POSTED AGENDA
Regular Meeting of
Independent School District No. 71
Kay County, Oklahoma
Ponca City Board Of Education
Board Room
Administration Center
613 East Grand Avenue
Ponca City, Oklahoma
Monday, April 13, 2026
6:00 PM

1. **CALL TO ORDER**
   1. **Call Meeting to Order** ***(Superintendent)***
   2. **Flag Salute**
   3. **Roll Call** ***(Minutes Clerk of the Board)***
2. **DISCUSSION AND ACTION TO ADMINISTER THE OATH OF OFFICE AND TO SEAT JEFF MACKINNON AS BOARD MEMBER FOR WARD #1**
3. **ELECTION OF THE PRESIDENT, VICE PRESIDENT, CLERK, AND DEPUTY CLERK OF THE BOARD, EACH OF WHOM SHALL SERVE FOR A TERM OF ONE (1) YEAR**
4. **PRESENTATIONS AND RECOGNITIONS**
   1. **Presentation of the Employee of the Month and Friend of Education Awards**
      The President of the Board will preside over presenting the April Employee of the Month and Friend of Education Awards to the following employees. **Certified Employee of the Month - Kathryn Hague**
      Orchestra Teacher at East Middle School
      Support Employee of the Month - Travis Greenhagen
      Transportation Director
      Friend of Education - South Baldy Resources, LLC
      Supporter of West Middle School
5. **PUBLIC COMMENT**
   1. **Comments From the Public**
      The Ponca City Board of Education recognizes the value of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings and ensure orderly conduct. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

      • Name and address of the individual
      • The agenda action item(s) the individual wishes to address

• The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during the public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments with an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comments of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

6. **SUPERINTENDENT'S REPORT WITH DISCUSSION OF PROPOSED POLICY REVISIONS**
    1. **District/Legislative Updates**
    2. **Proposed Policy Revisions:**
       Section 1 - The School Board *1.0 - Board of Education*
       1.3-1.0 - School Board Meetings
       Section 5 - Business Management
       5.2-4.0 - Employee Travel Expense Reimbursement Policy
7. **CONSIDER AND TAKE ACTION TO CHANGE THE TIME OF REGULAR MEETINGS OF THE PONCA CITY BOARD OF EDUCATION FROM 6:00 P.M. TO 5:00 P.M., EFFECTIVE WITH THE MAY 2026 REGULAR MEETING**
8. **CONSIDER AND TAKE ACTION TO REVISE AND ADOPT THE BOARD POLICY CHANGES AS LISTED BELOW:** *1.0 - Board of Education*
   1.3-1.0 - School Board Meetings
   5.2-4.0 - Employee Travel Expense Reimbursement Policy
9. **CONSENT AGENDA**
   Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.
    1. **Approval of the Minutes from the March 9, 2026, Regular Board of Education Meeting and Minutes from the March 24, 2026, Special Board of Education Meeting**
    2. **Approval of the FY26 Budget Analysis Reports**
    3. **Approval of the FY26 Budget Amendments**

4. **Approval of the FY26 Bond Fund Reports**
5. **Approval of the FY26 Change Order Listing as of April 10, 2026, for Funds 11, 21, 22, 34, 35, and 81**
6. **Approval of the FY26 General Fund 11 Encumbrances #1399-#1544 in the amount of $301,795.24**
7. **Approval of the FY26 Building Fund 21 Encumbrances #188-#201 in the amount of $436,695.70**
8. **Approval of the FY26 Child Nutrition Fund 22 Encumbrances #107-#111 in the amount of $134,323.60**
9. **Approval of FY26 Bond 33 Encumbrance #3 in the amount of $27,285.72**
10. **Approval of FY26 Bond 34 Encumbrances #10-#13 in the amount of $54,155.76**
11. **Approval of FY26 Gifts and Endowment Fund 81 Encumbrances #198-#207 in the amount of $4,598.73**
12. **Approval of Booster Club Reports**
13. **Approval of Activity Fund Reports**
14. **Approval of Treasurer's Reports**
15. **Approval of Out-of-State Travel Requests**
16. **Approval of the Ratification & Approval of Payrolls**
17. **Approval of a quote from 3P Learning Inc., effective August 1, 2026, through June 30, 2027, for 165 licenses each of Reading Eggs and Mathseeds to be used at Union Elementary. The total cost is $2,613 and will come from Title I.**
18. **Approval of a ratification of an agreement with BSN Sports for the 2026-2027 school year for the BSN Sports Sideline Store Program, an online spirit store. BSN Sports will pay a royalty rate of 10% net sales to the district.**
19. **Approval of an agreement between the City of Ponca City and Ponca City Public Schools, effective April 13, 2026, through July 30, 2029, to collaborate on a Community Tree Planting project, which is funded by a grant from the U.S. Forest Service. The agreement gives the City permission to plant trees on school properties and provides ongoing maintenance for three (3) years to ensure tree survival. There is no cost to the district.**
20. **Approval of an agreement with Robert Collins, effective June 1, 2026, through June 8, 2026, for cultural programs through the Title VI Indian Cultural Education Program. Mr. Collins will teach an Introduction to Entering the Arena and host a workshop for families on Etiquette in the Arena at Pow Wows. The cost is $500 and will come from Title VI funds.**
21. **Approval of a quote from Edmentum, effective July 1, 2026, through June 30, 2027, for 150 licenses each of Study Island Math, ELA, Math Benchmark Assessment, and ELA Benchmark Assessment for Union Elementary. The total cost is $3,100 and will be funded from the General Fund/Instructional.**
22. **Approval of an agreement with Edpuzzle, effective August 1, 2026, through June 30, 2027, for software used by West Middle School teachers to reinforce learning through videos. This software also helps track students' understanding of subjects. This year includes unlimited access to The Network Channel and the Edpuzzle library, the ability to screen record, the creation of student projects, audio responses, access to Live Mode, and professional development. The total cost is $3,615 and will come from the General Fund/Instructional.**

23. **Approval of a quote from Heggerty, effective July 1, 2026, through June 30, 2027, for a one-year online license renewal of MyHeggerty. MyHeggerty is a digital platform providing online access to the Heggerty Phonemic Awareness curriculum, featuring interactive teaching tools, digital assessments, and professional development videos, and is used by grades Pre-K through second grade. The total cost of $1,068 will be funded by SRA Funds.**
24. **Approval of an agreement with Sonya Herrera, effective April 14, 2026, through April 30, 2026. Ms. Herrera will assist Ponca City Public School seniors with beading their graduation caps as part of the Title VI Indian Cultural Education Program. The total cost is $300 and will be funded by Title VI funds.**
25. **Approval of a ratification of a three-year agreement with Imagine Learning, effective July 1, 2024, through June 30, 2027, for site licenses for Ponca City Virtual Academy, Wildcat Academy, and the High School. This is the second year of a three-year term. There is no cost to the district.**
26. **Approval of a fundraising agreement from InstaRaise by JMS, effective March 30, 2026, through April 13, 2026, for Ponca City High School, East Middle School, and West Middle School choirs, utilizing an online-only platform for the sale of spring merchandise and baking mixes. There is no cost to the district.**
27. **Approval of an agreement with Kidshine dba MadScience to perform two identical daytime STEM enrichment shows, *Wow, Must-See Science,* for each elementary school. The performances will take place on March 27, April 1, May 8, and May 15, 2026. The funds will be allocated as follows: $1,000 from the General Fund, $2,500 from Title IV, $3,150 from AEIOU, and $650.02 from Mad Science.**
28. **Approval of an agreement with Chris Littlecook, effective June 1, 2026, through June 3, 2026. Mr. Littlecook will assist students in completing a mural for the Ponca City High School. The total cost is $500 and will be funded by Title VI funds.**
29. **Approval of an agreement with Main Event Entertainment in Oklahoma City, effective May 5, 2026, to provide 150 orchestra students with four hours of activities, which will include bowling, gravity ropes, laser tag, billiards, and shuffleboard. Lunch is included. The total cost is $2,992.50 and will be funded by the Activity Fund.**
30. **Approval of an agreement with Main Event Entertainment in Oklahoma City, effective May 13, 2026, to provide 60 band students with four hours of activities, which will include bowling, gravity ropes, laser tag, billiards, and shuffleboard. Lunch is included. The total cost is $1,197 and will be funded by the Activity Fund.**
31. **Approval of an agreement with Mind Research Institute for the program ST Math for the 2026-2027 school year. This program is used by all district elementary schools and is purchased for Ponca City Public Schools by Phillips 66. There is no cost to the district.**
32. **Approval of a proposal from the National Indian Education Association Training and Technical Assistant Services for four (4) days of virtual training**

for district staff members using the Prevention Core Competencies training series. It provides a foundational understanding of substance misuse prevention science and strengthens the ability to implement effective, evidence-based, and culturally grounded strategies to support Native American students and their families. The training will take place on May 26, June 6, June 9, and June 11. The total cost is $3,500 and will be funded by Title VI.

33. **Approval of a lease agreement with Pitney Bowes, effective April 14, 2025, through April 13, 2030, for the mail center machine at 111 West Grand. The cost is $334.62 monthly, billed quarterly at $1,003.86, for a 60-month term. This is year two of a five-year agreement. The yearly cost is $4,015.44 and will come from the General Fund.**
34. **Approval of a quote from Project Lead the Way, effective for the 2026-2027 school year, for a one-year participation fee to use online curriculum for Tech Ed. The cost is $950 and will come from Fund 81.**
35. **Approval of a Memorandum of Understanding between the University of Oklahoma (Jeannine Rainbolt College of Education) and Ponca City Public Schools, effective for the 2026-2027 school year, to provide students with appropriate training and resources to foster their learning experience. There is no cost to the district.**
36. **Approval of a ratification of an agreement with WorkNet, Inc., effective for the 2026-2027 period. WorkNet, Inc. is a medical company that reviews Ponca City Public Schools' job-related injury/illness claims, refers claimants for further medical treatment, and adjusts the rate charged by the medical providers. There is no cost to the district.**
37. **Approval of an agreement with Nellie Zotigh, effective May 26, 2026, to teach students and families to bead. The total cost is $300 and will be funded by Title VI funds.**

10. **<u>ACTION ITEMS (MOTION REQUIRED)</u>**
    1. **Consider and take action to approve a proposal from American Telephone/Zultys to install telephones across the district**
    2. **Consider and take action to approve an agreement with AMN Healthcare, effective for the 2026-2027 school year, to provide speech-language services**
    3. **Consider and take action to approve an agreement with Apptegy to provide an online platform for the district**
    4. **Consider and take action to approve a ratification of an agreement with The Art of Education University for four online subscriptions to FLEX Curriculum**
    5. **Consider and take action to approve an agreement with The Center for Education Law P.C.**
    6. **Consider and take action to approve the renewal of Frontline Education for the Human Resources Department**
    7. **Consider and take action to approve a contract with Keys to Literacy Professional Services & Materials, effective July 14, 2026, through July 16, 2026, for professional development for district teachers**
    8. **Consider and take action to employ, to accept the resignation of, to reassign, and to enter into an extra duty contract with those individuals as listed in the attached Personnel Report**

11. **NEW BUSINESS**
12. **ADJOURNMENT (MOTION REQUIRED)**

The agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the district website located at www.pcps.us on April 10, 2026, at 11:00 a.m.

OATH OF OFFICE

State of Oklahoma, Kay County.

I, Jeffrey Mackinnon hereby declare under oath that I will faithfully perform the duties of a member of the Board of Education of Ponca City Public School District No. 71 of Kay County, Oklahoma, to the best of my ability and that I will faithfully discharge all the duties pertaining to said office and obey the Constitution and Laws of the United States and Oklahoma.

Signature of Newly Elected Member

Subscribed and sworn to before me this the 13TH day of April, 2026

Laurie Graham
Notary Public, Clerk, or Other Authorized Officer

LAURIE GRAHAM
NOTARY
24006414
KAY COUNTY
5-15-28
PUBLIC
STATE OF OKLAHOMA

SUPERINTENDENT'S REPORT

Policy/Legislation/District Updates

Adam Leaming

Superintendent

DISTRICT HIGHLIGHTS

Senior Career Day - April 15th - City Central



More Community Connection for Kids

Log10, Century Livestock, SCL Business, Rusty Barrel, WT Architecture

Life Skills

Managing Stress, Resume, Interviews, Study Skills

Keynote Speakers

PCDA, PCPS, Chamber, Financial Leaders

LEGISLATIVE UPDATE

Budget Deal

- $2000 minimum pay increase
- $100 million to the education formula
- (Does not include administrators or support)

School Calendars

- Raising teaching days from 166 to 173 (P/T conf and PD days can count)

Property Taxes

- SJR 39 lowers the the cap from 3% to 1.75% on annual increases.
- SB 227 by Julie Daniels gives property tax exemptions to property subject to gross production tax

Other bills

- Literacy - retention, screeners, summer reading
- Time per day - recess, math, PE
- Testing - moving to the last four weeks of school

PONCA CITY TEACHER EMPOWERMENT

Based off the Oklahoma Teacher Empowerment Program (OTEP)

Stipends for the top 10% of Certified Teachers (25 -30)

- $3,000 (5 days)
- $5,000 (10 days)
- $10,000 (15 days)

Levels

1. Advanced
2. Lead
3. Master

Rubric

1. Teacher Leadership
2. Professional Development
3. Awards/Recognitions
4. Additional Personal Growth
5. Student Performance
6. Attendance (bonus)

PCPS intends to apply pending BOE approval in May to begin in August

POLICY UPDATES

Three proposed changes - will require BOE motion and vote for changes

Section 1 - The School Board

- Updating Ward 1 to reflect the term 2026-2031 and Ward 4 to reflect the term 2024-2029

Housekeeping

1.3-1.0 School Board Meetings

- Page 12, changing the time our BOE meets from 6pm to 5pm

Gives Administration time to attend Monday events (hopefully)

5.2 -4.0 Employee Travel Expense

- Under “Approval for Travel” propose adding “the business office can purchase refundable accomodations.”

Many hotels require a one nights hold on the credit card for reservations

SECTION I - THE SCHOOL BOARD

1.0 BOARD OF EDUCATION

Ward No.	Term
1	2021~~1~~6-202~~6~~31
2	2022-2027
3	2023-2028
4	2019-2024
5	2025-2030

1.3 - 1.0 SCHOOL BOARD MEETINGS

The board of education shall transact all business at official meetings of the board. These may be regular, continued or reconvened, special or emergency meetings, defined as follows:

1. Regular Meeting – the usual, official legal action meeting held regularly.

2. Continued or Reconvened Meeting – a meeting assembled for the purpose of finishing business appearing on an agenda of a previous meeting.

3. Special Meeting – an official legal action meeting called between scheduled regular meetings to consider specific topics.

4. Emergency Meeting – an official legal action meeting held only for dealing with situations involving either injury to persons or injury or damage to public or personal property or immediate financial loss so severe that the 48-hour notice period for a special meeting would be impractical and increase the likelihood of injury or damage or immediate financial loss.

A "meeting" is defined as the gathering of a quorum of members of the school district to propose or take legal action, including any deliberations with respect to such action. The proceedings of all board meetings shall be recorded in written minutes.

No meetings will be held by teleconference. However, meetings may be held by videoconference as long as the meeting conforms to the requirements of Oklahoma's Open Meeting Act. Accordingly, any meeting conducted by videoconference must meet the following requirements:

- A quorum must be present in person at the physical meeting site as posted on the meeting notice and agenda.

- The meeting notice and agenda prepared in advance of the meeting shall indicate that the meeting will include videoconferencing locations and shall state the location, address and telephone number of each available videoconference site, the identity of each member of the body, and the specific site from which each member of the body shall be physically present and participating in the meeting.

- After the meeting notice and agenda are prepared and posted, no member of the public body shall be allowed to participate in the meeting from any location other than the specific location posted on the agenda in advance of the meeting.

- The method of meeting described in the meeting notice shall not be modified prior to the meeting, and the board shall conduct the meeting according to the methods described in the notice. If a code or password is required to access the videoconference meeting, the code or password shall be included in the public notice.

- In order to allow the public to attend and observe each board member carrying out their duties, a member of the board desiring to participate in a meeting by videoconference shall participate from a site and room located within the district or political subdivision from which they are elected, appointed, or are sworn to represent. Each site or room where a member of the board is present for a meeting that includes videoconference, shall be open and accessible to the public, and the public shall be allowed into that site or room.

- Public bodies may provide additional videoconference sites as a convenience to the public, but additional sites shall not be used to exclude or discourage public attendance at any video at any videoconference site.

- The public shall be allowed to participate and speak, as allowed by rule or policy set by the public body.

- Any materials shared electronically between members of the public body, before or during the videoconference, shall also be immediately available to the public, unless confidential or privileged under applicable law, in the same form and manner as shared with members of the public body.

- All votes occurring during any meeting conducted using videoconferencing shall occur and be recorded by roll call vote.

- *Executive sessions by videoconference are prohibited.*

The regular meeting of the board of education shall be the second Monday of each month, with the exception of the month of July, which will be held on the third Monday of the month, at ~~6~~5:00 p.m. at the location indicated in the annual letter to the Kay County Clerk. The regular meeting may be changed in accordance with the provisions of the Open Meeting Act.

Special meetings of the board may be called by the president at any time, and he/she shall call special meetings whenever so requested, in writing, by any member of the board. Business transacted at any special meeting may be for either a specific or a general purpose.

Unless otherwise provided by law, any officer of the board of education may, if required, cause an Affidavit of Board Action to be signed and submitted to the State Department of Education in lieu of approved board minutes to provide proof of an action approved or taken at a board meeting. The Affidavit of Board Action shall include:

a. the county or district code
b. the name of the school district,
c. the date of the board meeting,
d. the agenda item number approved,
e. a summary of the action approved,
f. an affirming signature representing the district from the district superintendent or the assistant superintendent, and

g. an affirming signature representing the district board from the board president or chair, or from a board officer.

The State Department of Education shall accept a signed Affidavit of Board Action as certification that the board has approved or taken a specific action at a board meeting. The submission of a signed Affidavit of Board Action shall not exempt the board of education from keeping minutes of a meeting in accordance with OKLA. STAT. tit. 25 § 312.

Reference: OKLA. STAT. tit. 25, §§ 304, 307.1, 312 (2021); OKLA. STAT. tit. 70, § 5-118 (2025)

ADOPTED: October 11, 2021
REVISED: September 8, 2025, April 13, 2026

5.2 – 4.0 EMPLOYEE TRAVEL EXPENSE REIMBURSEMENT POLICY

Statement of Policy

Expenses incurred by individuals for travel on behalf of the School District should be reimbursed by the School District. Reimbursement to individuals should be made upon approval by the Board of Education after proper presentation of supporting documentation, as defined below.

Definitions

Terms used in this policy are defined as follows:

1. "Travel" means transportation arrangements made or incurred by car, airplane, train, bus or other means or hotel accommodations and meals, for the purposes of advancing the interests of the school district. Travel may be within or without the school district. Travel does not mean transportation to and from the employee's residence or abode to the school district for employment.

2. "Employee" means any person employed by the school district or a member of the board acting in his capacity as a board member on behalf of the school district.

3. "Expenses" means any actual indebtedness incurred and paid by an individual employee on behalf of the school district, for the benefit of the school district or for the purpose of advancing the interests of the school district, with the intention of being reimbursed by the school district.

   Expenses may include, but are not limited to, these items:

   a. air, bus, taxi or train fares and car rentals;
   b. meals, unless payment is made on a per diem basis established by the board;
   c. hotel or motel accommodations;
   d. other travel-related expenses when applicable, such as mileage; and
   e. registration fees and meeting expenses.

4. "Receipt" means an invoice document issued by a vendor which has been paid as an expense by an employee. A receipt must contain the following information:

   a. date indebtedness incurred;
   b. date indebtedness paid;
   c. amount paid;
   d. amount of indebtedness;
   e. who paid the indebtedness;
   f. method of payment;
   g. the purpose of the indebtedness including an itemized description of the goods or services purchased; and
   h. the name, address and telephone number of the vendor.

A credit card slip alone is not a receipt.

5. "Travel claim" is a document prepared by an employee who seeks reimbursement which contains the following information:

   a. dates entering and ending travel status;

b. points of travel;
c. mileage to and from destination(s) when personally owned vehicle is used;
d. amount per mile reimbursed;
e. air, bus or train fares when public transportation is used;
f. parking fees, taxi fares, car rentals and turnpike fees;
g. meals or per diem rate established by the board of education, if any;
h. purpose, time, location and those in attendance for meals;
i. hotel and motel expenses (claims should reflect whether room was shared);
j. registration fees and meeting expenses;
k. other school business expenses such as telephone calls, tips, etc., which properly occur during the time an employee is in travel status;
l. encumbrance to be charged for expense; and
m. by whom the travel activity was approved.

6. "Credit card slip" is the customer's copy of the credit card charge form. A credit card slip alone is not a receipt. To qualify as a receipt a credit card slip must be attached to a supporting invoice issued by the vendor which contains all the information required of a receipt.

7. "Vendor" means the individual or entity that provided the goods or services to the school district for which reimbursement is sought and a receipt for payment has been issued.

8. "Meals" means actual food expenses incurred while traveling outside the school district or within the school district if allowed by other board policies.

9. "Amount per mile reimbursed" will be based on the current IRS mileage reimbursement rate

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Approval for Travel

1. Requests for travel for school personnel must be approved by the appropriate administrator and site principal if applicable. Requests are to be submitted on the prescribed form at least one (1) month in advance of travel if possible.

2. Administrators will exercise good judgment in the selection of meetings which are approved for reimbursed travel and are authorized to assign personnel to specific meetings.

3. There will be no advanced payments for travel. Upon request, however, the business office ~~will~~ can purchase ~~coach~~ economy class airline tickets, ~~for the trip~~ ~~and will pay for~~ registration, and refundable accommodations.

4. After a travel request is approved, a purchase request must be filled out estimating the travel expenses. Proper itemization of travel requests shall include the following items:
   a. Dates entering and ending travel status;
   b. Points of travel;
   c. Mileage to and from destination(s) when personally owned vehicle is used
   d. Air, bus or train fares when public transportation is used;

e. Parking fees, taxi fares, car rentals and turnpike fees;
f. Meals (unless per diem is used);
g. Motel and hotel accommodations;
h. Registration fees and meeting expenses; and
i. Other school business expenses such as telephone calls, etc. which properly occur ring the time a claimant is in travel status.

5. Out-of-district travel within the state may be approved. Travel to states bordering Oklahoma may be approved by the Superintendent. Out-of-state travel, beyond bordering states, will be submitted to Board members at Board Committee Meetings prior to the travel date(s).

Procedure for Reimbursement

To obtain reimbursement for travel expenses the employee must:

1. Prepare supporting documentation to the business office with attached receipts and travel claims. Requests for reimbursement with insufficient or incomplete documentation will be denied.

2. Submit supporting documentation with attachments to the business office within thirty (30) days after return from the trip. The purchase order for travel will be closed after thirty (30) days. The District Business Office designee will review the memorandum and attachments for completeness and accuracy. After complete, accurate claim is submitted with supervisor's approval, reimbursement will be issued.

Other Issues

1. Reimbursement requests not complying with these requirements will be denied unless unusual circumstances are presented to and approved by the board.

2. Reimbursements issued by the board are only for the actual amount of out of pocket expenses paid by the employee. No additional charges may be added by the employee and the employee may not obtain a warrant for funds he or she expects to pay or incur in the future.

3. The district will reimburse travel meal expenses by per diem at the rates established by the Board of Education.

4. According to Internal Revenue Service regulations, meal reimbursements are to be reported as taxable income, unless the employee is required to work extensive hours requiring rest or incur overnight lodging, and there is a substantiated business connection. When meal reimbursements are determined to be taxable, the School District is required to withhold Federal income tax, social security (FICA) and Medicare tax and to pay matching employer contributions for FICA and Medicare tax. Non-overnight meal reimbursement will be treated as non-taxable provided a substantial business discussion occurs during the meal, and the meal is furnished for a substantial non-compensatory business reason. When seeking reimbursement for business related meals, employees must document the purpose of the

meeting, the time, location and who was in attendance. Reimbursement of any taxable non-overnight meals will be paid in the employee's next regularly scheduled paycheck.

5. Any interpretation of this policy shall be made solely by the Board of Education and shall be binding in all respects.

6. Violation of any of the provisions of this policy may result in dismissal or nonrenewal.

7. Listed below are some items which will not be reimbursed:
   a. Airline meals served in flight
   b. Entertainment or alcoholic beverages
   c. Any costs for spouse or person other than the employee claimant
   d. Excessive costs of any of the items approved for reimbursement
8. An employee on official school business will be expected to exercise the same care in incurring expenses that a prudent person would exercise in traveling on personal business. Excessive costs, such as those caused by circuitous routes, luxury services or accommodations, will not be considered prudent, nor will they be accepted.

APPROVED: July 23, 1990
REVISED: October 21, 1993; June 10, 1996; July 13, 1998; September 14, 1998; July 16, 2001, September 19, 2005, December 18, 2006; July 1, 2012; October 14, 2019, April 13, 2026

Ponca City Public Schools
Special Board of Education Meeting
Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Tuesday, March 24, 2026 at 12:00 PM

NOTICE OF MEETING
The agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the school district's website located at www.pcps.us on March 23, 2026, at 9:00 a.m. Notice of Special Meeting was provided to the Kay County Clerk on March 20, 2026, at 8:15 a.m.

1. **CALL TO ORDER**
Attendance Taken at 12:00 PM.

Robin Riley:	Present
Anna Roland:	Present
Judy Throop:	Present
Joe Vaden:	Present
Nancy Zimmerschied:	Present

1.1. **Call Meeting to Order** ***(President)***

1.2. **Roll Call** ***(Minutes Clerk of the Board)***

2. **Consider and Take Action to Approve the District Transfer Capacity Report for April in Compliance with Senate Bill 783**
Motion to Approve the District Transfer Capacity Report for April in Compliance with Senate Bill 783. This motion, made by Nancy Zimmerschied and seconded by Judy Throop, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

3. **Board to Discuss Annual Review of Existing or Consider and Take Action on the Adoption of Written Policies and Procedures for Post Issuance Compliance**
Motion to Approve the Adoption of Written Policies and Procedures for Post Issuance Compliance. This motion, made by Anna Roland and seconded by Joe Vaden, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

4. **Board to Discuss Continuing Disclosure Obligations**

5. **Board to Receive Bids for the $11,840,000 General Obligation Building Bonds of This School District and Award Bonds to the Lowest Bidder.**
Motion to approve lowest bidder of First National Bank. This motion, made by Anna Roland and seconded by Nancy Zimmerschied, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

6. **Board to Consider and Take Action on a Resolution Providing for the Issuance of General Obligation Building Bonds in the Sum of $11,840,000 by This School District, Authorized at an Election Called and Held for Such Purpose; Prescribing Form of Bonds; Deeming the Preliminary Official Statement to be "Final" for the Purposes of SEC Rule 15(C)2-12; Agreeing to Comply with Continuing Disclosure Requirements of SEC Rule 15(C)2-12; Providing for Registration Thereof; Providing for Levy of an Annual Tax for the Payment of Principal and Interest on the Same; and Fixing Other Details of the Issue.**
Motion to Approve a Resolution Providing for the Issuance of General Obligation Building Bonds in the Sum of $11,840,000 by This School District, Authorized at an Election Called and Held for Such Purpose; Prescribing Form of Bonds; Deeming the Preliminary Official Statement to be "Final" for the Purposes of SEC Rule 15(C)2-12; Agreeing to Comply with Continuing Disclosure Requirements of SEC Rule 15(C)2-12; Providing for Registration Thereof; Providing for Levy of an Annual Tax for the Payment of Principal and Interest on the Same; and Fixing Other Details of the Issue. This motion, made by Anna Roland and seconded by Judy Throop, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

7. **ADJOURNMENT**
***Motion required for adjournment**
Motion to adjourn meeting at 12:16 pm. This motion, made by Anna Roland and seconded by Nancy Zimmerschied, passed.

Robin Riley:	Yea
Anna Roland:	Yea

Judy Throop:	Yea
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 5, Nay: 0

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Erika Johnson
Minutes Clerk of the Board

APPROVED DATE: April 13, 2026

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President, Board of Education

Ponca City Public Schools
Regular Board of Education Meeting
Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601
Monday, March 9, 2026 at 6:00 PM

NOTICE OF MEETING
Prior to December 15 of the last calendar year, the date, time and place of the regular meetings were filed in the Office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on March 5, 2026 at 4:00 pm.)

1. CALL TO ORDER

1.1. **Call Meeting to Order** ***(President)***

1.2. **Flag Salute**

1.3. **Roll Call** ***(Minutes Clerk of the Board)***
Attendance Taken at 6:00 PM.

Robin Riley:	Present
Anna Roland:	Absent
Judy Throop:	Absent
Joe Vaden:	Present
Nancy Zimmerschied:	Present

Attendance Update Taken at 6:03 PM.
Anna Roland: Present

2. PRESENTATIONS AND RECOGNITIONS

2.1. **Special Presentation to Board President Robin Riley in Appreciation Of His Years of Service to Ponca City Public Schools** ***(Superintendent)***

2.2. **Presentation of the Employee of the Month and Friend of Education Awards**
The President of the Board will preside over presenting the March Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month - Jennifer Jones
5th Grade Teacher, Lincoln Elementary
Support Employee of the Month - Janie Lambert
Title I Teacher Assistant, Union Elementary
Friend of Education - Beth Morgan
PTA President, Trout Elementary

3. **PUBLIC COMMENT**

3.1. **Comments From the Public**

The Ponca City Public Schools Board of Education recognizes the value of public comment in effective school governance and the importance of providing community members an opportunity to address the Board on educational issues. To ensure meetings are conducted in an orderly and efficient manner, the Board has established the following guidelines governing public participation.

Individuals or groups wishing to speak during the public comment portion of a Board meeting must check in with the Board Clerk no later than fifteen (15) minutes prior to the start of the meeting and complete the required public comment form. The following must be provided in writing:

- Name and address of the individual
- The agenda item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Speakers must be recognized by the Board President or other presiding officer prior to speaking and must state their name and organizational affiliation, if applicable, before beginning remarks. Comments must be limited to items listed on the meeting agenda. Unless otherwise modified by the presiding officer with Board approval, each speaker will be limited to a maximum of three (3) minutes. Total public comment during any regular meeting shall not exceed fifteen (15) minutes, and no individual may speak more than once during the same meeting. All remarks must be directed to the presiding officer; speakers may not address or question individual Board members.

For additional information regarding speaking privileges, please refer to Board Policy 1.3-6.0 Speaking Privileges of the Public, which is available at Board meetings and in the Board Policy Manual located on the district website, www.pcps.us, under Board of Education.

4. **SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION**

4.1. **Legislative Update**

4.2. **District Update**

5. **CONSENT AGENDA**

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

Motion to approve the Consent Agenda items 5.1 thru 5.30 and 32-33 as printed or as amended. Item 5.31 pulled per admin request. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda. This motion, made by Anna Roland and seconded by Nancy Zimmerschied, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent

Joe Vaden: Yea
Nancy Zimmerschied: Yea
Yea: 4, Nay: 0, Absent: 1

5.1. **Approval of the Minutes from the February 9, 2026, Regular Meeting**

5.2. **Approval of the Surplus Resolution**

5.3. **Approval of the Budget Analysis Reports**

5.4. **Approval of the FY26 Budget Amendments**

5.5. **Approval of the FY26 Bond Fund Reports**

5.6. **Approval of the FY26 Change Order Listing as of March 3, 2026, for Funds 11, 21, 22, 30, and 81**

5.7. **Approval of FY26 General Fund 11 Encumbrances #1176-#1398 in the amount of $402,856.79**

5.8. **Approval of FY26 Building Fund 21 Encumbrances #178-#187 in the amount of $208,226.26**

5.9. **Approval of FY26 Child Nutrition Fund 22 Encumbrances #103-#106 in the amount of $56,125.00**

5.10. **Approval of FY26 Bond 30 Encumbrances #11-#12 in the amount of $16,380.00**

5.11. **Approval of FY26 Bond 34 Encumbrance #9 in the amount of $3,336.38**

5.12. **Approval of FY26 Gifts and Endowment Fund 81 Encumbrances #154-#197 in the amount of $29,049.58**

5.13. **Approval of Booster Club Reports**

5.14. **Approval of Activity Fund Reports**

5.15. **Approval of Treasurer's Reports**

5.16. **Approval of Out-of-State Travel Requests**

5.17. **Approval of the Ratification & Approval of Payrolls**

5.18. **Approval of a quote from 247 Security, effective March 9, 2026, to install three (3) security systems (7 cameras per bus) on the three transit-style activity buses. The total cost is $9,144.00 and will come from the General Fund.**

5.19. **Approval of a quote from American Telephone, effective March 9, 2026, for three (3) security cameras to be installed at the Concert Hall, the high school pantry, and the front of Trout Elementary. The total cost is $3,325.00 and will come from the General Fund.**

5.20. **Approval to rescind a contract with Complete Weddings + Events for Prom DJ services approved at the February 9, 2026, board meeting. The previously approved**

agreement is being withdrawn in order to replace it with a revised agreement reflecting updated event service needs.

5.21. **Approval of a revised agreement with Complete Weddings + Events, effective April 18, 2026, for prom DJ services. The updated agreement includes expanded event coverage and replaces the previously approved agreement. The total cost is $1,590.00, and will be paid from the appropriate Activity account.**

5.22. **Approval of an agreement with Jostens, Inc., effective for the 2026-2027 school year, to serve as the portrait photographer for the Ponca City School District. There is no cost to the district, parents opt to purchase.**

5.23. **Approval of an agreement with Jostens, Inc., effective for the 2026-2027 school year, to create up to 150 copies of a 36-page yearbook for West Middle School that will ship in May 2027. The initial cost is up to $2,850.00 and would be funded by the Activity Fund. This expense will be reimbursed from yearbook sales, resulting in no cost to the district.**

5.24. **Approval of an agreement with Keagan Lambert, effective March 2026 through October 2026, for creative design and consultation services for the Ponca City High School marching band. Mr. Lambert will design the creative elements of the marching band's 2026 marching show to include storyboarding, prop, and color guard costume design. The total cost is $1,000.00 and will come from the General Fund.**

5.25. **Approval of a Performance License Agreement with Luke McMillan Music Co., effective March 9, 2026, through June 30, 2027, granting Ponca City Public Schools the rights to perform the selected marching band show at events customarily associated with marching band performances. The agreement also authorizes the reproduction of show materials for instructional and production purposes. The total cost of $2,750.00 will be paid from the General Fund (Music Instructional).**

5.26. **Approval of an agreement with Luke McMillan Music Co., effective March 2026, through September 2026, to provide and/or edit music/resources and licensing for the Ponca City High School marching band show. $2,750.00 will be paid from the General Fund (Music Instructional), and $1,500.00 will come from Activity Fund.**

5.27. **Approval of a rental contract with Marland's Grand Home, effective March 9, 2026, to rent the facility for the Top Ten Senior Tea to be held May 14, 2026. The total cost is $150.00, which will come from the Activity Fund.**

5.28. **Approval of a quote from Oklahoma State University, effective March 9, 2026, through May 21, 2026, to provide psycho-educational services in Spanish for students enrolled in Ponca City Schools, as indicated by parental consent and school criteria. The authorized personnel of Ponca City Public Schools shall identify students who need services and approve each individual situation, as provided under state and federal regulations. The estimated cost of services is $760.00 per student. Costs will come from the General Fund.**

5.29. **Approval of a rental agreement with Ponca City Development Authority, effective March 9, 2026, to rent PCDA Summit at City Central for an Operations Department event to be held on May 14, 2026. There is no cost to the district.**

5.30. **Approval of an agreement with Purple Wave Auction, effective March 9, 2026, through June 30, 2026, which would authorize Ponca City Public Schools to utilize Purple Wave's online auction platform. There is no cost to the district.**

5.31. **Approval of a quote from Renaissance, effective March 9, 2026, through June 30, 2026, for Nearpod, a digital classroom instruction platform that includes assessments and real-time insights into standards-aligned resources for Woodlands Elementary. The total cost is $562.50 and will be funded by Title I funds.**

5.32. **Approval of a quote from StoneFly, Inc., effective April 8, 2026, through April 7, 2027, for a two-year extended warranty/silver service plan with parts and labor for protection of IT infrastructure, such as IP SANS, backup, and disaster recovery systems. The total cost is $3,336.38 and will come from Bond 34.**

5.33. **Approval of a proposal from Stuteville Chevrolet GMS and Stuteville Ford Lincoln, effective May 1, 2026, through June 30, 2027, for the leasing of two vehicles for use in the Driver's Education program. The total cost is $2.00 ($1.00 per vehicle) and will come from the General Fund.**

6. **ACTION ITEMS (MOTION REQUIRED)**

6.1. **Consider and take action to employ, to accept the resignation of, to reassign, and to enter into an extra-duty contract with those individuals as listed in the attached detailed Personnel Report**

Motion to approve to employ, to accept the resignation of, to reassign, and to enter into an extra-duty contract with those individuals as listed in the attached detailed Personnel Report. This motion, made by Anna Roland and seconded by Nancy Zimmerschied, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

6.2. **Consider and take action to approve a contract with Complete Grounds, LLC for mowing services**

Motion to approve a contract with Complete Grounds, LLC for mowing services. This motion, made by Nancy Zimmerschied and seconded by Anna Roland, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

6.3. **Consider and take action to approve an agreement with Jenkins & Kemper to provide an annual audit report**

Motion to approve an agreement with Jenkins & Kemper to provide an annual audit report. This motion, made by Nancy Zimmerschied and seconded by Anna Roland, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

6.4. **Consider and take action to approve a ratification of an agreement with Stephen H. McDonald & Associates, Inc.**

Motion to approve a ratification of an agreement with Stephen H. McDonald & Associates, Inc. This motion, made by Nancy Zimmerschied and seconded by Anna Roland, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

6.5. **Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307(B)(1)]**

Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Superintendent of Schools' Contract [Authority for Executive Session: 25 O.S. Section 307(B)(1)] This motion, made by Joe Vaden and seconded by Anna Roland, passed.

Executive Session Convened at 6:51 PM

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

6.6. **Return to Open Session at 7:20 pm**

6.7. **Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**

6.8. **Consider and Take Action to Approve New Contract for the Superintendent of Schools**

Motion to approve new contract for the Superintendent of schools. This motion, made by Anna Roland and seconded by Nancy Zimmerschied, passed.

Robin Riley:	Yea
Anna Roland:	Yea
Judy Throop:	Absent
Joe Vaden:	Yea
Nancy Zimmerschied:	Yea

Yea: 4, Nay: 0, Absent: 1

7. **NEW BUSINESS**

8. **ADJOURNMENT Meeting was adjourned at 7:21 pm.**

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Erika Johnson
Minutes Clerk of the Board

APPROVED DATE:

_____

President, Board of Education

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1399	03/05/2026	11852	PROSPERITY BANK 46514	EAST/RTI/3 ROLLING DESKS	539.97
11	1400	03/05/2026	69088	EDUCATOR RESOURCES, INC.	ROOS/TITLE 1/REGISTRATION/ERI	11,600.00
11	1401	03/05/2026	11852	PROSPERITY BANK 46514	TITLEVI/OKANA/SOVEREIGNTYSYMPOSIUM	550.00
11	1402	03/05/2026	87432	SARA BELL	TITLEVI/TRAVEL REIMB/OVEREIGNTYSYMPOSIUM	250.00
11	1403	03/05/2026	68506	SONYA HERRERA	TITLEVI/VISITOR/BEADEDGRADCAPS	300.00
11	1404	03/05/2026	11979	ROBERT COLLINS	TITLEVI/VISITOR/INTROTODRUM	500.00
11	1405	03/05/2026	69074	NELLIE ZOTIGH	TITLEVI/VISITOR/BEADEDMEDICINEBAGS	300.00
11	1406	03/05/2026	84151	CHRISTOPHER L LITTLECOOK	TITLEVI/VISITOR/ARTLESSON/MURAL	500.00
11	1407	03/05/2026	11852	PROSPERITY BANK 46514	TITLEVI/REGISTRATION/SOVEREIGNTYSYMPOSIUM	350.00
11	1408	03/05/2026	11852	PROSPERITY BANK 46514	HS/BMITE/Monks/Ink, Project Supplies, Battery	1,730.00
11	1409	03/05/2026	11852	PROSPERITY BANK 46514	HS/VOAG/Feathers/Laptop for Classroom	1,500.00
11	1410	03/06/2026	69093	PROSPERITY BANK-BEANSTALK BOOKS	LIBERTY/TITLE 1/NON-FICTION DECODABLES	359.91
11	1411	03/06/2026	87856	ANDREA NAILE	EAST/TITLE I/RTI WKSHOP REIMB.4/9-10 NAILE	300.00
11	1412	03/06/2026	12015	PROSPERITY BANK-AMERICAN AIRLINES	EAST/TITLE I/AIRFARE/RTI WKSHOP 4/8-10 NAILE	800.00
11	1413	03/06/2026	11852	PROSPERITY BANK 46514	TRANS/BUS/VEHILCE/PARTS/SUPPLIES/O'REILLY'S	3,500.00
11	1414	03/06/2026	11852	PROSPERITY BANK 46514	LINCOLN/INSTRU/CLASSROOM	1,500.00
11	1415	03/06/2026	67571	REDLANDS OFFICE SOLUTIONS, LLC	LINCOLN/INSTRU/OFFICESUPPLIES	342.78
11	1416	03/06/2026	11138	PONCA CITY SCHOOLS/COPY CENTER	WOOD/TITLE 1/COPIES FY 25-26	300.00
11	1417	03/06/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	WOOD/TITLE 1/ PARENT INVOLVEMENT PAPER	187.50
11	1418	03/06/2026	68264	INSECT LORE PRODUCTS, INC	WOOD/INST/BUTTERFLY EXP.	110.00
11	1419	03/06/2026	67826	PROSPERITY BANK-LAKESHORE LEARNING	GARFIELD/TITLE1/MATH-READING SUPPLIES	5,000.00
11	1420	03/06/2026	11871	PROSPERITY BANK-AMAZON	GARFIELD/TITLE1/MATH-READING SUPPLIES	2,000.00
11	1421	03/06/2026	10263	WEST MUSIC COMPANY, INC	GARFIELD/TITLE1/MATH-READING BOOKS	200.00
11	1422	03/06/2026	30482	BUREAU OF EDUCATION & RESEARCH, INC	GARFIELD/ONLINE TRAINING FOR COUSELOR	295.00
11	1423	03/06/2026	68208	SCHOOL SPECIALTY, LLC	GARFIELD/TITLE1/CALCULATORS	200.00
11	1424	03/06/2026	10132	MERRIFIELD OFFICE AND SCHOOL SUPPLY	GARFIELD/INST/OFFICE FURNITURE	1,120.00
11	1425	03/06/2026	11871	PROSPERITY BANK-AMAZON	GARFIELD/INSTR/WALKIE TALKIE	720.00
11	1426	03/06/2026	67612	PROSPERITY BANK-GET YOUR TEACHER ON	ROOS/TITLE 1/REGISTRATION/PD	4,200.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1427	03/06/2026	11860	PROSPERITY BANK-SOUTHWEST AIR	ROOS/TITLE 1/TRAVEL EXPENSE/PD	3,600.00
11	1428	03/06/2026	68792	PROSPERITY BANK-HOME2SUITES HILTON	ROOS/TITLE1/LODGIING FOR GE/PD	2,000.00
11	1429	03/06/2026	99070	TRANSPORTATION DEPARTMENT	ROOS/TITLE 1/TRAVEL/PD/OWASSO	252.50
11	1430	03/06/2026	11871	PROSPERITY BANK-AMAZON	ROOS/TITLE 1/BARKS HEADPHONES/LITERACY FIRST	600.00
11	1431	03/06/2026	88108	VANESSA AILEY	ROOS/TITLE 1/GE/PD/TRAVEL EXPENSE	300.00
11	1432	03/06/2026	88552	AMANDA JURINA	ROOS/TITLE 1/GE/PD/TRAVEL EXPENSES	300.00
11	1433	03/06/2026	88520	CANNA TOHEE	ROOS/TITLE 1/GE/PD/TRAVEL EXPENSES	300.00
11	1434	03/06/2026	85830	BILLY HAILEY	ROOS/TITLE 1/GE/PD/TRAVEL EXPENSES	300.00
11	1435	03/06/2026	85662	BRENDA E BRANSCUM	ROOS/TITLE 1/GE/PD/TRAVEL EXPENSES	300.00
11	1436	03/06/2026	11852	PROSPERITY BANK 46514	TITLEVI/FIELDTRIP/MAAIM/ADMISSION	450.00
11	1437	03/06/2026	10082	NATIONAL INDIAN EDUCATION ASSOC.	TITLEVI/NIEA/VIRTUAL/PROFESSIONALDEVELOPMENT	3,500.00
11	1438	03/06/2026	87027	JENNIFER MALLOY	TITLEVI/JENNIFERMALLOY/JOM/PERDIEM	100.00
11	1439	03/06/2026	11852	PROSPERITY BANK 46514	TITLEVI/FIELDTRIP/TRAINRIDE/TICKETS	300.00
11	1440	03/06/2026	11871	PROSPERITY BANK-AMAZON	TITLEVI/SUPPLIES	1,000.00
11	1441	03/06/2026	10263	WEST MUSIC COMPANY, INC	UNION/MUSIC/MUSIC BINGO	95.95
11	1442	03/06/2026	11852	PROSPERITY BANK 46514	WEST/FACS/SUPPLIES	2,500.00
11	1443	03/06/2026	86646	KACIE GRASS	WEST/TITLE 1/PD TRAVEL	375.00
11	1444	03/06/2026	88548	SAMANTHA KEITH	WEST/TITLE 1/PD TRAVEL	375.00
11	1445	03/06/2026	88732	CATHY REGNIER	WEST/TITLE 1/PD TRAVEL	375.00
11	1446	03/06/2026	82765	TISHA L REYNOLDS	WEST/TITLE 1/PD TRAVEL	475.00
11	1447	03/06/2026	87924	BROOKE SIKES	WEST/TITLE 1/PD TRAVEL	375.00
11	1448	03/06/2026	88728	CHRISTINA SLIZEWSKI	WEST/TITLE 1/PD TRAVEL	375.00
11	1449	03/06/2026	88530	BRIANNA SMITH	WEST/TITLE 1/PD TRAVEL	375.00
11	1450	03/06/2026	87729	ELIZABETH STEWART	WEST/TITLE 1/PD TRAVEL	375.00
11	1451	03/06/2026	40288	J.W. PEPPER & SON, INC	WEST/INSTR/VOCAL/SHEET MUSIC	643.00
11	1452	03/06/2026	87811	KUMARI RAPETI	WEST/TECH ED/TRAVEL 4-16	195.45
11	1453	03/06/2026	32361	OKLAHOMA TECHNOLOGY STUDENT ASSOC	WEST/TECH ED/REGISTRATION	60.00
11	1454	03/06/2026	10074	BRACE BOOKS & MORE, INC.	HS/Library/Library Materials	1,500.00
11	1455	03/06/2026	11852	PROSPERITY BANK 46514	HS/History/Rulers, Highlighters, Colored Pencils	300.00
11	1456	03/06/2026	11871	PROSPERITY BANK-AMAZON	TITLE IV/ART SUPPLIES/FL	1,100.80
11	1457	03/06/2026	11871	PROSPERITY BANK-AMAZON	TITLE V/MATH & ENGLISH SUPPLIES/HS	2,200.00
11	1458	03/06/2026	49846	VEX ROBOTICS, INC	TITLE V/MATH/HS	534.66

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1459	03/06/2026	11852	PROSPERITY BANK 46514	HS/GT/Regist Fees for APSI Workshop Summer 26	240.00
11	1460	03/09/2026	99070	TRANSPORTATION DEPARTMENT	EAST/BMITE/TRANSP ODCTE 4-15	112.50
11	1461	03/09/2026	11852	PROSPERITY BANK 46514	EAST/BMITE/INK/PAPER/SUPPLIES	500.00
11	1462	03/09/2026	67571	REDLANDS OFFICE SOLUTIONS, LLC	TROUT/INSTR/LAMINATE	200.00
11	1463	03/09/2026	12165	KANSAS AVIATION MUSEUM	TROUT/GT/ADMISSION TO KANSAS AVIATION MUSEUM	170.00
11	1464	03/09/2026	99070	TRANSPORTATION DEPARTMENT	TROUT/GT/TRANSP/AVIATION MUSEUM	475.00
11	1465	03/09/2026	11871	PROSPERITY BANK-AMAZON	TROUT/GT/GIFTED SUPPLIES	250.00
11	1466	03/09/2026	68667	PROSPERITY BANK-TEACHERS PAYTE	TROUT/GT/SUPPLIES FOR GIFTED AND TALENTED	250.00
11	1467	03/09/2026	11852	PROSPERITY BANK 46514	WOOD/INST/PROCEDURE SIGNAGE	125.00
11	1468	03/09/2026	37076	RENAISSANCE LEARNING	WOOD/INST/MATH & READING	600.00
11	1470	03/09/2026	40288	J.W. PEPPER & SON, INC	EAST/SHEET MUSIC SPRING CONCERT/BOOKS	519.15
11	1471	03/09/2026	36673	HERTZBERG-NEW METHOD, INC	EAST/LIBRARY/BOOKS	401.39
11	1472	03/09/2026	20613	WORLD BOOK, INC.	EAST/LIBRARY/WORLD BOOK ENCYCLOPEDIA	1,014.40
11	1473	03/09/2026	31787	LAKESHORE PARENT, LLC	WOOD/Title 1/Math & Reading Interventions	8,300.00
11	1474	03/09/2026	10233	KAGAN PUBLISHING, INC	WOOD/Title 1/Math and Reading	1,400.00
11	1475	03/09/2026	11852	PROSPERITY BANK 46514	WOOD/TITLE 1/READING FLUENCY	360.00
11	1476	03/09/2026	36673	HERTZBERG-NEW METHOD, INC	WOOD/TITLE 1/PERMA BOUND	3,000.00
11	1477	03/09/2026	11852	PROSPERITY BANK 46514	WOOD/TITLE 1/CLASSROOM SUPPLIES	500.00
11	1478	03/09/2026	12039	STEMFINITY, LLC	WOOD/TITLE 1/OZOBOT KITS	3,000.00
11	1479	03/09/2026	86118	MIKE MARAZAS	MAINT/MILEAGE TO OKC FOR TRAINING	153.70
11	1480	03/09/2026	87868	JEAN AILEY	TITLEVI/JEANAILEY/JOM/PERDIEM	100.00
11	1481	03/09/2026	86326	STEVE L PENSONEAU	TITLEVI/STEVEPENSONEAU/JOM/PERDIEM	100.00
11	1482	03/09/2026	84522	MICHELLE L HUNT	TITLEVI/MICHELLEHUNT/JOM/PERDIEM	100.00
11	1483	03/09/2026	88518	LEIGHAN SENTEL	TITLEVI/LEIGHANSENTEL/JOM/PERDIEM	100.00
11	1484	03/09/2026	10509	OKLAHOMA JOM CONF. CHEROKEE NATION	TITLEVI/JOMCONF/REGISTRATION	4,000.00
11	1485	03/09/2026	11852	PROSPERITY BANK 46514	TITLEVI/JOM/OKANARESORT	2,400.00
11	1486	03/09/2026	69094	BURNING CEDAR SOVEREIGN KITCHEN INC	TITLEVI/BURNINGCEDAR/VISITOR	600.00
11	1487	03/09/2026	68550	PROSPERITY BANK-SURESTAY/BESTWESTE	SRA/HOTEL/LITERACY FIRST	200.00
11	1488	03/09/2026	40242	COLLEGE BOARD	TITLE II/REGISTRATION/AP ANNUAL CONFERENCE	1,050.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1489	03/09/2026	11860	PROSPERITY BANK-SOUTHWEST AIR	TITLE II/AIRFAIR/AP ANNUAL CONFERENCE	1,200.00
11	1490	03/09/2026	99070	TRANSPORTATION DEPARTMENT	SPED/TRANSPORTATION/TRANSITION PLANS PD	212.00
11	1491	03/10/2026	12039	STEMFINITY, LLC	WOOD/GT/MATH & LOGIC	1,500.00
11	1492	03/10/2026	11852	PROSPERITY BANK 46514	HS/BMITE/Graham/Camera, Class Supplies, Resources	9,946.07
11	1493	03/23/2026	99070	TRANSPORTATION DEPARTMENT	EAST/TRANS/SPRING NIC CONF/4-2 YUKON	160.95
11	1494	03/23/2026	40166	COMPLETELY QUILTED, LLC	EAST/NEW BERNINA SEWING MACHINES	2,500.00
11	1495	03/23/2026	11852	PROSPERITY BANK 46514	EAST/SUPPLIES FOR CLASSROOM	1,000.00
11	1496	03/23/2026	40166	COMPLETELY QUILTED, LLC	EAST/FCA/REPAIR 2 SEWING MACHINES	200.00
11	1497	03/23/2026	68610	DIAMOND ENERGY, LLC	TRANS/CROSS OIL BUS ADDITIVES/SUPPLIES	2,000.00
11	1498	03/23/2026	87388	LORI MOLLET	TRAVEL/IN DIST MILEAGE FY26/#2	120.00
11	1499	03/23/2026	11852	PROSPERITY BANK 46514	HS/INSTRUC/File Cabinets & Storage Tubs for Files	2,000.00
11	1500	03/23/2026	11852	PROSPERITY BANK 46514	HS/INSTRUC/Flags, Poles, & Stands	1,000.00
11	1501	03/23/2026	11852	PROSPERITY BANK 46514	HS/INSTRUC/CCOSA Conf Registration OKC 5/27-29/26	1,300.00
11	1502	03/23/2026	12331	PONCA CITY SCHOOLS/COPY CENTER	HS/INSTRUC/40 Cases of Copy Paper	1,518.00
11	1503	03/23/2026	80801	SANDRA MEADOR	SPED/MILEAGE/TRANSITION PLANS PD	104.40
11	1504	03/23/2026	67245	THE PROPHET CORPORATION	TITLE I/STEM SUPPLIES/ELEMENTARY	20,057.35
11	1505	03/23/2026	10564	ZANER-BLOSER	TROUT/TITLE I/KICKSTART KITS	11,099.00
11	1506	03/23/2026	10564	ZANER-BLOSER	WEST/TITLE I/KICKSTART KITS	11,099.00
11	1507	03/24/2026	45209	LEGACY SIGNS, LLC	TRANS/PCPS DECAL	150.00
11	1508	03/24/2026	68495	WADE LAFFEY	TITLE II/TRAVEL/NCEA CONVENTION/SM	563.85
11	1509	03/24/2026	69098	CARLI ARINGTON	TITLE II/TRAVEL/NCEA CONVENTION/SM	300.00
11	1510	03/24/2026	69097	EMILY GINN	TITLE II/TRAVEL/NCEA CONVENTION/SM	300.00
11	1511	03/24/2026	69099	JENNIFER PENA	TITLE II/TRAVEL/NCEA CONVENTION/SM	300.00
11	1512	03/24/2026	69096	THE CHARLIE CART PROJECT	SPED/TRANSITION/CHARLIE CART	15,500.00
11	1513	03/26/2026	69101	BILL CORRELL BODY & PAINT INC	TRANS/VEHILCE REPAIRS-SUBURBAN	1,000.00
11	1514	03/26/2026	83080	JENNIFER DYE	HR/TRAVEL FY26	1,000.00
11	1515	03/26/2026	11852	PROSPERITY BANK 46514	NYCP/THREESISTERSEEDS/LESSON	100.00
11	1516	03/26/2026	87432	SARA BELL	TITLEVI/SARABELL/PERDIEM/JOMCONF	100.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1517	03/26/2026	88558	CLARK CRAWFORD	HS/INSTRUC/CCOSA Summer Conf 5/27-29 Reimb	150.00
11	1518	03/26/2026	86909	KIMBERLY STAFFORD	HS/INSTRUC/CCOSA Summer Conf 5/27-29 Reimb	150.00
11	1519	03/26/2026	87707	DYLAN JACKSON	HS/INSTRUC/CCOSA Summer Conf 5/27-29 Reimb	297.90
11	1520	03/26/2026	84911	CRYSTINA E FISHER	HS/INSTRUC/CCOSA Summer Conf 5/27-29 Reimb	150.00
11	1521	03/26/2026	86428	SEAN D TAGLIALATELA	HS/INSTRUC/CCOSA Summer Conf 5/27-29 Reimb	297.90
11	1522	03/26/2026	10567	KIDSHINE INTERNATIONAL, LLC	TITLE IV/STEM ASSEMBLIES/DISTRICT	2,500.00
11	1523	03/27/2026	67389	PROSPERITY BANK-LOWE'S	SPED/SHELVING FOR TSL	100.00
11	1524	03/27/2026	83355	HEATHER MONKS	HS/MKTED/H MONKS/REIMB FOR NATIONALS TRIP	421.00
11	1525	03/27/2026	99070	TRANSPORTATION DEPARTMENT	HS/Esports/Suburban for Travel Game 4/10/26	192.00
11	1526	03/27/2026	99070	TRANSPORTATION DEPARTMENT	NYCP/OSDEVISIT	204.00
11	1527	03/30/2026	20542	OKLA STATE DEPT OF EDUCATION	GF/REIMB FOR PROJECT 312 OVERPAYMENT	2,750.00
11	1528	03/30/2026	11138	PONCA CITY SCHOOLS/COPY CENTER	ENROLL/COPIES	500.00
11	1530	03/31/2026	11852	PROSPERITY BANK 46514	BOARD/HOTELS/FY27 CLOSE AND REOPEN AT EOY	3,500.00
11	1531	04/01/2026	86465	MOLLY A CARTER	TRANS/OUT OF DISTRICT TRAVEL	225.00
11	1532	04/01/2026	20932	OSSBA, INC	SPED/REGISTRATION/CONFERENCE	1,100.00
11	1533	04/01/2026	67577	PROSPERITY BANK-GAYLORD RESORT	TITLE I/HOTEL DEPOSIT//INNOVATIVE SCHOOLS SUMMIT	3,200.00
11	1534	04/07/2026	11852	PROSPERITY BANK 46514	Plaud Device and Subscription for Ryan Shelton	258.99
11	1535	04/07/2026	12292	PROSPERITY BANK-OMNI	OPER/OSSBA/CCOSA TRAINING FOR LARIN	233.00
11	1536	04/07/2026	68229	PROSPERITY BANK-STAPLES	WEST/TITLE 1/CLASSROOM SUPPLIES	5,000.00
11	1537	04/07/2026	85487	VALERIE J HUFFER	WEST/TITLE 1/PD TRAVEL	475.00
11	1538	04/10/2026	30520	AMERICAN TELEPHONE, INC	OPER/NEW PHONES FOR DISTRICT	78,899.88
11	1539	04/10/2026	68773	SPORTS SURFACE MANAGEMENT, LLC	Ath/Pitcher Mound Turf Replacement	800.00
11	1540	04/10/2026	99070	TRANSPORTATION DEPARTMENT	HS/GT/National History Day Competition and Finals	400.00
11	1541	04/10/2026	31159	SMITH HOME FURNISHINGS, LTD	SPED/TRANSITION/FURNITURE	2,852.29
11	1542	04/10/2026	11871	PROSPERITY BANK-AMAZON	SPED/TRANSITION/NEX PLAYGROUND	299.00
11	1543	04/10/2026	10280	THE CENTER FOR EDUCATION LAW	BOE-LEGAL SERVICES	15,000.00
11	1544	04/10/2026	85808	JEFFREY GORDON MACKINNON	BOE/BOARD MEMBER TRAVEL	500.00

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1399 - 1544, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	**$301,795.24**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$301,795.24**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 188 - 201, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	188	03/06/2026	67282	MAKEKINGS LLC	OPER/PERFORATEDFILM FOR HS OFFICE DOORS	1,985.00
21	189	03/06/2026	12231	JOHN ADAMS PLUMBING, LLC	OPER/EMER/ROOFTOP GASLINE REPAIRS	30,000.00
21	190	03/23/2026	69013	NATHAN PRIEST	OPER/MULCH FOR PLAYGROUND AT TROUT	5,455.00
21	191	03/23/2026	11852	PROSPERITY BANK 46514	OPER/SERVICING DRYERS AT EMS AND ROBSON	1,000.00
21	192	03/23/2026	20363	TRANE U.S. INC	OPER/HVAC REPLACEMENT AT WMS	7,326.00
21	193	03/23/2026	11031	RICK LEAMING	OPER/TRANE FOR WMS HVAC	1,700.00
21	194	03/24/2026	69100	UNITED RENTALS (NORTH AMERICA) INC	OPER/SCISSOR LIFT FOR DISTRICT USE	8,623.00
21	195	03/24/2026	30544	CITY OF PONCA CITY	OPER/UTILITIES/ELECTRIC FOR DISTRICT	300,000.00
21	196	03/24/2026	30544	CITY OF PONCA CITY	OPER/UTILITIES/WATER/TRASH/ SEWAGE	76,000.00
21	197	03/24/2026	30544	CITY OF PONCA CITY	OPER/UTILITIES/LANDFILL FEES	950.00
21	198	03/27/2026	67243	KEEWES EQUIPMENT COMPANY INC	OPER/WASHER DRYER AT ROBSON REPAIR AND PARTS	600.00
21	199	04/07/2026	67550	TRICORPS SURVEILLANCE	OPER/SERVICE AND REPAIRS AT LINCOLN	1,000.00
21	200	04/10/2026	68619	HERC RENTALS INC	OPER/BRUSH CHIPPER RENTAL	1,532.07
21	201	04/10/2026	11852	PROSPERITY BANK 46514	OPER/EMERGENCY OVERHEAD DOOR REPAIR DISTRICT WIDE	524.63

Non-Payroll Total:	**$436,695.70**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$436,695.70**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 107 - 111, Fund(s): CHILD NUTRITION FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	107	03/30/2026	68611	GREGORY PACKAGING	purchase juice for CNP district sites	25,603.20
22	108	03/30/2026	67215	PETERSON FARMS FRESH, LLC	purchase apple slices for district CNP sites	3,620.40
22	109	03/30/2026	84241	TAMRA L RAULSTON	Bank Change for SFSP sites	100.00
22	110	04/01/2026	68238	SPRINGFIELD GROCER COMPANY	purchase supplies for CNP	5,000.00
22	111	04/01/2026	35515	US FOODS, INC	purchse food for CNP district school sites	100,000.00

Non-Payroll Total:	**$134,323.60**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$134,323.60**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 3 - 3, Fund(s): BOND FUND 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	3	04/10/2026	30520	AMERICAN TELEPHONE, INC	OPER/TELEPHONES FOR DISTRICT	27,285.72

Non-Payroll Total:	**$27,285.72**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$27,285.72**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 10 - 13, Fund(s): BOND FUND 34

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	10	03/30/2026	68067	SIGMA TECHNOLOGY FUND, LLC	E-rate Managment Services	3,797.43
34	11	04/07/2026	10577	APPLE EDUCATION	MacBook Neo	499.00
34	12	04/07/2026	69102	STUDENT PROVISIONING SERVICES LLC	Student Account Provisioning	2,500.00
34	13	04/07/2026	68510	APPTEGY, INC	Apptegy District Website	47,359.33

Non-Payroll Total:	**$54,155.76**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$54,155.76**

Ponca City Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 198 - 207, Fund(s): GIFT FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	198	03/06/2026	11852	PROSPERITY BANK 46514	WEST/GIFT/TECH ED SUPPLIES	1,000.00
81	199	03/09/2026	11852	PROSPERITY BANK 46514	LINCOLN/GIFTS/ICEMAKER	500.00
81	200	03/10/2026	68271	OKLA STATE REGENTS FOR HIGHER ED	OK TEACH GRANT/REFUND TO GRANT	214.73
81	201	03/23/2026	11852	PROSPERITY BANK 46514	WOOD/GIFT/SNACKS FOR TESTING	1,000.00
81	202	03/26/2026	87929	ALICIA SMITH	HS/STEM/Mileage Reimb OSU STEM Panel 3/27/26	64.80
81	203	03/27/2026	67131	CALEB LANDIS	HOF/SECURITY/JOHNSON EVENT	200.00
81	204	04/08/2026	10567	KIDSHINE INTERNATIONAL, LLC	TITLEVI/DONATION/STEM	1,000.00
81	205	04/10/2026	87929	ALICIA SMITH	HS/STEM/Mileage Reimb 4/10/2026 Jenks, OK	151.20
81	206	04/10/2026	99070	TRANSPORTATION DEPARTMENT	HS/STEM/AV Event Enid, OK 4/22/26	310.50
81	207	04/10/2026	99070	TRANSPORTATION DEPARTMENT	HS/STEM/Engineering Expo Stillwater, OK 4/24/26	157.50

Non-Payroll Total:	**$4,598.73**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,598.73**

PONCA CITY SCHOOLS

PERSONNEL REPORT

April 13, 2026

NAME	ASSIGNMENT	EFFECTIVE DATE	PROJ. #	SALARY
	EMPLOYMENTS			
CERTIFIED PERSONNEL				
Gordon, Danna	English @ East	2026-2027	000	Salary Schedule
Love, Amber	4th grade @ Woodlands	2026-2027	000	Salary Schedule
Trenary, Darcey	SLPA certified @ Trout	2026-2027	028	Salary Schedule
Weems, Katiana	1st grade @ Union	2026-2027	000	Salary Schedule
PRINCIPAL REHIRE				
Anderson, Kara	Union Elementary Principal Rehire	2026-2027	000	Salary Schedule
Fincher, Jody	Liberty Elementary Principal Rehire	2026-2027	000	Salary Schedule
Glowacki, Laura	Garfield Elementary Principal Rehire	2026-2027	000	Salary Schedule
Hargraves, Elisabeth	Lincoln Elementary Principal Rehire	2026-2027	000	Salary Schedule
Kiespert, Jera	Roosevelt Elementary Principal Rehire	2026-2027	000	Salary Schedule
Neilson, Ann	Trout Elementary Principal Rehire	2026-2027	000	Salary Schedule
Reams, Christy	Woodlands Elementary Principal Rehire	2026-2027	000	Salary Schedule
Sattre, Stacey	West Middle Principal Rehire	2026-2027	000	Salary Schedule
Shelton, Ryan	East Middle School Rehire	2026-2027	000	Salary Schedule
Taglialatela, Sean	Ponca City High School Rehire	2026-2027	000	Salary Schedule
SUPPORT PERSONNEL				
Grace, Gimmill	Custodian @ PoHi	3/9/2026	000	Salary Schedule
McDaniels, Tonya	Bus Driver	3/31/2026	000	Salary Schedule
Shear, Madaline	Class size TA @ Roosevelt	3/9/2026	000	Salary Schedule
Terrazas, Libby	Office Asst/CNP @ Roosevelt	2/25/2026	CNP	Salary Schedule
	SEPARATIONS			
CERTIFIED PERSONNEL				
Allen, Candace	1st grade @ Union	5/22/2026		
Heppler, Kellie	Contract Sub	3/9/2026		
Jones, Rebeca	SpEd Teacher @ Liberty	5/22/2026		
O'Neill, Megan	Counselor @ Liberty	5/22/2026		
Rowe, Abbegail	4th @ Woodlands	5/22/2026		
Schulze-Featherstone, Lera	ELA @ West	5/22/2026		
Skelton, Brandon	PE @ East	5/22/2026		
Topel, Wes	School Psychologist	5/22/2026		
Turner, Joe	Athletic Director	4/13/2026		
Wylie, Amanda	SpEd Teacher @ West	4/15/2026		
Young, Michael	Teacher @ Wildcat Academy	4/15/2026		
SUPPORT PERSONNEL				
Denton, Chyrl	Receptionist/Sub Coordinator @ BOE	7/1/2026		
Fast, Leslie	CNP @ PoHi	3/31/2026		
French, Natalie	SpEd Para @ Liberty	3/27/2026		
French, Shelby	SpEd Para @ Roosevelt	4/8/2026		
McCarter, Lisa	CNP @ West	3/24/2026		
McVay, Harvey	Bus Driver	3/6/2026		
Morris, Melines	CNP @ PoHi	3/3/2026		
Rathbun, Thomas	SpEd Para @ West	3/12/2026		
Wynn, Beatriz	Student Information Specialist	5/29/2026		

PONCA CITY SCHOOLS PERSONNEL REPORT

April 13, 2026

CHANGE OF STATUS

CERTIFIED PERSONNEL				
Brigman-Hampl, Cherie	from English @ East to English @ PoHi	2026-2027	000	Salary Schedule
Gory, Amy	from 3rd @ Garfield to 2nd @ Woodlands	2026-2027	000	Salary Schedule
Magnus, Ashley	from 3rd @ Woodlands to 4th @ Union	2026-2027	000	Salary Schedule
Miller, Ashley	from sub to Counselor @ Woodlands	3/26/2026	000	Salary Schedule
SUPPORT PERSONNEL				
Baker, Jennifer	from Bus Aide to Bus Driver	4/7/2026	000	Salary Schedule
Cloud, Tiffany	from TA @ Lincoln to 5th grade @ Garfield	2026-2027	000	Salary Schedule
Hay, Kaitlyn	from SpEd Para @ Union to 3rd @ Woodlands	2026-2027	000	Salary Schedule
Kline, Tracy	from Custodian (floater) to Custodian @ Union	3/30/2026	000	Salary Schedule

EXTRA DUTY

NAME	ASSIGNMENT	EFFECTIVE DATE	PROJ. #	SALARY
CERTIFIED PERSONNEL				**NON-CONTRACT DUTY**
Allison, Caleb	Bus Driver	2025-2026	000	$16 per hour
Chaney, Tamara	Registration	July 2026	000	$15/hr up to 60 hrs
Fisher, Tina	PoHi/WCA Summer School Admin	summer 2026	793	$27.60/hr up to 85 hrs
Fisher, Tina	Driver's Education Admin	summer 2026	000	$27.60/hr up to 15 hrs
Fisher, Valerie	MTSS Team Training/Planning	June 2026	511	$27.60/hr up to 6 hrs
Hasenfratz, Sandy	Registration	July 2026	000	$15/hr up to 60 hrs
Hughes, Katy	Gifted & Talented Academy WMS	4/2/2026	161	$27.60/hr up to 10 hrs
Liles, TJ	Driver's Education Instructor	summer 2026	000	$27.60/hr up to 100 hrs
McCormick, Rhonda	Driver's Education Instructor	summer 2026	000	$27.60/hr up to 85 hrs
McHenry, Traci	Registration	July 2026	000	$15/hr up to 60 hrs
Rochelle, Lynetta	Gifted & Talented Academy WMS	4/2/2026	161	$27.60/hr up to 10 hrs
CERTIFIED PERSONNEL				**CONTRACT DUTY**
SUPPORT PERSONNEL				**NON-CONTRACT DUTY**
Allen, Candace	Registration	July 2026	000	Reg rate up to 60 hrs
Andrews, Tifani	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
Briggs, Teresa	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
Hernandez, JoAnn	Registration	July 2026	000	Reg rate up to 60 hrs
Iverson, Nicole	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
Klumpp, Maggie	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
Mireles, Selena	Cat Care substitute	2025-2026	165	Reg rate up to 65 hrs
Raida, Candace	Head Cheer Coach	2026-2027	000	Salary Schedule
Tarver, Renea	Concert Hall Coordinator substitute	2025-2026	000	$15/hr school $20/nonschool
Townsley, Hannah	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
Townsley, Hannah	Athletics	2025-2026	171	$14.40 per hour
Zepeda, Yozabel	Graduation	5/22/2026	000	$14.40/hr up to 2 hrs
SUPPORT PERSONNEL				**CONTRACT DUTY**

SUBSTITUTES

ADDITIONS FOR THE 2025-2026 SCHOOL YEAR

(Teacher Substitute: $80/day, Teacher Asst. Substitute: $70/day)