



**Morgan County Schools Monthly Workshop Meeting
September 7, 2023 6:00 PM
Morgan County Schools - Central Office**

1. **Moment of Silence**
2. **Pledge**
3. **Good News**
4. **Audience Participation**
5. **MCEA**
6. **Add Agenda Items**
7. **Approval of Minutes from August 1, 2023**
8. **Consent Agenda**
 - A. Next regular Workshop/Board Meeting - October 3, 2023, 6pm, Central Office
9. **Election of Chairman of the Board Election**
10. **Election of Vice Chairman of the Board Election**
11. **Permission to Create a Local Chapter SNA (School Nutrition Association)**
12. **Central Middle Request Permission to travel to Washington D.C. May 26-31, 2024**
13. **FY24 ESSER Budget**
14. **Approval of the 2024 ARP IDEA Budget**
15. **Approval of 2024 TN ALL Corps Budget**
16. **Permission to Bid Special Education Bus**
17. **Doors at Oakdale School**
18. **Increase Credit Card Limit to \$50,000**
19. **MCEA Memorandum of Understanding**

20. **Budget Amendments**
21. **School Board Policy - Second Reading**
22. **Director's Announcements**
23. **Adjourn**

Principals Good News:

Central Elementary:

Central High:

Central Middle:

Coalfield:

Oakdale:

Our school is now a fully LED lighted facility as funded by the TVA grant we received

Petros Joyner:

Sunbright:

UT Basketball players DJ Jefferson and JP Estrella were our special guest speakers at our Basketball Skills Camp held in July.

Our newly formed PTO hosted a Back to School Bash on Friday, August 4 at the Sunbright City Park. It was a huge success and money was raised for various projects around the school.

We have been through a very challenging start to the year with the loss of one of our high school students, We have seen incredible support and kindnesses from our community, county and beyond. Through various fundraisers and generous financial gifts, the family's funeral expenses were completely covered. We are grateful for the love and concern that was poured out on our school family.

Coordinated School Health & Safety

UT Knoxville will be piloting Play Therapy with grades K-3 students and UTK graduate students.

Ridgeview has hired a Child Development Specialist to work at Central Elementary School and conducted a classroom management in-service for Pre-K and Headstart staff.



**Morgan County Schools Regular Monthly Board Meeting
August 1, 2023 6:00 PM
Morgan County Schools - Central Office**

MEMBERS PRESENT: Attendance Taken at 3:10 PM. Jonathan Dagley: Present, Tammy Howard: Present, Ben Jackson: Present, Wade Summers: Present, Mickey Tucker: Present, Billy Ward: Present.

1. Chairman - Call To Order

2. Public Comment

3. Approval of Agenda

On a motion by Billy Ward and seconded by Mickey Tucker the Board voted to approve the agenda. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

4. Approval of Minutes from July 11, 2023, Meeting

On a motion by Jonathan Dagley and seconded by Billy Ward the Board voted to approve the minutes from July 11, 2023 meeting. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

5. Consent Agenda

On a motion by Mickey Tucker and seconded by Tammy Howard the Board voted to approve the consent agenda as presented. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

A. Next regular Workshop/Board Meeting - September 5, 2023, 6pm, Central Office

6. July 27, 2023, Financial Statement

On a motion by Billy Ward and seconded by Mickey Tucker the Board voted to approve the July 27, 2023 financial statements. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

7. Guidance Counselor Position

On a motion by Jonathan Dagley and seconded by Tammy Howard the Board voted to hire 1 (one) additional full-time guidance counselor on a one-year contract to cover Central Middle and Petros Joyner schools. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea



**Morgan County Schools Regular Monthly Board Meeting
August 1, 2023 6:00 PM
Morgan County Schools - Central Office**

Yea: 6, Nay: 0

8. Bus Bids

On a motion by Mickey Tucker and seconded by Billy Ward the Board voted to accept the bid to purchase one gas bus. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

9. Board Policy - First Reading

On a motion by Tammy Howard and seconded by Billy Ward the Board voted to approve policy 5.302 Sick Leave and policy 1.404 Appeals and Appearances Before the Board on the first reading. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

10. School Policy - Second Reading

On a motion by Billy Ward and seconded by Mickey Tucker the Board voted to approve changes to policies 2.8041 Credit Card/Credit Lines, 2.804 Expenses and Reimbursements, 5.105 Recruitment of Employees and 1.108 Nepotism on the second reading. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

11. Budget Amendments

On a motion by Billy Ward and seconded by Tammy Howard the Board voted to budget amendments 2-4. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

12. Cell Phone Policy

On a motion by Ben Jackson and seconded by Tammy Howard the Board voted to approve a new cell phone policy on the first reading. Motion carried.

Jonathan Dagley: Yea, Tammy Howard: Yea, Ben Jackson: Yea, Wade Summers: Yea, Mickey Tucker: Yea, Billy Ward: Yea

Yea: 6, Nay: 0

13. Adjourn

MORGAN COUNTY BOARD OF EDUCATION
Food Service
September 5, 2023
BUDGET AMENDMENT
#5

DEBIT			
143-49700	INSURANCE RECOVERY		<u>6,651.50</u>
		TOTAL	6,651.50

CREDIT			
143-73100-336	MAINTENANCE AND REPAIR SERVICES-EQU		<u>6,651.50</u>
		TOTAL	6,651.50

Explanation: Insurance recovery - Sunbright Claim April 2023

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
Solomon Foundation
September 5, 2023
BUDGET AMENDMENT
#6

DEBIT			
141-39000	Fund Balance		<u>1,085.00</u>
		TOTAL	1,085.00

CREDIT			
141-72290-599	OTHER CHARGES		<u>1,085.00</u>
		TOTAL	1,085.00

Explanation: Additional carry over. Check was returned from Syllabusx.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Tn All Corps

September 5, 2023

BUDGET AMENDMENT

#7

DEBIT

142-47401-935	Tn All Corp 2023/2024 budget	126,630.00
	TOTAL	<u>126,630.00</u>

CREDIT

142-71100-163-935	EDUCATIONAL ASSISTANTS	92,707.33
142-71100-189-935	OTHER SALARIES & WAGES	2,300.00
142-71100-201-935	SOCIAL SECURITY	6,000.00
142-71100-204-935	STATE RETIREMENT	6,500.00
142-71100-206-935	LIFE INSURANCE	175.00
142-71100-210-935	UNEMPLOYMENT COMPENSATION	300.00
142-71100-212-935	EMPLOYER MEDICARE	1,380.00
142-71100-429-935	INSTRUCTIONAL SUPPLIES	16,467.67
142-71100-599-935	OTHER CHARGES	800.00
	TOTAL	<u>126,630.00</u>

Explanation: Tn All Corp 2023/2024 budget

Superintendent Date

Chairman of the Board Date

MORGAN COUNTY BOARD OF EDUCATION

Esser 3.0

September 5, 2023

BUDGET AMENDMENT

#8

DEBIT

142-47401-934	Esser 3.0 2023/2024 budget		828,401.07
		TOTAL	828,401.07

CREDIT

142-71100-116-934	TEACHERS		135,189.00
142-71100-189-934	OTHER SALARIES & WAGES		10,000.00
142-71100-201-934	SOCIAL SECURITY		8,382.00
142-71100-204-934	STATE RETIREMENT		9,207.00
142-71100-206-934	LIFE INSURANCE		74.00
142-71100-207-934	MEDICAL INSURANCE		34,500.00
142-71100-208-934	DENTAL INSURANCE		550.00
142-71100-210-934	UNEMPLOYMENT COMPENSATION		545.00
142-71100-212-934	EMPLOYER MEDICARE		1,961.00
142-71100-312-934	CONTRACTS WITH PRIVATE AGENCIES		68,669.19
142-71100-399-934	OTHER CONTRACTED SERVICES		117,490.00
142-71100-429-934	INSTRUCTIONAL SUPPLIES		15,000.00
142-71200-163-934	EDUCATIONAL ASSISTANTS		59,304.00
142-71200-201-934	SOCIAL SECURITY		3,677.00
142-71200-204-934	STATE RETIREMENT		3,600.00
142-71200-206-934	LIFE INSURANCE		111.00
142-71200-207-934	MEDICAL INSURANCE		20,000.00
142-71200-208-934	DENTAL INSURANCE		500.00
142-71200-210-934	UNEMPLOYMENT COMPENSATION		238.00
142-71200-212-934	EMPLOYER MEDICARE		860.00
142-71200-429-934	INSTRUCTIONAL SUPPLIES		8,887.88
142-71200-471-934	SOFTWARE		3,500.00
142-71200-725-934	SPECIAL EDUCATION EQUIPMENT		33,200.00
142-72120-131-934	MEDICAL PERSONNEL		259,000.00
142-72120-201-934	SOCIAL SECURITY		16,058.00
142-72120-204-934	STATE RETIREMENT		17,638.00
142-72120-206-934	LIFE INSURANCE		260.00
		TOTAL	828,401.07

Explanation: Esser 3.0 budget 2023/2024 budget

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Esser 3.0

September 5, 2023

BUDGET AMENDMENT

#9

DEBIT

142-47401-934	Esser 3.0 2023/2024 budget	497,790.02
	TOTAL	<u>497,790.02</u>

CREDIT

142-72120-207-934	MEDICAL INSURANCE	15,000.00
142-72120-208-934	DENTAL INSURANCE	1,500.00
142-72120-210-934	UNEMPLOYMENT COMPENSATION	1,036.00
142-72120-212-934	EMPLOYER MEDICARE	3,756.00
142-72120-735-934	HEALTH EQUIPMENT	17,929.02
142-72130-123-934	GUIDANCE PERSONNEL	139,150.00
142-72130-201-934	SOCIAL SECURITY	8,628.00
142-72130-204-934	STATE RETIREMENT	8,447.00
142-72130-206-934	LIFE INSURANCE	259.00
142-72130-207-934	MEDICAL INSURANCE	24,400.00
142-72130-208-934	DENTAL INSURANCE	500.00
142-72130-210-934	UNEMPLOYMENT COMPENSATION	557.00
142-72130-212-934	EMPLOYER MEDICARE	2,018.00
142-72210-163-934	EDUCATIONAL ASSISTANTS	124,972.00
142-72120-201-934	SOCIAL SECURITY	7,750.00
142-72210-204-934	STATE RETIREMENT	7,587.00
142-72210-206-934	LIFE INSURANCE	222.00
142-72210-207-934	MEDICAL INSURANCE	14,400.00
142-72210-208-934	DENTAL INSURANCE	750.00
142-72210-210-934	UNEMPLOYMENT COMPENSATION	500.00
142-72210-212-934	EMPLOYER MEDICARE	1,813.00
142-72210-499-934	OTHER SUPPLIES AND MATERIALS	30,000.00
142-72250-138-934	INSTRUCTIONAL COMPUTER PERSONNEL	61,391.00
142-72250-201-934	SOCIAL SECURITY	3,807.00
142-72250-204-934	STATE RETIREMENT	4,181.00
142-72250-206-934	LIFE INSURANCE	37.00
142-72250-207-934	MEDICAL INSURANCE	17,200.00
	TOTAL	<u>497,790.02</u>

Explanation: Esser 3.0 budget 2023/2024 budget

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Esser 3.0

September 5, 2023

BUDGET AMENDMENT

#10

DEBIT

142-47401-934	Esser 3.0 2023/2024 budget		<u>1,555,208.48</u>
		TOTAL	1,555,208.48

CREDIT

142-72250-208-934	DENTAL INSURANCE		250.00
142-72250-210-934	UNEMPLOYMENT COMPENSATION		246.00
142-72250-212-934	EMPLOYER MEDICARE		891.00
142-72250-790-934	OTHER EQUIPMENT		246,303.00
142-72410-139-934	ASSISTANT PRINCIPALS		416,100.00
142-72410-201-934	SOCIAL SECURITY		25,800.00
142-72410-204-934	STATE RETIREMENT		28,337.00
142-72410-206-934	LIFE INSURANCE		225.00
142-72410-207-934	MEDICAL INSURANCE		57,000.00
142-72410-208-934	DENTAL INSURANCE		1,500.00
142-72410-210-934	UNEMPLOYMENT COMPENSATION		1,665.00
142-72410-212-934	EMPLOYER MEDICARE		6,035.00
142-72610-720-934	PLANT OPERATION EQUIPMENT		80,000.00
142-72710-729-934	TRANSPORTATION EQUIPMENT		412,000.00
142-99100-504-934	INDIRECT COST		178,856.48
142-72210-790-934	OTHER EQUIPMENT		<u>100,000.00</u>
		TOTAL	1,555,208.48

Explanation: Esser 3.0 budget 2023/2024 budget

Superintendent

Date

Chairman of the Board

Date

Morgan County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date: 03/01/22
		Rescinds: 5.302	Issued: 03/03/20

1 PROFESSIONAL PERSONNEL

2 Professional personnel shall earn one (1) day of sick leave for each month employed during the school
3 year, and these days shall accumulate for an unlimited number of days.¹ **Sick leave days shall be credited**
4 **to professional personnel at the beginning of the school year. Sick leave taken in excess of accumulated**
5 **days shall be without pay.**

6 Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness
7 or death of a member of the immediate family of a teacher, including the teacher's wife or husband,
8 parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law,
9 daughter-in-law, son-in-law, brother-in-law, and sister-in-law.²

10 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
11 by the Director of Schools and shall promptly be given to the immediate supervisor in support of all
12 claims for sick leave pay. A falsified statement shall be grounds for dismissal.

13 Documentation from a physician may be required in support of any claim for sick leave pay.

14 The principal shall notify the Director of Schools' office at once if an employee is sick beyond the limit
15 of his/her sick leave accumulation.

16 Permanent, cumulative sick leave records for each active professional employee shall be kept in the
17 Director of Schools' office.

18 A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee
19 school district, provided that the Director of Schools of the district in which the accumulated leave was
20 held provides notarized verification.³

21 SUPPORT PERSONNEL

22 Support personnel shall earn one (1) day of sick leave for each month an employee is employed. **Sick**
23 **leave days shall be credited to support personnel at the beginning of the school year. Sick leave taken in**
24 **excess of accumulated days shall be without pay.**

25 At the termination of the employment of any employee, all unused sick leave accumulated by the
26 employee shall be forfeited.

27 The immediate supervisor may require documentation from a physician stating the reason for absence.

28

1

2 **SICK LEAVE BANK**

3 The purpose of the sick leave bank is to provide sick leave to all employees⁴ who have suffered an
4 unplanned personal illness, injury, or disability, and whose personal sick leave is exhausted.

5 To form a sick leave bank, a minimum of twenty (20) employees from the school district shall petition
6 the Board for permission to establish a sick leave bank.⁵ Upon approval, sick leave bank trustees shall
7 be appointed and shall operate as the governing body of the sick leave bank and shall enact rules and
8 regulations consistent with state law.⁶ Employees wishing to participate shall initially give two (2) days
9 of sick leave. These days are to be deducted from the employee's personal accumulation and donated to
10 the sick leave bank. Donations of sick leave to the bank are nonrefundable and nontransferable.⁷

11 At any time the number of days in the sick leave bank is less than twenty (20), or one (1) per employee
12 if there are more than twenty (20) members, or at any time deemed advisable, the trustees shall assess
13 each member one (1) or more days of accumulated sick leave. If an employee has no accumulated sick
14 leave at the time of assessment, the first earned days shall be donated as they are accrued by the
15 employee.⁷

16 An employee who is a member of the sick leave bank may request an allotment of days (for the
17 employee's personal illness only) in the manner designated by the trustees. The need for these days shall
18 be verified by a statement from a physician.

19 By written notice to the trustees, an employee may withdraw from bank participation on June 30th of any
20 year.⁸ Membership withdrawal results in forfeiture of all days contributed.

21 The sick leave bank shall be operated in accordance with state law.⁹

 Legal References

1. TCA 49-5-710(a)(1)
2. TRR/MS 0520-01-02-.04(2)
3. TCA 49-5-710(a)(5)
4. TCA 49-5-811
5. TCA 49-5-803
6. TCA 49-5-804; TCA 49-5-805
7. TCA 49-5-807
8. TCA 49-5-806
9. TCA 49-5-801 *et seq.*

 Cross References

- Workers' Compensation 3.602
- Orientation and Probation 5.107
- Short Term Leaves of Absence 5.300
- Family and Medical Leave 5.305
- Physical Assault Leave 5.307

Morgan County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date:
		Rescinds: BCBI	Issued: 06/06/94

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of origin.

5 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the
6 Board, the matter shall be referred in writing to the office of the director of schools and the Board shall
7 determine whether to hear the appeal.

8 APPEARING BEFORE THE BOARD

9 Individuals desiring to appear before the Board must submit a written request with descriptive materials
10 to the office of the director of schools seven (7) days before the meeting. If the request is approved by
11 the Executive Committee, the item will be placed on the agenda. Individuals placed on the agenda will
12 be recognized at the beginning of the meeting and given time to speak when their topic of interest is
13 addressed on the agenda. All requests submitted will be included in the board packet.

14 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form
15 provided before the beginning of the board meeting to request time to speak. Delegations must select
16 only one individual to speak on their behalf unless otherwise determined by the Board.

17 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that
18 such is in the public interest. A majority vote of members present can overrule the decision of the chair.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to
20 individual board members or staff members only upon approval of the chair. Each person speaking shall
21 state his name, address, and subject of presentation. Remarks will be limited to 3 minutes unless time is
22 extended by the Board. The chair shall have the authority to terminate the remarks of any individual who
23 is disruptive or does not adhere to Board rules.¹

24 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
25 the office of the director of schools.

Legal References

1. TCA 39-17-306

Cross References

School Board Meetings 1.400
Agendas 1.403
Complaints About School Personnel 5.502

Morgan County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: <h2 style="text-align: center;">CELL PHONE USE</h2>	Descriptor Code: Enter Code	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 Students are required to turn off phones and place in lockers when they arrive to school, Students are not
 2 permitted to have phones throughout the building. In the event of an emergency, parents can contact the
 3 Coalfield School main phone line (865-435-7332) and students may use the main phone line to contact home.

4 Additionally, NO wired or wireless headphones or earbuds or personal electronic devices are
 5 permitted for use during the school day unless at the direction of a teacher for a classroom
 6 a activity.

7 Due to concerns about social media and Improper use of cell phones during the school day, please see detailed
 8 cell phone policy below:

- 9 1. Students must turn off cell phone upon arriving to campus and place in their locker.
- 10 2. Students are not to use cell phones during the school day unless instructed by a teacher. Teachers will make
 11 administration aware when they will be using phones in advance.

12 3. Any student found to be sharing or distributing inappropriate messages or pictures online will be
 13 immediately reported to our SRO and the Morgan County Sheriff's Office.

14 4. Per the MCS Board Policy, "students are prohibited from using personally owned devices to record (video,
 15 audio, photograph) others". This could also be considered Cyberbullying - the use of cell phones, social
 16 networking sites or other types of digital technology to harass, threaten, discriminate, or intimidate others.
 17 Any violation of the cell phone policy will lead to action from administration including but not limited to
 18 consequences below:

19 1st violation: student cell phone, headphones, earbuds, or personal electronic devices will be confiscated and
 20 sent to the office. Student will be issued a warning in PowerSchool and phone will be kept in the office until
 21 parent/guardian comes to the school to pick up the phone.

22 2nd violation: student cell phone, headphones, earbuds, or personal electronic devices will be confiscated and
 23 sent to the office. Student will be assigned one day of ISS in PowerSchool and phone will be kept in the office
 24 until parent/guardian comes to the school to pick up the phone.

25 3rd violation: student cell phone, headphones, earbuds, or personal electronic devices will be confiscated and
 26 sent to the office. Student will be issued 2 days of ISS in PowerSchool and phone will be kept in the office until
 27 parent/guardian comes to the school to pick up the phone.

1 4th violation: student cell phone, headphones, earbuds, or personal electronic devices will be confiscated and
2 sent to the office. Student will be issued an OSS in PowerSchool and phone will be kept in the office until
3 parent/guardian comes to the school to pick up the phone. In addition, student may lose privilege of bringing
4 phone to school for a time to be determined.

5
