

Putnam County Board Meeting  
December 5, 2019 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Upperman Middle School Football Team for earning the MTMSFC Grand Championship

B. Note:

Following our tradition of the past several years, Putnam County Schools has elected to participate in the TNReady Grade 2 Assessment in the Spring of 2020 requiring all Putnam County students in 2nd grade to participate either in the grade 2 regular assessment or the grade 2 alternate assessment.

C. Tennessee School Board Association (TSBA) recognized and presented Dr Dawn Fry and Ms. Kim Cravens with an award during the TSBA awards reception and ceremony on Saturday, November 16, 2019, at Gaylord Opryland Resort and Convention Center in Nashville for being selected to the ALL TENNESSEE SCHOOL BOARD.

D. Director's Reports

1. General Purpose School Cash Flow Analysis
2. General Purpose School Fund Monthly Budget to Actual Report
3. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular November Board Meeting - Thursday, November 7, 2019, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to GEOServices, LLC - Knoxville, Tennessee in the amount of \$5,750.00 for services performed between 9/12/19 and 11/11/19 related to the new property located on Lee Seminary Road Cookeville, Tennessee to be paid from 141-72620-399-02504, as submitted.
2. Approval of the payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from August 22, 2019 to December 2, 2019, in the amount of \$8,574.40 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)
3. Approval to purchase seventy-five (75) SNN ASUC204EEYS01GR Chromebooks @ \$230.00 each and seventy-five (75) Chrome Management Consoles @ \$25.00 each from

Troxell, Madison, AL, per quote (NCPA Contract Pricing #NCPA-01-48) in the total amount of \$19,125.00 to be used in classrooms at CHS to be paid from School Improvement Funds (SIF) 141-71100-599-2103, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs (None submitted)

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Finance - To budget for School Resource Officer Grant from State of Tennessee
- b. Finance - To adjust budget to account for changes in medical insurance and personnel changes
- c. Early Childhood Education - Budget Dollar General grant funds
- d. Finance - To budget for UTRUST grant to be used for school mini-grants and employee appreciation per grant specifications
- e. Adult Education - To budget for revenue received for Adult Education
- f. Special Education - To adjust budget to match allocation (\$116,759.65) received for federal funds awarded to PCS for services to High Cost SWD, to be budgeted and expended thru Special Education General Purpose funds
- g. Finance - To adjust budget for the Safe School's grant to match State of TN grant amount
- h. Finance - To adjust budget for the School Safety grant to match State of TN grant amount

2. General Purpose School Line Item Transfers - Fund 141

- a. Special Education - To reallocate funds to pay for charges such as newspaper ad and parking for vehicles at the Independence Program at the TTU campus
- b. Special Education - To re-allocate funds to pay for medical insurance and social security

3. Federal Projects Budget Amendments - Fund 142

- a. Special Education - To budget for IDEA Discretionary Supplemental Funds awarded to PCS for the 2019-20 school year
- b. CTE Student Support & Academic Enrichment (SSAE) - To move monies for utilization of SSAE grant funds more effectively according to program needs

D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)

E. Approval of Grant Report

F. Other

1. Approval to enter into contract with Professional Environmental Consulting Inc. - Knoxville, Tennessee in the amount of \$9,000.00 for system wide water quality testing per Tennessee Water Bill 2019 SB 619, as submitted.
2. Approval of the Final #5 Renewal of the Janitorial Contract with Southern Management, ABM, effective January 1, 2019 - December 31, 2020, as submitted.
3. Approval of the Memorandum of Understanding (MOU) for the 2019-20 Tennessee Specific Industry Certification for Dietetics and Nutrition Pilot at Upperman High School, as submitted.
4. Approval to enter into contract in the amount of \$39,000 with Glimpse K12, Inc. - Huntsville, AL to provide online software to measure the education Return on Investment (eROI) on programs, products, services, staff and other Putnam County School resources that are implemented for student achievement to be paid from 141-72210-471.

VI. Deletion of Policy 6.603, Student Records

VII. Policies on first reading ONLY

- A. Policy 4.100, Instructional Program
- B. Policy 4.200, Curriculum Development
- C. Policy 4.201, Class Size Ratios

VIII. Discussion/Presentation

- A. Burks Elementary Trail Project final design proposal for the sidewalk, asphalt trail and boardwalk
- B. New Elementary School Project Update - Kim Chamberlin, Upland Design Group  
Crossville, Tennessee
- C. 2020 Census Presentation
- D. Director's Performance Evaluation
- E. Director's Contract

IX. Adjournment