POSTED AGENDA
Regular Meeting of
Independent School District No. 71
Kay County, Oklahoma
Ponca City Board Of Education
Board Room
Administration Center
613 East Grand Avenue
Ponca City, Oklahoma
Monday, November 9, 2026
5:00 PM

1. **CALL TO ORDER**
    1. **Call Meeting to Order** - ***President***
    2. **Flag Salute**
    3. **Roll Call -** ***Minutes Clerk***
2. **PRESENTATIONS AND RECOGNITIONS**
    1. **Recognition and Appreciation of Continuous Strategic Improvement (CSI) Committee Members**
    Ponca City Public Schools recognizes and extends its sincere appreciation to the members of the Continuous Strategic Improvement (CSI) Committee for their time, dedication, and thoughtful contributions throughout the strategic improvement process. Their collaboration, commitment, and willingness to share diverse perspectives have played an important role in shaping the District's vision and priorities for the future. The District is pleased to recognize these individuals for their service and commitment to the continued success of Ponca City Public Schools.
    2. **Presentation of the Employee of the Month and Friend of Education Awards**
    The President of the Board will preside over the presentation of the November Employee of the Month and Friend of Education Awards to the following recipients.
    Certified Employee of the Month - Brad Parent
    Math Teacher, Ponca City High School
    Support Employee of the Month - Jimmy Burch
    Computer Technician, Ponca City High School
    Friend of Education - Cremers Construction
    Matt Cremers
3. **PUBLIC COMMENT**
    1. **Comments From the Public**
    The Ponca City Board of Education recognizes the value of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings and ensure orderly conduct. After checking in with the board clerk,

individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during the public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments with an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comments of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

4. **SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION AND ACTION**
    1. **Bond Planning and Listening Session Updates -** ***Larin Davis***
    2. **Presentation and Review of the Continuous Strategic Improvement (CSI) Plan**
    3. **Review Proposed Revisions to Board Policies 5.12** ***Wellness*** **and 6.2-4.1** ***Testing Employees and Applicants for Employment (Other Than Bus Drivers) with Regard to the Use of Alcohol and Illegal Chemical Substances***
5. **CONSIDER AND TAKE ACTION TO ADOPT THE CONTINUOUS STRATEGIC IMPROVEMENT PLAN AS PRESENTED DURING THE SUPERINTENDENT'S REPORT**
6. **CONSIDER AND TAKE ACTION TO APPROVE REVISIONS TO POLICIES 5.12 AND 6.2-4.1 AS PROPOSED DURING THE SUPERINTENDENT'S REPORT**
7. **CONSENT AGENDA**

    Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.
    1. **Approval of the Minutes from the October 12, 2026, Regular Board Meeting**
    2. **Approval of Surplus Resolution**
    3. **Approval of the FY27 Budget Amendments**
    4. **Approval of the FY27 Budget Analysis Reports**

5. **Approval of the FY27 Bond Fund Updates**
6. **Approval of the FY27 Change Order Listing as of November 4, 2026, for Funds 11, 21, 22, and 81**
7. **Approval of FY27 General Fund 11 Encumbrances #986-#1141 in the amount of $230,765.92**
8. **Approval of FY27 Building Fund 21 Encumbrances #118-#127 in the amount of $52,973.78**
9. **Approval of FY27 Child Nutrition Fund 22 Encumbrances #75-#82 in the amount of $124,060.80**
10. **Approval of FY27 Bond Fund 34 Encumbrances #6-#8 totaling $133,270.23**
11. **Approval of FY27 Bond Fund 35 Encumbrance #8 totaling $14,319**
12. **Approval of FY27 Gifts and Endowment Fund 81 Encumbrances #72-#117 in the amount of $24,707.29**
13. **Approval of Booster Club Reports**
14. **Approval of Activity Fund Reports**
15. **Approval of Out-of-State Travel**
16. **Approval of Treasurer's Reports Ending September 30, 2026**
17. **Ratification & Approval of Payrolls**
18. **Approval of an Independent Contractor Agreement with a parent/guardian of a student enrolled at the Oklahoma School for the Deaf, identified as Agreement No. 1, effective October 19, 2026, through June 30, 2027, to provide transportation, parental representation at IEP meetings, and participation in related proceedings necessary to comply with the Individuals with Disabilities Education Act (IDEA), when applicable. The total cost is up to $3,000, funded by the General Fund/Special Services.**
19. **Approval of an Independent Contractor Agreement with a parent/guardian of a student enrolled at the Oklahoma School for the Deaf, identified as Agreement No. 2, effective October 19, 2026, through June 30, 2027, to provide transportation, parental representation at IEP meetings, and participation in related proceedings necessary to comply with the Individuals with Disabilities Education Act (IDEA), when applicable. The total cost is up to $3,000, funded by the General Fund/Special Services.**
20. **Approval of an agreement with BlueMark Energy, LLC, effective December 1, 2026, through March 31, 2027, to secure fixed wholesale natural gas rates for 50% of the District's anticipated natural gas consumption in December and March and 60% in January and February for meters currently serviced by BlueMark Energy. There is no additional cost to the District to enter into this agreement.**
21. **Approval of a quote from CDW-G, effective November 9, 2026, for a site license subscription to Adobe Creative Cloud All Apps. The total cost is $2,500, funded by the General Fund.**
22. **Approval of a Mutual Aid Agreement between the City of Ponca City and Ponca City Public Schools, effective November 9, 2026, through June 30, 2031, to provide mutual assistance with personnel and equipment in the event of a disaster or emergency exceeding either party's available resources. Assistance**

will be provided upon request and subject to the terms of the agreement. There is no cost to the District to enter into the agreement.

23. **Approval of an Interlocal Cooperation Agreement between the City of Ponca City and Ponca City Public Schools, effective November 9, 2026, through November 8, 2027, to formalize the shared use, placement, and maintenance of playground equipment at Garfield Park (south of Garfield Elementary). The agreement establishes the District's responsibility for funding ongoing maintenance and repairs, subject to annual appropriations. There is no initial cost associated with entering into the agreement; however, future maintenance expenses will be the responsibility of the District.**
24. **Approval of an agreement with EMS LinQ, Inc., effective July 1, 2026, through June 30, 2027, for iSite website support and annual maintenance for the Child Nutrition Program, including mobile menus, interactive online menus with nutritional information, website hosting, and technical support for School Nutrition & Fitness. The total cost is $1,332.19, funded by the Child Nutrition Fund.**
25. **Approval of a Master Intergovernmental Cooperative Purchasing Agreement with Equalis Group, effective November 9, 2026. Participation provides the District access to competitively solicited contracts for goods and services, with any purchases subject to applicable Oklahoma procurement laws and District purchasing procedures. There is no cost to the District to enter into this agreement, and any future purchases will be made at the District's discretion and subject to applicable purchasing procedures.**
26. **Approval of an agreement with Evaluation Works, LLC, effective October 20, 2026, through June 30, 2027, to provide Spanish-language psychoeducational services to students enrolled in Ponca City Public Schools (PCPS) who are identified by District personnel, with appropriate parental consent and in accordance with applicable requirements. The total cost of the agreement is $4,500, funded by the General Fund/Special Services.**
27. **Approval of a quote from Evans & Associates, effective November 9, 2026, for District snow and/or ice removal as needed for the 2026-27 winter season. The cost is up to $9,000, funded by the Building Fund.**
28. **Approval of an agreement with FilteredNet, effective November 9, 2026, through July 9, 2028, for a cloud-based platform to track educational technology software investments and monitor compliance with student data privacy and security requirements. The total cost is $14,319, funded by Bond 35.**
29. **Approval of a quote from iknowit, effective November 1, 2026, through May 31, 2027, for a site license to iknowit.com, an interactive math practice website for Woodlands Elementary. The total cost is $218.75, funded by Title I.**
30. **Approval of a quote from IXL Learning, effective November 1, 2026, through June 30, 2027, for an online instructional platform and implementation services for First Lutheran School. IXL provides personalized learning opportunities through interactive lessons, skill-building exercises, and immediate feedback to support student achievement. The total cost is $3,335, funded by Title I.**

31. **Approval of a quote from Joyful Reading Co., effective November 10, 2026, through June 30, 2027, for Beanstack, an interactive reading engagement platform designed to supplement the District's existing Accelerated Reader (AR) program for Woodlands Elementary. Beanstack allows schools and classrooms to create reading challenges, track reading activity, and recognize student progress. The platform is intended to motivate students, encourage consistent independent reading habits, and foster a positive reading culture. The total cost is $3,290, funded by Title I.**
32. **Approval of an agreement with Kagan to provide a five-day workshop for District personnel. This workshop will equip educators with practical techniques to encourage active participation, promote collaboration, and improve student understanding and retention of instructional content. The workshop will be held May 24–28, 2027, and will accommodate 30 participants from Ponca City Public Schools, with registration also open to educators outside the District. The total cost is $22,470, funded by Title II.**
33. **Approval of an agreement with Chris Littlecook, effective November 19–20, 2026, to provide educational programs on Native American heritage throughout the District during Native American Heritage Month. The cost is $400, funded by Title VI.**
34. **Approval of an agreement with Littlebear Littlecook, effective November 19–20, 2026, to provide musical performances at mini pow-wows during Native American Heritage Month. The total cost is $600, funded by Title VI.**
35. **Approval of the ratification of an agreement with Medical Air Services Association (MASA), effective for the 2026-27 fiscal year. MASA Medical Transport Solutions will provide air and ground ambulance services for participating District employees. Employees who elect to enroll in this service will pay a monthly premium through payroll deduction. There is no cost to the District.**
36. **Approval of a quote from Music Play (Themes and Variations), effective October 2026 through May 2027, for one subscription to MusicplayOnline for Woodlands Elementary. MusicplayOnline is a digital music education platform that provides standards-aligned instructional resources, lesson materials, assessments, and interactive activities that support elementary music instruction and music literacy development. The total cost is $176, funded by the General Fund/Instructional.**
37. **Approval of an estimate from OATECA, effective November 9, 2026, through June 30, 2027, for an annual educator license for electronic data input for student assessments and data collection, including access to OATECA Academy. The total cost is $75, funded by the General Fund.**
38. **Approval of an agreement with Oklahoma State University (OSU) and the Oklahoma Public School Resource Center (OPSRC), effective for the 2026-27 school year, establishing a Registered Teaching Apprentice Pathway teacher preparation partnership between OSU, OPSRC, and Ponca City Public Schools. There is no cost to the District.**

39. **Approval of the ratification of an agreement with The Public Group, LLC for the 2026-2027 fiscal year to buy and sell surplus items through an online public surplus auction site. There is no cost to the District.**
40. **Approval of a quote from Sober Brothers, effective November 9, 2026, for District snow and/or ice removal as needed for the 2026-27 winter season. The cost is up to $9,000, funded by the Building Fund.**
41. **Approval of an agreement with Pius Spottedhorsechief, effective December 4, 2026, to provide DJ and emcee services for Native American Heritage Night, held in conjunction with the varsity basketball game. Services will include music and announcements during the pregame recognition activities. The total cost is $1,050, funded by the General Fund/Native Youth Community Project.**

8. **ACTION ITEMS (MOTION REQUIRED)**
    1. **Consider and Take Action on Setting the Date, Time, and Location for the 2027 Regular Board Meetings**
    2. **Consider and Take Action on the Approval of the 2026-27 Sudden Cardiac Emergency Response Plans for Ponca City Public Schools District Sites**
    3. **Consider and Take Action to Approve Recurring Fundraising Activities for the 2026-27 School Year**
    4. **Consider and Take Action to Approve a Resolution Authorizing the Superintendent to Apply for and Accept Grant Funding Through the Oklahoma Opioid Abatement Grant Program**
    5. **Consider and Take Action to Approve a Resolution Authorizing a Partnership with the Oklahoma Public Schools Foundation**
    6. **Consider and Take Action to Approve a Proposal from Evans & Associates, Effective for the 2026-27 Fiscal Year, for Parking Lot Remediation at Trout Elementary**
    7. **Consider and Take Action to Approve a Proposal from Evans & Associates, Effective for the 2026-27 Fiscal Year, for Parking Lot Remediation at Liberty Elementary**
9. **CONSIDER AND TAKE ACTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO 25 O.S. § 307(B)(1) TO DISCUSS THE EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**
10. **RETURN TO OPEN SESSION**
11. **RECITAL BY THE BOARD PRESIDENT THAT MINUTES OF THE EXECUTIVE SESSION WERE KEPT AND WILL REMAIN CONFIDENTIAL AS REQUIRED BY LAW**
12. **CONSIDER AND TAKE ACTION TO EMPLOY, TO ACCEPT THE RESIGNATION OF, TO REASSIGN, AND TO ENTER INTO AN EXTRA-DUTY CONTRACT WITH THOSE INDIVIDUALS AS LISTED ON THE ATTACHED DETAILED REPORTS**
13. **NEW BUSINESS**
14. **ADJOURNMENT (Motion required)**

The agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the district website located at www.pcps.us on November 5, 2026, at 1:45 p.m.

5.12 WELLNESS

Preamble
Ponca City Public Schools (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during, and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism, and better performance on cognitive tasks.[1,2,3,4,5,6,7] Conversely, less-than-adequate consumption of specific foods including fruits, vegetables, and dairy products, is associated with lower grades among students.[8,9,10] In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education, and extracurricular activities – do better academically.[11,12,13,14]

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day—both through reimbursable school meals and other foods available throughout the school campus—in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during, and after school; Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about, and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff, and schools in the District.

I. SCHOOL WELLNESS COMMITTEE

Community Role, Membership, Outreach, and Communications

The District will convene a representative district wellness committee (hereto referred to as the DWC or work within an existing school health committee) that meets at least two times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of this district-level wellness policy (hereto referred to as "wellness policy")

The District will permit parents, students, representatives of the school food authority, physical education teachers, school health professionals, the school board, school administrators, and the general public to serve on the local school wellness policy committee and participate in the development, implementation, review, and update of the local school wellness policy. To encourage broad public participation in the process, the District will do the following:

- Actively notify parents and the broader community about the content and implementation of as well as any changes to the wellness policy, whether through electronic communications (e.g., email, District website, etc.), non-electronic means (e.g., mailings, presentations, etc.), or both.
- Ensure that all outreach and communication is culturally appropriate and translated as needed.
- Educate community stakeholders on how they can participate in the development, implementation, review, and update of the wellness policy and let them know why their participation is important to the health and wellness of students and the broader community.

Leadership

The District will designate one or more official(s) to facilitate the development of the local school wellness policy, oversee appropriate updates to the policy, and ensure each school's compliance with the policy. The District will ensure that the designated official(s) fully understand(s) the federal and state laws related to wellness policies.

The Executive Director of Operations and Director of Child Nutrition, or designee (s), will convene at the DWC and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

Name(s), position(s), and contact information of the designated official(s) is included in Appendix A.

II. WELLNESS POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY, AND COMMUNITY ENGAGEMENT

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions, and timelines specific to each school, and includes information about who will be responsible to make what change, by how much, where, and when, as well as specific goals and objectives for

nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education, and other school-based activities that promote student wellness.

This wellness policy and the progress reports can be found at http://ponca.ok.schoolwebpages.com/education/components/

The District will retain records to document compliance with the requirements of the wellness policy at 613 E. Grand. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating compliance with community involvement requirements, including (1) Efforts to actively solicit DWC membership from the required stakeholder groups; and (2) These groups' participation in the development, implementation, and periodic review and update of the wellness policy;
- Documentation of annual policy progress reports for each school under its jurisdiction; and
- Documentation of the triennial assessment* of the policy for each school under its jurisdiction;
- Documentation demonstrating compliance with public notification requirements, including: (1) Methods by which the wellness policy, annual progress reports, and triennial assessments are made available to the public; and (2) Efforts to actively notify families about the availability of the wellness policy.

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the school within the district in meeting wellness goals. This annual report will be published around the same time each year in May, and will include information from each school within the District. This report will include but is not limited to:

- The website address for the wellness policy and /or how the public and receive/access a copy of the wellness policy;
- A description of each school's progress in meeting the wellness policy goals;
- A summary of each school's events or activities related to the wellness policy implementation;
- The name, person title, and contact information of the designated District policy leader(s) identified in Section I; and
- Information on how individuals and the public can get involved with the DWC or SWC

The annual report will be available at 613 E. Grand, Ponca City, OK 74601

The DWC, will establish and monitor goals and objectives for the District's schools, specific and appropriate for each instructional unity (elementary or secondary OR elementary, middle, and

high school, as appropriate, for each of the content-specific components listed in sections IIII-V of this policy.

Triennial Progress Assessments

At least once every three years, the District will measure the extent to which schools are in compliance with the local wellness policy, as well as progress made in attaining the policy's goals. Additionally:

- Parents, students, physical education teachers, school health professionals, the school board, school administrators, and the general public will be allowed to participate in the development, implementation, and periodic review and update of the local wellness policy.
- The District will assess how its policy compares with the latest national recommendations on school health, and will update the policy accordingly.
- The District will inform and update the public about the content and implementation of the local wellness policy (via the District's website, handouts, newsletters sent directly to families' homes, etc.).

The position/person responsible for managing the triennial assessment and contact information is the District Executive Director of Operations and/or Director of Child Nutrition.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

Revisions and Updating the Policy

The DWC will update or modify the wellness policy based on the results of the annual progress reports and triennial assessments, and/or as District priorities change; community needs change, wellness goals are met; new health science, information, and technology emerge; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.**

III. NUTRITION

School Meals

The District will make nutritious foods available on campus during the school day to promote student and staff health. At a minimum, the District Child Nutrition Program will serve reimbursable meals that meet the United States Department of Agriculture's (USDA) requirements and follow the Dietary Guidelines for Americans (DGA).

All Schools within the District are committed to offering school meals through the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and Summer Feeding Program, and other applicable Federal Child Nutrition programs, that:

- Menus will be posted on the District website or individual school websites, and will include nutrient content and ingredients.

- The Child Nutrition Program will work with the local distributor to highlight locally sourced products in the school meal program.
- Accessible, appealing, and attractive to all children
- Served in a clean, pleasant, and supervised setting
- High in fiber, free of added trans fats, and lower in added fats, sugar, and sodium
- Respectful of cultural diversity (e.g., students will be encouraged to suggest local, cultural, and favorite ethnic foods) and religious preferences
- Reviewed by a registered dietitian or other certified nutrition professional / based on a meal plan provided by a professional resource (such as the State Department of Education, the USDA, the Alliance for a Healthier Generation, or The Lunch Box).
- School meals are administered by a team of child nutrition professionals.
- The District child nutrition program will accommodate students with special dietary needs as directed by an IEP.
- Encourage students to start the day with a healthy breakfast.
- Provide breakfast through the USDA School Breakfast Program.
- Participation in Federal Child Nutrition Programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chafing dishes or hotel pans)
  - Sliced or cut fruit is available daily
  - Daily fruit options are displayed in a location in the line of sight and reach of students
  - All available vegetable options are displayed in allocation in the line of sight and reach of students
  - All available vegetable options have been given creative or descriptive names
  - Daily vegetable options are bundled into all grab-and-go meals available to students
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal
  - White milk is placed in front of other beverages in all coolers
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack room, etc.)
  - Student surveys and taste testing opportunities are used to inform menu development, dining space décor, and promotion ideas
  - Daily announcements are used to promote and market menu options.

Staff Qualifications and Professional Development

The District will follow the USDA's Professional Standards for State and Local Nutrition Programs in selecting local school nutrition program directors. Also, the District will require all personnel in the school nutrition programs to complete annual continuing education and training. In addition, Child Nutrition Staff will do the following:

- Receive training in basic nutrition, nutrition education, safe food preparation, and nutrition standards for healthy meals and snacks.

- Organize and participate in educational activities that support healthy eating behaviors and food safety.

Water

Schools will make clean drinking water available and accessible without restriction and at no charge at every district facility (including cafeterias and eating areas, classrooms, hallways, playgrounds, and faculty lounges) throughout the school day. Schools will also ensure the following:

- Water cups/jugs will be available in the cafeteria if a drinking fountain is not present.
- Students may be provided drinking cups, glasses, or reusable water bottles in places where meals and snacks are served.
- Students will be allowed to bring drinking water from home and take water into the classroom, provided that the water is in a capped, clear container, such as a bottle, to prevent spills.

All water sources and containers will be maintained on a regular basis to ensure good hygiene standards (including drinking fountains, water jugs, hydration stations, and other methods for delivering drinking water).

Information and Promotion: As required under the National School Lunch Program (7 CFR 210.12), the District will promote activities to involve students and parents in the School Lunch Program. In addition, the District will do the following:

- Inform families about the availability of breakfasts for students.
- Distribute materials to inform families of the availability and location of free Summer Food Service Program meals for students when school is not in session.
- Post information on the nutritional content and ingredients of school meals on menus in the cafeteria, on the District website, and/or websites of individual schools, and/or in school newsletters.
- Send applications for reimbursable meal programs to families at the beginning of the school year and make applications available on the District website.

Adequate Time to Eat: The District will allow students at least 10 minutes to eat breakfast and 20 minutes to eat lunch from the time they are seated.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. All competitive foods and beverages sold (and served outside of the school meal programs) to students during the school day must meet or exceed the USDA's Smart Snacks standards. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. A summary of the standard and information is available at: http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snack. The Alliance for a Healthier Generation provides a set of tools to assist with the implementation of Smart Snacks available at www.healthiergeneration.org/smartsnacks. These

standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, a la carte options in cafeterias, vending machines, school stores, and snack or food carts.

Celebrations and Rewards

Other foods and beverages provided (not sold) on campus (e.g., for classroom parties, celebrations, shared snacks, afterschool-programming) must meet the USDA's Smart Snacks standards.

1. Celebrations and parties: The District will provide parents and teachers with a list of ideas for healthy food as well as non-food alternatives for classroom parties (e.g., the USDA's resources on "Healthy Celebrations") and after-school programming (including celebrations). Healthy party ideas can be found from the Alliance for a Healthier Generation and the USDA.
2. Rewards and incentives: The district will provide teachers and other relevant school staff with a list of alternate ways to reward children.
3. **If parents bring a classroom snack, the District will provide parents with a list of foods and beverages that meet Smart Snack nutrition standards.**

Rewards and Punishment

Food, beverages, and candy will not be used to reward or punish academic performance or student behavior.

Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. Fundraising during school hours will sell only non-food items or foods and beverages that meet or exceed the Smart Snacks nutrition standards. This may include, but is not limited to, donation nights at restaurants, cookie-dough, candy, and pizza sales, and market days.

The following will also occur:

- Fundraising activities will not promote any particular food brands.
- The District will encourage fundraisers that do not sell food and/or that promote physical activity.
- The District will make available to parents and teachers a list of healthy fundraising ideas [examples from the Alliance for a Healthier Generation and the USDA]

After-School Concessions and Fundraisers: Foods and beverages offered at after-school concessions or as part of fundraisers held outside of school hours are encouraged to comply with the USDA's Smart Snack standards.

Nutrition Promotion

The District will promote healthy food and beverage choices and appropriate portion sizes by doing the following:

- Exhibiting posters, signs, or other displays on the school campus that promote healthy nutrition choices.
- Providing age-appropriate activities, such as contests, food demonstrations, and taste-testing, that promote healthy eating habits.
- Offering information to families (via communications with parents, educational workshops, screening services, and health-related exhibitions and fairs) and encouraging them to teach their children about nutrition and healthy eating behaviors.
- Encouraging school staff to display healthy eating habits and physical activity choices to students (e.g., by eating with students during meal times, consuming only healthy snacks, meals, and beverages in front of students, sharing positive experiences with physical activity with students, etc.).

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs through:

- Implementing evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques.

- Promoting foods and beverages that meet the USDA Smart Snacks in School nutrition standards. Additional promotional techniques the District and individual schools may use are available at https://www.healthiergeneration.org/app/resources/81.

Nutrition Education

Schools will offer—and integrate into the core curriculum—nutrition education to all grades (K-12), providing students the knowledge and skills necessary for lifelong healthy eating behaviors, including the following:

- What it means to eat healthfully, consume the proper nutrients, and maintain a wholesome and balanced diet. How to read labels and understand the problems associated with unhealthy food marketing to children.
- Complies with state learning objectives and standards.
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences, and elective subjects.
- Include enjoyable, developmentally-appropriate, culturally-relevant, and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits, and school gardens.
- Provides opportunities for students to practice and apply the skills and knowledge taught in the classroom (e.g., by using the cafeteria as a learning lab, visiting local farms, etc.).
- Is made available for staff.
- Is promoted to families and the community.
- Promote fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, and healthy food preparation methods.
- Emphasize caloric balance between food intake and energy expenditure (promotes physical activity/exercise)

- Link with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School Programs, other school foods, and nutrition-related community services
- Teach media literacy with an emphasis on food and beverage marketing

Essential Healthy Eating Topics in Health Education

The District may include in the health education curriculum the following essential topics on healthy eating:

- The relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using the USDA's food labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables, and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain trans-fat
- Choosing foods and beverages with little added sugar
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers, and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

Food and Beverage Marketing

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health, and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote students' health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus* during the school day* will meet or exceed the USDA Smart Snacks in School nutrition standards.

Food advertising and marketing is defined[15] as an oral, written, or graphic statement made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product. This term includes, but is not limited to, the following:

- Brand names, trademarks, logos, or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name, or trademark on school equipment, such as marquees, message boards, scoreboards, or backboards (Note: immediate replacement of these items is not required; however, districts will consider replacing or updating scoreboards or other durable equipment over time so that decisions about the replacement include compliance with the marketing policy.)
- Corporate brand, logo, name, or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans, and other food service equipment; as well as on posters, book covers, pupil assignment books, or school supplies displayed, distributed, offered, or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests, or coupons for a product, or free samples displaying advertising of a product.

Farm-to-School Programs and School Gardens

The District will allow school gardens on District property.

The following will also occur:

- The District will dedicate resources (e.g., tools, materials, volunteer hours, etc.) to build a school garden on District property and/or actively participate in community gardens by dedicating the same resources as would be required for gardens on District property.
- The District will incorporate local and/or regional products into the school meal program.
- Schools are encouraged to take field trips to local farms.
- As part of their education, students will learn about agriculture and nutrition.

IV. PHYSICAL ACTIVITY

The District ~~will encourage all students to participate in a minimum of 60 minutes of physical activity each day~~ recognizes the importance of regular physical activity for all students, whether through physical education, exercise programs, after-school athletics, fitness breaks, recess, classroom activities, or wellness and nutrition education. A substantial percentage of students' physical activity can be provided through a comprehensive, school-based physical activity program (CSPSP) that includes the components: physical education, recess, classroom-based physical activity, walking and bicycling to school, and out-of-school time activities, and the district is committed to providing these opportunities. Schools will ensure that these varied opportunities are in addition to, and not as a substitute for, physical education (addressed in the "Physical Education" subsection).

To the extent practicable, the District will ensure the availability of proper equipment and facilities that meet safety standards and will conduct necessary inspections and repairs.

Punishment and Rewards

- Physical activity will not be used or withheld as punishment. (This does not apply to participation on sports teams that have specific academic requirements.)
- The District will provide a list of alternative ways for teachers and staff to discipline students.
- The District will strongly encourage teachers to use physical activity (e.g., extra recess) as a reward.

Physical Education (PE)

The District will require all schools to establish a comprehensive, standards-based PE curriculum for each grade (K-12). Schools will ensure that PE classes and equipment afford all students (K-12) an equal opportunity to participate in PE, consistent with national and state standards for physical education.

~~**Elementary school students** (K-5) will participate in at least 60-89 minutes of physical education per week throughout the school year. Elementary students will participate in at least 150 minutes of PE/ Physical Activity per week throughout the entire school year. Activity may be through recess, daily physical activity integrated into the school day, and physical education time.~~ **Students in full-day kindergarten and grades one through five (K-5)** will receive an average of at least sixty (60) minutes of physical education instruction and an additional average of sixty (60) minutes of physical activity each week throughout the school year. These requirements are separate from the forty (40) minutes of daily recess required by state law.

Middle and high school students (6-12) who participate in PE will participate in at least *225* minutes of PE per week throughout the entire school year.

In addition, the following requirements apply to all students (K-12):

- During PE, students will be given the opportunity to participate in many types of physical activity, including both cooperative and competitive games.
- All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adopt physical education classes and equipment as necessary.
- Students will engage in moderate to vigorous physical activity for more than 50 percent of the PE class time.
- Only medical waivers/exemptions from participation in physical education will be allowed.
- PE classes may have a teacher/student ratio comparable to core subject classroom size.

The District's physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

Recess

Recess will complement, not substitute for, physical education instruction and other required physical activity ~~class~~. In accordance with 70 O.S. § 11-103.9, the District will ~~require schools to~~ provide ~~elementary school~~ students ~~(K-5)~~ in full-day kindergarten and grades one through five with at least ~~2~~40 minutes of recess each school day (in addition to the ~~PE requirements~~ required physical education and physical activity requirements).

Recess may be provided in one forty (40) minute period or divided into two twenty (20) minute periods. Recess shall consist of supervised, unstructured time for play. No student shall be prohibited from participating in recess as a form of discipline. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

Additionally, the District will do the following:

- Develop indoor recess guidelines to ensure ~~elementary school~~ students ~~(K-5) can have adequate physical activity on days when recess must be held indoors~~ have opportunities for supervised, unstructured play when weather or other conditions prevent outdoor recess.
- ~~Encourage schools to hold recess before lunch, in order to increase food consumption, reduce waste, and improve classroom attentiveness when students return from lunch.~~[i]

Physical Activity Breaks

The district recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, the District will require schools to provide all students (K-12) with short breaks (three to five minutes) throughout the day to let them stretch, move around, and break up their time spent sitting. These physical activity breaks may take place during and/or between classroom times. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

Active Transportation

The District will do the following:

- Encourage children and their families to walk and bike to and from school.
- Work with local officials to designate safe or preferred routes to school.
- Promote National and International Walk and Bike to School Week/Day.
- Provide bike racks for students, faculty, and staff.
- Encourage parents to supervise groups of children who walk or bike together to and from school.

Teacher Qualifications, Training, and Involvement

- Teachers will receive training on how to integrate physical activity into the curriculum. Some portion of this training will be incorporated into annual professional development.
- Schools will allow teachers the opportunity to participate in or lead physical activities before, during, and after school.

- PE classes will be taught by licensed teachers who are certified or endorsed to teach PE when possible.

Community Use of Recreational Facilities
The District will encourage school staff, students, and their families to participate in physical activity outside of the school day. Allowing staff, students, and their families to use school recreational facilities during non-school hours is one way to increase opportunities to engage in physical activity.

After-School Programs: Physical Activity and Screen Time
After-school programming will do the following:

- Dedicate at least 20%, or at least 30 minutes (whichever is more), of program time to physical activity, which includes a mixture of moderate to vigorous physical activity.
- Utilize outdoor space for physical activity as much as possible each day (weather permitting and with appropriate protection from the elements).
- Provide equal opportunities for children and youth with disabilities to be physically active.
- Encourage staff to join children and youth in physical activity whenever possible.
- Limit screen time to less than 60 minutes per day to be used only for homework and other educational or physical activity purposes.

V. OTHER ACTIVITIES THAT PROMOTE SCHOOL WELLNESS

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues, and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state, or association recognition for efforts, or grants/ funding opportunities for healthy school environments will be coordinated with and complementary to the wellness policy, including but not limited to ensuring the involvement of the DWC/SWC.

All school-sponsored events will adhere to the wellness policy. All school-sponsored wellness events will include physical activity opportunities.

Community Partnerships
The District will build relationships with community partners (i.e., hospitals, universities/colleges, local businesses, etc.) in support of this wellness policy's implementation.

Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

Community Health Promotion and Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (such as email or displaying notices on the district's website), as well as non-electronic mechanisms, (such as newsletters, presentations to parents, or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

Staff Wellness

The District recognizes that employee health is essential to student health and to creating healthy school environments. Accordingly, the District will implement an employee wellness program that promotes healthy eating, physical activity, and overall health. The District may partner with community agencies and organizations to assist in providing education, services, and resources for staff.

The District will do the following to support staff wellness:

Nutrition

- Encourage only those foods and beverages that meet Smart Snacks standards at all staff meetings, trainings, special occasions (e.g., birthdays and retirement parties), and other workplace gatherings.
- Provide employees with access to a refrigerator, microwave, and sink with a water faucet.
- Provide or partner with community organizations or agencies to offer nutrition education through activities such as seminars, workshops, classes, meetings, and newsletters.
- Partner with community organizations or agencies to offer staff accessible and free or low-cost healthy eating/weight management programs.

Physical Activity

- Promote walking meetings.
- Encourage 10-minute physical activity breaks into every hour of sedentary meetings, trainings, and other workplace gatherings.
- Provide access to on-campus athletic facilities, such as gyms, running tracks, basketball courts, tennis courts, and swimming pools.
- Promote employee participation in physical activity by creating exercise clubs or groups and/or sponsoring employee sports teams.
- Use posters, pamphlets, and other forms of communication to promote physical activity (including stairwell use, if applicable).
- Provide information about local physical activity resources and facilities, such as walking trails, community parks, and recreation facilities.

General Wellness

- Partner with community organizations or agencies to offer voluntary health screenings annually to staff, including free or low-cost health assessments.
- Partner with community organizations or agencies to provide stress management programs and/or information annually to staff.
- Promote tobacco prevention and provide referral information on cessation services through the Oklahoma Tobacco Helpline.
- Provide access to a private space (other than a restroom) that has an electrical outlet, and provide flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed.
- Partner with community organizations or agencies to offer immunization clinics (e.g., flu, Tdap, etc.) to staff.
- Provide or partner with community organizations or agencies to offer free or low-cost first aid and CPR training.

Professional Development

The District will provide staff with educational resources and annual training in health and health-related topics.

Health Education

Where applicable, schools' health education curricula will follow the *Oklahoma Academic Standards*.

Coordinated School Health

The District will incorporate the Whole School, Whole Community, Whole Child model as a framework for improving students' learning and health in a school. This model combines and builds on elements of the traditional Coordinated School Health approach from the Centers for Disease Control and Prevention and the Whole Child Framework by the ASCD.

Glossary

School campus - areas that are owned or leased by the school and used at any time for school-related activities such as the school building or on the school campus, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields, and stadiums (e.g. on scoreboards, coolers, cups, and water bottles), or parking lots.

School day- The period of time from midnight before to 30 minutes after the end of the instructional day.

Competitive foods and beverages- Foods and beverages that are sold on campus outside of the federal reimbursable school meals program during the school day (e.g., in vending machines or school stores).

Smart Snacks standards- Nutrition standards, issued by the USDA, that set limits on the amount of calories, salt, sugar, and fat in competitive foods and beverages.

Extended School Day- time during before and after school activities that includes clubs, intramural sports, band and choir practice, drama rehearsals, etc.

Triennial – recurring every three years.

REDLINE

Appendix A: School Level Contact

Department	Name	Title	Email Address	Role
Operations	Larin Davis	Executive Director of Operations	davis@pcps.us	Committee Member
Campus Nutrition	Jeff Denton	Director of Campus Nutrition	dentoj@pcps.us	Committee Member
Special Services	Dr. Kait Pressnall	Director of Intervention and Special Services	pressk@pcps.us	Committee Member

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LEGAL REFERENCES: 70 O.S. § 103.9 Physical Education, Physical Activity, and Recess Requirements

Senate Bill 1481 (2026) Amendments to Daily Recess Requirements, effective April 22, 2026

ADOPTED: October 9, 2017

REVISED: August 13, 2018; October 14, 2019, February 9, 2026, November 9, 2026

6.2-4.1 TESTING EMPLOYEES AND APPLICANTS FOR EMPLOYMENT (OTHER THAN BUS DRIVERS) WITH REGARD TO THE USE OF ALCOHOL AND ILLEGAL CHEMICAL SUBSTANCES

The board, with the intent that all employees have notice and knowledge of the ramifications concerning alcohol and illegal chemical substance use, possession, purchase, sale or distribution when the employee is on duty or on school property, adopts the following policy on Testing Employees and Applicants for Employment (Other Than Bus Drivers) With Regard to the Use of Alcohol and Illegal Chemical Substances.

Statement of Purpose and Intent

1. The safety of students and employees of the school district is of paramount concern to the board.

2. An employee who is under the influence of alcohol or an illegal chemical substance when the employee is on duty or on school property poses serious safety risks to students and other employees.

3. The use of alcohol and illegal chemical substances has a direct and adverse effect on the safety, personal health, attendance, productivity and quality of work of all employees and the safety of all students.

4. Scientific studies demonstrate that the use of alcohol and illegal chemical substances reduces an employee's ability to perform his job beyond the time period of immediate consumption or use.

5. The board recognizes that all employees have certain personal rights guaranteed by the Constitutions of the United States of America and the State of Oklahoma as well as by the Oklahoma Standards for Workplace Drug and Alcohol Testing Act ("Act"), OKLA. STAT. tit. 40 § 551 *et seq.,* as amended. This policy will not infringe on those rights.

6. Due to the devastating impact that the use of alcohol and illegal chemical substances can have on the safety of students and employees and their adverse effect on an employee's ability to perform the employee's job, the board will not tolerate employees who use, possess, distribute, purchase, sell or are under the influence (as defined in the policy) of alcohol or illegal chemical substances when on duty or while on school property.

7. This policy will apply to all employees of the school district regardless of position, title or seniority except bus drivers. The testing of bus drivers for alcohol or illegal chemical substances is exclusively governed by the school district's policy on Alcohol and Drug Testing for Drivers and the federal Omnibus Transportation Act of 1991. Bus drivers whose job assignment involves duties independent of bus driving shall be subject to this policy as to all non-bus driving duties.

8. Violations of this policy will subject the employee to disciplinary action, including, but not limited to, termination.

Definitions

1. “Applicant” means a person who has applied for a position with an employer and received a conditional offer of employment.

2. "Illegal chemical substance" means any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Oklahoma law. "Illegal chemical substance" includes, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substances Act, all prescription drugs obtained without authorization and all prescribed drugs and over the counter drugs being used for an abusive purpose. By this policy, applicants and employees are placed on notice that the school district may test individuals for drugs and alcohol.

3. "Alcohol" means ethyl alcohol or ethanol.

4. "Under the influence" means any employee of the school district or applicant for employment with the school district who has any alcohol or illegal chemical substance or the metabolites thereof present in the person's body in any amount which is considered to be "positive" for such alcohol or drug or drug metabolites using any scientifically substantiated alcohol or drug use screen test and alcohol or drug use confirm test.

5. "Positive" when referring to an alcohol or drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of alcohol or an illegal chemical substance or the metabolites thereof using the cutoff standards or levels determined by the State Board of Health or in the absence of such State Board cutoff levels, the cutoff levels customarily established by the testing laboratory administering the alcohol or drug use test.

6. "School property" means any property owned, leased or rented by the school district, including but not limited to school buildings, parking lots and motor vehicles.

7. "Drug or alcohol test" means a chemical test administered for the purpose of determining the presence or absence of a drug or its metabolites or alcohol in a person's bodily tissue, fluids or products. Adulteration of a specimen or of a drug or alcohol test shall be considered as a refusal to test.

8. “Confirmation test” means a drug or alcohol test on a sample to substantiate the results of a prior drug or alcohol test on the same sample and which uses different chemical principles and is of equal or greater accuracy than the initial test.

   In instances when a breathalyzer test is used, a confirmation test means a second sample test that confirms the prior result. Where a single use test is utilized, a confirmation test means a second test confirmed by a testing facility.

9. "Employee" means any person who supplies labor for remuneration to his or her employer in this state and shall not include an independent contractor, subcontractor or employees of an independent contractor; provided, however, an independent contractor, subcontractor, or employees of an independent contractor, may be subject to a workplace drug or alcohol

testing policy under the terms of the contractual agreement when the drug or alcohol testing policy applies to other workers at the job site or workers who are in the same or similar classification or group.

10. "On duty" means any time during which an employee is acting in an official capacity for the school district or performing tasks within the employee's job description, including the taking of an annual physical examination.

11. "Bus driver" means:

    A. a school district employee who is required to have a commercial drivers' license ("CDL") to perform the employee's duties;

    B. employees of independent contractors who are required to have a CDL;

    C. owner-operators;

    D. leased drivers; and

    E. occasional drivers.

12. "Direct Child Care" means the following:

    A. Administering to the needs of infants, toddlers, preschool-age children, and school-age children outside of school hours;

    B. By persons other than their parents, guardians, or custodians;

    C. For any part of the twenty-four-hour day;

    D. In a place other than a child's own home, except that an in-home aide provides child care in the child's own home.

13. "Positive test for marijuana components or metabolites" means a result that is at or above the cutoff concentration level established by the United States Department of Transportation or Oklahoma law regarding being under the influence, whichever is lower.

13~~3~~4. To the extent not specifically defined herein, the definition of any term, word or phrase found in this policy shall be as set forth in the Act.

Procedures for Alcohol or Illegal Chemical Substance Testing

1. Any alcohol or drug use test administered under the terms of this policy will be administered by or at the direction of a testing facility licensed by the Oklahoma State Department of Health ("Department") and using scientifically validated toxicological methods that comply with rules promulgated by the Department. Testing facilities shall be required to have detailed written specifications to assure chain of custody of the samples,

proper labeling, proper laboratory control and scientific testing. All aspects of the alcohol and drug use testing program, including the taking of samples, will be conducted so as to safeguard the personal and privacy rights of applicants and employees. The test sample shall be obtained in a manner which minimizes its intrusiveness.

In the case of urine samples, the samples must be collected in a restroom or other private facility behind a closed stall or as otherwise permitted by the Department or its board; a sample shall be collected in sufficient quantity for splitting into two (2) separate samples, pursuant to rules of the State Board of Health, to provide for any subsequent independent analysis in the event of a challenge of the test results of the main sample; the test monitor shall not observe any employee or applicant while the sample is being produced but the test monitor may be present outside the stall to listen for the normal sounds of urination in order to guard against tampered samples and to insure an accurate chain of custody; and the test monitor may verify the normal warmth and appearance of the sample. If at any time during the testing procedure the test monitor has reason to believe or suspect that an employee/applicant is tampering with the sample, the test monitor may stop the procedure and inform the test coordinator.

The test monitor shall give each employee or applicant a form on which the employee or applicant may, but shall not be required to, list any medications he has taken or any other legitimate reasons for his having been in recent contact with alcohol or illegal chemical substances.

2. If the initial drug use test is positive for the presence of an illegal chemical substance or the metabolites thereof, the initial test result will be subject to confirmation by a second and different test of the same sample. The second test will use an equivalent scientifically accepted method of equal or greater accuracy as approved by rules of the State Board of Health, at the cutoff levels determined by board rules. An applicant for employment will not be denied employment or an employee will not be subject to disciplinary procedures unless the second test is positive for the presence of illegal chemical substances or the metabolites thereof.

3. If an initial alcohol use test is positive for the presence of alcohol, the initial test result will be subject to confirmation by a second and different test using any scientifically accepted method approved by rules of the State Board of Health, at the cutoff levels determined by board rules.

4. A written record of the chain of custody of the sample shall be maintained from the time of the collection of the sample until the sample is no longer required.

5. Any applicant for employment or employee who is subject to disciplinary action as a result of being under the influence of alcohol or an illegal chemical substance, as and for an appeal procedure, will be given a reasonable opportunity, in confidence, to explain or rebut the alcohol or drug use test results. If the applicant or employee asserts that the positive test results are caused by other than consumption of alcohol or an illegal chemical substance by the applicant or employee, then the applicant or employee will be given an opportunity to present evidence that the positive test result was produced by other than

consumption of alcohol or an illegal chemical substance. The school district will rely on the opinion of the school district's testing facility which performed the tests in determining whether the positive test result was produced by other than consumption of alcohol or an illegal chemical substance.

In the case of drug use testing, the employee or applicant will have a right to have a second test performed on the same test sample at the expense of the employee or applicant. In the case of alcohol testing, the employee or applicant will have a right to have a second test performed on the same test sample using any scientifically accepted method approved by rules of the State Board of Health, at the cutoff levels determined by board rules. The request for the second test must be made within twenty-four (24) hours of receiving notice of a positive test in order to challenge the results of a positive test and subject to the approval by the school district's testing facility that (a) the facility selected by the applicant or employee for the second test meets the qualifications required for a testing facility under the Act and (b) the testing methodology used by the facility selected by the employee or applicant conforms to scientifically accepted analytical methods and procedures, including the cutoff levels, as determined by the State Board of Health. If the re-test reverses the findings of the challenged positive result, then the school district will reimburse the applicant or employee for the costs of the re-test. A proper chain of custody shall be maintained at all times in transmitting the sample to and from a second testing facility.

6. The school district may permit testing for drugs or alcohol by other methods reasonably calculated to detect the presence of drugs or alcohol, including but not limited to breathalyzer testing, testing by use of a single-use test device, known as onsite or quick testing devices, to collect, handle, store, and ship a sample collected for testing.

7. The testing facility reports and results of alcohol and drug use testing will be maintained on a confidential basis except as otherwise required by law. The laboratory performing alcohol or drug use tests for the school district will not report on or disclose to the school district any physical or mental condition affecting an employee or employment applicant which may be discovered in the examination of a sample other than the presence of alcohol or illegal chemical substances or the metabolites thereof. The use of samples to test for any other substances will not be permitted.

8. The records of all drug and alcohol test results and related information retained by the school district shall be the property of the school district unless:

   A. the information will be admissible evidence by an employer or employee in a court case or administrative agency hearing if either the employer or employee is a named party;

   B. the information is required to comply with a valid judicial or administrative order; or

   C. the school district's employees, agents or representative needs to access the records in the administration of the Act.

<u>Employee Alcohol and Drug Use Test Requirements</u>

The school district is authorized to conduct drug and alcohol testing in accordance with the Act. The school district has chosen to conduct drug or alcohol testing under the following circumstances:

1. *Applicant testing*: The school district will require an applicant, as defined above, to undergo drug or alcohol testing and may use a refusal to undergo testing or a positive test result as a basis for refusal to hire or grant a voluntary transfer/reassignment. The district will also test employees and candidates for employees in safety-sensitive positions for medical marijuana. Each case will be reviewed to ensure compliance with current regulations of the Americans with Disabilities Act (ADA).

2. *For-cause testing*: The school district will require an employee to undergo drug or alcohol testing at any time the superintendent, or designee, reasonably believes that the employee may be under the influence of drugs or alcohol, including, but not limited to, the following circumstances:

   A. drugs or alcohol on or about the employee's person or in the employee's vicinity,

   B. conduct on the employee's part that suggests impairment or influence of drugs or alcohol,

   C. a report of drug or alcohol use while at work or on duty,

   D. information that an employee has tampered with drug or alcohol testing at any time,

   E. negative performance patterns, or

   F. excessive or unexplained absenteeism or tardiness.

3. *Post-accident testing*: The school district may require an employee to undergo drug or alcohol testing if the employee or another person has sustained an injury while at work or property has been damaged while at work, including damage to equipment. The school district may require post-accident drug or alcohol testing if there is a reasonable possibility that employee drug use could have contributed to the reported injury of illness. For purposes of workers' compensation, no employee who tests positive for the presence of substances defined and consumed pursuant to Section 465.20 of Title 63 of the Oklahoma Statutes, alcohol, illegal drugs, or illegally used chemicals, or refuses to take a drug or alcohol test required by the employer, shall be eligible for such compensation;

4. *Random testing*: As determined appropriate by the board of education, the school district may require an employee or all members of an employment classification or group to undergo drug or alcohol testing at random and may limit its random testing programs to particular employment classifications or groups, except that the school district will require random testing only of employees who:

   A. are police or peace officers, have drug interdiction responsibilities, or are authorized to carry firearms, or

B. are engaged in activities which directly affect the safety of others, including but not limited to school vehicle mechanics and those employees designated as "safety sensitive" pursuant to this policy.

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5. *Scheduled, periodic testing*: The school district will require an employee to undergo drug or alcohol testing as a routine part of a routinely scheduled employee fitness-for-duty medical examination, or in connection with an employee's return to duty from leave of absence, of employees who:

A. are police or peace officers, have drug interdiction responsibilities, or are authorized to carry firearms, or

B. are engaged in activities which directly affect the safety of others, including but not limited to school vehicle mechanics and those employees designated as "safety sensitive" pursuant to this policy.

6. *Post-rehabilitation testing*: The school district may request or require an employee to undergo drug or alcohol testing for a period of up to two (2) years commencing with the employee's return to work, following a positive test or following participation in a drug or alcohol dependency treatment program.

Employee Use, Sale, Possession, Distribution, Purchase or Being Under the Influence of Alcohol or Illegal Chemical Substance

Any employee who possesses, uses, distributes, purchases, sells or is confirmed by alcohol or drug use tests to be under the influence (as defined by this policy) of alcohol or an illegal chemical substance while on duty, while on school property or as a result of alcohol or drug use tests conducted under this policy, or who refuses to submit to an alcohol or drug test permitted under the Act will be subject to disciplinary action, including, but not limited to, termination.

Unemployment Benefit Disqualification

An employee discharged on the basis of a refusal to undergo drug or alcohol testing or a confirmed positive drug or alcohol test conducted in accordance with the provisions of the Standards for Workplace Drug and Alcohol Testing Act shall be considered to have been discharged for misconduct and shall be disqualified for unemployment compensation benefits pursuant to 40 O.S. § 2-406A. In order to prove misconduct, the school district need only provide proof of a testing policy and either a refusal to take a drug or alcohol test or a positive test result with chain of custody and opportunity to retest.

Alcohol and Drug Use Tests of Applicants for Employment -- When Required

All applicants for employment will be required to submit to alcohol and/or drug use testing after a conditional offer of employment has been made to the applicant. All applicants will be notified that alcohol and/or drug use testing will occur if they are offered a conditional offer of

employment. Any applicant who refuses to submit to an alcohol or drug use test after a conditional offer of employment will not be hired.

Applicants Under the Influence of Alcohol or An Illegal Chemical Substance

Any applicant who is confirmed by alcohol or drug use tests to be under the influence (as defined by this policy) of alcohol or an illegal chemical substance will not be hired.

Person Authorized to Order Alcohol or Drug Testing

The following persons have the authority to require alcohol or drug use testing of employees under this policy:

1. The superintendent;

2. Any employee designated for such purposes by the superintendent or board.

Release of Information

1. Upon written request, the applicant for employment or the employee will be provided, without charge, a copy of all information and records related to the individuals' testing. All test records and results will be confidential and kept in files separate from the employee or applicant's personnel records.

2. The school district shall not release such records to any person other than the applicant, employee or the school district's review officer unless the applicant or employee, in writing following receipt of the test results, has expressly granted permission for the school district to release such records in order to comply with a valid judicial or administrative order.

3. The testing facility, of any agent, representative or designee of the facility, or any review officer, shall not disclose to any employer, based on the analysis of a sample collected from an applicant or employee for the purpose of testing for the presence of drugs or alcohol, any information relating to the general health, pregnancy, or other physical or mental condition of the applicant or employee.

4. The testing facility shall release the results of the drug or alcohol test, and any analysis and information related thereto, to the individual tested upon request.

5. This policy does not preclude the school district, when contracting with another employer, from sharing drug or alcohol testing results of any tested person who works pursuant to a contractual agreement.

Medical Marijuana

Pursuant to OKLA. STAT. tit. 63, § 420A *et. seq.*, unless failure to do so would cause the school district to imminently lose a monetary or licensing related benefit under federal law or regulations, the school district will not discriminate against an applicant in hiring or take employment action against an employee on the basis of the employee's or applicant's status as a medical marijuana

license holder.

Additionally, the school district shall not refuse to hire, discipline, discharge, or otherwise penalize an applicant or employee solely on the basis of a positive test for marijuana components or metabolites unless:

1. The applicant or employee is not in possession of a valid medical marijuana license;

2. The licensee possesses, consumes or is under the influence of medical marijuana or medical marijuana product while at the place of employment or during the fulfillment of employment obligations; or

~~3. The position is one involving safety sensitive job duties, as set out in this policy.~~ Such action is taken pursuant to a written drug and alcohol testing policy adopted and enforced in accordance with the Standards for Workplace Drug and Alcohol Testing Act, 40 O.S. § 551 et seq.

When permitted, adverse action pursuant to this policy may be taken against an employee or applicant for a positive drug test for marijuana components or metabolites.

As used in this section, a determination of whether an applicant or employee is "under the influence of medical marijuana or medical marijuana product" shall be based on the totality of circumstances. Circumstances that may contribute to a determination that the applicant or employee is under the influence may include, but are not limited to:

1. Observation of any of the conduct or phenomenon described below:

   A. the odor of marijuana on or around the individual;
   B. Disorganized thinking;
   C. Paranoia and/or confusion;
   D. Bloodshot eyes;
   E. Increased heart rate;
   F. Increased appetite; or
   G. Loss of Coordination and

2. Any circumstance that would permit the school district to engage in "for cause" drug or alcohol testing of the employee under this policy.

~~The district has determined that the following categories of jobs qualify as having safety sensitive job duties:~~ Notwithstanding any other provision of this policy, an applicant or employee employed in a safety-sensitive position, as defined by 63 O.S. § 427.8, shall be subject to a zero-tolerance drug and alcohol standard. The district will test applicants and employees in safety-sensitive positions for medical marijuana. For purposes of this policy, a "safety-sensitive position" means any position in which the employee performs one or more of the following duties:.

~~1. Police or peace officers, those employees with drug interdiction responsibilities, or who are authorized to carry firearms;~~

~~2. School Bus Mechanics;~~
~~3. Employees whose responsibilities require driving a school vehicle;~~
~~4. School Nurses or Employees who are authorized to administer medicine to Students;~~
~~5. Employees whose responsibilities include direct patient care or direct child care; and~~
~~6. Teachers and Instructors responsible for the following courses: Secondary Science Teachers, Vocational and Industrial Arts.~~

1. The operation of a motor vehicle, other vehicle, equipment, machinery or power tools;
2. The repairing, maintaining, or monitoring the performance or operation of any equipment, machinery or manufacturing process, the malfunction or disruption of which could result in injury or property damage;
3. The carrying of a firearm as a part of employment responsibilities; and
4. Employees who provide direct childcare.

Positions impacted by this language will include, but are not necessarily limited to: Transportation employees, certified staff who have assignments that include driving vehicles or utilizing power tools, janitorial staff, cafeteria employees, school resource officers, and those employees who work within the before- or after-school childcare program of the school district.

Notice of Policy

This policy shall be given broad circulation to all employees of the school district which shall include prominent posting in the school district. Each employee shall be given a copy of this policy and each applicant shall be given a copy of this policy upon the tender of a conditional offer of employment. Delivery of the policy to applicants or employees may be accomplished in any of the following ways:

1. Hand-delivery of a paper copy of or changes to the policy:

2. Mailing a paper copy of the policy or changes to the policy through the U.S. Postal Service or a parcel delivery service to the last address given by the employee or applicant;

3. Electronically transmitting a copy of the policy through an email or by posting on the employer's website or intranet site; or

4. Posting a copy in a prominent employee access area.

The Standards for Workplace Drug and Alcohol Testing Act

This policy is subject to and supplemented by the Act. To the extent that any provision of this policy is in conflict with the Act, then the Act shall control. To the extent that this policy is silent as to any matter covered by the Act, then the Act shall control. This policy shall be interpreted by the board of education of the school district and its employees consistent with the Act.

ADOPTED: October 10, 2011
REVISED: July 1, 2012; December 10, 2012; September 11, 2017; July 15, 2019, November 9, 2026
REFERENCE: 40 O.S. § 2-406A, 40 O.S. § 551, et seq., 63 O.S. § 427.8

Ponca City Public Schools
Regular Board of Education Meeting
Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Monday, October 12, 2026 at 5:00 PM

NOTICE OF MEETING
Prior to December 15 of the last calendar year, the date, time and place of the regular meetings were filed in the Office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on October 9, at 1:30 p.m.)

1. **CALL TO ORDER**

Attendance Taken at 5:00 PM.

Jeff MacKinnon:	Present
Anna Roland:	Present
Judy Throop:	Present
Joe Vaden:	Present
Nancy Zimmerschied:	Present

1.1. **Call Meeting to Order** ***(President)***

1.2. **Roll Call** ***(Minutes Clerk of the Board)***

1.3. **Flag Salute**

2. **PUBLIC COMMENT**

2.1. **Comments From the Public**
The Ponca City Public School Board of Education recognizes the value of school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during the public comment period of the meeting must check in with the board clerk at least 15 minutes before the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments with an announcement of their name and group affiliation, if applicable. Comments by the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comments of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

3. **PRESENTATIONS AND RECOGNITIONS**

3.1. **Presentation of the Employee of the Month and Friend of Education Awards**
The President of the Board will preside over presenting the October Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month - Heather Monks
Vocational/Marketing Teacher, Ponca City High School
Support Employee of the Month - Candace Allen
ELL Teacher Assistant, Garfield Elementary
Friend of Education - Kay County Health Department

4. **REPORTS WITH POTENTIAL BOARD DISCUSSION**

4.1. **Continuous Strategic Improvement (CSI) Plan** ***(Anna Roland)***

4.2. **Safety Action Plan and Bond Planning/Feasibility Update** ***(Larin Davis)***

5. **SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION AND ACTION**

5.1. **October 1 Enrollment**

5.2. **District Updates**

5.3. **Review Proposed Revisions to Board Policy 5.2-7.0** ***Procurement***

6. **Consider and Take Action to Approve Revisions to Policy 5.2-7.0 as Proposed During the Superintendent's Report**
Motion to Approve Revisions to Policy 5.2-7.0 as Proposed during the Superintendent's Report. This motion, made by Joe Vaden and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

7. **CONSENT AGENDA**

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

Motion for approval of Consent Agenda items 7.1 thru 7.36 as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda. This motion, made by Anna Roland and seconded by Judy Throop, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

7.1. **Approval of the Minutes from the September 14, 2026, Regular Board Meeting and the October 2, 2026, Special Board Meeting**

7.2. **Approval of Surplus Resolution**

7.3. **Approval of the FY27 Budget Amendments**

7.4. **Approval of the FY27 Budget Analysis Reports**

7.5. **Approval of the FY27 Bond Fund Updates**

7.6. **Approval of FY27 Change Order Listings as of October 8, 2026, for Funds 11, 21, 22, and 81**

7.7. **Approval of FY27 General Fund 11 Encumbrances #798-#985 in the amount of $426,726.34**

7.8. **Approval of FY27 Building Fund 21 Encumbrances #106-#117 in the amount of $65,786**

7.9. **Approval of FY27 Child Nutrition Fund 22 Encumbrances #70-#74 in the amount of $5,598.92**

7.10. **Approval of FY27 Fund 33 Encumbrances #3-#4 in the amount of $23,508.18**

7.11. **Approval of FY27 Fund 35 Encumbrance #7 in the amount of $9,238.47**

7.12. **Approval of FY27 Gifts and Endowment Fund 81 Encumbrances #66-#71 in the amount of $4,944.02**

7.13. **Approval of Booster Club Reports**

7.14. **Approval of Activity Fund Reports**

7.15. **Approval of Out-of-State Travel**

7.16. **Approval of Treasurer's Reports ending August 31, 2026**

7.17. **Ratification and Approval of Payrolls**

7.18. **Approval of an agreement with AGC Education Inc., effective October 13, 2026, to purchase a poster printer bundle for Woodlands Elementary. The bundle includes a wide-format poster printer, sublimation printer, vinyl cutter, and related equipment and supplies. The equipment will support classroom instruction, parent and family engagement, building signage, recognition activities, and student projects. The total cost is $7,599, funded through Title I.**

7.19. **Approval of an agreement with American Fidelity, effective September 1, 2026, through August 31, 2027, for the Section 125 Flexible Benefit Plan for eligible employees. There is no cost to the District.**

7.20. **Approval of an agreement with Cargill Consulting, Inc. for a workshop to be held on December 9, 2026, on how to increase a student's ACT score. The workshop requires at least 30 students at $40 per student, for a minimum total cost of $1,200, funded by the Activity Fund.**

7.21. **Approval of a quote from Colorado Time Systems, effective October 13, 2026, for the purchase of an upgraded GEN7 swimming timing system and associated equipment for the District's aquatic facility. The purchase includes a six-lane touchpad system with seven touchpads, mounting brackets, storage caddy, Championship Elite starting system, necessary cables and adapters, on-site training, and shipping. The GEN7 timer and touchpads include a three-year limited warranty. The total cost is $30,658, funded by the General Fund.**

7.22. **Approval to rescind the agreement with CompTIA, approved by the Board of Education on August 10, 2026, in the amount of $7,500 for 100 users, and to approve a replacement agreement with CompTIA in the amount of $3,800 for IT CertMaster Learn Tech+ and Tech+ for 50 users in the high school's Computer Repair and Troubleshooting course. This Career Tech-approved program provides online curriculum and certification exams that prepare students to identify computer components, troubleshoot hardware issues, and develop foundational computer repair skills. The total cost of $3,800 is funded by the Carl Perkins Grant.**

7.23. **Approval of an agreement between Cowley College and Ponca City Public Schools, effective for the fall semester of 2026, to support pre-service teachers completing observation hours as classroom volunteers for EDU 6212: Introduction to Teaching with Field Experience. There is no cost to the District.**

7.24. **Approval of a quote from Generation Genius, Inc., effective October 12, 2026, through June 30, 2027, for one School (Science, Math & ELA) License for an educational streaming video subscription for West Middle School. The quote includes videos, lesson plans, teacher guides, discussion questions, vocabulary, quizzes, and English/Spanish subtitles. The total cost is $2,395, funded by Title I.**

7.25. **Approval of a contract with Great Expectations for two days of instructional coaching with Roosevelt Elementary staff on December 3, 2026, and February 11, 2027. The total cost is $1,600, funded by Instructional.**

7.26. **Approval of the ratification of an agreement with JAMF Software LLC, effective September 6, 2025, through September 5, 2027, for software used to manage the District's Apple iOS devices, including application deployment, device configuration, tracking, and asset management. This is the second year of a two-year agreement totaling $7,200, which was paid in full in FY 2025-26; therefore, there is no additional cost to the District in FY 2026-27.**

7.27. **Approval of an agreement with Steven Paul Judd, SPJ Creative, LLC, effective September 2, 2026, to provide a motivational and educational presentation and lead students in a collaborative art project with other participating schools. The completed artwork will be featured at the First Americans Museum and will then travel to participating school sites over the next four years. The total cost is $400, funded through the NYCP 713 Grant.**

7.28. **Approval of a quote from Kagan, effective for the 2026-27 school year, for the Structures on Demand: Staff Development Site License to be used at Central Baptist Academy. The total cost is $2,999, funded by Title II.**

7.29. **Approval of the ratification of an agreement with Kuta Software LLC, effective October 25, 2024, through October 25, 2027, for Infinite Pre-Algebra Software for West Middle School. The total cost of $320 was paid in full in year one with no additional cost to the District in fiscal year 2026-27.**

7.30. **Approval of an agreement with Mad Science, effective for the 2026-27 school year, to provide a KaPow! daytime assembly and a Dino Rodeo evening family program at each elementary school, with dates to be determined. The total cost of $11,333 will be funded through Title IV.**

7.31. **Approval of the ratification of an agreement between Northwestern Oklahoma State University (NWOSU) and Ponca City Public Schools (PCPS), effective October 16, 2024, through October 15, 2027, wherein PCPS agrees to provide the authorization, supervision, and instruction of NWOSU candidates completing the University's nursing education program. This includes activities such as observation, job-shadowing, and other activities approved by both NWOSU and PCPS. This is year three of a three-year agreement. There is no cost to the District.**

7.32. **Approval of a proposal from Orion Security Solutions, effective August 12, 2026, through August 11, 2029, for Openpath Renewal software licenses, a cloud-based access control system used by the high school. The total cost is $9,238.47, funded by Bond 35.**

7.33. **Approval to authorize services from Pinnacle Environmental Solutions & Consulting for District mold testing and detection for the 2026-27 fiscal year, not to exceed $4,000, funded by the Building Fund.**

7.34. **Approval of a quote from Stuteville Chevrolet GMC, effective October 13, 2026, for two 2027 Chevrolet Traverses for the Transportation Department. The total cost is $77,486, funded by the General Fund.**

7.35. **Approval of an agreement with Teaching Channel, effective October 16, 2026, through June 30, 2027, to provide First Lutheran School educators access to an online**

professional development platform offering instructional videos and professional development courses. The total cost is $3,129, funded through Title II.

7.36. **Approval of a Cooperation Agreement between White Eagle Health Center Behavioral Health Department and the Ponca City Public Schools (PCPS), effective October 12, 2026, through July 31, 2027, to provide on-site behavioral health services to students enrolled at PCPS. There is no cost to the District.**

8. **ACTION ITEMS (MOTION REQUIRED)**

8.1. **Consider and Take Action on the Recognition and Observance of the Following Events:**
Motion to Approve Recognition and Observance of the Following Events: 8.1.A thru 8.1.C. This motion, made by Jeff MacKinnon and seconded by Judy Throop, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.1.A. **American Education Week**

8.1.B. **National Education Support Professionals Day**

8.1.C. **National Native American Heritage Month**

8.2. **Consider and Take Action on the District's implementation of Fentanyl Abuse Prevention and Drug Poisoning Awareness Instruction for Students in Grades 6 through 12, in Accordance with House Bill 1484 (Rain's Law), Including Participation in Fentanyl Poisoning Awareness Week in Conjunction with National Red Ribbon Week**
Motion to Approve the District's implementation of Fentanyl Abuse Prevention and Drug Poisoning Awareness Instruction for Students in Grades 6 through 12, in Accordance with House Bill 1484 (Rain's Law), Including Participation in Fentanyl Poisoning Awareness Week in Conjunction with National Red Ribbon Week. This motion, made by Anna Roland and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.3. **Consider and Take Action to Approve the District Transfer Capacities by Grade Level and Site in Accordance with SB 783**

Motion to Approve the District Transfer Capacities by Grade Level and Site in Accordance with SB 783. This motion, made by Joe Vaden and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.4. **Consider and Take Action on a Resolution Calling for the Annual Election of Board of Education Member for Ward No. 2**

Motion to Approve a Resolution Calling for the Annual Election of Board of Education Member for Ward No. 2. This motion, made by Anna Roland and seconded by Joe Vaden, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.5. **Consider and Take Action to Approve an Agreement with Branson On Stage Live for the Ponca City High School Instrumental and Vocal Music Programs' Trip to Branson, Missouri, April 22–25, 2027**

Motion to Approve an Agreement with Branson On Stage Live for the Ponca City High School Instrumental and Vocal Music Programs' Trip to Branson, Missouri, April 22-25, 2027. This motion, made by Joe Vaden and seconded by Anna Roland, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.6. **Consider and Take Action to Approve an Agreement with Ross Transportation to Purchase One 44-Passenger Activity Bus**

Motion to Approve an Agreement with Ross Transportation to Purchase One 44-Passenger Activity Bus. This motion, made by Judy Throop and seconded by Joe Vaden, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

9. **Motion and Vote to Convene in Executive Session for the Following Purpose: to Discuss the Purchase of Real Property located at 702 East Grand [Authority for Executive Session: 25 O.S. Section 307 (B) (3)].**

Motion and Vote to Convene in Executive Session at 6:03 p.m.for the Following Purpose: to Discuss the Purchase of Real Property located at 702 East Grand [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]. This motion, made by Anna Roland and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

10. **Recital by the Board President that minutes of the Executive Session were kept and will remain confidential as required by law.**

11. **Return to Open Session at 6:44 p.m.**

12. **Consider and Take Action to Employ, to Accept the Resignation of, to Reassign, and to Enter into an Extra-Duty Contract with Those Individuals as Listed on the Attached Detailed Reports**

Motion to Employ, to Accept the Resignation of, to Reassign, and to Enter into an Extra-Duty Contract with Those Individuals as Listed on the Attached Detailed Reports. This motion, made by Jeff MacKinnon and seconded by Joe Vaden, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

13. **NEW BUSINESS**

14. **ADJOURNMENT**

Meeting adjourned at 6:45 p.m.

_____

Erika Johnson
Minutes Clerk of the Board

APPROVED DATE:

_____

President, Board of Education

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 986 - 1141, Fund(s): GENERAL FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	986	A	10/09/2026	68208	SCHOOL SPECIALTY, LLC	LINCOLN/TITLE1/SCHOOLSPECIALTY/SORTINGKITS	1,746.51
11	987	A	10/09/2026	10265	UNITED SUBURBAN SCHOOLS ASSOC	HR/USSA CONF 10/7-10/9/ J DYE	300.00
11	988	A	10/09/2026	11852	PROSPERITY BANK 46514	HR/ TRAVEL#2/FY 27	1,000.00
11	989	A	10/09/2026	99070	TRANSPORTATION DEPARTMENT	TITLEVI/TRANSPORT/OKCTHUNDERNASTUDENTDAY	1,500.00
11	990	A	10/09/2026	10263	WEST MUSIC COMPANY, INC	UNION/INST/MUSIC/MUSIC SUPPLIES	120.00
11	991	A	10/09/2026	69190	PROSPERITY BABNK-OYLA	WEST/TITLE 1/OYLA MAGAZINE BUNDLE	200.00
11	992	A	10/09/2026	11852	PROSPERITY BANK 46514	WEST/FACS/FCCLA MEMBERSHIP	524.00
11	993	A	10/09/2026	99070	TRANSPORTATION DEPARTMENT	WEST/FACS/TRANSPORTATION TO STAR EVENT	200.00
11	994	A	10/09/2026	69182	CTBOOK HOLDINGS LLC	TITLE V/ELA NOVEL SETS/HS	4,448.00
11	995	A	10/09/2026	10318	IXL LEARNING, INC	TITLE I/IXL LEARNING/FL	3,335.00
11	996	A	10/12/2026	11837	PROFESSIONAL BASKETBALL CLUB LLC	TITLEVI/OKCTHUNDERNASTUDENTDAY/TICKETS	1,200.00
11	997	A	10/14/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	WEST/TITLE 1/COPIER PAPER FOR INSTRUCTION	375.00
11	998	A	10/14/2026	11852	PROSPERITY BANK 46514	OPER/BATTERY REPLACEMENT ON THREE AED UNITS	240.00
11	999	A	10/14/2026	67668	FELICIA GATES	SPED/TRAVEL/OSD	3,000.00
11	1000	A	10/14/2026	68715	DEAN TOWNLEY	SPED/TRAVEL/OSD	3,000.00
11	1001	A	10/15/2026	99070	TRANSPORTATION DEPARTMENT	HS/ESPORTS/SUV/BIXBY	282.50
11	1002	A	10/15/2026	99070	TRANSPORTATION DEPARTMENT	HS/FCS412/BULLER/SUV	200.00
11	1003	A	10/15/2026	99070	TRANSPORTATION DEPARTMENT	CURR/TRANSPORATION BALANCE/YES WE CAN PD	570.00
11	1004	A	10/15/2026	35830	KAGAN PROFESSIONAL DEVELOPMENT, INC	TITLE II/PROFESSIONAL DEVELOPMENT/KAGAN	22,470.00
11	1005	A	10/15/2026	25923	GALAXIE BUSINESS EQUIP. INC.	OPER/PRINTER COPIES	800.00
11	1006	A	10/15/2026	69175	LETICIA TREVINO	NYCP/MEALS/STEM-MOVIE NIGHT EVENT	2,250.00
11	1007	A	10/15/2026	36673	HERTZBERG-NEW METHOD, INC	Garfield / Library/Books	836.93
11	1008	A	10/21/2026	10967	MIDAMERICA BOOKS	EMS/LIBR/BOOKS ABOUT COUNTRIES AND SHIPPING	79.81
11	1009	A	10/21/2026	36553	CARGILL CONSULTING, INC	TITLE V/ACT TEST PREP/HS	1,200.00
11	1010	A	10/21/2026	99070	TRANSPORTATION DEPARTMENT	OPIOID/TRAVEL/CONFERENCE	240.00
11	1011	A	10/21/2026	99070	TRANSPORTATION DEPARTMENT	CURR/TRANSPORATION/HMH TEXTBOOK SHOW	255.00
11	1012	A	10/21/2026	69192	PROSPERITY BANK-THE ORLEANS HOTEL	WEST/TITLE 1/HOTEL KAGAN PD FEB 2027	7,000.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	1013	A	10/21/2026	99070	TRANSPORTATION DEPARTMENT	WEST/TITLE 1/TRANSPORTATION TO KAGAN WORKSHOPS	765.00
11	1014	A	10/21/2026	11860	PROSPERITY BANK-SOUTHWEST AIR	WEST/TITLE 1/FLIGHTS KAGAN PD FEB 2027	5,000.00
11	1015	A	10/21/2026	35830	KAGAN PROFESSIONAL DEVELOPMENT, INC	WEST/TITLE 1/KAGAN PD REGISTRATION FEB 2027	8,500.00
11	1016	A	10/21/2026	10233	KAGAN PUBLISHING, INC	WEST/TITLE 1/KAGAN PD BONUS MATERIALS	1,500.00
11	1017	A	10/21/2026	84858	STACEY L SATTRE	WEST/TITLE 1/KAGAN PD	600.00
11	1018	A	10/21/2026	84347	THERESA B SACKET	WEST/TITLE 1/KAGAN PD	375.00
11	1019	A	10/21/2026	87848	ADELE LABOMBARD	WEST/TITLE 1/KAGAN PD	375.00
11	1020	A	10/21/2026	87729	ELIZABETH STEWART	WEST/TITLE 1/KAGAN PD	400.00
11	1021	A	10/21/2026	88728	CHRISTINA SLIZEWSKI	WEST/TITLE 1/KAGAN PD	575.00
11	1022	A	10/21/2026	86085	STACIE L DANKS	WEST/TITLE 1/KAGAN PD	375.00
11	1023	A	10/22/2026	10839	SOLUTION TREE INC	LIBERTY/TITLE 1/REGISTRATION/RTI	3,845.00
11	1024	A	10/22/2026	67612	PROSPERITY BANK-GET YOUR TEACHER ON	LIBERTY/TITLE 1/REGISTRATION/GYTO	2,400.00
11	1025	A	10/22/2026	68939	PROSPERITY BANK-ACCUTRAIN CORP	LIBERTY/TITLE 1/REGISTRATION/INNOVATIVE SCHOOLS	602.00
11	1026	A	10/22/2026	69196	PROSPERITY BANK-HYATT PLACE	LIBERTY/TITLE 1/HOTEL/RTI CONF	2,500.00
11	1027	A	10/22/2026	11903	PROSPERITY BANK-MARRIOTT	LIBERTY/TITLE 1/HOTEL/INNOVATIVE SCHOOLS	1,300.00
11	1028	A	10/22/2026	12126	PROSPERITY BANK-WESTGATE LAS VEGAS	LIBERTY/TITLE 1/HOTEL/GET YOUR TEACH ON	2,000.00
11	1029	A	10/22/2026	11852	PROSPERITY BANK 46514	CLASSROOM SUPPLIES, DECOR	1,000.00
11	1030	A	10/22/2026	68094	EVALUATION WORKS, LLC	SPED/TESTING/DISTRICT	4,500.00
11	1031	A	10/22/2026	10186	AMC URGENT CARE PLUS, LLC	TRANS/DRIVER PHYSICALS-SDE & DOT	500.00
11	1032	A	10/22/2026	20070	BRANDT'S INC	MAINT/GENERAL BUILDING SUPPLIES	5,000.00
11	1033	A	10/22/2026	86856	HALLIE LARUE	WEST/TITLE 1/KAGAN PD	225.00
11	1034	A	10/22/2026	88413	KATIE HUGHES	WEST/TITLE 1/KAGAN PD	225.00
11	1035	A	10/22/2026	88548	SAMANTHA KEITH	WEST/TITLE 1/KAGAN PD	225.00
11	1036	A	10/22/2026	86646	KACIE GRASS	WEST/TITLE 1/KAGAN PD	225.00
11	1037	A	10/22/2026	88732	CATHY REGNIER	WEST/TITLE 1/KAGAN PD	225.00
11	1038	A	10/22/2026	87924	BROOKE SIKES	WEST/TITLE 1/KAGAN PD	225.00
11	1039	A	10/22/2026	68808	KLINGERS COLLISION CENTER, LLC	OPER/MAINT VAN REPAIR FROM WHEN STOLEN & DAMAGED	1,000.00
11	1040	A	10/22/2026	67570	OKLAHOMA SCHOOLS INSURANCE GROUP	OPER/BUS DAMAGE	1,000.00
11	1041	A	10/22/2026	68807	PRONOSS LLC	OPER/BUS ACCIDENT 10/14/2026	7,527.74

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Fund	PO No	PO Type	Date	Vendor No	Vendor		Description	Amount
11	1042	A	10/23/2026	11871	PROSPERITY BANK-AMAZON		LIBERTY/MUSIC/FLAG STAND	28.00
11	1043	A	10/23/2026	11860	PROSPERITY BANK-SOUTHWEST AIR		LIBERTY/TITLE 1/RTI CONF/AIRFARE	2,300.00
11	1044	A	10/23/2026	11860	PROSPERITY BANK-SOUTHWEST AIR		LIBERTY/TITLE 1/GET YOUR TEACH ON/AIRFARE	2,250.00
11	1045	A	10/23/2026	12015	PROSPERITY BANK-AMERICAN AIRLINES		LIBERTY/TITLE 1/INNOVATIVE SCHOOLS/AIRFARE	400.00
11	1046	A	10/23/2026	87786	STEPHEN PARR		HS/BMITE/SPARR/CONFERENCEREIMBURSEMENT	197.84
11	1047	A	10/23/2026	88124	JERA KIESPERT		ROOS/TITLE 1/CCOSA/PD/TRAVEL EXPENSES	150.00
11	1048	A	10/23/2026	99070	TRANSPORTATION DEPARTMENT		ROOS/TITLE 1/PD/TRAVEL EXPENSES	255.00
11	1049	A	10/23/2026	11138	PONCA CITY SCHOOLS/COPY CENTER		ROOS/TITLE 1/COPIES FOR INSTRUCTION	500.00
11	1050	A	10/23/2026	25923	GALAXIE BUSINESS EQUIP. INC.		ROOS/INST/COPIER MAINTENANCE/STAPLES	800.00
11	1051	A	10/23/2026	10389	OKLA SCHOOL PSYCHOLOGICAL ASSOC.		SPED/REGISTRATION/OSPA ANNUAL CONFERENCE	440.00
11	1052	A	10/23/2026	68655	PROSPERITY BANK-FAIRFIELD INN/SUITE		SPED/HOTEL/OSPA ANNUAL CONFERENCE	89.00
11	1053	A	10/26/2026	45103	MUSEUM OF OSTEOLOGY		WEST/GT/FIELD TRIP	490.00
11	1054	A	10/26/2026	99070	TRANSPORTATION DEPARTMENT		WEST/GT/BUS TO OSTEOLOGY MUSEUM OKC	459.00
11	1055	A	10/27/2026	36709	CDW LLC		TECH/Adobe Creative Cloud Renewal	2,500.00
11	1056	A	10/27/2026	11903	PROSPERITY BANK-MARRIOTT		HS/515/HOTEL/NATIONAL PRINCIPAL CONFERENCE	1,086.20
11	1057	A	10/27/2026	86428	SEAN D TAGLIALATELA		HS/515/TRAVEL/NATIONAL PRINCIPAL CONFERENCE	585.04
11	1058	A	10/27/2026	11860	PROSPERITY BANK-SOUTHWEST AIR		HS/515/AIRFARE/NATIONAL PRINCIPAL CONFERENCE	550.00
11	1059	A	10/27/2026	85552	ANGELA A HAMLIN		SPED/MILEAGE/OSPA ANNUAL CONFERENCE	188.48
11	1060	A	10/27/2026	69199	PROSPERITY BANK-QEP PROFESSIONAL B		TITLE II/BOOKS/TLC CONFERENCE	1,000.00
11	1061	A	10/29/2026	11852	PROSPERITY BANK	46514	Ath/Scale for Weight Room	36.72
11	1062	A	10/29/2026	11852	PROSPERITY BANK	46514	LINCOLN/GIFTED/CLASSSUPPLIES	150.00
11	1063	A	10/29/2026	11852	PROSPERITY BANK	46514	TROUT/INSTR/WHITE BOARDS FOR NEW CLASSROOMS	300.00
11	1064	A	10/29/2026	99070	TRANSPORTATION DEPARTMENT		HS/VOCALMUSIC/TRANSPORTATION056	472.50
11	1065	A	10/29/2026	99070	TRANSPORTATION DEPARTMENT		HS/VOCALMUSIC/TRANSPORTATION056	202.50
11	1066	A	10/29/2026	11852	PROSPERITY BANK	46514	WOOD/INSTR/MUSIC Curriculum	60.00
11	1067	A	10/29/2026	11852	PROSPERITY BANK	46514	WOOD/INSTR/PUPPET/MUSIC	40.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	1068	A	10/29/2026	85652	LORRIE E LAYTON	TRAVEL/IN DIST MILEAGE FY27	125.00
11	1069	A	10/29/2026	11852	PROSPERITY BANK 46514	EMS/TITLE I/REGISTRATION/HOUSE MANIA CONF	6,450.00
11	1070	A	10/29/2026	11903	PROSPERITY BANK-MARRIOTT	EMS/TITLE I/HOTEL/HOUSE MANIA CONVENTION	4,982.40
11	1071	A	10/29/2026	99070	TRANSPORTATION DEPARTMENT	EMS/TITLE I/TRANSP/HOUES MANIA CONF	255.00
11	1072	A	10/29/2026	12015	PROSPERITY BANK-AMERICAN AIRLINES	EMS/TITLE I/AIRFARE/HOUSE MANIA CONF	2,550.00
11	1073	A	10/29/2026	83712	RYAN M SHELTON	EMS/TITLE I/REIMBUR/HOUSE MANIA CONF	530.00
11	1074	A	10/29/2026	85652	LORRIE E LAYTON	EMS/TITLE I/LAYTON/PER DIEM/HOUSE MANIA CONF	300.00
11	1075	A	10/29/2026	88686	JOSHUA HALLEMEIER	EMS/TITLE I/HALLEMEIRE/PER DIEM/HOUSE MANIA CONF	300.00
11	1076	A	10/29/2026	87914	STEPHEN LAMAR	EMS/TITLE I/LAMAR/PER DIEM/HOUSE MANIA CONF	300.00
11	1077	A	10/29/2026	84271	VINA J GOWDY	EMS/TITLE I/GOWDY/PER DIEM/HOUSE MANIA CONF	300.00
11	1078	A	10/29/2026	87856	ANDREA NAILE	EMS/TITLE I/NAILE/PER DIEM/HOUSE MANIA CONF	300.00
11	1079	A	10/29/2026	68723	SYLOGISTED, INC	HR/CHECKS	821.75
11	1080	A	10/29/2026	88886	CASSANDRA BENITEZ	HR/ADJUNCT REIMBURSEMENT	50.00
11	1081	A	10/29/2026	68723	SYLOGISTED, INC	HR/DISTRICT FORMS W-2/1095-C FORMS	1,100.00
11	1082	A	10/29/2026	68485	PROSPERITY BANK-VENTRIS LEARNING	SRA/BOOK/UFLI TEACHER MANUAL/TR	90.00
11	1083	A	10/29/2026	11871	PROSPERITY BANK-AMAZON	TITLE IV/ART SUPPLIES/FL	464.73
11	1084	A	10/29/2026	69198	PROSPERITY BANK-SPEEDSKIN	TITLE IV/KEYBOARD COVERS/FL	370.20
11	1085	A	10/29/2026	11871	PROSPERITY BANK-AMAZON	TITLE IV/KEYBOARDING BOOK/FL	14.95
11	1086	A	10/29/2026	11871	PROSPERITY BANK-AMAZON	TITLE IV/PE SUPPLIES/FL	638.89
11	1087	A	10/29/2026	11871	PROSPERITY BANK-AMAZON	TITLE I/BOOKS/FL	2,500.00
11	1088	A	10/30/2026	35844	REALLY GOOD STUFF, LLC	LINCOLN/TITLE1/TEACHINGTOOLS	10,000.00
11	1089	A	10/30/2026	67571	REDLANDS OFFICE SOLUTIONS, LLC	LINCOLN/TITLE1/TEACHERSUPPLIES	8,215.97
11	1090	A	10/30/2026	11871	PROSPERITY BANK-AMAZON	LINCOLN/TITLE1/AMAZON/INK	189.63
11	1091	A	10/30/2026	31787	LAKESHORE PARENT, LLC	LINCOLN/TITLE1/LAKESHORE/FLASHCARDS	5,495.00
11	1092	A	10/30/2026	68208	SCHOOL SPECIALTY, LLC	LINCOLN/TITLE1/SCHOOLSPECIALITY/CLASSTOOLS	9,044.72
11	1093	A	10/30/2026	25923	GALAXIE BUSINESS EQUIP. INC.	COPY CENTER/PALET OF COPY PAPER	1,680.00
11	1094	A	10/30/2026	11871	PROSPERITY BANK-AMAZON	TROUT/TITLE I/PRINTER/INK/PAPER/DATA TRACKING	500.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	1095	A	10/30/2026	67826	PROSPERITY BANK-LAKESHORE LEARNING	TROUT/TITLE 1/STEM READING MATH CENTERS	1,000.00
11	1096	A	10/30/2026	11871	PROSPERITY BANK-AMAZON	TROUT/TITLE I/READING AND MATH CENTER SUPPLIES	500.00
11	1097	A	10/30/2026	11871	PROSPERITY BANK-AMAZON	TROUT/TITLE I/INTERVENTION FOR READING AND MATH	1,000.00
11	1098	A	10/30/2026	31487	OKLA SECONDARY SCHOOL ACT ASSN	EMS/VOCAL MUSIC/OSSAA ENTRY FEE	100.00
11	1099	A	10/30/2026	84271	VINA J GOWDY	EMS/GOWDY/BPA/REIMBURSEMENT FOR EXPENSES	85.25
11	1100	A	10/30/2026	31006	AGC EDUCATION INC	WOOD/TITLE 1/POSTER PRINTER	7,849.00
11	1101	A	11/02/2026	11852	PROSPERITY BANK 46514	BUS OFC/ADDITIONAL TRAINING FOR W9/1099	199.00
11	1102	A	11/02/2026	39880	OK ASSOC OF CAREER & TECHNOLOGY ED	HS/AVIATION/SUMMITREG/HAWKINS	300.00
11	1103	A	11/02/2026	11852	PROSPERITY BANK 46514	HS/BMITE/ALBEE/SUPPLIES	346.66
11	1104	A	11/02/2026	11852	PROSPERITY BANK 46514	HS/BITE/AMONKS/TECHSUPPLIES	550.40
11	1105	A	11/02/2026	88136	KATHY ORR	HS/COUNSELOR/OSDE/MILEAGE	104.88
11	1106	A	11/02/2026	11852	PROSPERITY BANK 46514	TITLEVI/OKCTHUNDERNASTUDENTDAY/PARKING	80.00
11	1107	A	11/04/2026	20863	A+ PRINTING LLC	LIBERTY/TITLE 1/SCHOOL-PARENT COMMUNICATION/FORMS	275.00
11	1108	A	11/04/2026	10132	MERRIFIELD OFFICE AND SCHOOL SUPPLY	LIBERTY/TITLE 1/COLORED PAPER	225.00
11	1109	A	11/04/2026	68485	PROSPERITY BANK-VENTRIS LEARNING	LIBERTY/TITLE 1/WORD ORIGINS MANUALS	295.63
11	1110	A	11/04/2026	11852	PROSPERITY BANK 46514	TRANS/BUS/VEHICLES	10,000.00
11	1111	A	11/04/2026	36673	HERTZBERG-NEW METHOD, INC	LINCOLN/TITLE1/CLASSROOM BOOKS	451.89
11	1112	A	11/04/2026	11852	PROSPERITY BANK 46514	HS/WTC110/SCRIPTS	653.76
11	1113	A	11/04/2026	20863	A+ PRINTING LLC	EMS/INSTRUCT/HOUSE TROPHY	32.00
11	1114	A	11/04/2026	36673	HERTZBERG-NEW METHOD, INC	EMS/LIBRARY/BOOKS	735.00
11	1115	A	11/04/2026	67612	PROSPERITY BANK-GET YOUR TEACHER ON	UNION/TITLE1/PROFESSIONAL DEVELOPMENT CONFERENCE	3,353.00
11	1116	A	11/04/2026	87750	AMANDA GRUIS	UNION/TITLE 1/GRUIS CONF PER DIEM	225.00
11	1117	A	11/04/2026	82199	TRACI R MCHENRY	UNION/TITLE 1/MCHENRY CONF PER DIEM	325.00
11	1118	A	11/04/2026	87735	RACHEL DIDLAKE	UNION/TITLE 1/DIDLAKE CONF PER DIEM	225.00
11	1119	A	11/04/2026	88153	AYLA WOMACK	UNION/TITLE 1/WOMACK CONF PER DIEM	225.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	1120	A	11/04/2026	88809	KAITLYN HAY	UNION/TITLE 1/HAY CONF PER DIEM	225.00
11	1121	A	11/04/2026	86308	SANDRA MAY	UNION/TITLE 1/MAY CONF PER DIEM	225.00
11	1122	A	11/04/2026	11852	PROSPERITY BANK 46514	UNION/INST/WHITEBOARD	170.00
11	1123	A	11/04/2026	88555	KELLY NETHERTON	UNION/TITLE 1/NETHERTON CONF PER DIEM	225.00
11	1124	A	11/04/2026	21021	THE PROPHET CORPORATION	TITLE IV/PE SUPPLIES/BASKETBALL/CBA	538.61
11	1125	A	11/04/2026	21021	THE PROPHET CORPORATION	TITLE IV/PE SUPPLIES/SM	2,320.42
11	1126	A	11/04/2026	68655	PROSPERITY BANK-FAIRFIELD INN/SUITE	SPED/HOTEL/OKLAHOMA AUTISM CONFERENCE	242.00
11	1127	A	11/04/2026	87023	SHELIA SOUTH	SPED/MILEAGE/OKLAHOMA AUTISM CONFERENCE	155.04
11	1128	A	11/04/2026	11666	OKLAHOMA AUTISM NETWORK	SPED/REGISTRATION/OK AUTISM CONFERENCE	687.00
11	1129	A	11/04/2026	36673	HERTZBERG-NEW METHOD, INC	LINCOLN/TITLE1/BOOKS	8,284.50
11	1130	A	11/04/2026	36673	HERTZBERG-NEW METHOD, INC	LINCOLN/TITLE1/ONESCHOOL ONEBOOK	3,623.20
11	1131	A	11/04/2026	11871	PROSPERITY BANK-AMAZON	LINCOLN/AMAZON/CLICKER	37.68
11	1132	A	11/04/2026	11871	PROSPERITY BANK-AMAZON	TITLE IV/PE SUPPLIES/BASKETBALL/CBA	79.99
11	1133	A	11/04/2026	99070	TRANSPORTATION DEPARTMENT	WOOD/TITLE I/TRANSPORTATION/CAPTURING KIDS HEARTS	255.00
11	1134	A	11/04/2026	88606	CHRISTY REAMS	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1135	A	11/04/2026	87285	LINDSEY WILBURN	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1136	A	11/04/2026	83667	NATALIE L LIVELY	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1137	A	11/04/2026	84850	CYNTHIA S JOHNDROW	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1138	A	11/04/2026	88817	ASHLEY MILLER	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1139	A	11/04/2026	86067	MEGAN ARNOLD	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1140	A	11/04/2026	88688	SALLY ANCONA	WOOD/TITLE I/MEALS/CAPTURING KIDS HEARTS	100.00
11	1141	A	11/04/2026	68655	PROSPERITY BANK-FAIRFIELD INN/SUITE	WOOD/TITLE 1/ HOTEL/CAPTURING KIDS HEARTS	400.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
						Non-Payroll Total:	**$230,765.92**
						Payroll Total:	**$0.00**
						Balance Forward:	**$0.00**
						Report Total:	**$230,765.92**

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
21	118	A	10/13/2026	40449	PC CONCRETE COMPANY INC	OPER/CONCRETE FOR FLAGPOLE AT HIGH SCHOOL	1,260.00
21	119	A	10/21/2026	68475	RAPTOR TECHNOLOGIES, LLC	OPER/RAPTOR LICENSING FOR POHI	723.33
21	120	A	10/22/2026	68275	JOHNSON CONTROLS US HOLDINGS LLC	OPER/INTERCOM & FIRE ALARM REPAIR	10,000.00
21	121	A	10/23/2026	11871	PROSPERITY BANK-AMAZON	OPER/SHELVES AND WHITEBOARD FOR TR	556.49
21	122	A	10/23/2026	20305	EVANS & ASSOCIATES CONST CO. INC.	OPER/DISTRICT SNOW AND ICE REMOVAL	9,000.00
21	123	A	10/23/2026	20517	SOBER BROTHERS, INC	OPER/SNOW & ICE REMOVAL	9,000.00
21	124	A	10/29/2026	11852	PROSPERITY BANK 46514	OPER/TSL PROGRAM PLAYGROUND CLIMBER	650.00
21	125	A	10/29/2026	69119	ESI LEGACY HOLDCO, INC.	OPER/DISTRICT ELEVATOR UNIT MAINTENANCE #2	17,792.88
21	126	A	10/29/2026	49248	HUDL, INC	OPER/HUDL CAMERA INSTALLATION AT POHI	3,510.00
21	127	A	11/04/2026	11871	PROSPERITY BANK-AMAZON	OPER/BARRICADE GATES FOR HS	481.08

Non-Payroll Total:	**$52,973.78**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$52,973.78**

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
22	75	A	10/13/2026	69047	EEC GP BLOCKER, INC	repairs to CNP equipment	15,000.00
22	76	A	10/13/2026	69047	EEC GP BLOCKER, INC	repairs to WEST walk in freezer	7,000.00
22	77	A	10/13/2026	69194	SARAH SIXKILLER	LUNCH REFUND/HS	17.50
22	78	A	10/15/2026	35515	US FOODS, INC	purchase food for school sites West/Elementary	100,000.00
22	79	A	10/23/2026	68852	BRITTANY BEIER	LUNCH REFUND/HS	242.75
22	80	A	10/29/2026	11852	PROSPERITY BANK 46514	Purchase Steam Table for the High School	1,500.00
22	81	A	11/02/2026	69200	KATY SIKES	LUNCH REFUND/HS	149.75
22	82	A	11/04/2026	69201	LYRIC BUSH	LUNCH REFUND/UNION	150.80

Non-Payroll Total:	**$124,060.80**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$124,060.80**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 6 - 8, Fund(s): BOND FUND 34, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
34	6	A	11/02/2026	10577	APPLE EDUCATION	Apple Mac Mini M6	858.95
34	7	A	11/04/2026	20305	EVANS & ASSOCIATES CONST CO. INC.	OPER/REPAVEMENT OF WEST PARKING LOT AT TR	52,873.78
34	8	A	11/04/2026	20305	EVANS & ASSOCIATES CONST CO. INC.	OPER/REPAVEMENT OF WEST PARKING LOT AT LB	79,537.50

Non-Payroll Total:	**$133,270.23**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$133,270.23**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 8 - 8, Fund(s): BOND FUND 35, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
35	8	A	10/29/2026	67374	ANDREW'S NETWORK ENTERPRISES, INC	Linewize Add-on to Monitor Student Screentime	14,319.00

Non-Payroll Total:	**$14,319.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$14,319.00**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 72 - 117, Fund(s): GIFT FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
81	72	A	10/22/2026	10263	WEST MUSIC COMPANY, INC	FALL FOUND/GARF/ROLLING ORFF STANDS/MUEGGE	627.68
81	73	A	10/22/2026	31787	LAKESHORE PARENT, LLC	FFG/GARF/WRITING GAME/TWEEZERS/ELLIS	54.03
81	74	A	10/22/2026	11852	PROSPERITY BANK 46514	FFG/GARF/NUMBER MATCHING GAME/ELLIS	38.85
81	75	A	10/22/2026	36673	HERTZBERG-NEW METHOD, INC	FFG/GARF/50 STATES NONFICT BKS/AILEY	1,300.00
81	76	A	10/22/2026	21021	THE PROPHET CORPORATION	FFG/GARF/INDOOR-OUTDOOR CASTING PK/LUTZ	1,205.00
81	77	A	10/23/2026	11871	PROSPERITY BANK-AMAZON	FFG/EAST/PALETTES/EASELS/PAPER CUTTER/CORDOVA	735.99
81	78	A	10/23/2026	31787	LAKESHORE PARENT, LLC	FFG/EAST/WHITEBOARDS/NAILE	183.91
81	79	A	10/23/2026	11852	PROSPERITY BANK 46514	FFG/EAST/LAMINATOR/POUCHES/MARKERS/NAILE	546.09
81	80	A	10/23/2026	67300	PROSPERITY BANK-HOBBY LOBBY	FFG/EAST/CANVAS/CORDOVA	399.60
81	81	A	10/23/2026	30074	DEMCO, INC.	FFG/WEST/STICK TOGETHER POSTERS/SINGLETON	153.63
81	82	A	10/23/2026	11852	PROSPERITY BANK 46514	FFG/WEST/CORK BOARD/LEGO/SINGLETON	317.03
81	83	A	10/23/2026	11852	PROSPERITY BANK 46514	FFG/WOOD/ENCYC/DICT/THESAURUSES/SHARP	2,071.30
81	84	A	10/23/2026	69195	IPEVO INC	FFG/WOOD/WIRELESS DOCUMENT CAMERA/WILBURN	623.70
81	85	A	10/26/2026	11852	PROSPERITY BANK 46514	FFG/LIB/DOLL SET/JENGA/TOOL KIT/BRANCHEAU	170.44
81	86	A	10/26/2026	36673	HERTZBERG-NEW METHOD, INC	FFG/ROOS/PK BOARD BOOKS/AILEY	400.00
81	87	A	10/26/2026	11852	PROSPERITY BANK 46514	FFG/ROOS/GRAVITY MAZE/LEGO CLASSIC/K'NEX/CURRIER	451.88
81	88	A	10/26/2026	30452	DIDAX INC	FFG/ROOS/OMNIFLEX CUBES/DINGUS	159.98
81	89	A	10/26/2026	10257	BSN SPORTS,LLC	FFG/ROOS/SCOOTER BDS/CONES/DODGEBALLS/FOLLOWWELL	1,300.00
81	90	A	10/26/2026	11852	PROSPERITY BANK 46514	FFG/ROOS/MUFF BLANKETS/BEAD SETS/WILLIAMS	413.56
81	91	A	10/26/2026	11852	PROSPERITY BANK 46514	FFG/ROOS/TEMPERA CAKES/MEASON	366.72
81	92	A	10/26/2026	31787	LAKESHORE PARENT, LLC	FFG/TROUT/ACTIVITY CARPET/SOUTTER	666.12
81	93	A	10/26/2026	35844	REALLY GOOD STUFF, LLC	FFG/TROUT/READING/WRITING EASEL/TAYLOR	791.09

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 72 - 117, Fund(s): GIFT FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
81	94	A	10/27/2026	11852	PROSPERITY BANK 46514	FFG/LIB/TONIE BOX/HEADPHONES/SNELDING	290.34
81	95	A	10/27/2026	99070	TRANSPORTATION DEPARTMENT	HS/STEM/BUS/ODAA	460.00
81	96	A	10/27/2026	11852	PROSPERITY BANK 46514	HS/STEM/THUNDERTICKETS	1,200.00
81	97	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/HS/GROOMING SUPPLIES/LADNER	500.00
81	98	A	10/27/2026	67827	PROSPERITY BANK-WALMART	FFG/ROOS/STORAGE BINS/TESTERMAN	27.55
81	99	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/ROOS/MAGNETIC LETTERS/BUZZER GAME/TESTERMAN	364.08
81	100	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/ROOS/ZENIMAL MEDITATION TURTLES/SHELTON	257.85
81	101	A	10/27/2026	10298	FROG PUBLICATIONS, INC	FFG/ROOS/RDG/LANG/MATH GAME SETS/TESTERMAN	218.00
81	102	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/CART/CABINETS/ GRUIS	585.43
81	103	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/SAND PACKS/FEET CUSHIONS/HAY	230.88
81	104	A	10/27/2026	10074	BRACE BOOKS & MORE, INC.	FFG/UNION/ASSORTED BOOKS/LEONARD	500.00
81	105	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/SCHOLASTIC BOOKS/ BAGS/MAY	350.31
81	106	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/HOT DOTS/EASEL PAD/MAGNA TILES/NETHERTON	193.29
81	107	A	10/27/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/LED BLACKLIGHTS/THATCHER	58.98
81	108	A	10/27/2026	68208	SCHOOL SPECIALTY, LLC	FFG/UNION/TEMPERA CAKES/BRUSH PACKS/THATCHER	314.20
81	109	A	10/29/2026	67827	PROSPERITY BANK-WALMART	FFG/ROOS/GALAXY TABLETS/HEADPHONES/BURDEN	500.00
81	110	A	10/29/2026	10228	SCHOLASTIC INC	FFG/ROOS/ASSORTED BOOKS/BUTLER	500.00
81	111	A	10/29/2026	68208	SCHOOL SPECIALTY, LLC	FFG/TROUT/6 CLOVER CLSSRM TABLES/HOLDER	3,572.50
81	112	A	10/30/2026	11852	PROSPERITY BANK 46514	FFG/LIN/TED KANGAROO/SENSORY SUPPORT/GUINN	180.00
81	113	A	11/04/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/TILE SETS/BOOK SETS/BERGER	286.76
81	114	A	11/04/2026	11871	PROSPERITY BANK-AMAZON	FFG/UNION/BOOKCASE/CABINET, TILES/WOMACK	569.78
81	115	A	11/04/2026	31787	LAKESHORE PARENT, LLC	FFG/ROOS/PHONICS GAMES/LEONARD	337.99

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 72 - 117, Fund(s): GIFT FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
81	116	A	11/04/2026	12408	RAINBOW RESOURCE CENTER, INC	FFG/ROOS/PHONICS DOMINOES/LEONARD	43.80
81	117	A	11/04/2026	38350	THE FIDGET GAME LTD COMPANY	FFG/ROOS/PHONICS GAMES/LEONARD	188.95

Non-Payroll Total:	**$24,707.29**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$24,707.29**

PONCA CITY PUBLIC SCHOOLS
613 E. Grand Ave.
Ponca City, OK 74601

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number 71, Kay County, Oklahoma, will hold regular meetings on the following dates for the year 2027:

DATE	TIME	LOCATION
January 11, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
February 8, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
March 8, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
April 12, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
May 10, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
June 14, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
July 12, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
August 9, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
September 13, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
October 11, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
November 8, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601
December 13, 2027	5:00 PM	Administration Center, 613 E. Grand Ave., Ponca City, OK 74601

NAME/TITLE OF PERSON REPORTING DATES: Laurie Graham, Board Clerk

SIGNATURE: Laurie Graham

PONCA CITY SCHOOLS

PERSONNEL REPORT

November 9, 2026

NAME	ASSIGNMENT	EFFECTIVE DATE	PROJ. #	SALARY
	EMPLOYMENTS			
CERTIFIED PERSONNEL				
Kelly, Anna	Contract Sub	12/1/2026	000	Salary Schedule
SUPPORT PERSONNEL				
Arenas, Yoselin	SpEd Para @ Union	10/12/2026	028	Salary Schedule
Badley, Cayson	Activity Bus Driver	10/1/2026	000	Salary Schedule
Boles, Courtney	CNP @ West	11/9/2026	CNP	Salary Schedule
Dietz, Maegan	Site Sec 10 mo @ PoHi	10/6/2026	000	Salary Schedule
Hunter, Joy	Library Monitor	9/28/2026	000	Salary Schedule
Mackey, Shelia	CNP @ PoHi	11/2/2026	CNP	Salary Schedule
Sanford, Clarissa	SpEd Para @ Trout	11/9/2026	028	Salary Schedule
Seymour, Sarah	Internship Assistant @ PoHi	11/9/2026	000	Salary Schedule
Vannoy, Nancy	Custodian @ PoHi	11/2/2026	000	Salary Schedule
Wine, Karee	Class size TA @ Union	11/10/2026	000	Salary Schedule
	SEPARATIONS			
CERTIFIED PERSONNEL				
Alexander, Terri	Contract Sub	10/14/2026		
Driggers, Lyndsey	Contract Sub	10/21/2026		
Hall, Robyn	Contract Sub	10/12/2026		
SUPPORT PERSONNEL				
Gentry, Maya	SpEd Para @ Union	10/8/2026		
Job, Liomae	CNP @ PoHi	10/7/2026		
Johnson, Bruce	Bus Driver	10/23/2026		
Juarez, Lila	Class size TA @ Garfield	10/9/2026		
Rowe, Cassie	SpEd Para @ Liberty	10/26/2026		
Rutherford, Chelsey	CNP @ PoHi	9/30/2026		
	CHANGE OF STATUS			
CERTIFIED PERSONNEL				
Arias, Arlene	from contract sub to Science @ PoHi	9/1/2026	000	Salary Schedule
Fincher, Corey	from contract sub to Reading @ East	9/1/2026	000	Salary Schedule
Grass, Kacie	from contract sub to Reading @ West	9/1/2026	000	Salary Schedule
Pratt, Monica	from 2nd @ Trout to SpEd Resource @ Trout	11/30/2026	028	Salary Schedule
Shelton, Lorrie	from contract sub to 3rd grade @ Garfield	9/1/2026	000	Salary Schedule
Sikes, Brooke	from contract sub to ELA @ West	9/1/2026	000	Salary Schedule
Slane, Caitllyn	from contract sub to PreK @ Liberty	9/1/2026	000	Salary Schedule
SUPPORT PERSONNEL				
Elston, Mario	from Bus Driver to Custodian @ PoHi	10/26/2026	000	Salary Schedule
Fast, Leslie	from SpEd Para @ Lincoln to Title I TA @ Lincoln	11/9/2026	000	Salary Schedule
Hornseth, Creshanna	from Title I TA @ Trout to SpEd Para @ Trout	11/10/2026	028	Salary Schedule
Shear, Madeline	from Title I TA @ Lincoln to SpEd Para @ Lincoln	11/9/2026	028	Salary Schedule
Smith, Sheldon	from Custodian to Bus Driver	11/9/2026	000	Salary Schedule

PONCA CITY SCHOOLS PERSONNEL REPORT

November 9, 2026

NAME	ASSIGNMENT	EFFECTIVE DATE	PROJ. #	SALARY
	EXTRA DUTY			
CERTIFIED PERSONNEL				**NON-CONTRACT DUTY**
Campbell, Ashley	8th hour Intervention	2026-2027	000	$27.60/hr up to 90 hrs
Campbell, Ashley	Homebased	2026-2027	028	$31.74/hr up to 94 hrs
Danks, Stacie	After school tutoring @ West	2026-2027	109	$27.60/hr up to 50 hrs
Fischer, Kerri	8th hour Intervention	2026-2027	515	$27.60/hr up to 90 hrs
Hurd, Mackenzie	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Laughlin, Sherri	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Naile, Andrea	Mentor teacher for Robbin Davis	2026-2027	541	$700
Pinney, Stacy	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Roberts, Cherelle	Talent Attraction Program stipend	2026-2027	000	$2,500
Sacket, Theresa	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Stewart, Elizabeth	After school tutoring @ West	2026-2027	109	$27.60/hr up to 50 hrs
CERTIFIED PERSONNEL				**CONTRACT DUTY**
SUPPORT PERSONNEL				**NON-CONTRACT DUTY**
Anderson, Leslie	Athletics	2026-2027	801	$14.40 per hour
Arenas, Yoselin	Diaper Stipend	2026-2027	028	$200.00
Hoch, Robert	Class Reunion Tours	2026-2027	024	Reg rate of pay
Kirchenbauer, Katie	Athletics	2026-2027	801	$14.40 per hour
McClelland, Jeff	Athletics	2026-2027	801	$14.40 per hour
MorfinChavez, Kandy	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Sentel, LeighAnn	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Stanton, Ruth	Enrollment/Schedule pick up @ West	Aug 2026	109	$12/hr up to 10 hrs
Stanton, Ruth	morning bus duty	2026-2027	109	Reg rate of pay
Trotter, Tana	morning bus duty	2026-2027	104	Reg rate of pay
Urban, Kyle	8th grade assistant football coach	2026-2027	000	Salary Schedule
SUPPORT PERSONNEL				**CONTRACT DUTY**
THANKFUL STIPEND				
	SUBSTITUTES			
ADDITIONS FOR THE 2026-2027 SCHOOL YEAR				
(Teacher Substitute: $80/day, Teacher Asst. Substitute: $70/day)				
***See Attachment A**				
ACTIVITY DRIVER PAY				
***See Attachment B**				

Ponca City Public Schools
Personnel Report
November 9, 2026
Attachment A

FOR BOARD APPROVAL
SUBSTITUTE TEACHERS
NOVEMBER 2026

1. Badley, Cayson
2. Broach, Patricia
3. Clinton, Chelsea
4. Courtney, Teresa$#
5. French, Briana
6. Gilbert, Curtis$
7. Godsby, Shancye
8. Jamieson, Katie
9. Monaco, Cary$
10. Noel, Crystal$
11. Painter, Amanda$
12. Pierce, Lauren
13. Sowders, ShyAnna
14. Williamson, Aaron

= Receiving OTRS Payment
$ = Bachelors or above
* = Certified
& = Contract Bachelor's Degree
(CONT) = Contract Sub

Ponca City Public Schools
Personnel Report
November 9, 2026
Attachment B

Activity Driver Pay

- Eliminating wait time
- Will be paid hourly rate