

Putnam County Board Meeting  
March 4, 2021 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Jayson McDonald, Upper Cumberland District Director and White County Board Chairman, with a presentation.

B. Recognize Cindy Putnam for receiving the Bobbi English Champion for Children Award noting the honor includes \$15,000 for the Public Broadcasting Station for continued early learning efforts.

C. Recognize both Allyson Evans, Sycamore Elementary School counselor, and Sycamore Elementary School for being designated for the American School Counselor Association (ASCA) Model Program (RAMP) Award noting only four (4) other schools in Tennessee have this recognition.

D. Director's Reports

1. General Purpose School Cash Flow Analysis
2. Monthly Budget to Actual Report - Fund 141
3. Personnel Report
4. School Investment Accounts Annual Report per Policy 2.402

IV. Approval of Minutes

A. Minutes of the Regular February Board Meeting - Thursday, February 4, 2021 @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2020 and December 31, 2020, in the amount of \$24,768.72 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
2. Approval to purchase nine (9) Viewsonic Boards from TROX for Algood Middle School per quote and TCPN contract #R5114 in the amount of \$23,317.59 to be paid from 142-72210-790-101, as submitted.
3. Approval of the purchase of COMP manuals from Vanderbilt University per quote and sole source letter in the amount of \$14,400.00 from 142-72210-524-201, as submitted.

4. Approval of payment to Moore, Rader, Fitzpatrick and York, PC. - Cookeville, Tennessee for legal services from December 1, 2020 to February 18, 2021, in the amount of \$5,618.05 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)

5. Approval of the purchase of two (2) STACKER S4 Industrial Four Head 3D Printers from STACKER - Golden Valley, MN for Cookeville High School and White Plains Academy in the total amount of \$19,798.00 to be paid from 141-71100-722-000-02012, Battelle STEM Grant, (\$5,000.00) and from 142-71300-730-000-801, Carl Perkins, (\$14,798.00), as submitted.

#### B. Bids/Quotes/Sealed Bids/RFPs

1. Approval to bid with Trousdale County School Board "Milk Supplies" bid for SY 2021-2022 with ability to request renewal up to four (4) additional years.

2. Approval of the renewal of the "Food and Non-Food Supplies" bid with IWC for SY 2021-2022, as submitted.

3. Approval of the renewal of the "Upper Cumberland USDA Foods Processing Group" bid for SY 2021-2022, as submitted.

4. Approval to bid Beverage Contract.

5. Approval to bid the following System-wide bids: Air Filters, Transportation Fuel and Bus Tires.

6. Approval of the 2021-2022 Audit quote from Tamara Beckman - CPA, for professional services rendered, for twenty schools' activity and cafeteria funds year ending June 30, 2022, in the amount of \$14,000 to be paid from 141-72310-305 and approval to authorize the Director of Schools to sign the contract.

7. Approval to designate the 2021-2022 Construction Housing Projects Framing and Finishing Materials for Cookeville, Monterey, and Upperman high schools as commodity purchases in which quotes instead of bids will be the method of procurement.

8. Approval to remove Bus 32, Vin #1BABNBXA03F212848, from scrap list and approval to list as a sealed bid.

#### C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. LEAPS - Amend budget for Lottery Education Afterschool Program grant

b. Finance - To establish the Utrust Employee Appreciation Grant

c. Finance - To budget for Utrust mini-grant designated for use in the Health Services Department

d. Finance - To adjust budget to account for changes in medical insurance and year end budget cleanup

e. Career and Technical Education - To budget Battelle STEM Grant funds to purchase a 3D Printer for White Plains Academy STEM Class

2. General Purpose School Line Item Transfers - Fund 141

a. Special Education - To reallocate funds in the *Transition School to Work Program FY-21 Grant* to better align with actual cost

3. Federal Projects Budget Amendments - Fund 142

a. Federal Programs - Title I (101) amendment is needed in order for schools to utilize funds more appropriately according to program needs.

b. Federal Programs - Neglected School (121) amendment is required in order to allocate carry over funds from the 2019-2020 school year

c. Federal Programs - Delinquent (161) Revenue Amendment is required in order to allocate 2019-2020 carryover funds from the State Department

d. Federal Programs - Delinquent (161) amendment is needed in order to utilize more appropriately according to program needs.

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval to place the following items on Gov Deals:

- 1976 John Deere Tractor Model 2040 - Serial #209342L
- 2000 Walk in fiberglass Utility Bed (ATT Model)
- One lot of non-working shop equipment (sold as a lot on three pallets)
  - floor standing drill press (Edmund)
  - tire balancer machine
  - portable heater
  - John Beam wheel alignment machine
  - Grey Quick-Pac QP 100 oil filter crusher
  - Large hydraulic engine hoist
  - SPX 10 Ton #1590 Air lift bumper jack
  - Walker 7 ton air lift bumper jack

2. Approval of the Memorandum of Understanding (MOU) between Volunteer Behavioral Health and the Putnam County School System to provide a school based behavioral health liaison for at least one school effective March 5, 2021 through August 5, 2022, as submitted.

3. Approval of the renewal of the advertising agreement with District Solutions LLC to carry out the proposed 2021-2022 School Bus Advertising Program effective July 1, 2021 - June 30, 2022, as submitted.

4. Approval of the renewal of the contract between Putnam County School System and Tennessee Department of Safety and Homeland Security to complete Commercial Driver License (CDL) Third Party Testing Program, as submitted.

5. Approval of the third (3rd) renewal of the Student Teaching Affiliation Agreement between Western Governors University and the Putnam County School System effective the 2020-2021 school year, as submitted.

6. Approval for administration of the bi annual Tennessee Together Student Survey, both in paper version for in classroom students and online version for remote students during March - April 2021 for grades 8, 10 and 12 utilizing a passive parent consent prior to administration.

7. Approval of a request from Tennessee Technology University (TTU) to submit a letter of support for TTU's grant application through the Tennessee Board of Regents titled, ***Ambassadors for Designing and Delivering Interactive Instruction for STEM Education (AD<sup>2</sup>VI<sup>2</sup>SE)***, as submitted.

#### VI. Policy

A. Policy 2.806, Bids and Quotations

B. Policy 6.303, Interrogations and Searches

#### VII. Discussion/Presentation

A. Enrollment Update/Early Registration

**Speaker(s):** Chris Pierce, Attendance Supervisor

#### VIII. Adjournment