

Putnam County Board Meeting
April 6, 2023 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Recognize the 2022-2023 Upperman Middle School boys' varsity basketball team and Coach Asberry for winning the TMSAA State Tournament
 - B. Recognize the VITAL School Cyber Patriots Team and their coach, Beau DeBord, for their 1st Place finish in the state
 - C. Recognize the 2023 Tennessee School Boards Association's (TSBA) Student Congress on Policies in Education (SCOPE) Conference Student Delegates
 - D. Director's Personnel Report
 - E. Note after adjournment of the Regular May 4, 2023, Board meeting, there will be a Board Work Session.
 - F. Note the Annual Joint Board and County Commission meeting will be held at the Cookeville Higher Ed Center on Monday, May 8, 2023, at 5:30 PM.
 - G. Note the Board will conduct a Strategic Planning Work Session on Tuesday, May 23, 2023, at 1:00 PM.
- IV. Approval of Minutes
 - A. Minutes of the Regular March Board Meeting - Thursday, March 2, 2023, @ 5:00 PM
- V. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval of the purchase of Naviance from PowerSchool Group, LLC - Folsom, California for training services (only) in the amount of \$4,590 to be paid from 142-72210-524-201 with training services to be received before July 1, 2023, as submitted.
 2. Approval to purchase books from Saddleback Educational Publishing - Newport Beach, California per quote #354 for Cookeville High School in the amount of \$13,792.91 to be paid from 142-71100-429-401, as submitted.
 3. Approval of the purchase of sound equipment and installation from Phydely Integations - Cookeville, Tennessee for Upperman High School in the total amount of \$19,500 to be paid, as follows: \$15,500.00 from 142-72210-790-401; \$1,500.00 from 142-72210-499-401 and \$3,000 from 142-72210-599-401, as submitted.
 4. Approval of the purchase of thirty-two (32) Chromebooks from Bluum USA Inc. for Park View Elementary per quote in the amount of \$10,648.82 to be paid from 142-71100-722-101, as submitted.
 5. Approval to pay Charles Stone Heating and Cooling LLC - Cookeville, Tennessee for pay application #6 (final) related to the Avery Trace Middle

School RTU/HVAC Controls Project in the amount of \$21,677.50 to be paid from 142-76100-707-932 (Federal Programs - ESSER 2.0), as submitted.

6. Approval of the purchase of filter changes of all mechanical equipment from Pure Maxx bid in the amount of \$53,259.26 to be paid from 142-76100-707-932, as submitted.
 7. Approval of the purchase of sixteen (16) water bottle filling stations from Amazon per lowest quote in the total amount of \$24,643.84 to be paid from 142-76100-707-932, as submitted.
 8. Approval of the purchase of two (2) mini split heat pumps for Jere Whitson Elementary based on low quote per Charles Stone H&C - Cookeville, Tennessee in the total amount of \$10,318.00 to be paid from 142-76100-707-932, as submitted.
 9. Approval of the purchase of The SIOP Model training services from SAVVAS (only) in the amount of \$17,700 to be paid from 142-72210-524-201 to receive the training for secondary teachers for three (3) days (May 1 - 3, 2023), as submitted.
 10. Approval of the purchase from Central Technologies - Knoxville, Tennessee for Audio Enhancement equipment per TIPS - USA Contract 220105 in the amount of \$249,438.42 to be paid from 142-72210-790-932, as submitted.
- B. Bids/Quotes/Sealed Bids/RFPs
1. Permission to bid kitchen equipment for the school nutrition program.
 2. Permission to bid chemical products with Jackson and Macon County School Nutrition Programs for SY 2023-24 with ability to request renewal up to four (4) additional years, as submitted.
 3. Permission to bid the security entrances at Cookeville High, Park View Elementary and Burks Elementary Schools to be paid from our security grant
 4. Permission to issue RFP for Virtual Curriculum and Online Learning Platform.
 5. Approval of the Printing Services RFQ from Print Link Printing - Cookeville, Tennessee, the sole bidder, to provide system-wide printing services, as submitted.
 6. Approval to bid the sanding, repainting and finishing of Algood Middle School and Baxter Primary School gym floors to be paid from 141-72620-399, as submitted.
 7. Approval to solicit bids for a Putnam County School System owned 2004 Blue Bird All American school bus to be converted to a Career and Technical Education exploration mobile lab to be funded by Perkins Regional Career Pathways Reserve Grant, as submitted.
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
 - a. Finance - To budget for the hire of CTE teacher for the remainder of the year instead of a contracted employee from TCAT
 - b. Adult Education - To redistribute funds to meet needs

2. General Purpose School Line Item Transfers - Fund 141 (**NONE SUBMITTED**)
3. Federal Projects Budget Amendments - Fund 142
 - a. Career & Technical Education - Perkins Reserve Grant 851 Secondary Budget - Move monies to purchase additional industry exams for all student populations to sit and take Industry Certification Exams in various POS
 - b. Career & Technical Education - Perkins Grant - Move monies to pay for indirect costs for 2022/23 SY
 - c. Career & Technical Education GP - To move monies to pay for CTE banquet rentals and supplies and to pay for work based learning local travel claims through the remainder of the school year
 - d. Federal Programs - This Title I (101) amendment is needed in order to utilize funds more appropriately according to program needs
 - e. Federal Programs - This Title ID (161) is needed in order to cover salaries
 - f. Federal Programs - This Title III (301) revenue amendment is required in order to allocate additional funds from the State Department
 - g. Student Services - This Epidemiology & Laboratory Capacity Grant Revenue amendment is required in order to allocate funds
 - h. Federal Programs - This ESSER 2.0 (932) amendment is needed in order to utilize funds more appropriately according to program needs
4. Federal Projects Line Item Transfers - Fund 142
 - a. Special Education - To reallocate funds to Medical Insurance for IDEA Preschool funds
5. School Age Care and Employee Child Care Budget Amendment - Fund 146
 - a. Extended School Program - To better allocate funds for Fund 146, School Age Care and Employee Child Care
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
 1. Approval of the "ESSER Safe Return to In-Person Instruction and Continuity of Services Plan" 6th Month Addendum, as submitted.
 2. Approval of the "ESSER Public Plan for Remaining Funds" 6th Month addendum, as submitted.
 3. Approval of the 2nd renewal of the beverage contracts between the Bottling Group, LLC and Putnam County School System effective July 1, 2023, through June 30, 2024, as submitted.
 4. Approval for Avery Trace Middle School to accept the *Statement of Acceptance* to use the IB, International Baccalaureate, MYP Programme, as submitted.
 5. Approval to renew the advertising agreement with District Solutions LLC to carry out the proposed School Bus Advertising Program effective July 1, 2023, through June 30, 2024, as submitted.

6. Approval of the contract from Richard C. Rinks & Associates - Cookeville, Tennessee to prepare plans and specifications for the planned roof replacement at Park View Elementary School in the amount of six percent of actual construction cost to be paid from ESSER 3.0, as submitted.
7. Approval for Prescott South Middle School (PSMS) to expand PSMS's front playground to include drainage, a basketball court, and sunshade to be funded from School PTO funds, as submitted.
8. Approval of the Memorandum of Understanding (MOU) between Fentress County Schools and Putnam County School System use of space for Adult Education at \$450 per month to be paid from Adult Education funds effective July 1, 2022 - June 30, 2023, as submitted.
9. Approval of the five contracts between Roland Digital Media, Inc. - Cookeville, Tennessee and the Putnam County Board of Education for digital platinum package for Adult Education at a cost of \$895 each per month to be paid from Adult Education funds effective April 1, 2023, as submitted.
10. Approval of the contract between Zimmer Broadcasting and the Putnam County Board of Education for commercials for Adult Education in the total amount of \$3,500 to be paid from Adult Education funds effective April 1, 2023 - June 9, 2023, as submitted.
11. Approval of the use of the Second Step Curriculum presented by Cumberland Child Advocacy Center.
12. Approval to repair rooftop RTU #3 located at Cornerstone Elementary based on lowest quote from CHC in the amount of \$17,000.00 to be paid from 142-76100-707-932, as submitted.
13. Approval to replace two (2) fan coil units at Baxter Primary School per lowest quote from CHC in the total amount of \$18,560.00 to be paid from 142-76100-707-932, as submitted.
14. Approval of the updated Memorandum of Understanding (MOU) between Volunteer Behavioral Health Care Systems (VBHCS) and the Putnam County School System (PCSS) for an additional School Based Behavioral Health Liaison within the district to be placed at Avery Trace Middle School for the remainder of the 2022-23 school year, as submitted.

VI. Policy

- A. Approval of the following policies on second and final reading, as submitted:
 1. Policy 2.805, Purchasing
 2. Policy 2.806, Bids and Quotations
 3. Policy 2.807: Requisitions

VII. Discussion/Presentation

A. Building Projects

1. Park View School Project Update

Speaker(s): Kim Chamberlain, Upland Design Group

- a. Park View School Project Action Items

1. Approval to pay American Constructors, Inc. -Brentwood, Tennessee in the amount of \$1,661,031.80 and Pinnacle Bank (retainage) in the amount of \$79,095.99 for pay application #7

related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.

2. Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$17,298.27 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
 3. Approval of a payment to GEOService, LLC, in the amount of \$21,497.50 for construction monitoring services for the New Park View School through March 5, 2023, to be paid 141-76100-399-000-02504-000, as submitted.
2. Upperman High School Expansion Project Update
- Speaker(s):** Kim Chamberlain, Upland Design Group
- a. Upperman High School Expansion Project Action Items
 1. Approval to pay King Construction Group, Inc. - Cookeville, Tennessee in the amount of \$778,930.56 and First Horizon Bank (retainage) in the amount of \$40,996.35 for pay application #5 related to the Upperman High School Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
 2. Approval to pay Engineering & Testing Solutions, LLC - Knoxville, Tennessee for engineering services related to the Upperman High School Expansion Project in the amount of \$8,027.50 to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
 3. Approval to purchase furniture for the Upperman High School Expansion Project from Ernie-Morris - Bushnell, Florida in the amount of \$107,283.65 from the cooperative purchasing TIPS contract #200301 to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
 4. Approval to pay AAR of North Carolina, Inc. in the amount of \$690,708.14 and First National Bank (retainage) in the amount of \$36,353.06 for pay application #1 related to the Upperman High School Addition project to be paid from the 142-76100-707-933 (ESSER 3.0), as submitted.

- B. Discuss the new Math Textbook Curriculum

Speaker(s): Dr. Chris Winningham and Dr. Diana Wood

VIII. Adjournment



Upperman Middle School

6700 Nashville Hwy. Baxter, Tennessee 38007

Phone (931) 858-6601 Fax (931) 858-6637

Jessica Etheredge, Principal

Lesley Herron, Assistant Principal Kyle Childress, Assistant Principal



February 23, 2021

Dear Mr. King and Putnam County Board of Education:

It is my honor to recognize and introduce the 2022-2023 Upperman Middle School boy's varsity basketball team lead by Coach Asberry. Last year as the first year officially part of the TMSAA, they were the state runner-up. This year the team competed and won the TMSAA state tournament. We are very proud of this team and their representation of UMS both on and off the court.

received
02-24-23
[Signature]



286 E. Main St. Cookeville, TN 38506

Phone: 931-528-8685

Mr. Shannon R. Pirtle, Principal
PirtleS@pcsstn.com

Mrs. Robyn Nabors, Asst. Principal
NaborsR@pcsstn.com

2-27-23

Putnam County Board of Education Agenda Request

Name of Person Making Request: Shannon R. Pirtle, VITAL School Principal

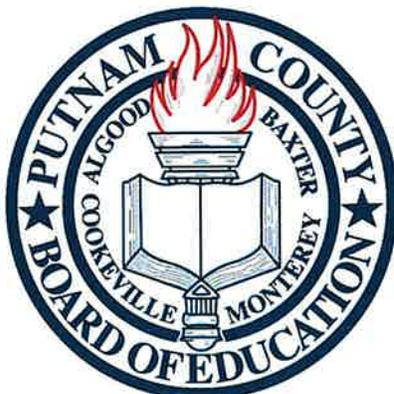
Regarding: VITAL School Cyber Patriots 1st Place Finish in the State

We request that the VITAL School Cyber Patriots team be recognized for their 1st place finish in the state during the April School Board meeting. The team is coached by Beau DeBord.

Shannon R. Pirtle Date: 2-27-23

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02-27-23
[Signature]

EXHIBIT
TTC
04-06-23
tabbles



Board Agenda Request
For April 2023 Meeting

Date 03/20/2023

Department 5-12 Curriculum

Person Submitting Dr. Chris Winningham

A handwritten signature in black ink, appearing to be "Dr. Chris Winningham".

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Recognize the 2023 TSBA Scope Student Certificates

received
03-20-23
A handwritten signature in black ink, appearing to be "Dr. Chris Winningham".



Memorandum

To: School Board Secretaries
From: Brittany Massey, TSBA Director of Finance and Member Services
Subject: 2023 TSBA SCOPE Student Certificates
Date: March 14, 2023

Thank you very much for sending student delegates from your system to attend the 2023 TSBA SCOPE Conference. Approximately 268 high school students joined their peers at Belmont University on March 7th to express their views on public education in Tennessee.

Enclosed you will find SCOPE certificates for your students that attended the conference. TSBA will develop a report of the student's policy recommendations, which will be printed in the TSBA April Journal. We asked students to report their conference experience to the local board of education at one of their upcoming meetings. We encourage all school boards to invite these students to an upcoming school board meeting and present them with these certificates.

Thank you again for your system's involvement in this year's SCOPE Conference. If you have any questions, please do not hesitate to call me at 615-815-3908 or email me at bmassey@tsba.net.

Thank you.

received
03-20-23
[Signature]

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Darcy Hickey

representing

Putnam County

for serving with distinction as a delegate to the

Student Congress on Policies in Education

on Tuesday, March 7, 2023

Jeremy Brissom

TSBA Executive Director

Candy Magan

TSBA President

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Sarah Hood

representing

Putnam County

for serving with distinction as a delegate to the
Student Congress on Policies in Education
on Tuesday, March 7, 2023

Jammy Brissom

TSBA Executive Director

Candy Morgan

TSBA President

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Elizabeth McReynolds

representing

Putnam County

for serving with distinction as a delegate to the

Student Congress on Policies in Education

on Tuesday, March 7, 2023

Jeremy Brissom

TSBA Executive Director

Candy Magan

TSBA President

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Katerine McReynolds

representing

Putnam County

for serving with distinction as a delegate to the
Student Congress on Policies in Education

on Tuesday, March 7, 2023

Jimmy Brissom

TSBA Executive Director

Candy Morgan

TSBA President

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Lindsey Wright

representing

Putnam County

for serving with distinction as a delegate to the

Student Congress on Policies in Education

on Tuesday, March 7, 2023

Jeremy Grissom

TSBA Executive Director

Candy Magan

TSBA President

EXHIBIT
III D.
04-06-23

Personnel Report For March 2023

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Baltz	Kaitlyn	PSES	SAC Activity Instructor	2/21/23	146-E-73300-189-000-01800-000	5.8	n/a
Howard	Addison	CES	SAC Activity Instructor	2/6/23	146-E-73300-189-000-01800-000	5.8	Emily Blevins
Rholon	Patrick	STAR Center	LEAPS Assistant	2/14/23	141-E-73300-189-000-02003-000	3	n/a
Lloyd	Makenzie	Central Office	System wide SPED Related Service Assistant	2/21/23	142-E-71200-163-907-00000-000	7	expansion position
Hanek	Brigitte	PSMS	School Nutrition Employee	2/28/23	143-E-73100-165-000-00100-000	5.7	Williama Merced
Crabtree	Luke	BPS	SAC Activity Instructor	2/22/23	146-E-73300-189-000-01800-000	5.8	Kellie McBroom
Vaught	Rhonda	Transportation	FT SPED Bus Attendant/Bus Monitor	2/27/23	141-E-72710-189-000-01605-000	5	n/a
Graham	Hanna	BPS	SAC Activity Instructor	2/22/23	146-E-73300-189-000-01800-000	5.8	Kellie Hammock
Franklin	Brittany	PvES	Pre-K Teacher	3/2/23	141-E-73400-116-000-02005-060	7.5	Elizabeth Gunnels
Adkins	Rebecca	BPS	SAC Activity Instructor	2/27/23	146-E-73300-189-000-01800-000	5.8	n/a
Cooper	Cason	STAR Center	LEAPS Assistant	2/28/23	141-E-73300-189-000-02003-000	3	N/A
Mendez Jr.	Gilberto	Central Office	System wide ESL Teacher	3/20/23	141-E-71100-116-000-00000-000	7.5	Madison Kane
Metzgar	Daniel	BPS	SAC Activity Instructor	3/1/23	146-E-73300-189-000-01800-000	5.8	n/a
Olsen	Hayden	STAR Center	LEAPS Assistant	2/28/23	141-E-73300-189-000-02003-000	3	N/A
Flannery	Alisha	Central Office	Social Worker	3/20/23	142-E-72130-130-941-00000-000	7	Cynthia Taylor
Irizarry-Nieves	Jose	Transportation	Bus Driver	3/20/23	141-E-72710-146-000-00000-000	4	n/a
Herren	Nycolette	Transportation	SPED Bus Driver	3/20/23	141-E-72710-189-000-01605-000	5	n/a
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Huddleston	Brittany	CCES	Teacher Assistant	2/22/23	141-E-71100-163-000-00000-030	7	Chelsea Seiber
Farley	Eva	PSES	School Nutrition Employee	2/27/23	143-E-73100-165-000-00095-000	5.7	Kalee Jarvis
Byers	Brad	Transportation	FT Driver/Field Trip Coordinator	2/22/23	141-E-72710-146-000-00000-000	8	n/a
Helms	Brian	Maintenance	Level II Maintenance Tech	3/6/23	141-E-72620-167-000-00000-000	8	Chris Dillon
Phillips	Rhonda	Adult Ed	Lead Instructor	3/27/23	141-E-71600-116-000-01002-000	1.3	Mark Baldwin
Morgan	Emily	UHS	Grade 9-12 Nursing Teacher	3/22/23	141-E-71300-116-000-00000-090	7.5	Jennifer Keith
RESIGNATION							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Dill	Christopher	CHS	Chemistry Teacher	3/10/23			
Smith	Brandy	AMS	Teacher Assistant	02/16/202			
Pedigo	Michael	CHS	Auto Mechanic Teacher	3/10/23			
Driller	Raeann	CHS	School Nutrition Employee	2/22/23			
Siegel	Jessica	UMS	School Nutrition Employee	2/27/23			
Baldwin	William	Adult Ed	Lead Instructor	2/17/23			
Sherman	Rachel	Adult Ed	Secondary Teacher	2/28/23			
Arnold	Cade	VITAL	Online 7/8 Social Studies Teacher	3/27/23			
Tomasevskij	Emily	Central Office	Family Support Intern	3/14/23			
Day	Rachel	Central Office	Family Support Intern	3/10/23			

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 03-24-23
[Signature]

Collier	Letizia	JWES	School Secretary	3/17/23			
Buckley	Charlotte	UHS	Grade 9-12 English Teacher	3/17/23			
Callaway	Leah	PSES	SAC Activity Instructor	2/2/23			
Clinton	Michael "Todd"	Central Office	System-wide SPED Behavior Leadership Team Coordinator/Coach	3/17/23			
Vaughn	Jamie	UHS	Cashier	3/31/23			
Huff	Jenna	AMS	Grade 5-8 Foreign Language Teacher	6/30/23			
Bass	Kalli	AMS	Teacher Assistant	4/28/23			
Dillon	Christopher	Maintenance	Maintenance Leave IV	2/24/23			
TERMINATIONS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
Kenamer	Andrew	Maintenance	Maintenance Level IV	8	2/17/23		
Jolley	Paula	Central Office	completed her assignment filling in a vacancy slot	7.5	3/6/23		
Martin	Katie	STAR Center	LEAPS Assistant	3	3/15/23		
Bryant	Kenneth	STAR Center	LEAPS Assistant	3	2/1/23		
RETIREMENT							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
Williams	Jennifer	CHS	Grade 9-12 Teacher	6/30/23			
Jones	Nadine	CHS	Grade 9-12 Teacher	6/30/23			
PAY CHANGE							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
ADDITIONAL HOURS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Langdon	Melissa	NES	Will help with Super Snack, as needed, NTE .5 hrs per day	0.5	2/8/23	143-E-73100-165-000-00057-000	n/a
Timmerman	Bethany	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
			will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Baker	Patricia	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Tylka	Mark	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Leddy	Angela	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a

Boles	Cynthia	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Smith	Taylor	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Martin	Christina	Central Office	will work additional hrs @ the SPED Supervisor's request evaluating students as needed Feb. - May 15, 2023 (at rate & funding, NTE 70 hrs, paid from timesheet)	7.5	2/14/23	141-E-72220-124 (80%) 141-E-72130-124-02100 (20%)	n/a
Almendarez	Emilio	CHS	tutoring migrant student up to 6 hrs a week. \$30/hr	7.5	2/8/23	142-E-72210-189-131-00000-000	\$30.00
Brown	Michael	Transportation	CDL Skills Testing Driver Joshua Martinez	7	2/11/23	141-E-72210-189-000-01601-000	\$65.33
Brown	Michael	Transportation	CDL Skills Testing Driver Demetrius Bryson	7	2/11/23	141-E-72210-189-000-01601-000	\$65.33
Chaffin	Ronald	Transportation	CDL Skills Testing Driver Michael Demonbreun	7	2/11/23	141-E-72210-189-000-01601-000	\$43.55
Chaffin	Ronald	Transportation	CDL Skills Testing Driver Elvira Beaty	7	2/11/23	141-E-72210-189-000-01601-000	\$65.33
Chaffin	Ronald	Transportation	CDL Skills Testing Driver Jack Horner	7	2/11/23	141-E-72210-189-000-01601-000	\$65.33
Wheeler	Audrey	STAR Center	Will be working for LEAPS effective 2/21/23 through 6/30/23, NTE 3hrs per day or 15 hrs per week now at \$15 per hour	3	2/21/23	141-E-73300-189-000-02003-000	\$15.00
Hines	Brittney	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Craig	Jeremiah	CHS	Basketball Gate Worker Wages \$140	7.5	2/23/23	141-E-72210-189-000-01601-000	\$140.00
Wesolowski	Debora	CHS	Basketball Gate Worker Wages \$210	7	2/23/23	141-E-72210-189-000-01601-000	\$210.00
Titworth	Virginia	CHS	Basketball Gate Worker Wages \$350	7	2/23/23	141-E-72210-189-000-01601-000	\$350.00
Hoffmeyer	Kelly	CHS	Basketball Gate Worker Wages \$270	7	2/23/23	141-E-72210-189-000-01601-000	\$270.00
Clopton	Ella	PSMS	Additional pay of \$200 for Musical Choreography	7	2/24/23	141-E-72210-189-000-01601-000	\$200.00
Cook	Noah	STAR Center	will work for 21st CCLC effective 2/27/23 through 6/30/23, NT 2hrs per day or 5hrs per week @ \$17 per hour	3	2/27/23	142-E-73300-163-431-00000-000	\$17.00
Davis	Mary	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Crain	Ashlee	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Tower	Vickie	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Chaffin	Ronald	Transportation	Payment for CDL Skills testing for remainder of 22-23 SY. Payment will be issues upo receipt of money order received	7	3/3/23	141-E-72210-189-000-01601-000	n/a
Brown	Michael	Transportation	Payment will be issues upo receipt of money order received from the driver.	7	3/3/23	141-E-72210-189-000-01601-000	n/a
Clark	Jennifer	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Hull	Jamie	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/30/23, NTE 2hrs per day or 6hrs per week @ \$30 per hr.	3	2/1/23	141-E-73300-116-000-02003-000	\$30.00
Bass	Kalli	STAR Center	Will be working for LEAPS effective 2/01/23 through 6/20/23, NTW 2hrs per day or 5hrs per week @ \$17 per hour	3	2/1/23	141-E-73300-163-000-02003-000	\$17.00
Vaughn	Jamie	UHS	will work additional hours as a SPED Tracs Assistant then go to it full time after this school year.	3	3/20/23	142-E-71200-163-906-00000-090	\$18.63 for SPED
INCREASE IN HOURS							
FIRST							

<u>LAST NAME</u>	<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Morales	Elizabeth	5 hrs per day Bus Driver	6 hrs per day Bus Driver	6	2/24/23	141-E-72710-146-000-00000-000	n/a
Herren	Nikki	5 hrs per day SPED Bus Attendant	6 hrs per day SPED Bus Attendant	6	3/6/23	141-E-72710-189-000-01605-000	n/a
Crabtree	Sunny	5 hrs per day SPED Bus Attendant	6 hrs per day SPED Bus Attendant	6	3/20/23	141-E-72710-189-000-00000-000	n/a
Melis	Nicolasa	5hrs per day SUB & Trip Driver	6hrs per day SUB & Trip Driver	6	3/13/23	141-E-72710-146-000-00000-000	n/a
Fields	Eve	5hrs per day SUB & Trip Driver	6hrs per day SUB & Trip Driver	6	3/13/23	141-E-72710-146-000-00000-000	n/a
DECREASE IN HOURS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
TRANSFERS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Burns	Monica	Sub	System Wide Elem ESL Teacher	7.5	2/14/23	141-E-71100-116-000-00000-000	Madison Kane
Severance	Tonya	RTI Teacher Assistant @ PSMS	Grade 8 Science Teacher @ PSMS	7.5	2/16/23	141-E-71100-116-000-00000-100	Stacey Cagle
Drew	Timothy	Supplement UHS Soccer Coach	School Nutrition Employee @ ATMS	5.7	3/2/23	143-E-73100-165-000-00065-000	Lora Montgomery
Dzioba	John	Supplement PSMS Head Football Coach	PSMS Teacher Assistant while still coaching	7	3/20/23	141-E-71100-163-000-00000-100	Tonya Severance
Hill	Jennifer	RTI Teacher Assistant @ PSES	RTI Teacher Assistant @ PvES	7	3/6/23	142-E-71100-163-933-00000-060	Sara Gagliardi
Eaton	Chelsea	Asst Cheer Coach @ UMS	Head Cheer Coach @ UMS	7.5	2/27/23	141-E-71100-140-000-00000-000	Karen Brown
Norrod	Brandon	SPED CDC/Behavior Teacher Assistant @ CHS	Teacher Assistant Library @ ATMS	7	3/20/23	141-E-72210-162-000-00000-065	Dewanna Mitchell
Brewer	Connie	Gen Ed Bus Driver	SPED Bus Driver	6	3/20/23	141-E-72710-146-000-00000-000	n/a
Commender	Jennifer	5hrs per day School Nutrition @ PvES	On Call Sub Position for School Nutrition	5	3/20/23	143-E-73100-165-000-00037-000	n/a
Charles	Joann	SPED Bus Driver	Gen Ed bus Monitor	6	3/20/23	141-E-72710-189-000-01605-000	n/a
Carr	Dana	Title I Interventionist Teacher	Kindergarten Teacher	7	3/22/23	141-E-71100-116-000-00000-017	Kayla Todd
PROFESSIONAL							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>DEGREE</u>			<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>AMOUNT</u>
NON-RENEWALS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
OTHER							
	<u>FIRST</u>						

LAST NAME	NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE
Witten	Kimberly	Transportation	CORRECTIO for years of service. The correct years of service is 8 years.	5	1/4/23
Bowman	Penny	Central Office	Update Funding Code- Board Approved 2/2/2023 From 142-E-72210-189-201 tp 142-E-72210-189-101	7.5	7/1/22
Ramsey	Martha	BPS	will cover a LOA starting on 3/20/23 until the end of the school year.	7.5	3/20/23
Greeson	Barbara	Central Office	needs to be deactivated in Skyward, has not worked since 3/2021	7.5	4/1/22
Netherton	Melinda	BPS	will cover a LOA starting on 2/13/23 through 5/23/23. paid by timesheet.	7.5	2/13/23
Chambers	Janna	PSES	will use 22 days of a 120 day contract to fill a counselor LOA divided between CES & PSES	7.5	4/25/23
Means	Lacy	VITAL	Resigned from primary job but will continue teaching Future Ready VITAL online classes paid by a supplement at the end of each semester according to student load.	3	12/30/22
Arnold	Cade	VITAL	Resigned from primary job but will continue teaching Future Ready VITAL online classes paid by a supplement at the end of each semester according to student load.	3	3/27/23
Thompson	Pamela	SUB	will cover a SPED Resource Assistant LOA @ AMS starting 2/28/23 through 5/26/23	7	2/28/23
Debord	Jeremy	VITAL	will be teaching 7th & 8th grade SS along with his 6th grade through the end of the year due to Mr. Arnold leaving the teaching profession. There will be no additional cost since Mr. DeBord is already employed with us.	7.5	3/20/23
Winningham	Dianne	WPA	Sick Bank Trustees awarded 20 sick days	7.5	3/7/23
Chowning	Kimberly	Central Office	Sick Bank Trustees awarded 20 sick days	7.5	3/7/23
League	Tammy	Transportation	Sick Banks Trustees awarded 14.5 sick days from sick bank	5.5	3/9/23
Smith	Berilla	PSES	will fill a LOA for the rest of the school year. March 20-May 26.	7.5	3/20/23
Winfree	Stephanie	UMS	taking over RTI Teacher position fulltime insteas of part time and is paid out of the title 1 budget	7.5	7/1/22
Bray	William	CHS	will do a 120 day contract til May 26, 2023 to cover a vacant position	7.5	3/20/23
Wright	Gregory	PSMS	Level 5 for 2021-2022= \$750	7.5	3/21/23

SPREADSHEETS:

Additional hours worked in LEAPS	PCF & #1 Spreadsheet
After school training LEAPS	PCF & #2 Spreadsheet

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: Leaps/21st Extra Hours

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: REBECCA DAWN PHILLIPS

#1

* REASON FOR ACTION: ADDITIONAL HOURS

* EFFECTIVE DATE: 03/10/2023

* TEACHER ASSISTANT - N/C: No
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: No one

* MONTHS WORKED PER YEAR: 9.5

* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: Funding Codes Listed for Each on Spreadsheet

Type of Funding:

* NOTES: Please see attached spreadsheet

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Last Name	First Name	Location (school)	Assignment	Hrs NTE	Effective Date	Funding	Rate of Pay
Boutillette	Robin	ATMS	Archery	NTE 4hrs	2/18/23	141-73300-116-02003	\$30.00
Washburn	Shirley	ATMS	Archery	NTE 4hrs	2/18/23, 2/25/23	141-73300-116-02003	\$30.00
England	Megan	ATMS	Swim	NTE 8hrs	1/16/23, 1/28/23	141-73300-116-02003	\$30.00
Crabtree	Billie Jo	ATMS	Archery	NTE 4hrs	3/11/23, 3/13/23	141-73300-116-02003	\$30.00
Franz	Jennifer	AMS	Acd. Team	NTE 4hrs	2/18/23	141-73300-116-02003	\$30.00
Harvick	Sara	NES	Grant Spreadsheet	NTE 4hrs	3/13/23	141-73300-116-02003	\$35.00

Harris	Sandy	Burks	Archery	NTE 4hrs	2/4/23	142-73300-116-0431	\$30.00
Uribe	Sharol	Burks	Archery	NTE 4hrs	2/4/23	142-73300-116-0431	\$30.00

Hollandsworth	Briana	ATMS	Data entry for Springbreak	NTE 4hrs	3/4/2023 & 3/5/23	141-73300-163-02003	\$30.00
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Jerome	Carolina	ATMS	Archery	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Underwood	Amy	CES	PE/Archery	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Lee	Christy	JWES	PE/Archery	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#2

NEW HIRE NAME: After School Training

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: REBECCA DAWN PHILLIPS

* REASON FOR ACTION: ADDITIONAL HOURS

* EFFECTIVE DATE: 03/10/2023

* TEACHER ASSISTANT - N/C: No
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: No one

* MONTHS WORKED PER YEAR: 9.5

* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: Funding Codes Listed for Each on Spreadsheet

Type of Funding:

* NOTES: Please see attached spreadsheet, After school training

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

First Name	Last Name	Location (school)	Assignment	Hrs NTE	Effective Date	Funding	Rate of Pay
Judy	Hadlock	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	142-73300-116-0431	\$35.00
Thomas	Hadlock	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	142-73300-116-0431	\$30.00
Tiffanie	Wright	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	142-73300-116-0431	\$30.00
Bethany	Gleesing	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	142-73300-116-0431	\$30.00

Certified Leaps

Brandy	Malone	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$35.00
Lacy	Loggins	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Amanda	Asberry	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Melissa	Dempsey	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Samantha	Chambers	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Mackenzie	Savage	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Ashlee	Crain	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Tonya	Robinson	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$35.00
Gaye	Dale	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Wayne	Haggard	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Amanda	Williams	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00
Keri	Long	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-116-02003	\$30.00

Support Staff

Regina	Sherrell	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-163-02003	\$21.34
Amy	Crabtree	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-163-02003	\$17.47

Part-Time

Sydney	Haggard	ANNEX	Afterschool Training	NTE 4hrs	3/4/23	141-73300-189-02003	\$15.00
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MINUTES
Putnam County Board of Education
Cookeville, Tennessee
March 2, 2023

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, March 2, 2023. Ms. **CRAVENS** convened the meeting at 5:00 PM.

PRESENT.....5
Kim Cravens, Chair
Dr. Dawn Fry, Vice-Chair
David McCormick
Lynn McHenry
Jill Ramsey

ABSENT.....1
Kerry Ledbetter

Ms. **CRAVENS** introduced the following special guests: Jarmen Hicks from Overton County; and Teresa Boston and Rebecca Hamby from Cumberland County, who were attending tonight’s meeting to evaluate the Board for their renewal of the Tennessee School Boards’ *Board of Distinction*.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: Mr. **McHENRY** made a motion to remove Consent Agenda Item V.B.6. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

ACTION: Mr. **McHENRY** made a motion to add to the Consent Agenda under bids the following: “Approval to bid printing services for the remainder of the FY23 school year.” Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address approve of the agenda, as amended.

ACTION: (III.) Mr. **McHENRY** made a motion to approve the agenda, as amended, recommended and submitted by Director Corby R. King, Director of Schools. Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- Noted Putnam County Schools' 2023 Spring Break – Monday, March 13th thru Friday, March 17th
- Noted Board Work Session to be held after adjournment of the April 6th Board meeting to discuss the building priorities for the Strategic Plan.
- Requesting Board to note receipt of the following Informational Reports, as submitted:
 - Director's Personnel Report
 - School Accounting Informational Reports:
 - School Budgets 2022-2023 (Per Section 4: Title !! TN Internal School Uniform Accounting Policy Manual)
 - School Personnel Receiving Cell Phone Benefits 2022-2023 (Per Board Policy 3.3001)
 - School donations 2021-2022 (Per Board Policy 2.401)
 - School Investment Accounts 2022 (Per Board Policy 2.402)

Ms. **CRAVENS** stated the Board would address Agenda Item IV.A., Approval of the Minutes.

ACTION: (IV.A.) Dr. **FRY** made a motion to approve the Minutes of the Regular February Board Meeting – Thursday, February 2, 2023, @ 5:00 PM, as submitted. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address approval of the Consent Agenda, and asked if anyone had an item they would like removed for discussion.

ACTION: (V.A.1. – V.F.6.) Mr. **McHENRY** made a motion to approve the following amended Consent Agenda, as recommended and submitted by Corby R. King, Director of School:

V. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of Glowforge, Drones, Robotic Kits and 3D Printers for VITAL from Bluum USA – Phoenix, AZ per quote in the amount of \$12,041.75 to be paid from 142-72210-790-401, as submitted.
2. Approval of the purchase of Onsite Professional Development and materials from Solution Tree – Bloomington, IN per quote in the amount of \$23,207.40 with \$12,187.18 to be paid from 142-72210-399-939 and with \$11,020.22 will be paid from 142-72210-524-933, as submitted.
3. Approval of the purchase of ELA Professional Development from Amplify – Brooklyn, N.Y. per quote in the amount of \$13,300.00 to be paid from 142-72210-524-201, as submitted.
4. Approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2022, and December 31, 2022, in the amount of \$26,234.96 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
5. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services from November 28, 2022, to February 17, 2023, in the amount of \$15,871.15 to be paid from 141-72310-331, Legal Services, as submitted.
(General Purpose Schools)
6. Approval to purchase from School Specialty Instruction & Intervention – Nashua, NH for Spire (reading intervention programs for students with disabilities) student materials in the amount of \$13,919.20 to be paid from 142-71200-429-907, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Approval to award the School Nutrition Program Beverage Products bid to PepsiCo, the sole bidder, in the bottom-line amount total of \$42,175.10 to be paid from 143-73100-422, as submitted.

2. Approval of awarding the Cookeville High School Electrical and Electronic Trainer bid to the sole bidder, Georgia Educational Solutions – Peachtree Corners, GA in the amount of \$34,500.00 to be paid from 141 E 71300 730 000 02519 037, SPARC funds, as submitted.
3. Approval of the 2023 – 2024 Audit quote from Tamara Beckman, CPA, for professional services rendered for twenty schools' activity and cafeteria funds year ending June 30, 2024, in the amount of \$14,000 to be paid from 141-72310-305 and approval to authorize the Director of Schools to sign the audit contract, as submitted.
4. Approval of both the Avery Trace Middle School (ATMS) Gym Floor Replacement bid and contract from the lowest and best bidder, Covington Flooring – Birmingham, AL, for the replacement of the water-damaged gym floor at ATMS in the amount of \$80,018.00 to be paid from insurance coverage less the deductible which will be paid from 141-72620-399, as recommended by John Magura, Maintenance Supervisor, and as submitted on the bid tally sheet.
5. Approval of the quote from Cookeville Glass & Mirror – Cookeville, Tennessee for the repair of seven storefront doors as required by the State Fire Marshal at Avery Trace Middle School in the amount of \$15,428.00 to be paid from 141-72620-399, as submitted.
6. (Consent Agenda Item V.B.6. was removed from the agenda.)
7. (Consent Agenda as V.B.7. was added to the agenda.)
Approval to bid printing services for the remainder of the FY23 school year.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments – Fund 141
 - a. Special Education – To reallocate funds to align with the needs of the Special Education Department for 2022 – 2023 school years
 - b. Adult Education – To budget for revenue received for Adult Education

- c. Adult Education – To budget for revenue received for Adult Education general services
 - 2. General Purpose School Line Item Transfers – Fund 141
 - a. Special Education – To reallocate funds to pay for PCM training for employees working SWD
 - b. Career & Technical Education – Innovative School Models Grant – Move monies to purchase Hix Het Press for SBE class @ Prescott South Middle School
 - 3. Federal Projects Budget Amendments – Fund 142
 - a. Student Services – This McKinney Vento (sub fund 701) budget amendment is needed to correctly allocate funds with the stated accounts
 - b. Student Services – This Resilient Schools Community Grant (sub fund 941) budget amendment is needed to correctly allocate funds with the stated accounts listed
 - 4. Federal Projects Line Item Transfers – Fund 142
 - a. Special Education – To reallocate funds in the IDEA ARP FY-23 budget to meet the needs of EA’s working with SWD
 - b. Special Education – To reallocate funds in the IDEA Partnership for Systemic Change K-12 budget to meet the salary requirements for EA
 - 5. School Nutrition Budget Amendment – Fund 143
 - a. Food Service – Increase budget for additional monies received from the State of Tennessee for Supply Chain assistance (SCA)
- D. Approval of Out-of-County and Overnight Trip Reports**
- E. Approval of the Grant Report**
- F. Other**
- 1. Approval of the contract between Putnam County Board of Education and Turf Masters Landscape Management –

Cookeville, Tennessee for the system-wide lawn care service per bid tabulation in the amount of \$162,150 to be paid from 141-72610-399, as submitted.

2. Approval of the research request for Jason Brown, a doctoral candidate at East Tennessee State University, as submitted.
3. Permission to distribute \$100,000 in funds saved from the budgeted amount for Athletic Trainers with the breakdown of funds to be \$50,000 to Cookeville High School; \$30,000 to Upperman High School and \$20,000 to Monterey High School, as submitted.
4. Approval of the Memorandum of Agreement between Volunteer Behavioral Health Care System and Putnam County Board of Education that documents the cooperation in the conduct of the Positive Action prevention program at participating Putnam County Schools effective the 2022 – 2023 school year, as submitted.
5. Approval to enter into an agreement with option to request renewal annually for three (3) years to purchase student and staff licenses of Google Workspace Plus for Education edition from CDW-G – South Norwalk, CT from the Sourcewell Contract #081419-CDW-Tech Catalog in the amount of \$48,000.00 to be paid from 141-7100-722-01607, as submitted.
6. Approval of the proposal from Richard C. Rinks & Associates – Cookeville, Tennessee to prepare plans and specifications for the planned roof replacement at Park View Elementary School in the amount of six (6) percent of actual construction cost to be paid from ESSER 3.0, as submitted.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VI.A., Policies on first reading ONLY.

ACTION: (VI.A.1. – VI.A.3.) Dr. **FRY** made a motion to approve the following policies on first reading ONLY, as submitted:

1. Policy 2.805, Purchasing
2. Policy 2.806, Bids and Quotations
3. Policy 2.807, Requisitions

Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A.1., Park View School Project Update, and recognized Kim Chamberlain, Upland Design Group – Crossville, Tennessee.

Mr. **Chamberlain** stated the following regarding the New Park View School Project Update:

- Slab poured for classroom wing.
- Project coming up out of the ground.
- Started on the wing with the cafeteria, library and admin sections.
- Putting in underground waste line.
- Making good progress
- Recommended Board approval on the Park View Action Items.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A.1.a.(1.) – VII.A.1.a.(3.), Payments of the Park View Action Items.

ACTION: [VII.A.1.a.(1.) – VII.A.1.a.(3.)] Mr. **McHENRY** made a motion to approve the following Park View Action Items, as submitted:

- VII.A.1.a.(1.) Approval to pay American Constructors, Inc. – Brentwood, Tennessee in the amount of \$1,286,847.12 and Pinnacle Bank (retainage) in the amount of \$58,670.87 for pay application #6 related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.
- VII.A.1.a.(2.) Approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$13,428.93 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.
- VII.A.1.a.(3.) Approval of a payment to GEOService, LLC – Knoxville, Tennessee in the amount of \$24,081.25 for construction monitoring services for the new Park View School Project through February 5, 2023, to be paid from 141-76100-399-000-02504-000, as submitted.

Ms. **RAMSEY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Mr. **Chamberlin** stated the following regarding the Upperman High School (UHS) Expansion Project Update:

- Out of mud in back of building where Chorus and JROTC classrooms are located.
- Poured slab last week.
- Started block work.

- In front of building, top soil had been stripped off of both east and west classroom wings areas.
- Poured footings on the two classroom additions on the east side.
- Recommended Board approval of the UHS Expansion Action Items.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.A.2.a.(1.) – VII.A.2.a.(3.), Payments of the UHS Expansion Project Action Items.

ACTION: [VII.A.2.a.(1.) – VII.A.2.a.(3.)] Ms. **RAMSEY** made a motion to approve the following UHS Expansion Project Action Items:

- VII.A.2.a.(1.) Approval to pay King Construction Group, Inc. – Cookeville, Tennessee in the amount of \$257,874.72 and First Horizon Bank (retainage) in the amount of \$13,572.35 for pay application #4 related to the UHS Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
- VII.A.2.a.(2.) Approval to pay Engineering & Testing Solutions, LLC – Knoxville, Tennessee in the amount of \$5,387.50 for engineering services related to the UHS Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.
- VII.A.2.a.(3.) Approval to pay Engineering & Testing Solutions, LLC – Knoxville, Tennessee in the amount of \$2,897.50 for engineering services related to the UHS Expansion Project to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.

Dr. **FRY** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.B., 2023 – 2024 Early Enrollment Guideline Recommendations; and recognized Chris Pierce, Attendance and Enrollment Supervisor.

Mr. **Pierce** stated the following regarding the 2023 – 2024 Early Enrollment Guideline Recommendations:

- 2023 - 2024 Annual Kindergarten and Early Enrollment Period would be from Tuesday, April 4th – Friday, April 21st at 3:00 PM noting the date for In-Person Kindergarten Registration would be Tuesday, April 11th from 1:00 – 5:00 PM at individual school sites.

- **New Student Registration**

- Primary way – Use the online option. On April 4th, there will be a link on the District website for families of new students to register for school and to set up an optional account for PowerSchool. Once the online registration is submitted, schools will be contacting families to schedule a time to visit the school site and complete the process in person.
- Other ways to begin the enrollment process would be to obtain a paper-based enrollment form from a school or the Central Office, or families could make a phone call to contact the school and establish a time to complete the enrollment process totally in-person at the appropriate school.

- **Current Student Registration**

- Current students would only need to verify their 2023 – 2024 Data Verification Form information with their schools and update **only** if there are changes to be made.
- Families will need to watch for additional information from school principals regarding this process.
- Data verification forms can be sent to families electronically using the email address in SchoolMessenger for children’s report cards or other means as they become available thru PowerSchool.

- **School Zoning**

- Currently, there are two (2) elementary schools with a current student enrollment of 90% capacity or more (PSES – 95.3% and JWES – 94.0%).
- Average enrollment at the elementary school level is now at 85.8% capacity.
- Middle schools are running at 80.1% capacity.
- High schools now stand at 89.8% capacity.
- Putnam County experienced an increase in homeschooled students by approximately 5% over last year, which tempers the number of PCSS enrollments overall.

- **Priority Zoning Policy 6.205**

- Enrollment priorities are as follows: (based on parent/guardian’s residential address)
 - Priority 1 – Students living outside the zone who were enrolled in the school the previous year and students of full-time Putnam County Schools employees.
 - Priority 2 – Students living in the zone.
 - Priority 3 – Students who are siblings of students currently enrolled at the requested school.
 - Priority 4 – Students who are living outside the requested school zone.
- All K-12 students currently attending a school outside of their residentially assigned zone may finish at that respective school to the highest grade level of that building, provided the family furnishes transportation.
- Transportation services can only be provided to students who live in their school zone. Please visit www.pcsstn.com to view the Enrollment Zone Finder 2020-2021 application to view your zoned schools for the upcoming school year.
- Pre-K students are not eligible for Priority 1 status (except children of full-time PCSS employees).

- **Proposed Priority Exceptions for Board Approval**

- Recommended Priority Exceptions for the 2023-24 School Year
 - **Elementary Schools** – After conferring with the Administrators at each school, these Enrollment Priorities will be available at the respective schools:
 - Algood Elementary 1, 2, 3
 - Baxter Primary (BPS) 1, 2, 3, KL
 - Burks 1, 2, 3, KL
 - Cane Creek Elementary (CCES) 1, 2, 3, KL
 - Capshaw Elementary (CES) 1, 2, 3, KL
 - Cornerstone Elementary 1, 2, 3

- Jere Whitson Elementary 1, 2
 - Northeast Elementary (NES) 1, 2, 3, KL
 - Park View Elementary (PVES) 1, 2, 3, KL
 - Prescott South Elementary 1, 2
 - Sycamore Elementary (SES) 1, 2, 3, KL
- A Priority 4 Kindergarten Lottery (KL) list will be collected at each eligible site (BPS, Burks, CCES, CES, NES, PVES and SES) during the April Early Enrollment Period for those families who wish for their Kindergartener to try to enroll at an eligible school.
 - The kindergartener must already have a pending enrollment at their Priority 1, 2, 3 schools in order to enter the Lottery at a different school.
 - The actual drawing will take place at the school sites at the end of the Early Enrollment Period, and any availability will be based on individual schools' K capacity and ratios.
 - In May, a Priority 4 Transfer Request Window/Lottery (4L) will take place for **currently enrolled students in grades K-3** wishing to transfer to grades 1-4 at an eligible school for the 23-24 SY **after** the Early Enrollment process is completed in April.
 - The Transfer Request Window will take place in May and results will be reported in early June.
 - Before the Window opens, the district will post the available number of seats for transfer requests per eligible school/grade on pcsstn.com and once that number is developed, pending compliance with building capacity and student-teacher ratios while maintaining room for growth.
 - If the number of transfer requests for a particular school exceeds the number of posted available seats at that school, a lottery will be conducted to determine the students allowed to transfer.
 - Current enrollment in grades K-3 at priority 1, 2, or 3 schools is required for applicants.
 - More information on this process will be available for families before the Transfer Request Window opens.
 - Private Transportation must be provided if attending an out-of-zone school.
 - Zoning information for the 2023-2024 school year can be found on the Putnam County School System website (www.pcsstn.com).

- **All Middle and High Schools**
 - Have Open Enrollment and accept **Priorities 1, 2, 3, and 4** during the Early Enrollment period for new students.
 - Transportation must be provided if attending an out-of-zone school.

- **Pre-K Students**
 - New applications for the 2023-2024 School Year will be available on **April 3, 2023**.
 - Families will contact Ms. Diana Nichols, Pre-K Instructional clerical, to set up an Enrollment Meeting at the Central Office and all instructions will be on the application.

ACTION: (VII.B.) Mr. **McHENRY** made a motion to approve the 2023-2024 Enrollment Recommendations, as presented by Chris Pierce, Attendance and Enrollment Supervisor. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

Ms. **CRAVENS** stated the Board would address Agenda Item VII.C., Social – Emotional Program Update; and recognized Sheila Barker, Social Emotional Wellness Coordinator.

Ms. **Barker** stated the following regarding the Social – Emotional Program Update:

- **Mental Health Overview**
 - BEST for All (Whole Child) – Tennessee Public Schools will be equipped to serve the academic and non-academic needs of all students.
 - Academics – All Tennessee students will have access to a high-quality education, no matter where they live.
 - Educators – Tennessee will set a new path for the education profession and be the top state to become and remain a teacher and leader.

- **Coordinated School Health/Student Services**
 - Trey Upchurch, Student Services Supervisor/CSH
 - Sheila Barker, LCSW, Social Emotional Wellness Coordinator
 - Cindy Putman, Academic Social Interventionist

- Jackie Reynolds, Family Engagement Coordinator
 - Kristy Hunt, Family Resources/Homeless Coordinator
 - Janet Frank, BSN, RN, Nurse Coordinator
 - Stacey Cagle, Kim Chowning – Homebound teachers
 - Alyssa Jones, Homeless Navigator
 - Amy West, Student Services/CSH clerical
- **School Based Mental Health Services**
 - All services aligned with the Multi-tiered System of Supports developed by the Department of Education.
 - 33 Counselors (ASCA Model-American School Counselor Association)
 - 6 Social Workers (one new to work with PreK from Resilient Schools Communities grant)
 - Memorandum of Understanding with Centerstone, HCA and Volunteer Behavioral Health (Provide therapists serve our students that receive TENNCare)
 - 2 School Based Behavioral Health Liaisons (UMS); Adding one at ATMS Fall of 2023
 - Approximately 12% of students currently receiving school based mental health services
- **Goals for 2023-2024 School Year**
 - Increase Professional Development related to requested topics by teachers
 - Increase the number of BEST groups to both fall and spring semesters at each elementary location, continue serving GLC students
 - Increase social work services with Voluntary Pre-K programs to help provide more parent support and reduce student behaviors
 - Increase mental health education/resources in family Engagement Activities
 - Increase wellness activities for teachers/staff
- **Health Education**
 - Professional Development for Physical Education, Counselors and Wellness Teachers
 - Family Life Curriculum Cookeville Pregnancy Center
 - Health Educators with Health Department
 - School Health Surveys
 - Medication Designee Classes

- CPR, AED, EPI, Stop the Bleed
- Opioid Policy/Narcan
- CPR certification

- **Nutrition**

- Nutrition Department and Coordinated School Health partner closely on:
 - Dietician
 - Summer Feeding Program
 - Family Engagement Events
 - Wellness Policy
 - Backpack Program
 - PEP
 - Food to the Rescue
 - Homeless Families

- **Physical Education**

- Plan Professional Development
- Predators Hockey Team: free equipment
- State Department of Health Award for Morning Movement classes
- Third Grade Olympics
- Festival of Movement
- Family Engagement Events
- Fourth Grade Fitness Walk

- **Healthy School Environment**

- LEPC/District SERT
- Safety Plans
- Navigate
- PIO Trainings
- Town Hall Meetings
- Social Emotional Days
- Bullying Investigations
- Safe Schools Accident Reporting
- Safe Schools Anonymous Tip Line
- OSHA books for all schools/district buildings
- Water bottle stations/Health Department

- **Health Services**

- Janet Frank, RN Nursing Coordinator
- All Schools have a Clinic Nurse.
- Satellite Med in Three Schools
- Immunizations
- Health Plans
- Homebound Services
- 504 Health Conditions
- Chronic Health and Wellness Policies
- Collaboration with Community Doctors
- Student Flu Shot Clinic
- Health Screenings: BMI, Blood Pressure, Vision, Hearing
- Impact America – PreK ocular Screenings
- Well Child

- **School Counseling**

- School Counselors (33)
- 2 School Based Behavioral Health Liaisons
- School Psychologists
- Easy 504/Plans
- Support Team Meetings
- ASCA Model (American School Counselor Association)
- Chronic Absenteeism
- BEST Groups

- **School Based Mental Health Services**

- Social Workers (5)
- Centerstone School Based Therapists (all schools except Algood)
- Health Connect America (Algood Schools)

- **Trauma Informed**

- All schools received Trauma Informed Care Training
- ACES (Adverse Childhood Experiences)
- Handle with Care
- Poverty Simulation
- Action Based Learning
- Restorative Practices
- Mindfulness

- **Student Family Community Involvement**
 - Jackie Reynolds, Family Engagement Coordinator
 - Federal and State Guidelines
 - Notebook-Checklist Documentation
 - Parent Compact
 - Family Engagement Plans
 - School Level Events
 - Community Events
 - Professional Development
 - Immigration Grant
 - Cooking Classes/SNAP
 - Kristy Hunt, Family Resource/Homeless Liaison Coordinator
 - Homeless State/District Reporting
 - Resources Management for Families/Family Needs Tracking
 - Transportation
 - Food
 - Clothing
 - Housing
 - Toiletries
 - Utilities
 - Furniture
 - Elementary Chronic Absenteeism: State/District Reporting
 - Home Visits
 - State Mini Grant
 - Online Resource List

Ms. **CRAVENS** stated the Board would address Agenda Item VII., Adjournment.

ACTION: (VII.) Dr. **FRY** made a motion to adjourn. Mr. **McCORMICK** seconded the motion. Mr. Ledbetter was absent. Motion carried.

The Board adjourned at 5:40 PM.

04-06-23
Date



Kim Cravens
Chair



Corby King
Director of School

EXHIBIT
V A I
04-06-23
tabbles



**Board Agenda Request
For April 2023 Meeting**

Date 03/20/2023

Department 5-12 Curriculum

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) 142-72210-524-201

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval of the purchase of Naviance from PowerSchool Group, LLC training services (only) in the amount of \$4,590 to be paid from 142-72210-524-201 ^{for} ~~to receive the~~ ^{with} training services ^{to be received} before July 1, 2023, ~~and the rest of the quote to be placed on the board agenda for the July 2023 Board Meeting and paid after July 1, 2023, pending approval at the July 2023 board meeting.~~

received
03-20-23

The Interlocal Purchasing System

Purchasing Made Personal



Printed 14 March 2023

www.powerSchool.com



PowerSchool Group LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR'S TIPS
CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	150 Parkshore Drive	NAME Charlie Martin
CITY	Folsom	PHONE (866) 839-8477
STATE	CA	FAX (866) 839-8472
ZIP	95630	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

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Overview

PowerSchool is the #1 U.S. leading provider of K-12 education technology solutions reaching 75% of students in North America. Established in 1997, our commitment of providing educators the best tools to help students succeed has fueled our passion to unite educational technology into one, easy-to-use solution. PowerSchool has approximately 2,600 employees and backing from leading investment firms aligned to PowerSchool's long-term vision and success. PowerSchool has been recognized as one of Inc. 5000's 2020 and 2019 Fastest Growing Private Companies in America. The company has also been recognized with several other product and corporate awards in K-12, including CODiE, EdTech Breakthrough, and a Gold Stevie Award to name a few. PowerSchool has a full suite of K-12 education technology solutions, from the front office to the classroom to the home. PowerSchool helps schools and districts efficiently manage instruction, learning, grading, attendance, assessment, hiring, teacher evaluations, analytics, state reporting, special education, student information systems, talent, finance, and HR. During our long history of innovation, we have made significant investments in the development of our solutions to eliminate traditional technology silos. The results have streamlined administrative processes and informed classroom instruction with comprehensive data. At PowerSchool, our mission is to power the education ecosystem with unified technology that helps educators and students realize their potential, in their way. What this means for our schools and districts is a strong partnership with a passionate, growing company dedicated to your goals, objectives, and success.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
210101	Technology Solutions, Products and Services	05/31/2026	See EDGAR Certification Doc.
200702	Online Student Registration and Enrollment Systems	09/30/2023	See EDGAR Certification Doc.

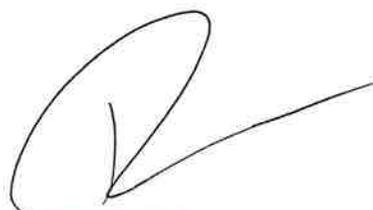
CONTACTS BY CONTRACTS

200702

Jennifer Attrill	Director Bids and	(916) 207-1974	pssrfp@powerschool.com
Accounts Receivables	Accounts	(916) 288-1725	ar@powerschool.com

210101

Jennifer Attrill	Director Bids and	(916) 207-1974	pssrfp@powerschool.com
Accounts Receivables	Accounts	(916) 288-1725	ar@powerschool.com



3/17/23

Mrs. Reid,
this goes
w/ Bob email
on 3/14 - needed for
board agenda
for April
meeting



PowerSchool Group LLC
 150 Parkshore Dr., Folsom, CA 95630
 Quote #: Q-736620 - 1
 Quote Expiration Date: 18-FEB-2023

Sales Quote - This Is Not An Invoice

Prepared By:	Jim Swaney	Customer Contact:	Bubba Winningham
Customer Name:	Putnam County School District	Title:	5-12 Instructional Supervisor
Enrollment:	9,000	Address:	1400 E Spring St
Contract Term:	37 Months	City:	Cookeville
Start Date:	1-MAR-2023	State/Province:	Tennessee
End Date:	1-MAR-2026	Zip Code:	38506
		Phone #:	(931) 526-9777

Product Description	Quantity	Unit	Extended Price
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Initial Term 1-MAR-2023 - 29-FEB-2024			
License and Subscription Fees			
Naviance Premium	9,000.00	Students	USD 50,400.00
Naviance Premium: Assessment	9,000.00	Students	USD 0.00
License and Subscription Totals:			USD 50,400.00

Professional Services and Setup Fees

Naviance Premium Guided Deployment	1.00	Each	USD 18,700.00
Professional Services and Setup Fee Totals:			USD 18,700.00

Training Services

Naviance Training Remote	18.00	Hours	USD 4,590.00
Training Services Total:			USD 4,590.00

Subscription Period Total

Total Discount	USD 16,710.00
Initial Term	1-MAR-2023 - 29-FEB-2024
Amount To Be Invoiced	USD 73,690.00

Annual Ongoing Fees as of 1-MAR-2024 - Fees subject to an annual uplift, which will be reflected on renewal quote
--

Naviance Premium	9,000.00	Students	USD 50,400.00
Naviance Premium: Assessment	9,000.00	Students	USD 0.00
Annual Ongoing Fees Total:			USD 50,400.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of

the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:

https://www.powerschool.com/MSA_Feb2022/



Statement of Work

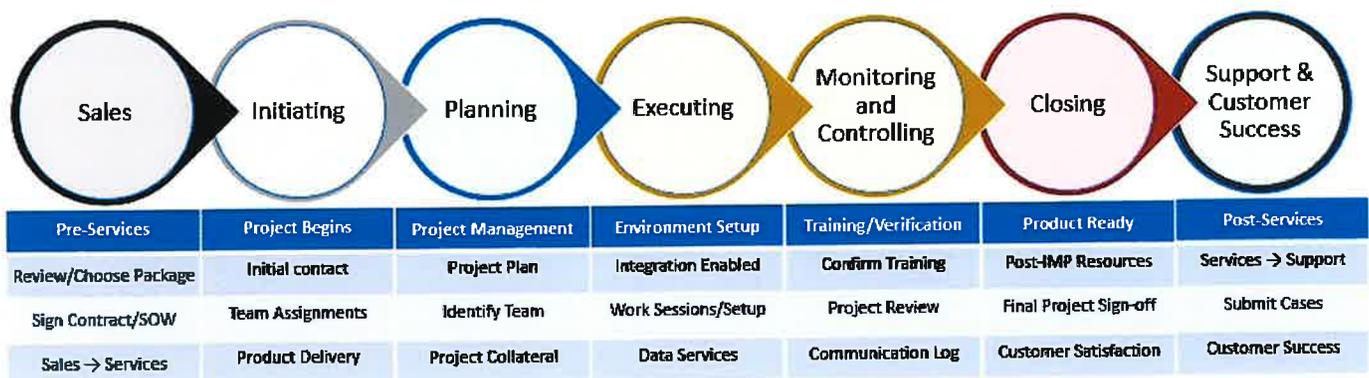
Purpose of Document

The purpose of this Statement of Work (“SOW”) between PowerSchool Group LLC (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

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General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. "Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee's request."
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the "Customer Responsibilities" included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer's behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

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Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Released January 2021

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Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

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Naviance Premium Guided Statement of Work

Initiating (Pre-requisites before Assess)

PowerSchool Responsibilities

- Provide Intake information and this Statement of Work.

Customer Responsibilities

- Complete intake information, review and return this Statement of Work.

Assess

Completion Criteria

This phase will be considered complete when pertinent core deliverables below are completed:

Project Phase: ASSESS: Tasks and Deliverables	Responsible Party
Establish a steering committee (district staff, school site managers, data integration)	Customer
Establish goals, objectives, functionality, and timelines for implementation (provided via the project plan)	PowerSchool
Review existing college and career curriculum and align to Naviance Scope and Sequence	PowerSchool
Connect with customer education trainer for Professional Development scheduling	Customer
Schedule recurring status meetings and data integration meetings	PowerSchool

Import

Data imports are essential to the functionality of Naviance. Depending on how your district or school decides to manage imports, certain data types can be setup to automatically update while others may need to be manually updated. Data imports into Naviance can be completed using any combination of (1) integrations, (2) automated imports via SchoolSync, and/or (3) manual imports. Customer is only responsible for completing the steps for their chosen data integration option(s).

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.

Naviance Premium Guided Statement of Work

Project Phase: IMPORT: Tasks and Deliverables	Responsible Party
Define data to import	PowerSchool
Data Integration Meeting	PowerSchool
If using: PowerSchool SIS or eSchool Plus integration	
- Review SIS mapping template to identify matching fields between PowerSchool SIS/eSchool and Naviance	Customer
- Determine GPA calculation method used in SIS	Customer
- Enable Class Rank at each school in Naviance	Customer
- Verify the column fields that will be used for the SIS import	Customer
- Determine which field in SIS will be used for Class Year in Naviance	Customer
- Verify which student email address should be used (Quick Export from SIS does not include email)	Customer
- Configure SIS Integration in Naviance (District level)	Customer
- Edit SIS integration settings in Naviance	Customer
- Match schools in Naviance with how they appear in SIS	Customer
- Edit SIS import settings	Customer
- Test/confirm/verify integration is set up and functioning properly	Customer
Build data import files	Customer
- Student data file	Customer
- Test score files	Customer
- Parent data file	Customer
- College application history file	Customer
- Scholarship file	Customer
- Alumni records file	Customer
- Course catalog file	Customer
- Course mapping file	Customer
- Student course data file	Customer
- Test imports (analyze files)	Customer
- Complete manual imports (for each file type to map fields)	Customer
If using: Clever Integration	
- Request the Naviance application within your clever dashboard and set your data sharing permissions.	Customer
- Match schools between Naviance/Clever	Customer
- Complete custom sections in Clever (if applicable)	Customer
- Complete test import (students)	Customer
- Create/update staff titles in Clever (if applicable)	Customer
- Complete test import (staff)	Customer
- Update keywords, functions and roles	Customer
- Complete student record import	Customer
- Complete staff record import	Customer

Naviance Premium Guided Statement of Work

- Launch Clever integration for students	Customer
- Launch Clever integration for staff	PowerSchool
- Test student and staff SSO access	Customer
If using: Automated imports using School Sync	
- Download and install curl	Customer
- Create curl statement (for each data type)	Customer
- Automate the process of creating Naviance files	Customer
- Schedule curl to run at regular intervals	Customer
If using: SAML Set Up	
- Update staff, student, and parent records with email address or Federated ID	Customer
- Configure SAML connection (one user type at a time)	Customer
- Copy Naviance service provider information	Customer
- Enter IDP information	Customer
- Provide Metadata file to IDP provider (if applicable)	Customer
- Test SAML connection	Customer
- Manage SAML connection and new user access	Customer
- If customer has other PowerSchool products, confirm use of AppSwitcher (see details below)	Application Specialist
If using: Set up PowerSchool SIS Integration for Course Planner	
- Upgrade to PowerSchool SIS version 22.5	Customer
- (in PS SIS) Install Naviance plugin	Customer
- Copy SIS Domain, Client ID, and Client Secret from PS SIS and paste into Naviance	Customer
- (in Naviance) Match schools, select import type, map data fields/define codes, and define import frequency	Customer
- Test import + Review results	Customer
- Start import	Customer
- Confirm future imports triggered by updating Data Update Frequency settings	Customer

Authentication Services

As part of these services, PowerSchool will guide the customer to configure Single Sign On (SSO) for the PowerSchool product(s) undergoing implementation under the scope of this statement of work. Additionally, PowerSchool will assist with enabling the PowerSchool AppSwitcher feature for any other live PowerSchool product(s) (i.e. already implemented) where AppSwitcher is supported. This will be a one-time setup for which the PowerSchool implementation team will assist with the setup and configuration of the authentication services for live product(s), and the currently implemented product(s).

Naviance Premium Guided Statement of Work

PowerSchool Responsibilities

- Update user accounts to ensure matching between systems
- Configure AppSwitcher with current and new PowerSchool products

Customer Responsibilities

- Identify and enable the Identity Provider (IDP) for setting up of SSO
- Configure SSO
- Test the setup of Authentication services and AppSwitcher

Completion Criteria

This phase will be considered complete when:

- Customer signs the final checklist that Authentication Services are complete

Configure

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.

Project Phase: CONFIGURE: Tasks and Deliverables	Responsible Party
Configuration of user roles and rights	
- Confirm district level roles and permissions required	PowerSchool
- Confirm school level roles and permissions required	PowerSchool
- Update permissions in Naviance	PowerSchool
- Manually create staff accounts (if not using Clever)	Customer
- Assign counselors to students (if not using Clever)	Customer
Configure Naviance Student	
- Update Naviance student permissions for students and parents (in each school)	PowerSchool
- Create custom Welcome Messages	PowerSchool
- Determine any additional features to be activated based on school/district's specific goals	Customer
- Add school logo	Customer
- Add additional content (per site)	Customer
- Activate Naviance Student (per site)	Customer
Configure school level preferences	
- Time Zone	PowerSchool
- Rank and decile settings	PowerSchool

Naviance Premium Guided Statement of Work

- Default GPA	PowerSchool
- GPA mapping	PowerSchool
- Student Groups (if not completed via data imports)	Customer
Configure Success Planner	
- Create programs for each grade level	PowerSchool
- Edit built in tasks and add to programs	PowerSchool
- Create custom goal categories, surveys	PowerSchool
- Create custom tasks and add to programs	PowerSchool
- Test success planner programs (for each grade level)	PowerSchool
- Assign tasks to students	Customer
- Determine process for ongoing task assignment	Customer
Configure College Planning	
- Add colleges to quicklist (up to 20 per school)	PowerSchool
- Create or subscribe to college groups	Customer
- Set up Rep Visits (or add college visits manually)	Customer
- Create scholarship categories	PowerSchool
- Import scholarships (or add scholarships manually)	PowerSchool
Career Planning Tools Configuration	
- Overview of configuration options for work-based learning	PowerSchool
- Input up to five (5) work-based learning opportunities provided by Customer	PowerSchool
Collaborative Tools Configuration	
- Create Naviance email templates	PowerSchool
- Create custom surveys (as necessary)	PowerSchool
Course Planner Configuration	
- Overview of Course Planner configuration options	PowerSchool
- Update district and school level staff permissions	PowerSchool
- Define subject areas	PowerSchool
- Prepare Course Catalog data (manual, import, or SFTP)	Customer
- Complete course mapping (for district course planner)	Customer
- Add initial graduation plan of study	PowerSchool
- Add requirement details to initial plan of study	PowerSchool
- Complete course rules and add courses to initial plan of study	PowerSchool
- Complete testing of initial plan of study	Customer
- Complete revisions to initial plan of study	Customer
- Configure additional plans of study (as needed)	Customer
- Create career pathways in initial plan of study	PowerSchool
- Add student course data (import or SFTP)	Customer
- Complete course planner settings (approvals, labeling, custom documentation)	PowerSchool
Naviance Curriculum Configuration	

Naviance Premium Guided Statement of Work

<i>If Schoology users:</i> Determine if students will access lessons in Naviance Student or Schoology	Customer
<i>If using Curriculum in Schoology:</i> (following steps completed in Schoology; contact Schoology Support for assistance if needed)	
<ul style="list-style-type: none"> - Customize lessons and reorder grade-level programs to meet students' needs - Change the names of lessons - Customize the introduction - Modify reflection prompts. - Add additional resources such as pages, links, and files. 	Customer
<i>If using Curriculum in Naviance:</i>	
- Update staff permissions	PowerSchool
- Configure default sequences (if applicable)	PowerSchool
- Update/create student groups for custom lesson sequences	PowerSchool
- Assign custom lesson sequences to groups	Customer
- Update Naviance student settings (if applicable)	PowerSchool
Student Readiness Report Configuration	
- Overview of Student Readiness Report configuration options	PowerSchool
- Build and customize report (10 sections)	Customer

Assumptions

Up to 30 hours of configuration by PowerSchool are included in the Configure phase of the Guided Deployment package

Included: PowerSchool will assist the customer in customizing up to four (4) reports within the Naviance Reports menu. Reports will be created in the customer's account and available for use by the customer at any point during or after deployment by using the Bookmark option.

Deploy

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.

Project Phase: DEPLOY: Tasks and Deliverables	Responsible Party
Establish stakeholder engagement plan	
- Outline stakeholder engagement strategies for students, staff, and families	PowerSchool
- Conduct principal awareness sessions and/or deliver principal awareness collateral	PowerSchool
- Introduce Naviance to students	Customer
- Introduce Naviance to teachers	Customer
- Develop plan to introduce Naviance to families	Customer

Naviance Premium Guided Statement of Work

Rollout Naviance eDocs		
- Consult on counselor/staff college application management process using eDocs		PowerSchool
- Provide recommendations on how to train teachers on the Letters of Recommendation process		PowerSchool
- Introduce college application process and features to students		Customer
Rollout Naviance Course Planner		
- Consult on processes counselors would use to manage student course plans		PowerSchool
- Plan to introduce course planning process to students		Customer
Rollout Naviance Curriculum		
- Review Curriculum training plan for counselors and rollout/training plan for students		PowerSchool
- Plan to introduce Curriculum lessons to teachers (if applicable) for use in the classroom		Customer
- Plan to introduce Curriculum lessons to students and outline how they will access		Customer
Rollout Insights Premium/Student Readiness Report		
- Walk Customer through reports available in Insights Premium for counselors		PowerSchool
- Consult on Student Readiness Report creation & deployment for counselors/staff		PowerSchool
- Conduct awareness session with administrators		PowerSchool
- Send email notifying parents report is available OR print and mail report to parents		Customer

Note: Any Training purchased alongside this Deployment will be made available during and after the deployment timeframe, and conducted by a PowerSchool Customer Education trainer

Assumptions

Up to 30 hours of assistance by PowerSchool are included in the Deploy phase of the Advanced Deployment package

Measure

Completion Criteria

This phase will be considered complete when pertinent core deliverables below are completed:

Project Phase: MEASURE: Tasks and Deliverables	Responsible Party
Conduct weekly/recurring project milestone check-in meetings (more frequently if needed)	PowerSchool
Conduct application/configuration reviews for each phase	PowerSchool
Finalize project QA	Customer
Conduct project wrap-up meeting and hand off to Support	PowerSchool

Naviance Premium Guided Statement of Work

Assumptions

PowerSchool’s Quality Assurance processes will focus on the technical aspects of the solution to ensure it is accessible, functional, and adheres to best practices. It is the Customer’s responsibility to ensure all agreed-upon functionality is behaving as intended by the product’s existing functionality.

Closing

PowerSchool Responsibilities

- Assist in identifying the Technical Contact who will be able to view all open Support cases for the school/district
- Transition the Customer to Support, providing instructions on methods of communication with Support.

Customer Responsibilities

- Request Technical Contact to be added (if necessary)
- Contact the Support Team with any post-project requests.

Completion Criteria

This activity will be considered complete when:

- The Customer has been introduced to Support and instructions for post-project support have been provided to the Customer.

Primary Customer Roles & Responsibilities in Project

Roles and Responsibilities
<p>Project Lead: Main contact for the Naviance implementation project</p> <p>Solution Design: Responsible for contributing goals and requirements of Naviance product.</p> <p>Data Integration Design: Has knowledge of any data integrations required and command of providing data to Naviance and extracting data or reports provided by Naviance.</p> <p>Administrative Tool Design: Responsible for requesting any revisions to the administrative toolset.</p> <p>Training Program Design: Responsible for scheduling and facilitating training for appropriate users.</p>
Project Timeline and Customer Expertise
<p>The implementation timeline is twelve (12) consecutive weeks beginning with the Project Kickoff meeting.</p> <p>The Implementation process requires that the Customer be prepared to dedicate time and resources with the requisite expertise to prepare for end users to begin using the Naviance product.</p> <p>The Customer must:</p> <ul style="list-style-type: none"> • Review and test all technical components to ensure they are built to agreed-upon specifications • Review online materials to establish a baseline command of the tools required.

Naviance Premium Guided Statement of Work

- Assign permissions to staff as needed.

The work conducted by the Customer must be planned throughout the implementation for deadlines to be met. The Customer may elect to expand their implementation team and delegate tasks accordingly.

To ensure success, designate staff resources to the Implementation who possess:

- An understanding of how the Customer intends to use Naviance
- Technical expertise commensurate with the Customer tasks defined throughout the SOW.
- The ability and access to extract, provide, receive, and interpret data.

Meetings

Your Naviance Application Specialist/Project Manager will schedule meetings during implementation. These calls will also be checkpoints at which to track progress and ensure deadlines are being met. They will also allow for consultation on any implementation steps assigned. It is critical that the Customer project team be prompt and prepared for each meeting in alignment with the Project Plan provided at the outset of the project. Cancellation within 24 hours or no showing to the meeting will result in a depletion of Services backlog the equivalent of half the billable time of the scheduled meeting.

EXHIBIT
tabbles
VA.2.
04-06-23



PCSS Board Agenda Request

Date: April 6, 2023

Department Federal Programs

Person Submitting Bridgett Carwile

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of:

VA2

☆ Purchase of books from Saddleback Educational Publishing of Newport Beach, CA per quote #354 for CHS in the amount of \$13,792.91 to be paid from 142-71100-429-401.

- ☆ Title I (101) Amendment
- ☆ Title III (301) Amendment
- ☆ Title ID (161) Amendment
- ☆ ESSER 2.0 (932) Amendment

received
03-23-23
[Signature]

PO DATE
03/20/2023

Putnam County Board of Education

1400 East Spring Street
 Cookeville, TN 38506
 (931) 526-1777

PRINTED 03/21/2023

PURCHASE ORDER NUMBER
4012300019

VENDOR KEY : SADDLEBA000
 SHIP DATE : 03/06/2023
 FISCAL YEAR : 2022-2023
 ENTERED BY : HAYESHEA000
 ORIGINAL REQ # : 0000047414

VENDOR:
 SADDLEBACK EDUCATIONAL PUBLISHING
 PO BOX 3239
 NEWPORT BEACH, CA 92659

SHIP TO:
 COOKEVILLE HIGH SCHOOL
 1 CAVALIER DR
 Cookeville, TN 38501

ATTN: Selena Whiteside

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
2		Welcome Newcomers Library	927.95000	1,855.90
3		TERL Phonics: Decode [1] Boxed Set	649.95000	1,949.85
3		TERL Phonics: Decode [2] Boxed Set	649.95000	1,949.85
3		TERL Phonics: Decode [3] Boxed Set	649.95000	1,949.85
1		ELL Teen Literacy Library	709.95000	709.95
1		Emerge Boxed Set: TERL Level 1	649.95000	649.95
1		Emerge Boxed Set: TERL Level 2	649.95000	649.95
1		Excel Boxed Set: TERL Level 3	649.95000	649.95
1		Soar Boxed Set: TERL Level 4	649.95000	649.95
1		Rise Boxed set: TEFL Level 5	649.95000	649.95
1		Lift Boxed Set: TEFL Level 6	649.95000	649.95
1		shipping	1477.81000	1,477.81
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		142 E 71100 471 401 00000 000	13,792.91	
			PAGE TOTAL	13,792.91
			TOTAL	13,792.91

PURCHASE ORDER NUMBER MUST APPEAR
 ON ALL INVOICES SUBMITTED FOR PAYMENT

PURCHASE APPROVED BY:



ELL TEEN LITERACY LIBRARY

Available in Print and Digital



CHOOSE AN OPTION BELOW:

ELL Teen Literacy Library Print

\$709.95

[ADD TO CART](#)

ELL Teen Literacy Library Digital

\$649.95

[ADD TO CART](#)

ELL Teen Literacy Library Print + Digital

\$1,359.90

[ADD TO CART](#)

Digital Purchases Include Onboarding Assistance

DESCRIPTION



Online Digital Platform purchases will allow for up to 20 student licenses + 1 teacher license

Additional licenses may be purchased in sets of 10, separately. Please reach out to our onboarding specialists for customized quotes at contact@sdlback.com

CLICK BELOW FOR A

[FREE BOOK SAMPLE](#)

[FREE GUIDE SAMPLE](#)

The *ELL Teen Literacy Library* is a unique collection of fiction and nonfiction books aimed at high school and adult English language learners, including newcomers. Many of these learners struggle with reading and a limited English vocabulary. This makes it difficult to do well in content-area classes where textbooks are often written above grade level. For this reason, the *ELL Teen Literacy Library* focuses on social studies, math, and science topics in books written at accessible levels. Each engaging fiction and nonfiction book features age-respectful storylines and full-color photographs on every page to support beginning readers at the secondary level.

Organized into five content-focused genres, this collection includes 20 unique titles. Each genre includes three fiction books and one nonfiction book. Special emphasis is placed on vocabulary, with five key vocabulary words highlighted in each book.

KEY PRODUCT FEATURES:

- Accessible text with low readability and photographs on every page to support comprehension
- Progress monitoring in the form of summative book quizzes and a program checklist
- Mature, engaging content focused on subjects that are of high-interest to English language learners
- Five genres with fiction and nonfiction
- Extensive teaching support for every book
- Focus on vocabulary acquisition

GENRES INCLUDE:

- American Culture
- American History
- Environmental Studies
- Everyday Math
- Science/Technology

PRINT LIBRARY BOX SET INCLUDES:

60 Books (3 Each of 20 Titles)

- 3 Fiction and 1 Nonfiction Book per Genre

Vocabulary Cards

- 100 Full-Color Vocabulary Cards
- 5 Vocabulary Words per Book

Comprehensive Teacher's Guide

- Lesson Plans
- Vocabulary Instruction
- Guided Reading Questions
- Reproducible Student Activities
- Assessments

***ONLINE DIGITAL PLATFORM:**

NEW CATALOG

In the absence of in-person assisted learning, we have developed a simple platform that will enable readers to be both independent and confident. Our technology supports readers by highlighting the text and reading it aloud at an appropriate pace that is perfect for struggling readers.

*Online Digital Platform is sold separately from print materials, or can be purchase as a combo set above.

Key Features:

- Web browser access offering ease-of-use for any device with internet access
- Simple design with uncomplicated screens so as not to distract the reader with unnecessary buttons and features. The goal is to get kids reading!
- Text-to-speech with word highlighting for enhanced readability. Great for ANY struggling reader.

Product Notes: Teacher's Guide not sold separately. Once an order is placed for the Online Digital Platform materials a digital onboarding specialists will be in contact with you shortly.

Key Words/ Themes: American Culture, American History, Environmental Studies, Everyday Math, Science, Technology, Full Color, Set, Fiction, Nonfiction, Teen, Young Adult, Hi-Lo, Hi-Lo Books, Hi-Lo Solutions, High-Low Books, Hi-Low Books, ELL, EL, ESL, Struggling Learner, Struggling Reader, Special Education, SPED, Newcomers, Reading, Learning, Education, Educational, Educational Books

ADDITIONAL DETAILS

SKU: ELL Teen Literacy Library



RELATED PRODUCTS



WELCOME NEWCOMERS LIBRARY



ELL TEEN LITERACY LIBRARY
ADDITIONAL BOOK SET
\$203.95



ELL TEEN LITERACY LIBRARY
VOCABULARY CARDS (100 CARDS)
\$60.95



ELL TEEN LITERACY LIBRARY
AUDIO THUMBDRIVE (20 T)
\$130.95

CUSTOMERS ALSO VIEWED



TWEEN EMERGENT READER
LIBRARIES: GO! EMERGE [1]
BOXED SET



TEEN EMERGENT READER
LIBRARIES: EMERGE [1] BOXED
SET



HI-LO BOOK COMPREHENSION
STRATEGIES GUIDE: HOW TO USE
HI-LO BOOKS TO BUILD READING
MASTERY
\$29.95



TWEEN EMERGENT REAL
LIBRARIES: GO! ENGAGE
BOXED SET

SUBSCRIBE TO OUR NEWSLETTER

Your email address

SUBSCRIBE

CONTACT US

ORDERING INFORMATION

CATALOG

WEBINAR SERIES

WHO WE ARE ... WHAT WE DO

SUBMISSIONS

PHONICS FAQs

SITEMAP

DESCRIPTION



Online Digital Platform purchases will allow for up to 20 student licenses + 1 teacher license

Additional licenses may be purchased in sets of 10, separately. Please reach out to our onboarding specialists for customized quotes at contact@sdlback.com

CLICK BELOW FOR A

[FREE BOOK SAMPLE](#)

[FREE GUIDE SAMPLE](#)

Welcome Newcomers: Topic-Based Books to Help New Immigrants Thrive

ISBN: 9781680214185 | Digital ISBN: 9781645986973 | Grades: Teen and YA |
Reading Level: 1.6 to 2.5 | Lexile: HL150L to HL290L

The Welcome Newcomers library is a unique instructional solution that introduces life in the United States to immigrant teens. As these students learn English and adapt to living in a new country, they must learn to fit in socially and academically. Developed around 14 topics that are critical to success in American schools and communities, Welcome Newcomers gives recent immigrants relevant information supported by full-color photographs of diverse teens in real-world settings. The program includes nonfiction and fiction books, survival vocabulary cards, lesson plans, reproducible activities, and assessments. Each topic is covered by a pair of books, one nonfiction and one fiction. The 64-page nonfiction and 48-page fiction books feature easy-to-read text and engaging photographs. Welcome Newcomers places special emphasis on building vocabulary, because research indicates the importance of vocabulary acquisition for students learning English. Survival words



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Reid, Sharon <reids2@pcsstn.com>

April 6, 2023 Board Agenda

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Mar 23, 2023 at 12:08 PM

attached

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
📞 931-525-4709
📠 931-528-3790
✉ hhayes@pcsstn.com

Please consider the environment before printing this email.



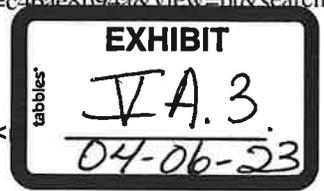
Sender notified by
[Mailtrack](#)



2023.04.06 Board Agenda.pdf
124K



Reid, Sharon <



Addition to April Board Agenda

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Fri, Mar 24, 2023 at 12:56 PM

Sharon, please add the following to the April Board Agenda:

App of the

☆ Purchase of sound equipment and installation for Upperman High School from **Phydely**

Integrations of Cookeville, TN in the amount of \$19,500, where \$15,500.00 will be paid from 142-72210-790-401, \$1,500.00 will be paid from 142-72210-499-401 and \$3,000 will be paid from 142-72210-599-401.

total to be paid as follows:

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com

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✓✓ Sender notified by Mailtrack

received
03-24-23



Reid, Sharo



Another Board Agenda addition

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Mon, Mar 27, 2023 at 12:45 PM

Sorry Sharon,
I always receive late additions to the agenda.
Please add the following to the April agenda.

Purchase of 32 (thirty-two) **Chromebooks** from **Bluum USA Inc.** for Park View Elementary per quote in the amount of \$10,648.32 to be paid from 142-71100-722-101

Heather

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
📞 931-525-4709
☎ 931-528-3790
✉ hhayes@pcsstn.com

♻️ Please consider the environment before printing this email.

✓ Sender notified by
Mailtrack





Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Charles Stone Heating and Cooling LLC \$21,677.50 for pay application #6 (final) related to the Avery Trace Middle School RTU/HVAC Controls project from account 142-76100-707-932 (Federal Programs – ESSER 2.0)

in the amount of

to be paid from

received
03-27-23
[Signature]

Stone Mechanical

PO Box 49293
Cookeville, TN 38506



Invoice # : INV1537832-R
Invoice Date : 11/24/2021
Due Date : 12/24/2021

Bill to :
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506
United States

Ship to :
Avery Trace Middle School - RTUs & HVAC Controls
230 Raider Drive
Cookeville, TN 38501
United States

Reference # : Avery Trace Middle School - RTUs & HVAC

Terms : Net 30

Item	Description	Unit	Quantity	Unit Price	Amount
Finish	Finish - Billing for Retainage	Each	1	\$21677.5	\$21,677.50 T
SUBTOTAL					\$21,677.50
TOTAL					\$21,677.50

Mark,

I HAVE REVIEWED THIS REQUEST FOR THE RELEASE OF RETAINAGE AND RECOMMEND THAT IT IS APPROVED.

John Maguire
3.22.23

RECEIVED
3/27/23
Mark McKeague

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER:

Putnam Co. Board of Education
1400 E Spring St.
Cookeville, TN 38506

PROJECT:

Avery Trace M. S. RTUs & HVAC Controls

APPLICATION NO

A 6 mpm

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:

Charles Stone Heating & Cooling, LLC
PO Box 3292
Cookeville, TN 38502
CONTRACT FOR:

PERIOD TO: 09/30/21

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

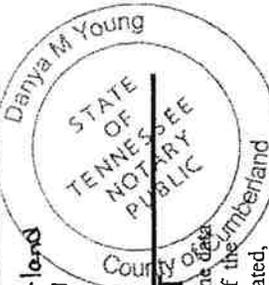
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	433,550.00
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	433,550.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	433,550.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D + E on G703)	\$	
b. of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	433,550.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	411,872.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	21,677.50
8. CURRENT PAYMENT DUE	\$	
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	

CONTRACTOR: Charles Stone Heating & Cooling

By: Betty Phillips Date: 11/24/21

State of: Tennessee County of: Cumberland
 Subscribed and sworn to before me this 24th day of November, 2021
 Notary Public: Danya M. Young
 My Commission expires: 10/3/23



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5222

AIA DOCUMENT G702 · APPLICATION AND CERTIFICATION FOR PAYMENT · 1992 EDITION · AIA · ©1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF

2

PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

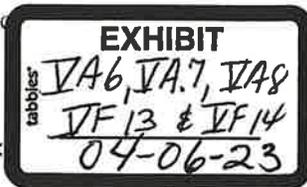
APPLICATION NO: Six (6)
 APPLICATION DATE: 11/24/2021
 PERIOD TO: 11/25/2021

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			D FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
	Putnam Co Board of Education - Avery Trace Middle School Replacement RTUs & HVAC Controls							
	Contract \$433,550.00							
1	Equipment	\$176,414.29	\$176,414.29			\$176,414.29	\$0.00	\$8,820.72
2	Controls	\$189,380.00	\$189,380.00			\$189,380.00	\$0.00	\$9,469.00
3	Materials	\$2,500.00	\$2,500.00			\$2,500.00	\$0.00	\$125.00
4	Labor	\$45,255.71	\$45,255.71			\$45,255.71	\$0.00	\$2,262.78
1	Contingency Allowance	\$20,000.00	\$20,000.00			\$20,000.00	\$0.00	\$1,000.00
GRAND TOTALS		\$433,550.00	\$433,550.00	\$0.00	\$0.00	\$433,550.00	\$0.00	\$21,677.50



Reid, Sharon <



Additional April Board Agenda requests

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Mar 30, 2023 at 9:22 AM

Good morning Sharon,
John Magura has sent over more purchases this morning for the Board Agenda. Could you please add the following:

- IAB6 ✓* Purchase of **filter changes** of all mechanical equipment from **Pure Maxx** bid in the amount of \$53,259.26 to be paid from 142-76100-707-932.
- IAB7 ✓* Purchase of 16 (sixteen) **water bottle filling stations** from **Amazon** per lowest quote to be paid from 142-76100-707-932 totaling \$24,643.84
- IAB8 ✓* Purchase of 2 (two) **mini split heat pumps** for JWES based on low quote per **Charles Stone H&C** to be paid from 142-76100-707-932 totaling \$10,318.00
- IAB12 ✓* **Repair of rooftop RTU #3** located at Cornerstone Elementary in the amount of \$17,000.00 based on lowest quote from **CHC** to be paid from 142-76100-707-932.
- IF13 ✓* -Replace **2 fan coil units** at BPS for a total cost of \$18,560.00 per lowest quote from **CHC** to be paid from 142-76100-707-932

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com
Please consider the environment before printing this email.

Sender notified by Mailtrack

received
03-30-23
SM CM



SAVE \$10 when you try Amazon pickup Find out more ▾

Back to results



Roll over image to zoom in



Elkay LZS8WSSP Bottle Filling Station and Cooler, Single, Stainless Steel

Visit the Elkay Store

332 ratings

Amazon's Choice for "water bottle filling station"

\$1,470⁶⁰

Pay ~~\$1,470.60~~ **\$1,370.60** for this order. Get a **\$100 Amazon Gift Card** upon approval for the **Amazon Business Card**. Terms apply.

Color: **Stainless Steel**



Size: **Single**

Twin Bi-level **Single**

Enhance your purchase

Payment plans

1 option from \$62.40/mo at example APR of 30% (rates from 10-30% APR)

One-time payment
\$1,470.60

Affirm (approval required. No late fees.)
\$62.40/mo or less (36 mo) (10-30% APR)

Learn more



- Checking your eligibility will not affect your credit
- Payment plan applies to entire cart

Brand	Elkay
Color	Stainless Steel
Special Feature	Change Filter Indicator
Product Dimensions	19"L x 18.45"W x 39.5"H
Material	Stainless Steel

See more

About this item

- Touchless, sensor activation (bottle filler) designed for easy use; easy-to-operate push-bar activation (bubbler)
- Fill rate is 1.1 GPM
- Visual filter monitor with LED filter status indicator. Fillsafe recognition automatically recognizes new filter and updates LED light back to green
- The 3,000-gallon filter is certified to NSF 42 and 53 for lead, Class 1 particulate, chlorine, taste and odor reduction
- Green Ticker informs user of number of 20 oz. plastic water

Buy new:

\$1,470⁶⁰

FREE delivery **Thursday, March 23**. Order within 1 hr 31 mins. Details

Deliver to John - Cookeville 38506

In Stock

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from **Plumber's Paradise**

Sold by **Plumber's Paradise**

Returns **Eligible for Return, Refund ...**

Details

Add a Protection Plan:

- 3-Year Protection for \$120.99
- 4-Year Protection for \$151.99

Save with Used - Like New

\$967⁸¹

FREE delivery: **Tuesday, March 28**

Ships from: Amazon

Sold by: Amazon Warehouse

Add to List

New & Used (5) from **\$967⁸¹** & **FREE Shipping**.

Other Sellers on Amazon

\$1,470.60 **Add to Cart**

& **FREE Shipping**. Details
Sold by: Amazon.com

\$1,470.60 **Add to Cart**

& **FREE Shipping**
Sold by: eFaucets

Have one to sell?

Sell on Amazon

*\$1540.24
w/REPLACEMENT FILTER*

- bottles saved from waste
- Energy-saving feature, allowing for the refrigeration to be powered off when not in use
- Laminar flow provides clean fill with minimal splash. Real drain system eliminates standing water

▼ Show more

Customer ratings by feature

Flavor	5.0
Value for money	4.2
Easy to install	3.6

See all reviews

[Report incorrect product information.](#)

Consider a similar item



pH Recharge Glass Alkaline Water Filter Dispenser - Countertop Water Filtration System - Alkaline Water Filter Purifier for Home and Offices - High pH, Pure Drinking Water - 8.5 Liters / 2.25 Gallons (1000)

\$124.00

🌿 Climate Pledge Friendly

10,091

Sponsored

Frequently bought together



+



Total price: \$1,540.24

Add both to Cart

These items are shipped from and sold by different sellers. [Show details](#)

- ☑ **This item:** Elkay LZS8WSSP Bottle Filling Station and Cooler, Single, Stainless Steel \$1,470.60
 - ☑ Elkay 51300C WaterSentry Plus Replacement Filter (Bottle Fillers) , White \$69.64
- Elkay 51299C WaterSentry VII Replacement Filter (Coolers + Fountains), white, 1 Single \$63.88

Explore more from Elkay

Page 1 of 6

Sponsored ⓘ

Elkay LZWSRK Bottle Filling Station, Stainless Steel	Elkay EZWSSM EZH2O Surface Mount Bottle Filling Station, Non-Filtered, Non-Refrigerated	Elkay EMASMB Bottle Filling Station, Large, Stainless Steel	Elkay EZS8WSLK EZH2O Bottle Filling Station with Single ADA Cooler, Non-Filtered 8.5 Gallons	Elkay EZWSRK Bottle Filling Station, 18.81 x 17.88 x 3.56 inches, Stainless Steel	Elkay Bottle Surface Non-Filtered
76	7	4	62	62	
\$801.80	\$848.01	\$1,018.17	Amazon's Choice in Water Coolers	\$716.29	\$1,018.00
			\$1,263.00		

Deliver to Angela
Baxter 38544

All ▾ elkay lzs8wssp

EN ▾ Hello, Angela
Account & Lists ▾

Returns
& Orders

0
Cart

All Best Sellers Music Today's Deals Coupons Beauty & Personal Care Amazon Basics Buy Again Shop Easter

Tools & Home Improvement Best Sellers Deals & Savings Gift Ideas Power & Hand Tools Lighting & Ceiling Fans Kitchen & Bath Fixtures Smart Home

◀ Back to results

Sponsored



Elkay LZS8WSSP Bottle Filling Station and Cooler, Single, Stainless Steel & 51300C_3PK WaterSentry Plus Replacement Filter (Bottle Fillers), 3-Pack

Visit the Elkay Store

10 ratings

Bundle Price: **\$1,598.72**

**Pay \$133.23/month for 12 months,
interest-free upon approval for the
Amazon Prime Rewards Visa Card**

Style: **Filling Station + WaterSentry
Plus Filter 3pk**

Roll over image to zoom in



**Filling Station +
WaterSentry Plus Filter
3pk
\$1,598.72**

Filling Station + Filter, 12-
Pack

\$2,106.99

Filling Station +
WaterSentry Plus Filter

\$1,466.96

Purchase options and add- ons

\$1,598.72

Delivery **Wednesday, April 5.**
Order within 5 hrs 53 mins

Deliver to Angela - Baxter 38544

In Stock.

Qty: 1

Add to Cart

Buy Now

Payment **Secure transaction**
Ships from **Amazon.com**
Sold by **Amazon.com**

Return policy: Eligible for
Return, Refund or Replacement
within 30 days of receipt

Add a Protection Plan:

- 4-Year Protection for
\$167.99
- 3-Year Protection for
\$133.99
- Add a gift receipt for easy
returns

Add to List

Have one to sell?

Sell on Amazon

Payment plans

\$57.54/mo (48 mo) at
example APR of 30% (rates
from 10-30% APR)

Brand	Elkay
Material	Plastic
Capacity	3000 Gallons
Purification Method	Activated Carbon

About this item

Sponsored

- Product 1: Touchless, sensor activation (bottle filler) designed for easy use; easy-to-operate push-bar activation (bubbler)
- Product 1: Fill rate is 1.1 GPM
- Product 1: Visual filter monitor with LED filter status indicator. Fillsafe recognition automatically recognizes new filter and updates LED light back to green
- Product 1: The 3,000-gallon filter is certified to NSF 42 and 53 for lead, Class 1 particulate, chlorine, taste and odor reduction
- Product 2: Multi-pack replacement filters for models with WaterSentry Plus filtration system (Bottle Fillers).
- Product 2: Filter should be replaced every 3,000 gallons or 1 year after installation.
- Product 2: Equipped with Quick-Disconnect, 1/4 turn installation, as well as automatic inlet shut-off valve that closes when filter is removed.
- Product 2: Designed to reduce lead, particles and chlorine. Also reduces odors and discoloration from incoming water.

▶ [See more product details](#)

[Report incorrect product information.](#)

Sponsored

FERGUSON

Home > Drinking Fountains & Bottle Filling Stations > Bottle Filling Stations



Elkay EZH2O® Wall Mounted Drinking Filling Station with Single Cooler

Part #ELZS8WSSP | Item #5111583 | Manufacturer Part

\$1,838.25 EACH

Color/Finish: Stainless Steel



Packaging Info:

Quantity Per Each: 1, Inner pack: 1

How to get it:



Pick Up Available

1 in [Cookeville, TN](#) ▾



Product Details

Privacy Information



We use cookies to ensure fast, reliable, and secure operations, and to give you the best possible experience when using our website. We use both **session-based cookies** and **persistent cookies**. We also allow the use of **third-party cookies** by certain authorized third parties with whom we execute marketing campaigns. For more information, please refer to our [Privacy Policy](#) and [Cookie Policy](#).

Visual filter monitor with LED filter status indicator. Fillsafe recognition automatically recognizes new filter and updates LED light back to green.

The 3,000-gallon filter is certified to NSF 42 and 53 for lead, Class 1 particulate, chlorine, taste and odor reduction.

Green Ticker™ informs user of number of 20 oz. plastic water bottles saved from waste.

Energy-saving feature, allowing for the refrigeration to be powered off when not in use.

Silver ion antimicrobial protection on key plastic components to inhibit the growth of mold and mildew.

Low-energy LED light encourages use, assists with filling dark bottles and illuminates in dark hallways.

One-box packaging so the cooler and bottle filler ship together.

Recommended Accessories

Elkay Cane Apron
Stainless Steel

\$205.50

Elkay 44- 1/8 in.
Accessory - Black In
Wall Carrier

\$659.25

Elkay WaterSentry®
Plus Replacement
Filter for EZH2O...

\$99.00

Elkay WaterSentry®
Fresh 7-1/2 in. 6000
gal Replacement...

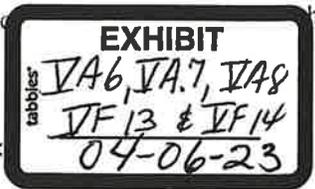
\$305.25

Specifications

Privacy Information



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Reid, Sharon <



Additional April Board Agenda requests

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Mar 30, 2023 at 9:22 AM

Good morning Sharon,
John Magura has sent over more purchases this morning for the Board Agenda. Could you please add the following:

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--
 Heather Hayes
 Federal Programs Bookkeeper
 Putnam County Schools, Cookeville TN
 ☎ 931-525-4709
 📠 931-528-3790
 📧 hhayes@pcsstn.com
 ♻️ Please consider the environment before printing this email.

Sender notified by Mailtrack

received
03-30-23
SM CM



Charles Stone Heating & Cooling

Mechanical Contractor

March 21, 2023

To: Putnam County Schools
Att: Tony Simmons
Re: HVAC Replacement / Jere Whitson – Ductless Split System

We appreciate the opportunity to quote the referenced project. Based upon our conversation we are offering to furnish and install the following for your consideration:

Remove and replace ductless mini split heat pump. Complete Start up and warranty registration.

Qty (1) WESTINGHOUSE 36,000 BTU H/P OUTDOOR

Qty (1) WESTINGHOUSE 36,000 BTUH/P WALL MOUNT INDOOR

QTY (1) NEW REFRIDGERATION LINE SET

WARRANTY: Compressor – 7 years / Parts – 5 year

Your total installation price includes all applicable taxes and full coverage insurance. Installation: \$5,159.00

Sincerely,

S. Steele Shipley, PM

Stone Services Corporation
License # 75244 Exp. 09/30/2023
Unlimited
Class – CMC, MU-A

P.O. BOX 49293, COOKEVILLE, TN. 38506
PH: 931-526-5023 FAX: 931-526-8870



QUOTE
Number 2265

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

JERE WHITSON SCHOOL
178 E JERE WHITSON RD
COOKEVILLE, TN 38501

QUOTE DATE	FOR	PAGE
3/21/2023	Replace a 3-ton ductless split	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

- Replace a Sanyo 3-ton ductless split with a Gree 3-ton ductless split
- Evaporator is wall mounted style with washable filters
- New line set will be installed from condenser outside to evaporator
- Any visible line set will have line hide installed for protection
- Pressure test, evacuate system, and release refrigerant charge
- Once installation is complete system will be started up and operations tested
- Condenser will be on the roof. Includes crane rental
- Warranty is (5) years parts (1) year labor

TOTAL AMOUNT \$6,100.00

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Jimmy Key, (931) 528-5514. Upon acceptance of this proposal, please sign and email back to jkey@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT. THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONDIBLBE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



433 East 15th Street
Cookeville, TN 38501
931/526-6151
Fax: 931/528-9283

DATE: March 22, 2023

TO: Putnam County Board of Education

ATTN: Tony Simmons

RE: Mitsubishi Replacement Options at Jere Whitson School

SCOPE OF WORK:

Replace Existing ductless system with option below.



OPTION 1 (Cooling Only)

Mitsubishi 3 ton 208/230/1 1:1 P-Series Cooling Only. Warranty: 10 year compressor and parts, 1 year labor.

Price: \$9773.00

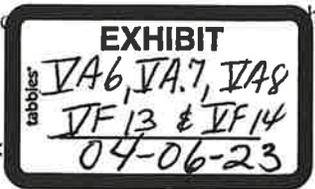
OPTION 2 (Heat Pump System)

Mitsubishi 3 ton 208/230/1 1:1 P-Series Heat Pump System. Warranty: 10 year compressor and parts, 1 year labor.

Price: \$10,144.00

EVALUATIONS AND NOTES:

- **Discard and dispose of existing equipment**
- **Replace copper linesets, communication wire from outdoor to indoor unit**
- **Install new condensing unit on existing roof rack**
- **Crane rental included in price**
- **Install indoor unit in same location as existing**
- **We will perform a factory start and check of system after installation**
- **Connect back to existing electric circuit**
- **Carwile will register factory warranties**
- **Necessary permits included in price**



Reid, Sharon <



Additional April Board Agenda requests

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

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--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com
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Sender notified by Mailtrack

received
03-30-23
SM CM



Reid, Sharon <



SIOP training on the April Board Agenda.

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Mon, Apr 3, 2023 at 11:20 AM

Sharon,
Bubba has asked for the Approval for purchase of SIOP training on the April Board Agenda:

Consider approval of the purchase of The SIOP Model training services from SAVVAS (only) in the amount of \$17,700 to be paid from 142-72210-524-201 to receive the training services for secondary teachers for 3 days (May 1st-3rd, 2023)."

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com

Please consider the environment before printing this email.

✓✓ Sender notified by
Mailtrack

Putnam_SIOP_T4T Quote '22-'23.pdf
32K

received
04-03-23
[Signature]



Mr. Bubba Winningham
 5-12 curriculum supervisor
 Putnam Co School District
 1400 E Spring St
 Cookeville, TN 38506-4313
 United States

Quote Number: 217465-1
 Quote Creation Date: 01-20-2023
 Quote Expiration Date: 09-30-2023

Quote Release: 1

Putnam Co_SIOP T4T_'22-'23

Price Quote Summary

Solution	Base Amount	Total
The SIOP® Model	\$ 17,700.00	\$ 17,700.00
Solution Subtotal	\$ 17,700.00	\$ 17,700.00
	Shipping & Handling	\$ 0.00
	Total	\$ 17,700.00

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
The SIOP® Model				
The SIOP® Model Professional Learning - The SIOP® Model Professional Development				
0000000112994	SIOP® TRAINING FOR SECONDARY TEACHERS 3-DAY	17700.00	1	\$17,700.00
The SIOP® Model Professional Learning - The SIOP® Model Professional Development Subtotal				\$ 17,700.00
The SIOP® Model Subtotal				\$ 17,700.00
Solution Subtotal				\$ 17,700.00
Shipping and Handling				\$ 0.00
Total				\$ 17,700.00



Reid, Sharon <reids2@pcsstn.com>

Fwd: SIOP Training

1 message

King, Corby <kingc11@pcsstn.com>

Mon, Apr 3, 2023 at 4:41 PM

To: Kim Cravens <kim.cravens@pcsstn.com>, Lynn McHenry <lynn.mchenry@pcsstn.com>, David McCormick <mccormick839@hotmail.com>, Jill Ramsey <ramseyp@pcsstn.com>, Kerry Ledbetter <kerry.ledbetter@pcsstn.com>, Dawn Fry <dawn.fry@pcsstn.com>, Tim martin <martint3@pcsstn.com>, "Reid, Sharon" <reids2@pcsstn.com>, Dan Rader <danrader@moorerader.com>

Board members,

I approved Bubba's request to add this item to the agenda earlier today. I am also waiting on a quote from technology for Audio Enhancement which will be approximately \$250,000. The AE quote needs to be on the April agenda in order to utilize ESSER 2.0 funds and have the work completed before June 30. The ESSER projects approved this month will likely exhaust the remaining ESSER 2.0 funds.



Corby King
Director of Schools, Putnam County School System

☎ (931) 526-9777 | 🌐 www.pcsstn.com | ✉ kingc11@pcsstn.com
📍 1400 E. Spring Street, Cookeville, TN 38506



----- Forwarded message -----

From: **Winningham, Chris** <cwinningham1@pcsstn.com>

Date: Mon, Apr 3, 2023 at 3:38 PM

Subject: SIOP Training

To: King, Corby <kingc11@pcsstn.com>

Mr. King,

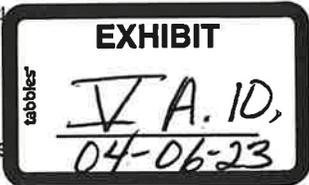
I am requesting to add a board item agenda to April's board meeting. We were originally going to host SIOP for Cookeville High School and Monterey High School teachers to receive training in July and pay for it out of Title II. SIOP is now available to train our teachers in May and so we are requesting board approval to have this training May 1-3rd.

Based on years of research, the SIOP® (Sheltered Instruction Observation Protocol) Model is the only scientifically-validated instructional framework for improving the academic achievement of English learners and developing academic language while also providing equitable access to grade-level content. Developed by Dr. Jana Echevarría, Dr. MaryEllen Vogt, and Dr. Deborah Short, the SIOP® Model equips thousands of educators, including administrators, specialists, coordinators, and teachers with the tools they need to positively impact student learning.

Please consider this request. Mrs. Reid has everything needed to put on the agenda.

Thanks,

Bubba Winningham, Ed.D
5-12 Instructional Supervisor
Putnam County Schools
931-526-9777
cwinningham1@pcsstn.com



Reid, Sharon <reids2@pcsstn.com>

for April 2023 Board Agenda

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Tue, Apr 4, 2023 at 8:23 AM

Approval of purchase from Central Technologies for Audio Enhancement equipment per TIPS-USA Contract -220105 in the amount of \$249,438.42 to be paid from 142-72210-790-932

Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com

Please consider the environment before printing this email.

✓✓ Sender notified by Mailtrack

0961_001.pdf
263K

received
04-04-23
sa



We have prepared a quote for you

**Audio Enhancement - Sentinel / EduCam360 - Qty
110/14**
Quote # 016132
Version 1

Prepared for:

Putnam County School System
Johnny Sloan
sloanj2@pcsstn.com

Products

Description	Price	Qty	Ext. Price
ST-NE-1051.P EduCam360-C 12MP including Programming	\$1,271.55	14	\$17,801.70
CK-4010 Sentinel Installation Wiring Kit	\$95.88	110	\$10,546.80
ST-XD-9060 XD Teacher Box with Teacher Pendant and Student Handheld Mic	\$474.02	110	\$52,142.20
AM-3229 Sentinel System with Integrated XD Receiver	\$749.22	110	\$82,414.20
ST-SP-0211 Classroom Speaker, Ceiling, 1x2 Tile Replacement, Plenum Rat	\$342.52	110	\$37,677.20
SHIPPING Freight	\$5,800.00	1	\$5,800.00
AUDIO ENHANCEMENT CLASSROOM INSTALLATION	\$325.00	110	\$35,750.00
CAT6DROP-GREEN CAT6 DROP - GREEN	\$275.00	14	\$3,850.00
ACC7-ENT ACC 7 Enterprise camera channel	\$246.88	14	\$3,456.32

Subtotal: **\$249,438.42**

Purchasing Vehicle

Description	Qty
TIPS-USA TIPS-USA CONTRACT - 220105 - Technology Solutions CONTRACT - 220105	1



Audio Enhancement - Sentinel / EduCam360 - Qty 110/14

Prepared by:

Knoxville HQ
Joe Alissandrello
423-580-3322
joe@centralinc.com

Prepared for:

Putnam County School System
1400 East Spring Street
Cookeville, TN 38506
Johnny Sloan
(931) 520-2100
sloanj2@pcsstn.com

Quote Information:

Quote #: 016132
Version: 1
Delivery Date: 03/31/2023
Expiration Date: 06/29/2023

Quote Summary

Description	Amount
Products	\$249,438.42
Total: \$249,438.42	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Knoxville HQ

Putnam County School System

Signature: _____

Name: Joe Alissandrello

Title: Senior Account Manager

Date: 03/31/2023

Signature: _____

Name: Johnny Sloan

Date: _____

The Interlocal Purchasing System

Purchasing Made Personal



Printed 4 April 2023

www.centralinc.com

Central Technologies Inc Central Knox

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	6101 Industrial Heights Dr NW	NAME Charlie Martin
CITY	Knoxville	PHONE (866) 839-8477
STATE	TN	FAX (866) 839-8472
ZIP	37909	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

TN | TX | OK | AR | AL | GA | MS | NC | SC | LA | KY | VA | WV | MO | FL

Overview

Technology solutions value-added reseller and installer of all things technology.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
200203	Security Systems Products and Services	04/30/2023	See EDGAR Certification Doc.
200306	Vaping Sensors	05/31/2023	See EDGAR Certification Doc.
220105	Technology Solutions Products and Services	05/31/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

200203

Todd Troxler	VP of Sales	(865) 566-0230	todd@centralinc.com
Suzanne Carswell	President	(865) 566-0230	suzanne@centralinc.com

200306

Todd Troxler	VP of Sales	(865) 566-0230	todd@centralinc.com
Suzanne Carswell	President	(865) 566-0230	suzanne@centralinc.com

220105

Todd Troxler	VP of Sales	(865) 566-0230	todd@centralinc.com
Suzanne Carswell	President	(865) 566-0230	suzanne@centralinc.com



Reid, Sharon <reids2@pcsstn.com>

Fwd: Numbers of Quiet rooms in building needing cameras

2 messages

King, Corby <kingc11@pcsstn.com>
To: "Reid, Sharon" <reids2@pcsstn.com>

Fri, Mar 31, 2023 at 4:22 PM



Corby King
Director of Schools, Putnam County School System

(931) 526-9777 | www.pcsstn.com | kingc11@pcsstn.com
1400 E. Spring Street, Cookeville, TN 38506



----- Forwarded message -----

From: **Sloan, Johnny** <sloanj2@pcsstn.com>
Date: Fri, Mar 31, 2023 at 3:37 PM
Subject: Re: Numbers of Quiet rooms in building needing cameras
To: Roberson, Sheri <robersons2@pcsstn.com>
Cc: Corby King <kingc11@pcsstn.com>, Bridgett Carwile <bridgett.carwile@pcsstn.com>

I've got the vendor working on the adjustments, so it's not a problem.

Sheri -- I don't need this now, but we will need it prior to the installation starting. Can you have someone identify classroom numbers and the inventory tag numbers where things will be installed? We can then provide floorplans and room info to the installation crew.

I have attached the updated quote and this reflects using all of the available funds, which allows for 110 classroom audio kits and the 14 cameras in the isolation rooms.

Thanks,
Johnny

Johnny Sloan

--
Supervisor, Technology Department
Putnam County School System
Cookeville, TN 38506
(931) 520-2100 Office
(931) 372-0382 Fax



On Fri, Mar 31, 2023 at 2:45 PM Roberson, Sheri <robersons2@pcsstn.com> wrote:

Johnny,

Again, Sorry for the last-minute change. Here are the 14 rooms where the cameras will be placed that I said I would get to you.

Algood Elementary
Williams 3-4 CDC Quiet room

Burks
Davis CDC Quiet room

Cornerstone
Huddleston CDC Quiet room

Prescott Elementary
K-2 TRACS Quiet Room
3-4 TRACS Quiet Room

Algood Middle
Espinoza CDC Quiet room

PSMS
Hamlet CDC Room Quiet room
Sped TRACS room Quiet room

Upperman Middle
Netherton CDC Quiet room
Sped TRACS Room Quiet room

Cookeville High
1-quiet room on the hall where CDC rooms are--Students are transported here for restraints.

Monterey High School
Looper CDC Room

Upperman High School
Sped TRACS Quiet Room
Walker SPED CDC Room

Thanks,

--

Sheri Roberson
Putnam County School System
Supervisor of Special Education
931-526-9777-Office
931-267-3365-Cell
robersons2@pcsstn.com

You cannot use deeper thinking skills unless you have something to think about. John Hattie

Sloan, Johnny <sloanj2@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Mon, Apr 3, 2023 at 3:27 PM

Sharon,

See below for the quote I provided to Bridgett, Corby and Sheri Roberson on Friday for the Audio Enhancement brand products being sold to us by Central Technologies.

Thank you,
[Quoted text hidden]

 **Quote_AudioEnhancement_3-31-23.pdf**
478K

DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022



Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate):

_____ Backup included

__X__ Backup to follow

Request permission to bid kitchen equipment for the school nutrition program.

Jennifer Mitchell, SNP Supervisor _____ 3/20/23
Signature of Person Making Request Date

 _____
Signature of Director of Schools Date

received
03-20-23



DEPARTMENT OF EDUCATION
PUTNAM COUNTY
SCHOOL NUTRITION PROGRAM

3860 Phifer Mountain Road
COOKEVILLE, TN 38506
PHONE: (931) 528-1847
FAX: (931) 520-2022



Putnam County Board of Education
Agenda Request

Name of Person Making Request: Jennifer Mitchell

Department: School Nutrition

Phone Number of Person Making Request: 931-528-1847 x1214

Account Funding Code (if appropriate):

Backup included

Backup to follow

Request permission to bid chemical products with Jackson and Macon County School Nutrition Programs for SY 2023-24, with ability to renew up to 4 additional years.
request

Jennifer Mitchell, SNP Supervisor 3/20/23
Signature of Person Making Request Date

 _____
Signature of Director of Schools Date

received
03-20-23
ju



PCSS Board Agenda Request

Date: March 22, 2023

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

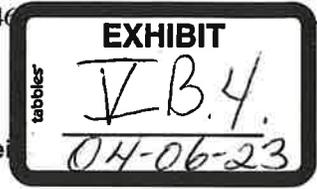
Backup included

Backup to follow

Statement to be included in the Board Agenda Packet:

Permission ~~for~~
~~Consider the approval to bid~~ the security entrances at Cookeville High School, Park View Elementary and Burks Elementary to be paid for from our security grant.

received
03-27-23 *[Signature]*



Reid, Sharon <reids2@pcsstn.com>



for April agenda...Fwd: research re: permission to issue new RFP

1 message

Paramore, Debi <paramored@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Tue, Mar 21, 2023 at 4:36 PM

Sharon:

Can Sam Brooks place an item on the April agenda for ^{11P} permission to issue **RFP for Virtual Curriculum and Online Learning Platform**?

Thanks, dp

----- Forwarded message -----

From: **Paramore, Debi** <paramored@pcsstn.com>
Date: Tue, Mar 21, 2023 at 4:33 PM
Subject: research re: permission to issue new RFP
To: Sam Brooks <brookss4@pcsstn.com>
Cc: McReynolds, Mark <mmcreynolds@pcsstn.com>

Sam: Please see attached... you mentioned in your communication (attached) for Board agenda, 11/3/22, that "We will resubmit a new RFP in the Spring of 2023 to begin in the Fall of 2023."

However, there isn't anything mentioned on the 11/3/22 agenda requesting permission to issue RFP.

Did you seek permission at another time? If not, it would be good to go ahead and request permission to issue RFP for 2023-24 on the April 6th agenda.

Thanks, dp

----- Forwarded message -----

From: <PCBOE_Finance@k12tn.net>
Date: Tue, Mar 21, 2023 at 4:29 PM
Subject: Attached Image
To: Debi Paramore <paramored@pcsstn.com>

--
Debi Paramore
Finance Department
Putnam County Schools
Cookeville, TN
(931) 526-9777

--
Debi Paramore
Finance Department
Putnam County Schools
Cookeville, TN
(931) 526-9777



EXHIBIT
 V B.5.
 04-06-23

RFQ: PRINTING SERVICES
 RESPONSE EVALUATION
 OPENING: 3/20/23; 2:00 P.M. CENTRAL

FIRM NAME
 CITY, STATE

Print Link Printing Cookeville, TN		
---------------------------------------	--	--

Commercial Accounts	✓		
References	✓		
Qualifications/Services	✓		

TOTAL POINTS

--	--	--

Consider approval of the sole 3/22/23
 bidder, Print Link Printing - Cookeville, TN
 to provide ~~print printing~~ system
 wide printing services.

Mark McReynolds


Mark McReynolds 3/20/23
 MARK MCREYNOLDS/DATE

Commercial Accounts/References
-This form must be submitted to PCSS-

List 3 commercial accounts of similar size of Putnam County School System in the past three years:	
Commercial Accounts	Locations of Commercial Accounts
1. Putnam County Governmental Offices	Mayor, Trustee, Codes, Circuit Court, Sheriff, Election + More...
2. City of Cookeville Governmental Offices	Electric, Gas, Water, Public Works, Permits, Leisure + more...
3. One Bank of Tennessee	20 Different Locations

REFERENCES (including Contact Information):	
REFERENCE	ADDRESS, PHONE NUMBER
1. Randy Porter, Putnam Co. Mayor	300 E. Spring St., Cookeville, TN 526-2161
2. Gerry Whitehead, V.P. One Bank	140 S. Jefferson Ave., Cookeville, TN 528-5941
3. Amy Robbins, C.P.A.	209 S. Jefferson Ave, Cookeville, TN 372-1911
4. Eddie Farris, Putnam Co. Sheriff	421 E. Spring St., Cookeville, TN 528-8484
5. John Allen, President Putnam Co. Fair	155 Fairground St., Cookeville, TN 252-2755

**Putnam County School System
(PCSS)
Request for Qualifications
(RFQ)**

(This is not an order)

Putnam County School System
ATTN: Mark McReynolds
1400 East Spring Street
Cookeville, TN 38506
(931) 526-9777

RFQ Due: Monday, March 20, 2023
2:00 PM Central Time

The submitted qualifications documents must conform to the laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the Chancery Court of Putnam County, Tennessee. All contracts arising from this RFQ must incorporate these requirements of qualifications or will not be accepted.

The undersigned, having carefully examined the Request for Qualifications Documents and has submitted forms as requested, I hereby declare all information to be valid and final as submitted.

Company Name:	<u>Print Link Printing</u>
Company Address:	<u>320 Transport Drive</u>
City, State, Zip Code	<u>Cookeville, TN 38506</u>
Phone:	<u>931-537-7474</u>
Email:	<u>printlinkprinting@yahoo.com</u>
Company Contact (Print Name)	<u>Bruce Helton</u>
Title	<u>Owner</u>
Authorized Signature	<u>Bruce Helton</u>
Date Signed:	<u>3-15-23</u>

Request for Qualifications
(RFQ)

The Putnam County School System (PCSS) has issued a Request for Qualifications (RFQ) for Printing Services.

The RFQ responses will be opened on Monday, March 20, 2023, 2:00 p.m. (Central) at the Putnam County Board of Education, 1400 East Spring Street, Cookeville, TN 38506. No late submissions will be accepted.

All envelopes must be sealed and marked,

“RFQ: Printing Services”

Please contact Mark McReynolds, Director of Finance, by email: mmcreynolds@pcsstn.com, if you have questions or concerns regarding the **Request for Qualifications: Printing Services**.

The Board will award to the winning vendor as prescribed by law, which states “lowest and best.” A Supreme Court ruling states that the discerning of best lies solely on those requesting the qualifications and not those submitting documents for the RFQ. The right is also reserved to refuse any and all qualification responses.

The RFQ response must conform to the laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the Chancery Court of Putnam County, Tennessee. All contracts arising from this RFQ must incorporate these requirements or the response will not be accepted.

NO FAXED OR ELECTRONIC SUBMISSIONS WILL BE ACCEPTED



PCSS Board Agenda Request

Date: March 27, 2023

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to bid the sanding, repainting and finishing of Algood Middle School and Baxter Primary School gym floors to be paid for from 141-72620-0399

received
03-27-23



EXHIBIT
tabbles
V.B.7.
04-06-23



**Board Agenda Request
For April 6, 2023 Meeting**

Date 03/23/23

Department CTE

Person Submitting Jaclyn Vester *JMV*

Account Number (if appropriate) 142-71300-730-852

Check one:

Backup included

Backup to follow

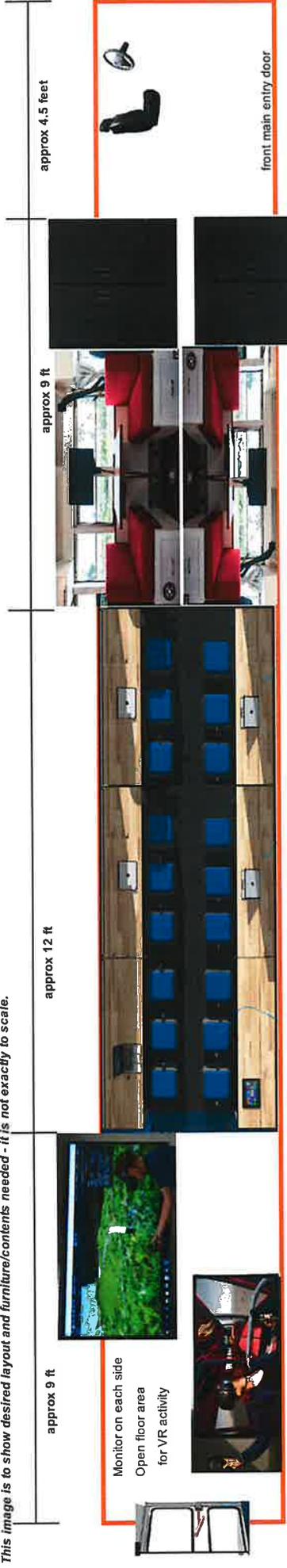
Statement to be included in Board Agenda Packet:

Approval for the request to solicit bids for a PCSS owned 2004 Blue Bird All American school bus to be converted to a CTE career exploration mobile lab to be funded by Perkins Regional Career Pathways Reserve Grant.

03-30-23
Received *JMV*

Putnam County School System CTE JACEE (Jobs and Career Exploration for Everyone) Bus Conversion Bid Specifications

This image is to show desired layout and furniture/contents needed - it is not exact to scale.



Bus Info:

- 2004 Blue Bird All American
- Flat nose
- 13 windows each side
- 34.5 ft long, front to back
- 80 inches tall, sides and back
- 93 inches wide, front and back
- dome roof
- Lift/ramp rear-handicap accessibility
- Current location: Cookeville, TN

Exterior Specs:

- Appropriate wattage gasoline and/or propane inverter generator installed under the vehicle
- Oversize generator a bit from max expected load-allow for evolving capability/unforeseen items
- Two (2) rooftop A/C & heat units installed
- Powered exterior awning on passenger side (quote as an optional add-on)
- Exterior wrap not needed; local vendor to complete

Interior Specs:

- New subfloor and LVT flooring throughout the vehicle
- Walls and ceiling covering, painted if needed
- Rear: Open floor area with two wall mounted heat/cold/climate resistant monitors
- Middle: Custom-built counter top type tables with freestanding stools on both sides w/power outlets
- Need a way to secure stools while bus is in transit
- Front: Custom-built bench dinette type seating w/power outlets with heat/cold/climate resistant TV/monitors on both sides for casting videos
- Part of one storage cabinet should serve as both storage and charging for thirty (30) VR headsets
- Some of the custom-built items would need to be designed above/around wheel wells where location necessitates
- Complete electrical systems including all wiring, connections, transfer switches, power panels, battery charging system, power outlets etc
- Vehicle WIFI system
- Cat6 data cabling to each TV location & to each VR storage unit, to be homerun to a location where customer can install a small data switch
- Accent, ceiling and wall valance lighting
- Colors to use on interior furniture and decor: PCSS CTE logo colors (logo to be emailed to selected vendor)



Department: Adult Education

DATE: _____ 22-M



Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount	
					Increase	Decrease
		Revenue				
1		OTHER STATE EDUCATION FUNDS	-			-
2		ADULT BASIC EDUCATION				-
		Total Revenue	-	-		-
		Expenditures				
				Decrease	Increase	
3	141 E 71600 116 000 01002 Regal	Teachers	332,784.00	46,317.00		286,467.00
4	141 E 71600 189 000 01002 Regal	Other Salaries	163,200.00	10,504.00		152,696.00
4	141 E 71600 201 000 01002 Regal	FICA	30,752.00	2,010.00		28,742.00
5	141 E 71600 204 000 01002 Regal	Retirement	36,488.00	2,856.00		33,632.00
6	141 E 71600 207 000 01002 Regal	Medical Insurance	27,927.00		11,594.00	39,521.00
7	141 E 71600 212 000 01002 Regal	Medicare	7,192.00	470.00		6,722.00
	141 E 71600 217 000 01002 Regal				483.00	483.00
8	141 E 71600 355 000 01002 Regal	Travel	20,918.00		16,800.00	37,718.00
9	141 E 71600 399 000 01002 Regal	Other	7,000.00		200.00	7,200.00
10	141 E 71600 429 000 01002 Regal	Supplies & Materials	15,536.00		28,921.00	44,457.00
11	141 E 71600 790 000 01002 Regal	Equipment			8,890.00	8,890.00
12	141 E 72260 105 000 01002 Regal	Supervisor	71,400.00	5,950.00		65,450.00
13	141 E 72260 162 000 01002 Regal	Clerical	39,369.00	4,383.00		34,986.00
14	141 E 72260 201 000 01002 Regal	FICA	6,868.00	344.00		6,524.00
15	141 E 72260 204 000 01002 Regal	Retirement	11,077.00	518.00		10,559.00
16	141 E 72260 207 000 01002 Regal	Medical Insurance	11,693.00		6,165.00	17,858.00
17	141 E 72260 212 000 01002 Regal	Medicare	1,576.00	81.00		1,495.00
18	141 E 72260 355 000 01002 Regal	Travel				-
19	141 E 72260 399 000 01002 Regal	Other contracted services	28,220.00		380.00	28,600.00
20	141 E 72260 429 000 01002 Regal	Supplies and Materials				-
21	141 E 72260 790 000 01002 Regal	Equipment				-
		Total Expenditures	812,000.00	73,433.00	73,433.00	812,000.00
		Total Revenue less Total Expenditures	(812,000.00)	-	73,433.00	(812,000.00)

Explanation: To redistribute funds to meet needs

Requested by: Lynda Huddleston
Supervisor

Recommended for Approval:

[Signature]
Official / Department Head

Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

received
03-24-23
[Signature]

Approval

Non-Approval

Date: _____



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - Perkins Reserve Grant 851 Secondary Budget

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	142-72130-524-851	Inservice/Staff Development (PD)	\$5,000.00		\$5,000.00	\$0.00
2	142	142-71300-499-851	Other Supplies and Materials	\$35,000.00	\$5,000.00		\$40,000.00
3							\$0.00
4							\$0.00
5							\$0.00
6							\$0.00
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27			TOTALS:	\$40,000.00	\$5,000.00	\$5,000.00	\$40,000.00

Explanation: Move monies to purchase additional industry exams for all student populations to sit and take Industry Certification Exams in various POS

Requested by: [Signature]
Supervisor

Recommended for Approval: [Signature] 3/20/23
Official / Department Head

Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
03-23-23
[Signature]

EXHIBIT
VC.3.b.
04-06-23
 Date: March 23, 2023

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - Perkins Grant

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	142-72130-399C-802	Other Student Support (CTSO)	\$11,000.00		\$381.00	\$10,619.00
2	142	142-72130-599-802	Other Charges	\$1,000.00		\$920.00	\$80.00
3	142	142-71300-336-802	Maintenance and Repair	\$2,200.00		\$540.54	\$1,659.46
4	142	142-99100-504-802	In-Direct Cost (3.51%)	\$3,000.00	\$1,841.54		\$4,841.54
5							\$0.00
6							\$0.00
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27							\$0.00
TOTALS:				\$17,200.00	\$1,841.54	\$1,841.54	\$17,200.00

Explanation: Move monies to pay for Indirect costs for 2022/23 SY.

Requested by: _____

Supervisor

Recommended for Approval: *[Signature]* 3/29/23
 Official / Department Head

Reviewed by: *[Signature]*

Chief Financial Officer

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
03-30-23
[Signature]



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - GP

Date: March 23, 2023 VC3C

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	141-71300-399	Other Contracted Services	380,000.00		5,000.00	375,000.00
2	141	141-72230-499	Other Supplies and Materials	400.00	3,500.00	-	3,900.00
3	141	141-71300-355	WBL Travel	1,500.00	1,500.00	-	3,000.00
						-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
			Totals:	381,900.00	5,000.00	5,000.00	381,900.00

Explanation: To move monies to pay for CTE banquet rentals and supplies & expenses and to pay for work based learning local travel claims through the remainder of the school year.

Requested by: [Signature]
Supervisor

Recommended for Approval: [Signature] 3/22/23
Official / Department Head

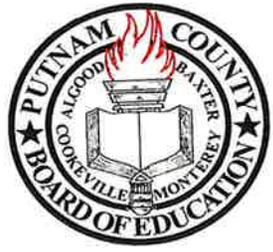
Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____



EXHIBIT
 VC3d.
 04-06-23



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Date: _____ April 6, 2023

Department: **Federal Programs**

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
				1,085,295.00	5,890.00		1,091,185.00
1	142	71100-116	101 Teachers	503,800.00		2,308.00	501,492.00
2	142	71100-163	101 Assistants	24,579.00		3,931.00	20,648.00
3	142	71100-195	101 Certified Substitutes	13,340.00	8,202.50		21,542.50
4	142	71100-198	101 Non-Certified Substitutes	88,899.00	2,475.00		91,374.00
5	142	71100-201	101 Social Security	119,893.00	4,294.00		124,187.00
6	142	71100-204	101 State Retirement	1,448.00	15.00		1,463.00
7	142	71100-206	101 Life Insurance	571,790.00	6,552.00		578,342.00
8	142	71100-207	101 Medical Insurance	6,048.00	160.00		6,208.00
9	142	71100-208	101 Dental	2,450.00	60.00		2,510.00
10	142	71100-210	101 Unemployment Compensation	23,968.00	133.00		24,101.00
11	142	71100-212	101 Medicare	29,049.00		1,312.00	27,737.00
12	142	71100-429	101 Instructional Supplies	9,790.00		2,270.00	7,520.00
13	142	71100-471	101 Software	192,526.00	26,871.00		219,397.00
14	142	71100-722	101 Instructional Equipment	39,776.39	15,671.00		55,447.39
15	142	72130-599	101 Other Charges (Family Engagement)	15,315.00		315.00	15,000.00
16	142	72210-399	101 Contracted Services	13,640.00	331.50		13,971.50
17	142	72210-499	101 Other Supplies and Materials	183,820.00		19,999.00	163,821.00
18	142	72210-524	101 Professional Development	41,899.00		19,892.00	22,007.00
19	142	72210-599	101 Other Charges	138,245.00		20,628.00	117,617.00
20	142	72210-790	101 Other Equipment		70,655.00	70,655.00	

Explanation: This Title I (101) Amendment is needed in order to utilize funds more appropriately according to program needs.

Requested by: Budgett Caruth Recommended for Approval: [Signature]
 Supervisor Official / Department Head

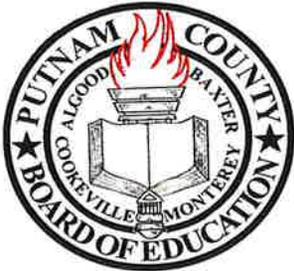
Reviewed by: [Signature]
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
 03-24-23
 [Signature]

EXHIBIT
 VC 3.e.
 04-06-23



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Date: April 6, 2023

Department: **Federal Programs**

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
				12,833.58	908.01		13,741.59
1	142	71100-169	161 Part Time Personnel	780.00		8.07	771.93
2	142	71100-201	161 Social Security	890.00	92.55		982.55
3	142	71100-204	161 State Retirement	18.00		9.52	8.48
4	142	71100-206	161 Life Insurance	3,600.00		494.10	3,105.90
5	142	71100-207	161 Medical Insurance	48.00		5.12	42.88
6	142	71100-208	161 Dental	18.00		18.00	-
7	142	71100-210	161 Unemployment Compensation	185.00		4.45	180.55
8	142	71100-212	161 Medicare	571.89		461.30	110.59
9	142	99100-504	161 Indirect Costs		1,000.56	1,000.56	

Explanation: This Title ID (161) is needed in order to cover salaries

Requested by: Bridgett Caruth Recommended for Approval: [Signature]
 Supervisor Official / Department Head

Reviewed by: [Signature]
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
 08-24-23
 [Signature]

Department: **Federal Programs**



DATE: _____

EXHIBIT
 IC.3A
 04-06-23
tabbles

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount		Requested Approval Amount
					Decrease	Increase	
1		47146	301	REVENUE		468.02	468.02
					Increase	Decrease	
	142	71100-429-	301	Instructional Supplies	462.93		462.93
	142	72210-499-	301	Other Supplies and Materials	5.09		5.09
							468.02

Explanation: This Title III (301) revenue amendment is required in order to allocate additional funds from the State Department

Requested by: *Bridgett Carroll*
Supervisor

Recommended for Approval:

[Signature]
Official / Department Head

Reviewed by: *Anna Meloyne*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

received
 03-24-23
[Signature]

Student Services



DATE: _____



Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1		47590	942	REVENUE			273,833.00	273,833.00
						Increase	Decrease	
2	142	72120-413	942	Drugs & Medical Supplies		13,500.00		13,500.00
3	142	72120-524	942	Professional Development		900.00		900.00
4	142	72120-735	942	Health Equipment		100,720.00		100,720.00
5	142	72120-790	942	Other Equipment		87,850.00		87,850.00
6	142	72130-189	942	Other Salaries		2,520.00		2,520.00
7	142	72130-201	942	Social Security		255.00		255.00
8	142	72130-204	942	State Retirement		180.00		180.00
9	142	72130-212	942	Medicare		45.00		45.00
10	142	72130-471	942	Software		15,000.00		15,000.00
11	142	72130-524	942	Professional Development		42,863.00		42,863.00
12	142	72130-599	942	Other Charges		10,000.00		10,000.00
							273,833.00	

Explanation: This Epodemiology & Laboratory Capacity Grant revenue amendment is required in order to allocate funds.

Requested by: [Signature] Supervisor
 Recommended for Approval: [Signature] Official / Department Head
 Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____
Action by County Commission: Approval Non-Approval Date: _____

received
 04-03-23
 [Signature]

EXHIBIT
 tabbles
 V.C.3.h.
 04-06-23



Putnam County, **Budget Amendment** / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: April 6, 2023

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	142	71100-116	932 Teachers	430,000.00		2,000.00	428,000.00
2	142	71100-163	932 Assistants	110,000.00		12,422.00	97,578.00
3	142	71100-195	932 Substitutes				-
4	142	71100-201	932 Social Security	35,000.00		3,611.00	31,389.00
5	142	71100-204	932 State Retirement	46,000.00		3,790.00	42,210.00
6	142	71100-206	932 Life Insurance	600.00		96.00	504.00
7	142	71100-207	932 Medical Insurance	130,000.00		14,350.00	115,650.00
8	142	71100-208	932 Dental	1,500.00		276.00	1,224.00
9	142	71100-210	932 Unemployment Compensation	100.00		100.00	-
10	142	71100-212	932 Medicare	7,850.00		577.00	7,273.00
11	142	71100-429	932 Instructional Supplies		15,000.00		15,000.00
12	142	71100-449	932 Textbooks	320,000.00		320,000.00	-
13	142	71100-471	932 Software	220,000.00	25,572.91		245,572.91
14	142	71100-499	932 Other Supplies & Materials	-	1,000.00		1,000.00
15	142	72210-399	932 Other Contracted Services	25,000.00		840.00	24,160.00
16	142	72210-499	932 Other Supplies & Materials	-	9,872.04		9,872.04
17	142	72210-790	932 Other Equipment	-	294,822.98		294,822.98
18	142	73100-399	932 Contracted Services	187,350.00		3.52	187,346.48
19	142	73100-710	932 Food Service Equipment	105,725.00		41,317.41	64,407.59
20	142	76100-707	932 Building Improvements	1,100,000.00	53,115.00		1,153,115.00
				60,173.32			60,173.32
				2,779,298.82	399,382.93	399,382.93	-

Explanation: This ESSER 2.0 (932) amendment is needed in order to utilize funds more appropriately according to program needs.

Requested by: Bridget Carville Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
 03-31-23
 [Signature]



VC 4a

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

Date April 2023

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	142	71200-163-916	Educational Assistants	56,678.04	500.00		56,178.04
2	142	71200-207-916	Medical Insurance	6,800.00		500.00	7,300.00
							-
							-
							-
							-
							-
							-
							-
				63,478.04	500.00	500.00	63,478.04

Explanation: To reallocate funds to Medical Insurance for IDEA Preschool funds

Requested by: *Sheri Roberson* Recommended for Approval: _____
Sheri Roberson Supervisor Assistant Director

Reviewed by: *Mark McRay* _____
Finance Director Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

received
 03-23-23
SR

V.D.
04-06-23

Out of State/ Overnight BOARD APPROVAL Month: April, 2023

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
03/20/23	Oxford, AL	CHS	Butch Chaffin, Josh Bayless, Parents of each students	Athletics / 9th 10th 11th 12th / Baseball Team	April 12-14, 2023	21	Baseball Tournament
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
03/20/23	Anniston, Alabama	CHS	Douglas, Romero, Jodi Romero, Danielle Johnson and Amanda Miller	JROTC / 10th & 11th / JROTC Rifle Ream	April 13-15, 2023	2	Rifle Competition
Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
03/20/23	Hyatt Regency O'Hare 9300 W Bryn Mawr Ave, Rosemont, IL 60018	ATMS	Sam Matson, Chen Pingen (Taylor Chen's father), additional parents TBD	Academics / 5th, 6th, 7th / Academic Team	May 12-14, 2023	5	Middle School National Championship Tournament with NAQT


Corby King, Director of Schools

Date

received

03-20-23

JK

CHS Baseball Trip Documents

Travel Roster:

Oxford, AL

12th

Ty Burk
Ty Gantt
Ethan Innis
Aidan Linder
Luke Bragga

11th

Levi Fike
Andrew Corbeil
Jackson Madewell
Sean Hoyle
Cash Carteng

10th

Jaron Spivey
Barrett Newton
Sam Snyder
Landon Krauss
Wes Hudson
Jack Roberts
Evan Allen
Collin Johnson
Lukas Hardin

9th

Avyn Maddux
Tyler Smith

Cookeville High School Baseball
Alabama Tournament
4/12/2023 - 4/14/2023

Choccolocco Park
954 Leon Smith Pkwy
Oxford, AL 36203

I BUTCH CHAFFIN & Josh Bayless
to the best of our knowledge with the information provided by the parents of the Cookeville High School Baseball team have collected and reviewed signed permission slips with hotel and room details from each player's parents/ guardians on the travel roster to Oxford, AL. We have also provided Cookeville High School and the Putnam County Board of Education with the original copies of these forms for review. Times for the games as well as addresses and phone numbers for each of the hotels have been provided as well.

Head Coach: Butch Chaffin Date: 2/24/23

Assistant Coach: Josh Bayless Date: 2/24/23

Administration: _____ Date: _____

**HILTON GARDEN INN
280 COLONIAL DRIVE
OXFORD, AL 36203**

**RM 1:
Stephen & Amanda Allen
(Evan Allen)**

**RM 2:
Jon & Crystal Roberts
(Jack Roberts)**

**RM 3:
George & Lori Krauss
(Landon Krauss)
(Barrett Newton) Permission from parents Matt and Heather Newton to stay with the Krauss's**

**FAIRFIELD INN AND SUITES
143 COLONIAL DR
OXFORD, AL 36203**

**RM 1:
Mac & Julie Carteng
(Cash Carteng)**

**RM 2:
Jon & Debbie Innis
(Ethan Innis)**

**RM 3:
Elisa Bragga
(Luke Bragga)**

**RM 4:
Eric & Michelle Burk
(Ty Burk)**

**RM 5:
Douglas Linder
(Aidan Linder)**

**RM 6:
Steve & Heidi Corbeil
(Andrew Corbeil)**

**RM 7:
Kendall & Dana Fike
(Levi Fike)**

**RM 8:
Todd & Amanda Hudson
(Wes Hudson)**

RM 10:

Missy Uphold

(Sean Hoyle)

(Jackson Madewell) Permission from parents to stay with the Uphold's

**HAMPTON INN
210 COLONIAL DR
OXFORD, AL 36203
256-831-8958**

**RM 1:
David & Sonya Snyder
(Sam Snyder)**

**RM 2:
Chad & Helena Johnson
(Colin Johnson)**

**RM 3:
Steve & Jessica Smith
(Tyler Smith)**

**RM 4:
Alex & Candace Maddux
(Avyn Maddux)**

**Brian & Stephanie Hardin
(Lukas Hardin)**

**COMFORT SUITES
125 DAVIS LOOP
OXFORD, AL 36203
256-835-8873**

**RM 1:
Shane & Kim Gantt
(Ty Gantt)**

Jamie Spivey
(Jaron Spivey)

Travel Plans not made yet. Will inform School and Coaches once their room is booked

Cookeville High School Baseball
Alabama Tournament
4/12 – 4/14 2023

4/12	W	& Donoho H.S. & Glencoe H.S.	Oxford, AL Choccolocco Park	4 EST 6:30 EST
4/13	TH	& Alexandria H.S.	Oxford, AL	12:00 EST
4/14	F	& Piedmont	Oxford, AL	12:00 EST

4/12 – Oxford Chocoloco Park is a 4 hour drive
 Be at Choccolocco Park at 3 Eastern Time

4/13 – Be at Choccolocco Park at 11:00 Eastern Time

4/14 – Be at Choccolocco Park at 11:00 Eastern Time

Choccolocco Park
 954 Leon Smith Pkwy
 Oxford, Alabama 36203

CHS JROTC Rifle Team Trip Documents

JROTC Anniston Alabama Trip

Room 1

Danielle Johnson – Mother
Mallory Johnson – Student

Room 2

Amanda Miller – Mother
Spencer Miller – Student

Room 3

Douglas Romero - Coach
Jodi Romero – Coach's wife (Still in question if she is attending.)

Itinerary:

13 April - 0700, depart CHS for Anniston, AL
1300-1700 practice round at CMP Range
1700-1900, dinner with family

14 April - 8am-5pm, competitions 3 rounds of competitions
5pm-7pm, dinner with the families

15 April - 8am-2pm, competitions
2pm-3:30pm, final's
3:30pm until complete, trophy ceremony
travel back to Cookeville

ATMS Academic Team Trip Documents

Robinson, Rachel <rrobinson@pcsstn.com>
To: "Deason, Meghan" <meghan.deason@pcsstn.com>
Cc: Alma Anderson <andersona1@pcsstn.com>, Chris Winningham <cvinningham1@pcsstn.com>

Hi!

Room 1
Sam Matson (Coach)

Room 2
Arnav Sharma
William Nguyen
Joshua Jacob
Owen Webb (may room separately with family)

Rooming separately with family:
Taylor Chen

Itinerary:
Travel days are May 12 and 14. It is the parents' responsibility to get their student to the Hyatt Regency O'Hare in Chicago. Parents are totally responsible for travel arrangements and that itinerary. ATMS is not paying for or booking any flights for students or parents. Some parents may drive their student to Chicago. ATMS is not paying for or managing any parent who chooses to drive. They will not be using county vehicles. If students are flying without a parent (which at this time is only two students), Coach Matson will ensure students are on the correct flight prior to boarding his flight if they are not on the same flight.

The Tournament is May 13 at the Hyatt Regency O'Hare beginning at 8am until finished.

I will be on maternity leave during this time, so Coach Matson (coach of the CHS academic team) is subbing for me as their coach for the national championships.

Please let me know what additional details are needed.

-R

[Quoted text hidden]

Ms. Rachel M. Robinson, Ed.S., PSC
5th/6th Counselor, ATMS
<https://rrobinson2223.youcanbook.me>

Typos happen.

PUTNAM COUNTY BOARD OF EDUCATION
DISCRETIONARY GRANT REPORT
APRIL 2023

EXHIBIT
VE
04-06-23
tabbles

Board Action	GRANT TITLE	GRANT AMOUNT REQUESTING	LEA MATCH	GRANT AMOUNT ACCEPTANCE	New, Ongoing, Renewal	LOCATION	APPROVAL TO APPLY	APPROVAL TO ACCEPT	COMMENTS
PERMISSION TO APPLY	21st CCLC COHORT 2023	\$ 725,250.00			NEW	SYSTEMWIDE	4/6/2023		BRENDA HUGHETT APPLYING
PERMISSION TO APPLY	LOTTERY FOR EDUCATION: AFTERSCHOOL PROGRAMS (LEAPS)	\$ 1,030,750.00			NEW	SYSTEMWIDE	4/6/2023		BRENDA HUGHETT APPLYING
PERMISSION TO APPLY	DAR AMERICAN REVOLUTION LITERACY GRANT	\$ 5,000.00			NEW	AES	4/6/2023		BETH GAW APPLYING
PERMISSION TO APPLY	MIDDLE TN. NATURAL GAS GRANT	\$ 5,200.00			NEW	MONTEREY JR. HIGH BOYS BASKETBALL	4/6/2023		WILL PUTMAN APPLYING
PERMISSION TO APPLY	VECUSTOMER SHARE GRANT	\$ 5,200.00			NEW	MONTEREY JR. HIGH BOYS BASKETBALL	4/6/2023		WILL PUTMAN APPLYING
PERMISSION TO APPLY	UCEMC CARES GRANT	\$ 10,000.00			NEW	ATMS	4/6/2023		BRITTANY BURLISON APPLYING
PERMISSION TO APPLY	TENNESSEE AP ACCESS FOR ALL GRANT	\$ 500.00			NEW	UHS	4/6/2023		SARAH PROFITT APPLYING
PERMISSION TO ACCEPT	TENNESSEE AP ACCESS FOR ALL GRANT			\$ 500.00	NEW	UHS		4/6/2023	SARAH PROFITT APPLYING
PERMISSION TO ACCEPT	ELC GRANT			\$ 273,833.00	NEW	SYSTEMWIDE		4/6/2023	TREY UPCHURCH ACCEPTING
TOTALS	Jul-22	\$ -		\$ 220,000.00					
	Aug-22	\$ 210,400.00		\$ 1,424,050.00					
	Sep-22	\$ 495,800.00		\$ 194,711.65					
	Oct-22	\$ 4,528,936.00		\$ 3,250.00					
	Nov-22	\$ 63,100.00		\$ 2,598.00					
	Dec-22	\$ 60,000.00		\$ 1,000.00					
	Jan-23	\$ 72,950.00		\$ 109,658.00					
	Feb-23	\$ 45,550.00		\$ 60,500.00					
	Mar-23	\$ 2,500.00							
	Apr-23	\$ 1,781,900.00		\$ 274,333.00					
	TOTAL	\$ 7,261,136.00	\$ -	\$ 2,290,100.65					GRANT REPORT PREPARED BY SHARON BYERS

received
03-24-23
[Signature]



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/1/23
Department ESSER
Person Submitting Jason Stickler
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

1. Approval of the "ESSER Safe Return to In-Person Instruction and Continuity of Services Plan" 6th Month Addendum, as submitted.

received
03-01-23
CR

Safe Return to In-person Instruction and Continuity of Services Plan Addendum Guidance 2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (March 1 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Putnam County Schools

Date: March 1, 2023

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Any significant changes to the Putnam County School System's "Return to School" plan will continue to be communicated to stakeholders through email, social media, school-level administration, and school nurses. The latter of which communicate directly with parents and guardians.

The Putnam County School System's ESSER Stakeholder Team will continue to be updated in the event that significant changes are needed to be made to the original Putnam County School System "Return to School" plan.

The Putnam County School System developed the "Return to School" plan with specific allowances to update our current quarantine guidelines to reflect those of the Centers for Disease Control (CDC), Tennessee Department of Health, World Health Organization (WHO), and the National Association of School Nurses (NASN). Quarantine periods for students and staff have been adjusted to meet current recommendations.

The Putnam County School System's Return to School plan was approved by the PCSS Board of Education, August 2022. The plan was also on the September 2022 Board of Education Meeting agenda for review and approval of updates (due to most recent CDC guidance and recommendations). The plan was approved by the Putnam County Board of Education. Changes made to the 2022 – 2023 Return to School Plan (based upon CDC guidelines / recommendations) have been communicated to school nurses, community health officials, school system administration (district and building level). Social media accounts (including Twitter, Facebook, and the PCSS ESSER webpage) will be used to communicate any changes made to the 2022 – 2023 PCSS Return to School Plan. The PCSS ESSER Stakeholder Team is informed of addendum documents via dedicated email.

Parents and community members receiving the "Director's Weekly Wrap Up" email will continue to receive ESSER related updates. PCSS students, faculty / staff, administrators, and other stakeholders continue to have the opportunity to engage PCSS ESSER representatives (in order to provide input, ask questions, and stay informed of ESSER progress). Contact information is provided via the PCSS ESSER website. On August 29th, 2022, ESSER contact information (as well as the PCSS ESSER webpage link) was provided to faculty, staff, and administrators who subscribe to the PCSS Teaching and Learning Newsletter (the staff information article encouraged all staff to engage with the ESSER process).

January 12, 2023, the Putnam County School System launched its annual Family Engagement Survey. Within the survey, participants were directed to the Putnam County Return to School Plan (and given the opportunity to offer feedback on the effectiveness of the plan). The 2022 – 2023 Family Engagement Survey received 4,769 responses.

Family Engagement Survey results indicated that 1,874 participants had reviewed the PCSS Return to School Plan and 1,291 participants had reviewed the PCSS Federal Relief Spending Plan. Participants were able to provide comments / feedback throughout the engagement survey.

During the months of January / February 2023, the Putnam County School System launched an ESSER survey directly related to our six month addendums. The survey was sent to parents, administrators, PCSS tutors, PCSS Stakeholder Team, and local High Schools (for student distribution). The survey was also publically posted on Twitter, the PCSS web-site, and made available through QR code flyers (at various teacher work areas, staff offices, and the Board of Education front desk). Opportunity for survey completion was made available to PCSS administrators through a Principal meeting (held January 18, 2023), and a Teaching and Learning Supervisor meeting (held February 3, 2023). The PCSS ESSER Supervisor presented district data, how to interpret district data, and how families can provide feedback on our addendums (during the January 26, 2023 District-Wide Family Engagement Meeting). The survey and referenced addendums were available in English and Spanish.

The Spring 2023 ESSER survey collected 504 responses (60.12% of those who completed the survey indicated that they had reviewed the PCSS Return to School plan). After reviewing the plans ("Safe Return to Instruction Plan" and "ESSER Spending Plan"), participants were asked about their agreement / disagreement related to the plans (49.40% agreed with the plans, 5.24% disagreed with the plans, and 45.36% neither agreed nor disagreed). At the end of the survey, participants were given the opportunity to provide feedback on the ESSER process / plans.

Demographic / ethnicity data from the ESSER survey indicated that at least one participant represented each of the following (Elected Official, 12th Grade Student, Certified Staff Member, Non-Certified Staff Member, PCSS Administrator, Students with Disabilities, English Language Learners, Foster Care, Migratory Students, Faith-based Community, Incarcerated Youth, Diversity / Equity / Inclusion, Homelessness, Current Putnam County Student).

2. Describe how the LEA engaged the health department in the development of the revised plan.

PCSS district administrators remain in contact with the PCSS Lead Nurse (who reports on latest COVID-19 trends) and works closely with school nursing staff to ensure that PCSS policy is communicated and implemented effectively across the district.

The Supervisor of PCSS Student Services has presided over multiple meetings of the Upper Cumberland Health Council (as a Vice-Chairperson), a group composed of members of the healthcare community, including local doctors, the health department, and community leaders. The council acts as a sounding board for ongoing concerns and updates related to COVID-19 (and other health related topics).

At the October 27, 2022 Putnam County Health Council quarterly meeting, Mr. Upchurch provided Coordinated School health updates (including updates to Mental Health supports available to staff and students). The Putnam County Health Department Director provided updates related to COVID-19 vaccine and booster opportunities, in addition to flu vaccines and other applicable information.

Based on survey results, community feedback, continued discussions with PCSS administrators / staff, and ongoing discussions with our local Health Department, the PCSS will continue its current plan for continuity of services. A description of Putnam County's Return to School Plan / Continuity of Services plan has been provided below...

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>		
PPE (personal protective equipment) is available for staff working with students. PCSS staff ensures the sanitization of work stations, changing tables, bathrooms, various equipment used to meet students IEP needs (OTPT related services). Medically fragile students are distanced to reduce the spread of germs (related to flu and COVID-19)....teachers mask if needed when working in a one-on-one environment (to minimize risk to medically fragile students). Parents are notified when COVID exposure has occurred (policy and practices are guided by recommendations made by the CDC).		
<i>Physical distancing (e.g., use of cohorts/podding)</i>		
The Putnam County School System encourages the practice of social distancing, staying approximately 6 feet away from others and eliminating contact with others when possible.		
<i>Hand washing and respiratory etiquette</i>		
Hand sanitizer (or sanitizer stations) are available at entrances to each campus, in classrooms, in the cafeteria, and in common areas. PCSS employees are expected to regularly wash or sanitize their hands. Periodic teacher reminders during the instructional day and thorough hand washing upon return from outdoors, before eating, following restroom breaks/specials is expected across the Putnam County School System.		
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>		
The cleaning steps outlined below are taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.		
Category	Area	Frequency
Workspaces	Classrooms, Offices	At the end of each use/day
Appliances	Refrigerators, Microwaves, Coffee Machines	Daily
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	At the end of each use/day and/or between use
General Used Objects	Handles, light switches, sinks, restrooms	At the end of use/day
Buses	Bus seats, handles/railing, belts, window controls	At the end of each use/day
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas, Playground Equipment	At the end of each use/day; between groups
<p>Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces. Eliminate high-touch surfaces and remove toys/materials that cannot be easily sanitized.</p> <p>Employees are encouraged to disinfect shared workspaces multiple times throughout the day, giving special attention to commonly touched surfaces. PCSS has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning products are available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. The PCSS Custodial Team will clean all workspaces at their designated cleaning time.</p> <p>COVID 19 disinfection protocol is triggered when an employee or student is identified as positive for COVID 19 based on testing. COVID 19 disinfection protocol will require that a custodial employee will spray and wipe down all surfaces with a disinfectant listed on the</p>		

EPA N-List for use against SARS-CoV-2. After all surfaces are sprayed and wiped down, the room will be either fogged or sprayed with an electrostatic mister with an additional SARS-CoV-2 disinfectant.

Teachers are encouraged to arrange classrooms for optimal learning while maintaining social distancing to the extent possible. PCSS will follow the TSSAA locker room protocols.

Contact tracing in combination with isolation and quarantine

Students with symptoms of COVID-19 within the last documented week do not report to school or are immediately sent home from school if COVID-19 symptoms start while at school. Contact is made by the parent to the Putnam County Health Department or their medical provider for guidelines regarding testing of students or further recommendations.

Students testing positive will quarantine based on guidance from their primary care provider OR the Tennessee Department of Health. They may return to school once they have met the requirements set by their primary care provider or the Tennessee Department of Health and exhibit no symptoms. Absences will be excused based on proof of a positive test. Beginning on September 12, 2022 PCSS will no longer accept at-home/rapid tests as proof of COVID positive.

Students not experiencing symptoms may remain at school unless contacted by the Tennessee Department of Health. Parents whose students show symptoms, should contact their primary care provider and quarantine based on their provider's recommendations.

Those students who have exposure in the home should follow the guidance of the healthcare provider that tested the family/household member. If no guidance was provided, students remain at school if they are symptom-free. Parents should monitor the student for symptoms.

Based on CDC guidance, contact tracing will no longer occur.

Employees testing positive are required to quarantine based on guidance from their primary care provider OR the Tennessee Department of Health. Employees may return to work with a release from the Health Department/or medical provider.

If exposed to a student testing positive, the faculty or staff member should monitor for symptoms (if no symptoms are present, employees are not required to isolate or quarantine. If a faculty or staff member exhibits symptoms, they must be tested by a physician or administer an at-home test, and quarantine for 5 days if positive.

Diagnostic and screening testing

Antigen testing is currently available at 10 locations across the district (for employees).

Efforts to provide vaccinations to educators, other staff, and students, if eligible

Putnam County Schools directs all staff and students to the Putnam County Health Department or their primary health care provider for guidance related to vaccinations.

Universal and correct wearing of masks

The use of face masks is optional for the 2022-2023 school year. All masks MUST follow dress codes (Board Policy 6.310) - no pictures and/or writing referring to sexual references; profanity; illegal drugs or the promotion of alcoholic beverages and/or tobacco products; death and destruction; racist or hate themes; violent or aggressive themes; or other suggestive or offensive sayings or graphics in the school building during the school day). PPE will be made available for all students and visitors.

4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.

The Putnam County School District Leadership team meets biweekly to assess academic needs and address any changes needed in the District School Improvement Plan. The Student Services Department organizes and works with schools to address Social Emotional Learning and other applicable services for students, families, faculty and staff. At the beginning of the 2020-2021 school year, a "social and emotional wellness survey" was sent to PCSS students and staff. The survey allowed the district to identify any needs or services pertaining to mental (and or) physical health needs. The PCSS Student Services department will continue to organize and work with families to provide resources and support schools (such as: food donations, clothing, housing attainment, and student school supplies).

At the beginning of the 2021 – 2022 school year, a "social and emotional wellness survey" was sent to PCSS students and staff. The survey allowed the district to identify any needs or services pertaining to mental (and or) physical health needs.

New for the 2022 – 2023 school year, the Putnam County School System is partnering with the NoVo Foundation to increase retention and morale within the district. As part of this program, the Putnam County School System is conducting "empathy" interviews with both new and veteran employees (including support staff, food services staff, and administrative staff). The purpose of the interview is to identify the emotional and mental health needs of faculty and staff. The data collected from these interviews will help guide decisions made on services offered to address those needs.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 3/1/23
Department ESSER
Person Submitting Jason Stickler
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

1. Approval of the "ESSER Public Plan for Remaining Funds" 6th Month Addendum, as submitted.

received
03-01-23
SK

ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance

2023

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (March 1 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Putnam County School System _____
 Director of Schools (Name): Corby King _____
 ESSER Director (Name): Jason Stickler _____
 Address: 1400 East Spring Street, Cookeville TN 38501 _____
 Phone #: 931 - 526 - 9777 District Website: www.pcsstn.com
 Addendum Date: March 1, 2023 _____

Total Student Enrollment:	11,453 (K - 12) / 610 (PreK)
Grades Served:	(PreK) K - 12
Number of Schools:	19 (+ VITAL: Virtual Instruction to Accentuate Learning)

Funding

ESSER 2.0 Remaining Funds:	\$2,779,298.82	
ESSER 3.0 Remaining Funds:	\$16,620,949.46	
Total Remaining Funds:	\$19,400,248.28	

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring	N/A	\$221,966.00
	Summer Programming	N/A	N/A
	Early Reading	N/A	N/A
	Interventionists	N/A	\$2,561,115.00
	Other	\$1,301,050.00	\$1,655,649.75
	Sub-Total	\$1,301,050.00	\$4,438,730.75
Student Readiness	AP and Dual Credit/ Enrollment Courses	N/A	\$79,185.00
	High School Innovation	N/A	N/A
	Academic Advising	N/A	N/A
	Special Populations	N/A	\$18,000.00
	Mental Health	N/A	\$202,370.00
	Other	N/A	N/A
	Sub-Total	N/A	\$299,555.00
Educators	Strategic Teacher Retention	N/A	N/A
	Grow Your Own	N/A	N/A
	Class Size Reduction	N/A	N/A
	Other	N/A	\$303,065.00
	Sub-Total	N/A	\$303,065.00
Foundations	Technology	N/A	\$44,955.00
	High-Speed Internet	N/A	N/A
	Academic Space (facilities)	\$1,393,075.00	\$11,251,800.00
	Auditing and Reporting	N/A	\$230,792.00
	Other	\$85,173.82	\$52,051.71
	Sub-Total	\$1,478,248.82	\$11,579,598.71
Total		\$2,779,298.82	\$16,620,949.46

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district’s needs assessment.

Strategic allocations included in Putnam County School System’s original ESSER Public Spending plan include...

Amplify Textbook Adoption: ESSER funds have been allocated to assist in the purchase of ELA textbooks.
Interventionists / Educational Assistants: The addition of interventionists and educational assistants allows the Putnam County School System to address Tier 2 and Tier 3 instruction effectively. Additional small group instruction can be provided in the areas of Reading and Mathematics.

2. Describe initiatives included in the “other” category.

ESSER 2 = Eight full time VITAL (Virtual Instruction to Accentuate Learning) teachers have been hired to serve students (grades: 3 -12) / Four full-time educational assistants for VITAL to assist teachers in delivering instruction and academic support services / \$320,000.00 has been allocated for ELA textbook adoption. \$220,000 has been allocated for software subscriptions for interventions (such as HMH: Read180, System44, Math180, mClass Reading Intervention / Amplify ELA).
ESSER 3 = Instructional supplies and materials for interventions (to aid in the effective delivery of curriculum designed for learning loss), various software subscriptions (for products such as HMH: Read180, System44, Math180, Amplify, Delta Math, Edulastic). 90% of the PCSS Learning Loss Coordinator salary will continue to be funded through ESSER 3, ELA and Math coach salary will be funded through ESSER 3, PCSS subscription to Discovery Education will continue to be funded through ESSER 3.

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district’s needs assessment.

ESSER 3 = AP and Dual enrollment courses offered to High School students. Supplies and materials to enhance the ELA curriculum for EL students (including the continuation of Language Studio). PCSS Mental Health Coordinator and (2.4 FTE social workers) salaries will continue to be funded from ESSER 3.

2. Describe initiatives included in the “other” category.

N/A

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district’s needs assessment.

Strategic allocations included in Putnam County School System’s original ESSER Public Spending plan include...

Hiring of a District Learning Loss Professional Development Facilitator: The facilitator will train teachers in the science of reading and partner with Amplify and ELA coaches to deliver professional development training to teachers on using the curriculum with fidelity.

2. Describe initiatives included in the “other” category.

ESSER 3: PCSS employs a Leadership Coach for building and district leaders (the PCSS Leadership Coach mentors and provides suggestions for improvement). The PCSS Leadership Coach will continue to be funded through ESSER 3. ESSER 3 will also continue to fund a Learning Loss Professional Development Facilitator (which will provide professional development and guidance to serve students who have experienced learning loss). Learning Loss Lead Teachers are funded through ESSER 3 (lead teachers are responsible for leading intellectual prep sessions, planning for lessons and (or) curriculum adjustments that will assist with closing learning loss gaps. PCSS will also continue its subscription to Qualtrics (electronic survey platform). Professional Development will continue to be funded from ESSER 3 (which will help to ensure that faculty and applicable staff are able to deliver high- quality instruction using the curriculum / resources purchased with ESSER funds).

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district’s needs assessment.

To improve academic space PCSS has completed its Boiler project, HVAC systems improvement / replacement projects, other mechanical unit upgrades (including Baxter Primary School’s gymnasium unit), multiple facility window replacement, new gym floor and bleachers at White Plains Academy. DAOS controls (multiple campuses), Walk-in cooler and freezer boxes for school nutrition (at multiple campuses), renovation of the student serving line (Upperman High School). The expansion project at Upperman High School will continue throughout the 2022 – 2023 school year. ESSER 3 will continue to fund an Instructional Technology Facilitator (for troubleshooting technology issues related to products purchased with ESSER funds).

2. Describe initiatives included in the “other” category.

ESSER 2 = PCSS has partnered with “Comprehensive Educational Resources” CER Consortium (to provide benchmark assessment reviews, peer networking opportunities, student achievement data analytics (aimed to improve student outcomes as measured by State of Tennessee assessments). The consortium will help ensure that teachers and students have equal access to a variety of reviewed materials that are aligned to Tennessee state standards.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The Putnam County Schools leadership team will meet regularly (two times per month) to assess the implementation progress of ESSER 3.0 funds and (or) the impact on student achievement and district operations. District leadership will analyze and discuss the effectiveness of supports purchased through ESSER 3.0 funding. Monthly reporting will be necessary to ensure that the Putnam County School System is using allocated funds correctly.

Data will be monitored using various reporting tools (such as PCG Identify and Intervene). The Putnam County ESSER Supervisor will work closely with data collection companies to ensure needed data is readily available for analysis and review.

Building level leadership will help ensure proper implementation of ESSER 3.0 purchases. Data team meetings will be held approximately every 4 1/2 weeks to analyze student intervention progress (in Tier 2 and Tier 3). Universal Screener data will be reviewed after each screener term (Fall, Winter, Spring).

School Principals will meet regularly with the Director of Schools to discuss implementation and data results from programs used to drive instruction.

The Putnam County ESSER Supervisor and Communications Supervisor will continue to update the Putnam County Schools "ESSER Website" with applicable data and progress of ESSER implementation.

The Putnam County Federal Programs Supervisor, ESSER Supervisor, Facilities Supervisor and CFO will work together to actively monitor ESSER grant allocations and prepare program budgets, schedules, and budget amendments to ensure compliance with statutory requirements. The ESSER Supervisor will collect and manage all required data elements by developing systems of collaboration with relevant personnel and Supervisors. The Facilities Supervisor will oversee ESSER-funded facilities projects and collect the documentation necessary for fiscal management to ensure federal compliance including the Davis-Bacon Act on all facilities projects. The Federal Programs Supervisor and the Facilities Supervisor will audit all purchases prior to the obligation of funds to ensure funds are expended as approved in the ESSER grant applications, and prior to requesting grant reimbursements. The Federal Programs Supervisor, the ESSER Supervisor and the Facilities Supervisor will work together to maintain documentation necessary for year-end audit reporting. The ESSER Supervisor will develop systems for assuring compliance with program requirements, monitoring program activities for progress and compliance, and evaluating program results against stated objectives. Upon clarification of required monitoring, auditing, and reporting elements at the state and federal levels, Putnam County Schools will update the procedures for ensuring compliance if necessary.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

The Putnam County School System is continuing to meet the requirements to spend 20 percent of ESSER 3.0 funds on addressing Learning Loss by...

Hiring...

- Learning Loss Coordinator
- ELA and Math coach
- 120 Day Learning Loss Professional Development Facilitator
- Social / Emotional Teacher
- ELA and Math Interventionists (along with additional Educational Assistants)
- Mental Health Coordinator

The Putnam County School System has participated in TN All Corp since January 2022. Tutoring sessions are held during the school day, by partnering with Tennessee Tech University (College of Education). The overall goal of this initiative will be to provide tutoring to students in order to close academic gaps (within the content areas of reading and math).

The Putnam County School System has purchased Tier 2 and Tier 3 interventions, as well as supplies and materials to assist in closing skill deficits (in Math and Reading). The purchased interventions will target all sub-groups (K – 12). Purchases include reading and math intervention programs from HMH (Read180, Math180, Do the Math, and System44) and Wilson Reading System.

Learning Loss Lead Teachers will ensure that students receive the appropriate instruction and intervention needed in order to show academic progress.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

No significant revisions have been made to the Putnam County ESSER Public Spending Plan.

Stakeholders will continue to be informed of ESSER funding progress by methods including (but not limited to): ESSER Stakeholder team updates, PCSS ESSER website updates, PCSS Director's "Weekly Wrap Up" emails, various electronic media outlets, and Board of Education Meetings and Work Sessions.

The PCSS launched 2 surveys in order to gather input on both ESSER addendums ("Safe Return to Instruction Plan" and "ESSER Spending Plan"), A Family Engagement Survey and ESSER specific survey was launched January 2023.

The Spring 2023 ESSER survey was sent to parents, administrators, PCSS tutors, PCSS Stakeholder Team, and local High Schools (for student distribution). The survey was also publicly posted on Twitter, the PCSS web-site, and made available through QR code flyers (at various teacher work areas, staff offices, and the Board of Education front desk). Opportunity for survey completion was made available to PCSS administrators through a Principal meeting (held January 18, 2023), and a Teaching and Learning Supervisor meeting (held February 3, 2023). The PCSS ESSER Supervisor presented district data, how to interpret district data, and how families can provide feedback on our addendums (during the January 26, 2023 District-Wide Family Engagement Meeting). The survey and referenced addendums were available in English and Spanish.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

No significant revisions have been made to the Putnam County ESSER Public Spending Plan.

Stakeholders will continue to be informed of ESSER funding progress by methods including (but not limited to): ESSER Stakeholder team updates, PCSS ESSER website updates, PCSS Director's "Weekly Wrap Up" emails, various electronic media outlets, and Board of Education Meetings and Work Sessions.

January 12, 2023, the Putnam County School System launched its annual Family Engagement Survey. Within the survey, participants were directed to the Putnam County Return to School Plan (and given the opportunity to offer feedback on the effectiveness of the plan). The 2022 – 2023 Family Engagement Survey received 4,769 responses.

Family Engagement Survey results indicated that 1,874 participants had reviewed the PCSS Return to School Plan and 1,291 participants had reviewed the PCSS Federal Relief Spending Plan. Participants were able to provide comments / feedback throughout the engagement survey.

The Spring 2023 ESSER survey collected 504 responses (60.12% of those who completed the survey indicated that they had reviewed the PCSS Return to School plan). After reviewing the plans ("Safe Return to Instruction Plan" and "ESSER Spending Plan"), participants were asked about their agreement / disagreement related to the plans (49.40% agreed with the plans, 5.24% disagreed with the plans, and 45.36% neither agreed nor disagreed). At the end of the survey, participants were given the opportunity to provide feedback on the ESSER process / plans.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

No significant revisions have been made to the Putnam County ESSER Public Spending Plan.

Stakeholders will continue to be informed of ESSER funding progress by methods including (but not limited to): ESSER Stakeholder team updates, PCSS ESSER website updates, PCSS Director's "Weekly Wrap Up" emails, various electronic media outlets, and Board of Education Meetings and Work Sessions.

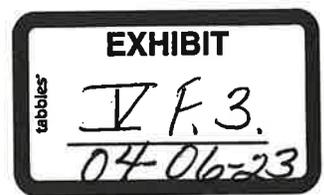
Demographic / ethnicity data from the Spring 2023 ESSER survey indicated that at least one participant represented each of the following (Elected Official, 12th Grade Student, Certified Staff Member, Non-Certified Staff Member, PCSS Administrator, Students with Disabilities, English Language Learners, Foster Care, Migratory Students, Faith-based Community, Incarcerated Youth, Diversity / Equity / Inclusion, Homelessness, Current Putnam County Student).

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

No significant revisions have been made to the Putnam County ESSER Public Spending Plan.

Stakeholders will continue to be informed of ESSER funding progress by methods including (but not limited to): ESSER Stakeholder team updates, PCSS ESSER website updates, PCSS Director's "Weekly Wrap Up" emails, various electronic media outlets, and Board of Education Meetings and Work Sessions.

During the months of January / February 2023, the Putnam County School System launched an ESSER survey directly related to our six month addendums. The survey was sent to parents, administrators, PCSS tutors, PCSS Stakeholder Team, and local High Schools (for student distribution). The survey was also publicly posted on Twitter, the PCSS website, and made available through QR code flyers (at various teacher work areas, staff offices, and the Board of Education front desk). Opportunity for survey completion was made available to PCSS administrators through a Principal meeting (held January 18, 2023), and a Teaching and Learning Supervisor meeting (held February 3, 2023). The PCSS ESSER Supervisor presented district data, how to interpret district data, and how families can provide feedback on our addendums (during the January 26, 2023 District-Wide Family Engagement Meeting). The survey and referenced addendums were available in English and Spanish.



Memo to: Corby King
Director of Schools

From: Tim Martin 
Assistant Director of Schools

Date: March 3, 2023

Subject: Renewal of Beverage Contract (Pepsi), 2023-2024

Agenda Item, April 6, 2023, Board Meeting

Approval of the 2nd renewal of the beverage contracts between the Bottling Group, LLC, and Putnam County School System effective July 1, 2023 through June 30, 2024, as submitted.

Thank you for your consideration.

Attachment: Bottling Group, LLC, Contract

received
03-03-23 

COOKEVILLE HIGH SCHOOL

AMENDMENT

THIS AMENDMENT (this "Amendment") effective as of July 1, 2023 (the "Effective Date") by and between BOTTLING GROUP, LLC, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("Pepsi") and Cookeville High School, its principal place of business at 1 Cavalier Drive, Cookeville, TN 38501 ("Customer").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "Agreement"); and

WHEREAS, Pepsi and Customer wish to modify certain terms of the Agreement and memorialize the same in writing,

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

- 1) **Bottle and Can/Concession Pricing will be as follows, effective July 1, 2023:**

Brand Mix	Unit Case	Current Case Cost	New case cost
Aquafina Base Total	20oz 24L	\$10.35	\$10.71
Corp CSD TOTAL	20oz 24L	\$20.70	\$21.42
Corp CSD TOTAL	Can 12oz 12P FM	\$13.45	\$13.92
Gatorade Total	20oz 24L	\$23.80	\$24.63

- 2) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

$$\text{(CIB - applicable fees/deposits)} * \text{Commission Rate} = \text{Commission due}$$

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	40%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	40%
20 oz Gatorade/Propel	\$2.25	\$2.50	40%
12 oz Bubly	\$1.50	\$1.75	40%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

- 3) **Contract Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.**

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

By: Alison Matthews
Name: Alison Matthews
Title: Key Account Manager
Date: 2/23/23

Cookeville High School

By: _____
Name: _____
Title: _____
Date: _____

MONTEREY HIGH SCHOOL

AMENDMENT

THIS AMENDMENT (this "Amendment") effective as of July 1, 2023 (the "Effective Date") by and between **BOTTLING GROUP, LLC**, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("Pepsi") and **Monterey High School**, its principal place of business at 710 E Commercial Ave, Monterey, TN 38501 ("Customer").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "Agreement"); and

WHEREAS, Pepsi and Customer wish to modify certain terms of the Agreement and memorialize the same in writing,

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

1) **Bottle and Can/Concession Pricing will be as follows, effective July 1, 2023:**

Brand Mix	Unit Case	Current Case Cost	New case cost
Aquafina_Base_Total	20oz 24L	\$10.35	\$10.71
Corp_CSD_TOTAL	20oz 24L	\$20.70	\$21.42
Corp_CSD_TOTAL	Can 12oz 12P FM	\$13.45	\$13.92
Gatorade_Total	20oz 24L	\$23.80	\$24.63

2) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

$$(\text{CIB} - \text{applicable fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	40%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	40%
20 oz Gatorade/Propel	\$2.25	\$2.50	40%
12 oz Bubly	\$1.50	\$1.75	40%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

3) **Contract Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.**

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

By: Alison Matthews
Name: Alison Matthews
Title: Key Account Manager
Date: 2/23/23

Monterey High School

By: _____
Name: _____
Title: _____
Date: _____

UPPERMAN HIGH SCHOOL

AMENDMENT

THIS AMENDMENT (this "*Amendment*") effective as of July 1, 2023 (the "*Effective Date*") by and between **BOTTLING GROUP, LLC**, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("*Pepsi*") and **Upperman High School**, its principal place of business at 6950 Nashville Hwy, Baxter, TN 38501 ("*Customer*").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "*Agreement*"); and

WHEREAS, Pepsi and Customer wish to modify certain terms of the Agreement and memorialize the same in writing.

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

1) **Bottle and Can/Concession Pricing will be as follows, effective July 1, 2023:**

Brand Mix	Unit Case	Current Case Cost	New case cost
Aquafina_Base_Total	20oz 24L	\$10.35	\$10.71
Corp_CSD_TOTAL	20oz 24L	\$20.70	\$21.42
Corp_CSD_TOTAL	Can 12oz 12P FM	\$13.45	\$13.92
Gatorade_Total	20oz 24L	\$23.80	\$24.63

2) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("*cash in bag*" or "*CIB*") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("*Commissions*"). Such Commissions shall be at the rate(s) set forth below (the "*Commission Rate*") and shall be calculated as follows:

$$(\text{CIB} - \text{applicable fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	40%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	40%
20 oz Gatorade/Propel	\$2.25	\$2.50	40%
12 oz Bubly	\$1.50	\$1.75	40%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

3) **Contract Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.**

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

By: Alison Matthews
Name: Alison Matthews
Title: Key Account Manager
Date: 2/23/23

Upperman High School

By: _____
Name: _____
Title: _____
Date: _____

PUTNAM COUNTY SCHOOL SYSTEM OFFICES

AMENDMENT

THIS AMENDMENT (this "Amendment") effective as of July 1, 2023 (the "Effective Date") by and between BOTTLING GROUP, LLC, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("Pepsi") and PCSS Offices, its principal place of business at 1400 East Spring Street, Cookeville, TN 38506 ("Customer").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "Agreement"); and

WHEREAS, Pepsi and Customer wish to modify certain terms of the Agreement and memorialize the same in writing.

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

1) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

(CIB - applicable fees/deposits) * Commission Rate = Commission due

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	30%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	30%
20 oz Gatorade/Propel	\$2.25	\$2.50	30%
12 oz Bubly	\$1.50	\$1.75	30%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

2) **Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.**

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

PCSS Offices

By: Alison Matthews
 Name: Alison Matthews
 Title: Key Account Manager
 Date: 2/23/23

By: _____
 Name: _____
 Title: _____
 Date: _____

Appendix A:

Delivery Location	School Contact Principal/Email	Phone # Area Code 931
Board of Education 1400 E. Spring Street Cookeville, TN 38506	Tim Martin martint@pcsstn.com	526-9777
STAR Center 3860 Phifer Mtn. Road Cookeville, TN 38506	Brenda Hughett hughetb@pcsstn.com	528-1847 EXT: 1219
Family Resource Center 2353 N. Washington Avenue Cookeville, TN 38501	Trey Upchurch oupchurch@pcsstn.com	525-4707
Maintenance (in ATMS) 240 Raider Drive Cookeville, TN 38501	John Magura maguraj@pcsstn.com	520-6409
Transportation Fuel Center 515 Veterans Drive Cookeville, TN 38501	Kim Bradford kbradford@pcsstn.com	526-9342

PUTNAM COUNTY SCHOOL SYSTEM: MIDDLE SCHOOLS

AMENDMENT

THIS AMENDMENT (this "Amendment") effective as of July 1, 2023 (the "Effective Date") by and between BOTTLING GROUP, LLC, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("Pepsi") and PCSS Middle Schools, its principal place of business at 1400 East Spring Street, Cookeville, TN 38506 ("Customer").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "Agreement"); and

WHEREAS, Pepsi and Customer wish to extend the existing contract, with no changes to any of the previous agreed upon contract and/or amendments for all locations listed in Appendix A.

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

1) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

$$(\text{CIB} - \text{applicable fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	30%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	30%
20 oz Gatorade/Propel	\$2.25	\$2.50	30%
12 oz Bubly	\$1.50	\$1.75	30%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

2) **Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.**

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

By: Alison Matthews
 Name: Alison Matthews
 Title: Key Account Manager
 Date: 2/23/23

PCSS Middle Schools

By: _____
 Name: _____
 Title: _____
 Date: _____

Appendix A:

Delivery Location	School Contact Principal/Email	Phone # Area Code 931
Algood Middle 540 Dry Valley Road Cookeville, TN 38506	Dr. Chris Wunningham cwinningham1@pcsstn.com	537-6141
Avery Trace Middle 230 Raider Drive Cookeville, TN 38501	Alma Anderson andersona1@pcsstn.com	520-7200
Prescott South Middle 1859 S. Jefferson Avenue Cookeville, TN 38506	Tera Brooks brookst3@pcsstn.com	528-3647
Upperman Middle School 6700 Nashville Hwy Baxter, TN 38544	Will Penner william.penner@pcsstn.com	858-6601

PUTNAM COUNTY SCHOOL SYSTEM: ELEMENTARY SCHOOLS

AMENDMENT

THIS AMENDMENT (this "Amendment") effective as of July 1, 2023 (the "Effective Date") by and between BOTTLING GROUP, LLC, a Delaware limited liability company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located 237 Spring Street, Cookeville, TN 38501 ("Pepsi") and PCSS Elementary Schools, its principal place of business at 1400 East Spring Street, Cookeville, TN 38506 ("Customer").

WHEREAS, Pepsi and Customer are parties to the School District Agreement commencing on July 1, 2023 (the "Agreement"); and

WHEREAS, Pepsi and Customer wish to extend the existing contract, with no changes to any of the previous agreed upon contract and/or amendments for the locations listed in Appendix A.

NOW, THEREFORE, in consideration of these premises and the covenants herein contained, it is hereby agreed that, as of the Effective Date, the Agreement is hereby amended as set forth below. As used in this Amendment, capitalized terms defined in the Agreement and not otherwise defined in this Amendment, shall have the respective meanings assigned thereto in the Agreement.

1) **Commissions.** Pepsi agrees to provide Customer with commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable fees and deposits ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

$$\text{(CIB - applicable fees/deposits)} * \text{Commission Rate} = \text{Commission due}$$

Product	Initial Vend Price	New Vend Price Effective July 1, 2023**	Commission Rate*
12 oz Mtn Dew Kickstart	\$2.00	\$2.25	30%
20 oz Corporate CSDs, Lipton Tea, Aquafina	\$1.75	\$2.00	30%
20 oz Gatorade/Propel	\$2.25	\$2.50	30%
12 oz Bubly	\$1.50	\$1.75	30%
*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer			
**Increase of \$0.25 in Year 3 of agreement			

2) Term extended: July 1, 2023 through June 30, 2024, with two (2) additional years to renew.

Except as may be expressly set forth herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

By: Alison Matthews
 Name: Alison Matthews
 Title: Key Account Manager
 Date: 2/23/23

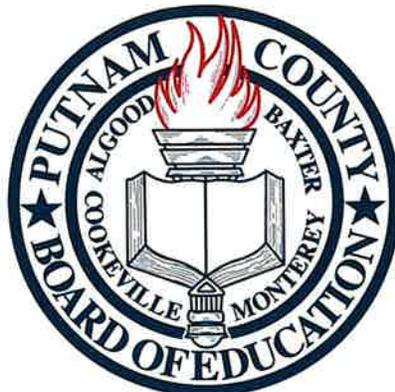
PCSS Elementary Schools

By: _____
 Name: _____
 Title: _____
 Date: _____

Appendix A:

Delivery Location	School Contact Principal/Email	Phone # Area Code 931
Algood Elementary 2525 Old Walton Road Cookeville, TN 38506	Patience Cannon cannonpl@pcsstn.com	303-0362
Baxter Primary 125 Elmore Town Road Baxter, TN 38544	Marsha McCaleb mwyatt@pcsstn.com	858-3110
Burks Elementary 300 Crossville Street Monterey, TN 38574	Heather Tinch tinchh@pcsstn.com	839-7641
Cane Creek Elementary 1500 West Jackson Street Cookeville, TN 38501	Rhonda Mahan mahanr@pcsstn.com	520-1173
Capshaw Elementary 1 Cougar Lane Cookeville, TN 38501	Reneo Cantrell cantrellr7@pcsstn.com	526-2414
Cornerstone Elementary 171 1st Avenue South Baxter, TN 38544	Tammy Hoover hoovertr@pcsstn.com	858-9190
Jere Whitson Elementary 178 E. Jere Whitson Road Cookeville, TN 38501	Tina Francis francist1@pcsstn.com	526 6575
Northeast Elementary 575 N. Old Kentucky Road Cookeville, TN 38501	Dr. Melissa Palk mpalk@pcsstn.com	526-2978
Parkview Elementary 545 Scott Avenue Cookeville, TN 38501	Bobby Winningham winninghrk@pcsstn.com	526-2516
Prescott South Elementary 115 W. Cemetery Road Cookeville, TN 38506	Dr. Catherine Jones cjones2@pcsstn.com	526-2275
Sycamore Elementary 452 Ellis Avenue Cookeville, TN 38501	Tracy Nabors naborst@pcsstn.com	526-9322

EXHIBIT
V.F.H.
04-06-23
tabbles



**Board Agenda Request
For April 2023 Meeting**

Date 03/20/2023

Department 5-12 Curriculum

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Approval for Avery Trace Middle School to accept the Statement of Acceptance to use the ib, International Baccalaureate, MYP Programme.

received
03-20-23
SLK



Statement of acceptance

Name of school		IB school code	
Avery Trace Middle School		049849	
Legal registered name of school (if different from above)		Date	
		March 9, 2023	
IB programme(s)	<input type="checkbox"/> PYP	<input checked="" type="checkbox"/> MYP	<input type="checkbox"/> DP <input type="checkbox"/> CP

We confirm having read the Rules (as defined below) that are in force at the time of signing this statement of acceptance and understand that our authorization to offer this IB programme is dependent upon our compliance with them. We also acknowledge and agree that should our school or governing body not comply with the Rules, the International Baccalaureate (IB) hereby reserves the right to take such action as it deems appropriate, including, but not limited to, suspension or withdrawal of our authorized status or other remedial measures.

“Rules” refers to the most recent versions of the following documents and regulations that govern the implementation of the programmes.

- *Rules for IB World Schools*
- *General regulations or Assessment procedures*
- *Programme standards and practices*
- the IB’s “Rules for use of IB Intellectual Property” (available on the website at ibo.org/copyright)
- the IB’s online terms and conditions (available at ibo.org/terms-and-conditions)
- *[PYP/MYP/CP/DP]: From principles into practice*

Such Rules may be amended from time to time and are accessible on the programme resource centre and also on ibo.org/become-an-ib-school/useful-resources.

We also confirm the following.

- We shall abide by the terms and conditions of the Rules and agree that the Rules shall operate as the agreement between our school (and, if required, our governing body or controlling entity) and the IB as to their respective rights and obligations.
- We will, or will ensure that our governing body or controlling entity will, pay all applicable IB fees in the assigned currency for our school (published in the *Fees and billing information for IB World Schools* on the programme resource centre) and within the published timelines.
- We have all necessary authorization and approvals from our governing body, controlling entity and/or from our school leadership (including any procurement office or department) or as is otherwise required by law, regulations or policies applicable to our school for us to agree to this statement of acceptance and for it to be a legally binding and enforceable obligation on our school, governing body and/or controlling entity.

- The school operates in compliance with all applicable laws, regulations and policies. Further, the school confirms that it operates in accordance with best practices, as well as all applicable laws, regulations and policies, in the area of child protection and that it has appropriate procedures in place (which may include components such as criminal background screening) for recruiting, hiring and retaining staff).
- No additional approvals (of our, or our governing body's or controlling entity's, board or otherwise); contracts, documentation; vendor, supplier or other types of registrations; reports; certifications; certificates or other submissions are required by our school or our governing body and/or controlling entity in order for us, or our governing body and/or controlling entity (including any procurement office or similar office or department), to timely pay invoices received from the IB for any services (including, without limitation, professional development fees). Should any such requirements arise after the date of this statement of acceptance, we shall notify the IB promptly in writing and in any event sufficiently in advance to permit the IB to consider whether to respond to such requests and still ensure timely payment of the IB's invoice. We hereby acknowledge and agree that the IB is under no obligation to comply with such additional requests.
- The school information found on MyIB will be updated before the statement of acceptance has been signed and submitted.

We represent and warrant that this statement of acceptance has been, and acknowledge and agree that it will be understood by the IB to have been, read and endorsed by the head of school, the superintendent of school (if applicable/necessary) and authorized representative(s) of the governing body and/or controlling entity (if applicable/necessary).

Name and title of head of schoolⁱ Alma A. Anderson

Signature 

Date March 9, 2023

Name and title of superintendent of schoolⁱⁱ (if applicable) Corby King

Signature 

Date March 9, 2023

Name and title of the duly authorized representative of the school's (or its controlling entity's) governing bodyⁱⁱⁱ

Signature

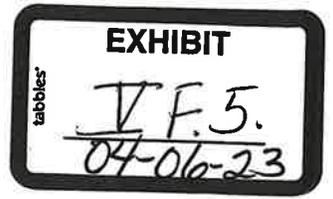
Date March 9, 2023

Please confirm your agreement regarding the above by signing this statement of acceptance, scanning it, and uploading it to IB Concierge as part of the preliminary review documentation.

ⁱ**Head of school** (director/principal in some systems) is the person who leads and supervises the daily operations of the school, ensuring that the policies of the governing body are put into practice.

ⁱⁱ**Superintendent of school**(executive head in some systems) is the person who has oversight of the group of schools of which the school is a part; such groups might include community or regional school districts, or a number of private schools overseen by a central management group.

ⁱⁱⁱ**Governing body** and/or controlling entity (board of education or school district in some systems) is the individual or duly constituted entity, body politic or group that has the ultimate legal authority to make decisions on behalf of the school, bind the school and the school's controlling entity (as the case may be) to the obligations of this letter and the Rules, and/or make payments for the IB's services.



Memo to: Corby King
Director of Schools

From: Tim Martin 
Assistant Director of Schools

Date: March 3, 2023

Subject: Renewal of District Solutions Contract, 2023-24 (Bus Ads)

Agenda Item, April 6, 2023, Board Meeting

Request approval to renew the advertising agreement with District Solutions LLC to carry out the proposed School Bus Advertising Program for the ~~2023-24~~ school year. The ~~renewal will be~~ effective July 1, 2023 through June 30, 2024.

Thank you for your consideration.

Attachment: Advertising Agreement 2023-2024

received
03-08-23 

Advertising Agreement

Putnam County School District ("Putnam") agrees to partner solely with District Solutions LLC ("DS") to carry out the proposed School Bus Advertising Program ("Program") (copy attached) for the 2023-24 school year.

The parties agree as follows:

1. Putnam shall permit DS to place advertisements on their school buses via signage (specifications provided in Program).
2. All advertising message copy / content are subject to the final approval of Putnam's Director of Schools (or designee) and Transportation Supervisor (coordinated by DS).
3. A maximum of two advertisements measuring a maximum of 36" by 90" will be allowed on each school bus. One on the rear passenger side and one on driver side of bus. The size of commercial advertising per quarter panel shall not exceed thirty-six (36") inches in height and ninety (90") inches in length, including any border or framing. The commercial advertising shall consist of lettering on a color background. Commercial advertising shall not cover any structural or sheet metal damage or alteration.
4. Advertising shall be limited to that approved by the Tennessee Legislature for the exterior of school buses as follows:

No commercial advertising of tobacco or alcohol products shall be permitted. Political campaign advertising shall be expressly prohibited.

No commercial advertising of food items that pursuant to T.C.A. 49-6-2307 cannot be sold or offered for sale to pupils in grade pre-kindergarten through 8 through vending machines.

5. All revenue generated by DS will be split: 55% to Putnam, 45% to DS.

6. Checks will be mailed monthly after payment from DS's client has been received. Payment from client to DS shall be a condition precedent for any payment obligation from DS to Putnam. Checks will be mailed to: Putnam County Board of Education – 1400 E Spring Street, Cookeville, TN. 38506.

7. If any damage occurs to the bus signs, due to (i.e., weather, vandalism, etc.) DS will assume all responsibility to replace the sign.

8. DS shall not be liable for injuries or damage to third persons unless they arise solely as a direct result of injury or damage from the signage structures upon which the advertisements are placed.

Putnam Schools Signature and Date

 2-23-23
District Solutions LLC Signature and date



PCSS Board Agenda Request

Date: February 27, 2023

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval of the contract from Richard C Rinks & Associates, Cookeville, TN to prepare plans and specifications for the planned roof replacement at Park View Elementary School in the amount of six percent of actual construction cost to be paid ~~for~~ from ESSER 3.0.

received
03-20-23 *[Signature]*

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document B131

**Standard Form of Agreement Between
Owner and Architect**

on a basis of a

PERCENTAGE OF CONSTRUCTION COST

*THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH
AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION*

AGREEMENT

made this 6th day of March in the year of 2023

BETWEEN

PUTNAM COUNTY BOARD OF EDUCATION
1400 East Spring Street
Cookeville, Tennessee 38506

the Owner, and

RICHARD C. RINKS & ASSOCIATES, INC.
30 North Jefferson Avenue
Cookeville, Tennessee 38501

the Architect.

It is the intention of the Owner to replace the roof at Park View Elementary School

hereinafter referred to as the Project.

The Owner and the Architect agree as set forth below.

I. THE ARCHITECT shall provide professional services for the Project in accordance with the Terms and Conditions of this Agreement.

II. THE OWNER shall compensate the Architect, in accordance with the Terms and Conditions of this Agreement, as follows:

a. FOR THE ARCHITECT'S BASIC SERVICES, as described in Paragraph 1.1, Basic Compensation computed at the following percentages of the Construction Cost, as defined in Article 3, for portions of the Project to be awarded under

A Single Stipulated Sum Contract	six	per cent (6 %)
Separate Stipulated Sum Contracts		per cent (%)
A Single Cost Plus Fee Contract		per cent (%)
Separate Cost Plus Fee Contracts		per cent (%)

AN INITIAL PAYMENT of zero dollars (\$ 0.00) shall be made upon the execution of this Agreement and credited to the Owner's account.

b. FOR THE ARCHITECT'S ADDITIONAL SERVICES, as described in Paragraph 1.3, compensation computed as follows:

Principals' time at the fixed rate of one hundred fifty dollars (\$150.00) per hour. For the purposes of this Agreement, the Principals are:

Richard C. Rinks
Patrick Rinks
Jason Rinks

Employees' time computed at a multiple of two and one half (2.5) times the employees' Direct Personnel Expense as defined in Article 4.

Additional services of professional consultants engaged for the normal structural, mechanical and electrical engineering services at a multiple of one (1) times the amount billed to the Architect for such additional services.

Services of other professional consultants at a multiple of one (1) times the amount billed to the Architect for such services.

The rates and multiples set forth in this Paragraph Iib will be subject to renegotiation if the services covered by this Agreement have not been completed within twelve (12) months of the date hereof.

c. FOR THE ARCHITECT'S REIMBURSABLE EXPENSES, amounts expended as defined in Article 5.

d. THE TIMES AND FURTHER CONDITIONS OF PAYMENT shall be as described in Article 6.

TERMS AND CONDITIONS OF AGREEMENT BETWEEN OWNER AND ARCHITECT

ARTICLE 1

ARCHITECT'S SERVICES

1.1 BASIC SERVICES

The Architect's Basic Services consist of the five phases described below and include normal structural, mechanical and electrical engineering services.

SCHEMATIC DESIGN PHASE

1.1.1 The Architect shall consult with the Owner to ascertain the requirements of the Project and shall confirm such requirements to the Owner.

1.1.2 The Architect shall prepare Schematic Design Studies consisting of drawings and other documents illustrating the scale and relationship of Project components for approval by the Owner.

1.1.3 The Architect shall submit to the Owner a Statement of Probable Construction Cost based on current area, volume or other unit costs.

DESIGN DEVELOPMENT PHASE

1.1.4 The Architect shall prepare from the approved Schematic Design Studies, for approval by the Owner, the Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the entire Project as to structural, mechanical and electrical systems, materials and such other essentials as may be appropriate.

1.1.5 The Architect shall submit to the Owner a further Statement of Probable Construction Cost.

CONSTRUCTION DOCUMENTS PHASE

1.1.6 The Architect shall prepare from the approved Design Development Documents, for approval by the Owner, Working Drawings and Specifications setting forth in detail the requirements for the construction of the entire Project including the necessary bidding information, and shall assist in the preparation of bidding forms, the Conditions of the Contract, and the form of Agreement between the Owner and the Contractor.

1.1.7 The Architect shall advise the Owner of any adjustments to previous Statements of Probable Construction Cost indicated by changes in requirements or general market conditions.

1.1.8 The Architect shall assist the Owner in filing the required documents for the approval of governmental authorities having jurisdiction over the Project.

BIDDING OR NEGOTIATION PHASE

1.1.9 The Architect, following the Owner's approval of the Construction Documents and of the latest Statement of Probable Construction Cost, shall assist the Owner in

obtaining bids or negotiated proposals, and in awarding and preparing construction contracts.

CONSTRUCTION PHASE—ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1.1.10 The Construction Phase will commence with the award of the Construction Contract and will terminate when the final Certificate for Payment is issued to the Owner.

1.1.11 The Architect shall provide Administration of the Construction Contract as set forth in Articles 1 through 14 inclusive of the latest edition of AIA Document A201, General Conditions of the Contract for Construction, and the extent of his duties and responsibilities and the limitations of his authority as assigned thereunder shall not be modified without his written consent.

1.1.12 The Architect, as the representative of the Owner during the Construction Phase, shall advise and consult with the Owner and all of the Owner's instructions to the Contractor shall be issued through the Architect. The Architect shall have authority to act on behalf of the Owner to the extent provided in the General Conditions unless otherwise modified in writing.

1.1.13 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

1.1.14 The Architect shall make periodic visits to the site to familiarize himself generally with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. On the basis of his on-site observations as an architect, he shall endeavor to guard the Owner against defects and deficiencies in the Work of the Contractor. The Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he shall not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

1.1.15 Based on such observations at the site and on the Contractor's Applications for Payment, the Architect shall determine the amount owing to the Contractor and shall issue Certificates for Payment in such amounts. The issuance of a Certificate for Payment shall constitute a representation by the Architect to the Owner, based on the Architect's observations at the site as provided in Subparagraph 1.1.14 and on the data comprising the Application for Payment, that the Work has progressed to the point indicated; that to the best of the Architect's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents (subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to the results of any subsequent tests required by the Contract Doc-

uments, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment); and that the Contractor is entitled to payment in the amount certified. By issuing a Certificate for Payment, the Architect shall not be deemed to represent that he has made any examination to ascertain how and for what purpose the Contractor has used the moneys paid on account of the Contract Sum.

1.1.16 The Architect shall be, in the first instance, the interpreter of the requirements of the Contract Documents and the impartial judge of the performance thereunder by both the Owner and Contractor. The Architect shall make decisions on all claims of the Owner or Contractor relating to the execution and progress of the Work and on all other matters or questions related thereto. The Architect's decisions in matters relating to artistic effect shall be final if consistent with the intent of the Contract Documents.

1.1.17 The Architect shall have authority to reject Work which does not conform to the Contract Documents. Whenever, in his reasonable opinion, he considers it necessary or advisable to insure the proper implementation of the intent of the Contract Documents, he will have authority to require special inspection or testing of any Work in accordance with the provisions of the Contract Documents whether or not such Work be then fabricated, installed or completed.

1.1.18 The Architect shall review and approve shop drawings, samples, and other submissions of the Contractor only for conformance with the design concept of the Project and for compliance with the information given in the Contract Documents.

1.1.19 The Architect shall prepare Change Orders.

1.1.20 The Architect shall conduct inspections to determine the Dates of Substantial Completion and final completion, shall receive and review written guarantees and related documents assembled by the Contractor, and shall issue a final Certificate for Payment.

1.1.21 The Architect shall not be responsible for the acts or omissions of the Contractor, or any Subcontractors, or any of the Contractor's or Subcontractors' agents or employees, or any other persons performing any of the Work.

1.2 PROJECT REPRESENTATION BEYOND BASIC SERVICES

1.2.1 If more extensive representation at the site than is described under Subparagraphs 1.1.10 through 1.1.21 inclusive is required, and if the Owner and Architect agree, the Architect shall provide one or more Full-Time Project Representatives to assist the Architect.

1.2.2 Such Full-Time Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefor as mutually agreed between the Owner and the Architect as set forth in an exhibit appended to this Agreement.

1.2.3 The duties, responsibilities and limitations of authority of such Full-Time Project Representatives shall be set forth in an exhibit appended to this Agreement.

1.2.4 Through the on-site observations by Full-Time Project Representatives of the Work in progress, the Architect

shall endeavor to provide further protection for the Owner against defects in the Work, but the furnishing of such project representation shall not make the Architect responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs, or for the Contractor's failure to perform the Work in accordance with the Contract Documents.

1.3 ADDITIONAL SERVICES

If any of the following Additional Services are authorized by the Owner, they shall be paid for by the Owner as hereinbefore provided.

1.3.1 Providing special analyses of the Owner's needs, and programming the requirements of the Project.

1.3.2 Providing financial feasibility or other special studies.

1.3.3 Providing planning surveys, site evaluations, or comparative studies of prospective sites.

1.3.4 Providing design services relative to future facilities, systems and equipment which are not intended to be constructed as part of the Project.

1.3.5 Providing services to investigate existing conditions or facilities or to make measured drawings thereof, or to verify the accuracy of drawings or other information furnished by the Owner.

1.3.6 Preparing documents for alternate bids or out-of-sequence services requested by the Owner.

1.3.7 Providing Detailed Estimates of Construction Cost or detailed quantity surveys or inventories of material, equipment and labor.

1.3.8 Providing interior design and other services required for or in connection with the selection of furniture and furnishings.

1.3.9 Providing services for planning tenant or rental spaces.

1.3.10 Making major revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given and are due to causes beyond the control of the Architect.

1.3.11 Preparing supporting data and other services in connection with Change Orders if the change in the Basic Compensation resulting from the adjusted Contract Sum is not commensurate with the services required of the Architect.

1.3.12 Making investigations involving detailed appraisals and valuations of existing facilities, and surveys or inventories required in connection with construction performed by the Owner.

1.3.13 Providing consultation concerning replacement of any Work damaged by fire or other cause during construction, and furnishing professional services of the type set forth in Paragraph 1.1 as may be required in connection with the replacement of such Work.

1.3.14 Providing professional services made necessary by the default of the Contractor or by major defects in the Work of the Contractor in the performance of the Construction Contract.

1.3.15 Preparing a set of reproducible record prints of drawings showing significant changes in the Work made

during the construction process, based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.

1.3.16 Providing extensive assistance in the utilization of any equipment or system such as initial start-up or testing, adjusting and balancing, preparation of operating and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.

1.3.17 Providing Contract Administration and observation of construction after the Construction Contract Time has been exceeded or extended by more than 30 days through no fault of the Architect.

1.3.18 Providing services after issuance to the Owner of the final Certificate for Payment.

1.3.19 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.

1.3.20 Providing services of professional consultants for other than the normal structural, mechanical and electrical engineering services for the Project.

1.3.21 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

ARTICLE 2

THE OWNER'S RESPONSIBILITIES

2.1 The Owner shall provide full information regarding his requirements for the Project.

2.2 The Owner shall designate, when necessary, a representative authorized to act in his behalf with respect to the Project. The Owner or his representative shall examine documents submitted by the Architect and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Architect's work.

2.3 The Owner shall furnish a certified land survey of the site giving, as applicable, grades and lines of streets, alleys, pavements and adjoining property; rights-of-way; restrictions, easements, encroachments, zoning, deed restrictions; boundaries and contours of the site; locations, dimensions and complete data pertaining to existing buildings, other improvements and trees; and full information concerning available service and utility lines both public and private, above and below grade, including inverts and depths.

2.4 The Owner shall furnish the services of a soils engineer or other consultant when such services are deemed necessary by the Architect, including reports, test borings, test pits, soil bearing values, percolation tests, air and water pollution tests, ground corrosion and resistivity tests and other necessary operations for determining subsoil, air and water conditions, with appropriate professional interpretations thereof.

2.5 The Owner shall furnish structural, mechanical, chemical and other laboratory tests, inspections and reports as required by law or the Contract Documents.

2.6 The Owner shall furnish such legal, accounting, and insurance counselling services as may be necessary for the Project, and such auditing services as he may require to

ascertain how or for what purposes the Contractor has used the moneys paid to him under the Construction Contract.

2.7 The services, information, surveys and reports required by Paragraphs 2.3 through 2.6 inclusive shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

2.8 If the Owner observes or otherwise becomes aware of any fault or defect in the Project or non-conformance with the Contract Documents, he shall give prompt written notice thereof to the Architect.

2.9 The Owner shall furnish information required of him as expeditiously as necessary for the orderly progress of the Work.

ARTICLE 3

CONSTRUCTION COST

3.1 The Construction Cost to be used as the basis for determining the Architect's Basic Compensation shall be the total cost or estimated cost to the Owner of all Work designed or specified by the Architect; which shall be determined as follows, with precedence in the order listed:

3.1.1 For completed construction, the total cost of all such Work;

3.1.2 For Work not constructed, (1) the lowest bona fide bid received from a qualified bidder for any or all of such Work, or (2) if the Work is not bid, the bona fide negotiated proposal submitted for any or all of such Work; or

3.1.3 For Work for which no such bid or proposal is received, (1) the latest Detailed Estimate of Construction Cost if one is available, or (2) the latest Statement of Probable Construction Cost.

3.2 Construction Cost does not include the compensation of the Architect and consultants, the cost of the land, rights-of-way, or other costs which are the responsibility of the Owner as provided in Paragraphs 2.3 through 2.6 inclusive.

3.3 Labor furnished by the Owner for the Project shall be included in the Construction Cost at current market rates including a reasonable allowance for overhead and profit. Materials and equipment furnished by the Owner shall be included at current market prices, except that used materials and equipment shall be included as if purchased new for the Project.

3.4 Statements of Probable Construction Cost and Detailed Cost Estimates prepared by the Architect represent his best judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Architect cannot and does not guarantee that bids will not vary from any Statement of Probable Construction Cost or other cost estimate prepared by him.

3.5 When a fixed limit of Construction Cost is established as a condition of this Agreement, it shall include a bidding contingency of ten percent unless another amount is agreed upon in writing. When such a fixed limit is established, the Architect shall be permitted to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents, and to make reasonable adjustments in the scope of the Project to bring it within the fixed limit. The Architect may also include in the Contract Documents alternate bids to adjust the Construction Cost to the fixed limit.

3.5.1 If the lowest bona fide bid or negotiated proposal, the Detailed Cost Estimate or the Statement of Probable Construction Cost exceeds such fixed limit of Construction Cost (including the bidding contingency) established as a condition of this Agreement, the Owner shall (1) give written approval of an increase in such fixed limit, (2) authorize rebidding the Project within a reasonable time, or (3) cooperate in revising the Project scope and quality as required to reduce the Probable Construction Cost. In the case of (3) the Architect, without additional charge, shall modify the Drawings and Specifications as necessary to bring the Construction Cost within the fixed limit. The providing of such service shall be the limit of the Architect's responsibility in this regard, and having done so, the Architect shall be entitled to compensation in accordance with this Agreement.

ARTICLE 4

DIRECT PERSONNEL EXPENSE.

4.1 Direct Personnel Expense of employees engaged on the Project by the Architect includes architects, engineers, designers, job captains, draftsmen, specification writers and typists, in consultation, research and design, in producing Drawings, Specifications and other documents pertaining to the Project, and in services during construction at the site.

4.2 Direct Personnel Expense includes cost of salaries and of mandatory and customary benefits such as statutory employee benefits, insurance, sick leave, holidays and vacations, pensions and similar benefits.

ARTICLE 5

REIMBURSABLE EXPENSES

5.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Architect, his employees, or his professional consultants in the interest of the Project for the expenses listed in the following Subparagraphs:

5.1.1 Expense of transportation and living when traveling in connection with the Project; long distance calls and telegrams; and fees paid for securing approval of authorities having jurisdiction over the Project.

5.1.2 Expense of reproductions, postage and handling of Drawings and Specifications excluding duplicate sets at the completion of each Phase for the Owner's review and approval.

5.1.3 If authorized in advance by the Owner, expense of overtime work requiring higher than regular rates and expense of renderings or models for the Owner's use.

5.1.4 Expense of computer time when used in connection with Additional Services.

ARTICLE 6

PAYMENTS TO THE ARCHITECT

6.1 Payments on account of the Architect's Basic Services shall be made as follows:

6.1.1 An initial payment as set forth in Paragraph IIa (Page 2) is the minimum payment under this Agreement.

6.1.2 Subsequent payments for Basic Services shall be made monthly in proportion to services performed so that the compensation at the completion of each Phase shall equal the following percentages of the total Basic Compensation:

Schematic Design Phase	15%
Design Development Phase	35%
Construction Documents Phase	75%
Bidding or Negotiation Phase	80%
Construction Phase	100%

6.2 Payments for Additional Services of the Architect as defined in Paragraph 1.3, and for Reimbursable Expenses as defined in Article 5, shall be made monthly upon presentation of the Architect's statement of services rendered.

6.3 No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors.

6.4 If the Project is suspended for more than three months or abandoned in whole or in part, the Architect shall be paid his compensation for services performed prior to receipt of written notice from the Owner of such suspension or abandonment, together with Reimbursable Expenses then due and all terminal expenses resulting from such suspension or abandonment. If the Project is resumed after being suspended for more than three months, the Architect's compensation shall be subject to renegotiation.

6.5 Payments due the Architect under this Agreement shall bear interest at the legal rate commencing sixty days after the date of billing.

ARTICLE 7

ARCHITECT'S ACCOUNTING RECORDS

Records of the Architect's Direct Personnel, Consultant and Reimbursable Expenses pertaining to the Project, and records of accounts between the Owner and the Con-

tractor, shall be kept on a generally recognized accounting basis and shall be available to the Owner or his authorized representative at mutually convenient times.

ARTICLE 8

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the other. In the event of termination due to the fault of others than the Architect, the Architect shall be paid his compensation for services performed to termination date, including Reimbursable Expenses then due, and all terminal expenses.

ARTICLE 9

OWNERSHIP OF DOCUMENTS

Drawings and Specifications as instruments of service are and shall remain the property of the Architect whether the Project for which they are made is executed or not. They are not to be used by the Owner on other projects or extensions to this Project except by agreement in writing and with appropriate compensation to the Architect.

ARTICLE 10

SUCCESSORS AND ASSIGNS

The Owner and the Architect each binds himself, his partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign, sublet or transfer his interest in this Agreement without the written consent of the other.

ARTICLE 11

DISPUTE RESOLUTION:

Any dispute arising out of this contract shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee to resolve dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

ARTICLE 12

EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

ARTICLE 13

GOVERNING LAW

Unless otherwise specified, this Agreement shall be governed by the law of the principal place of business of the Architect.

This Agreement executed the day and year first written above.

OWNER
PUTNAM COUNTY BOARD OF EDUCATION

ARCHITECT
RICHARD C. RINKS AND ASSOCIATES, INC.
ARCHITECTS - ENGINEERS

BY: _____

BY: Richard C. Rinks

President

TITLE

TITLE

ATTEST: _____

ATTEST: Pat



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcssta.com

Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tera Brooks

Date: 03/10/23

RE: PSMS Playground Expansion

Account Funding Code (if appropriate): School PTO funds

Backup included

Backup to follow

Agenda Item for April 6, 2023, Board meeting.

Requesting approval to expand ^{for PSMS to include} and add drainage, ^{add} a basketball court, and sunshade to ~~the PSMS's~~ front playground.
PSMS's front playground

Supervisor

Date

Director of Schools

Date

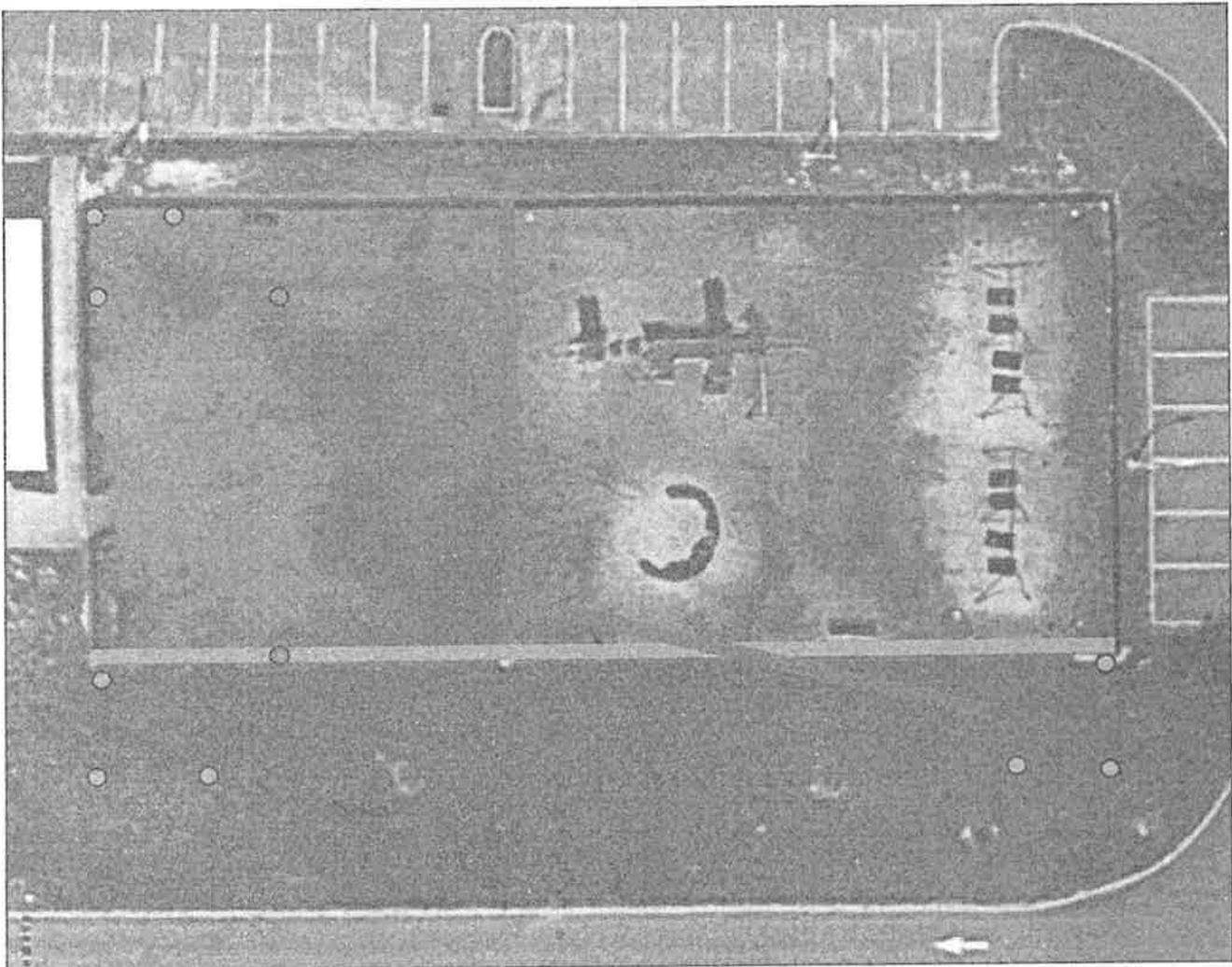
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03-09-23
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Prescott South Middle School 5th Grade Playground Upgrades

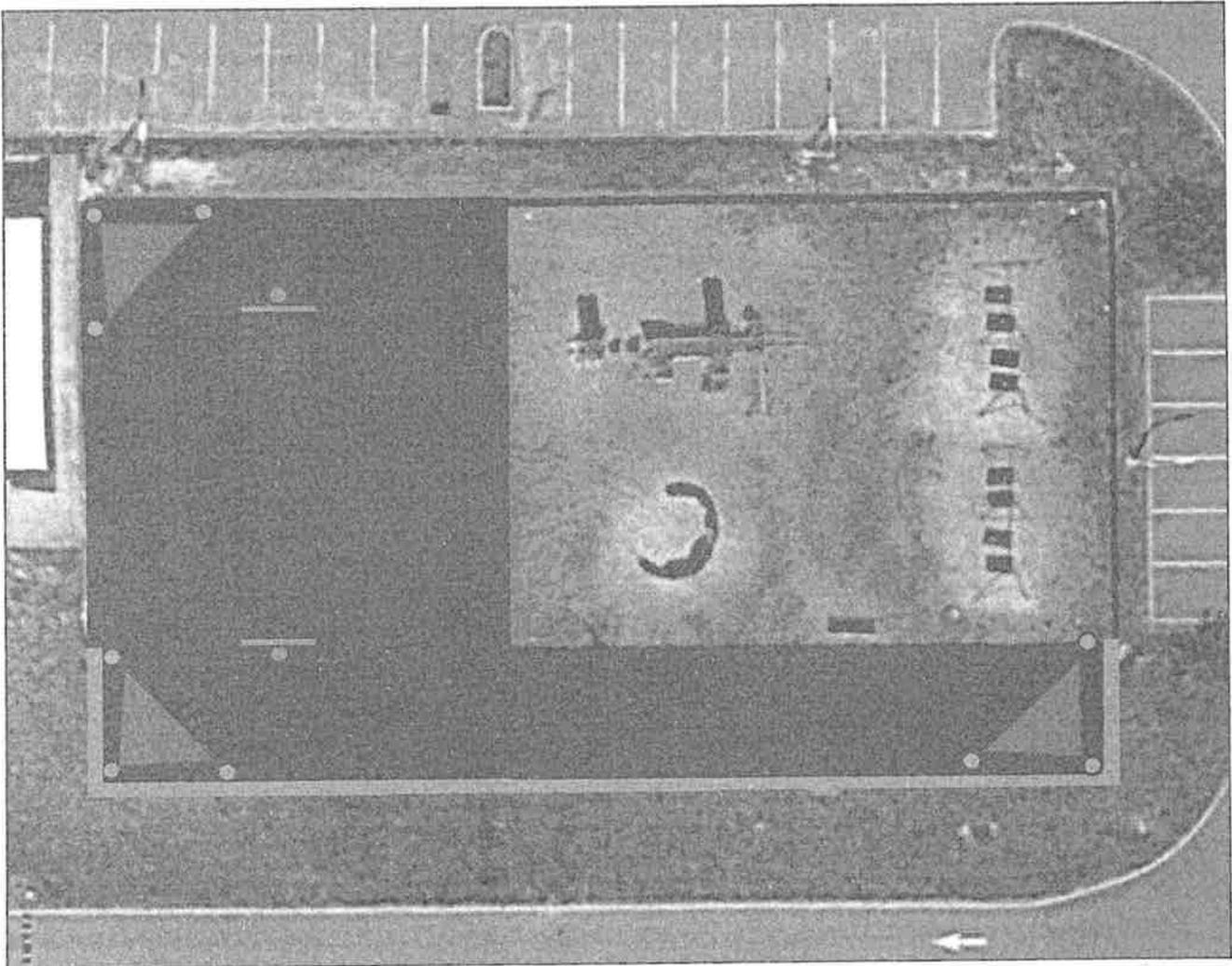


January 5th Meeting Agenda

- Phase 1 Plan Overview
 - Fence Removal for Expansion 
 - We do the work
 - Grading Work/Drain  
 - Rogers Group donating the work
 - Pole Installation (Sun Shade/Basketball) ● ●
 - We do the work (Poles donated by Electric Company)



- Base Stone Installation
 - Rogers Group donates the rock and the labor to install it
- Asphalt Installation
 - We pay Copeland DRP for the material, and they donate the labor
- Fence Installation
 - We pay security fence to install
- Sun Shade/Basketball Goal Installation
 - We pay for the sunshades and basketball goals and install
- Purchase/Install ADA Swing
 - We do the work

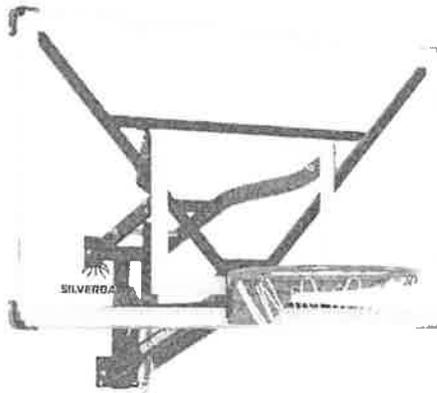


- Phase 1 Schedule

- Must wait for longer period of dry weather
- Most likely Spring (will have to work with Rogers Group/Copeland DRP to plan)

- Phase 1 Cost

- ~10,000SF of Asphalt - ~\$13,000
- Concrete for Pole Installation - \$100
- Fence Installation - \$3,055
- 3 Sunshades/Hardware - \$750
- 2 Basketball Goals/Hardware – \$1,250



- ADA Swing - \$750

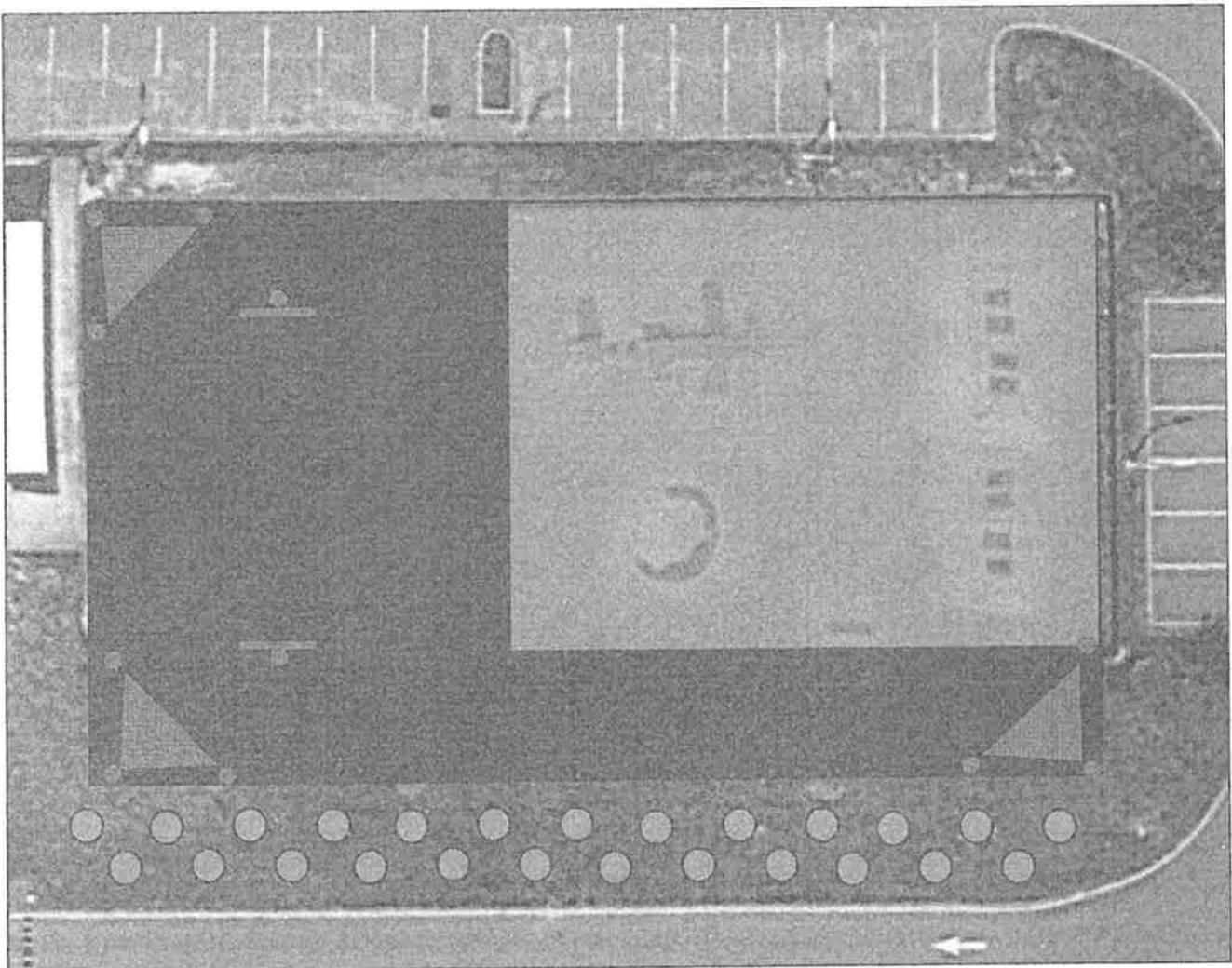


- Misc. Cost - \$1,095
- Total Estimated Cost for Phase 1 - \$20,000

- Phase 2 Overview
 - Install turf on remaining 7,500 SF playground area
 - Install privacy trees

- Phase 2 Cost
 - 7,500SF of Turf ~ \$85,000
 - Privacy Trees ~ \$4,000

- Phase 2 Fundraising

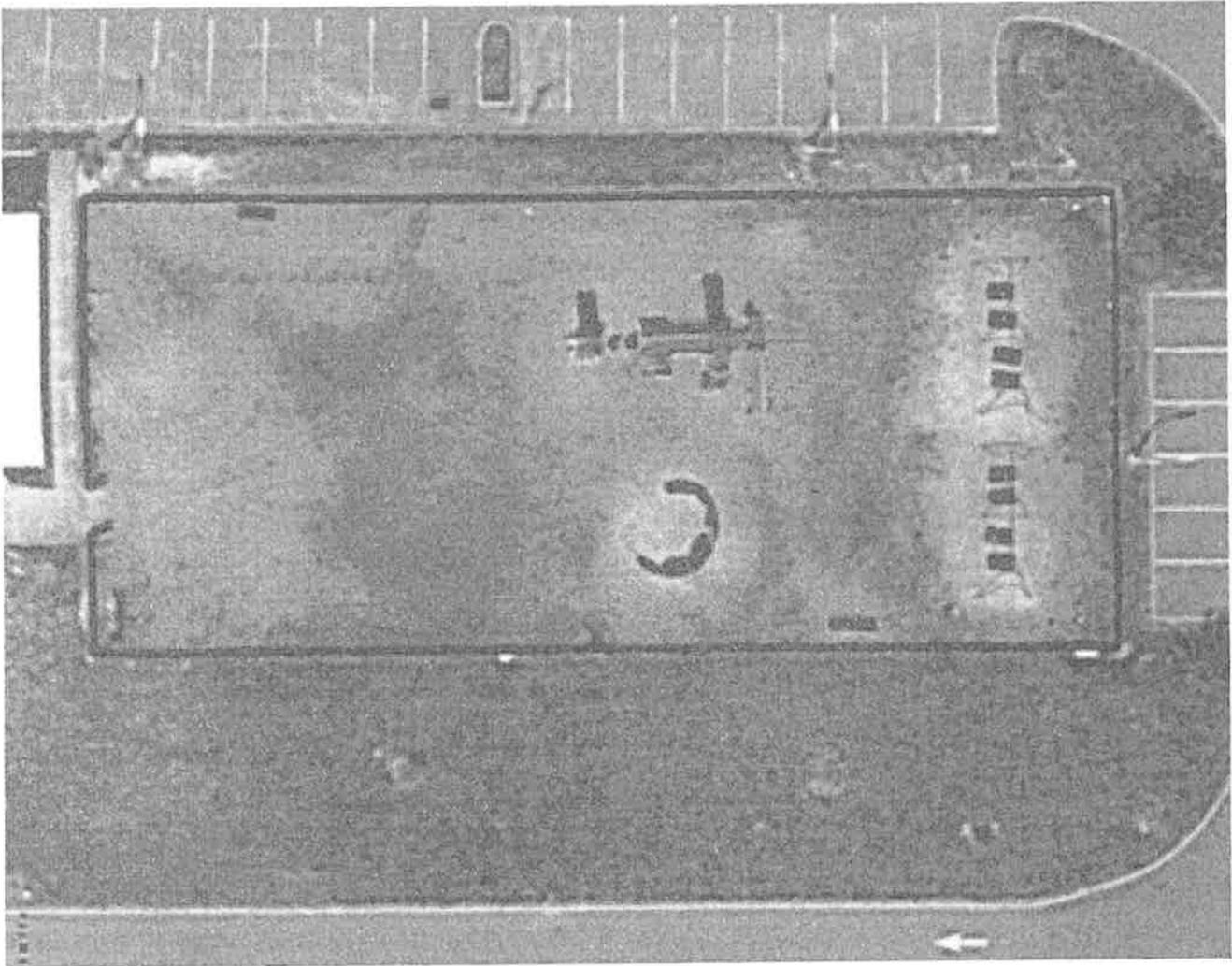


Prescott South Middle School 5th Grade Playground Upgrades



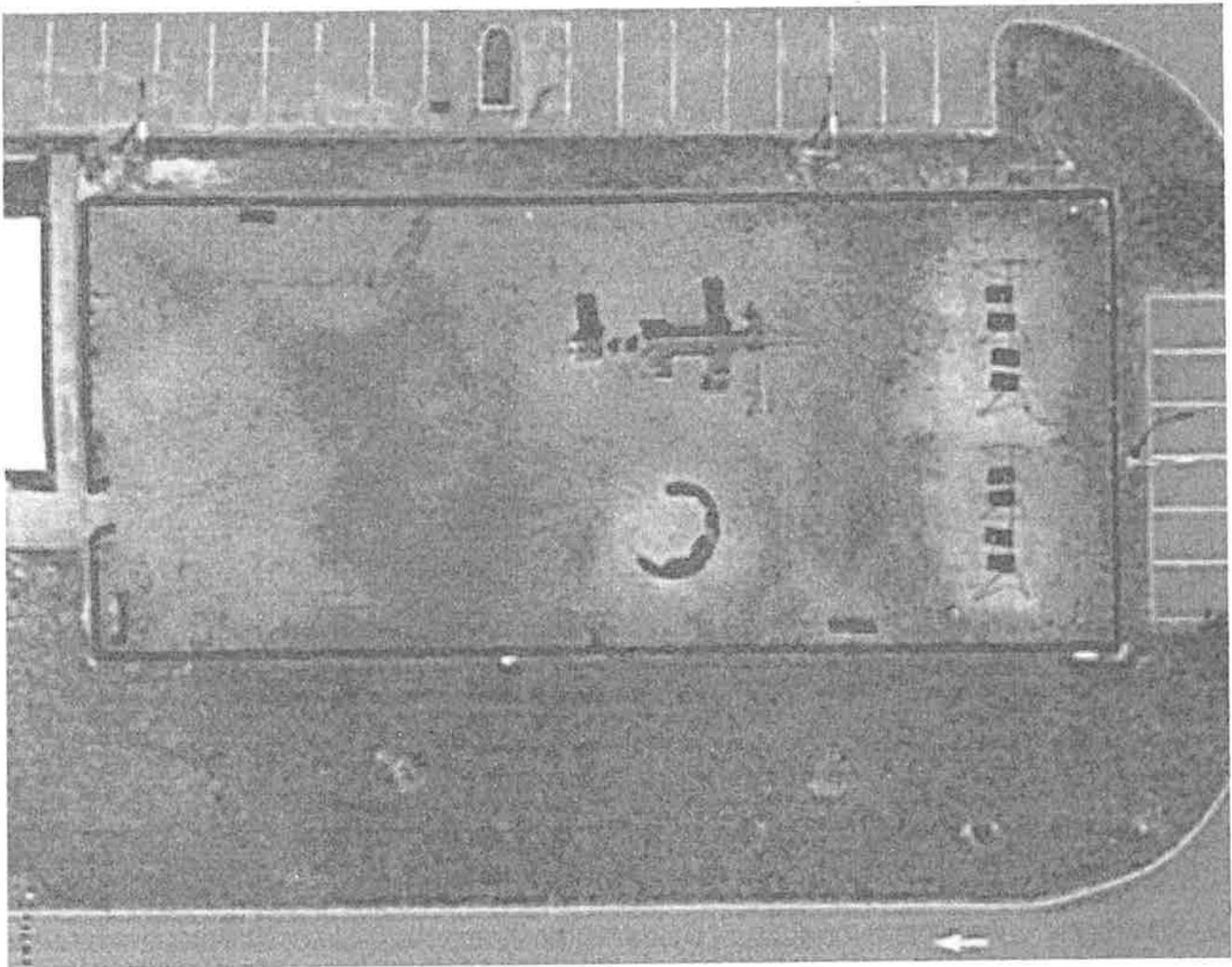
January 5th Meeting Agenda

- Phase 1 Plan Overview
 - Fence Removal for Expansion
 - PTO do the work
 - Grading Work/Drain
 - Rogers Group donating the work
 - Pole Installation (Sun Shade/Basketball)
 - PTO do the work (Poles donated by Electric Company)



- Base Stone Installation

- Rogers Group donates the rock and the labor to install it
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 - We pay Copeland DRP for the material, and they donate the labor
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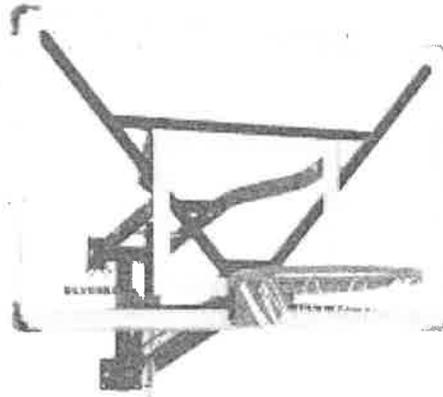
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- Phase 1 Schedule

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- Misc. Cost - \$1,095
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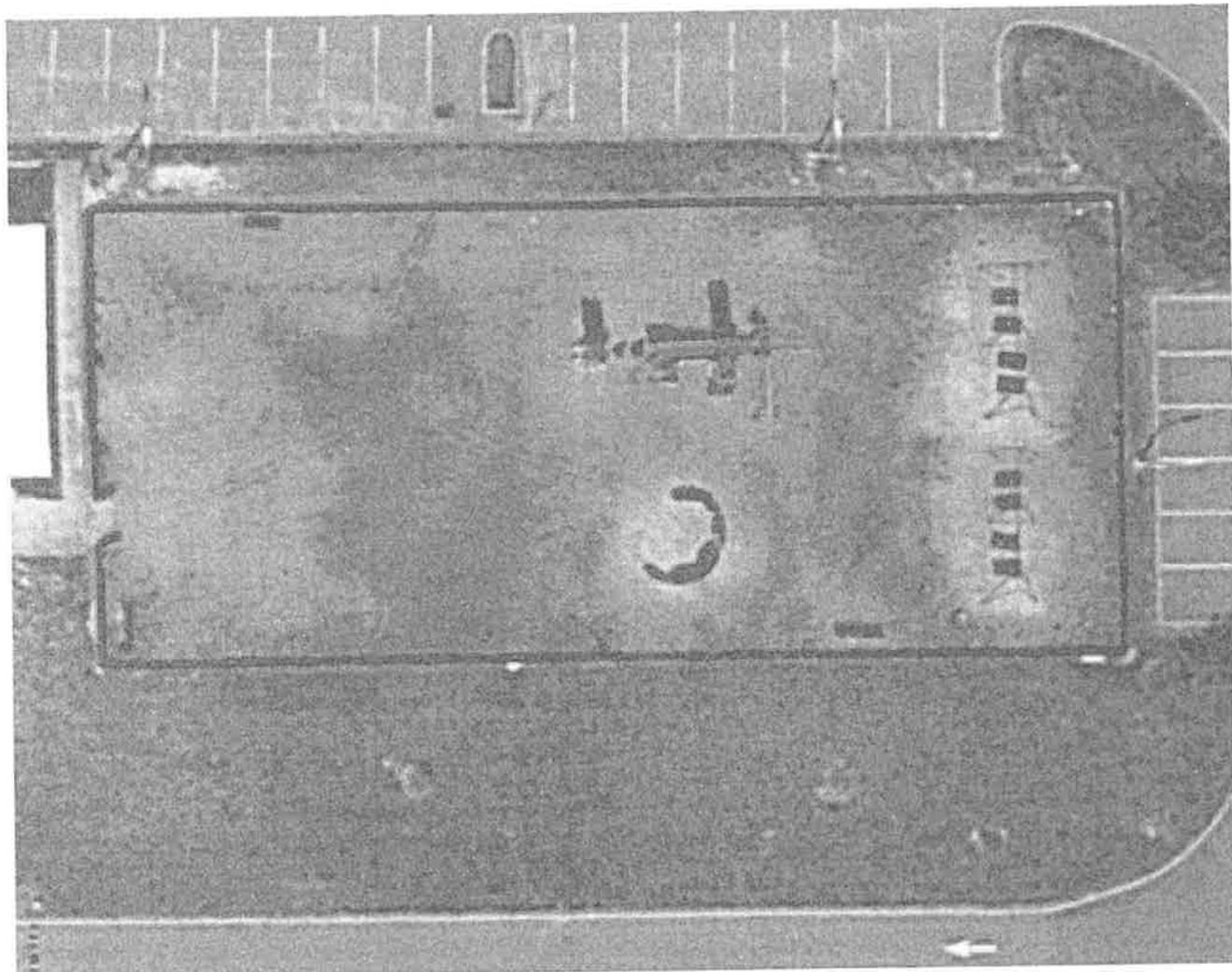
- Phase 2 Overview

- Install turf on remaining 7,500 SF playground area
- Install privacy trees

- Phase 2 Cost

- 7,500SF of Turf ~ \$85,000
- Privacy Trees ~ \$4,000

- Phase 2 Fundraising





UPPER CUMBERLAND ADULT E

EXHIBIT
V F.8.
04-06-23

Date: March 23, 2023

To: Sharon Reid

From: Lynda Huddleston

RE: Fentress County MOU for Board Approval

Please add the following item to the BOE Agenda for the April 2023 board meeting:

Approval of the MOU between Fentress County Schools and PCSS use of space for Adult Education at \$450 per month to be paid from Adult Education funds effective July 1, 2022-June 30, 2023.

received
03-23-23
SL OK

Memorandum of Understanding

This Memorandum of Understanding is made on March ____, 2023, by and between Putnam County Schools, of 1400 East Spring St., Cookeville, Tennessee and Fentress County Schools of 1011 Old Hwy. 127 South, Jamestown, Tennessee for the purpose of achieving the various aims and objectives relating to the Adult Education Program. This agreement shall, and the obligations therein, shall be retroactive to July 1, 2022, and all amounts of rent are to be paid for occupancy during this period, with the exception that internet has been provided by Fentress County until the date of execution.

Obligations of the Agreement

The Partners acknowledge that no contractual relationship is created between them by the Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a commitment to the Adult Education Program by following individual services.

Cooperation:

The activities and services for the Adult Education Program shall include, but not limited to:

- a. Services to be rendered by Putnam County Schools include:
 - Recruit eligible participants
 - Provide orientation and pre/post testing with TABE
 - Provide targeted instruction based on pre-testing results
 - Administer the OPT as appropriate
 - Assist participants in registering for the HiSET exam
 - Make referrals to other agencies as needed
- b. Services to be rendered by Fentress County Schools include:
 - Refer eligible participants to the Adult Education Program
 - Allow for Adult Education to recruit through flyers, sign, and notes home to parents at area schools

Resources

- a. Putnam County Schools agrees to provide the following financial, material, and labor resources for the Adult Education Program
 - \$450 per month for 12 months for space at 209 E. Main Street, Jamestown, Tennessee (see attached diagram of space)
 - All personnel, book, and office supplies necessary to provide services
- b. Fentress County Schools agrees to provide the following financial, material, and labor resources for the Adult Education Program
 - Space for all adult education services with utilities, except internet.

Term

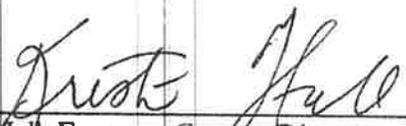
The arrangements made by this MOU shall remain in place from July 1, 2022 until June 30, 2023. The term can be extended only by agreement of the Partners. Any Partner may terminate its participation in the MOU by providing written notice to the other Partner at least thirty (30) days before the effective termination date.

Signatories

This agreement shall be signed on behalf of Putnam County Schools by Corby King, Putnam County Director of Schools and ~~Lynn McHenry~~ ^{Kim Cravens}, Board Chair, and on behalf of Fentress County Schools by Kristi Hall, Fentress County Director of Schools. This agreement shall be effective retroactively as of July 1, 2022.

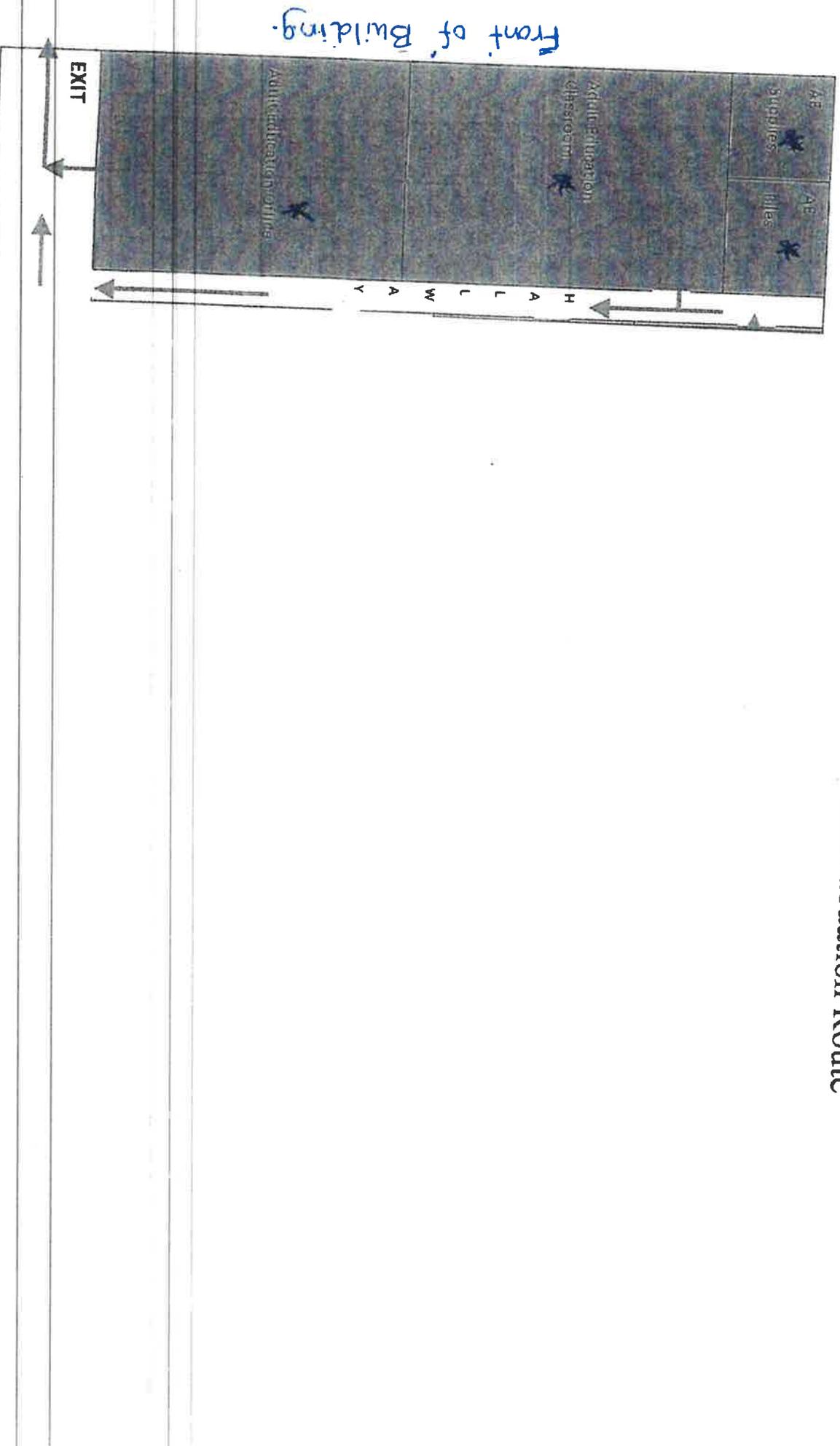
Corby King, Putnam County Director of Schools

Kim Cravens, Board Chair



Kristi Hall, Fentress County Director of Schools

Fentress County Adult Education Evacuation Route



Front of Building.

* Rental space for MCA agreement.



UPPER CUMBERLAND ADULT ED

EXHIBIT
V F.9.
04-06-23

Date: March 23, 2023

To: Sharon Reid

From: Lynda Huddleston

RE: Roland Contracts for Board Approval

Please add the following item to the BOE Agenda for the April 2023 board meeting:

Approval of the five contracts between Roland Digital Media, Inc. and the Putnam County Board of Education for digital platinum package for Adult Education at a cost of \$895 each per month to be paid from Adult Education funds effective April 1, 2023.

received



(t) 931-528-8100
 (f) 931-854-9505
 2300 W. Jackson St.
 Cookeville, TN 38501
 info@rolandadvertising.com

Agreement Start Date:
4 / 1 / 2023

ADVERTISING AGREEMENT

This agreement made this the 6 day of April, 2023, by and between Roland Digital Media, Inc., hereinafter referred to as "Company", and Kim Cravens of Upper Cumberland Adult Education/ Putnam Co. Schools, hereinafter referred to as "Advertiser".

AGREEMENT

Company agrees to erect, paint/print, and maintain One(1) billboard advertisement(s), face size 10'6" x 24' on the location(s) below set out, or as near as possible thereto, for the term of Three(3) month(s) from the agreement start date as listed in the top right corner of this agreement at a rental rate listed below for each advertisement in service. The advertisement shall be painted/printed/displayed in the design furnished by the Advertiser. Monthly rental payments shall be due and payable in advance on the first day of each month for the term of the agreement. Company will provide initial paint/print and copy changes as priced below. If special artwork or embellishments are required, an additional charge for initial painting/printing or copy changes may be required. Advertiser shall furnish artwork design within (15) fifteen days after signing agreement or within (3) three business days of the start date agreed to by both parties. In the event that Advertiser does not furnish said artwork design within the time provided then the term of this agreement and billing shall begin even if billboard artwork is not posted. If necessary Company shall have up to twenty-four days a year, normally two days per month, for advertisements to be out of service for repairs and maintenance to tri-vision signs and light fixtures or digital units. Company has right to reject any advertising copy or photographs for any reason at company's sole discretion. All artwork/creative/designs/ads created by Company are owned by Company and remain so indefinitely unless Company releases such with a written and signed agreement stating otherwise.

DELINQUENCIES:

Any payment that is received more than (15) fifteen days beyond the due date shall incur a (5%) percent per month late charge. If two or more consecutive payments shall become past due and delinquent, Company shall have the right, at its option, to cancel this agreement, and the Advertiser agrees to pay immediately to Company a lump sum amount equal to all amounts due and which otherwise would become due through the term of this agreement, which sum is agreed by both parties to be the actual liquidated damages of Company. Advertiser agrees to pay all collection expenses, including attorney's fees and court costs, incurred by Company for the collection of any amounts becoming past due hereunder and/or awarded by any court. Advertiser also agrees to pay interest at the maximum lawful rate on all amounts outstanding until paid in full. In addition company may continue this agreement on a month to month basis until all amounts due are paid in full. Payments returned for insufficient funds will be assessed a \$50 fee, or maximum allowed by law, for each attempt to process the payment. Returned checks or declined bank cards will result in a penalty of \$50 per occurrence. Additional 3% convenience fee will be added for credit card payments.

CUSTOMER DISSATISFACTION:

In the event Advertiser is dissatisfied with the service and maintenance of said billboard advertising, then it shall become the duty of the Advertiser to notify Company in writing of the dissatisfaction in the manner that the billboard advertising is serviced and maintained, and should the Advertiser fail to notify Company in writing of dissatisfaction, then this shall become a bar to any defense that Advertiser may interpose in suit for collection of rents by Company.

UNCONTROLLABLE ACTS:

Company shall not be responsible for any failure or delay in performance of its undertaking hereunder when due to fire, governmental restriction or any other act or thing beyond Company's control. In the event of damage to or destruction of sign, Company shall have the right, at its option, either to repair or rebuild the same, extending the term of this agreement for such period of time as the sign may be unavailable for use by Advertiser, or may terminate this agreement, in which event, Advertiser shall not be obligated to make any further rental payments hereunder.

COMPLETED AGREEMENT:

It is mutually agreed between the parties that this is the complete agreement between them and that said agreement cannot be altered unless by mutual consent of all parties to this agreement and placed in writing signed by both parties, and any agreement heretofore made is superseded by this agreement. It is agreed and understood by the parties that this contract shall be construed as though made and performed in the State of Tennessee, and they further agree that jurisdiction and venue for any enforcement of or violation of this contract shall lie with the courts of Putnam County, Tennessee.

Company shall have the right to assign all or part of its interest in this agreement. Advertiser shall have the right to sublease under this agreement with written approval of Company. However Advertiser and any one personally liable shall remain liable for the rents as agreed herein. It is understood that this advertisement and billboard shall remain the exclusive property of the Company and that the Advertiser may not enter onto, subcontract work to be done, or remove Company property.

Description: One Face Each at Location(s) Listed Below: Digital Platinum Package: Cookeville Rotation(Jefferson Ave if Possible) Cookeville TN	Per Month Rental: \$ <u>895.00</u> Artwork/Design: \$ <u>Included</u> Initial Production Cost: \$ <u>Included</u> Copy Changes \$ <u>Reasonably Unlimited</u>	Illumination: <input type="checkbox"/> Dusk to 12:00 a.m. \$ _____ <input checked="" type="checkbox"/> Other: <u>24 Hrs</u> \$ <u>Included</u> <input type="checkbox"/> Non Illuminated
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THE UNDERSIGNED REPRESENTATIVE OF ADVERTISER HEREBY WARRANTS TO COMPANY THAT HE/SHE IS AUTHORIZED TO EXECUTE THIS AGREEMENT ON BEHALF OF ADVERTISER. FURTHER, THE ADVERTISER'S SIGNATURE ON THE LINE MARKED "INDIVIDUALLY" SHALL CAUSE THE ADVERTISER ALSO TO BE PERSONALLY LIABLE FOR ANY AMOUNTS OWED HEREUNDER. AGREEMENT NOT VALID UNTIL APPROVED BY OFFICER OF ROLAND ADVERTISING. BY SIGNING BELOW, ADVERTISER AGREES TO TERMS & CONDITIONS LISTED AT WWW.ROLANDDIGITALMEDIA.COM/TERMS

By: Putnam County BOE- Kim Cravens, BOE Chair
 Advertiser Name (Corp., LLC., Partnership, etc.)

Sales Agent: Mark Draughon Digitally signed by Mark Draughon
 Date: 2023.03.17 19:30:51 -05'00'

X _____
 Authorized Signature and Title / Individually
1400 East Spring St. Cookeville, TN 38506
 Billing Address

Approved by Company: _____

Phone: 931-587-2516 Cell: _____ Fax: _____ Email: breeden1@pcsstn.com



(t) 931-528-8100
 (f) 931-854-9505
 2300 W. Jackson St
 Cookeville, TN 38501
 info@rolandadvertising.com

Agreement Start Date:
4 / 1 / 2023

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Description: One Face Each at Location(s) Listed Below: Digital Platinum Package Sparta, TN Digital Billboard -- Bockman Way Unit ID: 120001-R26 Sparta, TN	Per Month Rental: \$ <u>895.00</u> Artwork/Design: \$ <u>Included</u> Initial Production Cost: \$ <u>Included</u> Copy Changes \$ <u>Reasonably Unlimited</u>	Illumination: <input type="checkbox"/> Dusk to 12:00 a.m. \$ _____ <input checked="" type="checkbox"/> Other: <u>24 Hrs</u> \$ <u>Included</u> <input type="checkbox"/> Non Illuminated
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By: Putnam County BOE- Kim Cravens, BOE Chair

Sales Agent: Mark Draughon Digitally signed by Mark Draughon
 Date: 2023.03.17 19:33:40 -05'00'

X Advertiser Name (Corp., LLC., Partnership, etc.)

Approved by Company: _____

Authorized Signature and Title / Individually

1400 East Spring St. Cookeville, TN 38506

Billing Address

Phone: 931-537-2516 Cell: _____ Fax: _____ Email: breeden1@pcsstn.com

Internal Use Only: TYC MIN LUN OTH | NC RWL RET ECA



(t) 931-528-8100
 (f) 931-854-9505
 2300 W. Jackson St.
 Cookeville, TN 38501
 info@rolandadvertising.com

Agreement Start Date:

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Description: One Face Each at Location(s) Listed Below: Digital Platinum Package: Corner of Hwy. 70 (Nashville Hwy) and Hwy. 56 (Gainesboro Hwy) Digital Billboard / Facing West Unit ID: 113002-R25 Baxter, TN	Per Month Rental: \$ <u>895.00</u> Artwork/Design: \$ <u>Included</u> Initial Production Cost: \$ <u>Included</u> Copy Changes \$ <u>Reasonably Unlimited</u>	Illumination: <input type="checkbox"/> Dusk to 12:00 a.m. \$ _____ <input checked="" type="checkbox"/> Other: <u>24 Hrs</u> \$ <u>Included</u> <input type="checkbox"/> Non Illuminated
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By: Putnam County BOE- Kim Cravens, BOE Chair

Sales Agent: Mark Draughton Digitally signed by Mark Draughton
 Date: 2023.03.17 19:35:35 -05'00'

X Advertiser Name (Corp., LLC., Partnership, etc.)

Approved by Company: _____

Authorized Signature and Title / Individually

1400 East Spring St. Cookeville, TN 38506

Billing Address

Phone: 931-537-2516

Cell:

Fax:

Email: breeden1@pcsstn.com

Internal Use Only: TYC MIN LUN OTH | NC RWL RET ECA



UPPER CUMBERLAND ADULT ED

EXHIBIT
tabbles
V F.10.
04-06-23

Date: March 23, 2023

To: Sharon Reid

From: Lynda Huddleston

RE: Zimmer Broadcasting for Board Approval

Please add the following item to the BOE Agenda for the April 2023 board meeting:

Approval of the contract between Zimmer Broadcasting and the Putnam County Board of Education for commercials for Adult Education ^{in the amt} at a total cost of \$3500 to be paid from Adult Education funds effective April 1, 2023-June 9, 2023.

received
03-23-23

A handwritten signature in blue ink, appearing to be "M", is written over the "received" stamp.

WGSQ Country Giant 94.7
100 : 30 Commercials
6a-12a Monday - Sunday
April and May

For the month of June
WGSQ Country Giant 94.7
50 commercials : 30 seconds
6a-12a Monday - Sunday

Total cost 3500.00



YOUR PRICING:

Sign Us Up
Signature:
Date:





Reid, Sharon <reids2@pcsstn.com>



Two April Agenda Items

1 message

Upchurch, Trey <oupchurch@pcsstn.com>

To: Sharon Reid <reids2@pcsstn.com>, "Barker, Shelia" <sbarker@pcsstn.com>

Mon, Mar 27, 2023



Good morning,

Please consider the following for the April board agenda:

Special Called 04-06-23 4:45 PM

1. A 4:45 meeting/forum for parents to ask questions regarding our Child Abuse Prevention Unit. We will supply copies for parents to review from 3:30-4:45 and Tracy LaPlant will be on-site to discuss any concerns. All board members will have a copy of the training for their review as well.

Reg. 4-06-23 Mtg Consent Agenda

2. An addition to the consent agenda to approve the use of the Second Step Curriculum presented by Cumberland Child Advocacy Center.

Sincerely,
Trey

Trey Upchurch, Ed.D.
Student Services Supervisor
Coordinated School Health
@treypchurch

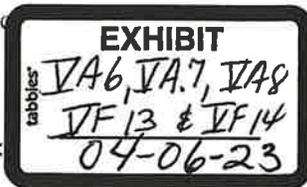


"The information contained in this message may be privileged, confidential, and protected from disclosure. If you are not the intended recipient, or an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the message and delete this message from your computer. Opinions, conclusions, and other information in this message that do not relate to official Putnam County Schools (PCSS) business are those of the sender and are neither given nor endorsed by PCSS."

received
03-27-23
[Signature]



Reid, Sharon <



Additional April Board Agenda requests

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Mar 30, 2023 at 9:22 AM

Good morning Sharon,
John Magura has sent over more purchases this morning for the Board Agenda. Could you please add the following:

- IAB6 ✓* Purchase of **filter changes** of all mechanical equipment from **Pure Maxx** bid in the amount of \$53,259.26 to be paid from 142-76100-707-932.
- IAB7 ✓* Purchase of 16 (sixteen) **water bottle filling stations** from **Amazon** per lowest quote to be paid from 142-76100-707-932 totaling \$24,643.84
- IAB8 ✓* Purchase of 2 (two) **mini split heat pumps** for JWES based on low quote per **Charles Stone H&C** to be paid from 142-76100-707-932 totaling \$10,318.00
- IAB12 ✓* **Repair of rooftop RTU #3** located at Cornerstone Elementary in the amount of \$17,000.00 based on lowest quote from **CHC** to be paid from 142-76100-707-932.
- IF13 ✓* -Replace **2 fan coil units** at BPS for a total cost of \$18,560.00 per lowest quote from **CHC** to be paid from 142-76100-707-932

--
Heather Hayes
Federal Programs Bookkeeper
Putnam County Schools, Cookeville TN
931-525-4709
931-528-3790
hhayes@pcsstn.com
Please consider the environment before printing this email.

Sender notified by Mailtrack

received
03-30-23
SM CM



QUOTE
Number 2279

EXHIBIT
tabbies
V.F.12
04-06-23

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

CORNERSTONE ELEMENTARY SCHOOL
371 1ST AVE S,
BAXTER, TN 38544

QUOTE DATE	FOR	PAGE
3/28/2023	Replace Cold Deck Coil	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

Cornerstone Elementary

- Replace cold deck coil on RTU #3
- Remove and dispose of old coil
- Install new coil in it's place
- Start up and test system operations

This quote includes the cost of the coil and all needed labor, material, and crane rental

Coil is available with a 20-25 business day lead time per the manufacturer

TOTAL AMOUNT \$17,000.00

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Logan Selby, (931) 319-5825. Upon acceptance of this proposal, please sign and email back to lselby@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONSIDBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



Simmons, Tony <tony.simmons@pcsstn.com>

FW: Mammoth Coil

1 message

Rick Stewart <Rick.Stewart@myjohnstonesupply.com>
To: "tony.simmons@pcsstn.com" <tony.simmons@pcsstn.com>

Fri, Mar 24, 2023 at 12:07 PM

Tony,

We have searched all our coil company vendors with no success. As you can see below, the coil is not available from the original manufacture of the rooftop piece of equipment. It is almost 50 years old and parts are no longer available.

I am sorry we could not meet your needs for a replacement coil for this Mammoth unit.

Sincerely,

Rick Stewart

Territory Manager

Johnstone Supply

Cookeville, Tn. 38506

931-260-5828

**From:** tbconash <tbconash@tombarrow.com>**Sent:** Thursday, March 23, 2023 9:25 AM**To:** tbconash <tbconash@tombarrow.com>; Mike Hinson <Mike.Hinson@myjohnstonesupply.com>**Cc:** Rick Stewart (rick.stewart@johnstonesupply.com) <rick.stewart@johnstonesupply.com>**Subject:** RE: Mammoth Coil

This message originated outside of our organization. Use caution before opening links or attachments.

The factory said parts are no longer available for a 48 year old unit.



Simmons, Tony <tony.simmons@pcsstn.com>

Corner Stone Elementary Coil Chan Out

4 messages

Justin Luna <jluna@carwilemech.com>

Mon, Apr 3, 2023 at 10:28 AM

To: "tony.simmons@pcsstn.com" <tony.simmons@pcsstn.com>

Please allow 7-10 weeks for coil from date of PO.

Justin Luna**Project manager**

433 East 15th Street Cookeville, TN 38501

Work: (931) 526-6151

Fax: (931) 528-9283

Cell: (931) 319-2024

Check out our website: [Carwile Mechanical Contractors | \[carwilemech.com\]](http://Carwile Mechanical Contractors | [carwilemech.com])

Celebrating **60**  years
1961 - 2021

 **I-2056 - Corner Stone Elem. - Coil Change Out.pdf**
99K**Simmons, Tony** <tony.simmons@pcsstn.com>

Mon, Apr 3, 2023 at 10:38 AM

To: Justin Luna <jluna@carwilemech.com>

Justin Do you have an estimated time frame on how long it will take you guys to get the coil built / delivered?

Thanks Tony

[Quoted text hidden]

Justin Luna <jluna@carwilemech.com>

Mon, Apr 3, 2023 at 10:39 AM

To: "Simmons, Tony" <tony.simmons@pcsstn.com>

[Quoted text hidden]



433 East 15th Street
Cookeville, TN 38501
931/526-6151
Fax: 931/528-9283

DATE: Monday, April 03, 2023
TO: Putnam Co. School
ATTN: Tony Simmons
RE: Corner Stone Elm. Coil Change Out
BID #: I-2056, Rev0

Scope of Work:

- Remove existing coil during summer brake while no one is inside of building
- Will use lift to set new coil on roof and remove old
- Piping is to be demoed and reinstalled on roof and re insulated

Total **\$16,120.00**

Notes:

1. All labor assumed to be performed during regular time
2. Electrical by others
3. All equipment to provide above scope of work is included in above price

Justin Luna
Project Manager

All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.

Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.

BY: _____ **Title:** _____ **Date:** _____

Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

Because of current market fluidity in our material pricing, this proposal is invalid if not accepted within 10 days.

This proposal may be withdrawn by us if not accepted within 10 days. Carwile Mechanical will not bear responsibility for the event of significant changes in lead time and/or cost of material procured (5% between date of quote and date of installation) occurring during the project. At that point, the contract requirements will be equitably adjusted by change order.

All proposals are subject to acceptance by Carwile's Credit Dept. Terms are net 30 from date of invoice unless other terms are agreed upon. Past due accounts are subject to service charge of 2% per month. If collection efforts are required, by acceptance you agree to pay costs of collection, including attorney or court fees.

Proprietary Notice: *This drawing, print, or document with all attachments and subject matter disclosed herein are proprietary items to which Carwile Mechanical retains the exclusive right of dissemination, distribution, reproduction, and sale. This drawing, print, or document with all attachments is submitted in confidence for consideration by the recipient alone unless permission for further disclosure is expressly granted by Carwile Mechanical.*

BECAUSE OF TIME
CONSTRAINT WE CAN'T
BE USED. WORK NEEDS
TO BE COMPLETED BY
JUNE 30th
John Magura
4.3.23



QUOTE
Number 2271

EXHIBIT
tabbles
V F 13.
04-06-23

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

QUOTE DATE	FOR	PAGE
3/27/2023	Fan Coil units	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

- Replace (2) NESBETT fan coil units
- Recoonect tothe existing water lines, electrical and controls
- Included :
 - 1) Non-Fused Toggle Disconnect Switch
 - 2) Spare Filter set
 - 3) DDC Ready, includes transformer and Terminal strip
- Current factory production lead-time is 12-14 weeks after approval.
- Exact date confirmed after Order Entry

TOTAL AMOUNT \$18,560.00

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Jerry Draper, (931) 528-5514. Upon acceptance of this proposal, please sign and email back to jdraper@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONDISBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.

Charles Stone Heating & Cooling

Mechanical Contractor

March 28, 2023

To: Putnam County Schools
Att: Tony Simmons
Re: HVAC Replacement / Baxter Primary NesbittAire Replacement

We appreciate the opportunity to quote the referenced project. Based upon our conversation we are offering to furnish and install the following for your consideration:

Remove and replace ductless mini split heat pump. Complete Start up and warranty registration.

Qty (1) NESBITTAIR UNIT VENTILATOR UV TAB412501F000KOO-111TDXODO

Your total installation price includes all applicable taxes and full coverage insurance. Installation: \$19,776.00

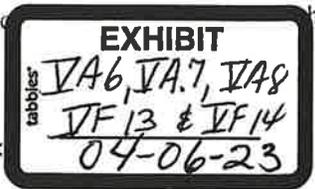
[Lead time: 12-14 week]

Sincerely,

S. Steele Shipley, PM

Stone Services Corporation
License # 75244 Exp. 09/30/2023
Unlimited
Class – CMC, MU-A

P.O. BOX 49293, COOKEVILLE, TN. 38506
PH: 931-526-5023 FAX: 931-526-8870



Reid, Sharon <



Additional April Board Agenda requests

1 message

Hayes, Heather <hhayes@pcsstn.com>
To: Sharon Reid <reids2@pcsstn.com>

Thu, Mar 30, 2023 at 9:22 AM

Good morning Sharon,
John Magura has sent over more purchases this morning for the Board Agenda. Could you please add the following:

- IAB6 ✓* Purchase of **filter changes** of all mechanical equipment from **Pure Maxx** bid in the amount of \$53,259.26 to be paid from 142-76100-707-932.
- IAB7 ✓* Purchase of 16 (sixteen) **water bottle filling stations** from **Amazon** per lowest quote to be paid from 142-76100-707-932 totaling \$24,643.84
- IAB8 ✓* Purchase of 2 (two) **mini split heat pumps** for JWES based on low quote per **Charles Stone H&C** to be paid from 142-76100-707-932 totaling \$10,318.00
- IFA12 ✓* **Repair of rooftop RTU #3** located at Cornerstone Elementary in the amount of \$17,000.00 based on lowest quote from **CHC** to be paid from 142-76100-707-932.
- IF13 ✓* -Replace **2 fan coil units** at BPS for a total cost of \$18,560.00 per lowest quote from **CHC** to be paid from 142-76100-707-932

--
 Heather Hayes
 Federal Programs Bookkeeper
 Putnam County Schools, Cookeville TN
 ☎ 931-525-4709
 📠 931-528-3790
 📧 hhayes@pcsstn.com
 ♻️ Please consider the environment before printing this email.

Sender notified by Mailtrack

received
03-30-23
SM CM



Putnam County Board Of Education
Agenda Request

Date: March 24, 2023

Department: Coordinated School Health/Student Services/Family Resources

Person Submitting: Trey Upchurch

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in board agenda packet:

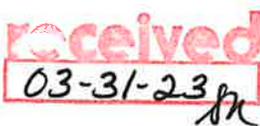
Approval of the updated Memorandum of Understanding (MOU) between Volunteer Behavioral Health Care Systems (VBHCS) and the Putnam County School System (PCSS) for an additional School Based Behavioral Health Liaison within the district to be placed at Avery Trace Middle School for the remainder of the 22-23 school year.

Trey Upchurch
Signature of Person Making Request

03-24-2023
Date

[Signature]
Signature of Director of Schools

Date



**Memorandum of Understanding
Between
Volunteer Behavioral Health Care System
And
Putnam County School System**

This Memorandum of Understanding (MOU) documents an agreement between Volunteer Behavioral Health Care System, hereinafter referred to as “VBHCS,” and the Putnam County School System, hereinafter referred to as “Putnam Board of Education” or “Putnam County Schools,” each individually as the “Party” and collectively as the “Parties.”

Whereas, VBHCS desires to enter into a Memorandum of Understanding with the Putnam Board of Education to provide the services described herein and further described in VBHCS contract with the State of Tennessee, Department of Mental Health and Substance Abuse Services (TDMHSAS) for School Based Behavioral Health Liaison Services (SBBHL) to the students within Putnam County Schools.

Now Therefore, the Parties hereto understand and agree as follows:

A. PARTIES

This Memorandum of Understanding between VBHCS will establish a working relationship to make the described services easily accessible for Putnam County Schools’ students by offering services on site at participating schools.

B. PURPOSE

The purpose of the MOU is to outline the scope of activities, formalize the exchange of resources/services, and describe the agreed relationships between VBHCS and Putnam Board of Education in serving the school employees and students, in accordance with the Scope of Services: School Based Behavioral Health Liaisons, hereinafter referred to as “SBBHL Scope of Services,” and included as Attachment A to this agreement.

C. AUTHORITIES

VBHCS will serve as the lead agency collaborative with the Putnam Board of Education. The Senior VP of Specialized Grants and Services will provide oversight for VBHCS. The Social Emotional Wellness Coordinator will provide oversight for the Putnam Board of Education.

D. CONCEPT AND COOPERATION

Both organizations are separate and independent and work cooperatively to enhance the

mental health, well-being, and readiness to learn within the Putnam County Schools. As such, each organization retains its own identity in providing services. No element of this MOU will be construed to imply any form of financial obligation or liability.

1. VBHCS's SBBHL program will provide 2 FTE Liaisons who will be proficient in or will receive training in a trauma-informed approach. Eligible applicants for the position will have either
 - a. At least a Master's degree in the Behavioral Sciences (e.g. social work, counseling, or psychology) and experience working in a school setting, or
 - b. At least a Bachelor's degree in the Behavioral Sciences, and experience working within a school-type setting; and a minimum of two (2) years' experience with mental health.

Note: VBHCS is required to get approval from grant management at TDMHSAS before opening a position to Bachelor's level applicants.
2. The liaison will promote trauma informed approaches and aim to assist in the prevention and mitigation of the impact of adverse childhood experiences (ACEs) while upholding the System of Care core values and principles.
3. The SBBHL will provide the following services to teachers and students of the participating school(s) (with parental consent when appropriate, as described below).
 - a. Face-to-Face consultation with classroom teachers to assist in creating a positive, trauma-informed classroom that enhances the learning environment and assists the teacher in developing effective, trauma-informed behavior responses;
 - b. Training to school personnel regarding a variety of mental health and substance abuse topics;
 - c. Liaison services to include communication between the school and students' family to build open lines of communication and home-school partnerships. This can include assisting in the IEP process when requested;
 - d. Information and support for school personnel in navigating the local behavioral health system (including crisis services);
 - e. Direct therapeutic services and support opportunities to students that include individual student consultations/interventions to assist in building positive coping and de-escalation skills and at least one group activity offered that may cover a variety of behavioral health topics;
 - f. One or more "School Climate Activity" per school each year, approved by school administration, to be an ongoing or repeated project which aims to positively impact the school environment;
 - g. Assistance with referrals as appropriate for students with further needs, whether within or outside of the school setting, including but not limited to clinical mental health services;
 - h. Other services or participation as required to fulfill the SBBHL Scope of Services (Attachment A) for the academic year.

E. RESPONSIBILITIES OF THE PARTIES

In fulfilling the purpose of this MOU, the Parties agree to participate in, and be responsible for activities as follows:

1. VBHCS shall:
 - a. Provide 2 FTE qualified staff persons to conduct all program services as SBBHL for the participating school(s) in Putnam County Schools.
 - b. Provide oversight responsibility for the project including recruitment, hiring (including criminal background check, drug screen, verification of degree, and fingerprinting if required by the school district), training, and supervision of the SBBHL.
 - c. Ensure that the SBBHL will be available on the premises of a participating school during the majority of regular school hours, as scheduled.
 - i. SBBHL work days are based upon the school's teacher calendar, upholding teacher Professional Development days as requested, and as needed to fulfill end of month/year grant reporting requirements.
 - ii. The SBBHL will notify the principal or other school contact if unable to be at a school as expected. This could be due to holidays of VBHCS, meetings or trainings related to the SBBHL program, professional development/continuing education activities, or utilizing paid time off, as for illness.
 - d. Procure adequate supplies for the SBBHL to provide services, including office supplies and technology/communication devices.
 - e. Document activities related to the above described services and provide data related to services for reporting and statistical purposes.
2. Putnam Board of Education shall:
 - a. Compile and manage data for each participating school(s) and provide data to the SBBHL and VBHCS, which will then be used in program reporting to the State as required.
 - i. Data will include, at a minimum: number of students enrolled, number of teachers employed, student demographics (age, gender, race, ethnicity), and total number of discipline referrals from the previous school year and the current school year.
 - ii. Ensure that these data are provided in time for the State's reporting deadlines:
 - Demographics for the student body are required by the end of August for a new/current school year.
 - Data on the number of school discipline referrals are required before the end of the year's administrative schedule, for both the year just ending and the previous school year.
 - b. Provide access and space within participating school premises for use of SBBHL, to

include:

- i. An office or work space designated for SBBHL when on site, preferably one accessible to students and staff;
 - ii. An office or meeting space that allows for confidential counseling with individual students, supplied for enough time to meet the demands of students within the school;
 - iii. A space which can be used for psychoeducational groups when scheduled;
 - iv. Freedom of movement within the school premises in order to perform duties, such as entry to buildings during regular hours, use of hallways, use of basic employee facilities (break room, restroom, parking, etc.).
- c. Provide and maintain internet access which can be accessed by the Liaisons while on site.
 - d. Provide access to the students through referral by School Counselor or others and assist as necessary with procurement of parental consent.
 - e. Allow or assist with access to faculty through participation in staff meetings and/or professional development and related events, as well as cooperation in arranging of teacher trainings by the SBBHL as required within the SBBHL Scope of Services (Attachment A) and other needs of the school as may be agreed upon.
 - f. Engage with SBBHL in some discussion of school needs and opportunities for growth, both to align services to best serve the community and to ensure collaboration and proper authorization in the School Climate Activity and other SBBHL services.

F. METHODS OF COOPERATION

1. Close ties will be maintained via on-site consultations, meetings, telephone, e-mail, and/or fax between the VBHCS staff and Putnam County Schools' staff for the purpose of communication. Both Parties commit to ongoing dialogue regarding program outcomes and need for improvement.
2. Staff at both the VBHCS and Putnam Board of Education will work together in every way to promote the MOU in order to provide school based mental health services to students. The SBBHL is intended to enhance the school service and will not replace existing or future guidance and counseling, special education, student health, or institutional programs.
3. The SBBHL shall work with the school to ensure that guardian permission is obtained for services and supports when applicable per state and federal law requirements.
4. The Parties shall not subscribe to any policy or practice which permits or allows the refusal of services to individuals in need due to the individual's race, creed, color, national origin, age, gender, sexual orientation, or which is in violation of any applicable laws.
5. VBHCS ensures total quality management of therapeutic protocols during the provision of care and program implementation.
6. Operational Guidelines: VBHCS follows the Commission on Accreditation of Rehabilitative Facilities (CARF) guidelines and recommendations for its mental health services.

G. FERPA

Both Parties shall keep in strict confidence to the fullest extent required by any applicable law, including but not limited to the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g (“FERPA”), any and all records and information, in whatever form or format received, pertaining to the District’s individual students. Both Parties shall not publish confidential information or any other information which identifies students, employees, or officers of the District by name without first obtaining written consent from such individuals, or in the case of a student, his or her parent or legal guardian. Both Parties will protect and ensure confidentiality of children’s records. Exceptions will be made when precedence of law or professional ethics permits or requires, such as is necessary for basic coordination of services with the school and family or in situations when a child’s welfare is at risk.

H. HIPAA COMPLIANCE AND CONFIDENTIALITY

The Parties shall maintain the privacy and confidentiality of all information regarding the personal facts and circumstances of shared Clients, in accordance with all applicable federal and state laws and regulations (including, but not limited to, the Health Insurance Portability and Accountability Act and its implementing regulations set forth at 45 C.F.R Part 160 and Part 164) and individual Parties' policies and procedures regarding the privacy and confidentiality of such information. The Parties shall: (1) not use or disclose patient information other than as permitted or required by this Agreement for the proper performance of its duties and responsibilities hereunder, and any other disclosure of protected health information must be made pursuant to a properly executed Release of Information; (2) use appropriate safeguards to prevent use or disclosure of patient information other than and provided for under this agreement; and (3) notify the other immediately in the event the Party becomes aware of any use or disclosure of patient information that violates the terms and conditions of this agreement or applicable federal and state laws or regulations.

Additional Confidentiality Requirements: Both Parties acknowledge that consumers of mental health services are entitled to additional confidentiality protections awarded under the Title 33 Mental Health Code which may supersede the confidentiality protections provided by HIPAA. Furthermore, consumers of substance abuse treatment services are entitled to additional confidentiality protections awarded under 42 CFR, Part 2 which may supersede the confidentiality protections provided by HIPAA. When serving mental health consumers on site, both Parties will comply with the confidentiality requirements of these and any other applicable state or federal laws, rules, or regulations.

Breaches of Confidentiality: If either Party becomes aware of a material breach or any violation of its obligation to protect the confidentiality and security of consumers' protected health information (PHI), they must immediately take reasonable steps to cure the breach or end the violation and must report the breach or violation to VBHCS Privacy Officer. The alleged breach or violation will be investigated and an appropriate sanction issued. Both Parties reserve the right to terminate this agreement if they determine that either Party has violated a material term of the agreement.

Both Parties will be deemed to have satisfied its obligations under this section by exercising

the same level of care to preserve the confidentiality of each other's information so long as such standard of care does not violate the applicable provisions of the first paragraph of this section.

The obligations under this section do not apply to information (i) in the public domain, (ii) entering the public domain other than from a breach by the either Party of this Agreement, (iii) previously possessed by either Party without written obligations to the other to protect it, (iv) acquired by either Party without written restrictions against disclosure from a third Party which their knowledge is free to disclose the information, and (v) independently developed by either Party without the use of the other's information.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this agreement.

APPROPRIATE USE AND DISCLOSURES OF PHI:

1. For the proper management and administration of its business;
2. For purposes of treatment, payment (if allowed by law), or healthcare operations;
3. For purpose of providing data aggregation services relating to the healthcare operations of Volunteer Behavioral Health Care System (“data aggregation’ means combining protected health information or received by the provider to permit data analyses that relate to the health care operations of a covered entity); or
4. For the purpose set forth in Volunteer Behavioral Health Care System policies and required by law.

I. TERM AND TERMINATION OF MOU

The term of this Memorandum of Understanding is for the period starting date of signage and ending June 30, 2023. At the end of this initial term, and annually for each year following, this MOU will automatically renew for one year unless either Party terminates the agreement with a written notice 90 days prior to the termination date. In addition, this MOU may be revised in accordance with each organization’s need if both Parties are in agreement of such revisions.

This MOU may be amended only by an instrument in writing signed by the Parties hereto.

J. INDEMNIFICATION

VBHCS shall indemnify, defend, save, and hold harmless the Putnam Board of Education and it’s elected officials, officers, employees, agents, assignees, and instrumentalities from and against any and all claims, liability, losses, or damages including but not limited to Title VII and 42 USC 1983 prohibited acts-arising out of or resulting from any conduct; whether actions or omissions whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise that occur in connection with or in breach of this MOU or in the performance of the duties hereunder, whether performed by the Putnam Board of Education its subcontractors, agents, employees, or assigns.

This indemnification shall survive the termination or conclusion of this MOU.

The Putnam Board of Education shall indemnify, defend, save, and hold harmless, within the limitations stated in Tennessee Code Annotated, VBHCS and its elected officials, officers, employees, agents, assignees, and instrumentalities from and against any and all claims, liability, losses, or damages including but not limited to Title VII and 42 USC 1983 prohibited acts-arising out of or resulting from any conduct; whether actions or omissions whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise that occur in connection with or in breach of this MOU or in the performance of the duties hereunder, whether performed by VBHCS or its subcontractors, agents, employees, or assigns.

This indemnification shall survive the termination or conclusion of this MOU.

K. INSURANCE

VBHCS shall secure and keep in force during the term of this agreement the following:

1. Commercial general liability coverage with minimum liability limits of \$1,000,000 per claim, \$1,000,000 per incident, and \$3,000,000 aggregate.
2. Workers Compensation coverage, regardless of requirement by state statute.

L. FORCE MAJURE

If the provision of services agreed upon in this MOU are suspended because of an act of God, inevitable accident, fire, lockout, strike, or other labor dispute, riot, or other civil commotion, an act of public enemy, enactment, rule or act of any government or governmental instrumentality (federal, state or local), failure of any needed equipment or facilities, failure or delay of transportation facilities, or other cause of a similar or different nature not reasonably with VBHCS's control; and, if any such suspension period shall exceed one semester, VBHCS may, by written notice, terminate this MOU with no further liability hereunder. No such suspension shall operate to extend the term of this MOU.

M. RESOLVING DISPUTES

If any dispute arises relating to the MOU, the Parties shall use their best efforts to resolve such dispute or claim through negotiation. No disputes will be settled in court.

N. GENERAL

1. This MOU, which contains the entire understanding of the Parties and shall be construed and enforced according to the laws of Tennessee, supersedes any and all prior understandings and arrangements and cannot be amended orally.
2. Any provision of this MOU which may be prohibited by law or otherwise held invalid shall be ineffective only to the extent of such prohibition or invalidity and shall not invalidate or otherwise render ineffective the remaining provisions of this MOU.
3. Construction. The language in this agreement shall be construed, in all cases, according to its fair meaning, and not for or against any Party hereto. The Parties acknowledge that

each Party has reviewed the agreement and had an opportunity to review this MOU with legal counsel.

4. Attorney Fees. Each Party shall be responsible for their respective attorney fees.

IN WITNESS WHEREOF, the Parties hereto have set their signatures for the purposes contained herein, on the day and date written below.

PUTNAM COUNTY SCHOOL
SYSTEM

VOLUNTEER BEHAVIORAL
HEALTH CARE SYSTEM

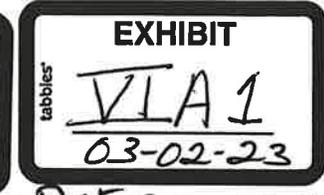
Corby King
Director of Schools

Phyllis Persinger

Phyllis Persinger
CEO/President

DATE _____

DATE 3/22/2023



BOE approved on 1st reading Only if filed

Putnam County Board of Education

Monitoring: Click here to enter text.	Descriptor Term: Purchasing	Descriptor Code: 2.805	Issued Date: 03/02/23
		Rescinds: 2.805	Issued: 08/01/19

1 GENERAL

2 The school system will purchase competitively and seek maximum educational value for every dollar
3 expended **in accordance with policies and procedures**. Authorization to purchase shall be provided by
4 the Board. The director of schools or his/her designee shall serve as purchasing agent for the system-
5 wide purchasing.¹ Principals shall serve as purchasing agents for individual schools

6 Purchases made by anyone not authorized by the appropriate officials shall become the personal
7 responsibility of the persons making the purchase agreement. The Board will not, under any
8 circumstances, be responsible for payment for any material or supplies purchased by unauthorized
9 individuals or in an unprescribed manner.

10 No school shall be obligated to pay for any expenditures made by a student, a teacher or by any other
11 employee unless he/she first receives a written purchase order from the proper office or unless prior
12 written permission or arrangements are made with the principal.

13 The Board will purchase locally whenever other conditions are comparable **when permitted**.

14 INDIVIDUAL SCHOOLS

15 The director of schools must approve the following purchases:

- 16 • A single piece of equipment costing more than ten thousand dollars (\$10,000.00);
- 17 • One that is to be attached to or one that requires alteration of the building; or
- 18 • One that will become a permanent fixture.

19 CENTRAL OFFICE

20 Routine Purchases

21 Routine purchases shall include expenditures for supplies, salaries, and routine expenditures required
22 for the operation of the school system. These expenditures shall be anticipated and provided for in the
23 budget and will normally be authorized by the Board at the beginning of the fiscal year. The director of
24 schools shall make all routine purchases without further Board authorization; however, the Board shall
25 be promptly informed if any substantial variation from budgeted estimates becomes necessary.

Recommended as submitted
Mark McReynolds 2/16/23

received
02-16-23 *SK*

1 *Special Purchases*

2 Special purchases are those which are not routine and which may or may not be specifically identified
3 by line item in the budget. Examples of special purchases are all capital expenditures such as for
4 vehicles, buildings, major contracts, purchase of major equipment, items for long-term use and
5 supplies of an unusual quantity or nature. All purchases in this category shall require specific prior
6 Board approval on an item-by-item basis. In its approval, the Board may place constraints on the
7 director of schools requiring Board evaluation and/or approval at various steps in the procurement
8 process. This will be determined by the Board on an individual basis depending on the nature of the
9 procurement action.

10 *Emergency Purchases*

11 Emergency purchases are those which are necessary to avert hazards which threaten health or safety, to
12 protect property from damage or to avoid major disruption of educational activities. If within
13 budgetary limits and deemed essential, emergency purchases may be made by the director of schools.

14 However, if the purchase is of such significant magnitude as to impact on the integrity of the budget,
15 the chairman shall call a special or emergency meeting of the Board to deal with the matter. In any
16 event, the Board shall be advised promptly of all emergency purchases

17 *Purchasing of Surplus Property*

18 The director of schools and other employees designated by the Board shall be authorized to act for the
19 Board in acquiring federal surplus property through the Tennessee General Services Department for
20 surplus property and in entering into agreements, certifications and covenants of compliance
21 concerning the use of federal surplus property.

22 Further, the director of schools is authorized to purchase any needed items through suppliers approved
23 on the state bid list.

24 *Cooperative Purchasing*

25 The Board, at its option, will join in cooperative purchasing with other school systems to take
26 advantage of lower prices for bulk purchasing and to reduce the cost involved in bidding whenever
27 such buying appears to be to the benefit of the system.

28 *Purchasing with Federal Grant Funds*

29 Before grant funds are obligated or expended, the director or his designee shall review the cost of a
30 proposed expenditure and determine if it is an allowable use of federal grant funds. The director will
31 minimize the time that elapses between the transfer and disbursement of funds once an expenditure is
32 approved.

33 No person officially connected with or employed by the school system may participate in the selection,
34 award or administration of a contract supported by a federal award if he or she has a real or apparent
35 conflict of interest. A real or apparent conflict of interest arises when the employee, officer, or agent or
36 any member of his or her immediate family, or his or her partner, or an organization which employs or

1 is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible
2 personal benefit from a firm being considered for a contract. Upon discovery of any potential conflict,
3 the director shall disclose the potential conflict to the federal awarding agency in writing.

4 *Centralized Purchasing*

5 All school system purchases, excluding purchases made by individual school accounts, will be
6 authorized by the Finance Department. The Finance Department will have centralized purchasing
7 authority to either authorize or prohibit all purchases.

Legal References

Cross References

1. TCA 49-2-206(3); TCA 6-36-115

8
9
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11
12
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14
15

EXHIBIT
VI A.2
04-06-23

EXHIBIT
VI A.2
03-02-23

Putnam County Board of Education

BOE approved
on 1st reading
Only 1/20

Monitoring: Click here to enter text.	Descriptor Term: Bids and Quotations	Descriptor Code: 2.806	Issued Date: 03/02/23
		Rescinds: 2.806	Issued: 12/01/22

1 All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five
 2 thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids.¹
 3 These bids shall be solicited by advertisement in a newspaper of general circulation within the school
 4 district. However, said newspaper advertisement may be waived by the purchasing agent in an
 5 emergency.² The purchasing agent shall advertise for bids and receive quotations. The Finance
 6 Director shall serve as the purchasing agent for the school system.

7 All purchases of twenty-five thousand dollars (\$25,000) or less, including those of individual schools,
 8 may be made in the open market without newspaper notice, but shall, whenever possible, be based on
 9 at least three (3) competitive ~~bids~~ quotes.²

10 The lowest and/or best bid shall be accepted, provided the Board reserves the right to reject any or all
 11 bids or any part of any bid and, if applicable, to accept that bid which is best as evidenced by reasons
 12 relative to the purpose of the purchase.³ Any bid may be withdrawn prior to the scheduled time for the
 13 opening of bids. Any bid received after the time and date specified shall not be considered.

14 The bidder to whom the award is made may be required to enter into a written contract.

15 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
 16 or other purchasing procedures is strictly prohibited.

17 Commodities may be purchased with at least three quotes authorized by the Finance Director.

18 **EXEMPTIONS FROM COMPETITIVE BIDDING**

19 Contracts for legal services, educational consultants, insurance purchased through a plan authorized
 20 and approved by any organization of governmental entities representing cities and counties,³ and
 21 similar services by professional persons or groups of high ethical standards shall not be based upon
 22 competitive bids but shall be awarded on the basis of recognized competence and integrity.⁴

23 *Recommended as submitted,
 Mark McRae 2/16/23*

received
 02-16-23
 SK CR

Legal References

1. TCA 49-2-203(a)(3); TCA 12-3-1212
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2)
3. TCA 49-2-203(a)(3)(c)
4. TCA 29-20-407

Cross References

- Executive Committee 1.301
- Consultants 1.303
- Conflict of Interest 5.601

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EXHIBIT
VI A. 3
04-06-23

EXHIBIT
VI A. 3
03-02-23

BOE approved
on 1st Reading
ONLY A Reid

Putnam County Board of Education

Monitoring: Click here to enter text.	Descriptor Term: Requisitions	Descriptor Code: 2.807	Issued Date: 03/02/23
		Rescinds: 2.807	Issued: 01/10/08

1 *General*

2 The Board shall designate personnel to be responsible for making requisitions.

3 ~~Requisitions for all supplies and equipment shall be made in duplicate on forms furnished by the~~
 4 ~~central office. Each requisition must be signed by the principal of the school from which it originates~~
 5 ~~and by the superintendent or his designee. One copy shall be retained in the school, the other in the~~
 6 ~~central office.~~

7 *Central Office*

8 All approved requisitions will be submitted electronically through the accounting system to the
 9 purchasing agent (the finance director) and if approved will produce a purchase order.

10 The accounting system shall assign a unique requisition number for each requisition submitted and
 11 shall be maintained in the accounting system with the approved purchase order.

12 *Individual Schools*

13 All approved requisitions will be submitted to the principal on forms provided by the central office
 14 finance director.

15 The number of each purchase order shall be recorded on the requisition.

16 After processing, the original copy of the requisition will be filed in the appropriate purchasing office.

Legal References

Cross References

1. Recommended as submitted,
 Mrs. McReynolds 2/21/23

Purchase Orders 2.808

Received
 02-16-23
 [Signature]



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay American Constructors, Inc. in the amount of \$1,661,031.80 and Pinnacle Bank (retainage) in the amount of \$79,095.99 for pay application #7 related to the Parkview School project to be paid from the Putnam County Bond Issue.

received
03-24-23

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

OWNER: Putnam County School Board
 Attn: Kim Cravens, Board Chairman
kim.cravens@pcpsstn.com
 1400 East Spring Street
 Cookeville, TN 38506

PROJECT: Park View Elementary

APPLICATION NO: 750-07

PERIOD TO: March 21, 2023

CONTRACTOR: American Constructors, Inc.
 P. O. Box 947
 Brentwood, Tennessee 37024

ARCHITECT: Kim Allen Chamberlin
 Upland Design Group, Inc.
 362 Industrial Blvd
 Crossville, TN 38555

ARCHITECT'S CONTACT: kechamberlin@uplanddesigngroup.com

PERIOD TO: March 21, 2023

PROJECT NO:

CONTRACT DATE:

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	45,521,772.00 ✓
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	45,521,772.00
4. TOTAL COMPLETED & STORED TO DATE	7,948,263.54 ✓
(Column G on G703)	
5. RETAINAGE:	
a. Retainage Added this Month	79,095.99
Retainage Previous Balance	255,741.93
b. % of Stored Material	
(Columbia Form G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703)	334,837.92 ✓
6. TOTAL EARNED LESS RETAINAGE	7,613,425.62 ✓
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	5,952,393.82 **
8. CURRENT PAYMENT DUE	1,661,031.80 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE	37,908,346.38 ✓
(Line 3 less Line b)	

** Unpaid Balance 0.00

CHANGE ORDER SUMMARY	DEDUCTIONS
Total changes approved in previous months by Owner	0.00
Total approved this Month	0.00
TOTALS	0.00
NET CHANGES by Change Order	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AMERICAN CONSTRUCTORS, INC.

By: [Signature] Date: March 23, 2023
 Matthew T. McCall, CFO
 State of: Tennessee
 County of: Macon
 Subscribed and sworn to before me this 23rd day of March 2023 at Macon, Georgia.
 Notary Public: Margie A. Eblen
 My Commission expires: March 3, 2026



ARCHITECT'S CERTIFICATE FOR PAYMENTS
 In accordance with the Contract Documents, based on the application and the Architect's knowledge, information and belief the Work has been completed in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$1,661,031.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Upland Design Group, Inc. Date: 3/23/23
 By: Kim Allen Chamberlin

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application for Payment, Continued

Project Park View Elementary School, Cookeville, Tn

Application No. 7

Date: 03/21/23

Description of Work	C		D		E		F	G		H	I		
	Scheduled Value		Work Completed		This Period	Stored Material		Total Completed To Date	%			Balance to Finish	Retainage
	Previous Applications	This Period	Previous Applications	This Period									
02.35 Cap Grouting Allowance	1,150,750.00	-	1,150,750.00	-	-	-	-	1,150,750.00	100.00%	-	57,537.50		
03.00 Cast In Place Concrete	2,359,381.00	278,516.78	594,289.65	278,516.78	-	-	-	872,806.43	36.99%	1,486,574.57	43,640.32		
03.30 Hollow Core Concrete Planks	424,000.00	-	-	-	-	-	-	-	0.00%	424,000.00	-		
04.00 Masonry	6,242,868.00	596,960.00	440,200.00	596,960.00	-	109,441.39	-	1,146,601.39	18.37%	5,096,266.61	57,330.07		
05.00 Steel and Metals	3,346,013.00	-	45,400.00	-	-	-	-	45,400.00	1.36%	3,300,613.00	2,270.00		
06.05 Rough Carpentry / Blocking	174,396.00	-	-	-	-	-	-	-	0.00%	174,396.00	-		
07.00 Caulk / Waterproof / Dampproof	402,954.00	-	-	-	-	-	-	-	0.00%	402,954.00	-		
07.04 ACM Panels	145,000.00	-	-	-	-	-	-	-	0.00%	145,000.00	-		
07.08 Horizontal Wall Panels	250,400.00	-	-	-	-	-	-	-	0.00%	250,400.00	-		
07.20 Roofing	1,473,000.00	5,000.00	10,000.00	5,000.00	-	725,403.20	-	740,403.20	50.26%	732,596.80	37,020.16		
08.00 Overhead Doors	84,287.00	-	-	-	-	-	-	-	0.00%	84,287.00	-		
08.10 Glass and Glazing	1,552,377.00	-	-	-	-	-	-	-	0.00%	1,552,377.00	-		
08.15 Doors / Frames / Hardware	761,222.00	27,660.46	-	27,660.46	-	-	-	27,660.46	3.63%	733,561.54	1,383.02		
09.00 LG Framing & Gypsum Board	947,205.00	-	18,500.00	-	-	-	-	18,500.00	1.95%	928,705.00	925.00		
09.20 Resilient Flooring	347,000.00	-	-	-	-	-	-	-	0.00%	347,000.00	-		
09.25 Resinous Flooring	132,560.00	-	-	-	-	-	-	-	0.00%	132,560.00	-		
09.30 Wood Flooring	164,654.00	-	-	-	-	-	-	-	0.00%	164,654.00	-		
09.40 Acoustical Ceilings	331,000.00	-	-	-	-	-	-	-	0.00%	331,000.00	-		
09.45 Acoustical Panels	97,000.00	-	-	-	-	-	-	-	0.00%	97,000.00	-		
09.90 Painting	346,526.00	-	-	-	-	-	-	-	0.00%	346,526.00	-		
10.00 Accordion Partitions	18,952.00	-	-	-	-	-	-	-	0.00%	18,952.00	-		
10.10 Lockers	83,176.00	-	-	-	-	-	-	-	0.00%	83,176.00	-		
10.20 Display Boards	53,400.00	-	-	-	-	-	-	-	0.00%	53,400.00	-		
10.30 Signage	55,150.00	-	-	-	-	-	-	-	0.00%	55,150.00	-		
10.40 Toilet Partitions	90,910.00	-	-	-	-	-	-	-	0.00%	90,910.00	-		
10.50 Toilet Accessories	32,400.00	-	-	-	-	-	-	-	0.00%	32,400.00	-		
10.60 Fire Protection Specialties	4,850.00	-	-	-	-	-	-	-	0.00%	4,850.00	-		
10.70 Flagpole	4,900.00	-	-	-	-	-	-	-	0.00%	4,900.00	-		
10.80 Display Cases	31,100.00	-	-	-	-	-	-	-	0.00%	31,100.00	-		
11.00 Food Service	1,149,713.00	-	-	-	-	-	-	-	0.00%	1,149,713.00	-		
11.11 Building Athletic Equipment	153,588.00	-	-	-	-	-	-	-	0.00%	153,588.00	-		
12.00 Casework	600,785.00	-	66,863.00	-	-	-	-	66,863.00	11.13%	533,922.00	3,343.15		

Application for Payment, Continued

Project Park View Elementary School, Cookeville, Tn

Application No. 7
Date: 03/21/23

Description of Work	C		D		E		F	G		H	I
	Scheduled Value	Work Completed	Previous Applications	This Period	Stored Material	Total Completed To Date		%	Balance to Finish		
12.10 Telescoping Bleachers	235,000.00	-	-	-	-	-	-	0.00%	235,000.00	-	-
12.30 Window Coverings	53,515.00	-	-	-	-	-	-	0.00%	53,515.00	-	-
14.00 Elevators	95,890.00	-	-	-	-	-	-	0.00%	95,890.00	-	-
21.00 Fire Protection	595,285.00	-	-	-	-	-	-	0.00%	595,285.00	-	-
22.00 Plumbing	1,558,015.00	110,970.00	110,970.00	73,810.00	-	184,780.00	-	11.86%	1,373,235.00	9,239.00	9,239.00
23.00 Mechanical / HVAC	4,161,432.00	32,600.00	32,600.00	54,955.66	86,380.50	173,936.16	-	4.18%	3,987,495.84	8,096.81	8,096.81
23.10 Test and Balance	47,370.00	-	-	-	-	-	-	0.00%	47,370.00	-	-
26.00 Electrical	4,232,000.00	-	-	99,980.00	-	99,980.00	-	2.36%	4,132,020.00	4,999.00	4,999.00
27.00 Low Voltage Systems	342,848.00	-	-	-	-	-	-	0.00%	342,848.00	-	-
31.00 Earthwork	3,369,279.00	1,705,659.73	1,705,659.73	243,815.00	-	1,949,474.73	-	57.86%	1,419,804.27	97,473.74	97,473.74
32.00 Exterior Improvements	1,512,932.00	89,090.00	89,090.00	-	-	89,090.00	-	5.89%	1,423,842.00	4,454.50	4,454.50
33.00 Utilities	866,777.00	157,807.00	157,807.00	5,400.00	-	163,207.00	-	18.83%	703,570.00	8,160.35	8,160.35
96.00 Contingency Allowances	750,000.00	(32,694.00)	(32,694.00)	-	-	(32,694.00)	-	-4.36%	782,694.00	(1,634.70)	(1,634.70)
97.00 General Conditions	2,304,285.00	412,167.00	412,167.00	82,922.00	-	495,089.00	-	21.49%	1,809,196.00	-	-
97.60 Taxes and Insurance	634,620.00	442,320.10	442,320.10	8,486.00	-	450,806.10	-	71.04%	183,813.90	-	-
99.99 Fee	1,750,807.00	238,810.07	238,810.07	66,800.00	-	305,610.07	-	17.46%	1,445,196.93	-	-
	45,521,772.00	5,482,732.55	5,482,732.55	1,544,305.90	921,225.09	7,948,263.54	17.46%	37,573,508.46	334,837.92		



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group, Inc. – Crossville, Tennessee in the amount of \$17,298.27 for architectural services for the Park View School project, to be paid from 141-76100-304-02504.

received
03-24-23
SK

Upland Design Group Inc

PO Box 1026
 Crossville, TN 38557

INVOICE

Invoice Number: 1921 Inv. 17
 Invoice Date: Mar 23, 2023
 Page: 1

Voice: 931-484-7541
 Fax: 931-484-2351

Bill To:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

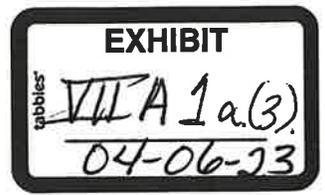
Ship to:
Putnam County School System 1400 East Spring St. Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
1921	New Putnam Co.	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Elem. School		4/23/23

Quantity	Item	Description	Unit Price	Amount
		Const. Cost - \$45,521,772.00 x 5% (A/E Fee)= \$2,276,088.60 x 81.49% (thru 17.46% CA)= \$1,854,784.60 - less previously paid \$1,837,486.33= \$17,298.27		17,298.27

Subtotal	17,298.27
Sales Tax	
Total Invoice Amount	17,298.27
Payment/Credit Applied	
TOTAL	17,298.27

Check/Credit Memo No:



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/06/2023

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of a payment to GEOService, LLC in the amount of \$21,497.50 for construction monitoring services for the new Parkview School through March 5, 2023 to be paid from 141 76100 399 000 02504 000.

received
03-27-23
ack



INVOICE

637485N

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN

Remit To: GEOServices, LLC
 P.O. Box 32564
 Knoxville, Tennessee 37930

Payment Terms: NET 30 Days
 Please include invoice number on payment.
 For questions regarding this invoice please call 865-539-8242

JOB NAME OR SERVICE RENDERED	INDIVIDUAL AUTHORIZING WORK	CLIENT P.O.#	DATE
Parkview Elementary School Putnam County, Tennessee	Mr. John Magura maguraj@pcsstn.com		03/08/2023

GEOS PROJECT NO.	SCOPE OF WORK	GEOS PROJECT MANAGER
32-221926	Construction Monitoring Services	John Foster, III

For Professional Services from February 05, 2023 through March 05, 2023

Personnel

Engineering Technician	128.00 hours	at	\$65.00 hour	\$8,320.00
Engineering Technician - OT	5.00 hours	at	\$97.50 hour	\$487.50
Principal Engineer	4.00 hours	at	\$180.00 hour	\$720.00
Staff Professional	54.00 hours	at	\$95.00 hour	\$5,130.00

Laboratory

Concrete Cylinder Cure & Compression Test	90Cylinders	at	\$20.00 each	\$1,800.00
Grout/Mortar Compression Test	4Tests	at	\$30.00 each	\$120.00

Other

Report Review	41Reports	at	\$20.00 Report	\$820.00
Trip	41Trips	at	\$100.00 Trip	\$4,100.00

Invoiced to Date: \$94,111.25

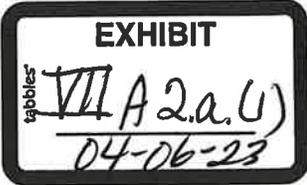
TOTAL AMOUNT DUE THIS INVOICE \$21,497.50

RECEIVED
 3/27/23
 Mark Magura

MARK,

I HAVE REVIEWED THIS INVOICE AND
 RECOMMEND ITS PAYMENT

John Magura
 3.22.23



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay King Construction Group, Inc. in the amount of \$778,930.56 and First Horizon Bank (retainage) in the amount of \$40,996.35 for pay application #5 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
03-24-23 *SK*

DOCUMENT SUMMARY SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER/CLIENT:
 Putnam County (TN) Schools
 1400 East Spring St.
 Cookeville, Tennessee 38506

PROJECT:
 Upperman High School Addition
 6950 Nashville Hwy.
 Baxter, Tennessee 38544

APPLICATION NO: 5
INVOICE NO: 5
PERIOD: 02/17/23 - 03/22/23
PROJECT NO: C011-22
CONTRACT DATE: 9/1/2022

FROM CONTRACTOR:
 King Construction Group, Inc.
 3307 Burgess Falls rd
 Cookeville, Tennessee 38506

VIA ARCHITECT/ENGINEER:
 Kim Chamberlin (Upland Design Group, Inc.)
 362 Industrial Blvd
 Crossville, Tennessee 38555

CONTRACTOR: King Construction Group, Inc.

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet is attached.

1. Original Contract Sum	\$4,739,900.00	✓
2. Net change by change orders	\$0.00	✓
3. Contract Sum to date (Line 1 ± 2)	\$4,739,900.00	✓
4. Total completed and stored to date (Column G on detail sheet)	\$1,746,439.77	✓
5. Retainage:		
a. 5.00% of completed work	\$57,975.75	.74
b. 5.00% of stored material	\$29,446.25	✓
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$87,422.00	✓
6. Total earned less retainage (Line 4 less Line 5 Total)	\$1,661,017.77	✓
7. Less previous certificates for payment (Line 6 from prior certificate)	\$882,087.21	✓
8. Current payment due:	\$778,930.56	✓
9. Balance to finish, including retainage (Line 3 less Line 6)	\$3,078,882.23	✓

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

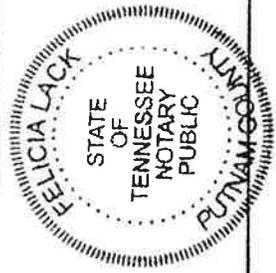
AMOUNT CERTIFIED: \$778,930.56

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: **LIDG, INC**

By: *[Signature]* Pres. Date: **3/23/23**

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.



Date: **3-22-23**

By: *[Signature]*

State of: Tennessee
 County of: Putnam
 Subscribed and sworn to before me this 22nd day of March 2023
 Notary Public: *[Signature]*
 My commission expires: September 25, 2024

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 5
 APPLICATION DATE: 3/22/2023
 PERIOD: 02/17/23 - 03/22/23

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
1		General Conditions	\$268,043.00	\$53,608.60	\$45,567.31	\$0.00	\$99,175.91	\$168,867.09	\$4,958.79
2		Permits & Startup Costs	\$96,755.00	\$96,755.00	\$0.00	\$0.00	\$96,755.00	\$0.00	\$4,837.75
3		Mobilization	\$34,135.00	\$34,135.00	\$0.00	\$0.00	\$34,135.00	\$0.00	\$1,706.75
4		Allowance: Contingency	\$175,000.00	\$98,645.40	\$0.00	\$0.00	\$98,645.40	\$76,354.60	\$4,932.27
5		Allowance: Unsuitable Soils	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$105,000.00	\$0.00	\$5,250.00
6		Sitework	\$78,053.00	\$50,734.45	\$0.00	\$0.00	\$50,734.45	\$27,318.55	\$2,536.73
7		Site Utilities & Storm Drainage	\$194,964.00	\$126,726.60	\$0.00	\$0.00	\$126,726.60	\$68,237.40	\$8,336.33
8		Asphalt Paving	\$87,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87,300.00	\$0.00
9		Concrete: Foundations	\$121,672.00	\$73,003.20	\$46,235.38	\$0.00	\$119,238.58	\$2,433.44	\$5,961.93
10		Concrete: Interior	\$141,803.00	\$7,800.00	\$76,371.95	\$9,000.00	\$92,171.95	\$49,631.05	\$4,608.60
11		Concrete: Exterior	\$28,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,800.00	\$0.00
12		Rebar Material Only	\$72,995.00	\$72,995.00	\$0.00	\$0.00	\$72,995.00	\$0.00	\$3,649.75
13		Masonry	\$916,618.00	\$28,000.00	\$201,154.50	\$0.00	\$229,154.50	\$687,463.50	\$11,457.73
14		Structural Steel	\$481,036.00	\$0.00	\$10,000.00	\$236,600.00	\$246,600.00	\$234,536.00	\$12,325.00
15		Light Gauge Metal Framing	\$98,184.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,184.00	\$0.00
16		Rough Carpentry	\$20,081.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,081.00	\$0.00
17		Dampproofing	\$16,286.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,286.00	\$0.00
18		Insulation	\$6,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,226.00	\$0.00
19		Roofing	\$426,066.00	\$0.00	\$0.00	\$210,000.00	\$210,000.00	\$216,066.00	\$10,500.00
20		Joint Sealants	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,500.00	\$0.00
21		Doors, Frames & Hardware	\$104,465.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00	\$97,965.00	\$325.00
22		Storefront & Glazing	\$82,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,000.00	\$0.00
23		Sheetrock	\$20,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,500.00	\$0.00
24		Flooring	\$62,610.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,610.00	\$0.00
25		Acoustical Ceilings	\$88,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,000.00	\$0.00
26		Painting	\$40,351.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,351.00	\$0.00
27		Display Surfaces, Signage, FE's	\$15,099.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,099.00	\$0.00
28		Operable Partition	\$21,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,618.00	\$0.00
29		Casework	\$17,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,540.00	\$0.00
30		Mechanical: Rough-In	\$230,265.00	\$0.00	\$0.00	\$127,925.00	\$127,925.00	\$102,340.00	\$6,396.25
31		Mechanical: Trim-Out	\$25,585.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,585.00	\$0.00
32		Fire/Sprinkler	\$82,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,000.00	\$0.00
33		Electrical: Rough-In	\$409,780.00	\$28,684.60	\$4,097.80	\$0.00	\$32,782.40	\$376,997.60	\$1,639.12
34		Electrical: Trim-Out	\$175,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,620.00	\$0.00

A ITEM NO.	B BUDGET CODE	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		TOTALS:	\$4,739,900.00	\$776,087.85	\$393,426.92	\$588,925.00	\$1,748,439.77	\$2,991,460.23	\$87,422.00
Grand Totals									
A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
		GRAND TOTALS:	\$4,739,900.00	\$776,087.85	\$393,426.92	\$588,925.00	\$1,748,439.77	\$2,991,460.23	\$87,422.00



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Engineering & Testing Solutions, LLC in the amount of \$8,027.50 for engineering services related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
03-30-23
[Signature]

ENGINEERING & TESTING SOLUTIONS, LLC

Invoice

1526 Coleman Road
Knoxville, TN 37909

DATE	INVOICE #
3/27/2023	22185-4

BILL TO
Putnam County Schools Mr. Corby King, Director 1400 E. Spring St. Cookeville, TN 38506

PROJECT		MANAGER		TERMS	
UPPERMAN HIGH SCHOOL		CBS		UPON RECEIPT	
CLASS	DESCRIPTION	DATE	QTY	RATE	AMOUNT
	UPPERMAN HIGH SCHOOL PUTNAM COUNTY, TN FOR SERVICES THROUGH 3/26/2023				
940	PROCTOR COMPACTION TEST, EACH SAMPLE ID: 3621		1	145.00	145.00
920	COMPRESSIVE STRENGTH TESTING OF CONCRETE CYLINDERS BY ETS SET ID: 8637, 8638, 8639, 8640, 8655, 8672, 8703, 8709 & 8723		54	15.00	810.00
921	COMPRESSIVE STRENGTH TESTING OF GROUT PRISMS, MADE BY ETS SET ID: 8683, 8699 & 8722		12	20.00	240.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	2/23/2023	4	65.00	260.00
8000	TRIP CHARGE	2/23/2023	1	45.00	45.00
400	REPORT PREPARATION AND ADMINISTRATIVE	2/23/2023	0.5	50.00	25.00
102	CONCRETE TECHNICIAN, BENJAMIN LOONEY	2/24/2023	9.5	60.00	570.00
8000	TRIP CHARGE	2/24/2023	1	45.00	45.00
112	CONCRETE TECHNICIAN, GAGE MOORE	2/27/2023	4	60.00	240.00
8000	TRIP CHARGE	2/27/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	2/28/2023	5	65.00	325.00
8000	TRIP CHARGE	2/28/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/1/2023	6	65.00	390.00
8000	TRIP CHARGE	3/1/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/2/2023	6	65.00	390.00
8000	TRIP CHARGE	3/2/2023	1	45.00	45.00
102	CONCRETE TECHNICIAN, BENJAMIN LOONEY	3/2/2023	5.5	60.00	330.00
8000	TRIP CHARGE	3/2/2023	1	45.00	45.00
226	SOIL TECHNICIAN, KATHRYN STEHLE	3/4/2023	0.5	60.00	30.00
505	STAFF PROFESSIONAL, TYLER ATKINS	3/7/2023	4	75.00	300.00
8000	TRIP CHARGE	3/7/2023	2	45.00	90.00
112	CONCRETE TECHNICIAN, GAGE MOORE	3/8/2023	6	60.00	360.00
8000	TRIP CHARGE	3/8/2023	1	45.00	45.00
505	STAFF PROFESSIONAL, TYLER ATKINS	3/9/2023	2.5	75.00	187.50
8000	TRIP CHARGE	3/9/2023	1	45.00	45.00
112	CONCRETE TECHNICIAN, GAGE MOORE	3/10/2023	4.5	60.00	270.00
8000	TRIP CHARGE	3/10/2023	1	45.00	45.00

TOTAL INVOICE

ENGINEERING & TESTING SOLUTIONS, LLC

Invoice

1526 Coleman Road
Knoxville, TN 37909

DATE	INVOICE #
3/27/2023	22185-4

BILL TO
Putnam County Schools Mr. Corby King, Director 1400 E. Spring St. Cookeville, TN 38506

PROJECT		MANAGER		TERMS	
UPPERMAN HIGH SCHOOL		CBS		UPON RECEIPT	
CLASS	DESCRIPTION	DATE	QTY	RATE	AMOUNT
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/13/2023	4	65.00	260.00
8000	TRIP CHARGE	3/13/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/14/2023	4	65.00	260.00
8000	TRIP CHARGE	3/14/2023	1	45.00	45.00
112	CONCRETE TECHNICIAN, GAGE MOORE	3/15/2023	10.5	60.00	630.00
8000	TRIP CHARGE	3/15/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/16/2023	7	65.00	455.00
8000	TRIP CHARGE	3/16/2023	1	45.00	45.00
309	SENIOR TECHNICIAN, JOHN VOEKEL	3/23/2023	4	65.00	260.00
8000	TRIP CHARGE	3/23/2023	1	45.00	45.00
112	CONCRETE TECHNICIAN, GAGE MOORE	3/24/2023	8	60.00	480.00
8000	TRIP CHARGE	3/24/2023	1	45.00	45.00

TOTAL INVOICE

\$8,027.50

For questions regarding this invoice, please contact Chad Smock at 865-474-6200.
To pay by credit card, call 865-474-6200 ext. 100.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 4/6/2023
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay AAR of North Carolina, Inc. in the amount of \$690,708.14 and First National Bank (retainage) in the amount of \$36,353.06 for pay application #1 related to the Upperman High School Addition project to be paid from the 142 76100 707 933 (ESSER 3.0).

received
03-31-23
CK



AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Putman City Board of Education
1400 E Spring St
Cookeville, TN 38506

PROJECT: 222301 Upperman High School
6950 Nashville Hwy
Baxter, TN

VIA ARCHITECT: Richard C. Rinks & Associates Inc.
30 North Jefferson Ave.
Cookeville, TN 38501

FROM CONTRACTOR:

APPLICATION NO: 001
PERIOD TO: March 31, 2023
CONTRACT FOR: General Construction
CONTRACT DATE: December 02, 2022
PROJECT NOS: / /

Distribution to:
OWNER: ARCHITECT:
CONTRACTOR: FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[®], Continuation Sheet, is attached.

- 1. ORIGINAL CONTRACT SUM \$3,804,085.00
- 2. NET CHANGE BY CHANGE ORDERS \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$3,804,085.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$727,061.20
- 5. RETAINAGE:
 - a. 5.00 % of Completed Work \$36,353.06
(Column D + E on G703)
 - b. 0 % of Stored Material \$0.00
(Column F on G703)
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$36,353.06
- 6. TOTAL EARNED LESS RETAINAGE \$690,708.14
(Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$0.00
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$690,708.14
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$3,113,376.86
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00

NET CHANGES by Change Order

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Mandi Jarr Date: March 21, 2023

By: [Signature]
State of: North Carolina
County of: Forsyth

Subscribed and sworn to before me this 21st day of March 23, 2023

Notary Public: Rhonda Sigmon
My Commission expires: September 02, 2023

Rhonda Sigmon
Notary Public
Guilford County, NC

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$690,708.14
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 3-31-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
		SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)						
								ARCHITECT'S PROJECT NO.			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
1.001	Membrane & Accessories	1,016,104.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	1,016,104.00	0.00
1.002	Insulation	344,521.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	344,521.00	0.00
1.003	Lumber	10,801.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	10,801.00	0.00
1.004	Dump	16,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	16,950.00	0.00
1.005	Equipment Rental	44,280.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	44,280.00	0.00
1.006	Roofing Labor	269,386.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	269,386.00	0.00
1.007	Sheet Metal Material	67,067.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	67,067.00	0.00
1.008	Sheet Metal Shop Labor	25,933.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	25,933.00	0.00
1.009	Sheet Metal Field Labor	40,803.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	40,803.00	0.00
1.010	Ice Guards	21,040.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	21,040.00	0.00
1.011	Bond	32,165.00	0.00	32,165.00	0.00	32,165.00	0.00	100.00%	0.00	0.00	0.00
1.012	Travel Pay	115,004.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	115,004.00	0.00
1.013	Warranty	15,034.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	15,034.00	0.00
1.014	Mobilization	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	25,000.00	0.00
1.015	Contingency	80,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	80,000.00	0.00
Low Slope		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
2.001	Membrane & Accessories	511,927.00	0.00	460,734.30	0.00	460,734.30	0.00	90.00%	0.00	51,192.70	0.00
2.002	Insulation	203,855.00	0.00	183,469.50	0.00	183,469.50	0.00	90.00%	0.00	20,385.50	0.00
2.003	Lumber	12,167.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	12,167.00	0.00
2.004	Dump	25,075.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	25,075.00	0.00
2.005	Equipment Rental	26,140.00	0.00	2,614.00	0.00	2,614.00	0.00	10.00%	0.00	23,526.00	0.00

AIA Document G703 - 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992. All rights reserved. "The American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 14:00:11 ET on 03/21/2023 under Order No.2114316019 which expires on 06/02/2023, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents' Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com. (3B9ADA9B)

User Notes:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
2.006	Roofing Labor	221,308.00	0.00	11,065.40	0.00	0.00	11,065.40	5.00%	210,242.60	0.00
2.007	Sheet Metal Material	65,246.00	0.00	0.00	0.00	0.00	0.00	0.00%	65,246.00	0.00
2.008	Sheet Metal Shop Labor	23,451.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,451.00	0.00
2.009	Sheet Metal Field Labor	38,705.00	0.00	0.00	0.00	0.00	0.00	0.00%	38,705.00	0.00
2.010	Bond	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	0.00
2.011	Masonry Subcontractor	259,781.00	0.00	0.00	0.00	0.00	0.00	0.00%	259,781.00	0.00
2.012	Plumbing/Gas Subcontractor	52,432.00	0.00	0.00	0.00	0.00	0.00	0.00%	52,432.00	0.00
2.013	Travel Pay	80,260.00	0.00	4,013.00	0.00	0.00	4,013.00	5.00%	76,247.00	0.00
2.014	Warranty	44,650.00	0.00	0.00	0.00	0.00	0.00	0.00%	44,650.00	0.00
2.015	Mobilization	20,000.00	0.00	18,000.00	0.00	0.00	18,000.00	90.00%	2,000.00	0.00
2.016	Contingency	80,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	80,000.00	0.00
	GRAND TOTAL	\$3,804,085.00	\$0.00	\$727,061.20	\$0.00	\$0.00	\$727,061.20	19.11%	\$3,077,023.80	\$0.00

RCR&A

RICHARD C. RINKS & ASSOCIATES, INC.

Engineering and Architectural Services

Building Enclosure Consultants

ASCE - NSPE - TSPE - IIBEC - EDI

30 North Jefferson Avenue - P.O. Box 691 - Cookeville, Tennessee 38503-0691
Telephone 931-528-5543 Rinks-Consulting.com Facsimile 931-528-5544

March 31, 2023

Mr. John Magura
Facilities Maintenance Supervisor
Putnam County Schools
240 Raider Drive
Cookeville, Tennessee 38506
maguraj@pcsstn.com

Re: Roof Replacement
Upperman High School
Baxter, Tennessee

Dear Mr. Magura:

Attached for further processing is an electronic copy of Pay Request No. 1 in the amount of \$727,061.20 from AAR of North Carolina, Inc. (AAR) for the above captioned project. I have signed and dated the Pay Request recommending payment.

Please pay AAR \$690,708.14 and deposit \$36,353.06 into the retainage escrow account.

Should you have any questions concerning this project, please contact me.

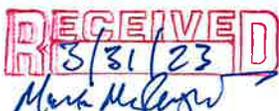
Sincerely yours,

Patrick Rinks

Patrick Rinks, PE

c: AAR of North Carolina, Inc.

via email



This form shall be completed and attached with first Pay Request.

Project Title	Roof Replacement Upperman High School
Legal Entity Name of the Party Participating in the Contract	AAR of North Carolina, Inc
Federal Employer Identification Number (or Social Security Number)	56-1542985

The Party, identified above, does hereby attest, certify, warrant and assure that the Party shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor or consultant who will utilize the services of an illegal immigrant in the performance of this Contract.

Signature: Brad Kurth

Date: 3/24/2023

Name: Brad Kurth

Title: Sr. Vice President

Notice: An individual empowered to contractually bind the Party must sign this attestation

END OF SECTION



Reid, Sharon <reids2@pcsstn.com>

Fwd: Upperman High School Roof Replacement Pay Request 1

2 messages

Magura, John <maguraj@pcsstn.com>

Fri, Mar 31, 2023 at 9:05 AM

To: Corby King <kingc11@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Corby,

I know this is late (I just received it this morning) but if at all possible could we please include this pay request on the April Board agenda. I sent Patrick an email to get them in two weeks ahead of future Board meetings. AAR has a lot of material at the jobsite and has been working for a couple weeks.

Thanks for the consideration.

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409

----- Forwarded message -----

From: **Patrick Rinks** <patrick@rinks-consulting.com>

Date: Fri, Mar 31, 2023 at 8:37 AM

Subject: Upperman High School Roof Replacement Pay Request 1

To: John Magura <maguraj@pcsstn.com>

Cc: AAJRC <jason@rinks-consulting.com>, AAARRC <Richard@rinks-consulting.com>, Brandi Sapp <brandi@aarnc.com>

I have attached Pay Request 1 for AAR of North Carolina, Inc.

Let me know if you have any questions or need anything else.

Thanks

Patrick Rinks, PE
Richard C. Rinks & Associates, Inc.
30 North Jefferson Avenue (38501)
P.O. Box 691 (38503-0691)
Cookeville, Tennessee
Telephone: 931-528-5543
Fax: 931-528-5544
patrick@rinks-consulting.com

 **AAR Pay Request 1.inv.pdf**
1737K

King, Corby <kingc11@pcsstn.com>
To: "Magura, John" <maguraj@pcsstn.com>
Cc: Sharon Reid <reids2@pcsstn.com>

Fri, Mar 31, 2023 at 9:22 AM

Yes, we can get this on the agenda. Thank you for letting Patrick know our schedule to get items on the agenda.



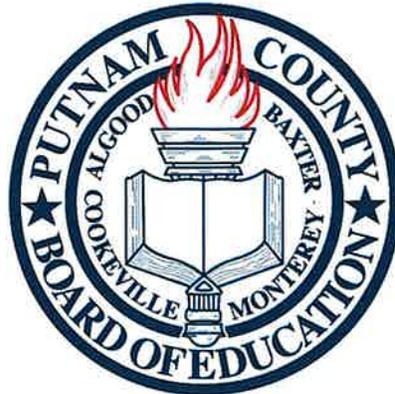
Corby King
Director of Schools, Putnam County School System

 (931) 526-9777 |  www.pcsstn.com |  kingc11@pcsstn.com
 1400 E. Spring Street, Cookeville, TN 38506



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EXHIBIT
VII.B.
04-06-23



Board Agenda Request
For April 2023 Meeting

Date 03/20/2023

Department 5-12 Curriculum

Person Submitting Dr. Chris Winningham

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Discuss the new Math Textbook Curriculum.

received
03-20-23