

# Regular Board Meeting

December 8, 2025 6:00 PM

MCBOE

1. Agenda
2. Recognitions

Julie Keny Cathey

## 1. MCHS ACT

3. Public Comment

## 4. Virtual Program Update

1. Monthly Withdrawal Report

2. Virtual enrollment by class and grade

## 5. Committee Reports/Schedule Committee Meetings

## 6. Consent Agenda

1. Minutes

## 7. 2027-2028 School Year Calendar

## 8. New Business

## 9. Director's Report

Justin Perry

## 10. Adjourn

Julie Keny Cathey

## 11. FYI

1. Approved Fundraisers

2. Food Service Price Increase Update

3. Free and Reduced

4. Monthly Financial Reports

5. Travel Requests

6. Use of Facility Requests

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>07/12/21</b>
		Rescinds: <b>1.403</b>	Issued: <b>11/09/20</b>

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

## **CONSENT AGENDA**

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

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# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>07/10/23</b>
		Rescinds: <b>1.404</b>	Issued: <b>10/08/12</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the  
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints  
4 or concerns which have not advanced through the proper administrative procedure from the point of  
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the  
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

## 8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear  
10 before the Board must submit a written request with descriptive materials to the office of the director of  
11 schools seven (7) business days before the meeting. If the request is approved by the Executive  
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized  
13 at the meeting and given three minutes to speak. The public may address the board about any concerns  
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice  
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the  
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed  
21 the chain of command in addressing this issue.
  - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
  - 23 3. Individuals speaking to the Board will address their remarks to the chair.
  - 24 4. Individuals may address the Board only on items that the Board can take action on.
  - 25 5. No response is necessary by the Board or any board member.
  - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
  - 27 7. Time is not transferable to another individual.
  - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly  
29 meeting process will result in the individual or group being asked to leave the meeting.
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1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to  
 2 the office of the director of schools.

3 Public Comment Period <sup>2</sup>

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the  
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.  
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to  
 7 address the Board during the public comment period, he/she must contact the director the Wednesday  
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to  
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only  
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

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Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

School			
<b>OGES</b>			
K	2	1. Wanted to homeschool like her brother; 2. Nothing against OGES, just better for their family	
1st	0		
<b>MES</b>			
2nd	0		
3rd	1	Mom thinks he will benefit more from being homeschooled	
<b>WES</b>			
4th	1	Mom says grades are falling/public classes are not working for him	
5th	1	Dad needs to be out of town and homeschool works better - no complaints with the school	
6th	0		
<b>LMS</b>			
7th	2	1. Parent feels its best for the family at this time; 2. No reason shared by parent - school feels it is because of failing grades and not being eligible to play sports	
8th	0		
<b>MCHS</b>			
9th	0		
10th	0		
11th	0		
12th	0		
<b>CHES</b>			
K	0		
1st	0		
2nd	0		
3rd	0		
<b>DHIS</b>			
4th	1	Family Choice	
5th	1	Family Choice - other siblings are homeschooled	
6th	1	Family Choice	
<b>FHS</b>			
7th	0		
8th	0		
9th	0		
10th	0		
11th	0		
12th	0		
<b>CES</b>			

K	0	
1st	0	
2nd	0	
3rd	0	
4th	0	
5th	0	
6th	0	
<b>CVHS</b>		
7th	0	
8th	0	
9th	0	
10th	0	
11th	0	
12th	0	

Course Name	LMS	FMS	FHS	CMS	CHS	MCHS	Total For District
English I	0	0	4	0	0	2	6
EnglishII	0	0	3	0	1	2	6
English III	0	0	4	0	2	4	10
English IV	0	0	1	0	1	3	5
English I H	0	0	0	0	0	0	0
English II H	0	0	1	0	0	0	1
AP English III	0	0	0	0	0	0	0
AP English IV	0	0	1	0	0	0	0
Creative Writing	0	0	1	0	0	0	1
Algebra I	0	0	4	0	1	3	8
Algebra II	0	0	7	0	1	2	10
Algebra I H	0	0	0	0	0	1	1
Algebra II H	0	0	3	0	1	0	4
Geometry	0	0	2	0	2	3	7
Geometry H	0	0	0	0	0	1	1
Consumer Math/ Math Reasoning	0	0	1	0	2	1	4
Statistics	0	0	1	0	0	0	1
AP Statistics	0	0	0	0	0	0	0
Personal Finance	1	0	3	0	1	4	9
Phys. Science	0	0	3	0	0	1	4
Biology	0	0	3	0	1	3	7
Environmental Sci.	0	0	0	0	0	2	2
Biology H	0	0	0	0	0	0	0
Biology A (1/2 semester)	0	0	1	0	0	0	1
AP Chemistry	0	0	1	0	0	0	1
World History	0	0	3	0	0	2	5
World History H	0	0	0	0	0	1	1
US History	0	0	1	0	2	4	7
US History H	0	0	0	0	0	0	0
World Issues /Cont. World	0	0	1	0	1	1	2
Economics/ Government	0	0	2	0	2	4	8

Course Name	LMS	FMS	FHS	CMS	CHS	MCHS	Total For District		
PE	1	0	3	0	2	3	9		
Health Careers	0	0	4	0	0	0	4		
Lifetime Wellness	2	0	4	0	1	3	10		
Anatomy and Phys.	0	0	1	0	0	0	1		
Spanish I	0	0	4	0	0	2	6		
Spanish II	0	0	1	0	0	0	1		
Sign Language I	0	0	1	0	0	1	2		
HS Computer Science	see below	0	2	0	0	6	8	(technically 11 total)	
Computer Applications	0	0	0	0	0	1	1		
Business Info Management	0	0	1	0	0	0	1		
Career and Life Skills	0	0	0	0	1	1	2		
Prof. Photography	0	0	1	0	0	0	1		
Intro to Vet Science	0	0	0	0	1	0	1		
Intro to Criminology	0	0	0	0	1	2	3		
Culinary Arts	0	0	0	0	0	1	1		
Intro to Visual Arts	0	0	4	0	2	3	9		
ACT Prep	0	0	0	0	0	2	2		
Graphic Design and Illustration	0	0	2	0	0	0	2		
Career Explorations	6	0	1	0	0	0	1		
Intro to Fashion Design	0	0	1	0	0	0	1		
Principles of Agriculture	0	0	0	0	1	0	1		
<b>DDLE SCHOOL COURSES</b>									
7th Grade Math	1	5	0	1	0	0	7		
8th Grade Math	4	12	0	0	0	0	16		
7th Grade World History	1	6	0	1	0	0	7		
8th Grade US History	4	12	0	0	0	0	16		
7th Grade Science	1	5	0	1	0	0	7		
8th Grade Science	4	12	0	0	0	0	16		
7th Grade ELA	1	5	0	1	0	0	7		

Course Name	LMS	FMS	FHS	CMS	CHS	MCHS	Total For District
8th Grade ELA	4	11	0	0	0	0	15
MS Computer Science	2	17	0	1	0	0	20
Physical Education	5	14	0	1	0	0	20
9th grade Career Exploration	4	0	0	0	0	0	4
High School Computer Science	3	0	0	0	0	0	3
<b>IN PERSON CLASSES</b>							
Criminal Justice	0	0	0	0	0	0	0
Maint. and Light Repair I	0	0	2	0	2	0	4
Main. and Light Repair II	0	0	0	0	0	0	0
Construction II A	0	0	1	0	0	0	1
Music History	0	0	1	0	0	0	1
Band	0	0	4	0	0	0	4
Football	0	0	2	0	0	0	2
Volleyball	0	0	1	0	0	0	1
Drivers Ed	0	0	2	0	0	0	2
Basketball	0	0	0	0	0	0	0
English I H	0	0	1	0	0	0	1
Spanish I	0	0	0	0	0	0	0
Chemistry H	0	0	4	0	0	0	4
English III H	0	0	1	0	0	0	1
State Dual Enroll - computer	0	0	1	0	0	0	1
PE	0	0	4	0	1	0	5
Personal Finance	0	0	3	0	0	0	3
Genre Lit	0	0	1	0	0	0	1
Princ. of Manu	0	0	0	0	1	0	1
Agric. Mech. Main	0	0	0	0	1	0	1
World History H	0	0	1	0	0	0	1
AP English IV	0	0	1	0	0	0	1
US History	0	0	1	0	0	0	1

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Board Committees</b>	Descriptor Code: <b>1.300</b>	Issued Date: <b>10/12/99</b>
		Rescinds: <b>BBC</b>	Issued: <b>08/13/93</b>

1 The Board shall operate without standing committees, except for the Executive Committee; however,  
2 special committees composed of board members may be appointed by the chairman at the direction of the  
3 Board and as the needs of the Board shall require.<sup>1</sup> Such committees shall be discharged when the work  
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be  
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall  
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless  
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>
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33 \_\_\_\_\_  
34 Legal References:  
35 1. TCA 49-2-205(2)  
36 2. TCA 8-44-102(b)

33 \_\_\_\_\_  
34 Cross References:  
35 School Board Meetings 1.400  
36 Public Hearings 1.401

# Committees for 2025-2026

## September 8, 2025

### Executive Committee

Julie Keny Cathey, Chairman of the Board  
Justin Perry, Director of Schools

### Policy

\*Andy Woodard  
(The entire board will make up  
this committee)

### Budget/Education

\*Kristen Gold  
(The entire board will make up this  
committee)

### Curriculum/Instruction

(Includes Technology & Attendance)

\*Julie Keny Cathey  
Betsy Bishop  
Harvey Jones  
Kristen Gold  
Heidi McElhaney  
Tresha Grissom  
Mike Herron

### Acquisition/Maintenance/Transportation

\*Harvey Jones  
(The entire board will make up this  
committee)

### Safety Committee

\*John Daniel Allen & Julie Keny Cathey  
(The entire board will make up this  
committee)

### Five-Year Strategic Plan

\*Kristen Gold  
(The entire board will make up  
this committee)

### Enrollment Retention & Virtual Committee

\*Mike Herron  
(The entire board will make up this  
committee)

### **\*Chairman of Committee**

*Please note:* Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Revised 9/2/2025 to add the entire board to the maintenance committee

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>07/12/21</b>
		Rescinds: <b>1.403</b>	Issued: <b>11/09/20</b>

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The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

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Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

## **CONSENT AGENDA**

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

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# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Minutes</b>	Descriptor Code: <b>1.406</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>1.406</b>	Issued: <b>10/12/99</b>

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of  
2 the Board.<sup>1</sup> The draft of the minutes of the previous meeting shall be sent to all board members with the  
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed  
4 by the chair and director of schools.<sup>2</sup> The minutes shall become permanent records of the Board and  
5 shall be made available to interested citizens and the news media upon request.<sup>2,3</sup> A copy shall be  
6 provided to all board members, the president of the local education association, and to each of the schools  
7 no more than thirty (30) days after the approval by the Board.<sup>4</sup>

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,  
10 and the approval of the minutes of the preceding meeting;<sup>2</sup>
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with  
12 the names of the members making and seconding the motions, and a record of the members  
13 voting “aye” and “nay” in the event of a roll call vote;<sup>2</sup>
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding  
16 those items.

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Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,  
Chapter No. 248

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Cross References:

Duties of Officers 1.201

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November 10, 2025

The Marshall County Board of Education met in regular session on Monday, November 10, 2025, at 6:00 p.m., in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Harvey Jones, Heidi McElhaney and Andy Woodard. Mike Herron was absent.

Pledge/Prayer

Ms. McElhaney made a motion, with a second by Ms. Grissom, to approve the agenda. The motion passed 8-0.

There was no public comment.

Dr. Perry gave an update on the certified sick bank.

Presented under Consent Agenda: October 20, 2025, board meeting minutes. Ms. Gold made a motion, with a second by Ms. Bishop, to approve the consent agenda. The motion passed 8-0.

Ms. McElhaney made a motion, with a second by Mr. Allen, to approve Resolution No. 25-11 Budget Additional Revenues General Purpose School Fund 141. The motion passed 8-0.

Ms. Grissom made a motion, with a second by Mr. Allen, to approve the Federal Budget Revision #1 of the 21<sup>st</sup> Century Community Learning Centers Cohort 2024. The motion passed 8-0.

Ms. Cathey made a motion, with a second by Ms. Bishop, to name the boardroom after Mr. Roy Dukes. The motion passed 8-0.

There was no new business.

During the Director's Report, Dr. Perry mentioned the various Veteran's Day programs across the district and thanked the Veterans who are currently working in the Marshall County School District.

The meeting adjourned at 6:08 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Justin Perry, Director

# Marshall County Schools

## 2027-2028

### Academic Year Calendar

July 27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 27						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						21

September 27						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						21

October 27						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15

November 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						17

December 27						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						13

January 28						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20

February 28						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				
						20

March 28						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						18

April 28						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						19

May 28						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						16

June 28						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 28						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 28						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### Events

- July 23 New Teacher Orientation
- July 26 New Teacher Orientation
- July 27 In-service
- July 28 Opening Day
- July 29 In-service
- July 30 Admin Day
- August 2 Abb. Day
- August 3 Admin Day
- August 4 First Full Day
- September 6 Labor Day
- September 13 Secondary PTC
- September 30 Elementary PTC
- October 1-8 Fall Break
- November 1 PD Day
- Nov. 22-26 Thanksgiving Break
- December MCHS Grad. TBD
- December Forrest Grad. TBD
- December 17 Abb. Day
- Dec. 20-31 Christmas Break
- January 3 PD Day
- January 17 MLK Day
- February 7 Secondary PTC
- February 21 Presidents' Day
- March 20-24 Spring Break
- April 14 Good Friday
- Graduation Dates TBD
- May 22 Abb. Day
- May 23 Admin Day
- May 24 Admin Day

87 1st Semester/93 2nd Semester

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Student Solicitations/Fundraising Activities</b>	Descriptor Code: <b>2.601</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>2.601</b>	Issued: <b>12/12/16</b>

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or  
2 services, soliciting funds or information, or securing participation in non-school related activities and  
3 functions. At the same time, schools shall inform and assist students in learning about programs,  
4 activities or information which may be of help or service to them. To attempt a fair balance, the following  
5 general guidelines will apply:<sup>1</sup>

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the  
7 purpose of supplementing funds for established school programs and not for supplanting funds  
8 which are the responsibility of the public.
- 9 2. No fundraising activities will be conducted without the approval of the director of schools or  
10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,  
11 without prearrangement through the principal. Student organizations will not conduct fundraising  
12 campaigns without first the approval of the principal, then the director of schools or his/her  
13 designee. Fundraising activities must be requested on a form provided by the director of schools  
14 at least 60 days prior to the proposed fundraiser.
- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students  
16 or paid into the activity fund of the school for use by the school. No school employee shall  
17 personally benefit from any fundraising activity.
- 18 4. The principal must obtain written approval from the director of schools or designee for all  
19 fundraising activities, including online fundraising activities that involve the participation of the  
20 general student population in the marketing process of the fundraising effort. All other  
21 fundraising activities, including online fundraising activities, must have written approval from  
22 the principal and comply with all administrative procedures issued by the director of schools.  
23 The authorization request shall contain the following information:<sup>2</sup>
  - 24 1) The proposed fundraising activity(ies);
  - 25 2) Purpose of the fundraising activity;
  - 26 3) Proposed uses of funds raised;
  - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or  
28 club); and
  - 29 5) Margin of profit and how it is to be paid to the school.
- 30 5. The director of schools shall determine whether or not the activity will benefit the school,  
31 contribute to the welfare of the student body and supplement, not replace, funds necessary to  
32 fulfill the board's required contributions.

- 1        6. Students will not be excused from class to participate in a fundraising activity. No grade in a  
2        subject or course will be affected by a student's participation in a fundraising activity.
- 3        7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who  
4        do not participate in fundraising activities will not be punished or discriminated against in any  
5        way.
- 6        8. Community Service Projects: The Board wishes to encourage the involvement of students in  
7        civic and charitable endeavors for the betterment of our community. Therefore, community  
8        service projects are permitted if they are student PTO/PTA/Booster club led. The principal must  
9        approve all community service projects initiated. Some examples of these might be Angel Tree,  
10       can drives, blood drives, environmental community projects, etc.
- 11       9. Dismissal from school for participation in fundraisers is not allowed.
- 12       10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13       This policy shall not be construed as preventing a teacher from using instructional or informational  
14       materials even though the materials might include reference to a brand, product or a service.

#### 15       **LOTTERIES**

16       No fundraising activity shall be conducted which distributes prizes or makes awards to winners from  
17       among purchasers of chances by means of tickets or otherwise through a random drawing or other  
18       random selection process.<sup>3</sup>

#### 19       **ONLINE FUNDRAISING**

20       Individual schools may establish school-wide online fundraising accounts. The accounts must meet all  
21       fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*  
22       *Manual*. The principal/designee of each school shall have access to the established fundraising account  
23       to ensure all funds are properly accounted for, and the information is recorded in the school's accounting  
24       records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit  
25       of an outside party.

26       Employees shall not engage in online fundraising in their official capacity as district employees nor make  
27       any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to  
28       believe such activity is an approved school fundraiser.

#### 29       **FUNDRAISING FOR NONEDUCATIONAL PURPOSES<sup>4</sup>**

30       On approval of the principal, an employee may be authorized to raise and use funds for the following  
31       noneducational purposes:

- 32       1. Bereavement support;
- 33       2. Award recognition;
- 34       3. Employee morale;
- 35       4. Banquets; or

- 1           5. Other situations at the principal's discretion.
- 2           These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3           stands.
- 4           The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5           accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6           procedures are consistent with board policy and state law and disseminate them to all employees.

## Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

## Cross References:

Revenues 2.400  
School Support Organization 2.404  
Audits 2.703  
Vendor Relations 2.809  
Student Activity Funds Management 2.900  
Staff Gifts and Solicitations 5.605



### Fundraiser Authorization

Proposed Fundraising Activity: Ugly Christmas Sweater 5K

Purpose of Fundraiser: raise funds for expenses & for a scholarship

Fund/Account Name: Golf Account

Current balance of fund account \$ 875.49 Date 11/13/25

Anticipated date(s) of fundraiser: Beginning October? Ending Dec. 6,

Expected Student Involvement (schoolwide or specific school organization): Golf team

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Cash / Check

How and when will these funds be spent to benefit students/instruction: throughout the season & at end of year for scholarship fund.

Requested by: Kelly Scott / Golf Date: 11/12/25  
Teacher/Club

Approved by: David Steely Date: 11/13/25  
Principal

Approved by: [Signature] Date: 11/13/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

#### To be completed following fundraiser

Total Collections	\$ _____	
Less: Total Expenses	\$ _____	
Total Fundraiser Profit		\$ _____
Total Purchases with Fundraiser Profit		\$ _____
*Difference		\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Old uniform sell-off

Purpose of Fundraiser: To raise money to purchase new uniforms

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 9,906.37 Date 11/14/25

Anticipated date(s) of fundraiser: Beginning ASAP Ending When interest stops

Expected Student Involvement (schoolwide or specific school organization): Students will help get the word out to the community.

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash, check, Square

How and when will these funds be spent to benefit students/instruction: The funds raised will go directly towards purchasing new uniforms for the MCHS Marching Band.

Requested by: Dalton Parkerson Date: 11/14/25

Teacher/Club

Approved by: [Signature] Date: 11/14/25

Principal

Approved by: [Signature] Date: 11/17/25

Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Building Learning for the Future

Proposed Fundraising Activity: Hat Day / Bake Sale

Purpose of Fundraiser: Bring more money to Wrestling.

Fund/Account Name: Wrestling

Current balance of fund account \$ 815.78 Date \_\_\_\_\_

Anticipated date(s) of fundraiser: Beginning 11/4/25 Ending 11/21/25

Expected Student Involvement (school wide or specific school organization):  
School wide during homeroom

Margin of profit (if applicable): all

Method by which school will receive profit: donated baked goods

How and when will these funds be spent to benefit students/instruction: To get student's gear and to pay for refs, tournament fees, etc.

Requested by: Katie Bullard Date: 11/4/25  
Teacher/Club

Approved by: [Signature] Date: 11/11/25  
Principal

Approved by: [Signature] Date: 11/11/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less. Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

\_\_\_\_\_  
Principal's Signature



### Fundraiser Authorization

Proposed Fundraising Activity: Panake Breakfast

Purpose of Fundraiser: Raise money for prom

Fund/Account Name: Prom

Current balance of fund account \$ 1949.11 Date 11/12/25

Anticipated date(s) of fundraiser: Beginning 11/13/25 Ending 12/5/25

Expected Student Involvement (schoolwide or specific school organization): School wide tickets sold

Margin of profit (if applicable): \$5.00 per ticket

Method by which school will receive profit: Cash from tickets

How and when will these funds be spent to benefit students/instruction: Lower overall prom ticket costs to students.

Requested by: Virginia Stephens (Prom sponsor) Date: 11/12/25  
Teacher/Club

Approved by: [Signature] Date: 11/12/25  
Principal

Approved by: [Signature] Date: 11/12/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_

### Fundraiser Authorization

Proposed Fundraising Activity: Tidal Wave Cards

Purpose of Fundraiser: fees, refs, pics, cost of season

Fund/Account Name: Wrestling

Current balance of fund account: \$815.28 Date: 11/13

Anticipated date(s) of fundraiser: Beginning 11/17 Ending 1/1

Expected Student Involvement (school-wide or specific school organization): every wrestler

goal \$500 each

Margin of profit (if applicable): \$10/card → \$5/program

Method by which school will receive profit: presale our \$ never leaves us

How and when will these funds be spent to benefit students/instruction: all of it on

Wrestling

Requested by: Kate Poullard Date: 11/13/25  
Teacher/Club

Approved by: [Signature] Date: 11/13/25  
Principal

Approved by: [Signature] Date: 11/17/20  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Hat day for the Starr family

Purpose of Fundraiser: to raise money for the Starr's because their house burned

Fund/Account Name: did not run it through school

Current balance of fund account \$ N/A Date \_\_\_\_\_

Anticipated date(s) of fundraiser: Beginning Nov. 19, 2025 Ending Nov. 21, 2025

Expected Student Involvement (schoolwide or specific school organization): any student who wears a hat will pay \$1 (schoolwide)

Margin of profit (if applicable): ?

Method by which school will receive profit: N/A

How and when will these funds be spent to benefit students/instruction: it was given to the Starr family because they have a daughter that goes to our school

Requested by: \_\_\_\_\_  
Teacher/Club

Date: \_\_\_\_\_

Approved by: [Signature]  
Principal

Date: 11/18/25

Approved by: [Signature]  
Director of Schools

Date: 11/18/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ 649

Less: Total Expenses \$ —

Total Fundraiser Profit \$ 649

Total Purchases with Fundraiser Profit \$ —

\*Difference \$ —

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

[Signature]  
Principal's Signature



### Fundraiser Authorization

Proposed Fundraising Activity: Halftime shoot during Home High School Basketball Game

Purpose of Fundraiser: To raise funds for MS Girls Basketball, new uniforms, locker room updates, equipment for season

Fund/Account Name: Cornersville Middle School Girls Basketball

Current balance of fund account \$ 2972.12 Date 12/1/25

Anticipated date(s) of fundraiser: Beginning 12/1/25 Ending 2/10/26

Expected Student Involvement (schoolwide or specific school organization): fans attending the high school basketball games

Margin of profit (if applicable): N/A

Method by which school will receive profit: participates will pay \$1.00 per shot

How and when will these funds be spent to benefit students/instruction: Throughout the basketball season for equipment, transportation, uniforms etc.

Requested by: Jessica Luna  
Teacher/Club

Date: 12/1/25

Approved by: [Signature]  
Principal

Date: 12/1/25

Approved by: [Signature]  
Director of Schools

Date: 12/1/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Halftime Soda Basketball Shooting Competition

Purpose of Fundraiser: To raise money to help pay for the end-of-the-year cheer expenses.

Fund/Account Name: Chapel Hill Touchdown Association

Current balance of fund account \$ 300 Date 11/21/2025

Anticipated date(s) of fundraiser: Beginning 12/4/2025 Ending 12/11/2025

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

FMS Cheer

Margin of profit (if applicable): 100%

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

Funds will be used by February 2025 for end-of-season expenses.

Requested by: *Nashua Robinson* FMS Cheer  
Teacher/Club

Date: 11-21-25

Approved by: *[Signature]*  
Principal

Date: 12/2/25

Approved by: *[Signature]*  
Director of Schools

Date: 12/2/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: \_MCHS and LMS Holiday Concert Tickets\_\_\_\_\_

Purpose of Fundraiser: To raise money for both the LMS and MCHS concert choirs

Fund/Account Name: MCHS Concert Choir Booster

Current balance of fund account \$ \_2845.44\_ Date 12/1/25

Anticipated date(s) of fundraiser: Beginning: 12/12/25 Ending: 12/12/254

Expected Student Involvement (schoolwide or specific school organization): Students will be selling tickets at the event.

Margin of profit (if applicable): N/A

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: It will be used to buy music, buses, and other necessities.

Requested by: Kaitlynn Wiley Date: 12/21/25 Teacher/Club: MCHS concert Choir

Approved by: *David Stealy* Date: 12/11/25 Principal

Approved by: *Justin Perry* Date: 12/21/25 Director of Schools

**\*\* Request must be made 60 days prior to the proposed fundraiser.**

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

---

**Principal's Signature**



# Fundraiser Authorization

Proposed Fundraising Activity: Tidal Wave Car Wash tickets

Purpose of Fundraiser: to raise money for Beta + nationals

Fund/Account Name: HS Beta

Current balance of fund account \$ 3889.70 Date 12/3/25

Anticipated date(s) of fundraiser: Beginning 12/5/25 Ending 1/30/26

Expected Student Involvement (school wide or specific school organization): Students will

discounted tickets to the car wash (Tickets are \$10 + we profit \$5)

Margin of profit (if applicable): We will purchase the tickets from the car wash + sell them

Method by which school will receive profit: from tickets purchases

How and when will these funds be spent to benefit students/instruction: as needed for convention

Requested by: Libby Subbokfield HS Beta  
Teacher/Club

Date: 12/3/25

Approved by: [Signature]  
Principal

Date: 12/4/25

Approved by: [Signature]  
Director of Schools

Date: 12/8/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Earn money for Spanish Club

Purpose of Fundraiser: Expenses for Spanish Club

Fund/Account Name: Spanish Club

Current balance of fund account \$ \$ 200 Date 12-5-25

Anticipated date(s) of fundraiser: Beginning Dec. 8 Ending Dec. 17

Expected Student Involvement (schoolwide or specific school organization): Spanish Club

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

field trips

Requested by: Kalea Gonzalez Date: 12-5-25  
Teacher/Club

Approved by: Dawn Steeby Date: 12-5-25  
Principal

Approved by: [Signature] Date: 12/8/25  
Director of Schools

**\*\* Request must be made 60 days prior to the proposed fundraiser.**

**To be completed following fundraiser**

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Bead game - school wide

Purpose of Fundraiser: To raise money for Beta + Beta National Convention

Fund/Account Name: Forrest High School Beta

Current balance of fund account \$ \_\_\_\_\_ Date \$ 12/3/25

Anticipated date(s) of fundraiser: Beginning 12/10/25 Ending 12/19/25

Expected Student Involvement (schoolwide or specific school organization): Students will purchase a bead necklace to play.

Margin of profit (if applicable): All profit

Method by which school will receive profit: from students purchasing necklaces

How and when will these funds be spent to benefit students/instruction: as needed for Convention + club

Requested by: Libby Stubblefield High School Beta Date: 12/3/25  
Teacher/Club

Approved by: [Signature] Date: 12/4/25 Principal

Approved by: [Signature] Date: 12/8/25 Director  
of Schools

**\*\* Request must be made 60 days prior to the proposed fundraiser.**

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: MCHS Leadership Camp

Purpose of Fundraiser: To raise funds for upcoming leadership events and activities to improve school culture to make

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 6984.93 Date 11/17/2025

Anticipated date(s) of fundraiser: Beginning 11/18/2025 Ending 12/13/2025

Expected Student Involvement (schoolwide or specific school organization): Student council and community

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \$25 per kid

How and when will these funds be spent to benefit students/instruction: members of council will develop leadership skills while mentoring future leaders

Requested by: *Karen...* Date: 11/17/2025  
Teacher/Club

Approved by: *David Stealy* Date: 11/17/25  
Principal

Approved by: *John...* Date: 11/17/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Fans pay \$1 to shoot a free throw during halftimes @ CMS basketball home games

Purpose of Fundraiser: To raise money for CMS cheer

Fund/Account Name: CMS Cheer

Current balance of fund account \$ 7,943.23 Date 11/18/25

Anticipated date(s) of fundraiser: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Expected Student Involvement (schoolwide or specific school organization): Fans pay \$1 to make 1 free throw shot during halftimes of CMS basketball home games

Margin of profit (if applicable): depends on participants

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: money raised will help with cheer materials

Requested by: Pierceall / Blalock <sup>CMS</sup> Cheer Date: 11-18-25  
Teacher/Club

Approved by: [Signature] Date: 11/19/25  
Principal

Approved by: [Signature] Date: 11/18/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Banner Sales

Purpose of Fundraiser: Raise money for soccer season / equipment

Fund/Account Name: Boys Soccer

Current balance of fund account \$ 470.79 Date 11/18/25

Anticipated date(s) of fundraiser: Beginning 12/1/2025 Ending 2/1/2026

Expected Student Involvement (schoolwide or specific school organization): Boys soccer players

Margin of profit (if applicable): 100% for renewals ~60% for new banners

Method by which school will receive profit: Donations from businesses

How and when will these funds be spent to benefit students/instruction: Throughout season for officials at games, transportation, equipment, etc

Requested by: Stanley, Boys Soccer Date: 11/18/25  
Teacher/Club

Approved by: David Steady Date: 11/18/25  
Principal

Approved by: [Signature] Date: 11/19/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Amigo's Spirit Night

Purpose of Fundraiser: To raise money for the MCHS Band so we can purchase/repair essential equipment and buy new music.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,636.06 Date 11/18/25

Anticipated date(s) of fundraiser: Beginning 12/01/25 Ending 12/01/25

Expected Student Involvement (schoolwide or specific school organization): MCHS Band Students

Margin of profit (if applicable): 20%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The money will be used to purchase/repair essential equipment and to purchase new music.

Requested by: Dalton Parkerson  
Teacher/Club

Date: 11/18/25

Approved by: David Stealy  
Principal

Date: 11/18/25

Approved by: [Signature]  
Director of Schools

Date: 11/19/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Christmas Grams

Purpose of Fundraiser: raising money by students sending holiday grams to friends

Fund/Account Name: Youth First

Current balance of fund account \$ 24,269.81 Date 11/14/25

Anticipated date(s) of fundraiser: Beginning 12/1/25 Ending 12/17/25

Expected Student Involvement (schoolwide or specific school organization): purchasing holiday grams for friends, staff, and family

Margin of profit (if applicable): anything over cost

Method by which school will receive profit: as needed

How and when will these funds be spent to benefit students/instruction: as needed by students, teachers, and staff

Requested by: Stephanie Giles, Youth First President Date: 11/14/25  
Teacher/Club

Approved by: *Justin Perry* Date: 11/19/25  
Principal

Approved by: *Robert J Reasonover* Date: 11.14.25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Spirit Items Fundraiser

Purpose of Fundraiser: Selling blankets and beanies to raise money for activities at WES for students and staff.

Fund/Account Name: Westhills Elementary Parent Teacher Club

Current balance of fund account \$ 14,222.41 Date 12/03/25

Anticipated date(s) of fundraiser: Beginning 12/02/25 Ending until sold out

Expected Student Involvement (schoolwide or specific school organization): open to anyone that wants to purchase items.

Margin of profit (if applicable): ~ \$10 each

Method by which school will receive profit: Cash, Check, Venmo

How and when will these funds be spent to benefit students/instruction: profits used for various things sponsored by PTC throughout the year.

Requested by: Juan Arndahl Treasurer of PTC Date: 12/03/25  
Teacher/Club

Approved by: Carrie Herbach Date: 12.3.25  
Principal

Approved by: Justin Penn Date: 12/4/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Pet Photo Contest for Students

Purpose of Fundraiser: Raise funds toward the WES teachers attending the conference in Summer 2026.

Fund/Account Name: Westhills Elem. Parent Teacher Club

Current balance of fund account \$ 14,222.41 Date 12/03/25

Anticipated date(s) of fundraiser: Beginning 12/08/25 Ending 01/09/26

Expected Student Involvement (schoolwide or specific school organization): anyone who wants to participate.

Margin of profit (if applicable): \$5.00 per entry

Method by which school will receive profit: Venmo or Cash

How and when will these funds be spent to benefit students/instruction: funds raised will be given to WES for teacher conference.

Requested by: Ann Soudahl Treasurer Date: 12/03/25  
Teacher/Club of PTC

Approved by: Carrie Hubback Date: 12.4.25  
Principal

Approved by: Justin Penn Date: 12/4/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed fundraising Activity: Bake Sale

Purpose of Fundraiser: raise money for Winter Guard uniforms and props.

Fund/Account Name: Rocket Band of Blue

Current balance of fund account \$ 23,355 - Date 10/1/25

Anticipated date(s) of fundraiser: Beginning 12/12/25 Ending 12/12/25

Expected Student Involvement (schoolwide or specific school organization): Band / winter guard members

Margin of profit (if applicable): 100%

Method by which school will receive profit: CASH

How and when will these funds be spent to benefit students/instruction: after the sale

Requested by: C. Boone  
Teacher/Club

Date: 11.12.25

Approved by: [Signature]  
Principal

Date: 11/13/25

Approved by: [Signature]  
Director of Schools

Date: 11/17/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Make Cents... and Make 'Em Wait  
 Purpose of Fundraiser: To raise money for the MCHS Renaissance account which benefits culture + climate initiatives  
 Fund/Account Name: MCHS Renaissance  
 Current balance of fund account \$ 12,110.04 Date 10/30/2025  
 Anticipated date(s) of fundraiser: Beginning 12/17/2025 Ending 12/17/2025  
 Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Students bring in change, cover the teachers desk, delaying class until its all counted  
 How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

Funds will be used for Renaissance events and activities

Requested by: Vanessa Sweeney Date: 11/17/2025  
 Teacher/Club

Approved by: David Stealy Date: 11/17/25  
 Principal

Approved by: [Signature] Date: 11/17/25  
 Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Christmas Talent Show

Purpose of Fundraiser: Raise money for drama club

Fund/Account Name: Drama Club

Current balance of fund account \$ 784.53 Date 11-11-25

Anticipated date(s) of fundraiser: Beginning Dec. 17 Ending Dec 17 - Tiger Time

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

Open to all students

Margin of profit (if applicable): ≈ \$400.00

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: field trips, equipment

Requested by: Amy Bonner / Drama Club Date: 11-10-25  
Teacher/Club

Approved by: David Stealy Date: 11-10-25  
Principal

Approved by: Justin Perry Date: 11/11/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Carnation Sale

Proposed Fundraising Activity: \_\_\_\_\_

Purpose of Fundraiser: To raise money for the high school beta club for national convention

Fund/Account Name: high school beta club

Current balance of fund account \$ \_\_\_\_\_ Date 11/23/25

Anticipated date(s) of fundraiser: Beginning 1/5/26 Ending 2/20/26

Expected Student Involvement (schoolwide or specific school organization): Students will sell and distribute flowers

Margin of profit (if applicable): We will sell carnations for \$2 each and they cost \$35

Method by which school will receive profit: We will purchase the flowers from Sam's Club and keep the profits.

How and when will these funds be spent to benefit students/instruction: these will be used for national beta convention

Requested by: Libby Stubblefield High School Beta Club  
Teacher/Club

Date: 11/23/25

Approved by: [Signature]  
Principal

Date: 12/4/25

Approved by: [Signature]  
Director of Schools

Date: 12/18/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Lip synch Battle/winter talent show

Proposed Fundraising Activity: \_\_\_\_\_

Purpose of Fundraiser: To raise money for the high school beta club for national convention

Fund/Account Name: high school beta club

Current balance of fund account \$ \_\_\_\_\_ Date 11/23/25

Anticipated date(s) of fundraiser: Beginning ~~12/10/25~~ 1/5/26 Ending ~~12/19/25~~ 3/1/26


Expected Student Involvement (schoolwide or specific school organization): Students will sell tickets, run the show, and students in the school will be performing.

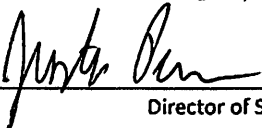
Margin of profit (if applicable): All money will be profit minus prize money for the winners

Method by which school will receive profit: Students will pay for tickets for the show

How and when will these funds be spent to benefit students/instruction: these will be used for national beta convention

Requested by: Libby Stubblefield High School Beta Club Date: 11/23/25  
Teacher/Club

Approved by:  Date: 12/5/25  
Principal

Approved by:  Date: 12/8/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Car Washes

Purpose of Fundraiser: Raise money for soccer season/equipment

Fund/Account Name: Boys Soccer

Current balance of fund account \$ 470.79 Date 11/7/25

Anticipated date(s) of fundraiser: Beginning 1/10/2026 Ending 3/1/2026

Expected Student Involvement (schoolwide or specific school organization): Boys Soccer  
players

Margin of profit (if applicable): 20%

Method by which school will receive profit: Donations

How and when will these funds be spent to benefit students/instruction: Throughout season for  
officials at games, transportation, equipment, etc.

Requested by: Stanley, Boys Soccer Date: 11/18/25  
Teacher/Club

Approved by: David Stanley Date: 11/18/25  
Principal

Approved by: [Signature] Date: 11/19/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

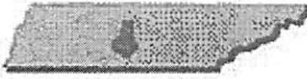
Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: little dawg cheer camp

Purpose of Fundraiser: to raise funds for season expenses

Fund/Account Name: CHS cheer

Current balance of fund account \$ 5,229.16 Date 12/3/25

Anticipated date(s) of fundraiser: Beginning 01/18/26 Ending 01/23/26

Expected Student Involvement (schoolwide or specific school organization): K-6th students

Margin of profit (if applicable): N/A

Method by which school will receive profit: Entry fee

How and when will these funds be spent to benefit students/instruction: to raise funds throughout the cheer season

Requested by: Kyle Polun  
Teacher/Club

Date: 12/3/25

Approved by: [Signature]  
Principal

Date: 12/3/25

Approved by: [Signature]  
Director of Schools

Date: 12/4/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: Easter Bunny Breakfast / Craft Fair Silent Auction

Purpose of Fundraiser: To raise money for Beta club + national convention

Fund/Account Name: HS Beta

Current balance of fund account \$ 3889.70 Date 12/3/25

Anticipated date(s) of fundraiser: Beginning 3/1/26 Ending 4/10/25

Expected Student Involvement (school wide or specific school organization): Students will sell tickets & work the breakfast

Margin of profit (if applicable): money collected minus expenses

Method by which school will receive profit: from ticket sales

How and when will these funds be spent to benefit students/instruction: as needed for club and convention

Requested by: Libby Stubblefield HS Beta  
Teacher/Club

Date: 12/3/25

Approved by: [Signature]  
Principal

Date: 12/4/25

Approved by: [Signature]  
Director of Schools

Date: 12/8/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: March Madness and Fun Day Snack Sales

Purpose of Fundraiser: To raise funds to pay for a bus to Rise Against Hunger service project / fieldtrip.

Fund/Account Name: Leo Club

Current balance of fund account \$ 7,100<sup>00</sup> Pending Exp. Date 11-10-25  
March TBD March TBD

Anticipated date(s) of fundraiser: Beginning May TBD Ending May TBD

Expected Student Involvement (schoolwide or specific school organization): Leo Club members will sale drinks and snacks during March Madness & May Fun Days

Margin of profit (if applicable). 50%

Method by which school will receive profit: Cash sales to students

How and when will these funds be spent to benefit students/instruction: To pay for a bus for the service fieldtrip Rise Against world Hunger.

Requested by: Larrie Cleach Date: 11-10-25  
Teacher/Club

Approved by: [Signature] Date: 11/10/25  
Principal

Approved by: [Signature] Date: 11/11/25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_

## 2025-2026 Consolidated Application Free/Reduced Lunch Percentages

### Aug. 2025

School	# Free/Red	ADM	% F/R
MES	271	392	69.13%
LMS	246	376	65.43%
WES	409	580	70.52%
OGES	267	402	66.42%
CES	222	471	47.13%
MCHS	523	834	62.71%
CHS	166	380	43.68%
CHES	201	539	37.29%
FHS	272	800	34.00%
DHIS	170	428	39.72%
<b>District</b>	<b>2747</b>	<b>5202</b>	<b>52.81%</b>

### Sept. 2025

School	# Free/Red	ADM	% F/R
MES	276	389	70.95%
LMS	260	379	68.60%
WES	420	582	72.16%
OGES	273	404	67.57%
CES	230	471	48.83%
MCHS	549	832	65.99%
CHS	171	379	45.12%
CHES	204	539	37.85%
FHS	281	795	35.35%
DHIS	175	430	40.70%
<b>District</b>	<b>2839</b>	<b>5200</b>	<b>54.60%</b>

### Oct. 2025

School	# Free/Red	ADM	% F/R
MES	282	386	73.06%
LMS	260	377	68.97%
WES	423	582	72.68%
OGES	272	397	68.51%
CES	234	471	49.68%
MCHS	555	826	67.19%
CHS	171	378	45.24%
CHES	203	536	37.87%
FHS	280	790	35.44%
DHIS	178	431	41.30%
<b>District</b>	<b>2858</b>	<b>5174</b>	<b>55.24%</b>

### Nov. 2025

School	# Free/Red	ADM	% F/R
MES	282	382	73.82%
LMS	262	374	70.05%
WES	422	575	73.39%
OGES	270	392	68.88%
CES	236	471	50.11%
MCHS	556	821	67.72%
CHS	169	376	44.95%
CHES	205	536	38.25%
FHS	281	790	35.57%
DHIS	179	430	41.63%
<b>District</b>	<b>2862</b>	<b>5147</b>	<b>55.61%</b>

### Dec. 2025

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

### Jan. 2026

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

**Feb. 2026**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

**Mar. 2026**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

**Apr. 2026**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

**May 2026**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

Fnd T Acct Obj Prj Loc Prg	Account Level Description	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Unexpended Balance	October 2025-26 Monthly Activity
141 R 40110 000 000 00000 000	CURRENT PROPERTY TAX	9,225,853.00	9,225,853.00	746,837.42	8,479,015.58	603,601.30
141 R 40120 000 000 00000 000	TRUSTEE'S COLLECTIONS	149,934.00	149,934.00	57,789.41	92,144.59	21,743.07
141 R 40125 000 000 00000 000	TRUSTEE'S COLLECTIONS	5,000.00	5,000.00	47.81	4,952.19	12.25
141 R 40130 000 000 00000 000	CIR CLK/CLK & MASTER	51,676.00	51,676.00	10,059.02	41,616.98	2,792.41
141 R 40140 000 000 00000 000	INTEREST AND PENALTY	30,513.00	30,513.00	5,795.16	24,717.84	2,517.91
141 R 40210 000 000 00000 000	LOCAL OPTION SALES TA	4,900,000.00	4,900,000.00	1,402,647.74	3,497,352.26	41,685.38
141 R 40275 000 000 00000 000	MIXED DRINK TAX	20,000.00	20,000.00	6,673.07	13,326.93	350.50
141 R 40275 000 000 30002 000	MIXED DRINK TAX			1,933.77	-1,933.77	1,933.77
141 R 41110 000 000 00000 000	MARRIAGE LICENSES	2,000.00	2,000.00	902.50	1,097.50	361.00
141 R 43517 000 000 00000 000	TUITION-OTHER	125,000.00	125,000.00		125,000.00	
141 R 43517 000 000 02105 000	CVES-TUITION AFTER SCHOOL			23,255.97	-23,255.97	16,070.04
141 R 43570 000 000 00000 000	RECEIPTS FROM INDIVID	75,000.00	75,000.00	5,653.72	69,346.28	2,400.49
141 R 43570 000 000 40200 000				15,406.08	-15,406.08	6,571.05
141 R 43583 000 000 00000 000	TBI CRIMINAL BACKGROU	500.00	500.00	37.15	462.85	37.15
141 R 43990 000 000 00000 000	OTHER CHARGES FOR SER	40,000.00	40,000.00	100.00	39,900.00	
141 R 43990 000 000 40100 000	OTHER CHARGES FOR SERVICES			12,672.25	-12,672.25	9,557.25
141 R 44130 000 000 00000 000	SALE OF MATERIALS AND	3,000.00	3,000.00	7,629.90	-4,629.90	3,328.80
141 R 44170 000 000 00000 000	MISCELLANEOUS REFUNDS	80,000.00	80,000.00	35,136.24	44,863.76	18,313.88
141 R 44170 000 000 30008 000	MISC REFUNDS-STELLER			471.93	-471.93	116.18
141 R 44530 000 000 00000 000	SALE OF EQUIPMENT	3,000.00	3,000.00		3,000.00	
141 R 44560 000 000 00000 000	DAMAGES RECOVERED FRO	1,000.00	1,000.00	400.00	600.00	
141 R 44570 000 000 00000 000	CONTRIBUTIONS & GIFTS			7,500.00	-7,500.00	
141 R 46510 000 000 00000 000	TISA	40,619,000.00	40,619,000.00	12,135,081.82	28,483,918.18	4,452,363.73
141 R 46515 000 000 00000 000	EARLY CHILDHOOD EDUCA	193,519.00	193,519.00		193,519.00	
141 R 46515 000 000 40600 000			51,738.66		51,738.66	
141 R 46550 000 000 00000 000	DRIVER EDUCATION	15,662.00	15,662.00		15,662.00	
141 R 46590 000 000 00000 000	OTHER STATE EDUCATION		894,294.00		894,294.00	
141 R 46590 000 000 02103 000			85,000.00		85,000.00	
141 R 46590 000 000 30014 000			896,627.00		-896,627.00	
141 R 46610 000 000 00000 000	CAREER LADDER PROGRAM	53,512.00	53,512.00	26,650.30	26,861.70	26,650.30
141 R 46790 000 000 00000 000	OTHER VOCATIONAL	134,060.00	2,940,972.80		2,940,972.80	
141 R 46790 000 000 40400 000	ISM GRANT		2,779,774.74		2,779,774.74	
141 R 46851 000 000 00000 000	STATE REVENUE SHARING	190,000.00	190,000.00		190,000.00	
141 R 46980 000 000 40500 000			126,856.88		126,856.88	
141 R 49700 000 000 00000 000	INSURANCE RECOVERY	2,000.00	2,000.00	15,787.41	-13,787.41	13,418.41
141 R -----		55,920,229.00	62,664,806.08	15,415,095.67	47,249,710.41	5,223,824.87
141 - -----		55,920,229.00	62,664,806.08	15,415,095.67	47,249,710.41	5,223,824.87

Grand Revenue Totals 55,920,229.00 62,664,806.08 15,415,095.67 47,249,710.41 5,223,824.87

<u>Fnd T Acct</u>	<u>Obj Prj Loc</u>	<u>Prg</u>	<u>Description</u>	<u>2025-26</u> <u>Original Budget</u>	<u>2025-26</u> <u>Revised Budget</u>	<u>2025-26</u> <u>FYTD Activity</u>	<u>Unexpended</u> <u>Balance</u>	<u>October 2025-26</u> <u>Monthly Activity</u>
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**Number of Accounts:** 35

\*\*\*\*\* End of report \*\*\*\*\*

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	18,946,169.00	18,946,169.00	4,767,824.58	0.00	14,178,344.42	25.17	1,597,920.87	0.00
117	CAREER LADDER PROGRAM	30,800.00	30,800.00	0.00	0.00	30,800.00	0.00	0.00	0.00
128	HOMEBOUND TEACHERS	10,000.00	10,000.00	1,830.00	0.00	8,170.00	18.30	900.00	0.00
163	EDUCATIONAL ASSISTANTS	735,976.00	735,976.00	192,465.46	0.00	543,510.54	26.15	65,436.94	0.00
186	LONGEVITY PAY	200,425.00	200,425.00	195,275.00	0.00	5,150.00	97.43	195,275.00	0.00
188	BONUS PAYMENTS	0.00	714,000.00	716,000.00	0.00	-2,000.00	100.28	0.00	0.00
189	OTHER SALARIES & WAGES	772,348.00	772,348.00	149,953.14	0.00	622,394.86	19.42	55,906.87	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	30,000.00	8,745.00	0.00	21,255.00	29.15	4,795.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	280,000.00	280,000.00	77,086.48	0.00	202,913.52	27.53	45,717.50	0.00
201	SOCIAL SECURITY	1,302,355.00	1,346,623.00	347,707.30	0.00	998,915.70	25.82	110,613.72	0.00
204	PENSIONS	1,210,516.00	1,262,566.60	403,231.28	0.00	859,335.32	31.94	126,110.06	0.00
207	MEDICAL INSURANCE	4,248,364.00	4,248,364.00	1,024,320.71	0.00	3,224,043.29	24.11	338,348.85	0.00
208	DENTAL INSURANCE	14,728.00	14,728.00	3,565.44	0.00	11,162.56	24.21	1,165.80	0.00
210	UNEMPLOYMENT COMPENSATION	9,846.00	9,846.00	651.45	0.00	9,194.55	6.62	154.47	0.00
212	EMPLOYER MEDICARE	304,583.00	314,936.00	83,939.52	0.00	230,996.48	26.65	26,964.57	0.00
217	RETIREMENT-HYBRID STABILIZATIO	83,208.00	83,208.00	25,497.99	0.00	57,710.01	30.64	7,591.48	0.00
336	MAINTENANCE AND REPAIR SERVICE	135,675.00	135,675.00	15,794.38	1,011.18	118,869.44	12.39	5,225.00	4,817.98
355	TRAVEL	0.00	0.00	330.14	0.00	-330.14	0.00	247.87	0.00
356	TUITION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	363,110.00	363,110.00	294,783.60	61,999.68	6,326.72	98.26	121,047.46	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	301,949.00	301,949.00	245,072.00	17,999.13	38,877.87	87.12	7,271.86	6,708.50
449	TEXTBOOKS	200,000.00	200,000.00	515,480.41	0.00	-315,480.41	257.74	884.10	550,886.47
722	REGULAR INSTRUCTION EQUIPMENT	103,000.00	103,000.00	37,747.28	42,161.39	23,091.33	77.58	0.00	2,152.80
---	REGULAR INSTRUCTION PROGRAM	29,298,052.00	30,118,723.60	9,107,301.16	123,171.38	20,888,251.06	30.65	2,711,577.42	564,565.75

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	139,544.00	139,544.00	34,886.04	0.00	104,657.96	25.00	12,128.68	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,650.00	0.00	0.00	100.00	1,650.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	1,000.00	180.00	0.00	820.00	18.00	45.00	0.00
201	SOCIAL SECURITY	8,816.00	8,816.00	2,085.03	0.00	6,730.97	23.65	793.28	0.00
204	PENSIONS	8,147.00	8,147.00	2,141.89	0.00	6,005.11	26.29	811.91	0.00
207	MEDICAL INSURANCE	38,935.00	38,935.00	9,419.67	0.00	29,515.33	24.19	3,139.89	0.00
208	DENTAL INSURANCE	109.00	109.00	27.36	0.00	81.64	25.10	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	0.14	0.00	62.86	0.22	0.14	0.00
212	EMPLOYER MEDICARE	2,062.00	2,062.00	487.62	0.00	1,574.38	23.65	185.52	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	148.84	0.00	2,851.16	4.96	51.55	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	400.00	0.00	400.00	50.00	0.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	321.00	0.00	2,679.00	10.70	321.00	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	207,126.00	207,126.00	51,747.59	0.00	155,378.41	24.98	19,136.09	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,517,504.00	1,517,504.00	377,702.85	0.00	1,139,801.15	24.89	125,900.95	0.00
117	CAREER LADDER PROGRAM	3,180.00	3,180.00	0.00	0.00	3,180.00	0.00	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	600.00	0.00	5,400.00	10.00	420.00	0.00
163	EDUCATIONAL ASSISTANTS	663,638.00	683,548.00	183,662.31	0.00	479,975.69	26.87	61,197.77	0.00
171	SPEECH PATHOLOGIST	340,124.00	340,124.00	65,676.44	0.00	274,447.56	19.31	22,777.39	0.00
186	LONGEVITY PAY	27,025.00	27,025.00	24,325.00	0.00	2,700.00	90.01	24,325.00	0.00
188	BONUS PAYMENTS	0.00	48,000.00	46,000.00	0.00	2,000.00	95.83	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	50.00	0.00	3,450.00	1.43	50.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	24,000.00	8,290.00	0.00	15,710.00	34.54	4,707.50	0.00
201	SOCIAL SECURITY	160,268.00	164,479.00	39,992.26	0.00	123,251.74	24.31	13,476.21	0.00
204	PENSIONS	159,047.00	164,086.80	48,128.38	0.00	114,463.42	29.33	16,088.88	0.00
207	MEDICAL INSURANCE	795,354.00	814,957.00	192,879.31	0.00	602,474.69	23.67	64,913.39	0.00
208	DENTAL INSURANCE	2,780.00	2,835.00	728.40	0.00	2,051.60	25.69	244.32	0.00
210	UNEMPLOYMENT COMPENSATION	1,742.00	1,832.00	96.49	0.00	1,645.51	5.27	28.31	0.00
212	EMPLOYER MEDICARE	37,482.00	38,468.00	9,414.11	0.00	28,763.89	24.47	3,193.09	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,732.00	6,732.00	2,057.97	0.00	4,674.03	30.57	640.63	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	0.00	30,936.38	0.00	-30,936.38	0.00	11,353.28	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,000.00	7,000.00	6,600.00	0.00	400.00	94.29	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,756,376.00	3,854,270.80	1,037,139.90	0.00	2,774,452.90	26.91	349,316.72	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,291,424.00	1,354,445.00	275,873.31	0.00	1,015,550.69	20.37	91,751.13	0.00
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
186	LONGEVITY PAY	9,450.00	9,450.00	7,750.00	0.00	1,700.00	82.01	7,750.00	0.00
188	BONUS PAYMENTS	0.00	16,000.00	16,000.00	0.00	0.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	76,759.00	115,138.55	25,702.64	0.00	51,056.36	22.32	6,425.66	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,000.00	250.00	0.00	750.00	25.00	250.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	8,000.00	1,350.00	0.00	6,650.00	16.88	720.00	0.00
201	SOCIAL SECURITY	86,033.00	93,311.84	18,993.40	0.00	68,031.60	20.35	6,196.97	0.00
204	PENSIONS	80,875.00	91,182.66	23,611.96	0.00	58,444.64	25.90	7,811.35	0.00
207	MEDICAL INSURANCE	303,936.00	328,341.00	65,172.74	0.00	238,763.26	19.85	21,080.91	0.00
208	DENTAL INSURANCE	996.00	1,068.40	245.52	0.00	750.48	22.98	77.16	0.00
210	UNEMPLOYMENT COMPENSATION	531.00	531.00	24.91	0.00	506.09	4.69	2.21	0.00
212	EMPLOYER MEDICARE	20,121.00	21,862.68	4,226.64	0.00	16,126.36	19.33	1,224.88	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,487.00	6,487.00	1,904.33	0.00	4,582.67	29.36	611.51	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	34,800.00	98,132.00	24,795.40	1,729.29	39,941.31	27.03	1,663.48	0.00
449	TEXTBOOKS	2,000.00	2,000.00	11,348.77	0.00	-9,348.77	567.44	3,435.78	0.00
599	OTHER CHARGES	500.00	500.00	8.87	0.00	491.13	1.77	8.87	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	1,550,398.63	5,336.68	927.20	848,265.22	0.40	773.58	0.00
---	CAREER AND TECHNICAL EDUCATION	1,956,412.00	3,701,348.76	482,595.17	2,656.49	2,345,761.04	13.11	149,783.49	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	29,783.60	0.00	59,567.40	33.33	7,445.90	0.00
117	CAREER LADDER PROGRAM	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00	0.00	0.00
130	SOCIAL WORKERS	218,893.00	218,893.00	52,105.80	0.00	166,787.20	23.80	17,122.76	0.00
162	CLERICAL PERSONNEL	67,582.00	67,582.00	22,526.48	0.00	45,055.52	33.33	5,631.88	0.00
186	LONGEVITY PAY	8,550.00	8,550.00	8,550.00	0.00	0.00	100.00	8,550.00	0.00
201	SOCIAL SECURITY	23,931.00	23,931.00	6,110.90	0.00	17,820.10	25.54	2,020.55	0.00
204	PENSIONS	28,903.00	28,903.00	7,200.68	0.00	21,702.32	24.91	2,389.74	0.00
207	MEDICAL INSURANCE	41,415.00	41,415.00	16,370.93	0.00	25,044.07	39.53	4,731.28	0.00
208	DENTAL INSURANCE	274.00	274.00	76.20	0.00	197.80	27.81	25.40	0.00
210	UNEMPLOYMENT COMPENSATION	189.00	189.00	0.00	0.00	189.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	5,597.00	5,597.00	1,568.73	0.00	4,028.27	28.03	540.84	0.00
355	TRAVEL	2,500.00	2,500.00	91.96	0.00	2,408.04	3.68	91.96	0.00
399	OTHER CONTRACTED SERVICES	39,340.00	39,340.00	26,722.86	0.00	12,617.14	67.93	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	1,297.91	0.00	1,702.09	43.26	0.00	254.78
524	STAFF DEVELOPMENT	4,000.00	4,000.00	604.28	0.00	3,395.72	15.11	120.96	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	539,125.00	539,125.00	173,010.33	0.00	366,114.67	32.09	48,671.27	254.78

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	88,351.00	88,351.00	29,583.60	0.00	58,767.40	33.48	7,395.90	0.00
131	MEDICAL PERSONNEL	349,830.00	349,830.00	83,164.53	0.00	266,665.47	23.77	28,846.51	0.00
186	LONGEVITY PAY	4,400.00	4,400.00	4,350.00	0.00	50.00	98.86	4,350.00	0.00
189	OTHER SALARIES & WAGES	0.00	0.00	200.00	0.00	-200.00	0.00	200.00	0.00
201	SOCIAL SECURITY	27,440.00	27,440.00	6,856.56	0.00	20,583.44	24.99	2,392.91	0.00
204	PENSIONS	33,194.00	33,194.00	8,947.91	0.00	24,246.09	26.96	3,018.39	0.00
207	MEDICAL INSURANCE	70,119.00	70,119.00	20,436.26	0.00	49,682.74	29.15	6,687.31	0.00
208	DENTAL INSURANCE	328.00	328.00	86.64	0.00	241.36	26.41	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	273.00	273.00	10.54	0.00	262.46	3.86	6.89	0.00
212	EMPLOYER MEDICARE	6,417.00	6,417.00	1,604.84	0.00	4,812.16	25.01	560.95	0.00
217	RETIREMENT-HYBRID STABILIZATIO	3,305.00	3,305.00	852.90	0.00	2,452.10	25.81	270.18	0.00
355	TRAVEL	1,000.00	1,000.00	515.80	0.00	484.20	51.58	0.00	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	16,000.00	16,000.00	35,740.95	1,343.04	-21,083.99	231.77	29,725.89	2,952.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	8,690.00	0.00	-6,690.00	434.50	3,235.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	440.00	0.00	4,560.00	8.80	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HEALTH SERVICES	649,657.00	649,657.00	241,480.53	1,343.04	406,833.43	37.38	86,717.29	2,952.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
123	GUIDANCE PERSONNEL	813,800.00	813,800.00	201,244.38	0.00	612,555.62	24.73	75,835.64	0.00
163	EDUCATIONAL ASSISTANTS	68,509.00	68,509.00	17,942.31	0.00	50,566.69	26.19	5,980.77	0.00
186	LONGEVITY PAY	11,200.00	11,200.00	10,850.00	0.00	350.00	96.88	10,850.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	2,000.00	675.00	0.00	1,325.00	33.75	360.00	0.00
201	SOCIAL SECURITY	55,584.00	55,584.00	13,337.82	0.00	42,246.18	24.00	5,425.72	0.00
204	PENSIONS	52,849.00	52,849.00	15,279.09	0.00	37,569.91	28.91	6,255.87	0.00
207	MEDICAL INSURANCE	214,146.00	214,146.00	48,806.49	0.00	165,339.51	22.79	17,522.13	0.00
208	DENTAL INSURANCE	612.00	612.00	150.48	0.00	461.52	24.59	59.28	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	22.28	0.00	340.72	6.14	21.33	0.00
212	EMPLOYER MEDICARE	12,999.00	12,999.00	3,120.00	0.00	9,879.00	24.00	1,268.93	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,876.00	2,876.00	747.74	0.00	2,128.26	26.00	342.81	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	20,000.00	20,800.00	27,000.00	800.00	-7,800.00	133.65	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,125.00	719.20	436.69	2,969.11	28.02	527.19	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	875.00	0.00	1,125.00	43.75	0.00	0.00
599	OTHER CHARGES	16,000.00	16,000.00	5,010.35	0.00	10,989.65	31.31	0.00	0.00
---	OTHER STUDENT SUPPORT	1,293,063.00	1,293,863.00	345,780.14	1,236.69	946,046.17	26.82	124,449.67	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	461,786.00	461,786.00	152,261.72	0.00	309,524.28	32.97	38,065.43	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
129	LIBRARIANS	648,440.00	648,440.00	144,664.89	0.00	503,775.11	22.31	48,221.63	0.00
161	SECRETARY(S)	85,591.00	85,591.00	23,051.39	0.00	62,539.61	26.93	6,376.97	0.00
186	LONGEVITY PAY	17,000.00	17,000.00	15,325.00	0.00	1,675.00	90.15	15,325.00	0.00
189	OTHER SALARIES & WAGES	80,270.00	80,270.00	23,085.16	0.00	57,184.84	28.76	9,347.69	0.00
201	SOCIAL SECURITY	80,419.00	80,419.00	20,615.51	0.00	59,803.49	25.64	6,699.18	0.00
204	PENSIONS	77,186.00	77,186.00	22,484.40	0.00	54,701.60	29.13	7,286.79	0.00
207	MEDICAL INSURANCE	267,736.00	267,736.00	66,654.81	0.00	201,081.19	24.90	19,963.99	0.00
208	DENTAL INSURANCE	768.00	768.00	196.08	0.00	571.92	25.53	59.28	0.00
210	UNEMPLOYMENT COMPENSATION	420.00	420.00	2.65	0.00	417.35	0.63	0.77	0.00
212	EMPLOYER MEDICARE	18,808.00	18,808.00	4,876.52	0.00	13,931.48	25.93	1,605.14	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,962.00	2,962.00	614.72	0.00	2,347.28	20.75	218.04	0.00
355	TRAVEL	5,000.00	5,000.00	766.16	0.00	4,233.84	15.32	226.59	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	23,650.00	5,464.69	5,747.29	12,438.02	47.41	2,865.40	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,750.00	1,072.63	654.74	7,022.63	19.74	597.83	0.00
524	STAFF DEVELOPMENT	50,000.00	50,000.00	11,100.53	225.00	38,674.47	22.65	165.69	6,820.30
790	OTHER EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,844,986.00	1,844,986.00	492,236.86	6,627.03	1,346,122.11	27.04	157,025.42	6,820.30

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	29,552.56	0.00	59,798.44	33.07	7,474.78	0.00
124	PHSYCOLOGICAL PERSONNEL	107,793.00	107,793.00	0.00	0.00	107,793.00	0.00	0.00	0.00
162	CLERICAL PERSONNEL	0.00	0.00	12,866.76	0.00	-12,866.76	0.00	3,216.69	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	1,500.00	0.00
201	SOCIAL SECURITY	12,316.00	12,316.00	2,537.55	0.00	9,778.45	20.60	704.66	0.00
204	PENSIONS	11,472.00	11,472.00	2,767.11	0.00	8,704.89	24.12	769.47	0.00
207	MEDICAL INSURANCE	27,344.00	27,344.00	12,802.75	0.00	14,541.25	46.82	3,255.26	0.00
208	DENTAL INSURANCE	0.00	0.00	18.24	0.00	-18.24	0.00	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	0.00	0.00	63.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	2,880.00	2,880.00	593.46	0.00	2,286.54	20.61	164.80	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	80,000.00	82,960.12	0.00	-2,960.12	103.70	8,199.44	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	0.00	9,060.66	1,234.19	0.00	-1,234.19	13.62	1,234.19	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	334,219.00	343,279.66	146,832.74	0.00	187,386.26	42.77	26,523.85	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	104,058.00	117,716.00	31,877.55	0.00	77,180.45	27.08	9,110.64	0.00
161	SECRETARY(S)	33,970.00	33,970.00	8,492.40	0.00	25,477.60	25.00	2,830.80	0.00
186	LONGEVITY PAY	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00	1,000.00	0.00
201	SOCIAL SECURITY	8,620.00	9,240.00	2,627.81	0.00	5,992.19	28.44	738.27	0.00
204	PENSIONS	8,614.00	9,191.00	2,801.68	0.00	5,812.32	30.48	800.02	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	11,393.41	0.00	28,971.59	28.23	3,255.26	0.00
208	DENTAL INSURANCE	109.00	109.00	31.92	0.00	77.08	29.28	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	0.00	0.00	42.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	2,016.00	2,161.00	614.59	0.00	1,401.41	28.44	172.67	0.00
307	COMMUNICATION	3,200.00	3,200.00	165.88	0.00	3,034.12	5.18	50.50	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	962.84	0.00	3,037.16	24.07	241.93	0.00
599	OTHER CHARGES	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
---	CAREER AND TECHNICAL EDUCATION	206,994.00	221,994.00	59,968.08	0.00	152,025.92	27.01	18,209.21	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	32,127.56	0.00	64,255.44	33.33	8,031.89	0.00
121	DATA PROCESSING PERSONNEL	243,448.00	243,448.00	81,025.90	0.00	162,422.10	33.28	20,287.37	0.00
186	LONGEVITY PAY	2,150.00	2,150.00	2,150.00	0.00	0.00	100.00	2,150.00	0.00
201	SOCIAL SECURITY	21,203.00	21,203.00	6,764.22	0.00	14,438.78	31.90	1,792.56	0.00
204	PENSIONS	25,649.00	25,649.00	8,806.90	0.00	16,842.10	34.34	2,326.27	0.00
207	MEDICAL INSURANCE	60,970.00	60,970.00	22,798.44	0.00	38,171.56	37.39	5,699.61	0.00
208	DENTAL INSURANCE	274.00	274.00	91.20	0.00	182.80	33.28	22.80	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	0.00	0.00	147.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	4,959.00	4,959.00	1,581.91	0.00	3,377.09	31.90	419.22	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,004.00	1,004.00	328.02	0.00	675.98	32.67	84.66	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	110,000.00	110,000.00	71,519.14	29,701.09	8,779.77	92.02	1,340.00	1,290.00
350	INTERNET CONNECTIVITY	125,000.00	125,000.00	110,731.80	0.00	14,268.20	88.59	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00	0.00	0.00
471	SOFTWARE	30,000.00	30,000.00	5,956.56	0.00	24,043.44	19.86	0.00	6,484.43
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	TECHNOLOGY	734,707.00	734,707.00	343,881.65	29,701.09	361,124.26	50.85	42,154.38	7,774.43

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	40,794.00	40,794.00	13,170.92	0.00	27,623.08	32.29	3,569.48	0.00
201	SOCIAL SECURITY	2,529.00	2,529.00	682.56	0.00	1,846.44	26.99	185.88	0.00
207	MEDICAL INSURANCE	7,770.00	7,770.00	2,506.60	0.00	5,263.40	32.26	626.65	0.00
208	DENTAL INSURANCE	55.00	55.00	18.24	0.00	36.76	33.16	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	0.00	0.00	21.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	589.00	589.00	181.52	0.00	407.48	30.82	49.37	0.00
320	DUES AND MEMBERSHIPS	7,175.00	7,175.00	7,529.00	0.00	-354.00	104.93	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	946.40	0.00	14,053.60	6.31	260.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	5,100.00	0.00	11,150.00	31.38	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
506	LIABILITY INSURANCE	158,993.00	158,993.00	152,934.00	0.00	6,059.00	96.19	0.00	0.00
510	TRUSTEE'S COMMISSION	340,000.00	340,000.00	50,140.73	0.00	289,859.27	14.75	22,423.29	0.00
513	WORKMAN'S COMPENSATION INSURAN	208,325.00	208,325.00	192,092.00	0.00	16,233.00	92.21	0.00	0.00
524	STAFF DEVELOPMENT	7,000.00	7,000.00	725.00	3,125.00	3,150.00	55.00	725.00	2,325.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	8,000.00	5,061.50	7,137.90	-4,199.40	152.49	664.70	5,599.40
599	OTHER CHARGES	8,000.00	8,000.00	1,722.06	245.43	6,032.51	24.59	344.50	843.86
---	BOARD OF EDUCATION	822,501.00	822,501.00	432,810.53	10,508.33	379,182.14	53.90	28,853.43	8,768.26

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	160,000.00	160,000.00	53,466.64	0.00	106,533.36	33.42	40,099.98	0.00
161	SECRETARY(S)	54,640.00	54,640.00	18,213.36	0.00	36,426.64	33.33	4,553.34	0.00
186	LONGEVITY PAY	250.00	250.00	250.00	0.00	0.00	100.00	250.00	0.00
201	SOCIAL SECURITY	13,323.00	13,323.00	4,320.32	0.00	9,002.68	32.43	2,746.74	0.00
204	PENSIONS	13,349.00	13,349.00	4,469.79	0.00	8,879.21	33.48	2,674.03	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	12,850.52	0.00	27,514.48	31.84	6,382.63	0.00
208	DENTAL INSURANCE	391.00	391.00	36.48	0.00	354.52	9.33	18.24	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	0.00	0.00	63.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	3,105.00	3,105.00	1,010.41	0.00	2,094.59	32.54	642.39	0.00
307	COMMUNICATION	600.00	600.00	327.22	0.00	272.78	54.54	109.32	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	8,038.00	0.00	-3,998.00	198.96	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	489.89	0.00	510.11	48.99	343.00	0.00
435	OFFICE SUPPLIES	500.00	500.00	29.99	0.00	470.01	6.00	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,018.66	0.00	2,981.34	25.47	0.00	500.00
599	OTHER CHARGES	1,500.00	1,500.00	742.78	0.00	757.22	49.52	0.00	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	DIRECTOR OF SCHOOLS	298,126.00	298,126.00	105,264.06	0.00	192,861.94	35.31	57,819.67	500.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	998,427.00	998,427.00	330,443.86	0.00	667,983.14	33.10	84,333.72	0.00
117	CAREER LADDER PROGRAM	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00
139	ASSISTANT PRINCIPALS	1,060,211.00	1,060,211.00	357,104.67	0.00	703,106.33	33.68	87,385.05	0.00
162	CLERICAL PERSONNEL	782,720.00	782,720.00	179,031.15	0.00	603,688.85	22.87	60,860.25	0.00
186	LONGEVITY PAY	36,300.00	36,300.00	36,850.00	0.00	-550.00	101.52	36,850.00	0.00
201	SOCIAL SECURITY	178,787.00	178,787.00	52,691.64	0.00	126,095.36	29.47	15,667.82	0.00
204	PENSIONS	180,162.00	180,162.00	55,981.57	0.00	124,180.43	31.07	17,019.39	0.00
207	MEDICAL INSURANCE	595,671.00	595,671.00	168,698.33	0.00	426,972.67	28.32	46,309.62	0.00
208	DENTAL INSURANCE	1,872.00	1,872.00	551.76	0.00	1,320.24	29.47	159.60	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	32.14	0.00	996.86	3.12	21.00	0.00
212	EMPLOYER MEDICARE	41,813.00	41,813.00	12,344.88	0.00	29,468.12	29.52	3,686.10	0.00
217	RETIREMENT-HYBRID STABILIZATIO	906.00	906.00	297.44	0.00	608.56	32.83	74.36	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	17,100.00	17,100.00	11,750.00	0.00	5,350.00	68.71	0.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,875.00	525.16	636.81	5,713.03	16.90	242.82	0.00
599	OTHER CHARGES	150,000.00	150,000.00	34,049.89	2,600.95	113,349.16	24.43	5,300.17	0.00
701	ADMINISTRATION EQUIPMENT	13,969.00	13,969.00	2,043.67	652.37	11,272.96	19.30	0.00	0.00
---	OFFICE OF THE PRINCIPAL	4,075,142.00	4,075,142.00	1,242,396.16	3,890.13	2,828,855.71	30.58	357,909.90	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	32,127.56	0.00	64,255.44	33.33	8,031.89	0.00
119	ACCOUNTANTS/BOOKKEEPERS	234,260.00	234,260.00	72,082.61	0.00	162,177.39	30.77	20,122.62	0.00
186	LONGEVITY PAY	1,450.00	1,450.00	1,450.00	0.00	0.00	100.00	1,450.00	0.00
201	SOCIAL SECURITY	20,590.00	20,590.00	6,099.50	0.00	14,490.50	29.62	1,640.37	0.00
204	PENSIONS	24,907.00	24,907.00	7,811.82	0.00	17,095.18	31.36	2,107.63	0.00
207	MEDICAL INSURANCE	66,805.00	66,805.00	19,885.97	0.00	46,919.03	29.77	5,378.40	0.00
208	DENTAL INSURANCE	164.00	164.00	50.16	0.00	113.84	30.59	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	25.51	0.00	121.49	17.35	4.51	0.00
212	EMPLOYER MEDICARE	4,815.00	4,815.00	1,448.26	0.00	3,366.74	30.08	405.42	0.00
317	DATA PROCESSING SERVICES	61,317.00	61,317.00	53,519.25	0.00	7,797.75	87.28	0.00	0.00
355	TRAVEL	500.00	500.00	32.62	0.00	467.38	6.52	32.62	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	2,257.67	0.00	-1,257.67	225.77	75.00	0.00
411	DATA PROCESSING SUPPLIES	4,400.00	4,400.00	5.24	5.75	4,389.01	0.25	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	8,625.66	0.00	-3,625.66	172.51	-1,557.57	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,000.00	0.00	3,000.00	25.00	1,000.00	0.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
---	FISCAL SERVICES	530,738.00	530,738.00	206,421.83	5.75	324,310.42	38.89	38,704.57	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	32,127.56	0.00	64,255.44	33.33	8,031.89	0.00
162	CLERICAL PERSONNEL	61,460.00	61,460.00	20,486.68	0.00	40,973.32	33.33	5,121.67	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	1,500.00	0.00
201	SOCIAL SECURITY	9,879.00	9,879.00	3,155.96	0.00	6,723.04	31.95	857.06	0.00
204	PENSIONS	11,951.00	11,951.00	4,058.58	0.00	7,892.42	33.96	1,099.02	0.00
207	MEDICAL INSURANCE	34,952.00	34,952.00	11,274.72	0.00	23,677.28	32.26	2,818.68	0.00
208	DENTAL INSURANCE	109.00	109.00	36.48	0.00	72.52	33.47	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	0.00	0.00	63.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	2,310.00	2,310.00	738.10	0.00	1,571.90	31.95	200.45	0.00
355	TRAVEL	750.00	750.00	114.57	0.00	635.43	15.28	0.00	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	367.40	0.00	1,632.60	18.37	0.00	500.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	254.78	0.00	1,745.22	12.74	0.00	338.46
524	STAFF DEVELOPMENT	1,500.00	1,500.00	100.00	225.00	1,175.00	21.67	100.00	0.00
599	OTHER CHARGES	9,800.00	9,800.00	2,683.00	0.00	7,117.00	27.38	48.00	2,232.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	236,657.00	236,657.00	76,897.83	225.00	159,534.17	32.59	19,785.89	3,070.46

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
105	SUPERVISOR/DIRECTOR	1,296,891.00	1,296,891.00	0.00	0.00	1,296,891.00	0.00	0.00	0.00
166	CUSTODIAL PERSONNEL	0.00	0.00	407,333.31	0.00	-407,333.31	0.00	101,980.76	0.00
186	LONGEVITY PAY	22,050.00	22,050.00	17,500.00	0.00	4,550.00	79.37	17,500.00	0.00
201	SOCIAL SECURITY	81,774.00	81,774.00	23,442.37	0.00	58,331.63	28.67	6,547.73	0.00
204	PENSIONS	98,921.00	98,921.00	27,495.79	0.00	71,425.21	27.80	7,615.27	0.00
207	MEDICAL INSURANCE	387,921.00	387,921.00	117,878.26	0.00	270,042.74	30.39	30,428.63	0.00
208	DENTAL INSURANCE	1,044.00	1,044.00	328.32	0.00	715.68	31.45	82.08	0.00
210	UNEMPLOYMENT COMPENSATION	1,260.00	1,260.00	106.04	0.00	1,153.96	8.42	20.70	0.00
212	EMPLOYER MEDICARE	19,125.00	19,125.00	5,707.23	0.00	13,417.77	29.84	1,617.20	0.00
359	DISPOSAL FEES	109,524.00	109,524.00	29,992.18	0.00	79,531.82	27.38	15,331.72	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	50,938.62	44,267.13	74,794.25	56.00	13,218.79	9,349.14
415	ELECTRICITY	1,245,000.00	1,245,000.00	429,745.71	0.00	815,254.29	34.52	111,455.98	0.00
434	NATURAL GAS	115,000.00	115,000.00	6,531.84	0.00	108,468.16	5.68	2,060.94	0.00
454	WATER AND SEWER	190,500.00	190,500.00	72,862.14	0.00	117,637.86	38.25	26,202.19	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	10,719.00	10,719.00	9,693.00	0.00	1,026.00	90.43	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	420,794.00	420,794.00	407,701.00	0.00	13,093.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	2,864.33	0.00	2,135.67	57.29	669.90	2,194.43
---	OPERATION OF PLANT	4,189,523.00	4,189,523.00	1,610,120.14	44,267.13	2,535,135.73	39.49	334,731.89	11,543.57

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	32,127.56	0.00	64,255.44	33.33	-17,768.29	0.00
162	CLERICAL PERSONNEL	42,140.00	42,140.00	14,046.68	0.00	28,093.32	33.33	-3,241.67	0.00
167	MAINTENANCE PERSONNEL	659,672.00	659,672.00	208,831.87	0.00	450,840.13	31.66	51,842.92	0.00
186	LONGEVITY PAY	8,000.00	8,000.00	7,275.00	0.00	725.00	90.94	7,275.00	0.00
189	OTHER SALARIES & WAGES	41,500.00	41,500.00	0.00	0.00	41,500.00	0.00	0.00	0.00
201	SOCIAL SECURITY	52,557.00	52,557.00	15,386.67	0.00	37,170.33	29.28	2,128.54	0.00
204	PENSIONS	63,577.00	63,577.00	18,854.24	0.00	44,722.76	29.66	3,075.18	0.00
207	MEDICAL INSURANCE	150,958.00	150,958.00	53,577.33	0.00	97,380.67	35.49	13,957.28	0.00
208	DENTAL INSURANCE	492.00	492.00	159.60	0.00	332.40	32.44	36.48	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	21.00	0.00	315.00	6.25	-21.00	0.00
212	EMPLOYER MEDICARE	12,292.00	12,292.00	3,598.46	0.00	8,693.54	29.27	497.81	0.00
217	RETIREMENT-HYBRID STABILIZATIO	100.00	100.00	0.00	0.00	100.00	0.00	0.00	0.00
307	COMMUNICATION	3,500.00	3,500.00	1,545.14	0.00	1,954.86	44.15	374.51	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	262,831.28	93,606.59	-46,437.87	114.98	119,492.23	42,051.90
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	240,000.00	6,901.78	5,831.53	227,266.69	5.31	84.44	1,940.30
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	260,243.00	260,243.00	199,770.18	39,482.73	20,990.09	91.93	70,748.53	99,616.05
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	1,869.28	2,764.48	-3,633.76	463.38	920.66	1,308.16
524	STAFF DEVELOPMENT	1,000.00	1,000.00	148.05	0.00	851.95	14.81	0.00	0.00
599	OTHER CHARGES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	126,056.88	0.00	0.00	0.00	0.00	0.00	0.00
---	MAINTENANCE OF PLANT	1,953,550.00	2,079,606.88	827,419.12	141,685.33	984,445.55	46.60	249,402.62	144,916.41

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	32,127.56	0.00	64,255.44	33.33	8,031.89	0.00
142	MECHANIC(S)	159,538.00	159,538.00	50,340.53	0.00	109,197.47	31.55	15,023.19	0.00
146	BUS DRIVERS	1,031,252.00	1,031,252.00	266,070.24	0.00	765,181.76	25.80	91,261.58	0.00
162	CLERICAL PERSONNEL	42,140.00	42,140.00	13,506.68	0.00	28,633.32	32.05	10,130.01	0.00
186	LONGEVITY PAY	25,375.00	25,375.00	25,675.00	0.00	-300.00	101.18	25,675.00	0.00
189	OTHER SALARIES & WAGES	101,356.00	101,356.00	23,621.29	0.00	77,734.71	23.31	7,494.18	0.00
201	SOCIAL SECURITY	90,275.00	90,275.00	22,359.90	0.00	67,915.10	24.77	8,544.05	0.00
204	PENSIONS	108,105.00	108,105.00	28,730.00	0.00	79,375.00	26.58	10,813.87	0.00
207	MEDICAL INSURANCE	545,724.00	545,724.00	143,761.45	0.00	401,962.55	26.34	47,561.37	0.00
208	DENTAL INSURANCE	1,860.00	1,860.00	468.84	0.00	1,391.16	25.21	156.28	0.00
210	UNEMPLOYMENT COMPENSATION	1,386.00	1,386.00	69.94	0.00	1,316.06	5.05	28.97	0.00
212	EMPLOYER MEDICARE	21,113.00	21,113.00	5,426.71	0.00	15,686.29	25.70	2,091.32	0.00
307	COMMUNICATION	2,000.00	2,000.00	514.34	0.00	1,485.66	25.72	119.46	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	3,220.00	900.00	3,880.00	51.50	700.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	38,394.46	0.00	-7,394.46	123.85	8,249.03	0.00
412	DIESEL FUEL	250,000.00	250,000.00	74,942.87	50,873.68	124,183.45	50.33	45,444.89	78,791.74
425	GASOLINE	65,000.00	65,000.00	29,844.59	30,000.00	5,155.41	92.07	8,340.67	15,000.00
450	TIRES AND TUBES	30,000.00	30,000.00	15,976.96	1,361.52	12,661.52	57.79	711.00	15,072.64
453	VEHICLE PARTS	70,000.00	70,000.00	21,623.53	27,130.85	21,245.62	69.65	7,415.07	15,258.35
511	VEHICLE AND EQUIPMENT INSURANC	96,850.00	96,850.00	93,836.00	0.00	3,014.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	875.00	0.00	125.00	87.50	0.00	1,175.00
599	OTHER CHARGES	27,200.00	27,200.00	14,184.71	4,864.78	8,150.51	70.03	3,808.43	22,747.23
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	800.00	0.00	4,200.00	16.00	800.00	0.00
---	TRANSPORTATION	2,811,057.00	2,811,057.00	906,370.60	115,130.83	1,789,555.57	36.34	302,400.26	148,044.96

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	43,820.00	43,820.00	14,606.68	0.00	29,213.32	33.33	3,651.67	0.00
186	LONGEVITY PAY	600.00	600.00	600.00	0.00	0.00	100.00	600.00	0.00
201	SOCIAL SECURITY	2,754.00	2,754.00	876.90	0.00	1,877.10	31.84	246.35	0.00
204	PENSIONS	3,332.00	3,332.00	1,140.52	0.00	2,191.48	34.23	318.88	0.00
206	LIFE INSURANCE	19,000.00	19,000.00	2,975.16	0.00	16,024.84	15.66	1,491.36	0.00
207	MEDICAL INSURANCE	146,650.00	146,650.00	37,275.21	0.00	109,374.79	25.42	12,807.14	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	0.00	0.00	21.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	644.00	644.00	205.08	0.00	438.92	31.84	57.61	0.00
299	OTHER FRINGE BENEFITS	70,000.00	70,000.00	18,795.99	0.00	51,204.01	26.85	6,265.33	0.00
307	COMMUNICATION	13,000.00	13,000.00	731.30	0.00	12,268.70	5.63	99.80	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	3,976.19	100.00	5,923.81	40.76	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	1,070.47	0.00	3,929.53	21.41	0.00	0.00
599	OTHER CHARGES	15,000.00	15,000.00	7,754.74	0.00	7,245.26	51.70	1,505.02	0.00
---	CENTRAL AND OTHER	329,821.00	329,821.00	90,008.24	100.00	239,712.76	27.32	27,043.16	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
105	SUPERVISOR/DIRECTOR	0.00	0.00	750.00	0.00	-750.00	0.00	0.00	0.00
201	SOCIAL SECURITY	0.00	0.00	46.50	0.00	-46.50	0.00	0.00	0.00
204	PENSIONS	0.00	0.00	56.25	0.00	-56.25	0.00	0.00	0.00
212	EMPLOYER MEDICARE	0.00	0.00	10.87	0.00	-10.87	0.00	0.00	0.00
---	FOOD SERVICE	0.00	0.00	863.62	0.00	-863.62	0.00	0.00	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	24,270.00	5,562.51	0.00	-5,562.51	22.92	4,729.17	0.00
116	TEACHERS	0.00	38,750.00	6,729.25	0.00	-6,729.25	17.37	6,729.25	0.00
163	EDUCATIONAL ASSISTANTS	0.00	1,241.60	72.27	0.00	-72.27	5.82	0.00	0.00
201	SOCIAL SECURITY	0.00	3,984.18	728.67	0.00	-728.67	18.29	676.15	0.00
204	PENSIONS	0.00	4,819.58	821.48	0.00	-821.48	17.04	767.98	0.00
212	EMPLOYER MEDICARE	0.00	931.78	170.41	0.00	-170.41	18.29	158.12	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	48.59	0.00	-48.59	0.00	48.59	0.00
422	FOOD SUPPLIES	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	1,502.86	220.22	50.00	-270.22	17.98	40.29	183.92
599	OTHER CHARGES	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
---	COMMUNITY SERVICES	0.00	85,000.00	14,353.40	50.00	-14,403.40	16.95	13,149.55	183.92

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	119,324.00	119,324.00	35,160.54	0.00	84,163.46	29.47	15,273.18	0.00
163	EDUCATIONAL ASSISTANTS	37,948.00	37,948.00	9,847.02	0.00	28,100.98	25.95	3,522.34	0.00
186	LONGEVITY PAY	350.00	350.00	350.00	0.00	0.00	100.00	350.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	1,500.00	365.00	0.00	1,135.00	24.33	185.00	0.00
201	SOCIAL SECURITY	9,866.00	9,866.00	2,650.03	0.00	7,215.97	26.86	1,116.41	0.00
204	PENSIONS	9,757.00	9,757.00	2,877.45	0.00	6,879.55	29.49	988.38	0.00
207	MEDICAL INSURANCE	33,017.00	33,017.00	9,867.87	0.00	23,149.13	29.89	4,542.59	0.00
208	DENTAL INSURANCE	164.00	164.00	54.72	0.00	109.28	33.37	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	0.56	0.00	104.44	0.53	0.29	0.00
212	EMPLOYER MEDICARE	2,307.00	2,307.00	621.08	0.00	1,685.92	26.92	261.10	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	0.00	0.00	0.00	0.00	-83.40	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	797.44	0.00	2,002.56	28.48	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	4,570.00	0.00	-3,070.00	304.67	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	218,638.00	218,638.00	67,161.71	0.00	151,476.29	30.72	26,183.25	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	3,172,625.70	13,621.00	57,763.93	1,521,256.57	2.25	0.00	35,085.93
707	BUILDING IMPROVEMENTS	0.00	552,530.68	0.00	0.00	273,076.20	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	120,000.00	0.00	0.00	80,000.00	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	250,000.00	3,250,000.00	415,389.22	633,739.77	2,200,871.01	32.28	18,997.73	1,039,976.63
---	REGULAR CAPITAL OUTLAY	250,000.00	7,095,156.38	429,010.22	691,503.70	4,075,203.78	15.79	18,997.73	1,075,062.56

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	October 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---		215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---	GENERAL PURPOSE SCHOOL	56,751,470.00	66,496,047.08	18,491,071.61	1,172,101.92	43,789,503.27	29.57	5,208,546.73	1,974,457.40

<u>Obj</u>	<u>Obj</u>	<u>2025-26</u> <u>Original Budget</u>	<u>2025-26 Revised</u> <u>Budget</u>	<u>2025-26</u> <u>FYTD Activity</u>	<u>Encumbered</u> <u>Amount</u>	<u>2025-26 FYTD</u> <u>Unencumbered Bal</u>	<u>2025-26</u> <u>FYTD %</u>	<u>October 2025-26</u> <u>Monthly Activity</u>	<u>2025-26</u> <u>Enc Carry Forward</u>
	Grand Expense Totals	56,751,470.00	66,496,047.08	18,491,071.61	1,172,101.92	43,789,503.27	29.57	5,208,546.73	1,974,457.40

Number of Accounts: 627

\*\*\*\*\* End of report \*\*\*\*\*

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Field Trips and Excursions</b>	Descriptor Code: <b>4.302</b>	Issued Date: <b>11/09/20</b>
		Rescinds: <b>4.302</b>	Issued: <b>01/11/00</b>

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social  
2 growth and development are considered appropriate extensions of the classroom.

3 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of  
4 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To  
5 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 6 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 7 2. Distance traveled in terms of the age level of the students;
- 8 3. Mode and availability of transportation; and
- 9 4. Cost.

10 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 11 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance  
12 approval of the principal;
- 13 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared by  
14 general class discussion and/or research;
- 15 3. If bus transportation is required, the principal or his/her designee shall make the necessary  
16 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 17 4. Signed parental permission forms must be obtained for every student making an off-campus trip  
18 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept on  
19 file for the remainder of the school year. The form for parental permission must include: purpose,  
20 date, time of departure and return, travel plans, destination, number of chaperones, personal expense  
21 involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully  
22 informed. This information is to be completed by the school before the form is signed by the parent;
- 23 5. Overnight educational trips and chaperones must be approved by the principal and the director of  
24 schools in advance. These groups must be accompanied by at least one regular staff member and  
25 others from the school who are appropriate for adequate supervision and shall be responsible for  
26 student conduct while away. Whenever possible, a group should be accompanied by at least one  
27 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and activities.  
2 Teachers shall permit students to make up class assignments missed because of a trip or activity.
- 3 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal  
4 immediately upon returning to school. Serious accidents involving personal injury must be reported  
5 immediately to the principal and/or director of schools. An emergency shall be dealt with promptly  
6 by the teacher or other members of the school staff by taking appropriate action, including sending  
7 the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to  
8 send the student to the hospital, reasonable effort must be made to notify the parents.
- 9 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this  
10 section must have prior approval of the director of schools or his/her designee;
- 11 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval by the  
12 Board.

### 13 **INDEPENDENTLY PLANNED TRIPS**

14 Trips privately planned by school district employees, acting outside the scope of their employment, are  
15 not authorized by the school district.

16 These trips are not approved by the Board and are not considered a part of the curriculum. Total  
17 responsibility for privately planned trips rests with the chaperone(s) as well as with the  
18 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 19 1. Board funds or resources shall not be used;  
20 2. School district materials shall not be used;  
21 3. The Board shall not assume any liability;  
22 4. Employees are not authorized to act on behalf of the school district;  
23 5. Recruitment efforts made by an employee shall not occur during the instruction school day; and  
24 6. Absences caused by participation in privately planned trips shall be considered unexcused.

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Cross References:

Advertising and Distribution of Materials in the Schools 1.806  
Special Use of School Vehicles 3.402  
Extracurricular Activities 4.300  
Attendance 6.200



# Travel Request

Organization FFA Destination Marshall Elementary School

Date of Trip 11/19/25 Purpose of Trip Reading for TN Agriculture Literacy Week

Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Easton Crabtree-9th Owen Wertz-10th

Ethan Woodard-9th

Carley Blackwell-9th

Walker Cheatham-9th

(Use back if more space is needed)

School System Participants (please print):

Julie Giles

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

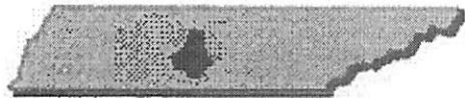
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Julie Giles Date: 11/17/25

Approved by: *David Stealy* Date: 11/17/25  
Teacher/Sponsor  
Principal

Approved by: *Justin R...* Date: 11/17/25  
Director of Schools



Linking Learning to Life

### Travel Request

Organization CMS 8th grade Destination TCAT Pulaski + UTS

Date of Trip Dec 3, 2025 Purpose of Trip Career/high ed exploration

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes

No Student Participants (please print):

All 8th grade students

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Jill Worley Herbrie Foster

Jerry Davis Marthe Jane Russell

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Jill Worley Date: 11-14-25  
Teacher/Sponsor

Approved by: [Signature] Date: 11/14/25  
Principal

Approved by: [Signature] Date: 11/17/25



# Travel Request

Organization FFA Destination Lebanon, TN  
 Date of Trip 12/4/25 Purpose of Trip Meats Evaluation + Technology CDE  
 Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No  
 If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):  
Jacey Metcalf Brayden Burns  
Chris Anne Richter  
Lendon Garrett  
Brody Gibson  
 (Use back if more space is needed)

School System Participants (please print):  
Virginia Stephens  
 (Use back if more space is needed)

Volunteer Participants (please print):  
 (Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No  
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)  
 Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Virginia Stephens Date: 11/11/25  
 Teacher/Sponsor  
 Approved by: Peyton Newton Date: 11/12/25  
 Principal  
 Approved by: [Signature] Date: 10/12/25  
 Director of Schools



# Travel Request

Organization Senior Class of 2026 Destination Top Golf

Date of Trip 12/9/26 Purpose of Trip To celebrate the graduates

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Members of the class of 2026

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

T. Coaster K. Jerik W. Palmer (?)

C. Boone

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Kelly Jerik Date: 12/1/25  
Teacher/Sponsor

Approved by: [Signature] Date: 12/2/25  
Principal

Approved by: [Signature] Date: 12/2/25  
Director of Schools



# Travel Request

Organization HS Volleyball Destination Las Fiestas Chapel Hill

Date of Trip 12/10/25 Purpose of Trip End of season party

Mode of Transportation: walking

Is school system transportation/personnel required? \_\_\_ Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified? \_\_\_ Yes \_\_\_ No

Student Participants (please print):

HS Volleyball players

(Use back if more space is needed)

School System Participants (please print):

S. Swift

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? \_\_\_ Yes \_\_\_ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? \_\_\_ Yes \_\_\_ No

Travel Requested by: Shanne Swift Date: 11-18-25  
Teacher/Sponsor

Approved by: [Signature] Date: 11/19/25  
Principal

Approved by: [Signature] Date: 11/20/25  
Director of Schools



# Travel Request

\* ~~Club~~ to <sup>Spoke</sup> Siphrey

(8th grade)

Organization FMS Student Council + BETA Destination Walmart + Cool Springs Mall

Date of Trip Dec. 12, 2025 Purpose of Trip Angel Tree Shopping

Mode of Transportation: school bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

(60) 8th graders  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


(Use back if more space is needed)

School System Participants (please print):

Christi Whitson Rhonda Franklin  
Nickie Cumy Melanie Wiles

(Use back if more space is needed)

Volunteer Participants (please print):

  
\_\_\_\_\_

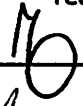
(Use back if more space is needed)


Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Christi Whitson Date: 11/18/25  
Teacher/Sponsor

Approved by:  Date: 11/19/25  
Principal

Approved by:  Date: 11/20/25  
Director of Schools



# Travel Request

Organization DHIS - 4th Destination Capri Theatre

Date of Trip 12/16/25 Purpose of Trip Reward Trip

Mode of Transportation: Buses

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

All 4th Grade

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

4th Grade Teachers / Assistants

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Kaitlyn Jones Date: 11/11/25  
Teacher/Sponsor 12/16/25

Approved by: Robert G. Reasonover Date: 11-11-25  
Principal

Approved by: [Signature] Date: 11/11/25  
Director of Schools



# Travel Request

Organization CHS Destination TPAC-Nashville

Date of Trip 3-18-26 Purpose of Trip Cultural Outing

Mode of Transportation: Charter Bus / Bus - after school trip

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

list will be submitted when tickets are purchased

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Wendy Ridley

(Use back if more space is needed)

Volunteer Participants (please print):

none

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Wendy Ridley Date: 12-2-25  
Teacher/Sponsor

Approved by: [Signature] Date: 12/2/25  
Principal

Approved by: [Signature] Date: 12/3/25  
Director of Schools



# Travel Request

Organization FCCLA Destination Oak Grove Elementary

Date of Trip 5-1-26 Purpose of Trip assist with field day activities

Mode of Transportation: CTE van and school van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

**Student Participants (please print):**

dual enrollment teaching\* see attached

FCCLA members \*see attached

(Use back if more space is needed)

**School System Participants (please print):**

Mary Brewer

(Use back if more space is needed)

**Volunteer Participants (please print):**

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 11/20/25

Approved by: *David Steacy* Teacher/Sponsor Date: 11/20/25  
Principal

Approved by: *Paul R.* Director of Schools Date: 11/20/25

Last Name	First Name	Grade
Adams	Antrielle	12
Bell	Isaiah	11
Benson	Natallia	10
Blackwell	Angelia (Carle	9
Blackwell	Peighton	10
Boggs	Layla	9
Bravo	Brisa	11
Campos	Elena	12
Cannon	T'myah	12
Carter	Dallas	12
Catubay	Chelly	12
Cebrero	Roxana	12
Cross	McKenzie	11
Dunnavant	Kailee	12
Evans	Trinity	9
Flick	Rowan	9
Force	Morgan	12
Garcia Perez	Yuledi	11
Gold	Emily	11
Guzman	Yadira	10
Hampton	Liara	9
Hargrove	Allison	9
Harris	Kristin	12
Jamison	Bella	10
King	Katelynn	9
Leal	Sophia	10
Lee	Alexa	9
McDowell	Adelaide	12
Miller	McKenna	10
Mondell	Addison (add	9

Neese	Isabella	12
Nguyen	Aileen	12
Nsva Corona	Stephanie	12
Patton	Zoe	10
Perryman	Caroline	10
Ragsdale	Tristin	11
Ridley	Jachelle	12
Smith	Landry	9
Stewart	Anna	12
Stroud	Raiven	9
Terrell	Abigail	12
Velazquez	Neydy	12
Villafane	Elias	10
Walls	Brynlee	12
Yates	Jacob	11
Zarate	Guadalupe	10
Barnes	Madison	9
Utter	Sasha	12
Corsetti	Mya	12
Wilkes	Dixie	12
Cross	Maleyha	11



# Marshall Co High School

## Student List

Year: 2025-2026  
Report: STU401

Student Name	Perm ID	Grade	Gender	Birth Date
Bravo, Brisa F.	259353	11	Female	03/15/2009
Cannon, Tmyah L.	258673	12	Female	01/14/2008
Carter, Dallas M.	260329	12	Female	10/01/2007
Catubay, Chelly Marie G.	261194	12	Female	02/16/2007
Cabrero, Roxana	258609	11	Female	05/13/2009
Farrell, Olivia J.	258902	12	Female	01/25/2008
Garcia Perez, Yuleydi	304397	11	Female	03/24/2009
Gold, Emily J.	259650	11	Female	12/28/2008
Hernandez, Andric G.	259038	11	Male	11/24/2008
Holley, Maggie L.	259430	11	Female	12/29/2008
Nava Corona, Stephanie	258228	12	Female	07/15/2008
Ridley, Jachelle D.	258876	12	Female	08/29/2008
Stewart, Anna G.	258794	12	Female	03/10/2008
Terrell, Abigail L.	258797	12	Female	10/29/2007
Utter, Sasha E.	258804	12	Female	01/03/2008
Velazquez Garcia, Neydy	258807	12	Female	10/08/2007
Wiles, William D.	258810	11	Male	02/18/2008



# Travel Request

Organization CHS Destination TPAC

Date of Trip 12-25-26 Purpose of Trip Cultural Outing

Mode of Transportation: Charter Bus / Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

list will be submitted when tickets are purchased

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Wendy Riddle \_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

None \_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Wendy Riddle Date: 12-2-25  
Teacher/Sponsor

Approved by: [Signature] Date: 12/2/25  
Principal

Approved by: [Signature] Date: 12/3/25  
Director of Schools

# Marshall County Board of Education

Monitoring:  <b>Review: Annually, in October</b>	Descriptor Term:  <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: <b>3.206</b>	Issued Date: <b>08/14/23</b>
		Rescinds: <b>3.206</b>	Issued: <b>02/14/22</b>

- 1    When not in use for school purposes, school buildings and grounds or portions thereof may be used for
- 2    public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the
- 3    welfare of the community, as approved by the director of schools.<sup>1</sup>
  
- 4    1.    Requests for the use of school facilities shall be made first at the office of the principal.
- 5        a.    If approved by the principal, a *Use of School Facility* form will be signed by the principal and
- 6            given to the group requesting use of facilities.
- 7        b.    The group must secure liability insurance to cover the use of facilities at the minimum of
- 8            \$1,000,000.
- 9        c.    Proof of insurance and the *Use of School Facility* form must be presented at the central office for
- 10           final approval by the director of schools.
- 11    2.    Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
- 12        schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 13    3.    School facilities may not be used for private profit, except for after-school tutoring/lessons provided
- 14        by a certified employee of the Marshall County School System to enhance the educational process.
- 15        Any for-profit group who wishes to use school facilities for one-time performances or other programs
- 16        must have special Board approval;<sup>2</sup>
- 17    4.    Unused facilities may be leased for private day-care centers which provide educational and child
- 18        care services to the community;<sup>2</sup>
- 19    5.    All activities must be under competent adult supervision and approved by the building principal. In
- 20        all cases, an assigned school employee will be present. The group using the facilities will be
- 21        responsible for any damage to the building or equipment and payment of supervision and clean up
- 22        at the rate of time and a half the hourly rate of the personnel used;
- 23    6.    Groups receiving permission for building use are restricted to the dates and hours approved and to
- 24        the building area and facilities specified;
- 25    7.    Groups receiving permission for building use are responsible for the observance of all fire and safety
- 26        regulations at all times;
- 27    8.    The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted
- 28        in school buildings. Smoking within the building is not permitted;
- 29    9.    The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
- 30        Defense, and will make suitable facilities available without charge during community emergencies;
- 31    10.   When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the
- 32        use of the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-
- 33        half of their hourly rate.
- 34    11.   When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed
- 35        Medicare, Social Security, and retirement rates must be paid to the Central Office.

- 1 12. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour  
2 plus the fixed charges Medicare, Social Security, and retirement rates must be paid to the Central  
3 Office.  
4 13. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own  
5 risk.

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Legal References

1. TCA 49-50-201; TCA 49-2-203(b)(4); TCA 49-2-405
2. TCA 49-2-203(b)(4)(B)

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Cross References

Board-Community Relations 1.500  
Tobacco-Free Schools 1.803  
Emergency Preparedness Plan 3.202  
Tutoring for Pay 5.608  
Care of School Property 6.311



Linking Learning to Life

REQUEST FOR USE OF CHES  
(SCHOOL)

Area/Room of the building requested GYM

Name/Type of event to be held JK PRO BASKETBALL

Date of the event NOV 1st - MARCH 1st Time 3:00 PM - 8:00 PM

Organization/Person requesting use JESSICA FZEU

Name of insurance company LODMIS ? LAPINA Amount of coverage 1,000,000  
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building JESSICA FZEU

Address 356 S WARNER RD Phone 631-7343 Cell 631-7343

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 11/11/25

Signature of principal [Signature] Date 11/11/25

Signature of Director of Schools for approval [Signature] Date 11/12/25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.



REQUEST FOR USE OF CES gym  
(SCHOOL)

Area/Room of the building requested gym

Name/Type of event to be held Youth basketball

Date of the event Nov 2025 - May 2026 Time weekly after school hours

Organization/Person requesting use Trina Blalock - Cornersville Booster Club

Name of insurance company Peggy Hubbard Amount of coverage 1,000,000

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Emily Young, Robbie McNeese, T. Blalock

Address \_\_\_\_\_  
Phone Emily-931-224-0331 Cell Robbie-931-993-0534  
Trina-931-993-9462

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Trina Blalock Date 11-18-25

Signature of principal [Signature] Date 11-18-25

Signature of Director of Schools for approval [Signature] Date 11/19/25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF CHS gyms  
(SCHOOL)

Area/Room of the building requested old/new gym  
Name/Type of event to be held Youth Basketball league  
Date of the event Nov. 2025 - May 2026 Time after school hours <sup>weekly</sup>  
Organization/Person requesting use Cornersville Booster Club - Trina Blalock  
Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

Contact person for organization using building Emily Young, Robbie McNeese, Trina Blalock  
Address \_\_\_\_\_  
Phone Emily-931-224-0331 Cell Robbie-931-993-0534  
Trina-931-993-9462

RESPONSIBILITY OF PERSON REQUESTING USE  
I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Trina Blalock Date 11-18-25  
Signature of principal Brent Adcox by [Signature] Date 11-18-25  
Signature of Director of Schools for approval [Signature] Date 11/19/25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF Marshall County High School  
(SCHOOL)

Area/Room of the building requested Cafeteria - sitting room only

Name/Type of event to be held Taco Dinner (Spanish Club)

Date of the event 12-18-25 Time (4-7:30)

Organization/Person requesting use Spanish Club (Gonzalez)

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

Contact person for organization using building Nalea Gonzalez \*Minimum coverage of \$1,000,000 required

Address 520 Lynnwood 37091 Phone 931-447-1181 Cell "

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Nalea Gonzalez Date 12-5-25

Signature of principal David Steedly Date 12-5-25

Signature of Director of Schools for approval [Signature] Date 12/8/25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF MCHS  
(SCHOOL)

Area/Room of the building requested Cafeteria (sitting room)

Name/Type of event to be held (Spanish Club Christmas Party)

Date of the event 12-17-25 Time 3-5

Organization/Person requesting use Spanish Club

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

Contact person for organization using building Nalea Gonzalez \*Minimum coverage of \$1,000,000 required

Address 500 Lynnwood 37091 Phone 931-447-1181 Cell \_\_\_\_\_

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Signature of person requesting use Nalea Gonzalez Date 12-5-25

Signature of principal David Stealy Date 12-5-25

Signature of Director of Schools for approval [Signature] Date 12/8/25

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REQUEST FOR USE OF FHS  
(SCHOOL)

Area/Room of the building requested Cafeteria + Auditorium

Name/Type of event to be held Football Awards

Date of the event 1/11/26 Time 1:30-4:00pm

Organization/Person requesting use Football

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Justin Palmer

Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell 205-412-2845

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use J. Palmer Date 12-1-25

Signature of principal \_\_\_\_\_ Date 12/3/25

Signature of Director of Schools for approval \_\_\_\_\_ Date 12/3/25

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REQUEST FOR USE OF Forrest H.S.  
(SCHOOL)

Area/Room of the building requested auxiliary gym  
Name/Type of event to be held Blood Assurance Blood Drive - HOSA  
Date of the event Jan. 22, 2026 Time 7:30 - 3pm  
Organization/Person requesting use HOSA / Krista Dillon  
Name of insurance company — Amount of coverage —  
Contact person for organization using building Krista Dillon \*Minimum coverage of \$1,000,000 required  
Address — Phone — Cell —

RESPONSIBILITY OF PERSON REQUESTING USE

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Signature of person requesting use Krista Dillon Date 11/2/25  
Signature of principal [Signature] Date 11/11/25  
Signature of Director of Schools for approval [Signature] Date 11/17/25

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