

Putnam County Board Meeting
May 5, 2022 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize the Cookeville High School Lady Cavalier Basketball Team who completed the best season in Cookeville High School's history.

B. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular April Board Meeting - Thursday, April 7, 2022, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to purchase from TeachTown - Woburn, MA (sole source provider for enCORE reading intervention programs for students with disabilities) student and teacher materials in the amount of \$52,671.07 and teacher training in the amount of \$2,500.00 for the 2022 - 2023 school year to be paid from IDEA Part B American Rescue Plan (ARP) Act of 2021, as submitted.
2. Approval of the payment to Maffett-Loftis Engineering, LLC - Cookeville, Tennessee for design work related to the HVAC Controls Upgrades at Cookeville High School in the amount of \$19,162,50 to be paid from 141-73400-790, as submitted.
3. Approval of the purchase of supplemental textbooks for the ESL program per RFP 20-7373 from Cengage Learning - Independence, KY in the amount of \$35,035.00 to be paid from 142-71100-429-301, as submitted,
4. Approval to purchase Reading Intervention Programs for students with disabilities from Waterford Reading Academy - West Jordan, Utah for student and teacher licenses in the amount of \$12,000.00 and teacher training in the amount of \$600.00 for the 2022 - 2023 school year to be paid from IDEA Part B American Rescue Plan (ARP) Act of 2021, as submitted.
5. Approval of the payment to Automated Controls, Inc . - Nashville, Tennessee for pay application #1 related to the Cookeville High School Controls Upgrade project in the amount of \$19,000 to be paid from 142-76100-707-932 (ESSER 2.0), as submitted.
6. Approval of the payment to CHC Mechanical Contractors, Inc. - Cookeville, Tennessee for pay application #2 related to the Prescott South DOAS Repairs project in the amount of \$52,249.05 to be paid from 142-76100-707-932 (ESSER 2.0), as submitted.

7. Approval to purchase gym finish materials for system wide use from Apollo Distributing Company - Cookeville, Tennessee in the amount of \$20,910.90 to be paid from 141-72610-499, as submitted.

8. Approval to pay Automated Controls, Inc. - Nashville, Tennessee for pay application #2 related to the Cookeville High School Controls Upgrade project in the amount of \$142,500.00 to be paid from 142-76100-707-932 (ESSER 2.0), as submitted.

9. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1, 2022 and March 31, 2022 in the amount of \$23,291.44 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.

10. Approval to purchase Aruba Clear Pass network access authentication control 25K device license pack from Central Technologies, Inc. - Knoxville, Tennessee per Sevier County Schools contract #011522SCS in the amount of \$145,802.00 to be paid from 141-71100-722-01607, as submitted.

11. Approval of the payment to Grade A Catering - Cookeville, Tennessee for the UTrust Putnam County Annual Employee Picnic in the amount of \$13,911.63 to be paid from the UTrust Grant, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Permission to issue a Request for Qualifications (RFQ) for Architectural Services for completion of roof projects throughout the school system.

2. Approval of Transportation Tires bid from the lowest and best bidder, Wilson Co. Tire - Lebanon, Tennessee, as submitted on the bid tally sheet.

3. Approval of the Transportation Fuel bid from Petroleum Traders - Ft. Wayne, IN, as submitted on the bid tally sheet.

4. Approval of the Systemwide Air Filter bid from the lowest and best bidder, Pure Maxx - Knoxville, Tennessee, as submitted on the bid tally sheet.

5. Approval of awarding the contract for the School Nutrition Management Software Solution RFP for the School Nutrition Program to EMS LINQ, LLC, the sole bidder, in the annual amount of \$20,615.00 to be paid from 143 - Central Cafeteria, as submitted.

6. Approval to reject all current Pest Control bids and permission to re-bid Pest Control Services, as submitted.

7. Approval of a Request for Qualifications (RFQ) for Consulting Services for Strategic Planning, Student Enrollment Projections and School Improvement Planning.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Adult Education - To redistribute funds to meet needs

b. Special Education - To reallocate funds to meet the needs of SWD

- c. Early Literacy - To modify budget for purchase of totes and books
 - d. Career & Technical Education - Move monies to better utilize funds for Career & Technical Education needs
 - e. Special Education - To reallocate funds to meet the needs of SWD
 - f. 141 Budget Cleanup
 - g. LEAPS - Established Budget for LEAPS Extended Program
2. Federal Projects Budget Amendments - Fund 142
- a. Federal Programs - Consolidated Administration (011) revenue amendment is required to pay salaries and benefits for the 2021 - 2022 school year
 - b. Federal Programs - Delinquent (161) amendment is required in order to utilize funds more appropriately according to program needs
 - c. Federal Programs - Title II (201) revenue amendment is required in order to transfer funds to Consolidated Administration for the 2021 - 2022 school year
 - d. Career & Technical Education Basic Carl Perkins Funds - Move monies to better utilize funds for Career & Technical Education needs
 - e. Special Education - To reallocate federal IDEA Pre-School funds to pay for Dental Insurance
 - f. Federal Programs - TN All Corps (938) amendment is required in order to utilize funds more appropriately according to program needs in the 2021 - 2022 school year
 - g. Student Services - McKinney Vento (701) amendment is needed in order to utilize funds for students' services
3. Federal Projects Line Item Transfer - Fund 142
- a. Federal Programs - Neglected (121) line item transfer is required in order to cover salaries in the 2021 - 2022 school year
4. Extended School Program Budget Amendment - Fund 146
- a. Extended School Program - To better allocate funds for 146 account, School Age Care and Employee Child Care
- D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)
- E. Approval of Grant Report
- F. Other
- 1. Approval of the contract between Zimmer Broadcasting and Putnam County Board of Education for a month to month radio campaign for Adult Education at a cost of \$756 per month to be paid from Adult Education funds effective May 9, 2022 - June 30, 2022, as submitted.

2. Approval of the contract between Roland Digital Media, Inc. and Putnam County Board of Education for digital gold package for Adult Education at a cost of \$595 per month to be paid from Adult Education funds effective May 6, 2022 - June 30, 2022, as submitted.

3. Approval of the contract between Roland Digital Media and Putnam County Board of Education for digital platinum package for Adult Education at a cost of \$895 per month to be paid from Adult Education funds effective May 15, 2022 - June 30, 2022, as submitted.

4. Approval of the contract between Roland Digital Media and Putnam County Board of Education for a digital platinum package for Adult Education at a cost of \$595 per month to be paid from Adult Education funds effective May 15, 2022 - June 30, 2022, as submitted.

5. Approval of a request from Avery Trace Middle School to construct a football press box facility to be paid from Avery Trace Middle School's Football Booster Club funds, as submitted.

6. Approval of the first renewal of the beverage contract between Pepsico - Nashville, Tennessee and Putnam County School System effective July 1, 2022 - June 30, 2023, as submitted.

7. Approval to enter into a contract with Cookeville Sheet Metal - Cookeville, Tennessee for the emergency roof repair at Upperman High School in the amount of \$18,000.00 to be paid from 141-72610-399, as submitted.

8. Approval to renew the Athletic Trainer Services Agreement with Cookeville Regional Medical Center for the 2022 - 2023 school year effective July 1, 2022 - June 30, 2023, as submitted.

9. Approval of the Student Teaching Partnership Agreement between Arizona State University and the Putnam County School System effective July 1, 2022 - June 30, 2023, with the option to request renewal for an additional four years, as submitted.

10. Approval to enter into a contract agreement between Engineering For US All (e4usa) supported by the National Science Foundation and the Putnam County School District to be used for STEM Curriculum, Professional Development, and Teacher Stipends for White Plains Academy, VITAL, and Cookeville High School to be paid from the following accounts, as submitted:

- First Returning Teacher Agreement and re-commitment to be paid through Arizona State University or Morgan State University accounting department and e4usa
- New Teacher Agreements to be paid through the University of Maryland's accounting department and e4usa

11. Approval of the Quarterly Reports for the quarter ending March 31, 2022, for the following funds, as submitted:

- Fund 141 - General Purpose Schools
- Fund 142 - Federal Projects
- Fund 143 - Central Cafeteria
- Fund 146 - Extended School Program

12. Approval of the appointment of the following individuals to serve on the Three-Year Calendar Committee beginning with the School Year 2023 - 2024 with each Board member submitting one committee member's name and the Director of Schools submitting five committee members:

Individuals submitted by Board members to serve on the Calendar Committee

- Leslie Herren, Upperman Middle Assistant Principal and parent (Lynn McHenry)
- Tyler Asher, Park View Elementary parent (Dawn Fry)
- Catherine Jackson, Capshaw Elementary and Avery Trace Middle parent, and business owner (Kim Cravens)
- Krystal Harris, Burks Elementary teacher (David McCormick)
- Scott Jefcoat, Sycamore Elementary (SES) and Avery Trace Middle parent, SES PTO President, Sycamore Church of Christ minister (Jerry Maynard)
- Stephanie Martin, Cookeville High parent, employed with Vol State (Celeste Gammon)

Individuals submitted by Director of Schools to serve on the Calendar Committee

- Chris Pierce, Attendance and Enrollment Supervisor
- Hannah Davis, Communications Supervisor
- Terri Haney, Upperman Middle teacher
- Carrie Brown, Monterey High School teacher
- Stephan Simmons, Capshaw Elementary teacher

13. Approval of surety bond for Corby King, Director of Schools, in the amount of \$100,000 for the term beginning January 22, 2022 and ending January 21, 2023, as submitted.

14. Approval of the renewal of the agreement between Putnam County Board of Education and Sidekick Therapy Partners - Knoxville, Tennessee for the 2022 - 2023 school year to provide speech/language services to seek and obtain reimbursement from TennCare Managed Care Contractors, as submitted.

VI. Policy

A. Policy on first and final reading

1. Policy 5.801, Director of Schools Recruitment and Selection

B. Policy on second and final reading

1. Policy 4.211, Work-Based Learning

VII. Discussion/Presentation

A. Certified teachers being recommended for tenure

Speaker(s): Corby King, Director of Schools

B. 2022 - 2023 Early Enrollment Update/Recommendations

Speaker(s): Chris Pierce, Attendance and Enrollment Supervisor

C. Building Projects

1. New Park View School Project

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Approval to bid New Park View School Project
- b. Payment of Invoice #9 to Upland Design Group, Inc. - Crossville, Tennessee for New Park View School
- c. MRW Environmental Proposal for the New Park View School's Wetlands Mitigation

2. Upperman High School Expansion Project

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Project Update

3. White Plains Academy Window, Bleacher & Gym Floor Replacement Project

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Project Update
- b. Mid-State Construction payment

4. VITAL Facility Project

Speaker(s): Kim Chamberlin, Upland Design Group - Crossville, Tennessee

- a. Project Update

D. Fund 141 General Purpose School Budget Draft #1 for the year ending June 30, 2023, as submitted.

Speaker(s): Corby King, Director of Schools

VIII. Adjournment