

Putnam County Board Meeting
June 25, 2020 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Approval of the 2020-21 Board Meeting Dates, Agenda Deadlines and Board Work Sessions, as submitted.

B. Director's Reports

1. General Purpose School Cash Flow Analysis
2. Monthly Budget to Actual Report - Fund 141
3. Personnel Report
4. Comprehensive Status Report of Supplements for the 2019-2020 school year for positions as approved by the Board June 27, 2019

IV. Approval of Minutes

A. Minutes of the Regular June Board Meeting - Thursday, June 4, 2020, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of newly adopted 9-12 English Language Arts and CTE Culinary Arts textbooks as well as annual replacements as needed from previous adoptions from Tennessee Book Company - La Vergne, Tennessee in the amount of \$700,000 to be paid from 141-71100-449-02117, as submitted.
2. Approval of a payment to Frontline Technologies Group, LLC for AESOP (Absence & Substitute Management System) and MLP (Professional Learning Management System) for services from July 1, 2020, to June 30, 2021, from the Governmental Purchasing Alliance (Contract 19-04PV-14) in the amount of \$38,987.95 to be paid as follows:

AESOP

- 141 E 72210 399 000 02103 000 \$15,754.29
- 141 E 72220 399 000 00000 000 \$ 2,688.37
- 142 E 71300 399 801 00000 000 \$ 769.11
- Total \$19,211.77

MLP

- 141 E 72210 399 000 02103 000 \$ 758.62
- 141 E 72210 399 000 02117 000 \$ 4,077.07
- 141 E 72220 399 000 00000 000 \$ 2,164.69
- 142 E 71300 399 801 00000 000 \$ 649.84
- 142 E 72210 399 201 00000 000 \$12,000.00
- Total \$19,776.18

3. Approval of payment to International Baccalaureate Organization for the 2020-2021 MYP Annual School Fees for Avery Trace Middle School in the amount of \$10,050.00 to be paid from 141-72210-599-2103, as submitted.

4. Approval of payment to International Baccalaureate Organization - New York, NY for the 2020-2021 Annual School Fees for Cookeville High School in the amount of \$11,650.00 to be paid from 141-72210-599-2103, as submitted.

5. Approval of the purchase of Parent Handbooks and required signature packets from Print Link Printing - Algood, Tennessee per quote in the amount of \$20,500 to be paid from 142-72210-399-501, as submitted.

6. Approval of the purchase of Easy CBM per Allied Cooperative Purchasing Agreement in the amount of \$17,725.00 to be paid from 142-72210-399-401, as submitted.

7. Approval of the purchase of Amplify Intervention from AMPLIFY - Brooklyn, NY per RFP in the amount of \$47,725 to be paid from the CARES Act Grant, as submitted.

8. Approval of the purchase of Education Elements professional development from Education Elements - San Carlos, California per cooperative purchasing agreement in the amount of \$72,000 to be paid from the CARES Act Grant and Title IV funding, as submitted.

9. Approval to obtain a three-year membership from Mystery Science Inc. - Walnut, California for a supplemental elementary school online science curriculum in the amount of \$28,567 to be paid from the CARES Act Grant, as submitted.

10. Approval to purchase Aruba ClearPass network access authentication control platform from Central Technologies, Inc. per Sevier County contract #010419SCS in the amount of \$78,356.80 to be paid from 141-71100-722-01607, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the Sale of Uffelman Property Lot #1 to Lynn A. Miller - Crossville, Tennessee in the amount of \$82,500.00, as submitted on the bid tally sheet.

2. Approval of the Burks Elementary School Gym Air Conditioning Addition bid to Charles Stone Heating & Cooling - Cookeville, Tennessee in the base bid amount of \$93,250 including Alternate #2 in the amount of \$780.00 in the total amount of \$94,030.00 to be

paid from funds appropriated directly by Putnam County government, as submitted on the bid tally sheet.

3. Approval of the CHS Athletic Field Irrigation bid from Double Precision Landscape & Lawncare - Cookeville, Tennessee in the base bid amount of \$79,530.00 and Alternate #2 in the amount of \$3,057.21, as submitted.

4. Permission to bid Upperman High School Football Field Lighting and accept the lowest and best bid as submitted on the bid tally sheet.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Finance - Final Year End Clean-up for General Purpose School Fund

b. Early Childhood Education - To budget for TN Quality Pre-K Grant

c. Special Education - Spring Clean-up

2. General Purpose School Line Item Transfer - Fund 141

a. Student Support Services - Moving funds to be able to purchase SEL online curriculum

3. Federal Projects Budget Amendments - Fund 142

a. Federal Programs - Blended Funds - Schoolwide Pool (111) amendment is required in order to utilize funds more appropriately according to program needs.

b. Federal Programs - Title I (101) amendment is required for year end clean up in order to utilize funds more appropriately according to program needs

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report (None Submitted)

F. Other

1. Approval to enter into a contract with NWEA for the MAP growth assessment for the 2020-2021 school year in the amount of \$106,250.00 (with an increase allotment of \$3,750 in the event of enrollment/usage variation) to be paid from 141-72210-599-02103 noting this is purchased from the ESC19 cooperative purchasing agreement, as submitted.

2. Approval of the Memorandum of Understanding (MOU) from WIOA Upper Cumberland Local Workforce Development Board with local provision acknowledging the maximum liability of \$20,000 for infrastructure costs from adult education at the American Job Center in Cookeville and Crossville and \$7,000 maximum liability of additional costs July 1, 2020 - June 30, 2021, to be paid from Adult Education funds, as submitted.

3. Approval to renew the agreement between Putnam County Board of Education and Little Hands Little Feet Pediatric Therapies - Cookeville, Tennessee for the 2020-21 school year for student speech and occupational evaluations, supervision of COTAs (Certified Occupational Therapy Assistants), perform speech therapy services, documentation and school personnel training/education for related services provided by Putnam County Schools, as submitted.

4. Approval of the agreement between Putnam County Board of Education and Kayla Sarji PT, DPT - Cookeville, Tennessee for the 2020-2021 school year to provide Physical Therapy Services, supervision of PTAs (Physical Therapy Assistants), documentation and school personnel training/education for related services provided by Putnam County Schools, as submitted.
5. Approval to enter into a contract with Charles Stone Heating & Cooling, LLC - Cookeville, Tennessee to add air conditioning to the Burks Elementary gym as noted in the recommendation letter from Maffett Loftis Engineering, LLC - Cookeville, Tennessee in the amount of \$94,030.00 to be paid from funds appropriated directly by Putnam County government, as submitted.
6. Approval of the Athletic and Activity Supplement amounts and guidelines for the 2020-2021 school year, as submitted.
7. Approval of the lease of a van from Honda Leadership Leasing via Cookeville Honda in the amount of \$520.11 per month paid from 142-72210-599-301, to transport students to and from the Global Learning Center located at White Plains Academy, as submitted.
8. Approval of the Consolidated Application to ePlan for the Federal Programs Consolidated Plan Year 2020-2021, as submitted.
9. Approval of the Instructure Services Agreement between Instructure, Inc. - Salt Lake City, Utah and Putnam County School System for professional services for the 2020-2021 school year to be paid from General Funds in cooperation with the National IPA #R150702 agreement in the total amount of \$20,000, as submitted.
10. Approval to continue our agreement with Tech Trep Inc. - Vineyard, Utah for online homeschool curriculum for the 2020-2021 school year to be paid from VITAL 141-71100-399-01501 at \$3,900 per student, as submitted.
11. Approval of Education Elements Master Services Agreement between Education Elements, Inc. - San Carlos, California and Putnam County School System for professional services for the 2020-2021 school year to be paid by Federal Funds, Title V, authorized and supported through the ESC19 purchasing company agreement, as submitted.
12. Approval of the Edgenuity Services Agreement between Edgenuity Inc. - Scottsdale, Arizona and Putnam County School System for professional services for the 2020-2021 school year to be paid from General Funds in cooperation with The Interlocal Purchasing System (TIPS) agreement in the total amount of \$70,784, as submitted.
13. Approval to enter into a twelve (12) month agreement with Shmoop University - Scottsdale, Arizona for online educational resources for the 2020-2021 school year to be paid from VITAL 141-71100-399-01501, as submitted.
14. Approval of the 2020-2021 Classification Chart - Hourly/Non-exempt Employees, as submitted.
15. Approval of the Collaborative Conferencing Committee request to increase the amount of the Putnam County Board of Education's paid Life Insurance benefit with USABLE from \$10,000 to \$20,000 effective January 1, 2021, as submitted.

16. Approval to renew the annual subscription of Linewize-Family Zone content filtering platform through June 30, 2021 from Personal Computer Systems, Inc. per TIPS Contract #200105-Technology Solutions Products and Services (2) in the amount of \$14,700.00 to be paid from 141-71100-722-01607, as submitted.

17. Approval of the Certified Salary Scales for 2020-2021 reflecting no changes, as submitted.

18. Approval of the 2021 Insurance reflecting no increase in insurance for employees, as submitted.

19. Approval to enter into a contract with Double Precision Landscape & Lawncare - Cookeville, Tennessee to add a new irrigation system to the baseball, softball and football practice fields as noted in the recommendation letter from Upland Design Group - Crossville, Tennessee in the amount of \$79,530.00 to be paid from funds appropriated directly by Putnam County government.

VI. Discussion/Presentation

A. FY21 Budgets

1. Fund 141 General Purpose School Budget Draft #3
2. Fund 142 Federal Projects Budget
3. Fund 143 Food Service Budget
4. Fund 146 Extended School Program Budget

B. Cookeville High School Turf Project Update

C. Discuss Priority 3 exceptions for Algood, Prescott South and Sycamore Elementary schools previously tabled at the June 4, 2020, Board meeting.

VII. Adjournment