

Putnam County Regular December Board Meeting
December 6, 2018 5:00 PM
1400 East Spring Street
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of the Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize Kayla Flatt, Sycamore Elementary School teacher, for being named one of the 51 recipients nationwide of the first-ever national University System-Sanford Teacher Award; for receiving \$10,000 for demonstrating her commitment to creating inspirational and harmonious classroom supporting student development and achievement; and thus qualifying for a chance to be recognized as the national winner of the Sanford Teacher Award to be named in early 2019.

C. Director's Reports

1. Letter from Bill Haslam dated November 27, 2018, appointing Joe Matheney to the Advisory Council for Alternative Education effective immediately and running through December 31, 2019.
2. General Purpose School Cash Flow Analysis
3. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular November Board Meeting - Thursday, October 29, 2018, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of the renewal library processing software with Companion for SY 2018-2019 in the amount of \$13,583.00 to be paid from 141-71100-399-02117, as submitted.
2. Approval of the payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from August 25, 2018, to November 26, 2018, in the amount of \$12,149.95 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)

B. Bids/Quotes/Sealed Bids/RFPs

1. Request to bid Lighting for the Algood Middle School Softball Field

C. Budget Amendments/Line Item Transfers

1. General Purpose Schools Budget Amendments - Fund 141

a. Finance- To budget for E-Rate Revenue to be used for network upgrades

2. Federal Projects Budget Amendments - Fund 142

a. Federal Programs - Title I (101) to utilize funds more appropriately according to program needs

b. Federal Programs - Blended School (111) to utilize funds more appropriately

c. Federal Programs - Neglected schools - to utilize funds more appropriately according to program needs

d. Federal Programs - Title II (201) to utilize funds more appropriately according to program needs

e. Federal Programs - to allocate additional revenue from the State Department (Immigrant Grant 311)

D. Approval of Out-of-County and Overnight Trip Report

E. Approval of Grant Report

F. Other

1. Approval to enter into a contract with Jim Folsom to provide a Food Service Energy Study in the amount of \$14,000 to be paid from 141-72510-399 (50%) and 143-73100-399 (50%), as submitted

2. Approval of the annual renewal of the SchoolMessenger alert and mass notification service from West Interactive Services Corp., in the amount of \$20861.98 to be paid from 141-72310-307, as submitted.

3. Approval of the renewal of twelve-month contract for Guide K12 Geovisual Analytics for Education and Putnam County Board of Education to provide geographic context and assist the strategic planning process to help analyze, forecast and implement key decisions to be paid from 141-E-72310-599, as submitted.

4. Approval of the request from Avery Trace Middle School to sanction as a club sport a Middle School Swim Team that would be open to all Putnam County Middle School students, noting no supplement will be given during the three-year club sport period, as submitted.

5. Approval of request from Coordinated School Health Program to give a \$20.00 monthly cell phone stipend for the 2018-2019 school year for cell phone usage effective October 15, 2018, to be paid from 141-72120-199, Health Services, per Policy 3.3001, Use of Cellular Phones for Amy West, Student Services clerical, as submitted.

6. Approval of the renewal of the Janitorial Contract for renewal year #4 with Southern Management, ABM - Bartlett, Tennessee, effective January 1, 2019 - December 31, 2019, as submitted.

7. Approval of the renewal of the Lawn Care Contract for renewal year #2 with Turf Masters Landscape Management - Cookeville, Tennessee effective January 1, 2019 - December 31, 2019, as submitted.
8. Approval of the Student Teaching Affiliation Agreement between Western Governors University and Putnam County School System effective the 2018-2019 school year, as submitted.
9. Approval of the Student Teaching Affiliation Agreement between UT Knoxville Bailey Graduate School of Education and Putnam County School System effective the 2018-2019 school year, as submitted.
10. Approval of the TN Together 2018-2019 Student Survey, as submitted.
11. Approval of the Director of School's annual attendance at the District Administration Leadership Institute Conference (DALI) in Tucson, Arizona on January 12-14, 2018, noting all travel and accommodation expenses are included in the DALI annual membership.

VI. Policy

- A. Policy 1.701, School District Planning
- B. Policy 3.212, District Water Testing
- C. Policy 3.600, Insurance Management
- D. Policy 4.206, Special Programs
- E. Policy 4.608, Transcript Alteration
- F. Policy 4.700, Testing Programs
- G. Policy 4.701, Maintaining Test and Data Security
- H. Policy 5.106, Application and Employment
- I. Policy 5.118, Background Investigation
- J. Policy 5.203, Recommendations and File Transfers
- K. Policy 6.200, Attendance
- L. Policy 6.2001, Attendance During Postsecondary Visits
- M. Policy 6.309, Zero Tolerance Offenses
- N. Policy 6.314, Corporal Punishment
- O. Policy 6.405, Medications
- P. Policy 6.4052, Opioid Antagonist

VII. Discussion/Presentation

- A. Recommendations for Tenure

B. Student Services Overview - Melanie Bussell

C. Director's Performance Evaluation

D. Director's Contract

VIII. Adjournment