

Putnam County Board Meeting
August 4, 2022 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize Putnam County School System's Teachers and Supervisors retiring between July 1, 2021, and June 30, 2022.

C. Recognize Upperman High School Baseball Team as State Champions

D. Director's Reports

1. Personnel Report

2. Notification - Upperman High School third supplement

IV. Approval of Minutes

A. Minutes of the Regular July Board Meeting - Thursday, June 30, 2022, @ 5:00 PM

B. Minutes of the Special Called Board Meeting - Wednesday, July 27, 2022, @ 5:15 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to TRA School Software Solutions - Wilmington, North Carolina for School Funds Online Software, accounting software and maintenance fees for twenty schools for the 2022-2023 school year in the amount of \$12,197.64 to be paid from 141-E-72510-399, as submitted.

2. Approval of payment to Frontline Technologies Group, LLC - Philadelphia, PA for use of the Professional Learning Management and Absence/Substitute Management programs from July 1, 2022 to June 30, 2023 in the amount of \$43,127.19 to be paid from the following, as submitted:

• 141 72210 399 000 02103 000	\$18,627.19
• 141 72210 399 000 02117 000	5,000.00
• 141 72220 399 000 00000 000	5,000.00
• 142 71300 399 802 00000 000	1,500.00
• 142 72210 399 201 00000 000	13,000.00

3. Approval of the payment to Skyward - Stevens Point, WI for the Accounting and HR Software Annual License fee from July 1, 2022, to June 30, 2023, in the amount of \$70,932.00 to be paid from 141-72510-399 (General Purpose School Fund), as submitted.
4. Approval of the purchase of student/parent handbooks for the district per the quote from Print link Printing - Cookeville, Tennessee in the amount of \$20,030.00 to be paid from 142-72130-599-101, as submitted.
5. Approval of payment to FileWave (USA), Inc. - Indianapolis, IN for FileWave license annual renewal from 09/01/22 to 08/31/23 in the amount of \$45,960.00 to be paid from 141-71100-722-01607, as submitted.
6. Approval to purchase ninety-five (95) Chromebooks from Bluum, USA, Inc. - Phoenix, AZ (formerly TROX), per NCPA contract #01-48, in the amount of \$22,135.00, to be paid from 141-71100-722-01607, as submitted.
7. Approval to purchase a 2023 Ford Escape from Alan Jay Automotive Management - Sebring, Florida from the State of Tennessee statewide bid list in the amount of \$26,932.00 from 143-73100-710 for the school nutrition department, as submitted.
8. Approval of payment to NaviGate360, LCC - Cleveland, Ohio for prepared License renewal for the 2022-23 school year in the amount of \$21,012.00 to be paid from Safe School Grant, 141 E 72130 399 02118, as submitted.
9. Approval to pay CHC Mechanical Contractors, Inc. - Cookeville, Tennessee in the amount of \$12,428.12 for pay application #3 (final payment) related to the Prescott South DOAS Repairs project from 142-76100-707-932 (ESSER 2.0), as submitted.
10. Approval of payment to Automated Controls, Inc. - Nashville, Tennessee in the amount of \$28,500.00 and Truxton Trust in the amount of \$1,500.00 for retainage withheld for a total amount of \$30,000.00 to be paid from 142-76100-707-932 (ESSER 2.0) for application payment #5 relative to the CHS Controls Upgrade project, as submitted.
11. Approval of payment to Automated Controls, Inc. - Nashville, Tennessee in the amount of \$114,000.00 and Truxton Trust in the amount of \$6,000.00 for retainage withheld for a total amount of \$120,000.00 to be paid from 142-76100-707-932 (ESSER 2.0) for application payment #4 relative to the CHS Controls Upgrade project, as submitted.
12. Approval of the purchase of eSports equipment and supplies for STEM at VITAL to be housed at Prescott South Middle School (PSMS) from Bluum USA INC. - Phoenix, AZ in the amount of \$16,061.46 to be paid by Career Technical Education (CTE) - Perkins Basic, 142-71300-429-802 (in the amount of \$6,574.60) and 142-71300-730-802 (in the amount of \$9,48686), as submitted.

B. Bids/Quotes/Sealed Bids/RFPs (None Submitted)

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
 - a. Finance - Reallocate budget for Putnam County Self Insurance based on actual cost
 - b. Finance - To budget for final BEP allocation

c. Special Education - To budget *Transition School to Work Program Grant* funds awarded to Putnam County

2. Federal Projects Budget Amendments - Fund 142

a. Career & Technical Education - Budget to establish Perkins Reserve Secondary Application Grant

b. Career & Technical Education - Budget to establish Perkins Reserve Regional Career Pathways Grant

c. Special Education - To budget IDEA Partnership for Systemic Change Preschool Implementation Grant for SWD awarded to PCSS for the 2022-23 school year

d. Special Education - To budget IDEA Partnership for Systemic Change K-12 Implementation Grant for SWD awarded to PCSS for the 2022-23 school year

e. Career & Technical Education - Basic Carl Perkins; Budget for Incentive Monies allotted to improve any area in CTE

3. Federal Projects Line Item Transfers - Fund 142

a. Career & Technical Education - Basic Carl Perkins Funds; Move monies to better utilize funds for Career & Technical Education needs

D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)

E. Approval of Grant Report

F. Other

1. Approval of the Medical, Dental and Vision Insurance Rates for the 2023 calendar year, as submitted.

2. Approval of the renewal of the agreement between Putnam County Board of Education and Nashville State Community College - Nashville, Tennessee 37209 for the Occupational Therapist Assistant program students, as submitted.

3. Approval of Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2022-2023 school year, as submitted.

4. Approval of the grant contract between State of Tennessee, Department of Human Services and Putnam County School System (PCSS) for the provision of Pre-Employment Transition Services School-to-Work, as submitted.

5. Approval of the agreement between Putnam County Board of Education and Elizabeth Reeder, OTR/L - Cookeville, Tennessee for the 2022-23 school year for student speech and occupational evaluations, supervision of COTAs (Certified Occupational Therapy Assistants), perform speech therapy services, documentation and school personnel training/education for related services provided by Putnam County Schools, as submitted.

6. Approval of the renewal of the agreement between Putnam County Board of Education and Kayla Sarji, PT/DPT - Cookeville, Tennessee for the 2022-2023 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants),

documentation and school personnel training/education for related services provided by Putnam County Schools, as submitted.

7. Approval of a \$20 monthly stipend for cell usage for Krista Hamilton, School Age and Employee Child Care Program Coordinator, effective July 1, 2022, through June 30, 2023, per Policy 3.3001, Use of Cellular Phones, to be paid from 146-73300-1999-01800, as submitted.

8. Approval of the agreement between Putnam County School System and Tennessee Tech University for a VPK funded PreK Classroom for the 2022-2023 school year, as submitted.

9. Approval of a request from Northeast Elementary School (NES) to add a 12 x 14 storage building next to the existing storage building on the NES property and the purchase of the storage building to be paid from NES general funds, as submitted.

10. Approval of the Memorandum of Understanding (MOU) between the Tennessee Department of Education and Putnam County School System (PCSS) for the 2022-2023 school year to document essential assurances and related information pertaining to the Coordinated School Health Initiative in the PCS for the amount of \$155,000.00 to be paid from state grant funds, as submitted.

11. Approval of the Complaint Managers for the 2022 - 2023 school year, as submitted.

12. Approval of the following individuals to serve on the Collaborative Conferencing Team for the 2022 - 2023 school year:

- PET - DanielleJohnson, Dee Bean, Sandy Harris
- PCEA - Diane Phy, Leslie Worsham, Cristal Roberts
- Unaffiliated - Gavin Moore
- Board - Max Petett, Rhonda Mahan, Mark McReynolds, Tim Martin, Bridgett Carwile, Dr. Sharon Anderson and Angie Knight

13. Approval of the amended Student Teaching Partnership Agreement with the addition of pages 5-9 between Arizona State University and the Putnam County School System effective 07/01/22 to 06/30/23 with the option to request renewal for an additional four (4) years, as submitted.

14. Approval of the Quarterly Reports for the quarter ending 06/30/22 for the following funds, as submitted:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

15. Approval of the Memorandum of Agreement (MOA) between Volunteer Behavioral Health Care Systems (VBHCS) and the Putnam County School System (PCSS) for the 2022-2023 school year to provide counseling to students at Cane Creek Elementary School, as needed, and as submitted.

16. Approval of a \$20 monthly stipend for cell phone usage for the 2022-23 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology employees: Scott Allen, Frankie Jerome and Michael McCarver.

17. Approval of the Memorandum of Understanding (MOU) between Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee and Putnam County School System (Cookeville High School) to establish the terms and conditions under which the Governor's Investment in Vocational Education 2.0 (GIVE 2.0) grant program will function, as submitted.

18. Approval of the 2022-2023 Putnam County School System's "Return to School Plan", as submitted.

19. Approval of the Memorandum of Understanding (MOU) between Volunteer Behavioral Health Care Systems (VBHCS) and the Putnam County School System (PCSS) for the 2022-2023 school year to provide counseling to students within the district, as needed and as submitted.

20. Approval of the 2022 - 2023 School Fees, as submitted.

21. Approval to, once again, enter into an agreement with Volunteer State Community College - Gallatin, Tennessee to provide dual enrollment courses for the Fall 2022 - Spring 2023 school year, per student needs to be paid from VITAL, 141-71100-399-01501, as submitted.

22. Approval to enter into an agreement with ZOOM, Inc. - San Jose, California for the purchase of the program for the 2022 - 2023 school year to be utilized by Putnam County employees to be paid from General Purpose Funds **not to exceed** \$23,750.00, as submitted.

23. Approval of WeVideo Inc. Agreement between WeVideo Ibnc. - Mountain View, California and Putnam County School System for professional services for the 2022 - 2023 school year in the total amount of \$9,906.21 to be paid from General Purpose Funds, as submitted.

24. Approval to continue our agreement with Tech Trep Inc. - Vineyard, Utah for online homeschool curriculum for the 2022 - 2023 school year to be paid from ESSER 2.0, 142-71100-399-932 and VITAL, 141-71100-399-01501 in the amount of \$3,900 per student, as submitted.

25. Approval of the 2022 - 2023 Certified Salary Schedules, as submitted.

26. Approval to enter into a contract with TITAN School Solutions that will allow TITAN to temporarily collect funds from parents and remit the funds to Putnam County Schools on a bi-weekly basis until the Chase Payment System is set-up and running for the Cafeteria Program, as submitted.

VI. Discussion/Presentation

A. Long Range District Strategic Plan

Speaker(s): Tim Fite, President Southern Educational Strategies, LLC - Cordova, Tennessee

B. Calendar Committee Report

Speaker(s): Chris Pierce, Attendance Supervisor, and Hannah Davis, Communications Supervisor

C. Building Projects

1. Park View School Project Update

a. Approval to pay GEO Services \$25,900.00 from the County Bond issued for the construction of Park View School for geotechnical exploration for the new Park View School Project, as submitted.

b. Approval to enter into a contract with GeoServices, LLC - Lebanon, Tennessee for construction materials testing services at the new Park View School site, as submitted.

2. Upperman High School Addition Project Update

a. Approval of a payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$67,312.50 to be paid from 142-76100-707-933 for architectural services for the Upperman High School Expansion project (School Federal Program Fund - ESSER 3.0), as submitted.

b. Approval of Subsurface Exploration Proposal 21-79 from Engineering & Testing Solutions, LLC - Sevierville, Tennessee for the Upperman High School Addition Project in the amount of \$6,000 to be paid from 142-76100-707-933 (ESSER 3.0), as submitted.

3. White Plains Academy Window, Bleacher & Gym Floor Replacement Project Update

a. Approval to pay Mid-State Construction - Livingston, Tennessee in the amount of \$194,387.72 and First National Bank of Tennessee in that amount of \$12,440.36 for retainage withheld for a total amount of \$206,828.08 for pay application #2 related to the White Plains Academy Windows, Bleachers and Gym Floor Replacement project to be paid from 142-76100-707-932 (ESSER 2.0), as submitted.

b. Approval to enter into a Retainage Agreement with First National Bank of Tennessee and Mid State Construction Co., Inc. - Livingston, Tennessee to establish an interest-bearing account at a financial institution to house the retainage funds related to the White Plains Academy Renovation project per State of Tennessee requirements, as submitted.

4. VITAL Facility Project Update

a. Approval of a payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$45,028.50 to be paid from 141-76100-706 for architectural services for the VITAL/Student Services Expansion project (General Purpose School Fund), as submitted.

VII. Adjournment