

Putnam County Board Meeting
May 27, 2021 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Dr. Dale Lynch, Tennessee Organization of School Superintendents Executive Director, with a presentation.

B. Note Regular July Board Meeting date has been changed from Thursday, June 24, 2021 to Monday, June 28, 2021, @ 5:00 PM.

C. Director's Reports

1. General Purpose School Cash Flow Analysis

2. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular May Board Meeting - Thursday, May 6, 2021, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to PowerSchool Group, LLC for services from July 15, 2021, to July 14, 2022, in the amount of \$66,470.58 to be paid from 141 E 72110 399 000 00000 000, Other Contracted Services. (General Purpose School Fund)

2. Approval of payment to Cognia Inc. (previously known as AdvancedED) - Atlanta, GA in the amount of \$25,200.00 for yearly membership fees for the 2021 - 2022 school year to be paid from 141-72310-599, as submitted.

3. Approval of payment to Frontline Technologies Group, LLC for Absence & Substitute Management System and Professional Learning Management System for services from July 1, 2021 - June 30, 2022, from the Governmental Purchasing Alliance (Contract 19-04PV-14) in the total amount of \$40,878.86 to be paid from the following:

Absence Management	
141 E 72210 399 000 02103 000	\$16,518.38
141 E 72220 399 000 00000 000	\$ 2,818.75
142 E 71300 399 801 00000 000	<u>\$ 806.41</u>
	\$20,143.54

Professional Learning Management	
141 E 72210 399 000 02103 000	\$ 800.51

141 E 72210 399 000 02117 000	\$ 4,302.21
141 E 72220 399 000 00000 000	\$ 2,284.23
142 E 71300 399 801 00000 000	\$ 685.72
142 E 72210 399 201 00000 000	<u>\$12,662.65</u>
	\$20,735.32

4. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from February 19, 2021, to May 14, 2021, in the amount of \$8,242.70 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

5. Approval to purchase and install phone system replacements at Cookeville and Upperman High Schools from IDeACOM Networks from pricing on Sourcewell Contract #022719-MBS per quotes and data cabling to support the new phone system at Upperman High School from Advanced Communications Services per quotes with the total project cost in the amount of \$111,150.74 to be paid from ESSER 2.0 funds, 142-72250-307-932, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of awarding the Milk and Milk Products bid to Mayfield/DFA Dairy Brands Fluid, LLC for the 2021 - 2022 school year and approval to request renewal of all aspects of the bid for an additional four years.

2. Approval to bid the baseball field improvements at Upperman High School.

3. Approval to award the 2021-2022 Athletic Trainer Services bid (four trainer option) to Cookeville Regional Medical Center - Cookeville, Tennessee, as submitted on the bid tally sheet.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Finance - To budget for School Resource Officer Grant from State of Tennessee

b. Prescott South Elementary - Amend budget for STEM grant received from TTU for Prescott South Elementary

c. Finance - To budget for CHS tennis court resurface and UHS baseball field repair

d. Student Support Service - Budget for additional revenue received from state

e. Adult Education - To budget for revenue received for Adult Education

f. Career & Technical Education General Purpose Funds - Move monies to better utilize end-of-the-year funds for Career & Technical Education needs

g. Finance - Year-End Budget Amendment to distribute budget based on reallocation of funds for maximum utilization of resources

h. Teaching & Learning PreK-4 - Amendment is required in order to establish the Summer Learning Camp Budget for the 2020-2021 school year

- i. Teaching and Learning - Bridge Camp Budget Amendment
 - j. Teaching and Learning - Amendment is required in order to establish the Summer STREAM Camp Budget for the 2021-2022 school year
 - k. LEAPS - Amend budget for Lottery Education Afterschool Program grant
 - l. Finance - To budget the transfer of a portion of the Fund Balance from 141 to 142 for cash flow purposes
 - m. Finance - To budget from Fund Balance the increase in cost of new Janitorial Contract (January - June 2021)
 - n. Finance - To budget for Learning Camp - Transportation Budget from the State of Tennessee
2. General Purpose School Line Item Transfers - Fund 141
- a. Special Education - Spring Clean-up
3. Federal Projects Budget Amendments - Fund 142
- a. Special Education - To reallocate IDEA Part B funds to pay for under-estimated Life Insurance expense
 - b. Finance - To correct budget to match State approval
 - c. Finance - To budget the transfer of a portion of the Fund Balance from 141 to 142 for cash flow purposes
 - d. Extended Learning - Amend 21st Century budget
 - e. Federal Programs - Title I (101) amendment is required in order to utilize funds more appropriately
 - f. Federal Programs - Title II (201) amendment is needed in order to utilize funds more appropriately
 - g. Federal Programs - Immigrant Grant (311) is needed in order to utilize funds more appropriately
 - h. Federal Programs - Title IV (401) amendment is needed to cover fixed charges
4. Extended School Program Fund 146 - Budget Amendment
- a. Extended School Program - To better allocate funds for 146 account - School Age Care and Employee Child Care
- D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)
- E. Approval of Grant Report
- F. Other
- 1. Approval of the renewal agreement between Putnam County Board of Education and L.B.J. & C. Head Start - Cookeville, Tennessee to establish working procedures in the

provision of services to preschool children eligible for special education in compliance with regulation, federal and state laws, as submitted.

2. Approval of the Memorandum of Understanding requested by the Collaborative Conferencing Committee effective July 1, 2021 - June 30, 2024, as submitted.

3. Approval of the Memorandum of Understanding from WIOA Upper Cumberland Local Workforce Development Board with local provision acknowledging the maximum liability of \$20,000 for infrastructure costs from adult education at the American Job Center in Cookeville and Crossville and a \$7,000 maximum liability of additional costs July 1, 2021 - June 30, 2022, to be paid from Adult Education funds.

4. Approval of the partnership between Putnam County School System's Coordinated School Health Program (CSHP) and Allergy Asthma and Sinus Center - Cookeville, Tennessee to donate Epi Pens for all Putnam County School System schools.

5. Approval of a \$20.00 monthly cell phone usage stipend to be paid for the 2021 - 2022 school year per Policy 3.3001, Use of Cellular Phones, to be paid, as follows:

From 141-72120-199

- Melanie Bussell, CHSP/Student Services Supervisor
- Sheila Barker, Social Emotional Coordinator
- Cindy Putnam, Social Academic Interventionist
- Janet Frank, Nurse Coordinator
- Amy West, CSHP/Student Services Clerical

From 141-71100-199

- Jason Stickler, RTI Specialist

From 141-73300-199

- Kristy Hunt, Family Resource Officer

From 142-72210-199

- Jackie Reynolds, Family Engagement Coordinator

6. Approval of the 2021 - 2022 School Board Meeting Dates/Agenda Deadlines and Board Work Sessions, as submitted.

7. Approval of the following rates of pay for 2021 - 2022 substitute teachers and for substitute SPED & Pre-K teacher assistants:

Substitute Teacher Rate

- \$85.00 non-certified substitute teacher
- \$95.00 certified substitute teacher

- \$115.00 retired PCSS teacher

Substitute SPED & Pre-K Teacher Assistant Rate

- \$11.34 hourly rate which equals \$85.00 per day (7.5 hours per day)

8. Approval of a \$20.00 monthly cell phone usage stipend for personal cell phone usage for the following School Nutrition Employees for the 2021 - 2022 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141 E 73100 199:

- Lynette Ellis, Field Manager
- Donna Shanahan, Purchasing Clerk
- Stacy Bradford, Fund Accountant

9. Approval of the agreement between Putnam County Board of Education and Kayla Sarji, PT, DPT - Cookeville, Tennessee for the 2021-2022 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants, documentation and school personnel training/education for related services provided by Putnam County School System.

VI. Discussion/Presentation

A. Granting Tenure

VII. Adjournment