

Putnam County Board Meeting
April 4, 2024 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. *I Make A Difference Award*
 - B. Recognize Upperman High School Boys Basketball Team for making the final four
 - C. Recognize Upperman High School's Girls' Basketball Team for making the state championship
 - D. Recognize Cookeville High School Boys Basketball Team for their historic 2024 season
 - E. Recognize Cookeville High School Coach Josh Heard for being awarded the 2024 District Coach of the Year and the BCAT Class 4A Coach of the Year
 - F. Recognize the following 2024 SCOPE Delegates and Chaperone, Amy Rouchon:
 - CHS Delegates: Megan Fox and Elizabeth Redding
 - MHS Delegates: Matthew Cook and Heidy Salvador-Cardona
 - UHS Delegates: Wyatt Childers and Cosby King
 - G. Director's Personnel Report
 - H. **Reminder:** Joint Work Session of the County Commission and Board being held on May 6, 2024, from 5:30 pm - 7:30 pm at Cookeville Higher Education Center - Cody Hall
 - I. **Reminder: Testing Windows** TCAP Grades 2 - 5 4/15 - 4/30/24
TCAP Grades 6-8 & HS EOCs 4/15 - 5/3/24
ACT 3/26 - 3/29 & 4/1-4/5/24
- IV. Approval of Minutes
 - A. Minutes of the Regular March Board Meeting - Thursday, March 7, 2024, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval to purchase an Avigilon access control system and additional security cameras for White Plains Academy in the amount not to exceed of \$25,000.00 from Pioneer Communications - Cookeville, Tennessee to be paid from 141-E-72130-399-000-02525, as submitted.
 2. Approval of the purchase of fifteen (15) Chromebook Charging Carts from Vivacity Tech PBC - St. Paul, MN for Algood Middle School (AMS) in the amount of \$13,485.00 per quote to be paid from 142-71100-790-101, as submitted.

3. Approval to purchase 442 summer backpacks from Teacher Created Materials - Huntington Beach, CA for students who are in need of additional educational assistance to help close the gap between the students and their peers in the amount of \$24,999.95 to be paid from ARP 2.0 grant, 142-71100-429-702, as submitted.
 4. Approval to purchase from Stages Learning Materials - Vista, California for Language Builder ARIS Stage 2 Curriculum for PreK students with disabilities in the amount of \$22,439.53 to be paid from 141-71200-429-02152, as submitted.
 5. In lieu of the bidding process, request permission to purchase system-wide fuel and bus tires for the 2024-25 school year utilizing State of Tennessee contracts, as submitted.
 6. Approval to purchase a 2020 Honda Odyssey van from Honda Financial Services in the amount of \$19,934.57 to be paid from 141-72710-729, as submitted.
 7. Approval to purchase from EPS Operations, LLC - Bethesda, MD for Spire (reading intervention workbooks for students with disabilities) in the amount of \$11,156.08 to be paid from 141-71200-429, as submitted.
 8. Approval to purchase VOIP phone system for the new Park View School Building Project from IT Voice - Nashville, Tennessee per quote priced on the Sourcewell Contract #120122 - MBS in the amount of \$34,211.21 to be paid from 141-76100-799-000-02504-000, as submitted.
 9. Approval to purchase fiber cabling with installation from Twin Lakes to connect a new dark fiber link at Cookeville High School Fieldhouse to the main school fiber network per quote in the amount of \$17,340.00 to be paid from 141-71100-722-01607, Technology, as submitted.
- B. Bids/Quotes/Sealed Bids/RFPs
1. Approval to award School Nutrition's Upper Cumberland USDA Foods Processing bid for SY2024-25 to International Food Solutions - Chicken, as submitted.
 2. Permission to bid for fencing improvements at White Plains Academy, Burks Elementary, Jere Whitson Elementary and Prescott South Campus to be funded from the 2023-24 Public School Security Grant, as submitted.
 3. Permission to bid security access control and security cameras.
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
 - a. Career & Technical Education FP - CTE Instructional supplies & materials
 - b. Career & Technical Education GP - CTE advisory council banquet rentals and supplies
 - c. Finance - To amend incentive pay budget to account for actual payments
 - d. Special Education - To budget mini grant donation of \$4,000 given by Utrust for materials and supplies for our Students with Disabilities
 2. General Purpose School Line Item Transfers - Fund 141

- a. Career & Technical Education ISM - To move monies to pay for certified staff TCRSS benefit through Year 4
 - b. Special Education - To reallocate funds in the Special Education PreK general purpose grant
3. Federal Projects Budget Amendments - Fund 142
 - a. Federal Programs - This Title I (101) amendment is required in order to utilize funds more appropriately according to program needs
 - b. Career & Technical Education - Perkins Reserve Grant 851 Secondary Budget - Move monies to pay for additional student industry certification exams
 - c. Career & Technical Education Carl Perkins Basic 803 - To move monies to pay for additional CTE instructional supplies and materials and Spring 2024 CTSO state and national competition travel expenses and to pay PCSS for 23/24 fiscal year 4.14% indirect cost
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
 1. Approval of the purchase terms between VAVE - San Jose, CA and Putnam County School System to establish the terms and conditions under which VAVE will sell one portable wireless ultrasound imaging device in the amount of \$2,824.00 to be paid by Perkins Basic 142-71300-730-803 to be used by Upperman High School's Health Science Education and Anatomy & Physiology classes, as submitted.
 2. Approval to enter into a contract with Mid-State Construction - Livingston, Tennessee for the construction of a front office pass thru window as noted in the proposal at Cookeville High School (CHS) in the amount of \$17,880.00 to be paid from the security grant funds, 141-72130-02525, as submitted.
 3. Approval of the research request for Carey Wilson, a doctoral candidate at Tennessee Tech University, as submitted.
 4. Approval of the research request from Clif Matlock, a doctoral candidate at the University of the Cumberland, as submitted.
 5. Approval to enter into contract with Lee Company - Cookeville, Tennessee for the replacement of a chiller (1 of 2) at Cookeville High School in the amount of \$527,926.65, which includes base bid, add alternate #1 (performance bond) and add alternate #2 (one year's maintenance), to be paid from 141-72620-399, as submitted.
 6. Approval to enter into a contract with Carwile Mechanical Contractors - Cookeville, Tennessee for the replacement of the chiller at White Plains Academy in the amount of \$162,900.00, which includes base bid, add alternate #1 (performance bond) and alternate #2 (one year's maintenance), to be paid from 141-72620-399, as submitted
 7. Approval of the Elementary Teacher Residency Program (ETR) Memorandum of Understanding (MOU) agreement between Volunteer State Community College and Putnam County School System for the Grow Your Own Program, as submitted.

8. Approval to renew the annual subscription of Libib software, a sole source provider, as a service platform through June 30, 2025, per Sole Source in the amount of \$17,812.50 to be paid from 141-72310-599 in the amount of \$14,250.00 and 141-72250-499 in the amount of \$3,561.50, as submitted.

VII. Policy

A. Policy on second and final reading

1. Policy 5.6001, Professional Attire Expectations

VIII. Discussion/Presentation

A. Discuss allowing Cookeville High School's (CHS) Football Club to construct a video board at the end of the CHS turf field at Eddie Watson Stadium, as submitted.

B. Building Projects

1. Park View School Project Update

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

a. Park View School Project Action Items

1. Approval to pay American Constructors, Inc. - Brentwood, Tennessee in the amount of \$973,200.06 and Pinnacle Bank (retainage) in the amount of \$43,219.21 for pay application #19 related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.
2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$10,242.40 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
3. Approval of the payment to GEOService, LLC - Chicago, IL in the amount of \$1,110.00 for construction monitoring services for the new Park View School through February 25, 2024, to be paid from 141-76100-399-000-02504-000, as submitted.

2. Upperman High School Expansion Project Update

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

a. Upperman High School Expansion Project Action Items

1. Approval to pay King Construction Group, Inc. - Cookeville, Tennessee in the amount of \$117,260.36 and First Horizon Bank (retainage) in the amount of \$6,171.60 for pay application #18 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
2. Approval of a payment to Upland Design Group, Inc - Crossville, Tennessee in the amount of \$1,232.37 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion Project (School Federal Program Fund - ESSER 3.0), as submitted.

3. Existing Park View Elementary School Update

Speaker(s): John Magura, Maintenance Supervisor

a. Existing Park View Elementary School Action Items

1. Approval to pay Southern Roofing of TN in the amount of \$74,198.61 and First National Bank (retainage) in the amount of \$3,905.19 for pay application #6 related to the existing Park View Elementary School Roof Replacement Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
2. Approval of a payment to Richard C. Rinks and Associates - Cookeville, Tennessee in the amount of \$4,771.23 to be paid from 142-76100-707-933 for design services for the Park View Elementary School Roof Project (School Federal Program Fund - ESSER 3.0), as submitted.

IX. Adjournment



Martin, Tim <



Re: Girls Basketball - Board Recognition

1 message

Fanning, Ross <ross.fanning@pcsstn.com>

Fri, Mar 22, 2024 at 12:37 PM

To: Tim Martin <martint3@pcsstn.com>

① Also,
I need to recognize our boys as well for making the final four. Is that possible?
Thank you!

On Fri, Mar 22, 2024 at 12:11 PM Fanning, Ross <ross.fanning@pcsstn.com> wrote:

② Good afternoon,
I will write an official letter but can I request the girls' basketball team to be recognized at the next board meeting for making it to the state championship game?
Thank you!

--

Mr. Ross Fanning
UHS - Assistant Principal / Athletic Director

6950 Nashville Hwy, Baxter, TN 38544
(931) 858-3112



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Mr. Ross Fanning
UHS - Assistant Principal / Athletic Director

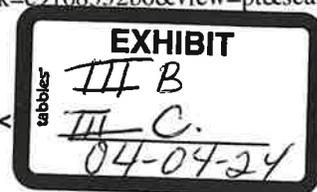
6950 Nashville Hwy, Baxter, TN 38544
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03-22-24
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6950 Nashville Hwy, Baxter, TN 38544
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received
03-22-24
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Cookeville High School

1 CAVALIER DRIVE • COOKEVILLE, TENNESSEE 38501
(931) 520-CAVS • FAX (931) 520-2268
www.cookevillecavaliers.com



Friday, March 22, 2024

Mr. Corby King and School Board Members:

Cookeville High School would like to request that our Boys Basketball Team be recognized at the next available school board meeting for their historic 2024 season.

This was the Programs Best Overall Winning Record at (32-4) of the season
Undeafated District 7 4A Regular Season Champions
District 7 4A Tournament Champions
Region 4A Champions
State Sectional Winner
State Quarter Final Winner
State Semi-Final Winner
State Runner-up
CHS was also 6th all-time in 3 pointers made in TSSAA history with 321 made 3s
First Region Championship in school history
First Sectional win in history
First time going to the State Tournament since 1954 (before TSSAA classification)
Undeafated at home (side note: girls were undeafated as well....did not lose a basketball game in our gym all year).

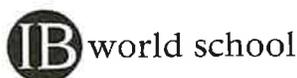
We would like to also recognize that Coach Josh Heard has been awarded the 2024 District Coach of the Year and the BCAT Class 4A Coach of the Year.

Congratulations to Freshman Players: Jalen Denk, Walker Redding, Bryce Herren, Brady Casal, Maddux Copeland. Sophomores: Lane Garrett, Brody Parsons. Juniors: Jalen Heard, Jaren Davis, Joseph Owens. Seniors: Josh Heard, Bennett Reeves, Colin Ayers, Jack Oakley. Managers: Liberty Graves, Kyla Puckett. Coaches: Josh Heard, Matt Hill, Scott Gilliam, Bailey Gilliam.

Sincerely,

Karen Trentham

Karen Trentham
Executive Principal





Cookeville High School

1 CAVALIER DRIVE • COOKEVILLE, TENNESSEE 38501
(931) 520-CAVS • FAX (931) 520-2268
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Karen Trentham
Executive Principal

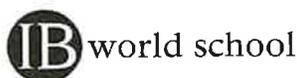
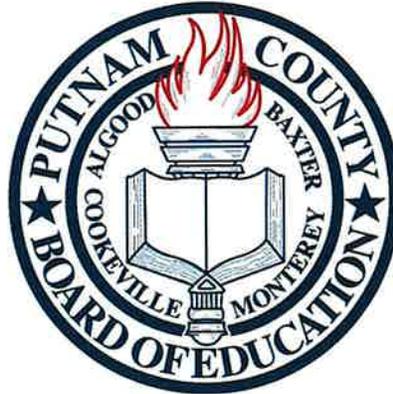


EXHIBIT
III F.
04-04-24



**Board Agenda Request
For the April 2024 Meeting**

Date 3/19/2024

Department Teaching and Learning

Person Submitting Dr. Bubba Winningham

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Recognize the 2024 SCOPE Delegates from CHS, MHS, and UHS with chaperone Amy Rouchon.
 - CHS Delegates: Megan Fox and Elizabeth Redding
 - MHS Delegates: Matthew Cook and Heidi Salvador-Cardona
 - UHS Delegates: Wyatt Childers and Cosby King

received
03-19-24
[Signature]

RECAP: TSBA 2024 SCOPE Conference

1 message

TSBA <bmassey@tsba.net>
Reply-To: TSBA <bmassey@tsba.net>
To: reids2@pcsstn.com

Mon, Mar 11, 2024 at 3:20 PM

RECAP: 2024 TSBA SCOPE Conference

Is this email not displaying correctly?
[View it in your browser.](#)

Tennessee School Boards Association



STUDENT CONGRESS ON
POLICIES IN EDUCATION

Tuesday, March 5, 2024 • Belmont University

Students from Across Tennessee Lend Their Insight to Issues Facing Public Education

High school students gathered in Nashville on March 5 to express their views on public education in Tennessee at the Tennessee School Boards Association (TSBA) Student Congress on Policies in Education (SCOPE). The event took place on the Belmont University Campus.

Now in its 41st year, SCOPE is designed to give students a voice where public education issues are concerned and to involve young people in finding solutions to the topics that are discussed. Attendees participated in mock school board sessions, where they assumed the roles of school board members, school officials, parents, students and concerned citizens. The sessions were led by school board members, and superintendents from across the state.

During the afternoon session, students selected a speaker to represent each of their small groups to take part in full-scale debates on current education issues. This year's four debate topics included:

- 1. Every student shall complete an internship as part of a local graduation requirement.**
- 2. Artificial Intelligence may not be used in completing homework.**
- 3. The school week shall be a four-day week.**
- 4. Student cell phone use during school hours shall be prohibited.**

Following each debate, participants had the opportunity to vote to support or oppose the debate issues by participating in an online, SMS texting survey.

SCOPE delegates also elected the 2025 SCOPE officers and they are:

EXHIBIT
III G
04-04-24

Personnel Report For March 2024

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Taylor-Garrett	Mckenna	CCES	SAC Activity Instructor	2/16/24	146-E-73300-189-000-01800-000	5.8	n/a
St. Hilaire	Gracie	NES	SAC Activity Instructor	2/22/24	146-E-73300-189-000-01800-000	5.8	n/a
Erdeljac	Jospeh	Maintenance	Assistant Supervisor	3/20/24	141-E-72620-105-000-00000-000	8	Mario Lopez- Lucio Jr.
McCulley	Abbigail	BPS	SAC Activity Instructor	2/26/24	146-E-73300-189-000-01800-000	5.8	n/a
Babb	Evan	Food Service	FT CW Food Service Substitute	2/27/24	143-E-73100-165-000-00037	6	Kim Noland
Rollenhagen	Renee	CCES	School Nutrition Employee	3/6/24	143-E-73100-165-000-00030	4	Kate Bedwell
Anderson	Dana	Maintenance	Level IV Maintenance Technician	3/11/24	141-E-72620-167-000-00000-000	8	Carl Mashburn
Hendricks	Olivia	Central Office	SW ESL Teacher	3/4/24	141-E-71100-116-000-00000-000	7.5	growth position
Pierce	Jamie	BPS	SAC Activity Instructor	3/1/24	146-E-73300-189-000-01800-000	5.8	Maynor Sebastian
Langham	Loretta	NES	SAC Activity Instructor	3/5/24	146-E-73300-189-000-01800-000	5.8	n/a
Goodwin	Christina	Adult Ed	Paraprofessional	3/11/24	141-E-71600-189-000-01002-000	7.5	n/a
McMullen	Morgan	CES	School Nutrition Employee	3/18/24	143-E-73100-165-000-00035	5.7	Paul Riley Armes
Womack	Melissa	ATMS	Music Teacher	3/18/24	141-E-71100-116-000-00000-065	7.5	Bethany Smith
Gibson	Victoria	Adult Ed	Lead Instructor @ Crossville Site	3/11/24	141-E-71600-116-000-1002-000 REGAB	1.5	Patty Cooper
Santana	David	Transportation	5hrs per day Bus Driver	3/6/24	141-E-72710-146-000-00000-000	5	n/a
Hall	Cheyenn	Transportation	5hrs per day Bus Attendant	3/18/24	141-72710-189-000	5	n/a
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Warren	Amanda	AMS	Grade 5 Math Teacher	3/18/24	141-E-71100-116-000-00000-008 and/or sub pay	7.5	filling a LOA
Maddox	Rhonda	NES	School Nutrition Employee	3/8/24	143-E-73100-165-000-00057	3	filling a LOA
Howe	Susan	ATMS	Grade 6-8 Science Teacher	3/18/24	141-E-71100-116-000-00000-065	7.5	Justin Asberry
TRANSFERS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Earhart	Mary	Sub	Employee Child Care Worker	5.8	2/13/24	146-E-73300-189-000-01801-000	n/a
Huling	Abigail	Sub	SAC Activity Instructor @ CCES	5.8	2/22/24	146-E-73300-189-000-01800-000	n/a

received
03-22-24 CK

Roberson	Lynda	Café Manager @ MHS	CW School Nutrition Sub	6	2/26/24	143-E-73100-165-000-00037	Kathy Schuning
Taumua	Shyla	5.75hrs per day School Nutrition Employee @ MHS	8hrs per day Café Manager @ MHS	8	2/26/24	143-E-73100-165-000-00055	Lynda Roberson
Rector	Emilee	SAC Site Director @ AES	SAC Site Director @ PSES	8	3/2/24	146-E-73300-189-000-01800-000	Rebecca Cruze
Callahan	Paris	Sub	SPED CDC Assistant @ AES	7	3/6/24	141-E-71200-163-000-00000-005	Kristi Kirby
Campbell	Jaida	Sub	SPED SW Related Services Assistant @ Central Office	7	3/19/24	142-72210-189-896	Carla Johnson
Hix	Lauralee	Leaps	STEM Teacher @ ATMS	7.5	3/25/24	141-E-71100-116-000-00000-065	Meghan England

RESIGNATION

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Mapes	Anthony	WPA	SPED Tracs Teacher	4/2/24
Lucio Jr.,	Mario	Maintenance	Assistant Supervisor	2/20/24
Bass	Kalli	CSES	RTI Assistant (transferred to this role but never started)	1/8/24
Baltazar	Maria	JWES	Grade 2 Teacher	3/22/24
Hammons	Olivia	Central Office	PT SW Speech Teacher	7/1/23
Cruze	Rebecca	PSES	SAC Site Director	3/1/24
England	Meghan	ATMS	STEM Teacher	3/27/24
Irizarry	Nathaly	Transportation	Bus Driver	3/1/24
Sebastian Mejia	Maynor	BPS	SAC Activity Instructor	3/8/24
Asberry	Justin	ATMS	Grade 6-8 Science Teacher	3/8/24
Copeland	Melissa	AMS	SPED LPN/CDC Assistant	3/8/24

TERMINATIONS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>
Hughes	Hannah	Food Services	On Call Sub	5	2/1/24
Cook	Noah	Food Services	On Call Sub	5	2/1/24

RETIREMENT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>

Reynolds	Jacqueline	Central Office	Family Engagement Coordinator	4/22/24			
ADDITIONAL HOURS							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	HOURS	EFFECTIVE DATE	FUNDED	Rate of Pay
Phipps	Tierra	STAR Center	will be working for Leaps effective 2/01/24 through 6/30/24, NTE 2hrs per day or 5hrs per week @ \$17.00/hr	3	2/1/24	141-E-73300-163-02003	\$17.00
Haynes	Olivia	Central Office	Migrant Tutor; hours NTE 12hrs per month @ \$30 per hour	7.5	2/14/24	142-E-72210-189-131-00000-000	\$30.00
Harris	Amanda	PvES	attending SPED field trips as needed for student in the 2023-2024 school year (NTE 5hrs per trip (at rate).	7.5	3/1/24	141-71200-163	n/a
Charbonnet	Reilly	STAR Center	will be working in 21st CCLC effective 03/01/24 through 06/30/24, NTE 2hrs per day or 5hrs per week @ \$17/hr	3	3/1/24	142-73300-163-0431	n/a
Pastorial	Whitney	Adult Ed	NTE 9hrs per week in the evening in additon to her regular k12 hrs. \$30/hr	1.5	3/18/24	141-E-71600-116-000-01002-000	n/a
INCREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Beaty	Krystal	6hrs per day School Nutrition Employee @ MHS	6.75hrs per day School Nutriton Employee @ MHS	6.75	2/1/24	143-E-73100-165-000-00055	Debbie Beaty's hours helping with hrs of
Troxell	Amanda	5.5hrs per day school nutrition employee @ MHS	TEMPORARY 6hrs per day school nutrition employee @ MHS	6	2/27/24	143-E-73100-165-000-00055	employee on FMLA
Gutierrez	Michelle	5hrs per day bus driver	6hrs per day bus driver	6	1/3/24	141-E-72710-146-000-00000-000	n/a
DECREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
NON-RENEWALS							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE		
OTHER							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE		

Miller	Darla	CHS	10 Years Teaching experience \$18.82, Grade 4, Step 10	7	2/28/24
Fleming	Laura	NES	decrease in stipend of \$500 as the 3rd grade tutor liaison. Will remain the 4th grade tutor liaison & continue to receive a total of \$1500 for the school year	7.5	1/1/24
Scott	James	NES	of \$500 will be paid in May to reflect work from January-May, 2024	7.5	0/01/2024
Boswell	Pamela	PSES	will receive teacher pay for any unpaid days that Ms. Savage takes during her leave that Ms. Boswell covers.	7.5	2/29/24
Sims	Summer	ATMS	Basketball stipend School ck wages of \$174.73	7.5	2/22/24
Miller	Darla	CHS	Gate Worker during Playoffs Wages \$33.75	7	3/4/24
Taylor	Rhonda	CHS	Gate Worker during Playoffs Wages \$33.75	7	3/4/24
Hennigan	Taylor	CHS	SSO Booster Stipend Wages \$1166.67	7.5	3/4/24
Williams	Joseph	CHS	January and February Band Pay Wages \$659.55	7	3/6/24
Styer	Julie	Central Office	will receive teacher pay for any unpaid and/or PPL days used by Ms. Alexa during her maternity leave that Ms. Julie is covering	7.5	4/2/24
Taumua	Shyla	MHS	new café manager should receive a cell phone stipend beginning 03/01/24 - 05/31/24. \$20/month	8	3/1/24

SPREADSHEETS:

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
March 7, 2024

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, March 7, 2024. Ms. **CRAVENS** convened the meeting at 5:00 PM.

PRESENT.....6

ABSENT.....0

Kim Cravens, Chair
Dr. Dawn Fry, Vice-Chair
Kerry Ledbetter
David McCormick
Lynn McHenry
Jill Ramsey

Ms. **CRAVENS** stated the Board would address Agenda Item II., Approval of the Agenda.

ACTION: (II.) Mr. **McHENRY** made a motion to approve the Agenda, as recommended and submitted by Corby R. King, Director of Schools. Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- Noted the *I Make A Difference Award* would be moved to the April Board agenda.
- Acknowledged receipt and appreciation of the donation of equipment by CRMC Foundation to the Putnam County School System Special Education Department for use by students with disabilities.
- Acknowledge receipt and appreciation of the donation of \$4,000.00 by UTrust to the Putnam County School System Special Education Department for purchasing items to be used by students with disabilities.

- Noted Putnam County Spring Break would be Monday, March 11 – Friday, March 15, 2024
- Noted the following Director’s Report:
 - Personnel Reports
 - School Accounting Information Reports:
 - School Budgets 2023-24 (per Section 4: Title 11 TN Internal School Uniform Accounting Policy Manual)
 - School Personnel Receiving Cell Phone Benefits 2023-24 (per Board Policy 3.3001)
 - School Donations 2022-23 (per Board Policy 2.401)
 - School Investment Accounts 2023 (per Board Policy 2.402)

Ms. **CRAVENS** stated the Board would address Agenda Item IV., Approval of the Minutes.

ACTION: (IV.A.) Dr. **FRY** made a motion to approve the Minutes of the Regular February Board Meeting held on Friday, February 1, 2024, @ 5:00 PM, as submitted. Mr. **LEDBETTER** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item V., Public Comment, and stated there were no requests to address the Board.

Ms. **CRAVENS** stated the Board would address Agenda Item VI., Approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (VI.A.1. – VI.F.11.) Mr. **McHENRY** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of School:

VI. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2023 – December 31, 2023, in the amount of \$27,499.26 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.

2. Approval to purchase HD Video Appliance 3X Pro 24-port TB with 16 Avigilon Enterprise ACC7 licenses replacing the existing camera system from Pioneer Communications of Tennessee – Cookeville, Tennessee for Capshaw Elementary School in the total amount of \$16,475.66 to be paid, as follows:
 - \$9,187.50 to be paid from School Improvement Funds, 141-E-71100-599-000-02011-035
 - \$7,288.16 to be paid from Capshaw Elementary School PTO funds
3. Approval to renew the annual license purchase for year 2 of 3 for student and staff licenses of Google Workspace Plus for Education edition, from CDW/Amplified for Education – Chicago, IL from the Sourcewell Contract #081419-CDW-Tech Catalog in the amount of \$47,672.00 to be paid from 141-71100-722-01607, as submitted.
4. Approval to purchase Chromebooks and Mobile Charging Carts for VITAL for Middle and High School Computer Science courses per the following vendor quotes to be paid from 141-71100-399-01501, as submitted:
 - Tech to School – Santa Clara, CA Quote MTS102579 for four hundred and twenty (420) Chromebooks priced on the TIPS Contract #230105 in the amount of \$120,871.80
 - Vicacity Tech – Saint Paul, MN Quote #QUO3004139 for twelve (12) Smart Charging Carts in the amount of \$10,908.00
5. Approval to purchase network switches and wireless access infrastructure equipment and licenses for the new Park View Elementary School building project from Central Technologies, Inc. – Knoxville, Tennessee with pricing from the TIPS-USA Contract #230105 – Technology Solutions, per quote in the amount of \$203,088.14 to be paid from 141-76100-799-000-02504-000, as submitted.
6. Approval of the purchase of fifty-eight (58) Chromebooks from Bluum for Park View in the amount of \$18,140.66 per quote to be paid from 142-71100-722-101, as submitted.
7. Approval of the purchase of sixty (60) Chromebooks from Bluum for Park View in the amount of \$18,140.66 per quote to be paid from 142-71100-722-101, as submitted.

8. Approval of the purchase of thirty-four (34) Chromebooks from Bluum for White Plains Academy in the amount of \$10,634.18 per quote to be paid from 142-71100-722-101, as submitted.
9. Approval of the purchase of five (5) Viewsonic boards from Bluum for White Plains Academy in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101, as submitted.
10. Approval of the purchase of six (6) Viewsonic boards from Bluum for Prescott South Elementary School in the amount of \$11,250.06 per quote to be paid from 142-71100-790-101, as submitted.
11. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through February 28, 2024, in the amount of \$11,253.90 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)
12. Approval of the purchase of two (2) automobiles off the state contract from Wilson County Motors – Lebanon, Tennessee in the amount of \$51,785.60 for two (2) 2024 Chevy Equinox four-wheel drive automobiles to be paid from VITAL, 141-71100-729-01501, as submitted.

B. Bid/Quotes/Sealed Bids/RFPs

1. Approval to solicit bids for the construction of a softball field at Avery Trace Middle School.
2. Approval to solicit bids for chiller replacements at White Plains Academy and Cookeville High School (1 of 2).
3. Permission to bid System-wide Air Filters.
4. Approval of the 2024-2025 audit quote from Tamara Beckman, CPA, professional services rendered for twenty schools' activity and cafeteria funds in the year ending June 30, 2025, in the amount of \$14,500 to be paid from 141-72310-305 and approval to authorize the Director of Schools to sign the audit contract.
5. Approval to award the Upper Cumberland USDA Foods Processing bid for SY2024-25 for the School Nutrition Program to the following processors, as submitted on the bid tally sheet:
 - Tyson – Chicken, Beef, Pork
 - GoldKist – Chicken

- Gold Creek Foods – Chicken
 - JTM – Beef, Cheese
 - Integrated Food Service – Cheese
 - Brookwood Farms – Pork
 - Nick’s Famous Bar-B-Q – Pork
 - Smuckers – Peanut Butter
6. Approval to award the Burks Elementary School (Burks) Security Upgrades bid to Mid-State Construction – Livingston, Tennessee in the amount of \$118,500 to complete a secure entrance vestibule at Burks to be paid from Public School Security Grant funds, as submitted.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments – Fund 141
 - a. Special Education – To adjust budget to allocation awarded to Putnam County School System for high cost SWD’s
 - b. Adult Education – To reallocate funds to meet program needs
 - c. Finance – To budget for carryover of the F23 State of Tennessee School Safety Grant
2. General Purpose School Line Item Transfers – Fund 141
 - a. Special Education – To reallocate funds to align with actual cost for the Special Education Department
 - b. Federal Programs – This Consolidated Administration (011) line item transfer is required in order to utilize funds according to program needs
 - c. Future Ready – Amend to budget to purchase vehicles for driver’s education
3. Federal Project Budget Amendments – Fund 142
 - a. Finance – To correct Consolidated Application allocations
 - b. Federal Programs – This Title I (101) amendment is required in order to utilize funds more appropriately

- c. Federal Programs – This Title III (301) amendment is needed in order to utilize funds more appropriately according to program needs
- d. Student Services – This ARP 1.0 budget amendment is required in order to allocate funds accordingly
- e. Student Services/FAMRE – Amend budget to better utilize funds for student needs
- f. Student Services – This ARP 2.0 budget amendment is required in order to allocate funds accordingly
- g. Special Education – To reallocate funds in the FY-24 IDEA Partnership for Systemic Change (K-12) Sustainability Grant to purchase materials/supplies and pay for staff development for the Special Education department
- h. Teaching and Learning PreK-4th – Allocate additional funds received for HQIM grant

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of the Grant Report

F. Other

1. Approval to enter into a contract with Civil Engineering and Surveying, LLC – Cookeville, Tennessee for the design of a softball field at Avery Trace Middle School in the amount of \$14,000.00 to be paid from 141-72620-399, as submitted.
2. Approval to renew the Gov Deals contract for the 2024-25 school year, as submitted.
3. Approval of the contract between Flynn Sign Company, Inc. – Crossville, Tennessee and Putnam County Board of Education for digital silver package for Adult Education in the amount of \$425 per month to be paid from Adult Education funds effective March 12, 2024 – June 30, 2024, as submitted.
4. Approval of the research request from Max Amoss, IV., a doctoral candidate at the University of the Cumberland, as submitted.

5. Approval for Print Link Printing – Cookeville, Tennessee to continue to provide system-wide printing services for the Putnam County School System effective July 1, 2024 – June 30, 2025, as submitted.
6. Approval of the \$20.00 monthly stipend for personal cell phone usage, per Policy 3.3001, Use of Cellular Phones, for the new School Nutrition Cafeteria Manager at Monterey High School, Shyla Taumua, as submitted.
7. Approval of the Lease Agreement between Fentress County Schools and Putnam County School System for the use of space for Adult Education at \$1 per month to be paid from Adult Education funds effective January 1, 2024 – December 31, 2024, as submitted.
8. Approval of the additional PLC Professional Development contract with Solution Tree – Bloomington, IN in the amount of \$6,500.00 to be paid from 142-72210-524-201, as submitted.
9. Approval of the Quarterly Reports for quarter ending 12/31/23 for the following funds, as submitted:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program
10. Approval to enter into a new agreement for the 2024-25 school year with District Solutions LLC – Atlanta, GA to carry out the proposed Putnam County School Bus Advertising Program, as submitted.
11. Approval to renew the contract (Year #2) with Turf Masters Landscape Management – Cookeville, Tennessee for systemwide lawn maintenance with a 3% cost of living increase (as permitted in their contract) for a per mow cost of \$8,580.70 each to be paid from 141-72610-399, as submitted.

Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A, Policy 5.6001, Professional Attire Expectations, noting the recommendation was submitted from Collaborative Conferencing.

Mr. **King** stated when this policy was placed on the agenda, it was missing lines 25 -27 but was corrected to now include those lines online.

ACTION: (VII.A) Dr. **FRY** made a motion to approve Agenda Item VII.A., Policy 5.6001, Professional Attire Expectations, on first reading **ONLY**, to include lines 25-27, as stated. Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.B., Policy 2.403, Surplus Property Sales.

ACTION: (VII.B.) Mr. **McCORMICK** made a motion to approve Agenda Item VII.B., Policy 2.403, Surplus Property Sales, on first and final reading, as submitted. Mr. **McHENRY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A., Presentation of the Early Enrollment Guidelines and Recommendations; and recognized Chris Pierce, Enrollment & Attendance Supervisor.

Mr. **Pierce** stated the following regarding the 2024-2025 Early Enrollment Guidelines and Recommendations:

- Putnam County School System (PCSS) will conduct the annual Kindergarten and Early Enrollment period for the 2024-2025 school year beginning on Tuesday, April 2, and ending on Friday, April 19, at 3:00 pm. The date for In-Person Kindergarten Registration will be Tuesday, April 9th from 1:00 – 5:00 pm at individual school sites.
- New Student Registration – There will be multiple ways for families to begin the early enrollment process for **NEW STUDENTS**.
 - The primary way will be for families to use an online option. On April 2, there will be a link on our district website for families of new students to register for school and to set up an optional account for PowerSchool. Once the online registration is submitted, schools will contact families to schedule a time to visit the school site and complete the process in person, and to submit proper enrollment documentation.
 - Other ways to begin the enrollment process will be to obtain a paper-based enrollment form from a school or the Central Office or families can make a phone call to contact the school and establish a time to complete the enrollment process totally in-person at the appropriate school.
- Current Students:
 - Current students will only need to verify their 2024-25 Data Verification Form information with their schools and update only if

there are changes to be made. Families will need to watch for additional information from school principals regarding this process. Data Verification forms can be sent to families electronically using the email address in PowerSchool or other means as they become available.

- School Zoning
 - We currently have four elementary schools with a current student enrollment of 90% capacity or more (Capshaw – 90.0%, JWES – 96.0%, PSES – 92.0%, and SES – 90.8%)
 - The average enrollment at the elementary school level is now 86.7% capacity.
 - Middle Schools are running at 78.6% capacity.
 - High Schools stand now at 87.8% capacity.
 - Putnam County experienced an increase in homeschooled students by approximately 35% over last year, which tempers the number of PCSS enrollments overall.

- Priority Zoning Policy 6.205
 - Enrollment priorities are as follows (based on parent/guardian's residential address):
 - Priority 1 – Students living outside the zone who were enrolled in the school the previous year and students of full-time Putnam County Schools employees
 - Priority 2 – Students living in the zone
 - Priority 3 – Students who are siblings of students currently enrolled at the requested school
 - Priority 4 – Students who are living outside of the requested school zone
 - All K-12 students currently attending a school outside of their residentially assigned zone may finish at that respective school to the highest grade level of that building, provided the family furnishes transportation.
 - Transportation services can only be provided to students who live in their school zone. Visit www.pcsstn.com to view the Enrollment

Zone Finder 2020-21 application to view your zoned schools for the upcoming school year.

- Pre-K students are **not** eligible for Priority 1 status (except children of full-time PCSS employees).

- Recommended Priority Exceptions for the 2024-25 School Year

- Elementary Schools – After conferring with the Administrators at each school, these Enrollment Priorities will be available at the respective schools:

▪ Algood	(85.2%)	1, 2, 3, KL
▪ Baxter Primary	(88.0%)	1, 2, 3, KL
▪ Burks	(89.5%)	1, 2, 3, KL
▪ Cane Creek	(80.2%)	1, 2, 3, KL
▪ Capshaw	(90.0%)	1, 2, 3, KL
▪ Cornerstone	(73.0%)	1, 2, 3, (possible 2L in May)
▪ Jere Whitson	(96.0%)	1, 2
▪ Northeast	(84.1%)	1, 2, 3, KL
▪ Park View	(88.4%)	1, 2, 3, KL
▪ Prescott South	(92.0%)	1, 2
▪ Sycamore	(90.8%)	1, 2, 3, KL

- A Priority 4 Kindergarten Lottery (KL) list will be collected at each eligible site (AES, BPS, Burks, CCES, CES, NEES, PVES, and SES) during the April Early Enrollment Period for those families who wish for their Kindergartener to try to enroll at an eligible school.
- The Kindergartener must already have an enrollment at their Priority 1, 2 or 3 schools in order to enter the Lottery at a different school. The actual drawing will take place at the school sites after the conclusion of the Early Enrollment Period, and any availability will be based on individual schools' K capacity and student/teacher ratios.
- In May, a Priority 4 Transfer Request Window/Lottery (4L) will take place for currently enrolled students in grades K-3 wishing to transfer to grades 1-4 at an eligible school for the 2024-25 school year after the Early Enrollment process is completed in April. The Transfer Request Window will take place in May and results will be reported in early June. Before the window opens, the district will post the available number of seats for transfer requests per eligible

school/grade on www.pcsstn.com once that number is developed, pending compliance with building capacity and student-teacher ratios while maintaining room for growth.

- If the number of transfer requests for a particular school exceeds the number of posted available seats at that school, a lottery will be conducted to determine the students allowed to transfer.
- Current enrollment in grades K-3 at priority 1, 2, 3 schools is required for applicants. More information on this process will be available for families before the Transfer Request Window opens.
- Private transportation must be provided if attending an out-of-zone school.
- Zoning information for the 2024-25 school year can be found on the Putnam County School System website (www.pcsstn.com)
- All Middle and High Schools will have Open Enrollment and accept **Priorities 1, 2, 3 and 4** during the Early Enrollment period for new students. Transportation must be provided if attending an out-of-zone school.
- Pre-K Students – New paper-based applications for the 2024-25 school year will be available on April 2, 2024, at the Central Office or school sites. Families will contact Ms. Diana Nichols to set up an Enrollment Meeting at the Central Office. All instructions will be on the application.

ACTION: (VIII.A.) Dr. **FRY** made a motion to approve the Early Registration Guidelines and recommendations, as presented by Chris Pierce, Enrollment & Attendance Supervisor. Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.B., System-wide Janitorial Services bid; and recognized Mr. King.

Mr. King recognized Scott Newall, Director of Education Solutions, and Eddie Thompson, Manager.

Mr. Sewell stated the following:

- ABM is a national company and he believes in the team that they have put together.

- Supplies will be there.
- Came to ABM because they were committed to making positive changes.

ACTION: (VIII.B.) Mr. **McHENRY** made a motion to approve awarding the System-wide Janitorial Services bid including Alternate #1 to ABM Education – Nashville, Tennessee in the amount of \$295,633.91 per month effective April 6, 2024, through June 30, 2024, as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.1., Park View School Project Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Park View School Project Update:

- Good progress continuing
- Planned to wrap up project by late May or early June
- Exterior work wrapping up
- All glass in building
- Building pretty much buttoned up
- Classroom wings have heat and air
- Gym, basketball goals up
- No issues at this time
- Starting to clean-up site
- Recommended payment of Park View Action Items Agenda Item VIII.C.1.a.(1.) – VIII.C.1.a.(3.)

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.1.a.(1.) - VIII.C.1.(3.), Park View School Action Items.

ACTION: [VIII.C.1.a.(1.) - VIII.C.1.a.(3.)] Ms. **RAMSEY** made a motion to approve the following Park View Action Items, as submitted and recommended by Kim Chamberlin:

- VIII.C.1.a.(1.) –To pay American Constructors, Inc. – Brentwood, Tennessee in the amount of \$1,592,253.44 and Pinnacle Bank (retainage) in the amount of \$74,600.57 for pay application #18 related to the Park View School Project to be paid from the Putnam County Bond Issue.
- VIII.C.1.a.(2.) – To pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$16,615.44 for architectural services for the

Park View School Project to be paid from 141-76100-304-02504, as submitted.

- VIII.C.1.a.(3.) – Of the payment to GEOService, LLC – Chicago, IL in the amount of \$930.00 for construction monitoring services for the new Park View School Project through January 28, 2024, to be paid from 141-76100-399-000-02504-000, as submitted.

Mr. **McCORMICK** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.2., Upperman High School Expansion Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Upperman High School Expansion Update:

- Received all required approvals
- Wrapping work up
- Interior work finished.
- Some roofing work to be complete that should be finished by next week
- Concrete walks poured on both front classroom portions of the building.
- Sidewalk work on back portion of building to be done.
- Pavement and basketball court to be done.
- End of the month all will be done.
- Recommended Upperman High School Action Items VIII.C.2.a.(1.) – VIII.C.2.a.(3.).

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.2.a.(1.) – VIII.C.2.a.(3.), UHS Expansion Project Action Items.

ACTION: [VIII.C.2.a.(1.) - VIII.C.2.a.(3.)] Mr. **McHENRY** made a motion to approve the following UHS Expansion Project Action Items, as recommended and as submitted by Kim Chamberlin, Upland Design Group – Crossville, Tennessee:

- VIII.C.2.a.(1.) – To pay King Construction Group, Inc. -Cookeville, Tennessee in the amount of \$119,491.26 and First Horizon Bank (retainage) in the amount of \$6,289.01 for pay application #16 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).
- VIII.C.2.a.(2.) – To release a partial amount of the retainage to King Construction – Cookeville, Tennessee for the Upperman High School

Expansion Project in the amount of \$135,630.97 noting the remaining balance of retainage held after this payment will be \$90,420.65.

- VIII.C.2.a.(3.) – To pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,256.08 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion Project to be paid from the School Federal Program Fund – ESSER 3.0.

Mr. **LEDBETTER** seconded the motion. Motion carried.

Ms. **CRAVENS** stated John Magura, Maintenance Supervisor, would address the remaining UHS Expansion Project Action Items.

Mr. **Magura** stated the following regarding Agenda Items VIII.C.2.a.(4.) and VIII.C.2.a.(5.) for UHS Expansion Roof Project Action Items:

- Invoices are final payments.
- Punchlist completed and approved by Rinks Associates, Inc. – Cookeville, Tennessee.
- Recommended approval of UHS Expansion Project Action Items VIII.C.2.a.(4.) and VIII.C.2.a.(5.).

ACTION: (VIII.C.2.a.(4.) and VIII.C.2.a.(5.) Mr. **McHENRY** made a motion to approve the following UHS Expansion Project Items, as recommended by John Magura, Maintenance Supervisor:

- VIII.C.2.a.(4.) - To pay AAR of North Carolina, Inc. – Kernersville, NC in the amount of \$10,000 and the full release of retainage in the amount of \$182,085.00 (plus any accrued interest) for pay application #10 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).
- VIII.C.2.a.(5.) – To pay Richard C. Rinks & Associates, Inc. – Cookeville, Tennessee in the amount of \$2,187.41 for design services for the Upperman High School Roof Project to be paid from 142-76100-707-933 (ESSER 3.0).

Ms. **RAMSEY** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.3.a.(1.), Existing Park View Elementary School Update; and recognized John Magura, Maintenance Supervisor.

Mr. **Magura** stated the following regarding the Existing Park View Elementary Update:

- Roof project making progress every day as weather permits.
- Recommended approval of Agenda Item VIII.C.3.a.(1.)

ACTION: [(VIII.C.3.a.(1.) Mr. **McCORMICK** made a motion to approve the following Existing Park View Elementary School Actions Item, as submitted and recommended by John Magura, Maintenance Supervisor:

- VIII.C.3.a.(1.) – To pay Southern Roofing of TN – Nashville, Tennessee in the amount of \$64,404.44 and First National Bank (retainage) in the amount of \$3,389.71 for pay application #5 related to the existing Park View Elementary School Roof Replacement Project to be paid from the 142-76100-707-933 (ESSER 3.0).

Mr. **LEDBETTER** seconded the motion. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.C.3.a.(2.); and recognized Mr. King.

Mr. **King** stated the following regarding VIII.C.3.a.(2.):

- This is approval to enter into a performance-based contract with Energy Systems Group (ESG) – Johnson City, Tennessee for the purpose of renovating the Existing Park View Elementary School for a PreK Center in the Cookeville area.
- ESG presented to the Board at their January Work Session
- Scope of work will be narrowed down going forward as to what the Board wants and ESG will work on getting hard prices.
- ESG willing to present and answer questions at the Joint Session of the County Commission and Board on April 6, 2024.

ACTION: (VIII.C.3.a.(2.) Mr. **McHENRY** made a motion to enter into a performance-based contract with Energy Systems Group – Johnson City, Tennessee for the purpose of renovating the Existing Park View Elementary School. Ms. **RAMSEY** seconded the motion. Motion carried.

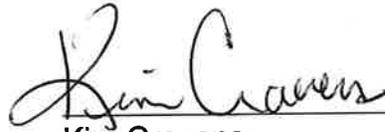
Ms. **CRAVENS** stated the Board would address Agenda Item IX., Adjournment.

ACTION: (IX.) Dr. **FRY** made a motion to adjourn. Mr. **McHENRY** seconded the motion. Motion carried.

The Board adjourned at 5:40 PM.

04-04-24

Date



Kim Cravens
Chair



Corby King
Director of School



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: March 22, 2024

RE: 23-24 Public School Security Grant

Account Funding Code (if appropriate)
141-E-72130-399-000-02525-000

Backup included

Backup to follow

Agenda Item for April 4, 2024, Board meeting.

Requesting permission to purchase an Avigilon access control system and additional security camera's for White Plains Academy in the amount of \$_____ from Pioneer Communications, Cookeville, TN.

not to exceed \$25,000.00

Supervisor Date



Director of Schools Date

received
03-25-24
[Signature]

Pioneer Communications of Tennessee LLC
P.O. Box 1220
Cookeville, TN 38503

Estimate

Rep	Date	Estimate #
	3/28/2024	15053

TN License
#00000979

FINANCE DEPARTMENT
PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE TN 38506

Description	Qty
AVIGILON INDOOR MINI DOME CAMERA	1
AVIGILON MINI IN-CEILING ADAPTER	1
AVIGILON ENTERPRISE CAMERA LICENSE	1
LABOR TO WIRE AND INSTALL	8
<p>This quote is for all parts and labor to wire and install 1 camera at White Planes Academy/Flex Learning Center in the Stairs by Flex Parking Lot</p>	

'Securing You Is Our Business.'

Acceptance Signature: _____

Total \$2,269.89

Pioneer Communications of Tennessee
 P.O. Box 1220
 Cookeville, TN 38503

Estimate

Rep	Date	Estimate #
	3/28/2024	15050

TN License
 #00000979

FINANCE DEPARTMENT
 PUTNAM COUNTY BOARD OF EDUCATION
 1400 EAST SPRING STREET
 COOKEVILLE TN 38506

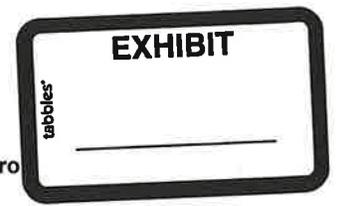
Description	Qty
AVIGILON INTELLIGENT ACCESS CONTROLLER 2 DOOR CONTROLLER	2
AVIGILON INTELLIGENT ACCESS CONTROLLER 2 EXPANSION	1
SINGLE GANG READER	5
ACCESS CONTROL POWER SUPPLY	2
ELECTRIC DOOR STRIKE WITH LATCH BOLT MONITOR	2
MAG LOCK, WITH MOTION AND REX BUTTON-Vital Door	1
AVIGILON 3MP VIDEO INTERCOM	2
AVIGILON INTERCOM SURFACE MOUNT ADAPTER	2
AVIGILON INTERCOM SAFETY RELAY	2
AVIGILON ACC ENTERPRISE LICENSE	2
AVIGILON ACM 16 DOOR LICENSE	1
<p>This quote is for all parts, labor and programming to change the existing Access Control System to Avigilon at White Planes Academy. This quote also includes adding the Flex Learning center into the Avigilon Access Control System. Also, in this quote is to replace the current Aiphone Intercom with Avigilon Intercom and Reader</p>	

'Securing You Is Our Business.'

Acceptance Signature

Total

\$22,636.30



Reid, Sharon

Backup quotes - Tim's placeholder for April Agenda -

2 messages

Sloan, Johnny <sloanj2@pcsstn.com>

Mon, Apr 1, 2024 at 12:49 PM

To: Sharon Reid <reids2@pcsstn.com>

Cc: Tim Martin <martint3@pcsstn.com>, "Pierce, Chris" <pierceb2@pcsstn.com>

Sharon,

I have attached the two backup quotes for Tim Martin's placeholder item for White Plains Academy access control and security cameras from Pioneer Communications - not to exceed \$25,000.00.

There are two quotes (Estimate 15050 and Estimate 15053) from Pioneer in the attachment and they total \$24,906.19.

Also, my other agenda items are having their backup quotes finalized and I'll have them to you tomorrow.

Thanks,
Johnny

Johnny Sloan

—
Supervisor, Technology Department
Putnam County School System
Cookeville, TN 38506
(931) 520-2100 Office
(931) 372-0382 Fax



2 attachments

 **Est_15050_from_Pioneer_Communications_of_Tennessee_LLC_25456.pdf**
65K

 **Est_15053_from_Pioneer_Communications_of_Tennessee_LLC_11016.pdf**
63K

Sharon Reid <reids2@pcsstn.com>

Mon, Apr 1, 2024 at 5:10 PM

To: "Sloan, Johnny" <sloanj2@pcsstn.com>

Thanks

Sent from my iPhone

On Apr 1, 2024, at 12:49 PM, Sloan, Johnny <sloanj2@pcsstn.com> wrote:

[Quoted text hidden]

EXHIBIT
VI A.2.
04-04-24



PCSS Board Agenda Request

Date: April 4, 2024

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Title I amendment (101)

☆☆ Purchase of fifteen (15) **Chromebook Charging Carts** from **Vivacity Tech PBC** of St Paul, MN for **AMS** in the amount of \$13,485.00 per quote to be paid from 142-71100-790-101

received
03-21-24
[Signature]



Vivacity Tech PBC
 641 Fairview Ave N
 Suite #150
 Saint Paul MN 55104

QUOTE INFO

Quote# QUO3001784
 Expires: 3/14/2024

ACCOUNT INFO

Account#
 70719

Project Name
 (1) 36-Unit Charging Cart

Account Name

PREPARED FOR

Angie Smith
 asmith4@pcsstn.com

SALES REPRESENTATIVE

Ryan Heineman
 ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
VTCART-C36-GY	Vivacity Tech Smart Charging Cart - 36-Unit - Grey - New	1	\$899.00	\$899.00

Notes: Credit Card payments are subject to a 3% fee.

Subtotal: \$899.00

Contract:

Tax Total: \$0.00

Grand Total: \$899.00

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate to education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow-up further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote. We're excited about this opportunity to work with you and your school district. If you have questions or concerns, please check with your dedicated Account Manager listed on this quote, or contact our Sales Team at (877) 731-2069 option 1 or sales@vivacitytech.com. Vivacity Tech is the first Public Benefit Corporation to provide hardware technology to schools, as such we are required to give back a portion of our profits to schools for technology purposes. We believe we have a responsibility to ensure our nation's students succeed. Our efforts go far beyond selling products and begin with our team forming long-lasting partnerships focused on school districts' success.



Putnam County Board Of Education
Agenda Request

Date: March 20, 2024

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Kristy Hunt

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in board agenda packet:

Approval to purchase 442 summer backpacks from Teacher Created Materials in the amount of \$24,999.95 to be paid from ARP 2.0 grant (142-71100-429-702). Backpacks will be sent home with Putnam County School students who are in need of additional educational assistance to help close the gap between the students and their peers.

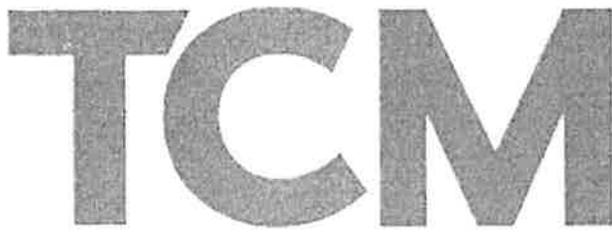

Signature of Person Making Request

3/20/24
Date


Signature of Director of Schools

Date

received
03-20-24
SH



Teacher Created Materials

Created by Teachers for Teachers and Students

Company Address 5301 Oceanus Drive
 Huntington Beach, CA 92649
 US
 Phone (800) 858-7339
 Fax (888) 877-7606

Created Date 3/18/2024
 Expiration Date 4/22/2024
 Quote Number 00019026

Prepared By Eric Langsam
 Phone (843) 452 5753
 Email elangsam@tcmpub.com

Contact Name Alyssa Jones
 Email alyssa.jones@pcsstn.com

Bill To Name Putnam County School District
 Bill To 1400 E SPRING ST
 COOKEVILLE, TN 38506-4313
 United States

Ship To Name Alyssa Jones-Putnam County School District
 Ship To 1400 E Spring St
 Cookeville, TN 38506
 United States

Please remit all purchase orders to orders@tcmpub.com

Product	Product Code	ISBN13	List Price	Sales Price	Quantity	Discount (Percentage)	Total Price
Take-Home Backpack: Grades K-1	130785	9781087666327	\$54.99	\$54.99	62.00		\$3,409.38
Take-Home Backpack: Grades 1-2	130786	9781087666334	\$54.99	\$54.99	44.00		\$2,419.56
Take-Home Backpack: Grades 2-3	130787	9781087666341	\$54.99	\$54.99	45.00		\$2,474.55
Take-Home Backpack: Grades 3-4	130788	9781087666358	\$54.99	\$54.99	42.00		\$2,309.58
Take-Home Backpack: Grades 4-5	130789	9781087666365	\$54.99	\$54.99	42.00		\$2,309.58
Take-Home Backpack: Grades 5-6	130790	9781087666372	\$54.99	\$54.99	31.00		\$1,704.69
Take-Home Backpack: Grades 6-7	130791	9781087666389	\$54.99	\$54.99	48.00		\$2,639.52
Take-Home Backpack: Grades 7-8	130792	9781087666396	\$54.99	\$54.99	31.00		\$1,704.69
Take-Home Backpack: Getting Ready for High School	130793	9781087666402	\$54.99	\$54.99	89.00		\$4,894.11
Take-Home Backpack: Getting Ready for High School	130793	9781087666402	\$54.99	\$54.99	8.00	100.00%	\$0.00

442 total

Description 5% off shipping,
 Free product value of additional 2%. 8 free backpacks-(439.92 dollar-value)

Special Offer Code TCM

Subtotal \$24,305.58
 Discount Amount \$439.92
 Total Price \$23,865.66
 Total Sales Tax \$0.00
 Shipping and Handling \$1,134.29
 Grand Total \$24,999.95

Quote Acceptance Information

Signature
 Name



Reid, Sharon <reids2@pcsstn.com>

Board Agenda Request

1 message

West, Amy <amy.west@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Wed, Mar 20, 2024 at 11:24 AM

Good morning Sharon! Is there any way that we can add the attached item to the board agenda for April's board meeting? Thank you :)

Amy M. West
Coordinated School Health & Student Services Secretary
2353 N. Washington Avenue
Cookeville, TN 38501
931-525-4707 FAX: 931-372-8407

----- Forwarded message -----
From: <StudentServices@k12tn.net>
Date: Wed, Mar 20, 2024 at 10:15 AM
Subject: Attached Image
To: Amy West <amy.west@pcsstn.com>

 **0730_001.pdf**
96K

LANGUAGE BUILDER



Putnam County School System - 13 Stage 2

Putnam County School System

1400 East Spring Street
Cookeville, TN 38506
United States

Sheree bernard

bernards@pcsstn.com
931- 526 - 9777

Reference: 20240307-151516134

Quote created: March 7, 2024

Quote expires: June 5, 2024

Quote created by: Kelly Bratcher

Director of District Partnerships

kelly.bratcher@stageslearning.com

8654103955

Comments from Kelly Bratcher

Please send purchase orders to orders@stageslearning.com

Products & Services

Item & Description	Quantity	Unit Price	Total
Language Builder ARIS Stage 2 Curriculum	13	\$1,999.99	\$25,999.87
One-time subtotal			\$25,999.87
Discount			(\$3,899.98) 15% discount
Shipping & Handling			\$339.64
		Total	\$22,439.53

Purchase terms



Memo to: Corby King
Director of Schools

From: Mark McReynolds *Mark McReynolds*
Director of Finance

Date: March 25, 2024

Subject: Fuel and Tires, 2024-25 School Year

Agenda Item, April 4, 2024, Board Meeting

In lieu of the bidding process, request permission to purchase system-wide fuel and bus tires for the 2024-25 school year utilizing State of Tennessee contracts.

Thank you for your consideration.

received
03-26-24 *JK*

CERTIFICATE OF STATE USE

(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code)

Seller: Parman Energy Group, LLC 7101 Cockrill Bend Blvd. Nashville, TN 37209 FEIN: 82-3617223

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

A. Buyer will use the **diesel fuel** or **kerosene** to which this certificate relates for the executive use of a state or local government, or the District of Columbia.

B. This certificate applies to the following (complete as applicable):

1. If this is a single purchase certificate, check here and enter:

a. Invoice or delivery ticket number _____

b. Number of gallons _____

2. If this certificate covering all purchases under a specified account or order number, check here

a. Effective Date: 01/01/2024

b. Expiration Date: 12/31/2024
(Period not to exceed 1 year after the effective date)

c. Buyer account or order number: _____

- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
- If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.
- Buyer acknowledges that it has not and will not claim any credit or payment for the diesel fuel or kerosene to which this certificate relates.
- Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer (Business Name)

Federal Employer Identification Number

Address of Buyer

Signature and date signed

CERTIFICATE FOR STATE USE OR NONPROFIT EDUCATIONAL ORGANIZATION USE

(To support vendor's claim for a credit or payment under section 6416(a)(4) of the Internal Revenue Code)

Seller: Parman Energy Group, LLC 7101 Cockrill Bend Blvd. Nashville, TN 37209 FEIN: 82-3617223

The undersigned ultimate purchaser ("Buyer") hereby certifies the following under penalties of perjury:

Buyer will use the **gasoline** or **aviation gasoline** to which this certificate relates (check one):

_____ For the exclusive use of a state or local government; or

_____ For the exclusive use of a nonprofit educational organization.

This certificate applies to the following (complete as applicable):

_____ This is a single purchase certificate:

1. _____ Invoice or delivery ticket number

2. _____ Number of gallons

_____ This is a certificate covering all purchases under a specified account or order number:

1. Effective Date: 01/01/2024

2. Expiration Date: 12/31/2024 (Period not to exceed 1 year after the effective date)

3. Buyer's account number: _____

- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
- Buyer understands that by signing this certificate, Buyer gives up its right to claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.
- Buyer acknowledges that it has not and will not claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.
- Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer (Business Name)

Federal Employer Identification Number

Address of Buyer

Signature and date signed



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

Motor Fuel License/Permit

January 5, 2022

Letter ID: L1867223424
Account ID: 0265005694-EXM
Account Type: Govt. Exemption

Dear

We have received and processed your application/renewal for a license/permit. Your valid license/permit is attached below. The Department of Revenue uses the account number on this license/permit to identify your account, and it should be shown on all reports and correspondence. This license/permit is not transferable.

If you have obtained a bonded importer, supplier, permissive supplier, blender, exporter, transporter, or terminal operator license, you will receive paper returns during the first 90 days. After that, you will be required to file returns and make payments electronically in your Tennessee Taxpayer Access Point (TNTAP) account at <https://tntap.tn.gov/eservices/>.

For additional information regarding this account, you may call the Motor Fuel Audit Unit at 615-741-8499 between 8:00 a.m. and 4:30 p.m., Monday through Friday, holidays excepted.

Tennessee Department of Revenue
License/Permit
Petroleum Tax Exemption Permit

License No.

Issue Date: January 5, 2022
Account Type: Govt. Exemption
Account No.: 0265005694-EXM
Effective Date: January 1, 2022
Expiration Date: December 31, 2025

David Gerregano
Commissioner of Revenue

THE GOODYEAR TIRE & RUBBER COMPANY

COMMERCIAL TIRE & SERVICE CENTERS

Please Print

LEGAL NAME AND ADDRESS OF APPLICANT	
<input type="checkbox"/> Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S Corporation <input type="checkbox"/> C Corporation <input type="checkbox"/> LLC	
Name of Company or Individual _____	Federal ID or Social Security # _____
DBA _____	Physical Address or PO Box _____
City _____ State _____	Zip Code _____
Phone # _____ Fax # _____	Email Address _____
Accounts Payable Contact _____	Accounts Payable Phone # _____
Individual personally guaranteeing debt, if applicable _____	Personal Guarantor's SSN _____

All applicants are requested to supply the following credit information as fully and accurately as possible. Additional information or details may be requested by The Goodyear Tire & Rubber Company. If the signer for the Applicant will also be personally guaranteeing the debt, additional information may be requested. Please see the attached disclosure.

Trade References:			
Name	Contact Name	Phone #	Fax #

REQUIRED INFORMATION	
Year business started _____	Type of Business _____
Have you ever filed bankruptcy? Yes () No ()	If yes: Chapter _____ Date _____ Current Status _____
Will account be tax exempt? Yes () No ()	If yes, certificate "must" be attached.
Purchase Order Number Required? Yes () No ()	If yes, special billing requirements _____

READ CAREFULLY BEFORE SIGNING:
 I certify the foregoing information has been supplied truthfully, accurately and voluntarily and therefore authorize The Goodyear Tire & Rubber Company to investigate my credit worthiness, credit history and financial responsibility through any credit bureau or by any other means, including direct with past and present creditors. If I am electing to personally guarantee the debt, I understand that an inquiry may be done on my personal credit, which can have an adverse effect on my credit score.
 I further understand that payment terms are NET 30 (unless otherwise indicated on invoice) and I agree to make payment promptly in accordance with terms.
 It is fully understood by the applicant on this application that I waive grace, demand, presentment, notice protest and consent that time of payment may or may not be extended without notice. The credit applicant herein indicated fully agrees to pay all interest or finance charges (not to exceed 9.9% annually) as stipulated on the invoice. It is specifically agreed and stipulated that if this matter consisting of unpaid supported by invoice and accrued interest charges is placed in the hands of an attorney or any other party for collection, through suit, probate, or bankruptcy proceedings, I agree to pay any and all reasonable fees, attorney's fees, and all costs as may be awarded in addition to the principle and interest due at the time of collection of payment or said principle and interest in full.

THE EQUAL CREDIT OPPORTUNITY ACT (ECOA) PROHIBITS CREDIT GRANTORS FROM DISCRIMINATING AGAINST CREDIT APPLICANTS ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, OR AGE PROVIDED THE APPLICANT HAS THE CAPACITY TO CONTRACT. THE FEDERAL TRADE COMMISSION AND THE CONSUMER FINANCIAL PROTECTION BUREAU ADMINISTERS COMPLIANCE WITH THE ECOA.

 Applicant's Printed Name & Title

 Applicant's Signature

Also sign here **ONLY IF DEBT WILL BE PERSONALLY GUARANTEED**

 Date

Office Use Only	
Customer/Location #:	_____ / _____
Limit Requested:	_____
Approved:	_____
Date:	_____



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 4/4/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase a 2020 Honda Odyssey van from Honda Financial Services in the amount of \$19,934.57 to be paid from 141-72710-729.

received
03-26-24
[Signature]



2020 HONDA ODYSSEY

Account # 445122775

← Purchase Options

Make a Purchase Payment

Printer-friendly version

The purchase amount displayed below is calculated based on today's date and valid only for the lessee named on the lease agreement. In accordance with the lease agreement, lease purchases are only available to the lessee or authorized Honda or Acura dealers. Leased vehicles not purchased must be returned to an authorized Honda or Acura dealer. You can submit your payment here or at any Honda or Acura dealership. **This quote is nontransferable and valid today only.**

PURCHASE AMOUNT

\$19,934.57

Good Through: Mar 20(today)

MATURITY DATE

May 28, 2024

Sales tax may not be included in your purchase amount. Visit your state's DMV or read our [FAQ](#) for more information on sales tax.

SUBMIT PURCHASE

Estimate Future Purchase

Select a date below to see your purchase estimate. The purchase estimate is calculated based on a future date and can change based on payments received, fees and taxes assessed and other account activity. **This estimate is informational only.**

< March > 2024 ▼

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

TODAY

ESTIMATED PURCHASE AMOUNT

\$19,934.57

Good Through: Mar 22

HOW CAN WE HELP YOU?

[VIEW ALL FAQs](#)

FINANCE TOOLS



SUPPORT



MY GARAGE



MY ACCOUNT



OUR FAMILY OF BRANDS

[\(https://automobiles.honda.com/\)](https://automobiles.honda.com/)

[\(https://www.acura.com/\)](https://www.acura.com/)

[\(https://powersports.honda.com/\)](https://powersports.honda.com/)

[\(https://powerequipment.honda.com/\)](https://powerequipment.honda.com/)

[_ \(https://marine.honda.com/home\)](https://marine.honda.com/home)

[\(https://www.hondajet.com/\)](https://www.hondajet.com/)

About Us

Terms & Conditions

Privacy Policy

California Privacy Notice

[\(/resource/1708647815000/AHFC_Privacy_Policy\)](/resource/1708647815000/AHFC_Privacy_Policy) [\(/resource/1688090321000/AHFC_California_Privacy_Nc](/resource/1688090321000/AHFC_California_Privacy_Nc)

Investor Relations

[\(https://ir.americanhondafinance.com/home.aspx\)](https://ir.americanhondafinance.com/home.aspx)

Careers [\(https://www.honda.com/careers\)](https://www.honda.com/careers)

Your Privacy Choices 

We use cookies to improve your experience on this site and show you personalized advertising, To find out more, read our cookie policy. [\(/resource/1708647815000/AHFC_Privacy_Policy\)](/resource/1708647815000/AHFC_Privacy_Policy)

©2024 American Honda Finance Corporation

We found one offer for your car!

Compare the Edmunds Appraisal Report with your offer >

Offer Details

Edmunds Appraisal

Edmunds Appraisal Report

See how your offer compares to your estimated trade-in value amount of:

\$29,499

Edmunds True Market Value®

This is not a firm offer. [Learn more](#)

VIN: 5FNRL6H77LB026426

2020 Honda Odyssey | Mileage: 20,000

Save your appraisal report

Get a copy of your appraisal report and monthly updates on your car's value.

Email †

† By clicking Send, I accept the terms of the [Edmunds Visitor Agreement](#). [Our collection and use of your personal information.](#)



Your Edmunds Appraisal Report

As of March 20, 2024

We use data from a wide variety of sources to provide you with your Edmunds appraisal report, considering factors such as the car's year, make, model, trim, mileage, depreciation and features. This is not a firm offer on your car.

Edmunds.com, Inc. is a wholly owned subsidiary of CarMax, Inc. To learn more about the relationship between Edmunds and CarMax, see our [Visitor Agreement](#).

- Trade-In
- Private Party
- Dealer Retail

Your car's value

\$27,077	\$28,446	\$29,499	\$30,130
----------	----------	-----------------	----------

Rough ⓘ Average ⓘ Clean ⓘ Outstanding ⓘ

These True Market Value ⓘ prices are Edmunds' estimates of the average prices dealers are currently paying for this vehicle in your area.

	Your car's value Clean ▾
National Base Price ⓘ	\$26,013
Color Adjustment ⓘ	-\$3
Regional Adjustment ⓘ	\$642
Mileage Adjustment ⓘ	\$1,793
Condition Adjustment ⓘ	\$1,053
Clean Condition Value	\$29,499



SEE EDMUNDS PRICING DATA

Is Now The Right Time To Sell?

Edmunds lets you track your 2020 Honda Odyssey's value over time so you can decide when to sell or trade in.

[See pricing history](#)

Your Offer Details



Your offer:

\$31,000*

Expires: 3/27/24

Offer Code: QL4G2D6X

Save this offer

Email †

SEND

[Print Offer](#) 🖨️ [Text Offer](#) 📱

Vehicle Details:

[Edit Vehicle](#)

2020 Honda Odyssey



Redeem Your Offer

Schedule an appointment and sell your car at any CarMax location.

Select a location:

CarMax Murfreesboro, TN
3506 Manson Pike
Murfreesboro, TN 37128
[\(888\) 720-0696](tel:(888)720-0696) | [Directions](#)
61.69 miles away

CarMax Rivergate, TN
70 miles away

CarMax Knoxville, TN
74.11 miles away

Continue

[View More Locations >](#)

Remember to bring these items:

- ✓ Title (If it's not with the lien holder)**
- ✓ Valid Registration
- ✓ Valid state-issued photo ID for all titleholders
- ✓ All keys and remotes (if applicable)

† By clicking Send, I accept the terms of the [Edmunds Visitor Agreement](#). [Our collection and use of your personal information](#).

*The offer from CarMax is contingent on your providing accurate information on Edmunds.com. CarMax will conduct an in-person verification of your vehicle and evaluate other vehicle use and history information prior to finalizing the offer. Any differences between the information you provide about your vehicle and the vehicle's actual condition, use, and history may impact the offer you receive from CarMax.

Edmunds.com, Inc. is a wholly owned subsidiary of CarMax, Inc. To learn more about the relationship between Edmunds and CarMax, see our [Visitor Agreement](#).

**The title must be provided at the time of sale and all titleholders should be present. If a previously paid-off lien is listed on the title, you will need both the title and lien release from the lienholder before CarMax can purchase your car.

Frequently asked questions

- > What is Edmunds True Market Value®?
- > Do I need to buy a car from CarMax to sell one?
- > What do I need to sell my car at CarMax?
- > Will the CarMax Offer price change when they see my car?
- > How do I get paid for my car?
- > Is the CarMax offer a real offer?
- > How does CarMax determine my offer?
- > Does CarMax buy leased cars?
- > What if I owe more on my car than the amount of my offer?
- > What is the relationship between Edmunds and CarMax?
- > Why should I get an offer with my appraisal?
- > Can I negotiate the online offer?
- > Will CarMax pick up my vehicle from my home?
- > Do I need an appointment to sell my car?

What Our Customers Are Saying

Join thousands of happy customers who redeemed an offer using Edmunds.

I would definitely use this experience again

★★★★★ 5.0

The ability to get multiple offers in one transaction is very useful. I would definitely use this experience again.

James P *Verified Seller*
Chicago, IL
07/11/2022

It was so easy

★★★★★ 5.0

I got the right money for my car that I was looking to get. The whole process was very simple. It was so easy.

Brian *Verified Seller*
Palm Springs, CA
07/01/2022

I'm very satisfied with the experience

★★★★★ 5.0

It was so easy. I wish I had a few extra cars lying around. It was a very easy transaction, very seamless. I'm very satisfied with the experience.

Chris *Verified Seller*
Raleigh, NC
02/08/2022



We Want Your Feedback

How likely are you to recommend Edmunds to a friend?

1

2

3

4

5

6

7

8

9

10

Not Likely

Very Likely



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Powered By  edmunds



Your Offer

\$31,000*

Offer Code:
QL4G2D6X

Your offer is good for 7 days.

Expires: 03/27/2024

How to Redeem Your Offer

1 Make an appointment with your local CarMax

Murfreesboro

3506 Manson Pike
Murfreesboro, TN 37128
(629) 219-3000

See [carmax.com](https://www.carmax.com) for store hours

2 Bring in your offer, vehicle and the following:

- Title (if it's not with the lien holder)**
- Valid Registration
- Valid state-issued photo ID for all titleholders
- All keys and remotes (if applicable)
- Payoff information (if applicable):
 - Bring your account number and lender phone number
 - Have a co-signer? Their signature is needed to sell your car

3 We'll verify the vehicle's condition and you'll leave with payment in-hand

*The offer from CarMax is contingent on your providing accurate information on Edmunds.com. CarMax will conduct an in-person verification of your vehicle and evaluate other vehicle use and history information prior to finalizing the offer. Any differences between the information you provide about your vehicle and the vehicle's actual condition, use, and history may impact the offer you receive from CarMax.

**The title must be provided at the time of sale and all titleholders should be present. If a previously paid-off lien is listed on the title, you

Vehicle Information

2020 Honda Odyssey

VIN 5FNRL6H77LB026426

Miles 20,000

Vehicle condition

Fender Benders	None
Serious Accidents	None
Frame Damage	No
Flood Damage	No
Smoked in	No
Inoperable Vehicle or Problem Running	No
Engine Issues	No
Transmission Issues	No
Warning Lights	No
Driving Issues	No
Odometer Issues	No
Panels Require Paint	No
Major Hail Damage	No
Major Rust Damage	No
Interior Broken/Inoperable Parts	No
Interior Rips/Stains/Tears	No
Tires Require Replacement	No
Number of Keys	2 or more
Engine Modifications	No
Suspension Modifications	No
Convertible Top Issues	No
AC Issues	No

3/20/24, 12:26 AM

Sell My Car - CarMax Print Certificate

will need both the title and lien release from the lienholder before
CarMax can purchase your car.

Standard Equipment Missing

No



Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

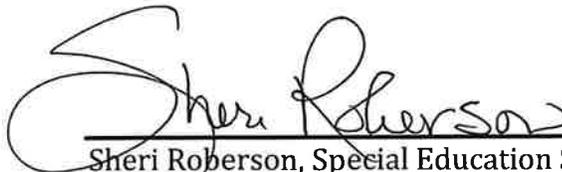
Department: Special Education

Phone Number of Person Making Request: 931-525-4708

Backup Included

Backup to follow

Approval to purchase from EPS Operations, LLC, Bethesda, MD for Spire (reading intervention workbooks for students with disabilities) in the amount of \$11,156.08 to be paid from 141-71200-429 as submitted.



Sheri Roberson, Special Education Supervisor



Date



Corby King, Director of Schools

Date

received
03-27-24


141-71200-429



EPS Operations, LLC
4800 Hampden Ln., Suite 560
Bethesda, MD 20814

Tax ID Number: 92-1780143

Quote
#QU005268
Created: 03/26/2024
Expires: 04/30/2024



Our physical and mailing address has changed! Please update your records.

Our previous address was EPS Operations, LLC | P.O. Box 3000 | Nashua, NH 03061

Our remit-to address is unchanged: EPS Operations, LLC | P.O. Box 713265 | Chicago, IL 60677-1265

Bill To
PUTNAM CO SCHOOL DISTRICT
1400 E SPRING ST
COOKEVILLE TN 38506
United States

Ship To
PUTNAM CO SCHOOL DISTRICT
1400 E SPRING ST
COOKEVILLE TN 38506
United States

Prepared For:
Contact Name: Sheri Roberson
Contact Email: robersons2@pcsstn.com
Contact Phone: (931) 528-1847
Customer Account: 0138950
Contract Number:

Your Sales Contact

Patti Walker

Email

patti.walker@epslearning.com

Phone

Notes: Shipping reduced from 15% to 10%!

Qty	Item	ISBN	Description	Unit Price	Amount
111	2001951	9780838865408	SPIRE WORKBOOK 4TH ED LV 1	\$24.09	\$2,673.99
105	2001953	9780838865415	SPIRE WORKBOOK 4TH ED LV 2	\$24.09	\$2,529.45
95	2001954	9780838865422	SPIRE WORKBOOK 4TH ED LEVEL 3	\$24.09	\$2,288.55
62	2001955	9780838865439	SPIRE WORKBOOK 4TH ED LEVEL 4	\$24.09	\$1,493.58
25	2001950	9780838865446	SPIRE WORKBOOK 4TH ED LV 5	\$24.09	\$602.25
23	2001949	9780838865453	SPIRE WORKBOOK 4TH ED LV 6	\$24.09	\$554.07

Special Delivery Instructions (Please complete)

Lift Gate Truck Required: Inside Delivery Required:

Shipping Instructions:

Pack List Notes:

Subtotal	\$10,141.89
Shipping & Handling	\$1,014.19
Tax Total	\$0.00

Total	\$11,156.08
--------------	--------------------

To accept and place an order using this quote

By Email

Send this signed and dated quote with your purchase order number to orders@epslearning.com

Signature: _____

Name: _____

By Phone

Call our Customer Care team at 800-225-5750 Monday-Friday between 8:00am and 5:30pm ET

Date: _____

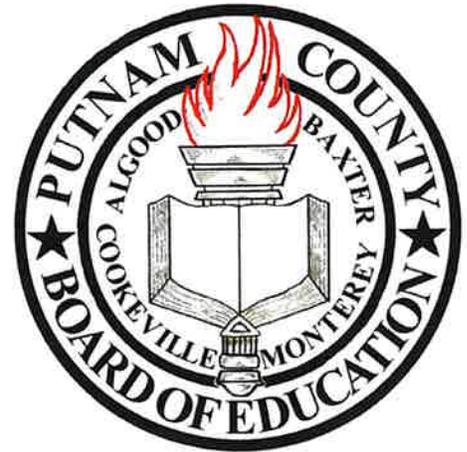
Please send a copy of your PO with this quote acceptance.

Purchase Order Number: _____

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
VI A.8
04-04-24

Date: April 4, 2024
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below:
141-76100-799-000-02504-000



Check one:

Backup included

Statement to be included in Board Agenda Packet:

Consider approval to purchase VOIP phone system for the new Park View Elementary School building project from IT Voice, Nashville, TN, per attached quote priced on the Sourcewell Contract #120122-MBS, in the amount of: \$34,211.21, to be paid from: 141-76100-799-000-02504-000.

NOTES:

[Empty box for notes]

received
04-04-24
[Signature]



The New IDEACOM Networks Nashville
 319 Plus Park Blvd. Suite 202
 Nashville, TN 37217
 (615) 248-5724

Michael B. Cilmer
 Billy Johnston



PUTNAM COUNTY
SCHOOL SYSTEM
 ENGAGE INSPIRE ACHIEVE

Mitel Budgetary Pricing Worksheet-Parkview Elementary-Sourcewell Contract# 120122-MBS

4/3/2024

Qty	Itemized Description	Mitel Price Unit	Sourcewell SKU Numbers	Sourcewell Price Unit	Price Extended
1	Mitel Switches				
1	Mitel ST100A (Dialtone to come from an existing PRI within the school system network.) Rack Mount Kit	\$2,615 \$140	10581 10223	\$1,752.05 \$93.80	\$1,752.05 \$93.80
6	Mitel Telephone Accessories Mitel 6910IP Wall Mount Kits (Pack of 10 Wall Mounts)	\$347	50006921	\$225.55	\$1,353.30
60	Mitel Telephones				
20	Mitel 6910IP	\$187	50006766	\$121.55	\$7,293.00
0	Mitel 6920w	\$350	50008385	\$227.50	\$4,550.00
80	Mitel 6930t	\$450	50008352	\$292.50	\$0.00
	Total IP Stations				
65	Mitel Application Server				
20	Courtesy Licenses (Extension Only) (60 IP Phones, 2 Analog & 3 Fax Machines: Main, Guidance & Cafeteria.)	\$120	30145	\$72.00	\$4,680.00
85	Essentials Licenses (Ext+Mlbx, Connect Desktop Client with IM, Collaboration Softphone, Mobility, Peer to Peer Video, Web & App Dialer) * ***	\$250	30147	\$150.00	\$3,000.00
1	Mitel Additional Site License	\$0	30044	\$0.00	\$0.00
2	Emergency Phone (Courtesy Phones)	\$95		\$95.00	\$190.00
	Detail Design, Project Mgmt, Programming, Site Impl., Training Mitel MiCare Partner Hardware/Software Support-1 Year		94111	\$8,925.00 \$2,114.06	\$8,925.00 \$2,114.06
			Shipping		\$360.00
			Sub-total		\$34,311.21
			GRAND TOTAL	Taxes & Shipping not included	\$34,311.21

* Pricing is based on a Sourcewell Purchasing Agreement with Mitel.
 ** Sourcewell Contract #120122-MBS
 *** The quantities are based on email from Johnny Sloan April 02, 2024.
 **** Additional resources are need for Mitel Collaboration & Mobility.
 ***** Prices are subject to change after 90 Days of this proposal.

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
VI A. 9.
04-04-24
tabbles

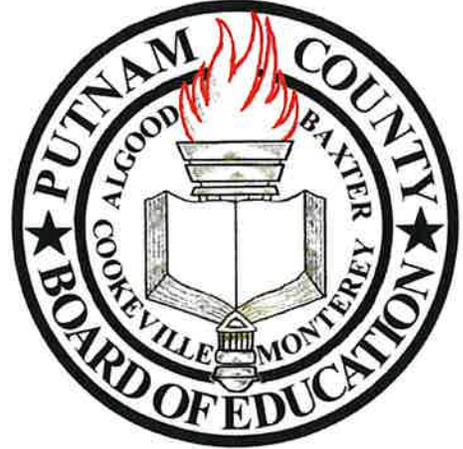
Date: March 27, 2024

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below

141-71100-722-01607



Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase fiber cabling with installation from Twin Lakes to connect a new dark fiber link at Cookeville High School Fieldhouse to the main school fiber network, per ~~attached~~ quote for \$17,340.00, to be paid from ~~account number~~: 141-71100-722-01607 (Technology).

in the amount of

NOTES:

Empty box for notes.

received
03-27-24
[Signature]

**DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM**

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022



**Putnam County Board of Education
Agenda Request**

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143-73100-422

Backup included - Revised Bid Award Item Listing

Backup to follow

The School Nutrition Program requests approval to award the Upper Cumberland USDA Foods Processing Bid for SY2024-25 to the following processor: International Food Solutions - Chicken

Jennifer Mitchell, SNP Supervisor 3.18.24
Signature of Person Making Request Date


Signature of Director of Schools Date

received
03-18-24
JTB

COMMODITY PROCESSING BID AWARD 2024/2025

Chicken

LINE #	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS per Case	COST per SERVING
	White Meat						
#1	Chix Nuggets/Chunks, White, Whole Muscle, =2M/MA/1WG	Goldkist-7518	41.89	51.18	93.07	101	0.9215
#2	Chix Patty (Lunch), Whole Muscle White, WG, CN=1 patty=20zM/MA-1WG	Tyson-10703020928	47.57	59.59	107.16	132	0.8118
#3	Chix Patty (BREAKFAST), Whole Muscle White, WG, 1 patty=CN=1M/.5G	Gold Creek-792426	46.48	62.72	109.20	256	0.4266
#4	Spicy Chix Patty (Lunch), Whole Muscle White, WG, CN=1 patty=20zM/MA-1WG	Tyson-10703120928	47.57	62.61	110.18	132	0.8347
#5	Chix Strips/Tenderloin, Whole Muscle White, WG CN=2M/1.5G	Gold Creek-792441	44.67	60.48	105.15	113	0.9305
#6	Wings, Bone-in, equals 2oz M/MA	Tyson-10346960928	37.21	92.40	129.61	89	1.4563
#7	Wings, Boneless, equals 2oz M/MA	Tyson-10703620928	46.16	55.66	101.82	122	0.8346
	White & Dark Chicken						
#8	Chix Nuggets/Chunks, White/Dark, WG CN5=2M/1WG	Tyson-10703640928	26.45	46.23	72.68	173	0.4201
#9	Chix Patty (Breakfast), White/Dark, WG, CN=2M/.5WG	Tyson-10057780928	18.68	29.38	48.06	200	0.2403
#10	Chix Patty (LUNCH), White/Dark, WG, CN=2M/1G	Tyson-10703040928	26.46	47.21	73.67	173	0.4258
#11	Chix Tenderloin, White/Dark, WG CN3=2M/1G	Tyson-10703340928	21.07	43.38	64.45	150	0.4297
#12	Chix Patty Spicy (LUNCH), White/Dark, WG, CN=2M/1G	Tyson-10703140928	24.15	47.25	71.40	175	0.4080
#13	Chix Large Popcorn, White/Dark, WG, CN=10-2M/1G	Tyson-10703680928	21.67	52.23	73.90	156	0.4737
#14	Chix Pulled, White/Dark, WG, CN=2M/MA	Tyson-10460210928	20.04	17.93	37.97	73	0.5201
	Dark Meat						
#15	Chix Chunks, Large, Popcorn, Dark, WG CN10=2M/1G	Goldkist- 110458	43.95	41.11	85.06	104	0.8179
#16	Chix-Breaded Drumstick 2M/MA/ .75WG	Tyson-16660100928	33.44	59.70	93.14	92	1.0124
#17	Chix-Breaded Drumstick & Thigh 2M/MA/ .5G	Gold Creek-791880	54.58	64.96	119.54	112	1.0673
#18	Taco Meat, 2 oz M/MA	Tyson-10000043537	55.80	83.46	139.26	240	0.5803
#19	Chix-Breaded Chunk, Dark, Tangerine Sauce, 2M/MA, USDA 100103	Gold Creek-791872	65.63	68.96	134.59	113	1.1911
#20	Chix-Breaded Chunk, Dark, General Tso's Sauce, 2M/MA, USDA 100103	Gold Creek-791874	65.63	68.86	134.49	113	1.1902
#21	Chix-Breaded Chunk, Dark, Tangerine Sauce, 2M/MA, USDA 100113	IFS/Asian Food 72001	19.49	138.28	157.77	176	0.8964
#22	Chix-Breaded Chunk, Dark, General Tso's Sauce, 2M/MA, USDA 100113	IFS/Asian Food 72003	19.49	134.51	154	176	0.8750

Board Agenda Request for April 2024

1 message

Mitchell, Jennifer <jennifer.mitchell@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Mon, Mar 18, 2024 at 4:23 PM

Hi Sharon,
Attached is an agenda request for school nutrition. Requesting approval to award the Upper Cumberland Processing Group bid to an additional vendor. Please let me know if you need additional information.
Thank you,

Jennifer L. Mitchell, MS, RDN, LDN
School Nutrition Program Supervisor
Putnam County Schools
3860 Phifer Mountain Road
Cookeville, TN 38506
(931)528-1847
<https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>



Sender notified by
Mailtrack

2 attachments



Board Agenda Request - School Nutrition April 2024.pdf
113K

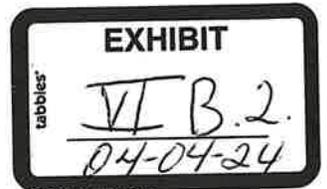


Revised Processing Bid Award Form SY 2024-2025 Final - Chicken.pdf
141K



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: March 26, 2024

RE: Request to bid fencing

Account Funding Code (if appropriate)

_____ Backup included

_____ Backup to follow

Agenda Item for April 4, 2024, Board meeting.

Request permission to bid ^{for} fencing improvements at White Plains Academy, Burks Elementary, Jere Whitson Elementary, and Prescott ^{South} Campus. Project to be funded from the 23-24 Public School Security Grant.



Supervisor 3/26/24

Date



Director of Schools _____
Date

received
03-26-24
84



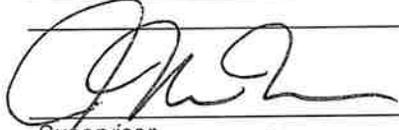
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - GP

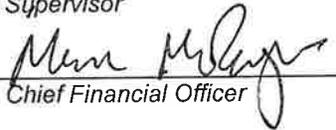
March 25, 2024
Date

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	141-71300-355	WBL Travel	\$2,700.00	-	251.27	2,448.73
2	141	141-72230-524	Inservice/Staff Development	\$6,718.14	-	435.73	6,282.41
3	141	141-71300-429	Instructional Supplies	\$24,600.00	687.00	-	25,287.00
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
			Totals:	34,018.14	687.00	687.00	34,018.14

Explanation: To move monies to pay for additional CTE instructional supplies and materials.

Requested by:  3/25/24
Supervisor

Recommended for Approval: 
Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
03-25-24




Putnam County Budget Amendment / Line Item Transfer Authorization Form

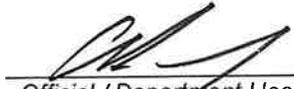
Department: Career & Technical Education - GP

March 8, 2024
Date

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	141-71300-336	Maintenance and Repair	\$3,000.00	-	1,285.43	1,714.57
2	141	141-72230-499	Other Supplies and Materials	\$4,400.00	1,285.43	-	5,685.43
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
			Totals:	7,400.00	1,285.43	1,285.43	7,400.00

Explanation: To move monies to pay for CTE advisory council banquet rentals and supplies.

Requested by:  3/18/24
Supervisor

Recommended for Approval: 
Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____



Department: Finance

DATE: 4-Apr-24

EXHIBIT
tabbies
W.C.L.C.
04-04-24

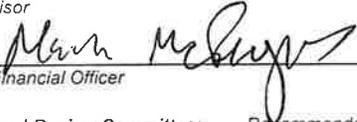
Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
		Expenditures				
1	141 E 71100 185 000 02526 000	INCENTIVE PAY	381,900.00	9,070.00	-	372,830.00
2	141 E 71100 201 000 02526 000	SOCIAL SECURITY	23,680.00	1,700.00	-	21,980.00
3	141 E 71100 204 000 02526 000	STATE RETIREMENT	30,710.00	2,210.00	-	28,500.00
4	141 E 71100 217 000 02526 000	RET HYBRID STABILIZATION	-	-	1,550.00	1,550.00
5	141 E 71150 217 000 02526 000	RET HYBRID STABILIZATION	-	-	50.00	50.00
6	141 E 71200 185 000 02526 000	INCENTIVE PAY	136,600.00	-	400.00	137,000.00
7	141 E 71200 217 000 02526 000	RET HYBRID STABILIZATION	-	-	400.00	400.00
8	141 E 71300 217 000 02526 000	RET HYBRID STABILIZATION	-	-	150.00	150.00
9	141 E 71600 217 000 02526 000	RET HYBRID STABILIZATION	-	-	20.00	20.00
10	141 E 72120 185 000 02526 000	INCENTIVE PAY	13,200.00	-	320.00	13,520.00
11	141 E 72120 204 000 02526 000	STATE RETIREMENT	950.00	-	70.00	1,020.00
12	141 E 72120 217 000 02526 000	RET HYBRID STABILIZATION	-	-	70.00	70.00
13	141 E 72130 217 000 02526 000	RET HYBRID STABILIZATION	-	-	100.00	100.00
14	141 E 72210 217 000 02526 000	RET HYBRID STABILIZATION	-	-	50.00	50.00
15	141 E 72215 201 000 02526 000	SOCIAL SECURITY	90.00	-	10.00	100.00
16	141 E 72215 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	20.00	-	10.00	30.00
17	141 E 72215 217 000 02526 000	RET HYBRID STABILIZATION	-	-	10.00	10.00
18	141 E 72220 217 000 02526 000	RET HYBRID STABILIZATION	-	-	50.00	50.00
19	141 E 72260 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	10.00	-	10.00	20.00
20	141 E 72410 185 000 02526 000	INCENTIVE PAY	50,900.00	-	400.00	51,300.00
21	141 E 72410 217 000 02526 000	RET HYBRID STABILIZATION	-	-	50.00	50.00
22	141 E 72510 204 000 02526 000	STATE RETIREMENT	390.00	-	10.00	400.00
23	141 E 72620 204 000 02526 000	STATE RETIREMENT	820.00	-	10.00	830.00
24	141 E 72710 185 000 02526 000	INCENTIVE PAY	48,000.00	-	2,000.00	50,000.00
25	141 E 72710 204 000 02526 000	STATE RETIREMENT	3,430.00	-	70.00	3,500.00
26	141 E 73300 185 000 02526 000	INCENTIVE PAY	5,500.00	-	6,000.00	11,500.00
27	141 E 73300 201 000 02526 000	SOCIAL SECURITY	330.00	-	400.00	730.00
28	141 E 73300 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	80.00	-	100.00	180.00
29	141 E 73400 185 000 02526 000	INCENTIVE PAY	17,000.00	-	600.00	17,600.00
30	141 E 73400 217 000 02526 000	RET HYBRID STABILIZATION	-	-	70.00	70.00
		Total Amendment Expenditures	713,610.00			713,610.00

Explanation: To amend incentive pay budget to account for actual payments.

Requested by: _____
Supervisor

Recommended for Approval:


Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

received
03-25-24


VTC.1d.
04-04-24

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: Apr-24

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount		
				Increase	Decrease	
1	141 48610-02527	Donation	\$0.00	\$4,000.00	-	\$4,000.00
				Decrease	Increase	
2	141 71200-429-02527	Materials and Supplies	-		\$4,000.00	\$4,000.00
			-			-
			-	\$4,000.00	\$4,000.00	-

Explanation: To budget mini grant donation of \$4,000 given by Utrust for materials and supplies for our Students With Disabilities



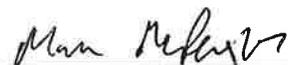
Requested by:

Supervisor: Sheri Roberson

Recommended for Approval:

Assistant Director

Reviewed by:


 Chief Financial Officer


 Official / Department Head

Action by Fiscal Review Committee: Recommended for Appr No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

received

03-25-24



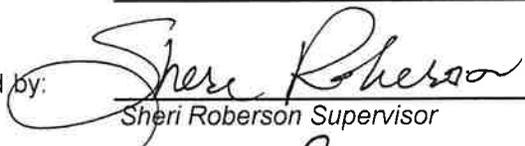
Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: April 2024

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	71200-163-02152	Educational Assistants	106,340.00	28,000.00		78,340.00
2	141	71200-201-02152	Social Security	10,707.00	3,000.00		7,707.00
3	141	71200-204-02152	State Retirement	13,345.00	5,400.00		7,945.00
4	141	71200-207-02152	Medical Insurance	51,860.00	10,600.00		41,260.00
5	141	71200-429-02152	Supplies and Materials	70,430.00		44,380.00	114,810.00
6	141	71200-725-02152	Equipment	35,693.00		2,620.00	38,313.00
							-
							-
							-
					47,000.00	47,000.00	

Explanation: To reallocate funds in the Special Education Pre-K general Purpose Grant

Requested by: 
 Sheri Roberson Supervisor

Recommended for Approval: _____
 Assistant Director

Reviewed by: 
 Finance Director


 Official / Department Head

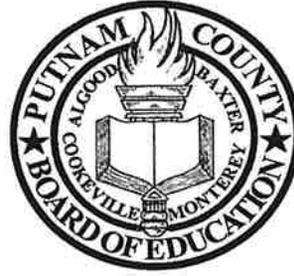
Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**



EXHIBIT
VIC. 3a.
04-04-24

Putnam County Budget Amendment / Line Item Transfer Authorization Form



Department: **Federal Programs**

Date: Thursday, April 4, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	71100-195	101 Certified Substitutes	17,440.00		5,569.00	11,871.00
2	142	71100-198	101 Non-Certified Substitutes	17,261.00	314.00		17,575.00
3	142	71100-429	101 Instructional Supplies	15,298.00		1,633.00	13,665.00
4	142	71100-471	101 Software	26,033.00		3,072.00	22,961.00
5	142	71100-722	101 Instructional Sequipment	267,700.00	10,682.00		278,382.00
6	142	72210-499	101 Other Supplies	22,903.00		1,186.00	21,717.00
7	142	72210-524	101 Professional Development	28,967.00		1,228.00	27,739.00
8	142	72210-790	101 Other Equipmetn	190,728.00	1,692.00		192,420.00
					12,688.00	12,688.00	

Explanation: This Title I (101) amendment is required in order to utilize funds more appropriately according to program needs.

Requested by: *Budget Council* Supervisor Recommended for Approval: *[Signature]* Official / Department Head

Reviewed by: *[Signature]* Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
03-25-24
[Signature]

VTC.3.b.
04-04-24

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - Perkins Reserve Grant 851 Secondary Budget

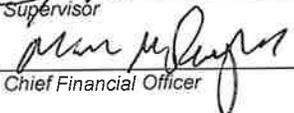
Date: Feb 23, 2023

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	142-71300-499-851	Other Supplies and Materials	\$45,000.00	\$5,000.00		\$50,000.00
2	142	142-72130-524-851	Inservice/Staff Development (PD)	\$5,000.00		\$5,000.00	\$0.00
3							\$0.00
4							\$0.00
5							\$0.00
6							\$0.00
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27							\$0.00
TOTALS:				\$50,000.00	\$5,000.00	\$5,000.00	\$50,000.00

Explanation: Move monies to pay for additional student industry certification exams

Requested by:  2/29/24
Supervisor

Recommended for Approval: 
Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
03-25-24
84



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - Carl Perkins Basic 803

Date: Feb 23, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	142-71300-429-803	Instructional Supplies & Materials	\$51,671.97	\$3,973.29		\$55,645.26
2	142	142-72130-355C-803	Travel (CTSO)	\$37,000.00	\$4,190.00		\$41,190.00
3	142	142-72130-524-803	Inservice/Staff Development (PD)	\$30,000.00		\$7,562.87	\$22,437.13
4	142	142-72130-399-803	Other Contracted Services (PD)	\$2,000.00		\$1,000.00	\$1,000.00
5	142	142-99100-504-803	In-Direct Cost (4.14%)	\$4,567.00	\$459.99		\$5,026.99
6	142	142-71300-336-803	Maintenance or Equipment Repair	\$2,113.12		\$60.41	\$2,052.71
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27							\$0.00
TOTALS:				\$127,352.09	\$8,623.28	\$8,623.28	\$127,352.09

Explanation: To move monies to pay for additional CTE instructional supplies and materials and Spring 2024 CTSO state and national competition travel expenses and to pay PCSS for 23/24 fiscal year 4.14% indirect cost.

Requested by: [Signature] 2/29/24 Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
03-25-24

EXHIBIT

VID.

04-04-24

tabbles

Out of State/ Overnight BOARD APPROVAL Month: April, 2024

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
03/21/24	Atlanta Marriott Marquis 265 Peachtree Center Ave NE, Atlanta GA 30303	CHS	Sam Matson, Amy Baggett and Dr. Joe Slater	Academic / 9th-12th / Academic Team	May 24-26, 2024	12	National HSNLT Competition
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
03/21/24	512 Osceola Drive, Destin FL 32541	CHS	Jamie Gillies, Jennifer Hudson and Jeana Piggott	Athletics / 9th-12th / Basketball	June 16-21, 2024	16	Girls Basketball Summer Camp


Corby King, Director of Schools

Date

received
04-02-24
[Signature]

CHS Academic Team
National HSNLT Competition

Here's the information for the Atlanta trip. I will get the DC trip ready soon.

Itinerary

May 24th

10:00 AM - depart from CHS
3:00 PM - check in to hotel in Atlanta
5:00 PM - team dinner
7:00 PM - board games/study session in hotel lobby
11:00 PM - lights out

May 25th

7:00 AM - team breakfast
8:30 AM - competition
12:30 PM - lunch
2:00 PM - team trip to art museum
5:00 PM - team dinner
7:00 PM - board games/study session in hotel lobby
11:00 PM - lights out

May 26th

7:00 AM - team breakfast
8:00 AM - check out of rooms
8:30 AM - competition
11:30 AM - lunch
1:00 PM - possible playoff rounds

We will return home if/whenever we are eliminated from the tournament, so the arrival time back in Tennessee is variable based upon that.

Room List

Boys

Pranith Reddy
Jackson Ragland
Noah Diaz
Connor Baggett

Girls

Soul Baek
Brooke Swallows
Lizeth Pastor Luis
Katherine Smith

Staying with parents

Daniel Slater

PCSSTN Chaperones

Sam Matson

CHS Girls Basketball Summer Team Camp



CHS Basketball trip

Gillies, Jamie <gilliesj@pcsstn.com>

Fri, Mar 22, 2024 at 2:12 PM

To: "Deason, Meghan" <meghan.deason@pcsstn.com>

Room list:

Macy Hudson
Lilly McCarter
Kendyll McCloud

Allie Gillies

Cara Lee Gilbert
Taniah Dirkson

Charlie Roby

Aubree Murdock
Carmen Sandoval
Anna Wheeler

3 Freshmen (haven't had tryouts yet)

3 Freshmen

Agenda:

6/16 - Leave CHS/Arrive in Destin
6/17 - Beach day/Practice
6/18 - 2 Camp games (time and location TBD)
6/19 - 4 Camp games (time and location TBD)
6/20 - 2 Camp games (time and location TBD)
6/21 - Leave Destin/Arrive CHS

6/17-6/20 Team building activities in the off times between games and practice.

Address to house: [512 Osceola Dr., Destin, FL 32541](#)

Jamie Gillies
CHS Girls Head Basketball Coach
CHS Physical Education

[Quoted text hidden]



Reid, Sharon <reids2@pcsstn.com>

Revision

1 message

Byers, Sharon <sbyers@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Mon, Mar 25, 2024 at 3:13 PM

Sharon,
I need to make a revision to the April grant report please, I have attached it for you.
Thanks,

Sharon Byers

Accounts Payable / Finance Department
Putnam County Board of Education
1400 E. Spring Street Cookeville, Tn. 38501
sbyers@pcsstn.com
931-526-9777 Ext.1424

It is difficult to say what is impossible, for the dream of yesterday is the hope of today and the reality of tomorrow.

Robert H. Goddard

 **GRANT REPORT APRIL 2024.pdf**
136K

Grant Report

1 message

Thu, Mar 21, 2024 at 8:06 AM

Byers, Sharon <sbyers@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Good Morning,
I have attached the April grant report for you.
Thanks,

Sharon Byers

Accounts Payable / Finance Department
Putnam County Board of Education
1400 E. Spring Street Cookeville, Tn. 38501
sbyers@pcsstn.com
[931-526-9777 Ext.1424](tel:931-526-9777)

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Robert H. Goddard

 **GRANT REPORT APRIL 2024.pdf**
135K

Grant Report

1 message

Thu, Mar 21, 2024 at 8:06 AM

Byers, Sharon <sbyers@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Good Morning,
I have attached the April grant report for you.
Thanks,

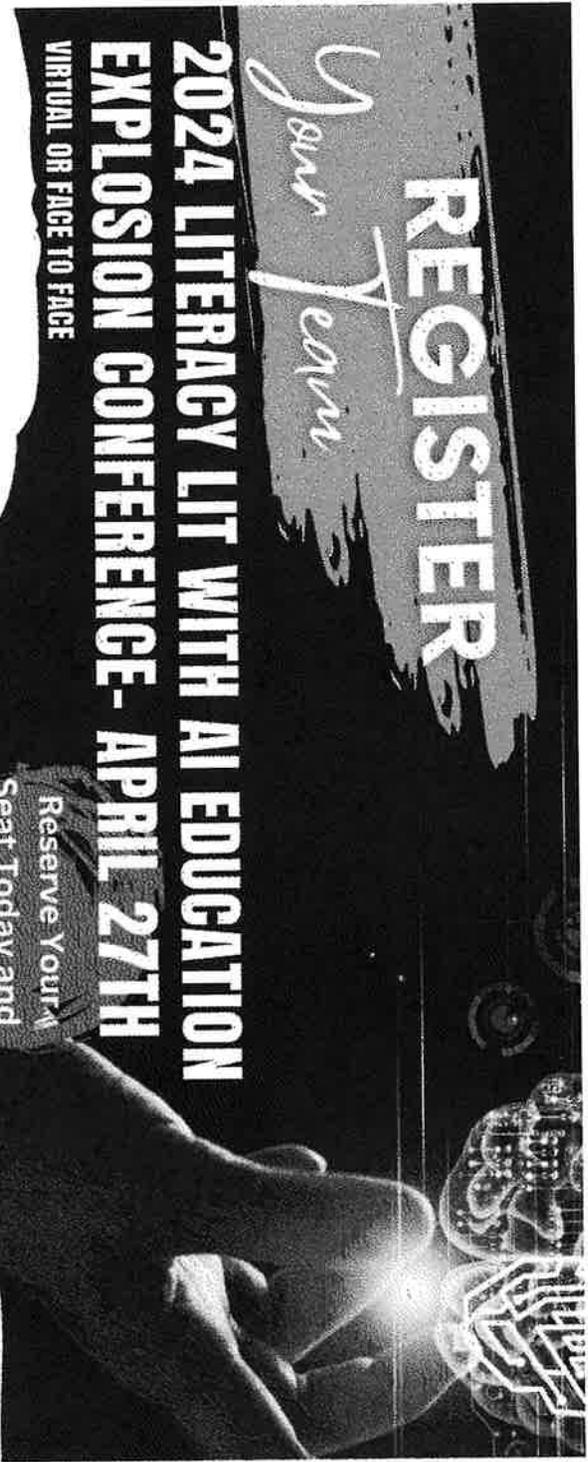
Sharon Byers

Accounts Payable / Finance Department
Putnam County Board of Education
1400 E. Spring Street Cookeville, Tn. 38501
sbyers@pcsstn.com
[931-526-9777 Ext:1424](tel:931-526-9777)

It is difficult to say what is impossible, for the dream of yesterday is the hope of today and the reality of tomorrow.

Robert H. Goddard

 **GRANT REPORT APRIL 2024.pdf**
135K



REGISTER

Your Team

2024 LITERACY LIT WITH AI EDUCATION EXPLOSION CONFERENCE- APRIL 27TH

VIRTUAL OR FACE TO FACE

Reserve Your
Seat Today and
Send PO Later

Unlocking Literacy in the Digital Age: A Cutting-Edge AI and Literacy Instruction Conference

Unlock the future of education at the 2024 Literacy Lit with AI Education Explosion Conference! Join us for a dynamic experience in Houston, Texas on April 27th. Immerse yourself in cutting-edge literacy instruction, leadership insights, and AI education exploration.

Who Should Attend

- K-12 Teachers
- Administrators
- Higher Education Faculty and Administrators
- Parents
- Researchers
- Curriculum Developers

Workshop strands for the AI and Literacy Instruction Conference

- AI in Reading Comprehension
- Interactive Writing Workshops
- Cultural Responsiveness in AI Literacy
- Effective Leadership in the AI Age
- Equity and Access in AI Literacy Education
- Social-Emotional Learning (SEL) and AI
- Emerging AI Technologies for Literacy
- Practical Classroom Integration
- Assessment and Feedback in AI Literacy Programs
- Collaborative AI Projects in Education

Location:

Crowne Plaza Houston Med
City-Galleria Area, on IHG Hotel
Full Conference Day
9am-3pm



National
Literacy
Institute

MORE CONTACT INFO:
(866)921-5949 | Fax: (888)229-1697

JOIN US

Bring your team for the greatest discount. (Bonus!)

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Call for proposals are now open. Share your knowledge with fellow educators.



**Board Agenda Request
For April 4, 2024 Meeting**

Date 03/21/2024

Department CTE

Person Submitting Jackie Vester

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Agreement of the purchase terms between VAVE - San Jose, CA and Putnam County Schools to establish the terms and conditions under which VAVE will sell one portable wireless ultrasound imaging device in the amount of \$2,824.00 to be paid by Perkins Basic 142-71300-730-803 to be used Upperman High School's Health Science Education and Anatomy & Physiology classes.

received
04-02-24 *[Signature]*



Actionable Quote

Putnam County School System

1400 East Spring Street
Cookeville, TN 38506
United States

Sarah Bos

boss@pcsstn.com

Reference: 20240229-120047180
Quote created: February 29, 2024
Quote expires: May 29, 2024

Vave Health, Inc.

3031 Tisch Way
110 Plaza West
San Jose, CA 95128
United States

Prepared by: Chris Pouria

chris.pouria@vavehealth.com
+19786091214

Total \$2,824.00

PRODUCTS & SERVICES	QUANTITY	PRICE
Vave Wireless Ultrasound — Phased Array	1	\$2,799.00
SUMMARY		
One-time subtotal		\$2,799.00
Estimated Shipping		\$25.00

Total	\$2,824.00
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Comments

We hope you love your new ultrasound device, but if you don't for any reason, we offer a 30-day free return policy. No shipping costs, no restock fees, no ifs ands or buts. Please email support@vavehealth.com to initiate a return.

Purchase terms

Includes 36 month standard warranty and Vave app access for the lifetime of the probe. In purchasing, you agree to our terms and conditions found at <https://vavehealth.com/terms-and-conditions/>

Signature

Signature

Date

Printed name

Summary of VAVE Terms and Conditions

- Vave Health agrees to provide client with access to an agreed upon specified number of End Users to use the services.
- Only the client and its designated end users may access and use the devices.
- Client agrees that Vave does not require any specific data from the Client and the Client controls the content of any Client Data that is transmitted, uploaded, stored etc. to the Vave Cloud.
- Device is for intended use purposes only, i.e., clinical or educational purposes. The indications for the device do not authorize use for any entertainment or amusement purposes.
- Client is responsible for maintaining the equipment according to provided instructions.
- Each Device comes with a 3-year warranty.

Terms and Conditions
Master Terms & Conditions

PLEASE READ THIS CAREFULLY. THIS MASTER TERMS AND CONDITIONS (THIS “AGREEMENT”) CONTAINS ALL OF YOUR RIGHTS AND OBLIGATIONS AS A PURCHASER OF DEVICES AND ASSOCIATED SERVICES AS DESCRIBED HEREIN. THIS AGREEMENT WILL APPLY WHETHER YOU ARE A PHYSICIAN OR OTHER LICENSED HEALTH CARE PROVIDER, MEDICAL PRACTICE, MEDICAL SCHOOL OR OTHER AUTHORIZED END-USER OR A DISTRIBUTOR OF THE DEVICES AND SERVICES (EACH AS DEFINED BELOW), ALTHOUGH CERTAIN TERMS AND CONDITIONS HEREIN WILL BE APPLICABLE ONLY TO CERTAIN CLIENTS AS EXPRESSLY SET FORTH IN THIS AGREEMENT. BY CLICKING “ACCEPT,” YOU ARE AGREEING TO BE LEGALLY BOUND AND TO BECOME A PARTY TO THIS AGREEMENT. THIS AGREEMENT IS EFFECTIVE AS OF THE DATE THAT YOU CLICK “ACCEPT” (THE “EFFECTIVE DATE”) AND VAVE HEALTH, INC.’S OFFER TO SELL THE DEVICES OR PROVIDE THE SERVICES (EACH AS DEFINED BELOW) IS EXPRESSLY CONDITIONED UPON YOUR ACCEPTANCE OF THIS AGREEMENT.

For purposes of this Agreement, Vave Health, Inc., will be referred to as “Vave Health” and you, or the entity on whose behalf you are acting, will be referred to as “Client.” Vave Health and Client may each be referred to as a “Party” and collectively as “Parties.”

WHEREAS, Vave Health is a company that provides portable ultrasound imaging probes (the “Devices”) and hosted software services (the “Services”) for viewing, using and storing the ultrasound images and imaging studies for various medical diagnostic purposes, research and education;

WHEREAS, Client is (a) a physician or other licensed health care provider, medical practice, medical school or other authorized user or (b) an approved distributor of the Devices and Services; and

WHEREAS, Vave Health desires to sell the Devices and/or provide the associated Services to Client and Client desires to purchase the Devices and/or receive the associated Services from Vave Health.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. SCOPE OF SERVICES

a. Services. Subject to the terms of this Agreement and payment of the amounts due under the Quotation issued by Vave Health, or such other document as may be mutually agreed to by the Parties (hereinafter, the “Quotation”), Vave Health will provide Client with access to an agreed upon specified number of End Users (as defined herein), to use the Services. The Services shall include the hosted, on demand Web-based provision of applications, application programming interfaces, and platform services provided by Vave Health, which is accessed from

Client owned and/or controlled computer systems via the Internet ("Vave Cloud") and the associated mobile application, which is installed on Client or end user owned and/or controlled mobile devices ("Vave Health App"). The "Documentation" means documentation describing the design, features, use of and functionality of the Services and Devices, including any other documentation provided by Vave Health to Client in connection with the Services. The Services together with Support Services (as defined below) and any Professional Services (as defined below), are collectively, the "Services." Only a Client that is fully paid up and its designated employees and agents ("End Users") may access and use the Services. Client is permitted to terminate and re-designate individual employees and agents as authorized End Users, provided that the total number of End Users does not exceed the number specified in the Quotation. Client and End Users are expressly prohibited from authorizing the sharing of login credentials, sharing login credentials with unauthorized individuals, or otherwise making the Services available to more than the number of End Users specified in the Quotation or to any persons not presently designated as an authorized End User. All use of the Services by End Users is subject to the restrictions set forth in Exhibit A (End User Agreement). Client shall be responsible for ensuring that End Users execute such End User Agreement prior to such End User receiving access to the Services and any Devices.

b. Support Services. Subject to the terms of the Quotation, including any termination of such Services, Vave Health will provide to Client reasonable technical support, maintenance, and generally available updates (the "Support Services"). Client shall not contract with or otherwise allow a third party to provide assistance or support for the Services or Devices without the prior written consent of Vave Health.

c. Professional Services. From time to time, Client may engage Vave Health to provide certain professional services ("Professional Services"), such as for training, implementation or customization of the Services. Fees for Professional Services will be based on Vave Health's then applicable Professional Services rates. Each such engagement of Professional Services will be described in a Statement of Work that must be accepted by an authorized representative of each Party. In the event of a conflict between the terms provided in this Agreement and the terms of any Statement of Work, the terms of this Agreement will prevail, except that the terms of the Statement of Work shall prevail over conflicting terms of this Agreement (but only with respect to such applicable Statement of Work) where the Statement of Work explicitly identifies such conflicting terms and confirms the intent of the Parties to supersede or modify the conflicting term of this Agreement.

d. Changes to Services. Vave Health may modify or delete any features of the Services at any time in any manner that: (i) is not reasonably expected to have a material adverse impact on the Services or (ii) may be necessary to meet any applicable legal, regulatory, or industry-standard requirements or demands. Vave Health shall use commercially reasonable efforts to notify Client as promptly as practicable of such changes to the Services that could reasonably be expected to have a material adverse impact on the Services.

e. System Monitoring. Vave Health expressly reserves the right to monitor any and all use of the Services, including certain performance characteristics of the Devices. Vave Health may gather system data for the purpose of optimizing the Services. This information includes, but is not limited to, data regarding memory usage, connection speed and efficiency, as well as

temperature, battery and other Device characteristics. Vave Health shall have no obligation to monitor the Client Data, but reserves the right to monitor the Services for purposes of verifying compliance with the terms of this Agreement.

2. DEVICES & ADDITIONAL TERMS

The portable ultrasound imaging probes (if any) set forth in the Quotation, which Client desires to purchase from Vave Health and which Vave Health agrees to sell to Client, are collectively referred to herein as the “Devices.” The Devices will be connected to Client’s or an End User’s smartphone in order to enable the use of the Services, which includes the ability to immediately view the ultrasound image and any other Client Data (as defined below) and upload such Client Data for viewing, use and storage. Only Client and its designated End Users may access and use the Devices; provided, that in no event shall a Client that is a distributor of the Devices or any of its employees or agents be permitted to access and use the Devices except to the extent permitted in connection with the inspection thereof, as set forth on Exhibit B. The additional terms and conditions that apply to Purchased Devices (if any) are set forth on Exhibit B hereto, which is incorporated and made a part of this Agreement. In the event of a conflict between the terms provided in this Agreement and the terms of Exhibit B, the terms of this Agreement will prevail, except that the terms of Exhibit B shall prevail over conflicting terms of this Agreement if and to the extent Exhibit B explicitly identifies such conflicting terms and confirms the intent of the Parties to supersede or modify the conflicting term of this Agreement.

3. QUOTATION — FEES AND PAYMENT

a. Fees. Client shall pay all amounts due for the Devices and permitted use of the Services as set forth in the Quotation. No third-party pass-through fees, direct fees, or any other transaction costs, are included; Client is solely responsible for payment of any such fees and costs.

b. Payment. Client will be charged for the Devices and permitted use of the Services consistent with the Quotation. Client shall pay any applicable state, federal, or other sales and use taxes that may be associated with the purchase of the Devices and Services under this Agreement, and Vave Health may collect all applicable sales taxes. If Client claims tax-exempt status, Client will provide Vave Health with documentation of such status. If applicable, all reasonable and customary travel related expenses, such as airfare, hotel, transportation, and meals will be charged to Client for any on-site work performed under this Agreement. If travel expenses are incurred, Vave Health will make reasonable efforts to keep travel costs to a minimum.

c. Payment Disputes. If Client has a good faith dispute regarding payment for a particular Device or Service, such dispute shall not entitle Client to withhold payment for any other Device or portion of Service.

d. Discount Disclosure. The dollar value of the discounts or other reductions in price pursuant to this Agreement, if any, and any other items and services not paid for by Client and received by Client under this Agreement are “discounts and other reductions in price” under Section 1128B(b)(3)(A) of the Social Security Act (42 U.S.C. § 1320-a-7b(b)(3)(A)), as amended. It is the intent of the parties to comply with the Anti-kickback Law and “Discount Safe Harbor” set forth at 42 C.F.R. § 1001.952(h) and all successor and similar applicable laws. The Discount

Safe Harbor requires that certain discounts be reported and/or passed on to Federal and State health care programs, such as Medicare and Medicaid. Client understands and agrees it must properly disclose the discounts or reductions in price, and reflect such discounts or reductions in price in the costs claimed or charges made, under any Federal or State health care program which provides cost or charge-based reimbursement to Client for the items and services covered by this Agreement. Client shall be solely responsible for determining whether the savings or discounts it receives must be reported or passed on to payors.

4. DATA PRIVACY

a. Obligations. Client acknowledges and agrees that Vave Health does not require any specific data from Client or End User, that Client and End User controls the content of any Client Data (as defined below) that is inputted, transmitted, uploaded, transferred, submitted, disclosed, processed, collected, stored, replicated or in any other way accessed or used through the use of the Services, and that Vave Health has no obligation to monitor the content of any Client Data. Client shall be responsible for procuring any necessary consents and making any notifications under applicable Law with respect to the provision of the Client Data to Vave Health through the Services and the processing of such Client Data by Vave Health through the Services. Upon request of Vave Health, Client will provide Vave Health with documentation to support such consent.

b. Compliance with Law. Vave Health acknowledges that in the performance of the Services, Vave Health may have access to Client Data. Vave Health shall only use and disclose Client Data in accordance with applicable Law, including without limitation the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (found in Title XIII of the American Recovery and Reinvestment Act of 2009) (“HITECH” and, collectively with HIPAA, “HIPAA”).

For purposes of this Agreement, Law means: (a) any national, state, local or other law or statute in any applicable jurisdiction; (b) any rule or regulation issued by a relevant regulatory agency; and (c) any written or authoritative interpretation by such relevant regulatory agency of any such law, statute, rule or regulation.

5. OWNERSHIP

a. Vave Health Property. Vave Health owns, and shall retain ownership during the term of this Agreement to, all right, title and interest in and to: (i) the Services and the technology, software, hardware, products, processes, algorithms, user interfaces, documentation, user manuals and know-how related to the Services; (ii) any data and content generated through the use or execution of the Services to the extent such data or content does not include Protected Health Information (“PHI”) as that term is defined in HIPAA; (iii) any and all Vave Health Confidential Information (as defined below); (iv) Anonymized Data (as defined below); (v) the technology, software, hardware, products, processes, algorithms, user interfaces, documentation, user manuals and know-how related to the Devices; and (vi) and any and all Intellectual Property Rights embodied in (i)-(vi) (collectively the “Vave Health Property”). “Intellectual Property Rights” means patents, inventions, utility models, trademarks, service marks, trade and service names, copyrights, database rights and design rights (whether or not any of them are registered, and including applications for registration of any of them), social media, domain names and website

content, rights in know-how, moral rights, trade secrets and rights of confidence and all rights or forms of protection of a similar nature or having similar or equivalent effect to any of them which may exist anywhere in the world.

Vave Health shall own any and all developments, inventions and work product created under any Professional Services, including but not limited to training materials, implementation guides and customizations of the Services. Without limiting the foregoing, Vave Health shall have a royalty-free, worldwide, transferable, sublicenseable, irrevocable, perpetual license to use or incorporate into the Services and Devices any other suggestions, enhancement requests, recommendations or other feedback provided by Client and End Users relating to the Services and Devices. All rights not expressly granted to Client herein are expressly reserved by Vave Health.

b. Client Data. As between the Parties, the data, images, imaging studies and content that Client or an End User inputs, transmits, uploads, transfers, submits, discloses or otherwise provides to the Services will remain exclusive property of Client (collectively, the "Client Data"). Notwithstanding anything in this Agreement to the contrary, and notwithstanding any termination or expiration of this Agreement, Client Data will not include anonymized data which is defined as Client Data that has been fully and permanently de-identified in accordance with HIPAA ("Anonymized Data"), which such data shall be Vave Health Property as set forth above.

6. CLIENT RESPONSIBILITIES

a. Medical Diagnosis and Treatment. Client acknowledges and agrees that all clinical and medical treatment, diagnostic and/or billing decisions are Client's responsibility. Noncompliance with this Section or any other provision of this Agreement shall void the warranty provided pursuant to this Agreement.

b. Use for Clinical Diagnostic Purposes. Client acknowledges and agrees that it and its End Users will use the Devices and Services in compliance with this Agreement, the Device labeling, the Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time, and only for clinical diagnostic purposes in the diagnosis or treatment of a disease or condition, for teaching, research or other authorized purposes and not for any entertainment or amusement purposes. Noncompliance with this Section shall void the warranty; provided, that in no event shall a Client that is a distributor of the Devices or any of its employees or agents be permitted to access and use the Devices for any clinical diagnostic or other purposes except to the extent permitted in connection with the inspection thereof, as set forth on Exhibit B.

c. Maintenance. Client is responsible for maintaining the Device in accordance with all written instructions and labeling, including cleaning and disinfecting the Device.

d. Client Equipment. Client is responsible for obtaining and properly maintaining any Client Equipment, defined as: (i) Client's computer hardware, software and network infrastructure used to access the Services; (ii) the smartphones used to connect to the Device; (iii) other data storage and viewing platforms and networks including but not limited to Client's internal systems (e.g., EMR and DICOM) for viewing and accessing ultrasound images and imaging studies; and (iv) any ancillary services needed to connect to, access or otherwise use the Devices and Services.

Client shall be responsible, and under no circumstances will Vave Health or its Affiliates or any of their licensors or suppliers be responsible, for any loss, damage or liability arising out of any Client Equipment, including any delays, inaccuracies, errors, malfunctions, security failures or other incident attributable to Client Equipment.

e. Restrictions on Use. Client shall not, and shall not allow or assist any End User or other third party to: (i) use the Device or Services in a manner inconsistent with its labeling, Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time; (ii) rent, lease, sublicense, assign, distribute, transfer, copy, reproduce, download, display, modify or timeshare or otherwise make the Vave Health Property or any portion thereof available to any third party other than its authorized End Users as contemplated by this Agreement; (iii) use the Devices or Services to send or store infringing or unlawful material or material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (iv) modify, copy or create derivative works based on the Vave Health Property, provided that Client may print, annotate or export Client Data contained in certain reporting/reviewing/viewing functions but only to the extent expressly permitted in the Documentation and only for purposes of providing medical care to the individual patient associated with such Client Data; (v) translate, reverse engineer, decompile, disassemble, or otherwise attempt to discover any source code or underlying ideas of any Vave Health Property, or modify any Vave Health Property, except to the extent (but only to such extent) that applicable Law prohibits such restrictions; (vi) access or use the Vave Health Property to develop or create competing products or services or copy any features or user interface of the Vave Health Property or otherwise use such Vave Health Property as a component of or a base for products or services prepared for commercial sale, sublicense, lease, access or distribution; (vii) attempt to repair the Vave Health Property; (viii) disable any security devices or codes on the Vave Health Property; (ix) alter, remove, or obscure any proprietary rights notices on the Vave Health Property or related Documentation; (x) create Internet “links” to or from the Services, or “frame” or “mirror” any content forming part of the Services except that Client may create links for sharing images and imaging studies consistent with the Documentation; or (xi) use the Services for purposes of benchmarking or other comparative analysis intended for publication without Vave Health’s prior written consent.

f. Liability for Content. Client shall be responsible, and under no circumstances will Vave Health or its Affiliates or any of their licensors or suppliers be responsible, for any loss, damage or liability arising out of any Client Data, including any mistakes or inaccuracies contained in the Client Data, the use (or misuse or misappropriation) or subject matter of the Client Data, or Client Data while it resides in or is stored on Client Equipment. Client is solely responsible for uploading Client Data for storage in accordance with the Documentation and for any loss of Client Data resulting from Client’s failure to so upload as further described in clause (i) below.

g. Security of Account. Client agrees to maintain all security regarding its and its End Users’ account ID, password, and connectivity, including its computer networks. If Client’s or its End Users’ account ID or password are stolen, or otherwise compromised, Client is obligated to immediately change the password and inform Vave Health of the compromise. Client shall be responsible, and under no circumstances will Vave Health or its Affiliates or any of their licensors or suppliers be responsible, for any loss, damage or liability arising out of any compromise of Client’s and its End Users’ access credentials, Client Equipment and/or computer networks.

h. Location of Authorization. Client hereby acknowledges that the Devices and Services are authorized for sale and use only within the United States as of the date hereof and, thereafter, within any such additional jurisdiction or territory as Vave Health may, in its sole discretion, determine and notify Client from time to time.

i. Client Data Not Uploaded to Services. Client agrees and acknowledges that the Client must be logged into the Services in order to use the Device. All Client Data generated through use of the Device may be transferred to the Services or Client's internal system/network for storage and subsequent use, provided that if Client or End User logs out of the Services without selecting an option to upload such Client Data for storage and subsequent use purposes, the Client Data will be deleted and will be unrecoverable through use of the Services.

j. Security Requirements. Client agrees and acknowledges that it will: (a) establish and maintain industry standard information, physical and administrative security protocols, including virus protection, for all Client Equipment; (b) establish and maintain backup and disaster recovery plans for any Client Data not uploaded to the Services; and (c) prevent unauthorized access to the Services and Devices and interception of transmission of Client Data from the Device to the smartphone.

7. HOSTED SECURITY

Vave Health maintains, and will continue to maintain throughout the Term of this Agreement, commercially reasonable security measures in connection with Client's use of the Services that are designed to protect Client Data and prevent unauthorized access in accordance with applicable Law.

8. REPRESENTATIONS AND WARRANTIES; DISCLAIMER OF WARRANTIES

a. Mutual Representations and Warranties. Each Party represents and warrants to the other Party as of the Effective Date that: (i) it has the full right, power and authority to enter into this Agreement, to perform its obligations hereunder; (ii) this Agreement has been duly executed by it and is legally binding upon it, enforceable in accordance with its terms, except as may be limited by bankruptcy, insolvency, reorganization, fraudulent conveyance, moratorium and other similar laws and equitable principles related to or limiting creditors' rights generally; and (iii) the execution and performance of this Agreement does not (a) conflict with, violate, result in a breach of or constitute a default under a Party's organizational documents, or any agreement, instrument or understanding, oral or written, to which it is a Party or by which it may be bound nor (b) violate any applicable Law having jurisdiction over such Party.

b. Vave Health Representations and Warranties.

Services Warranty

Subject to the terms and conditions set forth in this Agreement, Vave Health warrants that the Services, when properly used for the purpose and in the manner specifically authorized by this Agreement and in accordance with the Documentation, will perform materially in accordance with the Documentation. The foregoing warranty shall be effective for so long as Client owns and operates the Devices and the Services in accordance with this Agreement. The warranty in this

Section 8(b) shall not apply to the Services to the extent that the Services has been modified by any party, other than Vave Health.

Professional Services Warranty

Vave Health represents and warrants that any Professional Services will be performed by trained individuals in a professional and workperson-like manner.

Device Warranty

Vave Health warrants solely to the original Client that for thirty-six (36) months from delivery of the Device that: (a) the Device will be free from defects in title, material and workmanship under normal use and service and (b) the Device will perform substantially in accordance with the Documentation. The Documentation is meant solely to describe the applicable Device at the time of manufacture and is not a warranty of any type, express or implied, including, without limitation, a warranty of merchantability or fitness for a particular purpose. The terms of any additional Device warranty (if selected in the Quotation) are set forth in Exhibit B.

Warranty Exclusions

Vave Health shall not have any obligation to Client hereunder if the warranty claim results from or arises out of, in whole or in part: (i) the use of the Device in combination with any software, tools, hardware, equipment, supplies, accessories or any other materials or services not furnished by Vave Health or recommended in writing by Vave Health or using or combining the Device with any item or data that does not properly and unambiguously exchange data with the Device in accordance with the Documentation; (ii) the use of the Device in a manner or environment, or for any purpose, for which Vave Health did not design or license it, or inconsistent with the Device's labeling, Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time; (iii) any alteration, modification or enhancement of the Device by Client or any third party not authorized or approved in writing by Vave Health; (iv) any defect or deficiency (including failure to conform to Documentation) that results, in whole or in part, from any improper storage, handling or use of a Device (including any damage or defect caused in whole or in part by Client or during the transit of such Device to Client), failure to maintain the Device in the manner described in the Documentation, inadequate back-up or virus protection or any cause external to the Device or beyond Vave Health's reasonable control, including, but not limited to, power failure and failure to keep the Device clean and free of dust, sand and other particles or debris; or (v) any use or maintenance, or any repair or service of the Device, by anyone other than Vave Health or its authorized representatives. In addition, this warranty does not cover the Device to the extent it is used in any country other than the country to which Vave Health ships the Device.

Vave Health shall have no obligation to Client under the warranty, or otherwise, if: (a) the failure of the Devices or Services to meet the warranty or conform materially to the Documentation can be attributable to Client Equipment, third party software or hardware or Client Data or (b) the failure of the Devices or Services to meet the warranty or conform substantially to the Documentation can be attributable to causes that are not the responsibility of Vave Health.

Warranty Remedy

Client will promptly notify Vave Health of any Device defect subject to the warranty set forth in this Section 8(b) and return the Device as set forth herein at Client's expense; provided, that if upon receipt thereof Vave Health determines that such defect is subject to the warranty set forth in this Section 8(b), Vave Health shall reimburse client for all reasonable costs incurred to return the Device to Vave Health. Client will follow the cleaning and disinfection procedures set forth in the Documentation and any other instructions from Vave Health regarding Device return, and will package the Device in order to protect it from damage during return shipping. If Vave Health confirms that the Device is defective and subject the warranty set forth in this Section 8(b), Vave Health will promptly replace the defective Device with either a new or refurbished Device. If Vave Health determines that the damage resulted from any of the events or causes which are excluded or disclaimed from the warranty, or which void the warranty, pursuant to this Agreement, Vave Health will so notify Client and Client may purchase a replacement Device. For the avoidance of doubt, any alteration, abuse, misuse, further manufacturing, packaging, processing, adjustment or repair by any person or entity other than Vave Health shall void the warranty set forth in this Agreement.

Exclusive Remedy

Vave Health's sole obligation and Client's sole remedy for breaches of the warranty in this Section 8(b) is for Vave Health to use commercially reasonable efforts to provide services to correct the failure of the Services or provide a new or refurbished Device that shall operate substantially in accordance with the Documentation.

THE FOREGOING REMEDY IS EXCLUSIVE, IS SUBJECT TO THE LIMITATIONS SET FORTH HEREIN AND SHALL BE CLIENT'S SOLE REMEDY WITH RESPECT TO ANY CLAIM OF BREACH OF WARRANTY ARISING OUT OF OR RELATING TO THIS AGREEMENT.

c. Client Representations and Warranties. Client represents and warrants that it will, and will ensure that its End Users, use the Services and Devices only in accordance with all applicable Laws (including but not limited to HIPAA). Client shall report to Vave Health (i) any adverse event relating to a Device and/or the Services and (ii) any customer complaint regarding any Device and/or the Services, in each case, promptly upon becoming aware thereof. Client shall reasonably cooperate with Vave Health to comply with all applicable reporting obligations (including, without limitation, tracking the Devices) and resolve such complaints.

Client acknowledges that Vave Health is a United States corporation and, as such, is subject to the provisions of the Foreign Corrupt Practices Act of 1977 of the United States of America, 91 Statutes at Large, Sections 1495 et seq. ("FCPA"), and any other similar laws in the country or territory in which Client is located. Under the FCPA, it is unlawful to pay or to offer to pay anything of value to foreign government officials, or employees, or political parties or candidates, or to persons or entities who will offer or give such payments to any of the foregoing to obtain or retain business or to secure an improper commercial advantage. Client further acknowledges that it is familiar with the provisions of the FCPA and hereby agrees that it shall take or permit no

action which will either constitute a violation under, or cause Vave Health to be in violation of, the provisions of the FCPA.

d. Disclaimer of Warranties. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 8, VAVE HEALTH MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY OR COMPLETENESS, OR NON-INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS. VAVE HEALTH DOES NOT WARRANT, REPRESENT, OR GUARANTEE THAT THE SERVICES SHALL BE UNINTERRUPTED, ERROR-FREE, OR THAT THE SERVICES OR DEVICES WILL PROVIDE ANY SPECIFIC RESULTS FOR CLIENT, OR PROVIDE ANY RESULTS AT ALL. FURTHER, CLIENT ACKNOWLEDGES AND UNDERSTANDS THAT THE SERVICES MAY BE CONTINGENT ON THIRD PARTY PERFORMANCE AND VAVE HEALTH CANNOT GUARANTEE AND IS NOT LIABLE FOR THE SAME. THE SERVICES AND DEVICES, AND DELIVERABLES, IF APPLICABLE, PROVIDED HEREUNDER ARE NOT INTENDED TO SUBSTITUTE FOR, OR TO REPLACE THE SKILL, KNOWLEDGE, AND EXPERIENCE OF CLIENT, END USER OR OTHER LICENSED PHYSICIANS OR OTHER CARE PROVIDERS. VAVE HEALTH ASSUMES NO RESPONSIBILITY FOR PATIENT CARE AND IS NOT PROVIDING THE DEVICES OR ANY SERVICE HEREUNDER TO THE CLIENT AS A SUBSTITUTE OR REPLACEMENT FOR THE MEDICAL JUDGMENT OF THE CLIENT'S PHYSICIANS, END USERS OR OTHER CARE PROVIDERS. VAVE HEALTH HAS NO, AND DISCLAIMS ANY RESPONSIBILITY WHATSOEVER FOR, AND CLIENT HEREBY RELEASES VAVE HEALTH FROM AND INDEMNIFIES AND HOLDS HARMLESS VAVE HEALTH AND ITS AFFILIATES, AND THEIR RESPECTIVE DIRECTORS, OFFICERS AND EMPLOYEES FROM, ANY CLAIMS ARISING FROM OR RELATED TO THE CONDUCT OF THE CLIENT'S BUSINESS OR FOR ACTS OR OMISSIONS OF CLIENT AND END USERS IN THE PROVISION OF PATIENT CARE, AND THAT ANY RELIANCE UPON THE VAVE HEALTH PROPERTY OR SERVICES HEREUNDER SHALL NOT DIMINISH THE CLIENT'S RESPONSIBILITY FOR PATIENT CARE. Further, Vave Health does not and cannot control the performance of Internet or cellular services provided or controlled by third parties. At times, actions or inactions of such third parties can impair or disrupt Client's connections to the Internet or cellular service (or portions thereof). Although Vave Health will use commercially reasonable efforts to take all actions it deems appropriate to remedy and avoid such events, Vave Health cannot guarantee that such events will not occur. VAVE HEALTH DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATED TO THE PERFORMANCE OR NON-PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES WHICH ARE NOT VAVE HEALTH'S AUTHORIZED SUBCONTRACTORS.

e. Warranties to Client Only. The warranties stated in this Section are made only to Client and Vave Health shall have no liability to any third party, including any End User, with respect to the Services or Devices, including as a result of the warranties contained herein.

9. LIMITATION OF LIABILITY

a. Liability Limitation. IN NO EVENT SHALL EITHER PARTY OR VAVE HEALTH'S THIRD PARTY SUPPLIERS HAVE LIABILITY ARISING OUT OF OR PERTAINING TO THIS AGREEMENT TO THE OTHER PARTY OR ANY OTHER THIRD PARTY FOR ANY SPECIAL, INCIDENTAL, EXEMPLARY, CONSEQUENTIAL, PUNITIVE, OR INDIRECT DAMAGES OF ANY KIND BASED ON ANY CLAIM OR LEGAL THEORY, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF DATA, LOST OPPORTUNITY, LOST SAVINGS, LOST PROFITS, LOSS OF USE, BUSINESS INTERRUPTION OR COST OF SUBSTITUTE SERVICES OR TECHNOLOGY, EVEN IF INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES IN ADVANCE, INCLUDING ANY CLAIMS BASED UPON BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR ANY OTHER LEGAL THEORY. ADDITIONALLY, NEITHER VAVE HEALTH NOR VAVE HEALTH'S SUPPLIERS' OR LICENSORS' AGGREGATE LIABILITY TO CLIENT OR ITS AFFILIATES AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, AND END USERS FOR ANY CLAIMS ARISING UNDER THIS AGREEMENT OR OTHERWISE ARISING FROM THE TRANSACTIONS CONTEMPLATED HEREIN AND THEREIN REGARDLESS OF THE FORM OF ACTION (INCLUDING, BUT NOT LIMITED TO, ACTIONS FOR BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY, RESCISSION AND BREACH OF WARRANTY) SHALL EXCEED THE AGGREGATE PURCHASE PRICE IN THE CLIENT'S QUOTATION. CLIENT HEREBY RELEASES VAVE HEALTH FROM ALL OBLIGATIONS, LIABILITY, CLAIMS OR DEMANDS IN EXCESS OF THIS LIMITATION. THIS LIMITATION OF LIABILITY SHALL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAWS AND NOTWITHSTANDING THE FAILURE OF ANY LIMITED REMEDY.

b. Transmission of Data. Vave Health is not responsible for loss or alteration of Client Data in transmission (including in transmission from the Device to the smartphone and from the smartphone to the Services or Client's internal system/network), due, in whole or in part, to improper transmission by Client or an End User, or failure by Client, an End User or any third party to act on any communication transmission to or by Client or an End User through the Services or through use of a Device. Vave Health is not responsible for any Client Data generated through use of the Device.

10. INDEMNITY

a. Vave Health's Indemnification Obligations. Vave Health shall defend, indemnify, and hold harmless Client and its Affiliates, and their respective directors, officers, and employees against any and all actions, claims or assertions brought against them by a third party ("Claims"), that the Services or Devices, when used within the scope of and in accordance with this Agreement and the Documentation, infringes a United States patent or copyright. In the event that the Services and/or Device in the opinion of Vave Health, is likely to or does become the subject of a claim of infringement, Vave Health shall have the right at its sole option and expense to (which shall be Client's sole remedy for any such Claims): (i) modify the Services and/or Device to be non-infringing provided that such modification does not fundamentally change the functionality of the Services and/or Device; (ii) obtain for Client a license to continue using the Services and/or Device at no additional charge to Client; or (iii) if neither (i) nor (ii) are reasonably practicable (as determined by Vave Health), terminate this Agreement and refund to Client the pro rata portion of

fees paid to Vave Health for such portion of the Services and/or Device thereof that cannot be utilized by Client due to such infringement.

b. Vave Health shall have no liability under this Section 10 for any Claim based upon: (i) any component of software provided by Client or any third party; (ii) any modification by a party other than Vave Health, unless such modification was at the direction of Vave Health; (iii) the combination, operation or use of the Services and/or Device with a software program(s) or data not part of Services and/or Device if the claim would have been avoided had such combination, operation or use not occurred; (iv) the Services and/or Device being used in a manner not authorized by this Agreement or in a manner inconsistent with its labeling, Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time; and (v) continued use of the Services and/or Device from the date of written notice wherein Vave Health informs Client that such continued use may lead to a claim. This Section 10(a) and (b) sets forth Vave Health's sole and exclusive obligation and liability, and Client's sole and exclusive remedy, for any infringement or misappropriation of intellectual property rights of any kind.

c. Client's Indemnification Obligations. Client shall indemnify and defend Vave Health and its Affiliates, licensors, and suppliers, and their respective directors, officers, shareholders, employees, contractors and agents from and against any and all Claims and all liabilities, awards, damages, settlements, fees, penalties, costs and expenses (including reasonable attorney's fees) owing to third parties (including for avoidance of doubt, government and regulatory agencies) in connection therewith (collectively, "Losses"), arising from: (i) any gross negligence or willful misconduct by Client and/or any End User; (ii) any failure by Client and/or any End User to procure appropriate consents or authorizations, including from patients; (iii) any failure to comply with the End User Agreement attached hereto; (iv) breach of Section 6 (Client Responsibilities); (v) Client's and/or its End Users' misuse of the Services and/or Devices or use in a manner inconsistent with its labeling, Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time; (vi) Client Data (whether properly or improperly obtained and/or transmitted); (vii) Client Equipment, including, without limitation, any failure or malfunction caused by the smartphone connected to the Device; (viii) Client's and/or its End Users' failure to comply with any applicable Law; (ix) the consequences of Client's and/or End Users' utilization of the Services and/or Devices in respect of any third party; and/or (x) any allegation that any Client Data or any intellectual property rights owned or licensed by Client infringes the Intellectual Property Rights of a third party.

d. Indemnification Procedure. The Party having the benefit of the indemnification obligation under this Section 10 (the "Indemnitee") shall: (a) give the Party having the indemnification obligation (the "Indemnitor") prompt written notice of any claim; (b) allow the Indemnitor to have sole control over the defense and settlement of the claim, provided, however, that the Indemnitee shall have the option, at its sole discretion, to participate in the defense of any such claim using attorneys selected by it, the costs and expenses of which shall be the responsibility of Indemnitee; and (c) provide all assistance reasonably requested by Indemnitor, at Indemnitor's expense, in the defense and settlement of the claim. The Indemnitor will not consent to the entry of any judgment or enter into any settlement with respect to a Claim without the Indemnitee's prior written consent (not to be unreasonably withheld or delayed) unless: (i) the judgment or proposed settlement involves only the payment of monetary damages by the Indemnitor, and does not

impose injunctive or other equitable relief upon or otherwise adversely affect the Indemnitee; (ii) there are no additional Claims pending against the Indemnitee, and no adverse impact on existing Claims, as a result of the judgment or proposed settlement; and (iii) the Indemnitee will have no liability with respect to such judgment or proposed settlement and will not otherwise be materially and adversely affected by the terms of such settlement.

11. CONFIDENTIALITY

“Confidential Information” means any confidential and proprietary information related to a Party’s business belonging to one Party (“Discloser”), and disclosed to the other Party (“Recipient”), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure, including information concerning research, development, design details and specifications (including beta versions of functionality), financial information, procurement requirements, engineering and manufacturing information, customer lists, business forecasts, sales information and marketing plans, internal business processes, product designs, pricing terms, the terms and conditions of this Agreement (including the Exhibits hereto, the Quotation, or any other forms or documents related to this Agreement), and any additional information that any End User or other third party has disclosed to Discloser in confidence and that Discloser is permitted to disclose to Recipient under the terms and conditions of this Agreement. Any information related to the Services, Devices or other Vave Health Property shall be deemed to be the Confidential Information of Vave Health, and any Client Data shall be deemed to be the Confidential Information of Client. Recipient shall only use Confidential Information of the Discloser for the purposes of this Agreement and shall keep such information in strict confidence. Recipient shall restrict disclosure of Confidential Information solely to its employees, attorneys, accountants, contractors and other representatives with a need to know and who have been advised of the confidentiality restrictions of this Agreement and who are bound by confidentiality obligations at least as restrictive as those set forth herein, and Recipient shall not disclose Confidential Information to any third parties, except End Users as permitted hereunder, and use no less than reasonable care in its obligations. Recipient shall be responsible for a breach of the confidentiality restrictions herein by any person to whom it has shared Confidential Information. Except as expressly set forth elsewhere in this Agreement, all Confidential Information shall remain the property of the respective Discloser. Information will not be deemed “Confidential Information” if such information: (a) is generally available to the public (other than through breach of this Agreement); (b) is received from a third party lawfully empowered to disclose such information without being subject to an obligation of confidentiality; or (c) was rightfully in the Recipient’s possession free of any obligation of confidence at the time it was communicated to the Recipient. Notwithstanding the above, the Recipient will not be in violation of this Section 11 with regard to a disclosure that was in response to a valid order by a court or other governmental body, provided that the Recipient provides the Discloser with prompt written notice of such disclosure where reasonably possible in order to permit the Discloser to seek confidential treatment of such information and provided that Recipient only disclose such portion of Confidential Information as is legally required to be disclosed.

12. GOVERNING LAW

This Agreement shall be governed by the laws of the state of California, without giving effect to any conflict of law principles. The Parties hereby waive any objection to the exclusive jurisdiction and venue of the state and federal courts in Santa Clara, California.

13. TERM AND TERMINATION

a. Term. The Agreement shall commence on the Effective Date and shall continue in effect for the term specified in the Quotation (the "Initial Term"). Following the Initial Term, this Agreement will automatically renew for subsequent terms of the same length as the Initial Term, and in any event, at least twelve (12) months, (each, a "Renewal Term"). Either Party may terminate this Agreement by giving written notice of non-renewal within thirty (30) days prior to the end of the Initial Term or Renewal Term as applicable.

b. Termination for Breach. This Agreement may be terminated by either Party for material breach if such breach has not been cured by the other Party within thirty (30) days' receipt of written notice of such breach by such other Party.

c. Suspension. Vave Health may suspend the provision of the Services to Client under this Agreement effective immediately upon notice if: (a) [Client fails to pay any portion of the fees due under the Quotation within thirty (30) days after receiving written notice from Vave Health that payment is past due; (b)] Client or an End User breaches Section 6 (Client Responsibilities); or (c) Client's or an End User's use of the Services: (i) poses a security risk to the Services or any other third party or (ii) may adversely impact Vave Health's systems, networks, any Vave Health Property or the data of any other Vave Health client. During any such suspension, or in the event that the Services are unavailable for any reason, Client is solely responsible for continuity of patient care, including, identifying alternate means of accessing diagnostic images, imaging studies and patient data.

d. Effects of Termination. Upon expiration or termination of this Agreement under this Section 13, Vave Health shall have the right to immediately terminate Client and any End Users' ability to archive new studies. Upon Client's reasonable and written request, Vave Health will return or destroy any Client Data, excluding any Anonymized Data. Vave Health will be permitted to retain Client's Confidential Information if such retention is necessary to meet Vave Health's legal compliance obligations, is done pursuant to Vave Health's records management program, and is limited to the minimum Client Confidential Information and minimum retention period needed to meet these obligations. Client shall immediately pay to Vave Health all amounts due and payable prior to the date of such expiration or termination.

e. Survival. Sections 2 (Devices), 3 (Fees and Payment), 4 (Data Privacy), 5 (Ownership), 6(f) (Liability for Content), 6(g) (Security of Account), 8 (Representations and Warranties; Disclaimer of Warranties), 9 (Limitation of Liability), 10 (Indemnity), 11 (Confidentiality), 12 (Governing Law), 13 (Term and Termination), 14(d) (Entire Agreement), 14(e) (Notices), 14(h) (Severability), and 14(i) (Waiver; Modification) shall survive the termination or expiration (as applicable) of this Agreement.

14. GENERAL

a. Independent Contractors. The Parties are independent contractors. Nothing in this Agreement shall be construed to create a joint venture, partnership, franchise, or an agency relationship between the Parties.

b. Assignment. Client may not be assigned (including by operation of law in connection with a merger, consolidation, reorganization or transfer of all or substantially all of Client's assets or stock) without the prior written consent of Vave Health. Any attempted assignment in violation of this Section shall be void. This Agreement shall bind and inure to the benefit of the Parties, their respective successors and permitted assigns.

c. Entire Agreement. This Agreement as executed by the Parties constitutes the complete and exclusive agreement and understanding between the Parties and terminates and supersedes any prior agreement or understanding relating to the subject matter hereof between Vave Health and Client, whether oral or written. None of the general terms and conditions set forth in any purchase order, acknowledgement form, or any other document issued by Client shall apply.

d. Notices. Notices must be in writing; delivered: (i) personally; (ii) by certified mail return receipt requested; (iii) by facsimile transmission with a confirming copy sent the same day by first class mail; or (iv) by a nationally recognized overnight courier service; and addressed to the addresses set forth above. Each notice shall be deemed given upon receipt of such notice by the other Party. All notices shall be sent to the Parties at the addresses set forth in the Quotation.

e. Force Majeure. Neither Party will be in default or otherwise liable for any delay in or failure of its performance under this Agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of God, or any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures or delays in transportation or communications, internet or telecommunications failures, cyberattacks or any act or failure to act by the other Party, its employees, agents or contractors or epidemics, pandemics, or restraints of government. The Parties will promptly inform and consult with each other as to any of the above causes, which in their judgment may or could be the cause of a substantial delay in the performance of this Agreement.

f. Publicity.

1. Vave Health may issue one or more press releases announcing the existence of this Agreement and generally describing the terms hereof or as otherwise mutually agreed by the Parties. During the Term of this Agreement, Vave Health may use Client's name and logo on the Vave Health web site and in Vave Health's collateral marketing materials, provided that Client has approved in writing the form of any such use, such approval not to be unreasonably withheld.
2. Any marketing, promotion, or other publicity material, whether in written, electronic, or any other form, that refers to Vave Health, the Devices, the Services or to this Agreement must be approved in writing by Vave Health prior to its use or release.

g. Severability. If one or more provisions of this Agreement are held to be unenforceable under Applicable Laws, the Parties agree to renegotiate such provision in good faith, in order to maintain the economic position enjoyed by each Party as closely as possible to that under the provision rendered unenforceable. In the event that the Parties cannot reach a mutually agreeable and enforceable replacement for such provision, then: (i) such provision shall be excluded from this Agreement; (ii) the balance of this Agreement shall be interpreted as if such provision were so excluded; and (iii) the balance of this Agreement shall be enforceable in accordance with its terms.

h. Waiver; Modification. If a Party waives any term or provision or the other Party's breach of this Agreement, such waiver shall not be effective unless it is in writing and signed by the Party against whom such waiver is asserted. No waiver by a Party of a breach of this Agreement by the other Party shall constitute a waiver of any other or subsequent breach by such other Party. This Agreement may be modified only if authorized representatives of both Parties consent in writing.

15. DISTRIBUTOR PROVISIONS

The following provisions are only applicable to Clients who are distributors of Vave Health.

a. Traceability. Client will create and maintain accurate records of all activities and events related to the Devices to the extent necessary to ensure product traceability. The records will be constructed in such a manner that all significant activities or events will be traceable for a period of not less than two (2) years past the expiration date or two (2) years after the Devices have been taken out of service, whichever occurs first. Such records must be clear, readily available, and include the following: (i) each order received and accepted; (ii) the serial or lot number and expiration date of the Devices and the address where Devices are delivered; (iii) the method of identifying the invoice issued to a customer; and (iv) each customer credit issued and the reason therefor.

b. Customer Complaints. Client will cooperate fully with Vave Health in dealing with customer complaints concerning the Devices and will take such action to resolve such complaints as deemed necessary or appropriate by Client or as may be otherwise reasonably requested by Vave Health. Client agrees to report to Vave Health any complaint regarding a Device of which Client becomes aware within three (3) days of receiving the complaint, or report of any death or serious injury. Client agrees to assist Vave Health to facilitate the resolution of complaints. For purposes of this Section 15(b), a complaint can be the occurrence of any of the following: (i) receipt of any Devices quality claims, medical claims or complaints or other written claims or complaints; or (ii) receipt of any written communication from any applicable regulatory agency pertaining to a Device.

c. Sales Representatives and Permitted Subdistributors. Client will not, without the prior written consent of Vave Health, appoint any subdistributors in connection with the performance of this Agreement. Client agrees that all of its sales representatives and permitted subdistributors will be subject to the terms and conditions of this Agreement.

EXHIBIT A
End User License Agreement

The Vave Health, Inc. platform (“Vave Health Cloud”) is a cloud-based ultrasound image acquisition and sharing platform for patient care, research, education or other authorized use. The examination and associated patient information that you will store, send, and/or receive through Vave Health Probe will be transferred and stored in compliance with the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (found in Title XIII of the American Recovery and Reinvestment Act of 2009) (“HITECH” and, collectively with HIPAA, “HIPAA”).

By clicking the accept button, you acknowledge and agree to the following:

- You are an authorized user of the Vave Health Cloud and have the authority and the right to use the login credentials that you are using, and to access, use, transmit, and, except to the extent you are a distributor, share the imaging examination and protected health information (PHI) of the associated patients.
- You will not share your login credentials or otherwise permit unauthorized individuals to access Vave Health Probe.
- You are either (a) a licensed physician in good standing or otherwise qualified to use Vave Health Probe and have been trained on the use of diagnostic ultrasound imaging devices, (b) a licensed health care provider associated with a healthcare teaching facility or otherwise in receipt of a Vave Health Probe for a 90-day period as permissible for business development or evaluation purposes (a “Covered Evaluator”) or (c) an approved distributor of the Vave Health Probe.
- You have obtained any required consents, authorizations, or other permissions necessary to share the image and associated patient information and have otherwise taken steps to ensure that the transmission complies with applicable law.
- You are not purporting to be anyone other than yourself (or a person for whom you have legal authority to act).
- You are adhering to all international, national and/or state laws/regulations that govern the exam and associated PHI.
- You will only use Vave Health Probe in accordance with Vave Health Inc’s Terms and Conditions and the Device labeling, the Intended Use(s), Indications for Use, Directions for Use and/or any other written instructions provided by Vave Health from time to time.
- You are sharing this imaging examination and associated PHI for purposes of research, education or continuity of care and not for any illegal or malicious purpose.

- You will only transfer Protected Health Information (PHI) from the Vave Health Cloud using an encrypted connection.
- Vave Health, Inc. is not the intended recipient of any imaging examination, rather, Vave Health, Inc., provides a platform for the storage and transfer of imaging examinations from one health care provider to another.
- Vave Health, Inc., is not a healthcare provider and is not responsible for the medical care or treatment of any patient.
- Vave Health, Inc., will not be responsible for the content, results, diagnoses (or lack thereof) in the data provided and/or transmitted and will not review, verify, or provide any opinion or consultation regarding same.
- You agree to hold Vave Health, Inc., harmless from any costs or damages arising from your use, misuse or reliance on this system, except to the extent that such costs or damages are caused by Vave Health, Inc.'s gross negligence or intentional misconduct.
- If you are a Covered Evaluator, you agree to return all Vave Health Probes in your possession no later than 90 days following the receipt thereof from Vave Health, in their original condition, subject to normal wear and tear, and free of all damage or defect.

EXHIBIT B
Devices - General Terms

Device Return Policy:

- Thirty (30) day return option following delivery of the applicable Device(s) to Client.
- Client shall submit all return requests by emailing support@vavehealth.com (unless otherwise instructed in writing by Vave Health).
- If the returned Device is sealed and unused (as determined by Vave Health), Vave Health will refund to Client the purchase price paid by Client for such returned Device, contingent upon its timely return to Vave Health and Client providing a stated reason for the return.
- If the returned Device seal is broken but Client confirms that the returned Device has not been used for any a clinical, medical treatment, or diagnostic purpose, Vave Health will refund to Client the purchase price paid by Client for such returned Device, contingent upon its timely return to Vave Health, Client providing a stated reason for the return, and Vave Health's verification of non-use for any a clinical, medical treatment, or diagnostic purpose.
- If the returned Device is damaged and/or not operational (as determined by Vave Health), Client shall promptly pay to Vave Health an amount equal to the lesser of (i) the cost of repair for such returned Device or (ii) the purchase price paid by Client for such returned Device.

Shipping Terms:

Shipment of all Products shall be Ex Works (EXW) (INCOTERMS 2020) point of distribution by Vave Health, at which time title and risk of loss shall pass to Client. The method of transportation will be at Vave Health's discretion and all Devices shall be prepared and packed for shipment in accordance with Vave Health's customary practices and any Device specifications. All shipment costs shall be paid by Client and if prepaid by Vave Health, Client shall reimburse Vave Health for all shipping costs. Any special shipping requests by Client, including, without limitation, freight forwarder or air freight, may incur additional charges for which Client will be responsible. Where permitted by law, Vave Health retains a security interest in all Devices sold until full payment is received.

Delivery:

Delivery dates are approximate. Vave Health reserves the right to make delivery in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries.

Inspection:

Client shall inspect the Devices delivered and notify Vave Health in writing within five (5) calendar days after receipt of shipment of any complaint that relates to the Devices, including any claims for shortages. Failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Client for such Devices.

Payment Terms:

Client shall pay the purchase price set forth in the Quotation within thirty (30) days of the invoice date. Client agrees to reimburse Vave Health for any additional costs attributed to changes of the order made at Client's request. All orders are subject to Vave Health approval and review of credit terms.

Signed: _____

Date: _____



PCSS Board Agenda Request

Date: March 25, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Mid-State Construction, Livingston, TN for the the construction of a front office pass thru window as noted in the attached proposal at Cookeville High School in the amount of \$17,880.00 to be paid from the security grant funds

MI-72130-02525

received
03-25-24



9190 Bradford Hicks Dr. Livingston, TN 38570

PH. (931) 823-7345

Proposal for
Cookeville High School Front Office Pass Thru Window
Install
Cookeville, TN.

Attn: John Magura

November 10, 2023: Mid-State Construction is pleased to provide the following proposal for the Addition of one pass thru window at Cookeville High School front office located in Cookeville, TN. Any work not specifically included below is subject to additional pricing.

Summary of work

1. Furnish & Install One Pass Thru Window:

- a. Cut new opening in masonry wall for new 2'x4' pass thru window.
- b. Furnish & Install new Hollow metal frame and Steel angle above.
- c. Furnish & Install new Plastic laminate counter at window.
- d. Furnish & Install glass.
- e. Furnish & Install associated blocking / framing / drywall.
- f. Furnish & Install 2 smoke detectors to be tied into existing fire alarm.
- g. Paint new drywall.

TOTAL COST: \$17,880.00

*** Exclusions: Any item not mentioned in scope above***

Cookeville HS window

12 messages

Brian King <bking@kingcgi.com>
To: John Magura <maguraj@pcsstn.com>

Tue, Mar 5, 2024 at 10:43 AM

John,

I'm looking at the drawings on the Cookeville HS window in the secure vestibule and I see 2 smoke detectors. Who should I get a price from on these?



Brian King

King Construction Group, Inc.

P.931.614.0782

F.931.909.0032

C.931.349.8568

bking@kingcgi.com

Magura, John <maguraj@pcsstn.com>
To: Brian King <bking@kingcgi.com>

Tue, Mar 5, 2024 at 1:16 PM

I would contact Pye-Barker...

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

[Quoted text hidden]

Brian King <bking@kingcgi.com>
To: "Magura, John" <maguraj@pcsstn.com>

Wed, Mar 6, 2024 at 12:42 PM

Do you have Contact info?

Magura, John <maguraj@pcsstn.com>
To: Brian King <bking@kingcgi.com>

Mon, Mar 18, 2024 at 2:09 PM

Do you have a price yet?

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409
[Quoted text hidden]

Brian King <bking@kingcgi.com>
To: "Magura, John" <maguraj@pcsstn.com>
Cc: Tobin Stevens <tstevens@kingcgi.com>

Mon, Mar 18, 2024 at 6:19 PM

I may have all the other stuff except for the smokes. It's been a little bit of a fiasco. I'll check in the morning and report back.

Sent from my iPhone

On Mar 18, 2024, at 2:10 PM, Magura, John <maguraj@pcsstn.com> wrote:

[Quoted text hidden]

Magura, John <maguraj@pcsstn.com>
To: Brian King <bking@kingcgi.com>
Cc: Tobin Stevens <tstevens@kingcgi.com>

Mon, Mar 18, 2024 at 10:07 PM

Ok, thanks.
[Quoted text hidden]

Brian King <bking@kingcgi.com>
To: "Magura, John" <maguraj@pcsstn.com>
Cc: Tobin Stevens <tstevens@kingcgi.com>

Tue, Mar 19, 2024 at 1:22 PM

I will have you a price tomorrow with or without the smokes. They said I would have it today. Sorry for the delay.

[Quoted text hidden]

Magura, John <maguraj@pcsstn.com>
To: Brian King <bking@kingcgi.com>

Tue, Mar 19, 2024 at 1:24 PM

Thank you...

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506

Security entrance bid for CHS and Burks

12 messages

Magura, John <maguraj@pcsstn.com>

Wed, Jun 28, 2023 at 11:10 AM

To: Mike Driver <mdriver@wocc.com>

Cc: Corby King <kingc11@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>, Mark McReynolds

<mmcreynolds@pcsstn.com>, Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

Mike,

As discussed this morning, could you please review your bid and give me an idea how much of the \$205,000.00 went to each school. I understand that if we went forward with only one of the projects that there would be adjustments that would be necessary to your overhead and profit for that new scope of work.

Thanks for working with us on this issue.

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

Magura, John <maguraj@pcsstn.com>

Wed, Jun 28, 2023 at 11:16 AM

To: Corby King <kingc11@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>

Cc: Chris Pierce <pierceb2@pcsstn.com>

Corby and Tim,

I doubt that I will get a response in time for the Board meeting. I believe we had \$95,000.00 in the grant for this work. I'm not exactly sure how we address this with the Board.

Feel free to give me a call if you have any questions.

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

[Quoted text hidden]

Mike Driver <mdriver@wocc.com>

Wed, Jun 28, 2023 at 1:01 PM

To: "Magura, John" <maguraj@pcsstn.com>

Cc: Corby King <kingc11@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>, Mark McReynolds

<mmcreynolds@pcsstn.com>, Kim Chamberlin <kchamberlin@uplanddesigngroup.com>

John,

I have reached out the subs and vendors to break out their pricing by school. I think knowing this will be a good

From: Magura, John <maguraj@pcsstn.com>
Sent: Wednesday, June 28, 2023 11:10 AM
To: Mike Driver <mdriver@wocc.com>
Cc: Corby King <kingc11@pcsstn.com>; Martin, Tim <martint3@pcsstn.com>; Mark McReynolds <mmcreynolds@pcsstn.com>; Kim Chamberlin <kchamberlin@uplanddesigngroup.com>
Subject: Security entrance bid for CHS and Burks

Mike,

[Quoted text hidden]

Magura, John <maguraj@pcsstn.com> Fri, Jun 30, 2023 at 5:46 PM
To: Mike Driver <mdriver@wocc.com>
Cc: Corby King <kingc11@pcsstn.com>, Hunter Vick <hvick@wocc.com>, Kim Chamberlin <kchamberlin@uplanddesigngroup.com>, Les Haffner <lhaffner@wocc.com>, Mark McReynolds <mmcreynolds@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>, Steve Lewis <slewis@wocc.com>

Thanks for the info. We will get back to you

[Quoted text hidden]

--

[Quoted text hidden]

Mike Driver <mdriver@wocc.com> Tue, Jul 18, 2023 at 7:54 AM
To: "Magura, John" <maguraj@pcsstn.com>
Cc: "Kim Chamberlin <kchamberlin@uplanddesigngroup.com>" <kchamberlin@uplanddesigngroup.com>

John,

Was just checking in to see if either of the projects might move forward?

[Quoted text hidden]

Magura, John <maguraj@pcsstn.com> Tue, Jul 18, 2023 at 12:00 PM
To: Corby King <kingc11@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>

Could you give some insight on this??

[Quoted text hidden]

Martin, Tim <martint3@pcsstn.com> Tue, Jul 18, 2023 at 1:22 PM
To: "Magura, John" <maguraj@pcsstn.com>
Cc: Corby King <kingc11@pcsstn.com>

I think we had \$70,000 set aside so I would say no at this point. I think we need to review Burks. I am not surprised that CHS might cost that much, but I am blown away by Burks. I expected that to be a \$10,000 job. We will try to complete these projects when we receive this years grant.

Tim

Tim Martin
Deputy Director of Schools
Putnam County, Tennessee
931-526-9777

If you're in the people business, the way you make people feel profoundly impacts your success. - Elizabeth Dampf

To: "Magura, John" <maguraj@pcsstn.com>

John,

The county may be able to get better pricing from a company such as Cookeville glass and mirror for just the one window?

Mike

From: Magura, John <maguraj@pcsstn.com>
Sent: Wednesday, September 6, 2023 2:34 PM
To: Mike Driver <mdriver@wocc.com>

[Quoted text hidden]

[Quoted text hidden]

EXHIBIT
VI F. 3
04-04-24



PCSS Board Agenda Request

Date 3/12/2024

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the attached research request for Carey Wilson, a doctoral candidate at Tennessee Tech.

This research aims to gather a rural community's perspective on renewable/sustainable energy sources to determine if an interdisciplinary team at Tennessee Tech has enough community interest to support the planning, construction, and maintenance of an energy park in Monterey, TN.

The research question is: What are rural community members' perceptions of renewable/sustainable energy sources?

received
03-18-24
[Signature]

Carey Wilson
931-881-7041
cawolanin21@tntech.edu
Tennessee Technological University

Dr. Anderson,

My name is Carey Wilson. I am a graduate student at Tennessee Technological University and currently taking CHE 6130: FEW (Food, Energy, Water) Nexus Challenge. This class promotes interdisciplinary groups, and my team is composed of an electrical engineer (Michael Miner), a chemical engineer (Sahera Abumariam), and myself (STEM Education). We came up with a novel project related to energy parks. This project aims to investigate community interest in supporting the planning, construction, and maintenance of an energy education park in Monterey, TN. The final project (if it comes to fruition), would be a unique experience for Monterey residents to visit and engage in learning about different forms of sustainable energy sources (i.e., a merry-go-round that generates energy for the park lights, etc.).

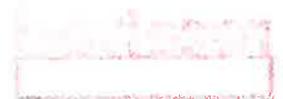
We hope to gather Monterey residents' insights about this potential project in multiple ways. However, we want young adults' opinions to guide the project's efforts. Without their valuable input, this park may not be possible/sustainable. Therefore, we hope to gain permission from you and PCSS officials to collect student survey data to guide our next steps.

We would like to have the ability to collect data from students this semester. However, we understand that the school year is entering its final quarter. Therefore, we must gain initial insight from students in April. We (the graduate research team) are happy to share our findings from the survey data with you at your convenience in mid-May or later. The high school survey may be previewed at this [LINK](#) and the middle school survey may be previewed at this [LINK](#). The version for all potential adult-aged participants is at this [LINK](#). All surveys are offered in English and Spanish.

We understand that our survey has a different video for English-speaking participants and Spanish-speaking participants. However, we have a native Spanish-speaking individual on our team, and she guided the team to find an educational, engaging, and fun video. The alternative course of action is Spanish subtitles, which are less engaging or entertaining to watch. Both videos are about the same length (~5 minutes), and all information and questions are identical for both English and Spanish-speaking individuals.

This survey seeks input from Monterey community members (from middle schoolers to the elderly) so that we may gain a broad spectrum of input from all members of the Monterey area. Without their input, this potential novel park proposal may not develop further during the 2024-2025 school year, and the park may not come to fruition. This park may become a unique community center for hosting educational classes and community events, a safe place for families to enjoy, and may invite more tourism to the area. We may not even be aware of some of the unique future benefits. However, with good, there may also be potential drawbacks. That is why the communities' input is vital to the success of this project.

As with any research and accompanying paperwork, privacy and confidentiality are protected and prioritized. Therefore, I (Carey Wilson) will only have access to the raw data for data analysis. I am responsible for changing/eliminating all identifiers/identifying information before my team sees the acquired data. I will change all actual names to pseudonyms to protect individual privacy. In our informational handout (with survey directions), we also have included that completing this survey is completely voluntary. After receiving the informational handout, every family can decide if they want their student to complete the survey. Furthermore, we ask that the schools distribute the handout at the



beginning of the school day/class time during a predetermined period. We leave the distribution of the informational handouts (with survey directions included) at your discretion since we do not want to take up any class time (minimize the use of class time). If you send out the informational handouts as hard copies to students and their parents/guardians, we will be happy to provide you with the hard copies so that the Monterey schools do not need to use their resources for our survey.

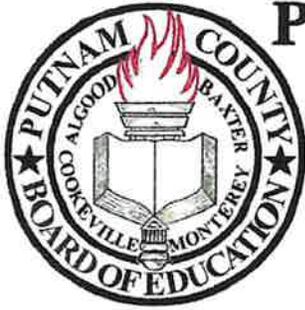
Finally, this is a novel park proposal that Tennessee Tech faculty, students, community members/businesses, and other stakeholders must participate in during the design, planning, and construction processes. While we have come across energy parks in our research for this project, we have yet to find an energy educational park in any of our investigations. Additionally, we are seeking grants to successfully enact this proposal; however, we must have community involvement to receive any potential funding for this project. The project's unique implementation process and final design have a low (to no) probability of data duplication.

The team must share general findings with their class at the end of the semester. However, if we do not collect data by the end of the semester, we will use this data collection in our CHE: 6150 class (Fall 2024), where we will continue to work on this project. In addition, as we find funding sources, some of the collective findings will be shared with potential funding sources to help us successfully gain capital for this project. Furthermore, we are aware that we must share our findings with the Continuous Improvement Supervisor for release to the schools. Above and beyond this, we understand some individuals may want to withdraw their responses at any time during this data collection/analysis process. They can email me (Carey Wilson) at any time to have their responses deleted from the raw data and any unidentified copies that might have been made from the initial data collection. We let potential participants know their responses are vital to our proposed project. However, we also clarified in the informational handouts that participants do not have to complete the survey.

I have attached the initialed and signed procedural form and a copy of the IRB to the email this letter was also attached. Please let me know if you have any questions. My team and I are happy to assist you however we can.

Thank you for your time and attention to our request. We eagerly await your decision.

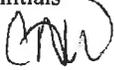
Carey Wilson

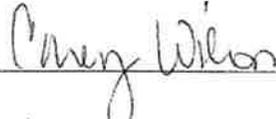


PUTNAM COUNTY SCHOOL SYSTEM

Engage, Inspire, Achieve.

PCSS External Researcher Statement of Assurances

Initials 	1. I understand and agree to comply with the Family Educational Rights and Privacy Act (FERPA), the Tennessee Public Records Act, and Board policy regarding disclosing personally identifiable information on any PCSS student. I understand and agree that I will not disclose such information to anyone but the student's parent/legal guardian or PCSS staff per these laws and policies.
Initials 	2. I agree to access student(s) only at the time and place designated by the school(s) principal(s). I agree to comply with the school(s) visitor policy.
Initials 	3. Every individual associated with this research project who, during the research activities, will be physically present on any PCSS property and/or will have any contact with PCSS students while acting in their capacity as a researcher or research assistant will undergo criminal background check through PCSS Human Resources fingerprinting process. Fingerprinting will occur at least seven days before the researcher or research assistant is allowed any interaction with PCSS students.
Initials 	4. Within a reasonable time period after the conclusion of the research, I will provide PCSS with a policy brief, including a summary of the study and policy-relevant findings. If engaged in a multi-year study, I will also provide annual updates during the course of my research.
Initials 	5. Unless provided with the expressed written permission of the PCSS outlining other arrangements, within one year of completing study data collection, I agree to permanently destroy all individual paper and electronic records containing personal PCSS student data. Consent forms are excluded from this requirement.
Initials 	6. I agree to hold PCSS harmless from and against any claims, demands, actions, liens, rights, subrogated or contribution interests, debts, liabilities, judgments, costs, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon by my participation in the research and survey process on PCSS properties.
Initials 	7. I understand that the approval of the research/survey in no way commits schools, principals, teachers, staff, or students to participate in the research or survey project.

Signature 

Date 3/8/2024

Please return to PCSS Teaching & Learning Dept., 1400 E. Spring St., Cookeville, TN 38506, or to email address:

andersons17@pcsstn.com

Doctoral Research Request for April Board Agenda

1 message

Anderson, Sharon <andersons17@pcsstn.com>

Tue, Mar 12, 2024 at 8:57 AM

To: Sharon Reid <reids2@pcsstn.com>

Cc: Corby King <kingc11@pcsstn.com>

Hi, Sharon,

Please add the attached research approval request to the April board agenda. Let me know if you have any questions or need anything else.

-

Thanks,



Sharon K Anderson

Continuous Learning Supervisor, Putnam County School System

Phone (931) 525-4710 (Ext. 1447)

Email andersons17@pcsstn.com

Address 1400 E. Spring Street, Cookeville, TN. 38501

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

Thanks,



Sharon K Anderson

Continuous Learning Supervisor, Putnam County School System

Phone (931) 525-4710 (Ext. 1447)

Email andersons17@pcsstn.com

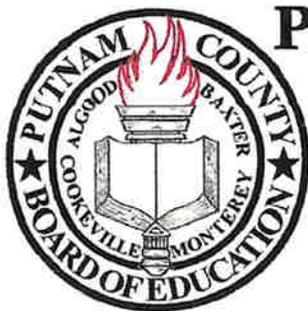
Address 1400 E. Spring Street, Cookeville, TN. 38501

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Board Agenda Request - Doctoral Research Approval for Wilson, Carey.pdf

3252K



PUTNAM COUNTY SCHOOL SYSTEM

Engage, Inspire, Achieve.

Procedures for Request to Conduct Research

Requesting permission to conduct research/surveys begins with submitting a request via Google form - <https://bit.ly/PCSSResearch>. After you receive a gatekeeper letter to start the IRB process, you will submit a letter of intent to Dr. Sharon Anderson, Continuous Improvement Supervisor for Teaching & Learning.

The research/survey proposal must include the following information:

1. Full name, address, telephone number, email address, and Graduate School
2. A brief description of the topic, background, and purpose and an explanation of how the results will be used, reported, displayed, and/or disseminated.
3. An explicit description of the sample, the number and type of schools, and the project timeline.
4. If a survey is to be conducted, a copy of the survey instrument.
5. A copy of the approved IRB
6. A timeline of the research process Review of submitted proposals.

The proposals will be judged on the following criteria:

1. Is the proposal designed so that the researcher will obtain valid and reliable results?
2. Is there a reasonable chance that the study will contribute something useful and of value to the school system?
3. Does the study protect personal rights and privacy adequately?
4. Does the study's potential justify interrupting the work of pupils, teachers, and/or staff?
5. Has the study duplicated research or data collection recently completed within the school system?

Disbursement of survey or related data

1. Upon the approval of the research/survey by the PCSS, the researcher will submit surveys to the Continuous Improvement Supervisor for release to the schools. The procedure for collecting student data will be developed through a meeting between the graduate student and the Continuous Improvement Supervisor.
2. The approval of the proposal indicates that it has met the standards required by the committee, but it in no way commits schools, principals, teachers, staff, or students to participate in the research or survey project.

3. Staff and students cannot be coerced or compelled to participate in research or survey activities against their will.

Once the research or survey project has been concluded, the researcher shall submit a summary of the study results. The brief should be written for an audience of district staff and the Board of Education and must include the survey in an appendix.

APPLICATION FOR RESEARCH INVOLVING HUMAN SUBJECTS
Tennessee Tech University Institutional Review Board
for the Protection of Human Subjects

<p>Project Title: Energizing Sustainable Education in the Monterey Community Principal Investigator (PI): Carey Wilson Department: Curriculum & Instruction (If PI is <i>not</i> TTU student, staff, or faculty, provide institutional affiliation:) Email: cawolanin21@tntech.edu</p> <p>Is the PI an Undergraduate or Graduate Student? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If <i>Yes</i> (or if PI <i>and all</i> Co-PIs are not TTU students, staff, or faculty), complete the following: Faculty Supervisor: Dr. Darek Potter Department: Millard Oakley STEM Center Email: dpotter@tntech.edu</p>	<p>For IRB Use Only: Application #:</p> <hr style="border: 0.5px solid black;"/>
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GENERAL INSTRUCTIONS:

This form must be approved by the IRB prior to conducting research. Subject recruitment and data collection/analysis cannot begin until the project receives formal approval from the TTU IRB.

Handwritten forms will not be accepted. Complete the document in MS Word. Please check spelling, grammar, and punctuation prior to submission.

PARTS A-C must be completed by the **Principal Investigator (PI)**. **PART D** must be signed by the **PI** and, if the PI is a student (or if the PI *and all* Co-PIs are *not* students, staff, or faculty at TTU), the **Faculty Supervisor**.

PART E must be completed and signed by a certified **Departmental Reviewer**. (To identify the certified Departmental Reviewer[s] in your department, please see [Certified Departmental Reviewers](#))

For Expedited Reviews, **PART F** will be completed and signed by a subcommittee of IRB members.

For Full Board Reviews, **PART G** will be completed and signed by the IRB Chairperson.

Note: Approvals for applications receiving Expedited and Full Board Review are granted for no more than 12 months. Multi-year research will require a [Request For Continuation/Change Form](#) submitted at least two weeks prior to IRB 12-month expiration date.

Submission Process: Applications can be submitted in hardcopy or electronic form. However, all signatures must be original; no scanned or copy/pasted signatures will be accepted.

For hardcopy submissions: Do not staple documents. Submit the complete application directly to the Office of Research (Derryberry Hall, Room 432) or via campus mail at Box 5164.

For electronic submissions: Scan entire application with all necessary signatures into a single document and email to IRB Charmian Leong (cleong@tntech.edu).

For additional information, please visit the [TTU IRB website](#) or email the IRB Chairperson, Chad Rezsnyak (crezsnyak@tntech.edu).

Technical Notes: (1) Please download a new application from the website for each new research project, as the application is updated periodically to resolve minor formatting issues. (2) When printing an application, please use grayscale (i.e., black text). Color printing might affect the visibility of the checkmarks in Parts A and B.

PART A. CHECKLISTS

1. Pre-Application Checklist

As the PI, please confirm, by checking the following boxes, that you have done the following prior to completing the IRB application:

- Reviewed the TTU IRB "[Getting Started](#)" page
- Reviewed the TTU IRB "[Definitions](#)" page
- Reviewed the TTU IRB "[The Review Process](#)" page
- Reviewed the [Research/Review Category Decision Tree](#)
- Reviewed the [Requirements for Informed Consent](#)
- Completed the [CITI Training](#) for "SBE Researchers including students and faculty acting as Investigators [PI-Co-PI]" and "Social and Behavioral Responsible Conduct of Research."
- Reviewed the [TTU Conflict of Interest Policy](#)
- Reviewed the [TTU Responsible Conduct of Research Policy](#)

2. Application Documentation Checklist

Please confirm by checking the appropriate boxes that **all** of the required documents are included with the application and included in the following order:

- A completed **Application for Research Involving Human Subjects** signed by **PI, Faculty Supervisor** (if applicable), and a **certified Departmental Reviewer**
- Certificates of Completion of CITI training for the **PI** and **all Co-PIs**. (Faculty Supervisors must also have CITI Training Certificate of Completion on file in the Office of Research.)
- Copy of **all** instruments, surveys, and questions to be used
- Copy of **all** informed consent form(s)
- Copy of recruitment materials (emails, posters, advertisements, etc.), **if applicable**
- Copy of letter(s) of permission to conduct research, **if applicable**

PART B. GENERAL INFORMATION

1. Projected Start Date of Study: Upon approval or Specify Date: mm/dd/yyyy

2. TTU Co-Investigators (If needed, list additional investigators on page #3)

Name	Department/Unit	Check if Student
Carey Wilson	C & I	<input checked="" type="checkbox"/>
Michael Miner	Chemical Engineering	<input checked="" type="checkbox"/>
Sahera Abumariam	Chemical Engineering	<input checked="" type="checkbox"/>

*Note: **Only** the PI and Co-PIs listed here will be authorized to collect and analyze data, to have access to the data, and to disseminate the data in any way or form.*

3. Multi-Institutional Research: Are all PIs faculty, staff, or students at TTU? Yes No

*If **No**, please list the names and affiliations of all Co-PIs who are **not** faculty, staff, or students at TTU below. (If needed, list additional investigators on page #3.)*

Name	Affiliation	Check if Student
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

4. Funding Status: Not Funded

Pending Funding Source:
 Funded Grant Proposal/ Index #:

5. Data Collection Method(s) to be used:

- Survey/Questionnaire In-Depth Interviews Observations Experimental
- Focus Groups Psychological Testing Educational Testing [Secondary Data](#)*
- [Internet/Social Media](#)* Other (Explain:)

6. Medium for Data Collection:

- Written Notes Voice Recorder Photograph
 Field Journal Secondary Data* Video Recorder
 Internet/Social Media† Other (Explain:)

7.a. Secondary Data*: If “Secondary Data” was selected in #5 or #6, select the appropriate description of the data:

- Data are publicly available.
 Data include private/restricted information but no identifying information.
(Note: Attach documentation indicating authorization to access the data.)
 Data includes private/restricted information **and** identifiers.
(Note: Attach documentation indicating the authorization to access the data. Expedited or Full Board Review required.)

7.b. Internet/Social Media Data†: If “Internet/Social Media” was selected in #5 or #6, please complete this section:

Is a username and password required to view the data being collected?

Yes No

*If **Yes**, Expedited or Full Board Review is required.*

8. Approximate number of human participants anticipated: 1,200

9. Target Population (Check all that apply): *Items in shaded box require Expedited or Full Board Review.*

- | | |
|--|--|
| <input checked="" type="checkbox"/> Adults (18+ years) | <input type="checkbox"/> Students (Explain:) |
| <input checked="" type="checkbox"/> Children under 18 <i>in an educational setting</i> | <input type="checkbox"/> Prisoners |
| <input type="checkbox"/> Children under 18 <u>outside</u> of an educational setting | <input type="checkbox"/> Institutionalized persons |
| <input type="checkbox"/> Cognitively impaired or economically, educationally, or medically disadvantaged | <input type="checkbox"/> Non-English-speaking persons |
| <input type="checkbox"/> Pregnant women | <input type="checkbox"/> Other Protected Population (Explain:) |
| <input type="checkbox"/> Infants, Neonates, or Human Fetuses | |

10. Will reported data include any private information (e.g., social security numbers, contact information) or identifying information (e.g., actual names, specific employers, specific job titles) of the participants?

Yes No

*If **Yes**, Expedited or Full Board Review is required.*

11. Will the researchers obtain informed consent from participants? Yes No Not Applicable

*If **Yes**, how will you obtain consent?* Written Electronic Other: (Explain:)

*If **No**, Expedited or Full Board Review is required.*

12. Will subject(s) be involved in deception or incomplete disclosure without prospective agreement (See Exempt Category #3)? Yes No

*If **Yes**, Expedited or Full Board Review is required.*

13. Potential Risk of Harm: *Items in shaded box require Expedited or Full Board Review.*

- None Physical Psychological Economic Legal Social
 Other (Explain:)

(#2, cont.) Additional TTU Co-Investigators:

Please state first & last name and department, and if this is a student, for each additional Co-PI.

Dr. Darek Potter	Millard Oakley STEM Center	Director
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(#3, cont.) Additional Non-TTU Co-Investigators:

Please state first & last name, institutional affiliation, and if this is a student, for each additional Co-PI.

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PART C. DETAILED DESCRIPTION OF PROPOSED RESEARCH

Instructions: Please type narrative responses in the shaded boxes, and be as descriptive and reflective as possible in your responses. Do not leave any boxes blank. *Address all of the requested information.*

1. STATEMENT OF PURPOSE & BACKGROUND: Address **all** of the following:

- a. Explain the purpose of the research.
- b. Present all research questions that will be explored and/or all hypotheses that will be tested through the research.
- c. Provide relevant background information to provide a rationale for the proposed research.
- d. Provide justification for the use of humans in the research, if the project could conceivably use some other source of data.
- e. Explain how the findings will be used.
- f. Provide citations for relevant references as necessary.

a. This research aims to gather a rural community's perspective on renewable/sustainable energy sources to determine if an interdisciplinary team at Tennessee Tech has enough community interest to support the planning, construction, and maintenance of an energy park in Monterey, TN.

b. The research question is: What are rural community members' perceptions of renewable/sustainable energy sources?

c. Flaccavento (2010) states that a critical gap in sustainable energy education in rural Appalachian communities hinders the region's ability to embrace and implement renewable energy practices. Limited access to information and a lack of awareness and understanding of sustainable energy technologies have perpetuated dependency on non-renewable resources (e.g., water) and impeded progress toward a more resilient and environmentally conscious future. The absence of comprehensive sustainable energy education exacerbates the challenges faced by these communities, including economic disparities and environmental vulnerabilities. Flaccavento (2010), Energy Education (EE, 2014), and the Tennessee Department of Environment and Conservation (TDEC, 2024) indicated that there is an urgent need to develop and implement targeted educational initiatives that empower individuals in rural Appalachia with the knowledge, skills, and resources to adopt and advocate for sustainable energy/water practices, fostering community resilience and contributing to a more sustainable and equitable future.

The TDEC promotes several outreach educational programs. Their EE Outreach program (TDEC, 2024) hosts formal and informal STEM activities that promote energy awareness and learning. In addition, The University of Tennessee Extension Program and Tennessee State University Cooperative Program have also combined efforts to start the Tennessee Energy Education Program. They aim to bring non-biased information on sustainable energy sources to Tennessee residents (EE, 2014).

The researchers were assigned to create a challenge and find a solution based on the community's input and other collaborative efforts. The research team wants to ensure they have the community's perspectives on alternative energy sources before they finalize a potential solution. The team would like to make every effort to ensure the community's voices guide their problem-solving procedures as they work on this class assignment.

d. The research team hypothesized that a small Appalachian community in Tennessee (Monterey, TN, Data USA, n.d.) might have limited access to renewable energy education and knowledge related to how this sustainable effort might help them build a more resilient future that has a consistently strong economic situation and that is not as susceptible to environmental challenges and issues. The team also hypothesized that Monterey, TN, residents might benefit from a unique hands-on education experience related to renewable energy and how it might apply to their daily lives and the community's future. Therefore, the team devised a potential solution involving the collaborative efforts of community members, businesses, government resources and/or other funding sources/agencies, and education institutes. This collaborative group effort could help the City of Monterey become a pioneer in developing the first community energy education park in Tennessee.

In short, this research aims to promote an engaging, safe, and fun educational experience and resource for the rural community of Monterey to visit and learn about renewable energy (i.e., how it works, potential benefits, etc.). This proposed park will be dedicated to renewable energy technology education. To make this project a reality, much time, effort, and resources will be used to make this educational opportunity available to the public. However, without the support or interest of the community, this project may have little to no impact. It is crucial to know the communities' perspectives regarding renewable energy to ensure this project is successfully carried out and used (regularly) or to know if this project needs to go in a different direction altogether.

e. The results from this research will initially be used to pitch an energy park proposal to the Monterey mayor and council members to gain permission to proceed with this project. If the community is interested in learning more about renewable energy, getting buy-in from city officials might be easier when starting this project. A secondary way this data might be distributed is during the Research and Creative Inquiry Day at Tennessee Tech and other engineering or STEM education conferences. Finally, as this brief survey study is associated with a class assignment, the team will provide the general findings from the data as part of a class presentation.

f. References:

1. Data USA. (n.d.). Monterey, TN. Deloitte. https://datausa.io/profile/geo/monterey-tn?social-social_needs=homeless
2. Energy Education (EE). (2014). About us. Tennessee Energy Education. <http://energy.tennessee.edu/aboutus.htm>
3. Flaccavento, A. (2010). The transition of Appalachia. *Solutions*, 1(4), 34-44. <https://dlc.dlib.indiana.edu/dlc/bitstream/handle/10535/8362/The%20Transition%20of%20Appalachia.pdf?sequence=1>
4. Tennessee Department of Environment & Conservation (TDEC). (2024). Energy Education Outreach. Author. <https://www.tn.gov/environment/program-areas/energy/state-energy-office--seo-/programs-projects/programs-and-projects/education-and-outreach/education-and-outreach/energy-teen-energy-camps-and-workshops/eec/energy-education-outreach.html>

2. RESEARCH DESIGN & METHODS

2.a. Methods & Methodology: Address all of the following:

1. Discuss all of the methods for collecting data and the medium/media used for collecting data.
2. Address the general methodology for the study.
3. Address the number of participants.
4. Explain the location(s), setting(s), and/or medium/media where data will be collected.
5. Address any special considerations that could affect participants or that would minimize the potential of harm to participants as the result of the research.
6. If applicable, identify any medical devices or equipment that will be used in the study, and describe any intervention(s), groups to which participants will be assigned, or experimental manipulations.

1. The research team intends to create and distribute age-appropriate surveys to middle (5-8) and high (9-12) school-aged children, parents/guardians, teachers, administrators, and Tennessee Tech students and faculty. In addition, the team intends to recruit community members from local churches in Monterey to obtain the perspectives of different groups as they might relate to renewable energies. The research team will also ensure the surveys (for all ages) are available in Spanish so that the team can ensure all voices in the Monterey community are contributing to this project.

The survey and the communities' responses will be electronically filed and stored electronically on the PI's password-protected computer.

2. This study will use a mixed-methods approach to analyze the quantitative and qualitative data obtained from the surveys.

3. The researchers would like to survey about 100 middle (5-6 grade) school children at Burkes Elementary (Appendix A) and about 500 middle- and high-schoolers at Monterey High School (Appendix B). Along with surveying the students at their respective schools, the researchers would also like to have about 700 Monterey community members (i.e., teachers, school administrators, school staff, student's parents/guardians, Tennessee Tech students, Tennessee Tech faculty, and churchgoers) take the survey (Appendix C). At the minimum, we hope to have 500 completed surveys for analysis. However, for this study, the more participants we have, the better, and the team hopes for about 1,200 participants to respond fully to the survey. The time to collect this survey data is limited. Therefore, the PI is capping the survey responses to 1,200. Due to limited time, the responses received in two weeks will be used for this study.

4. All school-aged students will take the survey at their leisure with their parents/guardians (since they must have parent/guardian assent to take the survey). Before taking this short survey, Dr. Sharon Anderson, Continuous Learning Supervisor at Putnam County School System, asked us to take the formal steps to gain permission (Appendix D: Gatekeeper letter) to inform parents/guardians of 5-6 grade students (Burkes Elementary) and high school (Monterey High School) parents/guardians about the survey through word-of-mouth and/or electronic phone calls, announcements, and/or by sending home the information sheet (Appendix E) that includes the directions on how the parent/guardian and/or student can take the survey. She also asked us to meet with a team dedicated to addressing potential research inquiries related to any schools in the Putnam County School System to ensure our surveys were appropriate for the targeted grade groups and their parents/guardians. The assent form and consent form for each student (Appendix F) and the consent form for parents/guardians, teachers, and other adult community members (Appendix G) are embedded in the short survey and are approved by the Putnam County School System Research Board Committee (Appendix D).

For all churches, the research team will ensure they have proper permission from the church leaders to ask for survey participants. If permission is granted, the team will distribute the informational handouts to the church leaders. If the church leaders ask for the research team to share about the project with the congregation, we will happily make arrangements to do so and ensure we have a translator (if needed).

Finally, all participants may take the survey at their leisure. The informational handouts and the survey (assent and consent forms, too) will be provided in English and Spanish so that all interested potential participants can easily share their perspectives on renewable energies.

5. The PI will be the team's analyst and de-identify and store all data collected for this study. The research team collaborating on this project (outside of the PI) will not have access to the raw data. The PI will share general findings from the data, but no identifying details will be present. Each participant's responses will also be examined to identify information after the data collection period and changed/eliminated to protect their identities. The PI will also assign a pseudonym to each survey response to help with data organization. In addition, the assent and consent forms will be stored with the Qualtrics forms. When the PI downloads the datasheet, she will not download the assent and consent form information to ensure this sensitive information is kept secure in only one virtual and safe place.

Finally, all electronic responses will be collected in Qualtrics. The survey data will only be accessible to the PI. This restricted access should also reduce the risk of loss of anonymity. Qualtrics assures all survey responders of the comfort and security of taking the survey at their convenience and in the privacy of their homes. Their

responses will be kept secure on the Qualtrics platform until data collection is complete. After that, the PI will download the data. All personal names on the spreadsheet will be changed to a pseudonym. No personal information will be saved on the PI's password-protected laptop.

6. No medical devices or equipment will be used in this study. In addition, no intervention groups to which participants might be assigned or experimental manipulation will be part of this study.

2.b. Role of Participants: Address all of the following:

1. Describe, specifically, what the participants are required to do.
2. Explain the amount of time required for each activity.
3. Estimate the total time commitment for a participant.

1. All potential participants will receive an informational handout (Appendix E) about our study. It will also inform potential participants about how to take the survey.

All participants will respond to a short survey (Appendices A-C) related to renewable energy before watching a video (all electronic versions of the survey) related to renewable energy. Once they have completed this < 6-minute activity, they will immediately take a short post-survey. This "pre-" and "post-" survey are in one < 15-minute survey.

2. The presurvey should take < 5 minutes.

The information about renewable technology video should take < 6 minutes for participants to watch or read.

The post-survey should take < 5 minutes.

Overall, the survey should take about fifteen minutes.

3. The presurvey, short educational content video, and post-survey should take about fifteen minutes.

2.c. Deception or Incomplete Disclosure: Address all of the following:

If Yes to #12 under PART B was selected and deception will be used,

1. explain, in detail, how deception or incomplete disclosure will be used in the research;
2. provide extensive justification for the use of deception or incomplete disclosure; and
3. describe the debriefing procedures.

If No to #12 under PART B was selected and deception will not be used, simply type, "No deception or incomplete disclosure strategies will be used."

No deception or incomplete disclosure strategies will be used.

3. PARTICIPANTS

3.a. Characteristics of the Target Population: Address all of the following:

1. Elaborate upon the characteristics of the target population listed for #9 under Part B.
2. Provide justification for selecting this target population.
3. *If any shaded characteristics were selected for #9 under PART B, the target population is considered a special or vulnerable population where ability to provide informed consent may be limited; therefore, address the following:*
 - a. provide a rationale for including such a population and
 - b. explain the steps taken for gaining access to this population

1. The target populations are members of a rural population and their school-aged children. While many family-aged community members have school-aged children, some Monterey community members may not have school-aged children. Their perspective is also important to the main project promoting sustainable energy awareness. Therefore, by requesting church leaders to distribute information about the survey to their church members and by sending out a notification through the Tech Times at Tennessee Tech (Appendix H), the research team hopes to gain additional insight from those members of the community who are not directly connected to the Monterey schools.

2. This population is selected due to its small, rural location. In addition, according to Data USA (n.d.), the economy and population size are in decline. This area could benefit, and experience renewed growth from efforts in educational programs, promoting awareness, and encouraging renewable energy efforts in the community. Monterey was also selected due to its potential for growth in renewable energy use by families and businesses and even potentially drawing industries to this area.

In addition, Monterey, TN, has more than double the foreign-born population of neighboring communities in Tennessee. This number is also almost double that of foreign-born populations all over Tennessee. These communities within Monterey are called "other" rural in the PIs program of study. They are a target group that she and her classmates had to consider, along with selecting a rural community as their focus for a FEW nexus challenge.

3. No shaded characteristics were selected for #9 under PART B.

3.b. Recruitment Procedures: Address all of the following:

1. Describe the recruitment procedures (e.g., email invitation, word-of-mouth, fliers, advertisements).
2. Provide justification for the recruitment procedures.
3. From those responding to the recruitment procedures, provide a list of the selection criteria that will be used for determining who will be included or excluded from the study.
4. Provide a justification for the selection criteria and explain who makes the decision to include or exclude participants.
5. Explain the method(s) of recruitment, or sampling technique, which must include explaining whether participants are randomly selected or non-randomly selected.
6. Explain how the recruitment and selection procedures will ensure voluntary participation and not single out or embarrass individuals who choose to participate or choose not to participate.
7. Describe what procedures you will follow if a participant decides to withdraw his/her consent.
8. If applicable, identify the institutions or organizations from which you will recruit participants, and explain how permission was granted for recruitment.

1. The research team wants to personally invite the Monterey community to participate in this survey regarding renewable and sustainable energies. We will extend this invitation by asking the two community schools and local churches to share our informational handouts with their students and church members. We will also ask the Tech Times at Tennessee Tech to post a short excerpt about our survey along with a link for all those potential Monterey resident participants who may be students or faculty members at Tennessee Tech. It is possible through these invitations that we might have some word-of-mouth recruitments as well since these community members will keep the information sheets they are given. In addition, we want all potential participants to access the surveys easily. Therefore, we have translated our survey into Spanish.

2. The project associated with the outcome of this study is educational. Therefore, it is vital to receive the perspectives of the individuals who might interact with the final product (i.e., energy park). Their responses can help us make better decisions while planning this project, making the final solution more personalized to the Monterey community. While schools might be the best place to reach our target population, we also thought that local churches might have individuals actively engaged in community projects and would like to voice some of their perspectives on this proposed project. These targeted groups will help us best answer questions about the awareness and interest of Monterey community members regarding renewable energies.

Furthermore, since Tennessee Tech is closely located in the Monterey community, it seems reasonable to suspect many students and/or faculty are students or work at Tennessee Tech. We would like to capture their perspectives on this project as well.

3. Due to the collaborative nature of this study, we are purposefully targeting all community members who would potentially interact with and benefit from the proposed project. We want a representative group of Monterey residents to respond to our survey.

4. We will use all data collected from the electronic survey. However, we will exclude data without an electronic signature or missing assent forms from data analysis. These responses (if any are present) will be deleted from the dataset.

5. Participants should be Monterey residents. The invitation for participants may capture residents of other communities. However, the team has accounted for this by asking a question in the survey to ensure we only consider the responses of Monterey, TN residents. Beyond that, the only random item the researchers can not account for is the potential participants' willingness to participate in this survey. Otherwise, all Monterey residents are welcome to take this survey (no exclusions).

6. All potential participants will be given the informational handout and survey directions from their school (Tech Times in the case of Tennessee Tech) or church leaders. The directions with the associated link provide each potential participant with immediate access to the survey. So, potential participants may take the survey at their convenience.

7. All participants may withdraw from this study at any time. They may contact the PI with their decision to withdraw from the study. The PI will then eliminate this participant's responses from Qualtrics and any downloaded dataset versions. Their responses will not be included in the study.

8. We obtained permission from Dr. Sharon Anderson (Appendix D) to ensure that we could share our survey with middle and high school students so that their voices would be present in this study. For the rest of the locations (local churches and Tennessee Tech [Tech Times]), we did a Google search for the local churches (with Monterey addresses), and we will contact their leaders to gain permission to address their congregations (upon IRB approval). The list of churches is in Appendix I. The team also asked the Office of Research personnel how to gain permission to distribute the survey through Tech Times. The Office of Research indicated that we should follow the advice from our advisor and to ensure we get this IRB approved before we send our survey through Tech Times (This email correspondence is provided in Appendix D as well).

3.c. Costs, Compensations, & Incentives: Address all of the following:

1. Describe any costs that the subject may incur as a result of participation (charges for tests, travel, lost work time, missed classroom activities, et cetera).

2. Explain whether compensation or incentives are offered to participants. *If planning to offer extra credit to TTU students*, please review [IRB Policy for Extra Credit as Incentive/Compensation](#).
3. If compensation and/or incentives are offered,
 - a. provide details of the nature of the compensation/incentives;
 - b. explain the conditions for receiving the compensation/incentives; and
 - c. explain how the compensation/incentives are distributed.

1. We do not foresee any costs to the participants who might volunteer for this study. All responses may be taken at the potential participants' leisure.
2. We will not offer compensation and/or incentives to any participants involved in this study.
3. We will not offer compensation and/or incentives to any participants involved in this study.

4. RISKS, RISK MANAGEMENT, & RISKS-BENEFITS ASSESSMENT

4.a. Risks & Potential Problems: Address all of the following:

1. Identify potential or known physical, psychological, social, and economic or legal risks of harm that might be associated with participation in the research.
2. Explain the extent of the potential of harm as a result of the study.
3. Explain why these risks are essential to the study.
4. *If any shaded characteristics were selected for #9 under PART B*, the target population is considered a special or vulnerable population where ability to provide informed consent may be limited; therefore, specifically address the following:
 - a. explain the risks of harm to the participants from this vulnerable population.
 - b. explain why the risks of harm to these protected participants are necessary for the study.

1. There are no known physical, psychological, social, economic, or legal risks of harm associated with participating in the research.
2. There are no known risks associated with this study.
3. There are no known risks associated with this study.
4. We did not select the shaded characteristics for #9 under PART B.

4.b. Management of Risks: Address all of the following:

1. Explain, in detail, all of the precautions, safeguards, procedures, or other steps incorporated into the research activity to reduce or limit the severity or likelihood of harm.
2. *If any shaded characteristics were selected for #9 under PART B*, the target population is considered a special or vulnerable population where ability to provide informed consent may be limited; therefore, address all of the following:
 - a. Explain how voluntary participation is guaranteed;
 - b. Explain how participation will be carefully monitored to guarantee the protection of the vulnerable population.
 - c. Explain the procedures in place to guarantee that guardians and/or legal representatives are properly informed about the progress of the study and the participation of those under their protection.

1. All surveys will be electronically offered. Therefore, all information associated with this study will be collected electronically. The PI is the only one who will have access to Qualtrics' survey responses, and it is a trusted password-protected platform Tennessee Tech offers to faculty and students to collect data.

Once data collection is complete, the PI will download the dataset for analysis. She will eliminate all identifying information and replace names with pseudonyms. Furthermore, as she is eliminating names, the PI will also ensure all of the responses have an electronically signed consent (and, in middle and high school student cases, electronically signed assent) form(s). If any consent/assent forms are unsigned, this response will be deleted from the Qualtrics platform, as well as the downloaded copy of the datasheet. This response will not be used in the data analysis.

Furthermore, suppose a participant feels uncomfortable at any time (or may need to drop out of this study for any reason). In that case, they may opt out of participating in this research project without penalty. We will not use data collected on that participant in our data analysis or present any of their data in the findings.

2. No shaded characteristics were selected for #9 under PART B.

4.c. Risks-Benefits Assessment: Address all of the following:

1. Describe the anticipated benefits to (a) the subjects, (b) the target population from which the subject is drawn, and (c) society/science expected to result from this research.
2. Provide detailed assessment of whether the potential risks of harm to the participants outweigh the benefits of the study.

1. The anticipated benefit to the Monterey community is an interactive and fun learning experience for individuals to explore and engage in by visiting the energy park. Other communities may benefit from visiting this park as well. They may be inspired to use more renewable energy in their daily lives, saving them money and making them feel good about their choices and how they relate to a better (more sustainable) future. In addition, we hope the information this park provides during the planning, construction, and completion stages might provide applicable renewable energy policies, grants, and/or loans they can use to start or further local businesses in Monterey.

2. There are no known potential risks of harm to the participants. Subsequently, the anticipated benefits of the study greatly outweigh the possible risks.

5. PROTECTIONS

5.a. Confidentiality, Anonymity, & Privacy: Address all of the following:

1. Describe procedures for maintain confidentiality of data, during data collection.
2. Explain the procedures for protecting the privacy of the participants, during data collection.
3. Explain who will have access to the collected data.
4. Address where, how, and how long the collected data will it be stored.
5. Explain the step taken to guarantee anonymity of participants in the reporting of the findings.
6. *If Yes for #10 under PART B was selected*, and identifiable information will be reported in the findings, provide the following:
 - a. an explanation of the specific identifiable information will be used in the findings;
 - b. an explanation of how the identifiable data will be disseminated;
 - c. extensive justification for reporting identifiable information;
 - d. a thorough explanation of how participants will be protected; and
 - e. an explanation of the procedures for informing participants of how the identifiable information they provide will be used.

1. Any identifying information obtained from participants will be double-checked for response use in data analysis and deidentified as part of the data collection procedures. Upon obtaining the participant data, the data will be stored on a password-protected computer.
2. All names will be replaced with a pseudonym for data organization purposes and to protect individuals who responded to the survey.
3. Only the PI will have access to the raw collected data.
4. Upon obtaining the participant data, it will be stored in password-protected computers. The data will be retained for a maximum of three years after the completion of the study.
5. All participants' identifying information will be deidentified during the data collection process. All participants will be referred to by their pseudonyms.
6. We did select Yes to #10 PART B. We will not report identifiable information in the reported findings.

5.b. Informed Consent Process: Address all of the following:

If Yes was selected for #11 under PART B and informed consent *will be* required,

1. describe who will make the initial contact with potential participants;
2. explain the procedures for reviewing the research and their rights as participants;
3. address the procedure for assessing the potential participants' understanding of what will be asked of them as well as steps taken to ensure that they understand the voluntary nature of their participation; and
4. explain how informed consent will be documented for all participants.
5. *If any shaded characteristics were selected for #9 under PART B*, the target population is considered a special or vulnerable population where ability to provide informed consent may be limited; therefore, specifically address the following:
 - a. explain who will be granting permission for the protected subjects to participate in the study; and
 - b. explain how the protected subjects will provide informed, voluntary consent.

If No was selected for #11 under Part B and informed consent *will not* be required,

1. provide assurance that the research involves *no more than minimal risk to the subjects*;
2. provide extensive justification for not requiring informed consent, and explain how the research could not practicably be carried out without the waiver of informed consent;
3. explain how the waiver of informed consent will not adversely affect the rights and welfare of the subjects.
4. explain how participants will be informed about the nature of the study, their rights as participants, and who to contact if they have questions; and
5. address the procedure for assessing the potential participants' understanding of what will be asked of them as well as steps taken to ensure that they understand the voluntary nature of their participation.

If Not Applicable was selected for #11 under Part B and informed consent *is not applicable* to this study, provide a thorough explanation for why it is not applicable.

1. The PI and team research advisor will be the only contact for all potential participants. While the research team may recruit potential sources of participants, the PI and team academic advisor are the only two names listed on the informational sheet to maintain anonymity.

2. The research team will ensure the principals, church leaders, and informational handouts provide potential participants with guidance on completing the survey. Participants must follow the handout to complete the survey and will not need to take formal action to opt-out. The handout also provides information to all potential participants with the simple steps to opt out of the research if they have decided to complete the survey. Since the informational handout is given to the potential participants, they will have this information to complete the survey anytime. They will also have the information they need to retract their responses if they choose to do so.

Potential participants can not participate in the study without the informational handout. Therefore, the team ensures that all potential participants have the information needed to withdraw from the study at any time through the informational handout. Also, by providing the schools, churches, and Tech Times with this informational handout, any individual who may lose their handout will only need to reach out to their teachers/church leaders/Tech Times personnel to retrieve this lost information to withdraw from the study at any time.

3. All participants will have an informational sheet that shares with them about the survey they will complete. They may also contact the PI or the team's academic advisor with questions since that information is provided on these handouts. This handout reiterates the voluntary nature of the survey and how participants may withdraw their responses if they change their mind about being part of the study.

4. We will use Qualtrics' survey platform to acquire all participants' electronic signatures and whether they choose to participate.

5. We did not select any shaded characteristics.

6. SECONDARY DATA: (Complete *only* if #7.a. under PART B was completed and secondary data will be used.) Address **all** of the following:

a. Describe the dataset or database that will be used in the study, including the owner and/or grantor. *If planning to use TTU student data*, please review the [IRB Requirements for Using Tennessee Tech Student Data](#).

b. Explain the reason for using this dataset/database.

c. Explain the procedure for acquiring the dataset/database.

d. Explain the specific type of information from the dataset/database that will be used for this study.

e. *If dataset is restricted (with or without identifying information about the subjects)*, describe the steps taken to protect the data.

f. *If data includes identifying information about the subjects*, describe how identifiers will be removed.

We will not use secondary data.

7. DATA COLLECTED FROM INTERNET/SOCIAL MEDIA: (Complete *only* if "Internet/Social Media" was selected under #5 under PART B.) Address **all** of the following:

a. Explain from what online website(s) or social media platform(s) will data be collected.

b. Explain what specific data will be collected.

c. Explain specifically how the data will be collected.

d. Are the data anonymous? If not, explain exactly how the data will be deidentified.

If Yes was selected for B.7.b., please answer the following:

a. Explain the process for getting permission to collect data on the platform or within the website.

- A letter of permission from an administrator with authority for approving data collection must be included with this application.

- Informed consent from each participant is required. Complete 5.b. above.

We will not collect data from the internet or from social media.

PART D. PRINCIPAL INVESTIGATOR/ FACULTY SUPERVISOR ASSURANCE

1. Principal Investigator Assurance:

In signing this, I certify that the information in this application is accurate and the research outlined in this application will be conducted only in accordance with the approved application.

I understand that, as Principal Investigator, I have ultimate responsibility for the protection of the rights and welfare of human participants and the ethical conduct of the research outlined in this application.

I agree to comply with all Tennessee Tech University policies and procedures, as well as with all applicable federal, state, and local laws regarding the protection of human participants in research, and agree to the following assurances:

- I assure that all personnel working with human participants described in this application are technically competent for their role in the project and have completed the required CITI training modules for working with human participants.
- If funded by an extramural source, I assure that this application accurately reflects all procedures involving human participants as described in the grant/contract proposal to the funding agency. I also assure that I will notify the IRB, Office of Research, and the funding/contract entity if there are modifications or changes made to the protocol after the initial submission to the funding agency.
- I understand that it is the responsibility of the TTU IRB to perform continuing reviews of human participants research as necessary. I also understand that as continuing reviews are conducted, it is my responsibility to provide timely and accurate review or update information when requested, to include notification of the IRB when my study is changed.
- I assure that I have accurately described (in this application) any potential financial, social, professional, or any other Conflict(s) of Interest that my collaborators, the University, or I may have in association with this proposed research activity that could significantly impair my (our) objectivity, could create an unfair competitive advantage for any other person or organization, or could bias the review of this application.
- I guarantee that the project will be performed by qualified personnel according to the research protocol.
- I will maintain a copy of all questionnaires, survey instruments, interview questions, data collection instruments, and information sheets completed or collected from the human participants.
- I will promptly submit any deviation or proposed modification from the procedures detailed herein to the IRB, and await approval by the TTU prior to implementation.
- I will promptly report any *unanticipated* problems and/or *adverse events* involving risks to participants or others that involve the protocol as approved that occur during the course of conducting the research to the TTU IRB within 10 business days of the date of occurrence.

For Internet/social media data collection only (if "Internet/Social Media" was selected under B.5. or B.6.):

_____ (PI Initials) I have reviewed the policy or policies of the owner or owners of the online medium/media/platform from or through which data will be collected regarding data collected for research purposes and confirm that this application adheres to this policy or policies.

Principal Investigator's Signature:

Print Name: _____

Signature: _____

Date: _____ / _____ / 20_____

2. Faculty Supervisor Assurance:

(Required [a] if the PI is a Student OR [b] if PI and all Co-PIs are not TTU students, staff, or faculty)

By my signature as Faculty Supervisor on this IRB application, I certify that the Principal Investigator and Co-Principal Investigator(s) are knowledgeable about the TTU and federal regulations and policies governing research with human participants and have sufficient training and experience to conduct this particular study in accord with the approved IRB application.

- I have **thoroughly** read this application prior to it being submitted to the Departmental Reviewer for initial review.
- I agree to meet with the Principal Investigator listed above on a regular basis to monitor study progress.
- I agree to be available, personally, to supervise the principal investigator in solving problems arising during the course of the study.
- I understand that as the Faculty Supervisor, I will be responsible for the performance of this research project.

For Internet/social media data collection only (if "Internet/Social Media" was selected under B.5. or B.6.):

_____ (FS Initials) I have confirmed that the PI's research outlined in this application adheres to the policy or policies of the company or companies that own the online medium/media/platform through which data will be collected.

Faculty Supervisor's Signature:

Print Name: _____

Signature: _____

Department/Unit: _____

Date: _____ / _____ / 20_____

PART E. DEPARTMENTAL REVIEWER EVALUATION

This Section to be Completed by a Certified Departmental Reviewer

Review Category: Exempt* Expedited Full Board

**If Exempt, Specify Category for Exempt Research (Check One):*

1 2 3 4 5 6

(See [Levels of Review & Criteria](#))

By signing this, I confirm that I have **thoroughly** reviewed the application to determine the appropriate level of review and that the application in compliance with 45CFR46.

Print Name: _____

Department/Unit: _____

Signature: _____

Date: _____ / _____ / 20_____

PART F. EXPEDITED REVIEW DECISION

This Section is to be Completed by the TTU IRB Subcommittee

Category (or Categories) for Expedited Review (if applicable): _____

This Application Has Been Approved by an Expedited Review:

Approved By: _____
Name / Signature / Date

Approved By: _____
Name / Signature / Date

Approved By: _____
Name / Signature / Date

This Application Requires a Full Board Review:

Lead Reviewer: _____
Name / Signature / Date

IRB Chairperson: _____
Name / Signature / Date

PART G. FULL BOARD REVIEW DECISION

This Section is to be Completed by the TTU IRB Chairperson

Full Board Review Convened on _____, 20_____.

Number of participating IRB Members: _____

_____ **This application has been approved by the TTU IRB.**

_____ **This application has been approved by the TTU IRB with requested modifications.** (See attached explanation.)

_____ **This application has not been approved by the TTU IRB.** (See attached explanation.)

IRB Chairperson: _____
Name / Signature / Date



PCSS Board Agenda Request

Date 3/21/2024

Department Teaching and Learning

Person Submitting Dr, Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the attached research request for Clif Matlock, a doctoral candidate at the University of the Cumberland.

The purpose of this quantitative research is to investigate the leadership style that most affects the implementation of Response to Intervention in Tennessee middle schools (RTI). RTI has been implemented in a variety of ways since it was introduced via Federal IDEA law in 2004. RTI was originally designed to bridge deficits in learning for students receiving special education services. It is a tiered program in which all students fall into Tier I instruction. Students who are one grade level behind their peers fall into Tier II. Those students who are two or more grade levels behind would be placed in more intensive Tier III instruction. The instructional component is typically an additional 45 minutes per day for Tiers II and III. RTI has seen a major shift since 2020, moving to be more of a general education initiative, rather than a special education initiative. In some school districts all students scoring below the 60th percentile on their universal screeners or Tennessee Comprehensive Assessment Program (TCAP) will be placed in RTI Tier II, with those scoring below the 25th percentile placed in TIER III. With this shift to RTI becoming more of a mainstream tool, further study is needed to identify the best methods of implementing RTI within schools. This study aims to identify the leadership style that implements RTI with the greatest amount of fidelity. Leadership styles will be

received
03-21-24
SKA

Research Narrative Proposal

1. Joseph Clifton Matlock
2261 Plunk Whitson Road
Cookeville, TN 38501
931-510-8900
jmatlock63979@ucumberlands.edu
University of the Cumberland
6178 College Station Drive
Williamsburg, KY 40769
2. This quantitative research aims to investigate the leadership style that most affects the implementation of Response to Intervention in Tennessee middle schools (RTI). RTI has been implemented in a variety of ways since it was introduced via Federal IDEA law in 2004. RTI was initially designed to bridge deficits in learning for students receiving special education services. It is a tiered program in which all students fall into Tier I instruction. Students who are one grade level behind their peers fall into Tier II. Those students who are two or more grade levels behind would be placed in more intensive Tier III instruction. The instructional component is typically an additional 45 minutes daily for Tiers II and III. RTI has seen a significant shift since 2020, becoming more of a general education initiative rather than a special education initiative. In some school districts, all students scoring below the 60th percentile on their universal screeners or Tennessee Comprehensive Assessment Program (TCAP) will be placed in RTI Tier II, and those scoring below the 25th percentile will be placed in TIER III. With this shift to RTI becoming more of a mainstream tool, further study is needed to identify the best methods of implementing RTI within schools. This study aims to determine the leadership style that implements RTI with the greatest fidelity. Leadership styles will be identified by surveying teachers at various middle schools across a Tennessee school district regarding their principal's leadership style. The results of the survey and the overall study will be used to satisfy the dissertation requirements of the University of the Cumberland's Doctor of Education in Educational Leadership program of study. The information gathered will be used in the defense of the dissertation and will also be available in the University of the Cumberland's library. There are no plans to publish further at this time. The school district or schools will not be explicitly named in the dissertation. A summary of the study and its findings will be made available to the cooperating school board(s).
3. The study population will include approximately 200 middle school teachers across four middle schools in the specified school district. The survey link will be sent to all teachers giving them an opportunity to participate in the study. The minimum sample size is 64 as determined by G*Power analysis, a priori, to establish a thorough sample size (power =

Research Request for April Board Agenda

1 message

Anderson, Sharon <andersons17@pcsstn.com>

Thu, Mar 21, 2024 at 8:26 AM

To: Sharon Reid <reids2@pcsstn.com>

Cc: Corby King <kingc11@pcsstn.com>

Hi, Sharon,

Please add the attached research request to the April board agenda. My apologies for the late send, I just received the final pieces late yesterday.

Please let me know if you need anything else.

--

Thanks,



Sharon K Anderson

Continuous Learning Supervisor, Putnam County School System

Phone (931) 525-4710 (Ext. 1447)

Email andersons17@pcsstn.com

Address 1400 E. Spring Street, Cookeville, TN, 38501

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

Thanks,



Sharon K Anderson

Continuous Learning Supervisor, Putnam County School System

Phone (931) 525-4710 (Ext. 1447)

Email andersons17@pcsstn.com

Address 1400 E. Spring Street, Cookeville, TN, 38501

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PCSS Board Agenda Request

Date: March 25, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Lee Company, Cookeville, TN for the replacement of chiller (1 of 2) at Cookeville High School in the amount of \$527,926.55, which includes the base bid, add alternate #1 (performance bond), and add alternate #2 (one years maintenance), to be paid from 141-72620-399

received
03-26-24
[Signature]



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

March 25, 2024

John Magura,
Facilities Maintenance Supervisor,
Putnam County Schools

Reference: Chiller Replacement at Cookeville High School

Dear John,

Bids were opened for the above referenced project on Thursday, March 21, 2024. Four bids were received. The bid documents solicited a base bid with two alternates. The low bidder was Lee Company with a base bid of \$520,235.00, add alternate 1 at \$5,191.65, and add alternate 2 at \$2,500.00.

I have talked to Lee Company, and they are comfortable proceeding with the project as bid. As the designer of record for the project, I recommend award of the contract to the low bidder, **Lee Company** for a Total Contract Amount of **\$527,926.65 (base bid plus alternates)**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Justin Newell". The signature is written in a cursive style.

Justin Newell, PE
Maffett Loftis Engineering, LLC

Attachments:
Bid Tab

Bid Tab

Page	1	of	1
Bids opened in	Cookeville		
How many Addenda issued	1		
Target	Contract Time to: 04/01/2024		
MACC	Liquidated Damages: N/A per day		

Pursuant to the Invitation to Bid extended for
CHS Chiller Replacement
 Putnam County Board of Education
 MLE Project Number 23099
 bids and modifications must have been received here by
 2:00 PM local time Thursday, March 21, 2024
 I, thus declare the bidding closed, and now will proceed to open
 and read bids and modifications which have been received.

Pending Official
 Designer represented by Justin Newell
 Owner represented by
 Other notations

Regulated Subcontractors	Bidders (name, city, license number)	Bid	Disq	Chrg	Pen	Non-	Adm	Base Bid	Add Alternate 1	Add Alternate 2	
		Secur	Adm	Adm	Adm	Adm	Adm				
Electrical	MFD							\$ 691,133 ⁰⁰	\$ 6,010 ⁰⁰	\$ 2,250 ⁰⁰	
Mechanical	SELF										
Mechanical	SELF										
Electrical	SELF										
Mechanical	SELF										
Electrical	MFD							\$ 520,235 ⁰⁰	\$ 5,191.65	\$ 2,500 ⁰⁰	
Mechanical	SELF										
Electrical	MFD							\$ 599,676 ⁰⁰	\$ 17,090 ⁰⁰	\$ 19,000 ⁰⁰	
Mechanical	SELF										
Electrical											
Mechanical											
Electrical											
Mechanical											
Electrical											
Mechanical											



PCSS Board Agenda Request

Date: March 25, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Carwile Mechanical Contractors, Cookeville, TN for the replacement of the chiller at White Plains Academy in the amount of \$162,900.00, which includes base bid, add alternate #1 (performance bond) and alternate #2 (one years maintenance), to be paid for from 141-72620-399

received
03-25-24



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

March 25, 2024

John Magura,
Facilities Maintenance Supervisor,
Putnam County Schools

Reference: Chiller Replacement at White Plains Academy

Dear John,

Bids were opened for the above referenced project on Thursday, March 21, 2024. Five bids were received. The bid documents solicited a base bid with two alternates. The low bidder was Carwile Mechanical with a base bid of \$161,000.00, add alternate 1 at \$1,900.00 and add alternate 2 at \$0.

I have talked to Carwile, and they are comfortable proceeding with the project as bid. As the designer of record for the project, I recommend award of the contract to the low bidder, **Carwile Mechanical** for a Total Contract Amount of **\$162,900.00 (base bid plus alternates)**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Justin Newell".

Justin Newell, PE
Maffett Loftis Engineering, LLC

Attachments:
Bid Tab

Bid Tab		Page 1 of 1	Pursuant to the invitation to Bid extended for White Plains Academy Chiller Replacement Putnam County Board of Education MLE Project Number 23099 bids and modifications must have been received here by 2:30 PM local time Thursday, March 21, 2024 I, thus declare the bidding closed, and now will proceed to open and read bids and modifications which have been received.										Presiding Official Justin Newell
Bids opened in	Cookeville	How many Addenda issued:											Designer represented by
Target	N/A	Contract Time to:											Owner represented by
MAAC	N/A	04/01/2024											
Regulated Subcontractors		Bidders (name, city, license number)	Bid Secur	Drag Abbr	Crime Abbr	Ten Abbr	Non- Abbr	Addn Request	Addn Address	Base Bid	Add Alternate 1	Add Alternate 2	Other notations
Electrical	MAD	CHC	✓	✓	✓	✓	✓	✓		\$ 192,334	\$ 1,672	\$ 2,250	
Mechanical	SELF												
Electrical	SELF	CAROLINE MECH	✓	✓	✓	✓	✓	✓		\$ 161,000	\$ 1,900	0	
Mechanical	SELF												
Electrical	MAD	LEE COMPANY	✓	✓	✓	✓	✓	✓		\$ 169,612	\$ 1,696	\$ 1,000	
Mechanical	SELF												
Electrical	ANCHOR	MATAK MECH	✓	✓	✓	✓	✓	✓		\$ 166,979	\$ 5,096	\$ 12,046	
Mechanical	SELF	SOLUTIONS											
Electrical	CLARKES STONE	STONES SERVICES	✓	✓	✓	✓	✓	✓		\$ 191,824	\$ 1,800	\$ 1,250	
Mechanical	SELF	CORP											
Electrical													
Mechanical													
Electrical													
Mechanical													



C7567

ELEMENTARY TEACHER RESIDENCY PROGRAM (ETR)
BETWEEN VOLUNTEER STATE COMMUNITY COLLEGE AND
PUTNAM COUNTY SCHOOL SYSTEM

This Agreement is made this day, 3/21/2024, by and between Volunteer State Community College (VSCC) hereinafter referred to as "Institution" and Putnam County School System hereinafter referred to as "Affiliate".

Whereas, it is to the mutual benefit of the parties to provide degree, certification and residency opportunities for teacher candidates. The parties have agreed to the terms and provisions set forth below:

I. Purpose - the purpose of this Agreement is for the Institution to provide an accelerated (Associate of Science in Teaching) AST (K-5) degree as a pathway to a BS Education degree to educational assistants (EA) employed by the Affiliate.

A. Consideration for this Agreement shall consist of the mutual promises contained herein, the parties agreeing that monetary compensation shall neither be expected nor received by either party.

B. The AST (K-5) degree shall be provided both at the Affiliates Institution's Facilities located at VSCC's, Cookeville Campus, and 1000 Neal Street and online. The residency will take place at designated Putnam County schools. Final determination of instructional site will be made by the Institution on a course by course basis.

C. The specific experience to be provided by teacher candidates is described as follows:

The EA is a student at the Institution and completes an accelerated educational program that leads to an AST (K-5) degree in preparation for a BS Education degree to subsequently be provided through Austin Peay State University (APSU).

In addition to satisfying all Institution degree requirements, successful conclusion of the three-year residency program includes the Required On-the-Job Learning Competencies as a guide to track apprentices' mastery of competencies. Successful conclusion of the educational program includes being in good standing as a student at VSCC and APSU. Upon the successful conclusion of the three-year residency and educational program, the educational assistant will earn a K-5 general education license as well as K-8 special education license.

The EA is employed by the Affiliate and serves a three-year residency in a mentor teacher's classroom. The residency consists of observation, team teaching, and planning.

D. To be eligible to be hired, graduates must have a minimum 2.75 cumulative GPA. Before graduation with a Bachelor's degree EA will be required to pass edTPA, as well as Praxis 2.

II. Terms and Conditions - pursuant to the above-stated purpose, the parties agree as follows:

received
03-27-24
[Signature]

- A. Term - The term of this Agreement shall be for three (3) years commencing April 1, 2024 and ending May 1, 2026.

Commented [CA1]: For three years it wouldn't it end 2027? Year one 24/25, year two 25/26, year three 26/27. If that is correct change the year end to 2027. If you want two years change that to say two (2) instead and leave the dates.

At the conclusion of the original term, the Institution and the Affiliate may renew this Agreement by written amendment for up to an additional two years for a total term of five years.

- B. Acceptance of the Teacher Candidate - The candidate must meet all admissions requirements of the Institution. Teacher Candidate is defined as a student enrolled at the Institution who is seeking an AST (K-5) as a pathway to a BS in Education (Concentration K-5 Licensure).
- C. Placement of the Teacher Candidate - The Affiliate conducts the co-select placement sites for candidates to serve their three-year residency.
- D. Discipline - While enrolled in an AST (K-5) as a pathway to a BS in Education (Concentration K-5 Licensure) degree courses at the Institution, teacher candidates, (and faculty, if applicable), will be subject to applicable policies of the Institution and the Affiliate.

Teacher candidates shall be dismissed from participation in the Institution's program only after the appropriate disciplinary or academic policies and procedures of the Institution have been followed. However, the Affiliate may immediately remove from the residency any teacher candidate who poses an immediate threat or danger, or other circumstances that the Affiliate deems to be inappropriate conduct.

Both parties shall have the option to remove a teacher candidate when such action is deemed necessary. All parties involved will take specific issues and procedures into consideration cooperatively.

Notwithstanding the above, the Affiliate reserves the right to make employment-related decisions up to and including dismissing any teacher candidate from his/her position as an educational assistant.

- E. Specific Responsibilities - The following duties shall be the specific responsibility of the designated party (Institution and/or Affiliate):
1. The Affiliate conducts the selection of teacher candidates through an interview process. The EA must apply to the Institution to be selected in the program.
 2. The Affiliate will be responsible for providing a Teacher Pipeline Coordinator who will facilitate informational meetings; organize application processes for the Affiliate and Institution; and coordinate teacher candidate support resources such as mentoring, Praxis preparation, and study support.
 3. The Affiliate shall retain complete responsibility for teaching K-12 learners and for providing adequate supervision of its pupils (and faculty, if applicable) always.
 4. The mentor teacher, principal, and/or designee shall evaluate the performance of individual teacher candidates as appropriate.

5. To the extent possible, Affiliate shall provide emergency medical treatment to teacher candidates (and faculty, if applicable) if needed for illness or injuries suffered during clinical or field experiences. Such treatment shall be at the expense of the individual treated.
6. The Affiliate shall maintain a sufficient level of staff employees to carry out regular duties. Teacher candidates, as educational assistants employed by Affiliate, will perform services consistent with their job descriptions.
7. Background Checks: The Affiliate requires that all teacher candidates have a criminal background check before receiving clinical or field placements. It shall be the teacher candidate's responsibility to make timely arrangements for the background check and to pay all costs associated with such checks. Background checks with results other than no criminal indications shall be reviewed by the Affiliate to ensure the appropriate safety of Affiliate students. Candidates with felony offenses shall not be permitted to participate in the program. Additionally, candidates with misdemeanor conviction(s) or charge(s) involving illegal drugs or endangerment of a child with any resolution other than acquittal would be examples of indications that would not be permitted for student teachers or observers. It shall be the obligation of the Affiliate to appropriately screen the candidates.

Due to candidates being employed by the Affiliate, background checks for candidates will be checked and maintained by the Affiliate.

Affiliate shall inform teacher candidates excluded from clinical placement based on a criminal background check of any review or appeal process available pursuant to the Fair Credit Reporting Act or any other law or policy, if any.

8. The State of Tennessee is self-insured and does not carry or maintain commercial general liability insurance or medical, professional or hospital liability insurance. Any claims against the State of Tennessee, including the Institution or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the Institution shall be expressly limited to claims paid by the Claims Commission pursuant to T.C.A. Section 9-8-301 et. Seq. The Affiliate is a governmental entity and is self-insured and shall have the coverage provided by Tennessee law. Any liability of the Affiliate will be governed by the laws of the State of Tennessee, and Affiliate may be sued only as permitted by the laws of the State of Tennessee.
9. Institution has oversight and control over the curriculum, student learning outcomes, assessments, college level rigor, course scheduling, student academic advising and the selection, hiring, supervision and evaluation of the instructors teaching the college credit courses.
10. This agreement will be reviewed annually to determine if the agreement continues to meet the needs and supports the mission and goals of both parties. Either party may terminate this Contract, in whole or in part, without cause for any reason. Termination under this Section E. 9 shall not be deemed a Breach of Contract by either party. Either party shall give the other at least thirty (30) days' written notice before the effective termination date.

Such termination shall have no effect on students receiving teaching experience during the current academic term.

F. Mutual responsibilities - the parties shall cooperate to fulfill the following mutual responsibilities:

1. Teacher candidates will be paid only as Affiliate employees with respect to their educational assistant positions. Teacher candidates are at-will employees with respect to their educational assistant positions.

Teacher candidates will be required to sign a Memorandum of Understanding with Affiliate in order to participate in this program.

2. The parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246, the Americans with Disabilities Act of 1990 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin.

The parties also agree to take affirmative action to ensure that applicants are employed and that employees are treated during their employment without regard to their race, religion, creed, color, sex, age, disability, veteran status, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection available to employees and applicants for employment.

3. The confidentiality of K-12 pupil records of the Affiliate shall be maintained at all times.

G. Tuition and Fees - The financial modeling used in the generation of this agreement assumes that students will be enrolled in the AST (K-5) coursework during the fall, spring, and summer semesters for a duration of 5 semesters. At the start of this program, all students in the cohort will be employees of the Affiliate as educational assistants. Students with significant learning support needs may need an additional term (summer prior to program start) to complete the AST degree program.

1. Teacher candidates must complete the FASFA and maintain the requirements of the Tennessee Promise or Tennessee Reconnect and/or Tennessee HOPE scholarship, where applicable, in order to participate in this program. It is anticipated that financial aid funding will cover tuition for eligible participants.
2. The Affiliate will pay Institution for any remaining fees after aid has been applied.
3. The Affiliate will pay for all required textbooks and materials after all financial aid has been applied.

4. The Affiliate may identify additional participants beyond the starting cohort in collaboration with the Institution. Number of participants will be confirmed no later than July 1 for the cohort to begin that fall.
- H. FERPA - The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law that protects the privacy of student education records, as defined by 34 CFR §99.3. Teacher candidates must sign a release to allow the Institution to disclose personally identifiable information contained in the student's education records to the Affiliate. This form is provided as a means for teacher candidates to give the Institution permission to discuss the student's education records with someone other than themselves (written consent will be kept permanently on file).
 - I. Miscellaneous Terms - The following terms shall apply in the interpretation and performance of this Agreement:
 1. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible.
 2. The delay or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.
 3. This Agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.

For purposes of communication, primary contacts for this agreement:

Volunteer State Community College
 Dr. Penelope Duncan, Department Chair of Education
 Phone: (615) 230-2929
 Email: Penelope.duncan@volstate.edu

Putnam County Schools
 Angela Knight, Human Resources Director
 Phone : (931)-526-9777
 Email: angela.knight@pcsstn.com

In witness whereof, the parties, through their authorized representatives, have affixed their signatures below.

VOLUNTEER STATE COMMUNITY
 COLLEGE

PUTNAM COUNTY
 SCHOOL SYSTEM

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

QUOTE

Valid until Apr 8, 2024

\$17,812.50

Libib

440 N Barranca Ave #5504
Covina, California 91723
United States
billing@libib.com

QUOTE NUMBER QT-F30CDDEB-0002-2
ISSUE DATE Nov 9, 2023
EXPIRATION DATE Apr 8, 2024

QUOTE FOR
Putnam County School System
1400 East Spring St.
Cookeville, Tennessee 38506
United States
sloanj2@pcsstn.com

Libib District: Cataloging and circulation web-service. Includes full year of 19 accounts (schools). Each account includes 50 managers (teachers) per account. Each account includes up to 100 collections. Each account can catalog up to 100,000 items. Extra manager/collection blocks can be added for an additional fee. Quote covers April 1, 2024 - July 1, 2025

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
District Individual Account Each account/school includes 50 managers and 100 collections	19	\$750.00	\$14,250.00
April to July Renewal Alignment A 3 month charge to realign the invoice date from April (current) to July.	3	\$1,187.50	\$3,562.50
	Subtotal		\$17,812.50
	Total		\$17,812.50





libib

Thank you for your interest in Libib!

Libib provides software as a service. Our software is a cataloging and circulation service designed to assist teachers and librarians who are cataloging and lending items in their libraries with www.libib.com. As it has been developed by us and is delivered through the Internet directly to the user, we are the sole vendor/supplier/distributor/provider of our service.

This letter is to confirm that libib.com is a sole source product, created, sold, and distributed exclusively by:

Libib, Inc.
440 N Barranca Ave #5504
Covina, CA 91723

This product must be purchased directly by institutions from Libib. There are no other agents or dealers authorized to represent this product. If you have any questions, please feel free to contact us at our website:

<https://www.libib.com/contact>

A handwritten signature in black ink, appearing to read 'Javod Khalaj'. The signature is fluid and cursive, with a small dash at the end.

Javod Khalaj
Founder
Libib, Inc.

EXHIBIT
VII A.1
04-01-24

EXHIBIT
VII A.1
03-07-24

Putnam County Board of Education

BOE approved on 1st reading ONLY
J. Reid

Monitoring: Click here to enter text.	Descriptor Term: Professional Attire Expectations	Descriptor Code: 5.6001	Issued Date: 03/07/24
		Rescinds: 5.6001	Issued: 12/01/16

1 **Professional Attire Expectations**

2 The Putnam County School System (PCSS) maintains that the image projected by adult employees is
3 an important factor in the overall learning culture and climate of PCSS. Adults should serve as models

4 of student behavior and are expected to display a professional image worthy of the mission of PCSS
5 employees. PCSS employees are expected to be mature, professional, capable, and competent and they
6 should portray this in their appearance. PCSS believes that adults should exercise good judgement in
7 promoting modesty, decency, cleanliness, and a sense of decorum so as not to disrupt or negatively
8 impact the learning environment.

9 It is expected that school building and central office administrators will enforce expectations
10 established by the school board. Decisions on professional attire may be made at individual facilities
11 taking into consideration the work circumstances and functions of assignments.

- 12 • Employee safety and medical conditions should be considered regarding professional attire.
- 13 • Administrators should be sensitive to religious exemptions that may be needed.
- 14 • Job assignment may be considered when making decisions regarding professional attire.
- 15 • Employees should be neat and clean in their appearance.
- 16 • Hair should be well-kept, clean, and not be a distraction.
- 17 • ~~Facial, lip, and tongue jewelry are not allowed.~~
- 18 • **Body Piercing:**
 - 19 a. **Piercing not located in the ear (except small nose studs) must be removed or covered**
 - 20 **with clothing while working**
 - 21 b. **Small nose jewelry studs no larger than two (2) millimeters in diameter or clear studs**
 - 22 **are permitted.**
 - 23 c. **Nose rings, eyebrow rings, tongue rings, lip rings, or rings attached to other visible**
 - 24 **body parts (except ears) by piercing are prohibited.**
- 25 • Offensive or distracting tatoos should be covered.
- 26 • Any attire and grooming issues that detract from or impede a safe and productive learning
- 27 environment are prohibited.

received
03-07-24 *J. Reid*



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Karen Trentham

Date: March 19, 2024

RE: CHS Football Video Board

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for April 4, 2024, Board meeting.

Request permission to allow Cookeville Football Club to construct a video board at the end of the turf field at Eddie Watson (CHS) Stadium.



Supervisor 3/19/24

Date



Director of Schools _____
Date

received
03-19-24
SK

04-04-24



Cookeville High School

1 CAVALIER DRIVE • COOKEVILLE, TENNESSEE 38501
 (931) 520-CAVS • FAX (931) 520-2268
 www.cookevillecavaliers.com

To: Putnam County School Board
 From: Karen Trentham, Executive Principal
 Lance Kennedy, Athletic Director
 Adam Kefauver, Athletic Director
 Re: Proposed Video Board Project
 Date: Tuesday, March 19, 2024

Dear Mr. Corby King and School Board Members:

It has come to our attention that the Cookeville Football Club is proposing to construct a video board at the end of the turf field at Eddie Watson Stadium. We are supportive of this endeavor and believe it will benefit both athletes and non-athletes in our school, as well as provided substantial financial assistance for our football program.

The Cookeville High School Football Team has forwarded us for our review a marketing prospectus, partnership, package, inventory, and memorandum detailing the project. We are including those items for your review.

We are asking that this proposal be placed on the April 2024 meeting agenda of the Board, so that you may hear the presentation, review the proposal, and ask any questions you may have.

Sincerely,

Karen Trentham

Karen Trentham, Executive Principal

Lance Kennedy

Lance Kennedy, Athletic Director

Adam Kefauver, Athletic Director

Adam Kefauver

MEMORANDUM

MEMORANDUM

To: Putnam County School Board
From: Cookeville Football Booster Club
Re: Video Board Provided by Daktronics
Date: March 19, 2024

Please find attached a proposal to erect a structure and video board at the end of the turf field at Cookeville High School for the use and benefit of students, faculty, and fans.

Video Board:

In keeping with recent trends in sports and for the future use and benefit of all athletic teams on the turf field, as well as the students, and in order to promote school spirit, the Cookeville Football Booster Club has sought and obtained multiple quotes from multiple companies to procure a video board, static scoreboard, and sound system. The lowest bid, with the greatest advantages for our non-athlete students (as discussed below), is through Daktronics. The quotes are for a twenty-five foot video board and sound system or a thirty-two foot video board and sound system. They expense for those are \$219,332.87 and \$282,749, respectively. The video board is 10mm and will be the first such Daktronics board in the State of Tennessee and will be used by Daktronics as an example and sample for future schools. As such the pricing on this board is beyond competitive, fair, and reasonable. Please see attachment A and B for respective quotes (to be presented at the board meeting).

Sound System:

The pricing above includes in both instances a Sportssound 1500 Sound Cabinet. The sound from the announcer will, therefore, come from the video board in front of the stadium seating and provide a more enjoyable experience for all fans. This sound system is also appropriate for stadiums three times our size, and we will likely never exceed its capabilities.

Daktronics:

Daktronics is a leader in the video board industry and provides video boards and sound systems for 70% of high school, collegiate level, and professional video boards. The boards are made in the United States, making procuring any necessary replacement parts easily feasible. Daktronics has created a curriculum for students, given to our media specialist, Kendra Scribner, at no extra cost to our school, that assists media students in learning the software that runs the video boards. Because of the extensive breath of their business, they have a placement program through which CHS media students can be placed at colleges willing to offer scholarships and/or compensation for the student's media assistance.

Structure:

Daktronics will create and supply signed structural drawings for the steel posts and supports necessary to adequately support the video board. The cost of this structure is estimated to be an additional \$30,000 for the twenty-five foot board and \$60,000 for the thirty-two foot board. We have secured a local company willing to take this project on in exchange for a RED level partnership (see attached Eddie Watson Stadium Partnership Package and Inventory listing).

Contract:

The Daktronics contract by which the Cookeville Football Club, a 501(c)(3) independent entity, will agree to purchase the video board is a standard contract used with multiple schools in this area, and thousands of schools in the United States. We have spoken with two local, previous purchasers: the Athletic Director at Maryville High School and the Booster Club President at Greeneville High School. Both have wonderful reviews of the video boards, sound systems, pricing, and curriculum.

Josh Quillen, Greeneville Football Booster Club President: (423) 823-1985

Landon Harris, Athletic Director, Maryville High School: (865) 336-6774

Financing:

Daktronics Marketing has provided a marketing prospectus and proposed inventory list. We have obtained and secured the following oral partnership agreements:

1. Title Sponsor: One at \$11,000 per year for five years
2. RED Partners: Six (of ten) at \$6,000 per year for five years.
3. First Down Sponsor: \$2,500 for year one (to be renewed each year)
4. Touchdown Sponsor: \$2,500 for year one (to be renewed each year)

We therefore have commitments already for \$240,000 of this project over the next five years. The project will be bonded, as we have had offers for both personal bonding and institutional bonding, the details of which will be provided to the board at the board meeting.

Future earnings:

We fully anticipate being able to sell all of our inventory, both because of the fact that it will replace our sign sponsors and based upon the experience of Maryville High School. The video board will run as a billboard during all school events with a static advertisement for each partner running for a six second duration. If we sell our inventory, we will bring the following income to our program:

YEAR 1:

TITLE:	\$11,000
RED:	\$60,000
WHITE:	\$25,000
BLUE:	\$25,000
ADD ONS:	\$25,000

We will generate \$146,000 in year one. In year two, the program will surplus either \$78,667.13 or \$15,251, respectively depending on board size procured. After speaking with Maryville's AD and based on Collierville High School's annual income of 1.3M dollars for their school from three boards, we believe these numbers are accurate.

Thank you for considering our plan and request.

Eddie Watson Stadium Partnership Packages

	RED Package (10 available) \$6000	WHITE Package (10 available) \$2500	BLUE Package (50 available) (\$500)
PERMANENT SIGNAGE – Five Year Commitment			
One Sign for FIVE YEARS, \$6000 per year or \$25,000 upfront	X		
DIGITAL CONTENT			
Pregame 15 second commercial (with audio) during EVERY varsity home in season and post season game [sponsor may choose static image with PA announcement]	X		
Pregame 15 second commercial (with audio) during the varsity HOMECOMING game		X	
Rotating 10 second static logo display during in-game regular season and post season home varsity football games	X	X	
Recognition before halftime show with static logo and PA announcement	X		
Recognition post-game with static logo and PA announcement	X	X	
Rotating 10 second static logo during all events held at Eddie Watson Stadium	X	X	X
MULTIMEDIA			
At least one social media post thanking sponsor per season. No more than 2 sponsors per grouping	X	X	X
At least one social media post thanking sponsor. No more than 5 per grouping			
PROGRAM			
Full page ad in 2024 Program	X		
Half page ad in 2024 Program			
Quarter page ad in 2024 program		X	X
PROMOTIONS			
One (1) opportunity for promotional table display during regular season varsity football home game (includes opportunity to distribute approved promotional specialty items)	X		
TICKETS and PARKING			
4 season tickets and 1 parking pass	X		
2 season tickets and 1 parking pass		X	
ADD ON IN GAME DIGITAL SPONSORSHIP			
Golf tournament hole, which includes during game recognition of all tournament sponsors	\$200	\$200	\$200
Varsity Football FIRST DOWN sponsor (includes animated logo with accompanying PA recognition for every first down) (1)	\$2500 per season	\$2500 per season	\$2500 per season
Varsity Football THIRD DOWN sponsor (includes animated logo with accompanying PA recognition for every third down) (1)	\$2500 per season	\$2500 per season	\$2500 per season
Varsity Football TOUCH DOWN sponsor (includes animated logo with accompanying PA recognition for every touchdown) (1)	\$2500 per season	\$2500 per season	\$2500 per season
Varsity Football RED ZONE sponsor (includes animated logo with accompanying PA recognition for every trip to the red zone) (1)	\$2500 per season	\$2500 per season	\$2500 per season
Varsity Football FIELD GOAL and KICKOFF (includes animated logo with accompanying PA recognition for every field goal and kick off) (1)	\$2500 per season	\$2500 per season	\$2500 per season
Varsity Football WHO FED THE TEAM segment (includes animated logo with accompanying PA announcement pregame, during game, and post-game) (between 1&2 quarter and 3&4 quarter)(8)	\$2000 per game or comparable purchase	\$2000 per game or comparable purchase	\$2000 per game or comparable purchase

Eddie Watson Stadium Partnership Packages

PROGRAM AD-ON ONLY – There will be a program announcement/thank you at ONE game

Back cover of program	\$1000
Inside back cover of program	\$500
Inside front cover	\$500
Quarter page ad	\$200



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay American Constructors, Inc. in the amount of \$973,200.06 and Pinnacle Bank (retainage) in the amount of \$43,219.21 for pay application #19 related to the Parkview School project to be paid from the Putnam County Bond Issue.

received
03-25-24
[Signature]

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

OWNER: Putnam County School Board
 Attn: Kim Cravens, Board Chairman
 kim.cravens@pcsstn.com
 1400 East Spring Street
 Cookeville, TN 38506

PROJECT: Park View Elementary
 Attn: Mark McReynolds, Finance Director
 mmcreynolds@pcsstn.com

APPLICATION NO: 750-19
PERIOD TO: March 31, 2024

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR:
 American Constructors, Inc.
 P. O. Box 947
 Brentwood, Tennessee 37024

ARCHITECT: Kim Allen Chamberlin
 Upland Design Group, Inc.
 362 Industrial Blvd
 Crossville, TN 38555

PROJECT NO:
CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	45,521,772.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	45,521,772.00
4. TOTAL COMPLETED & STORED TO DATE	36,033,766.23
(Column G on G703)	
5. RETAINAGE:	
a. Retainage Added this Month	43,219.21
Retainage Previous Balance	1,566,948.37
b. _____ % of Stored Material	
(Column F on G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703)	1,610,167.58
6. TOTAL EARNED LESS RETAINAGE	34,423,598.65
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	33,450,398.59 **
8. CURRENT PAYMENT DUE	973,200.06
9. BALANCE TO FINISH, INCLUDING RETAINAGE	11,098,173.35
(Line 3 less Line 6)	
** Unpaid Balance	0.00

CHANGE ORDER SUMMARY	DEDUCTIONS
Total changes approved in previous months by Owner	0.00
Total approved this Month	0.00
TOTALS	0.00
NET CHANGES by Change Order	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AMERICAN CONSTRUCTORS, INC.

By: Matthew T. McCall, CFO
 Matthew T. McCall, CFO
 State of: Tennessee
 Subscribed and sworn to before me this 21st day of March, 2024
 Notary Public: Margie A. Eblen
 My Commission expires: March 31, 2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and information comprising the application, the Architect certifies to the Owner under the best of the Architect's knowledge, information and belief the Work has progressed to the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$973,200.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: K. Allen Chamberlin Pres. Date: 3/25/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN
 Application No. 19
 Date: 03/31/24

Project Park View Elementary School, Cookeville, TN

Description of Work	C		D		E		F	G		H	I
	Scheduled Value	Work Completed	Previous Applications	This Period	Stored Material	Total Completed To Date		%	Balance to Finish		
02.35 Cap Grouting Allowance	1,150,750.00	-	1,150,750.00	-	-	-	-	1,150,750.00	100.00%	-	57,537.50
03.00 Cast In Place Concrete	2,359,381.00	-	2,359,381.00	-	-	-	-	2,359,381.00	100.00%	-	117,969.05
03.30 Hollow Core Concrete Planks	424,000.00	-	424,000.00	-	-	-	-	424,000.00	100.00%	-	21,200.00
04.00 Masonry	6,242,868.00	-	6,212,381.84	-	-	-	-	6,212,381.84	99.51%	30,486.16	310,619.09
05.00 Steel and Metals	3,346,013.00	-	3,345,202.20	-	-	-	-	3,345,202.20	99.98%	810.80	167,260.11
06.05 Rough Carpentry / Blocking	174,396.00	-	173,296.00	-	-	-	-	173,296.00	99.37%	1,100.00	8,664.80
07.00 Caulk / Waterproof / Dampproof	402,954.00	-	220,150.00	35,300.00	-	-	-	255,450.00	63.39%	147,504.00	12,772.50
07.04 ACM Panels	145,000.00	-	-	-	-	-	-	-	0.00%	145,000.00	-
07.08 Horizontal Wall Panels	250,400.00	-	-	-	-	-	-	-	0.00%	250,400.00	-
07.20 Roofing	1,473,000.00	-	1,380,610.00	2,220.00	-	-	-	1,382,830.00	93.88%	90,170.00	69,141.50
08.00 Overhead Doors	84,287.00	-	-	-	-	-	-	-	0.00%	84,287.00	-
08.10 Glass and Glazing	1,552,377.00	-	1,267,254.63	23,600.00	-	-	-	1,290,854.63	83.15%	261,522.37	64,542.73
08.15 Doors / Frames / Hardware	761,222.00	-	110,738.54	-	-	-	-	110,738.54	14.55%	650,483.46	5,536.93
09.00 I.G Framing & Gypsum Board	947,205.00	-	845,149.00	79,975.00	-	-	-	925,124.00	97.67%	22,081.00	46,256.20
09.20 Resilient Flooring	347,000.00	-	-	112,300.00	-	-	-	112,300.00	32.36%	234,700.00	5,615.00
09.25 Resinous Flooring	132,560.00	-	-	-	-	-	-	-	0.00%	132,560.00	-
09.30 Wood Flooring	164,854.00	-	-	118,970.00	-	-	-	118,970.00	72.17%	45,884.00	5,948.50
09.40 Acoustical Ceilings	331,000.00	-	160,564.25	15,700.00	-	-	-	176,264.25	53.25%	154,735.75	8,813.21
09.45 Acoustical Panels	97,000.00	-	-	-	-	-	-	-	0.00%	97,000.00	-
09.90 Painting	346,526.00	-	134,325.00	27,950.00	-	-	-	162,275.00	46.83%	184,251.00	8,113.75
10.00 Accordion Partitions	18,952.00	-	-	-	-	-	-	-	0.00%	18,952.00	-
10.10 Lockers	83,176.00	-	69,976.00	-	-	-	-	69,976.00	84.13%	13,200.00	3,498.80
10.20 Display Boards	53,400.00	-	-	-	-	-	-	-	0.00%	53,400.00	-
10.30 Signage	55,150.00	-	-	-	-	-	-	-	0.00%	55,150.00	-
10.40 Toilet Partitions	90,910.00	-	-	-	-	-	-	-	0.00%	90,910.00	-
10.50 Toilet Accessories	32,400.00	-	-	-	-	-	-	-	0.00%	32,400.00	-
10.60 Fire Protection Specialties	4,850.00	-	-	-	-	-	-	-	0.00%	4,850.00	-
10.70 Flagpole	4,900.00	-	-	-	-	-	-	-	0.00%	4,900.00	-
10.80 Display Cases	31,100.00	-	-	-	-	-	-	-	0.00%	31,100.00	-
11.00 Food Service	1,149,713.00	-	131,000.00	-	-	-	-	131,000.00	11.39%	1,018,713.00	6,550.00
11.11 Building Athletic Equipment	153,588.00	-	134,587.00	-	-	-	-	134,587.00	87.63%	19,001.00	6,729.35
12.00 Casework	600,785.00	-	260,485.00	16,500.00	-	-	-	276,985.00	46.10%	323,800.00	13,849.25

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN

Application No. 19

Date: 03/31/24

Description of Work	C	D		E	F	G		H	I
	Scheduled Value	Previous Applications	Work Completed This Period	Stored Material	Total Completed To Date	%	Balance to Finish	Retainage	
12.10 Telescoping Bleachers	235,000.00	-	-	-	-	0.00%	235,000.00	-	
12.30 Window Coverings	53,515.00	-	-	-	-	0.00%	53,515.00	-	
14.00 Elevators	95,890.00	-	-	-	-	0.00%	95,890.00	-	
21.00 Fire Protection	595,285.00	433,522.00	51,400.00	-	484,922.00	81.46%	110,363.00	24,246.10	
22.00 Plumbing	1,558,015.00	1,190,238.00	70,068.00	-	1,260,306.00	80.89%	297,709.00	63,015.30	
23.00 Mechanical / HVAC	4,161,432.00	3,767,145.95	113,863.75	-	3,881,009.70	93.26%	280,422.30	194,050.49	
23.10 Test and Balance	47,370.00	-	-	-	-	0.00%	47,370.00	-	
26.00 Electrical	4,232,000.00	3,220,043.10	124,326.50	-	3,344,369.60	79.03%	887,630.40	167,218.48	
27.00 Low Voltage Systems	342,848.00	67,978.00	61,011.00	-	128,989.00	37.62%	213,859.00	6,449.45	
31.00 Earthwork	3,369,279.00	3,201,705.73	11,200.00	-	3,212,905.73	95.36%	156,373.27	160,645.29	
32.00 Exterior Improvements	1,512,932.00	96,566.00	-	-	96,566.00	6.38%	1,416,366.00	4,828.30	
33.00 Utilities	866,777.00	864,777.00	-	-	864,777.00	99.77%	2,000.00	43,238.85	
96.00 Contingency Allowances	750,000.00	117,141.06	-	-	117,141.06	15.62%	632,858.94	5,857.05	
97.00 General Conditions	2,304,285.00	1,748,453.50	107,846.00	-	1,856,299.50	80.56%	447,985.50	-	
97.60 Taxes and Insurance	634,620.00	583,215.30	4,989.02	-	588,204.32	92.69%	46,415.68	-	
99.99 Fee	1,750,807.00	1,346,710.86	39,200.00	-	1,385,910.86	79.16%	364,896.14	-	
	45,521,772.00	35,017,346.96	1,016,419.27		36,033,766.23	79.16%	9,488,005.77	1,610,167.58	



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$ 10,242.40 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

receive
03-25-24

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 1921 Inv. 29
 Invoice Date: Mar 26, 2024
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

Bill To:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Ship to:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
1921	New Putnam Co.	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Elem. School		4/26/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 93.83% (thru 79.16% CA)= \$2,135,653.93 - less previously billed \$2,125,411.53= \$10,242.40		10,242.40
Subtotal				10,242.40
Sales Tax				
Total Invoice Amount				10,242.40
Payment/Credit Applied				
TOTAL				10,242.40

Check/Credit Memo No:



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to GEOService, LLC in the amount of \$1,110.00 for construction monitoring services for the new Parkview School through February 25, 2024 to be paid from 141 76100 399 000 02504 000.

received
03-18-24
JK

PLEASE REMIT TO LOCKBOX
 GEOServices LLC
 P.O. Box 735407
 Chicago, IL 60673-5407



Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN

March 07, 2024
 Project No: A22112.00465.000
 Invoice No: 0001903742

Payment Terms, Net: 60

A22112.00465.000 Parkview Elementary School
 Construction Monitoring Services
Professional Services from January 29, 2024 to February 25, 2024

Personnel

Professional Personnel & Services

	Hrs/Qty	Rate	Amount	
Principal Engineer	.50	180.00	90.00	
Engineering Technician	9.00	65.00	585.00	
Staff Professional	1.00	95.00	95.00	
Total Labor				770.00

Laboratory

Unit Billing

Concrete Cylinder Cure & Compression Tes 2/1/2024	5.0 Cylinders @ 20.00	100.00		
Total Units	1.0 times	100.00		100.00

Other

Unit Billing

Report Review 2/25/2024	2.0 Reports @ 20.00	40.00		
Trip Charge 2/25/2024	2.0 Trips @ 100.00	200.00		
Total Units	1.0 times	240.00		240.00
	Total this Invoice			1,110.00



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$117,260.36 and First Horizon Bank (retainage) in the amount of \$6,171.60 for pay application #18 related to the Upperman High School Addition project to be paid from 142 76100 707 933 (ESSER 3.0).

received
03-25-24 

TO OWNER/CLIENT:

Pulnam County (TN) Schools
1400 East Spring St.
Cookeville, Tennessee 38506

PROJECT:

Upperman High School Addition
6950 Nashville Hwy.
Baxter, Tennessee 38544

APPLICATION NO: 18
INVOICE NO: 18

PERIOD: 02/23/24 - 03/21/24

PROJECT NO: C011-22
CONTRACT DATE: 9/1/2022

FROM CONTRACTOR:

King Construction Group, Inc.
3307 Burgess Falls rd
Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:

Kim Chamberlin (Upland Design Group, Inc.)
362 Industrial Blvd
Cookeville, Tennessee 38555

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

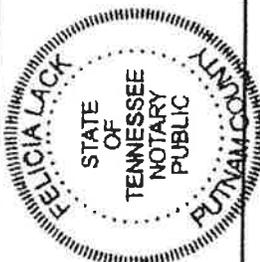
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$4,739,900.00
- 2. Net change by change orders \$0.00
- 3. Contract Sum to date (Line 1 ± 2) \$4,739,900.00
- 4. Total completed and stored to date (Column G on detail sheet) \$4,644,464.43
- 5. Retainage:
 - a. 2.08% of completed work \$96,592.25 ?
 - b. 0.00% of stored material \$0.00
- 6. Total retainage (Line 5a + 5b or total in column I of detail sheet) \$96,592.25
- 7. Total earned less retainage (Line 4 less Line 5 Total) \$4,547,872.18
- 8. Less previous certificates for payment (Line 6 from prior certificate) \$4,430,611.82
- 9. Current payment due: \$117,260.36
- 10. Balance to finish, including retainage (Line 3 less Line 6) \$192,027.82

CONTRACTOR: King Construction Group, Inc.

By: B

Date: 3-21-24



State of: Tennessee
County of: Putnam
Subscribed and sworn to before me this 21st day of March 2024
Notary Public: Felicia Lach
My commission expires: September 25, 2024

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$117,260.36

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: HDS INC

By: [Signature] Pres. Date: 3/22/24

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	\$0.00

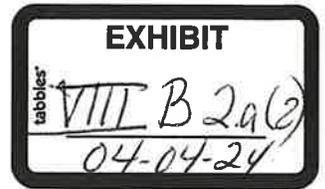
Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 18
 APPLICATION DATE: 3/21/2024
 PERIOD: 02/23/24 - 03/21/24

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1		General Conditions	\$268,043.00	\$254,840.85	\$8,041.29	\$0.00	\$262,882.14	98.00%	\$5,360.86	\$5,494.88
2		Permits & Startup Costs	\$96,755.00	\$96,755.00	\$0.00	\$0.00	\$96,755.00	100.00%	\$0.00	\$1,935.10
3		Mobilization	\$34,135.00	\$34,135.00	\$0.00	\$0.00	\$34,135.00	100.00%	\$0.00	\$682.70
4		Allowance: Contingency	\$175,000.00	\$123,444.00	\$0.00	\$0.00	\$123,444.00	70.54%	\$51,556.00	\$2,468.88
5		Allowance: Unsuitable Soils	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.00%	\$0.00	\$2,100.00
6		Sitework	\$78,053.00	\$65,564.52	\$7,024.77	\$0.00	\$72,589.29	93.00%	\$5,483.71	\$1,662.53
7		Site Utilities & Storm Drainage	\$194,964.00	\$194,964.00	\$0.00	\$0.00	\$194,964.00	100.00%	\$0.00	\$3,889.28
8		Asphalt Paving	\$87,300.00	\$61,110.00	\$0.00	\$0.00	\$61,110.00	70.00%	\$26,190.00	\$1,222.20
9		Concrete: Foundations	\$121,672.00	\$121,672.00	\$0.00	\$0.00	\$121,672.00	100.00%	\$0.00	\$2,433.44
10		Concrete: Interior	\$141,803.00	\$141,803.00	\$0.00	\$0.00	\$141,803.00	100.00%	\$0.00	\$2,836.06
11		Concrete: Exterior	\$28,800.00	\$28,800.00	\$0.00	\$0.00	\$28,800.00	100.00%	\$0.00	\$1,039.68
12		Rebar Material Only	\$72,995.00	\$10,944.00	\$16,416.00	\$0.00	\$27,360.00	95.00%	\$1,440.00	\$1,459.90
13		Masonry	\$916,616.00	\$870,787.10	\$45,830.90	\$0.00	\$916,618.00	100.00%	\$0.00	\$19,707.29
14		Structural Steel	\$481,036.00	\$481,036.00	\$0.00	\$0.00	\$481,036.00	100.00%	\$0.00	\$9,620.72
15		Light Gauge Metal Framing	\$98,184.00	\$98,184.00	\$0.00	\$0.00	\$98,184.00	100.00%	\$0.00	\$1,963.68
16		Rough Carpentry	\$20,031.00	\$20,031.00	\$0.00	\$0.00	\$20,031.00	100.00%	\$0.00	\$400.62
17		Dampproofing	\$16,286.00	\$16,286.00	\$0.00	\$0.00	\$16,286.00	100.00%	\$0.00	\$325.72
18		Insulation	\$6,226.00	\$6,226.00	\$0.00	\$0.00	\$6,226.00	100.00%	\$0.00	\$124.52
19		Roofing	\$428,066.00	\$383,459.40	\$42,606.60	\$0.00	\$426,066.00	100.00%	\$0.00	\$9,799.52
20		Joint Sealants	\$15,500.00	\$10,075.00	\$0.00	\$0.00	\$10,075.00	65.00%	\$5,425.00	\$201.50
21		Doors, Frames & Hardware	\$104,465.00	\$104,465.00	\$0.00	\$0.00	\$104,465.00	100.00%	\$0.00	\$2,089.30
22		Storefront & Glazing	\$82,000.00	\$82,000.00	\$0.00	\$0.00	\$82,000.00	100.00%	\$0.00	\$1,640.00
23		Sheetrock	\$20,500.00	\$20,500.00	\$0.00	\$0.00	\$20,500.00	100.00%	\$0.00	\$410.00
24		Flooring	\$62,610.00	\$62,610.00	\$0.00	\$0.00	\$62,610.00	100.00%	\$0.00	\$1,252.20
25		Acoustical Ceilings	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$88,000.00	100.00%	\$0.00	\$1,760.00
26		Painting	\$40,351.00	\$40,351.00	\$0.00	\$0.00	\$40,351.00	100.00%	\$0.00	\$807.02
27		Display Surfaces, Signage, FE's	\$15,089.00	\$15,089.00	\$0.00	\$0.00	\$15,089.00	100.00%	\$0.00	\$301.98
28		Operable Partition	\$21,618.00	\$21,618.00	\$0.00	\$0.00	\$21,618.00	100.00%	\$0.00	\$432.36
29		Casework	\$17,540.00	\$17,540.00	\$0.00	\$0.00	\$17,540.00	100.00%	\$0.00	\$350.80
30		Mechanical: Rough-In	\$230,265.00	\$230,265.00	\$0.00	\$0.00	\$230,265.00	100.00%	\$0.00	\$4,605.30
31		Mechanical: Trim-Out	\$25,585.00	\$25,585.00	\$0.00	\$0.00	\$25,585.00	100.00%	\$0.00	\$511.70
32		Fire Sprinkler	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100.00%	\$0.00	\$1,240.00
33		Electrical: Rough-In	\$409,780.00	\$409,780.00	\$0.00	\$0.00	\$409,780.00	100.00%	\$0.00	\$8,195.60
34		Electrical: Trim-Out	\$175,620.00	\$172,107.60	\$3,512.40	\$0.00	\$175,620.00	100.00%	\$0.00	\$3,617.77

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
				D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD				
TOTALS:			\$4,739,900.00	\$4,521,032.47	\$123,431.98	\$0.00	\$4,644,464.43	\$95,435.57	\$96,592.25
Grand Totals									
A ITEM NO.	B	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
GRAND TOTALS:			\$4,739,900.00	\$4,521,032.47	\$123,431.98	\$0.00	\$4,644,464.43	\$95,435.57	\$96,592.25



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,232.37 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion project (School Federal Program Fund-ESSER 3.0).

Received
03-25-24 [Signature]

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 2195 Inv. 15
 Invoice Date: Mar 21, 2024
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

Bill To:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

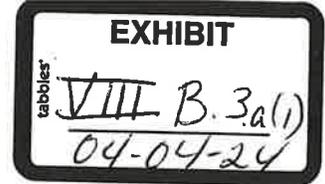
Ship to:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
2195	Upperman HS	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Expansion		4/21/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost \$4,739,900.00 x 5% (A/E Fee) = \$236,995.00 x 99.6% complete = \$236,047.02 - less previously billed \$234,814.65= \$1,232.37		1,232.37

Subtotal	1,232.37
Sales Tax	
Total Invoice Amount	1,232.37
Payment/Credit Applied	
TOTAL	1,232.37

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/4/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Southern Roofing of TN in the amount of \$74,198.61 and First National Bank (retainage) in the amount of \$3,905.19 for pay application #6 related to the existing Park View Elementary School Roof Replacement project to be paid from 142 76100 707 933 (ESSER 3.0).

received
03-22-24
[Signature]

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691
Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

March 21, 2024

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement
Park View Elementary School
Cookeville, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 6 in the amount of \$78,103.80 from Southern Roofing Company of TN (Southern) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay Southern \$74,198.61 and deposit \$3,905.19 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

Patrick Rinks

Patrick Rinks, PE

c: Southern Roofing of TN

via email

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G703

PAGE ONE OF 2 PAGES

TO OWNER:
 Putman County Board of Education
 1400 East Spring Street
 Cookeville, TN 38506
FROM CONTRACTOR:
 Southern Roofing Company
 2929 Kraft Drive
 Nashville, TN 37204

PROJECT:
 Roof Replacement of Park View Elementary School
 545 Scott Ave.
 Cookeville, TN 38501
VIA ARCHITECT:
 Richard C. Rinks & Assoc., Inc.
 30 N. Jackson Ave.
 Cookeville, TN 38501

APPLICATION #: #6
PERIOD TO: 03/31/24
PROJECT NOS: 23-013
CONTRACT DATE: 10/31/23

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor
<input checked="" type="checkbox"/>	Consultant

CONTRACT FOR: Roof Replacement of Park View Elementary School

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

1. ORIGINAL CONTRACT SUM	\$	1,650,409.00
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	1,650,409.00
4. TOTAL COMPLETED & STORED TO DATE- (Column G on Continuation Sheet)	\$	1,152,180.30
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	57,609.02
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet)	\$	57,609.02
6. TOTAL EARNED LESS RETAINAGE	\$	1,094,571.28
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	1,020,372.67
8. CURRENT PAYMENT DUE	\$	74,198.61
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	555,837.72

CONTRACTOR:

By: Paul A. Stigomir / Date: 3/21/2024
 PRESIDENT

State of: Tennessee
 County of: DAVIDSON

Subscribed and sworn to before me this 21 day of March 2024

Notary Public: Jenny M. Robertson
 My Commission expires: 7/7/2025



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 74,198.61
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 3-21-24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA Document G702

Page 2 of 2 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: #8

APPLICATION DATE: 03/21/24

PERIOD TO: 31-Mar-24

ARCHITECT'S PROJECT NO: 23-013

PROJECT:
Roof Replacement of Park View Elementary School

545 Scott Ave.

Cookeville, TN 38501

A Item No.	B Description of Work	C Scheduled Value		D Work Completed This Period		E Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)		H Balance To Finish (C - G)	I Retainage
		From Application (D + E)	Scheduled Value	From Previous Application (D + E)	This Period		(D + E + F)	% (G/C)		
1	Mobilization		25,982.00	25,982.00			25,982.00	100%		1,299.10
2	Bonds & Insurance		22,640.00	22,640.00			22,640.00	100%		1,132.00
3	EPDM Roof Materials		599,896.00	599,896.00			599,896.00	100%		29,994.80
4	EPDM Labor		251,497.00	113,173.65	37,724.55		150,898.20	60%	100,598.80	7,544.91
5	Shingle Roof Materials		80,414.00	80,414.00			80,414.00	100%		4,020.70
6	Shingle Labor		119,790.00	107,811.00			107,811.00	90%	11,979.00	5,390.55
7	Metal Panel Materials		17,670.00						17,670.00	
8	Metal Panel Labor		3,548.00						3,548.00	
9	Soffit Materials		23,822.00						23,822.00	
10	Soffit Labor		11,827.00	3,548.10			3,548.10	30%	8,278.90	177.41
11	Plumbing Materials		52,000.00						52,000.00	
12	Plumbing Labor		104,000.00						104,000.00	
13	Abatement Labor		66,000.00				33,000.00	50%	33,000.00	1,650.00
14	Roof Ladders		9,495.00						9,495.00	
15	Sheet Metal Materials		108,313.00	108,313.00			108,313.00	100%	29,517.00	5,415.65
16	Sheet Metal Labor		49,195.00	12,298.75	7,379.25		19,678.00	40%	60,000.00	983.90
17	Allowance		60,000.00						6,320.00	
18	Warranty		6,320.00						38,000.00	
19	Close-Out		38,000.00							
20										
21										
22										
23										
24										
25										
26										
27										
28										
SUBTOTALS PAGE 2			1,650,409.00	1,074,076.50	78,103.80		1,152,180.30	70%	498,228.70	57,609.02



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 4/4/2024
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Richard C. Rinks and Associates – Cookeville, Tennessee in the amount of \$4,771.23 to be paid from 142-76100-707-933 for design services for the Parkview Elementary School roof project (School Federal Program Fund-ESSER 3.0).

received
03-22-24 

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

March 21, 2023

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

2973 Roof Replacement
Park View Elementary School
Cookeville, Tennessee

INVOICE

Contract Amount less \$60,000 Allowance	\$ 1,590,409.00
Design Fee (6% of Contract Amount)	\$ 95,424.54
Amount of Fee Earned to Date	
90 Percent	\$ 85,882.09
Less Previous Payments	\$ 81,110.86

AMOUNT DUE	\$ 4,771.23
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THANK YOU!