



Saline County Board of Commissioners

Meeting Agenda

AGENDA

SALINE COUNTY BOARD OF COMMISSIONERS

SALINE COUNTY COURTHOUSE

Wilber, NE

9:30 AM

DATE: May 25, 2021

This agenda is kept on a daily basis and may change from day to day as requests come in to the County Clerk's office. Requests to be on the agenda must be in the County Clerk's office 24 hours prior to the start of the meeting as stated above. This agenda is considered current on the day of the meeting and cannot be changed or altered except for an emergency.

The Board reserves the right to go into executive session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

CITIZENS FORUM

CORRESPONDENCE

REPORT OF OFFICIALS

BUSINESS FOR ACTION

9:45 a.m. - Public Hearing for proposed zoning regulation changes. Action will not be taken until the June 8, 2021 Commissioners Meeting

10:00 a.m. - Ryan Kramer, United Private Networks, along with Voice Manager Robert Nelson and Solution Engineer James Quach, submitting proposal for voice, data and internet.

10:30 a.m. - Chief Probation Officer Ashley Griess and Problem Solving Coordinator Chris Reece, giving an update on the probation office

10:45 a.m. - Emergency Manager John McKee, Discussion regarding Everbridge vs. Alertsense and possibly how it may affect the budget

Approve/Disapprove the April 2021 Clerk Fees - \$28,424.25

Discuss/Approve the By Law and Procedures of the Board of Adjustment

Discussion/possible approval or action regarding ALS funding

Review/Discuss/Approve the bid received for upgrading the technology in the District Courtroom

Open and Possibly accept a bid for the Public Defender

Discuss/Confirm/Approve NACO Renewal with BlueCross BlueShield Nebraska

Discuss/Possible Action to be taken in accordance with the current CDC Guidelines for COVID

Discuss/Approve Region V Systems Agreement for EPC Services 2021-2022

Minor sub-division application for Don Bartels. Section 16-5-1E

Administrative sub-division for Ralph Drake. Section 32-8-2E

Discuss/Approve changing the Board meeting date from Tuesday, November 8, 2022 to Monday, November 7, 2022 due to the 2022 General Election.

Discussion/Possible Approval or Denial of the option to split costs with Ace/Eaton for culverts

Discussion/Possible Action on the bidding process for Information Technology (IT) support.

RESOLUTIONS TO TRANSFER FUNDS

Approve Resolution #2021-037, to transfer \$1,500 from the Inheritance Fund to the Adult Drug Court Fund, to be reimbursed when funds become available

Approve Resolution #2021-038, to transfer \$5,000 from the Inheritance Fund to the Grant Fund, to be reimbursed when funds become available

Approve Resolution #2021-039, to transfer \$7,500 from the Inheritance Fund to the Juvenile Services Aid Program, to be reimbursed when funds become available

HIGHWAY SUPERINTENDENT - ROAD AND BRIDGE MATTERS

Discuss and award gravel bids previously opened at the May 11, 2021 meeting for the 2021-2022 year.

Discuss and award culvert bids previously opened at the May 11, 2021 meeting for the 2021-2022 year.

Discuss and award crushed rock bids previously opened at the May 11, 2021 meeting for the 2021-2022 year

11:30 COUNTY GENERAL ASSISTANCE AND CLOSED SESSION MATTERS

Review applications for Wellness Committee Chairperson. Possibly select applicant to fill position.

Catastrophic Leave Request

CLAIMS APPROVAL

ADJOURNMENT

SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:35 a.m. on Tuesday, May 11, 2021 by Chairperson Russ Karpisek. Present were Karpisek, Marvin A. Kohout, Janet J. Henning, and Philip Hardenburger Commissioners, and County Clerk Anita K. Bartels; County Attorney Tad Eickman was present between court commitments. Commissioner Stephanie A. Krivohlavek was absent

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers on May 5, 2021, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Karpisek advised those present of the open meetings act posted at the back of the room.

Hardenburger moved to approve the agenda seconded by Kohout. Voting aye were Henning, Karpisek, Kohout, and Hardenburger, nays none, motion carried.

Henning moved to approve the minutes of the April 27, 2021 regular meeting, seconded by Hardenburger. Voting aye were Karpisek, Hardenburger, Kohout, and Henning, nays none, motion carried.

Under Citizens Forum, Jeff Koll addressed the Board.

Henning moved to open the public hearing to approve the By Laws of the Planning and Zoning Board, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

Henning moved to exit the public hearing to approve the By Laws of the Planning and Zoning Board, seconded by Kohout. Voting aye were Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried.

Hardenburger moved to approve the By Laws of the Planning and Zoning Board, seconded by Henning. Voting aye were Kohout, Hardenburger, Karpisek and Henning, nays none, motion carried.

Discussion was held on the By Laws of the Board of Adjustment. Eickman requested time to compare the language in the Planning and Zoning Regulations with the By Laws of the Board of Adjustment, to ensure there was no contradicting statements. He will give an opinion at the next board meeting.

Under Correspondence, Bartels reported receiving from the City of Crete, the Annual Report on Community Redevelopment Projects, from the Village of Dorchester, the Annual Report on Community Redevelopment and reported contacting Olson Group regarding Human Resource services.

Under Report of Officials, Henning reported having meetings with Region V Services and Systems;

Hardenburger reported on the hazardous waste collection in Crete and inquired about the funding of the ALS vehicle. Eickman stated he would research the County's responsibilities for the ALS vehicle;

Kohout reported attending a Safety Community meeting and upcoming meetings for the Employee Recognition Banquet, NACO Budget Workshop, Board of Equalization Workshop and County Board Workshop;

Henning moved to extend the Wind Moratorium to June 30, 2021, seconded by Hardenburger. Voting aye were Hardenburger, Karpisek and Henning, nays Kohout, motion carried.

Henning moved to approve the April 2021 Sheriff fees, \$1,400.00 writ fees, \$1,221.85 mileage, \$670.00 vehicle inspections and \$120.00 gun permits, totaling \$3,421.85, seconded by Kohout. Voting aye were Henning, Hardenburger, Kohout and Karpisek, nays none, motion carried.

Henning moved to approve the April 2021 Clerk of the District Court fees in the amount of \$14,123.45, seconded by Hardenburger. Voting aye were Henning, Kohout, Karpisek and Hardenburger, nays none, motion carried.

Henning moved to approve Resolution #2021-036, transferring \$83,958.94 from the General Fund to the Aging Services Fund, as reimbursement for year to date payroll, health insurance, retirement and social security, seconded by Kohout. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

At 10:00 a.m., one bid was received and opened for the District Court Technology & Webex AV Integration, Installation & Training. The bid was opened and read from STRIV in the amount of \$117,730.98. This bid is placed on file and is of public record

in the Commissioners' journal as attachment 1 to these minutes. The bid will be reviewed and brought to the Board for approval or rejection at a later date.

Kohout moved to accept the Nebraska Department of Agriculture Noxious Weed Report, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

At 10:28 a.m. Karpisek announced the Board would recess;

At 10:45 a.m. Karpisek announced the Board would reconvene;

Emergency Manager John McKee updated the Board on the 911 Alert System, stating an alternate to Alertsense called Everbridge is being reviewed. He asked to be put on the agenda in two weeks for further discussion and possible action.

Sheriff Alan Moore opened discussion on the County's information technology and the possibility of a changing phone systems. Moore along with Tom Nielsen with Soarin Group, have addressed issues with the Dispatch system and communications currently in place with surrounding counties. Tom Nielsen currently provides IT support the Saline County Sheriff's office. Nielsen addressed the Board giving full disclosure of the support services they are providing to Saline County Law Enforcement as well as surrounding counties. Nielsen stated the reality of Unite Private Network is they will provide service and do all the configuring of equipment, however installation would need to be done by a County IT person. Soarin Group would like to be considered to provide installation services as well as IT support for the entire County. Nielsen also stated Soarin Group also provides Human Resource support resources. Soarin Group would provide 100% IT services and solutions with the companies they work with, as a bolt on feature, they will include HR services for basic HR support. Eickman was asked to write specs to put these services out for bids.

At 11:26 a.m. Henning moved to close the gravel bids, seconded by Kohout. Voting aye were Karpisek, Kohout, Henning, and Hardenburger, nays none, motion carried. Bids were opened from Johnson Sand & Gravel Corp, Columbus, NE; Rock On Inc., Beatrice, NE; and Beatrice Sand & Gravel, Beatrice, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachment numbers 2, 3, 4 and 5.

At 11:38 a.m. Henning moved to close the crushed rock bids, seconded by Hardenburger. Voting aye were Henning, Kohout, Karpisek and Hardenburger, nays none, motion carried. Bids were opened from Rock On Inc., Beatrice, NE; Hard Rock Quarries, LLC, Beatrice, NE; and Beatrice Sand & Gravel, Beatrice, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachment numbers 6, 7, 8, 9, 10 and 11.

At 11:47 a.m. Henning moved to close the culvert bids, seconded by Kohout. Voting aye were Hardenburger, Karpisek, Henning and Kohout, nays none, motion carried. Bids were opened from Metal Culverts, Inc., Jefferson City, MO and Ace/Eaton Metals, Kearney, NE. The bids are placed on file and are of public record in the Commissioners' Journal as attachment numbers 12 and 13. It was noted both bids were for a period of 30 days, not for July 1, 2021 through June 30, 2022.

Highway Superintendent thanked the bidders for their participation and announced the bids would be reviewed and that a decision would be announced at the next Commissioners Meeting on May 25, 2021 at 11:00 a.m.

A discussion took place on the unexpected steel price increase this year. Tom Bokenkamp with Ace/Eaton Metals requested the Board consider splitting the difference of the bid prices and where the prices are now, for the balance of the last culverts ordered. No action was taken.

Filipi gave an update on current road projects, culvert replacements and cleaning out ditches. The wind farm contractors are replacing culverts and doing road work according to the agreement.

Filipi reported there will not be a tire recycling program this year.

Henning moved to enter closed session to discuss Burial Assistance #2021-02, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

Henning moved to exit closed session, seconded by Kohout. Voting aye were Henning, Kohout, Karpisek and Hardenburger, nays none, motion carried.

Hardenburger moved to approve Burial Assistance #2021-02, in the amount of \$1,300.00, seconded by Henning. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

Henning moved to approve the claims as presented with the addition of \$1,300.00 for the burial assistance, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Henning and Hardenburger, nays none, motion carried.

GENERAL FUND

General Fund Payroll	Salaries	118,381.16
Anderson Auto	Equip	295.00
Anytime Plumbing	Bldg Maint	1,203.45
Aumentum Tech	Data Proc	14,932.00
Barnas	Hlth	156.34
Black Hills	Util	1,801.71
Capital City Transfer	Cntrct	388.00
City of Wilber	Util	7,644.70
City of Wilber	Cntrct	258.36
Daryl Clark	Reimb	75.00
Crete Ace Hardware	Spls	699.00
Crete Ace Hardware	Spls	147.91
CAMC	Hlth	412.00
Crete Auto	Spls	143.28
Dee Drake	Milg	123.02
Eakes	Off Spls	2,130.33
Ecolab	Spls	462.32
Emblem Ent	Unif	331.86
Esri	Cntrct	4,100.00
Farmers Coop	Fuel	272.98
Food Mesto	Spls	53.80
Friend Comm Hlthcr Sys	Hlth	380.00
Gt Dist	Unif	348.25
Gworks	Cntrct	11,400.00
Helena Chemical	Spls	4,783.00
Jefferson Co Em Mgmt	Cntrct	3,700.00
Matthew Kosmicki	Atty Fees	6,136.88
Language Line Svcs	Cntrct	82.01
Lauber Moore Funeral Homes	BA	1,300.00
Lawson Prod	Spls	221.32
Lothrop Animal Clinic	Spls	61.60
Mallory Safety	Unif	111.99
Maximus	Cntrct	2,600.00
MIPS	Cntrct	2,079.16
Nathan Mueller	Milg	213.36
Joseph Murray	Atty Fees	949.00
NE Weed Cntrl Assoc	Dues	125.00
NESCA	Trng	100.00
NPPD	Util	472.00
Ricky'S Café	Emp Banq	904.75
Sack Lumber	Spls	191.10
Saline Center	Rent	150.00
Saline Co Atty	Reimb	18.00
Saline Co Dist Crt	Reimb	249.00
Saline Co Sheriff	Reimb	783.38
Saline Co 4-H Council	Reimb	35.70
Sapp Bros	Fuel	5,578.97
Security Equip	Cntrct	984.00
Seward Co Independent	P&P	1,138.15
Soarin Group	Cntrct	825.00
State of NE	Cntrct	5,618.00
Eric Stehlik	Milg	611.84
Anita Stougard	Milg	47.04

Summit	Spls	9,237.11
University of Nebraska	Off Equip	2,774.74
Extension Saline Co	Reimb	129.67
Us Bank	Cntrct	362.87
Becky Vales	Milg	12.32
Verizon	Comm	170.40
Visa	Unif	512.90
Walker	Spls	33.08
Walker	Spls	56.08
41 Auto	Spls	636.72

ROAD FUND

Road Fund Payroll	Salaries	23,999.75
Ace Irrigation	Spls	492.53
American Test Center	Cntrct	450.00
B'S Ent	Equip	15,208.00
Beatrice Concrete	Gravel	88,134.23
Beaver Hardware	Spls	52.55
Black Hills	Util	574.93
BNSF	Cntrct	802.35
City of Crete	Util	249.62
City of Friend	Util	376.11
City of Wilber	Util	67.29
Crete Ace Hardware	Spls	21.97
Crete Auto	Spls	715.41
Esri	Cntrct	300.00
Farmers Coop	Fuel	19,936.28
Farmers Union Coop	Spls	201.41
Fred's Auto	Spls	320.00
Gworks	Cntrct	2,760.00
Interstate Power Sys	Spls	4,640.76
John Deere	Lease	9,970.61
Johnson Sand	Gravel	17,061.45
Matheson Tri-Gas	Spls	259.10
Meyer Auto	Equip Rpr	4,484.47
Mid Country Machine	Spls	153.23
Murphy Tractor	Spls	841.15
NMC	Equip	2,495.98
Kevin Paulsen	Cntrct	600.00
Praxair	Spls	80.89
Rock On	Gravel	2,368.36
Seward Co Independent	P&P	202.21
The Fort	Unif	125.99
Productivity Plus	Spls	42.75
Village of Dewitt	Util	74.00
Village of Dorchester	Util	105.94
Village of Swanton	Util	63.88
Village of Tobias	Util	57.20
Village of Western	Util	65.50
Waste Connections	Util	227.86
Weldon Parts	Spls	109.35
41 Auto	Spls	291.52

HIGHWAY BRIDGE BUYBACK FUND

Herbst Const	Cntrct	3,500.00
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BAILIFF FUND

Bailiff Fund Payroll	Salaries	1,205.90
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VISITOR'S IMPROVEMENT FUND

City of Wilber	Reimb	1,000.00
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AGING SERVICES FUND

Samantha Cosaert	Prgm	110.00
Dollar General	Spls	6.00
Eakes	Off Spls	45.99
First State Bank	Prgm	200.00
Tia Kreshel	Prgm	264.00
Laura Mackeprang	Milg	20.16
Purfoods	Prgm	1,087.81
Wilber Care Center	Prgm	1,148.23

EMERGENCY PREPAREDNESS FUND

Page My Cell	Cntrct	3,000.00
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JUVENILE SERVICES GRANT FUND

Ana Perez Mendez	Prgm	30.00
Anita Stougaard	Prgm	1,075.00
Syerra Watson	Prgm	36.00

911 WIRELESS FUND

Geocomm	Cntrct	13,235.50
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COMMISSARY FUND

Barnas	Hlth	854.86
Bob Barker Co	Spls	468.18
Eakes	Spls	502.35
Summit	Spls	9,154.06
Visa	Spls	94.02

ALL FUNDS

First State Bank	Fed Tax	14,669.14
NE Dept of Rev	State Tax	6,796.07
First State Bank	Soc Sec	29,569.98
Ameritas Life	Retire	23,757.14
Delta Dental	Dental Ins	2,353.05
VSP	Eye Ins	520.77
AFLAC	Ins	1,356.45
MassMutal	Def Comp	2,278.00
Colonial Supp Ins	Ins	233.81
Teamsters	Dues	252.00
Madison Nat'l Life	Life Ins	54.67
Madison Nat'l Life	Dis Ins	179.41
First Concord	Café	2,165.40
New York Life	Ins	118.90
AZ Child Support	Garnish	86.06
Credit Management Services	Garnish	186.40
Professional Choice Recovery	Garnish	15.77

There being no further business to come before the Board, the meeting was adjourned at 12:50 p.m. The next regular meeting will be on May 25, 2021 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber, NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the April 27, 2021 meeting was approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout

Stephanie A. Krivohlavek

Phil Hardenburger, Vice-Chairperson

Russ Karpisek, Chairperson

Proposed changes to the zoning regulations

New wording

Other changes

Section 619 page 65 at the end of letter c(

“All new night time lighting shall be activated by a radar activated lighting system installed by the applicant that shall meet or exceed FAA Standard with proof of FAA permitting.”

Section 619 page 63 under C #2)

Remove “not in my back yard” So section now will read:

With regard to visual impacts of the proposed project and the typical human reaction, The Planning Commission and County Board of Commissioners shall consider the historic impacts or lack thereof,.....

Section 619 page 64) in minimum setback box;

From occupied buildings on abutting properties of non-participating land owners, the distance will change from 1200 feet to 2640 feet.

Change the 3rd column to read “From property lines of non-participating land owners and set back will change from 1.1 times height to 2X height.

Change the 4th column to read From public road rights-of-way and utility lines. Keeping setback at 1.1 times height.

Section 619 page 64 after setback box)

Add line item number that states “any wind turbine shall not exceed 40 decibels (dba) measured at any dwelling using the “A” scale.

Section 619 page 64 #3)

Remove “less than 1,000 feet of any wind turbine”

In any section dealing with livestock in the Ag district

Eliminate the need for a Conditional Use Permit for a CAFO when moving from a class I to a Class II with written notice to any occupied dwelling within 1 mile.

Saline County Clerk REPORT OF FEES

April 2021

Photocopies & Handling Fees	\$	58.50
Fax Fees & Emailing Fees	\$	124.50
Phone & Written Searches	\$	-
Certified Copies	\$	90.00
Plat Books/Farm & Home Directory & Hdlg	\$	54.00
Maps	\$	-
Tax Liens (Federal & State)	\$	-
Marriage Licenses	\$	150.00
Election, voter registration lists, etc.	\$	-
Real Estate	\$	5,016.50
Documentary Stamp Tax	\$	22,335.75
Game & Parks Fees	\$	595.00

TOTAL \$ 28,424.25

APPROVED

This 25 Day of May 2021

COUNTY BOARD

Chairman

BYLAWS AND RULES OF PROCEDURE

of

The Saline County, Nebraska Board of Adjustment

CHAPTER 1 - BYLAWS

ARTICLE 1 ESTABLISHMENT

Section 1 - ESTABLISHMENT: The Saline County Board of Adjustment (hereinafter called the "Board"), is duly established under Section 23 of the Laws of Nebraska and Section 11 of Resolution No. ___ of the Saline County, Nebraska Board of Commissioners, which is the Zoning Resolution of Saline County, Nebraska.

Section 2 - NAME: The legal name of the Board shall be the Saline County, Nebraska Board of Adjustment and commonly known as the Saline County Board of Adjustment.

ARTICLE 2 COMPOSITION OF THE BOARD

Section 1 - MEMBERSHIP: The Board shall consist of five (5) regular members plus one (1) additional member designated as an alternate who shall attend and vote on the Board only when a regular member of the Board is unable to attend a meeting or when a regular member declares or is declared to have a conflict of interest in any case before the Board. One (1) member shall be appointed from the membership of the Saline County Planning Commission and loss of membership on the Planning Commission shall result in immediate loss of membership on the Board and the appointment of another member of the Planning Commission to serve on the Board.

Members shall be appointed by the Saline County Board of Commissioners with due consideration given to distribution of the place of residence of the members between the unincorporated area of the County and the municipalities within the County.

Section 2 - COMPENSATION: All members of the Board shall serve without compensation, except for mileage and reasonable expenses in an amount fixed by the County Board of Commissioners.

Section 3 - PUBLIC OFFICE: No member of the Board shall hold public office or be a member of the County Board of Commissioners or the Planning Commission, except that one (1) member of the Planning Commission shall serve on the Board.

Section 4 - TERMS OF OFFICE: The term of each Board member shall be three (3) years. All members shall hold office until their successors shall have been appointed.

Section 5 - REMOVAL FROM THE BOARD: Any member of the Board may, after public hearing by the appointing authority, be removed as a member of the Board by the appointing authority upon written charges of inefficiency, neglect of duty, malfeasance, or any other good and sufficient cause, as determined by the appointing authority.

Section 6 - VACANCIES: Vacancies occurring on the Board other than through expiration of terms of office shall be filled for the unexpired terms appointed by the County Board of Commissioners in accordance with Section 1 above.

ARTICLE 3 OFFICERS AND STAFF

Section 1 - BOARD OFFICERS: At its first meeting and annually thereafter, the Board shall elect, from its membership, a Chairperson, a Vice-Chairperson and elect a Secretary from its membership and may appoint a person from outside its membership to serve as Recording Secretary to the Board.

Section 2 - DUTIES OF OFFICERS:

Chairperson: The Chairperson shall preside over Board meetings and, on behalf of the Board, shall exercise general supervision over the affairs of the Board. The Chairperson, or in his/her absence the acting Chairperson, shall have the authority to administer oaths, compel the attendance of witnesses, make determinations of points of order and procedure and to sign all official documents and communications of the Board. The Chairperson shall also have the authority to establish public hearing dates and direct the County Zoning Administrator to publish notice for public hearings in connection with any proper application to the Board without the consent of the Board members.

Vice-Chairperson: The Vice-Chairperson shall have the responsibilities and authorities of the Chairperson during the absence or disability of the Chairperson. The Vice-Chairperson shall also have the authority to act as Chairperson in the event of a conflict of a interest by the Chairperson.

Secretary: The Secretary shall be responsible for keeping a complete and accurate record of all Board proceedings, including keeping of records and minutes and shall certify all official acts of the Board, including votes of each member on all matters for which a vote is required.

In the event of the absence or disability of both the Chairperson and Vice-Chairperson, the Secretary shall preside over the meeting, provided however, that the first and only item of business shall be the election of a Chairperson pro-tempore, or in the absence of a quorum, to announce that all business to come before the Board is continued to the next meeting of the Board and to announce the date, time and location of the next meeting of the Board. In the absence of the elected Secretary, the Chairperson shall appoint a Secretary pro-tempore.

ARTICLE 4 GENERAL RULE

Section 1 - RULES: In all matters not otherwise provided for by statute, the applicable Zoning Regulations, or these Bylaws and Rules of Procedure, the most recent edition of Robert's Rules of Order available to the Board, as interpreted by the presiding officer, shall govern the conduct of the Board's meetings.

ARTICLE 5 AUTHORITY

Section 1 - POWERS AND DUTIES: In accordance with Nebraska Law and the Saline County Zoning Regulations, the Board shall have the following powers and duties and **ONLY** these powers and duties, all subject to the conditions and safeguards set forth in the applicable Zoning Regulations:

- A. Adopt Rules: The Board shall have the authority to adopt these uniform rules and procedures pertaining to investigations, applications, conduct of public hearings, findings of fact and Board actions.
- B. Appeals: The Board shall have the authority to hear and decide appeals from the Zoning Administrator where it is alleged that there is an error in any order, requirement, decision or determination made by the Zoning Administrator in the administration and enforcement of the applicable County Zoning Regulations.

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- C. Map Interpretation: The Board shall have the authority to hear and decide requests for interpretation of any map contained in the Comprehensive Plan and the Official Zoning Map of the County.
- D. Variance: The Board shall have the authority to hear and authorize variances from the terms and requirements of the applicable County Zoning Regulations where by reason of exceptional narrowness, shallowness, or shape of a specific piece of property existing at the time of adoption of the zoning regulations, or by reason of exceptional topographic conditions or other extraordinary and exceptional situation or condition of such piece of property, the strict application of any requirement of the applicable County Zoning Regulations would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardships upon the owner of such property, provided that authorization of a variance shall be in strict compliance with the limitations for granting of a variance as set forth in the applicable County Zoning Regulations.
- E. Enforcement: The Board shall have the authority to invoke any legal and authorized remedy for the enforcement of the County Zoning Regulations and the decisions of the Board, including the authority to order the discontinuance and stay of work or construction on any premises when such work or construction is in violation of the requirements of the County Zoning Regulations.
- F. Authorization of Others: The Board shall have the authority to authorize the Zoning Administrator, the County Attorney, or other official or person to act on behalf of the Board in filing and pursuing litigation necessary to enforce the County Zoning Regulations.

Section 2 - POWER OF ADMINISTRATIVE OFFICIALS: In exercising the above-mentioned powers and duties, the Board, in conformity with Nebraska law, these Bylaws and Rules of Procedure and the requirements and limitations set forth in the County Zoning Regulations, may reverse or affirm, wholly or partially, or modify any order, requirement, decision or determination and to this end shall have all the powers of the officer or agency from whom the appeal is taken, provided that a concurring vote of four (4) members of the Board shall be required to reverse any order, requirement, decision or determination of the Zoning Administrator or to decide in favor of the applicant on any matter upon which it is required to act.

CHAPTER 2 - RULES OF PROCEDURE

ARTICLE 1 BOARD MEMBER ORIENTATION

Section 1 - Upon appointment of a new member to the Board of Adjustment, the Chairperson of the Board shall, within thirty (30) days of notice of appointment of a new member to the Board, instruct the Zoning Administrator to provide a copy of the County's current Comprehensive Plan, Zoning Regulations and these Bylaws and Rules of Procedure to such new member. The Chairperson of the Board shall also set an agreed upon date and time for an orientation meeting with such new member. The orientation meeting shall be attended by the Chairperson of the Board, the Chairperson of the Saline County Planning Commission, the Zoning Administrator, the County Attorney and such new member. The purpose of the orientation meeting shall be to familiarize such new member with the duties and responsibilities and limitations of authority of the Board, to familiarize such new member with the contents of the Comprehensive Plan and the Zoning Regulations and to review these Bylaws and Rules of Procedure.

ARTICLE 2 MEETINGS

Section 1 - NUMBER OF MEETINGS: Meetings of the Board shall be held at the call of the Chairperson of the Board and at such other times as the Board determines it is necessary to conduct its affairs, responsibilities and duties. Special meetings of the Board may be called at any time by the Chairperson or by any two (2) of the regular Board members and notice of such special meetings shall be posted and/or published in accordance with Nebraska law and/or the County Zoning Regulations.

All meetings of the Board shall be open to the public and conducted in accordance with the State of Nebraska Public Meetings and Disclosure laws. Executive sessions of the Board are prohibited unless such session shall deal exclusively with discussion of legal actions against or initiated by the Board. No action shall be taken by the Board during any executive session.

Any visitation by a quorum of the Board to any premises for which an application to the Board has been filed shall constitute of meeting of the Board and such visitation shall NOT be conducted unless and until proper notice of such meeting of the Board is provided to the public. Any member of the Board, individually or members of the Board constituting less than a quorum of the Board, may visit any such premises without public notice being provided.

Section 2 - RECORDS: The Board shall adopt rules for transaction of its business and shall keep a record of its motions, votes of each member on each motion and its other transactions, determinations and findings. The records of the Board shall be maintained in the Office of the Saline County Administrator and shall be a public record.

Section 3 - QUORUM: A quorum of the Board shall be a majority of the regular Board members (3 members) to transact business of the Board, **except for the following types of applications which may come before the Board which shall require a consenting vote of a minimum of four (4) voting members:**

- A. Reverse any order, requirement, decision, or determination of the Zoning Administrator on appeal;
- B. To decide in favor of a applicant on any matter upon which the Board is required to pass as set forth in the County Zoning Regulations;
- C. To approve any variance from the requirements of the County Zoning Regulations.

No official business of the Board shall be transacted by the Board without a quorum (3 members) present and no public hearing shall be opened at any meeting of the Board unless a minimum of four (4) members are present.

Section 4 - CANCELLATION OF MEETINGS: Whenever it is ascertained that a quorum of the Board is or will not be present at any Board meeting, the Chairperson shall dispense with the meeting by opening the meeting and informing all in attendance that a meeting cannot be held due to lack of a quorum and that all applications which were to have been presented to the Board shall be continued to the specific date, time and location for the next meeting of the Board.

Section 5 - ALTERNATE MEMBER: The alternate member of the Board may participate and enter into discussion of any application before the Board, but may not vote unless he/she is replacing a regular member of the Board due to absence of a regular member or a conflict of interest being declared by any regular Board member.

Section 6 - VOTING: The following rules shall apply to all actions of the Board which require adoption of a motion:

- A. Majority: No action of the Board shall be official unless such action is authorized by passage of a motion approved by a vote of a majority of the members of the Board, provided that in deciding any appeal of an order, requirement, decision, or determination of the Zoning Administrator, in deciding in favor of the applicant on any matter upon which the Board is required to pass under the requirements of the County Zoning Regulations, or in deciding any variance from the requirements of the such Regulations, a minimum concurring vote of four (4) voting members shall be required to pass any such motion.
- B. Voting Method: All votes of the Board shall be voice (roll call) vote duly recorded as to the vote cast by each voting member.
- C. Voting Required: Except in the case of a conflict of interest, as specified in Section 7 herein, all voting members of the Board present at each meeting of the Board shall vote on each matter for which a public hearing is held. An abstention from voting on any motion for any other reason shall be the same as casting a negative vote.
- D. Absentee Voting: Absentee or proxy voting by any Board member is prohibited. Members must be present to vote on any matter before the Board. In the event a member is absent for a part of public hearing, such member's eligibility to vote on the matter under consideration at such public hearing shall be determined by the Chairperson.

Section 7 - CONFLICT OF INTEREST: A Board member shall not participate in the discussion of any matter before the Board in which he/she has a direct or indirect ownership or financial interest nor shall such member vote on deciding such matter. A member shall declare, for the record, that he/she has such a conflict of interest prior to the discussion of any issue in which a conflict of interest exist and such member shall refrain from any discussion of the matter. Questions as to whether such a conflict of interest exists shall be determined by the Chairperson. When there is uncertainty as to the applicability of this Section, the member involved shall abstain from any discussion or vote on such matter. In all cases, the Secretary shall enter into the minutes of the Board the fact that a member (by name) declared or was declared by the Chairperson, to have a conflict of interest and abstained from all discussion and voting on the matter in which the conflict of interest exists.

Nothing in this Section shall prevent a member of the Board from presenting a application before the Board on his/her own behalf, but members of the Board shall not appear before the Board representing or on the behalf of others.

Section 8 EX PARTE COMMUNICATION: Members of the Board shall generally try to avoid communications with any person or persons, or representatives thereof, who have filed any application for consideration by the Board prior to the Board meeting at which any such application is to be considered.

If any communication between a member of the Board and any person or persons, or representative thereof, who has / have filed any application for consideration by the Board occurs prior to the Board meeting at which any such application is to be considered and such communication involves any aspect of any application to be considered by the Board, such member shall, prior to Board consideration of such application, disclose to the Board and the public that such communication occurred and such member shall disclose the general content of such communications. Such disclosures, by a Board member, shall be required even though said member may not have been aware of the filing of the application involved at the time of such communication. Such disclosures shall be noted in the minutes of the Board and shall become part of the public record.

In the event any such communication regarding any application, which has been filed with the Board, is initiated by any applicant or their representative and the Board member is aware of the application, the Board member involved shall immediately indicate to said applicant or representative that he / she, as a member of the Board, is required to disclose the fact that such communication occurred, as well as disclose the general content of such communication at the Board meeting at which the subject application is to be considered.

In the event a member or members of the Board have communication with any person or persons or representative thereof who has / have filed any application for consideration by the Board while in the process of visiting or touring the premises involved in any application to be considered by the Board, such communication and the general contents thereof shall be disclosed at the meeting at which the application is to be considered and such disclosure shall occur prior to Board consideration of such application.

Section 9 - ORDER OF BUSINESS: The order of business at meetings of the Board shall be as listed below, provided that such order of business may be changed by the Chairperson upon the consent of a majority of those members present.

1. Roll Call
2. Approval of Minutes
3. Public Hearings (including any public hearings continued from prior meetings)
 - A. Chairperson shall ask for any indication of any conflicts of interest from Board members
 - B. Chairperson shall ask members for disclosure of any ex-parte communications which may have occurred
4. Communications
5. Old Business
6. New Business
7. Reports and Recommendations
8. Adjournment

ARTICLE 2 PUBLIC NOTICE AND HEARINGS

Section 1 - APPLICATION: Each application to the Board shall be on an application form prescribed by the Board and shall be accompanied by such information and exhibits as is specified on such application form together with payment of any applicable fees. Any communication purporting to be an application that is not on the prescribed application form or does not contain all information requested on such form shall be considered incomplete and shall not be considered at public hearing and no fee shall be accepted.

Section 2 - ELIGIBLE APPLICANTS: Any person affected by the interpretation of any map contained in the Saline County, Nebraska Official Zoning Map, any person requesting a variance from the requirements of the applicable County Zoning Regulations and any person, or their authorized representatives, aggrieved, or any officer, department, board or bureau affected by any decision of the Zoning Administrator may make application to or appeal to the Board. Appeals shall be taken within a reasonable time, as provided by these Rules of Procedure. Such appeals shall be evidenced by the signature of each person appealing a decision of the Zoning Administrator or by signature of a person having power of attorney for such person(s). Such appeals shall be in the form of a letter, signed by the person making such appeal and such letter shall specify the grounds for the appeal. Applications for map interpretations, variances or appeals shall be accompanied by payment of any fee established for such applications or appeals by the Saline County Board of Commissioners.

Section 3 - ACTION BY ADMINISTRATIVE OFFICIAL: The administrative official from whom an appeal is taken, when notified by the person making the appeal, shall notify the Board of the appeal, shall schedule a public hearing, shall cause public notice of the public hearing to be published and shall transmit all records regarding the appeal to the Board for its consideration.

Section 4 - NOTICE OF PUBLIC HEARING: Public notice of any application filed with the Board which requires action of the Board at public hearing shall be given in accordance with the requirements of the County Zoning Regulations. Proof of such publication of each public hearing notice shall be obtained by the Board and maintained in the records of the Board.

If record owner(s) of property included in any application to come before the Board are non-residents of the County, a written notice of such public hearing shall be mailed by first class mail to the last known address of such owner(s) at least ten (10) calendar days prior to such public hearing. Determination of the last known address of such owner(s) shall be derived from the records of the Saline County Treasurer.

Section 5 - CONTENTS OF NOTICE OF PUBLIC HEARING: Any notice of public hearing required by the County Zoning Regulations shall contain, at a minimum, the following information:

- A. A statement explaining the type of application filed with the Board;
- B. The general location of the land included in such application by address or other sufficiently identifiable geographic description regarding the location of such property;
- C. The legal description of the property included in the application;
- D. The time, place and location of the public hearing to be conducted by the Board;
- E. A statement that the application associated with such application may be examined in the Office of the Saline County Zoning Administrator prior to the public hearing;
- F. A statement that all interested parties may offer oral comments at the public hearing and/or may file written comments with the Board concerning the application and that such comments shall be considered by the Board, provided such written comments are received by the Board prior to the public hearing date;
- G. Any other statement as may be required by law.

Section 6 - CONDUCT OF PUBLIC HEARINGS: The Board shall utilize an agenda prepared by the Zoning Administrator to determine the order of business at each meeting. Public hearings on applications submitted to the Board shall be heard in the order that applications for such applications were received and in accordance with the Order of Business prescribed in these Rules of Procedure, except that the Order of Business may be changed by the Chairperson, upon the consenting vote of those Board members present. Each public hearing shall be conducted in accordance with the following procedure:

- A. The Chairperson shall request proof of notification of public hearing from the Zoning Administrator. In the event such public hearing notice was not published, the Chairperson shall continue such public hearing to the specified date, time and place and shall instruct the Zoning Administrator to publish such notice, including the revised date, time and place of such public hearing.
- B. The Chairperson shall request verification from the Zoning Administrator that the application for the application to be heard at public hearing is complete in all respects, as required by the applicable application form(s) and with regard to any application submission requirements set forth in the applicable County Zoning Regulations. If such application is incomplete, such application shall be automatically continued to the next meeting of the Board and the Chairperson shall state the date, time and place of such next meeting and shall issue instructions to the applicant that the application must be completed prior to the next Board meeting or the application shall be removed from consideration by the Board until such time as it is complete.
- C. The Chairperson shall make a determination that the Board has the authority to act on the application filed with the Board.
- D. The Chairperson shall make a determination that the applicant, his/her attorney or other authorized representative is present and desires to proceed with the public hearing or if the applicant, his/her attorney or other authorized representative would like a continuance of the hearing or would like to withdraw the application. If the applicant, his/her attorney or other authorized representative is not present, such application shall be automatically placed at the bottom of the public hearing section of the Order of Business. If the applicant, his/her attorney or other authorized representative is still not present when the public hearing for this application is called again, such application shall be automatically continued to the next meeting of the Board, as determined by the Chairperson, and all persons present shall be verbally notified of the date, time and place of such continued public hearing by the Chairperson.
- E. If the public hearing is to proceed, the Chairperson shall open the public hearing and the Board shall hear testimony in the following order:
 - 1. Presentation of the application request by the applicant or his/her attorney or other authorized representative;
 - 2. Presentation of comments or recommendations by the Zoning Administrator or other technical staff, agency, or consultant serving the Board, or from which the Board has sought input or advice;
 - 3. Reading of any written communications or comments received by the Board regarding the application;
 - 4. Comments and questions by members of the Board;
 - 5. Comments and questions by any members of the public either in support of or in opposition to the application;

6. Rebuttals or final statement by the applicant or his/her attorney or other authorized representative.
- F. After all public comments have been heard, the Chairperson shall declare the public hearing closed and shall call for a motion for action on the application. Additional public comment shall not be permitted after the closing of the public hearing, except at the discretion of the Chairperson. Board members may discuss the application prior to any motion in order to clarify the issues pertaining to such application. Any motion which is made and seconded is open for discussion by the Board members only, unless the Chairperson specifically invites additional comments by the applicant or the public. The Chairperson shall have the authority to limit discussion by the Board or the public if such discussion is repetitious or irrelevant.

Section 6 - VOTING: Action on any matter requiring a public hearing by the Board must be made through passage of a motion. Failure of a motion due to lack of second or due to lack of the necessary majority voting in favor of the motion shall not constitute any action by the Board. Each motion on any matter requiring a public hearing shall be decided by a voice vote of all. All voting shall be in accordance with the requirements of Article 1, Section 6 of these Rules of Procedure. If a sufficient number of Board members are not present after any abstentions and after including the Board's alternate member, action on the application shall be continued to the next meeting of the Board, as determined by the Chairperson and the Chairperson shall verbally indicate to all persons present at the public hearing the date, time and place of such meeting. The votes cast by each member of the Board shall be recorded in the minutes of the Board.

Section 7 - RULES OF CONDUCT: The following rules of conduct shall apply to and at all public hearings conducted by the Board:

- A. Representation: An applicant may appear in person, by agent or attorney and may present any supporting witnesses, evidence, statements and arguments in support of the application. Persons in support of or in opposition to the application may appear in person, by agent or attorney and may present witnesses, evidence, statements and arguments in favor of or in opposition to the application. Any person interested in any application before the Board shall have the right to be heard and such persons shall not be required to enter any written statement at the public hearing. A Board member and the Zoning Administrator may represent their own application, but shall not under any circumstances represent others before the Board.
- B. Board Participation: Board members shall be provided adequate opportunity to examine witnesses and question any evidence, statements and arguments presented in the interest of a fair and complete hearing.
- C. Comments Addressed to the Chairperson: All comments the applicant, his/her agent or attorney or the members of the public present at any public hearing shall be addressed to the Board through the Chairperson. Comments and arguments between the applicant, his/her agent or attorney and other persons in attendance at the public hearing shall be prohibited by the Chairperson.
- D. Authority of the Chairperson: The Chairperson shall have the authority to prohibit repetitious or irrelevant testimony and comments and shall have the authority to limit the length of testimony by each person to a length of time deemed appropriate for a fair and complete hearing.
- E. Orderly Conduct: Every person appearing before the Board shall abide by the order and direction of the Chairperson. Discourteous, disorderly, or contemptuous conduct shall not be permitted by the Chairperson and the Chairperson shall have the authority to have any person guilty of such conduct removed from the hearing room.

ARTICLE 3 DISPOSITION OF APPLICATIONS

Section 1 - **MOTIONS:** The final disposition of any application duly filed and brought before the Board shall be in the form of a motion, properly seconded and adopted. Said motion shall specifically set forth one of the following forms of disposition:

Section 2 - **DISMISSAL:** A application may be dismissed from consideration by the Board in accordance with the following situations:

- A. Dismissal of Applications: The Board may dismiss an application after one (1) continuance if the applicant or his/her authorized representative fails to appear to present the application or if such application has been improperly or incompletely filed and has not been modified after original consideration by the Board.
- B. Lack of Jurisdiction: The Board shall dismiss a application if it finds that it has no authority or jurisdiction over the matter contained in the application.

Section 3 - **WITHDRAWAL OF APPLICATIONS:** A application filed with the Board may be withdrawn from consideration in accordance with the following situations and limitations:

- A. Withdrawal without Prejudice: Any application may be withdrawn without prejudice, provided a written or verbal request from the applicant or his/her agent or attorney is received by the Board at any time prior to any motion being made by the Board for action on said application.
- B. Withdrawal Not Permitted: No application may be withdrawn after a motion regarding such application has been made by the Board.

Section 4 - **AMENDMENT OF APPLICATIONS:** No application shall be amended during any public hearing to increase the land area involved in the application or to substantially change the application without re-filing of a revised application with re-notification of the public and notice of public hearing. Determination of whether a proposed amendment constitutes a substantial change shall be made by the Chairperson. Any application may, however, be amended to decrease the land area involved or to allow minor changes in the application without such re-filing and re-notification.

Section 5 - **CONTINUANCE OF APPLICATIONS:** An application filed with the Board for consideration at public hearing may be continued to the next meeting of the Board in accordance with the following:

- A. Request by Applicant: An applicant or his/her agent or attorney may request a continuance of an application, either verbally or in writing at any time prior to a motion regarding by the Board regarding such application. After one (1) continuance, unless the applicant intends to completely withdraw the application, the applicant shall be required to show good and sufficient cause for such continuance and it shall be within the Board's authority to grant or deny the continuance request.
- B. Motion by the Board: Any member of the Board may at any time move to continue a application before the Board. Such a motion when duly seconded and approved by a majority vote of the Board shall continue the application to a date, time and place specified in the motion. The Board may include in such motion, such specific instructions for re-notification of the public and publishing of a public hearing notice if the Board determines such would be in the best interest of a fair and complete public hearing. If such re-notification is required, the applicant shall not pay any additional fees unless the reason for the continuance was due to a lack of information or other incompleteness of the applicant's application.

- C. Automatic Continuance: In the event that the Board cannot achieve a quorum or a minimum of four (4) concurring votes on any motions to approve or deny an application, such vote shall be declared indecisive and the application shall be automatically continued to the next meeting of the Board. When declaring an indecisive vote and a continuance of the application, the Chairperson shall state the date, time and location of the next Board meeting at which the application will be considered by the Board.
- D. Improper Notice: If the Chairperson shall find that proper notice of the public hearing has not been given, the Chairperson shall automatically continue the public hearing to the next meeting of the Board and the Chairperson shall instruct the Zoning Administrator to publish proper notice of the public hearing in accordance with the requirements of the County Zoning Regulations. The Chairperson shall also state the date, time and location of the next Board meeting at which the affected application shall be heard.

Section 6 - APPROVAL OF APPLICATIONS: The Board may approve an application or appeal presented before the Board in accordance with the requirements and limitations set forth in the applicable County Zoning Regulations. Such approval may take either of the following forms:

- A. Conditional Approval: A motion to approve a application may be conditional upon the applicant's compliance with a requirement or requirements imposed by the Board. Such conditions of approval shall be specifically stated in the motion to approve and recited to the applicant. The Board may impose a time limit for the fulfillment of any such condition or conditions, provided such time limits are consistent with any applicable section of the County Zoning Regulations. The applicant shall be required to notify the Zoning Administrator of the fulfillment of all such conditions. In the event any condition is not fulfilled or the time for compliance has expired, the Zoning Administrator shall issue a written request to the applicant to show cause why the Board's conditional approval should not be revoked. The Board may investigate the matter and take such remedial action as it deems appropriate to assure the proper enforcement of its decisions and the requirements of the County Zoning Regulations.
- B. Unconditional Approval: If the Board has no conditions to impose upon an application, the Board may approve the application as presented.

Section 7 - SPECIFIC REQUIREMENTS IN APPROVAL OF A VARIANCE: In any action by the Board with regard to approval of a variance, such action shall be taken in accordance with the limitations of Nebraska law and the requirements and limitations of the applicable County Zoning Regulations and these Rules of Procedure. In any action to approve a variance, the Board shall make written findings which shall be recorded in the minutes of the Board that:

- A. The strict application of any applicable provision of the applicable County Zoning Regulation would, in each specific variance application, result in **AT LEAST ONE** of the following:
 1. Peculiar and exceptional practical difficulties to or undue hardship upon the owner of the piece of property included in the application due to exceptional narrowness, shallowness or shape of the piece of property in question;
 2. Peculiar and exceptional practical difficulties to or undue hardship upon the owner of the piece of property included in the application due to exceptional topographic conditions on the piece of property in question;
 3. Peculiar and exceptional practical difficulties to or undue hardship upon the owner of the piece of property included in the application due to other extraordinary and exceptional situation or condition of the piece of property in question.

B. In authorizing any variance the Board shall also make written findings, which shall be recorded in the minutes of the Board, that EACH of the following requirements for authorizing a variance can be met:

1. Such variance may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of the applicable County Zoning Regulations;
2. The strict application of the applicable requirements of the applicable County Zoning Regulations would produce an undue hardship upon the owner of the property included in the application;
3. Such hardship is not shared generally by other properties in the same zoning district and the same vicinity;
4. The authorization of such variance will not be of substantial detriment to adjacent property and the character of the zoning district will not be changed by such variance;
5. The authorization of a variance is based upon reasons of demonstrable and exceptional hardship stemming from characteristics of the property involved in the application and not for reasons of convenience, profit or desire of the property owner;
6. The condition or situation of the property included in such application or the intended use of such property is not of so general or recurring a nature as to make reasonably practicable the formulation of a general regulation to be adopted as an amendment to the applicable County Zoning Regulations.

Section 8 - EXPIRATION OF APPROVAL: Any application approved by the Board, unless otherwise stipulated by the Board in its motion to approve such application, shall expire and become null and void six (6) months after the date of such approval by the Board, unless the applicant has substantially put into effect the use of the property for which the application was approved or the applicant can show just cause for not having implemented the approved application.

Section 9 - DISAPPROVAL OF APPLICATIONS: If the Board approves a motion to deny any application presented to it, such motion shall be approved by a minimum of four (4) voting members and the Board shall state the reason(s) for such denial and such reason(s) shall be recorded in the minutes of the Board.

Section 10 - REFILE OF APPLICATIONS: No application which has been denied by the Board shall again be brought before the Board for hearing within Six (6) months from the date of such denial unless the Board finds that there is a substantial change in the application or circumstances affecting the application or there is additional evidence to be presented. In such case, the matter may again be submitted for the Board's consideration upon approval of a motion to permit such resubmission by the Board.

ARTICLE 4 BOARD RECORDS

Section 1 - RESPONSIBILITY: It shall be the duty of the Board to maintain all its records and files, including official minutes of the Board. The Secretary of the Board shall prepare the minutes of Board meetings and actions and the Zoning Administrator shall maintain all minutes, records and files of the Board. All records of the Board shall be a public record and open to public inspection.

Section 2 - MINUTES: The Secretary of the Board shall prepare an accurate record of all public hearings and official actions of the Board and the minutes representing such record shall be made available to the public within ten (10) days following any meeting of the Board. Such minutes shall not, however, become official minutes of the Board until approved by the Board at its next meeting. The Board shall have the authority to require modifications to such minutes prior to approval to create a more accurate or detailed record of the Board's actions. Upon approval of the minutes by the Board, copies shall be made available to any interested party.

Section 3 - AUDIO OR VIDEO TAPE RECORDINGS: The Secretary of the Board may make taped or other mechanical recordings of the Board's proceedings. Such recordings, if made, shall remain on file in the office of the Zoning Administrator at least until the official minutes for which the Board's proceedings were recorded have been prepared and approved by the Board. Such recordings shall not be removed from the office of the Zoning Administrator by any person other than by order of a court of competent jurisdiction. Interested persons may listen and/or watch such recordings in the office of the Zoning Administrator and may transcribe any information on such recordings.

Section 4 - APPLICATIONS AND FILES: A file shall be maintained for each application filed with the Board. Such files shall contain, at a minimum, the completed application form, the proof of public notice and such other supporting materials and exhibits pertaining to such application submitted by the applicant or any other person, together with a copy of the section of the Board's official minutes which indicate the Board's action regarding the application.

ARTICLE 6 AMENDMENTS OF SUSPENSION OF BYLAWS AND RULES OF PROCEDURE

Section 1 - AMENDMENTS: These Bylaws and Rules of Procedure may be amended by the Board at any meeting of the Board upon the affirmative vote of three (3) members of the Board, provided however, that any proposed amendment(s) shall be consistent with law and the County Zoning Regulations and that any such amendment(s) have been presented in writing to the full Board at the previous meeting of the Board.

Section 2 - SUSPENSION: The suspension of any rule or procedure set forth herein may be authorized by the Board at any meeting of the Board upon the affirmative vote of three (3) Board members, provided however, that no rule or procedure which is required to comply with the County / Zoning Regulation or Nebraska law shall be suspended.

ARTICLE 7 SEVERABILITY

If any section, clause, provision, or portion of these Bylaws and Rules of Procedure shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section, clause, provision or portion of these Bylaws and Rules of Procedure.

ARTICLE 8 CERTIFICATE OF ADOPTION

The foregoing Bylaws and Rules of Procedure of the Saline County, Nebraska Board of Adjustment are hereby adopted by affirmative vote of the Board on this ____ day of _____, 20__.

Signature of Chairperson

Attest by Secretary

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110

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112



Striv AV, LLC
 965 N. Main Street
 PO Box 678
 Henderson, Nebraska 68371

Created Date 4/27/2021
 Expiration Date 3/31/2021
 Quote Number 00000044

Prepared By Tim McPherson
 Email tim@strivav.com

Contact Name Amber Mulbery
 Phone 402.821.2823
 Email amber.mulbery@nebraska.gov

Bill To Name Saline County District Court
 Bill To PO Box 865
 Wilber, NE 68465
 United States

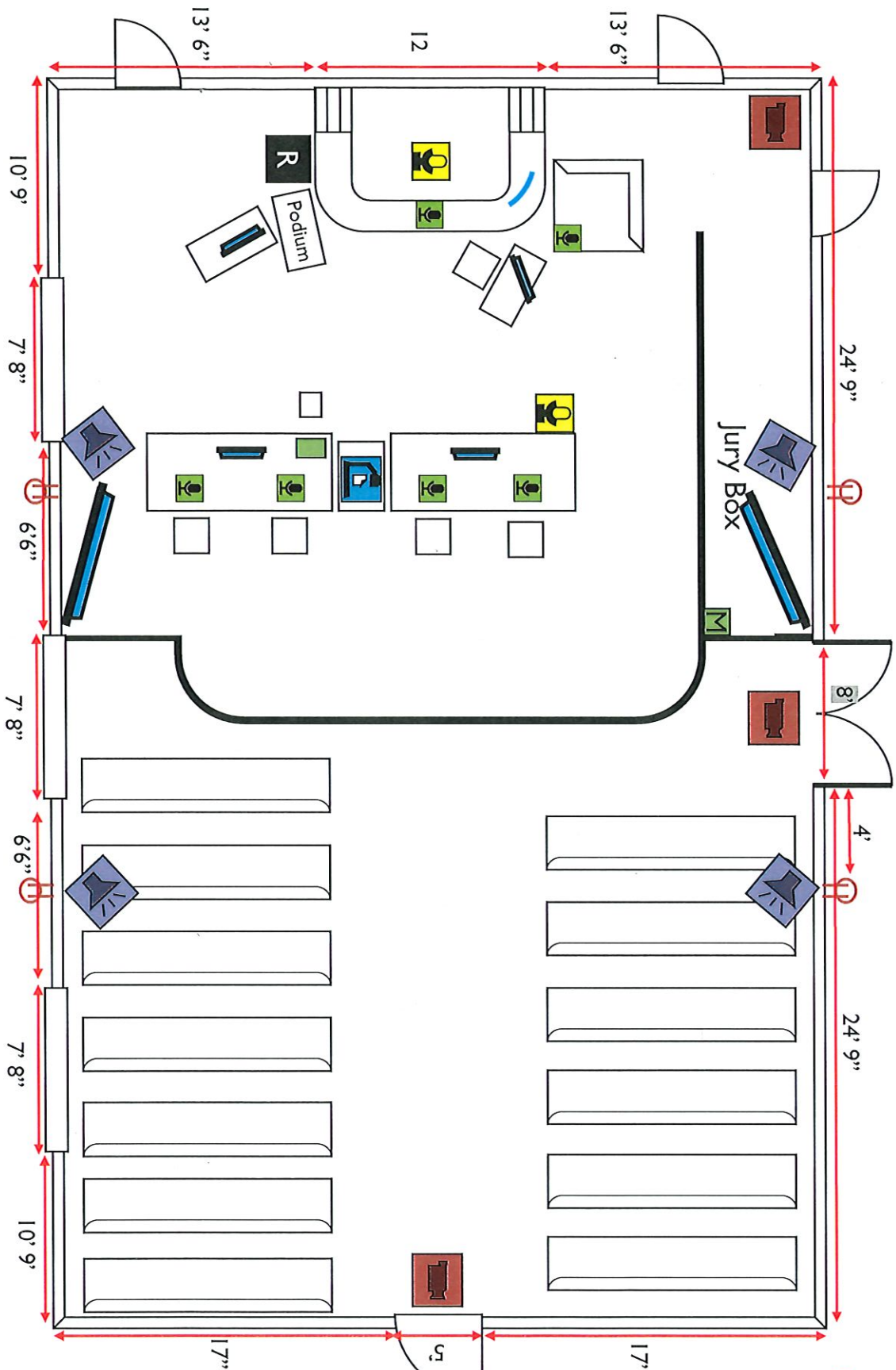
Ship To Name Saline County District Court
 Ship To 204 South High Street
 Wilber, NE 68465
 United States











Product	List Price	Sales Price	Quantity	Total Price
Datavideo 20x HDBaseT PTZ Camera with HDBaseT Receiver Box and Power Supply	\$1,899.00	\$1,899.00	2.00	\$3,798.00
Datavideo PTC-150T HD/SD-SDI HDBaseT PTZ Camera (with Receiver, Black)	\$3,249.00	\$3,249.00	1.00	\$3,249.00
Datavideo RMC-300A Multi-Camera IP Controller	\$1,199.00	\$1,199.00	1.00	\$1,199.00
Roland V-8HD HDMI Video Switcher	\$1,995.00	\$1,995.00	1.00	\$1,995.00
Datavideo WM-1 Professional Wall Mount for PTZ Cameras	\$99.00	\$99.00	3.00	\$297.00
ASUS 15.6" Republic of Gamers Strix G15 Series Gaming Laptop (Black, 2021)	\$1,799.99	\$1,799.99	1.00	\$1,799.99
Magewell USB Capture HDMI Gen 2	\$299.00	\$299.00	1.00	\$299.00
AD-S12-BKAcousticDesign Series 12" Surface Mount Speaker	\$920.00	\$920.00	4.00	\$3,680.00
AD-YMS12-WHYoke mount for the AD-S12	\$217.00	\$217.00	4.00	\$868.00
Shure MX418D/C Desktop-Mounted 18" Cardioid Gooseneck Microphone with Preamp	\$288.00	\$288.00	5.00	\$1,440.00
Shure MX418SEC - 18" Cardioid Gooseneck Microphone with Flange Mount and 10 foot Side Exit Cable	\$299.00	\$299.00	1.00	\$299.00
Sennheiser EW 100 G4-ME2/835-S Wireless Combo Microphone System (A1: 470 to 516 MHz)	\$999.00	\$999.00	1.00	\$999.00
Behringer RX1202FX V2 Rackmount 12-Channel Line and Microphone Mixer with Built-In Effects	\$298.99	\$298.99	1.00	\$298.99
Shure SCM268 4-Channel Microphone Mixer	\$299.00	\$299.00	1.00	\$299.00
Samsung QE82T Smart Signage QET Series - 82" Class (81.5" viewable) LED display - 4K	\$3,924.00	\$3,924.00	2.00	\$7,848.00
Peerless-AV Paramount PA762 - wall mount	\$262.99	\$262.99	2.00	\$525.98
Sharp 4T-B70CJ1U 4T-B Series - 70" Class (69.5" viewable) LED display - 4K	\$1,750.00	\$1,750.00	1.00	\$1,750.00

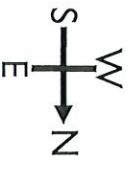
Unless specified, this quote does NOT contain the shipping and handling charges or taxes.

If you are a tax-exempt entity, please be sure that we have a copy of your tax-exempt certificate or we may be responsible for charging you tax. All sales are final unless authorized by the manufacturer. Defective products must be reported within 30 days and returned in original packaging. A restocking fee may apply. Pricing can change.

Striv AV appreciates the opportunity to do business with you.



-  Duplex Recp.
-  Microphone
-  Speaker
-  Document Camera
-  Camera
-  Rack
-  Wireless Microphone
-  SAMSUNG 82-Inch TV
-  SAMSUNG 24-Inch TV
-  SAMSUNG Curved TV



**AGREEMENT FOR EPC SERVICES
BETWEEN REGION V SYSTEMS AND
SALINE COUNTY**

July 1, 2021 - June 30, 2022

THIS AGREEMENT, made and entered into between Saline County, a political subdivision of the state of Nebraska, hereinafter referred to as "County," and the Regional Behavioral Health Authority, through Region V Systems, hereinafter referred to as "Region V." The County and Region V may hereinafter jointly be referred to as the "Parties."

WHEREAS, pursuant to Neb. Rev. Stat. 71-801 et seq. (2018), Region V has responsibility for the operation of the publicly funded community behavioral health services program offered within its geographical boundaries, under an Interlocal Agreement to provide such services to which this County and Lancaster County are parties;

WHEREAS, the County and Region V jointly share responsibility in the area of providing services to acutely mentally ill individuals; and

WHEREAS, Region V has entered into agreements with the County of Lancaster, through the Mental Health Crisis Center (MHCC), and The Bridge Behavioral Health (The Bridge), a nonprofit corporation, for the benefit of counties within Region V, to provide emergency protective care services to residents of the geographic area served by Region V; and

WHEREAS, the County desires that Region V, through MHCC and The Bridge, assume the safekeeping, care, and sustenance of certain acutely mentally ill individuals in the County who are under the County's lawful authority pursuant to the Nebraska Statutes made and provided in such cases.

NOW THEREFORE, it is mutually agreed by and between the Parties as follows:

1. The duration of this Agreement shall be from July 1, 2021 to June 30, 2022.

Region V will maintain agreements with MHCC and The Bridge, hereinafter collectively referred to as the "Providers," to assume the safekeeping, care, and sustenance of certain acutely mentally ill adult individuals under the County's lawful authority.

In consideration of the safekeeping, care and sustenance provided by Region V through its agreements with the Providers, the County shall pay to Region V the sum of \$214.00 per individual for each day or fraction thereof that such individual is in the care of a Provider. A minimum charge of \$214.00 will be assessed for any length of stay 24 hours or less.

Region V shall submit itemized monthly statements to the County for individuals which were in the care of the Providers for the preceding month. Such statements shall include:

- a. the name and address of the individual
- b. the dates and times of admittance and discharge
- c. the per diem charges

All charges shall be paid by the County within 30 days from receipt of such statements.

5. When an emergency protective custody is initiated, prior to admittance of any individual, the law enforcement agency within the County's jurisdiction shall contact the designated Single Point of Entry (SPE) line to determine appropriate provider facility destination. The decision to admit any individual shall be at the sole discretion of the Provider.

*\$214.00
same
as last
year*

6. The County will be billed directly by the medical services provider for any costs of medical and related services, including all prescriptions, which are provided to individuals from the Referring County, and are rendered to the individual outside of the Providers' facilities or by a separate or third party medical service provider. The County will determine its liability, if any, of said costs utilizing its policies, procedures and applicable law.
7. The County agrees that the Providers shall not be responsible for, billed for, or pay for the cost of any medical or related services, including all prescriptions, which are provided to an individual from the Referring County and are rendered to the individual outside of the MHCC facility or by a separate or third-party medical services provider.
8. The law enforcement agency within the County's jurisdiction shall provide all transportation of the individual to the Provider's facility.
9. The County shall be granted reasonable access to the Provider's facility for purposes of inspection and inquiry into the general operation of the Provider's facility.
10. In compliance with the provisions of 41 U.S.C. §4712, Region V Systems has a Whistleblower Policy, which is intended to encourage and enable its subcontractors or subrecipients to raise serious concerns to Region V Systems so that it can address and correct inappropriate conduct and actions. It is the responsibility of any representative acting on behalf of Region V Systems to report concerns about violations affecting Region V Systems.

By policy, a "whistleblower" is defined as an employee or stakeholder of Region V Systems who reports an activity that he/she considers to be illegal, dishonest, or fraudulent. Examples of these activities, which are violations of federal, state, or local laws, include but are not limited to: billing for services not performed or for goods not delivered; other fraudulent financial reporting or accounting practices; violations of code of ethics, policies and procedures, contractual agreements, or any suspected violations of law or regulations that govern Region V Systems' operations.

Region V Systems maintains a Corporate Compliance Program to address incidences of waste, fraud, abuse, and other questionable activities and practices as well as to address formal complaints. This means that any subcontractor or subrecipient has the right to file an incident report or complaint without fear of being harassed, retaliated or discriminated against, removed from services, or experience funding consequences because of "whistleblowing." Whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.

Representatives conducting business on behalf of Region V Systems (consultants, Network Providers, subcontractors, etc.) who have concerns or complaints should consult with Region V Systems' Corporate Compliance Officer. Concerns or complaints may be submitted in writing directly to the Compliance Officer (for detailed instructions, see "*Grievances, Complaints, and Appeals Procedures*" on Region V Systems' website at <https://region5systems.net/contact-us/grievances/>).

11. County hereby agrees to and shall hold harmless and indemnify Region V from any liability or damages for property or bodily injury, including death, which may arise from County's negligent actions under this Agreement, to the proportion such negligence contributes to this damage, injury or loss, whether such negligent action be by County or any of its employees or agents. Region V hereby agrees to and shall hold harmless and indemnify County, from any liability or damages for property or bodily injury, including death, which may arise from Region V's negligent actions under this Agreement, to the proportion such

negligence contributes to this damage, injury or loss, whether such negligent action be by Region V or any of its employees or agents.

- 12. This Agreement may be terminated by either party giving to the other party written notice of its intention to terminate at least 30 days prior to the proposed date of termination.
- 13. This Agreement shall become effective upon execution by both parties and shall remain in full force and effect for the period stated in paragraph #1 above, unless sooner modified or terminated as provided herein.

EXECUTED BY THE COUNTY, this ____ day of _____, 2021.

**BY THE BOARD OF COUNTY COMMISSIONERS,
SALINE COUNTY, NEBRASKA**

ATTEST:

COUNTY CLERK

EXECUTED BY Region V, this ____ day of _____, 2021.

**BY THE GOVERNING BOARD OF THE
REGIONAL BEHAVIORAL HEALTH
AUTHORITY**

By _____
Regional Governing Board Representative

RESOLUTION #2021-037

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE, that the sum of \$1,500.00 be transferred from the Inheritance Fund #2700 to the Adult Drug Court Fund #2390, to be reimbursed when funds are available.

Motion made by Commissioner _____, seconded by Commissioner _____, to adopt the foregoing Resolution. All members present voting as follows:

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

Chairman

SUBSCRIBED AND SWORN TO before me this 25th day of May, 2021

SEAL

Saline County Clerk

RESOLUTION #2021-038

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE,
that the sum of \$5,000 be transferred from the Inheritance Tax Fund #2700 to the Grant
Fund #2500, to be reimbursed when funds are available.

Motion made by Commissioner _____, seconded by Commissioner
_____, to adopt the foregoing Resolution. All members present
voting as follows:

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

Chairman

SUBSCRIBED AND SWORN TO before me this 25th day of May, 2021

SEAL

Saline County Clerk

RESOLUTION #2021-039

BE IT HEREBY RESOLVED, by the Board of Commissioners of Saline County, NE,
that the sum of \$7,500.00 be transferred from the Inheritance Fund #2700 to the Juvenile
Services Aid Program Fund #2516, to be reimbursed when funds are available.

Motion made by Commissioner _____, seconded by Commissioner
_____, to adopt the foregoing Resolution. All members present
voting as follows:

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

Chairman

SUBSCRIBED AND SWORN TO before me this 25th day of May, 2021

SEAL

Saline County Clerk

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

602-00	CLERK				
00-2-0100	POSTAL SERVICES	75.00	QUADIANT INC	INV 58427066	21060046
00-2-0100	POSTAL SERVICES	249.51	QUADIANT LEASING USA, INC	INV N8850154	21060047
00-2-1801	DUES, SUB, REG, & TRAINING	250.00	NEBRASKA ASSN CTY CLERK R	A BARTELS D DRAKE	21060040
00-2-2002	BOOK BINDING	24.00	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014

602-00	CLERK	598.51			

603-00	TREASURER				
00-2-0100	POSTAL SERVICES	150.00	QUADIANT INC	INV 58427066	21060046
00-2-0100	POSTAL SERVICES	499.02	QUADIANT LEASING USA, INC	INV N8850154	21060047
00-2-2000	PRINTING AND PUBLISHING	106.02	FARMERS & MERCHANTS BANK	5/3/21	21060017
00-3-0101	OFFICE SUPPLIES	209.95	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014
00-3-0101	OFFICE SUPPLIES	57.31	QUILL CORPORATION	INV 16502454 INV 16571228	21060048
00-3-0101	OFFICE SUPPLIES	55.51	VISA	ACCT 6613	21060077

603-00	TREASURER	1,077.81			

605-00	ASSESSOR				
00-2-0100	POSTAL SERVICES	75.00	QUADIANT INC	INV 58427066	21060046
00-2-1100	DATA PROCESSING COSTS	371.95	MARSHALL & SWIFT/BOECKH L	C# 2069946	21060035
00-2-1100	DATA PROCESSING COSTS	323.14	VISA	ACCT 6076	21060069
00-2-1801	DUES, SUB, REG, & TRAINING	105.00	NACO	INV 20010398 22KELL1176 22J	21060039
00-3-0101	OFFICE SUPPLIES	116.99	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014
00-3-0101	OFFICE SUPPLIES	439.65	OFFICENET INC	INV IN77712 INV IN77717 INV	21060041
00-5-0500	OFFICE EQUIPMENT	249.51	QUADIANT LEASING USA, INC	INV N8850154	21060047

605-00	ASSESSOR	1,681.24			

607-00	ELECTION				
00-2-2000	PRINTING AND PUBLISHING	16.08	DEE DRAKE	REIMBURSE	21060013

607-00	ELECTION	16.08			

608-00	PLANNING-ZONING COMMISSION				
00-2-2000	PRINTING AND PUBLISHING	10.62	SEWARD COUNTY INDEPENDENT	INV 133859 INV 133996 INV 1	21060056
00-5-0500	OFFICE EQUIPMENT	111.15	VISA	ACCT 4030	21060079

608-00	PLANNING-ZONING COMMISSION	121.77			

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

610-00	DATA PROCESSING				
00-4-0201	DATA PROCESSING-RENTAL	147.60	STATE OF NEBRASKA DAS CEN	INV 1267757	21060060
00-4-0201	DATA PROCESSING-RENTAL	5.15	VISA	ACCT 8588	21060068
00-4-0201	DATA PROCESSING-RENTAL	52.00	VISA	ACCT 4724	21060072

	610-00 DATA PROCESSING	204.75			

613-00	ADMINISTRATIVE SERVICES HR/IT				
00-2-1101	COMPUTER EXPENSE	152.20	INTERSTATE ALL BATTERY CE	1924701020595	21060030

	613-00 ADMINISTRATIVE SERVICES HR/IT	152.20			

621-00	CLERK OF DIST. COURT				
00-2-0100	POSTAL SERVICE	80.00	VISA	ACCT 4666	21060071
00-2-1200	OFFICE EQUIPMENT REPAIR	590.59	MIPS INC	INV 21050012 INV 21050941 I	21060038
00-2-1200	OFFICE EQUIPMENT REPAIR	44.03	OFFICENET INC	INV IN77712 INV IN77717 INV	21060041

	621-00 CLERK OF DIST. COURT	714.62			

622-00	COUNTY COURT SYSTEM-JUDGE				
00-2-0100	POSTAL SERVICES	678.44	VISA	ACCT 6942	21060073
00-3-0101	OFFICE SUPPLIES	284.36	FIRST STATE BANK	4/29/21	21060021
00-4-0200	EQUIPMENT RENTAL - OFFICE	150.00	MICROFILM IMAGING SYSTEMS	INV 85931	21060037

	622-00 COUNTY COURT SYSTEM-JUDGE	1,112.80			

631-00	CLERK OF DIST. COURT CHILD SUPPORT				
00-2-1100	DATA PROCESSING COSTS	115.00	MIPS INC	INV 21050012 INV 21050941 I	21060038
00-5-0500	OFFICE EQUIPMENT	2,838.14	MIPS INC	INV 21050012 INV 21050941 I	21060038

	631-00 CLERK OF DIST. COURT CHILD SUPPORT	2,953.14			

641-00	BUILDING & GROUNDS (COURT HOUSE)				
00-2-0200	COMMUNICATIONS SERVICES	1,509.71	VERIZON WIRELESS	INV 9879516008	21060067
00-2-0200	COMMUNICATIONS SERVICES	6,893.54	WINDSTREAM	090935389111	21060081
00-2-0200	COMMUNICATIONS SERVICES	83.94	ZITO MEDIA	A#178-329154	21060082
00-2-1610	LAWN EQUIPMENT REPAIR	48.97	4i AUTO PARTS	INV 045170 INV 044815	21060084
00-2-9900	MISCELLANEOUS	189.60	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014
00-3-0209	FUEL	15.68	SHOP QWIK	APRIL 2021	21060057
00-5-0225	LAWN CARE EQUIPMENT	306.60	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014

APS7040
5/20/21
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SALL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-5-0225	LAWN CARE EQUIPMENT	12.99	VISA	ACCT 4716	21060075
00-5-0230	BUILDING IMPROVEMENTS	1,047.32	BERGGREN ARCHITECTS	J# 202001-001	21060006
00-5-0230	BUILDING IMPROVEMENTS	1,179.00	SIEMENS INDUSTRY INC	INV 5446465821	21060058
00-5-0230	BUILDING IMPROVEMENTS	168.00	THYSSENKRUPP ELEVATOR COR	INV 1000347772	21060065
00-5-0319	JANITORIAL EQUIPMENT	1.99	41 AUTO PARTS	INV 045170 INV 044815	21060084
641-00 BUILDING & GROUNDS (COURT HOUSE)		11,457.34	*****		
651-00 SHERIFF					
00-1-0202	OTHER DEPUTIES SALARIES	111.99	MALLORY SAFETY AND SUPPLY	INV 5076843	21060034
00-2-1801	DUES, SUB, REG, & TRAINING	169.96	INTEGRATION PARTNERS	Q# 069777	21060029
00-3-0209	FUEL	1,418.37	SAPP BROS INC	INV IN3486079 INV IN348279	21060054
00-5-0318	SAFETY EQUIPMENT	795.00	P.A.T. MARKETING	5/11/21	21060042
00-5-0500	OFFICE EQUIPMENT	16,574.48	DELL COMPUTER	ID# 22110443 O# 890689150	21060011
651-00 SHERIFF		19,069.80	*****		
652-00 ATTORNEY					
00-2-9900	MISCELLANEOUS	127.32	VISA	ACCT 4682	21060070
00-3-0101	OFFICE SUPPLIES	55.99	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014
00-3-0101	OFFICE SUPPLIES	188.00	SALINE COUNTY ATTORNEY PE	REIMBURSE	21060050
652-00 ATTORNEY		371.31	*****		
662-00 ATTORNEY-CHILD SUPPORT					
00-2-1801	DUES, SUB, REG, & TRAINING	143.85	THOMSON REUTERS	INV 844268104	21060064
662-00 ATTORNEY-CHILD SUPPORT		143.85	*****		
671-00 JAIL					
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	4,300.00	CELLEBRITE INC	INVUS229795	21060009
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	860.07	HORWATH LAUNDRY EQUIPMENT	INV 60731	21060028
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	2,523.30	MECHANICAL SALES INC	INV 52042	21060036
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	31.35	PROTEX CENTRAL INC	INV 123905 INV 124106	21060045
00-2-1200	OFFICE EQUIPMENT REPAIR	157.70	US BANK EQUIPMENT FINANCE	INV 442821062	21060066
00-2-1900	BOARD OF PRISONERS-MEALS	9,504.13	SUMMIT FOOD SERVICE LLC	INV2000112004 INV200011141	21060063
00-2-3000	MEDICAL SERVICES	1,230.00	FRIEND COMMUNITY HEALTHCA	5/6/21 5/13/21	21060022
00-2-3000	MEDICAL SERVICES	476.00	ANDREW R GLENN DDS MD	5/5/21	21060023
00-2-4110	PEST CONTROL	183.57	ECOLAB PEST ELIMINATION I	INV 4521623	21060015
00-2-9900	MISCELLANEOUS	323.00	ALL STAR GLASS OF LINCOLN	WO# WAS5015608	21060001
00-2-9900	MISCELLANEOUS	2,798.00	ASPHALT KINGDOM.COM	O# 1000030553	21060003
00-2-9900	MISCELLANEOUS	170.00	CRETE AREA MEDICAL CENTER	A# 5088236 513304300 512538	21060010

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	1,492.76	STATE INDUSTRIAL PRODUCTS	INV 901981523	21060059
00-3-0103	JANITORIAL SUPPLIES	71.21	WALKER UNIFORM RENTAL	INV 1142395	21060080
00-3-0209	FUEL	354.60	SAPP BROS INC	INV IN3486079 INV IN348279	21060054
00-5-0319	JANITORIAL EQUIPMENT	1,012.56	PROTEX CENTRAL INC	INV 123905 INV 124106	21060045
00-5-0500	OFFICE EQUIPMENT	23,075.47	DELL COMPUTER	ID# 22110443 O# 890689150	21060011
671-00 JAIL		48,563.72	*****		
690-00 911 EMERGENCY SERVICES	OFFICE EQUIPMENT	1,684.59	MIPS INC	INV 21050012 INV 21050941 I	21060038
690-00 911 EMERGENCY SERVICES		1,684.59	*****		
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)	DUES, SUB, REG, & TRAINING	25.00	3 & 33 MUTUAL AID	SALINE CO DUES	21060083
00-2-1801	CONTRACTED LABOR SERVICES	3,150.00	GWORKS	INV 2019-10825	21060026
00-2-2515	FUEL	53.90	VISA	ACCT 6723	21060074
00-3-0209	CIVIL DEFENSE EQUIPMENT	266.40	INTERSTATE ALL BATTERY CE	1924701020595	21060030
00-5-0332	DATA PROCESSING SOFTWARE	400.00	ESRI-ENVIRONMENTAL SYS RE	M# 87192	21060016
00-5-1309	693-00 EMERGENCY MANAGEMENT (CIVIL DEF)		3,895.30	*****	
733-00 WEED CONTROL	POSTAL SERVICES	54.00	SALINE COUNTY REGISTER OF	CUST 685	21060053
00-2-0100	SPRAYING EQUIPMENT REPAIR	49.57	VISA	ACCT 4030	21060079
00-2-1630	SUPPLIES-OFFICE	73.98	VISA	ACCT 4030	21060079
00-3-0101	733-00 WEED CONTROL		177.55	*****	
803-00 VETERANS SERVICE	POSTMASTER - VETERANS SER	200.00	POSTAGE		21060044
00-2-0100	TRAVEL EXPENSES	280.05	VISA	ACCT 4674	21060078
00-2-1700	MILEAGE ALLOWANCE	26.88	LYLE BARTELS	MILEAGE REIMBURSE	21060004
00-2-1704	MILEAGE ALLOWANCE	98.00	FORREST A DOYLE	MILEAGE	21060012
00-2-1704	MILEAGE ALLOWANCE	11.76	BERNARD HOESCHE	MILEAGE	21060027
00-2-1704	MILEAGE ALLOWANCE	14.00	ALAN STROUF	MILEAGE	21060062
00-2-2000	PRINTING AND PUBLISHING	12.27	SEWARD COUNTY INDEPENDENT	INV 133859 INV 133996 INV 1	21060056
00-2-9900	MISCELLANEOUS	28.90	LYLE BARTELS	MILEAGE REIMBURSE	21060004
803-00 VETERANS SERVICE		671.86	*****		

SAL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

970-00	MISCELLANEOUS & MISC. COURTS				
00-1-0800	INSURANCE (DEDUCTIBLES)	7,366.16	FIRST CONCORD BENEFITS GR	4/18-5/5/2021	21060019
00-1-1400	MISCELLANEOUS INS	546.00	FIRST CONCORD BENEFITS GR	MAY 2021	21060020
00-2-1801	DUES, SUB, REG, & TRAINING	2,144.09	NACO	INV 20010398 22KELL1176 22J	21060039
00-2-2000	PRINTING AND PUBLISHING (P & P	282.00	SEWARD COUNTY INDEPENDENT	INV 133859 INV 133996 INV 1	21060056
00-2-2411	DISTRICT COURT ATTORNEY FEES	963.00	KALKWARF & SMITH LAW OFFI	CR 20-72 PR 21-22	21060031
00-2-2412	COUNTY COURT ATTORNEY	250.00	KALKWARF & SMITH LAW OFFI	CR 20-72 PR 21-22	21060031
00-2-2414	JUVENILE ATTORNEY	1,440.00	REBECCA ANDERSON	JV 21 41 JV 20 45 JV 19 49	21060002
00-2-2515	CONTRACTUAL SERVICES (PUBLIC D	444.80	GROPP LAW AND MEDIATION L	REIMBURSE	21060024
00-2-2515	CONTRACTUAL SERVICES (PUBLIC D	7,000.00	SCOTT RYAN GROPP, ATTORNE	JUNE 2021	21060025
00-2-2601	DISTRICT COURT COSTS	74.36	SALINE COUNTY ATTORNEY PE	REIMBURSE	21060050
00-2-2601	DISTRICT COURT COSTS	198.00	SALINE COUNTY DISTRICT CO	CLAIM 1693	21060052
00-2-2601	DISTRICT COURT COSTS	82.17	SEWARD COUNTY INDEPENDENT	INV 133859 INV 133996 INV 1	21060056
00-2-2601	DISTRICT COURT COSTS	5,000.00	STRIV AV LLC	INV 1128	21060061
00-2-2602	COUNTY COURT COSTS	206.00	CRETE AREA MEDICAL CENTER	A# 5088236 513304300 512538	21060010
00-2-2602	COUNTY COURT COSTS	8.00	SALINE COUNTY ATTORNEY PE	REIMBURSE	21060050
00-2-2602	COUNTY COURT COSTS	618.00	SALINE COUNTY COURT	CLAIM 442	21060051
00-2-2602	COUNTY COURT COSTS	20.00	SECRETARY OF STATE RULES	177NAC1 MAY	21060055
00-2-2700	MENTAL HEALTH BOARD COSTS	20.00	BRYAN HEART	24729990	21060007
00-2-2700	MENTAL HEALTH BOARD COSTS	2,048.00	CRETE AREA MEDICAL CENTER	A# 5088236 513304300 512538	21060010
00-2-2700	MENTAL HEALTH BOARD COSTS	174.80	LATIMER REPORTING	INV 37238	21060033
00-2-2800	INSTITUTIONAL COSTS	2,354.00	REGION V SYSTEMS	INV 21-0522 INV 21-0513	21060049
00-2-5871	EMPLOYEE RECOGNITION	25.00	MATT BAUMANN	REIMBURSE	21060005
00-2-5871	EMPLOYEE RECOGNITION	50.00	KARA BURDA	REIMBURSE	21060008
00-2-5871	EMPLOYEE RECOGNITION	150.00	VERGENE KRACKE	REIMBURSE	21060032
00-2-5871	EMPLOYEE RECOGNITION	74.99	VISA	ACCT 3352	21060076
00-2-7000	MICROFILMING/PHOTOSTAT	147.96	EAKES OFFICE PLUS	INV 8255092-0 INV 8256027-	21060014
00-2-7000	MICROFILMING/PHOTOSTAT	106.00	MIPS INC	INV 21050012 INV 21050941 I	21060038
00-2-9900	MISCELLANEOUS	291.84	OFFICENET INC	INV IN77712 INV IN77717 INV	21060041
00-2-9900	6 MISCELLANEOUS	108.00	PHYSICIANS LABORATORY PC	INV 3565282	21060043
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	18.50	FARMERS COOPERATIVE	ACCT 649785	21060018
00-3-0150	MISC. VEHICLE SUPPLIES (CAR EX	69.06	SHOP QWIK	APRIL 2021	21060057

970-00	MISCELLANEOUS & MISC. COURTS	32,280.73			

	0100 GENERAL FUND	126,948.97			

705-00	BRIDGE/ROAD MAINTENANCE				
00-1-0303	MAINTENANCE SALARY	300.00	SUDRLA WATER SERVICE	5/3/21	21060096
00-2-0501	LIGHT	280.37	NORRIS PUBLIC POWER	A# 124625900	21060088
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	3.79	O'REILLY AUTO PARTS	ACCT 1547166	21060089
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	78.10	TRUCK CENTER COMPANIES	ACCT 18861	21060097
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	111.96	VISA	ACCT 3352	21060098
00-2-1700	TRAVEL EXPENSES	19.71	VISA	ACCT 3352	21060098
00-2-1800	OPERATING EXPENSES	154.00	VISA	ACCT 3352	21060098

APS7040
5/20/21
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SALL
BOARD PREAPPROVAL REPORT
ROAD & BRIDGE
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-3-0101	OFFICE SUPPLIES	59.70	OFFICENET INC	INV IN77718	21060090
00-3-0106	SHOP SUPPLIES	31.50	SCHERBARTH ACE	INV 638803	21060092
00-3-0106	SHOP SUPPLIES	10.50	SCHUERMAN WELDING INC	INV 17516	21060093
00-3-0106	SHOP SUPPLIES	38.05	VISA	ACCT 3352	21060098
00-3-0106	SHOP SUPPLIES	39.37	YOUNG'S WELDING & REPAIR	INV 33881	21060099
00-3-0110	SMALL TOOLS, ETC.	22.77	SCHERBARTH ACE	INV 638803	21060092
00-3-0202	GRAVEL AND BORROW	34,497.71	BEATRICE CONCRETE CO INC	INV S1 161679 INV P1 16168	21060085
00-3-0209	MACHINERY & EQUIPMENT FUEL	2,822.90	SAPP BROS INC	ACCT 717088	21060091
00-3-0400	MISCELLANEOUS	15.95	EAKES OFFICE PLUS	INV 8254184-0	21060087
00-3-0400	MISCELLANEOUS	5.98	SCHERBARTH ACE	INV 638803	21060092
00-5-0311	RADIO EQUIPMENT	66.00	SHAFFER COMMUNICATIONS IN	INV 21-0675	21060094
00-5-0318	SAFETY EQUIPMENT	287.90	CRETE LUMBER & FARM SUPPL	ACCT 20041	21060086
00-5-1302	ENGINEERING FEES	737.50	SPEECE-LEWIS ENGINEERS	INV 11073 INV 11074 INV 110	21060095
00-5-1400	MISCELLANEOUS	819.82	VISA	ACCT 3352	21060098
705-00 BRIDGE/ROAD MAINTENANCE		40,403.58	*****		
0300 ROAD & BRIDGE FUND		40,403.58	*****		
879-00 VISITOR IMPROVEMENT					
00-2-6040	VISITOR PROMOTION	1,000.00	DORCHESTER COMMUNITY FOUN	REIMBURSE	21060100
879-00 VISITOR IMPROVEMENT		1,000.00	*****		
0995 VISITORS IMPROVEMENT FUND		1,000.00	*****		
612-00 EMPLOYEE WELLNESS					
00-2-5631	BLOOD TESTS	486.00	WORKWELL	INV 170233	21060104
00-3-0124	AWARDS/INCENTIVES	53.25	FIRST STATE BANK	5/6/21 GC	21060101
00-3-0124	AWARDS/INCENTIVES	40.00	VISA	ACCT 8013	21060102
00-3-0137	VENDING PRODUCTS	108.94	VISA	ACCT 3352	21060103
612-00 EMPLOYEE WELLNESS		688.19	*****		
1502 EMPLOYEE WELLNESS FUND		688.19	*****		

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
EMPLOYEE WELLNESS
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #

837-00	AGING SERVICES				
00-1-1400	PROGRAM EXPENSE	110.00	SAMANTHA COSAERT	PROGRAM	21060105
00-1-1400	PROGRAM EXPENSE	145.00	MARCIA EMAL	PROGRAM	21060106
00-1-1400	PROGRAM EXPENSE	418.00	TIA L KRESHEL	PROGRAM	21060108
00-1-1400	PROGRAM EXPENSE	30.00	VISA	ACCT 3108	21060110
00-1-1400	PROGRAM EXPENSE	51.75	VISA	ACCT 6532	21060111
00-1-1400	PROGRAM EXPENSE	79.62	VISA	ACCT 8975	21060112
00-2-0100	POSTAL SERVICE	220.00	VISA	ACCT 3108	21060110
00-2-0100	POSTAL SERVICE	165.00	VISA	ACCT 8975	21060112
00-2-6070	SPECIAL PROJECTS	1,326.77	VISA	ACCT 8975	21060112
00-2-9900	MISCELLANEOUS	27.10	SEWARD COUNTY INDEPENDENT	INV 133850	21060109
00-3-0209	FUEL	44.80	FARMERS COOPERATIVE	ACCT 5654	21060107
837-00 AGING SERVICES		2,618.04	*****		
2250 AGING SERVICES FUND		2,618.04	*****		

672-00	DRUG COURT				
00-2-0200	TELEPHONE SERVICES	120.03	VERIZON WIRELESS	INV 9878355855	21060121
00-2-2515	CONTRACTED SERVICES	1,200.00	KALKWARF & SMITH LAW OFFI	JUNE 2021	21060114
00-3-0101	OFFICE SUPPLIES	200.00	DAIRY QUEEN	20 \$10 GC	21060113
00-3-0101	OFFICE SUPPLIES	200.00	MCDONALDS RESTAURANT	20 \$10 GC	21060115
00-3-0101	OFFICE SUPPLIES	200.00	PIZZA HUT	20 \$10 GC	21060116
00-3-0101	OFFICE SUPPLIES	110.00	POSTMASTER - DRUG COURT	STAMPS	21060117
00-3-0101	OFFICE SUPPLIES	200.00	RUNZA RESTAURANT	20 \$10 GC	21060118
00-3-0101	OFFICE SUPPLIES	200.00	SONIC	20 \$10 GC	21060119
00-3-0101	OFFICE SUPPLIES	200.00	TACO JOHNS	20 \$10 GC	21060120
00-3-0101	OFFICE SUPPLIES	500.00	WALMART SUPERCENTER	50 \$10 GC	21060122
672-00 DRUG COURT		3,130.03	*****		
2390 DRUG COURT FUND		3,130.03	*****		

693-00	EMERGENCY PREPAREDNESS				
00-2-1708	LEPC EXPENSES	143.31	HOMESTEAD LEPC	INV 27	21060123
693-00 EMERGENCY PREPAREDNESS		143.31	*****		

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
EMERGENCY PREPAREDNESS
FROM 06/04/2021 TO 06/04/2021

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #	

	2502 EMERGENCY PREPAREDNESS FUND	143.31				

666-00	JUVENILE SERVICES AID PROGRAM GRANT					
00-1-0200	SALARIES	30.00	ANA C PEREZ MENDEZ	PROGRAM	21060126	
00-1-0200	SALARIES	1,130.50	ANITA STOUGARD	PROGRAM MILEAGE	21060127	
00-1-0200	SALARIES	36.00	SYERRA WATSON	PROGRAM	21060128	
00-1-0201	MENTAL HEALTH COUNSELING	4,200.00	FAMILY SERVICE ASSOC OF L	I#20CB05140521	21060125	
00-2-1700	TRAVEL AND MEALS	440.16	ANITA STOUGARD	PROGRAM MILEAGE	21060127	
00-2-9900	MISCELLANEOUS	1,424.96	BETTER LIVING COUNSELING	INV 2592	21060124	

	666-00 JUVENILE SERVICES AID PROGRAM GRANT	7,261.62				

	2516 JUVENILE SERVICES AID PROGRAM GRANT FUND	7,261.62				

600-00	911 EMERGENCY MANAGEMENT FUND					
00-2-0200	TELEPHONE EXP (SURCHARGE)	233.11	WINDSTREAM	090935389111	21060129	

	600-00 911 EMERGENCY MANAGEMENT FUND	233.11				

	2910 911 EMERGENCY MANAGEMENT FUND FUND	233.11				

600-00	911 WIRELESS SERVICE FUND					
00-5-1217	911 WIRELESS SERVICE FUND	1,212.79	WINDSTREAM	090935389111	21060130	

	600-00 911 WIRELESS SERVICE FUND	1,212.79				

	2913 911 WIRELESS SERVICE FUND	1,212.79				

665-00	LAW ENFORCEMENT COMMISSARY					
00-2-1900	FOOD	3,126.32	SUMMIT FOOD SERVICE LLC	INV2000112277	INV200011227	21060131
00-2-9900	MISCELLANEOUS	3,045.82	SUMMIT FOOD SERVICE LLC	INV2000112277	INV200011227	21060131

	665-00 LAW ENFORCEMENT COMMISSARY	6,172.14				

APS7040
5/20/21
13:19:09

SALL
BOARD PREAPPROVAL REPORT
LAW ENFORCEMENT COMMISSARY
FROM 06/04/2021 TO 06/04/2021

Account # 1099 Description Account Amt Vendor Invoice Description Claim #

2965 LAW ENFORCEMENT COMMISSARY FUND

6,172.14

900-00 COURTHOUSE BUILDING BONDS-DEBT SERV
00-6-0200 INTEREST PAYMENTS 34,276.80 UNION BANK & TRUST 6/15/21 21060132

900-00 COURTHOUSE BUILDING BONDS-DEBT SERV

34,276.80

3402 COURTHOUSE BUILDING-DEBT SERVICE FUND

34,276.80

GRAND *****
224,088.58

APPROVED

This 25 Day of May 20 21
COUNTY BOARD

Chairman

