

Regular Board of Education Meeting

April 28, 2025 5:00 PM

Robert J. Smallridge School Administration Building

I. Call to Order

II. Pledge of Allegiance and Presentation of Colors

III. School Program by Preschool

IV. Approval of Agenda

V. Special Reports/Presentations

A. Good News

B. Recognition of Sara Cunah as ORS Volunteer of the Year

VI. Public Forum

VII. Consent Agenda

A. Board Minutes 03-24-25

B. ORHS FCCLA Field Trip to Orlando, FL

VIII. Items for Action

A. FY25 Summer School Fees

B. Science Textbook Adoption

C. Replacement of Gym Floor at Woodland Elementary

D. FY25 Audit Contract

E. Budget Transfer #3 & Budget Amendment #2 - First Reading

F. Exception to Board Policy 5.1101 for one ORHS Staff Member

IX. Items for Information

A. Legislative Update

B. FY26 Budget Concepts

C. Financial Report - March 2025

D. Enrollment & Attendance

X. Items for Discussion

XI. Old Business

XII. New Business

XIII. Communications

XIV. Adjournment



Willow Brook

On March 31, Willow Brook hosted an exciting STEM Night, led by Dr. Tiffany Collins, welcoming students and their families for an evening of learning and fun. Thanks to the generous support of MUSE and Tropical Smoothie Café, the event was a tremendous success! Students participated in a variety of hands-on STEM activities, all centered around promoting a healthy lifestyle. We are grateful to the dedicated WBES staff who came out to support and help make this community event so special.

On April 8, our PTO hosted a special event for Willow Brook 4th grade parents featuring Ms. Free, who shared valuable insight about the upcoming transition to middle school. We were thrilled with the strong turnout and the meaningful discussion that followed. Thank you to Ms. Free for connecting with our families and helping them prepare for the exciting changes ahead.

Jefferson

On March 25, several Jefferson 8th grade students participated in the Oak Ridge Civics Bee. Izabella Allison, Jaxon Conner, James Crawford, Desean Garner, Jayden Jones, Janki Patel, Anna Pickel, and Ian Smith all represented JMS with excellence.

Congratulations to James Crawford, who earned 3rd place; Jaxon Conner, who earned 2nd place; and Anna Pickel, who won 1st place! These three students received cash prizes and qualified for the Tennessee State Civics Bee, which will take place in May.

Robertsville

Congratulations to the Robertsville Middle School TSA students who recently attended the State Competition in Chattanooga and returned as winners! RMS students earned 1st place in 14 categories, 2nd place in 6 categories, and 3rd place in 3 categories. Their outstanding performance is a testament to their dedication, preparation, and hard work.

Oak Ridge High School

Congratulations to the Varsity Men's Wildcat Basketball Team on finishing as the TSSAA 4A State Runner-Up!

Brandon Bonamarte placed second at the Tennessee Junior Science and Humanities Symposium last month. His research project, titled "*Identifying Key Factors to Improve Autism Spectrum Disorder Diagnosis with Machine Learning*," aims to reduce the amount of data required to accurately classify a patient as autistic or not. Brandon will advance to compete at the National Junior Science and Humanities Symposium in late April.

Good News



Apr. 28, 2025

Oak Ridge High School (con't)

Social Studies teachers Logan Vincent and Parker Jarnigan will represent Oak Ridge High School at the Tennessee Civics Academy, held at the Howard Baker Center at the University of Tennessee, Knoxville, in June.

Andrew Chou, 100 Fly State Champion, has been named to the National Interscholastic Swim Coaches Association's All-American list in both the 100 Fly and 100 Backstroke. He also earned Academic All-American honors.

Congratulations to our TSA students for their outstanding achievements in multiple categories at the State Competition!

FY 26

OAK RIDGE SCHOOLS

CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: Oak Ridge High School

Date: 4/7/25

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: Early Childhood Education/ FCCLA

Educational Activity: Gaining Leadership skills through meetings/sessions

Destination: Orlando, Florida Convention Center

Purpose of Trip: FCCLA National Leadership Conference

Departure Date: 07/04/2025

Departure Time: 6:00 am

Return Date: 07/10/25

Return Time: 2:00 pm

Mode of Transportation: Airplane

First Student ☐ Transportation Contractor ☐ School System Van ☐ Air Travel ☒

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: _____

Driver's License Verified by: _____ Attach copy of driver's license

Transportation Contractor: _____ Phone #: _____

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: _____

Hotel/Motel Name: Hyatt Place

Address: 8741 International Dr, Orlando, FL

City: Orlando

State: FL

Zip: 32819

Phone: _____

Contact Person: _____

Number of Nights: 7

Hotel Rating: 4.1

Name of School Sponsor/Date: Bev Sparks

Signature of School Sponsor: Beverly Sparks

Digitally signed by Beverly Sparks
Date: 2025.04.07 10:10:22 -04'00'

Cell #: (731)733-1995

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4

K-2nd 1:6

3rd-4th 1:10

5th-8th 1:12

9th-12th 1:15

4 yr olds 1:6

of Students: 10 # of Adults: 2 Chaperone/Student Ratio: 1/5

Professional Staff Chaperone(s)

1. Name: Bev Sparks Cell #: (731)733-1995
2. Name: _____ Cell #: _____
3. Name: _____ Cell #: _____
4. Name: _____ Cell #: _____

Other Chaperone(s):

1. Name: Adam Sparks Cell #: (615)974-4409
2. Name: _____ Cell #: _____
3. Name: _____ Cell #: _____
4. Name: _____ Cell #: _____

Field Trips which exceed \$25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).
2. Attach as documentation the following items"
 - Completed Campus Leave Request
 - Details of Trip/Itinerary
 - Justification/Explanation of Cost (per student/chaperone/total)
 - Financial Arrangements for students who cannot afford trip (if any)
 - Insurance Details
 - Out of country travel requires a release for each student participant

Financial Arrangements: (please indicate method)

☐ No Cost ☒ Paid by Students ☐ Paid by School ☐ Paid by School System

Substitute Required Acct to be charged for Substitute _____

\$ 650 Per Student TOTAL TRIP AMOUNT: \$ 6500

Provisions for those students unable to pay: _____

The trip is optional

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

Staff Member: _____

Date: _____

Athletic Director: _____

Date: _____

This Section for Athletic Trips Only

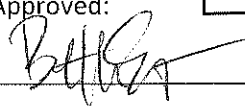
At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events. These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: _____

Athletic Director Signature: _____

Date: _____

Principal's Action: ☒ Approved: ☐ Disapproved:

Principal's Signature:  Date: _____

Superintendent or Designee's Action: Approved: ☐ Disapproved: ☐

Superintendent or Designee's Signature: _____ Date: _____

Board Approval Date (if required): _____

FY 24



Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: ORHS FCCLA

Destination: Orlando, Florida

Mode of Transportation: Airplane/public transportation Purpose: FCCLA National Leadership Conference

Date: 07/04/2025 Time: 6:00 AM to Date: 07/10/2025 Time: 2:00 PM

Expected Number of Participants: 10 Expected Number of Chaperones: 2

Teacher/Sponsor of Trip: Bev Sparks

Principal Signature: [Signature] Date: 4-8-25

Fee Requested (if any)*

*In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to : B Sparks by: 05/01/2025
(Teacher) (Date)

My child _____ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

Parent/Guardian (printed)

Parent/Guardian (signature)

Date

Please provide 2 Emergency Contact Phone Numbers

Name/Relationship

Number

Name/Relationship

Number



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

June 12, 2025

[NLC Attendee Orientation Webinar \(Register here\)](#)

Thursday, July 3

START	END	EVENT
8:00 AM	6:00 PM	State Adviser City Acclimation

Friday, July 4

START	END	EVENT
10:00 AM	12:00 PM	National Officer Candidate Orientation & Project Center
10:00 AM	12:00 PM	National Officer Candidate Adviser Orientation
11:00 AM	12:30 PM	National Officer Candidate Nominating Committee Orientation & Meeting
12:30 PM	6:00 PM	National Officer Candidate Nominating Committee Interviews
3:00 PM	7:00 PM	State Advisers Session & Welcome Reception

Saturday, July 5

DAY ONE

COMPETITIVE EVENTS: (Subject to Change)

Challenge Testing

Skill Demonstration Events:

Culinary Food Art

Culinary Knife Skills

FCCLA Creed Speaking & Interpretation

Impromptu Speaking

Interior Design Sketch

Interviewing Skills

Lesson Plan Modifications

#TeachFCS

7:30 AM	6:30 PM	Conference Registration Pick-up
8:00 AM	10:00 AM	National Officer Candidate Nominating Committee Interviews
9:00 AM	9:30 AM	Skill Demonstration Event Consultant/Evaluators Orientation
9:30 AM	10:00 AM	Skill Demonstration Event Participant Check-in
10:00 AM	4:00 PM	Skill Demonstration Event Competitions
10:00 AM	4:00 PM	Challenge Testing
		<i>Report at your confirmed time range.</i>
10:30 AM	12:00 PM	National Officer Candidate Fishbowl
12:00 PM	3:00 PM	Fashion Show Jury Selection
12:30 PM	1:00 PM	Voting Delegate Orientation (Check-in at 12:00 PM)
1:00 PM	2:00 PM	Youth Networking – Through 8th Grade
1:00 PM	2:00 PM	Youth Networking – 9th Grade and Above
1:00 PM	3:00 PM	National Officer Candidate Nominating Committee Deliberations
1:30 PM	3:00 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting
2:00 PM	3:30 PM	State Officer Networking*
3:00 PM	4:00 PM	STAR Events Adult Room Consultant Orientation
3:00 PM	5:00 PM	EXPO Exhibitor Move-In
4:15 PM	5:15 PM	State Meetings
6:00 PM	8:00 PM	General Session: Opening General Session (Doors Open at 5:15 PM)
		<i>-Welcome/Greetings</i>
		<i>-Award Presentations</i>
		<i>-Keynote Address</i>
8:30 PM	9:30 PM	State Meetings



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

Sunday, July 6

DAY TWO

STAR EVENT COMPETITIONS: (Subject to Change)

Baking and Pastry (Offsite)

Career Investigations

Chapter Service Project Portfolio

Culinary Arts (Offsite)

Entrepreneurship

Fashion Construction

Fashion Design

FCCLA Chapter Website

Focus on Children

Instructional Video Design

Interpersonal Communications

Job Interview

Leadership

Parliamentary Procedure

Personal Finance: Presented by EVERFI

Professional Presentation

Promote and Publicize FCCLA!

Repurpose & Redesign

Say Yes to FCS Education

Teaching Strategies

7:00 AM	5:00 PM	Conference Information/Registration Desk
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting
8:00 AM	4:00 PM	EXPO (Day 1 of 2)
8:00 AM	4:00 PM	FCCLA Store (Day 1 of 2)
8:30 AM	10:30 AM	National Officer Candidate Networking (Voting Delegates ONLY)
9:00 AM	4:00 PM	STAR Event Competitions
9:15 AM	11:15 AM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>
9:30 AM	12:00 PM	Youth Workshops
9:30 AM	11:30 AM	Adviser Best Practice Exchanges <i>Round table sessions on integrating FCCLA into FCS classes</i>
11:00 AM	3:00 PM	Lunch Concessions
1:00 PM	2:00 PM	General Session: National Officer Candidate Speeches – Group A (Voting Delegate check-in at 12:30 PM)
1:00 PM	2:00 PM	National Officer Candidate Teambuilding – Group B
1:45 PM	3:30 PM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>
2:00 PM	4:00 PM	Youth Workshops
2:15 PM	3:15 PM	General Session: National Officer Candidate Speeches – Group B
2:15 PM	3:15 PM	National Officer Candidate Teambuilding – Group A
4:00 PM	4:45 PM	State Meetings
4:30 PM	6:00 PM	National Executive Council Elections <i>(Election Voting Delegates Only)</i>
5:00 PM	5:45 PM	State Meetings

Night Open for Dinner, Sightseeing, and Parks



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

Monday, July 7

DAY THREE

STAR EVENT COMPETITIONS: (Events subject to change)

Baking and Pastry (Offsite)

Chapter in Review Display

Chapter in Review Portfolio

Chapter Service Project Display

Culinary Arts (Offsite)

Digital Stories for Change

Early Childhood Education

Event Management

Food Innovations

Hospitality, Tourism, Recreation

Interior Design

National Programs in Action

Nutrition and Wellness

Public Policy Advocate

Red Talks on Education

Sports Nutrition

Sustainability Challenge

Teach or Train

7:00 AM	5:00 PM	Conference Information/Registration Desk
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators, and Volunteers Meeting
8:00 AM	9:00 AM	Adviser Professional Development: Title TBD
8:00 AM	4:00 PM	EXPO (Day 2 of 2)
8:00 AM	4:00 PM	FCCLA Store (Day 2 of 2)
8:15 AM	10:45 AM	RED Talks Presentations
8:30 AM	9:15 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation
8:30 AM	11:15 AM	Youth Workshops
9:00 AM	10:00 AM	Adviser Professional Development: Title TBD
9:00 AM	4:00 PM	STAR Event Competitions
9:30 AM	10:00 AM	FCCLA/LifeSmarts Knowledge Bowl Team Orientation
10:00 AM	11:00 AM	General Session: Business Session (Doors Open at 9:30 AM) -Business Report -Bylaw Proposals
10:00 AM	4:00 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play
11:00 AM	12:00 PM	Adviser Professional Development: Title TBD
11:00 AM	2:00 PM	Lunch Concessions
1:45 PM	3:30 PM	RED Talks Presentations
2:00 PM	4:00 PM	Youth Workshops
4:00 PM	6:00 PM	EXPO Exhibitor Move-Out
5:30 PM	7:00 PM	General Session: Member Recognition (Doors Open at 5:00 PM) -Program, Skill Demonstration Event, and Challenge Testing Awards -Say Yes to FCS Signing Ceremony
		Night Open for Dinner, Sightseeing, and Parks

Tuesday, July 8

DAY FOUR



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

8:00 AM	5:00 PM	Conference Information/Registration Desk
8:00 AM	9:00 AM	Special Event: Princess Sing-Along Breakfast*
8:30 AM	9:00 AM	FCCLA Showcase - Participant Check-In
9:00 AM	11:00 AM	State Officer Training*
9:00 AM	11:00 AM	Chapter & State Adviser Networking Roundtables <i>- Roundtable discussions led by advisers and partners</i>
9:00 AM	11:30 PM	FCCLA/LifeSmarts Knowledge Bowl Quarterfinals, Semifinals, and 3rd Place Match
9:00 AM	12:00 PM	FCCLA Showcase <i>-View program award winning projects and highlighted STAR Event projects</i>
9:00 AM	2:00 PM	Breakfast/Lunch Concessions
9:15 AM	11:00 AM	RED Talks Presentations
9:30 AM	11:30 AM	Youth Workshops
1:00 PM	3:00 PM	General Session: Adviser Recognition & Fashion Show & KB Finals (Doors Open at 12:30 PM) <i>-Fashion Show</i> <i>-FCCLA/LifeSmarts Knowledge Bowl Finals</i> <i>-Award Presentations (Adviser, Membership)</i> <i>-Introduction of 2024-2025 National Executive Council</i>
5:00 PM	11:30 PM	Special Event: FCCLA Night at Universal Studios Florida*

Wednesday, July 9

DAY FIVE

7:30 AM	4:00 PM	Conference Information/Registration Desk
7:30 AM	8:00 AM	STAR Events Finalist Session - Volunteers Report to Holding Room
7:30 AM	9:00 AM	State STAR Events Medal Pickup (State Advisers Only)
8:00 AM	8:30 AM	STAR Events Finalist Session - Finalists Report to Holding Room
9:00 AM	11:30 AM	General Session: STAR Events Finalist Session (Doors Open at 8:30 AM)
12:00 PM	1:00 PM	State STAR Events Recognition Sessions: Group A
1:30 PM	2:30 PM	State STAR Events Recognition Sessions: Group B
4:00 PM	5:30 PM	General Session: Closing General Session (Doors Open at 3:30 PM) <i>-Scholarship Presentations</i> <i>-Farewell to 2023-2024 National Executive Council</i> <i>-Conference in Review</i>
6:30 PM	10:30 PM	Special Event: AquaGlow After Party at Aquatica*

* Indicates pre-registration required.

2025 Summer School Fees

Middle School

The summer program will be targeting those K-8 students most in need of additional instruction for educational progress and promotional purposes. The vast majority of these students fall under one of the subgroups targeted by ORS as in danger of not meeting grade level proficiency. In order to encourage more of those students to attend, there will be no fees or tuition.

High School

2025 Recommendation

Residents: No Charge

Non-Residents: \$150.00 per course

The 2024-25 Science Textbook Adoption Committee met to review TDOE approved science textbooks in January, February, and March (see committee members below). The following textbook recommendations have been made for purchase in FY26 for an 8-year adoption period:

Grades K-4 McGraw Hill, *Tennessee Science*

Grades 5-8 Accelerated Learning, Inc., *Stemscopes Science Tennessee*

Grades 9-12 Savvas Learning (multiple course titles)

- Brent Lee
 - Brian Jones
 - Carmelina Sears
 - Clark Ward
 - DT Hobby
 - Elizabeth Fairfax
 - Emily Logan
 - Heather Haynes
 - Jill Cohen
 - John Quarles
 - John Smith
 - Katy Longmire
 - Lisa Buckner
 - Makenzie Zawisza
 - Mariah Young
 - Micheal Murphy
 - Rebecca Kidwell
 - Sarah Freels
 - Sharon Thomas
 - Tiffany Collins
 - Beth Armstrong
-

Report of Local Adoption of Textbooks*
This form remains in the office of the Local Director of Schools for the 6 year Adoption Period

For the School Year 2026

Report for schools of ORS ☐ County, ☒ City, or ☐ Special District.

Subject Science
Recommendation of Local Textbook Selecting Committee

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Science recommend that the ORS (County or City) Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Oak Ridge (County or City), as approved by the law and contract:

State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
☒	☐	☐	K-4	Various	Tennessee Science	McGraw Hill
☒	☐	☒	5-8	Various	Stemscopes Science Tennessee	Accelerated Learning, Inc
☒	☐	☐	9-12	Various	Experience Physics, TN Biology	Savvas Learning
☐	☐	☐				
☐	☐	☐				
☐	☐	☐				
☐	☐	☐				

Elementary

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 N/A 2 _____ 3 _____
4 _____ 5 _____

Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 Lisa Buchner 2 [Signature] 3 [Signature]
4 [Signature] 5 [Signature]

*Complete one (1) form for each local adoption committee.

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

	1	2	3
1	N/A		
4			
		5	

Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1	Chae Hwanghyun	2	Min-min Jung	3	Jin Chae
4	Chan	5		6	Mariah Yang

*Complete one (1) form for each local adoption committee

*Complete one (1) form for each local adoption committee.

High

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 N/A 2 _____ 3 _____
4 _____ 5 _____

Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 Shirley Thomas 2 Ed E. Jorgensen 3 [Signature]
4 Charles Mayers 5 [Signature]

*Complete one (1) form for each local adoption committee.



Return by May 15 to:
Director of Content
Andrew Johnson Tower, 11th floor
710 James Robertson Parkway Nashville, TN 37243-0379

**Certification of Adoption by
Local Board of Education**

The Oak Ridge Schools Board of Education approved the City, County,
or Special School District adoption of the textbooks as indicated on the attached Local Adoption Report Abstract
during the meeting of the board on April 28, 2025.

Month, Day, Year

If the LEA has chosen to adopt any materials not on contract, then we do hereby certify the following:

- ☐ The LEA's unique needs require adopting materials not on the state's official list.
- ☐ The materials adopted by this LEA were screened by a review committee, appointed in accordance with T.C.A. § 49-6-2207 and were determined to be aligned to the standards by evaluating the materials using the screening instrument approved by the Textbook and Instructional Materials Quality Commission.
- ☐ The adoption abstract, this certification of adoption, and the local panels' reviews will be posted to the LEA's website within 30 days of local board approval.
- ☐ All materials adopted by this LEA that are not on contract have been approved by waiver (if any waivers were granted, you must attach them to this form).
- ☐ The LEA agrees to furnish any materials requested by TDOE for review.

Date

Chairman, Board of Education

Date

Director of Schools



Oak Ridge

SCHOOLS

Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: April 9, 2025

TO: Jenifer Laurendine, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: Woodland Gym Floor Replacement

Mrs. Laurendine,

I am recommending that the Oak Ridge Schools Board of Education approve the replacement of the Woodland gym floor by Praters Inc. for the amount of \$105,682.00. In preparation for the work scheduled for Spring Break at Woodland, the vendor brought to our attention the condition of the gym floor and the inability to perform another refurbishing to it. This is the original 1945 wood floor and has exceeded its intended life by over 20 years. The floor has been sanded down and refurbished multiple times in its 70+ year life and has had multiple repairs over that time. The remaining option to provide a safe and useful floor is for a full replacement. The work will be performed based on a piggy-back contract with Blount County.

Funding for this work is allocated from Capital Outlay 76100 707.

Thank you for your consideration,

Allen Thacker

Director of Maintenance and Operations

Maintenance Office

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

www.ortn.edu



Mar 12, 2025

Kim Farmer
Woodland Elementary
kfarmer@ortn.edu

*****Pricing based on piggybacking on the Blount County, TN RFP No. 2023-0147 - Gym Floor Screen, Recoat, Refinishing & Replacement Services.*****

Dear Kim,

We are pleased to submit the following quotation for the replacement of your hardwood sports flooring system approximately 3,488 square feet in the gymnasium at **WOODLAND ELEMENTARY SCHOOL**. This quotation is based on performance according to the following specifications.

SPECIFICATIONS

We propose to tear out the existing flooring and install a new Praters Fixed Resilient, wood sleeper and subfloor system consisting generally of 12mm resilient pads, plywood sleepers, one layer of 15/32" thick, 4' X 8' CDX rated sheathing and steel anchors will be installed over a 6-mil polyethylene moisture barrier. 25/32" x 2 1/4", 2nd & better grade northern hard maple will be nailed approximately 16" on center.

Upon proper installation, the floor will be sanded until smooth using coarse, medium, and fine sandpaper, then rotary sanded or "screened" to remove all drum sander marks. The floor will then be sealed with TWO coats of Bona DTS, in preparation for the painting of the main basketball game lines, center logo, lines and agility dots as outlined below using Bona SuperSport game lines paint. Following the painting, THREE coats of WATER-based gym floor finish will be applied to the entire court surface.

After the finishing of the floor, a 4" x 3" black vent cover base will be installed at the perimeter of the gymnasium floor and aluminum thresholds will be installed at each gymnasium doorway. Custom wood thresholds, ADA ramps, and other styles of transitions differing from the aluminum thresholds described above will be priced separately.

The total price for this project is **\$105,682.00**.

Remove & replace 3,488 sqft	\$87,200.00.
Sand, Seal & Finish 3,488 sqft	\$5,232.00.
Paint (1) Main Basketball Game Lines	\$800.00.
Paint (up to 15') Multicolored Center Logo	\$2,000.00.
Paint (2) Red Lines Through Lanes	\$250.00.
Paint (2) Sets of Agility Dots (11 total)	\$400.00.
Install Vent Cove Wall Base & Thresholds	\$9,800.00.

**Any additional game lines, logos, and lettering or any and all other painting or staining not explicitly stated and quoted above are not included in this price. We will price additional graphics as needed.*

EXCLUSIONS

**This price does not include bleacher removal; we can price this add on if needed. This price does not include volleyball inserts or lids, if required we can provide pricing.*

Payment Terms: A payment of 60% of the total amount of this project will be due upon the delivery of maple hardwood flooring and subfloor materials to the job site. A payment of 20% of the total amount of this project will be due after the installation of the court is complete and the floor is ready for sanding. This is typically 2-3 weeks after the delivery of the maple hardwood flooring and subfloor materials. The final payment of 20% of the total amount of this project will be due upon completion of the project. The above pricing is guaranteed for 6 months from the date of this quotation. We accept all forms of payment. There is a 3% convenience fee if a credit card is used. Wiring information available upon request.

Before We Arrive: Note: The installation area should be clear of all equipment & materials. The heat/air should be installed and properly working and set to an appropriate temperature for building. This will ensure the wood acclimates to the correct temperature and moisture content.

Please be advised that a wood floor will expand and contract between seasons, therefore we recommend temperature and humidity monitoring.

The MFMA recommends no more than a 15% swing between seasons.

MARKETING

Content Use: Woodland Elementary agrees to allow Praters Inc. to capture media content of the build, installation, execution and tear down of their product(s) as well as the event and/or activation that includes their product(s). Praters Inc. retains the right to utilize any content captured for internal & external documents and for digital sharing via pratersflooring.com, @PratersFlooring social networks, the Praters Flooring blog, and monthly newsletter. Praters Inc. agrees to withhold the release of any captured content until Praters Inc. is released to do so by Woodland Elementary or until their product(s) have become accessible to the public. Praters Inc. agrees to share all captured content to Woodland Elementary at their request for use on their media sites. Please provide all social media handles and tags so Praters Inc. can follow, share and include Woodland Elementary in our marketing.

Collaboration: Praters Inc. agrees to share all captured content to Woodland Elementary at their request for use on their media sites. Please provide all social media handles and tags so Praters Inc. can follow and share Woodland Elementary's marketing and tag Woodland Elementary in ours.

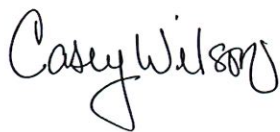
ELECTRICAL NEEDS

Wiring: Woodland Elementary agrees to provide an electrician to wire in sanding equipment owned by Praters Inc. Praters Inc. will communicate timelines and provide Woodland Elementary with wiring instructions and specifications prior to the start of work.

GUARANTEE

All our work is guaranteed against defects in materials and workmanship for a period of one year. At your request, we will submit license numbers, certificates of general liability and worker's compensation insurance.

Thank you for the opportunity to be of service. Please call if you have any questions



Casey Wilson

We agree with the scope of work, floor prep requirements, quoted price and payment terms outlined above.

(Customer Representative Signature)

(Date)

(Customer Representative Printed Name)

Invoice Information:

PO: _____

Accounting Contact: _____

Accounting Phone / Email: _____

Address: _____

Onsite Contacts:

On-site Contact Name: _____

On-site Contact Phone/Email: _____

Design/Layout Contact:

Design/Layout Name: _____

Design/Layout Phone / Email: _____



PURCHASING DEPARTMENT

385 COURT STREET, MARYVILLE, TN 37804-5906
865.273.5740 FAX 865.273.5746
WWW.BLOUNTTN.ORG/PURCHASE.ASPX

Contract Award

RFP No. 2023-0147 – Gym floor screen, recoat, refinishing and replacement services

May 3, 2023

Praters Incorporated
Attn: Ms. Casey Wilson
1 Sousa Street
Rossville, GA 30741

Re: Blount County, TN RFP No. 2023-0147 – Gym floor screen, recoat, refinishing and replacement services

Dear Ms. Wilson:

Congratulations! Blount County, TN on behalf of the Board of Education would like to award the above referenced solicitation (RFP No. 2023-0147) and the resulting contract to your company for the required gym floor screening, recoating, refinishing and replacement services on an as needed basis. This award letter, the bid packet (2023-0147) and your response to the RFP shall collectively constitute the contract for this project.

We have received your COI and as a result will issue a Purchase Order signed by the Purchasing Agent and the Finance Director or their designees to you as documentation for you to begin work.

Should you have any questions, please contact the Blount County Purchasing Department at the above number or Jackie Cooper, the Contract Manager for this bid directly at (865) 273-5744.

Kind regards,

A handwritten signature in black ink, appearing to read "Katie B. Kerr", is written over a horizontal line.

Katie B. Kerr
Purchasing Agent, Blount County, TN

cc: File

James Duke, Blount County, TN Schools

Troy Logan, Blount County, TN Schools

Tim Tipton, Blount County TN, Risk Management

Lindsey Jackson, Blount County TN, Risk Management

Deena Finley, Blount County, TN Schools

Jackie Cooper, Contract Manager, Blount County

Lisa Dyring, Blount County, TN



Oak Ridge Schools

OFFICE OF
Finance Director

Telephone (865) 425-9004

MEMORANDUM

To: Dr. Bruce Borchers, Superintendent of Schools
From: Jenifer Van Dyke, ^{JVD}Executive Director of Finance
Subject: Recommendation of Audit Firm for FY '25 Audit
Date: April 28, 2025

I recommend that Oak Ridge Schools approve the Audit Firm of Brown Jake & McDaniel, PC for performance of the FY25 Annual Audit. The attached Engagement Letter for the Board of Education audit for FY25 totals \$53,000.00 plus hourly rates for non-audit services. The Internal School Funds audit engagement letter was approved at the September 23, 2024 Board of Education meeting. The auditing services are budgeted in account code 141-72310-305.

Please let me know if you have questions or need additional information.

BROWN JAKE & McDANIEL, PC

CERTIFIED PUBLIC ACCOUNTANTS
2607 KINGSTON PIKE, SUITE 110
KNOXVILLE, TENNESSEE 37919-3336
865/637-8600 • fax: 865/637-8601
www.bjmpc.com

JOE L. BROWN, CPA, CGFM, CGMA
FRANK D. McDANIEL, CPA, CGFM, CGMA
TERRY L. MOATS, CPA, CGFM, CGMA
JAMES E. BOOHER, CPA, CGMA
HALEY S. SLAGLE, CPA, CGMA

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

April 17, 2025

Jenifer Van Dyke
Finance Director
Oak Ridge Schools
304 New York Ave
Oak Ridge, Tennessee 37830

We are pleased to confirm our understanding of the services we are to provide the Oak Ridge Schools (the Schools) for the year ending June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the Schools as of and for the year ending June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Schools' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Schools' RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios Based on Participation in the Public Employee Pension Plan of TCRS
- 3) Schedule of Oak Ridge School System's Contributions Based on Participation in the Public Employee Pension Plan of TCRS
- 4) Schedule of Oak Ridge School System's Proportionate Share of the Net Pension Asset – Teacher Legacy Pension Plan of TCRS
- 5) Schedule of Oak Ridge School System's Contributions – Teacher Legacy Pension Plan of TCRS
- 6) Schedule of Oak Ridge School System's Proportionate Share of the Net Pension Liability (Asset) – Teacher Hybrid Pension Plan of TCRS
- 7) Schedule of Oak Ridge School System's Contributions – Teacher Hybrid Pension Plan of TCRS
- 8) Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios Based on Participation in the Hybrid Employee Pension Plan of TCRS

- 9) Schedule of Oak Ridge School System's Contributions Based on Participation in the Hybrid Employee Pension Plan of TCRS
- 10) Schedule of Changes in Total OPEB Liability and Related Ratios Based on Participation in the TGOP OPEB Plan
- 11) Schedule of Changes in Total OPEB Liability and Related Ratios Based on Participation in the TNP OPEB Plan

We have also been engaged to report on supplementary information other than RSI that accompanies the Schools' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

- 1) Combining Fund Financial Statements:
 - a) Combining Balance Sheet – Nonmajor Governmental Funds
 - b) Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds
 - c) Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Nonmajor Governmental Funds
- 2) Schedule of Expenditures of Federal and State Awards
- 3) Notes to Schedule of Expenditures of Federal Awards
- 4) Schedule of Noncash Federal Awards
- 5) Schedule of Changes in Long-Term Debt by Individual Issue

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory Section
- 2) Statistical Section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

Management override of controls.

Improper revenue recognition

Capital assets are overstated or understated because transactions occurring at the City are not recorded on the school's books.

Debt is not properly stated due to transactions occurring at the City are not recorded on the school's books.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Schools' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Schools' major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Schools' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and state awards, and related notes of the Schools in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will also assist in preparing and submitting the State of Tennessee Comptroller's Office Municipal Chart of Accounts Crosswalk. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and state awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal and state awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal and state awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and state awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal and state awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and state awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us

during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on July 1, 2025.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and state awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal and state awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and state awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and state awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Oak Ridge Schools; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Brown Jake & McDaniel, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Cognizant or Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Brown Jake & McDaniel, PC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately June 30, 2025 and to issue our reports no later than December 31, 2025. Terry Moats is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Frank McDaniel will serve as the independent review partner for the audit engagement and he will be responsible for all Firm quality control aspects for the audit engagement.

Our fee for these services will be \$53,000 plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, travel time, copies, telephone, etc.) and additional fees at our standard hourly rates for any non-audit services related to implementation of new GASB Standards/Pronouncements and the related changes to the financial statement presentation, any work related to CARES Act funding and Uniform Guidance work. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of Oak Ridge Schools. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2024 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Oak Ridge Schools and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

BROWN JAKE & McDANIEL, PC

RESPONSE:

This letter correctly sets forth the understanding of the Oak Ridge Schools.

By: _____

Title: _____

Date: _____



CERTIFIED PUBLIC ACCOUNTANTS

Report on the Firm's System of Quality Control

November 25, 2024

To The Owners of Brown, Jake & McDaniel, P.C. and the Peer Review Committee of the Tennessee Society of CPAs.

We have reviewed the system of quality control for the accounting and auditing practice of Brown, Jake & McDaniel, P.C. (the firm) in effect for the year ended May 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act; and an audit of an employee benefit plan;.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Brown, Jake & McDaniel, P.C. in effect for the year ended May 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Brown, Jake & McDaniel, P.C. has received a peer review rating of *pass*.

*Henderson Hutcherson
& McCullough, PLLC*

1200 Market Street, Chattanooga, TN 37402 | T 423.756.7771 | F 423.265.8125

AN INDEPENDENT MEMBER OF THE BDO ALLIANCE USA

February 26, 2025

Joe Brown
Brown, Jake & McDaniel, P. C.
2607 Kingston Pike Ste 110
Knoxville, TN 37919-3336

Dear Joe Brown:

It is my pleasure to notify you that on February 19, 2025, the Tennessee Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is November 30, 2027. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

Katie B. Cheek

Katie Cheek
Chief Operating Officer
kcheek@tscpa.com
615-377-3825

cc: Randy Dummer, Frank McDaniel

Firm Number: 900010096645

Review Number: 610328



Oak Ridge Schools

OFFICE OF
Executive Director of Finance

Telephone (865) 425-9004

MEMORANDUM

To: Dr. Bruce Borchers, Superintendent of Schools

From: Jenifer Van Dyke, ^{JVD} Executive Director of Finance

Subject: **FY'25 Budget Transfer #3 & Budget Amendment #2**

Date: April 28, 2025

The attached FY'25 Budget Transfer #3 & Budget Amendment #2 includes the following budget requests for Board of Education approval:

- Final adjustment & re-alignment of general fund salary, benefit, and expenditure budget items (budget/actual/encumbrances) based on YTD analysis.
- Addition of \$400,000 to the General Fund (Fund 141) contingency budget for anticipated Summer Learning Camp grants to be received in May.
- Addition of \$76,500 to the General Fund (Fund 141) revenues due to increased interest received.
- Addition of \$76,500 to the General Fund (Fund 141) capital outlay expenditures for the replacement of the Woodland Gym Floor
- All routine budget transfers and revisions from February 6, 2025, through April 22, 2025.

FY 25 FYTD Budget Summary - Budget Transfer #3 & Budget Amendment #2

Fund	FY25 Original Approved Budget	Budget Amendment #1 & #2	Budget Transfer #1, #2. & #3	FY25 Revised Budget Amounts
Fund 141 (General Fund)	\$ 75,708,960.00	\$ 1,269,414.76	\$ -	\$ 76,978,374.76
Fund 142 (Federal)	\$ 4,817,440.00	\$ -	\$ -	\$ 4,817,440.00
Fund 143 (Food Service)	\$ 3,294,272.00	\$ 32,018.45		\$ 3,326,290.45
Fund 145 (Other Education)	\$ 159,434.00			\$ 159,434.00
Fund 146 (Extended Child Care)	\$ 499,932.00	\$ 5,660.00		\$ 505,592.00
TOTAL All Funds	\$ 84,480,038.00	\$ 1,307,093.21	\$ -	\$ 85,787,131.21

Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
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Transfer to new Disaster Relief Account	141 R 47590 000 000 00000 000	\$ 91,000.00	\$ -
	141 R 47230 000 000 00000 000	\$ -	\$ 91,000.00

Establish OREF Grant Budgets - from	141 R 46980 000 000 00000 000	\$ 36,173.77	\$ -
Contingency	141 R 44570 000 000 00000 100	\$ -	\$ 36,173.77

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
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ISM Transfer - Instructional Funds from Other	141 E 76100 399 023 00035 000	\$ 4,000.00	\$ -
Contracted Services to Capital	141 E 71300 399 023 00035 000	\$ -	\$ 4,000.00

Transfer for Bollards at RMS	141 E 72620 426 000 00000 000	\$ 10,000.00	\$ -
	141 E 72610 359 000 00000 000	\$ -	\$ 10,000.00

Establish OREF Grant Budgets - from	141 E 72130 599 000 00015 100	\$ 3,800.00	\$ -
	141 E 72130 599 000 00015 100	\$ 2,000.00	
	141 E 72130 599 000 00025 100	\$ 6,000.00	
	141 E 72130 599 000 00025 100	\$ 3,824.85	
	141 E 72130 599 000 00035 100	\$ 713.09	\$ -
	141 E 72130 599 000 00040 100	\$ 2,573.40	\$ -
	141 E 72130 599 000 00040 100	\$ 3,000.00	\$ -
	141 E 72130 599 000 00040 100	\$ 7,249.65	\$ -
	141 E 72130 599 000 00043 100	\$ 3,166.00	\$ -
	141 E 72130 599 000 00045 100	\$ 671.78	\$ -
	141 E 72130 599 000 00045 100	\$ 1,280.00	\$ -
	141 E 72130 599 000 00045 100	\$ 280.00	\$ -
	141 E 72130 599 000 00045 100	\$ 715.00	\$ -
	141 E 72130 599 000 00045 100	\$ 900.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 36,173.77

	141 E 71100 217 000 00000 000	\$ 2,000.00	\$ -
	141 E 71100 204 000 00000 000	\$ -	\$ 2,000.00
	141 E 71300 163 000 00035 000	\$ 1,500.00	\$ -
	141 E 71300 116 000 00035 000	\$ -	\$ 1,500.00
	141 E 72250 120 000 00000 000	\$ 21,000.00	\$ -
	141 E 72250 121 000 00000 000	\$ -	\$ 21,000.00
	141 E 72310 513 000 00000 000	\$ 7,927.00	\$ -
	141 E 72310 305 000 00000 000		\$ 5,000.00
	141 E 72310 210 000 00000 000	\$ -	\$ 2,927.00
	141 E 72410 207 000 00000 000	\$ 15,000.00	\$ -
	141 E 72410 161 000 00000 195		\$ 4,000.00
	141 E 71100 201 000 00000 000	\$ -	\$ 11,000.00
	141 E 72510 599 000 00000 000	\$ 7,300.00	\$ -
	141 E 72510 471 000 00000 000		\$ 3,300.00
	141 E 72510 161 000 00000 000	\$ -	\$ 4,000.00
	141 E 72510 204 000 00000 000	\$ 1,350.00	\$ -
	141 E 72510 161 000 00000 000	\$ -	\$ 1,350.00
	141 E 72510 217 000 00000 000	\$ 10.00	\$ -
	141 E 72510 189 000 00000 000	\$ -	\$ 10.00
	141 E 72510 399 000 00000 000	\$ 500.00	\$ -
	141 E 72510 189 000 00000 000	\$ -	\$ 500.00
	141 E 72510 599 000 00000 000	\$ 1,667.00	\$ -
	141 E 72620 161 000 00000 000	\$ -	\$ 1,667.00
	141 E 73401 189 000 00043 000	\$ 3,700.00	\$ -
	141 E 73401 163 000 00043 000	\$ -	\$ 3,700.00
	141 E 72210 129 000 00035 000	\$ 1,709.00	\$ -
	141 E 72210 116 000 00000 000	\$ -	\$ 1,709.00
	141 E 72130 599 000 00000 000	\$ 2,000.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 2,000.00
	141 E 72210 138 000 00000 000	\$ 7,617.00	\$ -
	141 E 72210 172 000 00000 000	\$ -	\$ 7,617.00
Realignment of Salary, Benefits, & Expenditure Budget Items			

TOTAL	\$ 250,627.54	\$ 250,627.54
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Budget Amendments
To Be Presented to City Spring 2025

Fund 141 REVENUES		Account Number	Decrease	Increase
Increase in Interest Revenues		141 R 44110 000 000 00000 000	\$ -	\$ 76,500.00
Increase for Potential Summer Learning Camp Grants		141 R 46980 000 000 00000 000	\$ -	\$ 400,000.00
Fund 141 EXPENDITURES		Account Number	Increase	Decrease
Increase for Woodland Gym Floor		141 E 76100 707 000 00000 000	\$ 76,500.00	\$ -
Increase for Potential Summer Learning Camp Grants		141 E 71900 599 000 00000 000	\$ 400,000.00	\$ -
TOTAL			\$ 476,500.00	\$ 476,500.00

Oak Ridge Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Credit for Prior Service Advanced Preparation	Descriptor Code: 5.1101 Rescinds: 5.1101 / IV-27	Issued Date: 01/26/15 Issued: 03/29/07
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1 PRIOR SERVICE

2 The maximum allowable experience limit is determined annually by the Board as part of budget
3 adoption. Experience earned outside of Oak Ridge Schools must comply with the current guidelines
4 established by the Tennessee State Department of Education (SDE) to be considered acceptable.

5 The Superintendent may award up to a maximum of five years of experience credit in order to employ
6 highly qualified teachers with the occupational license.

7 ADVANCED PREPARATION

8 All personnel designated by the State Department of Education shall possess a state license. A person
9 with a baccalaureate degree will be placed on the salary index approved by the board of education at
10 the baccalaureate level.

11 1. With a transcript for ten (10) semester hours or equivalent quarter hours* above the
12 baccalaureate degree, earned after July 1, 1971, which may be any hours taken, a person will
13 be placed at that level on the salary index approved by the board of education.

14 2. To be placed on the baccalaureate +20 step of the salary index as approved by the board of
15 education, the twenty (20) semester hours or equivalent quarter hours* recognized as
16 intermediate steps must be toward a master's degree and earned after July 1, 1971, and the
17 nature of courses pursued in the graduate program must indicate that public education is the
18 primary aim of the teacher as a career.

19 A teacher shall be placed on the master's degree salary schedule only on the basis of a granted master's
20 degree or license by the college or university attended and the State Department of Education that all
21 requirements for the degree have been met by October 1 of that fiscal year, provided, however, that the
22 degree has been earned in a college or university approved by recognized accrediting agencies for
23 granting graduate degrees, and the nature of courses pursued in the graduate program indicates that
24 public education was the primary aim of the teacher as a career.

25 The ten (10) and twenty (20) semester hours or equivalent quarter hours* above the master's degree
26 must be approved by the school principal and the superintendent or his/her designee prior to taking the
27 courses for placement at either level on the salary index as approved by the board of education. For
28 placement on these levels, the person must also have the experience required by the approved salary
29 index.

30 A teacher shall be placed on the master's degree plus thirty (30) semester hours or equivalent quarter
31 hours* salary schedule only if the requirements of the Tennessee State Department of Education for

1 that salary level and teaching experience as outlined in the teacher salary index approved by the board
2 of education are met. All requirements for the master's degree plus thirty (30) semester hours or
3 equivalent quarter hours rating must be met by October 1 of that fiscal year. Any exception to this
4 policy must be approved by the board of education.

5 A teacher shall be placed on the doctor's degree salary schedule only on the basis of a granted doctor's
6 degree from an accredited university or license by the university and the State Department of
7 Education that all requirements for the degree have been met by October 1 of that fiscal year, and if
8 teaching experience as outlined in the teacher salary index approved by the board of education has
9 been met.

**Note: Three quarter hours are equivalent to two semester hours.*



Oak Ridge High School
1450 Oak Ridge Turnpike
Oak Ridge, TN 37830
(865) 425-9601 Fax: (865) 425-9678

April 11, 2025

Matthew Bradburn
Executive Director of Human Resources
Oak Ridge Schools

Dear Mr. Bradburn,

I have completed my Master of Science in Nursing for Nurse Educators through Western Governors University. Attached is my formal transcript.

I would like to request an adjustment to my salary to reflect the advanced degree earned. I am on Step 21 with my BSN on the new salary schedule and hope to be moved to Step 21 with my MSN.

I have attached an official transcript from WGU reflecting the completed coursework. This has also been uploaded to TN Compass. I believe the next board meeting is April 28th, and I am requesting board approval to adjust my salary.

Please let me know if there is anything else you need from me. Thank you so much.

Sincerely,

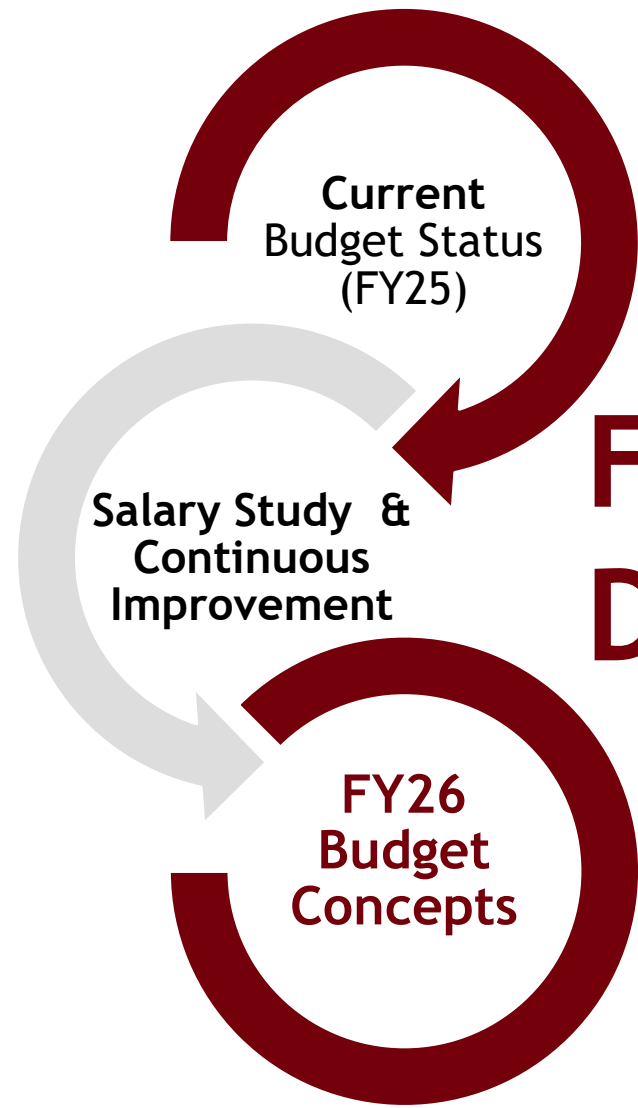
Jessica Pointer, MSN-Ed, RN
Health Science Instructor
HOSA Advisor
Oak Ridge High School, Health Science Academy
jbpointer@ortn.edu



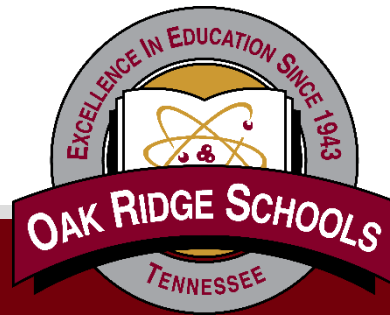
Principal
Drayton Hawkins

Assistant Principals
Beth Estep
David Foust
Jennifer Milligan
Stephanie Thompson
Russ Wise

Athletic Director
Joe B. Gaddis



Fiscal Year '26 Budget Development Concepts



Current Year Budget Status (FY25)

FY25 Budget vs. Actual



*Thorough review and monitoring of monthly financial reports and trend data

*Budget is being closely monitored on both the revenue and expenditure sides

Staffing



Personnel represent the largest percentage of the ORS budget.

In order to maintain a world class school system, the district employs over 650 people as teachers, administrators, psychologists, counselors, librarians, teaching assistants, office staff, technology specialists, food service worker, operations and maintenance personnel, as well as others including substitutes and support staff.

We recognize that effective teachers are the key to student success and ORS strives to hire the best and brightest. Currently, 82% of the licensed staff hold advanced degree.

Staffing ratios follow federal, state, and local guidelines

FY25 Staff Changes



Since the adoption of the FY25 Budget, the following positions changes have been approved by the Board of Education:

GENERAL FUNDS:

- + 1.0 Student Services Coordinator (Approved 6/26/24)
- 1.0 District Translator (Approved 6/26/24)
- 1.0 ESL Teacher (Approved 6/26/24)
- + 1.0 Teacher Assistant at Woodland (Approved 8/5/24)
- 0.5 Teacher Assistant x 2 at Woodland (Approved 8/5/24)
- + 1.0 Communications Coordinator (Approved 10/23/24)
- + 1.0 Communications Specialist (Approved 10/23/24)
- 1.0 ITC Coordinator (Approved 10/23/24)
- + 1.0 Chief Communications Officer (Approved 10/23/24)
- 1.0 Finance Director (Approved 10/23/24)
- + 1.0 Executive Director of Finance (Approved 10/23/24)
- + 1.0 SPED Teacher Assistant at Glenwood (Approved 11/18/24)
- 1.0 Tier 1 IT Technician (Approved 1/27/25)
- + 1.0 Computer Programmer (Approved 1/27/25)

FEDERAL FUNDS:

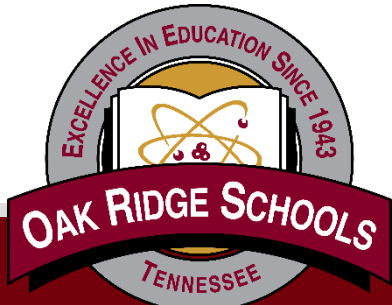
- 1.0 ORPS Data Specialist (Approved 8/5/24)
- + 0.25 ORPS Curriculum Coach (Approved 8/5/24)



FY26 Budget Concepts...

FY 26 Student Enrollment Projection Overview (Details are outlined in the following [2025-2026 Enrollment Projections document](#))

FY26 Enrollment Projections	ORHS	Middle Schools	Elementary Schools
Overall increase of 79 students from October, 2024	Projected decrease of 3 students	Projected combined increase of 69 students at the middle schools	Projected combined increase of 13 students at the elementary schools. The largest increases are anticipated at Linden & Glenwood





2025 - 2026 Enrollment Projections

School	K	1	2	3	4	5	6	7	8	9	10	11	12	Total K-12	Current Year (10/1)	Diff
Glenwood	81	77	68	84	89									399	376	23
Linden	99	99	113	110	115									536	520	16
Willow Brook	76	75	98	72	83									404	413	-9
Woodland	75	75	77	84	98									409	426	-17
Jefferson						174	197	181	199					751	718	33
Robertsville						196	206	208	187					797	761	36
ORHS										390	447	409	388	1,634	1,637	-3
Projected Enrollment 2025 - 2026	331	326	356	350	385	370	403	389	386	390	447	409	388	4,930	4,851	79
Current Year (10/1)	323	346	345	366	355	383	372	367	357	442	416	410	369	4,851		
Difference	8	-20	11	-16	30	-13	31	22	29	-52	31	-1	19	79		

Staffing

Anticipated New Expenditures for Staffing

The overall number of positions required will depend upon enrollment and meeting district and state guidelines for student-teacher ratios as well as program/department initiatives.

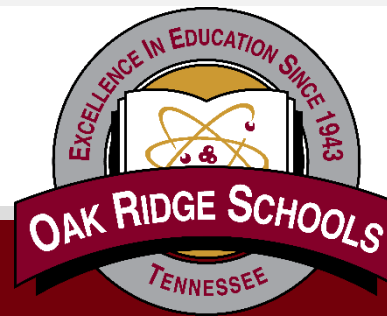
Compensation

Investing in People

An in-depth market salary analysis was conducted with Lean Frog. Recommendations to increase compensation for all employees, consolidate salary schedules, and increase teacher steps are included in the proposed FY26 budget.

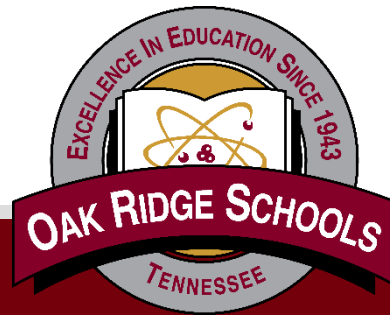
Salaries

Oak Ridge Schools will strive to support salaries that are competitive with Districts throughout the State and maintain excellence by employing exceptional staff.



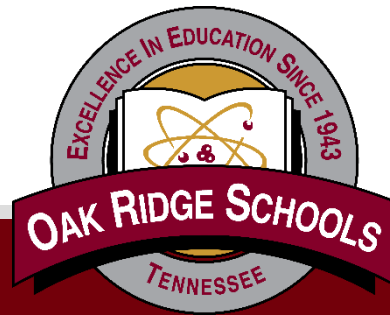
Benefits

- Licensed Staff retirement benefit costs will decrease 0.59% (from 6.36% to 5.77%)
- Non-Licensed Staff retirement benefit costs will remain at 6.18% (no change from FY25)
- No projection has been received from the State for Employee Health Insurance
- No increase in Vision or Life Insurance costs
- Minor increase in Dental Insurance costs



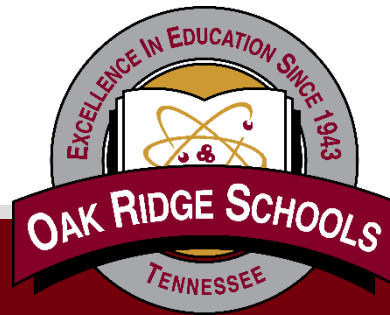
Budget Goals

- Focus on opportunities that will improve and enhance the Portrait of a Graduate and Forward Oak Ridge
- Focus on finding the best possible alignment of resources and student success
- Expand opportunities for students
- Prioritize investment in staff
- Increase efficiency and effectiveness by consolidating salary schedules
- Maintain effective strategy for cohesive operation and allow for flexibility for future budget implications



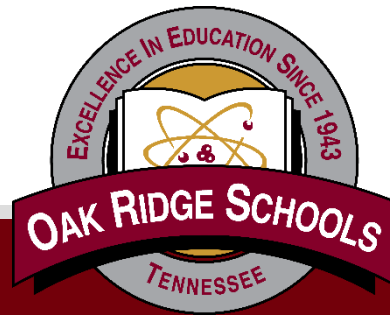
Revenues

- TISA Estimates from the State for FY26 will be received in April, May, & June. The final appropriation will be confirmed in July 2025
- A request was made to the City for a \$700,000 Maintenance of Effort increase
- Sales and Property taxes from Anderson and Roane County are projected based upon recent historical information combined with the most current information available during budget development.
 - Increases in enrollment were seen in both Anderson & Roane Counties



Expenditure considerations for Budget Planning and Projections

- Attract and retain high quality staff (80% of current budget is related to staff salaries/benefits)
 - Includes 5% minimum increase for all staff
- Annual health insurance cost increase will be available in early May
- Minor retirement benefit cost decrease for certified staff
- No benefit cost increase for employee Vision and Life Insurance
- Support for high quality curriculum and materials development and adoption
- Payment 8 of 15 for ESG Phase I Improvements
- Payment 5 of 20 for ESG Phase II Improvements
- Utilizing set-aside reserves for purchase of replacement technology equipment



FY26 Budget Concepts...

FY'26 Budget Planning Process



Administration and Board of Education develop expenditure and revenue guidelines, considering:



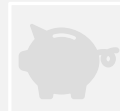
Instructional and Budgetary Goals



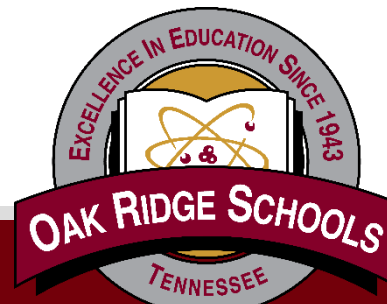
Salary Study & Market Research



Estimated State Funding and Anticipated Sales and Property Tax Revenues



Use of Fund Balance/Reserves



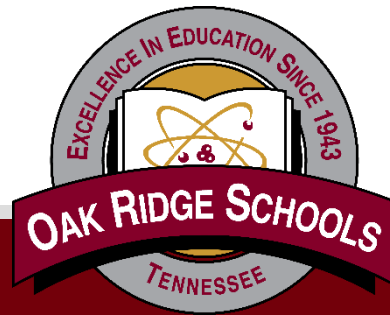
Budget Presentation, Development, and Approval Process... next steps

May

- May 1st - First Draft of Budget sent to BOE
- May 5th - 5:00 p.m. Special BOE Meeting - Budget presented to BOE... City Council will visit for Budget Presentation
- May 12th - 5:00 p.m. Special BOE Meeting - Budget Work Session... Line by Line Review of Budget and 1st Reading
- May 19th - 5:00 p.m. Regular BOE Meeting - Adoption of FY25 Budget - 2nd Reading
- May 19th - Budget Transmitted to City
- May 20th - 7:00 p.m. City Council Meeting - City Manager presents Budget to City Council

June

- June 2nd - 7:00 p.m. City Council Meeting - 1st Reading of Appropriations Ordinance
- June 9th - 7:00 p.m. City Council Meeting - 2nd Reading & Adoption of Appropriations Ordinance



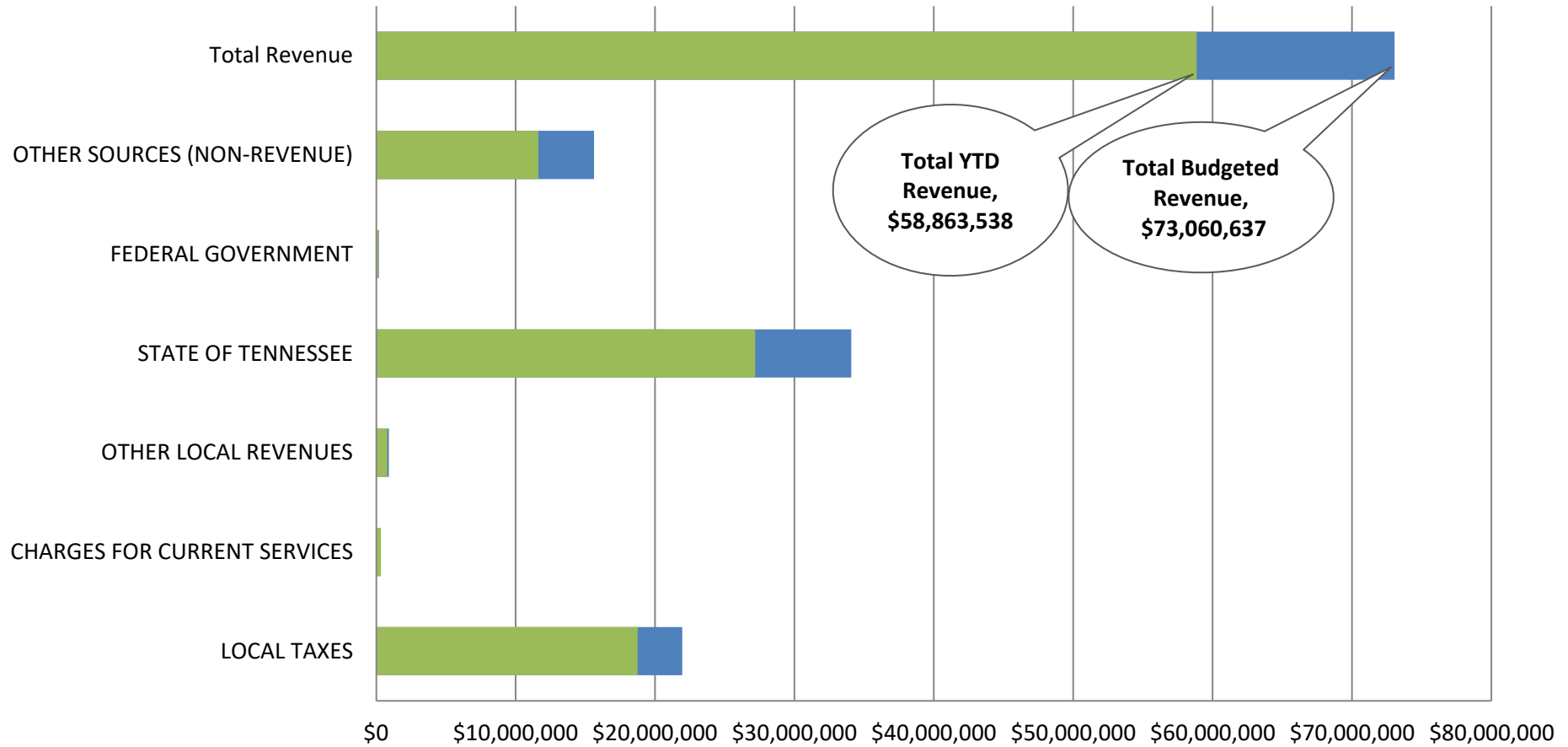
		2024-25	March 2024-25	2024-25	2024-25	2024-25	Encumbered	Unencumbered
Acct	Acct	FYTD Budget	Monthly Activity	Year-To-Date	Percent of Budget	Variance from Bud	Amount	Budget Remaining
40110	Current Property Tax	13,189,000.00	4,396,753.25	11,996,506.29	90.96%	1,192,493.71		1,192,493.71
40210	Local Option Sales Tax	8,765,000.00	947,434.37	6,753,294.19	77.05%	2,011,705.81		2,011,705.81
40275	Mixed Drink Tax	350.00	30.48	499.41	142.69%	-149.41		-149.41
43511	Tuition - Regular Day Students	300,000.00	24,062.00	335,866.75	111.96%	-35,866.75		-35,866.75
43533	Transportation Fees	3,000.00	100.00	3,010.99	100.37%	-10.99		-10.99
44110	Interest Earned	600,000.00	94,587.86	696,189.36	116.03%	-96,189.36		-96,189.36
44120	Lease/Rentals	12,000.00		16,034.75	133.62%	-4,034.75		-4,034.75
44170	Miscellaneous Refunds	5,500.00	5,946.76	12,973.86	235.89%	-7,473.86		-7,473.86
44530	Sale of Equipment	25,000.00		9,483.18	37.93%	15,516.82		15,516.82
44570	Contributions & Gifts	223,992.94	36,173.77	45,223.71	20.19%	178,769.23		178,769.23
44990	Other Local Revenues	40,000.00		15,078.99	37.70%	24,921.01		24,921.01
46510	TN Investment in Student Achv	32,700,000.00	3,260,761.67	26,529,695.69	81.13%	6,170,304.31		6,170,304.31
46513	TISA On-Behalf Payments	85,000.00				85,000.00		85,000.00
46515	Early Childhood Education	554,980.71	56,257.50	308,192.94	55.53%	246,787.77		246,787.77
46596	Paid Parental Leave	100,000.00		55,720.59	55.72%	44,279.41		44,279.41
46610	Career Ladder Program	76,000.00		42,144.68	55.45%	33,855.32		33,855.32
46790	Other Vocational	225,622.41	32,727.84	130,234.17	57.72%	95,388.24		95,388.24
46980	Other State Grants	338,476.94		96,526.71	28.52%	241,950.23		241,950.23
46990	Other State Revenues		22,319.25	22,319.25		-22,319.25		-22,319.25
47590	Other Federal Through State	91,000.00		91,316.97	100.35%	-316.97		-316.97
47630	Public Law 874 - Maint/Operat.	20,000.00		33,388.00	166.94%	-13,388.00		-13,388.00
47640	ROTC Reimbursement	78,310.00		39,163.22	50.01%	39,146.78		39,146.78
49700	Insurance Recovery	8,441.00		5,941.00	70.38%	2,500.00		2,500.00
49800	Transfers In	125,000.00		4,261.53	3.41%	120,738.47		120,738.47
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	11,620,472.22	75.00%	3,873,490.78		3,873,490.78
----- Revenue		73,060,637.00	10,168,318.33	58,863,538.45	80.57%	14,197,098.55		14,197,098.55
		=====	=====	=====	=====	=====		=====
71100	Regular Instruction Prgm	31,707,176.00	2,635,388.63	21,236,857.62	66.98%	10,470,318.38	9,455,228.57	1,015,089.81
71150	Alternative Instruction Prgm	941,785.00	78,806.27	629,646.59	66.86%	312,138.41	286,369.00	25,769.41
71200	Special Education Prgm	5,970,581.00	488,391.95	3,867,086.29	64.77%	2,103,494.71	1,784,911.66	318,583.05
71300	Career/Technical Education Prg	2,400,802.41	188,377.02	1,564,328.17	65.16%	836,474.24	658,295.52	178,178.72
71900	Contingency	423,937.23				423,937.23		423,937.23
72120	Health Services	834,875.00	64,798.43	576,587.20	69.06%	258,287.80	200,819.80	57,468.00
72130	Other Student Support	2,077,462.50	172,841.43	1,397,138.29	67.25%	680,324.21	562,246.40	118,077.81
72210	Regular Inst. Support	4,839,670.00	1,141,321.79	3,555,679.08	73.47%	1,283,990.92	838,862.10	445,128.82
72220	Special Education Support	975,906.00	70,024.01	571,734.54	58.59%	404,171.46	264,725.72	139,445.74
72230	Career & Technical Prg Support	280,587.77	24,482.18	174,738.83	62.28%	105,848.94	66,830.07	39,018.87
72250	Technology Services	3,011,904.90	206,493.99	2,176,447.72	72.26%	835,457.18	538,561.93	296,895.25

		2024-25	March 2024-25	2024-25	2024-25	2024-25	Encumbered	Unencumbered
Acct	Acct	FYTD Budget	Monthly Activity	Year-To-Date	Percent of Budget	Variance from Bud	Amount	Budget Remaining
72260	Adult Programs	41,162.00	3,886.73	29,262.52	71.09%	11,899.48	11,766.48	133.00
72290	Communications	290,333.75	20,429.60	187,892.10	64.72%	102,441.65	58,063.64	44,378.01
72310	Board of Education	1,487,053.00	152,020.68	1,155,294.15	77.69%	331,758.85	1,693.42	330,065.43
72320	Director of Schools	415,463.00	34,852.71	304,800.53	73.36%	110,662.47	95,883.40	14,779.07
72410	Office of the Principal	4,661,846.50	391,546.02	3,441,755.25	73.83%	1,220,091.25	1,157,550.13	62,541.12
72510	Fiscal Services	1,060,703.00	85,838.02	766,618.47	72.27%	294,084.53	284,804.92	9,279.61
72520	Human Resources/ Personnel	518,545.00	37,438.56	388,777.94	74.97%	129,767.06	110,226.48	19,540.58
72610	Operation of Plant	5,108,831.28	364,404.01	3,486,410.19	68.24%	1,622,421.09	697,408.28	925,012.81
72620	Maintenance of Plant	2,233,798.66	181,509.42	1,599,546.12	71.61%	634,252.54	402,976.81	231,275.73
72710	Transportation	2,100,683.00	364,343.94	1,415,283.37	67.37%	685,399.63		685,399.63
73400	Early Childhood Education	453,803.12	37,873.90	298,219.33	65.72%	155,583.79	134,869.53	20,714.26
73401	Pre-K General Fund	942,400.00	104,329.02	676,295.10	71.76%	266,104.90	204,437.00	61,667.90
76100	Regular Capital Outlay	3,589,549.47	323,931.80	2,000,128.87	55.72%	1,589,420.60	1,196,772.36	392,648.24
82130	Education Principal on Debt	6,877.00		6,877.00	100.00%			
82230	Education Interest on Debt	123.00		123.00	100.00%			
99100	Transfers Out	126,015.17				126,015.17		126,015.17
----- Expense		76,501,874.76	7,173,330.11	51,507,528.27	67.33%	24,994,346.49	19,013,303.22	5,981,043.27
----- General Purpose School Fund		-3,441,237.76	2,994,988.22	7,356,010.18	73.80%	-10,797,247.94	-19,013,303.22	8,216,055.28
Grand Revenue Totals		73,060,637.00	10,168,318.33	58,863,538.45	80.57%	14,197,098.55		14,197,098.55
Grand Expense Totals		76,501,874.76	7,173,330.11	51,507,528.27	67.33%	24,994,346.49	19,013,303.22	5,981,043.27
Grand Totals		3,441,237.76	2,994,988.22	7,356,010.18	-213.76%	10,797,247.94	19,013,303.22	8,216,055.28
		Loss	Profit	Profit		Loss	Loss	Profit

Number of Accounts: 1422

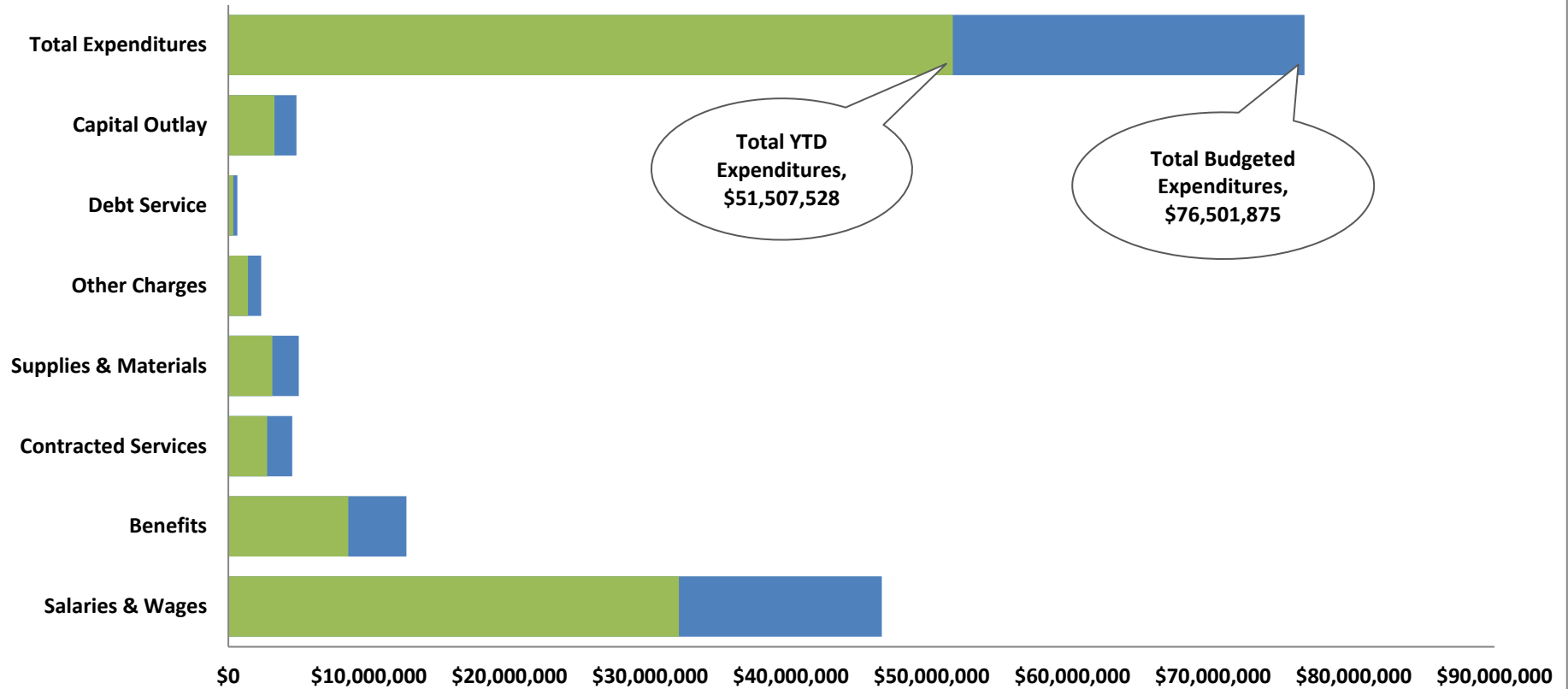
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General Fund Revenue Budget to Actual Summary - March, 2025



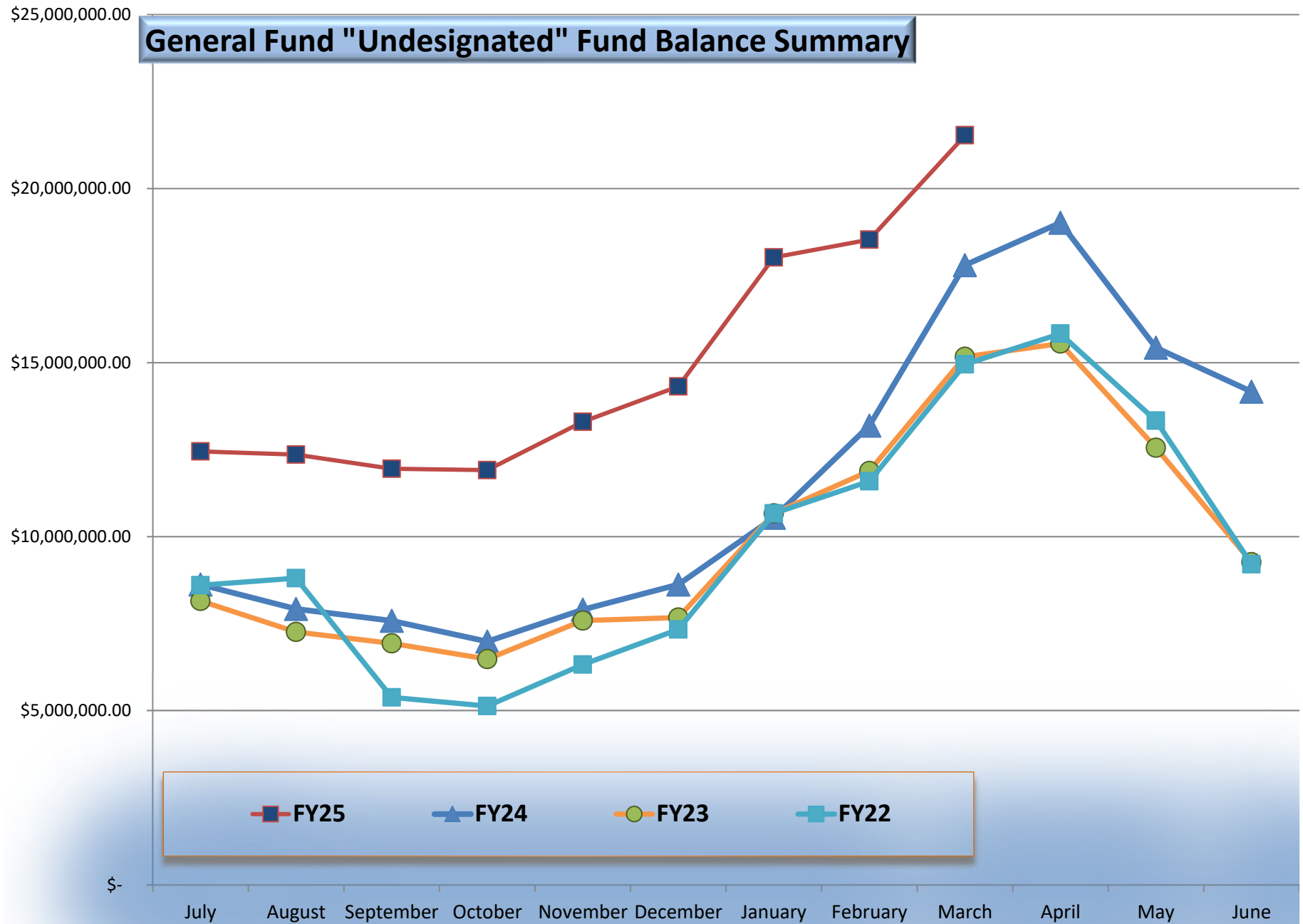
	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
■ Percent of Budget	85.41%	111.84%	87.70%	79.77%	86.56%	74.42%	80.57%
■ Year-To-Date	18,750,299.89	338,877.74	794,983.85	27,184,834.03	163,868.19	11,630,674.75	\$58,863,538
■ FYTD Budget	21,954,350.00	303,000.00	906,492.94	34,080,080.06	189,310.00	15,627,404.00	\$73,060,637

General Fund Expenditure Budget to Actual Summary by Object March, 2025



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	Total Expenditures
■ FYTD %	68.95%	67.41%	60.97%	62.38%	60.19%	55.42%	67.65%	67.33%
■ FYTD Activity	32,031,804.47	8,536,254.12	2,763,330.32	3,133,672.01	1,407,040.04	357,000.00	3,278,427.31	\$51,507,528
■ FYTD Revised Bdg	46,454,594.08	12,663,823.04	4,544,829.31	5,010,882.08	2,338,831.72	644,205.00	4,844,709.53	\$76,501,875

General Fund "Undesignated" Fund Balance Summary



Acct	Acct	2024-25 FYTD Budget	March 2024-25 Monthly Activity	2024-25 Year-To-Date	2024-25 Percent of Budget	2024-25 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
142	School Federal Projects							
R	Revenue							
47131	Vocational Program Improvement	132,897.49	5,812.59	108,492.43	81.64%	24,405.06		24,405.06
47141	Title I	938,811.79	70,434.83	523,598.26	55.77%	415,213.53		415,213.53
47143	Special Education Grants	1,449,817.71	109,368.32	726,839.51	50.13%	722,978.20		722,978.20
47145	Special Ed Pre-School Grants	63,013.67	4,626.59	16,392.61	26.01%	46,621.06		46,621.06
47146	English Lang Acq Grants	39,882.34	1,837.77	22,491.93	56.40%	17,390.41		17,390.41
47147	Title IV Part B, 21st Century	118,750.00	12,397.98	62,907.24	52.97%	55,842.76		55,842.76
47189	Title II	278,908.65	6,813.70	93,352.88	33.47%	185,555.77		185,555.77
47307	COVID-19 Grant B	3,250.00		2,750.00	84.62%	500.00		500.00
47309	COVID-19 Grant D	87,800.00	4,785.87	49,539.64	56.42%	38,260.36		38,260.36
47401	ESSER 3.0	168,353.98		168,353.98	100.00%			
47404	ARP Homeless Grant	36,243.11		5,559.50	15.34%	30,683.61		30,683.61
47590	Other Federal Through State	449,271.26	18,736.56	173,772.14	38.68%	275,499.12		275,499.12
47990	Other Direct Fedral Revenue	1,050,440.00	81,565.88	658,103.79	62.65%	392,336.21		392,336.21
-----	Revenue	4,817,440.00	316,380.09	2,612,153.91	54.22%	2,205,286.09		2,205,286.09
E	Expense							
71100	Regular Instruction Prgm	723,912.70	58,023.90	503,058.12	69.49%	220,854.58	193,146.98	27,707.60
71200	Special Education Prgm	1,129,648.85	90,759.15	662,126.56	58.61%	467,522.29	330,632.30	136,889.99
71300	Career/Technical Education Prg	107,263.00	598.09	97,150.21	90.57%	10,112.79	8,843.83	1,268.96
71900	Contingency	104,635.87				104,635.87		104,635.87
72120	Health Services	16,497.11		4,360.74	26.43%	12,136.37		12,136.37
72130	Other Student Support	329,324.16	9,777.66	245,227.23	74.46%	84,096.93	50,983.98	33,112.95
72210	Regular Inst. Support	659,135.12	54,318.20	363,402.71	55.13%	295,732.41	86,421.32	209,311.09
72220	Special Education Support	374,444.08	36,242.25	260,718.81	69.63%	113,725.27	102,231.49	11,493.78
72230	Career & Technical Prg Support	2,500.00	39.90	1,388.55	55.54%	1,111.45	780.20	331.25
72250	Technology Services	27,139.99		24,472.04	90.17%	2,667.95		2,667.95
72710	Transportation	11,466.00	3,142.37	9,412.51	82.09%	2,053.49		2,053.49
73100	Food Service	2,000.00				2,000.00	2,000.00	
73300	Community Services	1,162,125.00	101,959.23	829,257.95	71.36%	332,867.05	261,713.09	71,153.96
99100	Transfers Out	167,348.12		4,261.53	2.55%	163,086.59		163,086.59
-----	Expense	4,817,440.00	354,860.75	3,004,836.96	62.37%	1,812,603.04	1,036,753.19	775,849.85

		2024-25	March 2024-25	2024-25	2024-25	2024-25	Encumbered	Unencumbered
Acct	Acct	FYTD Budget	Monthly Activity	Year-To-Date	Percent of Budget	Variance from Bud	Amount	Balance Remaining
142	School Federal Projects							
-								
-----	School Federal Projects		-38,480.66	-392,683.05	58.30%	392,683.05	-1,036,753.19	1,429,436.24
			=====	=====	=====	=====	=====	=====
143	Central Cafeteria							
R	Revenue							
43521	Lunch Payments - Children	270,000.00	14,997.45	202,399.50	74.96%	67,600.50		67,600.50
43522	Lunch Payments - Adults	3,500.00	139.50	1,687.50	48.21%	1,812.50		1,812.50
43523	Income From Breakfast	40,000.00	2,417.30	32,030.75	80.08%	7,969.25		7,969.25
43525	A la Carte Sales	85,000.00	8,081.30	114,856.72	135.13%	-29,856.72		-29,856.72
43990	Other Charges for Food Service	50,000.00	9,718.94	114,808.65	229.62%	-64,808.65		-64,808.65
44110	Interest Earned	35,000.00	2,677.84	24,200.13	69.14%	10,799.87		10,799.87
46520	School Food Service	20,560.00	15,986.30	15,986.30	77.75%	4,573.70		4,573.70
47111	USDA School Lunch Program	1,225,212.00	230,514.50	926,016.18	75.58%	299,195.82		299,195.82
47112	USDA Commodities	155,000.00				155,000.00		155,000.00
47113	Breakfast	340,000.00	72,134.48	289,345.60	85.10%	50,654.40		50,654.40
47114	USDA - Other	320,000.00	21,528.51	204,969.71	64.05%	115,030.29		115,030.29
-----	Revenue	2,544,272.00	378,196.12	1,926,301.04	75.71%	617,970.96		617,970.96
E	Expense							
73100	Food Service	3,326,290.45	448,533.91	1,822,138.70	54.78%	1,504,151.75	96,199.20	1,407,952.55
-----	Expense	3,326,290.45	448,533.91	1,822,138.70	54.78%	1,504,151.75	96,199.20	1,407,952.55
-----	Central Cafeteria	-782,018.45	-70,337.79	104,162.34	63.85%	-886,180.79	-96,199.20	-789,981.59
			=====	=====	=====	=====	=====	=====

Acct	Acct	2024-25 FYTD Budget	March 2024-25 Monthly Activity	2024-25 Year-To-Date	2024-25 Percent of Budget	2024-25 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	35,000.00	3,757.38	25,510.98	72.89%	9,489.02		9,489.02
49800	Transfers In	124,434.00				124,434.00		124,434.00
-----	Revenue	159,434.00	3,757.38	25,510.98	16.00%	133,923.02		133,923.02
E	Expense							
73300	Community Services	159,434.00	11,141.66	108,037.84	67.76%	51,396.16	665.00	50,731.16
-----	Expense	159,434.00	11,141.66	108,037.84	67.76%	51,396.16	665.00	50,731.16
-----	Other Education Funds		-7,384.28	-82,526.86	41.88%	82,526.86	-665.00	83,191.86
			=====	=====	=====	=====	=====	=====
146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	497,695.00	40,319.00	408,323.35	82.04%	89,371.65		89,371.65
-----	Revenue	497,695.00	40,319.00	408,323.35	82.04%	89,371.65		89,371.65
E	Expense							
73300	Community Services	495,592.00	35,922.82	327,537.50	66.09%	168,054.50	113,904.53	54,149.97
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	505,592.00	35,922.82	327,537.50	64.78%	178,054.50	113,904.53	64,149.97
-----	Extended School Program	-7,897.00	4,396.18	80,785.85	73.34%	-88,682.85	-113,904.53	25,221.68
			=====	=====	=====	=====	=====	=====

Acct	Acct	2024-25	March 2024-25	2024-25	2024-25	2024-25	Encumbered	Unencumbered
		FYTD Budget	Monthly Activity	Year-To-Date	Percent of Budget	Variance from Bud	Amount	Balance Remaining
	Grand Revenue Totals	8,018,841.00	738,652.59	4,972,289.28	62.01%	3,046,551.72		3,046,551.72
	Grand Expense Totals	8,808,756.45	850,459.14	5,262,551.00	59.74%	3,546,205.45	1,247,521.92	2,298,683.53
	Grand Totals	789,915.45	111,806.55	290,261.72	36.75%	499,653.73	1,247,521.92	747,868.19
		Loss	Loss	Loss		Loss	Loss	Profit

Number of Accounts: 395

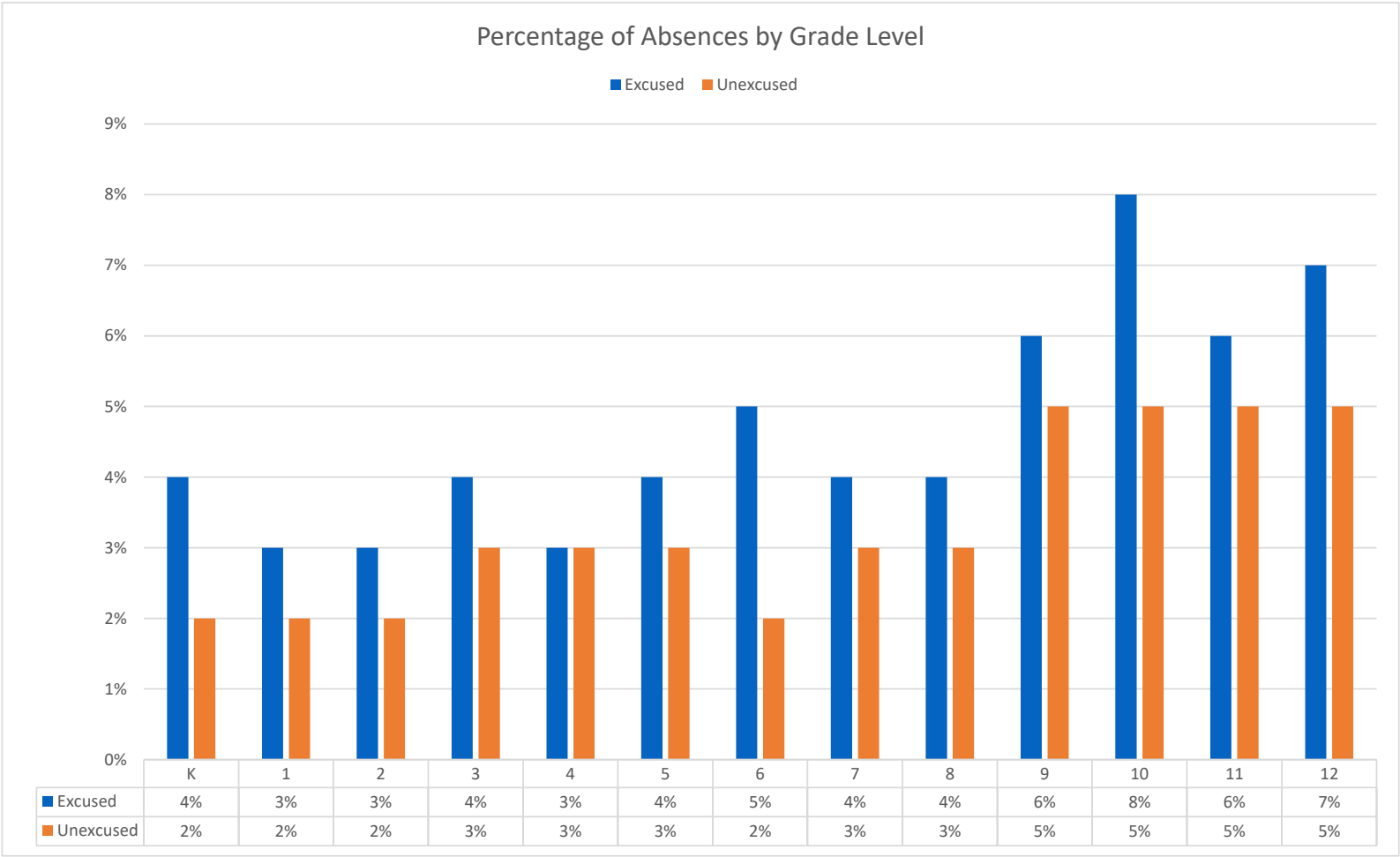
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Combined Fund Balance and YTD Operating Statement Summary					
March, 2025					
Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2024	20,036,067.15	0.00	1,695,609.24	27,731.99	323,595.26
Plus YTD Revenue per books 3/31/25	58,863,538.45	2,612,153.91	1,926,301.04	25,510.98	408,323.35
Less YTD Expenditures per books 3/31/25	(51,507,528.27)	(3,004,836.96)	(1,822,138.70)	(108,037.84)	(327,537.50)
Revenues Over (Under) Expenditures as of 3/31/25	7,356,010.18	(392,683.05)	104,162.34	(82,526.86)	80,785.85
Ending Fund Balance per books as of 3/31/25	27,392,077.33	(392,683.05)	1,799,771.58	(54,794.87)	404,381.11

Fund Balance Restricted/Committed/Assigned Status					
Encumbrances and Deferred Revenue	\$ -		\$ 46,644.59		
Inventory					
Restricted for Career Ladder Program	277.57				
Restricted for Operation of Non-Instructional Services (CCI)	16,200.00		1,003,126.99		404,381.11
Committed for Other Purposes (Vehicles- ERR Fund)	0.00				
Committed for Other Purposes (Device Replacement)	3,000,000.00				
Assigned for Instruction- Coordinated School Health	3,035.59				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	10,629.84				
Assigned for Instruction (APSI-ORHS)	7,207.22				
Assigned for Support Services FRC Local Funds (56)				-54,794.87	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY25 Budget	2,824,323.00	0.00	750,000.00		
Unassigned Fund Balance 3/31/25	\$ 21,530,404.11	-392,683.05	0.00	0.00	
Total Fund Balance 3/31/25	27,392,077.33	\$ (392,683.05)	\$ 1,799,771.58	(\$54,794.87)	\$ 404,381.11

Attendance Graphs

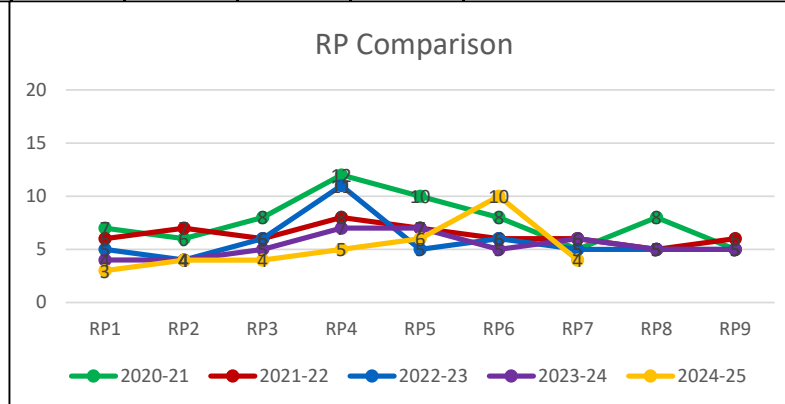
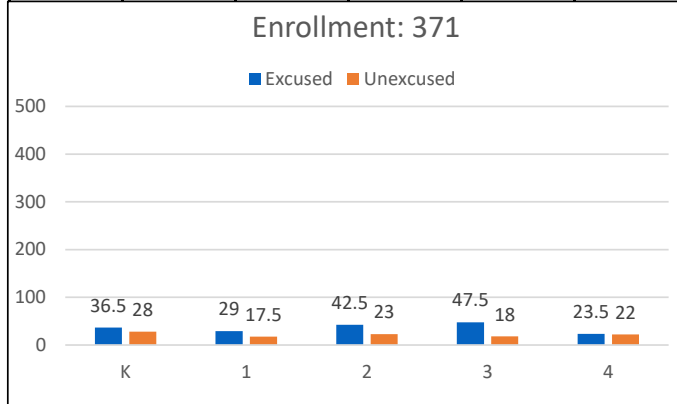
The graphs below display excused and unexcused absence totals, entity counts, and attendance percentages by grade and reporting period.
The data was compiled using information from attendance detail and summary reports and entity counts reports.
Reporting Period 7: 2/24/2025-4/7/2025



* Percentages have been rounded to the nearest whole number.

2020-21	RP1: 7.3%	RP2: 5.8%	RP3: 8.1%	RP4: 11.6%	RP5: 9.9%	RP6: 7.5%	RP7: 5.3%	RP8: 8%	RP9: 5.4%
2021-22	RP1: 6.3%	RP2: 6.7%	RP3: 6.3%	RP4: 7.7%	RP5: 6.9%	RP6: 5.8%	RP7: 6.3%	RP8: 8%	RP9: 5.9%
2022-23	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 11%	RP5: 4.7%	RP6: 6.1%	RP7: 4.8%	RP8: 4.9%	RP9: 4.9%
2023-24	RP1: 4.3%	RP2: 4.2%	RP3: 5%	RP4: 7%	RP5: 6.9%	RP6: 5.1%	RP7: 6.2%	RP8: 4.7%	RP9: 4.5%
2024-25	RP1: 3.3%	RP2: 4.3%	RP3: 4%	RP4: 5%	RP5: 5.9%	RP6: 9.6%	RP7: 3.8%		

Glenwood

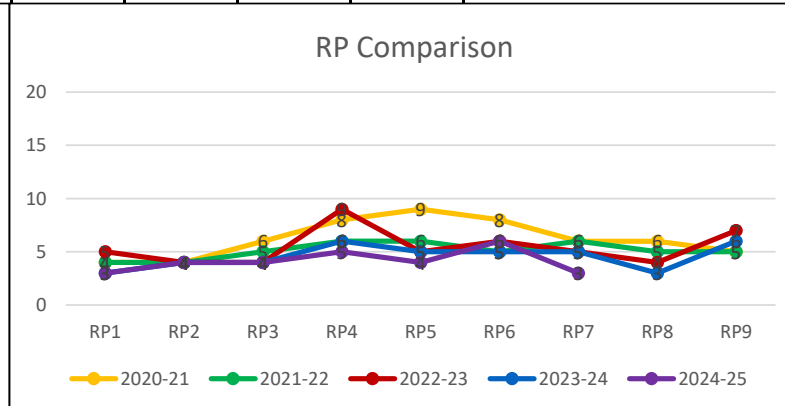
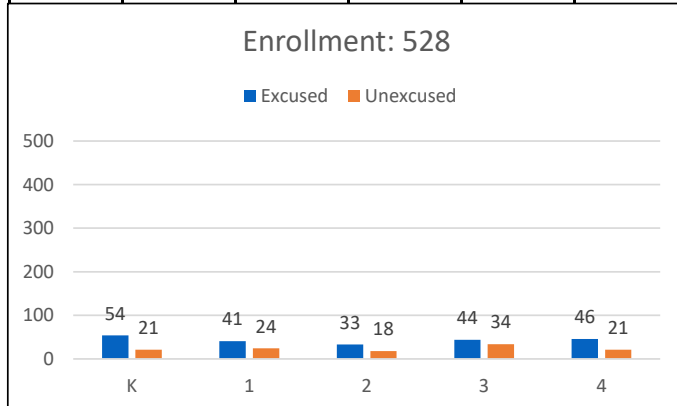


Goal

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2020-21	RP1: 4.3%	RP2: 4.3%	RP3: 6.1%	RP4: 7.7%	RP5: 9.1%	RP6: 7.9%	RP7: 6.2%	RP8: 5.6%	RP9: 5.3%
2021-22	RP1: 4.4%	RP2: 4.2%	RP3: 4.8%	RP4: 6.4%	RP5: 5.8%	RP6: 4.6%	RP7: 5.5%	RP8: 5.4%	RP9: 5%
2022-23	RP1: 3.2%	RP2: 4%	RP3: 4.4%	RP4: 8.9%	RP5: 5.4%	RP6: 5.8%	RP7: 4.5%	RP8: 4.1%	RP9: 7.1%
2023-24	RP1: 3.3%	RP2: 3.7%	RP3: 4.1%	RP4: 5.8%	RP5: 4.8%	RP6: 4.8%	RP7: 4.7%	RP8: 3.3%	RP9: 5.8%
2024-25	RP1: 3.0%	RP2: 3.6%	RP3: 4.2%	RP4: 5.1%	RP5: 4.4%	RP6: 6.1%	RP7: 3.2%		

Linden

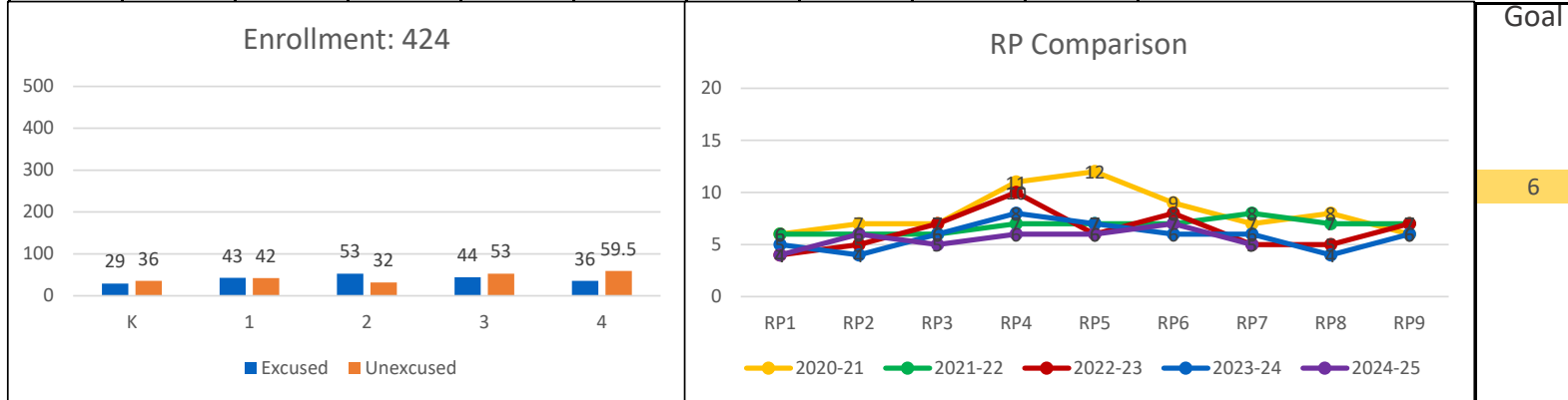


Goal

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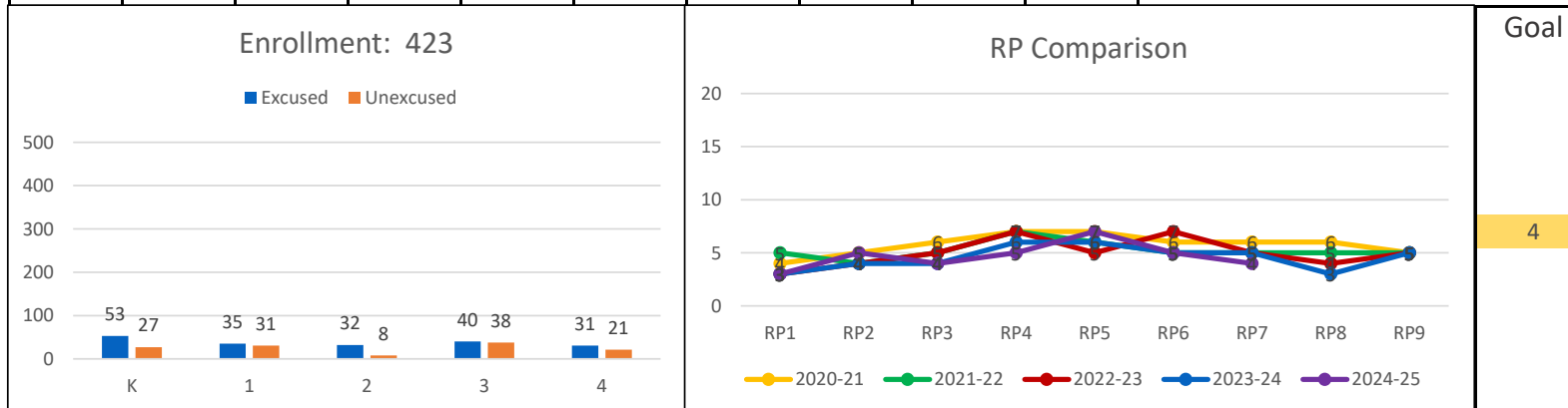
2020-21	RP1: 6.1%	RP2: 7.1%	RP3: 7.3%	RP4: 11%	RP5: 11.7%	RP6: 8.9%	RP7: 6.9%	RP8: 7.5%	RP9: 6.4%
2021-22	RP1: 6.1%	RP2: 6%	RP3: 6.4%	RP4: 6.9%	RP5: 6.6%	RP6: 6.5%	RP7: 8%	RP8: 6.6%	RP9: 7.4%
2022-23	RP1: 3.6%	RP2: 4.7%	RP3: 7%	RP4: 10%	RP5: 6.4%	RP6: 8.1%	RP7: 5.3%	RP8: 5.3%	RP9: 6.9%
2023-24	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 7.7%	RP5: 7%	RP6: 5.9%	RP7: 6.2%	RP8: 4.3%	RP9: 6.3%
2024-25	RP1: 4.4%	RP2: 5.9%	RP3: 4.9%	RP4: 6.4%	RP5: 6.1%	RP6: 7.3%	RP7: 5%		

Willow Brook



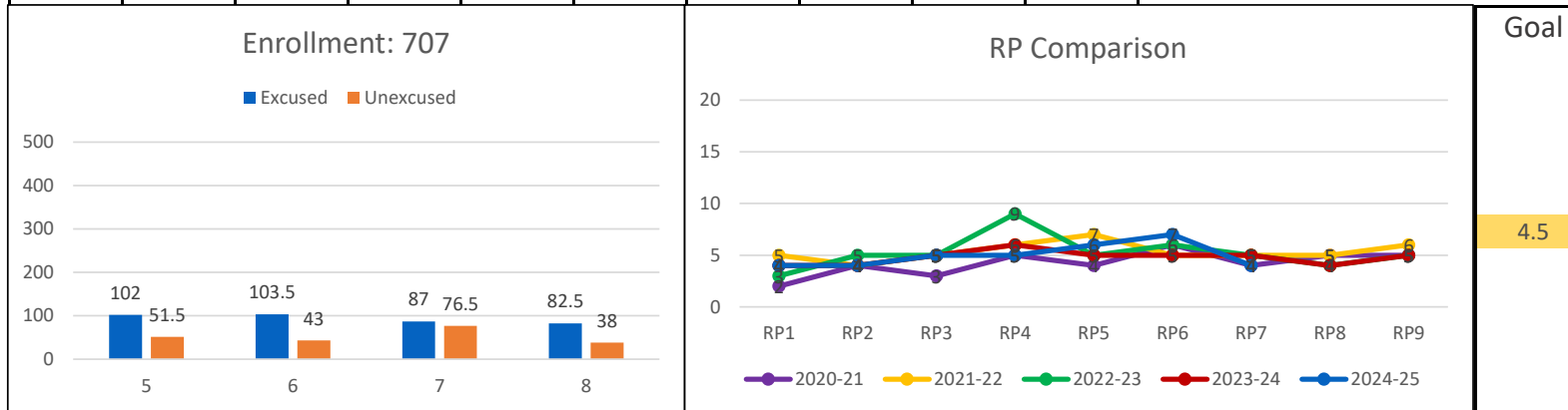
2020-21	RP1: 4.1%	RP2: 4.9%	RP3: 6.2%	RP4: 7.1%	RP5: 7.1%	RP6: 5.9%	RP7: 5.5%	RP8: 5.9%	RP9: 5.3%
2021-22	RP1: 4.5%	RP2: 4.1%	RP3: 4.8%	RP4: 6.7%	RP5: 5.9%	RP6: 5%	RP7: 4.7%	RP8: 4.5%	RP9: 5.2%
2022-23	RP1: 2.6%	RP2: 3.7%	RP3: 5.2%	RP4: 6.6%	RP5: 4.5%	RP6: 6.7%	RP7: 5.4%	RP8: 3.7%	RP9: 4.9%
2023-24	RP1: 3.1%	RP2: 3.5%	RP3: 4.3%	RP4: 6.2%	RP5: 5.6%	RP6: 5.2%	RP7: 5.2%	RP8: 2.9%	RP9: 4.5%
2024-25	RP1: 3.1%	RP2: 4.6%	RP3: 3.9%	RP4: 4.5%	RP5: 7.2%	RP6: 5.4%	RP7: 3.7%		

Woodland



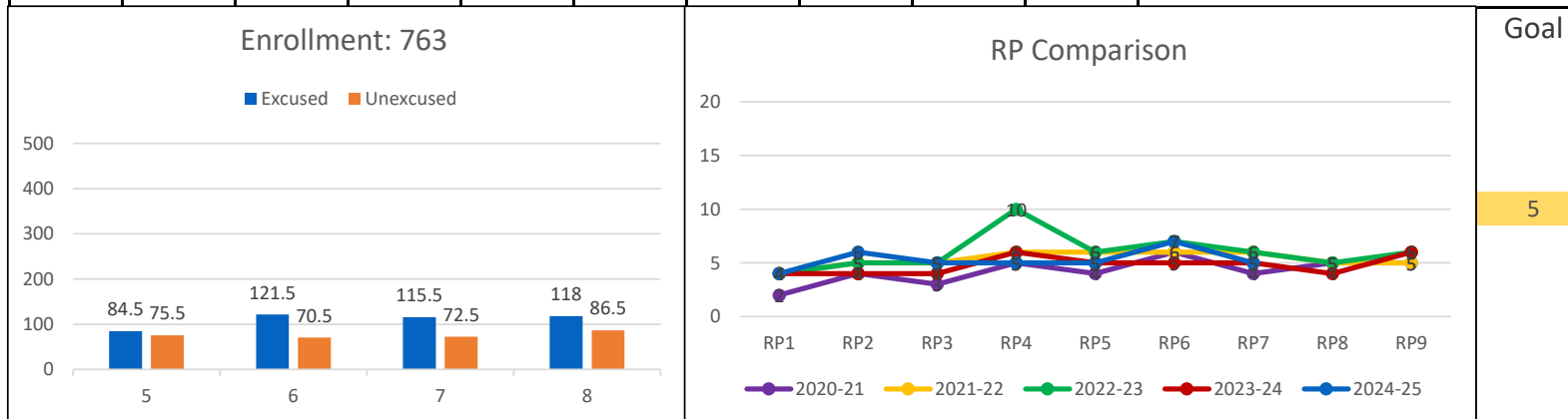
2020-21	RP1: 2.2%	RP2: 4.1%	RP3: 3.4%	RP4: 4.5%	RP5: 3.8%	RP6: 5.7%	RP7: 3.7%	RP8: 5.1%	RP9: 4.7%
2021-22	RP1: 5.1%	RP2: 4.2%	RP3: 4.9%	RP4: 5.9%	RP5: 6.8%	RP6: 5.4%	RP7: 5.3%	RP8: 4.9%	RP9: 6.1%
2022-23	RP1: 3.1%	RP2: 4.6%	RP3: 5%	RP4: 8.7%	RP5: 4.7%	RP6: 5.5%	RP7: 5.1%	RP8: 4.3%	RP9: 5.3%
2023-24	RP1: 3.8%	RP2: 4.4%	RP3: 4.5%	RP4: 5.6%	RP5: 5.3%	RP6: 5.3%	RP7: 5.1%	RP8: 4%	RP9: 5.3%
2024-25	RP1: 3.6%	RP2: 4.2%	RP3: 4.8%	RP4: 5%	RP5: 5.5%	RP6: 6.8%	RP7: 4.1%		

Jefferson



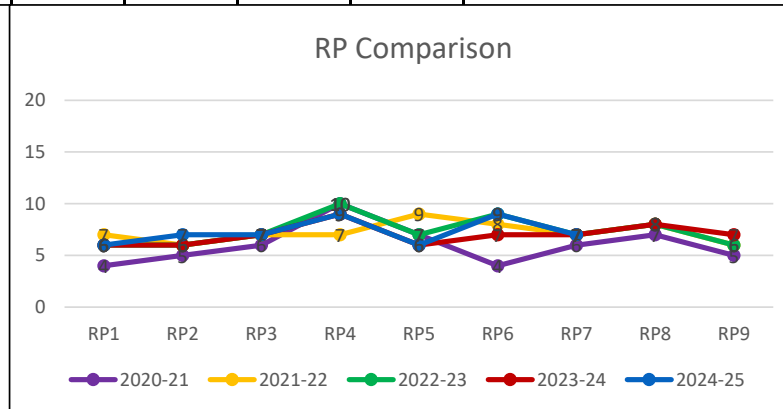
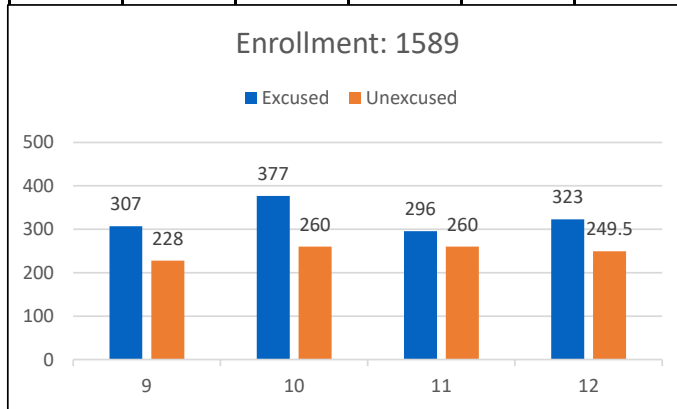
2020-21	RP1: 2%	RP2: 2.3%	RP3: 3.4%	RP4: 4%	RP5: 2.7%	RP6: 3.3%	RP7: 2.8%	RP8: 5.6%	RP9: 5.1%
2021-22	RP1: 4.2%	RP2: 4.7%	RP3: 5.4%	RP4: 5.8%	RP5: 5.9%	RP6: 5.5%	RP7: 5.6%	RP8: 5%	RP9: 5.3%
2022-23	RP1: 4.4%	RP2: 4.5%	RP3: 5.4%	RP4: 9.7%	RP5: 6.1%	RP6: 6.8%	RP7: 5.5%	RP8: 4.8%	RP9: 5.8%
2023-24	RP1: 3.9%	RP2: 4.2%	RP3: 4.4%	RP4: 5.8%	RP5: 4.8%	RP6: 5.2%	RP7: 5.1%	RP8: 4%	RP9: 6.2%
2024-25	RP1: 3.9%	RP2: 5.5%	RP3: 4.8%	RP4: 5.4%	RP5: 5.2%	RP6: 7.1%	RP7: 4.9%		

Robertsville



2020-21	RP1: 3.6%	RP2: 4.6%	RP3: 5.5%	RP4: 9.9%	RP5: 6.8%	RP6: 3.8%	RP7: 5.8%	RP8: 7.1%	RP9: 5.1%
2021-22	RP1: 7.2%	RP2: 6.2%	RP3: 6.9%	RP4: 7.3%	RP5: 9.2%	RP6: 8.2%	RP7: 7%	RP8: 8.2%	RP9: 6%
2022-23	RP1: 6%	RP2: 6.3%	RP3: 6.6%	RP4: 9.8%	RP5: 6.6%	RP6: 8.7%	RP7: 6.5%	RP8: 8.2%	RP9: 6.3%
2023-24	RP1: 5.8%	RP2: 6.3%	RP3: 7.1%	RP4: 8.7%	RP5: 6.4%	RP6: 7.3%	RP7: 6.9%	RP8: 8.3%	RP9: 7.3%
2024-25	RP1: 6.2%	RP2: 7.1%	RP3: 7.2%	RP4: 8.8%	RP5: 6.4%	RP6: 8.6%	RP7: 7.2%		

ORHS



Goal
6

Oak Ridge Schools

7th Attendance Period

April 11, 2025

These numbers reflect the **2024-2025** Skyward Student Management System (Entity) active student enrollment count as of **April 11, 2025**.

The total includes **50** private school and home-schooled students receiving Special Ed services.



Oak Ridge Schools

Enrollment Entity Counts 7th RP 2024-25

April 11, 2025

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2024-25	Previous 6th RP 2024-25	Diff	Total PK-12 2023-24
Preschool	126	128														254	243	11	252
Glenwood			80	61	84	79	67									371	370	1	369
Linden			99	108	103	108	110									528	521	7	522
Willow Brook			76	100	81	80	87									424	424	0	431
Woodland			73	73	81	101	95									423	425	-2	461
JMS								186	168	186	167					707	714	-7	730
RMS								195	202	179	187					763	763	0	752
ORHS												432	408	392	357	1589	1609	-20	1556
Enrollment 2024-25	126	128	328	342	349	368	359	381	370	365	354	432	408	392	357	5059	5069	-10	5073
Prev. 6th RP 2024-25	112	131	330	339	345	365	361	382	373	368	354	437	414	399	359	5069			
Difference	14	-3	-2	3	4	3	-2	-1	-3	-3	0	-5	-6	-7	-2	-10			

This report compares the 2024-25 7th RP period enrollment with the 2024-25 6th RP period.