

Putnam County Board Meeting
May 6, 2021 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Director's Reports

1. General Purpose School Cash Flow Analysis
2. Monthly Budget to Actual Report - Fund 141
3. Personnel Report

B. Teacher Appreciation Week (May 3 - 7, 2021)

C. Recognize Ally Evans, Sycamore Elementary School Counselor, as Tennessee School Counselor of the Year

IV. Approval of Minutes

A. Minutes of the Regular April Board Meeting - Thursday, April 1, 2021 @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the emergency purchase (due to the unexpected failure of current steamer and the daily dependence on this piece of equipment) of a double-stack steamer for Burks Elementary from TriMark Strategic - Knoxville, Tennessee in the amount of \$15,368.80 to be paid from 143-E73100-710-00025, as submitted.
2. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1, 2021, and March 31, 2021, in the amount of \$22,975.98 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
3. Approval of the purchase of COMP (Classroom Organization and Management Program - Nashville, Tennessee) manuals for the required new employee training from Vanderbilt University per sole source letter in the amount of \$14,400.00 to be paid from 142-72210-524-201, as submitted.
4. Approval of the purchase of fifty-seven (57) Chromebooks from Trox, per contract TCPN-01-48 in the amount of \$14,535.00 to be paid from 142-71100-722-101 for Upperman Middle School, as submitted.

5. Approval of the purchase of iReady from Curriculum Associates, per contract, in the amount of \$300,458.88 to be paid from 142-71100-471-172 (\$8,411.61), 142-71100-471-932 (\$156,500.00) and 142-71100-471-933 (\$135,547.27), as submitted.
6. Approval of the purchase of ELA intervention for elementary schools from Amplify per RFP 18-15 MNPS in the amount of \$502,296.83 to be paid from 142-71100-471-932, as submitted.
7. Approval of the purchase of ongoing IB professional development for new and current teachers from FLIBS (Florida Association of IB World Schools) for sixteen (16) teachers in the amount of \$12,400.00 to be paid from 142-72210-524-201, as submitted.
8. Approval of the purchase of fifteen (15) Viewsonic Interactive Flat Panel displays for classroom instructional utilization from TROX Quote 32614-34149 per contract NCPA 01-48 in the amount of \$39,000.15 to be paid from 142-72210-790-930, as submitted.
9. Approval of the payment to Skyward - Stevens Point, WI for Accounting and HR Software Annual License fee from July 1, 2021, - June 30, 2022, in the amount of \$67,877.00 to be paid from 141-72510-399, Other Contracted Services (General Purpose School Fund), as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the Blue Bird School Bus sealed bid sell to J. J. Merchant - Purvis, MS in the amount of \$1,592.92, as submitted on the bid tally sheet.
2. Approval of the Transportation tire bids for regular tires to Maggart Tire Co. - Nashville, Tennessee and retread tires to Wilson Co. Tire - Lebanon, Tennessee, as submitted on the bid tally sheet.
3. Approval of the Transportation fuel bid to JAT Energy - Chattanooga, Tennessee, as submitted on the bid tally sheet.
4. Approval of the Air Filter Bid to Cam-Fil USA - Nashville, Tennessee, the lowest and best bidder, in the total amount of \$16,201.98, as submitted on the bid tally sheet.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
 - a. Career & Technical Education - General Purpose Funds; Move monies to better utilize funds for Career & Technical Education needs
 - b. LEAPS; Amend budget for Lottery Education Afterschool Program Grant
 - c. Special Education; Spring Clean-up
 - d. Adult Education; Amend Adult Education budget
 - e. Finance; To budget for additional funding for all certified staff and nurses as passed by the General Assembly and Governor Lee effective 1/1/21 to 6/30/21
 - f. Student Support Service; Year end cleanup for Family Resource Grant Budget
2. General Purpose School Line Item Transfer - Fund 141

a. Special Education; To purchase items for SE PreK classroom at Baxter Primary School

3. Federal Projects Budget Amendments - Fund 142

a. Career & Technical Education Carl Perkins; To reallocate funds to better meet the year-end needs of the CTE Programs in Putnam County

b. Federal Programs; In order for schools to use funds more appropriately according to program needs

c. Federal Programs; Title III (301) amendment to utilize funds more appropriately according to program needs

d. Federal Programs; To adjust ESSER 2.0 budget to align with ePlan

4. School Nutrition Line Item Transfer - Fund 143

a. Food Service; Annual clean up of line items (Higher food costs due to supply and demand during the national pandemic.)

5. Extended School Program Budget Amendment - Fund 146

a. Extended School Program; To better allocate funds for 146 account for School Age Care and Employee Child Care

D. Approval of Out-of-County and Overnight Trip Reports

1. Middle School

2. Secondary School

E. Approval of Grant Report

F. Other

1. Approval of the job description for the ESSER Coordinator, as submitted.

2. Approval of extending the 2021 COVID Leave Policy to June 30, 2021, as submitted.

3. Approval of the continuation of the current agreement between Putnam County School System and Tennessee Technology University (TTU) for the rental of the space for the Independence Program, as submitted with new provisions.

4. Approval of the request that the weighting of TCAP scores (Board Policy 4.700) be set at zero percent (0%) for the 2020-2021 school year and revert back to the current fifteen percent (15%) thereafter noting this temporary revision is permitted by State Board of Education Emergency Rule 0520-10-03.03 #11(h).

5. Approval of the Fund 141 - General Purpose School Fund Budget to Actual Quarterly Report as of March 2021, as submitted.

6. Approval to distribute additional funding passed by the General Assembly and Governor Lee for all certified staff and nurses effective January 1, 2021, to June 30, 2021, as attached, in the form of one-time payments in the amount of \$460.51 for full-time teachers and nurses and \$230.26 for part-time teachers and nurses who worked from January 1, 2021, to June 30, 2021, to be paid on the May 20, 2021 payroll direct deposits, as submitted.

7. Approval of the Student Teaching Affiliation Agreement between Western Kentucky University and the Putnam County School System effective the 2021-2022 school year, as submitted.
8. Approval of the request from Colonial Oil Industries - Savannah, Georgia to assume the responsibility from Lykins Oil Company - Cincinnati, Ohio to supply and deliver fuel to the Putnam County School System (PCSS) from the date Colonial Oil Industries acquires Lykins Oil Company through June 30, 2021, providing the same prompt efficient service including adherence to the same prices, terms and conditions as has been agreed upon previously between Lykins and PCSS from July 1, 2020, through June 30, 2021, as submitted.
9. Approval of the renewal of the agreement between Putnam County Board of Education and Sidekick Therapy Partners - Knoxville, Tennessee for the 2021-2022 school year to provide speech and language services and to seek and obtain reimbursement from TennCare Managed Care Contractors, as submitted.
10. Approval to accept ownership of a (new) donated storage building from the Putnam Education Partnership Foundation (PEP) with final placement of the storage building to be determined by Putnam County School System's Maintenance Department, as submitted.
11. Approval to enter into an attorney-client fee contract with Frantz Law Group, APLC to provide legal services in connection with pursuing claims for damages associated with JUUL and Electronic Cigarette (e-cigarette) litigation including the preparation and filing of District's individual action, as submitted.
12. Approval of the Student Teaching Partnership Agreement between Cumberland University and Putnam County School System effective July 1, 2021 - June 30, 2022, with the option to request renewal for an additional four (4) years, as submitted.
13. Approval of the 2021 Year- End Stipend compensation for COVID planning and preparation, funded from Federal ESSER Funds 2.0, as submitted.
14. Approval of the Memorandum of Understanding from the Collaborative Conferencing Committee effective July 1, 2021 - June 30, 2024, as submitted.
15. Approval to enter into contract with Johnson Controls - Nashville, Tennessee to make emergency repair leaks at the suction elbow and discharge flange on Chiller #2 at Cookeville High School in the amount of \$10,978.43 to be paid from 141-72620-399, Other Contracted Services, as submitted.
16. Approval of the renewal of the contract (Year 4) with Turf Masters Landscape Management - Cookeville, Tennessee for system-wide lawn care in the monthly amount of \$18,290.23 to be paid from 141-72610-399, as submitted.
17. Approval of the contract with ReelSound Productions for professional sound services for the 2021 graduation ceremonies.
18. Approval to enter into a contract with NWEA for the MAP growth assessment for the 2021-2022 school year in the amount of \$110,250.00 (with an increase allotment of \$3,750 in the event of enrollment/usage variation) to be paid from 141-72210-599-02103 to be paid

from ESC19 Allied States Cooperative Purchasing Agreement of which Putnam County School System is a member.

19. Approval of the \$20 monthly stipend for cell phone usage for the remainder of the 2020-2021 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology employees: Scott Allen and Frankie Jerome.

20. Approval to renew the annual subscription of Linewize-Family Zone internet content filtering platform through June 30, 2022, from PCS/Personal Computer Systems, Inc per TIPS Contract #200105, Technology Solutions Products and Services (2), in the amount of \$15,407.50 to be paid from 141-71100-722-01607, as submitted.

21. Approval to renew annual site license subscription for ClassLink - Clifton, NJ (per Servier County Schools, TN contract pricing) in the amount of \$35,618.90 to be paid from 141-71100-722-01607, Technology, as submitted.

22. Approval of the Avery Trace Middle School Security Upgrade Change Order #001 to adhere to the Davis-Bacon Wage Determinations and guidelines provided by the Tennessee Department of Education in the amount of \$6,700 to be paid from ESSER 2.0, 142-76100-707-932, as submitted.

23. Approval of entering into contract with Education Elements from Cooperative Purchasing Group ESC19 RFP 18-7281 in the total amount of \$45,800 to be paid from 142-72210-524-932, ESSER 2.0 to provide the following services: K-12 professional development, personalized learning implementation, district-wide strategic planning, curriculum adoption, benchmarking, leadership development, organizational design, procurement support, project management, and IT Consulting, as submitted.

24. Approval to enter into a contract with Upland Design Group - Crossville, Tennessee for the design/bid documents required to bid the resurfacing of the Cookeville High School tennis courts for a lump sum of \$7,500 to be paid from 141-72620-399, as submitted.

25. Approval to renew subscription to Ident-A-Kid license for visitor management platform per Quote #8543 in the amount of \$14,440.00 to be paid from 141-72130-790-2144, 2021 Safe Schools Grant, as submitted.

26. Approval to renew the Gov Deals contract for the 2021 - 2022 school year, as submitted.

27. Approval of the Resolution to transfer an additional \$2,000,000 from the General Purpose School Fund 141 to the Federal Projects Fund 142 as of May 17, 2021 for fiscal year ending June 30, 2021, as submitted.

28. Approval to enter into a contract, per the bid tally sheet, with Stone Service Corporation's (DBA Charles Stone Heating and Cooling) - Cookeville, Tennessee to replace rooftop units and HVAC controls at Avery Trace Middle School in the amount of \$433,550 to be paid from 142-76100-707-932, as submitted.

29. Approval of the transfer and convey from Putnam County Board of Education unto the City of Cookeville, Tennessee, a municipal corporation, a right-of-way for the construction of a road to add a turning lane across certain lands in the First Civil District of Putnam

County, Tennessee (East Hudgens Street on the East by the existing westerly right of way line of South Elm Avenue and on the South and West by the remaining lands of the Putnam County Board of Education), described, as follows:

- Owner: Putnam County Board of Education (Capshaw School Property)
- Tax Map: 53K Group F, Parcel 15.00
- Deed Reference: Book 437, Page 9

VI. Policy

A. Policy 6.303, Interrogations and Searches, on third and final reading, as submitted.

VII. Discussion/Presentation

A. Granting of tenure to certified teachers who have met all requirements of the State of Tennessee, as submitted.

B. Enrollment Update after Pre-registration

Speaker(s): Chris Pierce, Attendance Supervisor

C. Athletic Trainer Services

1. Athletic Trainer Services Agreement with STAR Physical Therapy, LP - Franklin, Tennessee

D. 2021-2022 General Purpose School Budget Draft #1

E. COVID Guidelines & Restrictions

VIII. Adjournment