

Putnam County Board Meeting
March 6, 2025 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Two Upperman Bees won in the state championship and finished as the state runner-up in the TSSAA Division I Class A Individual State Wrestling Tournament. Grady Phelps won the 126lb State Champion and Jake Stinnett placed as runner-up in the 106lb division.
 - B. Director's Personnel Report
- IV. Approval of Minutes
 - A. Minutes of the Regular February Board Meeting - February 6, 2025, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval to pay Maffett Loftis Engineering for mechanical design work treated to the Frontier Building HVAC Upgrade project in the amount of \$7,840.00 from 141-76100-599-02528. The contract was Board approved on 11/14/2024 as VI.F.8.
 2. Approval to purchase a replacement double-stack, convection oven for Avery Trace Middle School kitchen at the lowest quote of \$18,986.54 from Mobile Fixture. This amount includes installation and will be paid out of fund 143.
 3. Approval to pay Maffett Loftis Engineering for electrical engineering work related to the Avery Trace Middle School softball field project in the amount of \$6,300.00 from 141-72600-399. The contract was Board approved on 2/5/2025 VI.F.2.
 4. Approval to pay Maffett Loftis Engineering for engineering design work related to the Northeast Elementary School HVAC Upgrade project in the amount of \$28,258.00 from 141-72600-399. The contract was Board approved on 9/5/2024 VI.F.12.
 5. Approval to pay Maffett Loftis Engineering for engineering design work related to the Baxter Primary School Chiller replacement project in the amount of \$14,200.00 from 141-72600-399. The contract was Board approved on 9/5/2024 VI.F.11.
 6. Approval to pay Maffett Loftis Engineering for engineering design work related to the Sycamore Elementary School HVAC Upgrade project in the amount of \$24,630.50 from 141-72600-399. The contract was Board approved on 9/5/2024 VI.F.4.

7. Approval of the purchase of (19) Viewsonic touch Screen Boards from Danmark Technologies in the amount of \$53,335.00.
 8. Approval of the purchase of IFP-EW-7550-E1 (wall mounted) from Quote 3809 v2 from account number 142-72210-790-101 for the following school(s)
 - Burks Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Prescott South Elementary School (4) wall-mounted Viewsonic boards \$7,500.00
 - Algood Elementary School (4) wall-mounted Viewsonic boards and (4) Viewsonic boards with carts \$16,520.00
 - Cane Creek Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Cornerstone Elementary School (7) Viewsonic boards with carts \$15,785.00
 - Prescott South Middle School (2) Viewsonic boards with carts \$4,510.00
 9. Purchase of (232) Asus Chromebooks and Chrome OS Management , item #CR1104CGA-YZ84 for Putnam County Schools from Danmark Technologies in the amount of \$70,992.00 per quote #3811, contract TIPS 240101 to be paid from 142-71100-722-101 for the following schools:
 - Sycamore Elementary School (17) Chromebooks/licensure \$5,202.00
 - Algood Middle School (14) Chromebooks/licensure \$4,284.00
 - Burks Elementary (31) Chromebooks/licensure \$9,486.00
 - Upperman Middle School (14) Chromebooks/licensure \$4,284.00
 - Avery Trace Middle School (30) Chromebooks/licensure \$9,180.00
 - Algood Elementary School (71) Chromebooks/licensure \$21,726.00
 - Cane Creek Elementary School (37) Chromebooks/licensure \$11,322.00
 - Prescott South Middle School (18) Chromebooks/licensure \$5,508.00
 10. Approval of the purchase of (11) Apple Mac Minis 16GB, 256GB SSD per quote proposal #2112027560 Item MU9D3LL/A to be paid from 142-71100-722-101 for the following schools:
 - Northeast Elementary School (11) Apple Mac Minis \$5,489.00
 11. Approval to pay Mid State Construction Company in the amount of \$19,224.03 for pay application #1 related to the Cookeville High School Student Entry Security Upgrades project to be paid from 141-72620-399-02529.
 12. Approval to pay Lee Company in the amount of \$384,750.00 for pay application #1 related to the Cookeville High School Chiller Replacement project to be paid from 141-72620-799.
- B. Bids/Quotes/Sealed Bids/RFPs
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141

- a. CTE ISM - To move monies to pay for water, gas, and electrical to the ATMS greenhouse
 - b. Student Services - Budget for donations received for counselor appreciation from PEP
 - c. Finance - To amend incentive pay budget to account for actual payments
 - d. Finance - To move budget for large maintenance projects from 76100 to 72620
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval to enter into a "data share" agreement with Empower Upper Cumberland.
 2. Approval of permission to allow Capshaw PTO to purchase upgraded classroom door locks. The locks were approved and will be installed by school maintenance.
 3. Allow permission to add the Frontier Building to the cleaning contract with ABM services for the amount of \$1,248.33 per month, to begin once the building is occupied.
 4. Approval of the 2025-2026 Audit quote from Tamara Beckman, CPA, professional services rendered for twenty schools' activity and cafeteria funds year ending June 30, 2026, in the amount of \$16,000.00 to be paid from 141-72310-305 and approval to authorize for the Director of Schools to sign the audit contract.
 5. Approval of the recommendation by the School Nutrition Program to award the Upper Cumberland Buying Group Bid for School Year 2025-2026 Commodity Processing to the following vendors:
 - Gold Creek Foods - Chicken
 - International Food Solutions dba Asian Food Solutions - Chicken
 - JTM - Beef and Cheese
 - Nick's Famous Barb-B-Q - Pork
 - Smuckers - Peanut Butter
 - Tyson - Beef, Cheese and Chicken
 6. Approval of the members to the calendar committee for the school calendar cycle 2026-2027, 2027-2028, and 2028-2029 as attached.
 7. Approval of the Quarterly Reports for quarter ending 12/31/24 for the following funds:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program
 8. Approval of the continuation of membership for PCSS with Comprehensive Educational Resources (CER) at the cost of \$22,546.00 from account #141-72310-599. CER is an educational consortium that currently serves thirty school districts in Northeast Tennessee and across the state. CER is a collaboration between these thirty districts and the

Niswonger Foundation that currently reaches approximately 156,000 students. CER began in May 2020.

9. Approval to enter into an agreement with Nixon Ower Services, Nashville, TN for a five-year complete service and battery replacement (as listed in the attached proposal) on the emergency generator at Cookeville High School in the amount of \$10,932.06 to be paid for from 141-72620-399.
10. Approval of the School Accounting Informational Reports: March 6, 2024, Board Meeting
 - Report: School Budgets 2024-2025 (per section 4: Title 1 1 TN Internal School Uniform Accounting Policy Manual)
 - Report: School Personnel Receiving Cell Phone Benefits 2024-2025 (Per Board Policy 3.3001)
 - Report: School Donations 2023-2024 (Per Board Policy 2.401)
 - Report: School Investment Accounts 2024 (Per Board Policy 2.402)
11. Approval to renew the advertising agreement with District Solutions LLC to carry out the proposed School Bus Advertising Program for the 2025-2026 school year. The renewal will be effective July 1, 2025 through June 30, 2026.
12. Approval to renew the Gov Deals contract for the 2025-2026 school year.
13. Approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at Northeast Elementary School in the amount of \$785,750.00 to be paid for from the Putnam County Capital Project Fund.
14. Approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at the former Frontier building in the amount of \$99,050.00 to be paid for from 141-76100-599-02528.
15. Approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the chiller replacement at Baxter Primary School in the amount of \$229,142.00 to be paid for from 141-72620-399.
16. Approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at Sycamore Elementary School in the amount of \$457,750.00 to be paid for from the Putnam County Capital Project Fund.
17. Approval to allow Baxter Youth Baseball to install lights on the T-Ball Field located on Board of Education property behind Baxter Primary School at no cost to the Board of Education.
18. Approval to enter into a contract with Covington Flooring Company, Birmingham, AL for the gym floor sand, paint and refinish (as noted in the February 25th, 2025 proposal) at Capshaw Elementary School in the amount of \$21,550.00 to be paid for from 141-72620-399 with the pricing to be reflective of TIPS Buying Group (TIPS #23010401)
19. Approval to enter into a contract with Covington Flooring Company, Birmingham, AL for the gym floor repairs, sand, paint and refinish (as noted in the February 25th, 2025 proposal) at Burks Elementary School in the amount of \$71,777.00 to be paid for from 141-72620-399 with the pricing to be reflective of TIPS Buying Group (TIPS #23010401)

20. Approval to purchase an Avigilon video server for security system upgrades for Cane Creek ES, per quote #15299 from Pioneer Communications, Cookeville, TN, in the amount of: \$22,663.00, to be paid from: 141-71100-722-01607.
21. Approval to purchase onsite programming services for the Alertus notification system, in the amount not to exceed \$19,500.00, to be paid from: 141-E-72130-399-000-02525-000, Public School Security Grant.
22. Approval to purchase e-Rate Category 2 Internal Connections eligible network products and services from the TDoE's Tennessee Education Broadband Consortium ("TEBC") State Master Contract in the amount not to exceed our district's remaining funds allotment of \$448,606.00. The purchase is contingent upon the district's e-Rate application approval (due by 3/26/2025) and is conducted via the TDoE'S mini-bid process to solicit and evaluate pricing from approved contracted vendors, and upon approval the district's portion of the cost is 20% and will not exceed: \$89,721.20 to be paid from: 141-71100-722-01607.
23. Approval to purchase e-Rate Category 1 broadband internet connectivity products and services from the TDoE's Tennessee Education Broadband Consortium ("TEBC") State Master Contract OR from the newly awarded contract to Anderson County Schools/Anderson E-Rate Consortium for the 2025-26 school year, in e-Rate funding cycle (7/1/25 to 6/30/26).
24. Approval of the contract attached with Lakeland Electric, Cookeville, TN for the auditorium lighting replacement, upgrade and improvements at Cookeville High School in the amount of \$670,600.00 to be paid for from the Putnam County Bond Issue.
25. Approval to purchase low-voltage network data cabling materials and installation services for the Pre-K center renovation at old Park View ES, from Advanced Communications Services, Sparta, TN, in the amount of \$23,400.00 to be paid from: 141-76100-599-02530.
26. Approval of payment to Moore, Rader & York, P.C. - Cookeville, Tennessee for legal services through February 28, 2025 in the amount of \$8,809.70 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

VII. Policy

- A. First and final reading for approval of BOE Policy 4.603 (Promotion and Retention). Policy 4.603 has been updated in accordance with State law regarding student retention and 3rd/4th grade promotion pathways.
- B. No changes have been made to original policy 4.605. Submitting policy for an updated review and approval.
- C. Policy for Use of Personal Communication Devices and Electronic Devices (6.312) second reading.

VIII. Discussion/Presentation

- A. PreK Naming Committee's final decisions.
Speaker(s): Diana Wood, Pre-K-4th Instructional Supervisor
- B. Building Projects
 1. Park View School Update

2. Avery Trace Middle School Softball Field Project
 - a. Avery Trace Middle School Softball Field Action Items
 3. Old Park View Elementary School Update
 4. Update from Energy Systems Group regarding the old Park View School Renovation
 - a. Energy Systems Group - Existing Park View School Renovation Project Action Items
 1. Approval to pay Energy Systems Group in the amount of \$163,705.90 and First National Bank of Tennessee (retainage) in the amount of \$8,616.10 for pay application #3 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.
 - C. Option of offering English 9 Honors while providing an alternative accelerated English course for 8th grade students.
Speaker(s): Bubba Winningham
 - D. Proposal for a new K-12 Science textbook.
Speaker(s): Bubba Winningham
 - E. Early Enrollment Guidelines and Recommendations for the 2025-2026 School Year.
Speaker(s): Chris Pierce, Attendance Supervisor
 - F. A new resolution regarding the Education Freedom Act of 2025.
- IX. Adjournment



Personnel Report For February 2025

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Frey	Herlina	Districtwide	On Call School Nutrition Substitute	1/23/25	143-E-73100-165-000-00037	5	n/a
Keller	Caitlyn	ATMS	Future Ready Teacher Assistant	1/31/25	141-E-71100-163-000-00000-065	7	Kyra Harvin's maternity leave
Stephens	Samantha	Central Office	DW Elem TN All Corp Tutor	1/27/25	141-E-71100-116-000-00000-000	2	Donna Sloan
Phipps	Colton	PSMS	PT (paid by pto) Aviation Program Assistant	11/22/24	141-E-72210-189-000-01601-000	1	n/a
Reid	Madison	Leaps	Leaps	1/23/25	141-E-73300-189-000-02003-000	3	n/a
DeYoung	Diane	CCES	Kindergarten Teacher	2/10/25	141-E-71100-116-000-00000-030	7.5	Kristen Cook's maternity leave
Lemons	Caroline	NES	SAC Activity Instructor	1/24/25	146-E-73300-189-000-01800-000	5.8	n/a
Newberry	Alexandria	JWES	RTI Assistant	1/27/25	141-E-71100-163-000-00000-050	7	Natalie Blair
Seymour	Margaret	PSES	SAC Activity Instructor	1/27/25	146-E-73300-189-000-01800-000	5.8	Presley Morales
Roberts	Abigail	CES	SAC Activity Instructor	1/27/25	146-E-73300-189-000-01800-000	5.8	n/a
Devillanueva	Jasmine	Transportation	FT Bus Attendant	1/31/25	141-E-72710-189-000-00000-000	6	n/a
Berle	Caroline	UMS	School Nutrition Employee	2/5/25	143-E-73100-165-000-00110	4	Brittany Scurlock Mofield
Owensby	Mason	CCES	SAC Activity Instructor	1/29/25	146-E-73300-189-000-01800-000	5.8	n/a
Hadlock	Owen	Leaps	Leaps	2/6/25	141-E-73300-189-000-02003-000	3	n/a
Barnes	Madilynn	PVS	SAC Activity Instructor	2/10/25	146-E-73300-189-000-01800-000	5.8	n/a
Whitehead	Makenzie	BPS	ECC	2/10/25	146-E-73300-189-000-01801-000	5.8	Elizabeth Smith
Clark	Amayalei	SES	SAC Activity Instructor	2/10/25	146-E-73300-189-000-01800-000	5.8	n/a
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Wilken	Icisi	CHS	SPED CDC Assistant/LPN	1/23/25	141-E-71200-163-000-00000-037	7.5	Julie Reeser
Hargis	Judy	CCES	School Nutrition Employee	2/4/25	143-E-73100-165-000-00030	5	Sarah C
Flatt	Nancy	Central Office	Best Groups 120 Day Contract	1/6/25	141-E-72130-130-000-00000-000	7	Michelle Miller
Curry	Tammy	AES	Grade 4 Teacher/Sub	2/14/25	141-E-71100-116-000-00000-005 & Sub Pay	7.5	Elisha Frame Maternity leave
Pack	Kylee	Transportation	Bus Monitor	2/6/25	141-E-72710-189-000-00000-000	5	n/a
TRANSFERS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Flowers	Nicole	Sub	SPED PreK Assistant @ JWES	7.00	2/3/25	141-E-71200-163-000-02152-000	Carolyn Wolf
Taylor-Garrett	Mckenna	SAC Activity Instructor	RTI Assistant @ UHS	7.00	2/13/25	141-E-71100-163-000-00000-090	Raychel Swanson
Thompson	Jessica	SPED Assistant @ WPA	SPED Resource Assistant @ AES	7.00	2/7/25	142-E-71200-163-906-00000-005	Debbie Peek
Goble	Emily	Sub	SPED 1x1 Assistant @ PSMS temporary position due to student need	7.00	2/10/25	141-E-71200-163-000-02110-100	temp SPED 1X1 Assistant
Marek	Susan	Food Services Sub	Café Manager @ CsES	8.00	2/3/25	143-E-73100-165-000-00015	LeighAnn Hughes
Anderson	Brittany	split 60/40 between BPS & CsES	100% CsES SPED Resource Teacher	7.50	2/13/25	141-E-71200-116-000-00000-015	Monica Cates

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RESIGNATION							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE			
Doss	Kristin	AMS	SPED CDC Assistant	2/6/25			
Whiteside	Selena	Central Office	DW Elementary TN All Corp Tutor	1/30/25			
Sloan	Donna	Central Office	DW Elementary TN All Corp Tutor	12/20/24			
Boles	Graceann	CCES	SAC Site Director	2/28/25			
Cates	Monica	CsES	SPED Resource Teacher	2/4/25			
Ramsaur	Sarah	CCES	PreK Assistant w/CDA	2/21/25			
Marin	Paul	CCES	School Nutrition Employee	2/24/25			
Batson	Andrea	SES	School Librarian	3/17/25			
Benjamin	Allison	CCES	SAC Activity Instructor	2/5/25			
RETIREMENT							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE			
Hann	Sondra	MHS	SPED Extended Resource Assistant	3/14/25			
Wells	Karen	Burks	School Bookkeeper	2/7/25			
TERMINATIONS							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	HOURS	EFFECTIVE DATE		
Cross	Samuel	PSMS	CTE AV Broadcasting Class (ended ISM Funded Contract)	NTE 10hrs/week	6/30/24		
ADDITIONAL HOURS							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	HOURS	EFFECTIVE DATE	FUNDED	Rate of Pay
Francis	Sabrina	Leaps	will be working for Leaps effective 1/06/25 through 6/30/25 NTE 2hrs per day or 5hrs per week @ \$17/hr	2	1/6/25	141-E-73300-163-000-02003-000	\$17.00
Olendorf	Hayla	Leaps	will be working for Leaps effective 1/06/25 through 6/30/25 NTE 2hrs per day or 6hrs per week @ \$30/hr	2	1/6/25	141-E-73300-116-000-02003-000	\$30.00
Sims	Summer	Leaps	will be working in Leaps effective 01/06/25 through 6/30/25, NTE 2hrs per day or 6hrs per week @ \$30/hr	2	1/6/25	141-E-73300-116-000-02003-000	\$30.00
INCREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Dotson	Mari Ann	5hrs per day Bus Driver	FT 6hrs per day Bus Driver	6	1/16/25	141-E-72710-146-000-00000-000	n/a
Harris	Lois	5hrs per day Bus Driver	FT 6hrs per day Bus Driver	6	1/16/25	141-E-72710-146-000-00000-000	n/a
Decaro	Jamie	4hrs per day School Nutrition Employee @ CES	4.5hrs per day School Nutrition Employee @ CES	4.5	2/13/25	143-E-73100-165-000-00035	n/a
Elf	Kristina	PT Bus Attendant	Ft 6hrs per day SPED Bus Attendant	6	2/13/25	141-E-72710-189-000-00000-000	n/a

Law	Kathryn	PT Bus Attendant	FT 6hrs per day Bus Attendant	6	2/13/25	141-E-72710-189-000-00000-000	n/a
DECREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING

NON-RENEWALS							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE		
OTHER							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE		
Marek	Susan	CsES	correction of transfer date to interim café manager retro back the diff in the hrly rate from 1/6/25 to 12/05/24	8.00	12/5/24		
Norrod	Brandon	ATMS	manages social media pages wages \$500	7.50	1/27/25		
Ledford	James	CHS	Basketball Gate Worker 01/17 wages \$57.75	7.50	1/17/25		
Ledford	James	CHS	Basketball Gate Worker 01/24 Wages \$57.75	7.50	1/24/25		
Hoffmeyer	Kelly	CHS	Basketball Gate Worker 01/24 Wages \$57.75	7.00	1/24/25		
Woods	Elliot	CHS	Basketball Gate Worker 01/24 Wages \$57.75	7.00	1/24/24		
Romero	Sandra	Leaps	did not work the 1st 1/2 of 24/25 but will start working in the 2nd 1/2 NTE 3hrs per day or 15hrs per week @	3.00	1/6/25		
Hennigan	Taylor	CHS	SSO Booster Stipend Wages \$1710.38	7.50	2/1/25		
Dale	Julie	AMS	will receive teacher pay for covering any ppl and/or unpaid days during Ms. Kaitlyn Eastin maternity leave.	7.50	2/19/25		
Barbosa	Shirley	Food Services	receive cell phone stipend, \$20/month	8.00	1/1/25		
Everett	Sandi	Food Services	receive cell phone stipend, \$20/month	8.00	2/1/25		
Hunter	Kimberly	SES	will receive teacher pay for covering any ppl and/or unpaid days during Ms. Meredith Fain's maternity leave.	7.50	3/3/25		
Williams	Dustin	UMS	received EDS Diploma/ was retroed \$625.02 on March payroll	7.50	12/13/25		

SPREADSHEETS:		



MINUTES
Putnam County Board of Education
Cookeville, Tennessee
February 6, 2025

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, February 6, 2025. Mr. **McHENRY** convened the meeting at 5:00 PM.

PRESENT.....	6	ABSENT.....	0
Lynn McHenry, Chair			
Dr. Dawn Fry, Vice-Chair			
Kim Cravens			
David McCormick			
Jill Ramsey			
Kerry Ledbetter			

Mr. **McHENRY** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: (II.) Mrs. **CRAVENS** made a motion to approve the agenda, as recommended by Director Corby R. King, Director of Schools, and as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- The Upperman High School Boys Bowling Team competed in the state tournament after winning the district championship and Kalli Patton from the girls bowling team finished top 10 in the individual state competition.

- Director's Personnel Report

Mr. **McHENRY** stated the Board would address approval of the Minutes.

ACTION: (VI.A.) Dr. **FRY** made a motion to approve the Minutes of the Regular November Board Meeting – February 6, 2025, @ 5:00 PM, as submitted. Mr. **LEDBETTER** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (VI.A.1. – VI.F.18.) Mr. **McCORMICK** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of Schools:

VI. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to purchase 48 Chromebooks from Danmark Technologies of Rogersville, AL for Upperman Middle School in the amount of \$14,688.00 to be paid from 141-71100-599-2011-110.
2. Approval of a payment to Civil Engineering and Surveying, LLC in the amount of \$4,000.00 for civil engineering for the softball and soccer fields at ATMS to be paid from 141-72620-799, Other Capital Outlays (General Purpose School Fund).
3. Purchase of (12) Viewsonic Touch Screen Boards in the amount of \$23,640.00 IFP-EW-7550-E1 (wall mounted) from Quote 3810 and IFP-7550-e2 (with cart) from Quote 3809 v2 from account number 142-72210-790-101 for the following schools:
 - Algood Elementary School (7) wall mounted Viewsonic boards \$13,125.00
 - Prescott South Elementary School (2) wall mounted Viewsonic boards \$3,750.00
 - Burks Elementary School (3) Viewsonic boards with cart \$6,765.00
4. Purchase of (126) Asus Chromebooks and Chrome OS Management, item #CR1104CGA-YZ84 for Putnam County Schools and Danmark Technologies in the amount of \$38,556.00 per quote #3811, contract TIPS 240101 to be paid from 142-71100-722-101 for the following schools:
 - CHANCE (8) Chromebooks/licensure \$2,448.00
 - Burks Elementary School (32) Chromebooks/licensure \$9,792.00
 - Sycamore Elementary School (11) Chromebooks/licensure
 - Prescott South Elementary School (7) Chromebooks/licensure
 - Prescott South Middle School (10) Chromebooks/licensure \$3,060.00
 - Upperman Middle School (19) Chromebooks/licensure \$5,814.00
 - Avery Trace Middle School (26) Chromebooks/licensure \$7,956.00
 - Algood Middle School (13) Chromebooks/licensure \$3,978.00

B. Bids/Quotes/Sealed Bids/RFPs

1. Permission to bid for a restroom/concession building for Avery Trace Middle School using the architectural design from our new Park View Elementary School project.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
 - a. CTE - Move monies to pay for additional WBL travel, CTE banquet supplies and materials and supervisor PD travel expenses
 - b. Student Services/Family Resources - Transferring funds from one line to another line to accommodate requests of families in need not covered under the homeless grants.
 - c. CTE/ISM - To move monies to pay for expenses to complete purchase of College and Career Ready Lab and Career Discovery Lab for Algood Middle School. To move monies to pay for Retirement, Dental and TCRSS benefits for ISM funded employees.
 - d. Finance - To budget for a \$700.00 incentive payment from TISA Outcome funding.

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval to distribute the funds received in the FY25 TISA Outcome payment as a \$700.00 incentive payment to all Full-Time employees and \$350.00 to all Half-Time employees who are actively employed as of January 5, 2025.
2. Approval to enter into a contract with Maffett Loftis Engineering, Cookeville, TN for the design of the electrical service for the softball field at Avery Trace Middle School in the amount of \$7,900.00 to be paid for from 141-72620-399.
3. Approval of the PreK naming committee members as recommended by Allison Painter.
4. Approval of the agreement between Putnam County Board of Education and Dialogue Speech Therapy, Cookeville, Tennessee 38501 for the 2024-2025 school year for student speech testing, evaluations, provide speech-language services to be paid from 141-71200-312.
5. Approval of the contract between Roland Digital Media, Inc. and Putnam County Board of Education for digital gold package for Adult Education in the amount of \$450.00 per month to be paid from Adult Education funds effective February 1, 2025, to May 31, 2025.
6. Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of cellular phones for the new School Nutrition Cafeteria manager at Algood Elementary School, Sandi Everett. The stipend will begin February 2025 and will go through June 2025.
7. Approval for the yearly TDOE School Climate Package and Survey. The survey is attached. Delivery will be both in person and via ParentSquare.
8. Approval of the yearly MOU for the TDOE School Climate Survey.
9. Approval of the acceptance of an anonymous donation of \$30,000.00 to Burks Elementary. This money will be used to purchase 14 Viewsonic 75" panels for teacher and classroom use in grades K-3.
10. Approval of the Student teacher Partnership Agreement between Bethel University and the Putnam County School System effective 1/1/25 - 12/30/25 with an option to request renewal for three additional years.
11. Approval of the Student Teacher Partnership Agreement between the Western Governors University and the Putnam County School System effective 1/6/25 - 12/31/25 with the option to request a renewal or three additional years.
12. Approval for the process of outside mental health background checks.
13. Approval to renew the annual license purchase for year 3 of 3 for student and staff licenses of Google Workspace Plus for Education edition, from CDW/Amplified IT for Education, Chicago, IL, from the Sourcewell Contract #081419-CDW-Tech Catalog, in the amount of \$47,672.00 to be paid from 141-71100-722-01607.
14. Approval to renew the PowerSchool Enrollment Express annual subscription via attached quote # Q-950930-1 from PowerSchool Group, LLC in the amount of \$21,171.50 to be paid from: 141-72110-399.
15. Approval to renew Adobe software licensing annual subscription from Central Technologies, Inc., Knoxville, TN, in the amount not to exceed \$17,500.00, to be paid from multiple system-wide funding accounts.
16. Approval for a \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, use of Cellular Phones, for the following School Nutrition Employee: Shirley Barbosa - Field Manager. The stipend will begin in January 2025 and go through June of 2025, to be paid from 141 E 73100 199.
17. Approval to enter into a contract with Lakeland Electric for the auditorium lighting replacements, upgrades and improvements at Cookeville High School in the amount of \$680,000.00 base bid, with alternate 1 and 3 to be paid for from 141-72620-399.
18. Approval to grant Summer Wilson Cantrell, a graduate student at Carson-Newman University, tentative permission, pending the submission of required documentation.

and subsequent board approval, to collect data from the Putnam County School System for her research, Supports for successful transitions in the K-12 setting.

Mr. **LEDBETTER** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIIA, Policy.

Dr. **FRY** made a Motion to approve Motion VII.A:

Consider a new policy for Use of Personal Communication Devices and Electronic Devices (6.312) on first reading only.

Mrs. **CRAVENS** seconded the Motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.A., Building Projects; and recognized John Magura, Maintenance Supervisor.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.A.1.a.(1.) Park View School Action Items.

Mr. **Magura** stated the following regarding the Avery Trace Middle School Softball Field Project:

- The project is substantially complete, but they are completing the punch list and the civil engineer has taken care of the items.

ACTION: [VIII.A.1.a.(1.)- VIII.A.1.a.(2.)] Mrs. **RAMSEY** made a motion to approve the following Avery Trace Middle School Softball Field Action Items, as submitted and recommended:

- Approval to pay King Construction Group, Inc. in the amount of \$111,514.80 and First Horizon Bank (retainage) in the amount of \$5,869.20 for pay application #4 related to the Avery Trace Middle School Softball Field project to be paid from the Putnam County Bond Issue.
- Approval of pay application #5 to release the full amount of King Construction Group's retainage in the amount of \$69,035.25 related to the Avery Trace Middle School Athletic Field project.

Mr. **LEDBETTER** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda item VIII.A.4.a.(1.), Current Park View Elementary School Action Item and recognized Energy Systems Group.

ESG provided an update on the old Parkview School building stating:

- Nine 40 yard dumpsters are on the property and filling up with walls, grids and ceiling tiles.
- 90% of the door frames are down.

- Awaiting a final go ahead from the fire marshal.

ACTION: [VIII.A.4.a.(1.)] Dr. **FRY** made a motion to approve the following Current Park View Elementary School Action Items, as submitted and recommended:

- Approval to pay Energy Systems Group in the amount of \$49,254.19 and First National Bank of Tennessee (retainage) in the amount of \$2,592.32 for pay application #2 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

Mr. **McCORMICK** seconded the motion. Motion carried.

ACTION: (IX.) Dr. **FRY** made a motion to adjourn. Mr. **McCORMICK** seconded the motion. Motion carried.

The Board adjourned at 5:19 PM.

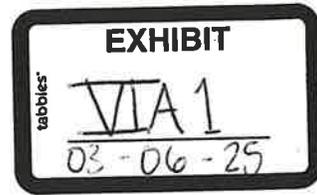
3/6/25
Date



Lynn McHenry
Chair



Corby King
Director of Schools



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Maffett Loftis Engineering for mechanical design work related to the Frontier Building HVAC Upgrade project in the amount of \$7,840.00 from 141-76100-599-02528. Note; the contract was Board approved on 11/14/2024 V.I.F.8.

received
02-24-25 MT 



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143 E 73100 710

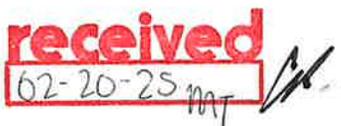
Backup included
 Backup to follow

Request Board of Education approval for the following:

To purchase a replacement double-stack, convection oven for Avery Trace Middle School kitchen at the lowest quote of \$18,986.54 from Mobile Fixture. This amount includes installation and will be paid out of fund 143.

Jennifer Mitchell, SNP Supervisor _____ 2.20.25
Signature of Person Making Request Date

 _____
Signature of Director of Schools Date





Revised quote
#2

Project:
Putnam County DBL Convection
Oven

From:
Mobile Fixture & Equip. Co, Inc
Zach Corley
225-A Industrial Blvd
Lavergne, TN 37086
251-342-0455

Please refer to the end of this document for information regarding Mobile Fixture's Standard Terms & Conditions. If you would like a copy of those, please visit our website at <https://mobilefixture.com/pages/terms-conditions> or contact your Mobile Fixture representative.

Prices indicated by Mobile Fixture are based upon the prices in effect as of the date of this document. Due to unprecedented pricing, transportation, and lead time volatilities, Mobile Fixture will not be responsible for unscheduled manufacturer price increases, surcharges, free freight level deviations, or extended lead times causing potential delays or increased costs to the project. Unless otherwise agreed to in a writing, signed, and delivered by Mobile Fixture's authorized representative, prices quoted by Mobile Fixture are subject to change without notice at any time, including (without limitation) between the date of Buyer's order and the date of shipment. Buyer shall be liable for the prices in effect on the date of shipment. In the event of a change in the quoted price prior to the date of shipment, Mobile Fixture will notify Buyer of the price change prior to shipment.

Minimum 25% restocking fee on all special-order returns plus any applicable return freight. NOTE: Some special-order items are NON-RETURNABLE.

Item	Qty	Description	Sell	Sell Total
1	1 ea	GAS CONNECTOR HOSE KIT / ASSEMBLY T&S Brass Model No. HG-4D-48K-PS Safe-T-Link Gas Connector Hose, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, with Posi-Set locating devices, street elbow, extruded stainless steel braidings, 180,000 BTU / hr minium flow capacity, NSF, cCSAus	\$147.61	\$147.61
	1 ea	5 year limited warranty, standard		
			ITEM TOTAL:	\$147.61
2	1 ea	CONVECTION OVEN, GAS Blodgett (Middleby) Model No. DFG-100 DBL Convection Oven, gas, double-deck, standard depth, capacity (5) 18" x 26" pans per compartment, Artisan touchscreen controls with meat probe, 2-speed fan, Olephobic baking compartment liner, interior light, simultaneous operated with dual pane thermal glass windows sealed in stainless steel door frames and	\$17,500.00	\$17,500.00



Item	Qty	Description	Sell	Sell Total
		ergonomically friendly curved aluminum door handle, stainless steel front, sides & top, 6" stainless steel legs, flue connector, (2) 1/2 HP, 55,000 BTU each, cETL, NSF, CE		
1 ea		3 year parts, 2 year labor and 2 additional year door warranty (parts only), standard		
1 ea		Natural gas		
2 ea		115v/60/1-ph, 6.0 amps, 1/2 hp, 2-wire with ground, NEMA 5-15P (per deck), standard		
1 ea		ARTISAN Top Oven: Artisan touchscreen control with meat probe, standard		
1 ea		ARTISAN Bottom Oven: Artisan touchscreen control with meat probe, standard		
1 ea		Draft diverter or Draft hood must be selected below		
1 ea		Draft diverter		
1 st		6" legs, adjustable, stainless steel (set), standard		
1 ea		Gas manifold	\$175.60	\$175.60
			ITEM TOTAL:	\$17,675.60

Merchandise	\$17,823.21
Freight	\$558.90
Installation	\$604.43
Total	\$18,986.54

This Document shall be subject to Mobile Fixture & Equipment Co., Inc. Terms of Sale <https://mobilefixture.com/pages/terms-conditions> which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Document or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Acceptance: Jennifer Mitchell Date: 2/21/25
 Printed Name: Jennifer Mitchell
 Project Grand Total: \$18,986.54



T&S BRASS AND BRONZE WORKS, INC.

2 Saddleback Cove / P.O. Box 1088
Travelers Rest, SC 29690

Model No.

HG-4-K-PS Series

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

Job Name _____ Date _____

Model Specified _____ Quantity _____

Customer/Wholesaler _____

Contractor _____

Architect/Engineer _____

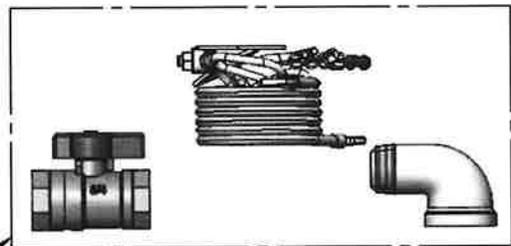
SAFE·T·LINK



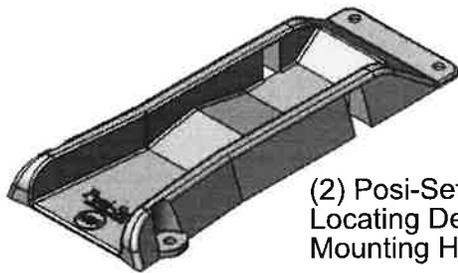
Coated Gas Connector
w/ NPT Male Ends & (1)
2-Piece Quick Disconnect



(1) Street El



Installation Kit: Restraining
Cable, Street El, Ball Valve



(2) Posi-Set Appliance
Locating Devices w/
Mounting Hardware

"L" = Length	1/2" NPT
36"	HG-4C-36K-PS
48"	HG-4C-48K-PS

"L" = Length	3/4" NPT
36"	HG-4D-36K-PS
48"	HG-4D-48K-PS

"L" = Length	1" NPT
48"	HG-4E-48K-PS

HG-4-S Series Product Configurator: **HG - 4** - **K - PS**

Ex: HG - 4 - K - PS

Gas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect,
(1) Street El, (1) Installation Kit & (2) Posi-Set Appliance Locating Devices

Product Specifications:

Safe-T-Link Gas Appliance Connector: Coated Hose w/ NPT Male Ends,
2 Piece Quick Disconnect, Street El, Installation Kit & Posi-Set Appliance
Locating Devices

Product Compliance:

ANSI Z21.69 / CSA 6.16
NSF 2
NFPA 54

BLODGETT

DFG-100

Full-Size, Standard Depth
Dual Flow Gas Convection Oven



Shown with optional casters

OPTIONS AND ACCESSORIES

(AT ADDITIONAL CHARGE)

- **Legs, casters & stands**
 - 6" (152mm) seismic legs
 - 6" (152mm) casters
 - 4" (102mm) low profile casters (double only)
 - 25" (635mm) stainless steel stand w/rack guides
 - 29" (737mm) stainless steel, fully welded open stand with pan supports
- **Gas hose w/quick disconnect restraining device**
 - 48" (1219mm) hose
 - 36" (914mm) hose
- SSI-M - Solid state infinite control w/manual timer
- Stainless steel oven liner
- Extra oven racks
- Stainless steel solid back panel
- Gas manifold (for double sections)
- Prison package (includes security control panel and stainless steel back)
- Flue connector

OPTIONS AND ACCESSORIES

(AT NO ADDITIONAL CHARGE)

- Solid stainless steel doors

Project _____

Item No. _____

Quantity _____

Standard depth baking compartment - accepts five 18" x 26" standard full-size baking pans in left-to-right positions. All data is shown per oven section, unless otherwise indicated. Refer to operator manual specification chart for listed model names.

EXTERIOR CONSTRUCTION

- Stainless steel front, top, and sides
- Dual pane thermal glass windows sealed in stainless steel door frames
- Ergonomically friendly, curved aluminum door handle with simultaneous door operation
- Triple-mounted pressure lock door design with turnbuckle assembly
- Modular slide out front control panel for easy cleaning
- Solid mineral fiber insulation at top, back, sides and bottom

INTERIOR CONSTRUCTION

- Full angle-iron frame
- Easy to clean Oleophobic baking compartment liner (14 gauge)
- Aluminized steel combustion chamber
- Dual inlet blower wheel
- Five chrome-plated racks, eleven rack positions with a minimum of 1-5/8" (41mm) spacing

OPERATION

- Dual Flow Gas system combines direct and indirect heat
- Electronic spark ignition control system
- Removable dual tube burners
- Pressure regulator
- Manual gas service cut-off switch located on the front of the control panel
- Air mixers with adjustable air shutters
- Solid state thermostat with temperature control range of 200°F (93°C) to 500°F (260°C)
- Two speed fan motor
- 1/2 horsepower blower motor with automatic thermal overload protection
- Control area cooling fan
- Interior oven lights

STANDARD FEATURES

- Artisan Touchscreen Control with meat probe allows for Manual Cooking, Recipe Cooking, Cook and Hold, Core Probe Cooking, Fan Delay, and Fan Pulse.
- 25" (635mm) adjustable stainless steel legs (for single units)
- 6" (152mm) adjustable stainless steel legs (for double sections)
- Draft diverter or draft hood for venting (select one)
- Three year parts and two year labor warranty
- Five year limited oven door warranty*
- * For all international markets, contact your

* For all international markets, contact your local distributor.

NOTE: The company reserves the right to make substitutions of components without prior notice

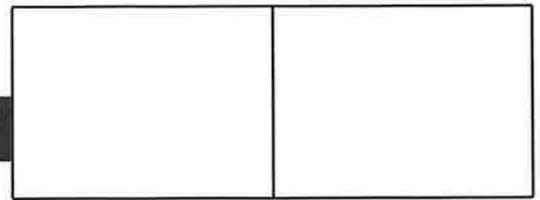


www.blodgett.com

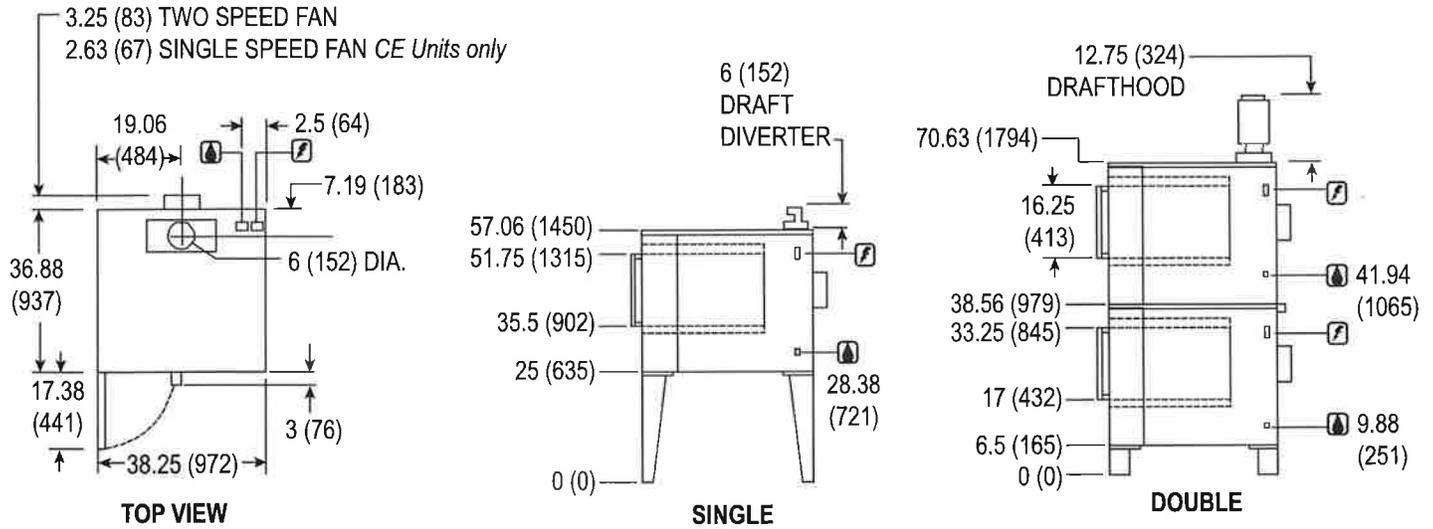
42 Allen Martin Drive, Essex Junction, VT 05452
Phone: (802) 658-6600 | Fax: (802) 864-0183



DFG-100



APPROVAL/STAMP



DIMENSIONS ARE IN INCHES (MM)

SHORT FORM SPECIFICATIONS Provide Blodgett full-size, bakery depth convection oven model DFG-100, (single/double) compartment. Each compartment shall have Oleophobic 14 gauge steel liner and shall accept five 18" x 26" standard full-size bake pans in left-to-right or front-to-back positions. Stainless steel front, top and sides. Doors shall be (solid stainless steel/dual pane thermal glass windows) with single curved aluminum door handle and simultaneous operation. Unit shall be gas heated with electronic spark ignition and shall cook by means of a direct fired system with a gas shutoff switch on the front of the control panel. Air in baking chamber distributed by single inlet blower wheel powered by a two-speed, 1/2 HP motor with thermal overload protection. Each chamber shall be fitted with two halogen lamps, and five chrome-plated removable racks. Control panel shall be recessed with Artisan Touchscreen Control allowing manual and recipe cooking, cook and hold, probe cooking, fan delay, and fan pulse. Provide three years parts, two year labor and five year door warranty. Provide options and accessories as indicated.

DIMENSIONS

Floor space	38-1/4" (972mm) W x 36-7/8" (937mm) D
Interior	29" (737mm) W x 20" (508mm) H x 24-1/4" (616mm) D
If oven is on casters	
Single	Add 4-1/2" (114mm) to height
Double	Height dimensions remain the same
Double Low Profile	Subtract 2.5" (64mm) from all height dimensions

PRODUCT CLEARANCE

From combustible and non-combustible construction

Oven sides	2" (51mm)
Oven back	0" (0mm)

MINIMUM ENTRY CLEARANCE

Uncrated	32-1/16" (814mm)
Crated	37-1/2" (953mm)

SHIPPING INFORMATION

Approx. Weight

Single	600 lbs. (273 kg)
Double	1295 lbs. (589 kg)

Crate Size

37-1/2" (952mm) x 43-1/2" (1105mm) x 51-3/4" (1315mm)
 (2 crates required for double)

GAS SUPPLY (per section)

	3/4" NPT
Inlet Pressure	
Natural Gas	7.0" W.C. min. - 10.5" W.C. max.
Propane	11.0" W.C. min. - 13.0" W.C. max.
Manifold Pressure	
Natural Gas	3.5" W.C.
Propane	10" W.C.

MAXIMUM INPUT

55,000 BTU/hr (16.2 Kw) per oven section

POWER SUPPLY

115 VAC, 1 phase, 6 Amp, 60 Hz., 2-wire with ground, 1/2 H.P., 2 speed motor, 1120 and 1710 RPM
 6' (1.8m) electric cord set furnished on 115 VAC ovens only.



T&S BRASS AND BRONZE WORKS, INC.

2 Saddleback Cove / P.O. Box 1088
Travelers Rest, SC 29690

Model No.

HG-4-K-PS Series

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

Job Name _____ Date _____

Model Specified _____ Quantity _____

Customer/Wholesaler _____

Contractor _____

Architect/Engineer _____

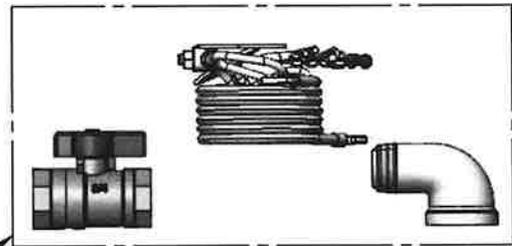
SAFE·T·LINK



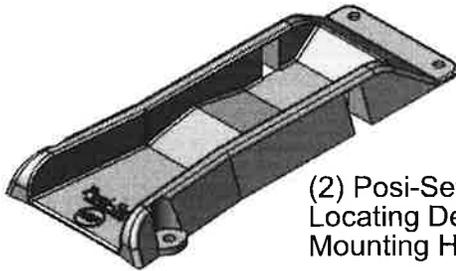
Coated Gas Connector
w/ NPT Male Ends & (1)
2-Piece Quick Disconnect



(1) Street El



Installation Kit: Restraining
Cable, Street El, Ball Valve



(2) Posi-Set Appliance
Locating Devices w/
Mounting Hardware

"L" = Length	1/2" NPT
36"	HG-4C-36K-PS
48"	HG-4C-48K-PS

"L" = Length	3/4" NPT
36"	HG-4D-36K-PS
48"	HG-4D-48K-PS

"L" = Length	1" NPT
48"	HG-4E-48K-PS

HG-4-S Series Product Configurator: HG - 4 - K - PS

Ex: HG - 4 - K - PS

Gas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect,
(1) Street El, (1) Installation Kit & (2) Posi-Set Appliance Locating Devices

Product Specifications:

Safe-T-Link Gas Appliance Connector: Coated Hose w/ NPT Male Ends,
2 Piece Quick Disconnect, Street El, Installation Kit & Posi-Set Appliance
Locating Devices

Product Compliance:

ANSI Z21.69 / CSA 6.16
NSF 2
NFPA 54



Quote

02/18/2025

3

To:
 PUTNAM COUNTY SCHOOLS
 Jennifer Mitchell, MS, RDN, LDN
 3860 Phifer Mountain Road
 Cookeville, TN 38506
 (931) 528-1847 (Contact)

Project:
 Avery Trace MS (BLODGETT
 CONVECTION OVEN) 2/18/25
 Putnam County, TN

From:
 Dykes Foodservice Solutions, Inc.
 Carolyn Burton
 750 Old Hickory Blvd.
 Suite 140
 Brentwood, TN 37027
 1-800-221-0115
 (615)309-8650 22 (Contact)

Job Reference Number: 33118

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, GAS Blodgett (Middleby) Model No. DFG-100 DBL Convection Oven, gas, double-deck, standard depth, capacity (5) 18" x 26" pans per compartment, Artisan touchscreen controls with meat probe, 2-speed fan, Oleophobic baking compartment liner, interior light, simultaneous operated with dual pane thermal glass windows sealed in stainless steel door frames and ergonomically friendly curved aluminum door handle, stainless steel front, sides & top, 6" stainless steel legs, flue connector, (2) 1/2 HP, 55,000 BTU each, cETL, NSF, CE Dimensions 70.63(h) x 38.25(w) x 36.88(d)	\$21,080.00	\$21,080.00
	1 ea	3 year parts, 2 year labor and 2 additional year door warranty (parts only), standard		
	1 ea	Natural gas		
	2 ea	115v/60/1-ph, 6.0 amps, 1/2 hp, 2-wire with ground, NEMA 5-15P (per deck), standard		
	1 ea	ARTISAN Top Oven: Artisan touchscreen control with meat probe, standard		
	1 ea	ARTISAN Bottom Oven: Artisan touchscreen control with meat probe, standard		
	1 ea	Draft diverter or Draft hood must be selected below		
	1 ea	Draft diverter		
	1 st	6" legs, adjustable, stainless steel (set), standard		
	1 ea	Gas manifold	\$153.65	\$153.65
	1 kt	T&S Brass HG-4D-48SK Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow,	\$145.00	\$145.00



Dykes Foodservice Solutions, Inc.

02/18/20

Item	Qty	Description	Sell	Sell Total
------	-----	-------------	------	------------

2	1 ea	INSTALL THG Install Model No. INSTALL THG Install Responsibilities Include: Remove and dispose of existing equipment. Receive, deliver, and set new equipment in place. Installation of a new double stack convention oven. All plumbing and electrical final connections within 5' of new equipment connections.		
			ITEM TOTAL:	\$21,378.65
			\$2,332.00	\$2,332.00

Customer Responsibilities Include:
Review all spec sheets and make any building electrical, mechanical, and plumbing upgrades needed for all new equipment, prior installation.
Bring all utilities connections within 5 feet of new equipment utility connections.
Any fabrication work not listed under THG responsibilities.
Any additional field work not listed under THG responsibilities.
Installation to be completed between 8am and 5pm, Monday through Friday.

ITEM TOTAL:		\$2,332.00
Merchandise		\$23,710.65
Subtotal		\$23,710.65
Total		\$23,710.65

• Pricing includes shipping.

Thank you,
Carolyn Burton

615-762-3322

Acceptance: _____ Date: _____
Printed Name: _____
Project Grand Total: \$23,710.65

race MS (BLODGETT
TION OVEN) 2/18/25

PUTNAM COUNTY SCHOOLS

BLODGETT

DFG-100

Full-Size, Standard Depth
Dual Flow Gas Convection Oven



Shown with optional casters

OPTIONS AND ACCESSORIES (AT ADDITIONAL CHARGE)

- **Legs, casters & stands**
 - 6" (152mm) seismic legs
 - 6" (152mm) casters
 - 4" (102mm) low profile casters (double only)
 - 25" (635mm) stainless steel stand w/rack guides
 - 29" (737mm) stainless steel, fully welded open stand with pan supports
- **Gas hose w/quick disconnect restraining device**
 - 48" (1219mm) hose
 - 36" (914mm) hose
- SSI-M - Solid state infinite control w/manual timer
- Stainless steel oven liner
- Extra oven racks
- Stainless steel solid back panel
- Gas manifold (for double sections)
- Person package (includes security control panel & stainless steel back)
- Gas connector

OPTIONS AND ACCESSORIES (AT ADDITIONAL CHARGE)

Stainless steel doors

Project _____
Item No. _____
Quantity _____

Standard depth baking compartment - accepts five 18" x 26" standard full-size baking pans in left-to-right positions.
All data is shown per oven section, unless otherwise indicated.
Refer to operator manual specification chart for listed model names.

EXTERIOR CONSTRUCTION

- Stainless steel front, top, and sides
- Dual pane thermal glass windows sealed in stainless steel door frames
- Ergonomically friendly, curved aluminum door handle with simultaneous door operation
- Triple-mounted pressure lock door design with turnbuckle assembly
- Modular slide out front control panel for easy cleaning
- Solid mineral fiber insulation at top, back, sides and bottom

INTERIOR CONSTRUCTION

- Full angle-iron frame
- Easy to clean Oleophobic baking compartment liner (14 gauge)
- Aluminized steel combustion chamber
- Dual inlet blower wheel
- Five chrome-plated racks, eleven rack positions with a minimum of 1-5/8" (41mm) spacing

OPERATION

- Dual Flow Gas system combines direct and indirect heat
- Electronic spark ignition control system
- Removable dual tube burners
- Pressure regulator
- Manual gas service cut-off switch located on the front of the control panel
- Air mixers with adjustable air shutters
- Solid state thermostat with temperature control range of 200°F (93°C) to 500°F (260°C)
- Two speed fan motor
- 1/2 horsepower blower motor with automatic thermal overload protection
- Control area cooling fan
- Interior oven lights

STANDARD FEATURES

- Artisan Touchscreen Control with meat probe allows for Manual Cooking, Recipe Cooking, Cook and Hold, Core Probe Cooking, Fan Delay, and Fan Pulse.
- 25" (635mm) adjustable stainless steel legs (for single units)
- 6" (152mm) adjustable stainless steel legs (for double sections)
- Draft diverter or draft hood for venting (select one)
- Three year parts and two year labor warranty
- Five year limited oven door warranty*
- *For all international markets, contact your

*For all international markets, contact your local distributor.
NOTE: The company reserves the right to make substitutions of components without prior notice

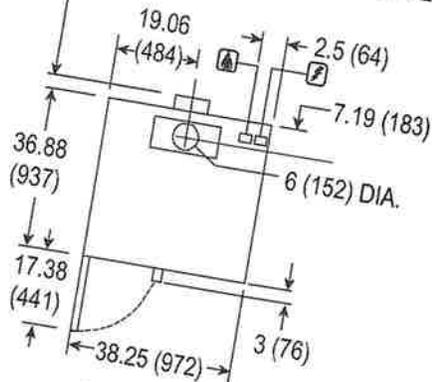


www.blodgett.com
42 Allen Martin Drive, Essex Junction, VT
Phone: (802) 658-6200

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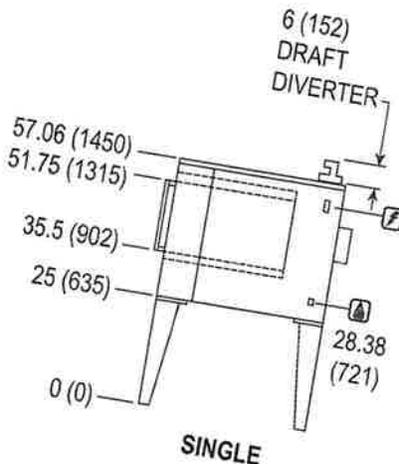
APPROVAL/STAMP

3.25 (83) TWO SPEED FAN
2.63 (67) SINGLE SPEED FAN CE Units only

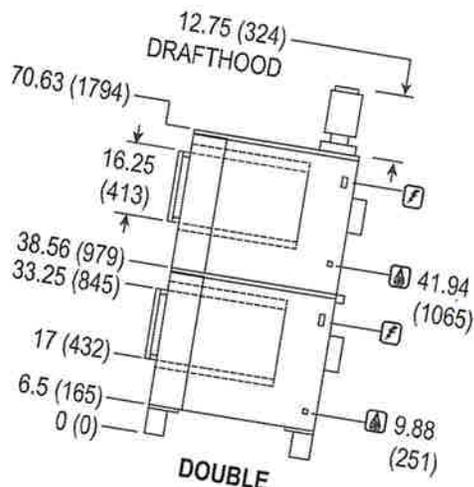


TOP VIEW

DIMENSIONS ARE IN INCHES (MM)



SINGLE



DOUBLE

SHORT FORM SPECIFICATIONS Provide Blodgett full-size, bakery depth convection oven model DFG-100, (single/double) compartment. Each compartment shall have Oleophobic 14 gauge steel liner and shall accept five 18" x 26" standard full-size bake pans in left-to-right or front-to-back positions. Stainless steel front, top and sides. Doors shall be (solid stainless steel/dual pane thermal glass windows) with single curved aluminum door handle and simultaneous operation. Unit shall be gas heated with electronic spark ignition and shall cook by means of a direct fired system with a two-speed, 1/2 HP motor with a gas shutoff switch on the front of the control panel. Air in baking chamber distributed by single inlet blower wheel powered by a two-speed, 1/2 HP motor with thermal overload protection. Each chamber shall be fitted with two halogen lamps, and five chrome-plated removable racks. Control panel shall be recessed with Artisan Touchscreen Control allowing manual and recipe cooking, cook and hold, probe cooking, fan delay, and fan pulse. Provide three years parts, two year labor and five year door warranty. Provide options and accessories as indicated.

DIMENSIONS

- Floor space 38-1/4" (972mm) W x 36-7/8" (937mm) D
- Interior 29" (737mm) W x 20" (508mm) H x 24-1/4" (616mm) D
- If oven is on casters Add 4-1/2" (114mm) to height
- Single Height dimensions remain the same
- Double Subtract 2.5" (64mm) from all height dimensions
- Double Low Profile

PRODUCT CLEARANCE

- From combustible and non-combustible construction
- Oven sides 2" (51mm)
- Oven back 0" (0mm)

MINIMUM ENTRY CLEARANCE

- Unobstructed 32-1/16" (814mm)
- Obstructed 37-1/2" (953mm)

LOADING INFORMATION

- Approx. Weight
- Single 600 lbs. (273 kg)
- Double 1295 lbs. (589 kg)

- Size
- Single 38-1/4" (952mm) x 43-1/2" (1105mm) x 51-3/4" (1315mm)
- Double as required for double

GAS SUPPLY (per section)

- 3/4" NPT
- Inlet Pressure
- Natural Gas 7.0" W.C. min. - 10.5" W.C. max.
- Propane 11.0" W.C. min. - 13.0" W.C. max.
- Manifold Pressure
- Natural Gas 3.5" W.C.
- Propane 10" W.C.

MAXIMUM INPUT

55,000 BTU/hr (16.2 Kw) per oven section

POWER SUPPLY

115 VAC, 1 phase, 6 Amp, 60 Hz., 2-wire with ground, 1/2 H.P., 2 speed motor, 1120 and 1710 RPM 6' (1.8m) electric cord set furnished on 115 VAC ovens only.



T&S BRASS AND BRONZE WORKS, INC.

2 Saddleback Cove / P.O. Box 1088
Travelers Rest, SC 29690

Model No.

HG-4-SK Series

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

Job Name _____ Date _____

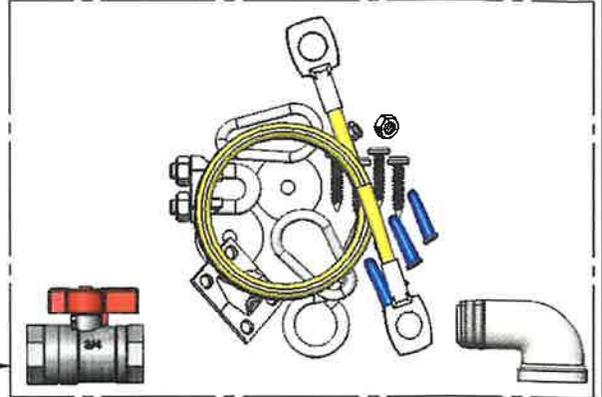
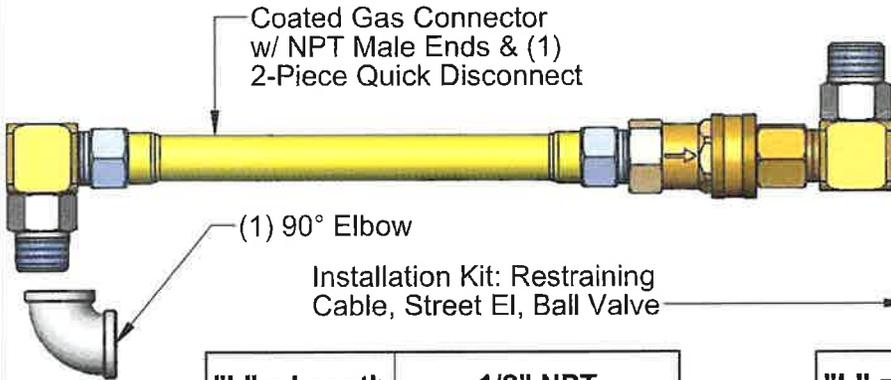
Model Specified _____ Quantity _____

Customer/Wholesaler _____

Contractor _____

Architect/Engineer _____

SAFE-T-LINK



"L" = Length	1/2" NPT
12"	HG-4C-12SK
24"	HG-4C-24SK
36"	HG-4C-36SK
48"	HG-4C-48SK
60"	HG-4C-60SK
72"	HG-4C-72SK

"L" = Length	3/4" NPT
12"	HG-4D-12SK
24"	HG-4D-24SK
36"	HG-4D-36SK
48"	HG-4D-48SK
60"	HG-4D-60SK
72"	HG-4D-72SK

"L" = Length	1" NPT
12"	HG-4E-12SK
24"	HG-4E-24SK
36"	HG-4E-36SK
48"	HG-4E-48SK
60"	HG-4E-60SK
72"	HG-4E-72SK

"L" = Length	1 1/4" NPT
12"	HG-4F-12SK
24"	HG-4F-24SK
36"	HG-4F-36SK
48"	HG-4F-48SK
60"	HG-4F-60SK
72"	HG-4F-72SK

HG-4-SK Series Product Configurator: HG - 4 - SK

Ex: HG - 4 - SK

Gas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect, (1) 90° Elbow, (2) Swivel Links, (1) Installation Kit

Product Specifications:
Safe-T-Link Gas Appliance Connector: Coated Hose w/ NPT Male Ends, Swivel Links, 2-Piece Quick Disconnect, 90° Elbow & Installation Kit

Product Compliance:
ANSI Z21.69 / CSA 6.16
NSF 2
NFPA 54

#1



Quote

02/11/2025

Project:
Putnam Co- Avery Trace

From:
Trimark USA, LLC
Heidi Keller-Lawson
3011 Industrial Parkway East
Knoxville, TN 37921
(865)545-5222 (contact)
(865)522-4448 (Fax)

Job Reference Number: 126487

Thank you for allowing TriMark the opportunity to provide pricing. Please be aware in this very unstable market; manufacturers are experiencing delays, pricing increases and additional freight surcharges and storage fees. **As such, quotes will remain in effect for 30 days.** TriMark reserves the right to make any corrections or adjustments due to cost increases, market fluctuations, supply chain disruptions, tariffs, third party supplier changes in cost, general contractor delays, or any other factors outside of TriMark's control at any time prior to delivery. We apologize for the inconvenience.

For all custom fabricated equipment, exhaust hoods, walk-in coolers/freezers, and all items requiring owner selections of colors or laminate finishes, these prices are current estimates. We will re-quote those items based on the manufacturers' prices in effect at the time when field measurements can be taken and/or color/laminate selections are made by the owner. This policy also applies to all items of standard manufacture that cannot be shipped immediately upon fabrication to an owner's or general contractor's facility.

Item	Qty	Description	Sell	Sell Total
	1 ea	CONVECTION OVEN, GAS Model No. DFG-100 DBL Convection Oven, gas, double-deck, standard depth, capacity (5) 18" x 26" pans per compartment, Artisan touchscreen controls with meat probe, 2-speed fan, Oleophobic baking compartment liner, interior light, simultaneous operated with dual pane thermal glass windows sealed in stainless steel door frames and ergonomically friendly curved aluminum door handle, stainless steel front, sides & top, 6" stainless steel legs, flue connector, (2) 1/2 HP, 55,000 BTU each, cETL, NSF, CE	\$23,854.00	\$23,854.00
	1 ea	3 year parts, 2 year labor and 2 additional year door warranty (parts only), standard		
	1 ea	Natural gas		
	2 ea	115v/60/1-ph, 6.0 amps, 1/2 hp, 2-wire with ground, NEMA 5-15P (per deck), standard		
	1 ea	ARTISAN Top Oven: Artisan touchscreen control with meat probe, standard		
	1 ea	ARTISAN Bottom Oven: Artisan touchscreen control with meat probe, standard		
	1 ea	Draft diverter or Draft hood must be selected below		
	1 ea	Draft diverter		
	1 st	6" legs, adjustable, stainless steel (set), standard		
				ITEM TOTAL:
2	1 ea	GAS CONNECTOR HOSE KIT / ASSEMBLY Model No. HG-4D-48K-PS Safe-T-Link Gas Connector Hose, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, with Posi-Set locating devices, street elbow, extruded stainless steel braidings, 180,000 BTU / hr minium flow capacity, NSF, cCSAus	\$250.73	\$250.73
	1 ea	5 year limited warranty, standard		
			ITEM TOTAL:	\$250.73
3	1 ea	INSTALLATION <ul style="list-style-type: none"> • Receive and deliver • Remove and discard old equipment • Deliver new unit to school, uncrate, stack and set in place • Remove all packing from school • Make all utility connections; use new gas lines as noted in specifications • Startup equipment to make sure running properly 	\$2,592.00	\$2,592.00
			ITEM TOTAL:	\$2,592.00

Total

\$26,696.73

Putnam Co- Avery Trace Quote

This Quote shall be subject to TriMark's Terms of Sale <https://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf>, which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Any tax or similar fees shown in this Quote are an estimate only.

Florida Refrigeration License # CAC1821900

Austin	Beaumont	Houston	Lewisville
TACLB52729R	TACLA35912C	TACLA108388C	TACLB16860C

Regulated by the Texas Department of Licensing and Regulation, P.O. BOX 12157,
Austin, Texas, 1-800-803-9202. www.tdlr.texas.gov

I understand, agree to and accept the above terms and conditions.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Maffett Loftis Engineering for electrical engineering work related to the Avery Trace Middle School softball field project in the amount of \$6,300.00 from 141-72600-399. Note; the contract was Board approved on 2/6/2025 VI.F.2.

received
02-24-25 MT 



Maffett Loftis Engineering, LLC
 1 South Jefferson, Suite 101,
 Cookeville, TN 38501
 Tel: (931) 526-5143
www.maffett-loftis.com

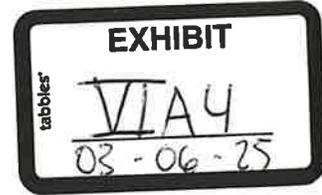
Bill To
Putnam County Board Of Education 1400 E Spring St Cookeville, TN 38506
Attn: John Magura maguraj@pcsstn.com

Invoice #
25005-01

Date
2/21/2025

Invoice						Amount
MLE Project Number: 25005						
MLE Project Name: Avery Trace Middle School						
Engineering Services: Electrical Engineering per Agreement						
	Current Service		Fee	Complete	Previously Billed	
	Preliminary Document Phase		\$1,900.00	100%	\$0.00	\$1,900.00
	Construction Document Phase		\$4,400.00	100%	\$0.00	\$4,400.00
	Construction Administration Phase		\$1,600.00	0%	\$0.00	\$0.00
Total Due the Invoice						\$6,300.00

Thanks for the opportunity to provide this service.
 **Payment is due within 30 days of invoice.
 Please include invoice number on payment



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Maffett Loftis Engineering for engineering design work related to the Northeast Elementary School HVAC Upgrade project in the amount of \$28,258.00 from 141-72600-399. Note; the contract was Board approved on 9/5/2024 VI.F.12.

received
02-24-25
NT



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Maffett Loftis Engineering for engineering design work related to the Baxter Primary School Chiller Replacement project in the amount of \$14,200.00 from 141-72600-399. Note; the contract was Board approved on 9/5/2024 VI.F.11.

received
02-24-25 MJ 



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Maffett Loftis Engineering for engineering design work related to the Sycamore Elementary School HVAC Upgrade project in the amount of \$24,630.50 from 141-72600-399. Note; the contract was Board approved on 9/5/2024 VI.F.4.

received
02-24-25 [initials]



Maffett Loftis Engineering, LLC
 1 South Jefferson, Suite 101,
 Cookeville, TN 38501
 Tel: (931) 526-5143
www.maffett-loftis.com

Bill To
Putnam County Schools 1400 East Spring Street Cookeville, TN 38506
Attn: John Magura mauraj@pcsstn.com

Invoice #
24089-01
Date
2/18/2025

Invoice						Amount
MLE Project Number: 24089						
MLE Project Name: Sycamore Elementary School HVAC Upgrades						
Engineering Services: Engineering design per agreement						
	Current Service		Fee	Complete	Previously Billed	
	Fixed Fee		\$29,500.00	80%	\$0.00	\$23,600.00
	Fire Marshall Reimbursement		\$858.75	120%	\$0.00	\$1,030.50
Total Due the Invoice						\$24,630.50

Thanks for the opportunity to provide this service.
 **Payment is due within 30 days of invoice.
 Please include invoice number on payment

MARK,
 I RECOMMEND APPROVAL
 OF THIS INVOICE.

John Magura
 2.21.25

EXHIBIT
tabbles
VIA7-10
03-06-25



**PCSS Board Agenda Request
For 2024 Meeting**

Date: March 6, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- VIA7* • **Purchase of (19) Viewsonic Touch Screen Boards** from **Danmark Technologies** in the amount of **\$53,335.00**
- VIA8* • **IFP-EW-7550-E1 (wall mounted)** from **Quote 3810** and **IFP-7550-e2 (with cart)** from **Quote 3809 v2** from account number 142-72210-790-101 for the following school(s):
 - Burks Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Prescott South Elementary School (4) wall-mounted Viewsonic boards \$7,500.00
 - Algood Elementary School (4) wall-mounted Viewsonic boards and (4) Viewsonic boards with carts \$16,520.00
 - Cane Creek Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Cornerstone Elementary School (7) Viewsonic boards with carts \$15,785.00
 - Prescott South Middle School (2) Viewsonic boards with carts \$4,510.00

received
62-21-25 MAT *OK*

- **Purchase of (232) Asus Chromebooks and Chrome OS Management, item #CR1104CGA-YZ84 for Putnam County Schools from Danmark Technologies in the amount of \$70,992.00 per quote #3811, contract TIPS 240101 to be paid from 142-71100-722-101 for the following schools:**

VIA9

- Sycamore Elementary School (17) Chromebooks/licensure \$5,202.00
- Algood Middle School (14) Chromebooks/licensure \$4,284.00
- Burks Elementary School (31) Chromebooks/licensure \$9,486.00
- Upperman Middle School (14) Chromebooks/licensure \$4,284.00
- Avery Trace Middle School (30) Chromebooks/licensure \$9,180.00
- Algood Elementary School (71) Chromebooks/licensure \$21,726.00
- Cane Creek Elementary School (37) Chromebooks/licensure \$11,322.00
- Prescott South Middle School (18) Chromebooks/licensure \$5,508.00

VIA10

- **Purchase of (11) Apple Mac Minis 16GB, 256GB SSD per quote proposal #2112027560 Item MU9D3LL/A to be paid from 142-71100-722-101 for the following schools:**

- Northeast Elementary School (11) Apple Mac Minis \$5,489.00

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 4005 v2
Date 2025/02/14
Expires 2025/03/31
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

9315202100
 asmith4@pcsstn.com

75in Viewsonic Panel with Wall Mount

Item	Qty	Price	Total
IFP7550-E1	1	\$1,874.99	\$1,874.99
IFP7550-E1 - 75" 4K Touch Enabled ViewBoard Smart Display with WiFi Adapter and Fixed Wall Mount			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			
Please contact us if you have any questions.			Total One-Time
			\$1,875.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$1,874.99
Service / Service	\$0.01
Total	\$1,875.00 USD



Danmark Technologies
Servicing
CO, TN, FL, AL .
United States

Quote # 3809 v2
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co Viewsonic 75" E2 quote

One-Time Fees

Item	Qty	Price	Total
Viewsonic 75" interactive flat panel IFP-7550-e2 IFP, Wifi module, and cart included in this E2 Bundle	1	\$2,254.99	\$2,254.99
Viewsonic 4th adn 5th year warranty IFP-EW-75-07 70-79" Interactive panel warranty for 4th, 5th, 6th, and 7th year	1	\$0.01	\$0.01

Please contact us if you have any questions.

Total One-Time \$2,255.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$2,254.99
Storage / Extended Warranty	\$0.01
Total	\$2,255.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices



Danmark Technologies
Servicing
CO, TN, FL, AL.
United States

Quote # 3811
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co ASUS quote

One-Time Fees

Item	Qty	Price	Total
ASUS chromebook CR1104CGA-YZ84	1	\$273.00	\$273.00
Google License CROSSWDISEDUNEW	1	\$33.00	\$33.00

Please contact us if you have any questions.

Total One-Time \$306.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$273.00
Accessories / Accessories	\$33.00
Total	\$306.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3894
Date 2025/01/23
Expires 2025/02/28
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

ASUS CHROMEBOOK - PUTNAM COUNTY

One-Time Fees

Item	Qty	Price	Total
CR1104CGA-YZ84	1	\$273.00	\$273.00
ASUS 11.6IN INTEL N100 8G 64GB CRM			
GOG-CROSSWDISEDU-NEW	1	\$33.00	\$33.00
GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL			
Please contact us if you have any questions.			Total One-Time \$306.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$306.00
Total	\$306.00 USD

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3937 v2
 Date 2025/01/31
 Expires 2025/03/02
 Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

Viewsonic Interactive Flat Panel 75in with Slim Cart

Item	Qty	Price	Total
IFP7550-E4	1	\$2,254.99	\$2,254.99
ViewSonic ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75" - ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75"			
ULTRA HD RESOLUTION: 75 Inch 4K Ultra HD (3840x2160p) interactive display ADVANCED TOUCH: 40-point multi-touch lets users write on the display with their fingers and stylus pens INTEGRATED SOFTWARE: The myViewBoard suite includes Whiteboard, ViewBoard Cast, and more for better engagement BETTER SOUND: <i>Built-in 40W stereo soundbar delivers optimal sound</i> FLEXIBLE CONNECTIVITY: Powerful quad-core processor and versatile connectivity options with 65W PD USB-C (HDMI, RJ45, and USB ports) EVERYTHING TO GET STARTED: This bundle includes the interactive display, wireless AC adapter and slim mobile cart REMOTE MANAGEMENT: Schedule updates and monitor device status with the built-in myViewBoard® Manager software PEACE OF MIND: Industry-leading 3-year standard warranty with optional extensions and robust support services			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			

Please contact us if you have any questions.

Total One-Time **\$2,255.00 USD**

Cost Breakdown

Category	One-Time Fees
Collaboration Displays / Collaboration Displays	\$2,254.99
Service / Service	\$0.01
Total	\$2,255.00 USD



Proposal

Proposal Number

2112027560

Account Number/Name

62519

PUTNAM COUNTY BOE

Created On

02/20/2025

Created By

Angela Smith

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2112027560.

Comments from Proposer:

Melissa Palk-NES

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MU9D3LL/A Mac mini: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 256GB SSD Specifications <ul style="list-style-type: none"> • Chip (Processor): Apple M4 chip with 10-core CPU, 10-core GPU, 16-core Neural Engine • Memory: 16GB unified memory • Storage: 256GB SSD storage • Ethernet: Gigabit Ethernet • Thunderbolt: Three Thunderbolt 4 ports, HDMI port, two USB-C ports, headphone jack • Pro Apps Bundle for Education Licenses: None • Accessory Kit: Accessory Kit 	1	499.00	499.00 USD
			Subtotal	499.00 USD
			Estimated Tax	0.00 USD
			Total	499.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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EXHIBIT
tabbles
VIA7-10
03-06-25



**PCSS Board Agenda Request
For 2024 Meeting**

Date: March 6, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- VIA7* • **Purchase of (19) Viewsonic Touch Screen Boards** from **Danmark Technologies** in the amount of **\$53,335.00**
- VIA8* • **IFP-EW-7550-E1 (wall mounted)** from **Quote 3810** and **IFP-7550-e2 (with cart)** from **Quote 3809 v2** from account number 142-72210-790-101 for the following school(s):
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 - Algood Elementary School (4) wall-mounted Viewsonic boards and (4) Viewsonic boards with carts \$16,520.00
 - Cane Creek Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Cornerstone Elementary School (7) Viewsonic boards with carts \$15,785.00
 - Prescott South Middle School (2) Viewsonic boards with carts \$4,510.00

received
62-21-25 MAT *OK*

- **Purchase of (232) Asus Chromebooks and Chrome OS Management, item #CR1104CGA-YZ84 for Putnam County Schools from Danmark Technologies in the amount of \$70,992.00 per quote #3811, contract TIPS 240101 to be paid from 142-71100-722-101 for the following schools:**

VIA9

- Sycamore Elementary School (17) Chromebooks/licensure \$5,202.00
- Algood Middle School (14) Chromebooks/licensure \$4,284.00
- Burks Elementary School (31) Chromebooks/licensure \$9,486.00
- Upperman Middle School (14) Chromebooks/licensure \$4,284.00
- Avery Trace Middle School (30) Chromebooks/licensure \$9,180.00
- Algood Elementary School (71) Chromebooks/licensure \$21,726.00
- Cane Creek Elementary School (37) Chromebooks/licensure \$11,322.00
- Prescott South Middle School (18) Chromebooks/licensure \$5,508.00

VIA10

- **Purchase of (11) Apple Mac Minis 16GB, 256GB SSD per quote proposal #2112027560 Item MU9D3LL/A to be paid from 142-71100-722-101 for the following schools:**

- Northeast Elementary School (11) Apple Mac Minis \$5,489.00

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 4005 v2
Date 2025/02/14
Expires 2025/03/31
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

9315202100
 asmith4@pcsstn.com

75in Viewsonic Panel with Wall Mount

Item	Qty	Price	Total
IFP7550-E1	1	\$1,874.99	\$1,874.99
IFP7550-E1 - 75" 4K Touch Enabled ViewBoard Smart Display with WiFi Adapter and Fixed Wall Mount			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			
Please contact us if you have any questions.			Total One-Time
			\$1,875.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$1,874.99
Service / Service	\$0.01
Total	\$1,875.00 USD



Danmark Technologies
Servicing
CO, TN, FL, AL .
United States

Quote # 3809 v2
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co Viewsonic 75" E2 quote

One-Time Fees

Item	Qty	Price	Total
Viewsonic 75" interactive flat panel IFP-7550-e2 IFP, Wifi module, and cart included in this E2 Bundle	1	\$2,254.99	\$2,254.99
Viewsonic 4th adn 5th year warranty IFP-EW-75-07 70-79" Interactive panel warranty for 4th, 5th, 6th, and 7th year	1	\$0.01	\$0.01

Please contact us if you have any questions.

Total One-Time \$2,255.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$2,254.99
Storage / Extended Warranty	\$0.01
Total	\$2,255.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices



Quote

Danmark Technologies
Servicing
CO, TN, FL, AL.
United States

Quote # 3811
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co ASUS quote

One-Time Fees

Item	Qty	Price	Total
ASUS chromebook CR1104CGA-YZ84	1	\$273.00	\$273.00
Google License CROSSWDISEDUNEW	1	\$33.00	\$33.00

Please contact us if you have any questions.

Total One-Time \$306.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$273.00
Accessories / Accessories	\$33.00
Total	\$306.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3894
Date 2025/01/23
Expires 2025/02/28
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

ASUS CHROMEBOOK - PUTNAM COUNTY

One-Time Fees

Item	Qty	Price	Total
CR1104CGA-YZ84	1	\$273.00	\$273.00
ASUS 11.6IN INTEL N100 8G 64GB CRM			
GOG-CROSSWDISEDU-NEW	1	\$33.00	\$33.00
GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL			

Please contact us if you have any questions.

Total One-Time **\$306.00 USD**

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$306.00
Total	\$306.00 USD

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3937 v2
 Date 2025/01/31
 Expires 2025/03/02
 Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

Viewsonic Interactive Flat Panel 75in with Slim Cart

Item	Qty	Price	Total
IFP7550-E4	1	\$2,254.99	\$2,254.99
ViewSonic ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75" - ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75"			
<p>ULTRA HD RESOLUTION: 75 Inch 4K Ultra HD (3840x2160p) interactive display ADVANCED TOUCH: 40-point multi-touch lets users write on the display with their fingers and stylus pens INTEGRATED SOFTWARE: The myViewBoard suite includes Whiteboard, ViewBoard Cast, and more for better engagement BETTER SOUND: Built-in 40W stereo soundbar delivers optimal sound FLEXIBLE CONNECTIVITY: Powerful quad-core processor and versatile connectivity options with 65W PD USB-C (HDMI, RJ45, and USB ports) EVERYTHING TO GET STARTED: This bundle includes the interactive display, wireless AC adapter and slim mobile cart REMOTE MANAGEMENT: Schedule updates and monitor device status with the built-in myViewBoard® Manager software PEACE OF MIND: Industry-leading 3-year standard warranty with optional extensions and robust support services</p>			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			

Please contact us if you have any questions.

Total One-Time \$2,255.00 USD

Cost Breakdown

Category	One-Time Fees
Collaboration Displays / Collaboration Displays	\$2,254.99
Service / Service	\$0.01
Total	\$2,255.00 USD



Proposal

Proposal Number

2112027560

Account Number/Name

62519

PUTNAM COUNTY BOE

Created On

02/20/2025

Created By

Angela Smith

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2112027560.

Comments from Proposer:

Melissa Palk-NES

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MU9D3LL/A Mac mini: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 256GB SSD Specifications <ul style="list-style-type: none"> • Chip (Processor): Apple M4 chip with 10-core CPU, 10-core GPU, 16-core Neural Engine • Memory: 16GB unified memory • Storage: 256GB SSD storage • Ethernet: Gigabit Ethernet • Thunderbolt: Three Thunderbolt 4 ports, HDMI port, two USB-C ports, headphone jack • Pro Apps Bundle for Education Licenses: None • Accessory Kit: Accessory Kit 	1	499.00	499.00 USD
			Subtotal	499.00 USD
			Estimated Tax	0.00 USD
			Total	499.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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EXHIBIT
tabbles
VIA7-10
03-06-25



**PCSS Board Agenda Request
For 2024 Meeting**

Date: March 6, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- VIA7* • **Purchase of (19) Viewsonic Touch Screen Boards** from **Danmark Technologies** in the amount of **\$53,335.00**
- VIA8* • **IFP-EW-7550-E1 (wall mounted)** from **Quote 3810** and **IFP-7550-e2 (with cart)** from **Quote 3809 v2** from account number 142-72210-790-101 for the following school(s):
 - Burks Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Prescott South Elementary School (4) wall-mounted Viewsonic boards \$7,500.00
 - Algood Elementary School (4) wall-mounted Viewsonic boards and (4) Viewsonic boards with carts \$16,520.00
 - Cane Creek Elementary School (2) Viewsonic boards with carts \$4,510.00
 - Cornerstone Elementary School (7) Viewsonic boards with carts \$15,785.00
 - Prescott South Middle School (2) Viewsonic boards with carts \$4,510.00

received
62-21-25 MAT *OK*

- **Purchase of (232) Asus Chromebooks and Chrome OS Management, item #CR1104CGA-YZ84 for Putnam County Schools from Danmark Technologies** in the amount of **\$70,992.00** per **quote #3811**, contract TIPS 240101 to be paid from 142-71100-722-101 for the following schools:

VIA9

- Sycamore Elementary School (17) Chromebooks/licensure \$5,202.00
- Algood Middle School (14) Chromebooks/licensure \$4,284.00
- Burks Elementary School (31) Chromebooks/licensure \$9,486.00
- Upperman Middle School (14) Chromebooks/licensure \$4,284.00
- Avery Trace Middle School (30) Chromebooks/licensure \$9,180.00
- Algood Elementary School (71) Chromebooks/licensure \$21,726.00
- Cane Creek Elementary School (37) Chromebooks/licensure \$11,322.00
- Prescott South Middle School (18) Chromebooks/licensure \$5,508.00

VIA10

- **Purchase of (11) Apple Mac Minis 16GB, 256GB SSD per quote proposal #2112027560 Item MU9D3LL/A** to be paid from 142-71100-722-101 for the following schools:
 - Northeast Elementary School (11) Apple Mac Minis \$5,489.00

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 4005 v2
Date 2025/02/14
Expires 2025/03/31
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

9315202100
 asmith4@pcsstn.com

75in Viewsonic Panel with Wall Mount

Item	Qty	Price	Total
IFP7550-E1	1	\$1,874.99	\$1,874.99
IFP7550-E1 - 75" 4K Touch Enabled ViewBoard Smart Display with WiFi Adapter and Fixed Wall Mount			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			
Please contact us if you have any questions.			Total One-Time
			\$1,875.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$1,874.99
Service / Service	\$0.01
Total	\$1,875.00 USD



Danmark Technologies
Servicing
CO, TN, FL, AL .
United States

Quote # 3809 v2
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co Viewsonic 75" E2 quote

One-Time Fees

Item	Qty	Price	Total
Viewsonic 75" interactive flat panel IFP-7550-e2 IFP, Wifi module, and cart included in this E2 Bundle	1	\$2,254.99	\$2,254.99
Viewsonic 4th adn 5th year warranty IFP-EW-75-07 70-79" Interactive panel warranty for 4th, 5th, 6th, and 7th year	1	\$0.01	\$0.01

Please contact us if you have any questions.

Total One-Time \$2,255.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$2,254.99
Storage / Extended Warranty	\$0.01
Total	\$2,255.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices



Danmark Technologies
Servicing
CO, TN, FL, AL.
United States

Quote # 3811
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co ASUS quote

One-Time Fees

Item	Qty	Price	Total
ASUS chromebook CR1104CGA-YZ84	1	\$273.00	\$273.00
Google License CROSSWDISEDUNEW	1	\$33.00	\$33.00

Please contact us if you have any questions.

Total One-Time \$306.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$273.00
Accessories / Accessories	\$33.00
Total	\$306.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

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Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3894
Date 2025/01/23
Expires 2025/02/28
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

ASUS CHROMEBOOK - PUTNAM COUNTY

One-Time Fees

Item	Qty	Price	Total
CR1104CGA-YZ84	1	\$273.00	\$273.00
ASUS 11.6IN INTEL N100 8G 64GB CRM			
GOG-CROSSWDISEDU-NEW	1	\$33.00	\$33.00
GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL			
Please contact us if you have any questions.			Total One-Time \$306.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$306.00
Total	\$306.00 USD

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3937 v2
 Date 2025/01/31
 Expires 2025/03/02
 Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

Viewsonic Interactive Flat Panel 75in with Slim Cart

Item	Qty	Price	Total
IFP7550-E4	1	\$2,254.99	\$2,254.99
ViewSonic ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75" - ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75"			
<p>ULTRA HD RESOLUTION: 75 Inch 4K Ultra HD (3840x2160p) interactive display ADVANCED TOUCH: 40-point multi-touch lets users write on the display with their fingers and stylus pens INTEGRATED SOFTWARE: The myViewBoard suite includes Whiteboard, ViewBoard Cast, and more for better engagement BETTER SOUND: Built-in 40W stereo soundbar delivers optimal sound FLEXIBLE CONNECTIVITY: Powerful quad-core processor and versatile connectivity options with 65W PD USB-C (HDMI, RJ45, and USB ports) EVERYTHING TO GET STARTED: This bundle includes the interactive display, wireless AC adapter and slim mobile cart REMOTE MANAGEMENT: Schedule updates and monitor device status with the built-in myViewBoard® Manager software PEACE OF MIND: Industry-leading 3-year standard warranty with optional extensions and robust support services</p>			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			

Please contact us if you have any questions.

Total One-Time **\$2,255.00 USD**

Cost Breakdown

Category	One-Time Fees
Collaboration Displays / Collaboration Displays	\$2,254.99
Service / Service	\$0.01
Total	\$2,255.00 USD



Proposal

Proposal Number

2112027560

Account Number/Name

62519

PUTNAM COUNTY BOE

Created On

02/20/2025

Created By

Angela Smith

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2112027560.

Comments from Proposer:

Melissa Palk-NES

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MU9D3LL/A Mac mini: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 256GB SSD Specifications <ul style="list-style-type: none"> • Chip (Processor): Apple M4 chip with 10-core CPU, 10-core GPU, 16-core Neural Engine • Memory: 16GB unified memory • Storage: 256GB SSD storage • Ethernet: Gigabit Ethernet • Thunderbolt: Three Thunderbolt 4 ports, HDMI port, two USB-C ports, headphone jack • Pro Apps Bundle for Education Licenses: None • Accessory Kit: Accessory Kit 	1	499.00	499.00 USD
			Subtotal	499.00 USD
			Estimated Tax	0.00 USD
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EXHIBIT
tabbles
VIA7-10
03-06-25



**PCSS Board Agenda Request
For 2024 Meeting**

Date: March 6, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I (101) amendments

- VIA7* • **Purchase of (19) Viewsonic Touch Screen Boards** from **Danmark Technologies** in the amount of **\$53,335.00**
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received
62-21-25 MAT *OK*

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- Cane Creek Elementary School (37) Chromebooks/licensure \$11,322.00
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VIA10

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Danmark Technologies
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 United States

Quote # 4005 v2
Date 2025/02/14
Expires 2025/03/31
Contact Danielle Louque

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75in Viewsonic Panel with Wall Mount

Item	Qty	Price	Total
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IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			
Please contact us if you have any questions.			Total One-Time
			\$1,875.00 USD

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$1,874.99
Service / Service	\$0.01
Total	\$1,875.00 USD

Danmark Technologies
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 CO, TN, FL, AL .
 United States

Quote # 3809 v2
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

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 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co Viewsonic 75" E2 quote

One-Time Fees

Item	Qty	Price	Total
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Please contact us if you have any questions.

Total One-Time **\$2,255.00 USD**

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$2,254.99
Storage / Extended Warranty	\$0.01
Total	\$2,255.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

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Danmark Technologies
Servicing
CO, TN, FL, AL.
United States

Quote # 3811
Date 2025/01/02
Expires 2025/02/01
Contact edusales at Danmark

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Angie Smith
240 Raider Drive
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United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

Putnam Co ASUS quote

One-Time Fees

Item	Qty	Price	Total
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Please contact us if you have any questions.

Total One-Time \$306.00 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware	\$273.00
Accessories / Accessories	\$33.00
Total	\$306.00 USD

Contract: TIPS Contract 240101 (Technology Solutions, Products, and Services)

Sales tax is not included on quotes but will be calculated and added to invoices

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3894
Date 2025/01/23
Expires 2025/02/28
Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

ASUS CHROMEBOOK - PUTNAM COUNTY

One-Time Fees

Item	Qty	Price	Total
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GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL			

Please contact us if you have any questions.

Total One-Time **\$306.00 USD**

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$306.00
Total	\$306.00 USD

Danmark Technologies
 Servicing
 CO, TN, FL, AL .
 United States

Quote # 3937 v2
 Date 2025/01/31
 Expires 2025/03/02
 Contact Danielle Louque

Prepared for Putnam County Schools
 Angie Smith
 240 Raider Drive
 Cookeville, TN 38501
 United States

 9315202100
 asmith4@pcsstn.com

Viewsonic Interactive Flat Panel 75in with Slim Cart

Item	Qty	Price	Total
IFP7550-E4	1	\$2,254.99	\$2,254.99
ViewSonic ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75" - ViewBoard IFP7550-E4 - 4K Interactive Display with WiFi Adapter and Slim Trolley Cart - 350 cd/m2 - 75"			
ULTRA HD RESOLUTION: 75 Inch 4K Ultra HD (3840x2160p) interactive display ADVANCED TOUCH: 40-point multi-touch lets users write on the display with their fingers and stylus pens INTEGRATED SOFTWARE: The myViewBoard suite includes Whiteboard, ViewBoard Cast, and more for better engagement BETTER SOUND: <i>Built-in 40W stereo soundbar delivers optimal sound</i> FLEXIBLE CONNECTIVITY: Powerful quad-core processor and versatile connectivity options with 65W PD USB-C (HDMI, RJ45, and USB ports) EVERYTHING TO GET STARTED: This bundle includes the interactive display, wireless AC adapter and slim mobile cart REMOTE MANAGEMENT: Schedule updates and monitor device status with the built-in myViewBoard® Manager software PEACE OF MIND: Industry-leading 3-year standard warranty with optional extensions and robust support services			
IFP-EW-75-07	1	\$0.01	\$0.01
VIEWSONIC 4TH, 5TH, 6TH AND 7TH YEAR WARRANTY			

Please contact us if you have any questions.

Total One-Time **\$2,255.00 USD**

Cost Breakdown

Category	One-Time Fees
Collaboration Displays / Collaboration Displays	\$2,254.99
Service / Service	\$0.01
Total	\$2,255.00 USD



Proposal

Proposal Number

2112027560

Account Number/Name

62519

PUTNAM COUNTY BOE

Created On

02/20/2025

Created By

Angela Smith

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2112027560.

Comments from Proposer:

Melissa Palk-NES

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MU9D3LL/A Mac mini: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 256GB SSD Specifications <ul style="list-style-type: none"> • Chip (Processor): Apple M4 chip with 10-core CPU, 10-core GPU, 16-core Neural Engine • Memory: 16GB unified memory • Storage: 256GB SSD storage • Ethernet: Gigabit Ethernet • Thunderbolt: Three Thunderbolt 4 ports, HDMI port, two USB-C ports, headphone jack • Pro Apps Bundle for Education Licenses: None • Accessory Kit: Accessory Kit 	1	499.00	499.00 USD
			Subtotal	499.00 USD
			Estimated Tax	0.00 USD
			Total	499.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 3/6/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Mid State Construction Company in the amount of \$19,224.03 for pay application #1 related to the Cookeville High School–Student Entry Security Upgrades project to be paid from 141-72620-399-02529.

received
02-07-25 MAT *CM*

TO (OWNER): Putnam County Board of Educati
1400 E Spring St
Cookeville, TN 38544

PROJECT: Putnam County Schools Security
Cookeville High School
1 Cavalier Drive
Cookeville, TN 38506

APPLICATION NO: 1
PERIOD TO: 1/31/2025

DISTRIBUTION
TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Mid State Construction Co Inc.
9190 Bradford Hicks Drive
Livingston, TN 38570

VIA (ARCHITECT): Upland Design Group
P.O. Box 1026
Crossville, TN 38557

ARCHITECT'S
PROJECT NO: 2330

CONTRACT FOR: Putnam Co. Schools Security Upgrades

CONTRACT DATE: 11/12/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

- 1. ORIGINAL CONTRACT SUM\$ 80,700.00 ✓
- 2. Net Change by Change Orders\$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2)\$ 80,700.00 ✓
- 4. TOTAL COMPLETED AND STORED TO DATE\$ 20,235.82 ✓
- 5. RETAINAGE:
 - a. 5.00% of Completed Work \$ 1,011.79 ✓
 - b. 0.00% of Stored Material \$ 0.00
 Total retainage (Line 5a + 5b)\$ 1,011.79 ✓
- 6. TOTAL EARNED LESS RETAINAGE\$ 19,224.03 ✓
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT\$ 0.00
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE\$ 19,224.03 ✓
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE\$ 61,475.97 ✓
(Line 3 less Line 6)

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Mid State Construction Co Inc.
9190 Bradford Hicks Drive Livingston, TN 38570

By: Bailey Phillips Date: 1/31/2025
Bailey Phillips / Project Manager

State of: TN
County of: COVINGTON
Subscribed and sworn to before me this 31st Day of Jan 2025
Notary Public: Robert H. Shell
TENNESSEE
My Commission Expires: 12-20-28

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED,\$ 19,224.03

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Robert H. Shell Date: 1/31/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

AIA Type Document
Application and Certification for Payment

TO (OWNER): Putnam County Board of Education
1400 E Spring St
Cookeville, TN 38544

PROJECT: Putnam County Schools Security
Cookeville High School
1 Cavalier Drive
Cookeville, TN 38506

APPLICATION NO: 1
PERIOD TO: 1/31/2025

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Mid State Construction Co Inc.
9190 Bradford Hicks Drive
Livingston, TN 38570

VIA (ARCHITECT): Upland Design Group
P.O. Box 1026
Crossville, TN 38567

ARCHITECTS
PROJECT NO: 2330

CONTRACT FOR: Putnam Co. Schools Security Upgrades

CONTRACT DATE: 11/12/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	General Conditions	22,164.59	0.00	7,388.00	0.00	7,388.00	33.33	14,776.58	369.40
2	Performance Bond	1,159.75	0.00	1,159.75	0.00	1,159.75	100.00	0.00	57.99
3	Contingency Allowance	15,000.00	0.00	1,450.00	0.00	1,450.00	9.67	13,550.00	72.50
4	Demolition	1,725.24	0.00	1,725.24	0.00	1,725.24	100.00	0.00	86.26
5	Rough Carpentry	179.71	0.00	0.00	0.00	0.00	0.00	179.71	0.00
6	Doors/Frames/Hardware	2,995.21	0.00	0.00	0.00	0.00	0.00	2,995.21	0.00
7	Aluminum Storefront	19,101.08	0.00	0.00	0.00	0.00	0.00	19,101.08	0.00
8	Metal Framing/Gypsum Board	12,400.18	0.00	7,900.00	0.00	7,900.00	63.71	4,500.18	395.00
9	VCT Flooring	2,156.55	0.00	0.00	0.00	0.00	0.00	2,156.55	0.00
10	Acoustical Ceiling	612.83	0.00	612.83	0.00	612.83	100.00	0.00	30.64
11	Painting	898.56	0.00	0.00	0.00	0.00	0.00	898.56	0.00
12	Counter Top	2,306.31	0.00	0.00	0.00	0.00	0.00	2,306.31	0.00
REPORT TOTALS		\$80,700.00	\$0.00	\$20,235.82	\$0.00	\$20,235.82	25.08	\$60,464.18	\$1,011.79



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/6/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Lee Company in the amount of \$384,750.00 for pay application #1 related to the Cookeville High School Chiller Replacement project to be paid from 141-72620-799.

received
02-25-25 MT

LEE COMPANY

Project CHS CHILLER REPLACEMENT Contractor LEE COMPANY
1 CAVALIER DRIVE P.O. BOX 306053
COOKEVILLE, TN 38601 NASHVILLE, TN 37230-6053

Application Number 000001 Application Date 2/13/2025
Invoice Number LEE-000020363
Period From 2/1/2025 Period To 2/28/2025
Contract 2024340333 Project CHS CHILLER REPLACEMENT
Contract Date 2024-04-0333 Company ID 01
Architect's Project Architect Contractor

Owner PUTNAM CO BOARD OF EDUCATION Architect
1400 EAST SPRING STREET
COOKEVILLE, TN 38606

The present status of the account for this contract is as follows:

Original Contract Sum	527,926.55
Net Change Orders	0.00
Contract Sum To Date	527,926.55
Total Completed and Stored To Date	405,000.00
Retainage 5%	20,250.00
Total Earned Less Retainage	384,750.00
Less Previous Certificates For Payment	0.00
Current Contract Amount Due	0.00
Current Sales Tax	0.00
Current Deposit Applied	0.00
Current Payment Due	384,750.00
Balance To Finish, Plus Retainage	143,176.55

CONTRACTOR'S APPLICATION FOR PAYMENT		
Change Order Summary	Additions \$	Deductions \$
Change Orders approved in previous months by Owner		
Total		
Subsequent Change Orders	Date	
Change Order	Approved	
Total	0.00	0.00
Net change by Change Orders	0.00	0.00

State of: TN County of: Williamson
Notary Public, Rebecca Barrette day of Feb, 2025
Subscribed and sworn before me this 24th day of Feb, 2025
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site Observations and the data comprising this application, the Architect certifies that to the best of the Architect's knowledge, the work had progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$384,750.00
(Attach explanation if amount certified differs from the amount applied for)
Architect: Maffett Loftis Engineering Date: 02/24/2025
By: Justin Powell
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Contractor:
By: [Signature]



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Student Services DATE: 6-Mar-25

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount
			Increase	Decrease	
Revenue					
1	141 R 48610 000 000 01425 000	DONATIONS	2,500.00		2,500.00
		Total Revenue	2,500.00		2,500.00
Expenditures					
2	141 E 72210 499 000 01425 000	OTHER SUPPLIES AND MATERIALS		2,500.00	2,500.00
		Total Expenditures		2,500.00	2,500.00
		Total Revenue less Total Expenditures	2,500.00	2,500.00	0.00

Explanation: Budget for donations received for counselor appreciation from PEP

Requested by: *David R. Upshaw* Recommended for Approval: _____
 Supervisor
 Reviewed by: *Maria M. Meyer* Date: _____
 Chief Financial Officer
 Action by Fiscal Review Committee: Recommended for Approval Date: _____
 Action by County Commission: Approval Date: _____



Department: Finance Department

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Amount
	Expenditures & Equity					
1	141 E 71100 185 000 02526 000	INCENTIVE PAY	532,000.00	3,444.00	-	528,556.00
2	141 E 71100 201 000 02526 000	SOCIAL SECURITY	30,640.00	109.00	-	30,531.00
3	141 E 71100 204 000 02526 000	STATE RETIREMENT	38,620.00	814.00	-	37,806.00
4	141 E 71100 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	7,200.00	45.00	-	7,155.00
5	141 E 71100 217 000 02526 000	RET HYBRID STABILIZATION	2,170.00	-	42.00	2,212.00
6	141 E 71150 185 000 02526 000	INCENTIVE PAY	7,700.00	-	1,575.00	9,275.00
7	141 E 71150 201 000 02526 000	SOCIAL SECURITY	440.00	-	51.00	491.00
8	141 E 71150 204 000 02526 000	STATE RETIREMENT	560.00	-	35.00	595.00
9	141 E 71150 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	100.00	-	24.00	124.00
10	141 E 71200 185 000 02526 000	INCENTIVE PAY	191,650.00	-	4,729.00	196,379.00
11	141 E 71200 201 000 02526 000	SOCIAL SECURITY	10,920.00	-	251.00	11,171.00
12	141 E 71200 204 000 02526 000	STATE RETIREMENT	13,900.00	-	267.00	14,167.00
13	141 E 71200 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	2,560.00	-	63.00	2,623.00
14	141 E 71300 185 000 02526 000	INCENTIVE PAY	30,300.00	-	1,207.00	31,507.00
15	141 E 71300 201 000 02526 000	SOCIAL SECURITY	1,740.00	-	67.00	1,807.00
16	141 E 71300 204 000 02526 000	STATE RETIREMENT	2,260.00	-	41.00	2,301.00
17	141 E 71300 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	410.00	-	13.00	423.00
18	141 E 71600 185 000 02526 000	INCENTIVE PAY	4,300.00	-	600.00	4,900.00
19	141 E 71600 201 000 02526 000	SOCIAL SECURITY	250.00	-	37.00	287.00
20	141 E 71600 204 000 02526 000	STATE RETIREMENT	310.00	-	47.00	357.00
21	141 E 72110 201 000 02526 000	SOCIAL SECURITY	100.00	-	3.00	103.00
22	141 E 72120 185 000 02526 000	INCENTIVE PAY	18,900.00	749.00	-	18,151.00
23	141 E 72130 185 000 02526 000	INCENTIVE PAY	26,700.00	-	1,195.00	27,895.00
24	141 E 72130 201 000 02526 000	SOCIAL SECURITY	1,550.00	-	70.00	1,620.00
25	141 E 72130 204 000 02526 000	STATE RETIREMENT	1,960.00	-	23.00	1,983.00
26	141 E 72130 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	360.00	-	19.00	379.00
27	141 E 72210 185 000 02526 000	INCENTIVE PAY	39,300.00	-	3,722.00	43,022.00
28	141 E 72210 201 000 02526 000	SOCIAL SECURITY	2,300.00	-	215.00	2,515.00
29	141 E 72210 204 000 02526 000	STATE RETIREMENT	2,770.00	-	147.00	2,917.00
30	141 E 72210 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	540.00	-	49.00	589.00
31	141 E 72210 217 000 02526 000	RET HYBRID STABILIZATION	50.00	-	6.00	56.00
32	141 E 72215 185 000 02526 000	INCENTIVE PAY	2,100.00	700.00	-	1,400.00
33	141 E 72220 185 000 02526 000	INCENTIVE PAY	17,500.00	-	1,211.00	18,711.00
34	141 E 72220 201 000 02526 000	SOCIAL SECURITY	1,010.00	-	81.00	1,091.00
35	141 E 72220 204 000 02526 000	STATE RETIREMENT	1,250.00	-	65.00	1,315.00
36	141 E 72220 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	240.00	-	15.00	255.00
37	141 E 72230 185 000 02526 000	INCENTIVE PAY	700.00	-	350.00	1,050.00
38	141 E 72230 201 000 02526 000	SOCIAL SECURITY	50.00	-	12.00	62.00
39	141 E 72230 204 000 02526 000	STATE RETIREMENT	50.00	-	20.00	70.00
40	141 E 72230 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	10.00	-	5.00	15.00
41	141 E 72250 201 000 02526 000	SOCIAL SECURITY	460.00	-	1.00	461.00
42	141 E 72250 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	100.00	-	8.00	108.00
43	141 E 72260 185 000 02526 000	INCENTIVE PAY	1,300.00	-	100.00	1,400.00
44	141 E 72310 204 000 02526 000	STATE RETIREMENT	50.00	-	1.00	51.00
45	141 E 72310 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	10.00	-	1.00	11.00
46	141 E 72410 185 000 02526 000	INCENTIVE PAY	71,800.00	-	1,000.00	72,800.00
47	141 E 72410 201 000 02526 000	SOCIAL SECURITY	4,140.00	-	35.00	4,175.00
48	141 E 72410 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	970.00	-	12.00	982.00
49	141 E 72510 185 000 02526 000	INCENTIVE PAY	7,700.00	700.00	-	7,000.00
50	141 E 72520 204 000 02526 000	STATE RETIREMENT	150.00	-	1.00	151.00
51	141 E 72620 185 000 02526 000	INCENTIVE PAY	16,100.00	-	1,400.00	17,500.00
52	141 E 72620 201 000 02526 000	SOCIAL SECURITY	950.00	-	95.00	1,045.00
53	141 E 72620 204 000 02526 000	STATE RETIREMENT	1,150.00	-	102.00	1,252.00
54	141 E 72620 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	220.00	-	25.00	245.00
55	141 E 72710 185 000 02526 000	INCENTIVE PAY	69,700.00	-	4,500.00	74,200.00
56	141 E 72710 201 000 02526 000	SOCIAL SECURITY	4,060.00	-	293.00	4,353.00
57	141 E 72710 204 000 02526 000	STATE RETIREMENT	4,880.00	-	376.00	5,256.00
58	141 E 72710 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	960.00	-	69.00	1,029.00
59	141 E 73100 185 000 02526 000	INCENTIVE PAY	71,100.00	-	4,150.00	75,250.00
60	141 E 73100 201 000 02526 000	SOCIAL SECURITY	4,310.00	-	118.00	4,428.00
61	141 E 73100 204 000 02526 000	STATE RETIREMENT	3,780.00	-	74.00	3,854.00
62	141 E 73100 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	1,010.00	-	31.00	1,041.00
63	141 E 73300 185 000 02526 000	INCENTIVE PAY	15,600.00	2,005.00	-	13,595.00
64	141 E 73300 204 000 02526 000	STATE RETIREMENT	440.00	-	27.00	467.00
65	141 E 73400 185 000 02526 000	INCENTIVE PAY	24,500.00	700.00	-	23,800.00
66	141 E 73400 217 000 02526 000	RET HYBRID STABILIZATION	50.00	-	20.00	70.00
67	141 Q 39000 000 000 00000 000	UNDESIGNATED FUND BALANCE	14,671,186.00	19,430.00	-	14,651,756.00
		Total Amendment Expenditures & Equity		28,696.00	28,696.00	

Explanation: To amend incentive pay budget to account for actual payments.

Requested by: Mark McLaughlin

Recommended for Approval: [Signature]

Department: Finance Department

DATE: _____



Current Approved Amount

Approval Amount

Item # Account # Account Description

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Approval Amount
		Expenditures				
1	141 E 76100 799 000 000000 000	OTHER CAPITAL OUTLAY	-		1,100,000.00	1,100,000.00
2	141 E 72620 799 000 000000 000	OTHER CAPITAL OUTLAY	1,100,000.00	1,100,000.00		
		Total Amendment Expenditures	1,100,000.00			1,100,000.00

Explanation: To move budget for large maintenance projects from 76100 to 72620.

Requested by: _____ Recommended for Approval: _____
 Supervisor

Official / Department Head

Reviewed by: Mark Malygo
 Chief Financial Officer

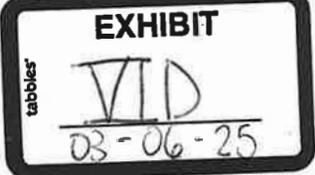
Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date: _____

Action by County Commission: Approval Non-Approval

Date: _____





Out of State/ Overnight BOARD APPROVAL Month: March, 2025

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
02/20/25	Foley Sports Tourism Complex Foley, AL & Phoenix East Vacation Rental Condominiums 27100 Perdido Beach Blvd / Orange Beach, AL 36561	CHS	Sam Matson - (931) 265-0413 Tonya Bryant - (910) 850-1709	Athletics / 9th-12th / Soccer	April 2-5, 2025	20	Soccer Tournament

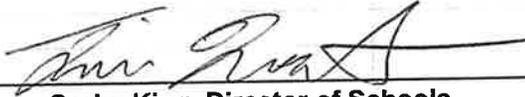


Corby King, Director of Schools

3/5/24
Date

Out of State/ Overnight BOARD APPROVAL Month: March, 2025

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
02/20/25	Foley Sports Tourism Complex Foley, AL & Phoenix East Vacation Rental Condominiums 27100 Perdido Beach Blvd / Orange Beach, AL 36561	CHS	Sam Matson - (931) 265-0413 Tonya Bryant - (910) 850-1709	Athletics / 9th-12th / Soccer	March 2-5, 2025	20	Soccer Tournament


 Corby King, Director of Schools

2/20/25
 Date

CHS

Boys Soccer Tournament

Most of those traveling will be staying with their parents.

Room 1

Benji Munoz

Justin Flores

Alberto Medrano

Jesus Mendez

Room 2

Leo Gomez

Johnny Gomez

Ricardo Martin

Our season has not yet started, and we have not yet picked our final team, so this is subject to change. I will send an updated rooming list once we have finalized the team.



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Jason Stickler

Date: 2/4/25

RE: Empower UC / Putnam County Schools Data Share MOU

Backup included (MOU / Data Share Agreement)

Backup to follow

Agenda Item for the March 6, 2025 Board Meeting

Statement to be Included:

Request for approval to enter into a "data share" agreement with Empower Upper Cumberland.



Director of Schools

2/5/25

Date

received
2-5-24 NAT



ENGAGE INSPIRE ACHIEVE

(931) 526-9777/ F: (931) 528-6942
1400 E. Spring Street
Cookeville, TN 38501
www.pcsstn.com

Empower UC / Putnam County Schools
Data Share (MOU) Agreement

Empower Upper Cumberland is committed to creating a unified regional approach to supporting individuals and families on their journey toward self-sufficiency. This Memorandum is a collaboration between Empower and the Putnam County School System This agreement will facilitate the secure sharing of program participant data.

This partnership aims to evaluate the impact of Empower UC’s programs on children’s academic performance, attendance, and behavior. By tracking aggregate data of participants' progress before, during, and after their engagement with the program, Empower UC will gather critical evidence to demonstrate the effectiveness of its initiatives and inform future improvements.

Through this collaboration, Empower UC and the Putnam County School System seek to foster a data-driven approach to empower students and families, ensuring a brighter and more self-sufficient future for the community.

Data Request

- Aggregate “Empower Student” State Assessment TCAP data (School Years: 2022 - 2026)
- Aggregate PCSS State Assessment TCAP data (School Years: 2022 - 2026)
- PCSS Pre-K application demographic data
- “Empower Student” Pre-k application demographic data
- Aggregate “Empower Student” attendance data
- PCSS attendance data
- Aggregate “Empower Student” Universal Screener data (including DIBELS, iReady, and Aimsweb).
- Aggregate PCSS Universal Screener data (including DIBELS, iReady, Aimsweb).

Data Request Process

Empower UC will electronically send Putnam County Schools a roster of students who are participating in Empower UC. Putnam County Schools will use the provided roster to calculate the data requests. Once the data is calculated, it will be sent back to Empower UC as aggregate “overall” data, excluding the identification of individual students.

Putnam County Schools Representative	Empower UC Representative
Name:	Name:
Signature:	Signature:
Date:	Date:



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 13, 2025

RE: Capshaw Door Locks

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for March 6, 2025, Board meeting.

Consider permission to allow Capshaw PTO to purchase upgraded classroom door locks.
Locks approved and will be installed by school maintenance.



Supervisor 2/13/25

Date



Director of Schools _____
Date

received
02-13-25 MT

Wm. S. TRIMBLE COMPANY, INC.

P.O. BOX 154 (37901)
2200 ATCHLEY STREET (37920)
KNOXVILLE, TENNESSEE
PHONE: (865) 573-1911
FAX: (865) 609-1328

QUOTATION

TO: PUTNAM COUNTY SCHOOLS
ATTN: JOHN MAGURA

DATE: JANUARY 29, 2025

JOB NAME: CAPSHAW ELEMENTARY
COOKEVILLE, TN

FAX:

We propose to furnish the following material (material only):

FORTY-SIX (46) SCHLAGE ND92BD-SPA ENTRY FUNCTION LOCKS
FORTY-SIX (46) FALCON CB848 INTERCHANGEABLE CORES

ALL LOCKS TO BE KEYED ALIKE AND INTO THE EXISTING MASTER KEY SYSTEM

PRICING PER TENNESSEE STATE CONTRACT SWC-102

COST - \$ 23,686.32

NOTES

1. We exclude applicable sales tax unless specifically noted otherwise.
2. We exclude glass, glazing, and erection unless specifically noted otherwise.
3. All terms quoted F.O.B. plant with full freight allowed via commercial carrier to nearest delivery point.
4. Quotation valid for 30 days unless otherwise shown.
5. Seller cannot be held responsible for shipping delays beyond our control.
6. We exclude unloading and storing of all material shipped directly to jobsite.

Accepted: _____

Date: _____

TERMS

Subject to Credit Approval

1% 10th Prox., Net 15th. A service charge of 1 ½ % per month will be added to all accounts which are 30 days past due (60 days old).

It is expressly understood and agreed by the customer that if it becomes necessary to enforce payment of this account through an attorney or by suit, customer shall pay reasonable attorney's fees and all costs of collection.

It is also understood that Wm. S. Trimble Co., Inc. intends to file a mechanics/material lien for any merchandise, material and/or labor for use on any building structure, or residence so indicated on invoice, unless all payments for the amount due are paid within terms.

By: DAVID C. BUCHOLZ, AHC

Wm. S. TRIMBLE COMPANY, INC.



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 13, 2025

RE: Frontier (Extended Services) Building

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for March 6, 2025, Board meeting.
Requesting permission to add the Frontier Building to the cleaning contract with ABM services for the amount of \$1,248.33 per month, to begin once the building is occupied.



Supervisor 2/13/25
Date



Director of Schools Date

received
02-13-25 MT



Martin, Tim <martint3@pcsstn.com>

ABM - Old Frontier Building

1 message

Kyle Gribble <Kyle.Gribble@abm.com>
To: "Martin, Tim" <martint3@pcsstn.com>
Cc: Zackary Young <Zackary.Young@abm.com>

Thu, Feb 13, 2025 at 1:45 PM

Mr. Martin,

See pricing details for the Old Frontier building:

- Annual: \$14,980
- Monthly: \$1,248.33

Upon your review with your District and Board personnel, let me know if you have any questions and/or approve to add this amount to the contract.

Kyle Gribble

Senior Regional Director, Operations

Education

830 Fesslers Pkwy, Suite 124

Nashville, TN 37210

Mobile: 615.519.5127

Office: 615.232.7375

kyle.gribble@abm.com



Driving possibility, together.

The information transmitted is the property of ABM and is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Statements and opinions expressed in this e-mail may not represent those of the company. Any review, retransmission, dissemination and other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender immediately and delete the material from any computer. E-mail transmission cannot be guaranteed to be secured or error-free as information could be intercepted, corrupted, lost, destroyed, received late or incomplete, or could contain viruses. The sender therefore does not accept liability for any



MEMO

To: Corby King
Director of Schools

From: Mark McReynolds *Mark McReynolds*
Chief Financial Officer

Date: February 11, 2025

Subject: Board Agenda: March 6, 2025

Please add the following to the Board meeting agenda, March 6, 2025:

Consider Approval of the 2025-2026 Audit quote from Tamara Beckman, CPA, professional services rendered for twenty schools' activity and cafeteria funds year ending June 30, 2026, in the amount of \$16,000 to be paid from 141-72310-305 and approval to authorize for the Director of Schools to sign the audit contract.

Thank you for your consideration.

received
02-14-25 MT *MT*

TAMARA L. BECKMAN, CPA

PO Box 405, 103 N. 3rd Street, Smithville, TN 37166

Phone: (615) 318-1821 Fax: (931) 899-1222

Tamara L. Beckman, CPA, MBA

beckmancpa.tamara@gmail.com

Sabrina Cantrell, Auditor

scantrell79@gmail.com

February 10, 2025

Putnam County Board of Education

1400 E. Spring Street

Cookeville, TN 38501

RE: AUDIT QUOTE – Fiscal year ending June 30, 2026

I am submitting my quote in the amount of \$16,000.00 for the audit of the twenty (20) school activity funds and cafeteria funds for the fiscal year ending June 30, 2026.

Thank you for your time and consideration. If you have any questions, please contact me.

Sincerely

Tamara L. Beckman, CPA

Tamara L. Beckman, CPA



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143 E 73100 422

Backup included
 Backup- to follow

Request Board of Education approval for the following:

The School Nutrition Program recommends to award the Upper Cumberland Commodity Buying Group Bid for SY2025-2026 Commodity Processing to the following vendors:

- Gold Creek Foods - Chicken
- International Food Solutions dba Asian Food Solutions - Chicken
- JTM - Beef, Cheese
- Nick's Famous Barb-B-Q - Pork
- Smuckers - Peanut Butter
- Tyson - Beef, Cheese, Chicken

Jennifer Mitchell, SNP Supervisor 2.20.25
Signature of Person Making Request Date

 2/20/25
Signature of Director of Schools Date



Beef 100154**100155****COMMODITY PROCESSING BID AWARD 2025/2026**

LINE #	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS per Case	COST per SERVING
#1	BEEF PATTY, LOWER FAT, 2.3 OZ - 2.7 OZ=2M/MA	JTM CP 5670	138.36	56.36	194.72	195	0.9986
#2	100% BEEF BURGER, NO SOY/TVPI/GLUTEN, 2M/MA	Tyson-100000015320	160.92	60.71	221.63	250	0.8865
#3	100% BEEF BURGER, NO SOY/TVPI/GLUTEN, 2.5 M/MA	Tyson-100000015327	150.20	55.76	205.96	175	1.1769
#4	100% BEEF BURGER, NO SOY/TVPI, 3M/MA	Tyson-100000096170	78.70	39.75	118.45	100	1.1845

COMMODITY PROCESSING BID AWARD

2025/2026

**Beef 100154
100155**

LINE	PRODUCT DESCRIPTION	VENDOR MFG CODE	Value of USDA	FEE FOR SERVICE	TOTAL CASE COST	SERVING PER CASE	COST PER SERVING
#1	BEEF CRUMBLE, SOY ADDED, FINELY GROUND; 1 PORTION=2M/MA	TYSON 10000097370	121.53	53.76	175.29	256	0.6847
#2	BEEF CRUMBLE, 100 % BEEF, NO SOY, FINELY GROUND; 1 PORTION=2M/MA	TYSON 10000032041	135.92	44.84	180.76	240	0.7532

COMMODITY PROCESSING BID AWARD 2025/2026

Cheese

110242
110244

LINE	PRODUCT DESCRIPTION	VENDOR MFG CODE	VALUE OF USDA COMMODITY	FEE FOR SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST PER SERVING
#1	WG MOZZARELLA BREADSTICK, 100% LMPS MOZZARELLA FILLED. 1 - 5" STICK = 1OZM/MA, 1 WG - USING BULK MOZZARELLA 110244	TYSON - 17022101120	17.01	48.96	65.97	144	0.4581
#2	LUNCH MEAL KITS = 2M/MA, MINIMUM 1 OZ WG	NO BIDS					
#3	Alfredo Sauce-Boil in bag-2 oz equals 1 M/MA	JTM- 5722	16.15	50.60	66.75	262	0.2548
#4	Cheddar Cheese Sauce Boil in bag-2 oz equals 1 M/MA	JTM 5705	29.87	42.82	72.69	263	0.2764
#5	Queso Cheese Sauce Boil in bag-2 oz equals 1 M/MA	JTM-5718	29.87	48.37	78.24	240	0.3260

ITEMS #3-#5 USES BULK CHEESE 110242

COMMODITY PROCESSING BID AWARD 2025/2026

Chicken 100103

LINE	PRODUCT DESCRIPTION	VENDOR MFG CODE	VALUE OF COMMODITY	FEE FOR SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST PER SERVING
	White Meat						
#1	Chix Filet (BREAKFAST), Whole Muscle White, WG, CN 1 = 1M, 5WG	Gold Creek-792426	49.14	61.12	110.26	256	0.4307
#2	Chix Filet, (LUNCH) Whole Muscle White, WG, CN 1= 2 M/MA,1WG	Gold Creek-792421	47.21	57.44	104.65	128	0.8176
#3	Spicy Chix Filet (Lunch), Whole Muscle White, WG, CN 1 = 2M/MA,1WG	Tyson-10703120928	50.28	62.61	112.89	132	0.8552
#4	Chix Chunks, Whole Muscle White, WG CN 10 =2M,1WG	Gold Creek-792401	47.21	60.48	107.69	128	0.8413
#5	Chix Nuggets, Tempura-style, Whole Muscle White, WG CN 5=2M,1WG	Tyson-10221780928	26.69	47.95	74.64	98	0.7616
#6	Chix Tenderloin, Whole Muscle White, WG, CN 3=2M/MA,1WG	Gold Creek-792441	47.21	58.24	105.45	113	0.9332
	Dark Meat						
#7	Chix, Large Popcorn, Dark, WG CN10=2M/MA,1WG	Gold Creek-791893	69.37	47.04	116.41	113	1.0302
#8	Boneless, Skinless Chix Strip, 2.85 oz = 2M/MA	Tyson - 10167020928	68.32	51.83	120.15	168	0.7152
#9	Chix Corn Dog, WG 2M/MA, 2WG	Tyson - 10363650928	10.45	27.23	37.68	48	0.7850
#10	Chix Drumstick, Breaded, CN 1=2M/MA	Gold Creek - 791885	57.69	64.96	122.65	102	1.2025

COMMODITY PROCESSING BID AWARD 2025-2026

CHICKEN, NATURAL PROPORTION

Chicken 100103

LINE	PRODUCT DESCRIPTION	VENDOR MFG CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST per SERVING
	White & Dark Chicken						
#1	Chix Nuggets/Chunks, White/Dark, WG CN5=2M/1WG	Tyson-10703640928	27.96	44.72	72.68	173	0.4201
#2	Chix Patty (Lunch), White/Dark, WG, CN=2M/MA, 1WG	Tyson-10703040928	27.98	45.69	73.67	173	0.4258
#3	Chix Tender, White/Dark, WG CN3=2M/1WG	Tyson-10703340928	22.27	42.18	64.45	150	0.4297
#4	Chix Large Popcorn, White/Dark, WG, CN=10-2M/1WG	Gold Creek-791461	36.86	49.28	86.14	170	0.5067

COMMODITY PROCESSING BID AWARD 2025-2026

CHICKEN, LEG 100113

LINE	PRODUCT DESCRIPTION	VENDOR MFG CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST per SERVING
	Chicken Leg						
#1	Chix-Breaded Chunk, Dark, Asian Orange or Tangerine Sauce, 2M/MA	Asian Food-72001	23.09	137.28	160.37	176	0.9112
#2	Chix-Breaded Chunk, Dark, Asian General TSO's Sauce, 2M/MA	Asian Food-72003	23.09	132.46	155.55	176	0.8838

COMMODITY PROCESSING BID AWARD 2025/2026

Peanut Butter 110700

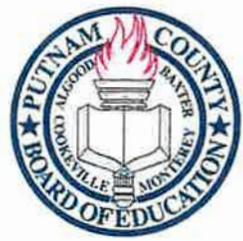
LINE	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST per SERVING
#1	PB-Grape Sandwich/1oz M/MA & 1oz WG	Smuckers-5150006960	2.87	42.73	45.60	72	0.6333
#2	PB-Strawberry Sandwich/1oz M/MA & 1oz WG	Smuckers-5150006961	2.87	44.74	47.61	72	0.6613
#3	PB-Grape Sandwich/2oz M/MA & 2oz WG	Smuckers-5150021027	5.74	83.57	89.31	72	1.2404
#4	PB-Strawberry Sandwich/2oz M/MA & 2oz WG	Smuckers-5150021028	5.74	87.91	93.65	72	1.3007
#5	Peanut Butter-cup 1 oz M/MA	Smuckers-5150092100	4.77	32.36	37.13	120	0.3094

COMMODITY PROCESSING BID AWARD

2025/2026

Pork 100193

LINE #	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS PER CASE	COST per SERVING
#1	Pork, Pulled BBQ, Semi-Dry, W/ Clear Vinegar Base 2M/MA	Nick's Famous Bar-B-Q/23453	88.27	68.00	156.27	246	0.6352
#2	Pork, Pulled BBQ, W/ Red Sauce, 2M/MA	Nick's Famous Bar-B-Q/23452	80.70	72.00	152.70	240	0.6363
#3	Pork, Pulled BBQ, Low-Sodium Red Sauce, 2M/MA	Nick's Famous Bar-B-Q/23462	80.70	72.00	152.70	240	0.6363



PCSS Board Agenda Request

Date 2/20/25

Department

Person Submitting Dr. Winningham

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

[Handwritten signature]
2/20/25

Statement to be included in Board Agenda Packet:

Consider the approval of the following members to the calendar committee for the school calendar cycle 2026-2027, 2027-2028, and 2028-2029.

received
02-20-25 MT *CM*

School Calendar Committee Members 2025			
Committee Chairs	Email	Cell #	Confirmed
Chris Winningham	cwinningham1@pcsstn.com	931-510-2849	x
Judy Schinbeckler	schinbecklej@pcsstn.com	931-267-5626	x
School District Representatives			
Buddy Pearson	buddy.pearson@pcsstn.com	931-881-8345	x
April Hale	april.hale@pcsstn.com		x
Diana Wood	dwood@pcsstn.com	931-252-2226	x
School Board Nominations			
Ray Lee (by David McCormick)	junebugmonterey@yahoo.com		x
Lesley Herron (by Lynn McHenry)	herronl@pcsstn.com	931-267-1370	x
Tiffany Davidson (by Kim Cravens)	Tiffsdavidson@gmail.com	931-265-5105	x
Brittany Huddleston (by Dawn Frye)			x
Community Representatives			
Amy New (Chamber of Commerce)	anew@cookevillechamber.com	931-267-9750	x
Katelyn Steakley (PEP Foundation)	katelyn.steakley@pcsstn.com	931-267-6001	x
Hannah Davis (CRMC)	hedavis@crmchealth.org	931-510-4854	x
Amanda Craigo (Averitt)	acraigo77@gmail.com	931-644-0094	x
Matt Nisbet (TTU)	mattnisbet@gmail.com	423-470-2646	x
PET Teacher Representative (HS)			
Danielle Johnson	djohnson2@pcsstn.com		x
PCEA Teacher Representative (ES)			
Lesley Worsham	lworsham@pcsstn.com		x
Teacher Representative (MS)			



Putnam County Board of Education Agenda Requests

Date _____ 3/6/25
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 12/31/24 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

received
02-21-25 MT *col*

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2024**

	2024-2025 Budget	Actual Jul-Sept 2024	Actual Oct-Dec 2024	Actual Jan-Mar 2025	Actual Apr-Jun 2025	Total Year to Date
Revenues:						
40000 Local Revenue	38,247,664	3,077,975	13,756,473	-	-	16,834,448
41000 Licenses and Permits	6,000	1,264	2,033	-	-	3,297
43000 Charges for Current Services	327,000	42,200	80,867	-	-	123,067
44000 Other Local Revenue	23,000	3,912	14,831	-	-	18,742
46000 State of Tennessee	87,553,187	15,939,031	27,103,108	-	-	43,042,140
47000 Federal Thru State	1,178,450	32,184	465,481	-	-	497,665
48000 Donations/Other	82,185	76,330	54,862	-	-	131,192
49000 Other Sources	1,257,120	98,007	316,197	-	-	414,204
TOTAL	128,674,605	19,270,903	41,793,852	-	-	61,064,754
Encumbrances / Expenditures:						
71100 Regular Education	57,005,061	10,001,131	13,779,504	-	-	23,780,635
71150 Alternative Education	1,074,751	195,006	265,888	-	-	460,893
71200 Special Education	13,343,522	2,274,144	3,177,334	-	-	5,451,477
71300 Vocational Education	5,607,685	835,297	942,030	-	-	1,777,327
71600 Adult Education	731,985	147,843	149,729	-	-	297,572
72110 Attendance	410,584	213,296	73,853	-	-	287,149
72120 Health Services	1,618,256	314,416	409,574	-	-	723,990
72130 Other Student Services	4,054,596	685,982	894,657	-	-	1,580,639
72210 Regular Ed. Support	5,652,722	1,437,672	1,191,112	-	-	2,628,784
72215 Alternative Ed. Support	161,511	35,572	39,227	-	-	74,799
72220 Special Ed. Support	2,473,154	446,524	592,567	-	-	1,039,090
72230 Vocational Ed. Support	205,468	51,023	42,425	-	-	93,448
72250 Technology	2,083,454	768,911	375,499	-	-	1,144,410
72260 Adult Ed. Support	197,575	39,608	40,881	-	-	80,489
72310 Board of Education	1,877,502	903,100	484,300	-	-	1,387,399
72320 Office of the Director	350,835	47,442	67,679	-	-	115,121
72410 Office of Principal	9,779,186	1,733,609	2,405,642	-	-	4,139,251
72510 Fiscal Services	1,193,509	360,396	279,412	-	-	639,808
72520 Human Services/Personnel	319,265	92,276	76,216	-	-	168,492
72610 Operation of Plant	9,233,360	2,269,321	2,086,410	-	-	4,355,730
72620 Maintenance of Plant	2,818,824	741,178	801,057	-	-	1,542,234
72710 Transportation	5,040,608	987,902	1,232,074	-	-	2,219,976
73100 Food Services	720,983	163,239	159,923	-	-	323,162
73300 Community Services	818,488	94,398	224,426	-	-	318,824
73400 Early Childhood Education	2,230,449	377,043	527,788	-	-	904,831
76100 Regular Capital Outlay	2,909,937	908,783	159,802	-	-	1,068,585
99100 Operating Transfers	57,120	29,500	(28,243)	-	-	1,257
TOTAL	131,970,389	26,154,609	30,450,763	-	-	56,605,372

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2024**

	2024-2025 Budget	Actual Jul-Sept 2024	Actual Oct-Dec 2024	Actual Jan-Mar 2025	Actual Apr-Jun 2025	Total Year to Date
Revenues:						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	10,414,556	2,324,341	2,981,155	-	-	5,305,496
49000 Other Sources	365,273	88,688	96,166	-	-	184,854
TOTAL	10,779,829	2,413,029	3,077,322	-	-	5,490,350
Encumbrances / Expenditures:						
71100 Regular Instruction Program	4,328,542	1,006,000	1,252,998	-	-	2,258,997
71200 Special Education Program	2,809,106	556,375	757,839	-	-	1,314,214
71300 Vocational Education Program	195,625	134,304	16,685	-	-	150,989
72120 Health Services	-	-	-	-	-	-
72130 Other Student Support	161,632	22,786	46,016	-	-	68,802
72210 Regular Instruction Program	2,228,956	447,835	567,376	-	-	1,015,211
72220 Special Education Program	333,171	60,189	73,833	-	-	134,023
72250 Technology	-	-	-	-	-	-
72510 Fiscal Services	-	-	-	-	-	-
72710 Transportation	15,391	-	-	-	-	-
73100 Food Service	-	-	-	-	-	-
73300 Community Services	280,000	33,646	64,974	-	-	98,619
76100 Regular Capital Outlay	-	-	-	-	-	-
99100 Operating Transfers	427,406	88,688	127,251	-	-	215,938
TOTAL	10,779,829	2,349,822	2,906,973	-	-	5,256,795

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2024**

	2024-2025 Budget	Actual Jul-Sept 2024	Actual Oct-Dec 2024	Actual Jan-Mar 2025	Actual Apr-Jun 2025	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,714,210	382,673	412,998	-	-	795,672
TOTAL	1,714,210	382,673	412,998	-	-	795,672
Encumbrances / Expenditures:						
73300 Community Services	1,724,210	372,951	387,521	-	-	760,471
TOTAL	1,724,210	372,951	387,521	-	-	760,471

EXHIBIT
VI 8
63-06-25



PCSS Board Agenda Request

Date 2/20/25

Department

Person Submitting Dr. Winningham

Account Number (if appropriate) 141-72310-599

Check one:

Backup included

Backup to follow

[Handwritten signature] 2/21/25

Statement to be included in Board Agenda Packet:

Consider continuation of membership for PCSS with Comprehensive Educational Resources (CER) at the cost of \$22,546 from account #141-72310-599. CER (CER) is an educational consortium that currently serves thirty school districts in Northeast Tennessee and across the state. CER is a collaboration between these thirty districts and The Niswonger Foundation that currently reaches approximately 156,000 students. CER began in May 2020.

received
02-21-25 MAT *AK*



CER Membership Agreement 2025-26 School Year

Comprehensive Educational Resources (CER) is an educational consortium that currently serves thirty school districts in Northeast Tennessee and across the state. CER is a collaboration between these thirty districts and The Niswonger Foundation that currently reaches approximately 156,000 students. CER began in May 2020.

Vision

Comprehensive Educational Resources aims to improve student outcomes as measured by the state assessment by giving students and teachers equal access to a variety of teacher created and reviewed materials that are aligned to Tennessee state standards, rigorous, and easily accessible. We are also committed to analyzing state assessment and benchmark data collaboratively with districts to guide instructional adjustments and improve student outcomes.

District Participation

By March 1, existing CER districts must complete a "membership agreement." The membership agreement will include the number of students from the state report card as of March 1. Districts will be invoiced from the Niswonger Foundation at the cost of \$2/per student based on the state report card as a "membership fee". For districts that join after March 1, they will complete the membership agreement based on the number of students on the state report card at the time of joining.

The membership agreement and membership fee will provide the district with access to the CER website and all materials. It will also give the district one representative on the Steering Committee and a monthly progress report to Superintendents. Finally, it will also give the district yearly reports using the state assessment data.

District Costs

In addition to the membership fee, there are optional costs associated with CER. If districts contribute a teacher to a curriculum team, districts will be responsible for compensating each teacher. This compensation could include three (3) days of flex time to compensate for creating materials. Districts can decide how this flex time will be provided to each teacher. In addition, each teacher on a curriculum team may need to be provided with three (3) days of a substitute and travel to review materials. By May 1, the Steering Committee will finalize the curriculum team compensation.

If districts participate in the MVPA benchmark, there will be an annual contract with Instructure that meets the needs of the district.

District: Putnam County

Number of students on the state report card: 11,273

By signing and returning the membership agreement, your district will participate in CER for the 2025-26 school year.

Name: _____

Signature: _____



PCSS Board Agenda Request

Date: February 21, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a agreement with Nixon Power Services, Nashville, TN for a five year complete service and battery replacement (as listed in the attached proposal) on the emergency generator at Cookeville High School in the amount of \$10,932.06 to be paid for from 141-72620-399

received
02-21-25 MT *OK*

Date: 02-20-2025
 Customer Reference #: TG 19780

Recommended by: Jeff Roberts
 Urgency: Next PM Equipment:

Attn: Breanna Flatt
 Brenna.flatt@pcsstn.com
 Phone: 9312679386

Alt Site ID: KOHLER
 W/O: 300ROZD71
 366039

Customer: 1005170 - PUTNAM COUNTY BD OF EDUCATION
 COOKEVILLE HIGH
 2335 N. WASHINGTON AVE.
 COOKEVILLE, TN 38501

**Nixon Power Services is pleased to offer a proposal for the following:
 5 year complete coolant service and Battery replacement.**

Last cooling system service performed in 2020. Recommend replacement of critical cooling system components (water pump, belts, hoses, block heater included) due to current time in service and condition. Battery due for replacement in March 2025.

Description	Cost/Each	Quantity	Item Total
Clamp, Silicone Hose, 3/4"	\$2.16	4.00	\$8.64
Clamp, hose, 2.81/3.75 in. (NRP)	\$2.16	4.00	\$8.64
Clamp, Silicone Hose, 7/8" NO.12	\$2.56	2.00	\$5.12
3/8" ID SILICONE HEATER HOSE	\$5.30	4.00	\$21.20
Gasket, thermo housing	\$6.80	2.00	\$13.60
3/4" ID SILICONE HEATER HOSE (FEET)	\$8.31	8.00	\$66.48
Clamp, T-Bolt style ,2-3/4" (Upper W/P Hose)	\$9.66	4.00	\$38.64
Clamp, T-Bolt style (W/P Accy Hose)	\$9.66	4.00	\$38.64
Clamp, T-Bolt style, 3" (W/P Lower)	\$12.33	4.00	\$49.32
Clamp, hose, (Upper Radiator Hose)	\$13.42	4.00	\$53.68
Cap, Radiator	\$13.86	1.00	\$13.86
Water Pump, Seal Ring	\$16.18	1.00	\$16.18
Kohler Genuine Coolant 1 Gallon (Case=4)	\$20.13	12.00	\$241.56
Switch assembly, pressure	\$21.78	1.00	\$21.78
Belt Set, alternator (B)	\$25.16	1.00	\$25.16
Crossover Hose	\$29.67	2.00	\$59.34
Sender, water temperature	\$34.38	1.00	\$34.38
Hose, lower radiator	\$38.97	1.00	\$38.97
2 1/2" ID SILICONE RADIATOR HOSE (FEET)	\$40.66	1.00	\$40.66
2 3/4" ID SILICONE RADIATOR HOSE (W/P Upper)	\$44.76	1.00	\$44.76
Crossover Hose Clamp	\$60.68	4.00	\$242.72
3" ID SILICONE RADIATOR HOSE (FEET) W/P Lower Hose	\$62.76	1.00	\$62.76
Switch, high temperature shutoff	\$64.08	1.00	\$64.08
Ring, Sealing	\$65.25	2.00	\$130.50
Thermostat, block heater	\$69.44	1.00	\$69.44
Hose, Radiator Wire (Mid)	\$74.00	1.00	\$74.00
Switch assembly, oil pressure	\$85.52	1.00	\$85.52
Switch, high temperature shutoff	\$120.72	1.00	\$120.72
Hose, Radiator Wire Inset 2.25 ID (Upper radiator)	\$158.67	2.00	\$317.34
Oil Pressure Sender Service Kit	\$188.58	1.00	\$188.58
Belt Set, drive (B)	\$195.57	1.00	\$195.57
Thermostat	\$215.06	2.00	\$430.12

Birmingham, AL Fayetteville, AR Little Rock, AR Atlanta, GA Louisville, KY New Orleans, LA Shreveport, LA Jackson, MS St. Louis, MO
 205-739-2255 479-445-6669 501-568-3000 770-448-6687 502-267-0474 833-777-6937 318-222-9431 833-777-6937 615-244-0650

Oklahoma City, OK Tulsa, OK Charlotte, NC Raleigh, NC Blountville, TN Chattanooga, TN Nashville, TN Memphis, TN
 833-777-6937 918-960-6000 704-588-1043 919-279-9191 423-279-0357 615-244-0650 615-244-0650 901-386-4933



SERVICE PROPOSAL

Date: 02-20-2025
Customer Reference #: TG 19780

Recommended by: Jeff Roberts
Urgency: Next PM

Equipment:

Attn: Breanna Flatt
Brenna.flatt@pcsstn.com
Phone: 9312679386

Alt Site ID:
W/O:

KOHLER
300ROZD71
366039

Customer: 1005170 - PUTNAM COUNTY BD OF EDUCATION
COOKEVILLE HIGH
2335 N. WASHINGTON AVE.
COOKEVILLE, TN 38501

**Nixon Power Services is pleased to offer a proposal for the following:
5 year complete coolant service and Battery replacement.**

Last cooling system service performed in 2020. Recommend replacement of critical cooling system components (water pump, belts, hoses, block heater included) due to current time in service and condition. Battery due for replacement in March 2025.

Description	Cost/Each	Quantity	Item Total
Battery, Hvy Duty (31)	\$229.06	4.00	\$916.24
Kit, Temperature Coolant Switch	\$270.10	1.00	\$270.10
Block, heater 2500W, 208V	\$359.00	1.00	\$359.00
Switch assembly, level	\$388.59	1.00	\$388.59
Water Pump	\$3,116.34	1.00	\$3,116.34
Onsite Regular Hours	\$185.00	8.00	\$1,480.00
Onsite After Hours	\$277.50	2.00	\$555.00
Travel After Hours	\$277.50	1.00	\$277.50
Roundtrip Mileage	\$3.25	60.00	\$195.00
Technology-Software Fee	\$35.00	1.00	\$35.00
Environmental Surcharge	\$472.33	1.00	\$472.33
Freight	\$45.00	1.00	\$45.00
Total Before Taxes:			\$10,932.06
Estimated Taxes, If Applicable:			\$1,065.88
Total After Est. Taxes:			\$11,997.94

Terms & Conditions: This estimate is valid for 30 days and may be subject to additional charges or revision if approved at a later date. Estimated taxes are not included in the above pricing, unless specified. If taxes are included, they are an estimate only, and are subject to change. This estimate stands alone, and does not include the cost of any other service calls or parts.

Acceptance of Proposal:

Print Name: _____

Ty Griffis

Signature: _____

Nixon Power Services

PO: _____

02-20-2025



Memo to: Corby King
Director of Schools

From: Mark McReynolds *Mark McReynolds*
Director of Finance

Date: February 24, 2025

Subject: School Budgets 2024-25
School Paid Cell Phone Benefits 2024-25
Donations Report 2023-24
School Investment Accounts Report 2024

School Accounting Informational Reports: March 6, 2024, Board Meeting

Report: School Budgets 2024-25 (Per section 4: Title 11 TN Internal School Uniform Accounting Policy Manual)

Report: School Personnel Receiving Cell Phone Benefits 2024-2025 (Per Board Policy 3.3001)

Report: School Donations 2023-24 (Per Board Policy 2.401)

Report: School Investment Accounts 2024 (Per Board Policy 2.402)

received
02-24-25 MT *OK*

		Beginning Balance	Estimated		
		7/1/2024	Revenues	Expenditures	Balance 6/30/24
Algood Elementary	General	\$ 16,603	\$ 42,503	\$ (42,735)	\$ 16,371
	Restricted	\$ 5,015	\$ 13,876	\$ (13,625)	\$ 5,266
	Total	\$ 21,618	\$ 56,379	\$ (56,360)	\$ 21,638
Algood Middle School	General	\$ 52,259	\$ 20,400	\$ (30,600)	\$ 42,059
	Restricted	\$ 104,750	\$ 196,750	\$ (184,260)	\$ 117,240
	Total	\$ 157,009	\$ 217,150	\$ (214,860)	\$ 159,299
Avery Trace	General	\$ 37,159	\$ 20,440	\$ (20,150)	\$ 37,449
	Restricted	\$ 126,062	\$ 148,990	\$ (125,710)	\$ 149,342
	Total	\$ 163,221	\$ 169,430	\$ (145,860)	\$ 186,791
Baxter Primary	General	\$ 50,372	\$ 60,250	\$ (62,000)	\$ 48,622
	Restricted	\$ 4,382	\$ 11,275	\$ (11,275)	\$ 4,382
	Total	\$ 54,754	\$ 71,525	\$ (73,275)	\$ 53,004
Burks Elementary School	General	\$ 55,096	\$ 42,400	\$ (49,700)	\$ 47,796
	Restricted	\$ 19,345	\$ 27,750	\$ (26,350)	\$ 20,745
	Total	\$ 74,441	\$ 70,150	\$ (76,050)	\$ 68,541
Cane Creek Elementary	General	\$ 27,680	\$ 36,170	\$ (28,100)	\$ 35,750
	Restricted	\$ 3,930	\$ 23,210	\$ (23,120)	\$ 4,020
	Total	\$ 31,611	\$ 59,380	\$ (51,220)	\$ 39,771
Capshaw Elementary	General	\$ 37,473	\$ 101,950	\$ (131,000)	\$ 8,423
	Restricted	\$ 7,119	\$ 18,500	\$ (18,000)	\$ 7,619
	Total	\$ 44,592	\$ 120,450	\$ (149,000)	\$ 16,042
Cookeville High School	General	\$ 78,062	\$ 96,000	\$ (123,450)	\$ 50,612
	Restricted	\$ 673,931	\$ 1,144,677	\$ (1,103,892)	\$ 714,715
	Total	\$ 751,992	\$ 1,240,677	\$ (1,227,342)	\$ 765,327
Cornerstone Elementary	General	\$ 84,427	\$ 51,900	\$ (39,250)	\$ 97,077
	Restricted	\$ 9,940	\$ 1,400	\$ (1,400)	\$ 9,940
	Total	\$ 94,367	\$ 53,300	\$ (40,650)	\$ 107,017
Jere Whitson Elementary	General	\$ 19,744	\$ 23,745	\$ (29,739)	\$ 13,750
	Restricted	\$ 12,620	\$ 3,095	\$ (2,241)	\$ 13,473
	Total	\$ 12,620	\$ 26,840	\$ (31,980)	\$ 27,224
Monterey High School	General	\$ 80,893	\$ 16,650	\$ (16,350)	\$ 81,193
	Restricted	\$ 326,226	\$ 349,375	\$ (357,826)	\$ 317,775
	Total	\$ 407,118	\$ 366,025	\$ (374,176)	\$ 398,968
Northeast Elementary	General	\$ 39,695	\$ 18,800	\$ (15,100)	\$ 43,395
	Restricted	\$ 10,412	\$ 12,450	\$ (12,350)	\$ 10,512
	Total	\$ 50,107	\$ 31,250	\$ (27,450)	\$ 53,907
Parkview Elementary	General	\$ 24,937	\$ 24,750	\$ (22,600)	\$ 27,087
	Restricted	\$ 9,624	\$ 5,460	\$ (5,460)	\$ 9,624
	Total	\$ 34,561	\$ 30,210	\$ (28,060)	\$ 36,711
Prescott South Elem School	General	\$ 47,072	\$ 62,750	\$ (57,350)	\$ 52,472
	Restricted	\$ 22,431	\$ 29,600	\$ (22,150)	\$ 29,881
	Total	\$ 69,503	\$ 92,350	\$ (79,500)	\$ 82,353
Prescott South Middle School	General	\$ 23,925	\$ 56,400	\$ (56,200)	\$ 24,125
	Restricted	\$ 162,273	\$ 234,260	\$ (190,367)	\$ 206,166
	Total	\$ 186,198	\$ 290,660	\$ (246,567)	\$ 230,291
Sycamore Elementary	General	\$ 27,734	\$ 19,600	\$ (19,500)	\$ 27,834
	Restricted	\$ 1,835	\$ 6,700	\$ (6,700)	\$ 1,835
	Total	\$ 29,570	\$ 26,300	\$ (26,200)	\$ 29,670

SCHOOL BUDGETS
2024-2025

To Board: 3/6/2025

		Beginning Balance	Estimated		
		7/1/2024	Revenues	Expenditures	Balance 6/30/24
Upperman High School					
	General	\$ 46,718	\$ 55,700	\$ (23,000)	\$ 79,418
	Restricted	\$ 427,710	\$ 391,700	\$ (362,426)	\$ 456,984
	Total	\$ 474,428	\$ 447,400	\$ (385,426)	\$ 536,402
Upperman Middle School					
	General	\$ 49,491	\$ 50,000	\$ (45,000)	\$ 54,491
	Restricted	\$ 96,358	\$ 263,325	\$ (256,245)	\$ 103,438
	Total	\$ 145,849	\$ 313,325	\$ (301,245)	\$ 157,929
VITAL School					
	General	\$ 885	\$ 1,000	\$ (1,000)	\$ 885
	Restricted	\$ 4,424	\$ 2,460	\$ (2,460)	\$ 4,424
	Total	\$ 5,309	\$ 3,460	\$ (3,460)	\$ 5,309
White Plains Academy					
	General	\$ 25,856	\$ 1,385	\$ (3,500)	\$ 23,741
	Restricted	\$ 51,605	\$ 1,422	\$ (49,286)	\$ 3,741
	Total	\$ 77,461	\$ 2,808	\$ (52,786)	\$ 27,483
DISTRICT TOTAL					
	General	\$ 826,082	\$ 802,794	\$ (816,324)	\$ 812,552
	Restricted	\$ 1,996,150	\$ 2,886,275	\$ (2,775,143)	\$ 2,191,125
	Total	\$ 2,822,232	\$ 3,689,069	\$ (3,591,467)	\$ 3,003,677

Putnam County Board of Education
School Personnel Receiving Cell Phone Benefit

2024-2025

(per Board policy 3.3001)

Report to Board, March, 2025

SCHOOL NAME	Employee Name	Position	school pays for cell equipment & plan	school reimburses usage employee personal cell	paid from gen or restricted	name of restricted acct
Algood Elementary School	none	n/a	none	none	n/a	n/a
Algood Middle School	Steve Robbins	Assistant Principal	yes	none	General	n/a
Avery Trace Middle School	Alma Anderson	Principal	yes	none	General	n/a
	Cliff Matlock	Assistant Principal, 7-8	yes	none	General	n/a
	Karen Maddox	Assistant Principal, 5-6	yes	none	General	n/a
	Kim Stanford	Bookkeeper	yes	none	General	n/a
Baxter Primary School	none	n/a	none	none	n/a	n/a
Burks Elementary School	none	n/a	none	none	n/a	n/a
Cane Creek Elementary	none	n/a	none	none	n/a	n/a
Capshaw Elementary	Renee Cantrell	Principal	none	yes	General	n/a
	Kendra Hillis	Assistant Principal	none	yes	General	n/a
Cookeville High School	Karen Trenttham	Principal	yes	none	General	n/a
	Tammi Hill	Administrative Assistant	yes	none	General	n/a
	Cody Ashburn	Assistant Principal	yes	none	General	n/a
	Adam Kefauver	Assistant Principal	yes	none	General	n/a
	Lance Kennedy	Assistant Principal	yes	none	General	n/a
	Amy Rouchon	Assistant Principal	yes	none	General	n/a
	Claudia Zavala	Assistant Principal	yes	none	General	n/a
	Bill Harris	School Resource Officer	yes	none	General	n/a
Cornerstone Elementary School	none	n/a	none	none	n/a	n/a
Jerre Whitson Elementary	none	n/a	none	none	n/a	n/a
Monterey High School	none	n/a	none	none	n/a	n/a
Northeast Elementary	none	n/a	none	none	n/a	n/a
Parkview Elementary	none	n/a	none	none	n/a	n/a
Prescott South Elementary	none	n/a	none	none	n/a	n/a
Prescott Middle School	Stefanie Thrasher	Assistant Principal	yes	none	General	n/a
	Nathan Twitty	Assistant Principal	yes	none	General	n/a
Sycamore Elementary	none	n/a	none	none	n/a	n/a
Upperman High School	Michelle Bowman	Assistant Principal	yes	none	General	n/a
Upperman Middle School	none	n/a	none	none	n/a	n/a
VITAL	none	n/a	none	none	n/a	n/a
White Plains Academy	none	n/a	none	none	n/a	n/a

Putnam County Schools System
 Donations Report

Year: 2023-2024

Complete Per Board Policy 2.401, Item #4

SCHOOLS	DONATED ITEM VALUE	General	Restricted	Web Donation	TOTAL
ALGOOD ELEMENTARY SCHOOL		\$ 4,003.35	\$ 5,911.00		\$ 9,914.35
ALGOOD MIDDLE SCHOOL		\$ 1,448.81	\$ 42,641.28		\$ 44,090.09
AVERY TRACE MIDDLE SCHOOL		\$ 26,806.25	\$ 40,336.57		\$ 67,142.82
BAXTER PRIMARY SCHOOL	\$ 500.00	\$ 10,090.12	\$ 1,500.00		\$ 12,090.12
BURKS ELEMENTARY SCHOOL	\$ 1,351.00	\$ 392.17	\$ 2,900.00		\$ 4,643.17
CANE CREEK ELEMENTARY		\$ 1,441.39	\$ 1,437.51		\$ 2,878.90
CAPSHAW ELEMENTARY	\$ -	\$ 73,699.69	\$ 17,953.70		\$ 91,653.39
COOKEVILLE HIGH SCHOOL		\$ 10,210.62	\$ 70,019.81		\$ 80,230.43
CORNERSTONE ELEMENTARY SCHOOL		\$ 2,346.25	\$ 2,568.63		\$ 4,914.88
JERE WHITSON ELEMENTARY		\$ 66.20	\$ 6,407.00		\$ 6,473.20
MONTEREY HIGH SCHOOL		\$ 35.00	\$ 77,838.19		\$ 77,873.19
NORTHEAST ELEMENTARY	\$ 608.98	\$ -	\$ 14,164.99		\$ 14,773.97
PARK VIEW ELEMENTARY		\$ 1,705.45	\$ 13,339.68		\$ 15,045.13
PRESCOTT SOUTH ELEMENTARY		\$ 19,378.07	\$ 1,012.53		\$ 20,390.60
PRESCOTT SOUTH MIDDLE SCHOOL	\$ 6,550.86	\$ 2,210.35	\$ 40,009.79		\$ 48,771.00
SYCAMORE ELEMENTARY		\$ 2,694.88	\$ 15,912.64		\$ 18,607.52
UPPERMAN HIGH SCHOOL		\$ 328.93	\$ 224,479.33		\$ 224,808.26
UPPERMAN MIDDLE SCHOOL		\$ -	\$ 14,143.97		\$ 14,143.97
VITAL		\$ 1,000.00	\$ 10,717.67		\$ 11,717.67
WHITE PLAINS ACADEMY	\$ 150.00	\$ 2,895.09	\$ 2,804.91		\$ 5,850.00
TOTAL:	\$ 9,160.84	\$ 160,752.62	\$ 606,099.20	\$ -	\$ 776,012.66

School Investment Accounts
 Report to Board of Education
 per Board Policy 2.402
 Year Ending, 12/31/24

SCHOOL	Principal	School Investment Account	Amount in Investment Account
ALGOOD ELEMENTARY SCHOOL	Patience Cannon	checking only	N/A
ALGOOD MIDDLE SCHOOL	Russell Darley	checking only	N/A
AVERY TRACE MIDDLE SCHOOL	Alma Anderson	checking only	N/A
BAXTER PRIMARY	Marsha Wyatt	checking only	N/A
BUKRS ELEMENTARY SCHOOL	Heather Tinch	checking only	N/A
CANE CREEK ELEMENTARY	Kathy Koughan	checking only	N/A
CAPSHAW ELEMENTARY	Renee Cantrell	checking only	N/A
COOKEVILLE HIGH SCHOOL	Karen Trentham	CD - Pinkerton Scholarship CD - WC Moore Scholarship	Pinkerton (Speech) = \$14,721.15 WC Moore (Newspaper) = \$4,122.88
CORNERSTONE ELEMENTARY SCHOOL	Tammy Hoover	checking only	N/A
JERE WHITSON ELEMENTARY	Tina Francis	checking only	N/A
MONTEREY HIGH SCHOOL	Bree Wheeler	checking only	N/A
NORTHEAST ELEMENTARY	Dr. Melissa Palk	checking only	N/A
PARK VIEW ELEMENTARY	Dr. Mel Presley	checking only	N/A
PRESCOTT SOUTH ELEMENTARY	Dr. Catherine Jones	checking only	N/A
PRESCOTT SOUTH MIDDLE SCHOOL	Tera Brooks	checking only	N/A
SYCAMORE ELEMENTARY	Deborah Robbins	checking only	N/A
UPPERMAN HIGH SCHOOL	Justin Campbell	checking only	N/A
UPPERMAN MIDDLE SCHOOL	Jessica Etherege	checking only	N/A
VITAL	Shannon Pirtle	checking only	N/A
WHITE PLAINS ACADEMY	Ben Herron	checking only	N/A

All schools have a checking account; some schools have an additional savings or CD account



Memo to: Corby King
Director of Schools

From: Tim Martin
Assistant Director of Schools *Tim Martin*

Date: February 7, 2025

Subject: Renewal of District Solutions Contract, 2025-26 (Bus Ads)

Agenda Item, March 6, 2025, Board Meeting

Request approval to renew the advertising agreement with District Solutions LLC to carry out the proposed School Bus Advertising Program for the 2025-26 school year. The renewal will be effective July 1, 2025 through June 30, 2026.

Thank you for your consideration.

Attachment: Advertising Agreement 2025-2026

received
02-07-25 MT *CK*

Advertising Agreement

Putnam County School District ("Putnam") agrees to partner solely with District Solutions LLC ("DS") to carry out the proposed School Bus Advertising Program ("Program") (copy attached) for the 2025-26' school year.

The parties agree as follows:

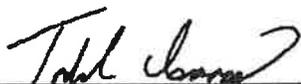
1. Putnam shall permit DS to place advertisements on their school buses via signage (specifications provided in Program).
2. All advertising message copy / content are subject to the final approval of Putnam's Director of Schools (or designee) and Transportation Supervisor (coordinated by DS).
3. A maximum of two advertisements measuring a maximum of 36" by 90" will be allowed on each school bus. One on the rear passenger side and one on driver side of bus. The size of commercial advertising per quarter panel shall not exceed thirty-six (36") inches in height and ninety (90") inches in length, including any border or framing. The commercial advertising shall consist of lettering on a color background. Commercial advertising shall not cover any structural or sheet metal damage or alteration.
4. Advertising shall be limited to that approved by the Tennessee Legislature for the exterior of school buses as follows:

No commercial advertising of tobacco or alcohol products shall be permitted. Political campaign advertising shall be expressly prohibited.

No commercial advertising of food items that pursuant to T.C.A. 49-6-2307 cannot be sold or offered for sale to pupils in grade pre-kindergarten through 8 through vending machines.

5. All revenue generated by DS will be split: 55% to Putnam, 45% to DS.
6. Checks will be mailed monthly after payment from DS's client has been received. Payment from client to DS shall be a condition precedent for any payment obligation from DS to Putnam. Checks will be mailed to: Putnam County Board of Education – 1400 E Spring Street, Cookeville, TN. 38506.
7. If any damage occurs to the bus signs, due to (i.e., weather, vandalism, etc.) DS and Putnam will split the cost to replace the sign 55%/45%. If a bus route with a current paying sponsor becomes a Spare bus, DS and Putnam will split the cost to reprint and install the sign on a Route bus, 55%/45%.
8. DS shall not be liable for injuries or damage to third persons unless they arise solely as a direct result of injury or damage from the signage structures upon which the advertisements are placed.
9. Anything to the contrary notwithstanding in this agreement, any dispute arising out of this contract shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve the dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

Putnam Schools Signature and Date

 2-6-25
District Solutions LLC Signature and date



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____

3/6/25

Department

Finance

Person Submitting

Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Please consider approval to renew the Gov Deals contract for the 2025-26 school year.

received
A red rectangular stamp with the word "received" in a bold, sans-serif font. To the right of the stamp is a handwritten signature in black ink.

The Putnam County Board of Education has authorized the sale of surplus equipment by internet auction for fiscal year 2025-2026. The Board intends hereafter to sell unneeded, obsolete, or unfit-for-use property by internet auction. The auctions will be conducted by contract with GovDeals On-Line Auction through www.govdeals.com, and is available for public view and sale.

Please choose one fee option your government would like to use from the Pricing Schedule.

Option A: Client elects to collect all proceeds from the buyer:

Option A1 Option A2

OR

Option B: Client elects for GovDeals to collect all proceeds from the buyer:

Option B1 Option B2 Option B3 Option B4

Client Name: Putnam County Board

Contact Name: **ASHLEY BALLARD**

Phone Number: 931-528-8178 Email: **abullock@pcsstn.com**

GovDeals

Financial Settlement Services (FSS) Addendum

This Addendum is between GovDeals, Inc. (GovDeals), having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama 36117, and (Client) having its principal place of business at Pleasant County BOE, 1400 E. Springs St
Cookeville TN 38506

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Client Asset Server (CAS). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in CAS. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing CAS and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in CAS as "Picked Up". However, if you choose to be invoiced for the GovDeals fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

EXHIBIT B - Online Auction Memo of Understanding

Financial Settlement Services (FSS)

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Client Asset Server (CAS). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in CAS. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing CAS and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in CAS as 'Picked Up'. However, if you choose to be invoiced for the GovDeals' fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

Putnam County Board of Education

Cookeville, State

Online Sales - Terms and Conditions

All bidders and other participants of this auction agree that they have read and fully understand these terms and agree to be bound thereby.

Guaranty Waiver. All property is offered for sale "AS IS, WHERE IS." Putnam County Board of Education (Seller) makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect, or consequential.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of Putnam County Board of Education shall not exceed the actual purchase price of the property. Please note that upon removal of the property, **all sales are final.**

Personal and property risk. Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the seller and GovDeals from liability therefore.

Inspection. Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the item description. See special instructions on each auction page for inspection details.

Consideration of Bid. Putnam County Board of Education reserves the right to reject any and all bids and to withdraw from sale any of the items listed.

Buyer's Certificate. Successful bidders will receive a Buyer's Certificate by email from GovDeals.

Buyers Premium. If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.

Payment. Payment in full is due not later than **5 business days** from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:

- PayPal
- Wire Transfer
- Visa
- MasterCard

- American Express
- Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

Removal. All items must be removed within **10 business days** from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal and any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will **Putnam County Board of Education** assume responsibility for packing, loading or shipping. See special instructions on each auction page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to any restrictions as indicated in the item description on the website. Open titles cannot be issued. **Putnam County Board of Education** will not issue replacement titles.

Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **Seller** may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.

Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions of Online Sales, and agree to pay for and remove the property, if the bid is accepted, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each item listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.

State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting the appropriate tax office, completing any forms, and paying any taxes that may be imposed.

Sales to Employees. Employees of **Putnam County Board of Education** may bid on the property listed for auction, so long as they do NOT bid while on duty.

Financial Settlement Services (FSS) Election and Information

Please complete payment instructions below:

If client elects FSS, this section must be completed.

Accounting Contact: _____
 (Person to receive checks and invoices) Name and Title

E-Mail Address: _____

Phone Number: _____

(Please choose only one option for payment)

If payment will be made by ACH, please provide the following information:

Name of Bank	
County of Bank	
Name of Client: (Name on bank account)	
Bank Routing Number	
Bank Account Number	
Checking/Savings	

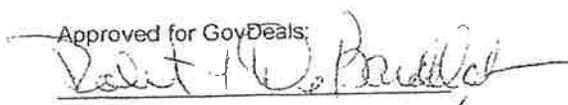
OR:

If payment will be made by paper check, please provide the following information:

Make check payable to: Rutland County Board of Education
 Client's Legal Name

Mail check to: 1400 East Spring Street
 Street Address / P.O. Box Number

Cookeville, TN 38506
 City, State and Zip Code

Approved for GovDeals:


 President Title 2/11/2013 Date

Approved for Client:


 Chairman at the Board Title 2/7/13 Date

Please check here only if Client elects to NOT allow GovDeals to deduct the GovDeals fees from proceeds due the client.

GovDeals

Online Auction Memo of Understanding

This Online Auction Memo of Understanding (MOU) is between GovDeals, Inc. ("GovDeals"), a Delaware corporation having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama, 36117 and the Putnam County Board of Education ("Client"), having its principal place of business at 1400 E. Spring Street, Cookeville, Tennessee 38506.

- 1.0 Description of Services:** GovDeals provides a means for Client to post assets for sale and for potential buyers to bid on these assets via an online auction system. Although GovDeals provides system access for Client to list assets, GovDeals is not a party to the actual sale and has no control over the listed information or the ability of the buyer and Client to complete the transaction.
- 2.0 GovDeals' Responsibilities:** In addition to maintaining and operating an online auction system, GovDeals will provide Client with the following services for the period agreed to in 5.0 below:
- 2.1** Access to a GovDeals online "Client Asset Server" (CAS), which will allow Client to load assets to the online auction system, maintain information about assets and view and run reports. The CAS will provide Client with the following capabilities:
- Accept descriptive information concerning an asset including unlimited photos
 - Allow different auction phases based upon dates and times
 - Allow Client to set minimum starting prices, bid increments and reserves
- 2.2** Training and support services to assist Client in implementing the GovDeals online auction system, which will include:
- Familiarization with the nature and operation of CAS
 - Guidance in the posting of assets and provide ongoing support
 - Procedures for taking and posting pictures of assets
 - Based on mutual agreement between GovDeals and Client, training and support services will be provided on-site or via telephone or Internet
- 2.3** Help Desk support available via telephone or email during normal business hours, except announced holidays.
- 2.4** Provide marketing of assets posted to the online auction site and promote use of the site to potential buyers.
- Work with Client to identify items that may benefit from marketing attention.
 - Provide documented proof of all marketing efforts made on behalf of Client.
 - Assist in determining values and starting prices for unique and high dollar assets.
- 3.0 Fees:** Please elect a Flexible Pricing Option (FPO) from Exhibit A and enter selection below signature block on MOU page two (2).
- 4.0 Payment:**
- 4.1** If Client elects to collect auction proceeds, GovDeals will invoice Client for fees on the first business day of the month following the month assets are sold. Client agrees to remit payment to GovDeals within thirty (30) calendar days from receipt of invoice, unless an applicable prompt payment act or similar legislation specifies a different time period.

- 4.2 Client shall promptly, but no more than fifteen (15) business days after the auction end date, notify GovDeals of any transaction that was not completed. The fees for said transaction shall be credited to Client during the next invoice period.
- 4.3 If Client elects GovDeals to collect auction proceeds electronically via PayPal, credit card or wire transfer please review and complete **Exhibit B**.
- 5.0 **Term of MOU:** This MOU shall commence on the date it is signed by the second party and will continue for a period of twelve months unless otherwise terminated upon sixty days written notice by either party. This MOU shall automatically extend for additional one-year periods, unless either party notifies the other in writing of its intent not to renew at least sixty days prior to the anniversary date.
- 6.0 **Terms and Conditions:** Please find **Exhibit C** attached as an example of suggested Client Terms and Conditions. At any time during the term of this MOU, Client may modify the Terms and Conditions. Any substitutions or modification must be submitted to GovDeals in writing before posting assets to the GovDeals auction site.
- 7.0 **Governance:** This MOU will be governed, interpreted, construed and enforced in accordance with the laws of the State of Tennessee.
- 8.0 **Non-Exclusive Engagement:** This MOU is not exclusive. Client may utilize other approaches, including traditional auctioneer services or sealed bids. However, it is understood and agreed that Client will not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee. Client agrees to not manipulate or interfere with the bidding process on the GovDeals site.

This online auction memo of understanding is agreed to by:

GovDeals, Inc

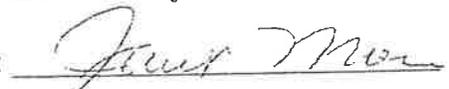
Signature: 

Print Name: Robert L. DeBardelaben

Title: President

Date: 11/5/2012

Client: Putnam County Board of Education

Signature: 

Print Name: Janet Moore

Title: Board Chair

Date: 11/1/12

Memo of Understanding Contact:

Attention: Sales Support
 5907 Carmichael Place
 Montgomery, AL 36117
 Telephone Number: 866.377.1494
 Fax Number: 334.387.0519
 Email: salesupport@govdeals.com

Flexible Pricing Options (FPO)

Select one from options described in GovDeals Memo of Understanding- Exhibit A:

Client Collects Proceeds

Option A1 (7.5% Seller- 0% Buyer)

Option A2 (0% Seller- 7.5% Buyer)

Client elects FSS (GovDeals collects Proceeds)

Option B1 (7.5% Seller- 5% Buyer)

Option B2 (5% Seller- 7.5% Buyer)

Option B3 (2.5% Seller- 10% Buyer)

Option B4 (0% Seller- 12.5% Buyer)



PCSS Board Agenda Request

Date: February 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at Northeast Elementary School in the amount of \$785,750.00 to be paid for from 141-72620-399

received
02-28-25 MT



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

February 28, 2025

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

Reference: Northeast Elementary School HVAC Upgrades
Putnam County Board of Education

Dear John,

Bids were opened for the above referenced project on Thursday, February 27, 2025. Two bids were received. The bid documents solicited a base bid with three alternates. The low bidder was Stone Services Corp. at \$706,950 for the base bid, \$70,350 for Add Alt. 1, \$7,500 for Add Alt. 2, \$950 for Add Alt. 3, for a total of \$785,750. I have contacted Stone, and they are comfortable with their bid and wish to proceed.

As the designer of record for the project, I recommend acceptance of the add alternates and award of the contract to the low bidder **Stone Services Corporation** for a Total Contract Amount of **\$785,750.00**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads 'Justin Newell'.

Justin Newell, PE
Maffett Loftis Engineering, LLC

Cc: Debi Paramore
Mark McReynolds

Attachments:
Bid Tab

Bid Tab

Pursuant to the invitation to Bid extended for
Putnam County Board of Education
Northeast Elementary School HVAC Upgrades
Putnam County Board of Education
MLE Project Number 24088
 bids and modifications must have been received here by
2:00 PM local time Thursday, February, 2025
 I, thus declare the bidding closed, and now will proceed to open
 and read bids and modifications which have been received.

Bid Tab		Page 1 of 1	Pursuant to the invitation to Bid extended for Putnam County Board of Education Northeast Elementary School HVAC Upgrades MLE Project Number 24088										
Bids opened in	Cookeville	How many Addenda issued:	1										
Project	N/A	Project Time to: 08/01/2025											
MACC	N/A	Updated Damages	N/A per day										
Regulated Subcontractors	Bidders (name, city, license number)	Bid Score	Final Price	Cost Allow.	Inc. Allow.	Non-Perform. Allow.	Base Bid	Add Alternate 1	Add Alternate 2	Add Alternate 3	Other notations		
Electrical	MEDDEEC	Name	CHL NPK	✓	✓	✓	✓	\$756,508	\$134,042	\$7,565	\$5,434		Reading Official <i>Justin Newell</i>
Mechanical		City	Cookeville, TN	✓	✓	✓	✓						Designer represented by Justin Newell
		License Number	16100										Drawn represented by
Electrical	MEDDEEC	Name	Stane Serv	✓	✓	✓	✓	\$706,950	\$70,350	\$7,500	\$950		
Mechanical		City	Cookeville, TN										
		License Number	75244										
Electrical		Name											
Mechanical		City											
		License Number											
Electrical		Name											
Mechanical		City											
		License Number											
Electrical		Name											
Mechanical		City											
		License Number											

**Northeast Elementary HVAC Upgrades
Cookeville TN**

THIS AGREEMENT made and entered into on the ___ day of _____ 2025, by and between Stone Services Corporation (Contractor), party of the first part, and Putnam County Board of Education (Owner) party of the second part:

WITNESSETH:

That the first party, for the consideration hereinafter fully set out, hereby agrees with the second party as follows:

1.0 SCOPE OF WORK

That the first party shall furnish all materials and perform all of the work in manner and form as provided by the following which are attached hereto and made a part hereof, as if fully contained herein; General Conditions, Proposal, Contract Documents hereto attached and made part of said contract.

2.0 TIME FOR CONTRACTOR'S PERFORMANCE

The Contractor shall commence the performance of this Contract within Ten (10) calendar days after the date of issuance to the Contractor of a Notice to Proceed by the Owner, however, in no event shall the Notice to Proceed be issued or performance commence prior to the Effective Date of this Contract as hereafter set out. Once timely commenced, Contractor shall diligently continue its performance to and until final completion of the Project. The Contractor shall accomplish Substantial Completion of the Project within the number of calendar days indicated on the Bid Form and Notice to Proceed.

The Contractor shall accomplish Final Completion of the Project on or before August 2025.

3.0 LIQUIDATED DAMAGES

Not Applicable

4.0 PAYMENT

The second party agrees to pay to the first party for the faithful performance of this agreement, subject to additions and deductions as provided in the Specifications or Proposal, in lawful money of the United States.

Total compensation will not exceed the total shown below without an approved Change Order.

TOTAL: \$785,750.00

The total above includes a 15% Contingency Allowance of **\$92,210.00**.

**Northeast Elementary HVAC Upgrades
Cookeville TN****5.0 CURRENT ESTIMATES**

On or before the tenth (10th) day of each month, the first party shall submit a partial payment estimate to the second party. On or before the fifteenth (15th) day of each calendar month, the second party shall make partial payments to the first party on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the first party, less ten percent (10%) of the amount of such estimate which is to be retained by the second party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the second party. The Contractor may request a reduction in retainage from ten percent (10%) to five percent (5%) upon the Owner's acceptance of Substantial Completion (95%) of the Work. The Owner reserves the right to refuse this request.

6.0 FINAL ESTIMATE

Upon submission by the first party of evidence satisfactory to the second party that all payrolls, material bills and other cost incurred by the first party in connection with the construction of work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the first party of all work covered by this agreement and the acceptance of such work by the second party.

7.0 ADDITIONAL BOND

It is further mutually agreed between the parties hereto that if, at any time after the execution of this agreement and surety bond hereto attached for its faithful performance, the second party shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, such bond ceases to be adequate to cover the performance of the work, the first party shall, at its expense, within five (5) days after receipt of notice from the second party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the second part. In such events no further payment to the first party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the second party.

AGREEMENT

**Northeast Elementary HVAC Upgrades
Cookeville TN**

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and date first above written in counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

OWNER: Putnam County Board of Education

BY: _____

Attest: _____

Address for giving notice: Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

CONTRACTOR: _____

BY: _____

Attest: _____

Address for giving notice: _____

License No. _____

END OF SECTION 00-50-00



PCSS Board Agenda Request

Date: February 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at old Frontier building in the amount of \$99,050.00 to be paid for from 141-72620-399

received
02-28-25 MT



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

February 28, 2025

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

Reference: Frontier Building HVAC Upgrades
Putnam County Board of Education

Dear John,

Bids were opened for the above referenced project on Thursday, February 27, 2025. Two bids were received. The bid documents solicited a base bid with three alternates. The low bidder was Stone Services Corp. at \$91,250 for the base bid, \$6,000 for Add Alt. 1, \$950 for Add Alt. 2, \$850 for Add Alt. 3, for a total of \$99,050. I have contacted Stone, and they are comfortable with their bid and wish to proceed.

As the designer of record for the project, I recommend acceptance of the add alternates and award of the contract to the low bidder **Stone Services Corporation** for a Total Contract Amount of **\$99,050.00**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Justin Newell".

Justin Newell, PE
Maffett Loftis Engineering, LLC

Cc: Debi Paramore
Mark McReynolds

Attachments:
Bid Tab

Bid Tab

Page 1 of 1

Bids opened in **Cookeville** How many Addenda issued **1**

Target **N/A** Cost and Time to: **08/01/2025**

MACC **N/A** Included Damages **N/A per day**

Pursuant to the invitation to bid extended for
Frontier Building HVAC Upgrades
Pulham County Board of Education
MLE Project Number 24097
 bids and modifications must have been received here by
2:30 PM local time Thursday, February, 2025
 I, thus declare the bidding closed, and now will proceed to open
 and read bids and modifications which have been received.

Preparing Official *Justin Maxwell*
 Designer represented by **Justin Maxwell**
 Owner represented by

Regulated Subcontractors	Bidders (Name, city, license number)	Bid Secured	Disq. Avail.	Comp. Avail.	Ins. Avail.	Non-Res. Avail.	Address	Base Bid	Add Alternate 1	Add Alternate 2	Add Alternate 3	Other notations
Electrical	CHC N/A	✓	✓	✓	✓	✓	-	\$120,834	+\$7,395	+\$1,242	+\$2,500	
Mechanical	Shore Sport Cookeville Cookeville License Number 75244	✓	✓	✓	✓	✓	#	\$91,250	+\$6,000	+\$950	+\$850	
Electrical	Name											
Mechanical	City											
	License Number											
Electrical	Name											
Mechanical	City											
	License Number											
Electrical	Name											
Mechanical	City											
	License Number											
Electrical	Name											
Mechanical	City											
	License Number											

**Frontier Building HVAC Upgrades
Cookeville TN**

THIS AGREEMENT made and entered into on the ___ day of _____ 2025, by and between Stone Services Corporation (Contractor), party of the first part, and Putnam County Board of Education (Owner) party of the second part:

WITNESSETH:

That the first party, for the consideration hereinafter fully set out, hereby agrees with the second party as follows:

1.0 SCOPE OF WORK

That the first party shall furnish all materials and perform all of the work in manner and form as provided by the following which are attached hereto and made a part hereof, as if fully contained herein; General Conditions, Proposal, Contract Documents hereto attached and made part of said contract.

2.0 TIME FOR CONTRACTOR'S PERFORMANCE

The Contractor shall commence the performance of this Contract within Ten (10) calendar days after the date of issuance to the Contractor of a Notice to Proceed by the Owner, however, in no event shall the Notice to Proceed be issued or performance commence prior to the Effective Date of this Contract as hereafter set out. Once timely commenced, Contractor shall diligently continue its performance to and until final completion of the Project. The Contractor shall accomplish Substantial Completion of the Project within the number of calendar days indicated on the Bid Form and Notice to Proceed.

The Contractor shall accomplish Final Completion of the Project on or before August 2025.

3.0 LIQUIDATED DAMAGES

Not Applicable

4.0 PAYMENT

The second party agrees to pay to the first party for the faithful performance of this agreement, subject to additions and deductions as provided in the Specifications or Proposal, in lawful money of the United States.

Total compensation will not exceed the total shown below without an approved Change Order.

TOTAL: \$99,050.00

The total above includes a 15% Contingency Allowance of **\$11,902.00**.

**Frontier Building HVAC Upgrades
Cookeville TN****5.0 CURRENT ESTIMATES**

On or before the tenth (10th) day of each month, the first party shall submit a partial payment estimate to the second party. On or before the fifteenth (15th) day of each calendar month, the second party shall make partial payments to the first party on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the first party, less ten percent (10%) of the amount of such estimate which is to be retained by the second party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the second party. The Contractor may request a reduction in retainage from ten percent (10%) to five percent (5%) upon the Owner's acceptance of Substantial Completion (95%) of the Work. The Owner reserves the right to refuse this request.

6.0 FINAL ESTIMATE

Upon submission by the first party of evidence satisfactory to the second party that all payrolls, material bills and other cost incurred by the first party in connection with the construction of work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the first party of all work covered by this agreement and the acceptance of such work by the second party.

7.0 ADDITIONAL BOND

It is further mutually agreed between the parties hereto that if, at any time after the execution of this agreement and surety bond hereto attached for its faithful performance, the second party shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, such bond ceases to be adequate to cover the performance of the work, the first party shall, at its expense, within five (5) days after receipt of notice from the second party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the second part. In such events no further payment to the first party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the second party.

AGREEMENT

**Frontier Building HVAC Upgrades
Cookeville TN**

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and date first above written in counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

OWNER: Putnam County Board of Education

BY: _____

Attest: _____

Address for giving notice: Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

CONTRACTOR: _____

BY: _____

Attest: _____

Address for giving notice: _____

License No. _____

END OF SECTION 00-50-00



PCSS Board Agenda Request

Date: February 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the chiller replacement at Baxter Primary School the amount of \$229,142.00 to be paid for from 141-72620-399

received
02-28-25 MT



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

February 28, 2025

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

Reference: Baxter Primary School Chiller Replacement
Putnam County Board of Education

Dear John,

Bids were opened for the above referenced project on Thursday, February 27, 2025. Two bids were received. The bid documents solicited a base bid with three alternates. The low bidder was Stone Services Corp. at \$225,992 for the base bid, \$2,300 for Add Alt. 1, \$850 for Add Alt. 2, for a total of \$229,142. I have contacted Stone, and they are comfortable with their bid and wish to proceed.

As the designer of record for the project, I recommend acceptance of the add alternates and award of the contract to the low bidder **Stone Services Corporation** for a Total Contract Amount of **\$229,142.00**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Justin Newell". The signature is written in a cursive, flowing style.

Justin Newell, PE
Maffett Loftis Engineering, LLC

Cc: Debi Paramore
Mark McReynolds

Attachments:
Bid Tab

Bid Tab

Puruant to the Invitation to Bid extended for
Baxter Primary School Chiller Replacement
Putnam County Board of Education
MLE Project Number 24090
 bids and modifications must have been received here by
2:45 PM local time Thursday, February 27, 2025
 and read bids and modifications which have been received.

Regulated Subcontractors	Bidders (name, city, license number)	Base Bid	Add Alternate 1	Add Alternate 2	Other notations
Electrical	Name: CHENYI City: COOKSVILLE License Number: 10100	\$225,300	+ \$2253	+ \$2,179	Preparing Official: <i>Justin Newell</i>
Mechanical	Name: SHORE SERV City: COOKSVILLE License Number: 75244	\$225,992	+ \$2,300	+ \$850	Designer: Justin Newell Owner represented by:
Electrical	Name:				
Mechanical	Name:				
Electrical	Name:				
Mechanical	Name:				
Electrical	Name:				
Mechanical	Name:				
Electrical	Name:				
Mechanical	Name:				
Electrical	Name:				
Mechanical	Name:				

**Baxter Primary School Chiller Replacement
Cookeville TN**

THIS AGREEMENT made and entered into on the ___ day of _____ 2025, by and between Stone Services Corporation (Contractor), party of the first part, and Putnam County Board of Education (Owner) party of the second part:

WITNESSETH:

That the first party, for the consideration hereinafter fully set out, hereby agrees with the second party as follows:

1.0 SCOPE OF WORK

That the first party shall furnish all materials and perform all of the work in manner and form as provided by the following which are attached hereto and made a part hereof, as if fully contained herein; General Conditions, Proposal, Contract Documents hereto attached and made part of said contract.

2.0 TIME FOR CONTRACTOR'S PERFORMANCE

The Contractor shall commence the performance of this Contract within Ten (10) calendar days after the date of issuance to the Contractor of a Notice to Proceed by the Owner, however, in no event shall the Notice to Proceed be issued or performance commence prior to the Effective Date of this Contract as hereafter set out. Once timely commenced, Contractor shall diligently continue its performance to and until final completion of the Project. The Contractor shall accomplish Substantial Completion of the Project within the number of calendar days indicated on the Bid Form and Notice to Proceed.

The Contractor shall accomplish Final Completion of the Project on or before December 2025.

3.0 LIQUIDATED DAMAGES

Not Applicable

4.0 PAYMENT

The second party agrees to pay to the first party for the faithful performance of this agreement, subject to additions and deductions as provided in the Specifications or Proposal, in lawful money of the United States.

Total compensation will not exceed the total shown below without an approved Change Order.

TOTAL: \$229,142.00

The total above includes a 15% Contingency Allowance of **\$29,477.00**.

**Baxter Primary School Chiller Replacement
Cookeville TN****5.0 CURRENT ESTIMATES**

On or before the tenth (10th) day of each month, the first party shall submit a partial payment estimate to the second party. On or before the fifteenth (15th) day of each calendar month, the second party shall make partial payments to the first party on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the first party, less ten percent (10%) of the amount of such estimate which is to be retained by the second party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the second party. The Contractor may request a reduction in retainage from ten percent (10%) to five percent (5%) upon the Owner's acceptance of Substantial Completion (95%) of the Work. The Owner reserves the right to refuse this request.

6.0 FINAL ESTIMATE

Upon submission by the first party of evidence satisfactory to the second party that all payrolls, material bills and other cost incurred by the first party in connection with the construction of work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the first party of all work covered by this agreement and the acceptance of such work by the second party.

7.0 ADDITIONAL BOND

It is further mutually agreed between the parties hereto that if, at any time after the execution of this agreement and surety bond hereto attached for its faithful performance, the second party shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, such bond ceases to be adequate to cover the performance of the work, the first party shall, at its expense, within five (5) days after receipt of notice from the second party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the second part. In such events no further payment to the first party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the second party.

**Baxter Primary School Chiller Replacement
Cookeville TN**

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and date first above written in counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

OWNER: Putnam County Board of Education

BY: _____

Attest: _____

Address for giving notice: Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

CONTRACTOR: _____

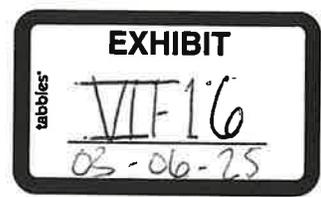
BY: _____

Attest: _____

Address for giving notice: _____

License No. _____

END OF SECTION 00-50-00



PCSS Board Agenda Request

Date: February 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Stone Services Corporation, Cookeville, TN for the mechanical upgrades at Sycamore Elementary School in the amount of \$457,750.00 to be paid for from 141-72620-399

received
02-28-25 MT



Maffett Loftis Engineering, LLC

1 South Jefferson Avenue, Suite 101

Cookeville, TN 38501

Tel: (931) 526-5143

www.maffett-loftis.com

February 28, 2025

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

Reference: Sycamore Elementary School HVAC Upgrades
Putnam County Board of Education

Dear John,

Bids were opened for the above referenced project on Thursday, February 27, 2025. Two bids were received. The bid documents solicited a base bid with two alternates. The low bidder was Stone Services Corp. at \$452,000 for the base bid, \$4,600 for Add Alt. 1, \$1,150 for Add Alt. 2, for a total of \$457,750. I have contacted Stone, and they are comfortable with their bid and wish to proceed.

As the designer of record for the project, I recommend acceptance of the add alternates and award of the contract to the low bidder **Stone Services Corporation** for a Total Contract Amount of **\$457,750.00**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads 'Justin Newell'.

Justin Newell, PE
Maffett Loftis Engineering, LLC

Cc: Debi Paramore
Mark McReynolds

Attachments:
Bid Tab

**Sycamore Elementary HVAC Upgrades
Cookeville TN**

THIS AGREEMENT made and entered into on the ___ day of _____ 2025, by and between Stone Services Corporation (Contractor), party of the first part, and Putnam County Board of Education (Owner) party of the second part:

WITNESSETH:

That the first party, for the consideration hereinafter fully set out, hereby agrees with the second party as follows:

1.0 SCOPE OF WORK

That the first party shall furnish all materials and perform all of the work in manner and form as provided by the following which are attached hereto and made a part hereof, as if fully contained herein; General Conditions, Proposal, Contract Documents hereto attached and made part of said contract.

2.0 TIME FOR CONTRACTOR'S PERFORMANCE

The Contractor shall commence the performance of this Contract within Ten (10) calendar days after the date of issuance to the Contractor of a Notice to Proceed by the Owner, however, in no event shall the Notice to Proceed be issued or performance commence prior to the Effective Date of this Contract as hereafter set out. Once timely commenced, Contractor shall diligently continue its performance to and until final completion of the Project. The Contractor shall accomplish Substantial Completion of the Project within the number of calendar days indicated on the Bid Form and Notice to Proceed.

The Contractor shall accomplish Final Completion of the Project on or before August 2025.

3.0 LIQUIDATED DAMAGES

Not Applicable

4.0 PAYMENT

The second party agrees to pay to the first party for the faithful performance of this agreement, subject to additions and deductions as provided in the Specifications or Proposal, in lawful money of the United States.

Total compensation will not exceed the total shown below without an approved Change Order.

TOTAL: \$457,750.00

The total above includes a 15% Contingency Allowance of **\$58,959.00**.

**Sycamore Elementary HVAC Upgrades
Cookeville TN****5.0 CURRENT ESTIMATES**

On or before the tenth (10th) day of each month, the first party shall submit a partial payment estimate to the second party. On or before the fifteenth (15th) day of each calendar month, the second party shall make partial payments to the first party on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the first party, less ten percent (10%) of the amount of such estimate which is to be retained by the second party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the second party. The Contractor may request a reduction in retainage from ten percent (10%) to five percent (5%) upon the Owner's acceptance of Substantial Completion (95%) of the Work. The Owner reserves the right to refuse this request.

6.0 FINAL ESTIMATE

Upon submission by the first party of evidence satisfactory to the second party that all payrolls, material bills and other cost incurred by the first party in connection with the construction of work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the first party of all work covered by this agreement and the acceptance of such work by the second party.

7.0 ADDITIONAL BOND

It is further mutually agreed between the parties hereto that if, at any time after the execution of this agreement and surety bond hereto attached for its faithful performance, the second party shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, such bond ceases to be adequate to cover the performance of the work, the first party shall, at its expense, within five (5) days after receipt of notice from the second party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the second part. In such events no further payment to the first party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the second party.

**Sycamore Elementary HVAC Upgrades
Cookeville TN**

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and date first above written in counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

OWNER: Putnam County Board of Education

BY: _____

Attest: _____

Address for giving notice: Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

CONTRACTOR: _____

BY: _____

Attest: _____

Address for giving notice: _____

License No. _____

END OF SECTION 00-50-00



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 26, 2025

RE: Baxter T-Ball Field

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for March 6, 2025, Board meeting.

Consider approval to allow Baxter Youth Baseball to install lights on the T-Ball Field located on Board of Education property behind Baxter Primary School at no cost to the Board of Education.



Supervisor 2/26/25

Date



Director of Schools 2/26/25

Date

received
02-26-25 MAT

10/10/2020



Martin, Tim <martint3@pcsstn.com>

Fwd: Baxter Primary Ball Fields

1 message

Magura, John <maguraj@pcsstn.com>
To: "Martin, Tim" <martint3@pcsstn.com>
Cc: Corby King <kingc11@pcsstn.com>

Wed, Feb 26, 2025 at 9:27 AM

Please review the request from Baxter Youth Baseball. I see no reason to approve this request. Are you okay with me telling them to proceed?

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

----- Forwarded message -----

From: **Seth Williams** <sethw09@gmail.com>
Date: Tue, Feb 25, 2025 at 9:03 PM
Subject: Baxter Primary Ball Fields
To: <maguraj@pcsstn.com>
Cc: Dustin Stanton <stantonlawnservice@gmail.com>, Clay Van De Voorde <clay@vdvelectric.com>

Hey Mr. Magura,

This is Seth Williams, Vice President of Baxter Youth Baseball League. We are a non-profit organization that uses the baseball fields behind Baxter Primary to host T-Ball and Coach Pitch games for kids ages 3-9. We currently have two fields for the kids to play on, but one field is larger and better equipped than the other field. We are in the process of expanding our second field, and as part of that expansion, we want to add lights to the field so we can play later in the evenings. Please see the attached document for details regarding the project.

Van de Voorde Electric is the licensed electrician coordinating the details of this project. I have copied Clayton from Van de Voorde on this email in case you have specific questions for him to answer.

If you don't mind taking a look at the document attached and giving me your feedback on whether we can proceed or not, I would appreciate it. We will, of course, follow the permitting process, but I wanted to check with you first before applying for permits. We are looking to complete this project soon so that our kids can have ample lights to play this spring.

Thank you!
Seth



BYBL Lighting Plan.pdf
5529K



BYBL Dawson Curtis Field Lighting Plan

The goal of this project is to add lights to the Dawson Curtis Baseball field (see photo below for location of field) by adding LED lights on light poles, using the existing electrical service from Upper Cumberland Electric. Van de Voorde Electric will be the licensed electrician in charge of pulling permits and completing the electrical work.

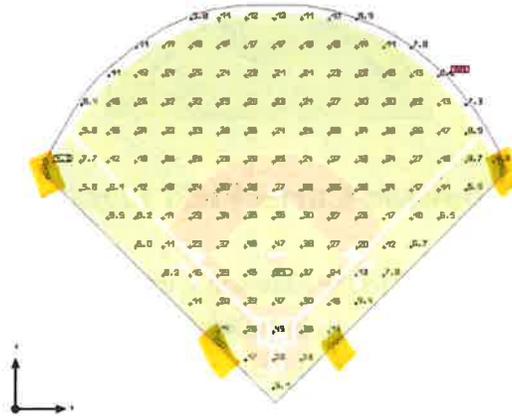


Based on the photometrics conducted by Van de Voorde Electric, we need four light poles around the field (2 on each side), with four LED lights on each pole. The photo below shows the photometric values as well as the pole locations in yellow. Red Stag is the contractor we are using to transport and install the poles at the field.

Project



Site 1 (Light scene 1)
Calculation objects



The Terry Curtis field, located on the left in the photo below, has lights around the field as well as electrical service beside the concession stand, which is behind home plate. We plan to utilize the existing 200 amp panel provided by Upper Cumberland Electric to power the new lights on the Dawson Curtis field. This will be run in 1-½” PVC Conduit. The proposed conduit path is shown in the photo below.



The material list we plan to use is below as well.

Baxter LL Field Lighting Material List By Phase		
Item #	Description	Quantity
— 01 Raceway, Fittings & Boxes —		
1588	1" Locknut	8
1590	1-1/2" Locknut	2
2280	1" 1-Hole Strap	176
2282	1-1/2" 1-Hole Strap	25
3107	1/8" Poly Pull Line	236
3108	3/16" Pull Line	1,449
13265	12X12X6 PVC Junction Box	4
— 02 Wire & Cable —		
2791	#10 THHN CU Stranded Wire	3,155
2792	#8 THHN CU Stranded Wire	3,302
--- 06 Underground/Site ---		
1189	1" PVC Conduit	1,180
1191	1-1/2" PVC Conduit	200
2062	1" PVC Male Adaptor	8
2064	1-1/2" PVC Male Adaptor	2
2116	1" PVC Coupling	151
2118	1-1/2" PVC Coupling	24
2128	1" PVC Elbow	5
2130	1-1/2" PVC Elbow	2
8172	1" PVC (Schedule-80)	225
--- 07 Misc ---		
A	LED Single Head Pole Fixture	16

This project is funded completely by donors contributing to Baxter Youth Baseball League. No funds are required by the county to complete this endeavor. By completing this project, we believe that this will be a significant improvement not only for the boys and girls playing on the field, but for Baxter Primary as well as Putnam County.



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 26, 2025

RE: Baxter T-Ball Field

Account Funding Code (if appropriate)

Backup included

Backup to follow

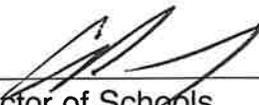
Agenda Item for March 6, 2025, Board meeting.

Consider approval to allow Baxter Youth Baseball to install lights on the T-Ball Field located on Board of Education property behind Baxter Primary School at no cost to the Board of Education.



Supervisor 2/26/25

Date



Director of Schools 2/26/25

Date

received
02-26-25 MAT



Martin, Tim <martint3@pcsstn.com>

Fwd: Baxter Primary Ball Fields

1 message

Magura, John <maguraj@pcsstn.com>
To: "Martin, Tim" <martint3@pcsstn.com>
Cc: Corby King <kingc11@pcsstn.com>

Wed, Feb 26, 2025 at 9:27 AM

Please review the request from Baxter Youth Baseball. I see no reason to approve this request. Are you okay with me telling them to proceed?

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

----- Forwarded message -----

From: **Seth Williams** <sethw09@gmail.com>
Date: Tue, Feb 25, 2025 at 9:03 PM
Subject: Baxter Primary Ball Fields
To: <maguraj@pcsstn.com>
Cc: Dustin Stanton <stantonlawnservice@gmail.com>, Clay Van De Voorde <clay@vdvelectric.com>

Hey Mr. Magura,

This is Seth Williams, Vice President of Baxter Youth Baseball League. We are a non-profit organization that uses the baseball fields behind Baxter Primary to host T-Ball and Coach Pitch games for kids ages 3-9. We currently have two fields for the kids to play on, but one field is larger and better equipped than the other field. We are in the process of expanding our second field, and as part of that expansion, we want to add lights to the field so we can play later in the evenings. Please see the attached document for details regarding the project.

Van de Voorde Electric is the licensed electrician coordinating the details of this project. I have copied Clayton from Van de Voorde on this email in case you have specific questions for him to answer.

If you don't mind taking a look at the document attached and giving me your feedback on whether we can proceed or not, I would appreciate it. We will, of course, follow the permitting process, but I wanted to check with you first before applying for permits. We are looking to complete this project soon so that our kids can have ample lights to play this spring.

Thank you!
Seth

 BYBL Lighting Plan.pdf
5529K



BYBL Dawson Curtis Field Lighting Plan

The goal of this project is to add lights to the Dawson Curtis Baseball field (see photo below for location of field) by adding LED lights on light poles, using the existing electrical service from Upper Cumberland Electric. Van de Voorde Electric will be the licensed electrician in charge of pulling permits and completing the electrical work.



Based on the photometrics conducted by Van de Voorde Electric, we need four light poles around the field (2 on each side), with four LED lights on each pole. The photo below shows the photometric values as well as the pole locations in yellow. Red Stag is the contractor we are using to transport and install the poles at the field.

The material list we plan to use is below as well.

Baxter LL Field Lighting Material List By Phase		
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2116	1" PVC Coupling	151
2118	1-1/2" PVC Coupling	24
2128	1" PVC Elbow	5
2130	1-1/2" PVC Elbow	2
8172	1" PVC (Schedule-80)	225
--- 07 Misc ---		
A	LED Single Head Pole Fixture	16

This project is funded completely by donors contributing to Baxter Youth Baseball League. No funds are required by the county to complete this endeavor. By completing this project, we believe that this will be a significant improvement not only for the boys and girls playing on the field, but for Baxter Primary as well as Putnam County.



PCSS Board Agenda Request

Date: February 26, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Covington Flooring Company, Birmingham, AL for the gym floor sand, paint and refinish (as noted in the February 25th, 2025 proposal) at Capshaw Elementary School in the amount of \$21,550.00 to be paid for from 141-72620-399 with the pricing to be reflective of TIPS Buying Group (TIPS #23010401)

received
02-26-25 mmf *CR*



709 First Avenue North Birmingham, AL 35203
(205) 328-2330 Office • (615)969.4080 Cell • (615)694.0797 Facsimile
E mail: eparker@covington.com • Web: <http://www.covington.com>

Proposal

Date: February 24, 2025
Attention: Putnam County Schools
Project: Capshaw Elementary School – Bid #B2500156
Description: Gymnasium
Section: Sand and Finish
TIPS Purchasing Cooperative Contract #23010401 Member #TN991855

Covington Flooring Company proposes to furnish all required labor and materials to provide the following:

- Sand and finish existing maple floor based on 2,960 SF
- Maple to be sanded and sealed with two coats of oil base seal
- Gymnasium game lines based on the following: Based on Rendering V1
 - One Basketball Court – Adjusted for room dimensions
 - Red Lines – similar volleyball lines (2 perpendicular and 3 parallel with center line)
 - Numbers 1-6 – Approximately 1’ tall
 - Six Bowling Sets Locations
 - 72 (6 rows of 12) 4” diameter paw prints
 - Two Hopscotch courts with numbers and lettering “HOME”
- Finished with two coats of oil base finish.
-

Furnished and Installed\$21,550.00

This proposal does not include the following:

- Removal and replacement of base
- Remove threshold
- Any repairs to the wood floor
- Electrical power of 220 volts, 3 phase with 2 each 30-50 amp breakers, and hookup of the pigtail cables to the power box by an electrician, if needed. There is an extra charge if we need to furnish a generator for the required power.
- Additional Game lines
- Logo and/or Lettering
- Protection
- Final cleaning of gymnasium or excessive fine dust containment

*Owner has the responsibility of ensuring enough life is on the existing maple to allow for a sanding.

Thank you for the opportunity to work with you on this project. If you have any questions or comments, please feel free to contact me at 615-969-4080 or email me at eparker@covington.com .

Respectfully,

Erica Parker

Athletic Sales – TN Region

Quote Valid for 60 Days



PCSS Board Agenda Request

Date: February 26, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Covington Flooring Company, Birmingham, AL for the gym floor repairs, sand, paint and refinish (as noted in the February 25th, 2025 proposal) at Burks Elementary School in the amount of \$71,777.00 to be paid for from 141-72620-399 with the pricing to be reflective of TIPS Buying Group (TIPS #23010401)

received
02-26-25 MJ 



709 First Avenue North Birmingham, AL 35203
(205) 328-2330 Office • (615)969.4080 Cell • (615)694.0797 Facsimile
E mail: eparker@covington.com • Web: <http://www.covington.com>

Proposal

Date: February 25, 2025
Attention: Putnam County Schools
Project: Burks Elementary School Gym 1 and 2– Bid #B2500149
Description: Gymnasium
Section: Sand and Finish
TIPS Purchasing Cooperative Contract #23010401 Member #TN991855

Covington Flooring Company proposes to furnish all required labor and materials to provide the following:
Gym 1:

- Remove and replace laced 2' x 6' area of existing floor
- Remove and replace two (2) maple boards
- Sand and finish existing maple floor up to bleachers in the closed position
- Maple to be sanded and sealed with two coats of oil base seal
- Gymnasium game lines based on the following:
 - One Basketball Court
 - One Main Volleyball Court
 - Two side volleyball courts – partial striping
 - Two cross basketball courts – 3' free throw line only
 - Six bowling dots
- Graphics: Based on dimensions listed on rendering V2 attached
 - One four color panther head logo within the center jump circle
 - Two dedication lettering: “Susan Kirkpatrick Memorial Gym”
 - Main Basketball Court 3-Point Areas
- Finished with two coats of oil base finish.

Gym 2:

- Sand and finish existing maple floor up to bleachers in the closed position
- Maple to be sanded and sealed with two coats of oil base seal
- Gymnasium game lines based on the following:
 - One Main Volleyball Court
- Finished with two coats of oil base finish

Furnished and Installed\$71,777.00

This proposal does not include the following:

- Removal and replacement of base
- Remove threshold
- Any repairs to the wood floor – only what is listed
- Electrical power of 220 volts, 3 phase with 2 each 30-50 amp breakers, and hookup of the pigtail cables to the power box by an electrician, if needed. There is an extra charge if we need to furnish a generator for the required power.
- Additional Game lines Logo and/or Lettering
- Protection
- Final cleaning of gymnasium or excessive fine dust containment

Owner is responsible to ensure there is enough life on the existing maple for the sanding required. Existing scratches may still be evident; Covington Flooring will do what we can to minimize them.

Thank you for the opportunity to work with you on this project. If you have any questions or comments, please feel free to contact me at 615-969-4080 or email me at eparker@covington.com.

Respectfully,

Erica Parker

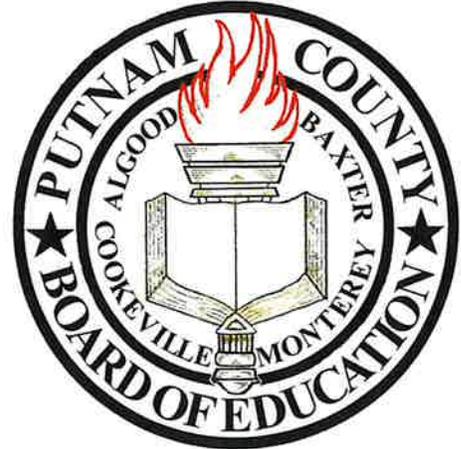
Athletic Sales – TN Region

Quote Valid for 60 Days

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
VI F 20
03-06-25

Date: Feb. 26, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below
141-71100-722-01607



Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase an Avigilon video server for security system upgrades for Cane Creek ES, per quote #15299 from Pioneer Communications, Cookeville, TN, in the amount of: \$22,663.00, to be paid from: 141-71100-722-01607.

NOTES:

received
02-27-25 MT *W*



Pioneer Communications of Tennessee LLC
 P.O. Box 1220
 Cookeville, TN 38503

PIONEER
 COMMUNICATIONS
 OF TENNESSEE LLC
 TN License #2402

Estimate

Rep	Date	Estimate #
JPD	2/26/2025	15299

FINANCE DEPARTMENT
 PUTNAM COUNTY BOARD OF EDUCATION
 1400 EAST SPRING STREET
 COOKEVILLE TN 38506

Description	Qty
AVIGILON AI NVR2 STANDARD 24 TB STORAGE	1
AVIGILON AINVR2 PERFORMANCE KIT	1
<p>This quote is for all parts, labor and programming to replace the current ATVideo nvr with a new Avigilon AI NVR allowing for 3rd party cameras AI Analytic functionality.</p> <p>This setup with the performance kit allows for up to 18 cameras with classified object detection and appearance search for non-analytic cameras.</p>	

'When Experience Matters!' Over 40 Years!
 Locally Owned Small Business

Acceptance Signature: _____

Total

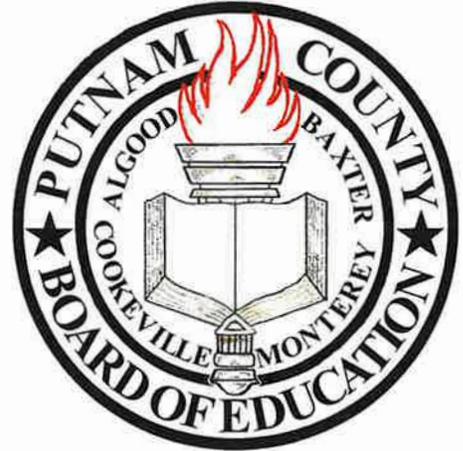
\$22,663.00

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
tabbles
VII F 21
03-06-25

Date: Feb. 26, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below

141-E-72130-399-000-02525-000



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase onsite programming services for the Alertus notification system, in the amount not to exceed \$19,500.00, to be paid from: 141-E-72130-399-000-02525-000, Public School Security Grant.

NOTES:

received
02-27-25
MT



Contact Name Johnny Sloan

Prepared By Kevin Painter
 Phone (202) 838-0028
 Email kpainter@alertus.com
 Created Date 2/28/2025
 Expiration Date 4/30/2025
 Quote Number 00154800

Bill To Name Putnam County School System
 Bill To 1400 East Spring St
 Cookeville, TN 38506
 USA

Ship To Name Putnam County School System
 Ship To 1400 East Spring St
 Cookeville, TN 38506
 USA

Product Code	Product	Product Description	Quantity	Sales Price	Total Price
IMP-E5	Implementation Services (Weekly Rate)	Weekly rate for an Alertus Implementation Solutions Expert on site. *On site travel cost required and billed separately	1.00	\$12,000.00	\$12,000.00
IMP-TL	Implementation Services On-Site Travel	Travel Expenses to send an Alertus Implementation Specialist on-site Requires Scope review to Quote	1.00	\$1,500.00	\$1,500.00

Subtotal \$13,500.00
 Total Price \$13,500.00
 Grand Total \$13,500.00
 US Dollars (USD)

Additional Notes

- Notes
- On Site Implementation Scope
 - Software configuration of Custom Event Triggers
 - Testing of physical under the desk lockdown buttons
 - Assist in deployment Desktop 7 and Desktop 7 for Chrome
 - Alertus full system testing

Terms & Conditions

1 Product, Service and Support. Buyer agrees to pay the total amount in the above quotation/selected price plan or accompanying purchase order upon execution of this agreement, and in exchange, Alertus agrees to provide the deliverables. Alertus usually delivers orders for product and services in the sequence purchase orders are received. Alertus will not be liable for late delivery of product or service. Buyers' Service and Support Agreement, "ENS" or "CLD", and, if applicable, AlertAware services, will begin upon the execution of the order and shall automatically renew for a subsequent one year period unless Buyer gives Alertus written notice of termination at least 60 days prior to the expiration of the current term. Alertus shall invoice Buyer 45 days prior to the start of the new renewal term with payment terms of Net 30. Alertus will not be held liable for system shut offs due to payment delays from Buyer.

9. Transferability; Resale. Buyer agrees not to distribute, transfer, resell, or transmit any Alertus products, software, technical information, or business plan/strategic information to any third party without express written permission from Alertus. Buyer agrees not to commercially compete with Alertus or facilitate another party's ability to commercially compete with Alertus.

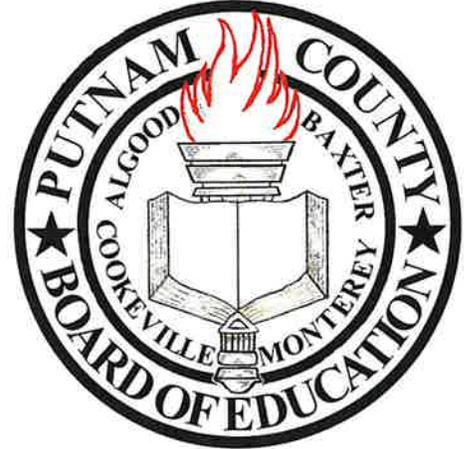
10. Limitation of Liability. IN NO EVENT WILL ALERTUS BE LIABLE TO BUYER IN CONTRACT, TORT, WARRANTY, OR OTHERWISE FOR THE COST OF SUBSTITUTE GOODS OR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, ARISING OUT OF OR RELATED TO THE GOODS OR SERVICE, EVEN IF ALERTUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IF ANY DISCLAIMER OF WARRANTY OR LIMITATION OF REMEDY IS HELD UNLAWFUL OR

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: Feb. 26, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below

141-71100-722-01607



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase e-Rate Category 2 Internal Connections eligible network products and services from the TDoE's Tennessee Education Broadband Consortium ("TEBC") State Master Contract in the amount not to exceed our district's remaining funds allotment of \$448,606.00. The purchase is contingent upon the district's e-Rate application approval (due by 3/26/2025) and is conducted via the TDoE'S mini-bid process to solicit and evaluate pricing from approved contracted vendors, and upon approval the district's portion of the cost is 20% and will not exceed: \$89,721.20 to be paid from: 141-71100-722-01607.

NOTES:

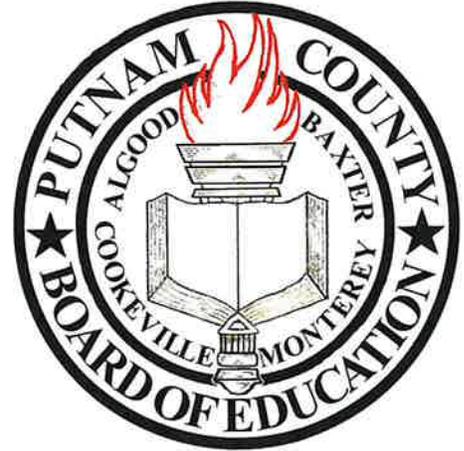
[Empty box for notes]

received
02-27-25 MT *[Signature]*

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
VI F 23
03-06-25
tabbles

Date: Feb. 26, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase e-Rate Category 1 broadband internet connectivity products and services from the TDoE's Tennessee Education Broadband Consortium ("TEBC") State Master Contract OR from the newly awarded contract to Anderson County Schools/Anderson E-Rate Consortium for the 2025-26 school year, in e-Rate funding cycle (7/1/25 to 6/30/26).

NOTES:

received
02-27-25 MT
CM



PCSS Board Agenda Request

Date: February 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval of the contract attached with Lakeland Electric, Cookeville, TN for the auditorium lighting replacement, upgrade and improvements at Cookeville High School in the amount of \$670,600.00 to be paid for from 141-72620-399

received
02-28-25 MT

**CHS Auditorium Lighting Replacement
Cavalier Drive, Cookeville TN**

THIS AGREEMENT made and entered into on the ___day of _____2025, by and between **Lakeland Electric** (Contractor), party of the first part, and **Putnam County Board of Education** (Owner) party of the second part:

WITNESSETH:

That the first party, for the consideration hereinafter fully set out, hereby agrees with the second party as follows:

1.0 SCOPE OF WORK

That the first party shall furnish all materials and perform all of the work in manner and form as provided by the following which are attached hereto and made a part hereof, as if fully contained herein; General Conditions, Proposal, Contract Documents hereto attached and made part of said contract.

The contract documents shall consist of the Project Manual dated 1/1/2025, the following plan sheets issued on 1/1/2025: CV0.1, E0.1, E1.1, E1.2, E2.1, FA1.0, and FR0.1, and Addendums No. 1, 2, and 3.

2.0 TIME FOR CONTRACTOR'S PERFORMANCE

The Contractor shall commence the performance of this Contract within Ten (10) calendar days after the date of issuance to the Contractor of a Notice to Proceed by the Owner, however, in no event shall the Notice to Proceed be issued or performance commence prior to the Effective Date of this Contract as hereafter set out. Once timely commenced, Contractor shall diligently continue its performance to and until final completion of the Project. The Contractor shall accomplish Substantial Completion of the Project within the number of calendar days indicated on the Bid Form and Notice to Proceed.

*****The
Contractor shall accomplish Final Completion of the Project on or before August, 1 2025.

3.0 LIQUIDATED DAMAGES

Not Applicable

4.0 PAYMENT

The second party agrees to pay to the first party for the faithful performance of this agreement, subject to additions and deductions as provided in the Specifications or Proposal, in lawful money of the United States.

Total compensation will not exceed the total shown below without an approved Change Order.

**CHS Auditorium Lighting Replacement
Cavalier Drive, Cookeville TN****TOTAL: \$670,600.00**

Total compensation includes base bid and Add Alternate #1.

5.0 CURRENT ESTIMATES

On or before the tenth (10th) day of each month, the first party shall submit a partial payment estimate to the second party. On or before the fifteenth (15th) day of each calendar month, the second party shall make partial payments to the first party on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the first party, less ten percent (10%) of the amount of such estimate which is to be retained by the second party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the second party. The Contractor may request a reduction in retainage from ten percent (10%) to five percent (5%) upon the Owner's acceptance of Substantial Completion (95%) of the Work. The Owner reserves the right to refuse this request.

6.0 FINAL ESTIMATE

Upon submission by the first party of evidence satisfactory to the second party that all payrolls, material bills and other cost incurred by the first party in connection with the construction of work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the first party of all work covered by this agreement and the acceptance of such work by the second party.

7.0 ADDITIONAL BOND

It is further mutually agreed between the parties hereto that if, at any time after the execution of this agreement and surety bond hereto attached for its faithful performance, the second party shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, such bond ceases to be adequate to cover the performance of the work, the first party shall, at its expense, within five (5) days after receipt of notice from the second party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the second part. In such events no further payment to the first party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the second party.

**CHS Auditorium Lighting Replacement
Cavalier Drive, Cookeville TN**

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and date first above written in counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

OWNER: Putnam County Board of Education

BY: _____

Attest: _____

Address for giving notice: Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38501

CONTRACTOR: _____

BY: _____

Attest: _____

Address for giving notice: _____

License No. _____

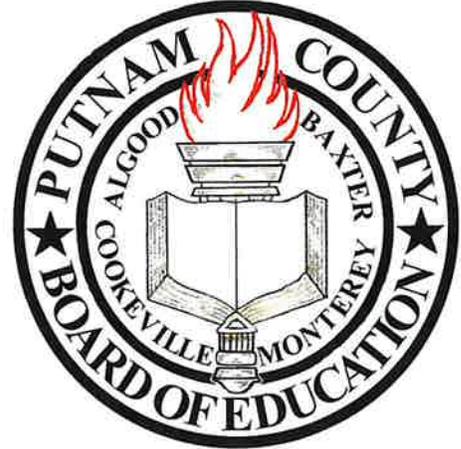
END OF SECTION 00-50-00

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
tabbles
VII-F-25
03-06-25

Date: Feb 26, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below

141-76100-599-02530



Check one:

Backup included

"Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase low voltage network data cabling materials and installation services for the Pre-K center renovation at the old Park View ES, from: Advanced Communications Services, Sparta, TN, in the amount of \$23,400.00 to be paid from: 141-76100-599-02530

NOTES:

received
03-04-25 MT

A handwritten signature in black ink, appearing to be "AK", is written over the "received" stamp.

Advanced Communication Services

**365 Swift Rd.
Sparta TN 38583
931-319-9277**

March 3, 2025

**Putnam County School System
1400 E. Spring St.
Cookeville, TN 38506
Attn: Johnny Sloan**

Proposal: Install 244 Network Drops at old Parkview School

156 Cat 6 Network Drop \$150.00 ea.

Total Cost: \$23400.00

Total cost includes all necessary labor and materials for complete installation of 156 network drops at old Parkview School.

Thank you for the opportunity to provide your communication needs. Should you have any questions or concerns, please feel free to contact me directly at 931-319-9277.

This quote is valid for a period of 120 days.

**Bill McMurry
Advanced Communication Services**



Putnam County Board of Education Agenda Requests

Date _____ 3/6/25
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through February 28th, 2025 in the amount of \$8,809.70 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

received
02-28-25 MT *CC*

**STATEMENT
MOORE, RADER & YORK, P.C.
46 NORTH JEFFERSON AVENUE
POST OFFICE BOX 3347
COOKEVILLE, TENNESSEE
38502**

February 28, 2025

**TO: PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

FOR PROFESSIONAL SERVICES RENDERED

TO PROFESSIONAL SERVICES RENDERED:

RE: SCHOOL BOARD MATTERS

December 3, 2024 through February 28, 2025

Daniel H. Rader III: 19.25 hours at \$200.00	\$ 3,850.00
Daniel H. Rader IV: 4.00 hours at \$200.00	\$ 800.00
Andre Greppin: 12.40 hours at \$200.00	\$ 2,480.00
PARALEGAL HOURS: 16.00 hours at \$95.00	\$ 1,520.00
OUT-OF-POCKET EXPENSES:	
Copying charges	\$ 98.70
Register of Deeds (recording Federal Interest Notices)	\$ 61.00
TOTAL OUT-OF-POCKET EXPENSES	<u>\$ 159.70</u>
TOTAL AMOUNT OF STATEMENT	\$ 8,809.70

ITEMIZED STATEMENT

December 3, 2024 through February 28, 2025

December 3rd/ December 31, 2024	Revising Director of Schools contract; communications with Mark McReynolds re: records request; communications with Board members; multiple telephone conferences and communications with attorney for ESG; review and final revisions to ESG contract; communications with Director King and Board members re: same; receipt and review of material responsive to records request; communications with Board members re: same; telephone conference and communications with Attorney Daniels re: students' enrollment; receipt and review of communications with Attorney Breeding re: Agreed Order for records; obtaining and reviewing records; correspondence with Attorney Breeding re: records; legal research re: requirements for notice of federal interest; attending School Board meeting; receipt and review of communications with Mark McReynolds re: Notice of Federal Interest; receipt and review of communications with Tim Martin re: custody issue at Algood Elementary; receipt and review of communications with ESG; preparation of Opinion of Owner's Counsel form; obtaining Deeds for UHS, CHS and Parkview; communications with Mark McReynolds; receipt and review of executed Director's Contract; receipt and review of final executed contract with ESG; communications with Attorney Daniels re: students' enrollment; receipt and review of communications with records requestor; communications re: same; preparation of three Federal Notices, recording same; communications with Mark McReynolds re: same; receipt and review of communications from records requestor; receipt and review of communications with Board re: Park View; receipt and review of communications with Director King re: anonymous donation	(DHR III) (ASG)	10.25 7.80
------------------------------------	--	--------------------	---------------

January 2025

Attending Board Meeting and conferences;
receipt and review of communications with
Malaysia with records request; receipt and
review of communications with Mr. Winningham
re: same; correspondence with records requestor;
receipt and review of communications with Director
King re: Resolutions Opposing Vouchers;
Receipt and review of communications with
Chris Pierce with materials re: upcoming student
conduct hearing; communications with Chris
Pierce re: same; receipt and review of records
request; communications with records requestor;
communications re: same; receipt and review
of communications with Director King re:
personnel updates; receipt and review of
communications with Tim Martin re:
interrogations/searches; receipt and review of
communications with School personnel;
telephone conference with Chris Pierce re:
Attorney Tribble's messages; receipt and review
of records request; correspondence with records
requestor; telephone conference with Chris Pierce
re: upcoming student hearing; preparation for
student conduct appeal hearing; attending appeal
hearing; receipt and review of communications
with Chris Pierce re: parenting plan/dispute re:
withdrawing students from school; communications
with Chris Pierce re: same; receipt and review
of communications with records requestor;
communications with Tim Martin re: searches;
receipt and review of communications with
records requester

(DHRIII)

3.50

(ASG)

4.60

February 2025

Receipt and review of communications with
Tim Martin r: Park View; receipt and review
of communications with Chuck Sparks;
telephone conference with Director King;
attending School Board meeting and conferences;
receipt and review of communications with
Director King re: parent concern; receipt
and review of communications with Mark
McReynolds re: records request; telephone
conference with Mark McReynolds re: same;
receipt and review of communications with

Tim Martin re: MOU; review, revising and redlining MOU; communications with Tim Martin re: same; receipt and review of communications with Mark McReynolds; receipt and review of communications with Chris Pierce re: student matter; communications re: same

(DHRIII) 5.50
(DHRIV) 1.00



PCSS Board Agenda Request

Date: February 21st, 2025

Department: Teaching and Learning

Person Submitting: Diana Wood / Chris Winningham / Jason Stickler

Account Number (if appropriate): N / A

Check one:

Backup included (4.603 Revised Policy)

Backup to follow

Statement to be included in Board Agenda Packet:

First and final reading for approval of BOE Policy 4.603 (Promotion and Retention). Policy 4.603 has been updated in accordance with State law regarding student retention and 3rd/ 4th grade promotion pathways.

received
02-21-25 MAT *CH*

Putnam County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="text-align: center;">Promotion and Retention</h2>	Descriptor Code: 4.603	Issued Date:
		Rescinds:	Issued:

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
 3 federal law. All decisions shall be made in consultation with a student’s IEP and/or 504 team, if
 4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
 6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
 7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student’s maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
 24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
 28 released; or
- 29

30

31

1 VOLUNTARY RETENTION⁵

2 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain
3 his/her student in the current grade level if:

- 4 1. The student has a documented academic or behavioral delay; and
- 5
- 6 2. The parent/guardian believes that retention may benefit the student.

7 This information shall be submitted in writing within thirty (30) days of the end of the school year. The
8 district shall send written notice to the parent/guardian confirming whether the student is eligible for
9 retention under state law.

10 PROMOTION PLANS⁶

11 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
12 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
13 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
14 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
15 counselor, or other appropriate school personnel.

16 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
17 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
18 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
19 will include additional requirements for promoting students in these grades. A copy of the plan will be
20 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
21 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
22 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
23 promotion plan.

24 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
25 promoted to the next grade level unless retention is required per additional requirements for students in
26 third and fourth grade.⁷

27 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
28 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
29 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
30 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
31 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
32 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
33 year.⁸

34 RETENTION⁷

35 A student may be retained when such retention is in the best interests of the student or when retention
36 is required per additional requirements for students in third and fourth grade.

37 *Decision of Retention – General*⁹

1 If a student is retained, the Director of Schools/designee shall develop an individualized academic
2 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
3 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
4 development. The plan shall include at least one of the following strategies:

- 5 1. Adjustment to the current instructional strategies or materials;
- 6
- 7 2. Additional instructional time;
- 8
- 9 3. Individual tutoring;
- 10
- 11 4. Modification to the student's classroom assignment to ensure the student receives
12 instruction from a teacher with a level of overall effectiveness of above expectations (level
13 4) or significantly above expectations (level 5); or
- 14
- 15 5. Attendance or truancy interventions.

16 A student shall not be retained more than once in any grade, be based solely on English language
17 proficiency, be used as a punitive or disciplinary measure, or be used without an academic remediation
18 plan that includes strategies and enhancements that are different from the previous year. The progress
19 of students who are retained shall be closely monitored and reported to parent(s)/guardian(s) at least
20 three (3) times during the school year in which the student is retained. The Director of Schools shall
21 develop procedures to ensure appropriate recordkeeping of students who are retained.

22 *Decision of Retention – Third Grade*¹⁰

23 Third grade students shall not be promoted to the next grade unless they are determined to be
24 proficient (i.e., receive a performance level rating of “meeting” or “exceeding” expectations) in
25 English language arts (ELA) based on the student's most recent TCAP test.

26 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 27 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
28 portion of the student's most recent TCAP test may be promoted if:
 - 29 a. The student is an English language learner and has received less than two (2) full years
30 of ELA instruction;
 - 31 b. The student was previously retained in grades K-3;
 - 32 c. The student is retested before the next school year and scores proficient in ELA;
 - 33 d. The student attends a learning loss bridge camp before the next school year, maintains a
34 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
35 test at the end of the camp;
 - 36 e. The student receives tutoring for the entirety of the next school year in accordance with
37 state law; or
 - 38 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in
39 ELA standards by scoring within the fiftieth percentile on the most recently
40 administered state-provided benchmark assessment and the district provides tutoring
41

1 services to the student during the entire fourth grade school year and notifies the
2 student's parent/guardian, in writing, of the benefits of enrolling the student in summer
3 programming.
4

5 2. A student in third grade receiving a performance level rating of "below" on the ELA portion of
6 the student's most recent TCAP test may be promoted if:

- 7
- 8 a. The student is an English language learner and has received less than two (2) full years
9 of ELA instruction;
 - 10 b. The student was previously retained in grades K-3;
 - 11 c. The student is retested before the next school year and scores proficient in ELA; or
 - 12 d. The student attends a learning loss bridge camp before the next school year, maintains a
13 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next
14 school year in accordance with state law.

15 *Decision of Retention – Fourth Grade*¹⁰

16 Students in the following categories may be promoted to fifth grade if they demonstrate adequate
17 growth on the fourth-grade ELA portion of the TCAP test:

- 18 1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the
19 fourth-grade school year; and
20
- 21 2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while
22 maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the
23 fourth grade school year.

24 If a student that was promoted to fourth grade under one of the provisions above does not demonstrate
25 adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

- 26 1. The student's principal shall convene a conference consisting of the following parties: the
27 student's parent(s)/legal guardian, the student's ELA teacher, and the student's principal.
28
- 29 2. The conference shall review the student's fourth grade ELA performance to determine if the
30 student should be promoted to fifth grade.
31
- 32 3. At the conclusion of the conference, a majority of the parties shall agree to one of the
33 following:
34 a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of
35 the student's fifth-grade year; or
36 b. The student will be retained in fourth grade. A student shall not be retained more than
37 once in fourth grade.

38 *Decision of Retention – Students with Disabilities*¹¹

39 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
40 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of

1 TCAP was due to the student's disability. The school district shall not retain a student with a disability
2 or a suspected disability that impacts their ability to read.

3 **APPEALS**^{8,12}

4 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
5 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
6 made to a committee appointed by the principal within 10 days. The student and his/her
7 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
8 the opportunity to address the committee. The committee shall conduct a hearing within 5 days to
9 determine if the student will be promoted and issue such decision within 3 days. Upon notification of
10 the committee decision, the principal shall send written notification to the Director of Schools/designee
11 and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal
12 such action within 5 days to the Director of Schools/designee.

13 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
14 decision shall be issued within 3 days.

15 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
16 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
17 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
18 The action of the Board shall be final.

19 For students where retention is required per the additional requirements for students in third and fourth
20 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.¹³

Legal References

1. 20 USCA § 1400 et seq.; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TCA 49-6-314; TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)
7. TRR/MS 0520-01-03-.16(6)(f)
8. TRR/MS 0520-01-03-.16(6)(e)
9. TRR/MS 0520-01-03-.16(6)(g)
10. TRR/MS 0520-01-03-.16(7)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

11. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16(7)(e); Public Acts of 2024, Chapter No. 989
12. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
13. TRR/MS 0520-01-03-.16(7)(f)



PCSS Board Agenda Request

Date: February 21st, 2025

Department: Teaching and Learning

Person Submitting: Chris Winningham

Account Number (if appropriate): N / A

Check one:

Backup included (PCSS Policy 4.605)

Backup to follow

Statement to be included in Board Agenda Packet:

No changes have been made to original policy 4.605. Submitting policy for an updated review and approval.

received
02-21-25
ML

Putnam County Board of Education

Descriptor Term:

Graduation Requirements

Descriptor Code:

4.605

Issued Date:

12/02/21

Rescinds:

4.605

Issued:

04/05/18

1 *General*

2 The program of studies shall include areas required by the State Board of Education.

3 Before high school graduation, every student shall:¹

- 4 1. Achieve the specified twenty-two (22) units of credit;
- 5 2. Take the required end-of-course exams;
- 6 3. Have satisfactory records of attendance and conduct;
- 7 4. Take the ACT or SAT prior to graduation;² and
- 8 5. Pass a United States civics test.³

9 **SPECIAL EDUCATION STUDENTS⁴**

10 Special education students who earn the prescribed twenty-two (22) credit minimum shall be awarded a
11 regular high school diploma.

12 *Special Education Diploma*

13 A special education diploma shall be awarded to students who have not met the requirements for a regular
14 high school diploma but have:⁵

- 15 1. Completed four (4) years of high school;
- 16 2. Made satisfactory progress on their IEP; and
- 17 3. Maintained satisfactory records of attendance and conduct.

18 *Occupational Diploma*

19 Special education students who do not meet the requirements for a regular high school diploma may be
20 awarded an occupational diploma if the student has:^{1,4}

- 21 1. Completed at least four (4) years of high school;
- 22 2. Made satisfactory progress on their IEP;
- 23 3. Maintained satisfactory records of attendance and conduct;
- 24 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment
25 (SKEMA); and
- 26 5. Has two (2) years of paid or non-paid work experience.

27 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th grade
28 year or two (2) academic years prior to the expected graduation date.

1 Students who have received a special education diploma or an occupational diploma shall continue to
2 make progress towards a regular high school diploma until the end of the school year in which they
3 turn twenty-two (22) years old.

4 *Alternate Academic Diploma*

5 Special education students who do not meet the requirements for a regular high school diploma may be
6 awarded an alternate academic diploma if the student has:⁴

- 7 1. Completed at least four (4) years of high school;
- 8 2. Participated in the high school alternate assessment;
- 9 3. Earned the prescribed twenty-two (22) credit minimum;
- 10 4. Made satisfactory progress on their IEP;
- 11 5. Maintained satisfactory records of attendance and conduct; and
- 12 6. Completed a transition assessment that measures postsecondary education and training,
13 employment, independent living, and community involvement.

14 **STUDENT LOAD**

15 All full time students in grades 9-12 shall be enrolled each semester in subjects that produce a minimum
16 of five (5) units of credit for graduation per year. Students with hardships and gifted students may appeal
17 this requirement to the Director of Schools and then to the Board.⁶

18 **EARLY GRADUATION⁷**

19 High school students shall be permitted to complete an early graduation program. Students intending to
20 graduate early shall inform the school principal of this intent prior to the beginning of 9th grade or as
21 soon thereafter as the intent is known.

22 In order to graduate early using the Move On When Ready Act, students shall meet the following
23 requirements:

- 24 1. Earn the required seventeen (17) credits;
- 25 2. Achieve a benchmark score for each required end-of-course exam;
- 26 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 27 4. Meet the minimum ACT or SAT benchmark score;
- 28 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 29 6. Complete at least two (2) types of the following courses:
 - 30 • AP;
 - 31 • IB;
 - 32 • Dual enrollment; or
 - 33 • Dual credit.

34 The Director of Schools shall develop administrative procedures to ensure that the early graduation
35 program is conducted in accordance with state law.

Legal References

1. TCA 49-6-6001; State Board of Education Policy 2.103;
TRR/MS 0520-01-03-.06
2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; State Board of Education Policy 2.103
4. TRR/MS 0520-01-03-.06; State Board of Education Policy
2.103
5. TCA 49-6-6005; State Board of Education Policy 2.103
6. TRR/MS 0520-01-03-.06
7. TCA 49-6-8103; State Board of Education Policy 2.103;
Public Acts of 2021, Chapter No. 493

Cross References

Class Size Ratios 4.201
Alternative Credit Options 4.209
Honor Roll, Awards, & Class Ranking 4.602

Putnam County Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Use of Personal Communication Devices and Electronic Devices	Descriptor Code: 6.312	Issued Date: Click here to enter a date.
		Rescinds: 6.312	Issued:

1 **DEFINITION**

2 *Personal communication devices* include, but are not limited to, wearable technology such as
3 eyeglasses, rings, or watches that have the capability to record, live stream, or interact with wireless
4 technology; cell phones; laptops; tablets; earbuds; and MP3 players.

5 **MEDICAL EXEMPTIONS**

6 Students who have a medical device that necessitates cellphone access during the school day, may
7 receive an exemption from this policy upon the development of an individual Healthcare Plan
8 consistent with a physician’s orders. Such exceptions apply to medical needs only and does not allow
9 cell phone use for other purposes. Applications for medical exemptions shall be made to the school
10 administration, and individual Healthcare Plans and any exceptions from this policy must be approved
11 by school administration.

12 **RECORDING DEVICES**

13 Whether on school buses or on school property, students are not permitted to use recording devices
14 (photograph, audio, or video) without administrative approval. A student in violation of this policy is
15 subject to the appropriate grade-level disciplinary action as outlined below.

16 **SCHOOL BUSES**

17 Students in transit may use personal communication devices for listening to music, texting/emailing,
18 or playing games if the device is in silent mode or if earbuds are utilized. Students may also use an
19 earbud/headphone in or on only one ear so that bus driver instructions may be heard. Students are not
20 permitted in any circumstance to receive or place phone calls, take or show videos and/or pictures,
21 share or allow other students to use their personal device. A student in violation of this policy is subject
22 to the appropriate grade-level disciplinary action as outlined below.

23 **ALTERNATIVE SCHOOL**

24 Alternative school students in Grades 5-12 may not possess personal communication devices. A
25 student in violation of this policy is subject to the appropriate grade-level disciplinary action as outlined
26 below.

1 GRADES K-12

2 With the exception of alternative school, students in Grades K-12 may possess personal
3 communication devices while on school property; however, the device must be in the off mode and
4 cannot be visible during school hours. School hours are defined as 7:45 a.m. to 3:00 p.m.
5 Students are not permitted to use communication devices during class time unless the teacher
6 has received administrative approval. A student in violation of this policy is subject to disciplinary
7 action as outlined below.

8 Punishment will be the same K-12.**9 First Offense:**

10 Any phone or electronic device confiscated during the school day will be delivered to the front
11 office. The student may retrieve the device at 3:00 p.m. Additionally, the student will receive a
12 verbal warning.

13 Second Offense:

14 Any phone or electronic device confiscated during the school day will be delivered to the front
15 office. The device shall be retrieved by the student's parent or guardian. The administration will
16 issue a verbal warning to both the student and the parent/guardian, and the offense will be formally
17 documented.

18 Third Offense:

19 Any phone or electronic device confiscated during the school day will be delivered to the front
20 office. The device may be retrieved by the student's parent or guardian. Moving forward, the
21 student will be required to check in their phone or device at the front office upon arrival each
22 morning and may retrieve it at the end of the school day. This procedure for third-offense
23 violations will remain in effect for one week.

24 Fourth Offense:

25 Any phone or electronic device confiscated during the school day will be delivered to the front
26 office. The student will be required to check in their phone or device at the front office upon
27 arrival each morning and may retrieve it at the end of the school day. This procedure for fourth-
28 offense violations will remain in effect for the remainder of the school year.

29 Teacher penalty for lack of enforcement:

30 **First Offense:** Verbal Warning.

31 **Second Offense:** Written Warning.

32 **Third Offense:** Three (3) days of suspension without pay.



PCSS Board Agenda Request

Date 2/25/25

Department PreK-4 Instructional

Person Submitting Diana Wood *Diana Wood*

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

Naming Committee for Putnam County PreK Center final decision:

Name; PCSS Early Learning Academy

Mascot: Scholars

Colors: Blue, Gray/Silver

received
02-25-25 *mtj* *OK*

2/24/2025

PreK Naming Committee results:

Name: PCSS Early Learning Academy

Mascot: Scholars

Color: Blue & Silver/Gray



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 3/6/2025
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Energy Systems Group in the amount of \$163,705.90 and First National Bank of Tennessee (retainage) in the amount of \$8,616.10 for pay application #3 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

received
02-24-25 MT *AK*

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702



TO OWNER:
Putnam County School System TN
1400 East Spring Street
Cookeville, TN 38506

VALUATION NUMBER: 3
APPLICATION DATE: 02/20/2025
PERIOD TO: 02/28/2025
ESG JOB NUMBER: CPBNA00578

Please Remit To

FROM CONTRACTOR:
Energy Systems Group
9877 Eastgate Court
Newburgh, IN 47630

ACH & EFT information (inbound & outbound):
ABA: 071006486
CIBC (Chicago, IL)
For the Benefit of Energy Systems Group, LLC
Account 1070134

Wire Transfers (inbound & outbound):
ABA: 071006486
CIBC (Corp office in Chicago)
For the Benefit of Energy Systems Group, LLC
Account 1070134

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM 8,773,494.77

CONTRACTOR:

2. Net change by Change Orders 0.00

By: _____ Date: _____

3. CONTRACT SUM TO DATE (Line 1 +/- 2) 8,773,494.77

State of: INDIANA

County of: WARRICK
Subscribed and sworn to before me this _____ day of _____, 20____

MURK, I HAVE REVIEWED THIS PAY APPLICATION AND RECOMMEND ITS APPROVAL FOR PAYMENT.
John Murk
2.21.25

4. TOTAL COMPLETED & STORED TO DATE 2,336,137.09

5. RETAINAGE: 116,806.85

a. 5% of Total Completed & Stored To Date
(Column 1 of G703)

Notary Public:

My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

6. TOTAL EARNED LESS RETAINAGE 2,219,330.24

2,219,330.24

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 2,055,624.34

(Line 6 from prior Certificate)

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

8. CURRENT PAYMENT DUE 163,705.90

9. BALANCE TO FINISH, INCLUDING RETAINAGE 6,554,164.53

(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	0.00	
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	0.00

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Based on AIA Document G703

Based on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

VALUATION NUMBER: 3

APPLICATION DATE: 02/20/2025

PERIOD TO: 02/28/2025

ESG JOB NUMBER: CPBNA00578

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO RETAINAGE FINISH (C - G)	I BALANCE TO RETAINAGE 5%
			FROM PREVIOUS APPLICATION	THIS PERIOD					
1-1	Bard Units	450,000.00	450,000.00	0.00	0.00	0.00	450,000.00	100.00	22,500.00
1-2	MEP - Mobilization, General Conditions, Bonds	401,554.00	401,554.00	0.00	0.00	0.00	401,554.00	100.00	20,077.70
1-3	Electrical Upgrades	920,000.00	46,000.00	27,600.00	0.00	0.00	73,600.00	8.00	3,680.00
1-4	HVAC, Sheet Metal	1,273,683.00	63,684.15	38,210.49	0.00	0.00	101,894.64	8.00	1,171,788.36
1-5	Plumbing	1,000,000.00	50,000.00	30,000.00	0.00	0.00	80,000.00	8.00	920,000.00
1-6	Controls, Start up, Test/Balance	141,000.00	0.00	0.00	0.00	0.00	0.00	0.00	141,000.00
1-7	General Contractor-Mobilization, General Conditio	252,600.00	252,600.00	0.00	0.00	0.00	252,600.00	100.00	12,630.00
1-8	Demolition	256,900.00	77,070.00	25,690.00	0.00	0.00	102,760.00	40.00	154,140.00
1-9	Concrete & Masonry	394,000.00	19,700.00	11,820.00	0.00	0.00	31,520.00	8.00	362,480.00
1-10	Carpentry, Millwork, Framing, Doors, Hardware	1,359,393.00	67,969.65	0.00	0.00	0.00	67,969.65	5.00	1,291,423.35
1-11	Ceilings, Floors, Windows	470,700.00	23,535.00	0.00	0.00	0.00	23,535.00	5.00	447,165.00

CONTINUATION SHEET

Based on AIA DOCUMENT G703

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G)
1-12	Paints and Coatings, Specialties	319,400.00	15,970.00	0.00	0.00	15,970.00	5.00	303,430.00
1-13	Engineering	274,652.00	274,652.00	0.00	0.00	274,652.00	100.00	0.00
1-14	Architecture	284,575.00	284,575.00	0.00	0.00	284,575.00	100.00	0.00
1-15	Project Management, Overhead	975,037.77	136,505.29	39,001.51	0.00	175,506.80	18.00	799,530.97
	TOTALS	8,773,494.77	2,163,815.09	172,322.00	0.00	2,336,137.09	26.63	6,437,357.68
								116,806.85

Contract Amount	8,773,494.77
PO for Energy Systems Group	8,334,820.03
PO for First National Bank	438,674.74

	Period To:	Total Completed: (Retainage)	Retainage To Date	Retainage This Period	Total Due ESG
Pay App #1	12/31/2024	2,111,968.58	105,598.43	105,598.43	2,006,370.15
Pay App #2	1/31/2025	2,163,815.09	108,190.75	2,592.33	49,254.18
Pay App #3	2/28/2025	2,336,137.09	116,806.85	8,616.10	163,705.90
Pay App #4					
Pay App #5					
Pay App #6					
Pay App #7					
Pay App #8					
Pay App #9					
Pay App #10					
Pay App #11					
Pay App #12					
Pay App #13					
Pay App #14					
Pay App #15					

Total	116,806.85	2,219,330.24
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2025-26 PCSS Kindergarten/ Early Registration Letter/Enrollment Guidelines

Dear Parents,

Please read this entire document to learn about the processes for enrolling students into the Putnam County School System for the 2025-2026 school year.

The **2025-26 Kindergarten/ Early Enrollment Application Period** will open on April 1, 2025, at 8 am and close at 3 pm on April 17, 2025. The traditional “**Open House**” Kindergarten Registration events will take place on April 8 from 1-5 pm at school sites. Registration methods will include an option for an online pre-registration process, and a paper process, each to be coupled with appointment times for families to meet with the appropriate school to submit enrollment documentation. All current zoning guidelines will be in effect. Please visit the District website at www.pcsstn.com and find the Enrollment Zone Finder application to input your residential address and view your zoned schools.

The 2025-26 Early Enrollment Application Period will open on April 1 at 8 AM and close at 3 PM on April 17, 2025.

“Current” K-7 Students: “Intent to Return”

Starting on April 1, current K-7 students' families will need to verify and complete the online **Intent to Return** information with their schools and update it as needed. The Intent to Return Form is found inside the “Forms” portion of the **PowerSchool Parent Portal** of the parents' PowerSchool account. If a parent needs Powerschool account access, they should reach out to their school secretary for the proper access codes.

“New to PCSS” K-8 Students:

There is a **two-step process** for either method listed below enrolling **new students (K-8)** into PCSS schools. **High school registration will continue to be handled by individual schools.**

- A. **K-8 Online Registration Method (Preferred)**- The link for pre-enrollment will be found on the www.pcsstn.com website from April 1 to April 17. Parents/guardians will follow the prompts to complete the enrollment application for each individual student and to set up an optional account for PowerSchool to fill out school-based forms.
 - a. The first step will be to submit a separate electronic registration form for each new student (K-8) to register in our schools. The link will be active from April 1 through April 17, 2025.
 - b. After submitting the electronic form, the specific school will contact families to make an appointment to come into the school to submit the required Registration Documents to finalize the enrollment process.
- B. **Paper Form Method**- (student enrollment forms can be found at schools or can be picked up at the Central Office)
 - a. The first step will be to obtain and fill out the traditional registration form that can be picked up at your school or the Central Office.
 - b. Families will submit the paper form to the appropriate school, and that school will then contact families to make an appointment to come into the school for the submission of the required Registration Documents to finalize the enrollment process.
- C. **Phone Call Method**- (call schools directly to begin the registration process)
 - a. The first step will be to reach out to the appropriate school to set an appointment time to visit and complete the enrollment process.
 - b. After making the appointment, gather and bring the required registration documents to the school at the appointed time. Families will fill out the registration form at the school and finalize the enrollment process.

New Pre-K Applicants- The Application process for Pre-Kindergarten will be paper-based for this year.

- A. The first step will be to obtain and fill out the traditional paper-based Pre-K registration form that can be picked up at schools or the Central Office. Applications will be available on April 1, 2025.
- B. Once applications are completed and the required paperwork is collected as per form requirements, families will call the Central Office at 931-526-9777 for an appointment to have the application evaluated. This evaluation process only takes 5-10 minutes. When the family leaves the appointment, they will know if their child is in PreK for the 25-26 school year, or will, at least initially, be on a waiting list.
- C. *Any students attending Pre-K will register for Kindergarten based on the student’s residential address and not necessarily on the school of Pre-K enrollment. Zoning policies apply to Kindergarten-12th Grade students.

Priority Zoning Policy:

Please review School Board Policy 6.205 regarding priority enrollment. Enrollment Priorities are as follows:

Priority 1 - Students living outside the zone who were enrolled in the school the previous year (Excluding Pre-K) and students of full-time Putnam County Schools employees;

Priority 2 - Students living in the zone;

Priority 3 - Students who are out-of-zone siblings of students currently enrolled at the requested school; and

Priority 4 - Students are living outside of the requested school zone.

*All K-12 students currently attending a school outside of their residentially assigned zone may finish at that respective school to the highest grade level of that building, provided the family furnishes transportation if the student is out-of-zone.

*Transportation services can only be provided to students who live in their school’s zone. Please visit www.pcsstn.com to view the Enrollment Zone Finder application to view your zoned schools for the 2025-26 school year.

Priority Exceptions:

***Priority Exceptions for the 2025-26 School Year are as follows:**

*1. **Elementary Schools-** After conferring with the Administrators at each school, these Enrollment Priorities will be available at the respective schools during the Early Enrollment Period:

Algood Elem-	1, 2, 3, KL
Baxter Prim-	1, 2, 3, KL
Burks-	1, 2, 3, KL
Cane Creek-	1, 2, 3, KL
Capshaw-	1, 2, 3, KL
Cornerstone-	1, 2, 3
Jere Whitson-	1, 2
Northeast-	1, 2, 3, KL
Parkview-	1, 2, 3, KL
Prescott Elem	1, 2
Sycamore-	1, 2

*A **Priority 4 Kindergarten Lottery (KL)** list will be collected at each eligible site (AES, BPS, Burks, CCES, CES, NES, & PVS) during the April Early Enrollment Period for those families who wish for their Kindergartener to try to enroll at an eligible school. The kindergartener must already have a pending enrollment at their Priority 1, 2, or 3 schools in order to enter the Lottery at a different school. Any drawings will take place at the school sites after the conclusion of the Early Enrollment Period, and any availability will be based on individual schools' K capacity and student/teacher ratios.

*A **Priority 4 Transfer Request Window/ Lottery (4L)** will take place for **currently enrolled students in grades K-3 wishing to transfer to grades 1-4 at an eligible school** for the 25-26 SY **after** the Early Enrollment process is completed in April. **The Transfer Request Window will take place in May and results will be reported in early June.** Before the Window opens, the district will post the available number of seats for transfer requests per eligible school/grade on pcsstn.com once that number is developed, pending compliance with building capacity and student-teacher ratios while maintaining room for growth. If the number of transfer requests for a particular school exceeds the number of posted available seats at that school, a lottery will be conducted to determine the students allowed to transfer. Current enrollment in grades K-3 at priority 1, 2, or 3 schools is required for applicants. More information on this process will be available for families before the Transfer Request Window opens in May.

*Transportation must be provided if attending an out-of-zone school.

*Zoning information for the 2025-26 school year can be found on the Putnam County School System website (www.pcsstn.com).

2. **All Middle and High Schools** will have Open Enrollment and will accept **Priorities 1, 2, 3, and 4** during the Early Enrollment period. **High school registration will continue to be handled by individual schools.**

*Transportation must be provided if attending an out-of-zone school.

*Zoning information for the 2025-26 school year can be found on the Putnam County School System website (www.pcsstn.com).

If you have any questions, please don't hesitate to contact your school or call (931) 526-9777.