

Putnam County Board Meeting
August 3, 2023 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Recognize Putnam County School System Teachers and Supervisors retiring between July 1, 2022 and June 30, 2023.
 - B. *I Make A Difference Award*
 - C. Director's Personnel Report
- IV. Approval of Minutes
 - A. Minutes of the Regular July Board Meeting - Thursday, June 29, 2023, @ 5:00 PM
- V. Public Comment
- VI. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval of the purchase of Instructure subscription for Master Connect per quote Q-308892-1 via piggy backing off the Kingsport City Schools RFP renewal in the amount of \$112,623.75 to be paid from 141-72130-322-02103 (\$75,000) and 142-72130-322-933 (\$37,623.75), as submitted.
 2. Approval of payment to Discovery Education an online science subscription for grades K-12 of Charlotte, NC per CER pricing and quote number Q-316917 in the amount of \$147,233.14 where \$73,616.57 to be paid from 142-71100-471-932 and \$73,616.57 to be paid from 142-71100-471-933, as submitted.
 3. Approval of the purchase of 5th - 8th grade Science textbooks from Houghton Mifflin Harcourt - Chicago, Illinois in the amount of \$150,000.00 to be paid from 141-71100-449-02117, as submitted.
 4. Approval of a payment to Richard C. Rinks and Associates - Cookeville, Tennessee in the amount of \$76,339.63 to be paid from 142-76100-707-933 for design services for the Park View Elementary School roof project (School Federal Program Funds - ESSER 3.0), as submitted
 - B. Bids/Quotes/Sealed Bids/RFPs
 1. Approval of the Park View Elementary School Roof Replacement bid from the lowest and best bidder, Southern Roofing - Nashville, Tennessee, in the total amount of \$1,650,409.00 including the base bid, Alt. 1 and Alt. 2 to be paid from 141-72600-399, as submitted.
 - C. Budget Amendments/Line Item Transfers
 1. General Purpose School Budget Amendments - Fund 141
 - a. Special Education - To allocate funds awarded to Putnam County School System for the Transition School to Work Grant
 - b. Adult Education - To budget for revenue received for Adult Education

- c. Adult Education - To budget for revenue received for Adult Education general services
2. Federal Projects Budget Amendments - Fund 142
 - a. Career & Technical Education Carl Perkins Reserve Secondary Budget - To allocate Carl Perkins Reserve Secondary Application state funding to expenditure accounts for the 2023-2024 school year
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
 1. Approval of a \$20.00 monthly cell phone usage stipend for the following individuals or the 2023-2024 school year per Policy 3.3001, Use of Cellular Phones, to be paid as submitted:
 - Jackie Reynolds, Family Engagement Coordinator, 142-72210-199
 - Melanie Bussell, RTI Supervisor, 141-71100-199
 - Janet Frank, Nursing Coordinator 141-72120-199
 - Kristy Hunt, Family Resource Coordinator, 141-73300-199
 - Shelia Barker, Social Emotional Coordinator, 141-72120-199
 - Cindy Putnam, Social Academic Interventionist, 141-72120-199
 - Amy West, CHS/SS Clerical, 141-72120-199
 2. Approval of the renewal of the agreement between Putnam County Board of Education and Kayla Sarji PT, DPT - Cookeville, Tennessee for the 2023-2024 school year to provide Physical Therapy Services, supervision of PTSs (Physical Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399, as submitted.
 3. Approval of the renewal of the agreement between Putnam County Board of Education and Stellar Therapy Services, LLC - Chattanooga, Tennessee for the 2023-2024 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services (OT and PT) provided by Putnam County Schools to be paid from 141-72220-399, as submitted.
 4. Approval of the \$20.00 Monthly Stipend for cell phone usage for the 2023-2024 school year per Policy 3.3001, Use of Cellular Phones to be paid from 141-72220-199 for the following individuals:
 - Sheri Roberson
 - Terri Melton
 - Tonia Wheeler
 - Laura Rich
 - Sheree Bernard
 - Tammy Julian
 - Jamey Ray Pack
 - Christina Martin
 - Vanessa Johnson
 - Summer Cantrell

5. Approval of the Student Teaching Partnership Agreement between University of Memphis and the Putnam County School System effective June 1, 2023 - May 30, 2024, with the option to request renewal for an additional three years, as submitted.
6. Approval of the School Counseling Practicum and Internship Partnership Agreement between Middle Tennessee State University Professional Counseling Program and the Putnam County School System effective August 1, 2023 through July 31, 2024, with the option to request renewal for an additional three years, as submitted.
7. Approval of the following VITAL School Mascot Selection Committee's recommendations, as submitted:
 - School colors: *Red, White, Blue*
 - School mascot's name: *Trail Blazers*
8. Approval of the following 2023-2024 rates of pay for substitute teachers, substitute SPED and Pre-K assistants:
 - \$112.50 Non-Certified Substitute Teacher
 - \$115.00 Certified Substitute Teacher
 - \$120.00 Retired PCSS Teacher
 - \$15.00 Hourly rate, which equals \$112.50 per day (7.5 hours per day)
9. Approval for the power washing and restoration of the brick along the baseball and softball fields side of the building at Monterey High School from All Seasons Power Washing and Exterior Services - McMinnville, Tennessee in the amount of \$19,890.00 to be paid from 141-72600-399, as submitted.
10. Approval of a \$20.00 monthly stipend for cell phone usage for Brenda Hughett, Extended Learning Program Coordinator, effective July 1, 2023 - June 30, 2024, per Policy 3.3001, Use of Cellular Phones, to be paid from 141-73300-02003 and 142-73300-732, as submitted.
11. Approval of the following change orders:
 - Change Order #001 for Avery Trace Middle School gym floor replacement adding \$28,215.00 to the contract amount for the work per quote from Covington - Birmingham, Alabama
 - Change Order #001 for Algood Middle and Cornerstone Elementary gym floor refinishing, adding \$20,955.00 to the contract amount for floor graphics at both schools per quotes from Covington - Birmingham, Alabama with schools reimbursing the General Fund for the upgraded graphics cost difference.
12. Approval to renew contracted services for the 2023-24 school year with EMS LINQ, INC., provider of school nutrition management software services, to be paid from 143-73100-399, as submitted.
13. Approval of the Student Teacher Partnership Agreement between the Western Governors University and the Putnam County School System effective 09/01/23 - 08/31/24, as submitted.

14. Approval to renew subscription for Ident-A-Kid visitor management platform per quote in the amount of \$18,905.00 to be paid from 141-71100-722-01607, as submitted.
15. Approval for renewal of Platform, Strategies and Math from ELlevation (Curriculum Associates) per cooperative purchasing group Allied States #22-7436 in the total amount of \$29,937.50 per contract where \$8,625.00 to be paid from 142-72210-399-101, \$8,625.00 to be paid from 142-72210-599-301 and \$12,687.50 to be paid from general funds, as submitted.
16. Approval of the Upperman High School request to begin Tennis as a club sport for the 2023-24 school year with no supplement given and with the intent of establishing an organized Tennis team once all requirements are met.
17. Approval of the agreement with Qualtrics/Merkle for annual hosting and maintenance for Qualtrics Data on a secure server, as submitted.
18. Approval of the Quarterly Reports for Quarterly Reports for quarter ending June 30, 2023, for the following funds, as submitted:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program
19. Approval of the Medical, Dental and Vision Insurance Rates for the 2024 calendar year, as submitted.
20. Approval of Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2023-2024 school year, as submitted.
21. Approval of the 2023-2024 Certified Salary Scale, as submitted.
22. Approval of the Instructure Services Agreement between Instructure, Inc, - Salt Lake City, Utah and Putnam County School System for professional services for the 2023-2024 school year in cooperation with the National IPA #R150702 agreement in the total amount of \$26,100 to be paid from 141-72200-399-01501, General Funds, as submitted
23. Approval of the Edgenuity Services Agreement between Edgenuity Inc. - Scottsdale, Arizona and Putnam County School System for professional services for the 2023-2024 school year in the total amount of \$88,696.14 to be paid from General Funds in cooperation with the Interlocal Purchasing System (TIPS) agreement, as follows: 141-71100-399-01501 (\$83,69614) and 141-71200-163 (\$5,000.00).
24. Approval of the \$20.00 monthly stipend for cell usage for Krista Hamilton, School Age and Employee Child Care Program Coordinator, effective July 1, 2023, through June 30, 2024, per Policy 3.3001, Use of Cellular Phones, to be paid from 146-73300-199-01800, as submitted.
25. Approval of the agreement between Cummins Filtration and Putnam County Schools to study coolant use and effectiveness in the school bus fleet, as submitted.
26. Approval to enter into a lease with Tennessee Technological University (TTU) for the use of certain premises situated on the campus of TTU

located at Matthews-Daniel Hall, 80 West 8th Street, Cookeville, TN (Rooms 110, 113, 114, and 139) for use by the Putnam County School System's Independence Program, as submitted.

27. Approval to enter into a dual enrollment agreement between Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee and Putnam County School System (Cookeville High, Monterey High, Upperman High) to provide eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s), as submitted.
28. Approval of the request from Baxter Primary School to paint a mural on the South wall of the gymnasium to be paid with funds from PTO and donations from Potter's Ace Hardware, as submitted.

VII. Discussion/Presentation

A. Building Projects

1. Park View School Project Update

a. Park View School Action Items

1. Approval to pay American Constructors, Inc. - Brentwood, Tennessee in the amount of \$2,079,882.55 and Pinnacle Bank (retainage) in the amount of \$96,972.65 for pay application #11 related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$21,622.84 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

3. Approval of a payment to GEOService, LLC - Chicago, IL in the amount of \$14,053.75 for construction monitoring services for the new Park View School through June 25, 2023, to be paid from 141-76100-399-000-02504-000, as submitted.

2. Upperman High School Expansion Project Update

a. Upperman High School Expansion Project Action Items

Speaker(s): Kim Chamberlain, Upland Design Group - Crossville, Tennessee

1. Approval to pay King Construction Group, Inc. - Cookeville, Tennessee in the amount of \$218,486.40 and First Horizon Bank (retainage) in the amount of \$11,499.29 for pay application #9 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

2. Approval of a payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$2,298.85 to be paid from 142-76100-

707-933 for architectural services for the Upperman High School Expansion Project (School Federal Program Fund - ESSER 3.0), as submitted.

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

3. Approval to pay AAR of North Carolina, Inc. in the amount of \$553,222.06 and First National Bank (retainage) in the amount of \$29,116.94 for pay application #4 related to the Upperman High School Expansion Project (roof replacement) to be paid from 142-76100-707-913 (ESSER 3.0), as submitted
4. Approval to pay Engineering & Testing Solutions, LLC - Knoxville, Tennessee in the amount of \$395.00 for engineering services related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.

VIII. Adjournment

EXHIBIT
III A.
08-03-23



PCSS Board Agenda Request

Date July 11, 2023

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of :

Recognize PCSS Teachers and Supervisors retiring between July 1, 2022 and June 30, 2023.

received
07-12-23
SKA

2022-2023 Retired Teachers

| Last Name | First Name | School | Position | Retirement Date | Yrs. Putnam Co. | Total Yrs. |
|------------|------------|------------|----------------------|-----------------|-----------------|------------|
| Cavender | Margie | PSMS | Teacher | 5/26/2023 | 25.00 | 33.00 |
| Dale | Julie Gay | PV | Counselor | 5/26/2023 | 23.00 | 23.00 |
| Golliher | Pamela | CCES | Teacher | 05/26/20023 | 25.00 | 25.00 |
| Greer | Martha | Technology | Instruction Mat/Tech | 12/31/2022 | 31.00 | 31.00 |
| Hale | Terri Gina | WPA | Teacher | 2/10/2022 | 29.00 | 29.00 |
| Johnson | Donna | CHS | Teacher | 5/26/2023 | 16.00 | 29.00 |
| Jones | Nadine | CHS | Teacher | 5/26/2023 | 27.00 | 27.00 |
| McDonald | Sarah | PSES | Teacher | 05/26/2023 | 17.00 | 20.00 |
| McDonald | Susan | NES | Teacher | 5/26/2023 | 18.00 | 18.00 |
| Moss | Lucinda | PSMS | Teacher | 5/26/2023 | 38.00 | 38.00 |
| Nicholson | Dawn | CHS | Teacher | 5/26/2023 | 32.00 | 32.00 |
| Pauli | Marsha | MHS | Counselor | 6/30/2023 | 39.00 | 39.00 |
| Pogue | Cynthia | FLEX | Teacher | 05/26/2023 | 27.00 | 35.00 |
| Shriner | Joann | Vital | Teacher | 08/31/2022 | 24.00 | 24.00 |
| Sloan | Donna | SES | Teacher | 05/26/2023 | 29.00 | 29.00 |
| Styer | Julie | UHS | Teacher | 5/26/2023 | 8.00 | 11.00 |
| Walker | Janita | CHS | Teacher | 5/26/2023 | 18.00 | 20.00 |
| Wheeler | Laura | SYS Wide | Teacher | 5/26/2023 | 25.00 | 30.00 |
| Whiteside | Selena | SYS Wide | Teacher | 5/26/2023 | 5.00 | 15.00 |
| Williams | Jennifer | CHS | Teacher | 05/29/2023 | 27.00 | 30.00 |
| Winningham | Robert | PV | Principal | 6/30/2023 | 45.00 | 45.00 |
| | | | | | 528.00 | 583.00 |

EXHIBIT
 III C.
 08-03-23

| Personnel Report For July 2023 | | | | | | | |
|--------------------------------|------------|-------------|---|----------------|------------------------------|-------|---------------------------------------|
| NEW HIRES | | | | | | | |
| LAST NAME | FIRST NAME | LOCATION | ASSIGNMENT | EFFECTIVE DATE | FUNDED | HOURS | REPLACING |
| Pearson | Madison | CHS | Grade 9-12 English Teacher | 7/26/23 | 41-E-71100-116-000-00000-037 | 7.5 | Kimberly Nicholson |
| Collins | Kelley | UMS | SPED LPN/Assistant | 7/26/23 | 41-E-71200-163-000-00000-110 | 7.5 | Spencer Kress |
| Hadynski | Ashley | PSES | SAC Activity Instructor | 6/12/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Whitaker | Marcus | CHS | Grade 9-12 English Teacher | 07/26/23 | 41-E-71100-116-000-00000-037 | 7.5 | Kimberly Nicholson |
| Mabe | Kaitlyn | CHS | SPED CDC Assistant | 7/27/23 | 42-E-71200-163-906-00000-037 | 7 | Christopher Bell |
| Stamps | Lila | PSES | SAC Activity Instructor | 6/13/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Johnson | Sawyer | PSES | SAC Activity Instructor | 6/13/23 | 46-E-73300-189-000-01800-000 | 5.8 | N/A |
| Ahlberg | Jennifer | System wide | SPED System-wide Speech Pathologist | 7/26/23 | 41-E-71200-171-000-00000-000 | 7.5 | Sarah Stone |
| Cason | Justin | PSMS | Girls Soccer Head Coach (Supplement) | 3/10/23 | 41-E-71100-140-000-00000-000 | 3 | Rebecca McCulley Scandavol |
| Harris | Rachel | MHS | Volleyball Coach | 6/21/23 | supplement | | n/a |
| Grounds | Kasey | UMS | Grade 8 ELA Teacher | 7/26/23 | 41-E-71100-116-000-00000-110 | 7.5 | Julie King Stiltner |
| White | Jonathan | AES | SAC Activity Instructor | 6/7/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Gotcher | Vance | CES | SAC Activity Instructor | 6/6/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Bridges | Lucy | PVES | SAC Activity Instructor | 6/1/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Zaturn | Rebecca | ATMS | SPED Resource Teacher | 7/26/23 | 41-E-71200-116-000-00000-065 | 7.5 | Jadon Richmond-Ringersma |
| McWilliams | Austyn | UHS | CTE Teaching and Coaching as a Profession Teacher | 7/26/23 | 41-E-71300-116-000-02518-090 | 7.5 | new cte position |
| O'Connell | Theresa | CES | School Nutrition Employee | 7/17/23 | 43-E-73100-165-000-00035-000 | 5.7 | Crystal Harris |
| May | Stacey | BPS | Grade 1 Teacher | 7/26/23 | 41-E-71100-116-000-00000-017 | 7.5 | Dee Bean |
| Livingston | Robin | VITAL | Future Ready VITAL Lab Coach Assistant @ CHS | 7/28/23 | 41-E-71100-163-000-00000-037 | 7 | Kendra Scribner |
| Spears | Hannah | CHS | Grade 9-12 Math Teacher | 7/26/23 | 41-E-71100-116-000-00000-037 | 7.5 | Naomi Caron |
| Pirtle | Kim | JWES | Grade 4 Teacher | 7/26/23 | 41-E-71100-116-000-00000-050 | 7.5 | Violeta Juan Hernandez |
| Pierce | Carla | BPS | RTI Teacher | 7/26/23 | 42-E-71100-116-101-00000-017 | 7.5 | Dana Carr |
| Tubbs | Lexi | AMS | SPED Resource Teacher | 7/26/23 | 41-E-71200-116-000-00000-008 | 7.5 | Jennifer Dukes-Smith/Suellen Thompson |
| Martin | Ellen | UHS | Grade 9-12 Spanish Teacher | 7/26/23 | 41-E-71100-116-000-00000-090 | 7.5 | growth position |
| Gore | Aaliyah | UHS | School Counselor | 7/26/23 | 41-E-72130-123-000-00000-090 | 7.5 | growth position |
| Metzlar | Peter | CHS | Grade 9-12 Math Teacher | 7/26/23 | 41-E-71100-116-000-00000-037 | 7.5 | Naomi Caron |
| Williams | Lesley | MHS | Career Exploration Teacher | 7/26/23 | 41-E-71300-116-000-02518-055 | 7.5 | growth position |
| Boykin | Lindsay | NES | Grade 2 Teacher | 7/26/23 | 41-E-71100-116-000-00000-057 | 7.5 | Savannah Crain 1 yr unpaid LOA |
| Walker | Celeste | ATMS | Grade 6 Math Teacher | 7/26/23 | 41-E-71100-116-000-00000-065 | 7.5 | Eric Milashus |
| Phillips | Kristina | Burks | Grade 1 Teacher | 7/26/23 | 41-E-71100-116-000-00000-025 | 7.5 | Chastity Key |
| Ferguson | Susan | CCES | Grade 3 Teacher | 7/26/23 | 41-E-71100-116-000-00000-030 | 7.5 | Pam Gollither |
| Heady | Brandi | UMS | Grade 8 Math Teacher | 7/26/23 | 41-E-71100-116-000-00000-110 | 7.5 | Dustin Williams |

received
 07-20-23
 [Signature]

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|------------------|--------------|--|---|--------------|------------------------------|-------------------------------|-----------------------------|
| Hess | William | PSMS | 120 Contract PT RTI Teacher | 07/26/23 | | 3.5 | Elizabeth Black |
| Bryant | Tehya | PvES | SAC Activity Instructor | 6/12/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Johnson | Jordan | PvES | SAC Activity Instructor | 6/9/23 | 46-E-73300-189-000-01800-000 | 5.8 | N/A |
| Billings | Angela | PSES | ECC Worker | 7/12/23 | 46-E-73300-189-000-01800-000 | 5.8 | n/a |
| Davis | Raegan | PvES | SPED CDC Teacher | 7/26/23 | 41-E-71200-116-000-00000-060 | 7.5 | Rebecca Maynard/Hanna Cross |
| Mahaney | Hannah | ATMS | Grade 5-8 Teacher | 7/26/23 | 42-E-71100-116-101-00000-065 | 7.5 | Jaida Campbell |
| | | | | | | | |
| | | | | | | | |
| TRANSFERS | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | FROM POSITION | TO POSITION | HOURS | EFFECTIVE DATE | FUNDING CODE | REPLACING |
| Dempsey | Melissa | SPED Resource Teacher @ BPS (60%) & CsES (40%) | SPED Systemwide EF Coach/Autism Teacher | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-000 | Jennifer Behymer |
| Guzman | Cirel | SPED Resource Teacher @ ATMS | Spanish Teacher @ AMS | 7.5 | 7/25/23 | 141-E-71100-116-000-00000-008 | Jenna Huff |
| Leftwich | Christi | SPED Pre-K Assistant @ BPS | SPED PreK Teacher @ BPS | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-017 | Melinda Dunham |
| Brooks | Dusti | Teacher Assistant @ SES | Kindergarten Teacher @ SES | 7.5 | 7/1/23 | 141-E-71100-116-000-00000-070 | Donna Sloan |
| Smith | Kaydell | part time 2nd grade teacher @ Ces | full time 2nd grade teacher @ CES | 7.5 | 7/1/23 | 141-E-71100-116-000-00000-035 | n/a |
| Hooper | Rebecca | Teacher Assistant @ CHS | Secretary @ CHS | 7.5 | 7/26/23 | 141-E-72410-161-000-00000-037 | Sheila Long |
| Washburn | Shirley | SPED Grade 5-8 Teacher @ ATMS | Systemwide SPED Floating Teacher (temp) | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-000 | Special Assignment |
| White | Casey | Grade 5-8 Social Studies Teacher | SPED Resource Teacher | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-065 | Shirley Washburn |
| Maddox | Karen | Asst. Principal @ CHS | Asst. Principal @ ATMS | 7.5 | 7/1/23 | 141-E-72410-139-000-00000-065 | Mel Presley |
| Crabtree | Amy | PreK Assistant @ BPS | PreK Assistant @ CCS | 7.5 | 7/26/23 | 141-E-73400-163-000-02005-030 | Kendra Burris Harless |
| Scribner | Kendra | Online Learning Support Facilitator @ CHS | Grade 9-12 Audio Visual Teacher @ CHS | 7.5 | 7/26/23 | 141-E-71300-116-000-00000-037 | David Sorrell |
| Sisco | Alyssa | Kindergarten Assistant @ Burks | Grade 4 Assistant @ Burks | 7.5 | 7/24/23 | 141-E-71100-163-000-00000-025 | Gabriella Hernandez |
| Farley | Kimberly | SPED Resource Assistant | Grade 2 Teacher Assistant | 7 | 7/26/23 | 141-E-71100-163-000-00000-025 | Adriana Salinas |
| Walker | Danielle | SPED CDC Assistant | SPED PreK Assistant | 7.5 | 7/27/23 | 141-E-71200-163-000-00000-017 | Christi Leftwich |
| Tubbs | Gregory | SPED CDC Assistant | SPED Tracs Assistant | 7 | 7/27/23 | 142-E-71200-163-906-00000-037 | Jennifer Brown |
| Campbell | Amber | RTI Teacher @ ATMS | Assistant Principal @ AMA | 7.5 | 7/1/23 | 141-E-72410-139-000-00000-008 | Ashley Browne |
| Clark | Jennifer | ESL Teacher @ JWES | Lead RTI Teacher @ PSES | 7.5 | 5/30/23 | 142-E-71100-116-101-00000-095 | new position |
| Milligan | Marsha | School Counselor @ Burks | School Counselor @ MHS | 7.5 | 7/1/23 | 141-E-72130-123-000-00000-055 | Marsha Pauli |
| Stevens | Amy | PE Teacher @ Burks & MHS | PE Teacher @ MHS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-055 | position moved to MHS |
| Salinas-Roberts | Linda | ESL Teacher @ Burks & MHS | ESL Teacher @ MHS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-000 | position moved to MHS |
| Metzgar | Claudia | SUB | SPED CDC Assistant @ BPS | 7 | 7/27/23 | 141-E-71200-163-000-00000-017 | Danielle Walker |
| Rinkleff | Autumn | 1x1 Assistant @ PSES | SPED CDC Assistant @ Burks | 7 | 7/27/23 | 141-E-71200-163-000-00000-025 | Allana Martian |
| Myhre | Natalie | Grade 5 Science Teacher | Grade 7 Science Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Peters | Karen | Grade 5 Science/SS Teacher | Grade 7 Science/SS Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Phillips | Greg | Grade 5 Math Teacher | Grade 5 Social Studies Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |

| | | | | | | | |
|---------------|----------|-----------------------------------|----------------------------------|-----|---------|--------------------------------|-----------------------|
| Weekes | Devinne | Grade 5 ELA Teacher | Grade 6 ELA Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Huff | Amber | Grade 6 ELA Teacher | Grade 5 ELA Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Maynard | Miranda | Grade 6 ELA Teacher | Grade 7 ELA Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Parker | Keith | Grade 7 Social Studies Teacher | Grade 6 Social Studies Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Pierce | Kacie | Grade 7 Science Teacher | Grade 5 Science/SS Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Allison | Jamie | Grade 8 Science Teacher | STEM Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Cantrell | Karissa | Grade 8 Math Teacher | Grade 5 Math Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Eaton | Chelsea | Grade 7 & 8 ELA Teacher | Grade 6th ELA Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Senn | Megan | Grade 8 ELA & English 1 Teacher | Grade 8 ELA Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Williams | Dustin | Grade 8 Math/SS Teacher | Grade 8 Math Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Wilkerson | Kelsey | STEM Teacher | Grade 5 Science Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Smitty | Penny | Grade 5 Math Teacher | Grade 6 Math Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| White | Joseph | Grade 6 SS Teacher | Grade 8 Science Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-110 | n/a |
| Hickey | Haley | SPED Tracs Assistant @ PSMS | SPED 1x1 Assistant @ CHS | 7.5 | 7/27/23 | 141-E-71200-163-000-00000-037 | Rachele Eckwright |
| Gagliardi | Sara | SAC Summer Camp | Grade 2 Teacher @ PvES | 7.5 | 7/26/23 | 141-e-71100-116-000-00000-015 | Julianne Butler |
| Mullins | Jessica | Sub Nurse | FT School Nurse @ NES | 7 | 7/26/23 | 141-E-72710-131-000-00000-057 | Luanne Morris |
| Phillips | Kaylee | 6th Grade English Teacher @ Burks | Grade 9-12 English Teacher @ MHS | 7.5 | 7/24/23 | 141-E-71100-116-000-00000-055 | Carrie Brown |
| Butler | Julianne | Grade 2 Teacher @ CsES | Grade 4 @ CES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-035 | Stephen Simmons |
| Charlton | Grace | Grade 1 Teacher @ PvES | Grade 2 Teacher @ Burks | 7.5 | 7/25/23 | 141-e-71100-116-000-00000-025 | Beth Troyer |
| Key | Chastity | Grade 1 Teacher | Grade 6 Teacher | 7.5 | 7/26/23 | 141-E-971100-116-000-00000-025 | Suzanne Goolsby |
| Riddle | Paxton | Grade 4 Teacher @ AES | Grade 3 Teacher @ PvES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-060 | Summer Sims |
| Goolsby | Suzanne | Grade 5-8 Math Teacher | STEM Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-025 | Amy Stevens |
| Dukes-Smith | Jennifer | SPED Teacher @ AMS | Student Support Interventionist | 7.5 | 7/26/23 | 142-E-71100-116-933-00000-000 | Cynthia Pogue |
| Walker | Harley | SAC Director @ AES | Grade 3 Teacher @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | Kelsey Snider |
| Kirby | Kristie | ECC Worker | SPED CDC Assistant @ AES | 7 | 7/27/23 | 141-E-71200-163-000-00000-005 | Tammy Dale |
| Carr | Dana | RTI Teacher | Grade 1 Teacher | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-017 | n/a |
| Stiltner-King | Julie | Grade 8 ELA Teacher | RTI Teacher @ UMS | 7.5 | 7/26/23 | 142-E-71100-116-101-00000-110 | n/a |
| Vester | Jaclyn | Interim Supervisor of CTE | FT Supervisor of CTE | 8 | 7/1/23 | 141-E-72230-105-000-00000-000 | n/a |
| Shipley | Emily | SPED 1x1 Assistant @ NES | SPED Resource Assistant @ PvES | 7 | 7/27/23 | 142-E-71200-163-906-00000-060 | Betty Karen Ledbetter |
| Mott | Kelsey | LEAPS @ AES | Grade 3 @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | Carissa Turner |
| Williams | Jessica | School Secretary @ UHS | Attendance Secretary @ UHS | 7.5 | 7/13/23 | 141-E-72410-161-000-00000-090 | Mary Hargis |
| Childress | Robert | Asst. Principal @ UMS | Career Exploration Teacher @ AMS | 7.5 | 7/26/23 | 141-E-71300-116-000-02518-008 | New Position |
| Dean | Alexis | Teacher Assistant @ AES | Secretary @ AES | 7.5 | 5/30/23 | 141-E-72410-161-000-00000-005 | Ashton King Estes |
| Arnold | Heather | Grade 3 @ AES | Grade 2 @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | Dana Griggs |
| Griggs | Dana | Grade 2 @ AES | Grade 4 @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | Brittney Hines |
| Jenkins | Cecilia | Adult Education | Grade 3 Teacher @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | Heather Arnold |
| Snider | Kelsey | Grade 3 Teacher @ AES | Grade 1 Teacher @ AES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-005 | n/a |

| | | | | | | | |
|------------|-------------|---|--|------|---------|-------------------------------|------------------------|
| Johnson | Leanne | Library Assistant @ AES | Gen Ed Teacher Assistant @ AES | 7 | 7/26/23 | 141-E-71100-163-000-00000-005 | Tonya smith |
| Buckner | Christopher | Asst. Principal @ MHS | VITAL Onsite Facilitator @ MHS | 7 | 7/1/23 | 141-E-71100-116-000-00000-055 | Lynus Martin |
| Harless | Kendra | PreK Assistant @ JWES | 3rd Grade Teacher Assistant @ JWES | 7 | 7/3/23 | 141-E-71100-163-000-00000-050 | Sheila Porter |
| Williams | Dustin | Grade 5-8 Math Teacher | Assistant Principal @ UMS | 7.5 | 7/1/23 | 141-E-72410-139-000-00000-110 | Kyle Childress |
| Trevathan | Heather | Interim Café Manager @ AMA | Café Manager @ AMS | 7.5 | 7/26/23 | 143-E-73100-165-000-00008-000 | Sharlena Turner |
| Titworth | Virginia | Café Manager @ CHS | Café Manager @ PvES | 7.5 | 7/17/23 | 143-E-73100-165-000-00060-000 | Seanaree Bilbrey |
| Thomsen | Farrah | School Nutrition Employee @ CHS | Café Manager @ CHS | 8 | 7/1/23 | 143-E-73100-165-000-00037-000 | Virginia Titworth |
| Hines | Brittney | Grade 4 Teacher @ AES | Grade 5 Math Teacher @ ATMS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-065 | Mary Workman |
| Johnson | Monica | Grade 7 ELA Teacher @ UMS | Grade 9-12 English Teacher @ UHS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-090 | Jason Burns |
| Stout | Parker | Grade 7 Teacher @ PSMS (never started) | Grade 9-12 Science Teacher @ MHS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-037 | Sarah Hubbard |
| Bowman | Michelle | Asst. Principal @ CHS | Asst. Principal @ UHS | 7.5 | 7/12/23 | 141-E-72410-139-000-00000-090 | Bree Wheeler |
| Severance | Tonya | Grade 8 Science Teacher @ PSMS | Library Assistant @ PSMS | 7 | 7/26/23 | 141-E-71100-163-000-00000-100 | Ella Clopton |
| Hargis | Mary | School Secretary @ UHS | Administrative Assistant @ UHS | 7.5 | 7/10/23 | 11-E-72410-161-000-00000-090 | growth position |
| Key | Emily | Grade 1 Teacher @ NES | Grade 3 Teacher @ NES | 7.5 | 7/3/23 | 141-E-71100-116-000-00000-057 | Erin Dyer Hill |
| Hill | Erin | Grade 3 Teacher @ NES | Grade 1 Teacher @ NES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-057 | Emily Trull Key |
| Rouchon | Amy | Grade 9-12 Economics & Government Teacher @ UHS | Asst. Principal @ CHS | 7.5 | 7/1/23 | 141-E-72410-139-000-00000-037 | Karen Maddox |
| Buttram | Tabitha | Grade 1 Teacher @ Burks | Grade 6 Science Teacher @ Burks | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-025 | Grace Charlton |
| Ashburn | Cody | Grade 9-12 Social Studies Teacher @ CHS | Asst. Principal @ CHS | 7.5 | 7/1/23 | 141-E-72410-139-000-00000-037 | Michelle Bowman |
| Armes | Paul | 4hrs per day @ AES School Nutrition | 4hrs per day @ UMS School Nutrition | 4 | 7/3/23 | 143-E-73100-165-000-00110-000 | Brian Dias |
| Dias | Brian | 4hrs per day @ UMS School Nutrition | 5.75 hrs per day @ UMS School Nutrition | 5.75 | 7/3/23 | 143-E-73100-165-000-00110-000 | Kristen Piper Fay |
| Blair | Jerry | countywide sub for School Nutrition | 6hrs per day @ AES School Nutrition | 6 | 7/3/23 | 143-E-73100-165-000-00005-000 | Donna Burnside |
| Whittaker | Karen | 6.5 hrs school nutrition @ PvES | countywide sub for school nutrition 6hrs per day | 6 | 7/3/23 | 143-E-73100-165-000-00037-000 | Jerry Blair |
| Springston | Catherine | 4hrs/day AES Café Employee | 6.5 hrs/day Cook for PvES Café | 6.5 | 7/3/23 | 143-E-73100-165-000-00060-000 | Karen Whittaker |
| Drew | Timothy | ATMS School Nutrition Employee | PvES School Nutrition Employee | 5.75 | 7/3/23 | 143-E-73100-165-000-00060-000 | n/a |
| Cassity | Ciara | VITAL On Site Facilitator @ CHS | EPSO Liaison VITAL | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-006 | new position |
| Bontrager | Claire | Learning Loss Facilitator | Grade 1 Teacher @ BPS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-017 | Sydney Story |
| Harp | Amindia | Sub | SPED PreK Assistant @ BPS | 7 | 7/27/23 | 141-E-71000-163-000-00000-017 | Regina Geer |
| Gragg | Tina | Sub | Grade 7 Math Teacher @ ATMS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-065 | Alicia Willis 1 yr LOA |
| Sanders | Abigail | Leaps | Grade 2 teacher @ JWES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-050 | Whitney Pastorial |
| Ainsworth | Chloe | Sub | RTI Teacher Assistant @ WPA | 7 | 7/26/23 | 142-E-71100-163-933-00000-105 | Christein Stone |
| Walker | Tasha | VITAL Online 7/8 Science Teacher | Work Basked Learning Teacher @ CHS | 7.5 | 7/26/23 | 141-E-71300-116-000-02518-037 | Kristen Duncan |
| Simpson | Jenna | SPED Pre-K Teacher | Pre-K Teacher | 7.5 | 7/3/23 | 141-E-73400-116-000-02005-030 | Rachel Newman |
| Maynor | Emily | Sub | Grade 7 Math Teacher @ AMS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-008 | Brenda Hayslette |
| Anderson | Lori | 6hrs per day School Nutrition Employee @ NES | 6hrs per day School Nutrition Employee @ CHS | 6 | 7/1/23 | 143-E-73100-165-000-00037-000 | n/a |
| Osterhoudt | Cherie | 3hrs per day @ PvES School Nutrition | 3hrs per day @ ATMS School Nutrition | 3 | 7/1/23 | 143-E-73100-165-000-00065-000 | Timothy Drew |
| Carter | Ashley | 6.5 hrs per day school nutrition @ CES | 6.5hrs per day school nutrition employee @ CHS | 6.5 | 7/1/23 | 143-E-73100-165-000-00037-000 | Farrah Thomsen |

| | | | | | | | |
|--------------------|--------------|--|---|-----------------------|---------|-------------------------------|----------------------------|
| Phillips | Lauren | 5hrs per day school nutrition employee @ CCEs | 5hrs per day school nutrition employee @ CES | 5 | 7/1/23 | 143-E-71300-165-000-00035-000 | Ashley Carter |
| Underwood | Amanda | 5hrs per day school nutrition @ PvES | 5.5 hrs per day school nutrition @ CHS | 5.5 | 7/1/23 | 143-E-71300-165-000-00037-000 | Anne Bussell |
| Burns | Sharon | 3hrs per day School Nutrition Employee @ SES | 3hrs per day school nutrition employee @ PSMS | 3 | 7/1/23 | 143-E-73100-165-000-00100-000 | n/a |
| Fay | Kristen | 5.75 hrs per day School Nutrition employee @ UMS | 5.75 hrs per day school nutrition employee @ PvES | 5.75 | 7/1/23 | 143-E-73100-165-000-00060-000 | Tracy Steele |
| McGhee | Brittney | PreK Teacher | Grade 1 Teacher | 7.5 | 6/29/23 | 141-E-71100-116-000-00000-060 | Grace Charlton |
| Milashus | Eric | Grade 6 Math Teacher | RTI Teacher | 7.5 | 7/26/23 | 142-E-71100-116-101-00000-065 | Amber Campbell |
| Harris | Madelyn | SPED CDC /Behavior Teacher Assistant @ AMS | RTI Assistant @ NES | 7 | 7/26/23 | 142-E-71100-163-933-00000-057 | Krystal Culver |
| Harris | Morgan | RTI Assistant @ CsES | SPED CDC Teacher @ PvES | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-060 | Kayla Gentry |
| Lane | Rosemary | 6hrs per day School Nutrition Employee @ AES | FT Countywide School Nutrition Sub | 6 | 7/1/23 | 143-E-73100-165-000-00037-000 | n/a |
| Roach | Misty | Sub | RTI Teacher Assistant @ BPS | 7 | 7/27/23 | 142-E-71100-163-933-00000-017 | Brittany Anderson |
| Whitson | Kacey | Sub | SPED CDC Assistant | 7 | 7/27/23 | 142-E-71200-163-906-00000-037 | Greg Tubbs |
| Jones | Mason | SAC Site Director @ SES | SAC Site Director @ NES | 5.8 | 7/1/23 | 146-E-73300-189-000-01800-000 | Emilee Rector |
| Barlow | Kelsey | Grade 9-12 Teacher @ CHS | VITAL Online Grade 7-12 Science Teacher | 7.5 | 7/21/23 | 141-E-71100-116-000-00000-006 | Tasha Walker |
| Franz | Jennifer | Grade 5-8 Reading Teacher @ AMS | Grade 9-12 Assistant Principal @ MHS | 7.5 | 7/6/23 | 141-E-72410-139-000-00000-055 | Chris Buckner |
| Nixon | Kelly | Grade 9-12 English Teacher @ MHS | Grade 7-12 English Teacher @ WPA | 7.5 | 7/1/23 | 141-E-71150-116-000-00000-105 | Kayla Radford |
| Craig | Emily | SPED PreK Assistant @ PSES | School Secretary @ AMS | 7.5 | 7/17/23 | 141-E-72410-161-000-00000-008 | Misty Bell |
| Painter | Cade | Sub | SPED Resource Teacher @ CHS | 7.5 | 7/26/23 | 141-E-71200-116-000-00000-037 | Tamara Bibb |
| McCulley | Haley | SPED Systemwide Speech Teacher | SPED Systemwide Speech Pathologist | 7.5 | 7/26/23 | 141-E-71200-171-000-00000-000 | Job Title & Funding Change |
| Dunn | Sandra | Grade 2 Teacher @ AES | Teacher Assistant @ AES | 7 | 7/26/23 | 141-E-71100-163-000-00000-005 | Becky Kling |
| Scott | James | Teacher Assistant @ CCEs | Grade 3 Teacher @ NES | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-057 | Emily Trull Key |
| Bibb | Tamara | SPED Teacher @ CHS | VITAL Onsite Facilitator @ CHS | 7.5 | 7/26/23 | 141-E-71100-116-000-00000-000 | Clara Cassity |
| Keen | Peyton | SPED PreK Teacher Assistant @ PvES | RTI Teacher Assistant @ PvES | 7 | 7/17/23 | 142-E-71100-163-101-00000-060 | New Position |
| | | | | | | | |
| | | | | | | | |
| RESIGNATION | | | | | | | |
| | <u>FIRST</u> | | | | | | |
| <u>LAST NAME</u> | <u>NAME</u> | <u>LOCATION</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE DATE</u> | | | |
| Jenkins | Cecilia | Adult Ed ONLY | evening ESL classes with Adult Ed part time | 6/1/23 | | | |
| Browne | Ashley | AMS | Assistant Principal | 5/26/23 | | | |
| Hernandez | Violeta | JWES | Grade 4 Teacher | 6/30/23 | | | |
| Smith | Jenny | JWES | Grade 4 Teacher | 5/26/23 | | | |
| Spears | Marnita | Adult Ed | Adult Basic Education Personnel | 6/30/23 | | | |
| Elmore | Julia | Adult Ed | Adult Basic Education Personnel | 6/30/23 | | | |
| Bonner | Bob | Adult Ed | Adult Basic Education Personnel | 6/30/23 | | | |
| Dawson | Maxine | Adult Ed | Lead Instructor | 6/30/23 | | | |

| TERMINATIONS | | | | | | | |
|-------------------------|--------------|-----------------|---|--------------|-----------------------|-------------------------------|--------------------|
| | FIRST | | | | | | |
| LAST NAME | NAME | LOCATION | ASSIGNMENT | HOURS | EFFECTIVE DATE | | |
| Culver | Krystal | NES | RTI Teacher Assistant | 7.00 | 5/23/23 | | |
| Williams | Alexa | CHS | Chemistry Teacher | 7.50 | 5/26/23 | | |
| Adcock | Melissa | CCES | Completed assignment covering a Grade 1 Teacher LOA | 7.50 | 6/30/23 | | |
| Lloyd | Makenzie | Central Office | Related Services Assistant | 7.00 | 5/26/23 | | |
| Thrasher | Marcus | Food Services | Countywide sub for School Nutrition | 5.00 | 6/23/23 | | |
| McCord-Eldridge | Kim | Food Services | Countywide sub for School Nutrition | 5.00 | 6/23/23 | | |
| | | | | | | | |
| | | | | | | | |
| NON-RENEWALS | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | LOCATION | POSITION | HOURS | EFFECTIVE DATE | | |
| Savage | Mackenzie | BPS | Kindergarten Teacher | 7.50 | 5/26/23 | | |
| Capron | Susan | CHS | Grade 9-12 English Teacher | 7.50 | 5/26/23 | | |
| Seiler | Stephanie | CHS | Grade 9-12 Math Teacher | 7.50 | 5/26/23 | | |
| Jackson | Faith | CHS | Grade 9-12 English Teacher | 7.50 | 5/26/23 | | |
| Mortensen | Jennifer | UMS | Grade 5-8 ELA Teacher | 7.50 | 6/30/23 | | |
| | | | | | | | |
| | | | | | | | |
| PAY CHANGE | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | LOCATION | ASSIGNMENT | HOURS | EFFECTIVE DATE | FUNDED | Rate of Pay |
| | | | | | | | |
| | | | | | | | |
| ADDITIONAL HOURS | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | LOCATION | ASSIGNMENT | HOURS | EFFECTIVE DATE | FUNDED | Rate of Pay |
| Vester | Tyler | MHS | CTSO Competition Supplement \$500 | 7.5 | 3/7/23 | 141-E-71300-189-000-02518-055 | n/a |
| Williams | Joseph | CHS | May Band Staff pay wages \$362.29 | 7 | 6/1/23 | 141-E-72210-189-000-01601-000 | n/a |
| Brown | A Mardell | Transportation | SLC Transportation dispatcher to be paid \$125.00 per day | 7 | 6/5/23 | 141-E-72710-189-000-02508-000 | n/a |
| Fain | Meredith | Central Office | Migrant tutoring, up to 4hrs a week | 7.5 | 6/6/23 | 142-E-72210-189-131-00000-000 | n/a |
| Johnson | Carla | Central Office | worked for ESY NTE 49.5 hrs, at rate, she will submit a timesheet for additional hrs worked. | 8 | 6/7/23 | 141-E-71200-163-000-00000-000 | n/a |
| Stanton | Teresa | JWES | SLC Secretary is to be paid \$17.00 per hour or the current hourly rate whichever is higher for 4 weeks | 7.5 | 5/22/23 | 141-E-72410-162-000-02508-000 | n/a |
| Loggins | Lacy | CCES | Sub as principal of SLC as needed. NTE \$437.50 per day | 7.5 | 6/19/23 | 141-E-72410-104-000-02508-000 | n/a |

| DECREASE IN HOURS | | | | | | | |
|--------------------------|--------------|---|--|--------------|-----------------------|-------------------------------|------------------|
| | FIRST | | | | | | |
| LAST NAME | NAME | FROM POSITION | TO POSITION | HOURS | EFFECTIVE DATE | FUNDING CODE | REPLACING |
| Maddle | Patricia | 5.75hrs per day School Nutrition Employee | 3.0 hrs per day School Nutrition Employee | 3 | 7/1/23 | 143-E-73100-165-000-00055-000 | n/a |
| Braswell | Leigh | PSMS | wants to go part time for the 23-24 school year, new hire picking up other half of this position. | 3.5 | 7/26/23 | 141-E-71100-163-000-00000-100 | n/a |
| PROFESSIONAL | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | DEGREE | | | EFFECTIVE DATE | FUNDING CODE | AMOUNT |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| OTHER | | | | | | | |
| | FIRST | | | | | | |
| LAST NAME | NAME | LOCATION | POSITION | HOURS | EFFECTIVE DATE | | |
| Thompson | Pamela | AMS | was filling a LOA but now being hired on ft for same position for school year 23-24, SPED Resource Asst. | 7 | 7/27/23 | | |
| Salinas-Roberts | Linda | MHS | level of effectiveness changed from 4 to 5, please adjust to \$750 | 7.5 | 6/1/23 | | |
| Cavender | Margie | PSES | 6 days @ \$50.00 = \$300 | 7.5 | 6/2/23 | | |
| Sloan | Donna | SES | 10 days @ \$50.00 = \$500 | 7.5 | 6/2/23 | | |
| Moss | Lucinda | PSMS | 11.25 sick days @ \$50.00 = \$562.50 | 7.5 | 6/2/23 | | |
| Lawson | Samantha | PSMS | retracted resignation | 7.5 | 5/27/23 | | |
| Pauli | Marsha | MHS | 62 days @ \$50.00 = \$3100 | 7.5 | 6/2/23 | | |
| Winningham | Robert | PvES | 43.73 days @ \$50.00 = \$2186.50 | 7.5 | 6/2/23 | | |
| Williams | Jeffrey | CHS | SSO stipend wages \$500 | 7 | 6/1/23 | | |
| Rohr | Brian | CHS | SSO stipend wages \$1000 | 7 | 6/1/23 | | |
| Carlile | Robin | CHS | Master's = \$2600 | 7.5 | 6/5/23 | | |
| Willis | Alicia | ATMS | taking an educational LOA for the school year of 23-24 | 7.5 | 7/1/23 | | |
| Caine | Adam | UHS | Correction to years of teaching experience 20 years verified in TNCompass | 7.5 | 6/8/23 | | |
| Gillies | Jamie | CHS | Lady Cav Camp Wages \$890.21 | 7 | 6/8/23 | | |
| Piggott | Jeana | CHS | Lady Cav Camp Admin Wages \$254.35 | 7.5 | 6/8/23 | | |
| Chaffin | Sheila | CHS | Interpreter Graduation wages \$125.00 | 7 | 6/8/23 | | |
| Smith | Bethany | CHS | Orchestra for Musical Wages \$763.04 | 7 | 6/8/23 | | |
| Webster | Brian | CHS | Orchestra for Musical Wages \$847.82 | 7.5 | 6/8/23 | | |
| Piggott | Jeana | CHS | Team Camp Wages \$360.32 | 7.5 | 6/8/23 | | |

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|------------------------------------|-----------|-------------------------|---|-----|---------|--|--|
| Gillies | Jamie | CHS | Team Camp Wages \$1335.31 | 7.5 | 6/8/23 | | |
| Rodgers | Amy | PVES | Sick Bank Trustees awarded 5 sick days from the bank | 7 | 6/9/23 | | |
| Lewis | Ashlie | AMS | Master's Degree = \$2600 | 7.5 | 6/9/23 | | |
| Beaty | Renee | PSES | Millard Oakley STEM Center/TSIN Partnership \$859.55 | 7.5 | 6/1/23 | | |
| Jones | Catherine | PSES | Millard Oakley STEM Center/TSIN Partnership \$1289.33 | 8 | 6/1/23 | | |
| Cavender | Kara | PSES | Millard Oakley STEM Center/TSIN Partnership \$859.55 | 7.5 | 6/1/23 | | |
| Justice | Leslie | PSES | Millard Oakley STEM Center/TSIN Partnership \$859.55 | 7.5 | 6/1/23 | | |
| Stevens | Katie | PSES | Millard Oakley STEM Center/TSIN Partnership \$859.55 | 7.5 | 6/1/23 | | |
| Kilgore | Sydney | JWES | was covering a LOA last school year and that teacher is not returning so she will be FT Grade 4 Teacher @ JWES | 7.5 | 7/26/23 | | |
| Harris | Lisa | Central Office | Payroll Manager Professional Exempt Salary Scale | 8 | 7/1/23 | | |
| Janko | Stefanie | PSMS | Master's Degree = \$2600 | 7.5 | 6/23/23 | | |
| King | Corby | Central Office | \$1,000 CEO Supplement for 2022-2023 | 8 | 6/26/23 | | |
| Trentle | Kylie | AMS | Enrichment Specialist for the 23/24 school year | 7.5 | 7/26/23 | | |
| Harpe | Kristin | BPS | Enrichment Specialist for the 23/24 school year | 7.5 | 7/26/23 | | |
| Wright | Tammie | CSES | Career Ladder inadvertently left off for 22-23 school year, please lump sum - \$1,000 her on 7/20 and add to her salary | 7.5 | 6/26/23 | | |
| Smith | Sierra | AMS | Master's = \$2600 | 7.5 | 7/5/23 | | |
| Hale | April | Technology | EIS Stipend = \$2500 | 8 | 7/1/23 | | |
| Ballard | Ashley | Food Services | Annual Cellphone Stipend \$20 per month | 8 | 7/1/23 | | |
| Bradford | Stacey | Food Services | Annual Cellphone Stipend \$20 per month | 8 | 7/1/23 | | |
| Shanahan | Donna | Food Services | Annual Cellphone Stipend \$20 per month | 8 | 7/1/23 | | |
| Ellis | Julie | Food Services | Annual Cellphone Stipend \$20 per month | 8 | 7/1/23 | | |
| Debord | Jeremy | VITAL | Funding code change from ESSER 2.0 to GP | 7.5 | 7/1/23 | | |
| Smith | David | VITAL | Funding code change from ESSER 2.0 to GP | 7.5 | 7/1/23 | | |
| Twitty | Nathaniel | VITAL | Funding code change from ESSER 2.0 to GP | 7.5 | 7/1/23 | | |
| White | Margarete | VITAL | Funding code change from ESSER 2.0 to GP | 7.5 | 7/1/23 | | |
| Allison | Jamie | UMS | Enrichment Specialist for the 23/24 school year | 7.5 | 7/26/23 | | |
| Goolsby | Suzanne | Burks | Enrichment Specialist for the 23/24 school year | 7.5 | 7/26/23 | | |
| Pugh | Bridget | MHS | EDS Degree = \$2600 | 7.5 | 7/11/23 | | |
| Peterman | Kayla | CES | Certified Sub covering a LOA until Fall Break | 7.5 | 7/26/23 | | |
| | | | | | | | |
| | | | | | | | |
| <u>SPREADSHEETS:</u> | | | | | | | |
| 2022-2023 Mentor Stipend List | | PCF #1 & Spreadsheet | | | | | |
| Staff that worked SLC 2023 & wages | | PCF #2-14 & Spreadsheet | | | | | |
| SLC Coaches stipends | | PCF #15 & Spreadsheet | | | | | |
| SPED ESY hours | | PCF #16 & Spreadsheet | | | | | |

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|---|--|--------------------------|--|--|--|--|--|
| Food Nutrition Employees who worked the Summer Feeding Program | | PCF #17 & Spreadsheet | | | | | |
| Bus Drivers for SLC | | PCF #18 & Spreadsheet | | | | | |
| SLC Bus Monitors | | PCF #19 & Spreadsheet | | | | | |
| Sub SLC Bus Drivers | | PCF #20 & Spreadsheet | | | | | |
| VITAL Summer School Payout Totals | | PCF #21 & Spreadsheet | | | | | |
| List of SAC staff no longer active | | PCF #22 & Spreadsheet | | | | | |
| Collaborative Conferencing Team | | PCF #23 & Agenda Request | | | | | |
| LEAPS funding code change & pay increase for certified teacher for summer camp only | | PCF #24 & Spreadsheet | | | | | |
| June Summer Stipends School Nutrition | | PCF #25 & Spreadsheet | | | | | |
| Funding code changes from 932 & 933 | | PCF #26 & Spreadsheets | | | | | |

**PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM**

NEW HIRE NAME: **Mentor Stipend- Entire List Attached**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **CERT**

OR Employee's Name: **HUNTER H ZANARDI**

#1

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/25/2023**

* TEACHER ASSISTANT - N/C: **n/a**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **n/a**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 71100 116 000 00000 000**

Type of Funding:

* NOTES: **2022-2023 Mentor Stipend
See Attached Spreadsheet for List
\$25 an hour**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| | | | |
|-----|-----------------------|----|-------------|
| | Julie Sliger | 30 | \$750.00 |
| CHS | Bayless, Josh | 20 | \$500.00 |
| | Emily Anderson | 2 | \$50.00 |
| | Virginia Gantkowski | 12 | \$300.00 |
| | Amelia Hancock | 11 | \$275.00 |
| | Carlie (Ford), Robbin | 30 | \$750.00 |
| | Flatt, Merry | 30 | \$750.00 |
| WPA | Faith Sample | 20 | \$500.00 |
| UHS | John Apple | 21 | \$525.00 |
| | Amy Rouchon | 20 | \$500.00 |
| MHS | Blake Vanwinkle | 19 | \$475.00 |
| | Jenny Elrod | 16 | \$400.00 |
| | Bridget Pugh | 23 | \$575.00 |
| | Joey Hoover | 20 | \$500.00 |
| | Kelly Nixon | 20 | \$500.00 |
| SW | Olivia Hammons | 20 | \$500.00 |
| | Allison Painter | 20 | \$500.00 |
| | Terr Melton | 20 | \$500.00 |
| | Tonia Wheeler | 20 | \$500.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$33,475.00 |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#2

NEW HIRE NAME: **SLC SPED Teachers**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **142 E 72100 116 907 00000 000**

Type of Funding: **SPED**

* NOTES: **SLC SPED Teacher is attached. \$312.50 per day
Attend District mtg \$100, Attend parent/faculty
meeting \$100, Attendance incentive of \$500,
\$450 or \$400**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **SLC SPED EA's**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

#3

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **142 E 72100 163 907 00000 000**

Type of Funding: **SPED**

* NOTES: **SLC SPED EA's are attached. SPED EA's paid at \$17.00 per hour or their current rate of pay. attend. Attend parent/faculty mtg \$100. Attendance incentive of \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#4

NEW HIRE NAME: **SLC EA's**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/26/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **141 E 71100 163 000 02508 000**

Type of Funding:

* NOTES: **SLC EA's are attached. EA's will be paid NTE \$752.50 per week. If EA's attend parent/faculty mtg \$100, attendance incentive \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#5

NEW HIRE NAME: **SLC RTI Teachers**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/26/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **142 E 71100 116 101 00000 000**

Type of Funding: **Title**

* NOTES: **SLC RTI Teachers are attached. Teachers will be paid NTE \$312.50 per day. If Teachers attend the district meeting \$100 parent/faculty mtg \$100, attendance incentive \$500, \$450 or \$400**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#4

NEW HIRE NAME: **SLC Subs for Teachers**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 71100 116 000 02508 000**

Type of Funding:

* NOTES: **SLC subs for teachers rate of pay is \$312.50 per day if certified, if not certified, \$17.00 per hour NTE 7 hours daily.**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#7

NEW HIRE NAME: **SLC Principals**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **11**

* HOURS WORKED PER DAY: **8.0**

POSITION FUNDED: **141 E 72410 104 000 02508 000**

Type of Funding:

* NOTES: **SLC Principals attached. Principals are paid on tiered system, based on # of kids being served. \$1500-\$2500 per wk. District mtg \$200, faculty/parent mtg \$200 Attend. incentive of \$1000, \$950 or \$900**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#8

NEW HIRE NAME: **SLC non-certified Tutors**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **142 E 71100 163 938 00000 000**

Type of Funding:

* NOTES: **SLC non-certified tutors are attached. Non-Cert tutors are paid \$17.00 per hr or their current rate of pay. Attend district mtg \$100, Attend parent/faculty mtg. Attend incentive of \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#9

NEW HIRE NAME: **SLC Certified Tutors**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **142 E 71100 116 938 00000 0000**

Type of Funding:

* NOTES: **SLC Certified Tutors are attached. Tutors will be paid \$312.50 per day. Attend district mtg \$100, attend parent/faculty mtg \$100, Attendance incentive of \$500, \$450 or \$400**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#10

NEW HIRE NAME: **SLC School Nutrition**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **141 E 73100 165 000 02508 000**

Type of Funding:

* NOTES: **SLC School Nutrition Cooks and staff are attached. Cooks are NTE 6 hours and staff NTE 5 hours per day at \$17.00 per hour or their current rate of pay. Attendance incentive of \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#11

NEW HIRE NAME: **SLC School Nutrition Managers**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **141 E 73100 105 000 02508 000**

Type of Funding:

* NOTES: **SLC School Nutrition Managers are attached.
Managers are NTE 7 hours per day at \$17.00 per
hour or their current rate of pay. Attendance
incentive of \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION

APPROVAL FORM

#12

NEW HIRE NAME: **SCL Secretaries**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/26/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 72410 162 000 02508 000**

Type of Funding:

* NOTES: **SLC secretaries are attached. \$17.00 per hour or their rate of pay if higher. If secretary attend parent/faculty mtg \$100, attendance incentive \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#13

NEW HIRE NAME: **SLC Nurses**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **7.0**

POSITION FUNDED: **141 E 72120 131 000 02508 000**

Type of Funding:

* NOTES: **SLC Nurses are attached. EA's will be paid NTE \$20.00 per hour. Attendance incentive \$250, \$200 or \$150**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#14

NEW HIRE NAME: **Summer Learning Camp**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/26/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **See Code on Spreadsheet for each employee**

Type of Funding:

* NOTES: **SLC teachers are attached. Teachers will be paid \$312.50 per day. If teachers attend the district mtg \$100, if attend parent/faculty mtg \$100, attend incentive \$500, \$450 or \$400**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Jere
Whitson

| Last Name | First Name | Grade Level or Role | Week 1: June 5-9 | Week 2: June 12-16 | Week 3: June 19-23 | Week 4: June 26-30 | Funding Code | \$ Daily Rate |
|------------|--------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|--------------------|---------------|
| Johnson | Marta | PreK | No | No | Yes | Yes | 141-71100-116-2508 | |
| Scott | Ruth Janet | K ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Baltazar | Maria | K Math | Yes | Yes | Yes | Yes | 140-71100-116-2508 | |
| Blackburn | Jennifer | 1st ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Francis | Marissa | 1st Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Tiebout | Olivia | 1st Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Olendorf | Hayla | 1st ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Sanders | Abby | 2nd Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Moore Ross | Jessica | 2nd ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Garton | Audrie | 3rd ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Doss | Ashlan | 3rd ELA | Yes | Yes | No | No | 141-71100-116-2508 | |
| Delany | Nicole | 3rd ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Allen | Courtney | 3rd Math | Yes | Yes | No | No | 141-71100-116-2508 | |
| Moss | Kevin | 3rd Math | Yes | Yes | No | No | 141-71100-116-2508 | |
| Simmons | Stephen | 3rd Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Haney | Terri | 3rd Math | No | No | Yes | Yes | 141-71100-116-2508 | |
| Van Horn | Katie | 3rd Math | No | No | Yes | Yes | 141-71100-116-2508 | |
| Bevis | Makenna | 3rd ELA | No | No | Yes | Yes | 141-71100-116-2508 | |
| Swineford | Craig | 4th Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Hernandez | Violeta Jaun | 4th ELA | Yes | Yes | No | No | 141-71100-116-2508 | |
| Culver | Olivia | 4th ELA | No | No | Yes | Yes | 141-71100-116-2508 | |
| Clark | Jennifer | RTI | Yes | Yes | No | Yes | 142-71100-116-101 | |
| Kilgore | Sydney | RTI | No | No | Yes | No | 142-71100-116-101 | |
| Almendarez | Kyla | ELL | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Durbin | Ashley | SPED | Yes | Yes | No | No | 141-71100-116-2508 | |
| Tower | Vickie | SPED | No | No | Yes | Yes | 141-71100-116-2508 | |
| Clark | Emily Rose | STREAM | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Francis | Ashley | PE | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Dale | Gaye | Counselor | Yes | No | Yes | Yes | 141-72130-123-2508 | |
| Davis | Mary Nelle | Tutor ELA | Yes | Yes | Yes | Yes | 142-71100-116-938 | |
| Enix | Jonathan | Tutor Math | Yes | Yes | Yes | Yes | 142-71100-116-938 | |
| Gunter | Catherine | Tutor ELA | Yes | Yes | Yes | Yes | 142-71100-116-938 | |

| | | | | | | | | |
|-------------|----------|------------------|-----|-----|-----|-----|-------------------------------|---------|
| Gray | Cindy | Tutor ELA | Yes | Yes | Yes | Yes | 142-71100-116-938 | |
| Haggard | Michelle | Tutor ELA | Yes | Yes | Yes | Yes | 142-71100-116-938 | |
| Way | Sandra | Nurse | Yes | Yes | Yes | Yes | 141-72120-131-2508 | |
| Koughan | Kathy | Principal | Yes | Yes | Yes | Yes | 141-72410-104-2508 | |
| Stanton | Teresa | Secretary | Yes | Yes | Yes | Yes | 141-72410-162-2508 | \$23.69 |
| Sanchez Ven | Maria | Secretary | Yes | Yes | Yes | Yes | 141-72410-162-2508 | \$22.52 |
| Vernon | Janell | RTI Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$19.77 |
| Robinson | Kylee | PreK Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Pettit | Tracy | 3rd Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$19.38 |
| Dyer | Rebecca | K & 1st Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Johnson | Leanne | 2nd & 4th Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$19.77 |
| Martin | Angelina | STREAM Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.43 |
| Haggard | Sydney | Assistant | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Burton | Eleisha | Cafeteria Manage | Yes | Yes | Yes | Yes | 141-73100-105-2508 | \$23.33 |
| Hancock | Jennifer | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-165-2508 | \$17.00 |
| McConnell | Margie | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-165-2508 | \$17.00 |
| Drew | Natnicha | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-163-2508 | \$17.00 |
| Garrett | Tricia | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-163-2508 | \$19.36 |

| Burks | | | | | | | | |
|-----------|------------|---------------------|--------------------|----------------------|----------------------|----------------------|--------------------|---------------|
| Last Name | First Name | Grade Level or Role | Week 1 June 5-9 | Week 2 June 12-16 | Week 3 June 19-23 | Week 4 June 26-30 | Funding Code | \$ Daily Rate |
| Phillips | Michelle | PreK | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Pierce | Brianna | K | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Roberts | Kerrie | 1st ELA | Yes | Yes | No | No | 141-71100-116-2508 | |
| Dillon | Caitlin | 1st Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Herbert | Hannah | 1st ELA | No | No | Yes | Yes | 141-71100-116-2508 | |
| Salinas | Adriana | 2nd | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Comer | Carissa | 3rd ELA | Yes | No | No | No | 141-71100-116-2508 | |
| Tollett | Christy | 3rd ELA | No | Yes | Yes | Yes | 141-71100-116-2508 | |
| Uribe | Sharol | 3rd Math | Yes | Yes | No | No | 141-71100-116-2508 | |
| Phillips | Becky | 3rd Math | No | No | Yes | Yes | 141-71100-116-2508 | |
| Buris | Crystal | 4th Grade | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Thrasher | Stephanie | 5th/6th Math | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Williams | Jackson | 5th/6th ELA | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Hitchcock | Anna | RTI | Yes | Yes | Yes | Yes | 142-71100-116-101 | |
| Vaughn | Carla | RTI | Yes | Yes | Yes | Yes | 142-71100-116-101 | |
| Norrod | Joyce | ELL | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Baggett | Amy | SPED | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Davis | Haley | STREAM | Yes | Yes | No | Yes/PE | 141-71100-116-2508 | |
| Heady | Devon | STREAM | No | No | Yes | Yes | 141-71100-116-2508 | |
| Putnam | William | PE | Yes | Yes | Yes | No | 141-71100-116-2508 | |
| Johnson | Ronda | PE | Yes | Yes | Yes | Yes | 141-71100-116-2508 | |
| Hurley | Rebekah | Counselor | Yes | Yes | Yes | Yes | 141-72130-123-2508 | |
| Webb | Molly | Tutor Math | Yes | Yes | Yes | Yes | 142-71100-163-938 | \$17.42 |
| Troyer | Beth | Tutor ELA | Yes | Yes | No | No | 142-71100-116-938 | |
| Jenkins | Kiri | Tutor ELA | No | No | Yes | Yes | 142-71100-116-938 | |
| Mackie | Melissa | Nurse | Yes | Yes | Yes | Yes | 141-72120-131-2508 | |
| Cook | Diana | Principal | Yes | Yes | Yes | Yes | 141-72410-104-2508 | |
| Novak | Ben | Principal | Yes | Yes | Yes | Yes | 141-72410-104-2508 | |
| Wells | Maria | Secretary | Yes | Yes | No | No | 141-72410-162-2508 | \$22.88 |
| Clouse | Heather | Secretary | No | No | Yes | Yes | 141-72410-162-2508 | \$17.00 |
| Bilbrey | Paula | PreK Asst | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.08 |
| Sisco | Alyssa | K Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Majtyka | Mary Ellen | 1st/2nd Grade Asst | Yes | Yes | No | No | 141-71100-163-2508 | \$17.00 |
| Shepherd | Concerta | 1st/2nd Grade Asst | No | No | Yes | Yes | 141-71100-163-2508 | \$28.92 |
| Harris | Chloe | 3rd/4th Grade Ass | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Clouse | Heather | 5th/6th Grade Ass | Yes | Yes | No | No | 141-71100-163-2508 | \$17.00 |
| Hernandez | Gabby | 5th/6th Grade Ass | No | No | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Jones | Becky | RTI Asst. | Yes | Yes | No | No | 141-71100-163-2508 | \$17.00 |
| Harris | Kim | RTI Asst. | No | No | Yes | Yes | 141-71100-163-2508 | \$18.98 |
| Martain | Allana | STREAM Asst. | Yes | Yes | Yes | Yes | 141-71100-163-2508 | \$17.00 |
| Johnson | Christy | Cafeteria Manage | Yes | Yes | Yes | Yes | 141-73100-105-2508 | \$20.66 |
| Blair | Gabriel | Cook | Yes | Yes | Yes | Yes | 141-73100-165-2508 | \$17.00 |
| Cook | Matthew | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-165-208 | \$17.00 |
| Cook | Noah | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-165-208 | \$17.00 |

Certified but might be pd at \$17

| | | | | | | | | |
|--------|-------|------------------|-----|-----|-----|-----|-------------------|---------|
| Watson | Kaden | School Nutrition | Yes | Yes | Yes | Yes | 141-73100-165-208 | \$17.00 |
|--------|-------|------------------|-----|-----|-----|-----|-------------------|---------|

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#15

NEW HIRE NAME: **SLC Coaches Stipends**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/22/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10.5**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 71100 189 000 02508 000**

Type of Funding:

* NOTES: **SLC Coaches stipends \$50 per hour NTE 40 hours for scheduling, rostering, grouping, scope & sequence, ordering supplies, sorting and delivering supplies, and giving DIBELS test last week of SLC**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| Coaches | | |
|-------------|------------|--------------------|
| Last Name | First Name | Funding Code |
| Zamer | Katy | 141-71100-189-2508 |
| Satterfield | Kayla | 141-71100-189-2508 |
| Rezny | Rebecca | 141-71100-189-2508 |
| Painter | Allison | 141-71100-189-2508 |
| Moss | Kevin | 141-71100-189-2508 |
| Childers | Jessica | 141-71100-189-2508 |
| Delaney | Nicole | 141-71100-189-2508 |
| Reeves | Ashley | 141-71100-189-2508 |
| Fowler | Deloris | 141-71100-189-2508 |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#16

NEW HIRE NAME: **SEE ATTACHED SPREADSHEET**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12SPT**

OR Employee's Name: **TAMMY R JULIAN**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - **YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA- Additional hours for ESY June 5-23, 2023**

* MONTHS WORKED PER YEAR: **12**

* HOURS WORKED PER DAY: **8.0**

POSITION FUNDED: **See attached list**

Type of Funding: **SPED**

* NOTES: **See attached spreadsheet additional hours for ESY (June 5-23, 2023)**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Extended School Year (ESY) June 5-23, 2023

| To be paid from Timesheet Teachers: 142-71200-116-907 | | Rate Per hour | Hours per day | #days | NTE |
|--|--|----------------------|----------------------|--------------|------------|
| Kristie Leftwich | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Jessica Palmer | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Robin Williams | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Rhonda Lee | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Amber Kilgore | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Tina Anderson | | \$40.00 | 5 Hours/day | 15 | 75 hours |
| Katrina Thompson Speech | | \$40.00 | 5 Hours/day | 15 | 75 hours |

| Paid from a timesheet Admin: 141-72220-189 | | Rate Per hour | Not to exceed |
|---|--|----------------------|----------------------|
| Tonia Wheeler | | \$50 | 65 |
| Christina Martin | | \$50 | 25 |
| Terri Melton | | \$50 | 32 |

| To be paid from a Timesheet Assistants: 141-71200-163 | | AT Rate or \$17 per Hour | | Hours per day | #days | NTE |
|--|--|---------------------------------|---------------|----------------------|--------------|------------|
| Nikita Bunnell | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Louise Conteras | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Shelly Hammontree | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Rhonda T Taylor | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Delanie Krantz | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Jordan Johnson | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Wendy Western | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Amanda young | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Cindy Jackson | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Robert Haynes | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Haley Hickey | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Tammy Dale | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Whitney Mapes | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| OPEN | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |
| Amy Strong | | Rate or \$17 /Hour | 4.5 Hours/day | 15 | 67.5 | |

| Summer Testing June 2023 | | June 2023 | Hours NTE | Paid from a timesheet | |
|---------------------------------|--|-------------------|------------------|------------------------------|-------------------|
| | | | | current funding code | & Rate |
| Psychologist | | Taylor Smith | 40 | | |
| Psychologist | | Bethany Timmerman | 50 | | |
| Speech | | Kristi Burgess | 160 | | |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **Summer Feeding Program**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **FOOD SERVICES**

Employee Type Code: **12SPT**

OR Employee's Name: **STACY MARIE BRADFORD**

#17

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **05/30/2023**

* TEACHER ASSISTANT - N/C: **N/A**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **N/A**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **5.7**

POSITION FUNDED: **143 E 73100 165 000 00200 000**

Type of Funding:

* NOTES: **Please see attached spreadsheet of emp who are working Summer Feeding Program for School nutrition. Hrs worked will vary per day, per emp. Summer Feeding runs May 30th - July 14th. \$17.00/hr minimum**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Summer Employees for 2023

ALL CODED TO 143 E 73100 165 000 00200

| Name | School Assigned to for Summer | Dates Not Available & Additional Information |
|----------------------|-------------------------------|---|
| Amanda Everett | Cane Creek | Can only work three days per week. |
| Amber Loftis | Prescott | |
| Amy Phillips | Prescott | |
| April Jones | Cane Creek | |
| Ashley Carter | Parkview | Will work through July 14th feeding SAC |
| Beah Miller | PV - Manager | |
| Brenda Jones | Parkview | Will work through July 14th feeding SAC |
| Britte Harek | Burks | |
| Carol Cronk | Jere Whitson | Cannot work on Friday's. |
| CheyAnne Brown | Cornerstone | |
| Christy Johnson | Burks - Mgr. | |
| Cindy Boles | Cornerstone - Mgr. | |
| Cindy Foster | Algood Middle | |
| Debbie Henry | Cookeville High | |
| Debbie McCormick | Monterey High | |
| Eleisha Burton | Jere Whitson - Mgr. | |
| Farah Tomsen | Cookeville High | |
| Gabriel Blair | Burks | |
| GINNY TITSWORTH | Cookeville High | |
| Hannah Hughes | CC/Prescott | Only working until June 8th. |
| Heather Trevathan | AMS - Mgr. | |
| Jane Johnson | Prescott | |
| Jennifer Commander | Cane Creek | Can only work Tuesday, Wednesday and Thursday's. |
| Jennifer Haggard | Jere Whitson | Working UHS first week starting May 30th. Will be working at various schools. |
| Jennifer Hancock | Jere Whitson | |
| Karen Whitaker | Parkview | Will work through July 14th feeding SAC |
| Kate Bedwell | Cane Creek | |
| Kathy Oliver | Parkview | Will work through July 14th feeding SAC |
| Kenneth Kinsman | Cornerstone | |
| Kristin (Fay) Piper | Cane Creek | |
| Lacie West | Prescott | |
| Lisa Belli | Algood Middle | |
| Loretta Gentry | Cane Creek - Mgr. | |
| Margie McConnell | Jere Whitson | Current employee for LEAPs but will be working for Nutrition |
| Matthew Cook | Burks | |
| Melissa Hodnett | Cornerstone | |
| Naticha Drew | Jere Whitson | Current on Call sub for School Nutrition-working summer |
| Noah Cook | Burks | |
| Patricia Bowman | Burks | |
| Rebecca Morgan | Prescott - Mgr. | |
| Rosemary Lane | Parkview | Will work through July 14th feeding SAC |
| Sandi Everett | Jere Whitson | |
| Sharon Burns | Parkview | Will work through July 14th feeding SAC |
| Sherry Born | Cornerstone | |
| Sherry Davis Jackson | Cookeville High | |
| Stephanie Coker | Jere Whitson | |
| Sue Marek | Jere Whitson | Will be working various schools until June 14th. |

| | | |
|----------------|--------------|--|
| Teresa Harness | Prescott | |
| Tricia Garrett | Jere Whitson | |
| Wanda Swartz | Cornerstone | Prescott till June 2nd. Then Cornerstone till June 30th. |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#18

NEW HIRE NAME: **Bus Drivers for SLC**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **TRANSPORTATION**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **5.0**

POSITION FUNDED: **141 E 72710 146 000 02508 000**

Type of Funding:

* NOTES: **Bus Drivers for SLC to be paid \$125.00 per day.**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Summer Learning Camp Bus Drivers
141-72710-146-2508 \$125.00 per day

| Last Name | First Name |
|-----------|------------|
| Farley | Mark |
| Fields | Eve |
| Wallace | Angela |
| League | Tammy |
| O'Leary | Brenda |
| Herron | Mark |
| Patrick | Tammy |
| Argueta | Abner |
| Easterday | Steve |
| Clark | Nicole |
| Irizarry | Nathaly |
| Joy | Mark |
| Kielhauer | Tina |
| Kinsman | Jillian |
| Brewer | Connie |
| Herron | Audra |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#19

NEW HIRE NAME: **SLC Bus Monitors**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **TRANSPORTATION**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **5.0**

POSITION FUNDED: **141 E 72710 189 000 02508 000**

Type of Funding:

* NOTES: **SLC Bus monitors to be paid \$15.00 per hour
NTE 5 hours per day for the length of SLC.**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Summer Learning Camp Monitors

141-72710-189-2508 \$15.00 per hour NTE 5 hours

| Last Name | First Name |
|-----------|------------|
| Blair | Gabriel |
| Crabtree | Sunny |
| Herron | Nycollette |
| Bedwell | Kate |
| Smith | Norma |
| Wilson | Jennifer |
| Sciotti | Cohen |
| Kinsman | Kenneth |
| Boles | Jamie |
| Zywica | Holly |
| Witten | Kim |
| Herron | Nikki |
| Vaught | Rhonda |
| Gaudette | Morgan |
| McFalls | Michelle |
| | |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **SUB Bus Drivers SLC**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **TRANSPORTATION**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

#20

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/05/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **5.0**

POSITION FUNDED: **141 E 72710 146 000 02508 000**

Type of Funding:

* NOTES: **Sub SLC Bus Drivers if needed to be paid
\$125.00 per day**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

**Summer Learning Camp Sub Drivers
141-72710-146-2508 \$125.00 per day**

| Last Name | First Name |
|------------|------------|
| Maddux | Tammy |
| Scionti | Tony |
| Melis | Nikki |
| Wiggins | Charlie |
| Leutkemyer | Kadie |
| McFalls | Chuck |
| | |
| | |
| | |
| | |
| | |
| | |
| | Mark |
| | |
| | |
| | |

**PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM**

#21

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **VITAL**

Employee Type Code: **CERT**

OR Employee's Name: **LANCE R KEY**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/30/2023**

* TEACHER ASSISTANT - N/C: -
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **Na**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 71100 116 000 00000 000**

Type of Funding:

* NOTES: **Summer School See attached**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Information:
The Cookeville area high school/middle school credit recovery will take place at Cookeville High School. All other HS & 8th grade MS summer programs will take place at their respective high schools.

Administrators:
Sam Brooks, Lance Kay, Adam West, & CHS, LHS, MHS Admin on duty HSHMS Summer School Grades 8-12
Credit Recovery will use Edgenuity

Credit Advancement - Only VITAL Elective courses including Personal Finance, PE, Economics & Government will be offered.

Dates & Information: Credit Recovery May 30 - June 30, Credit Advancement May 30 - June 30, Credit Recovery Registration for all students will be completed and is **REQUIRED** for enrollment. School counselors will fill out a Google Sheet to register students for credit recovery. Credit Advancement registration will be completed on May 30 at the student's school. Summer school payment for credit advancement will be accepted at the schools on May 30 to June 2 from 9:00 am - 11:00 am.

| | | | | | |
|--|--|---|--|--|--|
| Personal Finance online via videoconferencing/Zoom with Judy | Credit Advancement Orientation will be given at the beginning of the course. No student will be put into a course until payment is received. | Credit Recovery Orientation will be given within the credit recovery course | | | |
|--|--|---|--|--|--|

Tuesday, May 30 - First day of classes for credit advancement courses.
Friday, June 30 - End of Summer School for all VITAL online summer classes. Middle School 8th grade credit recovery will end on June 23. First day of classes for credit recovery students is May 31.

Middle School Summer School (CHS) - Grades 8 Credit Recovery - Edgenuity Sam Brooks/CHS Admin - Administrator Tuesday, May 31 - Friday, June 24 (16 day term with 1 registration day) 7:30 a.m. - 12:30 p.m.

All Summer School labs will be open from 8 am - 12 pm daily with breakfast and lunch available

Funding Mechanism

| | | |
|---|---|--|
| ONE lab open at each site Cookeville High | Clara Cassidy Lauri Sweeney Bathory Buckner | Onsite Facilitator Facilitator Facilitator |
| Upperman | Becky Maynard | Onsite Facilitator |
| Montery | Lynus Martin Joey Hoover | Onsite Facilitator (will sub for Lynus when needed) |
| Middle School @ CHS | Tamara Bibb | Middle School Facilitator |

| Summer Hours | \$3,333.00 (\$ hourly daily) | PAYMENT | Checked for Accuracy by Sam Brooks |
|---------------|---------------------------------|---------|---------------------------------------|
| 100 | \$3,333.00 | | <input type="checkbox"/> |
| 45 | \$1,489.85 | | <input type="checkbox"/> |
| 120 | \$3,999.60 | | <input type="checkbox"/> |
| 115 | \$3,832.95 | | <input type="checkbox"/> |
| 5 | \$168.65 | | <input type="checkbox"/> |
| 95 | \$3,165.35 | | <input type="checkbox"/> |
| TOTALS | \$17,498.25 | | |

Credit Recovery Summer School

| | | | | | | |
|---|---|--|--|----|------------------------------------|--|
| 4 student minimum Enrollment for classes | Judy Schinbecker | Personal Finance | per contract based on the number of students | \$ | 4,700.00 | <input type="checkbox"/> |
| Actual payout will be based on the number of students in the class. Could be lower or a little higher than the estimate | Cade Arnold Adam West Becky Maynard | Government/Economics Physical Education Math | per contract based on the number of students | \$ | 3,500.00 2,500.00 \$1,000.00 | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Total | | | Online TOTALS for 2023 Summer Online Credit Advancement Offerings | | \$11,700 | |

Total for all 2023 Summer School Payout **\$29,198.25**

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#22

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: KRISTA L HAMILTON

* REASON FOR ACTION: RESIGNATION

* EFFECTIVE DATE: 06/15/2023

* TEACHER ASSISTANT - N/C: n/a
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: n/a

* MONTHS WORKED PER YEAR: 12

* HOURS WORKED PER DAY: 5.8

POSITION FUNDED: SAC and /or ECC Code as listed in notes

Type of Funding:

* NOTES: Clean up--Spreadsheet attached
SAC 146 E 73300 189 000 01800 000
ECC 146 E 73300 189 000 01801 000

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| Last | First | Location | Last day worked | |
|------------------|-----------|-------------------------------|------------------------|---|
| Allen | Mattie | Algood | 2/2/23 | |
| Andrew(Sherrell) | Elizabeth | Prescott Elementary | 2/23/23 | |
| Greenwood | Elizabeth | Northeast Elementary | 1/17/22 | |
| Henline | Savannah | Algood Elementary | 4/27/23 | |
| Kolath | Savannah | Avery Trace Middle | 5/26/23 | She is taking a teaching position at PCSS |
| Langford | Natasha | Prescott Elementary | | She is currently working at Prescott ECC |
| Mattson | Drew | Sycamore Elementary | 1/30/2022 (best guess) | |
| Nagy | Breanna | Prescott Elementary | 2/18/22 | |
| Newman | Molly | Algood Elementary | 5/26/23 | |
| Presley | Audrey | Capshaw SAC | 5/2/23 | |
| Rector | Tanner | works for Leaps/21st, I think | | |
| Rich | Icis | Prescott Elementary | 5/26/23 | |
| Sherrell | Kera | Baxter Primary | 5/26/23 | |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#24

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **STAR CENTER**

Employee Type Code: **12SPT**

OR Employee's Name: **REBECCA DAWN PHILLIPS**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **06/01/2023**

* TEACHER ASSISTANT - N/C: **No**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **No one**

* MONTHS WORKED PER YEAR: **9.5**

* HOURS WORKED PER DAY: **3.0**

POSITION FUNDED: **142 E 73300 116 431 00000 000**

Type of Funding: **21st Century**

* NOTES: **Please see attached spreadsheet for funding code change and pay increase for certified teachers for summer camp only.**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| Last Name | First Name | Location (school) | Assignment | Hrs NTE | Effective Date | Funding | Rate of Pay |
|------------------|-------------------|--------------------------|-------------------|--------------------|-----------------------|--------------------|--------------------|
| Certified | | | | | | | |
| Storie | Angela | CCES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Wilson | Alexis | CCES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Brewington | Anna | CCES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Malone | Brandy | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Loggins | Lacy | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Palmer | Jessica | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Niggeler | Matt | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Cagle | Sabrina | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Crain | Ashley | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Windrow | Sandra | CSES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Pastorial | Whitney | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Williams | Jill | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Mott | Kelsey | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Waller | Hayley | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Williams | Ashley | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Lee | Christy | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| Underwood | Amy | JWES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$39.00 |
| | | | | | | | |
| Hadlock | Judy | CHS | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$30.00 |
| Wright | Tiffany | CHS | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$30.00 |
| Geesling | Bethany | CHS | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$30.00 |
| Torrence | Jamie | UHS | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$30.00 |
| Robbins | Deborah | SES | Teacher | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-116-0431 | \$30.00 |

Support Staff

| | | | | | | | |
|---------------------|---------|------|---------------|--------------------|----------------|--------------------|---------|
| Wagner | Rhonda | CCES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$20.93 |
| Tomasevskil (Green) | Emily | CCES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$17.00 |
| Hollandworth | Briana | CSES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$39.00 |
| Smith | Daka | JWES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$24.43 |
| Anders | Kayla | CCES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$17.00 |
| Stanton | Teresa | JWES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$23.69 |
| Wadall | Fredia | PSMS | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$21.98 |
| Ladagona | Amy | PVES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$17.00 |
| Whitson | Heather | SES | Support Staff | NTE 40hrs per week | 6/1/23-6/30/23 | 142-73300-163-0431 | \$17.00 |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **FOOD SERVICES**

Employee Type Code: **12SPT**

OR Employee's Name: **STACY MARIE BRADFORD**

#23

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **06/30/2023**

* TEACHER ASSISTANT - N/C: **N/A**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **N/A**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **5.0**

POSITION FUNDED: **143 E 73100 165 000 00200 000**

Type of Funding:

* NOTES: **Please see attached list of June Summer stipends to be paid to employees according to the guidelines. Please add these to the 7/14 payroll.**

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| JUNE SUMMER STIPENDS | | |
|-----------------------|-----------|-----------------|
| NAME | AMOUNT | NOTES |
| Beatty, Debbie | \$ 250.00 | |
| Belli, Lisa | \$ 250.00 | |
| Boles, Cindy | \$ 250.00 | |
| Bowman, Patricia | \$ 200.00 | Missed 6/7 |
| Carter, Ashley | \$ 250.00 | |
| Coker, Stephanie | \$ 250.00 | |
| Commender, Jennifer | \$ 250.00 | |
| Cronk, Carol | \$ 250.00 | |
| Davis-Jackson, Sherry | \$ 250.00 | |
| Everett, Sandi | \$ 250.00 | |
| Foster, Cindy | \$ 250.00 | |
| Haggard, Jennifer | \$ 200.00 | missed 6/8 |
| Hanek, Brigitte | \$ 250.00 | |
| Harness, Teresa | \$ 250.00 | |
| Henry, Deborah | \$ 250.00 | |
| Hodnett, Melissa | \$ 250.00 | |
| Johnson, Christy | \$ 250.00 | |
| Johnson, Janie | \$ 250.00 | |
| Jones, Brenda | \$ 200.00 | missed 6/6 |
| Lane, Rosemary | \$ 150.00 | out 6/20, 6/27 |
| Loftis, Amber | \$ 250.00 | |
| Miller, Elizabeth | \$ 250.00 | |
| Oliver, Kathy | \$ 250.00 | |
| Phillips, Amy | \$ 250.00 | |
| Thomsen, Farrah | \$ 250.00 | |
| Tritsworth, Virginia | \$ 250.00 | |
| Trevathan, Heather | \$ 150.00 | missed 6/5, 6/6 |
| Whittaker, Karen | \$ 250.00 | |

Support Staff

\$250 Bonus for working all 4 weeks of Summer Learning Bridge Camps 170 days!

Staff may miss 2 times and still get a bonus for working all 4 weeks

| | | |
|--------------------|----------|--|
| 1 absence | \$200 | |
| 2 absences | \$150 | |
| 3 or more absences | No bonus | |

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#26

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **07/01/2023**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **See funding codes for each**

Type of Funding:

* NOTES: **Funding Code Changes from 932 and 933 to GP
Susie Dobbs is going to CTE funds. See the
spreadsheet attached.**

**Funding code pending for 2 on spreadsheet
from CFO. Will be given ASAP.**

DIRECTOR OF SCHOOLS - **CORBY KING**

DEPUTY DIRECTOR OF SCHOOLS - **TIM MARTIN**

DIRECTOR, HUMAN RESOURCES - **ANGIE KNIGHT**

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

| | |
|----------------------------------|-----------------------|
| Huffine, Brenda .6 as of 1.4.23 | Vital |
| Thrasher, Stefanie | Vital |
| Walker, Tasha | Vital |
| Nash, Trenton | Vital |
| White, Becky | Vital |
| Twitty, Nathan | Vital |
| Smith, David | Vital |
| DeBord, Beau | Vital |
| West, Adam | Vital |
| Barker, Sheila | Student Services |
| Delaney, Nicole | District Wide |
| Satterfield, Kayka | District Wide |
| Cook, Barbie | Vital |
| Schuyler, Kerri .5 as of 2.23.22 | Vital |
| Dobb, Susie | UHS CTE Teacher |
| Nabors, Judd | VITAL/Lab Facilitator |

2023-2024 Moving from ESSER Funding (932 / 933)

| Employee | Assignment | New Funding Code for 23/24 |
|--------------------|---------------------------|-------------------------------|
| DeBord, Beau | VITAL | 141 E 71100 116 000 00000 006 |
| Delaney, Nicole | District Wide | 141 E 72210 189 000 00000 000 |
| Dobbs, Susie | UHS CTE | 141 E 71300 116 000 00000 090 |
| Nash, Trenton | VITAL | 141 E 71100 116 000 00000 006 |
| Satterfield, Kayla | District Wide | 141 E 72210 189 000 00000 000 |
| Smith, David | VITAL | 141 E 71100 116 000 00000 006 |
| Thrasher, Stefanie | AP @ PCSM | 141 E 72410 139 000 00000 100 |
| Twitty, Nathan | VITAL | 141 E 71100 116 000 00000 006 |
| Walker, Tasha | VOC ISM GRANT | 141 E 71300 116 000 02518 037 |
| West, Adam | VITAL | 141 E 72210 189 000 00000 000 |
| White, Becky | VITAL | 141 E 71100 116 000 00000 006 |
| Huffine, Brenda | VITAL (PT) | PENDING |
| Barker, Shelia | Student Services- Support | PENDING |
| Cook, Barbie | VITAL Support | 141 E 71100 163 000 00000 000 |
| Nabors, Judd | VITAL Lab Facil Support | 141 E 71100 163 000 00000 000 |
| Schuyler, Kerri | VITAL Support | 141 E 71100 163 000 00000 000 |

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
June 29, 2023
(July Board Meeting)

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, June 29, 2023. Ms. **CRAVENS** convened the meeting at 5:00 PM.

PRESENT.....5
Kim Cravens, Chair
Dr. Dawn Fry, Vice-Chair
David McCormick
Lynn McHenry
Jill Ramsey

ABSENT.....1
Kerry Ledbetter

Ms. **CRAVENS** stated the Board would address Agenda Item II., Approval of the Agenda, noting the deletion of Consent Agenda Item V.B.4.

ACTION: (II.) Mr. **McHENRY** made a motion to approve the Agenda as recommended and submitted by Corby R. King, Director of Schools, and as amended with the deletion of Consent Agenda Item V.B.4. Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- Requested approval of the 2023-2024 Board Meeting Dates/Agenda Deadlines and Board Work Sessions

- Noted Director’s Personnel Report

ACTION: (III.A.) Dr. **FRY** made a motion to approve the 2023-2024 Board Meeting Dates/Agenda Deadlines and Board Work Sessions, as submitted. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item IV.A., Approval of the Minutes.

ACTION: (IV.A.) Mr. **McHENRY** made a motion to approve the Minutes of the Regular June Board Meeting held on Thursday, June 1, 2023, @ 5:00 PM, as submitted. Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVEN** stated the Board would address approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (V.A.1. – V.F.24.) Mr. **McCORMICK** made a motion to approve the following Consent Agenda with the deletion of Consent Agenda Item V.B.4., as recommended and submitted by Corby R. King, Director of School:

V. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval of the payment to Transfinder Corporation – Schenectady, NY for routing software in the total amount of \$21,110.00 to be paid from 141-72710-399, Other Contracted Services, as submitted.
2. Approval of the payment to Zonar – Seattle, WA for GPS software in the total amount of \$24,238.44 to be paid from 141-72710-399, Other Contracted Services, as submitted.
3. Approval of the payment to Frontline Technologies Group, LLC – Philadelphia, PA for use of the Professional Learning Management and Absence/Substitute Management Programs from July 1, 2023 – June 30, 2024, in the total amount of \$46,361.73 to be paid as follows:

| | |
|-------------------------------|-------------|
| • 141-72210-399-000-02103-000 | \$18,627.19 |
| • 141-72210-399-000-02117-000 | \$8,234.54 |
| • 141-72220-399-000-00000-000 | \$5,000.00 |
| • 141-71300-399-802-00000-000 | \$1,500.00 |
| • 142-72210-399-201-00000-000 | \$13,000.00 |
4. Approval of the payment to Skyward – Stevens Point, WI in the amount of \$74,125.00 to be paid from 141-72510-399 for the Accounting and HR Software Annual License fee effective

July 1, 2023 – June 30, 2024, as submitted. (General Purpose School Fund)

5. Approval of the payment to ACT – Iowa City, IA for the 2022 – 2023 testing in the amount of \$30,488.00 to be paid from 141-E-72130-322-000-02103, as submitted.
6. Approval of the payment to International Baccalaureate Organization – NY for the 2023 – 2024 Annual School Fees for Cookeville High School in the total amount of \$12,233.00 to be paid from 141-72210-599-02103, as submitted.
7. Approval of the purchase of three-hundred and eighty-four (384) Cell Phone Pocket Holders for all middle and high school teacher classrooms in the amount of \$13.99 each in the total amount of \$5,372.16 to be paid from 141-72310-599 to match Policy 6312, Use of Personal Communication Devices and Electronic Devices, as submitted.
8. Approval of the payment to PowerSchool Group, LLC – Folsom CA for services from July 15, 2023 to July 14, 2024, in the total amount of \$106,985.08 to be paid from 141-E-72110-399-000-00000-000, Other Contracted Services, as submitted. (General Purpose School Fund)
9. Approval of the purchase of the SafeSchool Annual Training Subscription from Vector Solutions, LLC – Tampa, Florida for the 2023-2024 school year in the amount of \$14,292.00 to be paid from 141-72520-399 effective June 15, 2023 – June 14, 2024, as submitted.
10. Approval of payment to TRA School Software Solutions – Wilmington, North Carolina for School Funds Online Software, accounting software and maintenance fees for twenty schools, for the 2023 – 2024 school year in the amount of \$13,051.53 to be paid from 141-E-72510-399, as submitted.
11. Approval of the purchase of Houghton Mifflin Harcourt for Read 180 per quote 008697136 and contract #2-227430-04 in the amount of \$294,497.20 to be paid from 142-71100-471-933, as submitted.
12. Approval of the purchase of Curriculum Associates for i-Ready per quote 322510.8 and BuyBoard purchasing cooperative 653-

21 in the amount of \$294,497.20 to be paid from 142-71100-471-933, as submitted.

13. Approval to purchase CERT (College Equipped Readiness Tool) of ePrep Inc. – Princeton, NJ for extra 7-12 licenses in the amount of \$11,308.00 to be paid from 142-71100-471-933, as submitted.
14. Approval of the purchase of weight room equipment for Upperman High School (UHS) from BSN Sports – Dallas, Texas in the total amount of \$22,995.00 to be paid from UHS allotted athletic trainer funds, as submitted.
15. Approval of the purchase of newly adopted K-8 Math Textbooks, as well as replacement textbooks needed from previous adoptions, from Tennessee Book Company – La Vergne, Tennessee in the total amount of \$1,382,714.62 to be paid from 141-71100-449-02117, as submitted.
16. Approval of the purchase of a one-year subscription/membership (with the option to request renewal annually for years two and three) for A Better Way Athletics, LLC, an athletic administration consulting group, in the total amount of \$14,000.00 for year one to be paid from 141-72310-599, as submitted.
17. Approval to purchase JAMF Pro MDM device management licenses from Bluum, USA Inc. (formerly TROX), per NCPA contract #01-150, in the amount not to exceed \$29,000.00 to be paid from 141-71100-722-01607, as submitted.
18. Approval of the purchase of Naviance POWERSCHOOL GROUP LLC for the 2023-2024 school year in the total amount of \$44,495.00 with \$25,000 to be paid from 142-71100-471-401; \$10,000 to be paid from 142-71300-429-803; and \$9,495.00 to be paid from 141-72310-599, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Approval to award the CTE Monterey High Greenhouse bid to the lowest and best bidder, Atlas Greenhouse – Alapaha, GA, in the total amount of \$95,035.84 to be paid from Innovative School Model (ISM), as submitted on the bid tally sheet.

2. Approval to solicit bids for the framing and finishing materials and labor for the CTE structural systems/construction building projects for the 2023 – 2024 school year at Cookeville and Upperman High Schools to be funded by each school's VIP (Vocational Improvement Project) account, as submitted.
3. Approval to increase the allowance by \$5,000 for floor graphics in the Covington Floor bid that was approved at the June Board meeting from \$7,000 to \$12,000 for Algood Middle School and Cornerstone Elementary School, as submitted.
4. (Consent Agenda Item V.B.4. was deleted from the Agenda.)
5. Approval to award the Food Service Delivery Ready to Eat Pizza bid to and purchase from Papa John's Pizza – Cookeville, Tennessee in the total amount of \$79,200 to be paid from 143-73100-422, as submitted.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments – Fund 141
 - a. Prescott South Elementary – Amend budget for STEM grant received from TTU for Prescott South Elementary
 - b. Finance – To amend budget for General Purpose School Fund Year-End-Cleanup(2)
 - c. Finance – To amend Social and Emotional Learning (SEL) Grant to better expend budget based on program needs
 - d. Finance – To increase the budget for additional funds received from schools for supplemental teacher pay
 - e. LEAPS – Amendment Budget for LEAPS Extended Program
2. Federal Projects Budget Amendments – Fund 142
 - a. Student Services – This McKinney Vento revenue amendment is required in order to allocate funds accordingly
 - b. Career & Technical Education, Perkins Grant – Move monies to account for increase CTSO travel for Sills USA Nationals

- c. Career & Technical Education, Perkins Reserve Grant 852 Regional Career Pathways Budget – Move monies to pay bus conversion vendor, travel associated with transporting bus to and from the bus conversion vendor and wrapping of the exterior
 - d. Extending Learning – Amendment Budget for 21st Century Grant
 - e. Title I-A (121) Neglected – Year End Budget Cleanup
 - f. Title III (301) – Year End Budget Cleanup
 - g. Title IV (401) – Year End Budget Cleanup
 - h. Title IX McKinney Vento (701) – Year End Budget Cleanup
 - i. ESSER 3.0 (932) – Year End Budget Cleanup
 - j. TN All Corp (938) – Year End Budget Cleanup
 - k. Epidemiology/Lab Capacity Additional Funds (942) – Year End Budget Cleanup
3. Food Service Budget Amendments – Fund 143
- a. Food Service – Increase revenue budget for additional Commodities/Ala Carte/CACF) received 22/23SY
 - b. Food Service – Annual clean-up of line items

D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)

E. Approval of the Grant Report

F. Other

- 1. Approval of transmitting Putnam County School System (PCSS) data to Curriculum Associates for the purpose of participating in a “linking study”, analyzing the correlation between state summative test scores and iReady data.
- 2. Approval of a \$20.00 monthly stipend for personal cell phone usage per Policy 3.3001, Use of Cellular Phones, for the

following School Nutrition Employees effective July 1, 2023 – June 30, 2024:

- Ashley Ballard
- Stacy Bradford
- Donna Shanahan
- Lynette Ellis

3. Approval of a \$20.00 monthly stipend for personal cell phone usage per Policy 3.3001, Use of Cellular Phones, for the following School Nutrition Employees effective July 1, 2023 – June 30, 2024:

- Elizabeth Miller – Algood Elementary
- Heather Trevathan – Algood Middle
- Mary Light – Avery Trace Middle
- Rebecca Morgan – Baxter Primary
- Jessica Williams – Burks Elementary
- Loretta Gentry – Cane Creek Elementary
- Christina Johnson – Capshaw Elementary
- Farrah Thomsen – Cookeville High
- Leigh Ann Hughes – Cornerstone Elementary
- Eleisha Burton – Jere Whitson Elementary
- Lynda Roberson – Monterey High
- Lisa Broyles – Northeast Elementary
- Virginia Titsworth – Park View Elementary
- Bethanie Holmes – Prescott South Elementary (50%) Middle (50%)
- Rebecca Grist – Sycamore Elementary
- Jennifer Haggard – Upperman High
- Cindy Boles – Upperman Middle

4. Approval of the 2023-2024 School Fees, as submitted.

5. Approval to renew the Gov Deals contract effective the 2023 – 2024 school year, as submitted.

6. Approval of renewal of services with Public Consulting Group (PCG) – Boston, MA per TN State Contract #33101-2207433136FAF5 in the total amount of \$45,000.00 to be paid from 142-72210-399-401, as submitted.

7. Approval of a request from Employee Childcare to increase the price of employee childcare by 15% to cover current expenses, as submitted.
8. Approval of the receipt of the Carl Perkins Reserve Secondary Grant for the 2023 - 2024 school year to be used to fund the CTE programs at CHS, MHS, UHS, and WPA and VITAL schools, as submitted.
9. Approval to enter into an agreement with Accelerate Learning Inc. – Anthem, Arizona for online school at-home curriculum for the 2023 – 2024 school year to be paid from VITAL, 141-71100-399-01501(\$3,900 per student), as submitted.
10. Approval of the agreement between Putnam County School System and Tennessee Tech University for the VPK Funded Pre-K for the 2023 - 2024 school year, as submitted.
11. Approval of the FY24 Consolidated Application, as submitted.
12. Approval of the renewal of Title I Crate from 806 Technologies – Plano, TX per BuyBoard contract #661-22 and quote, in the amount of \$12,650.00 to be paid from the Consolidated Administration budget 142-72210-399-011, as submitted.
13. Approval of the renewal of TransACT Parent Notices – Lynnwood WA in the amount of \$9,996.00 whereas, \$4,998.00 to be paid from 142-72210-399-101 and \$4,998.00 to be paid from 142-72210-399-301, as submitted.
14. Approval of the renewal of Platform, Strategies and Math from ELLevation (Curriculum Associates) per cooperative purchasing group Allied States #22-7436 in the amount of \$25,770.83 per contract whereas, \$7,901.04 to be paid from 142-72210-399-101 and \$7,901.04 to be paid from 142-52210-599-301 and \$9,968.75 to be paid from general funds, as submitted.
15. Approval of the renewal of Rosetta Stone – Harrisonburg, Virginia in the amount of \$8,100.00 whereas, \$4,050.00 to be paid from 142-72210-399-101 and \$4,050.00 to be paid from 142-72210-399-301, as submitted.
16. Approval of the Memorandum of Understanding (MOU) between Putnam County School System and the Putnam County

Sheriff's Office for the School Resource Officer (SRO) Program, as an addendum to school safety plans.

17. Approval to renew the Systemwide Pest Control Services Agreement Extension #1 with Optimus Pest Solutions – Smithville, Tennessee in the total amount of \$16,560.00 to be paid from 141-72610-399 effective July 1, 2023, through June 30, 2024, as submitted.
18. Approval of transmitting Putnam County School System (PCSS) data to Comprehensive Educational Resources (Correlated with Mastery View Benchmark Assessments), as submitted.
19. Approval of Complaint Managers for 2023 – 2024 school year, as submitted.
20. Approval of the following individuals to serve on the Collaborative Conferencing Team for 2023 – 2024:
 - PET – Danielle Johnson, Dee Bean, Sandy Harris
 - PCEA – Diane Phy, Leslie Worsham, Cristal Roberts
 - Unaffiliated – Gavin Moore
 - BOE – Max Petett, Rhonda Mahan, Mark McReynolds, Tim Martin, Bridgette Carwile, Dr. Sharon Anderson, Angie Knight
21. Approval of the change request from Covington Flooring – Birmingham, Alabama due to the unforeseen conditions that were observed after the removal of the water damaged wood floor at Avery Trace Middle School in the amount of \$28,215.00 to be paid by insurance funds, as submitted.
22. Approval to request and obtain a board credit card from First Horizon for the use of purchasing necessary items for families that are assisted by Putnam County Student Services per the recommendation from the State of Tennessee Comptroller's office, as submitted.
23. Approval of a \$20.00 monthly stipend for cell phone usage for the 2023 – 2024 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology department employees: Scott Allen, Frankie Jerome and Michael McCarver, as submitted.
24. Approval to renew subscription for Gaggle, a K-12 student digital safety platform, from July 1, 2023 to June 30, 2024, per

Sevier County School's Contract #011522SCS from Central Technologies, Inc. – Knoxville, Tennessee per quote #015492 in the amount of \$71,875.00 to be paid from 141-71100-722-01607, as submitted.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VI.A., Policy 6.312 - Use of Personal Communication Devices and Electronic Devices, and Policy 1.404, Appeal to and Appearances Before the Board, on first and final reading; and *approval of the Putnam County Board of Education's Guidelines for Addressing the Board at the Public Comment Section Before Approval of the Consent Agenda of a Regular Meeting.*

ACTION: (VI.A. and VI.B.) Mr. **McHENRY** made a motion to approve Policy 6.312, Use of Personal Communication Devices and Electronic Devices, and Policy 1.404, Appeal to and Appearances Before the Board, on first and final reading; and approval of the *Putnam County Board of Education's Guidelines for Addressing the Board at the Public Comment Section Before Approval of the Consent Agenda of a Regular Meeting*, as submitted. Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A.1., Park View School Project Update; and recognized Kim Chamberlain, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlain** stated the following regarding the Park View School Project Update:

- Held meeting last week regarding ParkView School color selections with the following individuals: Dr. Mel Presley - ParkView School Principal, Kathy Koughan, - ParkView School Assistant Principal, John Magura - Maintenance Supervisor, and Corby King – Director, with selections about 95% completed.
- Requested Dr. Presley to work on some of the graphic work.
- Building moving along well
- Poured last footings this week.
- 80 workers on site last week
- Recommended the Park View School Project Action Items (VII.A.1.a.(1.) – VII.A.1.a.(3.)

ACTION: [VII.A.1.a.(1.) - VII.A.1.a.(3)] Ms. **RAMSEY** made a motion to approve the following Park View Action Items, as submitted and recommended by Kim Chamberlain, Upland Design Group:

- VI.A.1.a.(1.) - Approval to pay American Constructors, Inc. – Brentwood, Tennessee in the amount of \$4,367,822.89 and Pinnacle Bank (retainage) in the amount of \$212,639.78 for pay application #10 related to the Park View School Project to be paid from Putnam County Bond Issue.
- VI.A.1.a.(2.) - Approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$45,749.39 to be paid from 141-76100-304-02504 for architectural services for the Park View School Project.
- VI.A.1.a.(3.) - Approval of a payment to GEOServices, LLC – Chicago, IL in the amount of \$16,293.75 for construction monitoring services for the new Park View School Project through May 28, 2023, to be paid from 141-76100-399-000-02504-000, as submitted.

Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Mr. **Chamberlin** stated the following regarding the Upperman High School (UHS) Expansion Project Update:

- Good progress
- Roof being put on in back choir room and JROTC areas
- Front portion of the two classroom wings' roof installation starting
- Within two weeks roofing should be complete.
- Project Completion Date - late November or early December
- Recommended UHS Expansion Project Action Items VII.A.2.a.(1.) – VII.A.2.a.(3.)

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A.2.a.(1.) – VII.A.2.a.(3.), UHS Expansion Project Action Items.

ACTION: [VII.A.2.a.(1.) - VII.A.2.a.(3.)] Dr. **FRY** made a motion to approve the following UHS Expansion Project Action Items, as recommended by Kim Chamberlain, Upland Design Group, as submitted:

- VII.A.2.a.(1.) – Approval to pay King Construction Group, Inc. – Cookeville, Tennessee in the amount of \$359,534.61 and First Horizon Bank (retainage) in the amount of \$18,922.87 for pay application #8 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).
- VII.A.2.a.(2.) – Approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$3,791.92 to be paid from 142-

76100-707-933 for architectural services for the Upperman High School Expansion Project (School Federal Fund – ESSER 3.0).

- VII.A.2.a.(3.) - Approval to pay Engineering & Testing Solutions, LLC – Knoxville, Tennessee in the amount of \$2,415.00 for engineering services related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0).

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

John **Magura**, Maintenance Supervisor, recommended approval of UHS Expansion Project Action Items VII.A.2.a.(4.) – VII.A.2.a.(5.), as submitted.

ACTION: [VII.A.2.a.(4.) – VII.A.2.a.(5.)] Mr. **McHENRY** made a motion to approve the following UHS Expansion Project Action Items, as recommended by Mr. Magura:

- VII.A.2.a.(4.) – Approval to pay AAR of North Carolina, Inc. – Kernersville, NC in the amount of \$1,458,208.86 and First National Bank (retainage) in the amount of \$76,747.84 to be paid from 142-76100-707-933 (ESSER 3.0) for pay application #3 related to the Upperman High School Expansion Project.
- VII.A.2.a.(5.) – Approval to pay Richard C. Rinks & Associates, Inc. – Cookeville, Tennessee in the amount of \$10,932.26 to be paid from 142-76100-707-933 (ESSER 3.0) for design services for the Upperman High School Roof Project.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VIII., Adjournment.

ACTION: (VIII.) Dr. **FRY** made a motion to adjourn. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

The Board adjourned at 5:35 PM.

08-03-23
Date


Kim Cravens
Chair


Corby King
Director of School



EXHIBIT
VIA.1
08-03-23

Service

Order #: Q-308892-2
Date: 2023-06-20
Offer Valid Through: 2023-09-15

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Putnam Co School District - TN

Address: 1400 E Spring St
City: Cookeville
State/Province: Tennessee
Zip/Postal Code: 38506
Country: United States

Order Information
Billing Frequency: Annual Upfront
Payment Terms: Net 30

Billing Contact

Primary Contact

Name: _____
Email: _____
Phone: _____

Name: Jason Stickler
Email: jason.stickler@pcsstn.com
Phone: +1 615 489 3059

Billing Frequency Term:
 Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

| Year 1 | | | | | | |
|---|------------|------------|--------|-------|----------|----------------|
| Description | Start Date | End Date | Metric | Qty | Price | Amount |
| Mastery Connect Bundled Subscription | 2023-10-01 | 2024-09-30 | User | 8,045 | USD 5.25 | USD 42,236.25 |
| Mastery View Predictive Assessments TN - Full Year - District Pricing - District Pacing - State Tested Subjects - 3;4;6;7;8;9;10;11 | 2023-10-01 | 2024-09-30 | User | 8,045 | USD 8.00 | USD 64,360.00 |
| Individual Student Reports | 2023-10-01 | 2024-09-30 | User | 8,045 | USD 0.00 | USD 0.00 |
| Item Bank - Mastery All 4 Subjects & Mastery View Bundle | 2023-10-01 | 2024-09-30 | User | 8,045 | USD 3.50 | USD 28,157.50 |
| Desmos Item Bank Student License | 2023-10-01 | 2024-09-30 | User | 6,345 | USD 0.75 | USD 4,758.75 |
| Recurring Sub-Total | | | | | | USD 139,512.50 |
| Year 1 Total | | | | | | USD 139,512.50 |
| Grand Total: | | | | | | USD 139,512.50 |

received
07-21-23
dt

| Package Information |
|---|
| Included in your Item Bank - Navigate All 4 Subjects & CASE Bundle: |

| Deliverable | Description | Expiration | Qty |
|----------------------------------|--|------------|-------|
| Mastery Item Bank - Supplemental | Annual Subscription for Mastery Item Bank - Supplemental | N/A | 8,045 |
| Mastery Item Bank Subscription | Mastery Item Bank subscription for ELA, Math, Science and Social Studies featuring learning standards alignments for all 50 States, D.C., Common Core and Next Generation Science Standards. | N/A | 8,045 |

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Metrics and Descriptions:

User: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

| Product | Description |
|--|---|
| Mastery View Predictive Assessments - Grade Levels | Mastery View Predictive Assessments for the State Tested Subject Areas. |
| Item Bank - Mastery All 4 Subjects & Mastery View Bundle | Annual Subscription for Mastery View + Mastery Item Banks |

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:
Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>
Portfolium: <https://portfolium.com/support-terms>
MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Terms and Conditions

This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/master-terms-and-conditions>

The provision of any Item Bank Services shall also be governed by the Addendum which can be found here: <https://www.instructure.com/policies/item-bank-addendum>.

The provision of any Predictive Assessment Services shall also be governed by the Addendum which can be found here: <https://www.instructure.com/benchmark-assessment-addendum>.

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing>

Notes

This quote is for Mastery Connect with GradeCam, Desmos calculator (for GR 6-11), Mastery View Predictive Assessments and the Mastery Item Banks for grades 3, 4, 6-11. This quote aligns with the CER Consortium pricing.

| PURCHASE ORDER INFORMATION | TAX INFORMATION |
|--|---|
| Is a Purchase Order required for the purchase or payment of the products on this order form? | Check here if your company is exempt from US state sales tax : _____ |
| Please Enter (Yes or No): _____ | <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i> |
| If yes, please enter PO Number: _____ | |

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Putnam Co School District - TN

| | |
|------------|-------|
| Signature: | _____ |
| Name: | _____ |
| Title: | _____ |
| Date: | _____ |

Instructure, Inc.

| | |
|------------|-------|
| Signature: | _____ |
| Name: | _____ |
| Title: | _____ |
| Date: | _____ |

EXHIBIT
VI A1 & VI A2
VI F15
08-03-23



PCSS Board Agenda Request

Date: August 3, 2023

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

VI A1

☆ Purchase of **Instructure** subscription for **Mastery Connect** per quote Q-308892-1 via piggy backing off the Kingsport City Schools RFP renewal in the amount of \$112,623.75 to be paid from 141-72130-322-02103 (\$75,000) and 142-72130-322-933 (\$37,623.75)

VI A2

☆ Payment to **Discovery Education** an online science subscription for grades k-12 of Charlotte, NC per CER pricing and quote number Q-316917 in the amount of \$147,233.14 where \$73,616.57 to be paid from 142-71100-471-932 and \$73,616.57 is to be paid from 142-71100-471-933.

VI F.15

☆ Approval for renewal of Platform, Strategies and Math from **ELlevation** (Curriculum Associates) per cooperative purchasing group Allied States # 22-7436 in the amount of \$29,937.50 per contract where **\$8,625.00** will be paid from 142-72210-399-101 and **\$8,625.00** will be paid from 142-72210-599-301 and \$12,687.50 will be paid from general funds.

received
07-21-23
[Signature]

EXHIBIT
VI A1 & VI A2
VI F15
08-03-23



PCSS Board Agenda Request

Date: August 3, 2023

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

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received
07-21-23
[Signature]

EXHIBIT
 VIA. 2
 08-03-23

1/2 142-71100-471-932
 - 73,616.57
 1/2 INVOICE 171.333



Discovery Education

4350 Congress Street, Suite 700
 Charlotte, NC 28209
 36-2298050

Please see below for remittance information

INVOICE #: CINV-097970

DATE: 06/14/2023

CUSTOMER PO NUMBER: CONTRACT

Please note changes below to payment remittance and contact information

BILL TO: PUTNAM COUNTY SCHOOL DISTRICT
 1400 E SPRING ST
 COOKEVILLE, TN 38506-4313
 United States

| CUSTOMER NUMBER | PROPOSAL NUMBER | TERMS | DUE DATE |
|-----------------|-----------------|--------|------------|
| C-030006 | Q-316917 | Net 30 | 07/14/2023 |

| BILLINGS | AMOUNT |
|--|--------------|
| Progress Billing for Contract Q-316917 | 147,233.14 |
| Subtotal | \$147,233.14 |
| Taxes | \$ 0.00 |
| Total | \$147,233.14 |

| ****CONTRACT DETAILS**** | | | |
|---|-----------|-----------|---------|
| DESCRIPTION | LINE TERM | QTY COUNT | UOM |
| Discovery Education Science Techbook | - | 1 | Student |
| Discovery Education Elementary School Science Techbook, National | - | 1 | Site |
| Discovery Education High School Science Techbook, Classic - NGSS 2016 | - | 1 | Student |
| Discovery Education Elementary School Science Techbook, National | - | 1 | Site |
| Discovery Education Experience | - | 1 | License |
| Discovery Education Middle School Science Techbook, National | - | 1 | Site |
| Discovery Education Science Techbook | - | 1 | Student |
| Discovery Education High School Science Techbook, Classic - NGSS 2016 | - | 1 | Student |
| Discovery Education Experience | - | 1 | License |
| Discovery Education Middle School Science Techbook, National | - | 1 | Site |
| STEM Connect | - | 1 | License |
| Discovery Education Elementary School Science Techbook, National | - | 1 | Site |
| Discovery Education Science Techbook | - | 1 | Student |
| Discovery Education Experience | - | 1 | License |

For invoice inquiries, contact EDU_Invoice_Management@discoveryed.com
 For remittance inquiries, as well as updating your account information, contact AccountsReivable@discoveryed.com

07-21-23



ORDER FORM

Subscriber: PUTNAM COUNTY SCHOOL DISTRICT

Address: 1400 E SPRING ST COOKEVILLE, TN 38506-4313

Term: 6/14/2021 to 6/13/2024

| Services | Start Date | End Date | Qty | Unit of Measure | Annual Price | Discounted Prorated Price | Total |
|---|------------|-----------|-----|-----------------|--------------|---------------------------|---------------------|
| Discovery Education Science Techbook, Bundle (Per Site) | 6/14/2021 | 6/13/2024 | 18 | Site | \$9,500.00 | \$23,079.00 | \$415,422.00 |
| Discovery Education Experience | 6/14/2021 | 6/13/2024 | 18 | Site | | | |
| Discovery Education Science Techbook | 6/14/2021 | 6/13/2024 | 18 | Site | | | |
| Discovery Education Elementary School Science Techbook, National | 6/14/2021 | 6/13/2024 | 18 | Site | | | |
| Discovery Education Middle School Science Techbook, National | 6/14/2021 | 6/13/2024 | 18 | Site | | | |
| Discovery Education High School Science Techbook, Classic - NGSS 2016 | 6/14/2021 | 6/13/2024 | 18 | Site | | | |
| Discovery Education Science Techbook, Bundle (Per Student) | 6/14/2021 | 6/13/2024 | 80 | Student | \$20.00 | N/A | \$4,800.00 |
| Discovery Education Experience | 6/14/2021 | 6/13/2024 | 80 | Student | | | |
| Discovery Education Science Techbook | 6/14/2021 | 6/13/2024 | 80 | Student | | | |
| Discovery Education Elementary School Science Techbook, National | 6/14/2021 | 6/13/2024 | 80 | Student | | | |
| Discovery Education Middle School Science Techbook, National | 6/14/2021 | 6/13/2024 | 80 | Student | | | |
| Discovery Education High School Science Techbook, Classic - NGSS 2016 | 6/14/2021 | 6/13/2024 | 80 | Student | | | |
| STEM Connect | 6/14/2021 | 6/13/2024 | 20 | Site | | | |
| Discovery Education Science Techbook, Bundle (Per Site) | 8/30/2021 | 6/13/2024 | 1 | Site | \$9,500.00 | \$21,477.41 | \$21,477.41 |
| Discovery Education Experience | 8/30/2021 | 6/13/2024 | 1 | Site | | | |
| Discovery Education Science Techbook | 8/30/2021 | 6/13/2024 | 1 | Site | | | |
| Discovery Education Elementary School Science Techbook, National | 8/30/2021 | 6/13/2024 | 1 | Site | | | |
| TOTAL: | | | | | | | \$441,699.41 |



| Services | Start Date | End Date | Qty | Unit of Measure | Price | Total |
|--|------------|-----------|-----|-----------------|------------|-------------------|
| Science Techbook (National) Professional Learning Session | 6/14/2021 | 6/13/2022 | 2 | Each | \$3,000.00 | \$6,000.00 |
| TOTAL: | | | | | | \$6,000.00 |

Fees for Discovery Education Techbook Bundle are due and payable as follows:

\$147,233.13 due no later than July 14, 2021

\$147,233.14 due no later than July 14, 2022

\$147,233.14 due no later than July 14, 2023

The Fees for Professional Development Services are due no later than 30 days after receipt of invoice. Separate invoices will be sent at the end of each month for any and all professional development services delivered during the previous month.

SPP - 5-20-21

Subscriber may terminate this Agreement if the Tennessee Department of Education does not approve Subscriber's Elementary and Secondary School Emergency Relief ("ESSER") funding of this Agreement subject to the following conditions, all of which must be satisfied by the Subscriber: (i) provide Discovery with written notice of such intent to terminate the entire Agreement, no later than August 31, 2021 (ii) promptly reimburse Discovery for all services delivered prior to the date of termination (iii) Upon notice of approval or disapproval of ESSER funding of this order, immediately send written confirmation of Tennessee DOE's decision to Discovery. Any written notice should be sent to the email address below:

DS
TB

Travis Barrs, Head of Global Operations
tbarrs@discoveryed.com

This Order Form and the Discovery Education Standard Terms of Services and License available at discoveryeducation.com/terms-and-conditions ("Standard Terms") constitute the entire agreement between Subscriber and Discovery Education, Inc. for the Services. By signing below, the Subscriber and Discovery Education, Inc. agree to be bound by this Order Form and the Standard Terms as of the date of last signature below.

PUTNAM COUNTY SCHOOL DISTRICT

Discovery Education, Inc.

By: *Sam J. Brooks*
(Signature Required)

By: *[Signature]*
(Signature Required)

Title: *Supervisor of Personalized Learning*

Title: Head of Global Operations

Printed Name: *Sam J. Brooks*

Printed Name: Travis Barrs

Date: *5-20-21*

Date: May 21, 2021

Please return Exhibit A with the signed Order Form.



**EXHIBIT A
LICENSED SCHOOLS**

| ADULT LEARNING CENTER - 288 E MAIN ST, COOKEVILLE, TN. 38506-5222 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| ALGOOD ELEMENTARY SCHOOL - 2525 OLD WALTON RD, COOKEVILLE, TN. 38506-4955 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| ALGOOD MIDDLE SCHOOL - 540 DRY VALLEY RD, COOKEVILLE, TN. 38506-4935 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| AVERY TRACE MIDDLE SCHOOL - 230 RAIDER DR, COOKEVILLE, TN. 38501-4553 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| BAXTER PRIMARY SCHOOL - 125 ELMORE TOWN RD, BAXTER, TN. 38544-5027 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| BURKS ELEMENTARY SCHOOL - 300 CROSSVILLE ST, MONTEREY, TN. 38574-1626 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| CANE CREEK ELEMENTARY SCHOOL - 1500 W JACKSON ST, COOKEVILLE, TN. 38501-7105 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |



| COOKEVILLE HIGH SCHOOL - 1 CAVALIER DR, COOKEVILLE, TN. 38501-4988 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| JERE WHITSON ELEMENTARY SCHOOL - 178 E JERE WHITSON RD, COOKEVILLE, TN. 38501-1099 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| MONTEREY HIGH SCHOOL - 710 E COMMERCIAL AVE, MONTEREY, TN. 38574-1221 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| NORTHEAST ELEMENTARY SCHOOL - 575 N OLD KENTUCKY RD, COOKEVILLE, TN. 38501-3092 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| PARK VIEW ELEMENTARY SCHOOL - 545 SCOTT AVE, COOKEVILLE, TN. 38501-3999 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| PRESCOTT SOUTH ELEMENTARY SCHOOL - 115 W CEMETERY RD, COOKEVILLE, TN. 38506-5594 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| PRESCOTT SOUTH MIDDLE SCHOOL - 1859 S JEFFERSON AVE, COOKEVILLE, TN. 38506-5567 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |



| SYCAMORE ELEMENTARY SCHOOL - 452 ELLIS AVE, COOKEVILLE, TN. 38501-1529 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| UPPERMAN HIGH SCHOOL - 6950 NASHVILLE HWY, BAXTER, TN. 38544-3845 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| UPPERMAN MIDDLE SCHOOL - 6750 NASHVILLE HWY, BAXTER, TN. 38544 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 06/14/2021 | 06/13/2024 |

| WHITE PLAINS ACADEMY - 288 E MAIN ST, COOKEVILLE, TN. 38506-5222 United States | | |
|---|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Student) | 06/14/2021 | 06/13/2024 |

| CAPSHAW ELEMENTARY SCHOOL - 1 COUGAR LN, COOKEVILLE, TN. 38501-4725 United States | | |
|--|-------------------|-----------------|
| PRODUCT NAME | START DATE | END DATE |
| Discovery Education Science Techbook, Bundle (Per Site) | 08/30/2021 | 06/13/2024 |

DS
SH



Board Agenda Request
For 2023 Meeting

Date 7/24/2023

Department Teaching & Learning

Person Submitting Dr. Bubba Winningham

Account Number (if appropriate) 141-71100-449-02117

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of 5th - 8th grade Science Textbooks from Houghton Mifflin Harcourt, Chicago, Illinois, in the amount of \$150,000.00 to be paid from 141-71100-449-02117, as submitted.

received
07-24-23
[Signature]



Houghton Mifflin Harcourt

Proposal #008678227

Prepared For

Putnam Co School District

1400 E Spring St
Cookeville TN 38506

Attention:

Sylvia Smith

ssmith411@k12.tn.net

For the Purchase of:

HMH Science Tennessee 6-8 2019

Prepared By

Tricia M. Seely

tricia.seely@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Sylvia Smith
ssmith411@k12.tn.net

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for Putnam Co School District

Expiration Date: 10/31/2023

| ISBN | Title | Price | Quantity | Value of All Material | Free Materials Quantity |
|---------------------------------|--|--------------------|----------|-----------------------|-------------------------|
| <u>Grade 5</u> | | | | | |
| Student | | | | | |
| 1824208 9780358679622 | 2019 Tennessee HMH Science Hybrid Student Resource Package with 1 Year Digital Grade 5 | \$30.65 | 875 | \$26,818.75 | |
| Total for Student | | \$26,818.75 | | | |
| Teacher | | | | | |
| 1824232 9780358679875 | Tennessee HMH Science Online Teacher Digital Management Center 1 Year Digital Grade 5 | \$138.60 | | | 35 |
| Total for Teacher | | \$0.00 | | | |
| <u>Total for Grade 5</u> | | \$26,818.75 | | | |
| <u>Grade 6</u> | | | | | |
| Student | | | | | |
| 1824263 9780358680185 | Tennessee HMH Science Hybrid Student Resource Package with 1 Year Digital Grade 6 | \$41.65 | 890 | \$37,068.50 | |
| Total for Student | | \$37,068.50 | | | |
| Teacher | | | | | |
| 1824272 9780358680284 | Tennessee HMH Science Online Teacher Digital Management Center 1 Year Digital Grade 6 | \$134.70 | | | 35 |
| Total for Teacher | | \$0.00 | | | |
| <u>Total for Grade 6</u> | | \$37,068.50 | | | |
| <u>Grade 7</u> | | | | | |
| Student | | | | | |
| 1824264 9780358680192 | Tennessee HMH Science Hybrid Student Resource Package with 1 Year Digital Grade 7 | \$41.65 | 890 | \$37,068.50 | |
| Total for Student | | \$37,068.50 | | | |
| Teacher | | | | | |
| 1824273 9780358680291 | Tennessee HMH Science Online Teacher Digital Management Center 1 Year Digital Grade 7 | \$134.70 | | | 35 |
| Total for Teacher | | \$0.00 | | | |
| <u>Total for Grade 7</u> | | \$37,068.50 | | | |

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Sylvia Smith
ssmith411@k12.tn.net

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

008678227 Sold:0000241903 Ship:0000241903

Page 2 of 4

Please submit this form with your purchase order

Proposal for
Putnam Co School District

Expiration Date: 10/31/2023

Total Cost of Proposal (PO Amount): \$137,607.75

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

| | |
|-------------------------------|-------------------------------|
| Ship to: | Sold to: |
| Putnam County School District | Putnam County School District |
| 1400 E Spring St | 1400 E Spring St |
| Cookeville, TN 38506-4313 | Cookeville, TN 38506-4313 |
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 4/21/2023

Proposal Expiration Date: 10/31/2023



Houghton Mifflin Harcourt

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Sylvia Smith
ssmith411@k12.tn.net

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for
Putnam Co School District

Expiration Date: 10/31/2023

| ISBN | Title | Price | Quantity | Value of All Material | Free Materials Quantity |
|--------------------------|---|--------------------|----------|-----------------------|-------------------------|
| Grade 8 | | | | | |
| Student | | | | | |
| 1824265 9780358680208 | Tennessee HMH Science Hybrid Student Resource Package with 1 Year Digital Grade 8 | \$41.65 | 880 | \$36,652.00 | |
| Total for Student | | \$36,652.00 | | | |
| Teacher | | | | | |
| 1824274 9780358680307 | Tennessee HMH Science Online Teacher Digital Management Center 1 Year Digital Grade 8 | \$134.70 | | | 35 |
| Total for Teacher | | \$0.00 | | | |
| Total for Grade 8 | | \$36,652.00 | | | |

| | |
|--|--|
| Total Savings: | \$18,994.50 |
| Subtotal Purchase Amount: | \$137,607.75 |
| Total Cost of Proposal (PO Amount): | \$137,607.75 + Shipping (Not Included) |
| | **Please add proper sales tax to your order** |

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Sylvia Smith
ssmith411@k12.tn.net

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 8/3/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Richard C. Rinks and Associates – Cookeville, Tennessee in the amount of \$76,339.63 to be paid from 142-76100-707-933 for design services for the Parkview Elementary School roof project (School Federal Program Fund-ESSER 3.0).

received
07-26-23
SM

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

July 26, 2023

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

2973 Roof Replacement
Park View Elementary School
Cookeville, Tennessee

INVOICE

| | |
|---|-----------------|
| Contract Amount less \$60,000 Allowance | \$ 1,590,409.00 |
| Design Fee (6% of Contract Amount) | \$ 95,424.54 |
| Amount of Fee Earned to Date | |
| 80 Percent | \$ 76,339.63 |
| Less Previous Payments | \$ 0.00 |

| | |
|------------|--------------|
| AMOUNT DUE | \$ 76,339.63 |
|------------|--------------|

THANK YOU!



PCSS Board Agenda Request

Date: July 7, 2023

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval of the roof replacement bid for Park View Elementary School from _____ in the amount of _____ to be paid for from 141-72600-399

Placeholder for Park View Bid that we will receive on July 25th, 2023.

received
07-12-23
SM

RCR&A



RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Patrick@Rinks-Consulting.com Facsimile 931-528-5544

July 26, 2023

Via Email

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement – Park View Elementary School
Cookeville, Tennessee

Dear Mr. Magura:

Bids for the above Project were opened on July 25, 2023. Three Bids were received (see attached Bid Tab).

Southern Roofing Co. of TN (Southern) of Nashville, Tennessee submitted a Base Bid in the amount of One Million Six Hundred Five Thousand Three Hundred Thirty-Seven Dollars (\$1,605,337.00). They submitted a price of Thirty-Two Thousand Two Hundred Twenty Dollars (\$32,220.00) for Add Alternate 1 (soffit replacement) and a price of Twelve Thousand Eight Hundred Fifty-Two Dollars for Add Alternate 2 (gutter screens).

Southern submitted Unit Prices of \$650.00 each for new roof drain insert, \$12.50 per square foot (SF) for new rust inhibitor, \$18.50 per SF for new 1.5" metal deck, \$4.00 per board foot (BF) for new wood blocking, \$8.50 per SF for new 3/4" plywood, \$18.50 per SF for new corruflex deck, \$4.20 per BF for new isocyanurate fill and \$45.00 per BF for new wood plank deck. Southern has agreed to lower their Unit Price for new rust inhibitor to \$4.00 per SF, new 3/4" plywood to \$5.00 per SF, new corruflex deck to \$14.00 per SF and for new wood plank deck to \$8.00 per BF.

Southern has performed quality work for our firm. After talking with Southern, they are happy with their Bid and ready to enter into a contract for the work.

received
07-26-23 *ML*



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: Aug-23

| Item # | Account # | Account Description | Current Approved Amount | Requested Approval Amount | | |
|--------|---------------------|--------------------------|-------------------------|---------------------------|-----------|-----------|
| | | | | Increase | Decrease | |
| 1 | 47143-02140 | Revenue | - | 26,524.96 | - | 26,524.96 |
| | | | | Decrease | Increase | |
| 1 | 141 72210-163-02140 | Educational Assistant | - | | 6,100.00 | 6,100.00 |
| 2 | 141 72210-189-02140 | Other Salaries and Wages | - | | 15,562.96 | 15,562.96 |
| 3 | 141 72210-201-02140 | Social Security | - | | 1,250.00 | 1,250.00 |
| 4 | 141 72210-204-02140 | State Retirement | - | | 1,570.00 | 1,570.00 |
| 5 | 141 72210-206-02140 | Life Insurance | - | | 12.00 | 12.00 |
| 6 | 141 72210-207-02140 | Medical Insurance | | | 1,530.00 | 1,530.00 |
| 7 | 141 72210-212-02140 | Employer Medicare | | | 300.00 | 300.00 |
| 8 | 141 72210-217-02140 | Ret Hybrid Stabilization | - | - | 200.00 | 200.00 |
| | | | | 26,524.96 | 26,524.96 | |

Explanation: To allocate funds awarded to PCS for the Transition School to Work Grant

Sheri Roberson
Requested by:
Sheri Roberson Supervisor

Recommended for Approval:

Assistant Director
Official / Department Head

Reviewed by: Mark McLay
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date:

Action by County Commission: Approval Non-Approval

Date:

received
07-25-23

Department: Adult Education



| Item # | Account # | Account Description | Current Approved Amount | | Requested Approval Amount | |
|---------------------|---------------------------------|--|-------------------------|-------------------|---------------------------|-------------------|
| | | | | | Increase | Decrease |
| Revenue | | | | | | |
| | | | | | | |
| 1 | 141 R 47120 000 000 01002 000 | OTHER STATE EDUCATION FUNDS | - | 568,927.15 | | 568,927.15 |
| 2 | 141 R 46590 000 000 01002 000 | ADULT BASIC EDUCATION | | 280,217.85 | | 280,217.85 |
| | | Total Revenue | - | 849,145.00 | | 849,145.00 |
| Expenditures | | | | | | |
| | | | | | | |
| 3 | 141 E 71600 116 000 01002 Rega | Teachers | - | | 337,903.00 | 337,903.00 |
| 4 | 141 E 71600 189 000 01002 Rega | Other Salaries | | | 113,022.00 | 113,022.00 |
| 5 | 141 E 71600 201 000 01002 Rega | FICA | | | 29,192.00 | 29,192.00 |
| 6 | 141 E 71600 204 000 01002 Rega | Retirement | | | 36,027.00 | 36,027.00 |
| 7 | 141 E 71600 206 000 01002 Regab | | | | 168.00 | 168.00 |
| 8 | 141 E 71600 207 000 01002 Rega | Medical Insurance | | | 63,360.00 | 63,360.00 |
| 9 | 141 E 71600 208 000 01002 Regab | | | | 156.00 | 156.00 |
| 10 | 141 E 71600 212 000 01002 Rega | Medicare | | | 6,800.00 | 6,800.00 |
| 11 | 141 E 71600 217 000 01002 Regab | | | | 2,598.00 | 2,598.00 |
| 12 | 141 E 71600 212 000 01002 Rega | Medicare | | | 35,287.00 | 35,287.00 |
| 13 | 141 E 71600 355 000 01002 Rega | Travel | | | 7,000.00 | 7,000.00 |
| 14 | 141 E 71600 399 000 01002 Rega | Other | | | 28,816.00 | 28,816.00 |
| 15 | 141 E 71600 429 000 01002 Rega | Supplies & Materials | | | 8,300.00 | 8,300.00 |
| 16 | 141 E 71600 790 000 01002 Rega | Equipment | | | 80,000.00 | 80,000.00 |
| 17 | 141 E 72260 105 000 01002 Rega | Supervisor | | | 1,000.00 | 1,000.00 |
| 18 | 141 E 72260 105 000 01002 Regab | | | | 37,386.00 | 37,386.00 |
| 19 | 141 E 72260 162 000 01002 Rega | Clerical | | | 7,340.00 | 7,340.00 |
| 20 | 141 E 72260 201 000 01002 Rega | FICA | | | 8,190.00 | 8,190.00 |
| 21 | 141 E 72260 204 000 01002 Rega | Retirement | | | 54.00 | 54.00 |
| 22 | 141 E 72260 206 000 01002 Regab | | | | 15,840.00 | 15,840.00 |
| 23 | 141 E 72260 207 000 01002 Rega | Medical Insurance | | | 168.00 | 168.00 |
| 24 | 141 E 72260 208 000 01002 Regab | | | | 1,718.00 | 1,718.00 |
| 25 | 141 E 72260 212 000 01002 Rega | Medicare | | | | - |
| 26 | 141 E 72260 355 000 01002 Rega | Travel | | | 28,820.00 | 28,820.00 |
| 27 | 141 E 72260 399 000 01002 Rega | Other contracted services | | | | - |
| 28 | 141 E 72260 429 000 01002 Rega | Supplies and Materials | | | | - |
| | | Equipment | | | | - |
| | | Total Expenditures | | | 849,145.00 | 849,145.00 |
| | | | | | | |
| | | Total Revenue less Total Expenditures | | | 849,145.00 | 849,145.00 |

Explanation: To budget for revenue received for Adult Education

Requested by: Lynda Huddleston
Supervisor

Recommended for Approval:

[Signature]
Official Department Head

Reviewed by: *[Signature]*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

received
07-26-23
[Signature]

Non-Approval

Date: _____

Department: Adult Education



| Item # | Account # | Account Description | Current Approved Amount | | Requested Approval Amount | |
|---------------------|---------------------------------|--|-------------------------|-------------------|---------------------------|-------------------|
| | | | | | Increase | Decrease |
| Revenue | | | | | | |
| | | | | | | |
| 1 | 141 R 47120 000 000 01002 000 | OTHER STATE EDUCATION FUNDS | - | 568,927.15 | | 568,927.15 |
| 2 | 141 R 46590 000 000 01002 000 | ADULT BASIC EDUCATION | | 280,217.85 | | 280,217.85 |
| | | Total Revenue | - | 849,145.00 | | 849,145.00 |
| Expenditures | | | | | | |
| | | | | | | |
| 3 | 141 E 71600 116 000 01002 Rega | Teachers | | | 337,903.00 | 337,903.00 |
| 4 | 141 E 71600 189 000 01002 Rega | Other Salaries | | | 113,022.00 | 113,022.00 |
| 5 | 141 E 71600 201 000 01002 Rega | FICA | | | 29,192.00 | 29,192.00 |
| 6 | 141 E 71600 204 000 01002 Rega | Retirement | | | 36,027.00 | 36,027.00 |
| 7 | 141 E 71600 206 000 01002 Regab | | | | 168.00 | 168.00 |
| 8 | 141 E 71600 207 000 01002 Rega | Medical Insurance | | | 63,360.00 | 63,360.00 |
| 9 | 141 E 71600 208 000 01002 Regab | | | | 156.00 | 156.00 |
| 10 | 141 E 71600 212 000 01002 Rega | Medicare | | | 6,800.00 | 6,800.00 |
| 11 | 141 E 71600 217 000 01002 Regab | | | | 2,598.00 | 2,598.00 |
| 12 | 141 E 71600 212 000 01002 Rega | Medicare | | | 35,287.00 | 35,287.00 |
| 13 | 141 E 71600 355 000 01002 Rega | Travel | | | 7,000.00 | 7,000.00 |
| 14 | 141 E 71600 399 000 01002 Rega | Other | | | 28,816.00 | 28,816.00 |
| 15 | 141 E 71600 429 000 01002 Rega | Supplies & Materials | | | 8,300.00 | 8,300.00 |
| 16 | 141 E 71600 790 000 01002 Rega | Equipment | | | 80,000.00 | 80,000.00 |
| 17 | 141 E 72260 105 000 01002 Rega | Supervisor | | | 1,000.00 | 1,000.00 |
| 18 | 141 E 72260 105 000 01002 Regab | | | | 37,386.00 | 37,386.00 |
| 19 | 141 E 72260 162 000 01002 Rega | Clerical | | | 7,340.00 | 7,340.00 |
| 20 | 141 E 72260 201 000 01002 Rega | FICA | | | 8,190.00 | 8,190.00 |
| 21 | 141 E 72260 204 000 01002 Rega | Retirement | | | 54.00 | 54.00 |
| 22 | 141 E 72260 206 000 01002 Regab | | | | 15,840.00 | 15,840.00 |
| 23 | 141 E 72260 207 000 01002 Rega | Medical Insurance | | | 168.00 | 168.00 |
| 24 | 141 E 72260 208 000 01002 Regab | | | | 1,718.00 | 1,718.00 |
| 25 | 141 E 72260 212 000 01002 Rega | Medicare | | | | - |
| 26 | 141 E 72260 355 000 01002 Rega | Travel | | | 28,820.00 | 28,820.00 |
| 27 | 141 E 72260 399 000 01002 Rega | Other contracted services | | | | - |
| 28 | 141 E 72260 429 000 01002 Rega | Supplies and Materials | | | | - |
| | | Equipment | | | | - |
| | | Total Expenditures | | | 849,145.00 | 849,145.00 |
| | | | | | | |
| | | Total Revenue less Total Expenditures | | | 849,145.00 | 849,145.00 |

Explanation: To budget for revenue received for Adult Education

Requested by: Lynda Huddleston
Supervisor

Recommended for Approval:

[Signature]
Official Department Head

Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

received
07-26-23
[Signature]

Non-Approval

Date: _____

EXHIBIT
JTC.1c.
08-03-23

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education

DATE: _____ 24-Jul

| Item # | Account # | Account Description | Current Approved Amount | | Requested Approval Amount |
|---------------------|-------------------------------|--|-------------------------|------------------|---------------------------|
| | | | | | |
| Revenue | | | | Increase | Decrease |
| 1 | 141 R 46590 000 000 01002 000 | OTHER STATE EDUCATION FUNDS | - | 20,971.00 | 20,971.00 |
| 2 | 141 R 47120 000 000 01002 000 | ADULT BASIC EDUCATION | | 10,329.00 | 10,329.00 |
| | | Total Revenue | - | 31,300.00 | 31,300.00 |
| Expenditures | | | | Decrease | Increase |
| 3 | 141 E 71600 189 000 01005 000 | OTHER SALARIES AND WAGES | - | | 21,350.00 |
| 4 | 141 E 71600 201 000 01005 000 | SOCIAL SECURITY | | | 1,324.00 |
| 5 | 141 E 71600 204 000 01005 000 | Retirement | | | 1,527.00 |
| 6 | 141 E 71600 206 000 01005 000 | | | | 25.00 |
| 7 | 141 E 71600 207 000 01005 000 | Medical Insurance | | | 3,244.00 |
| 8 | 141 E 71600 208 000 01005 000 | | | | 20.00 |
| 9 | 141 E 71600 212 000 01005 000 | MEDICARE | | | 310.00 |
| 10 | 141 E 71600 355 000 01005 000 | TRAVEL | | | 3,500.00 |
| 11 | 141 E 71600 399 000 01005 000 | Other contracted services | | | - |
| 12 | 141 E 71600 429 000 01005 000 | INSTRUCTIONAL SUPPLIES | | | - |
| | | Total Expenditures | - | | 31,300.00 |
| | | Total Revenue less Total Expenditures | - | 31,300.00 | 31,300.00 |

Explanation: To budget for revenue received for Adult Education general services

Requested by: Lynda Huddleston
 Supervisor

Recommended for Approval:

[Signature]
 Official / Department Head

Reviewed by: [Signature]
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

received
07-26-23

Approved by County Commission: Approval

Non-Approval

Date: _____

EXHIBIT
tabbles
 VIC.2.a.
 08-03-23

| Item # | Account # | Account Description | Current | | Requested Approval Amount |
|--|-------------------------------|----------------------------------|-----------------|-----------------|---------------------------|
| | | | Approved Amount | Approval Amount | |
| Revenue | | | | <u>Increase</u> | <u>Decrease</u> |
| 1 | 142 R 47131 000 851 00000 000 | State Reveune | | \$50,000.00 | \$50,000.00 |
| | | Total Revenue | | | \$50,000.00 |
| Expenditures | | | | <u>Decrease</u> | <u>Increase</u> |
| 1 | 142-71300-499-851 | Other Supplies and Materials | | | 45,000.00 |
| 2 | 142-72130-524-851 | Inservice/Staff Development (PD) | | | 5,000.00 |
| 3 | | | | | \$0.00 |
| 4 | | | | | \$0.00 |
| 5 | | | | | \$0.00 |
| 6 | | | | | \$0.00 |
| 7 | | | | | \$0.00 |
| 8 | | | | | \$0.00 |
| 9 | | | | | \$0.00 |
| 10 | | | | | \$0.00 |
| | | Total Expenditures | | | \$50,000.00 |
| Total Revenue less Total Expenditures | | | | | \$0.00 |

Explanation: To allocate Carl Perkins Reserve Secondary Application state funding to expenditure accounts for the 2023/24 school year.

Requested by: *[Signature]* 7/14/23
 Supervisor

Recommended for Approval:

[Signature]
 Official / Department Head

Reviewed by: *[Signature]*
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

received
 07-25-23
[Signature]

Out of State/ Overnight BOARD APPROVAL Month: September, 2023

| Date Submitted | Destination/City | School | Sponsors/ Chaperones | Subject/ Grade/ Group | Date(s) of Event | No. of Students | Event Name |
|----------------|---|--------|--|--|----------------------|-----------------|--------------------------------------|
| 07/26/23 | Disney All Star Sports/Cabana Bay Resort 1701 West Buena Vista Drive, 32830-0401/6550 Adventure Way | UHS | Dana McWilliams-261-7216, Bobby McWilliams-260-3195, Alan Asberry- 267-6426, Kristin McWilliams-644-5464, Brian Johnson- 261-4566 Tyler McWilliams-319-7830, Ross Fanning 615-708-4856, Emily Hughes-260-1054, Austyn McWilliams-510-1568 | Athletics / Girl & Boy Basketball Team | December 10-17, 2023 | 41 | Boys and Girls Basketball Tournament |


Corby King, Director of Schools

Date

received

07-26-23 

UHS Boys and Girls Basketball Tournament

ROOMING LIST

- Room 1: Clayton Harris, Brayden Roberts, Isaiah Helms, Kameron Bush, Branson Turnbow
- Room 2: Evan Huddleston, Bronzden Chaffin, Collier Bush, Evan Elrod, Jack Torrence Room
- 3: Landon Hall, Walter Caine, Elijah Fitts, Colton Johnson, Parker Cox
- Room 4: Ty Cobb, Dreyden Allen, Gunner Block, Fyn Sissom, Walker Burkett, Zach Quarles
- Room 5: Darcy Hickey, Kennedy Dolente, Ella Harrell, Bella Stiles, Aly Jones
- Room 6: Cyarra Nash, Bella Mullins, Ava Allen, Gracie Butler, Katie Christian
- Room 7: Sadie South, Taylor Dolente, Gracie Hamilton, Maggie Butler, Korra Bass
- Room 8: Auburn Johnson, Addison McElhaneey, Abby Stone, Bailey West, TT Carson Room
- 9: Dana McWilliams, Bobby McWilliams, Austyn McWilliams
- Room 10: Alan Asberry, Amanda Asberry, Aspen Asberry, AJ Asberry
- Room 11: Tyler McWilliams, Kristen McWilliams, Weston McWilliams, Grayson McWilliams
- Room 12: Brian Johnson, Tonya Johnson



Putnam County Board Of Education
Agenda Request

Date: June 6, 2023

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Trey Upchurch

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in board agenda packet:

Approval of a \$20.00 monthly cell phone usage stipend for the 2023-2024 schools year per policy 3.3001, Use of Cellular Phones, to be paid as follows:

- Jackie Reynolds, Family Engagement Coordinator, 142-72210-199
- Melanie Bussell, RTI Supervisor, 141-71100-199
- Janet Frank, Nursing Coordinator, 141-72120-199
- Kristy Hunt, Family Resource Coordinator, 141-73300-199
- Shelia Barker, Social Emotional Coordinator, 141-72120-199
- Cindy Putman, Social Academic Interventionist, 141-72120-199
- Amy West, CSH/SS Clerical, 141-72120-199

Trey Upchurch
Signature of Person Making Request

6-6-2023
Date

[Signature]
Signature of Director of Schools

Date

received
06-07-23
[Signature]

Jackie Reynolds
110 Weston Drive
Cookeville, TN 38506
931-881-8848

Melanie Bussell
1414 W. Riverside Drive
Cookeville, TN 38501
931-260-9418

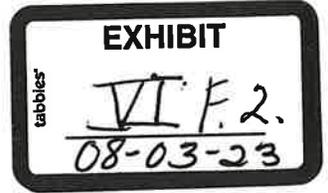
Janet Frank
1565 Canada Flatt Rd
Cookeville, TN 38506

Kristy Hunt
258 Wisteria Lane
Sparta, TN 38583
810-516-6013

Shelia Barker
3228 Cherry Creek RD
Sparta, TN 38583
931-260-0528

Cindy Putman
1505 Doris Drive
Cookeville, TN 38501
931-260-8266

Amy West
1225 Lexus Place
Cookeville, TN 38501
931-319-5268



Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education

Phone Number of Person Making Request: 931-525-4708

Backup Included

Backup to follow

Renewal of the agreement between Putnam County Board of Education and Kayla Sarji PT, DPT -4009 Charlton Square, Cookeville, Tennessee 38501 (Phone 540-834-7067) for the 2023-2024 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools to be paid from 141-72220-399.

Sheri Roberson 8/31/23
Sheri Roberson, Special Education Supervisor Date

[Signature] _____
Corby King, Director of Schools Date

received
06-06-23
DH

**Bid Proposal—Contract PT Position
Putnam County School District
2023-2024 School Year**

My objective is to continue to provide Putnam County School System with exclusive, skilled, and compassionate physical therapy services, as well assist both the students who require physical therapy services and the staff members in providing the best environment to optimize learning and function in all settings. I, myself, am a product of the Putnam County School System as I attended in the county from kindergarten until high school graduation. I am proud of the education and opportunities I was awarded during my stay in this school system. I aspire to work closely with a team of individuals with the common objective of providing high quality services to the students on Putnam County while also equipping them with the appropriate resources and materials to best function both academically and practically, while optimizing independence, in daily life.

Bid proposal is being made by: Kayla G. Sarji, PT, DPT

Professional Liability Coverage: I am currently covered under a policy through HPSO which provides coverage at minimum \$1,000,000 per incident and \$3,000,000 aggregate. Written proof of policy will be provided per request of Putnam County School System personnel.

Rate: \$70.00 per hour (see below for acceptable billable hours)

Billable hours included in the hourly rate mentioned above include the following: evaluations/re-evaluations, scoring standardized assessments, completing any needed documentation, drive time between schools when completing evaluations, attendance of IEP meetings, and supervision of LPTAs per state law. Hours associated with writing up evaluations will not be billed to PCSS until the completed write ups have been submitted to the treating LPTA.

Non-billable time: Phone calls, emails, and meetings that do not directly pertain to the plan of care for students on caseload.

Anticipated hours: Monthly hours will vary depending on the current caseload and the volume of new evaluations and /or re-evaluations. It is estimated the PT would be present 2-3 days per week to complete evaluations and re-evaluations (each week the PT would be on-site with a different LPTA) with the remaining hours dedicated to scoring assessments, completing documentation, consulting with teachers/staff members as needed, and complying with state required monthly supervision.

Documentation: Following the completion of an evaluation or re-evaluation, the completed write-up will be submitted to the treating LPTA **within 7-10 business days** unless required sooner due to an upcoming meeting or other time sensitive situation. All supervisory visit documentation will be submitted to the treating LPTA **within 2 business days**.


Kayla Sarji, PT, DPT

Date: 5/12/2023


Sheri Roberson, Special Education Supervisor

Date: 5/31/23

Kim Cravens, Board Chair

Date: _____

Corby King, Director of Schools

Date: _____



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

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ADMINISTRATIVE AND STAFFING SERVICES CONTRACT AGREEMENT

This Services Agreement (the "Agreement") is made on this 16th day of May, 2023, by and between **Putnam County Schools** (hereinafter known as "**School District**") with its principal office at, and **Stellar Therapy Services, LLC**, (hereinafter known as "**Contractor**") with its principal office in Chattanooga, TN, 37421.

WHEREAS, School District is a local board of education of the State of Tennessee which, when required, provides healthcare services; and Contractor is engaged in the business of providing healthcare workers; and School District desires to engage Contractor for the purpose of providing certain therapy and other services in accordance with the terms set forth in this Agreement; and it is the intent of the parties hereto that Contractor provide the Services as an independent contractor and not as an employee of School District, and

WHEREAS, the Centers for Medicare and Medicaid Services letter to State Medicaid Directors, SMD#14-006, dated December 15, 2014, states that Medicaid reimbursement is available for covered services that are provided to Medicaid beneficiaries regardless of whether there is any charge for the service to the beneficiary or the community at large; and the School District desires that the Contractor provide billing and related administrative services in connection with healthcare services provided to School District students who are TennCare enrollees.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, School District and Contractor hereby agree as follows:

1. **Term.** The term of this Agreement shall be from **July 1, 2023, through June 30, 2024.**

2. **Therapy Services.**

(a) Contractor shall provide to School District the Therapy Services listed in Section 4 of this Agreement, in person or by telehealth, including direct and indirect service time, assessments, treatments, supervision of assistants, consultation, documentation, progress reports, meeting attendance, travel time between schools, documentation and prep time performed onsite or offsite, through service providers selected and employed by Contractor.

(b) Contractor represents and warrants that s/he possesses all licenses and qualifications necessary to perform the Services and agrees to maintain (at his/her expense) such licenses and qualifications, and to



Stellar Therapy Services, LLC

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practice conduct in accordance with the professional Code of Ethics of AOTA, APTA, ASHA, NASP, and APA (as applicable) and all relevant rules and regulations applying to the performance of the Services throughout the term of this Agreement.

(c) School District is prohibited from hiring, causing to be hired, or contracting with in any capacity any person associated with the Contractor without the expressed written consent of the Contractor for a period of one year from the termination of this contract or the termination of working relationship of said person with Contractor.

(d) Should the School District obtain the consent of the Contractor and hire a person referred by the Contractor, a recruiting fee is owed. Rates for recruiting services are 20% of the annual salary, inclusive of any sign-on bonuses, due within thirty (30) days from date of acceptance of employment offer by prospective employee. This provision shall not apply to a person hired by School District after the periods referred to in (c) above.

3. **Administrative Services.**

(a) Contractor shall provide the following services to School District during the term of this Agreement (the “Administrative Services”):

- On behalf of School District, Contractor shall prepare and submit to appropriate Managed Care Organizations (as defined under TennCare) all claims for identified eligible healthcare services that are provided to TennCare Eligible School District Students either by service providers who are directly employed by School District (“School District Providers”) or who have a current contract with Board of Education (“Contract Providers”).
- Assist in obtaining all billing numbers and credentials required for the School District to receive Medicaid payments.
- Assist in obtaining billing numbers for School District Providers, including the acquiring and maintaining of required credentials associated with healthcare services provided to TennCare Eligible School District Students and billed by Contractor hereunder.
- Train School District Providers or Contract Providers as needed on documentation and clinical requirements related to school-based healthcare services submitted for Medicaid reimbursement.
- Provide and maintain online documentation system for provided services. Provide user trainings and help desk support as needed.
- Review and assist School District in the identification of appropriate notices and consents required to be provided students (or their parents or legal guardians) under applicable state and federal laws.



Stellar Therapy Services, LLC

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- Perform quality assurance reviews related to compliance with State and Federal regulations with results available to School District.
- Ensure that all consents and required orders on behalf of the TennCare Eligible School District Students are in place in order for Contractor to bill for services provided thereto.
- Upon the date of expiration or termination of this Agreement for any reason (the "Termination Date"), Contractor shall have the option to bill exclusively for all claims for services provided to Eligible School District Students by School District Providers or Contract Providers having dates of service on or prior to the Termination Date (the "Pre-Termination Charges"). This option shall conclusively be deemed to have been exercised by Contractor unless Contractor notifies School District on or prior to the Termination Date that it has elected not to exercise this option. If Contractor exercises such option, Contractor shall bill exclusively for all Pre-Termination Charges and provide standard reports in connection therewith for a period of up to one hundred twenty (120) days following the Termination Date (the "Post-Termination Period"). Contractor shall have the right to reduce the duration of the Post-Termination Period at any time by providing written notice to School District specifying the shorter Post-Termination Period. Contractor shall continue to receive its monthly Administrative Services Fee on all Pre-Termination Charges collected during the Post-Termination Period. Upon expiration of the Post-termination Period, Contractor shall cease providing the Post-Termination Services to School District.

(b) The parties agree to work together in good faith to address issues arising under applicable state and federal laws, policies, procedures, and requirements pertaining to the Administrative Services, so that the Administrative Services shall be structured and performed in accordance with such laws.

(c) All revenue and income resulting from the Administrative Services hereunder shall belong to and accrue to the benefit of School District, unless otherwise agreed by the parties. The parties shall work together to establish appropriate accounts into which such revenues shall be deposited in order to comply with applicable laws.

(d) During the term of this Agreement, School District will not use the services of any other billing or claims processing companies for the purpose of submitting claims for services performed by School District Providers or Contract Providers for TennCare Eligible School District Students.

4. Compensation.

(a) In consideration for the Administrative Services provided by Contractor, School District agrees to pay Contractor a Fee for Administrative Services equal to twenty percent (20%) of total revenues received in connection



Stellar Therapy Services, LLC

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with services provided to Eligible School District Students by School District Providers or Contracted Providers and billed by Contractor.

(b) In consideration for the Therapy Services provided by Contractor, School District agrees to pay Contractor its Fees for Therapy Services per the following rate schedule:

THERAPY SERVICES:

| | |
|--|--|
| Occupational Therapist | \$70/hour |
| Certified Occupational Therapy Assistant | \$58/hour |
| Travel per diem (per provider) | \$75/day |
| Mileage between schools | Standard IRS rate, currently \$.655/mile |

The hourly rate will be charged for all direct and indirect service time, assessments, evaluations, treatments, supervision of assistants, consultation, documentation, teletherapy, progress reports, meeting attendance, travel time between schools, documentation and prep time performed onsite or offsite and any other services requested by the School District or required as necessary for providing services. The Travel per diem is charged for any therapist who travels more than 25 miles from their residence to the assigned school. The mileage rate will be charged for travel between school sites. Other services may be added as needed with rates to be agreed upon in advance by both parties. The parties further agree that supplies, equipment and other expenses incurred by Contractor in connection with the foregoing Therapy Services and approved in advance by School District shall be reimbursed by School District at Contractor's cost. The minimum requirement for this contract will be a 2 1/2-hour minimum charge per therapist per day each provider works and is on site and 1 hour minimum charge for telehealth services; otherwise, the School District will be invoiced based on actual hours worked.

(c) Contractor shall invoice School District on a regular basis for the Administrative and Therapy Services provided under this Agreement, and School District shall be responsible for paying all Fees for those Therapy Services within twenty (20) days of receipt of Contractor's invoice therefor; provider, however, that School District has the right to review and approve any invoiced Therapy Services and to disallow any charges it questions in good faith. Contractor agrees to provide School District details of services provided with each invoice, including student names and dates of services upon request by School District.

(d) The parties represent and warrant to the other that all compensation payable to Contractor by School District hereunder has been determined in arms-length bargaining and is consistent with fair market value. Furthermore, the parties represent and warrant that all compensation hereunder was not determined in a manner that takes into account the volume or value of any referrals or other business generated between the parties.



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(e) The Contractor reserves the right to change the Rates listed above in 4(a) and will notify the School District in writing of such within thirty (30) days of effective date of changes. After receipt by the School District of rate changes of the Contractor, School District shall have thirty (30) days from receipt of the rate changes to cancel this Agreement if School District does not agree with the rate changes. If School District cancels this Agreement because of unacceptable rate changes, neither party under this Agreement shall have any further obligations under this Agreement after the date of cancellation.

5. FERPA Compliance.

School District and Contractor shall comply with the Family Education Rights and Privacy Act of 1974 (20 U.S.C. § 1232g) (FERPA) and its accompanying regulations (34 C.F.R. 99). Contractor warrants that it is familiar with requirements of FERPA and its accompanying regulations and that it will comply with all applicable FERPA requirements in the performance of its duties in this contract. Contractor agrees to cooperate with School District as required by FERPA and its regulations in the performance of its duties in this contract. Contractor agrees to maintain the confidentiality of all education records and student information and use such records and information for the exclusive purpose of performing its duties in this contract (**SEE ATTACHMENT**).

6. SCHOOL DISTRICT RESPONSIBILITIES.

(a) School District agrees to provide or cause to be provided to Contractor timely, accurate, complete and up-to-date information required by Contractor to perform the Administrative Services, which information may include without limitation demographic, charge, diagnosis, patient or treatment related information. School District represents and warrants that all clinical documentation provided to Contractor will be true, accurate and complete and up-to-date at the time of provision. School District will notify Contractor when it becomes aware that any inaccurate or incomplete information has been supplied to Contractor, including but not limited to errors that may affect CPT codes or ICD-10 codes or their equivalents. School District shall notify Contractor promptly of all non-chargeable patient visits or services. (**SEE ATTACHMENT**)

(b) School District represents and warrants that the School District Providers and Contract Providers will perform their services in accordance with standards adopted by the governing bodies of their specialty and that such services are and will be medically necessary, usual, customary and reasonable.

(c) School District acknowledges that the timing and amount of collections generated by the Administrative Services are subject to numerous variables, and that School District's failure to comply with the requirements of this Agreement may materially interfere with the Administrative Services. School District additionally acknowledges that Contractor's ability to perform the Administrative Services may be affected by the inability or failure of third party payors beyond the control of Contractor to accurately process data, complete



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provider enrollment or credentialing on a timely basis, or adopt systems to comply with requirements imposed by federal or state laws.

(d) If Contractor exercises its option to perform Post-Termination Services, then School District shall ensure that it provides to Contractor all data and back-up information pertaining to the Pre-Termination Charges promptly after receipt thereof. The parties acknowledge that Contractor cannot properly provide the Post-Termination Services without such data and information. If School District fails to comply with its obligations under this Section, School District agrees that it shall release and hold Contractor harmless from any claims, losses or damages relating to or arising from Contractor's performance of the Post-Termination Services.

7. **Professional Liability Insurance.** Contractor will provide proof of insurance with coverage and limits satisfactory to School District's Office of Risk Management.

8. **Acknowledgments.**

(a) Contractor and School District acknowledge and agree that Contractor will act as an independent contractor in the performance of the Services, and that this Agreement shall not be deemed to create an agency, employment, partnership or joint venture relationship between School District and Contractor. In that regard, while Contractor is subject to general terms and conditions in connection with the performance of the Services, Contractor and School District acknowledge that Contractor shall, at all times, exercise independent discretion and control over the performance of the Services.

(b) Contractor and School District acknowledge and agree that they have had a sufficient opportunity to review the terms of this Agreement.

(c) Contractor and School District acknowledge and agree that in executing this Agreement it is not relying nor has it relied upon any other representation or statement made by either party or by any of either party's owners, partners, officers, employees or agents with regard to the subject matter hereof. Both parties have carefully read and fully understand all of the provisions of this Agreement and are voluntarily entering into this Agreement.

9. **Force Majeure.** Neither party shall be liable for any failure or delay in the performance of its obligations under this Agreement, due in whole or in part to any cause beyond its sole control, including without limitation fire, accident, labor dispute or unrest, flood, riot, war, terrorism, rebellion, insurrection, sabotage, transportation delays, shortage of raw materials, energy or machinery, acts of God or the civil or military authorities of the state or nature, or the inability, due to the aforementioned causes, to obtain necessary labor or facilities.

10. **Tax Liabilities.** All taxes applicable to any amounts paid by School District to Contractor under this Agreement shall be Contractor's liability and School District shall not withhold or pay any amounts for federal, state or municipal income tax, Social Security taxes, or unemployment or worker's compensation taxes. Contractor hereby acknowledges its personal liability for the tax imposed by the Internal Revenue Code of 1986, and the



Stellar Therapy Services, LLC

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payment, when applicable, of estimated quarterly taxes and the filing, when applicable, of quarterly Internal Revenue Service forms for the declaration of estimated tax by individuals. Upon request by School District, Contractor agrees that he will provide documentation evidencing compliance with all applicable federal, state and municipal tax laws, rules and regulations. Notwithstanding the foregoing, School District shall be solely responsible for all taxes associated with revenues generated from the services provided the TennCare Eligible School District Students by School District Providers and submitted to Managed Care Organizations by contractor as a part of the Administrative Services.

11. Preservation of Records. Contractor and School District agree that they shall cause the healthcare records generated in connection with the services of the School District Providers and Contract Providers to be maintained for at least seven (7) years after the furnishing of any healthcare services pursuant to this Agreement. To the extent required by applicable law, Contractor and School District shall, upon written request, make available to the Secretary of the Department of Health and Human Services (the "Secretary" or the Secretary's duly authorized representatives, the Comptroller General of the United States (the "Comptroller General") or the Comptroller General's duly authorized representatives, such books, documents or records as may be necessary to certify the nature and extent of the cost of any services rendered pursuant to this Agreement. All such books, documents and records shall be subject at all times to all applicable legal requirements, including, without limitation, such criteria and procedures for seeking and obtaining access as may be required in regulations promulgated by the Secretary.

12. Notices. Any notice or other communications required or permitted hereunder shall be sufficiently given if delivered in person or sent by registered or certified mail, postage prepaid, addressed as set forth under each parties signature to this Agreement. Such notice or communication shall be deemed to have been given as of the date so delivered or mailed.

13. Change Of Circumstances. In the event (i) Medicaid, TennCare, any applicable third-party payer or any federal, state or local legislative or regulatory authority establishes or has any law, rule, regulation, policy, procedure or interpretation thereof which establishes a material change or has an adverse effect in the method or amount of reimbursement or payment for the use of or services services provided to Eligible School District Students by School District Providers and submitted to Managed Care Organizations by Contractor as a part of the Administrative Services, (ii) any or all of such payers/authorities establishes any law, rule, regulation, policy, procedure or interpretation thereof which establishes or creates a substantial risk of violation of any federal, state or local anti-fraud and abuse law, or (iii) any or all of such payers/authorities impose requirements which require a material change in the manner of either party's operations under this Agreement and/or the costs related thereto, then, upon the request of either party affected by any such change in circumstances or adverse effect, the parties shall enter into good faith negotiations for the purpose of establishing such amendments or modifications as may be appropriate



Stellar Therapy Services, LLC

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in order to accommodate the new requirements and change of circumstances while preserving the original intent of this Agreement to the greatest extent possible. If, after thirty (30) days of such negotiations, the parties are unable to reach an agreement as to how or whether this Agreement shall continue, then either party may terminate this Agreement upon thirty (30) days prior written notice.

14. **Governing Law.** This Agreement is made and entered into the State of Tennessee and shall in all respects be interpreted, enforced, and governed under the laws of that state.

15. **Severability.** Should any provision of this Agreement be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement.

16. **Entire Agreement.** This Agreement sets forth the entire agreement between the parties hereto, and fully supersedes any and all prior agreements or understandings between them pertaining to the subject matter hereof. It is agreed that this Agreement may be modified only by written agreement, executed by both parties.

17. **Headings.** The headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

18. **Counterparts.** This Agreement may be executed in two counterparts, both of which shall constitute an original.



Stellar Therapy Services, LLC

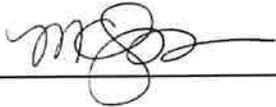
PO Box 8114, Chattanooga, TN 37414

IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized representatives below.

School District

Stellar Therapy Services, LLC

By: _____

By:  _____

Kim Cravens

Title: Board Chair

Title: owner

Address for Notices:

SEND INVOICES TO: _____

EMAIL ADDRESS FOR INVOICES: _____



Stellar Therapy Services, LLC

PO Box 8114, Chattanooga, TN 37414

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ATTACHMENT **Authorization and Acknowledgement of Compliance of Privacy Laws**

Whereas, School District has contracted with Stellar Therapy Services, LLC, for the provision of administrative and billing services related to certain healthcare services described within the contract.

Whereas, The above referenced contract may require the disclosure by the School District to Stellar Therapy Services, LLC, of certain personally identifiable student information that is confidential under the Family Educational Rights and Privacy Act (FERPA).

Whereas, 34 C.F.R. 99.31 and 34 C.F.R. 99.35, authorize an educational agency or institution to disclose personally identifiable information from an education record of a student without the consent required by Sec. 99.30 to authorized representatives of School District and local educational authorities in connection with an audit or evaluation of Federal or state supported education programs, or for the enforcement of or compliance with Federal legal requirements which relate to those programs.

Therefore, the School District and Stellar Therapy Services, LLC, hereby agree as follows:

1. Stellar Therapy Services, LLC, is authorized to maintain certain student information for the sole purpose of compliance with the requirements of the above referenced contract. This personally identifiable student and parent information may include but not be limited to: Name, Social Security Number, Telephone Numbers, Attendance Record, Disability Information, Grades, Date of Birth, Address, Race, Gender, and Enrollment Record.
2. Stellar Therapy Services, LLC, as authorized representative of School District for the sole purpose of complying with the requirements of the above contract agrees to comply fully with FERPA by maintaining the confidentiality of all student information and to use the information solely to fulfill its obligations under the above referenced contract with School District.
3. Stellar Therapy Services, LLC, agrees to destroy all confidential student information when it is no longer needed for purposes of fulfilling its obligations under the above referenced contract.



Putnam County Board of Education Agenda Request

Name of Person Making Request: Sheri Roberson

Department: Special Education

Phone Number of Person Making Request: 931-525-4708

Backup Included

Backup to follow

Approval for a \$20 Monthly Stipend for cell phone usage for the 2023-2024 school year per Policy 3.3001, Use of Cellular Phones to be paid from 141-72220-199.

Sheri Roberson _____ 5/31/23 _____
Sheri Roberson, Special Education Supervisor Date

Corby King _____ _____
Corby King, Director of Schools Date

received
06-06-23
SK

MONTHLY \$20 STIPEND FOR CELL PHONE USAGE DURING 2023-2024 SCHOOL YEAR

| | |
|-------------------------|--|
| Sheri Roberson | 6100 Buck Mountain Road, Cookeville 38506 |
| Terri Melton | 198 Park Road, Rickman 38580 |
| Tonia Wheeler | 845 Shady Lane, Cookeville 38501 |
| Laura Rich | 3420 Plantation Drive, Cookeville 38506 |
| Sheree Bernard | 805 N. Pickard Avenue, Cookeville 38501 |
| Tammy Julian | 8755 Austin Bottom Road, Baxter 38544 |
| Jamey Ray Pack | 6654 Baker Mountain Road, Spencer 38585 |
| Christina Martin | 824 Holland Drive, Cookeville 38506 |
| Vanessa Johnson | 5082 Holland Court, Cookeville 38506 |
| Summer Cantrell | 2153 Wynd Walker Drive, Cookeville 38506 |

Putnam County Board of Education

| | | | |
|--|---|-----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in October | Descriptor Term: Use of Cell Phones | Descriptor Code: 3.3001 | Issued Date: 01/12/12 |
| | | Rescinds: 3.3001 | Issued: 07/09/09 |

1 Cellular phones shall be provided to a limited number of employees when essential to the operation of
2 the school system. Whenever possible, other methods of more economical, immediate communication
3 shall be considered (i.e., use of pagers or two-way radios). The assignment of cellular phones shall be
4 approved by the director of schools/designee. The Board shall be financially responsible for the
5 customary minimum monthly bills for pre-approved cellular phones.

6 Cellular phones provided to employees are for official school board business only and shall not be used
7 for personal purposes except in cases of emergencies. If the monthly bill reflects charges greater than
8 the customary minimum monthly bill, the excess portion shall become the responsibility of the
9 employee to whom the cellular phone has been issued. If the employee wishes to dispute the portion of
10 the monthly bill for which s/he is responsible, the employee may request and become financially
11 responsible for obtaining a listing for phone use during the disputed period of time.

12 The director of schools/designee shall develop procedures for assignment and use of phones, billing
13 disputes and lost or damaged cellular phones. These procedures shall be given to any employee
14 requesting a cellular phone.

15 The system may choose to allow departments and/or schools to reimburse employees a portion of the
16 cost for the use of private cell phones for Board of Education official business at a rate to be
17 determined by the director and approved by the Board in lieu of Board of Education assigned cell
18 phones.

19 A school may choose to pay for cellular phones for school personnel from school funds if approved by
20 the Principal. If a school chooses to pay for cellular phones or reimburse for cellular phone usage a list
21 of all school personnel receiving this benefit will be given to the Board annually for approval.



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate)

Backup included

Backup to follow

Consider approval of the following for the ^{Aug 3}~~July 6,~~ 2023 BOE meeting:

Student Teaching Partnership Agreement between University of Memphis and the Putnam County School System effective June 1, 2023 to May 30, 2024 with the option to request renewal for an additional three years.

Judy L. Schinbeckler May 30, 2023
Signature of Person Making Request Date

[Signature] _____
Signature of Director of Schools Date

Signature of School Board Chairperson Date

received
05-30-23

MASTER EDUCATION PREPARATION AFFILIATION AGREEMENT
BETWEEN
UNIVERSITY OF MEMPHIS
AND
Putnam County Schools

This Master Education Preparation Affiliation Agreement ("Agreement") entered into as of June 1, 2023 (Effective Date) by and between the University of Memphis ("University") and Putnam County Schools ("Affiliate").

RECITALS:

WHEREAS the purpose of this Agreement is to guide and direct the parties respecting their affiliation, working arrangements, and agreements in furtherance of the goal of providing high-quality learning experiences for University students engaged in teacher preparation, education leadership, and counseling education programs as well as other education programs offered by the College of Education;

WHEREAS it is to the mutual benefit of the parties to provide education preparation experience for University students enrolled in certain programs of the University;

WHEREAS neither party intends for this Agreement to alter in any way its respective legal rights or its legal obligations to any third party and the parties have agreed to the terms and provisions set forth below;

NOW THEREFORE, in consideration of the mutual covenants contained in this Agreement and Exhibit(s), and intending to be legally bound hereby, it is agreed by both parties as follows:

TERMS:

A. EDUCATION PREPARATION PROGRAMS ("EPP").

1. From time to time, the parties may agree to provide a Educator Preparation Programs (EPPs) for University students enrolled in certain programs of the University. University and Affiliate shall cooperate in developing and implementing the experience for each specific University program.
2. For each specific University program with an education preparation component, the parties will enter into a Statement of Education Preparation Experience ("SEPE"). The SEPE will provide the specific operational details and educational requirements of each program in a manner appropriate for the discipline and will be substantially in the form attached hereto as Exhibit A.. Any and all attachments to this Agreement are to be read and interpreted in a manner consistent with this Agreement.
3. Prior to the start of a University student's EPP, University shall provide Affiliate with a listing of all students approved for the experience at Affiliate's facility. Only those students recorded on University's official communication shall be considered students covered by the terms of this Agreement and the applicable SEPE. Affiliate assumes full responsibility for any University student that it desires to retain outside the scope of this Agreement and any applicable SEPE.

B. TERM

1. This Agreement is effective as of the Effective Date and shall remain in force for a period of one (1) year or until such time as either party terminates the Agreement. Either party may terminate this Agreement without cause upon giving sixty (60) day's written notice to the other party. Upon the expiration of the initial term or any subsequent term of this Agreement, this Agreement shall automatically renew for an additional term of one (1) year, except that in no case shall this Agreement be in force for more than five (5) years after the Effective Date.
2. University has the right to terminate immediately in certain situations such as, but not limited to, loss of accreditation or licensing by Affiliate, or circumstances that, within the discretion, of the University affect the health and safety of University students and staff.
3. Notwithstanding the foregoing, if the Agreement terminates according to the terms of Section B, all University students then currently placed at Affiliate's facility shall be given the opportunity to complete their experience for the then current University academic term.

C. UNIVERSITY RESPONSIBILITIES

1. University will select and place an appropriate number of University students at Affiliate's facility each University academic term. The University shall notify the Affiliate at least thirty (30) days prior to the beginning of each University academic term of the number of University students it desires to place at Affiliate's facility for such term.
2. University will plan and determine the adequacy of the educational experience of the University students in theoretical background, basic skill, professional ethics, attitude and behavior and shall assign to the Affiliate only those University students who have satisfactorily completed the prerequisite didactic portions of the University's curriculum.
3. University will retain ultimate responsibility for the education and assessment of University students participating in the EPP. For each SEPE, University shall appoint a faculty member as the Program Coordinator, who will be responsible for the student teaching and assessment provided pursuant to this Agreement and the applicable SEPE. Upon request from University, Affiliate's staff will provide feedback on the learning and performance of participating University students by completing assessment forms provided by University and returning said forms to University in a timely fashion.
4. University shall have full responsibility for conducting any student disciplinary proceedings in accordance with its own rules and regulations. Notwithstanding the above, University agrees to terminate the participation of any student at Affiliate's facilities, upon request of Affiliate, if Affiliate has determined that the student fails to abide by the practices, rules, policies, or procedures of Affiliate or in any way that threatens to impair the delivery of services to Affiliates' students, customers, patients or clients.
5. University shall establish a procedure for notifying Affiliate if a University student (or faculty, if applicable) is/are unable for any reason to report for the EPP.
6. University will advise students that they are required to comply with Affiliate's rules, regulations, and procedures.

D. RESPONSIBILITIES OF AFFILIATE

1. Affiliate will retain full authority and responsibility for the underlying provision of services for any EPP (i.e., teaching, counseling, medical, etc.), including maintaining quality

standards and will maintain a level of service that meets generally accepted standards conducive to satisfactory instruction. While in Affiliate's facility, students will have the status of trainees with no expectation of compensation from Affiliate; are not to replace Affiliate staff; and are not to render unsupervised services unless approved by University in advance. Affiliate will maintain a sufficient level of staff employees to carry out regular duties. Students will not be expected nor allowed to perform services in lieu of staff employees.

2. Affiliate agrees to comply with applicable state and federal workplace safety laws and regulations. In the event a University student is exposed to an infectious or environmental hazard or other occupational injury while at Affiliate's facility, Affiliate, upon notice of such incident from the University student, will provide emergency medical care as is provided to Affiliate's employees. In the event that Affiliate does not have the resources to provide such emergency care, Affiliate will refer such student to the nearest emergency facility. Such treatment shall be at the expense of the individual treated.
3. Upon request, the Affiliate will provide proof that it maintains liability insurance in an amount that is commercially reasonable.
4. Affiliate shall maintain all applicable accreditation requirements and certify such compliance to University or other entity as requested by University. Affiliate shall also permit authorities responsible for accreditation of University's curriculum to inspect the Affiliate's facilities and services as necessary.
5. Subject to paragraph C4, Affiliate agrees to provide notice to the University prior to, or in the event of emergency immediately after, suspending a student's placement.
6. Affiliate will inform the University of dangerous conditions so that University students and faculty can make informed decisions regarding attendance at Affiliate's facility.
7. Affiliate will provide orientation for University's students on Affiliate's rules, regulations, and procedures. This also includes the duty to inform University students of Affiliate's protocol for, but not limited to; incidents, injury, hazardous waste, and other things.

E. MUTUAL RESPONSIBILITIES/GENERAL PROVISIONS

1. Program Coordinator. Each party will designate a Program Coordinator in each SEPE entered into under this Agreement. Prior to the start of each University academic term, the Program Coordinators shall confer and agree upon details regarding assigned University students, dates of assignment, access to appropriate resources and other matters relative to the EPP. Additionally, the Program Coordinators shall consult periodically during each semester to review University students' progress and the EPP in general.
2. Learning Environment. Both parties shall work together to create an appropriate learning environment that includes both formal learning activities and the attitudes, values and informal "lessons" conveyed by individuals who interact with the University students. The parties will cooperate to evaluate the learning environment (which may include on-site visits)

to identify positive and negative influences on the maintenance of professional standards, and to conduct and develop appropriate strategies to enhance the positive and mitigate negative influences. At the request of either party, a meeting or conference will promptly be held between University and Affiliate representatives to resolve any problems or develop any improvements in the operation of the clinical experience.

3. Screening Requirements/Background Checks. University agrees to advise University students that they are responsible for completing certain screening requirements identified by Affiliate in any SEPE and for submitting evidence of completion of these requirements to Affiliate, on its request, prior to commencement of the clinical experience. These requirements may include, but are not limited to, completion of a criminal background check, abuse history registry check, drug testing and/or required immunizations /vaccinations. All associated fees will be paid by the student.

If criminal background checks of University students are required by Affiliate, University shall notify University students of this requirement prior to enrollment in the EPP or as soon as the requirement is known. University will inform University students the background check must be completed within the 90-day period immediately prior to the University student's initial EPP placement. University students are responsible for making timely arrangements for the background check and to pay all costs associated with such background checks.

If criminal background checks are required for University faculty/staff, University will arrange for the background check, pay all costs associated with such checks and to provide the results to the Affiliate.

Affiliate shall set the standards for the background check process and evaluate the results consistent with Affiliate's policies and procedures. If Affiliate determines that a University student or faculty/staff member shall not participate at its facility, Affiliate shall so notify that individual and University. University shall not assign any University student or faculty/staff to any Affiliate facility who has been excluded by Affiliate by virtue of the background check.

If a University faculty/staff member is also an employee of Affiliate or is an employee at another hospital, health care facility or health care organization, school system, or other governmental entity or subdivision, Affiliate will allow the faculty/staff member to provide on-site supervision and instruction for University's clinical experience program without the necessity of undergoing an additional background check.

Recognizing that University students may be enrolled multiple University programs that provide EPP placements and, as a result, will potentially participate in multiple placements at multiple facilities, Affiliate agrees to accept the results of a University student's background check done prior to the University student's initial EPP placement if the University student maintains continuous enrollment in said University program and if the results of the background check are archived by the background check agency.

University shall inform University students or faculty/staff members excluded from an EPP placement on the basis of a criminal background check of any review or appeal process available pursuant to the Fair Credit Reporting Act or any other law or policy, if any.

4. Compliance with laws. Each party shall comply with all applicable laws, advice, rules and regulations, and Affiliate and University's policies, procedures and compliance programs, as they

may be amended from time to time, which are applicable to the performance of this Agreement and any SEPEs, including but not limited to:

- i. FERPA. To the extent required by federal law, the parties agree to comply with Family Educational Rights and Privacy Act ("FERPA") in their handling of educational records of University students enrolled in the clinical experience, as well as any Affiliate students served by the clinical experience. Affiliate has agreed to provide educational training to University's students and as such will be an agent of University for the purposes of FERPA compliance. To the extent the Affiliate generates or maintains educational records related to the participating University student, the Affiliate agrees to comply with FERPA, to the same extent as such laws and regulations apply to the University and shall limit access to only those appropriate Affiliate employees or agents in accordance with FERPA. Affiliate shall protect the confidentiality of the University student's records and shall not release any information without written consent from the University student unless required to do so by law.
 - ii. HIPAA. To the extent required by federal law, the parties agree to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Section 1320d ("HIPAA") and any current and future regulations promulgated thereunder, including with limitation, the federal privacy regulations, the federal security standards, and the federal standards for electronic transactions, all collectively referred to herein as "HIPAA Requirements". The parties agree not to use or further disclose any Protected Health Information or Identifiable Health Information, other than as permitted by HIPAA Requirements and the terms of this Agreement. Each party will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations
 - iii. Discrimination. Both parties agree to comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, Veteran status, national origin, or any other basis protected by law.
5. No Compensation. Any courtesy appointments to faculty or staff by either the University or the Affiliate shall be without entitlement of the individual to compensation or benefits from the appointing party. Moreover, University students shall be treated as trainees who have no expectation of receiving compensation or future employment from Affiliate or University.
6. Confidentiality. Each party shall maintain and cause their respective vendors, boards, officers, directors, employees, representatives, agents, students and others involved in performing obligations under this Agreement and any SEPE to maintain the confidentiality of any confidential and proprietary information in accordance with applicable law, including but not limited to: (i) any information University provides to Affiliate that University identifies as confidential; (ii) any information that Affiliate provides to University that Affiliate identifies

as confidential; (iii) any nonpublic information exchanged between the parties during the clinical experience.

The paragraph shall survive the termination or expiration of this Agreement and any SEPEs.

7. Legal Liability. The University, as a State entity, shall not, under any circumstances, indemnify, defend, or hold harmless the Affiliate or any party or be liable for attorney's fees, punitive damages, or the costs of litigation. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of its employees or others whom the party is legally responsible.

8. Breach. The delay or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall it give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.

9. Force Majeure. The parties' obligations under this Agreement shall be voided in the event of an occurrence beyond the parties' control that could not be avoided by the exercise of due care, including, but not limited to, acts of God, riots, wars, epidemics or pandemics, declaration of a federal, state or local state of emergency, or any other similar occurrence or cause.

10. No Agency. This agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.

11. Insurance/Claims. The State of Tennessee is self-insured and does not carry or maintain commercial general liability insurance or medical, professional or hospital insurance. Any and all claims against the State, including the University or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the State shall be limited to claims paid by the Claims Commission pursuant to TCA § 9-8-301 et seq.

12. Health Insurance/Liability Coverage. If Affiliate requires evidence of health insurance or professional liability insurance coverage for University students and faculty participating in the program as designated in any SEPE, University shall notify students and faculty of such requirement and the requirement that the coverage shall extend through the term of the University student's participation. University will also inform students that they must provide evidence of insurance coverage to Affiliate prior to the start of their EPP.

13. Non-Exclusivity. This Agreement is not intended to create an exclusive relationship between the parties. University can enter into affiliation agreements with other school districts and organizations. Likewise, Affiliate can enter into affiliation agreements with other organizations.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set forth their signature:

The University of Memphis

Affiliate Putnam County School System

By: _____

By: _____

Title: _____

Title: Board Chair, Kim Cravens

Date: _____

Date: _____



EXHIBIT A

STATEMENT OF EDUCATION PREPARATION EXPERIENCE *Teacher Education Programs*

This Exhibit A is incorporated into the Master Education Preparation Affiliation Agreement entered into by the University of Memphis and Affiliate.

I. General Information

- A. **Scope of Experience:** *All undergraduate and MAT teacher education candidates will complete field experience hours, a residency year (undergraduate), and a clinical teaching semester (MAT) in affiliate schools. Candidates are expected to observe and assist as needed during field experience placements. Residency and Clinical Teaching candidates are expected to implement the co-teaching model with their mentor teachers. Additionally, Teaching All Learners (TALN) candidates will participate in a pre-residency placement experience during their junior year. This experience prepares them for the residency year.*
- B. **Educational Requirements:** *Pre-Residency Junior 2 candidates and all residency and MAT clinical teaching candidates must be admitted to Teacher Education Program (TEP) to participate in their placement experiences. Field and pre-residency Junior 1 candidates must be enrolled in major courses connected to their field experiences.*
- C. **Term:** *Field experience, pre-residency, residency, and clinical teaching experiences occur during the Fall and Spring semesters of the academic year.*

II. Affiliate Requirements

- A. **Program Coordinator:** *[Provide the name and contact information for the person Affiliate has designated as the program coordinator for this specific experience]*
- B. **Facilities:** *[Provide a list (including address) of all of Affiliate's facilities that will participate in this specific experience.]*
- C. **Screening Requirements:** *[Provide a detailed list, description, and instructions on how to complete all screening and background check obligations required by Affiliate. This could include, but is not limited to, the following:*

- *Criminal background check*
- *Professional Liability Insurance*

III. University Requirements

- A. **Program Coordinator:** *Dr. Nichelle C. Robinson, Director, Office of Teacher Education & Clinical Practice; ncrbnson@memphis.edu; University of Memphis, Ball Hall, Room 202; Memphis, TN, 38152*
- B. **Approved University Students:** *[List of students will be provided to district contact when placement request is made.]*

IV. Special Provisions. *[UofM residency/clinical candidates will be allowed to implement the edTPA performance assessment in the classes where they are placed. edTPA is required to receive licensure in the state of TN.]*

- V. **Modifications.** *This Statement of Education Preparation Experience can only be modified in writing, signed by both parties.*

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set forth their signature:



The University of Memphis

Affiliate Pulnam County School System

By: _____

By: _____

Title: _____

Title: Board Chair, Kim Cravens

Date: _____

Date: _____

MOU Agreement attached

1 message

Nichelle C Robinson (ncrbnson) <ncrbnson@memphis.edu>
To: "schinbecklej@pcsstn.com" <schinbecklej@pcsstn.com>
Cc: "Ayanna Danielle Perkins (prkins10)" <prkins10@memphis.edu>

Thu, May 25, 2023 at 2:44 PM

Hello Ms. Schienbeckler, I am excited to begin a new partnership with Putnam County Schools. Please find attached to this email a MOU partnership agreement. This agreement includes all legal requirements for your district and the University as well as placement requirements for our teacher candidates. Please see the important bullets below:

- You will find that the district must sign the agreement in two different places.
- Before you sign the signature form following Exhibit A, please provide the Affiliate information requested for Exhibit A.
- You can type this information in a Word document and attach to the email with the signed MOU agreement.
- Once I receive the signed MOU agreement and the attached Affiliate information document, I will forward the information to our procurement department to secure our University signature.
- Once the agreement has been signed by all parties, I will email you a final copy for your records. Please don't hesitate to reach out if you have any questions. I am excited about the opportunity for our students to be placed in your school district.

Warm Regards,

Dr. Robinson

Nichelle C. Robinson, Ed.D.
Director | Office of Teacher Education & Clinical Practice
Professor | ICL
College of Education



The University of Memphis
202 Ball Hall
Memphis, TN 38152
Schedule an appointment with
me: calendly.com/ncrbnson

901.678.2377 | memphis.edu/tep

 **6-1-23 Putnam County MOU Agreement.pdf**
253K

Dr. Robinson,

Good morning!

I have printed the agreement to be presented to our School Board for approval. The next meeting for the School Board is July 6th. As soon as I receive the signed agreement from them, I will forward it to you.

Sincerely,

Judy Schinbeckler

Judy Schinbeckler
Office of Educator Support
PD/Licensure Supervisor



Putnam County Schools
Cookeville, TN 38501
schinbecklej@pcsstn.com
931-526-9770, ext. 1446

[Quoted text hidden]



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate)

Backup included

Backup to follow

Consider approval of the following for the August 3, 2023 BOE meeting:

approval of a School Counseling Practicum and Internship Partnership Agreement between Middle Tennessee State University Professional Counseling Program and the Putnam County School System effective 8-1-23 to 7-31-24 with the option to request renewal for an additional three years.

Judy Schinbeckler 7/20/23
Signature of Person Making Request Date

[Signature]
Signature of Director of Schools Date

received
07-20-23
[Signature]

SCHOOL COUNSELING PRACTICUM & INTERNSHIP AGREEMENT



This Agreement is made by and between the Putnam County Schools ("School") and Middle Tennessee State University on behalf of the Professional Counseling Program ("Program").

- A. Purpose. The purpose of this Agreement is to provide a qualified graduate student enrolled in the Program ("practicum student/Intern") with field experience in school counseling for a total of 100 hours for the practicum experience and/or 300 or 600 clock hours during a specified semester for the internship experience (either a) 300 hours per semester over two semesters OR b) 600 hours during one semester with the approval of the principal and school counseling site supervisor).
- B. Term. The term of this Agreement shall be for **one year** beginning August 1, 2023 and ending July 31, 2024.
- C. Amendment. This Agreement may be modified only by written amendment executed by both parties.
- D. Termination. Either party may terminate this Agreement without cause upon giving 14 days prior written notice to the other party of its intention to terminate. Notwithstanding any such termination, all Program practicum students/interns currently participating in a practicum or internship at the School at the time of the notice of termination shall be allowed to complete their field placement experience.
- E. Discipline of practicum students/interns. While participating in the practicum or internship at the School, practicum students/interns will be subject to applicable policies of the Program and the School. The School shall notify the Program in a timely manner when a practicum student/intern has been involved in any incident that would require the School to investigate, and the Program shall have the opportunity to participate in any such investigation to the extent the policies and procedures of the School governing confidentially may allow.
- F. Dismissal. Practicum students/interns may be dismissed from enrollment in the Program only after the appropriate disciplinary or academic policies and procedures of Middle Tennessee State University have been followed. However, the School may immediately remove the practicum student/intern from the Site due to safety concerns.
- G. Program agrees:
 - 1. to assign a University faculty liaison to facilitate communication between the Program and the School;
 - 2. to notify the practicum student/intern that they must adhere to the administrative policies, rules, standards, schedules, and practices of the School;
 - 3. that the faculty liaison shall be available for consultation with both the School supervisor and the practicum student/intern, and shall be immediately contacted should any problem or change

- occur in relation to practicum student/intern, site, or University; and
4. that the faculty liaison is responsible for the assignment of a practicum or internship grade that will count as 60% of the student's semester grade.
 5. to notify each practicum student/intern of the requirement to have a criminal background check pursuant to Tennessee Code Annotated (T.C.A.) § 49-5-413 and § 49-5-5610. It shall be the practicum student/intern's responsibility to make timely arrangements for the background check and to pay all costs associated with such checks.

H. School or School District agrees:

1. to assign a site supervisor who has appropriate credentials, time, and interest in training the practicum student/intern. The site supervisor must be a **licensed school counselor** with at least 2 years of experience in that role at that grade level;
2. to provide opportunities for the practicum student/intern to engage in a variety of counseling and related activities under supervision (See Exhibit A: School Counseling Practicum & Internship Activities);
3. to provide the practicum student/intern with adequate work space and necessary supplies to conduct professional activities;
4. to provide supervisory contact which involves examination of practicum student/intern's work using audio/video recordings, and/or live observation; with **1 continuous hour or 2 half-hour weekly** (required) individual face-to-face supervision sessions.
5. to sign the practicum student/intern's monthly logs verifying the on-site hours and direct contact hours;
6. to provide written and oral evaluation of the practicum student/intern's performance based on criteria established by the Program. Such evaluation will count for 40% of the student's semester grade.

I. During the term of the Agreement, _____ (*name of the licensed school counselor to be added later*), working in the School will be the primary site supervisor. The training activities in Exhibit A will be provided for the practicum student/intern in sufficient amounts to allow an adequate evaluation of the practicum student/intern's level of competence in each activity. During the field experience, practicum students/interns must have experience with multicultural populations, if available. The practicum student/intern and site supervisor will communicate with the faculty liaison regarding progress, problems, and performance evaluation.

J. Practicum students/interns shall have no expectation of receiving compensation or future employment from the School or the Program.

K. General Provisions.

1. The parties shall abide by all applicable Federal and State laws pertaining to discrimination and hereby agree and assure that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of this Agreement or in the employment practices of the party on the grounds of classifications protected by Federal or State law.
2. The State of Tennessee is self-insured and does not carry or maintain commercial general liability insurance or medical, professional or hospital liability insurance. Any and all claims against the State of Tennessee, including the Institution or its employees, shall be heard and determined by the Tennessee Claims Commission in the manner prescribed by law. Damages recoverable against the Institution shall be expressly limited to claims paid by the Claims

Commission pursuant to T.C.A. § 9-8-301 et seq.

3. If the Site will receive Federal funds under this Agreement, the Site agrees to complete a TBR Annual Title VI Survey or cooperate with a TBR Title VI compliance audit.
4. Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of its employees or others for whom that party is legally responsible.
5. Confidentiality of Records. All educational records created, disclosed, or maintained pursuant to the terms of this Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of Family Educational Right to Privacy Act, also known as FERPA (20 U.S.C.A. s1232g) and its regulations.
6. Illegal Immigrants. In accordance with T.C.A. § 12-3-309, the parties hereby attest that they will not knowingly utilize the services of illegal immigrants in the performance of this Agreement and will not knowingly utilize the services of any subcontractor who will utilize the services of illegal immigrants in the performance of this Agreement. If a party is discovered to have breached this attestation, that party shall be prohibited from contracting with any state entity for a period of one (1) year from the date of discovery of the breach. A party may appeal the one (1) year by utilizing the established appeals process.

In witness whereof, the parties, through their authorized representatives, have affixed their signatures below.

| MIDDLE TENNESSEE STATE UNIVERSITY | SCHOOL DISTRICT |
|--|--|
| |  |
| Signature | Signature |
| Alan R. Thomas Vice President, Business & Finance | Corby R. King, Director of Schools |
| Name & title (print or type) | Name & title (print or type above) |
| 1301 E. Main Street Murfreesboro, TN 37132 | 1400 East Spring St. Cookeville, TN 38506 |
| Mailing address, City, State, Zip | Mailing address, City, State, Zip |
| | 931-528-6942 (FAX) Kingc11@pcsstn.com |
| Fax # & e-mail address | Fax # & e-mail address |
| | 07-20-23 |
| Date | Date |

Exhibit A

SCHOOL COUNSELING PRACTICUM & INTERNSHIP ACTIVITIES

1. Individual Counseling

Personal nature

Social nature

Academic nature

"Play therapy"

2. Group Counseling

Crisis-centered

Problem-centered

Growth-centered

3. Report Writing and Record Keeping

Report writing

Session summaries (individual & group)

4. Consultation (individual or group)

Teachers

Parents

In-service

5. Classroom Guidance (any grades)

Special topics

Development

One complete unit

6. Other as specified below

Assist in testing program

Attend an IEP meeting

Licensed psychologist (HSP)
Professional Counseling program
Middle Tennessee State University
(615) 898-5933
Chris.Quarto@mtsu.edu



From: Chris Quarto
Sent: Wednesday, June 21, 2023 7:04 PM
To: reids2@pcsstn.com <reids2@pcsstn.com>
Subject: Renewal of MTSU-Putnam County Schools school counseling practicum/internship agreement

Hi Sharon:

I would appreciate it if you forwarded this e-mail to Mr. King. Thank you very much.

Sincerely,

Chris Quarto
Professor, Professional Counseling program
Middle Tennessee State University

TO: Superintendent of Schools
FROM: Chris Quarto, Professor, MTSU Professional Counseling Program
DATE: June 21, 2023
RE: Renewal of School Counseling Practicum & Internship Agreement

The Professional Counseling Program of Middle Tennessee State University is appreciative of the excellent partnerships with public P-12 schools for the training of our future school counselors. The experiences that our students receive under the supervision of school counselors are invaluable as they move toward readiness for the counseling profession. We truly hope and believe that the arrangement is of mutual benefit, as the school counselors frequently report that our students help them provide services to a greater number of elementary and secondary school students than they otherwise could.

Our current one-year agreement with your school district is due to expire in the next month. We hope you are open to renewing an agreement for another year. This does not commit principals at your schools to approve MTSU school counseling students for practicum and/or internship placements but simply that you have given the "green light" for such placements to occur.

When our students request working in schools in your district, we will then go through the same procedures for placement as in past. This will include providing a summary of the agreement with a signature page for the school administrator and counselor, so that they are also involved in the process. They will have the final say as to whether an MTSU student may complete their practicum and/or internship requirements at their school.

Upon review of the attached agreement (and assuming you find it to be acceptable), please sign the signature page and scan and return the agreement to me via e-mail me at Chris.Quarto@mtsu.edu (or send it to me via "snail mail" at **1301 E. Main Street**, Box 91, Murfreesboro, TN. 37132).

Please let me know if you have any questions or concerns. I can be reached by e-mail or at 615-898-5933 (or mobile – 615-403-5227).

We look forward to continuing our relationship with your district!

Sincerely,

Chris Quarto

Christopher J. Quarto, Ph.D.
Licensed psychologist (HSP)
Professional Counseling program
Middle Tennessee State University
(615) 898-5933
Chris.Quarto@mtsu.edu



Sharon Reid
Ex. Admin. Asst.
Putnam County Schools
931-525-4701
reids2@pcsstn.com

 **SchoolCounselingPrac+InternshipAgreement.ContractOfficeRevision.UPDATED.PutnamCountySchools.6.21.23.docx**
36K

Reid, Sharon <reids2@pcsstn.com>

Tue, Jul 18, 2023 at 4:38 PM

To: Oscar Upchurch III <oupchurch@pcsstn.com>, Judy Schinbeckler <schinbecklej@pcsstn.com>

Trey & Judy,
Mr. King wanted to know if either of you are aware of this agreement?
[Quoted text hidden]

 **SchoolCounselingPrac+InternshipAgreement.ContractOfficeRevision.UPDATED.PutnamCountySchools.6.21.23.docx**
36K

Upchurch, Trey <oupchurch@pcsstn.com>

Tue, Jul 18, 2023 at 4:40 PM

To: "Reid, Sharon" <reids2@pcsstn.com>

Cc: Corby King <kingc11@pcsstn.com>, Judy Schinbeckler <schinbecklej@pcsstn.com>

We have placed their counselors in the past. This is the standard agreement. I can fill out the board agenda request if that is the process we have used in the past.

[Quoted text hidden]

Trey Upchurch, Ed.D.
Student Services Supervisor
Coordinated School Health
 [@treyupchurch](https://twitter.com/treyupchurch)



"The information contained in this message may be privileged, confidential, and protected from disclosure. If you are not the intended recipient, or an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and delete this message from your computer. Opinions, conclusions, and other information in this message that do not relate to official Putnam County Schools (PCSS) business are those of the sender and are neither given nor endorsed by PCSS."

<schinbecklej@pcsstn.com>
 To: "Reid, Sharon" <reids2@pcsstn.com>
 Cc: Corby King <kingc11@pcsstn.com>, Oscar Upchurch III <oupchurch@pcsstn.com>

Tue, Jul 18, 2023 at 7:58 PM

When I get back into the office, I will look through the files and see if Sharon Griggs has a partnership agreement with them on file. I don't remember seeing anything in the folders about this program. But I will look to double check if we have had one in the past with them. And if so, I will start the process to renew the partnership agreement.

On Tue, Jul 18, 2023 at 4:37 PM Reid, Sharon <reids2@pcsstn.com> wrote:
 [Quoted text hidden]

--

Judy Schinbeckler
 Office of Educator Support
 PD/Licensure Supervisor



Putnam County Schools
 Cookeville, TN 38501
schinbecklej@pcsstn.com
 931-526-9770, ext. 1446

<reids2@pcsstn.com>
 To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>

Wed, Jul 19, 2023 at 7:39 AM

Trey Upchurch is aware. Thanks
 [Quoted text hidden]

<schinbecklej@pcsstn.com>
 To: Chris.Quarto@mtsu.edu

Thu, Jul 20, 2023 at 1:57 PM

Dr. Quarto,

Your request for a partnership agreement has been forwarded to me as the supervisor who handles EPP partnership agreements. I have printed the agreement and submitted it for board approval. As soon as I receive that signed agreement back, I will forward it to you. This may take a few weeks based on the date for the next school board meeting.

Resepctfully,
Judy Schinbeckler

Judy Schinbeckler
Office of Educator Support
PD/Licensure Supervisor



Putnam County Schools
Cookeville, TN 38501
schinbecklej@pcsstn.com
931-526-9770, ext. 1446

[Quoted text hidden]



SchoolCounselingPrac+InternshipAgreement.ContractOfficeRevision.UPDATED.PutnamCountySchools.6.21.23.docx
36K



286 E. Main St. Cookeville, TN 38506

Phone: 931-528-8685

Mr. Shannon R. Pirtle, Principal
PirtleS@pcsstn.com

Mrs. Robyn Nabors, Asst. Principal
NaborsR@pcsstn.com

7-17-23

Putnam County Board of Education Agenda Request

Name of Person Making Request: Shannon R. Pirtle, VITAL School Principal

Regarding: Request to approve the VITAL School Mascot Selection Committee Recommendation

VITAL School Mascot Committee Proposal

School Colors: Red, White, Blue

Mascot Name: Trail Blazers

About the Mascot: The mascot's name is "Blaze". Blaze is a torch that lights the way for the VITAL School to continue to innovate, create, and develop 21st-century educational opportunities for VITAL School students. Blaze lights the pathway so that the VITAL School can continue to create and leave a trail for others to follow.



received
07-17-23
[Signature]

Mascot Committee Members

Board of Education Employees

1. Sam Brooks
2. Shannon R. Pirtle
3. Robyn Nabors
4. Lance Key
5. Dr. Bubba Winningham
6. Jackie Vester

Community Members

1. Carrie Hutchinson (School Adopter)
2. John MacDonald School Sponsor (Future Adopter)
3. Dave Moody (School Adopter)
4. Davy Roland (Life Church/Artist)
5. Jennifer Welch (Parent)
6. Torey Hess (Restaurant Owner)
7. Angela Regitko (Sunset Rotary)



Putnam County Board of Education Agenda Request

Name of Person Making Request: Angie Knight

Department: Human Resources

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

Backup included

Backup to follow

Subject: 2023-2024 Substitute Teacher Rates

Requesting approval of the following rates of pay for 2023-2024
Substitute Teachers and Substitute SPED & Pre-K Assistants:

- \$112.50 Non-Certified Substitute Teacher
- \$115.00 Certified Substitute Teacher
- \$120.00 Retired PCSS Teacher

\$15.00 hourly rate which equals \$112.50 per day (7.5 hours per day)

Respectfully submitted,

Angie Knight, HR Director
7/20/23

Signature of Person Making Request

Date

Signature of Director of Schools

Date

received
08-19-23
821



PCSS Board Agenda Request

Date: July 7, 2023

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval for the power washing and restoration of the brick along the baseball and softball fields side of the building at Monterey High School from All Seasons Power Washing and Exterior Services, McMinnville, TN in the amount of \$19,890.00 to be paid for from 141-72600-399

received
07-12-23 

Fwd: Monterey Restoration Bid

Rippetoe, Toby <toby.rippetoe@pcsstn.com>
To: John Magura <maguraj@pcsstn.com>

Thu, Jul 6, 2023 at 8:21 AM

----- Forwarded message -----

From: **All Seasons Power Washing** <allseasons@nctc.com>
Date: Thu, Jul 6, 2023 at 6:17 AM
Subject: Monterey Restoration Bid
To: <toby.rippetoe@pcsstn.com>

These are numbers for side wall

13,260 square feet @ .20 cents sq ft = \$2652 x 2 = \$5304 for power washing
13,260 sq ft @ \$ 1.30 sq ft = \$17,238 for restoration of brick 2

$\$2,652 + \$17,238 = \underline{\underline{\$19,890.00}}$

applications

These are numbers for back entrance borders side wall

960 sq ft .20 cents sq ft \$192 to power wash x 2 = \$384

960 sq ft @ 1.30 sq ft = \$1248 for restoration of brick 2 applications

--

Steve Herron
All Seasons Power Washing and Exterior Services
615-388-1431

--

Toby Rippetoe

NOTE: THIS IS THE SAME COMPANY THAT PERFORMED THE WORK ON THE FRONT OF THE BUILDING.



Putnam County Board of Education Agenda Request

Name of Person Making Request: Brenda J. Hughett

Department: Extended Learning Programs

Phone Number of Person Making Request: 931-510-4936

Account Funding Code (if appropriate) 21st CCLC: 142-73300-432
LEAPs: 141-73300-02003

_____ Backup included

_____ Backup to follow

Approval of a \$20 monthly stipend for Cell phone usage for Extended Learning Program Coordinator, Brenda Hughett effective July 1, 2023-June 30, 2024 (per Policy 3.3001, use of Cellular Phones, as submitted to be paid from 141-73300-02003 and 142-73300-432.

Brenda J. Hughett 7.5.23
Signature of Person Making Request Date

[Signature] _____
Signature of Director of Schools Date

received
07-12-23
[Signature]



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Cordy King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: July 13, 2023

RE: Gym Floor Change Orders, ATMS, AMS, Cornerstone

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for August 3, 2023, Board meeting.

Request approval of the attached change orders for they gym floor replacement at Avery Trace Middle School and the gym floor refinishing at Algood Middle and Cornerstone.



Supervisor 7/13/23
Date



Director of Schools Date

received
07-13-23
87



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

The change order for Avery Trace is the result of the indentation in the concrete at Avery Trace not matching the blue prints. There was no way to know this before the old gym floor was cut out.

The change order for the refinishing at Algood and Cornerstone have to do with the schools choosing upgraded graphics for their floors. This will increase the cost of the contract but the schools/teams will be reimbursing the General Fund for the difference.



AIA Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
Avery Trace Middle School Gym Floor Replacement
Cookeville, TN

CONTRACT INFORMATION:
Contract For: General Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: 7/12/23

OWNER: *(Name and address)*
Putnam County Board of Education
1400 E Spring St,
Cookeville, TN 38506

ARCHITECT: *(Name and address)*

CONTRACTOR: *(Name and address)*
Covington Flooring Company, Inc.
709 First Avenue North
Birmingham, AL 35205

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add \$28,215.00 to the contract amount for the work per the attached quote.

| | | |
|--|----|------------|
| The original Contract Sum was | \$ | 80,018.00 |
| The net change by previously authorized Change Orders | \$ | 0.00 |
| The Contract Sum prior to this Change Order was | \$ | 80,018.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 28,215.00 |
| The new Contract Sum including this Change Order will be | \$ | 108,233.00 |

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

| | | |
|--|---|--|
| _____ ARCHITECT <i>(Firm name)</i> | Covington Flooring Company, Inc. _____ CONTRACTOR <i>(Firm name)</i> | Putnam County Board of Education _____ OWNER <i>(Firm name)</i> |
| _____ SIGNATURE | _____ SIGNATURE | _____ SIGNATURE |
| _____ PRINTED NAME AND TITLE | Richard Johnson, Treasurer _____ PRINTED NAME AND TITLE | Kim Cravens, Board Chairman _____ PRINTED NAME AND TITLE |
| _____ DATE | _____ DATE | _____ DATE |



Mailing Address:
P. O. Box 19968
Birmingham, Alabama 35219

Shipping Address:
709 1st Avenue North
Birmingham, Alabama 35203

(205) 328-2330
1-800-824-1229
(205) 328-2496 Fax
www.covington.com

June 13, 2023

JOHN MAGURA
PUTNAM COUNTY SCHOOLS
1400 E SPRING STREET
COOKEVILLE, TN 38506

Re: AVERY TRACE MIDDLE SCHOOL
Bid # B2300151

Dear JOHN:

We propose the following scope of work for the above referenced project:

Adjust the work/system to the following:

- Flatten the existing clips
- One continual layer of 3/4" Zero G Shock pad as manufactured by Robbins Sport Surfaces
- Add a layer of 3/4" plywood
- One layer of 15 lb felt
- 1" thick sleepers placed 12" OC
- One layer of 3/4" plywood
- 6" crimped threshold to surround the wood floor

Add To Our Contract \$28,215.00

Thank you for the opportunity to quote this project.

Please sign below.

Customer Signature

Date



AIA[®] Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
 Algood Middle School & Cornerstone
 Elementary School Gym Floor
 Refinishing
 Putnam County, TN

CONTRACT INFORMATION:
 Contract For: General Construction

CHANGE ORDER INFORMATION:
 Change Order Number: 001

Date:

Date: 7/12/23

OWNER: *(Name and address)*
 Putnam County Board of Education
 1400 E Spring St,
 Cookeville, TN 38506

ARCHITECT: *(Name and address)*

CONTRACTOR: *(Name and address)*
 Covington Flooring Company, Inc.
 709 First Avenue North
 Birmingham, AL 35205

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add \$20,955.00 to the contract amount for floor graphics at both schools per the attached quotes.

| | |
|--|---------------|
| The original Contract Sum was | \$ 87,773.00 |
| The net change by previously authorized Change Orders | \$ 0.00 |
| The Contract Sum prior to this Change Order was | \$ 87,773.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ 20,995.00 |
| The new Contract Sum including this Change Order will be | \$ 108,768.00 |

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

| | | |
|-------------------------------------|--------------------------------------|----------------------------------|
| _____ | Covington Flooring Company, Inc. | Putnam County Board of Education |
| ARCHITECT <i>(Firm name)</i> | CONTRACTOR <i>(Firm name)</i> | OWNER <i>(Firm name)</i> |
| _____ | _____ | _____ |
| SIGNATURE | SIGNATURE | SIGNATURE |
| _____ | Richard Johnson, Treasurer | Kim Cravens, Board Chairperson |
| PRINTED NAME AND TITLE | PRINTED NAME AND TITLE | PRINTED NAME AND TITLE |
| _____ | _____ | _____ |
| DATE | DATE | DATE |



Mailing Address:
 P. O. Box 19968
 Birmingham, Alabama 35219

Shipping Address:
 709 1st Avenue North
 Birmingham, Alabama 35203

(205) 328-2330
 1-800-824-1229
 (205) 328-2496 Fax
 www.covington.com

June 15, 2023

John Magura
 PUTNAM COUNTY SCHOOLS
 1400 E SPRING STREET
 COOKEVILLE, TN 38506

Re: PUTNAM COUNTY SCHOOLS – Algood Middle School
 Bid # B2300420 – Graphic Change Order

Dear John:

We propose the following scope of work for the above referenced project:

Graphics as requested and shown on V2:

| | |
|--|--------------------|
| Solid Painted Lanes | \$1,335.00 |
| 2' Border | \$1,440.00 |
| Main Court Stain – Light Gray | \$2,162.00 |
| 3-Point Area Stained – Dark Gray | \$1,735.00 |
| Center Logo – "ALGOOD" 32.75' X 12.83' – Two colors | \$5,610.00 |
| Lanes Lettering – Two Locations – AMS – Two Colors | \$1,818.00 |
| Stain area outside of court up to the bleachers in closed position | \$6,860.00 |
| Graphic Allowance | -\$3,500.00 |
| Add To Our Contract | \$17,460.00 |

Thank you for the opportunity to quote this project.

Please sign below.

 Customer Signature

 Date



Mailing Address:
P. O. Box 19968
Birmingham, Alabama 35219

Shipping Address:
709 1st Avenue North
Birmingham, Alabama 35203

(205) 328-2330
1-800-824-1229
(205) 328-2496 Fax
www.covington.com

June 14, 2023

JOHN MAGURA
PUTNAM COUNTY SCHOOLS
1400 E SPRING STREET
COOKEVILLE, TN 38506

Re: PUTNAM COUNTY SCHOOLS – CORNERSTONE ELEMENTARY GRAPHICS
Bid # B2300420-02

Dear JOHN:

We propose the following graphics for the above referenced project:

Please refer to rendering V2:

| | | |
|-----------------------|-------------------------------------|-------------------|
| Border: | 3' Border - Black | \$1,570.00 |
| Lettering: | "STINGERS" 28" tall natural | \$1,165.00 |
| Side Lettering | "CORNERSTONE" in one color 28" tall | \$1,630.00 |
| LOGO | Three color yellow jacket logo | \$2,630.00 |
| | Graphic Allowance | -\$3,500.00 |
| | Add to Our Contract | \$3,495.00 |

Thank you for the opportunity to quote this project.

Please sign below.

Customer Signature

Date



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022

Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate): 143-73100-399

Backup included

Backup to follow

The School Nutrition Program recommends to renew contracted services with EMS LINQ Inc, for the 2023-24 school year. EMS LINQ Inc is the provider of school nutrition management software services. To be paid from fund 143-73100-399.

Jennifer Mitchell, SNP Supervisor 7/14/23
Signature of Person Making Request Date


Signature of Director of Schools Date

received
07-14-23

Year 1

(July 1, 2022 - June 30, 2023)

| QTY | PRODUCT | DESCRIPTION | UNIT PRICE | NET PRICE | EXTENDED |
|------------------|---|-------------|------------|------------|-------------|
| 19 | TITAN FOH/BOH - Annual Subscription | | \$995.00 | \$1,085.00 | \$20,615.00 |
| 30.00 | Point of Service (TPOS100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Student Management w/ Application Processing (TSTU100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Menu Planning w/Nutritional Analysis (TMP100) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Production Records (TPRO1-75) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Inventory (TINV100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Purchasing (TPUR100) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Family Portal (family.titank12.com) | | \$0.00 | \$0.00 | \$0.00 |
| Subtotal: | | | | | \$20,615.00 |

Year 2

(July 1, 2023 - June 30, 2024)

| QTY | PRODUCT | DESCRIPTION | UNIT PRICE | NET PRICE | EXTENDED |
|------------------|---|-------------|------------|------------|-------------|
| 19 | TITAN FOH/BOH - Annual Subscription | | \$1,024.85 | \$1,114.85 | \$21,182.15 |
| 30.00 | Point of Service (TPOS100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Student Management w/ Application Processing (TSTU100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Menu Planning w/Nutritional Analysis (TMP100) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Production Records (TPRO1-75) | | \$0.00 | \$0.00 | \$0.00 |
| 19.00 | Inventory (TINV100-75) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Purchasing (TPUR100) | | \$0.00 | \$0.00 | \$0.00 |
| 1.00 | Family Portal (family.titank12.com) | | \$0.00 | \$0.00 | \$0.00 |
| Subtotal: | | | | | \$21,182.15 |



Reid, Sharon <reids2@pcsstn.com>

Board Agenda Request - August 2023 School Nutrition

2 messages

Mitchell, Jennifer <jennifer.mitchell@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>
Cc: Stacy Bradford <stacy.bradford@pcsstn.com>

Fri, Jul 14, 2023 at 9:09 AM

Hi Sharon,
Attached is our request agenda for the board meeting on August 3rd. Please let me know if you need anything else.
Thank you!

Jennifer L. Mitchell, MS, RDN, LDN
School Nutrition Program Supervisor
Putnam County Schools
3860 Phifer Mountain Road
Cookeville, TN 38506
(931)528-1847
<https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>



Sender notified by
Mailtrack

2 attachments



Board Agenda Request - August 2023 School Nutrition.docx
16K



EMS LINQ .pdf
87K

Reid, Sharon <reids2@pcsstn.com>
To: "Mitchell, Jennifer" <jennifer.mitchell@pcsstn.com>

Fri, Jul 14, 2023 at 9:41 AM

Received.
[Quoted text hidden]

Sharon Reid
Ex. Admin. Asst.
Putnam County Schools
931-525-4701
reids2@pcsstn.com



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate) N/A

Backup included

Backup to follow

Consider approval of the following for the August 3, 2023 BOE meeting:

Student Teacher Partnership Agreement between the Western Governors University and the Putnam County School System effective 9/1/23 - 8/31/24.

Judy Schinbeckler 7/21/23
Signature of Person Making Request Date

[Signature] _____
Signature of Director of Schools Date

received
07-21-23
SL

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

| | |
|--|-----------------------------------|
| Educator Preparation Provider (EPP) | Western Governors University |
| Local Education Agency (LEA) | Putnam County School System |
| Academic Year of Agreement | 1 September 2023 – 31 August 2024 |

| EPP Contact/Designee | |
|--|---|
| Name: Jonathan Workman | Title: Field Experience Outreach Relationship Specialist |
| Email: jonathan.workman@wgu.edu | Phone Number: 385-237-4136 |

| LEA Contact/Designee | |
|---------------------------------------|--|
| Name: Judy Schinbeckler | Title: Educator Support Supervisor |
| Email: schinbecklej@pcsstn.com | Phone Number: 931-526-9777 ext. 1446 |

| Certification (signatures verify partnership) | |
|---|--|
| EPP Head Administrator: Jennifer Doshier | Title: Director, Field Experience, Teachers College |
| Signature: | Date: |

| | |
|--------------------------------|---------------|
| LEA Head Administrator: | Title: |
| Signature: | Date: |



**Prompt
1**

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students. *NOTE: Responses should not exceed one page per prompt.*

General Candidate Selection and Support

Educator candidates are admitted to WGU followed by formal admission to the TC and the educator preparation program. During the program candidates receive guidance and support to ensure professional success after graduation.

WGU General Admission Requirements

WGU focuses on student success by identifying students who are most likely to thrive in WGU's learning environment. To be admitted into WGU undergraduate programs applicants must:

- Have earned a high school diploma or GED
- Submit official transcripts of all prior academic work completed at community colleges, colleges, or universities attended.
- Meet any program-specific admissions requirements (see below).
- Interview with a WGU Enrollment Counselor to determine "fit" with WGU's expectations

WGU general admission requirements and policies appear on the website at www.wgu.edu/admissions/requirements. Candidate Recruitment, Selection, and Monitoring, provides a synopsis of this admission process. WGU uses a three-part screening strategy to ensure that admitted students have a higher likelihood of success in the WGU learning environment. This assessment is required for any applicant to the TC who does not submit a transcript verifying completion of at least an associate degree. In addition, to guide the admission of students into its programs, WGU employs a predictive admissions model to assess the likelihood of success for each student, based primarily on their prior academic experience in conjunction with the results of the readiness assessment.

TC Formal Program Admission

Students are accepted into TC programs upon successful completion of basic skills and content exams, background check, dispositional assessment, and competencies in program-specific courses. Formal admission into the program provides access to the Preclinical Experience (PCE). In preparation for DT, candidates complete PCE designed to introduce them to the classroom through a series of activities, including observations and lesson planning.

See agreement below for further information

**Prompt
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills.). *NOTE: Responses should not exceed one page per prompt.*

Clinical educators support teacher candidates throughout clinical experiences and play key roles in the quality of the experience. WGU has collaborated with the school district to implement processes for the selection, training, and support of clinical educators.

Selection

Clinical educators provide regular, detailed feedback to candidates during the clinical experience: Clinical Supervisors (CSs), hired by WGU, and Host Teachers (HTs), selected by the school district, based upon qualifications from Tennessee Educator Preparation Policy 5.504, WGU and the school district.

The CS serves as advisor, observer, and assessor throughout the candidate's experience. The CS must meet the following qualifications:

- Master's degree in education preferred, minimum of a bachelor's degree in education
- 5-years of teaching and/or education administration experience
- Knowledgeable in current teaching strategies
- Comfortable in using technology to enhance teaching
- Comfortable with virtual settings

The HT is the cooperating teacher in the school who hosts the candidate.

WGU additional qualifications:

- 5-years of experience preferred
- Models WGU ethical considerations
- Demonstrated competence with technology

Training

WGU provides training for clinical educators. The Clinical Experience Liaison Team (CEL) conducts training, tracks completion of training, and creates all support resources.

Clinical Supervisors. Must attend orientation prior to each cohort, which provides training information, expectations, and informs when and where to go for support.

Host Teachers. WGU provides training and support to effectively guide, collaborate, and support the teacher candidate. Prior to the clinical experience, a welcome email is sent including a links to the Host Teacher Training Webinar, the Online Host Teacher Folder, and the Host Teacher Training and Support Site.

Support Resources

CEL maintains support sites for CSs and HTs that serve as resources after orientation and houses all training materials. They contain all information CS's and HT's need to complete their duties, including policies, procedures, and expectations concerning CS and HT quality and job duties; support for our candidates; how to work with adult learners; pacing during demonstration teaching, etc.

CEL implemented outreach programs for CSs and HTs to increase communication, training, support, and to help build a sense of community. Emails are sent to provide just-in time support throughout the cohort. These short but impactful outreach efforts include updates, timely reminders, tips, and trainings to assist the CS/HT continue to support candidates, and inspirational stories about our students.

Evaluation and Retention

The WGU Clinical Partner Survey provides a 360-degree evaluation of how well Teachers College programs prepare and support candidates during demonstration teaching. Perspectives from the HT, CS, principals, and candidates provide evidence of the quality of candidate performance, program preparation, and support mechanisms during demonstration teaching. Individual feedback will be shared with the appropriate clinical educators.

See agreement below for further information

CLINICAL EXPERIENCE AGREEMENT

This Clinical Experience Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (University or WGU), and Putnam County School System (District), and is effective as of the date of the last signature below (Effective Date).

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). University Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). University represents that each teacher/principal Candidate assigned to District for Student Teaching/Practicum is validly enrolled in an approved University educator preparation program and meets District's background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* will have the following meanings:

- Candidate refers to a student enrolled in a University program leading to an education degree.
- Mentor Teacher refers to a District employee who is the contracted teacher in the classroom to which the Candidate is assigned.
- Clinical Supervisor refers to a qualified individual who will supervise and complete observations and evaluations.
- Advanced Programs refers to University programs that are designed for licensed teachers to earn an endorsement or certification.
- Preclinical Experience refers to the active participation by a Candidate in a wide range of in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching.
- Student Teaching refers to the active participation by a teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and/or Clinical Supervisor.
- Practicum refers to the University Clinical Experience requirements for licensed teachers in an advanced endorsement program. Practicum length can range from 10 days to 12 months, depending on program and state requirements.
- Clinical Experience refers collectively to the Preclinical Experience and Student Teaching and/or Practicum.

*References to "District" shall include the school.

B. Mutual Expectations. A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers/principals, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. The school administrator and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

C. Mutually Beneficial Activities. The parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
 2. Provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
 - As possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
 3. University and District staff will co-select Mentor Teachers and Clinical Supervisors based on University requirements.
 4. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
 5. University may invite District staff to participate in a focus group to:
 - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors; criteria for selection of Mentor Teachers and Clinical Supervisors; and curriculum development;
 - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
 - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to student outcomes and Candidate performance.
- D. Recordings.** District recognizes that University requires its Candidates to video record in the classroom for evaluation purposes and agrees to permit video recording consistent with the conditions set forth in **Exhibit A** (Video Recordings).
- E. Mentor Teacher Standards.** District, with the input of University, will provide the teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:
- Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
 - Has: (i) a minimum of three (3) years of content area teaching experience (five (5) years preferred), with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) strong evaluations.
 - Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
 - Successfully and with positive impact mentored student teachers, colleagues, and/or other adults.
 - Competently uses technology for communicating via email and completing online evaluation forms.
 - Will demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
 - All individuals can learn
 - Communication
 - Belonging
 - Integrity

- Empathy
- Growth Mindset
- Professionalism
- Intellectual courage

- Complete University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
- *For California Districts Only.* As required by the California Commission on Teacher Credentialing (CTC) Program Sponsor Alert (PSA) 19–05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)–hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content–specific pedagogy and instructional practices.

F. Clinical Supervisor Standards. A University Clinical Supervisor provides guidance, support, on-site assistance, assessment and feedback to a teacher Candidate throughout the Clinical Experience. To act in this role, a Clinical Supervisor must have:

1. A minimum of three (3) years teaching experience in K-12.
2. A master's degree in education or related field.
3. A current teaching license in the content area of supervision.
4. Experience teaching in the content area of supervision.
5. Ability to successfully complete a background clearance, if requested.
6. District and principal approval (if a District employee).
7. Ability to consistently demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
 - All individuals can learn
 - Belonging
 - Empathy
 - Growth Mindset
 - Communication
 - Integrity
 - Professionalism
 - Intellectual courage

G. University Responsibilities. University will:

- Select qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
- Provide Mentor Teacher with compensation for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required Mentor Teacher training.
- Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
- Require Candidates to have a fully cleared background check acceptable to District prior to participating in Clinical Experience activities.
- Where required by state regulation or District policy, ensure Candidates have a current tuberculosis (TB) risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
- Provide opportunities for feedback regarding improvement of University Candidate preparation.
- Provide professional development training to Mentor Teachers regarding University processes and procedures.

- Maintain an online site for support, resources, and training for Mentor Teachers.
- Facilitate a cohort seminar in which teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.
- Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

H. District Responsibilities. District, or school administrator, will:

- Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Field Placement Team.
- Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
- Where applicable and where a Teacher Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Student Teaching.
- University utilizes video recordings for both observations and teacher performance assessments. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs. (See **Exhibit A** for details regarding video recordings.)
- Notify University about any changes to District policies (e.g., COVID and other healthcare policies).
- Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
- Through the involvement of the Mentor Teacher and/or school administrator, participate with the Clinical Supervisor and teacher Candidates in two evaluations: one mid-way through Student Teaching, and a final evaluation at the end of Student Teaching. University shall be responsible for the format of evaluations.
 - See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership, English Language Learning, and Master of Special Education.
- Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
- Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
- Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
- Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
- Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
- Adhere to any then-applicable state requirements related to training/professional development.
- *For California Districts Only.* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to

the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).

- I. Advanced Programs Practicum.** The following additional requirements apply to Advanced Programs Practicum:
1. Candidates are licensed teachers who are in most cases completing the Practicum in their own classroom using a qualified individual within their school as a Clinical Supervisor who meets the applicable qualifications and requirements.
 2. Each Candidate will:
 - have a relationship with the school and arrange placement by obtaining District approval.
 - secure his/her own Clinical Supervisor, subject to approval of University's Field Experience team to ensure the Clinical Supervisor meets program requirements.
 - provide a valid background clearance, liability insurance, and teaching license.
 - comply with any other applicable District requirements.
 3. Evaluations of Candidates are as follows:
 - Educational Leadership – 4 total (2 evaluations during the first Practicum course, and 2 during the second Practicum course)
 - English Language Learning – 3 total (2 observations and 1 final evaluation)
- J. Confidentiality & Education Records**
1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
 2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.
- K. Additional Terms**
1. Term. This Agreement shall commence on 9/1/2023 and shall continue through 8/31/2024, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
 2. Points of Contact. Each party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.
 3. Right to Accept or Terminate a Placement. District may refuse to accept for placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University in writing and state the reasons for such decision.

4. Insurance.

- University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
- Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.

5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. No Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.

6. Non-Discrimination. Each party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.

7. Entire Agreement. This Agreement represents the entire understanding between the parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both parties.

For notice purposes:

Attn: General Counsel
Western Governors University
4001 South 700 East, Suite 700
Salt Lake City, UT 84107-2533
Email: legal@wgu.edu

For notice purposes:

Email:

Exhibit A Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of video recordings of themselves teaching in the classroom and of real artifacts (such as lesson plans, video, and student work samples). Recordings provide an avenue to evaluate performance and determine competency.
2. Clinical observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

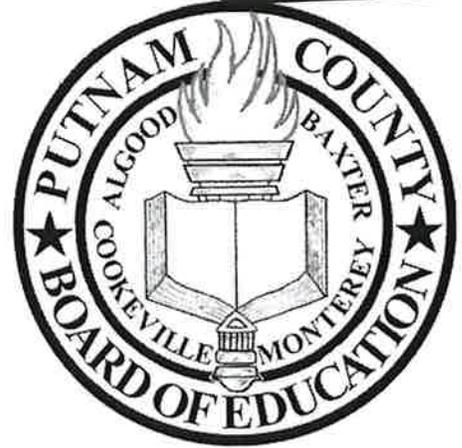
Teacher Candidate Guidelines for Video Recordings

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: July 21, 2023
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note
141-71100-722-01607



Check one:

- Backup included
 Backup to follow

Statement to be included in Board Agenda Packet:

Request approval to renew subscription for Ident-A-Kid visitor management platform per attached quote in the amount of \$18,905.00, to be paid from: 141-71100-722-01607.

NOTES:

[Empty rectangular box for notes]

received
07-26-23 *[Signature]*



Putnam County School System - Renewal VM Software

Putnam County School System

1400 East Spring St.
Cookeville, TN 38506
United States

Reference: 20230724-091923492

Quote created: July 24, 2023

Quote expires: August 23, 2023

Quote created by: Nyla Lee

Customer Success Specialist

nyla.lee@identakid.com

+18008901000

Comments from Nyla Lee

Products & Services

| Item & Description | Quantity | Unit Price | Total |
|--|----------|-------------------|---------------------------------|
| 6115 Renewal Enterprise -1 yr Renewal One (1) Year License for Enterprise Level Version of Ident-A-Kid Visitor Management (Integrations Sold Separately) | 19 | \$695.00 /year | \$13,205.00 /year for 1 year |

support that will be available to customers includes:

Support knowledgebase

Recorded webinars

Support videos

Email, phone and online chat support

Extensive troubleshooting

Remote connections from support team

Dedicated Account Manager

Biannual account reviews

Free updates and upgrades

| Item & Description | Quantity | Unit Price | Total |
|--|----------|-------------------|--------------------------------|
| 6315 Renewal Powerschool Renewal of Powerschool API Fee - Yearly Cost | 19 | \$300.00 /year | \$5,700.00 /year for 1 year |
| Annual subtotal | | | \$18,905.00 |
| Total | | | \$18,905.00 |

Purchase terms

Questions? Contact me



Nyla Lee
 Customer Success Specialist
 nyla.lee@identakid.com
 +18008901000

Ident-A-Kid
 1780 102nd Ave. N. Ste. 100
 Saint Petersburg, FL 33716
 US

EXHIBIT
VI A1 & VI A2
VI F15
08-03-23



PCSS Board Agenda Request

Date: August 3, 2023

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

VI A1

☆ Purchase of **Instructure** subscription for **Mastery Connect** per quote Q-308892-1 via piggy backing off the Kingsport City Schools RFP renewal in the amount of \$112,623.75 to be paid from 141-72130-322-02103 (\$75,000) and 142-72130-322-933 (\$37,623.75)

VI A2

☆ Payment to **Discovery Education** an online science subscription for grades k-12 of Charlotte, NC per CER pricing and quote number Q-316917 in the amount of \$147,233.14 where \$73,616.57 to be paid from 142-71100-471-932 and \$73,616.57 is to be paid from 142-71100-471-933.

VI F.15

☆ Approval for renewal of Platform, Strategies and Math from **ELlevation** (Curriculum Associates) per cooperative purchasing group Allied States # 22-7436 in the amount of \$29,937.50 per contract where **\$8,625.00** will be paid from 142-72210-399-101 and **\$8,625.00** will be paid from 142-72210-599-301 and \$12,687.50 will be paid from general funds.

received
07-21-23
[Signature]

Curriculum Associates, LLC Price Quote - Q-35059

Version: 2
 Quote Date: 6/13/2023
 Quote Expiration Date: 9/30/2022



This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at <https://ellevationeducation.com/platform-legal-notice>.

Company: Curriculum Associates, LLC
 Representative: Tony DeJesus
 Email: tony.dejesus@ellevationeducation.com
 Phone: 617-307-5755
 Address: 153 Rangeway Road,
 North Billerica, MA 01862
 Start Date: 11/1/2023

Customer: Putnam County School System, TN
 Contact Name: Alice Brown
 Email: browna25@pcsstn.com
 Phone: (931) 528-1847 x1222
 Address: 1400 East Spring Street,
 Cookeville, TN 38506
 End Date: 10/31/2024

Subscription Fees

| Product | Quantity | Unit Price | Total Fees |
|---------------------|----------|------------|-------------|
| Ellevation Platform | 875 | \$14.50 | \$12,687.50 |
| Strategies | 875 | \$16.00 | \$14,000.00 |
| Ellevation Math | 50 | \$65.00 | \$3,250.00 |
| Subscription Total: | | | \$29,937.50 |

Services Fees

| Product | Quantity | Unit Price | Discount | Training Product | Total Fees |
|-------------------------------|----------|------------|----------|------------------|------------|
| Online Training - 1 Hr (Math) | 1 | \$1,000.00 | 100 % | Ellevation Math | \$0.00 |
| Services Savings: | | | | | \$1,000.00 |
| Services Total: | | | | | \$0.00 |



To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: tonv.dejesus@ellevationeducation.com

Total Investment - Q-35059

| | |
|----------------|-------------|
| Savings Total: | \$1,000.00 |
| Grand Total: | \$29,937.50 |

Invoicing Schedule: Up Front, In Full

Payment Term: Net 30

Contract Term: 12

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: tonv.deiesus@ellevationeducation.com



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: July 20, 2023

RE: Upperman High School Tennis

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for August 3, 2023, Board meeting.

Request permission to begin a Tennis club at Upperman High School with the intent of establishing an organized Tennis team once all requirements are met.

Supervisor

7/20/23

Date

Director of Schools

Date

received
07-20-23
sh

UPPERMAN HIGH SCHOOL

6950 Nashville Hwy. ♦ Baxter, Tennessee 38544
(931)858-3112 ♦ Fax (931)858-4641 ♦ www.uppermanbees.com



Upperman High School Tennis Club Purpose Plan

The Tennis club is a student organization encouraging participation by all students at Upperman High School. The Tennis club will function like a sport which will give students a sense of belonging, academic assistance, and opportunities to earn scholarships. The club will also foster social interaction for students by sponsoring gatherings and recreational activities.

We are in the process of hiring a coach for this new club. We had a great deal of interest this past spring in this sport. We want to be able to continue this club into a sport in the future with TSSAA.

There are several ways that this club will succeed. First, we have a good initial number of students to participate in this club. Second, we will hire a coach that is experienced with Tennis. Third, the club will have several fundraisers throughout the year that will help with expenses.

With all of that being said, this club will be a great addition to our school that will allow students to gain advancements in communication, research, critical thinking, multitasking, and determination.

Will you add this to the board agenda for the August board meeting?

Sincerely,
Ross Fanning

Tennis is a
TSSAA sanctioned
sport.
RF 7/20/23

..... Excellence by Empowerment

received

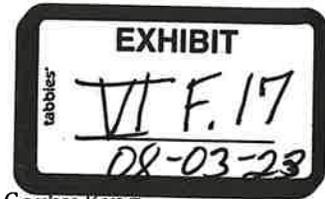
08-19-23

RF



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Bridgett Carwile

Date: July 26, 2023

RE: Qualtrics/Merkle Agreement

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for August 3, 2023, Board meeting.

Request approval of the agreement with Qualtrics/Merkle for annual hosting and maintenance for Qualtrics Data on a secure server.

Supervisor

Date

Director of Schools

Date

received
07-26-23

Standalone

This Ugam Service Order ("Service Order") is entered into between **Ugam Solutions Inc.** a company having its place of business at **300 East, 59th Street, # 1902, New York, NY 10022, USA** ("Ugam") and **Putnam County Schools** a company having its place of business at **1400 E Spring St, Cookeville, TN 38506, United States** ("Customer") as of this **April 24, 2023** ("Starting Date").

Qualtrics LLC ("Qualtrics") has developed a series of proprietary computer software programs that facilitate and automate the process of conducting surveys, polls, intercepts, and reports (the "Software"). Qualtrics provides its clients access to the Software as end users via an application service provider (ASP) model, in which Qualtrics uses, operates, and makes available the applicable software, network, systems, and other technologies in order to provide the certain services to clients via the Internet and a web browser. Qualtrics utilizes the services of third party hosting facilities which are attested SSAE-16 SOC II Type II.

For all purposes of this Service Order, the term "Services" shall mean and refer to the services to be provided by Ugam relating to implementation of the Qualtrics Software and the scope of such Services are specified hereinafter in detail in Schedule 1. Therefore, (i) Customer desires to utilize the Services, and Ugam desires to provide the Services to Customer and (ii) Customer agrees to not reverse engineer or tamper with the security of the Software.

Schedule 1 sets forth the certain specific Services, which Ugam will provide to Customer, the time during which Ugam will provide such Services, and the fees payable to Ugam by Customer therefor. Prices shown do not include sales, withholding or other taxes that may apply and shall be borne by the Customer all such applicable taxes. This Service Order is not an invoice.

This Service Order has been prepared and written in English. Any non-English translation of this Service Order is provided for convenience only and is not valid or legally binding. In case of a conflict between this Service Order and any translation, the English version will control.

[Remainder Intentionally Left Blank; Signature Page Follow]

Ugam Solutions Pvt. Ltd.

6th Floor, B-Wing, Prism Tower, Malad Link Road, Goregaon (West), Mumbai - 400 104.

Unit no. A1, A2, A3 & B1, 4th Floor, Building no. 1, Ashar IT Park, 16Z Road, Wagle Industrial Estate, Thane (West), Thane - 400 604.

Registered Office : 31st Floor, Sunshine Tower, Senapati Bapat Marg, Dadar (West), Mumbai - 400 013.

Board Line No.: +91 22 6652 7300

CIN: U72900MH2000PTC125592

Signature Page

| | |
|-----------------------------|--|
| Ugam Solutions Inc. | Customer: Putnam County Schools |
| By: | By: |
| Name: Navin Dhananjaya | Name: <i>Kim Crawens</i> |
| Title: Authorized Signatory | Title: <i>Board Chairman</i> |
| Date: | Date: <i>Aug. 3, 2023</i> |

| | |
|--------------------------------------|--------------------------------------|
| Ugam- Vice President | Customer Contact: |
| Name: Gaurav Jain | Name: <i>April Hale</i> |
| Phone: +91-9892.597.580 | Phone: <i>931-520-2100 Ext. 1259</i> |
| Email: Gaurav.jain@ugamsolutions.com | Email: <i>April.Hale@pcsstn.com</i> |

Schedule 1

1. SFTP Annual Hosting and Maintenance

Ugam will provide support for an SFTP which includes the following

- Dedicated access to a separate folder with a file limit of 500mb in a SFTP in US Region
- Costs for hardware and software necessary to operate the SFTP
- Purpose of SFTP is limited to Qualtrics operations and integration only
- Purpose of maintenance/support hours for SFTP troubleshooting and guidance only, is limited to 3 hours to be used within one year.
- Maintaining compatibility with the standard functionality required to integrate with Qualtrics
- Any and all updates or revisions that are needed for security purposes
- A yearly cost of USD 2000 would be charged for the hosting & maintenance of the SFTP

Ugam Solutions Pvt. Ltd.

6th Floor, B-Wing, Prism Tower, Malad Link Road, Goregaon (West), Mumbai - 400 104.

Unit no. A1, A2, A3 & B1, 4th Floor, Building no. 1, Ashar IT Park, 16Z Road, Wagle Industrial Estate, Thane (West), Thane - 400 604.

Registered Office : 31st Floor, Sunshine Tower, Senapati Bapat Marg, Dadar (West), Mumbai - 400 013.

Board Line No.: +91 22 6652 7300

CIN: U72900MH2000PTC125592



- From 2nd year onward a separate new SOW will be shared which would include the annual hosting & maintenance charges.

2. Fees

The total fee for the above services is **USD 2000**. Should the Customer require additional support during the Implementation Period, additional fees may be required.

3. Payment terms

30 days following invoice by wire transfer only and wire transfer charges to be borne by the Customer. Ugam shall raise invoice on the signing of this Service Order.

Customer is responsible for all applicable taxes on the fees and charges paid by Customer, including, without limitation, any and all sales, use, and value-added taxes but not any taxes imposed on Ugam's income.

Failure to Pay. In the event that Customer fails to pay the Fees as required herein, Customer shall be deemed to be in breach of this Service Order and Ugam shall have the right, at its sole option, without notice and in addition to any other remedies available under this SOW, at law or in equity, to take any one or more of the following actions: (i) suspend provision of any services and deliverables until payment of such Fees has been received; (ii) charge interest on the unpaid amount at the rate of 4% per month from the date of the Fees due to Ugam; (iii) terminate this Service Order; and/or (iv) recover all reasonable expenses and costs incurred in enforcing its rights hereunder. If Ugam must initiate legal action including any such action through its collection agency to collect payment, Customer will pay all legal fees and costs of collection thereto.

It is further agreed by the Customer that in the event after signing of this Service Order, if Customer is required Ugam to submit revised invoice for any reason including change in Customer billing entity or address or due to change in Customer details, Ugam may charge Customer US \$250 as additional charge towards recreating and issuing revised invoice. To avoid this please ensure to supply all necessary information in the below table.

| | |
|---|---|
| Purchase Order Required? | Yes/No : <u>NO</u> (enter number if available): _____ |
| Legal Entity Name for Invoice Submission | Putnam County Board of Education |
| Name of the contact for Invoice Submission | Bridgett Carwile |
| Email Address for Invoice Submission | bridgett.carwile@pcsth.com |
| Billing Address for Invoice | 1400 E. Spring St. Cookeville, TN 38506 |
| Invoicing Instructions (if applicable) | |

Ugam Solutions Pvt. Ltd.

6th Floor, B-Wing, Prism Tower, Malad Link Road, Goregaon (West), Mumbai - 400 104.

Unit no. A1, A2, A3 & B1, 4th Floor, Building no. 1, Ashar IT Park, 16Z Road, Wagle Industrial Estate, Thane (West), Thane - 400 604.

Registered Office : 31st Floor, Sunshine Tower, Senapati Bapat Marg, Dadar (West), Mumbai - 400 013.

Board Line No.: +91 22 6652 7300

CIN: U72900MH2000PTC125592

| | |
|--|--|
| | |
|--|--|

4. Termination

Notwithstanding any termination for convenience rights in this Service Order, Customer may terminate this Service Order for convenience provided all fees are paid as set forth herein.

5. Limitation of Liability Clause

Neither party shall be liable to the other or to any third party for any indirect, incidental, special or consequential losses, damages or loss of profit etc. arising out of or in relation to this Service Order.

6. Data Processing and Security

Data Processing and Security. To the extent Ugam have access to personal data, Ugam will during the Implementation Duration, establish and maintain, information security policies and technical and organizational security measures to prevent unauthorized or unlawful access of Subscriber's Personal Data and to assist the Subscriber in ensuring compliance with the requirements as set out in Data Protection Legislation. And it is further agreed between the Parties that Ugam shall be processing personal data in the capacity of Processor/Service Provider on behalf of the Subscriber who is the data Controller/ Business with respect to processing of data as falling under this Service Order.

The Parties agree that personal data contained in the agreement or processed by the Parties in relation to the Services specified in the Agreement/ SOW shall be processed in accordance with the EU General Data Protection Regulation ("GDPR"), California Consumer Privacy Act ("CCPA") and any other applicable Data Protection Legislation/ regulations.

For the purpose of this Section, "Data Protection Legislation" means all applicable laws and codes of practice applicable to the processing of personal data including the GDPR and CCPA.

*"Controller", "Processor", "Business" and "Service Provider" will have the meaning as specified in EU GDPR and CCPA respectively.

7. Governing Law

Anything to the contrary notwithstanding in this Agreement any dispute arising out of this contract shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve dispute prior to litigation, but are no obligated to do so. Each party shall be responsible for its own fees and costs.

Ugam Solutions Pvt. Ltd.

6th Floor, B-Wing, Prism Tower, Malad Link Road, Goregaon (West), Mumbai - 400 104.

Unit no. A1, A2, A3 & B1, 4th Floor, Building no. 1, Ashar IT Park, 16Z Road, Wagle Industrial Estate, Thane (West), Thane - 400 604.

Registered Office : 31st Floor, Sunshine Tower, Senapati Bapat Marg, Dadar (West), Mumbai - 400 013.

Board Line No.: +91 22 6652 7300

CIN: U72900MH2000PTC125592

8. Non-Solicitation

The parties agree that, at all times during the term of this Service Order and for a period of two (2) years after the date of termination or expiry of this Service Order, the parties will not, either for itself or for any other person or entity, directly or indirectly, solicit, induce or attempt to induce any director, employee, consultant or contractor of the other party or such party's successors or assigns to terminate his/ her employment or his/ her services with such party or such party's successors or assigns or to take employment with any other party.

Ugam Solutions Pvt. Ltd.

6th Floor, B-Wing, Prism Tower, Malad Link Road, Goregaon (West), Mumbai - 400 104.

Unit no. A1, A2, A3 & B1, 4th Floor, Building no. 1, Ashar IT Park, 16Z Road, Wagle Industrial Estate, Thane (West), Thane - 400 604.

Registered Office : 31st Floor, Sunshine Tower, Senapati Bapat Marg, Dadar (West), Mumbai - 400 013.

Board Line No.: +91 22 6652 7300

CIN: U72900MH2000PTC125592



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/23
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

_____ Backup included

X Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 6/30/23 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

received
07-25-23 *JRM*

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2023**

EXHIBIT
VI F. 18
08-03-23

| | 2022-2023 Budget | Actual Jul-Sept 2022 | Actual Oct-Dec 2022 | Actual Jan-Mar 2023 | Actual Apr-Jun 2023 | Total Year to Date |
|-------------------------------------|---------------------|-------------------------|------------------------|------------------------|------------------------|-----------------------|
| Revenues: | | | | | | |
| 40000 Local Revenue | 37,079,678 | 3,291,043 | 13,222,404 | 14,243,760 | 6,727,706 | 37,484,913 |
| 41000 Licenses and Permits | 6,000 | 1,558 | 2,185 | 1,083 | 1,663 | 6,489 |
| 43000 Charges for Current Services | 261,500 | 49,405 | 69,456 | 60,698 | 107,245 | 286,804 |
| 44000 Other Local Revenue | 39,300 | 4,867 | 120,131 | (107,453) | 9,066 | 26,612 |
| 46000 State of Tennessee | 71,973,429 | 12,373,284 | 19,846,102 | 19,963,154 | 15,052,149 | 67,234,689 |
| 47000 Federal Thru State | 1,172,915 | 31,941 | 240,456 | 288,186 | 382,430 | 943,012 |
| 48000 Donations/Other | 154,700 | 36,710 | 72,895 | 62,513 | 21,076 | 193,195 |
| 49000 Other Sources | 1,298,070 | 307,433 | 236,190 | 197,076 | 544,911 | 1,285,610 |
| TOTAL | 111,985,592 | 16,096,242 | 33,809,819 | 34,709,016 | 22,846,246 | 107,461,324 |
| Encumbrances / Expenditures: | | | | | | |
| 71100 Regular Education | 49,928,051 | 8,563,151 | 12,280,969 | 12,151,852 | 16,348,036 | 49,344,009 |
| 71150 Alternative Education | 834,035 | 143,816 | 207,451 | 210,785 | 245,027 | 807,079 |
| 71200 Special Education | 10,925,909 | 1,906,591 | 2,691,696 | 2,690,469 | 3,410,857 | 10,699,613 |
| 71300 Vocational Education | 6,412,730 | 325,194 | 475,678 | 727,550 | 757,688 | 2,286,110 |
| 71600 Adult Education | 799,936 | 143,910 | 156,403 | 155,870 | 256,062 | 712,245 |
| 72110 Attendance | 445,826 | 191,361 | 101,268 | 78,770 | 64,687 | 436,086 |
| 72120 Health Services | 1,328,262 | 197,993 | 329,075 | 341,285 | 446,633 | 1,314,986 |
| 72130 Other Student Services | 3,441,134 | 586,803 | 753,368 | 782,442 | 1,090,409 | 3,213,022 |
| 72210 Regular Ed. Support | 3,473,281 | 687,550 | 754,114 | 847,795 | 1,010,826 | 3,300,284 |
| 72215 Alternative Ed. Support | 156,766 | 26,375 | 38,736 | 38,791 | 51,180 | 155,083 |
| 72220 Special Ed. Support | 1,937,336 | 379,334 | 435,182 | 479,205 | 547,272 | 1,840,992 |
| 72230 Vocational Ed. Support | 136,962 | 41,594 | 26,117 | 26,411 | 30,611 | 124,734 |
| 72250 Technology | 1,798,489 | 306,490 | 334,182 | 378,020 | 747,424 | 1,766,115 |
| 72260 Adult Ed. Support | 186,035 | 46,249 | 43,245 | 45,219 | 40,811 | 175,525 |
| 72310 Board of Education | 2,154,500 | 705,035 | 452,643 | 519,968 | 340,806 | 2,018,451 |
| 72320 Office of the Director | 184,237 | 41,930 | 44,823 | 44,161 | 45,652 | 176,566 |
| 72410 Office of Principal | 7,605,016 | 1,422,961 | 1,875,805 | 1,888,109 | 2,355,494 | 7,542,369 |
| 72510 Fiscal Services | 1,080,127 | 330,491 | 235,081 | 253,935 | 247,992 | 1,067,499 |
| 72520 Human Services/Personnel | 292,876 | 84,113 | 67,872 | 70,010 | 67,075 | 289,070 |
| 72610 Operation of Plant | 8,722,493 | 2,305,535 | 1,754,601 | 2,305,585 | 2,153,205 | 8,518,925 |
| 72620 Maintenance of Plant | 2,942,386 | 685,356 | 593,567 | 636,984 | 803,954 | 2,719,861 |
| 72710 Transportation | 4,111,122 | 779,720 | 905,492 | 871,303 | 1,211,674 | 3,768,189 |
| 73100 Food Services | 669,347 | 110,644 | 159,808 | 147,363 | 223,763 | 641,578 |
| 73300 Community Services | 1,305,127 | 98,103 | 401,479 | 371,508 | 380,827 | 1,251,916 |
| 73400 Early Childhood Education | 1,973,504 | 350,540 | 474,816 | 478,395 | 605,148 | 1,908,899 |
| 76100 Regular Capital Outlay | 5,485,361 | 268,350 | 219,596 | 255,036 | 2,999,564 | 3,742,546 |
| 99100 Operating Transfers | - | 47,885 | (311) | (33,324) | (14,250) | - |
| TOTAL | 118,330,848 | 20,777,073 | 25,812,756 | 26,763,496 | 36,468,427 | 109,821,751 |

received
08-02-23
[Signature]

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2023**

| | <u>2022-2023 Budget</u> | <u>Actual Jul-Sept 2022</u> | <u>Actual Oct-Dec 2022</u> | <u>Actual Jan-Mar 2023</u> | <u>Actual Apr-Jun 2023</u> | <u>Total Year to Date</u> |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------------|
| Revenues: | | | | | | |
| 46000 State of Tennessee | - | - | - | - | - | - |
| 47000 Federal Thru State | 31,840,591 | 3,552,845 | 3,930,821 | 4,373,295 | 9,441,350 | 21,298,312 |
| 49000 Other Sources | 357,254 | 84,868 | 78,415 | 80,890 | 86,388 | 330,561 |
| TOTAL | <u>32,197,845</u> | <u>3,637,713</u> | <u>4,009,236</u> | <u>4,454,185</u> | <u>9,527,738</u> | <u>21,628,873</u> |
| Encumbrances / Expenditures: | | | | | | |
| 71100 Regular Instruction Program | 8,310,577 | 931,272 | 1,392,953 | 1,457,909 | 1,634,625 | 5,416,760 |
| 71200 Special Education Program | 3,488,302 | 508,971 | 738,874 | 741,533 | 1,039,370 | 3,028,748 |
| 71300 Vocational Education Program | 456,535 | 137,945 | 49,063 | 53,271 | 68,877 | 309,155 |
| 72120 Health Services | 209,271 | 66,798 | 1,500 | 83 | 140,276 | 208,657 |
| 72130 Other Student Support | 715,922 | 67,544 | 88,963 | 108,035 | 262,610 | 527,152 |
| 72210 Regular Instruction Program | 4,480,029 | 710,729 | 731,329 | 813,509 | 1,265,203 | 3,520,770 |
| 72220 Special Education Program | 383,723 | 71,326 | 97,053 | 83,112 | 93,558 | 345,048 |
| 72250 Technology | 44,955 | 2,937 | 8,798 | 9,157 | 8,051 | 28,944 |
| 72510 Fiscal Services | 46,200 | 28,373 | 10,244 | 4,446 | 3,138 | 46,200 |
| 72710 Transportation | 6,500 | 1,111 | 1,563 | 1,563 | 2,083 | 6,320 |
| 73100 Food Service | 251,754 | 15,313 | 187,346 | 26,004 | - | 228,664 |
| 73300 Community Services | 496,904 | 28,410 | 118,953 | 112,527 | 183,806 | 443,696 |
| 76100 Regular Capital Outlay | 12,404,915 | 909,630 | 11,067 | - | 8,924,131 | 9,844,828 |
| 99100 Operating Transfers | 902,845 | 278,868 | 123,026 | 80,890 | 371,598 | 854,382 |
| TOTAL | <u>32,198,432</u> | <u>3,759,226</u> | <u>3,560,734</u> | <u>3,492,038</u> | <u>13,997,326</u> | <u>24,809,324</u> |

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2023**

| | <u>2022-2023 Budget</u> | <u>Actual Jul-Sept 2022</u> | <u>Actual Oct-Dec 2022</u> | <u>Actual Jan-Mar 2023</u> | <u>Actual Apr-Jun 2023</u> | <u>Total Year to Date</u> |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------------|
| Revenues: | | | | | | |
| 43000 Charges for Current Services | 1,838,000 | 132,945 | 521,931 | 606,821 | 519,924 | 1,781,621 |
| 44000 Other Local Revenue | - | - | - | - | - | |
| 46500 State of Tennessee | 66,000 | 26,630 | 13,121 | 21,383 | - | 61,134 |
| 47100 Federal Thru State | 7,252,825 | 78,409 | 2,308,486 | 1,695,006 | 2,673,322 | 6,755,224 |
| TOTAL | <u>9,156,825</u> | <u>237,984</u> | <u>2,843,538</u> | <u>2,323,210</u> | <u>3,193,246</u> | <u>8,597,978</u> |
| Encumbrances / Expenditures: | | | | | | |
| 73100 Food Services | 8,408,757 | 1,632,069 | 2,071,131 | 2,086,342 | 2,342,038 | 8,131,580 |
| 99100 Operating Transfers | 775,000 | 113,433 | 191,579 | 197,076 | 259,701 | 761,789 |
| TOTAL | <u>9,183,757</u> | <u>1,745,502</u> | <u>2,262,710</u> | <u>2,283,418</u> | <u>2,601,739</u> | <u>8,893,369</u> |

**PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF JUNE 2023**

| | <u>2022-2023 Budget</u> | <u>Actual Jul-Sept 2022</u> | <u>Actual Oct-Dec 2022</u> | <u>Actual Jan-Mar 2023</u> | <u>Actual Apr-Jun 2023</u> | <u>Total Year to Date</u> |
|-------------------------------------|-----------------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------------|
| Revenues: | | | | | | |
| 43000 Charges for Current Services | <u>1,674,110</u> | <u>335,620</u> | <u>326,036</u> | <u>414,308</u> | <u>356,912</u> | <u>1,432,876</u> |
| TOTAL | <u><u>1,674,110</u></u> | <u><u>335,620</u></u> | <u><u>326,036</u></u> | <u><u>414,308</u></u> | <u><u>356,912</u></u> | <u><u>1,432,876</u></u> |
| Encumbrances / Expenditures: | | | | | | |
| 73300 Community Services | <u>1,674,110</u> | <u>297,716</u> | <u>339,849</u> | <u>389,547</u> | <u>449,301</u> | <u>1,476,412</u> |
| TOTAL | <u><u>1,674,110</u></u> | <u><u>297,716</u></u> | <u><u>339,849</u></u> | <u><u>389,547</u></u> | <u><u>449,301</u></u> | <u><u>1,476,412</u></u> |



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/23
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Medical, Dental and Vision Insurance Rates for the 2024 calendar year as submitted.

received
07-25-23
[Signature]



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____

8/3/23

Department _____

Finance

Person Submitting _____

Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Medical, Dental and Vision Insurance Rates for the 2024 calendar year as submitted.

received
07-27-23
[Signature]

LOCAL EDUCATION PLAN
HEALTH INSURANCE MONTHLY PREMIUMS
2024

Certified and Support

| Plan | Coverage | Full Monthly | | EE Rate | PC BOE Rate | EE % | PCBOE % | BOE CDHP Contribution | Total BOE Cost |
|------------------------------|--------------------------------|--------------|---------|----------|-------------|------|---------|-----------------------|----------------|
| | | Premium | EE Rate | | | | | | |
| BCBS Network S - Premier | Employee | 713.00 | 183.40 | 529.60 | 26% | 74% | - | 529.60 | |
| BCBS Network S - Premier | Employee + Child(ren) | 1,175.00 | 301.40 | 873.60 | 26% | 74% | - | 873.60 | |
| BCBS Network S - Premier | Employee + Spouse | 1,604.00 | 412.00 | 1,192.00 | 26% | 74% | - | 1,192.00 | |
| BCBS Network S - Premier | Employee + Child(ren) + Spouse | 1,852.00 | 475.20 | 1,376.80 | 26% | 74% | - | 1,376.80 | |
| BCBS Network S - Standard | Employee | 662.00 | 132.40 | 529.60 | 20% | 80% | - | 529.60 | |
| BCBS Network S - Standard | Employee + Child(ren) | 1,092.00 | 218.40 | 873.60 | 20% | 80% | - | 873.60 | |
| BCBS Network S - Standard | Employee + Spouse | 1,490.00 | 298.00 | 1,192.00 | 20% | 80% | - | 1,192.00 | |
| BCBS Network S - Standard | Employee + Child(ren) + Spouse | 1,721.00 | 344.20 | 1,376.80 | 20% | 80% | - | 1,376.80 | |
| BCBS Network S - Limited | Employee | 625.00 | 125.00 | 500.00 | 20% | 80% | - | 500.00 | |
| BCBS Network S - Limited | Employee + Child(ren) | 1,031.00 | 206.20 | 824.80 | 20% | 80% | - | 824.80 | |
| BCBS Network S - Limited | Employee + Spouse | 1,407.00 | 281.40 | 1,125.60 | 20% | 80% | - | 1,125.60 | |
| BCBS Network S - Limited | Employee + Child(ren) + Spouse | 1,625.00 | 325.00 | 1,300.00 | 20% | 80% | - | 1,300.00 | |
| BCBS Network S - CDHP | Employee | 546.00 | 109.20 | 436.80 | 20% | 80% | 92.80 | 529.60 | |
| BCBS Network S - CDHP | Employee + Child(ren) | 900.00 | 180.00 | 720.00 | 20% | 80% | 153.60 | 873.60 | |
| BCBS Network S - CDHP | Employee + Spouse | 1,228.00 | 245.60 | 982.40 | 20% | 80% | 209.60 | 1,192.00 | |
| BCBS Network S - CDHP | Employee + Child(ren) + Spouse | 1,419.00 | 283.80 | 1,135.20 | 20% | 80% | 241.60 | 1,376.80 | |
| BCBS Network P - Premier | Employee | 788.00 | 258.40 | 529.60 | 33% | 67% | - | 529.60 | |
| BCBS Network P - Premier | Employee + Child(ren) | 1,260.00 | 386.40 | 873.60 | 31% | 69% | - | 873.60 | |
| BCBS Network P - Premier | Employee + Spouse | 1,754.00 | 562.00 | 1,192.00 | 32% | 68% | - | 1,192.00 | |
| BCBS Network P - Premier | Employee + Child(ren) + Spouse | 2,002.00 | 625.20 | 1,376.80 | 31% | 69% | - | 1,376.80 | |
| BCBS Network P - Standard | Employee | 737.00 | 207.40 | 529.60 | 28% | 72% | - | 529.60 | |
| BCBS Network P - Standard | Employee + Child(ren) | 1,177.00 | 303.40 | 873.60 | 26% | 74% | - | 873.60 | |
| BCBS Network P - Standard | Employee + Spouse | 1,640.00 | 448.00 | 1,192.00 | 27% | 73% | - | 1,192.00 | |
| BCBS Network P - Standard | Employee + Child(ren) + Spouse | 1,871.00 | 494.20 | 1,376.80 | 26% | 74% | - | 1,376.80 | |
| BCBS Network P - Limited | Employee | 700.00 | 200.00 | 500.00 | 29% | 71% | - | 500.00 | |
| BCBS Network P - Limited | Employee + Child(ren) | 1,116.00 | 291.20 | 824.80 | 26% | 74% | - | 824.80 | |
| BCBS Network P - Limited | Employee + Spouse | 1,557.00 | 431.40 | 1,125.60 | 28% | 72% | - | 1,125.60 | |
| BCBS Network P - Limited | Employee + Child(ren) + Spouse | 1,775.00 | 475.00 | 1,300.00 | 27% | 73% | - | 1,300.00 | |
| BCBS Network P - CDHP | Employee | 621.00 | 184.20 | 436.80 | 30% | 70% | 92.80 | 529.60 | |
| BCBS Network P - CDHP | Employee + Child(ren) | 985.00 | 265.00 | 720.00 | 27% | 73% | 153.60 | 873.60 | |
| BCBS Network P - CDHP | Employee + Spouse | 1,378.00 | 395.60 | 982.40 | 29% | 71% | 209.60 | 1,192.00 | |
| BCBS Network P - CDHP | Employee + Child(ren) + Spouse | 1,569.00 | 433.80 | 1,135.20 | 28% | 72% | 241.60 | 1,376.80 | |
| Cigna Local Plus - Premier | Employee | 713.00 | 183.40 | 529.60 | 26% | 74% | - | 529.60 | |
| Cigna Local Plus - Premier | Employee + Child(ren) | 1,175.00 | 301.40 | 873.60 | 26% | 74% | - | 873.60 | |
| Cigna Local Plus - Premier | Employee + Spouse | 1,604.00 | 412.00 | 1,192.00 | 26% | 74% | - | 1,192.00 | |
| Cigna Local Plus - Premier | Employee + Child(ren) + Spouse | 1,852.00 | 475.20 | 1,376.80 | 26% | 74% | - | 1,376.80 | |
| Cigna Local Plus - Standard | Employee | 662.00 | 132.40 | 529.60 | 20% | 80% | - | 529.60 | |
| Cigna Local Plus - Standard | Employee + Child(ren) | 1,092.00 | 218.40 | 873.60 | 20% | 80% | - | 873.60 | |
| Cigna Local Plus - Standard | Employee + Spouse | 1,490.00 | 298.00 | 1,192.00 | 20% | 80% | - | 1,192.00 | |
| Cigna Local Plus - Standard | Employee + Child(ren) + Spouse | 1,721.00 | 344.20 | 1,376.80 | 20% | 80% | - | 1,376.80 | |
| Cigna Local Plus - Limited | Employee | 625.00 | 125.00 | 500.00 | 20% | 80% | - | 500.00 | |
| Cigna Local Plus - Limited | Employee + Child(ren) | 1,031.00 | 206.20 | 824.80 | 20% | 80% | - | 824.80 | |
| Cigna Local Plus - Limited | Employee + Spouse | 1,407.00 | 281.40 | 1,125.60 | 20% | 80% | - | 1,125.60 | |
| Cigna Local Plus - Limited | Employee + Child(ren) + Spouse | 1,625.00 | 325.00 | 1,300.00 | 20% | 80% | - | 1,300.00 | |
| Cigna Local Plus - CDHP | Employee | 546.00 | 109.20 | 436.80 | 20% | 80% | 92.80 | 529.60 | |
| Cigna Local Plus - CDHP | Employee + Child(ren) | 900.00 | 180.00 | 720.00 | 20% | 80% | 153.60 | 873.60 | |
| Cigna Local Plus - CDHP | Employee + Spouse | 1,228.00 | 245.60 | 982.40 | 20% | 80% | 209.60 | 1,192.00 | |
| Cigna Local Plus - CDHP | Employee + Child(ren) + Spouse | 1,419.00 | 283.80 | 1,135.20 | 20% | 80% | 241.60 | 1,376.80 | |
| Cigna Open Access - Premier | Employee | 788.00 | 258.40 | 529.60 | 33% | 67% | - | 529.60 | |
| Cigna Open Access - Premier | Employee + Child(ren) | 1,260.00 | 386.40 | 873.60 | 31% | 69% | - | 873.60 | |
| Cigna Open Access - Premier | Employee + Spouse | 1,754.00 | 562.00 | 1,192.00 | 32% | 68% | - | 1,192.00 | |
| Cigna Open Access - Premier | Employee + Child(ren) + Spouse | 2,002.00 | 625.20 | 1,376.80 | 31% | 69% | - | 1,376.80 | |
| Cigna Open Access - Standard | Employee | 737.00 | 207.40 | 529.60 | 28% | 72% | - | 529.60 | |
| Cigna Open Access - Standard | Employee + Child(ren) | 1,177.00 | 303.40 | 873.60 | 26% | 74% | - | 873.60 | |
| Cigna Open Access - Standard | Employee + Spouse | 1,640.00 | 448.00 | 1,192.00 | 27% | 73% | - | 1,192.00 | |
| Cigna Open Access - Standard | Employee + Child(ren) + Spouse | 1,871.00 | 494.20 | 1,376.80 | 26% | 74% | - | 1,376.80 | |
| Cigna Open Access - Limited | Employee | 700.00 | 200.00 | 500.00 | 29% | 71% | - | 500.00 | |
| Cigna Open Access - Limited | Employee + Child(ren) | 1,116.00 | 291.20 | 824.80 | 26% | 74% | - | 824.80 | |
| Cigna Open Access - Limited | Employee + Spouse | 1,557.00 | 431.40 | 1,125.60 | 28% | 72% | - | 1,125.60 | |
| Cigna Open Access - Limited | Employee + Child(ren) + Spouse | 1,775.00 | 475.00 | 1,300.00 | 27% | 73% | - | 1,300.00 | |
| Cigna Open Access - CDHP | Employee | 621.00 | 184.20 | 436.80 | 30% | 70% | 92.80 | 529.60 | |
| Cigna Open Access - CDHP | Employee + Child(ren) | 985.00 | 265.00 | 720.00 | 27% | 73% | 153.60 | 873.60 | |
| Cigna Open Access - CDHP | Employee + Spouse | 1,378.00 | 395.60 | 982.40 | 29% | 71% | 209.60 | 1,192.00 | |
| Cigna Open Access - CDHP | Employee + Child(ren) + Spouse | 1,569.00 | 433.80 | 1,135.20 | 28% | 72% | 241.60 | 1,376.80 | |

DENTAL INSURANCE MONTHLY PREMIUMS
2024

| Plan | Coverage | Full Monthly | | |
|------------------------------------|--------------------------------|--------------|---------|-------------|
| | | Premium | EE Rate | PC BOE Rate |
| CIGNA DHMO (Prepaid Provider Plan) | Employee | 14.19 | - | 14.19 |
| CIGNA DHMO (Prepaid Provider Plan) | Employee + Spouse | 25.15 | 10.97 | 14.19 |
| CIGNA DHMO (Prepaid Provider Plan) | Employee + Child(ren) | 29.47 | 15.28 | 14.19 |
| CIGNA DHMO (Prepaid Provider Plan) | Employee + Spouse + Child(ren) | 34.58 | 20.40 | 14.19 |
| DELTA DENTAL DPPO PLAN | Employee | 20.02 | 5.83 | 14.19 |
| DELTA DENTAL DPPO PLAN | Employee + Spouse | 39.37 | 25.18 | 14.19 |
| DELTA DENTAL DPPO PLAN | Employee + Child(ren) | 53.23 | 39.04 | 14.19 |
| DELTA DENTAL DPPO PLAN | Employee + Spouse + Child(ren) | 81.53 | 67.34 | 14.19 |

VISION INSURANCE MONTHLY PREMIUMS
2024

| Plan | Coverage | Full Monthly | | |
|-------------------------|--------------------------------|--------------|---------|-------------|
| | | Premium | EE Rate | PC BOE Rate |
| EYE MED - BASIC PLAN | Employee | 3.18 | 3.18 | - |
| EYE MED - BASIC PLAN | Employee + Spouse | 6.03 | 6.03 | - |
| EYE MED - BASIC PLAN | Employee + Child(ren) | 6.35 | 6.35 | - |
| EYE MED - BASIC PLAN | Employee + Spouse + Child(ren) | 9.33 | 9.33 | - |
| EYE MED - EXPANDED PLAN | Employee | 6.30 | 6.30 | - |
| EYE MED - EXPANDED PLAN | Employee + Spouse | 11.98 | 11.98 | - |
| EYE MED - EXPANDED PLAN | Employee + Child(ren) | 12.60 | 12.60 | - |
| EYE MED - EXPANDED PLAN | Employee + Spouse + Child(ren) | 18.54 | 18.54 | - |



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2023-2024 school year.

received
07-25-23 *MR*



BDE approved
H Reid

Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date 8/3/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:
 Backup included
 Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2023-2024 school year.

received
07-31-23
MK

PUTNAM COUNTY BOARD OF EDUCATION
2023-2024 CLASSIFICATION CHART - HOURLY / NON-EXEMPT EMPLOYEES

| | | | | | | | | |
|----|-------|-------|-------|-------|----|--|---|--|
| 1 | 12.26 | 22.16 | 13.41 | 23.40 | 2 | Cafeteria Monitor Custodians SAC Activity Instructor | Daycare Worker Daycare Site Director | Substitute Custodian |
| 2 | 14.60 | 25.15 | 17.79 | 28.34 | 3 | Inventry Technician - seasonal Food Service Worker / Cashier Library Assistant - Full Time ECE Teacher Assistant - no CDA Sped Resource Assistant | SAC Site Director Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Lead Teacher - Daycare Program Teacher Assistant Job Coach ECE Teacher Assistant w/CDA Sped TRACS Assistant Sped Preschool Assistant Sped 1x1 Assistant/Extended Resourse Maintenance - Entry Level CDC / Behavior Teacher Assistant Bilingual Teacher Assistant Assistant Cafeteria Manager |
| 3 | 15.00 | 25.55 | 18.15 | 28.71 | 4 | Lead Teacher - Daycare Program Teacher Assistant Job Coach ECE Teacher Assistant w/CDA Sped TRACS Assistant Sped Preschool Assistant Sped 1x1 Assistant/Extended Resourse Maintenance - Entry Level CDC / Behavior Teacher Assistant Bilingual Teacher Assistant Assistant Cafeteria Manager | ABE Recruiter/ Counselor | Bus Attendant** SPED Related Services Assistant Job Coach ECE Teacher Assistant w/CDA Sped TRACS Assistant Sped Preschool Assistant Sped 1x1 Assistant/Extended Resourse Maintenance - Entry Level CDC / Behavior Teacher Assistant Bilingual Teacher Assistant Assistant Cafeteria Manager |
| 4 | 15.80 | 29.06 | 18.48 | 29.06 | 5 | Bus Attendant** SPED Related Services Assistant Job Coach ECE Teacher Assistant w/CDA Sped TRACS Assistant Sped Preschool Assistant Sped 1x1 Assistant/Extended Resourse Maintenance - Entry Level CDC / Behavior Teacher Assistant Bilingual Teacher Assistant Assistant Cafeteria Manager | School Secretary Maintenance - Level III Cafeteria Manager - Middle/High School Inventory Control Clerk Mechanic - Level III | Bus Attendant** SPED Related Services Assistant Job Coach ECE Teacher Assistant w/CDA Sped TRACS Assistant Sped Preschool Assistant Sped 1x1 Assistant/Extended Resourse Maintenance - Entry Level CDC / Behavior Teacher Assistant Bilingual Teacher Assistant Assistant Cafeteria Manager |
| 6 | 17.09 | 27.64 | 17.44 | 28.00 | 6 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 7 | 17.44 | 28.00 | 17.79 | 28.34 | 7 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 8 | 17.79 | 28.34 | 18.15 | 28.71 | 8 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 9 | 18.15 | 28.71 | 18.48 | 29.06 | 9 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 10 | 18.48 | 29.06 | 18.48 | 29.06 | 10 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 11 | 18.86 | 29.41 | 19.57 | 30.12 | 11 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 12 | 19.57 | 30.12 | 19.91 | 30.48 | 12 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 13 | 19.91 | 30.48 | 20.29 | 30.84 | 13 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 14 | 20.29 | 30.84 | 20.62 | 31.19 | 14 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 15 | 20.62 | 31.19 | 20.62 | 31.19 | 15 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 16 | 22.41 | 32.97 | 23.13 | 33.69 | 16 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 17 | 23.13 | 33.69 | 23.84 | 34.40 | 17 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 18 | 23.84 | 34.40 | 25.25 | 35.79 | 18 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 19 | 25.25 | 35.79 | 27.04 | 37.59 | 19 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |
| 20 | 27.04 | 37.59 | 27.04 | 37.59 | 20 | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant | Maintenance Worker - Level I Licensed Practical Nurse Mechanic - Level I | Bus Driver** Daycare Site Director Maintenance - Level II Cafeteria Manager - Elementary Mechanic - Level II Student Management Assistant |

PUTNAM COUNTY BOARD OF EDUCATION
2023-2024 CLASSIFICATION CHART - HOURLY - NON-EXEMPT EMPLOYEES

| GRADE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1 | 12.26 | 13.41 | 13.80 | 14.22 | 14.63 | 15.04 | 15.42 | 15.80 | 16.17 | 16.54 | 16.91 | 17.28 | 17.65 | 18.02 | 18.39 | 18.76 | 19.13 | 19.50 | 19.87 | 20.24 |
| 2 | 13.40 | 14.60 | 15.01 | 15.42 | 15.83 | 16.24 | 16.65 | 17.06 | 17.47 | 17.88 | 18.29 | 18.70 | 19.11 | 19.52 | 19.93 | 20.34 | 20.75 | 21.16 | 21.57 | 21.98 |
| 3 | 14.60 | 15.80 | 16.21 | 16.62 | 17.03 | 17.44 | 17.85 | 18.26 | 18.67 | 19.08 | 19.49 | 19.90 | 20.31 | 20.72 | 21.13 | 21.54 | 21.95 | 22.36 | 22.77 | 23.18 |
| 4 | 15.80 | 17.00 | 17.41 | 17.82 | 18.23 | 18.64 | 19.05 | 19.46 | 19.87 | 20.28 | 20.69 | 21.10 | 21.51 | 21.92 | 22.33 | 22.74 | 23.15 | 23.56 | 23.97 | 24.38 |
| 5 | 17.00 | 18.20 | 18.61 | 19.02 | 19.43 | 19.84 | 20.25 | 20.66 | 21.07 | 21.48 | 21.89 | 22.30 | 22.71 | 23.12 | 23.53 | 23.94 | 24.35 | 24.76 | 25.17 | 25.58 |
| 6 | 18.20 | 19.40 | 19.81 | 20.22 | 20.63 | 21.04 | 21.45 | 21.86 | 22.27 | 22.68 | 23.09 | 23.50 | 23.91 | 24.32 | 24.73 | 25.14 | 25.55 | 25.96 | 26.37 | 26.78 |
| 7 | 19.40 | 20.60 | 21.01 | 21.42 | 21.83 | 22.24 | 22.65 | 23.06 | 23.47 | 23.88 | 24.29 | 24.70 | 25.11 | 25.52 | 25.93 | 26.34 | 26.75 | 27.16 | 27.57 | 27.98 |
| 8 | 20.60 | 21.80 | 22.21 | 22.62 | 23.03 | 23.44 | 23.85 | 24.26 | 24.67 | 25.08 | 25.49 | 25.90 | 26.31 | 26.72 | 27.13 | 27.54 | 27.95 | 28.36 | 28.77 | 29.18 |
| 9 | 21.80 | 23.00 | 23.41 | 23.82 | 24.23 | 24.64 | 25.05 | 25.46 | 25.87 | 26.28 | 26.69 | 27.10 | 27.51 | 27.92 | 28.33 | 28.74 | 29.15 | 29.56 | 29.97 | 30.38 |
| 10 | 23.00 | 24.20 | 24.61 | 25.02 | 25.43 | 25.84 | 26.25 | 26.66 | 27.07 | 27.48 | 27.89 | 28.30 | 28.71 | 29.12 | 29.53 | 29.94 | 30.35 | 30.76 | 31.17 | 31.58 |
| 11 | 24.20 | 25.40 | 25.81 | 26.22 | 26.63 | 27.04 | 27.45 | 27.86 | 28.27 | 28.68 | 29.09 | 29.50 | 29.91 | 30.32 | 30.73 | 31.14 | 31.55 | 31.96 | 32.37 | 32.78 |
| 12 | 25.40 | 26.60 | 27.01 | 27.42 | 27.83 | 28.24 | 28.65 | 29.06 | 29.47 | 29.88 | 30.29 | 30.70 | 31.11 | 31.52 | 31.93 | 32.34 | 32.75 | 33.16 | 33.57 | 33.98 |
| 13 | 26.60 | 27.80 | 28.21 | 28.62 | 29.03 | 29.44 | 29.85 | 30.26 | 30.67 | 31.08 | 31.49 | 31.90 | 32.31 | 32.72 | 33.13 | 33.54 | 33.95 | 34.36 | 34.77 | 35.18 |
| 14 | 27.80 | 29.00 | 29.41 | 29.82 | 30.23 | 30.64 | 31.05 | 31.46 | 31.87 | 32.28 | 32.69 | 33.10 | 33.51 | 33.92 | 34.33 | 34.74 | 35.15 | 35.56 | 35.97 | 36.38 |
| 15 | 29.00 | 30.20 | 30.61 | 31.02 | 31.43 | 31.84 | 32.25 | 32.66 | 33.07 | 33.48 | 33.89 | 34.30 | 34.71 | 35.12 | 35.53 | 35.94 | 36.35 | 36.76 | 37.17 | 37.58 |
| 16 | 30.20 | 31.40 | 31.81 | 32.22 | 32.63 | 33.04 | 33.45 | 33.86 | 34.27 | 34.68 | 35.09 | 35.50 | 35.91 | 36.32 | 36.73 | 37.14 | 37.55 | 37.96 | 38.37 | 38.78 |
| 17 | 31.40 | 32.60 | 33.01 | 33.42 | 33.83 | 34.24 | 34.65 | 35.06 | 35.47 | 35.88 | 36.29 | 36.70 | 37.11 | 37.52 | 37.93 | 38.34 | 38.75 | 39.16 | 39.57 | 39.98 |
| 18 | 32.60 | 33.80 | 34.21 | 34.62 | 35.03 | 35.44 | 35.85 | 36.26 | 36.67 | 37.08 | 37.49 | 37.90 | 38.31 | 38.72 | 39.13 | 39.54 | 39.95 | 40.36 | 40.77 | 41.18 |
| 19 | 33.80 | 35.00 | 35.41 | 35.82 | 36.23 | 36.64 | 37.05 | 37.46 | 37.87 | 38.28 | 38.69 | 39.10 | 39.51 | 39.92 | 40.33 | 40.74 | 41.15 | 41.56 | 41.97 | 42.38 |
| 20 | 35.00 | 36.20 | 36.61 | 37.02 | 37.43 | 37.84 | 38.25 | 38.66 | 39.07 | 39.48 | 39.89 | 40.30 | 40.71 | 41.12 | 41.53 | 41.94 | 42.35 | 42.76 | 43.17 | 43.58 |

PUTNAM COUNTY BOARD OF EDUCATION
2023-2024 CLASSIFICATION CHART - PROFESSIONAL / EXEMPT EMPLOYEES

| | | | | | | | | | | | | | | | | | | | | |
|---|--------|---------|-----------------------------|---------------------------------------|--------------------------|---------------------------|-----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1 | 51,850 | 72,770 | Accounting Dept Supervisor | Physical Therapy Assistant | Physical Therapist | Construction Manager | Special Project Coordinator | | | | | | | | | | | | | |
| 2 | 62,495 | 84,263 | Supervisors (non-certified) | Occupational Therapist | Food Services Supervisor | Transportation Supervisor | | | | | | | | | | | | | | |
| 3 | 67,734 | 89,918 | Clinical Social Worker | Occupational Therapy Assistant (COTA) | | | | | | | | | | | | | | | | |
| 4 | 72,974 | 95,574 | Program Coordinators | Interim Supervisor (non-certified) | | | | | | | | | | | | | | | | |
| 5 | 82,643 | 107,727 | Nurse Coordinator | Asst. Supervisor (non-certified) | | | | | | | | | | | | | | | | |
| 6 | 83,452 | 111,184 | Director of Finance | Director of Human Resources | | | | | | | | | | | | | | | | |

| | | | |
|-------|---------|---------|---------|
| GRADE | 24 | 25 | 26 |
| 1 | 71,817 | 72,293 | 72,770 |
| 2 | 83,146 | 83,704 | 84,263 |
| 3 | 88,722 | 89,320 | 89,918 |
| 4 | 94,298 | 94,936 | 95,574 |
| 5 | 106,278 | 107,002 | 107,727 |
| 6 | 109,685 | 110,435 | 111,184 |

| | | | | | | |
|-------|---|---|---|---|---|---|
| GRADE | 1 | 2 | 3 | 4 | 5 | 6 |
|-------|---|---|---|---|---|---|

KEY: Grade
Annual Salary based on 12 months

**Positions less than 12 months will be prorated as applicable



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the 2023-2024 Certified Salary Scale, as submitted.

received
08-25-23
[Signature]



BOE approved
S Reid

Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the 2023-2024 Certified Salary Scale, as submitted.

received
07-31-23
CK

Putnam County Schools
2023-2024
Teacher Scale
200 Days

| 200 Step | Bachelors | | Masters | | EDS | | EDD/PHD | |
|-------------|-------------|----------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$46,500.00 | \$232.50 | \$49,100.00 | \$245.50 | \$51,700.00 | \$258.50 | \$54,300.00 | \$271.50 |
| 1 | \$47,150.00 | \$235.75 | \$49,750.00 | \$248.75 | \$52,350.00 | \$261.75 | \$54,950.00 | \$274.75 |
| 2 | \$47,800.00 | \$239.00 | \$50,400.00 | \$252.00 | \$53,000.00 | \$265.00 | \$55,600.00 | \$278.00 |
| 3 | \$48,450.00 | \$242.25 | \$51,050.00 | \$255.25 | \$53,650.00 | \$268.25 | \$56,250.00 | \$281.25 |
| 4 | \$49,450.00 | \$247.25 | \$52,050.00 | \$260.25 | \$54,650.00 | \$273.25 | \$57,250.00 | \$286.25 |
| 5 | \$50,100.00 | \$250.50 | \$52,700.00 | \$263.50 | \$55,300.00 | \$276.50 | \$57,900.00 | \$289.50 |
| 6 | \$50,750.00 | \$253.75 | \$53,350.00 | \$266.75 | \$55,950.00 | \$279.75 | \$58,550.00 | \$292.75 |
| 7 | \$51,400.00 | \$257.00 | \$54,000.00 | \$270.00 | \$56,600.00 | \$283.00 | \$59,200.00 | \$296.00 |
| 8 | \$52,400.00 | \$262.00 | \$55,000.00 | \$275.00 | \$57,600.00 | \$288.00 | \$60,200.00 | \$301.00 |
| 9 | \$53,050.00 | \$265.25 | \$55,650.00 | \$278.25 | \$58,250.00 | \$291.25 | \$60,850.00 | \$304.25 |
| 10 | \$53,700.00 | \$268.50 | \$56,300.00 | \$281.50 | \$58,900.00 | \$294.50 | \$61,500.00 | \$307.50 |
| 11 | \$54,350.00 | \$271.75 | \$56,950.00 | \$284.75 | \$59,550.00 | \$297.75 | \$62,150.00 | \$310.75 |
| 12 | \$55,350.00 | \$276.75 | \$57,950.00 | \$289.75 | \$60,550.00 | \$302.75 | \$63,150.00 | \$315.75 |
| 13 | \$56,000.00 | \$280.00 | \$58,600.00 | \$293.00 | \$61,200.00 | \$306.00 | \$63,800.00 | \$319.00 |
| 14 | \$56,650.00 | \$283.25 | \$59,250.00 | \$296.25 | \$61,850.00 | \$309.25 | \$64,450.00 | \$322.25 |
| 15 | \$57,300.00 | \$286.50 | \$59,900.00 | \$299.50 | \$62,500.00 | \$312.50 | \$65,100.00 | \$325.50 |
| 16 | \$58,550.00 | \$292.75 | \$61,150.00 | \$305.75 | \$63,750.00 | \$318.75 | \$66,350.00 | \$331.75 |
| 17 | \$59,200.00 | \$296.00 | \$61,800.00 | \$309.00 | \$64,400.00 | \$322.00 | \$67,000.00 | \$335.00 |
| 18 | \$59,850.00 | \$299.25 | \$62,450.00 | \$312.25 | \$65,050.00 | \$325.25 | \$67,650.00 | \$338.25 |
| 19 | \$60,500.00 | \$302.50 | \$63,100.00 | \$315.50 | \$65,700.00 | \$328.50 | \$68,300.00 | \$341.50 |
| 20 | \$62,000.00 | \$310.00 | \$64,600.00 | \$323.00 | \$67,200.00 | \$336.00 | \$69,800.00 | \$349.00 |
| 21 | \$62,650.00 | \$313.25 | \$65,250.00 | \$326.25 | \$67,850.00 | \$339.25 | \$70,450.00 | \$352.25 |
| 22 | \$63,300.00 | \$316.50 | \$65,900.00 | \$329.50 | \$68,500.00 | \$342.50 | \$71,100.00 | \$355.50 |
| 23 | \$63,950.00 | \$319.75 | \$66,550.00 | \$332.75 | \$69,150.00 | \$345.75 | \$71,750.00 | \$358.75 |
| 24 | \$65,700.00 | \$328.50 | \$68,300.00 | \$341.50 | \$70,900.00 | \$354.50 | \$73,500.00 | \$367.50 |
| 25 | \$66,350.00 | \$331.75 | \$68,950.00 | \$344.75 | \$71,550.00 | \$357.75 | \$74,150.00 | \$370.75 |
| 26 | \$67,000.00 | \$335.00 | \$69,600.00 | \$348.00 | \$72,200.00 | \$361.00 | \$74,800.00 | \$374.00 |
| 27 | \$67,650.00 | \$338.25 | \$70,250.00 | \$351.25 | \$72,850.00 | \$364.25 | \$75,450.00 | \$377.25 |
| 28 | \$69,650.00 | \$348.25 | \$72,250.00 | \$361.25 | \$74,850.00 | \$374.25 | \$77,450.00 | \$387.25 |
| 29 | \$70,300.00 | \$351.50 | \$72,900.00 | \$364.50 | \$75,500.00 | \$377.50 | \$78,100.00 | \$390.50 |

Note: The following scale will be implemented over multiple years with all employees paid on the Teacher Scale receiving an increase of at least \$2,000 and but no more than \$6,000 compared to the employee's previous yearly salary. The above scale is based on a 200 day annual contract. Different contractual lengths will be adjusted based on the daily rate.

Putnam County Schools
2023-2024
Specialist Scale
200 Days

| 200 Step | Bachelors | | Masters | | EDS | | EDD/PHD | |
|----------|-------------|----------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$49,500.00 | \$247.50 | \$52,100.00 | \$260.50 | \$54,700.00 | \$273.50 | \$57,300.00 | \$286.50 |
| 1 | \$50,150.00 | \$250.75 | \$52,750.00 | \$263.75 | \$55,350.00 | \$276.75 | \$57,950.00 | \$289.75 |
| 2 | \$50,800.00 | \$254.00 | \$53,400.00 | \$267.00 | \$56,000.00 | \$280.00 | \$58,600.00 | \$293.00 |
| 3 | \$51,450.00 | \$257.25 | \$54,050.00 | \$270.25 | \$56,650.00 | \$283.25 | \$59,250.00 | \$296.25 |
| 4 | \$52,450.00 | \$262.25 | \$55,050.00 | \$275.25 | \$57,650.00 | \$288.25 | \$60,250.00 | \$301.25 |
| 5 | \$53,100.00 | \$265.50 | \$55,700.00 | \$278.50 | \$58,300.00 | \$291.50 | \$60,900.00 | \$304.50 |
| 6 | \$53,750.00 | \$268.75 | \$56,350.00 | \$281.75 | \$58,950.00 | \$294.75 | \$61,550.00 | \$307.75 |
| 7 | \$54,400.00 | \$272.00 | \$57,000.00 | \$285.00 | \$59,600.00 | \$298.00 | \$62,200.00 | \$311.00 |
| 8 | \$55,400.00 | \$277.00 | \$58,000.00 | \$290.00 | \$60,600.00 | \$303.00 | \$63,200.00 | \$316.00 |
| 9 | \$56,050.00 | \$280.25 | \$58,650.00 | \$293.25 | \$61,250.00 | \$306.25 | \$63,850.00 | \$319.25 |
| 10 | \$56,700.00 | \$283.50 | \$59,300.00 | \$296.50 | \$61,900.00 | \$309.50 | \$64,500.00 | \$322.50 |
| 11 | \$57,350.00 | \$286.75 | \$59,950.00 | \$299.75 | \$62,550.00 | \$312.75 | \$65,150.00 | \$325.75 |
| 12 | \$58,350.00 | \$291.75 | \$60,950.00 | \$304.75 | \$63,550.00 | \$317.75 | \$66,150.00 | \$330.75 |
| 13 | \$59,000.00 | \$295.00 | \$61,600.00 | \$308.00 | \$64,200.00 | \$321.00 | \$66,800.00 | \$334.00 |
| 14 | \$59,650.00 | \$298.25 | \$62,250.00 | \$311.25 | \$64,850.00 | \$324.25 | \$67,450.00 | \$337.25 |
| 15 | \$60,300.00 | \$301.50 | \$62,900.00 | \$314.50 | \$65,500.00 | \$327.50 | \$68,100.00 | \$340.50 |
| 16 | \$61,550.00 | \$307.75 | \$64,150.00 | \$320.75 | \$66,750.00 | \$333.75 | \$69,350.00 | \$346.75 |
| 17 | \$62,200.00 | \$311.00 | \$64,800.00 | \$324.00 | \$67,400.00 | \$337.00 | \$70,000.00 | \$350.00 |
| 18 | \$62,850.00 | \$314.25 | \$65,450.00 | \$327.25 | \$68,050.00 | \$340.25 | \$70,650.00 | \$353.25 |
| 19 | \$63,500.00 | \$317.50 | \$66,100.00 | \$330.50 | \$68,700.00 | \$343.50 | \$71,300.00 | \$356.50 |
| 20 | \$65,000.00 | \$325.00 | \$67,600.00 | \$338.00 | \$70,200.00 | \$351.00 | \$72,800.00 | \$364.00 |
| 21 | \$65,650.00 | \$328.25 | \$68,250.00 | \$341.25 | \$70,850.00 | \$354.25 | \$73,450.00 | \$367.25 |
| 22 | \$66,300.00 | \$331.50 | \$68,900.00 | \$344.50 | \$71,500.00 | \$357.50 | \$74,100.00 | \$370.50 |
| 23 | \$66,950.00 | \$334.75 | \$69,550.00 | \$347.75 | \$72,150.00 | \$360.75 | \$74,750.00 | \$373.75 |
| 24 | \$68,700.00 | \$343.50 | \$71,300.00 | \$356.50 | \$73,900.00 | \$369.50 | \$76,500.00 | \$382.50 |
| 25 | \$69,350.00 | \$346.75 | \$71,950.00 | \$359.75 | \$74,550.00 | \$372.75 | \$77,150.00 | \$385.75 |
| 26 | \$70,000.00 | \$350.00 | \$72,600.00 | \$363.00 | \$75,200.00 | \$376.00 | \$77,800.00 | \$389.00 |
| 27 | \$70,650.00 | \$353.25 | \$73,250.00 | \$366.25 | \$75,850.00 | \$379.25 | \$78,450.00 | \$392.25 |
| 28 | \$72,650.00 | \$363.25 | \$75,250.00 | \$376.25 | \$77,850.00 | \$389.25 | \$80,450.00 | \$402.25 |
| 29 | \$73,300.00 | \$366.50 | \$75,900.00 | \$379.50 | \$78,500.00 | \$392.50 | \$81,100.00 | \$405.50 |

Note: The following scale will be implemented over multiple years with all employees paid on the Specialist Scale receiving an increase of at least \$2,000 and but no more than \$6,000 compared to the employee's previous yearly salary. The above scale is based on a 200 day annual contract. Different contractual lengths will be adjusted based on the daily rate.

Putnam County Schools
2023-2024
Assistant Principal - Elementary School
210 Days

| 210 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$61,803.00 | \$294.30 | \$64,303.00 | \$306.20 | \$66,803.00 | \$318.11 |
| 1 | \$63,039.06 | \$300.19 | \$65,539.06 | \$312.09 | \$68,039.06 | \$324.00 |
| 2 | \$64,275.12 | \$306.07 | \$66,775.12 | \$317.98 | \$69,275.12 | \$329.88 |
| 3 | \$66,129.21 | \$314.90 | \$68,629.21 | \$326.81 | \$71,129.21 | \$338.71 |
| 4 | \$67,365.27 | \$320.79 | \$69,865.27 | \$332.69 | \$72,365.27 | \$344.60 |
| 5 | \$67,983.30 | \$323.73 | \$70,483.30 | \$335.63 | \$72,983.30 | \$347.54 |
| 6 | \$69,219.36 | \$329.62 | \$71,719.36 | \$341.52 | \$74,219.36 | \$353.43 |
| 7 | \$70,455.42 | \$335.50 | \$72,955.42 | \$347.41 | \$75,455.42 | \$359.31 |
| 8 | \$71,073.45 | \$338.45 | \$73,573.45 | \$350.35 | \$76,073.45 | \$362.25 |
| 9 | \$71,691.48 | \$341.39 | \$74,191.48 | \$353.29 | \$76,691.48 | \$365.20 |
| 10 | \$72,309.51 | \$344.33 | \$74,809.51 | \$356.24 | \$77,309.51 | \$368.14 |
| 11 | \$73,545.57 | \$350.22 | \$76,045.57 | \$362.12 | \$78,545.57 | \$374.03 |
| 12 | \$74,163.60 | \$353.16 | \$76,663.60 | \$365.06 | \$79,163.60 | \$376.97 |
| 13 | \$75,399.66 | \$359.05 | \$77,899.66 | \$370.95 | \$80,399.66 | \$382.86 |
| 14 | \$76,017.69 | \$361.99 | \$78,517.69 | \$373.89 | \$81,017.69 | \$385.80 |
| 15 | \$77,253.75 | \$367.88 | \$79,753.75 | \$379.78 | \$82,253.75 | \$391.68 |
| 16 | \$77,871.78 | \$370.82 | \$80,371.78 | \$382.72 | \$82,871.78 | \$394.63 |
| 17 | \$79,107.84 | \$376.70 | \$81,607.84 | \$388.61 | \$84,107.84 | \$400.51 |

Putnam County Schools
2023-2024
Assistant Principal - Middle School
210 Days

| 210 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$62,370.00 | \$297.00 | \$64,870.00 | \$308.90 | \$67,370.00 | \$320.81 |
| 1 | \$63,617.40 | \$302.94 | \$66,117.40 | \$314.84 | \$68,617.40 | \$326.75 |
| 2 | \$64,864.80 | \$308.88 | \$67,364.80 | \$320.78 | \$69,864.80 | \$332.69 |
| 3 | \$66,735.90 | \$317.79 | \$69,235.90 | \$329.69 | \$71,735.90 | \$341.60 |
| 4 | \$67,983.30 | \$323.73 | \$70,483.30 | \$335.63 | \$72,983.30 | \$347.54 |
| 5 | \$68,607.00 | \$326.70 | \$71,107.00 | \$338.60 | \$73,607.00 | \$350.51 |
| 6 | \$69,854.40 | \$332.64 | \$72,354.40 | \$344.54 | \$74,854.40 | \$356.45 |
| 7 | \$71,101.80 | \$338.58 | \$73,601.80 | \$350.48 | \$76,101.80 | \$362.39 |
| 8 | \$71,725.50 | \$341.55 | \$74,225.50 | \$353.45 | \$76,725.50 | \$365.36 |
| 9 | \$72,349.20 | \$344.52 | \$74,849.20 | \$356.42 | \$77,349.20 | \$368.33 |
| 10 | \$72,972.90 | \$347.49 | \$75,472.90 | \$359.39 | \$77,972.90 | \$371.30 |
| 11 | \$74,220.30 | \$353.43 | \$76,720.30 | \$365.33 | \$79,220.30 | \$377.24 |
| 12 | \$74,844.00 | \$356.40 | \$77,344.00 | \$368.30 | \$79,844.00 | \$380.21 |
| 13 | \$76,091.40 | \$362.34 | \$78,591.40 | \$374.24 | \$81,091.40 | \$386.15 |
| 14 | \$76,715.10 | \$365.31 | \$79,215.10 | \$377.21 | \$81,715.10 | \$389.12 |
| 15 | \$77,962.50 | \$371.25 | \$80,462.50 | \$383.15 | \$82,962.50 | \$395.06 |
| 16 | \$78,586.20 | \$374.22 | \$81,086.20 | \$386.12 | \$83,586.20 | \$398.03 |
| 17 | \$79,833.60 | \$380.16 | \$82,333.60 | \$392.06 | \$84,833.60 | \$403.97 |

Putnam County Schools
2023-2024
Assistant Principal - High School
220 Days

| 220 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$67,122.00 | \$305.10 | \$69,741.05 | \$317.00 | \$72,360.10 | \$328.91 |
| 1 | \$68,464.44 | \$311.20 | \$71,083.49 | \$323.11 | \$73,702.54 | \$335.01 |
| 2 | \$69,806.88 | \$317.30 | \$72,425.93 | \$329.21 | \$75,044.98 | \$341.11 |
| 3 | \$71,820.54 | \$326.46 | \$74,439.59 | \$338.36 | \$77,058.64 | \$350.27 |
| 4 | \$73,162.98 | \$332.56 | \$75,782.03 | \$344.46 | \$78,401.08 | \$356.37 |
| 5 | \$73,834.20 | \$335.61 | \$76,453.25 | \$347.51 | \$79,072.30 | \$359.42 |
| 6 | \$75,176.64 | \$341.71 | \$77,795.69 | \$353.62 | \$80,414.74 | \$365.52 |
| 7 | \$76,519.08 | \$347.81 | \$79,138.13 | \$359.72 | \$81,757.18 | \$371.62 |
| 8 | \$77,190.30 | \$350.87 | \$79,809.35 | \$362.77 | \$82,428.40 | \$374.67 |
| 9 | \$77,861.52 | \$353.92 | \$80,480.57 | \$365.82 | \$83,099.62 | \$377.73 |
| 10 | \$78,532.74 | \$356.97 | \$81,151.79 | \$368.87 | \$83,770.84 | \$380.78 |
| 11 | \$79,875.18 | \$363.07 | \$82,494.23 | \$374.97 | \$85,113.28 | \$386.88 |
| 12 | \$80,546.40 | \$366.12 | \$83,165.45 | \$378.02 | \$85,784.50 | \$389.93 |
| 13 | \$81,888.84 | \$372.22 | \$84,507.89 | \$384.13 | \$87,126.94 | \$396.03 |
| 14 | \$82,560.06 | \$375.27 | \$85,179.11 | \$387.18 | \$87,798.16 | \$399.08 |
| 15 | \$83,902.50 | \$381.38 | \$86,521.55 | \$393.28 | \$89,140.60 | \$405.18 |
| 16 | \$84,573.72 | \$384.43 | \$87,192.77 | \$396.33 | \$89,811.82 | \$408.24 |
| 17 | \$85,916.16 | \$390.53 | \$88,535.21 | \$402.43 | \$91,154.26 | \$414.34 |

Putnam County Schools
2023-2024
Principal - Elementary Schools
0 to 499 Students
230 Days

| 230 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$70,794.00 | \$307.80 | \$73,532.10 | \$319.70 | \$76,270.19 | \$331.61 |
| 1 | \$72,209.88 | \$313.96 | \$74,947.98 | \$325.86 | \$77,686.07 | \$337.77 |
| 2 | \$73,625.76 | \$320.11 | \$76,363.86 | \$332.02 | \$79,101.95 | \$343.92 |
| 3 | \$75,749.58 | \$329.35 | \$78,487.68 | \$341.25 | \$81,225.77 | \$353.16 |
| 4 | \$77,165.46 | \$335.50 | \$79,903.56 | \$347.41 | \$82,641.65 | \$359.31 |
| 5 | \$77,873.40 | \$338.58 | \$80,611.50 | \$350.48 | \$83,349.59 | \$362.39 |
| 6 | \$79,289.28 | \$344.74 | \$82,027.38 | \$356.64 | \$84,765.47 | \$368.55 |
| 7 | \$80,705.16 | \$350.89 | \$83,443.26 | \$362.80 | \$86,181.35 | \$374.70 |
| 8 | \$81,413.10 | \$353.97 | \$84,151.20 | \$365.87 | \$86,889.29 | \$377.78 |
| 9 | \$82,121.04 | \$357.05 | \$84,859.14 | \$368.95 | \$87,597.23 | \$380.86 |
| 10 | \$82,828.98 | \$360.13 | \$85,567.08 | \$372.03 | \$88,305.17 | \$383.94 |
| 11 | \$84,244.86 | \$366.28 | \$86,982.96 | \$378.19 | \$89,721.05 | \$390.09 |
| 12 | \$84,952.80 | \$369.36 | \$87,690.90 | \$381.26 | \$90,428.99 | \$393.17 |
| 13 | \$86,368.68 | \$375.52 | \$89,106.78 | \$387.42 | \$91,844.87 | \$399.33 |
| 14 | \$87,076.62 | \$378.59 | \$89,814.72 | \$390.50 | \$92,552.81 | \$402.40 |
| 15 | \$88,492.50 | \$384.75 | \$91,230.60 | \$396.65 | \$93,968.69 | \$408.56 |
| 16 | \$89,200.44 | \$387.83 | \$91,938.54 | \$399.73 | \$94,676.63 | \$411.64 |
| 17 | \$90,616.32 | \$393.98 | \$93,354.42 | \$405.89 | \$96,092.51 | \$417.79 |

Putnam County Schools
2023-2024
Principal - Elementary Schools
500 to 999 Students
230 Days

| 230 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$73,294.00 | \$318.67 | \$76,032.10 | \$330.57 | \$78,770.19 | \$342.48 |
| 1 | \$74,709.88 | \$324.83 | \$77,447.98 | \$336.73 | \$80,186.07 | \$348.64 |
| 2 | \$76,125.76 | \$330.98 | \$78,863.86 | \$342.89 | \$81,601.95 | \$354.79 |
| 3 | \$78,249.58 | \$340.22 | \$80,987.68 | \$352.12 | \$83,725.77 | \$364.03 |
| 4 | \$79,665.46 | \$346.37 | \$82,403.56 | \$358.28 | \$85,141.65 | \$370.18 |
| 5 | \$80,373.40 | \$349.45 | \$83,111.50 | \$361.35 | \$85,849.59 | \$373.26 |
| 6 | \$81,789.28 | \$355.61 | \$84,527.38 | \$367.51 | \$87,265.47 | \$379.42 |
| 7 | \$83,205.16 | \$361.76 | \$85,943.26 | \$373.67 | \$88,681.35 | \$385.57 |
| 8 | \$83,913.10 | \$364.84 | \$86,651.20 | \$376.74 | \$89,389.29 | \$388.65 |
| 9 | \$84,621.04 | \$367.92 | \$87,359.14 | \$379.82 | \$90,097.23 | \$391.73 |
| 10 | \$85,328.98 | \$371.00 | \$88,067.08 | \$382.90 | \$90,805.17 | \$394.81 |
| 11 | \$86,744.86 | \$377.15 | \$89,482.96 | \$389.06 | \$92,221.05 | \$400.96 |
| 12 | \$87,452.80 | \$380.23 | \$90,190.90 | \$392.13 | \$92,928.99 | \$404.04 |
| 13 | \$88,868.68 | \$386.39 | \$91,606.78 | \$398.29 | \$94,344.87 | \$410.20 |
| 14 | \$89,576.62 | \$389.46 | \$92,314.72 | \$401.37 | \$95,052.81 | \$413.27 |
| 15 | \$90,992.50 | \$395.62 | \$93,730.60 | \$407.52 | \$96,468.69 | \$419.43 |
| 16 | \$91,700.44 | \$398.70 | \$94,438.54 | \$410.60 | \$97,176.63 | \$422.51 |
| 17 | \$93,116.32 | \$404.85 | \$95,854.42 | \$416.76 | \$98,592.51 | \$428.66 |

Putnam County Schools
2023-2024
Principal - Middle Schools
0 to 499 Students
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$75,816.00 | \$315.90 | \$78,673.14 | \$327.80 | \$81,530.29 | \$339.71 |
| 1 | \$77,332.32 | \$322.22 | \$80,189.46 | \$334.12 | \$83,046.61 | \$346.03 |
| 2 | \$78,848.64 | \$328.54 | \$81,705.78 | \$340.44 | \$84,562.93 | \$352.35 |
| 3 | \$81,123.12 | \$338.01 | \$83,980.26 | \$349.92 | \$86,837.41 | \$361.82 |
| 4 | \$82,639.44 | \$344.33 | \$85,496.58 | \$356.24 | \$88,353.73 | \$368.14 |
| 5 | \$83,397.60 | \$347.49 | \$86,254.74 | \$359.39 | \$89,111.89 | \$371.30 |
| 6 | \$84,913.92 | \$353.81 | \$87,771.06 | \$365.71 | \$90,628.21 | \$377.62 |
| 7 | \$86,430.24 | \$360.13 | \$89,287.38 | \$372.03 | \$92,144.53 | \$383.94 |
| 8 | \$87,188.40 | \$363.29 | \$90,045.54 | \$375.19 | \$92,902.69 | \$387.09 |
| 9 | \$87,946.56 | \$366.44 | \$90,803.70 | \$378.35 | \$93,660.85 | \$390.25 |
| 10 | \$88,704.72 | \$369.60 | \$91,561.86 | \$381.51 | \$94,419.01 | \$393.41 |
| 11 | \$90,221.04 | \$375.92 | \$93,078.18 | \$387.83 | \$95,935.33 | \$399.73 |
| 12 | \$90,979.20 | \$379.08 | \$93,836.34 | \$390.98 | \$96,693.49 | \$402.89 |
| 13 | \$92,495.52 | \$385.40 | \$95,352.66 | \$397.30 | \$98,209.81 | \$409.21 |
| 14 | \$93,253.68 | \$388.56 | \$96,110.82 | \$400.46 | \$98,967.97 | \$412.37 |
| 15 | \$94,770.00 | \$394.88 | \$97,627.14 | \$406.78 | \$100,484.29 | \$418.68 |
| 16 | \$95,528.16 | \$398.03 | \$98,385.30 | \$409.94 | \$101,242.45 | \$421.84 |
| 17 | \$97,044.48 | \$404.35 | \$99,901.62 | \$416.26 | \$102,758.77 | \$428.16 |

Putnam County Schools
2023-2024
Principal - Middle Schools
500 to 999 Students
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$78,424.70 | \$326.77 | \$81,281.84 | \$338.67 | \$84,138.98 | \$350.58 |
| 1 | \$79,941.02 | \$333.09 | \$82,798.16 | \$344.99 | \$85,655.30 | \$356.90 |
| 2 | \$81,457.34 | \$339.41 | \$84,314.48 | \$351.31 | \$87,171.62 | \$363.22 |
| 3 | \$83,731.82 | \$348.88 | \$86,588.96 | \$360.79 | \$89,446.10 | \$372.69 |
| 4 | \$85,248.14 | \$355.20 | \$88,105.28 | \$367.11 | \$90,962.42 | \$379.01 |
| 5 | \$86,006.30 | \$358.36 | \$88,863.44 | \$370.26 | \$91,720.58 | \$382.17 |
| 6 | \$87,522.62 | \$364.68 | \$90,379.76 | \$376.58 | \$93,236.90 | \$388.49 |
| 7 | \$89,038.94 | \$371.00 | \$91,896.08 | \$382.90 | \$94,753.22 | \$394.81 |
| 8 | \$89,797.10 | \$374.15 | \$92,654.24 | \$386.06 | \$95,511.38 | \$397.96 |
| 9 | \$90,555.26 | \$377.31 | \$93,412.40 | \$389.22 | \$96,269.54 | \$401.12 |
| 10 | \$91,313.42 | \$380.47 | \$94,170.56 | \$392.38 | \$97,027.70 | \$404.28 |
| 11 | \$92,829.74 | \$386.79 | \$95,686.88 | \$398.70 | \$98,544.02 | \$410.60 |
| 12 | \$93,587.90 | \$389.95 | \$96,445.04 | \$401.85 | \$99,302.18 | \$413.76 |
| 13 | \$95,104.22 | \$396.27 | \$97,961.36 | \$408.17 | \$100,818.50 | \$420.08 |
| 14 | \$95,862.38 | \$399.43 | \$98,719.52 | \$411.33 | \$101,576.66 | \$423.24 |
| 15 | \$97,378.70 | \$405.74 | \$100,235.84 | \$417.65 | \$103,092.98 | \$429.55 |
| 16 | \$98,136.86 | \$408.90 | \$100,994.00 | \$420.81 | \$103,851.14 | \$432.71 |
| 17 | \$99,653.18 | \$415.22 | \$102,510.32 | \$427.13 | \$105,367.46 | \$439.03 |

Putnam County Schools
2023-2024
Principal - Middle Schools
1,000 to 1,499 Students
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$79,468.17 | \$331.12 | \$82,325.32 | \$343.02 | \$85,182.46 | \$354.93 |
| 1 | \$80,984.49 | \$337.44 | \$83,841.64 | \$349.34 | \$86,698.78 | \$361.24 |
| 2 | \$82,500.81 | \$343.75 | \$85,357.96 | \$355.66 | \$88,215.10 | \$367.56 |
| 3 | \$84,775.29 | \$353.23 | \$87,632.44 | \$365.14 | \$90,489.58 | \$377.04 |
| 4 | \$86,291.61 | \$359.55 | \$89,148.76 | \$371.45 | \$92,005.90 | \$383.36 |
| 5 | \$87,049.77 | \$362.71 | \$89,906.92 | \$374.61 | \$92,764.06 | \$386.52 |
| 6 | \$88,566.09 | \$369.03 | \$91,423.24 | \$380.93 | \$94,280.38 | \$392.83 |
| 7 | \$90,082.41 | \$375.34 | \$92,939.56 | \$387.25 | \$95,796.70 | \$399.15 |
| 8 | \$90,840.57 | \$378.50 | \$93,697.72 | \$390.41 | \$96,554.86 | \$402.31 |
| 9 | \$91,598.73 | \$381.66 | \$94,455.88 | \$393.57 | \$97,313.02 | \$405.47 |
| 10 | \$92,356.89 | \$384.82 | \$95,214.04 | \$396.73 | \$98,071.18 | \$408.63 |
| 11 | \$93,873.21 | \$391.14 | \$96,730.36 | \$403.04 | \$99,587.50 | \$414.95 |
| 12 | \$94,631.37 | \$394.30 | \$97,488.52 | \$406.20 | \$100,345.66 | \$418.11 |
| 13 | \$96,147.69 | \$400.62 | \$99,004.84 | \$412.52 | \$101,861.98 | \$424.42 |
| 14 | \$96,905.85 | \$403.77 | \$99,763.00 | \$415.68 | \$102,620.14 | \$427.58 |
| 15 | \$98,422.17 | \$410.09 | \$101,279.32 | \$422.00 | \$104,136.46 | \$433.90 |
| 16 | \$99,180.33 | \$413.25 | \$102,037.48 | \$425.16 | \$104,894.62 | \$437.06 |
| 17 | \$100,696.65 | \$419.57 | \$103,553.80 | \$431.47 | \$106,410.94 | \$443.38 |

Putnam County Schools
2023-2024
Principal - High Schools
0 to 499 Students
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$77,760.00 | \$324.00 | \$80,617.14 | \$335.90 | \$83,474.29 | \$347.81 |
| 1 | \$79,315.20 | \$330.48 | \$82,172.34 | \$342.38 | \$85,029.49 | \$354.29 |
| 2 | \$80,870.40 | \$336.96 | \$83,727.54 | \$348.86 | \$86,584.69 | \$360.77 |
| 3 | \$83,203.20 | \$346.68 | \$86,060.34 | \$358.58 | \$88,917.49 | \$370.49 |
| 4 | \$84,758.40 | \$353.16 | \$87,615.54 | \$365.06 | \$90,472.69 | \$376.97 |
| 5 | \$85,536.00 | \$356.40 | \$88,393.14 | \$368.30 | \$91,250.29 | \$380.21 |
| 6 | \$87,091.20 | \$362.88 | \$89,948.34 | \$374.78 | \$92,805.49 | \$386.69 |
| 7 | \$88,646.40 | \$369.36 | \$91,503.54 | \$381.26 | \$94,360.69 | \$393.17 |
| 8 | \$89,424.00 | \$372.60 | \$92,281.14 | \$384.50 | \$95,138.29 | \$396.41 |
| 9 | \$90,201.60 | \$375.84 | \$93,058.74 | \$387.74 | \$95,915.89 | \$399.65 |
| 10 | \$90,979.20 | \$379.08 | \$93,836.34 | \$390.98 | \$96,693.49 | \$402.89 |
| 11 | \$92,534.40 | \$385.56 | \$95,391.54 | \$397.46 | \$98,248.69 | \$409.37 |
| 12 | \$93,312.00 | \$388.80 | \$96,169.14 | \$400.70 | \$99,026.29 | \$412.61 |
| 13 | \$94,867.20 | \$395.28 | \$97,724.34 | \$407.18 | \$100,581.49 | \$419.09 |
| 14 | \$95,644.80 | \$398.52 | \$98,501.94 | \$410.42 | \$101,359.09 | \$422.33 |
| 15 | \$97,200.00 | \$405.00 | \$100,057.14 | \$416.90 | \$102,914.29 | \$428.81 |
| 16 | \$97,977.60 | \$408.24 | \$100,834.74 | \$420.14 | \$103,691.89 | \$432.05 |
| 17 | \$99,532.80 | \$414.72 | \$102,389.94 | \$426.62 | \$105,247.09 | \$438.53 |

**Putnam County Schools
2023-2024
Principal - High School
500 to 999 Students
240 Days**

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$80,368.70 | \$334.87 | \$83,225.84 | \$346.77 | \$86,082.98 | \$358.68 |
| 1 | \$81,923.90 | \$341.35 | \$84,781.04 | \$353.25 | \$87,638.18 | \$365.16 |
| 2 | \$83,479.10 | \$347.83 | \$86,336.24 | \$359.73 | \$89,193.38 | \$371.64 |
| 3 | \$85,811.90 | \$357.55 | \$88,669.04 | \$369.45 | \$91,526.18 | \$381.36 |
| 4 | \$87,367.10 | \$364.03 | \$90,224.24 | \$375.93 | \$93,081.38 | \$387.84 |
| 5 | \$88,144.70 | \$367.27 | \$91,001.84 | \$379.17 | \$93,858.98 | \$391.08 |
| 6 | \$89,699.90 | \$373.75 | \$92,557.04 | \$385.65 | \$95,414.18 | \$397.56 |
| 7 | \$91,255.10 | \$380.23 | \$94,112.24 | \$392.13 | \$96,969.38 | \$404.04 |
| 8 | \$92,032.70 | \$383.47 | \$94,889.84 | \$395.37 | \$97,746.98 | \$407.28 |
| 9 | \$92,810.30 | \$386.71 | \$95,667.44 | \$398.61 | \$98,524.58 | \$410.52 |
| 10 | \$93,587.90 | \$389.95 | \$96,445.04 | \$401.85 | \$99,302.18 | \$413.76 |
| 11 | \$95,143.10 | \$396.43 | \$98,000.24 | \$408.33 | \$100,857.38 | \$420.24 |
| 12 | \$95,920.70 | \$399.67 | \$98,777.84 | \$411.57 | \$101,634.98 | \$423.48 |
| 13 | \$97,475.90 | \$406.15 | \$100,333.04 | \$418.05 | \$103,190.18 | \$429.96 |
| 14 | \$98,253.50 | \$409.39 | \$101,110.64 | \$421.29 | \$103,967.78 | \$433.20 |
| 15 | \$99,808.70 | \$415.87 | \$102,665.84 | \$427.77 | \$105,522.98 | \$439.68 |
| 16 | \$100,586.30 | \$419.11 | \$103,443.44 | \$431.01 | \$106,300.58 | \$442.92 |
| 17 | \$102,141.50 | \$425.59 | \$104,998.64 | \$437.49 | \$107,855.78 | \$449.40 |

**Putnam County Schools
2023-2024
Principal - High School
1,000 to 1,499 Students
240 Days**

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$81,412.17 | \$339.22 | \$84,269.32 | \$351.12 | \$87,126.46 | \$363.03 |
| 1 | \$82,967.37 | \$345.70 | \$85,824.52 | \$357.60 | \$88,681.66 | \$369.51 |
| 2 | \$84,522.57 | \$352.18 | \$87,379.72 | \$364.08 | \$90,236.86 | \$375.99 |
| 3 | \$86,855.37 | \$361.90 | \$89,712.52 | \$373.80 | \$92,569.66 | \$385.71 |
| 4 | \$88,410.57 | \$368.38 | \$91,267.72 | \$380.28 | \$94,124.86 | \$392.19 |
| 5 | \$89,188.17 | \$371.62 | \$92,045.32 | \$383.52 | \$94,902.46 | \$395.43 |
| 6 | \$90,743.37 | \$378.10 | \$93,600.52 | \$390.00 | \$96,457.66 | \$401.91 |
| 7 | \$92,298.57 | \$384.58 | \$95,155.72 | \$396.48 | \$98,012.86 | \$408.39 |
| 8 | \$93,076.17 | \$387.82 | \$95,933.32 | \$399.72 | \$98,790.46 | \$411.63 |
| 9 | \$93,853.77 | \$391.06 | \$96,710.92 | \$402.96 | \$99,568.06 | \$414.87 |
| 10 | \$94,631.37 | \$394.30 | \$97,488.52 | \$406.20 | \$100,345.66 | \$418.11 |
| 11 | \$96,186.57 | \$400.78 | \$99,043.72 | \$412.68 | \$101,900.86 | \$424.59 |
| 12 | \$96,964.17 | \$404.02 | \$99,821.32 | \$415.92 | \$102,678.46 | \$427.83 |
| 13 | \$98,519.37 | \$410.50 | \$101,376.52 | \$422.40 | \$104,233.66 | \$434.31 |
| 14 | \$99,296.97 | \$413.74 | \$102,154.12 | \$425.64 | \$105,011.26 | \$437.55 |
| 15 | \$100,852.17 | \$420.22 | \$103,709.32 | \$432.12 | \$106,566.46 | \$444.03 |
| 16 | \$101,629.77 | \$423.46 | \$104,486.92 | \$435.36 | \$107,344.06 | \$447.27 |
| 17 | \$103,184.97 | \$429.94 | \$106,042.12 | \$441.84 | \$108,899.26 | \$453.75 |

**Putnam County Schools
2023-2024
Principal - High School
1,500 to 1,999 Students
240 Days**

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$82,977.39 | \$345.74 | \$85,834.53 | \$357.64 | \$88,691.68 | \$369.55 |
| 1 | \$84,532.59 | \$352.22 | \$87,389.73 | \$364.12 | \$90,246.88 | \$376.03 |
| 2 | \$86,087.79 | \$358.70 | \$88,944.93 | \$370.60 | \$91,802.08 | \$382.51 |
| 3 | \$88,420.59 | \$368.42 | \$91,277.73 | \$380.32 | \$94,134.88 | \$392.23 |
| 4 | \$89,975.79 | \$374.90 | \$92,832.93 | \$386.80 | \$95,690.08 | \$398.71 |
| 5 | \$90,753.39 | \$378.14 | \$93,610.53 | \$390.04 | \$96,467.68 | \$401.95 |
| 6 | \$92,308.59 | \$384.62 | \$95,165.73 | \$396.52 | \$98,022.88 | \$408.43 |
| 7 | \$93,863.79 | \$391.10 | \$96,720.93 | \$403.00 | \$99,578.08 | \$414.91 |
| 8 | \$94,641.39 | \$394.34 | \$97,498.53 | \$406.24 | \$100,355.68 | \$418.15 |
| 9 | \$95,418.99 | \$397.58 | \$98,276.13 | \$409.48 | \$101,133.28 | \$421.39 |
| 10 | \$96,196.59 | \$400.82 | \$99,053.73 | \$412.72 | \$101,910.88 | \$424.63 |
| 11 | \$97,751.79 | \$407.30 | \$100,608.93 | \$419.20 | \$103,466.08 | \$431.11 |
| 12 | \$98,529.39 | \$410.54 | \$101,386.53 | \$422.44 | \$104,243.68 | \$434.35 |
| 13 | \$100,084.59 | \$417.02 | \$102,941.73 | \$428.92 | \$105,798.88 | \$440.83 |
| 14 | \$100,862.19 | \$420.26 | \$103,719.33 | \$432.16 | \$106,576.48 | \$444.07 |
| 15 | \$102,417.39 | \$426.74 | \$105,274.53 | \$438.64 | \$108,131.68 | \$450.55 |
| 16 | \$103,194.99 | \$429.98 | \$106,052.13 | \$441.88 | \$108,909.28 | \$453.79 |
| 17 | \$104,750.19 | \$436.46 | \$107,607.33 | \$448.36 | \$110,464.48 | \$460.27 |

Putnam County Schools
2023-2024
Principal - High Schools
2,000+ Students
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$84,542.61 | \$352.26 | \$87,399.75 | \$364.17 | \$90,256.89 | \$376.07 |
| 1 | \$86,097.81 | \$358.74 | \$88,954.95 | \$370.65 | \$91,812.09 | \$382.55 |
| 2 | \$87,653.01 | \$365.22 | \$90,510.15 | \$377.13 | \$93,367.29 | \$389.03 |
| 3 | \$89,985.81 | \$374.94 | \$92,842.95 | \$386.85 | \$95,700.09 | \$398.75 |
| 4 | \$91,541.01 | \$381.42 | \$94,398.15 | \$393.33 | \$97,255.29 | \$405.23 |
| 5 | \$92,318.61 | \$384.66 | \$95,175.75 | \$396.57 | \$98,032.89 | \$408.47 |
| 6 | \$93,873.81 | \$391.14 | \$96,730.95 | \$403.05 | \$99,588.09 | \$414.95 |
| 7 | \$95,429.01 | \$397.62 | \$98,286.15 | \$409.53 | \$101,143.29 | \$421.43 |
| 8 | \$96,206.61 | \$400.86 | \$99,063.75 | \$412.77 | \$101,920.89 | \$424.67 |
| 9 | \$96,984.21 | \$404.10 | \$99,841.35 | \$416.01 | \$102,698.49 | \$427.91 |
| 10 | \$97,761.81 | \$407.34 | \$100,618.95 | \$419.25 | \$103,476.09 | \$431.15 |
| 11 | \$99,317.01 | \$413.82 | \$102,174.15 | \$425.73 | \$105,031.29 | \$437.63 |
| 12 | \$100,094.61 | \$417.06 | \$102,951.75 | \$428.97 | \$105,808.89 | \$440.87 |
| 13 | \$101,649.81 | \$423.54 | \$104,506.95 | \$435.45 | \$107,364.09 | \$447.35 |
| 14 | \$102,427.41 | \$426.78 | \$105,284.55 | \$438.69 | \$108,141.69 | \$450.59 |
| 15 | \$103,982.61 | \$433.26 | \$106,839.75 | \$445.17 | \$109,696.89 | \$457.07 |
| 16 | \$104,760.21 | \$436.50 | \$107,617.35 | \$448.41 | \$110,474.49 | \$460.31 |
| 17 | \$106,315.41 | \$442.98 | \$109,172.55 | \$454.89 | \$112,029.69 | \$466.79 |

Putnam County Schools
2023-2024
Coordinator
220 Days

| 220 Admin Step | Bachelors | | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$63,890.20 | \$290.41 | \$67,033.06 | \$304.70 | \$69,652.10 | \$316.60 | \$72,271.15 | \$328.51 |
| 1 | \$65,168.00 | \$296.22 | \$68,310.86 | \$310.50 | \$70,929.91 | \$322.41 | \$73,548.96 | \$334.31 |
| 2 | \$66,445.81 | \$302.03 | \$69,588.67 | \$316.31 | \$72,207.71 | \$328.22 | \$74,826.76 | \$340.12 |
| 3 | \$68,362.51 | \$310.74 | \$71,505.37 | \$325.02 | \$74,124.42 | \$336.93 | \$76,743.47 | \$348.83 |
| 4 | \$69,640.32 | \$316.55 | \$72,783.18 | \$330.83 | \$75,402.22 | \$342.74 | \$78,021.27 | \$354.64 |
| 5 | \$70,279.22 | \$319.45 | \$73,422.08 | \$333.74 | \$76,041.12 | \$345.64 | \$78,660.17 | \$357.55 |
| 6 | \$71,557.02 | \$325.26 | \$74,699.88 | \$339.54 | \$77,318.93 | \$351.45 | \$79,937.98 | \$363.35 |
| 7 | \$72,834.83 | \$331.07 | \$75,977.69 | \$345.35 | \$78,596.73 | \$357.26 | \$81,215.78 | \$369.16 |
| 8 | \$73,473.73 | \$333.97 | \$76,616.59 | \$348.26 | \$79,235.63 | \$360.16 | \$81,854.68 | \$372.07 |
| 9 | \$74,112.63 | \$336.88 | \$77,255.49 | \$351.16 | \$79,874.54 | \$363.07 | \$82,493.58 | \$374.97 |
| 10 | \$74,751.53 | \$339.78 | \$77,894.39 | \$354.07 | \$80,513.44 | \$365.97 | \$83,132.49 | \$377.87 |
| 11 | \$76,029.34 | \$345.59 | \$79,172.20 | \$359.87 | \$81,791.24 | \$371.78 | \$84,410.29 | \$383.68 |
| 12 | \$76,668.24 | \$348.49 | \$79,811.10 | \$362.78 | \$82,430.14 | \$374.68 | \$85,049.19 | \$386.59 |
| 13 | \$77,946.04 | \$354.30 | \$81,088.90 | \$368.59 | \$83,707.95 | \$380.49 | \$86,327.00 | \$392.40 |
| 14 | \$78,584.95 | \$357.20 | \$81,727.80 | \$371.49 | \$84,346.85 | \$383.39 | \$86,965.90 | \$395.30 |
| 15 | \$79,862.75 | \$363.01 | \$83,005.61 | \$377.30 | \$85,624.65 | \$389.20 | \$88,243.70 | \$401.11 |
| 16 | \$80,501.65 | \$365.92 | \$83,644.51 | \$380.20 | \$86,263.56 | \$392.11 | \$88,882.60 | \$404.01 |
| 17 | \$81,779.46 | \$371.72 | \$84,922.31 | \$386.01 | \$87,541.36 | \$397.92 | \$90,160.41 | \$409.82 |

Putnam County Schools
2023-2024
Coordinator
240 Days

| 240 Admin Step | Bachelors | | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|-------------|----------|-------------|----------|-------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$69,698.40 | \$290.41 | \$73,126.97 | \$304.70 | \$75,984.11 | \$316.60 | \$78,841.26 | \$328.51 |
| 1 | \$71,092.37 | \$296.22 | \$74,520.94 | \$310.50 | \$77,378.08 | \$322.41 | \$80,235.23 | \$334.31 |
| 2 | \$72,486.34 | \$302.03 | \$75,914.91 | \$316.31 | \$78,772.05 | \$328.22 | \$81,629.19 | \$340.12 |
| 3 | \$74,577.29 | \$310.74 | \$78,005.86 | \$325.02 | \$80,863.00 | \$336.93 | \$83,720.15 | \$348.83 |
| 4 | \$75,971.26 | \$316.55 | \$79,399.83 | \$330.83 | \$82,256.97 | \$342.74 | \$85,114.11 | \$354.64 |
| 5 | \$76,668.24 | \$319.45 | \$80,096.81 | \$333.74 | \$82,953.95 | \$345.64 | \$85,811.10 | \$357.55 |
| 6 | \$78,062.21 | \$325.26 | \$81,490.78 | \$339.54 | \$84,347.92 | \$351.45 | \$87,205.07 | \$363.35 |
| 7 | \$79,456.18 | \$331.07 | \$82,884.75 | \$345.35 | \$85,741.89 | \$357.26 | \$88,599.03 | \$369.16 |
| 8 | \$80,153.16 | \$333.97 | \$83,581.73 | \$348.26 | \$86,438.87 | \$360.16 | \$89,296.02 | \$372.07 |
| 9 | \$80,850.14 | \$336.88 | \$84,278.72 | \$351.16 | \$87,135.86 | \$363.07 | \$89,993.00 | \$374.97 |
| 10 | \$81,547.13 | \$339.78 | \$84,975.70 | \$354.07 | \$87,832.84 | \$365.97 | \$90,689.99 | \$377.87 |
| 11 | \$82,941.10 | \$345.59 | \$86,369.67 | \$359.87 | \$89,226.81 | \$371.78 | \$92,083.95 | \$383.68 |
| 12 | \$83,638.08 | \$348.49 | \$87,066.65 | \$362.78 | \$89,923.79 | \$374.68 | \$92,780.94 | \$386.59 |
| 13 | \$85,032.05 | \$354.30 | \$88,460.62 | \$368.59 | \$91,317.76 | \$380.49 | \$94,174.91 | \$392.40 |
| 14 | \$85,729.03 | \$357.20 | \$89,157.60 | \$371.49 | \$92,014.75 | \$383.39 | \$94,871.89 | \$395.30 |
| 15 | \$87,123.00 | \$363.01 | \$90,551.57 | \$377.30 | \$93,408.71 | \$389.20 | \$96,265.86 | \$401.11 |
| 16 | \$87,819.98 | \$365.92 | \$91,248.56 | \$380.20 | \$94,105.70 | \$392.11 | \$96,962.84 | \$404.01 |
| 17 | \$89,213.95 | \$371.72 | \$92,642.52 | \$386.01 | \$95,499.67 | \$397.92 | \$98,356.81 | \$409.82 |

Putnam County Schools
2023-2024
Supervisor
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|-------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$77,760.00 | \$324.00 | \$80,617.14 | \$335.90 | \$83,474.29 | \$347.81 |
| 1 | \$79,315.20 | \$330.48 | \$82,172.34 | \$342.38 | \$85,029.49 | \$354.29 |
| 2 | \$80,870.40 | \$336.96 | \$83,727.54 | \$348.86 | \$86,584.69 | \$360.77 |
| 3 | \$83,203.20 | \$346.68 | \$86,060.34 | \$358.58 | \$88,917.49 | \$370.49 |
| 4 | \$84,758.40 | \$353.16 | \$87,615.54 | \$365.06 | \$90,472.69 | \$376.97 |
| 5 | \$85,536.00 | \$356.40 | \$88,393.14 | \$368.30 | \$91,250.29 | \$380.21 |
| 6 | \$87,091.20 | \$362.88 | \$89,948.34 | \$374.78 | \$92,805.49 | \$386.69 |
| 7 | \$88,646.40 | \$369.36 | \$91,503.54 | \$381.26 | \$94,360.69 | \$393.17 |
| 8 | \$89,424.00 | \$372.60 | \$92,281.14 | \$384.50 | \$95,138.29 | \$396.41 |
| 9 | \$90,201.60 | \$375.84 | \$93,058.74 | \$387.74 | \$95,915.89 | \$399.65 |
| 10 | \$90,979.20 | \$379.08 | \$93,836.34 | \$390.98 | \$96,693.49 | \$402.89 |
| 11 | \$92,534.40 | \$385.56 | \$95,391.54 | \$397.46 | \$98,248.69 | \$409.37 |
| 12 | \$93,312.00 | \$388.80 | \$96,169.14 | \$400.70 | \$99,026.29 | \$412.61 |
| 13 | \$94,867.20 | \$395.28 | \$97,724.34 | \$407.18 | \$100,581.49 | \$419.09 |
| 14 | \$95,644.80 | \$398.52 | \$98,501.94 | \$410.42 | \$101,359.09 | \$422.33 |
| 15 | \$97,200.00 | \$405.00 | \$100,057.14 | \$416.90 | \$102,914.29 | \$428.81 |
| 16 | \$97,977.60 | \$408.24 | \$100,834.74 | \$420.14 | \$103,691.89 | \$432.05 |
| 17 | \$99,532.80 | \$414.72 | \$102,389.94 | \$426.62 | \$105,247.09 | \$438.53 |

Putnam County Schools
2023-2024
Deputy Director
240 Days

| 240 Admin Step | Masters | | EDS | | EDD/PHD | |
|-------------------|--------------|----------|--------------|----------|--------------|----------|
| | Annual | Daily | Annual | Daily | Annual | Daily |
| 0 | \$90,720.00 | \$378.00 | \$93,577.14 | \$389.90 | \$96,434.29 | \$401.81 |
| 1 | \$92,534.40 | \$385.56 | \$95,391.54 | \$397.46 | \$98,248.69 | \$409.37 |
| 2 | \$94,348.80 | \$393.12 | \$97,205.94 | \$405.02 | \$100,063.09 | \$416.93 |
| 3 | \$97,070.40 | \$404.46 | \$99,927.54 | \$416.36 | \$102,784.69 | \$428.27 |
| 4 | \$98,884.80 | \$412.02 | \$101,741.94 | \$423.92 | \$104,599.09 | \$435.83 |
| 5 | \$99,792.00 | \$415.80 | \$102,649.14 | \$427.70 | \$105,506.29 | \$439.61 |
| 6 | \$101,606.40 | \$423.36 | \$104,463.54 | \$435.26 | \$107,320.69 | \$447.17 |
| 7 | \$103,420.80 | \$430.92 | \$106,277.94 | \$442.82 | \$109,135.09 | \$454.73 |
| 8 | \$104,328.00 | \$434.70 | \$107,185.14 | \$446.60 | \$110,042.29 | \$458.51 |
| 9 | \$105,235.20 | \$438.48 | \$108,092.34 | \$450.38 | \$110,949.49 | \$462.29 |
| 10 | \$106,142.40 | \$442.26 | \$108,999.54 | \$454.16 | \$111,856.69 | \$466.07 |
| 11 | \$107,956.80 | \$449.82 | \$110,813.94 | \$461.72 | \$113,671.09 | \$473.63 |
| 12 | \$108,864.00 | \$453.60 | \$111,721.14 | \$465.50 | \$114,578.29 | \$477.41 |
| 13 | \$110,678.40 | \$461.16 | \$113,535.54 | \$473.06 | \$116,392.69 | \$484.97 |
| 14 | \$111,585.60 | \$464.94 | \$114,442.74 | \$476.84 | \$117,299.89 | \$488.75 |
| 15 | \$113,400.00 | \$472.50 | \$116,257.14 | \$484.40 | \$119,114.29 | \$496.31 |
| 16 | \$114,307.20 | \$476.28 | \$117,164.34 | \$488.18 | \$120,021.49 | \$500.09 |
| 17 | \$116,121.60 | \$483.84 | \$118,978.74 | \$495.74 | \$121,835.89 | \$507.65 |



PCSS Board Agenda Request

Date: June 21, 2023

Department: VITAL-Teaching and Learning

Person Submitting: Sam Brooks

Account Number (if appropriate) 141-71100-399-01501

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Instructure Services Agreement between Instructure, Inc. - Salt Lake City, Utah and Putnam County School System for professional services, ~~as submitted~~ for the 2023-2024 school year (to be paid from General Funds) in cooperation with the National IPA #R150702 agreement for a total of \$26,100. in the amount ~~as submitted~~.

received
07-25-23



Services Order Form

Order #: Q-284844-1
 Date: 2023-01-02
 Offer Valid Through: 2023-06-15

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Putnam Co School District - TN

Address: 1400 E Spring St
 City: Cookeville
 State/Province: Tennessee
 Zip/Postal Code: 38506
 Country: United States

Order Information

Billing Frequency: Annual Upfront
 Payment Terms: Net 30

Billing Contact

Name: Sam Brooks

Email: brookss4@pcsstn.com

Phone: +1 931 260 7873

Primary Contact

Name: Sam Brooks

Email: brookss4@pcsstn.com

Phone: +1 931 260 7873

Billing Frequency Term:

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1

| Description | Start Date | End Date | Metric | Qty | Price | Amount |
|-------------------------------|------------|------------|--------|-------|----------|---------------|
| Canvas LMS Cloud Subscription | 2023-07-01 | 2024-06-30 | User | 5,000 | USD 5.22 | USD 26,100.00 |
| Recurring Sub-Total | | | | | | USD 26,100.00 |
| Year 1 Total | | | | | | USD 26,100.00 |
| Grand Total: | | | | | | USD 26,100.00 |

Metrics and Descriptions:

User: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

| Product | Description |
|-------------------------------|---|
| Canvas LMS Cloud Subscription | Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year. |

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:
 Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>
 Portfolium: <https://portfolium.com/support-terms>
 MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Terms and Conditions
 This Order Form shall be governed by the Master Terms and Conditions which can be found here:
<https://www.instructure.com/policies/master-terms-and-conditions>

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing>

| PURCHASE ORDER INFORMATION | TAX INFORMATION |
|--|---|
| Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____ | Check here if your company is exempt from US state sales tax : _____ <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i> |

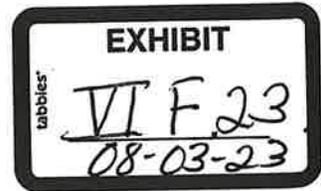
By executing this Order Form, each party agrees to be legally bound by this Order Form.

Putnam Co School District - TN

| | |
|------------|-------------------------------------|
| Signature: | _____ |
| Name: | Sam Brooks |
| Title: | Supervisor of Personalized Learning |
| Date: | _____ |

Instructure, Inc.

| | |
|------------|-----------|
| Signature: | _____ |
| Name: | Deal Desk |
| Title: | _____ |
| Date: | _____ |



PCSS Board Agenda Request

Date: June 21, 2023

Department: VITAL-Teaching and Learning

Person Submitting: Sam Brooks

Account Number (if appropriate)

141-71100 - 399-01501 (\$83,696.14)
141-71200-163 (\$5,000.00)

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Request approval of the Edgenuity Services Agreement between Edgenuity Inc. - Scottsdale, Arizona, and Putnam County School System for professional services, as submitted for the 2023-2024 school year to be paid from General Funds in cooperation with The Interlocal Purchasing System (TIPS) agreement for a total of \$88,696.14

received
07-25-23
[Signature]



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 8/31/2023
Quote No. 291999
Acct. No. 03:pu:TN:12217107
Total \$88,696.14
Pricing Expires 8/31/2024

Putnam County School District
1400 E Spring St
Cookeville TN 38506

| Payment Schedule | Contract Start | Contract End |
|------------------|----------------|--------------|
| | 9/1/2023 | 8/31/2024 |

| Site | Description | Comment | End Date | Qty |
|---------------------------|--|---------|------------|-----|
| 1. Cookeville High School | | | | |
| | Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep) | | 08/31/2024 | 1 |
| | Digital Libraries Enhanced CTE Add-on Site License | | 08/31/2024 | 1 |
| | Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar | | 08/31/2024 | 1 |

| Site | Description | Comment | End Date | Qty |
|-------------------------|--|---------|------------|-----|
| 1. Monterey High School | | | | |
| | Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep) | | 08/31/2024 | 1 |
| | Digital Libraries Enhanced CTE Add-on Site License | | 08/31/2024 | 1 |
| | Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar | | 08/31/2024 | 1 |

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Imagine Learning Representative

Signature: _____
Print Name: _____
Title: _____
Date: _____

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 8/31/2023
Quote No. 291999
Acct. No. 03:pu:TN:12217107
Total \$88,696.14
Pricing Expires 8/31/2024

| Site | Description | Comment | End Date | Qty |
|-------------------------|--|---------|------------|-----|
| 1. Upperman High School | | | | |
| | Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep) | | 08/31/2024 | 1 |
| | Digital Libraries Enhanced CTE Add-on Site License | | 08/31/2024 | 1 |
| | Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar | | 08/31/2024 | 1 |

| Site | Description | Comment | End Date | Qty |
|------------------|--|---------|------------|-----|
| 1. Vital Program | | | | |
| | Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep) | | 08/31/2024 | 1 |
| | Digital Libraries Enhanced CTE Add-on Site License | | 08/31/2024 | 1 |
| | Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar | | 08/31/2024 | 1 |

| Site | Description | Comment | End Date | Qty |
|---------------------------------|---|---------|------------|-----|
| 1. Algood Middle School | | | | |
| 2. Avery Trace Middle School | | | | |
| 3. Prescott South Middle School | | | | |
| 4. Upperman Middle School | | | | |
| | Digital Libraries 6-8 Comprehensive Site License (all MS math, ELA, science, social studies, MS electives, and MS World Languages; excludes eDynamic Learning and Purpose Prep) | | 08/31/2024 | 4 |
| | Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar | | 08/31/2024 | 4 |

| Site | Description | Comment | End Date | Qty |
|----------------------------------|---|---------|------------|-----|
| 1. Putnam County School District | | | | |
| | EdgeEX Promotional Access – Available Fall 2023, access not to exceed 6/30/2024 | | 06/30/2024 | 1 |

Subtotal \$88,696.14
Total \$88,696.14



Putnam County Board of Education
Agenda Request

Name of Person Making Request: Krista Hamilton

Department: School Age Care and Employee Childcare Programs

Account number: 146-73300-01800

Check one:

Backup included

Backup to follow

Approval of a \$20 monthly stipend for cell usage for Krista Hamilton, School Age and Employee Child Care Program Coordinator effective July 1, 2023 through June 30, 2024, per Policy 3.3001, Use of Cellular Phones, as submitted. To be paid from 146-73300-199-01800



Supervisor

7/26/23
Date



Director of Schools

Date

received
07-26-23




Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: July 26, 2023

RE: Cummins Filtration/Transportation agreement

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for August 3, 2023, Board meeting.

Approval of the agreement between Cummins Filtration and Putnam County Schools to study coolant use and effectiveness in the school bus fleet.



Supervisor 7/26/23
Date



Director of Schools Date

received
07-26-23



Ms. Kim Cravens, Chairman
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506

Re: Coolant Collection Agreement with Putnam County Board of Education

Cummins Filtration Inc. ("CFI") and Putnam County School Board of Education ("you" or "Customer") hereby mutually agree to the below terms and conditions regarding the advancement of certain tests and experiments as described in Attachment 1 of this agreement for the potential improvement and optimization of CFI branded coolants.

In its pursuit of improvement, CFI will perform a short-term field test by collecting coolant samples from engines from Putnam County Busses ("Coolant Collection") as identified in Attachment 1. During this test, you should not make any changes or modifications to the Busses' engines unless prior written approval of CFI is obtained.

Unless noted in Attachment 1, no responsibility of maintenance of the Busses or their engines shall change.

CFI represents that it will take any and all necessary actions and precautions to store and dispose of any coolants collected from the Busses in accordance with rules and regulations, including CFI's own laboratory retention practices.

CFI expects the field test to be undertaken for approximately 1 year, with the potential for renewal depending upon the results of the field test.

CFI hereby disclaims and excludes any and all warranties related to the Coolant Collection as CFI is simply collecting data surrounding coolants to determine information surrounding the degradation and overall performance of the coolants on the bus engines.

Any information provided by CFI to the Putnam County Board of Education or its employees will be kept confidential unless there is an Open Records Act request for the information. If there is an Open Records Act request for the information, CFI will be notified within ten (10) days and may go to Chancery Court to protect the confidentiality of the information. Unless a Court Order is entered precluding the Putnam County Board of Education from releasing the information, after twenty (20) days the Putnam County Board of Education will be obligated to the release the information to the individual or entity requesting the information.

This letter agreement: (1) shall not be amended, modified or altered, except in writing, duly accepted and executed by both parties; (2) shall be governed by, and construed in accordance with, the laws of the State of Tennessee and (3) constitutes the entire agreement and understanding of the parties hereto concerning the Coolant Collection and no representations or promises have been made concerning the field test that are not fully set forth herein.

Either party may cancel this agreement with, or without, cause by giving thirty (30) day's written notice.

Anything to the contrary notwithstanding in this Agreement any dispute arising out of this contract shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve dispute prior to litigation, but are no obligated to do so. Each party shall be responsible for its own fees and costs.

received
07-28-23
AK



IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on this
_____ day of _____, 2023.

Kim Cravens, Chairman

On behalf of PUTNAM COUNTY BOARD OF EDUCATION



William Huff

On behalf of CUMMINS FILTRATION INC.

Attachment 1

Location for Coolant Collection: Putnam County, TN

Coolants to be collected: ES Compleat (Bulk PN: CC2827) and ES Compleat OAT (Bulk PN: CC36074)

Purpose of collecting coolants: Field Data Collection

Type of parts being tested: Coolant

Bus Numbers part of Study:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

EXHIBIT
VI F.26
08-03-23
tabbies



Tennessee Technological University
220 W. 10th Street, Room 116
Cookeville, TN 38501

This Lease, entered into as of this 28th day of July, 2023, made by and between Putnam County Schools Independence Program, hereinafter called the "Lessee", and Tennessee Technological University, hereinafter called the "University."

WITNESSETH:

- 1. LOCATION:** The University hereby leases unto the Lessee those certain Premises with the appurtenances situated in the County of Putnam, City of Cookeville, located in Matthews-Daniel Hall, 80 West 8th Street, Cookeville, TN 38505.
- 2. DESCRIPTION:** The Premises above are more particularly described as Rooms 110, 113, 114 and 139 of Matthews-Daniel Hall.
- 3. USE:** The above described Premises will be used by the Lessee for the purpose of teaching Independence Program students independent living skills in accordance with the discretionary grant awarded by the State Department of Education and for no other purpose whatsoever. In using the Premises, the Lessee shall comply with all federal, state, and local laws and rules and regulations, as well as the policies of the University and Tennessee Board of Regents.
- 4. TERM:** The term of this lease shall commence on the date that Lessee occupies the space and shall end one year thereafter, with such rights of termination as are hereinafter set forth. This Lease may thereafter be extended for additional years with mutual agreement of the parties. In no event shall Lease term extend beyond ten (10) years.
- 5. RENTAL:** The University agrees to provide the Premises to the Lessee at no rental cost The University will furnish all utilities and restroom supplies at a cost to be reimbursed by the Lessee at the University's current rates. See Attachment A- Special Provisions and Attachment B - Cost Sheet. The University shall invoice the Lessee in arrears for such charges on a monthly basis. Payment shall be made by the Lessee upon receipt of invoice. It is acknowledged and agreed that any payments in excess of \$1,200 for Year 1 shall be paid by the TTU College of Education. Payment shall be remitted to:

TTU Business Office
Attn: Accounts Receivable
PO Box 5037
Cookeville, TN 38505

All payments are to reference the invoice number being paid.

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07-31-23
SK

6. TERMINATION:

- a) **FOR CONVENIENCE:** Either party may terminate this lease at any time by giving written notice to the other party at least thirty (30) days prior to the date when such termination becomes effective.
- b) **FOR CAUSE:** The University may in its sole discretion immediately terminate this lease and re-enter and take possession of Premises at any time for any of the following causes:
 - (1) Failure to disclose any conflict or potential conflict of interest existing at the date of this lease or hereafter created; and
 - (2) Any other breach of the terms of this lease by Lessee which is not adequately remedied within twenty (20) days of the mailing of written notices thereof to Lessee.

7. **NOTICES:** All Notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid, and addressed as follows:

| | | | |
|-------------------|---|-----------------------|---|
| To the Lessee at: | Corby King, Director of Schools Putnam County Board of Education 1400 East Spring Street Cookeville, TN 38506-4313 | To the University at: | Tennessee Tech University Capital Projects and Planning P. O. Box 5011 Cookeville, Tennessee 38505 |
|-------------------|---|-----------------------|---|

- 8. **ASSIGNMENT AND SUBLETTING:** The Lessee shall not assign or sublet all or any part of the leased Premises without the written consent of the University.
- 9. **INSPECTION:** The University reserves the right to enter and inspect the leased Premises, at reasonable times, and to render services and make any necessary repairs to the Premises.
- 10. **ALTERATIONS:** Lessee shall make no changes or alterations in the building(s) located on the Premises without written consent of the University. If alterations are made, except as otherwise agreed upon in writing, the Lessee will, at its own expense, upon the expiration of the term hereby created or extension thereof or upon termination of the lease for any reason, restore the building to the identical conditions as when entered upon the Lease.
- 11. **SURRENDER OF POSSESSION:** Upon termination or expiration of this lease, the Lessee will peaceably surrender to the University the leased Premises in as good order and condition as when received, reasonable use and wear thereof excepted. Upon termination, the University may recover from Lessee an amount equal to the value of any damage to the Premises beyond reasonable wear and tear.
- 12. **QUIET POSSESSION:** The University agrees that Lessee shall at all times during the existence of this Lease peaceably and quietly have, hold and enjoy the leased Premises, without suit, trouble or hindrance from the University, or any person claiming under the State of Tennessee, provided that Lessee is in compliance with its obligations and keeps and performs the covenants contained herein.
- 13. **REPAIR AND MAINTENANCE:** During the Lease term, the University shall maintain the Premises in good repair and tenable condition, including elevator (if any), plumbing, heating, electrical, air conditioning and ventilating equipment and fixtures, periodic painting, and replacing electrical light bulbs, fluorescent tubes, ballasts and starters, and air conditioning and ventilating equipment filters, to the end that all such facilities are kept in good operating condition except in case of damage arising from a willful or negligent act of the Lessee's agent, invitee, or employee. The University will not provide any custodial services to Lessee. Lessee is responsible for cleaning of the Premises to the standard of care as determined by the University.

14. DESTRUCTION:

- a) If the leased Premises are totally destroyed by fire or other casualty, this lease shall terminate. If such casualty shall render ten (10) percent or less of the floor space of the leased Premises unusable for the purpose intended, the University shall affect restoration of the Premises as quickly as is reasonably possible. In the event such casualty shall render more than ten (10) percent of such floor space unusable but not constitute total destruction, at its option, either party may terminate this lease.
- b) In the event of any such destruction other than total, where the lease has not been terminated as herein provided, the University shall diligently prosecute the repair of the Premises.
- c) In the event the Lessee remains in possession of the Premises though partially destroyed, the rental as herein provided shall be reduced by the same ratio as the net square feet the Lessee is precluded from occupying bears to the total net square feet in the leased Premises. "Net square feet" shall mean actual inside dimensions.

15. LIABILITY: User agrees to conduct its activities in the Space in a careful and safe manner. To the extent allowed under Tennessee Code Annotated Section 9-8-307 or the Governmental Tort liability Act as applicable, each party shall be solely liable for payment of its portion of all claim's liability, costs, expenses, demands, settlements or judgments resulting from negligence, actions or omissions of itself or those for whom it is legally responsible relating to or arising under this Agreement. The User retains all immunities it or its employees have under the Governmental Tort Liability Act as does the University under statutes related to immunities for State of Tennessee employees. Should TTU deem such appropriate, TTU reserves the right to require User to provide Release of Liability forms, which have been properly approved by event participants or their parent/guardian. Such forms shall notify the participant of risk(s) involved with the activity and will contain a provision that indemnifies TTU against claims related to such activity.

16. TIME OF THE ESSENCE: Time is of the essence of this lease, and the terms and provisions of this lease shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns to the respective parties hereto.

17. HOLDING OVER: In the event the Lessee remains in possession of the Premises after the expiration of the lease term, or any extension thereof, this lease shall be automatically extended on a month to month basis, subject to thirty (30) days termination by either party, and otherwise on the terms and conditions herein specified, so far as applicable.

IN WITNESS WHEREOF, this lease has been executed by the parties hereto:

LESSEE:

BY:  _____

Name: Corby King
Title: Director of Schools

UNIVERSITY:

BY: _____

Name: Claire Stinson
Title: Vice President for Planning & Finance

BY: _____

Name: Kim Cravens
Title: Chair, Putnam Co. School Board

ATTACHMENT A SPECIAL PROVISIONS

1. All of Lessee's employees will be subject to the rules, regulations, policies, and procedures of the Tennessee Board of Regents (TBR) and Tennessee Technological University (TTU) related to non-academic matters. These policies are available online at www.tbr.edu and www.tntech.edu.
2. Telephone (local and long distance) service and equipment shall be provided by TTU and will be charged using the applicable current TTU rates. Applicable long-distance services will be billed to the Department according to the applicable current TTU rates.
3. Cable television services, if desired, shall be provided by TTU and will be charged at the applicable current TTU rates.
4. All motor vehicles operated on campus by Lessee's employees must be registered with University Parking and Transportation. Parking permits are required for all vehicles and are available for purchase at the University Parking and Transportation Office.
5. Data communication lines, if desired, and equipment associated with connecting those lines to the TTU or Statewide Network will be provided by TTU using standard TTU rates.
6. Lessee may have access to non-mastered keys issued from a program sponsor for the purpose of internal building access; however, responsibility for keys remains with the program sponsor which signs out keys to Lessee.
7. Utility services (electric, gas, water, sewer) will be billed on a square foot basis from actual utility bill.

**ATTACHMENT B
EXAMPLE MONTHLY COST SHEET**

| | |
|------------------|--|
| Phoneline charge | \$21.00 per line monthly cost plus applicable long distance |
| | Wireless access charge \$300.00 {1-time charge) |
| Data | Internet \$100.00 (monthly charge) |
| Utilities* | Per Sq. Ft. cost for areas assigned from annual-building billings: |
| | Electric \$116,733/134,000 X 300 == \$261.34 |
| | Gas \$40,407/134,000 X 300 = \$90.46 |
| | Water \$4,417/134,000 X 300 = \$9.88 |
| | Sewer \$5,547/134,000 X 300 =\$12.41 |
| | TOTAL ANNUAL UTILITY COST \$374.09 |

*The costs listed above are not current. Department is responsible for payment of these costs at current University rates as of billing period being invoiced.



**Dual Enrollment Agreement for Tennessee Colleges of Applied Technology
Between
Tennessee College of Applied Technology Livingston
and
**Putnam County School System (Cookeville High School, Monterey High
School, Upperman High School)****

This Dual Enrollment Agreement ("Agreement"), by and between Tennessee College of Applied Technology Livingston ("Institution") and Putnam County School System (Cookeville High School, Monterey High School, Upperman High School) ("High School"), is for the purpose of providing eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s), as further defined herein.

OVERVIEW

In accordance with the guidelines and policies set forth by the Tennessee Higher Education Commission and Tennessee Board of Regents ("TBR") Policy 2:03:00:01, and the procedures established by Institution, Institution desires to provide eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s) (each a "Dual Enrollment Course") toward a program of study (a "Program").

The following classes that are listed in the Institution's catalog and use the course syllabus, including outcomes and requirements, and text and materials approved by the respective Institution department are offered as Dual Enrollment Courses:

- Automotive Technology
- Building Construction Technology
- Cosmetology
- Electrical & Plumbing Technology
- Industrial Maintenance
- Information Technology
- Pre-Practical Nursing
- Welding Technology

Eligible students ("Students") must be enrolled as 9th, 10th, 11th, or 12th grade students in a Tennessee public or nonpublic secondary school, or in a home education program. In order to enroll in a specific Dual Enrollment Course, Students must meet the Program's specific placement requirements as determined by the Institution.

In order to participate in a Dual Enrollment Course, Students must submit the following to the Office of Student Services:

- A completed application for admission signed by the Student;
- Required signatures from Student and parent or legal guardian of the Student.

In order to remain eligible to participate in Dual Enrollment Courses, Students must be in compliance with the Institution's attendance policy, or the High School's attendance policy for Dual Enrollment Courses held at the High School, and maintain a cumulative GPA of at least 2.0,

received
08-01-23

or higher based on individual academic program GPA standards in the Dual Enrollment Course(s) that the Student is taking in order to register for subsequent Dual Enrollment Courses. Exceptions must be submitted in writing to the Institution's Vice President for Academic Affairs

Dual Enrollment Courses may be held on the campus of the Institution or the High School as mutually agreed to by the parties.

A. RESPONSIBILITIES OF THE PARTIES

A.1 The Institution:

- Is responsible for ensuring that a qualified faculty or adjunct faculty member is the instructor for the Dual Enrollment Course.
- Reserves the right to schedule an observation of all Dual Enrollment Courses held on the campus(es) of the High School at any time to ensure that Institution's expectations for the quality of the Dual Enrollment Course are met.
- Will initially classify Students enrolled in a Dual Enrollment Course as non-degree seeking. However, upon high school graduation or GED completion, the Dual Enrollment Course credit(s) may be applied toward an appropriate college-degree program so long as regular admissions requirements are met.
- Will adhere to High School's standard operating procedures for the reservation and utilization of school equipment for all Dual Enrollment Courses operated on the High School's campus.
- May require that the High School maintain science and computer laboratories and equipment appropriate and compatible for delivery of a Dual Enrollment Course held on the High School's campus.
- May cancel any Dual Enrollment Course with enrollment insufficient to cover Institution's expenses, so long as no invoices are sent to High School for such Dual Enrollment Course.
- On the schedule requested by High School, provide to High School for all Students completed grade reporting sheets and attendance reporting sheets.
-

A.2 The High School shall:

- Award high school graduation credit(s) for each Dual Enrollment Course successfully completed.
- Provide appropriate classroom space and instructional equipment, as determined by the Institution, for Dual Enrollment Courses offered on the High School campus.
- Pursuant to 0520-1-3-.06(4) (c) 1. of Tennessee Board of Education Rules, Regulations, and Minimum Standards for the Governance of Tennessee Public School (1994), retain the right to observe and supervise instruction, which is conducted on the High School campus during regular school hours.
- Agree to follow the Institution's academic calendar for all Dual Enrollment Courses if requested by the Institution.
- Provide Institution with any grade reporting sheets or attendance reporting sheets that Institution will be requested to complete for Students.
- Ensure that each Student applies for the Dual Enrollment Lottery Grant and any other Tennessee Student Assistance Corporation ("TSAC") grants available to pay for Dual Enrollment Courses prior to the deadlines set by TSAC.
- Not permit any Student to enroll in a Dual Enrollment Course unless that Student has either (i) provided to High School health information that establishes that the Student has complied with the recommended immunization schedule for measles, mumps, rubella and varicella for adults, issued by the Center for Disease Control and Prevention Advisory Committee on Immunization Practices or (ii) provided to High

School documentation that meets the requirements of Rule 0140-02-09-.03 of the Tennessee Board of Regents regarding exemptions from vaccination requirements.

- Ensure that Students enrolling in a nursing, laboratory or allied health profession Dual Enrollment Course are aware of the need to comply with immunization requirements of entities providing clinical experiences associated with such courses.

A.3. The Institution and the High School shall:

- Each designate a individual to provide oversight of details and distribute general program information and necessary forms to Students.
- Jointly determine the Dual Enrollment Courses to be offered, subject to Institution's staffing and scheduling limitations and any enrollment or financial limitations.
- Provide appropriate information to the Students regarding Dual Enrollment Lottery Grant and any other TSAC grants available to pay for Dual Enrollment Courses.

B. AGREEMENT TERM:

B.1. Term. This Agreement shall be effective for the period of no more than one (1) year, commencing on August 1, 2023, and ending on May 24, 2024.

B.2. Term Extension. The parties may agree to extend the term of this Agreement for additional periods of time not to exceed five (5) years in length, so long as an amendment extending the term of this Agreement is executed prior to the expiration date of this Agreement.

C. FACULTY/COSTS

C.1. Instructors for the Dual Enrollment Courses shall be subject to the approval of both parties and will adhere to Institution's policies regarding academic standards and documentation of attendance and grades. The Institution reserves the right to replace any Dual Enrollment Course instructor provided by the High School for non-performance and/or violation of Institution policies and guidelines. The parties will promptly enter into an amendment of this Agreement if the replacement results in the Institution then being responsible for compensating the instructor of the affected Dual Enrollment Course. The parties agree that the primary employer of a Dual Enrollment Course instructor (Institution or High School) shall be responsible to arrange and compensate, if required, a substitute in the event that the instructor will be absent for a class meeting.

C.2. In the event the instructor is provided and compensated by the Institution, such compensation will be based upon applicable Institution policies as to Institution faculty.

C.3. In the event the instructor is provided and directly compensated by the High School, such compensation will be based upon applicable High School policies and no funds shall be due to the High School from the Institution unless otherwise specified in Section C.6 below. This does not prevent the Institution from entering into separate agreements with instructors who are also employees of the High School to engage such instructors as adjuncts.

C.4. All costs associated with enrollment of Students in Dual Enrollment Courses shall be the responsibility of the High School, Student or Student's parent or legal guardian. Institution shall invoice High School for such costs, and it shall be High School's responsibility to seek any reimbursement of any such amounts from Student or Student's parent or legal guardian, at High School's discretion. Invoices will be sent to High School in 30 days once Student enrollment numbers and Dual Enrollment Course Schedules have been finalized. High School shall remit payment to Institution at the address set forth in Section D.9 within

thirty (30) days of receipt of an invoice. The costs shall be as set forth in Sections C.5. and C.6.

- Institution shall credit against amounts due from High School for each Dual Enrollment Course, all amounts received under the Tennessee Dual Enrollment Lottery Grant, Middle College Scholarship, or any other TSAC grant intended to pay for the costs of a particular Student's enrollment in a Dual Enrollment Course (collectively, "Grant Monies").
- Invoices shall include the names of all Students for enrolled in each Dual Enrollment Course and the names of all Students for whom Grant Monies were received.

C.5. For Dual Enrollment Courses held at Institution's facilities, the per Student cost per Dual Enrollment Course shall be equal to the per student cost that the Institution has set as the per student cost for enrollment in such course by other students of the Institution (the "Institution's Class Cost"). The Institution's Class Cost includes the cost of providing the instructor, classroom space, all maintenance and mandatory fees, textbooks and other class materials. The Institution's Class Cost will not include any fees that the Tennessee Higher Education Commission has determined may not be charged for Dual Enrollment Courses. The following costs are not included in the Institution's Class Cost but are associated and due for each Student in each Dual Enrollment Course. The parties acknowledge that the per student enrollment cost for each course the Institution offers, and all fees are approved by TBR and available for review by High School upon request.

C.6. For Dual Enrollment Courses held at High School's facilities, the parties agree as follows:

In the event the High School provides the instructor and other Dual Enrollment Course needs as mutually agreed to by the parties, the Institution shall pay the High School a stipend of Fifty Dollars (\$50) per student enrolled in each Dual Enrollment Course per term in order to compensate the High School for the costs associated with providing the Dual Enrollment Course at the High School. This amount shall not be subject to escalation for any reason or increased unless this Agreement is amended.

If other costs are anticipated to be incurred by Institution in connection with a Dual Enrollment Course, such as for supplies, Institution will obtain High School's written approval of such costs prior to invoicing High School for the same.

C.7. In the event that a Student drops a Dual Enrollment Course by the Institution's Drop/Add Deadline, Grant Monies will be returned to TSAC in accordance with Institution and TSAC policies.

D. TERMS AND CONDITIONS:

D.1. Required Approvals. The Institution is not bound by this Agreement until it is approved by the appropriate officials in accordance with applicable Tennessee laws and regulations as shown on the signature page of this Agreement.

D.2. Modification and Amendment. This Agreement may be modified only by a written amendment executed by all parties hereto and approved by the appropriate officials.

D.3. Performance. Each party agrees to work in good faith to achieve the objectives of this Agreement.

- D.4. Termination. Either party may terminate this Agreement with or without cause for any reason by providing written notice to the other party. However, in no event shall termination be effective until the end of the academic year then in progress.
- D.5. Nondiscrimination. Each party hereby agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of either party on the grounds of disability, age, race, color, religion, sex, veteran status, national origin, or any other classification protected by Federal, or State constitutional or statutory law.
- D.6. State and Federal Compliance. Each party shall comply with all applicable State and Federal laws and regulations, including without limitation with the Family Educational Rights and Privacy Act (FERPA) (collectively, the "Laws"). Each party agrees that its officers, employees and agents will use personally identifiable information from an education record disclosed pursuant to this Agreement only for the purposes for which the disclosure was made and not for any other purpose unless permitted by the Laws or necessary in order to comply with this Agreement. For purposes of clarity, the parties acknowledge that Students enrolled in Dual Enrollment Courses are students of both the Institution and the High School with educational records created by the instructors of such Dual Enrollment Courses being records of both the Institution and the High School. The parties further acknowledge that the Laws applicable to educational records held by the Institution differ from those applicable to educational records held by the High School and agree that the Laws applicable to educational records held by the Institution shall apply only to the Institution, and the Laws applicable to educational records held by the High School shall apply only to the High School. The personally identifiable information may not be disclosed or re-disclosed by either party to any but the other party without prior written consent of the Student, the parent or legal guardian of the Student, or as otherwise permitted by FERPA or this Agreement.
- D.7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.
- D.8. Severability. If any terms or conditions of this Agreement are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Agreement are declared severable.
- D.9. Communications and Contacts.

The Institution:
Chuck Mitchell, Dual Enrollment Coordinator
Tennessee College of Applied Technology Livingston
740 Hi Tech Drive
931-823-5525
931-823-7484

The High School:
Jackie Vester, CTE Director
Putnam County School System, (Cookeville, Monterey, Upperman High Schools)
1400 East Spring Street
931-526-9777
931-528-6942

- D.10. Relationship of the Parties. This Agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.
- D.11. Liability. Institution is a public institution of higher education and a member of the State University and Community College System of Tennessee governed by the Tennessee Board of Regents. As a state entity, its liability arising from performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under T. C. A. §§ 9-8-101 through 9-8-407. The High School is a political subdivision of the state and, as, such its liability for injuries which may result from its performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under the Tennessee Governmental Tort Liability Act, §§ T. C. A. 29-20-201, et seq.

Each party shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from action or omissions of itself or those for whom it is legally responsible, relating to or arising under this Agreement.

IN WITNESS WHEREOF:

Putnam County School System:

Corby King, Director of Schools Date

Putnam County School System:

Kim Cravens, PCSSTN Board Chairman Date

Tennessee College of Applied Technology Livingston:

Cliff Wightman, President Date

TENNESSEE BOARD OF REGENTS:

Flora W. Tydings, Chancellor Date

TBR CONTRACT SUMMARY SHEET

Institution Contact Data

| | | |
|---------------------------|---|-------------------------|
| Name: Charles Mitchell | Email: charles.mitchell@tcatlivingston.edu | Phone No. 9318235525 |
|---------------------------|---|-------------------------|

Vendor Contact Data

| | |
|--|--------------------------------------|
| Vendor Address: 1400 East Spring Street Cookeville, TN 38506 | Contact Name: Jackie Vester |
| Contact Phone: 931-526-9777 | Contact Email: jvester@pcsstn.com |
| Vendor/Parent Company outside USA? yes or X no | If yes, list country: |

Purpose of Contract:

Dual Enrollment Agreement for 2023-2024 School Year.

Contract Type:

Academic Articulation

Contract Format (Check all that apply)

| | |
|---|--|
| <input checked="" type="checkbox"/> TBR Standard Format | <input type="checkbox"/> Vendor Generated Contract reviewed by TBR Contracts |
| <input type="checkbox"/> Drafted by TBR/Not Standard Format | <input type="checkbox"/> Renewal or Modification of Existing Agreement |

Contract Term

| | | |
|---------------------------|-------------------------|--|
| Start Date: 08/01/2023 | End Date: 05/24/2024 | Total Number of Renewals (if a renewal or change to an existing contract, please indicate renewals remaining): 0 |
|---------------------------|-------------------------|--|

Contract Financial Information

| | |
|---|--|
| Type: <input type="checkbox"/> Revenue <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> No Cost | Payment Frequency: Upon Invoice |
| Amount per Year: 75,000.00 | Amount w/all renewals: 75,000.00 |
| Funding Source: Not Applicable | If not solely funded by Institution or Department, provide detail: |
| If State funds, list FOAP to be charged (i.e. 110001-200230-74490-470): | |

Other Pertinent Information

| | |
|--|--|
| Lease: <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | Non-debarment Verification (www.sam.gov): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> no |
| Grant: <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | Non-debarment Verification Date: 07/28/2023 |
| Procurement Method: N/A | Available for System- Wide Use: No If Other, list eligible entities: NA |
| Ethnicity: Government | |

Contract Monitoring

| | |
|---|--|
| Contract requires monitoring? yes or X no | If yes, designated contract monitor (individual responsible for ensuring receipt of goods/services and liaison with the vendor): |
| If yes, monitoring frequency: | Monitor's email address: |





TCAT Academic Agreement Contract Routing Confirmation Review and Approval

TENNESSEE BOARD OF REGENTS

OBF-PURCH-TCAT-STANDARD-Revision: 6/15/18

| | |
|---------------------|------------|
| Date Logged | 07/28/2023 |
| TBR Contract Number | 112290 |

| | |
|---|---|
| Rush? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no | If yes: Please rush to build out classes for Dual Enrollment 2023-2024 School Year. |
|---|---|

| | |
|-------------|--|
| Institution | TCAT Livingston |
| Contractor | Putnam County School System |
| Purpose | Dual Enrollment Agreement for 2023-2024 School Year. |

The signatures below indicate the attached contract has been reviewed and is recommended for approval

STEP 1: INSTITUTION APPROVALS

| | | |
|--------------------|--|---------------------------|
| Originator | DocuSigned by: <i>Charles Mitchell</i> | 2023-07-28 10:25 AM CDT |
| President Approval | DocuSigned by: <i>Clifford Wightman</i> | 2023-07-28 8:41 AM PDT |

STEP 2: TBR APPROVAL

| | | |
|-------------------------|--|---------------------------|
| Academic Programs | DocuSigned by: <i>Jachaka Hollins</i> | 2023-07-28 10:45 AM CDT |
| Academic Affairs | DocuSigned by: <i>Anthony Blackwood</i> | 2023-07-28 11:05 AM CDT |
| Contracts and Reporting | DocuSigned by: <i>Thomas Causey</i> | 2023-07-28 12:48 PM CDT |
| General Counsel | DocuSigned by: <i>Chloe T. Shafer</i> | 2023-07-28 4:32 PM CDT |

STEP 3: THE AGREEMENT WILL BE FORWARDED TO APPROPRIATE VICE CHANCELLOR FOR REVIEW AND APPROVAL.

Comments:

Corby King, Director of Schools, king@pcsstn.com
Kim Cravens, PCSSTN Board Chairman, kim.cravens@pcsstn.com

EXHIBIT
VI F.28
08-03-23

BAXTER PRIMARY SCHOOL

125 Elmore Town Road • Baxter, Tennessee 38544

MARSHA WYATT
Principal

Telephone 931-858-3110
Fax 931-858-4644



August 1, 2023

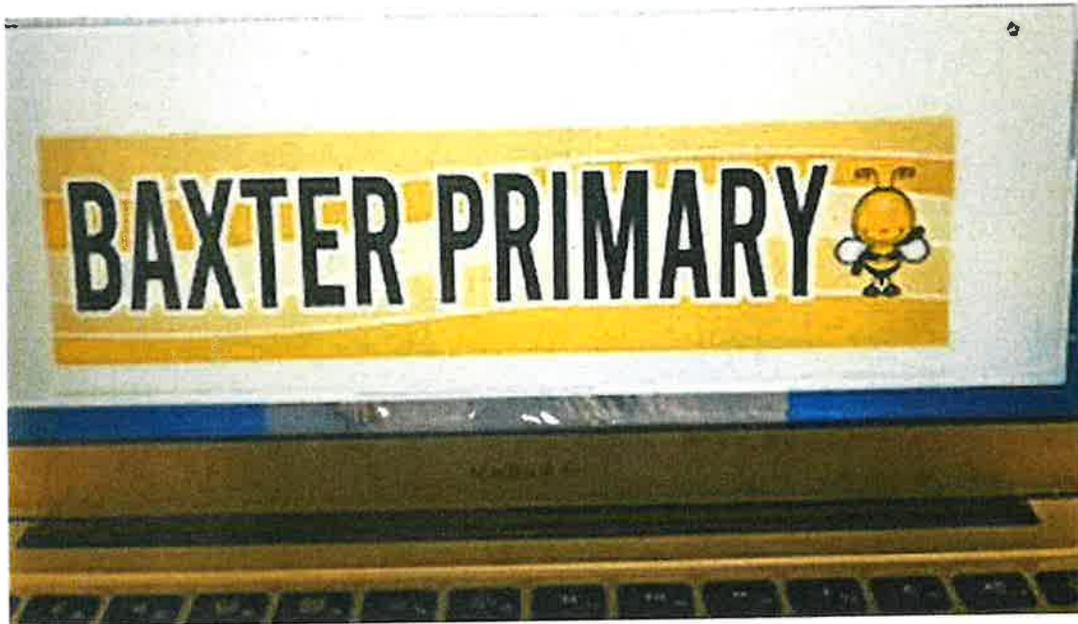
Putnam County School Board Members:

Baxter Primary School would like permission to proceed with painting a mural on the South wall of the gymnasium. PTO and donations from Potter's Ace Hardware will fund this project. Parents will volunteer their time and talents to complete the mural.

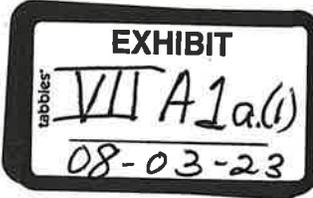
Please see mural design at the bottom.

Sincerely,

Marsha Wyatt, Principal



CK
received
08-01-23
sn



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Brentwood, TN

Consider approval to pay American Constructors, Inc. in the amount of \$2,079,882.55 and Pinnacle Bank (retainage) in the amount of \$96,972.65 for pay application #11 related to the Parkview School project to be paid from the Putnam County Bond Issue.

received
07-21-23 *AK*

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

OWNER: Putnam County School Board
 Attn: Kim Cravens, Board Chairman
kim.cravens@pcssn.com
 1400 East Spring Street
 Cookeville, TN 38506

PROJECT: Park View Elementary
 Attn: Mark Melkeynolds, Finance Director
mmelkeynolds@pcssn.com

APPLICATION NO: 750-11

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: July 19, 2023

CONTRACTOR:
 American Constructors, Inc.
 P. O. Box 947
 Brentwood, Tennessee 37024

ARCHITECT: Kim Allen Chamberlin
 Upland Design Group, Inc.
 362 Industrial Blvd
 Crossville, TN 38555

kehamberlin@uplanddesigngroup.com

PROJECT NO:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

| | |
|---|------------------|
| 1. ORIGINAL CONTRACT SUM | 45,521,772.00 |
| 2. Net change by Change Orders | 0.00 |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | 45,521,772.00 |
| 4. TOTAL COMPLETED & STORED TO DATE | 20,586,954.92 |
| (Column G on G703) | |
| 5. RETAINAGE: | |
| a. Retainage Added this Month | 96,972.65 |
| Retainage Previous Balance | 818,549.72 |
| b. % of Stored Material | |
| (Column F on G703) | |
| Total Retainage (Lines 5a + 5b or | |
| Total in Column I of G703) | 915,522.37 |
| 6. TOTAL EARNED LESS RETAINAGE | 19,671,432.55 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT | 17,591,550.00 ** |
| 8. CURRENT PAYMENT DUE | 2,079,882.55 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE | 25,850,339.45 |
| (Line 3 less Line 6) | |
| ** Unpaid Balance | 0.00 |

| CHANGE ORDER SUMMARY | DEDUCTIONS |
|--|-------------|
| Total changes approved in previous months by Owner | 0.00 |
| Total approved this Month | 0.00 |
| TOTALS | 0.00 |
| NET CHANGES by Change Order | 0.00 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AMERICAN CONSTRUCTORS, INC.

By: Matthew T. McCall, CFO

Date: July 19, 2023

State of: Tennessee

County of: Davidson

Subscribed and sworn to before me this 19th day of July, 2023.

Notary Public: Margie A. Ehlen

My Commission expires: March 1, 2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site inspections and the Architect's knowledge, information and belief the Work has progressed to the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED:

AMOUNT CERTIFIED \$2,079,882.55

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: K. Allen Chamberlin President

Date: 21 July, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN

Application No. 11
Date: 07/19/23

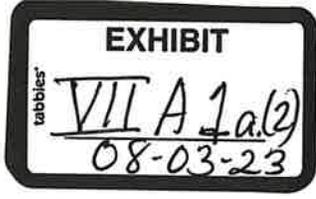
| Description of Work | C Scheduled Value | D Work Completed | | E This Period | F Stored Material | G Total Completed To Date | H Balance to Finish | I Retainage |
|--------------------------------------|----------------------|-----------------------|------------|------------------|----------------------|------------------------------|------------------------|----------------|
| | | Previous Applications | | | | | | |
| 02.35 Cap Grouting Allowance | 1,150,750.00 | 1,150,750.00 | - | - | - | 1,150,750.00 | - | 57,537.50 |
| 03.00 Cast In Place Concrete | 2,359,381.00 | 2,066,108.21 | 107,750.87 | 107,750.87 | - | 2,173,859.08 | 185,521.92 | 108,692.95 |
| 03.30 Hollow Core Concrete Planks | 424,000.00 | 379,987.20 | 44,012.80 | 44,012.80 | - | 424,000.00 | - | 21,200.00 |
| 04.00 Masonry | 6,242,868.00 | 3,303,015.84 | 362,944.28 | 362,944.28 | - | 3,665,960.12 | 2,576,907.88 | 183,298.01 |
| 05.00 Steel and Metals | 3,346,013.00 | 2,298,895.00 | 383,303.20 | 383,303.20 | - | 2,682,198.20 | 663,814.80 | 134,109.91 |
| 06.05 Rough Carpentry / Blocking | 174,396.00 | - | 3,752.60 | 3,752.60 | - | 3,752.60 | 170,643.40 | 187.63 |
| 07.00 Caulk / Waterproof / Dampproof | 402,954.00 | - | - | - | - | - | 402,954.00 | - |
| 07.04 ACM Panels | 145,000.00 | - | - | - | - | - | 145,000.00 | - |
| 07.08 Horizontal Wall Panels | 250,400.00 | - | - | - | - | - | 250,400.00 | - |
| 07.20 Roofing | 1,473,000.00 | 15,000.00 | - | - | 725,403.20 | 740,403.20 | 732,596.80 | 37,020.16 |
| 08.00 Overhead Doors | 84,287.00 | - | - | - | - | - | 84,287.00 | - |
| 08.10 Glass and Glazing | 1,552,377.00 | - | - | - | - | - | 1,552,377.00 | - |
| 08.15 Doors / Frames / Hardware | 761,222.00 | 103,168.00 | 1,053.00 | 1,053.00 | - | 104,221.00 | 657,001.00 | 5,211.05 |
| 09.00 LG Framing & Gypsum Board | 947,205.00 | 18,500.00 | - | - | - | 18,500.00 | 928,705.00 | 925.00 |
| 09.20 Resilient Flooring | 347,000.00 | - | - | - | - | - | 347,000.00 | - |
| 09.25 Resinous Flooring | 132,560.00 | - | - | - | - | - | 132,560.00 | - |
| 09.30 Wood Flooring | 164,854.00 | - | - | - | - | - | 164,854.00 | - |
| 09.40 Acoustical Ceilings | 331,000.00 | - | - | - | - | - | 331,000.00 | - |
| 09.45 Acoustical Panels | 97,000.00 | - | - | - | - | - | 97,000.00 | - |
| 09.90 Painting | 346,526.00 | - | - | - | - | - | 346,526.00 | - |
| 10.00 Accordion Partitions | 18,952.00 | - | - | - | - | - | 18,952.00 | - |
| 10.10 Lockers | 83,176.00 | - | - | - | - | - | 83,176.00 | - |
| 10.20 Display Boards | 53,400.00 | - | - | - | - | - | 53,400.00 | - |
| 10.30 Signage | 55,150.00 | - | - | - | - | - | 55,150.00 | - |
| 10.40 Toilet Partitions | 90,910.00 | - | - | - | - | - | 90,910.00 | - |
| 10.50 Toilet Accessories | 32,400.00 | - | - | - | - | - | 32,400.00 | - |
| 10.60 Fire Protection Specialties | 4,850.00 | - | - | - | - | - | 4,850.00 | - |
| 10.70 Flagpole | 4,900.00 | - | - | - | - | - | 4,900.00 | - |
| 10.80 Display Cases | 31,100.00 | - | - | - | - | - | 31,100.00 | - |
| 11.00 Food Service | 1,149,713.00 | - | - | - | - | - | 1,149,713.00 | - |
| 11.11 Building Athletic Equipment | 153,588.00 | - | - | - | - | - | 153,588.00 | - |
| 12.00 Casework | 600,785.00 | 66,863.00 | - | - | - | 66,863.00 | 533,922.00 | 3,343.15 |

Application for Payment, Continued

Project Park View Elementary School, Cookeville, TN

Application No. 11
Date: 07/19/23

| Description of Work | C Scheduled Value | D Work Completed | | E This Period | F Stored Material | G Total Completed To Date | H Balance to Finish | I Retainage |
|------------------------------|----------------------|-----------------------|---------------------|---------------------|----------------------|------------------------------|------------------------|-------------------|
| | | Previous Applications | % | | | | | |
| 12.10 Telescoping Bleachers | 235,000.00 | - | - | - | - | - | 235,000.00 | - |
| 12.30 Window Coverings | 53,515.00 | - | - | - | - | - | 53,515.00 | - |
| 14.00 Elevators | 95,890.00 | - | - | - | - | - | 95,890.00 | - |
| 21.00 Fire Protection | 595,285.00 | - | - | - | - | - | 595,285.00 | - |
| 22.00 Plumbing | 1,558,015.00 | 658,962.50 | 100,067.50 | 100,067.50 | - | 759,030.00 | 798,985.00 | 37,951.50 |
| 23.00 Mechanical / HVAC | 4,161,432.00 | 1,363,096.75 | 428,858.15 | 428,858.15 | - | 1,791,954.90 | 2,369,477.10 | 89,597.75 |
| 23.10 Test and Balance | 47,370.00 | - | - | - | - | - | 47,370.00 | - |
| 26.00 Electrical | 4,232,000.00 | 995,353.84 | 182,968.80 | 182,968.80 | - | 1,178,322.64 | 3,053,677.36 | 58,916.13 |
| 27.00 Low Voltage Systems | 342,848.00 | - | - | - | - | - | 342,848.00 | - |
| 31.00 Earthwork | 3,369,279.00 | 2,800,027.73 | 167,418.00 | 167,418.00 | - | 2,967,445.73 | 401,833.27 | 148,372.29 |
| 32.00 Exterior Improvements | 1,512,932.00 | 89,090.00 | - | - | - | 89,090.00 | 1,423,842.00 | 4,454.50 |
| 33.00 Utilities | 866,777.00 | 330,407.00 | 157,324.00 | 157,324.00 | - | 487,731.00 | 379,046.00 | 24,386.55 |
| 96.00 Contingency Allowances | 750,000.00 | (13,494.00) | 19,860.00 | 19,860.00 | - | 6,366.00 | 743,634.00 | 318.30 |
| 97.00 General Conditions | 2,304,285.00 | 829,117.00 | 143,052.00 | 143,052.00 | - | 972,169.00 | 1,332,116.00 | - |
| 97.60 Taxes and Insurance | 634,620.00 | 501,962.10 | 10,650.00 | 10,650.00 | - | 512,612.10 | 122,007.90 | - |
| 99.99 Fee | 1,750,807.00 | 708,026.35 | 83,700.00 | 83,700.00 | - | 791,726.35 | 959,080.65 | - |
| | 45,521,772.00 | 17,664,836.52 | 2,196,715.20 | 2,196,715.20 | 725,403.20 | 20,586,954.92 | 24,934,817.08 | 915,522.37 |



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$21,622.84 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

received
07-21-23
[Signature]

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 1921 Inv. 21
 Invoice Date: Jul 20, 2023
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

| |
|---|
| Bill To: |
| Putnam County School System 1400 East Spring St. Cookeville, TN 38506 |

| |
|---|
| Ship to: |
| Putnam County School System 1400 East Spring St. Cookeville, TN 38506 |

| | | | |
|---------------------|------------------------|----------------------|-----------------|
| Customer ID | Customer PO | Payment Terms | |
| 1921 | New Putnam Co. | Net Due | |
| Sales Rep ID | Shipping Method | Ship Date | Due Date |
| | Elem. School | | 8/20/23 |

| Quantity | Item | Description | Unit Price | Amount |
|------------------------|------|---|------------|------------------|
| | | Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 87.04% (thru 45.22% CA)= \$1,981,107.52 - less previously paid \$1,959,484.68= \$21,622.84 | | 21,622.84 |
| Subtotal | | | | 21,622.84 |
| Sales Tax | | | | |
| Total Invoice Amount | | | | 21,622.84 |
| Payment/Credit Applied | | | | |
| TOTAL | | | | 21,622.84 |

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to GEOService, LLC in the amount of \$14,053.75 for construction monitoring services for the new Parkview School through June 25, 2023 to be paid from 141 76100 399 000 02504 000.

received
07-24-23 *JK*



INVOICE

640770N

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN

Remit To: PLEASE REMIT TO LOCKBOX
 GEOServices, LLC
 P.O. Box 735407
 Chicago, IL 60673-5407

Payment Terms: NET 30 Days
 Please include invoice number on payment.
 For questions regarding this invoice please call 865-539-8242

| JOB NAME OR SERVICE RENDERED | INDIVIDUAL AUTHORIZING WORK | CLIENT P.O.# | DATE |
|--|---------------------------------------|--------------|------------|
| Parkview Elementary School Putnam County, Tennessee | Mr. John Magura maguraj@pcsstn.com | | 06/30/2023 |

| GEOS PROJECT NO. | SCOPE OF WORK | GEOS PROJECT MANAGER |
|------------------|----------------------------------|----------------------|
| 32-221926 | Construction Monitoring Services | John Foster, III |

For Professional Services from May 28, 2023 through June 25, 2023

Personnel

| | | | | |
|-----------------------------|--------------|----|---------------|------------|
| Engineering Technician | 103.00 hours | at | \$65.00 hour | \$6,695.00 |
| Engineering Technician - OT | 4.50 hours | at | \$97.50 hour | \$438.75 |
| Principal Engineer | 3.00 hours | at | \$180.00 hour | \$540.00 |
| Staff Professional | 18.00 hours | at | \$95.00 hour | \$1,710.00 |

Laboratory

| | | | | |
|---|-------------|----|--------------|----------|
| Concrete Cylinder Cure & Compression Test | 49Cylinders | at | \$20.00 each | \$980.00 |
| Grout/Mortar Compression Test | 15Tests | at | \$30.00 each | \$450.00 |

Other

| | | | | |
|---------------|-----------|----|----------------|------------|
| Report Review | 27Reports | at | \$20.00 Report | \$540.00 |
| Trip | 27Trips | at | \$100.00 Trip | \$2,700.00 |

Invoiced to Date: \$166,776.25

TOTAL AMOUNT DUE THIS INVOICE \$14,053.75

*MARK,
 I HAVE REVIEWED THIS INVOICE
 AND RECOMMEND ITS PAYMENT.*

*JOHN MAGURA
 7-6-23*



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$218,486.40 and First Horizon Bank (retainage) in the amount of \$11,499.29 for pay application #9 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
07-21-23
CK

TO OWNER/CLIENT:

Putnam County (TN) Schools
1400 East Spring St.
Cookeville, Tennessee 38506

PROJECT:

Upperman High School Addition
6950 Nashville Hwy.
Baxter, Tennessee 38544

APPLICATION NO: 9

INVOICE NO: 9

PERIOD: 06/16/23 - 07/19/23

PROJECT NO: C011-22

CONTRACT DATE: 9/1/2022

FROM CONTRACTOR:

King Construction Group, Inc.
3307 Burgess Falls rd
Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:

Kim Chamberlin (Upland Design Group, Inc.)
362 Industrial Blvd
Cookeville, Tennessee 38555

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$4,739,900.00
- 2. Net change by change orders \$0.00
- 3. Contract Sum to date (Line 1 ± 2) \$4,739,900.00
- 4. Total completed and stored to date (Column G on detail sheet) \$3,066,153.14

5. Retainage:

- a. 5.00% of completed work \$145,186.43
- b. 5.00% of stored material \$8,121.25

- Total retainage \$153,307.68
(Line 5a + 5b or total in column I of detail sheet)
- 6. Total earned less retainage (Line 4 less Line 5 Total) \$2,912,845.46
- 7. Less previous certificates for payment (Line 6 from prior certificate) \$2,694,359.06
- 8. Current payment due: \$218,486.40
- 9. Balance to finish, including retainage (Line 3 less Line 6) \$1,827,054.54

| CHANGE ORDER SUMMARY | | |
|--|-----------|------------|
| | ADDITIONS | DEDUCTIONS |
| Total changes approved in previous months by Owner/Client: | \$0.00 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| Totals: | \$0.00 | \$0.00 |
| Net change by change orders: | \$0.00 | |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: King Construction Group, Inc.

By: B

Date: 7-20-23

State of: Tennessee

County of: Putnam

Subscribed and sworn to before

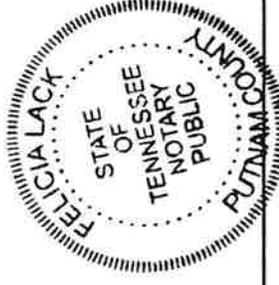
me this 20th day of July 2023

Notary Public:

Felicia Lack

My commission expires:

September 25, 2024



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$218,486.40

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: UDG, INC.

By: K. All Child President

Date: 21 July, 2023

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 9
 APPLICATION DATE: 7/20/2023
 PERIOD: 06/16/23 - 07/19/23

Contract Lines

| A ITEM NO. | B BUDGET CODE | C DESCRIPTION OF WORK | D SCHEDULED VALUE | E WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|------------------|---------------------------------|----------------------|-----------------------------------|--------------|---|--|-----------|--------------------------------|----------------|
| | | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| 1 | | General Conditions | \$268,043.00 | \$160,825.80 | \$13,402.15 | \$0.00 | \$174,227.95 | 65.00% | \$93,815.05 | \$8,711.39 |
| 2 | | Permits & Startup Costs | \$96,755.00 | \$96,755.00 | \$0.00 | \$0.00 | \$96,755.00 | 100.00% | \$0.00 | \$4,837.75 |
| 3 | | Mobilization | \$34,135.00 | \$34,135.00 | \$0.00 | \$0.00 | \$34,135.00 | 100.00% | \$0.00 | \$1,706.75 |
| 4 | | Allowance: Contingency | \$175,000.00 | \$103,005.84 | \$0.00 | \$0.00 | \$103,005.84 | 58.86% | \$71,994.16 | \$5,150.29 |
| 5 | | Allowance: Unsuitable Soils | \$105,000.00 | \$105,000.00 | \$0.00 | \$0.00 | \$105,000.00 | 100.00% | \$0.00 | \$5,250.00 |
| 6 | | Sitework | \$78,053.00 | \$50,734.45 | \$0.00 | \$0.00 | \$50,734.45 | 65.00% | \$27,318.55 | \$2,536.73 |
| 7 | | Site Utilities & Storm Drainage | \$194,964.00 | \$126,726.60 | \$0.00 | \$0.00 | \$126,726.60 | 65.00% | \$68,237.40 | \$6,336.33 |
| 8 | | Asphalt Paving | \$87,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$87,300.00 | \$0.00 |
| 9 | | Concrete: Foundations | \$121,672.00 | \$121,672.00 | \$0.00 | \$0.00 | \$121,672.00 | 100.00% | \$0.00 | \$6,083.60 |
| 10 | | Concrete: Interior | \$141,803.00 | \$141,803.00 | \$0.00 | \$0.00 | \$141,803.00 | 100.00% | \$0.00 | \$7,090.15 |
| 11 | | Concrete: Exterior | \$28,800.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$28,800.00 | \$0.00 |
| 12 | | Rebar Material Only | \$72,995.00 | \$72,995.00 | \$0.00 | \$0.00 | \$72,995.00 | 100.00% | \$0.00 | \$3,649.75 |
| 13 | | Masonry | \$916,618.00 | \$595,801.70 | \$0.00 | \$0.00 | \$595,801.70 | 65.00% | \$320,816.30 | \$29,790.09 |
| 14 | | Structural Steel | \$481,036.00 | \$471,415.28 | \$9,620.72 | \$0.00 | \$481,036.00 | 100.00% | \$0.00 | \$24,051.80 |
| 15 | | Light Gauge Metal Framing | \$98,184.00 | \$33,855.92 | \$49,600.48 | \$0.00 | \$83,456.40 | 85.00% | \$14,727.60 | \$4,172.82 |
| 16 | | Rough Carpentry | \$20,031.00 | \$12,018.60 | \$2,003.10 | \$0.00 | \$14,021.70 | 70.00% | \$6,009.30 | \$701.09 |
| 17 | | Dampproofing | \$16,286.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,286.00 | \$0.00 |
| 18 | | Insulation | \$6,226.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$6,226.00 | \$0.00 |
| 19 | | Roofing | \$426,066.00 | \$282,156.10 | \$71,303.30 | \$30,000.00 | \$383,459.40 | 90.00% | \$42,606.60 | \$19,172.98 |
| 20 | | Joint Sealants | \$15,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$15,500.00 | \$0.00 |
| 21 | | Doors, Frames & Hardware | \$104,465.00 | \$10,300.00 | \$0.00 | \$0.00 | \$10,300.00 | 9.86% | \$94,165.00 | \$515.00 |
| 22 | | Storefront & Glazing | \$82,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$82,000.00 | \$0.00 |
| 23 | | Sheetrock | \$20,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$20,500.00 | \$0.00 |
| 24 | | Flooring | \$62,610.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$62,610.00 | \$0.00 |
| 25 | | Acoustical Ceilings | \$88,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$88,000.00 | \$0.00 |
| 26 | | Painting | \$40,351.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$40,351.00 | \$0.00 |
| 27 | | Display Surfaces, Signage, FE's | \$15,099.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$15,099.00 | \$0.00 |
| 28 | | Operable Partition | \$21,618.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$21,618.00 | \$0.00 |
| 29 | | Casework | \$17,540.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$17,540.00 | \$0.00 |
| 30 | | Mechanical: Rough-In | \$230,265.00 | \$26,352.55 | \$34,539.75 | \$127,925.00 | \$188,817.30 | 82.00% | \$41,447.70 | \$9,440.87 |
| 31 | | Mechanical: Trim-Out | \$25,585.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$25,585.00 | \$0.00 |
| 32 | | Fire Sprinkler | \$62,000.00 | \$5,560.00 | \$22,180.00 | \$4,500.00 | \$32,240.00 | 52.00% | \$29,760.00 | \$1,612.00 |
| 33 | | Electrical: Rough-In | \$409,780.00 | \$131,129.60 | \$115,836.20 | \$0.00 | \$249,985.80 | 61.00% | \$159,814.20 | \$12,498.29 |
| 34 | | Electrical: Trim-Out | \$175,620.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$175,620.00 | \$0.00 |

| A ITEM NO. | B BUDGET CODE | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN 'D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|------------------|----------------------|-----------------------------------|----------------|------------------|--|---|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| | | TOTALS: | \$4,739,900.00 | \$2,582,242.44 | \$321,485.70 | \$162,425.00 | \$3,066,153.14 | \$1,673,746.86 | \$153,307.68 |

Grand Totals

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN 'D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------|----------------------|-----------------------------------|----------------|------------------|--|---|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| | | GRAND TOTALS: | \$4,739,900.00 | \$2,582,242.44 | \$321,485.70 | \$162,425.00 | \$3,066,153.14 | \$1,673,746.86 | \$153,307.68 |



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$2,298.85 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion project (School Federal Program Fund-ESSER 3.0).

received
07-21-23
[Signature]

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 2195 Inv. 7
 Invoice Date: Jul 21, 2023
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

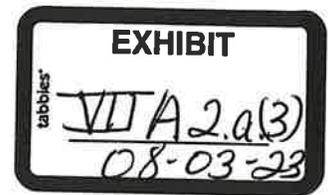
| |
|---|
| Bill To: |
| Putnam County School System 1400 East Spring St. Cookeville, TN 38506 |

| |
|---|
| Ship to: |
| Putnam County School System 1400 East Spring St. Cookeville, TN 38506 |

| | | | |
|---------------------|------------------------|----------------------|-----------------|
| Customer ID | Customer PO | Payment Terms | |
| 2195 | Upperman HS | Net Due | |
| Sales Rep ID | Shipping Method | Ship Date | Due Date |
| | Expansion | | 8/21/23 |

| Quantity | Item | Description | Unit Price | Amount |
|------------------------|------|--|------------|-----------------|
| | | Const. Cost \$4,739,900.00 x 5% (A/E Fee) = \$236,995.00 x 92.94% complete = \$220,263.15 - less previously paid \$217,964.30= \$2,298.85 | | 2,298.85 |
| Subtotal | | | | 2,298.85 |
| Sales Tax | | | | |
| Total Invoice Amount | | | | 2,298.85 |
| Payment/Credit Applied | | | | |
| TOTAL | | | | 2,298.85 |

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/4/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay AAR of North Carolina, Inc. in the amount of \$553,222.06 and First National Bank (retainage) in the amount of \$29,116.94 for pay application #4 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).
(roof replacement)

received
07-14-23
SK VK

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691

Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

July 14, 2023

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement
Upperman High School
Baxter, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 4 in the amount of \$582,339.00 from AAR of North Carolina, Inc. (AAR) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay AAR \$553,222.06 and deposit \$29,116.94 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

Sincerely yours,

Patrick Rinks

Patrick Rinks, PE

c: AAR of North Carolina, Inc.

via email



AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Putman City Board of Education
1400 E Spring St
Cookeville, TN 38506

PROJECT: 222301 Upperman High School
6950 Nashville Hwy
Baxter, TN

APPLICATION NO: 004
PERIOD TO: July 31, 2023
CONTRACT FOR: General Construction
CONTRACT DATE: December 02, 2022
PROJECT NOS: / /

FROM CONTRACTOR: Richard C. Rinks & Associates Inc.
30 North Jefferson Ave.
Cookeville, TN 38501

VIA ARCHITECT: / /

Distribution to:
OWNER: ARCHITECT:
CONTRACTOR: FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$3,804,085.00
2. NET CHANGE BY CHANGE ORDERS \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$3,804,085.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$2,943,597.90
5. RETAINAGE:
 - a. 5.00 % of Completed Work (Column D + E on G703) \$147,179.89
 - b. 0 % of Stored Material (Column F on G703) \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$147,179.89
6. TOTAL EARNED LESS RETAINAGE \$2,796,418.01
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$2,243,195.95
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$553,222.06
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$1,007,666.99
(Line 3 less Line 6)

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|---------------|---------------|
| Total changes approved in previous months by Owner | \$0.00 | \$0.00 |
| Total approved this Month | \$0.00 | \$0.00 |
| TOTALS | \$0.00 | \$0.00 |
| NET CHANGES by Change Order | | \$0.00 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Rhonda Sigmon
By: *Mandi Lynn*
State of: North Carolina
County of: Forsyth

Subscribed and sworn to before me this 17th day of July 23
Notary Public: Rhonda Sigmon
My Commission expires: September 02, 2023

Rhonda Sigmon
Notary Public
Gulford County, NC

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$553,222.06
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *[Signature]*
By: *[Signature]*
Date: 7-14-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703® - 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

004

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

July 11, 2023

July 31, 2023

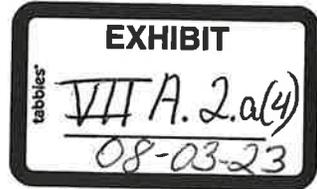
| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G=C) | H BALANCE TO FINISH (C - G) | I RETAINAGE (IF VARIABLE RATE) |
|---------------|--------------------------|----------------------|-----------------------------------|--|------------------|---|---|---------|--------------------------------|-----------------------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| | Steep Slope | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 1.001 | Membrane & Accessories | 1,016,104.00 | 762,078.00 | | 254,026.00 | 0.00 | 1,016,104.00 | 100.00% | 0.00 | 0.00 |
| 1.002 | Insulation | 344,521.00 | 258,390.75 | | 51,678.15 | 0.00 | 310,068.90 | 90.00% | 34,452.10 | 0.00 |
| 1.003 | Lumber | 10,801.00 | 5,400.50 | | 5,400.50 | 0.00 | 10,801.00 | 100.00% | 0.00 | 0.00 |
| 1.004 | Dump | 16,950.00 | 1,695.00 | | 6,780.00 | 0.00 | 8,475.00 | 50.00% | 8,475.00 | 0.00 |
| 1.005 | Equipment Rental | 44,280.00 | 4,428.00 | | 17,712.00 | 0.00 | 22,140.00 | 50.00% | 22,140.00 | 0.00 |
| 1.006 | Roofing Labor | 269,386.00 | 26,938.60 | | 107,754.40 | 0.00 | 134,693.00 | 50.00% | 134,693.00 | 0.00 |
| 1.007 | Sheet Metal Material | 67,067.00 | 0.00 | | 20,120.10 | 0.00 | 20,120.10 | 30.00% | 46,946.90 | 0.00 |
| 1.008 | Sheet Metal Shop Labor | 25,933.00 | 0.00 | | 7,779.90 | 0.00 | 7,779.90 | 30.00% | 18,153.10 | 0.00 |
| 1.009 | Sheet Metal Field Labor | 40,803.00 | 0.00 | | 12,240.90 | 0.00 | 12,240.90 | 30.00% | 28,562.10 | 0.00 |
| 1.010 | Ice Guards | 21,040.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00% | 21,040.00 | 0.00 |
| 1.011 | Bond | 32,165.00 | 32,165.00 | | 0.00 | 0.00 | 32,165.00 | 100.00% | 0.00 | 0.00 |
| 1.012 | Travel Pay | 115,004.00 | 5,750.20 | | 51,751.80 | 0.00 | 57,502.00 | 50.00% | 57,502.00 | 0.00 |
| 1.013 | Warranty | 15,034.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00% | 15,034.00 | 0.00 |
| 1.014 | Mobilization | 25,000.00 | 7,500.00 | | 0.00 | 0.00 | 7,500.00 | 30.00% | 17,500.00 | 0.00 |
| 1.015 | Contingency | 80,000.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00% | 80,000.00 | 0.00 |
| | Low Slope | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| 2.001 | Membrane & Accessories | 511,927.00 | 511,927.00 | | 0.00 | 0.00 | 511,927.00 | 100.00% | 0.00 | 0.00 |
| 2.002 | Insulation | 203,855.00 | 203,855.00 | | 0.00 | 0.00 | 203,855.00 | 100.00% | 0.00 | 0.00 |
| 2.003 | Lumber | 12,167.00 | 12,167.00 | | 0.00 | 0.00 | 12,167.00 | 100.00% | 0.00 | 0.00 |
| 2.004 | Dump | 25,075.00 | 18,806.25 | | 3,761.25 | 0.00 | 22,567.50 | 90.00% | 2,507.50 | 0.00 |
| 2.005 | Equipment Rental | 26,140.00 | 19,605.00 | | 3,921.00 | 0.00 | 23,526.00 | 90.00% | 2,614.00 | 0.00 |

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User Notes:

(3B9ADAAC)

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE (IF VARIABLE RATE) |
|------------------|-------------------------------|-------------------------|--|---------------------|------------------|--|--|--------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 2.006 | Roofing Labor | 221,308.00 | 177,046.40 | 22,130.80 | 0.00 | 199,177.20 | 22,130.80 | 0.00 | |
| 2.007 | Sheet Metal Material | 65,246.00 | 0.00 | 0.00 | 0.00 | 0.00 | 65,246.00 | 0.00 | |
| 2.008 | Sheet Metal Shop Labor | 23,451.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23,451.00 | 0.00 | |
| 2.009 | Sheet Metal Field Labor | 38,705.00 | 0.00 | 0.00 | 0.00 | 0.00 | 38,705.00 | 0.00 | |
| 2.010 | Bond | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 | 0.00 | |
| 2.011 | Masonry Subcontractor | 259,781.00 | 207,824.80 | 0.00 | 0.00 | 207,824.80 | 51,956.20 | 0.00 | |
| 2.012 | Plumbing/Gas Subcontractor | 52,432.00 | 10,486.40 | 5,243.20 | 0.00 | 15,729.60 | 36,702.40 | 0.00 | |
| 2.013 | Travel Pay | 80,260.00 | 60,195.00 | 12,039.00 | 0.00 | 72,234.00 | 8,026.00 | 0.00 | |
| 2.014 | Warranty | 44,650.00 | 0.00 | 0.00 | 0.00 | 0.00 | 44,650.00 | 0.00 | |
| 2.015 | Mobilization | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 | 0.00 | |
| 2.016 | Contingency | 80,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 0.00 | |
| | GRAND TOTAL | \$3,804,085.00 | \$2,361,258.90 | \$582,339.00 | \$0.00 | \$2,943,597.90 | \$860,487.10 | \$0.00 | |
| | | | | | | | | 77.38% | |



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 8/3/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Engineering & Testing Solutions, LLC in the amount of \$395.00 for engineering services related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
07-31-23
AK

ENGINEERING & TESTING SOLUTIONS, LLC

Invoice

1526 Coleman Road
Knoxville, TN 37909

| | |
|-----------|-----------|
| DATE | INVOICE # |
| 7/25/2023 | 22185-8 |

| |
|---|
| BILL TO |
| Putnam County Schools Mr. Corby King, Director 1400 E. Spring St. Cookeville, TN 38506 |

| PROJECT | | MANAGER | | TERMS | |
|----------------------|---|-----------|-----|--------------|--------|
| UPPERMAN HIGH SCHOOL | | CBS | | UPON RECEIPT | |
| CLASS | DESCRIPTION | DATE | QTY | RATE | AMOUNT |
| | UPPERMAN HIGH SCHOOL PUTNAM COUNTY, TN | | | | |
| 309 | SENIOR TECHNICIAN, JOHN VOEKEL | 6/21/2023 | 5 | 65.00 | 325.00 |
| 8000 | TRIP CHARGE | 6/21/2023 | 1 | 45.00 | 45.00 |
| 400 | REPORT PREPARATION AND ADMINISTRATIVE | 6/27/2023 | 0.5 | 50.00 | 25.00 |

TOTAL INVOICE

\$395.00

For questions regarding this invoice, please contact Chad Smock at 865-474-6200.
To pay by credit card, call 865-474-6200 ext. 100.