

Putnam County June Board Meeting  
June 4, 2015 5:00 PM  
1400 East Spring Street  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Note: Regular July Board Meeting rescheduled to Thursday, June 25, 2015, @ 5:00 PM

IV. Approval of Minutes

A. Minutes Regular May Board Meeting - May 7, 2015, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Moore, Rader and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from February 21, 2015, to May 15, 2015, in the amount of \$20,576.40 to be paid from 141-72310-331, Legal Services. (General Purpose School)

B. Bids/Quotes/Sealed Bids

1. Approval Cookeville High School dishwasher bid, as submitted on the bid tally sheet. (Bid date opening June 1, 2015).

2. Approval of 2015-2016 Framing/Finishing bid for Construction Tech houses, as submitted on the bid tally sheet. (Bid date opening June 3, 2015)

C. Budget Amendments/Line Item Transfers

1. Approval of various 141 Year-End Clean-up Budget Amendments and Line Item Transfers, as submitted.

a. Budget Amendments Fund 141

1. Finance Dept - To reallocate funds to purchase 4th school bus

2. Finance Dept - Reallocation of Medical Insurance Budget based benefit participation

b. Line Item Transfers - Fund 141

1. Finance Dept - Year End Cleanup

c. Budget Amendment - Fund 142

1. CTE - Carl Perkins to move monies to help improve the CTE Programs

d. Line Item Transfers Extended School Program - Fund 146

1. Extended School Program - year end cleanup
  2. Extended School Program - Year end cleanup
- D. Approval of Out-of-County & Overnight Trip Report
- E. Approval of Grant Report
- F. Other
1. Approval of Consolidated Application for Con. Admin. (011), Title I (101), Title II (201), Title III (301), IDEA Part B, and IDEA Preschool, as submitted.
  2. Approval of 2015-2016 Differentiated Pay Plan (PASS Plan Update 2015-2016), as submitted.
  3. Approval to rescind Board action taken at the June 26, 2014, Board Meeting regarding funding source for HFR Long Range Facilities Planning Service and approve the revised funding source as 141-72620-399, Other Contracted Service, as submitted. (General Purpose School)

VI. Building Projects Discussion & Approval of Payments/Purchases

- A. New Monterey High School Project Update
1. Change Order
    - a. CO #17 Revision 2
  2. Proposed Change Orders
    - a. PCO #109
    - b. PCO #84
  3. Payments
    - a. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services
    - b. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses
    - c. redChair:architects - Knoxville, Tennessee for reimbursable expenses
    - d. Rouse Construction's Application Payment #19
  4. Monterey High School Plaque Design
- B. New Upperman Middle School Project Update
1. Change Order
    - a. CO #18
  2. Payments
    - a. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

b. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses

c. R.G. Anderson's Application Payment #21

3. Additional Furniture, Fixture and Equipment Items for Upperman Middle School Project

## VII. Policies

A. Section 5, Personnel, policies on first and final reading with no changes updating review date only

1. Policy 5.100, Personnel Goals
2. Policy 5.101, Line and Staff Relations
3. Policy 5.103, Job Descriptions
4. Policy 5.104, Equal Opportunity Employment
5. Policy 5.105, Recruitment
6. Policy 5.106, Application and Employment
7. Policy 5.107, Orientation and Probation
8. Policy 5.109, Evaluation
9. Policy 5.110, Compensation Guides and Contracts
10. Policy 5.112, Extended Contracts
11. Policy 5.113, In-Service and Professional Learning Opportunities
12. Policy 5.114, Personnel Records
13. Policy 5.1141, Teacher Effect Data
14. Policy 5.115, Assignment/Transfer
15. Policy 5.116, Staff Positions: Creation of Positions; Reduction in Force
16. Policy 5.200, Separation Practices for Tenured Teachers
17. Policy 5.201, Separation Practices for Non-Tenured Teachers
18. Policy 5.202, Separation Practices for Non-Tenured Teachers
19. Policy 5.300, Short Term Leaves of Absence
20. Policy 5.302, Sick Leave
21. Policy 5.3021, Sick Leave Bank
22. Policy 5.305, Family and Medical Leave
23. Policy 5.306, Military Leave
24. Policy 5.307, Physical Assault Leave

25. Policy 5.309, Legislative Leave
26. Policy 5.310, Vacations and Holidays
27. Policy 5.400, Health Examinations/Communicable Diseases
28. Policy 5.401, Acquired Immune Deficiency Syndrome
29. Policy 5.402, Hepatitis B
30. Policy 5.403, Drug & Alcohol Testing for Employees
31. Policy 5.500, Discrimination/Harassment
32. Policy 5.501, Complaints
33. Policy 5.502, Complaints about School Personnel
34. Policy 5.503, Workplace Violence Prevention
35. Policy 5.504, Workplace Bullying
36. Policy 5.600, Attendance
37. Policy 5.6001, Staff Dress Code
38. Policy 5.601, Staff Conflict of Interest
39. Policy 5.602, Time Schedules and Extra Duty
40. Policy 5.603, Staff Meetings
41. Policy 5.6041, Strategic Compensation
42. Policy 5.6042, Worker's Compensation
43. Policy 5.605, Staff Gifts and Solicitations
44. Policy 5.606, Staff Community Relations: Participation in Community Activities;  
Political Activities
45. Policy 5.607, Non-School Employment
46. Policy 5.608, Tutoring for Pay
47. Policy 5.610, Staff-Student Relations
48. Policy 5.612, Cell Phone Usage
49. Policy 5.613, Employee Social Media Policy
50. Policy 5.701, Substitute Teachers
51. Policy 5.702, Student Teachers
52. Policy 5.703, Substitute Workers
53. Policy 5.800, Director of Schools
54. Policy 5.801, Recruitment and Selection

55. Policy 5.803, Evaluation of the Director of Schools

56. Policy 5.900, Collaborative Conferencing

57. Policy 5.910, Firearms and Other Weapons

B. Section 5, Personnel, policies being updated on first and final reading.

1. Policy 5.102, Classification and Qualifications

2. Policy 5.108, Supervision

3. Policy 5.117, Procedure for Granting Tenure

4. Policy 5.301, Emergency and Legal Leave

5. Policy 5.303, Personal and Professional Leave

6. Policy 5.304, Long-Term Leaves of Absence for Professional Personnel

7. Policy 5.308, Bereavement Leave

8. Policy 5.604, Compensation Guides for Non-Certified Salaried and Hourly Personnel

9. Policy 5.611, Ethics

10. Policy 5.700, Interim Employees

VIII. Discussion/Presentations

A. Discuss Baxter Youth Baseball League request

B. Discuss 25-hour rule tabled at the May 7, 2015, Board meeting.

C. Discuss request (tabled at the May 7, 2015, Board meeting) to extend the current Janitorial Services Agreement between GCA Services Group and Putnam County School for the 2015-2016.

D. General Purpose School Budget (Fund 141) - Draft #2

IX. Adjournment