

Putnam County Board Meeting  
February 6, 2020 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize Monterey High School Football Team.

C. Director's Reports

1. General Purpose School Cash Flow Analysis
2. General Purpose School Fund Monthly Budget
3. General Purpose School Fund Budget to Actual Quarterly Report
4. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular January Board Meeting - Thursday, January 2, 2020, @ 5:00 PM

B. Minutes of the Special Called Board Meeting - January 22, 2020, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between October 1, 2019, and December 31, 2019, in the amount of \$24,411.47 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
2. Approval to purchase Freezer Alarms System from CAS Data Loggers Inc. (Computer Aided Solutions, LLC) - Chesterland, Ohio from quote not to exceed \$11,500 to be paid from 141 E 73100 199 000 00000, as submitted.
3. Approval to purchase a Woodcraft Powermatic WB-25 25" 15 HP Sander - Chattanooga, Tennessee in the amount of \$12,424.99 to be paid from Perkins Basic Fund 142-71300-730-801 to be used in the Structural Systems class at Upperman High School, as submitted.
4. Approval of the purchase two (2) new Cleveland Steamers from TriMark Strategic in the total amount of \$16,525.99 with one (1) gas steamer for Sycamore Elementary in the amount of \$8,907.86 and one (1) electric steamer for Baxter Primary in the amount of \$7,618.13 to be paid from 143 E 73100 710 000 00000, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the Avery Trace Middle School (ATMS) Chiller Replacement bid including the Add of Alternate #2 (a one-year maintenance agreement with the mechanical contractor for all equipment servicing needs) to be awarded to CHC Mechanical - Cookeville, Tennessee as recommended by Maffett-Loftis Engineering (attached letter dated 01-08-20).
2. Permission to bid with Jackson County School Board for "Ice Cream Bid" for SY 202021 with ability to request renewal for up to four (4) additional years.
3. Permission to bid with Jackson County School Board for "Milk Supplies Bid" for SY 2020-21 with ability to request renewal for up to four (4) additional years.
4. Permission to bid as joint venture with neighboring Upper Cumberland School Nutrition Programs for "Grocery and Food Supplies Bid" for SY 2020-21 with ability to request renewal for up to four (4) additional years.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
  - a. CTE To budget Middle School STEM and CTE Start Up Grant for 2019-2020 School Year
  - b. CTE - To budget Early Post Secondary (EPSO) Expansion grant for High Schools in PCSS for 2019-2020 School Year
  - c. Finance - To adjust budget to account for insurance changes due to open enrollment and othe various personnel changes
2. General Purpose School Line Item Transfers - Fund 141
  - a. Special Education - To reallocate funds to meet needs for employees serving students with hearing impairments and to fund medical insurance
  - b. Finance - To reallocate budget for the State of TN Safe Schools Grant to account for equipment purchases
3. Federal Projects Budget Amendments - Fund 142
  - a. Federal Programs - Title I (101) to utilize funds more appropriately according to program needs
  - b. Federal Programs - Schoolwide Pool (111) to utilize funds more appropriately according to program needs
  - c. Federal Programs - Title III (301) to utilize funds more appropriately according to program needs
  - d. ATSI Grant (171) to utilize funds more effectively according to program needs

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval of the Tennessee School Board Associations District Policy Manual Maintenance and On-line Service Agreement effective 02/01/20, as submitted.
2. Approval of a request by Autumn Turner to conduct research for a doctoral dissertation with Tennessee State University, as submitted.
3. Approval to add Katy Zamer and Lindsay Barns, Prescott South Elementary School teachers, to the ELA Textbook Adoption Committee, as submitted.
4. Approval to enter into a contract with CHC Mechanical Contractors - Cookeville, Tennessee for a new chiller at Avery Trace Middle School as noted in the recommendation letter from Maffett Loftis Engineering, LLC in the amount of \$196,271.00 to be paid from funds appropriated directly by Putnam County, as submitted.
5. Approval of the requested \$20.00 monthly stipend for Cell Phone Usage for Bethanie Holmes, School Nutrition Field Manager, effective February 2020 through the remainder of the 2019-2020 School Year to be paid from 141 E 73100 199, as submitted.

#### VI. Discussion/Presentation

A. Discuss Turf Fundraising for Cookeville High School.

B. Discuss changing Regular July Board meeting.

C. New PreK-8 School Project Update

**Speaker(s):** Kim Chamberlin, Upland Design Group - Crossville, Tennessee

1. Approval of the revised PreK-8 Schematic Design reducing the auditorium seating from 1000 to 600, as submitted.
2. Approval to send the Board approved revised PreK-8 Schematic Design reducing the auditorium seating from 1000 to 600 to the County Commission to request moving forward with the bond issue.

D. Discuss Cell Phone Towers.

E. FY20 Budget Timeline

F. Director of Schools Recruitment and Selection Timeline

G. Board's recommendations to serve on the Advisory Committee for the Director of Schools search

H. Resolution: Interim Director of Schools

I. Review of 2018-19 Enrollment Management Advisory Committee Report

**Speaker(s):** Chris Pierce, Attendance Supervisor

J. Lead Testing Status Report

#### VII. Adjournment