

Putnam County Board Meeting
March 7, 2024 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. *I Make A Difference Award*
 - B. Spring Break - Monday, March 11, 2024 - Friday, March 15, 2024
 - C. Director's Reports
 1. Personnel Reports
 2. School Accounting Information Reports:
 - School Budgets 2023-24 (Per Section 4: Title 11 TN Internal School Uniform Accounting Policy Manual)
 - School Personnel Receiving Cell Phone Benefits 2023-24 (Per Board Policy 3.3001)
 - School Donations 2022-23 (per Board Policy 2.401)
 - School Investment Accounts 2023 (Per Board Policy 2.402)
 3. Acknowledge receipt of the donation of equipment by CRMC Foundation to the Putnam County School System Special Education Department for use by students with disabilities.
 4. Acknowledge receipt of the donation of \$4,000.00 by UTrust to the Putnam County School System Special Education Department for purchasing items to be used by students with disabilities.
- IV. Approval of Minutes
 - A. Minutes of the Regular February Board Meeting - Thursday, February 1, 2024, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2023 - December 31, 2023 in the amount of \$27,499.26 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
 2. Approval to purchase HD Video Appliance 3X Pro 24-port TB with 16 Avigilon Enterprise ACC7 licenses replacig the existing camera system from Pioneer Communications of Tennessee - Cookeville, Tennessee for Capshaw Elementary School in the total amount of \$16,475.66 to be paid, as follows:
 - \$9,187.50 to be paid from School Improvement Funds, 141-E-71100-599-000-02011-035
 - \$7,288.16 to be paid from Capshaw Elementary School PTO funds

3. Approval to renew the annual license purchase for year 2 of 3 for student and staff licenses of Google Workspace Plus for Education edition, from CDW/Amplified for Education - Chicago, IL from the Sourcewell Contract #081419-CDW-Tech Catalog in the amount of \$47,672.00 to be paid from 141-71100-722-01607, as submitted.
 4. Approval to purchase Chromebooks and Mobile Charging Carts for VITAL for Middle and High School Computer Science courses per the following vendor quotes to be paid from 141-71100-399-01501, as submitted:
 - Tech to School - Santa Clara, CA Quote MtS102579 for four hundred and twenty (420) Chromebooks priced on the TIPS Contract #230105 in the amount of \$120,871.80
 - Vivacity Tech - Saint Paul, MN quote #QUO3004139 for twelve (12) Smart Charging Carts in the amount of \$10,908.00
 5. Approval to purchase network switches and wireless access infrastructure equipment and licenses for the new Park View Elementary School building project from Central Technologies, Inc. - Knoxville, Tennessee with pricing from the TIPS-USA Contract #230105 - Technology Solutions, per quote in the amount of \$203,088.14 to be paid from 141-76100-799-000-02504-000, as submitted.
 6. Approval of the purchase of fifty-eight (58) Chromebooks from Bluum for Park View in the amount of \$18,140.66 per quote to be paid from 142-71100-722-101, as submitted.
 7. Approval of the purchase of sixty (60) Chromebooks from Bluum for Avery Trace Middle School in the amount of \$18,766.20 per quote to be paid from 142-71100-722-101, as submitted.
 8. Approval of the purchase of thirty-four (34) Chromebooks from Bluum for White Plains Academy in the amount of \$10,634.18 per quote to be paid from 142-7100-722-101, as submitted.
 9. Approval of the purchase of five (5) Viewsonic boards from Bluum for White Plains Academy in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101, as submitted.
 10. Approval of the purchase of six (6) Viewsonic boards from Bluum for Prescott South Elementary School in the amount of \$11,250.06 per quote to be paid from 142-7100-790-101, as submitted.
 11. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services through February 28, 2024, in the amount of \$11,253,90 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)
 12. Approval of the purchase of two (2) automobiles off the state contract from Wilson County Motors - Lebanon, Tennessee in the amount of \$51,785.60 for two (2) 2024 Chevy Equinox four-wheel drive automobiles to be paid from VITAL, 141-71100-729-01501, as submitted.
- B. Bids/Quotes/Sealed Bids/RFPs
1. Approval to solicit bids for the construction of a softball field at Avery Trace Middle School.

2. Approval to solicit bids for chiller replacements at White Plains Academy and Cookeville High School (1 of 2).
 3. Permission to bid System-wide Air Filters.
 4. Approval of the 2024-2025 audit quote from Tamara Beckman, CPA, professional services rendered for twenty schools' activity and cafeteria funds in the year ending June 30, 2025, in the amount of \$14,500 to be paid from 141-72310-305 and approval to authorize the Director of Schools to sign the audit contract.
 5. Approval to award the Upper Cumberland USDA Foods Processing bid for SY2024-25 for the School Nutrition Program to the following processors, as submitted on the bid tally sheet:
 - Tyson - Chicken, Beef, Pork
 - GoldKist - Chicken
 - Gold Creek Foods - Chicken
 - JTM - Beef, Cheese
 - Integrated Food Service - Cheese
 - Brookwood Farms - Pork
 - Nick's Famous Bar-B-Q - Pork
 - Smuckers - Peanut Butter
 6. Approval to award the Burks Elementary School (Burks) Security Upgrades bid to Mid-State Construction - Livingston, Tennessee in the amount of \$118,500 to complete a secure entrance vestibule at Burks to be paid from Public School Security Grant funds, as submitted.
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
 - a. Special Education - To adjust budget to allocation awarded to Putnam County School System for highcost SWD's
 - b. Adult Education - To reallocate funds to meet program needs
 - c. Finance - To budget for carryover of the F23 State of Tennessee School Safety Grant
 2. General Purpose School Line Item Transfers - Fund 141
 - a. Special Education - To reallocate funds to align with actual cost for the Special Education Department
 - b. Federal Programs - This Consolidated Administratio (011) line item transfer is required in order to utilize funds according to program needs
 - c. Future Ready - Amend to budget to purchase vehicles for driver's education
 3. Federal Projects Budget Amendments - Fund 142
 - a. Finance - To correct Consolidated Application allocations
 - b. Federal Programs - This Title I (101) amendment is required in order to utilize funds more appropriately
 - c. Fededal Programs - This Title III (301) amendment is needed in order to utilize funds more appropriately according to program needs
 - d. Student Services - This ARP 1.0 budget amendment is required in order to allocate funds accordingly

- e. Student Services/FAMRE- Amend budget to better utilize funds for student needs
 - f. Student Services - This ARP 2.0 budget amendment is required in order to allocate funds accordingly
 - g. Special Education - To reallocate funds in the FY-24 IDEA Partnership for Systemic Change (K-12) Sustainability Grant to purchase materials/supplies and pay for staff development for the Special Education dept.
 - h. Teaching and Learning PreK-4th - Allocate additional funds received for HQIM grant
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
- 1. Approval to enter into a contract with Civil Engineering and Surveying, LLC - Cookeville, Tennessee for the design of a softball field at Avery Trace Middle School in the amount of \$14,000.00 to be paid from 141-72620-399, as submitted.
 - 2. Approval to renew the Gov Deals contract for the 2024-25 school year, as submitted.
 - 3. Approval of the contract between Flynn Sign Company, Inc. - Crossville, Tennessee and Putnam County Board of Education for digital silver package for Adult Education in the amount of \$425 per month to be paid from Adult Education funds effective March 12, 2024 - June 30, 2024, as submitted.
 - 4. Approval of the research request from Max Amoss, IV., a doctoral candidate at the University of the Cumberland, as submitted.
 - 5. Approval for Print Link Printing - Cookeville, Tennessee to continue to provide system-wide printing services for the Putnam County School System effective July 1, 2024 - June 30, 2025, as submitted.
 - 6. Approval of the \$20.00 monthly stipend for personal cell phone usage, per Policy 3.3001, Use of Cellular Phones, for the new School Nutrition Cafeteria Manager at Monterey High School, Shyla Taumua, as submitted
 - 7. Approval of the Lease Agreement between Fentress County Schools and Putnam County School System for the use of space for Adult Education at \$1 per month to be paid from Adult Education funds effective January 1, 2024 - December 31, 2024, as submitted.
 - 8. Approval of the additional PLC Professional Development contract with Solution Tree - Bloomington, IN in the amount of \$6,500.00 to be paid from 142-72210-524-201, as submitted.
 - 9. Approval of the Quarterly Reports for quarter ending 12/31/23 for the following funds, as submitted:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program

10. Approval to enter into a new agreement for the 2024-25 school year with District Solutions LLC - Atlanta, GA to carry out the proposed Putnam County School Bus Advertising Program, as submitted.
11. Approval to renew the contract (Year #2) with Turf Masters Landscape Management - Cookeville, Tennessee for systemwide lawn maintenance with a 3% cost of living increase (as permitted in their contract) for a per mow cost of \$8,580.79 each to be paid from 141-72610-399, as submitted.

VII. Policy

- A. Policy on first reading ONLY
 1. Policy 5.6001, Professional Attire Expectations
- B. Policy on first and final reading
 1. Policy 2.403, Surplus Property Sales

VIII. Discussion/Presentation

- A. Presentation of the Early Registration Guidelines and Recommendations
Speaker(s): Chris Pierce, Enrollment & Attendance Supervisor
- B. Approval to award the Systemwide Janitorial Services bid including Alternate 1 to ABM Education - Nashville, Tennessee in the amount of \$295,633.91 per month effective April 6, 2024, through June 30, 2024, as submitted.
Speaker(s): Tim Martin, Deputy Director of Schools
- C. Building Projects
 1. Park View School Project Update
Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee
 - a. Park View School Project Action Items
 1. Approval to pay American Constructors, Inc. - Brentwood, Tennessee in the amount of \$1,592,253.44 and Pinnacle Bank (retainage) in the amount of \$74,600.57 for pay application #18 related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.
 2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$16,615.44 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
 3. Approval of a payment to GEOService, LLC - Chicago, IL in the amount of \$930.00 for construction monitoring services for the new Park View School through January 28, 2024, to be paid from 141-76100-399-000-02504-000, as submitted.
 2. Upperman High School Expansion Project Update
Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee
 - a. Upperman High School Expansion Project Action Items
 1. Approval to pay King Construction Group, Inc. - Cookeville, Tennessee in the amount of \$119,491.26 and First horizon Bank (retainage) in the amount of \$6,289.01 for pay application #16 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.

2. Approval to release a partial amount of the retainage to King Construction - Cookeville, Tennessee for the Upperman High School Expansion Project in the amount of \$135,630.97 noting the remaining balance of retainage held after this payment will be \$90,420.65, as submitted.
 3. Approval of a payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$1,256.08 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion Project to be paid from the School Federal Program Fund - ESSER 3.0, as submitted,
 4. Approval to pay AAR of North Carolina, Inc. - Kernersville, NC in the amount of \$10,000 and the full release of retainage in the amount of \$182,085.00 (plus any accrued interest) for pay application #10 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0) as submitted.
 5. Approval to pay Richard C. Rinks & Associates, Inc. - Cookeville, Tennessee in the amount of \$2,187.41 for design services fo the Upperman High School Roof Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
3. Existing Park View Elementary School Update
 - a. Existing Park View Elementary School Action Items
 1. Approval to pay Southern Roofing of TN in the amount of \$64,404.44 and First National Bank (retainage) in the amount of \$3,389.71 for pay application #5 related to the existing Park View Elementary School Roof Replacement Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
 2. Approval to enter into a performance-based contract with Energy Systems Group - Johnson City, Tennessee for the purpose of renovating the Existing Park View Elementary School, as submitted.

IX. Adjournment

EXHIBIT
III C.1
 03-07-24

Personnel Report For February 2024

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Keith	Landon	VITAL	Teacher Assistant	1/26/24	141-E-71100-163-000-00000-000	7	Brenda Huffine
Brown	Melinda	PvES	SPED CDC Assistant	2/1/24	142-E-71200-163-906-00000-060	7	Maria Padilla
Anderson	Faith	JWES	SPED PreK Assistant	2/5/24	141-E-71200-163-02152	7	new position
Troxell	Amanda	MHS	School Nutrition Employee	2/5/24	143-E-73100-165-000-00055-000	5.5	Kathy Schuning
Cooper	Patricia	Adult Ed	Lead Instructor @ Crossville Site	2/6/24	141-E-71600-116-000-01002-000	1.5	Rhonda Phillips
Duncan	Clark	VITAL	Driving Instructor	2/5/24	141-E-71100-116-000-00000-000	1	n/a
Hensley	Tonya	PSES	ECC Worker	2/9/24	141-E-73300-189-000-01801-000	5.8	n/a
Troxell	Julia	Transportation	Bus Driver	2/13/24	141-E-72710-146-000-00000-000	5	n/a
Phillips	Kristie	BPS	SPED PreK Assistant	2/15/24	141-E-71200-163-000-00000-017	7	Lacie Plattenburg
Garrison	Tina	CES	Teacher Assistant	2/20/24	141-E-71100-163-000-00000-035	7	Morgan Sherman
Brewer	Tiffany	UMS	Teacher Assistant	2/8/24	141-E-71100-163-000-00000-110	7	Chase Bradford
Campbell	Carlee	Transportation	PT Bus Attendant	2/14/24	141-E-72710-189-000-01605-000	5	n/a
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Allen	Melinda	JWES	SPED Pre-K Teacher	1/25/24	141-E-71200-116-000-02152-000	7.5	growth position
Russell	Samantha	AES	SPED 1x1 Assistant	1/17/24	141-E-71200-189-000-00000-005	7	Lily Chaffin
Overholt	Leah	CsES	TN All Corp Tutor	2/8/24	142-E-71100-116-938-00000-000	2	n/a
McLane-Cantrell	Reghan	CCES	School Nutrition Employee	2/12/24	143-E-73100-165-000-00030	4	Jessica Thompson
TRANSFERS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Livingston	Philip	4hrs per day School Nutrition @ SES	5.75hrs per day School Nutrition @ PvES	5.75	1/24/24	143-E-73100-165-000-00060-000	Mary Lettau
Connor	Cassidy	Sub	Grade 3 Teacher @ PSES	7.5	2/5/24	141-E-71100-116-000-00000-095	Carrie Roberson
Barrett	Ashley	Sub	Grade 7 Math Teacher @ PSMS	7.5	2/1/24	141-E-71100-116-000-00000-100	Andrea Rigsby
Thompson	Jessica	School Nutrition @ CCES	SPED Extended Resource Assistant @ WPA	7	1/25/24	141-E-71200-163-000-00000-105	Kristy Wall
Knuth	Carolyn	Sub	RTI Assistant @ CsES	7	2/5/24	142-E-71100-163-933-00000-015	Theresa Richardson
Miller	Darla	Sub	RTI Assistant @ CHS	7	2/5/24	142-E-71100-163-933-00000-037	Erika Wooten
Porter	Brandy	Sub	RTI Assistant @ PSES	7	2/1/24	142-E-71100-163-933-00000-095	Sadie Barrientos
Cox	Shannon	Grade 2 Teacher @ CES	Kindergarten Teacher @ CES	7.5	7/1/23	141-E-71100-116-000-00000-035	Increase in K Numbers
Sisko	Kasey	Grade 1 Teacher @ CES	Grade 4 Teacher @ CES	7.5	7/1/23	141-E-71100-116-000-00000-035	Sarah Henson
Hale	Michelle	Grade 4 Teacher @ CES	Grade 3 Teacher @ CES	7.5	7/1/23	141-E-71100-116-000-00000-035	Ashley Williams
Williams	Ashley	Grade 3 Teacher @ CES	Grade 4 Teacher @ CES	7.5	7/1/23	141-E-71100-116-000-00000-035	Michelle Hale
Henson	Sarah	Grade 4 Teacher @ CES	Grade 2 Teacher @ CES	7.5	7/1/23	141-E-71100-116-000-00000-035	Sharon Smith/Shannon Cox

received
 02-22-24
[Signature]

Clemons	Ashley	SPED PreK Teacher @ PvES	SPED Resource Teacher @ PvES	7.5	2/8/24	141-E-71200-116-000-00000-060	Cade Painter *moved this position from CHS to PvES*
Kirby	Kristie	7hrs per day SPED CDC Assistant	7.5hrs per day SPED CDC Assistant	7.5	2/6/24	142-E-71200-163-906-00000-005	Bethany Stotler
Stotler	Bethany	7.5hrs per day SPED CDC Assistant @ AES	7hrs per day SPED PreK Assistant @ AMS	7	2/6/24	141-E-71200-163-000-00000-008	Naomi Espinoza
Schuning	Kathleen	FT CW School Nutrition Sub	FT Cook @ SES	6.5	2/20/24	143-E-73100-165-000-00070	Colette Baye
RESIGNATION							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
Grist	Rebecca	SES	Café Manager	1/25/24			
Meadows	Samantha	PSES	School Nutrition Employee	2/7/24			
Strahlman	John	Transportation	Bus Driver	1/26/24			
Herron	Audra	Transportation	Bus Driver	1/26/24			
Sherman	Morgan	CES	Teacher Assistant	1/24/24			
Bedwell	Katherine	CCES	School Nutrition Employee ONLY She still works for Transportation	2/19/24			
Thomas	Christian	Transportation	SPED Bus Attendant	2/5/24			
Armes	Paul	CES	School Nutrition Employee	1/10/24			
Ferguson	Vincent	UHS	RTI Assistant	1/31/24			
Miller	Erica	BPS	Kindergarten Teacher	2/14/24			
Moss	Melissa	AES	Kindergarten Teacher	2/21/24			
Cooper	Patricia	Adult Ed	Lead Instructor	2/13/24			
Noland	Kimberly	Food Services	FT CW School Nutrition Sub	2/21/24			
Holloway	Kimberly	Central Office	Never Started PT TN All Corp Tutor assignment	2/7/24			
Miller	Clara	Central Office	Systemwide FT Tutor	2/7/24			
Simpson	Jodi	AMS	SPED PreK Assistant	2/28/24			
Crain	Savannah	NES	Grade 2 Teacher	6/1/24			
Smith	Bethany	ATMS	Music Teacher	3/22/24			
Bradford	Chase	UMS	Teacher Assistant	1/22/24			
RETIREMENT							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
Hale	Terri	WPA	Grade 9-12 Teacher	2/10/23			
TERMINATIONS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
ADDITIONAL HOURS							

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Arnold	Heather	STAR Center	will be working for 21st CCLC 01/03/24 through 6/30/24, NTE 2hrs per day or 6hrs per week @ \$30 per hour	3	1/3/24	142-E-73300-116-431-00000-000	\$30.00
Burris	Andrea	STAR Center	will be working Leaps effective 01/03/24 through 06/30/24, NTE 2hrs per day or 6hrs per week @ \$17.00 per hour	3	1/3/24	141-E-73300-163-000-02003-000	\$17.00
Leddy	Katelyn	STAR Center	will be working in Leaps effective 01/03/24 through 06/30/24, NTE 2hrs per day or 6hrs per week @ \$30 per hour	3	1/3/24	141-E-73300-116-000-02003-000	\$30.00
Johnson	Donna	CHS	Math Coach starting 01/01/24 through 03/08/24.	7.5	1/1/24	141-E-71100-116-000-00000-037	n/a
Melton	Terri	Central Office	Additional hrs to provide services at the JDC as needed. NTE 20 hours per week. Mr. King has approved \$40/hr	7.5	2/1/24	141-E-71100-116-000-02114-000	\$40.00
Flatt	Meredith	CHS	additional period this semester. \$3750.00 for extra period this semester due to student load (21-25 students)	7.5	1/3/24	141-E-71100-116-000-00000-037	n/a
Pierce	Carla	STAR Center	will be working in Leaps effective 01/03/24 through 06/30/24, NTE 2hrs per day or 6hrs per week @ \$30 per hour	3	1/3/24	141-E-73300-116-000-02003-000	N/A
INCREASE IN HOURS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Anderson	Lori	6hrs per day School Nutrition Employee	6.5hrs per day School Nutrition Employee	6.5	2/2/24	143-E-73100-165-000-00037-000	n/a
DECREASE IN HOURS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Miller	Susan	5.75 hrs per day school nurtion	5hrs per day school nutrition	5.00	2/8/24	143-E-73100-165-000-00035	n/a
Irizarry-Nieves	Jose	FT 6hrs per day Bus Driver	PT 5hrs per day Bus Driver	5.00	2/15/24	141-E-72710-146-000-00000-000	n/a
NON-RENEWALS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
OTHER							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
Rivers	Kyle	WPA	Unpaid suspension starting on 01/22/24	7.5	1/22/24		
Roberson	Carrie	PSES	Lead Mentor stipend	7	1/1/24		
Wodzinski	Maryann	Central Office	work experience verified @ 9 years	7.5	1/1/24		
Hubbard	Sarah	CHS	Master's Degree = \$2,600	7.5	1/24/24		
Carter	Troy	UMS	Master's Degree = \$2,600	7.5	1/24/24		

Harris	Morgan	PvES	Master's Degree = \$2,600	7.5	1/1/24
Robinson	Rachel	ATMS	EDS = \$2,600	7.5	1/24/24
Wilkerson	Kelsey	UMS	Master's Degree = \$2,600	7.5	1/24/24
Hubbard	Sarah	CHS	Master's Degree = \$2,600	7.5	1/24/24
Washburn	Shirley	Central Office	on 120 contract to be a SPED Assistant and to be paid by a timesheet	7	2/1/24
King	Corby	Central Office	New Contract Pay = \$145,000	8	12/7/23
Baye	Colette	SES	Interim Café Manager	8	1/25/24
Norrod	Brandon	ATMS	step should have been 4 not 3. Please adjust and retro and difference on 2/15/24 payroll. Rate should have been \$19.82	8	1/3/24
Young	Susan	BPS	Correction - Grade 4, Step 16 = \$21.37 Please retro to 11/01/23	4.5	11/1/23
Underwood	Amanda	CHS	suspended for 1 day without pay on 2/15/24. Insubordination	5.5	2/15/24
Reeves	Crystal	Burks	cellphone stipend beginning 12/23, \$20/month. Board approved 02/01/24, V.I.F.5	8	12/1/23
Hennigan	Taylor	CHS	SSO Booster Stipend Wages \$1166.67	7.5	2/8/24
Bryant	Tonya	CHS	Basketball Gate Worker - Wages \$315.00	7	2/16/24
Winningham	Laura	CHS	Basketball Gate Worker - Wages \$315.00	7	2/16/24
Wesolowski	Debora	CHS	Basketball Gate Worker - Wages \$105.00	6.5	2/16/24
Taylor	Rhonda	CHS	Basketball Gate Worker - Wages \$210.00	7	2/16/24
Green	Jennifer	CHS	Basketball Gate Worker - Wages \$262.50	7	2/16/24
Martin	Andrea	CHS	Basketball Gate Worker - Wages \$52.50	7	2/16/24
Hardin	William	CHS	SSO Booster Stipend for Paid Coach - Wages \$1857.87	7	2/20/24
Dale	Julie	PvES	will receive teacher pay for PPL days or unpaid days covered for Julie Profit's leave	7.5	1/16/24

SPREADSHEETS:

Resignation for SAC & ECC Staff	PCF & Spreadsheet #1

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#1

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **STAR CENTER**

Employee Type Code: **12SPT**

OR Employee's Name: **KRISTA L HAMILTON**

* REASON FOR ACTION: **RESIGNATION**

* EFFECTIVE DATE: **02/08/2024**

* TEACHER ASSISTANT - N/C: **n/a**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **n/a**

* MONTHS WORKED PER YEAR: **12**

* HOURS WORKED PER DAY: **5.8**

POSITION FUNDED: **See Attached Spreadsheet**

Type of Funding:

* NOTES: **Resignation for SAC and ECC staff, spreadsheet attached**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Name	Location	Last day worked
Augustin	Maria	8/18/23
Baltz	Kaitlyn	6/5/23
Bridges	Lucy	7/21/23
Bryant	Tahya	12/1/23
Carpenter	Kelsi	2/24/23
Hall	Lillian	7/21/23
Heatt (Mann)	Jessica	8/15/23
Johnson	David	2/7/23
Leonard	Natalie	5/26/23
Parrett	Jessica	7/21/23
Pierce	Charles	11/1/23
Scivally	Kelsey Grace	11/30/23

Subbing now



Memo to: Corby King
Director of Schools

From: Mark McReynolds *Mark McReynolds*
Director of Finance

Date: February 21, 2024

Subject: School Budgets 2023-24
School Paid Cell Phone Benefits 2023-24
Donations Report 2022-23
School Investment Accounts Report 2023

School Accounting Informational Reports: March 7, 2024, Board Meeting

Report: School Budgets 2023-24 (Per section 4: Title 11 TN Internal School Uniform Accounting Policy Manual)

Report: School Personnel Receiving Cell Phone Benefits 2023-2024 (Per Board Policy 3.3001)

Report: School Donations 2022-23 (Per Board Policy 2.401)

Report: School Investment Accounts 2023 (Per Board Policy 2.402)

received
02-22-24 *CK*

SCHOOL BUDGETS
2023-2024

To Board: 3/7/2024

		Beginning Balance	Estimated		
		7/1/2023	Revenues	Expenditures	Balance 6/30/24
Adult High School	General	\$ 1,071	\$ 1,000	\$ (1,000)	\$ 1,071
	Restricted	\$ 409	\$ 450	\$ (450)	\$ 409
	Total	\$ 1,480	\$ 1,450	\$ (1,450)	\$ 1,480
Algood Elementary		\$ 16,500	\$ 35,189	\$ (35,100)	\$ 16,589
	Restricted	\$ 6,450	\$ 12,750	\$ (12,250)	\$ 6,950
	Total	\$ 22,950	\$ 47,939	\$ (47,350)	\$ 23,539
Algood Middle School	General	\$ 30,879	\$ 27,750	\$ (40,750)	\$ 17,879
	Restricted	\$ 127,638	\$ 190,200	\$ (216,400)	\$ 101,438
	Total	\$ 158,517	\$ 217,950	\$ (257,150)	\$ 119,317
Avery Trace	General	\$ 15,551	\$ 38,975	\$ (38,000)	\$ 16,526
	Restricted	\$ 91,128	\$ 226,725	\$ (146,400)	\$ 171,453
	Total	\$ 106,679	\$ 265,700	\$ (184,400)	\$ 187,979
Baxter Primary	General	\$ 36,465	\$ 46,150	\$ (42,100)	\$ 40,515
	Restricted	\$ 4,322	\$ 11,275	\$ (11,275)	\$ 4,322
	Total	\$ 40,787	\$ 57,425	\$ (53,375)	\$ 44,837
Burks Elementary School	General	\$ 69,561	\$ 46,400	\$ (48,000)	\$ 67,961
	Restricted	\$ 16,078	\$ 17,000	\$ (18,404)	\$ 14,674
	Total	\$ 85,638	\$ 63,400	\$ (66,404)	\$ 82,634
Cane Creek Elementary	General	\$ 35,528	\$ 36,550	\$ (34,700)	\$ 37,378
	Restricted	\$ 5,582	\$ 25,600	\$ (25,500)	\$ 5,682
	Total	\$ 41,110	\$ 62,150	\$ (60,200)	\$ 43,060
Capshaw Elementary	General	\$ 39,086	\$ 96,400	\$ (122,000)	\$ 13,486
	Restricted	\$ 7,153	\$ 15,900	\$ (16,400)	\$ 6,653
	Total	\$ 46,240	\$ 112,300	\$ (138,400)	\$ 20,140
Cookeville High School	General	\$ 85,679	\$ 99,075	\$ (133,000)	\$ 51,754
	Restricted	\$ 644,184	\$ 913,400	\$ (863,128)	\$ 694,456
	Total	\$ 729,863	\$ 1,012,475	\$ (996,128)	\$ 746,210
Cornerstone Elementary	General	\$ 108,201	\$ 43,650	\$ (63,200)	\$ 88,651
	Restricted	\$ 8,450	\$ 2,150	\$ (2,150)	\$ 8,450
	Total	\$ 116,650	\$ 45,800	\$ (65,350)	\$ 97,100
Jere Whitson Elementary	General	\$ 20,975	\$ 15,650	\$ (21,800)	\$ 14,825
	Restricted	\$ 14,120	\$ 14,970	\$ (8,523)	\$ 20,566
	Total	\$ 35,095	\$ 30,620	\$ (30,323)	\$ 35,391
Monterey High School	General	\$ 87,038	\$ 15,750	\$ (15,550)	\$ 87,238
	Restricted	\$ 304,835	\$ 311,700	\$ (299,155)	\$ 317,380
	Total	\$ 391,873	\$ 327,450	\$ (314,705)	\$ 404,618
Northeast Elementary	General	\$ 34,754	\$ 23,300	\$ (19,100)	\$ 38,954
	Restricted	\$ 10,172	\$ 12,450	\$ (12,350)	\$ 10,272
	Total	\$ 44,926	\$ 35,750	\$ (31,450)	\$ 49,226
Parkview Elementary	General	\$ 27,738	\$ 24,750	\$ (22,600)	\$ 29,888
	Restricted	\$ 4,052	\$ 5,460	\$ (5,460)	\$ 4,052
	Total	\$ 31,789	\$ 30,210	\$ (28,060)	\$ 33,939
Prescott South Elem School	General	\$ 26,971	\$ 61,600	\$ (57,100)	\$ 31,471
	Restricted	\$ 30,150	\$ 44,850	\$ (37,950)	\$ 37,050
	Total	\$ 57,121	\$ 106,450	\$ (95,050)	\$ 68,521

SCHOOL BUDGETS
2023-2024

To Board: 3/7/2024

		Beginning Balance	Estimated		
		7/1/2023	Revenues	Expenditures	Balance 6/30/24
Prescott South Middle School					
	General	\$ 24,313	\$ 91,625	\$ (90,200)	\$ 25,738
	Restricted	\$ 122,810	\$ 160,400	\$ (130,865)	\$ 152,345
	Total	\$ 147,123	\$ 252,025	\$ (221,065)	\$ 178,083
Sycamore Elementary					
	General	\$ 26,241	\$ 21,600	\$ (21,750)	\$ 26,091
	Restricted	\$ 2,264	\$ 6,700	\$ (6,700)	\$ 2,264
	Total	\$ 28,505	\$ 28,300	\$ (28,450)	\$ 28,355
Upperman High School					
	General	\$ 37,574	\$ 43,425	\$ (36,625)	\$ 44,374
	Restricted	\$ 444,444	\$ 552,320	\$ (419,248)	\$ 577,516
	Total	\$ 482,019	\$ 595,745	\$ (455,873)	\$ 621,890
Upperman Middle School					
	General	\$ 55,659	\$ 36,000	\$ (45,000)	\$ 46,659
	Restricted	\$ 71,845	\$ 223,000	\$ (220,434)	\$ 74,411
	Total	\$ 127,504	\$ 259,000	\$ (265,434)	\$ 121,070
White Plains Academy					
	General	\$ 25,856	\$ 740	\$ (2,200)	\$ 24,396
	Restricted	\$ 51,731	\$ 840	\$ (1,440)	\$ 51,131
	Total	\$ 77,586	\$ 1,580	\$ (3,640)	\$ 75,527
DISTRICT TOTAL					
	General	\$ 805,640	\$ 805,579	\$ (889,775)	\$ 721,445
	Restricted	\$ 1,861,084	\$ 2,748,140	\$ (2,454,482)	\$ 2,261,473
	Total	\$ 2,666,724	\$ 3,553,719	\$ (3,344,257)	\$ 2,982,918

**Putnam County Board of Education
School Personnel Receiving Cell Phone Benefit**

2023-2024

(per Board policy 3.3001)

Report to Board, March, 2024

SCHOOL NAME	Employee Name	Position	school pays for cell equipment & plan	school reimburses usage employee personal cell	paid from gen or restricted	name of restricted acct
Adult HS/VITAL	none	n/a	none	none	n/a	n/a
Algood Elementary School	none	n/a	none	none	n/a	n/a
Algood Middle School	none	n/a	none	none	n/a	n/a
Avery Trace Middle School	Alma Anderson	Principal	yes	none	General	n/a
	Cliff Matlock	Assistant Principal, 7-8	yes	none	General	n/a
	Karen Maddox	Assistant Principal, 5-6	yes	none	General	n/a
	Kim Stanford	Bookkeeper	yes	none	General	n/a
Baxter Primary School	none	n/a	none	none	n/a	n/a
Burks Elementary School	none	n/a	none	none	n/a	n/a
Cane Creek Elementary	none	n/a	none	none	n/a	n/a
Capshaw Elementary	Renee Cantrell	Principal	none	yes	General	n/a
	Kendra Hillis	Assistant Principal	none	yes	General	n/a
Cookeville High School	Karen Trentham	Principal	yes	none	General	n/a
	Tammi Hill	Executive Assistant	yes	none	General	n/a
	Cody Ashburn	Assistant Principal	yes	none	General	n/a
	Adam Kefauver	Assistant Principal	yes	none	General	n/a
	Lance Kennedy	Assistant Principal	yes	none	General	n/a
	Amy Rouchon	Assistant Principal	yes	none	General	n/a
	Claudia Zavaula	Assistant Principal	yes	none	General	n/a
	Bill Harris	School Resource Officer	yes	none	General	n/a
Cornerstone Elementary School	none	n/a	none	none	n/a	n/a
Jere Whitson Elementary	none	n/a	none	none	n/a	n/a
Monterey High School	none	n/a	none	none	n/a	n/a
Northeast Elementary	none	n/a	none	none	n/a	n/a
Parkview Elementary	none	n/a	none	none	n/a	n/a
Prescott South Elementary	none	n/a	none	none	n/a	n/a
Prescott Middle School	Stefanie Thrasher	Assistant Principal	yes	none	General	n/a
Sycamore Elementary	none	n/a	none	none	n/a	n/a
Upperman High School	Stephen Robbins	Principal	yes	none	General	n/a
	Michelle Bowman	Assistant Principal	yes	none	General	n/a
Upperman Middle School	none	n/a	none	none	n/a	n/a
White Plains Academy	none	n/a	none	none	n/a	n/a

Putnam County Schools System
 Donations Report
 Year: 2022-2023

Complete Per Board Policy 2.401, Item #4

SCHOOLS	DONATED ITEM VALUE	General	Restricted	Web Donation	TOTAL
VITAL		\$ 1,000.00	\$ 1,834.90	\$ -	\$ 2,834.90
ALGOOD ELEMENTARY SCHOOL		\$ 2,970.46	\$ 4,545.00		\$ 7,515.46
ALGOOD MIDDLE SCHOOL		\$ 953.20	\$ 41,248.78		\$ 42,201.98
AVERY TRACE MIDDLE SCHOOL	\$ 190.00	\$ 589.00	\$ 36,121.58		\$ 36,900.58
BAXTER PRIMARY SCHOOL		\$ 4,177.96	\$ 500.00		\$ 4,677.96
BURKS ELEMENTARY SCHOOL		\$ 101.00	\$ 2,224.46		\$ 2,325.46
CANE CREEK ELEMENTARY		\$ 1,831.18	\$ 1,118.55		\$ 2,949.73
CAPSHAW ELEMENTARY	\$ -	\$ 44,328.07	\$ 14,854.98		\$ 59,183.05
COOKEVILLE HIGH SCHOOL		\$ 4,191.22	\$ 97,458.21		\$ 101,649.43
CORNERSTONE ELEMENTARY SCHOOL		\$ 2,052.90	\$ 11,407.58		\$ 13,460.48
JERE WHITSON ELEMENTARY		\$ 5,470.39	\$ 11,324.38		\$ 16,794.77
MONTEREY HIGH SCHOOL		\$ 1,402.96	\$ 71,244.52		\$ 72,647.48
NORTHEAST ELEMENTARY	\$ 143.36	\$ 524.60	\$ 7,923.00		\$ 8,590.96
PARK VIEW ELEMENTARY	\$ 160.70	\$ 337.59	\$ 7,587.77		\$ 8,086.06
PRESCOTT SOUTH ELEMENTARY		\$ 7,584.54	\$ 6,649.19		\$ 14,233.73
PRESCOTT SOUTH MIDDLE SCHOOL		\$ 825.00	\$ 17,745.75		\$ 18,570.75
SYCAMORE ELEMENTARY		\$ 4,188.90	\$ 1,994.85		\$ 6,183.75
UPPERMAN HIGH SCHOOL	\$ 5.00	\$ 643.78	\$ 181,998.30		\$ 182,647.08
UPPERMAN MIDDLE SCHOOL			\$ 55,552.55		\$ 55,552.55
WHITE PLAINS ACADEMY		\$ 500.00	\$ -		\$ 500.00
TOTAL:	\$ 499.06	\$ 83,672.75	\$ 573,334.35	\$ -	\$ 657,506.16

School Investment Accounts
 Report to Board of Education
 per Board Policy 2.402
 Year Ending, 12/31/23

SCHOOL	Principal	School Investment Account	Amount in Investment Account
ADULT LEARNING CENTER/VITAL	Shannon Pirtle	checking only	N/A
ALGOOD ELEMENTARY SCHOOL	Patience Cannon	checking only	N/A
ALGOOD MIDDLE SCHOOL	Russell Darley	checking only	N/A
AVERY TRACE MIDDLE SCHOOL	Alma Anderson	checking only	N/A
BAXTER PRIMARY	Marsha Wyatt	checking only	N/A
BURKS ELEMENTARY SCHOOL	Heather Tinch	checking only	N/A
CANE CREEK ELEMENTARY	Rhonda Mahan	checking only	N/A
CAPSHAW ELEMENTARY	Renee Cantrell	checking only	N/A
COOKEVILLE HIGH SCHOOL	Karen Trentham	CD - Pinkerton Scholarship CD - WC Moore Scholarship	Pinkerton (Speech) = \$14,718.96 WC Moore (Newspaper) = \$4,114.92
CORNERSTONE ELEMENTARY SCHOOL	Tammy Hoover	checking only	N/A
JERE WHITSON ELEMENTARY	Tina Francis	checking only	N/A
MONTEREY HIGH SCHOOL	Bree Wheeler	checking only	N/A
NORTHEAST ELEMENTARY	Dr. Melissa Palk	checking only	N/A
PARK VIEW ELEMENTARY	Dr. Mel Presley	checking only	N/A
PRESCOTT SOUTH ELEMENTARY	Dr. Catherine Jones	checking only	N/A
PRESCOTT SOUTH MIDDLE SCHOOL	Tera Brooks	checking only	N/A
SYCAMORE ELEMENTARY	Tracy Nabors	checking only	N/A
UPPERMAN HIGH SCHOOL	Stephen Robbins	checking only	N/A
UPPERMAN MIDDLE SCHOOL	Jessica Etheredge	checking only	N/A
WHITE PLAINS ACADEMY	Ben Herron (Interim)	checking only	N/A

All schools have a checking account; some schools have an additional savings or CD account



Memo to: Corby King
Director of Schools

From: Sheri Roberson *Sheri Roberson*
Special Education Supervisor

Date: February 22, 2024

Subject: CRMC Foundation Donation

March 7, 2024, Board Meeting

Acknowledge receipt of the donation of equipment by CRMC Foundation to the Putnam County School System Special Education Department for use by students with disabilities.

Attachment: Equipment List

received
02-22-24 *[Signature]*

**DONATED BY THE CRMC FOUNDATION
to the Special Education for use by SWD's**

**Total retail cost-all items
are used**

EasyStand Bantam Extra small/small	Retails ~ \$2800	\$19,700.00
Purple Used		\$2,800.00
		\$2,400.00
Rifton Prone Stander E930 Small	Retails ~ \$2400	\$2,200.00
Orange Used		\$2,800.00
		\$2,400.00
EasyStand Zing Size 1	Retails ~ \$2200	\$2,800.00
White used		\$1,800.00
		\$2,500.00
Easy Stand Bantam Small	Retails ~ \$2800	
Orange used		
Rifton Prone Stander E930 Small	Retails ~ \$2400	
Blue used		
EasyStand Bantam Small	Retails ~ \$2800	
Green used		
R82 Mustang Gait Trainer Walker	Retails ~ \$1800	
White used		
EasyStand Zing Size 2	Retails ~ \$2500	
Purple used		



Memo to: Corby King
Director of Schools

From: Sheri Roberson *S Roberson*
Special Education Supervisor

Date: March 1, 2024

Subject: Donation

March 7, 2024, Board Meeting

Acknowledge receipt of the donation of \$4,000.00 by UTrust to the Putnam County School System Special Education Department for purchasing items to be used by students with disabilities.

received
03-01-24 *SR*

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
February 1, 2024

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, February 1, 2024. Ms. **CRAVENS** convened the meeting at 5:00 PM.

PRESENT.....5
Kim Cravens, Chair
Dr. Dawn Fry, Vice-Chair
David McCormick
Lynn McHenry
Jill Ramsey

ABSENT.....1
Kerry Ledbetter

Ms. **CRAVENS** stated the Board would address Agenda Item II., Approval of the Agenda.

ACTION: (II.) Mr. **McHENRY** made a motion to approve the Agenda, as recommended and submitted by Corby R. King, Director of Schools. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- Recognized and congratulated Tina Francis, Jere Whitson Principal, as the 2023-24 Tennessee Principal of the Year being selected for the following reasons: encourages and serves as a role model in community support by building partnerships between educators, dedicated school staff, students, families and members of the community to best support her students and provide opportunities that they can take beyond the classroom.
- Recognized and congratulated Darla Warren, an instructional assistant at Algood Middle School, for the *I Make A Difference Award* for her work with the ISS program making lasting connections with those students in her care and working to ensure that those students learn from their mistakes in a productive way.

- Noted the Director's Personnel Report.

Ms. **CRAVENS** stated the Board would address Agenda Item IV., Approval of the Minutes.

ACTION: (IV.A.) Dr. **FRY** made a motion to approve the Minutes of the Regular January Board Meeting held on Thursday, January 4, 2023, @ 5:00 PM, as submitted. Mr. **McHENRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item V., Public Comment, and stated there were no requests to address the Board.

Ms. **CRAVENS** stated the Board would address Agenda Item VI., Approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (VI.A.1. – VI.F.14.) Mr. **McCORMICK** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of School:

VI. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval to purchase from Teaching Strategies, LLC – Bethesda, Maryland for The Creative Curriculum Cloud (intervention online program for PreK students with disabilities) in the amount of \$11,400.00 to be paid from 141-71200-429-02152, as submitted.
2. Approval to purchase seventy (70) Chromebooks from Bluum USA Inc. – Phoenix, AZ for Cookeville High School in the amount of \$23,293.00 to be paid from 141-E-71100-599-000-02011-037, as submitted.
3. Approval of pay application #12 to release full retainage to Automated Controls, Inc. – Nashville, Tennessee related to the Cookeville High School Controls Retrofit in the amount of \$30,503.00 plus any accrued interest being held by Truxton Trust, as submitted.
4. Approval of the purchase of thirty-five (35) Chromebook's from Bluum for Upperman Middle School (UMS) in the amount of \$10,946.95 per quote to be paid from 142-71100-722-101, as submitted.

5. Approval to purchase backflow preventers for Cookeville High School from Winnsupply – Cookeville, Tennessee in the amount of \$12,228.75 to be paid from 141-72620-499, as submitted.

B. Bid/Quotes/Sealed bids/RFPs (None Submitted)

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments – Fund 141
 - a. Special Education – To reallocate funds for the Special Education PreK Grant to better serve SWD’s ages 3-5 years
 - b. Career & Technical Education ISM – To move monies to pay for water and gas lines to be installed at MHS greenhouse
 - c. VITAL School – Budget for Battelle Education STEM classroom Grant received
 - d. Finance – To budget for \$500 per employee incentive payments from TISA Outcome funding
2. Federal Project Budget Amendments – Fund 142
 - a. Federal Programs – This Title I (101) amendment is required in order to utilize funds more appropriately according to program needs
 - b. Federal Programs – This ESSER 3.0 (933) Amendment is required in order to utilize funds more appropriately according to program needs
 - c. Career & Technical Education, Carl Perkins Basic 803 – To move monies to pay for Adobe Creative Cloud annual school licenses and Spring 2024 CTSO state and national competition travel expenses

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of the Grant Report

F. Other

1. Approval to enter into a contract with Bleachers and Seats – Nashville, Tennessee for the replacement of bleacher seats on the home side of Algood Middle School's gym from the cooperative purchasing agreement with Sourcewell Contract #091719-HSC in the lump sum amount of \$38,297.69 to be paid from 141-72620-399, as submitted.
2. Approval to enter into a contract with Carwile Mechanical Contractors – Cookeville, Tennessee for the replacement of the mechanical unit as specified in the proposal for the football fieldhouse at Upperman High School in the amount of \$12,423.00 to be paid from 141-72620-399, as submitted.
3. Approval of the renewal (Year #3) of the Student Teaching/Internship Affiliation Agreement between Western Kentucky University and the Putnam County School System effective July 1, 2024, through June 30, 2025, leaving an option to renew for one additional year, as submitted.
4. Approval of the Putnam County Board of Education Memorandum of Understanding for July 1, 2024 – June 30, 2026, school years – An Agreement Developed Through Collaborative Conferencing, as submitted by the Collaborative Conferencing Committee.
5. Approval for a \$20.00 monthly stipend for personal cell phone usage, Policy 3.3001, Use of Cellular Phones, for the new School Nutrition Cafeteria manager at Burks Elementary, Crystal Reeves, as submitted.
6. Approval of the four (4) contracts between Roland Digital Media, Inc. – Cookeville, Tennessee and Putnam County Board of Education for digital gold package for Adult Education in the amount of \$895.00 per month to be paid from Adult Education funds effective February 1, 2024 – March 31, 2024, as submitted.
7. Approval of the Memorandum of Understanding (MOU) between the following School Nutrition Programs: Bledsoe, Blay, DeKalb, Jackson, Macon, Overton, Pickett, Putnam, Smith, Trousdale and White County Schools and Lebanon Special School District, as submitted.
8. Approval to enter into a contract with Frantz Law Group – San Diego, CA for Social Media Litigation, as submitted.

9. Approval to enter into a contract with SturdiSteel – Waco, TX for angle frame bleacher addition to visitor side of football field at Upperman High School in the amount of \$59,650.00 to be paid from 141-72620-399 with pricing reflective of TIPS buying Group (TIPS #200812), as submitted.
10. Approval of the requirement to process employee travel reimbursements via Automated Clearing House effective immediately.
11. Approval to rescind the action taken at the January 4, 2024, Board meeting as agenda item VI.A.10., to purchase a 2024 GMC Sierra 2500HD Crew Cab truck in the amount of \$50,700 from Alan Jay Automotive and approval of the purchase of a 2024 Chevy Silverado Crew Cab truck listed on the State of Tennessee procurement list from Wilson County Motors to be used by the maintenance department in the amount of \$45,362.20 to be paid from 141-72620-717, as submitted.
12. Approval to distribute the funds received in the FY24 TISA Outcome payment as a \$500 incentive payment to all Full Time employees and \$250 to all Half Time employees who are actively employed as of February 1, 2024, as submitted.
13. Approval to renew Adobe software licensing annual subscription from Central Technologies, Inc. – Knoxville, Tennessee, Quote #020055, in the amount of \$15,852.00 to be paid from multiple system-wide funding accounts, as submitted.
14. Approval to renew the PowerSchool Enrollment Express annual subscription per quote #844145-2 from PowerSchool Group, LLC in the amount of \$1984072 to be paid from 141-72310-599-000-00000-000, as submitted.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A, Policy 5.605, Staff Gifts and Solicitations, on first and final reading.

ACTION: (VII.A) Dr. **FRY** made a motion to approve Agenda Item VII.A., Policy 5.605, Staff Gifts and Solicitations, on first and final reading, as submitted.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.1., Park View School Project Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Park View School Project Update:

- Project work moving at a good pace
- Exterior work being done on classroom wings
- Classroom “D” Wing – HVAC on
- Cabinetry up this week
- Interior work continues
- No issues
- Completion date still the end of May
- Recommended approval of Park View Action Items VIII.A.1.a.(1.) – VIII.A.1.(3.).

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.1.a.(1.) - VIII.A.1.(3.), Park View School Action Items.

ACTION: [VIII.A.1.a.(1.) - VIII.A.1.a.(3.)] Mr. **McCORMICK** made a motion to approve the following Park View Action Items, as submitted and recommended by Kim Chamberlin:

- VIII.A.1.a.(1.) – Approval to pay American Constructors, Inc. – Brentwood, Tennessee in the amount of \$2,090,762.90 and Pinnacle Bank (retainage) in the amount of \$99,633.23 for pay application #17 related to the Park View School Project to be paid from the Putnam County Bond Issue.
- VIII.A.1.a.(2.) – Approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$21,850.45 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
- VIII.A.1.a.(3.) – Approval of a payment to GEOService, LLC – Chicago, IL in the amount of \$29,502.50 for construction monitoring services for the new Park View School Project through December 31, 2023, to be paid from 141-76100-399-000-02504-000, as submitted.

Mr. **McHENRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.1.a.(4.), Park View School Project furniture purchase.

ACTION: (VIII.A.1.a.(4.)) Ms. **RAMSEY** made a motion to approve the following Park View Action Item, as submitted and recommended by Mark McReynolds, Chief Financial Officer:

- VIII.A.1.a.(4.) – Approval to purchase furniture for the new Park View School Project in the amount of \$827,762.67 from Ernie Morris Enterprises, Inc. to be paid from 141-76100-711 through the TIPS cooperative purchasing network contract #230301.

Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.2., Upperman High School Expansion Update; and recognized Kim Chamberlin, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlin** stated the following regarding the Upperman High School Expansion Update:

- Last of the brick on site today
- Have two crews working
- Four to six weeks to completion
- Poured sidewalk in Part A – East Wing today
- Gravel down on Part B and C
- Completion of electric work tomorrow
- Expect the Fire Marshal's approval early next week
- Recommended approval of Upperman High School Expansion Action Items VIII.A.2.a.(1.) and VIII.A.2.a.(2.).

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.2.a.(1.) – VIII.A.2.a.(2.), UHS Expansion Project Action Items.

ACTION: [VIII.A.2.a.(1.) - VIII.A.2.a.(2.)] Mr. **McHENRY** made a motion to approve the following UHS Expansion Project Action Items, as recommended and as submitted by Kim Chamberlin, Upland Design Group – Crossville, Tennessee:

- VIII.A.2.a.(1.) – Approval to pay King Construction Group, Inc. – Cookeville, Tennessee in the amount of \$56,659.14 and First Horizon Bank (retainage) in the amount of \$2,982.06 for pay application #15 related to the UHS Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).

- VIII.A.2.a.(2.) – Approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$616.18 to be paid from 142-76100-707-933 for architectural services for the UHS Expansion Project (School Federal Program Fund – ESSER 3.0).

Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated John Magura, Maintenance Supervisor, would address the remaining UHS Expansion Project Action Items.

Mr. **Magura** recommended approval of the remaining UHS Expansion Project Action Items VIII.A.2.a.(3. – 5.).

- VIII.A.2.a.(3.) - Approval of Change Order #1 with AAR of North Carolina – Kernersville, NC for a “decrease” in contract sum of \$152,385.00 on the UHS re-roof project noting the final contract sum will be reduced to \$3,651,700.00.
- VIII.A.2.a.(4.) – Approval to pay AAR of North Carolina, Inc. – Kernersville, NC in the amount of \$137,690.44 and First National Bank (retainage) in the amount of \$7,246.86 for pay application #9 related to the UHS Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).
- VIII.A.2.a.(5.) - Approval to pay Richard C. Rinks & Associates, Inc. – Cookeville, Tennessee in the amount of \$8,840.85 for design services for the UHS Roof Project to be paid from 142-76100-707-933 (ESSER 3.0).

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.A.3.a.(1.) and VIII.A.3.a.(2.), Current Park View Elementary School Action Items, and recognized John Magura, Maintenance Supervisor.

Mr. **Magura** recommended approval of the current Park View Elementary School Action Items VIII.A.3.a.(1.) and VIII.A.3.a.(2.), as submitted.

ACTION: [(VIII.A.3.a.(1.) and VIII.A.3.a.(2.))] Mr. **McHENRY** made a motion to approve the following current Park View Elementary School Actions Items, as submitted and recommended by John Magura, Maintenance Supervisor:

- VIII.A.3.a.(1.) – Approval of Change Order #1 with Southern Roofing Company – Nashville, Tennessee, which will use \$8,350.00 of the \$60,000.00 “Allowance” (which is in the contract amount) for repairs to unforeseen damage to the soffit area on the current Park View Elementary School re-roof project.

- VIII.A.3.a.(2.) – Approval to pay Southern Roofing of TN – Nashville, Tennessee in the amount of \$68,748.70 and First National Bank (retainage) in the amount of \$3,618.35 for pay application #4 related to the current Park View Elementary School Roof Replacement Project to be paid from the 142-76100-707-933 (ESSER 3.0).

Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII.B., Discuss Systemwide Cleaning Service Contract, and recognized Corby King, Director of Schools.

Mr. **King** stated the following regarding the Systemwide Cleaning Service contract:

- Putnam County had been struggling with the service being done by TMA Services.
- Both Tim Martin, Deputy Director, and the school principals have expressed to the company their concerns with the buildings not being CLEAN and with the staffing shortage.
- Requested Dan Rader, Board Attorney, to prepare a letter notifying TMA Services, that Putnam County was terminating the cleaning service contract with them.

ACTION: (VIII.B.) Mr. **McCORMICK** made a motion pursuant to the terms and conditions of the TMA Services/Putnam County Schools Agreement dated December 15, 2022, to formally notify TMA Services that pursuant to paragraph 3, Term and Termination of Agreement, paragraph C which provides that “The District or the Contractor may cancel the contract upon a sixty (60) day written notice without any further obligation”, from the date of the letter, effective April 5, 2024. Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

ACTION: (VIII.B.) Dr. **FRY** made a motion to approve a request for RFPs for Putnam County Schools Systemwide Cleaning Service and to submit for approval of the selection on the March Agenda. Mr. **McHENRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated on behalf of the Board their appreciation of the many cards and tokens of appreciation given to the them during Board Appreciation Week.

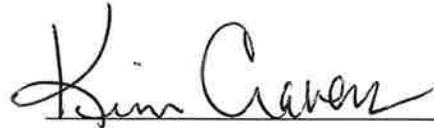
Ms. **CRAVENS** stated the Board’s Work Session on Saturday, January 27, 2024, was a great success and the Board appreciated the supervisor’s attendance to address the multiple items on the agenda.

Ms. **CRAVENS** stated the Board would address Agenda Item IX., Adjournment.

ACTION: (IX.) Dr. **FRY** made a motion to adjourn. Mr. **McHENRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

The Board adjourned at 5:35 PM.

03-07-24
Date



Kim Cravens
Chair



Corby King
Director of School



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2023 and December 31, 2023 in the amount of \$27,499.26 to be paid from 141-73400-399-01604, Other Contracted Service.

received
02-07-24
CR

**TENNESSEE TECHNOLOGICAL UNIVERSITY
INVOICE**

TO: Attn: Candice Waites
Putnam County Schools
1400 East Spring Street
Cookeville, TN 38506
cwaites@pcsstn.com

Invoice No. 13631
Invoice Date: 2/2/2024
Payment Terms: net 30 days

FOR: PCS TN ECE Pilot 23 24
TTU reference number: 534437 / 231055 / 2324G0004

	DESCRIPTION	AMOUNT DUE
10/01/23 Thru 12/31/23	See attached financial Report	27,499.26
	Tara Lytle Senior Grant Accountant 931-372-3026	
	TOTAL AMOUNT DUE	\$27,499.26

MAKE CHECK PAYABLE TO:
Tennessee Tech University
Vice President for Planning & Finance
P.O. Box 5037
Cookeville, TN 38505

EXHIBIT
VI A.2
03-07-24
tabbles



Board Agenda Request

Date 2/22/2024

Department Teaching & Learning

Person Submitting Dr. Diana Wood

Account Number (if appropriate) 141 E 71100 599 000 02011 035 & Capshaw Elementary PTO Funds

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval to purchase HD Video Appliance 3X Pro 24-port TB with 16 Avigilon Enterprise ACC7 licenses replacing the existing camera system from Pioneer Communications of Tennessee, Cookeville, TN for Capshaw Elementary School in the total amount of \$16,475.66 to be paid from the following:
 - \$9187.50 to be paid from School Improvement Funds 141 E 71100 599 000 02011 035.
 - \$7288.16 to be paid by Capshaw Elementary School PTO Funds.

received
02-22-24
[Signature]

REQ DATE
02/16/2024

PUTNAM CO BOARD OF EDUCATION

1400 EAST SPRING ST
 COOKEVILLE, TN 38506

REQUISITION NUMBER
0000052826

VENDOR KEY : *PIONEER000
 SHIP DATE : 02/16/2024
 FISCAL YEAR : 2023-2024
 ENTERED BY : CANTRSUS001
 ORIGINAL REQ # : 0000052826

PRINTED 02/21/2024

VENDOR:
 PIONEER COMMUNICATIONS
 PO BOX 1220
 COOKEVILLE, TN 38503

SHIP TO:
 CAPSHAW ELEMENTARY
 1 COUGAR LANE
 Cookeville, TN 38501

ATTN: SUSAN CANTRELL / SIF

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		HD Video Appliance 3X Pro 24-port 24 TB and 16 licenses.	9187.50000	9,187.50
1		Will be paid from SIF Funds		
1		Will be paid by Capshaw PTO	7288.16000	7,288.16
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		141 E 71100 599 000 02011 035	16,475.66	
			PAGE TOTAL	16,475.66
			TOTAL	16,475.66

This is a Requisition and not an official Purchase Order.
 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.

CAPSHAW ELEMENTARY SCHOOL

"Where Future Leaders Learn"

Mrs. Renee Cantrell, Principal • Mrs. Kendra Hillis, Assistant Principal

February 1, 2024

RE: Justification for 2023-2024 SIF Funds Purchase (Security Cameras, server, site licenses)

2023-2024 SIP PLAN ALIGNMENT GOAL

Goal 3: All Means All

Description:

S 1.3 School Safety and Climate

[S 3.3] School Safety and Climate

Students learn best when they are in an environment where they feel safe, supported, challenged, and accepted. CES will review and revise procedures to ensure chronically absent students are kept and re-engaged in school rather than further excluded from class through punitive discipline practices. The actions supporting this strategy are aligned with our goal of providing a safe, supportive learning environment for all students.

JUSTIFICATION SUMMARY:

Capshaw wants students and parents to feel safe and secure while in our building. We are ordering 3 more outdoor security cameras, 5 more indoor cameras, a larger server, and site licenses more our existing cameras. The purchase of these items will support our efforts to promote school safety for the 2023-2024 school year. I would like to use \$9187.50 of my SIF allocation and the remaining balance of \$7288.16 will be paid by Capshaw PTO.


Renee Cantrell
CES Principal





Pioneer Communications of Tennessee
 P.O. Box 1220
 Cookeville, TN 38503

Estimate

PIONEER
 COMMUNICATIONS
 TN License
 #00000979

Rep	Date	Estimate #
JPD	1/18/2024	15008

CAPSHAW ELEMENTARY
 1 COUGAR LANE
 COOKEVILLE, TN 38501

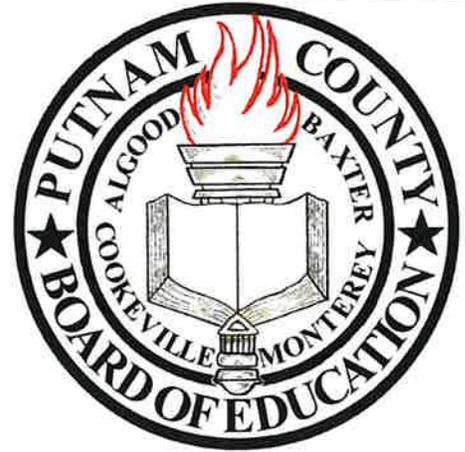
Description	Qty
HD Video Appliance 3X Pro 24-port 24TB AVIGILON ENTERPRISE ACC7 LICENSE This quote is for replacing the existing NVR with an Avigilon system. This includes the NVR plus the Licenses required to migrate the system over.	1 16

'Securing You Is Our Business.' Acceptance Signature: _____	Total \$16,475.66
--	--------------------------

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: February 22, 2024
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below:
141-71100-722-01607



Check one:

Backup included

Statement to be included in Board Agenda Packet:

Request approval to renew the annual license purchase for year 2 of 3 for student and staff licenses of Google Workspace Plus for Education edition, from CDW/Amplified for Education, Chicago, IL, from the Sourcewell Contract #081419-CDW-Tech Catalog, in the amount of \$47,672.00 to be paid from 141-71100-722-01607.

NOTES:

Empty rectangular box for notes.

received
02-26-24
[Signature]



CDW Education
 75 Remittance Drive, Suite 1515
 Chicago, IL 60675

Prepared For
 Putnam County School District
 (TN)
 1400
 East Spring Street
 Cookeville, TN 38506

Estimate Date
 01/11/2024

Estimate Number
 0034819

Description	Rate	Qty	Line Total
GOO-EDP-0019 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - More Than 10k Licenses (Student): Google Workspace for Education Plus ; Paid Annually, 3 year agreement- Contract: Sourcewell 081419- CDW Tech Catalog- Software (081419-CDW) Licensed Domains: pcsstn.com License Term: 2024-03-10 - 2025-03-09	\$4.25	11800	\$50,150.00
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus Licensed Domains: pcsstn.com License Term: 2024-03-10 - 2025-03-09	\$0.00	2950	\$0.00
GOO-EDP-9101-02 Google Workspace for Education Plus - Multi Year - AIT Discount: Google Workspace for Education Plus ; Additional yearly discount from CDW Amplified- brings licenses to \$4.04 per student license per year Licensed Domains: pcsstn.com License Term: 2024-03-10 - 2025-03-09	-\$2,478.00	1	-\$2,478.00
Subtotal			47,672.00
Tax			0.00
Estimate Total (USD)			\$47,672.00

Notes



Expecting a quote from Amplified IT? Amplified IT is now a part of CDW! We're moving all of the Amplified IT's products on to CDW's systems. This means quotes and invoices will come from CDW and Purchase Orders need to be made out to CDW. Unfortunately we will no longer be able to accept Purchase Orders made out to Amplified IT for these products. If you have any questions ask your Account Manager or GCS rep.

Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

Terms

About Us <https://www.cdwg.com/content/cdwg/en/about/overview.html>

Privacy Policy <https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html>

Terms and Conditions <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Please send purchase orders to cdwg@amplifiedit.com or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

This email was sent by CDW Government LLC. All information and offers are subject to the CDW•G Terms and Conditions, and CDW•G policies.

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Reid, Sharon <reids2@pcsstn.com>

March Board agenda requests/placeholders

2 messages

Sloan, Johnny <sloanj2@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Feb 22, 2024 at 4:40 PM

Sharon,

Per our conversation, here are my attached Board agenda items and/or placeholders that are awaiting backup vendor quotes for the March agenda.

- Complete with the backup quote is the Google-Tech packet for \$47,672.00 purchase.
- Placeholders for these two attachments both still awaiting finalized vendor quotes:
 - Network switch and wifi equipment for new Park View school building project
 - Chromebooks and charge carts for VITAL for high school and middle school computer science.

Thank you,
Johnny

Johnny Sloan
—
Supervisor, Technology Department
Putnam County School System
Cookeville, TN 38506
(931) 520-2100 Office
(931) 372-0382 Fax



3 attachments

Agenda+backup_Google_Tech-2024_02-22.pdf
924K

Agenda NO backup_new Park View_network_02-22-2024.pdf
822K

Agenda NO backup_VITAL chromebooks+carts COMPSCI_02-22-2024.pdf
823K

Reid, Sharon <reids2@pcsstn.com>
To: "Sloan, Johnny" <sloanj2@pcsstn.com>

Mon, Feb 26, 2024 at 11:06 AM

Received and will be awaiting you two placeholder items.

[Quoted text hidden]

--

Sharon Reid
Ex. Admin. Asst.
Putnam County Schools
931-525-4701
reids2@pcsstn.com

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
VI A.4
03-07-24

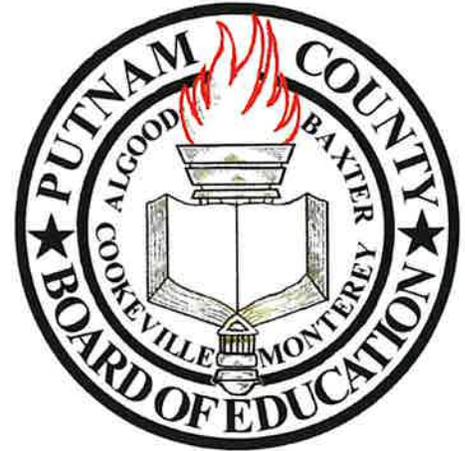
Date: Feb. 22, 2024

Department: Technology

Person Submitting: Johnny Sloan

Account Number (if appropriate) note below:

141-71100-399-01501



Check one:

Backup included

Statement to be included in Board Agenda Packet:

Request approval to purchase Chromebooks and Mobile Charging Carts for VITAL for Middle School and High School Computer Science courses per attached vendor quotes: Tech to School, Quote MTS102579 for (420) Chromebooks priced on the TIPS Contract #230105 for \$120,871.80 and Vivacity Tech, Quote# QUO3004139 for (12) Smart Charging Carts for \$10,908.00 to be paid from: 141-71100-399-01501, as submitted.

NOTES:

Empty box for notes.

received
02-29-24
SR

2002 Martin Ave
Santa Clara, CA 95050

Quote
Quote: MTS102579
Date: Feb 23, 2024

Prepared for:

Angie Smith
asmith4@pcsstn.com
Phone:

Prepared by:

Bonny Hoza Telson
b.hoza@techtoschool.com
Office: 904-789-5488

Bill To:

Putnam County SD -TN
1400 East Spring St.
Cookeville, TN 38506

Ship To:

Putnam County SD -TN
240 Raider Drive
Cookeville, TN 38501

SKU	Description	Quantity	Price	Total
CR1100CKA-YZ182	ASUS CR1100 11" Chromebook 8GB RAM / 32GB eMMC / Intel 5100 AUE June 2031	420	\$ 223.79	\$ 93,991.80
Warranty+	Warranty+ for Chrome 2-year. Includes accidental damage coverage. See terms and conditions for details.	420	\$ 29.00	\$ 12,180.00
Chrome Enterprise Upgrade EDU	Google Chrome OS Management Service Only for EDU, perpetual license term; 60 month support term.	420	\$ 35.00	\$ 14,700.00
TIPS Contract #230105	TIPS Contract #230105 Technology Solutions Products and Services	1	\$ 0.00	\$ 0.00
	BT	1	\$ 0.00	\$ 0.00
			Subtotal	\$ 120,871.80
			Tax	\$ 0.00
			Total	\$ 120,871.80

Payment Terms: Net 30

Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices can be returned for a full refund within 30 days of receipt with the exception of certain special order items or sourced inventory such as new Chromebooks, carts, imaging equipment and Windows devices.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.



Vivacity Tech PBC
 641 Fairview Ave N
 Suite #150
 Saint Paul MN 55104

QUOTE INFO **ACCOUNT INFO**

Quote# QUO3004139
 Expires: 3/16/2024

Account#
 70719

Project Name
 (12) 36-Unit Charging Cart

Account Name

PREPARED FOR **SALES REPRESENTATIVE**

Angie Smith
 asmith4@pcsstn.com

Ryan Heineman
 ryan@vivacitytech.com

SKU	PRODUCT	QTY	PRICE	TOTAL
VTCART-C36-GY	Vivacity Tech Smart Charging Cart - 36-Unit - Grey - New	12	\$899.00	\$10,788.00
VTPAR-PBK-A	Vivacity Tech Padlock Brackets	12	\$10.00	\$120.00

Notes: Credit Card payments are subject to a 3% fee.

Contract:

Subtotal: \$10,908.00

Tax Total: \$0.00

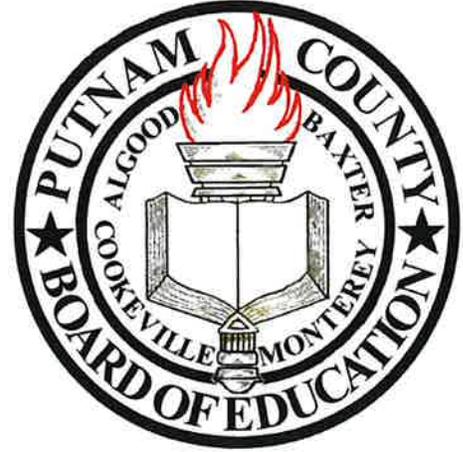
Grand Total: **\$10,908.00**

Vivacity Tech reserves the right to assign any order to our vendor Assignment of Funds programs. The programs are a beneficial way for Vivacity to accommodate to education or government end user orders. Please note that under these programs, the remittance address may change and additional paperwork may be required. Should this order be allocated to one of these programs, the Vivacity procurement team will follow-up further communication. We thank you in advance for your assistance in facilitating Vivacity's participation in these beneficial partnership programs. Pricing provided on Quotes expires on the expiration date stated on each Quote or while supplies last. If pricing is no longer accurate at the time of purchase your dedicated Account Manager will work with you to create an updated Quote. We're excited about this opportunity to work with you and your school district. If you have questions or concerns, please check with your dedicated Account Manager listed on this quote, or contact our Sales Team at (877) 731-2069 option 1 or sales@vivacitytech.com. Vivacity Tech is the first Public Benefit Corporation to provide hardware technology to schools, as such we are required to give back a portion of our profits to schools for technology purposes. We believe we have a responsibility to ensure our nation's students succeed. Our efforts go far beyond selling products and begin with our team forming long-lasting partnerships focused on school districts' success.

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
tabbles
VIA 5.
03-07-24

Date: Feb. 22, 2024
Department: Technology
Person Submitting: Johnny Sloan Account
Number (if appropriate) note below:
141-76100-799-000-02504-000



Check one:

Backup included

Statement to be included in Board Agenda Packet:

Request *A* approval to purchase network switches and wireless access infrastructure equipment and licenses for the new Park View Elementary School building project from Central Technologies, Inc., Knoxville, TN with pricing from the TIPS-USA Contract #230105-Technology Solutions, per attached quote in the amount of: \$203,088.14 to be paid from 141-76100-799-000-02504-000.

NOTES:

[Empty box for notes]

received
02-29-24
SK



We have prepared a quote for you

Aruba - network gear

Quote # 020827
Version 1

Prepared for:

Putnam County School System

Johnny Sloan
sloanj2@pcsstn.com



Products

Description	Price	Qty	Ext. Price
R0X26C Aruba 6405 v2 Switch	\$7,620.36	1	\$7,620.36
HR7L2E Aruba 1Y FC NBD Exch E/R 6405 SVC	\$1,426.90	1	\$1,426.90
R0X35A Aruba 6400 1800W PS/C16 Accessory	\$1,411.96	2	\$2,823.92
R0X43C Aruba 6400 24p SFP+ 4SFP56 v2 Module	\$14,110.36	1	\$14,110.36
R8S90A HPE Aruba Networking CX 6300M 48p HPE Smart Rate 1/2.5/5G Cl	\$9,472.76	4	\$37,891.04
R8Q71A Aruba 6200M 36G 12SR5 Class6 PoE 4SFP+ Switch	\$6,819.56	8	\$54,556.48
JL087A Aruba X372 54VDC 1050W 110-240VAC Power Supply	\$650.76	24	\$15,618.24
R7J28A Aruba AP-635 (US) Campus AP	\$743.16	52	\$38,644.32
R7J39A Aruba AP-655 (US) Campus AP	\$965.80	8	\$7,726.40
J9281D Aruba 10G SFP+ to SFP+ 1m DAC Cable	\$65.56	10	\$655.60
J9150D Aruba 10G SFP+ LC SR 300m OM3 MMF Transceiver	\$581.68	8	\$4,653.44
Q9G69A AP-MNT-MP10-B AP mount bracket 10-pack B	\$106.04	7	\$742.28
R8L81AAE Aruba Central 64xx/54xx Switch Foundation 3y Sub E-STU	\$1,306.80	1	\$1,306.80
Q9Y79AAE Aruba Central 63xx/38xx Switch Foundation 3y Sub E-STU	\$653.40	4	\$2,613.60
Q9Y74AAE Aruba Central 62xx/29xx Switch Foundation 3y Sub E-STU	\$415.80	8	\$3,326.40
Q9Y59AAE Aruba Central AP Foundation 3y Sub E-STU	\$156.20	60	\$9,372.00

Subtotal: \$203,088.14

Purchasing Vehicle

Description	Qty
TIPS-USA TIPS-USA CONTRACT - 230105 - Technology Solutions CONTRACT - 230105	1

Aruba - network gear

Prepared by:

Knoxville HQ
Mark Smith
615-445-9057
mark@centralinc.com

Prepared for:

Putnam County School System
3860 Phifer Mountain Road
Cookeville, TN 38506
Johnny Sloan
(931) 520-2100
sloanj2@pcsstn.com

Quote Information:

Quote #: 020827
Version: 1
Delivery Date: 02/28/2024
Expiration Date: 05/28/2024

Quote Summary

Description	Amount
Products	\$203,088.14
Total:	\$203,088.14

Knoxville HQ

Signature: _____
Name: Mark Smith
Title: Strategic Account Manager
Date: 02/28/2024

Putnam County School System

Signature: _____
Name: Johnny Sloan
Date: _____

EXHIBIT
tabbies
VI A 6-VI A 9
03-07-24
VI F. 8



PCSS Board Agenda Request

Date: March 7, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Consolidated Administration (011)

☆ Title I (101) Amendment

☆ Title III (301) Amendment

☆ Purchase of fifty-eight (58) **Chromebook's** from **Bluum** for **Park View** in the amount of \$18,140.66 per quote to be paid from 142-71100-722-101.

☆ Purchase of sixty (60) **Chromebooks** from **Bluum** for **ATMS** in the amount of \$18,766.20 per quote to be paid from 142-71100-722-101.

☆ Purchase of thirty-four (34) **Chromebooks** from **Bluum** for **WPA** in the amount of \$10,634.18 per quote to be paid from 142-71100-722-101.

☆ Purchase of five (5) **Viewsonic Boards** from **Bluum** for **WPA** in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101

☆ Additional PLC Professional Development ~~per contract~~ *with Solution Tree - Bloomington, IN* in the amount of \$6,500.00 to be paid from 142-72210-524-201

*TO: m. McReynolds
02-22-24
M*

VI A 6

VI A 7

VI A 8

VI A 9

VI F. 8

received
02-22-24
SC

EXHIBIT
tabbies
VI A 6-VI A 9
03-07-24
VI F. 8



PCSS Board Agenda Request

Date: March 7, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Consolidated Administration (011)

☆ Title I (101) Amendment

☆ Title III (301) Amendment

☆ Purchase of fifty-eight (58) **Chromebook's** from **Bluum** for **Park View** in the amount of \$18,140.66 per quote to be paid from 142-71100-722-101.

☆ Purchase of sixty (60) **Chromebooks** from **Bluum** for **ATMS** in the amount of \$18,766.20 per quote to be paid from 142-71100-722-101.

☆ Purchase of thirty-four (34) **Chromebooks** from **Bluum** for **WPA** in the amount of \$10,634.18 per quote to be paid from 142-71100-722-101.

☆ Purchase of five (5) **Viewsonic Boards** from **Bluum** for **WPA** in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101

☆ Additional PLC Professional Development ~~per contract~~ *with Solution Tree - Bloomington, IN* in the amount of \$6,500.00 to be paid from 142-72210-524-201

TO: m. McReynolds
02-22-24
M

VI A 6

VI A 7

VI A 8

VI A 9

VI F. 8

received

02-22-24

Signature

EXHIBIT
tabbies
VI A 6-VI A 9
03-07-24
VI F. 8



PCSS Board Agenda Request

Date: March 7, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Consolidated Administration (011)

☆ Title I (101) Amendment

☆ Title III (301) Amendment

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☆ Purchase of sixty (60) **Chromebooks** from **Bluum** for **ATMS** in the amount of \$18,766.20 per quote to be paid from 142-71100-722-101.

☆ Purchase of thirty-four (34) **Chromebooks** from **Bluum** for **WPA** in the amount of \$10,634.18 per quote to be paid from 142-71100-722-101.

☆ Purchase of five (5) **Viewsonic Boards** from **Bluum** for **WPA** in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101

☆ Additional PLC Professional Development ~~per contract~~ *with Solution Tree - Bloomington, IN* in the amount of \$6,500.00 to be paid from 142-72210-524-201

*TO: m. McReynolds
02-22-24
M*

VI A 6

VI A 7

VI A 8

VI A 9

VI F. 8

received
02-22-24
SC

EXHIBIT
tabbies
VI A 6-VI A 9
03-07-24
VI F. 8



PCSS Board Agenda Request

Date: March 7, 2024

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

☆ Consolidated Administration (011)

☆ Title I (101) Amendment

☆ Title III (301) Amendment

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☆ Purchase of sixty (60) **Chromebooks** from **Bluum** for **ATMS** in the amount of \$18,766.20 per quote to be paid from 142-71100-722-101.

☆ Purchase of thirty-four (34) **Chromebooks** from **Bluum** for **WPA** in the amount of \$10,634.18 per quote to be paid from 142-71100-722-101.

☆ Purchase of five (5) **Viewsonic Boards** from **Bluum** for **WPA** in the amount of \$11,295.05 per quote to be paid from 142-71100-790-101

☆ Additional PLC Professional Development ~~per contract~~ *with Solution Tree - Bloomington, IN* in the amount of \$6,500.00 to be paid from 142-72210-524-201

TO: m. mcReynolds
02-22-24
M

VI A 6 ✓

VI A 7 ✓

VI A 8 ✓

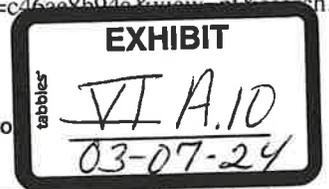
VI A 9 ✓

VI F. 8 ✓

received
02-22-24
SJC



Reid, Sharon



Board Agenda addition

2 messages

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Wed, Feb 28, 2024 at 8:50 AM

Sharon,

I have had a last minute large purchase request come in that will need to go on Board Agenda. Can I add the following statement to our already submitted March Board Agenda Requests?

☆ Purchase of six (6) **Viewsonic Boards** from **Bluum** for **PSES** in the amount of \$11,250.06 per quote to be paid from 142-71100-790-101

Thank you,
Heather

Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com

Please consider the environment before printing this email.

Sender notified by
Mailtrack

Reid, Sharon <reids2@pcsstn.com>
To: "Hayes, Heather" <hhayes@pcsstn.com>

Wed, Feb 28, 2024 at 8:52 AM

Can do!
[Quoted text hidden]

Sharon Reid
Ex. Admin. Asst.
Putnam County Schools
931-525-4701
reids2@pcsstn.com

received
02-28-24



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/24
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services through February 28th, 2024 in the amount of \$11,253.90 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

received
02-28-24
AR CR

LAW OFFICES
MOORE, RADER AND YORK, P.C.
46 NORTH JEFFERSON AVENUE
COOKEVILLE, TENNESSEE
38501

MAILING ADDRESS
POST OFFICE BOX 3347
38502
TELEPHONE
(931) 526-3311
FACSIMILE
(931) 526-3092

L. DEAN MOORE (1941-2019)
DANIEL H. RADER III
RICHARD LANE MOORE
DANIEL H. RADER IV
RANDALL A. YORK
ANDRÉ S. GREPPIN
WADE C. BLAIR

February 28, 2024

PRIVILEGED AND STRICTLY CONFIDENTIAL

Mr. Corby King
Director of Schools
Putnam County Schools
1400 East Spring Street
Cookeville, TN 38506

RE: School Board Matters

Dear Mr. King:

Enclosed is our statement through February 28, 2024.

I would appreciate it if you would place this on the March agenda for Board approval.

Thank you for your attention to this matter.

Yours very truly,

MOORE, RADER & YORK, P. C.



Daniel H. Rader III

DHR/III/hsj
Enclosure

received
02-28-24
SK

**STATEMENT
MOORE, RADER & YORK, P.C.
46 NORTH JEFFERSON AVENUE
POST OFFICE BOX 3347
COOKEVILLE, TENNESSEE
38502**

February 28, 2024

**TO: PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

FOR PROFESSIONAL SERVICES RENDERED

TO PROFESSIONAL SERVICES RENDERED:

RE: SCHOOL BOARD MATTERS

December 4, 2023 through February 28, 2024

Daniel H. Rader III: 42.50 hours at \$200.00	\$ 8,500.00
Daniel H. Rader IV: 1.00 hours at \$200.00	\$ 200.00
Andre Greppin: 4.00 hours at \$200.00	\$ 800.00
PARALEGAL HOURS: 17.50 hours at \$95.00	\$ 1,662.50
OUT-OF-POCKET EXPENSES:	
Copying charges	\$ 91.40
TOTAL OUT-OF-POCKET EXPENSES	<u>\$ 91.40</u>
TOTAL AMOUNT OF STATEMENT	\$ 11,253.90



PCSS Board Agenda Request

Date: February 29, 2024

Department: Future Ready VITAL-Teaching and Learning

Person Submitting: Sam Brooks

Account Number (if appropriate) 141-71100-729-01501

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

~~Consider Approval~~ ^{of the} ⁽²⁾ purchase two automobiles off of state contract from Wilson County Motors, Lebanon, TN. in the amount of \$51,785.60 for two 2024 Chevy Equinox four-wheel drive to be paid from VITAL: 141-71100-729-01501.

received
02-29-24
OK
SN



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL





Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Wilson County Motors

Prepared By:

Sabrina Edwards
Wilson County Motors
615-444-9642
Sabrina@wilsoncountyauto.com

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Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (Complete)

Price Summary

PRICE SUMMARY

	VQ2	MSRP
Base Price	\$26,287.80	\$28,450.00
Total Options	(\$1,790.00)	\$600.00
Vehicle Subtotal	\$24,497.80	\$29,050.00
Destination Charge	\$1,395.00	\$1,395.00
Grand Total	\$25,892.80	\$30,445.00

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Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	Rating Not Available
Rear Gross Axle Weight Rating:	Rating Not Available
Gross Vehicle Weight Rating:	Rating Not Available

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Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)

Selected Model and Options

MODEL				
CODE	MODEL		VQ2	MSRP
1XX26	2024 Chevrolet Equinox AWD 4dr LS w/1FL		\$26,287.80	\$28,450.00

COLORS	
CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS				
CODE	DESCRIPTION		VQ2	MSRP
FE9	Emissions, Federal requirements		\$0.00	\$0.00

ENGINE				
CODE	DESCRIPTION		VQ2	MSRP
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)		\$0.00	\$0.00

TRANSMISSION				
CODE	DESCRIPTION		VQ2	MSRP
MNH	Transmission, 6-speed automatic, electronically-controlled with overdrive includes Driver Shift Control (STD)		\$0.00	\$0.00

AXLE				
CODE	DESCRIPTION		VQ2	MSRP
FX6	Axle, 3.87 final drive ratio (AWD only.)		\$0.00	\$0.00

PREFERRED EQUIPMENT GROUP				
CODE	DESCRIPTION		VQ2	MSRP
1FL	LS Preferred Equipment Group includes standard equipment		\$0.00	\$0.00

PAINT				
CODE	DESCRIPTION		VQ2	MSRP
GAZ	Summit White		\$0.00	\$0.00

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Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (Complete)

SEAT TYPE

CODE	DESCRIPTION	VQ2	MSRP
AR9	Seats, front bucket (STD)	\$0.00	\$0.00

SEAT TRIM

CODE	DESCRIPTION	VQ2	MSRP
HC8	Medium Ash Gray, Premium Cloth seat trim	\$0.00	\$0.00

RADIO

CODE	DESCRIPTION	VQ2	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)	\$0.00	\$0.00

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	VQ2	MSRP
VQ2	Fleet processing option	\$0.00	\$0.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	VQ2	MSRP
Fed Tire	Federal Tire Fee	\$10.00	\$0.00
Gov Asst	Government Assistance	(\$2,400.00)	\$0.00
Service	Service fee	\$600.00	\$600.00
Options Total		(\$1,790.00)	\$600.00

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 Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (Complete)

Standard Equipment

Package

Driver Confidence II Package includes (UKC) Lane Change Alert with Side Blind Zone Alert and (UFG) Rear Cross Traffic Alert (Includes (UD7) Rear Park Assist.)

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps

Mechanical

Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)

Transmission, 6-speed automatic, electronically-controlled with overdrive includes Driver Shift Control (STD)

Axle, 3.87 final drive ratio (AWD only.)

Fuel, gasoline, E15

Automatic Stop/Start

Engine control, stop/start system disable switch

Driver Shift Controls

All-wheel drive (Included and only available with AWD models.)

Suspension, front MacPherson strut

Suspension, rear 4-link

GVWR, 4630 lbs. (2100 kg) (AWD only.)

Brakes, front and rear with e-boost

Brakes, 4-wheel antilock, 4-wheel disc 16" front and rear

Brake, electronic parking

Brake lining, high-performance, noise and dust performance

Mechanical jack with tools

Exterior

Wheels, 17" (43.2 cm) aluminum

Tires, P225/65R17 all-season blackwall (AWD only.) (STD)

Wheel, spare, 16" (40.6 cm) steel

Tire, compact spare, T135/70R16 blackwall

Moldings, Black beltline

Trim, Black lower window

Headlamps, LED

Lamp marker, reflex, front side

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Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)

Exterior

Headlamp control, automatic on and off with automatic delay

Headlamp control, IntelliBeam auto high beam

Glass, acoustic, laminated windshield

Glass, solar absorbing, light

Mirror caps, Black

Mirrors, outside heated power-adjustable, manual-folding

Liftgate, rear manual

Door handles, body-color

Entertainment

Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)

Audio system feature, 6-speaker system

Noise control system, active noise cancellation

SiriusXM enjoy a Platinum Plan trial subscription (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)

Antenna, roof-mounted (Black.)

Bluetooth for phone personal cell phone connectivity to vehicle audio system (Go to my.chevrolet.com/learn to find out which phones are compatible with the vehicle.)

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Wireless Apple CarPlay/Wireless Android Auto

Interior

Seats, front bucket (STD)

Seat trim, Premium Cloth

Seat adjuster, driver 4-way manual, fore/aft, up/down

Seat adjuster, front passenger 4-way manual

Seat, rear split-folding with center armrest

Head restraints, 2-way adjustable (up/down), front

Floor mats, carpeted front (Deleted when any LPO floor mat or LPO floor liner is ordered.)

Floor mats, carpeted rear (Deleted when any LPO floor mat or LPO floor liner is ordered.)

Steering wheel, 3-spoke, deluxe

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Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (100% Complete)

Interior

Steering column, tilt and telescoping

Steering wheel controls, audio, phone interface and driver information center controls

Speedometer, miles/kilometers

Display, driver instrument information enhanced, monochromatic

Window, power with driver Express-Up and Down

Window, power with front passenger Express-Down

Windows, power, rear with Express-Down

Door locks, power with lock-out protection

Keyless Open includes extended range Remote Keyless Entry with lock and unlock feature

Keyless Start, push-button

Cruise control, electronic with set and resume speed

Theft-deterrent system, unauthorized entry

Remote panic alarm

USB ports, 2, with auxiliary input jack, located in front center stack storage area

USB charging-only ports, 2, located in the rear of the floor console

Air conditioning, single-zone manual

Defogger, rear-window electric

Power outlet, front auxiliary, 12-volt

Mirror, inside rearview manual day/night

Visors, driver and front passenger vanity mirrors, covered

Assist handle, driver

Assist handle, front passenger

Assist handles, rear outboard

Map pocket, front passenger seatback

Shift lever, chrome-trimmed

Power outlet, cargo area auxiliary, 12-volt

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

StabiliTrak, stability control system with Traction Control

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Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)

Safety-Interior

Airbags, dual-stage, frontal, driver and right front passenger with Passenger Sensing System, thorax side-impact, seat mounted, driver and right front passenger, roof-rail, side front and rear outboard seating positions (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Rear Park Assist with audible warning

Rear Vision Camera

Lane Change Alert with Side Blind Zone Alert

Forward Collision Alert

Following Distance Indicator

Front Pedestrian Braking

Rear Cross Traffic Alert

Lane Keep Assist with Lane Departure Warning

Rear Seat Reminder

Door locks, rear child security, manual

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor, manual learn with Tire Fill Alert (Does not apply to spare tire.)

Horn, dual-note

3 Years of Remote Access The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Equinox (1XX26) AWD 4dr LS w/1FL (✔ Complete)



Note: Photo may not represent exact vehicle or selected equipment.

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Data Version: 21011. Data Updated: Nov 20, 2023 6:39:00 PM PST.



PCSS Board Agenda Request

Date: February 22, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to solicit bids for the construction of a softball field at Avery Trace Middle School

received
02-22-24 *SM*



PCSS Board Agenda Request

Date: February 22, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to solicit bids for chiller replacements at White Plains Academy and Cookeville High School (1 of 2)

received
02-22-24 *SM*



Memo to: Corby King
Director of Schools

From: Mark McReynolds
Director of Finance *Mark McReynolds*

Date: February 20, 2024

Subject: System-wide bids, 2024-2025

Agenda Item, March 7, 2024, Board Meeting

I would like to request permission to bid the following items:

System-wide Bids

Air Filters

Thank you for your consideration.

received
02-20-24 *[Signature]*



MEMO

To: Corby King
Director of Schools

From: Mark McReynolds *Mark McReynolds*
Chief Financial Officer

Date: February 26, 2024

Subject: Board Agenda: March 7, 2024

Please add the following to the Board meeting agenda, March 7, 2024:

to Consider Approval of the 2024-2025 Audit quote from Tamara Beckman, CPA, professional services rendered for twenty schools' activity and cafeteria funds year ending June 30, 2025, in the amount of \$14,500 to be paid from 141-72310-305 and *approval* authorization for the Director of Schools to sign the audit contract.

Thank you for your consideration.



TAMARA L. BECKMAN, CPA

PO Box 405, 103 N. 3rd Street, Smithville, TN 37166

Phone: (615) 318-1821 Fax: (931) 899-1222

Tamara L. Beckman, CPA, MBA

beckmancpa.tamara@gmail.com

Sabrina Cantrell, Auditor

scantrell79@gmail.com

February 25, 2024

Putnam County Board of Education
1400 E. Spring Street
Cookeville, TN 38501

RE: AUDIT QUOTE

I am submitting my quote in the amount of \$14,500.00 for the audit of the twenty (20) school activity funds and cafeteria funds for the fiscal year ending June 30, 2025.

Thank you for your time and consideration. If you have any questions, please contact me.

Sincerely

Tamara L. Beckman, CPA

Tamara L. Beckman, CPA

**DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM**

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022



**Putnam County Board of Education
Agenda Request**

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143-73100-422

Backup included - Bid Award Item Listing

Backup to follow

The School Nutrition Program recommends to award the Upper Cumberland USDA Foods Processing Bid for SY2024-25 to the following processors:

Tyson - Chicken, Beef, Pork
GoldKist - Chicken
Gold Creek Foods - Chicken
JTM - Beef, Cheese
Integrated Food Services - Cheese
Land -O-Lakes - Cheese
Brookwood Farms - Pork
Nick's Famous Bar-B-Q - Pork
Smuckers - Peanut Butter

Jennifer Mitchell, SNP Supervisor 2.15.24
Signature of Person Making Request Date


Signature of Director of Schools Date

received
02-15-24


COMMODITY PROCESSING BID AWARD 2024/2025

Chicken

LINE #	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS per Case	COST per SERVING
	White Meat						
#1	Chix Nuggets/Chunks, White, Whole Muscle, =2M/MA/1WG	Goldkist-7518	41.89	51.18	93.07	101	0.9215
#2	Chix Patty (Lunch), Whole Muscle White, WG, CN=1 patty=20zM/MA-1WG	Tyson-10703020928	47.57	59.59	107.16	132	0.8118
#3	Chix Patty (BREAKFAST), Whole Muscle White, WG, 1 patty=CN=1M/.5G	Gold Creek-792426	46.48	62.72	109.20	256	0.4266
#4	Spicy Chix Patty (Lunch), Whole Muscle White, WG, CN=1 patty=20zM/MA-1WG	Tyson-10703120928	47.57	62.61	110.18	132	0.8347
#5	Chix Strips/Tenderloin, Whole Muscle White, WG CN=2M/1.5G	Gold Creek-792441	44.67	60.48	105.15	113	0.9305
#6	Wings, Bone-in, equals 2oz M/MA	Tyson-10346960928	37.21	92.40	129.61	89	1.4563
#7	Wings, Boneless, equals 2oz M/MA	Tyson-10703620928	46.16	55.66	101.82	122	0.8346
	White & Dark Chicken						
#8	Chix Nuggets/Chunks, White/Dark, WG CN5=2M/1WG	Tyson-10703640928	26.45	46.23	72.68	173	0.4201
#9	Chix Patty (Breakfast), White/Dark, WG, CN=2M/.5WG	Tyson-10057780928	18.68	29.38	48.06	200	0.2403
#10	Chix Patty (LUNCH), White/Dark, WG, CN=2M/1G	Tyson-10703040928	26.46	47.21	73.67	173	0.4258
#11	Chix Tenderloin, White/Dark, WG CN3=2M/1G	Tyson-10703340928	21.07	43.38	64.45	150	0.4297
#12	Chix Patty Spicy (LUNCH), White/Dark, WG, CN=2M/1G	Tyson-10703140928	24.15	47.25	71.40	175	0.4080
#13	Chix Large Popcorn, White/Dark, WG, CN=10-2M/1G	Tyson-10703680928	21.67	52.23	73.90	156	0.4737
#14	Chix Pulled, White/Dark, WG, CN=2M/MA	Tyson-10460210928	20.04	17.93	37.97	73	0.5201
	Dark Meat						
#15	Chix Chunks, Large, Popcorn, Dark, WG CN10=2M/1G	Goldkist- 110458	43.95	41.11	85.06	104	0.8179
#16	Chix-Breaded Drumstick 2M/MA/ .75WG	Tyson-16660100928	33.44	59.70	93.14	92	1.0124
#17	Chix-Breaded Drumstick & Thigh 2M/MA/ .5G	Gold Creek-791880	54.58	64.96	119.54	112	1.0673
#18	Taco Meat, 2 oz M/MA	Tyson-10000043537	55.80	83.46	139.26	240	0.5803
#19	Chix-Breaded Chunk, Dark, Asian Orange or Tangerine Sauce, 2M/MA	Gold Creek-791872	65.63	68.96	134.59	113	1.1911
#20	Chix-Breaded Chunk, Dark, Asian General TSO's Sauce, 2M/MA	Gold Creek-791874	65.63	68.86	134.49	113	1.1902

*Line item 17: Tyson received preapproval to bid product #10000044195 Thigh only. To determine bid price from Tyson for line #17 Drumstick & Thigh, the cost per serving of line item #16 and #17 were combined and then divided by

COMMODITY PROCESSING BID AWARD 2024/2025

Cheese

LINE #	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA COMMODITY	FEE for SERVICE	TOTAL CASE COST	SERVINGS per Case	COST per SERVING
#1	Alfredo Sauce-Boil in bag-2 oz equals 1 M/MA	JTM- 5722	17.06	50.60	67.66	262	0.2582
#2	Cheddar Cheese Sauce Boil in bag-2 oz equals 1 M/MA	JTM 5705	31.56	42.82	74.38	263	0.2828
#3	Queso Cheese Sauce Boil in bag-2 oz equals 1 M/MA	JTM-5718	31.56	48.37	79.93	240	0.3330
#4	Sandwich Grilled Cheese(Spicy)-IW-Reduced Sodium-Equals 2M/MA & 2 WG	Integrated Food-C70401	18.93	56.57	75.50	72	1.0486
#5	Mozzarella String Cheese Part Skim-IW-Equal 1 oz M/MA Smart Snack	Land-O-Lakes-59701	22.09	16.9	38.99	168	0.2321

COMMODITY PROCESSING BID AWARD

2024/2025

Peanut Butter

LINE	PRODUCT DESCRIPTION	VENDOR MFG. CODE	Value of USDA		FEE for SERVICE	TOTAL CASE COST	SERVINGS per Case	COST per SERVING
			COMMODITY	SERVICE				
#1	Peanut Butter-cup 1 oz M/MA	Smuckers-5150092100	4.37	30.72	35.09	120	0.2924	
#2	PB-Grape Sandwich/1oz M/MA & 1oz WG	Smuckers-5150006960	2.63	42.97	45.60	72	0.6333	
#3	PB-Strawberry Sandwich/1oz M/MA & 1oz WG	Smuckers-5150006961	2.63	44.98	47.61	72	0.6613	
#4	PB-Grape Sandwich/2oz M/MA & 2oz WG	Smuckers-5150021027	5.26	81.87	87.13	72	1.2101	
#5	PB-Strawberry Sandwich/2oz M/MA & 2oz WG	Smuckers-5150021028	5.26	86.11	91.37	72	1.2690	

**** No other bids****



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Chris Pierce

Date: 2/27/24

RE: Burks Elementary School Security Upgrades (Vestibule)

Account Funding Code: (141 E 72130 399 000 02525 000)

Backup included

Backup to follow

Agenda Item for the March 07, 2024 Board meeting.

Approval of the Burks Elementary School Security Upgrades bid. (Burks)
to accept the quoted price from Mid-State Construction in the amount of \$118,500 for the purpose of completing a secure entrance vestibule at Burks Elementary School to be paid from Public School Security Grant funds.

Supervisor

2/27/24

Date

Director of Schools

Date

received

02-27-24

Bid Tab		Page 1 of 1	Pursuant to the Invitation to Bid extended for Burks Elementary School Security Upgrades Putnam County, TN bids and modifications must have been received here by Tuesday, February 13, 2024 at 1:30 PM CT I, thus declare the bidding closed.		Signature required only by Presiding Official. Others can be printed or typed.	
Bids opened in Cookeville, TN	How many addenda issued: 2	Contract Time 120 Days			Presiding Official <i>Mark McRaynolds</i>	
Target	Liquidated Damages \$200	per day			Architect represented by <i>K. A. Schaefer</i>	
MAACC	Bidders (name, city, license number)	per day			Owner represented by <i>Mark McRaynolds</i>	
Name HD Homes		per day			Plumbing -	
City Cookeville, TN		per day			HVAC -	
License Number 77368		per day			Electrical -	
Name King Construction Group		per day			Masonry -	
City Cookeville, TN		per day			Geothermal - N/A	
License Number 56341		per day			Plumbing -	
Name Mid-State Construction		per day			HVAC -	
City Livingston, TN		per day			Electrical -	
License Number 17381		per day			Masonry -	
Name Skilled Services		per day			Geothermal - N/A	
City Knoxville, TN		per day			Plumbing -	
License Number 34266		per day			HVAC -	
Name		per day			Electrical -	
City		per day			Masonry -	
License Number		per day			Geothermal - N/A	
Name		per day			Plumbing -	
City		per day			HVAC -	
License Number		per day			Electrical -	
Name		per day			Masonry -	
City		per day			Geothermal - N/A	
License Number		per day			Plumbing -	
Name		per day			HVAC -	
City		per day			Electrical -	
License Number		per day			Masonry -	
Name		per day			Geothermal - N/A	
City		per day			Plumbing -	
License Number		per day			HVAC -	
Name		per day			Electrical -	
City		per day			Masonry -	
License Number		per day			Geothermal - N/A	

C. Bid Acceptance

Upon execution and delivery of Contract by Contractor to Owner, the Contractor acknowledges that the Construction Contract will provide for all work to be fully complete no later than the dates indicated in the Advertisement for Bid and that such Contract will provide for damages for delay as specified in the Advertisement for Bid for each consecutive calendar day subsequent to the stated completion date, unless such Construction Contract or pursuant to Article 8 and 12 of the General Conditions, AIA Documents A201.

Further, if notified of the acceptance of this proposal, the undersigned agreed to execute a Contract for the work and to deliver to the Owner the Performance, Labor and Material Payment Bond AIA Documents A312, within ten (10) days after such notification.

D. Rejection or Withdrawal of Bids

Any bids received with Bid Envelope Cover Sheet omissions will be returned to the Bidder unopened.

Further, in submitting this Bid, it is understood that the right is reserved by the Owner to reject any and all bids, and it is agreed that this Bid shall not be withdrawn for a period of forty-five (45) days following the date of opening thereof; however this Bid may be withdrawn at any time prior to the scheduled time for opening of bids, or any authorized postponement thereof.

E. Form of Agreement

The form of Agreement shall be the American Institute of Architect's Standard Form of Agreement, AIA Document A101, 2007 Edition. Bidders unfamiliar with this standard document may examine it or obtain a copy of it from the Architect upon request.

F. Form of Insurance

The Form of Insurance shall be the American Institute of Architect's Supplemental Attachment G715, 1991 Edition and Acord Certificate of Insurance 25-S (7/90).

G. Form For Certificate of Compliance with Tennessee Licensing law.

This is to certify that the undersigned has fully complied with all requirements of Chapter 135-Public Acts of 1945, Chapter 165-Public Acts of 1947, and Chapter 822-Public Acts of 1976 (House Bill No. 2180), of the General Assembly of the State of Tennessee, known as the General Contractor's Licensing Law.

License No. 17381 was issued to the undersigned on August 10, 1977, _____, by the State for Licensing General Contractors.

My license limit is Unlimited and my bid does not exceed this.

The bid of any Contractor not complying with the above licensing law will not be considered.

H. By signing below, the Contractor affirms that he is in compliance with Tennessee Code Annotated 50-9-113 ("Drug Free Workplace Programs") statute, at the time of submitting his bid. The contractor also acknowledges that he understands he will be required to submit a signed, notarized affidavit at the time of contract signature. Sample copies of this affidavit are available on request, from the Owner.

I. Bid Security

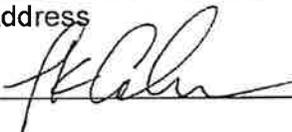
Security is submitted herewith, in the sum of: 5 percent of bid amount

dollars. (\$5% of bid amount), in the form of Bid Bond

Date: 2/13, 2024.

Mid-State Construction Company Inc.
Name of Bidder

9190 Bradford Hick Dr. Livingston, TN 38570
Official Address

By  Title President

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
Mid-State Construction Co., Inc.
9190 Bradford Hicks Dr.
Livingston, TN 38570

SURETY:

(Name, legal status and principal place of business)
Western Surety Company
151 N. Franklin Street
Chicago, IL 60606

OWNER:

(Name, legal status and address)
Putnam County Board of Education
1400 E Spring St.
Cookeville, TN 38506

BOND AMOUNT: \$ Five Percent of the Amount Bid (5% of the Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)
Burks Elementary School Security Upgrades
Putnam County, TN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of February, 2024.

Jammie R. Sibley
(Witness)

Nancy Williams
(Witness) Nancy Williams, Administrative Clerk

Mid-State Construction Co., Inc.
(Contractor as Principal) (Seal)
JK Coleman
(Title)

Western Surety Company
(Surety) (Seal)
Gregory Lee Bennett
(Title) Gregory Lee Bennett, Attorney-In-Fact

Init.

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Lisa K Wilson, Craig Whitlow, Jamie Noe, Pamela Puskarich, Gregory Lee Bennett, Joshua Seth Chapman, Amelia L Cain, Rhyan Justin Atwood, Individually

of Franklin, TN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 1st day of November, 2023.



WESTERN SURETY COMPANY

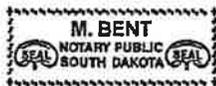
Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 1st day of November, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 13th day of February, 2024.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.casurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE:

DATE: March 2024

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount		
				Increase	Decrease	
1	141	47143	Revenue	\$299,345.78	\$197,764.10	\$101,581.68
				Decrease	Increase	
2	141	71200-163-02110	Ed. Assistants	\$201,050.55	\$138,569.87	\$62,480.68
3	141	71200-201-02110	Social Security	\$12,465.13	\$9,529.13	\$2,936.00
4	141	71200-204-02110	State Retirement	\$14,375.11	\$10,115.11	\$4,260.00
5	141	71200-206-02110	Life Insurance	\$268.80	\$214.80	\$54.00
6	141	71200-207-02110	Medical Insurance	\$61,198.96	\$30,373.96	\$30,825.00
7	141	71200-208-02110	Dental Insurance	\$1,272.00	\$932.00	\$340.00
8	141	71200-210-02110	Unemployment	\$800.00	\$800.00	\$0.00
9	141	71200-212-02110	Employer Medicare	\$2,915.23	\$2,229.23	\$686.00
				\$294,345.78	\$192,764.10	\$101,581.68

Explanation: To adjust budget to allocation awarded to PCS for highcost SWD's.

Sheri Roberson
Requested by:

Supervisor: Sheri Roberson

Recommended for Approval:

Assistant Director

Reviewed by:

Man M...
Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date:

Action by County Commission: Approval Non-Approval

Date:

received
02-27-24

Department: Adult Education

DATE: 7-Mar-24



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
Revenue						
1		OTHER STATE EDUCATION FUNDS	-			-
2		ADULT BASIC EDUCATION				-
		Total Revenue	-	-		-
Expenditures						
				Decrease	Increase	
3	141 E 71600 116 000 01002 Rega	Teachers	337,903.00	13,000.00		324,903.00
4	141 E 71600 189 000 01002 Rega	Other Salaries	113,022.00		13,000.00	126,022.00
5	141 E 71600 201 000 01002 Rega	FICA				-
6	141 E 71600 204 000 01002 Rega	Retirement				-
7	141 E 71600 206 000 01002 Regab					-
8	141 E 71600 207 000 01002 Rega	Medical Insurance				-
9	141 E 71600 208 000 01002 Regab					-
10	141 E 71600 212 000 01002 Rega	Medicare				-
11	141 E 71600 217 000 01002 Regab					-
12	141 E 71600 355 000 01002 Rega	Travel	35,287.00	19,000.00		16,287.00
13	141 E 71600 399 000 01002 Rega	Other				-
14	141 E 71600 429 000 01002 Rega	Supplies & Materials	28,816.00		19,000.00	47,816.00
15	141 E 71600 790 000 01002 Rega	Equipment				-
16	141 E 72260 105 000 01002 Rega	Supervisor				-
17	141 E 72260 105 000 01002 Regab					-
18	141 E 72260 162 000 01002 Rega	Clerical				-
19	141 E 72260 201 000 01002 Rega	FICA				-
20	141 E 72260 204 000 01002 Rega	Retirement				-
21	141 E 72260 206 000 01002 Regab					-
22	141 E 72260 207 000 01002 Rega	Medical Insurance				-
23	141 E 72260 208 000 01002 Regab					-
24	141 E 72260 212 000 01002 Rega	Medicare				-
25	141 E 72260 355 000 01002 Rega	Travel				-
26	141 E 72260 399 000 01002 Rega	Other contracted services				-
27	141 E 72260 429 000 01002 Rega	Supplies and Materials				-
28	141 E 72260 790 000 01002 Rega	Equipment				-
		Total Expenditures	515,028.00	32,000.00	32,000.00	515,028.00
		Total Revenue less Total Expenditures		32,000.00	32,000.00	

Explanation: To reallocate funds to meet program needs

Requested by: Lynda Huddleston
Supervisor

Recommended for Approval:

[Signature]
Official / Department Head

Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

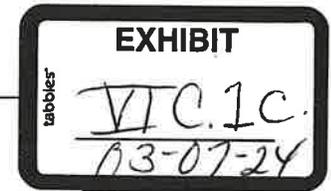
Non-Approval

Date:



Department: Finance

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	
		<u>Revenue</u>				
				<u>Increase</u>	<u>Decrease</u>	
141 R	46981 000 000 02118 000	SAFE SCHOOL REVENUE - STATE OF TN	-	133,523.63		133,523.63
		<u>Total Amendment Revenue</u>	-			133,523.63
		<u>Expenditures</u>				
				<u>Decrease</u>	<u>Increase</u>	
141 E	72130 399 000 02118 000	OTHER CONTRACTED SERVICES	-		133,523.63	133,523.63
		<u>Total Amendment Expenditures</u>	-			133,523.63

Explanation: To budget for carryover of the FY23 State of Tennessee School Safety Grant.

Requested by: _____
Supervisor

Recommended for Approval:


Official / Department Head

Reviewed by: 
Chief Financial Officer

23-00064

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date: _____

Action by County Commission: Approval Non-Approval

Date: _____





Putnam County_Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: March 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71200-116	Teachers	5,889,492.77	50,000.00		5,839,492.77
2	141	71200-117	Career Ladder	8,000.00	1,670.00		6,330.00
3	141	71200-163	Educational Assistants	1,753,626.27		62,000.00	1,815,626.27
4	141	71200-171	Speech Pathologist	659,644.75		9,000.00	668,644.75
5	141	71200-201	Social Security	532,973.08	40,000.00		492,973.08
6	141	71200-206	Life Insurance	6,419.26	1,000.00		5,419.26
7	141	71200-207	Medical Insurance	1,598,588.21		48,890.00	1,647,478.21
8	141	71200-208	Dental Insurance	25,459.91	1,000.00		24,459.91
9	141	71200-210	Unemployment Comp	19,849.00	17,220.00		2,629.00
10	141	71200-212	Medicare	124,651.16	9,000.00		115,651.16
							-
							-
				10,618,704.41	119,890.00	119,890.00	10,618,704.41

Explanation: To reallocate funds to align with actual cost for the Special Education Department.

Requested by: 
Sheri Roberson Supervisor

Recommended for Approval: _____
Assistant Director

Reviewed by: 
Finance Director

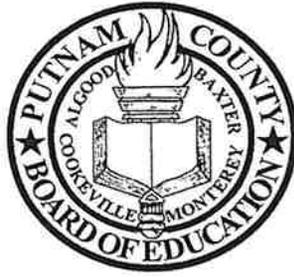
Official / Department Head

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
02-27-24


EXHIBIT
 tabbles
 V.C. 2.b.
 03-07-24



Putnam County, ~~Budget Amendment~~ / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: Thursday, March 7, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	72210-524	O11 Professional Development	15,900.00		945.00	14,955.00
2	142	72210-599	O11 Other Charges	-	945.00		945.00
					945.00	945.00	

Explanation: This Consolidated Administration (-011) liine item transfer is required in order to utilize funds according to program needs

Requested by: Budget Council Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
 02-27-24
 [Signature]

tabbies
VIC 2.c.
03-07-24

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: FUTURE READY

DATE: 7-Mar-24

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount	
					Increase	Decrease
<u>Revenue</u>						
<u>Total Revenue</u>			-	-		
<u>Expenditures</u>						
					<u>Decrease</u>	<u>Increase</u>
1	141 E 71100 399 000 01501 000	OTHER CONTRACTED SERVICES	1,076,500.00	60,000.00		1,016,500.00
2	141 E 71100 729 000 01501 000	TRANSPORTATION EQUIPMENT	-		60,000.00	60,000.00
<u>Total Expenditures</u>			1,076,500.00	60,000.00	60,000.00	1,076,500.00
<u>Total Revenue less Total Expenditures</u>					60,000.00	60,000.00

Explanation: Amend budget to purchase vehicles for driver's education

Requested by: Sam J Brooks
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark McRay
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

received
02-29-24

Department: Finance

DATE: _____



Item #	Account #	Account Description	Current		
			Approved Amount	Amount	
<u>Expenditures</u>			<u>Decrease</u>	<u>Increase</u>	
142 E 99100 590 101 00000 000		Transfer to Other Funds	305,000.00	5,000.00	300,000.00
142 E 99100 590 201 00000 000		Transfer to Other Funds	70,000.00		5,000.00 75,000.00
					-
					-
					-
					-
					-
					-
		Total Amendment Expenditures	375,000.00		375,000.00

Explanation: To correct Consolidated Application allocations.

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark McLoynd
Chief Financial Officer

23-00063

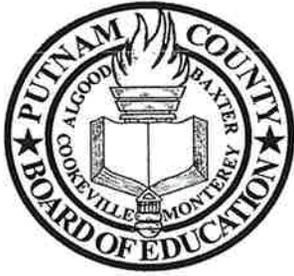
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____



EXHIBIT

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03-07-24



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: Thursday, March 7, 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	71100-195	101 Certified Substitutes	31,452.00		14,012.00	17,440.00
2	142	71100-198	101 Non Certified Substitutes	21,438.00		4,177.00	17,261.00
3	142	71100-429	101 Instructional Supplies	18,240.00		2,942.00	15,298.00
4	142	71100-471	101 software	29,950.00		3,917.00	26,033.00
5	142	71100-722	101 Instructional Equipment	250,368.00	17,332.00		267,700.00
6	142	72210-355	101 Travel	11,500.00		250.00	11,250.00
7	142	72210-499	101 Other Supplies	22,225.00	778.00		23,003.00
8	142	72210-524	101 Professional Development	41,567.00		12,600.00	28,967.00
9	142	72210-790	101 Other Equipment	162,247.00	19,788.00		182,035.00
					37,898.00	37,898.00	

Explanation: This Title 1 (101) amendment is required in order to utilize funds more appropriately.

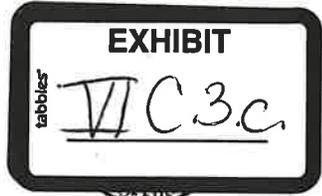
Requested by: *Bridgett Caruth* Supervisor Recommended for Approval: *[Signature]* Official / Department Head

Reviewed by: *Mark Pelroy* Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
02-28-24
[Signature]



Department: **Federal Programs**

DATE: Thursday, March 7, 2024

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Requested Approval Amount		
						Decrease	Increase	
1		47148	301	REVENUE			-	
						Increase	Decrease	
	142	71100-195-	301	Certified Substitutes	1,000.00		400.00	600.00
	142	71100-198-	301	Non-Certified Substitutes	1,125.00	400.00		1,525.00
	142	71100-429-	301	Instructional Supplies	12,557.59		820.00	11,737.59
	142	71100-722-	301	Instructional Equipment	42,210.00	300.00		42,510.00
	142	72210-499-	301	Other Supplies and Materials	5,962.95		300.00	5,662.95
	142	72210-790-	301	Other Equipment	-	820.00		
						1,520.00	1,520.00	

Explanation: This Title III (301) Amendment is needed in order to utilize funds more appropriately according to program needs.

Requested by: *Bridgett Caruth*
Supervisor

Recommended for Approval:

[Signature]
Official / Department Head

Reviewed by: *[Signature]*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

received
02-27-24
[Signature]

Department: Student Services/FAMRE



DATE: January 24, 2024

EXHIBIT
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VTC 3.0
03-07-24

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount		Requested Approval Amount	
							Decrease	Increase
1				REVENUE				
							Increase	Decrease
	142	71100-116-		Teachers				-
	142	71100-163-		Assistants				-
	142	71100-189-		Other Salaries and Wages				-
	142	71100-198-		Non-Certified Substitutes				-
	142	71100-201-		Social Security				-
	142	71100-204-		State Retirement				-
	142	71100-206-		Life Insurance				-
	142	71100-207-		Medical Insurance				-
	142	71100-208-		Dental				-
	142	71100-210-		Unemployment Compensation				-
	142	71100-212-		Medicare				-
	142	71100-499-	703	Other Supplies and Materials			1,000.00	(1,000.00)
	142	71100-722-		Instructional Equipment				-
	142	72130-499-	703	Other Supplies and Materials		1,000.00		1,000.00
	142	72210-189-		Other Salaries and Wages				-
	142	72210-201-		Social Security				-
	142	72210-204-		State Retirement				-
	142	72210-206-		Life Insurance				-
	142	72210-207-		Medical Insurance				-
	142	72210-208-		Dental				-
	142	72210-210-		Unemployment Compensation				-
	142	72210-212-		Medicare				-
	142	72210-355-		Travel				-
	142	72210-399-		Contracted Services				-
	142	72210-499-		Other Supplies and Materials				-
	142	72210-524-		Professional Development				-
	142	72210-599-		Other Charges				-
	142	72210-790-		Other Equipment				-
	142	99100-504-		Indirect Costs				-
							1,000.00	1,000.00

Explanation: Amend budget to better utilize funds for student needs

Requested by: *Dora R. Vardant*
Supervisor

Recommended for Approval: *[Signature]*
Official / Department Head

Reviewed by: *[Signature]*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

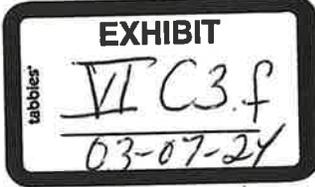
Action by County Commission: Approval

Non-Approval

Date: _____

received

02-23-24



Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1				REVENUE				-
						Increase	Decrease	
	142	71100-116-		Teachers				-
	142	71100-163-		Assistants				-
	142	71100-189-		Other Salaries and Wages				-
	142	71100-198-		Non-Certified Substitutes				-
	142	71100-201-		Social Security				-
	142	71100-204-		State Retirement				-
	142	71100-206-		Life Insurance				-
	142	71100-207-		Medical Insurance				-
	142	71100-208-		Dental				-
	142	71100-210-		Unemployment Compensation				-
	142	71100-212-		Medicare				-
	142	71100-429-		Instructional Supplies				-
	142	71100-599		Other Charges				-
	142	71100-722-		Instructional Equipment				-
	142	72130-599-	703	Other Charges	25,920.00		10,000.00	15,920.00
	142	72210-189-		Other Salaries and Wages				-
	142	72210-201-		Social Security				-
	142	72210-204-		State Retirement				-
	142	72210-206-		Life Insurance				-
	142	72210-207-		Medical Insurance				-
	142	72210-208-		Dental				-
	142	72210-210-		Unemployment Compensation				-
	142	72210-212-		Medicare				-
	142	72210-355-		Travel				-
	142	72210-399-		Contracted Services				-
	142	72210-499-		Other Supplies and Materials				-
	142	72210-524-		Professional Development				-
	142	72210-599-	703	Other Charges	20,681.13	10,000.00		30,681.13
	142	72210-790-		Other Equipment				-
	142	72710-355-		Travel				0.00
						10,000.00	10,000.00	

Explanation: This ARP 2.0 budget amendment is required in order to allocate funds accordingly.

Requested by: *Diana R. York*
Supervisor

Recommended for Approval: *[Signature]*
Official / Department Head

Reviewed by: *Allen Polinger*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____





Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: February 2024

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	142	72220-189-896	Other Salaries	58,803.00	5,937.00		52,866.00
2	142	72220-207-896	Medical	2,450.00		2,000.00	4,450.00
3	142	72220-499-896	Supplies and Materials	-		3,537.00	3,537.00
4	142	72220-524-896	Staff Development	-		400.00	400.00
							-
							-
							-
							-
							-
							-
							-
					5,937.00	5,937.00	

Explanation: To reallocate funds in the FY 24 - IDEA Partnership for Systemic Change (K-12) -Sustainability Grant to purchase materials/supplies and pay for staff development for the Special Education dept.

Requested by:
Sheri Roberson Supervisor

Recommended for Approval: _____
Assistant Director

Reviewed by:
Finance Director

Official / Department Head

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
02-27-24

EXHIBIT
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 03-07-24
 tabbles

Out of State/ Overnight BOARD APPROVAL Month: March, 2024

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
02/22/24	Fairfield Inn 143 Colonial Dr, Oxford, AL 36203	CHS	Doug Romero, Danielle Johnson	JROTC / 10th-12th / Rifle Team	April 11-14, 2024	5	Southern Regional Rifle Championship
02/22/24	Minneapolis Convention Center	VITAL	Lance Key 615-489-3059 Robert Nash 931-260-6078	CTE / 10th /STEM CLub	May 3-8, 2024	7	Kid Wind World Challenge
02/22/24	Sam Rayburn, Jasper Texas	UHS	Jason Huddleston-931-261-8436 -Each parent is responsible for their own childs lodging and transportation	Athletics / 9th-12th / Fishing	May 15-22, 2024	6	Fishing


 Corby King, Director of Schools

Date

received
 02-22-24


CHS Rifle Championship

1. Fairfield INN, 143 Colonial Dr. Oxford, AL 36203
Oxford, AL 36203
256-831-1921

Depart 11 April 2024 enroute to Anjiston/Oxford, AL. We will arrive at around 12 pm.
Eat Lunch then head to the rifle range for practice from 1 to 3 pm. Head to the hotel and check in. Dinner with the students and chaperones.
12 April 2024: First round of competition either in the morning or early afternoon.
Return to hotel for the evening. Eat with students.
13 April 2024 2nd round of competition either in the morning or afternoon. Finals at 2pm. Head back to Cookeville High School.
13 April: Arrive at Cookeville High School around 7 or 8 pm

Room List

1. Danielle Johnson (Chaperone)
2. Mallory Johnson
3. Dahee Yoon
4. Adyson Jones
5. Spencer Miller Tentatively
6. Eleanor Daniels Tentatively

Douglas Romero (Chaperone, coach)

Rooms will be either 4 to a room or 2 to a room with the rooms being adjoining to the female chaperone

Douglas Romero will have a room

VITAL STEAM Kid Wind World Challenge



VITAL



The World KidWind Challenge will be held from May 5-8, 2024 in Minneapolis, Minnesota at the [Minneapolis Convention Center](#).

[World KidWind Challenge website](#) - Itinerary and general information

Travel - Southwest Airlines from Nashville, TN BNA to Minneapolis, MN MSP

Lodging - Residence Inn Minneapolis Downtown/City Center
45 South 8th Street Minneapolis, Minnesota, USA, 55402

Teacher Sponsors - Lance Key and Carrin Nash

VITAL School STEM Team Members

Aza Green

Payton Carver Room 1

Alyssa Willette

Vanessa Kitchens

Jessica Gentry Room 2

Daiden Crail

Antwaun Haney Room 3

Chaperones

District Gifted Specialist, Amy Key

Parent - Laura Harris

Parent - Dian Rahming

Parent - Autumn Trudel

Parent Robert Kitchens

UHS Fishing Tournament

Each Parent is Responsible for their own
child's lodging and transportation.

PUTNAM COUNTY BOARD OF EDUCATION
DISCRETIONARY GRANT REPORT
MARCH 2024

EXHIBIT
VIE
03-07-24

Board Action	GRANT TITLE	GRANT AMOUNT REQUESTING	LEA MATCH	GRANT AMOUNT ACCEPTANCE	PREVIOUS GRANTS ONGOING	New, Ongoing, Renewal	LOCATION	APPROVAL TO APPLY	APPROVAL TO ACCEPT	APPROVAL FOR ONGOING	COMMENT
PERMISSION TO ACCEPT	TSIN/STEM GRANT/ RATTELLE			\$ 5,000.00		NEW	VITAL		3/7/2024		CARRIN NASH APPLIED
PERMISSION TO APPLY	SWALLOWS INSURANCE	\$ 500.00				NEW	PSES	3/7/2024			RAEJEAN LANDIS APPLYING
PERMISSION TO ACCEPT	AMERICAN BATTLEFIELD TRUST GRANT			\$ 1,250.00		NEW	PVES		3/7/2024		RHONDA WEST ACCEPTING
PERMISSION TO APPLY	VEC SHARE GRANT	\$ 750.00				NEW	MHS	3/7/2024			AMY FORREST APPLYING
PERMISSION TO APPLY	PERKINS RESERVE BASIC	\$ 50,000.00				NEW	SYSTEMWIDE	3/7/2024			JACLYN VESTER APPLYING
PERMISSION TO APPLY	TENNESSEE BOYS VOLLEYBALL ASSOCIATION GRANT	\$ 1,000.00				NEW	UHS	3/7/2024			SUSIE DOBBS APPLYING
TOTALS	Jul-23	\$ 4,490.00		\$ -							
	Aug-23	\$ 8,991.00		\$ 1,455,491.40	\$ 26,524.96						
	Sep-23	\$ 691,922.72		\$ 7,930.00							
	Oct-23	\$ 429,950.00		\$ 12,178.00	\$ 5,107,780.00						
	Nov-23	\$ 9,500.00		\$ 334,119.35							
	Dec-23	\$ 91,400.00		\$ 440.00							
	Jan-24	\$ -		\$ 14,100.00							
	Feb-24	\$ 1,036,250.00		\$ -							
	Mar-24	\$ 52,250.00		\$ 6,250.00							
	Apr-24										
	May-24										
	Jun-24										
	Jul-24										
	TOTAL	\$ 2,324,753.72	\$ -	\$ 1,830,508.75	\$ 5,134,304.96						GRANT REPORT PREPARED BY SHARON BYERS

received
02-22-24
SR



PCSS Board Agenda Request

Date: February 22, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into a contract with Civil Engineering and Surveying, LLC, Cookeville, TN for the design of a softball field at Avery Trace Middle School in the amount of \$14,000.00 to be paid for from 141-72620-399.

received
02-22-24
[Signature]



214 East Stevens Street
Cookeville, Tennessee 38501
Office: 931-528-5266
www.ces-tn.com

February 20, 2024

Mr. John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506

Re: Avery Trace Middle School
Softball and Soccer Field Design
Cookeville, Tennessee

John,
Civil Engineering and Surveying, LLC (CES), in cooperation with Upland Design Group, Inc. (UDG), appreciates the opportunity to submit our proposal to provide design services for the above referenced project. Based on our conversations, survey information and visits to the site, our scope of services and fee proposal is outlined below.

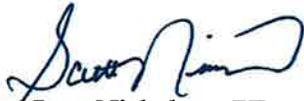
Scope of Engineering Services

1. CES will provide multiple layouts of the fields based on site constraints and TSSAA recommended field layout.
2. CES will provide a grading plan for each layout.
3. Once Putnam County Schools has selected their preferred layout, CES and UDG will provide construction drawings, site details, and bid documentation (specifications) for bidding.
4. UDG will administer the bidding process. CES will provide the scope of work to contractors at the pre-bid meeting.
5. CES and or UDG will be present for the bid opening and provide a recommendation of the successful bidder(s).
6. CES will provide site construction observation on a bi-weekly (every 2 weeks) basis. CES and UDG will provide recommendations for payment as the project progresses.

Our scope of services does not include any possible environmental permitting beyond the required Notice of Intent for Construction Storm-Water Permit (NOI) and associated Storm-Water Pollution Prevention Plan (SWPPP). This proposal does not include any review fees, submittal fees, permit fees, etc. We do not anticipate any of these items to be required for the project; however, should any of these services be required, CES will provide a cost for these additional services. Our fee for these scopes of services will be a lump sum fee of \$14,000 to be billed in full at substantial completion.

Please let us know if you have any comments and/or questions regarding this proposal. If you are in agreement with this fee proposal, please let us know so that we can get the work scheduled.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Nicholson". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Scott Nicholson, PE
President



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 3/7/24
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Please consider approval to renew the Gov Deals contract for the 2024-25 school year.

received
02-20-24 *SH*

The Putnam County Board of Education has authorized the sale of surplus equipment by internet auction for fiscal year 2024-2025. The Board intends hereafter to sell unneeded, obsolete, or unfit-for-use property by internet auction. The auctions will be conducted by contract with GovDeals On-Line Auction through www.govdeals.com, and is available for public view and sale.

Please choose one fee option your government would like to use from the Pricing Schedule.

Option A: Client elects to collect all proceeds from the buyer:

Option A1 Option A2

OR

Option B: Client elects for GovDeals to collect all proceeds from the buyer:

Option B1 Option B2 Option B3 Option B4

Client Name: Putnam County Board

Contact Name: Pam Newberry

Phone Number: 931-528-8178 Email: newberry.p@k12tn.net

GovDeals

Financial Settlement Services (FSS) Addendum

This Addendum is between GovDeals, Inc. (GovDeals), having its principal place of business at 5907 Camichael Place, Montgomery, Alabama 36117, and (Client) having its principal place of business at Pulman County BOE, 1400 E. Springs St. Cookeville, TN 38506.

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Client Asset Server (CAS). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in CAS. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing CAS and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in CAS as 'Picked Up'. However, if you choose to be invoiced for the GovDeals' fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

EXHIBIT B - Online Auction Memo of Understanding

Financial Settlement Services (FSS)

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Client Asset Server (CAS). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in CAS. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing CAS and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in CAS as 'Picked Up'. However, if you choose to be invoiced for the GovDeals' fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

Putnam County Board of Education

Cookeville, State

Online Sales - Terms and Conditions

All bidders and other participants of this auction agree that they have read and fully understand these terms and agree to be bound thereby.

Guaranty Waiver. All property is offered for sale "AS IS, WHERE IS." Putnam County Board of Education (Seller) makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect, or consequential.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of Putnam County Board of Education shall not exceed the actual purchase price of the property. Please note that upon removal of the property, all sales are final.

Personal and property risk. Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the seller and GovDeals from liability therefore.

Inspection. Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the item description. See special instructions on each auction page for inspection details.

Consideration of Bid. Putnam County Board of Education reserves the right to reject any and all bids and to withdraw from sale any of the items listed.

Buyer's Certificate. Successful bidders will receive a Buyer's Certificate by email from GovDeals.

Buyers Premium. If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.

Payment. Payment in full is due not later than **5 business days** from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:

- PayPal
- Wire Transfer
- Visa
- MasterCard

- American Express
- Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

Removal. All items must be removed within **10 business days** from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal and any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will **Putnam County Board of Education** assume responsibility for packing, loading or shipping. See special instructions on each auction page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to any restrictions as indicated in the item description on the website. Open titles cannot be issued. **Putnam County Board of Education** will not issue replacement titles.

Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **Seller** may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.

Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions of Online Sales, and agree to pay for and remove the property, if the bid is accepted, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each item listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.

State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting the appropriate tax office, completing any forms, and paying any taxes that may be imposed.

Sales to Employees. Employees of **Putnam County Board of Education** may bid on the property listed for auction, so long as they do NOT bid while on duty.

Financial Settlement Services (FSS) Election and Information

Please complete payment instructions below:
 If client elects FSS, this section must be completed.

Accounting Contact: _____
 (Person to receive checks and invoices) Name and Title

E-Mail Address: _____

Phone Number: _____

(Please choose only one option for payment)
 If payment will be made by ACH, please provide the following information:

Name of Bank	
County of Bank	
Name of Client: (Name on bank account)	
Bank Routing Number	
Bank Account Number	
Checking/Savings	

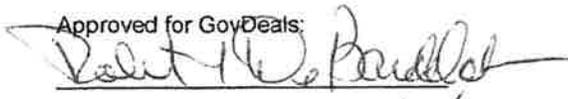
OR:

If payment will be made by paper check, please provide the following information:

Make check payable to: Putnam County Board of Education
 Client's Legal Name

Mail check to: 1400 East Spring Street
 Street Address / P.O. Box Number

Cookeville, TN 38506
 City, State and Zip Code

Approved for GovDeals:


 President
 Title

2/11/2013
 Date

Approved for Client:


 Chairman of the Board
 Title

2/7/13
 Date

Please check here only if Client elects to NOT allow GovDeals to deduct the GovDeals fees from proceeds due the client.

GovDeals

Online Auction Memo of Understanding

This Online Auction Memo of Understanding (MOU) is between GovDeals, Inc. ("GovDeals"), a Delaware corporation having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama, 36117 and the Putnam County Board of Education ("Client"), having its principal place of business at 1400 E. Spring Street, Cookeville, Tennessee 38506.

- 1.0 Description of Services:** GovDeals provides a means for Client to post assets for sale and for potential buyers to bid on these assets via an online auction system. Although GovDeals provides system access for Client to list assets, GovDeals is not a party to the actual sale and has no control over the listed information or the ability of the buyer and Client to complete the transaction.
- 2.0 GovDeals' Responsibilities:** In addition to maintaining and operating an online auction system, GovDeals will provide Client with the following services for the period agreed to in **5.0** below:
 - 2.1** Access to a GovDeals online "Client Asset Server" (CAS), which will allow Client to load assets to the online auction system, maintain information about assets and view and run reports. The CAS will provide Client with the following capabilities:
 - Accept descriptive information concerning an asset including unlimited photos
 - Allow different auction phases based upon dates and times
 - Allow Client to set minimum starting prices, bid increments and reserves
 - 2.2** Training and support services to assist Client in implementing the GovDeals online auction system, which will include:
 - Familiarization with the nature and operation of CAS
 - Guidance in the posting of assets and provide ongoing support
 - Procedures for taking and posting pictures of assets
 - Based on mutual agreement between GovDeals and Client, training and support services will be provided on-site or via telephone or Internet
 - 2.3** Help Desk support available via telephone or email during normal business hours, except announced holidays.
 - 2.4** Provide marketing of assets posted to the online auction site and promote use of the site to potential buyers.
 - Work with Client to identify items that may benefit from marketing attention.
 - Provide documented proof of all marketing efforts made on behalf of Client.
 - Assist in determining values and starting prices for unique and high dollar assets.
- 3.0 Fees:** Please elect a Flexible Pricing Option (FPO) from **Exhibit A** and enter selection below signature block on MOU page two (2).
- 4.0 Payment:**
 - 4.1** If Client elects to collect auction proceeds, GovDeals will invoice Client for fees on the first business day of the month following the month assets are sold. Client agrees to remit payment to GovDeals within thirty (30) calendar days from receipt of invoice, unless an applicable prompt payment act or similar legislation specifies a different time period.

- 4.2 Client shall promptly, but no more than fifteen (15) business days after the auction end date, notify GovDeals of any transaction that was not completed. The fees for said transaction shall be credited to Client during the next invoice period.
- 4.3 If Client elects GovDeals to collect auction proceeds electronically via PayPal, credit card or wire transfer please review and complete **Exhibit B**.
- 5.0 **Term of MOU:** This MOU shall commence on the date it is signed by the second party and will continue for a period of twelve months unless otherwise terminated upon sixty days written notice by either party. This MOU shall automatically extend for additional one-year periods, unless either party notifies the other in writing of its intent not to renew at least sixty days prior to the anniversary date.
- 6.0 **Terms and Conditions:** Please find **Exhibit C** attached as an example of suggested Client Terms and Conditions. At any time during the term of this MOU, Client may modify the Terms and Conditions. Any substitutions or modification must be submitted to GovDeals in writing before posting assets to the GovDeals auction site.
- 7.0 **Governance:** This MOU will be governed, interpreted, construed and enforced in accordance with the laws of the State of Tennessee.
- 8.0 **Non-Exclusive Engagement:** This MOU is not exclusive. Client may utilize other approaches, including traditional auctioneer services or sealed bids. However, it is understood and agreed that Client will not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee. Client agrees to not manipulate or interfere with the bidding process on the GovDeals site.

This online auction memo of understanding is agreed to by:

GovDeals, Inc

Signature: Robert L. DeBardelaben

Print Name: Robert L. DeBardelaben

Title: President

Date: 11/5/2012

Client: Putnam County Board of Education

Signature: Janet Moore

Print Name: Janet Moore

Title: Board Chair

Date: 11/1/12

Memo of Understanding Contact:

Attention: Sales Support
 5907 Carmichael Place
 Montgomery, AL 36117
 Telephone Number: 866.377.1494
 Fax Number: 334.387.0519
 Email: salessupport@govdeals.com

Flexible Pricing Options (FPO)

Select one from options described in GovDeals Memo of Understanding- Exhibit A:

Client Collects Proceeds

Option A1 (7.5% Seller- 0% Buyer)

Option A2 (0% Seller- 7.5% Buyer)

Client elects FSS (GovDeals collects Proceeds)

Option B1 (7.5% Seller- 5% Buyer)

Option B2 (5% Seller- 7.5% Buyer)

Option B3 (2.5% Seller- 10% Buyer)

Option B4 (0% Seller- 12.5% Buyer)



Date: February 21, 2024

To: Sharon Reid

From: Lynda Huddleston

RE: Flynn Contract for Board Approval

Please add the following item to the BOE Agenda for the March 2024 board meeting:

Approval of the contract between Flynn Sign Company, Inc. of Crossville, TN and Putnam County Board of Education for digital silver package for Adult Education in the amount of \$425 per month to be paid from Adult Education funds effective March 12, 2024-June 30, 2024.

received
02-21-24
[Signature]



ADVERTISING DISPLAY CONTRACT NON-CANCELLABLE & NON-ASSIGNABLE

85 Burnett Street
Crossville TN 38555-4272
(931) 484-9591 Ph, (931) 456-9846 Fax
sales@flynnsigns.net

Contract No _____

ADVERTISER: Putnam County Schools

BILLING ADDRESS: 1400 East Spring St. Cookeville, TN 38506

DISPLAY COPY: Upper Cumberland Adult Education

CONTACT: Lynda Huddleston

E-MAIL ADDRESS breeden1@pcsstn.com

We, the undersigned (hereinafter referred to as "Advertiser") agree with Flynn Sign Co., Inc. (hereinafter referred to as "Lessor") to place in service and maintain an advertising display subject to the conditions and instruction at the bottom of this contract for such prices per month for each location as are indicated on this display contract and to maintain said display from the day the copy is completed on the display and the remainder of that month (the "proration period") plus:

Effective date 03-12-2024
Expiration date 06-30-2024

3 +
months

LOCATION AND DESCRIPTION	RATE
Crossville Digital Billboard Advertising Location: Miller Avenue at 5 Points Silver Plan = 540 displays per day	\$425 per month
PRODUCTION COST & NOTES Tax will be added to all production where applicable) Includes two art changes per month. March will be prorated.	

PHONE 931-520-6020 FAX: _____
931-520-9524

This display contract shall be deemed an offer to contract and shall not obligate Lessor in any way until it is accepted and signed by an executive officer of Lessor indicated herein at the principal office of Lessor. The parties agree that this agreement has its inception, been originated, offered and accepted in Cumberland County, Tennessee, and any claims arising from, out of or under this agreement shall be filed and maintained in a court located in Cumberland County, Tennessee, of competent jurisdiction.

By _____
FLYNN SIGN CO., INC.

TITLE _____

DATE _____

AUTHORIZED SIGNATURE/ADVERTISER

NAME & TITLE (TYPE OR PRINT)

DATE _____

Credit card payments are subject to a 3% processing fee

ADDITIONAL TERMS AND CONDITIONS

SECTION 1. HOLDOVER:
This agreement shall be renewable, under the same terms and conditions, at the end of the current term for a successive sixty (60) day term unless either party gives written notice of its intention not to renew sixty (60) days prior to expiration of the original term or any extended term.

SECTION 2. LATE CHARGES:
Advertiser agrees that with respect to any amount owed hereunder which is due for seven (7) days, in addition to the amount owed, Advertiser shall pay a late charge equal to 1 1/2% of such unpaid amount for each month this payment remains unpaid (18% per year) or the maximum amount permitted by law, whichever is greater, on such amount calculated from the date the amount first became due.

SECTION 3. BREACH:
Any failure by Advertiser to pay when due any amounts owed hereunder is to be considered a breach of this display contract. The parties agree that if Advertiser files or has filed against it a bankruptcy petition, is placed in receivership, makes an assignment for the benefits of creditors or is unable to make when due any payments owed, or otherwise breaches this contract and fails to cure such breach within thirty (30) days of its commission of such breach, then, in any of such events, in addition to any other rights Lessor has or may have at law or equity, Lessor shall be entitled, without notice, to payment from Advertiser not only of all amounts then due and may accelerate the amount owed for the unexpired term of the display contract to be considered due immediately. In the event of such replacement with the message of another advertiser, the Advertiser agrees to be responsible and pay the cost of the design fabrication, production, and installation of the replacement advertiser's display. Should Lessor elect to collect any delinquent payments due from Advertiser or bring suit for default of any other item, covenant, or condition of this contract, Advertiser agrees to pay all reasonable attorneys fees and expenses, including but not limited to, professional collection services and court costs. Any judgement rendered in favor of Lessor shall be without relief from valuation and appraisal laws and bear the maximum interest allowed by law.

SECTION 4. CANCELLATION:
In any instance of cancellation of this display contract or reduction on its term, Lessor will not be liable to the Advertiser in any way except to return any amounts paid by the Advertiser for the unexpired term of this display contract.

SECTION 5. ASSIGNMENT OF DISPLAY CONTRACT
It is understood that this contract constitutes the entire display contract and understanding between the parties hereto and supercedes all prior representation, understanding and contract, other than signed contracts for other Lessor locations. It is further understood that the terms of this display contract cannot be waived, amended, or modified in any way except by written contract by Advertiser and by an executive officer of Lessor. Under such acceptance this display contract shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, successors, executors, administrators and assigns.

SECTION 6. ENTIRE CONTRACT, MODIFICATION AND SUCCESSOR'S INTEREST
In the event of the sale, transfer, assignment, trade or termination of the Advertiser's business, Advertiser agrees to pay not only the amount then due, but also one hundred percent (100%) of all monthly charges remaining unpaid under this display contract within thirty (30) days after said sale, transfer, assignment, trade or termination, unless (a) said display contract has been assigned to and accepted in writing by any person or officer authorized to bind the firm, corporation, or person acquiring Advertiser's business and (b) the assignment is accepted in writing by an executive officer of Lessor. However, even if Lessor accepts such assignment, such acceptance shall not release Advertiser from liability for any and all amounts then due and owing Lessor as well as the balance due over the unexpired term of the display contract. Should any assignee of the Advertiser breach any term of this display contract, upon such breach Lessor shall be entitled to invoke any of the remedies identified in this contract or otherwise without further notice to the advertiser, against the Advertiser or the Assignee or both as Lessor may choose. Except as provided in Section 6 this contract may not be assigned by the Advertiser.

SECTION 7. ADMISSIBILITY OF COPIES OF CONTRACT:
It is agreed that any signed copy, photocopy or other electronic or telephone facsimile of this display contract may be admitted into evidence in any litigation relating to the enforcement of this display contract. However, if the language on any copies differs from the other copies the language contained in the original copy of this display contract, if available, shall be deemed to be the controlling language.



PCSS Board Agenda Request

Date 2/21/2024

Department Teaching and Learning

Person Submitting Dr, Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the attached research request for Max Amoss, IV, a doctoral candidate at the University of the Cumberland.

Chronic student absenteeism is a pandemic in the United States. Students who are chronically absent have been linked to lower academic achievement. Recent literature focuses on potential causes of chronic student absenteeism, such as community involvement, teacher perceptions, and school policy. There is limited research on how principals impact student attendance. Bartanen (2020) conducted research on the influence of principals on student attendance and established principals are significant in student attendance outcomes but suggested that further research is necessary to determine how principals impact chronic absenteeism among students. By understanding the relationship between principal change leadership behaviors and student attendance, districts can work to reduce chronic absenteeism and improve district policies.

received
02-21-24
SKA

Research Request: Putnam County, Tn

Max S. Amoss IV

1. Full name, address, telephone number, email address, and Graduate School

*Max S. Amoss IV
335 Goose Creek Rd
Alexandria, Tn 37012*

University of the Cumberlands, Ky

2. A brief description of the topic, background, purpose, and explanation of how the results will be used, reported, displayed, and/or disseminated.

The results will be reported in my dissertation. All identifying information will be coded and kept confidential. The background and purpose are described below.

Chronic student absenteeism is a pandemic in the United States. Chronically absent students have been linked to lower academic achievement. Data suggests that low school attendance is linked to the increasing high school dropout rate (Ansari & Gottfried, 2021). The 2015-2016 school year estimated that 7 million students, equaling one in six chronically absent students, were chronically absent (U.S. Department of Education, 2019). A substantial amount of funding has been used to mitigate chronic absenteeism through studying potential causes and interventions. However, chronic student absenteeism remains a crisis in educational institutions (Ansari & Gottfried, 2021).

Recent literature focuses on potential causes of chronic student absenteeism, such as the lack of community involvement, negative teacher perceptions, and ineffective school policy. Current literature is limited in research on how principals impact student attendance. Bartanen (2020) researched the influence of principals on student achievement and established a structure for principal effectiveness. However, research is necessary to determine how principals impact chronic absenteeism among students (Bartanen, 2020). By understanding the relationship between principal change leadership capabilities and student attendance, school and district leaders can reduce chronic absenteeism, improve policy, and consequently improve student achievement.

Principals have a significant influence in developing school policies and procedures. It is crucial to address the issue of chronic student absenteeism to understand its various causes. By gaining a deeper understanding of the reasons behind chronic absenteeism, more effective policies can be implemented to address this problem. Gebretsadik (2022) asserted that change leadership is significant in intricate organizations like schools. "The bioecological model of human development has long emphasized the importance of developmental timing and sensitive periods in understanding how environments shape student's learning" and attendance (Ansari & Gottfried, 2021, pe550). Therefore, principals must have an acute understanding of change leadership and the potential causes that influence chronic absenteeism. This study examines the

relationship between school principals' change leadership capabilities and chronic student absenteeism in Tennessee High Schools through a bioecological lens.

The researcher will use two statistical tests, ANOVA and correlation, to examine the effects of principal change leadership capabilities and student attendance rate.

References

Ansari, A., & Gottfried, M. A. (2021). The grade-level and cumulative outcomes of absenteeism. *Child Development*, 92(4), e548–e564. <https://doi.org/10.1111/cdev.13555>

Bartanen, B. (2020). Principal quality and student attendance. *Educational Researcher*, 49(2), 101–113. <https://doi.org/10.3102/0013189X19898702>

Gebretsadik, D. M. (2022). An exploration of change leadership at public higher education institutions in Ethiopia. *Sage Open*, 1–11. <https://doi.org/10.1177/21582440221091256>

3. An explicit description of the sample, the number and type of schools, and the project timeline.

**For Putnam County, the study will only include Cookeville High School, Upperman High School, and Monterey High School teachers and principals. The anticipated project completion is Dec. 2024. It is anticipated that the survey will be completed by May 20th (pending IRB approval). A more in-depth study population is included below.*

Study Population

The study population will be inclusive of certified educators with at least five years of experience and school administrators with at least two years of experience, excluding educators with four or fewer years of experience and school administrators with 0-1 year of experience as an administrator. Educators in all content areas will be included in this research.

The anticipated number of subjects within the two-year data set includes 980 total educators and principals. Further institutional demographic information regarding this population for each high school was not able to be pre-determined as the study population is comprised of multiple high school institutions and the information is not made public. Individual school demographic characteristics for the study population will be collected using the survey.

Two statistical tests will be used for my study to answer my research questions. The G*Power a prior analysis for each test is as follows:

RQ1: *To what extent do principal change leadership capabilities impact student attendance?*

An ANOVA will be conducted. The initial target population for the study was 300. The final sample size was 980, which exceeded the minimum sample size of 275, it was determined by a

G*Power analysis, a priori to establish a rigorous sample size (power = .80; effect = .25, α = .05).

RQ2: *What is the relationship between principal change leadership capabilities and the school population?*

An ANOVA will be conducted. The initial target population for the study was 300. The final sample size was 980, which exceeded the minimum sample size of 275, it was determined by a G*Power analysis, a priori to establish a rigorous sample size (power = .80; effect = .25, α = .05).

RQ3: *To what extent are principal change leadership capabilities correlated with student graduation rates?*

A Correlation will be conducted. The initial target population for the study was 300. The final sample size was 980, which exceeded the minimum sample size of 84, it was determined by a G*Power analysis, a priori to establish a rigorous sample size (power = .80; Correlation p H1 = .3, α = .05).

The school districts' superintendents will forward an invitation to participate in the study and the survey link to all members of the population, anticipating at least 275 participants will complete the survey.

4. If a survey is to be conducted, a copy of the survey instrument.

The survey can be found at this link. The survey is pending IRB approval and subject to revisions. If revisions are necessary, they will be communicated to the appropriate personnel in each district.

5. A copy of the approved IRB (you can include an explanation as to why this is pending and not approved yet).

The IRB approval is pending.

6. A timeline of the research process Review of submitted proposals

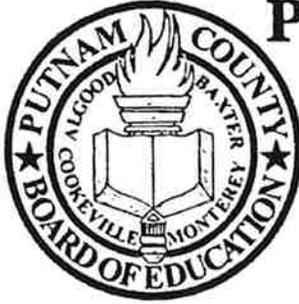
March 30, 2024 – Anticipated IRB approval

April 1, 2024 – Open window for the survey (anticipated)

May 20, 2024 – Survey window closes (anticipated)

August, 2024 – Analysis & Research findings (Ch. 4) written into the dissertation

December, 2024 – Ch. 5 completion and dissertation defense.



PUTNAM COUNTY SCHOOL SYSTEM

Engage, Inspire, Achieve.

PCSS External Researcher Statement of Assurances

Initials <i>ms</i>	1. I understand and agree to comply with the Family Educational Rights and Privacy Act (FERPA), the Tennessee Public Records Act, and Board policy regarding disclosing personally identifiable information on any PCSS student. I understand and agree that I will not disclose such information to anyone but the student's parent/legal guardian or PCSS staff per these laws and policies.
Initials <i>ms</i>	2. I agree to access student(s) only at the time and place designated by the school(s) principal(s). I agree to comply with the school(s) visitor policy.
Initials <i>ms</i>	3. Every individual associated with this research project who, during the research activities, will be physically present on any PCSS property and/or will have any contact with PCSS students while acting in their capacity as a researcher or research assistant will undergo criminal background check through PCSS Human Resources fingerprinting process. Fingerprinting will occur at least seven days before the researcher or research assistant is allowed any interaction with PCSS students.
Initials <i>ms</i>	4. Within a reasonable time period after the conclusion of the research, I will provide PCSS with a policy brief, including a summary of the study and policy-relevant findings. If engaged in a multi-year study, I will also provide annual updates during the course of my research.
Initials <i>ms</i>	5. Unless provided with the expressed written permission of the PCSS outlining other arrangements, within one year of completing study data collection, I agree to permanently destroy all individual paper and electronic records containing personal PCSS student data. Consent forms are excluded from this requirement.
Initials <i>ms</i>	6. I agree to hold PCSS harmless from and against any claims, demands, actions, liens, rights, subrogated or contribution interests, debts, liabilities, judgments, costs, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon by my participation in the research and survey process on PCSS properties.
Initials <i>ms</i>	7. I understand that the approval of the research/survey in no way commits schools, principals, teachers, staff, or students to participate in the research or survey project.

Signature *[Handwritten Signature]*

Date 2/18/2024

Please return to PCSS Teaching & Learning Dept., 1400 E. Spring St., Cookeville, TN 38506, or to email address:
andersons17@pcsstn.com.

EXHIBIT

bbles

VI F.5.
03-07-24

Memo to: Corby King
Director of Schools

From: Mark McReynolds *MM*
Chief Financial Officer

Date: February 20, 2024

Subject: Printing Services

Agenda Item, March 7, 2024, Board Meeting

Recommend approval for Print Link Printing to continue to provide system-wide printing services effective July 1, 2024 through June 30, 2025.

Thank you for your consideration.

received
02-21-24 *MM*



PUTNAM COUNTY SCHOOL SYSTEM

ENGAGE INSPIRE ACHIEVE

April 11, 2023

To Whom It May Concern:

The Request for Qualifications for Printing Services has been awarded to Print Link, Algood, Tennessee by the Board of Education at the April 6, 2023 meeting.

If you have any questions, please feel free to call Mark McReynolds, Putnam County School System Finance Director, (931) 526-9777.

Sincerely,

Corby R. King
Director of Schools
Putnam County Board of Education

**Request for Qualifications:
Printing Services
Award Letter: April 11, 2023**

RFQ: PRINTING SERVICES
 RESPONSE EVALUATION
 OPENING: 3/20/23; 2:00 P.M. CENTRAL

**Request for Qualifications:
 Printing Services
 Board Approved: April 6, 2023**

EXHIBIT
 J B.5.
 04-06-23
 BOE approved
 Reid

FIRM NAME	Print Link Printing		
CITY, STATE	Cookeville, TN		
Commercial Accounts	✓		
References	✓		
Qualifications/Services	✓		
TOTAL POINTS			

Consider approval of the sole 3/22/23
 bidder, Print Link Printing - Cookeville, TN
 to provide ~~print printing services~~ system
 wide printing services.

Mark McReynolds


Mark McReynolds 3/20/23
 MARK MCREYNOLDS/DATE

EXHIBIT
VI F. 6.
03-07-24
tabbles

DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate)
143 E 73100 199

_____ Backup included

_____ Backup to follow

Requesting approval for a ^{of the} \$20.00 monthly stipend for personal cell phone usage, per policy, 3.3001, Use of Cellular Phones, for the new School Nutrition Cafeteria Manager at Monterey High School, Shyla Taumua.

This stipend will begin March 2024 and will go through June 2024.

Jennifer Mitchell _____ 2/22/24
Signature of Person Making Request Date

[Signature] _____
Signature of Director of Schools Date

received
02-22-24
dk



Date: February 22, 2024

To: Sharon Reid

From: Lynda Huddleston

RE: Fentress County Lease for Board Approval

Pleas add the following item to the BOE Agenda for the March 2024 board meeting.

Approval of the Lease Agreement between Fentress County Schools and PCSS ^{for the} use of space for Adult Education at \$1 per month to be paid from Adult Education funds effective January 1, 2024-December 31, 2024.

received
02-22-24
LR

LEASE AGREEMENT

THIS LEASE is hereby made and entered into this 1st day of July, 2023, by and between FENTRESS COUNTY BOARD OF EDUCATION ("Lessor") and Putnam County School System ("Lessee").

WITNESSETH:

WHEREAS, the Fentress County Board of Education at a special called meeting on December 4, 2023, approved for the Lessee to continue the occupation of the Materials Center in the previously leased space with the amount of rent set at \$1.00 per month and the all terms of the previous memorandum of understanding incorporated herein with any conflicting terms to be altered by the terms herein; and

WHEREAS, Lessee desires to lease from Lessor, and Lessor desires to lease to Lessee, the Leased Premises in accordance with the terms contained herein.

NOW, THEREFORE, for and in consideration of the rents paid and to be paid, and the mutual covenants and understandings between the parties, Lessor and Lessee hereby agree as follows:

1. **Lease and Term.** Lessor hereby lease to Lessee, and Lessee hereby lease from Lessor, the Leased Premises. The term of the Lease shall be 12 months from the date above. Lessee does acknowledge and understand that the Leased Premises will need to be vacant at the expiration of the Lease or upon such notice and time as provided in Paragraphs 9 and 10 below.
2. **Rent.** Lessee shall pay all rents due in a timely manner monthly and said rents shall be paid to the Lessor as set forth in this Lease Agreement.
3. **Indemnity.** Lessee hereby agrees to indemnify and hold Lessor harmless from any and all claims, liabilities and expenses, including without limitation reasonable attorneys' fees and court costs, for property damage or personal injury or liability of any type arising out of or with respect to the Lessee's use of the Leased Premises or the conduct of Lessee's business on the Leased Premises, regardless of whether such use or business conduct is permitted under the terms of this Lease Agreement.
4. **Assignment or Subletting.** Lessee shall not sell, assign, pledge or otherwise transfer or encumber this Lease nor sublet or assign the Leased Premises without the prior written consent of Lessor.
5. **Default.** In the event of Lessee's failure to perform timely and diligently all obligations under this Lease or under the Lease Agreement, Lessee shall be in default hereunder, and Lessor may: (1) proceed to cure such default, in which case Lessee shall reimburse Lessor for any expense incurred by Lessor in curing the default, and Lessee grants to Lessor reasonable entry for the purpose of curing such default; (2) proceed to evict Lessee and re-enter the Leased Premises; (3) terminate this Lease, but such termination shall specifically not affect Lessor's right to collect from Lessee rents and other sums due hereunder; and/or (4) proceed with any other remedies available in law or equity. Lessor's election to use one remedy shall not preclude Lessor's subsequent election to use any other remedy.
6. **Surrender of Leased Premises.** At the expiration of the term of this lease, Lessee shall surrender the Leased Premises broom clean and in good condition, normal wear and tear excepted. Lessee shall have the right to remove trade fixtures and equipment provided Lessee removes the same prior to the end of the term of this Lease or earlier termination and further provided that said removal does not damage the Leased Premises.
7. **Insurance.** Lessee shall procure general public liability insurance for and on the Leased Premises from a reputable insurance company, naming Lessor as an additional insured in the amount of at least \$1,000,000.00 for bodily injury, death or property damage. Lessee shall also maintain insurance covering any improvements now or hereafter on the Leased Premises against loss or damage by fire or other casualty for the full insurable value thereof, and Lessor shall likewise be named as an additional insured on such policy. Lessee shall furnish to Lessor a copy of all such policy or policies and a certificate evidencing that the required insurance is in full force and effect.

8. **Condition.** Lessor hereby leases the Leased Premises, and Lessee hereby accepts the same, in their present state and condition as of the date hereof without any representations or warranties, expressed or implied, in fact or in law, by Lessor as to the nature, condition, fitness for a particular purpose or usability thereof, or as to the use or uses to which the Leased Premises may be put.

9. **Notices.** Any notices to be given by either party to the other shall be in writing and shall be given personally, or by certified United States mail, postage prepaid, return receipt requested, addressed to Lessor at Fentress BOE, 1011 Old Hwy 127 South, Jamestown, Tennessee 38556, or to Lessee at 1400 E. Spring Street, Cookeville, Tennessee 38506, or at such other place as the party may notify the other in writing.

10. **Termination.** This Lease may be terminated by either party providing 30 days notice in writing to the address in Paragraph 9.

11. **Entire Agreement.** This Lease contains the entire agreement between the parties hereto and any and all other agreements, written or oral, are merged herewith.

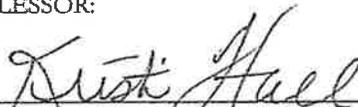
12. **Captions.** The captions contained in this Lease are for convenience only and do not in any way limit or amplify any terms or provisions hereof.

13. **Applicable Law.** This Lease shall be governed by the laws of the State of Tennessee.

14. **Amendment.** This Lease may be amended only by a writing signed by both parties hereto.

IN WITNESS WHEREOF, this Lease is hereby executed on the day and date first above written.

LESSOR:



Kristi Hall, Director of Schools
Fentress County, Tennessee

LESSEE:

For: Chairperson, Putnam County School Board



Solution Tree, Inc. Purchase Agreement

Effective February 20, 2024, Solution Tree, Inc. ("Solution Tree") located at 555 N. Morton St., Bloomington, IN 47404 and Putnam County SD ("Customer") located at 1400 E Springs St Cookeville, TN 38506 agree as follows:

- 1. Summary of Products and Services:** Customer will purchase the following Solution Tree products and services ("Products"). Additional Products may be added in a mutually agreed upon written Addendum.

Products and Services	Total
Onsite Professional Development	\$6,500.00
Total	\$6,500.00

- 2. Payment Terms:** Customer will provide Solution Tree with a purchase order made out to Solution Tree, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement upon execution of this Agreement (the "Purchase Order Due Date"). A non-refundable deposit of 20% of the total amount due will be invoiced upon execution of this Agreement. The total includes any travel, lodging, and incidental expenses incurred by Solution Tree. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a finance charge of 1.5% monthly. Solution Tree will invoice Customer off of the purchase order based on the following schedule:

Description	Payment	Expected Invoice Date
20% Deposit (non-refundable)	\$1,300.00	Upon execution of Agreement
Onsite Professional Development	\$5,200.00	July 17, 2024

3. Onsite Professional Development

- 3.1. Description of Services:** Solution Tree agrees to provide a speaker, Phillip Page ("Associate"), to disseminate information for Customer on the topic of *PLC at Work*® on July 17, 2024.
- 3.2. Presentation Materials:** Customer will reproduce any handouts and other print materials related to the services and will notify the Associate directly of any deadlines for reproduction.
- 3.3. Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment, and technical support for all sessions.





4. General Terms

4.1. Intellectual Property: Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement and that no materials will be developed specifically for Customer. Solution Tree will retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree. All audio, video, and digital recording of the services by Customer is prohibited.

4.2. Force Majeure: If an event beyond the parties' control makes performance impossible, illegal, or commercially impracticable (a "Force Majeure Event"), the parties will proceed as follows:

- a. If a Force Majeure Event prevents services from occurring onsite, the parties will arrange for the affected services to be delivered virtually on the scheduled dates.
- b. If a Force Majeure Event prevents services from occurring as scheduled, the parties will use best efforts to reschedule or make substitutions for affected services or products.
- c. If a Force Majeure Event prevents performance entirely, neither party will have any further liability to the other party for the prevented performance.
- d. All obligations unaffected by a Force Majeure Event will remain in place.

4.3. Termination: Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order by the Purchase Order Due Date.

- a. **Onsite Professional Development:** If Customer cancels any Onsite Professional Development Services within 90 days of the scheduled date for any reason but Force Majeure, Customer will reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit. If events beyond the parties' control make performance on the scheduled dates impossible, the parties will use best efforts to reschedule the Onsite Professional Development Services.

4.4. Entire Agreement: This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.



This Agreement is acknowledged and accepted by Customer and Solution Tree:

Bridgett Carwile
Federal Programs Supervisor
Putnam County SD

Kim Cravens
PCSS Board Chairman

Date

Date

Solution Tree, Inc.



Solution Tree, Inc. Purchase Agreement

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Total	\$6,500.00

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This Agreement is acknowledged and accepted by Customer and Solution Tree:

Bridgett Carwile
Federal Programs Supervisor
Putnam County SD

Kim Cravens
PCSS Board Chairman

Date

Date

Solution Tree, Inc.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/24
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 12/31/23 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

received
02-27-24
187 CR

PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2023

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
Revenues:						
40000 Local Revenue	37,500,914	3,108,711	13,491,123	-	-	16,599,835
41000 Licenses and Permits	6,000	1,435	2,081	-	-	3,515
43000 Charges for Current Services	289,000	51,851	81,797	-	-	133,649
44000 Other Local Revenue	23,800	25,066	10,652	-	-	35,718
46000 State of Tennessee	82,903,094	15,239,402	25,060,828	-	-	40,300,230
47000 Federal Thru State	873,232	(257,844)	323,803	-	-	65,959
48000 Donations/Other	118,300	48,704	96,912	-	-	145,615
49000 Other Sources	1,082,035	145,241	263,716	-	-	408,957
TOTAL	122,796,376	18,362,565	39,330,912	-	-	57,693,477
Encumbrances / Expenditures:						
71100 Regular Education	54,032,252	10,968,952	13,063,846	-	-	24,032,798
71150 Alternative Education	939,627	167,745	225,176	-	-	392,921
71200 Special Education	12,341,096	2,053,931	3,012,725	-	-	5,066,655
71300 Vocational Education	6,419,299	723,615	926,821	-	-	1,650,437
71600 Adult Education	777,929	98,477	142,661	-	-	241,138
72110 Attendance	391,423	179,162	69,525	-	-	248,687
72120 Health Services	1,710,356	291,224	397,717	-	-	688,940
72130 Other Student Services	4,169,223	581,894	905,524	-	-	1,487,418
72210 Regular Ed. Support	3,954,288	757,393	893,676	-	-	1,651,069
72215 Alternative Ed. Support	162,934	27,576	44,962	-	-	72,538
72220 Special Ed. Support	2,052,225	416,739	477,432	-	-	894,171
72230 Vocational Ed. Support	136,624	38,439	36,898	-	-	75,336
72250 Technology	1,914,398	323,864	783,015	-	-	1,106,879
72260 Adult Ed. Support	180,516	43,557	47,813	-	-	91,371
72310 Board of Education	2,154,203	861,352	406,931	-	-	1,268,282
72320 Office of the Director	182,590	42,672	49,388	-	-	92,060
72410 Office of Principal	7,954,077	1,487,342	2,166,923	-	-	3,654,265
72510 Fiscal Services	1,140,991	351,875	255,069	-	-	606,944
72520 Human Services/Personnel	305,905	85,806	74,439	-	-	160,245
72610 Operation of Plant	9,190,666	2,187,260	1,920,274	-	-	4,107,535
72620 Maintenance of Plant	4,964,586	819,943	698,119	-	-	1,518,062
72710 Transportation	5,192,731	1,026,276	1,145,034	-	-	2,171,310
73100 Food Services	624,627	139,633	151,208	-	-	290,841
73300 Community Services	794,089	73,765	216,482	-	-	290,247
73400 Early Childhood Education	2,059,594	398,315	519,820	-	-	918,135
76100 Regular Capital Outlay	394,440	17,629	244,725	-	-	262,354
99100 Operating Transfers	-	28,589	(1,755)	-	-	26,834
TOTAL	124,140,689	24,193,024	28,874,449	-	-	53,067,473

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2023**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
Revenues:						
46000 State of Tennessee	-	-	-	-	-	-
47000 Federal Thru State	19,464,396	4,240,459	5,017,114	-	-	9,257,573
49000 Other Sources	395,700	89,833	92,909	-	-	182,742
TOTAL	19,860,096	4,330,292	5,110,024	-	-	9,440,316
Encumbrances / Expenditures:						
71100 Regular Instruction Program	6,192,742	1,213,710	1,410,436	-	-	2,624,146
71200 Special Education Program	3,077,233	574,281	741,191	-	-	1,315,472
71300 Vocational Education Program	308,785	117,760	130,114	-	-	247,873
72120 Health Services	2,000	-	200	-	-	200
72130 Other Student Support	351,969	47,936	94,281	-	-	142,218
72210 Regular Instruction Program	3,033,249	496,781	757,182	-	-	1,253,963
72220 Special Education Program	366,271	64,364	78,466	-	-	142,830
72250 Technology	-	366	-	-	-	366
72710 Transportation	13,200	1,119	1,563	-	-	2,682
73300 Community Services	280,000	22,073	61,147	-	-	83,220
76100 Regular Capital Outlay	5,645,000	76,735	-	-	-	974,608
99100 Operating Transfers	589,647	113,721	154,569	-	-	268,290
TOTAL	19,860,096	2,728,845	3,429,149	-	-	7,055,868

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 143 - CENTRAL CAFETERIA FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2023**

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,375,000	229,157	484,555	-	-	713,712
46500 State of Tennessee	66,000	-	104,689	-	-	104,689
47100 Federal Thru State	7,181,100	791	1,869,562	-	-	1,870,353
TOTAL	8,622,100	229,948	2,458,806	-	-	2,688,754
Encumbrances / Expenditures:						
73100 Food Services	7,907,100	1,870,994	2,271,271	-	-	4,142,265
99100 Operating Transfers	715,000	127,241	196,168	-	-	323,409
TOTAL	8,622,100	1,998,235	2,467,439	-	-	4,465,675

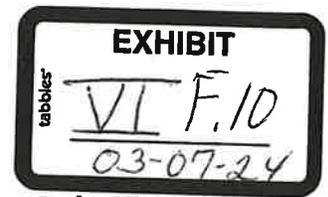
PUTNAM COUNTY BOARD OF EDUCATION
FUND 146 - EXTENDED SCHOOL PROGRAM FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF DECEMBER 2023

	2023-2024 Budget	Actual Jul-Sept 2023	Actual Oct-Dec 2023	Actual Jan-Mar 2024	Actual Apr-Jun 2024	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,686,310	372,508	363,112	-	-	735,620
TOTAL	1,686,310	372,508	363,112	-	-	735,620
Encumbrances / Expenditures:						
73300 Community Services	1,686,310	353,717	415,644	-	-	769,361
TOTAL	1,686,310	353,717	415,644	-	-	769,361



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 28, 2024

RE: Bus Advertisements

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for March 7, 2024, Board meeting.

separated to
~~Recommend entering into a new agreement with District Solutions LLC for the purpose of placing ads on school buses.~~
for the 2024-25 school year
Atlanta, GA to carry out the proposed PC School Bus Advertising Program.

Supervisor

2/28/24

Date

Director of Schools

Date

received
02-28-24
SK

Advertising Agreement

Putnam County School District ("Putnam") agrees to partner solely with District Solutions LLC ("DS") to carry out the proposed School Bus Advertising Program ("Program") (copy attached) for the 2024-25 school year.

The parties agree as follows:

1. Putnam shall permit DS to place advertisements on their school buses via signage (specifications provided in Program).
2. All advertising message copy / content are subject to the final approval of Putnam's Director of Schools (or designee) and Transportation Supervisor (coordinated by DS).
3. A maximum of two advertisements measuring a maximum of 36" by 90" will be allowed on each school bus. One on the rear passenger side and one on driver side of bus. The size of commercial advertising per quarter panel shall not exceed thirty-six (36") inches in height and ninety (90") inches in length, including any border or framing. The commercial advertising shall consist of lettering on a color background. Commercial advertising shall not cover any structural or sheet metal damage or alteration.
4. Advertising shall be limited to that approved by the Tennessee Legislature for the exterior of school buses as follows:

No commercial advertising of tobacco or alcohol products shall be permitted. Political campaign advertising shall be expressly prohibited.

No commercial advertising of food items that pursuant to T.C.A. 49-6-2307 cannot be sold or offered for sale to pupils in grade pre-kindergarten through 8 through vending machines.

5. All revenue generated by DS will be split: 55% to Putnam, 45% to DS.
6. Checks will be mailed monthly after payment from DS's client has been received. Payment from client to DS shall be a condition precedent for any payment obligation from DS to Putnam. Checks will be mailed to: Putnam County Board of Education – 1400 E Spring Street, Cookeville, TN. 38506.
7. If any damage occurs to the bus signs, due to (i.e., weather, vandalism, etc.) DS and Putnam will split the cost to replace the sign 55%/45%. If a bus route with a current paying sponsor becomes a Spare bus, DS and Putnam will split the cost to reprint and install the sign on a Route bus, 55%/45%.
8. DS shall not be liable for injuries or damage to third persons unless they arise solely as a direct result of injury or damage from the signage structures upon which the advertisements are placed.
9. Anything to the contrary notwithstanding in this agreement, any dispute arising out of this contract shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve the dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

Putnam Schools Signature and Date,

 2-28-24
District Solutions LLC Signature and date



PCSS Board Agenda Request

Date: March 1, 2024

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to renew the contract (Year #2) with Turf Masters Landscape Management, Cookeville, TN for systemwide lawn maintenance with a 3% cost of living increase (as permitted in their contract) for a per mow cost of \$8,580.79 each to be paid from 141-72610-399

received
03-04-24
[Signature]

12/12/2020

Turf Masters Landscape Management
 PO Box 2129
 Cookeville, TN 38502

Estimate

Name/Address
Putnam County Board of Education 1400 E. Spring Street Cookeville, TN 38501

Date	Estimate No.	Project
02/29/24	2074	

Item	Description	Quantity	Cost	Total
Lawn Maintenance	Algood Elementary	1	309.00	309.00
Lawn Maintenance	Algood Middle	1	309.00	309.00
Lawn Maintenance	Avery Trace	1	450.26	450.26
Lawn Maintenance	Baxter Elementary	1	309.00	309.00
Lawn Maintenance	Burks	1	360.50	360.50
Lawn Maintenance	Cane Creek	1	347.26	347.26
Lawn Maintenance	Capshaw	1	321.51	321.51
Lawn Maintenance	Cookeville High School	1	1,016.76	1,016.76
Lawn Maintenance	Cornerstone	1	412.00	412.00
Lawn Maintenance	Jere Whitson	1	295.76	295.76
Lawn Maintenance	Northeast	1	295.76	295.76
Lawn Maintenance	Parkview	1	295.76	295.76
Lawn Maintenance	Prescott Elementary	1	347.26	347.26
			Total	

Name/Address
Putnam County Board of Education 1400 E. Spring Street Cookeville, TN 38501

Date	Estimate No.	Project
02/29/24	2074	

Item	Description	Quantity	Cost	Total
Lawn Maintenance	Prescott Middle	1	398.76	398.76
Lawn Maintenance	Sycamore	1	295.15	295.15
Lawn Maintenance	Upperman Middle	1	515.00	515.00
Lawn Maintenance	Upperman High	1	515.00	515.00
Lawn Maintenance	Star Center	1	128.75	128.75
Lawn Maintenance	Technology Center	1	128.75	128.75
Lawn Maintenance	Board of Education	1	128.75	128.75
Lawn Maintenance	Bus Garage	1	128.75	128.75
Lawn Maintenance	White Plains	1	257.50	257.50
Lawn Maintenance	Uffleman	1	185.40	185.40
Lawn Maintenance	Monterey High	1	515.00	515.00
Lawn Maintenance	Baxter Park and Ball Field Area	1	314.15	314.15
			Total	\$8,580.79



Magura, John <maguraj@pcsstn.com>

Lawn Maintenance

Matt Wilson <mattwilson103@gmail.com>
To: John Magura <maguraj@pcsstn.com>

Fri, Mar 1, 2024 at 3:06 PM

March 1, 2024

John Magura
Facilities Maintenance Supervisor
Putnam County School System
240 Raider Drive
Cookeville, TN 38506

John,

Per the contract between the Putnam County School System and Turf Masters Landscape Management, we request a 3% increase to our monthly billing based on the contract.

Current monthly invoice - (based on three mowings) - \$24,994.50
3% increase - \$747.87
New Monthly invoice - (based on three mowings) - \$25,742.37
[Quoted text hidden]

Matt Wilson



Reid, Sharon <reids2@pcsstn.com>

Fwd: Attached Image

1 message

Magura, John <maguraj@pcsstn.com>

Fri, Mar 1, 2024 at 3:32 PM

To: Corby King <kingc11@pcsstn.com>, "Martin, Tim" <martint3@pcsstn.com>

Cc: Sharon Reid <reids2@pcsstn.com>, Mark McReynolds <mmcreynolds@pcsstn.com>

All,

Debi Paramore called today to ask if I had Turf Masters contract renewal on the Boards agenda. I'm sorry to say I didn't (My oversight). If at all possible could we please include it (see attached) because mowing will start in a few weeks. Matt has requested the 3% cost of living increase that is included in our agreement with him.

Thank you for your consideration.

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

 **1353_001.pdf**
123K

Putnam County Board of Education

Monitoring: Click here to enter text.	Descriptor Term: Professional Attire Expectations	Descriptor Code: 5.6001	Issued Date: 03/07/24
		Rescinds: 5.6001	Issued: 12/01/16

1 **Professional Attire Expectations**

2 The Putnam County School System (PCSS) maintains that the image projected by adult employees is
 3 an important factor in the overall learning culture and climate of PCSS. Adults should serve as models

4 of student behavior and are expected to display a professional image worthy of the mission of PCSS
 5 employees. PCSS employees are expected to be mature, professional, capable, and competent and they
 6 should portray this in their appearance. PCSS believes that adults should exercise good judgement in
 7 promoting modesty, decency, cleanliness, and a sense of decorum so as not to disrupt or negatively
 8 impact the learning environment.

9 It is expected that school building and central office administrators will enforce expectations
 10 established by the school board. Decisions on professional attire may be made at individual facilities
 11 taking into consideration the work circumstances and functions of assignments.

- 12 • Employee safety and medical conditions should be considered regarding professional attire.
- 13 • Administrators should be sensitive to religious exemptions that may be needed.
- 14 • Job assignment may be considered when making decisions regarding professional attire.
- 15 • Employees should be neat and clean in their appearance.
- 16 • Hair should be well-kept, clean, and not be a distraction.
- 17 • ~~Facial, lip, and tongue jewelry are not allowed.~~
- 18 • **Body Piercing:**
 - 19 a. **Piercing not located in the ear (except small nose studs) must be removed or covered**
 - 20 **with clothing while working**
 - 21 b. **Small nose jewelry studs no larger than two (2) millimeters in diameter or clear studs**
 - 22 **are permitted.**
 - 23 c. **Nose rings, eyebrow rings, tongue rings, lip rings, or rings attached to other visible**
 - 24 **body parts (except ears) by piercing are prohibited.**
- 25 • Offensive or distracting tatoos should be covered.
- 26 • Any attire and grooming issues that detract from or impede a safe and productive learning
- 27 environment are prohibited.
- 28

29

Putnam County Board of Education

Monitoring: Click here to enter text.	Surplus Property Sales	Descriptor Code: 2.403	Issued Date: 03/07/24
		Rescinds: 2.403	Issued: 10/03/19

- 1 The Director of Schools shall prepare a list of unusable items for Board approval.¹ The list shall
- 2 contain the following information: name of item, date of purchase and reason for disposal.

- 3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general
- 4 circulation at least seven (7) days prior to the sale.

- 5 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be
- 6 disposed of without the necessity of bids. In order for such disposal without bids, the Director of
- 7 Schools and the Board Chair shall agree in written form that the property is of no value or is of less
- 8 value than five hundred dollars (\$500).²

- 9 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district,
- 10 the Board shall approve other methods of disposal.³

- 11 Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall
- 12 approve all surplus equipment prior to the materials being disposed of at the end of the school year.

- 13 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS⁴**

- 14 When equipment that was purchased with federal dollars is no longer needed for the original project or
- 15 program or for other activities currently or previously supported by a federal agency, disposition of the
- 16 equipment shall be made, as follows:

- 17 1. Items of equipment with a current per-unit fair market value ~~in excess~~ of ~~less than~~ \$5,000 may
- 18 be retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or
- 19 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be
- 20 retained or sold, and the awarding agency shall have a right to an amount calculated by
- 21 multiplying the current market value or proceeds from sale by the awarding agency's share of
- 22 the equipment.
- 23 3.

I recommend as submitted
 per memo 2/8/24

received

02-08-24

CK

Legal References

TCA 49-6-2006(b); TCA 49-6-2208

TCA 49-6-2007; Public Acts of 2019, Chapter No. 413

TCA 12-2-403(a)

2 CFR 200.313

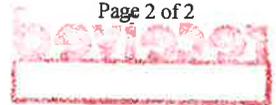
Cross References

Duties of Officers 1.201

Inventories 2.702

Textbooks 4.401

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Putnam County Board of Education

	Descriptor Term: <h2 style="text-align: center;">Surplus Property Sales</h2>	Descriptor Code: <h3 style="text-align: center;">2.403</h3>	Issued Date: <h3 style="text-align: center;">10/03/19</h3>
		Rescinds: <h3 style="text-align: center;">2.403</h3>	Issued: <h3 style="text-align: center;">01/10/08</h3>

1 The Director of Schools shall prepare a list of unusable items for Board approval.¹ The list shall contain
 2 the following information: name of item, date of purchase and reason for disposal.

3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general
 4 circulation at least seven (7) days prior to the sale.

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 6 disposed of without the necessity of bids. In order for such disposal without bids, the Director of
 7 Schools and the Board Chair shall agree in written form that the property is of no value or is of less
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 16 equipment shall be made, as follows:

- 17 1. Items of equipment with a current per-unit fair market value ~~in excess of~~ **of less than** \$5,000
 18 may be retained, sold, or otherwise disposed of with no further obligation to the awarding
 19 agency; or
- 20 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be
 21 retained or sold, and the awarding agency shall have a right to an amount calculated by
 22 multiplying the current market value or proceeds from sale by the awarding agency's share of
 23 the equipment.

24

Legal References

1. TCA 49-6-2006(b)(3); TCA 49-6-2208
2. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
3. TCA 12-2-403(a)
4. 2 CFR § 200.313

Cross References

- Duties of Officers 1.201
- Inventories 2.702
- Textbooks 4.401

Click here to choose a school board.

Monitoring: Review: Annually, in September	Descriptor Term: Surplus Property Sales	Descriptor Code: 2.403	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall prepare a list of unusable items for board approval.¹ The list shall contain
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18 retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or
19
- 20 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained
21 or sold, and the awarding agency shall have a right to an amount calculated by multiplying the
22 current market value or proceeds from sale by the awarding agency's share of the equipment.
23

Legal References

1. [TCA 49-6-2006\(b\)\(3\); TCA 49-6-2208](#)
2. [TCA 49-6-2007\(b\)](#)
3. [TCA 49-6-2007\(d\)](#)
4. [TCA 12-2-403\(a\)](#)
5. [2 CFR § 200.313](#)

Cross References

- Duties of Officers 1.201
Inventories 2.702
Textbooks and Instructional Materials 4.400

Code of Federal Regulations

Title 2. Grants and Agreements (Refs & Annos)

Subtitle A. Office of Management and Budget Guidance for Grants and Agreements (Refs & Annos)

Chapter II. Office of Management and Budget Guidance (Refs & Annos)

Part 200. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Refs & Annos)

Subpart D. Post Federal Award Requirements (Refs & Annos)

Property Standards

2 C.F.R. § 200.313

§ 200.313 Equipment.

Effective: November 12, 2020

Currentness

See also § 200.439.

(a) Title. Subject to the requirements and conditions set forth in this section, title to equipment acquired under a Federal award will vest upon acquisition in the non-Federal entity. Unless a statute specifically authorizes the Federal agency to vest title in the non-Federal entity without further responsibility to the Federal Government, and the Federal agency elects to do so, the title must be a conditional title. Title must vest in the non-Federal entity subject to the following conditions:

- (1) Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.
- (2) Not encumber the property without approval of the Federal awarding agency or pass-through entity.
- (3) Use and dispose of the property in accordance with paragraphs (b), (c), and (e) of this section.

(b) General. A state must use, manage and dispose of equipment acquired under a Federal award by the state in accordance with state laws and procedures. Other non-Federal entities must follow paragraphs (c) through (e) of this section.

(c) Use.

- (1) Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award, and the non-Federal entity must not encumber the property without prior approval of the Federal awarding agency. The Federal awarding agency may require the submission of the applicable common form for equipment. When no longer needed for the original program or project, the equipment may be used in other activities supported by the Federal awarding agency, in the following order of priority:

(i) Activities under a Federal award from the Federal awarding agency which funded the original program or project, then

(ii) Activities under Federal awards from other Federal awarding agencies. This includes consolidated equipment for information technology systems.

(2) During the time that equipment is used on the project or program for which it was acquired, the non-Federal entity must also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by Federal awarding agency that financed the equipment and second preference must be given to programs or projects under Federal awards from other Federal awarding agencies. Use for non-federally-funded programs or projects is also permissible. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in § 200.307 to earn program income, the non-Federal entity must not use equipment acquired with the Federal award to provide services for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute for as long as the Federal Government retains an interest in the equipment.

(4) When acquiring replacement equipment, the non-Federal entity may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

(d) Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) Disposition. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding agency disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further responsibility to the Federal awarding agency.

(2) Except as provided in § 200.312(b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

(3) The non-Federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the non-Federal entity must be entitled to compensation for its attributable percentage of the current fair market value of the property.

(4) In cases where a non-Federal entity fails to take appropriate disposition actions, the Federal awarding agency may direct the non-Federal entity to take disposition actions.

SOURCE: Section also affected by: [69 FR 26280](#), May 11, 2004; [78 FR 78608](#), Dec. 26, 2013; Section also affected by: [78 FR 78608](#), Dec. 26, 2013; [85 FR 49543](#), Aug. 13, 2020, unless otherwise noted.

AUTHORITY: [31 U.S.C. 503](#)

Current through Feb. 7, 2024, 89 FR 8351. Some sections may be more current. See credits for details.

Code of Federal Regulations

Title 2. Grants and Agreements (Refs & Annos)

Subtitle A. Office of Management and Budget Guidance for Grants and Agreements (Refs & Annos)

Chapter II. Office of Management and Budget Guidance (Refs & Annos)

Part 200. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Refs & Annos)

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2 C.F.R. § 200.313

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(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) Disposition. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding agency disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further responsibility to the Federal awarding agency.

(2) Except as provided in § 200.312(b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

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AUTHORITY: [31 U.S.C. 503](#)

Current through Feb. 7, 2024, 89 FR 8351. Some sections may be more current. See credits for details.



Reid, Sharon <reids2@pcsstn.com>

Policy 2.403

3 messages

Jennifer White <jwhite@tsba.net>
To: Sharon Reid <reids2@pcsstn.com>

Wed, Feb 7, 2024 at 11:12 AM

Good morning,

Following up on our conversation, please find model policy 2.403 attached. I am also including the citation to the federal regulation.

Please let me know if I can help with anything else.

Thank you.

Jennifer White
Director of Policy & Staff Attorney
Tennessee School Boards Association
615-815-3915
www.tsba.net

CONFIDENTIALITY NOTICE: This e-mail and any documents attached are confidential and are being provided to the district based on its status as a policy subscriber. If you are not the intended recipient, you are hereby notified that any review, disclosure, copying, dissemination, distribution or use of any of the information contained in or attached to this e-mail is prohibited. If you have received this in error, please notify us immediately by forwarding this message to the original sender or by calling 615-815-3900.

2 attachments

 **2403.docx**
41K

 **200313 Equipment.pdf**
107K

Reid, Sharon <reids2@pcsstn.com>
To: Jennifer White <jwhite@tsba.net>

Wed, Feb 7, 2024 at 11:19 AM

Thank you.
[Quoted text hidden]

—
Sharon Reid
Ex. Admin. Asst.
Putnam County Schools

931-525-4701
reids2@pcsstn.com

Reid, Sharon <reids2@pcsstn.com>
To: Mark McReynolds <mmcreynolds@pcsstn.com>, Sarah Bos <boss@pcsstn.com>

Wed, Feb 7, 2024 at 11:20 AM

See TSBA Policy Department response.
[Quoted text hidden]
[Quoted text hidden]

2 attachments



2403.docx
41K



200313 Equipment.pdf
107K



Reid, Sharon <reids2@pcsstn.com>

Putnam County Policy Revision approved 02-01-24

5 messages

Reid, Sharon <reids2@pcsstn.com>
 To: Jennifer White <jwhite@tsba.net>

Fri, Feb 2, 2024 at 10:59 AM

Jennifer,
 Policy 5.605, Staff Gifts and Solicitations, was revised and Board approved at their 02-01-24 Board meeting.

When you have finalized this policy and placed it online, please email me. Thank you.

--
 Sharon Reid
 Ex. Admin. Asst.
 Putnam County Schools
 931-525-4701
 reids2@pcsstn.com

5.605 (020124).docx
 32K

Jennifer White <jwhite@tsba.net>
 To: Sharon Reid <reids2@pcsstn.com>

Fri, Feb 2, 2024 at 12:46 PM

Good afternoon,

I will let you know when this is updated online.

Jennifer White
 Director of Policy & Staff Attorney
 Tennessee School Boards Association
 615-815-3915
 www.tsba.net

DISCLAIMER: TSBA provides legal education and information as a general service to TSBA members. The information provided here does not establish an attorney client relationship. Additionally, the information provided should not be interpreted or used as a substitute for a legal opinion from a school attorney. Before making legal decisions, school boards and administrators should consult with their attorney or other qualified counsel.

From: Reid, Sharon <reids2@pcsstn.com>
Sent: Friday, February 2, 2024 10:59 AM
To: Jennifer White <jwhite@tsba.net>
Subject: Putnam County Policy Revision approved 02-01-24

[Quoted text hidden]

Reid, Sharon <reids2@pcsstn.com>
 To: Jennifer White <jwhite@tsba.net>

Fri, Feb 2, 2024 at 1:09 PM

thanks
 [Quoted text hidden]

Jennifer White <jwhite@tsba.net>
 To: Sharon Reid <reids2@pcsstn.com>

Mon, Feb 5, 2024 at 2:12 PM

Cc: Kim Cravens <kim.cravens@pcsstn.com>, Dawn Fry <dawn.m.fry@gmail.com>, "kerry.ledbetter@pcsstn.com" <kerry.ledbetter@pcsstn.com>, David McCormick <mccormick839@hotmail.com>, Lynn McHenry <lynn.mchenry@pcsstn.com>, "ramseyp@pcsstn.com" <ramseyp@pcsstn.com>

Good afternoon,

Updated policy 5.605 is online now.

Please let me know if I can help with anything else.

Thank you.

[Quoted text hidden]

[Quoted text hidden]

Reid, Sharon <reids2@pcsstn.com>

Mon, Feb 5, 2024 at 2:23 PM

To: Jennifer White <jwhite@tsba.net>

Cc: Kim Cravens <kim.cravens@pcsstn.com>, Dawn Fry <dawn.m.fry@gmail.com>, "kerry.ledbetter@pcsstn.com" <kerry.ledbetter@pcsstn.com>, David McCormick <mccormick839@hotmail.com>, Lynn McHenry <lynn.mchenry@pcsstn.com>, "ramseyp@pcsstn.com" <ramseyp@pcsstn.com>

Thank you.

[Quoted text hidden]



Gmail

Search in mail

3



Mail

March 7 Bd Meeting Agenda Item

Inbox x

Chat



Pierce, Chris
to me, Corby, Tim

Meet

Sharon,
Please add me to the agenda for the March 7 meeting to present the Early Registration Guidelines/Recommendation
Respectfully,
Chris Pierce,
Attendance Supervisor
Putnam County Schools
931-526-9777



Reid, Sharon
to Chris

Received and will place under Discussion.

—
Sharon Reid
Ex. Admin. Asst.
Putnam County Schools
931-525-4701
reids2@pcsstn.com

Reply

Forward

Message sent Undo

received

02-15-24
[Signature]



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 28, 2024

RE: Custodial Services

Account Funding Code (if appropriate) 141-72610-328

Backup included

Backup to follow

Agenda Item for March 7, 2024, Board meeting.

Approval to Award systemwide Janitorial Services
Recommend accepting the custodial bid including Alternate 1 from ABM Education of Nashville, Tennessee for \$295,633.91 per month, ²⁰²⁴ To begin April 6, through June 30, 2024 in the amount of *effective*

Tim Martin

Supervisor 2/29/24
Date

Corby King

Director of Schools Date

received
02-29-24
SK

Putnam County Board of Education
 Bid Tally Sheet

EXHIBIT
 VIII B
 03-07-24

Page 1 of 3

Bid For: RFP: Janitorial Services

Bid Date Opening: 2/23/2024, 2:00 p.m. Central

Bid Opened by: *Alan Morgan*

Tally Sheet Compiled by: *HP*

VENDOR: *ARM*
 CITY, STATE: *Nashville, TN*

American Facility Services
Alpharetta, GA

Description		
TOTAL MONTHLY COST		
TOTAL ANNUAL COST	<i>\$ 3,327,254</i>	<i>\$ 3,689,719</i>
ALTERNATE #1 TOTAL COST -PER YEAR all employees employed 52 weeks; 13 agreed upon holidays allowed	<i>\$ 3,547,607</i>	<i>\$ 3,689,719</i>
ALTERNATE #2 TOTAL COST -PER YEAR pressure wash all outside bleachers & sidewalks	<i>\$ 96,557</i>	<i>\$ 2200 / \$ 3910</i>

[Signature]

Received
 02-26-24
OK

Putnam County Board of Education
 Bid Tally Sheet

Bid For: RFP: Janitorial Services

Bid Date Opening: 2/23/2024, 2:00 p.m. Central

Bid Opened by: *[Signature]*

Tally Sheet Compiled by: *[Signature]*

VENDOR:
 CITY, STATE:

Essex Maintenance
Cookeville, TN

HES
Knoxville, TN

Description		
TOTAL MONTHLY COST		
TOTAL ANNUAL COST	<i>\$ 3,345,806.72</i>	<i>\$ 4,084,692.60</i>
ALTERNATE #1 TOTAL COST -PER YEAR all employees employed 52 weeks; 13 agreed upon holidays allowed	<i>\$ 3,419,569.58</i>	<i>\$ 4,393,792.87</i>
ALTERNATE #2 TOTAL COST -PER YEAR pressure wash all outside bleachers & sidewalks	<i>\$ 7,960</i>	<i>n/a</i>

\$ 2090
Sidewalks / Bleachers

[Signature]

Putnam County Board of Education
Bid Tally Sheet

Bid For: RFP: Janitorial Services

Bid Date Opening: 2/23/2024, 2:00 p.m. Central

Bid Opened by: *Mark McLaughlin*

Tally Sheet Compiled by: *D. Hannon*

VENDOR:
CITY, STATE:

Par-Cox
Millington, TN

Description		
TOTAL MONTHLY COST		
TOTAL ANNUAL COST	<i>\$3,705,608⁶⁶</i>	
ALTERNATE #1 TOTAL COST -PER YEAR all employees employed 52 weeks; 13 agreed upon holidays allowed	<i>\$4,063,954⁵³</i>	
ALTERNATE #2 TOTAL COST -PER YEAR pressure wash all outside bleachers & sidewalks	<i>n/a</i>	

[Signature]



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay American Constructors, Inc. in the amount of \$1,592,253.44 and Pinnacle Bank (retainage) in the amount of \$74,600.57 for pay application #18 related to the Parkview School project to be paid from the Putnam County Bond Issue.

received
02-26-24
SA

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

OWNER: Putnam County School Board
PROJECT: Park View Elementary
 Attn: Kim Cravens, Board Chairman
 Attn: Mark McReynolds, Finance Director
 kim.cravens@pcssn.com
 mmcreynolds@pcssn.com
 1400 East Spring Street
 Cookeville, TN 38506

APPLICATION NO: 750-18
PERIOD TO: February 29, 2024
Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR: American Constructors, Inc.
 P. O. Box 947
 Brentwood, Tennessee 37024
ARCHITECT: Kim Allen Chamberlin
 Upland Design Group, Inc.
 362 Industrial Blvd
 Crossville, TN 38555
 kchamberlin@uplanddesigngroup.com

PROJECT NO:
CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	45,521,772.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	45,521,772.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	35,017,346.96
5. RETAINAGE:	
a. Retainage Added this Month	74,600.57
Retainage Previous Balance	1,492,347.80
b. % of Stored Material (Column F on G703)	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	1,566,948.37
6. TOTAL EARNED LESS RETAINAGE	33,450,398.59
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	31,858,145.15 **
8. CURRENT PAYMENT DUE	1,592,253.44
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	12,071,373.41

** Unpaid Balance 0.00

CHANGE ORDER SUMMARY	DEDUCTIONS
Total changes approved in previous months by Owner	0.00
Total approved this Month	0.00
TOTALS	0.00
NET CHANGES by Change Order	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AMERICAN CONSTRUCTORS, INC.

By: 
 Matthew T. McCall, CFO
 State of: Tennessee
 Subscribed and sworn to before me this 22nd day of February, 2024
 Notary Public: 
 My Commission expires: March 3, 2026
 Date: February 22, 2024
 County of Davidson
 State of Tennessee
 Margie A. Eblen

ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on a visit to the project site and the data comprising the application, the Architect certifies that the Work, as represented by the Contract Documents, is in accordance with the Contract Documents and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.
 AMOUNT CERTIFIED: \$1,592,253.44

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
 ARCHITECT: UDG, Inc.
 By:  Pres. Date: 2/26/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN

Application No. 18
Date: 02/12/24

Description of Work	C		D		E		F	G		H	I		
	Scheduled Value		Work Completed		This Period			Total Completed To Date	%			Balance to Finish	Retainage
			Previous Applications										
02.35 Cap Grouting Allowance	1,150,750.00		1,150,750.00		-	-	-	1,150,750.00	100.00%	-	57,537.50		
03.00 Cast In Place Concrete	2,359,381.00		2,359,381.00		-	-	-	2,359,381.00	100.00%	-	117,969.05		
03.30 Hollow Core Concrete Planks	424,000.00		424,000.00		-	-	-	424,000.00	100.00%	-	21,200.00		
04.00 Masonry	6,242,868.00		6,024,181.84		188,200.00			6,212,381.84	99.51%	30,486.16	310,619.09		
05.00 Steel and Metals	3,346,013.00		3,341,012.20		4,190.00			3,345,202.20	99.98%	810.80	167,260.11		
06.05 Rough Carpentry / Blocking	174,396.00		171,922.40		1,373.60			173,296.00	99.37%	1,100.00	8,664.80		
07.00 Caulk / Waterproof / Dampproof	402,954.00		170,255.00		49,895.00			220,150.00	54.63%	182,804.00	11,007.50		
07.04 ACM Panels	145,000.00		-		-			-	0.00%	145,000.00	-		
07.08 Horizontal Wall Panels	250,400.00		-		-			-	0.00%	250,400.00	-		
07.20 Roofing	1,473,000.00		1,336,124.00		44,486.00			1,380,610.00	93.73%	92,390.00	69,030.50		
08.00 Overhead Doors	84,287.00		-		-			-	0.00%	84,287.00	-		
08.10 Glass and Glazing	1,552,377.00		1,090,547.63		176,707.00			1,267,254.63	81.63%	285,122.37	63,362.73		
08.15 Doors / Frames / Hardware	761,222.00		110,738.54		-			110,738.54	14.55%	650,483.46	5,536.93		
09.00 LG Framing & Gypsum Board	947,205.00		741,108.40		104,040.60			845,149.00	89.23%	102,056.00	42,257.45		
09.20 Resilient Flooring	347,000.00		-		-			-	0.00%	347,000.00	-		
09.25 Resinous Flooring	132,560.00		-		-			-	0.00%	132,560.00	-		
09.30 Wood Flooring	164,854.00		-		-			-	0.00%	164,854.00	-		
09.40 Acoustical Ceilings	331,000.00		158,264.25		2,300.00			160,564.25	48.51%	170,435.75	8,028.21		
09.45 Acoustical Panels	97,000.00		-		-			-	0.00%	97,000.00	-		
09.90 Painting	346,526.00		84,925.00		49,400.00			134,325.00	38.76%	212,201.00	6,716.25		
10.00 Accordion Partitions	18,952.00		-		-			-	0.00%	18,952.00	-		
10.10 Lockers	83,176.00		-		69,976.00			69,976.00	84.13%	13,200.00	3,498.80		
10.20 Display Boards	53,400.00		-		-			-	0.00%	53,400.00	-		
10.30 Signage	55,150.00		-		-			-	0.00%	55,150.00	-		
10.40 Toilet Partitions	90,910.00		-		-			-	0.00%	90,910.00	-		
10.50 Toilet Accessories	32,400.00		-		-			-	0.00%	32,400.00	-		
10.60 Fire Protection Specialties	4,850.00		-		-			-	0.00%	4,850.00	-		
10.70 Flagpole	4,900.00		-		-			-	0.00%	4,900.00	-		
10.80 Display Cases	31,100.00		-		-			-	0.00%	31,100.00	-		
11.00 Food Service	1,149,713.00		-		131,000.00			131,000.00	11.39%	1,018,713.00	6,550.00		
11.11 Building Athletic Equipment	153,588.00		-		134,587.00			134,587.00	87.63%	19,001.00	6,729.35		
12.00 Casework	600,785.00		253,735.00		6,750.00			260,485.00	43.36%	340,300.00	13,024.25		

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN

Application No. 18
Date: 02/12/24

Description of Work	C Scheduled Value	D Work Completed		F Stored Material	G		H Balance to Finish	I Retainage
		Previous Applications	This Period		Total Completed To Date	%		
12.10 Telescoping Bleachers	235,000.00	-	-	-	-	0.00%	235,000.00	-
12.30 Window Coverings	53,515.00	-	-	-	-	0.00%	53,515.00	-
14.00 Elevators	95,890.00	-	-	-	-	0.00%	95,890.00	-
21.00 Fire Protection	595,285.00	414,580.00	18,942.00	-	433,522.00	72.83%	161,763.00	21,676.10
22.00 Plumbing	1,558,015.00	1,156,540.00	33,698.00	-	1,190,238.00	76.39%	367,777.00	59,511.90
23.00 Mechanical / HVAC	4,161,432.00	3,626,829.95	140,316.00	-	3,767,145.95	90.53%	394,286.05	188,357.30
23.10 Test and Balance	47,370.00	-	-	-	-	0.00%	47,370.00	-
26.00 Electrical	4,232,000.00	2,998,538.99	221,504.11	-	3,220,043.10	76.09%	1,011,956.90	161,002.16
27.00 Low Voltage Systems	342,848.00	-	67,978.00	-	67,978.00	19.83%	274,870.00	3,398.90
31.00 Earthwork	3,369,279.00	3,169,291.73	32,414.00	-	3,201,705.73	95.03%	167,573.27	160,085.29
32.00 Exterior Improvements	1,512,932.00	92,690.00	3,876.00	-	96,566.00	6.38%	1,416,366.00	4,828.30
33.00 Utilities	866,777.00	854,399.00	10,378.00	-	864,777.00	99.77%	2,000.00	43,238.85
96.00 Contingency Allowances	750,000.00	117,141.06	-	-	117,141.06	15.62%	632,858.94	5,857.05
97.00 General Conditions	2,304,285.00	1,645,862.50	102,591.00	-	1,748,453.50	75.88%	555,831.50	-
97.60 Taxes and Insurance	634,620.00	575,063.60	8,151.70	-	583,215.30	91.90%	51,404.70	-
99.99 Fee	1,750,807.00	1,282,610.86	64,100.00	-	1,346,710.86	76.92%	404,096.14	-
	45,621,772.00	33,350,492.95	1,666,864.01	-	35,017,346.96	76.92%	10,504,425.04	1,566,948.37



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$16,615.44 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

received
02-26-24
[Signature]

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 1921 Inv. 28
 Invoice Date: Feb 26, 2024
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

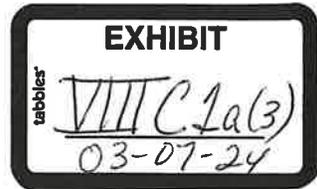
Bill To:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Ship to:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
1921	New Putnam Co.	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Elem. School		3/26/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 93.38% (thru 76.92% CA)= \$2,125,411.53 - less previously billed \$2,108,796.09= \$16,615.44		16,615.44
Subtotal				16,615.44
Sales Tax				
Total Invoice Amount				16,615.44
Payment/Credit Applied				
TOTAL				16,615.44

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to GEOService, LLC in the amount of \$930.00 for construction monitoring services for the new Parkview School through January 28, 2024 to be paid from 141 76100 399 000 02504 000. *-Chicago, IL*

received
02-22-24 *[Signature]*



PLEASE REMIT TO LOCKBOX
 GEOServices, LLC
 P.O. Box 735407
 Chicago, IL 60673-5407

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN

February 19, 2024
 Project No: A22112.00465.000
 Invoice No: 0001903110
 Payment Terms, Net: 60

A22112.00465.000 Parkview Elementary School
 Construction Monitoring Services
Professional Services from January 01, 2023 to January 28, 2024

Personnel
 Laboratory
 Other

Professional Personnel & Services

	Hrs/Qty	Rate	Amount	
Staff Professional	6.00	95.00	570.00	
Total Labor				570.00
Unit Billing				
Report Review				
1/28/2024	3.0 Reports @	20.00	60.00	
Trip Charge				
1/28/2024	3.0 Trips @	100.00	300.00	
Total Units		1.0 times	360.00	360.00
		Total this Invoice		930.00



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$119,491.26 and First Horizon Bank (retainage) in the amount of \$6,289.01 for pay application #16 related to the Upperman High School Addition project to be paid from ~~the~~ 142 76100 707 933 (ESSER 3.0).

received
02-26-24/27 OK

TO OWNER/CLIENT:

Putnam County (TN) Schools
1400 East Spring St.
Cookeville, Tennessee 38506

PROJECT:

Upperman High School Addition
6950 Nashville Hwy.
Baxter, Tennessee 38544

APPLICATION NO: 16

INVOICE NO: 16

PERIOD: 01/18/24 - 02/22/24

PROJECT NO: C011-22

FROM CONTRACTOR:

King Construction Group, Inc.
3307 Burgess Falls rd
Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:

Kim Chamberlin (Upland Design Group, Inc.)
362 Industrial Blvd
Cookeville, Tennessee 38555

CONTRACT DATE: 9/1/2022

CONTRACT FOR:

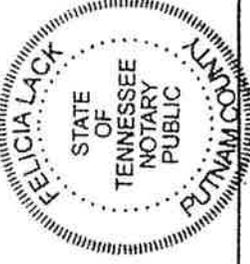
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$4,739,900.00
- 2. Net change by change orders \$0.00
- 3. Contract Sum to date (Line 1 ± 2) \$4,739,900.00
- 4. Total completed and stored to date (Column G on detail sheet) \$4,521,032.47
- 5. Retainage:
 - a. 5.00% of completed work \$226,051.67
 - b. 0.00% of stored material \$0.00
- 6. Total retainage (Line 5a + 5b or total in column I of detail sheet) \$226,051.67
- 7. Total earned less retainage (Line 4 less Line 5 Total) \$4,294,980.80
- 8. Less previous certificates for payment (Line 6 from prior certificate) \$4,175,489.59
- 9. Current payment due: \$119,491.21
- 9. Balance to finish, including retainage (Line 3 less Line 6) \$444,919.20

CONTRACTOR: King Construction Group, Inc.

Date: 2-21-24



State of Tennessee
County of Putnam
Subscribed and sworn to before me this 21st day of February 2024
Notary Public: Felicia Lack
My commission expires September 25, 2024

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$119,491.21

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: UDE, Inc.

By: Kim A. Chamberlin, P.E.

Date: 2/26/24

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 16
APPLICATION DATE: 2/22/2024
PERIOD: 01/18/24 - 02/22/24

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1		General Conditions	\$268,043.00	\$249,279.99	\$5,360.86	\$0.00	\$254,640.85	95.00%	\$13,402.15	\$12,732.04
2		Permits & Startup Costs	\$96,755.00	\$96,755.00	\$0.00	\$0.00	\$96,755.00	100.00%	\$0.00	\$4,837.75
3		Mobilization	\$34,135.00	\$34,135.00	\$0.00	\$0.00	\$34,135.00	100.00%	\$0.00	\$1,706.75
4		Allowance: Contingency	\$175,000.00	\$123,444.00	\$0.00	\$0.00	\$123,444.00	70.54%	\$51,556.00	\$6,172.20
5		Allowance: Unsuitable Soils	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.00%	\$0.00	\$5,250.00
6		Sitework	\$78,053.00	\$65,584.52	\$0.00	\$0.00	\$65,584.52	84.00%	\$12,468.48	\$3,278.23
7		Site Utilities & Storm Drainage	\$194,954.00	\$194,954.00	\$0.00	\$0.00	\$194,954.00	100.00%	\$0.00	\$9,748.20
8		Asphalt Paving	\$87,300.00	\$61,110.00	\$0.00	\$0.00	\$61,110.00	70.00%	\$26,190.00	\$3,055.50
9		Concrete: Foundations	\$121,672.00	\$121,672.00	\$0.00	\$0.00	\$121,672.00	100.00%	\$0.00	\$6,063.60
10		Concrete: Interior	\$141,803.00	\$141,803.00	\$0.00	\$0.00	\$141,803.00	100.00%	\$0.00	\$7,090.15
11		Concrete: Exterior	\$28,800.00	\$10,944.00	\$0.00	\$0.00	\$10,944.00	38.00%	\$17,856.00	\$547.20
12		Rebar Material Only	\$72,995.00	\$72,995.00	\$0.00	\$0.00	\$72,995.00	100.00%	\$0.00	\$3,649.75
13		Masonry	\$916,618.00	\$740,459.12	\$130,327.98	\$0.00	\$870,787.10	95.00%	\$45,830.90	\$43,539.36
14		Structural Steel	\$481,036.00	\$481,036.00	\$0.00	\$0.00	\$481,036.00	100.00%	\$0.00	\$24,051.80
15		Light Gauge Metal Framing	\$98,184.00	\$95,238.48	\$2,945.52	\$0.00	\$98,184.00	100.00%	\$0.00	\$4,909.20
16		Rough Carpentry	\$20,031.00	\$20,031.00	\$0.00	\$0.00	\$20,031.00	100.00%	\$0.00	\$1,001.56
17		Dampproofing	\$16,286.00	\$16,286.00	\$0.00	\$0.00	\$16,286.00	100.00%	\$0.00	\$614.30
18		Insulation	\$6,226.00	\$6,226.00	\$0.00	\$0.00	\$6,226.00	100.00%	\$0.00	\$311.30
19		Roofing	\$426,066.00	\$383,459.40	\$0.00	\$0.00	\$383,459.40	90.00%	\$42,606.60	\$19,172.98
20		Joint Sealants	\$15,500.00	\$10,075.00	\$0.00	\$0.00	\$10,075.00	65.00%	\$5,425.00	\$503.75
21		Doors, Frames & Hardware	\$104,465.00	\$104,465.00	\$0.00	\$0.00	\$104,465.00	100.00%	\$0.00	\$5,223.26
22		Storefront & Glazing	\$82,000.00	\$82,000.00	\$0.00	\$0.00	\$82,000.00	100.00%	\$0.00	\$4,100.00
23		Sheetrock	\$20,500.00	\$20,500.00	\$0.00	\$0.00	\$20,500.00	100.00%	\$0.00	\$1,025.00
24		Flooring	\$62,610.00	\$62,610.00	\$0.00	\$0.00	\$62,610.00	100.00%	\$0.00	\$3,130.50
25		Acoustical Ceilings	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$88,000.00	100.00%	\$0.00	\$4,400.00
26		Painting	\$40,351.00	\$40,351.00	\$0.00	\$0.00	\$40,351.00	100.00%	\$0.00	\$2,017.55
27		Display Surfaces, Signage, FE's	\$15,099.00	\$15,099.00	\$0.00	\$0.00	\$15,099.00	100.00%	\$0.00	\$754.95
28		Operable Partition	\$21,618.00	\$4,972.14	\$16,645.86	\$0.00	\$21,618.00	100.00%	\$0.00	\$1,080.90
29		Casework	\$17,540.00	\$17,540.00	\$0.00	\$0.00	\$17,540.00	100.00%	\$0.00	\$877.00
30		Mechanical: Rough-In	\$230,265.00	\$230,265.00	\$0.00	\$0.00	\$230,265.00	100.00%	\$0.00	\$11,513.26
31		Mechanical: Trim-Out	\$25,585.00	\$25,585.00	\$0.00	\$0.00	\$25,585.00	100.00%	\$0.00	\$1,279.25
32		Fire Sprinkler	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100.00%	\$0.00	\$3,100.00
33		Electrical: Rough-In	\$409,780.00	\$409,780.00	\$0.00	\$0.00	\$409,780.00	100.00%	\$0.00	\$20,489.00
34		Electrical: Trim-Out	\$175,620.00	\$172,107.60	\$0.00	\$0.00	\$172,107.60	98.00%	\$3,512.40	\$8,605.38

A ITEM NO.	B BUDGET CODE	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		TOTALS:	\$4,739,900.00	\$4,365,752.25	\$155,280.22	\$0.00	\$4,521,032.47	\$218,867.53	\$226,051.67

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		GRAND TOTALS:	\$4,739,900.00	\$4,365,752.25	\$155,280.22	\$0.00	\$4,521,032.47	\$218,867.53	\$226,051.67



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to release a partial amount of the retainage to King Construction for the Upperman High School Expansion project in the amount of \$135,630.97. Note: The remaining balance of retainage held after this payment will be \$90,420.65.

received
02-27-24
[Signature]

TO OWNER/CLIENT:

Putnam County (TN) Schools
1400 East Spring St.
Cookeville, Tennessee 38506

PROJECT:

Upperman High School Addition
6950 Nashville Hwy.
Baxter, Tennessee 38544

APPLICATION NO: 17

INVOICE NO: 17

PERIOD: 02/22/24 - 02/22/24

PROJECT NO: C011-22

CONTRACT DATE: 9/1/2022

FROM CONTRACTOR:

King Construction Group, Inc.
3307 Burgess Falls rd
Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:

Kim Chamberlin (Upland Design Group, Inc.)
362 Industrial Blvd
Cookeville, Tennessee 38555

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$4,739,900.00
- 2. Net change by change orders \$0.00
- 3. Contract Sum to date (Line 1 ± 2) \$4,739,900.00
- 4. Total completed and stored to date (Column G on detail sheet) \$4,521,032.47
- 5. Retainage:
 - a. 2.00% of completed work \$90,420.65
 - b. 0.00% of stored material \$0.00
- 6. Total retained (Line 5a + 5b or total in column I of detail sheet) \$90,420.65
- 7. Total earned less retainage (Line 4 less Line 5 Total) \$4,430,611.82
- 8. Less previous certificates for payment (Line 6 from prior certificate) \$4,294,980.80
- 9. Current payment due: \$135,630.97
- 10. Balance to finish, including retainage (Line 3 less Line 6) \$309,288.18

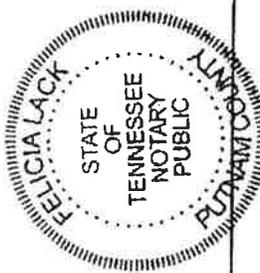
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	\$0.00

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: King Construction Group, Inc.

By: [Signature] Date: 2-21-24

State of: Tennessee
County of: Putnam
Subscribed and sworn to before me this 21st day of February 2024
Notary Public: Felicia Ladd
My commission expires September 25, 2024



ARCHITECTS/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED, \$135,630.97 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: UDG, Inc

By: [Signature] Date: 2/26/24

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 17
 APPLICATION DATE: 2/22/2024
 PERIOD: 02/22/24 - 02/22/24

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		General Conditions	\$268,043.00	\$254,640.85	\$0.00	\$0.00	\$254,640.85	95.00%	\$13,402.15	\$5,092.82
2		Permits & Startup Costs	\$96,755.00	\$96,755.00	\$0.00	\$0.00	\$96,755.00	100.00%	\$0.00	\$1,935.10
3		Mobilization	\$34,135.00	\$34,135.00	\$0.00	\$0.00	\$34,135.00	100.00%	\$0.00	\$682.70
4		Allowance: Contingency	\$175,000.00	\$123,444.00	\$0.00	\$0.00	\$123,444.00	70.54%	\$51,556.00	\$2,468.88
5		Allowance: Unsuitable Soils	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	100.00%	\$0.00	\$2,100.00
6		Sitework	\$78,053.00	\$65,564.52	\$0.00	\$0.00	\$65,564.52	84.00%	\$12,488.48	\$1,311.29
7		Site Utilities & Storm Drainage	\$194,964.00	\$194,964.00	\$0.00	\$0.00	\$194,964.00	100.00%	\$0.00	\$3,859.28
8		Asphalt Paving	\$87,300.00	\$61,110.00	\$0.00	\$0.00	\$61,110.00	70.00%	\$26,190.00	\$1,222.20
9		Concrete: Foundations	\$121,672.00	\$121,672.00	\$0.00	\$0.00	\$121,672.00	100.00%	\$0.00	\$2,433.44
10		Concrete: Interior	\$141,803.00	\$141,803.00	\$0.00	\$0.00	\$141,803.00	100.00%	\$0.00	\$2,836.06
11		Concrete: Exterior	\$28,800.00	\$10,944.00	\$0.00	\$0.00	\$10,944.00	38.00%	\$17,856.00	\$218.88
12		Rebar Material Only	\$72,995.00	\$72,995.00	\$0.00	\$0.00	\$72,995.00	100.00%	\$0.00	\$1,459.90
13		Masonry	\$916,618.00	\$870,787.10	\$0.00	\$0.00	\$870,787.10	95.00%	\$45,830.90	\$17,415.74
14		Structural Steel	\$481,036.00	\$481,036.00	\$0.00	\$0.00	\$481,036.00	100.00%	\$0.00	\$9,620.72
15		Light Gauge Metal Framing	\$98,184.00	\$98,184.00	\$0.00	\$0.00	\$98,184.00	100.00%	\$0.00	\$1,963.68
16		Rough Carpentry	\$20,031.00	\$20,031.00	\$0.00	\$0.00	\$20,031.00	100.00%	\$0.00	\$400.62
17		Dampproofing	\$16,286.00	\$16,286.00	\$0.00	\$0.00	\$16,286.00	100.00%	\$0.00	\$325.72
18		Insulation	\$6,226.00	\$6,226.00	\$0.00	\$0.00	\$6,226.00	100.00%	\$0.00	\$124.52
19		Roofing	\$426,066.00	\$383,459.40	\$0.00	\$0.00	\$383,459.40	90.00%	\$42,606.60	\$7,669.19
20		Joint Sealants	\$15,500.00	\$10,075.00	\$0.00	\$0.00	\$10,075.00	65.00%	\$5,425.00	\$201.50
21		Doors, Frames & Hardware	\$104,465.00	\$104,465.00	\$0.00	\$0.00	\$104,465.00	100.00%	\$0.00	\$2,089.30
22		Storefront & Glazing	\$82,000.00	\$82,000.00	\$0.00	\$0.00	\$82,000.00	100.00%	\$0.00	\$1,640.00
23		Sheetrock	\$20,500.00	\$20,500.00	\$0.00	\$0.00	\$20,500.00	100.00%	\$0.00	\$410.00
24		Flooring	\$62,610.00	\$62,610.00	\$0.00	\$0.00	\$62,610.00	100.00%	\$0.00	\$1,252.20
25		Acoustical Ceilings	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$88,000.00	100.00%	\$0.00	\$1,760.00
26		Painting	\$40,351.00	\$40,351.00	\$0.00	\$0.00	\$40,351.00	100.00%	\$0.00	\$807.02
27		Display Surfaces, Signage, FE's	\$15,099.00	\$15,099.00	\$0.00	\$0.00	\$15,099.00	100.00%	\$0.00	\$301.98
28		Operable Partition	\$21,618.00	\$21,618.00	\$0.00	\$0.00	\$21,618.00	100.00%	\$0.00	\$432.36
29		Casework	\$17,540.00	\$17,540.00	\$0.00	\$0.00	\$17,540.00	100.00%	\$0.00	\$360.80
30		Mechanical: Rough-In	\$230,265.00	\$230,265.00	\$0.00	\$0.00	\$230,265.00	100.00%	\$0.00	\$4,605.30
31		Mechanical: Trim-Out	\$25,585.00	\$25,585.00	\$0.00	\$0.00	\$25,585.00	100.00%	\$0.00	\$511.70
32		Fire Sprinkler	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100.00%	\$0.00	\$1,240.00
33		Electrical: Rough-In	\$409,780.00	\$409,780.00	\$0.00	\$0.00	\$409,780.00	100.00%	\$0.00	\$8,195.60
34		Electrical: Trim-Out	\$175,620.00	\$172,107.60	\$0.00	\$0.00	\$172,107.60	98.00%	\$3,512.40	\$3,442.15

A ITEM NO.	B BUDGET CODE	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
TOTALS:		\$4,739,900.00	\$4,521,032.47	\$0.00	\$0.00	\$0.00	\$4,521,032.47	\$218,867.53	\$90,420.65

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$4,739,900.00	\$4,521,032.47	\$0.00	\$0.00	\$0.00	\$4,521,032.47	\$218,867.53	\$90,420.65

AIA[®] Document G707A[™] – 1994

Consent of Surety to Reduction in or Partial Release of Retainage

TO OWNER: <i>(Name and address)</i> Putnam County School System 1400 East Spring Street Cookeville, Tennessee 38506	ARCHITECT'S PROJECT NUMBER:	OWNER <input type="checkbox"/>
	CONTRACT FOR: Putnam County School System 1400 East Spring Street Cookeville, Tennessee 38506	ARCHITECT <input type="checkbox"/>
PROJECT: <i>(Name and address)</i> Upperman High School Expansion Putnam County, Tennessee	CONTRACT DATED: 08/17/2022	CONTRACTOR <input type="checkbox"/>
		SURETY <input type="checkbox"/>
		OTHER <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Westfield Insurance Company
One Park Circle
Westfield Center, Ohio 44251

, SURETY,

on bond of
(Insert name and address of Contractor)

King Construction Group, Inc.
3307 Burgess Falls Road
Cookeville, Tennessee 38506

, CONTRACTOR,

hereby approves the reduction in or partial release of retainage to the Contractor as follows:

Reduction From 5% to 2% Retainage.

The Surety agrees that such reduction in or partial release of retainage to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

Putnam County School System
1400 East Spring Street
Cookeville, Tennessee 38506

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: February 22, 2022.
(Insert in writing the month followed by the numeric date and year.)

Westfield Insurance Company

(Surety)


(Signature of authorized representative)

Gregory Lee Bennett, Attorney-In-Fact
(Printed name and title)



Attest: Nancy Williams, Administrative Clerk
(Seal):

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

General
Power
of Attorney

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
JAMES L. NOE, III, ANDREW C. BENNETT, CRAIG M. WHITLOW, PAMELA D. PUSKARICH, ALISON LYONS, CHARLEY MYERS, JAMES MYERS, RHYAN JUSTIN ATWOOD, JOSHUA SETH CHAPMAN, AMELIA L. CAIN, GREGORY LEE BENNETT, J. CARLTON SMITH, LISA K. WILSON, JOINTLY OR SEVERALLY

of FRANKLIN and State of TN its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents cancelling or terminating the Company's liability thereunder, and any such Instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 13th day of FEBRUARY A.D., 2023 .

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By: **Gary W. Stumper, National Surety Leader and Senior Executive**

State of Ohio
County of Medina ss.:

On this 13th day of FEBRUARY A.D., 2023 , before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 22nd day of February A.D., 2024 .



Frank A. Carrino, Secretary



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$1,256.08 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion project ~~3.03~~ School Federal Program Fund-ESSER 3.03. *to be paid from the*

received
02-27-24
[Signature]

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 2195 Inv. 14
 Invoice Date: Feb 26, 2024
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

Bill To:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Ship to:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
2195	Upperman HS	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Expansion		3/26/24

Quantity	Item	Description	Unit Price	Amount
		Const. Cost \$4,739,900.00 x 5% (A/E Fee) = \$236,995.00 x 99.08% complete = \$234,814.65 - less previously billed \$233,558.57= \$1,256.08		1,256.08
Subtotal				1,256.08
Sales Tax				
Total Invoice Amount				1,256.08
Payment/Credit Applied				
TOTAL				1,256.08

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay AAR of North Carolina, Inc. in the amount of \$10,000 and the full release of retainage in the amount of \$182,085.00 (plus any accrued interest) for pay application #10 related to the Upperman High School Addition project to be paid from ~~the~~ 142 76100 707 933 (ESSER 3.0).

received
02-22-24
CK

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691
Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

February 22, 2024

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement
Upperman High School
Baxter, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 10 (Final) in the amount of \$192,085.00 from AAR of North Carolina, Inc. (AAR) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay AAR \$10,000.00 and authorize the release of \$182,085.00 and accrued interest from the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

Patrick Rinks

Patrick Rinks, PE

c: AAR of North Carolina, Inc.

via email



AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Putman City Board of Education
 1400 E Spring St
 Cookeville, TN 38506

PROJECT: 222301 Upperman High School
 6950 Nashville Hwy
 Baxter, TN

APPLICATION NO: 010
 PERIOD TO: February 29, 2024
 CONTRACT FOR: General Construction
 CONTRACT DATE: December 02, 2022
 PROJECT NOS: / /

FROM CONTRACTOR: Richard C. Rinks & Associates Inc.
 30 North Jefferson Ave.
 Cookeville, TN 38501

VIA ARCHITECT: / /

Distribution to:
 OWNER:
 ARCHITECT:
 CONTRACTOR:
 FIELD:
 OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract AIA Document G703[®], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$3,804,085.00
2. NET CHANGE BY CHANGE ORDERS -\$152,385.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$3,651,700.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$3,651,700.00
5. RETAINAGE:
 - a. 0 % of Completed Work (Column D + E on G703) \$0.00
 - b. 0 % of Stored Material (Column F on G703) \$0.00
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$0.00
6. TOTAL EARNED LESS RETAINAGE \$3,651,700.00
 (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$3,459,615.00
 (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$192,085.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$0.00
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$152,385.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$152,385.00
NET CHANGES by Change Order		-\$152,385.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Mandi Sigmom Date: February 12, 2024
 By: Mandi Sigmom
 State of: North Carolina
 County of: Forsyth
 Subscribed and sworn to before me this 12th day of February, 2028
 Notary Public: Rhonda Sigmon
 My Commission expires: September 02, 2028

Rhonda Sigmon
 Notary Public
 Guilford County, NC

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$192,085.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Pat Date: 2-22-24
 By: Pat

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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AIA Document G703[®] - 1992

Continuation Sheet

AIA Document G702[®], Application and Certification for Payment, or G732[™], Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

010
February 12, 2024
February 29, 2024

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
	Steep Slope	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1.001	Membrane & Accessories	1,016,104.00	1,016,104.00	0.00	0.00	0.00	1,016,104.00	100.00%	0.00	0.00
1.002	Insulation	344,521.00	344,521.00	0.00	0.00	0.00	344,521.00	100.00%	0.00	0.00
1.003	Lumber	10,801.00	10,801.00	0.00	0.00	0.00	10,801.00	100.00%	0.00	0.00
1.004	Dump	16,950.00	16,950.00	0.00	0.00	0.00	16,950.00	100.00%	0.00	0.00
1.005	Equipment Rental	44,280.00	44,280.00	0.00	0.00	0.00	44,280.00	100.00%	0.00	0.00
1.006	Roofing Labor	269,386.00	269,386.00	0.00	0.00	0.00	269,386.00	100.00%	0.00	0.00
1.007	Sheet Metal Material	67,067.00	67,067.00	0.00	0.00	0.00	67,067.00	100.00%	0.00	0.00
1.008	Sheet Metal Shop Labor	25,933.00	25,933.00	0.00	0.00	0.00	25,933.00	100.00%	0.00	0.00
1.009	Sheet Metal Field Labor	40,803.00	40,803.00	0.00	0.00	0.00	40,803.00	100.00%	0.00	0.00
1.010	Ice Guards	21,040.00	21,040.00	0.00	0.00	0.00	21,040.00	100.00%	0.00	0.00
1.011	Bond	32,165.00	32,165.00	0.00	0.00	0.00	32,165.00	100.00%	0.00	0.00
1.012	Travel Pay	115,004.00	115,004.00	0.00	0.00	0.00	115,004.00	100.00%	0.00	0.00
1.013	Warranty	15,034.00	10,034.00	5,000.00	0.00	0.00	15,034.00	100.00%	0.00	0.00
1.014	Mobilization	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%	0.00	0.00
1.015	Contingency	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	100.00%	0.00	0.00
	Low Slope	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
2.001	Membrane & Accessories	511,927.00	511,927.00	0.00	0.00	0.00	511,927.00	100.00%	0.00	0.00
2.002	Insulation	203,855.00	203,855.00	0.00	0.00	0.00	203,855.00	100.00%	0.00	0.00
2.003	Lumber	12,167.00	12,167.00	0.00	0.00	0.00	12,167.00	100.00%	0.00	0.00
2.004	Dump	25,075.00	25,075.00	0.00	0.00	0.00	25,075.00	100.00%	0.00	0.00
2.005	Equipment Rental	26,140.00	26,140.00	0.00	0.00	0.00	26,140.00	100.00%	0.00	0.00

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
2.006	Roofing Labor	221,308.00	221,308.00		0.00	0.00	221,308.00	100.00%	0.00	0.00
2.007	Sheet Metal Material	65,246.00	65,246.00		0.00	0.00	65,246.00	100.00%	0.00	0.00
2.008	Sheet Metal Shop Labor	23,451.00		23,451.00	0.00	0.00	23,451.00	100.00%	0.00	0.00
2.009	Sheet Metal Field Labor	38,705.00		38,705.00	0.00	0.00	38,705.00	100.00%	0.00	0.00
2.010	Bond	15,000.00		15,000.00	0.00	0.00	15,000.00	100.00%	0.00	0.00
2.011	Masonry Subcontractor	259,781.00		259,781.00	0.00	0.00	259,781.00	100.00%	0.00	0.00
2.012	Plumbing/Gas Subcontractor	52,432.00		52,432.00	0.00	0.00	52,432.00	100.00%	0.00	0.00
2.013	Travel Pay	80,260.00		80,260.00	0.00	0.00	80,260.00	100.00%	0.00	0.00
2.014	Warranty	44,650.00		39,650.00	5,000.00	0.00	44,650.00	100.00%	0.00	0.00
2.015	Mobilization	20,000.00		20,000.00	0.00	0.00	20,000.00	100.00%	0.00	0.00
2.016	Contingency	80,000.00		80,000.00	0.00	0.00	80,000.00	100.00%	0.00	0.00
3.001	Change Order #1	-152,385.00		-152,385.00	0.00	0.00	-152,385.00	100.00%	0.00	0.00
	GRAND TOTAL	\$3,651,700.00	\$3,641,700.00	\$10,000.00		\$0.00	\$3,651,700.00	100.00%	\$0.00	\$0.00



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Richard C. Rinks & Associates, Inc. – Cookeville, Tennessee in the amount of \$2,187.41 for design services for the Upperman High School Roof project, to be paid from 142-76100-707-933 (ESSER 3.0).

received
02-22-24
SRK

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691
Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

February 22, 2024

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

2956 Roof Replacement
Upperman High School
Baxter, Tennessee

INVOICE

Final Contract Amount less \$6,015 (Material Escalation)	\$ 3,645,685.00
Design Fee (6% of Contract Amount)	\$ 218,741.10
Amount of Fee Earned to Date	
100 Percent	\$ 218,741.10
Less Previous Payments	\$ 216,553.69

AMOUNT DUE	\$ 2,187.41
------------	-------------

THANK YOU!



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/7/2024
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Southern Roofing of TN in the amount of \$64,404.44 and First National Bank (retainage) in the amount of \$3,389.71 for pay application #5 related to the existing Park View Elementary School Roof Replacement project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
02-22-24
MR

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

February 22, 2024

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement
Park View Elementary School
Cookeville, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 5 in the amount of \$67,794.15 from Southern Roofing Company of TN (Southern) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay Southern \$64,404.44 and deposit \$3,389.71 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

Patrick Rinks

Patrick Rinks, PE

c: Southern Roofing of TN via email

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G703

PAGE ONE OF 2 PAGES

TO OWNER:
Putman County Board of Education
1400 East Spring Street
Cookeville, TN 38506

FROM CONTRACTOR:
Southern Roofing Company
2929 Kraft Drive
Nashville, TN 37204

PROJECT:
Roof Replacement of Park View Elementary School
545 Scott Ave.
Cookeville, TN 38501
VIA ARCHITECT:
Richard C. Rinks & Assoc., Inc.
30 N. Jackson Ave.
Cookeville, TN 38501

CONTRACT FOR: Roof Replacement of Park View Elementary School

APPLICATION #: #5
PERIOD TO: 02/29/24
PROJECT NOS: 23-013

Distribution to:
Owner
Const. Mgr
Architect
Contractor
Consultant

CONTRACT DATE: 10/31/23

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

1. ORIGINAL CONTRACT SUM-----	\$	1,650,409.00
2. Net change by Change Orders-----	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	1,650,409.00
4. TOTAL COMPLETED & STORED TO DATE- (Column G on Continuation Sheet)	\$	1,074,076.50

5. RETAINAGE:

a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	53,703.83
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----	\$	53,703.83

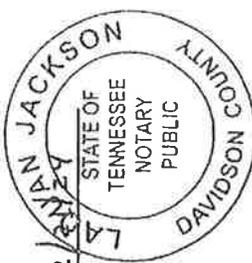
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	1,020,372.68
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	955,968.28
8. CURRENT PAYMENT DUE-----	\$	64,404.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	630,036.33

CONTRACTOR:

By: Paul A. Stigallier Date: 2/29/24
PRESIDENT

State of: TN
County of: Davidson
Subscribed and sworn to before
me this 21st day of February 2024

Notary Public: Claduan Jackson
My Commission expires: 03-06-2024



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 64,404.44

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 2-22-24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA Document G702

Page 2 of 2 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: #5

PROJECT:

APPLICATION DATE: 02/21/24

Roof Replacement of Park View Elementary School

PERIOD TO: 29-Feb-24

545 Scott Ave.

ARCHITECT'S PROJECT NO: 23-013

Cookeville, TN 38501

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Completed This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)						
1	Mobilization	25,982.00	25,982.00				25,982.00	100%	1,299.10
2	Bonds & Insurance	22,640.00	22,640.00				22,640.00	100%	1,132.00
3	EPDM Roof Materials	599,896.00	599,896.00				599,896.00	100%	29,994.80
4	EPDM Labor	251,497.00	50,299.00	62,874.65			113,173.65	45%	5,658.68
5	Shingle Roof Materials	80,414.00	80,414.00				80,414.00	100%	4,020.70
6	Shingle Labor	119,790.00	107,811.00				107,811.00	90%	5,390.55
7	Metal Panel Materials	17,670.00							
8	Metal Panel Labor	3,548.00							
9	Soffit Materials	23,822.00							
10	Soffit Labor	11,827.00	3,548.10				3,548.10	30%	177.41
11	Plumbing Materials	52,000.00							
12	Plumbing Labor	104,000.00							
13	Abatement Labor	66,000.00							
14	Roof Ladders	9,495.00							
15	Sheet Metal Materials	108,313.00	108,313.00				108,313.00	100%	5,415.65
16	Sheet Metal Labor	49,195.00	7,379.25	4,919.50			12,298.75	25%	614.94
17	Allowance	60,000.00							
18	Warranty	6,320.00							
19	Close-Out	38,000.00							
20									
21									
22									
23									
24									
25									
26									
27									
28	SUBTOTALS PAGE 2	1,650,409.00	1,006,282.35	67,794.15			1,074,076.50	65%	53,703.83



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: February 27, 2024

RE: Existing Park View building renovation

Account Funding Code (if appropriate)

_____ Backup included

_____ Backup to follow

Agenda Item for March 7, 2024, Board meeting.

Approval to enter into a performance-based contract with
~~Recommend accepting the Request for Proposal submitted by Energy Systems Group,~~
Johnson City, TN, for the purpose of renovating the Existing Park View School.

Elementary



Supervisor

2/27/24

Date



Director of Schools

Date

received
02-27-24
87