POSTED AGENDA
Regular Meeting of
Independent School District No. 71
Kay County, Oklahoma
Ponca City Board Of Education
Board Room
Administration Center
613 East Grand Avenue
Ponca City, Oklahoma
Monday, October 12, 2026
5:00 PM

1. **CALL TO ORDER**
    1. **Call Meeting to Order** ***(President)***
    2. **Roll Call** ***(Minutes Clerk of the Board)***
    3. **Flag Salute**
2. **PUBLIC COMMENT**
    1. **Comments From the Public**

The Ponca City Board of Education recognizes the value of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings and ensure orderly conduct. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during the public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments with an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comments of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a

single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

3. **PRESENTATIONS AND RECOGNITIONS**
    1. **Presentation of the Employee of the Month and Friend of Education Awards**
    The President of the Board will preside over presenting the October Employee of the Month and Friend of Education Awards to the following employees. **Certified Employee of the Month - Heather Monks**
    Vocational/Marketing Teacher, Ponca City High School
    Support Employee of the Month - Candace Allen
    ELL Teacher Assistant, Garfield Elementary
    Friend of Education - Kay County Health Department
4. **REPORTS WITH POTENTIAL BOARD DISCUSSION**
    1. **Continuous Strategic Improvement (CSI) Plan** ***(Anna Roland)***
    2. **Safety Action Plan and Bond Planning/Feasibility Update** ***(Larin Davis)***
5. **SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION AND ACTION**
    1. **October 1 Enrollment**
    2. **District Updates**
    3. **Review Proposed Revisions to Board Policy 5.2-7.0** ***Procurement***
6. **Consider and Take Action to Approve Revisions to Policy 5.2-7.0 as Proposed During the Superintendent's Report**
7. **CONSENT AGENDA**
    Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.
    1. **Approval of the Minutes from the September 14, 2026, Regular Board Meeting and the October 2, 2026, Special Board Meeting**
    2. **Approval of Surplus Resolution**
    3. **Approval of the FY27 Budget Amendments**
    4. **Approval of the FY27 Budget Analysis Reports**
    5. **Approval of the FY27 Bond Fund Updates**
    6. **Approval of FY27 Change Order Listings as of October 8, 2026, for Funds 11, 21, 22, and 81**
    7. **Approval of FY27 General Fund 11 Encumbrances #798-#985 in the amount of $426,726.34**
    8. **Approval of FY27 Building Fund 21 Encumbrances #106-#117 in the amount of $65,786**
    9. **Approval of FY27 Child Nutrition Fund 22 Encumbrances #70-#74 in the amount of $5,598.92**
    10. **Approval of FY27 Fund 33 Encumbrances #3-#4 in the amount of $23,508.18**
    11. **Approval of FY27 Fund 35 Encumbrance #7 in the amount of $9,238.47**

12. **Approval of FY27 Gifts and Endowment Fund 81 Encumbrances #66-#71 in the amount of $4,944.02**
13. **Approval of Booster Club Reports**
14. **Approval of Activity Fund Reports**
15. **Approval of Out-of-State Travel**
16. **Approval of Treasurer's Reports ending August 31, 2026**
17. **Ratification and Approval of Payrolls**
18. **Approval of an agreement with AGC Education Inc., effective October 13, 2026, to purchase a poster printer bundle for Woodlands Elementary. The bundle includes a wide-format poster printer, sublimation printer, vinyl cutter, and related equipment and supplies. The equipment will support classroom instruction, parent and family engagement, building signage, recognition activities, and student projects. The total cost is $7,599, funded through Title I.**
19. **Approval of an agreement with American Fidelity, effective September 1, 2026, through August 31, 2027, for the Section 125 Flexible Benefit Plan for eligible employees. There is no cost to the District.**
20. **Approval of an agreement with Cargill Consulting, Inc. for a workshop to be held on December 9, 2026, on how to increase a student's ACT score. The workshop requires at least 30 students at $40 per student, for a minimum total cost of $1,200, funded by the Activity Fund.**
21. **Approval of a quote from Colorado Time Systems, effective October 13, 2026, for the purchase of an upgraded GEN7 swimming timing system and associated equipment for the District's aquatic facility. The purchase includes a six-lane touchpad system with seven touchpads, mounting brackets, storage caddy, Championship Elite starting system, necessary cables and adapters, on-site training, and shipping. The GEN7 timer and touchpads include a three-year limited warranty. The total cost is $30,658, funded by the General Fund.**
22. **Approval to rescind the agreement with CompTIA, approved by the Board of Education on August 10, 2026, in the amount of $7,500 for 100 users, and to approve a replacement agreement with CompTIA in the amount of $3,800 for IT CertMaster Learn Tech+ and Tech+ for 50 users in the high school's Computer Repair and Troubleshooting course. This Career Tech-approved program provides online curriculum and certification exams that prepare students to identify computer components, troubleshoot hardware issues, and develop foundational computer repair skills. The total cost of $3,800 is funded by the Carl Perkins Grant.**
23. **Approval of an agreement between Cowley College and Ponca City Public Schools, effective for the fall semester of 2026, to support pre-service teachers completing observation hours as classroom volunteers for EDU 6212: Introduction to Teaching with Field Experience. There is no cost to the District.**
24. **Approval of a quote from Generation Genius, Inc., effective October 12, 2026, through June 30, 2027, for one School (Science, Math & ELA) License for an educational streaming video subscription for West Middle School. The quote includes videos, lesson plans, teacher guides, discussion questions, vocabulary, quizzes, and English/Spanish subtitles. The total cost is $2,395, funded by Title I.**

25. **Approval of a contract with Great Expectations for two days of instructional coaching with Roosevelt Elementary staff on December 3, 2026, and February 11, 2027. The total cost is $1,600, funded by Instructional.**
26. **Approval of the ratification of an agreement with JAMF Software LLC, effective September 6, 2025, through September 5, 2027, for software used to manage the District's Apple iOS devices, including application deployment, device configuration, tracking, and asset management. This is the second year of a two-year agreement totaling $7,200, which was paid in full in FY 2025-26; therefore, there is no additional cost to the District in FY 2026-27.**
27. **Approval of an agreement with Steven Paul Judd, SPJ Creative, LLC, effective September 2, 2026, to provide a motivational and educational presentation and lead students in a collaborative art project with other participating schools. The completed artwork will be featured at the First Americans Museum and will then travel to participating school sites over the next four years. The total cost is $400, funded through the NYCP 713 Grant.**
28. **Approval of a quote from Kagan, effective for the 2026-27 school year, for the Structures on Demand: Staff Development Site License to be used at Central Baptist Academy. The total cost is $2,999, funded by Title II.**
29. **Approval of the ratification of an agreement with Kuta Software LLC, effective October 25, 2024, through October 25, 2027, for Infinite Pre-Algebra Software for West Middle School. The total cost of $320 was paid in full in year one with no additional cost to the District in fiscal year 2026-27.**
30. **Approval of an agreement with Mad Science, effective for the 2026-27 school year, to provide a KaPow! daytime assembly and a Dino Rodeo evening family program at each elementary school, with dates to be determined. The total cost of $11,333 will be funded through Title IV.**
31. **Approval of the ratification of an agreement between Northwestern Oklahoma State University (NWOSU) and Ponca City Public Schools (PCPS), effective October 16, 2024, through October 15, 2027, wherein PCPS agrees to provide the authorization, supervision, and instruction of NWOSU candidates completing the University's nursing education program. This includes activities such as observation, job-shadowing, and other activities approved by both NWOSU and PCPS. This is year three of a three-year agreement. There is no cost to the District.**
32. **Approval of a proposal from Orion Security Solutions, effective August 12, 2026, through August 11, 2029, for Openpath Renewal software licenses, a cloud-based access control system used by the high school. The total cost is $9,238.47, funded by Bond 35.**
33. **Approval to authorize services from Pinnacle Environmental Solutions & Consulting for District mold testing and detection for the 2026-27 fiscal year, not to exceed $4,000, funded by the Building Fund.**
34. **Approval of a quote from Stuteville Chevrolet GMC, effective October 13, 2026, for two 2027 Chevrolet Traverses for the Transportation Department. The total cost is $77,486, funded by the General Fund.**
35. **Approval of an agreement with Teaching Channel, effective October 16, 2026, through June 30, 2027, to provide First Lutheran School educators access to an**

online professional development platform offering instructional videos and professional development courses. The total cost is $3,129, funded through Title II.

36. **Approval of a Cooperation Agreement between White Eagle Health Center Behavioral Health Department and the Ponca City Public Schools (PCPS), effective October 12, 2026, through July 31, 2027, to provide on-site behavioral health services to students enrolled at PCPS. There is no cost to the District.**

8. **<u>ACTION ITEMS (MOTION REQUIRED)</u>**
    1. **Consider and Take Action on the Recognition and Observance of the Following Events:**
        A. **American Education Week**
        B. **National Education Support Professionals Day**
        C. **National Native American Heritage Month**
    2. **Consider and Take Action on the District's implementation of Fentanyl Abuse Prevention and Drug Poisoning Awareness Instruction for Students in Grades 6 through 12, in Accordance with House Bill 1484 (Rain's Law), Including Participation in Fentanyl Poisoning Awareness Week in Conjunction with National Red Ribbon Week**
    3. **Consider and Take Action to Approve the District Transfer Capacities by Grade Level and Site in Accordance with SB 783**
    4. **Consider and Take Action on a Resolution Calling for the Annual Election of Board of Education Member for Ward No. 2**
    5. **Consider and Take Action to Approve an Agreement with Branson On Stage Live for the Ponca City High School Instrumental and Vocal Music Programs' Trip to Branson, Missouri, April 22–25, 2027**
    6. **Consider and Take Action to Approve an Agreement with Ross Transportation to Purchase One 44-Passenger Activity Bus**
9. **Motion and Vote to Convene in Executive Session for the Following Purpose: to Discuss the Purchase of Real Property located at 702 East Grand [Authority for Executive Session: 25 O.S. Section 307 (B) (3)].**
10. **Recital by the Board President that minutes of the Executive Session were kept and will remain confidential as required by law.**
11. **Return to Open Session.**
12. **Consider and Take Action to Employ, to Accept the Resignation of, to Reassign, and to Enter into an Extra-Duty Contract with Those Individuals as Listed on the Attached Detailed Reports**
13. **<u>NEW BUSINESS</u>**
14. **<u>ADJOURNMENT</u> (Motion required)**

The agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the district website located at www.pcps.us on October 9, 2026, at 1:30 p.m.

PONCA CITY PUBLIC SCHOOLS
Board of Education Briefing

Phase III Progress Update

CONTINUOUS STRATEGIC IMPROVEMENT (CSI)

Strategic Planning Progress & Strategic Pillars

A comprehensive overview of our 5-year district goals, sub-objectives, performance indicators, and the path to Board approval.

4 Goal Areas

10 Performance Objectives

Board Vote: Nov 9

DISTRICT FOUNDATION

Mission & Performance Culture Alignment

PCPS MISSION STATEMENT

"Prepared to live and work in a global society."

Every strategic objective and action step directly serves this core promise to our students and community.

Risk Taking & Open Dialogue

Encouraging bold questions to address underlying district challenges.

Alignment & Focus

Unifying beliefs, values, mission, and goals into 4 simple buckets.

Rigorous Accountability

Tracking SMART key performance indicators through 2031.

PROCESS STATUS

Where We Are in the CSI Framework

PHASE I

Engage

"Who are we?"

Completed

PHASE II

Plan

"Where are we now?"

Completed

PHASE III — CURRENT

ACTIVE

Action

"Where do we want to go & how do we get there?"

Developing KPIs, Action Steps & Resource Timelines

PHASE IV

Achieve

"How do we monitor & execute?"

Launches Nov 10

Phase III Action Teams Focus

Building consensus across teachers, principals, and district leadership on 2026–2031 SMART goals.

Target Board Vote

Nov 9 @ 6:00 PM

STRATEGIC ARCHITECTURE

The Four Strategic Goal Areas

1. Wildcat Success

Academic Achievement & Teaching Excellence

2 Sub-Objectives focused on content mastery and instructional delivery.

2. Wildcat Personnel

Staff Recruitment, Retention & Growth

3 Sub-Objectives driving attendance, certified recruitment, and coaching.

3. Wildcat Community

Partnerships & Engagement Culture

2 Sub-Objectives expanding public perception, dialogue, and recognition.

4. Student Investment

Facilities, Technology & Strategic Funding

3 Sub-Objectives maintaining physical assets, tech infrastructure, and budgets.

GOAL AREA 1

Goal: Wildcat Success

Academic Excellence

1 Objective 1: Improve Student Mastery

Elevate student performance across all content areas (Reading, ELA, Math, and STEM).

Sample KPI Target:
By 2031, 70% of 3rd grade students score proficient or higher on OSTP reading.

2 Objective 2: Improve Instruction

Enhance instructional delivery, standards alignment, and personalized learning frameworks across all classrooms.

Sample Initiative:
Personalized Mastery Learning Framework & Lexile professional development.



GOAL AREA 2

Goal: Wildcat Personnel

Human Capital Development

OBJ 1

Teacher Attendance

Improve teacher attendance rates to maximize classroom instructional continuity and student stability.

FOCUS AREA
Supportive staff wellness & attendance tracking.

OBJ 2

Recruit & Retain Quality Staff

Attract top-tier certified educators and maintain high retention rates across all district sites.

TARGET METRIC
Retain 90% of teaching staff annually by 2031.

OBJ 3

Develop Quality Teachers

Provide structured mentorship, professional learning, and pathways to full state certification.

KEY INITIATIVE
"Road to Certification" support plans.

Target Initiative: Establish formal support plans for emergency-certified personnel to reduce emergency certifications district-wide by 2031.

GOAL AREA 3

Goal: Wildcat Community

Community & Engagement

Objective 1: Community Perception & Partnerships

Improve community perception, communication channels, and civic/business partnerships across Ponca City.

Outcome:
Enhanced public trust, civic sponsorships, and transparent district news.

Objective 2: Engagement & Recognition

Increase student and teacher engagement, active collaboration, and regular celebration of achievements.

Target Metric:
95% parent participation at Parent -Teacher Conferences by 2031.

Community Key Targets (2031)

95% Parent/guardian participation at Parent -Teacher conferences.

95% Returning student enrollment completed by August 1st annually.

GOAL AREA 4

Goal: Student Investment

Resources & Facilities

Obj 1: Facilities

Improve and maintain district facilities to provide safe, highly functional learning environments.

KPI Benchmark:
100% of classroom buildings equipped with secure entrance systems.

Obj 2: Strategic Funding

Ensure district fiscal resource allocations are strictly aligned with strategic plan priorities.

KPI Benchmark:
100% budget alignment to CSI goal areas annually.

Obj 3: Technology

Improve and maintain modern technology infrastructure for modern digital learning.

KPI Benchmark:
$500 per student technology investment baseline by 2031.

Safety & Technology Focus: Ensuring every building meets safety entrance standards while maintaining 1-to-1 digital device ratios for student readiness.

GOVERNANCE & APPROVAL

Planning Hierarchy & Board Approval Timeline

1. Strategic Goal Areas — 4 High-Level Buckets

↓

2. Performance Objectives — 10 Sub-Objectives

↓

3. SMART KPIs (2026–2031) — Data-Driven Targets

↓

4. Initiatives & Action Steps — Execution & Budgets

Key Next Steps

SEP 21 — **Phase III Day 3 Session**
Action teams finalize initiatives, implementation schedules, and budget feasibility.

NOV 9 — **Board of Education Approval**
Formal presentation and board vote at 6:00 PM to approve 5-year strategic plan.

NOV 10 — **Phase IV Launch: Achieve**
District begins full implementation, progress monitoring, and annual reporting.

BOARD ALIGNMENT

Shaping the Future of PCPS Together

Our Continuous Strategic Improvement plan provides clear focus, measurable goals, and rigorous accountability for our students, staff, and community.

Access District CSI Documents

Review working team templates, performance data, and draft initiatives.

bit.ly/PCPScsi

Image Sources



https://images.squarespace-cdn.com/content/v1/57c40acb579fb31c1f9efdad/1481635392924-G77JKK22AI06T9J2D32B/shutterstock_199317131.jpg

Source: www.echalk.com

Safety Action Plan Update

2026-2027

Ponca City Public Schools

Achievements

Surveillance & Access Control

- **Annex Intercom (Roosevelt):** Completed intercom system setup in the annex.
- **Maintenance & Transportation Cameras (District-Wide):** Installed new security cameras for maintenance and transportation facilities.
- **Playground Security Cameras (Liberty):** Added additional security cameras covering the playground area.
- **Concert Hall Classroom Hallway Camera:** Completed security camera installation in the classroom building.
- **Student Access Gate (High School):** Installed a dedicated student access gate.
- **Frosted Office Windows (High School):** Wrapped office window glass to limit visibility and enhance security.

Achievements

Emergency Preparedness & Life Safety

- **Flush-Mount Sprinkler Heads (District-Wide):** Installed flush-mount fire sprinkler heads in seclusion rooms.
- **Med Sled Evacuation Device (High School STEM):** Procured emergency Med Sled evacuation equipment.
- **Standard Response Protocol (SRP) Posters (District-Wide):** Printed and posted emergency SRP procedures across facilities, trained students and staff.
- **Safe Room Signage (Concert Hall):** Installed emergency safe room directional signage.
- **Updated Desk Phones:** Completed renewal of all District desk phones.
- **Approved Gas Storage (Athletics / High School):** Replaced storage with Fire Marshal–approved containers.

Achievements

Traffic, Infrastructure & Environmental Health

- **Crossing Guard & Safety Patrol Gear (District-Wide):** Issued new stop signs for safety patrol and crossing guard operations.
- **East Side Alley Lighting (Roosevelt):** Added outdoor perimeter lighting along the alleyway.
- **Hot Water Heater Inspections (District-Wide):** Conducted safety inspections with the department of labor on hot water heating units.
- **ADA Furniture & Accessibility Updates:** Completed ADA compliance updates for High School STEM furniture and installed ada accessible playground equipment at Garfield.

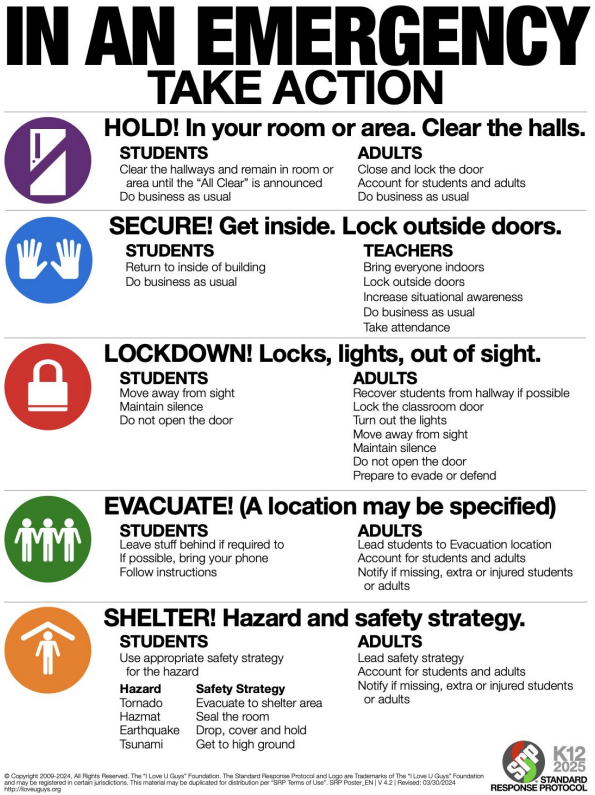
Safety in Action

- **Drills**
  - Standard Drills
  - RAVE Panic Button Drill District Wide
  - Fire drills completed in collaboration with the Fire Marshal
- **Safety and Security Standards Committee**
  - Collaboration with City and County Emergency Management
- **Code Compliance**
  - Fire inspections completed at all sites
- **After Action Review**
  - Protocol for after incident review of stakeholder's actions

Safety Action Plan

- Student Endangerment
- Crisis response
- Evacuation Procedures
- Reunification Procedures
- Accident & Serious Injury
- Bomb Threat
- Bus Accident
- Earthquake
- Fire
- Flood
- Hazardous Materials
- Incident Command System
- Intruder
- Media Relations
- Pandemic Preparedness
- Safety & Health Teams
- Shelter in Place
- Student Runaway/Abduction
- Suspicious Mail
- Lightning/Thunderstorm
- Tornado/Severe Weather
- Building Damage
- Transporting Students
- Utility Emergency
- Weapon
- Pipeline Safety
- Standard Response Protocol

Standard Response Protocol



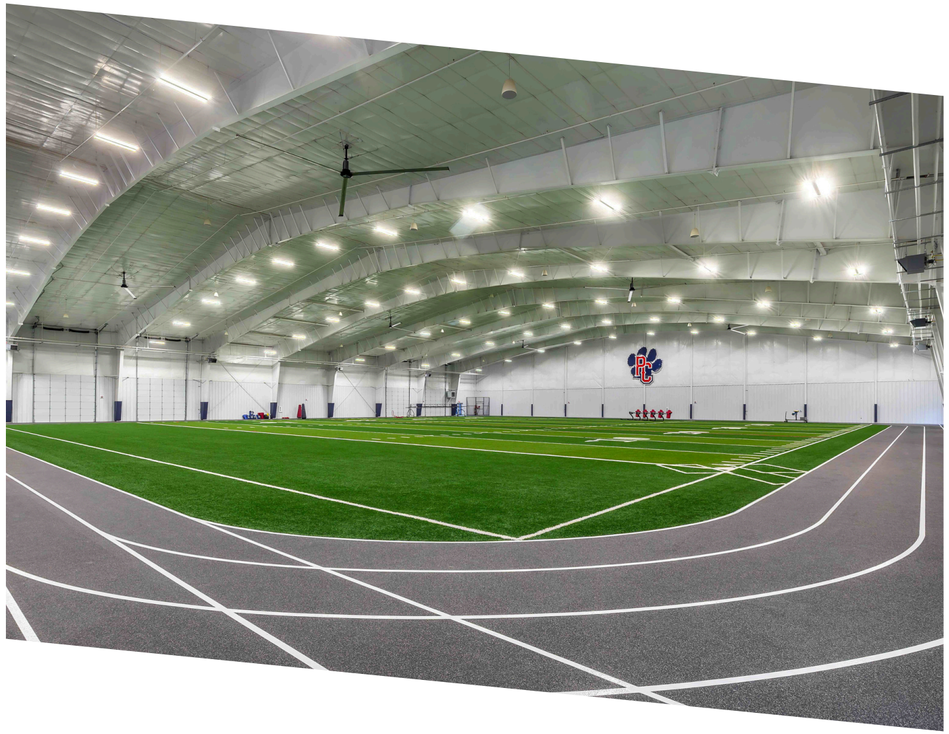
Schedule

- Planning for updates via bond cycle
- Increased communication with support of Public Information Officer
- Continued collaboration with City and County Emergency Management

Cost Considerations

- Construction costs increase between 5 and 10% annually
- New technology requires infrastructure upgrades
- Bond Planning - Data Collection
- Training
- State and Federal Mandates/Requirements

Thank You



Ponca City Public Schools

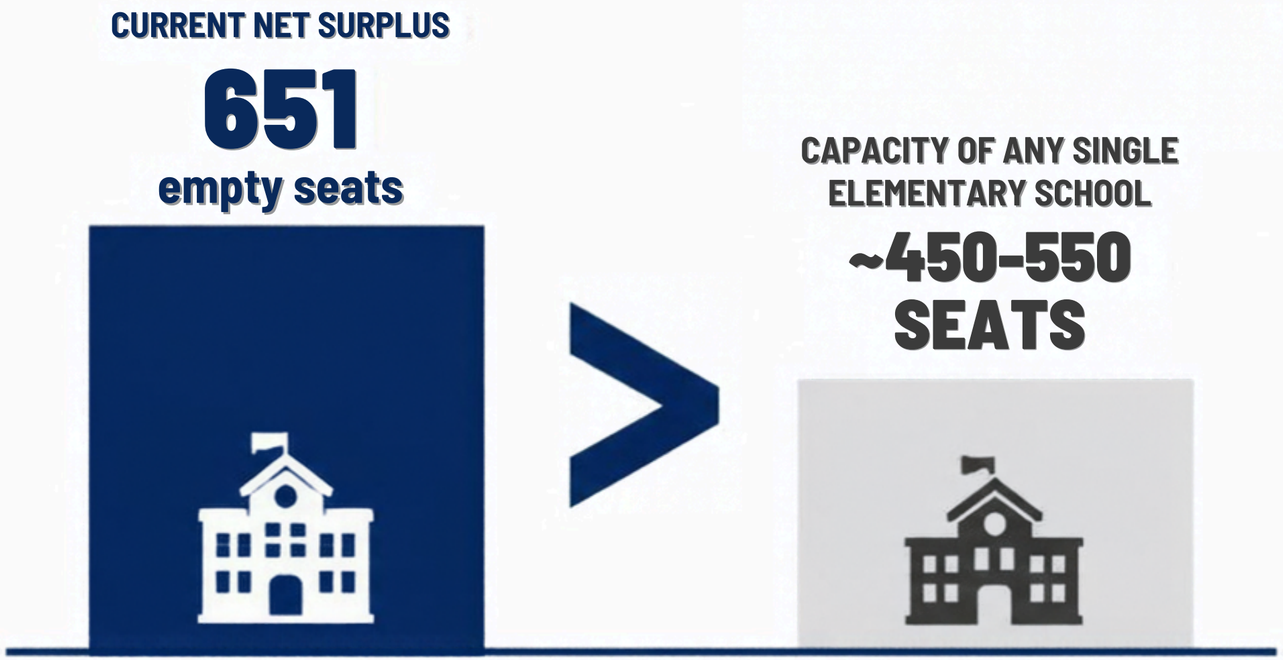
STRATEGIC & BOND PLANNING UPDATE

October 2026

ELEMENTARY
CAPACITY & ENROLLMENT
OUTLOOK

ELEMENTARY CAPACITY

Total elementary capacity:	**2,596** seats across 7 buildings
2025-26 enrollment:	**1,945** students
Overall utilization:	**74.9%**
Current net surplus:	**651** empty seats



THE CURRENT SURPLUS EXCEEDS THE CAPACITY OF ANY SINGLE ELEMENTARY SCHOOL

ENROLLMENT DECLINE INCREASES SURPLUS CAPACITY

	2025-26 CURRENT	2030-31 FORECAST	2036-37 FORECAST
Enrollment	1,945	1,885 (-60 students)	1,880 (-65 students)
Available Surplus Seats	651	711	716
District Elementary Utilization	74.9%	72.6%	72.4%

enrollment is projected to decline and then plateau, not rebound.

THE OPERATIONAL TARGET

Operating at 80% - 85% capacity is the K-12 operational standard.
It maximizes per-pupil spending efficiency, eliminates empty-space utility waste, and maintains programmatic flexibility without overcrowding.

Staffing Efficiency

Fixed Overhead Allocation:
Baseline positions (Principal, Secretary, Counselor, Lead Custodian) cost the same whether a building is at 55% or 85% capacity.

Class Size & Ratios:
Under-enrolled buildings force inefficient staffing allocations and higher instructional costs per student.

Staff:
Right-sized to 80% allows specialized support staff (reading specialists, Title I, SPED) to serve full cohorts under one roof instead of traveling across sites.

Utility & Plant Overhead

Footprint vs. Headcount:
HVAC, lighting, and baseline water consumption depend on total square footage, not the number of students inside.

Idle Space Waste:
Heating and cooling empty classrooms diverts operational dollars away from classroom instruction.

Utility Cost Per Pupil:
Operating at 80% density minimizes utility spend per enrolled student while conditioning only active learning environments.

Capital & Operational Liability

Defered Maintenance Drag:
Every square foot kept open requires root maintenance, mechanical replacements, and exterior envelope upkeep regardless of use.

Diluted Bond Dollars:
Spreading sinking fund/capital bond dollars across surplus square footage delays critical repairs across healthy facilities.

Supervision & Safety:
Unoccupied wings, surplus exit doors, and underutilized corridors create unnecessary security monitoring liabilities.

THE FACILITY UTILIZATION SPECTRUM

< 70% Underutilized (Current State)	80%-85% Target Sweet Spot	> 95% Overcrowded

Underutilized

High cost per student; duplicated administrative overhead; utilities paid on empty rooms; diluted capital maintenance funds.

Target Sweet Spot

Peak operational efficiency: full programmatic offerings; dedicated space preserved for resource/SPED rooms; built-in buffer for cohort shifts.

Overcrowded

Loss of art/music spaces; scheduling bottlenecks; zero buffer for cohort growth; high wear-and-tear on cafeterias, gyms, and restrooms.

BONDING CAPACITY

SPRING 2027 BOND ISSUE OPTIONS

~$57,000,000

~$45,000,000

TRANSPORTATION
~$1,800,000



~$120,000,000

~$91,000,000

TRANSPORTATION
~$2,600,000



~$166,000,000

~$116,000,000

TRANSPORTATION
~$3,200,000



LISTENING SESSIONS

INTERNAL
LISTENING SESSIONS

Listening sessions are taking place now through October 29, 2026.

- **Every school site**
- **Operations Departments**
- **Athletics**

COMMUNITY
LISTENING SESSIONS



The Perk
October 22

7:30 Noon 4:30

THANK YOU

PONCA CITY PUBLIC SCHOOLS

Celebrating Progress.
Planning for Our Future.

Report Cards • October 1 Enrollment • Special Education • Community Listening

BOARD OF EDUCATION UPDATE | OCTOBER 2026

Ponca City Public Schools
School Report Card Highlights

Current year grade shown first; prior year in parentheses

Celebrating progress while focusing on next steps

STUDENTS | OPPORTUNITIES | STRONGER TOMORROWS

DISTRICT BRIGHT SPOTS | REASONS FOR OPTIMISM

- **2 schools earned a B overall:** Trout Elementary and Woodlands Elementary.
- **3 schools improved overall:** Garfield (F to D), Lincoln (D to C), and Union (D to C).
- **Growth is generally stronger than achievement** across the district.
- **Attendance/Absenteeism improved at 8 sites:** Liberty, Garfield, Lincoln, Roosevelt, Union, Woodlands, West Middle, and Po-Hi.
- **Liberty earned an A in Growth.**
- **Po-Hi Postsecondary improved from C to B.**

ELEMENTARY SCHOOLS

School	Overall	Achievement	Growth	ELPA	Absenteeism
Liberty Elementary	C (C)	C (D)	A (B)	D (D)	B (F)
Trout Elementary	B (B)	B (B)	B (B)	D (D)	A (A)
Garfield Elementary	D (F)	D (D)	D (D)	F (F)	B (F)
Lincoln Elementary	C (D)	D (D)	C (D)	C (F)	C (F)
Roosevelt Elementary	C (C)	C (C)	B (B)	D (D)	B (F)
Union Elementary	C (D)	D (D)	C (C)	D (F)	A (C)
Woodlands Elementary	B (B)	B (B)	C (C)	C (B)	B (C)

SECONDARY SCHOOLS

School	Overall	Achievement	Growth	ELPA	Absenteeism	Graduation	Postsecondary
West Middle School	D (D)	D (C)	C ∫C)	C (B)	D (F)	—	—
East Middle School	D (D)	D (D)	D (D)	C (C)	F (F)	—	—
Ponca City High School (Po-Hi)	D (D)	D (D)	C (C)	C (C)	D (F)	F (D)	B (C)

What's Going Well | BUILDING ON OUR STRENGTHS

- **Elementary overall performance** shows **stability,** with **2 B schools** and 5 C schools.
- **Several schools** posted **improved overall results** compared with last year.
- **Growth indicators are stronger** than achievement in many schools.
- **Absenteeism gains** are visible at many sites.
- **Po-Hi shows strength** in Postsecondary readiness.

Focus Areas for Next Steps | TARGETED SUPPORT FOR CONTINUED PROGRESS

1. **Achievement** remains mostly in the C/D range districtwide.
2. **ELPA** remains a key area for improvement, especially at Garfield and several elementary schools.
3. **Secondary performance** continues to require targeted support.
4. **East Middle absenteeism** remains a significant concern.
5. **Po-Hi Graduation** declined from D to F.

Highlights from the latest school report card data

Celebrate the gains while remaining focused on next steps

3
Elementary schools improved overall

2
Schools earned a B

8
Sites improved absenteeism indicator

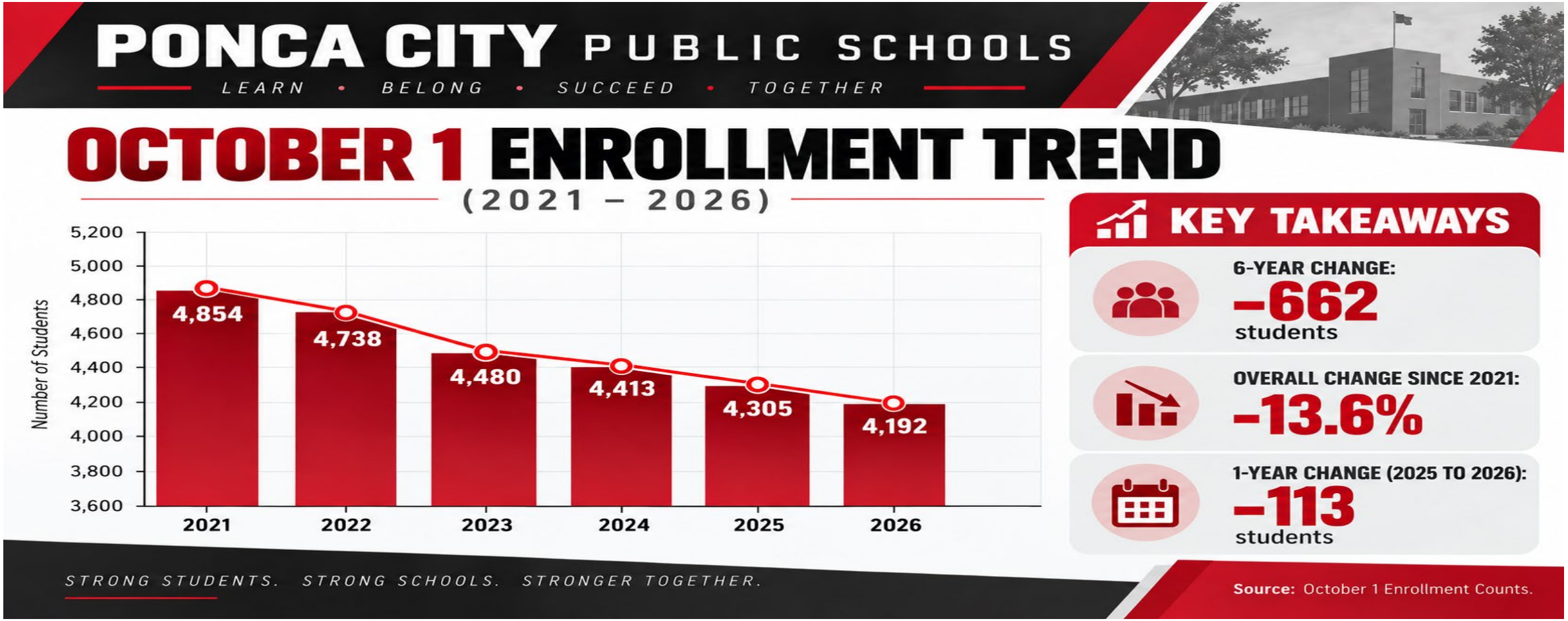
Our strengths

- Growth indicators outpace achievement at many sites
- Several schools moved forward on overall ratings
- Po-Hi postsecondary indicator improved

Our continued work

- Raise student achievement across grade spans
- Strengthen attendance and targeted supports
- Improve secondary outcomes, including graduation

October 1 enrollment: a critical finance and planning marker



October 1 counts are a key enrollment measure in Oklahoma school finance; state aid uses statutory formulas and multiple factors.

Six-year enrollment trend: what is changing?

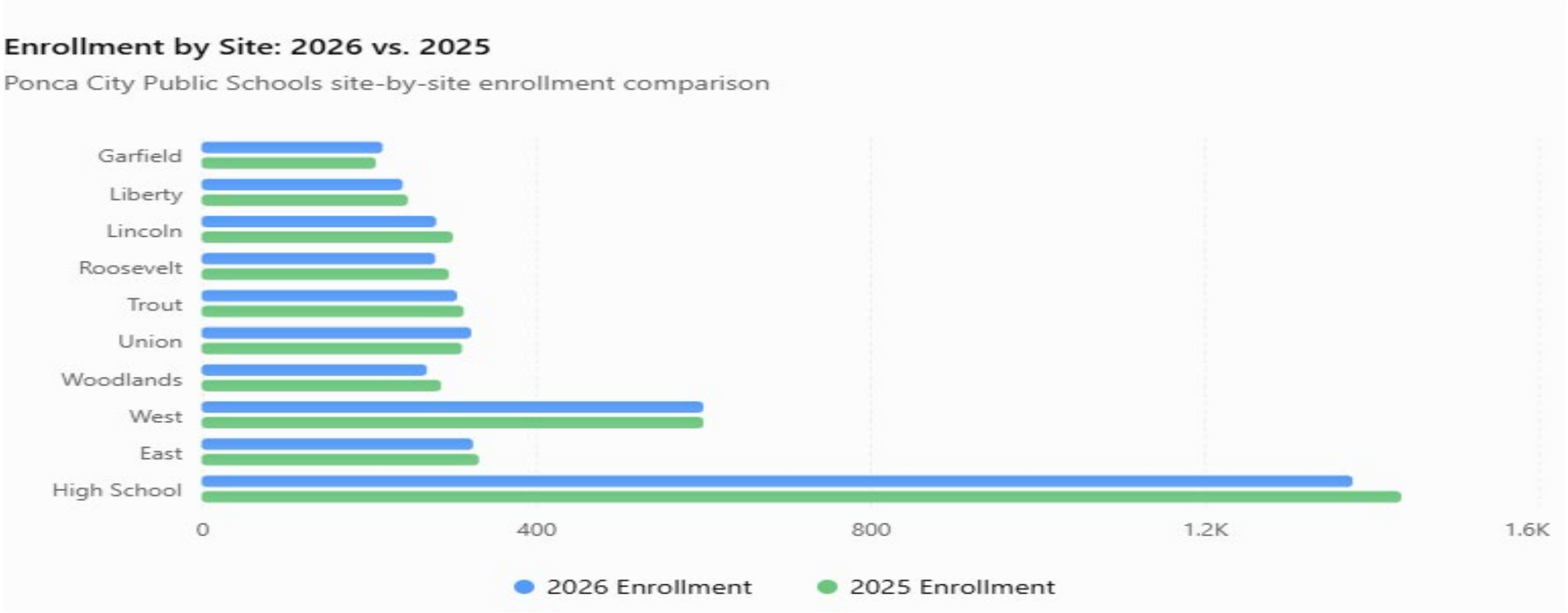
4,854	4,192	−662
2021 district enrollment	2026 district enrollment	Students since 2021 (−13.6%)

2025 → 2026: 113 fewer students (–2.6%)

The planning question

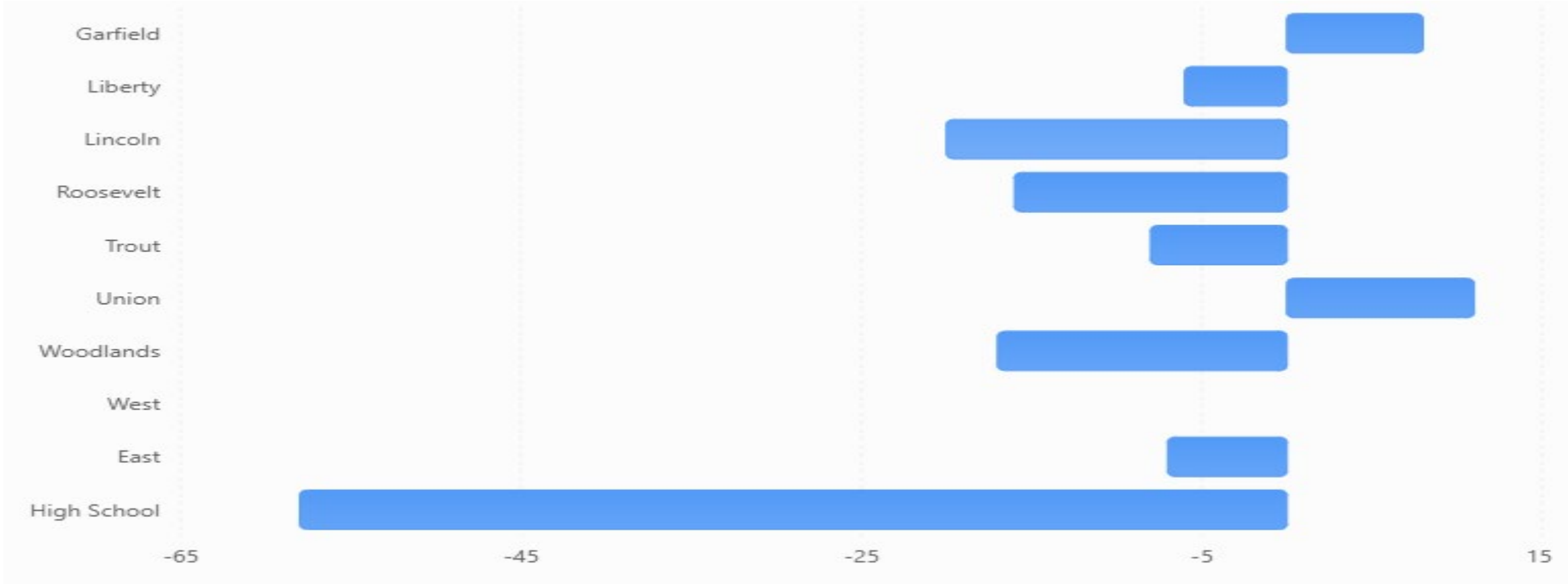
How can we align facilities, staffing, class sizes and services to the students we serve today—and tomorrow?

Enrollment changes are not equal across our schools



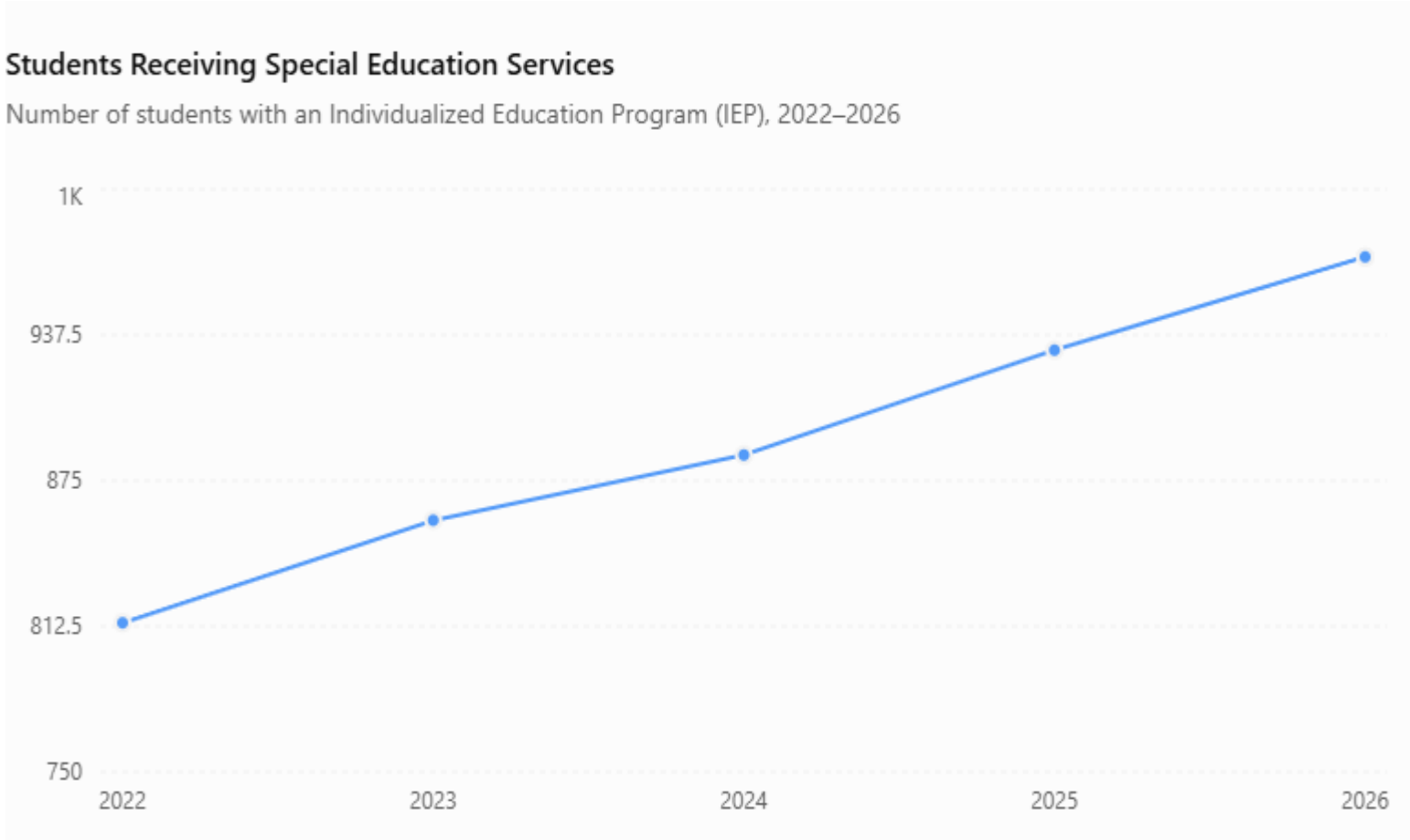
District total: 4,305 (2025) → 4,192 (2026) | Change: −113

Site-by-site change reveals uneven pressure



Growing: Union +11, Garfield +8 Stable: West 0 Largest declines: High School −58, Lincoln −20, Woodlands −17

Special education enrollment is moving in the opposite direction



814

Students with IEPs in 2022

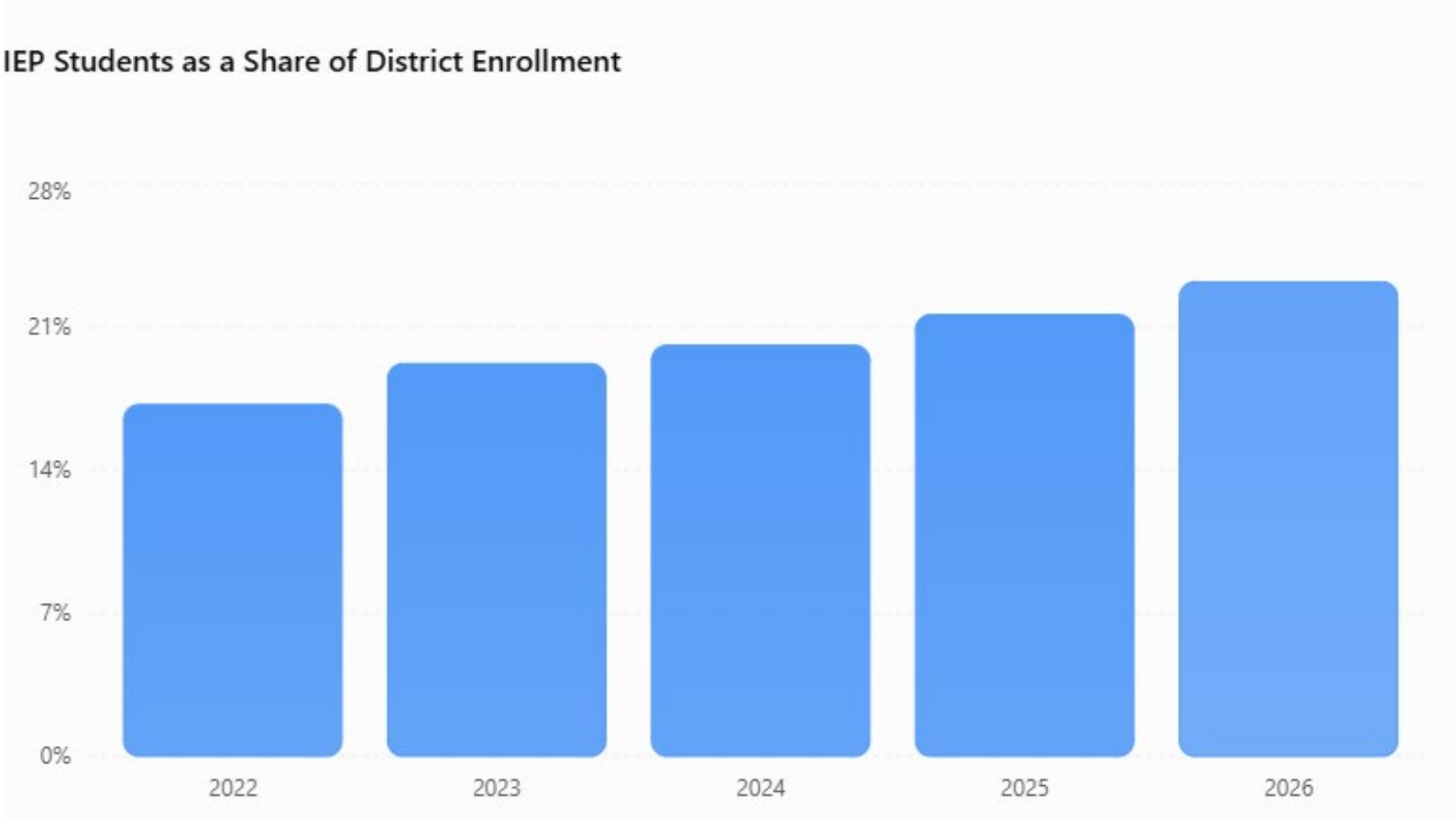
971

Students with IEPs in 2026

+19.3%

IEP increase since 2022

Nearly one in four PCPS students now has an IEP



17.2%

IEP share in 2022

23.2%

IEP share in 2026

+6.0 percentage points

Elementary capacity: the challenge is more than a headcount

Smaller enrollment does not automatically create smaller or more balanced classes.

- Uneven grade-level cohorts complicate classroom sections and staffing
- IEP service models can require specialized personnel, rooms and scheduling
- Neighborhood attendance patterns can create mismatches between capacity and demand
- Our response must protect student services, access and educational quality

Analyze by grade and site: class size • room use • service minutes • staffing • transportation • projected enrollment

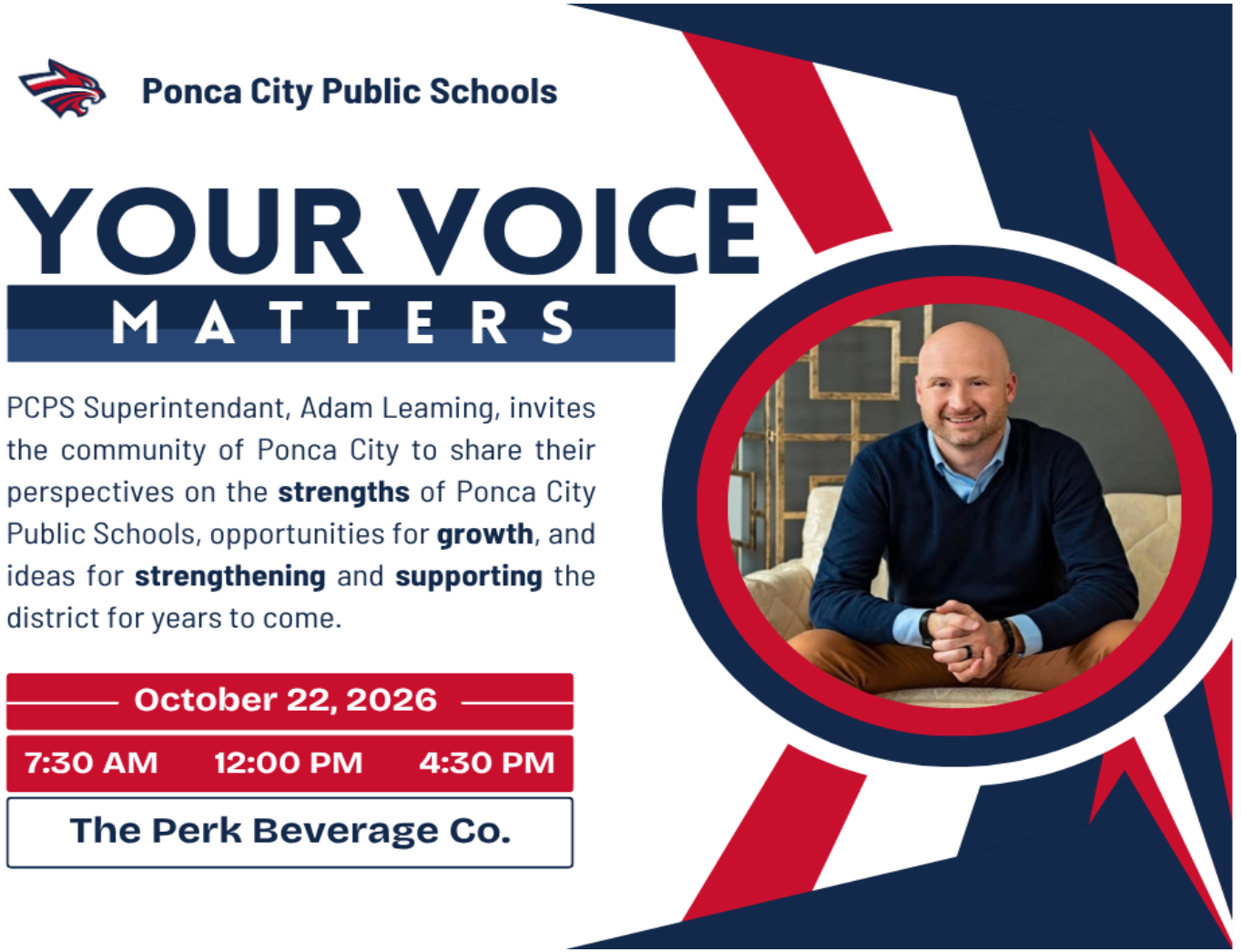
We are listening before shaping recommendations

OCTOBER ENGAGEMENT

- Listening sessions at every school site
- Conversations with district departments and stakeholder groups
- Community listening sessions at The Perk on October 22
- New regular communication with high school student leaders
- Ongoing meetings with site and district Teachers of the Year

What we hear will help identify needs, evaluate options and inform Board discussion.

Join the conversation: October 22 at The Perk



THREE PUBLIC SESSIONS

7:30–8:30 AM
12:00–1:00 PM
4:30–5:30 PM

The Perk Beverage Co.
October 22, 2026

Critical questions for Ponca City's next chapter

- What learning environments and services will students need over the next decade?
- Where are grade-level class sizes and specialized services hardest to balance?
- How do we preserve opportunities while operating facilities responsibly?
- Which projects best connect strategic priorities to student outcomes?
- How can we maintain public trust through transparent options and tradeoffs?

Next: synthesize feedback + verify needs + model options + bring choices to the Board.

Revision to Policy 5.2-7.0 Procurement

Public Construction Contracts under $50,000 but over ~~$10,000~~ $25,000 may be awarded on the basis of written quotes. Contracts for less than ~~$10,000~~ $25,000 ~~(or less than $25,000 for minor maintenance and repair)~~ may be negotiated directly with a qualified contractor. The lowest responsible bidder will be selected in accordance with state law.

Our responsibility is to plan for the students we have— and the opportunities they deserve.

Celebrate progress. Listen broadly. Decide thoughtfully.

REDLINE

5.2 – 7.0 PROCUREMENT

General Fund Monies

To ensure fair and open competition in the purchase of needed equipment and supplies, the district shall seek quotes or proposals in the following manner:

Quotes/Requests for Proposals:

- *Under $5,000:* Informal oral or written quotes encouraged.
- $5,000 to $24,999: Written quote required.
- *$25,000 to $49,999:* Requires written quotes from at least three qualified vendors, unless fewer quotes are received after documented good-faith solicitation efforts or the purchase qualifies as a sole-source procurement.
- *$50,000 and above:* Requires formal sealed bids or RFQs submitted to and approved by the board.

Prior to the issuance of any purchase order or formal commitment of funds, the district's Encumbrance Clerk must verify that sufficient funds are available in the appropriate account and formally encumber those funds in accordance with 70 O.S. § 5-135.

A summary of quotes and/or proposals will be attached to purchase orders.

Service and Open-Ended Contracts

For services billed on an hourly, per-unit, or time-and-materials basis, quotes and contracts must establish a mandatory "Do Not Exceed" (DNE) threshold. Work must immediately pause once the DNE cap is reached and may not resume until additional funding and a supplemental purchase order are approved.

Bids

Public Construction Contracts between $50,000 and $100,000 shall be let and awarded to the lowest responsible bidder by receipt of written bids. Public Construction Contracts under $50,000 but over ~~$10,000~~ $25,000 may be awarded on the basis of written quotes. Contracts for less than ~~$10,000~~ $25,000 ~~(or less than $25,000 for minor maintenance and repair)~~ may be negotiated directly with a qualified contractor. The lowest responsible bidder will be selected in accordance with state law.

New buses shall be purchased from the list maintained by the State Board of Education by sealed bid at a price not greater than the price filed with the State Board of Education in accordance with the provisions of OKLA. STAT. tit. 70, § 9-109.

REDLINE

Standard Exemptions from Bidding

Certain non-construction categories are exempt from competitive bidding requirements:

- Instructional Materials: Textbooks, digital curriculum, and specialized educational software.
- Vehicles & School Buses: Typically acquired via state contract pricing or specialized state programs.
- Cafeteria & Food Services: Governed by federal USDA / Child Nutrition Program procurement guidelines.
- Sole Source Goods/Services: Items are available exclusively from a single vendor. A written justification from either the vendor or requester must outline why the item is only sourced from this vendor.
- Declared Emergencies: Unforeseen conditions threatening student safety or critical facility operations, as authorized by the superintendent.
- Declared Emergencies (Public Construction): Bypassing the Public Competitive Bidding Act for a public construction emergency requires a two-thirds (2/3) majority vote of the Board of Education to officially declare the emergency and enter it into the minutes, pursuant to 61 O.S. § 130.

Federal Funds

All purchases with federal funds will be made in accordance with the specific requirements associated with those funds and the Federal Uniform Guidance (2 CFR § 200).

Micro-Purchases: Federal purchases up to the current micro-purchase threshold (typically $10,000) may be awarded without soliciting competitive price or rate quotations if the price is considered reasonable.

Debarment and Suspension: For any purchase made with federal funds exceeding $25,000, the district must verify through SAM.gov that the vendor is not suspended, debarred, or otherwise excluded from receiving federal funds.

Buy American: Purchases made for the Child Nutrition Program must adhere to the USDA's "Buy American" provision, prioritizing domestically grown and processed foods to the maximum extent practicable.

Ethics and Conflict of Interest:

District officers, employees, and agents involved in the selection, award, or administration of contracts shall not solicit or accept, for personal benefit, gratuities, favors, kickbacks, or other items of monetary value from contractors, prospective contractors, subcontractors, or parties to subagreements. This prohibition does not preclude the District from soliciting or accepting lawful donations, sponsorships, or contributions for the benefit of the District or its programs,

provided such contributions are not a condition of, consideration for, or otherwise connected to the award or administration of a contract.

REFERENCE: 61 O.S. §102, §103, §107, §131, 62 O.S. §430.1, 70 O.S. §5-123, §9-109
ADOPTED: October 11, 2021
REVISED: October 10, 2022, October 16, 2024, September 14, 2026, October 12, 2026

Ponca City Public Schools
Regular Board of Education Meeting
Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Monday, September 14, 2026 at 5:00 PM

NOTICE OF MEETING
Prior to December 15 of the last calendar year, the date, time and place of the regular meetings were filed in the Office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on Sept 10, at 3:00 p.m.)

1. **CALL TO ORDER**

1.1. **Call Meeting to Order** ***(President)***
Attendance Taken at 5:00 PM.

Jeff MacKinnon:	Present
Anna Roland:	Present
Judy Throop:	Present
Joe Vaden:	Present
Nancy Zimmerschied:	Present

1.2. **Flag Salute**

1.3. **Roll Call** ***(Minutes Clerk of the Board)***

2. **PUBLIC COMMENT**

2.1. **Comments From the Public**
The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during the public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments with an announcement of their name and group affiliation, if applicable. Comments by the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comments of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

3. **PRESENTATIONS AND RECOGNITIONS**

3.1. **Recognition of 2026-27 Site Teachers of the Year and District Teacher of the Year** ***(Adam Leaming)***

4. **REPORTS WITH POTENTIAL BOARD DISCUSSION**

4.1. **Alternative Education Report** ***(Karla Streeter)***

5. **DISTRICT UPDATES AND POLICY REVIEW WITH POTENTIAL BOARD DISCUSSION**

5.1. **District Updates**

5.1.A. **Bond Planning** ***(Larin Davis)***

5.2. **Proposed Policy Changes to Section 5 - Business Management and Section 7 - Students As Listed Below:** ***(Erika Johnson)***

6. **CONSIDER AND TAKE ACTION TO ADOPT AND REVISE THE BOARD POLICY CHANGES AS PRESENTED**

CONSIDER AND TAKE ACTION TO ADOPT AND REVISE THE BOARD POLICY CHANGES AS PRESENTED. This motion, made by Judy Throop and seconded by Anna Roland, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

7. **CONSENT AGENDA**

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

Motion to approve the Consent Agenda items 7.1 thru 7.44 as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda. This motion, made by Anna Roland and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

7.1. **Approval of the Regular Minutes from the August 10, 2026, Board of Education Meeting**

7.2. **Approval of Surplus Resolution**

7.3. **Approval of the FY26 Budget Amendments**

7.4. **Approval of the FY27 Budget Amendments**

7.5. **Approval of the FY27 Budget Analysis Reports**

7.6. **Approval of the FY27 Bond Fund Updates**

7.7. **Approval of FY27 Change Order Listing as of 9/09/26 for Funds 11, 21, 22, 34, 35, and 81**

7.8. **Approval of FY27 General Fund 11 Encumbrances #566-#797 in the amount of $380,528.06**

7.9. **Approval of FY27 Building Fund 21 Encumbrances #82-#105 in the amount of $373,084.24**

7.10. **Approval of FY27 Child Nutrition Fund 22 Encumbrances #66-#69 in the amount of $11,298**

7.11. **Approval of FY27 Fund 34 Encumbrances #4-#5 in the amount of $5,014**

7.12. **Approval of FY27 Gifts and Endowment Fund 81 Encumbrances #40-#65 in the amount of $83,819.52**

7.13. **Approval of Booster Club Reports**

7.14. **Approval of Activity Fund Reports**

7.15. **Approval of Out-of-State Travel**

7.16. **Approval of Treasurer's Reports**

7.17. **Ratification and Approval of Payrolls**

7.18. **Approval of a quote from American Telephone, effective September 15, 2026, for three cameras and installation at the Vo-Ag property, two cameras at Union Elementary,**

and cable installation at the High School for the cameras at the Title VI classroom. The total cost is $4,135, funded by Bond 34.

7.19. **Approval of the ratification of an agreement with Cengage Learning, effective July 17, 2022, through June 30, 2028, for 50 Pre-Algebra Oklahoma Edition student books, 360 online licenses, and five teacher resource packages for East Middle School. The original agreement totaled $29,089.50 and was paid from Instructional/Title I funds in 2022. This ratification carries no additional cost to the District.**

7.20. **Approval of the ratification of the original 99-year lease agreement with the City of Ponca City, effective November 1, 2016, through June 30, 2115, for City-owned land used by the Ponca City Public Schools Concert Hall, at a cost of $1.00 per year from the Building Fund.**

7.21. **Approval of the ratification of the original 99-year lease agreement with the City of Ponca City, effective January 1, 2024, through June 30, 2123, for City-owned land used by the Ponca City Public Schools Tennis Facility, at a cost of $1.00 per year from the Building Fund.**

7.22. **Approval of an agreement with the City of Ponca City RecPlex, effective August 1, 2026, through May 31, 2027, for the use of pool and aquatic facilities for swimming instruction, special education aquatic programs, and swimming for an athletic sport. The cost is $1,500 per month for 10 months, for a total of $15,000, funded by the Building Fund.**

7.23. **Approval of a Memorandum of Understanding between Class 101 Norman and the Ponca City Public Schools Native American Program, in partnership with the Oklahoma State Department of Education, effective September 1, 2026, through May 31, 2027, to provide structured college and career planning services to students enrolled in the Ponca City High School Native American Program. The program aims to help college-bound students identify best-fit colleges, prepare competitive applications, and maximize scholarship and financial aid opportunities. The total cost is $41,000, funded by the Native Youth Community Project Grant.**

7.24. **Approval of an agreement with Susan Clothier, effective August 2026 through May 2027, for consultation services for the Ponca City High School's marching band. Ms. Clothier will provide guidance, recommendations, mentorship, and consultation to support the marching band program. The total cost is $1,250, funded by the General Fund.**

7.25. **Approval of an agreement with Edmentum, effective September 7, 2026, through June 30, 2027, for 620 licenses for Study Island Math for West Middle School. The agreement also includes unlimited access to live professional development. The total cost is $8,487.60, funded by Title I.**

7.26. **Approval of a logo agreement with Faith and Threads, effective for the 2026-27 fiscal year. The agreement authorizes Faith and Threads to use the District logo on apparel and customized merchandise. A royalty fee of $100 was assessed.**

7.27. **Approval of an agreement with Freezing Point, LLC, effective for the 2026-27 fiscal year, to provide two-bowl frozen beverage machines for use by Child Nutrition at West**

Middle School (2), East Middle School (1), and the High School (2) for the sale of Frazil frozen beverages. The machines will be provided at no additional charge, with a minimum annual purchase commitment of 30 cases of product per machine. Point-of-sale revenue from student and staff purchases will fully offset product costs.

7.28. **Approval of a quote from Hudl, effective October 1, 2026, through September 30, 2027, to provide video review and performance analysis tools for the District. Hudl will also provide the capability to livestream multiple extracurricular events simultaneously. The total cost is $25,000 and will be shared among the athletics programs utilizing Hudl, with additional support from TeamRadio.**

7.29. **Approval of an agreement with InstaRaise by JMS, effective October 5, 2026, through October 21, 2026, for an online product fundraiser benefiting the Ponca City High School, East Middle School, and West Middle School choirs. Proceeds from the fundraiser will be deposited into the applicable school activity funds.**

7.30. **Approval of an agreement with the Kaw Nation of Oklahoma, effective for the 2026-27 school year, under which the Kaw Nation will assign two Education Specialists to serve the Ponca City Public Schools' students and staff. There is no cost to the District.**

7.31. **Approval of a logo agreement with MPact Fund Raising, effective for the 2026-27 fiscal year, authorizing the use of the Ponca City Wildcat logo on blankets to be given as gifts to the Ponca City Instrumental Music seniors. There is no royalty fee assessed.**

7.32. **Approval of a Memorandum of Understanding between the Otoe-Missouria Tribe and Ponca City Public Schools Child Nutrition to provide Summer Electronic Benefits Transfer (EBT) benefits to eligible children throughout Kay County during summer 2027. The program provides $40 per month ($120 total) in nutritional food package items. Students participating in the free or reduced-price meal program are eligible regardless of tribal membership. There is no cost to the District.**

7.33. **Approval of the ratification of an agreement with PDQ.com for district-wide IT software used to deploy software and manage application inventory on laptops and desktops. The two-year agreement totaled $5,610 and was funded through Bond 34 and paid in full in FY 2025-26; therefore, there is no additional cost to the District in FY 2026-27.**

7.34. **Approval of a quote from Perry Weather, effective September 15, 2026, through September 14, 2027, for a weather safety system that includes a Core software platform, onsite weather monitoring station, and an outdoor warning system. The system will provide real-time weather monitoring and alerting capabilities, including outdoor warning sirens, lightning detection, and location-specific weather information. The initial annual subscription cost is $3,500, reflecting discounted pricing, with a one-time $500 shipping cost, for a total first-year cost of $4,000, funded by the Building Fund.**

7.35. **Approval of a quote from Project STEM, effective August 19, 2026, through June 30, 2027, for a computer science program to be used at West Middle School. The quote includes access to all student course materials, professional development access for participating teachers, web-based access to course materials, a web-based dashboard,**

and an in-depth view of student progress and performance. The total cost is $250, funded by Title I.

7.36. **Approval of an agreement with Red Earth Environmental, effective for the 2026-27 fiscal year, to provide regulated medical waste pickup and disposal for the District. The total cost is up to $300, funded by the Building Fund.**

7.37. **Approval of a quote from Renaissance Learning, Inc., effective October 1, 2026, through June 30, 2027, for 130 student subscriptions to Freckle Math for Liberty Elementary. The total cost is $2,108.60, funded by Title I.**

7.38. **Approval of a quote from Solution Tree for professional development for the secondary Guided Coalitions. The two-day training will provide coaching for teachers and administrators involved in the Guided Coalitions from West Middle School, East Middle School, and Ponca City High School and will be held on September 21, 2026, and January 18, 2027. The total cost is $14,200, funded by the District Gap Grant.**

7.39. **Approval of an agreement with the State of Oklahoma Department of Rehabilitation Services, effective October 1, 2026, through September 30, 2027, for the Work Adjustment Training Program. The program prepares high school-age youth with the most significant disabilities for competitive, integrated employment in the community. There is no cost to the District.**

7.40. **Approval of an agreement with the State of Oklahoma Department of Rehabilitation Services, effective October 1, 2026, through September 30, 2027, for the Transition School to Work: Work Study Program. The program prepares high school-age youth with significant disabilities for independent, competitive employment in the community. There is no cost to the District.**

7.41. **Approval of a proposal from United Turf and Track, effective September 15, 2026, to overseed, top dress, and fertilize the baseball field at the high school. The total cost is $7,230, funded by the Building Fund.**

7.42. **Approval of a collaborative agreement with the University of Oklahoma Outreach/College of Continuing Education's National Center for Disability Education and Training (NCDET), effective July 1, 2026, through June 30, 2027, to coordinate pre-employment transition services that help participating students prepare for postsecondary education and competitive, integrated employment. There is no cost to the District.**

7.43. **Approval of a quote from Village Travel to provide three charter buses and drivers to transport Instrumental and Vocal Music students, staff, and chaperones to Branson, Missouri, April 22–25, 2027, for student performances. The total cost is $19,050, funded by the Activity Fund.**

7.44. **Approval of Service Order No. 2 under the Master Service Agreement with Winterrowd Talley Architects, effective September 1, 2026, through October 31, 2026 to complete a feasibility study of the high school for 2027 bond planning purposes. The total cost is up to $50,000, funded by the Building Fund.**

8. **ACTION ITEMS (MOTION REQUIRED)**

8.1. **Consider and Take Action on Acknowledging Constitution Day**
Motion to Approve Acknowledging Constitution Day. This motion, made by Joe Vaden and seconded by Judy Throop, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.2. **Consider and Take Action on the Estimate of Needs for FY27**
Motion to Approve the Estimate of Needs for FY27. This motion, made by Anna Roland and seconded by Joe Vaden, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.3. **Consider and Take Action to Approve the Employment of the Following Adjunct Teachers for the 2026-27 School Year Pursuant to 70 O.S. § 6-122.3**

- **Cassandra Benitez - English and Music (East Middle School) Certified**
- **Mike Seals - US History/OK History/Gov/Economics (East Middle School) Certified**

Motion to Approve Employment of the Following Adjunct Teachers for the 2026-27 School Year Pursuant to 70 O.S. § 6-122.3 Cassandra Benitez - English and Music (East Middle School) Certified Mike Seals - US History/OK History/Gov/Economics (East Middle School) Certified. This motion, made by Anna Roland and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.4. **Consider and Take Action to Approve a Quote from McIntosh to Provide HVAC Repair Services for the District**
Motion to Approve a Quote from McIntosh to Provide HVAC Repair Services for the District. This motion, made by Joe Vaden and seconded by Judy Throop, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

8.5. **Consider and Take Action to Employ, to Accept the Resignation of, to Reassign, and to Enter into an Extra-Duty Contract with Those Individuals as Listed on the Attached Detailed Reports**

Motion to Approve to Employ, to Accept the Resignation of, to Reassign, and to Enter into an Extra-Duty Contract with Those Individuals as Listed on the Attached Detailed Reports. This motion, made by Judy Throop and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

9. **NEW BUSINESS**

10. **ADJOURNMENT**

Meeting was adjourned at 5:59 pm

_____

Erika Johnson
Minutes Clerk of the Board

APPROVED DATE:

_____

President, Board of Education

Ponca City Public Schools
Special Board of Education Meeting
Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Friday, October 2, 2026 at 1:00 PM

NOTICE OF MEETING
The agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the district website located at www.pcps.us on September 28, 2026, at 9:45 a.m. Notice of Special Meeting was provided to the Kay County Clerk on September 28, 2026, at 9:11 a.m.

1. **Call to Order**
Attendance Taken at 1:02 PM.

Jeff MacKinnon:	Present
Anna Roland:	Absent
Judy Throop:	Present
Joe Vaden:	Present
Nancy Zimmerschied:	Present

1.1. **Call Meeting to Order** ***(President)***

1.2. **Roll Call** ***(Minutes Clerk of the Board)***

2. **Student Suspension Due Process Appeal Hearing for Student "A"**

2.1. **The Board President will ask the parents/student whether they wish the hearing to be in open session or in executive session. If the parents/student wish the hearing to be in executive session, then the Board will consider and vote to go into executive session pursuant to OKLA. STAT. tit. 25, § 307 (B)(5) to hear evidence and to discuss the suspension of the student in question. Also, the Board can consider and vote to go into executive session pursuant to OKLA. STAT. Tit. 25, § 307 (B)(7) at any time during this hearing where disclosure of information would violate confidentiality requirements of state or federal law.**
Parent expressed wish for Executive Session. This motion, made by Joe Vaden and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Absent
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

2.2. **Opening Statement by Administration or its Designee.**

2.3. **Opening Statement by Parents/Student or Their Designees.**

2.4. **Presentation of all the Administration's Evidence Subject to Cross-examination and Questions from the Board of Education.**

2.5. **Presentation of Parents'/Student's Evidence Subject to Cross-examination and Questions from the Board of Education.**

2.6. **Presentation of Rebuttal Evidence and Surrebuttal Evidence, if any, with Cross-examination and Questions from the Board of Education.**

2.7. **Closing Statement by Parents/Student or their Designees.**

2.8. **Closing Statement by Administration or its Designee.**

2.9. **Deliberation by Board of Education. (If the hearing is NOT held in executive session, then the Board may vote at this time to go into executive session, pursuant to OKLA. STAT. tit. 25, § 307 (B)(5) & (7) to discuss and deliberate on the suspension of Student "A" since disclosure of information would violate confidentiality requirements of state or federal law.)**

2.10. **Vote to Acknowledge the Return to Open Session.**
Motion to return to open session. This motion, made by Jeff MacKinnon and seconded by Joe Vaden, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Absent
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

2.11. **Statement of Executive Session Minutes.**

2.12. **Motion and Vote to Adopt Findings of Fact on the Suspension of Student "A."**

Based on the evidence presented by administration, it was determined that Student(A) used school property and the Google Classroom platform to post the words, "kill everyone." The post was accessible to Student(A)'s classmates. When questioned by administration, Student(A) did not deny making the post and acknowledged that he understood the material was accessible to members of the class. Student(A) also admitted to posting an inappropriate image shortly thereafter. While the image itself did not present a threat to the safety of students, its posting violated school policy regarding the prohibited use of school resources and technology.

These findings are based on the evidence presented and Student(A)'s own statements during the administrative inquiry. Evidence provided by administration shows a thorough investigation was conducted which reports that Student(A) did admit to making the post and after a search of property and person there was an absence of any weapon. The absence of a weapon does not negate the conduct which resulted in suspension. Administration took appropriate steps to ensure the safety of all students which includes reporting to

appropriate agencies. During the hearing Student(A) and; his father did not deny the accusations or the severity of the conduct. Based on the totality of the information

presented it was established that Student(A) intentionally used school related resources to post "kill everyone" in Google Classroom accessible to his classmates. Student(A) stated lack of intent to physically harm another person and willingness to participate in counseling. However, these circumstances do not negate the established conduct or the resulting safety response. The administration imposed the consequence of suspension for the remainder of the semester with access to virtual learning. In determining whether the disciplinary consequence should be upheld, the Board considered the seriousness of the conduct, the fact the statement was communicated to a student audience, Students(A)'s acknowledgement, the school's investigation, the mitigating information presented by the Student(A) and father and educational impact of the suspension. These findings of fact provide the factual basis for the determination that follows regarding whether the remainder of semester suspension should be upheld under applicable district policy and due process requirements.

Motion and Vote to Approve and Adopt Findings of Fact on the Suspension of Student "A.". This motion, made by Judy Throop and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Absent
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

2.13. **Motion and Vote to Affirm Suspension or Modify Suspension (Decrease Severity of Suspension) or Overturn Suspension of Student "A."**
Motion and Vote to Affirm Suspension or Modify Suspension (Decrease Severity of Suspension) or Overturn Suspension of Student "A.". This motion, made by Judy Throop and seconded by Jeff MacKinnon, passed.

Jeff MacKinnon:	Yea
Anna Roland:	Absent
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

3. **ADJOURNMENT**
***Motion required for adjournment**
Motion to adjourn at 3:41 p.m. This motion, made by Joe Vaden and seconded by Nancy Zimmerschied, passed.

Jeff MacKinnon:	Yea

Anna Roland:	Absent
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

_____

Erika Johnson
Minutes Clerk of the Board

APPROVED DATE: October 12, 2026

_____

President, Board of Education

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 798 - 985, Fund(s): GENERAL FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	798	A	09/11/2026	11860	PROSPERITY BANK-SOUTHWEST AIR	OPIOID GRANT/AIRFARE/TRAINING	1,700.00
11	799	A	09/11/2026	88571	KAITLYN PRESSNALL	OPIOID GRANT/TRAVEL/MEALS	600.00
11	800	A	09/11/2026	84347	THERESA B SACKET	OPIOID GRANT/TRAVEL/MEALS	225.00
11	801	A	09/11/2026	88402	BRIDGET KREISEL	OPIOID GRANT/TRAVEL/MEALS	225.00
11	802	A	09/11/2026	85800	MARK A KIMBRELL	OPIOID GRANT/TRAVEL/MEALS	225.00
11	803	A	09/11/2026	11911	PROSPERITY BANK-HILTON GARDEN INN	OPIOID GRANT/HOTEL STAY/TRAINING	1,800.00
11	804	A	09/11/2026	37390	OKLA SOCIETY TO PREVENT BLINDNESS	NURSES/VISION SCREENING TRAINING/REGISTRATION	50.00
11	805	A	09/11/2026	69173	LEAVING THE VILLAGE LLC	OPIOID GRANT/REGISTRATION/TRAINING	2,300.00
11	806	A	09/11/2026	99070	TRANSPORTATION DEPARTMENT	EAST/FACS/TRANS TO CONF. IN ENID/9-17	172.50
11	807	A	09/11/2026	11138	PONCA CITY SCHOOLS/COPY CENTER	TROUT/TITLE 1/COPIES/PARENTAL INVOLVEMENT	800.00
11	808	A	09/11/2026	10228	SCHOLASTIC INC	WOOD/Title 1/MyBigWorld	275.00
11	809	A	09/11/2026	68229	PROSPERITY BANK-STAPLES	TITLEVI/DESKCHAIR/LINCOLN	150.00
11	810	A	09/11/2026	11871	PROSPERITY BANK-AMAZON	TITLEVI/CLASSROOMCHAIR/FURNITURE	100.00
11	812	A	09/11/2026	99070	TRANSPORTATION DEPARTMENT	WEST/FACS/TRANSPORTATION	172.50
11	813	A	09/11/2026	99070	TRANSPORTATION DEPARTMENT	WEST/FACS/TRANSPORTATION	157.50
11	814	A	09/11/2026	99070	TRANSPORTATION DEPARTMENT	TITLE II/TRANSPORTATION/ENGAGING FAMILIES PD	255.00
11	815	A	09/15/2026	11852	PROSPERITY BANK 46514	OPER/OACUPPA PROFESSIONAL DISTRICT MEMBERSHIP	250.00
11	816	A	09/15/2026	31160	COOP COUNCIL FOR OK SCHOOL ADMIN	TITLE II/REGISTRATION/CCOSA/MARIO ACOSTA	792.00
11	817	A	09/15/2026	11903	PROSPERITY BANK-MARRIOTT	SPED/HOTEL/OTI 2026	116.00
11	818	A	09/15/2026	99070	TRANSPORTATION DEPARTMENT	SPED/MILEAGE/OTI 2026	208.00
11	819	A	09/15/2026	68811	OKLAHOMA PUBLIC SCHOOL RESOURCE CTR	SPED/REGISTRATION/OTI 2026	320.00
11	820	A	09/15/2026	11852	PROSPERITY BANK 46514	HS/MKT/H.MONKS/HOTEL	150.00
11	821	A	09/15/2026	45445	OKLAHOMA BPA	HS/BITE/AMONKS/REGISTRATION	45.00
11	822	A	09/15/2026	99070	TRANSPORTATION DEPARTMENT	HS/FCS/LEADERSHIPCONFERENCE	115.00
11	823	A	09/15/2026	83355	HEATHER MONKS	HS/MKT/MONKS/PER DIEM	100.00
11	824	A	09/15/2026	99070	TRANSPORTATION DEPARTMENT	HS/MKT/MONKS/SUV	300.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	825	A	09/15/2026	10775	CINTAS CORPORATION NO 2	MAINT/FIRST AID & SAFETY EQUIPMENT	2,000.00
11	826	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	EAST/FCCLA/DISTRICT LEADERSHIP OCT.1,26 STILLWATER	112.50
11	827	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	EAST/FCS/TRANS TO GUTHRIE/DISTRICT STAR NOV.4,26	200.00
11	828	A	09/16/2026	45445	OKLAHOMA BPA	EAST/BPA/BPA ADVISOR REG FOR FLC NORMAN10/5/26	45.00
11	829	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	HS/GT/TRANSPORTATION TO MOCK TRIAL COMP	1,300.00
11	830	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	HS/GT/TRANSPORTATION TO ACADEMIC TEAM COMP	500.00
11	831	A	09/16/2026	66468	BUSINESS PROF OF AMERICA	HS/BMITE/SPARR/BPADUES	700.00
11	832	A	09/16/2026	36673	HERTZBERG-NEW METHOD, INC	WEST/LIBRARY/BOOKS	1,421.79
11	833	A	09/16/2026	12297	OAGCT	WEST/GT/OAGCT CONFERENCE	500.00
11	834	A	09/16/2026	11852	PROSPERITY BANK 46514	WEST/GT/OAGCT MATERIALS	500.00
11	835	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	WEST/GT/OAGCT CONF SEPT 28	240.00
11	836	A	09/16/2026	31160	COOP COUNCIL FOR OK SCHOOL ADMIN	TITLE II/REGISTRATION/CCOSA/MARIO ACOSTA	594.00
11	837	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	TITLE II/TRANSPORTATION/CCOSA/MARIO ACOSTA	275.00
11	838	A	09/16/2026	11871	PROSPERITY BANK-AMAZON	TITLE V/ART/SUPPLIES/WCA	773.81
11	839	A	09/16/2026	11852	PROSPERITY BANK 46514	CURR/EVENT LICENSE/HIDDEN FIGURES/HS	200.00
11	840	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	TITLE II/TRANSPORTATION/CCOSA/MARIO ACOSTA	292.50
11	841	A	09/16/2026	99070	TRANSPORTATION DEPARTMENT	HS/ESPORTS/SUV/SWOSU	194.00
11	842	A	09/17/2026	11871	PROSPERITY BANK-AMAZON	TITLEVI/LINCOLN/FLOORPADS	50.00
11	843	A	09/17/2026	11871	PROSPERITY BANK-AMAZON	CARL PERKINS/421/LED FLEEXIBLE FILM SCREEN/HS	3,390.00
11	844	A	09/17/2026	11871	PROSPERITY BANK-AMAZON	CARL PERKINS/421/VR HEADSETS/HS	1,248.00
11	845	A	09/17/2026	40242	COLLEGE BOARD	TITLE V/AP EXAMS/HS	4,000.00
11	846	A	09/17/2026	86036	AMY K MUEGGE	TITLE IV/TRAVEL/QUARTZ MOUNTAIN ART CAMP	380.00
11	847	A	09/17/2026	68485	PROSPERITY BANK-VENTRIS LEARNING	SRA/CURR/WORD ORIGINS	4,461.25
11	848	A	09/17/2026	10567	KIDSHINE INTERNATIONAL, LLC	TITLE IV/STEM ASSEMBLIES/DISTRICT	11,333.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	849	A	09/17/2026	11871	PROSPERITY BANK-AMAZON	CURR/BOOKS/TEACHER CLARITY	270.40
11	850	A	09/17/2026	11852	PROSPERITY BANK 46514	BUS OFC/ONLINE TRAINING FOR 1099	199.00
11	851	A	09/17/2026	11852	PROSPERITY BANK 46514	SPED/REGISTRATION/CEU'S	200.00
11	852	A	09/21/2026	11517	STARFALL EDUCATION FOUNDATION	LIBERTY/TITLE 1/STARFALL	210.00
11	853	A	09/21/2026	11852	PROSPERITY BANK 46514	OPER/8 STANDARD RESPONSE PROTOCOL BOOKS	171.49
11	854	A	09/21/2026	85808	JEFFREY GORDON MACKINNON	BOE/BOARD MEMBER TRAVEL	500.00
11	855	A	09/21/2026	31787	LAKESHORE PARENT, LLC	TROUT/TITLE I/'READING AND MATH CENTERS PREK	750.00
11	856	A	09/21/2026	87716	SHELLI JACOBS	WEST/INST/TRAVEL TO IDEA-B DEC 3RD	152.24
11	857	A	09/21/2026	67826	PROSPERITY BANK-LAKESHORE LEARNING	WEST/TITLE 1/LAKESHORE LEARNING	4,000.00
11	858	A	09/21/2026	11871	PROSPERITY BANK-AMAZON	WEST/TITLE 1/SRA READING KITS	4,050.00
11	859	A	09/21/2026	10160	AMERICAN BOOK COMPANY	WEST/TITLE 1/TEST PREP BOOKS	8,000.00
11	861	A	09/22/2026	31487	OKLA SECONDARY SCHOOL ACT ASSN	Ath/Participation Fees	75.00
11	862	A	09/22/2026	87441	HOLLY LADNER	SPED/TRAVEL/MEALS	100.00
11	863	A	09/22/2026	80801	SANDRA MEADOR	SPED/TRAVEL/MEALS	200.00
11	864	A	09/22/2026	87728	TAYLOR MENDENHALL	SPED/TRAVEL/MEALS	200.00
11	865	A	09/22/2026	86950	LAUREN HUGHES	SPED/TRAVEL/MEALS	200.00
11	866	A	09/22/2026	80801	SANDRA MEADOR	SPED/TRAVEL/MILEAGE	104.88
11	867	A	09/22/2026	88571	KAITLYN PRESSNALL	OPIOID/TRAVEL/REIMB	325.04
11	868	A	09/22/2026	88855	LOUIS CHAPMAN	OPIOID/TRAVEL/MEALS	100.00
11	869	A	09/22/2026	88227	JAEDRA BRINER	SPED/TRAVEL/MEALS	100.00
11	870	A	09/22/2026	82972	KIRK M HOLLIS	SPED/TRAVEL/REIMB	155.92
11	871	A	09/22/2026	11852	PROSPERITY BANK 46514	OPIOID GRANT/REGISTRATION/TRAINING	1,420.00
11	872	A	09/22/2026	69069	PROSPERITY BANK-OKANA RESORT	OPIOID GRANT/HOTEL STAY/TRAINING	1,000.00
11	873	A	09/22/2026	69088	EDUCATOR RESOURCES, INC.	ROOS/TITLE1/REGISTRATION/ERI	2,800.00
11	874	A	09/22/2026	68398	PROSPERITY BANK-CCOSA	ROOS/TITLE 1/REGIST/CCOSA/LEADERSHIP	259.00
11	875	A	09/22/2026	11871	PROSPERITY BANK-AMAZON	WEST/TITLE 1/BOOKS	5,000.00
11	876	A	09/22/2026	10132	MERRIFIELD OFFICE AND SCHOOL SUPPLY	WEST/TITLE 1/LAMINATION	500.00
11	877	A	09/22/2026	10160	AMERICAN BOOK COMPANY	WEST/TITLE 1/TEST PREP BOOKS	8,000.00
11	878	A	09/22/2026	69180	GENERATION GENIUS, INC	WEST/TITLE 1/GENERATION GENIUS SUBSCRIPTION 26/27	2,395.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	879	A	09/22/2026	10074	BRACE BOOKS & MORE, INC.	WEST/TITLE 1/BOOKS	1,200.00
11	880	A	09/22/2026	11871	PROSPERITY BANK-AMAZON	HS/515/TEATHER CLARITY BOOKS	750.00
11	881	A	09/22/2026	11871	PROSPERITY BANK-AMAZON	CARL PERKINS/421/CAMERA EQUIPMENT 2	2,232.75
11	882	A	09/22/2026	80801	SANDRA MEADOR	SPED/TRAVEL/SCHOO-BASED AUTISM ASSESSMENT TEAM	310.08
11	883	A	09/22/2026	86950	LAUREN HUGHES	SPED/TRAVEL/SCHOOL-BASED AUTISM ASSESSMENT TEAM	100.32
11	884	A	09/22/2026	68631	OKLAHOMA AUTISM CENTER	SPED/REGISTRATON/SCHOOL-BASED AUTISM ASSESS TEAM	600.00
11	885	A	09/22/2026	11912	PROSPERITY BANK-HILTON	SPED/HOTEL/SCHOOL-BASED AUTISM ASSESSMENT TEAM	420.00
11	886	A	09/22/2026	11860	PROSPERITY BANK-SOUTHWEST AIR	TITLE II/AIRFARE/HUMAN CAPITAL LEADERSHIP SUMMIT	433.40
11	887	A	09/22/2026	99070	TRANSPORTATION DEPARTMENT	EAST/BPA/TRANS TO BPA FLC/NORMAN 10-5	410.00
11	888	A	09/22/2026	11852	PROSPERITY BANK 46514	TROUT/INSTR/WALKIES-GATE-WHITEBOARD	520.00
11	889	A	09/22/2026	69181	DECKER INC	MAINT/Misc. repair parts and equipment	1,500.00
11	890	A	09/23/2026	11852	PROSPERITY BANK 46514	BOE/BOARD NSBA TRIP EXPENSES	15,000.00
11	891	A	09/23/2026	10330	TECHNOLOGY STUDENT ASSOCIATION	HS/TSA/412/MEMBERSHIPFEES	810.00
11	892	A	09/23/2026	12108	PROSPERITY BANK-SOLUTION TREE	DISTRICT/515/REGISTRATION/ YES WE CAN PD	6,921.00
11	893	A	09/23/2026	11912	PROSPERITY BANK-HILTON	DISTRICT/515/HOTEL/YES WE CAN PD	4,147.86
11	894	A	09/23/2026	99070	TRANSPORTATION DEPARTMENT	DISTRICT/515/TRANSPORTATION/YES WE CAN PD	780.00
11	895	A	09/23/2026	80653	BARBARA CUSICK	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	896	A	09/23/2026	87729	ELIZABETH STEWART	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	897	A	09/23/2026	88732	CATHY REGNIER	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	898	A	09/23/2026	88834	JENNIFER HENSLEY	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	899	A	09/23/2026	85621	KIRK D HAMLIN JR	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	900	A	09/23/2026	84347	THERESA B SACKET	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	901	A	09/23/2026	87914	STEPHEN LAMAR	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	902	A	09/23/2026	88862	CADY SMITH	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00
11	903	A	09/23/2026	82909	SUSAN S SCHATZ	DISTRICT/515/TRAVEL/YES WE CAN PD	225.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	904	A	09/24/2026	11852	PROSPERITY BANK 46514	Ath/Golf Simulator Golf Balls	139.98
11	905	A	09/24/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	LINCOLN/TITLE1/COPYPAPER	1,500.00
11	906	A	09/24/2026	36673	HERTZBERG-NEW METHOD, INC	LINCOLN/TITLE I/CLASSROOMBOOKS	7,189.36
11	907	A	09/24/2026	10564	ZANER-BLOSER	LINCOLN/TITLE1/KICKSARTMATH	9,092.88
11	908	A	09/24/2026	31787	LAKESHORE PARENT, LLC	LINCOLN/TITLE1/SUPPLEMENT READING	414.90
11	909	A	09/24/2026	69183	PLANK ROAD PUBLISHING	GARF/MUSIC/WRITTEN MUSIC	116.49
11	910	A	09/24/2026	40288	J.W. PEPPER & SON, INC	WEST/INST/VOCAL/SHEET MUSIC	880.00
11	911	A	09/24/2026	10119	HADDOCK CORPORATION	WEST/TITLE 1/MOBILE PROMETHEAN BOARDS	5,127.15
11	912	A	09/24/2026	31980	NCTM	WEST/TITLE 1/NCTM REGISTRATION LAUGHLIN	650.00
11	913	A	09/24/2026	31980	NCTM	WEST/TITLE 1/NCTM REGISTRATION HAMLIN	650.00
11	914	A	09/24/2026	11914	PROSPERITY BANK-HYATT REGENCY	WEST/TITLE 1/HOTEL/NCTM CONFERENCE	3,000.00
11	915	A	09/24/2026	12062	PROSPERITY BANK-EXPEDIA	WEST/TITLE 1/FLIGHTS/NCTM CONFERENCE	800.00
11	916	A	09/24/2026	84445	KIRK D HAMLIN	WEST/TITLE 1/TRAVEL/NCTM	775.00
11	917	A	09/24/2026	86161	SHERRI A LAUGHLIN	WEST/TITLE 1/TRAVEL/NCTM	575.00
11	918	A	09/24/2026	11903	PROSPERITY BANK-MARRIOTT	TITLE II/HOTEL/HUMAN CAPITAL LEADERSHIP SUMMIT	723.99
11	919	A	09/24/2026	31544	AMER. ASSOC OF SCH PERSONNEL ADMIN	TITLE II/REGISTRATION/HUMAN CAPITAL LEADERSHIP	400.00
11	920	A	09/24/2026	83080	JENNIFER DYE	TITLE II/TRAVEL/HUMAN CAPITAL LEADERSHIP SUMMIT	711.68
11	921	A	09/24/2026	69184	UNITED VOLLEYBALL SUPPLY, LLC	TITLE IV/VOLLEYBALL NET SET/CBA	2,127.10
11	922	A	09/28/2026	11805	OKLAHOMA ASBO	OPER/REGIST FOR LARIN AND ALICIA FALL CONF	400.00
11	923	A	09/28/2026	85808	JEFFREY GORDON MACKINNON	BOE/BOARD MEMBER TRAVEL NSBA	650.00
11	924	A	09/28/2026	68054	ANNA ROLAND	BOE/BOARD MEMBER TRAVEL NSBA	650.00
11	925	A	09/28/2026	10005	JUDITH AMELIA THROOP	BOE/BOARD MEMBER TRAVEL NSBA	650.00
11	926	A	09/28/2026	49191	NANCY ZIMMERSCHIED	BOE/BOARD MEMBER TRAVEL NSBA	650.00
11	927	A	09/30/2026	11852	PROSPERITY BANK 46514	HS/GT/BOOKS	200.00
11	928	A	09/30/2026	11852	PROSPERITY BANK 46514	HS/FACS/FOOD FOR CLASS	500.00
11	929	A	09/30/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	HS/INSTR/COPY PAPER	1,518.00
11	930	A	09/30/2026	81249	AMY HOLLINGSWORTH	TRAVEL/IN DIST MILEAGE FY27	500.00

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Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	931	A	09/30/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	ROOS/TITLE 1/PAPER FOR INSTRUCTION/PARENTAL INV.	800.00
11	932	A	09/30/2026	11852	PROSPERITY BANK 46514	TECH/Plaud Device & 1-year Plan for Stoney Parks	398.99
11	933	A	09/30/2026	67571	REDLANDS OFFICE SOLUTIONS, LLC	UNION/TITLE 1/BAV FOLDERS	520.00
11	934	A	09/30/2026	67965	LITERACY RESOURCES, LLC	SRA/MANUALS/PHONOLGICAL AWARENESS	996.80
11	935	A	09/30/2026	11852	PROSPERITY BANK 46514	CARL PERKINS/421/AIRFARE/ISTE/HS	2,400.00
11	936	A	09/30/2026	12291	PROSPERITY BANK-ISTE	CARL PERKINS/421/REGISTRATION/ISTE/HS	2,800.00
11	937	A	09/30/2026	83355	HEATHER MONKS	CARL PERKINS/421/TRAVEL EXPENSES/ISTE/HS	600.00
11	938	A	09/30/2026	88710	APRIL GRAHAM	CARL PERKINS/421/TRAVEL EXPENSES/ISTE/HS	300.00
11	939	A	09/30/2026	87497	ANGELA BULLER	CARL PERKINS/421/TRAVEL EXPENSES/ISTE/HS	300.00
11	940	A	09/30/2026	11871	PROSPERITY BANK-AMAZON	LINCOLN/GT/AMAZON/STEM SUPPLIES	250.00
11	941	A	09/30/2026	68667	PROSPERITY BANK-TEACHERS PAY TE	TROUT/TITLE I/MATH AND READING INTERVENTION	500.00
11	942	A	09/30/2026	67826	PROSPERITY BANK-LAKESHORE LEARNING	TROUT/TITLE I/READING AND MATH CENTER INTERVENTION	500.00
11	943	A	09/30/2026	11871	PROSPERITY BANK-AMAZON	TROUT/TITLE I/READING AND MATH INTERVENTION	413.70
11	944	A	10/02/2026	11852	PROSPERITY BANK 46514	OPER/AED PAD REPLACEMENTS AT ELEMENTARY SITES	1,442.00
11	945	A	10/02/2026	10257	BSN SPORTS,LLC	Ath/Baseball Dugout Railing Installation	1,100.00
11	946	A	10/02/2026	11852	PROSPERITY BANK 46514	LINCOLN/GIFTED/WALMART/STEAM	200.00
11	947	A	10/02/2026	35906	KATHERYNE B PAYNE ED CENTER	LINCOLN/TITLE1/PAYNE/TITLE 1MATERIALS	1,767.25
11	948	A	10/02/2026	84271	VINA J GOWDY	EAST/BITE/REIMB/ NEW ORLEANS 12/2-6	875.00
11	949	A	10/02/2026	11852	PROSPERITY BANK 46514	EAST/BITE/HOTEL FOR ACTE/12-2-6	875.00
11	950	A	10/02/2026	11871	PROSPERITY BANK-AMAZON	TROUT/GT/BOOKS FOR CREATIVE/ANALYTICAL THINKING	240.00
11	951	A	10/02/2026	12015	PROSPERITY BANK-AMERICAN AIRLINES	ROOS/TITLE 1/PD/TRAVEL EXPENSES	1,500.00
11	952	A	10/02/2026	11912	PROSPERITY BANK-HILTON	ROOS/TITLE 1/LODGING/PD/TRAVEL EXPENSES	2,100.00
11	953	A	10/02/2026	84858	STACEY L SATTRE	WEST/TITLE 1/CAPTURING KIDS HEARTS PD	200.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 798 - 985, Fund(s): GENERAL FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	954	A	10/02/2026	87848	ADELE LABOMBARD	WEST/TITLE 1/CAPTURING KIDS HEARTS PD	150.00
11	955	A	10/02/2026	87587	STACY PINNEY	WEST/TITLE 1/CAPTURING KIDS HEARTS PD	150.00
11	956	A	10/02/2026	86085	STACIE L DANKS	WEST/TITLE 1/CAPTURING KIDS HEARTS PD	150.00
11	957	A	10/02/2026	88413	KATIE HUGHES	WEST/TITLE 1/CAPTURING KIDS HEARTS PD	150.00
11	958	A	10/02/2026	99070	TRANSPORTATION DEPARTMENT	WEST/TITLE 1/CAPTURING KIDS HEARTS TRANSPORTATION	255.00
11	959	A	10/02/2026	12100	PROSPERITY BANK-RENAISSANCE	WEST/TITLE 1/HOTEL CAPTURING KIDS HEARTS PD	2,000.00
11	960	A	10/02/2026	35830	KAGAN PROFESSIONAL DEVELOPMENT, INC	TITLE II/ONLINE PD/CBA	2,999.00
11	961	A	10/02/2026	69186	TEACHING CHANNEL INC	TITLE II/ONLINE PD/FL	3,129.00
11	962	A	10/02/2026	99070	TRANSPORTATION DEPARTMENT	DISTRICT/515/TRANSPORTATION #2/TLC CONFERENCE	616.00
11	963	A	10/02/2026	11852	PROSPERITY BANK 46514	TECH/Plaud Device & 1-year Plan for Tina Fisher	389.00
11	964	A	10/05/2026	88851	DEBORAH CHILDERS	HR/OUT OF DISTRICT TRAVEL/FY27	150.00
11	965	A	10/05/2026	11852	PROSPERITY BANK 46514	EMER/OPER/BATTERY REPLACEMENT FOR RO AED	60.00
11	966	A	10/05/2026	10044	KAY COUNTY MEDIA	BUS OFC/LEGAL NOTICES	1,000.00
11	967	A	10/05/2026	12352	PLANBOOK INC	WOOD/INST/PLANBOOK	450.00
11	968	A	10/06/2026	12108	PROSPERITY BANK-SOLUTION TREE	DISTRICT/515/SOLUTION TREE BOOKS	600.00
11	969	A	10/07/2026	34464	ROSS TRANSPORTATION, INC	OPER/44 PASSENGER ACTIVITY BUS	110,125.00
11	970	A	10/07/2026	67814	STUTEVILLE CHEVROLET BUICK	OPER/TWO CHEVY TRAVERSES	77,486.00
11	971	A	10/07/2026	11852	PROSPERITY BANK 46514	Ath/Sprint Lasers Accelerometer Laser Jump Device	538.23
11	972	A	10/07/2026	11852	PROSPERITY BANK 46514	Ath/AD Conference Registration	780.00
11	973	A	10/07/2026	68858	OATECA INC	SPED/LICENSURE FOR TEACHER	75.00
11	974	A	10/07/2026	86371	MAUREEN DOOLEY	BOE/OUT OF DISTRICT TRAVEL	200.00
11	975	A	10/07/2026	40242	COLLEGE BOARD	HS/GT/PSATTESTS	952.00
11	976	A	10/07/2026	99070	TRANSPORTATION DEPARTMENT	HS/ESPORTS/SUV/BIXBY	282.50
11	977	A	10/07/2026	99070	TRANSPORTATION DEPARTMENT	HS/ESPORTS/SUV/ALVA	242.50
11	978	A	10/07/2026	11852	PROSPERITY BANK 46514	HS/BMITE/ALBEE/SUPPLIES	347.96
11	979	A	10/08/2026	11852	PROSPERITY BANK 46514	EAST/FACS/CLASSROOM INSTRU SUPPLIES	700.00
11	980	A	10/08/2026	11852	PROSPERITY BANK 46514	HS/MKT/MONKS/SUPPLIES	500.00

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 798 - 985, Fund(s): GENERAL FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
11	981	A	10/08/2026	11852	PROSPERITY BANK 46514	HR/NSBA ANNUAL CONFERENCE 2026/J DYE	2,931.15
11	982	A	10/08/2026	67827	PROSPERITY BANK-WALMART	TITLEVI/OFFICESUPPLIES/ARTS UPPLIES	100.00
11	983	A	10/08/2026	67300	PROSPERITY BANK-HOBBY LOBBY	TITLEVI/HOBBYLOBBY/ARTSUP PLIES	100.00
11	984	A	10/08/2026	11871	PROSPERITY BANK-AMAZON	TITLEVI/AMAZON/LIGHTCOVE RS	50.00
11	985	A	10/08/2026	69191	COLORADO TIME SYSTEMS	Ath/Swim Touch Pads & System	31,485.00

Non-Payroll Total:	**$426,726.34**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$426,726.34**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 106 - 117, Fund(s): BUILDING FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
21	106	A	09/11/2026	68475	RAPTOR TECHNOLOGIES, LLC	OPER/ WMS BADGE PRINTER REPLACEMENT	265.00
21	108	A	09/15/2026	31719	KYLER CONSTRUCTION GROUP	OPER/FENCE AROUND TRANSPORTATION	6,260.00
21	109	A	09/15/2026	68581	JAMES M CREMERS	OPER/CONCRETE DEMO & REWORK FOR POHI FLAGPOLE	8,000.00
21	110	A	09/15/2026	31719	KYLER CONSTRUCTION GROUP	OPER/REPAIR WALL TILE AT CONCERT HALL	2,530.00
21	111	A	09/16/2026	69174	ICE MAKER SALES & SERVICE, INC	EMER/OPER/REPLACE ICE MACHINE AT CONCESSION STAND	7,490.00
21	112	A	09/16/2026	67513	R GROUP, INC	OPER/OVERSEED/TOP DRESS BASEBALL FIELD	7,230.00
21	113	A	09/22/2026	20100	H & T GLASS CO, INC	OPER/REPLACE BROKEN DOOR GLASS AT LN	6,000.00
21	114	A	09/28/2026	10257	BSN SPORTS,LLC	OPER/DUGOUT PAD INSTALL BASEBALL OG PO 26-24-134	1,100.00
21	115	A	09/28/2026	69151	MCINTOSH SERVICE LLC	OPER/HVAC REPAIRS AT GF	16,830.00
21	116	A	10/07/2026	20549	STOLHAND-WELLS PLUMB,HEAT,AIR	OPER/INSTALL STADIUM LIGHTS AT SULLINS	3,981.00
21	117	A	10/08/2026	69189	KRUEGER INTERNATIONAL, INC	OPER/STOOLS FOR SCIENCE LAB-30	6,100.00

Non-Payroll Total:	**$65,786.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$65,786.00**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 70 - 74, Fund(s): CHILD NUTRITION FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
22	70	A	09/03/2026	69170	RODNEY JACKSON	LUNCH REFUND/HS	70.52
22	71	A	09/23/2026	69185	MIKEL HARRISON	LUNCH REFUND/EAST	28.40
22	72	A	09/24/2026	88893	DANIELLE GARCIA	travel between school sites	250.00
22	73	A	10/05/2026	88902	LORI BREEDLOVE	in district mileage	250.00
22	74	A	10/05/2026	68575	FREEZING POINT LLC	purchase slush products	5,000.00

Non-Payroll Total:	**$5,598.92**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,598.92**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 3 - 4, Fund(s): BOND FUND 33, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
33	3	A	09/21/2026	67407	LEVEL DATA, LLC	RENEWAL OF LEVEL DATA SERVICES 2	10,950.18
33	4	A	09/23/2026	67546	PALEN MUSIC CENTER, INC	INSTRU/BAND-ORCH INSTRUMENTS/KEYBOARDS BELLS	12,558.00

Non-Payroll Total:	**$23,508.18**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$23,508.18**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 7 - 7, Fund(s): BOND FUND 35, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor	Description	Amount
35	7	A	09/24/2026	68577	ORION SECURITY SOLUTIONS, LLC	Access controls for HS	9,238.47

Non-Payroll Total:	**$9,238.47**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$9,238.47**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 66 - 71, Fund(s): GIFT FUND, PO Type(s): A, B, P, Q

Fund	PO No	PO Type	Date	Vendor No	Vendor		Description	Amount
81	66	A	09/11/2026	11852	PROSPERITY BANK	46514	WCA/STOCK THE PANTRY	430.00
81	67	A	09/18/2026	11852	PROSPERITY BANK	46514	LIBERTY/GIFTS/PACK THE PANTRY	3,164.02
81	68	A	09/18/2026	11852	PROSPERITY BANK	46514	LIBERTY/GIFTS/CLOTHING CLOSET	200.00
81	69	A	09/18/2026	11852	PROSPERITY BANK	46514	LIBERTY/GIFTS/STAFF MORALE TREATS/DRINKS	300.00
81	70	A	10/07/2026	11852	PROSPERITY BANK	46514	HS/STEM/SUPPLIES	500.00
81	71	A	10/08/2026	11852	PROSPERITY BANK	46514	LIBERTY/GIFTS/STAFF MORALE LUNCH	350.00

Non-Payroll Total:	**$4,944.02**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,944.02**

Inter District Transfer Capacity as of 10.1.2026			
Grade Level	**Capacity**	**Current Enrollment**	**Transfer Seats Available**
Pre-Kindergarten	189	179	**0**
Kindergarten	300	224	**46**
1st Grade	320	227	**43**
2nd Grade	280	266	**0**
3rd Grade	300	289	**0**
4th Grade	308	296	**0**
5th Grade	286	311	**0**
6th Grade	360	307	**17**
7th Grade	360	309	**15**
8th Grade	360	325	**0**
9th Grade	340	345	**0**
10th Grade	340	361	**0**
11th Grade	340	378	**0**
12th Grade	340	328	**0**
PCVA: 6-8	20	21	**0**
PCVA: 9-12	20	91	**0**

Garfield Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	15	11	0
Kindergarten	30	30	0
1st Grade	15	24	0
2nd Grade	30	34	0
3rd Grade	30	34	0
4th Grade	30	36	0
5th Grade	30	38	0

Liberty Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	15	23	0
Kindergarten	30	27	3
1st Grade	30	34	0
2nd Grade	30	37	0
3rd Grade	30	39	0
4th Grade	30	36	0
5th Grade	30	35	0

Lincoln Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	15	21	0
Kindergarten	30	41	0
1st Grade	30	42	0
2nd Grade	30	41	0
3rd Grade	30	37	0
4th Grade	30	45	0
5th Grade	30	45	0

Roosevelt Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	15	21	0
Kindergarten	30	31	1
1st Grade	30	34	0
2nd Grade	30	35	0
3rd Grade	30	44	0
4th Grade	30	44	0
5th Grade	30	51	0

Trout Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	30	34	0
Kindergarten	30	39	0
1st Grade	30	35	0
2nd Grade	30	45	0
3rd Grade	30	43	0
4th Grade	30	47	0
5th Grade	30	52	0

Union Elementary

Grade	Capacity	Current Enrollment	Available Openings
Pre-K	30	29	1
Kindergarten	30	33	0
1st Grade	30	28	0
2nd Grade	30	39	0
3rd Grade	30	44	0
4th Grade	30	44	0
5th Grade	30	44	0

Woodlands Elementary			
Grade	*Capacity*	*Current Enrollment*	*Available Openings*
Pre-K	30	29	1
Kindergarten	30	28	2
1st Grade	30	31	0
2nd Grade	30	37	0
3rd Grade	30	43	0
4th Grade	30	42	0
5th Grade	30	50	0

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Kay County Election Board

FROM: The Ponca City School District, Independent School District No. I071 of Kay County, Oklahoma

The Board of Education of the Ponca City School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 9, 2027, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 6, 2027, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 2, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a

felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Ponca City School Board Position No. 2

Approved by the Ponca City Board of Education this 12th day of October, 2026.

President of the Board of Education

Clerk of the Board of Education

APPROVED BY THE
PONCA CITY
BOARD OF EDUCATION

THE BOARD OF EDUCATION School Dist. No. 71 SEAL Kay County OF PONCA CITY OKLA.

PONCA CITY SCHOOLS
PERSONNEL REPORT
October 12, 2026

NAME	ASSIGNMENT	EFFECTIVE DATE	PROJ. #	SALARY
	EMPLOYMENTS			
CERTIFIED PERSONNEL				
Davis, Robbin	Contract Sub	9/17/2026	000	Salary Schedule
SUPPORT PERSONNEL				
Breedlove, Lori	CNP @ PoHi	10/5/2026	CNP	Salary Schedule
Dellar, Karli	ISD monitor @ East	10/5/2026	000	Salary Schedule
DeRoover, Lindsey	Site Secretary 10 mo @ PoHi	9/28/2026	000	Salary Schedule
Garcia, Danielle	CNP @ West	9/21/2026	CNP	Salary Schedule
Goans, Landyn	Parent Liaison @ East	10/5/2026	000	Salary Schedule
Gottman, Keeley	SpEd Para @ Liberty	9/24/2026	028	Salary Schedule
Hernandez, David	Custodian @ Trout	10/12/2026	000	Salary Schedule
Hornseth, Creshanna	Title I TA @ Trout	9/22/2026	000	Salary Schedule
Howard, Sheri	Library Monitor @ East	10/12/2026	000	Salary Schedule
Job, Liomae	CNP @ PoHi	10/2/2026	CNP	Salary Schedule
Juarez, Lila	Class size TA @ Garfield	9/21/2026	000	Salary Schedule
Knight, Andrea	Library Monitor @ Roosevelt	9/30/2026	000	Salary Schedule
Morris, Melissa	Custodian @ PoHi	9/28/2026	000	Salary Schedule
Perkins, Alyssia	CNP @ PoHi	10/12/2026	CNP	Salary Schedule
Reaves, Meagan	Title I TA @ Union	10/8/2026	000	Salary Schedule
Reed, Makayla	Finance Secretary @ East	9/28/2026	000	Salary Schedule
Stolhand, Mallory	Title I TA @ Union	9/28/2023	000	Salary Schedule
	SEPARATIONS			
CERTIFIED PERSONNEL				
Chaney, Thomas	Title I Math @ West	10/1/2026		
Higgins, Julia	4th grade @ Union	10/2/2026		
Hughes, Lauren	School Psychologist	12/18/2026		
Seals, Mike	Social Studies @ East	10/5/2026		
SUPPORT PERSONNEL				
Denton, Jeff	Director of Child Nutrition	7/2/2027		
Hicks, Mackinzie	class size TA @ Garfield	10/20/2026		
Kelley, Erin	Attendance Secretary @ PoHi	9/25/2026		
Lawe, Bethany	SpEd Para @ Union	9/30/2026		
McClure, Gracelyn	class size TA @ Union	10/2/2026		
Spore, Barbara	part time financial secretary @ East	10/1/2026		
Stow, Candice	Title I TA @ Union	9/10/2026		
Tisdale, Amber	Site Secretary @ East	9/11/2026		
	CHANGE OF STATUS			
CERTIFIED PERSONNEL				
Ailey, Vanessa	From Librarian @ GF/RO to .25 GF/ .25 RO/.25 WO/.25 LB	9/30/2026	000	Salary Schedule
Deitas, Letticia	from contract sub to SpEd @ PoHi	8/13/2026	028	Salary Schedule
Hollingsworth, Amy	From Librarian @ LN to Librarian @ .5 LN/.5 TR	9/30/2026	000	Salary Schedule
Layton, Lorrie	From Librarian@ East to Librarian @ .5 East/.5 Union	9/30/2026	000	Salary Schedule
SUPPORT PERSONNEL				
Cain, Keradi	from SpEd Para @ Garfield to Library Monitor @ Garfield	9/28/2026	000	Salary Schedule
Culver, Samantha	from CNP @ West to Title I TA @ West	9/28/2026	000	Salary Schedule
Stephens, Linda	from Title I TA @ Roosevelt to Library Monitor @ Roosevelt	9/28/2026	000	Salary Schedule

PONCA CITY SCHOOLS PERSONNEL REPORT

October 12, 2026

NAME	ASSIGNMENT EXTRA DUTY	EFFECTIVE DATE	PROJ. #	SALARY
CERTIFIED PERSONNEL				**NON-CONTRACT DUTY**
Coleman, Johnathan	Robotics (co)	2026-2027	110	$1,200
Lamar, Stephen	Monthly Teacher Professional Development	2026-2027	541	$1,000
Smith, Cady	East Math Department Head	2026-2027	108	$363.64
Witters, Jazmin	Robotics (co)	2026-2027	110	$1,200
CERTIFIED PERSONNEL				**CONTRACT DUTY**
SUPPORT PERSONNEL				**NON-CONTRACT DUTY**
Aine, Daniel	Athletics	2026-2027	801	$14.40/hour
Atkins, Jessie	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
Deitas, Alaina	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
Estes, Angel	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
Helm, Danielle	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
Johnson, Erin	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
Kilgore, Navena	Gen Ed Diaper Stipend	2026-2027	000	$200 per semester
SUPPORT PERSONNEL				**CONTRACT DUTY**

SUBSTITUTES

ADDITIONS FOR THE 2025-2026 SCHOOL YEAR

(Teacher Substitute: $80/day, Teacher Asst. Substitute: $70/day)

***Attachment A**

2026-2027 MENTOR STIPEND $700
UPON COMPLETION OF STATE DEPARTMENT PROGRAM
***Attachment B**

2026-2027 Diaper Stipend
***Attachment C**

Ponca City Public Schools
Personnel Report
October 12, 2026
Attachment A

FOR BOARD APPROVAL
SUBSTITUTE TEACHERS
OCTOBER 2026

1. Davis, Robbin&$(CONT)
2. Eisele, Lisa$

= Receiving OTRS Payment
$ = Bachelors or above
* = Certified
& = Contract Bachelor's Degree
(CONT) = Contract Sub

Ponca City Public Schools
Personnel Report
October 12, 2026
Attachment B

Mentors for Resident Teachers 2026-2027 ($700 Mentor Stipend)

Resident +A6:F40Teacher		Site	Grade/Subject	Mentor	Notes
Barbee	Drake	East	PE	Stephen Lamar	
Carlson	Kimberly	Union	PreK	Sandy Hasenfratz	
Cloud	Tiffany	Lincoln	PreK	Irene Sanchez	
Cordova	Mikaela	East	Art	Emily Goff	
Cowherd	Treven	West	Band	Paula Cochran	
Currier	Deborah	Roosevelt	2nd grade	Alaina Dingus	
Hallemeier	Ashlynn	Woodlands	3rd grade	Jana Wilburn	
Hay	Kaitlyn	Union	1st grade	Sandy May	
Irwin	Karlie	Trout	2nd grade	Jenna Chambers	
Labombard	Adele	West	ELA	Teresa Sacket	
Lambel	Lisa	POHI	SPED	Ashley Campbell	
Raida	Candace	POHI	English	Betsy Easley	
Richard	Connor	POHI	History	Delwin Bartelt	
Roberts	Cherell	Garfield	5th grade	Angela Kahle- Mendoza	
Slane	Caitlyn	Liberty	PreK	Debbie Snelding	
Travis	Sarah	POHI	Math	Jill Klein	

Mentors for Resident Teachers 2026-2027 Stipend $700--FUNDING 049 (End of Year Documentation Required)

Resident Teacher		Site	Grade/Subject	Mentor	
Hutson	Kelsey	East	Counselor	Kerie Kimbrell	
Miller	Ashley	Woodlands	Counsleor	Denny Wehr	
Alison	Shae	Union	Nurse	Jacki Benton	

Ponca City Public Schools
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Attachment C

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: Diaper Stipend

Date(s): 26-27 SY **Funded By Project:** 028

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: _____ **Up To** _____ **Hours**

Per Diem Rate: _____ **Up To** _____ **Days**

Stipend Amount: $200/semester

Blue Timesheet Required: _____ **YES** X **NO**

Name of Participant(s):

Kim Robinson	Leslie Fast	Lorin Presley	Gina Staton
Elissa Gable	Tammy Bruce	Kaitlyn Shields	Renita Cano
Michelle Wickham		Rylie Evanoff	Tanya Estep
Bethany Lawe		Alison Hill	Tanya Tebow
Ayden Gottfried		Rebecca Robinson	
Raymond Blackwell		Michelle Hamilton	
Beth Podurgiel		Angie Selvey	
Marie Ramsey		Jim Anderson	
Kristi Bailey		Elizabeth Davisson	
Carrie Seeliger		Maya Gentry	
Kerri Hock		Francine Pratt	

Requesting Site/Department: Special Services **Date:** 9/25/26

Requesting Administrator/Principal: Amy Swan

Board Approved: _____ **Okay To Pay** _____

To be completed for non-contract extra duty such as curriculum work, enrollment, athletic extra duty, etc.