

Bedford County Board of Education  
December 15, 2022 6:00 PM  
Central Office Board Room

**I. PROCEDURAL ITEMS**

- A. Call to Order
- B. Moment of Silence
- C. Pledge of Allegiance - Led by Ian Northcutt and Isaac Davis, students at Cascade Elementary School
- D. Opening Remarks

**II. CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes from November Monthly Meeting
- C. Minutes from December 1, 2022 Study Session
- D. Trip Request - Cascade High School FFA
- E. Trip Request - Cascade HS Interact
- F. Trip Request - SCHS FFA

**III. COMMUNICATIONS**

- A. Good News Report - December 2022

**IV. PRESENTATIONS**

- A. Presentation to Melissa Brannon, Leigha Featherstone and Heidi Farris
- B. Recognition of Level 4 Teachers
- C. Maria Castellano, President-Elect of Tennessee HOSA-FHP

**V. ACTION ITEMS**

- A. Dr. Garrett's contract extension

- B. 2023-2024 School Calendar
- C. Bid 23-25 Community HS Sewer Expansion (Re-bid)
- D. FY 2023 - IDEA Partnership for Systemic Change (K-12) - Rev 0 - TAS Incentive Funds
- E. FY 2023 - ESSER - Rev 2
- F. November Monthly Financial Report

**VI. REPORT ITEMS**

- A. Monthly Tax Analysis
- B. Attendance Report
- C. Andrea Anderson - Special Question Committee Update
- D. Kline-Swinney / Bell Construction
- E. Executive Committee Report
  - 1. Surplus Technology - Community Elementary
  - 2. Surplus Technology - Central Office
  - 3. Surplus Technology - Central Office (2)
- F. Superintendent's Report

**VII. OTHER BUSINESS**

- A. Additional Acknowledgements
- B. FYI - Expenditures
- C. FYI - Personnel

**VIII. ADJOURNMENT**

## Board of Education Study Session Minutes December 1, 2022

The Bedford County Board of Education met in a study session on December 1, 2022 at 6:00 pm in the Central Office board room located at 500 Madison St., Shelbyville, TN. Board members Courtney Bogle, Andrea Anderson, Michael Cook, Glenn Forsee, Barton Williams, Shanna Boyette, and Brian Crews were present. Dan Reed and David Brown were absent.

Also present were Bart Kline from Kline-Swinney, Eric Pyle and Tyler Powell from Bell Construction and Jeff Sweeney, the Bedford County Owner's Representative.

Vice-Chairman Brian Crews called the meeting to order. A motion was made by Andrea Anderson to go to a brief recess because Chairman Michael Cook was running late. A second to the motion was made by Barton Williams. The meeting was re-started at approximately 6:20.

The floor was opened for questions for Mr. Kline and the Bell Construction representatives. There was much discussion on Calsonic Way as to whether to make it a public road or a private road. Dr. Garrett suggested that the board sit down with city leaders and discuss Calsonic Way. Jeff Sweeney expressed his concern regarding security and that the Fire Department, First Responders, Police Department and others should be involved in the discussion.

There was some discussion on putting the mechanicals on the roof to save money. It was not recommended because the roof systems have lots of issues and can cause leaking roofs. Walking on the roof to make repairs can also cause damage. It was said that saving up front will cost in the long run.

14,000 square feet has already been taken out of the floor plan to save on cost.

Kline-Swinney and Bell Construction are to bring a preliminary price to the next board meeting on December 15<sup>th</sup>.

## Overnight & Out-of-State Trip Request Form

School Cascade High School Team/ Group /Club / Individual FFA

Destination Hartsville, TN Purpose of Trip State FFA convention

Departure Date March 19 Return Date March 27

Mode of Travel Bus Number of Students 27 (Please attach name listing)

Name of Coach(es) / Chaperone(s) / Sponsor(s) Mike Swafford, Christy Swafford,  
Ciss Metcalf, Tiffanie Metcalf

Source of Funding for Trip FFA account

*As school principal, I hereby certify with my signature that parental permission has been obtained for each participant and that each parent/guardian has been given a copy of the trip's itinerary and rules of conduct.*

  
Signature of School Principal

11/30/22  
Date Submitted for Board Action

FOR BOE OFFICE USE ONLY:

Date of Board Action \_\_\_\_\_  
Approval [ ] Denial [ ]

## Cascade FFA

Event: State FFA Convention

Dates: March 18 – March 22

Location: Gatlinburg, TN

Hotel: Edgewater Hotel

402 River Rd Gatlinburg, TN

(800) 262-0362

### Students Attending

Kimber Cook	Laurel Cox	Madison Wilson	Madison Mooningham
Katelin Threet	Juliana Aderholt	Colin Nash	Blair Hollins
Alyson Metcalf	Dakota Simpson	Laurel Bilbrey	Blake Carroll
Joel Rodriguez	Carly Lankford	Bre Lovvorn	Leah Guffey
Bryle Metcalf	Grayci Collard	Sarah Harrison	Avery Villapania
Emma Miller	Emma Black		

### Chaperones:

Mike Swafford, Christy Swafford, Cliff Metcalf, Tiffanie Metcalf

Transportation: School Bus shared with Central and Community

## Overnight & Out-of-State Trip Request Form

School Cascade High School Team/ Group /Club / Individual Interact

Destination Pigeon Forge Purpose of Trip Convention

Departure Date 3/3/23 Return Date 3/5/23

Mode of Travel bus Number of Students 25 (Please attach name listing)

Name of Coach(es) / Chaperone(s) / Sponsor(s) Wendy Williams, Brent Williams  
Robyn Kyle, Kurt Kyle

Source of Funding for Trip student contribution + club contribution

*As school principal, I hereby certify with my signature that parental permission has been obtained for each participant and that each parent/guardian has been given a copy of the trip's itinerary and rules of conduct.*

  
Signature of School Principal

12/5/22  
Date Submitted for Board Action

**FOR BOE OFFICE USE ONLY:**

Date of Board Action \_\_\_\_\_

Approval [ ]

Denial [ ]

**2022 Interact Conference  
Rotary District 6780**

**When:** March 3-5, 2023

**Where:** Ramsey Hotel & Convention Center  
3230 Parkway  
Pigeon Forge, Tn 37863  
865-428-2700

**Traveling by:** School Bus

**Purpose:** The 2022 District Interact Conference is the highlight of the year and a time for clubs to come together and celebrate the accomplishment of Interact objectives:

- Recognize and develop constructive leadership and personal integrity.
- Encourage and practice thoughtfulness of and helpfulness to others.
- Create an awareness of the importance of home and family.
- Build respect for the rights of others based on recognition of the worth of each individual.
- Emphasize acceptance of individual responsibility as the basis of personal success, community improvement and group achievement.
- Recognize the dignity and value of all useful occupations as opportunities to serve society.
- Open avenues of personal and group action leading to the advancement of international understanding and goodwill toward all peoples.

**Chaperones:**

Wendy Williams   Brent Williams  
Robyn Kyle   Kurt Kyle

**Students:**

Abby Harris	Kelsey Shatley	Oscar Padilla	Prem Patel
Gracie Keith	Ashley Cope	Amy Whitley	Sophie Ray
Addison Pope	Brooke Obara	Hailey Giel	Grace Wilder
Ally Maybee	Georgia Frazier	Addison Batey	Ella Thompson
Alivia Fannin	Savannah Soto	Isabel Kyle	Alayna Cruse
Kaegan Young	Caroline Cook	Caleb Fletcher	Nick Harris

## Overnight & Out-of-State Trip Request Form

School Shelbyville Central Team/ Group /Club / Individual FFA  
 Destination Cottingham, TN Purpose of Trip State FFA Conv.  
 Departure Date 3/18/2023 Return Date 3/22/2023  
 Mode of Travel Bus Number of Students 16 (Please attach name listing)  
 Name of Coach(es) / Chaperone(s) / Sponsor(s) Madison Smith &  
Morgan Carranas  
 Source of Funding for Trip FFA Account 3 FFA Alumni

*As school principal, I hereby certify with my signature that parental permission has been obtained for each participant and that each parent/guardian has been given a copy of the trip's itinerary and rules of conduct.*



Signature of School Principal

Date Submitted for Board Action

FOR BOE OFFICE USE ONLY:

Date of Board Action \_\_\_\_\_

Approval [ ]

Denial [ ]

Field Trip Request and Report

SCHS Career Technical Annex

Date of Trip: 03 / 22 / 2023

Destination: Galtinburg, TN

Emergency Contact Number: 931 - 639 - 4612

Times: Leaving 8:00 am pm Returning 4:00 am pm

Departure Location: SCHS Returning Location: SCHS

Activities Planned: State FFA Convention

Compete in competitions and attend leadership sessions

Number of Students: 16 Teacher(s): 2 Chaperone(s): 0

How will the trip be financed: Club \$ 4000 State Funds \$ 1

Estimated Cost of Trip: Transportation \$ Substitute: \$ 419.82

Lodging: \$ 1200 Meals: \$ 1 Other: \$ 1

Total Cost: \$ 3000

Number of previous field trips taken this school year: 1

Will any private vehicles be involved? No

Signature of Teacher making request: Madison Smith

Date: 12 / 01 / 2022

Signature of Teacher making request

Date

Approved: Michael Melars

Date: 12 / 5 / 22

Assistant Principal

Date

Approved: [Signature]

Date: 1 / 1

SCHS Principal

Date

Bus Driver:

Bus Number:

December 1, 2022

Dear Bedford County Board of Education,

The Shelbyville Central High School FFA Chapter would like permission to attend The Tennessee State FFA Convention in Gatlinburg, TN. The dates for the trip are March 18th through March 22nd. Students will be competing in various contests at the state level as well as have the opportunity to participate in general sessions, leadership and career success workshops and explore different colleges and businesses at the career and expo show. We will be staying at the Quality Inn Creekside- Downtown Gatlinburg with the hotel information provided below.

**Female students in attendance include:**

Zoe Spence  
Hannah Cripps  
Helena Duke  
Ali Rippy  
Karley Keys  
Laila Redman  
Itzel Aguilar  
Maddie Odneal

**Male students in attendance include**

Vaughan Holden  
Cody Dunham  
Joshua Grant  
Tae'Shawn Shelton

**Chaperones:**

Madison Smith (Advisor)  
Morgan Grannas (Advisor)

**Hotel Information:**

Quality Inn Creekside- Downtown Gatlinburg  
125 LeConte Creed Rd.  
Gatlinburg, TN 37738

Thank you for your consideration,

   
Madison Smith and Morgan Grannas

Agriculture Educators and FFA Advisors

## Bedford County Schools

Good News Report

Date: December 15, 2022

### Bedford County Virtual School...

Is excited to participate in in-person learning activities for December! Students have been in person for benchmark testing, tutoring and high school study sessions, and all students are invited to join us this week for fun, winter-holiday activities. This time together helps build relationships while we learn, problem solve, laugh and play.

And BCVS now has its Spring 2023 application open! Students in grades 4-10 may register online by visiting the BCVS website. Students can learn from home in a flexible, 21st-century learning environment while receiving in-person lessons from certified teachers and achieve academic success! The culture is one of striving to build student confidence, to build relationships, to encourage working together and to have a voice in an engaging learning process. BCVS would like to encourage parents who are interested in virtual learning to reach out via email or by calling the school directly at 931-575-4744.

### CTE Annex...

The Future Business Leaders of America (FBLA), under the direction of Ms. Wynee Haynes and Mr. Kody Howard, is continuing their coat closet this year and has distributed about 50 coats to start the winter. Also, FBLA students are prepping and studying for competitive events, which start next month.

The Criminal Justice Student Organization (CJSO), under the direction of Mr. Corey Ewing, is collecting toys for several head-start programs in Bedford County for families in need. The students have been very driven to help provide these gifts for the community.

### Cascade Elementary School...

Says thank you to their PTO for providing a Breakfast with Santa this past weekend that brought in around 200 people. This was not a fundraiser but an event for bringing together students, parents and community.

### Cascade Middle School...

Would like to thank Cooper Steel, Hawkins Partnership, Matthew Allen Trucking, Green's Automotive and Corner Cleaners for donating to their chili supper. They would also like to thank their PTO for sponsoring the Dollar Tree War and Silent Auction during homecoming.

And CMS says congratulations to wrestling team member Briston Moore, who capped off an impressive season advancing to the finals of the Central Tennessee Wrestling Conference where he placed second! The team won dual-meet matches this year against St. Andrew's and Whitwell. And congratulations to the following students who made Mid-State Band: Timothy Lucich - 4<sup>th</sup> chair, Gold Band and 2<sup>nd</sup> chair, Jazz Band; Judah Maddox - 2<sup>nd</sup> chair, Silver Band; Cooper Howell - 1<sup>st</sup> chair, Gold Band; and Rachel Nunley - 5<sup>th</sup> chair, Silver Band.

### Cascade High School...

Says congratulations to the following for making 11<sup>th</sup> / 12<sup>th</sup> All Mid-State Band: Mikey Lucich – 2<sup>nd</sup> chair, Gold Band, horn - **All-State Band**; Max Cagle – 8<sup>th</sup> chair, Silver Band, trombone; Savannah Baldwin – 18<sup>th</sup> chair, Silver Band, clarinet. And for 9<sup>th</sup> / 10<sup>th</sup> All Mid-State Band: Lincoln Gulick - 1<sup>st</sup> chair, Gold Band, percussion - **All-State Band**; Ella Jefferson – 6<sup>th</sup> chair, Gold Band, clarinet - **All-State Band**; Macy Howell, 7<sup>th</sup> chair, Gold Band, clarinet - **All-State Band**; Emma Crunk – 9<sup>th</sup> chair, Gold Band, horn; Jacob Burns – 7<sup>th</sup> chair, Silver Band, trumpet; Emma Kwapinski – 10<sup>th</sup> chair, Silver Band, flute.

CHS also would like to thank the Wartrace Church of Christ for sponsoring cookies and milk for students in preparation for mid-term examinations. It was a sweet treat for students as they work hard in class to review!

**Community Elementary School...**

Says a special thanks to Susie Redden and Dawn Boyce in the library for making sure every child receives a free book from our book vending machine for Christmas!

And gives a big shout out to third grade teachers Tawny Adams, Anna Brown, Kristie Collier, Marie Gilbert, and Amanda Simmons as well as Interventionist Shauna Phillips and Instructional Coach Dr. Regan Aymett for hosting a third-grade parent meeting regarding the new retention law.

**Community Middle School...**

Student council collected over 70 donations of new, unopened toys for the Toys 4 Tots toy drive this year, an increase over last year!

And CMS says thank you to the Vari Family, who owns "The Southern Crunch" food truck, and Vari Electric, who are supplying breakfast for Community Middle School faculty & staff on 12/16.

**Community High School...**

HOSA hosted a blood drive in November where they had 71 registered donors and collected 59 whole blood donors and two double red donors, saving 183 lives!

**Eakin Elementary School...**

Students received a challenge from Principal Reed to read 2000 books schoolwide for the month of November. A reading tree was created in the hall, and students added a leaf each time a book was read. Students exceeded the goal and read 2,853 books!

And Eakin would like to express their appreciation to Believers Faith Fellowship, who sponsors the Big Give every year. This year they wanted to be a blessing to children in need and are providing socks, underwear and t-shirts for 40 Eakin students! We are thankful for their support!

**East Side Elementary School...**

Says thank you to First Presbyterian Church for their generous donation to help students in need.

And East Side also says thank you to their community stakeholders for generous donations to the Christmas Bee Buck store!

**Harris Middle School...**

Would like to extend a thank you to Carlos Arroyo for donating 160 Christmas bags to students.

And HMS also says thank you to Heritage South Bank, who donated a \$500 gift card, and to Alejandro Quintero Rosales, who donated blankets and a gift card for ESL students. They appreciate these generous donations for HMS students!

**Learning Way Elementary...**

Is proud to announce their students showed growth on the winter benchmark!

And LWE is thankful for all the donors who gave to their Christmas store. Students are loving shopping for their families and friends!

**Liberty School...**

Says thank you to Atmos Energy for the generous \$4,000 donation to Liberty's library for books pertaining to the kindergarten thru 3<sup>rd</sup> grade curriculum, and a special thanks to Mai George who helped make the donation happen!

Liberty also hosted its annual fall festival on November 18 where guests enjoyed a chili supper, games, vendors and an auction. Approximately \$15,000 was raised for individual teacher classrooms and schoolwide support for staff and students!

**Shelbyville Central High School...**

Mrs. Newman and her National French Honor Society were awarded a \$1,000 grant from Walmart to purchase feminine hygiene products for all students. These products are for any student in need while at school and are distributed discreetly to not to bring attention to the student.

NHS, Renaissance and Student Council went the extra mile to help make Christmas special for students. Each club raised money to purchase several gifts for homeless and other students that may not have had Christmas this year. NHS also held a supply drive for New Destiny Dog Rescue and brought cookies, brownies and cake pops for our city police, sheriff's department, EMA and EMS employees.

**Southside Elementary School...**

Recently hosted a Books & Burgers event for parents and students that was attended by approximately 300! They say a special thank you to Brad McGee and Brett Fisher with HB Cowan, who donated \$250; Dena Landers with Merle Norman, who donated \$250; and Warren Landers with Landers' Well Drilling, who also gave \$250.

**Thomas Magnet School...**

Had over 50 students perform four performances of "Annie Kids" for almost 1000 audience members as part of their Winter Fest! Thank you to Potts Farm, who donated all of the meat for the chili supper, and over 62 community and family businesses who donated items for the silent auction! All proceeds from Winter Fest will help fund a new playground.

**From across the district,**

District leadership held a third-grade parent meeting on December 8 where approximately 110 people were in attendance. Lots of questions were asked and many things discussed, which will be good feedback for our legislators regarding the third-grade retention law. Some of our elementary schools are also planning individual, school-level meetings with parents of third graders.

The Teacher Advisory Council (TAC) met again in early December to provide input to district-level decisions and the Superintendent's Student Advisory Council (SSAC) will meet again on January 9, 2023.

The 21 Youth Leadership Bedford seniors are planning a mental health awareness event as their class project for the spring. They are working hard to plan something big for our county!

**And finally, coming up:**

Winter break begins next week after an abbreviated day on December 20; a staff development day will be on January 4, and students return on January 5, 2023.

In an effort coordinated by the central office, Enchanted Bridal & Boutique, and a class or organization at each of our three high schools, a Prom Fashion Show is being planned for Thursday, January 12, 2023, at 7:00 PM at SCHS. Fashions will be modeled by high school students and will feature clothing from Enchanted Bridal & Boutique, Corner Cleaners, Torso and BCS's own PROMise of Hope Closet, which offers FREE prom-wear for those who may be unable to purchase something.

**That concludes the communications report. Thank you!**



**CONTRACT OF EMPLOYMENT**  
**between the**  
**Bedford County Board of Education**  
**and**  
**Dr. Tammy Garrett**

**WHEREAS**, the Bedford County Board of Education (hereinafter "Board") desires to provide Dr. Tammy Garrett (hereinafter, "Superintendent") with a written Contract of Employment (hereinafter, "Contract") in order to enhance the administrative stability and continuity within the school system, and

**WHEREAS**, the Board and the Superintendent agree to the written Contract of Employment as necessary to describe specifically the relationship between the parties and to allow effective communication between the parties as they fulfill their governing and administrative functions in the operation of the educational program of the school system, now therefore

**THIS WRITTEN CONTRACT OF EMPLOYMENT** is entered into this 1st day of March, 2021 by and between the Board and Superintendent. The Board and the Superintendent, for the consideration herein specified, agree as follows:

**1. TERM OF AGREEMENT:** In accordance with the action of the Board on February 23, 2021, as found in the minutes thereof, the Board appointed Dr. Tammy Garrett as Superintendent. In accordance with the action of the Board on March 1, 2021, as found in the minutes thereof, the Board approved this Contract of Employment commencing March 8, 2021 and ending June 01, 2024.

**2. ACCEPTANCE:** The Superintendent hereby accepts employment as Superintendent and the Board and Superintendent mutually agree that during the term of this Agreement the Superintendent shall be and will perform the duties of Superintendent in and for the public schools of Bedford County, Tennessee as prescribed by the laws of the State of Tennessee, the rules and regulations of the State Board of Education and the policies of the Board. Those duties are enumerated in the job description adopted by the Board as the same may be amended from time to time and such job description is included herein by reference as if fully reproduced within this document.

**3. PROFESSIONAL CERTIFICATION:** The Superintendent shall maintain any certification required by law of the State of Tennessee.

**4. DUTIES:** The Superintendent shall faithfully perform the duties of the Superintendent and serve as Chief Executive Officer to the Board and the administrative head of the school district. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff and shall have the authority to organize and arrange the instructional and business affairs of the school district in a manner which, in her judgment, best serves the needs of the

school district, subject to the laws of the State of Tennessee and of the rules and regulations of the State Board of Education and of the Board. The responsibilities for the selection, placement and transfer of personnel shall be vested in the Superintendent to the extent permitted by state law and Board policy. The Superintendent shall perform the duties specified in Tennessee Code Annotated, including but not limited to Tenn. Code Ann. § 49-2-301, as well as those listed in the job description for Superintendent and listed in Policy 5.802 as adopted by the Board as may be from time to time amended during the term of this Agreement. A copy of the current job description is attached as Exhibit A to this Contract, and a copy of the current Board Policy 5.802 is attached as Exhibit B to this Contract. The Superintendent shall devote such time and energies as are necessary to perform the duties specified in the job description. These duties will generally be performed during normal business hours, but it is expressly agreed that the duties of this position will require the Superintendent to work during times other than normal business hours. In addition thereto, the Superintendent shall perform all of the duties incumbent upon a voting member of the Bedford County Finance Committee pursuant to the provisions of the County Financial Management System of 1981, T.C.A. § 5-21-101 *et seq.*

5. **PERFORMANCE:** Within ninety (90) days of the initial start date, and each year of this Contract thereafter, the Superintendent and Board shall develop a mutually agreed upon set of performance goals for the Superintendent. In addition to the mutually agreed upon performance goals, the Superintendent shall annually establish meaningful, measurable goals and objectives for the District and shall provide a written report regarding her recommendations to the Board on or before the first Board meeting in March of each year during the term of this Contract. All discretionary goals and objectives will be subject to the approval of the Board, and should be approved by the Board by no later than June 1 each year of the contract.

6. **COMPENSATION:** For the period of time from March 8, 2021, to June 01, 2024, the Board agrees to pay the Superintendent an annual base salary of one hundred twenty-two thousand dollars (\$122,000.00). The annual compensation shall be paid in equal installments in accordance with Board policy. During the term of this Contract, the Superintendent shall receive salary increases at least equivalent to increases given to teachers. In no event shall the salary of the Superintendent be reduced during the term of this Contract except as provided by law.

7. **MEMBERSHIPS:** The Board shall further pay all dues for the Superintendent to be a member of professional organizations including but not limited to AASA and TOSS. The Board shall further reimburse the Superintendent for expenses in attending related functions and conferences. In addition thereto, the Board desires and expects the Superintendent to be actively engaged in the community and shall pay her membership and related fees to participate in the chamber of commerce and up to two (2) civic, business or service organizations.

8. **RESIDENCY:** The Superintendent shall establish and maintain her residence within the boundaries of the school district within nine (9) months of the execution of this Contract. The Contract shall become void if the Superintendent does not meet the residency requirement.

9. **FRINGE BENEFITS:** During the term of the Contract, the Superintendent shall be entitled to receive all fringe benefits that full-time certified employees receive. In addition, the Superintendent shall receive the following fringe benefits.

a. Insurance. The Board shall provide, during the term of this contract, such life, medical, hospitalization and other types of insurance for the Superintendent, spouse, and dependents as the school system provides for certified employees in the system, paying the same proportion of such premium as it does for certified employees.

b. Technology. The Board shall provide the Superintendent with the technology necessary for the Superintendent to carry out her duties pursuant to this Contract whether in the office or at a remote site, including a smartphone and related service, laptop computer(s) and printer/fax/scanner at her home which equipment shall remain the property of the Board.

c. Automobile Expense. To assist in the performance of her duties and during the term of this Agreement, the Superintendent shall receive \$200.00 per month for local travel between Central Office and school locations and “per mile” reimbursements for all out-of-county business travel at an amount equal to the mileage rate established by the board.

d. Vacation and Sick Leave. The Superintendent shall be entitled to twenty (20) working days paid vacation each fiscal year during the term of this contract. Vacation accrual shall be limited to ten (10) days each year, not to exceed a total of forty (40) days. Beginning April 1, 2021 the Board shall provide the Superintendent an initial allotment of five (5) days of the twenty (20) working days of vacation to be available for the first three (3) months of employment. Beginning July 1, 2021 vacation shall be awarded as specified herein. Accrued vacation days at contract termination shall be paid. Paid holidays will be the same as observed by the school system. Sick leave shall be awarded in accordance with the provisions for all other licensed personnel. Sick leave days shall be cumulative and unused sick leave days shall be used for retirement credit in accordance with the policies of Tennessee Consolidated Retirement System and the Bedford County Board of Education.

e. Moving Expenses. Because of the residency requirement, the Board shall reimburse Superintendent for customary expenses related to the move of the Superintendent and her household possessions from her current residence to Bedford County, Tennessee. The Superintendent shall obtain three bids for relocation, and the Board will reimburse the Superintendent up to the amount of the lowest bid but not to exceed \$5,000.00.

10. **PROFESSIONAL LIABILITY:** The Board agrees that it shall defend, hold harmless, and indemnify the Superintendent, to the fullest extent allowed by law, from any and all demands, claims, suits, actions and legal proceedings brought against the Superintendent in her official capacity as agent and employee of the School System, provided the demands, claims, suits, actions, or legal proceedings arose while the Superintendent was acting within the scope of her employment or under the direction of the Board unless the claims, suits, actions, or legal proceedings arise out of alleged criminal conduct by the Superintendent. In no case will individual board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings.

11. **EXPENSES:** The Board shall reimburse the Superintendent for all actual and necessary travel and other expenses required in the performance of the official duties during employment under this Contract subject to such limitations as provided by law and by Board policy.

12. **BOARD/SUPERINTENDENT COMMUNICATIONS:** Board members, individually and collectively, shall promptly refer to the Superintendent all criticisms, complaints and suggestions called to their attention relative to the Superintendent or the School System for the study, recommendation, and appropriate action of the Superintendent prior to such issue being brought to the attention of the full Board. In addition, individual Board members shall not direct the Superintendent regarding the management of the School System unless acting under express directive from the Board. Not later than June 1, 2021, and periodically thereafter, the Board and Superintendent shall meet to discuss and develop or review procedures for communication between the Board and the Superintendent.

13. **LOYALTY:** The Superintendent shall devote full time, attention, knowledge and skills solely and exclusively to the business and interests of the Board and the Bedford County School System. The Superintendent may, however, undertake consulting work, speaking engagements, writing, lecturing or other activities, with or without honorarium, that do not interfere with the discharge of the duties and responsibilities of the Superintendent hereunder. The determination of the Board as to whether such other work interferes with the discharge of the duties and responsibilities of the Superintendent hereunder shall be conclusive, and the Board shall notify the Superintendent in writing if the Board makes this determination.

14. **FORFEITURE OF TENURE RIGHTS.** The Superintendent hereby forfeits any rights to tenure in the Bedford County School System and agrees that upon the termination of her duties as Superintendent her employment in the school system shall terminate.

15. **MEDICAL EXAMINATION:** The Superintendent agrees to undergo a comprehensive medical examination by a licensed medical doctor selected by the Superintendent prior May 1, 2021 unless she has undergone a similar examination during the past ten (10) months. She agrees to furnish to the Board a statement from the physician certifying her physical competency to fulfill the essential functions of the job of Superintendent no later than June 1, 2021. The Board agrees that the certification by the physician shall be treated as confidential data by the Board to the extent required by law. The Board is obligated to pay for the cost of the medical examination.

16. **CRIMINAL BACKGROUND CHECK:** In accordance with T.C.A. § 49-5-406, the Superintendent agrees to complete an employment application providing the information requested in T.C.A. § 49-5-403 and agrees to the release of all investigative records to the Board for the purpose of verifying the accuracy of the information provided by the Superintendent. Further, in accordance with T.C.A. § 49-5-413, the Superintendent agrees to supply a fingerprint sample and submit to a criminal history record check to be conducted by the Tennessee Bureau of Investigation. The costs incurred for this investigation shall be paid by the Board.

17. **EVALUATION:** The Board shall evaluate and assess in writing the performance of the Superintendent on or before July 1 of each calendar year during the term of this Contract and any renewal thereof. Prior to the Board conducting its evaluation, the Superintendent shall provide the Board with a written self-evaluation. For the initial year, an additional evaluation will be done at three (3) months and at six (6) months to allow for frequent feedback during the onboarding period.

In conducting its evaluation, the Board shall use the evaluation instrument and process agreed to by the Board and Superintendent. This annual evaluation instrument and process shall be agreed to by the Board and Superintendent at or before the regular meeting of the Board in June, 2021. The annual written evaluation of the Superintendent's performance will be based upon the Superintendent's self-evaluation, the mutually agreed upon performance goals pursuant to Section 5 of this Contract, the Superintendent's job description as set forth herein and in Board Policy, the execution of the powers and duties of the Superintendent as described by state law, and the Superintendent's performance of the expectations as outlined in this Contract.

Should any rating below satisfactory or acceptable level of performance be entered on the Superintendent's evaluation form by the Board, written notice must be given to the Superintendent specifically detailing the nature of the deficiency to be addressed. Notice of deficiency must include specific expectations relative to

remediation of the deficiency to provide the Superintendent sufficient information to address the Board's concern and to improve her rating in that area. Within thirty (30) days of the completion of the annual evaluation and workshop discussion in which the Board has identified any deficiencies, the Superintendent shall submit to the Board an Annual Improvement Plan which shall include a professional growth plan.

18. **TERMINATION:** This Contract may be terminated by one of the reasons specified below.

- a. This Contract may be terminated by mutual agreement of the parties.
- b. This Contract may be terminated by the retirement or the death of the Superintendent.
- c. This Contract may be terminated by disability pursuant to Section 19.
- d. This Contract may be terminated by the Board for cause in accordance with the laws of the State of Tennessee, including but not limited to Tenn. Code Ann. §§ 49-2-203(a)(14)(A), 49-5-511(a)(2), and 49-5-501(3) through (8). In the event of termination by the Board for cause, notice of termination shall be given to the Superintendent in writing. If the Superintendent is terminated for cause, the Superintendent shall be entitled to a hearing before the Board provided that the Superintendent requests a hearing in writing within ten (10) days of receipt of notice of termination. The hearing shall be held within thirty (30) days of the Board's receipt of the Superintendent's written request for a hearing. Within ten (10) days of the hearing, the Board shall provide its written decision to the Superintendent.
- e. This Contract shall terminate if the State Board of Education removes the Superintendent from office in accordance with the laws of the State of Tennessee including but not limited to Tenn. Code Ann. § 49-1-602.
- f. The Board may, at any time, terminate this contract without cause by giving the Superintendent written notice of at least sixty (60) days prior to the effective date of termination. Upon such termination, the Board shall pay to the Superintendent an amount equal to six (6) months' salary and benefits as specified hereinabove or, in the alternative, the remainder of the salary and benefits due and payable under this contract, whichever is less. In the event that termination without cause is exercised by the Board, the Board shall have the further option to pay these entitlements in lump sum, to spread the payments over the six (6) month term, or to spread the payments over the remaining term of the contract if the term is less than six (6) months.

19. **DISABILITY:** "Disability" is defined as an inability to perform the essential functions of the job, including any reasonable reasonable accommodation

that can be provided, as set forth in the Americans with Disability Act. Should the Superintendent become "disabled" as defined herein, and the period of disability extends beyond when all applicable leave benefits have been exhausted, the Board may, at its sole discretion, make the following deductions from the compensation stipulated above. For the first month following having exhausted all accrued leave time, the Superintendent shall receive her entire monthly compensation; for the second month following exhaustion of such leave, the Superintendent shall receive two-thirds (2/3) of her regular compensation; and, for the third month of disability following exhaustion of accumulated leave time, the Superintendent shall receive one-third (1/3) of her regular compensation. However, payments from the Board will cease on the day the Superintendent is eligible to receive long term disability payments of any type from any source (e.g., disability insurance, Social Security, Tennessee Consolidated Retirement System, etc.). Should the Superintendent remain disabled following her third month after exhaustion of leave, the Board may, in its sole discretion, terminate all subsequent pay under this Contract for as long as such disability exists. If such disability as defined herein continues for more than six continuous months, the Board, in its sole discretion, may terminate this Contract immediately. In such event, the respective duties, rights, and obligations of each party shall terminate. In the event of a work-related disability, payments made under this provision will be offset by temporary and permanent disability benefits paid under the Tennessee Workers' Compensation Act.

20. **SEVERABILITY:** If any provision or item of this Agreement or the application thereof is held invalid or found to be in violation of state or federal constitutional or statutory law, such invalidity shall not affect other provisions, items, or applications of this Agreement that can be given effect without the invalid provision, items, or applications, and to this end, the provisions of this Agreement are hereby declared severable.

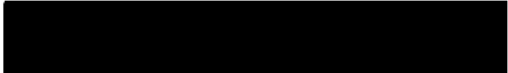
21. **ENFORCEMENT OF AGREEMENT:** In the event it should become necessary for either party to enforce the terms and conditions of this Agreement, the costs of such enforcement proceedings, including reasonable attorney fees, shall be paid to the prevailing party by the losing party.

22. **MODIFICATION/EXTENSION OF AGREEMENT:** By specific action of the Board, the terms and length of this Agreement may be modified with the consent of the Superintendent. However, unless the Board acts on or before six (6) months before the expiration date of the Contract to extend or renew the contract, such failure to act shall serve as notice to the Superintendent that the Board does not intend to extend or renew the contract. No extension of this Contract shall occur absent the notice required pursuant to Tenn. Code Ann. § 49-2-203(14)(C).

23. **ENTIRE AGREEMENT AND EXECUTION AND DELIVERY BY FACSIMILE TRANSMISSION:** This Agreement embodies the entire understanding and agreement of the undersigned parties, whether oral or written. This Agreement may be executed by the Board and delivered to the Superintendent by facsimile transmission. This Agreement shall be deemed effective and executed

by both parties upon the receipt by the Board of a copy of the facsimile transmission of the Agreement executed by the Superintendent.

24. **GOVERNING LAW:** The laws of the State of Tennessee shall govern the interpretation and actions arising from this Contract.



Dr. Tammy Garrett

**For the Bedford County Board of  
Education**



By

Diane Neeley  
Board Chairman

10209143

# Bedford County Schools

2023-2024

In-Service Day
Administrative Day
School In Session
No School
Abbreviated Day
Staff Development

July 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

July 25-28 - In-Service

July 31 - Administrative Day (No School)

August 1 - Abbreviated Day for Students

August 2 - In-Service (No School)

August 28 - Sept. 4 - No School

October 19 - Staff Development (No School)

October 19 - Parent Teacher Conferences

October 20 - 23- No School

Parent/Teacher Conference - No School

November 20-24 - No School

December 20 - Abbreviated Day for Students

December 21- Jan. 4 - No School

January 5 - Staff Development Day (No School)

January 15 - MLK Day (No School)

February 2 - Staff Development Day (No School)

February 19 - President's Day (No School)

March 1 - Staff Development (No School)

March 25-29 - Spring Break (No School)

April 1 (No School)

May 7 - Staff Dev/Election Day (No School)

May 23 - Administrative Day (No School)

May 24 - Abbreviated Day/Report Cards

March 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**End of Nine Weeks**

October 6

December 20

March 8

May 24

**Mid-Nine Weeks**

September 6

November 15

February 7

April 17

May 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Report Card Dates**

October 18

January 17

March 20

May 24



**Bedford County Department of Finance  
RFP/Bid Recommendation Form**

The Bedford County Board of Education is recommending Hawkins & Price, LLC,  
**(Vendor)**  
for Bid No. 23-25, Sewer Expansion - Community  
High School (Re-bid), as the  
**(Description)**

lowest and/or best bid, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Chairman, Bedford County Board of Education

\_\_\_\_\_  
Superintendent, Bedford County Board of Education

\_\_\_\_\_  
Bedford County Director of Finance

\_\_\_\_\_  
Date Approved

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### Budget Overview

Bedford County (020) Public District - FY 2023 - IDEA Partnership for Systemic Change (K-12) - Rev 0 - TAS Incentive Funds

Go To

Filter by Location:  ▼  
 Show Unbudgeted Categories

	Account Number	71200 - Special Education Program	Total
Line Item Number			
429 - Instructional Supplies & Materials		5,919.00	5,919.00
725 - Special Education Equipment		581.00	581.00
Total		6,500.00	6,500.00
		Adjusted Allocation	6,500.00
		Remaining	0.00

Schuler, Lori

Production

Session Timeout  
00:29:44

Go To

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TN Department of Education | Andrew Johnson Tower | 710 James Robertson Parkway | Nashville, TN 37243 | (629) 395-4684 | [ePlan.Help@tn.gov](mailto:ePlan.Help@tn.gov)

state 11/28/22



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**Budget Overview Plus/Minus**

Bedford County (020) Public District - FY 2023 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 - Rev 2 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant

Go To

Indirect Cost	
Total Contributing to Indirect Cost	\$8,587,538.57
Indirect Cost Rate	14.59%
Maximum Allowed for Indirect Cost	\$1,093,395.47

Filter by Location: All - \$15,323,038.57  
 Show Unbudgeted Categories

Schuler, Lori  
 Production  
 Session Timeout  
 00:28:58

Account Number	71100 - Regular Instruction Program	72120 - Health Services	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72250 - Education Technology	72620 - Maintenance of Plant	72710 - Transportation	73100 - Food Service	76100 - Regular Capital Outlay	Total
105 - Supervisor / Director		0.00		90,000.00	0.00	0.00	0.00	0.00		90,000.00
116 - Teachers	962,000.00									962,000.00
120 - Computer Programmer(s)					50,000.00					50,000.00
130 - Social Workers			130,000.00							130,000.00
146 - Bus Drivers							82,000.00			82,000.00
162 - Clerical Personnel	0.00		0.00	45,000.00	0.00		0.00	0.00		45,000.00
165 - Cafeteria Personnel								51,840.00		51,840.00
189 - Other Salaries & Wages	2,454,000.00	14,000.00 +\$4,000.00	3,000.00 -\$80,000.00	570,000.00 -\$90,000.00	0.00	90,000.00	85,000.00	80,000.00		3,296,000.00 -\$166,000.00
201 - Social Security	247,350.00 -\$4,650.00	1,400.00 +\$400.00	24,330.00	60,175.00	3,750.00	6,000.00	11,100.00	8,790.00		362,895.00 -\$4,250.00
204 - State Retirement	483,220.00	2,000.00 +\$250.00	48,330.00	120,750.00	7,500.00	10,200.00	20,000.00	15,000.00		707,000.00 +\$250.00
207 - Medical Insurance	0.00	0.00	72,000.00	168,000.00	15,000.00	0.00	0.00	0.00		255,000.00
210 - Unemployment Compensation	9,000.00	0.00	700.00	1,950.00	200.00	0.00	500.00	100.00		12,450.00
212 - Employer Medicare	60,000.00	200.00	7,100.00	14,115.00	500.00	1,870.00	3,200.00	2,800.00		89,785.00
412 - Diesel Fuel							38,721.57			38,721.57
422 - Food Supplies								162,400.00		162,400.00
429 - Instructional Supplies & Materials	640,947.00									640,947.00
430 - Textbooks - Electronic	150,000.00									150,000.00
449 - Textbooks - Bound	250,000.00									250,000.00
471 - Software	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		100,000.00
499 - Other Supplies and Materials	111,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		111,500.00
599 - Other Charges	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		1,000,000.00
706 - Building Construction									5,800,000.00	5,800,000.00
722 - Regular Instruction Equipment	255,500.00									255,500.00
724 - Site Development									570,000.00 +\$170,000.00	570,000.00 +\$170,000.00
799 - Other Capital Outlay									110,000.00	110,000.00
<b>Total</b>	<b>6,723,517.00 -\$4,650.00</b>	<b>17,600.00 +\$4,650.00</b>	<b>285,460.00 -\$80,000.00</b>	<b>1,069,990.00 -\$90,000.00</b>	<b>76,950.00</b>	<b>108,070.00</b>	<b>240,521.57</b>	<b>320,930.00</b>	<b>6,460,000.00 +\$170,000.00</b>	<b>15,323,038.57</b>
									<b>Adjusted Allocation</b>	<b>15,323,038.57</b>
									<b>Remaining</b>	<b>0.00</b>

# **BEDFORD COUNTY SCHOOLS**

## **MONTHLY FINANCIAL REPORT**

**Month Ending November 30, 2022**

**GENERAL PURPOSE SCHOOL FUND 141  
SCHOOL FEDERAL PROJECTS FUND 142  
CHILD NUTRITION FUND 143  
SCHOOL AGE CARE PROGRAM FUND 146**

**2022-23**

**Presented to the Bedford County Board of Education**

**Dr. Tammy Garrett, Superintendent**

**Mr. Michael Cook, Chairman**

**Mr. Robert Daniel, Director of Finance**

**BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND**  
**MONTHLY FINANCIAL REPORT**  
 November 2022

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
<b>EST. REVENUES &amp; OTHER SOURCES</b>					
40000 Local Taxes	12,769,000	2,794,880	9,974,120	21.89%	813,052
41000 Licenses & Permits	3,000	775	2,225	25.83%	280
43000 Chg. for Current Serv.	129,079	41,227	87,852	31.94%	14,357
44000 Other Local Revenues	192,840	96,700	96,140	50.15%	21,046
46500 State Ed. Funds	56,869,164	22,422,469	34,446,695	39.43%	5,667,992
46800 Other State Revenues	0	0	0	0.00%	0
47100 Fed. Funds Rec.-State	0	0	0	0.00%	0
47600 Direct Fed. Revenues	0	0	0	0.00%	0
49000 Other Sources(Non-Revenue)	10,779	23,368	(12,589)	216.79%	0
<b>14100 TOTAL EST. REVENUES &amp; OTHER</b>	<b>69,973,862</b>	<b>25,379,418</b>	<b>44,594,443</b>	<b>36.27%</b>	<b>6,516,728</b>
<b>30000</b>					
Unassigned Fund Balance	6,744,068				
Committed Fund Balance	7,691,185				
Assigned Fund Balance	5,975,311				
Restricted Fund Balance	74,822				
<b>TOTAL AVAILABLE FUNDS</b>	<b>90,459,248</b>				

**BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND**  
**MONTHLY FINANCIAL REPORT**  
 November 2022

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
<b>EXPENDITURES (APPROPRIATIONS)</b>					
Instruction					
71100 Regular Inst. Prog.	39,291,388	12,426,297	26,865,091	31.63%	3,091,302
71150 Alternative Inst. Prog.	664,590	229,546	435,044	34.54%	51,895
71200 Spec. Ed. Program	3,799,561	1,082,490	2,717,071	28.49%	282,742
71300 Voc. Ed. Program	1,752,679	537,336	1,215,343	30.66%	143,471
71900 Other	0	0	0	0.00%	0
Support Services					
72110 Attendance	135,033	50,567	84,465	37.45%	(6,372)
72120 Health Services	714,588	54,016	660,572	7.56%	22,469
72130 Other Student Support	2,146,399	825,169	1,321,230	38.44%	170,179
72210 Regular Inst. Program (Staff)	2,366,657	745,023	1,621,633	31.48%	182,661
72215 Alternative Inst. Program (Staff)	0	0	0	0.00%	0
72220 Special Education Inst. Program (Staff)	462,888	166,418	296,470	35.95%	37,292
72230 Vocational Inst. Program (Staff)	29,164	11,529	17,635	39.53%	503
72250 Technology	1,886,958	1,254,623	632,335	66.49%	57,217
72290 Other Programs	0	0	0	0.00%	0
72310 Board of Education	1,481,139	582,850	898,289	39.35%	28,324
72320 Office of Superintendent	548,478	187,642	360,836	34.21%	36,482
72410 Office of Principal	4,529,568	1,794,773	2,734,795	39.62%	392,582
72520 Human Services	308,895	111,264	197,631	36.02%	16,294
72610 Operation of Plant	7,232,869	2,990,030	4,242,839	41.34%	586,423
72620 Maintenance of Plant	2,851,326	1,396,460	1,454,866	48.98%	181,529
72710 Student Transportation	3,320,069	1,410,962	1,909,107	42.50%	327,742
72810 Central and Other	0	0	0	0.00%	0
Oper. of Non-Instructional Services					
73100 Food Service	56,019	41,594	14,425	74.25%	8,319
73300 Community Services	185,709	43,897	141,812	23.64%	33,906
73400 Early Childhood Education	805,318	263,753	541,565	32.75%	60,490
76100 Reg.Capital Outlay	2,521,350	541,831	1,979,519	21.48%	305,228
81300 Education Debt Service	0	0	0	0.00%	0
91300 Education Capital Projects	0	0	0	0.00%	0
99100 Operating Transfers	131,933	0	131,933	0.00%	0
<b>TOTAL EXPENDITURES</b>	<b>77,222,577</b>	<b>26,748,071</b>	<b>50,474,507</b>	<b>34.64%</b>	<b>6,010,679</b>

Less: Committed Fund Balance	7,296,260
Restricted Fund Balance	74,822
3% Fund Balance	2,224,656
<b>39000 Unassigned Fund Balance</b>	<b>3,640,932</b>

**BEDFORD COUNTY FEDERAL PROJECTS FUND 142**  
**MONTHLY FINANCIAL REPORT**  
**November 2022**

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
<b>EST. REVENUES &amp; OTHER SOURCES</b>					
47100 Fed. Funds Rec.-State	28,372,830	4,438,263	23,934,567	15.64%	1,169,998
<b>14100 TOTAL EST. REVENUES &amp; OTHER</b>	<b>28,372,830</b>	<b>4,438,263</b>	<b>23,934,567</b>	<b>15.64%</b>	<b>1,169,998</b>

30000 Reserves and/or Fund Balances	0				
<b>TOTAL AVAILABLE FUNDS</b>	<b>28,372,830</b>				

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
<b>EXPENDITURES (APPROPRIATIONS)</b>					
<b>Instruction</b>					
71100 Regular Inst. Prog.	10,350,208	1,523,246	8,826,962	14.72%	202,679
71200 Spec. Ed. Program	1,709,749	555,333	1,154,415	32.48%	133,286
71300 Voc. Ed. Program	226,737	79,530	147,206	35.08%	27,797
<b>Support Services</b>					
72120 Health Services	1,644,234	237,193	1,407,042	14.43%	51,951
72130 Other Student Support	861,311	56,250	805,060	6.53%	18,108
72210 Regular Instruction Staff	4,985,663	777,428	4,208,235	15.59%	253,880
72220 Special Education Staff	777,318	168,964	608,354	21.74%	48,646
72230 Vocational Education Staff	9,000	867	8,133	9.63%	420
72250 Technology	76,950	8,649	68,301	11.24%	4,324
72410 Office of the Principal	0	0	0	0.00%	0
72620 Maintenance of Plant	108,070	0	108,070	0.00%	0
72710 Student Transportation	550,660	111,183	439,477	20.19%	28,651
<b>Oper. of Non-Instructional Services</b>					
73100 Food Service	322,930	962	321,968	0.30%	462
76100 Regular Capital Outlay	6,750,000	5,781,004	968,996	85.64%	20,588
<b>TOTAL EXPENDITURES</b>	<b>28,372,830</b>	<b>9,300,610</b>	<b>19,072,220</b>	<b>32.78%</b>	<b>790,793</b>

39000 Reserves and/or Fund Balances	(0)				
-------------------------------------	-----	--	--	--	--

**BEDFORD COUNTY CHILD NUTRITION FUND 143**  
**MONTHLY FINANCIAL REPORT**  
**November 2022**

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
<b>EST. REVENUES &amp; OTHER SOURCES</b>					
43000 Chg. for Current Serv.	300,000	97,922	202,078	32.64%	28,414
44000 Other Local Revenues	3,000	22,528	(19,528)	750.93%	6,124
47100 Fed. Funds Rec.-State	4,900,000	1,705,003	3,194,997	34.80%	0
49000 Other Sources(Non.-Revenue)	0	0	0	0.00%	0
<b>14100 TOTAL EST. REVENUES &amp; OTHER</b>	<b>5,203,000</b>	<b>1,825,453</b>	<b>3,377,547</b>	<b>35.08%</b>	<b>34,538</b>

30000 Reserves and/or Fund Balances

**TOTAL AVAILABLE FUNDS**  
7,800,704

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
<b>EXPENDITURES (APPROPRIATIONS)</b>					
Oper. of Non-Instructional Services	54,000	54,000	0	100.00%	0
72300 General Administration	5,656,685	2,809,743	2,846,942	49.67%	36,039
73100 Food Service	22,012	0	22,012	0.00%	0
99100 Transfers					
<b>TOTAL EXPENDITURES</b>	<b>5,732,697</b>	<b>2,863,743</b>	<b>2,868,954</b>	<b>49.95%</b>	<b>36,039</b>

39000 Reserves and/or Fund Balances

2,068,007

**BEDFORD COUNTY SCHOOL AGE CARE PROGRAM FUND 146**  
**MONTHLY FINANCIAL REPORT**  
**November 2022**

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
<b>EST. REVENUES &amp; OTHER SOURCES</b>					
43000 Chg. for Current Serv.	622,185	241,969	380,216	38.89%	37,984
44000 Other Local Revenues	0	0	0	0.00%	0
46000 State of Tennessee	0	0	0	0.00%	0
<b>14100 TOTAL EST. REVENUES &amp; OTHER</b>	<b>622,185</b>	<b>241,969</b>	<b>380,216</b>	<b>38.89%</b>	<b>37,984</b>
30000 Reserves and/or Fund Balances	125,355				
<b>TOTAL AVAILABLE FUNDS</b>	<b>747,540</b>				

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
<b>EXPENDITURES (APPROPRIATIONS)</b>					
Oper. of Non-Instructional Services	1,800	1,800	0	100.00%	0
72300 General Administration	699,546	281,004	418,542	40.17%	46,377
73300 Community Service	0	0	0	0.00%	0
79100 Operating Transfers	0	0	0	0.00%	0
79200 Residual Equity Transfers	0	0	0	0.00%	0
<b>TOTAL EXPENDITURES</b>	<b>701,346</b>	<b>282,804</b>	<b>418,542</b>	<b>40.32%</b>	<b>46,377</b>
39000 Reserves and/or Fund Balances	46,194				

Bedford County, Tennessee  
 Bedford County Schools  
 Analysis of Property Tax Collections - 40110

	Actual Collections		Difference	Collections as a Percentage of Budget		Difference
	2022-23	2021-22		2022-23	2021-22	
July	-	-	-	-	-	-
August	-	1,213.15	(1,213.15)	0.01	0.01	(0.01)
September	325,339.12	403,329.01	(77,989.89)	4.10	4.88	(0.78)
October	422,907.82	438,300.80	(15,392.98)	9.43	10.16	(0.73)
November	382,561.38	428,886.73	(46,325.35)	14.25	15.33	(1.08)
December		3,024,452.78			51.79	
January		780,243.74			61.19	
February		3,109,018.55			98.67	
March		390,502.35			103.37	
April		128,392.37			104.92	
May		84,907.80			105.95	
June		33,327.02			106.35	
<b>Total</b>	<b>1,130,808.32</b>	<b>8,822,574.30</b>	<b>(140,921.37)</b>			

Bedford County, Tennessee  
 Bedford County Schools

Analysis of Prior Yr. Property Tax Collections - 40120

	Actual Collections		Difference	Collections as a Percentage of Budget		Difference
	2022-23	2021-22		2022-23	2021-22	
July	11,749.73	23,810.70	(12,060.97)	3.13	7.94	(4.81)
August	25,562.77	40,126.47	(14,563.70)	9.95	21.31	(11.36)
September	25,024.16	41,007.80	(15,983.64)	16.62	34.98	(18.36)
October	30,962.91	53,622.85	(22,659.94)	24.88	52.86	(27.98)
November	7,783.02	9,374.18	(1,591.16)	26.96	55.98	(29.02)
December		19,481.51			62.47	
January		77,172.49			88.20	
February		100,614.88			121.74	
March		36,461.25			133.89	
April		-				
May		395.46			134.02	
June		(119.02)			133.98	
Total	101,082.59	401,948.57	(66,859.41)			

Bedford County, Tennessee  
 Bedford County Schools  
 Analysis of Circuit Clk/Clerk & Master Collections Prior Yr - 40130

	Actual Collections		Difference	Collections as a Percentage of Budget		Difference
	2022-23	2021-22		2022-23	2021-22	
July	-	-	-	-	-	-
August	8,800.68	7,592.97	1,207.71	4.40	3.37	1.03
September	3,242.33	10,706.02	(7,463.69)	6.02	8.13	(2.11)
October	13,840.87	2,415.67	11,425.20	12.94	9.21	3.73
November	4,660.02	6,812.18	(2,152.16)	15.27	12.23	3.04
December		2,836.63			13.49	
January		2,569.23			14.64	
February		2,722.63			15.85	
March		5,599.28			18.34	
April		2,667.82			19.52	
May		6,384.26			22.36	
June		9,654.92			26.65	
Total	30,543.90	59,961.61	3,017.06			

Bedford County, Tennessee  
 Bedford County Schools  
 Analysis of Sales Tax Collections - 40210

	Actual Collections		Collections as a Percentage of Budget	
	2022-23	2021-22	2022-23	2021-22
July				
August	382,941.81	314,781.32	10.15	9.48
September	324,822.75	306,849.69	18.77	18.73
October	365,915.62	300,027.68	28.47	27.76
November	343,718.28	307,999.62	37.59	37.04
December		297,380.59		46.00
January		318,238.98		55.59
February		378,334.40		66.98
March		278,353.44		75.37
April		308,460.86		84.66
May		355,439.12		95.37
June		709,090.59		116.73
Total	<u>1,417,398.46</u>	<u>3,874,956.29</u>		<u>187,740.15</u>

BEDFORD COUNTY, TENNESSEE  
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION  TAG #

ACCOUNT CODE

ITEM DESCRIPTION

VENDOR

MAKE/MODEL  SERIAL #

PURCHASE PRICE \$  APPRAISED VALUE \$

ACQUISITION

DATE RECEIVED  PURCHASE ORDER #

RECEIVED BY  CONDITION CODE

TRANSFERRED FROM  STATUS CODE

STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)

DONATED BY


DISPOSITION

TRANSFER  STOLEN/LOST  SURPLUS  SCRAP

OTHER

TRANSFERRED TO

I certify the above described equipment has been transferred, stolen/lost, declared surplus, scrapped, or disposed of by other means as indicated above. If the item was declared surplus, it is available for use by other County Offices or can be sold in the prescribed manner as surplus. If stolen, a stolen property report has been filed with the Police/Sheriff Department.

  
SIGNATURE DEPT HEAD

DATE



BEDFORD COUNTY, TENNESSEE  
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION  TAG #   
ACCOUNT CODE   
ITEM DESCRIPTION   
VENDOR   
MAKE/MODEL  SERIAL #   
PURCHASE PRICE \$  APPRAISED VALUE \$

ACQUISITION

DATE RECEIVED  PURCHASE ORDER #   
RECEIVED BY  CONDITION CODE   
TRANSFERRED FROM  STATUS CODE   
STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)  
DONATED BY

DISPOSITION

TRANSFER  STOLEN/LOST  SURPLUS  SCRAP  
OTHER   
TRANSFERRED TO

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SIGNATURE DEPT HEAD

DATE

**BEDFORD COUNTY SHERIFFS OFFICE**

Incident Report  
Case Number: 2103040853

INCIDENT #: 2103040853  
Address: 129 MATT DRIVE  
City, State, Zip: BELL BUCKLE, TN. 37020-  
Zone:  
Reporting Officer: SM32 - MARTIN, SAVANAH  
Assigned Officer: RG22 - GREEN, RONALD

Report Date: 03/04/2021  
Report Time: 09:15 - hours  
Date Occured From: 03/03/2021 - 18:00 - hours  
Date Occured Thru: 03/04/2021 - 08:53 - hours  
Reportable: Yes  
Assigned Date: 03/04/2021  
Exceptional Clearance: N

35.62604 -86.34513

**INCIDENT OFFENSE(S)**

U.C.R.: 23F -BURGLAY, AUTO (THEFT FROM VEHICLE)

**VICTIM(S)**

Victim: **ARNOLD, TERAH**

Address: [REDACTED]  
City, State, Zip: [REDACTED]  
Home Phone: [REDACTED] Work Phone:  
Employer:  
Email:

Race: [REDACTED] Sex: [REDACTED] Height: [REDACTED] Weight: [REDACTED]  
Hair: [REDACTED] Eyes: [REDACTED] Hispanic: [REDACTED]  
Cell Phone: [REDACTED] SSN: [REDACTED]  
Occupation:  
DL#: [REDACTED] D.O.B.: [REDACTED]

Victim: **HOOKEE, RYLEE**

Address: [REDACTED]  
City, State, Zip: [REDACTED]  
Home Phone: [REDACTED] Work Phone:  
Employer:  
Email:

Race: [REDACTED] Sex: [REDACTED] Height: [REDACTED] Weight: [REDACTED]  
Hair: [REDACTED] Eyes: [REDACTED] Hispanic: [REDACTED]  
Cell Phone: [REDACTED]  
Occupation:  
DL#: [REDACTED] D.O.B.: [REDACTED]

**SUSPECT(S) / ARRESTEE(S) / MISSING PERSON(S)**

SUSPECT: **UNKNOWN, UNKNOWN**

Home Address:  
City, State, Zip: , , Apt:  
Home Phone: Cell Phone:  
Occupation:  
Employer:  
D.O.B. : 0 S.S.N. :  
Race: U Sex: U Height: Weight:

Arrest Date: Time: Hours UCR: 23F  
Arrested By:  
Arrested At:  
Armed With:  
Warrants Signed:  
Work Phone:  
DL#: /  
Hair: Eyes: Hispanic: Unk

**NARRATIVE**

On March 3, 2021 I was dispatched to 129 Matt Drive in reference to a vehicle burglary. Upon my arrival, I spoke with Terah Arnold who advised that her and her daughter's vehicle had been gone through. Her vehicle did not have anything missing, but there was a pack of phase ten cards sitting in the driver seat. Mrs. Arnold did not know where the cards came from. Her daughter, Rylee Hooker, had her vehicle broken into as well, and her backpack was stolen. There was a Vera Bradley backpack that was stolen from hers. The backpack had her school laptop in it, binders, and scholarship information. Both of the vehicles were left unlocked. Ms. Hooker did not have a serial number for the laptop, but was going to try and get one from the school.

All of this did occur in Bedford County, Tn.  
SM32 - 03/04/2021 11:38:01

ENTERED INTO NCIC NIC#A516456053 ON 03/05/2021

Reporting Officer: SM32 - MARTIN, SAVANAH

Approving Officer: JR31 - RHODES, JAMES

Print Date: Wednesday, May 19, 2021 04:26:28PM

Form\_IncidentReport\_Rev2 Incident Tracking#: 4288681

CB08

**BEDFORD COUNTY SHERIFFS OFFICE**

Incident Report

Case Number: **2103040853**

Page 2 of 2

J3 - 03/05/2021 11:51:45 PM

**PROPERTY INVOLVED**

Item #: **1 OF** STOLEN- BINDERS AND SCHOLARSHIP INFORMATION  
Qty: 1. Value: \$1.00

Item #: **2 OF** STOLEN- DELL COMPUTER FROM CASCADE  
ORANGE STICKER WITH #8 ON IT Qty: 1. Serial #: ZQ64NVZ Value: \$1.00

Item #: **3 OF** STOLEN- NAVY BLUE VERA BRADLEY BACKPACK  
HARRY POTTER SYMBOLS ON IT Qty: 1. Value: \$130.00  
Item Related To: HOOKER, RYLEE

**CASE MANAGEMENT INFO**

Reporting Officer: **SM32 - MARTIN, SAVANAH**

Report Date: **03/04/2021**

Approving Officer: **JR31 - RHODES, JAMES**

Approving Date: **03/05/2021**

Assigned Officer: **RG22 - GREEN, RONALD**

Assigned Date: **03/04/2021**

Clearing Officer:

Clearing Date:

Officer Signature: \_\_\_\_\_ Date: **03/05/2021** Supervisor: \_\_\_\_\_

BEDFORD COUNTY, TENNESSEE  
PERSONAL PROPERTY ACQUISITION/DISPOSITION RECORD

LOCATION  TAG #   
ACCOUNT CODE   
ITEM DESCRIPTION   
VENDOR   
MAKE/MODEL  SERIAL #   
PURCHASE PRICE \$  APPRAISED VALUE \$

ACQUISITION

DATE RECEIVED  PURCHASE ORDER #   
RECEIVED BY  CONDITION CODE   
TRANSFERRED FROM  STATUS CODE   
STATUS CODE-(U=IN USE; R=HELD IN RESERVE; S=IN STORAGE)  
DONATED BY

DISPOSITION

TRANSFER  STOLEN/LOST  SURPLUS  SCRAP  
OTHER   
TRANSFERRED TO

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SIGNATURE DEPT HEAD

DATE

Bedford County Board of Education

Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22
						Percentage Used
General Purpose School	71100-355	Travel - Instruction	-	1,000.00	1,000.00	0.00%
General Purpose School	71100-524	In-Service Staff Development	-	1,000.00	1,000.00	0.00%
General Purpose School	72110-355	Travel - Attendance	317.01	450.00	132.99	70.45%
General Purpose School	72130-355	Travel - Other Student Suppor	7,286.73	26,732.21	19,445.48	10.62%
General Purpose School	72120-355	Travel - Health Services	1,220.80	11,500.00	10,279.20	10.62%
General Purpose School	72120-524	In-Service Staff Development	22,368.14	13,000.00	(9,368.14)	172.06%
Federal Projects	72120-355	Travel - Other Student Suppor	-	12,500.00	12,500.00	0.00%
General Purpose School	72130-524	In-Service Staff Development	1,436.00	34,956.19	33,520.19	4.11%
Federal Projects	72130-524	In-Service Staff Development	5,897.41	17,140.00	11,242.59	34.41%
General Purpose School	72210-355	Travel - Instr. Supervisors	2,500.83	8,500.00	5,999.17	29.42%
Federal Projects	72210-355	Travel - Instr. Supervisors	629.40	4,500.00	3,870.60	13.99%
General Purpose School	72210-524	In-Service Staff Development	18,821.85	66,000.00	47,178.15	28.52%
Federal Projects	72210-524	In-Service Staff Development	5,410.17	118,089.07	112,678.90	4.58%
General Purpose School	72220-355	Travel - Sp. Ed Supervisors	4,649.93	7,000.00	2,350.07	66.43%
Federal Projects	72220-355	Travel - Sp. Ed. Supervisors	-	15,000.00	15,000.00	0.00%
General Purpose School	72220-524	In-Service Staff Development	6,991.34	4,000.00	(2,991.34)	174.78%
Federal Projects	72220-524	In-Service Staff Development	8,407.71	11,500.00	3,092.29	73.11%
General Purpose School	72230-355	Travel - Voc. Ed. Supervisor	3,281.10	4,000.00	718.90	82.03%
Federal Projects	72230-355	Travel - Voc. Ed. Supervisors	-	-	-	0.00%
Federal Projects	72230-524	In-Service Staff Development	866.75	9,000.00	8,133.25	9.63%
General Purpose School	72250-355	Travel - Tech Supervisor	5,247.00	15,000.00	9,753.00	34.98%
General Purpose School	72250-524	In-Service - Tech Supervisor	7,119.60	13,000.00	5,880.40	54.77%
General Purpose School	72310-355	Travel - Bd. of Education	12,651.93	25,000.00	12,348.07	50.61%
General Purpose School	72310-524	In-Service Staff Development	8,704.63	10,060.00	1,355.37	86.53%
General Purpose School	72320-355	Travel - Superintendent	413.94	8,467.00	8,053.06	4.89%
General Purpose School	72320-524	In-Service Staff Development	393.25	-	(393.25)	0.00%
General Purpose School	72520-355	Travel - Human Services	-	2,500.00	2,500.00	0.00%
General Purpose School	72620-355	Travel - Maintenance	-	1,700.00	1,700.00	0.00%
General Purpose School	72710-355	Travel - Transportation	-	3,000.00	3,000.00	0.00%
General Purpose School	72710-524	In-Service - Transportation	2,745.00	10,000.00	7,255.00	27.45%
Child Nutrition	73100-355	Travel	3,280.65	12,000.00	8,719.35	27.34%
Child Nutrition	73100-524	In-Service Staff Development	-	15,000.00	15,000.00	0.00%
General Purpose School	73300-355	Travel - Community Services	152.51	290.00	137.49	52.59%
General Purpose School	73300-524	In-Service Staff Development	27.95	200.00	172.05	13.98%
SACP	73300-355	Travel	1,342.75	4,100.00	2,757.25	32.75%
SACP	73300-524	In-Service Staff Development	-	2,950.00	2,950.00	0.00%
General Purpose School	73400-355	Travel - Early Childhood Educa	-	-	-	0.00%
General Purpose School	73400-524	In-Service Staff Development	-	3,000.00	3,000.00	0.00%

Bedford County Board of Education

Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22 Percentage Used
General Purpose School	72610-415	Electricity	1,047,804.31	2,697,691.00	1,649,886.69	38.84%
General Purpose School	72610-434	Natural Gas	149,754.95	495,000.00	345,245.05	30.25%
General Purpose School	72620-412	Diesel	14,000.00	25,000.00	11,000.00	56.00%
General Purpose School	72710-412	Diesel	298,130.57	350,000.00	51,869.43	85.18%
General Purpose School	72620-425	Gasoline	45,000.00	45,000.00	-	100.00%
General Purpose School	72710-425	Gasoline	7,000.00	40,000.00	33,000.00	17.50%
Child Nutrition	73100-421	Food Preparation Supplies	292,369.27	345,000.00	52,630.73	84.74%
Child Nutrition	73100-422	Food Supplies	1,635,733.91	2,750,000.00	1,114,266.09	59.48%
SACP	73300-422	Food Supplies	16,707.91	29,899.00	13,191.09	55.88%
General Purpose School	72310-331	Legal Services	18,760.50	50,000.00	31,239.50	37.52%