

Putnam County Regular June Board Meeting
June 6, 2019 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Recognize the 2019-2020 school and district Teachers of the Year
 - B. Director's Reports
 - 1. General Purpose School Cash Flow Analysis
 - 2. Personnel Report
 - 3. 2018-19 Supplements - Close of School Status Report
 - 4. Responses from Architectural Firms to RFQ
- IV. Approval of the Minutes
 - A. Minutes of the Regular May Board Meeting - Thursday, May 2, 2019, @ 5:00 PM
- V. Approval of the Consent Agenda
 - A. Payments/Purchases
 - 1. Approval to purchase an Introductory Robotics Package (K-12 Only) from Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee to be used in the new Robotics class at Cookeville High School in the amount of \$52,800.00 to be paid from Perkins Basic fund, 142-71300-730-801, as submitted.
 - 2. Approval to purchase one year renewal of iBoss Enterprise network appliance security subscription through June 2020 from Personal Computer Systems, Inc. (per NCPA iBoss Network Security #01-70) in the amount of \$12,845.29 to be paid from 141-71100-722-01607, as submitted.
 - 3. Approval to purchase PowerSchool SIS server upgrade and technical installation services from PowerSchool Group, LLC in the amount of \$42,546.20 to be paid from 141-71100-722-01607, as submitted.
 - 4. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from February 26, 2019 to May 23, 2019 in the amount of \$8,801.18 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)
 - B. Bids/Quotes/Sealed Bis/RFPs
 - 1. Approval of the quote from Carwile Mechanical - Cookeville, Tennessee to replace the mechanical unit for Burks Elementary School office area, as submitted.
 - 2. Approval of the 3rd year renewal of the Pest Control bid with Optimus Pest Solutions - Smithville, Tennessee, as submitted.
 - 3. Approval of the Re-Tread Tires REBID from Piedmont Truck Tires - Murfreesboro, Tennessee, as submitted on the bid tally sheet.

4. Permission to bid Replacement and Installation of a New Intercom System at Cookeville High School's main campus building.
 5. Approval of the Cookeville High School DW Booster Pump Replacement bid from CHC Mechanical Contractors - Cookeville, Tennessee in the base bid amount of \$37,863.00 and including Alternate #2 in the amount of \$399.00 for a one-year maintenance agreement for all equipment servicing needs, as submitted.
 6. Approval of the Cornerstone Elementary School Cooling Tower Replacement bid from CHS Mechanical Contractors - Cookeville, Tennessee in the base bid amount of \$64,947.00 and including Alternate #2 in the amount of \$471.00 for a one-year maintenance agreement for all equipment servicing needs, as submitted.
- C. Budget Amendments/Line Item Transfers
1. General Purpose Schools Budget Amendments - Fund 141
 - a. CTE Work Based Learning Funds - To move monies to help utilization the funds more effectively according to program needs
 - b. CTE General Purpose Funds - To move monies to help improve the CTE Programs in Putnam County for years end
 - c. Finance - To adjust budget to reflect allocations from State of Tennessee
 - d. Finance - To adjust budget for UTRUST employee appreciation grant
 - e. Finance - To adjust budget for KEI Training grant budget
 - f. Finance - To budget for additional funds received from schools for bus trips
 - g. Finance - To budget for additional funds received from schools for substitute teachers
 - h. Finance - To budget for additional funds received from schools
 - i. Finance - To budget for new boiler at CHS from Fund Balance
 - j. LEAPS - Adjust budget for Lottery Education Afterschool Program grant
 - k. PreK - To allocated new, additional funds provided by the State for VPK
 - l. Finance - To budget for additional Medical Insurance Expense from Fund Balance
 - m. Finance - To budget for General Purpose School Fund 141 Year End Cleanup
 2. General Purpose Schools Line Item Transfer - Fund 141
 - a. Adult Education - To redistribute funds for state contract amendment #1 for Adult Education
 3. Federal Projects Budget Amendments - Fund 142
 - a. CTE Basic Carl Perkins Funds - To move monies to help improve the CTE Programs in Putnam County for years end
 - b. Finance - To budget for Read to Be Ready Summer Grant
 - c. Federal Programs - to allocate 2018 remaining revenue from the State Department
 - d. Federal Programs - ATSI Grant (171) to allocate approved funding

- e. Federal Programs - Neglected schools to utilize funds more appropriately according to program needs
 - 4. School Nutrition Budget Amendment - Fund 143
 - a. Food Service - Adjust current budget based on projected expenditures/revenues
 - 5. Extended School Program Line Item Transfer - Fund 146
 - a. SAC and LITPE - Reallocate funds for year end clean up
 - D. Approval of Out-of-County and Overnight Trip Reports
 - 1. Out of State/Overnight Board Approval (Middle)
 - 2. Out of State/Overnight Board Approval (Secondary)
 - E. Approval of Grant Report
 - F. Other
 - 1. Approval to increase student paid lunch prices for school year 2019-20 by \$0.25 each price point, as follows: elementary/middle school paid lunch price from \$2.15 to \$2.40 and high school paid lunch price from \$2.40 to \$2.65, as submitted.
 - 2. Approval of the 2019-20 School Fees, as submitted.
 - 3. Approval of the 2020 Graduation Dates, as submitted.
 - 4. Approval of the \$20.00 monthly cell phone usage stipend per Policy 3.3001, Use of Cellular Phones, for the following Coordinated School Health/Student Services employees, as submitted: Melanie Bussell, Janet Frank, Jackie Reynolds, Jason Stickler, Kristy Hunt and Amy West.
 - 5. Approval of the Master Services Agreement between Education Elements, Inc. - San Carlos, California and Putnam County School System for professional services for the 2019-20 school year to be paid from Federal Funds - Title V and to be authorized and supported through the ESC19 purchasing company agreement, as submitted.
 - 6. Approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2019-20 school year, as submitted.
 - 7. Approval of the following certified pay scales pending budget approval, as submitted: Deputy Director of Schools, Supervisor, Principal, Assistant Principal, System-Wide Coordinator, System-Wide Specialist, and Teacher.
 - 8. Approval to enter into a contract with Verizon Connect, (an approved GSA federal purchasing contract), to provide GPS tracking service for Putnam County Buses in the amount of \$1,320.50 per month with a one-time set up fee of \$2,116.10 to be paid from 141-72710-399, as submitted.
- VI. Policy
- A. Policies on second and final reading
 - 1. Policy 1.803, Tobacco-Free Schools
 - 2. Policy 4.209, Alternative Credit Options
 - 3. Policy 4.406, Use of the Internet
 - 4. Policy 4.603, Promotion and Retention
- VII. Discussion/Presentation
- A. Final report from 2019 AdvancED Engagement Review

- B. Discuss Three Year Academic Calendar Committee structure and timeline.
- C. Update regarding Flex Learning Center (formally Adult High School)
- D. General Purpose Schools Fund 141 Budget Draft #2

VIII. Adjournment

EXHIBIT
tabbles
III A.
06-06-19



PCSS Board Agenda Request

Date 5-7-2019

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of :

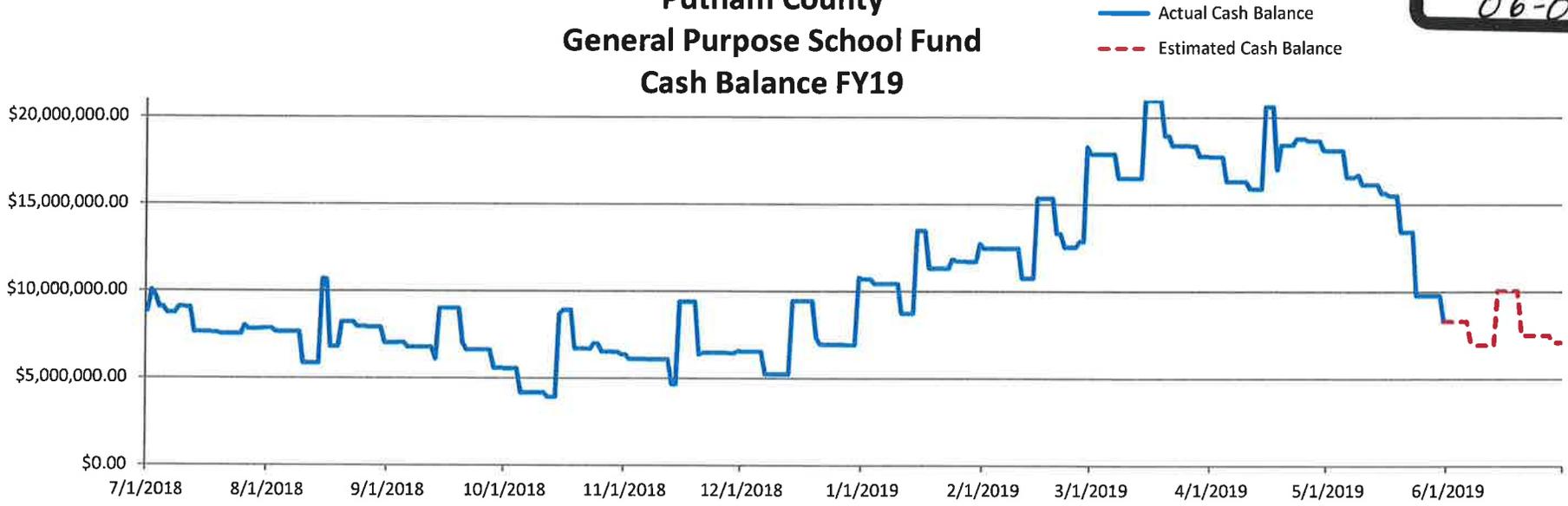
Recognize the 2019 - 2020 school and district Teachers of the Year.


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05-08-19
SKA

Choose your school from	TOY Last Name	TOY First Name
ALC	Bryant	Susan
ATMS	Niggeler	Matt
UHS	Apple	John
WPA	Jones	Elisabeth
CHS	Patton	Jennie
PSMS	Huddleston	Betsy
AMS	Isbill	Clint
PSES	Spain	Lindsay
SES	Morris	Brooke
CsES	White	Margarete Rebekah
MHS	Duff	Matt
CES	Moore	Jessica
AES	Reese	Caleb
CTE	Powell	Dave
BURKS	Stewart	Crystal
NES	Maynord	Caitlin
BPS	Walker	Stefanie
JWES	Rector	Vickie
PVES	Dixon	Angela
UMS	Allison	Jamie
CCES	Reeves	Ashley
VITAL	Means	Lacy

tabbles
EXHIBIT
III B.1
06-06-19

**Putnam County
 General Purpose School Fund
 Cash Balance FY19**



7/1/2018	\$ 8,810,895.50	2/1/2019	\$ 12,463,247.90
8/1/2018	\$ 7,853,977.00	3/1/2019	\$ 17,900,354.88
9/1/2018	\$ 7,032,361.11	4/1/2019	\$ 17,737,774.97
10/1/2018	\$ 5,543,085.68	5/1/2019	\$ 18,096,944.32
11/1/2018	\$ 6,361,267.77	6/1/2019	\$ 8,309,132.74
12/1/2018	\$ 6,536,999.92	7/1/2019	\$ -
1/1/2019	\$ 10,701,179.33		

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 05-31-19
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tabbles
 III B.2.
 06-06-19

Personnel Report For May 2019

NEW HIRES							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>HOURS</u>	<u>REPLACING</u>
Bass	Emily	NES	SAC Activity Instructor	4/30/2019	146-73300-189-01800	5.8	N/A
Bass	Kalli	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
Craig	Rebekah	PSES	SAC Activity Instructor	4/29/2019	146-73300-189-01800	5.8	Emily Shelton
Curl	Marie	Transportation	Bus Driver	4/29/2019	141-72710-146-000	5	Randy Mayberry
Farrington	Noah	AES	SAC Activity Instructor	5/13/2019	146-73300-189-01800	5.8	N/A
Garrett	Mya	CCES	SAC Activity Instructor	5/13/2019	146-73300-189-01800	5.8	N/A
Harris	Johnathan	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
Huddleston	Molly	CES	SAC Activity Instructor	4/30/2019	146-73300-189-01800	5.8	N/A
Johnson	Hannah	AES	SAC Activity Instructor	4/30/2019	146-73300-189-01800	5.8	Tiffany Smith
Kurtsinger	Rachel	PVES	SAC Activity Instructor	5/2/2019	146-73300-189-01800	5.8	Rachel Johnson
Lane	Gavin	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
League	Christian	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
Loveday	Lily	NES	SAC Activity Instructor	5/6/2019	146-73300-189-01800	5.8	Courtney Hughes
Orcutt	Elizabeth	PSES	SAC Activity Instructor	4/30/2019	146-73300-189-01800	5.8	Ali Shelton
Petett	Max	CHS	Principal	5/15/ - 6/1/2019	141-72410-104-037	8	Clif Matlock/Linda Nash
					141-71200-163 (.95) & 141-72120-189-504 (.05)		
Pierce	Paula	Central Office	SPED Systemwide Related Service Assistant	5/14/2019		7	Justin Starnes
Reinard	Braden	NES	SAC Activity Instructor - Summer Camp	5/21/2019	146-73300-189-01800	5.8	N/A
Sutton	Savannah	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-00200	6	N/A
Taylor	Cassidy	NES	SAC Activity Instructor	5/23/2019	146-73300-189-01800	5.8	N/A
Taylor	Shelley	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
Wilborn	Tammy	Food Services	Summer Feeding Program	5/28/2019	143-73100-165-000200	5	N/A
REHIRES							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>HOURS</u>	<u>REPLACING</u>
RESIGNATION							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
Baschnagel	Heidi	Central Office	Speech Pathologist	5/24/2019			
Beaty	Laura	CES	Teacher	5/24/2019			
Billett	Tiffany	CCES	Food Services	4/29/2019			
Bray	Kevin	CHS	Head Boys Basketball Coach	5/20/2019			
Brown	Emma	PSES	SAC Activity Instructor	5/22/2019			
Brown	Robert	CHS	Teacher	5/24/2019			
Burnette	Melanie	UHS	SPED CDC Assistant	5/24/2019			
Caldwell	Jeri	NES	Teacher	5/24/2019			
Clark	Makayla	NES	SPED PreK Teacher	5/24/2019			
Collins	Kim	CHS	SPED PreK Assistant	5/24/2019			
Cox	James	UMS	Teacher	5/24/2019			
Delk	Judy	UHS	Teacher	5/24/2019			
Fike	John	Transportation	Mechanic	5/2/2019			
Johnson	Rachel	PVES	SAC Activity Instructor	5/3/2019			
Key	Ashley	ATMS	SAC Activity Instructor	5/24/2019			
Kinman	Courtney	Central Office	ESL Teacher	5/24/2019			
Kyffin	Jami	BPS	SPED PreK Assistant	5/24/2019			
Lundholm	Kaitlyn	NES	SAC Activity Instructor	5/10/2019			
McBroom	Alexis	PSES	SAC Activity Instructor	5/3/2019			
McKinney	Shirley	Central Office	SPED Resource Assistant	5/24/2019			
Rabidoux	Erin	AMS	Teacher Assistant	5/24/2019			
Ramirez-Sanchez	Heather	AMS	Teacher	5/24/2019			
Sells	Kaysha	PSES	Teacher	5/24/2019			

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Shelton	Emily	PSES	SAC Activity Instructor	5/9/2019			
Shirah	Aaron	AMS	SPED Resource Teacher	5/24/2019			
Starnes	Justin	Central Office	SPED Systemwide Related Service Assistant	5/13/2019			
Tarpley	Kendall	PVES	SAC Activity Instructor	5/15/2019			
Wilson	Adrian	ATMS	Food Services	5/24/2019			
Yull	Katie	NES	SAC Activity Instructor	5/24/2019			
RETIREMENT							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
Amat	Ana	Central Office	ESL Translator	5/24/2019			
Boles	Shelley	CES	School Bookkeeper	5/24/2019			
Copeland	Mimi	UHS	SPED CDC Assistant	5/24/2019			
Delk	Judy	UHS	Teacher	5/24/2019			
Holder	Norma	CHS	Teacher	5/24/2019			
Jones	Steve	AMS	Teacher	5/24/2019			
Landry	Sandra	NES	SPED Teacher	5/24/2019			
Rains	Sandi	PSMS	Teacher	5/24/2019			
Randall	Sharon	Central Office	SPED Job Coach	5/24/2019			
Shelley	Teresa	BES	Teacher	5/24/2019			
Taylor	Lynden	CHS	SPED Extended Resource Asst.	5/24/2019			
Watts	Kathy	UMS	Teacher	5/24/2019			
Watts-Maxwell	Faye	CHS	Teacher	5/24/2019			
PAY CHANGE							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Morales	Elizabeth	Transportation	Bus Driver	5.00	3/8/2019	141-72210-146-000	Adjust rate of pay to \$19.97/Hr. due to 34 yrs. Experience
ADDITIONAL HOURS							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Barfield	Lorie	Star Center	LEAPS & 21st Century	NTE 2 Hrs. per day; NTE 5 Hrs. per week	4/8/2019	142-73300-116-0431	18.39/Hr.
Baugh	Autumn	Star Center	LEAPS & 21st Century	NTE 2 Hrs. per day; NTE 2 Hrs. per week	4/17/2019	142-73300-116-0431	\$15/Hr.
Benjamin	Julie	CHS	IB Coordinator Wages		5/9/2019	141-72210-189-01601	\$2,100.00
Bilbrey	Seanaree	CHS	Project Grad Worker Wages		5/18/2019	141-722140-189-01601	\$74.87
Darley	Russell	CHS	SERT Stipend Wages		5/1/2019	141-722140-189-01601	\$3,000.00
Hadlock	Judy	CHS	PSAT Supervisor Wages		4/11/2019	141-72210-189-01601	\$87.21
Hadlock	Thomas	CHS	Track Gate Worker		5/15/2019	141-72210-189-01601	\$118.53
Hoffmeyer	Kelly	CHS	PSAT Coordinator Wages		4/11/2019	141-72210-189-01601	\$87.21
		CHS	Track Meets Gate Worker Wages		5/1/2019	141-72210-189-01601	\$211.67
Jackson	Sarah	Star Center	LEAPS & 21st Century	NTE 2 Hrs. per day; NTE 6 Hrs. per week	5/6/2019	142-73300-189-02003	\$15/Hr.
Mann	Buffy	UMS	Treasurer - Baseball Program - Multi duties		5/16/2019	141-72210-189-01601	\$620.08
Marcum	Neal	ATMS	Basketball Stipend		5/24/2019	141-72210-189-01601	\$1,177.10
Rohr	Brian	CHS	SSO Booster Stipend Wages		5/1/2019	141-72210-189-01601	\$1,000.00
Schinbeckler	Judy	Central Office	Principal Pipeline	8.00	5/20/2019	142-72210-189-202	\$2,000.00
Stacey	Amanda	UMS	Treasurer - Football Program - Multi duties	8	5/16/2019	141-72210-189-01601	\$620.08
Stanley	Dana	Transportation	CDL Skills Testing	7	5/6/2019	141-72210-189-01601	\$63.72
Talbert	David	CHS	Wages for Musical Work	5/1/2019	141-72210-189-01601		N/A
Williams	Amanda	Star Center	LEAPS & 21st Century	NTE 2 Hrs. per day; NTE 2 Hrs. per week	4/17/2019	142-73300-116-0431	\$15/Hr.
Williams	Joseph	AMS	Band Percussion Lessons		4/30/2019	141-72210-189-01601	\$83.60

		AMS	Band Percussion Lessons		5/16/2019	141-72210-189-01601	\$83.60
		ATMS	Basketball Stipend		5/24/2019	141-72210-189-01601	\$376.67
INCREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Conner	Charlotte	Food Services - NES	Fod Services - NES	5.5 Hrs. to 5.75 Hrs.	5/1/2019	143-73100-165-00057	N/A
Drew	Natricha	Food Services - JWES	Food Services - JWES	4 Hrs. to 5.5 Hrs.	5/1/2019	143-73100-165-00050	Part of Susan O'Neil's Hrs.
Dwyer	Jeanette	Food Services - CHS	Food Services - CHS	Correct to 7 Hrs.	1/1/2019	143-73100-165-00037	N/A
Padilla-Arredondo	María	Food Services - PVES	Food Services - On Call Floater	4.5 Hrs. to 5 Hrs.	4/29/2019	143-73100-165-00060	N/A
Rogers	Denise	Food Services - JWES	Food Services - JWES	5 Hrs. to 5.7 Hrs.	5/1/2019	143-73100-165-00050	Part of Susan O'Neil's Hrs.
Wesolowski	Joseph	Transportation - Bus Driver	Transportation - Bus Driver	5 Hrs. to 6 Hrs.	3/18/2019	141-72710-146-000	N/A
DECREASE IN HOURS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Anderson	Lori	Food Services - CHS	Food Services - CHS	6.5 Hrs. to 6 Hrs.	4/1/2019	143-73100-165-00037	N/A
TRANSFERS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Dodd	Cody	Substitute	SAC Activity Instructor	5.80	5/2/2019	146-7300-189-01800	Emma Brown
O'Neil	Susan	Food Services - AES	Food Services - AMS	6.00	5/16/2019	143-73100-165-00008	N/A
PROFESSIONAL							
LAST NAME	FIRST NAME	DEGREE			EFFECTIVE DATE	FUNDING CODE	AMOUNT
Farley	Michelle	Masters in C & I			5/20/2019	141-71200-116-055	\$2,500.00
Hudson	Stephanie	Doctor of Education			5/8/2019	141-72410-139-095	\$2,500.00
Williams	Ashley	Masters in C & I			5/29/2019	141-71100-116-035	\$2,500.00
TERMINATIONS							
LAST NAME	FIRST NAME	POSITION		HOURS	EFFECTIVE DATE		
Maddux	James	Transportation		5.00	5/16/2019		
NON-RENEWALS							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE		
Hawke	Merry	PVES	Teacher	7.50	5/24/2019		
Mahan	Mallory	BPS	Teacher	7.50	5/24/2019		
Leddy	Katelyn	PVES	Teacher	7.50	5/24/2019		
McDaniel	William	CHS	Teacher	7.50	5/24/2019		
Matlock	Joseph Clif	CHS	Asst. Principal/Teacher	7.50	5/24/2019		
Maynor	Emily	BPS	Teacher	7.50	5/24/2019		
Mullins	Nicholas	BPS	Teacher	7.50	5/24/2019		
Phillips	Wanda Carol	CHS	Teacher	7.50	5/24/2019		
Ross	Sheri	CHS	Teacher	7.50	5/24/2019		
Sims	Jamie	CHS	Teacher	7.50	5/24/2019		
Smith	Brandy	SES	Teacher Assistant - Title	7.50	5/24/2019		
OTHER							
LAST NAME	FIRST NAME	LOCATION	POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	AMOUNT
Johnson	Cindy	AMS	PCSS Sick Bank Trustee Granted	7.50	5/15/2019	141-71200-163-008	5 days
CORRECTIONS							

LAST NAME	FIRST NAME	POSITION	HOURS	EFFECTIVE DATE		
SPREADSHEETS:						
Vital Spring 2019 - Online Teacher Payout	5/24/2019	PCF #1 & Spreadsheet Attached				
PCSS Mentoring Payout 2019-2019	5/13/2019	PCF #2 & Spreadsheet Attached				
Summer Feeding Program	5/28/2019	PCF #3 & Spreadsheet Attached				

Name: **BROOKS, SAM J.** Employee Type: **12 MONTH CERT** Building Code: **0000**

#1

**PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM**

NEW HIRE NAME: **VITAL Spring 2019 Online Teacher Pay**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **VITAL**

Employee Type Code: **12CER**

OR Employee's Name: **SAM J BROOKS**

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **05/24/2019**

HIGHLY QUALIFIED MET

CERTIFICATION/ENDORSEMENT:

* REPLACING: **n/a**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **4.0**

POSITION FUNDED: **VITAL Online Adjunct Teacher 141 e 71100 116**

Type of Funding:

* NOTES: **Pay for 2019 VITAL Online Adjunct Teachers
See attached spreadsheet.**

DIRECTOR, HUMAN RESOURCES

ASSISTANT DIRECTOR OF SCHOOLS

DIRECTOR OF SCHOOLS

HR DIRECTOR SIGNATURE

ASSIST DIR SIGNATURE Assist Dir Name: **Corby King**

DIR OF SCHOOLS SIGNATURE

VITAL Teacher Pay - SPRING 2019

Semester	Last Name	First Name	Number of Students	Adjunct Pay	Comments	Course Taught	Full-Time/Retired/Outside PCSS Teacher
Spring 2019 VITAL Online Teacher Pay							
Spring 2019	Apple	John	27	\$4,000		Gov't/Spanish/World History	FT
Spring 2019	Beth	Billingsley	30	\$4,000		PF/LS	FT
Spring 2019	Cherry	Jami	11	\$2,000		PE/Wellness	FT
Spring 2019	Denny	Kelsey	5	\$1,000		Physical Science	FT
Spring 2019	Haley	Cynthia	10	\$1,500		Economics	Non PCSS Online Teacher
Spring 2019	Huffine	Brenda	15	\$2,000		ELA	Retired
Spring 2019	Key	Lance	70	\$6,000		Math/PF	VITAL Staff, Math
Spring 2019	Loggins	Lacy	57	\$4,675		Personal Finance	FT
Spring 2019	Maynard	Rebecca	72	\$6,000		Math/Biology	FT
Spring 2019	Means	Lacy	9	\$1,500		ELA	FT
Spring 2019	Schirbeckler	Judy	44	\$4,350		PF	FT
Spring 2019	Sherrell	Donna	70	\$6,000		PF/LS-PF, Art, Driver's Ed.	FT,
Spring 2019	Walker	Beth	58	\$4,700		PF - ELA	Non PCSS Online Teacher
Spring 2019	West	Adam	70	\$6,000		PF, VITAL Staff	FT,
Spring 2019	Zavala	Claudia	50	\$4,500		PF/ELL	FT
	Total Online Students		598				
		Total Pay Out		\$58,225		Comes out to \$97 per student served	

#1

Name: **GRIGGS, SHARON J.** Employee Type: **12 MONTH CERT** Building Code: **0000**

#2

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **PCSS MENTORING PAYOUT 2018-2019**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **SHARON J GRIGGS**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **05/13/2019**

HIGHLY QUALIFIED MET
CERTIFICATION/ENDORSEMENT:

* REPLACING: **N/A**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 e 71100 116 000 00000 000**

Type of Funding:

* NOTES: **PCSS Mentoring Payout 2018-2019 School Year.
Spreadsheet attached.**

DIRECTOR, HUMAN RESOURCES

ASSISTANT DIRECTOR OF SCHOOLS

DIRECTOR OF SCHOOLS

HR DIRECTOR SIGNATURE

ASSIST DIR SIGNATURE Assist Dir Name: **Corby King**

DIR OF SCHOOLS SIGNATURE

PCSS Mentoring Payout
School Year 2018-2019

Last Name	First Name	School	Hours	Amount
Cavender	Brad	AES	20	\$500.00
Moss	Melissa	AES	20	\$500.00
Rohr	Brian	AES	20	\$500.00
Williams	Jill	AES	20	\$500.00
Wolfe	Mollie	AES	20	\$500.00
Zanardi	Hunter	AES	20	\$500.00
Boyd	Stephanie	AMS	19	\$475.00
Collins	Amelia	AMS	19	\$475.00
Huff	Jenna	AMS	20	\$500.00
Lankford	Mary Anne	AMS	16.75	\$418.75
Tollett	Stephanie	AMS	20	\$500.00
Debord	Beau	ATMS	20	\$500.00
Delaney	Nicole	ATMS	20	\$500.00
Fox	Mariah	ATMS	20	\$500.00
Niggeler	Matt	ATMS	20	\$500.00
Farley	Laurel	ATMS	20	\$500.00
Sliger	Hannah	ATMS	19.5	\$487.50
Ward	Tara	ATMS	20	\$500.00
Ward	Tiffany	ATMS	20	\$500.00
Washburn	Shirley	ATMS	20	\$500.00
Repasky	Nichole	BPS	20	\$500.00
Milligan	Marcy	Burks	20	\$500.00
Reese	Gerri	Burks	20	\$500.00
Wheeler	Janet	CCES	11	\$275.00
Wright	Tammie	CCES	14	\$350.00
Chaney	Janet	CES	20	\$500.00
Henson	Sarah	CES	15.75	\$393.75
Hillis	Kendra	CES	20	\$500.00
Maxwell	Margaret	CES	20	\$500.00
Moore	Jessica	CES	20	\$500.00
Bray	Kevin	CHS	12	\$300.00
Flatt	Merry	CHS	20	\$500.00
Ford	Robin	CHS	20	\$500.00
Brummitt	Vicki	CHS	10.25	\$256.25
Forgey	Chelsea	CHS	20	\$500.00
Pittman	Ciara	CHS	14.5	\$362.50
Hannah	Kim	CHS	16	\$400.00
Henderlight	Koye	CHS	20	\$500.00
Broome	Ashley	Cornerstone Elem	20	\$500.00
Summers	Sandy	Cornerstone Elem	14	\$350.00

#2

PCSS Mentoring Payout
School Year 2018-2019

Boles	Brogan	JW	20	\$500.00
Brim	Nicole	JW	20	\$500.00
Rector	Mallorie	JW	20	\$500.00
Webb (Lead)	Jennifer	NE	20	\$500.00
Bennett	Lora	NE	20	\$500.00
Maynard	Caitlin	NE	20	\$500.00
Neill	Rebecca	PV	20	\$500.00
White	Lori	PV	20	\$500.00
Mullican (Lead)	Leslie	PSES	20	\$500.00
Landis	Raejean	PSES	20	\$500.00
Green	Barbara	PSES	20	\$500.00
Nixon	Kelly	MHS	20	\$500.00
West	Adam	MHS	12.5	\$312.50
Bowman	Penny	MHS	20	\$500.00
Dyer	Angela	PSMS	20	\$500.00
Moss	Lucinda	PSMS	20	\$500.00
Kirk	Angelique	PSMS	20	\$500.00
Witcher	Tera	PSMS	20	\$500.00
Saylor	Thesa	SES	20	\$500.00
Apple	John	UHS	18	\$450.00
Holcomb	Jason	UHS	18.5	\$462.50
McWilliams	Robert	UHS	20	\$500.00
Hunter	Tammy	UMS	20	\$500.00
Stacey	Amanda	UMS	20	\$500.00
Sliger	Julie	UMS	20	\$500.00
Sample	Faith	WPA	20	\$500.00
	TOTAL:		1250.75	\$31,268.75

Dr. Sharon Griggs 5/9/19 141-71100-116

Dr. Sharon Griggs
Educator Development Supervisor - Signature Date Account Number

Jerry S. Boyd 5/9/19

Jerry S. Boyd
Director of Schools - Signature Date

Name: **BRADFORD, STACY M.**

Employee Type: **12 MONTH SUPPOR**

Building Code: **STAR**

#3

PUTNAM COUNTY BOARD OF EDUCATION

APPROVAL FORM

NEW HIRE NAME:

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **FOOD SERVICES**

Employee Type Code: **12SPT**

OR Employee's Name: **STACY MARIE BRADFORD**

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **05/28/2019**

HIGHLY QUALIFIED MET
CERTIFICATION/ENDORSEMENT:

* REPLACING: **n/a**

* MONTHS WORKED PER YEAR: **9**

* HOURS WORKED PER DAY: **6.0**

POSITION FUNDED: **143 E 73100 165 000 00200**

Type of Funding:

* NOTES: **Please see attached spreadsheet for a list of summer feeding employees. Hrs worked each week will vary but will not exceed 40hrs/week. Please code ALL Summer feeding emp to 143 E 73100 165 000 00200**

DIRECTOR, HUMAN RESOURCES

DEPUTY DIRECTOR OF SCHOOLS

DIRECTOR OF SCHOOLS

HR DIRECTOR SIGNATURE

DEPUTY DIR SIGNATURE

DIR OF SCHOOLS SIGNATURE

Deputy Director Name: **Corby King**

3

Summer Employees for 2019 May 28th - July 19th

ALL Summer Employees should be coded to cost center 00200 (summer feeding)

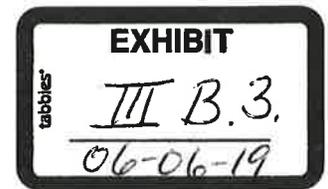
Each Employee worked hours will vary, but will not exceed 40 hours/week

Name	School Assigned for Summer
Amanda Flach	Prescott
Amanda Hancock	Monterey
Amie Haywood	Monterey
Amy Shaegren	Prescott
Anita DeLaFontaine	CHS w/Chrissy
Ashley Ballard	CHS w/Chrissy
Ashley Carter	AES
Ashley Hamm	Prescott/Bus
Belinda Williams	Monterey
Beth Miller	CHS w/Seanaree
Bethanie Holmes	Prescott
Brenda Jones	Prescott/Dogwood Park
Cade Painter (Current LEAPs employee)	UMS
Chase Bradford (SAC employee)	AES
Chris Hardin	UMS
Christy Johnson	UMS
Cindy Boles	CHS w/Chrissy
Cindy Foster	AMS
Connie Choate	Prescott
Connie Hickey	UMS
Crystal Fisher	AES
Crystal Reeves	Monterey
Darlene Reynolds	CHS w/Seanaree
Deanna Koloarsky	Prescott
Deb Wesolowski	CHS w/Seanaree
Debbie McCormick	Monterey
Eleisha Burton	Jere Whitson
Hannah Hughes (works summer feeding only)	UMS

Jeanette Dwyer	CHS w/Seanaree
Jessica Williams	Monterey
Kathryn Hill	AES
Kelly Barney	UMS
Kenzie Dyer	Prescott
Kim Walker	Monterey
Kim Winney	Prescott
Krystal Dobbs	Prescott
Laura Smith	Monterey
Leigh Ann Hughes	UMS
Lexie Dyer	UMS
Libby Brandt	AES
Lisa Belli	AMS
Lynda Roberson	UMS
Madison Roberts	AES
Marcus Thrasher	UMS
Marsha Harville	Monterey
Mary Donahue	Northeast
Mary Fishback	Prescott
Mary Light	Special Event Day Only!
Mary Ward	CHS w/Seanaree
Meggan Mathis	Prescott
Melissa Phillips	Prescott/Dogwood Park
Misti Ledbetter	AES
Mo Hoffmeyer	Dau
Modelle Randolph	AES
Morgan Haney (Current LEAPs employee)	Prescott
Reagan White (Summer Feeding Emp Only)	UMS
Rebecca Grist	UMS
Rebecca Morgan	Here at Annex
Rhonda Patrick	UMS
Roselie Cupp	AES
Sara Hamilton	Prescott
Seanaree Bilbrey	CHS w/Seanaree

Sharon Burns	Prescott
Sherry Jackson	AES
Stacy Howard	AES
Stephanie Hare	Monterey
Sue Schut	UMS
Taylor Lamb (Summer Feeding Emp Only)	AES
Teresa Harness	Prescott
Terrie Hall	UMS
Tina Rice	Prescott
Twila Duling	Northeast
Vera Bowling	Prescott
Vhonda McCloud	AES
Virginia Titsworth (Ginny)	Northeast
Wanda Swartz	Prescott/Dogwood Park

Department of Education
Putnam County



Jerry S. Boyd, Director of Schools

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

MEMO

To: Jerry Boyd
Director of Schools

From: Mark McReynolds 
Director of Finance

Date: May 20, 2019

Subject: Supplements 2018-2019 – Close of School Status Report

Please review attached comprehensive status report of Supplements for the 2018-2019 school year for positions as approved by the Board August 2, 2018.

This report contains information as of May 20, 2019.

Thank you.

Attachment


received
05-21-19

PUTNAM COUNTY BOARD OF EDUCATION
 2018-2019 SUPPLEMENTS
 CLOSE OF SCHOOL: STATUS REPORT
 To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
JESSICA ETHERIDGE	10/15/2018	Athletic Director	Algood Middle School	\$ 1,350.00	SPLIT SUPPLEMENT
LEAH BURNETT	9/24/2018	Athletic Director	Algood Middle School	\$ 1,350.00	SPLIT SUPPLEMENT
CLINT ISBILL	8/30/2018	Band Director	Algood Middle School	\$ 3,300.00	
KIRK DYER	8/30/2018	Baseball Coach	Algood Middle School	\$ 2,400.00	
JAMES BUNDRANT	8/30/2018	Basketball Asst. Boys Coach	Algood Middle School	\$ 1,350.00	
JAMES BUNDRANT	8/30/2018	Basketball Asst. Girls Coach	Algood Middle School	\$ 1,350.00	
STEVE JONES	8/30/2018	Basketball Head Boys Coach	Algood Middle School	\$ 3,300.00	
RANDALL PHILLIPS	8/30/2018	Basketball Head Girls Coach	Algood Middle School	\$ 3,300.00	
MEGAN SHAW	8/30/2018	Cheerleading Asst. Coach	Algood Middle School	\$ 900.00	
HAYLEY MARTIN	8/30/2018	Cheerleading Head Coach	Algood Middle School	\$ 1,500.00	
KEVIN SALTER	1/9/2019	Chorus Director	Algood Middle School	\$ 975.00	2ND SEMESTER
KRISTEN DUNCAN	8/30/2018	Chorus Director	Algood Middle School	\$ 975.00	RETIRED DEC 2018
MICHAEL WALL	8/30/2018	Football Assistant Coach	Algood Middle School	\$ 1,950.00	
TYLER TURNER	8/30/2018	Football Assistant Coach	Algood Middle School	\$ 1,950.00	
CHRIS COMER	8/30/2018	Football Head Coach	Algood Middle School	\$ 3,300.00	
CINDY GRISSOM	8/30/2018	Golf Coach	Algood Middle School	\$ 1,500.00	
LARRA BUSH	8/30/2018	Newspaper Advisor	Algood Middle School	\$ 1,200.00	
DEBBIE JAMES	8/30/2018	Odyssey of the Mind Coach	Algood Middle School	\$ 750.00	
NICK CRABTREE	8/30/2018	Soccer Boys Coach	Algood Middle School	\$ 1,500.00	
NICK CRABTREE	8/30/2018	Soccer Girls Coach	Algood Middle School	\$ 1,500.00	
JENNIFER FRANZ	9/20/2018	Softball Coach	Algood Middle School	\$ 1,200.00	SPLIT SUPPLEMENT
SHANDREAH WOMACK	8/30/2018	Softball Coach	Algood Middle School	\$ 1,200.00	SPLIT SUPPLEMENT
LACY LOGGINS	8/30/2018	Tennis Coach	Algood Middle School	\$ 1,500.00	
HILLARY VALDEZ	8/30/2018	Volleyball Coach	Algood Middle School	\$ 2,100.00	
TONY HOUSTON	8/30/2018	Wrestling Coach	Algood Middle School	\$ 1,500.00	
LEE ANN KLEIN	8/30/2018	Yearbook Advisor	Algood Middle School	\$ 900.00	SPLIT SUPPLEMENT
TRICIA LEGGE	9/20/2018	Yearbook Advisor	Algood Middle School	\$ 900.00	SPLIT SUPPLEMENT
SARA THOMAS	8/30/2018	Academic Team Coach	Avery Trace Middle School	\$ 1,200.00	
ALMA ANDERSON	8/30/2018	Athletic Director	Avery Trace Middle School	\$ 2,700.00	
ANTHONY HIBBARD	8/30/2018	Band Director	Avery Trace Middle School	\$ 3,300.00	
JONATHAN CASEY	8/30/2018	Baseball Coach	Avery Trace Middle School	\$ 2,400.00	
NEAL MARCUM	8/30/2018	Basketball Asst. Boys Coach	Avery Trace Middle School	\$ 1,350.00	
JANNA SHOPE	8/30/2018	Basketball Asst. Girls Coach	Avery Trace Middle School	\$ 1,350.00	
CASEY WHITE	8/30/2018	Basketball Head Boys Coach	Avery Trace Middle School	\$ 3,300.00	
MATT NIGGELER	8/30/2018	Basketball Head Girls Coach	Avery Trace Middle School	\$ 3,300.00	
VICTORIA PEYTON SIERRA	8/30/2018	Cheerleading Asst. Coach	Avery Trace Middle School	\$ 900.00	
KELSIE SMITH	8/30/2018	Cheerleading Head Coach	Avery Trace Middle School	\$ 1,500.00	
BRANDON FLETCHER	8/30/2018	Chorus Director	Avery Trace Middle School	\$ 1,950.00	
JOANNA W. MUSSARD	8/30/2018	Cross Country Coach	Avery Trace Middle School	\$ 1,500.00	
BRIAN JERNIGAN	8/30/2018	Football Assistant Coach	Avery Trace Middle School	\$ 1,950.00	

PUTNAM COUNTY BOARD OF EDUCATION
 2018-2019 SUPPLEMENTS
 CLOSE OF SCHOOL: STATUS REPORT
 To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
TIMOTHY PAGE	8/30/2018	Football Assistant Coach	Avery Trace Middle School	\$ 1,950.00	
ORLANDO EASTER	8/30/2018	Football Head Coach	Avery Trace Middle School	\$ 3,300.00	
KATHY WISINGER	8/30/2018	Golf Coach	Avery Trace Middle School	\$ 1,500.00	
TARA WARD	8/30/2018	Newspaper Advisor	Avery Trace Middle School	\$ 1,200.00	
CAITLIN HAYES SAVAGE	8/30/2018	Odyssey of the Mind Coach	Avery Trace Middle School	\$ 375.03	pd this amount; Caitlin transf to AMS
<i>Position unfilled Feb-May, 2019</i>		<i>Odyssey of the Mind Coach</i>	<i>Avery Trace Middle School</i>	<i>\$ 374.97</i>	<i>as of Feb, 2019 bal of supplement</i>
KATHRYN WISINGER	9/14/2018	Soccer Boys Coach	Avery Trace Middle School	\$ 1,500.00	
JOSH CRAIG	8/30/2018	Soccer Girls Coach	Avery Trace Middle School	\$ 1,500.00	
TARA POLK	8/30/2018	Softball Coach	Avery Trace Middle School	\$ 2,400.00	
BILLIE JO CRABTREE	9/14/2018	Tennis Coach	Avery Trace Middle School	\$ 750.00	SPLIT SUPPLEMENT
TARA WARD	8/30/2018	Tennis Coach	Avery Trace Middle School	\$ 750.00	SPLIT SUPPLEMENT
SARAH SEWELL	9/14/2018	Volleyball Coach	Avery Trace Middle School	\$ 850.00	SPLIT SUPPLEMENT
STACI MASTERS	8/30/2018	Volleyball Coach	Avery Trace Middle School	\$ 1,250.00	SPLIT SUPPLEMENT
KENNETH BEAU WYNN	8/30/2018	Wrestling Coach	Avery Trace Middle School	\$ 1,500.00	
REBECCA DURAND	8/30/2018	Yearbook Advisor	Avery Trace Middle School	\$ 1,800.00	
AMELIA HAGOOD	8/15/2018	Chorus Director	Burks Elementary School	\$ 1,950.00	
CRYSTAL STEWART	10/19/2018	Yearbook Advisor	Burks Elementary School	\$ 450.00	SPLIT SUPPLEMENT
SANDRA HARRIS	8/15/2018	Yearbook Advisor	Burks Elementary School	\$ 450.00	SPLIT SUPPLEMENT
ASHLEY JAY	8/9/2018	Jump Rope Team Coach	Capshaw Elementary School	\$ 450.00	
MOLLY RISLEY	8/22/2018	Academic Team Coach	Cookeville High School	\$ 2,400.00	
STEVE ROBBINS	8/22/2018	Athletic Director	Cookeville High School	\$ 6,000.00	
ANTHONY HIBBARD	9/28/2018	Band Assistant Director	Cookeville High School	\$ 3,300.00	
ERIC HOWARD	8/22/2018	Band Assistant Director	Cookeville High School	\$ 3,300.00	
DAVID TALBERT	8/22/2018	Band Director	Cookeville High School	\$ 6,000.00	
JOSH BAYLESS	3/1/2019	Baseball Assistant Coach	Cookeville High School	\$ 2,400.00	
MICHEAL BRENT CHAFFIN	8/22/2018	Baseball Head Coach	Cookeville High School	\$ 4,200.00	
MATTHEW HILL	8/22/2018	Basketball Asst Boys Coach	Cookeville High School	\$ 3,300.00	
HANNAH GOOLSBY	8/22/2018	Basketball Asst Girls Coach	Cookeville High School	\$ 3,300.00	
KEVIN BRAY	8/22/2018	Basketball Head Boys Coach	Cookeville High School	\$ 6,000.00	
SCOTT GILLIAM	9/28/2018	Basketball Head Freshman Boys Coach	Cookeville High School	\$ 3,300.00	
LAYNE BUSSELL	8/22/2018	Basketball Head Freshman Girls Coach	Cookeville High School	\$ 3,300.00	
JAMIE GILLIES	8/22/2018	Basketball Head Girls Coach	Cookeville High School	\$ 6,000.00	
VICKI RUSSELL	3/1/2019	Cheer Competition Coach	Cookeville High School	\$ 750.00	SPLIT SUPPLEMENT
JUSTIN HENRY	4/1/2019	Cheer Competition Coach	Cookeville High School	\$ 750.00	SPLIT SUPPLEMENT
SARAH CUEBAS	9/28/2018	Cheerleading Basketball Coach	Cookeville High School	\$ 2,400.00	
VICKIE RUSSELL	8/22/2018	Cheerleading Football Coach	Cookeville High School	\$ 2,100.00	
MICHAEL CHOATE	9/28/2018	Chorus Director	Cookeville High School	\$ 3,300.00	
BILL WRASMAN	8/22/2018	Cross Country Assistant Coach	Cookeville High School	\$ 1,500.00	
JEANA PIGGOTT	8/22/2018	Cross Country Head Coach	Cookeville High School	\$ 2,400.00	
unfilled from July, 2018-May 2019		Dance Assistant Coach	Cookeville High School	\$ 900.00	

SUPPLEMENT POSITIONS
BOARD APPROVED: 8/2/2018
PUTNAM COUNTY BOARD OF EDUCATION
2018-2019 SUPPLEMENTS
CLOSE OF SCHOOL: STATUS REPORT
To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
MARY NATALIE HESTER	8/22/2018	Dance Coach	Cookeville High School	\$ 2,400.00	
SHANE CUNNINGHAM	8/22/2018	Drama Coach	Cookeville High School	\$ 3,600.00	
BURTON KEITH GOOLSBY	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
DAVID FOSTER	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
JAMES LEDFORD	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
JOHN LEDFORD	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
JUSTIN QUALLS	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
MARCUS WALLS	8/22/2018	Football Assistant Coach	Cookeville High School	\$ 3,300.00	
JIMMY MAYNORD	8/22/2018	Football Head Coach	Cookeville High School	\$ 6,000.00	
CHRIS BAKER	8/22/2018	Football Head Freshman Coach	Cookeville High School	\$ 3,300.00	
unfilled from July, 2018-May 2019		Golf Asst. Boys Coach	Cookeville High School	\$ 900.00	
unfilled from July, 2018-May 2019		Golf Asst. Girls Coach	Cookeville High School	\$ 900.00	
LARRY PITTS	9/26/2018	Golf Head Boys Coach	Cookeville High School	\$ 2,400.00	
LARRY PITTS	9/26/2018	Golf Head Girls Coach	Cookeville High School	\$ 2,400.00	
KURT SNIDER	9/28/2018	LaCrosse Boys Coach	Cookeville High School	\$ 1,800.00	
AMANDA OLEVSKY	8/22/2018	LaCrosse Girls Coach	Cookeville High School	\$ 1,800.00	
ALLISON MAHAN	9/28/2018	Newspaper Advisor	Cookeville High School	\$ 3,600.00	
unfilled from July, 2018-May 2019		Odyssey of the Mind Coach	Cookeville High School	\$ 750.00	
LAUREN METTS	8/22/2018	Soccer Assistant Boys Coach	Cookeville High School	\$ 1,500.00	
WILL PUTMAN	8/22/2018	Soccer Assistant Girls Coach	Cookeville High School	\$ 1,500.00	
WILL PUTMAN	8/22/2018	Soccer Head Boys Coach	Cookeville High School	\$ 2,400.00	
LAUREN METTS	8/22/2018	Soccer Head Girls Coach	Cookeville High School	\$ 2,400.00	
BILL HARRIS	9/28/2018	Softball Assistant Coach	Cookeville High School	\$ 2,400.00	
JORDAN WEBB	8/22/2018	Softball Head Coach	Cookeville High School	\$ 4,200.00	
SHANE CUNNINGHAM	8/22/2018	Speech / Forensics Coach	Cookeville High School	\$ 3,000.00	
JENNY B. MALONE	11/13/2018	Swimming Assistant Coach	Cookeville High School	\$ 900.00	
RON GRAVES	8/22/2018	Swimming Head Coach	Cookeville High School	\$ 1,800.00	
NICHOLAS GERNT	9/26/2018	Tennis Asst. Boys Coach	Cookeville High School	\$ 900.00	
NICHOLAS GERNT	9/26/2018	Tennis Asst. Girls Coach	Cookeville High School	\$ 900.00	
BRIAN ROHR	8/22/2018	Tennis Head Boys Coach	Cookeville High School	\$ 2,400.00	
BRIAN ROHR	8/22/2018	Tennis Head Girls Coach	Cookeville High School	\$ 2,400.00	
ELLIOT SCOTT	3/1/2019	Track Asst. Boys Coach	Cookeville High School	\$ 900.00	
KENNETH BEAU WYNN	4/4/2019	Track Asst. Girls Coach	Cookeville High School	\$ 900.00	3RD SUPPLEMENT: BOARD APPROVE 4/4/19
SCOTT COOK	8/22/2018	Track Head Boys Coach	Cookeville High School	\$ 2,400.00	
SCOTT COOK	9/28/2018	Track Head Girls Coach	Cookeville High School	\$ 2,400.00	3RD SUPPLEMENT yr #4
LUCAS M. MARTIN	8/22/2018	Volleyball Assistant Coach	Cookeville High School	\$ 2,100.00	
NICOLE LACK	8/22/2018	Volleyball Assistant Coach	Cookeville High School	\$ 2,100.00	
JAMI CHERRY	8/22/2018	Volleyball Head Coach	Cookeville High School	\$ 3,600.00	
KENNETH BEAU WYNN	3/1/2019	Wrestling Assistant Coach	Cookeville High School	\$ 2,100.00	
SCOTT COOK	8/22/2018	Wrestling Head Coach	Cookeville High School	\$ 3,600.00	

PUTNAM COUNTY BOARD OF EDUCATION
 2018-2019 SUPPLEMENTS
 CLOSE OF SCHOOL: STATUS REPORT
 To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
VICKY BRUMMITT	8/22/2018	Yearbook Advisor	Cookeville High School	\$ 3,600.00	
CHRIS BUCKNER	8/31/2018	Athletic Director	MHS/ Middle School	\$ 2,700.00	
MATT DUFF	8/31/2018	Baseball Coach	MHS/ Middle School	\$ 2,400.00	
JOSH BOLES	3/21/2019	Basketball Asst. Boys Coach	MHS/ Middle School	\$ 1,350.00	
BROOKE PHILLIPS	10/18/2018	Basketball Asst. Girls Coach	MHS/ Middle School	\$ 1,350.00	
JOEY HOOVER	8/31/2018	Basketball Head Boys Coach	MHS/ Middle School	\$ 3,300.00	
MICHELLE FARLEY	8/31/2018	Basketball Head Girls Coach	MHS/ Middle School	\$ 3,300.00	
RACHELL GOODWIN	8/31/2018	Cheerleading Asst. Coach	MHS/ Middle School	\$ 900.00	
CHRISTINA URIBE	8/31/2018	Cheerleading Head Coach	MHS/ Middle School	\$ 1,200.00	SPLIT SUPPLEMENT
RACHELL GOODWIN	10/26/2018	Cheerleading Head Coach	MHS/ Middle School	\$ 300.00	SPLIT SUPPLEMENT
BRADLEY TAYES	8/31/2018	Football Assistant Coach	MHS/ Middle School	\$ 1,950.00	
MATT DUFF	8/31/2018	Football Assistant Coach	MHS/ Middle School	\$ 1,950.00	
KYLE CHILDRESS	8/31/2018	Football Head Coach	MHS/ Middle School	\$ 3,300.00	
CECIL RAINS	8/31/2018	Golf Coach	MHS/ Middle School	\$ 1,500.00	
unfiled from July, 2018-May 2019		Soccer Boys Coach	MHS/ Middle School	\$ 1,500.00	
unfiled from July, 2018-May 2019		Soccer Girls Coach	MHS/ Middle School	\$ 1,500.00	
JOHN WEBB	3/21/2019	Softball Coach	MHS/ Middle School	\$ 2,400.00	
unfiled from July, 2018-May 2019		Academic Team Coach	Monterey High School	\$ 2,400.00	
CHRIS BUCKNER	8/31/2018	Athletic Director	Monterey High School	\$ 5,800.00	
TYLER VESTER	8/31/2018	Baseball Assistant Coach	Monterey High School	\$ 2,400.00	
JOHN LOOPER	8/31/2018	Baseball Head Coach	Monterey High School	\$ 4,200.00	
JARED PHILLIPS	8/31/2018	Basketball Asst Boys Coach	Monterey High School	\$ 3,300.00	
DANIEL JOHNSON	8/31/2018	Basketball Asst Girls Coach	Monterey High School	\$ 3,300.00	
ADAM WEST	8/31/2018	Basketball Head Boys Coach	Monterey High School	\$ 6,000.00	
MARK SIMS	8/31/2018	Basketball Head Girls Coach	Monterey High School	\$ 6,000.00	
BRIDGETT HICKS	8/31/2018	Cheerleading Basketball Coach	Monterey High School	\$ 2,400.00	
BRIDGETT HICKS	8/31/2018	Cheerleading Football Coach	Monterey High School	\$ 2,100.00	
unfiled from July, 2018-May 2019		Chorus Director	Monterey High School	\$ 3,300.00	
CARRIE JONES	8/31/2018	Drama Coach	Monterey High School	\$ 3,600.00	
BLAKE VANWINKLE	8/31/2018	Football Assistant Coach	Monterey High School	\$ 3,300.00	
COREY HEIDERICH	8/31/2018	Football Assistant Coach	Monterey High School	\$ 3,300.00	
MICHEAL HENRY	8/31/2018	Football Assistant Coach	Monterey High School	\$ 3,300.00	
SCOTT HUGHES	8/31/2018	Football Head Coach	Monterey High School	\$ 6,000.00	
AARON PETERS	8/31/2018	Golf Asst. Boys Coach	Monterey High School	\$ 900.00	
AARON PETERS	8/31/2018	Golf Asst. Girls Coach	Monterey High School	\$ 900.00	
CHARLES LOOPER	8/31/2018	Golf Head Boys Coach	Monterey High School	\$ 2,400.00	DECREASED BY \$200 (WAS OVER \$8500)
CHARLES LOOPER	8/31/2018	Golf Head Girls Coach	Monterey High School	\$ 2,400.00	
unfiled from July, 2018-May 2019		Newspaper Advisor	Monterey High School	\$ 3,600.00	
DOUGLAS ROMERO	8/31/2018	Softball Assistant Coach	Monterey High School	\$ 2,400.00	
JOEL B. SWAFFORD	8/31/2018	Softball Head Coach	Monterey High School	\$ 4,200.00	

PUTNAM COUNTY BOARD OF EDUCATION
 2018-2019 SUPPLEMENTS
 CLOSE OF SCHOOL: STATUS REPORT
 To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
ANGIE BILBREY	8/31/2018	Volleyball Assistant Coach	Monterey High School	\$ 2,100.00	
SCOTT BILBREY	8/31/2018	Volleyball Head Coach	Monterey High School	\$ 3,600.00	
AMY FORREST	8/31/2018	Yearbook Advisor	Monterey High School	\$ 3,600.00	
WAYNE HAGGARD	8/9/2018	Jump Rope Team Coach	Park View Elementary School	\$ 450.00	
MISTY BRIGGS	8/31/2018	Athletic Director	Prescott Middle School	\$ 2,700.00	
BRIAN WEBSTER	8/31/2018	Band Director	Prescott Middle School	\$ 3,300.00	
BROOKS CHERRY	9/17/2018	Baseball Coach	Prescott Middle School	\$ 2,400.00	
JERMAINE MCELVAIN	8/31/2018	Basketball Asst. Boys Coach	Prescott Middle School	\$ 1,350.00	
CHAD GUFFEY	10/23/2018	Basketball Asst. Girls Coach	Prescott Middle School	\$ 1,350.00	AGREE RET 10/23/18; REPORT TO BOARD 10/22/18
JOSHUA HEARD	8/31/2018	Basketball Head Boys Coach	Prescott Middle School	\$ 3,300.00	
RACHEL VANN	8/31/2018	Basketball Head Girls Coach	Prescott Middle School	\$ 3,300.00	
ALYSSA WHEELER	8/31/2018	Cheerleading Asst. Coach	Prescott Middle School	\$ 900.00	
BREE WHEELER	8/31/2018	Cheerleading Head Coach	Prescott Middle School	\$ 1,500.00	
ASHLEY FRANCIS	8/31/2018	Chorus Director	Prescott Middle School	\$ 1,950.00	
ROBERT BRIGGS	9/17/2018	Football Assistant Coach	Prescott Middle School	\$ 1,950.00	
TREVOR SHEETS	8/31/2018	Football Assistant Coach	Prescott Middle School	\$ 1,950.00	
VINCENT C. FRENCH	8/31/2018	Football Head Coach	Prescott Middle School	\$ 3,300.00	
BRENT MOORES	8/31/2018	Golf Coach	Prescott Middle School	\$ 1,500.00	
SANDI RAINS	8/31/2018	Newspaper Advisor	Prescott Middle School	\$ 1,200.00	
AMY BAGGETT	8/31/2018	Odyssey of the Mind Coach	Prescott Middle School	\$ 750.00	
WESLEY PARKER	2/19/2019	Soccer Boys Coach	Prescott Middle School	\$ 1,500.00	
ALEX SHANKS	9/17/2018	Soccer Girls Coach	Prescott Middle School	\$ 600.00	SPLIT SUPPLEMENT
ALLISON WHITE	8/31/2018	Soccer Girls Coach	Prescott Middle School	\$ 900.00	SPLIT SUPPLEMENT
KELSEY WHITE	8/31/2018	Softball Coach	Prescott Middle School	\$ 2,000.00	SPLIT SUPPLEMENT
SARAH BILYEU	1/7/2019	Softball Coach	Prescott Middle School	\$ 400.00	SPLIT SUPPLEMENT
FELICIA WILSON	8/31/2018	Tennis Coach	Prescott Middle School	\$ 1,500.00	
SAMANTHA LAWSON	8/31/2018	Volleyball Coach	Prescott Middle School	\$ 2,100.00	
GREG STRONG	8/31/2018	Wrestling Coach	Prescott Middle School	\$ 1,500.00	
CATHY JONES	8/31/2018	Yearbook Advisor	Prescott Middle School	\$ 1,800.00	
BECKY MAYNARD	8/9/2018	Academic Team Coach	Upperman High School	\$ 1,200.00	SPLIT SUPPLEMENT
JAMIE TORRENCE	8/24/2018	Academic Team Coach	Upperman High School	\$ 1,200.00	SPLIT SUPPLEMENT
GREGORY WILSON	8/9/2018	Athletic Director	Upperman High School	\$ 6,000.00	
JONATHAN OLIVER	8/9/2018	Band Director	Upperman High School	\$ 6,000.00	
DALTON DRONEBARGER	8/9/2018	Baseball Assistant Coach	Upperman High School	\$ 2,400.00	
BRIAN JOHNSON	8/9/2018	Baseball Head Coach	Upperman High School	\$ 4,200.00	
ALAN ASBERRY	8/9/2018	Basketball Asst Boys Coach	Upperman High School	\$ 1,650.00	SPLIT SUPPLEMENT
STEWART ROSS FANNING	10/23/2018	Basketball Asst Boys Coach	Upperman High School	\$ 1,650.00	SPLIT SUPPLEMENT
ROBERT TYLER MCWILLIAMS	8/9/2018	Basketball Asst Girls Coach	Upperman High School	\$ 3,300.00	
BOBBY MCWILLIAMS	8/9/2018	Basketball Head Boys Coach	Upperman High School	\$ 6,000.00	
DANA MCWILLIAMS	8/9/2018	Basketball Head Girls Coach	Upperman High School	\$ 6,000.00	

PUTNAM COUNTY BOARD OF EDUCATION
 2018-2019 SUPPLEMENTS
 CLOSE OF SCHOOL: STATUS REPORT
 To Board: 6/6/2019

NAME	DATE RECD	Position	School	Amount	NOTES
BRENT GREEN	8/9/2018	Bowling Coach	Upperman High School	\$ 2,400.00	
DONNA SHERRELL	8/24/2018	Cheerleading Basketball Coach	Upperman High School	\$ 800.00	SPLIT SUPPLEMENT
STEPHANIE DAVIS	8/9/2018	Cheerleading Basketball Coach	Upperman High School	\$ 1,600.00	SPLIT SUPPLEMENT
DONNA SHERRELL	8/31/2018	Cheerleading Football Coach	Upperman High School	\$ 500.00	SPLIT SUPPLEMENT
STEPHANIE DAVIS	8/9/2018	Cheerleading Football Coach	Upperman High School	\$ 1,600.00	SPLIT SUPPLEMENT
EMILY PHILLIPS	8/9/2018	Chorus Director	Upperman High School	\$ 3,300.00	
CASSIDY WIX	8/9/2018	Cross Country Head Coach	Upperman High School	\$ 2,400.00	
CALEB KONOPKA	8/24/2018	Drama Coach	Upperman High School	\$ 1,800.00	SPLIT SUPPLEMENT
JOE DAVIS	8/24/2018	Drama Coach	Upperman High School	\$ 1,800.00	SPLIT SUPPLEMENT
KYLE NETHERTON	8/9/2018	Flag Corp / Drum Line Coordinator	Upperman High School	\$ 2,400.00	
BRIAN JOHNSON	8/9/2018	Football Assistant Coach	Upperman High School	\$ 3,300.00	
DAKOTA DILLDINE	8/9/2018	Football Assistant Coach	Upperman High School	\$ 3,300.00	
DUSTIN WILLIAMS	8/9/2018	Football Assistant Coach	Upperman High School	\$ 3,300.00	
JEFF UPSHAW	8/9/2018	Football Assistant Coach	Upperman High School	\$ 3,300.00	
NOAH REPASKY	8/9/2018	Football Assistant Coach	Upperman High School	\$ 3,300.00	
ADAM CAINE	8/9/2018	Football Head Coach	Upperman High School	\$ 6,000.00	
TODD CLINTON	8/24/2018	Golf Asst. Boys Coach	Upperman High School	\$ 900.00	
TODD CLINTON	8/24/2018	Golf Asst. Girls Coach	Upperman High School	\$ 900.00	
JOEY JONES	8/24/2018	Golf Head Boys Coach	Upperman High School	\$ 2,400.00	
JOEY JONES	8/24/2018	Golf Head Girls Coach	Upperman High School	\$ 2,400.00	3RD SUPPLEMENT Yr #1
JEFF UPSHAW	8/9/2018	LaCrosse Head Boys Coach	Upperman High School	\$ 1,800.00	
RENEE CRAIG	8/9/2018	Newspaper Advisor	Upperman High School	\$ 3,600.00	
AMANDA STACEY	2/25/2019	Soccer Assistant Boys Coach	Upperman High School	\$ 1,263.10	effective 2/4/19 to May, 2019
JOHN LYLE DANIELS	8/9/2018	Soccer Assistant Boys Coach	Upperman High School	\$ 236.90	pd \$236.90 thru 1/31/19 (2/4/19)
LYLE DANIELS	8/9/2018	Soccer Assistant Girls Coach	Upperman High School	\$ 1,500.00	pd in full \$1,500
JOHN LYLE DANIELS	2/25/2019	Soccer Head Boys Coach	Upperman High School	\$ 2,120.96	effective 2/4/19 to May, 2019
TIMOTHY DREW	8/9/2018	Soccer Head Boys Coach	Upperman High School	\$ 279.04	pd \$279.04 thru 1/31/19 (2/4/19)
TIMOTHY DREW	8/9/2018	Soccer Head Girls Coach	Upperman High School	\$ 2,400.00	pd in full \$2,400
MICHEAL R. HURST	8/9/2018	Softball Assistant Coach	Upperman High School	\$ 2,400.00	
DUSTIN WILLIAMS	8/9/2018	Softball Head Coach	Upperman High School	\$ 4,200.00	
JUSTIN CAMPBELL	10/26/2018	Speech / Forensics Coach	Upperman High School	\$ 3,000.00	
NICOLE REPASKY	8/9/2018	Track Asst. Boys Coach	Upperman High School	\$ 900.00	
NICOLE REPASKY	8/9/2018	Track Asst. Girls Coach	Upperman High School	\$ 900.00	
NOAH REPASKY	8/9/2018	Track Head Boys Coach	Upperman High School	\$ 2,400.00	
NOAH REPASKY	11/6/2018	Track Head Girls Coach	Upperman High School	\$ 2,400.00	3RD SUPPLEMENT Yr #3
KATY CAINE	8/9/2018	Volleyball Assistant Coach	Upperman High School	\$ 2,100.00	
GARY W. LEWIS	8/9/2018	Volleyball Head Coach	Upperman High School	\$ 3,600.00	
RENEE CRAIG	8/9/2018	Yearbook Advisor	Upperman High School	\$ 3,600.00	
BRIAN E. CADLE	8/16/2018	Athletic Director	Upperman Middle School	\$ 2,700.00	
KYLE NETHERTON	8/16/2018	Band Director	Upperman Middle School	\$ 3,300.00	

Legal Notice

The Putnam County Board of Education has issued a Request for Qualifications (RFQ) for an Architectural/Engineering Team for the proposed design and construction of a pre-K through fourth grade (with potential through eighth grade) facility to be located in Putnam County, Tennessee.

Please refer to the FACTS Document found at <http://bit.ly/PCSPrek4> for further information and instructions regarding this process.

For Board consideration, packets containing documents as prescribed in the online FACTS Document must be received by 2:00 P.M. Central Time on Friday, May 24, 2019. Packets must be labeled "Request for Qualifications: Architectural/Engineering Team" and delivered to: Putnam County Board of Education, Attention: Debi Paramore, 1400 East Spring Street, Cookeville, Tennessee 38506.

Questions or concerns, please email Debi Paramore: paramored@pcsstn.com

The RFQ must conform to the laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the Chancery Court of Putnam County, Tennessee. All contracts arising from this RFQ must incorporate these requirements or RFQ will not be accepted.

FAXED OR ELECTRONIC DOCUMENT PACKETS WILL NOT BE CONSIDERED.

**PUTNAM COUNTY BOARD OF EDUCATION
REQUEST FOR QUALIFICATIONS
ARCHITECTURAL/TEAM SERVICES**

The Putnam County Board of Education will accept information from qualified persons or firms who desire consideration to provide architectural/engineering services for the proposed design and construction of a pre-K through fourth grade (with potential through eighth grade) facility.

The purpose of this initial process is to review each architectural/engineering firm's qualifications, experience, and references. Putnam County Board of Education will examine each firm's document packet/binder and subsequently interview selected firms.

The undersigned certifies that he/she represents this company and all information as supplied is accurate for use in establishing credentials and references as Putnam County Board of Education seeks procurement of architectural/engineering services for this project. Please print the information below. **Respondent is REQUIRED to complete, sign and return this form with their submittal.**

Company Name	Authorized Person (Print)
Address	Signature
City/State/Zip	Title
Telephone # Fax #	Date Tax ID#
E-mail	Entity Type

PART I
DESCRIPTION OF PROJECT AND SERVICES REQUIRED

1. INTRODUCTION

The Putnam County Board of Education is currently seeking procurement of architectural/engineering services from a qualified firm, experienced in design and construction of facilities and educational structures to support the goals and mission of the Putnam County School Board, herein referred to as "District."

1.1 Background

The District currently serves the residents of Putnam County. The District has experienced significant growth in the past few decades in the overall total number of students, programs, and the number of employees needed to support such a high level of growth. At the present time the number of students is approximately 11,700.

District facilities include:

Algood Elementary School
Algood Middle School
Avery Trace Middle School
Baxter Primary School
Burks Elementary School
Cane Creek Elementary School
Capshaw Elementary School
Cookeville High School
Cornerstone Elementary School
Jere Whitson Elementary School

Monterey High School
Northeast Elementary School
Park View Elementary School
Prescott South Elementary School
Prescott South Middle School
Sycamore Elementary School
Upperman High School
Upperman Middle School
White Plains Academy

District Office
Maintenance Department
District Annex
Student Services
Transportation Department

2. SCOPE OF SERVICES

The goal of the architectural/engineering team is to assist the District with developing the design and construction of a pre-K through fourth grade (with potential through eighth grade) building that includes a strategic plan for maximizing the effectiveness of the dollars spent for facility development and use.

The District desires to obtain a team who will assist the District in reviewing and analyzing the best approach and plan for developing the property that has been selected and purchased.

The selected consultant will work directly with the designated Project Manager, be expected to listen to and understand identified priorities and needs regarding the educational facility planning needs, make presentations to the Director of Schools and desired staff at the initiation and conclusion of each phase of the project as well as any other meetings as proposed in the methodology by the consultant. The District further expects ongoing and open communications between the Project Manager and the consultant over the course of the project. All recommendations must comply with all applicable State and Federal laws.

**PART II
INSTRUCTIONS TO RESPONDENTS**

1. MINIMUM QUALIFICATIONS

To be considered, a consultant must be a full service architectural/engineering firm with expertise in the field of educational facility planning. Must provide proof of license to do business in the State of Tennessee.

2. DOCUMENTS/INSTRUCTIONS FOR RESPONSE

Submit *one (1) signed copy of firm's document packet/binder and eight (8) copies (total of 9)* bound in 3-ring binders or plastic binding combs that can be easily removed. DO NOT use wire or metal binding. The documents must be organized using the following format:

- a. Title-Signature Page
- b. Credentials: Proof of license to do business in State of Tennessee and any added relevant certifications
- c. Table of Contents for submittal
- d. Letter of Intent, submitted on provider's letterhead; signed by person authorized to represent and bind the firm/provider.
- e. Form No. 1 – Provider Profile – Lead Firm(s) – Joint Venture Partners
- f. Form No. 2 – Key Outside Consultants (Sub-consultants)
- g. Form No. 3 – Experience and References – List those projects your firm has completed within the past five (5) years of similar scope noting special attention should be given to projects your firm has completed for other District entities.

Packets/binders must be completed as instructed. *One (1) signed copy* of firm's document packet and *eight (8) copies* each bound; *a total of nine (9) binders* must be submitted. Packets/binders received that do not include all required documents and signatures may be considered non-responsive.

FORM NO. 1: LEAD FIRM'S PROFILE

The following may be used as a guide for meeting this portion of the criteria.

1. Lead Consultant Firm(s) (or Joint Venture) Name and Address

1 a. Firm/Provider is: National, Regional, Local

1 b. Year Firm/Provider Established

Years of Experience providing Compensation & Benefits Study

Years of Experience providing Compensation & Benefits Study to Districts.

1 c. Licensed to do business in the State of Tennessee

1 d. Name, title, telephone number and email address of Principal to contact

1 e. Address of office to perform work, if different from Item No. 1

2. Please list the number of persons by discipline that your Firm/Joint Venture will commit to the District's project

3. If submittal is by Joint Venture or utilizes subcontractors, list participating firms/providers and outline specific areas of responsibility (including administrative, technical, and financial) for each firm.

3 a. Has this Joint Venture previously worked together?

FORM NO. 2: CONSULTANT PROFILE

The following may be used as a guide for meeting this portion of the criteria

SUBCONTRACTOR #1

- Name & Address
- Specialty/role with this Project
- Worked with Lead Firm before
- Year subcontractor's firm established
- Years of Experience providing compensation & benefits studies for school districts

FORM NO. 3: EXPERIENCE/REFERENCES

The following may be used as a guide for meeting this portion of the criteria

Work by Firm/Provider (including any subcontractors or Joint-Venture companies) that best illustrate current qualifications relevant to the District's project that has been/is being accomplished by personnel during the past five (5) years that shall be assigned to the District's project. List no more than ten (10) total projects.

- Project Name & Location
- Completion Date (Actual & Estimated)
- Project Owner's Name & Address
- Project Owner's Contact Person, Title & Telephone Number
- Estimated Cost for Entire Project
- Estimated Cost for work which Firm was/is responsible
- Scope of Entire Project: Give quantitative indications as possible
- Nature of Firm's/Provider's responsibility in project: Give quantitative indications as possible
- Firms/Providers Personnel (Name/Project Assignment): who worked on the stated project that shall be assigned to the District's project

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06-06-19

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Request for Qualifications:
Architectural/Engineering Team
May 24, 2019

ITEM	Company	Contact	Address 1	Address 2	City	State	Zip	Phone	Date last b
Architectural Services	AEI	Jennifer Maddie	57 West Broad St.		Cookeville	TN	38501	528-6516	jmaddie@archengine.com
Architectural Services	Allen & Hoshall	Mark Stockman	5811 Lee Highway, Suite 401		Chattanooga	TN	37421	(678)232-5466 Mark Stockman, cell	mstockman@allenhoshall.com
Architectural Services	Architects Weeks Ambrose McDonald Inc.	William L. Ambrose	30 Market Square		Knoxville	TN	37902	865-546-8232	architects.awaminc.com
Architectural Services	Binkley Garcia Architects & Interior Design	Joseph E. Binkley	5556 Franklin Rd., Suite 201		Nashville	TN	37220	615 277 0360	josephbinkley@binkleygarcia.com
Architectural Services	COPE Architecture	John D. Cheney	BNA Corporate Center, Building 10	402 BNA Drive, Suite 301	Nashville	TN	37217	615-620-9090 cell 615-499-1756	icheny@cope-associates.com
Architectural Services	Design Innovations Architects	Faris N. Eid	402 South Gay Street, Suite 201		Knoxville	TN	37902	dir 865/243-8441; 865-637-8540 ext 2001	feid@dia-arch.com
Architectural Services	DLR Group	Kristan A. Kettering	7290 West 133rd Street		Overland Park	KS	66213-4748	913/897-7811 cell 913-484-0311	kkettering@dirgroup.com
Architectural Services	Goodwyn Mills Cawood (GMC)	Sara Butler	3310 West End Avenue, Suite 420		Nashville	TN	37203	615/333-7200	Stacey Bennett: stacey.bennett@gmcnetwork.com
Architectural Services	Hart Freeland Roberts, Inc.	Stephen P. Griffin	214 Centerview Drive, Suite 300		Brentwood	TN	37027	615-370-8500	sgriffin@hfrdesign.com
Architectural Services	Hastings Architecture Associates, LLC	Casey Estanislao	127 Third Avenue South		Nashville	TN	37201	615.329.1399	cestanislao@hastingsarchitecture.com
Architectural Services	Kaatz, Binkley, Jones & Morris (KBJM)	Jason Morris	1008 Charlie Daniels Pkwy		Mt. Juliet	TN	37122	(615) 754-5393	jmorris@kbjmachitects.com
Architectural Services	Lewis Group Architects	Todd Brang	6512 Deane Hill Drive		Knoxville	TN	37919	(865)584-5000	tbrang@lewisgroup.net
Architectural Services	MBI - Michael Brady Inc	Cindy Moore	299 North Weisgarber Road		Knoxville	TN	37919	(865) 584-0999	cindym@mbicompanies.com
Architectural Services	McCarty Holsaple McCarty Architects & Interior Designers	R. Aaron Miller	550 W Main Street, Suite 300		Knoxville	TN	37902	865/544-2000; 865/357-5646; 865-621-89	amiller@mhminc.com
Architectural Services	Red Chair Architects		220 West Jackson Avenue, Suite 104		Knoxville	TN	37902	(865) 33-9058	
Architectural Services	Stamps Design Group	Greg Stamps	18 S. Elm Avenue	PO Box 308	Cookeville	TN	38501	931.252.2400	greg@stampsdesigngroup.com
Architectural Services	Studio Four Design Inc.	Kevin Diegel	7B Market Square		Knoxville	TN	37922	865-523-5001	
Architectural Services	Upland Design Group	Kim Chamberlin	P.O. Box 1026		Crossville	TN	38557	931-484-7541	kchamberlin@uplanddesigngroup.com
			Submitted Packet RFQ, 5/24/19						

received
05-24-19
BJ

REQUEST FOR QUALIFICATIONS:
ARCHITECTURAL/ENGINEERING
TEAM

Pg # 1 of 4

LOG SHEET

~~Bid Title~~
R7Q: Architectural Engineering Team

Company Cope Associates

Delivered by

Signature John D. Chernen
[Signature]

Received by

Name Diana

Date 5/22/19

Time 12:40 PM

[Signature]
5/22/19 12:40 PM

R7Q:
~~Bid Title~~
Architectural Engineering Team

Company Binkley Garcia

Delivered by

Signature Jim Garcia
[Signature]

Received by

Name Diana

Date 5/23/19

Time 11:12 AM

[Signature]
5/23/19 11:12 AM

R7Q:
~~Bid Title~~
Architectural Engineering Team

Company Lewis Group Architects

Delivered by

Signature Heather Jaures
[Signature]

Received by

Name Laura McCarron

Date 5:24 AM

Time 5:24 19

[Signature]
5/24/19 5:24 AM

REQUEST FOR QUALIFICATIONS:
ARCHITECTURAL/ENGINEERING
TEAM

LOG SHEET

R7A
~~Bid Title~~
Architectural/Engineering
Team

Company
Goodman, Mill, Canood
Delivered by
Signature UPS

Received by
Name Diana
Date 5/24/19
Time 8:33 am

To: S. Reid
5/24 - 8:33

R7B
~~Bid Title~~
Architectural/Engineering
Team

Company
Michael Brady Inc
Delivered by
Signature UPS

Received by
Name Diana
Date 5/24/19
Time 8:34 am

To: S. Reid
5/24 8:34

R7C
~~Bid Title~~
Architectural/Engineering
Team

Company
KBJM Architects
Delivered by
Signature UPS

Received by
Name Diana
Date 5/24/19
Time 8:34 AM

To: S. Reid
5/24 8:34

2 Boxes

SP

SP

SP

REQUEST FOR QUALIFICATIONS:
ARCHITECTURAL/ENGINEERING
TEAM

Pg # 3 of 4 DP

LOG SHEET

Bid Title	Company	Received by	ID: S. Reid 5/24/19 9:36 AM
Architectural/Engineering Team	Red Chair Architects	Name: Dana	
	Delivered by	Date: 5/24/19	
	Signature: [Signature]	Time: 9:36 AM	

Bid Title	Company	Received by	ID: S. Reid 5/24/19 9:35 AM
Architectural/Engineering Team	H Z R Design Inc	Name: Dana	
	Delivered by	Date: 5/24/19	
	Signature: [Signature]	Time: 9:35 AM	

Bid Title	Company	Received by	ID: S. Reid 5/24/19 9:49 AM
Architectural/Engineering Team	Upland Design Group	Name: Dana	
	Delivered by	Date: 5/24/19	
	Signature: [Signature]	Time: 9:49 AM	

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
May 2, 2019

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, May 2, 2019. Dr. FRY convened the meeting at 5:00 PM.

PRESENT	6	ABSENT	0
Dr. Dawn Fry, Chair			
Celeste Gammon, Vice-Chair			
Kim Cravens			
Jerry Maynard			
David McCormick			
Lynn McHenry			

Dr. FRY stated the Board would address Agenda Item II., Approval of the Agenda noting the requested addition to the agenda as Consent Agenda Item V.B.3., Permission to bid.

ACTION: Mr. **MAYNARD** made a motion to approve the following requested addition to the agenda as Consent Agenda Item V.B.3., Permission to bid:

- Replacement Cooling Tower at Cornerstone Elementary School
 - Booster Pumps for domestic water system at Cookeville High School
- Ms. **CRAVENS** seconded the motion. Motion carried.

ACTION: (II.) Mr. **McCORMICK** made a motion to approve the agenda, as amended. Mr. **MAYNARD** seconded the motion. Motion carried.

Dr. FRY stated the Board would address Agenda Item III., Announcements, and recognized Jerry Boyd, Director of Schools.

Mr. **Boyd** made the following announcements:

- Recognized and introduced the community to Mr. Max Petett, as the 2019-20 Cookeville High School Executive Principal

- Recognized, congratulated and presented the I Make A Difference Award to Teresa Harness, Prescott South Elementary School cafeteria cashier, for her kindness, humor, smile, patience and understanding to all students providing them with a positive school experience
- Recognized and congratulated Natalie Beach, Prescott South Elementary School teacher, as the first WCTE and Putnam County School System's PBS KIDS Early Learning Champion
- Noted the following Director's Reports
 - General Purpose School Cash Flow Analysis
 - Personnel Report
- Noted *Teacher Appreciation Week* is next week

Dr. FRY stated the Board would address Agenda Item IV., Approval of the Minutes of the Regular April Board meeting - Thursday, April 4, 2019 @ 5:00 PM.

ACTION: (IV.A.) Mr. **MAYNARD** made a motion to approve the Minutes of the Regular April Board Meeting – Thursday, April 4, 2019, @ 5:00 PM, as submitted. Ms. **GAMMON** seconded the motion. Motion carried.

Dr. FRY stated the Board would address approval of the Consent Agenda and asked if the Board had any items they would like removed for discussion.

ACTION: (V.A.1. – V.F.7.) Ms. **GAMMON** made a motion to approve the following Consent Agenda with the addition of V.B.3., and as recommended by Jerry Boyd, Director of Schools:

V. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval for Cookeville High School (CHS) to purchase twelve (12) cafeteria tables from Worthington Direct – Dallas, Texas in the total amount of \$18,391.20 to be paid from CHS General School Fund, as submitted.
2. Approval for Cornerstone Elementary School (CsES) to purchase twenty-two (22) Mac minis (part number MRTR2LL/A) for the CsES computer lab in the amount of \$779 each for a total amount of \$17,138 to be paid from CsES PTO funds in the amount of \$2,500 and the remainder

to be paid from CsES general fund (account 402.006, Instructional Equipment), as submitted.

3. Approval of payment to Tennessee Tech University – Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1, 2019, and March 31, 2019, in the amount of \$23,312.60 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
4. Approval to purchase annual site license subscription for ClassLink (per Sevier County Schools, TN contract pricing in the amount of \$35,123.90 to be paid from 141-71100-722-01607, Technology, as submitted.
5. Approval to purchase forty-nine (49) Chromebooks and Chrome management consoles from Troxell, the lowest bidder, in the amount of \$12,985.00 to be paid from 141-71600-790-1006, Critical Needs Contract (LWC71F172ASSD18), as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Approval of the Finish Materials bid for CHS, MHS and UHS Construction Projects being awarded to the following bidders in the total amount of \$11,955.45 to be paid from School Based Restricted Accounts, as submitted:
 - Cavenders - \$7,635.90
 - Lowe's - \$2,291.86
 - Potters - \$332.00
 - Upper Cumberland Décor - \$1,153.31
 - Williams Wholesale - \$542.38
2. Approval of the Framing Materials bid for the CHS, MHS and UHS Construction Projects being awarded to the following bidders in the total amount of \$40,814.86 to be paid from School Based Restricted Accounts, as submitted:
 - Lowe's - \$23,686.42
 - Middle TN Truss - \$2,400.00
 - Potters - \$10,986.46
 - Williams Wholesale - \$1,153.31
 - Williams Wholesale - \$10,986.46

3. Permission to bid the following:
 - o Replacement Cooling Tower at Cornerstone Elementary School
 - o Booster Pumps for domestic water system at Cookeville High School

C. Budget Amendments/Line Item Transfers

1. **General Purpose School Budget Amendments – Fund 141**

- a. Extended Learning – Revenue received for camps
- b. CTE General Purpose Funds – To move monies to help improve the CTE Programs in Putnam County
- c. CTE Work Based Learning Funds – To move monies to help utilization of the funds more effectively according to program needs
- d. LEAPS – Adjust budget for Lottery Education Afterschool Program grant

2. **Federal Projects Budget Amendment – Fund 142**

- a. Teaching & Learning – Additional revenue received for Principal Pipeline Grant
- b. CTE Carl Perkins – To move monies to help improve the CTE Programs in Putnam County
- c. Federal Programs – Title III (301) required to utilize funds more effectively according to program needs

3. **Federal Projects Line Item Transfer – Fund 142**

- a. Federal Programs – Neglected schools (121) required to utilize funds more appropriately according to program needs

D. Approval of Out-of-County and Overnight Trip Report, as submitted.

1. Out-of-County and Overnight Trip Report (Secondary)
2. Out-of-County and Overnight Trip Report (Middle)

E. Approval of the Grant Report, as submitted.

F. Other

1. Approval of an agreement between Putnam County Board of Education and L.B.J. & C. Head Start – Cookeville, Tennessee to establish working procedures in the provision of services to preschool children eligible for special education in compliance with regulation, federal and state laws, as submitted.
2. Approval of Amendment #4 to the agreement between Tennessee Technological University and Putnam County Board of Education (Reference TTU BL62853658), as submitted.
3. Approval of a request from Cookeville High School (CHS) to name the athletics weight training facility, The Ralph Mullins and Otis Phillips Training Facility, as submitted.
4. Approval of the City of Monterey applying for a grant to build a boardwalk on the Burks Elementary School wetland property, as submitted.
5. Approval of the Quarterly Reports for quarter ending 3/31/19 for the following funds: 141 General Purpose Schools; 142 Federal Projects; 143 Federal Projects; 143 Central Cafeteria; and 146 Extended School Program.
6. Approval of the 2% CPI increase to the ABM Janitorial Service Agreement amount, as submitted.
7. Approval of the Agreement with National Speleological Society to use Putnam County Board of Education school buses, as submitted.

Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VI., Policy.

ACTION: (VI.A.1. & VI.A.2.) Ms. **CRAVENS** made a motion to approve the following policies on first and final reading, as submitted:

VI.A.1. Policy 1.407, School District Records

VI.A.2. Policy 5.305, Family and Medical Leave

Ms. **GAMMON** seconded the motion. Motion carried.

ACTION: (VI.B.1. – VI.B.4) Mr. **McCORMICK** made a motion to approve the following policies on first reading **ONLY**, as submitted:

- VI.B.1. Policy 1.803, Tobacco-Free Schools
- VI.B.2. Policy 4.209, Alternative Credit Options
- VI.B.3. Policy 4.406, Use of Internet
- VI.B.4. Policy 4.603, Promotion and Retention

Ms. **CRAVENS** seconded the motion. Motion carried

ACTION: (VI.C.1.) Mr. **McCORMICK** made a motion to approve the deletion of Policy 6.603, Student Records Use of Records, as it is covered in Policy 6.600, Student Records, as submitted. Mr. **MAYNARD** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.A., 2019-20 Enrollment Updates and Recommendations, and recognized Chris Pierce, Attendance Supervisor.

Mr. **Pierce** stated the following regarding the 2019-20 Putnam County School Systems Early Enrollment Updates and Recommendations:

- Updates:
 - 698 students pre-registered for Kindergarten during early enrollment period
 - This is a typical registration number with about 26 students more than pre-registered last year.
 - Over the past several years, PCSS has typically enrolled between 650-700 new kindergarten students during the early enrollment period.
 - Currently, there are 871 kindergarten students in the schools.
 - Difference between current enrollment and our pre-registration enrollment is 173 students.
 - This has been the pattern for the past several years.
 - We anticipate enrolling approximately 150 - 200 additional kindergarten students when the new school year begins.
 - Some families do not take advantage of early enrollment and we will have other families to relocate to our county over the summer.
 - Demographic Study conducted in 2017 by Dr. Registers group projected 819 total kindergarten enrollees for the 2019-20 school year. In the future, we may outpace that number.
 - Powerschool has the overall enrollment at 11,691 students as of 5/1/19.

- At this same time last year, Putnam County was serving 11,554 students. A difference of 137 students.
- Recommendations based on Early Enrollment numbers:
 - Elementary
 - Freeze Priority 3 & 4 enrollments at all elementary schools as of 5/2/19, restricted future enrollees for the 2019-20 school year to Priorities 1 & 2 only. Priority 1 & 2 students are those students currently in the buildings, students who live in the school's zone, and full-time PCSS employees' children.
 - Allow 20 students who have been entered into the Capshaw Lottery list for Priority 4 enrollment to enroll in Capshaw.
 - This year there were 32 requests to be entered into the Capshaw Kindergarten Lottery.
 - With the total Kindergarten enrollees including the lottery requests we will still have capacity for zoned students to enroll at Capshaw and enable current staff to address class size ratios in other grades.
 - Lottery will occur on May 14th at 1:30 pm in the Central Office Boardroom to allow families to be notified before the end of school.
 - Names not drawn for direct enrollment will be placed on a waiting list for the start of school in case of no shows in the Kindergarten class at Capshaw for the 2019-20 school year.
 - Middle
 - Continue the Priority 4 enrollment restriction at Avery Trace Middle School thru the summer.
 - Students with priorities 1, 2 and 3 would be allowed to enroll.
 - Allow the 22 students that entered into the ATMS Lottery for Priority 4 enrollees at Avery Trace to enroll.
 - Total enrollment including these requests will still leave capacity for additional zoned students to enroll at ATMS once school starts.
 - Leave all other Middle Schools open to all Priority Enrollments until the first day of the 2019-20 school year (July 30th) or until capacities and student-teacher ratios dictate otherwise. Middle schools, with the exception of ATMS, are in line with projections and recent enrollment trends.

ACTION: (VII.A.) Ms. **CRAVENS** made a motion to approve the enrollment recommendations, as presented by Chris Pierce, Attendance Supervisor. Mr. **McHENRY** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.B., Discuss the online auction of Uffelman Elementary School, and recognized Mr. Boyd.

Mr. **Boyd** recommended approval to place Uffelman Elementary School on Gov Deals for an online auction and to set a minimum bid.

ACTION: (VII.B.) Mr. **McHENRY** made a motion to approve the online auction with Gov Deals of the Uffelman Elementary School with a minimum bid stipulation of \$300,000, as is, and to have it placed on the June Board meeting for consideration. Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.C., Discuss RFPs for future construction, and recognized Mr. Boyd.

Mr. **Boyd** recommended the Board approve the soliciting of RFPs for future school construction.

ACTION: (VII.C.) Ms. **GAMMON** made a motion to approve soliciting RFPs to identify potential architectural firms to be considered for future construction and to place on the June Agenda. Mr. **McCORMICK** seconded the motion. Motion carried.

Dr. **FRY** stated the Board would address Agenda Item VII.D., General Purpose School Budget Draft #1, and recognized Mr. Boyd.

Mr. **Boyd** presented the following regarding the General Purpose School Budget FY19 (July 1, 2019 - June 30, 2020) Draft #1:

- **OUR VISION**
 - Each student in the Putnam County School System is **Engaged** and **Inspired** to learn, to **Achieve** academic success, and to develop socially and emotionally.
 - All graduates are motivated to excellence, equipped with a strong work ethic and committed to family and community.

- **OUR MISSION**

- Educators and leaders of the Putnam County School System provide outstanding, first rate instruction and support for every student in our district.
- Every Child. Every Day.

- **WE VALUE AND BELIEVE...**

- Our students become valuable, thriving citizens who are honest, respectful of others, take responsibility for their actions and otherwise contribute to the well being of our community and society
- Our teachers are prepared and supported to embrace the daily opportunity to engage their students in the most impactful use of their time, energy and resources.
- Every student has the right to a safe, secure, and challenging learning environment that promotes his or her physical, social, emotional and academic development.
- We respect the individual differences of our students and understand the need for flexible, personalized instructional strategies and opportunities.
- We set and pursue high expectations for all students that are inspiring and motivational.
- Equal opportunity to access high quality programs is available to every student.
- Family engagement is crucial for the success of our students.

- **NEXT STEPS: FUTURE**

- "EXCEL PUTNAM" Multi-Year Strategic Improvement Plan (2019, 2020, 2021)

- **KEY SCHOOL LEVEL IMPROVEMENTS**

- INCREASE School Improvement Funds for all schools [\$88,000]
- *Allocations based on ADM @ Increase from \$17.50 to \$25 per student ADM (Average Daily Membership)*
- Increase Student Fee Waiver allocations to schools [\$35,000]
- ADD Five (5) ELL (English Language Learner) Teachers [\$323,272]
- ADD Three (3) SPED Teachers [\$193,963]
- ADD Ten (10) classroom teachers for growth and ratios [\$646,540]
- ADD Five (5) elementary art/STEM teachers [\$323,272]
*5 shared between 11 elementary schools

- INCREASE Instructional materials and textbook expenditures
[\$596,000]
- **SALARY/WAGE AND BENEFITS INCREASES**
 - ANNUAL SCHEDULED (“STEP/LEVEL”) SALARY/WAGE INCREASES
 - Certified Annual Salary Increases [\$858,435]
 - Non-Certified Step Increases [\$191,780]
 - BENEFITS INCREASES
 - No anticipated net increases
 - SALARY/WAGE IMPROVEMENTS
 - ALL EMPLOYEES: Certified & Non-Certified
 - Proposed 4% Salary/Wage Improvement Increase [\$2,576,435]
 - Certified [\$2,102,787]
 - Non-Certified [\$473,648]
- **CERTIFIED PERSONNEL INCREASES**
 - **CERTIFIED**
 - 5 EL (English Learners) Teachers – Ratio per Growth [\$323,272]
 - 3 SPED Teachers [\$193,963]
 - Increase Principal/Assistant Principal positions at CHS [\$121,173]
 - 1 FT Assistant Principal BPS – Equity Position [\$76,481]
 - 10 Classroom Teachers – Growth/Ratio/Equity Positions [\$646,540]
 - 5 Elementary STEM/Art (“STEAM”) Positions [\$323,272]
 - 1 Student Support Specialist (System-Wide) [\$67,627]
 - 1 School Counselor – VITAL/Flex Learning Center [\$67,627]
 - **NON-CERTIFIED**
 - 4 school clerical support positions – equity/ratio [\$245,932]
 - 4 FT school nurses – rotation [\$134,056]
 - 1 technology technician position [\$73,927]
 - 1 maintenance technician position [\$51,353]

- 2 interpreter (system-wide) [\$72,082]
 - 1 SPED teacher assistant [\$30,080]
 - 1 teaching assistant @ JWES – equity/ratio [\$30,353]
 - 6 bus drivers [\$106,078]
 - 5 bus attendants [\$88,399]
- **OPERATIONAL EXPENSES INCREASES**
 - Increase bus purchase cycle to 7 buses annually; increase +2 additional @ \$104,000 each + cost FY19 difference [\$290,500]
 - Increase Transportation Fuel (Gas and Diesel) [\$114,250]
 - Increase Technology budget to replace loss of Federal E-Rates funds [\$35,000]
 - Replace Student Management Server (PowerSchool) [\$50,000]
 - Increase Building Content Insurance [\$33,762]
 - Increase Maintenance materials and services [\$100,000]
 - Increase Custodial contract costs [\$72,057]
 - Increase Utilities (Electricity, Natural Gas, Water, Sewage) [\$237,284]
 - Increase communications expenses [\$100,000]
- **MAINTENANCE/CAPITAL IMPROVEMENTS**
 - Replace Cornerstone Cooling Tower [\$125,000]- immediate need
 - Replace AMS boiler [\$225,000]
 - ATMS renovations – student restrooms and library [\$100,000]
 - Update/Replace CHS Energy Management System [\$100,000]
 - NEW – Replace rooftop units [\$350,000]
 - SES – Window replacements [\$75,000]
 - WPA – Window replacements [\$125,000]
 - BkES – HVAC in gym [\$100,000]
 - CHS front (west) entrance canopy [\$175,000]
 - CHS boiler replacement [\$100,000]
 - Water testing [\$50,000]
 - CHS track repair/resurfacing [\$125,000]
- **PROJECTED REVENUES: FY20 (2019-2020) = \$90,878,308**
 - State BEP (as of 4/20/2018) = \$54,486,000 (60%)
 - State/Local – Other = \$4,638,473.00 (5%)
 - Local – Sales Tax = \$17,000,004 (19%)
 - Local – Property Tax = \$14,753,830.00 (16%)

- **PROJECTED BEP PROJECTIONS: FY20 (2019-2020; APRIL 2019) = \$54,486,000**
 - Instructional Salaries = \$26,131,000.00 (48%)
 - Instructional Benefits = \$8,603,000.00
 - Classroom Funding = \$8,553,000.00 (16%)
 - Non-Classroom Funding = \$11,199,000.00 (20%)

- **REVENUES (CURRENT PROJECTED)**
 - State
 - BEP Projections 9as of April 12, 2019) = \$54,486,000
 - Local
 - Sales tax revenue = \$17,000,004
 - Current PCBOE property tax portion (91.0 cents)
 - FY19 (current) Penny Rate = \$162,130.00
 - Average annual penny rate growth since FY10 = 3.12%
 - Average annual realized growth revenue since FY10 = 3.55%
 - Other
 - Grants, other fees, and other tax revenue

- **PROJECTED EXPENDITURES: FY19 (2019-2020) = \$99,725,432**
 - Salaries & Wages = \$59,390,979.00 (60%)
 - Benefits = \$21,212,546.00 (21%)
 - Contracted Services = \$6,547,779.00 (7%)
 - Supplies & Materials = \$3,926,510.00 (4%)
 - Equipment = \$3,260,752.00 (3%)
 - Utilities = \$3,110,000.00 (3%)
 - Other Charges = \$2,276,865.00 (2%)

- **FY19 (2019-2020) PROJECTED OPERATIONAL BUDGET**
 - Revenues Preliminary = \$90,878,308

- Expenditures Preliminary = \$99,725,432
- Current Revenue/Expenditure Gap: (\$8,847,124)

Ms. **GAMMON** stated it would not be possible to use fund balance this year to make the budget balance.

ACTION: (VII.D.) Ms. **GAMMON** made a motion to approve the General Purpose School Budget FY (July 1, 2019 – June 30, 2020) Draft #1, as presented. Ms. **CRAVENS** seconded the motion. Motion carried.

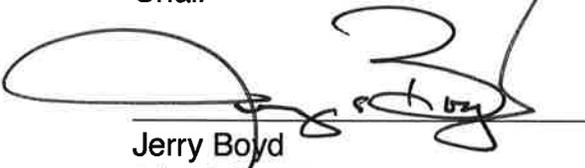
Dr. **FRY** stated the Board would address Agenda Item VIII., Adjournment.

ACTION: (VIII.) Ms. **CRAVENS** made a motion to adjourn. Mr. **McHENRY** seconded the motion. Motion carried.

The Board adjourned at 6:05 PM.

06-06-19
Date


Dawn Fry
Chair


Jerry Boyd
Director of Schools



Board Agenda Request
For June 2019 Meeting

Date: May 17, 2019

Department: CTE

Person Submitting: Jeffrey Slagle (S)

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Please consider the approval to purchase an Introductory Robotics Package (K-12 Only) from Tennessee College of Applied Technology (TCAT), Livingston, TN to be used in the new Robotics class at Cookeville High School in the amount of \$52,800.00 paid from Perkins Basic Fund 142-71300-730-801.

received

05-20-19

JK

A large, stylized handwritten signature in black ink, written over the "received" stamp.



TENNESSEE COLLEGE
OF APPLIED TECHNOLOGY
LIVINGSTON

INVOICE

CUSTOMER NAME AND ADDRESS:

Putnam County Board of Education
Attn: Accounts Payable
1400 East Spring Street
Cookeville, TN 38506

5/14/2019

Student Name		Description	
		Introductory Robotics Package (K-12 Only)	\$52,800.00

TOTAL \$52,800.00

Stacy McFall

Stacy McFall, Coordinator of HR and Finance

740 Hi Tech Drive ★ Livingston, TN 38570 ★ 931-823-5525 ★ 931-823-7484 (fax)

www.tcatlivingston.edu

Tennessee College of Applied Technology Livingston

JUSTIFICATION FOR NON-COMPETITIVE PURCHASES AND CONTRACTS

(1) Description of service to be acquired:

1- LR Mate 200ID/4S Robot with R-30IB+ Mate Controller with Enclosed Education Training Cart, and 1 set of Manuals.

8- Introductory Robotics Packages (K-12 Only) which includes Material Handling Teach Pendant, 1.5M Cable Conversion Kit, Instructor eLearn seat, HandlingTool Operation & Programming manual, HandlingPRO manual, 6 Roboguide Academic Licenses (10 yr license) RTL-1CERT-EDU2, and Cert Cart Simulation Model (SHAPES).

4- Fanuc Handling Tool Operation & Programming Manual

4- Fanuc HandlingPRO Manual

1- Fanuc Instructor Certification (32 hr course at Fanuc)

(2) Explanation of the need for or requirement placed on the procuring institution to acquire the service:

To be able to teach students the latest technology in the field of Robotics to fulfill Industry's needs.

(3) Name and address of the proposed contractor's principal owner(s):

Technical Training Aids P.O. Box 17537, Covington, KY. 41017

(4) Evidence that the proposed contractor has experience in providing the same or similar service and evidence of the length of time the contractor has provided the same or similar service:

Founded In 1982 Fanuc America Corporation is the leading supplier of Robotics for Industry today.

(5) Explanation of whether the service was ever bought by the procuring institution in the past, and if so, what method was used to acquire it and who was the contractor:

Yes, the institution purchased Fanuc with LEAP funds from Technical Training Aids.

(6) Description of procuring institution's efforts to used existing institutional employees and resources or, in the alternative, to identify reasonable, competitive, procurement alternatives (rather than to use non-competitive negotiation):

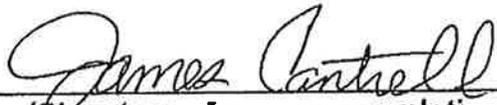
Through the research of different models of robots, Fanuc is the only robotic producer that The State of Tennessee recognizes for their Robotics Industry Certifications at this time.

(7) Justification of why the state institution should acquire the service through non-competitive negotiation (list the applicable factor(s) from Section XIV(B) of TBR Policy No. 4:02:10:00):

Application factors from section XIV of TBR Policy No. 4:02:10:00 includes:

B.3.a "The vendor possesses exclusive and/or predominant capabilities or the items contain a patented feature providing superior utility not obtainable from similar products."

B.3.b "The product or service is unique and easily established as one of a kind."



(Signature of person completing form)

5-17-19

Date

(TBR 10/05)



FANUC America Corporation.
3900 West Hamlin Road
Rochester Hills, Michigan 48309-3253
www.fanucamerica.com

April 8, 2019

James Cantrell
Cookeville High School
James.cantrell@TCATLivingston.edu

RE: FANUC America Certified Education Robot Training Program and Products

Dear James,

This letter is to confirm that the FANUC America Corporation (hereinafter FANUC) Certified Education Training Programs (CERT) and Products (including the LR Mate 200iD series robots with educational software package) is an exclusive offer for Cookeville High School.

The CERT training platform and instructor certification training provides students and instructors with curriculum and instructional guides. The FANUC CERT program and educational products can only be purchased from Technical Training Aids (hereinafter TTA) and is only offered to educational institutions. The sale price offered to your school is significantly discounted from the price that would be offered to a commercial or industrial customer and shows TTA's and FANUC's commitment to supporting technical education. FANUC offers U.S. based manufacturing that includes robots, CNC, simulation software and product development. The FANUC CERT program and educational products are being provided by TTA, the exclusive FANUC Education Authorized Reseller for the state of Tennessee. We are pleased to be working in collaboration with TTA on this opportunity for Cookeville High School.

Respectfully,

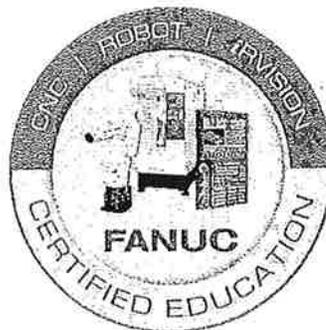
FANUC America Corporation

Paul Aiello

Director – Certified Education
paul.aiello@fanucamerica.com

Wendy Hall

District Manager – Certified Education
wendy.hall@fanucamerica.com





PO Box 2649 • 101 Mill Drive
Cookeville, TN 38502-2649
Ph 931-528-5417 • Fx 931-526-3901
www.atcautomation.com

April 22, 2019

Dr. Myra West
740 Hi Tech Drive
Livingston, Tn. 38570

Dear Dr. West:

Please allow me to introduce myself, I am John Boswell with ATC Automation in Cookeville. The Industrial Maintenance Program at the Tennessee College of Applied Technology – Livingston has asked me to evaluate the equipment that they are intending to purchase for the Robotics Program at Cookeville High School. James Cantrell has described a Fanuc Robotics Training Cell so that I could give an opinion on how it addresses teaching the competencies that I require my technicians to have.

After review, I feel the Fanuc Robotics Training Cell is directly in line with the types of skills that we require at ATC. The skills that can be gained using this equipment will help students become successful contributors to ATC, as well as other companies in the Upper Cumberland.

I support the purchase of the suggested equipment and feel it will have a positive impact on preparing students for a successful career.

Best Regards,

A handwritten signature in black ink that reads 'John Boswell'. The signature is written in a cursive, flowing style.

John Boswell



April 19, 2019

Dr. Myra West,

The Industrial Maintenance Program at the Tennessee College of Applied Technology – Livingston has asked me to evaluate the equipment that they are intending to purchase for the Robotics Class at Cookeville High School. James Cantrell has provided me a list of equipment from Fanuc so that I could give an opinion on how it addresses teaching the competencies that I require my technicians to have.

After reviewing the list, I feel that the equipment they would purchase from Fanuc is directly in line with the types of skills that we use here every day.

I support the purchase of this equipment and feel it will have a positive impact on preparing students to work in the field of Industrial Maintenance or Robotics.

Regards,

Chuck Moore

Maintenance Manager

Ficosa North America

2991 Highland Park Blvd.

Cookeville, Tennessee 38506

Tel: 931-787-7928

cmoore@ficosa.com

www.ficosa.com

Fwd: Fw: Request for Sole Source Purchase / Robotics

Slagle, Jeff <jeff.slagle@pcsstn.com>
To: Lisa Harris <lisa.harris@pcsstn.com>

Wed, May 22, 2019 at 9:09 AM

See attached TBR sole source letter.

Please print and take to Mark to include with TCAT \$52800 invoice package.

Jeffrey M. Slagle
Career and Technical Program Coordinator
jeff.slagle@pcsstn.com
931-526-9777

"I firmly believe that any man's finest hour, the greatest fulfillment of all that he holds dear, is the moment when he has worked his heart out in a good cause and lies exhausted on the field of battle, victorious."

Vince Lombardi



IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

----- Forwarded message -----

From: **Stacy McFall** <stacy.mcfall@tcatlivingston.edu>
Date: Wed, May 22, 2019 at 8:32 AM
Subject: Fw: Request for Sole Source Purchase / Robotics
To: Slagle, Jeff <jeff.slagle@pcsstn.com>

Good Morning Jeff. Please find the approval below to purchase the Sole Source Equipment. I will forward you the PO to you once we have it from the TBR system.

Please let me know if you need anything further.

Thank you. Hope you have a great day.

Stacy McFall

From: Brian York
Sent: Tuesday, May 21, 2019 4:43 PM
To: Stacy McFall
Cc: Angela Flynn; Richard Pence; Mark Hodges
Subject: RE: Request for Sole Source Purchase / Robotics

Hi Stacy,

Thank you for providing sole source documentation for the equipment purchase associated with your Robotics Program. You can enter orders in Jaggaer.

Please use the following instructions for placing your orders:

1. Log in to Jaggaer.
2. Select non-catalog item.
3. Select Supplier – please be sure to select the distribution – if no distribution contact payables.vendors@tbr.edu.
4. Enter product description and quantity etc. for each line item.
5. Select commodity code.
6. Enter the Accounting Codes - The Account Code and Program Code will depend on the program. (Verify appropriate Fund and Org Codes for R&R)
7. If the order is over the allotted amount for the institution and program, then the FOAP will need to be split and the institution should use the appropriate FOAP for their budget.
8. **Internal Notes and Attachments:**
 - a. Reference the Program in Internal Notes (Robotics Training)
 - b. Attach Non-Competitive Justification Form (attached)
 - c. Attach Sole Source Letter (attached)
 - d. Attach Vendor Quote (attached)
 - e. Attach 2 Industry Support Letters (attached)
9. **External Notes and Attachments:**
 - a. Reference the Program in Internal Notes (Robotics Training)
 - b. Attach Vendor Quote (attached)
 - c. Add any additional items the supplier may need to ensure the proper items are correctly ordered (e.g., draft, blue print, etc.)
10. Complete order as usual.

Thank you,

Brian York

Tennessee Board of Regents

Procurement and Contracts

brian.york@tbr.edu

615-366-3998



From: Stacy McFall

Sent: Friday, May 17, 2019 1:50 PM

To: Procurement & Travel <procurement.travel@livetbr.onmicrosoft.com>

Subject: Request for Sole Source Purchase

Good Afternoon Please find attached a request from the TCAT Livingston for a Sole Source Purchase. We have included the justification for Non-Competitive Purchase, Sole Source Letter, Quote, and Letters from Business & Industry.

If possible, we need to request this be processed very soon. We are partnering with Cookeville High School and they are needing the information for their Board Meeting next week.

The TCAT Livingston will purchase this equipment through R&R.

Please let me know if you have any questions. I appreciate your help with this request.

Thank you.

Stacy McFall

TCAT Livingston

From: TLIV Scan
Sent: Friday, May 17, 2019 1:32 PM
To: Stacy McFall
Subject: Message from "RNP002673D3D377"

This E-mail was sent from "RNP002673D3D377" (MP 6055).

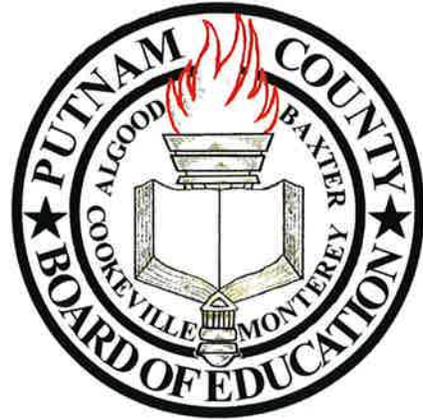
Scan Date: 05.17.2019 14:38:11 (-0400)
Queries to: scan@tcatlivingston.edu

 20190517143811727.pdf
240K

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
V.A.2.
06-06-19
tabbles

Date: May 23, 2019
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below:
141-71100-722-01607



Check one:

- Backup included
 Backup to follow

Statement to be included in Board Agenda Packet:

Request approval to purchase one year renewal of iBoss Enterprise network appliance security subscription through June 2020 from Personal Computer Systems, Inc. (per NCPA iBoss Network Security #01-70) in the amount of \$12,845.29 to be paid from 141-71100-722-01607.

NOTES:

Contract #01-70 - NCPA iBoss Network Security

received
05-23-19
JS



iBoss 1 Year Cloud Core

Quote #200495 v1



Prepared For:
Putnam County Schools
 Johnny Sloan
 1400 E SPRING ST
 COOKEVILLE, TN 38506-4313
 P: 9315202100
 E: sloanj2@pcsstn.com

Prepared by:
Headquarters
 Cathy Young
 1720 Topside Road
 Louisville, TN 37777
 P: 865.273.1960
 E: cyoung@pcsknox.com

Date Issued:
05.22.2019
 Expires:
06.19.2019

Hardware

Description	Price	Qty	Ext. Price
iBoss Core Features K12 iBoss Core Features K12 - Bandwidth Optimization Subscription - Quantity 11500 6/7/19 – 6/7/20	\$12,845.29	1	\$12,845.29
CONTRACTNCP A-IBOSS Pricing per NCPA iBoss Network Security # 01-70	\$0.00	1	\$0.00
Subtotal:			\$12,845.29

Quote Summary	Amount
Hardware	\$12,845.29
Total:	\$12,845.29

Acceptance

Headquarters

Putnam County Schools

Cathy Young

 Signature / Name
 05/22/2019

 Date

Johnny Sloan

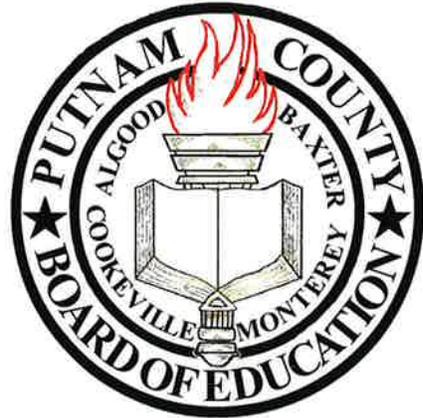
 Signature / Name Initials

 Date

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
tabbles
V.A.3.
06-06-19

Date: May 23, 2019
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below:
141-71100-722-01607



Check one:

- Backup included
 Backup to follow

Statement to be included in Board Agenda Packet:

Request approval to purchase PowerSchool SIS server upgrade and technical installation services from PowerSchool Group, LLC in the amount of \$42,546.20 to be paid from 141-71100-722-01607.

NOTES:

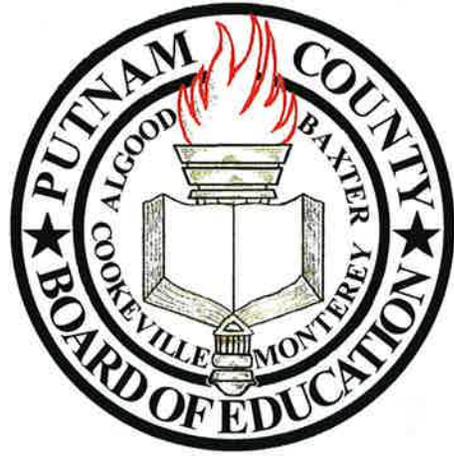
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received
06-04-19
[Handwritten initials]

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST

EXHIBIT
tabbles®
V.A. 3
06-06-19

Date: May 23, 2019
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below:
141-71100-722-01607



Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

Request approval to purchase PowerSchool SIS server upgrade and technical installation services from PowerSchool Group, LLC in the amount of \$42,546.20 to be paid from 141-71100-722-01607.

NOTES:

Quote and proposal pricing is based on our existing PowerSchool contract ##00142365

JS
received
06-06-19
R

Quote Expiration Date: 8/4/2019

Prepared By: Jim Swaney

Customer Contact: Johnny Sloan

Customer Name: Putnam County School District

Title: Director of Information Technology

Enrollment: 11,027

Address: 1400 East Spring Street

of Schools: 17.00

City: Cookeville

Contract Term: 12 Months

State/Province: Tennessee

Start Date: 6/27/2019

Zip Code: 38506

End Date: 6/26/2020

Phone #: (931) 520-2100

Product Description	Quantity	Unit	Unit Price	Extended Price
Professional Services and Setup Fees				
PowerSchool SIS Technical Services Onsite	3.00	Day	USD 2,200.00	USD 6,600.00
PowerSchool SIS Load Balancers - Kemp	1.00	Servers	USD 5,286.20	USD 5,286.20
PowerSchool SIS Self Hosted Server Migration	4.00	Each	USD 500.00	USD 2,000.00
PS SIS Hardware and Software - Tech Data	1.00	Each	USD 7,031.30	USD 7,031.30
PS SIS Hardware and Infrastructure - Dell	1.00	Servers	USD 21,628.70	USD 21,628.70
Professional Services and Setup Fee Totals:			USD 42,546.20	

Quote Total

Year One Total	USD 42,546.20
-----------------------	----------------------

On-Going PowerSchool Subscription/Maintenance & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at <https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/>

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Putnam County School District

Signature:



Signature: _____

Printed Name: Gregg Clevenger

Printed Name: _____

Title: Chief Financial Officer

Title: _____

Date: 6-5-2019

Date: _____

PowerSchool SIS Comprehensive Solution

To assist you through the management of PowerSchool products, the PowerSchool **Technical Solutions Group (“TSG”)** is pleased to offer a wide range of hardware and third-party software, designed to meet the needs specific to your district / school board. PowerSchool TSG is comprised of System Engineers that are well versed in the latest technologies and how they interact with PowerSchool platforms. As part of the PowerSchool implementation, TSG offers a comprehensive solution, which includes the following.

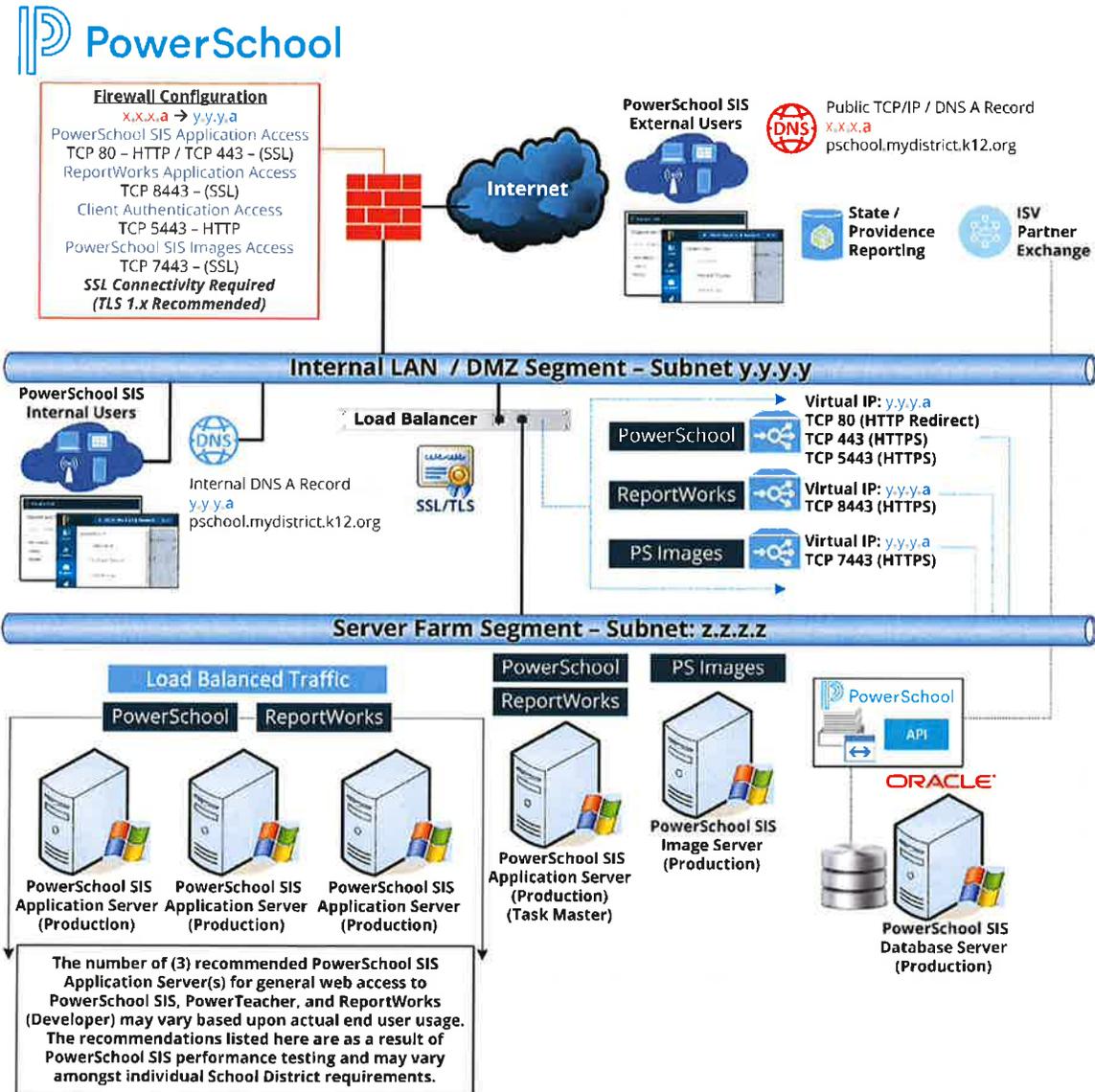
- Hardware sized and scaled to your current and anticipated needs
- All third-party software required to support your PowerSchool deployment
- Enterprise-level onsite Infrastructure Integration services by TSG Systems Engineers
- Advanced configuration services of PowerSchool and Oracle performed by TSG System Engineers

PowerSchool TSG is an authorized reseller of Dell, HP, Microsoft, VMware, and Symantec products and is authorized to resell these products to the K-12 public sector. PowerSchool TSG has special arrangements with these manufacturers, which allow PowerSchool TSG to offer these hardware and third-party software products to PowerSchool customers at reduced costs. TSG provides this offering to reduce hardware and third-party software costs associated with implementing PowerSchool platforms to provide our customers with a more cost-effective solution.

The following is the proposed PowerSchool SIS Comprehensive Solution that is customized for **Putnam County School System** to support the latest version release(s) of the PowerSchool SIS.

Logical Deployment Diagram

Below is an example of how the PowerSchool SIS application would be deployed in the district's technical environment.



Hardware and Third-Party Software

The hardware and third-party software listed below are included with the **PowerSchool SIS Comprehensive Solution**.

PowerSchool Dedicated Database Server	Qty.	Item Price	Total Price
Dell PowerEdge R640 Server - 1U RACK Chassis 2.5" Chassis with up to 8 Hard Drives and 3PCIe slots. (Qty 2) Intel® Xeon® Silver 4110 2.1G, 8C/16T, 9.6GT/s, 11M Cache, Turbo, HT (85W) DDR4-2400 32GB Memory (2x16GB RDIMM, 2666MT/s, Dual Rank) PERC H740P RAID Controller, 8GB NV Cache, Minicard (Qty 2) 300GB 15K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive - RAID 1 (Qty 6) 300GB 15K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive - RAID 10 Broadcom 5720 Quad Port 1GbE BASE-T, rNDC DVD ROM, SATA, Internal iDRAC9,Enterprise Dual, Hot-plug, Redundant Power Supply (1+1), 1100W (Qty 2) NEMA 5-15P to C14 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord (4 Post) ReadyRails™ Sliding Rails With Cable Management Arm / Standard Bezel ProSupport and Next Business Day Onsite Service, 5 Year(s) *Utilizes Microsoft Windows Server Standard Edition Operating System. *Utilizes (5) Microsoft Windows 2019 Client Access Licenses (CALs) *Includes Symantec Endpoint Protection installed and configured.	1	\$8,614.40	\$8,614.40
Host Server(s) for Virtual PowerSchool Servers	Qty.	Item Price	Total Price
Dell PowerEdge R640 Server - 1U RACK Chassis 2.5" Chassis with up to 8 Hard Drives and 3PCIe slots (Qty 2) Intel® Xeon® Gold 5120 2.2G, 14C/28T, 10.4GT/s, 19.25M Cache, Turbo, HT (105W) DDR4-2400 128GB Memory (8x16GB RDIMM, 2666MT/s, Dual Rank) PERC H730P RAID Controller, 2GB NV Cache, Minicard (Qty 8) 300GB 15K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive - RAID 10 64GB microSDHC/SDXC Card VMware ESXi 6.5 U2 Embedded Image on Flash Media Broadcom 5720 Quad Port 1GbE BASE-T, rNDC DVD ROM, SATA, Internal iDRAC9,Enterprise Dual, Hot-plug, Redundant Power Supply (1+1), 1100W (Qty 2) NEMA 5-15P to C14 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord (4 Post) ReadyRails™ Sliding Rails With Cable Management Arm / Standard Bezel ProSupport and Next Business Day Onsite Service, 5 Year(s) *Utilizes VMware vSphere Standard Edition - (ESX 6.x) installed and configured with 3 Year Support. *Utilizes Microsoft Windows 2016 Datacenter Edition to license unlimited virtual machines. *Utilizes (1) Microsoft Windows 2016 External Connector License (ECL).	1	\$13,014.30	\$13,014.30
SSL Accelerator (Load Balancer)	Qty.	Item Price	Total Price
KEMP Technologies LM-X3 Hardware Load Balancer - Trade In Program (Qty 1) LM-X3 Load Balancer - (8) GbE Ports, 17K SSL TPS, 3.4 Gbps KEMP Technologies 3 Year Enterprise Subscription Tier for LM-X3 24x7 Support, Software / Security Updates, NBD HW Replacement, IPS, Edge Security	1	\$5,286.20	\$5,286.20
Infrastructure Components	Qty.	Item Price	Total Price
Patch cable - RJ-45 (M) to RJ-45 (M) - 7 ft - UTP - CAT 6 - Blue - TAA Compliant	8	\$5.10	\$40.80
Patch cable - RJ-45 (M) to RJ-45 (M) - 14 ft - UTP - CAT 6 - Blue - TAA Compliant	1	\$6.70	\$6.70
Tripp Lite Hook-and-Loop - Cable tie - black (pack of 10)	1	\$3.30	\$3.30

Third-Party Software	Qty.	Item Price	Total Price
Microsoft Windows Server Software			
Microsoft Windows Server 2019 Standard - License - 2 Cores - OLP: Academic	8	\$31.50	\$252.00
Microsoft Windows Server 2019 Datacenter - License - License - 2 Cores - OLP: Academic	14	\$191.70	\$2,683.80
Microsoft Windows Server 2019 - License - 1 User CAL - OLP: Academic	5	\$8.40	\$42.00
Microsoft Windows Server 2019 - External Connector License - OLP: Academic	1	\$516.90	\$516.90
Symantec Antivirus Protection			
Symantec Endpoint Protection - (v. 12.1) - license + 3 Years Essential Support - 1 user - EDU	7	\$61.40	\$429.80
Virtualization Software			
VMware vSphere Standard - (v. 6) - 1 Processor License - Academic	2	\$608.20	\$1,216.40
VMware Support - vSphere Standard Edition (v. 6) 24x7 - 1 Processor - Academic - 3 Years	2	\$919.80	\$1,839.60

Note: Tower Servers available upon request.

Note: HPE Servers available upon request.

Technical Services – Server / Network Infrastructure

The Technical Services listed below are included with the **PowerSchool SIS Comprehensive Solution** and will be delivered by a TSG Systems Engineer

Integration Design
<ul style="list-style-type: none"> Design and review of the desired deployment including infrastructure readiness, network topology, and project related deliverables and schedules
Hardware Configuration
<ul style="list-style-type: none"> Mount all hardware within server rack enclosure with applicable cable management systems (If Applicable) Apply applicable BIOS and firmware updates for all hardware components Configure optimal server BIOS settings Configure disk-subsystem
VMware ESXi Configuration
<ul style="list-style-type: none"> Install and configure VMware vSphere ESXi Hypervisor Apply VMware vSphere licensing Configure VMware vSphere ESXi host network, storage, and management settings Configure VMware vSphere ESXi host configuration settings optimized for virtual project related servers
Microsoft Windows Server Configuration - PowerSchool Server
<ul style="list-style-type: none"> Install Microsoft Windows Server 2012 R2 Standard Edition as the operating system for the PowerSchool SIS Server(s) Apply applicable Microsoft Windows Server operating system patches and updates Configure Microsoft Windows Server environment variables specific to PowerSchool SIS / Oracle for project related server(s)

SSL Accelerator Configuration (Load Balancer)
<ul style="list-style-type: none"> • Install and configure SSL Accelerator initial configuration parameters on the new load balancer • Apply applicable firmware and software updates to the new load balancer • Backup existing load balancer appliance • Export existing load balancer configuration settings • Export existing load balancer SSL Certificate configuration settings • Import previous load balancer configuration settings to the new load balancer appliance • Import previous load balancer appliance SSL Certificate configuration to new load balancer appliance • Verify / create and configure PowerSchool SIS related Virtual Services • Configure High Availability of SSL Accelerator. (If Applicable) • Test and validate PowerSchool SIS functionality for secured end user access • Backup new KEMP Technologies load balancer appliance(s) configuration settings to desktop folder
System Data Recovery
<ul style="list-style-type: none"> • Configure automated on-line Oracle backups utilizing the Data Pump utility (PowerSchool SIS Oracle Database) • Provide client with backup strategy guidelines regarding PowerSchool / Oracle backup configurations for use with third-party software
System Data Protection (If purchased with this package)
<ul style="list-style-type: none"> • Install Symantec Endpoint Protection security software suite with applicable updates • Configure Symantec Endpoint Protection security software suite for automated updates • Configure PowerSchool / Oracle related virus scanning exclusions • Note: If customer is providing Antivirus strategy, guidelines will be given regarding applying PowerSchool / Oracle Antivirus scanning exclusions
Documentation and Administrative Overview
<ul style="list-style-type: none"> • Provide detailed documentation for project related configurations • Provide overview of general administration for project related configurations

PowerSchool SIS Migration

The PowerSchool Server Migration service provides services for the installation of the Oracle database and PowerSchool SIS application as well as the migration of your existing PowerSchool SIS data to the new configuration. The PowerSchool Server Migration service also includes upgrading your PowerSchool SIS configuration to the latest release of PowerSchool SIS if desired.

PowerSchool SIS Configuration

- Check the existing PowerSchool SIS database for invalid objects that would hinder a successful PowerSchool SIS upgrade
- Install the latest release of the PowerSchool SIS Oracle Enterprise Edition database application
- Import existing PowerSchool SIS Oracle database
- Install the latest Oracle Database Scripts Updater / Oracle Jobs release
- Configure Oracle automated SMTP messaging alerts
- Configure Oracle Flash Recovery Area to include custom size and data retention window
- Configure optimal Oracle application memory settings
- Install the latest release of the PowerSchool SIS application
- Install the latest release of the PowerSchool SIS State Reporting Code (SRC)
- Configure optimal PowerSchool SIS Application memory settings
- Configure optimal ReportWorks Application memory settings
- Configure PowerSchool Application network settings
- Configure ReportWorks Application network settings
- Create PowerSchool SIS central directory for common access to PowerSchool SIS Student pictures and reports for PowerSchool SIS Application Server(s)
- Move existing custom pages, pictures, and reports to the new PowerSchool SIS application configuration
- Resynchronize Document Attachment capabilities (if applicable)
- Test and validate PowerSchool SIS functionality for end user access

Customer Responsibilities

It will be the responsibility of Customer's designated personnel to ensure each of the following items are understood and addressed.

Facilities
<ol style="list-style-type: none"> 1. Provide a technical district resource to work with the TSG Systems Engineer for the duration of the consultation. 2. All work will be performed during normal business hours unless otherwise specified. (Monday - Friday; 8:00 AM - 5:00 PM Local Time) (Excludes US PowerSchool Holidays) 3. Provide adequate network connectivity / uplinks for all project related infrastructure components. (GbE copper recommended for optimal performance) 4. Provide adequate 4 post rack space compliant with EIA and SSI specifications for Computer Server Cabinets & Enclosures for all project related infrastructure components. (Custom rack mounting kits may require additional customer purchase) 5. Provide adequate Keyboard, Video, Mouse (KVM) connectivity for all project related infrastructure components. 6. Provide adequate power protection resources for all project related infrastructure components. (If UPS is not included with this proposal) 7. Provide adequate cooling and ventilation for all project related infrastructure components.
Infrastructure Configuration
<ol style="list-style-type: none"> 1. Provide TSG with naming conventions, TCP/IP parameters, and user accounts passwords associated with all project related infrastructure components. 2. Provide adequate threat / security protection for all project related infrastructure servers. (If Symantec Endpoint Protection security software is not included with this proposal) 3. Provide internal and external name resolution for all project related infrastructure components. (This would include any DNS, WINS, or host file entries to the district's current infrastructure) 4. Provide additional Windows Server Client Access Licenses (CAL) as defined by Microsoft licensing requirements for each staff user or device (or combination of both) that accesses the PowerSchool SIS server(s) internally. 5. Configure firewall configurations for all project related infrastructure components as it relates to PowerSchool access.
PowerSchool SIS
<ol style="list-style-type: none"> 1. Installations of PowerSchool SIS and Oracle within the scope of this project include (1) Production instance unless otherwise specified.

2. TSG is not responsible for the integrity of the current PowerSchool SIS / Oracle data being migrated to the PowerSchool SIS environment.
3. The proposed solution includes 10MB of storage per student for the PowerSchool SIS Document Attachment feature.
4. Customer is responsible to notify all PowerSchool SIS users of scheduled down time.
5. If invalid objects are found within the existing Oracle database, it will be the Customer's responsibility to contact the PowerSchool Technical Support department to rectify the invalid objects before TSG can continue with the PowerSchool SIS Upgrade / Migration service.
6. The Customer is to review all Release Notifications related to the PowerSchool SIS Version Release being installed and fully understand the implications (benefits and impact on current operations) introduced as a result of the update. Questions or issues concerning the update's influence on the visibility to your data or the continued access to, or use of, your customizations should be directed to the PowerSchool Technical Support department.
7. The update of PowerSchool SIS and Oracle within the scope of this offering does not include any services related to the installation / configuration of SIF agents or components. Questions or issues concerning the SIF installation / configuration should be directed to the PowerSchool Technical Support department.
8. The services included within the scope of this offering do not include any services related to the installation / configuration of any other PowerSchool or third-party applications that have direct access to the PowerSchool SIS / Oracle resources. Questions or issues concerning the configuration of other application configurations should be directed to the appropriate Technical Support department that is affiliated with the application in use.
9. The update of PowerSchool SIS and Oracle within the scope of this offering does not include any services related to modifications that may be needed to current custom pages to be compatible with the PowerSchool SIS Version Release being applied. Questions or needs concerning custom page compatibility and modifications should be directed to the PowerSchool Customization Services department.
10. The update of PowerSchool SIS and Oracle within the scope of this offering does not include any services related to the installation / configuration / update of any PowerSchool API(s).
11. TSG is not affiliated with the PowerSchool Technical Support department and is unable to address any questions relating to the use or troubleshooting of functionality within the application as a result of a PowerSchool SIS configuration or update performed by TSG. Customers with questions of this nature will be instructed to contact the PowerSchool Technical Support department.

General

1. The Customer shall be responsible for inspecting the condition of the packaging at the time of the arrival of the shipment. Formal acceptance of the shipment will be

indicated by receipt of signature upon shipping manifest or related documentation. Customers observing any damage to packaging shall reject the shipment at the time of arrival and request carrier retain said shipment. Customer assumes all ownership for items formally signed for and accepted.

2. The Customer shall be responsible for inspecting the condition and existence of the contents of all packaging associated with the hardware order. The Customer must notify TSG of any missing or damaged components within five (5) business days of the date of arrival. Failure to do so will eliminate TSG's ability to seek recourse from the appropriate parties.
3. The Customer understands and agrees that all hardware and third-party software sales within this proposal are not subject to return nor will Customer be entitled to any refund(s) or account credit(s) for such items.
4. Based on current technology available at time of purchase, PowerSchool may substitute equal or greater hardware configurations to ensure no delays with the Customer's order

Completion Criteria

The services within this proposal will be considered complete and delivered when the following conditions have been met.

1. All project related hardware and third-party software has been configured as outlined within the scope of *Technical Services* outlined in this document.
2. TSG has applied the applicable PowerSchool SIS and Oracle software Version Release updates to the customer's new PowerSchool SIS environment.
3. TSG has migrated the existing PowerSchool SIS and Oracle configuration to the new PowerSchool SIS environment.
4. TSG has ensured the PowerSchool SIS Monitor states that the PowerSchool SIS system is connected.
5. The Customer is presented with the PowerSchool SIS logon screen.

Within five (5) business days of completion of the services within this proposal, the District Primary Contact will either accept the Deliverables or provide TSG a written list of objections, if any. If no response from the Customer is received within five (5) business days, then the Deliverables will be deemed accepted, unless the Customer requests an extension.

If the Customer experiences issues directly related to a configuration performed by TSG personnel, it will be the Customer's responsibility to contact TSG within five (5) business days. Configuration related requests received after five (5) business days of project completion may incur additional service costs.

Pricing Summary – As of May 22, 2019

• Hardware / Third-Party Software Costs:	\$33,946.20
• Technical Services - Onsite: (Includes all travel costs)	\$6,600.00
• Server Migration Fee:	\$2,000.00

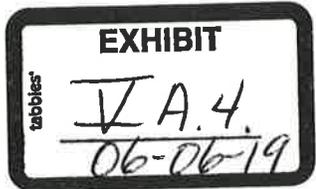
PowerSchool Comprehensive Solution Total: (USD) \$42,546.20

The pricing set forth above shall be valid for a period of sixty (60) days from the date of this proposal and is only applicable to those products and services described herein. If Customer has not returned a signed copy of this Proposal to PowerSchool prior to the expiration of the foregoing sixty (60) day period, PowerSchool reserves the right to modify the products, services and associated pricing quoted herein, or in the alternative, cancel this Proposal in whole or in part.

All products and services set forth in this Proposal will be provided to the Customer in accordance with the terms and conditions of the standard PowerSchool Licensed Product and Services Agreement.

AGREED TO: Putnam County School System			
By:			
(Authorized Signature)			
Name:			
Title:			
Date:		Phone Number:	

To purchase this offering, please sign the last page of this proposal and submit back to the PowerSchool Group, LLC along with a purchase order via fax to (916) 288-1590. Thank you and we look forward to working with you and your staff.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/6/19
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of payment to Moore, Rader, Fitzpatrick and York, P.C. – Cookeville, Tennessee for legal services from February 26, 2019 to May 23, 2019 in the amount of \$8,801.18 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)


received
05-30-19
JK

LAW OFFICES
MOORE, RADER, FITZPATRICK AND YORK, P.C.
46 NORTH JEFFERSON AVENUE
COOKEVILLE, TENNESSEE

38501

L. DEAN MOORE
DANIEL H. RADER III
WALTER S. FITZPATRICK III
RICHARD LANE MOORE
DANIEL H. RADER IV
RANDALL A. YORK
JASON F. HICKS
BLAKE J. FITZPATRICK

May 23, 2019

MAILING ADDRESS
POST OFFICE BOX 3347
38502

TELEPHONE
(931) 526-3311

FACSIMILE
(931) 526-3092

PRIVILEGED AND STRICTLY CONFIDENTIAL

Mr. Jerry Boyd
Director of Schools
Putnam County Schools
1400 East Spring Street
Cookeville, TN 38506

RE: School Board Matters

Dear Mr. Boyd:

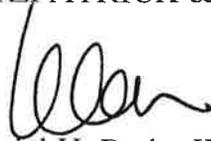
Enclosed is our statement through May 23, 2019.

I would appreciate it if you would place this on the June agenda for Board approval.

Thank you for your attention to this matter.

Yours very truly,

MOORE, RADER
FITZPATRICK & YORK, P. C.



Daniel H. Rader III

DHR/III/hsj
Enclosure



**STATEMENT
MOORE, RADER, FITZPATRICK & YORK, P.C.
46 NORTH JEFFERSON AVENUE
POST OFFICE BOX 3347
COOKEVILLE, TENNESSEE
38502**

May 23, 2019

**TO: PUTNAM COUNTY BOARD OF EDUCATION
1400 EAST SPRING STREET
COOKEVILLE, TENNESSEE 38506**

IRS No. 62-0897974

FOR PROFESSIONAL SERVICES RENDERED

TO PROFESSIONAL SERVICES RENDERED:

RE: SCHOOL BOARD MATTERS

February 26, 2019 through May 23, 2019

Daniel H. Rader III: 29.50 hours at \$175.00 \$ 5,162.50

Jason F. Hicks: 14.50 hours at \$175.00 \$ 2,537.50

PARALEGAL HOURS: 12.50 hours at \$75.00 \$ 937.50

OUT-OF-POCKET EXPENSES:

 Copying charges \$ 61.40

 Miscellaneous out-of-pocket \$ 102.28

TOTAL OUT-OF-POCKET EXPENSES \$ 163.68

TOTAL AMOUNT OF STATEMENT \$ 8,801.18



Putnam County Board of Education
Agenda Request

Name of Person Making Request: John Magura

Department: Facilities

Subject: Contract with Carwile Mechanical to replace the mechanical unit for Burks Elementary office area

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

Backup included

Backup to follow

John Magura
John Magura, Facilities Manager

5-28-19

Date

Jerry Boyd
Jerry Boyd, Director of Schools

5-30-2019

Date



433 East 15th Street
Cookeville, TN 38501
931/528-8151
Fax: 931/528-9283

DATE: 5/21/19
TO: Putnam County Schools
ATTN: Tony Simmons
RE: RTU 2 Replacement

Per your request, we are pleased to quote the following scope of work for the referenced project.

- Replace Trane RTU 2
- Use Trane 10 Ton 460 volt 3 Phase
- Provide Crane
- Includes Disposal of Old Unit
- Includes start up of new unit
- 5 Year Compressor/Heat Exchanger warranty
- 1 Year parts and Labor Warranty

\$11,940.00 Total Price

If you have any questions, please call. Thank you for the opportunity to work with you. I look forward to hearing from you.

Adam Hickey
Service Manager

All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.

Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.

BY: _____ **Title:** _____ **Date:** _____

Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

This proposal may be withdrawn by us if not accepted within 30 days. All proposals are subject to acceptance by Carwile's Credit Dept. Terms are net 30 from date of invoice unless other terms are agreed upon. Past due accounts are subject to service charge of 2% per month. If collection efforts are required, by acceptance you agree to pay costs of collection, including attorney or court fees.

Charles Stone Heating & Cooling, LLC
Mechanical Contractor

PO Box 49293
Cookeville, TN 38506
Phone (931)526-5023
Fax (931)526-8870

Date: May 22, 2019
To: Tony Simmons
Re: BURKS MIDDLE SCHOOL / HVAC REPLACEMENT

We appreciate the opportunity to quote on the above referenced project. We are offering to furnish and install the following for your consideration:

BASE BID

Replace RTU – Mod# YCD120C4LBAC / Ser# Z04102680D / DATE: JAN. 2001

Area Conditioned: Offices.

Replacement Option Quoted: One (1) TRANE PRECEDENT GAS/ELEC PKG RTU

- Mod. No. YSC120H4RMA
- DX Cooling, gas heat
- 10 TON
- Airflow – 4,000 cfm
- Voltage – 460/60/3
- MCA / 22.00 A
- MOP / 25.00 A

BASE BID: \$ 10,751.00

Lead Time: 2 DAYS

ADDITIONAL OPTIONS

(Indicate by "x")

- o **Opt-A**
ACCESSORY; HAIL GUARD, CONDENSER COIL
add \$327.00

- o **Opt-B**
ECONOMIZER
add \$700.00

- o **Opt-C**
DAMPER; 0-50% MANUAL OUTSIDE AIR DAMPER
add \$247.00

Should you have any questions regarding this quotation, please feel free to call.

License: #37125
Expiration: 11/30/19
Limit: 3 Million
Classification: CMC, MU-A, Medical Gas

Sincerely,


S. Steele Shipley
Charles Stone Heating & Cooling, LLC

10,751
200
327
247

\$ 12,025

Total



Cookeville Heating & Cooling Services, LLC

347 East Stevens Street • Cookeville, TN 38501-3541

931-528-5514 • 931-526-2408 (Fax)

PROPOSAL

Date: May 22, 2019

PURCHASER:	Burks Middle School	PHONE:	931-265-1793
ADDRESS:	300 Crossville St	CITY:	Monterey, TN 38574
JOB NAME:	Same	PHONE:	Same
JOB ADDRESS:	Same	CITY:	Same

Tony,

Burks Middle School

Replace 10-ton Trane unit with a 10-ton Trane gas package unit with manual damper, hail guards and bacnet card. Reconnect to the existing controls, duct work, electrical, and gas on package unit. Includes crane rental, all permits, materials, labor, start up and check operation.

Price \$12,300.00

Warranty is 5-year compressor part, 5-year heat exchanger part and 1-year parts and 1-year labor.

Note: If existing controls are not operational this is not part of the quote.

Due Upon Completion

TERMS

//SIGNED//

ACCEPTED BY

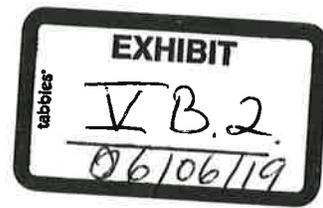
DATE

JIMMY KEY, BUSINESS DEVELOPMENT

Any additional repairs will be billed on a time and material basis.

This proposal is valid for 30 days

ALL LABOR ON REPAIR WORK WILL BE WARRANTED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTED PER MANUFACTURER'S WARRANTY. IT IS FURTHER UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONSIBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



Putnam County Board of Education
Agenda Request

Name of Person Making Request: *June Agenda*

Department:

Subject:

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

 X Backup included

 Backup to follow

Please consider renewing the pest control for the 2019/2020 school year to Optimus Pest Solutions.

John Magura 5-1-19
John Magura, Facilities Manager Date

Jerry Boyd 5-2-2019
Jerry Boyd, Director of Schools Date

SR
received
05-01-19



409-A S. Mountain Street, Smithville, TN 37166 P.O. Box 4169
Smithville: (615) 215-7378 Cookeville: (931) 520-7378 McMinnville: (931) 473-2847
www.optimuspestsolutions.com service@optimuspestsolutions.com

Good Morning Debbie,

As per our conversation I have enclosed our bid for Putnam County Schools for Pest Control. The bid will include general pest control, but does not include services outside of general pest control. Services such as Termites, Bed Bug Treatments, Carpenter Ants, Lice or and additional services will be priced and serviced separately according to treatment or services needed.

The bid that has been submitted will be based on a 5 year contract with the Putnam County Board of Education beginning with the school calendar year 2017-2018 and will include 2018-2019, 2019-2020, 2020-2021, and 2021-2022. Prices will not change during this time frame once this contract/ bid sheet is signed returned and acknowledged by the Putnam County Board of Education.

Thank You And Have A Great Day.

Sincerely,

Sherry Hattaway -Office Manager

Optimus Pest Solutions

Contract:
for July 2019 - June 30, 2020
Thank You
Sherry Hattaway
4/3/19

for July 2019-

June 30,

2020

SM

BID FORM

PUTNAM COUNTY SCHOOLS

(This is not an order)

Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506
ATTN: John Magura
(931) 528-1847

The undersigned, having carefully examined the Notice to Bidders-Specifications, Information to Bidders, Putnam County BOE IPM Plan, Checklist for Pest Control, and Written Code of Standards of Conduct for Pest Control: System Wide with materials and services herein specified on the attached list of items including signed Certification of Compliance, submit a bid in the amount of:

Cafeteria/Food Service Areas:

\$ 3060.00 \$15/month per cafeteria

All Remaining Areas (excluding Cafeteria/Food Service Areas)

\$ 6840.00 \$15/month per school
\$ 14/month per office

Total Annual Cost:

\$ 9,900.00

Firm Name Optimus Pest Solutions

* 5 year pricing contract will be requested.

Address 409 S Mountain St.

City/State Smithville, TN 37166

Telephone 615-215-7378

I hereby declare these prices to be valid and final as submitted.

The Bid must conform to the laws of the State of Tennessee. The exclusive jurisdiction and venue to resolve any disputes is in the Chancery Court of Putnam County, Tennessee. All contracts arising from this bid must incorporate these requirements or bid will not be accepted.

Authorized Signature: Jason Murphy

Print Name & Title: Jason Murphy, Owner

Date Signed: 3/13/19



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Baker Insurance Services PO Box 1046 Columbus MS 39703-	CONTACT NAME: Jarratt Baker	FAX (A/C, No): (662)327-8824	
	PHONE (A/C, No, Ext): (662)327-8812	E-MAIL: jarratt@bakerins.net	
INSURED Optimus Pest Solutions 409 A South Mountain Street Smithville TN 37166-	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Firstcomp Insurance Company		
	INSURER B: New York Marine & General Insurance		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		PK201900009587	01/28/2019	01/28/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	WC0121903-08	03/10/2018	03/10/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Description: E & O COVERAGE INCLUDED: \$100,000 PER OCCURRENCE/\$300,000 AGGREGATE

CERTIFICATE HOLDER **CANCELLATION** AI 003603

Putnam County Board of Education 1400 E. Spring St. Cookeville TN 38506-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Fax: (000)000-0000

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RE-TREAD TIRES RE-BID, 2019-2020

Bid Opening: April 30, 2019, 10:00 a.m. Central

Bid opened by: Mark McLaughlin

Tally completed by: L. Parson

*Recommend approval for Retread tires
 Kim Bradford
 5/1/19*

Bus Tires – Michelin, rib type, highway tread, radial construction, minimum 18/32 tread depth.

ITEM#	DESCRIPTION	Vendor: <u>Piedmont Truck</u> City/State: <u>Tires (Murfreesboro)</u>	Vendor: <u>Wilson Co Tires</u> City/State: <u>Jordan, TN</u>	Vendor: _____ City/State: _____
RE-TREAD TIRES				
1	Marangoni RZYD 26/32 tread Virgin Casings 16 ply-11r 22.5 1 piece retread with top tier rubber Using American made rubber	\$ <u>120³⁴</u>	\$ <u>159⁰⁰</u>	
2	255/70R 22.5- low profile Pre Q DL22 22/32 Virgin Casings 1 piece retread with top tier rubber Using American made rubber	\$ <u>109⁶³</u>	\$ <u>122⁰⁰</u>	

Required: No more than a 5-day turnaround on all recaps

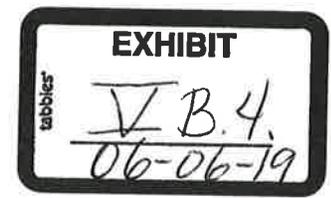
Only 1 bid submission per vendor. If more than one bid is submitted by a vendor, the vendor's bids will be automatically rejected without consideration.

[Signature]
 REC'D
 05-01-19



Cookeville High School

1 CAVALIER DRIVE • COOKEVILLE, TENNESSEE 38501
(931) 520-CAVS • FAX (931) 520-2268
www.cookevillecavaliers.com



To: Putnam County Board of Education
Dr. Dawn Fry, Chairman
Mr. Jerry Boyd, Director of School

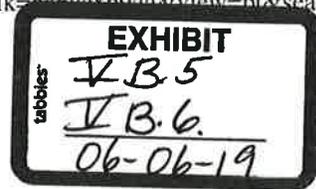
Cookeville High School request permission to bid out replacement and installation of a new intercom system to our main campus building.

Sincerely,

Dr. Linda Nash
Principal

Mr. Max Petett
Principal

received
05-15-19
[Signature]



was read on 6/4/19, 2:35:02 PM EST

Magura, John <maguraj@pcsstn.com>

Tue, Jun 4, 2019 at 5:58 PM

To: Brian Maffett <brian@maffett-loftis.com>

Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Mr. Boyd,

I have reviewed the bids and have one suggestion. I would agree that both jobs should be awarded to CHC per Mr. Maffett's letter but with one exception. Since CHC is a local company that has performed quite a bit of work for use over the years without any incidents I would exclude the cost of Alternate #1 - The Performance and Payment Bonds.

John Magura
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506

[Quoted text hidden]

Brian Maffett <brian@maffett-loftis.com>

Tue, Jun 4, 2019 at 6:14 PM

To: "Magura, John" <maguraj@pcsstn.com>

Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

I concur with this suggestion. No reason to believe that CHC will not be able to complete this work. Save to cost of the bonds.

I almost made the same suggestion myself but stopped thinking that it is a typical board requirement for bonds. It has been on all earlier projects.

Brian Maffett
Maffett Loftis Engineering

[Quoted text hidden]

received
06-05-19
AJ



Reid, Sharon <reids2@pcsstn.com>

Recommendation of Award for the CSES Cooling Tower Project

5 messages

Brian Maffett <brian@maffett-loftis.com>

Tue, Jun 4, 2019 at 1:25 PM

To: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Cc: Debi Paramore <paramored@pcsstn.com>, John Magura <maguraj@pcsstn.com>

Please find attached the recommendation letter for award of the contract for the CSES Cooling Tower Project.

Thanks and Regards,

Brian D Maffett, PE

Maffett Loftis Engineering, LLC

931-526-5143 office

931-252-2299 cell

**MLE Award Recommendation - Cooling Tower.pdf**

84K

Reid, Sharon <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 2:34 PM

To: Brian Maffett <brian@maffett-loftis.com>

Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Debi Paramore <paramored@pcsstn.com>, John Magura <maguraj@pcsstn.com>

Received, thank you.

[Quoted text hidden]

--

Sharon Reid

Ex. Admin. Asst.

Putnam County Schools

931-525-4701

reids2@pcsstn.com

reids2@pcsstn.com <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 2:35 PM

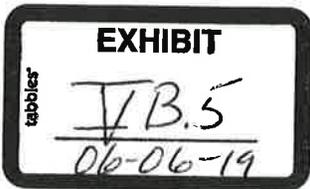
To: brian@maffett-loftis.com, brian@maffett-loftis.com

Your message

To: brian@maffett-loftis.com

Subject: Recommendation of Award for the CSES Cooling Tower Project

Sent: 6/4/19, 1:25:24 PM EST



Putnam County Board of Education
Agenda Request

Name of Person Making Request: John Magura

Department: Facilities

Subject: Approval for DW Booster Pump Replacement at CHS

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

Backup included

Backup to follow

John Magura 5-21-19
John Magura, Facilities Manager Date

Jerry Boyd 5-23-2019
Jerry Boyd, Director of Schools Date

received
05-21-19
JB

tabbles®
V.B.5.
06-06-19
Brian Maffett

Presiding Official
 Designer represented by *R. D. ...*
 Owner represented by *H. Paramore PCSS*
 Other notations

Bid Tab		Page 1 of 1					Pursuant to the Invitation to Bid extended for DW Booster Pump Replacement for Cookeville High School MLE Project Number 19-16 bids and modifications must have been received here by 10:00 AM local time Tuesday June 4th, 2019 I, thus declare the bidding closed, and now will proceed to open and read bids and modifications which have been received.		
Bids opened in	Cookeville	How many Addenda issued:	1						
Target	N/A	Contract Time to	60d - 8/6/19						
MACC	N/A	Liquidated Damages	N/A per day						
Regulated Subcontractors	Bidders (name, city, license number)	Crime Stmt	Drug Stmt	Adm'n Ackldg	Bid Secur	Base Bid	Alt #1 Bonds	Alt #2 Mech Maint Contract	
Electrical	Name: CHC Mechanical Contractors City: Cookeville Tennessee License Number: 16100 <i>SELF performing</i>	✓	✓	✓	✓	\$37,843 ⁰⁰	\$378 ⁶³	\$399 ⁰⁰	
Electrical	Name: Interstate Mechanical, inc City: Knoxville Tennessee License Number: 11994 <i>SELF performing</i>	✓	✓	✓	✓	\$49,510 ⁰⁰	\$505 ⁰⁰	+ NO Bid	
Electrical	Name: Lee Company City: Franklin Tennessee License Number: 9255								
Electrical	Name: McMahan Mechanical City: Knoxville Tennessee License Number: 24098								
Electrical	Name: _____ City: _____ License Number: _____								
Electrical	Name: _____ City: _____ License Number: _____								
Electrical	Name: _____ City: _____ License Number: _____								

received
 06-04-19
[Signature]
 6-4-2019



Maffett Loftis Engineering, L
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com



June 4, 2019

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506

Ref: DW Booster Pump Replacement for
Cookeville High School
Cookeville, Putnam County, Tennessee

Dear John,

Bids were received as scheduled for the above referenced project. Two contractors submitted bids for the work.

The bidding solicited a Base Bid and two Add Alternates. I recommend that the Base Bid plus both Add Alternate #1 and #2 be awarded. Add Alternate #1 requires the contractor to provide Performance and Payment Bonds for the project. Add Alternate #2 establishes a One-Year Maintenance Agreement with the mechanical contractor for all equipment servicing needs.

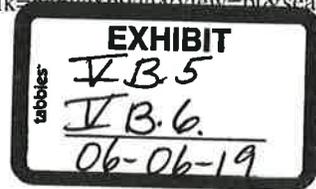
CHC Mechanical Contractors' Base Bid is the lowest in comparison to the other bidder. Also, they remain the lowest bidder when Add Alternate #1 and #2 are factored in.

Therefore, Maffett Loftis Engineering recommends award of the contract to CHC Mechanical Contractors for the Base Bid plus Add Alternate #1 and #2 for a total amount of \$38,640.63.

Sincerely,

Brian D Maffett, PE
Maffett Loftis Engineering, LLC

received
06-04-19



was read on 6/4/19, 2:35:02 PM EST

Magura, John <maguraj@pcsstn.com>
To: Brian Maffett <brian@maffett-loftis.com>
Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 5:58 PM

Mr. Boyd,

I have reviewed the bids and have one suggestion. I would agree that both jobs should be awarded to CHC per Mr. Maffett's letter but with one exception. Since CHC is a local company that has performed quite a bit of work for use over the years without any incidents I would exclude the cost of Alternate #1 - The Performance and Payment Bonds.

John Magura
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506

[Quoted text hidden]

Brian Maffett <brian@maffett-loftis.com>
To: "Magura, John" <maguraj@pcsstn.com>
Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 6:14 PM

I concur with this suggestion. No reason to believe that CHC will not be able to complete this work. Save to cost of the bonds.

I almost made the same suggestion myself but stopped thinking that it is a typical board requirement for bonds. It has been on all earlier projects.

Brian Maffett
Maffett Loftis Engineering
[Quoted text hidden]

received
06-05-19
AJC



Reid, Sharon <reids2@pcsstn.com>

Recommendation of Award for the CSES Cooling Tower Project

5 messages

Brian Maffett <brian@maffett-loftis.com>

Tue, Jun 4, 2019 at 1:25 PM

To: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Sharon Reid <reids2@pcsstn.com>

Cc: Debi Paramore <paramored@pcsstn.com>, John Magura <maguraj@pcsstn.com>

Please find attached the recommendation letter for award of the contract for the CSES Cooling Tower Project.

Thanks and Regards,

Brian D Maffett, PE

Maffett Loftis Engineering, LLC

931-526-5143 office

931-252-2299 cell

**MLE Award Recommendation - Cooling Tower.pdf**

84K

Reid, Sharon <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 2:34 PM

To: Brian Maffett <brian@maffett-loftis.com>

Cc: "boydj2@pcsstn.com" <boydj2@pcsstn.com>, Debi Paramore <paramored@pcsstn.com>, John Magura <maguraj@pcsstn.com>

Received, thank you.

[Quoted text hidden]

--

Sharon Reid

Ex. Admin. Asst.

Putnam County Schools

931-525-4701

reids2@pcsstn.com

reids2@pcsstn.com <reids2@pcsstn.com>

Tue, Jun 4, 2019 at 2:35 PM

To: brian@maffett-loftis.com, brian@maffett-loftis.com

Your message

To: brian@maffett-loftis.com

Subject: Recommendation of Award for the CSES Cooling Tower Project

Sent: 6/4/19, 1:25:24 PM EST



Putnam County Board of Education
Agenda Request

Name of Person Making Request: John Magura

Department: Facilities

Subject: Cooling Tower Replacement for Cornerstone Elementary

Phone Number of Person Making Request:

Account Funding Code (if appropriate)

 Backup included

 X Backup to follow

John Magura 5-21-19
John Magura, Facilities Manager Date

Jerry Boyd 5-23-2019
Jerry Boyd, Director of Schools Date

received
05-21-19
[Signature]

tabbles
IB.6
 06-06-19

Bid Tab		Page 1 of 1					Pursuant to the Invitation to Bid extended for Cooling Tower Replacement for Cornerstone Elementary School MLE Project Number 19-10			bids and modifications must have been received here by 10:30 AM local time Tuesday June 4th, 2019		I, thus declare the bidding closed, and now will proceed to open and read bids and modifications which have been received.	
Bids opened in:	Cookeville	How many Addenda issued:	1								Presiding Official		
Target:	N/A	Contract Time to:	99d -9/13/19								Designer represented by		
MACC:	N/A	Liquidated Damages:	N/A per day								Owner represented by		
Regulated Subcontractors	Bidders (name, city, license number)	Crime Stmt	Dmg Stmt	Addn Ackldg	Bid Secur	Base Bid	Alt #1 Bonds	Alt #2 Mech Maint Contract	Other notations				
Electrical NONE	Name: CHC Mechanical Contractors City: Cookeville Tennessee License Number: 16100	✓	✓	✓	✓	\$ 64,947.00	\$ 649.47	\$ 471.00					
Electrical NONE	Name: Interstate Mechanical, inc City: Knoxville Tennessee License Number: 11994	✓	✓	✓	✓	\$ 75,125.00	+ 767	+ NO BID					
Electrical	Name: Lee Company City: Franklin Tennessee License Number: 9255												
Electrical	Name: McMahan Mechanical City: Knoxville Tennessee License Number: 24098												
Electrical	Name: City: License Number:												
Electrical	Name: City: License Number:												
Electrical	Name: City: License Number:												

R. D. [Signature]
 [Signature] PCS5

received
 06-04-19

[Handwritten signature and date]
 6-4-2019



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

BID OPENING
Cooling Tower Replacement
Cornerstone Elementary School
Maffett Loftis Engineering, LLC
10:30 a.m. June 4th, 2019

Name	Company	Telephone	Email Address
Brian Maffett, PE	Maffett Loftis Engr	931-526-5143	brian@maffett-loftis.com
Justin Newell, PE	Maffett Loftis Engr	931-526-5143	justin@maffett-loftis.com
<i>Dylan Pope, PE</i>	<i>Robinson Co PE</i>	<i>(931) 526-9777</i>	<i>dpo@robinsoncope.com</i>
<i>Greg Burchett</i>	<i>CHC Mech</i>	<i>931-260-3553</i>	<i>gburchett@chccompanies.com</i>
<i>Rob West</i>	<i>IMC</i>	<i>865-588-0180</i>	<i>bwest@interstatechemical.com</i>



Maffett Loftis Engineering, L
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com



June 4, 2019

John Magura
Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506

Ref: Cooling Tower Replacement for
Cornerstone Elementary School
Baxter, Putnam County, Tennessee

Dear John,

Bids were received as scheduled for the above referenced project. Two contractors submitted bids for the work.

The bidding solicited a Base Bid and two Add Alternates. I recommend that the Base Bid plus both Add Alternate #1 and #2 be awarded. Add Alternate #1 requires the contractor to provide Performance and Payment Bonds for the project. Add Alternate #2 establishes a One-Year Maintenance Agreement with the mechanical contractor for all equipment servicing needs.

CHC Mechanical Contractors' Base Bid is the lowest in comparison to the other bidder. Also, they remain the lowest bidder when Add Alternate #1 and #2 are factored in.

Therefore, Maffett Loftis Engineering recommends award of the contract to CHC Mechanical Contractors for the Base Bid plus Add Alternate #1 and #2 for a total amount of \$66,067.47.

Sincerely,

Brian D Maffett, PE
Maffett Loftis Engineering, LLC

received
06-04-19
hr



Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

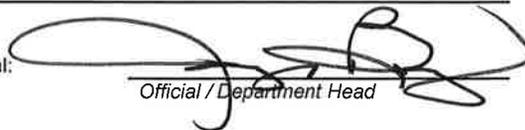
Department: FINANCE

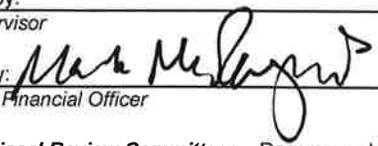
DATE: 30-May-19

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
Revenue						
1	141 R 46590 000 000 02144	OTHER STATE EDUCATION FUNDS	265,000.00		380.00	264,620.00
		Total Revenue	265,000.00	-		264,620.00
Expenditures						
2	141 E 72130 399 02144 000	OTHER CONTRACTED SERVICES	36,000.00	380.00		35,620.00
3	141 E 72130 790 02144 000	OTHER EQUIPMENT	229,000.00			229,000.00
		Total Expenditures	265,000.00	380.00		264,620.00
		Total Revenue less Total Expenditures	-	-	-	-

Explanation: To adjust budget to reflect allocations from State of Tennessee

Requested by: _____
Supervisor

Recommended for Approval: 
Official / Department Head

Reviewed by: 
Chief Financial Officer

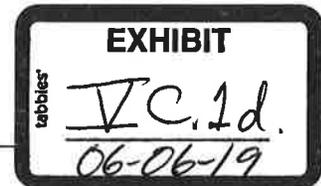
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

received
05-30-19


Department: Finance _____

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Decrease	Increase
Expenditures					
1	141 E 72210 499 000 02130 000	OTHER SUPPLIES AND MATERIALS	26,400.00	10,120.00	16,280.00
2	141 E 72210 599 000 02130 000	OTHER CHARGES	8,800.00		9,315.00
3	141 E 72210 499 000 02137 000	OTHER SUPPLIES AND MATERIALS	18,750.00	13,630.00	5,120.00
4	141 E 72210 599 000 02137 000	OTHER CHARGES	6,250.00		14,435.00
Total Expenditures			60,200.00		60,200.00

Explanation: To adjust budget for UTRUST employee appreciation grant

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark McHenry
Chief Financial Officer

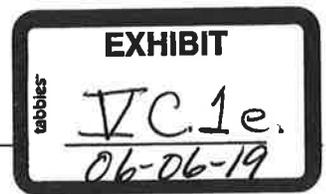
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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Department: Finance

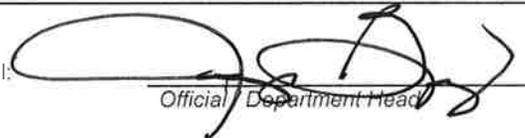
DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Decrease	Increase
Expenditures					
1	141 E 71100 116 000 02142 000	TEACHERS	10,075.22	-	10,075.22
2	141 E 71100 201 000 02142 000	SOCIAL SECURITY	1,054.00	369.00	685.00
3	141 E 71100 204 000 02142 000	STATE RETIREMENT	624.58	-	971.58
4	141 E 71100 212 000 02142 000	EMPLOYER MEDICARE LIABILITY	146.20	9.00	137.20
5	141 E 71100 217 000 02142 000	RET HYBRID STABILIZATION	-	-	31.00
Total Expenditures			11,900.00		11,900.00

Explanation: To adjust budget for KEI Training grant budget.

Requested by: _____
Supervisor

Recommended for Approval: 
Official Department Head

Reviewed by: 
Chief Financial Officer

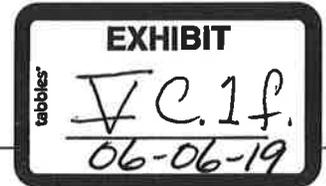
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____


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05-30-19
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Department: Finance

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Increase	Decrease
Revenue					
1	141 R 43533 000 000 01602 000	RECEIPTS FROM INDIVIDUAL SCHOOLS	85,090.00	58,700.00	143,790.00
		Total Revenue	85,090.00	58,700.00	143,790.00
Expenditures					
2	141 E 72710 146 000 01603 000	BUS DRIVERS	72,000.00	-	122,500.00
3	141 E 72710 201 000 01603 000	SOCIAL SECURITY	4,464.00	-	7,264.00
4	141 E 72710 204 000 01603 000	STATE RETIREMENT	7,582.00	-	12,282.00
5	141 E 72710 212 000 01603 000	EMPLOYER MEDICARE LIABILITY	1,044.00	-	1,744.00
		Total Expenditures	85,090.00		143,790.00
		Total Revenue less Total Expenditures	-		-

Explanation: To budget for additional funds received from schools for bus trips

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark McRay
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

received
05-30-19
[Signature]

Department: Finance _____

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		Revenue				
1	141 R 43570 000 000 01602 000	RECEIPTS FROM INDIVIDUAL SCHOOLS	19,377.00	22,870.00	-	42,247.00
		Total Revenue	19,377.00	22,870.00	-	42,247.00
		Expenditures				
2	141 E 71100 195 000 01602 000	CERTIFIED SUBSTITUTE TEACHERS	18,000.00	6,630.00	-	11,370.00
3	141 E 71100 198 000 01602 000	NON CERTIFIED SUBSTITUTE TEACHERS	-	-	28,300.00	28,300.00
4	141 E 71100 201 000 01602 000	SOCIAL SECURITY	1,116.00	-	900.00	2,016.00
5	141 E 71100 212 000 01602 000	EMPLOYER MEDICARE LIABILITY	261.00	-	300.00	561.00
		Total Expenditures	19,377.00			42,247.00
		Total Revenue less Total Expenditures	-			-

Explanation: To budget for additional funds received from schools for substitute teachers

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Mark Pulley
Chief Financial Officer

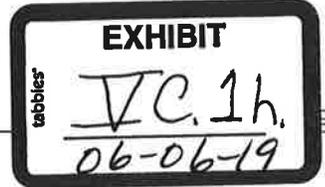
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

05-30-19
dx

Department: Finance

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Increase	Decrease
Revenue					
1	141 R 43570 000 000 01601 000	RECEIPTS FROM INDIVIDUAL SCHOOLS	57,350.00	27,150.00	- 84,500.00
		Total Revenue	57,350.00	27,150.00	- 84,500.00
Expenditures					
2	141 E 71100 399 000 01601 000	OTHER CONTRACTED SERVICES	4,200.00	-	- 4,200.00
3	141 E 72210 189 000 01601 000	OTHER SALARIES AND WAGES	45,000.00	-	- 24,800.00 69,800.00
4	141 E 72210 201 000 01601 000	SOCIAL SECURITY	2,790.00	-	- 1,500.00 4,290.00
5	141 E 72210 204 000 01601 000	STATE RETIREMENT	4,707.00	-	- 300.00 5,007.00
6	141 E 72210 212 000 01601 000	EMPLOYER MEDICARE LIABILITY	653.00	-	- 400.00 1,053.00
7	141 E 72210 217 000 01601 000	RET HYBRID STABILIZATION	-	-	- 150.00 150.00
		Total Expenditures	57,350.00		84,500.00
		Total Revenue less Total Expenditures	-		-

Explanation: To budget for additional funds received from schools

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: M. M. M. M.
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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05-30-19[Signature]

Department: Finance _____

DATE: _____



<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>		<u>Requested Approval Amount</u>
		Expenditures		<u>Decrease</u>	<u>Increase</u>
1	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	468,750.00	-	596,915.00
		Total Expenditures	468,750.00	-	596,915.00
		Equity		<u>Increase</u>	<u>Decrease</u>
36	141 Q 39000 000 000 00000 000	UNASSIGNED FUND BALANCE USED IN FY19	2,540,756.00	128,165.00	2,668,921.00
		Total Expenditures less Total Equity	(2,072,006.00)		(2,072,006.00)

Explanation: To budget for new boiler at CHS from Fund Balance

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: Maria Pellego
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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EXHIBIT
VC.1j
06-06-19

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

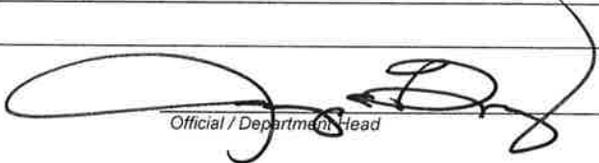
Department: LEAPS _____

DATE: _____

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
Revenue						
1	141 R 46590 000 000 02003 000	OTHER STATE EDUCATION FUNDS	715,098.00			715,098.00
		Total Revenue	715,098.00	-		715,098.00
Expenditures						
2	141 E 73300 105 000 02003 000	SUPERVISOR/DIRECTOR	55,789.95			55,789.95
3	141 E 73300 116 000 02003 000	TEACHERS	302,561.00	4,100.00		298,461.00
4	141 E 73300 146 000 02003 000	BUS DRIVERS	36,580.00			36,580.00
5	141 E 73300 162 000 02003 000	CLERICAL PERSONNEL	29,281.60			29,281.60
7	141 E 73300 163 000 02003 000	EDUCATIONAL ASSISTANTS	57,200.00			57,200.00
8	141 E 73300 189 000 02003 000	OTHER SALARIES AND WAGES	87,400.00			87,400.00
9	141 E 73300 199 000 02003 000	OTHER PER DIEM & FEES	192.00			192.00
10	141 E 73300 201 000 02003 000	SOCIAL SECURITY	33,559.00			33,559.00
11	141 E 73300 204 000 02003 000	STATE RETIREMENT	44,129.00			44,129.00
12	141 E 73300 206 000 02003 000	LIFE INSURANCE	52.00			52.00
13	141 E 73300 207 000 02003 000	MEDICAL INSURANCE	19,300.00		3,500.00	22,800.00
14	141 E 73300 208 000 02003 000	DENTAL INSURANCE	264.00			264.00
15	141 E 73300 210 000 02003 000	UNEMPLOYMENT COMPENSATION	-			-
16	141 E 73300 212 000 02003 000	MEDICARE	8,156.00		600.00	8,756.00
17	141 E 73300 217 000 02003 000	RETIR HYBRID STABILIZATION	1,500.00			1,500.00
18	141 E 73300 355 000 02003 000	TRAVEL	5,000.00			5,000.00
19	141 E 73300 399 000 02003 000	OTHER CONTRACTED SERVICES	1,800.00			1,800.00
20	141 E 73300 429 000 02003 000	INSTRUCTIONAL SUPPLIES	2,500.00			2,500.00
21	141 E 73300 499 000 02003 000	OTHER SUPPLIES & MATERIALS	19,833.45			19,833.45
22	141 E 73300 524 000 02003 000	INSERVICE/STAFF DEV	10,000.00			10,000.00
23	141 E 73300 599 000 02003 000	OTHER CHARGES				-
		Total Expenditures	715,098.00	4,100.00	4,100.00	715,098.00
		Total Revenue less Total Expenditures	-	4,100.00	4,100.00	-

Explanation: Adjust budget for Lottery Education Afterschool Program grant

Requested by: _____ Recommended for Approval: _____
 Supervisor _____
 Reviewed by: Maria Meloy
 Chief Financial Officer


 Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

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 05-30-19

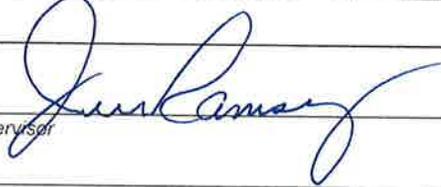

Department: Pre-K

DATE: May 21, 2019

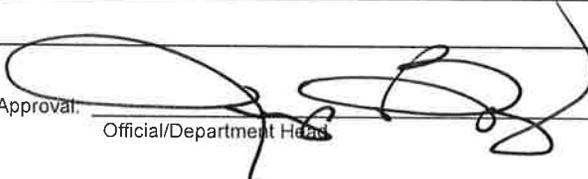
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 V.C.I.K.
 06-06-19
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Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Increase	Decrease
Revenue					
1	141 R 46515 000 000 02005 000	EARLY CHILDHOOD EDUCATION	-	3,850.00	3,850.00
		Total Revenue	-	3,850.00	3,850.00
Expenditures				Decrease	Increase
2	141 E 73400 429 000 02005 000	INSTRUCTIONAL SUPPLIES	-	-	3,850.00
		Total Expenditures	-	-	3,850.00
Total Revenue less Total Expenditures			-	3,850.00	3,850.00

Explanation: To allocated new, additional funds provided by the State for VPK.

Requested by: 
 Supervisor

Reviewed by: _____
 Chief Financial Officer

Recommended for Approval: 
 Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

received

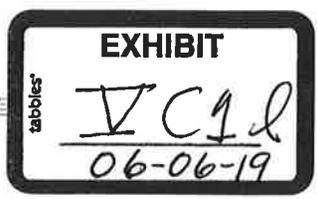
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Department: Finance _____

DATE _____



Item #	Account #	Account Description	Current Approved Amount			
Expenditures				Decrease	Increase	
1	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	5,569,902.00	-	11,300.00	5,581,202.00
2	141 E 71100 207 000 02100 000	MEDICAL INSURANCE	5,988.00	-	1,600.00	7,588.00
3	141 E 71150 207 000 00000 000	MEDICAL INSURANCE	73,869.00	-	13,800.00	87,669.00
4	141 E 71200 207 000 00000 000	MEDICAL INSURANCE	1,246,394.00	-	65,500.00	1,311,894.00
5	141 E 71200 207 000 02110 000	MEDICAL INSURANCE	44,000.00	460.00	-	43,540.00
6	141 E 71300 207 000 00000 000	MEDICAL INSURANCE	210,583.00	14,700.00	-	195,883.00
7	141 E 71600 207 000 00000 000	MEDICAL INSURANCE	-	-	31,972.00	31,972.00
8	141 E 72110 207 000 00000 000	MEDICAL INSURANCE	27,616.00	270.00	-	27,346.00
9	141 E 72120 207 000 00000 000	MEDICAL INSURANCE	119,241.00	-	29,700.00	148,941.00
10	141 E 72120 207 000 01605 000	MEDICAL INSURANCE	-	-	4,900.00	4,900.00
11	141 E 72120 207 000 02000 000	MEDICAL INSURANCE	25,263.00	2,900.00	-	22,363.00
12	141 E 72120 207 000 02100 000	MEDICAL INSURANCE	13,840.00	-	1,600.00	15,440.00
13	141 E 72130 207 000 00000 000	MEDICAL INSURANCE	296,253.00	4,700.00	-	291,553.00
14	141 E 72130 207 000 01605 000	MEDICAL INSURANCE	-	-	900.00	900.00
15	141 E 72130 207 000 02100 000	MEDICAL INSURANCE	20,125.00	450.00	-	19,675.00
16	141 E 72210 207 000 00000 000	MEDICAL INSURANCE	250,931.00	-	23,400.00	274,331.00
17	141 E 72210 207 000 01500 000	MEDICAL INSURANCE	14,652.00	150.00	-	14,502.00
18	141 E 72210 207 000 02141 000	MEDICAL INSURANCE	2,900.00	640.00	-	2,260.00
19	141 E 72215 207 000 00000 000	MEDICAL INSURANCE	5,638.00	50.00	-	5,588.00
20	141 E 72220 207 000 00000 000	MEDICAL INSURANCE	185,525.00	-	18,400.00	203,925.00
21	141 E 72230 207 000 00000 000	MEDICAL INSURANCE	14,652.00	150.00	-	14,502.00
22	141 E 72250 207 000 00000 000	MEDICAL INSURANCE	100,417.00	1,000.00	-	99,417.00
23	141 E 72260 207 000 00000 000	MEDICAL INSURANCE	-	-	21,733.00	21,733.00
24	141 E 72310 207 000 00000 000	MEDICAL INSURANCE	11,001.00	100.00	-	10,901.00
25	141 E 72320 207 000 00000 000	MEDICAL INSURANCE	14,652.00	150.00	-	14,502.00
26	141 E 72410 207 000 00000 000	MEDICAL INSURANCE	938,009.00	-	4,000.00	942,009.00
27	141 E 72510 207 000 00000 000	MEDICAL INSURANCE	86,248.00	1,700.00	-	84,548.00
28	141 E 72520 207 000 00000 000	MEDICAL INSURANCE	27,641.00	270.00	-	27,371.00
29	141 E 72620 207 000 00000 000	MEDICAL INSURANCE	197,322.00	9,600.00	-	187,722.00
30	141 E 72710 207 000 00000 000	MEDICAL INSURANCE	195,668.00	-	4,000.00	199,668.00
31	141 E 72710 207 000 01605 000	MEDICAL INSURANCE	149,716.00	10,800.00	-	138,916.00
32	141 E 73100 207 000 00000 000	MEDICAL INSURANCE	77,234.00	-	2,800.00	80,034.00
33	141 E 73300 207 000 02001 000	MEDICAL INSURANCE	9,299.00	700.00	-	8,599.00
34	141 E 73400 207 000 00000 000	MEDICAL INSURANCE	34,942.00	8,600.00	-	26,342.00
35	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	273,508.00	9,400.00	-	264,108.00
Total Expenditures			10,243,029.00	66,790.00	235,605.00	10,411,844.00
Equity				Increase	Decrease	
36	141 Q 39000 000 000 00000 000	UNASSIGNED FUND BALANCE USED IN FY19	2,379,946.00	168,815.00	-	2,548,761.00
Total Expenditures less Total Equity			7,863,083.00			7,863,083.00

Explanation: To budget for additional Medical Insurance Expense from Fund Balance

Requested by: _____ Recommended for Approval: _____ Official / Department Head _____
Supervisor

Reviewed by: Mara McHenry _____
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

[Signature]
 06-04-19
 [Signature]

Department: Finance

DATE:

EXHIBIT
VC 1m
06-06-19

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Approval Amount
1	141 E 71100 116 000 00000 000	TEACHERS	28,653,036.00	283,400.00		28,369,636.00
2	141 E 71100 117 000 00000 000	CAREER LADDER PROGRAM	116,500.00	15,000.00		101,500.00
3	141 E 71100 128 000 02100 000	HOMEBOUND TEACHERS	27,194.00		23,500.00	50,694.00
4	141 E 71100 140 000 00000 000	SALARY SUPPLEMENTS	594,600.00		8,000.00	602,600.00
5	141 E 71100 163 000 00000 000	AIDES	1,404,079.00	45,000.00		1,359,079.00
6	141 E 71100 163 000 02103 000	AIDES	4,107.00		6,500.00	10,607.00
7	141 E 71100 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	225,943.00		10,700.00	236,643.00
8	141 E 71100 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	384,933.00	81,900.00		303,033.00
9	141 E 71100 198 000 02103 000	NON-CERTIFIED SUBSTITUTE TEACH	-		100.00	100.00
10	141 E 71100 201 000 00000 000	SOCIAL SECURITY	1,945,504.00	172,920.00		1,772,584.00
11	141 E 71100 201 000 02100 000	SOCIAL SECURITY	1,686.00		1,200.00	2,886.00
12	141 E 71100 201 000 02103 000	SOCIAL SECURITY	255.00		400.00	655.00
13	141 E 71100 204 000 00000 000	STATE RETIREMENT	3,014,452.00	84,200.00		2,930,252.00
14	141 E 71100 204 000 02100 000	STATE RETIREMENT	2,845.00		2,400.00	5,245.00
15	141 E 71100 206 000 00000 000	LIFE INSURANCE	18,037.00	3,000.00		15,037.00
16	141 E 71100 208 000 00000 000	DENTAL INSURANCE	85,102.00	8,000.00		77,102.00
17	141 E 71100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	454,997.00	35,000.00		419,997.00
18	141 E 71100 212 000 02100 000	EMPLOYER MEDICARE LIABILITY	394.00		300.00	694.00
19	141 E 71100 212 000 02103 000	EMPLOYER MEDICARE LIABILITY	60.00		100.00	160.00
20	141 E 71100 722 000 01607 000	REGULAR INSTRUCTION EQUIPMENT	422,800.00	231,000.00		191,800.00
21	141 E 71150 116 000 00000 000	TEACHERS	482,683.00	29,000.00		453,683.00
22	141 E 71150 201 000 00000 000	SOCIAL SECURITY	30,050.00	3,000.00		27,050.00
23	141 E 71150 204 000 00000 000	STATE RETIREMENT	49,134.00	2,000.00		47,134.00
24	141 E 71200 116 000 00000 000	TEACHERS	4,301,982.00		62,000.00	4,363,982.00
25	141 E 71200 128 000 00000 000	HOMEBOUND TEACHERS	81,583.00		6,300.00	87,883.00
26	141 E 71200 163 000 00000 000	AIDES	1,120,697.00	55,000.00		1,065,697.00
27	141 E 71200 171 000 00000 000	SPEECH PATHOLOGIST	442,395.00		58,000.00	500,395.00
28	141 E 71200 189 000 00000 000	OTHER SALARIES & WAGES	146,002.00		14,300.00	160,302.00
29	141 E 71200 201 000 00000 000	SOCIAL SECURITY	378,745.00	25,000.00		353,745.00
30	141 E 71200 208 000 00000 000	DENTAL INSURANCE	21,607.00	1,800.00		19,807.00
31	141 E 71200 312 000 00000 000	CONTRACTS WITH PRIVATE AGENCIE	66,000.00	20,000.00		46,000.00
32	141 E 71200 429 000 00000 000	INSTRUCTIONAL SUPPLIES	42,500.00	20,000.00		22,500.00
33	141 E 71300 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	3,399.00		500.00	3,899.00
34	141 E 71300 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	8,402.00		3,900.00	12,302.00
35	141 E 71300 207 000 00000 000	MEDICAL INSURANCE	210,583.00	3,000.00		207,583.00
36	141 E 71300 217 000 00000 000	RET HYBRID STABILIZATION	3,700.00		350.00	4,050.00
37	141 E 71300 399 000 00000 000	OTHER CONTRACTED SERVICES	105,000.00		40,000.00	145,000.00
38	141 E 71600 206 000 01002 000	LIFE INSURANCE	-		140.00	140.00
39	141 E 71600 208 000 01002 000	DENTAL INSURANCE	-		520.00	520.00
40	141 E 71600 429 000 01002 000	INSTRUCTIONAL SUPPLIES	15,156.00		370.00	15,526.00
41	141 E 72110 105 000 00000 000	SUPERVISOR/DIRECTOR	75,829.00		6,500.00	82,329.00
42	141 E 72110 162 000 00000 000	CLERICAL PERSONNEL	19,399.00		3,000.00	22,399.00
43	141 E 72110 189 000 00000 000	OTHER SALARIES & WAGES	70,181.00		3,400.00	73,581.00
44	141 E 72110 201 000 00000 000	SOCIAL SECURITY	10,317.00		100.00	10,417.00
45	141 E 72110 204 000 00000 000	STATE RETIREMENT	17,420.00		1,200.00	18,620.00
46	141 E 72110 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	2,413.00		50.00	2,463.00
47	141 E 72120 131 000 00000 000	MEDICAL PERSONNEL	355,728.00		36,500.00	392,228.00
48	141 E 72120 131 000 02000 000	MEDICAL PERSONNEL	18,853.00		20,000.00	38,853.00
49	141 E 72120 161 000 02000 000	SECRETARY(S)	26,190.00		1,400.00	27,590.00
50	141 E 72120 189 000 02100 000	OTHER SALARIES & WAGES	86,304.00	12,000.00		74,304.00
51	141 E 72120 199 000 00000 000	OTHER PER DIEM & FEES	480.00		1,000.00	1,480.00
52	141 E 72120 201 000 02000 000	SOCIAL SECURITY	11,259.00		700.00	11,959.00
53	141 E 72120 204 000 02000 000	STATE RETIREMENT	19,071.00		1,700.00	20,771.00
54	141 E 72120 212 000 02000 000	EMPLOYER MEDICARE LIABILITY	2,633.00		200.00	2,833.00
55	141 E 72120 217 000 00000 000	RET HYBRID STABILIZATION	900.00		1,300.00	2,200.00
56	141 E 72130 117 000 00000 000	CAREER LADDER PROGRAM	6,000.00		1,000.00	7,000.00
57	141 E 72130 123 000 00000 000	GUIDANCE PERSONNEL	1,660,680.00	17,000.00		1,643,680.00
58	141 E 72130 124 000 02100 000	PSYCHOLOGICAL PERSONNEL	36,576.00		150.00	36,726.00
59	141 E 72130 130 000 01605 000	SOCIAL WORKERS	62,730.00	59,000.00		3,730.00
60	141 E 72130 189 000 01605 000	OTHER SALARIES & WAGES	(62,730.00)		63,500.00	770.00
61	141 E 72210 105 000 00000 000	SUPERVISOR/DIRECTOR	282,383.00		72,000.00	354,383.00
62	141 E 72210 129 000 00000 000	LIBRARIANS	1,002,428.00		24,500.00	1,026,928.00
63	141 E 72210 161 000 00000 000	SECRETARY(S)	68,581.00		3,200.00	71,781.00
64	141 E 72210 162 000 00000 000	CLERICAL PERSONNEL	119,366.00		4,300.00	123,666.00
65	141 E 72210 189 000 00000 000	OTHER SALARIES & WAGES	66,099.00		2,000.00	68,099.00
66	141 E 72210 204 000 00000 000	STATE RETIREMENT	163,733.00		7,100.00	170,833.00
67	141 E 72210 217 000 00000 000	RET HYBRID STABILIZATION	-		500.00	500.00
68	141 E 72215 105 000 00000 000	SUPERVISOR/DIRECTOR	77,593.00		1,300.00	78,893.00
69	141 E 72220 117 000 00000 000	CAREER LADDER PROGRAM	2,000.00		1,000.00	3,000.00
70	141 E 72220 124 000 00000 000	PSYCHOLOGICAL PERSONNEL	329,186.00		5,000.00	334,186.00

06-04-19
du

Department: Finance

DATE:

6-Jun-19

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount		
				Decrease	Increase	
71	141 E 72220 161 000 00000 000	SECRETARY(S)	42,814.00		2,100.00	44,914.00
72	141 E 72220 189 000 00000 000	OTHER SALARIES & WAGES	514,311.00		50,000.00	564,311.00
73	141 E 72220 199 000 00000 000	OTHER PER DIEM & FEES	2,160.00		200.00	2,360.00
74	141 E 72220 204 000 00000 000	STATE RETIREMENT	106,060.00		3,550.00	109,610.00
75	141 E 72220 399 000 00000 000	OTHER CONTRACTED SERVICES	73,300.00	29,360.00		43,940.00
76	141 E 72250 120 000 00000 000	COMPUTER PROGRAMMER(S)	467,863.00		9,100.00	476,963.00
77	141 E 72250 162 000 00000 000	CLERICAL PERSONNEL	38,483.00		3,000.00	41,483.00
78	141 E 72250 199 000 00000 000	OTHER PER DIEM & FEES	-		700.00	700.00
79	141 E 72250 204 000 00000 000	STATE RETIREMENT	61,142.00		100.00	61,242.00
80	141 E 72260 117 000 01002 000	CAREER LADDER PROGRAM	-		1,000.00	1,000.00
81	141 E 72260 201 000 01002 000	SOCIAL SECURITY	6,479.00		60.00	6,539.00
82	141 E 72260 204 000 01002 000	STATE RETIREMENT	10,747.00		110.00	10,857.00
83	141 E 72260 206 000 01002 000	LIFE INSURANCE	-		50.00	50.00
84	141 E 72260 208 000 01002 000	DENTAL INSURANCE	-		250.00	250.00
85	141 E 72260 212 000 01002 000	EMPLOYER MEDICARE LIABILITY	1,516.00		20.00	1,536.00
86	141 E 72310 118 000 00000 000	SECRETARY TO BOARD	54,334.00		2,550.00	56,884.00
87	141 E 72310 189 000 00000 000	OTHER SALARIES & WAGES	16,400.00		2,450.00	18,850.00
88	141 E 72310 204 000 00000 000	STATE RETIREMENT	7,440.00		400.00	7,840.00
89	141 E 72310 307 000 00000 000	COMMUNICATION	190,000.00		70,000.00	260,000.00
90	141 E 72410 104 000 00000 000	PRINCIPALS	1,462,378.00	32,000.00		1,430,378.00
91	141 E 72410 117 000 00000 000	CAREER LADDER PROGRAM	15,000.00		5,050.00	20,050.00
92	141 E 72410 139 000 00000 000	ASSISTANT PRINCIPALS	1,701,155.00		105,000.00	1,806,155.00
93	141 E 72410 139 000 02127 000	ASSISTANT PRINCIPALS	-		600.00	600.00
94	141 E 72410 201 000 00000 000	SOCIAL SECURITY	285,767.00	18,000.00		267,767.00
95	141 E 72410 201 000 02127 000	SOCIAL SECURITY	-		50.00	50.00
96	141 E 72410 204 000 02127 000	STATE RETIREMENT	-		100.00	100.00
97	141 E 72410 212 000 02127 000	EMPLOYER MEDICARE LIABILITY	-		10.00	10.00
98	141 E 72510 105 000 00000 000	SUPERVISOR/DIRECTOR	87,032.00		4,000.00	91,032.00
99	141 E 72510 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	224,846.00		25,500.00	250,346.00
100	141 E 72510 122 000 00000 000	PURCHASING PERSONNEL	44,044.00		2,100.00	46,144.00
101	141 E 72510 162 000 00000 000	CLERICAL PERSONNEL	38,168.00		1,800.00	39,968.00
102	141 E 72510 204 000 00000 000	STATE RETIREMENT	41,498.00		900.00	42,398.00
103	141 E 72510 599 000 00000 000	OTHER CHARGES	17,900.00		4,000.00	21,900.00
104	141 E 72520 105 000 00000 000	SUPERVISOR/DIRECTOR	82,367.00		4,000.00	86,367.00
105	141 E 72520 189 000 00000 000	OTHER SALARIES & WAGES	79,666.00		3,600.00	83,266.00
106	141 E 72610 415 000 00000 000	ELECTRICITY	2,080,750.00		111,000.00	2,191,750.00
107	141 E 72620 105 000 00000 000	SUPERVISOR/DIRECTOR	128,016.00		13,100.00	141,116.00
108	141 E 72620 161 000 00000 000	SECRETARY(S)	82,212.00		5,000.00	87,212.00
109	141 E 72620 167 000 00000 000	MAINTENANCE PERSONNEL	691,647.00		46,000.00	737,647.00
110	141 E 72620 201 000 00000 000	SOCIAL SECURITY	55,916.00		3,100.00	59,016.00
111	141 E 72620 204 000 00000 000	STATE RETIREMENT	94,967.00		5,500.00	100,467.00
112	141 E 72620 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	13,077.00		400.00	13,477.00
113	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	468,750.00		50,000.00	518,750.00
114	141 E 72620 499 000 00000 000	OTHER SUPPLIES AND MATERIALS	506,250.00		12,000.00	518,250.00
115	141 E 72710 105 000 00000 000	SUPERVISOR/DIRECTOR	61,470.00		3,000.00	64,470.00
116	141 E 72710 142 000 00000 000	MECHANIC(S)	139,050.00		18,300.00	157,350.00
117	141 E 72710 146 000 00000 000	BUS DRIVERS	787,297.00		36,500.00	823,797.00
118	141 E 72710 146 000 01605 000	BUS DRIVERS	268,538.00		3,000.00	271,538.00
119	141 E 72710 162 000 00000 000	CLERICAL PERSONNEL	21,014.00		1,000.00	22,014.00
120	141 E 72710 169 000 00000 000	PART TIME PERSONNEL	46,562.00	9,000.00		37,562.00
121	141 E 72710 169 000 01605 000	PART TIME PERSONNEL	13,196.00	11,500.00		1,696.00
122	141 E 72710 189 000 00000 000	OTHER SALARIES & WAGES	-		1,200.00	1,200.00
123	141 E 72710 189 000 01605 000	OTHER SALARIES & WAGES	238,723.00		29,500.00	268,223.00
124	141 E 72710 208 000 00000 000	DENTAL INSURANCE	7,906.00	3,200.00		4,706.00
125	141 E 72710 412 000 00000 000	DIESEL FUEL	260,000.00		80,000.00	340,000.00
126	141 E 72710 425 000 00000 000	GASOLINE	85,750.00		30,000.00	115,750.00
127	141 E 73100 105 000 00000 000	SUPERVISOR/DIRECTOR	62,964.00		3,000.00	65,964.00
128	141 E 73100 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	35,473.00		1,600.00	37,073.00
129	141 E 73100 162 000 00000 000	CLERICAL PERSONNEL	79,454.00		39,500.00	118,954.00
130	141 E 73100 167 000 00000 000	MAINTENANCE PERSONNEL	130,903.00		6,000.00	136,903.00
131	141 E 73100 199 000 00000 000	OTHER PER DIEM & FEES	477.00		250.00	727.00
132	141 E 73100 201 000 00000 000	SOCIAL SECURITY	19,175.00		1,250.00	20,425.00
133	141 E 73100 204 000 00000 000	STATE RETIREMENT	32,566.00		3,650.00	36,216.00
134	141 E 73100 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	4,484.00		300.00	4,784.00
135	141 E 73300 189 000 02001 000	OTHER SALARIES & WAGES	46,126.00		1,000.00	47,126.00
136	141 E 73400 116 000 00000 000	TEACHERS	53,094.00	50,000.00		3,094.00
137	141 E 73400 116 000 02005 000	TEACHERS	759,232.00		63,500.00	822,732.00
138	141 E 73400 162 000 02005 000	CLERICAL PERSONNEL	21,311.00		450.00	21,761.00
139	141 E 73400 163 000 00000 000	AIDES	46,321.00		500.00	46,821.00
140	141 E 73400 163 000 02005 000	AIDES	338,153.00	13,000.00		325,153.00
141	141 E 73400 204 000 02005 000	STATE RETIREMENT	118,857.00		1,550.00	120,407.00

Department: Finance _____

DATE: 6-Jun-19

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Decrease	Increase
142	141 E 73400 207 000 00000 000	MEDICAL INSURANCE	34,942.00	1,800.00	33,142.00
143	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	273,508.00	1,900.00	271,608.00
144	141 E 73400 217 000 02005 000	RET HYBRID STABILIZATION	1,900.00		300.00 2,200.00
Total Expenditures			63,180,645.00	1,375,980.00	1,375,980.00 63,180,645.00

Explanation: Year End Cleanup - General Purpose School Fund

Requested by: *Mark Melby* Recommended for Approval: _____
 Supervisor Official / Department Head

Reviewed by: _____
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/6/19
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

_____ Backup included

___X___ Backup to follow

Statement to be included in Board Agenda Packet:

General Purpose School Budget Amendment – 141

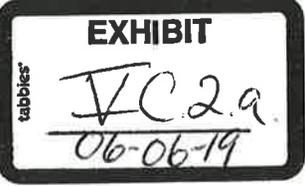
Finance Department – To budget for General Purpose Fund Year End Cleanup.

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05-31-19
JK

Department: Adult Education

DATE: 6/6/19
~~March 18, 20~~



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<u>Revenue</u>				
1		OTHER STATE EDUCATION FUNDS	-			-
2		ADULT BASIC EDUCATION				-
		<u>Total Revenue</u>	-	-		-
		<u>Expenditures</u>				
				<u>Decrease</u>	<u>Increase</u>	
3	141 E 71600 116 000 01002 Rega	Teachers	255,731.00	9,522.00		246,209.00
4	141 E 71600 429 000 01002 Rega	Supplies & Materials	10,581.00		6,922.00	17,503.00
5	141 E 71600 790 000 01002 Rega	Equipment	900.00		2,600.00	3,500.00
		<u>Total Expenditures</u>	<u>267,212.00</u>		<u>9,522.00</u>	<u>267,212.00</u>
		<u>Total Revenue less Total Expenditures</u>	<u>(267,212.00)</u>	-	<u>9,522.00</u>	<u>(267,212.00)</u>

Explanation: To redistribute funds for state contract amendment #1 for Adult Education

Requested by: Lynda Huddleston
 Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: Maria M. [Signature]
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

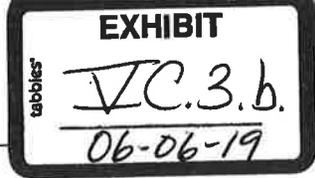
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 05-20-19

Non-Approval

Date: _____

Department: Finance

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
Revenue						
1	142 R 47590 000 720 00000 000	OTHER FEDERAL THROUGH STATE	-	78,000.00	-	78,000.00
		Total Revenue	-	78,000.00	-	78,000.00
Expenditures				Decrease	Increase	
2	142 R 71100 116 720 00000 000	TEACHERS	-	-	33,000.00	33,000.00
3	142 R 71100 163 720 00000 000	EDUCATION ASSISTANTS	-	-	2,500.00	2,500.00
4	142 R 71100 201 720 00000 000	SOCIAL SECURITY	-	-	2,201.00	2,201.00
5	142 R 71100 204 720 00000 000	STATE RETIRMENT	-	-	3,451.80	3,451.80
6	142 R 71100 212 720 00000 000	EMPLOYER MEDICARE	-	-	514.75	514.75
7	142 R 71100 429 720 00000 000	INSTRUCTIONAL SUPPLIES AND MATERIALS	-	-	19,641.20	19,641.20
8	142 R 71100 599 720 00000 000	OTHER CHARGES	-	-	714.50	714.50
9	142 R 72130 499 720 00000 000	OTHER SUPPLIES AND MATERIALS	-	-	800.00	800.00
10	142 R 72210 105 720 00000 000	SUPERVISOR	-	-	10,041.00	10,041.00
11	142 R 72210 162 720 00000 000	CLERICAL PERSONNEL	-	-	1,320.00	1,320.00
12	142 R 72210 201 720 00000 000	SOCIAL SECURITY	-	-	704.38	704.38
13	142 R 72210 204 720 00000 000	STATE RETIRMENT	-	-	664.80	664.80
14	142 R 72210 212 720 00000 000	EMPLOYER MEDICARE	-	-	164.73	164.73
15	142 R 72210 348 720 00000 000	POSTAGE	-	-	1.00	1.00
16	142 R 72210 524 720 00000 000	IN SERVICE / STAFF DEVELOPMENT	-	-	174.84	174.84
17	142 R 73100 422 720 00000 000	FOOD SUPPLIES	-	-	2,106.00	2,106.00
		Total Expenditures	-	-	78,000.00	78,000.00
		Total Revenue less Total Expenditures	-			-

Explanation: To budget for Read to Be Ready Summer Grant

Requested by: _____ Recommended for Approval: _____
 Supervisor Official / Department Head

Reviewed by: Mark McRay
 Chief Financial Officer

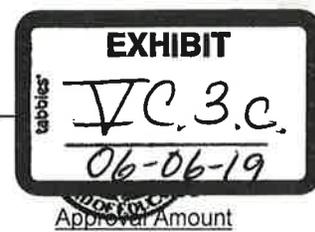
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

05-20-19

Department: **Federal Programs**

DATE: _____



Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Approval Amount		
						Decrease	Increase	
1		47148	312	REVENUE			1,437.07	1,437.07
						Increase	Decrease	
	142	71100-429-	312	Instructional Supplies		1,437.07		1,437.07
						1,437.07	1,437.07	

Explanation: This amendment is required in order to allocate 2018 remaining revenue from the State Department.

Requested by: Budget Carule Supervisor Recommended for Approval: [Signature] Official / Department Head

Reviewed by: [Signature] Chief Financial Officer

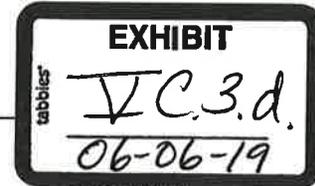
Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

received
05-22-19
[Signature]

Department: **Federal Programs**

DATE: _____



Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Decrease	Increase	Approval Amount
1		47148		REVENUE			250,000.00	250,000.00
2	142	71100-195-	171	Certified Substitutes		20,800.00		20,800.00
3	142	71100-198-	171	Non-Certified Substitutes		5,400.00		5,400.00
4	142	71100-201-	171	Social Security		2,000.00		2,000.00
5	142	71100-212-	171	Medicare		500.00		500.00
6	142	72210-189-	171	Other Salaries and Wages		16,250.00		16,250.00
7	142	72210-201-	171	Social Security		1,020.00		1,020.00
8	142	72210-204-	171	State Retirement		1,750.00		1,750.00
9	142	72210-399-	171	Contracted Services		201,480.00		201,480.00
10	142	99100-504-	171	Indirect Costs		800.00		
						250,000.00	250,000.00	

Explanation: This ATSI Grant (171) amendment is required in order to allocate approved funding.

Requested by: Budget Carule
Supervisor

Recommended for Approval:

[Signature]
Official / Department Head

Reviewed by: Mark McLaughlin
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

received
05-22-19
[Signature]

EXHIBIT
VC.4.a.
06-06-19

tabbles

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Food Service

28-May-19

Item #	Account #	Account Description	Current		Requested	
			Approved Amount	Increase	Decrease	Approval Amount
143 R 43521		LUNCH PAYMENTS-CHILDREN	745,000.00	135,000.00		880,000.00
143 R 43522		LUNCH PAYMENTS-ADULTS	40,000.00			40,000.00
143 R 43525		A LA CARTE SALES	170,000.00			170,000.00
143 R 43520		STATE MATCHING	50,000.00			50,000.00
143 R 47111		SECTION 4-LUNCH	2,750,500.00	140,000.00		2,890,500.00
143 R 47112		COMMODITY	391,783.00	91,475.00		483,238.00
143 R 47113		BREAKFAST	1,450,000.00			1,450,000.00
143 R 47114		USDA-OTHER	20,000.00	45,000.00		65,000.00
143 R 47590		CACFP-OTHER STATE	1,200,000.00	50,000.00		1,250,000.00
			6,817,283.00			7,278,738.00
				Decrease	Increase	
143 E 73100 146		BUS DRIVER SALARIES	25,000.00	14,500.00		10,500.00
143 E 73100 185		CAFETERIA PERSONNEL	1,978,000.00		70,000.00	2,048,000.00
143 E 73100 201		SOCIAL SECURITY	121,500.00			121,500.00
144 E 73100 204		STATE RETIREMENT	138,000.00			138,000.00
143 E 73100 208		LIFE INSURANCE	1,000.00			1,000.00
143 E 73100 207		MEDICAL INSURANCE	350,000.00	15,000.00		335,000.00
143 E 73100 208		DENTAL INSURANCE	12,000.00	2,000.00		10,000.00
143 E 73100 210		UNEMPLOYMENT COMP	2,000.00		500.00	2,500.00
143 E 73100 212		EMPLOYER MEDICARE	30,500.00	1,000.00		29,500.00
143 E 73100 307		COMMUNICATION	15,000.00	1,000.00		14,000.00
143 E 73100 338		MAINT & REPAIR	100,000.00	21,000.00		79,000.00
143 E 73100 355		TRAVEL	15,000.00		7,000.00	22,000.00
143 E 73100 399		OTHER CONTRACTED SERVICES	50,000.00		23,000.00	73,000.00
143 E 73100 421		FOOD PREP SUPPLIES	250,000.00	5,000.00		245,000.00
143 E 73100 422		FOOD SUPPLIES	2,550,000.00		255,000.00	2,805,000.00
143 E 73100 435		OFFICE SUPPLIES	15,000.00	2,500.00		12,500.00
143 E 73100 469		COMMODITY	391,783.00		91,475.00	483,238.00
143 E 73100 499		OTHER SUPPLIES & MATERIALS	15,000.00			15,000.00
143 E 73100 524		INSERVICE/STAFF DEVELOPMENT	10,000.00		3,000.00	13,000.00
143 E 73100 533		BACKGROUND CHECKS	2,500.00			2,500.00
143 E 73100 599		OTHER CHARGES	10,000.00		23,000.00	33,000.00
143 E 73100 710		FOOD SERVICE EQUIPMENT	80,000.00	3,500.00		56,500.00
143 E 73100 590		TRANSFERS TO OTHER FUNDS	675,000.00		54,000.00	729,000.00
			6,817,283.00	528,975.00	528,975.00	7,278,738.00

Explanation: Adjust current budget based on projected expenditures/revenues

Requested by: _____ Recommended for Approval: _____

Supervisor

Reviewed by: _____

Chief Financial Officer

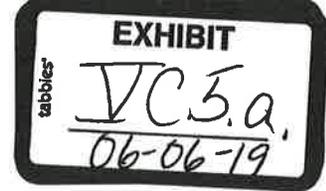
Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission: Approval

Non-Approval

received
 05-30-19 *SM*



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Extended School Program (SAC and LITPE)

DATE: 4/3/2019

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	146	73300 189 000 01800	Other Salaries & Wages	634,000.00	34,000.00		668,000.00
2	146	73300 189 000 01801	Other Salaries & Wages	251,300.00		36,000.00	215,300.00
3	146	73300 201 000 01800	Social Security	38,220.00	2,000.00		40,220.00
4	146	73300 204 000 01800	State Retirement	19,480.00	3,100.00		22,580.00
5	146	73300 207 000 01800	Medical Insurance	55,000.00	5,000.00		60,000.00
6	146	73300 207 000 01801	Medical Insurance	-	9,400.00		9,400.00
7	146	73300 210 000 01800	Unemployment Compensation	700.00		500.00	200.00
8	146	73300 212 000 01800	Employer Medicare Liability	11,000.00		1,000.00	10,000.00
9	146	73300 355 000 01800	Travel	1,000.00		200.00	800.00
10	146	73300 422 000 01800	Food Supplies	5,000.00	600.00		5,600.00
11	146	73300 509 000 01801	Refunds	2,000.00		2,000.00	-
12	146	73300 599 000 01800	Other Charges	23,000.00		2,000.00	21,000.00
13	146	73300 599 000 01801	Other Charges	18,000.00		7,400.00	10,600.00
14	146	73300 790 000 01801	Other Equipment	5,000.00		5,000.00	-
15	146						-
16	146						-
					54,100.00	54,100.00	

Explanation: Reallocate funds for year end clean up

Requested by: _____

Supervisor

Chief Financial Officer

Recommended for Approval: _____

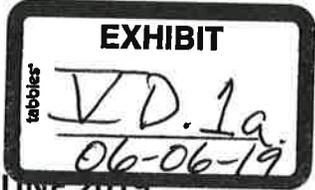
Official / Department Head

Reviewed by: _____

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**

received
05-31-19
AK



Out of State/ Overnight BOARD APPROVAL (Middle)

Month: JUNE 2019

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
5/22/19	Scottsdale, AZ	PSMS	Stefanie Janko Officer Mike Herrick	8th SADD	06/22/2019 - 06/26/2019	4 (2- PSMS and 2-UMS)	SADD National Conference

Jerry Boyd, Director of Schools

Date

NOTE: Trips listed by event date.


received
06-04-19
BR

ADD Field Trip

anko, Stefanie <sthomas@pcsstn.com>

Tue, Jun 4, 2019 at 11:04 AM

o: "Harris, Lisa" <lisa.harris@pcsstn.com>, Oscar Upchurch III <oupchurch@pcsstn.com>, Mike Herrick <mike.herrick@pcsstn.com>, John Pettit <jpettit@pcsstn.com>

There are some adjustments that need to be made to the form with dates and times:

I know Officer Pettit requested for me to be able to pick up a County Van on Saturday, June 22nd. I will need to pick it up probably Friday afternoon. We will meet at Prescott South Middle School no later than 9:45am Saturday, June 22nd. We will be taking a Putnam County Van to Nashville BNA. Our flight will leave at 1:42pm. We have a layover in Dallas from 3:45pm and will get on another flight and leave Dallas at 4:25pm. We will arrive in Phoenix, Arizona at 4:54pm

The 4 girls will not be staying in the same rooms.

Katie Koon and Abbie Wright will share a room and

Tembreanna Mahan and Freya Klein will share a room.

Then I will have my own room

Officer Herrick will have his own room

We will return Wednesday, June 26th. We leave Phoenix Airport at 2:11 and will have a layover in Salt Lake City from 4:44 to 5:20. Then we will leave Salt Lake City and arrive in Nashville at 9:37pm. I hope to be home (back in Cookeville) by 11pm. I will return the van the morning of Thursday, June 27th.

I wanted to send you updated information as I got it. Let me know if you need anything else.

[Quoted text hidden]



Out of State/ Overnight BOARD APPROVAL (Middle)

Month: JUNE 2019

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
5/24/19	Scottsdale, AZ	UMS	Stefanie Janko	8th SADD	06/23/2019 06/26/2019	2	SADD National Conference



Jerry Boyd, Director of Schools

Date

NOTE: Trips listed by event date.

received
5-28-2019

Upperman Middle School

6700 Nashville Hwy. Baxter, Tennessee 38544
Phone (931) 858-6601 Fax (931) 858-6637

Shannon R. Pirtle, Principal Brian Cadle, Assistant Principal Angela Webb, Assistant Principal

SADD Club National Leadership Conference Upperman Middle and Prescott South Middle Schools 6/23/19 to 6/26/19 Rooming List

These four females will be sharing a room at the conference:

Katie Koon	PSMS
Abbie Wright	PSMS
Tembrinna Mahan	UMS
Freya Klein	UMS

The female chaperone who will be rooming near them is Steffanie Janko teacher at PSMS (931) 854-8694

“BUILDING THE FOUNDATION FOR EXCELLENCE”

2019 SADD National Conference on Youth Health & Safety

Saturday, June 22

9:00 AM – 5:00 PM

SADD Board of Directors Meeting

Sunday, June 23

12:00 – 6:00 PM

Registration Open

4:00 – 4:30 PM

Advisor Meeting (MANDATORY FOR ALL CHAPERONES)

5:00 PM – 6:00 PM

Dinner

6:00 PM

Opening Ceremonies

8:00 – 10:00 PM

Dive-In Movie & Ice Cream Social

11:00 PM

Lights Out

Monday, June 24

8:00 – 8:45 AM

Breakfast

9:00 – 10:30 AM

General Session

10:45 – 11:30 AM

Family Group 1 — Small Discussion Groups

11:45 – 12:30 PM

Workshops — Session 1

12:30 – 1:30 PM

Lunch

1:30 – 2:15 PM

Workshops — Session 2

2:30 – 3:15 PM

Family Group 2

3:30 – 4:30 PM

Chapter Action Planning

4:30 PM

Evening on Your Own

8:00 - 10:00 PM

Youth Networking Event/Fun — SADD's Lip Sync Battle

11:00 PM

Lights Out

Tuesday, June 25

8:00 - 8:45 AM

Breakfast

9:00 – 10:30 AM

General Session

10:45 – 11:30 AM

Family Group 3

11:45 AM – 12:30 PM

Workshops — Session 3

12:30 – 2:00 PM

Awards Luncheon

2:15 – 3:00 PM

Workshops — Session 4

3:15 – 4:00 PM

Family Group 4

4:00 – 5:00 PM

Chapter Action Planning

5:00 - 7:00 PM

Free Time

7:00 PM

Taste of Arizona Reception

8:30 PM

Dance & Various Activities

11:30 PM

Lights Out

Wednesday, June 26

8:00 – 9:00 AM

Breakfast

9:00 – 11:00 AM

Closing Ceremonies

Lady Cavs Basketball

**Louisville Room Assignments:
June 14-16, 2019**

Room 1	Room 2	Room 3	Room 4
Cassie Shope Liv Shipman Chaylin Cunningham Freshman	Julianne Dunaway KK Graves Bailey Gillies Freshman	Katie Dunway Alyssa Love Sarah Beth Briggs Freshman	Mackenzie Perry Emma Webb Madison Brewer Freshman

Lady Cavs
Basketball

Harris, Lisa <lisa.harris@pcsstn.com>

Fwd: Itinerary

Hill, Tammi <thill@pcsstn.com>
To: Lisa Harris <lisa.harris@pcsstn.com>

Wed, May 8, 2019 at 2:26 PM

Lisa,

Below is the itenary for the girls basketball camp to Louisville.

Thank you
Tammi Hill
Administrative Assistant
to the Building Principal
Cookeville High School
(931)520-2105

----- Forwarded message -----

From: Gillies, Jamie <gilliesj@pcsstn.com>
Date: Wed, May 8, 2019 at 2:25 PM
Subject: Re: Itinerary
To: Hill, Tammi <thill@pcsstn.com>

We will play 2 games on Friday, 3 games on Saturday, and 2 on Sunday before returning home. In between games we will eat meals together and have team bonding activities. I don't have an exact schedule of who we will be playing yet.

Jamie Gillies
E.F. Coach/Social Skills Instruction
CHS Girls Head Basketball Coach

CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipients and may contain confidential and privileged information or be otherwise protected by law. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

On Wed, May 8, 2019 at 2:20 PM Hill, Tammi <thill@pcsstn.com> wrote:
Do you have an itinerary for your basketball came? I need it to turn into the CO.

Also we are out of larges on the shirts. We have ordered a few more and when they come in I will get you one.

Thank you
Tammi Hill
Administrative Assistant
to the Building Principal
Cookeville High School
(931)520-2105

CHS

6/24/19 6:00am - 6/29/19 6:00 pm

Skills USA Nationals to Louisville, KY

Room 1

Tiffany Zellner
Sara Moore

Room 2

Mike Pedigo

Room 3

Cannon SiClair
Grant Mainord

CHS Skills

Tuesday, June 25

- 7:30 a.m. – International Degree Interviews
- 7:30 a.m. – 5 p.m. – SkillsUSA Store open
- 9 a.m. – 3 p.m. – TAG Tuesday (Delegates)
- 9 a.m. – Noon – Advisor of the Year Interviews
- 9:30 a.m. – National Officer Candidate Procedure
- 10 a.m. – 5 p.m. – SkillsUSA TECHSPO
- 10 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
- 10 a.m. – 5 p.m. – Contestant Orientation Meetings
- 12 p.m. – 6 p.m. – Set up display event, exhibits and check in notebooks
- 7 p.m. – Opening Ceremony

Wednesday, June 26

- 7:30 a.m. – International Degree Interviews
- 7:30 a.m. – Leadership contestants report to contest area
- 7:30 a.m. – 5 p.m. – SkillsUSA Store open
- 7:45 a.m. – Teachers' Continental Breakfast
- 8:30 a.m. – 9:45 a.m. – A Call to Action Teachers' Session
- 8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
- 8 a.m. – 5 p.m. – SkillsUSA TECHSPO
- 9 a.m. – 5 p.m. – Models of Excellence Interviews
- 10 a.m. – First Delegate Sessions
- 10:30 a.m. – 4 p.m. – SkillsUSA University
- 11 a.m. – Joint Delegate Session
- 12:45 p.m. – Delegate Business Meetings
- 1:30 p.m. – SkillsUSA Corporate Meeting
- 6 p.m. – 9 p.m. – Models of Excellence Dinner
- 6:30 p.m. – Champions Night at Louisville Bats, game time 7 p.m.

Thursday, June 27

- 7:30 a.m. – Contestants report to contest area
- 7:30 a.m. – 4 p.m. – SkillsUSA Store open
- 8 a.m. – Leadership contests finals
- 8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
- 9 a.m. – 4 p.m. – SkillsUSA Championships (open to the public)
- 8 a.m. – 5 p.m. – SkillsUSA TECHSPO
- 10 a.m. – 4 p.m. – SkillsUSA University
- 1 p.m. – Delegate Business Meetings/Meet the Candidates/Voting Primary Ballot High School Regional VP
- 6 p.m. – 10 p.m. – "SkillsUSA Night" at Kentucky Kingdom
- 6 p.m. – 7 p.m. – Chapter of Distinction Reception Registration
- 7 p.m. – 9 p.m. – Chapter of Distinction Celebration (No admittance once program begins)

Friday, June 28

- 9 a.m. – State Directors' Breakfast
- 7 a.m. – 1:30 p.m. – Community Service Project
- 8 a.m. – SkillsUSA Championships Move-out
- 10 a.m. – State Directors' Business Meeting
- 10 a.m. – 3 p.m. – Meet the Employer
- 9 a.m. – 4 p.m. – SkillsUSA University
- 10:30 a.m. – Delegate Business Meetings/Meet the Candidates/Final Ballot Voting
- 10:30 a.m. – 1:30 p.m. – ASTS Business Meeting and Teachers Luncheon
- 5 p.m. – Awards Ceremony

CHS 2019 FCCLA Leadership Conference
Anaheim Hotel Reservation Rooming List
June 28, 2019 – July 5, 2019

Room #1 Many Rawls (Chaperone)

Room #2 Sheila Drillier (Chaperone)

Room #3 Olivia Monroe
Abbie Goozie
Catherine Timmerman
Anna Driller

Room #4 Allison Bohannon
Megan Jennings
Addi Johnson
Traci Pile



2019 NATIONAL LEADERSHIP CONFERENCE
 Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

CAREER EXPLORATION THROUGH FCCLA – FCCLA National Programs and Competitive Events support CTE students’ development of knowledge and skills, enhancing the classroom experience and career pathway initiatives. FCCLA is integrated into FACS and is intracurricular, exposing students to work-based learning, business and industry networks, and industry-recognized certifications. FCCLA members explore career opportunities and build their real world skills by developing projects, engaging and participating in events, and competing regionally and nationally for scholarships and awards.



Friday, June 28

Times Vary

Tours

- 2:00 PM - 6:00 PM Competitive Events Advisory Team Meeting
- 12:00 AM Student Curfew

Saturday, June 29

Times Vary

Tours

- 7:30 AM - 6:00 PM Conference & Competitive Events Registration (Advisers Only)
- 8:00 AM - 10:00 AM Board of Directors Committee Meetings
- 10:00 AM - 4:00 PM Board of Directors Meeting
- 2:00 PM - 3:00 PM National Officer Candidate Test
- 3:00 PM - 4:30 PM National Officer Candidate Adviser Orientation
- 3:30 PM - 5:00 PM National Officer Candidate Nominating Committee Orientation & Meeting
- 3:00 PM - 5:00 PM National Officer Candidate Orientation & Project Center
- 5:00 PM - 6:00 PM New State Advisers Training (State Advisers with 0-3 years' Experience Only)
- 6:00 PM - 7:00 PM State Advisers NLC Launch
- 6:30 PM - 9:00 PM National Officer Candidate Nominating Committee Interviews
- 7:00 PM - 8:00 PM State Advisers Welcome Reception
- 12:00 AM Student Curfew

Sunday, June 30

Times Vary

Tours

- 7:30 AM - 6:00 PM Conference & Competitive Events Registration (Advisers Only)
- 8:30 AM - 1:00 PM National Officer Candidate Nominating Committee Interviews (Lunch on Own)
- 9:00 AM - 11:00 AM Careers in Costuming | Disney Performing Arts Workshop (Preregistration Required)
- 9:00 AM - 12:00 PM Creating a Leadership Legacy | Disney Youth Education Series (Preregistration Required)
- 9:00 AM - 5:00 PM Adviser Refresh Lounge
- 10:00 AM - 12:00 PM Special Event: FCCLA National Programs Scavenger Hunt (Open to All Student Attendees)

Schedule is subject to change – Rev 5/06/2019

Page 1 of 7





2019 NATIONAL LEADERSHIP CONFERENCE
 Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

11:00 AM	-	2:00 PM	Lunch Concessions
12:00 PM	-	1:30 PM	Adviser Academy: Track 1 (By Appointment)
12:00 PM	-	2:00 PM	Fashion Show Jury of Selection (Selected Student Designers & Judges Only)
12:00 PM	-	5:00 PM	Exhibitor Move-In
1:00 PM	-	2:00 PM	Youth Networking – Mission Mayhem
1:00 PM	-	3:00 PM	Careers in Costuming Disney Performing Arts Workshop (Preregistration Required)
1:00 PM	-	4:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
2:00 PM	-	3:00 PM	1 st Time NLC Attendee Student and Adviser Orientation (Preregistration Required)
2:00 PM	-	4:00 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting
2:30 PM	-	4:00 PM	State Officer Networking (Preregistration Required)
3:00 PM	-	5:00 PM	Adviser Academy: Track 2 (By Appointment)
3:00 PM	-	5:00 PM	Adviser-to-Adviser (By Appointment)
3:30 PM	-	4:30 PM	Newcomers Session 1 (FCS College Students & Future FCCLA Advisers Only – Preregistration Required)
6:00 PM	-	8:00 PM	Opening General Session
8:00 PM	-	9:00 PM	VIP Reception (By Invitation)
8:30 PM	-	9:30 PM	State Meetings
9:45 PM	-	10:45 PM	State Meetings
12:00 AM			Student Curfew

STAR EVENT COMPETITIONS: *Baking and Pastry (Offsite)* *Culinary Arts (Offsite)*

Monday, July 1

7:30 AM	-	5:00 PM	Conference Registration/Information
7:30 AM	-	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting
8:00 AM	-	9:00 AM	Expo 2019 – Exclusive Preview for Advisers Only
8:00 AM	-	9:15 AM	Voting Delegate Orientation
8:30 AM	-	9:45 AM	Leadership Academy (Preregistration Required)
9:00 AM	-	12:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
9:00 AM	-	12:00 PM	Disney Culinary Arts Disney Youth Education Series (Preregistration Required)
9:00 AM	-	1:00 PM	Adviser Refresh Lounge
9:00 AM	-	3:00 PM	Expo 2019
9:00 AM	-	5:00 PM	STAR Event Competitions

Schedule is subject to change – Rev 5/06/2019





2019 NATIONAL LEADERSHIP CONFERENCE
 Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

9:15 AM	-	9:30 AM	Red Talks Workshops
10:00 AM	-	10:15 AM	Red Talks Workshops
10:00 AM	-	11:00 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation
10:00 AM	-	11:15 AM	Leadership Academy (Preregistration Required)
10:00 AM	-	12:00 PM	National Officer Candidate Fishbowl
10:45 AM	-	11:00 AM	Red Talks Workshops
11:00 AM	-	12:00 PM	Newcomers Session 2 (FCS College Students & Future FCCLA Advisers Only – Preregistration Required)
11:00 AM	-	2:00 PM	Lunch Concessions
11:30 AM	-	11:45 AM	Red Talks Workshops
12:00 PM	-	2:30 PM	National Officer Candidate Nominating Committee Lunch & Deliberation
12:15 PM	-	1:00 PM	FCCLA/LifeSmarts Knowledge Bowl Participant Orientation
12:30 PM	-	1:45 PM	Leadership Academy (Preregistration Required)
1:00 PM	-	1:45 PM	Adviser Talks Workshops
1:00 PM	-	3:00 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play
1:00 PM	-	4:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
1:30 PM	-	1:45 PM	Disney Culinary Arts Disney Youth Education Series (Preregistration Required)
2:00 PM	-	2:45 PM	Adviser Talks Workshops
2:00 PM	-	3:15 PM	Leadership Academy (Preregistration Required)
2:15 PM	-	2:30 PM	Red Talks Workshops
3:00 PM	-	3:45 PM	Adviser Talks Workshops
3:00 PM	-	4:00 PM	Say Yes to FCS Signing Ceremony
3:30 PM	-	4:30 PM	FCCLA/LifeSmarts Knowledge Bowl Quarter & Semi Finals and 3 rd Place Match
4:00 PM	-	5:00 PM	Say Yes to FCS Educator Day Planning Workshop
4:30 PM	-	5:00 PM	Voting Delegate Check-In
5:00 PM	-	6:00 PM	Business Session
6:00 PM			National Officer Candidate Letter Drop #1
12:00 AM			Student Curfew

STAR EVENT COMPETITIONS:

Applied Math for Culinary Management

Hospitality, Tourism, and Recreation

Schedule is subject to change – Rev 5/06/2019

Page 3 of 7





2019 NATIONAL LEADERSHIP CONFERENCE
 Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

<i>Chapter in Review Display</i>	<i>Interior Design</i>
<i>Chapter Service Project Display</i>	<i>Interpersonal Communications</i>
<i>Early Childhood Education</i>	<i>Job Interview</i>
<i>Environmental Ambassador</i>	<i>Leadership</i>
<i>Fashion Construction</i>	<i>Promote and Publicize FCCLA!</i>
<i>Focus on Children</i>	<i>Recycle & Redesign</i>
<i>Food Innovations</i>	<i>Teach and Train</i>

Tuesday, July 2

7:30 AM - 5:00 PM	Conference Registration/Information
7:30 AM - 8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting
8:00 AM - 8:45 AM	National Officer Candidates Meet & Greet (All Attendees Welcome)
8:00 AM - 3:00 PM	Adviser Refresh Lounge
8:30 AM - 9:15 AM	Adviser Talks Workshops
8:30 AM - 9:45 AM	Leadership Academy (Preregistration Required)
9:00 AM - 11:00 AM	National Officer Candidate Networking
9:00 AM - 11:00 AM	Careers in Costuming Disney Performing Arts Workshop (Preregistration Required)
9:00 AM - 12:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
9:00 AM - 12:00 PM	Disney Culinary Arts Disney Youth Education Series (Preregistration Required)
9:00 AM - 2:00 PM	ServSafe Training (Preregistration Required)
9:00 AM - 3:00 PM	Expo 2019
9:00 AM - 5:00 PM	STAR Event Competitions
9:15 AM - 9:30 AM	Red Talks Workshops
9:30 AM - 10:15 AM	Adviser Talks Workshops
10:00 AM - 10:15 AM	Red Talks Workshops
10:00 AM - 11:15 AM	Leadership Academy (Preregistration Required)
10:45 AM - 11:00 AM	Red Talks Workshops
11:00 AM - 2:00 PM	Lunch Concessions
11:30 AM - 11:45 AM	Red Talks Workshops
12:00 PM - 12:30 PM	Voting Delegate Check-in for National Officer Candidate Speeches
12:00 PM - 2:00 PM	Adviser Academy: Track 3 (By appointment)

Schedule is subject to change – Rev 5/06/2019

Page 4 of 7





2019 NATIONAL LEADERSHIP CONFERENCE
Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

12:30 PM	-	1:45 PM	Leadership Academy (Preregistration Required)
12:30 PM	-	1:45 PM	National Officer Candidate Speeches – Group A
12:30 PM	-	1:45 PM	National Officer Candidate Teambuilding – Group B
1:00 PM	-	3:00 PM	Careers in Costuming Disney Performing Arts Workshop (Preregistration Required)
1:00 PM	-	4:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
1:00 PM	-	4:00 PM	Disney Culinary Arts Disney Youth Education Series (Preregistration Required)
1:30 PM	-	1:45 PM	Red Talks Workshops
2:00 PM	-	3:15 PM	Leadership Academy (Preregistration Required)
2:00 PM	-	3:15 PM	National Candidate Speeches – Group B
2:00 PM	-	3:15 PM	National Candidate Teambuilding – Group A
2:00 PM	-	4:00 PM	Adviser Academy: Track 4 (By Appointment)
2:15 PM	-	2:30 PM	Red Talks Workshops
3:00 PM	-	5:00 PM	ServSafe Exam (Preregistration Required)
3:00 PM	-	6:00 PM	Exhibitor Move-Out
4:00 PM	-	4:45 PM	State Meetings
5:00 PM	-	5:45 PM	State Meetings
5:00 PM	-	6:30 PM	National Executive Council Elections
8:00 PM	-	10:30 PM	Run4Red 5K Glow Run/Walk (Preregistration Required)
12:00 AM			Student Curfew

STAR EVENT COMPETITIONS:

<i>Advocacy</i>	<i>Entrepreneurship</i>	<i>National Programs in Action</i>
<i>Career Investigations</i>	<i>Fashion Design</i>	<i>Nutrition and Wellness</i>
<i>Chapter in Review Portfolio</i>	<i>FCCLA Chapter Website</i>	<i>Parliamentary Procedure</i>
<i>Chapter Service Project Portfolio</i>	<i>Illustrated Talk</i>	<i>Say Yes to FCS Education</i>
<i>Digital Stories for Change</i>	<i>Life Event Planning</i>	<i>Sports Nutrition</i>

Wednesday, July 3

7:00 AM		National Officer Candidate Letter Drop #2	
7:30 AM	-	5:00 PM	Conference Registration/Information
9:00 AM	-	11:00 AM	Careers in Costuming Disney Performing Arts Workshop (Preregistration Required)
9:00 AM	-	11:00 AM	Recognition Session: FCCLA/LifeSmarts Knowledge Bowl Finals, Fashion Show and Adult Awards
9:00 AM	-	12:00 PM	Creating a Leadership Legacy Disney Youth Education Series
9:00 AM	-	12:00 PM	Disney Culinary Arts Disney Youth Education Series

Schedule is subject to change – Rev 5/06/2019





2019 NATIONAL LEADERSHIP CONFERENCE
Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

9:30 AM	-	10:45 AM	AAFCS Pre-Professional Assessment and Certification Testing Group 1 (Preregistration Required)
11:00 AM	-	2:00 PM	Lunch Concessions
11:15 AM	-	12:30 PM	AAFCS Pre-Professional Assessment and Certification Testing Group 2 (Preregistration Required)
12:30 PM	-	2:30 PM	National Association of Parliamentarians Membership Exam
1:00 PM	-	1:25 PM	Teen Talks Workshops
1:00 PM	-	2:45 PM	Spotlight on Projects & Spotlight on STAR Events
1:00 PM	-	3:00 PM	Careers in Costuming Disney Performing Arts Workshop (Preregistration Required)
1:00 PM	-	3:00 PM	State & Chapter Adviser Networking Roundtables
1:00 PM	-	3:00 PM	State Officer Training (Preregistration Required)
1:00 PM	-	4:00 PM	Creating a Leadership Legacy Disney Youth Education Series (Preregistration Required)
1:00 PM	-	4:00 PM	Disney Culinary Arts Disney Youth Education Series (Preregistration Required)
1:15 PM	-	2:30 PM	AAFCS Pre-Professional Assessment and Certification Testing Group 3 (Preregistration Required)
1:40 PM	-	2:05 PM	Teen Talks Workshops
2:20 PM	-	2:45 PM	Teen Talks Workshops
3:00 PM	-	6:30 PM	AAFCS Professional Certification Testing (Preregistration Required)
5:00 PM	-	11:00 PM	Special Event: Knott's Berry Farm – Soak City Water Park (Preregistration Required)
5:00 PM	-	11:00 PM	Special Event: Knott's Berry Farm – Theme Park (Preregistration Required)
12:00 AM			Student Curfew

Thursday, July 4

7:30 AM	-	5:00 PM	Conference Registration/Information
9:00 AM	-	10:00 AM	Newcomers Session 3 (FCS College Students & Future FCCLA Advisers Only – Preregistration Required)
9:30 AM	-	10:30 AM	2018-2019/2019-2020 National Executive Council Advisers Breakfast
9:30 AM	-	11:00 AM	Capitol Leadership Kickoff & Advocacy Session (Preregistration Required)
9:30 AM	-	11:00 AM	Youth Networking – Career Pathways
11:00 AM	-	2:00 PM	Lunch Concessions
11:15 AM	-	12:00 PM	Alumni & Associates Reception (Graduating Seniors & A&A Members Only)
12:30 PM	-	12:45 PM	STAR Events Recognition Session Participant Seating
12:45 PM	-	2:45 PM	STAR Event Recognition Sessions (All Regions)
12:45 PM	-	1:45 PM	STAR Event State Recognition Sessions – Colorado, Nebraska, North Carolina, and Ohio
2:00 PM	-	2:45 PM	STAR Event State Recognition Sessions – Alabama, Arkansas, Indiana, and Virginia

Schedule is subject to change – Rev 5/06/2019





2019 NATIONAL
LEADERSHIP CONFERENCE
Anaheim, CA • June 30 - July 4, 2019

2019 NATIONAL LEADERSHIP CONFERENCE SCHEDULE-AT-A-GLANCE*

3:00 PM	-	4:14 PM	STAR Event State Recognition Sessions – California, Iowa, Montana, and Pennsylvania, North Dakota
3:00 PM	-	5:00 PM	STAR Events Results Pickup (State Advisers Only)
5:00 PM	-	6:30 PM	Closing General Session
7:30 PM	-	10:30 PM	Special Event: FCCLA 4 th of July Party (Preregistration Required)
12:00 AM			Student Curfew



7/8/19 - 7/13/19 Jami Cherry Volleyball Tournament

Rooming list:

Jurnee Wilson

Sara Beth Fredley

Riley Widdifield

Bailey Turnbow

Erica South

Blake Cherry

Leandra Key

Kylie Herren

Mattie Arnette

Katherine Roberts

Meredith Herndon

Alley Widdifield

Female coach room: Jami Cherry

Male coach room: Lucas Martin

9/27/19-9/28/19 Jami Cherry Volleyball Tournament

Rooming list:

Jurnee Wilson

Sara Beth Fredley

Riley Widdifield

Bailey Turnbow

Erica South

Blake Cherry

Leandra Key

Kylie Herren

Mattie Arnette

Katherine Roberts

Meredith Herndon

Alley Widdifield

Female coach room: Jami Cherry

Male coach room: Lucas Martin



PUTNAM COUNTY DISCRETIONARY
GRANT REPORT JUNE 2019

Board Action	Grant Title	GRANT AMOUNT REQUESTING	LEA Match	Total Grant Amount	New, Ongoing, Renewal	Location	Approval to Apply	Date of Notification	Approval to Accept
PERMISSION TO APPLY	KIDSFIT GAME CHANGER GRANT	\$ 8,897.00	\$ -	\$ 8,897.00	NEW	JWES	6/6/2019		
PERMISSION TO ACCEPT	LOWE'S TOOLBOX FOR EDUCATION GRANT			\$ 2,000.00	NEW	UHS			6/6/2019
PERMISSION TO APPLY	IDEA DISCRETIONARY - IPOCAI	\$ 120,168.00	\$ -	\$ 120,168.00	NEW	SPED	6/6/2019		
PERMISSION TO ACCEPT	IDEA DISCRETIONARY - IPOCAI			\$ 120,168.00	NEW	SPED			6/6/2019
PERMISSION TO APPLY	IDEA DISCRETIONARY - SPED LIC., ENDORSEMENT, & CERTIFICATION	\$ 23,300.00			NEW	SPED	6/6/2019		
PERMISSION TO ACCEPT	IDEA DISCRETIONARY - SPED LIC., ENDORSEMENT, & CERTIFICATION			\$ 23,300.00	NEW	SPED			6/6/2019
PERMISSION TO APPLY	IDEA DISCRETIONARY - INCREASE ACCESS TO HIGH QUALITY CORE INSTRUCTION	\$ 127,339.00			NEW	SPED	6/6/2019		
PERMISSION TO ACCEPT	IDEA DISCRETIONARY - INCREASE ACCESS TO HIGH QUALITY CORE INSTRUCTION			\$ 127,339.00	NEW	SPED			6/6/2019
Totals	Jul-18	\$13,000	\$0	\$13,000					
	Aug-18	\$0	\$0	\$30,000					
	Sep-18	\$311,677	\$0	\$1,027,625					
	Oct-18	\$2,200	\$0	\$10,534					
	Nov-18	\$799,746	\$0	\$803,016					
	Dec-18	\$213,200	\$0	\$216,250					
	Jan-19	\$117,280	\$0	\$1,750					
	Feb-19	\$16,500	\$0	\$21,500					
	Mar-19	\$250,250	\$0	\$31,100					
	Apr-19	\$399,000	\$0	\$421,850					
	May-19	\$243,550	\$0	\$494,271					
	Jun-19	\$279,704	\$0	\$401,872					
	Total	\$2,846,107	\$0	\$3,473,768					

received
05-24-19
[Signature]



Putnam County Board of Education Agenda Request

Name of Person Making Request:
Kathlyn Walter

Department:
School Nutrition

Phone Number of Person Making Request:
(931) 319-1004

Account Funding Code (if appropriate)
143.73100

X Backup included

 Backup to follow

Provide a brief explanation of the purpose for your appearance before the Board. Attach a detailed explanation with a copy of all documentation related to this matter that the Board Members need to review before the meeting, and submit by the Board Agenda deadline for distribution:

Request to increase student paid lunch prices for school year 2019-20 by \$0.25 each price point.

The current Elementary/ Middle School paid lunch price is \$2.15, and would increase to \$2.40

The current High School paid lunch price is \$2.40, and would increase to \$2.65

[Signature] Kathlyn Walter
Signature of Person Making Request

5/2/19
Date

[Signature]
Signature of Director of Schools

5/3/19
Date

received
05-03-19
[Signature]

2018-19 Paid Lunch Price Comparison

	ELEMENTARY		MIDDLE		HIGH	
MUARY	\$	2.50	\$	2.75	\$	2.75
HAMBLEN		2.05		2.30		2.55
HAMILTON		3.00		3.00		3.00 (Max)
BLOUNT		2.25		2.50		2.75
SEVEIR		2.45		2.55		2.70
ROBERSON		2.25		2.50		2.75
DICKSON		2.50		2.75		2.75
OVERTON		2.25		2.25		2.50
WHITE		1.60		1.60		1.60 (Min)
DEKALB		CEP				
JACKSON		CEP				
BLEDSON		CEP				
CUMBERLAND		2.10		CEP		2.70
PUTNAM		2.15		2.15		2.40
Mode	\$	2.25	\$	2.75	\$	2.75
Average	\$	2.28	\$	2.41	\$	2.57

EXHIBIT
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V F.2.
06-06-19



PCSS Board Agenda Request

Date May 7, 2019

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of :

2019-2020 School Fees as submitted


received
05-08-19
SH

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
AES	School Fee	\$20.00	RTI- Supplemental text resources are purchased on an annual basis; such as storyworks, Dino Math, Laminating film. We go through an enormous amount of laminating film. Teacher use the typical amount for laminating instructional materials to provide longevity. The above and beyond amount is used for memory keepers, mementoes throughout the year and projects that teachers send home to parents. Every parent appreciates receiving a piece of art or work that their child has made for them while at school. We want to continue to encourage teachers to do these things for parents by using part of the school fee monies. Glue sticks, sharpies, construction paper, staples, tape and other consumable items are used on a daily basis.	Not required
AES	Technology Fee	\$10.00	This money is used to replace headsets. We also want to be able to replace technology such as battery cords, keyboards, etc that get destroyed for lots of different reasons due to student use.	Not Required
BPS	Classroom Supply Fee	\$15.00	Classroom Supply Fee- art supplies, supplies not brought in by students, construction paper, paint, teacher resources to be used in the classroom	Not required
BPS	Encore Fee	\$5.00	\$1 will given to each class PE, guidance, music, art activities and library - books, playground balls, nets, music for classes, music instruments, books for guidance teacher to use with small groups, etc.	Not required
BPS	Chorus Kindergarten	\$20.00	t-shirt (uniform), music, and folders	required
BURKS	Supply Fee 1st Grade	\$15.00	books, science materials, seeds, dirt, butterflies, etc	Not Required
BURKS	Supply Fee 2nd Grade	\$10.00	books, STEM activities	Not Required
BURKS	Supply Fee 2nd Grade Trip	\$15.00	books, science materials, seeds, dirt, etc	Not Required
BURKS	Fee	\$15.00	YMCA swim lessons...pay for the busses	Not Required

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
BURKS	3rd Grade Supply Fee	None	STEM activities...cups, toothpicks, foil, waxed paper	Not Required
BURKS	4th Grade Supply Fee	\$10.00	STEM activities...cups, toothpicks, foil, waxed paper	Not Required
CCES	Classroom Instructional Fee	\$15.00	classroom expenditures: pencils, paper, construction paper, glue sticks, art supplies, crayons, colored pencils, etc.	Not required; requested only
CCES	CUB CHANT Chorus	\$50.00	\$14.00 – CCES Music Ensemble Polo Shirt + • \$36.00 – Music Supplies Fee	Required
CCES	CubBeat Instrumental Ensemble	\$50.00	\$14.00 – CCES Music Ensemble Polo Shirt + • \$36.00 – Music Supplies Fee	Required
CCES	Cubs On Ukulele Ensemble)	\$50.00	\$14– CCES Music Ensemble Polo Shirt + \$36.00 --Music Supplies Fee	Required
CCES	CubWinds (Woodwind Ensemble)	\$50.00	\$14--CCES Music Ensemble Polo Shirt+ \$36.00--Music Supplies Fee	Required
CCES	For Students in multiple ensembles:	\$50.00	Students will be required to pay a maximum \$36 music supplies fee + \$14 Shirt Fee TOTAL= \$50	Required
CCES	CCES Music Classroom	\$10.00	(3rd/4th Grades ONLY) Yahama Soprano Recorder + shipping cost	Not required
CCES	Performance Trip to Dollywood	\$65.00	\$39 – Dollywood Theme Park Ticket, \$5 – Theme Park Lunch Meal Voucher, \$6 – Dinner, \$15 – Bus Transportation Fee (or music performance trip in comparison)	Not required--Saturday trip--totally optional
CCES	Cubs On Ukulele Ensemble)	\$50.00	<i>Suggested one time purchase of Makala Dolphin Ukulele for practice at home - \$50.00</i>	Not required
CCES	CubWinds (Woodwind Ensemble)	\$24.99	<i>Suggested one time purchase of Nuvo Woodwind Instrument: \$24.99</i>	Not required

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
CCES	CubWinds (Woodwind Ensemble)	\$29.99	<i>Suggested one time purchase of Nuvo Woodwind Instrument: Nuvo TooT; \$29.99</i>	Not required
CCES	CubWinds (Woodwind Ensemble) Classroom Instructional Fee	\$99.99	<i>Suggested one time purchase of Nuvo Woodwind Instrument: Nuvo DooD; \$99.99 Nuvo jSAX</i>	Not required
CES	Fee	\$15.00	science materials for experiments (cotton, clay, construction paper, etc), colored pencils, etc.	Not Required
CES	Encore Fee	\$5.00	\$1 given to PE, guidance, art, music and library - books, playground balls, nets, music for classes, books for guidance teacher to use with small groups, etc.	Not Required
CES	Chorus Fee	\$15.00	Music, folders and a T-Shirt	Not Required
CES	Chorus Uniforms	\$20 or \$30	\$20 for boys / \$30 for girls - We do have donated uniforms for those who cannot afford to purchase this	Required for chorus members
CES	Technology Fee	\$5.00	Technology needs including: headsets, cords, bulbs, keyboards, or other programming needs.	Not Required
CES	Jump Rope Team	\$75.00	Uniform	Required for team members
CES	FCA Classroom Supply Fee	\$5.00	T-shirt	Not Required
CsES	Supply Fee	\$15.00	Instructional materials and classroom supplies	Not required
CsES	Gym Donation	\$1.00	Used to purchase Physical education equipment	Not Required
CsES	Music Donaton	\$1.00	Used to purchase musical equipment	Not Required
JWES	Student Fees	\$15.00	Classroom supplies such as construction paper and art supplies	NR
JWES	Grade Level T-Shirts	\$8.00	t-shirt for field trips	NR
JWES	Chorus & PE I T-Shirts	\$8.00	t-shirt for field trips (Chorus trip and Festival of Movement Shirts)	NR

School	Fee	Amount	How is this money used?	Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student
NES	Student Fee	\$15.00	We use \$15 student supply money for math manipulatives, student snacks, rewards for behavior, books, Scholastic news, laminating pouches, printer ink, hands on items, colored paper, construction paper, art supplies. It varies by grade level.	We only request the amount. We get maybe 50% of students to donate, which is fine.
PSES	Supplies Fee	\$20.00	To purchase necessary supplies for the classroom. (planners, scholastic magazines, copiers, printers, ink, toner, electronics support such as Promethean pens, laminating film, charging cords, headphones, etc. (Leanna Jestes can better clarify if necessary)	Not required-We only ask for this, but all do not pay.
PSES	Encore Fee	\$5.00	To support encore supplies- pencils, dry erase supplies, teaching materials, classroom consumables, etc.	Not required-We only ask for this, but all do not pay.
PSES	Chorus (LEAPS)	\$25.00	shirt and music costs	Required
PSES	Jump Rope Team (LEAPS)	\$15.00	Shirts and personal jump ropes	Required
PSES	Kindergarten Snack Fee	\$30 per semester	Students are provided a snack daily by classroom teachers.	Not required-We only ask for this, but all do not pay.
PVES	Student fee	\$15.00	Food activities to go along with the lesson Math, Reading, Science pancake mix/syrup, Skittles, M&M's, Popcorn, Foam Boards, and Hot glue sticks. Other activities/supplies, construction paper, cardstock, highlighters, handwriting paper, Tempera paint, string/twine, popsicle sticks, drinking straws, Balloons (cell structure) student rewards, ice cream, popsicles, Aluminum foil, saran wrap, wax paper, plastic cups, Christmas lights for circuit boards	It is not required.
SES	Student Fee	\$15.00	Classroom Supplies - Math/RLA supplies, Instructional books, pencil sharpeners	Not required-We only ask for this, but all do not pay.
SES	Specials Fee	\$6.00	Supplies for the 18/19 school year for PE, music, library, counseling, art, and computers	Not-Required - We only ask for this, but all do not pay
SES	Dribble Team/Drums Alive	\$10.00	Money to purchase team t-shirts	Required for performances

School	Fee	Amount	How is this money used?
SES	Sycamore Singers	\$10.00	Money to purchase chorus t-shirts

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

Required for performances

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
AHS	Graduation Fee	\$5.00	purchase tassel/ rent cap and gown	
AMS	Pep Band Fee	\$20.00	Will be used for a pep band t-shirt and to provide food before home ballgames where they will perform. PE equipment (basketballs, kickballs, footballs, jump ropes) Music supplies (music books and sheet music, recorders) Science Lab supplies (chemicals, beakers, PH test strips) Student handbooks. Pencil Sharpeners. Replacement bulbs for Promethean boards. Replacement computer chargers and various cords and cables for student and teacher computers.	Required for Band Members
AMS	Requested School Fee	\$20.00	Calculators. Laminating film. Copier costs. Art Supplies (construction paper, colored pencils, chalk, and paint. Clay. Glue.)	Not Required Required for Art I. Requested but not required for others.
AMS	Art Fee	\$7.00		
ATMS	School Fee	\$20.00	Copier Lease, Student Planners, Art Supplies, PE Supplies	Not Required
BURKS	5th Grade Science Lab Fee	\$10.00	· Disposable plates, cups, spoons, bowls• Elodea (water plant)• Chemicals • Plastic wrap• Fun foam• Food color	Not Required
BURKS	6th Grade Science Lab Fee	\$7.00	cotton, leaves, grass, for biomes, cups, plates, droppers	Not Required
CHS	Accounting	\$25.00	Accounting Workbook Id's and ribbon and to help offset the cost of copies \$40k and general exp to school	Required Not required by student
CHS	Activity Fee	\$25.00		
CHS	AP Exam	\$95.00	AP Exam fee	Required
CHS	Art	\$35.00	Paint, Clay, drawing pencils, paint brushes, sketch pads, charcoal pencils	Not required by student
CHS	Chorus	\$40.00	Music and uniforms	Not required by student
CHS	Cosmetology/ Hair	\$125.00	Cos kit and hair supplies	Required
CHS	Cosmetology/ Nails	\$75.00	Nail kit and nail supplies	Required
CHS	Culinary Arts I, II, III	\$50.00	Food for cooking labs	Required
CHS	Dance I	\$60.00	Costumes, Music, shoes	Required

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
CHS	Dance II, III, IV	\$75.00	Costumes, Music, shoes	Required
CHS	Engineering	\$30.00	lab supplies such as; 3-D printer and graphic , etc	Required
CHS	English	\$5.00	Books	Not required by student
CHS	Family and Consumer Science	\$10/\$30	Sewing projects and hands on projects/Cooking supplies for class projects	Required
CHS	Graduation fee	\$40.00	specialized CHS diploma & cover; sound/security TTU (venue); picnic for Seniors; program printing;H/C Sr Grad ad	Not required by student
CHS	IB DP Fees	\$160.00	Extended Essay - \$95, TK - \$50, CAS - \$15	Required
CHS	IB Exam	\$300.00	Exam cost (\$180 - Candidate Registration, \$120 - Subject Fee)	Required
CHS	Journalism	\$5.00	Books	Required
CHS	Networking Technology	\$20.00	computer pieces/network books/software	Required
CHS	Nutrition and Foods	\$40.00	Food supplies for cooking	Required
CHS	Parking	\$30.00	Repaint parking lot, Repair potholes, print parking decals	Required
CHS	Parking Violation	\$10.00	Repaint parking lot, Repair potholes, print parking decals	Required
CHS	Percussion Ensemble - Fall Band	\$175.00	Uniform , music, travel for games and competition, equipment & repairs	Required
CHS	Percussion Ensemble - Spring Band	\$60.00	Uniform , music, travel for games and competition, equipment & repairs	Required
CHS	Piano Replacement	\$40.00	Music	Required
CHS	ID	\$5.00	ID ribbon and ink	Required
CHS	Science	\$5.00	lab supplies such as; chemicals,animals, scales , etc	Not required by student
CHS	Science/Honors	\$10.00	lab supplies such as; chemicals,animals, scales , etc	Not required by student
CHS	Speech	\$5.00	Travel and entry fees	Required
CHS	Symphonic Band/Fall	\$175.00	Uniform , music, travel for games and competition, equipment & repairs	Required

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
CHS	Symphonic Band/Spring	\$60.00	Uniform , music, travel for games and competition, equipment & repairs	Required
CHS	Theory of Knowledge Class	\$42.00	Goes to exam fee	Required
CHS	World Literature	\$5.00	Books	Not required by student
MHS	Art I	\$15.00	Painting boards, Paint, brushes, clay, clay supplies	Not required
MHS	Art II	\$15.00	Painting boards, Paint, brushes, clay, clay supplies	Not required
MHS	Art III	\$20.00	Painting boards, Paint, brushes, clay, clay supplies	Required
MHS	Art IV	\$20.00	Painting boards, Paint, brushes, clay, clay supplies	Required
MHS	Drama I, II, III, IV Junior High and High	\$10.00	Makeup, scripts, set supplies	Not Required
MHS	School Science	\$10.00	Dissecting supplies, chemicals etc. Can sell smart card to pay for for fee.	Not Required
MHS	AP Chemistry	\$20.00	Lab Supplies Can sell 2 smart cards for fee.	Required
MHS	Nutrition and Foods	\$20.00	Food, preparation supplies,	Not required
MHS	Nutrition Science Diet Therapy	\$20.00	Food, preparation supplies,	Not required
MHS	Parking	\$20.00	tags, paint for parking lot, signage	Required
PSMS	Student Fee	\$20.00	Contracts for copiers, supplies (pencil sharpener) etc. STEM/Lab, printer ink, etc.	Not Required
PSMS	Beta Club	\$22.00/\$15.00	There is a one-time fee of \$22.00 collected after acceptance to the Club and prior to induction. Thereafter, a yearly \$15.00 membership fee for both the local and National Beta Club dues. If the national chapter raises its dues, our local chapter will have to collect the monetary increase.	Required
UHS	Art	\$15.00	acrylic and water paint; brushes, oil pastels,	Required
UHS	Child Development	\$10.00	was not collected this year	Required

Required: All students must pay the fee (Fee Waiver may be applied) Not Required: Not required to be paid by the student, but may be requested of the student

School	Fee	Amount	How is this money used?	
UHS	Family and Consumer Science	\$20.00	was not collected this year	Required
UHS	Food/Nutrition	\$25.00	eggs, milk, crescent rolls, pancake mix, beef franks, syrup, peanut butter, cake mix, sugar, butter	Required
UHS	Foreign Language	\$5.00	mouse pads for Spanish lab and laser mouse units	Required
UHS	Graduation Fee	\$40.00	Specialized UHS diploma & cover; sound/security TTU (venue); picnic for Seniors; program printing	
UHS	Parking Fee	\$30.00	Parking tags / Signs for parking lot/ outside of building/ Maintenance	Required
UHS	Registration Fee	\$10.00	Master/ User Keys for Classrooms, computers, tables, chairs, picnic tables	Not Required
UMS	School Fee	\$20.00	Copier Lease, Student Planners, Art Supplies, PE Supplies	Not Required
VITAL	1/2 credit class fee - VITAL	\$75.00	Maintenance and budget within VITAL program	Required (Out of county - double)
VITAL	FLVS AP Course Fee -per semester	\$450.00	\$400.00 to FLVS and \$50 to VITAL for registration and support. Maintenance and budget within VITAL program	Required
VITAL	Free Course during school year	FREE	Online Personal Finance, ACT Prep, & all digital/online Credit Recovery Courses	FREE
VITAL	full credit class fee - VITAL	\$150.00	Maintenance and budget within VITAL program	Required (This is for Putnam County students, out of county would be double)

EXHIBIT
IV F.3.
06-06-19
tabbles



PCSS Board Agenda Request

Date May 7, 2019

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of :

Approve 2020 Graduation Dates as submitted.

Note dates for 2019-2020 TOY Luncheon and Celebration of Academic Excellence

A large, stylized handwritten signature in black ink, appearing to be "SKA".

received
05-08-19
SKA

2019-2020 Graduation and Exam Dates

Senior Exam Days	Underclass Exam Days
Monday, May 11, 2020 Tuesday, May 12, 2020	Monday, May 18, 2020 Tuesday, May 19, 2020 Wednesday, May 20, 2020

Graduation

Friday, May 15, 2020 6:00 p.m.	UHS Graduation	TTU Eblen Center
Saturday, May 16, 2020 10:00 a.m.	CHS Graduation	TTU Eblen Center
Saturday, May 16, 2020 4:00 P.M.	MHS Graduation	MHS Gym

2019-2020 Academic Recognitions Dates**2018-2019 Retired Teacher Reception**

Thursday, August 1, 2019

CO Lobby

4:00 p.m. - 4:45 p.m.

American Education Week

November 11 - 15, 2019

Celebration of Academic Excellence

Monday, April 27, 2020

PSMS Airhart Hall

6:00 p.m.

Teacher of the Year Luncheon and Awards

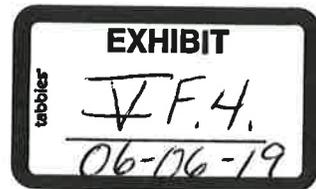
Monday, May 4, 2020

First National Bank

11:30 a.m. - 1:00 p.m.

Teacher Appreciation Week

May 4 - 8, 2020



Putnam County Board Of Education
Agenda Request

Date: May 2, 2019

Department: Coordinated School Health/Student Services

Person Submitting: Melanie Bussell

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in board agenda packet:

Please consider \$20.00 monthly cell phone stipend for cell phone usage paid from the following line items for the 2019-2020 school year per policy 3.3001, use of cellular phones:

- Melanie Bussell, CSH/Student Services Supervisor-141.72120.199
- Amy West, CSH/Student Services Clerical-141.72120.199
- Janet Frank, Nurse Coordinator-141.72120.199
- Jackie Reynolds, Family Engagement Coordinator-142.72210.199
- Jason Stickler, RTI Specialist-141.71100.199
- Kristy Hunt, Family Resource Coordinator-141.73300.199.02001

Melanie Bussell

 Signature of Person Making Request Date

[Signature]

 Signature of Director of Schools 5-6-2019
Date

received
05-06-19
[Signature]

Monthly Cell Phone Stipend for \$20.00 2019-2020 school year

Melanie Bussell: 1414 W. Riverside Drive Cookeville TN 38506
Amy West: 1225 Lexus Place Cookeville TN 38501
Janet Frank: 1565 Canada Flatt Rd Cookeville TN 38506
Jackie Reynolds: 2606 Suffolk Drive Cookeville TN 38506
Jason Stickler: 910 East Whitehall RD Cookeville TN 38501
Kristy Hunt: 1777 Echo Valley Drive Cookeville TN 38501

Putnam County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Use of Cellular Phones	Descriptor Code: 3.3001	Issued Date: 01/12/12
		Rescinds: 3.3001	Issued: 07/09/09

1 Cellular phones shall be provided to a limited number of employees when essential to the operation of
2 the school system. Whenever possible, other methods of more economical, immediate communication
3 shall be considered (i.e., use of pagers or two-way radios). The assignment of cellular phones shall be
4 approved by the director of schools/designee. The Board shall be financially responsible for the custom-
5 ary minimum monthly bills for pre-approved cellular phones.
6

7 Cellular phones provided to employees are for official school board business only and shall not be used
8 for personal purposes except in cases of emergencies. If the monthly bill reflects charges greater than the
9 customary minimum monthly bill, the excess portion shall become the responsibility of the employee to
10 whom the cellular phone has been issued. If the employee wishes to dispute the portion of the monthly
11 bill for which s/he is responsible, the employee may request and become financially responsible for
12 obtaining a listing for phone use during the disputed period of time.
13

14 The director of schools/designee shall develop procedures for assignment and use of phones, billing
15 disputes and lost or damaged cellular phones. These procedures shall be given to any employee request-
16 ing a cellular phone.
17

18 The system may choose to allow departments and/or schools to reimburse employees a portion of the
19 cost for the use of private cell phones for Board of Education official business at a rate to be determined
20 by the director and approved by the Board in lieu of Board of Education assigned cell phones.
21

22 A school may choose to pay for cellular phones for school personnel from school funds if approved by
23 the Principal. If a school chooses to pay for cellular phones or reimburse for cellular phone usage a list
24 of all school personnel receiving this benefit will be given to the Board annually for approval.
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tabbles
EXHIBIT
V.F.5.
06-06-19



PCSS Board Agenda Request

Date: May 17, 2019

Department: VITAL-Teaching and Learning

Person Submitting: Sam Brooks

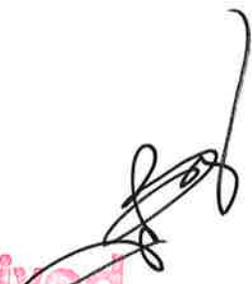
Account Number (if appropriate) Title 5 Federal Funding

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of: Education Elements Master Services Agreement between Education Elements, Inc. - San Carlos, California and Putnam County School System for professional services, as submitted for the 2019-2020 school year to be paid by Federal Funds - Title V. Authorized and supported through the ESC19 purchasing company agreement.


received
05-17-19
SM

Sam Brooks
Personal Learning Supervisor
Putnam County Schools
1400 East Spring Street
Cookeville, TN. 38501
931-528-2176

Education Elements -

Consider approval of the Education Elements Master Services Agreement between Education Elements, Inc. - San Carlos, California and Putnam County School System for professional services, as submitted for the 2019-2020 school year to be paid by Title V federal funds in cooperation with ESC19 purchasing company agreement for a total of \$128,000.

Education Elements

999 Skyway Road, Suite 325
San Carlos, CA, 94608

February 2019

Understanding

- Putnam County School District will be entering its third year of its personalized learning implementation in the 2019-2020 school year. The district has launched personalized learning across its elementary and middle schools during the past two years, with middle schools launching in the 2017-2018 school year, and elementary schools in the 2018-2019 school years. The district seeks to continue and deepen this implementation through the following areas:
 - Launch personalized learning across high schools
 - Deepen Elementary and Middle School Implementation
 - Develop support capacity of facilitator teams across Elementary, Middle and High Schools to lead and sustain the personalized learning implementation
- Education Elements has worked with Putnam County School District to develop strategy, professional development, communication and support plans for the 2017-2018 and 2018-2019 elementary and middle school cohorts. Support has included strategic planning with district and school leadership, professional development of school teams, knowledge building and turnkey planning with a team of elementary school facilitators, and bi-weekly support calls with project leadership.
- Education Elements is uniquely qualified to support Putnam County School District in each of the areas listed above. We have worked with over 140 districts across the country to support their efforts to implement personalized learning, and have a deep understanding of Putnam's goals, accomplishments and pain points. We will tailor our established methodologies to match the needs of schools within existing support structures.

Outcomes

- By the end of 2019-2020, Putnam County Schools will have launched personalized learning across all schools, and have leadership teams in place at each school with the capacity to sustain and deepen the implementation. High schools will have successfully completed their first year of the initiative, while elementary and middle schools will provide a model for successful and continued implementation. Facilitator Teams will be developed

across Elementary, Middle, and High Schools, respectively, and will have the tools and training to support school teams in building foundational knowledge, designing, launching and sustaining personalized learning across multiple years of implementation.

- A partnership with Education Elements will enable you to ensure the continued success and expansion of the district’s personalized learning initiative. Education Elements will bring its established methodology and lessons learned from supporting more than 140 districts to support your teams in achieving the district’s vision to ensure all students are ‘future ready.’

Implementation Schedule

Phase	Key Touchpoints and Tasks	Deliverables	Timeline
Foundations 1 Visit	<ul style="list-style-type: none"> • 1 day Foundations HS PL Facilitator Academy with HS facilitator teams to provide foundational training on personalized learning. Training will help participants build their capacity to lead HS teams through the initial phase of work and build a common definition, language, and understanding of the district’s vision for personalized learning. • 2 half-day ES and MS PL Facilitator Academies for ES and MS facilitator teams on how to support schools in building and sustaining momentum for personalized learning in year 2 and 3 of implementation. Training will help participants provide turnkey support for school sites to revisit their purpose for personalized learning, refine commitments, and deepen their practice of personalized learning. • 1 half-day District Strategy Session with the district PL Council to realign on district vision, develop success indicators, communication strategy, and support plan for school implementing personalized learning in various stages of implementation. 	<ul style="list-style-type: none"> • Turnkey High School Foundations Workshop • Turnkey Elementary and Middle School Support Materials • Council Strategy Readout 	Summer 2019
Design 1 Visit	<ul style="list-style-type: none"> • 1 day Design HS PL Facilitator Academy with HS facilitator teams to provide training on the personalized learning design process. Training will help participants build their capacity to lead HS teams through designing instructional models, common commitments, and a roll-out strategy for personalized learning. • 2 half-day ES and MS PL Facilitator Academies for ES and MS on how to encourage iterative design in personalized learning. Training will help participants provide turnkey support for school teams to use a continuous design cycle, deepen coaching practices, and provide targeted support along areas of the core four. • 1 half-day District Strategy Session with the district PL Council to monitor progress of school implementation, develop HS design expectations, and establish PL coaching and support expectations for ES and MS teams. 	<ul style="list-style-type: none"> • Turnkey High School Design Workshop • Turnkey Elementary and Middle School Support Materials • Council Strategy • Fall Survey Readout 	Fall 2019
Launch 1 Visit	<ul style="list-style-type: none"> • 1 day Launch HS PL Facilitator Academy with HS facilitator teams to provide training on how to launch personalized learning across school sites. Training will 	<ul style="list-style-type: none"> • Turnkey High School Launch Workshop 	Winter 2019 and 2020

	<p>help participants build their capacity to lead HS teams through establishing launch expectations, communication strategy, and targeted trainings based on school-identified models and commitments.</p> <ul style="list-style-type: none"> • 2 half-day ES and MS PL Facilitator Academies for ES and MS on how to build collaborative learning networks for personalized learning. Training will help participants provide turnkey support for school teams to support collaborative learning strategies designed to deepen and sustain personalized learning practices across school sites • 1 half-day District Strategy Session with the district PL Council to develop launch expectations for HS teams and deep dive into 1-2 areas of the PL implementation framework based on identified needs 	<ul style="list-style-type: none"> • Turnkey Elementary and Middle School Support Materials • Council Strategy Readout • Mid-Year Report 	
Reflect and Iterate 1 Visit	<ul style="list-style-type: none"> • 1 day HS Reflect and Iterate HS PL Facilitator Academy with HS facilitator teams to provide training on how to reflect and iterate on instructional designs and commitments. Training will help participants build their capacity to lead HS teams through reflecting on progress of personalized learning, provide targeted training on areas of focus, and iterate on instructional commitments. • 2 half-day ES and MS PL Facilitator Academies for ES and MS on how to showcase and share progress of personalized learning, deepen knowledge along identified areas of need, and develop roadmaps for ongoing implementation and support • 1 half-day District Strategy Session with the district PL Council to review measures of success, determine ongoing expectations for school teams, and draft roadmap for continued implementation and support. 	<ul style="list-style-type: none"> • Turnkey High School Reflect and Iterate • Turnkey Elementary and Middle School Support Materials • Council Strategy Readout • Spring Survey Readout 	Spring 2020
Ongoing Support Calls	<ul style="list-style-type: none"> • Project Leadership Monthly Calls with project leads to support district leadership. Putnam County School System and Education Elements will work together to define the focus for these calls based on what Putnam County School System observes at schools. • Facilitator Lead Monthly Calls with facilitator team leads to support facilitator teams in turnkey and support of school teams through each phase of work. 	<ul style="list-style-type: none"> • Monthly Support Calls (20) • Supporting Resources 	Ongoing 2019-2020
PL Summit 2020	<ul style="list-style-type: none"> • 4 PL Summit Registrations to our PL Summit 2020, including 4 Airline tickets, 4 hotel rooms 	<ul style="list-style-type: none"> • Conference registration, airline tickets and hotel rooms 	Spring 2020

Based on the scope described in this proposal, Education Elements' fixed professional fee is \$128,000 and is exclusive of all applicable taxes. Travel and other project related expenses are included in our fees.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 6/6/19
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2019-20 school-year.


received
05-20-19




Verizon Connect NWF Pricing Proposal

Date: 04/18/2019

Greg Isbell

Please review your custom Pricing Proposal below.
For questions, please inquire with your sales contact.

greg.isbell@verizon.com

BILLING INFORMATION

Bill To Company: / Putnam County Schools - GSA
Billing Address: 1400 EAST SPRING ST.
City: COOKEVILLE
State: TN
Zip: 38506

SHIPPING INFORMATION

Ship-To Company : /Putnam County Schools - GSA
Shipping Address:
City:
State:
Zip:

PRODUCTS & SERVICES

SEQ	ITEM	SKU	CATEGORY	QTY TERM	NRC PRICE	NRC TOTAL	MRC PRICE	MRC TOTAL
1	SOL-GPS AND DIAGNOSTICS	SOL-GPS AND DIAGNOSTICS-VERIZON	SOLUTION	70 12 Months	0.00	2,116.10	0.00	1,326.50
1.1	GPS AND DIAGNOSTICS LTE	5500N4VL	HARDWARE	70 N/A	0.00	0.00	0.00	0.00
1.2	MONTHLY SERVICE 5500	MOHS500120	SERVICE	70 12 Months	0.00	0.00	18.95	1,326.50
1.3	USM 9-PIN SQUARE HARNESS	PARTS100	HARNESS	70 N/A	30.23	2,116.10	0.00	0.00
1.4	CONFIGURABLE UPDATE RATE 60 5500	CUHS500060	ACCESSORY	70 12 Months	0.00	0.00	0.00	0.00
* Sales Tax and Shipping are additional to this subtotal					* ONE TIME CHARGE:	\$ 2,116.10	* MONTHLY RECURRING CHARGES:	\$ 1,326.50

COMMENTS

TERMS AND CONDITIONS

- Pricing provided is valid for GSA procurements only. Any future contract shall be issued under Verizon Connect NWF Inc.'s (VCN) (formerly Networkfleet) Federal Supply Schedule No. GS-07F-5559R.
- Should a Purchase Order (PO) be issued to VCN for the procurement of the items quoted, the PO number will be used for reference purposes ONLY on any invoice from Networkfleet. Any terms and conditions contained in the purchase order are rejected, void and have no force or effect.
- Shipping and/or applicable taxes:
 - Pricing provided does not include taxes. Taxes (if applicable) are applied to the monthly invoice
 - Shipping: FOB Destination. Shipping is included in the price above.
- Any of the listed equipment marked as OPEN MARKET are products that are not listed on GSA Federal Supply Schedule Contract No. GS-07F-5559R (and, pursuant to FAR 8.402(f), should be noted applicably on all procurement documents including but not limited to Purchase Orders, BPAs, or individual task or delivery orders). OPEN MARKET products are manufactured by third parties and may be manufactured or substantially transformed in non-designated countries. Please contact us if you need country of origin information for a specific product.
- Discount for Networkfleet 5200 and 5500 series products only: New and existing Government customers purchasing either the Networkfleet 5200 or 5500 Series Devices, from 4/1/2019 to 6/30/2019, will receive a device discount of \$80.00 for each new 5200 or 5500 Series Device with a new line of Networkfleet Service and a minimum twelve (12) month Device Contract Term. The applicable Device will be activated on the earlier of (1) Installation in a vehicle or (2) 8/23/2019. The Networkfleet Services fee for the applicable Device begins at the time of activation of the Device, but in no event later than 8/23/2019. NOTE: Any executed order, received later than 6/30/2019, will be null and void and ineligible to receive the discount



Protect your fleet with VERIZON NETWORKFLEET'S ROADSIDE ASSISTANCE

When your business depends upon a reliable fleet, nothing is more inconvenient than a breakdown. If it happens to you, get help in a hurry with our Roadside Assistance plan. Networkfleet is one of the only GPS fleet management systems offering emergency roadside assistance at no additional cost. Through contracted service providers, we provide the following services to vehicles covered under the plan:

TOWING

If one of your vehicles breaks down, we'll have it towed up to 25 miles from the point of breakdown to the nearest service provider or driver-specified location.

- Additional miles will incur a fee paid directly to the service provider.
- Trailer towing (attached or unattached) is a separate service event and will incur additional charges.
- Accident-related towing is not covered.

LOCKSMITH SERVICES

We help locked-out drivers gain entry to their vehicles.

- Vehicle must be at an accessible location.
- Locksmith service does not include the cost of keys, parts, or additional labor beyond gaining entry to the vehicle.
- Commercial vehicles cannot be unlocked and must be towed.

BATTERY BOOST

If your battery dies, we'll jump-start your vehicle and/or perform minor mechanical adjustments to get it going again.

- Hybrid vehicles are ineligible for the plan's battery boost service and will be towed.

TIRE CHANGE

When a vehicle suffers a blowout or flat, we'll replace it with the vehicle's spare tire.

- One tire change per service visit.
- More than one flat tire or the absence of a spare will require towing the vehicle to a service location.
- Fixing or patching the flat tire is not included.

FUEL DELIVERY

We'll deliver up to three gallons of fuel to a vehicle that runs out of gas. If necessary, the vehicle will be towed to the nearest gas station.

- Our plan covers delivery of the fuel only. The cost of the fuel must be paid directly to the service provider.
- If more than three gallons are needed, the service provider will make arrangements to tow the vehicle to the nearest gas station.
- When requesting this service, the caller must specify either unleaded or diesel fuel.

WINCH SERVICE

Vehicles stuck on ice or in mud or snow on a normally traveled roadway will be extracted during safe conditions. We can provide winch service from up to 100 ft. off the roadway.

LOST/STOLEN VEHICLES

We can even help in the event of a theft. If a vehicle is stolen, immediately:

- Contact the local authorities to report the vehicle lost or stolen.
- Contact Networkfleet at 1.866.227.7323. Press "2" and provide the following information:
 - Police report number and name of the police division
 - Officer's contact name
 - Police division telephone number

Our Roadside Assistance representative will contact the officer handling the case to provide the vehicle's location information.

Service is available to all vehicles licensed for operation on public roads and equipped with a Networkfleet device*. The plan includes up to four of the above services per vehicle, per calendar year. Plus, our Auto CallBack feature automatically calls you to verify the job has been completed.

To learn more about Networkfleet, contact your Verizon account manager, or visit networkfleet.com.

*Service is available to all vehicles licensed for operation on public roads and equipped with a Networkfleet device. Service is not available in all areas. ©2011 Verizon Wireless. All rights reserved. Networkfleet is a registered trademark of Verizon Wireless. All other trademarks are the property of their respective owners.

CONTACT US

E-mail: sales@networkfleet.com
Call: 866.869.1353
Web: networkfleet.com

networkfleet.com

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U.S. General Services Administration

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is:

<http://www.gsaadvantage.gov>

**General Services Administration
Federal Supply Service
Total Solutions for Law Enforcement, Security, Facilities Management,
Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response
Schedule 84**

**CONTRACT NUMBER:
GS-07F-5559R**

**PERIOD COVERED BY CONTRACT:
JANUARY 1, 2010 THROUGH DECEMBER 31, 2019**

**Networkfleet, Inc.
9868 Scranton Rd
Suite 1000
San Diego, CA 92121
(P): 858.450.3245
(F): 858.450.3246
www.networkfleet.com**

General Services Administration
Supplement #P0056, dated 02132017

DUNS: 85-842-6260

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price (s).

SIN 426-4Q: VEHICLE MONITOR (TRACKING) SYSTEMS

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Please see pricing table for pricing information.

- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

Not Applicable

2. MAXIMUM ORDER:

\$200,000.00

3. MINIMUM ORDER:

\$100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):

FOB Origin to the 50 United States, District of Columbia and Puerto Rico.

5. Point(s) of production (city, county, and State or foreign country).

Networkfleet, Inc.
9868 Scranton Road, Suite 1000
San Diego, CA 92121
(P): 858.450.3245
(F): 858.450.3246

6. Discount from list prices or statement of net price.

GSA Net pricing shown in pricing tables provided.

7. QUANTITY DISCOUNTS.

GSA Net pricing shown in pricing tables provided.

8. PROMPT PAYMENT TERMS:

0%, Net 30 Days

- 9a. Government purchase cards *are accepted* at or below the micro-purchase threshold.

- 9b. Government purchase cards *are accepted* above the micro-purchase threshold.

10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN):

Please see Country of Origin information in attached pricing table.

- 11a. TIME OF DELIVERY:

Thirty Days ARO
Title Transfer occurs at the time of shipment

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

11b. EXPEDITED DELIVERY:

Please contact Networkfleet for expedited delivery information.

11c. OVERNIGHT AND 2-DAY DELIVERY:

Please contact Networkfleet for expedited delivery information.

11d. URGENT REQUIREMENTS:

Please contact Networkfleet for expedited delivery information.

12. F.O.B. POINT(S):

F.O.B. - Destination. Title and risk of loss will transfer to Customer upon receipt of the Devices by Customer or Customer's agent at the address designated on Customer's Accepted Order Form. Networkfleet charges \$2/unit for shipping.

13a. ORDERING ADDRESS:

Networkfleet, Inc.
9868 Scranton Road, Suite 1000
San Diego, CA 92121
(P): 858.450.3245
(F): 858.450.3246

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage fss.gsa.gov/schedules.

14. PAYMENT ADDRESS.

Networkfleet, Inc.
P.O. Box 975544
Dallas, TX 75397-5544
(P): 858.450.3245
(F): 858.450.3246

15. WARRANTY PROVISION.

15a. The following is Networkfleet's commercial limited warranty which applies to goods and services purchased off Networkfleet's GSA Schedule Contract. All references to Customer apply to the entity purchasing goods and services from Networkfleet under this GSA Schedule Contract.

LIMITED WARRANTY. (i) DEVICES: Networkfleet warrants to Customer that Devices (other than an Asset Tracker device) and harnesses will be free from defects in material and workmanship that prevent the Device from functioning in accordance with its specifications for the entire period of your ownership of such Device. **(ii) ASSET TRACKER DEVICES.** Networkfleet warrants to Customer that Asset Tracker devices (excluding the battery) which have been purchased new from Networkfleet by Customer will be free from defects in material and workmanship that prevent the device from functioning in accordance with its specifications for a period of three (3) years following the initial activation of such device. **(iii) ACCESSORIES.** Networkfleet warrants to Customer that all accessories (other than harnesses) which are purchased new from Networkfleet by Customer will be free from defects in material and workmanship that prevent them from functioning in accordance with their specifications for a period of one (1) year from the date of shipment. **(iv) INSTALLATION SERVICES.** Networkfleet warrants to Customer that installation services provided by Networkfleet or its authorized subcontractors will be free from defects in workmanship for a period of one (1) year following completion of such installation services. In the event the Customer purchases an extended installation warranty ("Limited Lifetime"), Networkfleet warrants to Customer that such installation

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

services shall be free from defects in workmanship for the entire period of Customer's uninterrupted use of the Device pursuant to this Agreement (v) **WARRANTY CLAIMS.** Warranty claims must be made by notifying Networkfleet in writing promptly after Customer learns of the facts supporting a warranty claim, as specified in Networkfleet's then-current applicable warranty policy located at <http://info.networkfleet.com/rs/networkfleet/images/Warranty.pdf>, as it may be updated from time to time. Subject to Exclusions (below) and the provisions of Networkfleet's then-current applicable warranty policy, Networkfleet will, at its discretion, either repair or replace any non-complying Device with a Device of equivalent functionality, and, if applicable, remedy any defects in the installation of the Device: (f) **THE REMEDIES IN THIS SECTION ARE NETWORKFLEET'S ONLY OBLIGATION AND CUSTOMER'S ONLY REMEDY FOR BREACH OF ANY WARRANTY.**

15b. EXCLUSIONS.

The Limited Warranty and Support Services provided by Networkfleet do not include repair, replacement or correction of any defect, damage or malfunctions caused by: (i) for installation not performed by Networkfleet or its authorized subcontractors ("Self-Installation"), failure to properly install the Devices as described in the Networkfleet installation guides; (for clarification, the applicable warranty shall apply except to the extent any defect, damage or malfunctions were caused by improper Self Installation) (ii) accident, negligence, theft, vandalism, operator error, misuse or acts of God; (iii) failure of the facilities Customer uses to access the Networkfleet Website or failure to conform to Networkfleet specifications; (iv) modifications, attachments, repairs or unauthorized parts replacements performed by Customer or any third party not authorized by Networkfleet; or (v) use by Customer of hardware or software not provided or approved by Networkfleet. Customer will be responsible for the cost of any Support Services provided by Networkfleet caused by any of the foregoing.

15c. DISCLAIMER OF WARRANTIES.

EXCEPT FOR THE LIMITED DEVICE AND INSTALLATION WARRANTY SET FORTH HEREIN, NETWORKFLEET MAKES NO WARRANTY OR GUARANTEE OF ANY KIND WITH RESPECT TO THE DEVICES AND THE NETWORKFLEET SERVICES. TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, NETWORKFLEET DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO: IMPLIED WARRANTIES OF NONINFRINGEMENT, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE; AND ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. NETWORKFLEET DOES NOT WARRANT THAT THE RECEIPT OF DATA, MAPPING INFORMATION, AND OTHER CONTENT FROM THE DEVICES WILL BE AVAILABLE AT ALL TIMES, AT ALL GEOGRAPHIC LOCATIONS, UNINTERRUPTED OR ERROR-FREE, OR THAT THE TRANSMISSION OF DATA, MAPPING INFORMATION, AND OTHER CONTENT FROM NETWORKFLEET TO CUSTOMER OR TO THE CUSTOMER WEBSITE PAGES WILL ALWAYS BE ACCURATE, TIMELY OR COMPLETE.

16. EXPORT PACKING CHARGES, IF APPLICABLE.

Not applicable

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL).

The Government purchase card is accepted above the micro-purchase threshold.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).

Not Applicable

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).

If Networkfleet accepts an order for Device installation services, Networkfleet or its contractors will install the Device in the applicable Vehicle at a mutually agreed location, in

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

accordance with Networkfleet's Installation Policy, located at http://info.networkfleet.com/rs/networkfleet/images/Installation_Policy.pdf, as it may be amended from time to time, which is available at the Networkfleet Website. The Parties will use reasonable efforts to schedule and complete the installation during normal working hours within thirty (30) days of the date the order for installation services was accepted. Before proceeding with any installation that involves more work than is standard and customary, Networkfleet will advise and obtain Customer approval for the additional fees involved for such installation. Customer acknowledges and agrees that installation of the Device may involve drilling holes, rewiring and other similar alterations to the Vehicle and that Networkfleet has no obligation to restore the Vehicle after removal of the Device. The detailed processes and procedures can be found in Networkfleet's Installation Policy.

20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).

Not applicable

20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)

1) NETWORKFLEET LICENSE. (a) During the time that Customer is entitled to receive Networkfleet Services hereunder, Networkfleet grants to Customer a non exclusive, non transferable license to (i) use the Networkfleet Services in the United States and such other countries as may be approved by Networkfleet in writing, (ii) access and use the Customer Website Pages, and (iii) use the firmware and software included in the Devices, solely for use in connection with the Networkfleet Services, and as provided in these Terms and Conditions. Redistribution or resale of the Networkfleet Services by the Customer is prohibited without prior written consent. (b) Networkfleet Data Services, if applicable, are subject to the then current "Networkfleet Data Services Use Policy and Procedure" which is located at http://info.networkfleet.com/rs/networkfleet/images/Data_Services_Use_Policy.pdf, and may be updated from time to time.

Title Transfer occurs at the time of shipment.

2) CUSTOMER OBLIGATIONS. (a) Customer shall limit its use of the Devices, Networkfleet Services, Networkfleet Website, and Customer Website Pages to their intended purposes and shall comply, and cause its employees and agents to comply, with all applicable laws and regulations and with Networkfleet's Website Acceptable Use Policy, and Privacy Policy which are available on the Networkfleet Website. Customer shall inform its drivers of Vehicles that such Vehicle has been enabled for Networkfleet Services and that the Networkfleet Services include the collection of data points associated with the Vehicle's location and manner of operation.

3) NETWORKFLEET IS NOT RESPONSIBLE FOR LIABILITIES OF ANY KIND RESULTING FROM DELAYS IN DELIVERY, INSTALLATION OR PROVIDING NETWORKFLEET OR OTHER SERVICES, REGARDLESS OF THE CAUSE OF THE DELAY. CUSTOMER UNDERSTANDS AND AGREES THAT NETWORKFLEET CANNOT GUARANTEE THE SECURITY OF WIRELESS TRANSMISSIONS, AND THAT THEY SHALL NOT BE LIABLE FOR ANY DAMAGES OF ANY KIND RESULTING FROM AN ALLEGED OR ACTUAL LACK OF SECURITY RELATING TO CUSTOMER'S USE OF THE NETWORKFLEET SERVICES. (c) CUSTOMER UNDERSTANDS AND AGREES THAT: (i) THE DEVICE IS A WIRELESS DEVICE AND THAT THE NETWORKFLEET SERVICES WORK BY USING WIRELESS COMMUNICATIONS NETWORKS TO CONNECT THE DEVICES WITH NETWORKFLEETS DATA CENTER AND BY USING GPS (GLOBAL POSITIONING SYSTEM) TO DETERMINE A VEHICLE'S LOCATION; (ii) THE NETWORKFLEET SERVICES WILL NOT OPERATE UNLESS A VEHICLE IS IN AN AREA THAT HAS ADEQUATE WIRELESS COMMUNICATIONS COVERAGE AND, EVEN IF A VEHICLE IS IN SUCH AREA, THE NETWORKFLEET SERVICE IS SUBJECT TO WIRELESS SERVICE NETWORK AND TRANSMISSION LIMITATIONS AND MAY BE ADVERSELY AFFECTED BY TERRAIN, SIGNAL STRENGTH, WEATHER AND ATMOSPHERIC

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

CONDITIONS, OR OTHER THINGS THAT NETWORKFLEET DOES NOT CONTROL; AND (iii) INFORMATION ABOUT A VEHICLE'S LOCATION WILL NOT BE AVAILABLE UNLESS THE DEVICE IN THE VEHICLE IS ABLE TO RECEIVE GPS SIGNALS.

Neither Networkfleet or the Customer will be liable for consequential, special, indirect or incidental damages, including lost profits or lost data, even if that party is informed that those damages may occur. Networkfleet's cumulative liability under contract, tort, strict liability or other legal theory shall not exceed the greater of the amount paid or payable to Networkfleet under this Agreement during the six (6) months prior to the date the liability accrues for a claim, except in the instance of the Customer's failure to pay amounts due under this Agreement.

4) CONFIDENTIALITY. Each party as a Receiving Party will protect Confidential Information of the Disclosing Party against any unauthorized use or disclosure to the same extent that the Receiving Party protects its own Confidential Information of a similar nature against unauthorized use or disclosure, but in no event will Receiving Party use less than a reasonable standard of care to protect such Confidential Information. The Receiving Party will not use or disclose any Confidential Information of the Disclosing Party for any purpose other than as: (a) reasonably necessary to perform its obligations under this Agreement; (b) expressly permitted by this Agreement; (c) required by applicable law (provided that the Receiving Party shall notify the Disclosing Party of such required disclosure promptly and cooperate with the Disclosing Party, at the Disclosing Party's reasonable request and expense, in any lawful action to contest or limit such required disclosure; or (d) consented to in writing by the Disclosing Party. The parties further agree that any obligations to protect Confidential Information set forth herein shall survive termination of this Agreement for a period of three (3) years from the termination of this Agreement, except that as to any Confidential Information deemed a "trade secret" under applicable law, such obligations shall continue for so long as such information is deemed a trade secret. The provisions of this Section are necessary for the protection of the business and goodwill of the Disclosing Party and are considered by the Receiving Party to be reasonable for such purpose. The Receiving Party agrees that any breach of these provisions may cause the Disclosing Party substantial and irreparable damages and, therefore, in the event of any such breach, in addition to other remedies which may be available, the Disclosing Party shall have the right to seek specific performance and other injunctive and equitable relief.

5) PROPRIETARY RIGHTS. Customer acknowledges and agrees that the Devices, the Networkfleet Service and the Networkfleet Website may include patent, copyright, trademark, service mark, trade secrets, or other intellectual property rights (collectively "Proprietary Rights") of Networkfleet, its affiliates or the Service Partners (including, with respect to the Networkfleet Website, materials that may be proprietary to Tele Atlas or its suppliers), and that Networkfleet, its affiliates and/or the Service Partners retain title to and ownership of those Proprietary Rights and any and all improvements, modifications, fixes or enhancements made by or for Networkfleet, its affiliates and/or the Service Partners to the Devices, the Networkfleet Service or the Networkfleet Website, regardless of whether such items or services are created or suggested by Customer. Customer will not copy, modify, reverse-engineer, disassemble, translate, convert or decompile any software or firmware included in any Device, the Networkfleet Website or Networkfleet Services, or otherwise provided to Customer by or on behalf of Networkfleet, and will not disclose such software or provide access to the Devices, such software or any Networkfleet Services to any third party for such a purpose. Customer agrees that with respect to Networkfleet Services, it shall not, nor shall it permit any third party to (a) assign, transfer, lease, rent, sell, distribute or import such Networkfleet Services to any third party; (b) except with the express written consent of Networkfleet, combine, embed or incorporate the Networkfleet Services into any other product or service other than any Customer-owned or developed interface for purposes of receiving the data feed delivered from the Networkfleet Devices; (c) remove or alter any proprietary notices in the Networkfleet Services; (d) use the Networkfleet Services in connection with the transmission, sale, license, or delivery of any infringing, defamatory, offensive, or illegal products, services, or materials; (e) use the Networkfleet Services in any manner that threatens the integrity, performance, or availability of the Networkfleet Service; or (f) use the Networkfleet Service in any manner that violates local, state or federal laws, regulations or orders.

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

6) MODIFICATIONS; WEBSITE MAINTENANCE. Networkfleet may alter or modify all or part of the Devices, the Networkfleet Services or the Networkfleet Website from time to time; provided that Networkfleet shall not intend for such alterations or modifications to materially adversely affect Customer's use of the Networkfleet Services or Networkfleet Website. Subject to the foregoing, such alterations and modifications, or both, may include, without limitation, the addition or withdrawal of features, information, products, services, software or changes in instructions. Networkfleet reserves the right to perform scheduled maintenance for the Networkfleet Services and Networkfleet Website from time to time. This may include application and database maintenance as well as general website maintenance and may or may not involve Networkfleet Website and Networkfleet Services unavailability.

7) SERVICE PARTNERS. Nothing set forth in an Accepted Order Form or in these Terms and Conditions gives Customer any specific rights with respect to, nor does it create a contract between Customer and the Service Partners. The Service Partners have no legal, equitable or other liability of any kind to Customer, and Customer hereby waives any and all claims or demands therefor. Customer is not a third-party beneficiary of any agreement between or among Networkfleet and the Service Partners, but the Service Partners are intended third party beneficiaries of this Agreement, and the protections set forth in these Terms and Conditions, including, among other things, the disclaimers of warranties, limitations of liability, and indemnification provisions, do apply to the Service Partners.

The Networkfleet Website includes aerial, satellite imagery from Digital Globe, one of the Service Partners, as a mapping option. If Customer uses such mapping option, Customer agrees to comply with the terms of use contained in Digital Globe's End User License Agreement displayed at:

[http://info.networkfleet.com/rs/785-DCW-685/images/Digital Globe Product EULA.pdf](http://info.networkfleet.com/rs/785-DCW-685/images/Digital%20Globe%20Product%20EULA.pdf)

8) TRAINING AND SUPPORT SERVICES. (a) Customer will designate one or more employee(s) to act as the coordinator(s) for Customer's use of the Devices and the Networkfleet Services and will require such coordinator(s) to participate in the Device and Networkfleet Services training provided from time to time by Networkfleet. (b) During the time Customer is entitled to receive Networkfleet Services, and subject to Exclusions, Networkfleet or its designee will provide Customer with reasonable amounts of telephone or e-mail consultation and technical assistance regarding the Devices and Networkfleet Services during Networkfleet's regular working hours. Customer may call Networkfleet or its designee at (866) 227-7323 or e-mail inquiries to NWFSupport@Verizon.com for support services.

9) DATA. Customer represents and warrants that it has all necessary rights and authority with respect to the data collected from Customer and its vehicles and transmitted through Customer's use of the Devices, the Networkfleet Services and the Networkfleet Website ("Business Data") and that Customer approves and grants to Networkfleet, its affiliates and the Service Partners the nonexclusive license and right to collect, access, copy and use the Business Data in the course of performing the Networkfleet Services. Customer further grants to Networkfleet and its affiliates the perpetual right and license to use such Business Data as needed to analyze, measure and optimize the performance of the Devices and the Networkfleet Services and to develop new offerings for Customer and others, including the development of data products provided, however, that such use of Business Data shall be in an anonymous form.

10) DEFINITIONS. When used in these Terms and Conditions, the following terms, when capitalized, shall have the meaning set forth below:

"Accepted Order Form" means an Order Form which has been executed by Customer and accepted by Networkfleet.

"Agreement Term" means the term of this Agreement.

"Confidential Information" means any non-public or proprietary information of a party (the "Disclosing Party") which is obtained by the other party (the "Receiving Party") in the course of activity pursuant to this Agreement, including information which is disclosed on an Order Form, or

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

in connection with the provision to, and use by, Customer of Networkfleet products and services, whether such information is disclosed in oral, written, graphic, electronic or any other form. Confidential Information does not include any information that: (a) was known to the Receiving Party prior to receiving the same from the Disclosing Party; (b) is independently developed by the Receiving Party; (c) is acquired by the Receiving Party from another source that has the right to disclose such information without restriction as to use or disclosure; or (d) is or becomes part of the public domain through no fault or action of the Receiving Party.

"Customer Website Pages" means the web pages on the Networkfleet Website which are designated by Networkfleet for use by Customer.

"Device Contract Term" means the minimum length of time a Device is required to be active as identified on the applicable Accepted Order Form.

"Devices" means the Networkfleet wireless device or devices identified on an Accepted Order Form.

"Fees" mean the Device and accessory purchase prices, Device and accessory shipping fees, Device installation fees, the Networkfleet Service fees and any other fees payable by Customer as set forth in an Accepted Order Form.

"Order Form" means an order form provided by Networkfleet to Customer, pursuant to which Customer orders Devices, and/or Networkfleet Services.

"Networkfleet Services" means the services offered hereunder by Networkfleet, from time to time, including, but not limited to: (a) collection of diagnostic and/or location information from a Vehicle; (b) analysis, delivery and posting of Vehicle information to the Networkfleet Website; (c) notification to Customer and/or a designated third party by e-mail of certain events or Vehicle information; (d) Customer access and usage of Customer Website Pages; (e) Device installation services; but only to the extent such services are identified on an Accepted Order Form; (f) any proprietary data feed or elements thereof or any application programming interfaces (API's) provided by Networkfleet, ("Networkfleet Data Services") but only to the extent such services are identified on an Accepted Order Form; and (g) any professional services provided by Networkfleet as set forth on a Professional Services Addendum attached hereto.

"Networkfleet Website" means the Networkfleet website currently located at www.networkfleet.com.

"Service Partners" means the companies that Networkfleet works with, from time to time, to provide the Networkfleet Services, including, but not limited to, wireless service carriers, installers, website operators, mapping data providers and licensors.

"Vehicle" means an on-road vehicle, off-road vehicle and/or stationary or movable equipment owned or under the control of Customer, which is equipped with a Device.

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE).

Not Applicable

22. LIST OF PARTICIPATING DEALERS (FOR STATE AND LOCAL ORDERS ONLY; FEDERAL ORDERS ARE PROCESSED ONLY BY NETWORKFLEET).

Not Applicable

23. PREVENTIVE MAINTENANCE (IF APPLICABLE).

Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

Not Applicable

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor s website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.

85-842-6260

26. Notification regarding registration in the System for Award Management (SAM) database.

CAGE CODE # 3F8C9

GSA TERMS AND CONDITIONS for GS-07F-5559R

Networkfleet, Inc.

GSA PRICE LIST

Networkfleet, Inc. - GS07F5559R, GSA PRICELIST
Pricelist effective as of 2/1/2017

SIN	Manufacturer	NWF Part Number	Product Description	GSA Price	Warranty	COO
HARDWARE						
426-4Q	Networkfleet	5200N	Networkfleet GPS Only Unit	\$ 80.00	see T&Cs	US
426-4Q	Networkfleet	5500N	Networkfleet GSP and Diagnostics Unit	\$ 80.00	see T&Cs	US
426-4Q	Networkfleet	1000N2VD	6100 Device (Expressfleet)	\$ 50.00	see T&Cs	US
426-4Q	CALAMP Corp	1000N2VD	Asset Guard BX	\$ 150.00	see T&Cs	US
426-4Q	CALAMP Corp	1002N2VD	Asset Guard PW	\$ 150.00	see T&Cs	US
SERVICES						
426-4Q	Networkfleet	3500M12S	Wireless Service for 3500 - monthly fee for 12 month contract	\$ 18.95	see T&Cs	US
426-4Q	Networkfleet	4200M12S	Wireless Service for 4200 - monthly fee for 12 month contract	\$ 17.00	see T&Cs	US
426-4Q	Networkfleet	5200M12S	Networkfleet GPS only monthly monitoring fee (5200)	\$ 17.00	see T&Cs	US
426-4Q	Networkfleet	5500M12S	Networkfleet GPS and Diagnostics monthly monitoring fee (5500)	\$ 18.95	see T&Cs	US
426-4Q	Networkfleet	H6100	6100 Monthly Service Fees	\$ 13.50	see T&Cs	US
426-4Q	Networkfleet	AG8X	Networkfleet monthly monitoring fee (AssetGuard BX/PW)	\$ 13.00	see T&Cs	US
426-4Q	Networkfleet	CONNECT1M5	Garmin CONNECT fee	\$ 2.95	see T&Cs	US
426-4Q	Networkfleet	CUR60SMS	60 Second Configurable Update Rate ¹	\$ -	see T&Cs	US
426-4Q	Networkfleet	CUR45SMS	45 Second Configurable Update Rate ¹	\$ 1.00	see T&Cs	US
426-4Q	Networkfleet	CUR30SMS	30 Second Configurable Update Rate ¹	\$ 2.00	see T&Cs	US
426-4Q	Networkfleet	CUR15SMS	15 Second Configurable Update Rate ¹	\$ 3.00	see T&Cs	US
¹ Configurable Update Rate: Notwithstanding the "Qty" (quantity) specified above, the Monthly Recurring for the Configurable Update Rate each month will be determined by the fastest actual Configurable Update Rate per device enabled by the Customer at any time during the respective month, via Customer's SSP. Configurable Update Rate purchases for the 5000 series device models require the customer to enable the specific Update Rate feature (i.e. 15, 30, 45, 60 seconds) on their SSP after device activation and registration						
ACCESSORIES						
426-4Q	Morey Corporation	PART5030	Reinstallation Kit	\$ 3.00	see T&Cs	US
426-4Q	Morey Corporation	PART5031	Tamper Resistant Zip Ties (100 per pack)	\$ 50.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5040	Window-Mount GPS Antenna Module (5500/5200)	\$ 35.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5041	Sensor Input Harness (5500/5200)	\$ 10.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5042	OBD-II Adapter Kit only including Core Connector & 8 Adapters (5500/5200)	\$ 20.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5053	Garmin FMI 45 Cable with Traffic for CONNECT	\$ 145.95	see T&Cs	US
426-4Q	Onshore Technologies	PART5054	Garmin FMI Modified Cable	\$ 55.00	see T&Cs	US
426-4Q	Coachella Valley Packaging	PART5057	Pelican Micro Case for 5200 w/ 15' Universal Harness	\$ 74.95	see T&Cs	US
426-4Q	Onshore Technologies	A-PEM001	PEM Port Expansion Module	\$ 140.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5060	Driver ID Reader	\$ 15.00	see T&Cs	US
426-4Q	Morey Corporation	PART5061	Driver ID Key	\$ 3.50	see T&Cs	US
426-4Q	Networkfleet	PART5069	OBD Harness Extension	\$ 10.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5071	Bluetooth Extension	\$ -	see T&Cs	US
426-4Q	Onshore Technologies	PART5087	Driver ID Reader Audible	\$ 15.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5090	Alt Power / Ground Adapter (5200/5500)	\$ 20.00	see T&Cs	US
426-4Q	Onshore Technologies	PART5095	ID Reader Adapter Install Kit	\$ 30.00	see T&Cs	US
426-4Q	OCP	PART5099	USM - 6-pin Heavy Duty Harness for 5000	\$ 30.23	see T&Cs	US
426-4Q	OCP	PART5100	USM - 9-pin Heavy Duty Harness with Square Flange for 5000	\$ 30.23	see T&Cs	US
426-4Q	OCP	PART5101	USM - 9-pin Heavy Duty Harness with "D" Mount for 5000	\$ 30.23	see T&Cs	US
426-4Q	OCP	PART5102	USM - Universal Harness for 5000	\$ 9.57	see T&Cs	US
426-4Q	OCP	PART5104	USM - Quick Install Harness	\$ 9.57	see T&Cs	US
426-4Q	OCP	PART5106	USM - 5000 9-pin Heavy Duty Harness "D" Type 2	\$ 30.23	see T&Cs	US
426-4Q	OCP	PART5107	USM - 5000 9-pin Heavy Duty Harness "Square" Type 2	\$ 30.23	see T&Cs	US
426-4Q	OCP	PART5108	USM - 6100 Power Harness	\$ 9.57	see T&Cs	US
426-4Q	Morey Corp	PART5109	USM - OBD Harness Kit for 5000	\$ 30.23	see T&Cs	US
426-4Q	Morey Corp	PART5110	USM - 16-pin Heavy Duty Harness (Volvo/Mack) with Adapter Kit	\$ 30.23	see T&Cs	US
426-4Q	Networkfleet	DATA001	Data Services (Web Services) Setup fee	\$ -	see T&Cs	US
426-4Q	Networkfleet	DATA002	Data Services (Data Connect) Setup fee	\$ -	see T&Cs	US

CONTINUED ON NEXT PAGE

GSA TERMS AND CONDITIONS for GS-07F-5559R
Networkfleet, Inc.

SIN	Manufacturer	NWF Part Number	Product Description	GSA Price	Warranty	COO
INSTALLATION						
426-4Q	Networkfleet	I-INSTALL-UNIT	Base Installation - Plug/Play or 3 Wire	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-SWAP-UNIT	Device Swap	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-TRANSFER-UNIT	Device Transfer	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-TROUBLESHOOT-UNIT	Troubleshoot	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-FMI	Add-On to Base Installation (Garmin)	\$ 35.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-SENSOR	Add-On to Base Installation (Sensor)	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-AG	Asset Guard Installation (BX/PW)	\$ 65.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-PMC	Add-On to Base Installation (Pelican Micro Case)	\$ 35.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-PEM	Add-On to Base Installation (Port Expansion Module)	\$ 35.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-DID	Add-On to Base Installation (Driver ID or Audible Driver ID)	\$ 35.00	see T&Cs	US
426-4Q	Networkfleet	I-INSTALL-BTE	Add-On to Base Installation (Bluetooth)	\$ 35.00	see T&Cs	US
426-4Q	Networkfleet	TRAINING-HALF	1/2 Day Installation Training	\$ 150.00	see T&Cs	US
426-4Q	Networkfleet	TRAINING-FULL	Full Day Installation Training	\$ 300.00	see T&Cs	US

GSA TERMS AND CONDITIONS for GS-07F-5559R
Networkfleet, Inc.

EXHIBIT
VI A. 1
06-06-19

EXHIBIT
VI B. 1
05-02-19

Putnam County Board of Education

BOE approved
on 1st reading
ONLY
K Reid

Monitoring: Click here to enter text.	Descriptor Term: Tobacco-Free Schools	Descriptor Code: 1.803	Issued Date: 05/02/19
		Rescinds: 1.803	Issued: 03/05/15

- 1 All uses of tobacco and tobacco products, including smokeless tobacco, electronic cigarettes, **vapor**
- 2 **products** and associated paraphernalia are prohibited in all of the school district's buildings and in all
- 3 vehicles that are owned, leased or operated by the district.¹² Smoking shall be prohibited in any public
- 4 seating areas including, but not limited to, bleachers used for sporting events or public restrooms.³

- 5 District employees and students enrolled in the district's schools will not be permitted to use tobacco
- 6 or tobacco products, including smokeless tobacco, electronic cigarettes and associated paraphernalia
- 7 while they are participants in any class or activity in which they represent the school district.

- 8 Smoking is not permitted in areas where the smoke will draft back into an area where smoking is
- 9 prohibited (this may mean that the 50' barrier referenced in the 1995 Act may need to move so as to
- 10 prevent back draft).

- 11 Employees must be given immediate notice of the provisions of the law. New employees must be
- 12 given notice during the application and hiring processes.

- 13 Any student who possesses tobacco products shall be issued a citation by the school principal/resource
- 14 officer.⁴ The director of schools, in cooperation with the juvenile court and the local (police/sheriff's
- 15 department), is responsible for developing procedures for issuance of the citations which shall include
- 16 the form and content of citations and methods of handling completed citations.

- 17 Parents and students shall be notified of this citation requirement at the beginning of each school year.

- 18 "No Smoking" signs or the international "No Smoking" symbol must be posted throughout the
- 19 district's facilities to notify students, employees and all other persons visiting the school that the use of
- 20 tobacco and tobacco products is forbidden. The following notice shall be prominently posted
- 21 (including at each ticket booth) for elementary or secondary school sporting events: *Smoking is*
- 22 *prohibited by law in seating areas and in restrooms.*⁵

Legal References

Cross References

1. Section 1042 of the Environmental Tobacco Smoke/Pro-Children Act of 1994
2. TCA 39-17-1604(6)
3. TCA 39-17-1604(10)

received
04-01-19
BJ

OK
4/18/19

4. TCA 39-17-1505

5. TCA 39-17-1605

- 1
- 2
- 3
- 4
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- 6

Click here to choose a school board.

Monitoring: Review: Annually, in August	Descriptor Term: Tobacco-Free Schools	Descriptor Code: 1.803	Issued Date:
		Rescinds:	Issued:

- 1 All uses of tobacco, electronic/battery operated devices, vapor products, and all other associated
2 paraphernalia are prohibited in all of the school district's buildings and in all vehicles that are owned,
3 leased, or operated by the district.¹ Smoking and vaping shall be prohibited in any public seating areas
4 including, but not limited to, bleachers used for sporting events or public restrooms.²
- 5 Employees and students in the school district will not be permitted to use these products while they are
6 participants in any class or activity in which they represent the school district.
- 7 Signs will be posted throughout the district's facilities to notify students, employees, and all other
8 persons visiting the school that the use of these products is forbidden. The following notice shall be
9 prominently posted (including at each ticket booth) for elementary or secondary school sporting
10 events: *Smoking is prohibited by law in seating areas and in restrooms.*³

Legal References

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9), (10)
2. TCA 39-17-1604(10)
3. TCA 39-17-1605

Cross References

Community Use of School Facilities 3.206

EXHIBIT
VI A.2
06-06-19

EXHIBIT
VI B.2
05-02-19

Putnam County Board of Education

BDE approved
on 1st reading
Only
AKC

Monitoring: Click here to enter text.	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 05/02/19
		Rescinds: 4.209	Issued: 06/25/15

1 In addition to regular classroom-based instruction, students may earn high school credits through any
2 one or a combination of the following options as described below:

3 VIRTUAL/ON-LINE COURSES

4 High school students may also earn high school credits to be applied toward graduation requirements
5 by completing on-line courses offered through the Putnam County Schools Virtual Instruction to
6 Accentuate Learning (VITAL) program and agencies accredited by official agencies and approved by
7 the Board. The director shall annually determine tuition rates for virtual on-line courses and make them
8 known and available by the beginning of each school year. Credit from these online courses may be
9 earned only in the following circumstances:

- 10 1. The course is not offered at the high school, or although the course is offered at the high school
- 11 the student has an unavoidable scheduling conflict;
- 12 2. The course will serve as a supplement to homebound instruction;
- 13 3. The student has been expelled from a regular school setting, but educational services are to be
- 14 continued; or
- 15 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
- 16 the student requires a differentiated or accelerated learning environment.

17 As determined by board policy, students applying for permission to take a virtual course shall complete
18 prerequisites and provide teacher/counselor recommendations to confirm the student possesses the
19 maturity level needed to function effectively in an on-line learning environment. In addition, the
20 express approval of the principal/designee shall be obtained before a student enrolls in a virtual course.
21 The school must receive an official record of the final grade as well as interim progress reports before
22 credit toward graduation will be recognized.

23 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
24 monitoring of students taking virtual courses. All virtual courses must be credentialed by a recognized
25 authority.

26 CREDIT RECOVERY

27 High school students may also complete credits through Credit Recovery. Credit Recovery is a
28 technology based remediation program. The recovered grade will be entered in addition to the original
29 failing grade and posted under the name of the original teacher of record. Both grades will be used in
30 calculation of the GPA. Assigned remediation and tasks must be completed to satisfaction of the
31 student will not receive credit.

32 OTHER CREDIT OPPORTUNITIES

Recommended
as submitted
4/18/19
SKA

received
04-11-19
SKA

1 High school students may earn, through other approved agencies to include, but not limited to,
 2 correspondence, academic credit to be applied toward graduation requirements. Only two (2) units may
 3 be earned during any one (1) school year. Only courses offered by agencies and institutions accredited
 4 by official agencies recognized by the Tennessee Department of Education and not offered by PCS
 5 VITAL will be accepted. The express approval of the principal/designee shall be obtained before the
 6 course is taken. The principal/designee and the student will agree on a reasonable date for completion
 7 of the correspondence course(s). The student shall not be allowed credit if the course is not completed
 8 by the agreed date. An official record of the final grade must be received by the school before a
 9 diploma may be issued to the student. Under ordinary circumstances, students or their
 10 parents/guardians shall pay for approved correspondence courses the student chooses to take.

11 **COURSE ACCESS PROGRAM**

12 Students in grades seven through twelve (7-12) may participate in the statewide course access
 13 program. To become eligible to participate, students shall:

- 14 1. Meet all prerequisite requirements for the course access course; and
- 15 2. Be unable to enroll in a comparable course at the student’s school because;
 - 16 a. A comparable course is not offered; or
 - 17 b. A legitimate situation exists that prevents the student from enrolling in a comparable
 - 18 course.¹

19 The Director of Schools shall develop administrative procedures to ensure that students and
 20 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access
 21 course enrollment in a timely manner.² All appeals shall be submitted in writing to the Board within ten
 22 (10) days of a denial.

23 After a timely appeal is made, the Board will provide written notification to the student and
 24 parent(s)/guardian(s) of the time, place and date of the hearing. The hearing shall be held no later than
 25 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
 26 an error in denying the student the ability to participate in the course access program.³

Legal References

- 1. TRR/MS 0520-01-14-.03(1)
- 2. TRR/MS 0520-01-14-.03(7)
- 3. TRR/MS 0520-01-14-.03(6)

Cross References

- Homebound Instruction 4.206
- Grading System 4.600
- Graduation Requirements 4.605

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Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date:
		Rescinds:	Issued:

1 **ONLINE COURSES**

2 High school students may earn credit to be applied toward graduation requirements by completing
3 online courses offered through agencies or institutions approved by the Board. Credit from these online
4 courses may be earned only in the following circumstances:

- 5 1. The course is not offered at the high school, or although the course is offered at the high school,
6 the student has an unavoidable scheduling conflict;
- 7 2. The course will serve as a supplement to homebound instruction;
- 8 3. The student has been expelled from a regular school setting, but educational services are to be
9 continued; or
- 10 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
11 the student requires a differentiated or accelerated learning environment.

12 The express approval of the principal/designee shall be obtained before a student enrolls in an online
13 course. The school shall receive an official record of the final grade before credit toward graduation
14 will be recognized.

15 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
16 monitoring of students taking online courses.

17 **COURSE ACCESS PROGRAM**

18 Students in grades seven through twelve (7-12) may participate in the statewide course access
19 program. To become eligible to participate, students shall:

- 20 1. Meet all prerequisite requirements for the course access course; and
- 21 2. Be unable to enroll in a comparable course at the student's school because:
 - 22 a. A comparable course is not offered; or
 - 23 b. A legitimate situation exists that prevents the student from enrolling in a comparable
24 course.'
- 25

26 The Director of Schools shall develop administrative procedures to ensure that students and
27 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access
28 course enrollment in a timely manner. All appeals shall be submitted in writing to the Board within
29 _____ [insert number of days] of a denial.

30 After a timely appeal is made, the Board will provide written notification to the student and
31 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than

- 1 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
- 2 an error in denying the student the ability to participate in the course access program.³

Legal References

1. TRR/MS 0520-01-14-.03(1)
2. TRR/M 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Cross References

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605

EXHIBIT
VI A.3.
06-06-19

EXHIBIT
VI B.3.
05-02-19

Putnam County Board of Education

BOE approved
on 1st Reading
ONLY
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Monitoring: Click here to enter text.	Descriptor Term: Use of the Internet	Descriptor Code: 4.406	Issued Date: 05/02/19
		Rescinds: 4.406	Issued: 03/04/10

1 The Board supports the right of staff and students to have reasonable access to various information
2 formats and believes that it is incumbent upon staff and students to use this privilege in an appropriate
3 and responsible manner.

4 EMPLOYEES

5 Before any employee is allowed use of the district's internet or intranet access, the employee shall sign
6 a written agreement, developed by the Director of Schools/designee that sets out the terms and
7 conditions of such use. Any employee who accesses the district's computer system for any purpose
8 agrees to be bound by the terms of that agreement, even if no signed written agreement is on file.

9 The Director of Schools shall develop and implement procedures for appropriate internet use which
10 shall address the following:

- 11 1. Development of the Network and Internet Use Agreement
- 12 2. General rules and ethics of internet access;
- 13 3. Guidelines regarding appropriate instruction and oversight of student internet use;
- 14 4. Prohibited and illegal activities, including but not limited to the following:
 - 15 • Sending or displaying offensive messages or pictures;
 - 16 • Using obscene language;
 - 17 • Harassing, insulting, defaming, or attacking others;
 - 18 • Damaging computers, computer systems, or computer networks;
 - 19 • Hacking or attempting unauthorized access to any computer;
 - 20 • Violation of copyright laws;
 - 21 • Trespassing in another's folders, work, or files;
 - 22 • Intentional misuse of resources;
 - 23 • **Using another's password or other identifier (impersonation);**
 - 24 • Using the network for commercial purposes; and
 - 25 • Buying or selling on the internet.

26 STUDENTS

27 The Director of Schools shall develop and implement procedures for appropriate internet use by
28 students. Procedures shall address the following:

- 29 1. General rules and ethics of internet use; and
- 30 2. Prohibited or illegal activities, including, but not limited to:

received
04-18-19

- 1 • Sending or displaying offensive messages or pictures;
- 2 • Using obscene language

3 Students will be given appropriate instruction in internet safety as a part of any instruction utilizing
 4 computer resources. The Director of Schools shall provide adequate in-service instruction on internet
 5 safety. Parent(s)/guardian(s) and students will be provided with material to raise awareness of the
 6 dangers posed by the internet and ways in which the internet may be used safely.

7 **SOCIAL NETWORKING**

- 8 1. District staff who have a presence on social networking websites are prohibited from posting
 9 data, documents, photographs, or inappropriate information that is likely to create a material
 10 and substantial disruption of classroom activity.
- 11 2. District staff are prohibited from accessing personal social networking sites on school
 12 computers or during school hours except for legitimate instructional purposes.
- 13 3. The Board discourages district staff from socializing with students on social networking
 14 websites. The same relationship, exchange, interaction, information, or behavior that would be
 15 unacceptable in a non-technological medium is unacceptable when done through the use of
 16 technology.

17 **VIOLATIONS**

18 Violations of this policy or a procedure promulgated under its authority shall be handled in accordance
 19 with the existing disciplinary procedures of this district.

Legal References

1. TCA 39-14-602
2. Children’s Internet Protection Act (Public Law 106-554)
3. TCA 10-7-512
4. TCA 49-1-221

Cross References

- Use of Electronic Mail (e-mail) 1.805
- School and System Websites 4.407
- Controversial Materials 4.801
- Student Publications 6.704

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Putnam County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Use of the Internet	Descriptor Code: 4.406	Issued Date: 03/04/10
		Rescinds: 4.406	Issued: 08/06/09

1 The Board supports the right of staff and students to have reasonable access to various information
2 formats and believes it incumbent upon staff and students to use this privilege in an appropriate and
3 responsible manner.

4 **Employees**

5 Before any employee is allowed use of the district's Internet or intranet access, the employee shall sign
6 a written agreement, developed by the director/designee that sets out the terms and conditions of such
7 use. Any employee who accesses the district's computer system for any purpose agrees to be bound by
8 the terms of that agreement, even if no signed written agreement is on file.

9 The director of schools shall develop and implement procedures for appropriate Internet use which shall
10 address the following:

- 11 1. Development of the Network and Internet Use Agreement.
- 12
- 13 2. General rules and ethics of Internet access.
- 14
- 15 3. Guidelines regarding appropriate instruction and oversight of student Internet use.
- 16
- 17 4. Prohibited and illegal activities, including but not limited to the following:¹
 - 18 • Sending or displaying offensive messages or pictures
 - 19 • Using obscene language
 - 20 • Harassing, insulting, defaming or attacking others
 - 21 • Damaging computers, computer systems or computer networks
 - 22 • Hacking or attempting unauthorized access to any computer
 - 23 • Violation of copyright laws
 - 24 • Trespassing in another's folders, work or files
 - 25 • Intentional misuse of resources
 - 26 • Using another's password or other identifier (impersonation)
 - 27 • Use of the network for commercial purposes

- Buying or selling on the Internet
- Use of network for political purposes

STUDENTS

The director of schools shall develop and implement procedures for appropriate Internet use by students. Procedures shall address the following:

1. General rules and ethics of Internet use.
2. Prohibited or illegal activities, including, but not limited to:¹

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting, defaming or attacking others
- Damaging computers, computer systems or computer networks
- Hacking or attempting unauthorized access
- Violation of copyright laws
- Trespassing in another's folders, work or files
- Intentional misuse of resources
- Using another's password or other identifier (impersonation)
- Use of the network for commercial purposes
- Buying or selling on the Internet

INTERNET SAFETY MEASURES

Internet safety measures shall be implemented that effectively address the following:

- Controlling access by students to inappropriate matter on the Internet and World Wide Web
- Safety and security of students when they are using electronic mail, chat rooms, and other forms of direct electronic communications
- Preventing unauthorized access, including "hacking" and other unlawful activities by students on-line
- Unauthorized disclosure, use and dissemination of personal information regarding students
- Restricting students' access to materials harmful to them

The director of schools/designee shall establish a process to ensure the district's education technology is not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

- 1 • Utilizing technology that blocks or filters Internet access (for both students and adults
- 2 to material that is obscene, child pornography or harmful to students
- 3 • Maintaining and securing a usage log
- 4 • Monitoring on-line activities of students ²

5 The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting to
6 address and communicate, its Internet safety measures.²

7 A written parental consent shall be required prior to the student being granted access to electronic media
8 involving district technological resources. The required permission/agreement form, which shall specify
9 acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural
10 violations, must be signed by the parent/legal guardian of minor students (those under 18 years of age)
11 and also by the student. This document shall be executed each year and shall be valid only in the school
12 year in which it was signed unless parent(s) provide written notice that consent is withdrawn. In order
13 to rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must
14 provide the director of schools with a written request.

E-MAIL

15 Users with network access shall not utilize district resources to establish electronic mail accounts through
16 third-party providers or any other nonstandard electronic mail system. All data including e-mail
17 communications stored or transmitted on school system computers or through the school system network
18 may be monitored. Employees/students have no expectation of privacy with regard to such data. E-mail
19 correspondence may be a public record under the public records law and may be subject to public
20 inspection.³

21 Every two years, the director of schools shall file with the Commissioner of Education an acceptable use
22 policy, approved by the school board, for use of the internet on or before October 31.⁴

INTERNET SAFETY INSTRUCTION⁵

24 Students will be given appropriate instruction in internet safety as a part of any instruction utilizing
25 computer resources. Parents and students will be provided with material to raise awareness of the
26 dangers posed by the internet and ways in which the internet may be used safely. Professional
27 development opportunities will be provided annually for teachers and staff across the district.

1 VIOLATIONS

- 2 Violations of this policy or a procedure promulgated under its authority shall be handled in accordance
3 with the existing disciplinary procedures of this District.

Legal Reference:

1. TCA 39-14-602
2. 47 U.S.C. § 254; *Federal-State Joint Board on Universal Service*, CC Docket No. 96-45 Report and Order (March 30, 2001)
3. TCA 10-7-512
4. Public Chapter 0989
5. Tenn. Code Ann. § 49-1-221

Cross References:

Use of Electronic Mail (e-mail) 1.805
Web Pages 4.407

EXHIBIT
VI A. 4.
06-06-19

EXHIBIT
VI B. 4
05-02-19

Putnam County Board of Education

BOE approved
on 1st Reading
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Monitoring: Click here to enter text.	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 05/02/19
		Rescinds: 4.603	Issued: 04/05/18

1 PROMOTION

2 The director of schools/designee shall promote students to the next grade level based on the successful
3 completion of required academic work and on the satisfactory progress in each of the relevant
4 academic areas. However, no student enrolled in the third grade shall be promoted unless the student
5 has shown a basic understanding of curriculum and the ability to perform the skills required in the
6 subject of reading as demonstrated by the student's grades or standardized test results. This
7 requirement shall not apply to students who are participating in a board-approved, research-based
8 intervention prior to the beginning of the next school year or to students who have an individualized
9 education program (IEP).:

10 Students who have difficulty in achieving the requirements for promotion may be considered for
11 retention. **Schools shall identify these students by February 1st.** Factors used to identify students for
12 retention shall include:

- 13 1. The student's ability to perform at the current grade level;
- 14 2. The results of local or state assessments, if applicable;
- 15 3. The overall academic achievement of the student;
- 16 4. The student's chance for success with more difficult material if promoted to the next grade;
- 17 5. Attendance; and
- 18 6. Social and emotional maturity.

19 **Students may be identified for retention after the February 1st deadline if the delay in identifying a**
20 **student is due to:**

- 21 1. **Date of enrollment; and**
- 22 2. **Additional information acquired after results of local assessment, screening or monitoring are**
23 **released.**

24 If a student is considered for retention, the school shall notify the student's parent or guardian within
25 fifteen (15) days of identification and develop an individualized promotion plan to help the student
26 avoid retention. All promotion plans shall include evidence-based promotion strategies and shall be
27 tailored to the student's learning needs. Each promotion plan shall also include expectations and
28 measurements that can be used to verify that a student has made sufficient progress to be promoted to
29 the next grade level. This plan will be provided to the student's parent/guardian.

30 The director shall develop procedures governing how decisions on retention will be made after the
31 student begins work on his/her individualized promotion plan.

32 **K-3 Reading Notification**

Recommended as submitted 4/17/19 *J. Williams*

Version Date: April 17, 2019

[Signature]
4-17-2019

1 If it is determined through a student’s overall performance or a state or local assessment that a student
2 in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the
3 student’s parent(s)/guardians(s) shall be notified within fifteen (15) calendar days of such
4 determination.

5 **RETENTION:**

6 A student may be retained when, in the judgment of the director of schools/designee and/or the
7 student’s IEP team, such retention is in the best interest of the student. However, a student shall not be
8 retained more than once in any grade.

9 If a student is retained, the director of schools/designee shall develop an individualized academic
10 remediation plan prior to the start of the next school year. A copy of the plan shall be provided to the
11 student’s parent/guardian within ten (10) days of its development. This plan shall include at least one
12 of the following strategies:

- 13 1. Adjustment to the current instructional strategies or materials;
- 14 2. Additional instructional time;
- 15 3. Individual tutoring outside of school hours;
- 16 4. Modification to the student’s classroom assignment to ensure the student receives instruction
- 17 from a highly effective teacher; or
- 18 5. Attendance or truancy interventions.

19 Retention shall **not**:

- 20 1. Be used without an academic remediation plan that includes strategies and enhancements that
- 21 are different from the previous year;
- 22 2. Be used as a punitive or disciplinary measure;
- 23 3. Be based solely on English language proficiency; or
- 24 4. Be based solely on a student’s social and emotional maturity.

25 The director of schools shall develop procedures to ensure proper monitoring of students who are
26 retained and appropriate recordkeeping.

27 For the purpose of determining the effectiveness of retention toward improving student achievement,
28 the progress of retained students shall be monitored for at least three (3) years.

Legal References

- 1. Public Acts of 2018, Chapter No. 557

Cross References

- Grading System 4.600

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EXHIBIT
VII A.
06-06-19
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PCSS Board Agenda Request

Date May 7, 2019

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

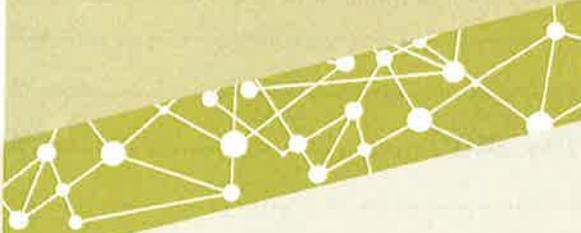
Note receipt of the final report from the 2019 AdvancED Engagement Review

[Handwritten signature]
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05-08-19
[Handwritten initials]

March 4 - 6, 2019



AdvancED® Engagement Review Report



AdvancED® Performance Accreditation

» Results for:
Putnam County School System
1400 East Spring Street
Cookeville, TN 38506

Table of Contents

Introduction	3
AdvancED Performance Accreditation and the Engagement Review	3
AdvancED Standards Diagnostic Results	3
Leadership Capacity Domain	3
Learning Capacity Domain	4
Resource Capacity Domain	5
Effective Learning Environments Observation Tool® (eleot®) Results	6
Assurances	7
AdvancED Continuous Improvement System	8
Initiate	8
Improve	8
Impact	8
Findings	9
Accreditation Status and Index of Education Quality® (IEQ®)	9
Insights from the Review	10
Next Steps	11
Team Roster	12
References and Readings	15

Introduction

AdvancED Performance Accreditation and the Engagement Review

Accreditation is pivotal to leveraging education quality and continuous improvement. Using a set of rigorous research-based standards, the accreditation process examines the whole institution—the program, the cultural context and the community of stakeholders—to determine how well the parts work together to meet the needs of learners. Through the AdvancED Accreditation Process, highly skilled and trained Engagement Review Teams gather first-hand evidence and information pertinent to evaluating an institution’s performance against the research-based AdvancED Performance Standards. Using these Standards, Engagement Review Teams assess the quality of learning environments to gain valuable insights and target improvements in teaching and learning. AdvancED provides Standards that are tailored for all education providers so that the benefits of accreditation are universal across the education community.

Through a comprehensive review of evidence and information, our experts gain a broad understanding of institution quality. Using the Standards, the review team provides valuable feedback to institutions which helps to focus and guide each institution’s improvement journey. Valuable evidence and information from other stakeholders, including students, also are obtained through interviews, surveys, and additional activities.

AdvancED Standards Diagnostic Results

The AdvancED Performance Standards Diagnostic is used by the Engagement Review Team to evaluate the institution’s effectiveness based on AdvancED’s Performance Standards. The diagnostic consists of three components built around each of the three Domains: **Leadership Capacity**, **Learning Capacity** and **Resource Capacity**. Results are reported within four ranges identified by the colors. The results for the three Domains are presented in the tables that follow.

Color	Rating	Description
Red	Needs Improvement	Identifies key areas that need more focused improvement efforts
Yellow	Emerging	Represents areas to enhance and extend current improvement efforts
Green	Meets Expectations	Pinpoints quality practices that meet the Standards
Blue	Exceeds Expectations	Demonstrates noteworthy practices producing clear results that exceed expectations

Leadership Capacity Domain

The capacity of leadership to ensure an institution’s progress toward its stated objectives is an essential element of organizational effectiveness. An institution’s leadership capacity includes the fidelity and commitment to its purpose and direction; the effectiveness of governance and leadership to enable the institution to realize its stated objectives; the ability to engage and involve stakeholders in meaningful and productive ways; and the capacity to implement strategies that improve learner and educator performance.

Leadership Capacity Standards		Rating
1.1	The system commits to a purpose statement that defines beliefs about teaching and learning, including the expectations for learners.	Meets Expectations
1.2	Stakeholders collectively demonstrate actions to ensure the achievement of the system's purpose and desired outcomes for learning.	Meets Expectations
1.3	The system engages in a continuous improvement process that produces evidence, including measurable results of improving student learning and professional practice.	Exceeds Expectations
1.4	The governing authority establishes and ensures adherence to policies that are designed to support system effectiveness.	Exceeds Expectations
1.5	The governing authority adheres to a code of ethics and functions within defined roles and responsibilities.	Exceeds Expectations
1.6	Leaders implement staff supervision and evaluation processes to improve professional practice and organizational effectiveness.	Meets Expectations
1.7	Leaders implement operational processes and procedures to ensure organizational effectiveness in support of teaching and learning.	Meets Expectations
1.8	Leaders engage stakeholders to support the achievement of the system's purpose and direction.	Meets Expectations
1.9	The system provides experiences that cultivate and improve leadership effectiveness.	Emerging
1.10	Leaders collect and analyze a range of feedback data from multiple stakeholder groups to inform decision-making that results in improvement.	Meets Expectations
1.11	Leaders implement a quality assurance process for its institutions to ensure system effectiveness and consistency.	Meets Expectations

Learning Capacity Domain

The impact of teaching and learning on student achievement and success is the primary expectation of every institution. An effective learning culture is characterized by positive and productive teacher/learner relationships; high expectations and standards; a challenging and engaging curriculum; quality instruction and comprehensive support that enable all learners to be successful; and assessment practices (formative and summative) that monitor and measure learner progress and achievement. Moreover, a quality institution evaluates the impact of its learning culture, including all programs and support services and adjusts accordingly.

Learning Capacity Standards		Rating
2.1	Learners have equitable opportunities to develop skills and achieve the content and learning priorities established by the system.	Meets Expectations
2.2	The learning culture promotes creativity, innovation and collaborative problem-solving.	Needs Improvement
2.3	The learning culture develops learners' attitudes, beliefs and skills needed for success.	Meets Expectations
2.4	The system has a formal structure to ensure learners develop positive relationships with and have adults/peers that support their educational experiences.	Meets Expectations
2.5	Educators implement a curriculum that is based on high expectations and prepares learners for their next levels.	Meets Expectations

Learning Capacity Standards		Rating
2.6	The system implements a process to ensure the curriculum is clearly aligned to standards and best practices.	Meets Expectations
2.7	Instruction is monitored and adjusted to meet individual learners' needs and the system's learning expectations.	Meets Expectations
2.8	The system provides programs and services for learners' educational future and career planning.	Meets Expectations
2.9	The system implements processes to identify and address the specialized needs of learners.	Meets Expectations
2.10	Learning progress is reliably assessed and consistently and clearly communicated.	Emerging
2.11	Educators gather, analyze, and use formative and summative data that lead to demonstrable improvement of student learning.	Meets Expectations
2.12	The system implements a process to continuously assess its programs and organizational conditions to improve student learning.	Meets Expectations

Resource Capacity Domain

The use and distribution of resources support the stated mission of the institution. Institutions ensure that resources are distributed and utilized equitably so the needs of all learners are adequately and effectively addressed. The utilization of resources includes support for professional learning for all staff. The institution examines the allocation and use of resources to ensure appropriate levels of funding, sustainability, organizational effectiveness, and increased student learning.

Resource Capacity Standards		Rating
3.1	The system plans and delivers professional learning to improve the learning environment, learner achievement, and the system's effectiveness.	Meets Expectations
3.2	The system's professional learning structure and expectations promote collaboration and collegiality to improve learner performance and organizational effectiveness.	Meets Expectations
3.3	The system provides induction, mentoring, and coaching programs that ensure all staff members have the knowledge and skills to improve student performance and organizational effectiveness.	Meets Expectations
3.4	The system attracts and retains qualified personnel who support the system's purpose and direction.	Meets Expectations
3.5	The system integrates digital resources into teaching, learning, and operations to improve professional practice, student performance, and organizational effectiveness.	Emerging
3.6	The system provides access to information resources and materials to support the curriculum, programs, and needs of students, staff, and the system.	Meets Expectations
3.7	The system demonstrates strategic resource management that includes long-range planning and use of resources in support of the system's purpose and direction.	Meets Expectations
3.8	The system allocates human, material, and fiscal resources in alignment with the system's identified needs and priorities to improve student performance and organizational effectiveness.	Meets Expectations

Effective Learning Environments Observation Tool® (eleot®)

Results

The AdvancED eProve™ Effective Learning Environments Observation Tool® (eleot®) is a learner-centric classroom observation tool that comprises 28 items organized in seven environments aligned with the AdvancED Standards. Classroom observations are conducted for a minimum of 20 minutes. Trained and certified observers take into account the level of embeddedness, quality, and complexity of application or implementation; number of students engaged and frequency of application. Results from the eleot are reported on a scale of one to four based on the students' engagement in and reaction to the learning environment. In addition to the results from the review, the AdvancED Improvement Network (AIN) results are reported to benchmark your results against the network averages. The eleot provides useful, relevant, structured, and quantifiable data on the extent to which students are engaged in activities and/or demonstrate knowledge, attitudes, and/or dispositions that are conducive to effective learning.

The insights eleot data provide are an invaluable source of information for continuous improvement planning efforts. Although averages by eleot Learning Environment are helpful to gauge quality at a higher, more impressionistic level, the average rating for each item is more fine-grained, specific and actionable. Institutions should identify the five to seven items with the lowest ratings and examine patterns in those ratings within and across environments to identify areas for improvement. Similarly, identifying the five to seven items with the highest ratings also will assist in identifying strengths within and across eleot Learning Environments. Examining the eleot data in conjunction with other institution data will provide valuable feedback on areas of strength or improvement in institution's learning environments.

eleot® Observations		
Total Number of eleot® Observations	69	
Environments	Rating	AIN
Equitable Learning Environment	2.93	2.86
Learners engage in differentiated learning opportunities and/or activities that meet their needs	2.41	1.89
Learners have equal access to classroom discussions, activities, resources, technology, and support	3.64	3.74
Learners are treated in a fair, clear and consistent manner	3.91	3.77
Learners demonstrate and/or have opportunities to develop empathy/respect/appreciation for differences in abilities, aptitudes, backgrounds, cultures, and/or other human characteristics, conditions and dispositions	1.78	2.06
High Expectations Environment	2.71	3.02
Learners strive to meet or are able to articulate the high expectations established by themselves and/or the teacher	2.75	3.17
Learners engage in activities and learning that are challenging but attainable	3.01	3.14
Learners demonstrate and/or are able to describe high quality work	2.29	2.83
Learners engage in rigorous coursework, discussions, and/or tasks that require the use of higher order thinking (e.g., analyzing, applying, evaluating, synthesizing)	2.74	3.06
Learners take responsibility for and are self-directed in their learning	2.74	2.89
Supportive Learning Environment	3.24	3.61
Learners demonstrate a sense of community that is positive, cohesive, engaged, and purposeful	3.01	3.66

eleot® Observations		
Total Number of eleot® Observations	69	
Environments	Rating	AIN
Learners take risks in learning (without fear of negative feedback)	2.86	3.49
Learners are supported by the teacher, their peers and/or other resources to understand content and accomplish tasks	3.57	3.66
Learners demonstrate a congenial and supportive relationship with their teacher	3.54	3.66
Active Learning Environment	2.71	3.08
Learners' discussions/dialogues/exchanges with each other and the teacher predominate	3.13	3.34
Learners make connections from content to real-life experiences	2.19	2.80
Learners are actively engaged in the learning activities	3.12	3.43
Learners collaborate with their peers to accomplish/complete projects, activities, tasks and/or assignments	2.42	2.74
Progress Monitoring and Feedback Environment	2.50	3.14
Learners monitor their own learning progress or have mechanisms whereby their learning progress is monitored	2.38	3.20
Learners receive/respond to feedback (from teachers/peers/other resources) to improve understanding and/or revise work	3.06	3.37
Learners demonstrate and/or verbalize understanding of the lesson/content	2.94	3.37
Learners understand and/or are able to explain how their work is assessed	1.61	2.63
Well-Managed Learning Environment	3.42	3.58
Learners speak and interact respectfully with teacher(s) and each other	3.70	3.86
Learners demonstrate knowledge of and/or follow classroom rules and behavioral expectations and work well with others	3.65	3.83
Learners transition smoothly and efficiently from one activity to another	3.16	3.09
Learners use class time purposefully with minimal wasted time or disruptions	3.19	3.54
Digital Learning Environment	2.01	1.50
Learners use digital tools/technology to gather, evaluate, and/or use information for learning	2.58	1.60
Learners use digital tools/technology to conduct research, solve problems, and/or create original works for learning	1.90	1.46
Learners use digital tools/technology to communicate and/or work collaboratively for learning	1.55	1.46

Assurances

Assurances are statements accredited institutions must confirm they are meeting. The Assurance statements are based on the type of institution and the responses are confirmed by the Accreditation Engagement Review Team. Institutions are expected to meet all Assurances and are expected to correct any deficiencies in unmet Assurances.

Assurances			
Met	X	Unmet	
Unmet Assurances			

AdvancED Continuous Improvement System

AdvancED defines continuous improvement as “an embedded behavior rooted in an institution’s culture that constantly focuses on conditions, processes, and practices to improve teaching and learning.” The AdvancED Continuous Improvement System (CIS) provides a systemic fully integrated solution to help institutions map out and navigate a successful improvement journey. In the same manner that educators are expected to understand the unique needs of every learner and tailor the education experience to drive student success, every institution must be empowered to map out and embrace their unique improvement journey. AdvancED expects institutions to use the results and the analysis of data from various interwoven components for the implementation of improvement actions to drive education quality and improved student outcomes. While each improvement journey is unique, the journey is driven by key actions.

The findings of the Engagement Review Team will be organized by the Levels of Impact within i3: Initiate, Improve and Impact. The organization of the findings is based upon the ratings from the Standards Diagnostic and the i3 Levels of Impact.

Initiate

The first phase of the improvement journey is to **Initiate** actions to cause and achieve better results. The elements of the Initiate phase are defined within the Levels of Impact of Engagement and Implementation. Engagement is the level of involvement and frequency stakeholders are engaged in the desired practices, processes, or programs within the institution. Implementation is the degree to which the desired practices, processes, or programs are monitored and adjusted for quality and fidelity of implementation. Standards identified within Initiate should become the focus of the institution’s continuous improvement journey to move toward the collection, analysis and use of data to measure the results of engagement and implementation. A focus on enhancing the capacity of the institution in meeting the identified Standards has the greatest potential impact on improving student performance and organizational effectiveness.

Improve

The second phase of the improvement journey is to gather and evaluate the results of actions to **Improve**. The elements of the **Improve** phase are defined within the Levels of Impact of Results and Sustainability. Results represents the collection, analysis, and use of data and evidence to demonstrate attaining the desired result(s). Sustainability is results achieved consistently to demonstrate growth and improvement over time (minimum of three years). Standards identified within Improve are those in which the institution is using results to inform their continuous improvement processes and using results over time to demonstrate the achievement of goals. The institution should continue to analyze and use results to guide improvements in student achievement and organizational effectiveness.

Impact

The third phase of achieving improvement is **Impact** where desired practices are deeply entrenched. The elements of the **Impact** phase are defined within the Level of Impact of Embeddedness. Embeddedness is the degree to which the desired practices, processes, or programs are deeply ingrained in the culture and operation of the institution. Standards identified within Impact are those in which the institution has demonstrated ongoing growth and improvement over time and has embedded the practices within the culture of the institution. Institutions should continue to support and sustain these practices that are yielding results in improving student achievement and organizational effectiveness.

Findings

The findings in this report represent the degree to which the Accreditation Standards are effectively implemented in support of the learning environment and the mission of the institution. Standards which are identified in the **Initiate** phase of practice are considered Priorities for Improvement that must be addressed by the institution to retain accreditation. Standards which are identified in the **Improve** phase of practice are considered Opportunities for Improvement that the institution should consider. Standards which are identified in the **Impact** phase of practice are considered Effective Practices within the institution.

i3 Rubric Levels	STANDARDS
Initiate Priorities for Improvement	Standard: 2.2
Improve Opportunities for Improvement	Standard: 1.9 Standard: 2.10 Standard: 3.5
Impact Effective Practices	Standards: 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.10, 1.11 Standards: 2.1, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 2.11, 2.12 Standards: 3.1, 3.2, 3.3, 3.4, 3.6, 3.7, 3.8

Accreditation Status and Index of Education Quality® (IEQ®)

AdvancED will review the results of the Accreditation Engagement Review to make a final determination concerning accreditation status, including the appropriate next steps for your institution in response to these findings. AdvancED provides the Index of Education Quality® (IEQ®) as a holistic measure of overall performance based on a comprehensive set of standards and review criteria. A formative tool for improvement, it identifies areas of success as well as areas in need of focus. The IEQ is comprised of the Standards Diagnostic ratings from the three Domains: 1) Leadership Capacity; 2) Learning Capacity; and 3) Resource Capacity. The IEQ results are reported on a scale of 100 to 400 and provides information about how the institution is performing compared to expected criteria. Institutions should review the IEQ in relation to the Findings from the review in the areas of Initiate, Improve and Impact. An IEQ score below 250 indicates that the institution has several areas within the Initiate level and should focus their improvement efforts on those Standards within the Initiate level. An IEQ in the range of 225-300 indicates that the institution has several Standards within the Improve level and is using results to inform continuous improvement and demonstrate sustainability. An IEQ of 275 and above indicates the institution is beginning to reach the Impact level and is engaged in practices that are sustained over time and are becoming ingrained in the culture of the institution.

Below is the average (range) of all AIN institutions evaluated for accreditation in the last five years. The range of the annual AIN IEQ average is presented to enable you to benchmark your results with other institutions in the network.

Institution IEQ	327.42	AIN 5 Year IEQ Range	278.34 – 283.33
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Insights from the Review

The Engagement Review Team engaged in professional discussions and deliberations about the processes, programs and practices within the institution to arrive at the findings of the team. These findings are organized around themes guided by the evidence, examples of programs and practices and provide direction for the institution's continuous improvement efforts. The Insights from the Review narrative should provide contextualized information from the team deliberations and provide information about the team's analysis of the practices, processes, and programs of the institution from the levels of Initiate, Improve, and Impact. The Insights from the Review narrative should provide next steps to guide the improvement journey of the institution in its efforts to improve the quality of educational opportunities for all learners. The findings are aligned to research-based criteria designed to improve student learning and organizational effectiveness. The feedback provided in the Accreditation Engagement Review Report will assist the institution in reflecting on its current improvement efforts and to adapt and adjust their plans to continuously strive for improvement.

The Engagement Review Team identified several significant continuous improvement themes that may be leveraged to sharpen a focus on curriculum and instructional rigor throughout the district. District leadership efforts were found to be collaborative, clearly defined, and well-coordinated. School board members and district leaders have developed a self-described realistic picture of their strengths and needs. They have established an intentional planning process for continuous improvement that is both forward-looking and transparent to all stakeholders. System test scores, performance measures, and related metrics are used as the basis for decision-making and are widely shared. There is a sense of urgency among central office staff that significant improvements in student performance are both needed and possible. A pronounced and effective learning culture has been established, with an intentional focus on "students first."

District leadership has worked diligently to engage all stakeholders (internal and external) in supporting and improving the schools. Community-based internships for students and externships for teachers have been developed. Many student internships are community-generated and funded. A school adopter program was developed with 80+ community members "adopting" a school. Some schools have multiple adopters. Staff consistently reported they had a voice in decision-making. Board members emphasized that community input was sought and was important in decision-making. Examples provided included community Town Hall meetings, 3-year calendar meetings and connections via social media. The school board and county commissioners met recently to review the school system's five-year plan. Several noted that this was a "first-time we've ever done that" event.

Central office staff consistently indicated that building principals are "our primary stakeholders" and this was confirmed in principal interviews. Leadership staff attends regular meetings with various community members, such as the finance supervisor meeting monthly with county commissioners. Community business partners stated they are formally engaged in system continuous improvement efforts and cited several community-supported projects. Parents reported being engaged through surveys, teacher emails, parent-involvement meetings, and serving on school improvement teams. One principal commented, "We do a great job of engaging parents," and another noted, "We have an open-door policy with parents." Principals participate with district-level administrators in monthly professional learning community (PLC) meetings to address support for improvement goals. Teachers consistently stated they had input into decision-making and provided examples such as developing scope and sequence materials, textbook selections, and curriculum standards alignment activities. Several teachers commented that whenever they have an idea about how to improve the instructional program, the appropriate central office staff work with them and support them in following through to make changes.

District leadership is doing an effective job of monitoring and supporting teaching and learning activities in the schools. They have developed Instructional Practice Guides for classroom walk-throughs, and they report, “We are beginning to see some increase in instructional rigor.” Personalized learning plans for all elementary and middle teachers have been established over the past two years. A strong Response to Intervention (RtI) program has been developed that is well-coordinated with the district-level curriculum directors (K-12). Student performance data are analyzed and used at both the system-level and building-level to plan instructional activities. School-level staff have begun using data to identify needed changes in their curriculum and instructional programs, as well as modify lesson activities. Teachers cited numerous examples of data-use for establishing instructional goals.

The district is well-positioned to capitalize on its significant strengths in leadership at all levels. District leadership has successfully engaged its internal and external stakeholders. It has developed the ability to use various sources of data for instructional program improvement, as well as for operational improvements. The major “next step” theme that emerged from the review is a need to sharpen the focus on effective instructional programming throughout the district. Central office leadership expressed a clear sense of urgency about this that was not always shared at the building level. Among the many significant initiatives, first and foremost is its literacy and numeracy development initiative. Related to this initiative is a self-described need to assess and strengthen curriculum and instructional rigor throughout the district, that is, increased student use of critical thinking skills in all subjects. Observation data (eleot) indicated that overall student engagement tended toward “Evident” (Rating = 3) rather than “Somewhat Evident” (Rating = 2). This overall rating was consistent with observations about the level of coursework rigor that required student use of higher order thinking skills and clarity of performance expectations. Students had some difficulty demonstrating or describing high-quality work performance. Additionally, there was somewhat more emphasis on teacher-led lessons rather than genuine student-centered collaborative-learning activities. Students also frequently seemed unclear about how their work was assessed.

These observation data support the need to develop and articulate system-wide high expectations for learning (K-12). Related to this is the need to align the curriculum at all levels to the Tennessee Academic Standards, as well as vertically and horizontally. Classroom instructional practices that focus on inquiry-based and project-based learning activities need to be made deliberate. Support for these areas through supervision practices (e.g., formative-based walk-throughs), PLCs, and targeted staff-development activities need to be brought to bear on one target: A rigorous curriculum coupled with rigorous classroom instructional processes and strategies.

Next Steps

Upon receiving the Accreditation Engagement Review Report the institution is encouraged to implement the following steps:

- Review and share the findings with stakeholders.
- Develop plans to address the Priorities for Improvement identified by the Engagement Review Team.
- Use the findings and data from the report to guide and strengthen the institution’s continuous improvement efforts.
- Celebrate the successes noted in the report
- Continue the improvement journey

Team Roster

The Engagement Review Teams are comprised of professionals with varied backgrounds and professional experiences. All Lead Evaluators and Engagement Review Team members complete AdvancED training and elect certification to provide knowledge and understanding of the AdvancED tools and processes. The following professionals served on the Engagement Review Team:

Team Member Name	Brief Biography
<p>Dr. George Griffin Lead Evaluator</p>	<p>Dr. Griffin holds B.A. and M.Ed. degrees from Duke University and a Ph.D. in special education from The University of North Carolina at Chapel Hill. Concentration areas included the education of students with learning disabilities/behavior problems and educational administration. Dr. Griffin has been a special education teacher, high school principal, central office program director, state department program director, and university professor. Dr. Griffin is the author of several entries in the <i>Encyclopedia of Educational Leadership and Administration</i> and a contributor to special education textbooks and professional journals. He serves as a lead evaluator mentor with AdvancED and has lead reviews in numerous schools and school districts throughout the United States and in the Middle East. He was the keynote speaker at the first AdvancED International Learning Disabilities Conference (2013) in Beirut, Lebanon and has presented interactive training sessions at AdvancED Global Education Conferences in the United Arab Emirates, Saudi Arabia, and Egypt.</p>
<p>Laura Harper</p>	<p>Laura Harper is a retired educator who served her school district as a teacher and administrator at the elementary, middle, secondary, and district levels. After retirement as assistant superintendent, she served as an exemplary educator for the state of Tennessee working as a turnaround support consultant and school improvement grant monitor for schools and school districts. She holds an Ed.S. degree and currently serves as an AdvancED ambassador guiding public and nonpublic schools and school districts across Tennessee through the accreditation engagement review process. She served as a lead evaluator on engagement review teams for schools and as associate lead evaluator for school districts in Tennessee and Alabama. In addition to her service to AdvancED, Ms. Harper works as an independent education consultant in the areas of school improvement and professional development. She currently teaches as an adjunct professor and is a supervisor for university students during their clinical and field experiences.</p>

Team Member Name	Brief Biography
<p>Dr. Gene Johnson</p>	<p>Gene Johnson is an adjunct professor at King University in the school of education. He has been a middle school teacher, elementary school principal, high school principal, and assistant superintendent in several K-12 school systems in Tennessee and New York and has taught as an adjunct faculty member at East Tennessee State University and Lincoln Memorial University. Dr. Johnson graduated with a B.S. in health and physical education from East Tennessee State University in 1982 and received his Master of Arts degree in physical education from East Tennessee State in 1983. He earned his Ed.D. in educational leadership from East Tennessee State in 1989. He continued his education at the University of Tennessee where he earned a post-doctoral Ed.S. in special education in 2010. Dr. Johnson authored several journal articles and made numerous presentations to local, state, and national conferences. Dr. Johnson served as a trainer for Tennessee curriculum mapping and for principal development in the TEAM administrator evaluation rubric. He served on many accreditation teams for school and district AdvancED accreditation, having chaired or served as a consultant on more than 50 review visits. He presently serves as a member of the Tennessee state council for AdvancED.</p>
<p>Jeana Partin</p>	<p>Jeana Partin is the founder and director of Cumberland Christian Academy in Knoxville, TN. She oversees the overall operations and administration of the school. Mrs. Partin holds an M.M. and B.M. with additional training in business administration from the University of Tennessee. Mrs. Partin has experience as a teacher, trainer, and administrator in K-12 education as a home educator, private tutor, classroom instructor, curriculum advisor, and administrative trainer. She served as the operations manager and controller for the international software company, Waves, Inc. and as the East TN area representative for the international curriculum and tutor training company, Classical Conversations. She served on several educational non-profit organization boards which serve at-risk youth in the area. She founded Creating Dreams Fine Arts School, an after-school arts program, and played an active role in coordinating LifeSavers/Knoxville Police Department Summer Youth Camp for seven years.</p>
<p>Richard Smallwood</p>	<p>Richard Smallwood is the Juvenile Court Liaison for Wilson County Schools in Lebanon, TN. In that position, he ensures that all students are either attending their zoned school or have an approved zone exemption on file at the central office. Mr. Smallwood holds an M.Ed. in administration and supervision from Middle Tennessee State University and a B.S. in elementary education from Cumberland University. Mr. Smallwood has experience as a coach, teacher, and administrator in a 6-8 school and a K-8 school.</p>

Team Member Name	Brief Biography
<p>Dr. Connie Smith</p>	<p>Dr. Connie Smith has been in education for 42 years as a special education teacher, a special education supervisor, a principal in New York City, and an assistant superintendent, and has worked with Tennessee school board members in professional development/strategic planning training and risk management. She taught in several colleges and universities. She worked in the Tennessee Department of Education with the development of a statewide initiative in school improvement planning, accountability, and combining state approval and regional accreditation practices. Dr. Smith worked in the development of the Career Ladder and was director of the original Tennessee Academy for School Leaders. She served as executive director of assessment and accountability and prior to No Child Left Behind, implemented Tennessee's previous accountability law. She served as the state department of education's takeover agent for schools/school systems not meeting federal requirements and served as an expert witness in several landmark precedent-setting cases. She and her staff wrote three of five assurances in the successful Race To The Top Tennessee application to improve Tennessee schools. Dr. Smith has a master's degree, an Ed.S. degree in psychology and special education from Vanderbilt University, and a Ph.D. from Columbia University.</p>

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Toll Free: 888.41EDNOW (888.413.3669) Global: +1 678.392.2285, ext. 6963

9115 Westside Parkway, Alpharetta, GA 30009



About AdvancED

AdvancED is a non-profit, non-partisan organization serving the largest community of education

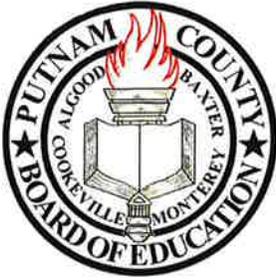
professionals in the world. Founded on more than 100 years of work in continuous improvement,

AdvancED combines the knowledge and expertise of a research institute, the skills of a management

consulting firm and the passion of a grassroots movement for educational change to empower

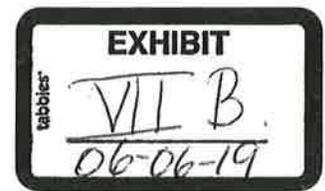
Pre-K-12 schools and school systems to ensure that all learners realize their full potential.

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Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Jerry S. Boyd
Director of Schools

ENGAGE INSPIRE ACHIEVE

PROPOSED THREE YEAR ACADEMIC CALENDAR COMMITTEE STRUCTURE & TIMELINE SCHOOL YEAR(S): 2020-2021; 2021-2022; 2022-2023

DISTRICT (3)

To be recommended by Director of Schools

- One (2) representative from Teaching & Learning
- One (1) representative from Operations and Support

SCHOOL (5)

To be recommended by the PCSS Collaborative Conferencing Team

- Two (2) members of the Collaborative Conferencing Team (Teacher Members)
- One (1) Principal
- One (1) School Level Support Staff Member
- One (1) additional classroom teacher

COMMUNITY (8)

- Six (6) to be nominated by Board Members --- 1 per Board Member
- One (1) TTU Representatives – as recommended by Dr. Philip Oldham or his designee
- One (1) Business/Industry Representative – as recommended by Cookeville/Putnam County Chamber of Commerce Executive Committee

PROPOSED TIMELINE:

- **June 6, 2019:** Board consideration/approval of committee structure
- **June 27, 2019:** Board consideration/approval of committee members; Committee Chair identified
- **July 8 – August 1, 2019:** Committee development of calendar(s) options
- **August 5, 2019 – August 23, 2019:** General Public Feedback
- **September 5, 2019:** Final Recommendations of the PCSS Calendar Advisory Committee; Board consideration/approval of committee members
- **Week of September 9, 2019:** Tentative Public Release of approved 2020-2023 (Three Year Academic School Year Calendar)


received
05-17-19
SN

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

EXHIBIT
VII D.
 06-06-19

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Activity 2018-2019
Local Taxes						
141 R 40110 000 000 00000 000	Current Property Tax	14,753,830.00	14,753,830.00	14,753,830.00	14,753,830.00	14,451,649.95
141 R 40120 000 000 00000 000	Trustee's Collections - Prior Year	265,000.00	380,000.00	380,000.00	380,000.00	259,468.06
141 R 40130 000 000 00000 000	Circuit Clerk/Clerk and Master Collections - Prior Years	230,000.00	330,000.00	330,000.00	330,000.00	110,048.55
141 R 40140 000 000 00000 000	Interest and Penalty	55,000.00	70,000.00	70,000.00	70,000.00	42,246.51
141 R 40161 000 000 00000 000	Payments in-Lieu-of Taxes - T.V.A.	500.00	-	-	-	356.69
141 R 40163 000 000 00000 000	Payments in-Lieu-of Taxes - Other	200,000.00	-	-	-	186,450.90
141 R 40210 000 000 00000 000	Local Option Sales Tax	17,000,000.00	17,000,000.00	17,000,000.00	17,000,000.00	11,333,328.00
141 R 40275 000 000 00000 000	MIXED DRINK TAX	210,000.00	-	-	(150,000.00)	114,650.28
141 R 40320 000 000 00000 000	Bank Excise Tax	135,000.00	50,000.00	50,000.00	50,000.00	134,195.60
141 R 40350 000 000 00000 000	Interstate Telecommunications Tax	-	2,000.00	2,000.00	2,000.00	-
	Total Local Taxes	32,849,330.00	32,585,830.00	32,585,830.00	32,435,830.00	26,632,394.54
Licenses						
141 R 41110 000 000 00000 000	Marriage Licenses	6,000.00	5,000.00	5,000.00	5,000.00	4,028.00
	Total Licenses	6,000.00	5,000.00	5,000.00	5,000.00	4,028.00
Charges for Current Services						
141 R 43380 000 000 00000 000	Vending Machine Collections	125.00	-	-	-	5.76
141 R 43531 000 000 00000 000	Transportation - Other State Systems	3,000.00	7,500.00	7,500.00	7,500.00	-
141 R 43533 000 000 00000 000	Transportation from Individuals	85,225.00	87,089.60	87,090.00	87,090.00	51,111.97
141 R 43542 000 000 00000 000	Contract for Instructional Services With Other LEA's	-	35,000.00	35,000.00	35,000.00	-
141 R 43570 000 000 00000 000	Receipts from Individual Schools	170,000.00	136,726.50	136,727.00	136,727.00	91,056.76
141 R 43581 000 000 00000 000	Community Service Fees - Children	-	-	-	-	4,400.00
141 R 43583 000 000 00000 000	TBI Criminal Background Fee	2,500.00	15,000.00	15,000.00	15,000.00	1,007.00
	Total Charges for Current Services	260,850.00	281,316.10	281,317.00	281,317.00	147,581.49
Other Local Revenues						
141 R 44130 000 000 00000 000	Sale of Materials and Supplies	5,500.00	-	-	-	5,278.90
141 R 44146 000 000 00000 000	E-Rate Funding	-	-	-	-	28,086.67
141 R 44170 000 000 00000 000	Miscellaneous Refunds	25,200.00	100.00	100.00	100.00	16,105.71
141 R 44180 000 000 00000 000	Expenditure Credits	-	-	-	-	-
141 R 44530 000 000 00000 000	Sale of Equipment	500.00	20,000.00	20,000.00	20,000.00	500.00
141 R 44560 000 000 00000 000	Damages Recovered from Individuals	500.00	100.00	100.00	100.00	365.00
141 R 44570 000 000 00000 000	Contributions and Gifts	-	2,500.00	2,500.00	2,500.00	-
	Total Other Local Revenues	31,700.00	22,700.00	22,700.00	22,700.00	50,336.28
State of Tennessee						
141 R 46511 000 000 00000 000	Basic Education Program	54,495,000.00	52,193,000.00	52,188,000.00	52,874,000.00	42,170,100.00
141 R 46515 000 000 00000 000	Early Childhood Education	1,561,752.00	1,644,099.00	1,644,099.00	1,700,463.00	830,581.99
141 R 46590 000 000 00000 000	Other State Education Funds	231,600.00	266,600.00	266,600.00	1,941,427.68	534,247.00
141 R 46610 000 000 00000 000	Career Ladder Program	189,839.40	212,007.45	212,007.00	212,007.00	104,319.71
141 R 46850 000 000 00000 000	Mixed Drink Tax	-	150,000.00	150,000.00	300,000.00	31,528.58
	Total State of Tennessee	56,478,191.40	54,465,706.45	54,460,706.00	57,027,897.68	43,670,777.28
Federal Government						
141 R 47120 000 000 00000 000	Adult Education State Grant Program	-	-	-	277,320.00	261,056.73
141 R 47139 000 000 00000 000	Other Vocational	16,736.60	19,656.29	19,796.00	19,656.00	7,746.30

received
 06-05-19 *[Signature]*

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 R 47143 000 000 00000 000	Special Education - Grants to States	230,000.00	120,111.05	120,849.00	231,853.42	231,437.42
141 R 47210 000 000 00000 000	Job Training Partnership Act	-	11,692.89	11,693.00	11,693.00	-
141 R 47590 000 000 00000 000	Other Federal through State	-	-	-	10,000.00	-
141 R 47640 000 000 00000 000	ROTC Reimbursement	105,500.00	90,000.00	90,000.00	90,000.00	77,213.01
	Total Federal Government	352,236.60	241,460.22	242,338.00	640,522.42	577,453.46
Other Government and Citizens Groups						
141 R 48610 000 000 00000 000	Donations	9,000.00	9,000.00	9,000.00	74,200.00	70,400.00
141 R 48610 000 011 00000 000	Donations	-	-	-	4,800.00	-
141 R 48990 000 000 00000 000	Other	-	-	-	-	16,644.34
	Total Other Government and Citizens Groups	9,000.00	9,000.00	9,000.00	79,000.00	87,044.34
Other Sources (Non-Revenue)						
141 R 49800 000 000 00000 000	Transfers In	900,000.00	705,918.71	709,496.00	705,919.00	554,502.09
	Total Other Sources (Non-Revenue)	900,000.00	705,918.71	709,496.00	705,919.00	554,502.09
	TOTAL REVENUE	90,887,308.00	88,316,931.48	88,316,387.00	91,198,186.10	71,724,117.48
Regular Instruction Program						
141 E 71100 116 000 00000 000	Teachers	30,654,631.76	28,739,353.08	29,318,852.00	28,753,678.88	21,240,972.66
141 E 71100 117 000 00000 000	Career Ladder Program	98,750.00	116,500.00	116,500.00	116,500.00	73,494.09
141 E 71100 128 000 00000 000	Homebound Teachers	113,219.89	27,194.49	27,455.00	27,194.00	30,125.25
141 E 71100 140 000 00000 000	Salary Supplements	592,350.00	594,600.00	594,600.00	594,600.00	443,818.78
141 E 71100 163 000 00000 000	Educational Assistants	1,351,532.32	1,408,185.45	1,421,991.00	1,408,186.00	1,036,649.21
141 E 71100 195 000 00000 000	Certified Substitute Teachers	259,015.33	243,942.86	243,943.00	243,943.00	194,367.50
141 E 71100 198 000 00000 000	Non-certified Substitute Teachers	320,000.00	384,932.63	384,933.00	384,933.00	248,062.50
141 E 71100 201 000 00000 000	Social Security	2,070,148.96	1,953,911.93	1,990,712.00	1,955,230.77	1,335,329.24
141 E 71100 204 000 00000 000	State Retirement	3,325,423.66	3,149,758.26	3,206,585.00	3,027,827.16	2,207,963.40
141 E 71100 206 000 00000 000	Life Insurance	18,882.92	18,107.32	18,304.00	18,107.00	12,226.17
141 E 71100 207 000 00000 000	Medical Insurance	5,855,935.99	5,581,528.09	5,658,536.00	5,581,528.00	4,644,221.72
141 E 71100 208 000 00000 000	Dental Insurance	88,541.40	85,431.68	86,355.00	85,432.00	63,819.81
141 E 71100 210 000 00000 000	Unemployment Compensation	43,390.40	41,866.45	42,319.00	41,867.00	8,262.66
141 E 71100 212 000 00000 000	Employer Medicare	484,147.74	456,963.27	465,570.00	457,171.87	314,146.36
141 E 71100 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	123,000.00	88,805.69
141 E 71100 336 000 00000 000	Maintenance and Repair Services - Equipment	10,300.00	10,300.00	10,300.00	10,300.00	6,505.42
141 E 71100 355 000 00000 000	Travel	-	-	-	10,958.57	10,650.79
141 E 71100 399 000 00000 000	Other Contracted Services	629,310.00	189,935.00	189,935.00	384,935.00	386,098.04
141 E 71100 429 000 00000 000	Instructional Supplies and Materials	622,630.00	486,280.00	486,280.00	497,780.00	419,506.65
141 E 71100 449 000 00000 000	Textbooks	1,226,000.00	750,000.00	750,000.00	1,141,418.00	1,219,285.59
141 E 71100 535 000 00000 000	Fee Waivers	72,500.00	72,500.00	72,500.00	72,500.00	21,595.56
141 E 71100 599 000 00000 000	Other Charges	308,500.00	195,500.00	283,500.00	195,500.00	189,807.40
141 E 71100 722 000 00000 000	Regular Instruction Equipment	452,252.42	452,252.42	452,800.00	452,252.00	105,323.66
141 E 71100 790 000 00000 000	Other Equipment	19,000.00	19,000.00	19,000.00	36,541.43	29,449.43
	Total Regular Instruction Program	48,616,462.79	44,978,042.93	45,840,970.00	45,621,383.68	34,330,487.58

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
Alternative Instruction Program						
141 E 71150 116 000 00000 000	Teachers	475,523.68	482,683.32	487,306.00	482,683.00	337,978.93
141 E 71150 117 000 00000 000	Career Ladder Program	1,000.00	2,000.00	2,000.00	2,000.00	750.06
141 E 71150 201 000 00000 000	Social Security	29,544.47	30,050.37	30,337.00	30,050.00	19,423.15
141 E 71150 204 000 00000 000	State Retirement	49,922.57	50,084.88	50,562.00	49,134.00	34,322.13
141 E 71150 206 000 00000 000	Life Insurance	252.90	252.90	253.00	253.00	168.34
141 E 71150 207 000 00000 000	Medical Insurance	88,512.00	73,868.88	73,869.00	73,869.00	71,804.80
141 E 71150 208 000 00000 000	Dental Insurance	1,185.84	1,185.84	1,186.00	1,186.00	900.36
141 E 71150 210 000 00000 000	Unemployment Compensation	581.13	581.13	581.00	581.00	113.47
141 E 71150 212 000 00000 000	Employer Medicare	6,909.59	7,027.91	7,095.00	7,028.00	4,542.46
141 E 71150 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	950.00	648.97
141 E 71150 429 000 00000 000	Instructional Supplies and Materials	800.00	800.00	800.00	800.00	-
141 E 71150 499 000 00000 000	Other Supplies and Materials	800.00	800.00	800.00	800.00	825.52
141 E 71150 790 000 00000 000	Other Equipment	800.00	800.00	800.00	800.00	-
	Total Alternative Instruction Program	655,832.18	650,135.23	655,589.00	650,134.00	471,478.19
Special Education Program						
141 E 71200 116 000 00000 000	Teachers	4,784,289.24	4,301,981.32	4,342,681.00	4,301,982.00	3,280,366.15
141 E 71200 117 000 00000 000	Career Ladder Program	10,750.00	14,000.00	14,000.00	14,000.00	8,063.01
141 E 71200 128 000 00000 000	Homebound Teachers	61,620.94	81,583.47	82,365.00	81,583.00	65,903.47
141 E 71200 163 000 00000 000	Educational Assistants	1,293,525.43	1,184,377.75	1,195,989.00	1,210,956.42	854,870.65
141 E 71200 171 000 00000 000	Speech Pathologist	544,124.44	442,394.50	446,438.00	442,395.00	369,274.68
141 E 71200 189 000 00000 000	Other Salaries and Wages	166,741.32	146,001.93	147,433.00	146,002.00	119,028.66
141 E 71200 195 000 00000 000	Certified Substitute Teachers	5,000.00	9,674.79	9,675.00	9,675.00	3,755.00
141 E 71200 198 000 00000 000	Non-certified Substitute Teachers	7,500.00	14,360.26	14,360.00	14,360.00	5,250.00
141 E 71200 199 000 00000 000	Other Per Diem and Fees	27,000.00	27,810.00	27,810.00	27,810.00	22,660.00
141 E 71200 201 000 00000 000	Social Security	423,976.84	382,694.01	386,325.00	383,745.00	267,114.02
141 E 71200 204 000 00000 000	State Retirement	641,359.00	626,010.86	632,000.00	594,905.00	441,671.06
141 E 71200 206 000 00000 000	Life Insurance	5,125.16	4,714.90	4,714.00	4,702.00	2,925.60
141 E 71200 207 000 00000 000	Medical Insurance	1,372,184.07	1,290,349.31	1,290,349.00	1,290,394.00	1,120,913.47
141 E 71200 208 000 00000 000	Dental Insurance	24,031.71	22,134.36	22,134.00	22,134.00	16,244.05
141 E 71200 210 000 00000 000	Unemployment Compensation	11,776.92	10,847.11	10,847.00	10,640.00	2,124.20
141 E 71200 212 000 00000 000	Employer Medicare	100,057.99	90,221.67	91,070.00	90,398.00	62,967.85
141 E 71200 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	33,400.00	24,801.88
141 E 71200 312 000 00000 000	Contracts with Private Agencies	66,000.00	66,000.00	66,000.00	66,000.00	23,781.71
141 E 71200 429 000 00000 000	Instructional Supplies and Materials	42,500.00	42,500.00	42,500.00	87,500.00	63,891.94
141 E 71200 499 000 00000 000	Other Supplies and Materials	3,500.00	3,500.00	3,500.00	3,500.00	2,824.46
141 E 71200 725 000 00000 000	Special Education Equipment	21,000.00	21,000.00	21,000.00	34,000.00	19,761.33
	Total Special Education Program	9,612,063.07	8,782,156.25	8,851,190.00	8,870,081.42	6,778,193.19
Vocational Education Program						
141 E 71300 116 000 00000 000	Teachers	923,754.40	924,155.54	932,867.00	924,156.00	691,508.59
141 E 71300 117 000 00000 000	Career Ladder Program	1,000.00	2,000.00	2,000.00	2,000.00	750.06
141 E 71300 189 000 00000 000	Other Salaries and Wages	101,160.01	-	-	-	-
141 E 71300 195 000 00000 000	Certified Substitute Teachers	3,800.00	3,399.00	3,399.00	6,046.00	2,640.00
141 E 71300 198 000 00000 000	Non-certified Substitute Teachers	11,000.00	8,401.71	8,402.00	8,402.00	8,700.00
141 E 71300 201 000 00000 000	Social Security	63,606.69	58,153.29	58,693.00	58,318.00	40,498.73

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 71300 204 000 00000 000	State Retirement	102,788.36	94,310.06	95,197.00	90,610.00	66,522.18
141 E 71300 206 000 00000 000	Life Insurance	646.30	533.94	534.00	534.00	345.16
141 E 71300 207 000 00000 000	Medical Insurance	194,208.14	210,583.33	210,583.00	210,583.00	160,180.85
141 E 71300 208 000 00000 000	Dental Insurance	3,030.48	2,503.62	2,504.00	2,504.00	1,676.82
141 E 71300 210 000 00000 000	Unemployment Compensation	1,485.11	1,226.92	1,227.00	1,227.00	239.56
141 E 71300 212 000 00000 000	Employer Medicare	15,090.36	13,600.37	13,726.00	13,638.00	9,508.93
141 E 71300 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	3,700.00	3,049.92
141 E 71300 336 000 00000 000	Maintenance and Repair Services - Equipment	3,000.00	3,000.00	3,000.00	3,000.00	2,795.37
141 E 71300 399 000 00000 000	Other Contracted Services	250,000.00	105,000.00	105,000.00	111,400.00	71,391.65
141 E 71300 429 000 00000 000	Instructional Supplies and Materials	24,600.00	24,600.00	24,600.00	16,350.00	17,135.17
141 E 71300 730 000 00000 000	Vocational Instruction Equipment	21,350.00	21,350.00	21,350.00	31,850.00	16,955.28
141 E 71300 790 000 00000 000	Other Equipment	-	-	-	15,000.00	17,931.93
	Total Vocational Education Program	1,720,519.85	1,472,817.78	1,483,082.00	1,499,318.00	1,111,830.20
	Adult Education Program					
141 E 71600 116 000 00000 000	Teachers	-	-	-	308,997.99	182,856.30
141 E 71600 189 000 00000 000	Other Salaries and Wages	-	-	-	182,138.98	124,520.05
141 E 71600 201 000 00000 000	Social Security	-	-	-	29,906.38	17,096.17
141 E 71600 204 000 00000 000	State Retirement	-	-	-	38,808.21	21,604.19
141 E 71600 206 000 00000 000	Life Insurance	-	-	-	-	113.93
141 E 71600 207 000 00000 000	Medical Insurance	-	-	-	16,123.52	39,835.70
141 E 71600 208 000 00000 000	Dental Insurance	-	-	-	-	422.73
141 E 71600 212 000 00000 000	Employer Medicare	-	-	-	7,062.00	4,235.45
141 E 71600 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	145.92	670.86
141 E 71600 355 000 00000 000	Travel	-	-	-	10,037.00	6,045.82
141 E 71600 429 000 00000 000	Instructional Supplies and Materials	-	-	-	25,831.00	13,903.51
141 E 71600 790 000 00000 000	Other Equipment	-	-	-	35,413.00	-
	Total Adult Education Program	-	-	-	654,464.00	411,304.71
	Attendance					
141 E 72110 105 000 00000 000	Supervisor/Director	79,861.46	75,829.02	76,542.00	75,829.00	63,200.90
141 E 72110 117 000 00000 000	Career Ladder Program	1,000.00	1,000.00	1,000.00	1,000.00	833.40
141 E 72110 162 000 00000 000	Clerical Personnel	23,059.84	19,399.38	19,590.00	19,399.00	17,571.33
141 E 72110 189 000 00000 000	Other Salaries and Wages	77,209.15	70,180.91	70,862.00	70,181.00	60,452.40
141 E 72110 201 000 00000 000	Social Security	11,230.09	10,317.38	10,416.00	10,317.00	8,334.48
141 E 72110 204 000 00000 000	State Retirement	18,426.68	17,419.99	17,586.00	17,420.00	14,789.08
141 E 72110 206 000 00000 000	Life Insurance	70.25	70.25	70.00	70.00	53.60
141 E 72110 207 000 00000 000	Medical Insurance	27,609.64	27,615.96	27,616.00	27,616.00	22,757.70
141 E 72110 208 000 00000 000	Dental Insurance	329.40	329.40	329.00	329.00	274.60
141 E 72110 210 000 00000 000	Unemployment Compensation	161.43	161.43	161.00	161.00	31.52
141 E 72110 212 000 00000 000	Employer Medicare	2,626.39	2,412.94	2,436.00	2,413.00	1,949.25
141 E 72110 399 000 00000 000	Other Contracted Services	60,000.00	55,000.00	55,000.00	55,000.00	57,535.83
141 E 72110 499 000 00000 000	Other Supplies and Materials	1,100.00	800.00	800.00	800.00	1,068.48
141 E 72110 704 000 00000 000	Attendance Equipment	4,000.00	4,000.00	4,000.00	4,000.00	3,747.00
	Total Attendance	306,684.33	284,536.65	286,408.00	284,535.00	252,599.57
	Health Services					
141 E 72120 105 000 00000 000	Supervisor/Director	78,408.62	73,828.31	122,896.00	73,828.00	61,310.80

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72120 117 000 00000 000	Career Ladder Program	1,000.00	1,000.00	1,000.00	1,000.00	833.40
141 E 72120 130 000 00000 000	Social Workers	65,901.66	62,730.35	63,345.00	62,730.00	47,048.04
141 E 72120 131 000 00000 000	Medical Personnel	544,389.74	374,580.93	378,254.00	374,581.00	329,977.24
141 E 72120 161 000 00000 000	Secretary(s)	34,402.45	26,189.52	26,446.00	26,190.00	20,562.26
141 E 72120 189 000 00000 000	Other Salaries and Wages	90,617.50	358,445.58	361,691.00	86,304.00	53,323.92
141 E 72120 199 000 00000 000	Other Per Diem and Fees	1,440.00	479.98	480.00	480.00	1,211.54
141 E 72120 201 000 00000 000	Social Security	50,601.92	55,629.79	59,155.00	38,757.00	28,299.94
141 E 72120 204 000 00000 000	State Retirement	60,481.49	94,428.37	99,675.00	64,872.00	47,434.16
141 E 72120 206 000 00000 000	Life Insurance	811.81	855.36	883.00	707.00	360.12
141 E 72120 207 000 00000 000	Medical Insurance	232,075.99	210,965.96	221,967.00	158,344.00	156,514.91
141 E 72120 208 000 00000 000	Dental Insurance	3,806.55	4,010.77	4,142.00	3,314.00	2,453.12
141 E 72120 210 000 00000 000	Unemployment Compensation	1,865.43	1,965.51	2,031.00	1,625.00	396.38
141 E 72120 212 000 00000 000	Employer Medicare	11,834.32	13,010.19	13,834.00	9,064.00	6,618.19
141 E 72120 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	900.00	1,627.51
141 E 72120 355 000 00000 000	Travel	7,800.00	6,800.00	6,800.00	6,800.00	4,286.80
141 E 72120 399 000 00000 000	Other Contracted Services	15,500.00	9,000.00	9,000.00	9,000.00	12,695.21
141 E 72120 413 000 00000 000	Drugs and Medical Supplies	6,500.00	5,500.00	5,500.00	5,500.00	5,172.21
141 E 72120 435 000 00000 000	Office Supplies	280.00	280.00	280.00	280.00	280.00
141 E 72120 499 000 00000 000	Other Supplies and Materials	3,650.00	2,500.00	2,500.00	2,500.00	2,659.24
141 E 72120 524 000 00000 000	In Service/Staff Development	2,000.00	2,000.00	2,000.00	2,000.00	1,548.93
141 E 72120 599 000 00000 000	Other Charges	1,000.00	1,000.00	1,000.00	1,000.00	995.50
	Total Health Services	1,214,367.46	1,305,200.63	1,382,879.00	929,776.00	785,609.42
	Other Student Support					
141 E 72130 117 000 00000 000	Career Ladder Program	7,000.00	6,000.00	6,000.00	6,000.00	5,250.24
141 E 72130 123 000 00000 000	Guidance Personnel	1,704,023.96	1,660,680.03	1,724,468.00	1,660,680.00	1,211,441.33
141 E 72130 124 000 00000 000	Psychological Personnel	38,776.98	36,576.30	36,914.00	36,576.00	27,509.82
141 E 72130 130 000 00000 000	Social Workers	67,898.54	127,361.61	128,610.00	127,361.00	48,473.64
141 E 72130 135 000 00000 000	Assessment Personnel	10,930.07	10,370.60	10,470.00	10,371.00	7,625.90
141 E 72130 189 000 00000 000	Other Salaries and Wages	62,886.72	-	-	(62,730.00)	1,200.00
141 E 72130 201 000 00000 000	Social Security	117,274.01	114,141.29	118,200.00	110,252.00	74,740.39
141 E 72130 204 000 00000 000	State Retirement	193,664.82	189,413.85	195,526.00	177,458.00	129,607.64
141 E 72130 206 000 00000 000	Life Insurance	1,134.12	943.60	972.00	907.00	605.26
141 E 72130 207 000 00000 000	Medical Insurance	310,637.37	326,703.74	337,705.00	316,378.00	258,577.62
141 E 72130 208 000 00000 000	Dental Insurance	5,317.83	4,424.50	4,557.00	4,251.00	3,084.20
141 E 72130 210 000 00000 000	Unemployment Compensation	2,606.05	2,168.26	2,233.00	2,083.00	435.96
141 E 72130 212 000 00000 000	Employer Medicare	27,426.99	26,694.33	27,645.00	25,785.00	17,479.66
141 E 72130 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	5,350.00	3,708.16
141 E 72130 309 000 00000 000	Contracts with Government Agencies	85,000.00	85,000.00	85,000.00	90,850.00	-
141 E 72130 322 000 00000 000	Evaluation and Testing	126,900.00	82,000.00	82,000.00	82,000.00	87,874.24
141 E 72130 355 000 00000 000	Travel	7,600.00	7,000.00	7,000.00	7,000.00	6,783.24
141 E 72130 399 000 00000 000	Other Contracted Services	150,000.00	75,000.00	75,000.00	176,000.00	122,500.00
141 E 72130 499 000 00000 000	Other Supplies and Materials	1,400.00	1,200.00	1,200.00	1,200.00	1,339.52
141 E 72130 524 000 00000 000	In Service/Staff Development	3,150.00	250.00	250.00	250.00	2,928.94
141 E 72130 790 000 00000 000	Other Equipment	-	-	-	229,000.00	46,106.86
	Total Other Student Support	2,923,627.45	2,755,928.11	2,843,750.00	3,007,022.00	2,057,272.62
	Regular Instruction Program					

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72210 105 000 00000 000	Supervisor/Director	541,416.17	282,382.61	285,102.00	282,383.00	295,130.10
141 E 72210 117 000 00000 000	Career Ladder Program	14,000.00	17,000.00	17,000.00	17,000.00	11,084.22
141 E 72210 129 000 00000 000	Librarians	1,097,817.44	1,002,427.81	1,011,930.00	1,002,428.00	765,033.90
141 E 72210 132 000 00000 000	Materials Supervisor	-	7,818.56	7,894.00	7,819.00	6,496.19
141 E 72210 138 000 00000 000	Instructional Computer Personnel	-	71,881.84	72,578.00	71,882.00	59,661.50
141 E 72210 161 000 00000 000	Secretary(s)	-	68,580.72	69,253.00	68,581.00	60,130.24
141 E 72210 162 000 00000 000	Clerical Personnel	150,052.48	119,365.72	120,536.00	119,366.00	102,913.45
141 E 72210 163 000 00000 000	Educational Assistants	12,517.71	12,036.65	12,155.00	13,968.00	8,989.14
141 E 72210 189 000 00000 000	Other Salaries and Wages	181,985.49	111,098.92	137,551.00	111,099.00	95,534.72
141 E 72210 201 000 00000 000	Social Security	123,862.94	104,940.76	107,508.00	105,093.00	81,771.02
141 E 72210 204 000 00000 000	State Retirement	201,680.48	177,225.96	181,578.00	177,517.00	142,319.91
141 E 72210 206 000 00000 000	Life Insurance	1,039.70	888.80	917.00	887.00	594.95
141 E 72210 207 000 00000 000	Medical Insurance	316,146.05	268,401.45	274,040.00	268,942.00	240,154.69
141 E 72210 208 000 00000 000	Dental Insurance	4,875.12	4,167.57	4,300.00	4,174.00	2,929.06
141 E 72210 210 000 00000 000	Unemployment Compensation	2,389.09	2,042.35	2,107.00	2,010.00	405.08
141 E 72210 212 000 00000 000	Employer Medicare	28,967.94	24,542.60	25,143.00	24,572.00	19,124.48
141 E 72210 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	-	391.82
141 E 72210 355 000 00000 000	Travel	13,500.00	10,640.00	10,640.00	10,100.00	9,349.68
141 E 72210 399 000 00000 000	Other Contracted Services	29,600.00	23,913.00	23,913.00	22,000.00	21,688.16
141 E 72210 432 000 00000 000	Library Books/Media	88,000.00	88,000.00	88,000.00	88,000.00	69,953.93
141 E 72210 435 000 00000 000	Office Supplies	5,340.00	5,340.00	5,340.00	5,340.00	3,857.59
141 E 72210 437 000 00000 000	Periodicals	-	1,000.00	1,000.00	1,000.00	-
141 E 72210 499 000 00000 000	Other Supplies and Materials	14,480.00	15,527.00	15,527.00	60,630.00	16,966.35
141 E 72210 524 000 00000 000	In Service/Staff Development	69,470.00	42,470.00	42,470.00	47,470.00	28,937.20
141 E 72210 599 000 00000 000	Other Charges	159,250.00	145,250.00	145,250.00	160,300.00	135,847.17
141 E 72210 790 000 00000 000	Other Equipment	2,800.00	2,800.00	2,800.00	7,600.00	6,163.95
	Total Regular Instruction Program	3,059,190.60	2,609,742.31	2,664,532.00	2,680,161.00	2,185,428.50
	Alternative Instruction Program					
141 E 72215 105 000 00000 000	Supervisor/Director	82,343.85	77,592.72	78,346.00	77,593.00	65,970.45
141 E 72215 117 000 00000 000	Career Ladder Program	1,000.00	1,000.00	1,000.00	1,000.00	833.40
141 E 72215 161 000 00000 000	Secretary(s)	31,715.84	34,680.00	35,020.00	34,680.00	22,443.31
141 E 72215 201 000 00000 000	Social Security	7,133.70	7,022.91	7,091.00	7,023.00	5,431.56
141 E 72215 204 000 00000 000	State Retirement	11,098.59	11,872.60	11,987.00	11,873.00	9,243.53
141 E 72215 206 000 00000 000	Life Insurance	84.30	84.30	84.00	84.00	42.28
141 E 72215 207 000 00000 000	Medical Insurance	5,635.20	5,638.32	5,638.00	5,638.00	4,628.80
141 E 72215 208 000 00000 000	Dental Insurance	395.28	395.28	395.00	395.00	120.78
141 E 72215 210 000 00000 000	Unemployment Compensation	193.71	193.71	194.00	194.00	37.82
141 E 72215 212 000 00000 000	Employer Medicare	1,668.37	1,642.45	1,658.00	1,642.00	1,270.25
	Total Alternative Instruction Program	141,268.84	140,122.30	141,413.00	140,122.00	110,022.18
	Special Education Program					
141 E 72220 105 000 00000 000	Supervisor/Director	77,129.93	72,584.48	73,289.00	72,584.00	60,294.00
141 E 72220 117 000 00000 000	Career Ladder Program	3,000.00	2,000.00	2,000.00	2,000.00	2,333.52
141 E 72220 124 000 00000 000	Psychological Personnel	371,985.24	329,185.59	332,224.00	329,186.00	249,827.33
141 E 72220 135 000 00000 000	Assessment Personnel	98,369.73	93,335.36	94,228.00	93,335.00	68,632.70
141 E 72220 161 000 00000 000	Secretary(s)	45,362.30	42,813.89	43,234.00	42,814.00	37,591.16
141 E 72220 189 000 00000 000	Other Salaries and Wages	610,025.42	179,438.89	181,158.00	514,311.00	426,897.03

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72220 199 000 00000 000	Other Per Diem and Fees	2,400.00	2,159.94	2,160.00	2,160.00	1,861.54
141 E 72220 201 000 00000 000	Social Security	73,487.40	44,734.12	45,154.00	65,496.00	48,492.61
141 E 72220 204 000 00000 000	State Retirement	107,281.54	73,797.41	74,490.00	106,060.00	83,576.71
141 E 72220 206 000 00000 000	Life Insurance	610.33	368.11	368.00	553.00	351.80
141 E 72220 207 000 00000 000	Medical Insurance	199,745.94	122,576.88	122,577.00	185,525.00	167,378.65
141 E 72220 208 000 00000 000	Dental Insurance	2,861.83	1,726.06	1,726.00	2,596.00	2,108.86
141 E 72220 210 000 00000 000	Unemployment Compensation	1,402.46	845.87	846.00	1,272.00	165.16
141 E 72220 212 000 00000 000	Employer Medicare	17,519.95	10,462.01	10,560.00	15,318.00	11,364.15
141 E 72220 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	3,000.00	1,968.70
141 E 72220 307 000 00000 000	Communication	-	-	-	5,000.00	2,075.94
141 E 72220 355 000 00000 000	Travel	33,875.00	33,875.00	33,875.00	33,875.00	20,237.43
141 E 72220 399 000 00000 000	Other Contracted Services	73,300.00	73,300.00	73,300.00	73,300.00	38,829.13
141 E 72220 499 000 00000 000	Other Supplies and Materials	32,100.00	32,100.00	32,100.00	32,100.00	29,824.99
141 E 72220 524 000 00000 000	In Service/Staff Development	29,600.00	29,600.00	29,600.00	53,000.00	44,854.32
141 E 72220 599 000 00000 000	Other Charges	24,100.00	24,100.00	24,100.00	19,100.00	2,176.00
141 E 72220 790 000 00000 000	Other Equipment	2,800.00	2,800.00	2,800.00	2,800.00	2,489.76
	Total Special Education Program	1,806,957.07	1,171,803.60	1,179,789.00	1,655,385.00	1,303,331.49
	Vocational Education Program					
141 E 72230 105 000 00000 000	Supervisor/Director	62,856.29	59,776.24	60,353.00	59,776.00	49,807.30
141 E 72230 201 000 00000 000	Social Security	3,897.09	3,706.13	3,742.00	3,706.00	2,857.80
141 E 72230 204 000 00000 000	State Retirement	6,681.62	6,252.59	6,313.00	6,253.00	5,209.81
141 E 72230 206 000 00000 000	Life Insurance	28.10	28.10	28.00	28.00	16.00
141 E 72230 207 000 00000 000	Medical Insurance	14,649.60	14,651.76	14,652.00	14,652.00	12,030.40
141 E 72230 208 000 00000 000	Dental Insurance	131.76	131.76	132.00	132.00	-
141 E 72230 210 000 00000 000	Unemployment Compensation	64.57	64.57	65.00	65.00	12.61
141 E 72230 212 000 00000 000	Employer Medicare	911.42	866.76	875.00	867.00	668.35
141 E 72230 355 000 00000 000	Travel	2,200.00	2,200.00	2,200.00	2,200.00	1,866.55
141 E 72230 399 000 00000 000	Other Contracted Services	375.00	375.00	375.00	375.00	140.00
141 E 72230 499 000 00000 000	Other Supplies and Materials	400.00	400.00	400.00	400.00	49.00
141 E 72230 524 000 00000 000	In Service/Staff Development	4,500.00	4,500.00	4,500.00	3,000.00	399.00
	Total Vocational Education Program	96,695.44	92,952.90	93,635.00	91,454.00	73,056.82
	Technology					
141 E 72250 105 000 00000 000	Supervisor/Director	79,170.95	74,508.00	75,231.00	74,508.00	61,917.00
141 E 72250 117 000 00000 000	Career Ladder Program	2,000.00	2,000.00	2,000.00	2,000.00	1,666.80
141 E 72250 120 000 00000 000	Computer Programmer(s)	549,172.12	467,863.08	521,289.00	467,863.00	398,914.82
141 E 72250 162 000 00000 000	Clerical Personnel	63,533.06	38,483.17	38,860.00	38,483.00	34,320.11
141 E 72250 199 000 00000 000	Other Per Diem and Fees	720.00	-	-	-	580.00
141 E 72250 201 000 00000 000	Social Security	43,064.96	36,136.96	39,518.00	36,137.00	28,766.15
141 E 72250 204 000 00000 000	State Retirement	61,668.28	61,142.17	66,882.00	61,142.00	51,142.92
141 E 72250 206 000 00000 000	Life Insurance	323.15	281.00	309.00	281.00	213.80
141 E 72250 207 000 00000 000	Medical Insurance	122,380.76	100,417.20	106,056.00	100,417.00	82,452.80
141 E 72250 208 000 00000 000	Dental Insurance	1,515.24	1,317.60	1,449.00	1,318.00	988.00
141 E 72250 210 000 00000 000	Unemployment Compensation	742.55	645.70	710.00	646.00	138.68
141 E 72250 212 000 00000 000	Employer Medicare	10,071.64	8,451.39	9,242.00	8,451.00	6,727.52
141 E 72250 330 000 00000 000	Operating Lease Payments	367,612.00	350,000.00	350,000.00	350,000.00	367,612.60
141 E 72250 336 000 00000 000	Maintenance and Repair Services - Equipment	16,200.00	16,200.00	16,200.00	16,200.00	1,626.48

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72250 350 000 00000 000	Internet Connectivity	220,000.00	252,800.00	252,800.00	252,800.00	159,141.60
141 E 72250 355 000 00000 000	Travel	11,000.00	11,000.00	11,000.00	11,000.00	8,930.78
141 E 72250 399 000 00000 000	Other Contracted Services	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
141 E 72250 435 000 00000 000	Office Supplies	400.00	400.00	400.00	400.00	402.24
141 E 72250 499 000 00000 000	Other Supplies and Materials	42,880.00	42,880.00	42,880.00	42,880.00	34,082.55
141 E 72250 790 000 00000 000	Other Equipment	225,000.00	25,000.00	25,000.00	25,000.00	10,333.79
	Total Technology	1,833,454.72	1,505,526.27	1,575,826.00	1,505,526.00	1,265,958.64
Adult Programs						
141 E 72260 105 000 00000 000	Supervisor/Director	-	-	-	70,000.00	58,333.30
141 E 72260 117 000 00000 000	Career Ladder Program	-	-	-	-	833.40
141 E 72260 162 000 00000 000	Clerical Personnel	-	-	-	42,197.00	28,748.80
141 E 72260 201 000 00000 000	Social Security	-	-	-	6,932.94	4,975.90
141 E 72260 204 000 00000 000	State Retirement	-	-	-	11,470.06	9,081.01
141 E 72260 206 000 00000 000	Life Insurance	-	-	-	-	40.59
141 E 72260 207 000 00000 000	Medical Insurance	-	-	-	5,875.00	22,853.46
141 E 72260 208 000 00000 000	Dental Insurance	-	-	-	-	208.60
141 E 72260 212 000 00000 000	Employer Medicare	-	-	-	1,626.00	1,163.77
141 E 72260 355 000 00000 000	Travel	-	-	-	10,080.00	3,163.29
141 E 72260 399 000 00000 000	Other Contracted Services	-	-	-	25,400.00	8,261.45
141 E 72260 429 000 00000 000	Instructional Supplies and Materials	-	-	-	385.00	-
141 E 72260 790 000 00000 000	Other Equipment	-	-	-	50.00	-
	Total Adult Programs	-	-	-	174,016.00	137,663.57
Board of Education						
141 E 72310 118 000 00000 000	Secretary to Board	56,502.78	54,334.18	54,867.00	54,334.00	47,733.16
141 E 72310 189 000 00000 000	Other Salaries and Wages	18,900.00	16,400.00	16,400.00	16,400.00	15,333.14
141 E 72310 191 000 00000 000	Board and Committee Members Fees	24,300.00	24,300.00	24,300.00	24,300.00	18,000.00
141 E 72310 201 000 00000 000	Social Security	6,181.57	5,892.12	5,925.00	5,892.00	4,758.13
141 E 72310 204 000 00000 000	State Retirement	5,998.17	7,439.56	7,496.00	7,440.00	6,392.74
141 E 72310 206 000 00000 000	Life Insurance	28.10	28.10	28.00	28.00	10.80
141 E 72310 207 000 00000 000	Medical Insurance	11,001.60	11,001.12	11,001.00	11,001.00	9,033.60
141 E 72310 208 000 00000 000	Dental Insurance	131.76	131.76	132.00	132.00	109.80
141 E 72310 210 000 00000 000	Unemployment Compensation	64.57	64.57	65.00	65.00	12.61
141 E 72310 212 000 00000 000	Employer Medicare	1,445.69	1,378.00	1,386.00	1,378.00	1,112.78
141 E 72310 305 000 00000 000	Audit Services	12,600.00	12,000.00	12,000.00	12,000.00	12,600.00
141 E 72310 307 000 00000 000	Communication	290,000.00	190,000.00	190,000.00	190,000.00	212,670.42
141 E 72310 320 000 00000 000	Dues and Memberships	25,000.00	25,000.00	25,000.00	25,000.00	20,432.50
141 E 72310 331 000 00000 000	Legal Services	55,000.00	55,000.00	55,000.00	55,000.00	42,352.38
141 E 72310 355 000 00000 000	Travel	7,500.00	7,500.00	7,500.00	7,500.00	6,751.13
141 E 72310 399 000 00000 000	Other Contracted Services	25,000.00	25,000.00	25,000.00	25,000.00	7,228.00
141 E 72310 435 000 00000 000	Office Supplies	1,400.00	1,400.00	1,400.00	1,400.00	-
141 E 72310 499 000 00000 000	Other Supplies and Materials	1,600.00	1,600.00	1,600.00	1,600.00	-
141 E 72310 506 000 00000 000	Liability Insurance	225,000.00	280,497.00	280,497.00	280,497.00	218,040.00
141 E 72310 510 000 00000 000	Trustee's Commission	605,000.00	605,000.00	605,000.00	605,000.00	502,693.92
141 E 72310 513 000 00000 000	Workers' Compensation Insurance	180,000.00	146,786.00	146,786.00	146,786.00	172,710.00
141 E 72310 524 000 00000 000	In Service/Staff Development	3,125.00	2,200.00	2,200.00	2,200.00	2,625.00
141 E 72310 533 000 00000 000	Criminal Investigation of Applicants – TBI	12,000.00	12,000.00	12,000.00	12,000.00	31,912.65

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72310 599 000 00000 000	Other Charges	275,000.00	275,000.00	275,000.00	275,000.00	268,643.95
	Total Board of Education	1,842,779.24	1,759,952.40	1,760,583.00	1,759,953.00	1,601,156.71
Director of Schools						
141 E 72320 101 000 00000 000	County Official/Administrative Officer	109,120.00	108,870.08	109,930.00	108,870.00	90,100.05
141 E 72320 201 000 00000 000	Social Security	6,765.44	6,749.95	6,816.00	6,750.00	5,283.94
141 E 72320 204 000 00000 000	State Retirement	11,599.46	11,387.81	11,499.00	11,388.00	9,438.20
141 E 72320 206 000 00000 000	Life Insurance	28.10	28.10	28.00	28.00	21.40
141 E 72320 207 000 00000 000	Medical Insurance	14,649.60	14,651.76	14,652.00	14,652.00	12,113.70
141 E 72320 208 000 00000 000	Dental Insurance	131.76	131.76	132.00	132.00	109.80
141 E 72320 210 000 00000 000	Unemployment Compensation	64.57	64.57	65.00	65.00	12.61
141 E 72320 212 000 00000 000	Employer Medicare	1,582.24	1,578.62	1,594.00	1,579.00	1,235.77
141 E 72320 355 000 00000 000	Travel	7,400.00	7,400.00	7,400.00	7,400.00	6,014.27
141 E 72320 435 000 00000 000	Office Supplies	1,600.00	1,600.00	1,600.00	1,600.00	416.78
141 E 72320 599 000 00000 000	Other Charges	1,100.00	1,100.00	1,100.00	1,100.00	3,179.51
141 E 72320 701 000 00000 000	Administration Equipment	1,250.00	1,250.00	1,250.00	1,250.00	-
	Total Director of Schools	155,291.17	154,812.64	156,066.00	154,814.00	127,926.03
Office of the Principal						
141 E 72410 104 000 00000 000	Principals	1,555,590.58	1,462,378.30	1,476,562.00	1,462,378.00	1,115,883.45
141 E 72410 117 000 00000 000	Career Ladder Program	20,000.00	15,000.00	15,000.00	15,000.00	15,250.95
141 E 72410 119 000 00000 000	Accountants/Bookkeepers	586,125.49	564,682.40	583,154.00	564,682.00	424,092.47
141 E 72410 139 000 00000 000	Assistant Principals	1,965,701.96	1,701,155.11	1,717,523.00	1,701,155.00	1,359,594.91
141 E 72410 161 000 00000 000	Secretary(s)	878,417.40	865,927.08	965,666.00	865,927.00	648,331.11
141 E 72410 201 000 00000 000	Social Security	310,361.80	285,766.86	294,990.00	285,767.00	202,695.46
141 E 72410 204 000 00000 000	State Retirement	477,733.43	481,376.04	497,002.00	477,676.00	363,329.71
141 E 72410 206 000 00000 000	Life Insurance	2,769.26	2,642.90	2,783.00	2,643.00	1,860.02
141 E 72410 207 000 00000 000	Medical Insurance	974,489.28	938,009.43	975,205.00	938,009.00	781,973.32
141 E 72410 208 000 00000 000	Dental Insurance	12,984.95	12,392.49	13,051.00	12,392.00	9,617.86
141 E 72410 210 000 00000 000	Unemployment Compensation	6,363.37	6,073.03	6,396.00	6,073.00	1,248.80
141 E 72410 212 000 00000 000	Employer Medicare	72,584.61	66,832.57	68,989.00	66,832.00	47,643.22
141 E 72410 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	3,700.00	1,880.11
141 E 72410 320 000 00000 000	Dues and Memberships	1,085.00	12,035.00	12,035.00	12,035.00	1,285.00
141 E 72410 348 000 00000 000	Postal Charges	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00
141 E 72410 435 000 00000 000	Office Supplies	2,000.00	2,000.00	2,000.00	2,000.00	196.35
141 E 72410 599 000 00000 000	Other Charges	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00
	Total Office of the Principal	6,885,207.12	6,435,271.22	6,649,356.00	6,435,269.00	4,993,882.74
Fiscal Services						
141 E 72510 105 000 00000 000	Supervisor/Director	142,644.72	87,031.50	87,885.00	87,032.00	76,421.60
141 E 72510 119 000 00000 000	Accountants/Bookkeepers	234,700.00	224,845.94	227,050.00	224,846.00	201,404.87
141 E 72510 122 000 00000 000	Purchasing Personnel	46,595.33	44,044.42	44,476.00	44,044.00	38,645.79
141 E 72510 162 000 00000 000	Clerical Personnel	35,851.42	38,167.58	38,542.00	38,168.00	33,498.12
141 E 72510 189 000 00000 000	Other Salaries and Wages	90,356.86	-	-	-	-
141 E 72510 201 000 00000 000	Social Security	34,109.20	24,433.55	24,673.00	24,434.00	19,933.15
141 E 72510 204 000 00000 000	State Retirement	38,840.47	41,497.62	41,904.00	41,498.00	34,776.14
141 E 72510 206 000 00000 000	Life Insurance	313.32	224.80	225.00	225.00	149.60
141 E 72510 207 000 00000 000	Medical Insurance	99,435.84	86,247.60	86,248.00	86,248.00	70,351.80

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72510 208 000 00000 000	Dental Insurance	1,469.12	1,054.08	1,054.00	1,054.00	878.40
141 E 72510 210 000 00000 000	Unemployment Compensation	719.96	516.56	517.00	517.00	100.86
141 E 72510 212 000 00000 000	Employer Medicare	7,977.15	5,714.30	5,770.00	5,714.00	4,661.87
141 E 72510 355 000 00000 000	Travel	2,000.00	2,000.00	2,000.00	2,000.00	1,738.07
141 E 72510 399 000 00000 000	Other Contracted Services	135,000.00	118,600.00	118,600.00	118,600.00	125,751.22
141 E 72510 435 000 00000 000	Office Supplies	9,000.00	11,200.00	11,200.00	11,200.00	6,333.15
141 E 72510 524 000 00000 000	In Service/Staff Development	2,500.00	1,500.00	1,500.00	1,500.00	1,040.00
141 E 72510 599 000 00000 000	Other Charges	15,000.00	17,900.48	17,900.00	17,900.00	9,350.29
141 E 72510 701 000 00000 000	Administration Equipment	8,000.00	8,000.00	8,000.00	8,000.00	3,481.41
	Total Fiscal Services	904,513.39	712,978.42	717,544.00	712,980.00	628,516.34
Human Services/Personnel						
141 E 72520 105 000 00000 000	Supervisor/Director	86,632.35	82,367.04	83,175.00	82,367.00	72,324.04
141 E 72520 189 000 00000 000	Other Salaries and Wages	84,472.96	79,666.08	80,447.00	79,666.00	69,899.36
141 E 72520 201 000 00000 000	Social Security	10,608.53	10,046.05	10,145.00	10,046.00	7,845.21
141 E 72520 204 000 00000 000	State Retirement	12,080.04	17,062.09	17,229.00	17,062.00	14,307.52
141 E 72520 206 000 00000 000	Life Insurance	84.30	84.30	84.00	84.00	53.40
141 E 72520 207 000 00000 000	Medical Insurance	27,638.40	27,640.56	27,641.00	27,641.00	22,696.00
141 E 72520 208 000 00000 000	Dental Insurance	395.28	395.28	395.00	395.00	329.40
141 E 72520 210 000 00000 000	Unemployment Compensation	193.71	193.71	194.00	194.00	37.82
141 E 72520 212 000 00000 000	Employer Medicare	2,481.03	2,349.48	2,373.00	2,349.00	1,834.79
141 E 72520 320 000 00000 000	Dues and Memberships	700.00	700.00	700.00	700.00	-
141 E 72520 355 000 00000 000	Travel	2,500.00	2,500.00	2,500.00	2,500.00	2,556.20
141 E 72520 399 000 00000 000	Other Contracted Services	18,500.00	18,500.00	18,500.00	18,500.00	4,039.68
141 E 72520 435 000 00000 000	Office Supplies	2,500.00	2,500.00	2,500.00	2,500.00	931.70
141 E 72520 524 000 00000 000	In Service/Staff Development	500.00	500.00	500.00	500.00	185.00
141 E 72520 701 000 00000 000	Administration Equipment	1,000.00	1,000.00	1,000.00	1,000.00	115.29
	Total Human Services/Personnel	250,286.60	245,504.59	247,383.00	245,504.00	197,155.41
Operation of Plant						
141 E 72610 307 000 00000 000	Communication	80,000.00	66,000.00	66,000.00	66,000.00	50,676.14
141 E 72610 328 000 00000 000	Janitorial Services	2,444,363.00	2,372,306.00	2,372,306.00	2,372,306.00	1,958,623.60
141 E 72610 330 000 00000 000	Operating Lease Payments	403,284.00	845,250.00	845,250.00	845,250.00	268,856.00
141 E 72610 399 000 00000 000	Other Contracted Services	216,025.00	216,025.00	216,025.00	216,025.00	121,998.00
141 E 72610 410 000 00000 000	Custodial Supplies	75,000.00	75,000.00	75,000.00	75,000.00	69,065.71
141 E 72610 415 000 00000 000	Electricity	2,700,000.00	2,080,750.00	2,080,750.00	2,080,750.00	1,977,378.82
141 E 72610 434 000 00000 000	Natural Gas	470,000.00	451,250.00	480,000.00	451,250.00	385,743.69
141 E 72610 454 000 00000 000	Water and Sewer	410,000.00	368,750.00	375,000.00	368,750.00	302,950.74
141 E 72610 499 000 00000 000	Other Supplies and Materials	33,200.00	33,200.00	33,200.00	33,200.00	-
141 E 72610 502 000 00000 000	Building and Contents Insurance	258,870.00	225,108.00	225,108.00	225,108.00	248,917.00
141 E 72610 599 000 00000 000	Other Charges	4,500.00	4,500.00	4,500.00	4,500.00	700.00
	Total Operation of Plant	7,095,242.00	6,738,139.00	6,773,139.00	6,738,139.00	5,384,909.70
Maintenance of Plant						
141 E 72620 105 000 00000 000	Supervisor/Director	134,689.78	128,016.12	129,271.00	128,016.00	112,391.84
141 E 72620 161 000 00000 000	Secretary(s)	36,449.92	82,212.00	83,018.00	82,212.00	67,007.03
141 E 72620 167 000 00000 000	Maintenance Personnel	719,112.58	691,646.90	698,428.00	691,647.00	578,403.42
141 E 72620 201 000 00000 000	Social Security	55,195.64	55,916.25	56,464.00	55,916.00	43,657.72

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 72620 204 000 00000 000	State Retirement	62,851.81	94,967.44	95,898.00	94,967.00	76,338.63
141 E 72620 206 000 00000 000	Life Insurance	590.10	618.20	618.00	618.00	372.25
141 E 72620 207 000 00000 000	Medical Insurance	149,654.40	197,321.52	197,322.00	197,322.00	154,657.16
141 E 72620 208 000 00000 000	Dental Insurance	2,766.96	2,898.72	2,899.00	2,899.00	1,633.43
141 E 72620 210 000 00000 000	Unemployment Compensation	1,355.97	1,420.54	1,421.00	1,421.00	277.36
141 E 72620 212 000 00000 000	Employer Medicare	12,908.66	13,077.19	13,205.00	13,077.00	10,210.18
141 E 72620 399 000 00000 000	Other Contracted Services	468,750.00	468,750.00	475,000.00	468,750.00	382,732.02
141 E 72620 499 000 00000 000	Other Supplies and Materials	506,250.00	506,250.00	525,000.00	506,250.00	341,449.43
141 E 72620 706 000 00000 000	Building Construction	-	-	-	-	25,000.00
141 E 72620 712 000 00000 000	Heating and Air Conditioning Equipment	-	(50,000.00)	250,000.00	(50,000.00)	-
141 E 72620 717 000 00000 000	Maintenance Equipment	30,000.00	30,000.00	30,000.00	30,000.00	1,105.00
141 E 72620 799 000 00000 000	Other Capital Outlay	1,650,000.00	-	-	-	-
	Total Maintenance of Plant	3,830,575.81	2,223,094.88	2,558,544.00	2,223,095.00	1,795,235.47
Transportation						
141 E 72710 105 000 00000 000	Supervisor/Director	64,705.62	61,470.30	62,073.00	61,470.00	53,973.56
141 E 72710 142 000 00000 000	Mechanic(s)	154,430.85	139,049.66	140,413.00	139,050.00	134,599.32
141 E 72710 146 000 00000 000	Bus Drivers	1,425,114.92	1,127,834.89	1,137,868.00	1,127,835.00	924,527.24
141 E 72710 162 000 00000 000	Clerical Personnel	22,259.33	21,014.45	21,220.00	21,014.00	18,439.80
141 E 72710 169 000 00000 000	Part-time Personnel	31,470.75	59,758.29	60,318.00	59,758.00	32,617.29
141 E 72710 189 000 00000 000	Other Salaries and Wages	375,542.91	238,723.03	240,781.00	238,723.00	206,072.07
141 E 72710 201 000 00000 000	Social Security	128,558.51	102,166.74	103,085.00	102,166.00	77,632.55
141 E 72710 204 000 00000 000	State Retirement	146,390.82	173,518.67	175,080.00	173,519.00	131,992.76
141 E 72710 206 000 00000 000	Life Insurance	3,091.00	2,641.40	2,641.00	2,641.00	990.23
141 E 72710 207 000 00000 000	Medical Insurance	310,406.40	345,384.00	345,384.00	345,384.00	278,429.01
141 E 72710 208 000 00000 000	Dental Insurance	14,493.60	12,385.44	12,386.00	12,386.00	5,387.41
141 E 72710 210 000 00000 000	Unemployment Compensation	7,102.70	6,069.58	6,069.00	6,069.00	1,185.09
141 E 72710 212 000 00000 000	Employer Medicare	30,066.10	23,893.83	24,109.00	23,894.00	18,422.55
141 E 72710 313 000 00000 000	Contracts with Parents	3,000.00	3,000.00	3,000.00	3,000.00	917.02
141 E 72710 329 000 00000 000	Laundry Service	4,000.00	2,000.00	2,000.00	4,000.00	3,112.17
141 E 72710 355 000 00000 000	Travel	3,000.00	3,000.00	3,000.00	3,000.00	2,361.64
141 E 72710 399 000 00000 000	Other Contracted Services	48,000.00	42,000.00	42,000.00	42,000.00	41,220.44
141 E 72710 412 000 00000 000	Diesel Fuel	340,000.00	260,000.00	260,000.00	260,000.00	236,704.21
141 E 72710 425 000 00000 000	Gasoline	120,000.00	85,750.00	85,750.00	85,750.00	91,369.47
141 E 72710 433 000 00000 000	Lubricants	11,000.00	9,000.00	9,000.00	9,000.00	6,078.36
141 E 72710 450 000 00000 000	Tires and Tubes	35,000.00	35,000.00	35,000.00	33,000.00	24,651.92
141 E 72710 453 000 00000 000	Vehicle Parts	175,000.00	175,000.00	175,000.00	175,000.00	134,567.99
141 E 72710 499 000 00000 000	Other Supplies and Materials	3,600.00	3,600.00	3,600.00	3,600.00	2,388.96
141 E 72710 599 000 00000 000	Other Charges	7,900.00	7,900.00	7,900.00	7,900.00	6,788.57
141 E 72710 729 000 00000 000	Transportation Equipment	820,500.00	440,000.00	620,000.00	729,582.00	521,130.00
	Total Transportation	4,284,633.51	3,380,160.29	3,577,677.00	3,669,741.00	2,955,559.63
Food Service						
141 E 73100 105 000 00000 000	Supervisor/Director	66,257.57	62,963.58	63,581.00	62,964.00	55,284.40
141 E 73100 119 000 00000 000	Accountants/Bookkeepers	37,704.58	35,473.15	35,821.00	35,473.00	31,142.12
141 E 73100 162 000 00000 000	Clerical Personnel	121,896.32	79,453.92	80,233.00	79,454.00	99,187.40
141 E 73100 167 000 00000 000	Maintenance Personnel	137,774.21	130,902.72	132,186.00	130,903.00	114,965.36
141 E 73100 199 000 00000 000	Other Per Diem and Fees	720.00	476.84	477.00	477.00	600.00

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 73100 201 000 00000 000	Social Security	22,589.87	19,174.75	19,362.00	19,175.00	17,094.46
141 E 73100 204 000 00000 000	State Retirement	25,723.30	32,566.15	32,885.00	32,566.00	30,298.72
141 E 73100 206 000 00000 000	Life Insurance	224.80	196.70	197.00	197.00	137.20
141 E 73100 207 000 00000 000	Medical Insurance	80,870.40	77,234.16	77,234.00	77,234.00	66,555.00
141 E 73100 208 000 00000 000	Dental Insurance	1,054.08	922.32	922.00	922.00	702.72
141 E 73100 210 000 00000 000	Unemployment Compensation	516.56	451.99	452.00	452.00	88.25
141 E 73100 212 000 00000 000	Employer Medicare	5,283.11	4,484.42	4,528.00	4,484.00	3,997.97
	Total Food Service	500,614.79	444,300.71	447,878.00	444,301.00	420,053.60
	Community Services					
141 E 73300 105 000 00000 000	Supervisor/Director	-	-	-	55,789.95	46,421.01
141 E 73300 116 000 00000 000	Teachers	-	-	-	302,561.00	224,845.00
141 E 73300 146 000 00000 000	Bus Drivers	-	-	-	36,580.00	22,954.91
141 E 73300 162 000 00000 000	Clerical Personnel	-	-	-	28,081.60	24,606.29
141 E 73300 163 000 00000 000	Educational Assistants	-	-	-	55,200.00	44,900.41
141 E 73300 189 000 00000 000	Other Salaries and Wages	49,690.26	46,126.10	46,578.00	132,526.00	101,864.64
141 E 73300 199 000 00000 000	Other Per Diem and Fees	-	-	-	192.00	164.00
141 E 73300 201 000 00000 000	Social Security	3,080.80	2,859.82	2,888.00	36,419.00	26,744.50
141 E 73300 204 000 00000 000	State Retirement	3,508.13	4,857.08	4,905.00	46,986.00	38,892.86
141 E 73300 206 000 00000 000	Life Insurance	28.10	28.10	28.00	80.00	48.39
141 E 73300 207 000 00000 000	Medical Insurance	9,302.40	9,298.80	9,299.00	32,099.00	25,637.92
141 E 73300 208 000 00000 000	Dental Insurance	131.76	131.76	132.00	396.00	274.42
141 E 73300 210 000 00000 000	Unemployment Compensation	64.57	64.57	65.00	65.00	12.61
141 E 73300 212 000 00000 000	Employer Medicare	720.51	668.83	675.00	8,825.00	6,311.15
141 E 73300 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	1,500.00	1,060.04
141 E 73300 349 000 00000 000	Printing, Stationery, and Forms	-	-	-	-	-
141 E 73300 355 000 00000 000	Travel	3,000.00	3,000.00	3,000.00	8,000.00	3,049.51
141 E 73300 399 000 00000 000	Other Contracted Services	-	-	-	1,800.00	-
141 E 73300 429 000 00000 000	Instructional Supplies and Materials	-	-	-	2,500.00	1,945.25
141 E 73300 499 000 00000 000	Other Supplies and Materials	1,000.00	1,000.00	1,000.00	24,333.45	5,939.76
141 E 73300 524 000 00000 000	In Service/Staff Development	-	-	-	10,000.00	4,626.83
141 E 73300 599 000 00000 000	Other Charges	-	-	-	-	-
	Total Community Services	70,526.53	68,035.05	68,570.00	783,934.00	580,299.50
	Early Childhood Education					
141 E 73400 105 000 00000 000	Supervisor/Director	41,499.93	39,092.81	39,472.00	39,093.00	32,480.81
141 E 73400 116 000 00000 000	Teachers	851,356.11	812,326.46	820,057.00	812,326.00	607,659.98
141 E 73400 162 000 00000 000	Clerical Personnel	22,551.36	21,311.47	21,520.00	21,311.00	18,238.32
141 E 73400 163 000 00000 000	Educational Assistants	387,170.78	384,474.62	388,244.00	384,474.00	279,007.11
141 E 73400 201 000 00000 000	Social Security	80,759.85	77,946.73	78,696.00	77,947.00	53,303.90
141 E 73400 204 000 00000 000	State Retirement	122,413.95	131,188.12	132,450.00	129,288.00	93,552.29
141 E 73400 206 000 00000 000	Life Insurance	1,011.60	1,025.65	1,025.00	1,025.00	669.18
141 E 73400 207 000 00000 000	Medical Insurance	273,619.19	308,449.56	308,450.00	308,450.00	238,026.38
141 E 73400 208 000 00000 000	Dental Insurance	4,743.36	4,809.24	4,809.00	4,809.00	3,414.68
141 E 73400 210 000 00000 000	Unemployment Compensation	2,324.52	2,356.81	2,357.00	2,357.00	460.17
141 E 73400 212 000 00000 000	Employer Medicare	18,887.38	18,229.48	18,405.00	18,230.00	12,466.77
141 E 73400 217 000 00000 000	RET HYBRID STABILIZATION	-	-	-	1,900.00	1,510.89
141 E 73400 355 000 00000 000	Travel	500.00	500.00	500.00	500.00	129.95

Putnam County Board of Education
 General Purpose School Fund (141)
 Proposed Budget - Draft 2 FY20

		Requested Appropriations 2019- 2020	Final Draft (4) 2018-2019	Original Appropriations 2018-2019	Current (4/30/19) Appropriations 2018-2019	Current (4/30/19) FYTD Activity 2018-2019
141 E 73400 399 000 00000 000	Other Contracted Services	87,000.00	87,000.00	87,000.00	87,000.00	62,788.34
141 E 73400 422 000 00000 000	Food Supplies	1,000.00	1,000.00	1,000.00	1,000.00	-
141 E 73400 429 000 00000 000	Instructional Supplies and Materials	15,000.00	15,000.00	15,000.00	66,264.00	45,621.67
141 E 73400 499 000 00000 000	Other Supplies and Materials	5,000.00	5,000.00	5,000.00	5,000.00	2,651.95
141 E 73400 524 000 00000 000	In Service/Staff Development	1,200.00	1,200.00	1,200.00	6,300.00	6,360.47
141 E 73400 599 000 00000 000	Other Charges	1,600.00	1,600.00	1,600.00	1,600.00	1,242.32
141 E 73400 790 000 00000 000	Other Equipment	1,000.00	1,000.00	1,000.00	1,000.00	161.57
	Total Early Childhood Education	1,918,638.03	1,913,510.95	1,927,785.00	1,969,874.00	1,459,746.75
	Regular Capital Outlay					
141 E 76100 715 000 00000 000	Land	-	-	-	677,150.00	677,150.00
	Total Regular Capital Outlay	-	-	-	677,150.00	677,150.00
	Education Capital Projects					
141 E 99100 590 000 00000 000	Transfers to Other Funds	-	-	-	-	46,426.30
	Total Education Capital Projects	-	-	-	-	46,426.30
	TOTAL EXPENDITURES	99,725,431.98	89,824,725.12	91,883,588.00	93,578,132.10	72,142,254.86
	Over / (Under) Budget	8,838,123.98	1,507,793.64	3,567,201.00	2,379,946.00	418,137.38