

Putnam County Regular May Board Meeting
May 7, 2020 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Director's Reports

1. General Purpose School Cash Flow Analysis
2. Monthly Budget to Actual Report - Fund 141
3. Personnel Report

IV. Approval of Minutes

- A. Minutes of the Regular April Board Meeting - Thursday, April 2, 2020, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1, 2020, and March 31, 2020 in the amount of \$22,838.86 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
2. Approval of payment to PowerSchool Group, LLC - Folsom, California for services from July 15, 2020 to July 14, 2021 in the amount of \$61,403.68 to be paid from 141 E 72110 399 000 00000 000, Other Contracted Services (General Purpose School Fund), as submitted.
3. Approval of payment to Skyward - Stevens Point, WI for Accounting and HR Software Annual License fee from July 1, 2020 to June 30, 2021, in the amount of \$65,390.00 to be paid from 141-72510-399, Other Contracted Services, as submitted. (General Purpose School Fund)
4. Approval to purchase a total of thirteen (13) Dell Optiplex 7040 Desktop Computers @ \$499.00 each and twenty-six (26) 22" Black Wide Screen LCD Display Ports @ \$99.00 each from STS Education, Simi Valley, CA, per quotes Q-06588 and Q-06566, (STS Tips Taps Contract #171106) in the total amount of \$9,561.00 to be used in the PLTW classroom at ATMS to be paid from Middle School STEM Start Up Grant 141-71300-730-02151 (\$737.00) and Basic Carl Perkins 142-71300-730-801 (\$8,824.00).
5. Approval of the purchase of eighteen (18) Chromebooks from Troxell per quote in the amount of \$10,170.00 to be paid from 142-71100-722-101 for Cane Creek Elementary School, as submitted.

6. Approval of the purchase of one hundred and twenty-four (124) Chromebooks from Troxell per quote in the amount of \$30,380.00 to be paid from 142-71100-722-101 for Prescott South Middle School, as submitted.

7. Approval to purchase four (4) Mobile Precision 7540 Laptops @ \$1,498.29 each from Dell Marketing - Atlanta, GA per quote (Dell Contract Code: C000000181093) in the total amount of \$5,993.16 to be used in Project Lead The Way classroom at CHS to be paid from CTE General Fund 141-71300-730-730-000.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the System-wide Transportation Tire bid for Drive tires from Maggart Tire Co. LLC - Cookeville, Tennessee for the 2020-2021 school year, as submitted on the bid tally sheet.

2. Approval of the System-wide Transportation Tire bid for Retreads from Wilson County Tire - Lebanon, Tennessee for the 2020-2021 school year, as submitted on the bid tally sheet.

3. Approval of the System-wide Air Filter bid from Puremaxx, LLC - Knoxville, Tennessee for the 2020-2021 school year, as submitted on the bid tally sheet.

4. Approval of the Transportation Fuel bid from Lykins Energy - Milford, Ohio for the 2020-2021 school year, as submitted on the bid tally sheet.

5. Approval of the lowest and best Finish Materials and Framing Materials bids and quotes for the Construction Projects at Cookeville, Monterey, and Upperman High Schools in the total amount of \$53,666.58 to be paid from school based restricted accounts, as submitted on the bid summary sheet.

6. Approval of the release for Request for Proposals (RFP) for Athletic Trainers, as submitted.

7. Approval of a request to bid Sycamore Elementary School window replacement to be paid for by funds appropriated directly by Putnam County Government.

8. Approval of a request to bid Cookeville High School security entrance to be paid from 141-72130-790-000-02118-000, Safe Schools Grant from the State of Tennessee.

9. Approval to award the following SY 20-21 Joint bid agreements between Jackson, Macon, Putnam and Trousdale counties' School Nutrition Programs to secure better pricing due to volume and proximity: milk bid to Prairie Farms - Somerset, Kentucky and ice cream bid to Dean Foods - Athens, Tennessee, as submitted.

10. Permission to bid Installation of athletic field irrigation at Cookeville High School

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Finance - To adjust budget to account for various insurance and personnel changes

2. General Purpose School Line Item Transfers - Fund 141

a. Special Education - Spring cleanup and to purchase speech testing kits and protocols for SWD

b. Student Services - Moving funds from various accounts to one account where funds can be used to purchase supplies for PE classrooms and for Homebound students

3. Federal Projects Budget Amendments - Fund 142

a. Teaching and Learning - Amend budget for Principal Pipeline Grant

b. CTE Basic Carl Perkins Funds - Amendment to utilize funds more appropriately according to program needs

c. Federal Programs - Blended Funds - Schoolwide Pool (111) amendment is required in order to utilize funds more appropriately according to program needs

d. Federal Programs - Title I (101) amendment is required in order to utilize funds more appropriately according to program needs

D. Approval of Out-of-County and Overnight Trip Reports (None Submitted)

E. Approval of Grant Report

F. Other

1. Approval of the 2020-2021 Organizational Chart, as submitted.

2. Approval of Putnam County School System Coordinated School Health partnering with Allergy Asthma and Sinus Center to place FREE Epi Pens in all schools noting training will be completed to teach the administration of Epi Pen use in all schools, as submitted.

3. Approval of a twenty dollar (\$20.00) monthly cell phone stipend for cell phone usage for the 2020-2021 school year per Policy 3.3001, Use of Cellular Phones, for the following employees to be paid from 141-72120-199 for Melanie Bussell, CSH & Services Supervisor; Janet Frank, Nurse Coordinator; Jackie Reynolds, Family Engagement Coordinator and Amy West, CSH/Student Services clerical; and to be paid from 141-71100-199 for Jason Stickler, RTI Specialist; and to be paid from 141-73300-199-02001 for Kristy Hunt, Family Resource Coordinator, as submitted.

4. Approval to enter into a contract with Maffett Loftis Engineering, LLC - Cookeville, Tennessee in the amount of \$7,950.00 for the design/bid documents to add air conditioning to Burks Elementary School gymnasium to be paid for by funds appropriated directly by Putnam County Government, as submitted.

5. Approval of the COVID-19 Hazardous Pay Guidelines, as submitted.

6. Approval of the following Quarterly Budget to Actual Reports for Fund 141, Fund 142, Fund 143 and Fund 146, as submitted.

7. Approval to enter into a contract with Upland Design Group - Crossville, Tennessee for the design/bid documents required to bid for installation of athletic field irrigation at Cookeville High School in the lump sum amount of \$4,000.00 to be paid from appropriated directly by Putnam County government, as submitted.

8. Approval to enter into a contract with Upland Design Group - Crossville, Tennessee for the design/bid documents required to bid the resurfacing of the track at Cookeville High School in the lump sum amount of \$3,500.00 to be paid from 141-72620-399, Other Contracted Services, as submitted.
9. Approval of the EDPlan RTI License agreement between Public Consulting Group, Inc. - Boston, Massachusetts and Putnam County Schools - Cookeville, Tennessee, as submitted.
10. Approval of the proposal from LEAN Frog - Huntsville, AL to perform an assessment of Putnam County School System's current compensation program and provide recommendations for compensation that align with the system's current strategy including analysis of the current labor market and peer school districts focusing on the following titles with salary schedules to be developed: Principal, Assistant Principal, Supervisor and Coordinator.
11. Approval to grant tenure in May of 2021 for 2019-2020 school year based on the use of the Level of Effectiveness scores from the previous two school years (2018-2019 and 2017-2018) with the completion of forty-five (45) months of service in the last seven-year period as a probationary teacher.
12. Approval to use the previous school year's (2018-2019) Level of Effectiveness (LOE) score to calculate the increase to a teacher's base salary for the 2019-2020 school year noting any teacher without a 2018-2019 LOE score from Putnam County School System will be calculated on a score of "3".
13. Approval of the renewal of the agreement between Putnam County Board of Education and L.B.J. & C. Head Start - Cookeville, Tennessee to establish working procedures in the provision of services to preschool children eligible for special education in compliance with regulation, federal and state laws, as submitted.

VI. Policy

- A. Policy 5.3051, FFCRA Leave
- B. Approval of the Resolution - Emergency Suspension of Board Policies, as submitted.

VII. Discussion/Presentation

- A. Approval of the Director of Schools contract, as submitted.
- B. General Purpose School Budget Draft #1

VIII. Adjournment