

Putnam County Board of Education  
June 2, 2016 5:00 PM  
1400 East Spring Street  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Joe B. Bruce, Upperman High School (UHS) Class of 1958, for his donation of \$30,000 to UHS to provide an Apple Computer Lab in memory of his mother, Buelah Rodgers Bruce

B. Recognize the 2016 National beta School of Merit status for the following Putnam County Schools: Avery Trace Middle, Prescott South Middle, Cookeville High, and Upperman High.

C. Note: Putnam County Schools received allocated funds through one or more IDEA Discretionary Grants; grant monitoring was completed on April 30, 2016, by the district's assigned Consolidated Planning and Monitoring regional consultant; and grant monitoring did not result in any items of non-compliance; therefore, as of May 12, 2016, the IDEA Discretionary Grant monitoring status for Putnam County is complete.

IV. Approval of Minutes

A. Minutes of the Regular May Board Meeting - May 5, 2016, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of Lipscomb University (Ayers Institute) Coaching Academy fees per contract, for Coaching up to 75 participants at \$150 each in the amount not to exceed \$11,250.00 to be paid from Perkins Reserve Grant, 142-72130-355-852.

2. Approval of payment to HFR, Inc. - Brentwood, Tennessee for professional services as of March 31, 2015, rendered in connection with the Long Range Facility Plan in the amount of \$1,080.00 to be paid from 141-72310-599, Other Contracted.

3. Approval of payment to Moore, Rader and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from February 19, 2016, to May 18, 2016, in the amount of \$9,668.25 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the System wide Transportation - Petroleum Products bid from low bidder, Petroleum Traders - Fort Wayne, Indiana, as submitted on the bid tally sheet.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Adult Education - To budget for additional funding from TN Dept of Labor for Burlington English Pilot Project
  - b. Finance - Reallocation of budget to account for Compass Learning Support and MAP Integration
  - c. Finance - Reallocation of budget to account for projected janitorial and electrical budgetary shortage
  - d. Finance - Reallocation of communications budget based on actual expenditures
  - e. Finance - Reallocation of Medical Insurance Budget based on benefit participation
2. General Purpose School Line Item Transfers - Fund 141
- a. Special Education - Spring Clean-up
  - b. LEAPS Grants - Reallocation of the LEAPS Grant Budget
  - c. Professional Learning - Edit budget to better utilize
3. Federal Projects Budget Amendments - Fund 142
- a. Federal Programs - Title I (101) needed for year end clean up
  - b. Federal Programs - Additional allocation from the State Department
  - c. Federal Programs - Additional allocation from the State Department
  - d. Federal Programs - Additional allocation from the State Department
  - e. CTE Carl Perkins - To move monies to help the CTE Programs in Putnam County
  - f. Curriculum - To establish summer MSP Grant
4. Federal Project Line Item Transfers - Fund 142
- a. Federal Programs - Consolidated Administration (011) year end clean up
  - b. Federal Programs - Immigrant Grant (312) year end clean up
  - c. Special Education - Additional funds required to pay medical insurance for EA serving
  - d. 21st Grants - Amend budget for 21st CCLC grant to better utilize funds
5. Food Service Line Item Transfer - Fund 143
- a. Food Service - Clean up for Summer Feeding
6. Finance Department Year-End Cleanup
- D. Approval of Out-of-County and Overnight Trip Report, as submitted.
- E. Approval of Grant Report, as submitted.
- F. Other
- 1. Approval of a request from School Nutrition to pilot for one (1) year a "Free Breakfast" at all schools beginning July 1, 2016.

2. Approval of the \$20.00 Monthly Stipend for cell phone usage paid from Health Services, 141-72120-199, for school year 2016-17 per Policy 3.3001, Use of Cellular Phones, for the following employees: Melanie Bussell, Cayce McCarver, and Laurie Ehrenfeld.
3. Approval of contract with Lipscomb University (Ayers Institute) and Putnam County School System for Coaching Institute to be paid from Perkins Reserve IV Grant, 142-72130-355-852, as submitted.
4. Approval of the 2017 Graduation Dates , as submitted.
5. Approval of the job descriptions and entry salary schedules for adult education coordinator, lead teachers, part-time teachers and paraprofessionals as required in the Adult Education and Integrated English Literacy and Civics grant contracts, as submitted.
6. Approval of the Energy Management Agreement between EnerNOC, Inc. - Boston, MA and Putnam County School District - Cookeville, TN, as submitted.

## VI. Building Project Discussion

### A. Monterey High School Project Update

#### 1. Proposed Change Orders

- a. PCO #125B, Revise guardrail at D1 per SFM
- b. PCO #125C, Revise balcony gates at Main Gymnasium per SFM
- c. PCO #137, Fill gap at double walls at doors
- d. PCO #141, Revise power poles at A184
- e. PCO #144, Additional SFM requirements
- f. PCO #146, Add Transformer at Three Overhead Doors
- g. PCO #151, Additional SFM requirements
- h. PCO #152, Additional SFM requirements
- i. PCO #156, Additional Services

#### 2. Change Order #024

#### 3. Payments

- a. Rouse Construction Company - Farragut, Tennessee Application #031
- b. Rouse Construction - Farragut, Tennessee Application #032 (Retainage)

## VII. Discussion/Presentations

- A. Class Ranking Redesign Committee Presentation - Jennifer Willams
- B. 2016 - 2017 General Purpose School Budget Draft #2

## VIII. Adjournment