

Putnam County Board Meeting
October 3, 2019 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Lindsay Spain, Prescott South Elementary School teacher, as Grand Division Teacher of the Year recipient

B. Director's Reports

1. General Purpose School Cash Flow Analysis

2. Personnel Report

C. Notice of dates for Celebration of Academic Excellence, District Teacher of Year Luncheon, Graduation dates for CHS, MHS and UHS for 2019-2020 through 2022-2023

IV. Approval of Minutes

A. Minutes of the Special Called Board Meeting - Thursday, September 5, 2019, @ 4:45PM

B. Minutes of the Regular September Board Meeting - Thursday, September 5, 2019, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of one-hundred and nine (109) Chromebooks and six (6) charging carts, from Troxell, per quote in the amount of \$34,995.00 to be paid from 142-71100-722-111 for Algood Middle School.

2. Approval of the purchase of the renewal to the Library software program with Companion - Salt Lake City, Utah for the 2019-2020 school year in the amount of \$13,583.00 to be paid from 141-71100-399-02117, as submitted.

3. Approval of payment to EAB Global, Inc. - Washington, DC for the 2019-20 District Leadership Forum membership fees for year two of three in the amount of \$22,575.00 to be paid from Title II 142-72210-524-201 in the amount of \$5,000.00; Title V 142-72210-399-501 in the amount of \$10,000.00; and GPS 141-72310-599 in the amount of \$7,574.00, as submitted.

4. Approval of payment to K-12 Insight, LLC - Herndon, VA for the "Let's Talk" stakeholder communication platform for the 2019-2020 school year for the annual service agreement option renewal (2nd of 3) in the amount of \$22,800.00 to be paid from 141-72610-307, as submitted.

5. Approval of the purchase of a 2017 Ford Police Interceptor Utility AWD, mileage 64,320 from Missouri State Highway Patrol in the amount of \$21,500.00 to be paid from 141-72710-729, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the Baxter Primary School Entry Canopy bid from FTM Contracting - Cookeville, Tennessee at the original alternate bid amount of \$65,000.00 to be paid from the remaining allowance in the amount of \$27,264.00 with balance of \$37,736.00 to be paid from 141-72620-399, Other Contracted Services.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Special Education - To budget for FY-20 School to Work Program
- b. LEAPS - Budget for Lottery Education Afterschool Program Grant

2. General Purpose School Line Item Transfers - Fund 141

- a. Special Education - To reallocate funds to pay for telephones in special education classrooms

3. Federal Projects Budget Amendments - Fund 142

- a. Special Education - To budget IDEA Preschool carry over and additional funds awarded to PCS for SWD ages 3-5 years
- b. Special Education - To budget IDEA Part B carry over funds
- c. Federal Programs -Title I (101) to utilize funds more appropriately according to program needs
- d. Federal Programs - Dilenquent Grant (161) Revenue to allocate additional funds from the State Department
- e. Federal Programs - ATSI Grant (171) to utilize funds more appropriately according to program needs
- f. CTE - To allocate carry over from 2018-2019 budget for Student Support and Academic Enrichment (SSAE) Grant
- g. Special Education - To reallocate funds to align with the new in-direct rate for the 2019-20 school year
- h. Special Education - To reallocate funds to align with the new in-direct rate (2.48%) for the 2019-20 school year
- i. Grants - Budget for 21st CCLC funds to be received from State of Tennessee

D. Approval of Out-of-County and Overnight Trip Reports

- 1. Approval of Out of State/Overnight Trips (Secondary)

E. Approval of Grant Report

F. Other

1. Approval of the Memorandum of Understanding from WIOA Upper Cumberland Local Workforce Development Board with local provision acknowledging the maximum liability of \$20,000 for infrastructure costs from adult education at the American Job Center in Cookeville and Crossville and \$7,000 maximum liability of additional costs July 1, 2019 - June 30, 2020 to be paid from Adult Education funds, as submitted.
2. Approval of the agreement between Putnam County Board of Education and Professional Crisis Management (PCMA Inc.) - Sunrise, Florida for Instructor Re-Certification Course for Putnam County Schools PCMA instructor re-certification being held at Avery Trace Middle School (ATMS) on November 4-5, 2019 at a cost of \$3,850 for up to ten PCS participants to be paid from 141-72220-524, as submitted.
3. Approval of the Certification of Compliance for ELA Textbook Adoption and approval of the ELA Textbook Adoption Committee, as submitted.
4. Approval of the Memorandum of Understanding (MOU) between Tennessee Tech University College of Education and Putnam County Schools to operate the Jere Whitson Freedom School at Jere Whitson Elementary School in collaboration with the Children's Defense Fund with the program being built around the Integrated Reading Curriculum (IRC), which uses carefully selected, developmentally appropriate, and culturally relevant books effective the 2020 Summer.
5. Approval of the agreement between Putnam County Board of Education and Little Hands Little Feet Pediatric Therapies - Cookeville, Tennessee for the 2019-2020 school year for the following services: student speech and occupational evaluations, supervision of COTAs (Certified Occupational Therapy Assistants), perform speech therapy services, documentation and school personnel, as submitted.
6. Authorize Jerry S. Boyd, Director of Schools, to attend the National District Administration Leadership Institute Superintendents Summit in Santa Ana Pueblo, New Mexico from October 16-18, 2019, with all travel expenses and accommodations included in the annual membership per Section 7 of the Director of Schools Employment Contract, "Any out of state meetings require prior Board approval."

VI. Policy

- A. Policies on second and final reading, as submitted.
 1. Policy 1.804, Alcohol and Drugs in the Workplace
 2. Policy 2.403, Surplus Property Sales
 3. Policy 2.601, Fundraising Activities
 4. Policy 3.202, Emergency Preparedness Plan
 5. Policy 4.700, Testing Programs
 6. Policy 5.200, Separation Practices for Tenured Teachers
 7. Policy 5.201, Separation Practices for Non-Tenured Teachers

8. Policy 5.305, Family and Medical Leave
9. Policy 6.308, Bus Safety and Conduct
10. Policy 6.506, Students from Military Families

B. Policies on first reading ONLY

1. Policy 1.101, Role of the Board of Education
2. Policy 1.202, Duties of Board Members
3. Policy 1.2021, Boardsmanship Code of Conduct
4. Policy 1.406, Minutes
5. Policy 5.303, Personal and Professional Leave
6. Policy 6.200, Attendance

VII. Discussion/Presentation

- A. New Elementary School Project Update - Kim Chamberlain, Upland Design Group - Crossville, Tennessee

VIII. Adjournment