

Putnam County Regular June Board Meeting  
June 1, 2017 5:00 PM  
1400 East Spring Street  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Director's Reports

1. Personnel Report
2. Financial Report
3. Informational Report pursuant Board Policy 2.402, Investment Earnings
4. Note Putnam County Schools 2017 National Beta School of Merit status
5. 2017-18 Board Meeting Calendar including Annual Work Sessions

IV. Approval of Minutes

- A. Minutes of the Regular May Board Meeting - Thursday, May 4, 2017, @ 5:00 PM
- B. Minutes of the Work Session Board Meeting - Thursday, May 4, 2017, @ 6:45 PM.

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of Advance Education Inc. Improvement Network Membership fees for the 2017-2018 school year in the amount of \$18,000.00 to be paid from 141-72310-599, as submitted.
2. Approval to purchase the Fundamentals Software which generates critical reports of key performance indicators and review of financial goals in the quoted amount of \$9,995.00 for initial install and the one (1) year annual subscription in the amount of \$2,000 included in above total, as submitted.
3. Approval of the purchase of Macbook Air Pro from Apple in the amount not to exceed of \$62,192.00 through Metro Nashville Public Schools (MNPS) and Putnam County School System (PCSS) for the Math & Science Partnership (MSP) Integrated Math grant to be paid from 141-71100-429-965, as submitted.
4. Approval of payment to Moore, Rader and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from March 21, 2017, to May 23, 2017, in the amount of \$8,739.88 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the Food/Non-Food Supplies bid to the most responsive and responsible bidder, IWC - Cookeville, Tennessee in the amount of \$1,326,438.61 to be paid from 143-73100, Central Cafeteria, as submitted on the bid tally sheet.
2. Approval of the Ice Cream Supplies bid from the most responsive and responsible bidder, Mayfield - Athens, Tennessee in the amount of \$27,854.40 to be paid from 143-73100, Central Cafeteria, as submitted on the bid tally sheet.
3. Approval of the Transportation rebid for recap tires from Wilson County Tire - Lebanon, Tennessee, as submitted on the bid tally sheet.
4. Permission to bid Digital Signage (menu software) for online display with accompanying user option, as submitted.

#### C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
  - a. Finance - To budget for Read to Be Ready Summer Program Grant
  - b. Finance - To move budget for Alternative School bookkeeper position to correct budget lines
  - c. Finance - To reallocate medical insurance budget
  - d. Finance - to budget for BEP Growth Funds
  - e. Finance - To budget for additional revenue to General Purpose from Central Cafeteria Fund
  - f. Finance - To budget for additional revenue received from schools for school checks (01601)
  - g. Finance - To budget for additional revenue received from schools for subs (01602)
2. General Purpose School Line Item Transfers - Fund 141
  - a. Finance - Year End Clean up
  - b. Finance - Year End Cleanup #2
  - c. Finance - To reallocate UTRUST budget for maximum utilization
  - d. Adult Education - To redistribute Adult Ed funds for Critical Needs
  - e. Finance - To reallocate Medical insurance budget
  - f. LEAPS - Amend budget to better utilize spending
3. Federal Projects Budget Amendments - Fund 142
  - a. Curriculum - To establish summer MSP Integrated Math Grant (Year 3)
  - b. CTE - Carl Perkins - To move monies to help improve the CTE Programs in Putnam County

- c. Federal Programs - Title I (101) to utilize funds more appropriately according to program needs
  - d. CTE - Carl Perkins - Budget for Incentive Monies allotted to improve any are in CTE
  - e. Grants - Revise budget to better utilize funds
4. Central Cafeteria Line Item Transfers - Fund 143
- a. Food Service - Annual cleanup
5. Extended School Program School Age Care Line Item Transfer - Fund 146
- a. Extended School Program School Age Care & Employee Child Care Program
- D. Approval of Out-of-County and Overnight Trip Report, as submitted.
- E. Approval of Grant Report, as submitted.
- F. Other
1. Approval of the Gallup contract from July 1, 2017, - June 30, 2018, for TeacherInsight, as submitted.
  2. Approval of Job Descriptions, as submitted.
    - a. CTE Coordinator
    - b. Federal Programs Supervisor
    - c. School Counselor - Elementary and Middle
    - d. School Counselor - Secondary
  3. Approval of the Honor Course offerings for the 2017-2018 school year, as submitted.
  4. Approval to accept the transfer of a 2009 Ford F450 Vin# 1FDAF46R7EA31984 from the Putnam County Ambulance Service to the Putnam County Schools Transportation Department to be utilized as a service truck.
  5. Approval to enter into Memorandum of Understanding (MOU) between Putnam County School System (PCSS) and Satellite Med "iCare" to provide on-site clinic visits for staff and students of PCSS noting the recommended location for the iCare clinic is Prescott South Elementary and Middle School, as submitted.
  6. Approval to extend the terms of the Memorandum of Understanding between Putnam County School System and Fentress County School System from April 1 - June 30, 2017, for the purpose of achieving the various aims and objectives relating to the Adult Education Program, as submitted.
  7. Approval of the agreement between Putnam County Board of Education and Nashville State Community College - Nashville, Tennessee effective September 1, 2017, - August 30, 2018, as submitted.

8. Approval of the Athletic Trainer Services Agreement between STAR Physical Therapy and Putnam County School System effective August 1, 2017 - May 23, 2018, providing athletic training services to Putnam County Schools.
9. Approval to extend the contract between the Department of Safety and Homeland Security and the Putnam County School System for the purpose of providing Third Party CDL Testing, as submitted.
10. Approval of the proposed changes to school requests for transitioning from Club sports to School Athletic Teams, as submitted.
11. Approval of the authorization for School Messenger to provide online communications and secure file in the amount of \$4,950.00 to be paid from 141-72210-399-2103, as submitted.
12. Approval of a request from Upperman Middle School (UMS) to add a supplement for the 2017-2018 school year for UMS's girls and boys soccer teams noting the required three-year club sport process had been completed.
13. Approval of a request from Algood Middle School (AMS) Band to purchase bleachers to be used by the pep band at the football field in the amount not to exceed \$6,500.00 to be paid by the AMS Band with the bleachers to be installed by Putnam County School System Maintenance Department, as submitted.
14. Approval of the Memorandum of Understanding (MOU) between Tennessee Department of Education and Putnam County School System (PCSS) for School Counseling Model & Standards Implementation Exemplars: Model Consortium 2017-18 Academic Year with Sycamore Elementary and Prescott South and Algood Middle School, as submitted.
15. Approval of an agreement between Putnam County School District and Education Elements for 2017-2018 to implement and support personalized learning to be paid by Federal Funds - Title I (\$129,200), Title II (\$6,000) and Title V (\$111,000), in the total amount of \$246,200. (Projected for 2018-2019 - \$78,000 to be paid with Federal Funds for extension for District Alignment and Vision.)

## VI. Policy

- A. Approval of policies on first and final reading
  1. Policy 4.7001, Required State Testing: TN Comprehensive Assessment Program (TCAP)
- B. Approval of policies on second and final reading
  1. Policy 6.505, Students in Foster Care
- C. Approval of policies on fourth and final reading
  1. Policy 4.600, Grading System
  2. Policy 4.602, Honor Roll, Awards, and Class Ranking

## VII. Discussion - Presentations

A. 2017-2018 General Purpose School Budget Fund 141 Draft #2

VIII. Adjournment