

BOARD OF EDUCATIONAL SERVICE UNIT NO. 13 (ESU 13)

Our Mission

Serve, support, and empower

Our Vision and Beliefs

Achieving educational excellence for all learners through strong partnerships,
service, and leadership by...

Collaborating with schools, families, and communities

Serving with equity, efficiency, and integrity

Communicating effectively

Leading with innovation

Agenda

Tuesday, October 20, 2026

Location - ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE 69361

Dinner - 6:30 PM

Regular Meeting - 7:00 PM

A. Call to Order

1. Meeting is governed by the Nebraska Open Meetings Act as posted.
2. The ESU 13 Board reserves the right to rearrange the order of the agenda.
3. The ESU 13 Board reserves the right to convene an executive session in accordance with § 84-1410.

B. Excuse Absent Board Member(s)

C. External Team Interview

D. Approval of Agenda

1. Consent Action Items
 - a. Minutes of Budget Hearing, Tax Request Hearing and regular September meeting
 - b. Treasurer's Report
 - c. Fund Balance
 - d. Expenditure Report

e. Claims for Disbursement

f. TNTP Service Agreement

g. Approval of Certified Staff Resignation

The administrator recommends approval of the resignation of Cynthia Brown-Valts/Science Teacher effective 10/15/2026.

E. Calendar

- **October 23, 2026 - Fall Break, Offices Closed**
- **October 28, 2026 - ESU 13 Administrative Advisory Council - ESU 13 Main Office - 10:00 AM**
- **November 17, 2026 - Regular Board Meeting**
- **November 18, 2026 - State Education Conference, CHI Health Center - Omaha (Plog)**
- **November 25-27, 2026 - Thanksgiving Break, Offices Closed**
- **December 2-4, 2026 - AESA Annual Conference - Orlando, Florida (Sinner, Richards, Marsh, Plog)**

F.

G. Public Forum:

Time limit for each person is three (3) minutes; no response or action taken by the Board.

H. Reports

1. Head Start Director's Report, Policy Council, and Financial Reports
2. Administrator's Report
3. Board Committee Reports
4. Board Member Comments

I. Business

1. 2026-2027 Employee Handbook Revision
Update 2026-2027 Employee Handbook with new board policy and per diem procedure.

J. Adjournment

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice;

appearance before public body; applicability of section.

(1)(a) Except as provided in subsection (9) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, notice shall be given at least four times each year of the regular meeting schedule, the location, and the method designated by the public body to provide reasonable advance publicized notice. Such notice shall be given by publication in a legal newspaper of general circulation within the public body's jurisdiction.

(ii) Subdivision (1)(b)(i) of this section shall not apply in the case of the governing body of a city of the second class or village, any advisory committee of such governing body, the governing body of a rural or suburban fire protection district, or any public body that only meets intermittently and is not required to hold regular meetings.

(iii) Failure to comply with subdivision (1)(b)(i) of this section shall not cause any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken at a meeting of the public body to be void or voidable.

(c) For a public body that decides to publish notice in a newspaper of general circulation within the public body's jurisdiction to meet the notice requirement in subdivision (1)(a) of this section, in case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (i) post such notice on its website, if available, (ii) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (iii) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting pursuant to subdivision (1)(c)(i) and (iii) of this section and a written record of the request to the newspaper pursuant to subdivision (1)(c)(ii) of this section. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision, subsection (1) of section 70-1014, subsection (2) of section 70-1014.02, or subsection (4) of section 79-2204, no more than one-half of the meetings of the state

entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, (E) the Semiquincentennial Commission, (F) the board of trustees of the Nebraska State Historical Society, or (G) any local foster care review board, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (2)(b)(i) and (ii) of this section.

(9) This section does not apply to a meeting of the Nebraska Power Review Board or a public power district, a public power and irrigation district, an electric membership association, an electric cooperative company, a municipality having a generation and distribution system, or a registered group of municipalities if such meeting is subject to section 70-1034.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing. Except for closed sessions called pursuant to section 84-1410, a public body shall allow members of the public an opportunity to speak at each meeting.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an instate location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the instate location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

84-1415. Open Meetings Act; requirements; waiver; validity of action.

No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.

Revised 07/18/2026



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.
233 South 13th Street, Suite 1400,
Lincoln, NE 68508
(402) 476-9200
perrylawfirm.com

OFFICIAL MINUTES, BUDGET HEARING
BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday, September 15, 2026

ESU 13 Main Office – 4215 Avenue I, Scottsbluff, NE

President Mark Sinner called the Budget Hearing to order at 7:00 PM on Tuesday, September 15, 2026, at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, Nebraska, for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed 2026-2027 budget for the operation of ESU 13 in accordance with state statute. Hearing was governed by the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410. Public notice was given in the Star-Herald on Thursday, September 10, 2026.

Present: Diane Coon, Patricia Jones, Scott Marsh, Kim Marx, Tom Millette, Mandy Plog, Ray Richards, Mark Sinner, Christine Wamsley, Dr. Caroline Winchester

Absent: Ronda Kinsey, Eric Packer.

The following proposed 2026-2027 budget was presented and discussed:

Revenue:

Beginning Balances, 9/1/2026	\$6,497,068.20
Personal and Real Property Taxes	2,449,750.00
Federal Receipts	11,595,537.00
State Receipts	2,100,452.23
Local Receipts	<u>6,907,461.47</u>
Total Resources Available	\$29,550,268.90

Disbursements:

Operating Expenses	\$23,264,514.00
Capital Improvements	2,200,000.00
Other Capital Outlay	45,286.00
Bonded Indebtedness	<u>2,568.00</u>
Total Disbursements	\$25,512,368.00
Cash Reserve	\$ 4,037,900.90

No public comment was received.

Comments in opposition: None.

No action taken. The president declared the budget hearing closed.

President

Secretary

OFFICIAL MINUTES, TAX REQUEST HEARING
BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday, September 15, 2026

ESU 13 Main Office – 4215 Avenue I, Scottsbluff, NE

President Mark Sinner called the tax request hearing to order at 7:20PM on Tuesday, September 15, 2026, at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, Nebraska, for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the proposed final tax request for the operation of ESU 13 at a different amount than the prior year's tax request in accordance with state statute. Hearing was governed by the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410. Public Notice was given in the Star-Herald on Thursday, September 10, 2026.

Present: Diane Coon, Patricia Jones, Scott Marsh, Kim Marx, Tom Millette, Mandy Plog, Ray Richards, Mark Sinner, Christine Wamsley, Dr. Caroline Winchester

Absent: Ronda Kinsey, Eric Packer.

The Board reviewed the 2026-2027 final tax request as listed below:

General Fund	<u>\$2,474,494.92</u>	<u>(0.015000)-Levy</u>
Total Tax Request	\$2,474,494.92	(0.015000)-Total Levy

No public comment was received.

Comments in opposition: None.

No action taken. The president declared the tax request hearing closed.

President

Secretary

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday, September 15, 2026

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, September 15, 2026 at 7:25 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE 69361. The meeting notice was published in the Star-Herald on September 10, 2026.

Present: Diane Coon, Patricia Jones, Scott Marsh, Kim Marx, Tom Millette, Mandy Plog, Ray Richards, Mark Sinner, Christine Wamsley, Dr. Caroline Winchester, **Absent:** Ronda Kinsey, Eric Packer.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Moved by Millette, seconded by Richards that absent Board members Eric Packer and Ronda Kinsey be excused. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Marx, seconded by Marsh that the agenda be approved as listed. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Winchester, seconded by Coon that consent action items be approved as listed. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

2026 Approved Claims	
Salaries & Benefits	\$1,033,380.83
Prof. & Tech. Services; Mileage	\$ 69,804.61
Leases, Utilities & Maintenance	\$ 17,533.30
Copies, Postage, Telephone & Travel	\$ 146,696.40
Supplies, Materials, Software & Other Utilities	\$ 78,983.50
Capital Assets	\$ 322,008.96
Dues, Fees & Indirect Costs	\$ 8,437.25
Total	\$ 1,676,844.85

Calendar:

- September 29-30, 2026 - Labor Relations Conference - Lincoln (Winchester)
- October 16, 2026 - All Staff In-Service - Gering Civic Center - 9:00 AM
- October 20, 2026 - Regular Board Meeting
- October 23, 2026 - ESU 13 Offices Closed - Fall Break
- October 28, 2026 - ESU 13 Administrative Advisory Council - ESU 13 Main Office Avenue I - 10:00 AM
- November 18-20, 2026 - State Education Conference, CHI Health Center - Omaha (Plog)
- December 2-4, 2026 - AESA Annual Conference - Orlando, Florida (Sinner, Marsh, Plog, Richards)

No Public Forum.

Reports:

NASB Area Membership Meeting - Board members Coon, Windchester, Marx, Plog, Sinner, Jones & Millette attended the NASB Area Membership meeting that was held on August 19th. Awards achieved: Eric Packer and Mandy Plog- Level I, Ronda Kinsey - Level II, Caroline Winchester and Scott Marsh - Level V, Mark Sinner, Patricia Jones and Tom Millette - Level VII. Patricia Jones mentioned she missed the presence of John Spatz and his sessions this year.

Head Start Director's Report, Policy Council, and Financial Reports — Krystie Hohnstein, Head Start Director, reviewed the enrollment slots available. The Head Start nutrition grant was discussed.

Administrator's Report: Dr. Barrett presented information to the Board regarding:

- Meridian Addition Project
- External Visit
- ESU Administrator's Advisory Council
- State and Federal Legislation Updates

Board Committee Reports: None

Board Member Comments:

President Mark Sinner introduced Sean Johnson, who was in attendance at the meeting. President Sinner expressed that Sean was interested in running for the Election District #5 seat.

Business:

Moved by Wamsley, seconded by Coon that the Board approve the nomination of Dawn Lindsley for NASB Board of Directors ESU Seat. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Millette, seconded by Jones that the Board approve the recommendations of the Policy/Legislative Committee and adopt the amendments to Article 4, Section 13 as presented. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Richards, seconded by Marsh that the Board approve that recommendations of the Meridian team and adopt the amendments to the 26-27 Meridian Handbook. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Richards, seconded by Marx that the Board approve the Finance Committee's recommendation to adopt the 2026-2027 proposed budget in the amount of \$25,512,368.00 for the operation of ESU 13, as presented. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Millette, seconded by Wamsley that the Board approve the Resolution setting the 2026-2027 property tax request at 0.015000. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

Moved by Winchester, seconded by Coon that the board recognizes ESU 13 - Scottsbluff Education Association as the bargaining unit and initiate negotiations for the 2027-2028 school year. Coon: Aye, Jones: Aye, Kinsey: Absent, Marsh: Aye, Marx: Aye, Millette: Aye, Packer: Absent, Plog: Aye, Richards: Aye, Sinner: Aye, Wamsley: Aye, Winchester: Aye. Motion passed.

President Sinner called the meeting adjourned at 7:52 PM. The next regular meeting will be held on Tuesday, October 20, 2026, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.

President

Secretary

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
25431	09/02/2026	X			ALLOCOMHS	ALLO COMMUNICATIONS	318.10
25432	09/02/2026	X			BLACKHILLS	BLACK HILLS ENERGY	170.70
25433	09/02/2026	X			CITYOFBR	CITY OF BRIDGEPORT	611.00
25434	09/02/2026	X			CITYOFSCHS	CITY OF SCOTTSBLUFF	701.16
25435	09/02/2026	X			NPPDHEAD	NEBRASKA PUBLIC POWER DISTRICT	936.30
25436	09/08/2026	X			VISASID	VISA	5,319.03
25437	09/15/2026	X			4IMPRINT	4IMPRINT	2,603.09
25438	09/15/2026	X			4IMPRINT	4IMPRINT	38.37
25439	09/15/2026	X			ADAMS	Staysha Adams	520.00
25440	09/15/2026	X			AESA1	AESA	829.00
25441	09/15/2026	X			AIRMEDCARE	AirMedCare Network	4,930.00
25442	09/15/2026	X			AMOOJUD	JUDITH AMOO	260.00
25443	09/15/2026	X			ANDERSON2	Maggie Anderson	520.00
25444	09/15/2026	X			ANDERSON3	Susan Anderson	390.00
25445	09/15/2026	X			APPLECOMP	APPLE INC	1,899.00
25446	09/15/2026				BACKPACKGE	BACKPACK GEAR, INC.	5,538.54
25447	09/15/2026	X			BENZELHS	BENZEL PEST CONTROL	96.80
25448	09/15/2026				BENZELPES	BENZEL PEST CONTROL	104.50
25449	09/15/2026	X			BOMGAARS	BOMGAARS	11.97
25450	09/15/2026	X			BOXBUTTEGE	Box Butte General Hospital	2,250.00
25451	09/15/2026	X			BOYSTOWNP	BOYSTOWN PRESS	230.00
25452	09/15/2026	X			BRIDGPUBLI	BRIDGEPORT PUBLIC SCHOOLS	600.00
25453	09/15/2026				CABELAJES	Jessica Cabela	900.00
25454	09/15/2026	X			CASHWADI1	CASH-WA DISTRIBUTING	4,824.40
25455	09/15/2026	X			CHARTER601	Charter Communications	117.96
25456	09/15/2026	X			CITYOFGELF	CITY OF GERING LANDFILL	282.53
25457	09/15/2026	X			CITYOFSC1	CITY OF SCOTTSBLUFF	1,169.13
25458	09/15/2026	X			CLEAYSTIM	TIMOTHY CLEAYS	300.00
25459	09/15/2026	X			COMPLCARE	COMPLETE CARE FAMILY PRACTICE, LLC	303.00
25460	09/15/2026	X			CESA6	Cooperative Educational Service Agency 6	8,000.00
25461	09/15/2026	X			CRAIGJEW	Jewelle Craig	390.00
25462	09/15/2026	X			CREEKVALL	CREEK VALLEY PUBLIC SCHOOLS	600.00
25463	09/15/2026	X			BULKBOOK	CTBook Holdings LLC dba Bulk Bookstore	3,983.00
25464	09/15/2026	X			CULLIGANSB	CULLIGAN OF SCOTTSBLUFF	123.19
25465	09/15/2026	X			DELLMARKE	DELL MARKETING	2,707.54
25466	09/15/2026	X			DINESCATH	Catherine Dines	200.00
25467	09/15/2026	X			EDSERVICE3	ED SERVICE UNIT NO 3	80.41
25468	09/15/2026	X			EDSERVIC10	ED SERVICE UNIT NO 10	2,420.00
25469	09/15/2026	X			ENGINEERED	Engineered Controls, Inc.	1,155.22
25470	09/15/2026	X			ESTERDAHLC	Cody Esterdahl	450.00
25471	09/15/2026	X			ESUCOCOUN1	ESU COORDINATE COUNCIL	888.35
25472	09/15/2026	X			FRANKPART	FRANK PARTS COMPANY	5.38
25473	09/15/2026	X			FRENCHMAN	FRENCHMAN VALLEY COOP	923.31
25474	09/15/2026	X			GONZAADON	Adanijah Gonzales	450.00
25475	09/15/2026	X			GOSSABI	Abigail Goss	450.00
25476	09/15/2026	X			GOSELLI	Eliana Goss	450.00
25477	09/15/2026	X			GUERUECY	CYNTHIA GUERUE	306.00
25478	09/15/2026				HOLIDAYIN3	HOLIDAY INN EXPRESS & SUITES CHADRON	660.00
25479	09/15/2026	X			HOLIDAYSCB	Holiday Inn Express & Suites Scottsbluff	110.00
25480	09/15/2026				HOLEXPHAS	HOLIDAY INN EXPRESS-HASTINGS	220.00
25481	09/15/2026	X			HOMEDEPOT	HOME DEPOT CREDIT SERVICES	13.48
25482	09/15/2026	X			HULLINGER	HULLINGER GLASS AND LOCKS	15.00
25483	09/15/2026	X			JAYMARBUSI	Jaymar Business Forms Inc.	216.74
25484	09/15/2026	X			JEOCONSULT	JEO Consulting Group, Inc.	3,281.25
25485	09/15/2026	X			KREBSMIL	Mileigh Krebs	300.00
25486	09/15/2026	X			LEMMONKAR	Karen Lemmon	210.00
25487	09/15/2026	X			LEXIALEARN	Lexia Learning Systems LLC	11,970.00
25488	09/15/2026	X			LEYTONPUB	LEYTON PUBLIC SCHOOLS	600.00

10/19/2026 9:16 AM

Posted; Checking Account ID 1; Processing Month 09/2026

User ID: JJW

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
25489	09/15/2026	X			LOGOZLLC	Logoz L.L.C.	228.00
25490	09/15/2026	X			MACYJACK	Jack Macy	450.00
25491	09/15/2026	X			MACYMADD	Maddox Macy	450.00
25492	09/15/2026	X			MACYMEGA	Megan Macy	740.00
25493	09/15/2026	X			MASONDEB	DEBRA MASON	750.00
25494	09/15/2026	X			MENARDS	MENARDS	286.67
25495	09/15/2026	X			MENARDSHS	Menards	425.03
25496	09/15/2026	X			MIDWESTCON	MIDWEST CONNECT	298.00
25497	09/15/2026	X			MIGHTYDUCT	Jeffery Steele	650.00
25498	09/15/2026	X			MORRILLCH	Chloe Morrill	450.00
25499	09/15/2026	X			NASBALICA1	NASB ALICAP	57,799.09
25500	09/15/2026	X			NASBALICA1	NASB ALICAP	6,918.30
25501	09/15/2026	X			NASBALICA1	NASB ALICAP	3,474.95
25502	09/15/2026	X			NASBALICA1	NASB ALICAP	5,507.30
25503	09/15/2026	X			NASBALICA1	NASB ALICAP	3,033.87
25504	09/15/2026	X			NASBALICA1	NASB ALICAP	97,100.49
25505	09/15/2026	X			NASB1	NEBRASKA ASSOCIATION OF SCHOOL BOARDS	951.00
25506	09/15/2026	X			NCSA	NEBRASKA COUNCIL OF SCHOOL ADMINISTRATORS	1,268.00
25507	09/15/2026				NEBRASKAH	NEBRASKA HEAD START ASSOCIATION	3,000.00
25508	09/15/2026	X			NEBRASKAR1	Nebraska Rural Radio Association	175.00
25509	09/15/2026	X			NORTHWESTP	Northwest Pipe Fittings Inc	563.09
25510	09/15/2026	X			NRCSA	NRCSA	850.00
25511	09/15/2026	X			PERRYGUTH	PERRY, GUTHERY, HAASE & GESSFORD, P.C.	250.00
25512	09/15/2026	X			PETTYTAYLO	Taylor Petty	315.00
25513	09/15/2026	X			PITTMANCA	Caitlin Pittman	600.00
25514	09/15/2026				PLATTEVAL	PLATTE VALLEY CREAMERY	492.70
25515	09/15/2026	X			RITTERBUSH	Kristin Ritterbush	600.00
25516	09/15/2026	X			SAUDERSAUT	Sauder's Automotive	106.50
25517	09/15/2026				SCHOLASTIC	SCHOLASTIC INC	131.87
25518	09/15/2026	X			SBPUBLIC	SCOTTSBLUFF PUBLIC SCHOOLS	844.50
25519	09/15/2026	X			SONNYSBRI	SONNY'S SUPER FOODS/BRIDGEPORT	1,130.76
25520	09/15/2026	X			TEAMCHEVR	TEAM CHEVROLET	1,449.67
25521	09/15/2026	X			UNIVNERENT	THE UNIVERSITY OF NEBRASKA - LINCOLN	3,202.50
25522	09/15/2026	X			VERIZONHS	VERIZON WIRELESS	164.83
25523	09/15/2026	X			HIPERFORM	Wash-It LLC DBA Hi Performance Car Wash	8.25
25524	09/15/2026	X			WEGLINMOLL	Molly Weglin	600.00
25525	09/15/2026	X			WESTERNCO	WESTERN COOPERATIVE COMPANY	168.86
25526	09/15/2026	X			WNCCFOOD	WESTERN NEBRASKA COMMUNITY COLLEGE	5,465.50
25527	09/15/2026	X			WNCCRENT	WNCC, Treasurer	3,365.00
25528	09/15/2026	X			ALLO	Allo Communications	2,338.12
25529	09/15/2026	X			BLACKHILLS	BLACK HILLS ENERGY	127.38
25530	09/15/2026	X			CITYOFSI	CITY OF SIDNEY	729.46
25531	09/15/2026	X			FULLERCONS	Fuller Construction Holding Co, Inc	322,008.96
25532	09/15/2026	X			GREATPLAI	GREAT PLAINS COMMUNICATIONS	4,412.32
25533	09/15/2026	X			NPPD	NPPD	2,941.57
25534	09/15/2026	X			QUADIENT	Quadient Leasing USA, Inc.	612.42
25535	09/15/2026	X			VERIZON942	VERIZON WIRELESS	1,222.38
25536	09/15/2026	X			VERIZON942	VERIZON WIRELESS	1.50
25537	09/15/2026	X			VIAEROWIR	VIAERO WIRELESS	185.82
25538	09/15/2026				ACRPROPERT	ACR Properties LLC	520.00
25539	09/15/2026	X			WNCCFOOD	WESTERN NEBRASKA COMMUNITY COLLEGE	1,128.75
25540	09/21/2026	X			VISA	VISA	18,917.74
25541	09/30/2026				ALLO	Allo Communications	208.33
25542	09/30/2026				ALLOCOMHS	ALLO COMMUNICATIONS	318.10
25543	09/30/2026				BLACKHILLS	BLACK HILLS ENERGY	341.08
25544	09/30/2026				CHARTER601	Charter Communications	2,133.76
25545	09/30/2026				CITYOFBR	CITY OF BRIDGEPORT	524.92

10/19/2026 9:16 AM

Posted; Checking Account ID 1; Processing Month 09/2026

User ID: JJW

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
25546	09/30/2026				CITYOFSCHS	CITY OF SCOTTSBLUFF	479.32
25547	09/30/2026				CITYOFSI	CITY OF SIDNEY	2,000.00
25548	09/30/2026				NPPDHEAD	NEBRASKA PUBLIC POWER DISTRICT	967.51
25549	09/30/2026				NPPD	NPPD	2,866.48
25550	09/30/2026				VIAEROWIR	VIAERO WIRELESS	185.82
Check Type Total:		Check		Void Total:		0.00	Total without Voids: 647,389.92

Checking Account ID: 1

Check Type: Direct Deposit

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
2902	09/15/2026	X			CPI	Crisis Prevention Institute, INC	5,873.75
2903	09/15/2026	X			KOUBA	LORI KOUBA	2,500.00
2904	09/15/2026	X			BAYARDTIGE	Bayard Tiger Cub Childcare Center	2,250.00
2905	09/15/2026	X			BRODEJESS	Jessica Broderick	50.00
2906	09/15/2026	X			CAPITALDAL	CAPITAL BUSINESS	821.22
2907	09/15/2026	X			CAPITALCHE	CAPITAL BUSINESS SYSTEMS	1,721.13
2908	09/15/2026	X			COMMUNITY2	Community Christian School	1,500.00
2909	09/15/2026	X			CRISWJADE	Jaden Criswell	375.29
2910	09/15/2026	X			DOUGLASKE	DOUGLAS, KELLY, OSTDIEK & OSSIAN, P.C.	200.00
2911	09/15/2026	X			ELLIOJESS	Jessica Elliott	199.12
2912	09/15/2026	X			EMBASSYLV	EMBASSY SUITES HOTELS La Vista	231.00
2913	09/15/2026	X			ESCAMRUTH	Ruth Escamilla	164.16
2914	09/15/2026	X			FBGSERVICE	FBG SERVICE CORPORATION	1,158.00
2915	09/15/2026	X			FRAATESTS	Tessa Fraass	276.18
2916	09/15/2026	X			FUNKMEGGIN	Meggin Funk	948.48
2917	09/15/2026	X			GARZAAMY	Amy Garza	36.40
2918	09/15/2026	X			GROUNDUPCO	Anna Gamboa	2,021.00
2919	09/15/2026	X			GURROELISE	ELISE GURROLA	2,404.40
2920	09/15/2026	X			HOHNSKRY	Krystie Hohnstein	50.00
2921	09/15/2026	X			HUMPHROXA	Roxane Humphrey	50.00
2922	09/15/2026	X			IDEALLINSU	IDEAL LINEN SUPPLY	282.78
2923	09/15/2026	X			IDEALBLUHS	Ideal Linen/Bluffs	971.57
2924	09/15/2026	X			IDEALLINEN	Ideal Linen/Bluffs	922.12
2925	09/15/2026	X			JACOBLYNN	Lynndee Jacobson	23.18
2926	09/15/2026	X			JULIUDENI	Denita Julius	1,056.68
2927	09/15/2026	X			LANTIMEGA	Megan Lantis	323.30
2928	09/15/2026	X			LEGACYCOOP	LEGACY COOPERATIVE	703.91
2929	09/15/2026	X			LIVELOVELA	Kathy Weber	2,000.00
2930	09/15/2026	X			LR4LLC	LR4, LLC	1,200.00
2931	09/15/2026	X			MOSEMBOBB	Bobbie Moseman	746.32
2932	09/15/2026	X			OPTKNETWOR	OPTK Networks	6,104.29
2933	09/15/2026	X			OREILLYA1	O'REILLY AUTOMOTIVE	213.12
2934	09/15/2026	X			OVERDRIVEI	OverDrive, Inc	99.75
2935	09/15/2026	X			POWERSSCH	PowerSchool Group LLC	11,377.07
2936	09/15/2026	X			RUSTSAMA	Samantha Rust	431.76
2937	09/15/2026	X			SCHUBBETT	Betty Schubauer	819.67
2938	09/15/2026	X			SINNECARO	Carol Sinner	2,150.00
2939	09/15/2026	X			SOARPEDIA	MICHELLE WEIMER	1,714.91
2940	09/15/2026	X			SOFTWAREUN	SOFTWARE UNLIMITED, INC.	420.00
2941	09/15/2026	X			SYSCLLOUD	SysCloud	1,440.00
2942	09/15/2026	X			TOTALLYTOT	Totally Tots LLC	2,750.00
2943	09/15/2026	X			UHL PAM	PAM UHL	9.68
2944	09/15/2026	X			UPSIDEDOWN	Angela Luppen	2,250.00
2945	09/15/2026	X			DASSTATE	DAS STATE ACCOUNTING - CENTRAL FINANCE	596.20
2946	09/15/2026	X			QUADIENTP	Quadient Finance USA, Inc.	1,007.02
2947	09/15/2026	X			BLACKJULI	Julie Black	337.61
2948	09/15/2026	X			CARPENTERC	Carpenter Center	5,200.00
2949	09/15/2026	X			LEGACYCOOP	LEGACY COOPERATIVE	3,006.08
2950	09/15/2026	X			ONESOURCE	ONE SOURCE	378.00

Checking Account ID: 1

Check Type: Direct Deposit

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
2951	09/15/2026	X			TWOSMOKING	Two Smokin Grills	759.00
Check Type Total:		Direct Deposit			Void Total:	0.00	Total without Voids: 72,124.15
Checking Account Total:		1			Void Total:	0.00	Total without Voids: 719,514.07
Grand Total:					Void Total:	0.00	Total without Voids: 719,514.07

TREASURER'S REPORT		
September 2026		
GENERAL FUND: Platte Valley Bank		
Balance - Balance August 31, 2026	\$387,610.75	
Revenue - September	\$1,151,367.63	
Checks/ACH Payments - September	\$719,514.07	
September Payroll	\$986,389.34	
Indirect Costs: \$3,762.54; Interest (NLAF): \$32,529.86; Professional Learning Registration Fees: \$100.00; Insurance Adjustment (\$2,016.18); Refund from Allo & NCSA (\$724.49); NLAF CD Purchase: \$0; Interest (MMF 3496) \$2,073.97	-\$35,725.70	
Voided Check #25392 to Holiday Inn Express North Platte dated 8/14/26 for \$220.00	\$220.00	
Transfer of Funds From General Fund to PVB Money Market	\$100,737.41	
Transfer of Funds From FNBO Money Market To General Fund For Payroll	\$178,323.19	
Transfer of Funds From NLAF to General Fund for Payroll	\$500,000.00	
Transfer of Funds From General Fund to Petty Cash	\$123.93	
BALANCE GENERAL FUND - September 30, 2026		\$375,031.12
PETTY CASH FUND : Platte Valley Bank		
Cash on hand - August 31, 2026	\$738.31	
Deposits - September	\$123.93	
Money Paid out- September	\$337.24	
Total Accounted for In Petty Cash (Platte Valley Bank)		\$525.00
GENERAL FUND INVESTMENTS		
First National Bank (FNBO) (Scottsbluff)		
Money Market Checking #...1011	\$0.00	
Platte Valley Bank (PVB) (Scottsbluff)		
Business Money Market # ...3496	\$1,510,412.30	
Nebraska Liquid Asset Fund (NLAF):		
CD-High Plains Bank, Keyes, OK (3.75%)	\$242,000.00	
CD-Farmers & Merchants Union Bank, Columbus, WI	\$234,000.00	
CD-First Bank of Ohio, Tiffin, OH (3.700%)	\$243,000.00	
CD-West Pointe Bank, Oshkosh, WI (3.95%)	\$247,000.00	
CD-Bank of China, New York, NY (3.95%)	\$242,000.00	
CD-Gbank, Las Vegas, NV (3.95%)	\$242,000.00	
CD-Financial Federal Savings Bank, Memphis, TN	\$235,000.00	
CD-Bank of Montgomery, Montgomery, LA	\$244,000.00	
CD-American Commercial Bank & Trust, Ottawa, IL	\$200,000.00	
CD-Cfg Community Bank, Lutherville, MD (3.90%)	\$202,885.00	
CD-Nano Banc, Irvine, CA	\$230,000.00	
CD-First State Bank of Dequeen, Dequeen, AR (4.20%)	\$239,000.00	
NLAF General Fund	\$775,108.43	
BALANCE GENERAL FUND INVESTMENTS - September 30 , 2026		\$5,086,405.73
TOTAL FUNDS AVAILABLE GENERAL FUND - September 30, 2026		\$5,461,961.85

PAYROLL CHECKING: Platte Valley Bank		
Balance - August 31, 2026	\$7,283.61	
Deposits (includes Interest) - September	\$986,389.34	
Expense - (Includes transfer of Interest to General Fund) - September	\$986,389.34	
Transfer from Payroll to Select Flex	\$7,283.61	
BALANCE PAYROLL CHECKING - September 30, 2026		\$0.00
SECTION 125 FUND - FNBO		
Balance - August 31, 2026	\$4,739.39	
Deposits - September	\$4,275.98	
Payments - September	<u>\$2,220.51</u>	
BALANCE SECTION 125 FUND, First National Bank of Omaha	\$6,794.86	
Balance at BanCorp for Benecards	\$2,500.00	
TOTAL BALANCE OF FUNDS FOR SECTION 125 - September 30, 2026	\$9,294.86	
Select Flex-Omnify - Platte Valley Bank		
Balance - August 31, 2026	\$7,283.61	
Deposits - September	\$0.00	
Payments - September	<u>\$1,751.60</u>	
BALANCE SELECT FLEX OMNIFY, PLATTE VALLEY BANK	\$5,532.01	
TOTAL FUNDS AVAILABLE PAYROLL FUND - September, 2026		\$0.00
REVENUE SOURCES	THIS MONTH	YEAR TO DATE
Property Taxes	\$551,778.01	\$551,778.01
School Contracts	\$73,930.19	\$73,930.19
Professional Learning	\$1,300.00	\$1,300.00
Laminating/Copies	\$0.00	\$0.00
State/Federal Sources	\$378,255.52	\$378,255.52
Interest on Investments	\$34,619.79	\$34,619.79
Core Services/Technology Infrastructure	\$82,116.00	\$82,116.00
Insurance Adjustments/Other Non-Revenue Receipts	\$29,368.12	\$29,368.12
TOTAL	\$1,151,367.63	\$1,151,367.63

FUND BALANCE: September 30, 2026	
Board Meeting: October 20, 2026	
	GENERAL FUND
Total Fund Balance, 9/1/2026	\$6,016,726.19
Revenue YTD	\$1,151,367.63
Available Funds	\$7,168,093.82
Payroll Transfer September	\$986,389.34
Checks/ACH Payments - September	\$719,514.07
September Adjustments	\$228.56
Indirect costs	\$3,762.54
Professional Learning Registration Fees	\$100.00
Insurance Adjustment	-\$2,016.18
Refunds (Allo & NCSA)	-\$724.49
Voided Check	-\$220.00
NLAF CD Purchase	\$0.00
NLAF Transfer	\$0.00
Transfer to Petty Cash	-\$673.31
YTD Expenses as of September 30, 2026	\$1,706,131.97
\$115.50 from PR came out of expenses on SUI, but not on PR Check	
TOTAL FUND BALANCE September 30, 2026	\$5,461,961.85
General Fund Checking	\$375,031.12
Money Market Checking (FNBO)	\$0.00
Money Market (Platte Valley Bank)	\$1,510,412.30
Certificates of Deposit	\$3,575,993.43
Petty Cash	\$525.00
TOTAL FUND BALANCE September 30, 2026	\$5,461,961.85

Expenditure Report September 2026					
Sub		Adopted	Expended During	YTD Total for	
Account	Program	Budget	September 2026	2026-2027	% of Budget
1100	REGULAR EDUCATION				
1100	VALTS	258,103.00	24,164.76	24,164.76	9.36%
1110	NEVA - NE ED VIRTUAL ACADEMY	161,500.00	11,348.92	11,348.92	7.03%
1100	REGULAR EDUCATION	419,603.00	35,513.68	35,513.68	8.46%
1190	EARLY CHILDHOOD EDUCATIONAL PROGRAMS				
3544	SIXPENCE CCP GERING OCTOBER 2026-AUGUST 2027	529,000.00	0.00	0.00	0.00%
3545	SIXPENCE CCP GERING SEPT. 2026	162,553.00	40,302.05	40,302.05	24.79%
3546	EARLY CHILDHOOD ENDOWMENT	57,600.00	0.00	0.00	0.00%
1190	EARLY CHILDHOOD EDUCATIONAL PROGRAMS	749,153.00	40,302.05	40,302.05	5.38%
1200	SPECIAL EDUCATION INSTRUCTIONAL SCHOOL AGE				
1212	TRANSITION PROGRAM	78,332.00	6,310.87	6,310.87	8.06%
1232	MERIDIAN	1,226,738.00	98,701.58	98,701.58	8.05%
1234	LIFELINK	355,337.00	24,739.62	24,739.62	6.96%
3402	PANHANDLE BEGINNINGS	697,254.00	50,302.20	50,302.20	7.21%
1200	SPECIAL EDUCATION INSTRUCTIONAL SCHOOL AGE	2,357,661.00	180,054.27	180,054.27	7.64%
1296	SPED-INSTRUCTIONAL BELOW AGE 5				
1217	EARLY CHILDHOOD EDUCATOR	229,093.00	18,402.84	18,402.84	8.03%
1296	SPED-INSTRUCTIONAL BELOW AGE 5	229,093.00	18,402.84	18,402.84	8.03%
2120	GUIDANCE SERVICES				
1241	SUPERVISION PROGRAM	239,324.00	20,056.64	20,056.64	8.38%
2120	GUIDANCE SERVICES	239,324.00	20,056.64	20,056.64	8.38%
2141	PSYCH SERVICES-SPED-SCHOOL AGE				
2140	PSYCHOLOGICAL SERVICES	1,001,267.00	82,928.83	82,928.83	8.28%
2141	PSYCH SERVICES-SPED-SCHOOL AGE	1,001,267.00	82,928.83	82,928.83	8.28%
2146	PSYCH-SPED-BELOW AGE 5				
2140	PSYCHOLOGICAL SERVICES	0.00	1,544.44	1,544.44	0.00%
2146	PSYCH-SPED-BELOW AGE 5	0.00	1,544.44	1,544.44	0.00%
2151	SPEECH/AUDIOLOGY - SPED -SCHOOL AGE				
1216	SPEECH/LANGUAGE PROGRAM	646,530.00	54,131.47	54,131.47	8.37%
1218	DEAF EDUCATION	158,166.00	12,772.02	12,772.02	8.08%
2151	SPEECH/AUDIOLOGY - SPED -SCHOOL AGE	804,696.00	66,903.49	66,903.49	8.31%
2156	SPEECH/AUDIOLOGY-SPED-BELOW AGE 5				
1216	SPEECH/LANGUAGE PROGRAM	161,633.00	16,923.34	16,923.34	10.47%
1218	DEAF EDUCATION	39,541.00	3,293.76	3,293.76	8.33%
2156	SPEECH/AUDIOLOGY-SPED-BELOW AGE 5	201,174.00	20,217.10	20,217.10	10.05%
2161	OT - SPED - School Age				
1214	OCCUPATIONAL THERAPY	180,523.00	14,844.37	14,844.37	8.22%
2161	OT - SPED - School Age	180,523.00	14,844.37	14,844.37	8.22%
2166	OT-SPED-BELOW AGE 5				
1214	OCCUPATIONAL THERAPY	45,131.00	3,641.52	3,641.52	8.07%
2166	OT-SPED-BELOW AGE 5	45,131.00	3,641.52	3,641.52	8.07%
2171	PT - SPED - School Age				
1215	PHYSICAL THERAPY	19,849.00	0.00	0.00	0.00%
2171	PT - SPED - School Age	19,849.00	0.00	0.00	0.00%
2176	PT-SPED-BELOW AGE 5				
1215	PHYSICAL THERAPY	4,962.00	1,714.91	1,714.91	34.56%
2176	PT-SPED-BELOW AGE 5	4,962.00	1,714.91	1,714.91	34.56%
2181	VISUALLY IMPAIRED-SPED-SCHOOL AGE				
1211	VISUALLY IMPAIRED	93,160.00	150.21	150.21	0.16%
2181	VISUALLY IMPAIRED-SPED-SCHOOL AGE	93,160.00	150.21	150.21	0.16%
2186	VISUALLY IMPAIRED-SPED-BELOW AGE 5				
1211	VISUALLY IMPAIRED	23,290.00	30.81	30.81	0.13%
2186	VISUALLY IMPAIRED-SPED-BELOW AGE 5	23,290.00	30.81	30.81	0.13%
2190	STUDENT SUPPORT SERVICES NON-SPED				
1232	MERIDIAN ACTIVITY ACCOUNT	7,000.00	0.00	0.00	0.00%
1234	LIFELINK ACTIVITY ACCOUNT	3,000.00	0.00	0.00	0.00%
2501	HS/EHS NON GRANT EXPENDITURES	15,144.00	14.96	14.96	0.10%
2502	HS SCHOLARSHIP FUND	2,623.00	0.00	0.00	0.00%
2550	MEDICAID IN PUBLIC SCHOOLS	32,113.00	2,631.41	2,631.41	8.19%
2190	STUDENT SUPPORT SERVICES NON-SPED	59,880.00	2,646.37	2,646.37	4.42%

Sub		Adopted	Expended During	YTD Total for	
Account	Program	Budget	September 2026	2026-2027	% of Budget
2213	INSTRUCTIONAL STAFF TRAINING				
1970	STAFF TRAINING FLOW THROUGH	1,000.00	(989.88)	(989.88)	-98.99%
2192	ASD TRAININGS	5,000.00	9.99	9.99	0.20%
2193	TRANSITION TRAININGS	1,000.00	0.00	0.00	0.00%
2200	LITERACY PROJECT	106,499.00	9,250.84	9,250.84	8.69%
3551	CORE PROFESSIONAL LEARNING	1,035,306.00	73,322.40	73,322.40	7.08%
2213	INSTRUCTIONAL STAFF TRAINING	1,148,805.00	81,593.35	81,593.35	7.10%
2290	INSTRUCTIONAL STAFF				
2230	SCHOOL SPECIAL EDUCATION INSERVICE	24,679.00	1,193.76	1,193.76	4.84%
2290	INSTRUCTIONAL STAFF	24,679.00	1,193.76	1,193.76	4.84%
2310	BOARD OF EDUCATION				
2310	BOARD OF EDUCATION	181,402.00	35,620.44	35,620.44	19.64%
2310	BOARD OF EDUCATION	181,402.00	35,620.44	35,620.44	19.64%
2320	EXECUTIVE ADMINISTRATION				
2320	EXECUTIVE ADMINISTRATION	251,488.00	21,210.44	21,210.44	8.43%
2321	ADMINISTRATION - SATELLITE OFFICES	81,462.00	6,478.37	6,478.37	7.95%
2320	EXECUTIVE ADMINISTRATION	332,950.00	27,688.81	27,688.81	8.32%
2510	CENTRAL/FISCAL SERVICES				
2508	GRANT ADMINISTRATION	450,000.00	35,251.45	35,251.45	7.83%
2510	GENERAL BUSINESS	250,226.00	11,367.65	11,367.65	4.54%
2510	CENTRAL/FISCAL SERVICES	700,226.00	46,619.10	46,619.10	6.66%
2520	PURCHASING/WAREHOUSING/DISTRIBUTION				
2223	PURCHASING, WAREHOUSING AND DIST.	17,806.00	334.01	334.01	1.88%
2520	PURCHASING/WAREHOUSING/DISTRIBUTION	17,806.00	334.01	334.01	1.88%
2560	PUBLIC INFORMATION				
2560	PUBLIC INFORMATION	67,664.00	5,439.45	5,439.45	8.04%
2560	PUBLIC INFORMATION	67,664.00	5,439.45	5,439.45	8.04%
2570	PERSONNEL SERVICES				
2570	PERSONNEL SERVICES	48,975.00	14,149.92	14,149.92	28.89%
2570	PERSONNEL SERVICES	48,975.00	14,149.92	14,149.92	28.89%
2580	ADMINISTRATIVE TECH SERVICES				
2226	DL INTERLOCAL SCHOOL CONSORTIUM	138,621.00	10,184.84	10,184.84	7.35%
2227	DL EQUIPMENT REPLACEMENT	179,552.00	255.53	255.53	0.14%
2228	E-RATE CONSORTIUM	232,549.00	19,990.57	19,990.57	8.60%
2231	SCHOOL TECHNOLOGY INSERVICE (SRS)	44,938.00	0.00	0.00	0.00%
2580	ADMINISTRATIVE TECH SERVICES	595,660.00	30,430.94	30,430.94	5.11%
2590	CENTRAL SERVICES OTHER				
2509	CENTRAL SUPPORT	173,107.00	24,467.02	24,467.02	14.13%
5614	STAFF FUND	800.00	50.00	50.00	6.25%
5615	SIDNEY VENDING	150.00	0.00	0.00	0.00%
5617	SB VENDING	1,500.00	81.82	81.82	5.45%
2590	CENTRAL SERVICES OTHER	175,557.00	24,598.84	24,598.84	14.01%
2610	OPERATION OF BUILDINGS				
2610	OPERATION OF SCOTTSBLUFF BUILDING	123,300.00	66,923.46	66,923.46	54.28%
2611	OPERATION OF SIDNEY BUILDING	60,896.00	3,887.46	3,887.46	6.38%
2612	OPERATION OF HATC BUILDING	40,000.00	0.00	0.00	0.00%
2610	OPERATION OF BUILDINGS	224,196.00	70,810.92	70,810.92	31.58%
2620	MAINTENANCE OF BUILDINGS				
2620	MAINTENANCE OF FACILITY	207,251.00	16,692.78	16,692.78	8.05%
2620	MAINTENANCE OF BUILDINGS	207,251.00	16,692.78	16,692.78	8.05%
2630	CARE & UPKEEP OF GROUNDS				
2610	CARE & UPKEEP OF GROUNDS	8,200.00	834.79	834.79	10.18%
2630	CARE & UPKEEP OF GROUNDS	8,200.00	834.79	834.79	10.18%
2650	VEHICLE OPERATION & MAINT(NON STUDENT)				
2525	UNIT TRANSPORTATION	201,600.00	25,738.20	25,738.20	12.77%
2650	VEHICLE OPERATION & MAINT(NON STUDENT)	201,600.00	25,738.20	25,738.20	12.77%
2670	ELLEY PRESENTATION CONSORTIUM				
2125	ELLEY PRESENTATION CONSORTIUM	7,767.00	0.00	0.00	0.00%
2670	ELLEY PRESENTATION CONSORTIUM	7,767.00	0.00	0.00	0.00%
2712	STUDENT TRANSPORT/OPERATION/SPED-SCHOOL				
2760	SCHOOL AGE TRANSPORTATION	21,908.00	4,114.85	4,114.85	18.78%
2712	STUDENT TRANSPORT/OPERATION/SPED-SCHOOL	21,908.00	4,114.85	4,114.85	18.78%
3100	FOOD SERVICES OPERATIONS				
2190	LUNCH PROGRAM	55,344.00	1,973.25	1,973.25	3.57%
3100	FOOD SERVICES OPERATIONS	55,344.00	1,973.25	1,973.25	3.57%
3300	COMMUNITY SERVICES OPERATIONS				

Sub		Adopted	Expended During	YTD Total for	
Account	Program	Budget	September 2026	2026-2027	% of Budget
2191	PELC TRAININGS	14,259.00	0.00	0.00	0.00%
2194	ELC COACH CONSULTANT TRAININGS	3,352.00	0.00	0.00	0.00%
2210	PANHANDLE PARTNERSHIP SOC	4,000.00	364.99	364.99	9.12%
3300	COMMUNITY SERVICES OPERATIONS	21,611.00	364.99	364.99	1.69%
3400	CATEGORICAL GRANTS FROM CORP/PRIVATE				
3400	ROOTED IN RELATIONS SEPTEMBER 2026-JUNE 2027	119,167.00	8,004.37	8,004.37	6.72%
3401	ROOTED IN RELATIONS JULY-AUGUST 2027	23,833.00	0.00	0.00	0.00%
3404	HEALTHY SNACKS FOR SCHOOLS FUNDS	604.00	0.00	0.00	0.00%
3400	CATEGORICAL GRANTS FROM CORP/PRIVATE	143,604.00	8,004.37	8,004.37	5.57%
3512	DL INCENTIVES				
0000	DL INCENTIVES	30,000.00	2,340.27	2,340.27	7.80%
3512	DL INCENTIVES	30,000.00	2,340.27	2,340.27	7.80%
3599	OTHER STATE CATEGORICAL PROGRAMS				
0005	STEP UP TO QUALITY	25,750.00	0.00	0.00	0.00%
3500	EARLY DEVELOPMENT NETWORK	310,804.00	24,158.65	24,158.65	7.77%
3552	CORE TECHNOLOGY	367,642.00	27,991.44	27,991.44	7.61%
3553	EIHT	63,824.00	6,341.18	6,341.18	9.94%
3995	STATE FUNDED GRANTS	500,000.00	0.00	0.00	0.00%
3599	OTHER STATE CATEGORICAL PROGRAMS	1,268,020.00	58,491.27	58,491.27	4.61%
4500	BUILDING CONSTRUCTION				
4500	BUILDING CONSTRUCTION	2,100,000.00	325,576.64	325,576.64	15.50%
4500	BUILDING CONSTRUCTION	2,100,000.00	325,576.64	325,576.64	15.50%
4700	BUILDING IMPROVEMENTS				
4700	BUILDING IMPROVEMENTS	100,000.00	0.00	0.00	0.00%
4700	BUILDING IMPROVEMENTS	100,000.00	0.00	0.00	0.00%
5000	DEBT SERVICE				
2515	TECH CENTER-WNCC LEASE PURCHASE	2,568.00	0.00	0.00	0.00%
5000	DEBT SERVICE	2,568.00	0.00	0.00	0.00%
6301	COMPREHENSIVE LITERACY STATE DEV. (CLSD)				
6301	COMP. LITERACY ST. DEV. (CLSD) SEPT. 2026	381,819.00	11,994.58	11,994.58	3.14%
6302	COMP. LITERACY ST. DEV. (CLSD) OCT. 2026-AUG. 2027	440,000.00	0.00	0.00	0.00%
6301	COMPREHENSIVE LITERACY STATE DEV. (CLSD)	821,819.00	11,994.58	11,994.58	1.46%
6415	IDEA SPECIAL PROJECTS				
4403	ELC CC SEPT. 2025-MAY 2026	0.00	1,305.21	1,305.21	0.00%
4414	NeMTSS REGIONAL GRANT 2025-2026	26,778.00	687.74	687.74	2.57%
4415	NeMTSS REGIONAL GRANT 2026-2027	162,000.00	10,792.60	10,792.60	6.66%
4950	WEST REGION ASD PROJECT 2025-2026	24,119.00	2,268.73	2,268.73	9.41%
4951	WEST REGION ASD PROJECT 2026-2027	219,490.00	16,318.51	16,318.51	7.43%
6415	IDEA SPECIAL PROJECTS	432,387.00	31,372.79	31,372.79	7.26%
6416	PLANNING REGION TEAM GRANT				
4905	SPED PRT #13 2025-2026	8,178.00	3,293.65	3,293.65	40.27%
4906	SPED PRT #13 2026-2027	22,000.00	554.25	554.25	2.52%
4907	SPED PRT #14 2025-2026	7,743.00	3,568.56	3,568.56	46.09%
4908	SPED PRT #14 2026-2027	15,250.00	369.76	369.76	2.42%
6416	PLANNING REGION TEAM GRANT	53,171.00	7,786.22	7,786.22	14.64%
6417	IDEA PART B TRANSITION				
4830	WEST REG TRANSITION AUGUST 2027	10,053.00	0.00	0.00	0.00%
4832	WEST REG TRANSITION SEPT. 2026-JULY 2027	120,640.00	8,823.51	8,823.51	7.31%
6417	IDEA PART B TRANSITION	130,693.00	8,823.51	8,823.51	6.75%
6418	IDEA PART B PEAK				
4980	PEAK/JOURNEY TO INCLUSION SEPT. 2026-JULY 2027	85,345.00	967.73	967.73	1.13%
4981	JOURNEY TO INCLUSION AUGUST 2027	7,112.00	0.00	0.00	0.00%
6418	IDEA PART B PEAK	92,457.00	967.73	967.73	1.05%
6690	OTHER FED NON-CATEGORICAL EXPENDITURES				
4940	EARLY LRNG CONNECT SEPT. 25-MAY 26	0.00	2,342.90	2,342.90	0.00%
6690	OTHER FED NON-CATEGORICAL EXPENDITURES	0.00	2,342.90	2,342.90	0.00%
6700	CARL PERKINS				
1101	reVISION ACTION GRANT	100,000.00	0.00	0.00	0.00%
4705	CARL PERKINS SEPTEMBER 2026-JUNE 2027	94,395.00	388.39	388.39	0.41%
4706	CARL PERKINS JULY-AUGUST 2027	15,733.00	(3.10)	(3.10)	-0.02%
6700	CARL PERKINS	210,128.00	385.29	385.29	0.18%

Sub		Adopted	Expended During	YTD Total for	
Account	Program	Budget	September 2026	2026-2027	% of Budget
6915	TITLE I, PART C-MIGRANT EDUCATION				
4915	TITLE I, PART C SEPTEMBER 2026	305,506.00	47,963.76	47,963.76	15.70%
4916	TITLE I, PART C-OCT. 2026-AUGUST 2027	799,662.00	0.00	0.00	0.00%
6915	TITLE I, PART C-MIGRANT EDUCATION	1,105,168.00	47,963.76	47,963.76	4.34%
6925	TITLE III ESSA				
4925	TITLE III LEP SEPT. 2026	40,664.00	0.00	0.00	0.00%
4927	TITLE III LEP 2026-2027	38,862.00	0.00	0.00	0.00%
6925	TITLE III ESSA	79,526.00	0.00	0.00	0.00%
6926	Title III ESEA/ESSA IMMIGRANT EDUCATION				
4928	TITLE III IMMIGRANT EDUCATION SEPT. 2026	2,064.00	0.00	0.00	0.00%
4929	TITLE III IMMIGRANT EDUCATION 2026-2027	5,595.00	0.00	0.00	0.00%
6926	Title III ESEA/ESSA IMMIGRANT EDUCATION	7,659.00	0.00	0.00	0.00%
6940	FED SERVICES-HEAD START				
4941	HEAD START APRIL-AUGUST 2027	687,333.00	0.00	0.00	0.00%
4943	EARLY HEAD START APRIL-AUGUST 2027	577,024.00	0.00	0.00	0.00%
4944	HEAD START SEPT. 2026-MARCH 2027	1,485,285.00	121,153.59	121,153.59	8.16%
4945	HEAD START T&TA APRIL-AUGUST 2027	8,977.00	0.00	0.00	0.00%
4946	EHS T&TA APRIL-AUGUST 2027	7,785.00	0.00	0.00	0.00%
4947	EARLY HS SEPT. 2026-MARCH 2027	1,177,849.00	151,685.94	151,685.94	12.88%
4948	HEAD START T&TA SEPT. 2026-MARCH 2027	23,351.00	3,663.01	3,663.01	15.69%
4949	EARLY HS T&TA SEPT. 2026-MARCH 2027	21,129.00	1,488.41	1,488.41	7.04%
4957	HEAD START ONE TIME FUNDS	124,277.00	0.00	0.00	0.00%
6940	FED SERVICES-HEAD START	4,113,010.00	277,990.95	277,990.95	6.76%
6945	FEDERAL CHILD & ADULT CARE FOOD PROG				
4802	FEDERAL NUTRITION PROGRAMS	168,086.00	8,374.74	8,374.74	4.98%
6945	FEDERAL CHILD & ADULT CARE FOOD PROG	168,086.00	8,374.74	8,374.74	4.98%
6969	TITLE IV PART A ESEA/ESSA STUDENT SUPPRT				
4966	TITLE IV PART A SEPT. 2026	83,534.00	7,351.38	7,351.38	8.80%
4967	TITLE IV PART A OCTOBER 2026-AUGUST 2027	160,000.00	(0.48)	(0.48)	0.00%
6969	TITLE IV PART A ESEA/ESSA STUDENT SUPPRT	243,534.00	7,350.90	7,350.90	3.02%
6990	FED SERVICES-OTHER FED CATEGORICAL REC				
0001	SAMHSA GRANT	885,830.00	0.00	0.00	0.00%
0007	SBMH-School Based Mental Health Sept.-Dec. 2026	320,000.00	1,136.68	1,136.68	0.36%
0008	SCHOOL BASED MENTAL HEALTH JAN.-AUG. 2027	320,000.00	0.00	0.00	0.00%
0011	Mental Health Services Sept.-Dec. 2026	437,915.00	5,541.44	5,541.44	1.27%
0012	Mental Health Services Jan.-Aug. 2027	437,915.00	0.00	0.00	0.00%
3500	TCMO FOR EARLY DEVELOPMENT NETWORK ARPA	42,000.00	2,816.32	2,816.32	6.71%
3558	USDA RURAL UTILITY GRANT	115,000.00	0.00	0.00	0.00%
4403	ELC CC JUNE-AUG. 2027	32,000.00	0.00	0.00	0.00%
4404	ELC COACH CONSULT SEPT.2026-MAY 2027	96,000.00	8,025.03	8,025.03	8.36%
4455	NEBMAC	49,511.00	1,045.88	1,045.88	2.11%
4940	EARLY LRNG CONNECT JUNE-AUG. 2027	43,500.00	0.00	0.00	0.00%
4942	EARLY LRNG CONNECT SEPT. 2026-MAY 2027	130,500.00	8,497.57	8,497.57	6.51%
4983	PROJECT AWARE	30,000.00	2,037.70	2,037.70	6.79%
4999	FEDERAL FUNDED GRANTS	1,000,000.00	0.00	0.00	0.00%
6990	FED SERVICES-OTHER FED CATEGORICAL REC	3,940,171.00	29,100.62	29,100.62	0.74%
TOTAL		25,512,368.00	1,706,016.47	1,706,016.47	6.69%
1 of 12 months is complete					
The budget should be at 8%. Without grants the budget is at 10%.					

Check Listing October 20, 2026 Board

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>Amount</u>
25540	09/21/2026	VISA	MULTIPLE TRANSACTIONS	18,917.74
25541	09/30/2026	Allo Communications	TELECOMMUNICATION	208.33
25542	09/30/2026	ALLO COMMUNICATIONS	TELECOMMUNICATION	318.10
25543	09/30/2026	BLACK HILLS ENERGY	UTILITIES	341.08
25544	09/30/2026	Charter Communications	TELECOMMUNICATION	2,133.76
25545	09/30/2026	CITY OF BRIDGEPORT	UTILITIES	524.92
25546	09/30/2026	CITY OF SCOTTSBLUFF	UTILITIES	479.32
25547	09/30/2026	CITY OF SIDNEY	UTILITIES	2,000.00
25548	09/30/2026	NEBRASKA PUBLIC POWER DISTRICT	UTILITIES	967.51
25549	09/30/2026	NPPD	UTILITIES	2,866.48
25550	09/30/2026	VIAERO WIRELESS	TELECOMMUNICATION	185.82
25551	10/12/2026	Allo Communications	TELECOMMUNICATION	2,149.58
25552	10/12/2026	CITY OF SCOTTSBLUFF	UTILITIES	1,247.35
25553	10/12/2026	CITY OF SIDNEY	UTILITIES	4,777.58
25554	10/12/2026	GREAT PLAINS COMMUNICATIONS	TELECOMMUNICATION	1,434.79
25555	10/12/2026	NPPD	UTILITIES	81.37
25556	10/12/2026	VERIZON WIRELESS	TELECOMMUNICATION	987.25
25557	10/20/2026	20/20 Technologies LLC	SUPPLIES	898.00
25558	10/20/2026	ACR Properties LLC	RPAD RENT	520.00
25559	10/20/2026	AESA	CONFERENCE REGISTRATION	1,545.00
25560	10/20/2026	AHLERS BAKING, INC	SUPPLIES	28.62
25561	10/20/2026	Sue Bainter	PROFESSIONAL SERVICES	100.00
25562	10/20/2026	BAYARD PUBLIC SCHOOLS	CLSD REIMBURSE	62.50
25563	10/20/2026	BAYARD PUBLIC SCHOOLS	CLSD REIMBURSE	1,881.00
25564	10/20/2026	BENZEL PEST CONTROL	PROFESSIONAL SERVICES	181.50
25565	10/20/2026	Box Butte General Hospital	SIXPENCE REIMBURSEMENT	165.12
25566	10/20/2026	BRIDGEPORT PUBLIC SCHOOLS	HS TUITION	1,305.00
25567	10/20/2026	CASH-WA DISTRIBUTING	HS SUPPLIES	4,629.89
25568	10/20/2026	CHADRON STATE COLLEGE	PROFESSIONAL SERVICES	344.45
25569	10/20/2026	Charter Communications	TELECOMMUNICATION	4,149.56
25570	10/20/2026	CITY OF SCOTTSBLUFF	UTILITIES	534.05
25571	10/20/2026	CLEMENS CARPET	SUPPLIES	196.00
25572	10/20/2026	COMFORT INN - KEARNEY	LODGING	1,320.00
25573	10/20/2026	COMPLETE CARE FAMILY PRACTICE, LLC	PROFESSIONAL SERVICES	101.00
25574	10/20/2026	Country Printer, The	PROFESSIONAL SERVICES	58.00
25575	10/20/2026	Crowne Plaza-Kearney	LODGING	325.90
25576	10/20/2026	CULLIGAN	PROFESSIONAL SERVICES	40.66
25577	10/20/2026	CULLIGAN OF SCOTTSBLUFF	PROFESSIONAL SERVICES	165.81
25578	10/20/2026	DISCOUNT SCHOOL SUPPLY	SUPPLIES	349.18
25579	10/20/2026	ED SERVICE UNIT NO 3	PROFESSIONAL SERVICES	404.04
25580	10/20/2026	ED SERVICE UNIT NO 7	PROFESSIONAL SERVICES	800.00
25581	10/20/2026	EMBASSY SUITES-LINCOLN	LODGING	1,264.00
25582	10/20/2026	Engineered Controls, Inc.	PROFESSIONAL SERVICES	7,200.00
25583	10/20/2026	ESU COORDINATE COUNCIL	PROFESSIONAL SERVICES	566.38
25584	10/20/2026	Fat Boys Tire & Auto	PROFESSIONAL SERVICES	105.40
25585	10/20/2026	Fuller Construction Holding Co, Inc	MERIDIAN PROJECT	197,066.29
25586	10/20/2026	GARDEN COUNTY PUBLIC SCHOOLS	CLSD REIMBURSE	660.00
25587	10/20/2026	GERING PUBLIC SCHOOLS	HS TUITION	14,344.00
25588	10/20/2026	GREAT PLAINS COMMUNICATIONS	TELECOMMUNICATION	5,387.12
25589	10/20/2026	CYNTHIA GUERUE	PROFESSIONAL SERVICES	274.50
25590	10/20/2026	HAMPTON INN - KEARNEY	LODGING	139.00
25591	10/20/2026	HAMPTON INN & SUITES	LODGING	330.00
25592	10/20/2026	Henry Schein Inc	SUPPLIES	35.80
25593	10/20/2026	High Plains Psycholog Internship Consortium	MEMBERSHIP DUES	1,500.00
25594	10/20/2026	Holiday Inn Express - McCook	LODGING	220.00
25595	10/20/2026	HOLIDAY INN EXPRESS & SUITES CHADRON	LODGING	220.00
25596	10/20/2026	Holiday Inn Express & Suites Scottsbluff	LODGING	678.00
25597	10/20/2026	Holiday Inn Express Alliance	LODGING	330.00

25598		10/20/2026		HOLIDAY INN EXPRESS-KEARNEY	LODGING	405.00
25599		10/20/2026		HOLIDAY INN EXPRESS-N PLATTE	LODGING	110.00
25600		10/20/2026		HOME DEPOT CREDIT SERVICES	SUPPLIES	48.96
25601		10/20/2026		HULLINGER GLASS AND LOCKS	PROFESSIONAL SERVICES	51.54
25602		10/20/2026		JEO Consulting Group, Inc.	PROFESSIONAL SERVICES	14,612.50
25603		10/20/2026		La Quinta Inn & Suites Kearney	LODGING	1,817.60
25604		10/20/2026		LEYTON PUBLIC SCHOOLS	HS TUITION	2,268.00
25605		10/20/2026		Logoz L.L.C.	SUPPLIES	120.00
25606		10/20/2026		DEBRA MASON	PROFESSIONAL SERVICES	750.00
25607		10/20/2026		MENARDS	SUPPLIES	697.68
25608		10/20/2026		Menards	HS SUPPLIES	302.28
25609		10/20/2026		MID-SIOUX OPPORTUNITY, INC	CONFERENCE REGISTRATION	750.00
25610		10/20/2026		MINATARE PUBLIC SCHOOLS	HS TUITION	2,871.00
25611		10/20/2026		MITCHELL PUBLIC SCHOOLS	HS TUITION	4,154.00
25612		10/20/2026		MITCHELL PUBLIC SCHOOLS	CLSD REIMBURSE	2,970.00
25613		10/20/2026		MORRILL PUBLIC SCHOOLS	HS TUITION	4,425.00
25614		10/20/2026		MOUNTAIN VISION PIZZA dba DOMINO'S	PROFESSIONAL SERVICES	202.90
25615		10/20/2026		NCECBVI	PROFESSIONAL SERVICES	27,824.00
25616		10/20/2026		NEBRASKA COUNCIL OF SCHOOL	CONFERENCE REGISTRATION	1,090.00
25617		10/20/2026		NEBRASKA DEPARTMENT OF EDUCATION	CONFERENCE REGISTRATION	140.00
25618		10/20/2026		Nebraska Rural Radio Association	PROFESSIONAL SERVICES	175.00
25619		10/20/2026		NEBRASKA SAFETY CENTER	PROFESSIONAL SERVICES	1,650.00
25620		10/20/2026		Nebraska School Public Relations Assoc.	MEMBERSHIP DUES	150.00
25621		10/20/2026		Northwest Pipe Fittings Inc	SUPPLIES	396.45
25622		10/20/2026		Panhandle Automotive Group, LLC.	PROFESSIONAL SERVICES	38.79
25623		10/20/2026		Panhandle Partnership	CONFERENCE REGISTRATION	1,600.00
25624		10/20/2026		PLATTE VALLEY CREAMERY	HS SUPPLIES	661.00
25625		10/20/2026		QUICK CARE MEDICAL SERVICES, INC.	PROFESSIONAL SERVICES	1,750.00
25626		10/20/2026		RAPID FIRE PROTECTION INC	PROFESSIONAL SERVICES	543.88
25627		10/20/2026		THE ROCK PILE	SUPPLIES	469.80
25628		10/20/2026		RUSSEL'S TRANSMISSION	PROFESSIONAL SERVICES	861.37
25629		10/20/2026		Sauder's Automotive	PROFESSIONAL SERVICES	211.69
25630		10/20/2026		The Scarlet Hotel	LODGING	110.00
25631		10/20/2026		SCOTTSSLUFF FAMILY YMCA	FACILITY RENT	390.00
25632		10/20/2026		SCOTTSSLUFF PUBLIC SCHOOLS	GRANT REIMBURSEMENT	29,742.59
25633		10/20/2026		SCOTTSSLUFF PUBLIC SCHOOLS	HS TUITION	21,790.00
25634		10/20/2026		Seidlitz Education, LLC	PROFESSIONAL SERVICES	5,663.00
25635		10/20/2026		Sidney Glass	PROFESSIONAL SERVICES	130.00
25636		10/20/2026		SONNY'S SUPER FOODS/BRIDGEPORT	HS SUPPLIES	1,427.48
25637		10/20/2026		SUBWAY	PROFESSIONAL SERVICES	339.66
25638		10/20/2026		TEAM CHEVROLET	PROFESSIONAL SERVICES	2,012.91
25639		10/20/2026		Torrington Travel	PROFESSIONAL SERVICES	3,451.56
25640		10/20/2026		THE UNIVERSITY OF NEBRASKA - LINCOLN	UNL RENT	3,202.50
25641		10/20/2026		Megan Macy	PROFESSIONAL SERVICES	259.50
25642		10/20/2026		VERIZON WIRELESS	TELECOMMUNICATION	164.87
25643		10/20/2026		Wash-It LLC DBA Hi Performance Car Wash	PROFESSIONAL SERVICES	335.61
25644		10/20/2026		WESTERN COOPERATIVE COMPANY	FUEL	627.54
25645		10/20/2026		WESTERN NEBRASKA ADMINISTRATORS	DUES	150.00
25646		10/20/2026		WNCC	PROFESSIONAL SERVICES	1,830.25
25647		10/20/2026		WNCC, Treasurer	HS RENT	3,365.00
DIRECT DEPOSIT						
2952		10/20/2026		Crisis Prevention Institute, INC	PROFESSIONAL SERVICES	200.00
2953		10/20/2026		LORI KOUBA	SIXPENCE REIMBURSEMENT	2,145.73
2954		10/20/2026		LEGACY COOPERATIVE	FUEL	1,322.00
2955		10/20/2026		Deirdre Amundsen	REIMBURSEMENT	50.00
2956		10/20/2026		Laura Barrett	REIMBURSEMENT	250.00
2957		10/20/2026		Jessica Broderick	REIMBURSEMENT	50.00
2958		10/20/2026		CAPITAL BUSINESS	COPIER & PRINTER EXP	2,607.85
2959		10/20/2026		CAPITAL BUSINESS SYSTEMS	COPIER & PRINTER EXP	1,573.17
2960		10/20/2026		Carpenter Center	RENT	5,200.00
2961		10/20/2026		CHILDPLUS SOFTWARE	SOFTWARE SUBSCRIPTION	10,098.00
2962		10/20/2026		Community Christian School	SIXPENCE REIMBURSEMENT	105.84

2963		10/20/2026		CP West Rental Co, LLC (dba Thrifty Car Rental)	CAR RENTAL	236.25
2964		10/20/2026		Jaden Criswell	REIMBURSEMENT	237.42
2965		10/20/2026		Virginia Daly	REIMBURSEMENT	218.45
2966		10/20/2026		DAS STATE ACCOUNTING - CENTRAL	TELECOMMUNICATION	596.20
2967		10/20/2026		DELL MARKETING	SUPPLIES	1,378.35
2968		10/20/2026		DOUGLAS, KELLY, OSTDIEK & OSSIAN, P.C.	PROFESSIONAL SERVICES	1,646.00
2969		10/20/2026		Jessica Elliott	REIMBURSEMENT	657.55
2970		10/20/2026		EMBASSY SUITES HOTELS La Vista	LODGING	440.00
2971		10/20/2026		Ruth Escamilla	REIMBURSEMENT	84.36
2972		10/20/2026		FBG SERVICE CORPORATION	PROFESSIONAL SERVICES	1,345.22
2973		10/20/2026		Tessa Fraass	REIMBURSEMENT	276.11
2974		10/20/2026		Sean Garcia	REIMBURSEMENT	96.32
2975		10/20/2026		Nancy Garner	REIMBURSEMENT	393.91
2976		10/20/2026		Amy Garza	REIMBURSEMENT	288.77
2977		10/20/2026		Anna Gamboa	PROFESSIONAL SERVICES	6,455.50
2978		10/20/2026		Jose Gutierrez Galindo	REIMBURSEMENT	60.00
2979		10/20/2026		HOBBY LOBBY	SUPPLIES	39.67
2980		10/20/2026		Krystie Hohnstein	REIMBURSEMENT	50.00
2981		10/20/2026		Roxane Humphrey	REIMBURSEMENT	50.00
2982		10/20/2026		IDEAL LINEN SUPPLY	SUPPLIES	94.26
2983		10/20/2026		Ideal Linen/Bluffs	SUPPLIES	1,008.14
2984		10/20/2026		Ideal Linen/Bluffs	SUPPLIES	188.58
2985		10/20/2026		JILL CASTLE	PROFESSIONAL SERVICES	2,500.00
2986		10/20/2026		Denita Julius	REIMBURSEMENT	178.50
2987		10/20/2026		MARY KASTEN	PROFESSIONAL SERVICES	440.00
2988		10/20/2026		Megan Lantis	REIMBURSEMENT	202.01
2989		10/20/2026		LEGACY COOPERATIVE	FUEL	4,948.39
2990		10/20/2026		Kathy Weber	SIXPENCE REIMBURSEMENT	242.64
2991		10/20/2026		Jennifer Lopez	REIMBURSEMENT	866.40
2992		10/20/2026		Lothric Labs Inc	PROFESSIONAL SERVICES	11,994.00
2993		10/20/2026		LR4, LLC	HS BRIDGEPORT RENT	800.00
2994		10/20/2026		Renee Miller	REIMBURSEMENT	347.50
2995		10/20/2026		Bobbie Moseman	REIMBURSEMENT	1,154.82
2996		10/20/2026		Nicole Murphy	REIMBURSEMENT	376.35
2997		10/20/2026		Jaden Nyberg	REIMBURSEMENT	38.00
2998		10/20/2026		ONE SOURCE	PROFESSIONAL SERVICES	722.00
2999		10/20/2026		OPTK Networks	TELECOMMUNICATION	6,104.29
3000		10/20/2026		O'REILLY AUTOMOTIVE	SUPPLIES	472.21
3001		10/20/2026		OverDrive, Inc	PROFESSIONAL SERVICES	115.71
3002		10/20/2026		Skylar Pottorff	REIMBURSEMENT	19.26
3003		10/20/2026		Really Good Stuff LLC	SUPPLIES	43,811.77
3004		10/20/2026		Leah Reed	REIMBURSEMENT	998.64
3005		10/20/2026		Samantha Rust	REIMBURSEMENT	325.46
3006		10/20/2026		Sarah Schaaf	REIMBURSEMENT	46.66
3007		10/20/2026		Kaycee Schmidt	REIMBURSEMENT	22.80
3008		10/20/2026		SCHOOL HEALTH CORPORATION	SUPPLIES	7,636.50
3009		10/20/2026		Betty Schubauer	REIMBURSEMENT	1,490.46
3010		10/20/2026		SHERWIN-WILLIAMS CO	SUPPLIES	59.36
3011		10/20/2026		SIDNEY PUBLIC SCHOOLS	PERKINS REIMBURSEMENT	4,849.00
3012		10/20/2026		Carol Sinner	PROFESSIONAL SERVICES	540.00
3013		10/20/2026		MICHELLE WEIMER	PROFESSIONAL SERVICES	1,604.82
3014		10/20/2026		STAPLES ADVANTAGE	SUPPLIES	43.32
3015		10/20/2026		Dana Tewahade	REIMBURSEMENT	314.75
3016		10/20/2026		Emily Thomas	REIMBURSEMENT	305.82
3017		10/20/2026		Kalyn Tisue	REIMBURSEMENT	351.56
3018		10/20/2026		Totally Tots LLC	SIXPENCE REIMBURSEMENT	622.94
3019		10/20/2026		Two Smokin Grills	PROFESSIONAL SERVICES	892.00
3020		10/20/2026		Angela Luppen	SIXPENCE REIMBURSEMENT	1,242.92
						575,282.17
				23		

THIS SERVICES AGREEMENT (this “**Agreement**”) is made by and between TNTP, Inc., a Delaware nonprofit corporation organized and operated exclusively for charitable and educational purposes and qualifies for exemption from federal income taxation as an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “**Code**”), and is further classified as a public charity within the meaning of Section 509(a)(1) of the Code, with its principal office at 500 7th Avenue, 8th Floor, New York, New York 10018 (“**TNTP**”), and Nebraska Educational Service Unit 13, with its principal office at 4215 Avenue I, Scottsbluff, NE 69361 (the “**Client**”). This Agreement shall be effective as of the later of the dates beneath the parties’ signatures below (the “**Effective Date**”). This Agreement consists of the following terms, as well as the Scope of Services in the attached Schedule A.

STATEMENT OF PURPOSE: The Client wants to engage TNTP to provide school support as detailed in this Agreement.

Section 1. Term and Services.

- a. For the period commencing on the Effective Date until **May 21, 2027** (the “Term”), TNTP agrees to provide services for the Client as specified in the services stated in Schedule A (“TNTP’s Services,” “Scope of Services,” or “Services”). The Services may include the provision of documentation, reports, analysis, and other content (“Deliverables”). TNTP’s Services will be considered accepted upon the Effective Date or upon commencement of the Services at Client’s direction following Client’s instructions to commence Services under the Proposal. TNTP will use its reasonable efforts to achieve the deadlines for Services, if any, set forth in any timetable and/or dates for delivery contained in Schedule A. TNTP may, upon written notice to Client, subcontract any portion of the Services in its sole discretion.
- b. If Client is accessing content from TNTP’s Learning Portal under this Agreement, TNTP may provide Client with access to text, graphics, photographs, images, moving images, sound, and illustrations (“TNTP Content”) that is owned by TNTP, its licensors, vendors, agents and/or its content providers and that is hosted by or on behalf of TNTP on its Learning Portal. The TNTP Content may consist of professional development content or instructional content to be used by educators in a classroom setting. The TNTP Content may be hosted by or on behalf of TNTP, or by Client if authorized by TNTP. If the TNTP Content is hosted by Client, then Client shall comply with all TNTP terms and conditions regarding the hosting of and provision of access to the TNTP Content, including requiring that each authorized user affirmatively accept the TNTP Terms of Service provided to Client by TNTP.

Section 2. TNTP and Client Responsibilities.

- a. Client will cooperate with TNTP to facilitate the performance of TNTP’s Services. If necessary to facilitate TNTP’s provision of the Services, Client will provide TNTP with access (which may be in-person or remote via virtual means such as teleconference and videoconference, as agreed upon by the parties) to Client personnel, classrooms, meeting spaces, buildings, and background check processes as needed for TNTP’s Services. If applicable, the Services may require student and/or staff/leader/teacher surveys, data collection and analysis, focus groups, student work samples, and video recordings of classroom activities, and all these activities will be done in compliance with this Agreement.
- b. Client, and not TNTP, is responsible for all employment-related obligations, liabilities, and decisions that may relate to the implementation of the Services or results from the Services.
- c. TNTP and Client may mutually agree to permit in-person, essential work-site visits under certain circumstances. In deciding to permit in-person, essential work-site visits, TNTP and Client will take into account CDC guidance, state and local regulations and guidance, the school and district’s health and safety plan related to pandemics or infectious disease, and the internal policies of both Client and TNTP. If the parties agree to work-site visits, school staff will be instructed to follow all school district and TNTP health and safety procedures. Client releases TNTP from any liability related to pandemic or infectious disease-related transmission from in-person work-site visits. TNTP reserves the right to discontinue work-site visits at any time if TNTP determines that cessation of work-site visits is necessary to protect the health and safety of its personnel.

Section 3. Representations and Warranties; Disclaimer.

Each party represents and warrants that it:

- a. Has the full right, power, legal capacity, and authority to enter into this Agreement and to carry out its obligations hereunder;
- b. Maintains adequate and appropriate insurance, including comprehensive general liability, professional liability, and workers' compensation insurance, to cover activities under this Agreement;
- c. Will comply in all material respects with all applicable federal, state, and local laws, ordinances, codes, and regulations in connection with its performance under this Agreement; and
- d. Is not subject to and will not enter into any agreement or arrangements which preclude compliance with the provisions of this Agreement.

Disclaimer of Warranties. EXCEPT AS PROVIDED IMMEDIATELY ABOVE, THE SERVICES, DELIVERABLES, AND TNTP THIRD PARTY MATERIALS ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND. TNTP DISCLAIMS ALL OTHER WARRANTIES, EITHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT.

Section 4. Payment and Invoicing.

The Client shall pay a flat fee to TNTP in the amount of \$155,961 for TNTP's Services (the "**Client Fee**"). TNTP shall invoice the Client for the Client Fee according to the following schedule:

Invoice Date	Invoice Amount
December 20, 2027	\$51,987
March 20, 2027	\$51,987
May 20, 2027	\$51,987
Total	\$155,961

TNTP's failure to timely invoice will not constitute a waiver of any of TNTP's rights hereunder or constitute a breach by TNTP of this Agreement. The invoice is due and payable by ACH or wire transfer within thirty (30) days of Client's receipt of the invoice, without regard to any delay for purchase order or invoice reference. Client will validate any changes to ACH or wire payments by contacting TNTP at ar@tntp.org. After thirty (30) days, interest may be charged at a rate of one percent (1%) per month. Client agrees to provide, for inclusion in each Scope of Services, the specific information that must be included on an invoice (e.g., a Purchase Order Number or other reference). If there are disputed amounts on any invoice, the balance of such invoice, after deducting any disputed amounts, shall be paid in full when due and payable, and the disputed amounts shall be presented to TNTP for resolution as soon as such disputed amounts have been determined by the Client. Once resolved, Client will promptly pay any disputed amounts to TNTP without the need for TNTP to issue an additional invoice.

Client agrees to provide a current financial contact for receipt of invoices and payment inquiries. Client will provide timely updates to payment contact information by contacting TNTP at the email address listed below.

Financial Contacts:

For TNTP: TNTP Accounts Receivable

ar@tntp.org

For Client:**Client Contact (General)**

Laura Barrett (Name)
Administrator (Title)
lbarrett@esu13.org (Email Address)

Billing/Payment Contact

Lacey Rein (Name)
Business Office Specialist (Title)
accountspayable@esu13.org (Email Address)

TNTP will direct invoices and payment inquiries to this address. Whenever possible, a contact within Client's Accounts Payable or similar financial or business department is preferred.

Section 5. Independent Contractor.

TNTP's relationship to the Client is that of an independent contractor and nothing herein will be construed as creating an employer/employee relationship, partnership, joint venture, or other business group or concerted action. TNTP will determine the method, details, and means of performing the Services. TNTP may represent, perform services for, and contract with other additional clients, persons, or companies as TNTP, in its sole discretion, sees fit, provided those services do not pose a conflict of interest with the services performed to Client.

Section 6. Termination; Survival.

If at any time either of the parties believes that the other party has materially breached its obligations under this Agreement, written notice shall be given by the party alleging breach setting forth the asserted breach and providing an opportunity to cure the same within thirty (30) days after such written notice. If the asserted breach has not been cured to the reasonable satisfaction of the party providing the written notice, but reasonable attempts to cure (as determined by the party providing written notice of asserted breach) have been made in writing by the party to whom the written notice of asserted breach was given, said party will have an additional opportunity to cure for a period of thirty (30) days following the expiration of the initial thirty (30) day cure period. If the asserted breach has not been cured to the satisfaction of the party providing written notice of asserted breach, that party may elect to terminate this Agreement upon written notice to the breaching party. If this Agreement is terminated, the rights and obligations of each party hereunder will terminate, provided, however, that such termination will not terminate the rights and obligations of the parties that expressly survive the termination of this Agreement, including, without limitation, the obligation of the Client to pay TNTP for time and expenses incurred in rendering the Services pursuant to this Agreement prior to the effective date of such termination.

Sections 3 (Representations and Warranties; Disclaimer), 4 (Payment and Invoicing), 6 (Termination; Survival), 7 (Indemnification, Exclusion of Certain Damages, Limitation of Liability, Subpoenas, and Insurance Coverage), 8 (Intellectual Property Rights (IRPs)), 9 (Promotional Materials and Publicity), 10 (Data), 11 (Confidentiality) and 12 (Miscellaneous), and terms of Schedule A that expressly survive termination, will survive expiration or termination of this Agreement.

Section 7. Indemnification, Exclusion of Certain Damages, Limitation of Liability, Insurance and Subpoenas.

7.1 Indemnification. To the extent permitted by applicable law, each party agrees to defend and indemnify the other party, their subsidiaries and affiliates, and hold them harmless from any and all unaffiliated third party claims ("**Claims**"), losses, damages, penalties, costs, and expenses, including without limitation, settlement costs and any legal, accounting and other expenses for investigation or defending any actions or threatened actions (collectively, "**Losses**") to the extent such Claims were caused by (a) the intentional misconduct of a party, or any of their employees or agents, or (b) any untruth, inaccuracy, fraud or material omission in any representation or warranty made by a party. In addition, Client will defend, indemnify, and hold harmless TNTP from and against any Claims arising from employment decisions made by Client related to the Services

provided by TNTP. The party seeking indemnification shall provide the indemnifying party with prompt written notice of any Claim(s) and give complete control of the defense and settlement of the indemnifying party, and shall cooperate with the indemnifying party, its insurance company, and its legal counsel in its defense of such Claim(s). This indemnity shall not cover any Claim in which there is a failure to give the indemnifying party prompt notice to the extent such lack of notice materially prejudices the defense of the Claim.

7.2 Exclusion of Certain Damages. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL TNTP BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, PUNITIVE, OR SPECIAL DAMAGES WHATSOEVER, ARISING OUT OF OR THAT RELATE IN ANY WAY TO THIS AGREEMENT OR ITS PERFORMANCE. THIS EXCLUSION WILL APPLY REGARDLESS OF THE LEGAL THEORY UPON WHICH ANY CLAIM FOR SUCH DAMAGES IS BASED, WHETHER TNTP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER SUCH DAMAGES WERE REASONABLY FORESEEABLE, OR WHETHER APPLICATION OF THE EXCLUSION CAUSES ANY REMEDY TO FAIL OF ITS ESSENTIAL PURPOSE. THE FOREGOING EXCLUSION DOES NOT APPLY TO CLAIMS RELATED TO TNTP'S FRAUD OR INTENTIONAL MISCONDUCT.

7.3 Limitation of Liability. NOTWITHSTANDING ANY DAMAGES THAT CLIENT MIGHT INCUR UNDER THIS AGREEMENT FOR ANY REASON WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ALL DIRECT DAMAGES), TNTP'S ENTIRE LIABILITY UNDER THIS AGREEMENT AND CLIENT'S EXCLUSIVE REMEDY UNDER THIS AGREEMENT WILL BE LIMITED TO THE CLIENT FEES PAID TO TNTP IN THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE CLAIM. THE FOREGOING LIMITATIONS, EXCLUSIONS, AND DISCLAIMERS SHALL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS OF ITS ESSENTIAL PURPOSE.

7.4 Subpoenas. If TNTP is requested by Client or required by subpoena or similar legal process to produce TNTP's materials or personnel with respect to an engagement for Client, provided that TNTP is not a party to the proceeding, Client will reimburse TNTP for its professional time and reasonable out-of-pocket expenses, including the reasonable fees and out-of-pocket expenses of TNTP's outside counsel incurred in responding to such a request.

7.5 Insurance Coverage. TNTP will, at its sole expense, maintain comprehensive general liability insurance with policy limits of not less than \$1,000,000, and provide to the Client upon request a certificate of insurance evidencing such coverage.

Section 8. Intellectual Property Rights (IPR).

8.1 Ownership by TNTP.

a. **TNTP IPR.** Client acknowledges and agrees that as between Client and TNTP, TNTP is and will remain the sole and exclusive worldwide owner of all TNTP IPR. For purposes of this Agreement, " **TNTP IPR**" means all patents, copyrights, trademarks, services marks, designs, logos, trade secrets, publicity, privacy or moral rights, and any other intellectual property or proprietary rights arising at any time under the applicable law of any jurisdiction anywhere in the world that subsists in, without limitation, the following: all technology, frameworks, processes, systems, methodologies, analytical tools, industry data and insights, layouts, TNTP Confidential Information (defined below), TNTP tools, TNTP's Video Library, Learning Portal, Insight, Academic Scorecard and online platforms that TNTP owns or to which TNTP has a license; and any improvements, derivatives or modifications to any of the foregoing, TNTP owns all TNTP IPR in existence prior to or developed independently of this Agreement.

b. **Work Product.** Client acknowledges and agrees that all intellectual property rights in any work created, produced, or developed by TNTP, whether alone or jointly with others, in the course of providing the Services under this Agreement ("**Work Product**"), shall immediately upon creation or performance vest in and shall remain the sole and exclusive property of TNTP, and Client shall acquire no right, title or interest in and to the same, except for the limited license rights expressly granted under this Agreement.

c. **Reservation of Rights.** Client agrees that no TNTP IPR or Work Product will be shared, licensed, or sold by Client to any other person or entity under any circumstances without the prior written consent of TNTP, except for the limited license rights expressly granted under this Agreement.

d. **Third Party Materials.** As part of the Services: (i) TNTP may provide Client access to third party materials ("TNTP Third Party Materials") or (ii) Client may provide third party materials to TNTP to use in providing the Services ("Client Third Party Materials"). Client acknowledges that such access and/or use of TNTP Third Party Materials is at Client's sole risk. TNTP makes

no representation or warranty or assumes any liability, with respect to any such **TNTP Third Party Materials**. TNTP does not endorse or approve any TNTP Third Party Materials. If Client provides any Client Third Party Materials to TNTP, Client represents and warrants that Client has obtained all rights necessary for Client and TNTP to use the Client Third Party Materials to deliver the Services pursuant to this Agreement.

8.2 License to Work Product. Subject to Client's payment in full to TNTP for the Services, TNTP grants Client the following limited, revocable, non-commercial, non-exclusive, non-transferable, non-sublicensable license, to use the Work Product provided as part of the Scope of Services and any TNTP IPR that is necessarily included in Work Product, solely for Client's own internal business operations, trainings, and analysis in connection with the Scope of Services. Client agrees not to disclose the Work Product or any TNTP IPR included therein to any third party except as otherwise permitted under this Agreement

8.3 Trademarks. Client acknowledges that TNTP owns the TNTP name, flame logo, and the tagline Reimagine Teaching (collectively the "**Marks**"). TNTP grants Client a limited, non-exclusive, non-transferable, revocable license to use the Marks, without the right to grant sublicenses, for the specific purpose of the marketing and promotion for these specific Services, if applicable, and in accordance with Schedule A. Any use of the Marks beyond the scope permitted in this Agreement shall be (a) subject to the prior written approval by TNTP, (b) consistent with the terms of this Agreement, and (c) used for the sole purpose of the Project, TNTP's Services and work with Client. The Marks may not be altered or modified in any way unless approved in writing by TNTP. Client will immediately cease using the Marks upon the earlier of TNTP's request, the termination of this Agreement, or the completion of the Services. Client shall not attempt to register the Marks and will cooperate with TNTP protecting and defending them.

Section 9. Promotional Materials and Publicity.

Subject to the terms of this Agreement, Client and TNTP agree that either party may use descriptions of the Services performed by TNTP in promotional materials, including bid applications and client lists, and that TNTP may explicitly identify Client as a client of TNTP.

Section 10. Data.

10.1 Use of Data. If required by the Scope of Services, Client agrees to provide to TNTP, at no cost to TNTP, and within thirty (30) days of TNTP's written request, all requested student data ("**Student Data**"), teacher and staff related data ("**Staff Data**"), and demographic and school/district information ("**School Data**"). Student Data, Staff Data, and School Data is collectively referred to herein as "**Data**". The Client's failure to provide TNTP with Data, or access to collect the Data, may cause a material delay in the delivery of Services for which TNTP will not be held responsible.

The parties agree that Data may be shared between the parties and may only be used by the parties for the purposes identified in this Agreement, including Schedule A, and in a manner consistent with the terms outlined in this Agreement. The parties agree to comply with all relevant federal, state, and local laws and regulations governing the privacy and security of personally identifiable information (including transmission of data), to the extent applicable.

For the purposes of this Agreement and pursuant to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, 34 CFR Part 99, a "school official" is a contractor that: (1) performs an institutional service or function for which the agency or institution would otherwise use employees; (2) is under the direct control of the agency or institution with respect to the use and maintenance of education records; and (3) is subject to CFR §99.33(a) governing the use and re-disclosure of personally identifiable information from student records. Client recognizes and agrees that for purposes of FERPA, Client will designate TNTP to act in a "school official" role for the purposes outlined in the Scope of Services. Pursuant to this Agreement, TNTP is considered a school official with a legitimate educational interest, providing services that would otherwise be performed by Client, and under the control and direction of Client with respect to the education records. TNTP shall not disclose any information that would be considered "Personally Identifiable Information" (as such term is defined in FERPA) unless either the disclosure would be permissible under 34 C.F.R. § 99.31 or TNTP has obtained appropriate written consent to the disclosure.

Notwithstanding the above, Client shall not provide or make available to TNTP any student's Personally Identifiable Information from education records (for purposes of FERPA) unless: (i) Client has obtained, with respect to each student's Personally Identifiable Information provided to TNTP, appropriate written consent to disclose such Personally Identifiable Information to

TNTP, and authorization for TNTP to use such Personally Identifiable Information in connection with performing the Services, and (ii) Client has provided written notice to TNTP identifying particular Student Data as Personally Identifiable Information.

All Personally Identifiable Information will be destroyed within sixty (60) days of the termination of this Agreement. In furtherance of the Services, TNTP may use video, sound, or other recordings ("**Recordings**") of any of TNTP's Services in its sole discretion and for its legitimate business purposes in perpetuity so long as the recording is made pursuant to all applicable laws relating to confidentiality and protected information.

Separate from the parties' obligations with respect to Student Data, Client agrees not to send TNTP any data that can identify an individual ("**Personal Data**") unless the parties otherwise mutually agree that it is a requirement in order to effectuate the provision of TNTP's Services under this Agreement. In such circumstances, the parties shall comply with the obligations imposed by applicable data privacy legislation and this Agreement. In providing TNTP with Personal Data, Client will be acting as the data controller and will confirm that Client has complied with applicable law and obtained all necessary consents for lawful processing, including in connection with any transfer of Client's Personal Data.

Client agrees to secure any consents from teachers, staff, students, families, or parents/guardians that are required by all applicable laws, including but not limited to FERPA, for TNTP's use of the Data, Recordings, or TNTP's use of student work samples in rendering TNTP's Services, and ensure that such consents allow TNTP to rely on such consent when acting as an agent of the Client.

10.2 Ownership by the Client. As between Client and TNTP, and except as otherwise provided in this Agreement, Client owns all Data. Client agrees that TNTP, subject to applicable law, may use Data to perform its obligations hereunder.

10.3 License to TNTP. Client grants TNTP a worldwide, non-exclusive, perpetual, irrevocable, royalty-free license, with the right to grant sublicenses, to use, modify, reproduce, display, transmit, distribute, publicly perform, and create derivative works of Data in de-identified and/or aggregated form. The Client agrees that TNTP may use any de-identified Data and metrics regarding the Client's business that are provided to TNTP by the Client, or which are otherwise collected by TNTP during the course of providing the Services. TNTP may identify the Client as the source from which the Data originated if it complies with the other terms in this Agreement. Client agrees that TNTP may use de-identified and/or aggregated Data for its business purposes, including, without limitation, for purposes of publication, research, evaluation, and presentation by TNTP.

10.4 Client Partners. If necessary to support TNTP's Services, Client grants TNTP permission to share the de-identified Data with third party researchers, evaluators, partners, and funders.

Section 11. Confidentiality.

Each party agrees that it shall neither disclose any confidential information of the other party to third parties nor use any confidential information of the other party in any manner other than as contemplated by the Agreement. "**Confidential Information**" is any information marked confidential by a party or information that by its nature or the context of its disclosure ought to be treated as confidential information (including without limitation the terms of Agreement). The following types of information, however marked or designated, are not Confidential Information: (a) information that is, or becomes, lawfully and publicly available without a breach of this Section; (b) information that was lawfully known to the recipient of the information without an obligation to keep it confidential; (c) information that is received from another source who can disclose it lawfully and without an obligation to keep it confidential; or (d) information that is independently developed. The parties agree that any disclosure of Confidential Information shall be made available only to its employees, officers, directors, financial and legal advisors, agents, or representatives ("**Representatives**") who need to know in order to further the purpose of the services addressed in this Agreement and as required by applicable law. The parties further agree to inform its Representatives of the confidential nature of the Confidential Information and direct them to treat the Confidential Information in accordance with the terms of this Agreement. The parties acknowledge that irreparable injury and damage may result from disclosure of the Confidential Information to unauthorized third parties or from utilization of the Confidential Information for purposes other than those connected with TNTP's Services.

Section 12. Miscellaneous.

- a. The Services are limited to those specifically described in the Agreement and Scope of Services and do not under any circumstances constitute accounting, audit, or tax related assistance or advice, investment advice, legal advice, or services (including as to the manner, if any, in which Client may lawfully implement any advice provided by TNTP), expert witness services.
- b. If in any event any provision of this Agreement is held by a court to be unenforceable as written, that provision will be reformed so as to give effect to the intentions of the parties, and the other provisions of the Agreement.
- c. Neither the Client nor TNTP may assign their rights under this Agreement without the prior written consent of the other.
- d. TNTP will not be liable to the Client or to any third party, nor be deemed to have breached this Agreement, for any failure or delay in performing any of its obligations under this Agreement when such failure or delay is caused by or results from an event beyond TNTP's reasonable control, including without limitation (1) acts of God, (2) natural disasters, (3) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest, (4) governmental orders or restrictions, (5) international, national or regional emergency, (6) flood, fire, or explosion, (7) strikes, labor shortages, stoppages or slowdowns, (8) epidemics, pandemics, diseases, quarantines, or other extraordinary events which is determined to constitute an public health risk ("**Force Majeure Event**"). TNTP will use commercially reasonable efforts to give notice of the Force Majeure Event to the Client stating the period of time the occurrence is expected to continue, provided that (a) TNTP is able, given the nature and scope of the Force Majeure Event, to reasonably state such time period, and (b) any delay by TNTP to provide such notice or to state the time period when performance will be resumed will not negate the enforceability of this Section. Upon cessation of such Force Majeure Event, as reasonably determined by TNTP, TNTP will thereupon use commercially reasonable efforts to resume efforts to promptly perform or complete the performance of TNTP's Services hereunder as soon as reasonably practicable after the cessation or resolution of the Force Majeure Event. If TNTP's failure or delay to resume efforts to promptly perform or complete the performance remains uncured for a period of 60 days following notice given by it to Client under this Section, either party may thereafter suspend or terminate its performance under the applicable Scope of Work upon thirty (30) days' written notice.
- e. All notices required by this Agreement will be in writing and either personally delivered or mailed to such party at its address specified on the first page of this Agreement or to such other address as such party may designate by notice given in accordance herewith. All notices will be deemed given when delivered. If to TNTP, the notice will be to George Battle, General Counsel.
- f. This Agreement will be governed by New York law without reference to conflicts of laws principles. The parties agree and consent to the exclusive jurisdiction of and venue in the state or federal courts in the city of Manhattan and the state of New York in all disputes arising out of or relating to this Agreement.
- g. Neither party has entered into this Agreement in reliance on any promise, representation, or warranty not contained herein. This Agreement will be construed according to the fair intent of the language as a whole, and not for or against either party.
- h. This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, understandings, representations, and agreements, if any, with respect to the subject matter hereof. Neither this Agreement nor any provision hereof may be modified, amended, supplemented, waived, discharged, or terminated except in a writing signed by the parties. No failure or delay in exercising any right or remedy hereunder shall constitute a waiver of such, any other, right, or remedy.
- i. The Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Agreement may also be executed by email, or other electronic means, and so executed shall have the full force and legal effect of an original.

[Signature Page to Follow]

30

Signatures.

The parties, by signing below, by their duly authorized representatives confirm their acceptance of the terms and agree to execute this Agreement, which shall be effective on the Effective Date.

Client

By: Laura Barrett
Laura Barrett (Jul 23, 2026 09:35:37 MDT)

Date: 07/23/2026

Name (print): Laura Barrett

Title: Administrator

TNTP, Inc.

By: Myrla Feria
Myrla Feria (Jul 23, 2026 11:00:41 CDT)

Date: 07/23/2026

Myrla Feria, Vice President

Schedule A

Scope of Services

Building on the milestones reached last year, TNTP is excited to continue our partnership with ESU 13 next school year. Specifically, we will support ESU 13 and CLSD districts with the following activities:

1. Asynchronous Coursework: This proposal includes the cost of **up to six (6) licenses** to TNTP's Secondary (Grades 6-12) Science of Teaching Reading Asynchronous Course. The cost per license (\$450) covers access for the indicated number of educators for a period of 12 consecutive months from the date of launch, as well as technical support and regular progress reporting. TNTP will work directly with the appropriate ESU staff to plan and execute course registration, enrollment and launch.
2. IPG Walks: Next year, TNTP can lead and facilitate IPG Walks with district and school leaders to better understand the quality of 6-12 literacy instruction. We propose coordinating two (2) sets of IPG walks, once in the fall and once in the spring. Through this work, we can support district and school leaders in developing routines, tools, and shared practices that enable districts and schools to sustain IPG-aligned instructional leadership beyond our support. The IPG Walks are also a mechanism to strengthen implementation of HQIMs.

Timeline: Planning for the IPG Walks will begin in Fall 2026 with walks being completed in Fall 2026 and Spring 2027. A schedule for the IPG Walks, including the number of schools to visit and number of days onsite, will be determined in collaboration with TNTP and ESU 13.

3. Virtual Community of Practice(s): Following the LLTN support through Summer 2026, TNTP can continue providing differentiated support for both **teachers and leaders** of CLSD districts. This work is designed to deepen HQIM implementation, strengthen instructional coherence, and ultimately, improve literacy instruction. The virtual CoPs will be organized by common HQIMs: (1) Into Literature, (2) myPerspectives, and (3) StudySync. This differentiated support is designed to:
 - Clarify and Communicate a Shared HQIM Vision:
 - Facilitate leadership sessions to define "HQIM with integrity" and establish clear, non-negotiable expectations for instruction, planning, and assessment.
 - Develop and communicate a concise HQIM implementation throughline to ensure alignment across leaders, teachers, and systems.
 - Directly address participant feedback by making connections to leadership practice more explicit and actionable.
 - Strengthen PLC Structures to Focus on Internalization:
 - Provide modeled PLCs and coaching to build leader and teacher capacity for strong internalization routines.
 - Respond to feedback by increasing clarity on the "how" of implementation, including concrete examples and protocols.
 - Establish and Reinforce Collective Commitments for Adult Practice:
 - Facilitate staff and PLC conversations to define 3–5 shared commitments tied to HQIM use and instructional consistency.
 - Align commitments with observation, feedback, and coaching systems to reinforce accountability.

- Address participant questions about staff buy-in and consistency by moving from individual to collective responsibility.
- Increase Rigor and Coherence in Instructional Practice:
 - Prioritize text-centered instruction, ensuring consistent use of grade-level, high-quality texts across content areas.
 - Strengthen cognitive demand, evidence-based discourse, and equitable student engagement, aligned to walkthrough findings.
 - Provide clear exemplars and models to address participant requests for what high-quality instruction “looks like” in practice.
- Re-Launch HQIM with a Focus on Sustainability and Alignment:
 - Position next year as a strategic re-launch, tightening alignment across curriculum, instruction, assessment, and professional learning.
 - Conduct launch reflection sessions to identify what to sustain, refine, or stop.
 - Build a coherent, year-long implementation plan that reduces initiative overload and increases focus.
- Differentiate Support and Strengthen Implementation Pathways:
 - Provide targeted, differentiated support based on district readiness and context, as surfaced in LLTN discussions.
 - Incorporate ongoing coaching and follow-up structures to ensure learning translates into practice.
 - Address feedback variability by offering multiple entry points and tailored supports.

Format and Timeline: Each HQIM cohort will meet virtually (60-90 minutes) for professional learning sessions held bi-monthly. In the following month, each cohort will be invited to virtual “office hours” for informal collaboration and support. Planning for this work will begin in Summer 2026 with implementation beginning in October 2026. A detailed arc of learning and schedule for the professional learning sessions will be determined in collaboration with TNTP and ESU 13.

HEAD START DIRECTOR PERFORMANCE REPORT

MONTH OF: September 2026

PREPARED BY: Krystie Hohnstein, Director

Program	Funding Source	Funding Period	Performance Required	Performance Indicators
Early Head Start *fully enrolled with accepted children waiting for orientation to be completed	HHS	4/1/26-3/31/27	72 children 55% income eligible 35% mid-over-income 10% over-income 10% disabilities 85% attendance	72 children* 92% income eligible 7% mid-over-income 1% over-income 10% disabilities 88.3 % attendance
Head Start Preschool *There are two accepted waiting on turning 3 and the other is pending orientation. There are 3 open slots at our Bridgeport Stand-alone location and 5 open partnership locations.	HHS	4/1/26-3/31/27	202 children 55% income eligible 35% mid-over-income 10% over-income 10% disabilities 85% attendance	194* Children 77% income eligible 11% mid-over-income 12% over-income 19% disabilities 95.2% attendance

HHS Requirements	Preschool	EHS	NOTES	Target
Developmental Screenings	93%	91%	new enrollees	100% 45 day
Social-Emotional Screenings	97%	96%	new enrollees	100% 45 day
Speech Screenings	98%	N/A	new enrollees	100% 45 day
Hearing Screenings	IP	IP		100% 45 day
Vision Screenings	IP	IP		100% 45 day
Dental Exams	IP	IP		100% 90 day
Dental Screenings	IP	IP		100% 45 day
Physical Exams/Well-child checks	IP	IP		100% 90 day
Immunizations Up-to-Date	IP	IP		100% on-going
Lead Screenings	IP	IP		100% 90 day
1 st Teacher Home Visit	31%	83%	Data Entry IP	100% within 2 weeks of enrollment
2 nd Teacher Home Visit				100%
1 st Parent Teacher Conf.				100%
2 nd Parent Teacher Conf.				100%
Bus Evacuations	1		8/24/26	3 per year
Family Partnership Agreements/ Set Goals	47%	65%	1st HV and Data Entry still in progress	80-100%
Family Goals Met (YTD)	In progress	In progress	1st HV and Data Entry still in progress	80-100%
Family Development Referrals (YTD)	21%	27%	1st HV and Data Entry still in progress	As needed per family needs
Family Needs Assessments Completed	32%	49%	1st HV and Data Entry still in progress	80-100% 3-4 times/year

Capacity Development

Current issues impacting work: Notice of Proposed Rule Making

Grants Submitted: We received funding for the one-time nutrition funds and are working on moving forward with our plans for those funds.

Policy Council/Policy & Procedure Approval: PC approved new hires, HR hand book and policies were reviewed and financial reports.

Staff Development & Accomplishments:

In-House Training Provided: Education Coaches have started coaching standalone staff more consistently.

Training Attended: Family Advocate, Jo DeWitt attended a zoom training on “Authentic Family Engagement”,

Intensive Coaching:

Number of Coaches: 2

Number of Coachees: 3

Goals Completed:

New Teacher Coaching:

Number of Coaches: 1

Number of Coachees: 6

CLASS Observations Completed: 4 (Started on 9/22/26)

Behavioral Health Observations Completed: 8/42 observations have been completed. Observations continue through December to complete all classrooms.

Partnerships & Collaborations

Program Coordination: ALL in Progress

Public Schools – Family Advocates are working with school partnerships to get parent engagement underway and connections made.

Intra-Agency –referrals made to Kerry Mehling for Mental Health Services

Inter-Agency –Other – Referrals made to CAPWN for food resources and energy assistance & PPHD for Lead Testing, WNCC and housing programs

Community Involvement:

Parent Community Projects – Minatare has been considering options to raise money for the Splash Pad that the community is working on getting built.

Parent Meetings – Parent meetings are underway at many different locations, working to determine who will represent them on the policy council this year. CDC HS/EHS open house with lead screening, program, parent committee & Policy Council information-SBBC open house with education on bedtime routines.

Father/Mother Engagement: Engagements are in the planning stages with our stand-alone centers preparing to go to the zoo and CDC 108 is planning a father engagement at the Farm and Ranch Museum. SBBC held their open house and provided education on bedtime routines,

Recruitment-Discussion about flyers being placed in local areas in Bridgeport, additional events and recruitment on social media is in the works.

HEAD START DIRECTOR PERFORMANCE REPORT

MONTH OF: September 2026

PREPARED BY: Krystie Hohnstein, Director

In-kind

Classroom/Site Name	April	May	June	July	August	Goal
Bayard	\$66.87	\$81.86	\$81.86	\$81.86	\$617.72	\$35,200
Gering	\$113.32	\$4,154.49	\$4,154.49	\$4,286.27	\$9,855.38	\$105,600
Minatare	\$89.25	\$313.58	\$313.58	\$313.58	\$333.58	\$35,200
Mitchell	\$113.32	\$419.82	\$419.82	\$419.82	\$672.48	\$59,840
Scottsbluff	\$198.31	\$1,066.82	\$1,066.82	\$1,066.82	\$3,469.33	\$183,040
Morrill	\$106.74	\$166.83	\$166.83	\$251.82	\$1,863.98	\$70,400
CDC 101	\$3,767.61	\$13,243.72	\$18,895.14	\$26,609.77	\$28,208.15	\$28,160
CDC 102	\$717.64	\$2,018.36	\$2,413.88	\$2,413.88	\$2,495.43	\$28,160
CDC 103	\$2,102.72	\$2,995.69	\$3,052.35	\$3,052.35	\$4,008.01	\$28,160
CDC 104	\$2,360.87	\$11,184.58	\$16,575.04	\$22,821.77	\$26,185.71	\$28,160
CDC 105	\$0.00	\$4,008.18	\$6,911.36	\$7,147.86	\$10,152.98	\$28,160
CDC 106	\$1,598.38	\$8,819.63	\$16,962.40	\$21,961.42	\$25,332.10	\$28,160
CDC 107	\$1,092.77	\$8,509.74	\$15,001.12	\$23,082.73	\$25,406.90	\$28,160
CDC 108	\$99.16	\$678.16	\$678.16	\$678.16	\$4,536.37	\$59,840
CDC 109	\$2,185.54	\$10,332.39	\$14,409.89	\$14,409.89	\$24,399.76	\$28,160
ELC Preschool	\$113.32	\$4,977.78	\$6,311.12	\$7,746.40	\$7,746.40	\$66,880
Bridgeport HS	\$0.00	\$4,742.13	\$4,742.13	\$4,742.13	\$6,487.30	\$63,360
Bridgeport EHS	\$1,451.59	\$8,546.44	\$14,923.65	\$22,426.25	\$23,156.89	\$28,160
Leyton	\$16.31	\$16.31	\$16.31	\$211.46	\$503.04	\$21,120
Bridgeport Public Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$279.41	\$10,560
Policy Council In-Kind	\$1,434.35	\$1,434.35	\$2,206.85	\$2,979.35	\$4,303.41	
Total	\$17,628.07	\$87,710.86	\$129,302.80	\$166,703.59	\$210,014.33	
Needed	\$964,308.00	\$964,308.00	\$964,308.00	\$964,308.00	\$964,308.00	
% Complete	2%	9%	13%	17%	22%	
At this time last year:	\$42,675.14	\$85,451.90	\$117,519.59	\$133,804.39	\$162,980.04	

	NUTRITION ONE-TIME FUNDING				
	6940 4957				
	SEPTEMBER 2026				
					ONE TIME FUNDS BUDGET 4/1/26-3/31/27
		Current Month	Previous Month	YTD	
Account Number	Account Description	September 2026	-	4/1/26-3/31/27	
01 6940 4957 330 000 000	Training and Professional Development	\$ -	\$ -	\$ -	
01 6940 4957 739 000 000	Equipment	\$ -	\$ -	\$ -	
01 6940 4957 610 000 000	Supplies - General	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ 58,776.00
		Percent of Budget Period (6 of 12 mo)		Percent Expended	
		50.0%		0.0%	

	PP3-2 6940-4944				
	HEAD START PRESCHOOL - OPERATING				
	SEPTEMBER 2026				
		CURRENT	CURRENT	Budget Period	2026-2027 BUDGET
		MONTH	MONTH	YTD	
Account Number	Account Description	September 2026	August 2026	04/01/26 - 3/31/27	04/01/26 - 3/31/27
01 6940 4944 110 000 000	Non-Instructional / Staff	\$ 26,831.17	\$ 27,598.26	\$ 136,851.95	
01 6940 4944 110 000 000 2	Non-Instructional / Staff	\$ 2,092.54	\$ 2,150.86	\$ 10,706.29	
01 6940 4944 111 000 000	Certificated / Salaries	\$ -	\$ 6,049.03	\$ 23,927.94	
01 6940 4944 111 000 000 2	Certificated / Salaries	\$ -	\$ -	\$ -	
01 6940 4944 112 000 000	Instructional Aides	\$ 18,409.04	\$ 17,075.62	\$ 91,525.77	
01 6940 4944 113 000 000	Substitute	\$ -	\$ -	\$ -	
01 6940 4944 116 000 000	Professional Non-Certificated /Staff	\$ 23,418.60	\$ 16,057.11	\$ 90,203.73	
01 6940 4944 116 000 000 2	Professional Non-Certificated /Staff	\$ 8,300.69	\$ 6,531.58	\$ 36,128.42	
01 6940 4944 210 000 000	Non Instructional / Group Insurance	\$ 2,523.11	\$ 2,271.48	\$ 12,169.01	
01 6940 4944 210 000 000 2	Non Instructional / Group Insurance	\$ 460.22	\$ 402.22	\$ 2,069.09	
01 6940 4944 211 000 000	Certificated / Group Insurance	\$ -	\$ 31.96	\$ 127.84	
01 6940 4944 211 000 000 2	Certificated / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4944 212 000 000	Instructional Aides / Group Insurance	\$ 1,662.25	\$ 761.98	\$ 4,957.86	
01 6940 4944 216 000 000	Professional Non-Certificated / Group Insurance	\$ 1,282.09	\$ 655.96	\$ 4,628.39	
01 6940 4944 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ 709.09	\$ 648.37	\$ 3,302.58	
01 6940 4944 220 000 000	Non-Instructional / FICA	\$ 1,978.42	\$ 1,975.47	\$ 9,827.98	
01 6940 4944 220 000 000 2	Non-Instructional / FICA	\$ 155.86	\$ 156.64	\$ 783.22	
01 6940 4944 221 000 000	Certificated / FICA	\$ -	\$ 462.75	\$ 1,830.48	
01 6940 4944 221 000 000 2	Certificated / FICA	\$ -	\$ -	\$ -	
01 6940 4944 222 000 000	Instructional Aides / FICA	\$ 1,371.51	\$ 1,282.15	\$ 6,866.55	
01 6940 4944 223 000 000	Substitutes / FICA	\$ -	\$ -	\$ -	
01 6940 4944 226 000 000	Professional Non-Certificated / FICA	\$ 1,737.75	\$ 1,202.84	\$ 6,685.89	
01 6940 4944 226 000 000 2	Professional Non-Certificated / FICA	\$ 603.09	\$ 444.45	\$ 2,532.35	
01 6940 4944 230 000 000	Non-Instructional / Retirement	\$ 1,919.15	\$ 2,020.90	\$ 10,389.05	
01 6940 4944 230 000 000 2	Non-Instructional / Retirement	\$ 153.23	\$ 157.49	\$ 817.24	
01 6940 4944 231 000 000	Certificated / Retirement	\$ -	\$ 442.94	\$ 1,841.73	
01 6940 4944 231 000 000 2	Certificated / Retirement	\$ -	\$ -	\$ -	
01 6940 4944 232 000 000	Instructional Aides /Retirement	\$ 1,286.78	\$ 1,250.37	\$ 6,811.12	
01 6940 4944 236 000 000	Professional Non-Certificated / Retirement	\$ 1,714.83	\$ 1,175.77	\$ 6,874.19	
01 6940 4944 236 000 000 2	Professional Non-Certificated / Retirement	\$ 607.82	\$ 478.28	\$ 2,763.53	
01 6940 4944 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ -	
01 6940 4944 270 000 000	Non Instructional Work Comp	\$ 3,035.15	\$ -	\$ 3,035.15	
01 6940 4944 270 000 000 2	Non Instructional Work Comp	\$ 58.71	\$ -	\$ 58.71	
01 6940 4944 272 000 000	Instructional Aides / Workers Comp	\$ 760.42	\$ -	\$ 760.42	
01 6940 4944 276 000 000	Proff Non Cert Work Comp	\$ 552.87	\$ -	\$ 552.87	
01 6940 4944 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ 227.08	\$ -	\$ 227.08	
01 6940 4944 290 000 000	Non Instructional / Other Benefits	\$ 6.56	\$ 200.03	\$ 217.15	
01 6940 4944 291 000 000	Certificated / Other Benefits	\$ -	\$ 22.85	\$ 22.85	
01 6940 4944 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ 130.70	\$ 130.70	
01 6940 4944 296 000 000	Professional Non-Certificated / Other Benefits	\$ 0.72	\$ 114.33	\$ 118.02	
01 6940 4944 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ 2.44	\$ 48.08	\$ 61.08	
01 6940 4944 333 000 000	Staff Mileage Reimbursement	\$ -	\$ -	\$ -	
01 6940 4944 340 000 000	Professional Services - Miscellaneous	\$ -	\$ -	\$ 269.10	
01 6940 4944 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ -	
01 6940 4944 340 430 000	Professional Services - Vehicle Maintenance	\$ 8.25	\$ 330.99	\$ 567.54	
01 6940 4944 340 497 000	Professional Services - Building Maintenance	\$ 71.50	\$ 270.00	\$ 528.98	
01 6940 4944 340 540 000	Professional Services - Advertising	\$ -	\$ -	\$ 109.19	
01 6940 4944 340 591 000	Professional Services - School District	\$ -	\$ -	\$ -	
01 6940 4944 340 683 000	Professional Services - Employee Health	\$ 123.22	\$ 21.56	\$ 199.89	
01 6940 4944 340 685 000	Professional Services - Background Checks	\$ -	\$ 123.35	\$ 198.45	
01 6940 4944 340 685 000 2	Professional Services - Background Checks	\$ -	\$ 30.81	\$ 30.81	
01 6940 4944 382 000 000	Distance Education and Telecommunications	\$ 146.81	\$ 196.12	\$ 1,052.30	
01 6940 4944 382 000 000 2	Distance Education and Telecommunications	\$ 30.50	\$ 30.50	\$ 154.50	
01 6940 4944 490 000 000	Other Purchased Property Services	\$ 729.22	\$ 541.97	\$ 4,075.76	
01 6940 4944 490 410 000	Other Purchased Property Services - Supplies	\$ -	\$ -	\$ -	
01 6940 4944 490 441 000	Rentals of Land and Buildings	\$ 2,223.15	\$ 1,953.15	\$ 12,353.36	
01 6940 4944 490 441 000 2	Rentals of Land and Buildings	\$ 376.50	\$ 376.50	\$ 1,800.00	
01 6940 4944 531 000 000	Postage	\$ 71.83	\$ 234.06	\$ 479.65	
01 6940 4944 550 000 000	Printing and Binding	\$ 815.40	\$ 2,443.45	\$ 4,841.24	
01 6940 4944 550 000 000 2	Printing and Binding	\$ -	\$ 81.00	\$ 190.48	
01 6940 4944 569 000 000	Tuition to Other School Districts	\$ -	\$ -	\$ 97,286.00	
01 6940 4944 580 471 000	Travel Expense - Parent Engagement	\$ -	\$ -	\$ -	
01 6940 4944 580 520 000	Insurance-Auto/Liability	\$ 10,404.00	\$ -	\$ 10,404.00	
01 6940 4944 580 670 000	Travel Expense - Local Travel	\$ 196.86	\$ 171.53	\$ 1,078.76	
01 6940 4944 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4944 610 410 000	Supplies - General Supplies	\$ 505.00	\$ 68.10	\$ 1,475.63	
01 6940 4944 610 412 000	Supplies - Office Supplies	\$ 122.41	\$ 224.60	\$ 390.64	
01 6940 4944 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ 34.76	
01 6940 4944 610 428 000	Supplies - Classroom Supplies	\$ 34.68	\$ 240.17	\$ 471.94	
01 6940 4944 610 430 000	Supplies - Vehicle Repair	\$ -	\$ -	\$ 23.86	
01 6940 4944 610 471 000	Supplies - Policy Council /Socialization	\$ 423.61	\$ 153.89	\$ 2,370.10	
01 6940 4944 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	
01 6940 4944 610 495 000	Supplies - Nursery Supplies	\$ -	\$ -	\$ -	
01 6940 4944 610 497 000	Supplies - Building Maintenance	\$ 116.40	\$ 29.52	\$ 365.10	
01 6940 4944 610 621 000	Supplies - Utility Services	\$ 953.79	\$ 360.83	\$ 2,707.09	
01 6940 4944 610 626 000	Supplies - Bus Fuel	\$ 87.93	\$ -	\$ 811.95	
01 6940 4944 610 643 000	Web/Cloud Based Software	\$ -	\$ -	\$ -	
01 6940 4944 650 460 000	Technology - Computer Hardware	\$ 21.34	\$ 2,497.93	\$ 2,519.27	
01 6940 4944 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4944 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	
01 6940 4944 739 000 000	Machinery	\$ -	\$ -	\$ -	
01 6940 4944 810 000 000	Dues and Fees	\$ 1,830.00	\$ 933.30	\$ 2,763.30	
01 6940 4944 950 000 000 2	Indirect Costs	\$ -	\$ 37,824.39	\$ 37,824.39	
		\$ 121,383.59	\$ 140,938.19	\$ 667,184.27	\$ 2,064,871.00
01 6940 4944 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense		Percent of Budget Period (6 of 12 mo)	Percent Expended	
	\$99,453.72 ADMINISTRATIVE Expense YTD TOTAL		50.0%	32.3%	

	PP3-2 6940-4948				
	HEAD START PRESCHOOL - TTA				
	(Training and Technical Assistance)				
	SEPTEMBER 2026				
		CURRENT	PREVIOUS	YTD	2026-2027 BUDGET TTA HEAD START
		MONTH	MONTH	BUDGET PERIOD	
Account Number	Account Description	September 2026	August 2026	04/01/26 - 3/31/27	
01 6940 4948 330 675 000	Employee Training and Development	\$ 1,797.82	\$ 1,301.35	\$ 4,694.04	
01 6940 4948 330 675 000 2	Employee Training and Development	\$ 398.51	\$ -	\$ 562.60	
01 6940 4948 330 692 000	Dues and Fees	\$ 1,466.68	\$ -	\$ 1,466.68	
01 6940 4948 330 692 000 2	Dues and Fees	\$ -	\$ -	\$ -	
01 6940 4948 340 675 000	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4948 340 675 000 2	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4948 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4948 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4948 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4948 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4948 610 410 000	Supplies - Material Costs	\$ -	\$ 93.44	\$ 93.44	
01 6940 4948 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ -	
01 6940 4948 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	
		\$ 3,663.01	\$ 1,394.79	\$ 6,816.76	\$ 26,931.00
01 6940 4948 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense				
\$562.60 ADMINISTRATIVE Expense YTD TOTAL		Percent of Budget Period (6 of 12 mo)		Percent Expended	
		50.0%		25.3%	

	PP3-2 6940-4947				
	EARLY HEAD START - OPERATING				
	SEPTEMBER 2026				
		CURRENT	PREVIOUS	Budget Period	2026-2027 BUDGET
		MONTH	MONTH	YTD	
Account Number	Account Description	September 2026	August 2026	04/01/26 - 3/31/27	04/01/26 - 3/31/27
01 6940 4947 110 000 000	Non-Instructional / Staff	\$ 7,691.21	\$ 14,577.11	\$ 59,409.86	
01 6940 4947 110 000 000 2	Non-Instructional / Staff	\$ 1,337.86	\$ 1,209.85	\$ 6,183.06	
01 6940 4947 111 000 000	Certificated / Salaries	\$ 5,253.68	\$ 7,075.39	\$ 28,236.33	
01 6940 4947 111 000 000 2	Certificated / Salaries	\$ -	\$ -	\$ -	
01 6940 4947 112 000 000	Instructional Aides	\$ 67,106.78	\$ 62,318.38	\$ 319,670.65	
01 6940 4947 116 000 000	Professional Non-Certificated /Staff	\$ 18,676.47	\$ 14,312.33	\$ 77,412.32	
01 6940 4947 116 000 000 2	Professional Non-Certificated /Staff	\$ 6,507.95	\$ 4,249.92	\$ 26,128.88	
01 6940 4947 210 000 000	Non Instructional / Group Insurance	\$ 730.58	\$ 661.65	\$ 4,557.84	
01 6940 4947 210 000 000 2	Non Instructional / Group Insurance	\$ 294.24	\$ 226.24	\$ 1,199.21	
01 6940 4947 211 000 000	Certificated / Group Insurance	\$ 61.25	\$ 60.46	\$ 303.09	
01 6940 4947 211 000 000 2	Certificated / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4947 212 000 000	Instructional Aides / Group Insurance	\$ 3,602.27	\$ 2,473.14	\$ 13,519.73	
01 6940 4947 216 000 000	Professional Non-Certificated / Group Insurance	\$ 1,357.21	\$ 783.38	\$ 6,212.91	
01 6940 4947 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ 573.30	\$ 486.49	\$ 2,655.21	
01 6940 4947 220 000 000	Non-Instructional / FICA	\$ 571.21	\$ 1,092.69	\$ 4,393.70	
01 6940 4947 220 000 000 2	Non-Instructional / FICA	\$ 99.65	\$ 88.12	\$ 452.57	
01 6940 4947 221 000 000	Certificated / FICA	\$ 401.91	\$ 538.84	\$ 2,150.41	
01 6940 4947 221 000 000 2	Certificated / FICA	\$ -	\$ -	\$ -	
01 6940 4947 222 000 000	Instructional Aides / FICA	\$ 5,084.89	\$ 4,713.78	\$ 24,190.34	
01 6940 4947 226 000 000	Professional Non-Certificated / FICA	\$ 1,373.59	\$ 1,055.49	\$ 5,592.06	
01 6940 4947 226 000 000 2	Professional Non-Certificated / FICA	\$ 476.26	\$ 282.30	\$ 1,817.56	
01 6940 4947 230 000 000	Non-Instructional / Retirement	\$ 478.54	\$ 795.98	\$ 4,185.15	
01 6940 4947 230 000 000 2	Non-Instructional / Retirement	\$ 97.96	\$ 88.60	\$ 471.46	
01 6940 4947 231 000 000	Certificated / Retirement	\$ 384.70	\$ 388.27	\$ 2,018.12	
01 6940 4947 231 000 000 2	Certificated / Retirement	\$ -	\$ -	\$ -	
01 6940 4947 232 000 000	Instructional Aides /Retirement	\$ 4,913.88	\$ 4,563.25	\$ 24,382.56	
01 6940 4947 236 000 000	Professional Non-Certificated / Retirement	\$ 1,367.59	\$ 1,048.03	\$ 5,900.11	
01 6940 4947 236 000 000 2	Professional Non-Certificated / Retirement	\$ 476.55	\$ 311.20	\$ 2,003.12	
01 6940 4947 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ -	
01 6940 4947 270 000 000	Non Instructional Work Comp	\$ 2,303.99	\$ -	\$ 2,303.99	
01 6940 4947 270 000 000 2	Non Instructional Work Comp	\$ 31.61	\$ -	\$ 31.61	
01 6940 4947 272 000 000	Instructional Aides / Workers Comp	\$ 1,854.70	\$ -	\$ 1,854.70	
01 6940 4947 276 000 000	Proff Non Cert Work Comp	\$ 532.23	\$ -	\$ 532.23	
01 6940 4947 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ 177.00	\$ -	\$ 177.00	
01 6940 4947 290 000 000	Non-Instructional / Other Benefits	\$ 1.44	\$ 75.10	\$ 82.48	
01 6940 4947 291 000 000	Certificated / Other Benefits	\$ -	\$ 22.85	\$ 22.85	
01 6940 4947 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ 509.10	\$ 509.10	
01 6940 4947 296 000 000	Professional Non-Certificated / Other Benefits	\$ 3.28	\$ 73.97	\$ 90.78	
01 6940 4947 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ 1.56	\$ 24.37	\$ 31.87	
01 6940 4947 340 000 000	Professional Services - Miscellaneous	\$ -	\$ -	\$ 1,225.90	
01 6940 4947 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ -	
01 6940 4947 340 430 000	Professional Services - Vehicle Maintenance	\$ -	\$ 120.63	\$ 120.63	
01 6940 4947 340 497 000	Professional Services - Building Maintenance	\$ 578.50	\$ 270.00	\$ 1,035.97	
01 6940 4947 340 540 000	Professional Services - Advertising	\$ -	\$ -	\$ 69.81	
01 6940 4947 340 683 000	Professional Services - Employee Health	\$ 179.78	\$ 174.44	\$ 800.11	
01 6940 4947 340 685 000	Professional Services - Background Checks	\$ -	\$ 162.05	\$ 405.45	
01 6940 4947 340 685 000 2	Professional Services - Background Checks	\$ -	\$ 19.69	\$ 19.69	
01 6940 4947 382 000 000	Distance Education and Telecommunications	\$ 414.73	\$ 302.94	\$ 1,933.18	
01 6940 4947 382 000 000 2	Distance Education and Telecommunications	\$ 19.50	\$ 19.50	\$ 95.50	
01 6940 4947 490 000 000	Other Purchased Property Services	\$ 2,138.58	\$ 1,875.83	\$ 10,522.64	
01 6940 4947 490 441 000	Rentals of Land and Buildings	\$ 4,000.85	\$ 3,730.85	\$ 21,037.24	
01 6940 4947 490 441 000 2	Rentals of Land and Buildings	\$ 123.00	\$ 123.00	\$ 1,261.30	
01 6940 4947 531 000 000	Postage	\$ -	\$ -	\$ 53.00	
01 6940 4947 550 000 000	Printing and Binding	\$ -	\$ 477.02	\$ 1,121.78	
01 6940 4947 550 000 000 2	Printing and Binding	\$ -	\$ 54.00	\$ 126.99	
01 6940 4947 580 471 000	Travel Expense - Parent Engagement	\$ -	\$ -	\$ -	
01 6940 4947 580 520 000	Insurance-Auto/Liability	\$ 1,930.15	\$ -	\$ 1,930.15	
01 6940 4947 580 670 000	Travel Expense - Local Travel	\$ 15.87	\$ 67.52	\$ 265.24	
01 6940 4947 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4947 610 410 000	Supplies - General Supplies	\$ 1,403.59	\$ 424.67	\$ 5,743.31	
01 6940 4947 610 412 000	Supplies - Office Supplies	\$ 45.12	\$ 143.60	\$ 350.38	
01 6940 4947 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ 22.23	
01 6940 4947 610 428 000	Supplies - Classroom Supplies	\$ 558.04	\$ -	\$ 882.58	
01 6940 4947 610 430 000	Supplies - Vehicle Repair	\$ 42.55	\$ -	\$ 211.54	
01 6940 4947 610 471 000	Supplies - Policy Council /Socialization	\$ 374.79	\$ 241.10	\$ 2,190.32	
01 6940 4947 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	
01 6940 4947 610 495 000	Supplies - Nursery Supplies	\$ 729.96	\$ -	\$ 2,341.83	
01 6940 4947 610 497 000	Supplies - Building Maintenance	\$ 432.39	\$ 229.85	\$ 3,248.27	
01 6940 4947 610 621 000	Supplies - Utility Services	\$ 3,689.55	\$ 1,285.26	\$ 8,713.58	
01 6940 4947 610 643 000	Technology - Software	\$ -	\$ -	\$ -	
01 6940 4947 650 460 000	Technology - Computer Hardware	\$ 13.65	\$ 1,597.04	\$ 1,610.69	
01 6940 4947 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4947 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	
01 6940 4947 739 000 000	Machinery	\$ -	\$ -	\$ -	
01 6940 4947 810 000 000	Dues and Fees	\$ 1,170.00	\$ 596.70	\$ 1,766.70	
01 6940 4947 950 000 000 2	Indirect Costs	\$ -	\$ 40,521.70	\$ 40,521.70	
01 6940 4947 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense	\$ 151,685.94	\$ 176,543.67	\$ 738,310.57	\$ 1,718,200.00
\$83,179.27 ADMINISTRATIVE Expense YTD TOTAL		40	Percent of Budget Period (6 of 12 mo)		Percent Expended
			50.0%		43.0%

	PP3-2 6940-4949				
	EARLY HEAD START - TTA				
	(Training and Technical Assistance)				
	SEPTEMBER 2026				
		CURRENT	PREVIOUS	YTD	2026-2027 BUDGET
		MONTH	MONTH	BUDGET PERIOD	TTA
Account Number	Account Description	September 2026	August 2026	04/01/26 - 3/31/27	EARLY HEAD START
01 6940 4949 330 675 000	Employee Training and Development	\$ 295.90	\$ (1,041.72)	\$ (570.32)	
01 6940 4949 330 675 000 2	Employee Training and Development	\$ 254.77	\$ -	\$ 359.70	
01 6940 4949 340 675 000	Employee Development - Conference Registration	\$ 937.72	\$ -	\$ 937.72	
01 6940 4949 340 675 000 2	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4949 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4949 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4949 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4949 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4949 610 410 000	Supplies - Material Costs	\$ -	\$ 59.75	\$ 59.75	
01 6940 4949 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ -	
01 6940 4949 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	
		\$ 1,488.39	\$ (981.97)	\$ 786.85	\$ 23,356.00
01 6940 4949 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense				
	\$359.70 ADMINISTRATIVE Expense YTD TOTAL	Percent of Budget Period (6 of 12 mo)			Percent Expended
		50.0%			3.4%

**2026-2027 Budget Period
HSP/EHS Administrative Percentage
As of SEPTEMBER 30, 2026**

Head Start Preschool Operating ADMIN Expenses YTD	\$	99,453.72
Head Start Preschool TTA ADMIN Expenses YTD	\$	562.60
Early Head Start Operating ADMIN Expenses YTD	\$	83,179.27
Early Head Start TTA ADMIN Expenses YTD	\$	359.70
TOTAL ADMIN EXPENSES YTD	\$	183,555.29

TOTAL Head Start Preschool Operating Expenses YTD	\$	667,184.27
TOTAL Head Start Preschool TTA Expenses YTD	\$	6,816.76
TOTAL Early Head Start Operating Expenses YTD	\$	738,310.57
TOTAL Early Head Start TTA Expenses YTD	\$	786.85
HS/EHS Inkind YTD	\$	233,920.30
TOTAL PROGRAM EXPENSES YTD	\$	1,647,018.75

YTD ADMINISTRATIVE PERCENTAGE **11.14%**
(Total Admin Expense YTD/Total Program Expense YTD)

Pd 9/21/2026

Chk #25540



Platte Valley Bank
A Platte Valley Company

Cardholder Name and Account Number

KRYSTIE HOHNSTEIN
4215 AVENUE I
XXXX-XXXX-XXXX-9158



Page 1 of 3

Account Information			Account Summary	
Statement Closing Date		09/03/2026	Previous Balance	
			\$0.00	
Transactions				
Post Date	Trans Date	Reference	Description	Amount
08/04	08/03	2444500K8BLL8E3KM	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000399482	\$139.84
08/05	08/04	7403629K8LVR1ZELP	UBER *TRIP 8005928996 CA MCC: 4121 MERCHANT ZIP: 94105 SALES TAX: \$ 0.00 TAX INCLUDED: 0	-\$25.95
08/06	08/05	2469216K9BNT3QRBF	AMAZON MKTPL*567766EF0 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17076	\$84.46
08/06	08/05	2469216K9BP2F5XYA	AMAZON MKTPL*565603E11 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17076	\$122.00
08/06	08/06	2469216KABPG7HA5N	AMAZON MKTPL*5612B6GU0 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109	\$28.85
08/07	08/06	2422638KB0S822GLD	WAL-MART #0867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$39.24
08/09	08/07	2469216KQBTTV4BZK	UNITED 0164721218808UNITED.COM TX MCC: 3000 MERCHANT ZIP: 77002 SALES TAX: \$ 0.00 TAX INCLUDED:	\$45.00
08/09	08/07	2469216KQBTTV4BZS	UNITED 0164721218809UNITED.COM TX MCC: 3000 MERCHANT ZIP: 77002 SALES TAX: \$ 0.00 TAX INCLUDED:	\$45.00
08/10	08/09	2444500KEBLLGBGMG	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000114936	\$11.28
08/10	08/09	2476501KERSYJYP4L	OLE SCOTTSBLUFF NE MCC: 5812 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED:	\$22.04
08/11	08/10	2494300KFE2YLNK1	CULVERS SCOTTSBLUFF SCOTTSBLUFF NE MCC: 5814 MERCHANT ZIP:	\$13.25
08/12	08/11	2424760KG013BY4HA	PRIME CUT SCOTTSBLUFF NE MCC: 5812 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$26.36
08/12	08/11	2444500KGBLL84SQP	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000446445	\$50.45
08/14	08/13	2413746KH2XQ6NQMW	TST* FLYOVER BREWING COMPSCOTTSBLUFF NE MCC: 5812 MERCHANT ZIP: 69361 SALES TAX: \$ 1.24 TAX INCLUDED: 1 CUSTOMER CODE: VGqftkb+kgQ/o7cOi	\$22.15
08/16	08/13	2405524KJRZNGQF8B	ARBYS 1542 SCOTTSBLUFF NE MCC: 5814 MERCHANT ZIP:	\$10.57
08/16	08/14	2444500KK2XAT3K1J	SAMS CLUB.COM 800-966-6546 AR MCC: 5300 MERCHANT ZIP: 72716 SALES TAX: \$ 0.00 TAX INCLUDED:	\$1,098.00

Transactions (continued)				
Post Date	Trans Date	Reference	Description	Amount
08/16	08/14	2476501KKTOW3TM8G	SCOOTER'S COFFEE #233 SCOTTSBLUFF NE MCC: 5812 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$7.44
08/17	08/16	2401134KL2X6XX8XB	AMAZON RETA* 5H4HL9WQ2 WWW.AMAZON.COWA MCC: 5331 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17283	\$5.82
08/20	08/19	2469216KPBWXL1EP	AMAZON MKTPL*5A1A31ML2 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17283	\$124.40
08/21	08/20	2469216KRBXLM2PDM	AMAZON MKTPL*5A0KM2UA0 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17307	\$90.04
08/26	08/25	2469216KXBM5YW9W	AMAZON MKTPL*5O90J4X12 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17314	\$66.58
08/26	08/26	2469216KYBN74TJ8V	AMAZON MKTPL*5O53H06G0 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109	\$19.52
08/27	08/26	2469216KYBNVBZHH6	AMAZON MKTPL*5O2P77Q82 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17319	\$25.64
08/30	08/28	2449216L12X4P1JVQ	THE BRUMAN GROUP, PLLC BRUMAN.COM DC MCC: 8111 MERCHANT ZIP: 20036 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: 109010	\$628.30
08/30	08/29	2469216L1BTJ889HR	AMAZON MKTPL*5Q2XA1402 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H26-17327	\$34.99
09/03	09/03	000000000000COMPC	TOTAL PURCHASES \$2,761.22 TOTAL RETURNS \$25.95 TOTAL \$2,735.27 TOTAL FEES FOR THIS PERIOD TOTAL INTEREST FOR THIS PERIOD	

Cardholder Name and Account Number

KERRY MEHLING
4215 AVENUE I
XXXX-XXXX-XXXX-2238



Page 1 of 2



Platte Valley Bank
A Platte Valley Company

Account Information
Account Summary

Transactions				
Post Date	Trans Date	Reference	Description	Amount
08/11	08/10	2444500KE5SEN2F96	TARGET T-0831 SCOTTSBLUFF NE MCC: 5310 MERCHANT ZIP:	\$15.80
08/11	08/10	2455930KES66H62HP	BLUFFS BAKERY DC P SCOTTSBLUFF NE MCC: 5462 MERCHANT ZIP:	\$76.65
08/18	08/17	2444500KNBLL9T275	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000676165	\$471.21

Transactions (continued)				
Post Date	Trans Date	Reference	Description	Amount
08/18	08/17	2469216KMBV2HT9HQ	SQ *SNOWIE SHAVED ICE SCOTTSBLUFF NE MCC: 5814 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED:	\$102.00
08/19	08/18	2444500KPBL6R8B3	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 00000067586	\$300.37
08/23	08/21	2413746KS2XFP0X59	MENARDS SCOTTSBLUFF NE SCOTTSBLUFF NE MCC: 5200 MERCHANT ZIP: 69361	\$111.79
08/23	08/21	2422638KS0V2LSMFM	WAL-MART #0867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$587.21
08/26	08/24	2444500KX5SER1RP9	WALMART.COM 8009256278 800-966-6546 AR MCC: 5310 MERCHANT ZIP: 72716 SALES TAX: \$ 0.00 TAX INCLUDED:	\$52.62
08/26	08/24	2444500KX5SER1RTW	WALMART.COM 8009256278 800-966-6546 AR MCC: 5310 MERCHANT ZIP: 72716 SALES TAX: \$ 0.00 TAX INCLUDED:	\$198.00
08/27	08/25	2442629KY0VZ68LRB	Wonderful House Scottsbluff NE MCC: 5812 MERCHANT ZIP:	\$461.09
09/02	09/02	000000000000COMPC	TOTAL PURCHASES \$2,376.74 TOTAL \$2,376.74 TOTAL FEES FOR THIS PERIOD TOTAL INTEREST FOR THIS PERIOD	

Cardholder Name and Account Number

HEAD START 2
4215 AVENUE I
XXXX-XXXX-XXXX-9273



Page 1 of 2



Platte Valley Bank
A Platte Valley Company

Account Information			Account Summary	
Statement Closing Date		09/03/2026	Previous Balance	
			\$0.00	
Transactions				
Post Date	Trans Date	Reference	Description	Amount
08/14	08/13	2444500KJBLL7PWSV	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000363189	\$710.76
09/03	09/03	000000000000COMPC	TOTAL PURCHASES \$710.76 TOTAL \$710.76 TOTAL FEES FOR THIS PERIOD TOTAL INTEREST FOR THIS PERIOD	

Travel

Travel Policy (Board Policy - Article 4, Section 13)

- A. ESU #13 seeks to ensure efficiency and promote fiscal accountability for ESU #13 travel expenditures. It is expected that ESU #13 Board members, employees and volunteers will apply this policy in a manner that strives to keep expenses to a minimum and assigns the costs of business related travel appropriately.
- B. It shall be the policy of ESU #13 to permit and to authorize Board members, employees, and volunteers of ESU #13 to incur certain expenses authorized by law for travel to and from attendance at educational workshops, conferences, training programs, official functions, hearings, or meetings. This policy shall not pertain to employees incurring mileage or other travel expenses during the regular course and scope of employment.
- C. Travel expenditures shall be authorized by the Board provided the following conditions have been met:
 - 1. Board Travel
The Board of ESU #13 will be invited to attend relevant educational workshops, conferences, training programs, official functions, hearings, or meetings. After administrator approval, transportation and lodging arrangements will be made through ESU #13. If a personal vehicle is used, mileage will be paid. If an ESU #13 credit cards are not provided, meals and incidental expenses will be reimbursed ~~upon submitting receipts after travel using the ESU #13 reimbursement process.~~
 - 2. Employee and Volunteer Travel
 - a. Employees of ESU #13 and volunteers performing services under the supervision and at the direction of ESU #13 shall submit a *Travel Request* to the administrator for approval to attend any of the following: educational workshops, conferences, training programs, official functions, hearings or meetings. The purpose for attending will be detailed along with an estimated cost for travel and attendance relating to the event. It is necessary to submit the *Travel Request* at least 30 days before the dates of the trip.
 - b. Staff ~~should use an ESU #13 credit card to make registration and advance hotel accommodations, when possible. These cards are available through the Administration office and can be used for pre-approved business expenses associated with ESU #13 travel. Then, an ESU #13 credit card can be signed out, with advanced approval of the Board and/or administrator, and used to pay for meals and other pre-approved expenses during the trip. The credit card should be returned to the Administration office within two business days following the return from travel~~ will follow the ESU #13 Business Office procedure for checking out credit cards for registration and approved travel expenses.
 - c. A physical or scanned copy of all related expenditure receipts ~~using the ESU #13 credit cards~~ must be given to the appropriate business office ~~within 2 business days of returning from travel~~. In addition, attach a copy of the conference brochure and/or the meeting agenda when submitting the travel documentation. A reimbursement check will be issued if out-of-pocket expenses are listed.

- d. Expenses for an individual who will not participate in or attend the event should not be charged with the ESU #13 credit card.
- e. All receipts must be itemized and imprinted with the name of the establishment.
- f. Purchases within the State of Nebraska are exempt from Nebraska sales, use and lodging tax.
- g. Any employee who incurs expenses that are inconsistent with this policy or otherwise not pre-approved by the administrator or Board will be required to reimburse ESU #13 for said expenses. If the administrator determines that an employee abused the use of the ESU #13 credit card, the administrator has the discretion to terminate said employee's employment.

D. Travel expenditure categories

1. Airfare

- a. Transportation connected with ESU #13 business travel should be purchased at the lowest reasonable ~~coach/economy~~ fare that meets business needs.
- b. First class airfare is not permitted to be purchased.
- c. Economy plus, seating upgrades, or pre-boarding options are not permitted to be purchased with ESU #13 resources.

2. Personal Vehicle

- a. Use of a personal vehicle is permitted, with director approval, or if there is no ESU #13 vehicle available.
- b. Reimbursement for use of a personal vehicle is based on the IRS standard mileage rate.

3. Lodging

- a. ESU #13 has set up direct bill arrangements with many hotels in Nebraska. Overnight lodging in Nebraska should be arranged with one of these hotels. The direct bill method is required for hotel expenses in Nebraska. Government rates and/or most economical rates should be obtained whenever possible.
- b. This policy does not apply if the employee is attending a convention or meeting and there is a negotiated meeting rate at the host hotel. However, the employee should ~~obtain an Exemption Permit for use of the Credit Card from the Administration Office prior to making the reservation~~ include an explanation of the rate in their *Travel Request*.
- c. If employees charge non-room incidentals to the lodging bill, detailed documentation must be provided.

4. Transportation

- a. Detailed documentation needs to accompany the receipt for parking fees, toll fees, taxi and other transportation services. ~~Tips may be included in taxi or other transportation services, but must be no more than 20% of the pre-tax amount of the charge.~~

5. Meals

Employees are responsible for reasonableness of all meal charges. Meal receipts must include a detailed breakdown of charges and must be submitted as part of the *Travel Request*. Meal expenses including tip must be within the US General Services Administration per diem rates at the time of travel. It is the employee's responsibility to calculate overage and reimburse ESU 13 for that amount:

https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-results?action=perdiems_report&fiscal_year=2025&state=NE&city=&zip=

- a. No claims may be made for alcoholic beverages.
- b. Meals cannot be claimed if they are provided as part of the lodging, workshop, training, or meeting. The GSA per diem rate will be reduced by the value of meals provided.
- c. Accounting for Meals, Lodging and Other Travel Expenses

1) ~~One day travel to areas outside of normal work assignment~~

~~Breakfast—Breakfast on the day of the trip can be claimed only if departure is at or before 6:30 AM.~~

~~Lunch—Lunch can be claimed if it is “on your own” and you are required to be at the event, and the event is not located in the community where you reside or the community of your normal work assignment.~~

~~Supper—Dinner on a one day trip can be claimed only if return is at or after 7:00 PM.~~

i. Staff should follow the Per Diem Meal reimbursement process outlined in the ESU 13 Employee Handbook.

ii. Meals for travel with no overnight stay may only be claimed if the individual is transporting students and is expected to supervise ~~students during the time of the meal~~ or if the trip is 12 hours or longer. If the trip is over 12 hours, employees may claim allowable meals in accordance with the overnight travel time schedule in the following section.

2) ~~iii Meals for a trip~~ For travel with an overnight stay:

1. ~~Breakfast—~~Breakfast can be claimed only if departure is at or before 6:30 AM ~~or~~ and the morning following an overnight stay.
2. ~~Lunch—~~ Lunch can be claimed if:
 - a) on day of departure if at or before ~~11:00~~ 10:00 AM
 - b) on day of return if at or after 2:00 PM
 - c) on other full days with overnight stay
3. ~~Supper—~~ Supper can be claimed ~~only~~ if the return is at or after ~~7:00~~ 8:00 PM.

Per Diem Procedure

As stated in the ESU 13 Board Policy Article 4 Section 13 of the Travel Policy, employees shall submit a *Travel Request* to the administrator for approval to attend educational workshops, conferences, training programs, official functions, hearings or meetings at least 30 days before the dates of the trip. This is true for both in-state and out of state travel.

In-State Travel

ESU 13 will reimburse staff members after travel has happened at the GSA rate of \$63.00 per day for breakfast, lunch, dinner, tax and gratuities, unless the In-State destination was Omaha. If the In-State destination was Omaha, staff members will be reimbursed at the GSA rate of \$75.00 per day for breakfast, lunch, dinner, tax and gratuities. The per diem reimbursement schedule for in-state travel is listed below.

	Non-Omaha Destination	Omaha Destination
Breakfast	\$16.00	\$20.00
Lunch	\$19.00	\$22.00
Dinner	<u>\$28.00</u>	<u>\$33.00</u>
TOTAL	\$63.00	\$75.00

Per diem reimbursement for travel days will be no more than 75% of the GSA rate for the destination city.

Employees cannot claim meal per diem if the meal(s) is being provided by another person or agency, has been paid for as part of a registration fee, or is provided with lodging.

Before reimbursement will be made to the employee, a Meal Per Diem Claim Form must be completed and must include agendas from conferences and dates and times of departure and return. Receipts are not required for per diem reimbursement.

Out of State Travel

For out of state travel employees have the option to check out an ESU 13 credit card from the Business Office. Meals during out of state travel must follow the GSA rate for the destination city including tax and gratuities. Staff members choosing to be reimbursed will be reimbursed at the GSA rate, for the destination city, after the time of travel. Tips are allowed up to 20% of the pre-tax amount of the meal, as long as the total does not go over the GSA rate.

Per diem reimbursement for travel days to out of state travel will be no more than 75% of the GSA rate for the destination city.

Employees cannot claim meal per diem or charge meals to the ESU 13 credit card if the meal(s) is being provided by another person or agency, has been paid for as part of a registration fee, or is provided with lodging.

If an employee chooses to charge meals to an ESU 13 credit card, the credit card, itemized meal receipts, and agendas from conferences must be turned into the Business Office no more than two days after returning from travel. The ESU 13 Administrator has the discretion to revoke credit card privileges for employees who charge meals at a higher rate than the GSA rate or who fail to turn in receipts and agendas within two days to the Business Office.

If an employee chooses to be reimbursed for out of state travel, a Meal Per Diem Claim Form must be completed and must include agendas from conferences and dates and times of departure and return. Receipts are not required for per diem reimbursement.