Phone: 833-372-3406 **Contact Person:** tbd

Number of Nights: 2 **Hotel Rating:** 3 star

Name of School Sponsor/Date: Amanda Ragan

Signature of School Sponsor: Amanda Ragan **Cell #:** 865-201-6867

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 *K-2nd 1:6* *3rd-4th 1:10* *5th-8th 1:12* *9th-12th 1:15*
4 yr olds 1:6

# of Students: TBD # of Adults: 2 Chaperone/Student Ratio: 1/10

Professional Staff Chaperone(s)

1. Name: Amanda Ragan Cell #: 865-201-6867
2. Name: ______ Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Other Chaperone(s):

1. Name: Liz Ragan Cell #: 865-719-5234
2. Name: ______ Cell #: ______
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Field Trips which exceed $25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

☐ No Cost ☑ Paid by Students ☐ Paid by School ☐ Paid by School System

Substitute Required Acct to be charged for Substitute ______

$100.00 Per Student TOTAL TRIP AMOUNT: $TBD

Provisions for those students unable to pay: Fundraising and donations

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

Staff Member: ______________________________ Date: ______________

Athletic Director: ______________________________ Date: ______________

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: ______________

Athletic Director Signature: ______________________________

Date: ______________________________

Principal's Action: ☑ Approved: ☐ Disapproved:

Principal's Signature: ______________________________ Date: 7/29/26

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: ______________________________ Date: ______________

Board Approval Date (if required): ______________________________

Updated 11/14/2022

Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: ORHS Choirs

Destination: ETSU Johnson City Tn

Mode of Transportation: School van or bus Purpose: Singing with All East

Date: 11 / 19 / 26 Time: 2:00pm to Date: 11 / 21 / 26 Time: 8:00pm

Expected Number of Participants: TBD Expected Number of Chaperones: 2

Teacher/Sponsor of Trip: Amanda Ragan Amanda Ragan

Principal Signature: Jennifer Mullins Date: 1/29/26

Fee Requested (If any)*

*In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to : ______________________ **by:** ____________
(Teacher) **(Date)**

My child ______________________ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

____
Parent/Guardian (printed)

______________________ ______________
Parent/Guardian (signature) **Date**

Please provide 2 Emergency Contact Phone Numbers

______________________ ______________
Name/Relationship **Number**

______________________ ______________
Name/Relationship **Number**

Itinerary for All East

Thursday Nov. 19

2:00pm Leave ORHS

3:30 pm Arrive Hotel

5:00 pm Eat Dinner

7-9pm Rehearsal

9:00 pm Back to Hotel

Friday Nov. 20

7:30 Breakfast Hotel

9-12 Rehearsal at ETSU

12-2:00 Lunch

2-5:00 Rehearsal

5-6:00 Dinner

7-9:00 Movie and back to hotel

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: *Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.*

School: OAK RIDGE HIGH SCHOOL **Date:** 7/28/26

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: ORHS BAND/ ORCHESTRA- SELECTED STUDENTS

Educational Activity: ETSBOA ALL EAST SENIOR CLINIC

Destination: GATLINBURG, TN

Purpose of Trip: STUDENTS WILL PARTICIPATE IN HONORS CLINIC BANDS- DIRECTORS ATTEND WORKSHOPS/HELP BANDS

Departure Date: 2/4/27 **Departure Time:** 12:00 PM

Return Date: 2/6/27 **Return Time:** ~7:30 PM

Mode of Transportation: BUS UP/PARENTS BACK/VANS AT EVENT TO TRANSPORT STUDENTS IN CITY

First Student ☐ **Transportation Contractor** ☑ **School System Van** ☐ **Air Travel** ☐

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver:

Driver's License Verified by: **Attach copy of driver's license**

Transportation Contractor: CLAXTON BUS/SEXTON AUTOMOTIVE **Phone #:** 865.945.3074865.272.3223

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s:

Hotel/Motel Name: PARK VISTA

Address: 705 CHEROKEE RD

City: GATLINBURG **State:** TN **Zip:** 37738

Phone: 615.889.1000 **Contact Person:**

Number of Nights: 2 **Hotel Rating:** 3

Name of School Sponsor/Date: MICHAEL SPIRKO 7/28/26

Signature of School Sponsor: [signature] **Cell #:** 865.323.3228

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4	*K-2nd 1:6*	*3rd-4th 1:10*	*5th-8th 1:12*	*9th-12th 1:15*
4 yr olds 1:6				

# of Students: ~25 # of Adults: 3 Chaperone/Student Ratio: ____

Professional Staff Chaperone(s)

1. Name: Carlos Hernandez Cell #: 787.367.5823
2. Name: Michael Spirko Cell #: 865.323.3228
3. Name: Sean Rutherford Cell #: 865.310.5097
4. Name: ____ Cell #: ____

Other Chaperone(s):

1. Name: IRERI JACOBO Cell #: 865.299.0904
2. Name: ____ Cell #: ____
3. Name: ____ Cell #: ____
4. Name: ____ Cell #: ____

Field Trips which exceed $25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

☐ No Cost ☑ Paid by Students ☐ Paid by School ☐ Paid by School System

Substitute Required **Acct to be charged for Substitute** ____

$~200 **Per Student** **TOTAL TRIP AMOUNT:** $~3,000

Provisions for those students unable to pay:
SEE ATTACHED

Other information, comments, and special arrangements: (foreseeable hazards must be identified)
SEE ATTACHED

Staff Member: ______________________ **Date:** __________

Athletic Director: ______________________ **Date:** __________

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: __________

Athletic Director Signature: ______________________

Date: ______________________

Principal's Action: ☑ Approved: ☐ Disapproved:

Principal's Signature: ______________________ Date: 1.30.24

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: ______________________ Date: __________

Board Approval Date (if required): ______________________

Updated 11/14/2022

ETSBOA SENIOR CLINIC 2026-2027
(East Tennessee Schools Band and Orchestra Association)

FEES

**This is a voluntary activity outside of the ORHS Band/Orch curriculum.
Students pay a $10 required audition fee~ depending on ETSBOA, to earn a chair in the clinic. An additional participation fee of $10, nights in a hotel room, and transportation are estimated in the $200 event fee. Since ETSBOA fees are required and paid in advance, the student will be responsible for their audition fee and subsequent participation fee if they are chosen to participate– even if they choose not to audition after registering or not participate if they are not chosen. Students will be responsible for their food.**

TRANSPORTATION

Students will be transported as a group to the event by school bus. While at the event students will be transported by staff in rental vans. Parents will pick up students in Gatlinburg after their respective concert program.

ORHS BAND/ORCHESTRA SELECTED STUDENTS
ETSBOA ALL EAST
GATLINBERG, TN
2026-2027

THURSDAY, FEB 4th

12:00 pm	Departure from ORHS to Park Vista Hotel for check in
6:00-9:30 pm	Rehearsal
9:45- 10:15 pm	Blue Band Jazz Concert
11:00 pm	Room Check

FRIDAY, FEB 5th

Breakfast

8:30-11:30 am	Rehearsal
11:30- 1:30 pm	Lunch
1:30- 4:00 pm	Rehearsal
4:00-6:30 pm	Dinner
6:30-7:15 pm	College Band/Orch. Concert
7:15-9:45 pm	Rehearsal
11:00 pm	Room Check

SATURDAY, FEB 6th

Breakfast at hotel/check out

9:15-12:00 pm	Rehearsal
1:00-5:15 pm	Warm Up/Concerts

Parents pick up students at Park Vista after concerts

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

<u>Accommodations:</u> Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: ORHS **Date:** 8/5/2026

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Baseball

Educational Activity: Baseball Tournament- Spring Break

Destination: Hoover, AL

Purpose of Trip: Tournament

Departure Date: 3/16/2027 **Departure Time:** 8:00 am

Return Date: 3/20/2027 **Return Time:** 3:00pm

Mode of Transportation: Families travel as a family

First Student ☐ **Transportation Contractor** ☐ **School System Van** ☐ **Air Travel** ☐

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: N/A

Driver's License Verified by: N/A **Attach copy of driver's license**

Transportation Contractor: N/A **Phone #:** ____________

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: ________ ________ ________ ________ ________

Hotel/Motel Name: Various Locations- Families on their own for travel

Address: ____________

City: Hoover **State:** AL **Zip:** ____________

Phone: ____________ **Contact Person:** ____________

Number of Nights: ____________ **Hotel Rating:** ____________

Name of School Sponsor/Date: Travis Free- Head Baseball Coach

Signature of School Sponsor: [signature] **Cell #:** 865-973-7118

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15

4 yr olds 1:6

# of Students: 25 **# of Adults:** 5 **Chaperone/Student Ratio:** 5:1

Professional Staff Chaperone(s)

1. **Name:** Travis Free **Cell #:** 8659737118
2. **Name:** Jeremiah Ball **Cell #:** 4235795746
3. **Name:** Nate Hoffmeister **Cell #:** 8657714825
4. **Name:** Kevin McKeethan **Cell #:** 8656606062

Other Chaperone(s):

1. **Name:** Jeff Ulreich **Cell #:** 5857604036
2. **Name:** ______ **Cell #:** ______
3. **Name:** ______ **Cell #:** ______
4. **Name:** ______ **Cell #:** ______

Field Trips which exceed $25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

☐ **No Cost** ☑ **Paid by Students** ☐ **Paid by School** ☐ **Paid by School System**

Substitute Required **Acct to be charged for Substitute** N/A

$N/A **Per Student** **TOTAL TRIP AMOUNT:** $0

Provisions for those students unable to pay:
if Students or families cannot afford or send a parent. We will have a buddy system and families will " adopt" a kid for the week. WE can help negate the cost for families with booster funds.

Other information, comments, and special arrangements: (foreseeable hazards must be identified)
we played in a similar tournament last year and was huge success for our program and a great culture building trip.

Staff Member: Travis Free Digitally signed by Travis Free Date: 2026.08.06 09:32:30 -04'00' Date: 8/5/2026

Athletic Director: Joe Geddes Date: 8/6/26

<u>This Section for Athletic Trips Only</u>

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: ______

Athletic Director Signature: Joe Geddes

Date: 8/6/26

Principal's Action: ☑ Approved: ☐ Disapproved:

Principal's Signature: [signature] Date: 8-6-26

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: ______ Date: ______

Board Approval Date (if required): ______

Itinerary for 2026

Gulf Shores Itinerary

March 22-28

Parents responsible for travel, lodging, and food on this trip.

Parents: your son is allowed to be on this trip from Saturday March 21- March 28

We will be back for practice in Oak Ridge on Sunday March 29th at 3:00PM

Game #1:Monday, March 23, 11:00 CT Spanish Fort HS

Game #2/3:Tuesday, March 24 9:00aCT and 12:00CT Gulf Shores HS

Game #4: Wednesday, March 25 4:00 Fairhope HS

If we advance to Final 4:

Game # 5 and Game #6 Will be held at Gulf Shores HS on Thursday March 26.

Dates of Interest:

Tuesday, march 24th- Team Dinner at 6:30 (Location TBD)

Friday, March 27th- Family Day

Saturday, March 28th- Travel Day

Sunday, March 29th- Practice at 3:30 at Oak Ridge Schools

All players will be responsible for transportation to games. Arrive 1 Hour before scheduled game time

Will provide updated Itinerary when received From Tournament Director

OAK RIDGE SCHOOLS
CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: *Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.*

School: Oak Ridge High School **Date:** 8/4/2026

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Baseball

Educational Activity: State Baseball Tournament

Destination: Murfreesboro, TN

Purpose of Trip: State Baseball Tourneament

Departure Date: 5/24/2027 **Departure Time:** 2:00P

Return Date: 5/28/2027 **Return Time:** 1:00a

Mode of Transportation: Premier Charter Bus

First Student **Transportation Contractor** **School System Van** **Air Travel**

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: ____________

Driver's License Verified by: ____________ **Attach copy of driver's license**

Transportation Contractor: Premeir Transportation **Phone #:** 865-694-0304

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: ________ ________ ________ ________ ________

Hotel/Motel Name: Smyrna Hampton Inn and Suites

Address: 2573 Highwood Blvd.

City: Smyrna **State:** TN **Zip:** 37167

Phone: 615-355-8432 **Contact Person:** Jeff Hall

Number of Nights: 4 **Hotel Rating:** 4*

Name of School Sponsor/Date: Travis Free

Signature of School Sponsor: [signature] **Cell #:** 865-973-7118

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 *K-2nd 1:6* *3rd-4th 1:10* *5th-8th 1:12* *9th-12th 1:15*

4 yr olds 1:6

# of Students: 24 # of Adults: 6 Chaperone/Student Ratio: 1:4

Professional Staff Chaperone(s)

1. Name: Kevin McKeethan Cell #: 865-660-6062
2. Name: Jeremiah Ball Cell #: 423-579-5746
3. Name: Nate Hoffmeister Cell #: 865-771-4825
4. Name: David McMahon Cell #: 865-310-9613

Other Chaperone(s):

1. Name: Spencer McMurdo Cell #: 509-851-0231
2. Name: Jeff Ulreich Cell #: 585-760-4036
3. Name: ______ Cell #: ______
4. Name: ______ Cell #: ______

Field Trips which exceed $25,000, involve out of the country travel, out of state travel or overnight stay require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. *Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).*
2. *Attach as documentation the following items"*
   - *Completed Campus Leave Request*
   - *Details of Trip/Itinerary*
   - *Justification/Explanation of Cost (per student/chaperone/total)*
   - *Financial Arrangements for students who cannot afford trip (if any)*
   - *Insurance Details*
   - *Out of country travel requires a release for each student participant*

Financial Arrangements: (please indicate method)

No Cost **Paid by Students** **Paid by School** **Paid by School System**

Substitute Required **Acct to be charged for Substitute** Athletics

$______ **Per Student** **TOTAL TRIP AMOUNT:** $18,000

Provisions for those students unable to pay: ______

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

Staff Member: Travis Free *Travis Free* Date: 8/5/26

Athletic Director: *[signature]* Date: 8/6/26

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: ________

Athletic Director Signature: *[signature]*

Date: 8/6/26

Principal's Action: Approved: Disapproved:

Principal's Signature: *[signature]* Date: 8-6-26

Superintendent or Designee's Action: Approved: Disapproved:

Superintendent or Designee's Signature: ________ Date: ________

Board Approval Date: ________

Updated 07/31/2024

Itinerary will be provided closer to date of trip.

Tentative Itinerary

5/24/27 – Monday Leave ORHS on

Travel to Smyrna, TN

5/25/27 - Tuesday Practice at area facility

5/26/27 – 5/28/27 Participate in Tournament

5/28/27 Return to ORHS

8/7/2026

I respectfully request the approval of the VPK Preschool Development Grant in the amount of $7,500. This is the carryover for this grant that will need to be spent out by September 29, 2026.

Respectfully,

Lisa M Downard

Mrs. Lisa M Downard

Principal

157 Carver Ave | Oak Ridge, TN 37830

lmdownard@ortn.edu| (865) 425-9101

www.ortn.edu

Every student prepared for college, career, and life success

Oak Ridge Schools
PRESCHOOL

Rationale for Board of Education approval of VPK Grant:

I respectfully request Board of Education approval of the proposal for the State's Voluntary Pre-K Grant for 2026-2027. This grant provides funding for 5 Pre-K classrooms to provide services for 100 4-year-old students.

Due to changes at the state level, districts were required to submit responses to 5 questions in e-plan in January 2026. At that time, there was no amount to be budgeted available in e-plan. The Board of Ed approved the preliminary grant proposal.

The amount now entered into e-plan for the VPK grant this year is $466,933.42. A budget and required supporting documents will be entered into e-plan for the state's approval.

If you have any questions, please do not hesitate to contact me.

Thank you,

Lisa Downard

Principal

Oak Ridge Schools Preschool
157 Carver Avenue | Oak Ridge, TN 37830
(865) 425-9101
www.ortn.edu/preschool

OAK RIDGE SCHOOLS
304 NEW YORK AVE.
OAK RIDGE, TN 37830

Telephone: 865.425.9001
Fax: 865.425.9070

August 17, 2026

Marcia Wade
LEAPS Grant Director

To: Mr. John Stults, Executive Director of Student Services

From: Marcia Wade, 21st CCLC Grant Director

Subject: Lottery for Education: Afterschool Programs (LEAPS) Grant

Date: August 17, 2026

The Lottery for Education: Afterschool Programs (LEAPS) Grant is used to support before and after school programming at Linden and Woodland Elementary Schools. The grant is for $260,000.00. Funding is used to cover the costs of salaries, benefits, transportation and materials to support the grant.

OAK RIDGE SCHOOLS
304 NEW YORK AVE.
OAK RIDGE, TN 37830

Telephone: 865.425.9001
Fax: 865.425.9070

August 17, 2026

Marcia Wade
21st CCLC Grant Director

To: Mr. John Stults, Executive Director of Student Services

From: Marcia Wade, 21st CCLC Grant Director

Subject: 21st Century Community Learning Center (CCLC) Grant

Date: August 17, 2026

The 21st Century Community Learning Center (CCLC) Grant is used to support before and after school programming at Glenwood and Willow Brook Elementary Schools. The grant is for $118,750.00 and divided between our two sites. Funding is used to cover the costs of salaries, benefits, and materials.

In addition, this year's grant included bonus funds in the amount of $40,000.00. These funds were awarded as a result of exceeding the grant participation goals in the 2025-2026 school year.

'. Oak Ridge Schools• 304 New York Avenue• Oak Ridge, TN 3783l
(865) 425-9027 • Fax (865) 425-9061 • jcstults@ortn.edu • www.ortn.edu
Every student prepared for college, career, and life success

John C, Stults II, Executive Director of Student Services

To: Board of Education

From: John Stults
Date: 8/13/2026
Re: Transition School to Work Grant extension for FY 27 and FY 28

Oak Ridge School's Department of Student Services is excited to announce a two-year renewal of the Transition School to Work Grant through the Department of Human Se1vices. The total award from DHS over two years totals $345,168. These competitive grant funds will be used to pay for three full-time employees to support our continued efforts of having students with disabilities learn job skills both in the classroom and especially in the community. The award letter and budget ove1view for both years are attached.

Sincerely,

John C. Stults II

GOVERMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and istrumentalities)

Begin Date	End Date	Agency Tracking #	Edison ID
October 1, 2026	September 30, 2028	34570-57027	Z27-70570

Grantee Legal Entity Name	Edison Vendor ID
Oak Ridge Schools	2851

Subrecipient or Recipient

- [X] Subrecipient
- [ ] Recipient

Assistance Listing Number 84.126

Grantee's fiscal year end: 30-Jun

Service Caption (one line only)

Transition School to Work Program DG 90261

Funding —

FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2027	$0.00	$129,438.00	$0.00	$0.00	$129,438.00
2028	$0.00	$172,584.00	$0.00	$0.00	$172,584.00
2029	$0.00	$43,146.00	$0.00	$0.00	$43,146.00
					$0.00
					$0.00
					$0.00
TOTAL:	**$0.00**	**$345,168.00**	**$0.00**	**$0.00**	**$345,168.00**

Grantee Selection Process Summary

[ ] Competitive Selection	Describe the competitive selection process used.
[X] Non-Competitive Selection	The Pre-Employment Transition Services School to Work Program is federally funded, governed and administered under the laws, regulations, and rules of the United States and the State of Tennessee. The program promotes the transtion of students with a disability from school to post-school activites, including the required Pre-Employment Transition services (Pre-ETS) as defined by the Workforce Innovation and Opportunities ACT (WIOA), ultimately facilitating the achievement of competitive, intergrated employment as an outcome for these students.

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

Winfield Shiers

CPO USE - GG

Speed Chart/Division Code	Account Code (optional)
	71303000

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF HUMAN SERVICES
AND
OAK RIDGE SCHOOLS**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Human Services, Division of Rehabilitation Services, hereinafter referred to as the "State" or "TNDRS" and Grantee Oak Ridge Schools, hereinafter referred to as the "Grantee," is for the provision of Pre-Employment Transition Services, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 2851

A. SCOPE OF SERVICES AND DELIVERABLES:

A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.

A.2. Definitions:

a. "Counseling on Opportunities for Enrollment in Comprehensive Transition or Postsecondary Education Programs at Institutions of Higher Education" means providing information on course offerings, career options, types of academic and occupational training needed to succeed in the workplace, and post-secondary opportunities associated with career fields or pathways.

b. "Fair Labor Standards Act" is a United States labor law codified at 29 U.S.C. § 201, *et seq.*, which establishes minimum wage, overtime pay eligibility, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in federal, state, and local governments.

c. Individualized Education Program" or "IEP" mean a written statement for a Student with a Disability (defined below) eligible for special education that is developed, reviewed, and revised in accordance with state and federal laws, including the Individuals with Disabilities Act, 20 U.S.C. § 1400 et seq, and its implementing regulations, 34 C.F.R. § 300 et seq.

d. "Individualized Plan for Employment" or "IPE" means a plan developed in collaboration with the State and a Student with a Disability that identifies an employment outcome and the scope of VR services needed to achieve the employment outcome in accordance with 34 CFR 361.45.

e. "Instruction in Self-Advocacy" means instruction to further an individual's ability to effectively communicate, convey, negotiate, or assert his/her own interests and/or desires.

f. "Instructional Unit" means a unit of measure of instruction consisting of fifteen (15) consecutive minutes of instruction in Pre-Employment Transition Services (defined below) to a Student with a Disability.

g. "Integrated Setting" means a setting typically found in the community in which Students with a Disability (defined below) interact with individuals without disabilities to the same extent as their nondisabled peers, and which provides opportunities for meaningful participation in community, work, or training activities. An Integrated Setting is consistent with the requirements of 34 C.F.R. § 361.5(c)(32) and related Workforce Innovation and Opportunity Act (defined below) provisions, and does not include a setting that is segregated or established primarily for the purpose of serving individuals with disabilities.

h. "Job Exploration Counseling" means counseling intended to foster motivation, consideration of employment opportunities and informed career path decision-making.

i. "Monthly Individualized Student Report" means the report submitted by the Grantee to TNDRS after services have been provided, in accordance with the deadline established by TNDRS, that documents demographic information for each Student with a Disability served and details the services delivered. At a minimum, the report shall include the student's name, WIOA Pre-ETS Student ID number, specific services provided, a detailed description of the services and resulting outcomes, the number of instructional units, dates and locations of services, and the name and location of the school in which the student is enrolled.

j. "Monthly Pre-ETS Report" means the Pre-Employment Transition Services report submitted by the Grantee to TNDRS on a monthly basis that documents demographic information for each Student with a Disability served and details the Pre-ETS services provided, including, at a minimum, the student's name, WIOA Pre-ETS Student ID number, specific services or activities delivered, number of instructional units, dates and locations of services, and the name and location of the school in which the student is enrolled.

k. "Pre-Employment Transition Services" or "Pre-ETS" means Pre-Employment Transition Services as defined in 34 CFR § 361.5(c)(42) and 34 CFR § 361.48.

l. "Pre-ETS Recommendation Form" means the Tennessee Department of Human Services, Vocational Rehabilitation Services Program form used to document the recommendation and authorization for a Student with a Disability to receive Pre-Employment Transition Services. The form identifies the student, specifies the Pre-ETS services recommended, documents the discussion regarding application for Vocational Rehabilitation services, and includes required certifications and signatures authorizing delivery of Pre-ETS.

m. "Pre-ETS Community Rehabilitation Provider" or "Pre-ETS CRP" means a/an individual, for profit corporation, non-profit corporation, special purpose corporation or association, partnership, joint venture, or limited liability company contracted with TNDRS to provide Pre-Employment Transition Services in Tennessee.

n. "Student(s) with a Disability" means an individual or individuals with a disability in a secondary, post-secondary, or other recognized education program who meet the requirements of 34 CFR § 361.5(c)(51).

o. "Transition Case Manager" means the staff position responsible for overseeing the Local Education Agency's Transition School to Work (TSW) program, in accordance with the TNDRS-approved job description, ensuring Pre-Employment Transition Services are delivered to Students with a Disability in accordance with the Grant Contract.

p. "Transition Coach" means the staff position responsible for assisting in the delivery of one or more of the five required Pre-Employment Transition Services to Students with a Disability in accordance with the TNDRS-approved job description.

q. "Transition Specialist" means a professional, employed by TNDRS, who determines the eligibility of a Student with a Disability for Pre-ETS, coordinates the provision of Pre-ETS to be made available statewide, provides technical assistance on transition services and the VR program, and serves as a primary referral source to the VR program while students are in school.

r. "Vocational Rehabilitation Services Program" or "VR" means the Tennessee Department of Human Services' program that provides services to individuals with disabilities so that they may prepare for and engage in competitive, integrated employment or supported employment to enable those individuals to maximize their opportunities for employment, including career advancement.

s. "Work-Based Learning Experiences" or "WBLE" means an educational approach or instructional methodology that uses the workplace or real work to provide students with the knowledge and skills that will help them connect school experiences to real-life work activities and future career opportunities. WBLE for enrolled students are educational opportunities that allow students to apply classroom knowledge in real-world settings, and they include paid and unpaid internships, short-term employment, apprenticeships, fellowships, and on-the job training in the community, and may include capstone experiences.

t. "Workplace Readiness Specialist" means the staff position responsible for providing Workplace Readiness Training (defined below) and other Pre-Employment Transition Services to Students with a Disability in accordance with the TNDRS-approved job description.

u. "Workplace Readiness Training" means training in the development of social skills and independent living skills, such as communication and interpersonal skills, financial literacy, orientation and mobility skills, job-seeking skills, and employer expectations.

v. "Workforce Innovation and Opportunity Act" or "WIOA" means the federal law codified at 29 U.S.C. § 3101 et seq. designed to strengthen and improve the nation's public workforce development system by helping Americans with barriers to employment, including individuals with disabilities, achieve high quality careers and helping employers hire and retain skilled workers.

A.3. The Grantee shall provide the following five (5) Pre-Employment Transition Service activities for Students with a Disability for the entirety of the Term (defined below) of the Grant Agreement in accordance with the Workforce Innovation and Opportunity Act:

(1) Job Exploration Counseling;
(2) Work-based Learning Services;
(3) Workplace Readiness Training to develop social and independent living skills;
(4) Instruction in Self-advocacy; and
(5) Counseling on Opportunities for Enrollment in Comprehensive Transition or Postsecondary Education Programs at Institutions of Higher Education.

A minimum of two (2) Instructional Units must be completed per Pre-ETS activity.

The Grantee shall collaborate with TNDRS to provide Pre-ETS to Students with a Disability in accordance with the needs of the Student with a Disability. Services shall be provided during and outside of school hours based on the documented need of the student. Services provided outside of the school location must be in an Integrated Setting.

A student may receive instruction in similar Pre-ETS activities from multiple sources during a reporting period provided that there is no duplication.

A.4 The Grantee shall collaborate with TNDRS to provide Pre-ETS to Students with a Disability. TNDRS shall assign a Transition Specialist to coordinate efforts between the Grantee and TNDRS. The Grantee shall meet with the TNDRS Transition Specialist, either in person or virtually, no less than once per month and additionally upon request, to review prospective and active potentially eligible students. During such meetings, the Grantee and TNDRS Transition Specialist shall:

a. Develop Pre-ETS Recommendation Forms for newly referred students;

b. Review the progress of active Pre-ETS students and revise existing Pre-ETS Recommendation Forms, as appropriate; and

c. Assess whether a Student with a Disability may benefit from additional individualized VR services and determine whether a referral for VR services is warranted.

The Grantee shall review, approve, and sign each Pre-ETS Recommendation Form prior to submission to the TNDRS Transition Specialist. The Grantee shall submit the signed Pre-ETS Recommendation Form to the TNDRS Transition Specialist for review and certification. Pre-Employment Transition Services shall not begin until the Grantee:

d. Receives written authorization via email from TNDRS staff confirming that services may begin; and

e. Receives the student's WIOA Workforce ID.

The Grantee acknowledges that services delivered prior to receipt of written authorization and the student's WIOA Workforce ID shall not be considered an allowable cost under this Grant Contract.

Prior to delivering Pre-ETS, the Grantee shall obtain written permission, on the TNDRS provided form, from the parent or legal guardian of any Student with a Disability that is under eighteen (18) years of age and shall provide said permission documents, proof of eligibility to receive Pre-ETS, and the Pre-ETS Recommendation Form to TNDRS within three (3) business days of the date of permission being received.

The Grantee shall only provide Pre-ETS services to students after receipt of written confirmation from the Transition Specialist that the student is eligible to receive Pre-ETS, the Pre-ETS Recommendation Form has been approved, and a case file has been created for the Student with a Disability.

A.5. Prior to expanding services through a Pre-ETS CRP, the Grantee shall submit a written request to TNDRS. Such request shall detail the name of the Pre-ETS CRP, the approximate number of eligible students to receive services from the Pre-ETS CRP, the expected timeframe for commencement of services in the school(s), and the names of the schools in which the Pre-ETS CRP will provide services. TNDRS shall review the request within sixty (60) business days of receipt and accept or reject the request. The Grantee shall not expand services without written approval from TNDRS.

The Grantee agrees to coordinate any expansion effort with TNDRS Transition Specialists and comply with all requests and directives by TNDRS. In the event the Grantee needs assistance, TNDRS will assist in coordinating efforts to find a Pre-ETS CRP that meets the Grantee's needs and requirements. TNDRS shall not be responsible for Pre-ETS CRP admittance into school(s).

A.6. The Grantee shall make Pre-Employment Transition Services available throughout the Contract Term, as appropriate based on the documented needs of the Student with a Disability. TNDRS shall remit payment only for monthly invoices covering months in which Pre-ETS services were actually provided to eligible Students with a Disability. TNDRS shall not be obligated to pay an invoice for any month in which no Pre-ETS services were provided to eligible Students with a Disability.

A.7. The Grantee shall be required to actively participate in the following coordination activities for Pre-ETS:

a. Attend Individualized Education Program meetings for Students with a Disability, when invited;

b. Work with the local workforce development boards, one-stop centers, and employers to develop work opportunities for Students with a Disability, including internships, apprenticeships, summer employment and other employment opportunities available throughout the school year; and

c. When invited, attend person-centered planning meetings for individuals receiving services under title XIX of the Social Security Act (42 U.S.C. 1396 et seq.).

A.8. The Grantee shall provide WBLE for eligible Students with a Disability. WBLE must be provided in an Integrated Setting in the community or school site chosen as a result of an individual's or group's expressed interest, an interest inventory assessment, or other identifiable measure. The WBLE shall include one (1) or more of the following:

a. Job Shadowing: on-the-job learning, career development, and leadership development intervention. Job shadowing involves working with another employee who might have a different job in hand, might have something to teach, or can help the person shadowing him or her to learn new aspects related to the job, organization, certain behaviors, or competencies.

b. Workplace Tours: A group excursion for the purpose of first-hand observation to specific work sites. Students learn about the business, meet employees, ask questions, and observe work in progress.

c. Informational Interviews: An informational interview is an informal conversation with someone working in a career area/job that interests you, who will give you information and advice. It is an effective research tool in addition to reading books, exploring the internet, and examining job descriptions. It is not a job interview, and the objective is not to find job openings.

A.9. The Grantee may provide a capstone experience (e.g., internship) for any eligible Student with a Disability, which may be paid or unpaid. To participate, the student must have been referred to VR, determined eligible for VR services, and have an approved IPE with a capstone experience on the plan.

a. The Grantee affirms that any paid capstone experience shall comply with the Fair Labor Standards Act and any other applicable state and federal labor law(s).

b. For unpaid capstone experiences at for-profit private sector employers, the Grantee shall document that the following six (6) criteria are met:

1) The capstone experience, even though it may include actual operation of the facilities of the employer, is similar to training which would be given in an educational environment;

2) The capstone experience is for the benefit of the Student with a Disability;

3) The Student with a Disability does not displace regular employees, but works under close supervision of existing staff;

4) The employer that provides the training derives no immediate advantage from the activities of the Student with a Disability; and on occasion its operations may actually be impeded;

5) The Student with a Disability is not necessarily entitled to a job at the conclusion of the capstone experience; and

6) The employer and the Student with a Disability understand that the Student with a Disability is not entitled to wages for the time spent in the capstone experience.

c. The job site where the capstone experience takes place must be in an Integrated Setting in the community chosen as a result of a Student with a Disability's documented expressed interest, interest inventory assessment, or other identifiable measure. Job site documentation must include the signature, name, address, and contact information of authorizing personnel associated with the job site and date capstone was completed.

d. Prior to beginning capstone experiences, the Grantee must document the individual Student with a Disability via an agreement through the TNDRS provided Work-Based Learning template for each capstone experience. These agreements must be kept on file and may be requested at any time by TNDRS for review. The Grantee will provide an individualized monthly report in compliance with Section A.16.b on each Student with a Disability's capstone experience until the capstone experience has been completed. The Grantee may provide no more than two (2) capstone experiences for each student and shall submit corresponding progress reports for each capstone experience to TNDRS.

A.10. Grant funding may only be used for any of the three (3) following staff positions: Transition Case Manager, Transition Coach, and Workplace Readiness Specialist. The Grantee must utilize TNDRS-provided job descriptions for the three (3) staff positions. No additional responsibilities may be added to the TNDRS provided job descriptions. Any additional responsibilities assigned to the staff position by Grantee outside of the TNDRS-provided job descriptions shall not be considered an allowable cost under this Grant Contract.

The Grantee shall employ sufficient staff to provide Pre-ETS coordination and direct services as defined by 34 CFR § 361.5(c)(42), 34 CFR § 361.48, and as outlined above.

A.11. The Grantee shall provide accessible office facilities for staff, applicants, and eligible students and shall make reasonable efforts to accommodate individuals with disabilities, in compliance with applicable state and federal law, including, but not limited to, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq., and its implementing regulations at 28 C.F.R. Part 35 and 29 C.F.R. Part 1630, and Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, and its implementing regulations at 34 C.F.R. Part 104.

A.12. The Grantee's performance of this Grant Contract shall not supplant or replace any transition activities that the Grantee already performs, nor shall it replace the duties of regular school personnel, including but not limited to teacher of record for a state required core academic course, substitute teacher, bus duty, and lunch duty. The Grantee shall demonstrate through the submission of timesheets and supporting documentation that all staff time funded by this Grant Contract is dedicated solely to Pre-ETS coordination and direct services. Timesheets, supporting documentation, and program reports will be reviewed and verified by TNDRS staff. The Grantee shall provide all technical and administrative services necessary to complete the Grant Contract. The Grantee shall monitor and review all work performed; and coordinate budgeting and scheduling to ensure that the Grant Contract is completed within budget, on schedule, and in accordance with approved procedures, applicable laws, and regulations.

a. The Grantee shall comply with 2 CFR § 200.430 Compensation - personal services and 2 CFR § 200.431 Compensation - fringe benefits, when calculating the salaries and benefits of personnel and monitoring time and labor under this Grant Contract.

b. The Grantee shall maintain accurate records of personnel time and submit monthly timesheets for all staff positions funded by this Grant Contract to TNDRS. Timesheets must be completed and signed by each person providing coordination and direct services under this Grant Contract. Staff positions funded by this Grant Contract shall adhere to the Grantee's established employee leave policies. The Grantee shall establish and maintain internal control policies that describe the separation of duties and monitoring and oversight of timesheet completion. The Grantee shall verify that timesheets have been reviewed prior to submission and comply with its written timesheet policy. TNDRS will also review and validate that reported time reflects actual time spent providing only the five (5) required Pre-ETS activities identified in Section A.3.

A.13. The Grantee shall refer any regular education or special education Student with a Disability who needs more intensive or individualized services to TNDRS. These referrals shall include those students with Individualized Education Programs, Section 504 plans, and serious health conditions, in accordance with the appropriate parental/guardian or age-appropriate student's consent. The Grantee shall provide Students with a Disability information about VR throughout the provision of Pre-ETS and may collaborate with the Transition Specialist to host VR informational sessions.

Students who need VR services shall be referred to the Vocational Rehabilitation program as soon as it is determined that the Student with a Disability may benefit from additional and individualized VR services, or at least twenty-four (24) months prior to exiting high school, whichever occurs first.

A.14. The Grantee shall provide VR staff with access to school records and assessment reports, in accordance with the Family, Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and with parental/guardian consent or consent of the student at the age of majority.

A.15. The Grantee shall provide Pre-Employment Transition Services (Pre-ETS) to one hundred thirty-two (132) Students with a Disability who have an Individualized Education Program or a Section 504 plan during each year of the Contract Term and shall comply with all requirements of this Agreement.

TNDRS shall monitor the Grantee's performance under this Agreement. If TNDRS identifies a performance deficiency, TNDRS shall provide written notice to the Grantee describing the deficiency.

Upon receipt of such notice, TNDRS may require the Grantee to submit a written corrective action plan. The Grantee shall submit the corrective action plan to TNDRS no later than thirty (30) calendar days from the date of the notice of deficiency. The corrective action plan shall describe the specific steps the Grantee will take to remedy the deficiency.

Unless otherwise approved in writing by TNDRS, the Grantee shall fully implement the corrective action plan within thirty (30) calendar days after submission to TNDRS.

A.16. The Grantee shall submit the following detailed reports, in a TNDRS approved format, by the deadline established by TNDRS:

a. The Monthly Pre-ETS Report shall include demographic information about the individuals served and the services provided. The monthly service reports shall include, at a minimum, the following:
   1) Name of the Student with a Disability;
   2) WIOA Pre-ETS Student ID number;
   3) Specific services and/or activities provided to each Student with a Disability;
   4) Number of instructional units, date, and location of activities provided; and
   5) Name and location of school where each Student with a Disability is registered.

b. The Monthly Individualized Student Report shall be submitted after services have been provided, by the deadline established by TNDRS. The individualized student reports shall include demographic information about each individual served and the services provided. The monthly individualized student reports shall include, at a minimum, the following:
   1) Name of the Student with a Disability;
   2) WIOA Pre-ETS Student ID number;
   3) Specific services provided to the Student with a Disability;
   4) Detailed description of the service and service outcome;
   5) Number of Instructional Units, date, and location of activities provided; and
   6) Name and location of school where each Student with a Disability is registered.

c. The Grantee shall submit final outcomes (employment, enrollment in post-secondary education, advancement to the next grade, etc.) achieved by Students with a Disability receiving Pre-ETS to TNDRS as they occur, but no later than June 30 of the relevant year of the Term.

d. The Grantee shall also provide any other reports related to the Grant Contract that may be requested by TNDRS. Any report deemed deficient by the Transition Specialist shall be rejected and returned to the Grantee. If the report is returned, the Grantee agrees to correct the report and resubmit to the Transition Specialist prior to invoice payment.

A.17. The Grantee shall actively engage in assuring that all eligible and interested students have the access, resources, and information needed to participate in Pre-ETS activities, including but not limited to the following:

a. When appropriate, serve as a Pre-ETS subject matter expert at Individualized Education Program meetings for Students with a Disability;

b. Serve as a resource to local workforce development boards, one-stop centers, and employers to actively participate in the development of work opportunities for individual Students with a Disability. Those opportunities may include internships, apprenticeships, summer employment, and other employment opportunities available throughout the school year; or

c. When appropriate, serve as a Pre-ETS subject matter expert at person-centered planning meetings for individuals receiving services under title XIX of the Social Security Act (42 U.S.C. § 1396 et seq.)

A.18. The Grantee shall perform this Grant Contract consistent with the TNDRS-approved State Plan, as amended from time to time, in accordance with the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 et seq., and its implementing regulations, including 34 C.F.R. § 361.10. TNDRS will monitor the Grantee's performance throughout the Term of the Grant Contract. The Grantee shall provide services under this Grant Contract at a level of quality acceptable to TNDRS and in a manner consistent with current professional standards, customs, and practices.

A.19. Neither TNDRS nor the Grantee shall enter into an arrangement with an entity holding a special wage certificate under Section 14(c) of the Fair Labor Standards Act, for the purpose of operating a program under which a Student with a Disability is compensated at a subminimum wage. Both parties shall comply with Section 511 of the Rehabilitation Act of 1973, as amended by the Workforce Innovation and Opportunity Act, regarding requirements applicable to individuals with disabilities seeking subminimum wage employment.

A.20. Staff Roster. The Grantee shall send a roster of all staff funded by this Grant Contract via the Formstack located at the following link:

https://stateoftennessee-cvlyz.formstack.com/forms/provider_roster_upload

The Grantee shall submit its staff roster through the Formstack within the first thirty (30) calendar days of this Contract's Term. The Grantee shall report any change in staff providing Pre-ETS services to TNDRS within fifteen (15) calendar days of the change. To report the staff change, the Grantee shall provide an updated roster with a complete list of current staff providing services via Formstack at the same link provided above.

A.21. Throughout the Term, and at no additional cost to TNDRS, the Grantee shall comply with all applicable Tennessee laws regarding background checks, including but not limited to the applicable provisions of the Tennessee Code Annotated, as amended, and any rules or written directives issued by TNDRS pertaining to background checks.

A.22. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment B, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

This Grant Contract shall be effective for the period beginning on October 1, 2026 ("Effective Date") and ending on September 30, 2028, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed three hundred forty-five thousand one hundred sixty-eight dollars ($345,168.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A and A-1 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

https://stateoftennessee-cvlyz.formstack.com/forms/transition_school_to_work_copy

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

(1) Invoice/Reference Number (assigned by the Grantee).
(2) Invoice Date.
(3) Invoice Period (to which the reimbursement request is applicable).
(4) Grant Contract Number (assigned by the State).
(5) Grantor: Department of Human Services, Division of Rehabilitation Services.
(6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
(7) Grantee Name.
(8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
(9) Grantee Remittance Address.
(10) Grantee Contact for Invoice Questions (name, phone, or fax).
(11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).

ii. The amount reimbursed by Grant Budget line-item to date.

iii. The total amount reimbursed under the Grant Contract to date.

iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

(1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.

(2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.

(3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

(4) An invoice under this Grant Contract shall be presented to the State within sixty (60) days after the end of the calendar month in which the subject costs were incurred or services were rendered by the Grantee. An invoice submitted more than sixty (60) days after such date will NOT be paid. The State will not deem such Grantee costs to be allowable and reimbursable by the State unless, at the sole discretion of the State, the failure to submit a timely invoice is warranted. The Grantee shall submit a special, written request for reimbursement with any such untimely invoice. The request must detail the reason the invoice is untimely as well as the Grantee's plan for submitting future invoices as required, and it must be signed by a Grantee agent that would be authorized to sign this Grant Contract.

C.6. <u>Budget Line-item:</u> Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

C.7. <u>Disbursement Reconciliation and Close Out</u>. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within ninety (90) days of the Grant Contract end date, in form and substance acceptable to the State.

a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.

b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.

c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.

C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.

C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the

Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:
The State:

Lacey L. Black, Contracts Director
Division of Rehabilitation Services
Andrew Johnson Tower, 11th Floor
710 James Robertson Parkway
Nashville, TN 37243
lacey.l.black@tn.gov
Telephone (615) 253-1420

Bridgett Sentmore, J.D., DHS Program Coordinator
Division of Rehabilitation Services
Andrew Johnson Tower, 11th Floor
Nashville, TN 37243
Bridgett.L.Sentmore@tn.gov
Telephone 615-742-4443

The Grantee:

John Stults
Oak Ridge Schools
304 New York Avenue
Oak Ridge, TN 37830
jcstults@ortn.edu
Telephone # (865) 425-9027

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.

a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.

c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars ($10,000.00).

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.

D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.

D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: Code of Federal Regulations: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.

D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;

b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and

d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D.37. Foreign Adversary Company Attestation. The Grantee attests that they are not a "Foreign adversary company" within the meaning of Pub. Ch. 768 (2026) and that the Grantee is not knowingly selling an information and communications technology final product or service within the meaning of Pub. Ch. 768 (2026).

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

E. 2. Family Educational Rights and Privacy Act & Tennessee Data Accessibility, Transparency and Accountability Act. The Grantee shall comply with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232(g)) and its accompanying regulations (34 C.F.R. § 99) ("FERPA"). The Grantee warrants that the Grantee is familiar with FERPA requirements and that it will comply with these requirements in the performance of its duties under this Grant Contract. The Grantee agrees to cooperate with the State, as required by FERPA, in the performance of its duties under this Grant Contract. The Grantee agrees to maintain the confidentiality of all education records and student information. The Grantee shall only use such records and information for the exclusive purpose of performing its duties under this Grant Contract. The obligations set forth in this Section shall survive the termination of this Grant Contract.

The Grantee shall also comply with Tenn. Code Ann. § 49-1-701, *et seq.*, known as the "Data Accessibility, Transparency and Accountability Act," and any accompanying administrative rules or regulations (collectively "DATAA"). The Grantee agrees to maintain the confidentiality of all records containing student and de-identified data, as this term is defined in DATAA, in any databases, to which the State has granted the Grantee access, and to only use such data for the exclusive purpose of performing its duties under this Grant Contract.

Any instances of unauthorized disclosure of data containing personally identifiable information in violation of FERPA or DATAA that come to the attention of the Grantee shall be reported to the State within twenty-four (24) hours.

E.3. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.

E.4. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

E.5. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

a. Reporting of Total Compensation of the Grantee's Executives.

(1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:

i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
ii. $25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if

the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.).
As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

(2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):

i. Salary and bonus.
ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
v. Above-market earnings on deferred compensation which is not tax qualified.
vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.

c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.

d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: https://www.gsa.gov.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

E.6. Transfer of Grantee's Obligations.
The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer or restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

E.7. Equal Opportunity. As a condition for receipt of grant funds, the Grantee agrees to comply with 41 C.F. R. § 60-1.4 as that section is amended from time to time during the term.

E. 8. Clean Air Act and Federal Water Pollution Control Act. As a condition for receipt of funds, the Grantee agrees to comply with the Clean Air Act, 42 U.S.C. § 7401 *et seq.* and the Federal Water

Pollution Control Act, 33 U.S.C § 1251 *et seq.*, as those sections are amended from time to time during the term. Violations must be reported to the U.S. Department of Education, Rehabilitation Services Administration, and the Region 4 Office of the Environmental Protection Agency.

E.9. Americans with Disabilities Act. The Grantee must comply with the Americans with Disabilities Act (ADA) of 1990, as amended, including implementing regulations codified at 28 CFR Part 35 "Nondiscrimination on the Basis of Disability in State and Local Government Services" and at 28 CFR Part 36 "Nondiscrimination on the Basis of Disability in Public Accommodations and Commercial Facilities," and any other laws or regulations governing the provision of services to persons with a disability, as applicable. For more information, please visit the ADA website: http://www.ada.gov.

E.10. Disaster Recovery/Continuity of Operations Plan. The Grantee acknowledges and represents to the State that it has implemented a disaster recovery/continuity of operations plan that may be executed in the event of a natural disaster or man-made disaster. Said plan shall be made available to the State upon request.

E.11. Artificial Intelligence (AI) Use and Compliance Requirements. The Grantee agrees that any product, service, or solution incorporating Artificial Intelligence (AI), including Generative AI (GenAI), procured under this Agreement shall comply fully with the State of Tennessee's **Enterprise Artificial Intelligence Policy (Policy 200-POL-007)**, available at: tn.gov/content/dam/tn/finance/artificial-intelligence/200-POL-007 Enterprise Artificial Intelligence Policy.pdf

The Grantee further agrees to the following:

a. **Data Privacy and Security**
Grantee shall not use, access, store, transmit, or process any State Data—including but not limited to confidential, privileged, personally identifiable information (PII), protected health information (PHI), Payment Card Industry (PCI) data, criminal justice information (CJIS), federal tax information (FTI), Centers for Medicare & Medicaid Services (CMS) data, Social Security Administration (SSA) data, Family Education Rights & Privacy Act (FERPA) data, or internal communications—through any AI tools or platforms unless:

1. The AI tool is explicitly approved in writing by the State.
2. The tool is operated within a secure State-controlled or approved environment.

b. **Prohibition on Model Training**
Grantee shall not use State Data to train, fine-tune, or otherwise improve AI models, unless expressly authorized in writing by the State and in accordance with Policy No. 200-POL-007.

c. **Transparency and Accountability**
Grantee shall clearly disclose when AI tools are used in providing services or generating content on behalf of the State. Grantee is responsible for the accuracy, reliability, and appropriateness of all AI-generated outputs.

d. **Use of Approved Tools Only**
Only State-approved AI platforms, systems, or services may be used in the performance of this contract. Use of public, consumer, or non-State-managed AI platforms (e.g., ChatGPT, Google Gemini, etc.) with State Data is strictly prohibited unless authorized in writing.

e. **Ongoing Compliance and Risk Mitigation**
Grantee shall ensure continued compliance with evolving State and federal regulations related to AI. The State reserves the right to audit or review AI usage under this Agreement at any time.

IN WITNESS WHEREOF,

OAK RIDGE SCHOOLS:

Bruce Borchers 8/11/26

GRANTEE SIGNATURE **DATE**

Bruce Borchers, Superintendent

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF HUMAN SERVICES:

Clarence H. Carter 8/14/26

CLARENCE H. CARTER, COMMISSIONER **DATE**

ATTACHMENT A

GRANT BUDGET				
Oak Ridge Schools				
The grant budget line-item amounts below shall be applicable only to expenses incurred during the following Applicable Period: BEGIN: 10/1/2026 END: 9/30/2027				
	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	**GRANT CONTRACT**	**GRANTEE PARTICIPATION**	**TOTAL PROJECT**
	Salaries, Benefits & Taxes	$172,584.00	$0.00	$172,584.00
	Professional Fees/Grant & Awards [2]	$0.00	$0.00	$0.00
	Supplies,Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	$0.00	$0.00	$0.00
	Travel, Conferences & Meetings	$0.00	$0.00	$0.00
	Interest [2]	$0.00	$0.00	$0.00
	Insurance	$0.00	$0.00	$0.00
	Specific Assistance To Individuals	$0.00	$0.00	$0.00
	Depreciation [2]	$0.00	$0.00	$0.00
	Other Non-Personnel [2]	$0.00	$0.00	$0.00
	Capital Purchase [2]	$0.00	$0.00	$0.00
	Indirect Cost (% and method)	$0.00	$0.00	$0.00
	In-Kind Expense	$0.00	$0.00	$0.00
	GRAND TOTAL	$172,584.00	$0.00	$172,584.00

[1] Each expense object line-item shall be defined by the *U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: https://www.ecfr.gov/current/title-2subtitle-A/chapter-II/part-200/subpart-E) and CPO Policy 2013-007 (posted online at: https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/html).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT A-1

GRANT BUDGET				
Oak Ridge Schools				
The grant budget line-item amounts below shall be applicable only to expenses incurred during the following Applicable Period: BEGIN: 10/1/2027 END: 09/30/2028				
	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	**GRANT CONTRACT**	**GRANTEE PARTICIPATION**	**TOTAL PROJECT**
	Salaries, Benefits & Taxes	**$172,584.00**	**$0.00**	**$172,584.00**
	Professional Fees/Grant & Awards [2]	**$0.00**	**$0.00**	**$0.00**
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	**$0.00**	**$0.00**	**$0.00**
	Travel, Conferences & Meetings	**$0.00**	**$0.00**	**$0.00**
	Interest [2]	**$0.00**	**$0.00**	**$0.00**
	Insurance	**$0.00**	**$0.00**	**$0.00**
	Specific Assistance To Individuals	**$0.00**	**$0.00**	**$0.00**
	Depreciation [2]	**$0.00**	**$0.00**	**$0.00**
	Other Non-Personnel [2]	**$0.00**	**$0.00**	**$0.00**
	Capital Purchase [2]	**$0.00**	**$0.00**	**$0.00**
	Indirect Cost (% and method)	**$0.00**	**$0.00**	**$0.00**
	In-Kind Expense	**$0.00**	**$0.00**	**$0.00**
	GRAND TOTAL	**$172,584.00**	**$0.00**	**$172,584.00**

[1] Each expense object line-item shall be defined by the *U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: https://www.ecfr.gov/current/title-2subtitle-A/chapter-II/part-200/subpart-E) and CPO Policy 2013-007 (posted online at: https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/html).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT B

Federal Award Identification Worksheet

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM)	Oak Ridge Schools
Subrecipient's Unique Entity Identifier (SAM)	EGYUYFNQMG65
Federal Award Identification Number (FAIN)	HS126A270063
Federal award date	10-1-2026
Subaward Period of Performance Start and End Date	10/1/2026 - 9/30/2028
Subaward Budget Period Start and End Date	10/1/2026 - 9/30/2028
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	84.126 Rehabilitation Services Vocational Rehabilitation Grants to States
Grant contract's begin date	October 1, 2026
Grant contract's end date	September 30, 2028
Amount of federal funds obligated by this grant contract	$345,168.00
Total amount of federal funds obligated to the subrecipient	
Total amount of the federal award to the pass-through entity (Grantor State Agency)	$101,393,634
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	State Vocational Rehabilitation Services
Name of federal awarding agency	US Department of Education
Name and contact information for the federal awarding official	Education Program Contact: Edward M Vitelli (202) 245-8055 edward.vitelli@ed.gov
Name of pass-through entity	Tennessee Department of Human Services, Division of Rehabilitation Services
Name and contact information for the pass-through entity awarding official	Suzanne Carr, Assistant Commissioner Suzanne.Carr@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.332 for information on type of indirect cost rate)	Public Assistance Cost Allocation Plan

Oak Ridge SCHOOLS Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: August 19, 2026

TO: Jen Laurendine, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: Emergency Replacement of Woodland Intercom System

Ms. Laurendine,

I recommend that the Oak Ridge Schools Board of Education approve an emergency contract with Commercial Building Systems of Knoxville, Tennessee, for the replacement of the Woodland Elementary School intercom system in the amount of $43,900.00.

Project Need

On the afternoon of August 17, 2026, a significant storm moved through the City of Oak Ridge and Woodland Elementary School sustained damage from a lightning strike that affected multiple building systems. The school's intercom system was damaged beyond repair and must be replaced immediately to support safety, security, and building-wide announcements.

Procurement and Funding

The proposed contract is with the vendor selected through the district's previous intercom installation bid process. Using this vendor will maintain consistency with existing district equipment and support timely replacement of the damaged system. Funding will be allocated from 76100 707 Contingency, and an insurance claim will be filed to cover this expense and other storm-related damages.

Thank you for your consideration,

Allen Thacker

Allen Thacker

Director of Maintenance and Operations

Maintenance Office
100 Woodbury, Oak Ridge, TN 37830
(865) 425-3171
www.ortn.edu

Commercial Building Systems inc.
9821 Cogdill Road Suite 4A
Knoxville 37932
United States

Invoicing Address
Oak Ridge Schools
P.O. Box 6677
Oak Ridge TN 37830
United States
(865) 425-4853

Service Location
Woodland Elementary
168 Manhattan Avenue
Oak Ridge TN 37830
United States

Oak Ridge Schools
P.O. Box 6677
Oak Ridge TN 37830
United States

Quotation # S00407

Quotation Date	Expiration	Salesperson
08/19/2026	09/18/2026	Anthony Wilson

DESCRIPTION	QUANTITY	UNIT PRICE	TAXES	AMOUNT
This quote is for replacing the intercom that was damaged by lightning. All existing speakers will remain.				
VE1225S-V3	7.00 Units	$ 5,500.00	0%, N	$ 38,500.00
Service Labor	40.00 Units	$ 135.00	N	$ 5,400.00

Untaxed Amount	$ 43,900.00
Sales Tax	$ 0.00
Total	**$ 43,900.00**

By accepting this proposal you agree to all of Commercial Building Systems Inc.'s standard terms and conditions.

Payment terms: 30 Days

Oak Ridge
SCHOOLS

Date: July 31, 2026

To: Kelly Williams, Executive Director of Teaching and Learning

From: Holly Cross, CTE Director

Subject: **Approval of purchase of Snap-On tool kits for automotive and aviation**

I recommend that the Oak Ridge Schools Board of Education approve the purchase of Snap-On tool kits for automotive and aviation using funds from the (already board-approved) Carl Perkins Reserve and Tennessee Department of Transportation Aviation Grants.

The Snap-on Electrical Intro Certification Kit, TPMS4 Certification Kit, and Safe-T-Cable Certification Kit provide students with hands-on experience using the same tools, procedures, and industry-recognized certifications found in professional automotive and aviation workplaces. Together, these kits help students develop technical competence, improve workplace readiness, and earn stackable credentials recognized by employers through the National Coalition of Certification Centers (NC3).

Supporting documentation is attached. Snap-On tools Sourcewell contract number is provided on the quote under Customer Reference 121223-SNP. The Sourcewell contract is competitively bid every year. Utilizing the Sourcewell contract will not require us to put this out to bid.

Holly Cross

Thank you,
Holly Cross

Quote

Submit to Snap-on Industrial
3011 IL RTE 176, Door 1
Crystal Lake, IL 60014
877-740-1900

Quote Number	IMP-001688422
Quote Date	7/29/2026
Quote Expiration Date	11/26/2026
Customer Name	OAK RIDGE SCHOOLS
Customer BP	201644613
Contact Information:	
Name	Holly Cross
E-mail	HCross@ortn.edu
Phone Number	
Sales Rep	SALYER, JUSTIN (DREW)
Mobile #	865-393-2567
E-mail Address	Drew.Salyer@snapon.com
Customer Reference	121223-SNP

Ship Via	1 - UPS GROUND
Payment Terms	P30 - NET 30 DAYS
Ship to	201644613 OAK RIDGE HIGH SCHOOL 1450 OAK RIDGE TURNPIKE OAK RIDGE TN 37830
Bill to	201644612 DO NOT MAIL 304 NEW YORK AVE ORSPURCHASING@ORTN.EDU OAK RIDGE TN 37830

Line Number	Part Number	Description	Quantity	Unit Net Price	Line Total
1	ELIMCAETCERTKIT	ELECTRICAL INTRO CERT KIT	1	$14,762.06	$14,762.06
2	TPMS4CERTKIT	TPMS4 CERTIFICATION KIT	1	$15,112.55	$15,112.55
3	STCCERTKIT	SAFETY CABLE CERT KIT	1	$36,961.54	$36,961.54

Total Weight	1,223.57 lbs
Sub Total	$66,836.15
Shipping	$0.00
Tax	$0.00
Grand Total	$66,836.15

Tax and freight shown are estimates.
Applicable tax and freight will be charged to the Customer's account.
The sale of product is subject to Snap-on Industrial's standard terms and conditions ofsale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additionalterms will be of any force or effect.
Custom tool kits, tool designs and prints that have been approved and ordered cannot be canceled or refunded.
The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing throughSnap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.
*Please provide vendor and pricing information to customer service on this part number.

OAK RIDGE SCHOOLS
New Club Request Form

School: Oak Ridge High School

Club Name: Rock Musicians of ORHS Sponsor: Logan Cammack

Club Membership: Open to all ORHS Students

Selection of Officers: Sponsor appointed

Club Purpose:

Provide students with opportunities to develop their musical abilities through collaboration, practice and instruction. Members will improve their instrumental and vocal skills, learn the fundamentals of music recording and production, collaborate on original music and connect with other student musicians who share an interest in rock, metal and/or punk music. The club will promote creativity, teamwork and musicianship in a positive and inclusive environment.

Club Activities:

Activities will include instruction in instrumental performance, vocal performance and the fundamentals of music recording and production. Members will collaborate to write, arrange, rehearse and record original music, participate in group jam sessions, share feedback to improve their musicianship and explore songwriting and music production techniques. These activities are designed to foster creativity, collaboration, technical skill development and an appreciation for rock, metal and punk music.

Club Meeting Times:

Mondays from 3:15 - 4:15

Club Funding:

No funding should be needed; however, the club may sell T-shirts if funds are needed

Rules and Regulations:

Members must be current ORHS students, provide their own instruments and equipment, follow all school and club rules, and maintain appropriate behavior. Students may be moved from the club for disciplinary or behavioral issues at the sponsor's discretion.

Other Pertinent Information:

N/A

Student Representative: Micah Easterday

Building Administration Approval: Beth Fisher Digitally signed by Beth Fisher Date: 2026.08.04 09:33:13 -04'00' Date: ____________

Date Student Council Reviewed (ORHS Only): ____________ Date BOE Approved: ____________

Will participants engage in physical activities requiring a health or sports physical? ☐ Yes ☑ No

Physical Exam Required: ☐ Yes ☑ No

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
40110	Current Property Tax	13,830,000.00	-94,049.65	-13,086,964.55	-0.95	743,035.45	0.00	743,035.45
40210	Local Option Sales Tax	9,500,000.00	-1,607,462.53	-10,724,225.57	-1.16	-1,224,225.57	0.00	-1,224,225.57
40275	Mixed Drink Tax	500.00	-138.42	-795.11	-1.59	-295.11	0.00	-295.11
43511	Tuition - Regular Day Students	330,000.00	-1,861.00	-336,973.11	-0.72	-6,973.11	0.00	-6,973.11
43533	Transportation Fees	3,500.00	-800.00	-3,730.00	-1.07	-230.00	0.00	-230.00
44110	Interest Earned	800,000.00	-58,642.06	-761,264.31	-0.95	38,735.69	0.00	38,735.69
44120	Lease/Rentals	15,000.00	-5,351.55	-36,762.80	-2.45	-21,762.80	0.00	-21,762.80
44170	Miscellaneous Refunds	7,500.00	0.00	-7,325.45	-0.98	174.55	0.00	174.55
44530	Sale of Equipment	15,000.00	-48,550.00	-178,821.00	-11.92	-163,821.00	0.00	-163,821.00
44570	Contributions & Gifts	141,121.82	0.00	-147,721.82	-0.67	-6,600.00	0.00	-6,600.00
44990	Other Local Revenues	40,000.00	-15,202.33	-19,763.54	-0.12	20,236.46	0.00	20,236.46
46510	TN Investment in Student Achv	34,295,000.00	-3,699,304.29	-34,936,751.96	-1.02	-641,751.96	0.00	-641,751.96
46513	TISA On-Behalf Payments	85,000.00	-39,221.29	-39,221.29	-0.46	45,778.71	0.00	45,778.71
46515	Early Childhood Education	648,925.10	-140,898.59	-563,736.15	-0.65	85,188.95	0.00	85,188.95
46590	Other State Education Funds	1,611,028.68	-509,818.61	-1,449,165.01	-0.64	161,863.67	0.00	161,863.67
46596	Paid Parental Leave	100,000.00	-28,044.60	-107,059.12	-1.07	-7,059.12	0.00	-7,059.12
46610	Career Ladder Program	76,000.00	0.00	-64,173.24	-0.84	11,826.76	0.00	11,826.76
46790	Other Vocational	52,254.56	-11,085.48	-52,254.56	-1.00	0.00	0.00	0.00
46980	Other State Grants	150,251.56	-23,502.50	-110,698.82	-0.48	39,552.74	0.00	39,552.74
46990	Other State Revenues	0.00	-27,248.42	-56,313.97		-56,313.97	0.00	-56,313.97
47590	Other Federal Through State	0.00	-1,991.85	-1,991.85		-1,991.85	0.00	-1,991.85

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
47630	Public Law 874 - Maint/Operat.	25,000.00	0.00	-56,877.00	-2.28	-31,877.00	0.00	-31,877.00
47640	ROTC Reimbursement	82,000.00	-20,502.52	-82,010.08	-1.00	-10.08	0.00	-10.08
49700	Insurance Recovery	3,000.00	0.00	-27,897.25	0.00	-24,897.25	0.00	-24,897.25
49800	Transfers In	125,000.00	-129,539.18	-129,539.18	-1.04	-4,539.18	0.00	-4,539.18
49810	City General Fund Transfer	15,493,963.00	-1,291,163.62	-15,493,963.00	-1.00	0.00	0.00	0.00
4550	**141 R ----- --- --- ----- ---**	**77,430,044.72**	**-7,754,378.49**	**-78,475,999.**	**-1.14**	**-1,045,955.02**	**0.00**	**-1,045,955.02**

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
71100	Regular Instruction Prgm	38,473,206.96	5,377,576.78	38,047,829.51	0.74	425,377.45	0.00	425,377.45
71150	Alternative Instruction Prgm	966,570.00	133,587.52	953,899.04	0.81	12,670.96	0.00	12,670.96
71200	Special Education Prgm	6,703,089.41	934,180.58	6,624,062.87	0.90	79,026.54	0.00	79,026.54
71300	Career/Technical Education Prg	2,617,550.17	371,863.21	2,502,855.09	0.78	114,695.08	0.00	114,695.08
71900	Contingency	3,175.45	0.00	-639.00	0.00	3,814.45	0.00	3,814.45
72120	Health Services	974,424.00	85,788.79	926,532.56	0.88	47,891.44	0.00	47,891.44
72130	Other Student Support	2,308,679.15	221,196.06	2,255,367.54	0.90	53,311.61	0.00	53,311.61
72210	Regular Inst. Support	4,651,729.66	507,383.61	4,408,520.48	0.85	243,209.18	0.00	243,209.18
72220	Special Education Support	771,730.00	91,128.73	748,573.28	0.92	23,156.72	0.00	23,156.72
72230	Career & Technical Prg Support	273,584.00	21,280.90	269,769.16	0.97	3,814.84	0.00	3,814.84
72250	Technology Services	3,222,243.02	307,540.08	3,098,025.70	0.92	124,217.32	0.00	124,217.32
72290	Communications	341,836.00	27,082.63	329,591.87	0.94	12,244.13	0.00	12,244.13
72310	Board of Education	1,323,795.00	166,362.15	1,233,869.75	0.92	89,925.25	0.00	89,925.25
72320	Director of Schools	441,207.00	35,113.40	425,287.43	0.82	15,919.57	0.00	15,919.57
72410	Office of the Principal	5,074,940.99	484,641.93	4,968,077.50	0.77	106,863.49	0.00	106,863.49
72510	Fiscal Services	1,176,038.00	90,624.80	1,123,539.82	0.76	52,498.18	0.00	52,498.18
72520	Human Resources/ Personnel	589,252.00	55,125.44	566,060.82	0.84	23,191.18	0.00	23,191.18
72610	Operation of Plant	5,270,670.57	609,525.94	5,194,496.85	1.31	76,173.72	0.00	76,173.72
72620	Maintenance of Plant	2,569,709.39	295,323.00	2,358,698.85	0.91	211,010.54	0.00	211,010.54
72710	Transportation	2,414,963.19	365,291.25	2,371,543.95	0.87	43,419.24	0.00	43,419.24
73400	Early Childhood Education	457,330.69	76,145.28	457,323.66	0.99	7.03	0.00	7.03

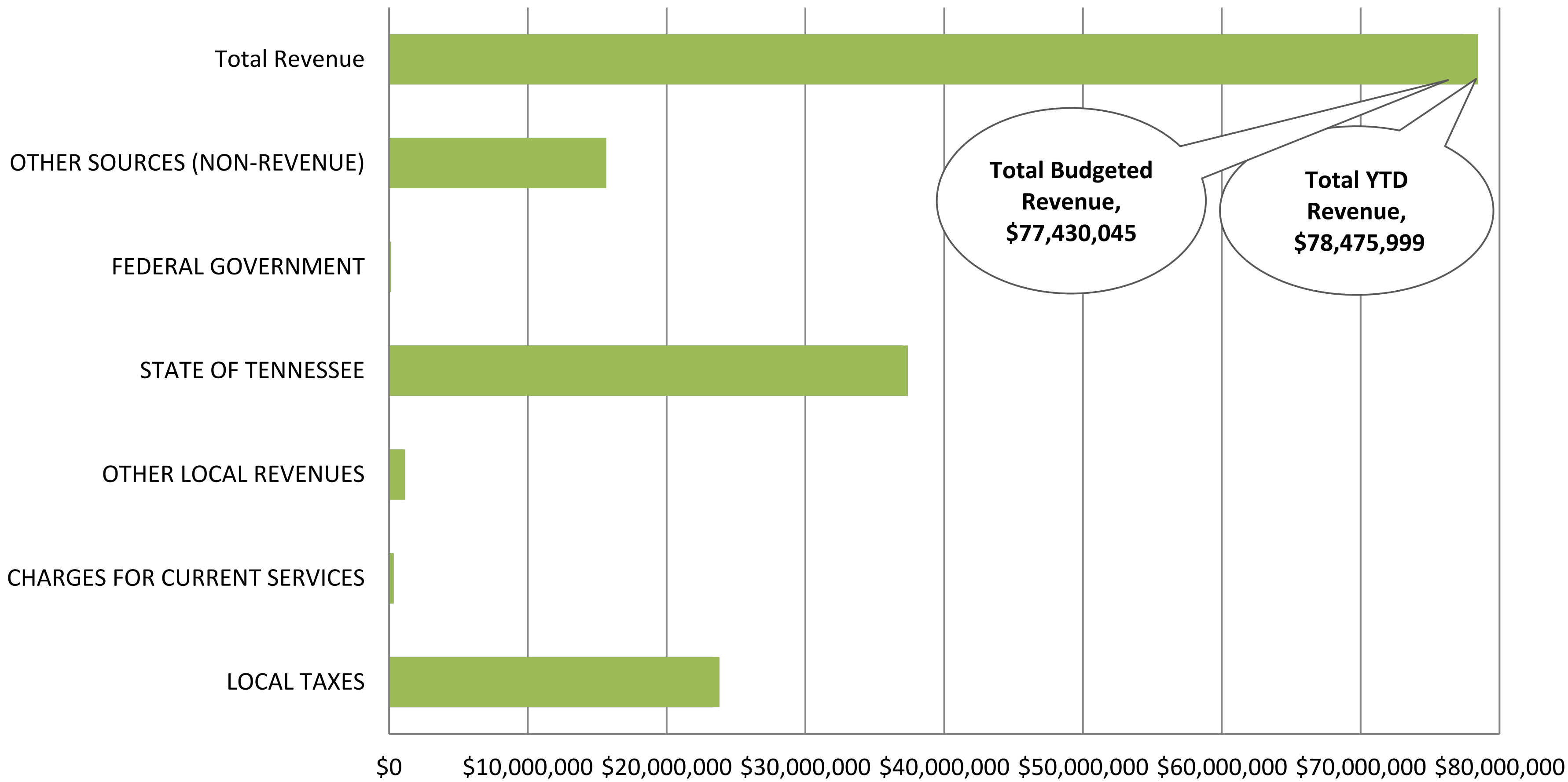
Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

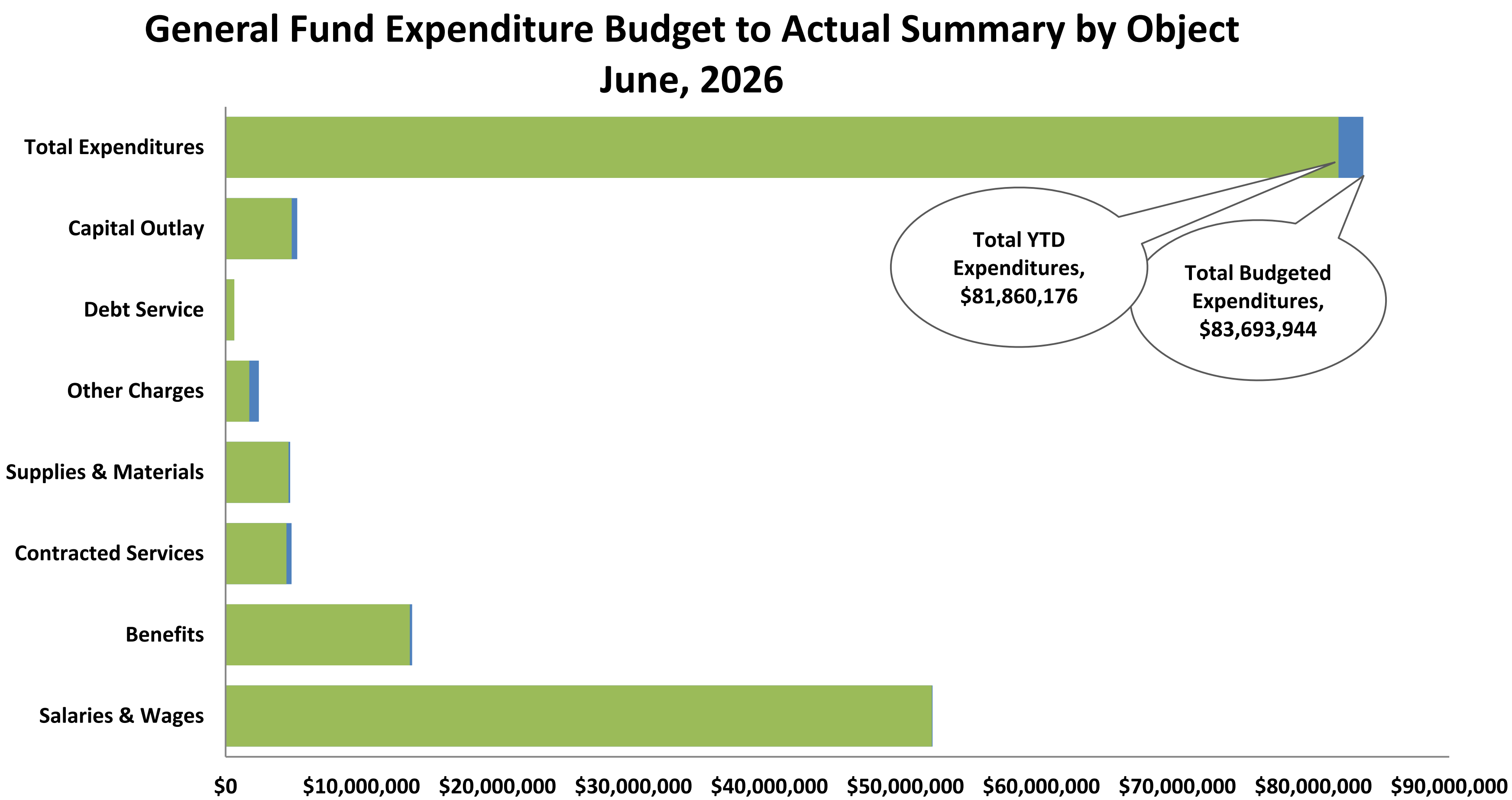
Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
73401	Pre-K General Fund	1,299,336.00	90,239.07	1,247,891.02	1.84	51,444.98	0.00	51,444.98
76100	Regular Capital Outlay	1,625,185.07	79,959.73	1,607,917.65	0.99	17,267.42	0.00	17,267.42
82130	Education Principal on Debt	6,912.00	0.00	6,912.00	1.00	0.00	0.00	0.00
82230	Education Interest on Debt	88.00	0.00	88.00	1.00	0.00	0.00	0.00
99100	Transfers Out	136,698.00	134,080.26	134,080.26	0.98	2,617.74	0.00	2,617.74
4326	**141 E ----- --- --- ----- ---**	**83,693,943.72**	**10,561,041.14**	**81,860,175.66**	**0.91**	**1,833,768.06**	**0.00**	**1,833,768.06**

Account Monthly Activity Grand Totals:	**2,806,662.65**	**3,384,175.92**	**72.47**	**0.00**	**787,813.04**

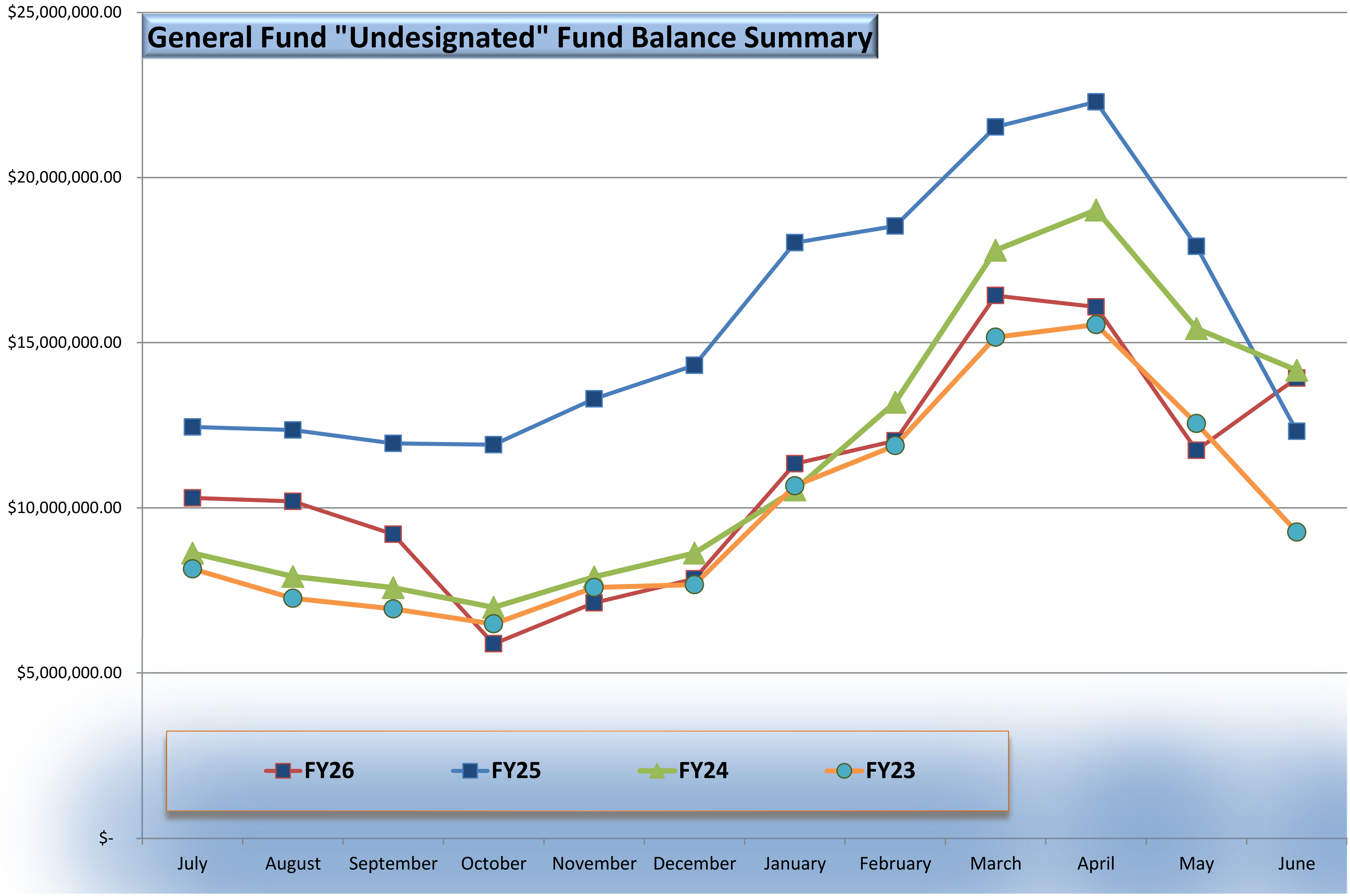
General Fund Revenue Budget to Actual Summary - June, 2026



	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
Percent of Budget	102.06%	102.16%	113.06%	100.97%	131.66%	100.19%	101.35%
Year-To-Date	23,811,985.23	340,703.11	1,151,658.92	37,379,374.12	140,878.93	15,651,398.43	$78,475,999
FYTD Budget	23,330,500.00	333,500.00	1,018,621.82	37,018,459.90	107,000.00	15,621,963.00	$77,430,045



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	Total Expenditures
FYTD %	99.90%	98.69%	92.30%	97.43%	71.34%	100.00%	92.30%	97.81%
FYTD Activity	51,953,086.35	13,547,866.28	4,477,884.20	4,628,616.63	1,744,150.49	644,205.00	4,864,366.58	$81,860,176
FYTD Revised Bdgt	52,005,234.76	13,727,211.87	4,851,391.04	4,750,893.27	2,444,791.44	644,205.00	5,270,216.34	$83,693,944


General Fund "Undesignated" Fund Balance Summary
$25,000,000.00
$20,000,000.00
$15,000,000.00
$10,000,000.00
$5,000,000.00
$-
July
August
September
October
November
December
January
February
March
April
May
June
FY26
FY25
FY24
FY23

Fund 142

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
47131	Vocational Program Improvement	122,832.88	-35,184.63	-122,832.88	-1.00	0.00	0.00	0.00
47141	Title I	888,869.44	-206,034.37	-824,757.47	-0.93	64,111.97	0.00	64,111.97
47143	Special Education Grants	1,285,781.85	-313,780.77	-1,285,162.24	-0.99	619.61	0.00	619.61
47145	Special Ed Pre-School Grants	63,711.04	-8,736.52	-43,544.83	-0.68	20,166.21	0.00	20,166.21
47146	English Lang Acq Grants	43,926.52	-3,421.88	-25,579.49	-0.58	18,347.03	0.00	18,347.03
47150	21st CCLC Grant	118,750.00	-28,110.65	-111,095.12	-0.94	7,654.88	0.00	7,654.88
47189	Title II	282,500.79	-23,823.76	-149,781.66	-0.53	132,719.13	0.00	132,719.13
47309	COVID-19 Grant D	74,300.00	37,403.02	0.00	0.00	74,300.00	0.00	74,300.00
47590	Other Federal Through State	354,301.61	-183,823.22	-383,641.31	-0.62	-29,339.70	0.00	-29,339.70
47990	Other Direct Fedral Revenue	1,201,887.15	-319,120.08	-1,161,470.28	-0.89	40,416.87	0.00	40,416.87
3484	**142 R ----- --- --- ----- ---**	**4,436,861.28**	**-1,084,632.86**	**-4,107,865.28**	**-0.75**	**328,996.00**	**0.00**	**328,996.00**

Fund 142

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
71100	Regular Instruction Prgm	710,737.99	80,929.78	690,114.50	0.89	20,623.49	0.00	20,623.49
71200	Special Education Prgm	959,187.22	160,726.21	981,481.65	1.02	-22,294.43	0.00	-22,294.43
71300	Career/Technical Education Prg	102,981.80	16,561.34	103,137.63	1.00	-155.83	0.00	-155.83
72120	Health Services	11,815.72	0.00	0.00	0.00	11,815.72	0.00	11,815.72
72130	Other Student Support	222,036.20	19,226.69	176,408.23	0.83	45,627.97	0.00	45,627.97
72210	Regular Inst. Support	552,927.31	95,542.89	388,038.82	0.85	164,888.49	0.00	164,888.49
72220	Special Education Support	403,146.67	33,718.31	388,183.44	0.82	14,963.23	0.00	14,963.23
72230	Career & Technical Prg Support	2,805.01	282.96	2,805.01	1.00	0.00	0.00	0.00
72250	Technology Services	4,457.03	0.00	417.00	0.05	4,040.03	0.00	4,040.03
72710	Transportation	492.63	0.00	492.63	1.00	0.00	0.00	0.00
73300	Community Services	1,306,991.84	220,475.12	1,262,247.19	0.89	44,744.65	0.00	44,744.65
99100	Transfers Out	159,281.86	114,539.18	114,539.18	0.68	44,742.68	0.00	44,742.68
1209	**142 E ----- --- --- ----- ---**	**4,436,861.28**	**742,002.48**	**4,107,865.28**	**0.91**	**328,996.00**	**0.00**	**328,996.00**
Account Monthly Activity Grand Totals:				**-342,630.38**	**0.00**	**87.23**	**0.00**	**657,992.00**

Fund 143

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
43521	Lunch Payments - Children	272,580.00	0.00	0.00	0.00	272,580.00	0.00	272,580.00
43522	Lunch Payments - Adults	3,500.00	-4.50	-3,595.50	-1.03	-95.50	0.00	-95.50
43523	Income From Breakfast	43,000.00	0.00	-13.75	0.00	42,986.25	0.00	42,986.25
43525	A la Carte Sales	140,000.00	-459.92	-88,203.34	-0.63	51,796.66	0.00	51,796.66
43990	Other Charges for Food Service	200,000.00	-19,747.09	-158,031.83	-0.79	41,968.17	0.00	41,968.17
44110	Interest Earned	35,000.00	-1,324.77	-21,135.81	-0.60	13,864.19	0.00	13,864.19
46520	School Food Service	20,000.00	0.00	-18,216.58	-0.91	1,783.42	0.00	1,783.42
47111	USDA School Lunch Program	1,300,072.00	-141,735.68	-1,112,730.16	-0.86	187,341.84	0.00	187,341.84
47112	USDA Commodities	175,000.00	-183,961.00	-183,961.00	-1.05	-8,961.00	0.00	-8,961.00
47113	Breakfast	360,108.00	-45,113.76	-352,857.30	-0.98	7,250.70	0.00	7,250.70
47114	USDA - Other	350,000.00	-59,709.98	-311,407.20	0.00	38,592.80	0.00	38,592.80
1140	**143 R ----- --- --- ----- ---**	**2,899,260.00**	**-452,056.70**	**-2,250,152.47**	**-0.62**	**649,107.53**	**0.00**	**649,107.53**

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
73100	Food Service	3,649,340.00	489,071.13	2,933,145.47	0.78	716,194.53	0.00	716,194.53
32	**143 E ----- --- --- ----- ---**	**3,649,340.00**	**489,071.13**	**2,933,145.47**	**0.78**	**716,194.53**	**0.00**	**716,194.53**
Account Monthly Activity Grand Totals:				**37,014.43**	**682,993.00**	**62.82**	**0.00**	**1,365,302.06**

Fund 145

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
44990	Other Local Revenues	35,000.00	-300.00	-31,509.00	0.00	3,491.00	0.00	3,491.00
49800	Transfers In	136,698.00	-134,080.26	-134,080.26	-0.98	2,617.74	0.00	2,617.74
3992	**145 R ----- --- --- ----- ---**	**171,698.00**	**-134,380.26**	**-165,589.26**	**-0.49**	**6,108.74**	**0.00**	**6,108.74**

Fund 145

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
72130	Other Student Support	0.00	-115.29	0.00		0.00	0.00	0.00
73300	Community Services	171,698.00	20,385.50	160,122.09	0.99	11,575.91	0.00	11,575.91
4333	**145 E ----- --- --- ----- ---**	**171,698.00**	**20,270.21**	**160,122.09**	**0.99**	**11,575.91**	**0.00**	**11,575.91**
Account Monthly Activity Grand Totals:				**-114,110.05**	**-5,467.17**	**81.77**	**0.00**	**17,684.65**

Fund 146

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Budget Remaining
43581	Community Services Fees Child	500,000.00	-33,966.50	-600,453.00	-1.20	-100,453.00	0.00	-100,453.00
4460	**146 R ----- --- --- ----- ---**	**500,000.00**	**-33,966.50**	**-600,453.00**	**-1.20**	**-100,453.00**	**0.00**	**-100,453.00**

Fund 146

Oak Ridge, TN

Fiscal Year: 2025-2026
Month: June

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Budget Remaining
73300	Community Services	555,177.00	70,096.96	555,177.00	0.79	0.00	0.00	0.00
99100	Transfers Out	15,000.00	15,000.00	15,000.00	1.00	0.00	0.00	0.00
3735	**146 E ----- --- --- ----- ---**	**570,177.00**	**85,096.96**	**570,177.00**	**0.81**	**0.00**	**0.00**	**0.00**

Account Monthly Activity Grand Totals:	**51,130.46**	**-30,276.00**	**83.16**	**0.00**	**-100,453.00**

Combined Fund Balance and YTD Operating Statement Summary

June, 2026

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2025	**21,596,951.44**	**0.00**	**1,696,042.07**	**36,519.24**	**364,535.50**
Plus YTD Revenue per books 6/30/26	78,475,999.74	4,107,865.28	2,250,152.47	165,589.26	600,453.00
Less YTD Expenditures per books 6/30/26	(81,860,175.66)	(4,107,865.28)	(2,933,145.47)	(160,122.09)	(570,177.00)
Revenues Over (Under) Expenditures as of 6/30/26	**(3,384,175.92)**	**0.00**	**(682,993.00)**	**5,467.17**	**30,276.00**
Ending Fund Balance per books as of 6/30/26	**18,212,775.52**	**0.00**	**1,013,049.07**	**41,986.41**	**394,811.50**

Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue	$ 3,761.00		**$ 29,038.67**		
Inventory					
Restricted for Career Ladder Program	2,537.90				
Restricted for Operation of Non-Instructional Services (CCI)	0.00		661,245.40		394,811.50
Committed for Other Purposes (Vehicles- ERR Fund)	0.00				
Committted for Other Purposes (Device Replacement)	0.00				
Assigned for Instruction- Coordinated School Health	1,656.60				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	0.00				
Assigned for Instruction (APSI-ORHS)	3,533.22				
Assigned for Support Services FRC Local Funds (56)				41,986.41	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY27 Budget	4,275,026.00	0.00	322,765.00		
Unassigned Fund Balance 6/30/26	$ 13,926,260.80	0.00	0.00	0.00	
Total Fund Balance 6/30/26	**18,212,775.52**	**$ -**	**$ 1,013,049.07**	**$41,986.41**	**$ 394,811.50**