



# Saline County Board of Commissioners

## Meeting Agenda

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### AGENDA

#### SALINE COUNTY BOARD OF COMMISSIONERS

#### SALINE COUNTY COURTHOUSE

#### Wilber, NE

#### 9:30 AM

#### **DATE: September 13, 2022**

This agenda is kept on a daily basis and may change from day to day as requests come in to the County Clerk's office. Requests to be on the agenda must be in the County Clerk's office 24 hours prior to the start of the meeting as stated above. This agenda is considered current on the day of the meeting and cannot be changed or altered except for an emergency.

**The Board reserves the right to go into executive session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

#### **CITIZENS FORUM**

#### **CORRESPONDENCE**

#### **REPORT OF OFFICIALS**

#### **BUSINESS FOR ACTION**

9:45 a.m. - Megan Burda, Extension Office - Discuss the consideration of a change in positions from County to State

10:00 a.m.- Lori Moldenhauer, Aging Services, discuss/approve Subaward for Hispanic outreach

Discuss/Approve the August 2022 Clerk of the District Court Fees - \$11,772.77

Discuss/Approve the August 2022 Sheriff Fees - \$2,575.13

Discuss/Approve the August 2022 Clerk Fees - \$20,183.00

Discuss/Approve/Disapprove the reimbursement of First Responder equipment purchased prior to the First Wireless Equipment Proposal

10:45 a.m. - Recess regular Board of Commissioners' meeting to Open Budget Hearing at 11:00 a.m.

11:00 a.m. - Open Public Hearing for the 2022-2023 Budget

Close the Public Hearing for the 2022-2023 Budget and Reconvene the Regular Commissioners' meeting

Discuss/Approve a 1% increase in restricted funds limitation for the 2022-2023 budget year.

Approve Resolution #2022-50 Setting the Property Tax Request for 2022-2023

Discuss/Approve the 2022-2023 Proposed Budget

#### **RESOLUTIONS TO TRANSFER FUNDS**

Approve Resolution #2022-49, transferring \$1,100.00 from the Inheritance Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available

#### **HIGHWAY SUPERINTENDENT - ROAD AND BRIDGE MATTERS**

Discuss/Approve ADA Policy required by the Federal Highway Administration to submit to the Nebraska Department of Transportation

**11:30 COUNTY GENERAL ASSISTANCE AND CLOSED SESSION MATTERS**

Pending Litigation

**CLAIMS APPROVAL**

**ADJOURNMENT**

## SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:30 a.m. on Tuesday, August 30, 2022, by Chairperson Russ Karpisek. Present were Karpisek, Janet J. Henning, Marvin A. Kohout, Stephanie A. Krivohlavek and Phil Hardenburger Commissioners, and County Clerk Anita K. Bartels. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office and published in all three county newspapers on August 24, 2022, in compliance with State Statutes.

Karpisek advised those present of the open meetings act posted at the back of the room and that all proceedings are electronically recorded.

Henning moved to approve the agenda as presented, seconded by Hardenburger. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Hardenburger moved to approve the minutes of the August 16, 2022 meeting, seconded by Krivohlavek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek, and Kohout, nays none, motion carried.

Under Correspondence, Bartels reported receiving a notice from the Nebraska Department of Natural Resources, regarding the Blue River Compact Open A-16458 Shestak Reservoir Storage Appropriations Status; an announcement from NIRMA for the hiring of Todd Duncan as the Law Enforcement and Safety Specialist; a confirmation from the State of Nebraska Jail Standards Division an inspection will be conducted of the Saline County Jail on September 20, 2022 and from the City of Crete notice of a special council meeting on August 23<sup>rd</sup> for a budget work session.

Under Report of Officials, Treasurer Debbie Spanyers announced the Department of Motor Vehicles would be closed on September 15, 2022 at the Saline County Courthouse.

Henning reported an upcoming CASA meeting.

Hardenburger reported attending a Blue Valley Community Action meeting.

Kohout reported attending a zoom meeting with the Governor and a Wellness Committee meeting. He has an upcoming meeting with the Safety Committee, Hometown Housing Study and NACO.

Karpisek reported attending a Wellness Committee meeting, an upcoming meeting regarding the possible landscaping on the east side of the parking lot and will be attending the State Fair and Husker Harvest Days.

Kim Showalter and Johanna Pesante-Daniel with Public Health Solutions gave an update of services provided and their Community Health Improvement Plan.

Emergency Manager John McKee updated the Board on the implementation of the new countywide radio system. Discussion was held regarding the possible reimbursement of previously purchased radios. McKee is to bring back to the Board the dollar amount of the reimbursement requested.

Maintenance Supervisor Dan Johnson and Melanie Kunc with the Extension Office discussed their proposed 2022-2023 budget requests with the Board.

CPA Brian Blobaum presented an updated Saline County Budget for 2022-2023, with Subdivision Requests and Property Tax Alternatives to the Board for review. The 2022-2023 Public Budget Hearing was set for September 13, 2022 at 11:00 in the Commissioners' Board Room.

Henning moved to approve Resolution #2022-47, Pursuant to LB 77-3443, to set the final 2022 levy allocation for the Historical Society, Ag Society, Friend Community Healthcare District and Fire Districts, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

At 11:05 a.m. Karpisek announced the Board would recess;

At 11:17 a.m. Karpisek announced the Board would reconvene;

Highway Superintendent Bruce Filipi presented for approval a Fee Renegotiation for Observation of Construction for Speece Lewis, Structure C007614705. Henning moved to approve, seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

No action taken on the ADA Policy required by the Federal Highway Administration to submit to the Nebraska Department of Transportation.

Filipi updated the Board on various road projects.

Henning moved to approve the surplus of obsolete office equipment from the Clerk's inventory, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Bartels presented the Interlocal Agreement for the Saline County Rural Fire Protection District, authorizing the Presidents and Secretaries of Saline and Friend Rural Fire Departments to sign the annual MFO agreement for funding. Henning moved to approve, seconded by Kohout. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2022-48 transferring \$4,500.00 from the Inheritance Fund to the Grant Fund, to be reimbursed when funds become available, seconded by Hardenburger. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

At 11:32 a.m. Henning moved to enter closed session, seconded by Krivohlavek. Voting aye were Hardenburger, Henning, Karpisek, Kohout and Krivohlavek, nays none, motion carried.

At 12:36 p.m. Krivohlavek moved to exit closed session, seconded by Henning. Voting aye were Karpisek, Kohout, Henning, Hardenburger and Krivohlavek, nays none, motion carried.

Karpisek announced during closed session the pending litigation was discussed and BA2022-02 burial assistance request was reviewed, no action taken.

Henning moved to approve burial assistance BA2022-02 in the amount of \$1,300.00, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Henning moved to have the County Attorney's office be the legal representation for the pending litigation, seconded by Kohout. Voting aye Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to approve the claims with the addition of \$1,300.00 to be paid to Kuncel Funeral Home for BA 2022-02, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

**GENERAL FUND**

General Fund Payroll	Salaries	126,919.83
Consolidated Management	Supplies	38.95
CAMC	Health	175.00
Dollar General	Supplies	64.25
Angela Driver	Reimburse	22.99
Eakes	Office Supplies	169.00
Equifax	Contract	287.77
First Concord	Insurance	9,291.47
Matthew Frew	Contract	2,025.00
Friend Community Healthcare System	Health	430.00
Greatamerica Financial	Contract	1,839.33
Scott Gropp	Attorney Fees	6,666.67
Philip Hardenburger	Mileage	68.75
Heath Sports	Uniform	107.51
Helena Agri-Enterprises	Supplies	224.90
Isolved	Equipment	1,199.99
Kalkwarf & Smith	Attorney Fees	2,213.50
Kuncel Funeral Home	Burial Assist	1,300.00
Lincoln Lock & Safe	Building Maint	155.00
Mallory Safety And Supply	Supplies	416.23
NACO	Training	270.00
Nebraska Public Health Envr Lab	Contract	420.00
Nebraska Weed Control Association	Supplies	265.00
Saline County Attorney	Reimburse	26.62
Saline County District Court	Reimburse	288.00
Seward County Independent	Print & Publish	783.51
Shop Qwik	Fuel	187.59
Soarin Group	Contract	4,631.20
Solheim Law	Attorney Fees	144.00

State of NE	Contract	69.88
Summit	Supplies	9,676.48
Verizon	Communication	2,135.20
Volzke Funeral Home	Contract	156.00
Walker	Building Maint	34.73
<b>ROAD FUND</b>		
Road Fund Payroll	Salaries	23,715.85
Beatrice Concrete	Gravel	63,773.75
Bruce Filipi	Reimburse	60.00
Johnson Sand & Gravel	Gravel	7,410.50
LCL Truck Equip		53.99
NKC Tire	Equipment Rpr	4,159.20
Orschelns	Supplies	46.26
Rock On	Gravel	1,678.46
Seward County Independent	Print & Publish	86.70
Speece-Lewis	Engineer Fees	30,469.63
Straight-Line Striping	Contract	11,765.75
Village of Dewitt	Utility	63.37
<b>BAILIFF FUND</b>		
Bailiff Fund Payroll	Salaries	1,222.60
<b>VISITOR'S PROMOTION FUND</b>		
Dewitt Community Club	Reimburse	158.40
Nebraska Czechs of Wilber	Reimburse	1,000.00
Wilber Chamber of Commerce	Reimburse	500.00
<b>VISITOR'S IMPROVEMENT FUND</b>		
Village of Dewitt	Reimburse	1,000.00
<b>AGING SERVICES FUND</b>		
Jessica Acosta	Program	1,200.00
City of Crete	Rent	300.00
Samantha Cosaert	Program	285.00
Hosanna Home Care	Interpreter	320.00
Tia Kreshel	Program	810.00
Delaney Mazza	Program	264.00
Darlene Pribyl	Program	180.00
Seward County Independent	Print & Publish	6.54
Michele Vana	Program	60.00
Yesterday's Lady	Program	365.00
<b>DRUG COURT FUND</b>		
Kalkwarf & Smith	Attorney Fees	1,200.00
Verizon	Communication	58.69
<b>GRANT FUND</b>		
Grant Fund Payroll	Salaries	864.68
<b>JUVENILE SERVICES GRANT FUND</b>		
Anita Stougard	Program	1,065.00
<b>AMERICAN RESCUE PLAN FUND</b>		
Hometown Housing	Contract	40,000.00
<b>COMMISSARY FUND</b>		
Summit	Supplies	7,775.22
<b>HIGHWAY BOND FUND</b>		
Union Bank & Trust	Bond	340,431.25
<b>ALL FUNDS</b>		
First State Bank	Fed Tax	15,719.20
NE Dept of Rev	State Tax	7,563.17
First State Bank	Soc Sec	31,626.48
Ameritas Life	Retire	25,502.00
BC/BS	Hlth Ins	126,195.70
Principal Dental	Dental Ins	2,259.54

Madison Nat'l Life	Life Ins	45.46
AFLAC	Ins	1,277.44
VSP	Eye Ins	532.75
Empower	Def Comp	2,428.00
First Concord	Café	2,000.20
Colonial Supp Ins	Ins	164.87
Madison Nat'l Life	Dis Ins	161.14
Teamsters	Dues	299.00
New York Life	Ins	95.64
Globe Life	Ins	267.32
Lancaster County Court	Garnish	204.20
Nebraska Child Support	Garnish	300.00
Credit Management Services	Garnish	283.93
AR Solutions Inc	Garnish	402.68

There being no further business to come before the Board, the meeting was adjourned at 12:40 p.m. The next regular meeting will be on September 13, 2022 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

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I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the previous meeting held on August 16, 2022 were approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

## SUBAWARD

### BETWEEN

#### THE CITY OF LINCOLN, NEBRASKA AND SALINE COUNTY, NEBRASKA

This Subaward agreement, including any addenda and attachments, (collectively, "Subaward") is entered into by and between the City of Lincoln, Nebraska, and Saline County, Nebraska (hereinafter "County").

1. **PURPOSE:** The purpose of this Subaward is to support older Nebraskans to remain independent in their own homes and communities with supportive services that meet all the requirements of the Older Americans Act and Title 15 Services Regulations.

This Subaward supports the Interlocal Agreement dated July 1, 2020, for the mutual benefit of the County and the City of Lincoln to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities. (Attachment 1)

This Subaward provides funding tied to the Aging Partners Areawide Plan as approved by the State Unit on Aging.

2. **FUNDING:** This Subaward is solely funded with state funds according to Nebraska Revised Statutes § 81-229 through § 81-2235 and Nebraska Regulation Title 15, Chapter 1.
3. **TERM:** This Subaward is in effect from July 1, 2022, through June 30, 2023.
4. **TERMINATION:** This Subaward may be terminated at any time upon mutual written consent, or by either party for any reason upon submission of written notice of the other party at least thirty (30) days prior to the effective date of termination. In the event of termination under this section, the County shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided as approved by the City of Lincoln. The City of Lincoln may also terminate the Subaward to the extent otherwise provided herein.

In the event of any breach or default hereunder by the County during the term of this Subaward in performing the terms and conditions required hereunder, then and upon the happening of such event the City of Lincoln shall give written notice of such breach or default withing thirty days of the date of the breach or default and the County shall immediately surrender to the authorized agent(s) of the City of Lincoln any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

Termination of the Subaward will also lead to termination of the Interlocal Agreement.

5. **TOTAL SUBAWARD:** City of Lincoln shall pay the County a total amount not to exceed \$71,797.00 for the activities described in the Project Description below.
6. **PAYMENT STRUCTURE:**
  - a. Payment shall be structured as follows: City of Lincoln agrees to pay the County actual, reasonable, and necessary expenses, consistent with County's Budget (Attachment 2) and all applicable law. Advanced payments may be made no more than quarterly and are to be used by the County only to cover cost of services in the term of this contract. Advanced payments may be withheld by City of Lincoln if determined that their use is not needed over the next quarter.
  - b. The County will submit financial reports on a quarterly basis by the 15<sup>th</sup> of the month following quarter end that reconcile the advanced payments with actual costs.
7. **BUDGET CHANGES:** County will have the discretion to transfer funds between individual cost categories, provided the cumulative result of such transfers during the term of this Subaward does not exceed ten percent (10%) of the budget. Any transfers that would cumulatively result in the County exceeding this cap must have prior written approval from the City of Lincoln.
8. **PROJECT DESCRIPTION:**
  - a. The County has agreed to do the following activities: Proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the planning and service area. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities. All services must be provided consistent with Attachment 3.
  - b. County agrees to use granted funds only for programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.
9. **PROGRAM REQUIREMENTS:** The County agrees to do the following:
  - a. Train program staff or contractors related to preparing and reviewing program budgets and maintaining fiscal accountability related to expending state and federal funds.
  - b. Institute and maintain effective internal fiscal controls that comply with guidance issued by the Comptroller General of the United States or the Committee of Sponsoring Organizations.
  - c. Prepare all financial statements in accordance with Generally Accepted Accounting Principles (GAAP).
  - d. The County shall immediately notify City of Lincoln, in writing, if it is not in compliance with the above requirements. During any period of noncompliance, City of Lincoln may withhold 10% from all payments due until the noncompliance is corrected.

10. **INDEPENDENT CONTRACTOR:**

- a. The City of Lincoln is interested only in the results produced by this Subaward. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City of Lincoln and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.
- b. County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Subaward. County further covenants that in the performance of the Subaward no person having any such interest shall be employed or retained by it under this Subaward.

11. **INDEMNIFICATION:**

- a. To the fullest extent permitted by law the County shall indemnify, defend, and hold harmless the City of Lincoln, its elected officials, officers, employees, agents, consultants, and employees or any of them from and against claims, damages, losses, and expenses, including but not limited to attorney fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributed to bodily injury, sickness, disease or death, or to injury to or destruction of tangible or intangible property, including the Work itself, but only to the extent caused by the negligent, wrongful, or intentional acts or omissions of the County, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by the negligence of a party indemnified hereunder. Nothing herein shall be construed to be a waiver of sovereign immunity by the City of Lincoln.
- b. The County shall, prior to beginning work, provide proof of insurance coverage in a form satisfactory to the City of Lincoln, which shall not withhold approval unreasonably. The coverages and minimum levels required by this Subaward are set forth below and shall be in effect for all times that work is being done pursuant to this Subaward. No work pursuant to this Subaward shall begin until all insurance obligations herein are met to the satisfaction of the City of Lincoln, which shall not unreasonably withhold approval. Self-insurance shall not be permitted unless consent is given by the City of Lincoln prior to execution of the Subaward and may require submission of financial information for analysis. Deductible levels shall be provided in writing from the County's insurer and will be no more than \$25,000 per occurrence or as may be approved by the City of Lincoln as appropriate. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY, with any insurance coverage maintained by City of Lincoln being secondary or excess.
- c. The City of Lincoln shall not be obligated to nor be liable to any party other than the County under this Subaward.

12. **INSURANCE; COVERAGE:** The County agrees to City's insurance requirements and shall provide proof of insurance coverage in a form satisfactory to City described in the "Insurance Requirements" attached and incorporated herein.

13. **RESERVATION OF RIGHTS:** The City of Lincoln reserves the right to require a higher limit of insurance or additional coverages when the City of Lincoln determines that a higher limit or additional coverage is required to protect the City of Lincoln or the interests of the public. Such changes in limits or coverages shall be eligible for a change order or amendment.
14. **FAIR LABOR STANDARDS:** County shall maintain Fair Labor Standards in the performance of this Subaward, as required by Chapter 73, Nebraska Reissue Revised Statutes of 1996.
15. **FAIR EMPLOYMENT PRACTICES:** County shall not discriminate against any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Reissue Revised Statutes of 1998.
16. **ACCESS TO RECORDS:**
  - a. County shall provide access for the City of Lincoln, DHHS, or its authorized representative, to any documents, papers, or other records pertinent to this Subaward, in order to make audits, examinations, excerpts, and transcripts. The County shall provide the same access to the Auditor of Public Accounts, or any of its authorized representatives. These rights also include timely and reasonable access to County's personnel for the purpose of interview and discussion related to such documents, papers, or other records. These rights are not limited to the retention periods included herein but continue as long as the records are retained by County.
  - b. Unless a longer period is set forth in this Subaward, County shall maintain all financial records, supporting documents, statistical records, and all other records pertinent to Subaward, for five (5) years from the date of submission of the financial expenditure report or invoice, whichever is later.
  - c. In addition to the foregoing retention periods, all records must be retained if any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audits involving the records have been resolved and final action taken.
  - d. As required by law, records that fall under the provisions of the Health Insurance Portion and Accountability Act (HIPPA) and all associated rules and regulations, including but not limited to the policies and procedures identified in 45 CFR § 164.316, shall be maintained for six (6) years from the date of their creation or date when the policy or procedures were last in effect.
17. **AMENDMENT:** The Subaward may be modified only by written amendment executed by both parties. No alteration or variation of the terms of Subaward shall be valid unless made in writing and signed by both parties.
18. **ASSIGNMENT:** The County shall not assign or transfer any interest, rights, or duties under this Subaward to any person, firm, or corporation without prior written consent of

the City of Lincoln. In the absence of such written consent, any assignment or attempt to assign shall constitute material noncompliance with this Subaward.

**19. CLOSEOUT AND POST-CLOSEOUT:**

- a. *Closeout.* The following closeout procedures apply to this Subaward at the end of the Subaward term:
  - i. County shall follow all invoicing and liquidation requirements contained in the Subaward.
  - ii. County shall immediately return to the City of Lincoln any unobligated balance of cash advanced or shall manage such balance in accordance with City of Lincoln instructions.
- b. *Post-Closeout Adjustments and Continuing Responsibilities.* The closeout of the Subaward does not affect any of the following:
  - i. The right of the City of Lincoln to disallow costs and recover funds on the basis of a later audit or other review. The City of Lincoln shall make any cost disallowance determination and notify County within the record retention period.
  - ii. The obligation of County to return any funds due as a result of later refunds, corrections, or other transactions, including final indirect cost rate adjustments.
  - iii. Records retention as required Section 1 of this Addendum.

**20. COMPLIANCE WITH CIVIL RIGHTS AND EQUAL OPPORTUNITY EMPLOYMENT**

**LAWS:**

- a. The County shall comply with all applicable local, state and federal laws regarding civil rights, including but not limited to: Title VI of the Civil Rights Act of 1964, 42 U.S.C § 2000(d) et seq.; the Rehabilitation Act of 1973, 29 U.S.C. § 794 et seq.; the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; the Age Discrimination in Employment Act, 29 U.S.C. § 621 et seq.; the Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq.; and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. § 48-1101 to 48-1125.
- b. Violation of the above statutes and regulations will constitute material non-compliance with the terms of this Subaward and may result in any of the Remedies for Noncompliance listed herein, or any other remedy available under law.
- c. To comply with law, including but not limited to Neb. Rev. Stat. § 48-1122, County shall insert a similar provision to the above, into Subawards and contracts under this Subaward.

**21. CONFIDENTIALITY:**

- a. Any and all confidential or proprietary information gathered in the performance of the Subaward, either independently or through the City of Lincoln; provided, however, that contrary provisions set forth herein shall be deemed to be authorized exceptions to this general confidentiality provision.
- b. For the purpose of this section, "confidential or proprietary information" means any information subject to any legal requirements governing its use or disclosure. This may include, but not limited to, protected health information as defined by HIPAA.

22. **CONFLICTS OF INTEREST:** In the performance of this Subaward, County shall avoid all conflicts of interest and all appearances of conflicts of interest. County shall not acquire an interest either directly or indirectly that will conflict in any manner or degree with performance and shall immediately notify the City of Lincoln in writing of any such instances encountered.

23. **COSTS:**

a. The County shall only pay for costs that are actual and allowable. A cost is "actual" if it is finalized and spent during the term of this Subaward. A cost is "allowable" if the cost is "necessary", "reasonable" and "allocable" to the Subaward's objectives. For the purpose of this Subaward:

- i. A cost is necessary if the goods or services are needed to carry out activities of this subaward; and
- ii. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost; and
- iii. A cost is allocable if the goods or services involved are chargeable or assignable to the purpose and objectives of the Subaward and statute or appropriation, in accordance with relative benefits received. This is met if the cost is incurred specifically for the Subaward; if it benefits the Subaward and the other work of the County and is assignable in part to the Subaward in accordance with the terms set forth herein.

b. Prohibited costs include, but are not limited to any lobbying costs, such costs are defined as unallowable in 2 CFR § 200.450; all costs of outside legal counsel or outside legal representation; fund raising and investment management costs, as defined in 2 CFR § 200.442; or any cost incurred for interest on: borrowed capital, temporary use of endowment funds, or the use of the County's own funds. Failure to mention a particular item of cost is not intended to imply that it is either allowable or unallowable; rather, costs should be determined to be allowable as set forth in this section.

c. All Capital Expenditures exceeding \$5,000 must be pre-approved by the City of Lincoln, in writing, before they are incurred. "Capital Expenditures" shall be defined as set forth in 2 CFR § 200.13. "Capital Assets," as used in 2 CFR § 200.13, shall be defined as set forth in 2 CFR § 200.12.

24. **FUNDING OF THE SUBAWARD COSTS:**

- a. The City of Lincoln shall advance to the County a quarterly distribution of the Subaward amount.
- b. The County will submit to the City of Lincoln documentation that the funds were used for actual and allowable costs, as described in section 27.a.i, ii, and iii and in conformance with the approved Areawide Plan.
- c. The City of Lincoln must be notified by May 31, 2023, of funds not expected to be spent by year-end.

25. **DEBARMENT, SUSPENSION OR DECLARED INELIGIBLE:** The County certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency.

26. **DOCUMENTS INCORPORATED BY REFERENCE:** All references in this Subaward to laws, rules, regulations, guidelines, directives, addenda, and attachments, which set forth standards and procedures to be followed by County in discharging its obligations under Subaward, shall be deemed incorporated by reference and made a part of Subaward with the same force and effect as if set forth in full text herein.
27. **DRUG-FREE WORKPLACE:** County certifies that it maintains a drug-free workplace environment to ensure worker safety and workplace integrity. County shall provide a copy of its drug-free workplace policy at any time upon request by the City of Lincoln.
28. **FORCE MAJEURE:** Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under Subaward due to a natural disaster, or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute noncompliance with Subaward. The party so affected shall immediately give notice to the other party of the Force Majeure Event. Upon such notice, all obligations of the affected party under Subaward which are reasonably related to the Force Majeure Event shall be suspended, and the affected party shall do everything reasonably necessary to resume the Scope of Work as soon as possible. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend Scope of Work requirements under Subaward.
29. **FUNDING AVAILABILITY:** The City of Lincoln may terminate the Subaward, in whole or in part, in the event funding is no longer available. Should funds not be appropriated, the City of Lincoln may terminate the Subaward with respect to those payments for the fiscal years for which such funds are not appropriated. The City of Lincoln shall give County written notice thirty (30) day prior to the effective date of any termination. The County shall be entitled to receive just and equitable compensation for any authorized work that has been satisfactorily completed as of the termination date.
30. **GOVERNING LAW:**
- a. The parties shall comply with all applicable federal, state, and local laws in the performance of this Subaward.
31. **REMEDIES FOR NON-COMPLIANCE:**
- a. THE CITY OF LINCOLN may, if County fails to comply with state or federal statutes, regulations, or the terms of the Subaward:
    - i. Require additional or more detailed reporting;
    - ii. Conduct additional project monitoring;
    - iii. Require the County to obtain technical or management assistance;
    - iv. Establish additional prior approvals;
    - v. Temporarily withhold any payments pending the correction of the deficiency by County
    - vi. Disallow all or part of the cost of the activity or action not in compliance;
    - vii. Wholly or partly suspend or terminate the Subaward (see also Termination); and
    - viii. Take any other remedy that may be legally available.

- b. If the City of Lincoln imposes items 35.a.vi, 35.a.vii, or 35.a.viii above, the City of Lincoln may withhold future payments or seek repayment to recoup costs paid by the City of Lincoln.
- c. County shall be liable for audit exceptions and shall return to the City of Lincoln all payments made under Subaward for which an exception has been taken or that has been disallowed because of such an exception, upon demand from the City of Lincoln.
- d. Nothing in this provision shall preclude the pursuit of other remedies as allowed by law.

**32. SUBAWARDEES OR CONTRACTORS UNDER THIS SUBAWARD:**

- a. County shall not subaward or contract any portion of this Subaward without written notice to the City of Lincoln (a budget attached to this Subaward or approved, in writing, by the City shall be considered written notice for this section). The City of Lincoln reserves the right to reject a subawardee or contractor, but such rejection shall not be arbitrary or capricious.
- b. County shall maintain copies of all Subaward agreements, procurement contracts and documentation of its compliance with provisions cited above.
- c. County shall ensure that all contractors and subawardees comply with all requirements of this Subaward and applicable federal, state, county and municipal laws, ordinances, rules, and regulations.

33. **SURVIVAL:** All provisions hereof that by their nature are to be performed or complied with following the expiration or termination of Subaward, including but not limited to those clauses that specifically state survival, survive the expiration or termination of this Subaward.

34. **NOTICES:** Notices shall be in writing and shall be effective upon mailing, unless otherwise specified herein, all notices, reporting requirements, and other communications concerning this Subaward shall be sent to the following individuals and addresses.

**FOR THE COUNTY:**

Anita Bartels  
 Saline County Clerk  
 PO Box 865  
 Wilber, NE 68465  
 402-821-2374  
[clerk@salinecountyne.us](mailto:clerk@salinecountyne.us)

**FOR THE CITY OF LINCOLN:**

Randall Jones  
 City of Lincoln dba Aging Partners  
 1005 O St  
 Lincoln, NE 68508  
 402-441-7070  
[rsjones@lincoln.ne.gov](mailto:rsjones@lincoln.ne.gov)

Either party may change the individual to be noticed under this section via letter to the other party sent by U.S Mail or email.

35. **SIGNATURES:** In witness hereof, the parties do hereby execute this Agreement upon completion of signatures on:

County Signature Page  
 City Signature Page

County Signature Page

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AGREEMENT  
City of Lincoln  
Saline County

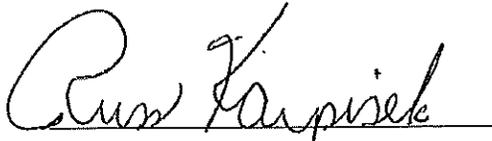
EXECUTION BY SALINE COUNTY, NEBRASKA

ATTEST:

SALINE COUNTY



County Clerk



Board of Commissioners Chair



July 5, 2022

Dated

# City of Lincoln Signature Page

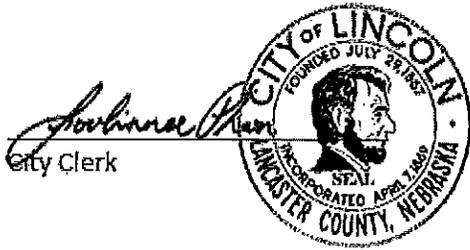
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**AGREEMENT  
City of Lincoln  
Saline County, Nebraska**

**EXECUTION BY THE CITY OF LINCOLN, NEBRASKA**

ATTEST:

CITY OF LINCOLN, NEBRASKA



*Stevion Taylor Baird*  
Mayor

Approved by Executive Order No. 96921

Dated 8/31/2022

## ATTACHMENT 1

### SALINE COUNTY AGING SERVICES INTERLOCAL AGREEMENT BETWEEN CITY OF LINCOLN, NE AND SALINE COUNTY, NEBRASKA

This Interlocal Cooperation Agreement is made and entered into on this July 1, 2020, by and between the City of Lincoln, Nebraska, a municipal corporation, hereinafter referred to as the "City," and County of SALINE, Nebraska. County of SALINE is a political subdivision, hereinafter referred to as the "County."

WHEREAS, all parties are authorized by the statutes of the State of Nebraska, including the Interlocal Cooperation Act, eb. Rev. Stat. §13-801, et. seq., as amended, to enter into cooperative agreements for the mutual benefit of the parties and to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the purpose of this Agreement is to define the mutual and separate responsibilities of each in the operation, management, support, monitoring, and evaluation of the SALINE COUNTY AGING SERVICES, hereinafter called 'Program' as specified in the SALINE SERVICES PLAN AS INCORPORATED IN THE AGING PARTNERS AREAWIDE PLAN, hereinafter called 'Plan,' approved by the State of Nebraska and published on the State Unit on Aging webpage.

WHEREAS, the Nebraska State Unit on Aging has designated the City as the official Area Agency as the Lincoln Area Agency on Aging (aba Aging Partners), hereafter referred to as "Agency" for eight Nebraska counties, including SALINE County, for the planning, coordination, monitoring, and evaluation of community aging service programs; and

WHEREAS, the County, is one of the eight Nebraska counties in the officially designated area, making it eligible for Agency support and assistance; and

WHEREAS, the City has Federal and State funds designated in its State approved Areawide Plan for the partial support of the County Program;

NOW THEREFORE, it is jointly agreed by the parties to this Agreement as follows:

SECTION 1. The County shall perform the following:

- A. Proactively carry out, a wide range of functions related to advocacy, planning, coordination, inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the County. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities.
- B. Submit quarterly documentation which clearly ties sub-award funding to actual expenses that support the programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.

- C. Provide, through its SALINE COUNTY AGING SERVICES ADVISORY BOARD (By-Laws, Attachment A), on-going planning, monitoring, and evaluation of the Program according to the approved Plan (Attachment B);
- D. Provide supervision and financial support to SALINE COUNTY AGING SERVICES as specified and approved annually by County Board of Commissioners;
- E. Provide financial support to the City for support to the program. The amount of this financial support is determined by the City based on the anticipated costs to support the multi-county functions of the 7 counties outside of Lancaster County. Annually, a request will be made by the City to the SALINE COUNTY BOARD OF COMMISSIONERS, with the amount requested

Arrange for the provision of an appropriate, safe, and accessible office for the SALINE COUNTY AGING SERVICES staff and/or its programming. Provide broadband Internet connection with a minimum of 30M Download and 10 Upload; Secure location for City of Lincoln Firewall Network Hardware; Wiring Infrastructure into offices in the secure location; Phones and Fax Lines.

- F. Provide appropriate and sufficient liability insurance to cover the County's office, staff, and Program activities as approved by the City.
- G. Implement and operate the Program for the period of this Agreement (July 1, 2020 through June 30, 2023) pursuant to the Plan and the following:
  1. Act as the fiscal agent for all public and private funds through grants, appropriations, subsidies, contributions, fees and donations provided and/or designated in support of the Program;
  2. Employ and supervise the professional and technical personnel necessary to carry out the activities and services as mutually agreed upon in the Plan; or with the approval of the City, engage a contractor or sub-awardee to provide services;
  3. Administer the Plan with input from the SALINE COUNTY AGING SERVICES ADVISORY BOARD, provided that the input received does not conflict with local or state law, nor conflicts with any laws governing the City;
  4. Accurately and promptly report to the City the Program's services/activity output, financial expenditures, and revenues;
  5. Monitor the activities and services under contract with regards to these services and report such to Aging Partners. Quarterly reports are due on or before October 30, January 31, April 30, and July 31 for the three months preceding the month or as otherwise determined by the City. Written notice will be sent to the County for any changes in reporting dates.

SECTION 2. The City shall provide:

- A. Technical assistance with the planning, monitoring and evaluation of the Program and with other matters concerning older citizens living in SALINE County;
- B. Support to SALINE County Aging Services by way of funds from Federal and State sources allocated or designated by those sources and for the support of the Program. The amounts of

such support shall be determined within the laws, regulations, policies and procedures of the funding sources. Any support available for the Program and approved by the City shall be paid through the City to the Program's designated fiscal agent; Financial commitments from the City must have a signed sub-award or contract.

- C. Technical assistance-in the fiscal management of the Program, its activities and services;
- D. Technical assistance in the implementation and operation of the Program;
- E. Orientation, training, monitoring and evaluation of Program staff and/or subawardees as requested by the County;
- F. Assistance with the orientation of the SALINE COUNTY AGING SERVICES ADVISORY BOARD.
- G. Technical assistance and support in the development of community aging services throughout SALINE County;
- H. Assistance to the County in monitoring the activities of contractors under this agreement for financial and program compliance with state and federal program requirements.
- I. Support and assistance in coordinating other programs or services with those activities and services of the Program.
- J. Endpoint hardware: Laptop or PC with monitor, keyboard and mouse; City of Lincoln domain access: File sharing/storage, security, shared printing/scanning, Printer/Scanner hardware (MFP)

SECTION 3, Program Funds. Program funds are all public grants, allotment, subsidy funds, private contributions, fees, and other donations received by and for the purpose of the Program for services, sale of Program products, contribution or donation. Program funds shall be considered public and subject to accounting; review and inspection except that individual services or activity contributions shall not be open to general public inspection as per the confidentiality requirements of the Older Americans Act, as amended.

The County will manage all funds and financial transactions related to Aging Services in conformance with 2 CFR 200 and the Older Americans Act.

SECTION 4, Audit and Inspection. The County shall maintain all records for three years from the date of final payment except records that fall under the provisions of the Health Insurance Portability and Accountability Act (HIPAA) which shall be kept for six years from the date of final payment. All records shall be maintained until all issues related to an audit, litigation or other action are resolved to the satisfaction of the City. The County shall allow the City or its authorized representative, any authorized representative of the Federal grantor agency, the State of Nebraska, or any authorized representative of the Comptroller General of the United States to inspect all relevant data and records; and allow any of the above to audit the books, records, and accounts of the Program pertaining to this Agreement upon request, except any which might violate privacy of clients.

The County shall conduct an annual audit of the Program. The audit shall determine if the County has complied with the provisions of this Agreement and applicable Federal and State regulations governing the expenditure of grant funds. The audit report shall identify any questionable costs or other items of non-compliance. The County shall forward a copy of the audit to the City within 30 days of receipt of the written report by the County.

The County shall immediately commence follow-up action on findings arising from audits or other forms of review. Follow-up action includes responding to those conducting such examinations with clear, complete views concerning the accuracy and appropriateness of the findings. If the finding is accepted, corrective action, such as repaying disallowed costs, making financial adjustments, or taking other actions should proceed and be completed as rapidly as possible as requested by the City, Aging Partners, State Unit on Aging, or Federal grantor agency. If the subrecipient disagrees, it should provide an explanation and specific reasons that demonstrate that the finding is not valid.

SECTION 5. Independent Contractor. The City is interested only in the results produced by this Agreement. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.

County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. County further covenants that in the performance of this Agreement no person having any such interest shall be employed or retained by it under this Agreement.

SECTION 6. Indemnification and Sovereign Immunity:

- A. Indemnification agreement can be found in the Sub-Award.
- B. Sovereign Immunity:

Nothing contained in this clause or other clauses of this Interlocal Agreement shall be construed to waive the Sovereign Immunity of the City.

SECTION 7. Termination.

- A. This Agreement shall continue in full force and effect from July 1, 2020 until and unless one or both parties terminates the Agreement for any reason including convenience by sending written notice to the other party indicating such intention to terminate and such notice is given at least 90 days before the proposed date of termination. The fiscal year for the Program and for this Agreement begins July 1 and ends June 30, each year.
- B. In the event of any breach or default hereunder by the County during the term of this Agreement in performing the terms and conditions required hereunder, then and upon the happening of such event the City shall give written notice of such breach or default within thirty days of the date of breach or default and the County shall immediately surrender to the authorized agent(s) of the City any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

- C. The City may terminate this Agreement in whole or in part when funding is not lawfully available for expenditure or when sources of funding are terminated, suspended, reduced, released, or otherwise not forthcoming through no fault of the City. In the event of unavailability of funds to pay any amount due under this Agreement, the City shall immediately notify the County and this Agreement shall terminate without penalty or expense to the City.
- D. Upon the termination of this Agreement the City shall pay for any approved and documented services completed up to the date of termination. Any other city funds that the County has received to pay for services pursuant to this Agreement that has not been expended shall be repaid back to the City within thirty days of written demand by the City. The County hereby waives any and all claims for damages or compensation arising under this Agreement.

Upon termination of this Agreement, all property purchased by the County with Federal, State or City sourced funds pursuant to this Agreement shall be the property of the City, provided all Federal and State requirements have first been met. Disposition of program assets, including funds, will follow guidance found in 2 CFR 200.

SECTION 8. Fair Labor Standards. County shall maintain Fair Labor Standards in the performance of this Agreement, as required by Chapter 73, Nebraska Revised Statutes of 1996.

SECTION 9. Fair Employment Practices. County shall not discriminate against any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Revised Statutes of 1998.

SECTION 10. Nebraska Law. This Agreement shall be governed and interpreted by the Laws of the State of Nebraska without reference to the principles of conflicts of law.

SECTION 11. Integration, Amendments, Assignment. This Agreement represents the entire agreement between the parties and all prior negotiations and representations are hereby expressly excluded from this Agreement. This Agreement may be amended only by written agreement of both parties. This Agreement may not be assigned without the prior written consent of the other party.

SECTION 12. Severability & Savings Clause. Each section and each subdivision of a section of this Agreement is hereby declared to be independent of every other section or subdivision of a section so far as inducement for the acceptance of this Agreement and invalidity of any section or subdivision of a section of this Agreement shall not invalidate any other section or subdivision of a section thereof.

SECTION 13. Capacity. The undersigned person representing County does hereby agree and represent that he or she is legally capable to sign this Agreement and to lawfully bind County to this Agreement.

EXECUTED THIS 7<sup>th</sup> day of July, 2020 by:

ATTEST:

Mami A. Robert

Andre K. Bartels

SALINE County Clerk

Chair SALINE County Board of Commissions



EXECUTED THIS 24<sup>th</sup> day of Aug, 2020 by:

ATTEST:

Leirion Gaylor Baird  
City Clerk



Mayor, City of Lincoln  
Leirion Gaylor Baird

Leirion Gaylor Baird

BYLAWS of the SALINE COUNTY AGING SERVICES BOARD

ARTICLE I: NAME

The name of the body herein created and defined by the Saline County Commissioners shall be the Saline County Aging Services Board, herein referred to as Aging Services Board.

ARTICLE II: PURPOSE

The Purpose of the Aging Services Board shall be to advise the Saline County Board of Commissioners on matters of concern to older residents of Saline County, such advice and duties to include, but not limited to the following:

- to act as a communication link between older citizens and the Board of Commissioners;
- to collect and study information on issues and topics relevant to aging persons of Saline County;
- to propose and/or coordinate community aging services which support the continued independence and self-sufficiency of older persons;
- to monitor and evaluate the effectiveness of community aging services in the county, regional and state bodies affecting aging services and matters;
- to perform other appropriate functions as the Board of Commissioners deems necessary.

The following items will be addressed by the Aging Services Board or the Executive Committee:

- to recommend personnel actions to the Board of Commissioners for the position of Director of Saline County Aging Services and other full or part-time positions;
- to complete an annual performance appraisal and recommend salary adjustments to the Board of Commissioners for the position of Director;
- to review other annual appraisals that the Director has completed and recommend salary adjustments as necessary to the Board of Commissioners;
- to coordinate and prepare with the Director an annual budget outlining accomplishments and goals, and assure adequate funding is available. This budget will list income and expenses as required by Aging Partners.
- to recommend approval of completed budget to the Board of Commissioners.

ARTICLE III: MEMBERS

Section 1: Number. The Aging Services Board shall have a maximum of twenty-five members, two (2) from each town (a total of 16) and nine (9) at large. Other individuals, i.e. healthcare professionals, business leaders, clergy, etc., may be included as associate members.

Section 2: Qualifications. At least 1/3 of the members shall be fifty-five (55) years of age or older and all shall reside in or work in Saline County. The members shall be selected either for their interest, for their leadership in working for the improvement of life for older persons, or for their specialized knowledge or experience in community aging services.

Section 3: Voting. Each member shall have one (1) vote. Associate members have no voting rights.

Section 4: Appointment. The Aging Services Board shall submit to the County Board of Commissioners each year, or as needed, a slate of nominations for that year's vacancies. After review the Board of Commissioners shall notify the Aging Services' Board of its appointees for the up-coming year.

Section 5: Term. The term of the members shall be two (2) years with the goal of half of the members selected one year and the other half selected the other year. Board members will not have limits on the number of terms served.

Section 6: Attendance. No member shall have more than three unexcused absences during a year's period. Should a member's absences exceed this, the chairperson may declare the position vacant.

#### ARTICLE IV: ORGANIZATION

Section 1: The Aging Services Board shall be organized into officers and committees for performing functions of the Board.

Section 2: Officers. The Board shall have two (2) officers: a Chairperson and Chairperson-Elect. Their election, a term of office and duties shall be as follows:

Chairperson: The duties of the Chairperson shall be to preside over all meetings of the Board, maintain order, explain and decide all questions of order, announce business, give signature where necessary, appoint the committee chairpersons and assign duties to members as necessary to carry out the purposes of the Board. The Chairperson-Elect shall assume the duties of the Chairperson at the annual meeting after the election of the other new officers. The Chairperson shall serve one year.

Chairperson-Elect: The Board shall, by written ballot, elect a Chairperson-Elect each year at its annual meeting. The current Chairperson-Elect shall assume the duties of the Chairperson immediately after the election of the new Chairperson-Elect. The duties of the Chairperson-Elect shall be to act as Chairperson in the absence of the Chairperson and perform such duties as necessary for and as requested by the Chairperson.

In the event the chair-elect is unable to take office, an election will be held to fill the chairperson and chair-elect positions.

Section 3: Committees. The Board may establish Standing or Ad Hoc Committees as is necessary for carrying out its functions and responsibilities using persons who reside in or work in Saline County, as well as its own members, so long as the purpose, specific duties and responsibilities, and time of reporting are clearly designated in the motion and/or minutes of the meeting establishing such. Ad Hoc committees may be designated for fact-finding, advisory, coordinating, or other purposes deemed necessary by the Chairperson, Board, or County Board. The purposes or duties, appointment, and composition of standing committees must be established in writing as a sub-part of this section of these Bylaws. No committee, Ad Hoc or Standing, shall act or present itself in any way without the express approval of the Aging Services Board.

3A. The Executive Committee shall consist of the Chairperson, Chairperson-Elect, Past Chair, a County Commissioner, and one other board member. (FOUR member committee)

3B. The Budget Committee shall consist of the Chairperson, Chairperson- elect, a County Commissioner, SCAS Director, and no less than two or more than four additional members from the Saline County Aging Services Advisory Board. (5-7 member committee)

#### Section 4: Recording Secretary

4A. Recording Secretary: Duties shall be performed as directed by the Director. Said duties shall include keep and maintain the minutes of all meetings of the Board, take roll, read minutes of previous meetings, read important correspondence, record the proceedings, notify members of meetings, and to take care of all documents of the Board.

### ARTICLE V: MEETINGS

Section 1: Frequency. The Aging Services Board shall conduct regular meetings as necessary, but no less frequently than quarterly, at a time and place of the members' choosing except in the case of the annual meeting, which shall normally be held in the month of June of each year, but after the appointments for the up-coming year have been received from the Board of Commissioners.

Section 2: How Called. Regular meetings, dates, times and locations may be established for an annual period or at the prior regular meeting. The Chairperson, with the Executive Committee's approval, may call a special meeting for the purpose of conducting only special or emergency business for which the meeting was called.

Section 3: Quorum. A quorum for business shall be 55% of the voting members. (A minimum of 9-14 members for 16-25 members)

Section 4: Voting. A simple majority of those present shall carry the business. In the case of a tie, the vote of the Chairperson shall determine the issue.

### ARTICLE VI: OTHER

Section 1: Annual Report. The Saline County Aging Services Director shall prepare and submit to the County Board of Commissioners a written annual report of the Aging Services Board's activities and accomplishments during the prior fiscal year. Such report shall be submitted to the Commissioners on or before June 30 of each year.

Section 2: Conflicts of Interest: Whenever the director or board member has a financial or personal interest in any matter coming before the board of directors, the board shall ensure that:

- The interest of such board member, officer, or the director is fully disclosed to the board of directors.
- No interested board member, officer, or the director may vote or lobby on the matter or be counted in determining the existence of a quorum at the meeting of the board of directors at which such matter is voted upon.

- Any transaction in which a board member, officer, or the director has a financial or personal interest shall be duly approved by members of the board not so interested or connected as being in the best interests of the organization.
- Payments to the interested board member, officer, or the director shall be reasonable and shall not exceed fair market value.
- The minutes of meetings at which such votes are taken shall record such disclosure, abstention, and rationale for approval.

Section 3: Rules of Order. Robert's Rules of Order shall govern the meetings of the Board and its committees where appropriate and specifically when questions of procedure and order are raised.

Section 4: Public Meeting. Meetings of the board are open to the public.

ARTICLE VII: AMENDMENTS

Section 1: Proposing Amendments: A proposal to amend these By-Laws in whole or in part may be made at any regular meeting of the Saline County Advisory Board, provided public notice requirements are met and proposed amendment(s) are made available to the public as required and are personally provided to all members of the commission not less than 5 days prior to such meeting.

Section 2: Approval. Upon approval of two-thirds of the members present and voting, such amendment(s) shall be submitted to the Saline County Board of Commissioners for final action.

Approved on this the 16th day of May, 2017, by the Saline County Commissioners.

Ammin G. [Signature]  
Commissioner

May 16, 2017  
Date

# Attachment B

Saline County Services Taxonomy Service Category	Description	Required Data Collection
Home Delivered Meals (OAA)	A meal provided to an OAA qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and all applicable laws.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Home Delivered Meals (Non-OAA)	A meal provided to a qualified individual in his/her place of residence.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Congregate Meals (OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/local laws.	Nutrition Risk, AP Intake
Congregate Meals (Non-OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting.	Nutrition Risk, AP Intake
Counseling	Services that assist older adults to address issues, concerns, or make decisions. This can include counseling on specific topics like financial issues, SHIP (Senior Health Insurance Information Program, managed through a federal grant to the Nebraska Department of Insurance), housing, health insurance, taxes, etc. Does not include Nutrition Counseling, Caregiver Counseling, Options Counseling, or Transitional Options Counseling.	
Nutrition Education	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers, overseen by a dietitian or individual of comparable expertise.	Program Topic, estimated audience size
Information & Assistance	A service that: <ul style="list-style-type: none"> <li>• provides the individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology;</li> <li>• assesses the problems and capacities of the individuals;</li> <li>• links the individuals to the opportunities and services that are available; and</li> <li>• to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures</li> </ul>	
Health Promotion- Non-Evidence Based	Health promotion and disease prevention activities that do not meet ACL/AoA definition for an evidence-based program as defined at ACL's website. Activities may include those defined in the OAA (Section 102(14)).	AP Intake
Senior Center Hours	The hours of multipurpose senior centers are open to older individuals. Sites that only offer meals (also known as Nutrition Sites) should not be included.	
Social Activities	Provision of activities which foster the social well-being of individuals through social interaction and the satisfying use of leisure time. Activities, such as performing arts, games, and crafts, either as an observer or as a participant, facilitated by a provider.	
Outreach	This service covers activities at the provider's location (i.e. senior center) or should be organized/planned by the provider (senior center).	Estimated audience size
Information Services	A media activity that conveys information about available services, aging, or the aging network. It is a one way mode of communication. Examples include: Facebook posts, TV Ads/PSAs, radio ads/PSAs, website hits, brochures, newspaper ads, press releases. When counting brochures and other print media as Information Services, it should be counted when the cost is incurred (when the brochures are printed, when the newspaper ad is billed)	Program Topic, estimated audience size
Caregiver Information & Assistance	A service that: <ul style="list-style-type: none"> <li>• provides the caregiver with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology;</li> <li>• assesses the problems and capacities of the individuals;</li> <li>• links the individuals to the opportunities and services that are available; and</li> <li>• to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures</li> </ul>	
Caregiver Outreach	An interactive activity that conveys information to caregivers about available services, aging, or the aging network. It includes in-person interactive presentations, booth/exhibit at a fair, conference, or other public events. This service includes Public Education and Presentations.	Program Topic, estimated audience size
Health Promo Evidence Based	Activities related to the prevention and mitigation of the effects of chronic disease (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition). Activities must meet ACL/AoA definition for an evidence-based program, as presented on ACL's website.	AP Intake
Material Distribution	The provision of goods to an older individual at no cost or at a reduced cost which will directly support the health and independence of the individual with an assessed need.	AP Intake
Transportation	Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. Does not include any other activity.	

ATTACHMENT 2

AGING PARTNERS  
 FY 2022 - 2023 BUDGET  
 Saline County  
 4/9/2022

EXPENSE CATEGORIES		TOTAL
1	Personnel	171,234
2	Travel	6,246
3	Printing & Supplies	9,946
4	Equipment	0
5	Building Space	0
6	Communication & Utilities	10,500
7	Other	69,928
8a.	Raw Food	44,682
8b.	Contractual Services	0
9. GROSS COST		312,536
REVENUE CATEGORIES		TOTAL
101	Client Contributions	15,846
102	User Fees	16,046
103	Medicaid	0
104	Title XX	3,972
105	USDA	2,661
106	Donations/Fundraising	5,472
107	Misc. Grants	1,160
108	Foundations	650
109	Other Revenue	5,900
110	State Other	0
111	Federal Other	0
112	City/Towns	22,095
113	Counties	168,553
114	Title III-B	0
115	Title III-C(1)	0
116	Title III-C(2)	0
117	Title III-D	0
118	Title III-E	0
119	CASA	71,797
120	CASA ADRC	0
121	SUA Match on OAA Funds	0
122	MAC Return	0
123	Federal Carryover - FY19	0
124	Federal Carryover - FY20	0
125	Federal Carryover - FY21	0
126	VAC5	0
127	ARPA	0
128	CARES Act	0
129	Held for future use	0
TOTAL REVENUES		312,536

Saline County Services	Description	Required Data Collection
Taxonomy Service Category		
Home Delivered Meals (OAA)	A meal provided to an OAA qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and all applicable laws.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Home Delivered Meals (Non-OAA)	A meal provided to qualified individual in his/her place of residence.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Congregate Meals (OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws.	Nutrition Risk, AP Intake
Congregate Meals (Non-OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting.	Nutrition Risk, AP Intake
Counseling	Services that assist older adults to address issues, concerns, or make decisions. This can include counseling on specific topics like financial issues, SHIP (Senior Health Insurance Information Program, managed through a federal grant to the Nebraska Department of Insurance), housing, health insurance, taxes, etc. Does not include Nutrition Counseling, Caregiver Counseling, Options Counseling, or Transitional Options Counseling.	
Nutrition Education	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers, overseen by a dietitian or individual of comparable expertise.	Program Topic, estimated audience size
Information & Assistance	A service that: • provides the individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures	
Health Promotion- Non-Evidence Based	Health promotion and disease prevention activities that do not meet ACL/AoA definition for an evidence-based program as defined at ACL's website. Activities may include those defined in the OAA (Section 102(14)).	AP Intake
Senior Center Hours	The hours of multipurpose senior centers are open to older individuals. Sites that only offer meals (also known as Nutrition Sites) should not be included.	
Social Activities	Provision of activities which foster the social well-being of individuals through social interaction and the satisfying use of leisure time. Activities, such as performing arts, games, and crafts, either as an observer or as a participant, facilitated by a provider.	
Outreach	This service covers activities at the provider's location (i.e. senior center) or should be organized/planned by the provider (senior center).	Estimated audience size
Information Services	A media activity that conveys information about available services, aging, or the aging network. It is a one way mode of communication. Examples include: Facebook posts, TV Ads/PSAs, radio ads/PSAs, website hits, brochures, newspaper ads, press releases. When counting brochures and other print media as Information Services, it should be counted when the cost is incurred (when the brochures are printed, when the newspaper ad is billed)	Program Topic, estimated audience size
Caregiver Information & Assistance	A service that: • provides the caregiver with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures	
Caregiver Outreach	An interactive activity that conveys information to caregivers about available services, aging, or the aging network. It includes in-person interactive presentations, booth/exhibit at a fair, conferences, or other public events. This service includes Public Education and Presentations.	Program Topic, estimated audience size
Health Promo Evidence Based	Activities related to the prevention and mitigation of the effects of chronic disease (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition. Activities must meet ACL/AoA definition for an evidence-based program, as presented on ACL's website.	AP Intake
Material Distribution	The provision of goods to an older individual at no cost or at a reduced cost which will directly support the health and independence of the individual with an assessed need.	AP Intake
Transportation	Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. Does not include any other activity.	

# Insurance Requirements

Submission date: 14 June 2022, 4:19PM  
Receipt number: 411  
Related form version: 17

The requirements herein apply to contracts to be issued by the City of Lincoln, Lancaster County, the Lincoln-Lancaster County Public Building Commission, and the West Haymarket Joint Public Agency. For purposes of certificates, endorsements and other proof required herein, only include the entity issuing the contract.

**DEFINITIONS:** For purposes of these Requirements, the following definitions apply:

- "Agreement" shall mean the contract between the Owner and the Contractor into which these Insurance Requirements are incorporated by reference.
- "City" shall mean the City of Lincoln, NE.
- "COI" shall mean a Certificate of insurance.
- "Contractor" shall mean the individual, company, etc. being hired to perform the Work under the Agreement. Contractor shall include all owners, officers, employees, agents, and subcontractors and employees of any of them.
- "County" shall mean the County of Lancaster, Nebraska.
- "Owner(s)" shall mean any, all, or a combination of the City of Lincoln, NE, County of Lancaster, Nebraska, Lincoln-Lancaster County Public Building Commission, and/or the West Haymarket Joint Public Agency and their elected and appointed officials, officers, employees, agents, contractors, and consultants.
- "PBC" shall mean the Lincoln-Lancaster County Public Building Commission.
- "Site" shall mean the location the Work is being completed and/or delivered to.
- "WHJPA" shall mean the West Haymarket Joint Public Agency.
- "Work" shall mean the project being completed, products being delivered, and/or services being provided as contemplated in the Agreement.

OWNERS: The Insurance Requirements apply to the **City**  
following:

PROVISIONS: **3. Commercial General Liability**  
**4. Automobile Liability**  
**5. Workers' Compensation**

Contractor shall comply with the following provisions:

## 1. Insurance; Coverage Information

- A. The Contractor shall, prior to beginning work, satisfy all provisions of these Insurance Requirements and shall provide proof of insurance coverage in a form satisfactory to the Owner, which shall not unreasonably withhold approval. Contractor shall comply with these Insurance Requirements, including maintaining all coverages required by these Insurance Requirements, at all times the Work is being done pursuant to the Agreement.
- B. Contractor's insurance shall be primary and non-contributory with any insurance coverage maintained by the Owner. Owner's insurance policies, if any, operate secondary, in excess, separately and independently from policies required to be provided by Contractor. The policies shall be written for not less than the limits of liability required herein. If Contractor maintains higher limits than the minimums shown, the Owner requires and shall be entitled to the higher limits. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Owner.

**Deductibles/Retentions:** Deductibles/Retentions above \$25,000.00 shall not be permitted unless written consent is given by the Owner prior to close of an RFP or bid, or upon execution of the Agreement if a formal bid or RFP is not issued.

Owner has sole and exclusive discretion to reject deductibles/retentions that do not meet Owner's satisfaction.

**Self-Insurance:** In the event Contractor is self-insured for any insurance coverages required in this Agreement, Contractor is required to complete a Self-Insured Certification. If Contractor is self-insured for Workers Compensation, Contractor shall provide Owner a copy of Nebraska Certificate of Self-Insurance for Workers' Compensation.

Owner(s) checked below shall be listed as the **City of Lincoln**  
Certificate Holder on the COI using the following  
address: 555 S. 10th St., Lincoln, NE 68508

## 2. Certificates

- A. The Contractor shall provide to Owner, in a form acceptable to Owner, a COI demonstrating the coverage required herein and include copies of all necessary endorsements, waivers, or other documents required by these Insurance Requirements before being permitted to begin the Work pursuant to this Agreement.

**3. Commercial General Liability:** The Contractor shall have, maintain, and provide proof of Commercial General Liability Insurance.

- A. **Basis:** Occurrence basis.
- B. **Limits:** Not less than \$1,000,000 combined single limit (CSL) each occurrence; \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate.
- C. **Coverage:** Coverage shall include: Premises-Operations, Products/ Completed Operations, Contractual, Broad Form Property Damage, and Personal and Advertising Injury. The required insurance must include coverage for all projects and operations by or on behalf of Contractor or similar language that meets the approval of the Owner, which approval shall not be unreasonably withheld. Blanket contractual liability coverage, to the extent permitted by law, including but not limited to coverage of Contractor's contractual indemnity obligations in this agreement. Policy shall have a Cross-Liability/Separation of Insureds Clause specifying the insureds' protection under the policy as if each insured had a separate policy, with the exception of the limits of liability and any rights or duties that are designated to be for the first named insured only.
- D. **Additional Insured Endorsement Form:** The Contractor shall name the Owner as additional insured on Contractor's Commercial General Liability policy.
- E. **Waiver of Subrogation/Waiver of Right of Recovery Endorsement Form:** Contractor shall have policy endorsed with a waiver of subrogation/waiver of right of recovery in favor of Owner.

**4. Automobile Liability:** The Contractor shall have, maintain, and provide proof of Automobile Liability insurance.

- A. **Basis:** Occurrence basis.
- B. **Limits:** Not less than \$1,000,000 CSL per accident. Auto Liability shall not be subject to an aggregate.
- C. **Coverage:** Coverage shall include liability arising out of the ownership, maintenance, or use of any motor vehicle, including Owned, Leased, Hired and Non-Owned.
- D. **Additional Insured Endorsement Form:** The Contractor shall name the Owners as additional insured on Contractor's Automobile Liability policy.
- E. **Waiver of Subrogation/Waiver of Right of Recovery Endorsement Form:** Contractor shall have policy endorsed with a waiver of subrogation/waiver of right of recovery in favor of Owner.

**5. Workers' Compensation; Employers' Liability:** The Contractor shall have, maintain, and provide proof of Workers' Compensation Insurance.

- A. **Limits:** Workers' Compensation coverage not less than statutory requirements under the laws of the State of Nebraska and any other applicable State where Work may be performed. Employer's Liability coverage with limits of not less than \$500,000 each accident or injury shall be included.
- B. **Waiver of Subrogation/Waiver of Right of Recovery Endorsement Form:** Contractor shall have policy endorsed with a waiver of subrogation/waiver of right of recovery in favor of Owner. The Contractor shall have its Workers' Compensation insurance carrier, or, if the Contractor is self-insured, then the Contractor itself shall, waive its subrogation rights/rights of recovery against the Owner and shall provide to Owner, in a form acceptable to Owner, a written document, signed by an authorized Officer of the Contractor confirming Contractor has waived their right of subrogation/waived their right of recovery.
- C. Sole proprietors and certain very small entities may be exempt from these requirements and it is the obligation of the Contractor to submit documentation to the Owner of the basis for any such exemption. Contractor will not hire/engage any employees or independent contractors without procuring a Workers Compensation policy and providing proof to the Owner.

**Subcontractors:** The Contractor shall ensure that all tiers of Contractor's subcontractors comply with insurance requirements identical to the Insurance Requirements between the Contractor and Owner. Contractor shall provide, upon Owner's request, all documentation evidencing such compliance, to Owner on behalf of Contractor and Contractor's subcontractors.

**Cancellation/Renewal Notice:** Contractor's policies must contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, non-renewed or aggregate limits exhausted until at least 30 days prior written notice has been given to Contractor. Within three days of receipt of any such written notice from insurer, Contractor shall provide a copy of the notice to Owner. If coverage required under this Agreement is cancelled or non-renewed, Contractor shall provide evidence of replacement coverage, with no lapse in coverage between the policies. Contractor shall provide, prior to expiration of any policy(ies), certificates of insurance and endorsement forms evidencing renewal insurance coverages as required in this Agreement.

**Owner's Option:** Owner may purchase and maintain at Owner's expense, liability insurance. Contractor cannot rely upon Owner's liability policy(ies) for any of Contractor's insurance obligations required herein.

**Umbrella or Excess Liability:** The Contractor may use an Umbrella, Excess Liability, or similar coverage to supplement the primary insurance stated above in order to meet or exceed the minimum coverage levels required by this Agreement provided such umbrella/excess coverage is not more restrictive than the primary coverage. Such coverage shall be excess of the Commercial General Liability, Auto Liability and Employer's Liability. If the Contractor is required to have, maintain and provide proof of Garage Liability, the Umbrella/Excess Liability shall also be excess of Garage Liability.

**Minimum Rating - Insurer:** All insurance coverage are to be placed with insurers authorized to do business in the State of Nebraska and must be placed with an insurer that has an A.M. Best's Rating of no less than "A-" VIII, unless Owner has expressly approves in writing.

**Reservation of Rights:** The Owner reserves the right to require a higher limit of insurance or additional coverages when the Owner determines that a higher limit or additional coverage is required to protect the Owner or the interests of the public.

**Sovereign Immunity:** Nothing contained in this clause or other clauses of this Agreement shall be construed to

waive the Sovereign Immunity of the Owner.

**No Waiver by Owner:** Failure of the Owner to object to the form or content of the certificate or endorsement or to demand such proof as is required herein shall not constitute a waiver of any insurance requirement set forth herein.

Failure of Owner to demand such certificates of insurance, endorsements or other evidence of the Contractor's full compliance with these insurance requirements, or failure of Owner to identify any deficiency in compliance from the evidence provided, shall not be construed as a waiver of the Contractor's obligation to obtain and maintain such insurance at all tiers.

**Claims-made Tail Coverage:** Any liability insurance arranged on a claims-made basis, will require an Extended Reporting coverage for the duration specified or the maximum time period the Contractor's insurer will provide, if less than the duration specified. Contractor will be responsible for furnishing certification of Extended Reporting coverage as described or continuous "claims made" liability coverage for the additional period. Continuous "claims made" coverage is acceptable in lieu of Extended Reporting coverage, provided the retroactive date is on or before the effective date of this Agreement and there is no prior or pending date added to the policy after the inception of this Agreement.

## **QUESTIONS**

Consult with your insurance agent or broker on how to acquire the required coverages, endorsements, and waivers needed for your Agreement.

For additional information or questions concerning coverage or acceptable forms, Contractor may contact the Purchasing Division at 402-441-8103, or the Department that issues the Agreement. For general questions regarding Insurance Requirements, please contact the City of Lincoln Risk Management at 402-441-7671 or County of Lancaster, Nebraska's Risk Management at 402-441-6510, as appropriate.

E-mail Address (Internal use only)

[kwenzl@lincoln.ne.gov](mailto:kwenzl@lincoln.ne.gov)



Policy Number:

Date Entered: 10/21/2020

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NIRMA 8040 Eiger Drive P.O. Box 85210 Lincoln, NE 68516	CONTACT NAME: Larry Pelan	PHONE (AG.No. Ext): (402) 742-9220	FAX (AG.No.): (402) 742-9230
	E-MAIL ADDRESS: larry@nirma.info		
INSURED Saline County  215 S High Wilber, NE 68465	INSURER(S) AFFORDING COVERAGE		NAIC#
	INSURER A: NE Intergovernmental Risk Mgmt. Assn.		53750
	INSURER B: NE Intergovernmental Risk Mgmt. Assn.		153751
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N-2223-22	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N-2223-22	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NII-2223-22	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Commercial General Liability actually has NO general aggregate so coverage exceeds requirement. Certificate Holder is considered an additional insured under the Commercial General Liability per the requirement of the Agreement. Waiver of Subrogation/Waiver of Rights of Recovery is noted herein and acknowledged.

CERTIFICATE HOLDER	CANCELLATION
Attn: Nancy Niemann City of Lincoln - Aging Partners 1005 O Street Lincoln, NE 68508	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Nancy K. Niemann

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**From:** Pelan, Larry <larry@nirma.info>  
**Sent:** Friday, August 19, 2022 3:23 PM  
**To:** Nancy K. Niemann  
**Cc:** Lammers, Shawna  
**Subject:** RE: COIs and Endorsement Forms request

Nancy,

Shawna is out of the office this afternoon. I am signatory on the certificates of insurance she has provided on behalf of the six member counties. Policy numbers are shown/listed on the COIs. We do not issue endorsements to our members coverage forms addressing waiver of subrogation so there are no endorsement pages to provide. Waiver of subrogation is occasionally requested by vendors and we grant such on behalf of our members. We also address the request to be included as an additional insured as we have in the COIs that have been provided. As Shawna has indicated the subrogation waiver boxes are clearly marked with an X as applicable for all three coverages and the narrative in the Description of Operations section of the COI reinforces and acknowledges the waiving of subrogation intent. As can be seen this means of addressing waiver of subrogation and additional insured status is contemplated by the design of the ACORD COI form. This practice has also addressed the needs of our other 83 member counties in all other similar instances. Hopefully this will satisfy your Purchasing Department's needs.

---

Larry G. Pelan, CPCU  
Underwriting & Risk Manager  
NIRMA/II  
8040 Eiger Drive  
P.O. Box 85210  
Lincoln, NE 68501-5210  
402-742-9220  
[larry@nirma.info](mailto:larry@nirma.info)

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Tracking #: 122365369

EXECUTIVE ORDER  
NO. 96921

Originating Department:  
AGING PARTNERS

BY VIRTUE OF THE AUTHORITY VESTED IN ME BY THE CHARTER OF THE CITY OF LINCOLN, NEBRASKA:

I hereby execute and approve on behalf of the City of Lincoln the attached Agreement, which involves the following information:

Amendment Type	Subaward
Name of Contractor(s)	Saline County, Nebraska
Duration	7/1/2022 to 6/30/2023
Amount	\$71,797.00
Purpose of Agreement	Subaward for the City of Lincoln to provide funding according to the Aging Partners Areawide Plan to Saline County to support older Nebraskans with supportive services

Dated this 31st day of August, 2022.

Leirion Gaylor Baird, Mayor

Approved as to Form & Legality:      Approved:

Law Department

Aging Partners Director

Finance Department



Saline County Board  
Monthly Fees/Fines Report  
From 08/01/2022 to 08/31/2022

Account Description	Total Amount
Petition	280.00
Information	35.00
Filing Fee - State	10.00
Automation Fee	142.00
Transcript of Lien	50.00
Probation Admn Enrollment Fee	30.00
Probation Fee (Monthly)	85.00
NSC Education Fee	18.00
Dispute Resolution Fee	13.50
Indigent Defense Fee	54.00
Uniform Data Analysis Fee	19.00
PSC Supervision Fee	100.00
PSC Local Fee	40.00
PSC Substance Abuse Testing-St	5.00
Dissolution Fee	75.00
Parenting Act Fund	200.00
J.R.F.	143.00
Filing Fee-JRF	109.00
Civil Legal Services Fund	4.00
L.E.I.F.	12.00
Legal Aid/Services Fund	15.00
Legal Aid/Services Fund	111.50
Seal Cert/Auth Copies	3.25
Comp Rec/Records Management Fe	150.00
Photocopy Fees	7.25
Interest on Bank Account	9.47
County Court Fees	92.00
Sheriff's Fees	66.00
Service Fees	78.95
Substance Abuse Testing Fees	25.00
Offender Assessment Screening	10.00
Postage	80.85
Fines	50.00
Sup Ct Filing Fee	254.00
Spousal Support/Alimony	450.00
Property Settlement	700.00
Judgment (General)	2,000.00
Passport Processing Fee-County	1,295.00
HHS Account	450.00
Bindover Ten Percent Bond	4,500.00
Grand Total	11,772.77

State of Nebraska } ss  
Saline County }  
Filed in the County Clerks  
Office at Saline County, Nebraska

SEP 01 2022

at \_\_\_\_\_ o'clock and \_\_\_\_\_ minute  
County Clerk

**APPROVED**

This 13 Day of September 2022  
**COUNTY BOARD**

\_\_\_\_\_  
**Chairman**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Month of August, 2022

Date: 09/01/2022

CRIMINAL - TRAFFIC - JUVENILE DISPOSITIONS

Time: 08:14:01

Disposition	Felony	Misdemeanor	Traffic	Juvenile	Appeals from Trial Court	Total
-----						
Jury Impaneled:						
a. Verdict Issued	0	0	0	0	0	0
b. Disposed Prior to Verdict	0	0	0	0	0	0
Tried to Court	0	0	0	0	0	0
Preliminary Hearing Held:						
a. Bound Over	0	0	0	0	0	0
b. Dismissed by Court	0	0	0	0	0	0
Preliminary Hearing Waived	0	0	0	0	0	0
Felony Reduced to Misdemeanor	0	0	0	0	0	0
Dismissed by Prosecutor	1	0	0	0	0	1
Dismissed by Court Prior to Trial	0	0	0	0	0	0
Transferred	0	0	0	0	0	0
Guilty Plea in Court	2	0	0	0	0	2
Guilty Plea by Waiver	0	0	0	0	0	0
-----						
Total Dispositions	3	0	0	0	0	3

Disposition	Appeals					Total
	Civil	Small Claims	Dom. Rel.	Probate	From Trial Court/Admin Agency	
Jury-Verdict Issued	0	0	0	0	0	0
Jury-Disposed Before Verdict	0	0	0	0	0	0
Tried to Court	1	0	2	0	0	3
Uncontested/Default	0	0	15	0	0	15
Dismissed by Party	0	0	4	0	0	4
Dismissed by Court	0	0	7	0	0	7
Suggestion of Bankruptcy	0	0	0	0	0	0
Transferred	0	0	0	0	0	0
Stipulation Agreement/Payment (CC O	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>29</b>

SALINE COUNTY DISTRICT COURT  
Cases Filed Report  
For the Month of August , 2022

Cases Filed	Prior Pending	New Filings	Reopened Cases	Disposed Cases	Current Pending	Appealed Cases	Assign Co. Judge
<b>Criminal</b>							
Felony - Filed	0	0	0	0	0	0	
Felony - Bindovers	51	5	1	3	54	1	
Miscellaneous	0	0	0	0	0	0	
Misdemeanor	0	0	0	0	0	0	
Appeals - Trial Court	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
Total Criminal	51	5	1	3	54	1	
<b>Traffic</b>							
Appeals - Trial Court	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
Total Traffic	0	0	0	0	0	0	
<b>Civil</b>							
Tort	5	1	0	0	6	0	
Contract	5	0	0	0	5	0	
Real Property	3	0	0	1	2	0	
Miscellaneous	6	2	0	0	8	0	
Condemnation	0	0	0	0	0	0	
Appeals - Admin Agency	0	0	0	0	0	0	
Appeals - Trial Court	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
Total Civil	19	3	0	1	21	0	
<b>Domestic Relations</b>							
Marriage Dissolution	37	3	1	8	33	0	0
Support/Custody	20	1	1	4	18	0	0
Paternity	18	3	0	4	17	0	0
URESAs	1	0	0	0	1	0	0
Protection Orders	0	14	1	12	3	0	11
Miscellaneous	0	0	0	0	0	0	0
Appeals - Trial Court	0	0	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----
Total Domestic Relations	76	21	3	28	72	0	11
<b>Estate</b>							
Appeals - Trial Court	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
Total Estate	0	0	0	0	0	0	
<b>Subtotal</b>	<b>146</b>	<b>29</b>	<b>4</b>	<b>32</b>	<b>147</b>	<b>1</b>	
<b>Juvenile</b>							
Misdemeanor/Infraction	0	0	0	0	0	0	
Felony	0	0	0	0	0	0	
Neglected/Dependent	0	0	0	0	0	0	
Status Offender	0	0	0	0	0	0	
Mentally Ill and Dangerous	0	0	0	0	0	0	
Parental	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
Total Juvenile	0	0	0	0	0	0	
	-----	-----	-----	-----	-----	-----	
<b>Total Cases Filed</b>	<b>146</b>	<b>29</b>	<b>4</b>	<b>32</b>	<b>147</b>	<b>1</b>	

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 09/01/22  
 Accrual Basis

**Saline Civil Account**  
**Transactions by Account**  
 As of August 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Invoice	08/23/2022	232-45	State	Mileage-George ...	120 · A/R	50.00	775.43
Invoice	08/24/2022	232-03	Naylor & Rappl Law Office PC, LLO	Mileage-Gilberto...	120 · A/R	0.00	775.43
Invoice	08/24/2022	232-46	Barrows Legal Solutions, LLC	Mileage-Doug D...	120 · A/R	4.24	779.67
Invoice	08/26/2022	232-47	Sheila Vanlaningham	Mileage-Troy S...	120 · A/R	13.92	793.59
Invoice	08/26/2022	232-51	Sandra Townzen	Mileage-Susan ...	120 · A/R	0.61	794.20
Invoice	08/27/2022	232-14	Rausch Sturm LLP	Mileage-Mary K...	120 · A/R	16.94	811.14
Invoice	08/29/2022	232-41	Rausch Sturm LLP	Mileage-Alexand...	120 · A/R	31.46	842.60
Invoice	08/29/2022	232-49	Bradley A Sipp PC, LLO	Mileage-Troy S...	120 · A/R	13.92	856.52
Invoice	08/30/2022	232-53	James A Cada	Mileage-Alexand...	120 · A/R	0.61	857.13
Total 202 · Mileage						-93.54	857.13
<b>203 · Vehicle Inspections</b>							480.00
General ...	08/02/2022	209			-SPLIT-	-480.00	0.00
Sales Re...	08/31/2022	August 2022	Saline County Treasurer	Title Inspections...	160 · On...	630.00	630.00
Total 203 · Vehicle Inspections						150.00	630.00
<b>204 · Gun Permits</b>							40.00
General ...	08/02/2022	209			203 · Ve...	-40.00	0.00
Sales Re...	08/31/2022	August 2022	Saline County Treasurer	Gun Permits 73...	160 · On...	80.00	80.00
Total 204 · Gun Permits						40.00	80.00
<b>208 · Miscellaneous</b>							0.00
Total 208 · Miscellaneous							0.00
Total 200 · Due to County Treasurer						6.46	2,575.13
<b>TOTAL</b>						<b>6.46</b>	<b>2,575.13</b>

\$1,008.00 Writ Fees  
 857.13 Mileage  
 630.00 Vehicle Inspections  
 80.00 Gun Permits  
 \$2,575.13

**APPROVED**  
 This 13 Day of September 2022  
**COUNTY BOARD**

\_\_\_\_\_  
**Chairman**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Saline Civil Account**  
**Transactions by Account**  
 As of August 31, 2022

SEP 07 2022

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 09/01/22  
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	at _____ o'clock and _____ minute	Balance
<b>200 · Due to County Treasurer</b>								<b>2,568.67</b>
<b>201 · Writ Fees</b>								<b>1,098.00</b>
Invoice	08/01/2022	231-85	Messerli & Kramer PA	Writ Fees-Melan...	120 · A/R	6.00		1,104.00
Invoice	08/01/2022	231-86	Messerli & Kramer PA	Writ Fees-Juan ...	120 · A/R	6.00		1,110.00
Invoice	08/01/2022	231-88	Messerli & Kramer PA	Writ Fees-Ericka...	120 · A/R	6.00		1,116.00
Invoice	08/01/2022	231-87	Messerli & Kramer PA	Writ Fees-Russ...	120 · A/R	6.00		1,122.00
Invoice	08/01/2022	231-84	National Account Systems of Omaha, ...	Writ Fees-Theop...	120 · A/R	18.00		1,140.00
Invoice	08/01/2022	231-83	The Collection Analyst, Inc	Writ Fees-Cindy ...	120 · A/R	6.00		1,146.00
Invoice	08/01/2022	232-28	Accelerated Receivables Solutions	Writ Fees-Oscar...	120 · A/R	18.00		1,164.00
Invoice	08/01/2022	232-13	Rausch Sturm LLP	Writ Fees-Wayn...	120 · A/R	18.00		1,182.00
Invoice	08/01/2022	231-80	James A Cada	Writ Fees-Santo...	120 · A/R	6.00		1,188.00
Invoice	08/01/2022	231-82	James A Cada	Writ Fees-Jacob...	120 · A/R	18.00		1,206.00
Invoice	08/01/2022	231-79	State	Writ Fees-Dilon ...	120 · A/R	6.00		1,212.00
Invoice	08/01/2022	231-90	State	Writ Fees-Steph...	120 · A/R	18.00		1,230.00
Invoice	08/01/2022	231-91	State	Writ Fees-Luis S...	120 · A/R	24.00		1,254.00
Invoice	08/01/2022	231-92	State	Writ Fees-Luis S...	120 · A/R	24.00		1,278.00
Invoice	08/01/2022	231-93	State	Writ Fees-Brand...	120 · A/R	6.00		1,284.00
Invoice	08/01/2022	231-94	State	Writ Fees-Jacob...	120 · A/R	6.00		1,290.00
Check	08/02/2022	9831	Saline County Treasurer	July 2022 Sheriff...	100 · Ca...	-1,098.00		192.00
Invoice	08/02/2022	231-97	Credit Management	Writ Fees-Shara...	120 · A/R	6.00		198.00
Invoice	08/02/2022	231-95	James A Cada	Writ Fees-Yumil...	120 · A/R	18.00		216.00
Invoice	08/02/2022	231-96	Credit Bureau Services, Inc	Writ Fees-Danie...	120 · A/R	18.00		234.00
Invoice	08/02/2022	231-100	State	Writ Fees-Nicole...	120 · A/R	12.00		246.00
Invoice	08/03/2022	232-17	State	Writ Fees-Jose ...	120 · A/R	18.00		264.00
Invoice	08/04/2022	232-10	Messerli & Kramer PA	Writ Fees-Jennif...	120 · A/R	18.00		282.00
Invoice	08/04/2022	232-32	Rausch Sturm LLP	Writ Fees-Ana Ir...	120 · A/R	18.00		300.00
Invoice	08/04/2022	232-11	Messerli & Kramer PA	Writ Fees-Cindy ...	120 · A/R	18.00		318.00
Invoice	08/04/2022	231-98	State	Writ Fees-Tiffani...	120 · A/R	18.00		336.00
Invoice	08/04/2022	231-99	State	Writ Fees-Jose ...	120 · A/R	24.00		360.00
Invoice	08/08/2022	232-01	AR Solutions Inc	Writ Fees-Brad ...	120 · A/R	6.00		366.00
Invoice	08/08/2022	232-02	AR Solutions Inc	Writ Fees-Faviol...	120 · A/R	18.00		384.00
Invoice	08/08/2022	232-09	Cumberland County	Writ Fees-Bj Jac...	120 · A/R	18.00		402.00
Invoice	08/08/2022	232-06	Credit Management	Writ Fees-Kelly ...	120 · A/R	18.00		420.00
Invoice	08/08/2022	232-05	James A Cada	Writ Fees-Curtis...	120 · A/R	18.00		438.00
Invoice	08/08/2022	232-07	Collection Agency, LLC	Writ Fees-Shan...	120 · A/R	18.00		456.00
Invoice	08/08/2022	232-08	State	Writ Fees-Eriber...	120 · A/R	36.00		492.00
Invoice	08/08/2022	232-04	State	Writ Fees-Jame...	120 · A/R	6.00		498.00
Invoice	08/09/2022	232-12	Bartling & Hinkle PC	Writ Fees-Corry ...	120 · A/R	18.00		516.00
Invoice	08/09/2022	232-16	Credit Management	Writ Fees-Erin ...	120 · A/R	6.00		522.00
Invoice	08/09/2022	232-15	State	Writ Fees-Keith ...	120 · A/R	27.00		549.00
Invoice	08/10/2022	232-18	State	Writ Fees-Aman...	120 · A/R	18.00		567.00
Invoice	08/11/2022	232-20	James A Cada	Writ Fees-Yony ...	120 · A/R	18.00		585.00
Invoice	08/11/2022	232-42	Rausch Sturm LLP	Writ Fees-Hunte...	120 · A/R	6.00		591.00
Invoice	08/11/2022	232-22	State	Writ Fees-Nicole...	120 · A/R	6.00		597.00

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 09/01/22  
 Accrual Basis

**Saline Civil Account**  
**Transactions by Account**  
 As of August 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Invoice	08/12/2022	232-37	Messerli & Kramer PA	Writ Fees-Sam...	120 · A/R	18.00	615.00
Invoice	08/12/2022	232-21	James A Cada	Writ Fees-Sama...	120 · A/R	6.00	621.00
Invoice	08/12/2022	232-31	State	Writ Fees-Rober...	120 · A/R	6.00	627.00
Invoice	08/15/2022	232-30	DDNB Investments	Writ Fees-Jack ...	120 · A/R	18.00	645.00
Invoice	08/15/2022	232-27	Morrow, Poppe, Watermeier & Lonow...	Writ Fees-Kellie ...	120 · A/R	18.00	663.00
Invoice	08/15/2022	232-26	GordenLaw LLC	Writ Fees-David ...	120 · A/R	18.00	681.00
Invoice	08/15/2022	232-24	Credit Management	Writ Fees-Sandr...	120 · A/R	18.00	699.00
Invoice	08/15/2022	232-25	Collection Agency, LLC	Writ Fees-Toni ...	120 · A/R	6.00	705.00
Invoice	08/15/2022	232-23	State	Writ Fees-Joshu...	120 · A/R	18.00	723.00
Invoice	08/17/2022	232-33	State	Writ Fees-Marco...	120 · A/R	18.00	741.00
Invoice	08/18/2022	232-43	Knudsen, Berkheimer, etal LLC	Writ Fees-Jerem...	120 · A/R	27.00	768.00
Invoice	08/18/2022	232-36	Messerli & Kramer PA	Writ Fees-Lorelt...	120 · A/R	6.00	774.00
Invoice	08/18/2022	232-40	Collection Agency, LLC	Writ Fees-Nick ...	120 · A/R	18.00	792.00
Invoice	08/18/2022	232-52	Abbott, Osborn, Van Vliet, PLC	Writ Fees-Lisa E...	120 · A/R	18.00	810.00
Invoice	08/19/2022	232-38	Credit Management	Writ Fees-There...	120 · A/R	18.00	828.00
Invoice	08/19/2022	232-39	Credit Management	Writ Fees-Terra ...	120 · A/R	6.00	834.00
Invoice	08/23/2022	232-44	DDNB Investments	Writ Fees-Jack ...	120 · A/R	18.00	852.00
Invoice	08/23/2022	232-45	State	Writ Fees-Georg...	120 · A/R	18.00	870.00
Invoice	08/24/2022	232-03	Naylor & Rappl Law Office PC, LLO	Writ Fees-Gilber...	120 · A/R	6.00	876.00
Invoice	08/24/2022	232-46	Barrows Legal Solutions, LLC	Writ Fees-Doug ...	120 · A/R	27.00	903.00
Invoice	08/26/2022	232-47	Sheila Vanlaningham	Writ Fees-Troy ...	120 · A/R	18.00	921.00
Invoice	08/26/2022	232-51	Sandra Townzen	Writ Fees-Susa...	120 · A/R	18.00	939.00
Invoice	08/27/2022	232-14	Rausch Sturm LLP	Writ Fees-Mary ...	120 · A/R	18.00	957.00
Invoice	08/29/2022	232-41	Rausch Sturm LLP	Writ Fees-Alexa...	120 · A/R	18.00	975.00
Invoice	08/29/2022	232-49	Bradley A Sipp PC, LLO	Writ Fees-Troy ...	120 · A/R	6.00	981.00
Invoice	08/30/2022	232-53	James A Cada	Writ Fees-Alexa...	120 · A/R	27.00	1,008.00
Total 201 · Writ Fees						-90.00	1,008.00
<b>202 · Mileage</b>							950.67
Invoice	08/01/2022	231-85	Messerli & Kramer PA	Mileage-Melanie...	120 · A/R	15.13	965.80
Invoice	08/01/2022	231-86	Messerli & Kramer PA	Mileage-Juan To...	120 · A/R	14.52	980.32
Invoice	08/01/2022	231-88	Messerli & Kramer PA	Mileage-Ericka L...	120 · A/R	13.92	994.24
Invoice	08/01/2022	231-87	Messerli & Kramer PA	Mileage-Russell ...	120 · A/R	15.13	1,009.37
Invoice	08/01/2022	231-84	National Account Systems of Omaha, ...	Mileage-Theophi...	120 · A/R	17.55	1,026.92
Invoice	08/01/2022	231-83	The Collection Analyst, Inc	Mileage-Cindy A...	120 · A/R	14.52	1,041.44
Invoice	08/01/2022	232-28	Accelerated Receivables Solutions	Mileage-Oscar ...	120 · A/R	23.60	1,065.04
Invoice	08/01/2022	232-13	Rausch Sturm LLP	Mileage-Wayne ...	120 · A/R	16.94	1,081.98
Invoice	08/01/2022	231-80	James A Cada	Mileage-Santos ...	120 · A/R	16.34	1,098.32
Invoice	08/01/2022	231-82	James A Cada	Mileage-Jacob B...	120 · A/R	15.73	1,114.05
Invoice	08/01/2022	231-79	State	Mileage-Dilon M ...	120 · A/R	13.92	1,127.97
Invoice	08/01/2022	231-90	State	Mileage-Stehani...	120 · A/R	13.92	1,141.89
Invoice	08/01/2022	231-91	State	Mileage-Luis Sa...	120 · A/R	0.00	1,141.89
Invoice	08/01/2022	231-92	State	Mileage-Luis Sa...	120 · A/R	0.00	1,141.89
Invoice	08/01/2022	231-93	State	Mileage-Brandoo...	120 · A/R	0.00	1,141.89

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09/01/22

Accrual Basis

**Saline Civil Account**  
**Transactions by Account**  
As of August 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
Invoice	08/01/2022	231-94	State	Mileage-Jacob P...	120 · A/R	0.00	1,141.89
Check	08/02/2022	9831	Saline County Treasurer	July 2022 Sheriff...	100 · Ca...	-950.67	191.22
Invoice	08/02/2022	231-97	Credit Management	Mileage-Shara L...	120 · A/R	14.52	205.74
Invoice	08/02/2022	231-95	James A Cada	Mileage-Yumila I...	120 · A/R	13.92	219.66
Invoice	08/02/2022	231-96	Credit Bureau Services, Inc	Mileage-Daniel ...	120 · A/R	15.13	234.79
Invoice	08/02/2022	231-100	State	Mileage-Nicole ...	120 · A/R	0.00	234.79
Invoice	08/03/2022	232-17	State	Mileage-Jose Ar...	120 · A/R	90.00	324.79
Invoice	08/04/2022	232-10	Messerli & Kramer PA	Mileage-Jennifer...	120 · A/R	0.61	325.40
Invoice	08/04/2022	232-32	Rausch Sturm LLP	Mileage-Ana Iris ...	120 · A/R	13.92	339.32
Invoice	08/04/2022	232-11	Messerli & Kramer PA	Mileage-Cindy Z...	120 · A/R	0.61	339.93
Invoice	08/04/2022	231-98	State	Mileage-Tiffanie ...	120 · A/R	27.23	367.16
Invoice	08/04/2022	231-99	State	Mileage-Jose Su...	120 · A/R	1.82	368.98
Invoice	08/08/2022	232-01	AR Solutions Inc	Mileage-Brad Ka...	120 · A/R	13.92	382.90
Invoice	08/08/2022	232-02	AR Solutions Inc	Mileage-Faviola ...	120 · A/R	13.92	396.82
Invoice	08/08/2022	232-09	Cumberland County	Mileage-BJ Jacq...	120 · A/R	0.00	396.82
Invoice	08/08/2022	232-06	Credit Management	Mileage-Kelly R...	120 · A/R	32.67	429.49
Invoice	08/08/2022	232-05	James A Cada	Mileage-Curtis P...	120 · A/R	0.61	430.10
Invoice	08/08/2022	232-07	Collection Agency, LLC	Mileage-Shane ...	120 · A/R	13.92	444.02
Invoice	08/08/2022	232-08	State	Mileage-Eriberto ...	120 · A/R	16.35	460.37
Invoice	08/08/2022	232-04	State	Mileage-James ...	120 · A/R	0.00	460.37
Invoice	08/09/2022	232-12	Bartling & Hinkle PC	Mileage-Corry St...	120 · A/R	0.00	460.37
Invoice	08/09/2022	232-16	Credit Management	Mileage-Erin We...	120 · A/R	21.18	481.55
Invoice	08/09/2022	232-15	State	Mileage-Keith W...	120 · A/R	1.22	482.77
Invoice	08/10/2022	232-18	State	Mileage-Amand...	120 · A/R	19.97	502.74
Invoice	08/11/2022	232-20	James A Cada	Mileage-Yony G...	120 · A/R	14.52	517.26
Invoice	08/11/2022	232-42	Rausch Sturm LLP	Mileage-Hunter ...	120 · A/R	13.92	531.18
Invoice	08/11/2022	232-22	State	Mileage-Nicole ...	120 · A/R	0.00	531.18
Invoice	08/12/2022	232-37	Messerli & Kramer PA	Mileage-Sammy ...	120 · A/R	9.08	540.26
Invoice	08/12/2022	232-21	James A Cada	Mileage-Samant...	120 · A/R	0.00	540.26
Invoice	08/12/2022	232-31	State	Mileage-Robert ...	120 · A/R	21.18	561.44
Invoice	08/15/2022	232-30	DDNB Investments	Mileage-Jack Hale	120 · A/R	0.61	562.05
Invoice	08/15/2022	232-27	Morrow, Poppe, Watermeier & Lonow...	Mileage-Kellie G...	120 · A/R	0.61	562.66
Invoice	08/15/2022	232-26	GordenLaw LLC	Mileage-David L...	120 · A/R	22.39	585.05
Invoice	08/15/2022	232-24	Credit Management	Mileage-Sandra ...	120 · A/R	0.61	585.66
Invoice	08/15/2022	232-25	Collection Agency, LLC	Mileage-Toni Ne...	120 · A/R	0.00	585.66
Invoice	08/15/2022	232-23	State	Mileage-Joshua ...	120 · A/R	32.67	618.33
Invoice	08/17/2022	232-33	State	Mileage-Marco J...	120 · A/R	13.92	632.25
Invoice	08/18/2022	232-43	Knudsen, Berkheimer, etal LLC	Mileage-Jeremia...	120 · A/R	32.67	664.92
Invoice	08/18/2022	232-36	Messerli & Kramer PA	Mileage-Loretta ...	120 · A/R	14.52	679.44
Invoice	08/18/2022	232-40	Collection Agency, LLC	Mileage-Nick Vej...	120 · A/R	14.52	693.96
Invoice	08/18/2022	232-52	Abbott, Osborn, Van Vliet, PLC	Mileage-Lisa Es...	120 · A/R	8.47	702.43
Invoice	08/19/2022	232-38	Credit Management	Mileage-Theresa...	120 · A/R	7.87	710.30
Invoice	08/19/2022	232-39	Credit Management	Mileage-Terra S...	120 · A/R	14.52	724.82
Invoice	08/23/2022	232-44	DDNB Investments	Mileage-Jack Hale	120 · A/R	0.61	725.43

# Saline County Clerk

## REPORT OF FEES

### August

Copies & Handling Fees	\$	84.50
Fax Fees & Emailing Fees	\$	51.00
Phone & Written Searches	\$	-
Plat Books/Farm & Home Directory & Hdlg	\$	108.00
Maps	\$	-
Tax Liens (Federal & State)	\$	-
Marriage Licenses	\$	100.00
Miscellaneous	\$	450.00
Election, voter registration lists, etc.	\$	-
Real Estate	\$	4,715.50
Documentary Stamp Tax	\$	14,643.00
Game & Parks Fees	\$	31.00
<b>TOTAL</b>	<b>\$</b>	<b>20,183.00</b>

**Approved**

This 13th day of September, 2022

**County Board**

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RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 2022-50

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provide that the Governing Body of SALINE County passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of SALINE County resolves that:

- 1. The 2022-2023 property tax request be set at:

General Fund	\$	7,296,376.00
Courthouse Bond Fund	\$	500,000.00
	0 \$	-
	0 \$	-

- 2. The total assessed value of property differs from last year's total assessed value by 2.83 percent.
- 3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.3139 per \$100 of assessed value.
- 4. SALINE County proposes to adopt a property tax request that will cause its tax rate to be 0.313297 per \$100 of assessed value.
- 5. Based on the proposed property tax request and changes in other revenue, the total operating budget of SALINE County will increase (or decrease) last year's budget by 5.23 percent.
- 6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt Resolution # \_\_\_\_\_.

Voting yes were:

Voting no were:

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Dated this 13th day of September, 2022

**2022-2023  
STATE OF NEBRASKA  
COUNTY BUDGET FORM**

TO THE COUNTY BOARD AND COUNTY CLERK OF  
  
SALINE COUNTY

This budget is for the Period JULY 1, 2022 through JUNE 30, 2023

Contact Information
Auditor of Public Accounts State Capitol, Suite 2303 Lincoln, NE 68509
Telephone: (402) 471-2111      FAX: (402) 471-3301
Website: <a href="http://auditors.nebraska.gov">auditors.nebraska.gov</a>
Questions - E-Mail: <a href="mailto:Jeff.Schreier@nebraska.gov">Jeff.Schreier@nebraska.gov</a>

Submission Information
<b>Adopted Budget Due by 9-30-2022</b>
1. Auditor of Public Accounts -Electronically or by mail <a href="http://auditors.nebraska.gov">auditors.nebraska.gov</a>
2. County Board (SEC. 13-508), C/O County Clerk

AMOUNT OF PERSONAL AND REAL PROPERTY TAX REQUIRED FOR:	Principal and Interest on Bonds	All Other Purposes	TOTAL
General Fund		7,296,376.00	7,296,376.00
Courthouse Bond Fund	500,000.00		500,000.00
			-
			-
			-
			-
			-
			-
			-
<b>Total All Funds</b>	<b>500,000.00</b>	<b>7,296,376.00</b>	<b>7,796,376.00</b>

Report of Joint Public Agency & Interlocal Agreements	
Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2021 through June 30, 2022? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If YES, please submit Interlocal Agreement Report by September 30th</i>	Total Certified Valuation      \$      2,488,492,604 <i>(Certification of Valuation(s) from County Assessor MUST be attached)</i>
Report of Trade Names, Corporate Names & Business Names	Outstanding Bonded Indebtedness as of July 1, 2022
Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the reporting period of July 1, 2021 through June 30, 2022? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If YES, please submit Trade Name Report by September 30th</i>	Principal      - Interest      - Total Bonded Indebtedness      -

## Saline County

### **BUDGET MESSAGE**

The County budget has been prepared based on the following significant assumptions:

Revenues will remain constant. Property tax will be requested at an estimated minimum amount necessary to not deplete necessary cash reserves, given the past year's experience of actual results compared to budget. Transfers are budgeted to various funds as necessary to meet expenditure requirements and maintain minimum cash reserves. Transfers are made from the General Fund reserves, if necessary remaining transfers are made from Inheritance Fund reserves.

Expenditures budgeted are based on officials and supervisors requests and generally consist of known personnel costs and prior years experience. Capital outlays are budgeted conservatively for known needs and contingencies.

It is the policy of the Board of Commissioners to make adequate conservative appropriations for the efficient operation of the offices and county operations. Each appropriation is deemed to be adequate but not extravagant. Saline County does not adhere to a strict line item budget, but is legally limited by fund disbursement budget totals. The Road/Bridge Fund is under Section 77-160501. The inheritance tax money is used when and where needed unless otherwise allocated.

The following petty cash funds have been established: County Attorney #0100-652 \$3,000, County Court #0100-622 \$300, Aging Services Fund 2250 \$60.

SALINE COUNTY

RESOLUTION OF ADOPTION AND APPROPRIATIONS

WHEREAS, a proposed County Budget for the Fiscal Year July 1, 2022, to June 30, 2023, prepared by the Budget Making Authority, was transmitted to the County Board on the 13th day of September, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Saline County, Nebraska as follows:

SECTION 1. That the budget for the Fiscal Year July 1, 2022, to June 30, 2023, as categorically evidenced by the Budget Document be, and the same hereby is, adopted as the Budget for Saline County for said fiscal year.

SECTION 2. That the offices, departments, activities and institutions herein named are hereby authorized to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2022, and ending June 30, 2023.

SECTION 3. That the income necessary to finance the appropriations made and expenditures authorized shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and tax levy requirements for each fund.

DATED AND PASSED THIS 13th DAY OF September, 2022.

COUNTY BOARD

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# CORRESPONDENCE INFORMATION

## ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>SALINE COUNTY</b>
ADDRESS	<b>PO BOX 865</b>
CITY & ZIP CODE	<b>WILBER, NE 68465</b>
TELEPHONE	<b>402-821-2374</b>
WEBSITE	

	<u>BOARD CHAIRPERSON</u>	<u>COUNTY CLERK</u>	<u>PREPARER</u>
NAME	Russ Karpisek	Anita Bartels	Brian Blobaum, CPA
TITLE / FIRM NAME	Chairperson	County Clerk	Blobaum & Busboom CPAs
TELEPHONE	402-821-2374	420-821-2374	402-729-6136
EMAIL ADDRESS		clerk@salinecountyne.gov	bbcpas@windstream.net

For Questions on this form, who should we contact (please  one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

SALINE COUNTY

**2022-2023 ALLOWABLE GROWTH PERCENTAGE COMPUTATION FORM**

**CALCULATION OF ALLOWABLE GROWTH PERCENTAGE**

**Prior Year Total Property Tax Request** (1) \$ 7,811,376.00  
*(Total Personal and Real Property Tax Required from prior year budget - Cover Page)*

**Base Limitation Percentage Increase (2%)** 2.00 % (2)

**Real Growth Percentage Increase**  

$$\frac{18,016,760}{2022 \text{ Real Growth Value per Assessor}} \div \frac{2,235,407,389}{\text{Prior Year Total Real Property Valuation per Assessor}} = \underline{0.81} \% (3)$$

*Note: Real Growth Value per Assessor for purposes of the Property Tax Request Act (§77-1631) is different than the growth value for purposes of the Lid on Restricted Funds (§13-518). The County Assessor must provide you with separate growth amounts.*

**Total Allowable Growth Percentage Increase (Line 2 + Line 3)** (4) 2.81 %

**Allowable Dollar Amount of Increase to Property Tax Request (Line 1 x Line 4)** (5) \$ 219,499.67

**TOTAL BASE PROPERTY TAX REQUEST AUTHORITY (Line 1 + Line 5)** (6) \$ 8,030,875.67

**ACTUAL PROPERTY TAX REQUEST**

**2022-2023 ACTUAL Total Property Tax Request** (7) \$ 7,796,376.00  
*(Total Personal and Real Property Tax Required from Cover Page)*

**Property Tax Request is within allowable growth percentage. Political subdivision is NOT required to complete postcard notification requirements, or participate in the joint public hearing.**

If line (7) is **greater than** line (6), your political subdivision **is required** to participate in the joint public hearing, and complete the postcard notification requirements of §77-1633. You must provide your proposed property tax request and telephone number to the County Clerk by September 5th. You are not required to hold the Special Hearing to Set the Final Tax Request outlined in §77-1632. The joint public hearing is completed in lieu of this hearing.

# SALINE COUNTY

## LID COMPUTATION FORM FOR FISCAL YEAR 2022-2023

### PRIOR YEAR RESTRICTED FUNDS AUTHORITY

Prior Restricted Funds from Line (10) of last year's Lid Form	\$ 7,009,773.69
	(1)
Amount budgeted for Indigent Defense Services that is required to develop a plan and meet the standards necessary to qualify for reimbursement of expenses or seeking additional reimbursement for improving its indigent criminal defense program.	
	(2)
License or Occupation Tax - For the second fiscal year in which a County will receive a full year of receipts, the County can add the first year of receipts to the Base Amount.	
	(2.1)
<b>Prior Year Adjusted Restricted Funds Authority (Base Amount) =</b> Line (1) Plus Line (2) Plus Line (2.1)	<b>\$ 7,009,773.69</b>
	(3)

### CURRENT YEAR ALLOWABLE INCREASES

<b>1</b>	<b><u>BASE LIMITATION PERCENT INCREASE (2.5%)</u></b>	2.50 %	
		(4)	
<b>2</b>	<b><u>ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%</u></b>	- %	
	$\frac{\text{2022 Growth per Assessor}}{\text{2021 Valuation}} = \frac{\text{Multiply times}}{100 \text{ To get \%}}$	(5)	
<b>3</b>	<b><u>ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE</u></b>	1.00 %	
	$\frac{5}{5} = \frac{100.00}{.75 (75\%)} \%$ <p># of Board Members voting "Yes" for Increase / Total # of Members in Governing Body at Meeting / Must be at least .75 (75%) of the Governing Body</p>	(6)	
	<b>ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.</b>		
<b>4</b>	<b><u>SPECIAL ELECTION - VOTER APPROVED % INCREASE</u></b>		%
	<b>Please Attach Ballot Sample and Election Results</b>	(7)	

TOTAL ALLOWABLE PERCENT INCREASE = Line (4) + Line (5) + Line (6) + Line (7) 3.50 %

(8)

Allowable Dollar Amount of Increase to Restricted Funds = Line (3) x Line (8) \$ 245,342.08

(9)

**Total Restricted Funds Authority = Line (3) + Line (9)** **\$ 7,255,115.77**

**SALINE COUNTY**  
**2022-2023 LID SUPPORTING SCHEDULE**

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1)	\$	7,796,376.00	
Motor Vehicle Pro-Rate	(2)	\$	18,400.00	
In-Lieu of Tax Payments	(3)	\$	4,050.00	
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.				
Prior Year Capital Improvements Excluded from Restricted Funds (From Prior Year Lid Support, Line (18))		\$	-	(4)
<b>LESS:</b> Amount Spent During 2021-2022		\$	-	(5)
<b>LESS:</b> Amount Expected to be Spent in Future Budget Years		\$	-	(6)
Amount to be included as Restricted Funds ( <i>Cannot Be A Negative Number</i> )	(7)	\$	-	
Motor Vehicle Tax	(8)	\$	500,000.00	
Local Option Sales Tax	(9)	\$	-	
Transfers of Surplus Fees	(10)	\$	-	
Excess Tax Collections Returned to County (Statute 77-1776)	(11)	\$	-	
Insurance Premium Tax	(12)	\$	42,000.00	
Nameplate Capacity Tax	(13)	\$	-	
Motor Vehicle Fee	(14)	\$	132,000.00	
Reimbursement of indigent Defense Services	(15)	\$	-	
License or Occupation Tax (Statute 77-27,223)	(16)	\$	-	
<hr/>				
<b>TOTAL RESTRICTED FUNDS (A)</b>	<b>(17)</b>	<b>\$</b>	<b>8,492,826.00</b>	

**Lid Exceptions**

Capital Improvements (Real Property and Improvements on Real Property)		\$	278,863.23	(18)
<b>LESS:</b> Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year ( <i>cannot exclude same capital improvements from more than one lid calculation.</i> )				
Agrees to Line (6).		\$	-	(19)
Allowable Capital Improvements	(20)	\$	278,863.23	
Bonded Indebtedness	(21)	\$	501,700.00	
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(22)			
Interlocal Agreements/Joint Public Agency Agreements	(23)	\$	457,147.00	
Public Safety Communication Project (Statute 86-416)	(24)			
Judgments	(25)			
Refund of Property Taxes to Taxpayers	(26)			
Repairs to Infrastructure Damaged by a Natural Disaster	(27)			

**SALINE COUNTY**

**2022-2023 CAPITAL IMPROVEMENT LID EXEMPTIONS**

Description of Capital Improvement	Amount Budgeted	
Road Structures, Pipes & Culverts	\$	278,863.23

**SALINE COUNTY**  
**COUNTY TREASURER SUMMARY OF UNCOLLECTED TAXES**

<u>Tax Year</u>	<u>Amount</u>
2021	<u>12,522,336.04</u>
2020	<u>11,171.73</u>
2019	<u>5,382.00</u>

**CERTIFICATION OF TAXABLE VALUE AND VALUE ATTRIBUTABLE TO GROWTH**

[format for all counties and cities.]

**TAX YEAR 2022**

(certification required on or before August 20th of each year)

TO : SALINE COUNTY

**TAXABLE VALUE LOCATED IN THE COUNTY OF SALINE**

Name of Political Subdivision	Subdivision Type (County or City)	* Value Attributable to Growth	Total Taxable Value	** Real Growth Value	Prior Year Total Real Property Valuation	*** Real Growth Percentage
SALINE COUNTY	COUNTY-GENERAL	12,949,520	2,488,492,604	18,016,760	2,235,407,389	0.81%

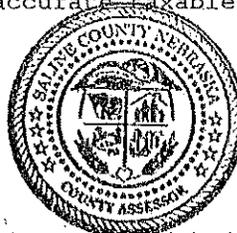
\* Value attributable to growth is determined pursuant to Neb. Rev. Stat. 13-518 which includes real personal property and annexation, if applicable.

\*\* Real Growth Value is determined pursuant to Neb. Rev. Stat. 77-1631 which includes (i) improvements to real property as a result of new construction and additions to existing buildings, (ii) any other improvements to real property which increase the value of such property, (iii) annexation of real property by the political subdivision, and (iv) a change in the use of real property; and (v) the annual increase in the excess value for any tax increment financing project located in the political subdivision, if applicable.

\*\*\* Real Growth Percentage is determined pursuant to Neb. Rev. Stat. 77-1631 and is equal to the political subdivision's Real Growth Value divided by the political subdivision's total real property valuation from prior year.

I Brandi Kelly, Saline County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. 13-509.

Brandi Kelly  
(signature of county assessor)



August 22, 2022  
(date)

CC: County Clerk, Saline County  
CC: County Clerk, where district is headquartered, if different county, Saline County

Note to political subdivision: A copy of the Certification of Value must be attached to the budget doc Guideline form provided by Nebraska Dept. of Revenue Property Assessment Division (August 2021)

**CERTIFICATION OF TAXABLE VALUE AND VALUE ATTRIBUTABLE TO GROWTH**

{format for all counties and cities.}

**TAX YEAR 2022**

{certification required on or before August 20th of each year}

TO : CT HOUSE BOND (2015)

**TAXABLE VALUE LOCATED IN THE COUNTY OF SALINE**

Name of Political Subdivision	Subdivision Type (County or City)	* Value Attributable to Growth	Total Taxable Value	** Real Growth Value	Prior Year Total Real Property Valuation	*** Real Growth Percentage
CT HOUSE BOND (2015)	COUNTY-GENERAL	12,949,520	2,488,492,604	18,016,760	2,235,407,389	0.81%

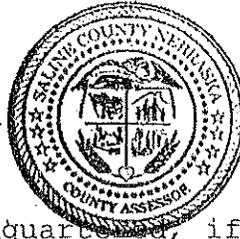
\* Value attributable to growth is determined pursuant to Neb. Rev. Stat. 13-518 which includes real personal property and annexation, if applicable.

\*\* Real Growth Value is determined pursuant to Neb. Rev. Stat. 77-1631 which includes (i) improvements to real property as a result of new construction and additions to existing buildings, (ii) any other improvements to real property which increase the value of such property, (iii) annexation of real property by the political subdivision, and (iv) a change in the use of real property; and (v) the annual increase in the excess value for any tax increment financing project located in the political subdivision, if applicable.

\*\*\* Real Growth Percentage is determined pursuant to Neb. Rev. Stat. 77-1631 and is equal to the political subdivision's Real Growth Value divided by the political subdivision's total real property valuation from prior year.

I Brandi Kelly, Saline County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. 13-509.

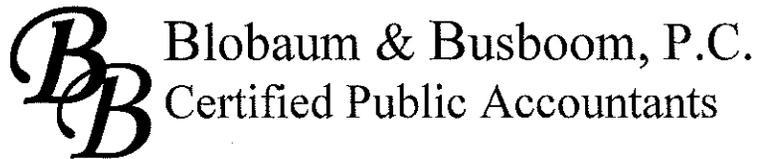
Brandi Kelly  
(signature of county assessor)



August 22, 2022  
(date)

CC: County Clerk, Saline County  
 CC: County Clerk, where district is headquartered, if different county, Saline County

Note to political subdivision: A copy of the Certification of Value must be attached to the budget doc  
 Guideline form provided by Nebraska Depr. of Revenue Property Assessment Division (August 2021)



Brian L. Blobaum, CPA  
Jennifer M. Busboom, CPA  
Michael A. Blobaum, CPA

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410 4<sup>th</sup> Street, P.O. Box 604 • Fairbury, NE 68352 • Phone: (402) 729-6136 • Fax: (402) 729-6157 • Email: [bbcpas@windstream.net](mailto:bbcpas@windstream.net)  
*Hebron Branch Office* : 120 South 4<sup>th</sup> Street • Hebron, NE 68370 • Phone: (402) 768-6485

### Accountants' Compilation Report

County Commissioners  
Saline County  
Wilber, NE 68465

Management is responsible for the accompanying historical financial statement of Saline County, Wilber, Nebraska, which comprises financial information in the form of the 2022-2023 State of Nebraska General Budget Form, included in the accompanying prescribed form for the years ended June 30, 2021 and June 30, 2022, in accordance with the Nebraska Auditor of Public Accounts. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA and the form prescribed by the Nebraska Auditor of Public Accounts. We did not audit, examine, or review the historical financial statement included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the historical financial statement included in the accompanying prescribed form.

The historical financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Nebraska Auditor of Public Accounts, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the accompanying forecast of Saline County, Wilber, Nebraska, which comprises forecasted information in the form of the 2022-2023 State of Nebraska General Budget Form, included in the accompanying prescribed form in accordance with the Nebraska Auditor of Public Accounts for the year ended June 30, 2023, including the summary of significant forecast assumptions in accordance with the guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants (AICPA). We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit, examine, or review the forecast nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the forecast included in the accompanying prescribed form.

The forecasted results may not be achieved, as there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

Management has elected to omit the summary of significant accounting policies required by guidelines for the presentation of a forecast established by the AICPA other than those related to significant assumptions. If the omitted

Saline County  
Page 2

The accompanying budget form and report are intended solely for the information and use of the Nebraska Auditor of Public Accounts, and management of Saline County is not intended to be and should not be used by anyone other than these specified parties.

*Blobaum & Busboom PC*

Fairbury, Nebraska  
September 1, 2022

# Saline County

## Summary of Significant Forecast Assumptions

Years Ended June 30, 2022 and 2023

This financial forecast presents, to the best of management's knowledge and belief, the expected revenue and expenditures of Saline County for the forecast period. Accordingly, the forecast reflects management's judgment as of September 1, 2022, the date of this forecast, of expected conditions and its expected course of action. The presentation of prospective information is for compliance with Nebraska law requiring political subdivisions to file an annual budget with their respective county clerk and the State Auditor's office. The assumptions disclosed herein are those that management believes are significant to the forecast. There will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material

### Forecasted Results for the Year Ending June 30, 2022

Forecasted results for the year ending June 30, 2022 were calculated by annualizing the Results of the operations for the remainder of the 2021-2022 year based on historical results.

### Forecasted Results for the Year Ending June 30, 2023

Forecasted results for the year ending June 30, 2023 were based upon the forecasted results of operations for the year ending June 30, 2022 as well as any additional requirements for 2022-2023 based on input from the governing board including the following:

Revenues are budgeted at the amounts similar to the prior year with the exception of the state revenues where State Department of Revenue estimates are used.

Operating expenditures are estimated at the highest several years' prior experience.

Debt service expenditures, if applicable, are according the amortization schedules.

Capital outlay is budgeted at the maximum remaining available funds, given a minimal cash reserve.

RESOLUTION #2022-49

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE,  
that the sum of \$1,100.00 be transferred from the Inheritance Fund #2700 to the Juvenile  
Services Aid Program Fund #2516, to be reimbursed when funds are available.

Motion made by Commissioner \_\_\_\_\_, seconded by Commissioner  
\_\_\_\_\_, to adopt the foregoing Resolution. All members present  
voting as follows:

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this 13<sup>th</sup> day of September, 2022

SEAL

\_\_\_\_\_  
Saline County Clerk

# Local Public Agency

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## Section 504 – Rehabilitation Act of 1973 Americans with Disabilities Act of 1990

### SAMPLE POLICY

#### POLICY STATEMENT

The (*name of LPA*) will ensure that no qualified disabled individual shall, solely on the basis of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any of its programs, services, or activities as provided by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). (*name of LPA*) further ensures that every effort will be made to provide nondiscrimination in all of its programs or activities regardless of the funding source.

For our purposes, a disabled person is defined as any person who

- Has a physical or mental impairment that substantially limits one or more major life activities,
- Has a record of such an impairment, or
- Is regarded as having such an impairment

#### AUTHORITIES

Section 504 of the Rehabilitation Act of 1973, as amended, provides that “No otherwise qualified disabled individual in the United States, as defined in section 7(6), shall, solely by reason of his disability, be excluded for the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

29 USC 794 (October 29, 1992 to the Rehabilitation Act of 1973) substitutes “a disability” for “handicaps” and “disability” for “handicap”.

49 CFR Part 27.13 (Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance) states, “This part applies to each recipient of Federal financial assistance from the Department of Transportation and to each program or activity that receives or benefits from such assistance”.

49 CFR Part 28.102 (Enforcement of Nondiscrimination on the Basis of Disability in Programs or Activities Conducted by the Department of Transportation) states, “This part applies to all programs or activities conducted by the Department of Transportation except for programs and activities conducted outside the United States that do not involve individuals with disabilities in the United States.”

28 CFR Part 35 (Judicial Administration) states that: “The purpose of this part is to effectuate Subtitle A of Title II of the ADA which prohibits discrimination on the basis of disabilities by public entities.

49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs and Activities Receiving or Benefiting from Federal Financial Assistance) states, “The purpose of this part is to carry out the intent of Section 504 of the Rehabilitation Act of 1973 (29 USC 794) as amended, to the end that no otherwise qualified disabled individual in the United States shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

49 CFR Part 28-140 (Employment) states that, “(a) No qualified individual with disabilities shall, on the basis of disability, be subjected to discrimination in employment under any program or activity conducted by the Department,” and “(b) The definitions, requirements, and procedures of Section 504 of the Rehabilitation Act of 1973 (29 USC 791), as established by the Equal Employment Opportunity Commission in 29 CFR part 1613, shall apply to employment in federally conducted programs or activities.

29 CFR Part 1614.101 (Equal Employment Opportunity in the Federal Government) states that: “It is the policy of the Government of the United States . . . to provide equal opportunity in employment for all persons, to prohibit discrimination in employment because of race, color, religion, sex, or national origin and to promote the full realization of equal employment opportunity through a continuing affirmative program in each agency.”

42 USC Part 12101-12213 (The Americans with Disabilities Act of 1990) states that: “No covered entity shall discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment.”

## **ORGANIZATION**

*(Please identify the ADA coordinator and the reporting structure)*

## **SECTION 504/ADA COORDINATOR RESPONSIBILITIES**

*(Outline responsibilities of the 504/ADA Coordinator)*

## **SECTION 504/ADA NOTICE TO PUBLIC** (sample below)

*[LPA] does not discriminate on the basis of disability in admission of its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The [LPA] also does not discriminate on the basis of disability in its hiring or employment practices.*

*This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information or accommodation regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator:*

*Name and Title:*

*Phone Number (Voice/TDD):*

*Office Address:*

*Days/Hours Available:*

**SECTION 504/ADA SELF-EVALUATION**

*(If you have completed a self-evaluation, provide a summary of what was done to complete that evaluation. If an evaluation has not yet been completed, please provide information as to the plan and timeframe for this completion.)*

**SECTION 504/ADA TRANSITION PLAN**

*(If you have completed a self-evaluation, provide a summary of what was done to complete that evaluation. If an evaluation has not yet been completed, please provide information as to the plan and timeframe for this completion.)*

**COMPLAINT PROCEDURES**

*(Please provide a summary of the complaint procedures for your agency.)*

**REASONABLE ACCOMMODATION PROCEDURES**

*(Please provide a summary of the Reasonable Accommodation procedures for your agency.)*

**ASSURANCES**

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC 794), the *(name of LPA)*, desiring to avail itself of federal financial assistance from the US Department of Transportation, hereby gives assurance that no qualified disabled person shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The *(name of LPA)* further assures that its programs will be conducted, and its facilities operated, in compliance with all requirements imposed by or pursuant to 49 CFR Part 27, 28 CFR Part 35 and 42 USC 12101-12213.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ at \_\_\_\_\_ Nebraska.  
 (Month) (Year)

The [Insert City Council, Board of Commissioners or Supervisors, etc., as appropriate] of [Insert name of LPA]

_____	_____
_____	_____
_____	_____
_____	_____

Prepared by: \_\_\_\_\_

Title: \_\_\_\_\_

**NDOR USE ONLY**

Date Received: \_\_\_\_\_

Questionnaire Review:

NDOR Employee: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Next Step:

Letter of compliance: \_\_\_\_\_

Further review required: \_\_\_\_\_

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9/08/22  
16:00:10

SALINE  
BOARD PREAPPROVAL REPORT  
GENERAL  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
601-00 BOARD 00-2-1801	DUES, SUB, REG, & TRAINING	200.00	NACO	M. KOHOUT M. KOHOUT A. BART	22090146
	601-00 BOARD	200.00			
602-00 CLERK 00-2-1801 00-3-0101	DUES, SUB, REG, & TRAINING OFFICE SUPPLIES	160.00 14.21	NACO EAKES OFFICE PLUS	M. KOHOUT M. KOHOUT A. BART INV 8560431-0 INV 8542372-	22090146 22090126
	602-00 CLERK	174.21			
603-00 TREASURER 00-3-0101	OFFICE SUPPLIES	178.87	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
	603-00 TREASURER	178.87			
605-00 ASSESSOR 00-2-1700 7 00-2-1700 00-2-3900 00-2-9900	TRAVEL EXPENSES TRAVEL EXPENSES CONTRACTOR FOR REAPPRAISAL MISCELLANEOUS	985.41 104.70 5,067.00 18.00	NORFOLK LODGE & SUITES LL VISA STANARD APPRAISAL SERVICE VISA	INV 64384109 INV 64384110 I ACCT 3268 INV 3007 ACCT 3268	22090149 22090170 22090161 22090170
	605-00 ASSESSOR	6,175.11			
607-00 ELECTION 00-2-0100	POSTAL SERVICE	57.50	VISA	ACCT 8013	22090171
	607-00 ELECTION	57.50			
608-00 PLANNING-ZONING COMMISSION 00-5-0500	OFFICE EQUIPMENT	.99	VISA	ACCT 4030	22090177
	608-00 PLANNING-ZONING COMMISSION	.99			
610-00 VOICE/DATA SERVICES 00-4-0201 00-4-0203 7 00-4-0204	DATA PROCESSING-MIPS INTERNET SERVICES LANDLINE SERVICES	2,198.97 3,065.12 3,267.46	MIPS INC UNITE PRIVATE NETWORKS UNITE PRIVATE NETWORKS	INV 22090944 INV 22090945 INV SI22026999 INV SI22026999	22090144 22090165 22090165

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BOARD PREAPPROVAL REPORT  
GENERAL  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-4-0204	LANDLINE SERVICES	6,419.61	WINDSTREAM	A# 092113036 A# 092112753 A	22090181
00-4-0205	7 MOBILE PHONE SERVICES	226.62	VERIZON WIRELESS	INV 9913901252	22090169
00-4-0207	EMAIL SERVICES	187.00	VISA	ACCT 8661	22090172
610-00 VOICE/DATA SERVICES		15,364.78	*****		
622-00 COUNTY COURT SYSTEM-JUDGE					
00-2-0100	POSTAL SERVICES	151.48	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
622-00 COUNTY COURT SYSTEM-JUDGE		151.48	*****		
631-00 CLERK OF DIST. COURT CHILD SUPPORT					
00-2-1100	DATA PROCESSING COSTS	118.00	MIPS INC	INV 22090944 INV 22090945	22090144
631-00 CLERK OF DIST. COURT CHILD SUPPORT		118.00	*****		
641-00 BUILDING & GROUNDS (COURT HOUSE)					
00-1-0303	7 MAINTENANCE SALARY	96.00	DELANEY MAZZA	AUGUST 22	22090143
00-2-0501	LIGHT	6,089.74	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-0502	WATER	389.45	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-0503	HEATING/FUELS	166.30	BLACK HILLS ENERGY	2148156072 5825 0639 22 994	22090117
00-2-0505	GARBAGE	283.41	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-1610	LAWN EQUIPMENT REPAIR	7.99	CRETE ACE HARDWARE #82123	ACCT 212374	22090122
00-2-9900	MISCELLANEOUS	34.73	WALKER UNIFORM RENTAL	INV 1223469	22090179
00-3-0103	JANITORIAL SUPPLIES	18.99	CRETE ACE HARDWARE #82123	ACCT 212374	22090122
00-3-0103	JANITORIAL SUPPLIES	110.07	SACK LUMBER COMPANY	2207-102764 2208-107116 220	22090154
00-3-0209	FUEL	65.98	SHOP QWIK	8/3/22 FUEL AUGUST	22090158
00-5-0225	LAWN CARE EQUIPMENT	147.97	CRETE ACE HARDWARE #82123	ACCT 212374	22090122
00-5-0230	7 BUILDING IMPROVEMENTS	120.00	NEBRASKA STATE FIRE MARSH	INV 92420	22090148
00-5-0230	BUILDING IMPROVEMENTS	535.00	SIEMENS INDUSTRY INC	INV 5330492950	22090159
00-5-0230	7 BUILDING IMPROVEMENTS	7,444.36	TK ELEVATOR CORPORATION	INV 7000017879 INV 10004545	22090164
641-00 BUILDING & GROUNDS (COURT HOUSE)		15,509.99	*****		
645-00 EXTENSION OFFICE					
00-2-0100	POSTAL SERVICE	98.83	UNL COOPERATIVE EXTENSION	REIMBURSE	22090166
00-2-1700	TRAVEL EXPENSES	247.84	ERIC STEHLIK	REIMBURSE MILEAGE	22090162
00-2-1700	TRAVEL EXPENSES	8.17	BECKY VALES	MILEAGE REIMBURSE	22090168
00-2-1704	MILEAGE ALLOWANCE	57.00	MELANIE KUNC	MILEAGE	22090136
00-2-1704	MILEAGE ALLOWANCE	117.50	INGRID LINDAL	MILEAGE	22090139
00-2-1704	7 MILEAGE ALLOWANCE	58.13	NATHAN MUELLER	MILEAGE	22090145
00-2-1704	MILEAGE ALLOWANCE	255.63	ERIC STEHLIK	REIMBURSE MILEAGE	22090162

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BOARD PREAPPROVAL REPORT  
GENERAL  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-1704	MILEAGE ALLOWANCE	10.63	BECKY VALES	MILEAGE REIMBURSE	22090168
00-2-1801	DUES, SUB, REG, & TRAINING	200.00	UNL COOPERATIVE EXTENSION	REIMBURSE	22090166
00-3-0101	OFFICE SUPPLIES	590.21	UNL COOPERATIVE EXTENSION	REIMBURSE	22090166
645-00 EXTENSION OFFICE		1,643.94			
*****					
651-00 SHERIFF					
00-1-1100	UNIFORM ALLOWANCE	101.96	HEATH SPORTS AND TEES	INV E22769	22090132
00-1-1100	UNIFORM ALLOWANCE	325.14	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-1-1100	UNIFORM ALLOWANCE	66.84	KEVIN VOGEL	REIMB-UA	22090178
00-1-1100	UNIFORM ALLOWANCE	299.87	911 CUSTOM	INV 50213 INV 50213	22090183
00-2-1700	TRAVEL EXPENSES	66.93	VISA	CMULBERRY TRNG AJQE4E31BC3B	22090174
00-2-1801	DUES, SUB, REG, & TRAINING	19.15	CONSOLIDATED MANAGEMENT C	INV 223315 INV 223419	22090121
00-2-1801	DUES, SUB, REG, & TRAINING	72.00	NEBRASKA LAW ENFORCEMENT	INV 11198 INV 11079	22090147
00-2-1801	DUES, SUB, REG, & TRAINING	12.99	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-2-2000	PRINTING AND PUBLISHING	56.70	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-2-9900	MISCELLANEOUS	11.97	ANTHONY D LYTLE	FOOD MESTO	22090141
00-2-9900	MISCELLANEOUS	29.09	REEVES COMPANY INC	INV 453031	22090152
00-2-9900	MISCELLANEOUS	346.88	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-3-0112	LAW ENFORCEMENT SUPPLIES	267.75	LYNN PEAVEY COMPANY	INV 392427	22090140
00-3-0209	FUEL	7,042.37	SAPP BROS INC - LINCOLN	IN3907003 IN3912085 IN39180	22090156
00-3-0209	FUEL	27.82	SHOP QWIK	8/3/22 FUEL AUGUST	22090158
00-3-0212	EQUIPMENT REPAIRS-COMMERCIAL	431.52	K & G BODY SHOP	INV 5440	22090135
00-3-0212	EQUIPMENT REPAIRS-COMMERCIAL	471.23	VISA	INV 193745 INV 138603106	22090173
00-3-0212	EQUIPMENT REPAIRS-COMMERCIAL	75.62	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-3-0212	EQUIPMENT REPAIRS-COMMERCIAL	323.35	41 AUTO PARTS	INV 061702 INV 061801 INV 0	22090182
651-00 SHERIFF		10,049.18			
*****					
652-00 ATTORNEY					
00-2-7000	MICROFILMING/PHOTOSTAT	158.97	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-3-0101	OFFICE SUPPLIES	14.99	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
652-00 ATTORNEY		173.96			
*****					
671-00 JAIL					
00-1-1100	UNIFORM ALLOWANCE	63.69	GALLS LLC	INV 021980537	22090131
00-1-1100	UNIFORM ALLOWANCE	473.74	MALLORY SAFETY AND SUPPLY	INV 5415930 INV 5416643 INV	22090142
00-1-1100	UNIFORM ALLOWANCE	448.93	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-2-0101	ELECTRICITY	4,422.59	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-0102	WATER	744.55	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-0103	GAS	1,402.38	BLACK HILLS ENERGY	2148156072 5825 0639 22 994	22090117
00-2-0505	GARBAGE	1,317.70	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	80.00	ANYTIME PLUMBING & HEATIN	INV 23681VI	22090115

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BOARD PREAPPROVAL REPORT  
GENERAL  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	249.96	CENTRAL STATES HYDRAULIC	INV 29310	22090119
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	551.26	LEE'S REFRIGERATION	INV WO-4675	22090138
00-2-1801	DUES, SUB, REG, & TRAINING	19.15	CONSOLIDATED MANAGEMENT C	INV 223315 INV 223419	22090121
00-2-1801	DUES, SUB, REG, & TRAINING	250.00	NEBRASKA LAW ENFORCEMENT	INV 11198 INV 11079	22090147
00-2-1801	DUES, SUB, REG, & TRAINING	26.02	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-2-1900	BOARD OF PRISONERS-MEALS	9,246.86	SUMMIT FOOD SERVICE LLC	INV 2000152017 INV 20001525	22090163
00-2-3000	MEDICAL SERVICES	2,581.94	CRETE AREA MEDICAL CENTER	644980100 648244300 6112018	22090123
00-2-3000	MEDICAL SERVICES	165.00	FRIEND COMMUNITY HEALTHCA	DOS 8/25/22	22090130
00-2-3000	MEDICAL SERVICES	111.89	PATHOLOGY MEDICAL SERVICE	PM1943614	22090150
00-2-3000	MEDICAL SERVICES	56.18	UROLOGY PC	100001015587	22090167
00-2-4100	WEED CONTROL-LAWN	224.90	HELENA AGRI-ENTERPRISES,	INV 301644961	22090133
00-2-9900	MISCELLANEOUS	91.30	41 AUTO PARTS	INV 061702 INV 061801 INV 0	22090182
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	750.30	BOB BARKER COMPANY INC	INV 1806450 INV 1807559	22090118
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	169.75	CULLIGAN OF CRETE	INV 59055	22090124
00-3-0101	OFFICE SUPPLIES	323.53	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-3-0103	JANITORIAL SUPPLIES	375.82	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-3-0103	JANITORIAL SUPPLIES	135.92	THE HOME DEPOT PRO	INV 703417261	22090134
00-3-0103	JANITORIAL SUPPLIES	131.29	WALKER UNIFORM RENTAL	INV 1223468 INV 1220835	22090180
00-3-0105	MEDICAL SUPPLIES	412.22	BARNAS DRUG INC	8/25/22 STMT	22090116
00-3-0105	MEDICAL SUPPLIES	275.11	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-3-0134	LAUNDRY SUPPLIES	102.96	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-3-0209	FUEL	1,760.59	SAPP BROS INC - LINCOLN	IN3907003 IN3912085 IN39180	22090156
00-5-0500	OFFICE EQUIPMENT	289.00	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
671-00 JAIL		27,254.53	*****		
690-00 911 EMERGENCY SERVICES			*****		
00-2-1801	DUES, SUB, REG, & TRAINING	330.90	VISA	CMULBERRY TRNG AJQE4E31BC3B	22090174
00-2-1801	DUES, SUB, REG, & TRAINING	143.48	VISA	C MULBERRY - UA AMAZON SAM'S	22090175
00-3-0101	OFFICE SUPPLIES	121.98	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-5-0500	OFFICE EQUIPMENT	1,237.00	SOARIN GROUP LLC	INV 9448	22090160
690-00 911 EMERGENCY SERVICES		1,833.36	*****		
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)			*****		
00-2-0500	TOWER ELECTRICITY	87.01	CITY OF WILBER	ACCT 2680700 ACCT 7200000 A	22090120
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)		87.01	*****		
733-00 WEED CONTROL			*****		
00-2-1630	SPRAYING EQUIPMENT REPAIR	189.95	FARMERS COOPERATIVE	ACCT 649785 ACCT 1715	22090128
00-2-1630	SPRAYING EQUIPMENT REPAIR	34.08	VISA	ACCT 4030	22090177
00-2-1700	TRAVEL EXPENSES	77.00	RAMADA INN	INV 451	22090151
00-2-1801	DUES, SUB, REG & TRAINING	40.00	VISA	ACCT 4030	22090177

SALINE  
BOARD PREAPPROVAL REPORT  
GENERAL  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-9900	MISCELLANEOUS	25.44	FARMERS COOPERATIVE	ACCT 649785 ACCT 1715	22090128
00-3-0106	SHOP SUPPLIES	69.99	VISA	ACCT 4030	22090177
733-00 WEED CONTROL		436.46	*****		
803-00 VETERANS SERVICE		400.00	*****		
00-2-1801	DUES, SUB, REG, & TRAINING	400.00	VISA	ACCTG 4674	22090176
803-00 VETERANS SERVICE		400.00	*****		
970-00 MISCELLANEOUS & MISC. COURTS					
00-1-0800	INSURANCE (DEDUCTIBLES)	2,871.87	FIRST CONCORD BENEFITS GR	8/22-28/22 8/29-9/5/22	22090129
00-2-2000	PRINTING AND PUBLISHING (P & P)	473.22	SEWARD COUNTY INDEPENDENT	INV 152076	22090157
00-2-2411	9 DISTRICT COURT ATTORNEY FEES	250.00	JUSTIN KUNTZ	GAL CI 21-218	22090137
00-2-2414	9 JUVENILE ATTORNEY	712.50	REBECCA ANDERSON	JV 21 70	22090114
00-2-2601	7 DISTRICT COURT COSTS	18.51	ANGELA DRIVER	REIMBURSE	22090125
00-2-2602	COUNTY COURT COSTS	611.20	SALINE COUNTY SHERIFF	AUG22 ST CASES	22090155
00-2-4421	MENTAL HEALTH SERVICES ACT-REG	6,319.00	REGION V SERVICES	INV 1703	22090153
00-2-7000	MICROFILMING/PHOTOSTAT	187.96	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-2-7000	MICROFILMING/PHOTOSTAT	108.12	MIPS INC	INV 22090944 INV 22090945	22090144
00-2-9900	7 MISCELLANEOUS	550.00	ALL STAR GLASS OF LINCOLN	INV IAS5018648	22090113
00-2-9900	MISCELLANEOUS	221.14	EAKES OFFICE PLUS	INV 8560431-0 INV 8542372-	22090126
00-2-9900	MISCELLANEOUS	16,159.00	ELECTRONIC CONTRACTING CO	INV 30819	22090127
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	574.41	FARMERS COOPERATIVE	ACCT 649785 ACCT 1715	22090128
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	375.33	SHOP QWIK	8/3/22 FUEL AUGUST	22090158
970-00 MISCELLANEOUS & MISC. COURTS		29,432.26	*****		
0100 GENERAL FUND		109,241.63	*****		
705-00 BRIDGE/ROAD MAINTENANCE					
00-2-0501	LIGHT	194.51	CITY OF CRETE DEPT OF PUB	ACCT 11976	22090187
00-2-0501	LIGHT	294.57	CITY OF FRIEND	ACCT 523 ACCT 1986	22090188
00-2-0501	LIGHT	16.60	CITY OF WILBER	ACCT 4570000	22090189
00-2-0501	LIGHT	220.85	NORRIS PUBLIC POWER	ACCT 124625900	22090204
00-2-0501	LIGHT	24.46	VILLAGE OF DORCHESTER	ACCT 10	22090210
00-2-0502	WATER	23.77	CITY OF CRETE DEPT OF PUB	ACCT 11976	22090187
00-2-0502	WATER	44.35	CITY OF FRIEND	ACCT 523 ACCT 1986	22090188
00-2-0502	WATER	14.02	CITY OF WILBER	ACCT 4570000	22090189
00-2-0502	WATER	37.25	VILLAGE OF DORCHESTER	ACCT 10	22090210
00-2-0502	WATER	30.98	VILLAGE OF SWANTON	ACCT 207	22090211

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BOARD PREAPPROVAL REPORT  
ROAD & BRIDGE  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-0502	WATER	44.80	VILLAGE OF TOBIAS	AUGUST 22	22090212
00-2-0502	WATER	30.75	VILLAGE OF WESTERN	INV 28274	22090213
00-2-0503	HEATING FUELS	216.64	BLACK HILLS ENERGY	8551 6368 77 0720 9478 50 7	22090186
00-2-0504	SEWER	59.64	CITY OF CRETE DEPT OF PUB	ACCT 11976	22090187
00-2-0504	SEWER	12.99	CITY OF WILBER	ACCT 4570000	22090189
00-2-0504	SEWER	21.15	VILLAGE OF DORCHESTER	ACCT 10	22090210
00-2-0504	SEWER	18.00	VILLAGE OF SWANTON	ACCT 207	22090211
00-2-0504	SEWER	12.00	VILLAGE OF TOBIAS	AUGUST 22	22090212
00-2-0504	SEWER	35.00	VILLAGE OF WESTERN	INV 28274	22090213
00-2-0505	GARBAGE	19.82	CITY OF WILBER	ACCT 4570000	22090189
00-2-0505	GARBAGE	14.70	VILLAGE OF DORCHESTER	ACCT 10	22090210
00-2-0505	GARBAGE	16.01	VILLAGE OF SWANTON	ACCT 207	22090211
00-2-0505	GARBAGE	17.50	VILLAGE OF WESTERN	INV 28274	22090213
00-2-0505	7 GARBAGE	214.84	WASTE CONNECTIONS OF NEBR	I# 1771048T059 I# 1770352T0	22090216
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	218.64	AKRS EQUIPMENT SOLUTIONS	INV 3228705 INV 3229156 INV	22090184
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	1,790.51	CRETE AUTO SUPPLY INC	ACCT 47575	22090191
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	224.07	FARMERS UNION COOP CO	ACCT SALINE	22090195
00-2-1400	7 ROAD EQUIPMENT REPAIR PARTS	84.80	FILTERCARE OF NEBRASKA LL	INV 127356	22090196
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	1,703.12	NMC EXCHANGE LLC	ACCT 5766500	22090203
00-2-1400	7 ROAD EQUIPMENT REPAIR PARTS	49.56	41 AUTO PARTS	ACCT 43	22090218
00-2-1700	TRAVEL EXPENSES	50.53	VISA	ACCT 1590	22090214
00-3-0106	SHOP SUPPLIES	19.17	CRETE AUTO SUPPLY INC	ACCT 47575	22090191
00-3-0106	SHOP SUPPLIES	84.95	LINDE GAS & EQUIPMENT	INV 31069769	22090198
00-3-0106	SHOP SUPPLIES	124.65	MATHESON TRI-GAS INC	INV 0026212763	22090199
00-3-0106	SHOP SUPPLIES	207.20	NEBRASKA IOWA INDUSTRIAL	ACCT 103013	22090201
00-3-0106	SHOP SUPPLIES	8.60	SCHERBARTH ACE	ACCT 35047	22090208
00-3-0108	ELECTRICAL SUPPLIES	91.88	MENARDS LINCOLN STORE SOU	ACCT 31790394	22090200
00-3-0110	SMALL TOOLS, ETC.	55.76	FARMERS UNION COOP CO	ACCT SALINE	22090195
00-3-0202	GRAVEL AND BORROW	56,023.00	BEATRICE CONCRETE CO INC	INV X1 176715 INV P1 17671	22090185
00-3-0202	GRAVEL AND BORROW	11,476.81	JOHNSON SAND & GRAVEL CO	INV 11006A	22090197
00-3-0202	GRAVEL AND BORROW	4,396.74	ROCK ON INC	INV 1763	22090206
00-3-0209	MACHINERY & EQUIPMENT FUEL	39,612.57	FARMERS COOPERATIVE	ACCT 649700	22090194
00-3-0209	MACHINERY & EQUIPMENT FUEL	1,430.80	FARMERS UNION COOP CO	ACCT SALINE	22090195
00-3-0209	MACHINERY & EQUIPMENT FUEL	5,134.23	SAPP BROS PETROLEUM INC	ACCT 717088	22090207
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	51.54	CRETE ACE HARDWARE #82127	ACCT 212737	22090190
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	39.48	CRETE AUTO SUPPLY INC	ACCT 47575	22090191
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	1,404.00	FARMERS COOPERATIVE	ACCT 649700	22090194
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	142.13	FARMERS UNION COOP CO	ACCT SALINE	22090195
00-3-0210	7 MACHINERY & EQUIPMENT GREASE-O	907.84	NMC EXCHANGE LLC	ACCT 5766500	22090203
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	25.36	WESTERN OIL COMPANY	INV 096316	22090217
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	92.90	41 AUTO PARTS	ACCT 43	22090218
00-3-0211	MACHINERY & EQUIPMENT TIRES-RE	2,540.04	FARMERS COOPERATIVE	ACCT 649700	22090194
00-3-0211	MACHINERY & EQUIPMENT TIRES-RE	2,407.40	FARMERS UNION COOP CO	ACCT SALINE	22090195
00-3-0211	7 MACHINERY & EQUIPMENT TIRES-RE	963.54	NKC TIRE	INV 9782	22090202
00-3-0211	MACHINERY & EQUIPMENT TIRES-RE	2,032.55	POMP'S TIRE SERVICE INC	INV 1430070548	22090205
00-3-0400	MISCELLANEOUS	33.17	CRETE ACE HARDWARE #82127	ACCT 212737	22090190
00-3-0400	MISCELLANEOUS	201.74	EAKES OFFICE PLUS	INV INV388629	22090193
00-3-0400	MISCELLANEOUS	21.99	SCHERBARTH ACE	ACCT 35047	22090208
00-5-0318	SAFETY EQUIPMENT	175.00	CRETE LUMBER & FARM SUPPL	ACCT 20041	22090192
00-5-0318	SAFETY EQUIPMENT	154.51	MATHESON TRI-GAS INC	INV 0026212763	22090199

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SALINE  
BOARD PREAPPROVAL REPORT  
ROAD & BRIDGE  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-5-1100	OTHER EQUIPMENT	347.00	FARMERS COOPERATIVE	ACCT 649700	22090194
00-5-1207	STRUCTURES, PIPES, BX, CULVERT	136,179.18	VOGTSCAPES INC	C76 761 PA1	22090215
00-5-1307	ADVERTISEMENT FOR BIDS	83.10	SEWARD COUNTY INDEPENDENT	INV 152081	22090209
705-00 BRIDGE/ROAD MAINTENANCE		***** 272,225.26 *****			
0300 ROAD & BRIDGE FUND		***** 272,225.26 *****			
630-00 DISTRICT COURT-BAILIFF					
00-2-1704	MILEAGE	90.00	KATHY HOMOLKA	MILEAGE	22090220
00-3-0101	OFFICE SUPPLIES	81.54	EAKES OFFICE PLUS	INV 8556189-0	22090219
630-00 DISTRICT COURT-BAILIFF		***** 171.54 *****			
0900 DISTRICT COURT-BAILIFF FUND		***** 171.54 *****			
879-00 VISITORS PROMOTION					
00-2-6040	VISITOR PROMOTION	198.90	VILLAGE OF DEWITT	REIMBURSE	22090221
879-00 VISITORS PROMOTION		***** 198.90 *****			
0990 VISITORS PROMOTION FUND		***** 198.90 *****			
879-00 VISITOR IMPROVEMENT					
00-2-6040	VISITOR PROMOTION	1,000.00	CRETE HERITAGE SOCIETY	REIMBURSE	22090222
879-00 VISITOR IMPROVEMENT		***** 1,000.00 *****			
0995 VISITORS IMPROVEMENT FUND		***** 1,000.00 *****			

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SALINE  
BOARD PREAPPROVAL REPORT  
VISITORS IMPROVEMENT  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
*****					
837-00	AGING SERVICES				
00-1-1400	7 PROGRAM EXPENSE	285.00	SAMANTHA COSAERT	8/25-9/7/22	22090223
00-1-1400	PROGRAM EXPENSE	54.56	FOOD MESTO	ACCT 1053	22090227
00-1-1400	7 PROGRAM EXPENSE	210.00	DARLENE ZALESKY	8/11-24/22	22090232
00-2-0100	7 POSTAL SERVICE	186.35	MILLER MAILING SERVICE	INV 1901635	22090228
00-2-1704	MILEAGE ALLOWANCE	52.50	LORI MOLDENHAUER	MILEAGE	22090229
00-2-1704	MILEAGE ALLOWANCE	32.50	DONNA ZLAB-KOVAR	MILEAGE	22090233
00-2-4442	DEWITT PASS THRU	893.00	DEWITT SENIOR CENTER	22-23 2ND QTR.	22090224
00-2-9900	MISCELLANEOUS	44.40	SEWARD COUNTY INDEPENDENT	INV 152195	22090230
00-3-0101	OFFICE SUPPLIES	91.65	EAKES OFFICE PLUS	INV 8542495-0	22090225
00-3-0209	FUEL	139.92	FARMERS COOPERATIVE	ACCT 5654	22090226
00-3-0400	USDA RAW FOODS	1,254.00	WILBER CARE CENTER	AUGUST 2022	22090231
	837-00 AGING SERVICES	3,243.88			
	2250 AGING SERVICES FUND	3,243.88			
666-00	JUVENILE SERVICES AID PROGRAM GRANT				
00-1-0200	7 SALARIES	1,065.00	ANITA STOUGARD	8/24-9/6/22	22090234
00-2-9900	MISCELLANEOUS	32.91	VERIZON WIRELESS	INV 9913901252	22090235
	666-00 JUVENILE SERVICES AID PROGRAM GRANT	1,097.91			
	2516 JUVENILE SERVICES AID PROGRAM GRANT FUND	1,097.91			
600-00	911 EMERGENCY MANAGEMENT FUND				
00-2-2502	PROFESSIONAL FEES	53.27	NEMAHA COUNTY SHERIFF	INV 6/28/22	22090237
00-5-1309	DATA PROCESSING SOFTWARE	1,650.00	APCO INTERNATIONAL INC	INV 00077293	22090236
	600-00 911 EMERGENCY MANAGEMENT FUND	1,703.27			
	2910 911 EMERGENCY MANAGEMENT FUND FUND	1,703.27			
600-00	911 WIRELESS SERVICE FUND				
00-5-1217	911 WIRELESS SERVICE FUND	9,350.00	APCO INTERNATIONAL INC	INV 00077293	22090238

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SALINE  
BOARD PREAPPROVAL REPORT  
911 WIRELESS SERVICE  
FROM 09/23/2022 TO 09/23/2022

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-5-1217	911 WIRELESS SERVICE FUND	301.85	NEMAHA COUNTY SHERIFF	INV 6/28/22	22090239
00-5-1217	911 WIRELESS SERVICE FUND	377.40	VISA	AI0EA8C5930A	22090240
600-00 911 WIRELESS SERVICE FUND		10,029.25			
2913 911 WIRELESS SERVICE FUND		10,029.25			
653-00 WIRELESS SERVICE-HOLDING					
00-5-1217	EMERGENCY PHONE 911 EQUIPMENT	1,331.10	VISA	AL0E7FE2A661 AROE7FE755A2	22090241
00-5-1217	EMERGENCY PHONE 911 EQUIPMENT	373.15	VISA	AH0E4DA769EA	22090242
653-00 WIRELESS SERVICE-HOLDING		1,704.25			
2914 WIRELESS SERVICE-HOLDING FUND		1,704.25			
665-00 LAW ENFORCEMENT COMMISSARY					
00-2-1900	FOOD	4,337.19	SUMMIT FOOD SERVICE LLC	INV 2000151856 INV 20001518	22090246
00-2-1904	CLOTHING	1,875.12	BOB BARKER COMPANY INC	INV 1805934 INV 1807984	22090244
00-2-9900	MISCELLANEOUS	1,421.63	BARNAS DRUG INC	8/25/22 STMT 8/25/22 STMT	22090243
00-2-9900	MISCELLANEOUS	636.50	BOB BARKER COMPANY INC	INV 1805934 INV 1807984	22090244
00-2-9900	MISCELLANEOUS	736.98	EAKES OFFICE PLUS	INV 8542372-0 INV 8555994-	22090245
00-2-9900	MISCELLANEOUS	1,456.16	SUMMIT FOOD SERVICE LLC	INV 2000151856 INV 20001518	22090246
00-2-9900	MISCELLANEOUS	282.58	VISA	AMAZON AMAZON AMAZON DIRECT	22090247
665-00 LAW ENFORCEMENT COMMISSARY		10,746.16			
2965 LAW ENFORCEMENT COMMISSARY FUND		10,746.16			
GRAND		411,362.05			