

Putnam County Regular September Board Meeting  
September 6, 2018 5:00 PM  
1400 East Spring Street  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Election of 2018-2019 Board Officers

IV. Announcements

A. Recognize the following teachers who received certificates last school year from the State Department for earning micro-credential: Tonya Wade, Stacey Whited, Amber Campbell, Faith Sample and Sarah Vaughn.

B. Director's Reports

1. General Purpose School Cash Flow Analysis
2. Personnel Report
3. Letter from Tamara L. Beckman, CPA, dated 08-23-18
4. Additional Supplement Report
5. 2018-2019 Board Strategic Work Sessions
6. Note Tennessee School Boards Association's Upper Cumberland Fall District Meeting at Macon County High School on Thursday, September 20, 2018, from 5:00 PM - 7:45 PM

V. Approval of Minutes

- A. Minutes of the Regular August Board Meeting - Thursday, August 2, 2018, @ 5:00 PM
- B. Minutes of the Special Called Board Meeting - Monday, August 13, 2018, @ 6:00 PM

VI. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of Canvas Cloud Subscription (K-12) from Instructure - Salt Lake City, Utah for use in VITAL program and the Putnam County School System for the 2018-19 school year from July 1, 2018, through June 30, 2019, in the total amount of \$20,000 to be paid from VITAL 141E71100-399-01501, as submitted.
2. Approval of the purchase of Performance Matters Analytics and Formative Assessment database (sole source provider) to use for student data tracking in the amount of \$50,400.00 from 141-72210-599-2103, as submitted
3. Approval of the purchase of classroom furniture from K-LOG, Inc. - Zion, Illinois in the amount of \$11,403.77 to be paid from the 2018-2019 Competency Based Education Grant,

141-E-71100-790-000-02145-000, for Cookeville High School, Prescott Middle School and Algood Middle School, as submitted.

4. Approval of payment to IXL Learning of San Mateo, California (Jackson/Madison County bid #12 for TN State Standards supplemental supplies) to renew site license for one (1) year for Prescott South Middle in the amount of \$12,960 to be paid from 142-72210-599-101.

5. Approval of payment to IXL Learning - San Mateo, California (Jackson/Madison County bid #12 for TN State Standards supplemental supplies) to renew site license for one (1) year for Upperman Middle in the amount of \$12,960 to be paid from 142-72210-599-101.

6. Approval of the purchase of forty-seven (47) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$10,481 to be paid from 142-71100-722-111 for Jere Whitson Elementary.

7. Approval of the purchase of ninety (90) Chromebooks and three (3) charging carts from Troxell, per quote (TCPN) contract #R5114), in the amount of \$23,820 to be paid from 142-71100-722-101 for Burks Elementary.

8. Approval of the purchase of one-hundred and thirty-one (131) Chromebooks, ten (10) Chromebook flip and two (2) Chromebook charging carts from Troxell, per quote (TCPN contract #R5114) in the amount of \$35,163 to be paid from 142-71100-722-101 for Algood Middle.

9. Approval of purchase of forty-seven (47) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$10,481 to be paid from 142-71100-722-111 for Jere Whitson Elementary.

10. Approval of the purchase of sixty-one (61) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$13,603 to be paid from 142-71100-722-111 for Avery Trace Middle.

11. Approval of the purchase of seven (7) Viewsonic 75" flat panels and one (1) trolley cart from Troxell, per quote in the amount of \$24,500 to be paid from 142-71100-722-111 for Prescott South Middle.

12. Approval of the purchase of Lexia Learning for the Putnam County School District per contract ID #180302 to be paid in the amount of \$6,737.52 from 142-72210-399-401 and in the amount of \$26,666.04 from 142-72210-399-501.

13. Approval of the purchase Carnegie Learning - Hermitage, PA for site license for one (1) year for Prescott South Middle in the amount of \$11,000 to be paid from 142-72210-599-101.

14. Approval of the purchase of five (5) Rear Engine Trip buses per the bid price of \$104,226 each from Cumberland International - Nashville, Tennessee to be paid from 141-72710-729, Transportation Equipment, as submitted.

15. Approval of payment to LearnZillion for digital ELA materials grades 5 - 12 in the amount of \$25,000 to be paid from 141-71100-449-02117, as submitted.

16. Approval to purchase Microsoft Office software licenses from SHI, Corp. - Somerset, N.J. per State of TN Contract #3006-45304 in the amount of \$29,715 to be paid from 141-71100-722-01607.

17. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from May 18, 2018, to August 24, 2018, in the amount of \$16,775.00 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

18. Approval to purchase a Napco Commercial addressable system to replace the current security system at Upperman High School from Pioneer Communications - Cookeville, Tennessee in the total amount of \$19,670.00 to be paid from 141-72620-399, Other Contracted Services, as submitted.

#### B. Bids/Quotes/Sealed bids/RFPs

1. Approval of the 2020 - Type D Rear Engine 78 passenger on 84 passenger shell School Bus bid from Cumberland - Nashville, Tennessee in the amount \$104,226.00 each, as submitted on the bid tally sheet.

2. Approval of the quote from Turf Masters Landscape Management - Cookeville, Tennessee to install landscaping for Upperman Middle School in the amount of \$16,368.48 to be paid from 141-72620-399, Other Contracted Services, as submitted. (General Purpose School Fund)

#### C. Budget Amendments/Line Item Transfers

##### 1. General Purpose Schools Budget Amendments - Fund 141:

- a. Finance - To budget for donation from TN SCORE used for staff development
- b. Special Education - to reallocate funds for Social Workers, COTAs and PTAs paid through Special Education funds and to reallocate funds to pay for telephones in Special Education classrooms
- c. Special Education - To correct Draft #4 of the PCSS budget for the Vocational Rehab Grant (02004)
- d. Finance - To budget for additional funds from State for School Safety Grant (02144) and Safe Schools Grant (02118)
- e. Adult Education - To budget for revenue received for Adult Education

##### 2. Federal Projects Budget Amendments - Fund 142

- a. CTE (Carl Perkins Reserve) - To allocate CTE Perkins Reserve Budget for 2018-19 School Year
- b. Federal Programs - Required due to increase in allocation from the State Department for the 2018-2019 school year
- c. Federal Programs - Title I (101) required due to an increase in allocation for 2018-2019 from the State Department

- d. Federal Programs - Title I Neglect (121) required due to an increase in allocation for 2018-2019 from the State Department
- e. Federal Programs - Title II (201) required to allocate additional 2018-2019 funds from the State Department
- f. Federal Programs - Title III (301) required to allocate additional 2018-2019 funds from the State Department
- g. Federal Programs - Title IV (401) required to allocate additional 2018-2019 funds from the State Department
- h. Federal Programs - Title V (501) required to allocate additional 2018-2019 funds from the State Department
- i. Federal Programs - Title I (101) required in order to utilize funds more appropriately according to program needs at the school level
- j. Federal Programs - Title II (201) required in order to utilize funds more appropriately according to program needs
- k. Federal Programs - School-wide Pool/Blended Funds (111) required in order to utilize funds more appropriately according to program needs
- l. Federal Programs - Title IV (401) required in order to utilize funds more appropriately according to program needs

D. Approval of Out-of-County and Overnight Trip Report (None Submitted)

E. Approval of Grant Report

F. Other

1. Approval of Putnam County Schools System's SAVE Act Compliance Package requiring districts to provide the Tennessee Department of Education and Safety with copies of their school safety plan and funding to help with School Resource Officers, as submitted.
2. Approval of the agreement between Putnam County Board of Education and Professional Crisis Management (PCMA Inc.) - Sunrise, Florida for Instructor Re-Certification Course in the amount of \$3,650 for up to ten (10) participants to be paid from General Purpose Special Education funds, 141-72220-524, as submitted.
3. Approval of the 2019 Medical Insurance Rates and to continue to front load \$500 into Health Savings Account on January 1, 2019, for participants in the Consumer Driven Health Plans, with remaining balance to be contributed in equal amounts each payroll, as submitted.
4. Approval of the agreement between Putnam County School System and Tennessee Tech University for VPK Pilot Funded PreK Classroom for the 2018-2019 school, as submitted.
5. Approval of a \$20 Monthly Stipend for cell phone usage for the 2018-2019 school year for Chrissy Flowers, School Nutrition Field Manager, per Policy 3.3001, Use of Cellular Phones, to be paid from 141-73100-199.

6. Approval of "Local Agriculture Products Compliance Plan" due annually for School Nutrition Programs, as submitted.

7. Approval of the Memorandum of Understanding (MOU) from Upper Cumberland Development District for Local Workforce Development Area 7 and Attachment #1 letter from Upper Cumberland Development District (UCDD) acknowledging the maximum liability of \$10,000 for infrastructure costs from adult education at the American Job Center in Cookeville, Tennessee from March 1, 2018 - September 30, 2018, to be paid from Adult Education funds, as submitted.

8. Approval of a \$20 Monthly Stipend for cell phone usage for the 2018-2019 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology Department employees: Jimmy Watkins, David Arney, and Michael McCarver, as submitted.

## VII. Discussion/Presentations

### A. Uffelman Property Sale

## VIII. Adjournment