

Scottsbluff Board of Education Special  
Meeting  
Monday, January 27, 2025 5:00 PM

District Office  
1722 1st Ave  
Scottsbluff, NE 69361

## **Agenda**

1. Opening Procedures
  - 1.a. Call to Order
  - 1.b. Roll Call
  - 1.c. Excuse Absent Member(s)
2. Open Meetings Law
3. Consent Agenda
  - 3.a. Adopt Agenda
  - 3.b. Approval of Certified Staff Hire
    - 3.b.1. Zoe Smith, German/EL Teacher, Scottsbluff High School
    - 3.b.2. Lauren Haag, Reading Intervention, Scottsbluff Public Schools
  - 3.c. Administrator Appointment
    - 3.c.1. Bethany Jolliffe, Principal, Westmoor Elementary School
4. Public Comment - a total of 120 minutes will be allotted (no more than 5 minutes per speaker).
5. New Business
  - 5.a. Teacher Laptop Bid  
**Speaker(s):** Marianne Carlson
6. Adjournment



*Scottsbluff Senior High School*

313 E. 27TH STREET | SCOTTSBLUFF, NE 69361 | PHONE (308) 635-6230 | FAX (308) 635-6240 | WWW.SBPS.NET

JUSTIN SHADDICK  
PRINCIPAL

MATT HUCK  
ASSISTANT PRINCIPAL

KELLI JENSEN  
ASSISTANT PRINCIPAL

KENNA URWILLER  
ASSISTANT PRINCIPAL

DAVE HOXWORTH  
ACTIVITIES DIR / AP

BRENDA ANDERSON  
COUNSELING DIRECTOR

To: Scottsbluff School Board and Dr. Andrew Dick, Superintendent

From: Justin Shaddick, Principal Scottsbluff High School

Re: Letter of Recommendation for Hire

Date: January 21, 2025

Dear Dr. Andrew Dick and Scottsbluff School Board of Education,

I am excited to recommend Ms. Zoe Smith for our Scottsbluff High School German and English Language Position. Ms. Smith is a graduate of the University of Wyoming, where she played collegiate volleyball in addition to her studies. Ms. Smith comes to us from Gillette, Wyoming where she taught German at Campbell County High School. Ms. Smith received excellent recommendations highlighting her work ethic, positive attitude, and ability to form positive relationships.

We are confident Ms. Smith will be a great addition to our SHS team and are excited for her to begin working with our students at Scottsbluff High School.

Sincerely,

Justin Shaddick  
Principal  
Scottsbluff High School



**Frances Burkhalter, Principal**  
1306 9th Avenue  
Scottsbluff, NE 69361

**Jessica Stec, Assistant Principal**  
[www.sbps.net/roosevelt](http://www.sbps.net/roosevelt)  
308.635.6259

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**To: Scottsbluff Public Schools Board of Education Members**  
**From: M. Frances Burkhalter**  
**RE: Letter of Recommendation for Hire**  
**Date: January 14, 2025**

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I am pleased to recommend Lauren Haag for hire as Reading Intervention Teacher for Scottsbluff Public Schools for the 2025-26 school year. Mrs. Haag completed a Bachelor of Science in Elementary Education at Chadron State College in 2012. Mrs. Haag holds a valid Nebraska teaching certificate through the Nebraska Department of Education and has 12 years of teaching experience including K-6 Special Education, Kindergarten, and 3rd grade. Lauren will be an excellent addition to the Scottsbluff Public Schools Team.

Respectfully,

A handwritten signature in black ink that reads "M. Frances Burkhalter". The signature is written in a cursive style.

M. Frances Burkhalter  
Principal  
Roosevelt Elementary School

**Business Office**  
**Scottsbluff Public Schools**

# Memo

**To:** Dr. Andrew Dick and Scottsbluff Board of Education  
**From:** Marianne Carlson, Executive Director of Finance  
David Davis, Director of Information Technology  
**Date:** January 27, 2025  
**Re:** Teacher Laptop Bid

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Scottsbluff Public Schools recently solicited bids for the purchase of 85 teacher laptop computers. A response was submitted prior to the bid deadline but was inadvertently not considered in the initial review. Upon becoming aware of the bid, it was reviewed and determined it would be the winner of the Teacher Laptop Bid. With this information, the original bid was voided and not awarded. A new bid was issued with responses due Friday, January 24th.

Below are the top six bids considered. Thirteen responses were submitted on the second bid. Upon review of the additional bid to ensure it met all bid specs, we are recommending we proceed with awarding the bid to Government Goods, Inc.

Vendor	Brand/Model	Price Per Unit	Total Cost (Qty 85)
Government Goods, Inc.	HP ProBook 465	\$733.98	\$62,388.30
Staples Technology Solutions	HP ProBook 465	\$736.67	\$62,616.95
Tech Advanced Computers	HP Probook 465	\$774.50	\$65,832.50
Eastern Data	Lenovo ThinkPad E16	\$798.00	\$67,830.00
Dell	Latitude 3550	\$798.00	\$67,830.00
Eastern Data	Lenovo ThinkPad T16	\$898.00	\$76,330.00

**Motion:** Rescind the bid award previously awarded to Staples Technology Solutions for the purchase of 85 laptop computers, and to award the bid to Government Goods, Inc. for the purchase of 85 laptop computers for a total of \$62,388.30.