

Regular Board Meeting

May 19, 2026 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Recognitions	
1. Forrest - Nathaniel Carter Appointment to West Point	Justin Perry, Angie Phifer
2. Forrest — Valedictorian and Salutatorian	
3. Grant Tenure	Justin Perry, Jennie Carroll
3. Public Comment	
4. Virtual Program Update	Justin Perry, Ashley Johnson, Ginger Tepedino
1. Monthly Withdrawal Report	
2. Virtual enrollment by class and grade	
5. Committee Reports/Schedule Committee Meetings	Justin Perry
1. Policy Committee Meeting - April 13, 2026	
1. 2.806 Bids and Quotations	
2. 4.202 Special Education	
3. 6.319 Alternative School Programs	
4. 6.500 Special Education Students	
5. 4.301 Interscholastic Athletics	
6. Capital Assets Policies and Procedures	
6. Consent Agenda	
1. Minutes	
2. Approved High School Courses 2026-2027	
3. Cornersville High School FCCLA National Leadership Conference - Washington, D.C.- Request for Funds	
4. Forrest School International Educational Travel	
5. Spot Lowe Technology Center 2026 SkillsUSA National Leadership and Skills Conference - Request For Funds	
7. Request For Proposal	Justin Perry, Meredith Collins
1. Professional Services for SPED Services (OT/PT, SLP & Psychologist)	
8. Textbook Adoption - Machining, Welding and Health	Justin Perry, Frank Musgrave, Beth Smith
9. Transportation Salvage	Justin Perry, Jeremy Austin, Tres Beasley
10. Bids	
1. MES Removal of Existing System and Walkin Cooler	Justin Perry, Larissa Delk

Modifications	
2. WES Removal of Existing System and Walkin Cooler Modifications	Justin Perry, Larissa Delk
3. Construction at Forrest School	Justin Perry, Frank Musgrave, Dwayne Robinson
11. Resolutions	Justin Perry, Savannah Gold
12. Director's Evaluation Score	Justin Perry
13. Federal Original Budget	Justin Perry, Tammy Lewis, Savannah Gold
14. Federal Budget Revisions	Justin Perry, Tammy Lewis, Savannah Gold
1. Perkins Basic 2025-2026 Budget Revision #3	
2. 21st Century Community Learning Centers Cohort 2023 Revision #4	
3. 21st Century Community Learning Centers Cohort 2024 Revision #4	
15. New Business	
16. Director's Report	Justin Perry
17. Adjourn	Julie Keny Cathey
18. FYI	
1. Approved Fundraisers	
2. Food Service Price Increase Update	
3. Free and Reduced	
4. Monthly Financial Reports	
5. Travel Requests	
6. Use of Facility Requests	

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 07/12/21
		Rescinds: 1.403	Issued: 11/09/20

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

TENURE ELIGIBILITY
FOR THE 2024-2025 SCHOOL YEAR

CHES

Katie Fears

OGES

Kyle Bagsby

CES

Morgan Sanders

WES

Jessie York

CHS

Louis Scheuchenzuber

DHIS

Anna Wright

Forrest

Bryce Oliver

Josh Webb

LMS

Corey Jones

MCHS

Jenna Wilson

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 07/10/23
		Rescinds: 1.404	Issued: 10/08/12

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear
10 before the Board must submit a written request with descriptive materials to the office of the director of
11 schools seven (7) business days before the meeting. If the request is approved by the Executive
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized
13 at the meeting and given three minutes to speak. The public may address the board about any concerns
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed
21 the chain of command in addressing this issue.
 - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
 - 23 3. Individuals speaking to the Board will address their remarks to the chair.
 - 24 4. Individuals may address the Board only on items that the Board can take action on.
 - 25 5. No response is necessary by the Board or any board member.
 - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
 - 27 7. Time is not transferable to another individual.
 - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly
29 meeting process will result in the individual or group being asked to leave the meeting.
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1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
 2 the office of the director of schools.

3 Public Comment Period ²

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to
 7 address the Board during the public comment period, he/she must contact the director the Wednesday
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

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Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

School	Homeschool withdrawals 2025-26	Reasons
OGES		
K	0	
1st	0	
MES		
2nd	0	
3rd	1	Parent Choice
WES		
4th	0	
5th	0	
6th	0	
LMS		
7th	1	Expelled from Alt School - went to homeschool
8th	0	
MCHS		
9th	0	
10th	1	Anxiety
11th	0	
12th	0	
CHES		
K	0	
1st	0	
2nd	0	
3rd	0	
DHIS		
4th	1	Better fit for child
5th	0	
6th	0	

FHS		
7th	0	
8th	0	
9th	0	
10th	0	
11th	0	
12th	0	
CES		
K	0	
1st	0	
2nd	0	
3rd	0	
4th	0	
5th	0	
6th	0	
CVHS		
7th	0	
8th	0	
9th	0	
10th	0	
11th	0	
12th	0	

Virtual Program Enrollment Spring 2026

FORREST	LMS	MCHS	CHS
7th Grade	7th Grade	N/A	7th Grade
Full Time: 8	Full Time: 2		Full Time: 2
Part Time:0	Part Time: 0		Part Time: 0
Total: 8	Total: 2		Total: 2
8th Grade	8th Grade	N/A	8th Grade
Full Time: 11	Full Time: 4		Full Time: 0
Part Time: 0	Part Time: 1		Part Time: 0
Total: 11	Total: 5		Total: 0
9th Grade	N/A	9th Grade	9th Grade
Full Time: 7		Full Time: 2	Full Time: 1
Part Time:2		Part Time: 0	Part Time: 0
Total: 9		Total: 2	Total: 1
10th Grade	N/A	10th Grade	10th Grade
Full Time: 6		Full Time:2	Full Time: 4
Part Time: 1		Part Time: 3	Part Time: 0
Total: 7		Total: 5	Total: 4
11th Grade	N/A	11th Grade	11th Grade
Full Time: 5		Full Time: 2	Full Time: 2
Part Time:6		Part Time: 0	Part Time: 0
Total: 11		Total: 2	Total: 2
12th Grade	N/A	12th Grade	12th Grade
Full Time: 2		Full Time: 2	Full Time: 1
Part Time: 2		Part Time: 0	Part Time: 0
Total: 4		Total:2	Total: 1
TOTAL:50	TOTAL: 7	TOTAL: 11	TOTAL: 10
GRAND TOTAL AS OF 5/14/2026- 78			
	Full Time- 63	Part Time- 15	

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Committees	Descriptor Code: 1.300	Issued Date: 10/12/99
		Rescinds: BBC	Issued: 08/13/93

1 The Board shall operate without standing committees, except for the Executive Committee; however,
2 special committees composed of board members may be appointed by the chairman at the direction of the
3 Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.²
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33 _____
34 Legal References:
35 1. TCA 49-2-205(2)
36 2. TCA 8-44-102(b)

33 _____
34 Cross References:
35 School Board Meetings 1.400
36 Public Hearings 1.401

Committees for 2025-2026

September 8, 2025

Executive Committee

Julie Keny Cathey, Chairman of the Board
Justin Perry, Director of Schools

Policy

*Andy Woodard
(The entire board will make up
this committee)

Budget/Education

*Kristen Gold
(The entire board will make up this
committee)

Curriculum/Instruction

(Includes Technology & Attendance)

*Julie Keny Cathey
Betsy Bishop
Harvey Jones
Kristen Gold
Heidi McElhaney
Tresha Grissom
Mike Herron

Acquisition/Maintenance/Transportation

*Harvey Jones
(The entire board will make up this
committee)

Safety Committee

*John Daniel Allen & Julie Keny Cathey
(The entire board will make up this
committee)

Five-Year Strategic Plan

*Kristen Gold
(The entire board will make up
this committee)

Enrollment Retention & Virtual Committee

*Mike Herron
(The entire board will make up this
committee)

***Chairman of Committee**

Please note: Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Revised 9/2/2025 to add the entire board to the maintenance committee

Marshall County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Bids and Quotations	Descriptor Code: 2.806	Issued Date: 05/11/26
		Rescinds: 2.806	Issued: 07/08/24

1 All purchases of supplies, materials, equipment, and contractual services ~~in excess~~ of twenty-five
2 thousand dollars (\$25,000)¹ **or more**, including those of individual schools, shall be based on competitive
3 bids. These bids shall be solicited by advertisement in a newspaper of general circulation within the
4 school system and by publication on a news and information website in accordance with state law.²
5 However, said newspaper advertisement may be waived by the Executive Committee in an emergency.
6 The purchasing agent shall advertise for bids and receive quotations. The advertisement may be waived
7 by the purchasing agent in an emergency.³

8 All purchases **less than** ~~of~~ twenty-five thousand dollars (\$25,000) ~~or less~~, including those of individual
9 schools, may be made in the open market without newspaper notice, but shall, whenever possible, be
10 based on at least three (3) competitive bids.³

11 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or
12 all bids or any part of any bid and, if applicable, to accept that bid which is best as evidenced by reasons
13 relative to the purpose of the purchase.⁴ Any bid may be withdrawn prior to the scheduled time for the
14 opening of bids. Any bid received after the time and date specified shall not be considered.

15 The bidder to whom the award is made may be required to enter into a written contract.

16 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
17 or other purchasing procedures is prohibited.

18 **EXEMPTIONS FROM COMPETITIVE BIDDING**

19 Contracts for legal services, educational consultants, services from an insurance provider, and similar
20 services by professional persons or groups of high ethical standards shall not be based upon competitive
21 bids but shall be awarded on the basis of recognized competence and integrity.⁵

22 Purchases of fuel in bulk amounts that would exceed the bid limits may be made in the open market
23 without public advertisement or competitive bidding. Whenever possible, however, at least three (3)
24 documented quotes shall be obtained.⁶

Legal References:

1. TCA 12-3-1212; Public Acts of 2024, Chapter No. 513.
2. Public Acts of 2024, Chapter No. 793
3. TCA 49-2-203(3)(A)-(B); TCA 49-2-206(b)(2); TCA12-3-1212; Public Acts of 2024, Chapter No. 513.
4. TCA 49-2-203(a)(3)(D)(i)(c)
5. TCA 12-3-1209; TCA 12-4-107; TCA 29-20-407
6. Public Acts of 2024, Chapter No. 661

Cross References:

Executive Committee 1.301
Consultants 1.303
Conflict of Interest 5.601

<h1>Marshall County Board of Education</h1>			
Monitoring: Review: Annually, in November	Descriptor Term: Special Education	Descriptor Code: 4.202	Issued Date: 05/11/26
		Rescinds: 4.202	Issued: 06/12/03

1 The Board shall provide access to a free appropriate public education (FAPE) to all children with
2 disabilities ages 3-21, inclusive, residing within the jurisdiction of the school system. The plan for
3 implementation of appropriate instruction and special education services shall be in accordance with the
4 current *Rules, Regulations, and Minimum Standards* of the State Board of Education¹ and state² and
5 federal³ law.

6 The Board shall develop and periodically update a local plan for providing special education services
7 for students with disabilities. Specifically, the Board shall ensure the following:

- 8 1. All children with disabilities living within the school system receive a free and appropriate
9 public education and the services to meet their unique needs; and
- 10
11 2. The rights of children with disabilities and their parents are protected.

12 The plan shall seek to accomplish the following objectives:

- 13 1. To carry out a comprehensive screening and assessment plan emphasizing the early
14 identification and evaluation of students with disabilities;
- 15
16 2. To use the Individual Education Program Team (IEP-Team) for assessment review, program
17 formulation, and placement decisions for every student with disabilities, including review of
18 proposed suspensions when appropriate, in accordance with the State Board of Education
19 *Rules, Regulations, and Minimum Standards*;
- 20
21 3. To ensure that placements are made to educate children with disabilities with age-appropriate,
22 children without disabilities to the extent appropriate;
- 23
24 4. To provide each child with a disability with an individual educational program (IEP)
25 specifically designed to meet his/her unique needs;
- 26
27 5. To provide continuing evaluation of the progress of each student with a disability, including at
28 least an annual review of each IEP and a complete re-evaluation at least every three (3) years;
- 29
30 6. To ensure that procedural safeguards required by state and federal laws are adhered to; and
- 31
32 7. To involve parents of children with disabilities in a meaningful dialogue with school personnel,
33 which will begin with an initial referral and continue throughout the student’s educational
34 career. When necessary, the LEA shall assign a surrogate parent to represent a student’s interest
35 in education matters per state law.⁴

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1 **INTERAGENCY AGREEMENTS**

2 LEA shall maintain a list of all interagency agreements created as part of the district’s FAPE
3 procedures. The provisions of these agreements shall be monitored to ensure that they meet the
4 district’s needs and align with federal law and any applicable grants. Any recommended changes in the
5 agreements shall be presented to the Board of Education for further action.

Legal References

1. [TRR/MS 0520-01-09](#)
2. [TCA 49-10-101](#)
3. [20 USCA §§ 1400-1482](#); [29 USCA § 794](#); [34 CFR § 300.504](#)
4. [TRR/MS 0520-01-09.20](#)

Cross References

- Compulsory Attendance Ages 6.201
- Alternative Education 6.319
- Student Communicable Diseases 6.403
- Acquired Immune Deficiency Syndrome 6.404
- Special Education Students 6.500

Marshall County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Alternative School Programs	Descriptor Code: 6.319	Issued Date: 05/11/26
		Rescinds: 6.319	Issued: 08/14/23

1 *General*

2 The board shall operate an alternative school program for students in grades seven through twelve (6 7-
3 12) who have been suspended or expelled from regular school programs.¹

4 An alternative program is a short-term intervention program designed to provide educational services
5 outside the regular school program for students who have been suspended or expelled. Alternative
6 programs may be located within the regular school or be a self-contained program within a school.

7 The alternative school and/or program shall be operated in accordance with state laws and the rules of
8 the State Board of Education, and instruction shall proceed as nearly as practicable in accordance with
9 the instructional program at the student's regular school. The director of schools shall develop
10 procedures that provide appropriate educational opportunities for all students assigned to an alternative
11 education program. These educational opportunities shall utilize Tennessee's academic standards,
12 incorporate innovative teaching strategies, deliver research-based instructional techniques, and provide
13 the resources necessary to foster student learning and achievement.³²

14 **ASSIGNMENT**

15 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
16 alternative school or program if there is staff and space available.³ Availability of staff and space shall
17 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
18 make this determination by evaluating factors including, but not limited to, the following:

- 19 1. Level of supervision available;
20 2. Safety considerations; and
21 3. Type of infraction.

22 The Director of Schools/designee is not required to assign a student to the alternative school or program
23 if the student committed one of the following:

- 24 1. A zero tolerance offense⁴, or
25 2. An offense of violence or threatened violence, or an offense that threatened the safety of other
26 students at the school, if the location of the alternative school or program is on the same grounds
27 as the school from which the student was disciplined or assigning the student to that location
28 would endanger the safety of the students or staff.⁵

29 Consideration to assign these students to the alternative school or program will be determined by the
30 Director of Schools/designee on a case-by-case basis.

1 Prior to the assignment of the student to an alternative school program, the director of schools/designee
2 shall provide written notice to the student's parent/guardian stating the reason for the student's
3 placement.⁶

4 Placement in an alternative education setting shall be reserved for students who significantly disrupt the
5 educational process. If a student has an active Individualized Education Plan, a 504 plan, or is suspected
6 of having a disability, all state and federal laws, rules, and regulations related to special education shall
7 be followed. The director of schools/designee shall develop procedures regarding placement of students
8 in the program, taking into consideration the impact of exclusionary discipline practices.⁷

9 Attendance in alternative school programs shall be mandatory, and students attending an alternative
10 school located outside of the school district shall provide their own transportation.

11 The director of schools/designee shall monitor and regularly evaluate the academic progress of each
12 student enrolled in an alternative education program.

13 **REMOVAL⁸**

14 A student may be removed from the alternative school or program if:

- 15 1. He/She violates the rules of the alternative school or program; or
- 16 2. He/She is not benefitting from the assignment and all interventions have been exhausted
17 unsuccessfully.

18 **ADDITIONAL OFFENSES⁹**

19 Any new disciplinary offense committed during a student's original suspension or expulsion period shall
20 be treated as a new and separate offense. These offenses shall not constitute an extension of the original
21 suspension or expulsion.

22 **TRANSITION PLANS¹⁰**

23 The director of schools/designee shall develop procedures regarding the implementation of transition
24 plans for the integration of students assigned to the alternative school.

Legal References:

1. TCA 49-6-3402; TRR/MS 0520-01-02-.09

Cross References:

Special Education 4.202
Virtual Education Program 4.212
Suspension/Expulsion/Remand 6.316
Student Disciplinary Hearing Authority 6.317
Special Education Students 6.500

2. TRR/MS 0520-01-02-.09(9)(a)
3. TCA 49-6-3402(c)(1)(A)
4. TRR/MS 0520-01-02-.09(6)(a): TCA 49-6-3402(c)(1)(B)
5. TCA 49-6-3402(c)(1)(C); Public Acts of 2023, Chapter No. 279
6. TRR/MS 0520-01-02-.09(9)(i)
7. TRR/MS 0520-01-02-.09(9)(h)
8. TCA 49-6-3402(c)(2)(B)
9. TRR/MS 0520-01-02-.09(9)(g)(2)
10. TRR/MS 0520-01-02-.09(9)(m)

Marshall County Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Special Education Students	Descriptor Code: 6.500	Issued Date: 05/11/26
		Rescinds: 6.500	Issued: 01/11/21

1 **Special education students** ~~All disabled students~~ between the ages of three and twenty-one (inclusive)
2 shall receive the benefit of a free appropriate public education. This provides the assurance that these
3 students will be educated with non-disabled students to the maximum extent appropriate, and should be
4 placed in separate or special classes only when the severity of the disabled is such that education in
5 regular classes cannot be achieved satisfactorily.¹

6 Eligibility standards and options of service for special education services will be based upon the criteria
7 for disabling conditions specified in Rules, Regulations, and Minimum Standards, Tennessee State
8 Board of Education.²

9 Students receiving special education services shall not be restrained, except as permitted by law and
10 regulations.^{3,4} The Director of Schools shall develop administrative procedures to govern the following:⁴

- 11 1. Personnel authorized to use isolation and restraint;
- 12 2. Training requirements for personnel working with special education students; and
- 13 3. Incident reporting procedures.

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Legal References:

1. TCA 49-10-103(c)
2. TRR/MS 0520-01-09-.01
3. TCA § 49-10-1301, *et seq.*
4. TRR/MS 0520-01-09-.23

Cross References:

Special Education Student Services and Class
Size 4.202
Compulsory Attendance Ages 6.201
Alternative Education 6.319
Safe Relocation of Students 6.4081

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Interscholastic Athletics</h2>	Descriptor Code: 4.301	Issued Date: 05/19/26
		Rescinds: 4.301	Issued: 07/21/25

1 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
 2 treated differently from another person, or otherwise be discriminated against in any athletic program of
 3 the school. Equal athletic opportunity shall be provided for members of both sexes.¹ Student athletes
 4 shall only be allowed to participate in athletic activities or events that align with the student’s sex
 5 indicated on his/her original birth certificate.² The Director of Schools/designee shall require the
 6 parent/guardian to provide the student’s original birth certificate prior to participation in any
 7 interscholastic athletics. If the original birth certificate is not available or does not indicate the student’s
 8 sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of
 9 the student’s sex at birth.

10 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
 11 principal’s responsibility. Principals shall ensure that school regulations regarding participation in a sport
 12 are reasonable. Athletic schedules shall be filed in each school principal’s office. The principal or his/her
 13 designee must accompany an athletic team on trips. Transportation of teams to athletic games is approved
 14 by the Board, provided the team’s school reimburses the Board for mileage.

15 Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control
 16 of athletics.³ The Director of Schools shall develop a code of conduct for all coaches to follow in order
 17 to ensure the health and safety of athletes.⁴

18 **INSURANCE & PHYSICAL EXAMINATIONS**

19 In the event that the school’s insurance provider does not extend coverage to an athlete, that athlete must
 20 provide proof of independently secured catastrophic coverage and liability coverage, with the school
 21 system as a named insured, of not less than the limits set forth in TCA § 29-20-403.⁵

22 There shall be a complete annual physical examination of every student prior to his/her participation in
 23 interscholastic athletics.⁶ Cost of the examination shall be borne by the parent or guardian of the student.
 24 These records shall be on file in the principal’s office. It shall be the responsibility of the parent(s) or
 25 guardian(s) to provide health and hospitalization insurance for all students participating in interscholastic
 26 athletics.

27 **SCHEDULING CONFLICTS**

28 No principal or teacher of any school under the control of the Board shall dismiss his/her school or any
 29 group of students for the purpose of attending the practice of any interscholastic sport during the school

1 day without written permission from the Board.⁷ This does not prevent the inclusion of regular physical
2 training lessons in the daily school program.

3 Students shall not be required to attend a school athletic event, or event related to participation on a
4 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
5 holiday. The student's parent or legal guardian shall notify the coach in writing three (3) full school days
6 prior to the event.⁸

7 **SEVERE WEATHER⁴**

8 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
9 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
10 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
11 discussed with all players, coaches, and officials, if applicable.

12 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
13 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
14 receive training on activity modifications based on environmental conditions.

15 **PROHIBITION AGAINST HAZING**

16 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or
17 tolerate hazing activities.⁹

18 **PERSONAL CONDUCT AT SPORTING EVENTS**

19 Good sportsmanship and appropriate personal conduct are expected from all student athletes, coaches,
20 and spectators.

21 In the event any student of Marshall County Schools behaves in a manner that violates the Code of
22 Acceptable Behavior, the school administration will impose appropriate discipline.

23 Additionally, if any spectator, whether student or adult, behaves in a manner that results in
24 TMSAA/TSSAA imposing a fine on the school for unruly behavior, then any such person will be barred,
25 for a minimum of two weeks, from attending any extracurricular activities of the Marshall County
26 Schools and will be required to reimburse the board the amount of the fine. Failure to reimburse the
27 board will result in a continued suspension from any and all Marshall County Schools extracurricular
28 activities for the remainder of the school year or until such fine has been reimbursed to the Board.

29 A second offense will result in a one calendar year suspension from any and all Marshall County Schools
30 extracurricular activities and will be required to reimburse the board the amount of the fine. Failure to
31 reimburse the board will result in a confirmed suspension from any and all Marshall County Schools
32 extracurricular activities until such fine has been reimbursed to the board.

33 **HOME SCHOOL STUDENT PARTICIPATION¹⁰**

34 Home school students shall be permitted to participate in accordance with TSSAA or TMSAA
35 guidelines. If a school is not a member with these organizations, home school students that are zoned

1 for the school shall be permitted to participate in interscholastic athletics to the same extent as other
2 students.

3 VIRTUAL SCHOOL STUDENT PARTICIPATION¹¹

4 Virtual school students shall be permitted to participate in accordance with TSSAA or TMSAA
5 guidelines (**including band, cheer and swim**). If a school is not a member with these organizations,
6 virtual school students that are zoned for the school shall be permitted to participate in interscholastic
7 athletics to the same extent as other students.

Legal References:

1. 20 U.S.C. § 1681, et seq.; 34 CFR § 106.41
2. TCA 49-6-310(a)
3. TRR/MS 0520-01-02-.08(1)
4. TCA 49-6-3601
5. TCA 29-20-403
6. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
7. TCA 49-6-1002(a)
8. TCA 49-6-1002(c)
9. TCA 49-2-120
10. TCA 49-6-3050(e)(1)(B)
11. Public Acts of 2025, Chapter No. 173

Cross Reference:

Special Use of School Vehicles 3.402
Student Insurance Program 3.601
Extracurricular Activities 4.300
Attendance 6.200

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 07/12/21
		Rescinds: 1.403	Issued: 11/09/20

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Minutes	Descriptor Code: 1.406	Issued Date: 08/12/19
		Rescinds: 1.406	Issued: 10/12/99

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of
2 the Board.¹ The draft of the minutes of the previous meeting shall be sent to all board members with the
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed
4 by the chair and director of schools.² The minutes shall become permanent records of the Board and
5 shall be made available to interested citizens and the news media upon request.^{2,3} A copy shall be
6 provided to all board members, the president of the local education association, and to each of the schools
7 no more than thirty (30) days after the approval by the Board.⁴

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,
10 and the approval of the minutes of the preceding meeting;²
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with
12 the names of the members making and seconding the motions, and a record of the members
13 voting “aye” and “nay” in the event of a roll call vote;²
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding
16 those items.

Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,
Chapter No. 248

Cross References:

Duties of Officers 1.201

April 13, 2026

The Marshall County Board of Education met in regular session on Monday, April 13, 2026, at 6:00 p.m. in the Board Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones and Andy Woodard. Heidi McElhaney was absent.

Pledge/Prayer

The job description of the Assistant Director of Schools was added to new business.

Ms. Grissom made a motion, with a second by Ms. Bishop, to approve the agenda. The motion passed 8-0.

Director Justin Perry and Beth Smith recognized Ms. Beth Stanford for her work with CER.

There was no public comment.

Virtual program coordinator Ashley Johnson presented a virtual program update.

Director Justin Perry presented an update from the Budget Committee meeting on April 6, 2026.

A meeting was set regarding the new directors' evaluation tool with Board Attorney Chuck Cagle for April 28, 2026 at 6:00 p.m.

Presented under Consent Agenda: March 9, 2026, minutes. Mr. Jones made a motion, with a second by Ms. Grissom, to approve the consent agenda. The motion passed 8-0.

Mr. Jones made a motion, with a second by Ms. Bishop, to approve the purchase of a new truck. The motion passed 8-0.

Mr. Jones made a motion, with a second by Ms. Grissom, to approve the purchase of a new van. The motion passed 8-0.

Mr. Allen made a motion, with a second by Ms. Bishop, to approve the following resolutions: Resolution No. 26-04- Budget amendment General Purpose School Fund 141; Resolution No. Budget Amendment General Purpose School Fund 141; Resolution No. 26-04- Budget Additional Revenues General Purpose School Fund 141; and Resolution No. 26-04- Resolution to Amend The Budgeted Beginning Fund Balance For The General Purpose School Fund (141), The School Food Service Fund (143) and The Education Capital Projects Fund (177). The motion passed 8-0.

Mr. Jones made a motion, with a second by Ms. Grissom, to approve Resolution No. 26-04-01 Budget Amendment Education Capital Projects Fund 177. The motion passed 8-0.

Ms. Gold made a motion, with a second by Mr. Woodard, to approve the 2026-2027 General Purpose School Fund 141 Budget. The motion passed 8-0.

Ms. Gold made a motion, with a second by Mr. Allen, to approve the Federal Change Wording for the Federal Budget Revisions. The motion passed 8-0.

Mr. Jones made a motion, with a second by Ms. Bishop, to approve the 2026-2027 Food Service Fund 143 Budget. The motion passed 8-0.

Mr. Woodard made a motion, with a second by Ms. Grissom, to approve the 2026-2027 Education Capital Projects Fund 177 Budget. The motion passed 8-0.

Mr. Jones made a motion, with a second by Mr. Allen, to approve the 2026-2027 Salary Schedules. The motion passed 8-0.

Ms. Gold made a motion, with a second by Mr. Allen, to approve the 2026-2027 Supplement Positions. The motion passed 8-0.

Mr. Allen made a motion, with a second by Mr. Woodard, to approve the 2026-2027 Differentiated Pay Plan. The motion 8-0.

Mr. Jones made a motion, with a second by Ms. Bishop, to approve the bus engine bid from Cummins, Inc. The motion passed 8-0.

Mr. Jones made a motion, with a second by Ms. Bishop, to approve the following bids: the lighting bid from Lewisburg Plumbing and Heating; the painting bid from Daughrity Painting; and the Westhills bathrooms bid from M & S Contracting, LLC. The motion passed 8-0.

Ms. Grissom made a motion, with a second by Ms. Gold to approve the following Federal Budget Revisions: 21st Century Community Learning Centers Cohort 2023 Revision #3; 21st Century Community Learning Centers Cohort 2024 Revision #3; and HQIM Literacy Implementation Grant Revision #2. The motion passed 8-0.

During new business, Director Justin Perry explained the job description of the Assistant Director of Schools. Ms. Gold made a motion, with a second by Mr. Allen to approve the job description. The motion passed 6-2. Mr. Herron and Mr. Jones voted nay.

During the Director's Report: Dr. Perry thanked the Board for passing the budget. He also stated we are one month away from graduation ceremonies. He thanked the teachers and wished them Happy Teacher Appreciation Week.

Ms. Cathey stated how much the board appreciates the teachers and the staff of the District. She wished the teachers Happy Teachers Appreciation Week.

The meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Justin Perry, Director

High School Courses for 2026-2027

Marshall County students in grades 9-12 may earn units toward graduation from the following list of courses, according to the minimum and maximum credits shown below:

LANGUAGE ARTS	Minimum	Maximum
English IV Advanced Placement Lit. & Comp.	1	2
Dual Enrollment English Composition I	1	1
Dual Enrollment English Composition II	1	1
English IV Honors	1	1
English IV Technical	1	1
English IV	1	1
English III Advanced Placement Language & Comp.	1	2
English III Honors	1	1
English III	1	1
English II Honors	1	1
English II	1	1
English I Honors	1	1
English I	1	1
English as a Second Language I	½	1
English as a Second Language II	½	1
Journalism I	1	1
Journalism II	1	1
Journalism III	1	1
Journalism IV	1	1
Creative Writing	1	1
Speech	½	1
Speech Honors	½	1
Genre Literature	1	1
Content-Area Reading	½	1
Intervention Reading/Writing	½	4
FINE ARTS	Minimum	Maximum
Theater Arts I	1	1
Theater Arts II	1	1
Theater Arts III (Musical Theater)	1	1
Theater Arts IV	1	1
Instrumental Music I	1	2
Instrumental Music II	1	2
Instrumental Music III	1	2
Instrumental Music IV	1	2
Multi-Age Instrumental Music	1	2 (for band which includes middle school students)
General Music	1	1
Music History	1	1
Class Piano I	1	1
Class Piano II	1	1
Class Piano III	1	1
Class Piano IV	1	1

FINE ARTS (continued)	Minimum	Maximum
Guitar I	1	1
Guitar II	1	1
Music Theory	1	1
Vocal/Choral Music I	1	2
Vocal/Choral Music II	1	2
Vocal/Choral Music III	1	2
Vocal/Choral Music IV	1	2
Visual Art I	1	1
Visual Art II	1	1
Visual Art III	1	1
Visual Art IV	1	1
Visual Art History	1	1
AP 2-D Art and Design (Digital Photography)	1	1
Theatrical Design/Film History	1	1
Advanced Placement Studio Art	1	2
Dual Enrollment Introduction to Music	1	1
Dual Enrollment Music Appreciation	1	1
Dual Enrollment Theater Arts	1	1
Dual Enrollment Visual Arts	1	1
Dual Enrollment Art History	1	1

MATHEMATICS	Minimum	Maximum
Algebra I A	1	1
Algebra I B	1	1
Algebra I	1	1
Algebra I Honors	1	1
Algebra II A	1	1
Algebra II B	1	1
Algebra II	1	1
Algebra II Honors	1	1
Geometry I A	1	1
Geometry I B	1	1
Geometry	1	1
Geometry Honors	1	1
Mathematical Reasoning and Decision Making	1	1
Pre-Calculus Honors	1	1
State Dual Credit Pre-Calculus (Last year)	1	1
Calculus Honors	1	1
Calculus AB Advanced Placement	1	2
Calculus BC Advanced Placement	1	2
Statistics	1	1
State Dual Credit Statistics (Last year)	1	1
Dual Enrollment Statistics	1	1
AP Statistics	1	1
Intervention Math	½	4
Dual Enrollment Mathematics	1	2
Dual Enrollment College Algebra	1	1

SCIENCE	Minimum	Maximum
Physical Science	1	1
Physical Science Honors	1	1
Principles of Technology I	1	1
Principles of Technology II	1	1
Biology I A (elective credit only, not science)	1	1
Biology I B (science credit)	1	1
Biology I	1	1
Biology I Honors	1	1
Biology II Honors	1	1
Advanced Placement Biology	1	1
Human Anatomy & Physiology	1	2
Dual Enrollment Anatomy and Physiology	1	1
Chemistry I	1	1
Chemistry I Honors	1	1
Chemistry II	1	1
Chemistry II Honors	1	1
Advanced Placement Chemistry	1	2
Physics	1	1
Physics Honors	1	1
Environmental Science	1	1
Ecology	1	1

SOCIAL STUDIES	Minimum	Maximum
World Geography (no longer qualifies for graduation requirement)	1	1
World Geography Honors (not grad. requirement)	1	1
World History and Geography	1	1
State Dual Credit World History (Last year)	1	1
Advanced Placement World History	1	1
United States History and Geography	1	1
Advanced Placement U.S. History	2	2
Economics	½	½
Honors Economics	½	½
U. S. Government and Civics	½	½
Honors U.S. Government and Civics	½	½
African-American History	½	1
Tennessee History	½	1
Psychology	1	1
AP Psychology	1	1
Dual Enrollment Psychology	1	1
State Dual Credit Psychology (Last year)		1
Sociology	1	1
Dual Enrollment Sociology	1	1
Contemporary Issues	1	1
Ancient History	1	1
Modern History	1	1
Personal Finance	½	½

SOCIAL STUDIES (continued)	Minimum	Maximum
Bible (Literature/Historical/Geographical)	1	1
Success Skills through Service Learning	½	1
Capstone Experience A	1	1
Capstone Experience B	1	1
Advanced Placement Human Geography	1	2
Dual Enrollment Personal Finance	½	½

ACT PREP	Minimum	Maximum
	½	1

FOREIGN LANGUAGES	Minimum	Maximum
French I	1	1
French II	1	1
French III	1	1
French IV	1	1
Spanish I	1	1
Honors Spanish I	1	1
Spanish II	1	1
Honors Spanish II	1	1
Spanish III	1	1
Honors Spanish III	1	1
Spanish IV	1	1
Dual Enrollment Spanish	1	2
Latin I	1	1
Latin II	1	1
Latin III	1	1
Latin IV	1	1
Chinese I	1	1
Chinese II	1	1
Dual Enrollment American Sign Language I	1	1
Dual Enrollment American Sign Language II	1	1

P. E., HEALTH, AND DRIVER TRAINING	Minimum	Maximum
Driver Training	½	½
Lifetime Wellness	1	1
Recreational Physical Education	½	1
Physical Education I	½	8
Physical Education II	½	8
Health	1	1

CAREER AND TECHNOLOGY**Minimum Maximum**

Accounting I	1	1
Accounting II	1	1
AP Computer Science	1	2
Computer Applications	½	1
Computer Science Foundations	1	1
Computer Science	1	1
Dual Enrollment Computer Applications	1	1
Advanced Placement Business with Personal Finance	1	1
Introduction to Business and Marketing	1	1
Business Management	1	1
Business Economics	½	½
Business Communications	1	1
Business & Entrepreneurship Practicum	1	1
Dual Enrollment Business Management I	1	1
Dual Enrollment Business Management II	1	1
Dual Enrollment Office Management I	1	1
Dual Enrollment Office Management II	1	1
SDC: Introduction to Business	1	1
Introduction to Entrepreneurship	1	1
Personal Finance	½	½
Advanced Computer Applications	1	1
Fundamentals of Education	1	1
Introduction to Teaching as a Profession	1	1
Teaching as a Profession I	1	1
Teaching as a Profession II	1	1
State Dual Credit Introduction to Teaching	1	1
Teaching as a Profession Practicum	1	1
Dual Enrollment Introduction to Education	1	1
Introduction to Human Studies	1	1
Lifespan Development	1	1
Family Studies	1	1
Human Services Practicum	1	1
Agriscience	1	1
Agricultural Power and Equipment	1	2
SDC Introduction to Plant Science	1	1
Plant and Soil Science	1	1
Veterinary Science	1	1
Small Animal Science	1	1
Large Animal Science	1	1
Principles of Farm and Agribusiness Management	1	1
Principles of Agricultural Mechanics	1	1
Agricultural and Biosystems Engineering	1	1
Principles of Agribusiness	1	1
Organizational Leadership and Communications	1	1
SDC: Intro to Agriculture Business	1	1

CAREER AND TECHNOLOGY (continued)	Minimum	Maximum
Applied Environmental Science	1	1
Natural Resources Management	1	1
DE Environmental & Resource Management	1	1
Fundamentals of Construction	1	1
Residential and Commercial Construction I	1	1
Residential and Commercial Construction IIA	1	1
Residential and Commercial Construction IIB	1	1
DE Residential & Commercial Construction	1	1
Health Science Education	1	1
Medical Therapeutics	1	1
Anatomy and Physiology	1	2
Nursing Education	1	1
Dual Enrollment Nursing Services I	1	1
Dual Enrollment Nursing Services II	1	1
Dual Enrollment Nursing Services III	1	1
Emergency Medical Services	1	1
Maintenance and Light Repair I	1	1
Maintenance and Light Repair II	1	1
Maintenance and Light Repair III	1	2
Maintenance and Light Repair IV	1	2
Principles of Engineering	1	1
Engineering Design I	1	1
Engineering Design II	1	1
Engineering Practicum	1	1
Robotics and Automation	1	1
Principles of Manufacturing	1	1
Manufacturing Practicum	1	1
Welding I	1	1
Dual Enrollment Welding I	1	1
Welding II	1	2
Dual Enrollment Welding II	1	1
Dual Enrollment Welding III	1	1
DE Cosmetology I	1	1
DE Cosmetology II	1	1
DE Cosmetology III	1	1
DE Cosmetology IV	1	1
Criminal Justice I	1	1
Criminal Justice II	1	2
Criminal Justice III: Investigations	1	2
SDC: Criminal Justice	1	1
Criminal Justice Practicum	1	1
Principles of Machining I	1	1
Principles of Machining II	1	2
Work-Based Learning	1	1
Introduction to Industrial Maintenance	1	1
Advanced Industrial Maintenance	1	2
Dual Enrollment Manufacturing Practicum	1	1

SPECIAL EDUCATION

(Determined by the IEP)

Language Arts

Reading

Mathematics

Life Skills

CDC

****Incoming freshmen can no longer enroll in SDC courses at any point beginning in 2025-2026.**

Marshall County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: <h2 style="margin: 0;">Financing School Trips</h2>	Descriptor Code: 2.901	Issued Date: 06/10/13
		Rescinds: 2.901	Issued: 02/08/00

1 The Marshall County Board of Education may contribute to any Marshall County school team or
 2 individual that earns the right to compete in an educational national contest, according to the following
 3 guidelines. The Board of Education will not finance private trips of any students and/or employees of
 4 any kind. All funds contributed by the Board shall be used for purposes which inure to the benefit of the
 5 students and the Marshall County Schools.

- 6 1. Students must place first or second in state competition to be eligible for board support to national
 7 competitions.
- 8
- 9 2. The Board will pay 90% of the cost for registration to the event (not any side or optional events),
 10 transportation, lodging, and extra meals (at prearranged rate).
- 11
- 12 3. The Board will only consider expenses for the students who will be competing and a sponsor. If
 13 more than one sponsor is needed, the school will need to send justification for more than one
 14 sponsor with the request for county support.
- 15
- 16 4. The Board will at the time of request, want to see a budget of the cost of the event and the source
 17 of the other 10% of funds needed.
- 18
- 19 5. After approval, the Board will issue a check to the school for approved contest expenses, and it
 20 will be the school's responsibility to keep receipts to back up the expenditures.
- 21
- 22 6. Someone from the Central Office (designated by the Director) will visit the school to see that
 23 proper documentation has been received and is on file for auditors.
- 24
- 25 7. If additional individuals attend the event, their expenses will be paid by the school or the
 26 individual.
- 27
- 28 8. Any teacher supervising students at a national competition will receive \$55 a day supplement for
 29 the days of conference and necessary travel days.

30 In determining whether funds will be contributed to a Marshall County school team or individual who
 31 earns the right to compete in an "educational national contest," the Board of Education interprets an
 32 "educational" contest as one in which students win first or second place in a state championship which
 33 gives them the right to compete in an Academic or Vocational competition at the National level.

Request for Funds and Permission to Attend National Conference
Organization: Cornersville High FCCLA
Destination: National Leadership Conference in Washington D.C.

Departing: July 6, 2026
Returning: July 11, 2026
Transportation: Flight
Student(s): Hannah King, Dixie Vickers
Sponsor: Lauren Briggs

Lodging: Embassy Suites by Hilton
~\$2530 + 15.95%(subject to exemption) = \$2933.54/per room for 5 night stay
\$5867.08

Flight Roundtrip for 3: - Southwest
 $605.80 \times 3 = \$1817.40$

Registration fees: \$845.00
300 x 2 student registration
245 x 1 adviser registration

90% of total \$8529.48 = \$7676.53

Sponsor stipend = \$55 x 5 days x 1 sponsor

\$275.00

Total requested \$7951.53

The additional 10% (\$852.95), and any other miscellaneous expenses (parking, tips, etc.) will be paid by the CHS FCCLA account and attendees.
We are very grateful to the Board for the policy that makes this opportunity possible.
Thank you for considering our request.

Respectfully submitted,

Lauren Briggs

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST**

Page 1 (5.8Addendum-A)

Submit request to principal well in advance of meeting/conference registration deadline date.
Principals need to submit signed request to Central Office Supervisor 2 weeks prior to registration deadline.

Attendees: Lauren Briggs Today's Date: 4/17/26
Dixie Vickers, Hannah King
Activity: FCCLA Nat'l Conference Activity Date(s): 7/6/26-7/10/26
Location: Washington D.C.

SUBSTITUTE REQUIRED: YES NO # of Days Sub Needed _____



4/17/26

PRINCIPAL'S SIGNATURE

DATE

REGISTRATION: (Submit information only. The Central Office will complete registration to vendor.)

REGISTRATION REQUIRED: YES NO Attach registration form. Total Registration Cost _____

Make Check/PO Payable To: Family, Career and Community Leaders of America
Full Address: 13241 Woodland park rd. Suite 100 Herndon, VA 20171
Phone: 703-476-4900 Fax: Attn: 2026 NLC Registration

LODGING: (Submit information only. The Central Office will complete reservations.)

LODGING REQUIRED: YES NO # of Nights for Lodging 5
(You must return a copy of the hotel receipt to the Central Office)

Make Check/PO Payable To: _____
Full Address: _____
Phone: _____ Fax: _____
of Rooms Needed _____ Arrival Date: _____ Departure Date: _____

(Submit information only. The Central Office will complete reservations.)

CAR RENTAL REQUIRED: YES _____ NO _____ (A receipt must be returned to the Central Office) AIRLINE REQUIRED: YES _____ NO _____

ESTIMATED EXPENSE:

Registration: \$ 800.00 <u>845.00</u>	Meals: \$ <u>0</u>
Lodging: \$ <u>5867.08</u>	Other: \$ <u>0</u> (Parking, tolls, etc.)
Airline: \$ <u>1817.40</u>	Van Mileage <u>0</u> miles X \$.30 Cost \$ _____
Car Rental: \$ <u>0</u>	Personal Vehicle: <u>0</u> miles X \$.725 Cost \$ _____
Substitute \$ <u>0</u> (____ # of days)	TOTAL REQUESTED: \$ _____

How are expenses to be paid? (Check all that apply and enter amounts)

<input type="checkbox"/> General Purpose \$ _____	<input type="checkbox"/> Federal Projects \$ _____
<input type="checkbox"/> Special Education \$ _____	<input type="checkbox"/> Other \$ _____

APPROVAL: (For Central Office Use Only) Initial approved expense

____ Absence ____ Substitute ____ Lodging ____ Car Rental ____ Airline ____ Meals ____ Mileage Personal
____ Mileage-County Van ____ Other _____

SUPERVISOR'S SIGNATURE

DATE

DIRECTOR OF SCHOOLS' SIGNATURE

DATE

Dear Members of the Marshall County Board of Education,

I am writing to request permission for Forrest School to offer an international educational travel opportunity for students to Greece and Italy in June following the 2028 school year. This trip will be organized in partnership with EF Educational Tours and is designed to provide students with meaningful, curriculum-connected experiences in history, culture, and global awareness.

The proposed trip will include student participants from Forrest School, accompanied by trained faculty chaperones. All chaperones will be selected through a formal application and review process to ensure qualified supervision and adherence to school policies. The trip will follow all district guidelines for student travel, including safety procedures, supervision ratios, and behavioral expectations. This trip will be self-funded by participating students and families.

Students will visit historically and culturally significant locations, which may include sites in Athens, Rome, and Florence, allowing them to engage directly with content related to their academic studies. The experience is intended to enhance classroom learning while promoting independence, responsibility, and global citizenship.

At this time, we are requesting approval to move forward with planning for this trip. Additional details, including finalized dates, participant numbers, and specific itinerary information, will be provided as they become available.

Thank you for your consideration of this request and for your continued support of enriching educational opportunities for our students.

Respectfully submitted,

Shawn Follis
English 2 Teacher
Forrest School

Marshall County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Financing School Trips	Descriptor Code: 2.901	Issued Date: 06/10/13
		Rescinds: 2.901	Issued: 02/08/00

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 14 sponsor with the request for county support.
- 15
- 16 4. The Board will at the time of request, want to see a budget of the cost of the event and the source
 17 of the other 10% of funds needed.
- 18
- 19 5. After approval, the Board will issue a check to the school for approved contest expenses, and it
 20 will be the school's responsibility to keep receipts to back up the expenditures.
- 21
- 22 6. Someone from the Central Office (designated by the Director) will visit the school to see that
 23 proper documentation has been received and is on file for auditors.
- 24
- 25 7. If additional individuals attend the event, their expenses will be paid by the school or the
 26 individual.
- 27
- 28 8. Any teacher supervising students at a national competition will receive \$55 a day supplement for
 29 the days of conference and necessary travel days.

30 In determining whether funds will be contributed to a Marshall County school team or individual who
 31 earns the right to compete in an "educational national contest," the Board of Education interprets an
 32 "educational" contest as one in which students win first or second place in a state championship which
 33 gives them the right to compete in an Academic or Vocational competition at the National level.



1771 Jason Maxwell Blvd.
Lewisburg, TN 37091
(931) 359-4911

May 8, 2026

Dear Dr. Perry and School Board Members:

I am writing to request the Board's assistance in helping to cover the cost for one SkillsUSA member and one advisor to attend the 2026 SkillsUSA National Leadership and Skills Conference (NLSC) in Atlanta, GA on June 1-5, 2026.

Caroline McNutt, a Marshall County High School senior won the Gold Medal in Prepared Speech at the SkillsUSA Tennessee Leadership and Skills Conference in Chattanooga, held March 15-18, 2026. Her speech was on the conference's theme, "SkillsUSA: Champion Your Future." This theme emphasizes building skills, embracing challenges, and seizing career opportunities. Caroline is in the top of her graduating class, involved in chorus, numerous clubs and organizations, the local community theatre, and more. She epitomizes professionalism and will showcase the talent of Marshall County students.

Advisor Beth Stockwell, our Industry Liaison and co-advisor for SkillsUSA, will accompany Caroline to Atlanta. Attached is a list of the expected costs for them to stay four nights in Atlanta. I understand Board Policy 2.901, Financing School Trips, and realize Spot Lowe Technology Center will be responsible for expenses not covered by the Board.

Thank you for your kind consideration and support of Caroline as she represents both Marshall County and Tennessee in Atlanta this June.

Sincerely,

A handwritten signature in blue ink that reads "Frank Musgrave".

Frank Musgrave
CTE Director

2026 SkillsUSA National Leadership & Skills Conference (NLSC)

June 1-5, 2026 ~ Atlanta, GA

Transportation Cost		
	Detail	Total
Van Mileage Roundtrip @.30	236x2=572	\$141.60
Misc Van Mileage @.30	100	\$30.00
Total		\$171.60
Hotel		
	Detail	Total
2 Rooms @ \$206/Night	8 nights total	\$1,648.00
Hotel Tax	\$5 per night	\$40.00
Room Tax	16.9% per night	\$278.51
Total		\$1,966.51
Hotel Parking Fee		
	Detail	Total
Parking for 5 days	\$60 per day	\$300.00
Total		\$300.00
Registration Fee		
	Detail	Total
1 Student & 1 Advisor	\$250 each	\$500.00
Total		\$500.00
Food		
	Detail	Total
1 Student & 1 Advisor	CONUS Per Diem/Atlanta	
6/1/2026	\$64.50	\$129.00
6/2-6/4/26	86.00/ea. per day	\$516.00
6/5/2026	\$64.50	\$129.00
Total		\$774.00
TOTAL COST		\$3,712.11
COST TO BOE		\$3,340.89

Condensed Conference Agenda

Monday, June 1

1 p.m. - 6 p.m.

6 p.m. - 7 p.m.

7 p.m. - 8 p.m.

SkillsUSA Store Grand Opening

State Registration Materials Pick-Up

State Delegation Meeting

Tuesday, June 2

7:30 a.m. - 5 p.m.

8 a.m. - 5:30 p.m.

8 a.m. - 5:30 p.m.

9 a.m. - 4:00 p.m.

5 p.m.

7 p.m.

SkillsUSA Store

SkillsUSA Championships

SkillsUSA TECHSPO

SkillsUSA LEARN

Doors Open for Opening Session

Opening Session

Wednesday, June 3

7:30 a.m. - 5 p.m.

7:30 a.m. - 9 a.m.

7:30 a.m. - 5:30 p.m.

8 a.m. - 5:30 p.m.

1 p.m. - 4:00 p.m.

SkillsUSA Store

Call to Action: Advisor's Session

SkillsUSA Championships

SkillsUSA TECHSPO

SkillsUSA LEARN

Thursday, June 4

7:30 a.m. - 2 p.m.

7:30 a.m. - 5 p.m.

8 a.m. - 5 p.m.

9 a.m. - 4:00 p.m.

6 p.m. - 9:30 p.m.

SkillsUSA Store

SkillsUSA Championships

SkillsUSA TECHSPO

SkillsUSA LEARN

Champions' Festival

Friday, June 5

9 a.m. - Noon

3 p.m.

4 p.m.

7 p.m.

Community Service Project

Doors Open for Awards Session

Awards Session

State Delegation Score and Point Certificate Pick-Up



700 Jones Circle * Lewisburg, TN 37091 * (931) 359-1581 * www.mcstn.net

Contracted Services Bid

Licensed School Psychologist

Company: Horizon Student Care

Price: \$75.⁰⁰-

Company: Procare

Price: \$85.⁰⁰

Company:

Price:

Company:

Price:

Special Populations Supervisor: Mercedes Collins

Special Populations Assistant: Kristin Purnin

Date: 5/4/26



700 Jones Circle * Lewisburg, TN 37091 * (931) 359-1581 * www.mcstn.net

Contracted Services Bid

Occupational Therapist

Company: Procure

Price: \$80.⁰⁰

Company: NHC

Price: \$75.⁰⁰

Company:

Price:

Company:

Price:

Special Populations Supervisor: Meredith Colleen

Special Populations Assistant: Kristin Purnin

Date: 5/4/26



700 Jones Circle * Lewisburg, TN 37091 * (931) 359-1581 * www.mcstn.net

Contracted Services Bid

Certified Occupational Therapist Assistant

Company: Procare

Price: \$70.⁰⁰

Company: NHC

Price: \$63.⁰⁰

Company:

Price:

Company:

Price:

Special Populations Supervisor: Meredith Collins

Special Populations Assistant: Kristin Purnin

Date: 5/4/26



700 Jones Circle * Lewisburg, TN 37091 * (931) 359-1581 * www.mcstn.net

Contracted Services Bid

Physical Therapist

Company: Procure

Price: \$89.00

Company: NHC

Price: \$75.00

Company:

Price:

Company:

Price:

Special Populations Supervisor: Meredith Collier

Special Populations Assistant: Kristin Pumm

Date: 5/4/26



700 Jones Circle * Lewisburg, TN 37091 * (931) 359-1581 * www.mcstn.net

Contracted Services Bid

Speech Language Pathologist

Company: Horizon Student Care

Price: \$75.00

Company: Procare

Price: \$86.25

Company: Sidekick Therapy Partners

Price: \$90.00

Company: NHC

Price: \$75.00

Special Populations Supervisor: Meredith Collins

Special Populations Assistant: Kristin Purnum

Date: 5/4/26

CONTRACT BETWEEN MARSHALL COUNTY SCHOOL SYSTEM

AND

HORIZON STUDENT CARE, PLLC

FOR

**SCHOOL PSYCHOLOGISTS, SPEECH LANGUAGE PATHOLOGISTS and/or
EDUCATIONAL DIAGNOSTICIANS AS NEEDED for the 2026-2027 School Year**

This agreement is entered into by Lydia L. Newsom, owner of Horizon Student Care PLLC and the Marshall County Board of Education on May 4, 2026.

TERM The term of agreement is July 1, 2026, through June 30, 2027.

SERVICES Horizon Student Care, PLLC will provide school psychologists, speech language pathologists, and/or educational diagnosticians. We can provide services such as counseling service hours to children, testing, evaluations, meetings, and other services deemed necessary by the director of special education in order to best provide services for students and schools of Marshall County.

FEES AND PAYMENT Horizon Student Care will be paid \$75.00 an hour for time spent by school psychologists or speech language pathologists serving Marshall County students and schools. Horizon Student Care will be paid \$50.00 an hour for time spent by diagnosticians serving Marshall County students and schools. Horizon staff may bill for time providing counseling service hours, testing, report writing, writing IEP goals, attending meetings, consulting, scoring, collecting data, and other duties in person or virtually that are necessary to serve Marshall County Schools. Overtime must be pre-approved by the Special Education Supervisor.

SUBCONTRACTING Horizon Student care Owner Lydia Newsom may hire additional school psychologists, speech language pathologists, and/or diagnosticians to help with the workload with the permission of the Special Education Supervisor.

SUBCONTRACTING PAYMENT Marshall County Schools will compensate Horizon Student Care at a rate of \$75.00 per hour for school psychologists or Speech Language Pathologists. Marshall County will pay Horizon Student Care \$50.00 an hour for diagnostician hours. Horizon Student Care will bill Marshall County schools bi-weekly. Marshall County Schools will pay within 10 calendar days of receiving the bill and once the director of special education has approved the requested payment. Horizon will then pay directly to their subcontractors.

LICENSING Each specialist must be licensed to serve students with the State of Tennessee prior to serving Giles County Schools.

SECURITY CHECKS Each specialist must pass a background check or provide proof of a passed background check with the State of Tennessee prior to serving students alone in Giles County.

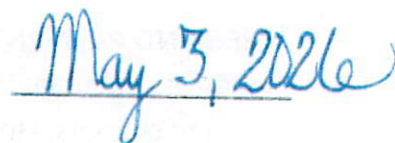
TRAVEL These are hybrid positions. The Horizon staff has the freedom to come and go working virtually as long as they keep up their direct service hours with students, if any. Travel between Giles County Schools will be reimbursed at the current state rate Giles County Schools. Likewise, travel expenses from the school psychologist's home to work and back will be reimbursed at the state mileage rate of \$0.725 cents per mile.

CONFIDENTIALITY Horizon Student Care and the Marshall County Board of Education will each be responsible for the confidentiality of any information obtained in providing services under this agreement. All protocols, reports, and working documents remain the property of Giles County Schools.

SIGNATURES

DATE





Lydia LeQuire Newsom

Horizon Student Care Owner and School Psychologist

Lynn Hosay

Special Education Supervisor

Dr. Vickie Beard

Director of Schools

ProCare 
Therapy

**Bringing You
Quality School
Professionals Who
Help the Smallest
Dream the Biggest**



Marshall County Board of Education
Request for Proposal
Special Education Services
Due: March 17, 2026

Submitted By:
ProCare Therapy
5550 Peachtree Parkway, Suite 300
Peachtree Corners, GA 30092



March 17, 2026

Kristin Primm
Federal Programs Financial Admin Asst.
Marshall County Board of Education
931-359-1581 ext. 2002

Dear Ms. Primm:

In response to your request, New Direction Solutions, LLC dba ProCare Therapy has compiled the following proposal, which includes all requested information, as well as a few key points that will demonstrate ProCare's desire to be your trusted partner in providing professional, meaningful and caring therapy services to your students.

ProCare Therapy was founded in 1997 and focused specifically on special education recruiting services, giving us a deep understanding of the education industry and the challenges you face, particularly in special education. As a leader in the placement of school therapy professionals, we have a proven process to carefully source and screen school therapy professionals. We follow all state and federal guidelines regarding fingerprinting and will conduct background checks, and additional screenings as your schools require. We also understand the importance of cultural fit, and continuity of service, as these are often overlooked items that can truly foster a relationship between a special education professional and a student.

As your recruiting partner, you can expect us to be with you and our school therapy professionals throughout their assignment. Your dedicated account manager will conduct regular check-ins and work with you to set the cadence that works best for your team, ensuring a successful placement.

Thank you for taking the time to review our proposal. We hope that this document will lay the foundation for us to begin working together and build the perfect recruitment program for your schools. If you have any questions, please contact me at 678.367.0693.

Sincerely,

A handwritten signature in black ink that reads "Tremayne Toorie". The signature is written in a cursive style.

Tremayne Toorie, M.S. Division Director

5550 Peachtree Parkway, Suite 300
Peachtree Corner, GA 30092
T: 678.713.2668 F: 678-369-7731
Tremayne.Toorie@procaretherapy.com

procaretherapy.com

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Scope of Work

ProCare is a full-service staffing provider and can provide all special education and therapy-related positions for your schools. Below is a brief overview of each position you specifically requested.

School Psychologist

School Psychologists support students' academic, social, and emotional development through evaluations, consultation, and collaboration with school teams. They play a key role in eligibility determination, IEP development, and behavioral support planning. In Tennessee, School Psychologists must hold a valid TN Department of Education license with the appropriate endorsement, and ProCare ensures all credentialing and compliance requirements are verified prior to placement.

Occupational Therapist (OT)

Occupational Therapists help students develop the skills needed for participation in school activities, including fine motor skills, sensory regulation, and daily functional tasks. They collaborate closely with educators and families to support student independence and access to learning. In Tennessee, OTs must hold an active state license through the Tennessee Board of Occupational Therapy, and ProCare confirms all licensure and school-based requirements are met before assignment.

Certified Occupational Therapy Assistant (COTA)

Certified Occupational Therapy Assistants work under the supervision of a licensed Occupational Therapist to implement treatment plans and support student goals in the school setting. They assist with skill development, classroom participation, and therapeutic activities. In Tennessee, COTAs must hold an active state certification and work under appropriate supervision, all of which ProCare verifies to ensure compliance and readiness.

Physical Therapist (PT)

Physical Therapists support students with mobility, strength, and physical access needs, helping them safely participate in the school environment. They provide evaluations, develop therapy plans, and collaborate with staff to support student movement and positioning. In Tennessee, PTs must be licensed through the Tennessee Board of Physical Therapy, and ProCare ensures all credentials and requirements are current prior to placement.

Speech-Language Pathologist (SLP)

Speech-Language Pathologists support students with communication, language, and swallowing needs, helping them access instruction and engage with peers. They conduct evaluations, provide therapy services, and contribute to IEP development. In Tennessee, SLPs

must hold an active state license and, when applicable, appropriate educator credentials; ProCare verifies all licensure and school-based requirements before placement.

Proposed Rates

Our professionals support districts through both direct and indirect services, including documentation, reports, preparation, and communication. With ProCare's single hourly rate, everything is included in one predictable cost, making budgeting more straightforward, with services more efficient, and the process completely transparent.

Please see below for a table outlining our all-inclusive hourly rate for the requested services. This rate covers everything from administrative costs to payroll taxes and unemployment compensation insurance. Our goal is a straightforward program that aligns with your budget and never includes surprises or hidden charges.

Hourly quotes include all services by the therapist, including direct, indirect, IEP writing, evaluations, etc.

Service Offering	Hourly Rate
School Psychologist	\$85.00
Occupational Therapist	\$80.00
Occupational Therapist Assistant (COTA)	\$70.00
Physical Therapists (PT)	\$89.00
Speech Language Pathologist	\$86.25

ProCare Therapy also offers the following positions:

Service Offering	Hourly Rate
Applied Behavior Analyst (ABA)	\$55.00
Board Certified Behavioral Analyst (BCBA)	\$90.00
Counselors	\$67.00
General Education Teachers	\$63.00
Licensed Practical Nurses (LPN/LVN)	\$63.00
Paraprofessionals	\$40.00
Physical Therapist Assistant (PTA)	\$79.00
Registered Behavioral Therapist (RBT)	\$55.00
Registered Nurses (RN)	\$68.00
Sign Language Interpreters (SLI)	\$68.00
Special Education Teachers	\$70.00
Speech-Language Pathology Assistant (SLPA)	\$70.00

Teachers of the Deaf and Hard of Hearing (DHH)	\$75.00
Teachers of the Visually Impaired (TVI)	\$73.00
**Travel /Geographic Travel Differential (Non-Local Assignments Only)	Add \$15.00
*Teletherapy (Remote)	Add \$10.00

***Teletherapy differential** is for school professionals working through our teletherapy partner, VocoVision.

****Travel differential** is designed for school professionals who temporarily relocate to provide services in a district for a defined period of time. When certain roles are especially difficult to fill locally, ProCare may recruit qualified professionals from other regions to help ensure your staffing needs are met. In these cases, the travel rate may include housing support, travel expenses, and additional stipends as needed to allow the professional to serve your district during the assignment.

Additional Company Information

ProCare Therapy - Your Partner in Education

At ProCare Therapy, we are a leading recruiting services provider specializing in the placement of highly qualified, school-based therapy professionals in schools and districts like yours, nationwide. Though our focus is education, our client base spans the private and public sectors and includes hospitals and government programs where school professionals are also needed.

ProCare Therapy is supported by more than 350 dedicated account executives who manage both recruiting and client relationships. This integrated approach allows the person who understands your district's needs best to work directly with qualified school professionals, reducing handoffs and supporting clear, consistent communication. Our reach is further strengthened through a network of commonly owned organizations that share a commitment to supporting schools and improving outcomes for children nationwide, while operating independently to maintain focused, responsive service.

That's the business side of what we do. However, what we do is also very personal. Simply put, we care. We know that word gets thrown around a lot; it seems like most companies say they "care" these days. But do their business practices show it?

For us, day-to-day business centers around meeting the needs of our clients, our school therapy professionals, and their students. Our highest priority is providing our school therapy professionals with whatever support they need to have a major impact on the lives of the children they work with, thereby creating ripples of success throughout the communities in which they work. We do this by offering our school therapy professionals the necessary services and inspiration to help them exceed expectations so they can focus on what matters most—your students and schools. We provide a superior level of personal service to our school therapy professionals and our clients, which is part of how we show we care.

ProCare's Promise

We promise to be your true recruitment partner in education. That means we will work side-by-side with your current staff to help your students reach their full potential and receive the high-quality care they deserve from the quality school therapy professionals we provide. It means that we take it upon ourselves to be thought leaders and immerse ourselves in the education industry, staying on top of trends both nationally and locally in Tennessee. Since 1997, we've been dedicated solely to connecting special education therapy professionals to the school systems that need them most, which makes us more than your provider—it makes us your partner.



Services Offered

One of our core beliefs is that every child deserves the best possible care. This is why we employ only those professionals who demonstrate a commitment to their chosen specialty and an unyielding desire to make a positive impact on the children they serve. Our school therapy professionals have “a *passion for compassion*” and tailor treatment plans to each student’s unique needs, demonstrating their commitment to providing top-notch care.



ProCare’s goal is to be an asset to your school and the children our professionals serve. In addition to our broad range of specialties, we provide flexible placement options to fit your district’s changing needs—from short-term assignments as brief as four weeks to long-term placements up to 10 months or longer, and from one hour per week to full-time schedules. Our goal is to ensure you have the right support, at the right time, in the amount you truly need.

Traditional Staffing

ProCare’s goal is to be an asset to your school and the children our professionals serve. We can provide a full range of therapy and special education professionals for your schools.

Bilingual Services

To achieve the best possible outcomes for students in special education, it is essential that they have the opportunity to work with special education professionals who are fluent in their primary language. ProCare is fully equipped to meet any language needs that MC BoE may have and has a team of recruiters who specialize in sourcing bilingual special education candidates with expertise in a wide range of languages, including Spanish, French, German, Portuguese, Mandarin, Japanese, Tagalog, Vietnamese, and more.

Substitute and On-Call Services

If a no-show happens, ProCare has you covered. Through our preferred partner, **Spindle**, we offer on-demand substitute and on-call services tailored for special education. Spindle’s technology-driven approach ensures quick, reliable coverage—so your team can focus on students, not scheduling. As the only dedicated special education substitute platform, Spindle provides access to paraprofessionals, nurses/LPNs, behavior specialists (RBTs, ABAs, BCBA’s), and sign-language interpreters. With real-time scheduling and instant notifications, schools experience seamless coordination and minimal disruption.

Teleservices

All it takes is one person to change the course of a child’s life. We believe in exploring every opportunity a child might have to meet that person and we are proud to partner with **VocoVision** to expand access to hard-to-find special education professionals through innovative teletherapy solutions. By pairing certified clinicians such as speech-language pathologists, occupational therapists, sign-language interpreters, and school psychologists with

students' natural ease with technology, VocoVision delivers engaging, real-time virtual therapy. Interactive, touchscreen-based sessions keep students motivated and involved, making therapy both effective and enjoyable.

Managed Service Provider Solutions

ProCare is a preferred partner with **BlazerWorks**, the nation's first Managed Service Provider (MSP) exclusively dedicated to education. BlazerWorks connects you to the largest network of education staffing agencies through just one dedicated point of contact—streamlining communication, reducing administrative burden, and giving you a customizable staffing solution to ensure all your critical roles are filled.

ProCare's Pinnacle Account Management

When you partner with ProCare, you can expect service that is simple, steady, and reliable. Our account management model is designed to give MC BoE a dedicated director of educational resources. This single point of contact means no handoffs, no mixed messages, and no lost time. Just consistent communication and thoughtful support from the start and throughout our engagement.

Our teams are intentionally organized by state and discipline, so your director of educational resources focuses on your state or region and understands the specific service areas you support. That regional familiarity *matters*. Federal requirements may be consistent, but implementation, compliance expectations, and local rules of engagement can vary widely across states. Working with someone who understands those nuances helps ensure alignment with both regulatory requirements and district practice.

Your director of educational resources will take care to:

- Pre-screen school professionals with precision and care
- Arrange interviews with MC BoE in a timely and professional manner
- Serve as a liaison between our credentialing division and your team
- Stay closely connected to ensure professionals continue to meet expectations
- Work alongside your staff to anticipate and plan for future staffing needs

This structure allows us to provide attentive, informed support while remaining flexible to the realities districts face every day.

Your dedicated director of educational resources for this assignment will be:

Tremayne Toorie, M.S. Division Director

[ProCare Therapy](http://www.procaretherapy.com) | www.procaretherapy.com

300 Galleria Parkway, Atlanta, GA

☎ 678-713-2668

Because even the best-laid plans deserve a proper backup, Senior Vice President Stephanie Morris and Vice President Chelsea Serr will serve as additional points of contact should an unexpected situation arise. Their contact information can be found below:

Stephanie Morris, SVP

Local: (678) 837-1265

stephanie.morris@procaretherapy.com

Chelsea Serr, VP

Local: (770) 758-2516

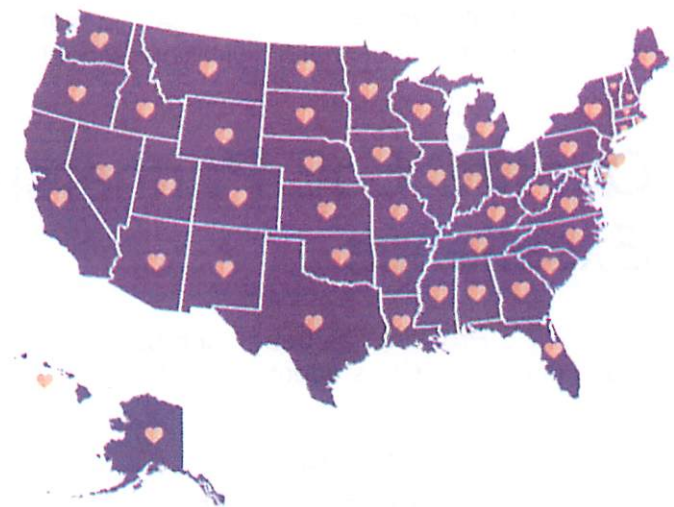
chelsea.serr@procaretherapy.com

ProCare's Presence

Since 1997, ProCare Therapy has proudly connected school districts across the nation with exceptional school professionals. Over the years, we've built lasting relationships with partners in all 50 states and currently provide customized education recruitment solutions to more than 450+ schools throughout the country—each partnership being rooted in trust, quality, and consistency.

Our mission is simple: to meet the growing demand for school-based therapy services by providing highly qualified school professionals and unparalleled service. We strive to be an asset to the children our clinicians support, a dependable partner to the schools we serve, and a trusted resource for talented education professionals seeking to make a difference.

Our reputation for delivering unmatched educational staffing solutions has allowed us to partner with some of the largest and most respected school districts in the country.



We've had the privilege of supporting schools in Tennessee, including:

- Arrow Academy of Excellence
- Bedford County School District
- Cannon County School District
- Cheatham County School District
- Claiborne County SD
- Dayton Elementary SD
- Dekalb County School District
- Dickson County School District
- Enterprise - Clarksville-Montgomery County School
- Enterprise - Memphis Shelby County Schools
- Fayette County Schools
- Franklin County SD
- Giles County School District
- Greene County School District
- Haywood County School District
- Marshall County School District
- Newport City Schools
- Oak Ridge City School District
- Purpose Preparatory Academy
- Robertson County School District
- Rocketship Public Schools - Tennessee
- Sumner County School District
- Sweetwater City School District
- Trousdale County School District
- Tullahoma City School District
- Washington County School District
- Wilson County School District

As an experienced partner serving schools both locally in Tennessee and nationwide, our team has a deep understanding of all local, state, and federal regulations, ensuring every placement meets compliance standards and every professional arrives classroom-ready.

In 2025, ProCare Therapy proudly connected over 17,000 dedicated school professionals with the students who needed them most. Each placement represents more than a position filled—it's a relationship nurtured, a student supported, and a classroom strengthened.

We understand the unique challenges schools face in providing consistent, high-quality care to students. That's why we take great care in matching professionals who not only meet your technical needs but also align with your school's culture and long-term goals.

Our MC BoE Partnership Built on Excellence

Since 2022, ProCare has been honored to partner with MC BoE in providing exceptional special education services to students, including:

- School SLP
- School Psychologist
- School Tele-School Psychologist

Throughout our partnership, ProCare has consistently delivered highly qualified and dedicated school therapy professionals who bring both expertise and heart to the students they serve. Each individual is committed to enhancing the educational experience for MC BoE's students and ensuring that every need is met with care, consistency, and quality.

It is our sincere desire to continue strengthening this partnership in the year ahead and beyond and build upon the trust and success we've achieved together.

Staffing Plan

Recruiting

Recruiting is at the heart of our work at ProCare Therapy. The quality of services delivered in schools begins with the quality of professionals we bring to our district partners. We approach recruiting with care, consistency, and a strong sense of responsibility, knowing that the right match supports not only compliance, but continuity and student outcomes.

Our approach blends national reach with local insight, supported by thoughtful use of technology and a people-centered recruiting model.

Care That Feels Close to Home

ProCare's recruiting teams are organized by both state and discipline. This structure allows recruiters to focus on specific regions and service areas, developing a strong understanding of local labor markets, state requirements, and district expectations and proves more effective when recruiting local professionals.

At the same time, our national footprint allows us to respond flexibly when local supply is limited. For hard-to-fill roles, we recruit professionals from higher-density areas who are open to travel assignments. When appropriate, ProCare may support relocation, offer per-diem pay, or assist with moving-related expenses. This blended model helps ensure districts receive consistent support, even in challenging labor markets.

Technology-Enabled Recruiting

ProCare uses technology to enhance efficiency while preserving meaningful human connection. We maintain a strong digital presence across major job platforms and professional networks to ensure opportunities are visible and accessible.

Our applicant tracking system, Bullhorn, enhanced with integrated AI capabilities, improves candidate searching, matching, and pipeline management. These tools help recruiters identify qualified professionals more efficiently, while maintaining oversight and thoughtful decision-making throughout the process.

Proactive Pipelines

In addition to technology-driven sourcing, ProCare invests in long-term relationship building with school professionals. Our recruiting model includes:

- Referral networks supported by current ProCare professionals
- Targeted searches within our national candidate database
- Nurture-focused email outreach to support ongoing engagement
- Posting on diversity-forward job boards
- Partnerships with academic programs and institutions to build future pipelines

These strategies allow us to maintain a steady, well-qualified pipeline of professionals ready to support district needs.

Screening

To ensure the school professionals we recommend are best-prepared for school environments and aligned with ProCare's standards, every school professional completes a thorough screening process. Our approach is informed by years of experience in school-based staffing and grounded in proven best practices. We review multiple factors to understand each school professional's skills, readiness, and ability to succeed in a district setting.

These screening steps allow us to confidently recommend professionals who are not only qualified but also well-suited to the needs of your students, staff, and school community.

Initial Interview

After being thoughtfully identified during our recruitment process, interviews are conducted by a trained ProCare Director of Educational Resources. This interview focuses on understanding the candidate's communication skills, school-based experience, and overall readiness for student-facing work. School professionals also complete a self-assessment to help identify strengths and areas where additional support may be helpful.

As part of this process, we gather recent references from supervisors and colleagues. Reference feedback, along with interview notes and evaluation details, is shared with MC BoE to support informed and confident hiring decisions.

Credentialing Process

ProCare's credentialing team operates independently from recruitment to support accuracy, consistency, and quality assurance. Each school professional is assigned a credentialing analyst through our dedicated credentialing team, who reviews the client's specific requirements and ensures all documentation meets applicable standards before placement.

The analyst works directly with the school professional to collect required materials, monitor progress, and provide timely updates throughout the process. This hands-on approach helps ensure credentials are complete, compliant, and delivered on schedule.

While credentialing requirements are tailored to meet MC BoE's needs, standard documentation typically includes:

- Background and fingerprint checks
- Completed and e-verified I-9 form confirming authorization to work in the United States
- Completed, signed, and dated employment application

"I have found ProCare Therapy to be **trustworthy and dependable**. We have a great working relationship. Our students and parents have benefited from the expertise and professionalism shown by our speech-language pathologists. **They have become part of our school family.**"


Patty K.,
Director Department for
Exceptional Children

"The follow through, personal service, frequent communication and willingness to help that our district received from ProCare was superseded only by **the quality of the speech-language therapist they found for our students!**"


Dee K.,
Director of Curriculum
and Special Services

- Current clinical skills checklist demonstrating proficiency in relevant service areas
- Drug screening, when required, based on MC BoE's specifications
- Two recent professional references and verification of the most recent six months of employment through RefAssured
- Verification of all applicable, current professional licenses through the appropriate State Board
- Any additional documentation required by MC BoE

Because our school professionals work directly with children and vulnerable student populations, we take background screening seriously and approach it with the utmost care. All school professionals complete comprehensive background checks that meet federal, state, and district requirements, including verification through the National Sex Offender Registry. These screenings are conducted before placement and carefully reviewed to ensure that school professionals meet ProCare's standards for safety, professionalism, and trust. This process reflects our responsibility to districts, families, and students, and supports a safe, compliant learning environment for everyone involved.

REHABILITATION AGREEMENT

THIS HEALTH CARE SERVICE AGREEMENT (hereinafter Agreement) is made and entered into effective this the 1st day of August, 2025 by and between NHC/OP, L.P. dba NHC REHABILITATION, (hereinafter referred to as NHC Rehab) and MARSHALL COUNTY BOARD OF EDUCATION, (hereinafter referred to as Provider);

WITNESSETH:

WHEREAS, NHC Rehab has employed a number of rehabilitation professionals in various fields; and

WHEREAS, the services of one or more of said professionals are required by Provider in the rendering of rehabilitation services; and

WHEREAS, the parties desire to reduce their Agreement to writing;

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and promises contained herein, the parties do hereby agree as follows:

1. **SERVICES PROVIDED:** The services provided pursuant to this contract are those services which are stated below, and are as listed with each professional.

a. **PHYSICAL THERAPY:** The physical therapist and/or physical therapist assistant shall provide physical therapy services to provider which may include the following:

i. All physical therapy for student treatment care as prescribed by a physician and for consultation upon request by a physician, or as recommended by the student IEP.

ii. The registered physical therapist will provide supervision of staff training of physical therapy care and treatment.

iii. Review all of Provider's personnel and patient policies and the implementation of such changes or amendments to those policies as are necessary to conform the Provider policies to all applicable state and federal regulations.

iv. Attend IEP meetings and other meetings as directed to comply with federal and state licensure and survey requirements and assure quality student care.

b. **OCCUPATIONAL THERAPY:** The registered occupational therapist and/or occupational therapy assistant shall provide occupational therapy services to Provider, which may include the following:

i. All occupational therapy for student treatment care as prescribed by a physician and for consultation upon request by a physician or as recommended by the student IEP.

ii. The registered occupational therapist will provide supervision of staff training of occupational therapy care and treatment.

iii. Review of all of Provider's personnel and patient policies and the

implementation of such changes or amendments to those policies as are necessary to conform the Provider policies to all applicable state and federal regulations.

iv. Attend IEP meetings and other meetings as directed to comply with federal and state licensure and survey requirements and assure quality student care.

c. **SPEECH THERAPY:** A speech/language pathologist and/or speech therapy assistant shall provide speech/language pathology services to Provider at the request of the Provider, which services may include the following:

i. All speech/language pathology for student treatment care as requested by Provider and/or a physician or as recommended by the students IEP. Such care and treatment to include evaluation and ongoing therapy.

ii. Supervision of staff training of speech/language pathology care and treatment.

iii. Review of all of Provider's personnel and patient policies and the implementation of such changes or amendments to those policies as are necessary to conform the Provider policies to all applicable state and federal regulations.

iv. Attend IEP meetings and other meetings as directed to comply with federal and state licensure and survey requirements and assure quality student care.

2. **NHC REHAB OBLIGATIONS:** It is understood and agreed that all personnel supplied to Provider by NHC Rehab shall:

a. Be knowledgeable of all rules and regulations applicable to the Provider, including any and all state licensure laws or regulations.

b. Provide only those services as requested by Provider. To document the provision of those services in the appropriate medical record or student file.

c. Furnish adequate professional liability coverage at NHC Rehab's expense for the full term of this agreement.

d. Consult with and advise the Student Educational Committee of Provider and to fully cooperate with the educational staff of the Provider to see that the activities of of all professionals furnished pursuant to this Agreement are coordinated to provide the best student care possible and to uphold the highest professional standards.

e. Maintain on file with the Provider such necessary records and reports in accordance with Provider's policy, licensure requirements, and State rules and regulations.

f. Keep a complete time and expense report showing all time, fees, and travel expenses incurred in the provisions of services pursuant to this Agreement.

g. Not discriminate in the performance of this contract. No person shall, on the grounds of race, sex, age, color, religion, national origin or handicap, be excluded from participation in or be denied benefits under this contract. It is the policy of NHC Rehab to admit and treat all patients without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964.

h. NHC Rehab is an equal opportunity employer. We will not practice, nor will we permit unlawful discrimination because of race, color, religion, origin, sex, age, handicap, or other lawfully protected status.

i. NHC Rehab agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d (“HIPAA”) and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the “Federal Privacy Regulations”), the federal security standards contained in 45 C.F.R. Part 142 (the “Federal Security Regulations”), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as “HIPAA Requirements”. NHC Rehab agrees not to use or further disclose any Protected Health Information (as defined in 42 U.S.C. Section 1320D), other than as permitted by HIPAA Requirements and the terms of this Agreement.

3. PROVIDER OBLIGATIONS: Provider agrees to:

a. Furnish all equipment and space which is necessary and appropriate in order to provide the services as are required pursuant to this Agreement. Provider shall repair and replace all damage and breakage to the equipment.

b. Make available all records and information relevant to each student served pursuant to this Agreement.

c. Promptly remit all payments to NHC Rehab for services rendered pursuant to this Agreement.

d. Furnish accident and personal liability insurance for injuries and claims against the Provider or NHC Rehab for any occurrence in any location where services are provided pursuant to this Agreement, other than professional malpractice.

e. Not, at any time during the term of this Agreement, in any way, directly or indirectly, contract, solicit, divert, take away, or interfere with, for the purpose of obtaining therapy services for itself, its clients, patients, contractors, employees, or any other affiliated persons or entities, any present or former employee or subcontractor of NHC Rehab for the term of this Agreement and one year following termination of this Agreement.

f. Maintain established quality controls for the student’s treatments including the necessary medical record documentation.

g. Provide direct supervision by school administrator to NHC Rehab personnel while on the school premises.

4. MUTUAL OBLIGATIONS: Both the parties hereto agree:

a. To cooperate with each other fully, having in mind the provision of the best possible professional services for Provider’s patients.

b. That the relationship created by this Agreement is one of independent contractor and not a relationship as employer and employee or principal and agent,

provided, however, that it is fully understood and agreed by both parties that Provider shall retain all professional and administrative responsibility for services rendered to its patients by NHC Rehab.

c. Agree that all documents created by NHC Rehab's personnel are considered to be a part of the educational record which belong to the Provider school district.

5. **SERVICE AVAILABILITY AND COMPENSATION:** NHC Rehab agrees to provide the services contracted for herein on the time schedule as specified below, and Provider agrees to pay the hourly rate as provided below according to NHC's terms. If payment is not received upon due date, NHC Rehab reserves the right to suspend services effective immediately. There will be a service charge for late payment equal to the highest rate permitted by law, not to exceed 1.0% per month for all accounts over 30 days. It is expressly agreed that any services provided directly to students by NHC Rehab shall be billed to the appropriate programs by the Provider.

a. Physical Therapy: (as needed) hours per week at the following rate:

PT: \$75.00 per hour. PTA: \$63.00 per hour.

Hourly rate applies to time on premises and travel time between schools only.

Mileage between schools will be reimbursed at \$0.58 per mile.

b. Occupational Therapy: (as needed) hours per week at the following rate:

OTR: \$75.00 per hour. COTA: \$63.00 per hour.

Hourly rates apply to time on premises and travel time between schools only.

Mileage between schools will be reimbursed at \$0.58 per mile.

c. Speech Pathology: (as needed) hours per week at the following rate:

ST: \$75.00 per hour. SLPA: \$63.00 per hour

Hourly rate applies to time on premises and travel time between schools only.

Mileage between schools will be reimbursed at \$0.58 per mile.

For all disciplines: If a therapist travels into Marshall Co. from another county, travel time charge of up to 1.0 hour will be charged and mileage at \$0.58 per mile.

There may be occasions when NHC Rehab will be unable to provide services due to: vacation, sick leave, staff shortages, and professional meetings. Every effort will be made to provide services, but coverage cannot be guaranteed. Compensatory services will be provided if necessary.

NHC Rehab agrees to bill the Provider on a monthly basis.

6. **RECORDS:** NHC Rehab specifically agrees to allow the Secretary of United States Department of Health and Human Services and the Comptroller General of the United States or their duly authorized representatives to, upon their written request, be allowed access to all books, documents and records necessary to verify the cost of the services provided by NHC Rehab herein to Provider, but only upon the terms and conditions as specified in CFR 420.300 et seq. In the event the contract between the parties hereto and the communications involved therein are privileged, pursuant to statutory, constitutional or common law, then in that event, please be advised that Provider, by agreeing to the inclusion of the above language, is not waiving any privileges afforded to said Provider by said constitutional, statutory or common law provisions.

7. **TERM:** The term of this agreement shall be for one school year from the date hereof, provided, however, that either party hereto may terminate this agreement for good cause upon giving the other party 30 days written notice. This agreement will cover the 2025-2026 School Year.

8. **VENUE:** NHC Rehab and Provider agree that venue for any action instituted by any party to this agreement for any claim arising out of this agreement shall be in the Courts of Rutherford County, Tennessee, and further agree to waive any objections to the venue of any such actions filed in this court.

9. **CHOICE OF LAW:** NHC Rehab and Provider agree that the construction, interpretation, performance, and enforcement of this agreement, and any disputes between NHC Rehab and Provider that arise under this agreement shall be governed by the laws of the State of Tennessee.

10. **JURISDICTION:** NHC Rehab and Provider agree that the Courts of Rutherford County, Tennessee, shall have personal jurisdiction over any party to this agreement. NHC Rehab and Provider also agree that the Courts of Rutherford County shall have jurisdiction over any claim or legal action related to this agreement, and further agree to waive any objections to the jurisdiction of this court over parties and over any actions filed in this court.

11. **ATTORNEY FEES:** Should Provider default in that payment of any amount owed hereunder or default in the performance of this agreement, NHC Rehab, if it prevails, shall recover from Provider, in addition to any other relief (monetary or injunctive), its costs, expenses and reasonable attorney’s fees incurred in collection any amount owed hereunder, including without limitation, all expenses and legal fees incurred in connection with the post-judgment efforts to collect the amounts owed hereunder, including its legal fees. Should Provider institute an action against NHC Rehab or any of NHC Rehab’s agents or employees for any claim arising out of or related to this agreement, NHC Rehab, if it prevails, shall recover from Provider its costs, expenses, and all attorneys’ fees incurred in defending any such action.

12. **WAIVER:** No waiver, delay, omission or forbearance on the part of NHC Rehab to exercise any right, option, duty or power arising from any default or breach by Provider shall affect or impair the rights of NHC Rehab with respect of any subsequent default of the same or a different kind; nor shall any delay or omission of NHC Rehab to exercise any right arising from any such default affect or impair NHC Rehab’s rights as to such default or any future default.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and date first above written.

NHC REHABILITATION

MARSHALL COUNTY BOARD OF EDUCATION

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

CONTRACTUAL AGREEMENT

This Contractual Agreement, made and entered into this _____ day of _____, 2026, by and between Marshall County Board of Education, (herein referred to as "Board of Education"), 700 Jones Circle, Lewisburg, TN, 37091 and Deborah L. Curlee Communication Consultants, LLC, d/b/a Sidekick Therapy Partners, P.O. Box 32652, Knoxville, TN 37930-2652 (herein referred to as "Sidekick").

WHEREAS Board of Education is subject to and does operate in accordance with the requirements of the Individuals with Disabilities Education Act; and

WHEREAS Board of Education has the authority to contract for services from suitable agencies having appropriate programs, capacity, and competence where necessary to provide appropriate special education services to students; and

WHEREAS Board of Education, to provide a proper, comprehensive, and well implemented special education program, finds it desirable to contract for these services through an outside agency; and

WHEREAS Sidekick is an agency with appropriate programs to provide special education services for children who are the responsibility of the Board of Education.

NOW, THEREFORE, in consideration of the mutual benefits to be received by both parties hereto and certain other considerations, some of which is hereafter set out, and the sufficiency of all which is hereby acknowledged, Board of Education and Sidekick hereby agree as follows.

The term of this agreement shall be for the 2026-2027 school year, beginning on or about July 1, 2026, in case the Board of Education wishes to utilize Sidekick for summer services, and ending on May 31, 2027, or through July 2027 if seeking extended school year/ESY services. This agreement may be extended for an additional 1-year term at the option of the Board of Education and in the Board of Education's sole discretion, under such terms as Board of Education and Sidekick may mutually agree with respect to such extension(s).

1. The Board of Education shall develop an Individualized Educational Program (IEP) which will be specifically designed to meet the unique needs of each child enrolled with provision for all support materials, equipment, and services necessary for their education and which meets the requirements of State and Federal regulations and law.

2. The Board of Education ensures that the rights and privileges available to children attending schools of the Board of Education shall be available to the children served by Sidekick including the process procedures, protection in evaluation procedures, least restrictive environment, and confidentiality of information.

3. Any Sidekick speech and language services will be provided by qualified speech-language

pathologists (SLP or SLPs) who have a master's degree and their Certificate of Clinical Competency or are completing their Clinical Fellowship period. All Sidekick SLPs are licensed or registered as healthcare providers with the State Department of Health Board of Communication Disorders and Sciences. SLPs may be referred to individually as a therapist or collectively as therapists.

- a) Board of Education agrees for as long as SLPs are available to serve Board of Education's TennCare covered, eligible, and qualified students requiring therapy services (TennCare students) at the therapist's assigned school location, that Sidekick will be the sole and exclusive provider of services at that school location for any TennCare students whose services are billed to a TennCare insurance company (MCO).
- b) Sidekick will be the sole and exclusive provider of services to TennCare students billed to any TennCare MCO at the school locations agreed upon by the Board of Education and Sidekick.
 - a. The Board of Education will refer all TennCare students at the school locations to Sidekick for services that can be billed to a TennCare MCO and will not serve such students with its own employees. If Sidekick's therapists do not have the time available on their schedule to serve the referred TennCare student, Sidekick will promptly notify the Board of Education that Sidekick cannot provide services. Upon receipt of notification, the Board of Education may begin serving such students with the Board of Education employees and – after Sidekick has declined services due to lack of therapist availability – may also bill the TennCare MCO for such services.
- c) Sidekick will make reasonable commercial efforts to provide enough qualified therapists to meet the anticipated TennCare and non-TennCare caseload at the school locations. If Sidekick cannot provide enough therapists at a specific school to meet the caseload at that location, then either Sidekick or Board of Education may reduce Sidekick's services at the affected school to the extent Sidekick therapists are not available to serve that specific location. In the case of such a reduction at a specific school location, the Board of Education's therapists may serve the TennCare students previously served by Sidekick and may bill the TennCare MCO for services to those students.
- d) As the school year progresses, the Board of Education agrees that it will promptly assign other TennCare students at the school locations to Sidekick who have speech therapy services specified in their IEPs, when and to the extent such TennCare students become available. (The purpose of such assignments throughout the year is to maintain or expand the caseload of Sidekick's therapists in the school locations).
- e) With respect to TennCare students in the school locations served by Sidekick therapists, the Board of Education agrees that it will not refer those students to any other provider or third-party TennCare billing/consulting company (other providers). It is the intention of the parties that Sidekick will continue to work with Board of Education to obtain TennCare MCO authorizations for services, doctor orders or IEP signature pages, IEPs, IEP parental consents, and the like, in connection with all of the TennCare students Sidekick serves in the school locations and that any arrangements Board of Education has with other providers will not interfere with Sidekick's services under this agreement or interfere with Sidekick's therapists serving their own caseload in the school locations. In the event Sidekick cannot serve a TennCare student due to the lack of availability of a Sidekick therapist, then Board of Education may refer such student to other providers for assistance in dealing with the TennCare MCO in connection with services to be provided by Board of Education's own therapists.

4. Mileage and School Pay Services:

Sidekick provides the following services to TennCare-eligible students at **no cost to the School District**:

- Direct Therapy
- TennCare evaluations
- 9-week progress reports to be entered in TN Pulse by Sidekick therapists.

Sidekick **charges a fee (School Pay fee)** for any of the following services, at the district's option:

- Direct therapy for non-TennCare eligible students
- For additional testing above and beyond TennCare requirements
- Evaluations for non-TennCare eligible students
- 9-week progress reports for non-TennCare eligible students
- Initial eligibility testing
- Case management (e.g., setting up IEP meetings, sending out teacher observations, permission to test forms)
- Consultations with parents and teachers for over 15 minutes
- Any additional testing that is required for 3-year re-evaluations
- Screening
- Entering IEP information into TN Pulse
- Participation in IEP meetings when there is no school therapist, and on a case-by-case basis
- Sidekick also charges a fee for miles traveled by therapists beyond the distance from their home to Sidekick, based on actual distance traveled and logged

Generally, Sidekick does **not provide** the following services:

- Participation in IEP meetings if there is a school therapist
- Completion of state-related eligibility documents if there is a school therapist
- Completion of SSI documentation (However, Sidekick can provide our reports as input for this)
- Services at schools where there are less than 10 kids needing services (Though these can be provided via teletherapy)
- Services in homes (Though these can be provided via teletherapy)

When appropriate for the student's individual needs, and as agreed by the IEP team, Sidekick prefers to provide:

- 1:1 direct therapy in 20-minute sessions (vs. 30-minute session group sessions) for TennCare-eligible students
 - Note: School Pay student groups are typically seen in 30-minute sessions with no more than 3 students per group
- a) The Board of Education will pay Sidekick a mileage reimbursement rate of forty-five (45) cents per mile per therapist per day, during the regular school year and during the school summer session (if Sidekick is requested to provide summer services). Mileage shall be calculated as (i) the distance between each Sidekick therapist's nearest clinic/office and the schools that Sidekick can serve in the County or (ii) the distance between the residence of

Sidekick's therapist and the schools served, whichever is less. Such mileage reimbursement rate also includes any travel within the County if Sidekick's therapist is traveling to more than one school a day.

- b) At Board of Education's request and as mutually agreed by Sidekick, School Pay services may be provided for students whose services cannot be billed to a TennCare MCO.

For any such clinical School Pay services with an in-person or teletherapist, Board of Education will pay:

- **\$90 per hour for speech-language therapy services (or \$22.50 for any 15-minute increment thereof)**

- c) Provided additional TennCare students become available during the public school year to receive services from Sidekick, Board of Education will make a reasonable effort (depending on availability of TennCare-covered students) to maintain Sidekick's caseload at each school location served by Sidekick's therapists at the approximate levels of students served during the preceding public school year), including referring during the school year additional TennCare-covered students whose IEPs specify services to Sidekick for therapy at such locations, as such students become available and require services.

5. Teletherapy:

If the Board of Education recommends and Sidekick agrees that teletherapy is appropriate for a student, the Board of Education may request that Sidekick provide teletherapy services to that student at the home or in school.

- a) Sidekick will provide services to the student throughout the year, including over holidays/breaks, if able to schedule
- b) Consistent with students who are seen in-person in school, Sidekick will charge TennCare (in the case of a student covered by TennCare) or will charge Board of Education (in the case of a student not covered by TennCare) for these teletherapy sessions
- c) For students seen by Sidekick via teletherapy not covered by TennCare, Sidekick will charge the Board of Education as noted in section 4b
- d) Sidekick will submit monthly invoices for teletherapy services rendered, with the Board of Education agreeing to reimburse Sidekick for such charges within 30 days of receipt of the invoice
- e) Sidekick agrees to update schedules quarterly. This allows for moving children who qualify for TennCare to 20-minute sessions and billing TennCare for such sessions, rather than the school

If teletherapy is agreed upon, Sidekick will need the following before the start of the school year:

- Rosters
- Master schedule
- IEP access
- Tentative schedule from EA
- EA contact information

If Sidekick has not been given this info by two weeks after the 1st day of school or the agreed upon date, Sidekick will charge 6 hours of school pay per therapist per day (as these therapists were assigned to and held for the district).

If teletherapy is agreed upon, the Board of Education agrees to:

- Provide initial eligibility testing. Sidekick typically does not complete initial eligibility testing via teletherapy
- Provide one Educational Assistant (“EA”) per school to assist with pulling students from class and placing them in front of a school-provided computer in a quiet room or with school-provided headphones for therapy, pulling another student if the one scheduled is absent or unavailable
- Provide Sidekick therapists with a detailed schedule of students to be seen at exact times within two weeks of engaging Sidekick for teletherapy. If serving students via “school pay,” Sidekick will not see students in groups of more than three at a time
- Keep an open line of communication between the EA and Sidekick therapist to let the therapist know about tardiness, absences, etc. within a reasonable timeframe and with sufficient notice
- Schedule students for make-up when student is unable to attend the originally scheduled session
- Ensure the students’ caregiver has provided teletherapy consent and that they are aware of teletherapy options

Teletherapy cancellation policy:

- If school is in session and teletherapy sessions are cancelled due to reasons outside of Sidekick control (i.e. EA unavailable, school power outage/internet issues, field trip, assembly/school event, student absent, student has not come to school but still active in the county, student seen at home through the district but cancelled/no show, no show or does not leave 15 minutes for the session, another service/teacher pulled student during speech time, student unavailable for scheduled time, cancellation and all students in the school have been seen/are scheduled to be seen, etc.) and other kids are not able to be scheduled, Sidekick will charge the hourly school pay rate listed in section 4b
- Sidekick teletherapists will not bill for cancellations due to school events, assemblies, or field trips during the hours these events take place if a 48-hour notice is provided by the school

6. Sidekick will submit monthly invoices for mileage charges with the Board of Education agreeing to reimburse Sidekick for such charges within 30 days of receiving the invoices.

7. Sidekick agrees to provide professional liability coverage for its employees serving schools under this contract. Proof of such insurance will be provided by Sidekick to the schools upon request.

8. The Board of Education will provide Sidekick with parental consent forms to begin the process of determining if students qualify for services and will provide a copy of the child’s current IEP to

Sidekick by the start of the school year. The Board of Education will provide services until Sidekick provides notification that TennCare eligibility has been confirmed, and services are authorized.

9. Sidekick shall submit Progress Reports for the grading periods specifying the progress of each TennCare child in achieving the short-term objectives specified in his/her IEP at no cost to the Board of Education. Sidekick will provide information to special education personnel to allow them to update goals and objectives for each student served, at least, every nine weeks.

10. Sidekick will be responsible for preparing and submitting, at no cost, to the Board of Education, all TennCare paperwork for qualifying children.

11. The Board of Education agrees that, should a child's therapy sessions submitted to TennCare be denied for eligibility, Sidekick will immediately stop serving such children, and it will be the Board's responsibility to have its own therapist incorporate such child into their school caseload, or the Board may elect that Sidekick serve the child via school pay.

12. Background Checks:

- a) Sidekick requires all current employees providing services to the Board of Education under this contract to supply a fingerprint sample and submit to a criminal history record check conducted by the Tennessee Bureau of Investigation and/or the Federal Bureau of Investigation prior to permitting the employee to have contact with school children or enter the school grounds.
- b) Sidekick will not allow an employee providing services to the Board of Education under this contract to come into direct contact with school children or enter the grounds of a school when children are present until the criminal history records check has been conducted.
- c) Sidekick shall not allow an employee providing services to Board of Education under this contract to come in direct contact with school children or with children in a child care program or enter the grounds of a school or child care center when children are present if the criminal history records indicate the employer or employee has been convicted of an offense that is classified as a sexual offense or the employee has been convicted as a violent sexual offender as defined in Tennessee Code Annotated § 40-39 – 2002.
- d) At Board of Education's request, Sidekick will provide background checks for SLPs that were conducted as part of their onboarding at Sidekick. However, if the Board of Education wishes to perform additional background checks, those are to be done at the Board of Education's expense.

13. Sidekick agrees to hold Board of Education harmless on account of any and all claims by third parties for damages due to personal injuries or property damage, arising from a school child using any premises owned or leased by Sidekick, including the use of materials provided by Sidekick for such child, except when such injuries or damages arise in whole or in part on account of the acts or omissions or negligence of Board of Education. Any obligation of Sidekick to indemnity and hold Board of Education harmless is limited to the terms of Sidekick's applicable liability insurance.

14. With respect to services provided by Sidekick to school children under this contract, Board of Education and Sidekick will work cooperatively to ensure that the rights and privileges available to children attending Board of Education shall be available to children served by Sidekick, including, to the extent applicable to Sidekick and the services provided to Board of Education under this

agreement, due process procedures, protection in evaluation procedures, least restrictive environment, and confidentiality of information.

15. If due to a change in applicable law or regulation or the interpretation thereof by any court, government agency, authority, or other entity that renders any provision of this Agreement unlawful, unenforceable, economically, administratively impracticable, or difficult of performance (a Law Change), the parties shall initiate good faith negotiations to amend this Agreement to eliminate the adverse effects of such Law Change. If either party determines that the parties are unlikely to agree upon and make alterations to this Agreement to eliminate the adverse effect of the Law Change, or alternatively, either party determines that alterations to meet such requirements are not commercially practicable, reasonable, and satisfactory, then such party may terminate the Agreement on thirty (30) days prior written notice to the other party. A Law Change also includes any change by (i) a Federal, State, or local legislative, regulatory, judicial, or administrative authority, or (ii) any TennCare Managed Care Organization (MCO) or other third party payor with respect to: clinical or other services provided pursuant to this Agreement, MCO requirements regarding eligibility or qualification for healthcare services, MCO procedures for authorizing, approving, billing or providing payment for healthcare services (including the amount of payment or method of payment), or any other changes that adversely affect the arrangements and services provided to school system students pursuant to this Agreement.

16. Board of Education will not employ or receive services, either directly or indirectly (including services provided through a third party), from any therapist formerly employed by Sidekick for one year following the termination or expiration of this Agreement or cessation of such therapist's employment with Sidekick, whichever is earlier.

17. DISCRIMINATION: No person shall on the grounds of race, color, national origin, sex, age or ability to pay, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity operated by Sidekick or the Board of Education, it being the intention of Sidekick and the Board of Education to bind all agencies, disbursing units, or organizations, operating under its jurisdiction and control to fully comply with and abide by the spirit and intent of the Civil Rights Act of 1964.

In Witness Whereof:

Justin Perry, Director of Schools
Marshall County Schools

Date

Krissie Self, COO & President
Deborah L. Curlee Communication Consultants, LLC
d/b/a Sidekick Therapy Partners

Date



Return by June 30 to:
Director of Content
Andrew Johnson Tower, 11th floor
710 James Robertson Parkway Nashville, TN 37243-0379

**Certification of Adoption by
Local Board of Education**

The Marshall County Board of Education approved the City, County,
or Special School District adoption of the textbooks as indicated on the attached Local Adoption Report Abstract during
the meeting of the board on May 11, 2026,

Month, Day, Year

If the LEA has chosen to adopt any materials not on contract, then we do hereby certify the following:

- The LEA's unique needs require adopting materials not on the state's official list.
- The materials adopted by this LEA were screened by a review committee, appointed in accordance with T.C.A. § 49-6-2207 and were determined to be aligned to the standards by evaluating the materials using the screening instrument approved by the Textbook and Instructional Materials Quality Commission.
- The adoption abstract, this certification of adoption, and the local panels' reviews will be posted to the LEA's website within 30 days of local board approval.
- All materials adopted by this LEA that are not on contract have been approved by waiver (if any waivers were granted, you must attach them to this form).
- The LEA agrees to furnish any materials requested by TDOE for review.

Date

Chairman, Board of Education

Date

Director of Schools

Report of Local Adoption of Textbooks*

This form remains in the office of the Local Director of Schools for the 8-year Adoption Period

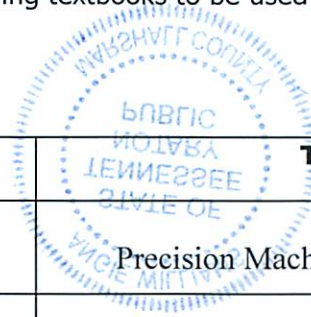
For the School Year 2025-2026_

Report for schools of Marshall County, City, or Special District.

Subject: Machining

Recommendation of Local Textbook Selecting Committee

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Machining, recommend that the Marshall_ (County or City) Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Marshall (County or City), as approved by the law and contract:



State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9-12		Precision Machining Technology	Cengage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 [Signature]

2 [Signature]

3 _____

4 _____ 5 _____

Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

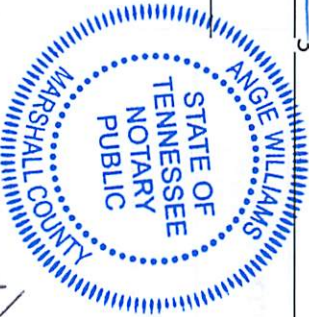
1 [Signature]

2 [Signature]

3 _____

4 _____ 5 _____

*Complete one (1) form for each local adoption committee.



Notary: Angie Williams

Date: 4/27/24

Expires: 3/4/29

Report of Local Adoption of Textbooks*

This form remains in the office of the Local Director of Schools for the 8-year Adoption Period

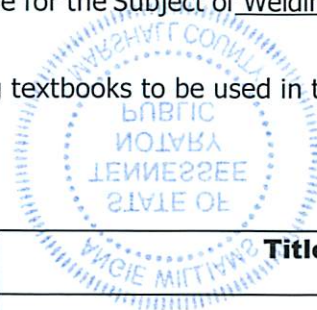
For the School Year 2025-2026_

Report for schools of Marshall County, City, or Special District.

Subject: Welding

Recommendation of Local Textbook Selecting Committee

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Welding, recommend that the Marshall_ (County or City) Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Marshall (County or City), as approved by the law and contract:



State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9-12		Welding Fundamentals	Goodheart Wilcox
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 [Signature] 2 [Signature] 3 _____

4 _____ 5 _____

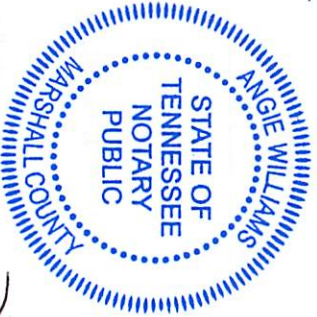
Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 [Signature] 2 [Signature] 3 _____

4 _____ 5 _____

*Complete one (1) form for each local adoption committee.



Notary: Angie Williams

Date: 4/27/28

Expires: 3/4/29

Report of Local Adoption of Textbooks*

This form remains in the office of the Local Director of Schools for the 8-year Adoption Period

For the School Year 2025-2026_

Report for schools of Marshall County, City, or Special District.

Subject: Health

Recommendation of Local Textbook Selecting Committee

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Health, recommend that the Marshall_ (County or City) Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Marshall (County or City), as approved by the law and contract:

State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9-12		Essential Health	Goodheart Wilcox
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 Johy Hill 2 [Signature] 3 _____
4 _____ 5 _____

Oath to Be Administered to Members of the Local Textbook Committee

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 Johy Hill 2 [Signature] 3 _____
4 _____ 5 _____

*Complete one (1) form for each local adoption committee.

Notary for Mike Riazzi
Carol Spence
exp. 8/2029
Carol Spence



Notary for Johnny Hill: Jesse C Pruitt
Jesse C Pruitt
comm exp 3/3/2027



V63	2005	FORD	TAURUS	GX 4360	1FAFPF3U05A253151
V64	2005	FORD	TAURS	GX 4363	1FAFPF3U35A280781
V36	1987	GMC	PICKUP	GP 5855	1GTER14H1HSS28325
BUS 19	1999	BLUE BIRD	90 PASSENGER	GS 7921	1BABNCOA5YF0892701
BUS 31	2003	BLUE BIRD	SPED/30 PASS	GV 6822	1BABDCOA84F215937
V74	208	GMC	SIERRA	5474 GE	1GTEC14C280901692

TRANSPORTATION/MAINTENANCE SURPLUS VEHICLES

Proposal

Lewisburg Plumbing & Heating
1621 Nashville Highway
Lewisburg, Tennessee 37091
931-359-4064

Marshall County Board of Education
700 Jones Circle
Lewisburg, TN 37091
ATTN: Larissa Delk

We are pleased to provide this proposal for the following work to be performed at Marshall Elementary.

1. Recover refrigerant and remove cooler condenser from roof and cooler evaporator fan coils.
2. Run (1) new 5/8"x 3/8" copper line sets with 3/4" Rubatex insulation.
3. Run (1) new 30 amp 208/240v 3 phase electrical circuit for condensers with (2) new 3 ph disconnects at condensers. (All electrical circuits will be ran in EMT conduit)
4. Run (1) new 15 amp 115v single phase electrical circuits for indoor evaporator fan coils.
5. Install (1) BOHN evaporator fan coils with new thermostat and liquid line solenoid valve.
6. Install (1) BOHN 208/230v 3 ph 7,800 BTU R-448A cooler condenser on roof..
7. Pressure test line set and fan coil for leaks.
8. Evacuate system to 500 microns.
9. Start up equipment and check operation.
10. Weights of refrigerant charge and ambient temps will be noted on inside panel of condenser.

Lewisburg Plumbing and Heating will provide a 1year labor warranty.
BOHN manufacturing provides a 1 year part warranty.

WE PROPOSE to furnish labor and material --- complete in accordance with above specifications, and subject to conditions found on this agreement, for the amount of:

\$ 14,881.92 (Fourteen Thousand Eight Hundred Eighty-One Dollars and Ninety- Two Cents)

Payment to be made as follows: upon completion

ACCEPTED. The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Respectfully submitted,

LEWISBURG
PLUMBING & HEATING

Date of Acceptance _____

By _____

By John Jackson

By _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

CONDITIONS: All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Proposal

Lewisburg Plumbing & Heating
1621 Nashville Highway
Lewisburg, Tennessee 37091
931-359-4064

Marshall County Board of Education
700 Jones Circle
Lewisburg, TN 37091
ATTN: Larissa Delk

We are pleased to provide this proposal for the following work to be performed at West Hills Elementary 1.

1. Recover refrigerant and remove cooler condensers and cooler evaporator fan coils.
2. Run (1) new 5/8"x 3/8" copper line sets with 3/4" Rubatex insulation.
3. Run (1) new 30 amp 208/240v 3 phase electrical circuit for condensers with (2) new 3 ph disconnects at condensers. (All electrical circuits will be ran in EMT conduit)
4. Run (1) new 15 amp 115v single phase electrical circuits for indoor evaporator fan coils.
5. Install (1) BOHN evaporator fan coils with new thermostat and liquid line solenoid valve.
6. Install (1) BOHN 208/230v 3 ph 7,800 BTU R-448A cooler condensers.
7. Pressure test line set and fan coil for leaks.
8. Evacuate system to 500 microns.
9. Start up equipment and check operation.
10. Weights of refrigerant charge and ambient temps will be noted on inside panel of condenser.

Lewisburg Plumbing and Heating will provide a 1year labor warranty.
BOHN manufacturing provides a 1 year part warranty.

WE PROPOSE to furnish labor and material --- complete in accordance with above specifications, and subject to conditions found on this agreement, for the amount of:
\$ 13,881.92 (Thirteen Thousand Eight Hundred Eighty-One Dollars and Ninety- Two Cents)

Payment to be made as follows: upon completion

ACCEPTED. The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Respectfully submitted,
**LEWISBURG
PLUMBING & HEATING**

Date of Acceptance _____

By _____

By John Jackson

By _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

CONDITIONS: All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.



Finch, Pam <pam.finch@mcstn.net>

bid proposals Forrest Construction patient room

1 message

Haley, Jen <jen.haley@mcstn.net>

Wed, May 13, 2026 at 1:25 PM

To: Pam Finch <pam.finch@mcstn.net>

Cc: Jen Haley <jen.haley@mcstn.net>, Savannah Gold <savannah.gold@mcstn.net>, Dwayne Robinson

<dwayne.robinson@mcstn.net>, Frank Musgrave <Frank.Musgrave@mcstn.net>

Hi Pam,

Please add to the board packet for the Forrest Construction patient room bid:

Today the Marshall County Board of Education received three bid proposals:

MP TENN Construction \$137,064.30

BJB Construction \$44,073.00

M&S Contracting \$39,200.00

Proposals are attached.

Thank you,

--

Jen Haley

Federal Projects Bookkeeper

Marshall County Schools

700 Jones Circle

Lewisburg, TN 37091

931-359-1581 ext 2005

*Marshall County Schools is an equal opportunity employer and provider.*

4 attachments **05132026 bid proposals FORR.pdf**
16K **05132026 BJB bid proposal.pdf**
1052K **05132026 MP TENN bid proposal.pdf**
208K

Bid Sheet for Forrest Patient Room Construction

May 13, 2026, 9:00 am CST

Company Name: MP @ TENN

Price \$ 137,064.30

Company Name: BJB

Price \$ 44,073.00

Company Name MJS

Price \$ 39,200.00

Dwayne Robinson Dwayne Robinson

Jen Haley Jen Haley



MP Tenn Construction, Inc

9156 Lewisburg Hwy • Cornersville, TN 37047 • Phone: 9316258625

Forrest School — Patient Room Build Out
 Job Address:
 310 North Horton Parkway
 Chapel Hill, TN 37034

Print Date: 5-13-2026

Proposal for Forrest School — Patient Room Build Out

Items	Description
Pre-Construction	Demolish & Discard base cabinet & grease trap Cap Water/Drain lines as required Stage supplies and dumpster container
Framing	Furnish framing materials and construct 14' x 14' room as prescribed: <ul style="list-style-type: none"> - Wood framing - 8' walls - 1 doorway
Plumbing	Furnish & Install two (2) single basin stainless steel sinks with commercial faucets (able to receive eye wash adaptors) Connect water, drain, and vent lines as required
Electrical	Furnish & Install electrical components and additional circuits as required* Relocate Two (2) 2'x4' ceiling lights *New receptacles on CMU wall to be surface mounted and wiring run in conduit. Other new wiring to be completed above acoustical ceiling and/or inside wood framed walls.
Drywall	Furnish, Hang, & Finish Drywall on inside & outside of walls
Interior Door(s)	Furnish & Install 6070 Double Action French Door with 1/2 Lites
Paint	Furnish & Install 2 coats of contractor grade latex paint to new walls, existing CMU wall, and doors
Casework	Furnish & Install Casework as discussed at Pre-Bid meeting* *Based upon 37 LF of Lovers, 27 LF of Uppers, & 3 towers; 37 LF of Laminate Countertop
Punch List	Furnish & Install gray commercial rubber cove molding base

Install Client provided soap dispensers, paper towel holders, other etc items

Provide final construction cleaning

Conduct final walk-through with Client

Total Price: \$137,064.30

Project to be conducted during the timeframe of 01 June - 15 July 2026.

I confirm that my action here represents my electronic signature and is binding.

Signature:

Date:

Print Name:

ESTIMATE

BJB Construction Company Inc.
1373 Holly Tree Gap Rd
Brentwood, TN 37027-6408

Nathan@bjbconstruction.com
+1 (615) 457-3304



Frank Musgrave:Forrest School Patient Room

Bill to

Frank Musgrave
700 Jones Circle
Lewisburg, TN 37091

Estimate details

Estimate no.: 26-2577

Project Manager: Bruce Benbow

Product/service	Description
09-0100 Wall Demo	1. Demo existing cabinets. Haul away.
09-0200 Drywall/Framing/Finish	2. Frame, drywall, and finish 42lf of new 2x4 walls w/ 5/8" drywall. 8'height.
09-0400 Paint	3. Paint new walls and block wall where cabinets are. Approx. 930sf
17-0000 ELECTRICAL	4. Provide and install 6 receptacles using existing power from above ceiling.
15-0000 PLUMBING	5. Provide and install (2) stainless steel sinks and faucets. Plumb in drains and supply lines from existing taps in room.
06-0400 Casework & Countertops	6. Provide and install approx. 74lf of cabinets (33lf lower, 23lf upper, 9lf of tall), and 64sf of laminate countertops.
10-0200 Toilet Accessories	7. Sink Accessories Install - provided by customer.
10-0600 Corner Guards	8. Provide and install corner guards x 2
08-0100 Base Price Doors	9. Provide and install light duty Eliason doors 6'w x 7'h set.
09-0600 Vinyl Cove Base	10. Provide and install approx. 116lf of vinyl cove base.

*Permitting not included in estimate. Can be added for additional cost.

Total

\$44,073.00

Accepted date

Accepted by



BEYOND JUST BUILDERS

CONSTRUCTION COMPANY INC

1373 Holly Tree Gap Rd, Brentwood, TN, 37027



References:

- 1) Brent Stidham
Senior Maintenance Engineer
(Managing govt buildings in Brentwood TN)
City Of Brentwood
brent.stidham@brentwoodtn.gov
(615)533-5032
15+ Years as a customer
- 2) Ryan Edwards
Continuous Improvement Coordinator
Advanced Composites
Ryan.edwards@advcmp.com
(615)630-1843
15+ Years as a customer
- 3) Yvonne Parker
Sr. Specialist, Consumer Care National Facilities
T-Mobile
Yvonne.parker@t-mobile.com
(931)980-8867
8 Years as a customer
- 4) Wesley King
Service Manager
The Mathews Company
wking@themathewscompany.com
(615)394-8451
15+ Years as a customer

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
02/12/2028

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURANCE GROUP OF AMERICA LLC - SMALL BUSINESS 8840 CAROTHERS PKWY STE 160 FRANKLIN, TN 37067	CONTACT NAME: LISA WILSON PHONE: FAX: (815)905-1698 E-MAIL ADDRESS: lisa.wilson@iga.biz INSURER(S) AFFORDING COVERAGE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">INSURER A Central Mutual</td> <td style="width: 30%;">NAIC # 20230</td> </tr> <tr> <td>INSURER B All America</td> <td>20222</td> </tr> <tr> <td>INSURER C</td> <td></td> </tr> <tr> <td>INSURER D</td> <td></td> </tr> <tr> <td>INSURER E</td> <td></td> </tr> <tr> <td>INSURER F</td> <td></td> </tr> </table>	INSURER A Central Mutual	NAIC # 20230	INSURER B All America	20222	INSURER C		INSURER D		INSURER E		INSURER F	
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INSURER B All America	20222												
INSURER C													
INSURER D													
INSURER E													
INSURER F													
INSURED BJB CONSTRUCTION COMPANY INC 1373 HOLLY TREE GAP RD BRENTWOOD, TN 37027													

CERTIFICATE NUMBER 7018655 **REVISION NUMBER**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	Y	Y	9606838	8/8/2025	8/8/2026	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>EACH OCCURRENCE</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td> <td style="text-align: right;">\$ 300,000</td> </tr> <tr> <td>MED EXP (Any one person)</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>PERSONAL & ADV INJURY</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>GENERAL AGGREGATE</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> <tr> <td>PRODUCTS - COMP/OP AGG</td> <td style="text-align: right;">\$ 2,000,000</td> </tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000
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GENERAL AGGREGATE	\$ 2,000,000																		
PRODUCTS - COMP/OP AGG	\$ 2,000,000																		
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	9606837	8/8/2025	8/8/2026	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>COMBINED SINGLE LIMIT (Ea accident)</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>BODILY INJURY (Per person)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>BODILY INJURY (Per accident)</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>PROPERTY DAMAGE (Per accident)</td> <td style="text-align: right;">\$</td> </tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$				
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BODILY INJURY (Per person)	\$																		
BODILY INJURY (Per accident)	\$																		
PROPERTY DAMAGE (Per accident)	\$																		
A	UMBRELLA LIABILITY <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	9606839	8/8/2025	8/8/2026	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>EACH OCCURRENCE</td> <td style="text-align: right;">\$ 5,000,000</td> </tr> <tr> <td>AGGREGATE</td> <td style="text-align: right;">\$ 5,000,000</td> </tr> </table>	EACH OCCURRENCE	\$ 5,000,000	AGGREGATE	\$ 5,000,000								
EACH OCCURRENCE	\$ 5,000,000																		
AGGREGATE	\$ 5,000,000																		
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNERS/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			9606841	8/8/2025	8/8/2026	<table style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> WC STATUTORY LIMITS</td> <td style="text-align: right;">OTHER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td style="text-align: right;">\$ 1,000,000</td> </tr> </table>	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000				
<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER																		
E.L. EACH ACCIDENT	\$ 1,000,000																		
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																		
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

Certificate Holders are additional insured per the attached endorsements. Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies as issued by the carrier(s).

Excluded proprietors, partners, executive officers, and members:
 DEBBIE BENBOW
 BRUCE BENBOW

CERTIFICATE HOLDER BJB CONSTRUCTION COMPANY INC. 1373 HOLLY TREE GAP RD BRENTWOOD, TN 37027	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE LISA WILSON
---	--

State of Tennessee

419974

14123171

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
BJB CONSTRUCTION COMPANY INC.

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 61519
LIC STATUS: ACTIVE
EXPIRATION DATE: September 30, 2026
\$473,240.00; BC



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Before you begin, For guidance related to the purpose of Form W-9, see Purpose of Form, below.

1 Name of entity/individual. An entry is required. For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.

B/B Construction Company Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor [] C corporation [] S corporation [] Partnership [] Trust/estate []

3b If on line 3a you checked "Partnership" or "Trust/estate," or entered "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

5 Address (number, street, and apt. or suite no.), See instructions.

6 City, state, and ZIP code

7 Last account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding. If you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgages interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Date 3/13/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/form9.

What's New

The 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

M & S Contracting, LLC

USA

(931) 993-1151

davis@mandscontractingllc.com

Estimate

ADDRESS

Dwayne Robinson

ESTIMATE

1617

DATE

05/12/2026

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Forrest High School	Demo and remove existing cabinetry. Frame 42 LF of new wood framing up to 8'. Drywall both sides (25 sheets). Electrical receptacles added to new walls and backsplash above cabinetry. Plumbing labor included as well as 2 SS sinks with faucets. Paint new drywall and backsplash above cabinets. Includes one set of double swinging aluminum doors for 48" wide opening. Includes punchlist. Includes 74 feet of P-LAM casework and countertops	1	39,200.00	39,200.00

TOTAL

\$39,200.00

Accepted By

Accepted Date

**RESOLUTION NO.
RESOLUTION TO BUDGET ADDITIONAL REVENUES
GENERAL PURPOSE SCHOOL FUND**

WHEREAS, \$714,673.77 in funding received for the Summer Learning Camps grant needs to be budgeted, and

THEREFORE, BE IT RESOLVED, that the General Purpose School Budget be amended in the following manner:

ACCT #	DESCRIPTION	DEBIT	CREDIT
46590	Other State Education Funds		714,673.77
71100-116	Reg Education - Teachers	310,950.00	
71100-163	Reg Education - Educational Assistants	34,594.00	
71100-201	Reg Education - Social Security	21,423.73	
71100-204	Reg Education - State Retirement	25,915.80	
71100-212	Reg Education - Medicare	5,010.39	
71100-429	Reg Education - Instructional Supplies	95,623.99	
71100-499	Reg Education - Other Supplies	20,000.00	
71100-599	Reg Education - Other Charges	12,075.00	
72110-105	Attendance - Supervisor/Director	33,700.00	
72110-162	Attendance - Clerical Personnel	928.40	
72110-201	Attendance - Social Security	2,146.96	
72110-204	Attendance - State Retirement	2,597.13	
72110-212	Attendance - Medicare	502.11	
72120-131	Health Services - Medical Personnel	6,720.00	
72120-201	Health Services - Social Security	416.64	
72120-204	Health Services - State Retirement	504.00	
72120-212	Health Services - Medicare	97.44	
72610-166	Operation of Plant - Custodial Personnel	2,400.00	
72610-201	Operation of Plant - Social Security	148.80	
72610-204	Operation of Plant - State Retirement	180.00	
72610-212	Operation of Plant - Medicare	34.80	
72710-146	Transportation - Bus Drivers	44,925.00	
72710-189	Transportation - Other Salaries & Wages	6,000.00	
72710-201	Transportation - Social Security	3,157.35	
72710-204	Transportation - State Retirement	3,819.38	
72710-212	Transportation - Medicare	738.41	
72710-412	Transportation - Diesel Fuel	38,400.00	
72710-450	Transportation - Tires & Tubes	15,000.00	
73100-105	Food Service - Supervisor/Director	4,175.00	
73100-162	Food Service - Clerical Personnel	5,758.50	
73100-201	Food Service - Social Security	615.88	
73100-204	Food Service - State Retirement	745.02	
73100-212	Food Service - Medicare	144.04	
73100-422	Food Service - Food Supplies	15,226.00	
		<u>\$ 714,673.77</u>	<u>\$ 714,673.77</u>

APPROVED THIS 26th DAY OF May, 2026

COUNTY MAYOR

MARSHALL COUNTY CLERK



Finch, Pam <pam.finch@mcstn.net>

MARSHALL DOS Evaluation Summary.docx

Cagle, Charles W. <CCagle@lewisthomason.com>

Wed, Apr 15, 2026 at 1:04 PM

To: Julie Cathey <jkcathey88@gmail.com>, Pam Finch <pam.finch@mcstn.net>

Good afternoon, Madame Chair and Ms. Finch!

The attachment to this email contains the evaluation summary for Dr. Perry. Please review it and let me know if you have any questions.

The scores marked "U" were marked "Undecided" on the evaluation submitted and the score marked "NS" indicates that no score was assigned to this objective.

Chuck Cagle



LEWIS THOMASON

Charles W. Cagle Attorney at Law

Lewis Thomason, P.C.

1201 Demonbreun Street, Suite 1000 | Nashville, TN 37203

Tel: 615-259-1365 | Fax: 615-259-1389

[Web Page](#) | [My Bio](#)**MARSHALL DOS Evaluation Summary.docx**

26K

Standard ↓	Board → Member	Allen	Bishop	Cathey	Gold	Grissom	Herron	Jones	McElhaney	Woodard
1.1		4	4	4	4	4	3	3	4	4
1.2		5	4	4	4	5	3	3	4	4
1.3		4	3	3	3	4	3	3	4	4
1.4		4	3	3	3	4	3	2	4	4
1.5		4	4	4	4	5	5	3	5	4
1.6		5	5	5	4	5	3	2	5	5
2.1		4	4	4	4	4	3	3	4	4
2.2		4	3	3	4	4	3	3	5	4
2.3		4	4	4	5	U	3	3	4	4
2.4		5	1	3	4	5	3	2	5	4
2.5		4	1	3	3	5	4	3	5	5
2.6		4	3	3	3	4	3	2	5	5
2.7		4	3	3	3	5	3	3	4	5
2.8		5	4	4	4	4	4	3	5	5
2.9		4	3	4	3	5	3	3	4	5
2.10		4	4	4	5	5	4	2	4	NS
2.11		4	4	4	3	U	3	3	5	4
3.1		4	4	4	4	5	4	4	5	4
3.2		4	4	4	4	5	3	3	5	4
3.3		5	3	5	3	5	3	3	5	4
3.4		4	1	3	3	5	3	2	4	4
3.5		5	4	5	4	5	4	2	5	5
3.6		5	1	3	3	5	4	3	4	4
3.7		4	1	3	3	5	4	2	4	4
3.8		4	3	2	3	5	5	3	5	5
3.9		4	3	3	3	5	5	3	5	5
3.10		4	3	3	3	5	4	4	4	4
3.11		4	3	3	4	5	3	2	5	4
3.12		4	3	3	4	4	4	2	5	5
3.13		4	3	3	4	4	4	3	5	4
3.14		4	3	3	4	5	3	3	5	4
4.1		4	3	3	3	4	4	3	4	4
4.2		5	4	4	3	4	3	2	4	4
4.3		4	4	3	3	5	3	3	5	4
4.4		4	4	4	3	5	4	3	5	4
5.1		5	4	4	5	5	5	3	5	5
5.2		5	4	4	5	5	4	3	5	5
5.3		4	5	5	4	5	5	2	5	5
5.4		4	2	4	5	5	5	3	5	5
6.1		4	4	4	4	5	4	3	5	5
6.2		4	5	5	4	5	5	2	5	5
6.3		4	4	5	4	5	4	4	4	4
6.4		4	4	3	3	5	3	3	5	4
6.5		4	3	3	4	5	4	3	4	4
6.6		5	3	3	4	4	4	4	5	4
6.7		4	4	4	3	5	3	4	5	4
7.1		5	5	4	5	5	4	3	5	5
7.2		5	5	4	5	5	4	3	5	5
7.3		5	5	5	5	5	5	3	5	5
7.4		5	5	4	5	5	3	3	5	5
7.5		5	5	5	5	5	4	3	5	5
									Average Score	3.92

Account Number/Line Item Number	Regular Instruction Education	PERKINS	Increase	Decrease	Total
71300	Line item Description	Current			
71300/105	Supervisor/ Director				\$0.00
71300/355C	Travel (CTSO)				\$0.00
71300/429	Instructional Supplies & Materials	\$1,000.00	\$ 8,470.18		\$9,470.18
71300/471	Software	\$11,975.00		\$ 500.00	\$11,475.00
71300/524	Service/Staff Development				\$0.00
71300/524PD	Service/Staff Development				\$0.00
71300/730	Vocational Instr. Equip	\$48,327.42	\$ 5,771.09		\$54,098.51
71300	Subtotal VOCATIONAL EDUCATION Program	\$61,302.42	\$14,241.27	\$500.00	\$75,043.69
Account Number/Line Item Number	Other Student Support	PERKINS			
72130	Line Item Description	Current	Increase	Decrease	Total
72130/105	Supervisor/ Director				\$0.00
72130/355C	Travel (CTSO)				\$0.00
72130/399	other contracted Services	\$6,100.00		\$ 4,271.09	\$1,828.91
72130/429	Instructional Supplies & Materials				\$0.00
72130/524	Service/Staff Development				\$0.00
72130/524PD	In-Service/Staff Development	\$8,600.00		\$ 6,922.24	\$1,677.76
72130/599	other contracted Services (CTSO)	\$10,312.46		\$ 1,000.00	\$9,312.46
72130	Subtotal OTHER STUDENT SUPPORT	\$25,012.46	\$0.00	\$12,193.33	\$12,819.13
Account Number/Line Item Number	Support Services/Vocational Education Program	PERKINS			
72230	Line Item Description	Current	Increase	Decrease	Total
72230/105	Supervisor/ Director	\$4,565.00			\$4,565.00

PERKINS BASIC Revision #3 2025-2026

Justifications

Decrease

71300 471 Software – Subscription discount

72130 399 Other Contracted Services – Services not required

72130 524PD In-Service/Staff Development - Less travel than previous years.

72130 599 CTSO Expenditures – Funds remaining

72230 524 Director PD – Funds Remaining

Increase

71300 429 Instructional Supplies and Materials – Supplies and Materials to prepare for next year.

71300 730 Equipment – Purchase Equipment for Machining expansion

Account Number/Line Item Number	Community Services	Cohort 2023 Current	Increase	Decrease	Total
73300	Line item Description	Current			
73300/105	Supervisor/Director	\$14,000.00	\$1,400.00		\$15,400.00
73300/116	Teachers	\$30,921.00		\$500.00	\$30,421.00
73300/117	Career Ladder				\$0.00
73300/127	Career Ladder Extended contracts				\$0.00
73300/128	Homebound Teachers				\$0.00
73300/162	Clerical Personnel				\$0.00
73300/163	Educational Assistants	\$375.00		\$150.00	\$225.00
73300/188	Bonus payments				\$0.00
73300/189	Other Salaries & Wages				\$0.00
73300/195	Certified Sub teachers				\$0.00
73300/198	non Certified teachers				\$0.00
73300/201	Social Security	\$3,088.90		\$238.61	\$2,850.29
73300/204	State Retirement	\$3,736.58		\$586.58	\$3,150.00
73300/206	Life insurance				\$0.00
73300/207	Medical Insurance				\$0.00
73300/208	Dental Insurance				\$0.00
73300/210	Unemployment Comp.				\$0.00
73300/212	Employer Medicare	\$722.40			\$722.40
73300/299	Other Fringe Benefits				\$0.00
73300/311	contracts with other school systems				\$0.00
73300/330	operating lease payments				\$0.00
73300/336	maintenance & repair equipment				\$0.00
73300/356	tuition				\$0.00
73300/369	contracts w/certified sub.				\$0.00
73300/370	contracts w/ non certified sub				\$0.00
73300/399	other contracted services				\$0.00
73300/422	food supplies	\$500.00		\$344.30	\$155.70
73300/429	instructional materials & supplies	\$5,656.12	\$692.49		\$6,348.61
73300/449	textbooks				\$0.00
73300/499	other materials & supplies				\$0.00
73300/535	fee waivers				\$0.00
73300/599	other charges	\$1,000.00		\$273.00	\$727.00
73300/722	regular instruction equipment				\$0.00
73300	Subtotal Community Services	\$60,000.00	\$2,092.49	\$2,092.49	\$60,000.00
	Total Appropriations	\$60,000.00	\$2,092.49	\$2,092.49	\$60,000.00

21st CCLC Cohort 2023

Revision #4 Justifications

Increase

73300 105 Supervisor/Director- adding funds to pay site coordinators and grant administrator.

73300 429 Instructional Materials & Supplies- adding funds to purchase Drums Alive curriculum, STEM sports, LEGO for Education, and other materials/supplies that support the goals of the program.

Decrease

73300 116 Teachers- adjusting funds for amount spent.

73300 163 Educational Assistants- adjusting funds for amount spent.

73300 201 Social Security- adjusting funds for amount spent.

73300 204 State Retirement- adjusting funds for amount spent.

73300 422 Food Supplies- adjusting funds for amount spent.

73300 599 Other Charges- adjusting funds for amount spent.

Account Number/Line Item Number	Community Services	Cohort 2024	Increase	Decrease	Total
73300	Line item Description	Current			
73300/105	Supervisor/Director	\$26,200.00	\$1,595.09		\$27,795.09
73300/116	Teachers	\$75,497.00		\$437.81	\$75,059.19
73300/117	Career Ladder				\$0.00
73300/127	Career Ladder Extended contracts				\$0.00
73300/128	Homebound Teachers				\$0.00
73300/162	Clerical Personnel				\$0.00
73300/163	Educational Assistants				\$0.00
73300/188	Bonus payments				\$0.00
73300/189	Other Salaries & Wages				\$0.00
73300/195	Certified Sub teachers				\$0.00
73300/198	non Certified teachers				\$0.00
73300/201	Social Security	\$7,208.90		\$800.00	\$6,408.90
73300/204	State Retirement	\$8,720.40		\$1,222.30	\$7,498.10
73300/206	Life insurance				\$0.00
73300/207	Medical Insurance				\$0.00
73300/208	Dental Insurance				\$0.00
73300/210	Unemployment Comp.				\$0.00
73300/212	Employer Medicare	\$1,685.94		\$188.59	\$1,497.35
73300/299	Other Fringe Benefits				\$0.00
73300/311	contracts with other school systems				\$0.00
73300/330	operating lease payments				\$0.00
73300/336	maintenance & repair equipment				\$0.00
73300/356	tuition				\$0.00
73300/399	other contracted services				\$0.00
73300/422	food supplies	\$2,500.00		\$1,473.85	\$1,026.15
73300/429	instructional materials & supplies	\$18,182.75	\$2,627.47		\$20,810.22
73300/449	textbooks				\$0.00
73300/499	other materials & supplies				\$0.00
73300/535	fee waivers				\$0.00
73300/599	other charges	\$2,500.01		\$100.01	\$2,400.00
73300/722	regular instruction equipment				\$0.00
73300	Subtotal Community Services	\$142,495.00	\$4,222.56	\$4,222.56	\$142,495.00
	Total Appropriations	\$142,495.00	\$4,222.56	\$4,222.56	\$142,495.00

21st CCLC Cohort 2024
Revision #4 Justifications

Increase

73300 105 Supervisor/Director- adding funds to pay site coordinators and grant administrator.

73300 429 Instructional Materials & Supplies- adding funds to purchase Drums Alive curriculum, STEM sports, LEGO for Education, and other materials/supplies that support the goals of the program.

Decrease

73300 116 Teachers- adjusting funds for amount spent.

73300 201 Social Security- adjusting funds for amount spent.

73300 204 State Retirement- adjusting funds for amount spent.

73300 212 Medicare- adjusting funds for amount spent.

73300 422 Food Supplies- adjusting funds for amount spent.

73300 599 Other Charges- adjusting funds for amount spent.

Marshall County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Student Solicitations/Fundraising Activities</h2>	Descriptor Code: 2.601	Issued Date: 08/12/19
		Rescinds: 2.601	Issued: 12/12/16

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
 2 services, soliciting funds or information, or securing participation in non-school related activities and
 3 functions. At the same time, schools shall inform and assist students in learning about programs,
 4 activities or information which may be of help or service to them. To attempt a fair balance, the following
 5 general guidelines will apply:¹

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the
 7 purpose of supplementing funds for established school programs and not for supplanting funds
 8 which are the responsibility of the public.

- 9 2. No fundraising activities will be conducted without the approval of the director of schools or
 10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,
 11 without prearrangement through the principal. Student organizations will not conduct fundraising
 12 campaigns without first the approval of the principal, then the director of schools or his/her
 13 designee. Fundraising activities must be requested on a form provided by the director of schools
 14 at least 60 days prior to the proposed fundraiser.

- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
 16 or paid into the activity fund of the school for use by the school. No school employee shall
 17 personally benefit from any fundraising activity.

- 18 4. The principal must obtain written approval from the director of schools or designee for all
 19 fundraising activities, including online fundraising activities that involve the participation of the
 20 general student population in the marketing process of the fundraising effort. All other
 21 fundraising activities, including online fundraising activities, must have written approval from
 22 the principal and comply with all administrative procedures issued by the director of schools.
 23 The authorization request shall contain the following information:²
 - 24 1) The proposed fundraising activity(ies);
 - 25 2) Purpose of the fundraising activity;
 - 26 3) Proposed uses of funds raised;
 - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or
 28 club); and
 - 29 5) Margin of profit and how it is to be paid to the school.

- 30 5. The director of schools shall determine whether or not the activity will benefit the school,
 31 contribute to the welfare of the student body and supplement, not replace, funds necessary to
 32 fulfill the board's required contributions.

- 1 6. Students will not be excused from class to participate in a fundraising activity. No grade in a
2 subject or course will be affected by a student's participation in a fundraising activity.
- 3 7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who
4 do not participate in fundraising activities will not be punished or discriminated against in any
5 way.
- 6 8. Community Service Projects: The Board wishes to encourage the involvement of students in
7 civic and charitable endeavors for the betterment of our community. Therefore, community
8 service projects are permitted if they are student PTO/PTA/Booster club led. The principal must
9 approve all community service projects initiated. Some examples of these might be Angel Tree,
10 can drives, blood drives, environmental community projects, etc.
- 11 9. Dismissal from school for participation in fundraisers is not allowed.
- 12 10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational
14 materials even though the materials might include reference to a brand, product or a service.

15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other
18 random selection process.³

19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to
28 believe such activity is an approved school fundraiser.

29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following
31 noneducational purposes:

- 32 1. Bereavement support;
- 33 2. Award recognition;
- 34 3. Employee morale;
- 35 4. Banquets; or

- 1 5. Other situations at the principal's discretion.
- 2 These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3 stands.
- 4 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References:

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Selling bulk laundry detergent

Purpose of Fundraiser: to make money for the LMS Cheer account

Fund/Account Name: LMS Cheer

Current balance of fund account \$ 851.97 Date 5/7/26

Anticipated date(s) of fundraiser: Beginning 5/11/26 Ending 5/21/26

Expected Student Involvement (schoolwide or specific school organization): Cheerleaders will

Sell to friends and family

Margin of profit (if applicable): \$10-\$12 per item sold

Method by which school will receive profit: cash/check

How and when will these funds be spent to benefit students/instruction: will be used to pay for cheer items, transportation, etc.

Requested by: Sara Fowler LMS Cheer Date: 5/7/26
Teacher/Club

Approved by: [Signature] Date: 5-8-26
Principal

Approved by: [Signature] Date: 5/8/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Free throw shot fundraiser

Purpose of Fundraiser: For summer camps

Fund/Account Name: 6011 Girls Basketball

Current balance of fund account \$ 8300.00 Date 4-13-26

Anticipated date(s) of fundraiser: Beginning 4-20 Ending 5-20

Expected Student Involvement (school-wide or specific school organization): Girls Basketball

Margin of profit (if applicable): 1000 - 4000

Method by which school will receive profit: check/cash

How and when will these funds be spent to benefit students/instruction: They will be spent on summer camps, meals, and stays.

Requested by: [Signature] Date: 4-13-26
Teacher/Club

Approved by: [Signature] Date: 4/13/26
Principal

Approved by: [Signature] Date: 4/13/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Dog & Pony Show

Purpose of Fundraiser: To raise funds for camp, practice uniforms, uniforms, travel expenses, updates to locker room, ~~yearly~~

Fund/Account Name: Middle School Girls Basketball

Current balance of fund account \$ 3301.17 Date April 15, 2020

Anticipated date(s) of fundraiser: Beginning June 6, 2020 Ending June 6, 2020

Expected Student Involvement (schoolwide or specific school organization): MS Girls Basketball team, parents, community members

Margin of profit (if applicable): _____

Method by which school will receive profit: entry fee, concession stand, gate admission

How and when will these funds be spent to benefit students/instruction: Throughout the school year and season

Requested by: Jessica Luna Date: 4/15/20
Teacher/Club

Approved by: [Signature] Date: 4/15/20
Principal

Approved by: [Signature] Date: 4/15/20
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Jr Miss and Miss Cornersville
 Purpose of Fundraiser: To help fund new uniforms, transportation cost, and supply expenses - spirit items, run throughs, etc
 Fund/Account Name: High School Cheerleaders
 Current balance of fund account \$ 5717.00 Date 4/15/26
 Anticipated date(s) of fundraiser: Beginning 5/8/26 Ending 5/8/26
 Expected Student Involvement (schoolwide or specific school organization): Female Students at CMS and CHS, HS cheerleaders if not participating
 Margin of profit (if applicable): _____
 Method by which school will receive profit: Sponsor fee, gate admission
 How and when will these funds be spent to benefit students/instruction: Participants will have a sponsorship fees, and admission will be charged

Requested by: Jessica Luna Date: 4/15/26
Teacher/Club
 Approved by: [Signature] Date: 4/15/26
Principal
 Approved by: [Signature] Date: 4/15/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____
 Less: Total Expenses \$ _____
 Total Fundraiser Profit \$ _____
 Total Purchases with Fundraiser Profit \$ _____
 *Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Graduation Buttons

Purpose of Fundraiser: raise funds for FCCA NLC

Fund/Account Name: 8010

Current balance of fund account \$ 115.18 Date 4.21.26

Anticipated date(s) of fundraiser: Beginning 4/21/26 Ending 5/8/26

Expected Student Involvement (school-wide or specific school organization): sale
creation of buttons

Margin of profit (if applicable): _____

Method by which school will receive profit: cash, check

How and when will these funds be spent to benefit students/instruction: NLC
experience

Requested by: [Signature] Date: 4/21/26
Teacher/Club

Approved by: [Signature] Date: 4/21/26
Principal

Approved by: [Signature] Date: 4/21/26
Director of Schools

** Requests must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Kids Cooking Camp

Purpose of Fundraiser: replenish FCCA acct.

Fund/Account Name: ~~13018~~ 8010

Current balance of fund account \$ 115.¹⁸ Date 4/21/26

Anticipated date(s) of fundraiser: Beginning ~~6/6/26~~ ^{current} 4/21/26 Ending 6/6/26

Expected Student Involvement (school-wide or specific school organization): leading a cooking lab with K-6 students

Margin of profit (if applicable): 90%

Method by which school will receive profit: Cash, check

How and when will these funds be spent to benefit students/instruction: fund FCCA activities

Requested by: Jasper Biggs Date: 4/21/26
Teacher/Club

Approved by: [Signature] Date: 4/21/26
Principal

Approved by: [Signature] Date: 4/21/26
Director of Schools

** Requests must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: @ Soda Bar

Purpose of Fundraiser: raise NLC funds

Fund/Account Name: 8010

Current balance of fund account \$ 115.¹⁸ Date 4/21/26

Anticipated date(s) of fundraiser: Beginning 5/4/26 Ending ~~5/8/26~~ 5/20/26

Expected Student Involvement (school-wide or specific school organization): Sale of Items

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: NLC experience

Requested by: [Signature] Date: 4/21/26
Teacher/Club

Approved by: [Signature] Date: 4/21/26
Principal

Approved by: [Signature] Date: 4/21/26
Director of Schools

** Requests must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Baseball Camp

Purpose of Fundraiser: raise funds for equipment & supplies

Fund/Account Name: Cornersville Middle Baseball

Current balance of fund account \$ 5,290.74 Date 4/22/26

Anticipated date(s) of fundraiser: Beginning May 28 Ending May 29

Expected Student Involvement (school-wide or specific school organization): _____

Cornersville Middle Baseball team

Margin of profit (if applicable): receive all profits

Method by which school will receive profit: cash or check

How and when will these funds be spent to benefit students/instruction: _____

funds will be spent in the fall for the spring season

Requested by: Beau Hardison CMS Baseball Date: 4-22-26

Approved by: [Signature] Date: 4/22/26
Teacher/Club

Approved by: [Signature] Date: 4/22/26
Principal
Approved by: [Signature] Date: 4/22/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Class Tournament Concessions

Purpose of Fundraiser: Raise money for misc. club projects / trips

Fund/Account Name: FPA / FCCLA / MS + HS Stuco 421 402.77

Current balance of fund account \$ 2177.73 / 1105.18 / 2244.42 Date 4/28/26

Anticipated date(s) of fundraiser: Beginning May 13 Ending May 13

Expected Student Involvement (schoolwide or specific school organization): School wide

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Split between each club evenly for misc. expenses

Requested by: Virginia Stephens
Teacher/Club

Date: 4/28/26

Approved by: [Signature]
Principal

Date: 4/28/26

Approved by: [Signature]
Director of Schools

Date: 4/28/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Cut For a Cause - Newton donates his hair

Purpose of Fundraiser: to raise money to begin a scholarship fund for a senior club member - to be given out annually

Fund/Account Name: FCCLA

Current balance of fund account \$ 535.87 Date 4-17-26

Anticipated date(s) of fundraiser: Beginning 5-4-26 Ending 5-15-26

Expected Student Involvement (schoolwide or specific school organization): School-wide

Opportunity during break and lunch

Margin of profit (if applicable): 100%

Method by which school will receive profit: Sell tickets to be entered in drawing

How and when will these funds be spent to benefit students/instruction: Money collected will go to start an FCCLA student scholarship to be awarded May 2026

Requested by: Mary Brewer / FCCLA
Teacher/Club

Date: 4-17-26

Approved by: David Steady
Principal

Date: 4-20-26

Approved by: [Signature]
Director of Schools

Date: 4/20/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Lift-A-Thon

Purpose of Fundraiser: To Raise Funds for the 2024 Football Season.

Fund/Account Name: MC Football

Current balance of fund account \$ 25900.41 Date 4-2-2024

Anticipated date(s) of fundraiser: Beginning 4-7-2024 Ending 5-1-2024

Expected Student Involvement (schoolwide or specific school organization): 70 Students / Tiger Football Team

Margin of profit (if applicable): _____

Method by which school will receive profit: Players will get donations for Wgt Lifted

How and when will these funds be spent to benefit students/instruction: On gear, equip, travel, meals, + officials for 2024 season

Requested by: Thomas Osteen / ^{MC} Football Date: 4-2-2024
Teacher/Club

Approved by: [Signature] Date: 4-6-24
Principal

Approved by: [Signature] Date: 4/6/24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Tiger Football Discount Card Sales

Purpose of Fundraiser: To Raise Funds for the 2026 Football Season.

Fund/Account Name: MC Football

Current balance of fund account \$ 25900.41 Date 4-2-2026

Anticipated date(s) of fundraiser: Beginning 6-1-2026 Ending 7-15-2026

Expected Student Involvement (schoolwide or specific school organization): 75 Students / Football Team - Managers

Margin of profit (if applicable): _____

Method by which school will receive profit: Players will collect Money for Card Sold turn in to coach

How and when will these funds be spent to benefit students/instruction: New Jersey's + Helmets

Requested by: Thomas Ostgen / ^{MC} Football Date: 4-2-2026
Teacher/Club

Approved by: [Signature] Date: 4-6-26
Principal

Approved by: [Signature] Date: 4/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Parkerson
from
Steeley

Proposed Fundraising Activity: Snap Fundraiser

Purpose of Fundraiser: To raise money for marching band and concert band in the fall.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 3,308.84 Date 04/23/26

Anticipated date(s) of fundraiser: Beginning 05/04/26 Ending 05/31/26

Expected Student Involvement (schoolwide or specific school organization): Students will fill out the email portion of the fundraiser, so they can share the link to donate.

Margin of profit (if applicable): 80%

Method by which school will receive profit: Direct deposit

How and when will these funds be spent to benefit students/instruction: The funds will be used to get us ready for the 2026-202 school year.

Requested by: Dalton Parkerson Date: 04/23/26
Teacher/Club

Approved by: David Steeley Date: 4/23/26
Principal

Approved by: [Signature] Date: 4/27/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Junior Golf Clinic

Purpose of Fundraiser: raise funds to cover expenses for the season

Fund/Account Name: Golf Account

Current balance of fund account \$ 2633.83 Date 4/28/25

Anticipated date(s) of fundraiser: Beginning June 8 Ending June 11

Expected Student Involvement (schoolwide or specific school organization): golf team will help & participate

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: cover match expenses, & practice facility @ Saddlecreek

Requested by: Kelly Scott Teacher/Club Date: 4/28/26

Approved by: David Stealy Principal Date: 4/28/26

Approved by: [Signature] Director of Schools Date: 4/28/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Concessions

Purpose of Fundraiser: To sell candy, popcorn and water to help fundraise for future performances. Money will go towards music and scripts.

Fund/Account Name: Choir

Current balance of fund account \$ 2297.17 Date 4/29/26

Anticipated date(s) of fundraiser: Beginning 5/1/26 Ending 5/1/26

Expected Student Involvement (schoolwide or specific school organization): Students will help sell concessions before and during performances

Margin of profit (if applicable): N/A

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: This money will go towards educational materials for class.

Requested by: Kaitlynn Wiley Date: 4/29/26
Teacher/Club

Approved by: David Stealy Date: 4/29/26
Principal

Approved by: [Signature] Date: 4/30/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Drawdown
Purpose of Fundraiser: Raise funds for football Equipment

Fund/Account Name: CHTA

Current balance of fund account \$ 18,095.19 Date 4.14.2026

Anticipated date(s) of fundraiser: Beginning 4.21.26 Ending 5.29.2026

Expected Student Involvement (school wide or specific school organization): Football players
will be promoting

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Equipment for FB
team

Requested by: Justin Palmer Date: 4.21.2026
Teacher/Club

Approved by: [Signature] Date: 4/21/26
Principal

Approved by: [Signature] Date: 4/21/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Senior Letters

Purpose of Fundraiser: Fundraise money for Student Council Expenses
Send off seniors on a good note :)

Fund/Account Name: Student Council (HS)

Current balance of fund account \$ 3,133.60 Date April 20th, 2026

Anticipated date(s) of fundraiser: Beginning May 1st, 2026 Ending May 20th, 2026

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

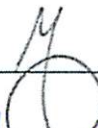
Margin of profit (if applicable): \$200.00 ~ \$300.00

Method by which school will receive profit: Cash

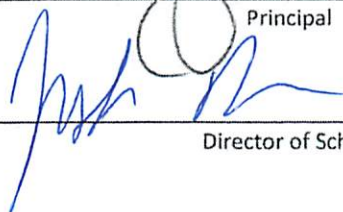
How and when will these funds be spent to benefit students/instruction: Activities for 2026-27
School year. Help Pep-Rally, Fundraising, etc.

Requested by: Jenice Lewandowski
Teacher/Club

Date: April 20th, 2026

Approved by:  Principal

Date: 4/21/26

Approved by:  Director of Schools

Date: 4/21/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: HS Volleyball Business Sponsorships

Purpose of Fundraiser: To help raise money for ~~needs~~ materials for locker room reno.

Fund/Account Name: HS Volleyball

Current balance of fund account \$ 4,063.20 Date 5-5-26

Anticipated date(s) of fundraiser: Beginning 5-8-26 Ending 7-30-26

Expected Student Involvement (schoolwide or specific school organization): _____

HS Volleyball team


Margin of profit (if applicable): _____

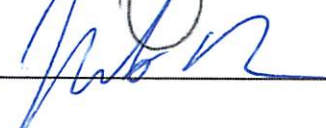
Method by which school will receive profit: checks, cash

How and when will these funds be spent to benefit students/instruction: _____

It will be spent on the locker room remodel

Requested by: Shanne Swijt Date: 5-10-26
Teacher/Club

Approved by:  Date: 5/10/26 Principal

Approved by:  Date: 5/16/26 Director
of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*



Fundraiser Authorization

Proposed Fundraising Activity: Powderpuff (Fun Week)

Purpose of Fundraiser: Fundraise money for student council

Expenses

Fund/Account Name: Student Council

Current balance of fund account \$ 3,133.60 Date April 20th, 2026

Anticipated date(s) of fundraiser: Beginning May 10th, 2026 Ending May 21st, 2026

Expected Student Involvement (schoolwide or specific school organization): Schoolwide.

Margin of profit (if applicable): \$500.00 - \$600.00

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Student Council (26-27) activities like pep-rally, end-of-year activities, Haunted Halls, etc.

Requested by: Jenice Lewandowski
Teacher/Club

Date: April 20th, 2026

Approved by: [Signature]
Principal

Date: 4/20/26

Approved by: [Signature]
Director of Schools

Date: 4/21/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Flag Football Game

Purpose of Fundraiser: To raise money for CHTA/Foreest Football

Fund/Account Name: CHTA

Current balance of fund account \$ 18,095.19 Date 4-22-26

Anticipated date(s) of fundraiser: Beginning 5-29-26 Ending 5-29-26

Expected Student Involvement (school wide or specific school organization): CHTA - Student participation in game

Margin of profit (if applicable): 100% less expenses

Method by which school will receive profit: Admission fees & concession sales

How and when will these funds be spent to benefit students/instruction: Equipment, as needed

Requested by: Justin Palmer
Teacher/Club

Date: 4-24-26

Approved by: [Signature]
Principal

Date: 4/27/26

Approved by: [Signature]
Director of Schools

Date: 4/27/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Butter Braid Sale

Purpose of Fundraiser: to raise money for cheer expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13, Date _____

Anticipated date(s) of fundraiser: Beginning Aug. 5 Ending Aug. 19

Expected Student Involvement (school wide or specific school organization): girls will sell bread

Margin of profit (if applicable): —

Method by which school will receive profit: 9% of bread sold

How and when will these funds be spent to benefit students/instruction: to raise money for cheer expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-29-26
Teacher/Club

Approved by: [Signature] Date: 4/29/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Rockets Youth Skills Cheer Camp

Purpose of Fundraiser: to raise money for cheer comp expenses

Fund/Account Name: CHTA Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-29-26

Anticipated date(s) of fundraiser: Beginning Aug. 8th Ending Aug. 8th

Expected Student Involvement (school wide or specific school organization): Cheerleaders
Will teach cheers and dances to youth

Margin of profit (if applicable): _____

Method by which school will receive profit: # of tickets sold

How and when will these funds be spent to benefit students/instruction: funds will pay for cheer comp expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-29-26
Teacher/Club

Approved by: [Signature] Date: 4/29/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Cookie Dough Sale

Purpose of Fundraiser: Raise money for prom and graduation expenses

Fund/Account Name: Class of 2027 and 2028

Current balance of fund account \$ \$1,528.21 (Class of 28) Date May 15, 2026

Anticipated date(s) of fundraiser: Beginning Aug. 12, 2026 Ending Aug. 26, 2026

Expected Student Involvement (school wide or specific school organization): _____

Margin of profit (if applicable): 40%

Method by which school will receive profit: All money is collected up front and then bill is paid

How and when will these funds be spent to benefit students/instruction: Junior funds will be spent on prom. Senior money will be used for a combination of prom and graduation fees.

Requested by: Mickey J. Smith
Teacher/Club

Date: May 15, 2026

Approved by: _____
Principal

Date: 5/18/26

Approved by: _____
Director of Schools

Date: 5/18/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Miss Chapel Hill

Purpose of Fundraiser: to raise money for competition expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-29-26

Anticipated date(s) of fundraiser: Beginning Aug. 15th Ending Aug. 15th

Expected Student Involvement (school wide or specific school organization): girls will work all pageants

Margin of profit (If applicable): _____

Method by which school will receive profit: 7% of tickets sold

How and when will these funds be spent to benefit students/instruction: money raised will pay for competition expenses

Requested by: Kendra Burkett
Teacher/Club

Date: 4-29-26

Approved by: [Signature]
Principal

Date: 4/29/26

Approved by: [Signature]
Director of Schools

Date: 5/6/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Donut Sale
Purpose of Fundraiser: to raise money for competition expenses
Fund/Account Name: CHTA HS Cheer Account
Current balance of fund account \$ 13,256.80 Date 4-29-26
Anticipated date(s) of fundraiser: Beginning Sept. 5th Ending Sept. 5th
Expected Student Involvement (school wide or specific school organization): girls will sell donuts at the stop light

Margin of profit (if applicable): _____

Method by which school will receive profit: 70 of donuts sold

How and when will these funds be spent to benefit students/instruction: money raised will pay for competition expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-29-26
Teacher/Club

Approved by: [Signature] Date: 4/19/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Food trucks for Homecoming

Purpose of Fundraiser: raise money for HOSEA to benefit the school + students

Fund/Account Name: HOSEA

Current balance of fund account \$ 8186.15 Date 4/20/26

Anticipated date(s) of fundraiser: Beginning Sept 18, 2024 Ending _____

Expected Student Involvement (schoolwide or specific school organization): 7-12th

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash/check

How and when will these funds be spent to benefit students/instruction: used to buy supplies, etc for Go Gold and other HOSEA activities

Requested by: Krista Jullen (HOSEA) Date: 4/29/26
Teacher/Club

Approved by: [Signature] Date: 4/30/24 Principal

Approved by: [Signature] Date: 5/6/26 Director
of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*



Fundraiser Authorization

Christmas

Proposed Fundraising Activity: Breakfast with Santa & Belle
Purpose of Fundraiser: to raise money for cheer Pageant expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-29-26

Anticipated date(s) of fundraiser: Beginning Dec. 5th Ending Dec. 5th

Expected Student Involvement (school wide or specific school organization): Cheerleaders will work the breakfast & pageants

Margin of profit (If applicable): _____

Method by which school will receive profit: direct sales

How and when will these funds be spent to benefit students/instruction: to pay for cheer expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-29-26
Teacher/Club

Approved by: [Signature] Date: 4/29/24
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

Fundraiser Authorization

Proposed Fundraising Activity: Minnie Cheer Camp

Purpose of Fundraiser: to raise money for cheer expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-30-26

Anticipated date(s) of fundraiser: Beginning Jan. 9th, 27 Ending Jan. 9th, 27

Expected Student Involvement (school wide or specific school organization): Cheerleaders will sell tickets

Margin of profit (if applicable):

Method by which school will receive profit: 9% of tickets sold

How and when will these funds be spent to benefit students/instruction: to raise money for cheer expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-30-26
Teacher/Club

Approved by: [Signature] Date: 4/30/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$

Less: Total Expenses \$

Total Fundraiser Profit \$

Total Purchases with Fundraiser Profit \$

*Difference \$

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Mother Son Dance

Purpose of Fundraiser: to raise money for cheer expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-30-26

Anticipated date(s) of fundraiser: Beginning Jan 16th, 27 Ending Jan. 16th, 27

Expected Student Involvement (school wide or specific school organization): girls will sell tickets and work at the dance

Margin of profit (if applicable): _____

Method by which school will receive profit: 70 of tickets sold

How and when will these funds be spent to benefit students/instruction: to pay for cheer expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-30-26
Teacher/Club

Approved by: [Signature] Date: 4/30/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature

Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Father Daughter Dance

Purpose of Fundraiser: to raise money for cheer expenses

Fund/Account Name: CHTA HS Cheer Account

Current balance of fund account \$ 13,256.80 Date 4-30-26

Anticipated date(s) of fundraiser: Beginning Feb. 13th, 27 Ending Feb. 13th, 27

Expected Student Involvement (school wide or specific school organization): girls will sell tickets and work at the dance

Margin of profit (if applicable):

Method by which school will receive profit: 70 of tickets

How and when will these funds be spent to benefit students/instruction: to raise money for cheer expenses

Requested by: Kendra Burkett / FHS Cheer Coach Date: 4-30-26

Approved by: [Signature] Date: 4/30/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$

Less: Total Expenses \$

Total Fundraiser Profit \$

Total Purchases with Fundraiser Profit \$

*Difference \$

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

2025-2026 Consolidated Application Free/Reduced Lunch Percentages

Aug. 2025

School	# Free/Red	ADM	% F/R
MES	271	392	69.13%
LMS	246	376	65.43%
WES	409	580	70.52%
OGES	267	402	66.42%
CES	222	471	47.13%
MCHS	523	834	62.71%
CHS	166	380	43.68%
CHES	201	539	37.29%
FHS	272	800	34.00%
DHIS	170	428	39.72%
District	2747	5202	52.81%

Sept. 2025

School	# Free/Red	ADM	% F/R
MES	276	389	70.95%
LMS	260	379	68.60%
WES	420	582	72.16%
OGES	273	404	67.57%
CES	230	471	48.83%
MCHS	549	832	65.99%
CHS	171	379	45.12%
CHES	204	539	37.85%
FHS	281	795	35.35%
DHIS	175	430	40.70%
District	2839	5200	54.60%

Oct. 2025

School	# Free/Red	ADM	% F/R
MES	282	386	73.06%
LMS	260	377	68.97%
WES	423	582	72.68%
OGES	272	397	68.51%
CES	234	471	49.68%
MCHS	555	826	67.19%
CHS	171	378	45.24%
CHES	203	536	37.87%
FHS	280	790	35.44%
DHIS	178	431	41.30%
District	2858	5174	55.24%

Nov. 2025

School	# Free/Red	ADM	% F/R
MES	282	382	73.82%
LMS	262	374	70.05%
WES	422	575	73.39%
OGES	270	392	68.88%
CES	236	471	50.11%
MCHS	556	821	67.72%
CHS	169	376	44.95%
CHES	205	536	38.25%
FHS	281	790	35.57%
DHIS	179	430	41.63%
District	2862	5147	55.61%

Dec. 2025

School	# Free/Red	ADM	% F/R
MES	285	381	74.80%
LMS	269	379	70.98%
WES	418	572	73.08%
OGES	268	391	68.54%
CES	236	470	50.21%
MCHS	560	825	67.88%
CHS	169	375	45.07%
CHES	204	537	37.99%
FHS	282	790	35.70%
DHIS	177	426	41.55%
District	2868	5146	55.73%

Jan. 2026

School	# Free/Red	ADM	% F/R
MES	285	382	74.61%
LMS	271	391	69.31%
WES	422	576	73.26%
OGES	269	394	68.27%
CES	236	468	50.43%
MCHS	543	823	65.98%
CHS	173	376	46.01%
CHES	206	538	38.29%
FHS	272	778	34.96%
DHIS	176	425	41.41%
District	2853	5151	55.39%

Feb. 2026

School	# Free/Red	ADM	% F/R
MES	289	385	75.06%
LMS	278	389	71.47%
WES	423	576	73.44%
OGES	271	393	68.96%
CES	234	467	50.11%
MCHS	548	822	66.67%
CHS	160	378	42.33%
CHES	207	537	38.55%
FHS	269	772	34.84%
DHIS	177	424	41.75%
District	2856	5143	55.53%

Mar. 2026

School	# Free/Red	ADM	% F/R
MES	289	387	74.68%
LMS	274	382	71.73%
WES	428	578	74.05%
OGES	274	394	69.54%
CES	234	468	50.00%
MCHS	551	823	66.95%
CHS	160	376	42.55%
CHES	209	539	38.78%
FHS	262	766	34.20%
DHIS	177	422	41.94%
District	2858	5135	55.66%

Apr. 2026

School	# Free/Red	ADM	% F/R
MES	291	385	75.58%
LMS	273	381	71.65%
WES	431	580	74.31%
OGES	271	390	69.49%
CES	235	469	50.11%
MCHS	549	819	67.03%
CHS	158	374	42.25%
CHES	209	541	38.63%
FHS	261	764	34.16%
DHIS	176	421	41.81%
District	2854	5124	55.70%

May 2026

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
District	0	0	#DIV/0!

Fnd	T	Acct	Obj	Prj	Loc	Prg	Account Level	2025-26	2025-26	2025-26	Unexpended	March 2025-26
							Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity
141	R	40110	000	000	00000	000	CURRENT PROPERTY TAX	9,225,853.00	9,225,853.00	9,127,688.63	98,164.37	613,842.18
141	R	40120	000	000	00000	000	TRUSTEE'S COLLECTIONS	149,934.00	149,934.00	189,287.01	-39,353.01	59,115.62
141	R	40125	000	000	00000	000	TRUSTEE'S COLLECTIONS	5,000.00	5,000.00	76.98	4,923.02	5.60
141	R	40130	000	000	00000	000	CIR CLK/CLK & MASTER	51,676.00	51,676.00	27,071.66	24,604.34	4,234.18
141	R	40140	000	000	00000	000	INTEREST AND PENALTY	30,513.00	30,513.00	31,768.48	-1,255.48	14,543.30
141	R	40210	000	000	00000	000	LOCAL OPTION SALES TA	4,900,000.00	4,900,000.00	3,643,514.97	1,256,485.03	392,627.11
141	R	40275	000	000	00000	000	MIXED DRINK TAX	20,000.00	20,000.00	9,340.79	10,659.21	1,910.72
141	R	40275	000	000	30002	000	MIXED DRINK TAX			8,669.83	-8,669.83	
141	R	41110	000	000	00000	000	MARRIAGE LICENSES	2,000.00	2,000.00	1,805.00	195.00	133.00
141	R	43517	000	000	00000	000	TUITION-OTHER	125,000.00	125,000.00		125,000.00	
141	R	43517	000	000	02104	000	TUITION-WES AFTER SCHOOL			14,376.52	-14,376.52	1,990.00
141	R	43517	000	000	02105	000	CVES-TUITION AFTER SCHOOL			96,408.31	-96,408.31	25,969.75
141	R	43517	000	000	02106	000			890.00	-890.00	890.00	
141	R	43570	000	000	00000	000	RECEIPTS FROM INDIVID	75,000.00	75,000.00	24,134.40	50,865.60	6,853.28
141	R	43570	000	000	40200	000			50,601.67	-50,601.67	4,338.95	
141	R	43583	000	000	00000	000	TBI CRIMINAL BACKGROU	500.00	500.00	111.45	388.55	
141	R	43990	000	000	00000	000	OTHER CHARGES FOR SER	40,000.00	40,000.00	125.00	39,875.00	
141	R	43990	000	000	40100	000	OTHER CHARGES FOR SERVICES			33,059.89	-33,059.89	
141	R	44130	000	000	00000	000	SALE OF MATERIALS AND	3,000.00	3,000.00	20,229.90	-17,229.90	
141	R	44170	000	000	00000	000	MISCELLANEOUS REFUNDS	80,000.00	80,000.00	66,182.27	13,817.73	870.86
141	R	44170	000	000	30008	000	MISC REFUNDS-STELLER			743.21	-743.21	
141	R	44530	000	000	00000	000	SALE OF EQUIPMENT	3,000.00	3,000.00		3,000.00	
141	R	44560	000	000	00000	000	DAMAGES RECOVERED FRO	1,000.00	1,000.00	1,087.50	-87.50	200.00
141	R	44570	000	000	00000	000	CONTRIBUTIONS & GIFTS			7,500.00	-7,500.00	
141	R	46510	000	000	00000	000	TISA	40,619,000.00	40,619,000.00	32,790,623.18	7,828,376.82	4,045,027.27
141	R	46515	000	000	00000	000	EARLY CHILDHOOD EDUCA	193,519.00	193,519.00	115,289.73	78,229.27	15,662.74
141	R	46515	000	000	40600	000			51,738.66	31,321.72	20,416.94	4,807.49
141	R	46550	000	000	00000	000	DRIVER EDUCATION	15,662.00	15,662.00		15,662.00	
141	R	46590	000	000	00000	000	OTHER STATE EDUCATION		894,294.00		894,294.00	
141	R	46590	000	000	02103	000			85,000.00	42,016.36	42,983.64	6,973.25
141	R	46590	000	000	30014	000			896,627.00	-896,627.00		
141	R	46590	000	000	40111	000			74,600.00		74,600.00	
141	R	46590	000	000	40112	000			9,500.00		9,500.00	
141	R	46596	000	000	00000	000			185,998.61	185,998.61		185,998.61
141	R	46610	000	000	00000	000	CAREER LADDER PROGRAM	53,512.00	53,512.00	26,650.30	26,861.70	
141	R	46790	000	000	00000	000	OTHER VOCATIONAL	134,060.00	134,060.00		134,060.00	
141	R	46790	000	000	40400	000	ISM GRANT		2,779,774.74	306,663.03	2,473,111.71	187,018.91
141	R	46851	000	000	00000	000	STATE REVENUE SHARING	190,000.00	190,000.00	153,860.12	36,139.88	
141	R	46980	000	000	40500	000			126,856.88	44,189.08	82,667.80	800.00
141	R	48130	000	000	40097	000			34,959.50	35,959.50	-1,000.00	

Account Level						2025-26	2025-26	2025-26	Unexpended	March 2025-26
Fnd T Acct Obj Prj Loc Prg	Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity				
141 R 49700 000 000 00000 000	INSURANCE RECOVERY	2,000.00	64,284.43	74,506.85	-10,222.42	50,155.35				
141 R -----		55,920,229.00	60,225,235.82	48,058,378.95	12,166,856.87	5,623,968.17				
141 - -----		55,920,229.00	60,225,235.82	48,058,378.95	12,166,856.87	5,623,968.17				
Grand Revenue Totals		55,920,229.00	60,225,235.82	48,058,378.95	12,166,856.87	5,623,968.17				

Number of Accounts: 41

***** End of report *****

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	18,946,169.00	18,946,169.00	12,669,837.53	0.00	6,276,331.47	66.87	1,560,511.87	0.00
117	CAREER LADDER PROGRAM	30,800.00	30,800.00	13,117.90	0.00	17,682.10	42.59	0.00	0.00
128	HOMEBOUND TEACHERS	10,000.00	13,000.00	5,550.00	0.00	4,450.00	42.69	1,680.00	0.00
163	EDUCATIONAL ASSISTANTS	735,976.00	735,976.00	456,833.71	0.00	279,142.29	62.07	59,995.79	0.00
186	LONGEVITY PAY	200,425.00	200,425.00	194,575.00	0.00	5,850.00	97.08	-450.00	0.00
188	BONUS PAYMENTS	0.00	716,000.00	716,000.00	0.00	-2,000.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	772,348.00	842,519.00	524,450.36	0.00	318,068.64	62.25	66,745.96	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	48,500.00	29,937.35	0.00	62.65	61.73	4,492.35	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	280,000.00	465,998.61	277,913.46	0.00	2,086.54	59.64	47,831.98	0.00
201	SOCIAL SECURITY	1,302,355.00	1,347,267.80	839,691.49	0.00	507,576.31	62.33	97,581.38	0.00
204	PENSIONS	1,210,516.00	1,423,346.60	968,881.98	0.00	294,464.62	68.07	111,796.15	0.00
207	MEDICAL INSURANCE	4,248,364.00	4,260,364.00	2,805,479.42	0.00	1,442,884.58	65.85	363,523.64	0.00
208	DENTAL INSURANCE	14,728.00	14,728.00	9,494.76	0.00	5,233.24	64.47	1,188.60	0.00
210	UNEMPLOYMENT COMPENSATION	9,846.00	10,396.00	8,636.84	0.00	1,209.16	83.08	431.33	0.00
212	EMPLOYER MEDICARE	304,583.00	315,086.00	203,231.32	0.00	111,854.68	64.50	23,632.70	0.00
217	RETIREMENT-HYBRID STABILIZATIO	83,208.00	91,708.00	61,998.02	0.00	21,209.98	67.60	7,197.16	0.00
336	MAINTENANCE AND REPAIR SERVICE	135,675.00	135,675.00	22,838.92	6,385.88	106,450.20	21.54	0.00	4,817.98
355	TRAVEL	0.00	0.00	1,139.07	0.00	-1,139.07	0.00	305.64	0.00
356	TUITION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	363,110.00	363,110.00	340,779.40	23,249.88	-919.28	100.25	8,661.96	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	301,949.00	314,303.20	300,629.26	52,062.76	-38,388.82	112.21	10,577.20	6,708.50
449	TEXTBOOKS	200,000.00	200,000.00	532,811.11	184,227.32	-517,038.43	358.52	4,156.09	550,886.47
499	OTHER SUPPLIES AND MATERIALS	0.00	0.00	2,008.54	3,589.46	-5,598.00	0.00	59.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	103,000.00	103,000.00	73,066.84	6,841.83	23,091.33	77.58	0.00	2,152.80
---	REGULAR INSTRUCTION PROGRAM	29,298,052.00	30,593,372.21	21,058,902.28	276,357.13	8,867,564.19	69.74	2,369,918.80	564,565.75

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	139,544.00	139,549.00	93,029.44	0.00	46,514.56	66.66	11,628.68	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,650.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	2,000.00	1,080.00	0.00	-80.00	54.00	180.00	0.00
201	SOCIAL SECURITY	8,816.00	8,816.00	5,418.74	0.00	3,397.26	61.46	666.34	0.00
204	PENSIONS	8,147.00	8,257.00	5,510.29	0.00	2,636.71	66.73	684.48	0.00
207	MEDICAL INSURANCE	38,935.00	38,955.00	25,753.24	0.00	13,181.76	66.11	3,298.42	0.00
208	DENTAL INSURANCE	109.00	119.00	72.96	0.00	36.04	61.31	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	44.03	0.00	18.97	69.89	0.54	0.00
212	EMPLOYER MEDICARE	2,062.00	2,062.00	1,267.30	0.00	794.70	61.46	155.84	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	303.22	0.00	2,696.78	10.11	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	400.00	0.00	400.00	50.00	0.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	321.00	0.00	2,679.00	10.70	0.00	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	207,126.00	208,271.00	134,850.22	0.00	72,275.78	64.75	16,623.42	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,517,504.00	1,529,704.00	1,014,666.34	0.00	502,837.66	66.33	128,742.95	0.00
117	CAREER LADDER PROGRAM	3,180.00	3,180.00	1,500.00	0.00	1,680.00	47.17	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	2,895.00	0.00	3,105.00	48.25	360.00	0.00
163	EDUCATIONAL ASSISTANTS	663,638.00	754,048.00	503,150.48	0.00	180,397.52	66.73	62,633.04	0.00
171	SPEECH PATHOLOGIST	340,124.00	340,124.00	169,396.78	0.00	170,727.22	49.80	17,504.40	0.00
186	LONGEVITY PAY	27,025.00	27,025.00	24,325.00	0.00	2,700.00	90.01	0.00	0.00
188	BONUS PAYMENTS	0.00	48,000.00	46,000.00	0.00	2,000.00	95.83	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	250.00	0.00	3,250.00	7.14	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	46,000.00	26,317.50	0.00	-2,317.50	57.21	4,880.00	0.00
201	SOCIAL SECURITY	160,268.00	164,479.00	100,120.83	0.00	64,358.17	60.87	11,851.88	0.00
204	PENSIONS	159,047.00	179,086.80	121,212.77	0.00	42,874.03	67.68	14,408.03	0.00
207	MEDICAL INSURANCE	795,354.00	827,757.00	540,990.16	0.00	273,966.84	65.36	71,662.98	0.00
208	DENTAL INSURANCE	2,780.00	2,875.00	1,913.52	0.00	921.48	66.56	239.76	0.00
210	UNEMPLOYMENT COMPENSATION	1,742.00	2,132.00	1,306.90	0.00	525.10	61.30	201.86	0.00
212	EMPLOYER MEDICARE	37,482.00	38,468.00	23,668.01	0.00	14,799.99	61.53	2,812.68	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,732.00	6,732.00	5,182.32	0.00	1,549.68	76.98	638.51	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	155,000.00	88,250.18	0.00	-88,250.18	56.94	15,769.80	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,000.00	7,000.00	6,600.00	0.00	400.00	94.29	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,756,376.00	4,142,110.80	2,677,745.79	0.00	1,176,525.01	64.65	331,705.89	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,291,424.00	1,154,445.00	739,748.35	0.00	614,696.65	64.08	92,437.23	0.00
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
186	LONGEVITY PAY	9,450.00	9,450.00	7,750.00	0.00	1,700.00	82.01	0.00	0.00
188	BONUS PAYMENTS	0.00	16,000.00	16,000.00	0.00	0.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	76,759.00	115,138.55	57,744.01	0.00	57,394.54	50.15	6,338.73	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,000.00	350.00	0.00	650.00	35.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	8,000.00	3,795.00	0.00	4,205.00	47.44	410.00	0.00
201	SOCIAL SECURITY	86,033.00	93,311.84	47,766.15	0.00	45,545.69	51.19	5,737.73	0.00
204	PENSIONS	80,875.00	91,182.66	59,448.15	0.00	31,734.51	65.20	7,135.03	0.00
207	MEDICAL INSURANCE	303,936.00	268,341.00	179,440.74	0.00	148,900.26	66.87	22,195.57	0.00
208	DENTAL INSURANCE	996.00	1,068.40	649.56	0.00	418.84	60.80	81.72	0.00
210	UNEMPLOYMENT COMPENSATION	531.00	531.00	415.27	0.00	115.73	78.21	1.23	0.00
212	EMPLOYER MEDICARE	20,121.00	21,862.68	10,961.63	0.00	10,901.05	50.14	1,341.90	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,487.00	7,357.00	4,937.77	0.00	1,549.23	67.12	603.27	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	750.00	949.95	800.05	68.00	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	34,800.00	66,466.00	28,976.60	2,988.82	34,500.58	48.09	1,046.80	0.00
449	TEXTBOOKS	2,000.00	2,000.00	11,348.77	0.00	-9,348.77	567.44	0.00	0.00
599	OTHER CHARGES	500.00	500.00	141.87	0.00	358.13	28.37	133.00	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	725,869.53	8,587.83	21,049.60	696,232.10	4.08	229.22	0.00
---	CAREER AND TECHNICAL EDUCATION	1,956,412.00	2,586,023.66	1,178,811.70	24,988.37	1,641,353.59	46.55	137,691.43	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	67,013.10	0.00	22,337.90	75.00	7,445.90	0.00
117	CAREER LADDER PROGRAM	1,600.00	1,600.00	800.00	0.00	800.00	50.00	0.00	0.00
130	SOCIAL WORKERS	218,893.00	173,893.00	121,785.47	0.00	97,107.53	70.03	11,887.26	0.00
162	CLERICAL PERSONNEL	67,582.00	67,582.00	50,685.88	0.00	16,896.12	75.00	5,631.88	0.00
186	LONGEVITY PAY	8,550.00	8,550.00	8,550.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	23,931.00	23,931.00	13,338.89	0.00	10,592.11	55.74	1,324.69	0.00
204	PENSIONS	28,903.00	28,903.00	15,793.68	0.00	13,109.32	54.64	1,559.18	0.00
207	MEDICAL INSURANCE	41,415.00	50,915.00	38,809.91	0.00	2,605.09	76.22	3,884.52	0.00
208	DENTAL INSURANCE	274.00	274.00	194.08	0.00	79.92	70.83	20.84	0.00
210	UNEMPLOYMENT COMPENSATION	189.00	189.00	126.01	0.00	62.99	66.67	13.64	0.00
212	EMPLOYER MEDICARE	5,597.00	5,597.00	3,441.71	0.00	2,155.29	61.49	345.45	0.00
355	TRAVEL	2,500.00	2,500.00	91.96	0.00	2,408.04	3.68	0.00	0.00
399	OTHER CONTRACTED SERVICES	39,340.00	39,340.00	38,470.11	0.00	869.89	97.79	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	1,474.90	0.00	1,525.10	49.16	0.00	254.78
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,429.50	300.00	2,270.50	43.24	0.00	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	539,125.00	503,625.00	362,005.20	300.00	176,819.80	71.94	32,113.36	254.78

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	88,351.00	88,351.00	66,463.10	0.00	21,887.90	75.23	7,295.90	0.00
131	MEDICAL PERSONNEL	349,830.00	349,830.00	224,762.62	0.00	125,067.38	64.25	28,299.70	0.00
186	LONGEVITY PAY	4,400.00	4,400.00	4,350.00	0.00	50.00	98.86	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	200.00	200.00	0.00	-200.00	100.00	0.00	0.00
201	SOCIAL SECURITY	27,440.00	27,440.00	17,218.20	0.00	10,221.80	62.75	2,067.08	0.00
204	PENSIONS	33,194.00	33,194.00	22,297.30	0.00	10,896.70	67.17	2,652.21	0.00
207	MEDICAL INSURANCE	70,119.00	83,319.00	55,217.41	0.00	14,901.59	66.27	7,023.46	0.00
208	DENTAL INSURANCE	328.00	338.00	223.44	0.00	104.56	66.11	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	273.00	273.00	246.67	0.00	26.33	90.36	35.73	0.00
212	EMPLOYER MEDICARE	6,417.00	6,417.00	4,036.67	0.00	2,380.33	62.91	484.74	0.00
217	RETIREMENT-HYBRID STABILIZATIO	3,305.00	3,305.00	2,122.71	0.00	1,182.29	64.23	251.55	0.00
355	TRAVEL	1,000.00	1,000.00	515.80	0.00	484.20	51.58	0.00	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	16,000.00	44,709.50	37,058.85	2,031.01	5,619.64	87.43	485.65	2,952.00
524	STAFF DEVELOPMENT	2,000.00	8,250.00	8,690.00	0.00	-440.00	105.33	0.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	440.00	0.00	4,560.00	8.80	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	1,537.61	49.94	412.45	79.38	0.00	0.00
---	HEALTH SERVICES	649,657.00	698,026.50	485,380.38	2,080.95	197,155.17	69.83	48,623.38	2,952.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	500.00	0.00	500.00	50.00	0.00	0.00
123	GUIDANCE PERSONNEL	813,800.00	813,800.00	535,937.21	0.00	277,862.79	65.86	61,978.29	0.00
163	EDUCATIONAL ASSISTANTS	68,509.00	71,809.00	47,846.16	0.00	20,662.84	66.63	5,980.77	0.00
186	LONGEVITY PAY	11,200.00	11,200.00	10,850.00	0.00	350.00	96.88	0.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	2,000.00	1,082.50	0.00	917.50	54.13	47.50	0.00
201	SOCIAL SECURITY	55,584.00	55,584.00	34,378.14	0.00	21,205.86	61.85	3,916.59	0.00
204	PENSIONS	52,849.00	57,449.00	39,557.52	0.00	13,291.48	68.86	4,453.59	0.00
207	MEDICAL INSURANCE	214,146.00	214,146.00	131,714.36	0.00	82,431.64	61.51	15,377.41	0.00
208	DENTAL INSURANCE	612.00	612.00	396.72	0.00	215.28	64.82	45.60	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	323.89	0.00	39.11	89.23	18.08	0.00
212	EMPLOYER MEDICARE	12,999.00	12,999.00	8,041.35	0.00	4,957.65	61.86	915.97	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,876.00	2,876.00	1,973.93	0.00	902.07	68.63	195.14	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	20,000.00	20,800.00	27,800.00	0.00	-7,000.00	133.65	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,125.00	2,958.31	992.39	174.30	95.77	835.30	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	3,350.00	0.00	-1,350.00	167.50	0.00	0.00
599	OTHER CHARGES	16,000.00	16,000.00	6,054.30	4,306.43	5,639.27	64.75	0.00	0.00
---	OTHER STUDENT SUPPORT	1,293,063.00	1,301,763.00	852,764.39	5,298.82	435,799.79	65.92	93,764.24	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	461,786.00	461,786.00	342,588.87	0.00	119,197.13	74.19	38,065.43	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	1,500.00	0.00	2,500.00	37.50	0.00	0.00
129	LIBRARIANS	648,440.00	648,440.00	385,773.04	0.00	262,666.96	59.49	48,221.63	0.00
161	SECRETARY(S)	85,591.00	191,591.00	61,240.05	0.00	24,350.95	31.96	32,496.38	0.00
186	LONGEVITY PAY	17,000.00	17,600.00	15,775.00	0.00	1,225.00	89.63	450.00	0.00
189	OTHER SALARIES & WAGES	80,270.00	82,870.00	56,870.21	0.00	23,399.79	68.63	6,465.84	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	0.00	0.00	100.00	0.00	-100.00	0.00	0.00	0.00
201	SOCIAL SECURITY	80,419.00	80,419.00	49,890.58	0.00	30,528.42	62.04	7,356.72	0.00
204	PENSIONS	77,186.00	88,686.00	54,841.13	0.00	22,344.87	61.84	8,343.63	0.00
207	MEDICAL INSURANCE	267,736.00	310,736.00	173,697.42	0.00	94,038.58	55.90	34,248.29	0.00
208	DENTAL INSURANCE	768.00	938.00	533.52	0.00	234.48	56.88	100.32	0.00
210	UNEMPLOYMENT COMPENSATION	420.00	450.00	357.85	0.00	62.15	79.52	22.08	0.00
212	EMPLOYER MEDICARE	18,808.00	18,808.00	11,734.17	0.00	7,073.83	62.39	1,714.00	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,962.00	2,962.00	1,606.42	0.00	1,355.58	54.23	198.34	0.00
355	TRAVEL	5,000.00	5,000.00	1,431.11	0.00	3,568.89	28.62	65.46	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	23,650.00	15,878.42	7,418.38	353.20	98.51	1,650.79	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,750.00	3,525.61	727.12	4,497.27	48.60	82.57	0.00
524	STAFF DEVELOPMENT	50,000.00	50,000.00	13,670.65	2,552.10	33,777.25	32.45	924.54	6,820.30
790	OTHER EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,844,986.00	2,008,886.00	1,191,014.05	10,697.60	643,274.35	59.82	180,406.02	6,820.30

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	66,926.46	0.00	22,424.54	74.90	7,474.78	0.00
124	PHSYCOLOGICAL PERSONNEL	107,793.00	107,793.00	0.00	0.00	107,793.00	0.00	0.00	0.00
162	CLERICAL PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	-25,733.52	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	12,316.00	12,316.00	3,824.43	0.00	8,491.57	31.05	-1,153.76	0.00
204	PENSIONS	11,472.00	11,472.00	3,958.55	0.00	7,513.45	34.51	-1,498.72	0.00
207	MEDICAL INSURANCE	27,344.00	27,344.00	14,977.35	0.00	12,366.65	54.77	-11,339.46	0.00
208	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	-36.48	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	21.00	0.00	42.00	33.33	-19.30	0.00
212	EMPLOYER MEDICARE	2,880.00	2,880.00	894.45	0.00	1,985.55	31.06	-269.83	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	80,000.00	226,560.48	0.00	-146,560.48	283.20	26,337.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	0.00	9,060.66	9,286.65	0.00	-225.99	102.49	2,136.54	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	15.10	0.00	984.90	1.51	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	334,219.00	343,279.66	327,964.47	0.00	15,315.19	95.54	-4,102.75	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	104,058.00	112,716.00	76,648.41	0.00	36,067.59	68.00	8,956.84	0.00
161	SECRETARY(S)	33,970.00	33,970.00	22,646.40	0.00	11,323.60	66.67	2,830.80	0.00
186	LONGEVITY PAY	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	8,620.00	9,240.00	5,953.16	0.00	3,286.84	64.43	664.86	0.00
204	PENSIONS	8,614.00	9,191.00	6,446.50	0.00	2,744.50	70.14	729.12	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	28,327.07	0.00	12,037.93	70.18	3,419.60	0.00
208	DENTAL INSURANCE	109.00	109.00	77.52	0.00	31.48	71.12	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	57.00	42.00	0.00	0.00	73.68	4.02	0.00
212	EMPLOYER MEDICARE	2,016.00	2,161.00	1,392.29	0.00	768.71	64.43	155.49	0.00
307	COMMUNICATION	3,200.00	3,200.00	354.92	0.00	2,845.08	11.09	50.50	0.00
355	TRAVEL	500.00	500.00	129.19	0.00	370.81	25.84	0.00	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	1,930.56	484.25	1,585.19	60.37	0.00	0.00
599	OTHER CHARGES	500.00	500.00	146.95	0.00	353.05	29.39	0.00	0.00
---	CAREER AND TECHNICAL EDUCATION	206,994.00	217,009.00	145,094.97	484.25	71,414.78	67.08	16,820.35	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	72,287.01	0.00	24,095.99	75.00	8,031.89	0.00
121	DATA PROCESSING PERSONNEL	243,448.00	243,448.00	182,462.75	0.00	60,985.25	74.95	20,287.37	0.00
186	LONGEVITY PAY	2,150.00	2,150.00	2,150.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	21,203.00	21,203.00	15,051.40	0.00	6,151.60	70.99	1,656.98	0.00
204	PENSIONS	25,649.00	26,149.00	19,623.40	0.00	6,025.60	75.04	2,163.30	0.00
207	MEDICAL INSURANCE	60,970.00	70,470.00	52,441.89	0.00	8,528.11	74.42	5,985.96	0.00
208	DENTAL INSURANCE	274.00	274.00	186.96	0.00	87.04	68.23	18.24	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	105.00	0.00	42.00	71.43	0.00	0.00
212	EMPLOYER MEDICARE	4,959.00	4,959.00	3,520.03	0.00	1,438.97	70.98	387.52	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,004.00	1,004.00	733.62	0.00	270.38	73.07	81.12	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	110,000.00	110,000.00	71,620.47	29,701.09	8,678.44	92.11	0.00	1,290.00
350	INTERNET CONNECTIVITY	125,000.00	125,000.00	110,731.80	0.00	14,268.20	88.59	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,500.00	11,500.00	1,088.34	0.00	10,411.66	9.46	0.00	0.00
471	SOFTWARE	30,000.00	30,000.00	5,956.56	0.00	24,043.44	19.86	0.00	6,484.43
524	STAFF DEVELOPMENT	2,000.00	2,000.00	150.00	815.01	1,034.99	48.25	150.00	0.00
---	TECHNOLOGY	734,707.00	744,707.00	538,109.23	30,516.10	166,081.67	76.36	38,762.38	7,774.43

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	40,794.00	40,794.00	29,768.32	0.00	11,025.68	72.97	3,399.48	0.00
201	SOCIAL SECURITY	2,529.00	2,529.00	1,542.32	0.00	986.68	60.99	176.84	0.00
207	MEDICAL INSURANCE	7,770.00	13,770.00	9,652.06	0.00	-1,882.06	70.09	1,316.38	0.00
208	DENTAL INSURANCE	55.00	55.00	41.04	0.00	13.96	74.62	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	0.00	0.00	21.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	589.00	589.00	398.54	0.00	190.46	67.66	44.90	0.00
320	DUES AND MEMBERSHIPS	7,175.00	7,175.00	7,529.00	0.00	-354.00	104.93	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	4,406.40	0.00	10,593.60	29.38	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	10,875.00	0.00	5,375.00	66.92	1,050.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
506	LIABILITY INSURANCE	158,993.00	158,993.00	152,934.00	0.00	6,059.00	96.19	0.00	0.00
510	TRUSTEE'S COMMISSION	340,000.00	340,000.00	270,765.95	0.00	69,234.05	79.64	22,946.92	0.00
513	WORKMAN'S COMPENSATION INSURAN	208,325.00	208,325.00	192,092.00	0.00	16,233.00	92.21	0.00	0.00
524	STAFF DEVELOPMENT	7,000.00	7,000.00	2,708.56	1,465.00	2,826.44	59.62	0.00	2,325.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	8,000.00	11,191.75	9,007.65	-12,199.40	252.49	596.65	5,599.40
599	OTHER CHARGES	8,000.00	8,000.00	2,873.89	0.00	5,126.11	35.92	77.50	843.86
---	BOARD OF EDUCATION	822,501.00	828,501.00	696,778.83	10,472.65	115,249.52	85.37	29,613.23	8,768.26

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	160,000.00	164,000.00	122,459.09	0.00	37,540.91	74.67	13,798.49	0.00
161	SECRETARY(S)	54,640.00	54,650.00	40,980.06	0.00	13,659.94	74.99	4,553.34	0.00
186	LONGEVITY PAY	250.00	250.00	250.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	13,323.00	13,323.00	9,686.66	0.00	3,636.34	72.71	1,072.32	0.00
204	PENSIONS	13,349.00	13,579.00	10,158.14	0.00	3,190.86	74.81	1,137.67	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	28,646.25	0.00	11,718.75	70.97	3,189.69	0.00
208	DENTAL INSURANCE	391.00	391.00	82.08	0.00	308.92	20.99	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	0.00	0.00
212	EMPLOYER MEDICARE	3,105.00	3,105.00	2,265.46	0.00	839.54	72.96	250.79	0.00
307	COMMUNICATION	600.00	600.00	875.15	0.00	-275.15	145.86	109.58	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	8,038.00	0.00	-3,998.00	198.96	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	637.87	0.00	362.13	63.79	0.00	0.00
435	OFFICE SUPPLIES	500.00	500.00	29.99	0.00	470.01	6.00	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,095.94	1,428.43	1,475.63	63.11	77.28	500.00
599	OTHER CHARGES	1,500.00	1,500.00	929.47	27.27	543.26	63.78	0.00	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	2,386.79	0.00	-1,386.79	238.68	0.00	0.00
---	DIRECTOR OF SCHOOLS	298,126.00	302,366.00	228,562.95	1,455.70	68,107.35	76.07	24,198.28	500.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	998,427.00	998,427.00	745,507.01	0.00	252,919.99	74.67	83,012.63	0.00
117	CAREER LADDER PROGRAM	6,000.00	6,000.00	3,000.00	0.00	3,000.00	50.00	0.00	0.00
139	ASSISTANT PRINCIPALS	1,060,211.00	1,064,211.00	798,803.07	0.00	261,407.93	75.06	88,339.68	0.00
162	CLERICAL PERSONNEL	782,720.00	782,720.00	521,234.24	0.00	261,485.76	66.59	63,404.81	0.00
186	LONGEVITY PAY	36,300.00	37,100.00	37,100.00	0.00	-800.00	100.00	0.00	0.00
201	SOCIAL SECURITY	178,787.00	178,787.00	122,363.72	0.00	56,423.28	68.44	13,599.62	0.00
204	PENSIONS	180,162.00	180,162.00	132,091.21	0.00	48,070.79	73.32	14,805.87	0.00
207	MEDICAL INSURANCE	595,671.00	595,671.00	434,664.36	0.00	161,006.64	72.97	51,876.66	0.00
208	DENTAL INSURANCE	1,872.00	1,872.00	1,377.12	0.00	494.88	73.56	164.16	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	997.60	0.00	31.40	96.95	101.64	0.00
212	EMPLOYER MEDICARE	41,813.00	41,813.00	28,639.26	0.00	13,173.74	68.49	3,180.57	0.00
217	RETIREMENT-HYBRID STABILIZATIO	906.00	906.00	669.24	0.00	236.76	73.87	74.36	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	17,100.00	17,100.00	16,250.00	0.00	850.00	95.03	0.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,875.00	3,608.55	2,909.41	357.04	94.81	1,387.40	0.00
599	OTHER CHARGES	150,000.00	150,000.00	89,489.80	27,677.27	32,832.93	78.11	8,490.24	0.00
701	ADMINISTRATION EQUIPMENT	13,969.00	13,969.00	8,253.27	3,080.45	2,635.28	81.13	1,709.11	0.00
---	OFFICE OF THE PRINCIPAL	4,075,142.00	4,079,942.00	2,944,048.45	33,667.13	1,097,426.42	72.98	330,146.75	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	72,287.01	0.00	24,095.99	75.00	8,031.89	0.00
119	ACCOUNTANTS/BOOKKEEPERS	234,260.00	250,260.00	180,608.13	0.00	53,651.87	72.17	22,787.16	0.00
186	LONGEVITY PAY	1,450.00	1,450.00	1,450.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,590.00	20,590.00	13,751.27	0.00	6,838.73	66.79	1,700.15	0.00
204	PENSIONS	24,907.00	24,907.00	17,381.07	0.00	7,525.93	69.78	2,097.76	0.00
207	MEDICAL INSURANCE	66,805.00	66,805.00	32,236.37	0.00	34,568.63	48.25	1,743.00	0.00
208	DENTAL INSURANCE	164.00	164.00	100.32	0.00	63.68	61.17	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	157.00	154.97	0.00	-7.97	98.71	0.00	0.00
212	EMPLOYER MEDICARE	4,815.00	4,875.00	3,543.66	0.00	1,271.34	72.69	438.92	0.00
317	DATA PROCESSING SERVICES	61,317.00	61,317.00	53,576.01	0.00	7,740.99	87.38	56.76	0.00
355	TRAVEL	500.00	500.00	32.62	0.00	467.38	6.52	0.00	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	2,656.67	0.00	-1,656.67	265.67	75.00	0.00
411	DATA PROCESSING SUPPLIES	4,400.00	4,400.00	2,851.39	1,151.64	396.97	90.98	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	13,831.68	39.31	-8,870.99	277.42	-1,104.47	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,113.12	0.00	2,886.88	27.83	0.00	0.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	378.99	0.00	4,621.01	7.58	0.00	0.00
---	FISCAL SERVICES	530,738.00	546,808.00	395,953.28	1,190.95	133,593.77	72.63	35,835.29	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	96,383.00	96,393.00	72,287.01	0.00	24,095.99	74.99	8,031.89	0.00
162	CLERICAL PERSONNEL	61,460.00	61,460.00	46,095.03	0.00	15,364.97	75.00	5,121.67	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,879.00	9,879.00	6,969.26	0.00	2,909.74	70.55	762.31	0.00
204	PENSIONS	11,951.00	11,951.00	8,991.18	0.00	2,959.82	75.23	986.52	0.00
207	MEDICAL INSURANCE	34,952.00	34,952.00	25,932.52	0.00	9,019.48	74.19	2,959.78	0.00
208	DENTAL INSURANCE	109.00	119.00	82.08	0.00	26.92	68.97	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	0.00	0.00
212	EMPLOYER MEDICARE	2,310.00	2,310.00	1,629.91	0.00	680.09	70.56	178.28	0.00
355	TRAVEL	750.00	750.00	170.57	0.00	579.43	22.74	0.00	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	403.25	0.00	1,596.75	20.16	0.00	500.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	254.78	0.00	1,745.22	12.74	0.00	338.46
524	STAFF DEVELOPMENT	1,500.00	1,500.00	501.80	225.00	773.20	48.45	118.20	0.00
599	OTHER CHARGES	9,800.00	9,800.00	2,901.50	0.00	6,898.50	29.61	77.50	2,232.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	236,657.00	236,677.00	167,760.89	225.00	68,671.11	70.98	18,245.27	3,070.46

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
105	SUPERVISOR/DIRECTOR	1,296,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
166	CUSTODIAL PERSONNEL	0.00	1,256,891.00	932,591.63	0.00	364,299.37	74.20	105,436.52	0.00
186	LONGEVITY PAY	22,050.00	22,050.00	17,500.00	0.00	4,550.00	79.37	0.00	0.00
201	SOCIAL SECURITY	81,774.00	81,774.00	52,487.03	0.00	29,286.97	64.19	5,812.07	0.00
204	PENSIONS	98,921.00	98,921.00	62,332.75	0.00	36,588.25	63.01	6,970.80	0.00
207	MEDICAL INSURANCE	387,921.00	362,921.00	267,334.70	0.00	120,586.30	73.66	30,479.26	0.00
208	DENTAL INSURANCE	1,044.00	1,044.00	726.27	0.00	317.73	69.57	78.75	0.00
210	UNEMPLOYMENT COMPENSATION	1,260.00	1,660.00	971.63	0.00	288.37	58.53	221.41	0.00
212	EMPLOYER MEDICARE	19,125.00	19,125.00	12,755.07	0.00	6,369.93	66.69	1,414.29	0.00
359	DISPOSAL FEES	109,524.00	109,524.00	60,590.65	0.00	48,933.35	55.32	7,039.66	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	118,539.29	33,080.00	18,380.71	89.19	11,524.27	9,349.14
415	ELECTRICITY	1,245,000.00	1,245,000.00	932,402.16	0.00	312,597.84	74.89	106,244.53	0.00
434	NATURAL GAS	115,000.00	115,000.00	77,732.07	0.00	37,267.93	67.59	16,311.82	0.00
454	WATER AND SEWER	190,500.00	190,500.00	156,441.89	0.00	34,058.11	82.12	12,649.05	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	10,719.00	10,719.00	9,693.00	0.00	1,026.00	90.43	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	420,794.00	420,794.00	407,701.00	0.00	13,093.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
599	OTHER CHARGES	0.00	0.00	30.45	0.00	-30.45	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	2,898.31	646.00	1,455.69	70.89	0.00	2,194.43
---	OPERATION OF PLANT	4,189,523.00	4,124,923.00	3,112,727.90	33,726.00	1,043,069.10	76.28	304,182.43	11,543.57

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	72,287.01	0.00	24,095.99	75.00	8,031.89	0.00
162	CLERICAL PERSONNEL	42,140.00	44,640.00	32,227.54	0.00	9,912.46	72.19	4,134.18	0.00
167	MAINTENANCE PERSONNEL	659,672.00	659,672.00	460,078.37	0.00	199,593.63	69.74	50,610.66	0.00
186	LONGEVITY PAY	8,000.00	8,000.00	7,275.00	0.00	725.00	90.94	0.00	0.00
189	OTHER SALARIES & WAGES	41,500.00	41,500.00	19,238.00	0.00	22,262.00	46.36	0.00	0.00
201	SOCIAL SECURITY	52,557.00	52,557.00	34,483.82	0.00	18,073.18	65.61	3,658.56	0.00
204	PENSIONS	63,577.00	63,577.00	42,137.52	0.00	21,439.48	66.28	4,505.36	0.00
207	MEDICAL INSURANCE	150,958.00	166,258.00	124,697.54	0.00	26,260.46	75.00	13,836.10	0.00
208	DENTAL INSURANCE	492.00	502.00	378.48	0.00	113.52	75.39	41.04	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	305.34	0.00	30.66	90.88	5.14	0.00
212	EMPLOYER MEDICARE	12,292.00	12,292.00	8,064.79	0.00	4,227.21	65.61	855.64	0.00
217	RETIREMENT-HYBRID STABILIZATIO	100.00	100.00	41.90	0.00	58.10	41.90	0.00	0.00
307	COMMUNICATION	3,500.00	3,500.00	3,276.83	0.00	223.17	93.62	410.50	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	389,663.12	108,374.29	-188,037.41	160.66	30,059.85	42,051.90
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	290,155.35	10,764.40	66,605.66	162,629.94	26.67	1,101.52	1,940.30
355	TRAVEL	500.00	500.00	-28,367.55	0.00	28,867.55	-5,673.51	0.00	0.00
399	OTHER CONTRACTED SERVICES	260,243.00	260,243.00	263,613.76	36,056.00	-39,426.76	115.15	4,872.72	99,616.05
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	2,460.75	2,386.80	-3,847.55	484.76	99.40	1,308.16
524	STAFF DEVELOPMENT	1,000.00	1,000.00	902.52	0.00	97.48	90.25	650.47	0.00
599	OTHER CHARGES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	126,056.88	43,389.08	0.00	82,667.80	34.42	0.00	0.00
---	MAINTENANCE OF PLANT	1,953,550.00	2,147,572.23	1,487,393.22	213,422.75	378,790.91	79.20	122,873.03	144,916.41

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	72,287.01	0.00	24,095.99	75.00	8,031.89	0.00
142	MECHANIC(S)	159,538.00	169,538.00	122,394.39	0.00	37,143.61	72.19	15,481.03	0.00
146	BUS DRIVERS	1,031,252.00	971,252.00	704,467.80	0.00	326,784.20	72.53	83,581.34	0.00
162	CLERICAL PERSONNEL	42,140.00	42,140.00	29,180.08	0.00	12,959.92	69.25	3,730.67	0.00
186	LONGEVITY PAY	25,375.00	25,675.00	25,675.00	0.00	-300.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	101,356.00	101,356.00	60,808.93	0.00	40,547.07	60.00	8,113.15	0.00
201	SOCIAL SECURITY	90,275.00	90,275.00	54,486.99	0.00	35,788.01	60.36	6,255.98	0.00
204	PENSIONS	108,105.00	108,105.00	70,830.43	0.00	37,274.57	65.52	8,411.86	0.00
207	MEDICAL INSURANCE	545,724.00	545,724.00	388,256.84	0.00	157,467.16	71.15	50,433.27	0.00
208	DENTAL INSURANCE	1,860.00	1,860.00	1,239.89	0.00	620.11	66.66	159.61	0.00
210	UNEMPLOYMENT COMPENSATION	1,386.00	1,386.00	947.29	0.00	438.71	68.35	233.65	0.00
212	EMPLOYER MEDICARE	21,113.00	21,113.00	13,197.14	0.00	7,915.86	62.51	1,522.39	0.00
307	COMMUNICATION	2,000.00	2,000.00	1,463.38	0.00	536.62	73.17	151.85	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	4,570.00	470.00	2,960.00	63.00	550.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	39,024.49	0.00	-8,024.49	125.89	46.16	0.00
412	DIESEL FUEL	250,000.00	250,000.00	158,409.37	74,645.51	16,945.12	93.22	5,663.14	78,791.74
425	GASOLINE	65,000.00	65,000.00	48,015.34	11,672.59	5,312.07	91.83	0.00	15,000.00
450	TIRES AND TUBES	30,000.00	30,000.00	32,078.89	501.12	-2,580.01	108.60	4,499.88	15,072.64
453	VEHICLE PARTS	70,000.00	82,129.08	76,861.01	16,354.82	-23,215.83	113.50	10,519.39	15,258.35
511	VEHICLE AND EQUIPMENT INSURANC	96,850.00	96,850.00	93,836.00	0.00	3,014.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	1,257.16	17.84	-275.00	127.50	5.00	1,175.00
599	OTHER CHARGES	27,200.00	27,200.00	35,119.07	8,265.14	-16,184.21	159.50	4,490.67	22,747.23
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	800.00	0.00	4,200.00	16.00	0.00	0.00
---	TRANSPORTATION	2,811,057.00	2,773,486.08	2,035,206.50	111,927.02	663,923.48	77.42	211,880.93	148,044.96

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	43,820.00	44,420.00	34,173.44	0.00	9,646.56	76.93	3,403.68	0.00
186	LONGEVITY PAY	600.00	600.00	600.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	2,754.00	2,754.00	2,013.06	0.00	740.94	73.10	200.51	0.00
204	PENSIONS	3,332.00	3,377.00	2,608.05	0.00	723.95	77.23	255.28	0.00
206	LIFE INSURANCE	19,000.00	19,000.00	8,812.56	0.00	10,187.44	46.38	0.00	0.00
207	MEDICAL INSURANCE	146,650.00	146,650.00	103,489.17	0.00	43,160.83	70.57	658.19	0.00
208	DENTAL INSURANCE	0.00	35.00	18.24	0.00	-18.24	52.11	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	31.00	26.11	0.00	-5.11	84.23	0.58	0.00
212	EMPLOYER MEDICARE	644.00	644.00	470.78	0.00	173.22	73.10	46.89	0.00
299	OTHER FRINGE BENEFITS	70,000.00	70,000.00	50,122.64	0.00	19,877.36	71.60	6,265.33	0.00
307	COMMUNICATION	13,000.00	13,000.00	1,421.99	0.00	11,578.01	10.94	170.96	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	5,245.20	0.00	4,754.80	52.45	387.98	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	2,101.23	31.10	2,867.67	42.65	876.03	0.00
599	OTHER CHARGES	15,000.00	15,000.00	16,938.91	0.00	-1,938.91	112.93	3,248.24	0.00
---	CENTRAL AND OTHER	329,821.00	330,511.00	228,041.38	31.10	101,748.52	69.01	15,518.23	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
201	SOCIAL SECURITY	0.00	50.00	46.50	0.00	-46.50	93.00	0.00	0.00
204	PENSIONS	0.00	60.00	56.25	0.00	-56.25	93.75	0.00	0.00
212	EMPLOYER MEDICARE	0.00	11.00	10.87	0.00	-10.87	98.82	0.00	0.00
---	FOOD SERVICE	0.00	121.00	113.62	0.00	-113.62	93.90	0.00	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	24,270.00	18,032.32	0.00	6,237.68	74.30	3,212.30	0.00
116	TEACHERS	0.00	38,750.00	26,873.00	0.00	11,877.00	69.35	5,156.25	0.00
163	EDUCATIONAL ASSISTANTS	0.00	1,241.60	384.90	0.00	856.70	31.00	99.47	0.00
201	SOCIAL SECURITY	0.00	3,984.18	2,645.77	0.00	1,338.41	66.41	488.28	0.00
204	PENSIONS	0.00	4,819.58	3,020.85	0.00	1,798.73	62.68	567.95	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	25.90	0.00	-25.90	0.00	3.19	0.00
212	EMPLOYER MEDICARE	0.00	931.78	618.76	0.00	313.02	66.41	114.21	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	169.74	0.00	-169.74	0.00	26.84	0.00
399	OTHER CONTRACTED SERVICES	0.00	0.00	387.50	0.00	-387.50	0.00	337.50	0.00
422	FOOD SUPPLIES	0.00	7,500.00	1,603.86	0.00	5,896.14	21.38	504.96	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	1,502.86	1,290.46	273.91	-61.51	104.09	348.44	183.92
599	OTHER CHARGES	0.00	2,000.00	860.00	0.00	1,140.00	43.00	0.00	0.00
---	COMMUNITY SERVICES	0.00	85,000.00	55,913.06	273.91	28,813.03	66.10	10,859.39	183.92

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	119,324.00	128,324.00	93,311.44	0.00	26,012.56	72.72	11,630.18	0.00
163	EDUCATIONAL ASSISTANTS	37,948.00	37,948.00	25,658.72	0.00	12,289.28	67.62	3,162.34	0.00
186	LONGEVITY PAY	350.00	350.00	350.00	0.00	0.00	100.00	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	0.00	400.00	100.00	0.00	-100.00	25.00	100.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	1,500.00	870.00	0.00	630.00	58.00	142.50	0.00
201	SOCIAL SECURITY	9,866.00	9,866.00	6,970.80	0.00	2,895.20	70.65	871.31	0.00
204	PENSIONS	9,757.00	10,157.00	7,418.65	0.00	2,338.35	73.04	908.24	0.00
207	MEDICAL INSURANCE	33,017.00	37,517.00	26,975.00	0.00	6,042.00	71.90	3,454.46	0.00
208	DENTAL INSURANCE	164.00	204.00	145.92	0.00	18.08	71.53	18.24	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	71.95	0.00	33.05	68.52	10.22	0.00
212	EMPLOYER MEDICARE	2,307.00	2,307.00	1,631.63	0.00	675.37	70.73	203.79	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	797.44	0.00	2,002.56	28.48	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	4,600.00	4,570.00	0.00	-3,070.00	99.35	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	218,638.00	236,078.00	168,871.55	0.00	49,766.45	71.53	20,501.28	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	1,579,984.20	327,495.69	1,212,488.51	40,000.00	97.47	131,462.19	35,085.93
707	BUILDING IMPROVEMENTS	0.00	279,454.48	42,380.81	177,073.67	60,000.00	78.53	19,644.56	0.00
790	OTHER EQUIPMENT	0.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	250,000.00	2,902,979.00	678,813.63	565,299.34	2,005,887.03	42.86	0.00	1,039,976.63
---	REGULAR CAPITAL OUTLAY	250,000.00	4,802,417.68	1,048,690.13	1,954,861.52	2,145,887.03	62.54	151,106.75	1,075,062.56

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---		215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---	GENERAL PURPOSE SCHOOL	56,751,470.00	64,056,476.82	41,522,704.44	2,711,976.95	19,573,512.39	69.06	4,537,287.38	1,974,457.40

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	March 2025-26 Monthly Activity	2025-26 Enc Carry Forward
	Grand Expense Totals	56,751,470.00	64,056,476.82	41,522,704.44	2,711,976.95	19,573,512.39	69.06	4,537,287.38	1,974,457.40

Number of Accounts: 651

***** End of report *****

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips and Excursions	Descriptor Code: 4.302	Issued Date: 11/09/20
		Rescinds: 4.302	Issued: 01/11/00

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social
2 growth and development are considered appropriate extensions of the classroom.

3 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
4 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To
5 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 6 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 7 2. Distance traveled in terms of the age level of the students;
- 8 3. Mode and availability of transportation; and
- 9 4. Cost.

10 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 11 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
12 approval of the principal;
- 13 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared by
14 general class discussion and/or research;
- 15 3. If bus transportation is required, the principal or his/her designee shall make the necessary
16 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 17 4. Signed parental permission forms must be obtained for every student making an off-campus trip
18 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept on
19 file for the remainder of the school year. The form for parental permission must include: purpose,
20 date, time of departure and return, travel plans, destination, number of chaperones, personal expense
21 involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully
22 informed. This information is to be completed by the school before the form is signed by the parent;
- 23 5. Overnight educational trips and chaperones must be approved by the principal and the director of
24 schools in advance. These groups must be accompanied by at least one regular staff member and
25 others from the school who are appropriate for adequate supervision and shall be responsible for
26 student conduct while away. Whenever possible, a group should be accompanied by at least one
27 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and activities.
2 Teachers shall permit students to make up class assignments missed because of a trip or activity.
- 3 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal
4 immediately upon returning to school. Serious accidents involving personal injury must be reported
5 immediately to the principal and/or director of schools. An emergency shall be dealt with promptly
6 by the teacher or other members of the school staff by taking appropriate action, including sending
7 the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to
8 send the student to the hospital, reasonable effort must be made to notify the parents.
- 9 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
10 section must have prior approval of the director of schools or his/her designee;
- 11 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval by the
12 Board.

13 **INDEPENDENTLY PLANNED TRIPS**

14 Trips privately planned by school district employees, acting outside the scope of their employment, are
15 not authorized by the school district.

16 These trips are not approved by the Board and are not considered a part of the curriculum. Total
17 responsibility for privately planned trips rests with the chaperone(s) as well as with the
18 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 19 1. Board funds or resources shall not be used;
20 2. School district materials shall not be used;
21 3. The Board shall not assume any liability;
22 4. Employees are not authorized to act on behalf of the school district;
23 5. Recruitment efforts made by an employee shall not occur during the instruction school day; and
24 6. Absences caused by participation in privately planned trips shall be considered unexcused.

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Cross References:

Advertising and Distribution of Materials in the Schools 1.806
Special Use of School Vehicles 3.402
Extracurricular Activities 4.300
Attendance 6.200



Travel Request

Organization LMS/MCHS Band Destination Dollywood

Date of Trip 05-16-26 Purpose of Trip Reward Trip

Mode of Transportation: Charter

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See list

(Use back if more space is needed)

School System Participants (please print):

Dalton Parkerson

~~David Davidson~~

(Use back if more space is needed)

Volunteer Participants (please print):

Melissa Amonette Wayne Parker Lillie Newton *all good*

Penny Parker Tracy Davidson Wendy Edde

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Wayne Parker Date: 05-11-26

Approved by: David Steyer Date: 5-11-26
Principal

Approved by: John M. Date: 5/11/26
Director of Schools



Travel Request

Organization Interact Club Destination NHC Lewisburg

Date of Trip 5/12/26-9:45-11:00 Purpose of Trip Spend time w/ patients

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Attached

(Use back if more space is needed)

School System Participants (please print):

Blair Goodman

(Use back if more space is needed)

Volunteer Participants (please print):

None

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Blair Goodman Date: 4/20/26

Teacher/Sponsor

Approved by: David Stowley Date: 4/20/26

Principal

Approved by: [Signature] Date: 4/20/26

Director of Schools

Student		Grade
Adgent	Maci	9
Aguilar	Kevin	10
Aldridge	Kacyn	10
Amonette	Logan	12
Araus	Rubi	10
Armengolt	Ileana	12
Armengolt-Torres	Andrea	11
Baker	Olivia	12
Bishop	Michael	11
Bravo	Brisa	11
Cannon	T'myah	12
Catubay	Chelly	12
Chittum	Cheyann	9
Colon Marrero	Elle	9
Conger	Rayana	12
Corona	William	11
Cross	Maleyha	11
Derosier	Jordan	11
Dunnavant	Kailee	12
Fowler	Breanna	10
Garcia	Yuleydl	11
Guzman	Yadira	11
Haynes	Arnold	11
Heiser	Brayden	12
Hernandez Zetina	Camila	10
Hniang	Lucy	10
Howell	Brooke	11
Hunter	Danna	12
Lewis	Addison	12
McClean	Essence	10
McNutt	Caroline	12
Miller	McKenna	10
Morales	Melany	11
Nava Corona	Stephanie	12
Nguyen	Aileen	12
Nguyen	Bill	11
Paniagua	Ashley	9
Reese	Alaleonia	11
Rhiner	Cameron	12
Ruiz	Wendy	9
Simoneac	Vanessa	12
Sweatt	Autumn	12
Utter	Sasha	12
Utter	Sophia	10
Vedrody	Airiona	10
Villafane	Elias	10
Warf	Alivia	9



Travel Request

Organization MCHS Girls Basketball Destination Sevierville

Date of Trip 6/8/26-6/10/26 Purpose of Trip Team Camp

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Zakiya Taylor</u>	<u>Eryn Ketchum</u>	<u>Keelyn Davis</u>
<u>Aaliyah Deloney</u>	<u>Madison Mason</u>	<u>Mai'lyah Cross</u>
<u>Fiorela Hunt</u>	<u>Jay Dunore</u>	<u>Ka'mya Malone</u>
<u>Abreyah fisher</u>	<u>Trinity Evans</u>	<u>Carllyah Taylor</u>

(Use back if more space is needed)

School System Participants (please print):

Nicholas Barnwell _____

Kirk Mclean _____

(Use back if more space is needed)

Volunteer Participants (please print):

Hannah Davis ✓ _____

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Nicholas Barnwell Date: 5/13/26

Approved by: [Signature] Teacher/Sponsor Date: 5/13/26
Principal

Approved by: [Signature] Date: 5/14/26
Director of Schools

Kalin Webster

Raven Stroud

Ivan Kurnis

Players to be added later, after Try-outs



Travel Request

Organization Yearbook Destination Main Event

Date of Trip 5-12-26 Purpose of Trip Yearbook reward trip

Mode of Transportation: Charter bus if possible if not, school bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Kinley Barron</u>	<u>Lindsey Dunnaway</u>	<u>Kayla Pollock</u>
<u>Ava Berlin</u>	<u>Kezia Ervin</u>	<u>Kinsley Semford</u>
<u>Deshing Byrd</u>	<u>Kinley Hollingsworth</u>	<u>Wily Stoltz</u>
<u>Akeelin Douglas</u>	<u>Brooklyn Jones</u>	<u>Lean Warf</u>
(Use back if more space is needed)		<u>Arriyanna Wright</u>

School System Participants (please print):

<u>Jessica Newton</u>	<u>Wes Barron Bus Driver</u>
<u>Jatana Vaughn</u>	
(Use back if more space is needed)	

Volunteer Participants (please print):

<u>Wes Barron - bus driver</u> ✓	
(Use back if more space is needed)	

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: J. Vaughn Date: 4-14-26
Teacher/Sponsor

Approved by: Charles Stutz Date: 4-15-26
Principal

Approved by: [Signature] Date: 4/15/26
Director of Schools



Travel Request

Organization CHES 3rd grade Destination Kidsville

Date of Trip 5-7-26 Purpose of Trip End of Year reward

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):
All 3rd gr. Students

(Use back if more space is needed)

School System Participants (please print):
All 3rd gr. teachers (8)
Annie Kirkland

(Use back if more space is needed)

Volunteer Participants (please print):
N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lori Curtis Date: 4/22/26
Teacher/Sponsor

Approved by: Dawn Haley Date: 4/22/26
Principal

Approved by: [Signature] Date: 4/22/26
Director of Schools



Travel Request

Organization CHES 3rd gr. Destination Henry Horton State Park

Date of Trip 5-18-26 Purpose of Trip Park fun day

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All 3rd gr. students

(Use back if more space is needed)

School System Participants (please print):

All 3rd grade teachers (8)

Annie Kirkland

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lori Curtis Date: 4/22/26
Teacher/Sponsor

Approved by: Dawn Kinley Date: 4/22/26
Principal

Approved by: [Signature] Date: 4/22/26
Director of Schools



Travel Request

Organization CHES 1st grade Destination Henry Horton State Park

Date of Trip 5/20/26 Purpose of Trip end of year reward

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

CHES 1st grade

(Use back if more space is needed)

School System Participants (please print):

CHES 1st grade teachers/assistants

- Robin Johns - Nicole Lowe
- Kelli Webb - Kayla Hutto
- Donna Hoefft - Jennifer
- Dawn Kirksey - Gaskin
- Kaye Lowe - Ebony Whiteside
- LeeAnn Cook

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Robin Johns Date: 4/28/26
Teacher/Sponsor

Approved by: Dawn Kirksey Date: 5/4/26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools

5/18 Dawn called changed date to 5/19 due to rain



Travel Request

Organization DHIS 5th Grade Destination Kidsville, Cornersville, TN

Date of Trip 5-4-26 Purpose of Trip AR Reward Trip

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

5th grade students - 40 students

(Use back if more space is needed)

School System Participants (please print):

Tara Stacey
Jaime Morgan

(Use back if more space is needed)

Volunteer Participants (please print):

n/a

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jaime Morgan Date: 4-23-26
Teacher/Sponsor

Approved by: Robert J. Reasonover Date: 4-23-26
Principal

Approved by: Justin Perry Date: 4/27/26
Director of Schools



Travel Request

Organization DHIS/Grade 6 Destination Nash Family Creamery

Date of Trip 5/15/26 Purpose of Trip Reward / AR Goals

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

(Use back if more space is needed)

School System Participants (please print):

Heather Sass

Katie Purchase

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Heather Sass Date: 5/1/26
Teacher/Sponsor

Approved by: Robert J. Reasonover Date: 5.1.26
Principal

Approved by: [Signature] Date: 5/6/26
Director of Schools



Linking Learning to Life

Travel Request

Organization Leo Club Destination Giles County Ag. Park Pulaski

Date of Trip 5-16-26 Purpose of Trip To participate in Rise Against Hunger

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Leo Club Members

(Use back if more space is needed)

School System Participants (please print):

Lorrie Clark

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lorrie Clark Date: 4-23-26
Teacher/Sponsor

Approved by: [Signature] Date: 4/24/26
Principal

Approved by: [Signature] Date: 4/27/26
Director of Schools



Travel Request

Organization HS Beta (Forrest) Destination Gaylord Opryland Nashville, TN
 Date of Trip 6-17, 6-18, 6-19, 6-20 Purpose of Trip to compete & campaign for JD at National Convention
 Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Anna Bass possibly more high school Betas
Ann Stubblefield
Bryan Torres Mendez
Halle Stubblefield

(Use back if more space is needed)

School System Participants (please print):

Libby Stubblefield Angie Phifer - possibly
Andy Burkett - possibly Kenra Burkett - possibly

(Use back if more space is needed)

Volunteer Participants (please print):

Christy King

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No She is an employee/nurse in a neighboring district + is awaiting a background check w/ MCB.

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Libby Stubblefield Date: 4/22/26
 Teacher/Sponsor

Approved by: [Signature] Date: 4/24/26
 Principal

Approved by: [Signature] Date: 5/15/26
 Director of Schools



Linking Learning to Life

Travel Request

Organization FBLA Destination Tenn Pin

Date of Trip 5/6/26 Purpose of Trip Learning workflow, check trends, and planning behind an attraction based business.

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

No Student Participants (please print):

(Use back if more space is needed)

School System Participants (please print):

Bonnie Hargrove

Elizabeth Arrington

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: [Signature] Date: 4/1/26
Teacher/Sponsor

Approved by: [Signature] Date: 4/1/26
Principal

Approved by: [Signature] Date: 4/15/26

Dakota Cheatam
Aubrie Petit
Selena Ward
Elizabeth Hargrove
Allie Mowell
Kelsey Williams
Tristen Huff
Zander Phillips
Olivia Gross
Sara Guise
Jenna Ridley
Jackson Smith
Braxton Polly
Jackson Tedajewski
Leanne Stump
Harley Cole
Karley Cole
Braxton Polly
Grayson Reece
Eli Malone
Chris Ann Richer
Peyton Hewitt
Charlotte Liggett



Travel Request

Organization FFA Destination TTU - Cookeville

Date of Trip 4/21/26 Purpose of Trip Poultry Evaluation CDE

Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Breahn Crocker

Tucker Corley

Christina Richter

Zander Phillips

(Use back if more space is needed)

School System Participants (please print):

Lane Worley

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lane Worley Date: 4/14/26
Teacher/Sponsor

Approved by: [Signature] Date: 4/16/26
Principal

Approved by: [Signature] Date: 4/16/26
Director of Schools



Linking Learning to Life

Travel Request

Rippanville
Carter House
or
Carrington

Organization CMS Beta + Student Council Destination Battle of Franklin
Date of Trip May 5, 2026 Purpose of Trip Civil War History / Reward for
Mode of Transportation: bus a great year

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

No Student Participants (please print):

MS Beta members I will send a list
MS Stuco members after perm slips
are collected.

(Use back if more space is needed)

School System Participants (please print):

Jill Worley Wendy Ridley

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jill Worley Date: 4-16-26
Teacher/Sponsor Russ

Approved by: [Signature] Date: 4/16/26
Principal

Approved by: [Signature] Date: 4/16/26



Linking Learning to Life

Travel Request

Organization CWHS Destination Louisville, KY

Date of Trip August 18, 2026 Purpose of Trip view Broadway play The Outsiders

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

No Student Participants (please print):

Final list will be sent when permission slips are returned

(Use back if more space is needed)

School System Participants (please print):

Wendy Ridley Jill Worley

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jill Worley Date: 5-1-26
Teacher/Sponsor

Approved by: [Signature] Date: 5/6/26
Principal

Approved by: [Signature] Date: 5/6/26

Marshall County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: 3.206	Issued Date: 08/14/23
		Rescinds: 3.206	Issued: 02/14/22

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for
- 2 public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the
- 3 welfare of the community, as approved by the director of schools.¹

- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
- 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and
- 6 given to the group requesting use of facilities.
- 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of
- 8 \$1,000,000.
- 9 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
- 10 final approval by the director of schools.
- 11 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
- 12 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 13 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided
- 14 by a certified employee of the Marshall County School System to enhance the educational process.
- 15 Any for-profit group who wishes to use school facilities for one-time performances or other programs
- 16 must have special Board approval;²
- 17 4. Unused facilities may be leased for private day-care centers which provide educational and child
- 18 care services to the community;²
- 19 5. All activities must be under competent adult supervision and approved by the building principal. In
- 20 all cases, an assigned school employee will be present. The group using the facilities will be
- 21 responsible for any damage to the building or equipment and payment of supervision and clean up
- 22 at the rate of time and a half the hourly rate of the personnel used;
- 23 6. Groups receiving permission for building use are restricted to the dates and hours approved and to
- 24 the building area and facilities specified;
- 25 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
- 26 regulations at all times;
- 27 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted
- 28 in school buildings. Smoking within the building is not permitted;
- 29 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
- 30 Defense, and will make suitable facilities available without charge during community emergencies;
- 31 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the
- 32 use of the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-
- 33 half of their hourly rate.
- 34 11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed
- 35 Medicare, Social Security, and retirement rates must be paid to the Central Office.

- 1 12. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour
2 plus the fixed charges Medicare, Social Security, and retirement rates must be paid to the Central
3 Office.
4 13. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
5 risk.

Legal References

1. TCA 49-50-201; TCA 49-2-203(b)(4); TCA 49-2-405
2. TCA 49-2-203(b)(4)(B)

Cross References

Board-Community Relations 1.500
Tobacco-Free Schools 1.803
Emergency Preparedness Plan 3.202
Tutoring for Pay 5.608
Care of School Property 6.311



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Front Lobby / Cafeteria

Name/Type of event to be held Alumni Banquet

Date of the event July 31 - Aug 1, 2026 Time 7:31 8:11
3:00pm - 10:00pm

Organization/Person requesting use Forrest Alumni Association

Name of insurance company Collins & Miller Amount of coverage \$1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kelly Jenik

Address _____ Phone _____ Cell 931-308-0546

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 4/8/26

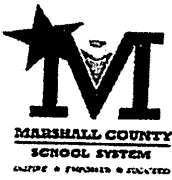
Signature of principal [Signature] Date 4/9/26

Signature of Director of Schools for approval [Signature] Date 4/14/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested Football Field
Name/Type of event to be held Flag Football
Date of the event 5-29-26 Time 5pm
Organization/Person requesting use CHTA/Forrest Football
Name of insurance company On file Amount of coverage _____
Contact person for organization using building Justin Palmer *Minimum coverage of \$1,000,000 required
Address _____ Phone _____ Cell 205-412-2845

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Justin Palmer Date 4-21-26
Signature of principal M Date 4/27/26
Signature of Director of Schools for approval [Signature] Date 4/27/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



Linking Learning to Life

REQUEST FOR USE OF Forrest

(SCHOOL)

Area/Room of the building requested Forrest Cafeteria & Auditorium

Name/Type of event to be held Breakfast with Santa & Christmas Belle

Date of the event Dec. 5th Time All Day

Organization/Person requesting use Kendra Burkett

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal 

Signature of Director of Schools for approval 

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



Linking Learning to Life

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Forrest Auditorium

Name/Type of event to be held Miss Chapel Hill Pageants

Date of the event August 15th Time All Day

Organization/Person requesting use Kendra Burkett

Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal _____

Signature of Director of Schools for approval _____

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11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



Linking Learning to Life

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Forrest Main Gym

Name/Type of event to be held Rockets Skills Youth Cheer Camp

Date of the event Aug. 8th Time 8am - 12pm

Organization/Person requesting use Kendra Burkett

Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal _____

Signature of Director of Schools for approval _____

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11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



Linking Learning to Life

REQUEST FOR USE OF Forrest Fieldhouse (SCHOOL)

Area/Room of the building requested Forrest Fieldhouse

Name/Type of event to be held Cheering in the Summer youth cam

Date of the event June 8-11 & June 15-18 Time June 8-11 (1pm-3pm)
June 10-12 (10am-12pm)

Organization/Person requesting use Kendra Burkett

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-234
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal _____

Signature of Director of Schools for approval _____

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

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2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
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Linking Learning to Life

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Forrest Aux Gym

Name/Type of event to be held Father Daughter Dance

Date of the event Feb. 13th, 2027 Time All Day

Organization/Person requesting use Kendra Burkett - Forrest Cheer

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

~~Signature of person requesting use~~ _____

Signature of principal _____

Signature of Director of Schools for approval _____

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REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Forrest Aux Gym

Name/Type of event to be held Mother Son Dance

Date of the event Jan. 16th, 2027 Time All Day

Organization/Person requesting use Kendra Burkett - Forrest Cheer

Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal _____

Signature of Director of Schools for approval _____

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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Linking Learning to Life

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Forrest Main Gym

Name/Type of event to be held Minnie Cheer Camp

Date of the event Jan. 9th, 2027 Time 8:00am-12:00pm

Organization/Person requesting use Kendra Burkett - Forrest Cheer

Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone _____ Cell 931-627-2344
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal _____

Signature of Director of Schools for approval [Signature]

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REQUEST FOR USE OF FOREST SCHOOL
(SCHOOL)

Area/Room of the building requested FIELD HOUSE / HS BASEBALL FIELD

Name/Type of event to be held BASEBALL PRACTICE

Date of the event SUMMER 2026 Time N/A

Organization/Person requesting use ANDY BURKETT

Name of insurance company BUSI INSURANCE (BETHESDA LLC) Amount of coverage \$ 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building ANDY BURKETT

Address 1606 CHRISTI AVENUE Phone 931-446-9903 Cell ←

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 5/18/26

Signature of principal [Signature] Date 5/11/26

Signature of Director of Schools for approval [Signature] Date 5/12/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested MCHS Softball field

Name/Type of event to be held Evolution 10u Softball practice

Date of the event Monday and Thursday when the high school team is not using it. Time 5:30-7:30

Organization/Person requesting use Mary Brewer / 10u travel softball

Name of insurance company WESTPOINT Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Mary Brewer

Address 1415 Ewing lane, Lewisburg Phone 931 637-7184 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Mary Brewer Date 4/20/26

Signature of principal David Stealy Date 4/20/26

Signature of Director of Schools for approval [Signature] Date 4/27/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF CORNBELLEVILLE HIGH SCHOOL
(SCHOOL)

Area/Room of the building requested AUDITORIUM AND CAFETERIA

Name/type of event to be held DRESS REHEARSAL AND PRANK REVEAL

Date of the event MAY 13TH AND MAY 14TH, 2026

MAY 13TH MAY 14TH
Time 2:30-5:30 2:00-4:30

Organization/Person requesting use ANGELA MOFFETT

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building ANGELA MOFFETT

Address 179 SOUTHWEST DAVEY, LEWISBURG, TN Phone _____

Cell 931-797-2880

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Angela Moffett

Date 4-30-26

Signature of principal _____

Date 4/30/26

Signature of Director of Schools for approval _____

Date 5/1/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own cost.



REQUEST FOR USE OF THIS
(SCHOOL)

Area/Room of the building requested Delk Henson Gym

Name/Type of event to be held CHYFL Sign Ups

Date of the event May 31, 2026 Time 4-6p

Organization/Person requesting use CHYFL

Name of insurance company Sadler and Amount of coverage 1 Mil
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Amy King

Address 5765 Nashville Hwy Chapel Hill, TN Phone _____ Cell 615-596-534

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Amy King Date 05/11/2026

Signature of principal Robert J. Reasonover Date 5.11.26

Signature of Director of Schools for approval [Signature] Date 5/11/26

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REQUEST FOR USE OF DeIK
(SCHOOL)

Area/Room of the building requested DeIK Gym

Name/Type of event to be held Basketball training

Date of the event May 14, 19, 21, 26th, + 28th Time 5:30p - 6:30p

Organization/Person requesting use Heather Jones / 7-8 Forrest ms basketball players

Name of insurance company Sadler Sports Amount of coverage \$2,000,000.00
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Heather Jones (CHES Nurse)

Address 3438 Coble Rd. Lewisburg, TN Phone _____ Cell 615-812-0850

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Heather Jones Date 5/12/26

Signature of principal Robert G Reasonover Date 5-12-26

Signature of Director of Schools for approval [Signature] Date 5/12/26

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REQUEST FOR USE OF Lewisburg Middle School
(SCHOOL)

Area/Room of the building requested Auditorium/Cafeteria
Name/Type of event to be held Juvenile Pageant
Date of the event June 19th, 2026 Time 5:00 pm
Organization/Person requesting use Juvenile In Marshall/Jessica Radley
Name of insurance company Eventsured Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required
Contact person for organization using building Jessica Radley
Address 304 Saddlwood Dr Phone _____ Cell (931)981-0867
Lewisburg, TN 37091

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 5/18/26
Signature of principal [Signature] Date 5/19/26
Signature of Director of Schools for approval [Signature] Date 5/19/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.