

Putnam County Board Meeting
March 3, 2022 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda, as submitted.

III. Announcements

A. Recognize both Cookeville and Upperman High Girls' Basketball as Regional Champs

B. Director's Reports

1. Personnel Report

2. School Accounting Informational Reports

- School Budgets 2021 - 2022 (Per Section 4: Title 11 TN Internal School Uniform Accounting Policy Manual)
- School Personnel Receiving Cell Phone Benefits 2021 - 2022 (Per Board Policy 3.3001)
- School Donations 2020 - 2021 (Per Board Policy 2.401)
- School Investment Accounts 2021 (Per Board Policy 2.402)

IV. Approval of Minutes

A. Minutes of the Regular February Board Meeting - Thursday, February 3, 2022, @ 5:00 PM.

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2021 - December 31, 2021, in the amount of \$24,853.61 to be paid from 141-73400-399-01604, Other Contracted Services, as submitted.
2. Approval of the purchase of Reading Success from McGraw Hill Education in the amount of \$10,370.58 per quote number TWEBE-01242022-001 to be paid from 142-71100-429-933, as submitted.
3. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from November 22, 2021, to February 21, 2022 in the amount of \$15,180.15 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)
4. Approval of the purchase of two-hundred and eighty (280) Chromebooks from TROX per NCPA quote #01-48 in the amount of \$73,640.00 to be paid from 141-71100-722-01607, as submitted.

5. Approval to purchase video security system equipment upgrades from Central Technologies, Inc. - Knoxville, Tennessee via the Sevier County Schools Tennessee contract #011522SCS in the amount not to exceed \$30,000.00 to be paid from the following: 141-72130-790-000-02144, School Safety Grant (\$25,000.00) and 141-72250-790 (\$5,000.00), as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of awarding the Kitchen Equipment bid to the lowest and best bidder, Strategic Equipment, LLC - Knoxville, Tennessee, in the total amount of \$103,110.25 to be paid from 143-E-73100-710, as submitted.

2. Approval of awarding the Upper Cumberland USDA Foods Processing bid for the school year 2022 - 2023 to the following lowest and best bidders, as submitted on the bid tally sheet to be paid from 143-73100-422:

- Tyson - chicken/beef
- Pilgrim's Pride - chicken
- Gold Creek Foods - chicken
- Asian Food Solutions - chicken
- Don Lee Farms - beef
- JTM Provisions Col, Inc. - beef/cheese
- Brookwood Farms - pork

3. Approval of awarding the Upperman High School Kitchen Equipment Serving Line bid to the lowest and best bidder, TriMark Strategic LLC, in the total amount of \$187,346.48 to be paid from 142-73100-399-932, as submitted.

4. Approval to reject all bids submitted for the Upperman High School Baseball Field Improvement Project and to rebid the project.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Career & Technical Education - Basic Carl Perkins Funds - Move monies to better utilize funds for Career & Technical Education needs
- b. Adult Education - To redistribute funds received for Adult Education general services

2. Federal Projects Budget Amendments - Fund 142

- a. Career & Technical Education Basic Carl Perkins Funds - Move monies to better utilize funds for Career & Technical Education needs
- b. Federal Programs - This Title I (101) budget amendment is required in order for schools to utilize funds according to program needs.
- c. Federal Programs - This Title IC Migrant - 131 revenue amendment is required in order to allocate additional revenue for the 2021-2022 school year

d. Federal Programs - This Title IC Migrant (131) amendment is required in order to utilize funds more appropriately

e. Federal Programs - This Title IV Budget Amendment is required in order to utilize funds more appropriately

3. School Nutrition Budget Amendments - Fund 143

a. School Nutrition - Increase budget for additional monies received from the State of Tennessee for Supply Chain Assistance (SCA)

4. Federal Projects Line Item Transfers - Fund 142

a. Federal Programs - This Consolidated Administration (011) line item transfer is needed in order to cover salaries

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval of the final renewal of the contract with Turf Masters Landscape Management - Cookeville, Tennessee for the system-wide lawn care in the monthly amount of \$18,656.03 including a 2% increase to be paid from 141-72610-399, as submitted.

2. Approval of the renewal of Adobe CC software license annual subscription from Central Technologies, Inc. - Knoxville, Tennessee from Quote #00959v1 in the amount of \$12,206.00 to be paid from multiple system wide funding accounts.

3. Approval to renew the Gov Deals contract for the 2022 - 2023 school year.

4. Approval of the contract with TNTP for support services with the state's Early Literacy Network in the amount of \$80,000 paid from the Early Literacy grant.

VI. Policy

A. Policies on second and final reading

1. Policy 5.106, Application and Employment

2. Policy 5.117, Teacher Tenure

3. Policy 5.200, Separation Practices for Tenured Teachers

4. Policy 5.201, Separation Practices for Non-Tenured Teachers

B. Policies on first reading ONLY

1. Policy 4.406, Use of the Internet

2. Policy 5.303, Personal and Professional Leave

3. Policy 5.701, Substitute Teachers

VII. Discussion/Presentation

A. 2022 - 2023 School Year Early Registration Announcement and Enrollment Recommendations

Speaker(s): Chris Pierce, Attendance Supervisor

B. Building Projects

1. New Park View School Project

Speaker(s): Kim Chamberlain, Upland Design Group

a. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee for architectural services for the New Park View School Project in the amount of \$176,564.00 to be paid from the Putnam County Bond Issue, as submitted.

2. Upperman High Addition Project Update

Speaker(s): Kim Chamberlain, Upland Design Group

3. White Plains Academy Window, Bleacher & Gym Floor Replacement Project Update

Speaker(s): Kim Chamberlain, Upland Design Group

4. VITAL Facility Project Update

Speaker(s): Kim Chamberlain, Upland Design Group

5. Cookeville High School Entry Replacements

Speaker(s): Kim Chamberlain, Upland Design Group

a. Approval of Change Order #001 to the Cookeville High School Entry Doors Replacement contract with Mid-State Construction in the amount of a \$10,000 deduction for the unused allowance funds, as submitted.

b. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee for architectural services for the Cookeville High School Entry Door project (100% complete) in the amount of \$1,800.00 to be paid from 141-76100-399, as submitted.

c. Approval of payment to Mid State Construction Inc. - Livingston, Tennessee for pay application #3 (final) related to the Cookeville High School Entry Doors Replacement Project in the amount of \$13,901.50 to be paid from 142-76100-707-932 (Federal Programs - ESSER 2.0), as submitted.

6. Algood & Avery Trace Security Vestibules

Speaker(s): Kim Chamberlain, Upland Design Group

a. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee for architectural services for the Algood & Avery Trace Middle School Security Projects (100% complete) in the amount of \$3,500.00 to be paid from 141-76100-399, as submitted.

VIII. Adjournment