



Saline County Board of Commissioners

Meeting Agenda

AGENDA

SALINE COUNTY BOARD OF COMMISSIONERS

SALINE COUNTY COURTHOUSE

Wilber, NE

9:30 AM

DATE: July 7, 2020

This agenda is kept on a daily basis and may change from day to day as requests come in to the County Clerk's office. Requests to be on the agenda must be in the County Clerk's office 24 hours prior to the start of the meeting as stated above. This agenda is considered current on the day of the meeting and cannot be changed or altered except for an emergency.

The Board reserves the right to go into executive session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

CITIZENS FORUM

CORRESPONDENCE

REPORT OF OFFICIALS

BUSINESS FOR ACTION

9:45 - Scott Bartels, Saline County Area Transit - Annual Update and Budget Request

10:45 - Scott Keene from Pieper Sandler, discuss bond refinancing

11:00 - Lori Moldenhauer & Randy Jones - Aging Services. Discuss/Approve Interlocal and Subaward for July 1, 2020 thru June 30, 2023

Discuss and possibly approve Resolution 2020-033 providing/adding a Vacation Accrual Cap to the County Employee Handbook.

Deb Spanyers - Delinquent tax list

Lawver Farms Animal Feeding Operation - Construction and Operating Permit application received by the State of Nebraska.

Discuss and/or Approve County Staff Guidelines for Pandemic Contagion Response

Approve District Court fees for June 2020, \$39,573.87

Approve Sheriff's Fees for June 2020, \$1,930.25

Discussion on employee parking lot

Discuss/Approve the Schultz & Associates PC, understanding of services for year ended June 30, 2020

RESOLUTIONS TO TRANSFER FUNDS

HIGHWAY SUPERINTENDENT - ROAD AND BRIDGE MATTERS

11:30 COUNTY GENERAL ASSISTANCE AND CLOSED SESSION MATTERS

Employee exempt status

**CLAIMS APPROVAL
ADJOURNMENT**

SALINE COUNTY BOARD OF COMMISSIONERS

The regular meeting of the Saline County Board of Commissioners was called to order at 9:53 a.m. on Tuesday, June 23rd, 2020 by Chairperson, Marvin A. Kohout. Present were Kohout, Russ Karpisek, Philip S. Hardenburger, Janet J. Henning, Stephanie A. Krivohlavek Commissioners, County Clerk Anita K. Bartels, Administrative Assistant Tim McDermott. County Attorney Tad Eickman was present between court commitments.

Notice of said meeting was posted in the County Clerk's Office, on the Saline County Website, and published in all three county newspapers prior to the meeting, in compliance with State Statutes.

Let the record show that all proceedings are electronically recorded.

Kohout advised those present of the open meetings law posted at the back of the room.

Henning moved to approve the agenda as presented, seconded by Karpisek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Karpisek moved to approve the minutes of the June 9th, 2020 regular meeting, seconded by Hardenburger. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Under Citizens Forum, Gary Veprovsky inquired why constituent phone calls and emails to the Commissioner's were not included in the correspondence report. The Board noted these types of contact generally have not been part of the Board discussions in the past and it was felt often these contacts were directed personally to an individual Commissioner. There was no other intent to not be included. Krivohlavek gave examples of two calls she had received, one from Chuck McKay stating a semi was driving erratically and tried to run him off the highway and another asking her when the DMV would be re-opening. County Attorney Eickman was asked to check state statutes and case law to see what is categorized as reportable correspondence during Board minutes and report his findings at the next commissioners meeting.

Veprovsky also made a request to the Board to table accepting a bid for the tuck-pointing project at the courthouse and old jail building. Instead rebidding the project to include a warranty or guarantee from the contractors.

At 10:05 a.m., Hope Crisis Center Director, Carman Hinman gave an update on the services provided over the last year and presented their 2020-2021 budget request.

At 10:25 a.m., Lyle Weber Planning and Zoning Administrator, with Rick Homolka requested approval of a subdivision in the Northeast Quarter Section 20, T6N-R3E. Karpisek moved to approve the subdivision, seconded by Krivohlavek. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning, and Karpisek, nays none, motion carried.

Discussion was held on COVID-19 protective measures since the County could not require visitors to the courthouse to wear masks. Karpisek moved to change the wording in the courthouse protective measure notice to read "highly encourage masks to be worn by the public while in the courthouse", seconded by Henning. Voting aye Hardenburger, Henning, Karpisek, and Kohout, nays Krivohlavek, motion carried.

11:04 a.m. Doug Elting with Berggren Associates, reported Berggren's were recommending accepting the bid from Mid-Continental Restoration Company, Inc. for the Courthouse and Old Jail Building masonry restoration project. Elting stated Mid-Continental Restoration has the mortar material and experience for the job and have been in business for 30-40 years. Elting also addressed the suggestion of obtaining a guarantee or warranty, stating the standard for construction warranties is only one year. Krivohlavek moved to accept the Mid-Continental Restoration Company bid in the amount of \$365,000 for the Courthouse and Old Jail masonry restoration project, seconded by Henning. Voting aye were Hardenburger, Henning, Kohout and Krivohlavek, nay Karpisek, motion carried.

11:35 a.m. Highway Superintendent Bruce Filipi reported as result of the last storm with heavy rains, two culverts were washed away along with a lot of gravel. Roads is continuing with several road projects.

Hardenburger, a member of the Blue Valley Community Action Board, gave an annual update of services provided over the year and presented their 2020-2021 budget request.

Region V Systems submitted for approval the fiscal year 2020-2021 Agreement between Saline County and Region V Systems for Emergency Protective Custody

services. Henning moved to approve the agreement, seconded Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger, nays none, motion carried.

Henning moved to approve the May 2020 Sheriff's writ fees \$903.00, mileage \$716.00, vehicle inspections \$10.00, and gun permits \$35.00, all totaling \$1,664.00, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried.

Krivohlavek moved to approve Resolution #2020-031, reimbursing the Aging Services Fund for employee health insurance, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve Resolution #2020-032 transferring \$25,000 from the Inheritance Fund to the General Fund to be reimbursed when funds become available, seconded by Karpisek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

Under correspondence, Bartels reported receiving from Blue Valley Community Action their June 16th online meeting agenda, April 21st Board of Directors minutes, June 2020 Board of Directors Reports and April-June 2020 news clippings; from SENDD the June 18th meeting agenda; from the City of Crete the June 16th meeting agendas for the City Council regular meeting, Parks & Recreation Committee meeting, Legislative & Economic Development Committee and Public Works Committee; from the Nebraska State Highway Commission their June 26th agenda; a notice of a Friend City Council Public Hearing on July 7th for consideration of declaring Area #2 blighted & substandard; and an email from Aging Services their June 22nd meeting was canceled due to COVID.

Under report of officials, Krivohlavek reported the Aging Services Board meeting was postponed, may be rescheduled in July;

Hardenburger attending an Ag Society meeting on June 10th and a zoom Blue Valley Community Action meeting on June 16th;

Kohout attended a Planning & Zoning meeting last Tuesday, a NACO board meeting last Wednesday, a Seward Saline County Waste Management meeting and 2 upcoming NACO meetings;

Karpisek reported attending a SENDD meeting;

Henning reported a zoom Public Health Solutions meeting;

McDermott reported he is continuing to work with Windstream to resolve billing issues and secure a refund, after which the billings will be turned over to Spy Glass for further review; and a CURB Coalition meeting on July 6th;

Emergency Manager John McKee reported via teleconference there are currently 530 COVID cases in Saline County; He is continuing to deliver personal protective equipment every week; Nebraska Emergency Services will be issuing their reports in PDF format rather than hard copies; and he noted flooding was minimal during and after the last heavy rain storm.

At 12:40 p.m., Henning moved to enter closed session, seconded by Krivohlavek. Voting aye were Henning, Karpisek, Kohout, Krivohlavek and Hardenburger. Kohout announced during closed session the Board would be discussing a General Assistance Application #2020-02 and two personnel issues.

At 1:14 p.m., Henning moved to exit closed session, seconded by Krivohlavek. Voting aye were Karpisek, Kohout, Krivohlavek, Hardenburger and Henning, nays none, motion carried. Kohout announced during closed session the Board discussed General Assistance Application #2020-02 and two personnel issues. No action was taken.

Krivohlavek moved to deny the General Assistance Application #2020-02 based on residency requirement, seconded by Henning. Voting aye were Kohout, Krivohlavek, Hardenburger, Henning and Karpisek, nays none, motion carried.

Henning moved to approve the claims as presented, seconded by Karpisek. Voting aye were Krivohlavek, Hardenburger, Henning, Karpisek and Kohout, nays none, motion carried.

GENERAL FUND

General Payroll	Salaries	111,923.62
Bob Barker Co	Util	205.00
Bryan Med Ctr	Med	467.07
Carrot-Top Ind	Spls	89.21
Crete Ace Hdwr	Spls	15.98
Dawson County Trs	Jury Fees	99.50

Dept Of The Trsy	Excise Tax	222.95
Eakes	Off Spls	777.72
Ecolab	Spls	646.75
Electronic Contract	Off Equip	1,612.50
First Concord	Ins	10,001.03
Friend Comm Hlthcr Sys	Hlth	280.00
Gropp Law	Atty	7,000.00
Haugen, Tiffany	Mil	117.88
Kalkwarf & Smith	Atty	2,151.00
Kosmicki Law	Atty	3,529.50
Lynn Peavey Co	Spls	162.70
Mallory Safety	Spls	1,159.90
Meister, Patrick A	Reimb	16.21
Microfilm Img Sys	Equip	150.00
NE.Gov	Court Costs	52.00
Priority Prntg	Off Spls	124.60
Quadient Inc	Off Equip	1,742.46
Quill	Off Spls	5.39
Sack	Spls	80.44
Saline Co Dist Crt	Court Costs	36.00
Saline Co Sheriff	Court Costs	105.00
Sapp Bros Inc	Fuel	2,017.17
Sec Of St Elect Div	Primary	40.00
Shared Service Sys	Supls	74.97
Sid Dillon	Equip Rep	74.99
State Of Ne Das Acctg	Data Proc	147.60
State Of Ne Dept Cor Svcs	Inst	5,640.23
Summit Food Svc	Comm	7,980.63
Troshynski, Diane	Reimb	9.63
USPS	Pstg Mtr	1,000.65
Verizon	Equip	3,338.57
Visa	Off Spls	263.72
Visa	Comp Spls	137.57
Visa	Off Spls	429.55
Visa	Off Spls	510.78
Visa	Postage	127.07
Visa	Postage	7.75
Vogt Elec	Elec Rprs	87.25
Walker Uniform	Spls	33.08
Walker Uniform	Uniforms	64.21
Windstream	Comm	6,763.25
Zito	Comm	204.95
41 Auto	Equip Spls	65.19
ROAD FUND		
Road Payroll	Salaries	21,888.98
Ace Irrigation	Culverts	7,954.83
Beatrice Concrete	Gravel	22,362.09
Crete Med Ctr	Med	193.00
Crete Lumber	Bldg Main	3,666.38
Dollar General	Spls	44.35
Eric Riley Elec	Bldg Main	4,755.00
Fred'S Auto Elec	Equip Main	194.15
Gworks	Sub	428.40
Johnson Sand	Gravel	16,857.90
Lawson	Spls	177.56
Norris Public Power	Utls	236.25
O'Reillys	Spls	74.85

Praxair	Spls	69.00
Rock On	Gravel	9,120.11
Sapp Bros	Fuel	728.47
Skala's	Tire Rep	20.00
Speece-Lewis Eng	Eng	22,772.06
Village Of Swanton	Utls	65.00
Vogt Elec	Elec Rep	382.28
Walker Uniform	Uniform	49.33
BAILIFF FUND		
Baliff Payroll	Salaries	1,164.18
Eakes	Spls	40.38
REGISTER OF DEEDS PRESERVATION FUND		
Mips Inc	Microfilming	7,200.00
WELLNESS FUND		
Visa	Wellns	21.05
AGING SERVICES FUND		
Aging Services Payroll	Salaries	2,392.61
DRUG COURT FUND		
Stougaard, Anita	Training	150.00
JUVENILE SERVICES AID PROGRAM FUND		
Stougaard, Anita	Program	1,020.00
Visa	Spls	80.00
COMMISSARY FUND		
Bob Barker Company Inc	Spls	1,064.71
Summit Food Service Llc	Spls	3,805.64
ALL FUNDS		
First State Bank	Fed Tax	14,276.97
NE Dept of Rev	State Tax	6,368.37
First State Bank	Soc Sec	28,374.24
BC/BS	Hlth Ins	112,649.60
Ameritas Life	Retire	22,839.60
Delta Dental	Dental Ins	2,166.89
VSP	Eye Ins	494.08
AFLAC	Ins	1,315.68
MassMutal	Def Comp	2,228.00
Colonial Supp Ins	Ins	233.81
Teamsters	Dues	273.50
Madison Nat'l Life	Life Ins	6.28
Madison Nat'l Life	Dis Ins	2.26
First Concord	Café	2,232.07
New York Life	Ins	95.64
NE Child Support	Garnish	197.08
AZ Child Support	Garnish	86.06
Credit Mgmt Svcs	Garnish	186.40

There being no further business to come before the Board, the meeting was adjourned at 1:20 p.m. The next regular meeting will be on July 7th, 2020 at 9:30 a.m. in the Saline County Commissioners' Room, Court House, Wilber NE.

ATTEST:

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

I, Anita K. Bartels, County Clerk in and for Saline County, do hereby certify that the minutes of the June 9th, 2020 meeting were presented and approved as presented.

Anita K. Bartels, County Clerk

Janet J. Henning

Marvin A. Kohout, Chairperson

Stephanie Krivohlavek

Phil Hardenburger

Russ Karpisek, Vice-Chairperson

**SALINE COUNTY AGING SERVICES
INTERLOCAL AGREEMENT BETWEEN
CITY OF LINCOLN, NE AND SALINE COUNTY, NEBRASKA**

This Interlocal Cooperation Agreement is made and entered into on this July 1, 2020, by and between the City of Lincoln, Nebraska, a municipal corporation, hereinafter referred to as the "City," and County of SALINE, Nebraska. County of SALINE is a political subdivision, hereinafter referred to as the "County."

WHEREAS, all parties are authorized by the statutes of the State of Nebraska, including the Interlocal Cooperation Act, eb. Rev. Stat. §13-801, et. seq., as amended, to enter into cooperative agreements for the mutual benefit of the parties and to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the purpose of this Agreement is to define the mutual and separate responsibilities of each in the operation, management, support, monitoring, and evaluation of the SALINE COUNTY AGING SERVICES, hereinafter called 'Program' as specified in the SALINE SERVICES PLAN AS INCORPORATED IN THE AGING PARTNERS AREAWIDE PLAN, hereinafter called 'Plan.' approved by the State of Nebraska and published on the State Unit on Aging webpage.

WHEREAS, the Nebraska State Unit on Aging has designated the City as the official Area Agency as the Lincoln Area Agency on Aging (aba Aging Partners), hereafter referred to as "Agency" for eight Nebraska counties, including SALINE County, for the planning, coordination, monitoring, and evaluation of community aging service programs; and

WHEREAS, the County, is one of the eight Nebraska counties in the officially designated area, making it eligible for Agency support and assistance; and

WHEREAS, the City has Federal and State funds designated in its State approved Areawide Plan for the partial support of the County Program;

NOW THEREFORE, it is jointly agreed by the parties to this Agreement as follows:

SECTION 1. The County shall perform the following:

- A. Proactively carry out, a wide range of functions related to advocacy, planning, coordination, Inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the County. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities.
- B. Submit quarterly documentation which clearly ties sub-award funding to actual expenses that support the programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.

- C. Provide, through its SALINE COUNTY AGING SERVICES ADVISORY BOARD (By-Laws, Attachment A), on-going planning, monitoring, and evaluation of the Program according to the approved Plan (Attachment B);
- D. Provide supervision and financial support to SALINE COUNTY AGING SERVICES as specified and approved annually by County Board of Commissioners;
- E. Provide financial support to the City for support to the program. The amount of this financial support is determined by the City based on the anticipated costs to support the multi-county functions of the 7 counties outside of Lancaster County. Annually, a request will be made by the City to the SALINE COUNTY BOARD OF COMMISSIONERS, with the amount requested

Arrange for the provision of an appropriate, safe, and accessible office for the SALINE COUNTY AGING SERVICES staff and/or its programming. Provide broadband internet connection with a minimum of 30M Download and 10 Upload; Secure location for City of Lincoln Firewall Network Hardware; Wiring infrastructure into offices in the secure location; Phones and Fax Lines.

- F. Provide appropriate and sufficient liability insurance to cover the County's office, staff, and Program activities as approved by the City.
- G. Implement and operate the Program for the period of this Agreement (July 1, 2020 through June 30, 2023) pursuant to the Plan and the following:
 - 1. Act as the fiscal agent for all public and private funds through grants, appropriations, subsidies, contributions, fees and donations provided and/or designated in support of the Program;
 - 2. Employ and supervise the professional and technical personnel necessary to carry out the activities and services as mutually agreed upon in the Plan; or with the approval of the City, engage a contractor or sub-awardee to provide services;
 - 3. Administer the Plan with input from the SALINE COUNTY AGING SERVICES ADVISORY BOARD, provided that the input received does not conflict with local or state law, nor conflicts with any laws governing the City;
 - 4. Accurately and promptly report to the City the Program's services/activity output, financial expenditures, and revenues;
 - 5. Monitor the activities and services under contract with regards to these services and report such to Aging Partners. Quarterly reports are due on or before October 30, January 31, April 30, and July 31 for the three months preceding the month or as otherwise determined by the City. Written notice will be sent to the County for any changes in reporting dates.

SECTION 2. The City shall provide:

- A. Technical assistance with the planning, monitoring and evaluation of the Program and with other matters concerning older citizens living in SALINE County;
- B. Support to SALINE County Aging Services by way of funds from Federal and State sources allocated or designated by those sources and for the support of the Program. The amounts of

such support shall be determined within the laws, regulations, policies and procedures of the funding sources. Any support available for the Program and approved by the City shall be paid through the City to the Program's designated fiscal agent; Financial commitments from the City must have a signed sub-award or contract.

- C. Technical assistance-in the fiscal management of the Program, its activities and services;
- D. Technical assistance in the implementation and operation of the Program;
- E. Orientation, training, monitoring and evaluation of Program staff and/or subawardees as requested by the County;
- F. Assistance with the orientation of the SALINE COUNTY AGING SERVICES ADVISORY BOARD.
- G. Technical assistance and support in the development of community aging services throughout SALINE County;
- H. Assistance to the County in monitoring the activities of contractors under this agreement.for financial and program compliance with state and federal program requirements.
- I. Support and assistance in coordinating other programs or services with those activities and services of the Program.
- J. Endpoint hardware: Laptop or PC with monitor, keyboard and mouse; City of Lincoln domain access: File sharing/storage, security, shared printing/scanning, Printer/Scanner hardware (MFP)

SECTION 3. Program Funds. Program funds are all public grants, allotment, subsidy funds, private contributions, fees, and other donations received by and for the purpose of the Program for services, sale of Program products, contribution or donation. Program funds shall be considered public and subject to accounting; review and inspection except that individual services or activity contributions shall not be open to general public inspection as per the confidentiality requirements of the Older Americans Act, as amended.

The County will manage all funds and financial transactions related to Aging Services in conformance with 2 CFR 200 and the Older Americans Act.

SECTION 4. Audit and Inspection. The County shall maintain all records for three years from the date of final payment except records that fall under the provisions of the Health Insurance Portability and Accountability Act (HIPAA) which shall be kept for six years from the date of final payment. All records shall be maintained until all issues related to an audit, litigation or other action are resolved to the satisfaction of the City. The County shall allow the City or its authorized representative, any authorized representative of the Federal grantor agency, the State of Nebraska, or any authorized representative of the Comptroller General of the United States to inspect all relevant data and records; and allow any of the above to audit the books, records, and accounts of the Program pertaining to this Agreement upon request, except any which might violate privacy of clients.

The County shall conduct an annual audit of the Program. The audit shall determine if the County has complied with the provisions of this Agreement and applicable Federal and State regulations governing the expenditure of grant funds. The audit report shall identify any questionable costs or other items of non-compliance. The County shall forward a copy of the audit to the City within 30 days of receipt of the written report by the County.

The County shall immediately commence follow-up action on findings arising from audits or other forms of review. Follow-up action includes responding to those conducting such examinations with clear, complete views concerning the accuracy and appropriateness of the findings. If the finding is accepted, corrective action, such as repaying disallowed costs, making financial adjustments, or taking other actions should proceed and be completed as rapidly as possible as requested by the City, Aging Partners, State Unit on Aging, or Federal grantor agency. If the subrecipient disagrees, it should provide an explanation and specific reasons that demonstrate that the finding is not valid.

SECTION 5. Independent Contractor. The City is interested only in the results produced by this Agreement. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.

County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. County further covenants that in the performance of this Agreement no person having any such interest shall be employed or retained by it under this Agreement.

SECTION 6. Indemnification and Sovereign Immunity:

A. Indemnification agreement can be found in the Sub-Award.

B. Sovereign Immunity:

Nothing contained in this clause or other clauses of this Interlocal Agreement shall be construed to waive the Sovereign Immunity of the City.

SECTION 7. Termination.

- A. This Agreement shall continue in full force and effect from July 1, 2020 until and unless one or both parties terminates the Agreement for any reason including convenience by sending written notice to the other party indicating such intention to terminate and such notice is given at least 90 days before the proposed date of termination. The fiscal year for the Program and for this Agreement begins July 1 and ends June 30, each year.
- B. In the event of any breach or default hereunder by the County during the term of this Agreement in performing the terms and conditions required hereunder, then and upon the happening of such event the City shall give written notice of such breach or default within thirty days of the date of breach or default and the County shall immediately surrender to the authorized agent(s) of the City any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

- C. The City may terminate this Agreement in whole or in part when funding is not lawfully available for expenditure or when sources of funding are terminated, suspended, reduced, released, or otherwise not forthcoming through no fault of the City. In the event of unavailability of funds to pay any amount due under this Agreement, the City shall immediately notify the County and this Agreement shall terminate without penalty or expense to the City.
- D. Upon the termination of this Agreement the City shall pay for any approved and documented services completed up to the date of termination. Any other city funds that the County has received to pay for services pursuant to this Agreement that has not been expended shall be repaid back to the City within thirty days of written demand by the City. The County hereby waives any and all claims for damages or compensation arising under this Agreement.

Upon termination of this Agreement, all property purchased by the County with Federal, State or City sourced funds pursuant to this Agreement shall be the property of the City, provided all Federal and State requirements have first been met. Disposition of program assets, including funds, will follow guidance found in 2 CFR 200.

SECTION 8. Fair Labor Standards. County shall maintain Fair Labor Standards in the performance of this Agreement, as required by Chapter 73, Nebraska Reissue Revised Statutes of 1996.

SECTION 9. Fair Employment Practices. County shall not discriminate against' any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Reissue Revised Statutes of 1998.

SECTION 10. Nebraska Law. This Agreement shall be governed and interpreted by the Laws of the State of Nebraska without reference to the principles of conflicts of law.

SECTION 11. Integration, Amendments, Assignment. This Agreement represents the entire agreement between the parties and all prior negotiations and representations are hereby expressly excluded from this Agreement. This Agreement may be amended only by written agreement of both parties. This Agreement may not be assigned without the prior written consent of the other party.

SECTION 12. Severability & Savings Clause. Each section and each subdivision of a section of this Agreement is hereby declared to be independent of every other section or subdivision of a section so far as inducement for the acceptance of this Agreement and invalidity of any section or subdivision of a section of this Agreement shall not invalidate any other section or subdivision of a section thereof.

SECTION 13. Capacity. The undersigned person representing County does hereby agree and represent that he or she is legally capable to sign this Agreement and to lawfully bind County to this Agreement.

EXECUTED THIS _____ day of _____ 2020 by:

ATTEST:

SALINE County Clerk

Chair SALINE County Board of Commissions

EXECUTED THIS _____ day of _____ 2020 by:

ATTEST:

City Clerk

Mayor, City of Lincoln
Leirion Gaylor Baird

SUBAWARD

BETWEEN

THE CITY OF LINCOLN, NEBRASKA AND SALINE COUNTY, NEBRASKA

This Subaward agreement, including any addenda and attachments (collectively, "Subaward") is entered into by and between the City of Lincoln, Nebraska, and SALINE COUNTY, Nebraska (herein after "Subawardee").

- 1. PURPOSE:** The purpose of this Subaward is to support older Nebraskans to remain independent in their own homes and communities with supportive services that meet all the requirements of the Older Americans Act and Title 15 Services Regulations.

This subaward supports the Interlocal Agreement dated 07/01/2020 for the mutual benefit of the subawardee and the City of Lincoln to provide services in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities. (Attachment 1)

This subaward provides funding tied to the Aging Partners Areawide Plan as approved by the State Unit on Aging.

- 2. FUNDING:** This Subaward is solely funded with state funds according to Nebraska Revised Statute 81 229 through 81-2235 and Nebraska Regulation Title 15, Chapter 1.
- 3. TERM:** This Subaward is in effect from July 1, 2020 through June 30, 2021
- 4. TERMINATION:** This Subaward may be terminated at any time upon mutual written consent, or by either party for any reason upon submission of written notice to the other party at least thirty (90) days prior to the effective date of termination. In the event of termination under this section, the Subawardee shall be entitled to payment, determined on a pro rata basis, for products or services satisfactorily performed or provided as approved by the City of Lincoln. The City of Lincoln may also terminate the Subaward to the extent otherwise provided herein.

In the event of any breach or default hereunder by the Subawardee during the term of this Subaward in performing the terms and conditions required hereunder, then and upon the happening of such event the City shall give written notice of such breach or default within thirty days of the date of breach or default and the Subawardee shall immediately surrender to the authorized agent(s) of the City any grant funds advanced or collected and not yet approved or expended on the date of the breach or default.

Termination of the Subaward will also lead to termination of the Interlocal Agreement.

- 5. TOTAL SUBAWARD:** City of Lincoln shall pay the Subawardee a total amount not to exceed \$61,690 for the activities described in the Project Description, below. \$2,475 of this subaward must be directed at Aging Services provided in the City of DeWitt, NE
- 6. PAYMENT STRUCTURE:**
 - a. Payment shall be structured as follows: City of Lincoln agrees to pay the Subawardee actual, reasonable, and necessary expenses, consistent with Subawardee's Budget (Attachment 2) and all applicable law. Advanced payments may be made no more than quarterly and are to be used by the Subawardee only to cover cost of services in the term of this contract. Advanced payments may be withheld by City of Lincoln if the City determines that their use is not needed over the next quarter.

- b. The Subawardee will submit financial reports on a quarterly basis that reconcile the advanced payment with actual costs.
- 7. BUDGET CHANGES:** Subawardee will have the discretion to transfer funds between Individual cost categories, provided the cumulative result of such transfers during the term of this Subaward does not exceed ten percent (10%) of the budget. Any transfers that would cumulatively result in the Subawardee exceeding this cap must have prior written approval from the City.
- 8. PROJECT DESCRIPTION:**
 - a. The subawardee has agreed to do the following activities: Proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, Inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community based systems in, or serving, each community in the planning and service area. These systems shall be designed to assist older persons in leading independent lives in their own homes and communities. All services must be provided consistent with Attachment 3:
 - b. Subawardee agrees to use granted funds only for programs that meet the requirements of the Older Americans Act, State of Nebraska regulations and statutes, and the approved Agency Area Plan.
- 9. REPORTING REQUIREMENTS:** The Subawardee agrees to do the following:
 - a. Train program staff or contractors related to preparing and reviewing program budgets and maintaining fiscal accountability related to expending state and federal funds.
 - b. Institute and maintain effective internal fiscal controls that comply with guidance Issued by the Comptroller General of the United State or the Committee of Sponsoring Organizations.
 - c. Prepare all financial statements in accordance with Generally Accepted Accounting Principles (GAAP).
 - d. The Subawardee shall immediately notify City of Lincoln, in writing, if it is not in compliance with the above requirements. During any period of noncompliance, City of Lincoln may withhold 10% from all payments due until the noncompliance is corrected.
- 10. INDEPENDENT CONTRACTOR:**
 - a. The City is interested only in the results produced by this Agreement. County shall perform as an independent contractor and it is expressly understood that the County and County's employees are not an employee of the City and are not entitled to any City employee benefits including, but not limited to, overtime, retirement benefits, worker's compensation, sick leave, or injury leave.
 - b. County covenants that it has no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. County further covenants that in the performance of this Agreement no person having any such interest shall be employed or retained by it under this Agreement.
- 11. INDEMNIFICATION:**
 - a. To the fullest extent permitted by law the County shall indemnify, defend, and hold harmless the City, its elected officials, officers, employees, agents, consultants, and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorney fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible or intangible property, including the Work itself, but only to the extent caused by the negligent, wrongful, or intentional acts or omissions of the County, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by

the negligence of a party indemnified hereunder. Nothing herein shall be construed to be a waiver of sovereign immunity by the City.

- b. The County shall, prior to beginning work, provide proof of insurance coverage in a form satisfactory to the City, which shall not withhold approval unreasonably. The coverages and minimum levels required by this Interlocal Agreement are set forth below and shall be in effect for all times that work is being done pursuant to this Interlocal Agreement. No work pursuant to this Interlocal Agreement shall begin until all insurance obligations herein are met to the satisfaction of the City, which shall not unreasonably withhold approval. Self-insurance shall not be permitted unless consent is given by the City prior to execution of the Interlocal Agreement and may require submission of financial information for analysis. Deductible levels shall be provided in writing from the County's insurer and will be no more than \$25,000 per occurrence or as may be approved by the City as appropriate. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY, with any insurance coverage maintained by City being secondary or excess.
- c. The City shall not be obligated to nor be liable to any party other than the County under this Agreement.
- d. The County shall, prior to beginning work, provide proof of insurance coverage in a form satisfactory to the City, which shall not withhold approval unreasonably. The coverages and minimum levels required by this Interlocal Agreement are set forth below and shall be in effect for all times that work is being done pursuant to this Interlocal Agreement. No work pursuant to this Interlocal Agreement shall begin until all insurance obligations herein are met to the satisfaction of the City, which shall not unreasonably withhold approval. Self-insurance shall not be permitted unless consent is given by the City prior to execution of the Interlocal Agreement and may require submission of financial information for analysis. Deductible levels shall be provided in writing from the County's insurer and will be no more than \$25,000 per occurrence or as may be approved by the City as appropriate. Said insurance shall be written on an OCCURRENCE basis, and shall be PRIMARY, with any insurance coverage maintained by City being secondary or excess.

12. CERTIFICATES

- a. The County shall provide certificates of insurance and such other proof, such as endorsements, as may be acceptable to the City evidencing compliance with these requirements. The County shall provide a Certificate of insurance demonstrating the coverage required herein and the necessary endorsements or other proof and waivers described herein and below before being permitted to begin the work or project pursuant to this Interlocal Agreement.

13. COMMERCIAL GENERAL LIABILITY

- a. The County shall provide proof of Commercial General Liability Insurance with a minimum limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. These minimum limits can be met by primary and umbrella liability policies. Coverage shall include: Premises-Operations, Products/ Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury. Such coverage shall be endorsed for the general aggregate to be on a PER PROJECT basis, and the County shall

provide an additional insured endorsement acceptable to the City. The required insurance must include coverage for all projects and operations of County or similar language that meets the approval of the City, which approval shall not be unreasonably withheld.

14. ADDITIONAL INSURED (REQUIRES AN ENDORSEMENT FORM)

- a. All Contractors shall provide an Additional Insured Endorsement form or other proof showing the City as additional insured for commercial general liability, auto liability and such other coverages as may be required by the City. The form or other proof shall be as is acceptable to the City Attorney.

15. AUTOMOBILE LIABILITY

- a. The County shall provide proof of Automobile Liability coverage, which shall include: Owned, Hired and Non-Owned. Bodily Injury and Property Damage Combined Single Limit shall be at least \$1,000,000 Per Accident.

16. WORKERS' COMPENSATION; EMPLOYERS' LIABILITY

- a. The County shall provide proof of workers compensation insurance of not less than minimum statutory requirements under the laws of the State of Nebraska and any other applicable State. Employers' Liability coverage with limits of not less than \$500,000 each accident or injury shall be included. The County shall provide the City with an endorsement for waiver of subrogation or other proof of such waiver as may be acceptable to the City. The County shall also be responsible for ensuring that all subcontractors have workers' compensation insurance for their employees before and during the time any work is done pursuant to this Interlocal Agreement.

17. RESERVATION OF RIGHTS

- a. The City reserves the right to require a higher limit of insurance or additional coverages when the City determines that a higher limit or additional coverage is required to protect the City or the interests of the public. Such changes in limits or coverages shall be eligible for a change order or amendment.

18. FAIR LABOR STANDARDS: County shall maintain Fair Labor Standards in the performance of this Agreement, as required by Chapter 73, Nebraska Reissue Revised Statutes of 1996.

19. FAIR EMPLOYMENT PRACTICES. County shall not discriminate against' any employee (or applicant for employment) with respect to compensation, terms, advancement potential, conditions, or privileges of employment, because of such person's race, color, religion, sex, disability, national origin, ancestry, age, or marital status pursuant to the requirements of Lincoln Municipal Code Chapter 11.08 and Section §48-1122, Nebraska Reissue Revised Statutes of 1998.

20. ACCESS TO RECORDS.

- a. Subawardee shall provide access for the City, DHHS, or its authorized representative, to any documents, papers, or other records pertinent to this Subaward, in order to make audits, examinations, excerpts, and transcripts. The Subawardee shall provide the same access to the Auditor of Public Accounts, or any of its authorized representatives. These rights also include timely and reasonable access to Subawardee's personnel for the purpose of interview and discussion related to such documents, papers or other records. These rights are not limited to the retention periods included herein but continue as long as the

records are retained by Subawardee.

- b. Unless a longer period is set forth in this Subaward, Subawardee shall maintain all financial records, supporting documents, statistical records, and all other records pertinent to Subaward, for five (5) years from the date of submission of the final expenditure report or invoice, whichever is later.
- c. In addition to the foregoing retention periods, all records must be retained if any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
- d. As required by law, records that fall under the provisions of the Health Insurance Portability and Accountability Act (HIPAA) and all associated rules and regulations, including but not limited to the policies and procedures identified in 45 CFR § 164.316, shall be maintained for six (6) years from the date of their creation or date when the policy or procedures were last in effect.

21. AMENDMENT. This Subaward may be modified only by written amendment executed by both parties. No alteration or variation of the terms of Subaward shall be valid unless made in writing and signed by the parties.

22. ASSIGNMENT. The Subawardee shall not assign or transfer any interest, rights, or duties under this Subaward to any person, firm, or corporation without prior written consent of the CITY. In the absence of such written consent, any assignment or attempt to assign shall constitute material noncompliance with this Subaward.

23. CLOSEOUT AND POST-CLOSEOUT.

- a. *Closeout.* The following closeout procedures apply to this Subaward at the end of the Subaward term:
 - i. Subawardee shall follow all invoicing and liquidation requirements contained in the Subaward.
 - ii. Subawardee shall immediately return to the City any unobligated balance of cash advanced or shall manage such balance in accordance with City instructions.
- b. *Post-Closeout Adjustments and Continuing Responsibilities.* The closeout of the Subaward does not affect any of the following:
 - i. The right of the CITY to disallow costs and recover funds on the basis of a later audit or other review. The CITY shall make any cost disallowance determination and notify Subawardee within the record retention period.
 - ii. The obligation of Subawardee to return any funds due as a result of later refunds, corrections, or other transactions, including final indirect cost rate adjustments.
 - iii. Records retention as required Section 1 of this Addendum.

24. COMPLIANCE WITH CIVIL RIGHTS AND EQUAL OPPORTUNITY EMPLOYMENT LAWS.

- a. The Subawardee shall comply with all applicable local, state and federal law regarding civil rights, including but not limited to: Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000(d) et seq.; the Rehabilitation Act of 1973, 29 U.S.C. §§ 794 et seq.; the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; the Age Discrimination in Employment Act, 29 U.S.C. §§ 621 et seq.; the Age Discrimination Act of 1975, 42 U.S.C. §§ 6101 et seq.; and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§ 48-1101 to 48-1125.
- b. Violation of the above statutes and regulations will constitute material non-compliance with the terms of this Subaward and may result in any of the Remedies for Noncompliance listed herein, or any other remedy available under law.

- c. To comply with law, including but not limited to Neb. Rev. Stat. § 48-1122, Subawardee shall insert a similar provision to the above, into all Subawards and contracts under this Subaward.

25. CONFIDENTIALITY.

- a. Any and all confidential or proprietary information gathered in the performance of this Subaward, either independently or through THE CITY, shall be held in the strictest confidence and shall be released to no one other than THE CITY without the prior written authorization of THE CITY; provided, however, that contrary provisions set forth herein shall be deemed to be authorized exceptions to this general confidentiality provision.
- b. For the purposes of this section, "confidential or proprietary information" means any information subject to any legal requirement governing its use or disclosure. This may include, but is not limited to, protected health information as defined by HIPAA.

26. CONFLICTS OF INTEREST. In the performance of this Subaward, Subawardee shall avoid all conflicts of interest and all appearances of conflicts of interest. Subawardee shall not acquire an interest either directly or indirectly that will conflict in any manner or degree with performance, and shall immediately notify THE CITY in writing of any such instances encountered.

27. COSTS.

- a. THE Subawardee shall only pay for costs that are actual and allowable. A cost is "actual" if it is finalized and spent during the term of this Subaward. A cost is "allowable" if the cost is "necessary", "reasonable" and "allocable" to the Subaward's objectives. For the purpose of this Subaward:
 - i. A cost necessary are the good or services are needed to carry out activities of this subaward; and
 - ii. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost; and
 - iii. A cost is allocable if the goods or services involved are chargeable or assignable to the purposes and objectives of the Subaward and statute or appropriation, in accordance with relative benefits received. This is met if the cost is incurred specifically for the Subaward; if it benefits the Subaward and the other work of the Subawardee and can be distributed in proportions that may be approximated using reasonable methods; and if it is necessary for the overall operation of the Subawardee and is assignable in part to the Subaward in accordance with the terms set forth herein.
- b. Prohibited costs include, but are not limited to: any lobbying costs, as such costs are defined as unallowable in 2 CFR § 200.450; all costs of outside legal counsel or outside legal representation; fund raising and investment management costs, as defined in 2 CFR § 200.442; or any cost incurred for interest on: borrowed capital, temporary use of endowment funds, or the use of the Subawardee's own funds. Failure to mention a particular item of cost is not intended to imply that it is either allowable or unallowable; rather, costs should be determined to be allowable as set forth in this section.
- c. All Capital Expenditures exceeding \$5,000 must be pre-approved by THE CITY, in writing, before they are incurred. "Capital Expenditures" shall be defined as set forth in 2 CFR § 200.13. "Capital Assets," as used in 2 CFR § 200.13, shall be defined as set forth in 2 CFR § 200.12.

28. FUNDING OF THE SUBAWARD COSTS

- a. The CITY shall advance to the Subawardee a quarterly distribution of the Subaward amount.
- b. The Subawardee will submit to the CITY documentation that the funds were used for actual and allowable costs, as described in section 27.a. i,ii, and iii and in conformance with the approved Areawide Plan.
- c. The City must be notified by May 31, 2021 of funds not expected to be spent by year-end

29. DEBARMENT, SUSPENSION OR DECLARED INELIGIBLE. The Subawardee certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency.

30. DOCUMENTS INCORPORATED BY REFERENCE. All references in this Subaward to laws, rules, regulations, guidelines, directives, addenda, and attachments, which set forth standards and procedures to be followed by Subawardee in discharging its obligations under Subaward, shall be deemed incorporated by reference and made a part of Subaward with the same force and effect as if set forth in full text herein.

31. DRUG-FREE WORKPLACE. Subawardee certifies that it maintains a drug-free workplace environment to ensure worker safety and workplace integrity. Subawardee shall provide a copy of its drug-free workplace policy at any time upon request by THE CITY.

32. FORCE MAJEURE. Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under Subaward due to a natural disaster, or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force Majeure Event shall not constitute noncompliance with Subaward. The party so affected shall immediately give notice to the other party of the Force Majeure Event. Upon such notice, all obligations of the affected party under Subaward which are reasonably related to the Force Majeure Event shall be suspended, and the affected party shall do everything reasonably necessary to resume the Scope of Work as soon as possible. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend Scope of Work requirements under Subaward.

33. FUNDING AVAILABILITY. THE CITY may terminate the Subaward, in whole or in part, in the event funding is no longer available. Should funds not be appropriated, THE CITY may terminate the Subaward with respect to those payments for the fiscal years for which such funds are not appropriated. THE CITY shall give Subawardee written notice thirty (30) days prior to the effective date of any termination. The Subawardee shall be entitled to receive just and equitable compensation for any authorized work that has been satisfactorily completed as of the termination date.

34. GOVERNING LAW.

- a. The parties shall comply with all applicable federal, state, and local law in the performance of this Subaward.

35. REMEDIES FOR NON-COMPLIANCE.

- a. THE CITY may, if Subawardee fails to comply with state or federal statutes, regulations, or the terms of the Subaward:
 - i. Require additional or more detailed reporting;
 - ii. Conduct additional project monitoring;
 - iii. Require the Subawardee to obtain technical or management assistance;
 - iv. Establish additional prior approvals;
 - v. Temporarily withhold any payments pending the correction of the deficiency by Subawardee;
 - vi. Disallow all or part of the cost of the activity or action not in compliance;
 - vii. Wholly or partly suspend or terminate the Subaward (see also Termination);
and
 - viii. Take any other remedy that may be legally available.
- b. If THE CITY imposes items 35.a.vi, 35.a.vii, or 35.a.viii above, THE CITY may withhold future payments or seek repayment to recoup costs paid by THE CITY.
- c. Subawardee shall be liable for audit exceptions, and shall return to THE CITY all payments made under Subaward for which an exception has been taken or that has been disallowed because of such an exception, upon demand from THE CITY.
- d. Nothing in this provision shall preclude the pursuit of other remedies as allowed by law.

36. SUBSUBAWARDEES OR CONTRACTORS UNDER THIS SUBAWARD.

- a. Subawardee shall not subSubaward or contract any portion of this Subaward without written notice to THE CITY (a budget attached to this Subaward or approved, in writing, by THE CITY shall be considered written notice for this section). THE CITY reserves the right to reject a subSubawardee or contractor, but such rejection shall not be arbitrary or capricious.
- b. Subawardee shall maintain copies of all subSubaward agreements, procurement contracts and documentation of its compliance with the provisions cited above.
- c. Subawardee shall ensure that all contractors and subSubawardees comply with all requirements of this Subaward and applicable federal, state, SALINE COUNTY and municipal laws, ordinances, rules, and regulations.

37. SURVIVAL. All provisions hereof that by their nature are to be performed or complied with following the expiration or termination of Subaward, including but not limited to those clauses that specifically state survival, survive the expiration or termination of this Subaward.

38. NOTICES

Notices shall be in writing and shall be effective upon mailing. Unless otherwise specified herein, all notices, reporting requirements, 1:1nd other communications concerning this Subaward shall be sent to the following individuals and addresses.

IN WITNESS THEREOF, the parties have duly executed this agreement and that the individual signing below has authority to legally bind the party to this agreement.

FOR THE COUNTY

FOR THE CITY OF LINCOLN, NEBRASKA

Leirion Gaylor Baird
Mayor

Name & Title

Attachement 1

Include new Interlocal Agreement

Attachment 2

AGING PARTNERS
 FY 2020 - 2021 BUDGET
 SALINE COUNTY
 6/22/2020

EXPENSE CATEGORIES		TOTAL
1	Personnel	109,360
2	Travel	4,315
3	Printing & Supplies	7,050
4	Equipment	0
5	Building Space	0
6	Communication & Utilities	3,275
7	Other	58,072
8a.	Raw Food	42,990
8b.	Contractual Services	0
9	GROSS COST	225,062
REVENUE CATEGORIES		TOTAL
101	Client Contributions	21,378
102	User Fees	15,801
103	Medicaid	0
104	Title XX	3,817
105	USDA	2,527
106	Donations/Fundraising	4,218
107	Misc. Grants	0
108	Foundations	1,810
109	Other Revenue	900
110	State Other	0
111	Federal Other	0
112	City/Towns	22,096
113	Counties	90,000
114	Title III-B	0
115	Title III-C(1)	0
116	Title III-C(2)	0
117	Title III-D	0
118	Title III-E	0
119	CASA	62,515

Attachment 3 Taxonomy

Saline County Services Taxonomy Service Category	Description	Required Data Collection
Home Delivered Meals (OAA)	A meal provided to an OAA qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and all applicable laws.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Home Delivered Meals (Non-OAA)	A meal provided to qualified individual in his/her place of residence.	ADLs, IADLs, Nutrition Risk, Aging Partners Intake
Congregate Meals (OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws.	Nutrition Risk, AP Intake
Congregate Meals (Non-OAA)	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting.	Nutrition Risk, AP Intake
Counseling	Services that assist older adults to address issues, concerns, or make decisions. This can include counseling on specific topics like financial issues, SHIIP (Senior Health Insurance Information Program, managed through a federal grant to the Nebraska Department of Insurance), housing, health insurance, taxes, etc. Does not include Nutrition Counseling, Caregiver Counseling, Options Counseling, or Transitional Options Counseling.	
Nutrition Education	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers, overseen by a dietitian or individual of comparable expertise.	Program Topic, estimated audience size
Information & Assistance	A service that: • provides the individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures	
Health Promotion- Non-Evidence Based	Health promotion and disease prevention activities that do not meet ACL/AoA definition for an evidence-based program as defined at ACL's website. Activities may include those defined in the OAA (Section 102(14)).	AP Intake
Senior Center Hours	The hours of multipurpose senior centers are open to older individuals. Sites that only offer meals (also known as Nutrition Sites) should not be included.	
Social Activities	Provision of activities which foster the social well-being of individuals through social interaction and the satisfying use of leisure time. Activities, such as performing arts, games, and crafts, either as an observer or as a participant, facilitated by a provider.	
Outreach	This service covers activities at the provider's location (i.e. senior center) or should be organized/planned by the provider (senior center).	Estimated audience size
Information Services	A media activity that conveys information about available services, aging, or the aging network. It is a one way mode of communication. Examples include: Facebook posts, TV Ads/PSAs, radio ads/PSAs, website hits, brochures, newspaper ads, press releases. When counting brochures and other print media as Information Services, it should be counted when the cost is incurred (when the brochures are printed, when the newspaper ad is billed)	Program Topic, estimated audience size
Caregiver Information & Assistance	A service that: • provides the caregiver with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; • assesses the problems and capacities of the individuals; • links the individuals to the opportunities and services that are available; and • to the maximum extent practicable, ensures that the individuals receive the services needed by the individuals, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures	
Caregiver Outreach	An interactive activity that conveys information to caregivers about available services, aging, or the aging network. It includes in-person interactive presentations, booth/exhibit at a fair, conference, or other public events. This service includes Public Education and Presentations.	Program Topic, estimated audience size
Health Promo Evidence Based	Activities related to the prevention and mitigation of the effects of chronic disease (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition). Activities must meet ACL/AoA definition for an evidence-based program, as presented on ACL's website.	AP Intake
Material Distribution	The provision of goods to an older individual at no cost or at a reduced cost which will directly support the health and independence of the individual with an assessed need.	AP Intake
Transportation	Services or activities that provide or arrange for the travel, including travel costs, of individuals from one location to another. Does not include any other activity.	

Resolution #2020- 033
Accrual Cap of Vacation Leave

WHEREAS, the County of Saline recognizes the importance of personal leave time away from day-to-day employment; and

WHEREAS, the County has previously adjusted an increase of Vacation Leave accrual to an amount not to exceed two-hundred and forty (240) hours to be carried over from one year to the next; and

WHEREAS, the County continues to encourage the use of vacation time, yet has found the subsequent result of some employees having to forfeit excess Vacation Leave banked above the maximum of two-hundred and forty (240) hours at years end; and

WHEREAS, the County shall no longer continue to deduct the benefit of earned Vacation Leave after it has been accrued; and

WHEREAS, the County now finds it necessary to cap the accrual of Vacation Leave at two-hundred and forty (240) hours during the course of any pay period in which the cap is reached; and

WHEREAS, the County realizes there may be eligible employees who have already exceeded the accrual of two-hundred and forty (240) hours upon adoption of this resolution, but will maintain those amounts until the excess thereof is exhausted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saline, State of Nebraska, that this resolution provides language to supersede and replace "D. VACATION LEAVE", paragraph #2, with the following:

In order to encourage the use of vacation time, employees may only accrue a maximum of two-hundred and forty (240) hours of vacation leave time. If the maximum accrual of vacation is reached, there will be no additional accruals of vacation until the employee's balance drops below the maximum.

The above stated is effective _____ as hereby adopted
_____, 2020.

Saline County Board of Commissioners

Board Chairperson

Board Commissioner

Board Commissioner

Board Commissioner

Board Commissioner

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 2020

County Clerk

Date

NEBRASKA

Good Life. Great Resources.

DEPT. OF ENVIRONMENT AND ENERGY



Pete Ricketts, Governor

June 24th, 2020

Anita Bartels
Saline County Board
PO Box 865
Wilber, NE 68465

RE: Lawver Farms Animal Feeding Operation
NDEE ID: 114343
Program ID: LWC 22-1059
Subject: Notice of Application Received
SE 1/4, NW 1/4, Section 03, Township 07N, Range 01E, Saline County
Prepared By: Settje Agri-Services & Engineering, Inc.

Dear Ms. Bartels:

Enclosed is a copy of the application for a Construction and Operating Permit for the above referenced animal feeding operation, received by the Nebraska Department of Environment and Energy (Department), in accordance with Title 130, *Livestock Waste Control Regulations*.

The Saline County Board has thirty (30) days to submit comments to the Department about any factors or conditions existing at the site that should be considered when making a decision on the application.

Please keep the enclosed copy of the application for your records. If the application is approved, the Department will send you a copy of the Construction and Operating Permit for your files.

If you have any questions, please contact me at (402) 471-4280.

Sincerely,

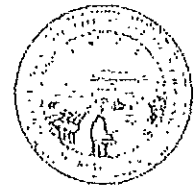
Garret Newcomer

Garret Newcomer
Program Specialist
Agriculture Section
Water Permits Division

NEBRASKA

Good Life Great Resources.

DEPT. OF ENVIRONMENT AND ENERGY



Pete Picketts, Governor

June 17, 2020

Les Lawver
Lawver Farms
429 County Road GG
Friend, NE 68359

RE: Lawver Farms Animal Feeding Operation
NDEE ID: 114343
Program ID: LWC 22-1059
Subject: Construction and Operating Permit Required
SE 1/4, NW 1/4, Section 03, Township 07N, Range 01E, Saline County

Dear Mr. Lawver:

A livestock waste control facility (LWCF) is required for the above proposed feeding operation. This determination is based on an inspection conducted on June 15, 2020 by Garret Newcomer from the Nebraska Department of Environment and Energy (Department) in accordance with Title 130, Livestock Waste Control Regulations.

A completed application (original and five copies) for a Construction and Operating Permit should be submitted to the Department at least six months in advance of the anticipated construction date. It may take the Department up to 110 days from the receipt of a complete application to approve or deny the application. A Construction and Operating Permit is required before LWCF construction begins.

The submitted application must meet the minimum requirements outlined in Title 130, Chapter 4, 001 effective October 4, 2011. An application fee of \$200 is required.

Additional information and a copy of Title 130 are enclosed for your use. Copies of other guidance documents are available by request or can be obtained from the Department's website at <http://dee.ne.gov>. Also, please be aware that it is your responsibility to comply with all county and local zoning regulations, as well as any rules or regulations required by your Natural Resources District (NRD).

If you have any questions, please feel free to contact Garret Newcomer at (402) 471-4280 or myself at (402) 471-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Cay Ewoldt".

Cay Ewoldt, Supervisor
Agriculture Section
Water Permits Division
cay.ewoldt@nebraska.gov

Enclosures



CHECK #25707 \$200 RECEIVED

TITLE 130 - FORM A

REQUEST FOR INSPECTION OF ANIMAL FEEDING OPERATION

PLEASE PRINT OR TYPE

RECEIVED

LEGAL NAME OF OWNER (Individual, partner, corporation, company, etc.): Les Lawver, Owner

JUN - 8 2020

NAME OF OPERATION: Lawver Farms

ADDRESS OF OPERATION: 429 County Road GG Friend NE 68359 Street, Route No., etc City or Town State Zip

LEGAL DESCRIPTION OF OPERATION:

SE NW 3 7 N 1 E or W Saline County Qtr. Qtr. Section Township Range

DIRECTIONS FROM NEAREST TOWN: From Friend, NE, head south on State St (Co Rd 500) for 3.25 miles. Turn west (right) on County Road GG, and the site will be on the south (left) side of road in .6 miles.

CONTACT PERSON INFORMATION:

NAME & TITLE: Les Lawver

MAILING ADDRESS: 429 County Road GG Friend NE 68359 Street, P.O. Box, Route No. etc City or Town State Zip

TEL. (402) 947 1680 Work Home Other (Cell, Fax, etc.)

EMAIL (optional):

REASON FOR REQUESTING INSPECTION: Proposed New Operation Expansion of Existing Operation

- Existing Operation (not inspected previously; major operational changes other than expansion, etc.)
Other (i.e., local or lender requirements, regulatory changes, previous discharge, etc.)

ANIMAL FEEDING OPERATION INFORMATION: (Attach additional sheets if more space is needed to list livestock types)

Table with 2 columns: Type Of Livestock (i.e., feeder cattle, dairy, swine, nursery pigs, etc.) and Animal Capacity (maximum number of animals operation can hold at one time). Rows include Swine > 55 lbs (2,499), OR, Swine < 55 lbs (7,500).

Open Lots? Yes No Totally Housed Buildings? Yes No

Printed or Typed Name of Requester: Tony Zach

Signature of Requester: Tony Zach

(Be sure to include appropriate inspection fee, or form will be returned. Send requests to above address.)



LIVESTOCK PROGRAM APPROVAL SLIP

TYPE OF LETTER: CONSTRUCTION & OPERATING PERMIT REQUIRED

OPERATION: Lawyer Farms IIS #: 114343

DRAFTER: Garret Newcomer PROGRAM ID #: 22-1059

DATE: June 15, 2020

LEGAL DESCRIPTION: Error! Reference source not found., Error! Reference source not found.

County

REVIEWED BY:	NAME	INITIALS	DATE
	Daniel Ross	DR	6/17/20
	Cay Ewoldt	CE	6/17/20

COMMENTS: (Add Comments Here)

Enclosures to Operation:

<input checked="" type="checkbox"/>	AFO Categories and Fees
<input checked="" type="checkbox"/>	Additional Requirements for CO/NPDES
<input type="checkbox"/>	BMP for Odor
<input type="checkbox"/>	Chemical/Mortality Management Forms
<input type="checkbox"/>	Closure Plan
<input type="checkbox"/>	Disposal of Dead Animals
<input type="checkbox"/>	Earthen Liner Tests for New LWCF
<input type="checkbox"/>	Emergency Response Plan
<input type="checkbox"/>	Form B (Application)
<input type="checkbox"/>	Form C (Applicant Disclosure)
<input type="checkbox"/>	Form D (Transfer Request)
<input type="checkbox"/>	Form E (Field Phosphorus Risk)
<input type="checkbox"/>	Holding Pond Operation
<input type="checkbox"/>	Lagoon Sizing for LWCF
<input checked="" type="checkbox"/>	Title 130 (10/4/2011)
<input type="checkbox"/>	Nutrient Management Plan
<input type="checkbox"/>	PE/TA Listing
<input type="checkbox"/>	Narrative Rate Approach NMP Outline
<input type="checkbox"/>	Site Plan Instructions
<input type="checkbox"/>	Inspection Form

Enclosures to Consultant(s):

Tony Zach
 Settje Agri-Services
 15460 NW 48th ST
 Raymond, NE 68428

- Letter (Copy)
 Other:

INITIAL INSPECTION OF ANIMAL FEEDING OPERATION

NRD: Lower Big Blue IIS #: 114343 LWC #: 22-1059 Inspector: Garret Newcomer
 Initial Inspection Re-Inspection/Follow-Up Inspection Date: _____

Name of Operation: Lawver Farms Phone: 402-947-1680
 Address: 429 County Road GG City: Friend Zip: 68359
 Owner/Authorized Rep: Les Lawver Email: _____
 Contact Person: _____ Contact's Phone #: _____

AFO currently is: Proposed Existing AND is Large Medium Small
 AFO proposing to: Build LWCF/AFO Expand/Remodel Existing LWCF Other: (See Remarks)
 AND would be: Large Medium Small No Change in Size

Legal Description(s):
(SE.), (NW), Section 03 Township 07 Range 01 E W Saline County
(QTR.), (QTR.), Section _____ Township _____ Range _____ E W _____ County

GPS READING: Latitude _____ Longitude _____

(NOTE: latitude and longitude should be for the main entrance to the animal feeding operation from the public road.)

Type of Animals:	# of Head Existing	# of Head Proposed	New Total
Swine ≥ 55 lbs.		2,499	
OR			
Swine < 55 lbs.		7,500	

TYPE OF AFO: Confined Open Lot Confined and Open Lot
 EXISTING LWCF? Yes No If yes, numbers & types: _____
 Name of Nearest Impacted Surface Water: Turkey Creek Type: Tributary
 Distance from AFO: 1/4 mile Drainage Description: Cropland
 Name of Primary Stream: Big Blue River Distance from AFO: 35 miles
 Static Water Level: (in feet) 60-100' GWM Currently Required? Yes No

RECOMMENDATIONS: LWCF Required NPDES Required Conditionally Exempt Exempt

Summary/Additional Recommendations: Proposal is for one deep pit building with the animal numbers listed above.

Inspector: Garret Newcomer Date Signed: June 15, 2020



Confirmed Positive COVID-19 Test – Guidelines for Employees and Supervisors

10 Steps for Elected Officials/Department Heads/Employees

As the coronavirus continues its prevalence throughout the United States, it is probable that Saline County, as the employer (“County”), may continue to receive communications from an employee who shares that he or she has a positive test result for COVID-19, or a member of his or her household has tested positive. There is to be general practices for the County, via Human Resources, Elected Official, Department Head or Employee to consider when proceeding with “next steps” in support of safety and business/public service continuity.

- 1) If an employee or someone in their immediate household has tested positive for the COVID-19 virus, the employee should not report to work, nor to be sent home to work remotely. The County should convey the use of emergency paid sick leave for qualifying reasons under the Families First Coronavirus Response Act and/or be placed on medical/personal leave for a quarantine period as recommended by the Centers for Disease Control and Prevention (CDC).
- 2) The County does not need to notify the State Department of Health or the CDC, but should extend information or a request for additional guidance from local health officials, the Covid-19 Hotline or other such government agency. It is the healthcare provider who handles the positive test that is ultimately responsible for reporting to these agencies.
- 3) Employees who are diagnosed with COVID-19, or who have members in their household diagnosed with the virus, may be eligible for emergency paid sick leave under the Families First Coronavirus Response Act, Federal Family Medical Leave Act (FMLA) or other state leave laws. Because of the demands being placed on the medical community, the County is encouraged to be accommodating when asking for medical certification (see #10) so as not to place further burdens on the healthcare community.
- 4) The County should ask the employee to provide a list of individuals that came into “close contact”¹ with him/her during the two weeks leading up to the positive test. This would include employees, clients, vendors and any other business contacts. The County should communicate with these specific individuals. The County should use its best judgement in determining which individuals to contact; there is no clearly defined rule for this process.
- 5) When communicating with the “close contact”¹ employees and business contacts, be mindful of privacy and confidentiality laws. The County should not communicate the employees’ name. Instead, employers should generally share that an employee they have come in contact with recently has tested positive, or a member of their household has tested positive, for COVID-19. Any employees who came in “close contact”¹ with the employee should self-monitor, register to be tested via www.testnebraska.com or other, and/or with the ability to work remote while awaiting a test result, if appropriate, to reduce the risk of spreading the virus.
 - ¹ **NOTE:** The CDC defines “close contact” of someone who has been infected as “having been within approximately 6-feet of a person with Covid-19 for a prolonged period of time”.

- 6) Potentially exposed employees who have symptoms of COVID-19 should self-isolate, seek testing and follow CDC recommendations. Potentially exposed employees who do not have symptoms should seek testing and practice stringent social distancing for 14 days.
- 7) Steps should be taken to close off work areas used by the ill person. Wait 24 hours or as long as practical before beginning cleaning and disinfection. Follow additional CDC guidance for cleaning and disinfecting facility work areas.
- 8) The County, via the Department Head working together with the Human Resource Representative, can proactively communicate to its employees, or to those most likely effected, regarding potential exposure in the workplace, as warranted. This may be appropriate for some or every work environment, based on the employment location and the number of employees working within its localized environment. In addition, the County should convey all the measures and steps being taken to keep the public and employees protected to the extent possible.
- 9) Employees who have tested positive for COVID-19, according to the CDC, can discontinue quarantine after the following:
 - They have had no fever for at least 72 hours (that is three full days of no fever without the use medicine that reduces fevers); AND
 - Other symptoms have improved (for example, when cough or shortness of breath have improved); AND
 - At least 10 days have passed since symptoms first appeared or the date of their last positive test.
 - In addition, the County views itself as “critical infrastructure” thereby requiring those under quarantine due becoming ill with COVID-19 to provide confirmation of a negative test result or a note from their health care provider or public health official prior to returning to work. (Due to test scheduling and availability, the County will reimburse for time, travel and lost work hours beyond current federal law recognized & adopted alongside county policy.)
- 10) Due to healthcare provider offices and/or medical facilities being extremely busy or potentially unable to provide documentation of a COVID-19 test result, or healthcare provider’s note to validate an illness in a timely manner, the County should not immediately require sick employees to provide that documentation for sick leave. (See #9 in returning to work.)

In addition, Elected Officials, Department Heads and employees should be cognizant of general CDC Guidelines – similarly represented herein, in addition to the importance of not overreacting to situations related to coronavirus to prevent panic or unsubstantiated rumor in the workplace.

- **NOTE:** The above is but a general outline of what is likely expected for “next steps” once a contagion is reported. However, in short – and in ALL cases, any Department Head presented information from an employee in their charge with an exposure or a confirmed positive case is to consult with Human Resources to discuss and refine “next steps” in provision for its situation.

Saline County Board
Monthly Fees/Fines Report
From 06/01/2020 to 06/30/2020

Account Description	Total Amount
Petition	70.00
Filing Fee - State	5.00
Automation Fee	56.00
Transcript of Lien	50.00
Probation Admn Enrollment Fee	30.00
Probation Intensive Supervisio	1,220.00
NSC Education Fee	7.00
Dispute Resolution Fee	5.25
Indigent Defense Fee	21.00
Uniform Data Analysis Fee	7.00
Dissolution Fee	25.00
Parenting Act Fund	200.00
J.R.F.	42.00
Filing Fee-JRF	30.00
Legal Aid/Services Fund	45.00
Legal Aid/Services Fund	43.75
Issuance of Writ	5.00
Seal Cert/Auth Copies	2.00
Complete Record	60.00
Photocopy Fees	2.50
Interest on Bank Account	1.93
Foreign Court Fees	93.00
Substance Abuse Testing Fees	20.00
Fines	186.55
Spousal Support/Alimony	1,863.85
Property Settlement	27,705.00
Judgment (General)	1,042.32
Attorney Fees	74.72
Passport Processing Fee-County	560.00
Bindover Ten Percent Bond	5,850.00
Bond	250.00

Grand Total	39,573.87

APPROVED

This 7 Day of July 20 20
COUNTY BOARD

_____ Chairman

State of Nebraska } SS
Saline County }
Filed in the County Clerks
office Saline County, Nebraska

JUL 1 2020

at _____ o'clock and _____ minute
_____ County Clerk

SALINE COUNTY DISTRICT COURT
Cases Filed Report
For the Month of June , 2020

Cases Filed	Prior Pending	New Filings	Reopened Cases	Disposed Cases	Current Pending	Appealed Cases	Assign Co. Judge
Criminal							
Felony - Filed	0	0	0	0	0	0	
Felony - Bindovers	50	4	1	6	49	1	
Miscellaneous	0	0	0	0	0	0	
Misdemeanor	0	0	0	0	0	0	
Appeals - Trial Court	0	0	0	0	0	0	
Total Criminal	50	4	1	6	49	1	
Traffic							
Appeals - Trial Court	0	0	0	0	0	0	
Total Traffic	0	0	0	0	0	0	
Civil							
Tort	6	1	0	0	7	0	
Contract	5	0	0	0	5	0	
Real Property	8	0	0	0	8	0	
Miscellaneous	7	1	0	0	8	0	
Condemnation	0	0	0	0	0	0	
Appeals - Admin Agency	1	0	0	1	0	0	
Appeals - Trial Court	3	0	0	0	3	0	
Total Civil	30	2	0	1	31	0	
Domestic Relations							
Marriage Dissolution	52	0	1	8	45	0	0
Support/Custody	12	0	4	2	14	0	0
Paternity	17	0	3	4	16	0	0
URESAs	1	0	0	0	1	0	0
Protection Orders	2	4	2	6	2	0	3
Miscellaneous	1	0	0	0	1	0	0
Appeals - Trial Court	0	0	0	0	0	0	0
Total Domestic Relations	85	4	10	20	79	0	3
Estate							
Appeals - Trial Court	0	0	0	0	0	0	
Total Estate	0	0	0	0	0	0	
Subtotal	165	10	11	27	159	1	
Juvenile							
Misdemeanor/Infraction	0	0	0	0	0	0	
Felony	0	0	0	0	0	0	
Neglected/Dependent	0	0	0	0	0	0	
Status Offender	0	0	0	0	0	0	
Mentally Ill and Dangerous	0	0	0	0	0	0	
Parental	0	0	0	0	0	0	
Total Juvenile	0	0	0	0	0	0	
Total Cases Filed	165	10	11	27	159	1	

Disposition	Small Civil Claims	Dom. Rel.	Appeals			Total
			Probate	From Trial Court/Admin	Agency	
Jury-Verdict Issued	0	0	0	0	0	0
Jury-Disposed Before Verdict	0	0	0	0	0	0
Tried to Court	0	0	4	0	0	4
Uncontested/Default	0	0	10	0	0	10
Dismissed by Party	0	0	3	0	1	4
Dismissed by Court	0	0	3	0	0	3
Suggestion of Bankruptcy	0	0	0	0	0	0
Transferred	0	0	0	0	0	0
Stipulation Agreement/Payment (CC O	0	0	0	0	0	0
Total	0	0	20	0	1	21

Month of June, 2020

Date: 07/01/2020

CRIMINAL - TRAFFIC - JUVENILE DISPOSITIONS

Time: 09:27:31

Disposition	Felony	Misdemeanor	Traffic	Juvenile	Appeals from Trial Court	Total
Jury Impaneled:						
a. Verdict Issued	0	0	0	0	0	0
b. Disposed Prior to Verdict	0	0	0	0	0	0
Tried to Court	0	0	0	0	0	0
Preliminary Hearing Held:						
a. Bound Over	0	0	0	0	0	0
b. Dismissed by Court	0	0	0	0	0	0
Preliminary Hearing Waived	0	0	0	0	0	0
Felony Reduced to Misdemeanor	0	0	0	0	0	0
Dismissed by Prosecutor	0	0	0	0	0	0
Dismissed by Court Prior to Trial	0	0	0	0	0	0
Transferred	0	0	0	0	0	0
Guilty Plea in Court	6	0	0	0	0	6
Guilty Plea by Waiver	0	0	0	0	0	0
Total Dispositions	6	0	0	0	0	6

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 07/01/20
 Accrual Basis

Saline Civil Account
 Transactions by Account
 As of June 30, 2020

Type	Date	Num	Name	Memo	Split	Amount
200 · Due to County Treasurer						
201 · Writ Fees						
Invoice	06/01/2020	211-24	Credit Management	Writ Fees-Josei...	120 · A/R	18.00
Invoice	06/01/2020	211-43	Collection Agency, LLC	Writ Fees-Stage...	120 · A/R	6.00
Invoice	06/01/2020	211-44	Collection Agency, LLC	Writ Fees-Stage...	120 · A/R	6.00
Invoice	06/01/2020	211-40	Gurstel Law Firm, PC	Writ Fees-Comp...	120 · A/R	18.00
Invoice	06/01/2020	211-25	AR Solutions Inc	Writ Fees-Kevin ...	120 · A/R	27.00
Invoice	06/01/2020	211-90	Collection Agency, LLC	Writ Fees-Deb S...	120 · A/R	18.00
Invoice	06/02/2020	211-26	James A Cada	Writ Fees-Rocio ...	120 · A/R	6.00
Invoice	06/02/2020	211-28	James A Cada	Writ Fees-Jane ...	120 · A/R	18.00
Invoice	06/02/2020	211-29	James A Cada	Writ Fees-Hecto...	120 · A/R	18.00
Invoice	06/02/2020	211-30	James A Cada	Writ Fees-Joshu...	120 · A/R	18.00
Invoice	06/02/2020	211-31	James A Cada	Writ Fees-Mathe...	120 · A/R	18.00
Invoice	06/03/2020	211-27	Collection Agency, LLC	Writ Fees-Caudi...	120 · A/R	27.00
Invoice	06/03/2020	211-42	Collection Agency, LLC	Writ Fees-Stage...	120 · A/R	6.00
Invoice	06/03/2020	211-35	State	Writ Fees-Derek...	120 · A/R	18.00
Invoice	06/03/2020	211-23	State	Writ Fees-Natha...	120 · A/R	18.00
Invoice	06/04/2020	211-33	Credit Management	Writ Fees-Taylor...	120 · A/R	18.00
Invoice	06/04/2020	211-11	Collection Agency, LLC	Writ Fees-T Mc...	120 · A/R	18.00
Invoice	06/04/2020	211-36	State	Writ Fees-Grego...	120 · A/R	18.00
Invoice	06/05/2020	211-20	Credit Management	Writ Fees-Bayle...	120 · A/R	6.00
Invoice	06/05/2020	211-22	Credit Management	Writ Fees-Yolan...	120 · A/R	18.00
Invoice	06/05/2020	211-34	Credit Management	Writ Fees-Ashle...	120 · A/R	18.00
Invoice	06/05/2020	211-38	Credit Management	Writ Fees-Josep...	120 · A/R	6.00
Invoice	06/05/2020	211-39	Credit Management	Writ Fees-Samij...	120 · A/R	18.00
Invoice	06/05/2020	211-37	Pollack & Ball LLC	Writ Fees-Carm...	120 · A/R	18.00
Invoice	06/05/2020	211-91	Collection Agency, LLC	Writ Fees-Keith ...	120 · A/R	18.00
Invoice	06/05/2020	211-21	Credit Bureau Services, Inc	Writ Fees-Patric...	120 · A/R	27.00
Check	06/09/2020	9193	Saline County Treasurer	May Sheriff's Fe...	100 · Ca...	-903.00
Invoice	06/09/2020	211-48	Collection Agency, LLC	Writ Fees-Dana ...	120 · A/R	27.00
Invoice	06/09/2020	211-50	Collection Agency, LLC	Writ Fees-Weste...	120 · A/R	27.00
Invoice	06/09/2020	211-46	Collection Agency, LLC	Writ Fees-Rand...	120 · A/R	18.00
Invoice	06/09/2020	211-47	Collection Agency, LLC	Writ Fees-Bayle...	120 · A/R	18.00
Invoice	06/09/2020	211-41	Sales Midwest Inc.	Writ Fees-Potter...	120 · A/R	18.00
Invoice	06/09/2020	211-51	State	Writ Fees-Milan...	120 · A/R	6.00
Invoice	06/09/2020	211-49	Messlerli & Kramer PA	Writ Fees-Rebe...	120 · A/R	6.00
Invoice	06/09/2020	211-45	Credit Management	Writ Fees-Cryst...	120 · A/R	18.00
Invoice	06/10/2020	210-95	AR Solutions Inc	Writ Fees-Adam...	120 · A/R	18.00
Invoice	06/10/2020	210-96	AR Solutions Inc	Writ Fees-Celvin...	120 · A/R	18.00

4:13 PM
 07/01/20
 Accrual Basis

Saline Civil Account
 Transactions by Account
 As of June 30, 2020

Type	Date	Num	Name	Memo	Split	Amount
Invoice	06/10/2020	211-19	Rausch, Sturm, Israel, Enerson & Hor...	Writ Fees-Eva P...	120 · A/R	6.00
Invoice	06/10/2020	211-12	Pollack & Ball LLC	Writ Fees-Miche...	120 · A/R	18.00
Invoice	06/10/2020	211-52	Robert Snyder	Writ Fees-Troy ...	120 · A/R	6.00
Invoice	06/10/2020	211-53	General Collection Co., Inc.	Writ Fees-Miche...	120 · A/R	18.00
Invoice	06/10/2020	211-54	State	Writ Fees-Micha...	120 · A/R	18.00
Invoice	06/10/2020	211-55	Credit Management	Writ Fees-Sebas...	120 · A/R	18.00
Invoice	06/11/2020	211-56	Collection Agency, LLC	Writ Fees-Zacha...	120 · A/R	6.00
Invoice	06/11/2020	211-57	Collection Agency, LLC	Writ Fees-Stage...	120 · A/R	18.00
Invoice	06/12/2020	211-58	Collection Agency, LLC	Writ Fees-Rober...	120 · A/R	6.00
Invoice	06/15/2020	211-60	Collection Agency, LLC	Writ Fees-Keith ...	120 · A/R	18.00
Invoice	06/15/2020	211-63	State	Writ Fees-Josue...	120 · A/R	18.00
Invoice	06/15/2020	211-61	Collection Agency, LLC	Writ Fees-Shan...	120 · A/R	18.00
Invoice	06/15/2020	211-62	Credit Management	Writ Fees-Jesus...	120 · A/R	18.00
Invoice	06/15/2020	211-70	State	Writ Fees-Veron...	120 · A/R	6.00
Invoice	06/16/2020	211-64	James A Cada	Writ Fees-Carol ...	120 · A/R	27.00
Invoice	06/16/2020	211-66	Neuhaus Law Office	Writ Fees-Brend...	120 · A/R	18.00
Invoice	06/16/2020	211-65	Credit Management	Writ Fees-Jennif...	120 · A/R	18.00
Invoice	06/17/2020	211-81	State	Writ Fees-Sebas...	120 · A/R	6.00
Invoice	06/17/2020	211-82	State	Writ Fees-Jimmi...	120 · A/R	6.00
Invoice	06/18/2020	211-77	Collection Agency, LLC	Writ Fees-Aman...	120 · A/R	27.00
Invoice	06/18/2020	211-76	Messerli & Kramer PA	Writ Fees-Claudi...	120 · A/R	18.00
Invoice	06/18/2020	211-75	James A Cada	Writ Fees-Meliss...	120 · A/R	27.00
Invoice	06/19/2020	211-79	Collection Agency, LLC	Writ Fees-Jess ...	120 · A/R	18.00
Invoice	06/19/2020	211-80	Baylor Evnen, LLP	Writ Fees-Vand...	120 · A/R	36.00
Invoice	06/19/2020	211-78	State	Writ Fees-Gage ...	120 · A/R	18.00
Invoice	06/22/2020	211-84	James H Hoppe	Writ Fees-Joshu...	120 · A/R	6.00
Invoice	06/23/2020	211-85	State	Writ Fees-Oscar...	120 · A/R	36.00
Invoice	06/23/2020	211-86	State	Writ Fees-Herm...	120 · A/R	6.00
Invoice	06/23/2020	211-87	State	Writ Fees-Alex ...	120 · A/R	6.00
Invoice	06/24/2020	211-88	Messerli & Kramer PA	Writ Fees-Cristin...	120 · A/R	18.00
Invoice	06/24/2020	211-89	State	Writ Fees-Patien...	120 · A/R	6.00
Invoice	06/24/2020	211-71	James A Cada	Writ Fees-Froila...	120 · A/R	18.00
Invoice	06/24/2020	211-72	James A Cada	Writ Fees-Kand...	120 · A/R	18.00
Invoice	06/24/2020	211-73	James A Cada	Writ Fees-Barba...	120 · A/R	12.00
Invoice	06/25/2020	211-92	James A Cada	Writ Fees-Jade ...	120 · A/R	18.00
Invoice	06/25/2020	211-93	James A Cada	Writ Fees-Carm...	120 · A/R	6.00
Invoice	06/26/2020	211-96	State	Writ Fees-Benja...	120 · A/R	18.00
Invoice	06/26/2020	211-95	State	Writ Fees-Ty St...	120 · A/R	18.00
Invoice	06/27/2020	211-94	Credit Management	Writ Fees-Denn...	120 · A/R	6.00

4:13 PM
07/01/20
Accrual Basis

Saline Civil Account
Transactions by Account
As of June 30, 2020

Type	Date	Num	Name	Memo	Split	Amount
Invoice	06/28/2020	211-68	Rausch, Sturm, Israel, Enerson & Hor...	Writ Fees-Mary ...	120 · A/R	18.00
Invoice	06/28/2020	211-67	Rausch, Sturm, Israel, Enerson & Hor...	Writ Fees-Wayn...	120 · A/R	18.00
Invoice	06/28/2020	211-69	Rausch, Sturm, Israel, Enerson & Hor...	Writ Fees-Lesle...	120 · A/R	6.00
Invoice	06/29/2020	211-98	Collection Agency, LLC	Writ Fees-Kimbe...	120 · A/R	18.00
Total 201 · Writ Fees						357.00
202 · Mileage						
Invoice	06/01/2020	211-24	Credit Management	Mileage-Rikto	120 · A/R	15.00
Invoice	06/01/2020	211-43	Collection Agency, LLC	Mileage-Benson	120 · A/R	0.00
Invoice	06/01/2020	211-44	Collection Agency, LLC	Mileage-Widick	120 · A/R	0.00
Invoice	06/01/2020	211-40	Gurstel Law Firm, PC	Mileage-Comple...	120 · A/R	32.00
Invoice	06/01/2020	211-25	AR Solutions Inc	Mileage-Kevin 3...	120 · A/R	32.00
Invoice	06/01/2020	211-90	Collection Agency, LLC	Mileage-Snider	120 · A/R	13.00
Invoice	06/02/2020	211-26	James A Cada	Mileage-Alvarez	120 · A/R	14.00
Invoice	06/02/2020	211-28	James A Cada	Mileage-Miller	120 · A/R	13.00
Invoice	06/02/2020	211-29	James A Cada	Mileage-Lima	120 · A/R	14.00
Invoice	06/02/2020	211-30	James A Cada	Mileage-Hinton	120 · A/R	32.00
Invoice	06/02/2020	211-31	James A Cada	Mileage-Lock	120 · A/R	7.00
Invoice	06/03/2020	211-27	Collection Agency, LLC	Mileage-Flores	120 · A/R	0.50
Invoice	06/03/2020	211-42	Collection Agency, LLC	Mileage-Benson	120 · A/R	0.00
Invoice	06/03/2020	211-35	State	Mileage-Galovsen	120 · A/R	15.00
Invoice	06/03/2020	211-23	State	Mileage-Roesler	120 · A/R	0.75
Invoice	06/04/2020	211-33	Credit Management	Mileage-Valderaz	120 · A/R	13.00
Invoice	06/04/2020	211-11	Collection Agency, LLC	Mileage-McCor...	120 · A/R	18.00
Invoice	06/04/2020	211-36	State	Mileage-Dightm...	120 · A/R	13.00
Invoice	06/05/2020	211-20	Credit Management	Mileage-Mulbery	120 · A/R	0.50
Invoice	06/05/2020	211-22	Credit Management	Mileage-Fennell	120 · A/R	48.00
Invoice	06/05/2020	211-34	Credit Management	Mileage-wollenb...	120 · A/R	7.00
Invoice	06/05/2020	211-38	Credit Management	Mileage-Houdes...	120 · A/R	0.50
Invoice	06/05/2020	211-39	Credit Management	Mileage-Roth	120 · A/R	24.00
Invoice	06/05/2020	211-37	Pollack & Ball LLC	Mileage-Simmon...	120 · A/R	13.00
Invoice	06/05/2020	211-91	Collection Agency, LLC	Mileage-Korbel	120 · A/R	0.50
Invoice	06/05/2020	211-21	Credit Bureau Services, Inc	Mileage-Patrick ...	120 · A/R	32.00
Check	06/09/2020	9193	Saline County Treasurer	May Sheriff's Fe...	100 · Ca...	-716.00
Invoice	06/09/2020	211-48	Collection Agency, LLC	Mileage-Dana 4...	120 · A/R	8.00
Invoice	06/09/2020	211-50	Collection Agency, LLC	Mileage-Wesley ...	120 · A/R	1.00
Invoice	06/09/2020	211-46	Collection Agency, LLC	Mileage-McGee	120 · A/R	8.00
Invoice	06/09/2020	211-47	Collection Agency, LLC	Mileage-Mulbery	120 · A/R	0.50
Invoice	06/09/2020	211-41	Sales Midwest Inc.	Mileage-Potter S...	120 · A/R	18.00

4:13 PM
 07/01/20
 Accrual Basis

Saline Civil Account
Transactions by Account
 As of June 30, 2020

Type	Date	Num	Name	Memo	Split	Amount
Invoice	06/09/2020	211-51	State	Mileage-Garcia	120 · A/R	14.00
Invoice	06/09/2020	211-49	Messerli & Kramer PA	Mileage-Cheever	120 · A/R	17.00
Invoice	06/09/2020	211-45	Credit Management	Mileage-Thomps...	120 · A/R	13.00
Invoice	06/10/2020	210-95	AR Solutions Inc	Mileage-Safar	120 · A/R	13.00
Invoice	06/10/2020	210-96	AR Solutions Inc	Mileage-Lopez	120 · A/R	13.00
Invoice	06/10/2020	211-19	Rausch, Sturm, Israel, Enerson & Hor...	Mileage-Parks	120 · A/R	14.00
Invoice	06/10/2020	211-12	Pollack & Ball LLC	Mileage-Oltman	120 · A/R	1.50
Invoice	06/10/2020	211-52	Robert Snyder	Mileage-Smith	120 · A/R	14.00
Invoice	06/10/2020	211-53	General Collection Co., Inc.	Mileage-Parks	120 · A/R	0.50
Invoice	06/10/2020	211-54	State	Mileage-Winters	120 · A/R	20.00
Invoice	06/10/2020	211-55	Credit Management	Mileage-Sanchez	120 · A/R	0.50
Invoice	06/11/2020	211-56	Collection Agency, LLC	Mileage-Eyer	120 · A/R	18.00
Invoice	06/11/2020	211-57	Collection Agency, LLC	Mileage-Widick	120 · A/R	0.50
Invoice	06/12/2020	211-58	Collection Agency, LLC	Mileage-Bagwell	120 · A/R	0.00
Invoice	06/15/2020	211-60	Collection Agency, LLC	Mileage-Korbel	120 · A/R	0.50
Invoice	06/15/2020	211-63	State	Mileage-Hernan...	120 · A/R	13.00
Invoice	06/15/2020	211-61	Collection Agency, LLC	Mileage-Dragoo	120 · A/R	13.00
Invoice	06/15/2020	211-62	Credit Management	Mileage-Ceja	120 · A/R	14.00
Invoice	06/15/2020	211-70	State	Mileage-Millison	120 · A/R	13.00
Invoice	06/16/2020	211-64	James A Cada	Mileage-Crol .50...	120 · A/R	0.50
Invoice	06/16/2020	211-66	Neuhaus Law Office	Mileage-Weber	120 · A/R	0.50
Invoice	06/16/2020	211-65	Credit Management	Mileage-Castro	120 · A/R	15.00
Invoice	06/17/2020	211-81	State	Mileage-riley	120 · A/R	26.00
Invoice	06/17/2020	211-82	State	Mileage-Smith	120 · A/R	26.00
Invoice	06/18/2020	211-77	Collection Agency, LLC	Mileage-Amand...	120 · A/R	7.00
Invoice	06/18/2020	211-76	Messerli & Kramer PA	Mileage-Millan	120 · A/R	0.50
Invoice	06/18/2020	211-75	James A Cada	Mileage-Melissa ...	120 · A/R	1.00
Invoice	06/19/2020	211-79	Collection Agency, LLC	Mileage-Houser	120 · A/R	7.00
Invoice	06/19/2020	211-80	Baylor Evnen, LLP	Mileage-B Adam...	120 · A/R	18.00
Invoice	06/19/2020	211-78	State	Mileage-Fitzpatri...	120 · A/R	0.00
Invoice	06/22/2020	211-84	James H Hoppe	Mileage-Inderlied	120 · A/R	18.00
Invoice	06/23/2020	211-85	State	Mileage-Vincente	120 · A/R	14.00
Invoice	06/23/2020	211-86	State	Mileage-Reynoso	120 · A/R	14.00
Invoice	06/23/2020	211-87	State	Mileage-Vargas	120 · A/R	14.00
Invoice	06/24/2020	211-88	Messerli & Kramer PA	Mileage-Lopez	120 · A/R	15.00
Invoice	06/24/2020	211-89	State	Mileage-Peery	120 · A/R	14.00
Invoice	06/24/2020	211-71	James A Cada	Mileage-Alvarez-...	120 · A/R	13.00
Invoice	06/24/2020	211-72	James A Cada	Mileage-Ramos	120 · A/R	32.00
Invoice	06/24/2020	211-73	James A Cada	Mileage-Barbara...	120 · A/R	13.00

4:13 PM
 07/01/20
 Accrual Basis

**Saline Civil Account
 Transactions by Account
 As of June 30, 2020**

Type	Date	Num	Name	Memo	Split	Amount
Invoice	06/25/2020	211-92	James A Cada	Mileage-Perry	120 · A/R	15.00
Invoice	06/25/2020	211-93	James A Cada	Mileage-Hansen	120 · A/R	0.00
Invoice	06/26/2020	211-96	State	Mileage-Adame	120 · A/R	40.00
Invoice	06/26/2020	211-95	State	Mileage-Stewart	120 · A/R	25.00
Invoice	06/27/2020	211-94	Credit Management	Mileage-Jilej	120 · A/R	13.00
Invoice	06/28/2020	211-68	Rausch, Sturm, Israel, Enerson & Hor...	Mileage-Kenney	120 · A/R	32.00
Invoice	06/28/2020	211-67	Rausch, Sturm, Israel, Enerson & Hor...	Mileage-Kenney	120 · A/R	32.00
Invoice	06/28/2020	211-69	Rausch, Sturm, Israel, Enerson & Hor...	Mileage-Drevo	120 · A/R	13.00
Invoice	06/29/2020	211-98	Collection Agency, LLC	Mileage-Anderson	120 · A/R	20.00
Total 202 · Mileage						308.25
203 · Vehicle Inspections						
General ...	06/09/2020	183			-SPLIT-	-10.00
Sales Re...	06/30/2020		Saline County Treasurer	Title Inspections ...	160 · On...	1,210.00
Total 203 · Vehicle Inspections						1,200.00
204 · Gun Permits						
General ...	06/09/2020	183			203 · Ve...	-35.00
Sales Re...	06/30/2020		Saline County Treasurer	Gun Permits SC...	160 · On...	100.00
Total 204 · Gun Permits						65.00
208 · Miscellaneous						
Total 208 · Miscellaneous						
Total 200 · Due to County Treasurer						1,930.25

TOTAL

WRIT FEES: \$357.00
 MILEAGE: \$308.25
 VEH INSPECTIONS: \$1,200.00
 GUN PERMITS: \$65.00
 TOTAL \$1,930.25

APPROVED
 This 7 Day of July 20 20
COUNTY BOARD

 Chairman

1,930.25
 1,930.25

SCHULZ & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

106 Eastside Blvd
Beatrice, NE 68310-3477
Phone (402) 223-3598
Fax (402) 228-4731

E-mail: contactus@schulzcpas.com
Website: www.schulzcpas.com

300 6th Street, P.O. Box 535
Fairbury, NE 68352-0535
Phone (402) 729-6137
Fax (402) 729-6337

State of Nebraska
Saline County
Filed in the County Clerk's
office Saline County, Nebraska

July 2, 2020

JUL 06 2020

at _____ o'clock and _____ minute
County Clerk

County Commissioners
Saline County
Wilber, NE 68465

We are pleased to confirm our understanding of the services we are to provide Saline County for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Saline County as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Saline County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The management's discussion and analysis that is necessary to supplement, although not required to be part of, the basic financial statements will not be presented. As part of our engagement, we will apply certain limited procedures to Saline County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited.

Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies Saline County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

Combining Nonmajor Fund Statements
Nonmajor Budgetary Comparison Schedules
Schedule of Office Activities

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects; in conformity with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Saline County and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Saline County's financial statement. Our report will be addressed to the County Board of Commissioners of Saline County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Saline County is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits not do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that

come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements, and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Saline County's compliance with the provisions of applicable laws, regulations, contracts, agreements and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also prepare the financial statements and related notes of Saline County in conformity with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute and audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with the cash basis method of accounting which is a

comprehensive basis of accounting other than generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management also is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud, and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the cash basis of accounting which is a comprehensive basis of accounting other than generally accepted accounting principles; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services

by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Saline County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Schulz & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Schulz & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by regulatory agencies. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately September 22, 2020 and to issue our reports no later than December 31, 2020. Colt Feighner is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will be \$12,000. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Saline County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Schulz & Associates, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Saline County.

Signature: _____

Title: _____

Date: _____

APS7046
7/02/20
16:57:35

SAL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 07/17/2020 TO 07/17/2020

Account # 1099 Description Account Amt Vendor Invoice Description Claim #

631-00 CLERK OF DIST. COURT CHILD SUPPORT

115.00

641-00 BUILDING & GROUNDS (COURT HOUSE)
00-2-0200 COMMUNICATIONS SERVICES 248.65 VERIZON WIRELESS 9857030527 20070168
00-2-0501 LIGHT 4,372.32 CITY OF WILBER 3640000 3540001 2680700 368 20070129
00-2-0502 WATER 163.51 CITY OF WILBER 3640000 3540001 2680700 368 20070129
00-2-0503 HEATING/FUELS 82.18 BLACK HILLS ENERGY 9947 0482 76 2148 1560 72 5 20070127
00-2-0505 GARBAGE 276.49 CITY OF WILBER 3640000 3540001 2680700 368 20070129
00-2-1300 BUILDING REPAIR 11.58 SACK LUMBER COMPANY 2006-175164 2006-168416 200 20070159
00-2-9900 MISCELLANEOUS 33.08 WALKER UNIFORM RENTAL 1086586 20070172
00-3-0103 JANITORIAL SUPPLIES 8.49 FOOD MESTO ACCT# 1014 20070137
00-3-0103 JANITORIAL SUPPLIES 125.92 SACK LUMBER COMPANY 2006-175164 2006-168416 200 20070159

641-00 BUILDING & GROUNDS (COURT HOUSE)

5,322.22

645-00 EXTENSION OFFICE
00-2-0100 POSTAL SERVICE 36.80 UNL COOPERATIVE EXTENSION CK# 2698 CK# 2699 CK# 2700 20070167
00-2-1704 MILEAGE ALLOWANCE 39.10 LEANNE MANNING JUNE MILEAGE 20070148
00-2-1704 MILEAGE ALLOWANCE 12.65 ERIC STEHLIK JUNE MILEAGE 20070165
00-2-1704 MILEAGE ALLOWANCE 285.00 UNL COOPERATIVE EXTENSION CK# 2698 CK# 2699 CK# 2700 20070167
00-3-0101 OFFICE SUPPLIES 12.80 UNL COOPERATIVE EXTENSION CK# 2698 CK# 2699 CK# 2700 20070167

645-00 EXTENSION OFFICE

386.35

651-00 SHERIFF
00-1-1100 UNIFORM ALLOWANCE 11.00 MALLORY SAFETY AND SUPPLY 4868528 20070147
00-1-1100 UNIFORM ALLOWANCE 249.96 VISA 10001024824 WR20020233 2760 20070170
00-2-1700 TRAVEL EXPENSES 20.46 VISA FUEL MEAL 20070169
00-2-9900 MISCELLANEOUS 700.00 JULIE KRULL DOWN PAYMENT 20070145
00-3-0209 FUEL 1,792.00 SAPP BROS INC IN3153086 23062976 IN315502 20070164
00-3-0209 FUEL 34.55 VISA FUEL MEAL 20070169
00-3-0212 EQUIPMENT REPAIRS-COMMERCIAL 493.75 CRETE AUTO SUPPLY INC 016458 016918 20070132
00-3-0212 EQUIPMENT REPAIRS-COMMERCIAL 531.91 41 AUTO PARTS 033613 033872 033634 033625 20070174

651-00 SHERIFF

3,833.63

652-00 ATTORNEY
00-5-0500 OFFICE EQUIPMENT 370.75 GREATAMERICA FINANCIAL SV 27287997 20070139

652-00 ATTORNEY

370.75

APS7040
7/02/20
16:57:35

SAL
BOARD PREAPPROVAL REPORT
GENERAL
FROM 07/17/2020 TO 07/17/2020

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
662-00	ATTORNEY-CHILD SUPPORT				
00-2-0100	POSTAL SERVICE	300.00	SALINE COUNTY ATTORNEY PE	CI19-47 CI20-68 CI18-164 JV	20070160
662-00 ATTORNEY-CHILD SUPPORT		300.00			
671-00	JAIL				
00-2-0101	ELECTRICITY	3,487.70	CITY OF WILBER	3640000 3540001 2680700 368	20070129
00-2-0102	WATER	858.69	CITY OF WILBER	3640000 3540001 2680700 368	20070129
00-2-0103	GAS	379.62	BLACK HILLS ENERGY	9947 0482 76 2148 1560 72 5	20070127
00-2-0505	GARBAGE	149.27	CITY OF WILBER	3640000 3540001 2680700 368	20070129
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	241.00	ANYTIME PLUMBING & HEATIN	20451 VI 20467 VI	20070124
00-2-0609	MAINTENANCE CONTRACTS/REPAIRS	630.00	ENGINEERED CONTROLS INC	169288	20070135
00-2-1801	DUES, SUB, REG, & TRAINING	10.61	VISA	10001024824 WR20020233 2760	20070170
00-2-1900	BOARD OF PRISONERS-MEALS	7,826.98	SUMMIT FOOD SERVICE LLC	2000083260 2000082684	20070166
00-2-3000	MEDICAL SERVICES	330.00	FRIEND COMMUNITY HEALTHCA	6-18-2020 6-25-2020	20070138
00-2-3000	MEDICAL SERVICES	204.00	JAMES JIROVEC DDS	6/24/2020 6/24/2020	20070143
00-2-4100	WEED CONTROL-LAWN	160.00	HELENA CHEMICAL COMPANY	269056073	20070140
00-2-4100	WEED CONTROL-LAWN	220.00	JINDRA IRRIGATION LLC	4948	20070142
00-2-9900	MISCELLANEOUS	5.50	VISA	10001024824 WR20020233 2760	20070170
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	69.50	BOB BARKER COMPANY INC	UT1000537378	20070128
00-3-0100	SUPPLIES & MATERIALS-LINENS ET	82.80	EAKES OFFICE PLUS	8055672-0 8050900-0 8051430	20070134
00-3-0101	OFFICE SUPPLIES	24.76	EAKES OFFICE PLUS	8055672-0 8050900-0 8051430	20070134
00-3-0103	JANITORIAL SUPPLIES	73.61	EAKES OFFICE PLUS	8055672-0 8050900-0 8051430	20070134
00-3-0103	JANITORIAL SUPPLIES	49.08	WALKER UNIFORM RENTAL	1086585	20070173
00-3-0105	MEDICAL SUPPLIES	95.51	BARNAS DRUG INC	ACCT #228	20070125
00-3-0134	LAUNDRY SUPPLIES	91.92	EAKES OFFICE PLUS	8055672-0 8050900-0 8051430	20070134
00-3-0209	FUEL	448.00	SAPP BROS INC	IN3153086 23062976 IN315502	20070164
671-00 JAIL		15,438.55			
690-00	911 EMERGENCY SERVICES				
00-2-1801	DUES, SUB, REG, & TRAINING	10.61	VISA	10001024824 WR20020233 2760	20070170
690-00 911 EMERGENCY SERVICES		10.61			
693-00	EMERGENCY MANAGEMENT (CIVIL DEF)				
00-1-0301	ADMINISTRATIVE SALARY	3,210.00	JEFFERSON COUNTY EMERGENC	JUNE 2020	20070141
00-1-0305	CLERICAL SALARY	490.00	JEFFERSON COUNTY EMERGENC	JUNE 2020	20070141
00-2-0500	TOWER ELECTRICITY	73.69	CITY OF WILBER	3640000 3540001 2680700 368	20070129
00-2-0500	TOWER ELECTRICITY	231.00	NORRIS PUBLIC POWER	157245000 157245100	20070155
693-00 EMERGENCY MANAGEMENT (CIVIL DEF)		4,004.69			

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BOARD PREAPPROVAL REPORT
GENERAL
FROM 07/17/2020 TO 07/17/2020

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
733-00 WEED CONTROL					
00-2-1801	DUES, SUB, REG & TRAINING	120.00	NEBRASKA WEED CONTROL ASS	TRAINING	20070154

	733-00 WEED CONTROL	120.00			

803-00 VETERANS SERVICE					
00-2-6040	VETERANS MEMORIAL MAINT & REPA	1,200.00	FLAGZ @ THE BRAND	2305	20070136

	803-00 VETERANS SERVICE	1,200.00			

970-00 MISCELLANEOUS & MISC. COURTS					
00-2-2411	DISTRICT COURT ATTORNEY FEES	3,034.10	MATTHEW K KOSMICKI	CR19-73 CR19-303 CR19-84	20070144
00-2-2411	DISTRICT COURT ATTORNEY FEES	1,074.00	JOSEPH H MURRAY PC LLO	CR18-37	20070151
00-2-2412	COUNTY COURT ATTORNEY	706.50	MATTHEW K KOSMICKI	CR19-73 CR19-303 CR19-84	20070144
00-2-2414	JUVENILE ATTORNEY	1,035.00	REBECCA ANDERSON	JV 17 43	20070123
00-2-2601	DISTRICT COURT COSTS	19,101.10	CLS MITIGATION & CONSULTI	TRAIL-4	20070130
00-2-2601	DISTRICT COURT COSTS	91.00	MIDWEST COURT REPORTING I	1265	20070149
00-2-2601	DISTRICT COURT COSTS	78.84	SALINE COUNTY ATTORNEY PE	CI19-47 CI20-68 CI18-164 JV	20070160
00-2-2601	DISTRICT COURT COSTS	569.75	SALINE COUNTY COURT	CR19-154 CR19-185 CR19-263	20070161
00-2-2601	DISTRICT COURT COSTS	108.00	SALINE COUNTY DISTRICT CO	CR20 20 CR20 21 CR20 22	20070162
00-2-2602	COUNTY COURT COSTS	700.00	CRETE AREA MEDICAL CENTER	469636501 473535501 4742597	20070131
00-2-2602	COUNTY COURT COSTS	735.00	NEBRASKA PUBLIC HEALTH EN	527825 527805	20070153
00-2-2602	COUNTY COURT COSTS	483.75	SALINE COUNTY SHERIFF	211-35 211-23 211-36 211-51	20070163
00-2-2603	JUVENILE COURT COSTS	31.84	SALINE COUNTY ATTORNEY PE	CI19-47 CI20-68 CI18-164 JV	20070160
00-2-2800	INSTITUTIONAL COSTS	1,926.00	REGION V SYSTEMS	20-0624	20070158
00-2-7000	MICROFILMING/PHOTOSTAT	106.00	MIPS INC	20070937 20070938	20070150
00-2-9900	MISCELLANEOUS	222.95	DEPARTMENT OF THE TREASUR	6-2020	20070133

	970-00 MISCELLANEOUS & MISC. COURTS	30,003.83			

	0100 GENERAL FUND	67,714.82			

705-00 BRIDGE/ROAD MAINTENANCE					
00-1-1100	UNIFORM ALLOWANCE	49.33	WALKER UNIFORM RENTAL	1085366 1086585	20070195
00-2-0501	LIGHT	166.10	CITY OF CRETE	JUNE 2020	20070178
00-2-0501	LIGHT	283.44	CITY OF FRIEND	523-3-163 1986-3-163A	20070179
00-2-0501	LIGHT	22.34	CITY OF WILBER	4570000	20070180
00-2-0501	LIGHT	12.40	VILLAGE OF DEWITT	JUNE 2020	20070191
00-2-0501	LIGHT	21.61	VILLAGE OF DORCHESTER	JUNE 2020	20070192
00-2-0502	WATER	17.83	CITY OF CRETE	JUNE 2020	20070178
00-2-0502	WATER	21.30	CITY OF FRIEND	523-3-163 1986-3-163A	20070179

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BOARD PREAPPROVAL REPORT
ROAD & BRIDGE
FROM 07/17/2020 TO 07/17/2020

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-0502	WATER	11.21	CITY OF WILBER	4570000	20070180
00-2-0502	WATER	29.32	VILLAGE OF DEWITT	JUNE 2020	20070191
00-2-0502	WATER	38.00	VILLAGE OF DORCHESTER	JUNE 2020	20070192
00-2-0502	WATER	44.00	VILLAGE OF TOBIAS	JUNE 2020	20070193
00-2-0502	WATER	31.00	VILLAGE OF WESTERN	JUNE 2020	20070194
00-2-0503	HEATING FUELS	137.73	BLACK HILLS ENERGY	0720 9478 50 0036 9146 38 7	20070177
00-2-0504	SEWER	43.45	CITY OF CRETE	JUNE 2020	20070178
00-2-0504	SEWER	10.37	CITY OF WILBER	4570000	20070180
00-2-0504	SEWER	20.00	VILLAGE OF DEWITT	JUNE 2020	20070191
00-2-0504	SEWER	18.25	VILLAGE OF DORCHESTER	JUNE 2020	20070192
00-2-0504	SEWER	12.00	VILLAGE OF TOBIAS	JUNE 2020	20070193
00-2-0504	SEWER	30.00	VILLAGE OF WESTERN	JUNE 2020	20070194
00-2-0505	GARBAGE	19.34	CITY OF WILBER	4570000	20070180
00-2-0505	GARBAGE	14.00	VILLAGE OF DORCHESTER	JUNE 2020	20070192
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	175.00	ADVANCED AUTO GLASS	23157-20	20070175
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	31.50	FILTERCARE OF NEBRASKA LL	121042	20070182
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	63.60	FRED'S AUTO ELECTRIC INC	212864	20070183
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	1,296.38	MURPHY TRACTOR - POWERPLA	1389613 1390064 1396246 139	20070188
00-2-1400	ROAD EQUIPMENT REPAIR PARTS	163.23	TRUCK CENTER COMPANIES	615750 616232	20070190
00-2-1500	ROAD EQUIPMENT REPAIR-LABOR	65.00	FRED'S AUTO ELECTRIC INC	212864	20070183
00-2-1600	OTHER EQUIPMENT REPAIR	60.96	MATHESON TRI-GAS INC	51653480 51653481 21882193	20070186
00-2-1801	DUES, SUB, REG, & TRAINING	2,534.55	JACKSON'S HEAVY EQUIPMENT	TRAINING	20070185
00-3-0106	SHOP SUPPLIES	187.15	MATHESON TRI-GAS INC	51653480 51653481 21882193	20070186
00-3-0108	ELECTRICAL SUPPLIES	1,438.45	ERIC RILEY ELECTRIC INC	454	20070181
00-3-0110	SMALL TOOLS, ETC.	253.00	MIDWEST UNLIMITED	34148	20070187
00-3-0202	GRAVEL AND BORROW	53,903.66	BEATRICE CONCRETE	152106 152107 152108 152109	20070176
00-3-0202	GRAVEL AND BORROW	4,372.80	ROCK ON INC	1637	20070189
00-3-0210	MACHINERY & EQUIPMENT GREASE-O	156.90	MURPHY TRACTOR - POWERPLA	1389613 1390064 1396246 139	20070188
00-5-1308	APPRAISERS FEES	2,200.00	HOME & COUNTRY LLC	C007604520P C-76(792)	20070184
705-00 BRIDGE/ROAD MAINTENANCE		67,955.20	*****		
0300 ROAD & BRIDGE FUND		67,955.20	*****		
630-00 DISTRICT COURT-BAILIFF	MILEAGE	164.45	KATHY HOMOLKA	JUNE MILEAGE	20070196
630-00 DISTRICT COURT-BAILIFF		164.45	*****		
0900 DISTRICT COURT-BAILIFF FUND		164.45	*****		

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BOARD PREAPPROVAL REPORT
DISTRICT COURT-BAILIFF
FROM 07/17/2020 TO 07/17/2020

Account #	Description	Account Amt	Vendor	Invoice Description	Claim #
879-00 VISITORS PROMOTION					
00-2-6040	VISITOR PROMOTION	1,000.00	NEBRASKA CZECHS OF WILBER	ADVERTISING	20070197
00-2-6040	VISITOR PROMOTION	934.78	SALINE CENTER LODGE #389	ADVERTISING	20070198
	879-00 VISITORS PROMOTION	1,934.78			
	0990 VISITORS PROMOTION FUND	1,934.78			
837-00 AGING SERVICES					
00-1-1400	PROGRAM EXPENSE	202.50	MARCIA EMAL	JUNE 2020	20070201
00-1-1400	PROGRAM EXPENSE	39.79	FOOD MESTO	ACCT# 1053	20070203
00-1-1400	PROGRAM EXPENSE	180.00	TIA L KRESHEL	6/30/2020	20070205
00-1-1400	PROGRAM EXPENSE	177.50	DARLENE PRIBYL	JUNE 2020	20070207
00-2-0100	POSTAL SERVICE	207.46	MILLER MAILING SERVICE	20-0428 20-0629	20070206
00-2-0100	POSTAL SERVICE	207.46	MILLER MAILING SERVICE	20-0428 20-0629	20070206
00-2-1300	BUILDING MAINTENANCE	342.50	HOOV'S HOME IMPROVEMENT	888	20070204
00-2-1300	BUILDING MAINTENANCE	297.92	SACK LUMBER COMPANY	2004-148603 2004-148878 200	20070208
00-2-2000	PRINTING & PUBLISHING	187.43	AGING PARTNERS ACCOUNTING	MAY COPIER SER JUNE COPIER	20070199
00-3-0101	OFFICE SUPPLIES	68.00	JUDY FLORIAN	377453579	20070202
00-3-0400	USDA RAW FOODS	100.00	SAMANTHA COSAERT	6/17-30/2020	20070200
00-3-0400	USDA RAW FOODS	1,032.83	WILBER CARE CENTER	JUNE	20070209
	837-00 AGING SERVICES	3,043.39			
	2250 AGING SERVICES FUND	3,043.39			
666-00 JUVENILE SERVICES AID PROGRAM GRANT					
00-1-0200	SALARIES	1,020.00	ANITA STOUGARD	JUNE 17-30	20070211
00-3-0101	OFFICE SUPPLIES	279.99	SALINE COUNTY 4-H COUNCIL	REIMBURSE	20070210
	666-00 JUVENILE SERVICES AID PROGRAM GRANT	1,299.99			
	2516 JUVENILE SERVICES AID PROGRAM GRANT FUND	1,299.99			
665-00 LAW ENFORCEMENT-COMMISSARY					
00-2-1900	FOOD	2,360.38	SUMMIT FOOD SERVICE LLC	2000082959 2000083436	20070214

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BOARD PREAPPROVAL REPORT
LAW ENFORCEMENT-COMMISSARY
FROM 07/17/2020 TO 07/17/2020

Account # 1099	Description	Account Amt	Vendor	Invoice Description	Claim #
00-2-1904	CLOTHING	160.80	BOB BARKER COMPANY INC	UT1000537341	20070213
00-2-9900	MISCELLANEOUS	184.10	BARNAS DRUG INC	ACCT #13	20070212
00-2-9900	MISCELLANEOUS	140.18	BOB BARKER COMPANY INC	UT1000537341	20070213
00-2-9900	MISCELLANEOUS	786.80	SUMMIT FOOD SERVICE LLC	2000082959 2000083436	20070214
00-2-9900	MISCELLANEOUS	85.92	VISA	27604646	20070215
665-00 LAW ENFORCEMENT-COMMISSARY		3,718.18			
2940 LAW ENFORCEMENT-COMMISSARY FUND		3,718.18			
GRAND		145,830.81			

APPROVED

This Day of 20
COUNTY BOARD

_____ Chairman
