

Putnam County Regular November Board Meeting  
October 24, 2017 5:00 PM  
1400 East Spring Street  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Upperman High School Coach Dana McWilliams for being named Tennessee Girls Basketball Coach of the Year

B. Director's Reports

1. Finance Reports

- a. General Purpose School Cash Flow Analysis
- b. 2017-2018 Cell Phone Benefits Report per Policy 3.3001
- c. 2016-2017 School Donations Report per Policy 2.401
- d. 2017-2018 School Budgets

2. Personnel Report

3. Note letter dated 10-06-17 from Tennessee Department of Education regarding Putnam County Schools being in full compliance of ESEA and IDEA program requirements after completion of results-based monitoring.

IV. Approval of Minutes

A. Minutes of the Regular October Board Meeting - Thursday, September 28, 2017, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of ELLevation program for EL teachers per Sole Source letter in the amount of \$11,850.00 to be paid from 142-72210-599-301, as submitted.
2. Approval of the purchase of Performance Matters student data tracking per Sole Source letter in the amount of \$32,000.00 to be paid from 142-72210-399-101, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Approval of the School Nutrition Equipment Bid from Trimark Strategic - Knoxville, Tennessee in the total amount of \$47,088.21 to be paid from food service funds, as submitted.

2. Approval of the School Nutrition Delivery Ready to Eat Pizza Bid from Pizza Hut - Cookeville, Tennessee in the amount of \$6.50 unit price for 14" pizza to be paid from food service funds, as submitted.
3. Approval to bid Systemwide Mowing Services with contract expiring 11/15/17
4. Approval to renew the Janitorial Services bid contract (renewal year #3) with Southern Management ABM, LLC - Bartlett, Tennessee effective January 1, 2018 - December 31, 2018, with 2% increase per contract option, as submitted.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
  - a. Finance - Central Cafeteria fund to GPS fund
  - b. Special Education - To allocate federal funds awarded to PCS for services to High Cost SWD, to be budgeted and expended thru Special Education General Purpose funds
  - c. Grants - To establish budget for camp supplies
  - d. Teaching & Learning - Budget for Principal Pipeline Grant
  - e. Special Education - To budget monies donated by Tennessee Knights of Columbus to Putnam County Schools for the Special Education Department to be used to purchase materials for our students with disabilities
  - f. Early Childhood Education - To budget for Ready to be Ready Coaching Network mini grant
  - g. Finance - To correct LEAPS budget to match grant amount from State of Tennessee
  - h. Early Childhood Education - To budget for ECET2 Training
  - i. Early Childhood Education - To budget for CKLA Training (Nov 2017)
2. Federal Projects Budget Amendments - Fund 142
  - a. Special Education - To budget IDEA Discretionary Supplement Funds awarded to PCS for the 2017-18 school year
  - b. CTE Carl Perkins - To move monies to help improve the CTE Programs in Putnam County
  - c. CTE Carl Perkins - To move monies to help improve the CTE Programs in Putnam County
  - d. Federal Programs - Title III to utilize funds more appropriately according to program needs
  - e. Federal Programs - Title III (301) to allocate carryover from the 2016-2017 school year
  - f. Federal Programs - Title II (201) to utilize funds more appropriately according to program needs
  - g. Federal Programs - Title IIA (201) to allocate 2016-2017 carryover

- h. Federal Programs - Consolidated Administration (011) to allocate additional funds
  - i. Federal Programs - Title IA (101) to allocate carryover funds from the 2016-2017 school year
  - j. Federal Programs - Title IV (401) to allocate revenue from the State Department
  - k. Federal Programs - Title IA Neglect (121) to allocate additional revenue from the State Department
  - l. Federal Programs - Title V (501) to utilize funds more appropriately according to program needs
  - m. Federal Programs - Title V (501) to allocate additional revenue from the State Department
  - n. Federal Programs - Title III Immigrant Grant (311) to allocate revenue from the State Department
- D. Approval of Out-of-County and Overnight Trip Report, as submitted.
- E. Approval of Grant Report, as submitted.
- F. Other
1. Approval of the Memorandum of Understanding (MOU) for the 2017-2018 CTE Exams for Horticulture Science Pilot for Cookeville High School (CHS) and Upperman High School (UHS), as submitted.
  2. Approval of the Memorandum of Understanding (MOU) for the 2017-2018 Tennessee Specific Industry Certification for Social Health Services Pilot for Cookeville High School (CHS), as submitted.
  3. Approval of the agreement between Putnam County Board of Education and Professional Crisis Management (PCMA Inc.) - Sunrise, Florida for Instructor Re-Certification Course in the amount of \$3,000 for up to ten (10) PCS participants to be paid from 141-72220-399, as submitted.
  4. Approval to extend the current affiliation agreement between Putnam County Board of Education and Volunteer State Community College - Gallatin, Tennessee for the 2017-2018 school year for the Physical Therapist Assistant Program students, as submitted.
  5. Approval of the General Purpose School Fund Quarterly Report for the quarter ending September 2017, as submitted.
  6. Approval of the 2017-2018 LEA Compliance form for submission to the TN Department of Education, as submitted.
  7. Approval of the Dual Enrollment Agreement between Tennessee College of Applied Technology (TCAT) - Livingston, Tennessee and Putnam County Schools for the 2017 - 2018 school year, as submitted.

8. Approval of a \$20 per month stipend for cell phone usage per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology Department employees: Jimmy Watkins, David Arney, and Michael McCarver, as submitted.

9. Approval of the Memorandum of Understanding (MOU) with American School Counseling Association (ASCA) to provide six (6) training sessions over a two-year period for Putnam County School System Counselors to be paid from each of the school's School Improvement Funds, 141-71100-599-02103 in the amount of \$18,200.00, as submitted.

#### VI. Policy

A. Approval of policies on second and final reading, as submitted.

1. Policy 5.117, Teacher Tenure

2. Policy 6.2011, Voluntary Pre-K Attendance

#### VII. Discussion/Presentations

A. 3rd - 8th Grade Testing Update - Denette Kolbe

B. Discuss Future Long Range Planning

#### VIII. Adjournment