

Shickley Public Schools
September 8, 2025
7:00 PM: Regular Board of Education Meeting
School Lobby

1. **Preliminary Procedures**
 - 1.1. Call to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
 - 1.4. Public Notice of the Meeting and Notification of Open Meeting Law
 - 1.5. Approve Board Member Absence(s)
 - 1.6. Approve the Agenda
2. Consent Agenda
3. Financial Reports
4. Claims and Bills - Excluding Five Loaves Market & Bakery
5. Claims and Bills for Five Loaves Market & Bakery
6. Bruning Davenport Feasibility Study
7. Technical Support Presentation from ESU 6
8. **Welcome Visitors**
 - 8.1. Public Comments not on agenda items
 - 8.2. Public Comments on agenda items
9. Committee Reports
10. **Discussion Items: Consider and Discuss - No Action to be Taken**
 - 10.1. Policy Updates
 - 10.2. Shickley Community Foundation Grants
 - 10.3. Discussion on meeting date and time for Tax Asking and Budget Approval.
11. **Action Items: Consider, Discuss, and Take all Necessary Action**
 - 11.1. Student Travel - FFA National Convention
 - 11.2. Certified Leave Request
 - 11.3. HVAC Service Agreement
 - 11.4. Transportation Upgrades
12. **Informational Items**
 - 12.1. Administrative Reports
 - 12.2. Other Information
13. Establish Future Board of Education Meeting Date(s) and Time(s)
14. Closed Session
15. Items from Closed Session
16. Adjournment

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Source: Laws 2004, LB 821, § 34.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

Annotations

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of

any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2; Laws 2021, LB83, § 11.

Effective Date: April 22, 2021

Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- Although a committee was a subcommittee of a natural resources district board, it was not subject to the Open Meetings Act because there was never a quorum of board members in attendance and the committee did not hold hearings, make policy, or take formal action on behalf of the board. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- Although the Open Meetings Act does not define "subcommittee," a subcommittee is generally defined as a group within a committee to which the committee may refer business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- The Open Meetings Act does not require policymakers to remain ignorant of the issues they must decide until the moment the public is invited to comment on a proposed policy. By excluding nonquorum subgroups from the definition of a public body, the Legislature has balanced the public's need to be heard on matters of public policy with a practical accommodation for a public body's need for information to conduct business. *Koch v. Lower Loup NRD*, 27 Neb. App. 301, 931 N.W.2d 160 (2019).
- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).

- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12.

Effective Date: April 22, 2021

Cross References

- **Emergency Management Act**, see section 81-829.36.
- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.

Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable

advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify

himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1; Laws 2021, LB83, § 13.

Effective Date: April 22, 2021

Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1; Laws 2021, LB83, § 14.

Effective Date: April 22, 2021

Annotations

- Under prior law, if a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous

meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).

- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).

- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

Regular Board of Education Meeting

Monday, August 11, 2025 7:00 PM Central

School Office 104 East Murray Shickley, NE 68436-0407

President Noel called the meeting to order at 7:00 PM. Roll Call was taken with all members present. The Pledge of Allegiance was recited and the Open Meetings Act noted. Kempf moved and Schlegel seconded a motion to approve the agenda. Carried. Yes: 6, No: 0. Kempf moved and Schlegel seconded a motion to approve the consent agenda. Carried. Yes: 6, No: 0. Nelson moved and Kempf seconded a motion to approve the financial reports as presented. Carried. Yes: 6, No: 0. Schlegel moved and Kempf seconded a motion to approve the claims and bills as presented excluding those from 5 Loaves Market and Bakery. Carried. Yes: 6, No: 0. Nelson moved and Kempf seconded a motion to approve the Claims and Bills for 5 Loaves Market & Bakery. Carried. Yes: 5, No: 0, Abstain (Schlegel): 1. The board heard input from Facility Advocates concerning service agreements, Library information from Mrs. Menke, and input on the ELF Handbook from Loren Vernon. Reports included information from the finance committee which met prior to the board meeting. The Lunch committee met last week to review expectations for the new lunch program. The board discussed future transportation needs and the superintendent evaluation process. The ELF Handbook action item did not receive a motion. Kempf moved and Nelson seconded a motion to approve the transfer of \$95,000 from the General Fund to the Depreciation Fund for future transportation, infrastructure, and technology needs. Carried. Yes: 6, No: 0. Schlegel moved and Kempf seconded a motion to transfer \$40,000 from the General Fund to the Activities Fund to cover BDS expenses for the 24-25 year. Carried. Yes: 6, No: 0. Administrators presented professional development plans for the coming year. The next board meeting is scheduled for September 8, 2025. Nelson moved and Kempf seconded a motion to adjourn the meeting at 8:24 pm. Carried. Yes: 6, No: 0

Accounts

LUNCH FUND XX0648	Available balance \$19,648.51
ACTIVITIES FUND XX3527	Available balance \$123,306.81
GENERAL FUND XX3840	Available balance \$2,348,597.21
DEPRECIATION FUND XXX4158	Available balance \$5,174.45
BUILDING FUND XXX0725	Available balance \$154.61
DEPRECIATION FUND SAVINGS XX0614	Available balance \$327,615.61
BUILDING FUND SAVINGS XX8121	Available balance \$425,918.52
QCPUF FUND SAVINGS XX1116	Available balance \$270,965.05
GENERAL FUND SAVINGS XXXX5040	Available balance \$114,015.00

General Fund Cash Flow Report

September 8, 2025

Shickley Public Schools - General Fund
Statement of Cash Flows

For the 1 Month and 12 Months Ended August 31, 2025

	1 Month Ended August 31, 2025	12 Months Ended August 31, 2025
Cash Flows from Operating Activities		
Cash Received	\$ 47,060.41	\$ 5,386,591.78
Cash Paid - Salaries and Wages	(184,367.31)	(2,194,722.60)
Cash Paid - Group Insurance	(40,967.97)	(489,756.16)
Cash Paid - FICA	(14,578.17)	(175,606.93)
Cash Paid - Retirement	(14,413.83)	(204,229.62)
Cash Paid - Health Benefits	0.00	(45,514.60)
Cash Paid - Other Benefits	(160.00)	(10,534.23)
Cash Paid - Vendors	(495,184.26)	(4,585,375.64)
Net Cash Received (Paid) for Operating Activities	<u>(448,123.85)</u>	<u>801,216.14</u>
Net Increase (Decrease) In Cash	(448,123.85)	801,216.14
Beginning Cash	<u>2,908,341.56</u>	<u>1,659,001.57</u>
Ending Cash	<u>\$ 2,460,217.71</u>	<u>\$ 2,460,217.71</u>

Reconciliation of Net Income (Loss) To Cash Received (Paid) for Operating Activities

Net Income (Loss)	\$ (448,123.85)	\$ 801,239.08
Increase (Decrease) in Operating Liabilities:		
Other Withholdings	<u>0.00</u>	<u>(22.94)</u>
Total Adjustments	<u>0.00</u>	<u>(22.94)</u>
Net Cash Received (Paid) for Operating Activities	<u>\$ (448,123.85)</u>	<u>\$ 801,216.14</u>

Treasurer's Report

September 8, 2025

General Fund

Depreciation Fund

Activity Fund

School Nutrition Fund

Special Building Fund

Qualified Capital Purpose
Undertaking Fund (QCPUF)

Shickley Public Schools - General Fund
 Shickley, Nebraska
Statement of Assets, Liabilities, and Fund Balance
 As of August 31, 2025 and 2024

	2025	2024
Current Assets		
General Fund Checking	\$ 2,346,202.71	\$ 1,546,294.91
General Fund Savings	<u>114,015.00</u>	<u>112,706.66</u>
Total Current Assets	<u>2,460,217.71</u>	<u>1,659,001.57</u>
Total Assets	<u>\$ 2,460,217.71</u>	<u>\$ 1,659,001.57</u>

Liabilities and Fund Balance

	2025	2024
Current Liabilities		
Other Withholdings	<u>\$ 0.00</u>	<u>\$ 22.94</u>
Total Current Liabilities	<u>0.00</u>	<u>22.94</u>
Total Liabilities	<u>0.00</u>	<u>22.94</u>
Fund Balance		
Fund Balance	1,658,978.63	1,658,978.63
Net Income	<u>801,239.08</u>	<u>0.00</u>
Total Fund Balance	<u>2,460,217.71</u>	<u>1,658,978.63</u>
Total Liabilities and Fund Balance	<u>\$ 2,460,217.71</u>	<u>\$ 1,659,001.57</u>

Shickley Public Schools - General Fund
 Shickley, Nebraska
Statement of Receipts and Disbursements
 For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Receipts						
Taxes Levied by the School	\$ 4,403.29	\$ 0.00	\$ 3,632,180.69	\$ 0.00		
Public Power District Sales Tax	0.00	0.00	1,907.20	0.00		
Motor Vehicle Taxes	6,783.34	0.00	126,575.68	0.00		
Penalties & Interest on Taxes	34.33	0.00	2,083.58	0.00		
Tuition - Preschool	17,337.00	0.00	137,249.00	0.00		
Interest on Investments	997.55	0.00	10,649.26	0.00		
Misc Revenue - Other School Districts	0.00	0.00	13,331.28	0.00		
Postsecondary Receipts	0.00	0.00	5,808.00	0.00		
Miscellaneous Local Receipts	150.84	0.00	169.04	0.00		
County Fines & Licenses	319.87	0.00	4,676.15	0.00		
ESU Receipts	0.00	0.00	12,310.51	0.00		
State Aid	0.00	0.00	365,306.00	0.00		
SPED - School Age	0.00	0.00	429,022.00	0.00		
Homestead Exemption	1,421.32	0.00	7,920.05	0.00		
Property Tax Credit	0.00	0.00	476,149.56	0.00		
Pro-Rate Motor Vehicle	0.00	0.00	5,980.21	0.00		
State Apportionment	0.00	0.00	41,223.02	0.00		
Career Education	7,500.00	0.00	6,934.00	0.00		
Other State Receipts	8,112.87	0.00	46,315.41	0.00		
IDEA - Preschool - (619) Base & Enrollment	0.00	0.00	2,021.00	0.00		
IDEA - Part B - (611) Base & Enrollment	0.00	0.00	34,841.00	0.00		
Other Non-Revenue Receipts	0.00	0.00	23,939.14	0.00		
	_____	_____	_____	_____		
Total Receipts	47,060.41	0.00	5,386,591.78	0.00	5,016,970.00	107.37%
Disbursements						
Salaries	184,367.31	0.00	2,194,722.60	0.00		
Additional Compensation	10,005.03	0.00	132,266.67	0.00		
Group Insurance	40,967.97	0.00	489,756.16	0.00		
Social Security	14,578.17	0.00	175,606.93	0.00		
Retirement	14,413.83	0.00	204,229.62	0.00		
Health Benefits	0.00	0.00	45,514.60	0.00		
Other Benefits	160.00	0.00	10,534.23	0.00		
Accounting/Auditing Services	1,950.00	0.00	37,443.30	0.00		
Contracted Legal Services	120.00	0.00	3,019.00	0.00		
Professional Educational Services	1,026.00	0.00	10,904.80	0.00		
Employee Training & Development	185.00	0.00	19,533.96	0.00		
Mileage Paid to Staff	126.00	0.00	4,585.11	0.00		
Other Professional Services	7,932.99	0.00	111,716.46	0.00		

Shickley Public Schools - General Fund
 Shickley, Nebraska
Statement of Receipts and Disbursements
 For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Technical Services	849.36	0.00	23,003.12	0.00		
Distance Education & Telecommunication	0.00	0.00	9,600.00	0.00		
Utility Services	5,847.62	0.00	51,977.00	0.00		
Non-Technology Repairs & Maintenance	4,149.57	0.00	85,999.55	0.00		
Technology Related Repairs & Maintenance	3,604.00	0.00	39,217.46	0.00		
Rentals of Land & Buildings	170.00	0.00	2,040.00	0.00		
Construction Services	0.00	0.00	7,020.00	0.00		
Other Purchased Property Services	32.50	0.00	378.50	0.00		
Student Transportation Services	0.00	0.00	75.00	0.00		
Insurance	9,530.72	0.00	128,523.92	0.00		
Communications	59.78	0.00	2,308.90	0.00		
Postage	0.00	0.00	2,125.00	0.00		
Advertising	82.56	0.00	1,613.34	0.00		
Printing & Binding	1,630.42	0.00	19,565.04	0.00		
Tuition - Other Districts in State	11,797.03	0.00	93,958.18	0.00		
Tuition - Postsecondary Schools	0.00	0.00	14,347.60	0.00		
Tuition - Other	2,441.53	0.00	49,241.53	0.00		
Travel	0.00	0.00	3,862.44	0.00		
Services Purchased from Another District in State	499.00	0.00	499.00	0.00		
General Supplies	15,710.14	0.00	151,460.41	0.00		
Utility Energy Services	414.85	0.00	29,163.53	0.00		
Fuels	449.24	0.00	27,564.55	0.00		
Books & Periodicals	3,148.65	0.00	31,896.09	0.00		
Digital Instruction Materials	797.00	0.00	15,252.04	0.00		
Web/Cloud Based Software	8,834.98	0.00	32,391.65	0.00		
Technology Supplies	760.87	0.00	8,391.79	0.00		
Buildings	95,000.00	0.00	95,000.00	0.00		
Machinery	0.00	0.00	7,620.00	0.00		
Technology Related Hardware	13,302.73	0.00	39,619.02	0.00		
Technology Software	0.00	0.00	16,089.00	0.00		
Dues & Fees	239.41	0.00	5,715.60	0.00		
Miscellaneous Expenditures	0.00	0.00	50,000.00	0.00		
Fund Transfers to Lunch Fund	0.00	0.00	60,000.00	0.00		
Fund Transfers to Activities Fund	40,000.00	0.00	40,000.00	0.00		
Total Disbursements	<u>495,184.26</u>	<u>0.00</u>	<u>4,585,352.70</u>	<u>0.00</u>	<u>5,500,000.00</u>	<u>83.37%</u>
Net Income (Loss)	<u>\$ (448,123.85)</u>	<u>\$ 0.00</u>	<u>\$ 801,239.08</u>	<u>\$ 0.00</u>		

Assembled for Internal Use Only Without Audit, Review, or Compilation

Shickley Public Schools - Depreciation Fund
 Shickley, Nebraska
Statement of Assets, Liabilities, and Fund Balance
 As of August 31, 2025 and 2024

	2025	2024
Current Assets		
Depreciation Fund Checking	\$ 5,174.45	\$ 16,188.05
Depreciation Fund Savings	<u>327,615.61</u>	<u>399,723.63</u>
Total Current Assets	<u>332,790.06</u>	<u>415,911.68</u>
Total Assets	<u>\$ 332,790.06</u>	<u>\$ 415,911.68</u>

Liabilities and Fund Balance

	2025	2024
Total Liabilities	<u>0.00</u>	<u>0.00</u>
Fund Balance		
Fund Balance	415,911.68	415,911.68
Net Income	<u>(83,121.62)</u>	<u>0.00</u>
Total Fund Balance	<u>332,790.06</u>	<u>415,911.68</u>
Total Liabilities and Fund Balance	<u>\$ 332,790.06</u>	<u>\$ 415,911.68</u>

Shickley Public Schools - Depreciation Fund

Shickley, Nebraska

Statement of Receipts and Disbursements

For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Receipts						
Interest on Investments	\$ 185.22	\$ 0.00	\$ 2,526.98	\$ 0.00		
Fund Transfers In	95,000.00	0.00	95,000.00	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Receipts	<u>95,185.22</u>	<u>0.00</u>	<u>97,526.98</u>	<u>0.00</u>	<u>102,000.00</u>	<u>95.61%</u>
Disbursements						
Other Professional Services	0.00	0.00	73,635.00	0.00		
Rentals - Vehicles and Equipment	0.00	0.00	3,000.00	0.00		
Vehicles	0.00	0.00	96,000.00	0.00		
Technology-Related Hardware	0.00	0.00	8,013.60	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Disbursements	<u>0.00</u>	<u>0.00</u>	<u>180,648.60</u>	<u>0.00</u>	<u>480,321.00</u>	<u>37.61%</u>
Net Income (Loss)	<u>\$ 95,185.22</u>	<u>\$ 0.00</u>	<u>\$ (83,121.62)</u>	<u>\$ 0.00</u>		

Shickley Public Schools - Activities Fund

Shickley, Nebraska

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025 and 2024

	2025	2024
Current Assets		
Activities Fund Checking	\$ 123,306.81	\$ 133,437.41
Total Current Assets	<u>123,306.81</u>	<u>133,437.41</u>
Total Assets	<u>\$ 123,306.81</u>	<u>\$ 133,437.41</u>

Liabilities and Fund Balance

	2025	2024
Total Liabilities	<u>0.00</u>	<u>0.00</u>
Fund Balance		
Fund Balance	<u>123,306.81</u>	<u>133,437.41</u>
Total Fund Balance	<u>123,306.81</u>	<u>133,437.41</u>
Total Liabilities and Fund Balance	<u>\$ 123,306.81</u>	<u>\$ 133,437.41</u>

Shickley Public Schools - Activities Fund

Shickley, Nebraska

Statement of Receipts and Disbursements

For the 1 Month and 12 Months Ended August 31, 2025

	Beginning Balance	Receipts	Transfers	Disbursements	Ending Balance
Activities					
Annual	\$ 12,364.10	\$ 5,040.00	\$ -	\$ (4,892.20)	\$ 12,511.90
Athletics	(8,446.73)	56,562.17	-	(50,681.47)	(2,566.03)
Athletics - Golf	205.00	-	-	-	205.00
Class of 2024	368.80	-	-	(368.80)	-
Class of 2025	4,039.82	2,372.80	238.16	(6,650.78)	-
Class of 2026	6,313.60	1,925.10	-	(4,006.19)	4,232.51
Class of 2027	7,460.00	2,480.00	-	-	9,940.00
Class of 2028	1,245.00	569.00	-	-	1,814.00
Class of 2029	830.00	985.00	-	(100.86)	1,714.14
Class of 2030	-	993.00	-	(26.08)	966.92
College Access	250.00	2,250.00	-	(1,508.86)	991.14
Concessions	2,311.30	12,493.38	1,366.95	(13,685.00)	2,486.63
Drama	2,581.18	2,360.73	-	(2,626.26)	2,315.65
Educators Rising	1,536.40	-	1,500.00	(687.00)	2,349.40
FBLA	5,140.77	858.53	-	(2,315.42)	3,683.88
FFA	(5,593.50)	33,186.25	4,238.91	(27,026.65)	4,805.01
Grants	32,192.13	8,300.00	(6,750.00)	(9,625.85)	24,116.28
Interest	488.91	378.51	(488.91)	-	378.51
Library	1,297.03	3,131.30	523.50	(3,329.37)	1,622.46
Music	12,410.70	1,095.00	-	(3,766.75)	9,738.95
National Honor Society	-	221.80	500.00	-	721.80
PBIS	1,349.90	-	(1,349.90)	-	-
Post Prom	112.61	1,500.00	-	(1,519.32)	93.29
School Culture	-	1,633.40	4,096.81	(2,372.33)	3,357.88
Special Projects	18,826.61	19,589.21	-	(19,965.12)	18,450.70
Speech	2,079.30	334.80	2,000.00	(2,463.26)	1,950.84
Striv	5,310.00	4,095.00	-	-	9,405.00
Student Council	3,516.36	201.10	-	(330.61)	3,386.85
Sunshine Committee	(253.09)	-	253.09	-	-
Swimming Pool	21,851.22	6,433.68	(5,605.11)	(22,337.95)	341.84
Teacher Scholarship	1,900.00	-	-	(500.00)	1,400.00
Wellness	1,749.99	4,315.00	(523.50)	(2,649.23)	2,892.26
Total Activities	<u>\$ 133,437.41</u>	<u>\$ 173,304.76</u>	<u>\$ -</u>	<u>\$ (183,435.36)</u>	<u>\$ 123,306.81</u>
Activities Budget	<u>\$ 135,477.00</u>	<u>\$ 280,000.00</u>	<u>\$ -</u>	<u>\$ 300,000.00</u>	<u>\$ 115,477.00</u>

Shickley Public Schools - Lunch Fund

Shickley, Nebraska

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025 and 2024

	2025	2024
Current Assets		
Lunch Fund Checking	\$ 19,648.51	\$ 24,596.23
Total Current Assets	<u>19,648.51</u>	<u>24,596.23</u>
Total Assets	<u>\$ 19,648.51</u>	<u>\$ 24,596.23</u>

Liabilities and Fund Balance

	2025	2024
Total Liabilities	<u>0.00</u>	<u>0.00</u>
Fund Balance		
Fund Balance	24,596.23	24,596.23
Net Income	<u>(4,947.72)</u>	<u>0.00</u>
Total Fund Balance	<u>19,648.51</u>	<u>24,596.23</u>
Total Liabilities and Fund Balance	<u>\$ 19,648.51</u>	<u>\$ 24,596.23</u>

Shickley Public Schools - Lunch Fund
 Shickley, Nebraska
Statement of Receipts and Disbursements
 For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Receipts						
Interest on Investments	\$ 3.33	\$ 0.00	\$ 58.17	\$ 0.00		
Daily Sales - School Lunch	9,532.00	0.00	61,607.38	0.00		
Daily Sales - Non-Reimbursable Programs	0.00	2,830.30	7,677.60	2,830.30		
State Reimbursement	0.00	(33,918.46)	0.00	(33,918.46)		
Federal Nutrition Programs	0.00	33,918.46	31,730.58	33,918.46		
Fund Transfers In	0.00	(2,830.30)	60,000.00	(2,830.30)		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Receipts	<u>9,535.33</u>	<u>0.00</u>	<u>161,073.73</u>	<u>0.00</u>	<u>255,000.00</u>	<u>63.17%</u>
Disbursements						
Salaries	2,869.84	0.00	67,522.75	0.00		
Additional Compensation	154.00	0.00	7,294.00	0.00		
Group Insurance	934.82	0.00	11,349.93	0.00		
Social Security	231.33	0.00	5,668.17	0.00		
Retirement	116.91	0.00	5,095.35	0.00		
General Supplies	0.00	0.00	163.50	0.00		
Food	867.51	0.00	68,798.14	0.00		
Dues & Fees	0.00	0.00	129.61	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Disbursements	<u>5,174.41</u>	<u>0.00</u>	<u>166,021.45</u>	<u>0.00</u>	<u>270,419.00</u>	<u>61.39%</u>
Net Income (Loss)	<u>\$ 4,360.92</u>	<u>\$ 0.00</u>	<u>\$ (4,947.72)</u>	<u>\$ 0.00</u>		

Shickley Public Schools - Building Fund

Shickley, Nebraska

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025 and 2024

	2025	2024
Current Assets		
Building Fund Checking	\$ 154.61	\$ 453.36
Building Fund Savings	425,918.52	398,166.98
County Treasurer Balance	<u>0.00</u>	<u>(346,767.86)</u>
 Total Current Assets	 <u>426,073.13</u>	 <u>51,852.48</u>
 Total Assets	 <u>\$ 426,073.13</u>	 <u>\$ 51,852.48</u>

Liabilities and Fund Balance

	2025	2024
Total Liabilities	<u>0.00</u>	<u>0.00</u>
Fund Balance		
Fund Balance	450,472.82	44,954.01
Net Income	<u>(24,399.69)</u>	<u>6,898.47</u>
 Total Fund Balance	 <u>426,073.13</u>	 <u>51,852.48</u>
 Total Liabilities and Fund Balance	 <u>\$ 426,073.13</u>	 <u>\$ 51,852.48</u>

Shickley Public Schools - Building Fund

Shickley, Nebraska

Statement of Receipts and Disbursements

For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Receipts						
Taxes Levied by the School	\$ 218.41	\$ 6,897.32	\$ 153,032.61	\$ 6,897.32		
Public Power District Sales Tax	0.00	0.00	150.79	0.00		
Penalties and Interest on Taxes	2.65	1.15	157.17	1.15		
Other Taxes Levied by the School	0.00	0.00	79,462.48	0.00		
Interest on Investments	279.14	0.00	3,813.13	0.00		
Homestead Exemption	112.45	0.00	620.19	0.00		
Property Tax Credit	0.00	0.00	37,665.56	0.00		
Pro-Rate Motor Vehicle	0.00	0.00	445.52	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Receipts	<u>612.65</u>	<u>6,898.47</u>	<u>275,347.45</u>	<u>6,898.47</u>	<u>311,617.00</u>	<u>88.36%</u>
Disbursements						
Buildings	22,087.00	0.00	220,875.00	0.00		
Furniture & Fixtures	0.00	0.00	11,711.75	0.00		
Technology Hardware	0.00	0.00	67,160.39	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Disbursements	<u>22,087.00</u>	<u>0.00</u>	<u>299,747.14</u>	<u>0.00</u>	<u>776,005.00</u>	<u>38.63%</u>
Net Income (Loss)	<u>\$ (21,474.35)</u>	<u>\$ 6,898.47</u>	<u>\$ (24,399.69)</u>	<u>\$ 6,898.47</u>		

Shickley Public Schools - QCPUF Fund

Shickley, Nebraska

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025 and 2024

	2025	2024
Current Assets		
QCPUF Savings	\$ 270,965.05	\$ 245,240.47
County Treasurer's Balance	<u>0.00</u>	<u>42,434.80</u>
Total Current Assets	<u>270,965.05</u>	<u>287,675.27</u>
 Total Assets	 <u>\$ 270,965.05</u>	 <u>\$ 287,675.27</u>

Liabilities and Fund Balance

	2025	2024
Total Liabilities	<u>0.00</u>	<u>0.00</u>
Fund Balance		
Fund Balance	287,675.27	290,554.81
Net Income	<u>(16,710.22)</u>	<u>(2,879.54)</u>
Total Fund Balance	<u>270,965.05</u>	<u>287,675.27</u>
 Total Liabilities and Fund Balance	 <u>\$ 270,965.05</u>	 <u>\$ 287,675.27</u>

Shickley Public Schools - QCPUF Fund

Shickley, Nebraska

Statement of Receipts and Disbursements

For the 1 Month and 12 Months Ended August 31, 2025

	Current Month	Prior Year	Year to Date	Prior Year to Date	Total Fiscal Year Budget	% of Budget
Receipts						
Taxes Levied by the School	\$ 174.27	\$ (2,881.03)	\$ 122,214.08	\$ (2,881.03)		
Public Power District Sales Tax	0.00	0.00	119.50	0.00		
Penalties & Interest on Taxes	2.16	1.49	129.09	1.49		
Interest on Investments	172.05	0.00	1,804.25	0.00		
Other Taxes Levied by the School	0.00	0.00	62,970.26	0.00		
Homestead Exemption	89.10	0.00	490.11	0.00		
Property Tax Credit	0.00	0.00	29,848.18	0.00		
Pro-Rate Motor Vehicle	0.00	0.00	359.31	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Receipts	<u>437.58</u>	<u>(2,879.54)</u>	<u>217,934.78</u>	<u>(2,879.54)</u>	<u>246,372.00</u>	<u>88.46%</u>
Disbursements						
Debt Related Expenses	0.00	0.00	230.00	0.00		
Redemption of Principal	0.00	0.00	231,762.50	0.00		
Interest on Long Term Debt	0.00	0.00	2,652.50	0.00		
	<hr/>	<hr/>	<hr/>	<hr/>		
Total Disbursements	<u>0.00</u>	<u>0.00</u>	<u>234,645.00</u>	<u>0.00</u>	<u>244,400.00</u>	<u>96.01%</u>
Net Income (Loss)	<u>\$ 437.58</u>	<u>\$ (2,879.54)</u>	<u>\$ (16,710.22)</u>	<u>\$ (2,879.54)</u>		

Claims and Bills Report

September 8, 2025

**Shickley Public Schools - General Fund
School - ESSA Bills**

General Fund Checking
September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
09/01/25	ACCT	01-2-02510-315-000	Accounting/Auditing Services	Krista Hamburger, CPA	Accounting/Payroll Services	1,950.00
						<u>1,950.00</u>
09/01/25	OMNIFY	01-2-02510-810-000	Dues & Fees	Omnify Benefits	Omnify Benefits Charge	3.00
						<u>3.00</u>
09/08/25		01-2-02710-626-000	Fuels	Wex Bank	Transportation Fuel	542.00
09/08/25		01-2-02712-626-000	Fuels	Wex Bank	Transportation Fuel - SPED	523.01
						<u>1,065.01</u>
09/08/25	38001	01-2-01100-610-000	General Supplies	5 Loaves Market & Bakery	General Food	478.03
09/08/25	38001	01-2-01190-610-002	General Supplies	5 Loaves Market & Bakery	Daycare Food	629.52
						<u>1,107.55</u>
09/08/25	38002	01-2-02730-431-000	Non-Technology Repairs & Maintenance	74 Repair LLC	Bus Repairs	6,914.80
						<u>6,914.80</u>
09/08/25	38003	01-2-01100-520-000	Insurance	Alicap	School Insurance	103,459.00
						<u>103,459.00</u>
09/08/25	38004	01-2-01100-641-000	Digital Instruction Materials	Branching Minds	Licenses	416.00
						<u>416.00</u>
09/08/25	38005	01-2-02710-511-000	Student Transportation Services Purchased	Bruning Davenport Unified School	Coach Bus	5,100.02
						<u>5,100.02</u>
09/08/25	38006	01-2-02680-410-000	Utility Services	Burton Enterprises	Trash Service	170.00
						<u>170.00</u>
09/08/25	38007	01-2-02610-350-000	Technical Services	Central Nebraska Refrigeration	Repairs	1,368.12
						<u>1,368.12</u>
09/08/25	38008	01-2-01100-610-001	General Supplies	Crane River	Student Tickets	180.00
						<u>180.00</u>
09/08/25	38009	01-2-02630-350-000	Technical Services	Crowl Tree Service	Tree Cleanup	2,700.00
						<u>2,700.00</u>
09/08/25	38010	01-2-03300-610-000	General Supplies	Deterdings Pool & Spa	Pool Supplies	60.18
						<u>60.18</u>

**Shickley Public Schools - General Fund
School - ESSA Bills**

General Fund Checking
September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
09/08/25	38011	01-2-01100-650-000	Technology Supplies	Diode Technologies	Technology Related Supplies	230.60
						<u>230.60</u>
09/08/25	38012	01-2-01100-610-000	General Supplies	Eakes Office Solutions	Janitorial Supplies	2,247.44
						<u>2,247.44</u>
09/08/25	38013	01-2-02230-735-000	Technology Software	Educational Service Unit #4	Annual Dues	11,576.91
						<u>11,576.91</u>
09/08/25	38014	01-2-02580-810-000	Dues & Fees	Educational Service Unit #6	Technology Hosted Services	73.43
09/08/25	38014	01-2-02230-432-002	Technology Related Repairs & Maintenance	Educational Service Unit #6	Technology Contracted Services	2,228.67
09/08/25	38014	01-2-02213-330-001	Employee Training & Development	Educational Service Unit #6	Gallup	2,369.52
09/08/25	38014	01-2-02320-340-000	Other Professional Services	Educational Service Unit #6	KSB	1,368.00
						<u>6,039.62</u>
09/08/25	38015	01-2-01100-641-000	Digital Instruction Materials	Educational Service Unit #9	Curriculum	60.00
						<u>60.00</u>
09/08/25	38016	01-2-02190-340-000	Other Professional Services	Fillmore County Hospital	District - Contracted Services	2,500.00
						<u>2,500.00</u>
09/08/25	38017	01-2-02710-340-000	Other Professional Services	Fillmore County Medical Center	DOT Physicals	904.00
						<u>904.00</u>
09/08/25	38018	01-2-02610-621-000	Utility Energy Services	Galyen Energy	Propane	740.15
						<u>740.15</u>
09/08/25	38019	01-2-02161-340-002	Other Professional Services	GO Physical Therapy, LLC	OT Rehab Services - Elementary	18.75
09/08/25	38019	01-2-02161-340-001	Other Professional Services	GO Physical Therapy, LLC	OT Rehab Services - Secondary	749.55
						<u>768.30</u>
09/08/25	38020	01-2-01100-550-000	Printing & Binding	Hometown Leasing	Copier Lease	1,746.17
						<u>1,746.17</u>
09/08/25	38021	01-2-02580-530-000	Communications	Intermedia	Telephone	54.38
						<u>54.38</u>
09/08/25	38022	01-2-01100-640-001	Books & Periodicals	J.W. Pepper & Son, Inc.	Music	614.82
						<u>614.82</u>
09/08/25	38023	01-2-02730-431-000	Non-Technology Repairs & Maintenance	Jim's Repair	Auto Repairs	175.26
09/08/25	38023	01-2-02732-431-000	Non-Technology Repairs & Maintenance	Jim's Repair	Auto Repairs - SPED	105.47

Shickley Public Schools - General Fund
School - ESSA Bills
 General Fund Checking
 September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
						<u>280.73</u>
09/08/25	38024	01-2-01100-641-000	Digital Instruction Materials	Journey Ed	Adobe	<u>1,536.00</u>
						<u>1,536.00</u>
09/08/25	38025	01-2-02330-317-000	Contracted Legal Services	KSB School Law	Legal Services	<u>480.00</u>
						<u>480.00</u>
09/08/25	38026	01-2-01100-610-000	General Supplies	Lichti's Inc	Appliances	<u>999.95</u>
						<u>999.95</u>
09/08/25	38027	01-2-01100-610-000	General Supplies	Matheson Tri-Gas, Inc.	Welding	<u>107.60</u>
						<u>107.60</u>
09/08/25	38028	01-2-02630-350-000	Technical Services	Mussman Excavating	Dirt Work	<u>7,605.81</u>
						<u>7,605.81</u>
09/08/25	38029	01-2-02320-320-000	Professional Educational Services	Nebraska Council of School Administrators	Conference	<u>150.00</u>
						<u>150.00</u>
09/08/25	38030	01-2-02570-330-000	Employee Training & Development	Nebraska Safety Center	Safety Video	<u>250.00</u>
						<u>250.00</u>
09/08/25	38031	01-2-02310-540-000	Advertising	Nebraska Signal	Board Proceedings	<u>59.50</u>
						<u>59.50</u>
09/08/25	38032	01-2-01100-610-000	General Supplies	NWEA	MAP Testing	<u>2,225.50</u>
						<u>2,225.50</u>
09/08/25	38033	01-2-02670-340-000	Other Professional Services	One Source	Background Check	<u>29.00</u>
						<u>29.00</u>
09/08/25	38034	01-2-01100-610-000	General Supplies	Quill	Supplies	<u>45.04</u>
						<u>45.04</u>
09/08/25	38035	01-2-01100-641-000	Digital Instruction Materials	Read Theory	Pro Plan Annual Fee	<u>72.00</u>
						<u>72.00</u>
09/08/25	38036	01-2-01100-382-001	Distance Education & Telecommunication	Rider Classroom Spanish, LLC	Spanish Courses	<u>4,400.00</u>
						<u>4,400.00</u>
09/08/25	38037	01-2-02610-441-000	Rentals of Land & Buildings	River Road Units	Storage Units	<u>170.00</u>

**Shickley Public Schools - General Fund
School - ESSA Bills**

General Fund Checking
September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
						<u>170.00</u>
09/08/25	38038	01-2-02230-432-000	Technology Related Repairs & Maintenance	Segra	Internet	1,073.03
						<u>1,073.03</u>
09/08/25	38039	01-2-02620-610-000	General Supplies	Shickley Lumber Company	Tools	308.74
						<u>308.74</u>
09/08/25	38040	01-2-01100-610-000	General Supplies	Staples	Office Supplies	240.93
						<u>240.93</u>
09/08/25	38041	01-2-02620-350-000	Technical Services	Superior Exterminating	Extermination Services	266.00
						<u>266.00</u>
09/08/25	38042	01-2-02620-350-000	Technical Services	Sutton Electric	Electrical Repairs	520.61
						<u>520.61</u>
09/08/25	38043	01-2-01100-531-000	Postage	US Bank	Stamps	12.80
09/08/25	38043	01-2-01100-610-000	General Supplies	US Bank	Supplies	3,343.13
09/08/25	38043	01-2-06200-641-002	Digital Instruction Materials	US Bank	Title Curriculum	185.68
09/08/25	38043	01-2-01100-641-001	Digital Instruction Materials	US Bank	Digital Curriculum	1,300.00
09/08/25	38043	01-2-01190-610-002	General Supplies	US Bank	Daycare Wipes	472.33
09/08/25	38043	01-2-02213-330-000	Employee Training & Development	US Bank	Staff Training	527.18
09/08/25	38043	01-2-03300-610-000	General Supplies	US Bank	Pool Supplies	360.86
09/08/25	38043	01-2-03535-640-001	Books & Periodicals	US Bank	HAL Books	398.00
09/08/25	38043	01-2-06200-641-002	Digital Instruction Materials	US Bank	Title Curriculum	1,013.24
09/08/25	38043	01-2-01100-580-000	Travel	US Bank	Refund	(65.31)
						<u>7,547.91</u>
09/08/25	38044	01-2-02680-410-001	Utility Services	Village of Shickley	Utilities - Secondary	1,710.02
09/08/25	38044	01-2-02680-410-002	Utility Services	Village of Shickley	Utilities - Elementary	2,790.02
09/08/25	38044	01-2-02680-410-001	Utility Services	Village of Shickley	Utilities - Greenhouse	412.27
09/08/25	38044	01-2-03300-410-000	Utility Services	Village of Shickley	Utilities - Pool	855.42
						<u>5,767.73</u>
09/08/25	38045	01-2-01100-610-000	General Supplies	VVS Canteen	Lounge Supplies	99.96
						<u>99.96</u>
09/08/25	38046	01-2-03300-610-000	General Supplies	Western Oil	Pool Pizza	180.00
						<u>180.00</u>
09/08/25	38047	01-2-03300-530-000	Communications	Windstream	Telephone - Pool	7.14
						<u>7.14</u>

Shickley Public Schools - General Fund

School - ESSA Bills

General Fund Checking

September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
09/08/25	38048	01-2-02680-490-000	Other Purchased Property Services	Woodward's Disposal Service	Document Disposal	32.50
						<u>32.50</u>
09/08/25	38049	01-2-01100-610-000	General Supplies	Yandas Pro Audio	Music Supplies / Repairs	51.75
						<u>51.75</u>

Total Paid 186,483.50

Check count = 52

**Shickley Public Schools - Lunch Fund
School - ESSA Bills**

Lunch Fund Checking
September 1, 2025 - September 30, 2025

Date	Ref	Account #	Account Description	Name	Description	Amount
09/08/25	8039	06-2-03100-630-000	Food	5 Loaves Market & Bakery	Food Supplies	145.70
						<u>145.70</u>
09/08/25	8040	06-2-03100-630-000	Food	Cashwa Distribution	Food Supplies	7,343.88
						<u>7,343.88</u>
09/08/25	8041	06-2-03100-630-000	Food	Hiland Dairy	Food Supplies	781.35
						<u>781.35</u>
09/08/25	8042	06-2-03100-110-000	Salaries - Non-Instructional	Shickley Public School - General Fund	Regular Wages	6,104.34
09/08/25	8042	06-2-03100-130-000	Salaries - Overtime - Non-Instructional	Shickley Public School - General Fund	Overtime Wages	280.67
09/08/25	8042	06-2-03100-210-000	Group Insurance - Non-Instructional	Shickley Public School - General Fund	Health Insurance	1,083.80
09/08/25	8042	06-2-03100-220-000	Social Security - Non-Instructional	Shickley Public School - General Fund	FICA	482.93
09/08/25	8042	06-2-03100-230-000	Retirement - Non-Instructional	Shickley Public School - General Fund	Retirement	283.84
						<u>8,235.58</u>
09/08/25	8043	06-2-03100-630-000	Food	US Bank	Food Supplies	445.27
						<u>445.27</u>
09/08/25	8044	06-2-03100-630-000	Food	US Foods	Food Supplies	1,736.00
						<u>1,736.00</u>

Total Paid 18,687.78

Check count = 6

Payroll Summary Report

September 8, 2025

Shickley Public Schools - General Fund

Payroll Cash Requirements

September 19, 2025

Description	Amount	Total
Cash Required for Net Pay and Electronic Funds Transfer (EFT)		
Net Pay Distributions		
Net Direct Deposits	161,739.81	
Net Pay		161,739.81
Employee Taxes		
FICA-SS	13,347.67	
FICA-MED	3,121.60	
FIT	11,957.29	
Nebraska SIT	6,934.30	
Employer Taxes		
ERFICA-SS	13,347.67	
ERFICA-MED	3,121.60	
Taxes Total		51,830.13
Payroll Total		213,569.94
Cash Required for Balance of Payroll		
<u>Employee Deductions</u>		
DENTAL	818.87	
HSA	1,511.12	
125 PLAN	1,508.15	
VISION	383.47	
LEGAL	384.10	
DISABILITY - POST-TAX	227.58	
ACCIDENT - PRE-TAX	119.60	
WHOLE LIFE	223.32	
RETIREMENT	16,335.94	
PURCHASE OF SERV	446.94	
GARNISHMENT	259.31	
<u>Employer Contributions</u>		
HEALTH INSURANCE	42,429.32	
SCHOOL HSA	11,285.76	
SCHOOL DENTAL	915.89	
SCHOOL RETIREMENT	16,499.26	
SUPPLEMENTAL INS	175.72	
Payroll Total		93,524.35
Cash Required for Billing Detail		
	Qty	
Payroll Fees		
Direct Deposit Fee	72	144.00
Total Payroll Fees		144.00
Total Cash Required		307,238.29

Shickley Public Schools - General Fund

Payroll Liabilities Paid

September 1, 2025 - September 30, 2025

Date	Ref	Name	Description	Amount
09/06/25	37996	Accelerated Receivables	Other Withholdings	259.31
				<u>259.31</u>
09/06/25	37997	Ameritas	Medical/Dental Withholding	383.47
				<u>383.47</u>
09/06/25	37998	Blue Cross Blue Shield	Medical/Dental Withholding	44,164.08
				<u>44,164.08</u>
09/06/25	37999	First Concord Benefits Group	125 Plan Withholding	1,508.15
09/06/25	37999	First Concord Benefits Group	Dues & Fees	35.00
				<u>1,543.15</u>
09/06/25	38000	Pre-Paid Legal Services	Pre-Paid Legal Withholding	384.10
				<u>384.10</u>
09/19/25		Colonial Life	Other Withholdings	570.50
				<u>570.50</u>
09/19/25		Internal Revenue Service	FICA Withholding	32,938.54
09/19/25		Internal Revenue Service	Federal Withholding	11,957.29
				<u>44,895.83</u>
09/19/25		Nebraska Department of Revenue	State Withholding	6,934.30
				<u>6,934.30</u>
09/19/25		Heartland Bank	HSA Withholding	12,796.88
				<u>12,796.88</u>
09/19/25		Nebraska Public Employees Retirement Systems	Retirement Withholding	33,282.14
				<u>33,282.14</u>
09/19/25	38001	John M Schneider	Medical/Dental Withholding	175.72
				<u>175.72</u>
			Total Paid	<u><u>145,389.48</u></u>

Check count = 11

Juan Rodriguez



juan.rodriguez@esu6.org



DVLG Services Covered by Member Fees

Safety

- **Internet Filtering & Security (CIPA):**
Required by law, protects students online
- **Email Security (DMARC):** Prevents scams and phishing
- **Central Logging:** Faster troubleshooting of system issues

Savings

- **High-Speed Internet (5,000 Mbps):**
Shared, affordable connection
- **E-Rate Support:** Helps districts receive federal discounts
- **Group Purchasing:** Consortium buying power saves money
- **Zoom Licenses:** Shared licensing for online meetings and classes

Support & Reliability

- **WAN Support:** Help resolving outages quickly
- **Routers & Traffic Management:** Keeps internet flowing for all districts
- **Domain & Website Records (DNS):** Reliable access to school websites & email
- **Network Time Server:** Keeps systems synchronized
- **Network Tools:** Speed tests & monitoring for better performance

ESU6

Role

- Enhancing digital learning environments by supporting faculty, staff, and students in the integration and effective use of technology in education.
- Responsible for researching, implementing, and maintaining instructional technology solutions that align with institutional goals and promote innovative teaching and learning strategies.

Day to Day Task

- **PRTG** – Monitor system health and performance.
- **Firewall** – Manage traffic filtering and security rules.
- **Clever** – Provide single sign-on (SSO) access for users.
- **Technical Support** – Resolve tickets and assist staff.
- **Servers** – Maintain, update, and secure servers.
- **Vendors** – Communicate with suppliers for products and services.
- **Training** – Educate staff on tools and best practices.
- **Paperwork** – Handle documentation, receipts, E-Rate, and software updates.

Afterhours

- **Updating servers** – Apply patches, updates, and security fixes to keep systems stable and secure.
- **Identifying threats** – Monitor logs and alerts to spot suspicious activity or vulnerabilities.
- **Updating hardware** – Replace or upgrade aging equipment to improve reliability and performance.
- **Researching new tools** – Explore technologies that can make systems more efficient or secure.
- **Meeting vendors** – Work with suppliers to discuss products, services, and support needs.
- **Ticket resolutions** – Troubleshoot and resolve user-reported issues and system problems.
- **Pushing new software or applications** – Deploy new programs and updates across the organization

EDUCATIONAL AND OPERATIONAL PLANNING

At least **once in** every five years the ~~board~~ **the district** shall conduct an in-depth needs assessment, soliciting information from administrators, employees, parents, students and community members, regarding their expectations for adequate student preparation. A systematic on-going process guides planning, implementation, and evaluation and renewal of continuous school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. The school system develops and implements a continuous school improvement process to promote quality learning for all students. This process includes procedures and strategies to address quality learning, equity, and accountability.

In all school systems, the continuous school improvement process includes the following activities at least once within each five years:

1. Review and update of the mission and vision statements.
2. Collection and analysis of data about student performance, demographics, learning, and climate, and former high school students.
3. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.
4. Development and implementation of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan.
5. Evaluation of progress toward improvement goals.

The school improvement process includes a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations of the external representatives are provided to the Department of Education. The external team visits are conducted at least once each five years.

Legal Reference: Neb. Statutes 79-526; 79-701-702; 79-729; 79-1301

Cross Reference: NDE Rule 10-009
201.01-Board Powers and Responsibilities
203.06-Board Committees
604.01-Basic Instruction Program
1002.00-District Annual Report

SECRETARY

It shall be the responsibility of the board to ~~annually appoint~~ elect a board secretary at the annual board organizational meeting. The secretary shall take the oath of office.

~~A board secretary may be appointed from employees, from the public or from among board members at the annual board organizational meeting.~~

It shall be the responsibility of the board secretary or a designee, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular board meetings; to cause the meeting minutes and a list of all approved claims to be published; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; and to sign warrants drawn on the school funds after board approval; ~~and to complete and maintain the annual school census. The board secretary is also responsible for filing the required reports with the Nebraska Department of Education.~~

Legal Reference: Neb. Statute 79-528; 79-564; 79-576 to 580

Cross Reference: ~~104.01-Annual School Census~~
201.01-Board Powers and Responsibilities
204.11-Meeting Minutes

Approved:

Reviewed: 9-12-2016

Revised:

TREASURER

It shall be the responsibility of the board to annually ~~appoint~~ elect a board treasurer.

It shall be the responsibility of the treasurer ~~or a designee (Business Manager appointed by the superintendent)~~, to receive the funds collected for the district by the county treasurer, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to manage district's investments for the maximum benefit to the district, to report monthly and annually the status of all district funds and investments, and to file required reports with the appropriate state agencies and other entities.

The treasurer will work with the secretary to coordinate the recording, preserving and reporting of financial records, reports, cash flow needs and district investments.

If the treasurer is unable or unwilling to carry out the duties required, it shall be the responsibility of the superintendent or other person designated by board policy to carry out the duties of the treasurer.

The treasurer shall do one of the following within ten days after election to the position:

1. Give bond in an amount set by the board of not less than \$500 and not more than double the amount of money to come into his/her hands as treasurer at any one time.
2. Give evidence of an equal amount of insurance coverage by the district.

The cost of the bond or insurance coverage will be paid by the school district.

Legal Reference: Neb. Statute 79-586 to 590

Cross Reference: 201.01-Board Powers and Responsibilities
700-Business Operation

Approved:

Reviewed: 9-12-2016

Revised:

POLICY COMMUNICATION

~~A~~Board policy ~~manual~~ shall be ~~housed accessible~~ in each school attendance center and in the central administration office. Each board member shall have ~~a personal copy of digital access to~~ board policy ~~manual~~ through the school's website along with the general public. The board's policy manual is a public record and shall be open for inspection at the administrative offices of the district.

It shall be the responsibility of the superintendent to ensure ~~copies of~~ new and revised policy statements are accessible ~~distributed to the custodians of board policy manuals~~ no later than the first regular board meeting following the policy's adoption. Digital copies of changes in board policy shall also be included ~~in or attached to~~ with the online minutes of the meetings in which the final action was taken to adopt the new or changed policy.

~~It shall be the responsibility of each board member, during the board member's term of office, to keep the manual current and up-to-date and to surrender the manual to the board secretary at the conclusion of the board member's term of office.~~

Legal Reference: Neb. Statute 84-712 et seq.; 84-1408 to 1414

Approved:

Reviewed: 9-12-2016

Revised:

PARTICIPATION IN INSURANCE PROGRAM BY BOARD MEMBERS

Members of the board of education may participate in the school district's health and life insurance plans which are provided to the school district employees. A board member electing to participate in the insurance program of the school district shall pay both the employee and the employer portions of the premiums to the district in advance of any payments being due from the district to the insurance carrier. **A report of board members utilizing this plan is available to the public upon request.**

~~Every three months, the board will place on its agenda a report identifying the board members who have elected to purchase insurance coverage through the district. This report shall be made available in the school district office for review by the public upon request.~~

COMMUNICATION CHANNELS

Questions and problems shall be resolved at the lowest organizational level nearest to the complaint. School employees shall be responsible for conferring with their immediate supervisor on questions and concerns. Students and other members of the school district community shall confer with the certificated employee **who is closest to the question or problem** and then with the principal on questions and concerns. Policies referenced at the end of this page shall serve as guidelines for additional resolution of conflicts.

It shall first be the responsibility of the administrators to resolve questions and problems raised by the employees and the students they supervise and by other members of the school district community.

Legal Reference: Nebraska Statute 79-254 et seq.

Cross Reference: 204.12-Public Participation in Board Meetings

402.05-Employee Grievances

504.0-Student Due Process Rights

506.06-Student Publications

1005.01-Public Complaints

Approved:

Reviewed: 9-12-2016

Revised:

SUPERINTENDENT EVALUATION

The board will conduct an ongoing evaluation of the superintendent's skills, abilities, and competence. At a minimum, the board will formally evaluate the superintendent twice in the first year and annually thereafter. The goal of the superintendent's formal evaluation is to ensure the education program for the students is carried out, promote growth in effective administrative leadership, clarify the superintendent's role, clarify the immediate priorities of the board, and develop a working relationship between the board and the superintendent.

The formal evaluation will be based upon the following principles:

1. The evaluation criteria shall be in writing, clearly stated and mutually agreed upon by the board and the superintendent. The criteria will be related to the job description and the school district's goals;
2. At a minimum, the evaluation process will be conducted annually ~~at a time agreed upon;~~ ~~as stated in the superintendent contract;~~
3. Each board member shall have an opportunity to individually evaluate the superintendent, and these individual evaluations will be compiled into an overall evaluation by the entire board;
4. The board as a whole shall discuss its evaluation with the superintendent in open or closed session as appropriate; and
5. The board will complete the evaluation process by reaching consensus on goals or priorities for the superintendent for the next period of evaluation.

Any thorough evaluation of the Superintendent will likely have both positive and negative comments interspersed throughout the discussion. If the board enters into closed session it must clearly be to prevent needless harm to the reputation of an individual or for the protection of the public interest. Policy 204.06-Closed Session should be followed in all respects when going into or coming out of closed session.

The board president will develop a written summary of the individual evaluations, including both the strengths and the weaknesses of the superintendent, and place it in the superintendent's personnel file to be incorporated into the next cycle of evaluations.

This policy supports and does not preclude the ongoing, informal evaluation of the superintendent's skills, abilities and competence.

Legal Reference: Neb. Statute 79-828

Cross Reference: 202.03-Board Self-Evaluation
204.06-Closed Sessions

Approved:

Reviewed:

Revised: 9-12-2016

ADMINISTRATOR CODE OF ETHICS

Administrators, as part of the educational leadership in the school district community, represent the views of the school district. Their actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, administrators shall conduct themselves professionally and in a manner fitting to their position.

In keeping with the spirit of the ~~American Association of School Administrators~~ [School Superintendents Association](#) standards, each administrator shall follow the code of ethics stated in this policy. Failure to act in accordance with this code of ethics or in a professional manner, in the judgment of the board, shall be grounds for discipline up to, and including, discharge.

The professional school administrator:

- Upholds the honor and dignity of the profession in actions and relations with students, colleagues, board members and the public;
- Obeys local, state and national laws; holds to high ethical and moral standards; and gives loyalty to this country and to the cause of democracy and liberty;
- Accepts the responsibility to master and contribute to the growing body of specialized knowledge, concepts, and skills which characterize school administration as a profession;
- Strives to provide the finest possible educational experiences and opportunities to the members of the school district community;
- Seeks to preserve and enhance the prestige and status of the profession when applying for a position or entering into contractual agreements;
- Carries out in good faith the policies duly adopted by the local board and the regulations of state authorities and renders professional service;
- Disallows consideration of private gain or personal economic interest to affect the discharge of professional responsibilities;
- Recognizes public schools are the public's business and seeks to keep the public informed about their schools;
- Supports and practices the management team concept.
- **Makes the education and well-being of students the fundamental value of all decision making; and,**
- **Accepts responsibility and accountability for one's own actions and behaviors.**

Cross Reference: 405-Employee Conduct and Appearance

Approved: 9-12-2016

Reviewed:

Revised:

SCHOOL WELLNESS

The board adopts this policy to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year. This will assist in providing students with the opportunity to achieve personal, academic, developmental and social success.

Nutrition

School Meals

The District is committed to serving healthy meals to children, with plenty of fruits, vegetables, grains, and milk; that are moderate in sodium and to meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating food preferences and special dietary needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus. The District will make drinking water available where school meals are served during mealtimes.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students.

Nutrition Education

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of health education classes
- Promotes enjoyable, developmentally-appropriate, and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure.

Approved:

Reviewed:

Revised:

Food and Beverage Marketing in Schools

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity.

Physical Activity

Children and adolescents should participate in at least 60 minutes of physical activity every day. Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment. The District will provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary. All District elementary students in each grade will receive physical education for at least 60-89 minutes per week throughout the school year. All District secondary students (junior high and high school) are required to take the equivalent of one academic year of physical education.

Essential Physical Activity Topics in Health Education

Health education will be incorporated in all grades (elementary) and the district will require middle and high school students to take and pass at least one health education course.



GRANT APPLICATION FORM

APPLICANT: Class of 2026
 CONTACT PERSON: Lexie Johnson (Shandi Bettasso-Class Sponsor)
 ADDRESS: 104 E Murray St; Shickley, NE 68436
 PHONE NUMBER: 402-984-8440 E-MAIL: lexie.johnson@longhornpower.org

Please attach responses for each of the following:

- A. Describe how your proposed project/program aligns with the Shickley Community Foundation's Mission Statement and objectives (see paragraphs 1 and 2 of cover letter).
- B. Indicate timeframe for work on and completion of your proposed project/program.
- C. Indicate how the funding requested through this grant shall be used. As part of your response, identify the primary source of funding for your proposed project/program.
- D. Provide a breakdown of the total amount of funds needed to complete your project/program, together with a description of how other funds have been or shall be acquired, as follows:

FUNDING	DOLLAR AMOUNT	PERCENTAGE
Funds Available and/or Pledges Received		
Source: <u>Class of 2026</u>	<u>\$1,500</u>	<u>40 %</u>
Source:		%
Source:		%
Amount Requested through this Grant	<u>\$500</u>	<u>13 %</u>
Balance Required to Fund Project/Program		
Source: <u>Fundraising</u>	<u>\$750</u>	<u>20 %</u>
Source: <u>Donation</u>	<u>unknown</u>	%
Source: <u>Additional Grant Application</u>	<u>\$1,000</u>	<u>27 %</u>
TOTAL	<u>3,750</u>	<u>100%</u>

In signing this application, I verify that (1) the information submitted is accurate; and (2) a final report shall be submitted upon completion of this project/program, detailing how the grant funds were used. I understand that my organization may not be eligible for future funding unless and until a final report has been prepared and submitted to the Shickley Community Foundation.

Lexie Johnson
 Signature
8-29-25
 Date

Please return your grant application to:

Shickley Community Foundation
 PO Box 372
 Shickley, NE 68436-0372

- A. Post prom is a positive, drug and alcohol free activity for Shickley High School students and their dates to go after the dance. Funding for this allows students to have a fun experience with their peers, but is also a drug and alcohol free activity. The Shickley Community Foundation wants to keep our community safe and not having the proper funding for post prom, many illegal things could happen. Having post prom as an option, is a way to keep students safe, rather than them having gatherings after the dance.
- B. Post prom will be held on April 18, 2026.
- C. Since we have not met to discuss planning the activities for post prom we have estimated an amount. Though we are not sure what we are doing, we have looked over past post proms and it has given us an estimated amount to base how much we need. The funding will go towards entertainment and snacks throughout the night.



**PO Box 372
Shickley, NE 68436-0372**

Dear Grant Applicant:

The Shickley Community Foundation is very pleased that you are considering a project/program to benefit the citizens of Shickley and the surrounding area, and we are excited to help you meet your goal by assisting with funding. In order to do so, we request the following:

1. First and foremost, requests for grants from the Shickley Community Foundation are to be consistent with our Mission Statement:

The mission of the Shickley Community Foundation Fund, an affiliate of the Nebraska Community Foundation, is to fund community development now and for generations to come. We are committed to keeping our community a vital, progressive and healthy place where people can live, raise families and retire. To fulfill our vision of Shickley, we provide a variety of ways for people to invest their time, talent and treasure in our community.

2. Further, the Shickley Community Foundation encourages grant requests for projects/programs that:
 - a) Will have a broad impact on the quality of life in our community or surrounding area;
 - b) Are creative, innovative and/or responsive approaches to community issues and economic development;
 - c) Will develop community leadership skills by encouraging others to get involved in addressing our community's needs and engaging young people within our community; and
 - d) Are sustainable over time by leveraging other sources of support.
3. The Shickley Community Foundation must restrict funding support to 501(c)(3) organizations, government entities and other types of associations which utilize funds for charitable purposes only. If your organization is not a 501(c)(3) organization or government entity, please contact the Foundation as you prepare your application so that we may verify the charitable purpose of your request.
4. More information may be necessary, so please be prepared should a member of the Foundation contact your organization for an interview to discuss the proposed project/program.
5. A final report needs to be returned to the Shickley Community Foundation upon completion of your project/program (see attached Grant Reporting Form). This will be a consideration before your organization will be eligible to apply for funding in the future.

Again, congratulations on your idea for a project/program benefiting the Shickley community. We look forward to working with you.

Sincerely,

Joe Kamler, President
Shickley Community Foundation



GRANT APPLICATION FORM

APPLICANT: _____ Shickley Public School _____
 CONTACT PERSON: _____ Jessalyn Schrock _____
 ADDRESS: _____ 104 E. Murray St. Shickley, NE 68436 _____
 PHONE NUMBER: (402) 627-3375 _____ E-MAIL: _____ jessalyn.schrock@longhornpower.org _____

Please attach responses for each of the following:

- A. Describe how your proposed project/program aligns with the Shickley Community Foundation’s Mission Statement and objectives (see paragraphs 1 and 2 of cover letter).
- B. Indicate timeframe for work on and completion of your proposed project/program.
- C. Indicate how the funding requested through this grant shall be used. As part of your response, identify the primary source of funding for your proposed project/program.
- D. Provide a breakdown of the total amount of funds needed to complete your project/program, together with a description of how other funds have been or shall be acquired, as follows:

FUNDING	DOLLAR AMOUNT	PERCENTAGE
Funds Available and/or Pledges Received		
Source: Governor’s Agricultural Excellence Award Grant	\$1000	30 %
Source: Farm Credit Services of America Grant	\$1000	30 %
Source: Shickley Public School	\$250	10 %
Amount Requested through this Grant	\$1000	30 %
Balance Required to Fund Project/Program		
Source:		%
Source:		%
Source:		%
TOTAL	\$3250	100%

In signing this application, I verify that (1) the information submitted is accurate; and (2) a final report shall be submitted upon completion of this project/program, detailing how the grant funds were used. I understand that my organization may not be eligible for future funding unless and until a final report has been prepared and submitted to the Shickley Community Foundation.

Signature

Date

Please return your grant application to:

Shickley Community Foundation
 PO Box 372
 Shickley, NE 68436-0372



Applications Due March 1 & September 1 Each Year

A. The Shickley Public School board made the decision to no longer participate in the National School Lunch program. This decision has allowed the kitchen staff more flexibility in offering different items to students. As part of this, the Shickley Ag Education program has been asked to help provide some fresh produce to the kitchen for use on the salad bar or in the meals. To help with this, the program will be looking at ways to grow different vegetables in the greenhouse. Currently, the program has a grow tower that will grow different plants hydroponically. The goal for this tower is to start producing some vegetables this fall and into the winter. In addition, the program would like to expand the towers it currently has available. This includes purchasing two new towers along with additional equipment to maximize the amount of produce that the program is able to provide to the kitchen. The towers will allow students to learn more about hydroponic production. While not a brand-new method, hydroponic production continues to expand and become more important for students to understand. The towers will allow students to put their learning into motion. Students will also be able to see the possibilities that exist in providing food for their community. The opportunity exists for students to also use the towers to become a business allowing them to not only provide food to the school kitchen but also provide fresh produce to the community at large. This will also help to address the need for local food sources that are readily available for all to enjoy.

B. Timeline:

- Sept. 2025 – Plant seeds for current grow tower. Start production of the current grow tower.
- Oct. 2025 – Begin providing vegetables to the kitchen for use on the salad bar.
- Nov. 2025 – Order new grow towers and accessories
- Dec. 2025 – Begin use of the new grow towers.
- Jan. 2025 – Provide more and varied vegetables to the kitchen to use
- Feb. 2025 – Evaluate program and look for areas to expand

C. What Funds will be used for

- Tower Garden Home Including LED Grow Lights - \$1,020
- Green Bronx Machine Bundle - \$1385
- Home Support Cage - \$90.00
- Tower Garden Mineral Blend - \$65
- Rock Wool Cubes – Case - \$250
- Net Pots – Case - \$120
- pH Kit - \$31
- Seedling Starter Kit - \$31
- Shipping - \$250
- Total for supplies - \$3,250



D. Funds Available or Requested

- Farm Credit Services of America Grant - \$1000
- Governor's Agricultural Excellence Award Grant - \$1000
- Shickley Public School - \$250
- Shickley Community Foundation Grant - \$1000



SHICKLEY PUBLIC SCHOOL

104 East Murray
Shickley, NE 68436

HVAC Maintenance 2025-26 Agreement



Scope of Service:

Provide Preventative Maintenance per the manufacture's IOM to ensure that all systems operate at highest possible efficiency, downtime is minimized, and that the life expectancy of the equipment is realized.

Scheduled Service:

- Maintenance inspections per Manufacturer's recommendations on all equipment (2 times a year).
- VRF Cassette filter cleaning is included (2 times a year).
- Coil cleaning on all air-cooled equipment is included in this agreement (2 times a year).
- Filter replacement is included in this agreement (2 times a year) with customer-supplied filters.
- Belt Changes are included in this agreement (1 time a year).

Clarifications:

- Non maintainable items are not included in scope, such as maintenance of valves, piping, insulation, wiring, and communication cables.
- Repair parts and labor are not included and will be invoiced in addition to this agreement.
- Replacement Refrigerant, if required, is not included in this agreement and will be invoiced in addition to this agreement.
- Provide detailed field reports and refrigerant usage reports upon request for all work performed onsite.
- Be available for emergency repairs of critical systems 24 hours a day, 365 days a year. When called for emergency service, we will have a qualified technician onsite within 4 hours.

Visit Schedule

SHICKLEY PUBLIC SCHOOL

EQUIP QTY	VISITS QTY	MAINTAINED EQUIPMENT	VISIT SCHEDULE												
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2	2	HW BOILER W/CIRC INSP				X							X		
2	2	HW PUMP INSP				X							X		
3	2	ERV ABOVE CEILING INSP				X							X		
3	2	ERV BLOWER COIL INSP				X							X		
3	2	ERV COND UNIT INSP & CLEAN				X							X		
2	2	BLOWER COIL INSP				X							X		
2	2	BLOWER COIL COND UNIT INSP				X							X		
3	2	VRF SYSTEM COND UNIT INSP				X							X		
16	2	VRF WALL UNIT INSP & CLEAN				X							X		
16	2	VRF WALL CASSETTE INSP & CLEAN				X							X		
3	2	MINI-SPLIT INDOOR INSP				X							X		
2	2	MINI-SPLIT OUTDOOR INSP & CLEAN				X							X		
1	2	GYM RTU INSP & CLEAN				X							X		
7	2	FURNACE INSP				X							X		
6	2	FURNACE COND UNIT INSP & CLEAN				X							X		

Equipment List

SHICKLEY PUBLIC SCHOOL

QTY	DESCRIPTION	AREA	LOCATION	MANUFACTURER	MODEL	SERIAL / SIZE
1	HW BOILER W/CIRC PUMP	3 STORY BLDG	BASEMENT	LOCHINVAR	KBN501	D12H10214645
1	HW BOILER W/CIRC PUMP	3 STORY BLDG	BASEMENT	LOCHINVAR	KBN501	D12H10214646
1	HW PUMP	3 STORY BLDG	BASEMENT	LOCHINVAR	NA	NA
1	ERV-1 UNIT	2ND FLOOR	2ND FLOOR OPEN AREA	RENEWAIRE	HE1XINH	NA
1	BC-01 BLOWER COIL	2ND FLOOR	2ND FLOOR OPEN AREA	TRANE	BCXD	NA
1	ERV COND UNIT - 2ND FLOOR - CU-1	3 STORY BLDG	GROUND EAST - SERVES ERV-1	TRANE	4TTR7048A1000BA	16223PN82F
1	ERV-2 UNIT	3RD FLOOR	3RD FLOOR OPEN AREA	RENEWAIRE	HE1XINH	NA
1	BC-02 BLOWER COIL	3RD FLOOR	3RD FLOOR OPEN AREA	TRANE	BCXD	NA
1	ERV COND UNIT - 2ND FLOOR - CU-2	3 STORY BLDG	GROUND EAST - SERVES ERV-2	TRANE	4TT47024A1000BA	1619325Y2F
1	ERV-3 UNIT	1ST FLOOR	1ST FLOOR RM46	RENEWAIRE	HE1.5XINH	NA
1	BC-03 BLOWER COIL	1ST FLOOR	1ST FLOOR RM46	TRANE	BCXD	NA
1	ERV COND UNIT - 1ST FLOOR - CU-3	3 STORY BLDG	GROUND EAST - SERVES ERV-3	TRANE	4TTR7060A1000BA	16164R522F
1	BC-4 BLOWER COIL	WEST WING	ART ROOM	TRANE	BCVD0036A2G0C	T16E23455
1	BC-4 COND UNIT	WEST WING	ART ROOM	TRANE	4TTR7048A1000BA	16223PPP2F
1	BC-5 BLOWER COIL	WEST WING	KITCHEN	TRANE	BCVD0054A2G0C	T16E23456
1	BC-5 COND UNIT	WEST WING	KITCHEN	TRANE	TTA073G300AA	16303WMPYA
1	VRF CU-1	3 STORY BLDG	GROUND EAST	TRANE	4VTR0144B300NC	161451105X
1	VRF CU-2	3 STORY BLDG	GROUND EAST	TRANE	4VTR0144B300NB	153751027X
1	VRF CU-3	3 STORY BLDG	GROUND EAST	TRANE	4VTR0144B300NB	160751059X
1	FCU-01 WALL UNIT	BASEMENT	SMALL CLASS RM1	TRANE	4TVW0009B100NB	W2
1	FCU-02 WALL UNIT	BASEMENT	SMALL CLASS RM2	TRANE	4TVW0009B100NB	W2
1	FCU-03 WALL UNIT	BASEMENT	SMALL CLASS RM3	TRANE	4TVW00012B100NB	W3
1	FCU-04 WALL UNIT	1ST FLOOR	GIRLS RR	TRANE	4TVW0007B100NB	W1
1	FCU-05 WALL UNIT	1ST FLOOR	BOY RR	TRANE	4TVW0007B100NB	W1
1	FCU-06 WALL UNIT	1ST FLOOR	PRICIPAL OFFICE	TRANE	4TVW0007B100NB	W1
1	FCU-07 CEILING CASSETTE	1ST FLOOR	HALLWAY EAST ENTRY	TRANE	4TVB0012B100NB	CS1
1	FCU-08 WALL UNIT	1ST FLOOR	LOBBY	TRANE	4TVW00012B100NB	W3
1	FCU-09 CEILING CASSETTE	1ST FLOOR	4TH GRADE	TRANE	4TVB0024B100NB	CS4
1	FCU-10 CEILING CASSETTE	1ST FLOOR	2N GRADE	TRANE	4TVB0024B100NB	CS4
1	FCU-11 CEILING CASSETTE	1ST FLOOR	1ST GRADE	TRANE	4TVB0024B100NB	CS4
1	FCU-12 CEILING CASSETTE	1ST FLOOR	KINDERGARDEN RM	TRANE	4TVB0024B100NB	CS4
1	FCU-13 CEILING CASSETTE	1ST FLOOR	ERD GRADE	TRANE	4TVB0018B100NB	CS2
1	FCU-14 WALL UNIT	1ST FLOOR	OFFICE 1	TRANE	4TVB0012B100NB	CS1
1	FCU-15 WALL UNIT	1ST FLOOR	OFFICE 2	TRANE	4TVB0012B100NB	CS1
1	FCU-16 WALL UNIT	1ST FLOOR	OFFICE 3	TRANE	4TVB0012B100NB	CS1
1	FCU-17 CEILING CASSETTE	2ND FLOOR	WORK RM	TRANE	4TVB0018B100NB	CS2
1	FCU-18 CEILING CASSETTE	2ND FLOOR	LIBRARY RM	TRANE	4TVB0012B100NB	CS1
1	FCU-19 CEILING CASSETTE	2ND FLOOR	LIBRARY RM	TRANE	4TVB0018B100NB	CS2
1	FCU-20 CEILING CASSETTE	2ND FLOOR	SCIENCE RM	TRANE	4TVB0020B100NB	CS3
1	FCU-21 CEILING CASSETTE	2ND FLOOR	HALLWAY	TRANE	4TVB0012B100NB	CS1
1	FCU-22 CEILING CASSETTE	3RD FLOOR	HISTORY	TRANE	4TVB0018B100NB	CS2
1	FCU-23 CEILING CASSETTE	3RD FLOOR	MATH	TRANE	4TVB0024B100NB	CS4
1	FCU-24 CEILING CASSETTE	3RD FLOOR	BUSINESS	TRANE	4TVB0030B100NB	CS5
1	FCU-25 CEILING CASSETTE	3RD FLOOR	ENGLISH	TRANE	4TVB0024B100NB	CS4
1	FCU-26 CEILING CASSETTE	3RD FLOOR	HALLWAY	TRANE	4TVB0018B100NB	CS1
1	FCU-27 WALL UNIT	BASEMENT	RM34 MAINT RM	TRANE	4TVW0009B100NB	W2
1	FCU-28 WALL UNIT	1ST FLOOR	LOBBY	TRANE	4TVW00024B100NB	W4
1	FCU-29 WALL UNIT	1ST FLOOR	LOBBY	TRANE	4TVW00024B100NB	W4
1	FCU-30 WALL UNIT	1ST FLOOR	SUPERINTENDENT OFFICE	TRANE	4TVW00024B100NB	W4
1	FCU-31 WALL UNIT	1ST FLOOR	ADMIN OFFICE	TRANE	4TVW00024B100NB	W4
1	FCU-32 WALL UNIT	1ST FLOOR	ADMIN ENTRY	TRANE	4TVW00012B100NB	W3
1	AC-1 MINI-SPLIT	GYM AREA	GIRLS LOCKER 10	TRANE	4TXM6542	NA
1	MINI SPLIT - COND UNIT CU-6	GYM AREA	GROUND WEST	TRANE	4TXM6542A1050CB	63229942277
1	AC-2 MINI-SPLIT	GYM AREA	BOYS LOCKER 09	TRANE	4TXM6542	NA
1	AC-3 MINI-SPLIT	GYM AREA	PE OFFICE RM08	TRANE	4TXM6542	NA
1	MINI SPLIT - COND UNIT CU-7	GYM AREA	GROUND WEST	TRANE	4TXM6542A1050CB	63229942277
1	RTU	GYM	GROUND WEST	TRANE	YHH300G3RZA040AC	163210559D
1	FU-1 FURNACE	NORTH WING	3RD GRADE RM16	LENNOX	CR33-30/36A-F	NA
1	FU-1 FURNACE - COND UNIT	NORTH WING	3RD GRADE RM16	LENNOX	XC14-030-230A10	5816E04688
1	FU-2 FURNACE	NORTH WING	4TH GRADE RM17	LENNOX	CR33-30/36A-F	NA
1	FU-2 FURNACE - COND UNIT	NORTH WING	4TH GRADE RM17	LENNOX	XC14-030-230A10	5816E04551
1	FU-3 FURNACE	NORTH WING	6TH GRADE RM19	LENNOX	CR33-30/36A-F	NA
1	FU-3 FURNACE - COND UNIT	NORTH WING	6TH GRADE RM19	LENNOX	XC14-030-230A10	5816E06882
1	FU-4 FURNACE	NORTH WING	5TH GRADE RM20	LENNOX	CR33-30/36A-F	NA
1	FU-4 FURNACE - COND UNIT	NORTH WING	5TH GRADE RM20	LENNOX	XC14-030-230A10	5816E05782
1	FU-5 FURNACE	NORTH WING	BAND RM22	LENNOX	CR26-41N-1	6500B01011
1	FU-5 FURNACE - COND UNIT	NORTH WING	BAND RM22	LENNOX	HS29-035-1P	5801F34958
1	FU-6 FURNACE	NORTH WING	AG RM29, ENGLISH RM30, BUSINES RM32	LENNOX	CR33-30/36A-F	NA
1	FU-6 FURNACE - COND UNIT	NORTH WING	AG RM29, ENGLISH RM30, BUSINES RM32	LENNOX	NA	NA
1	FURNACE - HT ONLY	NORTH WING	TEACHER WK RM, BOYS RR, GIRLS RR	LENNOX	LENNOX	NA
1	MINI-SPLIT	NORTH WING	TECH ROOM RM28	LENNOX	MWHA02454-1P	5692100653
1	MINI-SPLIT COND UNIT	NORTH WING	TECH ROOM RM28	LENNOX	MHA02454S-1P	56919E06676
1	FURNACE	SHOP	SHOP	LENNOX	NA	NA
1	FURNACE - COND UNIT	SHOP	SHOP	LENNOX	LSA072C-1Y	5698E 01530

Pricing and Acceptance:

Contract Year	Annual Amount	Payment	Payment Term
Year 1	\$12,300	\$6,150	Semi-Annual

The term of this agreement is for (1) year starting on September 10th, 2025 and will expire on September 9th, 2026.

Cancelation:

This agreement can be canceled at any time by either party with written notice 30 days prior to end of contract year. Upon Cancellation, Facility Advocates agrees to refund to Shickley Public School for services paid and not performed. Shickley Public School agrees to pay for services received and not yet paid.

AGREEMENT IS SUBJECT TO CUSTOMER'S ACCEPTANCE OF THE ATTACHED TERMS AND CONDITIONS AND IS VALID 30 DAYS FROM PROPOSAL DATE:

<i>Dave Raymond</i>	
Customer Acceptance	Dave Raymond
Printed Name	Principal
Title	
Purchase Order	9/2/2025
Acceptance Date	Signature Date



TERMS AND CONDITIONS

By accepting this proposal, purchaser agrees to be bound by the following terms and conditions.

1. **Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances when Company performs the Services. Company may refuse to perform where working conditions could endanger property or put people at risk.
2. **INVOICING & PAYMENTS:** Facility Advocates will invoice per the payment term listed in the pricing schedule. Waivers of lien, if applicable, will be furnished upon request, as the work progresses; to the extent payments are received. If our invoice is not paid within 30 days of its issuance, it is delinquent. Invoices not paid within 60 days will bear interest at the rate of 1 ½% per month (18% annum).
3. **WARRANTY:** Facility Advocates warrants that the installation shall be free from defects in workmanship for one (1) year from the date of installation. Facility Advocates will repair installation defects at no charge to the customer. Any and all warranties upon any equipment shall be those of the manufacturer, subject to any limitations thereon. Facility Advocates will assist purchaser in any warranty claims mad to manufacturer. This warranty does not cover damage caused by misuse or negligence and does not apply to the equipment installed nor work done by others. This warranty shall be voided if the work performed by Facility Advocates is repaired by others or in any way abused, altered or misused or which has not been properly and seasonably maintained. THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE.
4. **LIABILITY:** Facility Advocates shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.
5. **TAXES:** The price of this proposal does not include duties, sales, use, excise, or other similar taxes unless required by federal, state or local law. Purchaser shall pay in addition to the stated price, all taxes not legally required to be paid by Facility Advocates or, alternatively, shall provide Facility Advocates with acceptable tax exemption certificates. Facility Advocates shall provide purchaser with any tax payment certificate upon request and after completion and acceptance of the work.
6. **PERMITS & FEES:** The price of the proposal does not include any amount for local or state fees, permits, or drawings, unless otherwise indicated on the contract.
7. **DELAYS:** Facility Advocates shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstances beyond Facility Advocates' control, including, but not limited to, acts of God, fire, riots, labor disputes, acts or omissions of the purchaser, owner or other contractors or delays caused by suppliers or subcontractors of FACILITY ADVOCATES, etc.
8. **COMPLIANCE WITH LAWS:** Facility Advocates shall comply with all applicable federal, state and local laws and regulations and shall obtain all temporary licenses and permits required for the prosecution of the work. This proposal does not include the amount for local or state permit fees or drawings, unless otherwise specified.
9. **ATTORNEY'S FEES:** Purchaser agrees that they will pay and reimburse Facility Advocates for any and all reasonable attorney's fees which are incurred by Facility Advocates in the collection of amounts due and payable hereunder.
10. **INSURANCE:** Insurance coverage in excess of Facility Advocates' standard limits will be furnished when requested and required. No credit will be given or premium paid by Facility Advocates for insurance afforded by others.
11. **INDEMNITY:** The parties hereto agree to indemnify each other from any and all liabilities, claim, expenses losses or damages, including attorney's fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the indemnifying party.
12. **OCCUPATIONAL SAFETY AND HEALTH:** The parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act relating in any way to the project or project site.
13. **ENTIRE AGREEMENT:** This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations or understandings.
14. **CHANGES:** No change or modification of any of the terms and conditions stated herein shall be binding upon Facility Advocates unless accepted by Facility Advocates in writing.
15. **LIEN NOTICE:** Upon acceptance of this proposal you will be sent the appropriate lien notice, if applicable. This lien notice will be for Facility Advocates' payment protection.



EQUIPMENT TASKING

HOT WATER BOILER - INSP

- ___ OBSERVE BOILER OPERATION
- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ BLOW DOWN WATER COLUMN
- ___ OBSERVE BURNER OPERATION
- ___ VISUALLY CHECK FLAME CHARACTERISTICS
- ___ VISUALLY INSPECT EXTERIOR OF PRESSURE VESSEL
- ___ CHECK PIPING AND CONNECTIONS
- ___ CHECK OPERATION OF COMBUSTION AIR MAKE-UP SYSTEM
- ___ CHECK OPERATION OF BOILER FEED WATER MAKE-UP SYSTEM
- ___ CHECK OPERATION OF FLAME SENSOR
- ___ CLEAN AND ADJUST DETECTOR AS REQUIRED
- ___ PERFORM PILOT TURNDOWN TEST
- ___ PERFORM PILOT FLAME FAILURE TEST
- ___ PERFORM FAILURE TO LIGHT MAIN FLAME TEST
- ___ PERFORM LOSS OF FLAME FAILURE TEST
- ___ TEST OPERATION OF LOW WATER CUTOFF
- ___ TEST OPERATION OF HIGH LIMIT SAFETY
- ___ CLEAN, TEST, CALIBRATE, AND ADJUST SAFETY CONTROLS
- ___ START UNIT AND OBSERVE OPERATION UNTIL STABLE
- ___ CHECK FOR PROPER VENTING OF FLUE GAS
- ___ CHECK EXPANSION TANK
- ___ CHECK AND RECORD RETURN TEMPERATURE
- ___ CHECK AND RECORD SUPPLY TEMPERATURE
- ___ CHECK, CALIBRATE, AND ADJUST OPERATING CONTROLS
- ___ LIFT PRESSURE RELIEF VALVE BY HAND
- ___ CLEAN COMBUSTION AIR FAN
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ CLEAN ALL ELECTRICAL CONTROL ENCLOSURES
- ___ DISASSEMBLE, INSPECT, AND CLEAN LOW WATER CUTOFF
- ___ DISASSEMBLE, INSPECT, AND CLEAN WATER LEVEL CONTROLLER
- ___ CLEAN OR REPLACE WATER LEVEL GAUGE GLASS
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ INFORM CUSTOMER OF NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

PUMP - INSP

- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ MEGOHM AND RECORD (ANNUAL)
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ LUBRICATE MOTOR BEARINGS, (WHERE APPLICABLE)
- ___ LUBRICATE PUMP BEARINGS AS REQUIRED

- ___ LUBRICATE COUPLING WHERE APPLICABLE
- ___ CHECK SHAFT ALIGNMENT
- ___ CHECK COUPLING FOR WEAR TIGHTEN IF NEEDED, WHERE APPLICABLE
- ___ REMOVE AND CLEAN PUMP STRAINERS AND VORTEX ELIMINATORS
- ___ VERIFY ISOLATION VALVES ARE PRESENT AND OPERATIONAL
- ___ CHECK OPERATION OF ISOLATION VALVES
- ___ TIGHTEN ALL NUTS AND BOLTS
- ___ CHECK MOTOR MOUNTS AND VIBRATION PADS
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ MEASURE AND RECORD PUMP PRESSURES
- ___ VISUALLY INSPECT PACKING OR MECHANICAL SEALS
- ___ MEASURE MOTOR CURRENT AND VOLTAGE
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

VRF - ERV INSP

- ___ SWITCH OFF POWER TO UNIT
- ___ OPEN INTAKE GRILL AND REMOVE FILTER
- ___ CLEAN FILTER WITH APPROPRIATE MATERIALS
- ___ RE INSTALL FILTER AND CLOSE INTAKE GRILL
- ___ SWITCH POWER ON TO UNIT
- ___ CHECK FOR PROPER FAN OPERATION
- ___ CHECK FOR PROPER COOLING AND HEATING
- ___ CHECK FOR PROER OPERATION OF REMOTE CONTROLLER

VRF - BLOWER COIL UNIT - INSPSECTION

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ LUBRICATE MOTOR BEARINGS, (WHERE APPLICABLE)
- ___ CHECK BELTS FOR WEAR, TENSION AND ALIGNMENT
- ___ INSPECT COIL FOR CLEANLINESS
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK FOR PROPER VENTING OF FLUE GAS
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

VRF - OUTDOOR COND UNIT - INSP

- ___ SWITCH OFF POWER TO UNIT
- ___ CLEAN COIL WITH APPROPRIATE MATERIALS
- ___ CHECK PIPING INSULATION FOR DAMAGE

- ___ SWITCH ON POWER TO UNIT
- ___ CHECK FOR UNUSUAL VIBRATION
- ___ CHECK FOR PROPER COMPRESSOR OPERATION
- ___ CHECK FOR PROPER UNIT OPERATION

VRF OUTDOOR COND UNIT INSP - COIL CLEAN

- ___ SHUT FAN / SYSTEM OFF
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CLEAN COIL USING METHOD APPROPRIATE FOR COIL AND LOCATION
- ___ STRAIGHTEN FINS IF NECESSARY
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

BLOWER COIL UNIT - INSPECTION

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ LUBRICATE MOTOR BEARINGS, (WHERE APPLICABLE)
- ___ CHECK BELTS FOR WEAR, TENSION AND ALIGNMENT
- ___ INSPECT COIL FOR CLEANLINESS
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK FOR PROPER VENTING OF FLUE GAS
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

VRF CASSETTE / FCU - INSP & FILTER CLEAN

- ___ SWITCH OFF POWER TO UNIT
- ___ OPEN INTAKE GRILL AND REMOVE FILTER
- ___ CLEAN FILTER WITH APPROPRIATE MATERIALS
- ___ RE INSTALL FILTER AND CLOSE INTAKE GRILL
- ___ SWITCH POWER ON TO UNIT
- ___ CHECK FOR PROPER FAN OPERATION
- ___ CHECK FOR PROPER COOLING AND HEATING
- ___ CHECK FOR PROPER OPERATION OF REMOTE CONTROLLER

CONDENSING UNIT - INSP

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ CHECK INTEGRITY OF ACCESS DOORS AND PANELS
- ___ CHECK INTEGRITY OF BELT GUARDS, FAN AND MOTOR MOUNTINGS

- ___ CHECK OPERATION OF DAMPERS, LOUVERS, ACTUATORS AND LINKAGES
- ___ RECORD COMPRESSOR, SUPPLY/CONDENSER FAN MOTOR VOLTAGE
- ___ RECORD COMPRESSOR, SUPPLY/CONDENSER FAN MOTOR AMPS
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK BELTS FOR WEAR, TENSION AND ALIGNMENT
- ___ CHECK FOR EXCESSIVE TEMPERATURES ON MACHINE COMPONENTS
- ___ CHECK FOR INDICATIONS OF REFRIGERANT AND OIL LEAKS
- ___ CHECK COMPRESSOR FOR SHORT CYCLING
- ___ CHECK CAPACITY CONTROL OPERATION
- ___ CHECK REFRIGERANT CHARGE PER OEM INSTRUCTIONS
- ___ CHECK REFRIGERANT SOLENOID VALVE OPERATION (IF APPLICABLE)
- ___ INSPECT EXPANSION DEVICE FOR PROPER OPERATION
- ___ CHECK AND RECORD SUPERHEAT
- ___ CHECK CONDENSER FANS FOR PROPER OPERATION AND ROTATION
- ___ INSPECT EVAP / CONDENSER COILS FOR DIRT, DAMAGE OR LEAKS
- ___ CHECK CONDENSATE DRAIN, DRAIN PAN AND PUMP IF APPLICABLE
- ___ LUBRICATE PER OEM RECOMMENDATIONS OR AS REQUIRED
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

CONDENSING UNIT - COIL CLEAN

- ___ SHUT FAN / SYSTEM OFF
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CLEAN COIL USING METHOD APPROPRIATE FOR COIL AND LOCATION
- ___ STRAIGHTEN FINS IF NECESSARY
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

ROOF TOP UNIT - INSP

- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ CHECK INTEGRITY OF ACCESS DOORS AND PANELS
- ___ CHECK INTEGRITY OF BELT GUARDS, FAN AND MOTOR MOUNTINGS
- ___ CHECK OPERATION OF DAMPERS, LOUVERS, ACTUATORS AND LINKAGES
- ___ RECORD SUPPLY FAN MOTOR VOLTAGE (ALL PHASES)
- ___ RECORD SUPPLY FAN MOTOR AMPS (ALL PHASES)
- ___ CHECK GAS BURNER FOR PROPER OPERATION
- ___ RECORD TEMPERATURE RISE ACROSS HEAT EXCHANGER
- ___ INSPECT BURNER/HEAT EXCHANGER OVERALL CONDITION / OPERATION
- ___ SHUT FAN / SYSTEM OFF
- ___ CHECK FOR PROPER ROTATION ON COASTDOWN
- ___ CHECK FAN BEARINGS AND MOTOR FOR HIGH TEMPERATURES
- ___ CHECK FAN WHEEL FOR DIRT AND LOOSE OR DAMAGED BLADES

- ___ REPLACE ALL DRIVE BELTS IF APPLICABLE
- ___ INSPECT FAN DRIVE SHEAVES AND REPLACE AS NEEDED
- ___ TIGHTEN FAN, MOTOR AND/OR COMPRESSOR HOLD DOWN BOLTS
- ___ CHECK VIBRATION ELIMINATORS
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ INSPECT MOTOR STARTER, CONTACTORS, FUSES AND DISCONNECTS
- ___ CHECK FLUE/STACK
- ___ CHECK COMBUSTION AIR FAN MOTOR AND BLADES
- ___ CHECK DRAFT INDUCING FAN AND MOTOR
- ___ CHECK PROPER OPERATION OF BAROMETRIC DRAFT AIR DAMPERS
- ___ LUBRICATE PER OEM RECOMMENDATIONS OR AS REQUIRED
- ___ CHECK FOR INDICATIONS OF REFRIGERANT AND OIL LEAKS
- ___ CHECK COMPRESSOR FOR SHORT CYCLING
- ___ CHECK CAPACITY CONTROL OPERATION
- ___ CHECK REFRIGERANT CHARGE PER OEM INSTRUCTIONS
- ___ CHECK REFRIGERANT SOLENOID VALVE OPERATION (IF APPLICABLE)
- ___ INSPECT EXPANSION DEVICE FOR PROPER OPERATION
- ___ CHECK AND RECORD SUPERHEAT
- ___ CHECK CONDENSER FANS FOR PROPER OPERATION AND ROTATION
- ___ INSPECT EVAP / CONDENSER COILS FOR DIRT, DAMAGE OR LEAKS
- ___ CHECK CONDENSATE DRAIN, DRAIN PAN AND PUMP IF APPLICABLE
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

ROOF TOP UNIT - COIL CLEAN

- ___ SHUT FAN / SYSTEM OFF
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CLEAN COIL USING METHOD APPROPRIATE FOR COIL AND LOCATION
- ___ STRAIGHTEN FINS IF NECESSARY
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

SPLIT SYSTEM INDOOR UNIT - INSP

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ CHECK FOR EXCESSIVE TEMPERATURES ON MACHINE COMPONENTS
- ___ CHECK FOR INDICATIONS OF REFRIGERANT AND OIL LEAKS
- ___ CHECK OIL SUMP HEATER OPERATION
- ___ CHECK OIL LEVEL AND APPEARANCE IN SIGHT GLASS
- ___ CHECK SUCTION AND DISCHARGE PRESSURES
- ___ CHECK REFRIGERANT CHARGE PER OEM INSTRUCTIONS
- ___ CHECK ENTIRE UNIT FOR OIL LEAKS, SCHEDULE REPAIR IF REQUIRED

- ___ MEGGER MOTOR PER OEM INSTRUCTIONS
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED
- ___ CHANGE OIL IF INDICATED BY OIL ANALYSIS
- ___ CHANGE OIL FILTER OR CLEAN OIL SCREEN, IF APPLICABLE
- ___ CLEAN SUCTION LINE STRAINER, (IF APPLICABLE)
- ___ REPLACE ALL APPLICABLE FILTER-DRIERS
- ___ CHECK TIGHTNESS OF FAN AND MOTOR HOLD DOWN BOLTS
- ___ CHECK VIBRATION ELIMINATORS
- ___ CHECK COUPLING, IF OPEN DRIVE COMPRESSOR
- ___ CHECK ALIGNMENT, IF OPEN DRIVE COMPRESSOR
- ___ CHECK ALL ELECTRICAL WIRING AND TIGHTEN LOOSE CONNECTIONS
- ___ INSPECT AND SERVICE MOTOR STARTERS PER OEM INSTRUCTIONS
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

SPLIT SYSTEM OUTDOOR UNIT - INSP

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ CHECK INTEGRITY OF ACCESS DOORS AND PANELS
- ___ CHECK INTEGRITY OF BELT GUARDS, FAN AND MOTOR MOUNTINGS
- ___ CHECK OPERATION OF DAMPERS, LOUVERS, ACTUATORS AND LINKAGES
- ___ RECORD COMPRESSOR, SUPPLY/CONDENSER FAN MOTOR VOLTAGE
- ___ RECORD COMPRESSOR, SUPPLY/CONDENSER FAN MOTOR AMPS
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK BELTS FOR WEAR, TENSION AND ALIGNMENT
- ___ CHECK FOR EXCESSIVE TEMPERATURES ON MACHINE COMPONENTS
- ___ CHECK FOR INDICATIONS OF REFRIGERANT AND OIL LEAKS
- ___ CHECK COMPRESSOR FOR SHORT CYCLING
- ___ CHECK CAPACITY CONTROL OPERATION
- ___ CHECK REFRIGERANT CHARGE PER OEM INSTRUCTIONS
- ___ CHECK REFRIGERANT SOLENOID VALVE OPERATION (IF APPLICABLE)
- ___ INSPECT EXPANSION DEVICE FOR PROPER OPERATION
- ___ CHECK AND RECORD SUPERHEAT
- ___ CHECK CONDENSER FANS FOR PROPER OPERATION AND ROTATION
- ___ INSPECT EVAP / CONDENSER COILS FOR DIRT, DAMAGE OR LEAKS
- ___ CHECK CONDENSATE DRAIN, DRAIN PAN AND PUMP IF APPLICABLE
- ___ LUBRICATE PER OEM RECOMMENDATIONS OR AS REQUIRED
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

SPLIT SYSTEM OUTDOOR UNIT - COIL CLEAN

- ___ SHUT FAN / SYSTEM OFF
- ___ LOCKOUT AND TAGOUT ALL POWER SOURCES AS REQUIRED

- ___ CLEAN COIL USING METHOD APPROPRIATE FOR COIL AND LOCATION
- ___ STRAIGHTEN FINS IF NECESSARY
- ___ REMOVE ALL LOCKOUTS AND TAGOUTS WHEN READY TO START THE UNIT
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS

GAS FURNACE INSP - SPRING

- ___ VISUALLY INSPECT. NOTE GENERAL CONDITION AND OPERATION
- ___ CHECK FOR UNUSUAL VIBRATION OR NOISE
- ___ CHECK INTEGRITY OF ACCESS DOORS AND PANELS
- ___ CHECK INTEGRITY OF BELT GUARDS, FAN AND MOTOR MOUNTINGS
- ___ CHECK OPERATION OF DAMPERS, LOUVERS, ACTUATORS AND LINKAGES
- ___ RECORD SUPPLY FAN MOTOR VOLTAGE (ALL PHASES)
- ___ RECORD SUPPLY FAN MOTOR AMPS (ALL PHASES)
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK BELTS FOR WEAR, TENSION AND ALIGNMENT
- ___ CHECK FOR EXCESSIVE TEMPERATURES ON MACHINE COMPONENTS
- ___ CHECK CONDITION / OPERATION OF HEATING ELEMENTS & INSULATORS
- ___ CHECK AND RECORD VOLTAGE FOR EACH HEATING ELEMENT
- ___ CHECK AND RECORD AMPERAGE FOR EACH HEATING ELEMENT
- ___ INSPECT HEAT CONTROLS/WIRING FOR WEAR, ARCING OR OVERHEATING
- ___ CHECK AND RECORD TEMPERATURE RISE ACROSS THE ELECTRIC COIL
- ___ CHECK AND CALIBRATE SAFETY AND/OR OPERATING CONTROLS
- ___ CHECK FOR PROPER VENTING OF FLUE GAS
- ___ LUBRICATE PER OEM RECOMMENDATIONS OR AS REQUIRED
- ___ REPORT ANY NEEDED REPAIRS OR OPERATIONAL ADJUSTMENTS



COUNTY Fillmore		DATE (MONTH/DAY/YEAR) 08/20/2025	
PURCHASER'S NAME Shickley Public Schools			
STREET ADDRESS 104 East Murray			
CITY Shickley		STATE NE	ZIP 68436
RES. PHONE	CELL PHONE (402) 627-3375	BUS. PHONE	
E-MAIL stan.essink@longhornpower.org			

PLEASE ENTER MY ORDER FOR THE FOLLOWING: NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/>		YEAR: 2026	MAKE: Ford	MODEL: Transit
SALES REP Theo Bland	SALES REP	BODY: Low Roof XL	COLOR: White	MILES:
FINANCE MANAGER		V.I.N.:	STOCK NO.:	

THIS PURCHASE DOES INCLUDE PRODUCTS SUCH AS EXTENDED WARRANTY OR ACCESSORIES THAT ARE NOT REPRESENTED OR WARRANTED BY THE MANUFACTURER. THESE PRODUCTS ARE REPRESENTED AND WARRANTED BY THEIR OWN COMPANIES.

CUSTOMER INITIALS

PAYOFF VERIFICATION STATEMENT

THE PAYOFF ON THE TRADE-IN VEHICLE IS ESTIMATED UPON PAYMENT VERIFICATION THE CUSTOMER WILL BE RESPONSIBLE FOR ANY AMOUNT ABOVE AND BEYOND: \$

CUSTOMER INITIALS CUSTOMER INITIALS

NATIONAL CALL YES NO

I/WE GIVE PERMISSION FOR A POTENTIAL BUYER OF THE TRADE VEHICLE(S) TO CONTACT ME/US:

Signed

THE PURCHASE AGREEMENT MAY BE CONDITIONED UPON ACCEPTANCE OR APPROVAL BY A 3RD PARTY FINANCIAL INSTITUTION. IF APPROVAL IS NOT OBTAINED FROM SAID INSTITUTION, THIS AGREEMENT AND RELATED DOCUMENTS ARE NULL AND VOID.

CUSTOMER INITIALS

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE (A) ON ALL GOODS AND SERVICES SOLD BY DEALER AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED"

AS IS

THIS USED MOTOR VEHICLE IS SOLD AS IS **WITHOUT ANY WARRANTY** EITHER EXPRESSED OR IMPLIED. THE PURCHASER WILL BEAR THE **ENTIRE EXPENSE** OF REPAIRING OR CORRECTING ANY DEFECTS THAT PRESENTLY EXIST OR THAT MAY OCCUR IN THE VEHICLE.

BUYER'S SIGNATURE:

I GUARANTEE THAT THE TITLE OF MY TRADE VEHICLE(S) IS NOT A SALVAGE TITLE AND THE VEHICLE NEVER HAS HAD A SALVAGE TITLE. I FURTHER STATE THAT ALL EMISSIONS EQUIPMENT AND ALL ORIGINAL SAFETY RESTRAINT EQUIPMENT INCLUDING BUT NOT LIMITED TO THE SAFETY BELTS OR AIR B DIFFERENCE IN VALUE HAD THE TITLE NOT BEEN SALVAGE.

BUYER'S SIGNATURE:

CASH PRICE OF VEHICLE		\$
The bottom line price includes Mobility Works		
Certification that meets NDE specs.		
DOCUMENTARY FEE - See reverse #9		\$ 299.00
STATE AND LOCAL TAXES		\$
LICENSE, LICENSE TRANSFER, TITLE, REGISTRATION FEE		\$
USED VEHICLE TRADE-IN #1	YR MAKE MDL	
	ENG TRANS BODY	
	MILES COLOR	
	V.I.N.	
	BALANCE OWED TO	R <input type="checkbox"/> L <input type="checkbox"/>
USED VEHICLE TRADE-IN #2	YR MAKE MDL	
	ENG TRANS BODY	
	MILES COLOR	
	V.I.N.	
	BALANCE OWED TO	R <input type="checkbox"/> L <input type="checkbox"/>
TRADE-IN ALLOWANCE	USED TRADE-IN ALLOWANCE	\$0.00
	BALANCE OWED OR TRADE-IN	\$0.00
	ALLOWANCE OR TRADE-IN (Applied Below)*	\$0.00
DOWN PAYMENT ALLOWANCE	DOWN PAYMENT	
	and/or \$ rebates	
	and/or \$ rebates	
	and/or \$ rebates	
	*ALLOWANCE ON TRADE-IN (See Above for Details)	\$0.00
TOTAL DOWN PAYMENT ALLOWANCE		\$ 0.00
UNPAID CASH BALANCE DUE ON DELIVERY		\$ 64,838

The front and back of this order compromise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of copy of this order.

PURCHASER'S SIGNATURE _____ CO-BUYER _____ DATE 08/20/2025 ACCEPTED BY: DEALER OR AUTHORIZED REPRESENTATIVE



COUNTY Fillmore		DATE (MONTH/DAY/YEAR) 08/20/2025
PURCHASER'S NAME Shickley Public Schools		
STREET ADDRESS 104 East Murray		
CITY Shickley	STATE NE	ZIP 68436
RES. PHONE	CELL PHONE (402) 627-3375	BUS. PHONE
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SALES REP Theo Bland	SALES REP	BODY: Low Roof XL	COLOR: White	MILES:
FINANCE MANAGER		V.I.N.:	STOCK NO.:	

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CUSTOMER INITIALS CUSTOMER INITIALS

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BUYER'S SIGNATURE:

PURCHASER'S SIGNATURE

CO-BUYER

CASH PRICE OF VEHICLE		\$
The bottom line price includes Mobility Works		
Certification that meets NDE specs.		
DOCUMENTARY FEE - See reverse #9		\$ 299.00
STATE AND LOCAL TAXES		\$
LICENSE, LICENSE TRANSFER, TITLE, REGISTRATION FEE		\$
USED VEHICLE TRADE-IN #1	YR MAKE MDL	
	ENG TRANS BODY	
	MILES COLOR	
	V.I.N	
	BALANCE OWED TO	R <input type="checkbox"/> L <input type="checkbox"/>
USED VEHICLE TRADE-IN #2	YR MAKE MDL	
	ENG TRANS BODY	
	MILES COLOR	
	V.I.N	
	BALANCE OWED TO	R <input type="checkbox"/> L <input type="checkbox"/>
TRADE-IN ALLOWANCE	USED TRADE-IN ALLOWANCE	\$0.00
	BALANCE OWED OR TRADE-IN	\$0.00
	ALLOWANCE OR TRADE-IN (Applied Below)*	\$0.00
DOWN PAYMENT ALLOWANCE	DOWN PAYMENT	
	and/or \$ rebates	
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TOTAL DOWN PAYMENT ALLOWANCE		\$ 0.00
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08/20/2025 ACCEPTED BY:

DATE DEALER OR AUTHORIZED REPRESENTATIVE



Preview Order T97B - X9Y 350 Low Roof Pass AWD: Order Summary Time of Preview: 08/20/2025 14:05:33 Receipt: NA

Dealership Name: Woodhouse Ford, Inc.

Sales Code : F53507

Dealer Rep.	Benjamin Huenink	Type	Fleet	Vehicle Line	Transit	Order Code	T97B
Customer Name	Blair Communi	Priority Code	J4	Model Year	2026	Price Level	625

DESCRIPTION	MSRP	DESCRIPTION	MSRP
X9Y0 T350 LR PASS XL AWD	\$62380	FRONT LICENSE PLATE BRACKET	\$0
148" WHEELBASE	\$0	9400# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$62380	2WAY DRV/PASS PALAZZO VINYL	\$0
OXFORD WHITE	\$0	SHIP-THRU DRIVERGE VEH INNOV	\$0
VINYL	\$0	50 STATE EMISSIONS	\$0
DARK PALAZZO GRAY	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
PREFERRED EQUIPMENT PKG.301A	\$0	PRIVACY GLASS	\$500
.XL TRIM	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
3.5L ECOBOOST V6 (GAS)	\$2800	SPECIAL FLEET ACCOUNT CREDIT	\$0
.10-SPEED TRANSMISSION	\$0	FUEL CHARGE	\$0
.235/65R16C BSW ALL-SEASON	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
3.73 LIMITED SLIP AXLE	\$0	PRICED DORA	\$0
JOB #1 ORDER	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$2095

TOTAL BASE AND OPTIONS	MSRP	\$67775
DISCOUNTS		NA
TOTAL		\$67775

ORDERING FIN: OE340 END USER FIN: OE340
SHIP TO : F53507
1545 S. 19th Avenue, Blair, NE, 68008

59,916

Mobility Works + \$4,922

\$64,838

Customer Name: _____ Customer Email: _____
Customer Address: _____ Customer Phone: _____

Customer Signature _____ Date _____

This order has not been submitted to the order bank.



Preview Order T97B - X9Y 350 Low Roof Pass AWD: Order Summary Time of Preview: 08/20/2025 14:05:33 Receipt: NA

Dealership Name: Woodhouse Ford, Inc.

Sales Code : F53507

Dealer Rep.	Benjamin Huenink	Type	Fleet	Vehicle Line	Transit	Order Code	T97B
Customer Name	Blair Communi	Priority Code	J4	Model Year	2026	Price Level	625

DESCRIPTION	MSRP	DESCRIPTION	MSRP
X9Y0 T350 LR PASS XL AWD	\$62380	FRONT LICENSE PLATE BRACKET	\$0
148" WHEELBASE	\$0	9400# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$62380	2WAY DRV/PASS PALAZZO VINYL	\$0
OXFORD WHITE	\$0	SHIP-THRU DRIVERGE VEH INNOV	\$0
VINYL	\$0	50 STATE EMISSIONS	\$0
DARK PALAZZO GRAY	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
PREFERRED EQUIPMENT PKG.301A	\$0	PRIVACY GLASS	\$500
.XL TRIM	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
3.5L ECOBOOST V6 (GAS)	\$2800	SPECIAL FLEET ACCOUNT CREDIT	\$0
.10-SPEED TRANSMISSION	\$0	FUEL CHARGE	\$0
.235/65R16C BSW ALL-SEASON	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
3.73 LIMITED SLIP AXLE	\$0	PRICED DORA	\$0
JOB #1 ORDER	\$0	ADVERTISING ASSESSMENT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	DESTINATION & DELIVERY	\$2095
TOTAL BASE AND OPTIONS			MSRP \$67775
DISCOUNTS			NA
TOTAL			\$67775

ORDERING FIN: OE340 END USER FIN: OE340

SHIP TO : F53507

1545 S. 19th Avenue, Blair, NE, 68008

59,914

Mobility Works + 4,922

64,838

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

Board Report:

Over the past month, we completed all of our Standard Response Protocol (SRP) drills. These went smoothly and also helped us identify a few areas that needed attention. We are in the process of checking that every classroom has a current safety packet, and making sure tornado routes and fire escape routes are clearly posted. These small housekeeping tasks will ensure our procedures are consistent and clear across the building.

Teachers have been using Branching Minds as intended, and we are beginning to see the benefits of the system. The data collected has given us insight into problem areas, times of day when challenges are most frequent, and patterns with certain students. These trends are already helping us think about how to provide better support in the classroom. This ties directly into our MTSS efforts, as the information allows us to be more intentional with tiered supports that meet students' academic and behavioral needs.

Teachers continue to meet during scheduled PLC time, using that opportunity to focus on specific areas of instruction and student support. This collaboration has been valuable for aligning practices and making sure we are intentional in addressing student needs.

On the culture side, our upper elementary teachers have the PBIS program up and running with a scheduled plan for the year. To build on this, elementary students have been grouped into "herds," with K–6 students mixed together and each herd assigned a specific color. Teachers recognized that our 6th graders have strong leadership skills, so this structure gives them a chance to model and guide younger students. Once a quarter, herds will gather for planned activities, and throughout the quarter they will earn and submit tickets that go toward a schoolwide herd competition. This is already building excitement among students and creating a stronger sense of community across grade levels.

Altogether, the completion of drills, intentional PLC work, data-driven MTSS efforts, and positive schoolwide culture initiatives all support the priorities outlined in our strategic plan.