

**BOARD OF EDUCATIONAL SERVICE UNIT NO. 13 (ESU 13)**

**Our Mission**

Serve, support, and empower

**Our Vision and Beliefs**

Achieving educational excellence for all learners through strong partnerships,  
service, and leadership by...

Collaborating with schools, families, and communities

Serving with equity, efficiency, and integrity

Communicating effectively

Leading with innovation

**Agenda**

**Tuesday, May 20, 2025**

**Location - ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE 69361**

**Dinner - 6:30 PM**

**Regular Meeting - 7:00 PM**

**A. Call to Order**

1. Meeting is governed by the Nebraska Open Meetings Act as posted.
2. The ESU 13 Board reserves the right to rearrange the order of the agenda.
3. The ESU 13 Board reserves the right to convene an executive session in accordance with § 84-1410.

**B. Excuse Absent Board Member(s)**

**C. Approval of Agenda**

1. Consent Action Items
  - a. Minutes of meeting (April regular meeting)
  - b. Treasurer's Report
  - c. Fund Balance
  - d. Budget Report
  - e. Claims for Disbursement

- f. Approval of Certificated Staff Hires for 2025-2026 School Year
  - a. Brandy Foos, Early Childhood Special Education Teacher
  - b. Christopher Guadarrama - Meridian Teacher
  - c. Autumn Luckey - Meridian Teacher
  - d. Jaden Nyberg - School Psychologist
- g. Approval of Staff Hire(s) for 2025-2026 School Year
  - a. Lori Biesecker, Director of Technology

**D. Calendar**

- **May 23, 2025 - All Staff In-Service - Gering Civic Center - 9:00 AM**
- **May 26, 2025 - ESU offices closed for Memorial Day**
- **May 28-29, 2025 - Nebraska School Mental Health Conference - Kearney**
- **June 11-12, 2025 NASB School Law Seminar, Kearney (Winchester)**
- **June 17, 2025 Regular Board meeting**

**E.**

**F. Public Forum:**

Time limit for each person is three (3) minutes; no response or action taken by the Board.

**G. Mandy Plog - Board Member Candidate - Question and Answer Session**

**H. Appointment of Board Member**

Review, discussion, and possible action regarding the appointment of Mandy Plog to ESU 13's Board of Education to represent Election District 1.

**I. Reports**

1. Head Start Director's Report, Policy Council, and Financial Reports
2. Administrator's Report
3. Board Committee Reports
4. Board Member Comments

**J. Business**

1. Proposed New Board Policy on Federal Stipends - Second Reading  
Language regarding eligible employment requirements and continued employment at the same school have been updated. The Policy Committee approves the changes. This is the Second Reading.
2. 2025-2026 ESUCC Service Agreement  
The one year Service Agreement between ESUCC and ESU 13 is being presented for Board approval. The Administrator recommends participation in all the projects.

3. ESU 13 Menu of Services for 2025-2026  
Every year, our member school districts are asked to evaluate our existing programs and services and offer suggestions for revision and/or expansion to comply with §79-1204: "ESUs shall act primarily as service agencies in providing core services and services identified and requested by member school districts." Feedback from external surveys and annual needs visits to school districts help determine our Menu of Services for the upcoming school year. These have been reviewed by the Member School District Superintendents who recommend the services to the ESU 13 Board for funding.
4. Distance Learning and Telemedicine (DLT) Grant Program  
In January, the Board approved a bid from Cytek Media in the amount of \$973,345.00 for the FY 2024 Distance Learning and Telemedicine (DLT) Grant administered by the Rural Utilities Service (RUS) that was awarded to ESU 13. After the initial purchase order, a number of member schools changed their priorities to the type of distance learning equipment they wanted. The Cytek purchase order is for an additional \$12,375.00, which will be funded by the required 15% cash match of the grant. Rural Utilities Service has approved the grant budget change.
5. Brick Veneer Proposal  
The Administrator is recommending approval of the bid from Ironclad Construction in the amount of \$62,400.00 for the installation of new brick veneer at the main building.
6. Head Start Policies and Procedures  
As per the Performance Standards, updated/revised Policy and Procedures need Board approval. The Family & Community Partnerships Written Plan and Fiscal Written Plan were revised. The Head Start Policy Council approved the changes at their April 29th meeting.
7. Acknowledge and Accept the Resignation of Board Member Casper Ningen.  
Board member Casper Ningen has submitted his letter of resignation effective at the conclusion of May's Board meeting. Board vacancy notice will be published in the newspaper in the jurisdiction of Election District 11 (Sidney Sun Telegraph), and on the ESU 13 website.

**K. Adjournment**

# NEBRASKA OPEN MEETINGS ACT

**84-1407. Act, how cited.** Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**84-1408. Declaration of intent; meetings open to public.** It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**84-1409. Terms, defined.** For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.**

(1) Until January 1, 2025:

(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee or the governing body of a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1) (b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b) (i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C)(III) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2) (b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (a) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (b) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section

84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing. Except for closed sessions called pursuant to section 84-1410, a public body shall allow members of the public an opportunity to speak at each meeting.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised 07/2024

  
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OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday, April 15, 2025

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, April 15, 2025 at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE 69361. The meeting notice was published in the Star-Herald on Tuesday, April 15th. Due to an error at the Star-Herald, the notice was not able to publish in the newspaper on Thursday, April 10th as proposed, however, it was published on the ESU 13 website, and the Nebraska Public Notices State website on April 15, 2025.

**Present:** Diane Coon, Stephen Diemoz, Tim Horn, Patricia Jones, Ronda Kinsey, Scott Marsh, Kim Marx, Casper Ningen, Ray Richards, Mark Sinner, Dr. Caroline Winchester, **Absent:** Tom Millette.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Moved by Jones, seconded by Marx that absent Board member Tom Millette be excused. Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

Moved by Coon, seconded by Marsh that the agenda be approved as listed. Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

Moved by Richards, seconded by Marx that consent action items be approved as listed (Minutes of March meeting, Treasurer's Report, Fund Balance Report, Budget Report, Claims for Disbursement, May Mental Health Board Proclamation, approval of staff hires for 2025-2026 school year - Derek Peil, Director, Alternative Education, Justin Ruzicka, Panhandle Beginnings Day Treatment Coordinator, staff resignation - Ellie Cummings, Speech/Language Pathologist, revised Board Policy review schedule). Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

<b>2023 Approved Claims</b>	
Salaries, Benefits,	\$ 968,369.20
Prof. & Tech. Services; Mileage	\$ 115,464.48
Leases, Utilities & Maintenance	\$ 24,546.85
Copies, Postage, Telephone & Travel	\$ 56,125.73
Supplies, Materials, Software & other Util.	\$ 111,540.64
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$ (6,537.00)
Dues, Fees & Ind. Costs	\$ (1,327.55)
<b>Total</b>	<b>\$1,268,182.35</b>

Calendar:

- April 16, 2025 - ESU 13 Administrative Advisory Council - 10:00 AM, Conference Rooms B/C
- April 18-21, 2025 - ESU 13 offices closed for Easter break
- April 25, 2025 - Meridian Prom - 7:00-9:00 PM at Hunts Acres
- May 9, 2025 - LifeLink graduation - 1:00 PM - HARMS Center
- May 14, 2025 - VALTS graduation - 11:45 PM - HARMS Center
- May 16, 2025 - Meridian graduation - 1:00 PM - Conference Rooms B/C

- May 20, 2025 - Regular Board meeting

No Public Forum

Reports:

Megan Macy, Teacher of the Visionally Impaired, presented her vision of a three-and-a-half-day summer camp for students with visual impairments and dual sensory disability of deaf/blindness. Currently, day camps are held in Nebraska City. The program would cover five key areas: investigating clubs and activities that are available in the local community setting, participating in new activities using adapted sports equipment, advocating for accommodations within the community, communicating with transportation and making reservations, and independent living skills within the dorm setting to include shopping and meal prep. Several suggestions for materials, equipment, and funding were made by the Board members.

Dr. Winchester attended the NRCSA spring conference that was held March 20-21st in Kearney. She provided content of sessions she attended.

The NASB Open Meetings Workshop was attended by Board members Diemoz, Richards, and Sinner on March 25 that was held in Gering. Discussion was held regarding Open Meetings law scenarios.

Head Start Director's Report, Policy Council, and Financial Reports - no discussion.

Krystie Hohnstein, Head Start Director, reviewed Head Start's indirect cost rate with the Board. The Head Start program will budget at a rate as close to the non-restricted rate as workable when writing and submitting the yearly funding application. The budgeted rate will be used when expensing direct costs from April through August. In September, when certified teacher costs (or other budget uncertainties) are determined, the program may adjust the indirect cost rate accordingly. For ESU 13 budgeting purposes, the Head Start program will pay a minimum of the restricted indirect cost rate. If there are unobligated funds at the end of the Head Start budget period, the program can pay up to the non-restricted rate as long as the program doesn't exceed the 15% administrative maximum.

Administrator's Report:

- A summary of the 21 district needs visits was presented
- On September 22nd, the Western Nebraska School Mental Health Conference will be held at Gordon-Rushville High School. Registration is now open.
- The Harms Center remodel will be complete by the beginning of the 2025-26 school year. The ESU programs will be able to resume in the newly remodeled areas.
- The Title IC team will be moved into the Alternative Education Department starting in the 2025-26 school year. The project will be absorbing the Title IC currently serving Alliance Public Schools and Box Butte County.
- Legislative updates were given

Board Committee Reports: no discussion

Board Member Comments: none

Business:

Moved by Winchester, seconded by Coon that the Board approve the recommendation of the Policy/Legislative Committee and adopt the amendments to Article 6, Sections 1, 3, and 5 as presented and waive the second reading. Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

Proposed New Board Policy on Federal Stipends - First Reading

Dr. Barrett shared that is a required policy for federal grants that distribute stipends. Discussion on length of employment for eligible employees was discussed. It is determined by the Board to revise the language to

broaden the eligible employment requirement based on the project guidelines. Language of returning to the same school the following year will also be added. The new language will be sent to the Policy committee for review before the Board meeting on May 20th.

Moved by Diemoz, seconded by Jones that the Board approve changing the Budget Hearing, Tax Request, and regular Board meeting from September 16th to September 23, 2025. The ESU 13 calendar will be updated and posted on the website. Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

Moved by Marsh, seconded by Kinsey that the Board approve the 2025-2026 student programs for LifeLink, Meridian, Panhandle Beginnings Day Treatment, and VALTS. The Board discussed updating the color coding of the Panhandle Beginnings and VALTS calendars and agreed. Updated versions of these calendars will be uploaded to the website. Coon: Aye, Diemoz: Aye, Horn: Aye, Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

Mr. Horn addressed the Board to share his reasons for stepping down from his position on the ESU 13 Board. He cited time constraints as a significant factor in his decision. Mr. Horn expressed his deep appreciation and continued support for ESU 13, noting his admiration for both the staff and the Board. He stated that it has been an honor to serve in this role. Mr. Horn also introduced Mandy Plog as a guest, mentioning that she would be willing to serve in his position should the Board choose to appoint her.

Moved by Ningen, seconded by Diemoz that the Board accept the resignation of Board member, Tim Horn. Coon: Aye, Diemoz: Aye, Horn: Abstain (With Conflict), Jones: Aye, Kinsey: Aye, Marsh: Aye, Marx: Aye, Millette: Absent, Ningen: Aye, Richards: Aye, Sinner: Aye, Winchester: Aye. Motion passed.

President Sinner adjourned the meeting at 8:05 PM. The next regular Board meeting will be held Tuesday, May 20, 2025, at ESU 13's Main Office, 4215 Avenue I, Scottsbluff.

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President

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Secretary

**CHECK REGISTER APRIL 2025**

<b>Check #</b>	<b>Check Date</b>	<b>Entity Name</b>	<b>Amount</b>
23554	04/04/2025	ALLO COMMUNICATIONS	\$2,458.59
23555	04/04/2025	ALLO COMMUNICATIONS	\$550.42
23556	04/04/2025	CITY OF BRIDGEPORT	\$314.62
23557	04/04/2025	CITY OF SCOTTSBLUFF	\$216.56
23558	04/04/2025	CITY OF SIDNEY	\$3,812.48
23559	04/04/2025	ED SERVICE UNIT NO 13	\$968,382.72
23560	04/04/2025	NEBRASKA PUBLIC POWER DISTRICT	\$791.40
23561	04/04/2025	NPPD	\$3,112.11
23562	04/04/2025	VERIZON WIRELESS	\$465.62
23563	04/08/2025	VISA	\$4,740.03
23564	04/22/2025	308 EMBROIDERY	\$8,310.54
23565	04/22/2025	ACR PROPERTIES LLC	\$520.00
23566	04/22/2025	AHLERS BAKING, INC	\$50.04
23567	04/22/2025	BANNER COUNTY PUBLIC SCHOOLS	\$1,134.00
23568	04/22/2025	BAYARD PUBLIC SCHOOLS	\$2,124.00
23569	04/22/2025	BENZEL PEST CONTROL	\$168.00
23570	04/22/2025	BENZEL PEST CONTROL	\$269.50
23571	04/22/2025	BOX BUTTE GENERAL HOSPITAL	\$240.00
23572	04/22/2025	BRIDGEPORT PUBLIC SCHOOLS	\$972.00
23573	04/22/2025	BURGER WERX	\$103.76
23574	04/22/2025	CASH-WA DISTRIBUTING	\$9,013.51
23575	04/22/2025	CHARTER COMMUNICATIONS	\$1,526.02
23576	04/22/2025	CHEYENNE COUNTY CLERK	\$749.88
23577	04/22/2025	CHRISTINE RIPPE	\$170.00
23578	04/22/2025	CITY OF GERING LANDFILL	\$262.80
23579	04/22/2025	CITY OF SCOTTSBLUFF	\$437.51
23580	04/22/2025	COLUMN SOFTWARE, PBC (STAR-HERALD NOTICES)	\$10.91
23581	04/22/2025	COMFORT INN - KEARNEY	\$338.00
23582	04/22/2025	COMPASS GROUP USA, INC.	\$153.45
23583	04/22/2025	COMPLETE CARE FAMILY PRACTICE, LLC	\$404.00
23584	04/22/2025	CORNHUSKER MARRIOTT HOTEL	\$110.00
23585	04/22/2025	CROWNE PLAZA-KEARNEY	\$434.85
23586	04/22/2025	CULLIGAN	\$95.60
23587	04/22/2025	CULLIGAN OF SCOTTSBLUFF	\$103.00
23588	04/22/2025	CYTEK MEDIA SYSTEMS, INC	\$1,823.50
23589	04/22/2025	D. MARTIN-ESU #13	\$50.31
23590	04/22/2025	DENNIS SUPPLY CO	\$157.44
23591	04/22/2025	DOCU-SHRED, LLC	\$105.00
23592	04/22/2025	ENGINEERED CONTRLS, INC.	\$758.00
23593	04/22/2025	ESU COORDINATE COUNCIL	\$56,792.18
23594	04/22/2025	FES LLC	\$1,300.00
23595	04/22/2025	FINNEYS INC	\$62.28
23596	04/22/2025	FIRST UNITED METHODIST CHURCH	\$100.00
23597	04/22/2025	THE FLOORING GARAGE (WAMSLEY CONST., LLC)	\$9,304.07
23598	04/22/2025	FRENCHMAN VALLEY COOP	\$776.64
23599	04/22/2025	GERING PUBLIC SCHOOLS	\$11,340.00
23600	04/22/2025	WHITNEY GIBSON	\$250.00
23601	04/22/2025	HAMPTON INN & SUITES 8	\$110.00

23602	04/22/2025	HOLIDAY INN EXPRESS & SUITES CHADRON	\$1,320.60
23603	04/22/2025	HOLIDAY INN EXPRESS & SUITES SCOTTSBLUFF	\$220.00
23604	04/22/2025	HOLIDAY INN OF KEARNEY	\$144.95
23605	04/22/2025	HULLINGER GLASS AND LOCKS	\$312.75
23606	04/22/2025	HX3 HANDYMAN SERVICE LLC	\$650.00
23607	04/22/2025	KAPLAN EARLY LEARNING	\$3,072.11
23608	04/22/2025	KIDS KORNER	\$1,000.00
23609	04/22/2025	LORI KOUBA	\$624.35
23610	04/22/2025	LA QUINTA INN & SUITES KEARNEY	\$299.90
23611	04/22/2025	LAKESHORE LEARNING MATERIALS	\$18,981.06
23612	04/22/2025	LEYTON PUBLIC SCHOOLS	\$1,944.00
23613	04/22/2025	DEBRA MASON	\$800.82
23614	04/22/2025	MENARDS	\$266.50
23615	04/22/2025	MENARDS	\$427.06
23616	04/22/2025	MINATARE PUBLIC SCHOOLS	\$2,849.00
23617	04/22/2025	MITCHELL PUBLIC SCHOOLS	\$3,709.00
23618	04/22/2025	MORRILL PUBLIC SCHOOLS	\$5,832.00
23619	04/22/2025	NCECBVI	\$50.00
23620	04/22/2025	NCS PEARSON, INC.	\$407.00
23621	04/22/2025	NCSA - NE COUNCIL SCHOOL ADMIN	\$75.00
23622	04/22/2025	NE DEPT OF LABOR UNEMPLOYMENT INS	\$200.59
23623	04/22/2025	NEBRASKA JUNIOR ACADEMY OF SCIENCES	\$136.00
23624	04/22/2025	NEBRASKA RURAL RADIO ASSOCIATION	\$175.00
23625	04/22/2025	NEBRASKA SAFETY CENTER	\$125.00
23626	04/22/2025	NPPD	\$127.01
23627	04/22/2025	SARAH OCHOA	\$1,093.24
23628	04/22/2025	OPTK NETWORKS	\$7,769.80
23629	04/22/2025	O'REILLY AUTOMOTIVE	\$75.98
23630	04/22/2025	PLATTE VALLEY CREAMERY	\$1,193.85
23631	04/22/2025	QUILL LLC	\$205.27
23632	04/22/2025	RAPID FIRE PROTECTION INC	\$2,584.00
23633	04/22/2025	SAUDER'S AUTOMOTIVE	\$66.18
23634	04/22/2025	SCOTTS BLUFF CO CONS 911 COMM	\$465.00
23635	04/22/2025	SCOTTSBLUFF FAMILY YMCA	\$150.00
23636	04/22/2025	SCOTTSBLUFF PUBLIC SCHOOLS	\$1,805.40
23637	04/22/2025	SCOTTSBLUFF PUBLIC SCHOOLS	\$20,075.00
23638	04/22/2025	RUSSELL SMITH	\$2,100.00
23639	04/22/2025	SONNY'S SUPER FOODS/BRIDGEPORT	\$1,489.29
23640	04/22/2025	STAPLES ADVANTAGE	\$435.03
23641	04/22/2025	TAHER, INC.	\$978.11
23642	04/22/2025	TEAM CHEVROLET	\$1,089.56
23643	04/22/2025	THINKING COLLABORATIVE, LLC	\$35.00
23644	04/22/2025	THE UNITED METHODIST CHURCH - SHER BEARS	\$240.00
23645	04/22/2025	THE UNIVERSITY OF NEBRASKA - LINCOLN	\$2,803.00
23646	04/22/2025	UNIVERSITY OF NE-LINCOLN	\$1,675.00
23647	04/22/2025	VERIZON WIRELESS	\$1,052.96
23648	04/22/2025	VERIZON WIRELESS	\$192.39
23649	04/22/2025	WASH-IT LLC DBA HI PERFORMANCE CAR WASH	\$141.62
23650	04/22/2025	WASTE CONNECTIONS OF NEBRASKA, INC.	\$379.40
23651	04/22/2025	WESTERN NE MOVING & STORAGE	\$1,000.00

23652	04/22/2025	WESTERN NEBRASKA COMMUNITY COLLEGE	\$1,110.00
23653	04/22/2025	WNCC, TREASURER	\$3,346.00
23654	04/25/2025	VISA	\$27,006.30
23655	04/25/2025	BLACK HILLS ENERGY	\$937.19
23656	04/25/2025	CENTURYLINK COMMUNICATIONS	\$1,257.95
23657	04/25/2025	CENTURYLINK COMMUNICATIONS	\$262.03
23658	04/25/2025	CHARTER COMMUNICATIONS	\$48.98
23659	04/25/2025	CITY OF SCOTTSBLUFF	\$480.47
23660	04/30/2025	ALLO COMMUNICATIONS	\$2,409.56
23661	04/30/2025	ALLO COMMUNICATIONS	\$550.49
23662	04/30/2025	BLACK HILLS ENERGY	\$481.06
23663	04/30/2025	CITY OF BRIDGEPORT	\$367.47
23664	04/30/2025	CITY OF SCOTTSBLUFF	\$221.52
23665	04/30/2025	NEBRASKA PUBLIC POWER DISTRICT	\$873.37
23666	04/30/2025	VERIZON WIRELESS	\$873.86
<b>DIRECT DEPOSIT</b>			
1958	04/22/2025	CENTURYLINK	\$739.43
1959	04/22/2025	CRISIS PREVENTION INSTITURE, INC.	\$200.00
1960	04/22/2025	SNELL SERVICES	\$230.00
1961	04/22/2025	TOTALLY TOTS LLC	\$270.00
1962	04/22/2025	BROCK MANLEY	\$110.00
1963	04/22/2025	ANITA'S GREENSCAPING, INC	\$1,110.00
1964	04/22/2025	LAURA BARRETT	\$50.00
1965	04/22/2025	BAYARD TIGER CUB CHILDCARE CENTER	\$300.00
1966	04/22/2025	TAYLOR BEN	\$86.99
1967	04/22/2025	JESSICA BRODERICK	\$50.00
1968	04/22/2025	CAPITAL BUSINESS	\$2,502.38
1969	04/22/2025	CAPITAL BUSINESS SYSTEMS	\$1,207.81
1970	04/22/2025	CARPENTER CENTER	\$5,000.00
1971	04/22/2025	CHUCK ELLEY PRESENTATIONS	\$2,286.08
1972	04/22/2025	COMMUNITY CHRISTIAN SCHOOL	\$300.00
1973	04/22/2025	JADEN CRISWELL	\$369.60
1974	04/22/2025	DAS STATE ACCOUNTING	\$567.87
1975	04/22/2025	E3 DIAGNOSTICS	\$187.00
1976	04/22/2025	FBG SERVICE CORPORATION	\$1,491.43
1977	04/22/2025	FIRST UNITED METHODIST CHURCH - GRACE GARDENS	\$100.00
1978	04/22/2025	SAMANTHA FISHER	\$1,039.80
1979	04/22/2025	MEGGIN FUNK	\$161.00
1980	04/22/2025	GREAT PLAINS COMMUNICATIONS	\$1,436.83
1981	04/22/2025	ANNA GAMBOA	\$4,345.00
1982	04/22/2025	HAMPTON INN - NORTH PLATTE	\$110.00
1983	04/22/2025	TERESAY HAYNES	\$67.20
1984	04/22/2025	KRYSTIE HOHNSTEIN	\$50.00
1985	04/22/2025	ROXANE HUMPHREY	\$95.27
1986	04/22/2025	IDEAL LINEN SUPPLY	\$171.10
1987	04/22/2025	IDEAL LINEN/BLUFFS	\$915.46
1988	04/22/2025	IDEA LINEN/BLUFFS	\$436.00
1989	04/22/2025	DENITA JULIUS	\$634.20
1990	04/22/2025	MEGAN LANTIS	\$310.80
1991	04/22/2025	LEGACY COOPERATIVE <sup>10</sup>	\$5,240.42

1992	04/22/2025	KATHY WEBER	\$430.46
1993	04/22/2025	JENNIFER LOPEZ	\$550.20
1994	04/22/2025	LR4, LLC	\$600.00
1995	04/22/2025	RENEE MILLER	\$188.38
1996	04/22/2025	BOBBIE MOSEMAN	\$1,787.80
1997	04/22/2025	NICOLE MURPHY	\$480.90
1998	04/22/2025	ONE SOURCE	\$328.50
1999	04/22/2025	TOM PEACOCK	\$68.94
2000	04/22/2025	JENNIFER BAUMANN	\$200.00
2001	04/22/2025	QUALTRICS, LLC	\$12,641.84
2002	04/22/2025	LEAH REED	\$336.00
2003	04/22/2025	NICOLE SARNIRAND	\$728.00
2004	04/22/2025	BETTY SCHUBAUER	\$771.26
2005	04/22/2025	SIDNEY PUBLIC SCHOOLS	\$2,694.98
2006	04/22/2025	MICHELLE WEIMER	\$222.75
2007	04/22/2025	DAWEN TERRELL	\$571.56
2008	04/22/2025	KALYN TISUE	\$545.60
2009	04/22/2025	ALLISON TRAMP	\$473.20
2010	04/22/2025	BRITTAIN TRAVE	\$350.00
2011	04/22/2025	PAM UHL	\$117.60
2012	04/22/2025	ANGELA LUPPEN	\$300.00
2013	04/22/2025	SHERIDAN WIDHELM	\$16.10
2014	04/30/2025	CENTURYLINK	\$739.43
2015	04/30/2025	GREAT PLAINS COMMUNICATIONS	\$3,537.49
		<b>CHECKING ACCOUNT TOTAL</b>	<b>\$1,289,399.03</b>

# TREASURER'S REPORT

**April 2025**

<b>GENERAL FUND: Platte Valley Bank</b>		
Balance - March 31, 2025	\$1,019,756.13	
Revenue - April	\$1,604,729.49	
Checks/Direct Deposits - April	\$1,289,399.03	
HS Rent (\$2,835.00); Indirect Costs: \$7,420.77; Interest: \$1,013.27; Refund from Conference: (\$290.00); McGraw Hill Publishing \$1,169.77	-\$4,139.27	
Transfer funds from GF for investment	\$0.00	
Voided check: Check # 23524 dated 3/18/25 to Qualtrics	\$12,641.84	
<b>BALANCE GENERAL FUND - April 30, 2025</b>		<b>\$1,343,589.16</b>
<b>PETTY CASH FUND (Scottsbluff site): Riverstone Bank</b>		
Cash on hand - March 31, 2025	\$449.69	
Cash received - April	<u>\$50.31</u>	
Cash available - April	\$500.00	
Cash paid out - April	<u>\$474.15</u>	
Cash on hand - April 30, 2025	\$25.85	
<b>TOTAL ACCOUNTED FOR IN PETTY CASH</b>	<b>\$500.00</b>	
<b>PETTY CASH FUND (Sidney site): Security First Bank</b>		
Cash on Hand - March 31, 2025	\$300.00	
Cash received - April	<u>\$0.00</u>	
Cash available - April	\$300.00	
Cash paid out - April	<u>\$0.00</u>	
Cash on Hand - April 30, 2025	\$300.00	
<b>TOTAL ACCOUNTED FOR IN PETTY CASH (Sidney site)</b>	<b>\$300.00</b>	
<b>GENERAL FUND INVESTMENTS</b>		
First National Bank (FNBO) (Scottsbluff)		
Money Market Checking #...1011	\$343,371.13	
Nebraska Liquid Asset Fund (NLAF):		
CD-T Bank, Tollway, TX	\$237,000.00	
CD-Financial Federal Savings Bank, Memphis, TN	\$237,000.00	
CD-Solera National Bank, Lakewood, CO	\$236,000.00	
CD-Tioga-Franklin Savings Bank, Philadelphia, PA	\$244,000.00	
CD-Maplemark Bank, Dallas, TX	\$237,000.00	
CD-Nexbank, Ssb, Dallas, TX	\$238,000.00	
CD-West Pointe Bank, Oshkosh, WI	\$231,000.00	
CD-First Bank of Ohio, Tiffin, OH	\$232,000.00	
CD-First Security Bank and Trust Co., Oklahoma City, OK	\$239,000.00	
CD-First State Bank of Dequeen, Dequeen, AR	\$239,000.00	
CD-Flagstar Bank, Fsb, Troy, MI	\$234,000.00	
CD-First Capital Bank, Charleston, SC	\$226,000.00	
CD-Cornerstone Bank, Nebraska, York, NE	\$234,000.00	
CD-First Priority Bank, Pryor, OK	\$230,000.00	
CD-American Commercial Bank & Trust, Ottawa, IL	\$200,000.00	
NLAF General Fund	\$304,692.91	

Security First Bank (Sidney): CD# 10050664	\$173,785.58	
<b>BALANCE GENERAL FUND INVESTMENTS - April 30, 2025</b>		<b>\$4,315,849.62</b>
COUNTY FUNDS - April 30, 2025 (Figures not yet available)		<b>\$0.00</b>
<b>TOTAL FUNDS AVAILABLE GENERAL FUND - April 30, 2025</b>		<b>\$5,659,438.78</b>
<b>PAYROLL CHECKING: Platte Valley Bank</b>		
Balance - March 31, 2025	\$7,283.61	
Deposits (includes Interest) - April	\$968,439.87	
Expense - (Includes transfer of Interest to General Fund) - April	\$968,439.87	
<b>BALANCE PAYROLL CHECKING - April 30, 2025</b>		<b>\$7,283.61</b>
<b>SECTION 125 FUND</b>		
Balance - March 31, 2025	\$5,976.12	
Deposits - April	\$4,278.37	
Payments - April	<u>\$4,440.70</u>	
<b>BALANCE SECTION 125 FUND, First National Bank of Omaha</b>	<b>\$5,813.79</b>	
Balance at BanCorp for Benecards	\$2,500.00	
<b>TOTAL BALANCE OF FUNDS FOR SECTION 125 - April 30, 2025</b>	<b>\$8,313.79</b>	
<b>TOTAL FUNDS AVAILABLE PAYROLL FUND - April 30, 2025</b>		<b>\$7,283.61</b>
<b>REVENUE SOURCES</b>	<b>THIS MONTH</b>	<b>YEAR TO DATE</b>
Property Taxes	\$79,833.77	\$1,213,892.40
School Contacts	\$585,234.38	\$3,391,953.49
Professional Learning	\$1,021.00	\$67,915.85
Repair/Production	\$12.60	\$35.80
State/Federal Sources	\$737,858.88	\$5,732,058.54
Interest on Investments	\$1,622.77	\$52,731.78
Core Services/Technology Infrastructure	\$93,871.03	\$750,968.24
Insurance Adjustments/Other Non-Revenue Receipts	\$105,275.06	\$1,031,465.85
<b>TOTAL</b>	<b>\$1,604,729.49</b>	<b>\$12,241,021.95</b>

<b>FUND BALANCE: April 30, 2025</b>	
<b>Board Meeting: May 20, 2025</b>	
	<b>GENERAL FUND</b>
Total Fund Balance, 9/1/2024	\$4,468,260.15
Revenue YTD	\$12,241,021.95
County Treasurers' Balances	\$0.00
Available Funds	\$16,709,282.10
Expenses YTD include April adjustments: HS Rent (\$2,835.00); Indirect Costs: \$7,420.77; Refund from conference (\$290.00); McGraw Hill Publishing: (\$1,169.77); Voided check: (\$12,641.84)	\$11,049,843.32
<b>TOTAL FUND BALANCE April 30, 2025</b>	<b>\$5,659,438.78</b>
General Fund Checking	\$1,343,589.16
County Treasurers' Balances	\$0.00
Money Market Checking (FNBO)	\$343,371.13
Certificates of Deposit	\$3,972,478.49
<b>TOTAL FUND BALANCE April 30, 2025</b>	<b>\$5,659,438.78</b>

## Board of Education Summary

April 2025

Function #	Sub Account	Program	Adopted Budget	Expended During April 2025	YTD Total for 2024-2025
1100	1100	VALTS	341,100	27,311.48	189,412.10
1100	1110	NEVA - NE ED VIRTUAL ACADEMY	181,813	18,975.79	121,417.57
1190	3544	SIXPENCE CCP GERING SEPT 24-JUNE 25	440,834	35,299.67	279,212.54
1190	3545	SIXPENCE CCP GERING JULY-AUG 2025	88,166	0.00	0.00
1200	1212	TRANSITION PROGRAM	66,299	5,080.74	43,538.88
1200	1232	MERIDIAN	1,019,432	64,614.23	656,404.05
1200	1234	LIFELINK	295,563	23,389.13	188,427.78
1296	1217	EARLY CHILDHOOD EDUCATOR	124,829	9,077.84	76,234.34
2120	1241	SUPERVISION	229,197	9,825.96	129,174.29
2120	2160	IOP	6,723	0.00	0.00
2131	2131	Health Services	2,000	0.00	301.95
2141	2140	PSYCHOLOGICAL SERVICES SCHOOL AGE	954,277	84,224.83	669,788.23
2146	2140	PSYCHOLOGICAL SERVICES BELOW AGE 5	37,671	3,056.92	28,285.81
2151	1216	SPEECH/LANGUAGE PROGRAM SCHOOL AGE	630,469	49,579.46	400,161.49
2156	1216	SPEECH/LANGUAGE PROGRAM BELOW AGE 5	248,436	19,152.27	152,535.74
2151	1218	DEAF EDUCATION SCHOOL AGE	131,627	11,807.86	87,226.37
2156	1218	DEAF EDUCATION BELOW AGE 5	48,497	3,865.28	30,906.87
2161	1214	OCCUPATIONAL THERAPY SCHOOL AGE	115,931	8,106.52	65,134.35
2166	1214	OCCUPATIONAL THERAPY BELOW AGE 5	30,817	2,450.26	18,815.34
2171	1215	PHYSICAL THERAPY SCHOOL AGE	44,000	162.00	26,959.08
2176	1215	PHYSICAL THERAPY BELOW AGE 5	13,000	60.75	7,473.21
2181	1211	PROGRAM FOR VISUALLY IMPAIRED SCHOOL AGE	121,382	7,785.60	80,750.06
2186	1211	PROGRAM FOR VISUALLY IMPAIRED BELOW AGE 5	34,235	2,195.93	23,154.85
2190	2501	HS/EHS NON GRANT EXPENDITURES	12,348	0.00	24.99
2190	2502	BUFFINGTON MEMORIAL HS SCHOLARSHIP	2,870	0.00	0.00
2190	2550	MEDICAID IN PUBLIC SCHOOLS	22,440	1,442.40	12,047.41
2213	1970	STAFF TRAINING FLOW THROUGH	2,500	0.00	(0.02)
2213	2192	ASD TRAININGS	15,970	1,756.17	2,045.90
2213	2200	Literacy Project	0	56,792.18	56,792.18
2213	3551	CORE Professional Learning	1,117,049	76,179.04	675,027.75
2290	2230	SCHOOL SPECIAL EDUCATION INSERVICE	22,554	1,134.17	9,154.42
2310	2310	BOARD OF EDUCATION	137,409	5,568.28	110,445.76
2320	2320	EXECUTIVE ADMINISTRATION	241,366	17,189.46	157,995.63
2320	2321	ADMINISTRATION - SATELLITE OFFICES	76,146	18,769.64	67,342.89
2510	2508	GRANT ADMINISTRATION	501,000	23,576.09	330,207.86
2510	2510	GENERAL BUSINESS	154,738	9,391.01	100,539.35
2520	2223	PURCHASING, WAREHOUSING AND DIST.	24,143	385.42	17,649.31
2560	2560	Public Information	66,731	5,189.15	42,176.26
2570	2570	PERSONNEL SERVICES	39,226	2,366.62	31,162.76
2580	2226	DL INTERLOCAL SCHOOL CONSORTIUM	163,170	11,853.84	95,555.27
2580	2227	DL EQUIPMENT REPLACEMENT	252,126	1,573.50	10,242.50
2580	2228	E-RATE CONSORTIUM	279,209	26,680.49	189,952.12
2580	2231	SCHOOL TECHNOLOGY INSERVICE (SRS)	45,696	0.00	6,000.00
2590	2509	CENTRAL SUPPORT	123,613	2,356.49	58,856.08
2590	5614	Staff Fund	1,483	(166.78)	552.83
2590	5617	Vending Machine	800	299.35	969.07
2610	2610	OPERATION OF SCOTTSBLUFF BUILDING	133,000	4,030.68	96,735.79
2610	2611	OPERATION OF SIDNEY BUILDING	52,000	5,533.91	38,667.61
2610	2612	OPERATION OF HATC BUILDING	45,143	0.00	35,550.59
2620	2620	MAINTENANCE OF FACILITY	247,440	17,000.53	166,622.56
2630	2610	OPERATION OF SCOTTSBLUFF BUILDING	14,500	1,594.50	10,180.01
2650	2525	UNIT TRANSPORTATION	56,078	(9,709.44)	27,766.25
2670	2125	ELLEY PRESENTATION CONSORTIUM	32,125	2,286.08	10,922.04
2712	2760	SCHOOL AGE TRANSPORTATION	11,297	518.06	7,618.57
3100	2190	LUNCH PROGRAM	29,782	1,567.40	16,438.37
3300	2191	PELC TRAININGS	18,309	648.14	9,430.54
3300	2194	ELC Coach Consultant Trainings	1,500	0.00	0.00
3300	2210	PANHANDLE PARTNERSHIP Systems of Care	4,000	318.31	2,554.97
3400	3400	ROOTED IN RELATIONSHIP SEPT 24-JUNE 25	117,394	8,773.31	55,912.26
3400	3401	ROOTED IN RELATIONSHIP JULY-AUG 2025	23,479	0.00	0.00
3400	3402	PANHANDLE BEGINNINGS DAY SCHOOL	739,766	51,239.37	430,161.83
3400	3403	United Healthcare Transition Grant	9,203	0.00	0.00
3400	3404	Healthy Snacks For Schools Funds	3,689	0.00	0.00

Function #	Sub Account	Program	Adopted Budget	Expended During April 2025	YTD Total for 2024-2025
3400	6915	FAFSA NE Completion Grant	0	0.00	171.96
3512	0000	DL INCENTIVES	0	2,530.39	20,243.12
3552	0004	Safety Grant	500,000	0.00	14,373.38
3599	0005	Step Up To Quality	22,000	0.00	0.00
3599	3500	EARLY DEVELOPMENT NETWORK	363,679	28,244.69	228,425.12
3599	3552	CORE TECHNOLOGY	516,543	34,260.53	297,422.83
3599	3553	EIHFT	136,483	8,814.89	64,146.22
3599	3900	NDE SCHOOL MENTAL HEALTH GRANT	221,237	9,503.80	81,758.12
3599	3905	Private Insurance/Medicaid/Region I Grant	9,900	0.00	0.00
3599	3907	TRANSITION SUMMER PROGRAM 2024-VR	2,384	0.00	583.80
3599	3909	JOB EXPO FOR STUDENTS-VR GRANT	5,310	0.00	0.00
3599	3910	TRANSITION SUMMER PROGRAM 2025-VR	14,000	0.00	0.00
3599	3914	Pre K-2 PD Specialist Grant	21,126	0.00	1,615.20
3599	3995	STATE FUNDED GRANTS	300,000	(254.50)	0.00
4700	4700	Building Improvements	200,000	150.16	110,161.00
5000	2515	TECH CENTER-WNCC LEASE PURCHASE	59,375	0.00	2,187.50
6415	4401	EC MTSS IMPLEMENT FACILITATE 23-24	0	0.00	2,339.98
6415	4403	ELC Coach Consultant June-August 2025	34,500	0.00	1,126.70
6415	4404	ELC Coach Consultant Sept 2024-May 2025	138,000	9,670.23	80,668.94
6415	4414	NeMTSS Regional Grant 2023-2024	46,426	0.00	3,423.53
6415	4415	NeMTSS Regional Grant 2024-2025	162,000	12,141.98	91,332.70
6415	4520	Teacher Retention Grant 2023-2024	47,264	0.00	4,395.59
6415	4521	Teacher Retention Grant 2024-2025	125,378	8,150.95	77,144.55
6415	4950	WEST REGION ASD PROJECT 2023-2024	31,395	0.00	14,987.11
6415	4951	WEST REGION ASD PROJECT 2024-2025	197,541	17,536.23	125,645.82
6415	4954	WESTERN REGION ASD Part C 2023-2024	3,537	0.00	1,331.19
6415	4955	WESTERN REGION ASD Part C 2024-2025	21,949	1,948.48	13,960.70
6416	4905	SPED PRT #13 2023-2024	14,533	0.00	10,525.18
6416	4906	SPED PRT #13 2024-2025	22,000	533.72	9,846.10
6416	4907	SPED PRT #14 2023-2024	10,444	0.00	7,488.16
6416	4908	SPED PRT #14 2024-2025	15,250	438.21	9,270.88
6417	4830	WEST REGION TRANSITION August 2025	10,053	(427.46)	0.00
6417	4832	WEST REG TRANSITION Sept 2024-July 2025	120,640	8,737.06	75,496.23
6418	4980	PEAK PROJECT Sept. 2024-July 2025	144,945	2,902.33	41,063.18
6418	4981	PEAK PROJECT Sept. 2023-July 2024	12,079	0.00	6,986.97
6690	4939	ARPA Training Sept. 2023-May 2024	0	0.00	243.38
6690	4940	EARLY LRNG CONNECT JUNE-AUG 2025	28,121	0.00	1,864.64
6690	4942	EARLY LRNG CONNECT SEPT 24-MAY 25	168,727	14,263.18	111,079.79
6700	4705	CARL PERKINS 2024-2025	105,641	2,594.98	61,885.93
6700	4706	CARL PERKINS 2023-2024	35,216	0.00	(227.76)
6915	4915	TITLE I, PART C-MIGRANT ED SEPT. 2024	853,651	0.00	139,410.95
6915	4916	TITLE I, PART C-MIGRANT OCT 2024-AUG 2025	677,676	41,323.62	233,077.24
6925	4925	TITLE III LEP 2023-2024	54,773	(1,169.77)	43,813.74
6925	4927	TITLE III LEP 2024-2025	45,417	0.00	12,425.79
6926	4928	Title III Immigrant Education	2,500	0.00	0.00
6940	4941	HEAD START APRIL-AUGUST 2025	683,947	3,418.94	3,418.94
6940	4943	EARLY HEAD START APRIL-AUGUST 2025	569,119	3,982.35	3,982.35
6940	4944	HEAD START SEPT 2024-MARCH 2025	1,378,501	143,496.24	1,308,292.07
6940	4945	HEAD START T&TA APRIL-AUGUST 2025	8,977	0.00	0.00
6940	4946	EARLY HEAD START T&TA APRIL-AUG 2025	7,785	0.00	0.00
6940	4947	EARLY HS SEPT 2024-MARCH 2025	1,130,210	138,221.84	1,295,507.00
6940	4948	HEAD START T&TA SEPT. 2024-MARCH 2025	14,389	464.85	12,396.77
6940	4949	EARLY HS T&TA SEPT 2024-MAR 2025	14,133	90.11	17,968.14
6940	4956	Head Start One Time Funds	154,651	33,186.69	107,670.39
6945	4802	FEDERAL NUTRITION PROGRAMS	135,308	13,530.07	63,461.30
6969	4966	TITLE IV PART A ESEA/ESSA SEPT 2024	103,883	90.00	7,466.68
6969	4967	TITLE IV PART A OCT 2024-AUG 2025	110,000	6,749.01	47,936.52
6990	3558	USDA Rural Utility Grant	1,148,778	0.00	0.00
6990	3901	Stronger Connections	100,000	0.00	0.00
6990	4455	NEBMAC	200,000	2,599.50	21,431.09
6990	4999	FEDERAL FUNDED GRANTS	800,000	0.00	0.00
<b>TOTAL</b>			<b>22,108,964</b>	<b>1,279,883.19</b>	<b>11,049,843.32</b>
		16			
<b>8 of 12 months are complete</b>					
<b>The budget should be at 67%. Without grants the budget is at 66%.</b>					

## CHECK LISTING MAY 20, 2025

<u>CHECK #</u>	<u>Check Date</u>	<u>Entity Name</u>	<u>Description</u>	<u>Amount</u>
23654	04/25/2025	VISA	MULTIPLE EXPENSES	27,006.30
23655	04/24/2025	BLACK HILLS ENERGY	UTILITIES	937.19
23656	04/24/2025	CENTURYLINK COMMUNICATIONS	TELECOMMUNICATION	1,257.95
23657	04/24/2025	CENTURYLINK COMMUNICATIONS	TELECOMMUNICATION	262.03
23658	04/24/2025	Charter Communications	TELECOMMUNICATION	48.98
23659	04/24/2025	CITY OF SCOTTSBLUFF	UTILITIES	480.47
23660	04/30/2025	Allo Communications	TELECOMMUNICATION	2,409.56
23661	04/30/2025	ALLO COMMUNICATIONS	TELECOMMUNICATION	550.49
23662	04/30/2025	BLACK HILLS ENERGY	UTILITIES	481.06
23663	04/30/2025	CITY OF BRIDGEPORT	UTILITIES	367.47
23664	04/30/2025	CITY OF SCOTTSBLUFF	UTILITIES	221.52
23665	04/30/2025	NPPD	UTILITIES	873.37
23666	04/30/2025	VERIZON WIRELESS	TELECOMMUNICATION	873.86
23667	05/05/2025	CITY OF SIDNEY	UTILITIES	3,690.10
23668	05/05/2025	ED SERVICE UNIT NO 13	PAYROLL	974,333.27
23669	05/05/2025	NPPD	UTILITIES	2,800.02
23670	05/09/2025	VISA	MULTIPLE EXPENSES	11,289.73
23671	05/09/2025	BLACK HILLS ENERGY	UTILITIES	380.05
23672	05/20/2025	4IMPRINT	SUPPLIES	402.63
23673	05/20/2025	ACR Properties LLC	RENT RPAD	520.00
23674	05/20/2025	AHLERS BAKING, INC	PROFESSIONAL SERVICES	87.62
23675	05/20/2025	ALLIANCE TIMES-HERALD	PROFESSIONAL SERVICES	105.00
23676	05/20/2025	APPLE INC	SUPPLIES	2,198.00
23677	05/20/2025	BAYARD PUBLIC SCHOOLS	HS TUITION	2,043.00
23678	05/20/2025	Becker's School Supplies	SUPPLIES	598.01
23679	05/20/2025	BENZEL PEST CONTROL	PROFESSIONAL SERVICES	88.00
23680	05/20/2025	BENZEL PEST CONTROL	PROFESSIONAL SERVICES	104.50
23681	05/20/2025	BEST CARE EAP	INSURANCE	3,806.25
23682	05/20/2025	Best Western Plus North Platte	LODGING	330.00
23683	05/20/2025	BIG MACK HVAC	PROFESSIONAL SERVICES	125.00
23684	05/20/2025	Blessed Beginnings ECC	SIXPENCE REIMBURSEMENT	7,650.00
23685	05/20/2025	BOK FINANCIAL	REFUND BOND SERIES	57,187.50
23686	05/20/2025	BOMGAARS	SUPPLIES	5.94
23687	05/20/2025	Box Butte General Hospital	PROFESSIONAL SERVICES	8,670.00
23688	05/20/2025	BRIDGEPORT PUBLIC SCHOOLS	SIXPENCE REIMBURSEMENT	972.00
23689	05/20/2025	BUMPER TO BUMPER BODY AND PAINT	PROFESSIONAL SERVICES	1,000.00
23690	05/20/2025	Burger Werx	PROFESSIONAL SERVICES	87.86
23691	05/20/2025	Carrie Edmund - CARRIE'S COTTAGE	LODGING	560.00
23692	05/20/2025	CASH-WA DISTRIBUTING	HS SUPPLIES	9,684.16
23693	05/20/2025	CENTURYLINK COMMUNICATIONS	TELECOMMUNICATION	1,257.95
23694	05/20/2025	Charter Communications	TELECOMMUNICATION	1,575.00
23695	05/20/2025	Christine Rippe	SIXPENCE REIMBURSEMENT	3,180.00
23696	05/20/2025	CITY OF GERING - CIVIC CENTER	PROFESSIONAL SERVICES	4,531.32
23697	05/20/2025	CITY OF SCOTTSBLUFF	UTILITIES	479.18
23698	05/20/2025	CITY OF SCOTTSBLUFF	UTILITIES	475.84
23699	05/20/2025	Column Software, PBC - Star Herald	PROFESSIONAL SERVICES	10.36
23700	05/20/2025	COMFORT INN - KEARNEY	LODGING	269.90
23701	05/20/2025	Compass Group USA, Inc - FRESH IDEAS CSC	PROFESSIONAL SERVICES	274.83
23702	05/20/2025	CORNHUSKER MARRIOTT HOTEL	LODGING	330.00
23703	05/20/2025	Bertha Sayaloune	SIXPENCE REIMBURSEMENT	1,500.00
23704	05/20/2025	Courtyard by Marriott Lincoln	LODGING	944.00
23705	05/20/2025	CRAWFORD CLIPPER/HARRISON SUN	PROFESSIONAL SERVICES	30.69

23706	05/20/2025	CREEK VALLEY PUBLIC SCHOOLS	PROFESSIONAL SERVICES	10,564.68
23707	05/20/2025	Crowne Plaza-Kearney	LODGING	1,184.60
23708	05/20/2025	CULLIGAN OF SCOTTSBLUFF	PROFESSIONAL SERVICES	50.50
23709	05/20/2025	CYTEK MEDIA SYSTEMS, INC	SUPPLIES	2,699.00
23710	05/20/2025	D. MARTIN-ESU #13	PETTY CASH	474.15
23711	05/20/2025	DAY AND NIGHT PLUMBING & HEATING	PROFESSIONAL SERVICES	360.00
23712	05/20/2025	EAKES OFFICE SOLUTIONS	SUPPLIES	136.94
23713	05/20/2025	Early Childhood Solutions	PROFESSIONAL SERVICES	1,200.00
23714	05/20/2025	ED SERVICE UNIT NO 3	PROFESSIONAL SERVICES	3,000.00
23715	05/20/2025	Education Week	SUBSCRIPTION	97.00
23716	05/20/2025	Engineered Controls, Inc.	PROFESSIONAL SERVICES	495.38
23717	05/20/2025	ESU COORDINATE COUNCIL	NCN SALARIES	17,767.05
23718	05/20/2025	FINNEYS INC	SUPPLIES	14.99
23719	05/20/2025	FRENCHMAN VALLEY COOP	FUEL	907.61
23720	05/20/2025	GERING PUBLIC SCHOOLS	HS TUITION	11,340.00
23721	05/20/2025	CYNTHIA GUERUE	PROFESSIONAL SERVICES	1,250.00
23722	05/20/2025	HAMPTON INN - KEARNEY	LODGING	2,851.66
23723	05/20/2025	HAMPTON INN SOUTH - HERITAGE PARK	LODGING	220.00
23724	05/20/2025	HOBBY LOBBY	SUPPLIES	23.54
23725	05/20/2025	Holiday Inn Express Alliance	LODGING	105.02
23726	05/20/2025	HOLIDAY INN OF KEARNEY	LODGING	110.00
23727	05/20/2025	HOME DEPOT CREDIT SERVICES	SUPPLIES	169.00
23728	05/20/2025	HULLINGER GLASS AND LOCKS	PROFESSIONAL SERVICES	8.75
23729	05/20/2025	BLADE MILLER - IRONCLAD CONSTRUCTION	MATERIALS - BUILDING PROJECT	21,840.00
23730	05/20/2025	JEO Consulting Group, Inc.	PROFESSIONAL SERVICES	3,600.00
23731	05/20/2025	KAPLAN EARLY LEARNING	HS & SIXPENCE SUPPLIES	3,640.87
23732	05/20/2025	KIDS KORNER	TIC TUITION	600.00
23733	05/20/2025	KIMBALL COUNTY TREASURER	GENERAL ELECTION 2024	397.91
23734	05/20/2025	KIMBALL PUBLIC SCHOOLS	SUPPLIES	1,495.00
23735	05/20/2025	LORI KOUBA	SIXPENCE REIMBURSEMENT	6,740.00
23736	05/20/2025	La Quinta Inn & Suites Kearney	LODGING	409.90
23737	05/20/2025	LAKESHORE LEARNING MATERIALS	SUPPLIES	4,945.35
23738	05/20/2025	Janice Lee	PROFESSIONAL SERVICES	150.00
23739	05/20/2025	LEYTON PUBLIC SCHOOLS	HS TUITION	1,944.00
23740	05/20/2025	Madison Luke	REIMBURSEMENT	52.00
23741	05/20/2025	DEBRA MASON	PROFESSIONAL SERVICES	800.96
23742	05/20/2025	MENARDS	SUPPLIES	660.78
23743	05/20/2025	Menards	SUPPLIES	1,252.31
23744	05/20/2025	MINATARE PUBLIC SCHOOLS	HS TUITION	2,849.00
23745	05/20/2025	MINATARE PUBLIC SCHOOLS	PEAK REIMBURSEMENT	700.00
23746	05/20/2025	MITCHELL PUBLIC SCHOOLS	HS TUITION	3,946.00
23747	05/20/2025	MITCHELL PUBLIC SCHOOLS	PEAK REIMBURSEMENT	4,815.00
23748	05/20/2025	Alexa Yunes-Koch	PROFESSIONAL SERVICES	3,650.00
23749	05/20/2025	MORRILL PUBLIC SCHOOLS	HS TUITION	5,832.00
23750	05/20/2025	MOUNTAIN VISION PIZZA dba DOMINO'S	PROFESSIONAL SERVICES	469.55
23751	05/20/2025	NCSA	MEMBERSHIP FEES	1,393.00
23752	05/20/2025	NEBRASKA DEPARTMENT OF EDUCATION	REFUND TITLE III FUNDS	1,169.77
23753	05/20/2025	Nebraska Dept of Labor Unemployment Ins	UNEMPLOYMENT	585.83
23754	05/20/2025	Nebraska Rural Radio Association	PROFESSIONAL SERVICES	175.00
23755	05/20/2025	NEBRASKA SAFETY CENTER	PROFESSIONAL SERVICES	225.00
23756	05/20/2025	NPPD	UTILITIES	47.68
23757	05/20/2025	SARAH OCHOA	PROFESSIONAL SERVICES	548.44
23758	05/20/2025	OPTK Networks	TELECOMMUNICATION	7,769.80
23759	05/20/2025	O'REILLY AUTOMOTIVE	SUPPLIES	42.00
23760	05/20/2025	PERRY, GUTHERY, HAASE & GESSFORD, P.C.	PROFESSIONAL SERVICES	783.80
23761	05/20/2025	Platte River Glass	PROFESSIONAL SERVICES	283.00

23762	05/20/2025	PLATTE VALLEY CREAMERY	HS SUPPLIES	1,418.85
23763	05/20/2025	PRAIRIE WINDS COMMUNITY CENTER	FACILITY RENT	210.00
23764	05/20/2025	SUSAN PRESLER	PROFESSIONAL SERVICES	1,500.00
23765	05/20/2025	Quadient Leasing USA, Inc.	POSTAGE - ANNUAL TAX	102.17
23766	05/20/2025	Quill LLC	SUPPLIES	58.32
23767	05/20/2025	RAPID FIRE PROTECTION INC	PROFESSIONAL SERVICES	620.50
23768	05/20/2025	Alvera Razo Linz	PROFESSIONAL SERVICES	155.00
23769	05/20/2025	SANDBERG IMPLEMENT, INC	SUPPLIES	252.36
23770	05/20/2025	Sauder's Automotive	SUPPLIES	229.84
23771	05/20/2025	SHERIDAN COUNTY JOURNAL STAR	PROFESSIONAL SERVICES	150.00
23772	05/20/2025	SCOTTSBLUFF FAMILY YMCA	FACILITY RENT	150.00
23773	05/20/2025	SCOTTSBLUFF PUBLIC SCHOOLS	PROFESSIONAL SERVICES	1,950.60
23774	05/20/2025	SCOTTSBLUFF PUBLIC SCHOOLS	HS TUITION	20,075.00
23775	05/20/2025	Seidlitz Education, LLC	SUPPLIES	5,052.25
23776	05/20/2025	RUSSELL SMITH	ELC RENT	2,100.00
23777	05/20/2025	SONNY'S SUPER FOODS/BRIDGEPORT	SUPPLIES	1,678.97
23778	05/20/2025	STAPLES ADVANTAGE	SUPPLIES	2,850.32
23779	05/20/2025	SUMMIT SPEECH THERAPY, LLC	PROFESSIONAL SERVICES	2,000.00
23780	05/20/2025	TEAM CHEVROLET	PROFESSIONAL SERVICES	1,875.42
23781	05/20/2025	THE UNIVERSITY OF NEBRASKA - LINCOLN	UNL RENT	2,803.00
23782	05/20/2025	University of NE-Lincoln	PROFESSIONAL SERVICES	31.25
23783	05/20/2025	University of NE-Lincoln-NE 4-H - Sidney	PROFESSIONAL SERVICES	2,000.00
23784	05/20/2025	VERIZON WIRELESS	TELECOMMUNICATION	1,052.75
23785	05/20/2025	VERIZON WIRELESS	TELECOMMUNICATION	222.38
23786	05/20/2025	Wash-It LLC DBA Hi Performance Car Wash	PROFESSIONAL SERVICES	120.04
23787	05/20/2025	Waste Connections of Nebraska, Inc	PROFESSIONAL SERVICES	116.35
23788	05/20/2025	WESTERN NEBRASKA COMMUNITY COLLEGE	PROFESSIONAL SERVICES	935.00
23789	05/20/2025	WNCC, Treasurer	CDC RENT	3,346.00
2014	04/30/2025	CENTURYLINK	TELECOMMUNICATION	739.43
2015	04/30/2025	GREAT PLAINS COMMUNICATIONS	TELECOMMUNICATION	3,537.49
2016	05/09/2025	GREAT PLAINS COMMUNICATIONS	TELECOMMUNICATION	1,408.83
2017	05/20/2025	Crisis Prevention Institute, INC	PROFESSIONAL SERVICES	2,349.00
2018	05/20/2025	SNELL SERVICES	PROFESSIONAL SERVICES	819.60
2019	05/20/2025	Totally Tots LLC	SIXPENCE REIMBURSEMENT	5,420.00
2020	05/20/2025	Brock Manley	PROFESSIONAL SERVICES	810.00
2021	05/20/2025	ALL MAKES OFFICE EQUIPMENT CO.	OFFICE FURNITURE/ TABLES HARMS	25,994.95
2022	05/20/2025	ANITA'S GREENSCAPING, INC	PROFESSIONAL SERVICES	555.00
2023	05/20/2025	Bayard Tiger Cub Childcare Center	SIXPENCE REIMBURSEMENT	5,240.00
2024	05/20/2025	Pamela Brezenski	REIMBURSEMENT	1,581.12
2025	05/20/2025	Jessica Broderick	CELL REIMBURSEMENT	50.00
2026	05/20/2025	CAPITAL BUSINESS	SUPPLIES	3,110.09
2027	05/20/2025	CAPITAL BUSINESS SYSTEMS	COPIER LEASE	1,096.53
2028	05/20/2025	Carpenter Center	RENT	5,400.00
2029	05/20/2025	CHUCK ELLEY PRESENTATIONS	PROFESSIONAL SERVICES	1,687.00
2030	05/20/2025	Community Christian School	SIXPENCE REIMBURSEMENT	4,800.00
2031	05/20/2025	Jaden Criswell	MILEAGE REIMBURSEMENT	258.30
2032	05/20/2025	Virginia Daly	REIMBURSEMENT	52.00
2033	05/20/2025	DAS NE STATE DEPT FINANCE	TELECOMMUNICATION	567.87
2034	05/20/2025	DOUGLAS, KELLY, OSTDIEK & OSSIAN, P.C.	PROFESSIONAL SERVICES	223.25
2035	05/20/2025	E3 DIAGNOSTICS	PROFESSIONAL SERVICES	612.00
2036	05/20/2025	FBG SERVICE CORPORATION	PROFESSIONAL SERVICES	1,158.00
2037	05/20/2025	Samantha Fisher	MILEAGE REIMBURSEMENT	1,121.00
2038	05/20/2025	Tessa Fraass	MILEAGE REIMBURSEMENT	1,104.60
2039	05/20/2025	Meggin Funk	MILEAGE REIMBURSEMENT	567.00
2040	05/20/2025	Anna Gamboa	PROFESSIONAL SERVICES	4,345.00
2041	05/20/2025	ELISE GURROLA	SIXPENCE REIMBURSEMENT	120.97

2042	05/20/2025	HAMPTON INN - NORTH PLATTE	LODGING	330.00
2043	05/20/2025	Teresa Haynes	MILEAGE REIMBURSEMENT	182.00
2044	05/20/2025	Krystie Hohnstein	CELL REIMBURSEMENT	50.00
2045	05/20/2025	Roxane Humphrey	REIMBURSEMENT	379.16
2046	05/20/2025	Ibis Public Sector Inc.	PROFESSIONAL SERVICES	6,759.57
2047	05/20/2025	IDEAL LINEN SUPPLY	SUPPLIES	81.86
2048	05/20/2025	Ideal Linen/Bluffs	SUPPLIES	2,330.54
2049	05/20/2025	Ideal Linen/Bluffs	SUPPLIES	1,183.30
2050	05/20/2025	Denita Julius	MILEAGE REIMBURSEMENT	987.00
2051	05/20/2025	Megan Lantis	MILEAGE REIMBURSEMENT	479.50
2052	05/20/2025	LEGACY COOPERATIVE	FUEL	6,093.56
2053	05/20/2025	Kathy Weber	SIXPENCE REIMBURSEMENT	2,060.00
2054	05/20/2025	Jennifer Lopez	MILEAGE REIMBURSEMENT	323.40
2055	05/20/2025	LR4, LLC	HS Bridgeport Rent	600.00
2056	05/20/2025	Renee Miller	MILEAGE REIMBURSEMENT	95.00
2057	05/20/2025	Bobbie Moseman	MILEAGE REIMBURSEMENT	1,724.80
2058	05/20/2025	Nicole Murphy	MILEAGE REIMBURSEMENT	306.60
2059	05/20/2025	ONE SOURCE	PROFESSIONAL SERVICES	111.50
2060	05/20/2025	JENNIFER BAUMANN	PROFESSIONAL SERVICES	200.00
2061	05/20/2025	Skylar Pottorff	MILEAGE REIMBURSEMENT	34.95
2062	05/20/2025	PowerSchool Group LLC	PROFESSIONAL SERVICES	1,579.32
2063	05/20/2025	Leah Reed	MILEAGE REIMBURSEMENT	350.00
2064	05/20/2025	Nicole Sarnirand	MILEAGE REIMBURSEMENT	1,090.60
2065	05/20/2025	Betty Schubauer	MILEAGE REIMBURSEMENT	836.18
2066	05/20/2025	SIDNEY PUBLIC SCHOOLS	TIC TUITION	100.00
2067	05/20/2025	MICHELLE WEIMER	PROFESSIONAL SERVICES	6,342.25
2068	05/20/2025	Sterling Computers Corporation	SUPPLIES	8,566.90
2069	05/20/2025	Dawn Terrell	MILEAGE REIMBURSEMENT	543.56
2070	05/20/2025	Kalyn Tisue	MILEAGE REIMBURSEMENT	858.50
2071	05/20/2025	Allison Tramp	MILEAGE REIMBURSEMENT	932.40
2072	05/20/2025	Brittain Trave	MILEAGE REIMBURSEMENT	350.00
2073	05/20/2025	Angela Luppen	MILEAGE REIMBURSEMENT	5,300.00
2074	05/20/2025	WESTERN NEBRASKA PAPERS LEE	PROFESSIONAL SERVICES	204.00
2075	05/20/2025	Sheridan Widhelm	MILEAGE REIMBURSEMENT	59.66
				1,457,403.29



## ***Mandy JoAn Plog***

720 Sidney Avenue, Hemingford, NE 69348 (308) 760-5958

Email: [mandy.plog@gmail.com](mailto:mandy.plog@gmail.com)

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### **Education:**

Education Specialist School Superintendency University of Nebraska at Kearney Advisor: Dr. Richard C. Meyer	December 2014
Master of Science in Education Elementary Administration, Cumulative GPA: 3.974 Chadron State College Advisor: Dr. Patricia Cruzeiro	May 2003
Bachelor of Science in Education Major: Elementary Education Endorsement: Special Education, Minor: Mathematics Honors: Magna Cum Laude, Cumulative GPA: 3.756 Chadron State College Advisor: Dr. Clark Gardener	May 1996

### **Experience:**

Special Education Director, Ages Birth-21 Hemingford Public Schools, District #10 Hemingford, Nebraska 69348	Fall 2003-Present
Special Education Coordinator, Ages Birth-21 Hemingford Public Schools, District #10 Hemingford, Nebraska 69348	Fall 2001-May 2003
Special Education Teacher (Grades 7-12) Hemingford Jr./Sr. High School Hemingford, Nebraska 69348	Fall 1996-May 2001

### **Organization Membership:**

Nebraska Council of School Administrators, NASES Region V Member	Fall 2003-Present
Governor's Commission for the Protection of Children: MDT Subcommittee	Spring 2020-Present
Nebraska State Foster Care Review Board	Spring 2021-Present
Liturgist - United Methodist Church, Hemingford, Nebraska	Fall 2025-Present



# HEMINGFORD PUBLIC SCHOOLS

913 Niobrara Ave  
PO Box 217  
Hemingford, NE 69348

High School: (308) 487-3328  
Elementary: (308) 487-3330  
[www.hemingfordschools.org](http://www.hemingfordschools.org)

## **DR. TRAVIS MILLER**

Superintendent  
tmiller@gubn.org

## **ERIC ARNESON**

Elementary Principal  
earneson@gubn.org

## **MANDY PLOG**

Special Education Director  
mplog@gubn.org

*EMPOWERING INDIVIDUALS TO BECOME RESOURCEFUL, RESPECTFUL, AND RESPONSIBLE LIFELONG LEARNERS.*

Dear ESU #13 Board of Education,

I am excited to express my interest in serving on the ESU #13 Board of Education. I am passionate about the success of students in this region and the continued growth of our schools.

With experience in public schools and special education, I am dedicated to ensuring that all students receive a high-quality education. I am eager to contribute to the board's efforts in making informed decisions that support the various school districts in Western Nebraska to help improve student achievement, teacher excellence, and community engagement.

After over 25 years in education, my enthusiasm for teaching and learning remains as strong as ever. Every day, I am inspired by the curiosity, growth, and potential of students, and I love helping them discover their strengths and achieve success. The ever-evolving nature of education keeps me engaged, whether it's exploring new strategies, integrating technology, or collaborating with colleagues to enhance student outcomes. I believe strongly in fostering a love of learning, creating meaningful connections, and adapting to meet the needs of each new generation. The impact of education is lifelong, and I am lucky to have worked with so many students, parents, teachers, and administrators over the years.

Thank you for your time and consideration. I look forward to the possibility of joining the ESU #13 Board and serving our schools and community.

Sincerely,

*Mandy Plog*



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## DR. TRAVIS MILLER

Superintendent  
tmiller@gubn.org

## ERIC ARNESON

Elementary Principal  
earneson@gubn.org

## MANDY PLOG

Special Education Director  
mplog@gubn.org

*EMPOWERING INDIVIDUALS TO BECOME RESOURCEFUL, RESPECTFUL, AND RESPONSIBLE LIFELONG LEARNERS.*

March 27, 2025

Educational Service Unit #13 Board  
4215 Avenue I  
Scottsbluff, NE 69361

Educational Service Unit #13 Board Members,

It is with great enthusiasm that I write to recommend Mrs. Mandy Plog for appointment to the Educational Service Unit #13 Board. Mrs. Plog is a highly respected educational leader whose extensive experience and unwavering commitment to the success of all students make her an exceptional candidate for this important role.

Mrs. Plog possesses a deep and practical understanding of the critical services that ESU #13 provides, including support for special education, professional development, technology integration, and the strategic placement of itinerant service providers. Her insight in these areas stems from both professional experience and a genuine passion for equitable and effective education across a broad spectrum of student needs.

One of Mrs. Plog's greatest strengths is her awareness of the unique challenges faced by school districts in geographically diverse and remote areas. She consistently advocates for responsive and innovative solutions that address the needs of educators and students in rural Nebraska. Her voice on the board would bring grounded perspective and a balanced approach to decision-making that reflects both practical realities and visionary leadership.

In addition to her local impact, Mrs. Plog is actively involved with the Nebraska Department of Education and has developed quality relationships with educators and administrators across the state. Her network and reputation as a thoughtful collaborator and advocate for children enhance her ability to represent our region effectively at the ESU #13 level.

Mrs. Plog is dedicated, knowledgeable, and deeply committed to ensuring that every child—regardless of circumstance—has access to the support and services necessary to succeed. I have no doubt that she will serve with integrity, purpose, and a relentless focus on improving educational outcomes for all.

Please do not hesitate to contact me if you would like any additional information in support of Mrs. Plog's candidacy.

Sincerely,

Dr. Travis Miller  
Superintendent of Schools

<b>ESU 13 Board Candidate Interview</b>	
<b>Interview Question</b>	
<b>Mark Sinner</b> - Please share with us your background and experiences. What motivates you to become a Board member?	
<b>Kim Marx</b> - What is ESU's role in supporting school districts to address the challenges that they are facing?	
<b>Tom Millette</b> - What do you see as ESU Board member responsibilities and does that have a role in the day-to-day operations of the ESU?	
<b>Ray Richards</b> - How would you handle a request or concern, if approached, by an individual or special interest groups?	
<b>Mark Sinner</b> - What questions do you have for the Board?	
<b>Totals</b>	

## HEAD START DIRECTOR PERFORMANCE REPORT

MONTH OF: April 2025

PREPARED BY: Krystie Hohnstein, Director

Program	Funding Source	Funding Period	Performance Required	Performance Indicators
Early Head Start *4 current openings in EHS 3 less than 30 days in SB stand-alone (children have been accepted) and 1 at Bridgeport EHS that we are still looking for a applicant for.	HHS	4/1/25-3/31/26	72 children 55% income eligible 35% mid-over-income 10% over-income 10% disabilities 85% attendance	68 children* 84% income eligible 13% mid-over-income 3% over-income 12.5% disabilities 87.9% attendance
Head Start	HHS	4/1/24-3/31/25	202 children 55% income eligible 35% mid-over-income 10% over-income 10% disabilities 85% attendance	202 Children 78% income eligible 11% mid-over-income 11% over-income 25.7% disabilities 91.9% attendance
<b>HHS Requirements</b>				
	<b>HS</b>	<b>EHS</b>	<b>HS / EHS NOTES</b>	<b>Target</b>
Developmental Screenings	99.5%	99%	New enrollees	100% 45 day
Social-Emotional Screenings	99.5%	99%	New enrollees	100% 45 day
Vision Screenings	99%	100%	New enrollee/absences	100% 45 day
Hearing Screenings	100%	99%	New enrollee	100% 45 day
Speech Screenings	99.5%	NA	New enrollee	100% 45 day
Dental Exams	65%	71%		100% 90 day
Dental Screenings	98%	97%		100% 45 day
Physical Exams/Well-child checks	61%	72%		100% 90 day
Immunizations Up-to-Date	92%	78%		100% on-going
Lead Screenings	51%	71%		100% 90 day
1 <sup>st</sup> Teacher Home Visit	96%	99%	Parent canceled	100% within 2 weeks of enrollment
2 <sup>nd</sup> Teacher Home Visit	75%	99%	New enrollee	100%
1 <sup>st</sup> Parent Teacher Conf.	87%	100%		100%
2 <sup>nd</sup> Parent Teacher Conf.	14%			100%
Bus Evacuations	3	NA	9/5/24 11/25/24 3/25/25	3 per year
Family Partnership Agreements/ Set Goals	90%	80%		80-100%
Family Goals Met (YTD)	24%	17%	Progress: EHS - 81% HS = 67%	80-100%
Family Development Referrals (YTD)	26%	43%		As needed per family needs
Family Needs Assessments Completed	91%	85%		80-100% 3-4 times/year

## Capacity Development

### Current issues impacting work:

#### Grants Submitted:

**Policy Council/Policy & Procedure Approval:** Updated behavior guidance policy (as part of Education & Child Development Services plan review including disability and transition), Mental Health written plans, and lead testing for paint and water (as part of the Safety written plan review).

#### Staff Development & Accomplishments:

#### In-House Training Provided:

#### Training Attended:

#### Intensive Coaching:

**Number of Coaches:** 1      **Number of Coachees:** 4      **Goals Completed:** 25

**CLASS Observations Completed:** 24/28 of spring observations

**Behavioral Health Observations Completed:** All 37/37 observations completed. 9/9 completed with staff LMHP at Scottsbluff Public Schools. For all other locations/districts 28/28 completed by Kerry Mehling, PLMHP. Feedback reports are still in progress for 8 classrooms.

## Partnerships & Collaborations

### Program Coordination:

**Public Schools –**

**Intra-Agency –**

**Inter-Agency –Other –** WNECC Committee; WNCC Advisory Committee

### Community Involvement:

**Parent Community Projects –** None at this time.

**Parent Meetings –** Bridgeport EHS-HS - The benefits of Head Start with family activity making bird feeders and having a photo booth. Leyton - self care and filling your cup with activity decorating a shamrock to recognize “luck” of being a family.

**Father/Mother Engagement:** Minatare had a father engagement where dad’s helped to build a wooden horse shoe game and learned about the importance of being involved in their child’s education. ELC PreK held a mother engagement event celebrating Dr. Seuss and children and mom’s created a craft to go along with a book. Northfield in Gering also celebrated Dr. Seuss with mothers and held a reading Dr. Seuss books event.

**Recruitment-** ESU13 Head Start attended the Week of the Young Child event at WNCC on April 5th. The event ran from 10:00 a.m. to 1:00 p.m. and welcomed over 200 families. Recruitment items and program information were distributed, and valuable connections with other agencies were strengthened.

The program continues to build awareness and celebrate the 60th birthday of Head Start. Stakeholders, families, and staff have been encouraged to share their stories and sign the NHSA birthday card. A QR code and web link have been shared across multiple platforms to gather support and recognition.

Preparations for upcoming summer recruitment opportunities are currently underway.

# HEAD START DIRECTOR PERFORMANCE REPORT

MONTH OF: April 2025

PREPARED BY: Krystie Hohnstein, Director

In-kind

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Classroom/Site Name	April	May	June	July	August	September	October	November	December	January	February	March		Goal
2	Bayard	\$939.98	\$1,069.01	\$1,136.77	\$1,217.93	\$1,937.29	\$3,825.30	\$4,158.10	\$4,955.01	\$5,551.12	\$6,433.17	\$87,636.16		\$31,440
3	Gering	\$2,199.08	\$4,022.45	\$4,169.41	\$4,260.67	\$4,959.99	\$8,610.55	\$8,969.56	\$10,092.10	\$10,816.03	\$11,086.76	\$105,943.63		\$94,320
4	Minatare	\$1,153.36	\$1,392.31	\$1,525.15	\$1,525.15	\$1,712.35	\$1,938.99	\$2,101.31	\$2,101.31	\$2,101.31	\$2,263.97	\$48,024.63		\$31,440
5	Mitchell	\$19.50	\$19.50	\$19.50	\$19.50	\$1,671.38	\$3,472.16	\$3,955.63	\$3,955.63	\$5,061.14	\$5,207.26	\$74,812.45		\$53,448
6	Scottsbluff	\$1,270.15	\$1,270.15	\$1,435.31	\$1,492.35	\$2,432.02	\$3,746.20	\$4,584.92	\$4,780.65	\$6,528.46	\$6,548.46	\$389,027.54		\$144,624
7	Morrill	\$13.74	\$13.74	\$13.74	\$13.74	\$427.15	\$731.72	\$1,190.00	\$1,368.54	\$2,682.50	\$3,352.67	\$400,922.59		\$62,880
8	CDC 101	\$9,987.86	\$17,968.79	\$21,728.27	\$25,471.82	\$30,886.74	\$40,962.24	\$45,985.72	\$53,896.07	\$53,896.07	\$63,421.11	\$67,645.40		\$25,152
9	CDC 102	\$5,338.99	\$10,587.97	\$16,235.17	\$21,010.21	\$22,759.46	\$28,647.38	\$30,506.73	\$34,832.97	\$34,832.97	\$40,435.48	\$42,971.71		\$25,152
10	CDC 103	\$1,193.16	\$1,368.39	\$1,585.83	\$3,522.53	\$3,903.08	\$4,016.40	\$4,469.68	\$5,663.11	\$5,833.09	\$5,974.75	\$6,912.58		\$25,152
11	CDC 104	\$1,577.08	\$4,137.86	\$7,315.92	\$1,153.26	\$13,946.39	\$18,097.35	\$21,937.63	\$26,828.37	\$26,941.69	\$32,831.14	\$35,594.85		\$25,152
12	CDC 105	\$3,572.35	\$4,687.46	\$8,104.50	\$9,657.68	\$9,657.68	\$14,183.74	\$14,183.74	\$14,183.74	\$14,183.74	\$18,285.73	\$22,872.93		\$25,152
13	CDC 108	\$219.27	\$2,513.20	\$2,513.20	\$2,683.18	\$2,798.80	\$3,039.24	\$3,039.24	\$7,250.51	\$7,816.41	\$9,070.64	\$9,580.32		\$53,448
14	ELC Combo 1	\$2,244.77	\$4,076.74	\$5,144.05	\$5,171.93	\$8,238.24	\$9,968.28	\$12,883.72	\$12,883.72	\$13,014.21	\$13,014.21	\$18,064.00		\$25,152
15	ELC Combo 2	\$5,150.45	\$11,904.84	\$18,428.19	\$23,312.83	\$25,904.96	\$30,814.31	\$36,176.26	\$41,230.46	\$43,609.57	\$50,162.11	\$52,792.11		\$25,152
16	ELC Combo 3	\$3,978.26	\$7,881.14	\$12,114.57	\$16,441.47	\$17,350.76	\$31,025.49	\$35,971.53	\$38,173.39	\$46,205.48	\$46,205.48	\$47,937.57		\$25,152
17	ELC Preschool	\$112.74	\$6,802.06	\$8,931.24	\$8,931.24	\$9,004.55	\$12,899.08	\$14,894.86	\$15,012.20	\$18,575.94	\$18,651.67	\$22,305.12		\$59,736
18	Bridgeport HS	\$1,354.19	\$1,649.70	\$1,850.30	\$1,850.30	\$2,747.62	\$4,938.00	\$7,844.44	\$8,859.76	\$9,992.47	\$10,246.79	\$13,818.11		\$56,592
19	Bridgeport EHS	\$780.58	\$2,516.96	\$2,516.96	\$2,516.96	\$4,949.45	\$7,128.54	\$8,885.09	\$10,654.75	\$12,306.16	\$12,897.41	\$16,045.52		\$25,152
20	Leyton	\$0.00	\$0.00	\$0.00	\$0.00	\$154.95	\$582.10	\$826.26	\$1,119.84	\$1,916.87	\$2,300.32	\$33,814.32		\$18,864
21	Bridgeport Public Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83.18	\$83.18	\$83.18	\$83.18	\$83.18	\$13,022.18		\$9,432
22	Policy Council In-Kind	\$1,569.63	\$1,569.63	\$2,751.51	\$3,551.64	\$4,687.86	\$5,575.38	\$9,102.80	\$11,061.75	\$12,700.68	\$14,102.60	\$15,350.28		
23	<b>Total</b>	<b>\$42,675.14</b>	<b>\$85,451.90</b>	<b>\$117,519.59</b>	<b>\$133,804.39</b>	<b>\$162,980.04</b>	<b>\$249,464.34</b>	<b>\$279,176.89</b>	<b>\$314,929.91</b>	<b>\$341,201.63</b>	<b>\$372,574.91</b>	<b>\$1,525,094.00</b>		
24	<b>Needed</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>	<b>\$930,794.00</b>		
25	<b>% Complete</b>	<b>5%</b>	<b>9%</b>	<b>13%</b>	<b>14%</b>	<b>18%</b>	<b>22%</b>	<b>27%</b>	<b>30%</b>	<b>34%</b>	<b>37%</b>	<b>40%</b>	<b>164%</b>	
26														
27	<b>At this time last year:</b>	<b>\$36,488.11</b>	<b>\$80,385.80</b>	<b>\$108,265.77</b>	<b>\$127,942.44</b>	<b>\$144,471.67</b>	<b>\$201,465.52</b>	<b>\$222,560.29</b>	<b>\$261,992.85</b>	<b>\$301,811.31</b>	<b>\$337,659.63</b>	<b>\$1,219,196.83</b>		
28														
29														

Policy Council Meeting  
4-29-25

Submitted by: Brandy Klinessmith and Teena Branson

**Members Present:** Brandy Klinessmith, Echo Woyak, Carmen Torres, Jessica Brenizer, Shayna Hudson, Tiah Alvizar, Kristen Gompert, Jessica Goodrich, Debra Jo Mason, Brittain Reinmuth, Madison Koch

**Guests Present:** None

**Staff Present:** Kerry Mehling, Krystie Hohnstein, Teena Branson, Lauren Starke, Joann Dewitt

**Board Members Present:** Tom Millette, Ray Richards

Policy Council Meeting called to order by Tiah Alvizar, at 6:06 pm. There were no new member introductions needed. Members reviewed the minutes from the March meeting. **Shayna Hudson moved to approve the March minutes. Jessica Goodrich seconded the motion. Motion carried by roll call vote.**

**Director's Report:**

All members received copy of the Director's report. Krystie Hohnstein discussed the report. Both HS and EHS are above the desired attendance and disability percentages for enrolled children. The third bus evacuation was completed. High percentage of family goals are in progress. There are 4 coachees and 25 goals are completed. All behavior health observations have been completed. In kind report goal was exceeded in March and the goal was met. In-kind from partnership schools was received in March. This amount increases the in-kind amounts significantly from previous months.

**Finance Report:**

All members received a copy of the Finance Report. Lauren Starke, Fiscal Officer, presented the reports. Quarterly indirect cost payments were made in March. We have until June 30<sup>th</sup> to liquidate funds for the 2024-2025 grant year and the one-time funding for mental health expansion. Some T/TA expenses were transferred to the one-time mental health grant as qualifying trainings for this funding. Administrative percentage is well below 15%. There was a fraud charge on one of the HS credit cards. This resulted in issuance of new card. There were no questions or further discussion. **Madison Koch moved to approve the finance report. Debra Jo Mason seconded the motion. Motion carried by roll call vote.**

**Board Report:** Presented by Krystie Hohnstein. Megan Macey put together a summer camp for visually impaired students, to bring them together for sporting events. There will be adaptive sporting equipment for swimming, baseball, and other sports as well. Krystie presented Head Start information. The indirect cost rate was approved. The Western NE School Mental Health Conference will be held in September 2025. The HARMs center remodel is almost complete and students will be able to move into the space by August. Tim Horn resigned his position on the board and his position has opened up. He introduced a guest that was interested in the board position.

**Old Business:**

**Updates on RAN Report/Safety Updates:**

Krystie shared the spreadsheet recording all actions that have been taken for improvement as a result of this incident. Notice was received for final review on May 8, 2025. Program policies and procedures, trainings, and updates will be reviewed. There were no questions in regards to the incident at this time.

## **New Business:**

**Family & Community Partnerships Written Plan Review:** Kerry Mehling, Family & Community Partnerships Manager presented these topics. Kerry discussed the importance of parents as primary teachers and overall parent involvement in the program, parent rights and responsibilities, home visits, the family partnership process, family partnership building, parent involvement in child development and education, parent activities to promote child learning and development, parent involvement in health, nutrition and mental health, community advocacy, parent involvement in transition activities, community partnerships and transition, parents as volunteers, law enforcement contact and disqualification guidelines for parents and volunteers.

An overview of the Family & Community Engagement Framework was discussed and all parents received a copy of this in their binders.

Parents as volunteers was an extended conversation and volunteer training was discussed. Regular volunteers must receive volunteer training and complete the law enforcement contact form. The program will no longer have all parents complete the form for family engagement events, but will continue to follow NE DHHS Child Care Licensing for volunteers. **Jessica Brenizer moved to approve the changes to Family & Community Partnerships Written Plans. Carmen Torres seconded the motion. Motion carried by roll call vote.**

**Fiscal Written Plan Review:** Lauren Starke, Fiscal Officer, presented these topics. Lauren discussed budget and program revisions, monitoring financial performance, competition, procurement procedures, and professional service costs. **Madison Koch moved to approve the fiscal written plans. Echo Woyak seconded the motion. Motion carried by roll call vote.**

**ESU13 Indirect Cost Rate:** The Head Start program will budget at a rate as close to the non-restricted rate as workable when writing and submitting the yearly funding application. The budgeted rate will be used when expensing direct costs from April through August. In September, when certified teacher costs (or other budget uncertainties) are determined, the program may adjust the indirect cost rate accordingly. For ESU 13 budgeting purposes, the Head Start program will pay a minimum of the restricted indirect cost rate. If there are unobligated funds at the end of the Head Start budget period, the program can pay up to the non-restricted rate as long as the program doesn't exceed the 15% administrative maximum.

**Transportation Written Plan Review:** Krystie Hohnstein, Director, presented the transportation written plans. All vehicles have safety equipment, child seating, and are required to have accident reports if needed. Head Start requires all drivers to have a CDL and complete a regular physical to determine physical and mental well-being. There is annual bus driver and bus monitor training completed. There are multiple steps in place for trip-routing to ensure that children being transported are able to make it safely to and from the classroom, including release of children. Safety training is completed for the staff, as well as, the children riding the bus. Transportation for students with disabilities and coordinated transportation were also discussed. There were no changes to policies for approval needed.

**Self-Assessment Results (Winter):** All members received a copy of the summary in their packets. Kerry presented the summary of the parent, staff, and partnership survey results. Overall there were good results in all areas. There were no questions in regards to the winter survey.

**EHS/HS Continuation Grant Review** (including Community Assessment, 5-year goal update, and expected changes for the 2025-26 program year): The program is currently in the process of closing out the prior grant period and April 2025 was the first month of the new fiscal year. The program does not anticipate any changes to number of children served or locations in 2026-27 grant year.

**Employment Openings** - Agency-wide employment openings are found on the ESU13 website ([www.esu13.org](http://www.esu13.org)) under *Employment Openings*. Current openings for Teacher and Assistant Teacher positions are listed on the ESU 13 website. Prospective Employees can also apply directly on this site. This was shown to members.

**New Hires:**

Matthew Vasquez - Cook at ELC – FT, Full-year position.

Madelyn Hansen - Assistant Teacher at ELC, FT, Full-year position.

Berlyn Spencer - Assistant Teacher at CDC, FT, Full-year position.

**Madison Koch moved to approve the New Staff Hires. Jessica Goodrich seconded the motion. Motion approved by roll call vote.**

**Center Reports:** Center Reports were presented by Gering, HS ELC, Bridgeport, Leyton, Scottsbluff Bear Cub, CDC EHS and HS. Reports were received from ELC EHS and Minatare (reps were not present).

*The next meeting is scheduled for Tuesday, June 24<sup>th</sup>. Dinner will be served at 5:45pm and the meeting will begin promptly at 6:00pm. There is no meeting in May.*

Meeting adjourned at 7:36 p.m.

PP2-5 6940-4944					
HEAD START - OPERATING					
APRIL 2025					
		CURRENT	PREVIOUS	Budget Period	2024-2025 BUDGET
		MONTH	MONTH	YTD	
Account Number	Account Description	April 2025	March 2025	04/01/24 - 3/31/25	04/01/24 - 3/31/25
01 6940 4944 110 000 000	Non-Instructional / Staff	\$ 23,859.41	\$ 23,661.82	\$ 294,381.37	
01 6940 4944 110 000 000 2	Non-Instructional / Staff	\$ 2,102.88	\$ 2,102.88	\$ 25,319.84	
01 6940 4944 111 000 000	Certificated / Salaries	\$ 5,885.21	\$ 5,885.21	\$ 69,810.44	
01 6940 4944 111 000 000 2	Certificated / Salaries	\$ -	\$ -	\$ -	
01 6940 4944 112 000 000	Instructional Aides	\$ 11,355.75	\$ 13,814.43	\$ 167,994.32	
01 6940 4944 113 000 000	Substitute	\$ -	\$ -	\$ -	
01 6940 4944 116 000 000	Professional Non-Certificated /Staff	\$ 17,078.70	\$ 17,234.70	\$ 203,202.79	
01 6940 4944 116 000 000 2	Professional Non-Certificated /Staff	\$ 11,264.75	\$ 11,264.75	\$ 135,827.90	
01 6940 4944 210 000 000	Non Instructional / Group Insurance	\$ 1,437.25	\$ 1,426.23	\$ 17,737.90	
01 6940 4944 210 000 000 2	Non Instructional / Group Insurance	\$ 366.34	\$ 366.34	\$ 1,720.92	
01 6940 4944 211 000 000	Certificated / Group Insurance	\$ 31.24	\$ 31.24	\$ 371.28	
01 6940 4944 211 000 000 2	Certificated / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4944 212 000 000	Instructional Aides / Group Insurance	\$ 704.80	\$ 719.97	\$ 13,742.12	
01 6940 4944 216 000 000	Professional Non-Certificated / Group Insurance	\$ 939.32	\$ 930.58	\$ 10,509.14	
01 6940 4944 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ 877.17	\$ 877.17	\$ 9,269.52	
01 6940 4944 220 000 000	Non-Instructional / FICA	\$ 1,763.35	\$ 1,748.24	\$ 21,537.52	
01 6940 4944 220 000 000 2	Non-Instructional / FICA	\$ 151.64	\$ 151.64	\$ 1,896.36	
01 6940 4944 221 000 000	Certificated / FICA	\$ 450.22	\$ 450.22	\$ 5,340.51	
01 6940 4944 221 000 000 2	Certificated / FICA	\$ -	\$ -	\$ -	
01 6940 4944 222 000 000	Instructional Aides / FICA	\$ 854.51	\$ 1,042.45	\$ 12,520.06	
01 6940 4944 223 000 000	Substitutes / FICA	\$ -	\$ -	\$ -	
01 6940 4944 226 000 000	Professional Non-Certificated / FICA	\$ 1,264.72	\$ 1,276.65	\$ 15,116.01	
01 6940 4944 226 000 000 2	Professional Non-Certificated / FICA	\$ 814.59	\$ 814.59	\$ 9,889.82	
01 6940 4944 230 000 000	Non-Instructional / Retirement	\$ 2,356.79	\$ 2,337.28	\$ 29,080.92	
01 6940 4944 230 000 000 2	Non-Instructional / Retirement	\$ 207.72	\$ 207.72	\$ 2,501.08	
01 6940 4944 231 000 000	Certificated / Retirement	\$ 581.33	\$ 581.33	\$ 6,895.76	
01 6940 4944 231 000 000 2	Certificated / Retirement	\$ -	\$ -	\$ -	
01 6940 4944 232 000 000	Instructional Aides /Retirement	\$ 1,121.69	\$ 1,364.57	\$ 16,021.98	
01 6940 4944 236 000 000	Professional Non-Certificated / Retirement	\$ 1,686.99	\$ 1,702.40	\$ 20,036.53	
01 6940 4944 236 000 000 2	Professional Non-Certificated / Retirement	\$ 1,112.71	\$ 1,112.71	\$ 13,416.83	
01 6940 4944 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ -	
01 6940 4944 270 000 000	Non Instructional Work Comp	\$ -	\$ -	\$ 3,380.61	
01 6940 4944 270 000 000 2	Non Instructional Work Comp	\$ -	\$ -	\$ 68.95	
01 6940 4944 272 000 000	Instructional Aides / Workers Comp	\$ -	\$ -	\$ 851.02	
01 6940 4944 276 000 000	Proff Non Cert Work Comp	\$ -	\$ -	\$ 554.50	
01 6940 4944 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ -	\$ -	\$ 317.07	
01 6940 4944 290 000 000	Non Instructional / Other Benefits	\$ 3.58	\$ 3.58	\$ 42.95	
01 6940 4944 291 000 000	Certificated / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4944 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ -	\$ 750.20	
01 6940 4944 296 000 000	Professional Non-Certificated / Other Benefits	\$ 1.10	\$ 1.10	\$ 8.80	
01 6940 4944 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ 3.58	\$ 3.58	\$ 42.96	
01 6940 4944 333 000 000	Staff Mileage Reimbursement	\$ -	\$ -	\$ -	
01 6940 4944 340 000 000	Professional Services - Miscellaneous	\$ 68.75	\$ -	\$ 1,031.36	
01 6940 4944 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ 69.88	
01 6940 4944 340 430 000	Professional Services - Vehicle Maintenance	\$ -	\$ 19.00	\$ 3,418.09	
01 6940 4944 340 497 000	Professional Services - Building Maintenance	\$ -	\$ 319.50	\$ 774.97	
01 6940 4944 340 540 000	Professional Services - Advertising	\$ -	\$ -	\$ 1,234.02	
01 6940 4944 340 591 000	Professional Services - School District	\$ -	\$ -	\$ -	
01 6940 4944 340 683 000	Professional Services - Employee Health	\$ -	\$ 247.50	\$ 1,111.37	
01 6940 4944 340 685 000	Professional Services - Background Checks	\$ 36.25	\$ 22.50	\$ 388.97	
01 6940 4944 382 000 000	Distance Education and Telecommunications	\$ 412.27	\$ 416.79	\$ 5,501.03	
01 6940 4944 382 000 000 2	Distance Education and Telecommunications	\$ 32.50	\$ 32.50	\$ 390.00	
01 6940 4944 490 000 000	Other Purchased Property Services	\$ 1,797.21	\$ 1,298.48	\$ 13,281.21	
01 6940 4944 490 410 000	Other Purchased Property Services - Supplies	\$ -	\$ -	\$ -	
01 6940 4944 490 441 000	Rentals of Land and Buildings	\$ 1,000.00	\$ 3,083.67	\$ 40,834.03	
01 6940 4944 490 441 000 2	Rentals of Land and Buildings	\$ -	\$ 361.74	\$ 4,500.33	
01 6940 4944 531 000 000	Postage	\$ 83.76	\$ 45.28	\$ 873.64	
01 6940 4944 550 000 000	Printing and Binding	\$ 165.29	\$ 165.29	\$ 2,008.44	
01 6940 4944 550 000 000 2	Printing and Binding	\$ 46.49	\$ 46.49	\$ 564.90	
01 6940 4944 569 000 000	Tuition to Other School Districts	\$ 48,845.00	\$ 49,088.00	\$ 436,851.50	
01 6940 4944 580 471 000	Travel Expense - Parent Engagement	\$ 50.82	\$ 50.82	\$ 445.12	
01 6940 4944 580 520 000	Insurance-Auto/Liability	\$ -	\$ -	\$ 12,798.06	
01 6940 4944 580 670 000	Travel Expense - Local Travel	\$ 111.59	\$ 141.65	\$ 8,252.98	
01 6940 4944 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4944 610 410 000	Supplies - General Supplies	\$ 271.77	\$ 505.00	\$ 7,079.55	
01 6940 4944 610 412 000	Supplies - Office Supplies	\$ -	\$ -	\$ 484.39	
01 6940 4944 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ -	
01 6940 4944 610 428 000	Supplies - Classroom Supplies	\$ 124.45	\$ 380.50	\$ 4,280.94	
01 6940 4944 610 430 000	Supplies - Vehicle Repair	\$ -	\$ 15.99	\$ 614.98	
01 6940 4944 610 471 000	Supplies - Policy Council /Socialization	\$ 498.58	\$ 421.26	\$ 6,022.84	
01 6940 4944 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ 48.75	
01 6940 4944 610 495 000	Supplies - Nursery Supplies	\$ 66.78	\$ -	\$ 943.11	
01 6940 4944 610 497 000	Supplies - Building Maintenance	\$ 221.95	\$ 433.46	\$ 9,957.46	
01 6940 4944 610 621 000	Supplies - Utility Services	\$ 1,023.17	\$ 641.61	\$ 10,169.21	
01 6940 4944 610 626 000	Supplies - Bus Fuel	\$ 362.27	\$ 261.56	\$ 3,401.60	
01 6940 4944 610 643 000	Web/Cloud Based Software	\$ -	\$ (808.00)	\$ 8,704.60	
01 6940 4944 650 460 000	Technology - Computer Hardware	\$ -	\$ -	\$ 694.26	
01 6940 4944 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4944 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	
01 6940 4944 739 000 000	Machinery	\$ -	\$ -	\$ -	
01 6940 4944 810 000 000	Dues and Fees	\$ -	\$ -	\$ 2,953.00	
01 6940 4944 950 000 000 2	Indirect Costs	\$ -	\$ 36,199.34	\$ 124,507.71	
		\$ 143,496.24	\$ 184,503.31	\$ 1,824,350.28	\$ 2,004,731.00
01 6940 4944 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense	31			
	\$330,282.94 ADMINISTRATIVE Expense YTD TOTAL		Percent of Budget Period (12 of 12 mo)	Percent Expended	
			100.0%	91.0%	

	<b>PP2-5 6940-4948</b>				
	<b>HEAD START - TTA</b>				
	<b>(Training and Technical Assistance)</b>				
	<b>APRIL 2025</b>				
		<b>CURRENT</b>	<b>PREVIOUS</b>	<b>YTD</b>	<b>2024-2025 BUDGET</b>
		<b>MONTH</b>	<b>MONTH</b>	<b>BUDGET PERIOD</b>	<b>TTA</b>
<b>Account Number</b>	<b>Account Description</b>	<b>April 2025</b>	<b>March 2025</b>	<b>04/01/24 - 3/31/25</b>	<b>HEAD START</b>
01 6940 4948 330 672 000	Employee Training and Development	\$ -	\$ -	\$ 1,625.30	
01 6940 4948 330 672 000 2	Employee Training and Development	\$ 277.85	\$ -	\$ 2,718.75	
01 6940 4948 330 675 000	Employee Training and Development	\$ 297.50	\$ -	\$ 892.75	
01 6940 4948 330 675 000 2	Employee Training and Development	\$ -	\$ -	\$ 286.32	
01 6940 4948 330 692 000	Dues and Fees	\$ -	\$ -	\$ 752.92	
01 6940 4948 330 692 000 2	Dues and Fees	\$ -	\$ -	\$ -	
01 6940 4948 340 000 000	Professional Services	\$ -	\$ -	\$ -	
01 6940 4948 340 675 000	Employee Development - Conference Registration	\$ -	\$ -	\$ 4,557.55	
01 6940 4948 340 675 000 2	Employee Development - Conference Registration	\$ (110.50)	\$ 110.50	\$ 4,306.25	
01 6940 4948 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ 3,541.28	
01 6940 4948 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4948 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ 495.23	
01 6940 4948 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ 2,035.14	
01 6940 4948 610 410 000	Supplies - Material Costs	\$ -	\$ -	\$ -	
01 6940 4948 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ 2,475.33	
01 6940 4948 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	
		\$ 464.85	\$ 110.50	\$ 23,686.82	\$ 26,931.00
<b>01 6940 4948 xxx xxx xxx 2</b>	<b>Notates ADMINISTRATIVE Expense</b>				
		<b>Percent of Budget Period (12 of 12 mo)</b>		<b>Percent Expended</b>	
	<b>\$6,627.71 ADMINISTRATIVE Expense YTD TOTAL</b>		<b>100.0%</b>	<b>88.0%</b>	

		PP2-5 6940-4947			
		EARLY HEAD START - OPERATING			
		APRIL 2025			
		CURRENT	PREVIOUS	Budget Period	2024-2025 BUDGET
		MONTH	MONTH	YTD	
Account Number	Account Description	April 2025	March 2025	04/01/24 - 3/31/25	04/01/24 - 3/31/25
01 6940 4947 110 000 000	Non-Instructional / Staff	\$ 15,674.04	\$ 15,674.04	\$ 196,086.00	
01 6940 4947 110 000 000 2	Non-Instructional / Staff	\$ 1,132.32	\$ 1,132.32	\$ 13,633.76	
01 6940 4947 112 000 000	Instructional Aides	\$ 67,548.00	\$ 70,610.11	\$ 833,579.89	
01 6940 4947 116 000 000	Professional Non-Certificated /Staff	\$ 13,844.36	\$ 13,928.36	\$ 182,984.33	
01 6940 4947 116 000 000 2	Professional Non-Certificated /Staff	\$ 5,667.92	\$ 5,667.92	\$ 68,505.54	
01 6940 4947 210 000 000	Non Instructional / Group Insurance	\$ 853.40	\$ 838.78	\$ 9,054.24	
01 6940 4947 210 000 000 2	Non Instructional / Group Insurance	\$ 197.26	\$ 197.26	\$ 926.68	
01 6940 4947 212 000 000	Instructional Aides / Group Insurance	\$ 3,319.00	\$ 3,343.17	\$ 37,516.15	
01 6940 4947 216 000 000	Professional Non-Certificated / Group Insurance	\$ 873.13	\$ 873.13	\$ 12,086.74	
01 6940 4947 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ 442.27	\$ 442.27	\$ 4,647.61	
01 6940 4947 220 000 000	Non-Instructional / FICA	\$ 1,159.10	\$ 1,159.10	\$ 14,548.64	
01 6940 4947 220 000 000 2	Non-Instructional / FICA	\$ 81.65	\$ 81.65	\$ 1,021.14	
01 6940 4947 222 000 000	Instructional Aides / FICA	\$ 5,074.20	\$ 5,308.31	\$ 62,638.77	
01 6940 4947 226 000 000	Professional Non-Certificated / FICA	\$ 1,004.17	\$ 1,010.60	\$ 13,421.39	
01 6940 4947 226 000 000 2	Professional Non-Certificated / FICA	\$ 408.54	\$ 408.54	\$ 4,976.88	
01 6940 4947 230 000 000	Non-Instructional / Retirement	\$ 1,548.25	\$ 1,548.25	\$ 19,366.48	
01 6940 4947 230 000 000 2	Non-Instructional / Retirement	\$ 111.85	\$ 111.85	\$ 1,346.72	
01 6940 4947 232 000 000	Instructional Aides /Retirement	\$ 6,672.26	\$ 6,966.83	\$ 81,714.21	
01 6940 4947 236 000 000	Professional Non-Certificated / Retirement	\$ 1,367.52	\$ 1,375.82	\$ 18,055.88	
01 6940 4947 236 000 000 2	Professional Non-Certificated / Retirement	\$ 559.87	\$ 559.87	\$ 6,766.85	
01 6940 4947 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ 2,420.71	
01 6940 4947 270 000 000	Non Instructional Work Comp	\$ -	\$ -	\$ 1,560.14	
01 6940 4947 270 000 000 2	Non Instructional Work Comp	\$ -	\$ -	\$ 37.13	
01 6940 4947 272 000 000	Instructional Aides / Workers Comp	\$ -	\$ -	\$ 2,029.99	
01 6940 4947 276 000 000	Proff Non Cert Work Comp	\$ -	\$ -	\$ 518.25	
01 6940 4947 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ -	\$ -	\$ 238.11	
01 6940 4947 290 000 000	Non-Instructional / Other Benefits	\$ 1.92	\$ 1.92	\$ 23.05	
01 6940 4947 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ -	\$ 403.96	
01 6940 4947 296 000 000	Professional Non-Certificated / Other Benefits	\$ 4.40	\$ 4.40	\$ 35.20	
01 6940 4947 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ 1.92	\$ 1.92	\$ 23.04	
01 6940 4947 340 000 000	Professional Services - Miscellaneous	\$ 181.25	\$ -	\$ 1,431.98	
01 6940 4947 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ 37.62	
01 6940 4947 340 430 000	Professional Services - Vehicle Maintenance	\$ -	\$ -	\$ 655.00	
01 6940 4947 340 497 000	Professional Services - Building Maintenance	\$ -	\$ 319.50	\$ 2,147.19	
01 6940 4947 340 540 000	Professional Services - Advertising	\$ 127.42	\$ -	\$ 515.55	
01 6940 4947 340 683 000	Professional Services - Employee Health	\$ 202.00	\$ 50.50	\$ 836.63	
01 6940 4947 340 685 000	Professional Services - Background Checks	\$ 159.75	\$ 22.50	\$ 487.53	
01 6940 4947 382 000 000	Distance Education and Telecommunications	\$ 425.81	\$ 447.83	\$ 6,367.92	
01 6940 4947 382 000 000 2	Distance Education and Telecommunications	\$ 17.50	\$ 17.50	\$ 210.00	
01 6940 4947 490 000 000	Other Purchased Property Services	\$ 4,161.74	\$ 2,512.12	\$ 26,750.13	
01 6940 4947 490 441 000	Rentals of Land and Buildings	\$ -	\$ 3,296.77	\$ 44,073.65	
01 6940 4947 490 441 000 2	Rentals of Land and Buildings	\$ -	\$ 110.02	\$ 1,360.69	
01 6940 4947 531 000 000	Postage	\$ -	\$ -	\$ -	
01 6940 4947 550 000 000	Printing and Binding	\$ 273.75	\$ 273.75	\$ 3,326.40	
01 6940 4947 550 000 000 2	Printing and Binding	\$ 30.99	\$ 30.99	\$ 376.58	
01 6940 4947 580 471 000	Travel Expense - Parent Engagement	\$ -	\$ -	\$ 131.32	
01 6940 4947 580 520 000	Insurance-Auto/Liability	\$ -	\$ -	\$ 2,373.20	
01 6940 4947 580 670 000	Travel Expense - Local Travel	\$ 100.38	\$ 105.65	\$ 772.84	
01 6940 4947 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4947 610 410 000	Supplies - General Supplies	\$ 789.30	\$ 1,254.11	\$ 16,065.24	
01 6940 4947 610 412 000	Supplies - Office Supplies	\$ -	\$ -	\$ 340.80	
01 6940 4947 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ -	
01 6940 4947 610 428 000	Supplies - Classroom Supplies	\$ 255.59	\$ (231.55)	\$ 3,138.37	
01 6940 4947 610 430 000	Supplies - Vehicle Repair	\$ -	\$ -	\$ 55.08	
01 6940 4947 610 471 000	Supplies - Policy Council /Socialization	\$ 883.92	\$ 211.41	\$ 5,759.84	
01 6940 4947 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ 26.25	
01 6940 4947 610 495 000	Supplies - Nursery Supplies	\$ 698.79	\$ 397.40	\$ 7,238.04	
01 6940 4947 610 497 000	Supplies - Building Maintenance	\$ 315.42	\$ 289.09	\$ 11,149.10	
01 6940 4947 610 621 000	Supplies - Utility Services	\$ 2,050.88	\$ 1,519.43	\$ 21,018.61	
01 6940 4947 610 643 000	Technology - Software	\$ -	\$ -	\$ 6,357.40	
01 6940 4947 650 460 000	Technology - Computer Hardware	\$ -	\$ -	\$ 1,132.74	
01 6940 4947 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4947 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	
01 6940 4947 739 000 000	Machinery	\$ -	\$ -	\$ -	
01 6940 4947 810 000 000	Dues and Fees	\$ -	\$ -	\$ 1,627.00	
01 6940 4947 950 000 000 2	Indirect Costs	\$ -	\$ 34,473.38	\$ 129,416.67	
		\$ 138,221.84	\$ 176,346.82	\$ 1,885,346.85	\$ 1,668,156.00
01 6940 4947 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense				
	\$233,513.65 ADMINISTRATIVE Expense YTD TOTAL		Percent of Budget Period (12 of 12 mo)	Percent Expended	
			100.0%	113.0%	

	<b>PP2-5 6940-4949</b>				
	<b>EARLY HEAD START - TTA</b>				
	<b>(Training and Technical Assistance)</b>				
	<b>APRIL 2025</b>				
		<b>CURRENT</b>	<b>PREVIOUS</b>	<b>YTD</b>	<b>2024-2025 BUDGET</b>
		<b>MONTH</b>	<b>MONTH</b>	<b>BUDGET PERIOD</b>	<b>TTA</b>
<b>Account Number</b>	<b>Account Description</b>	<b>April 2025</b>	<b>March 2025</b>	<b>04/01/24 - 3/31/25</b>	<b>EARLY HEAD START</b>
01 6940 4949 330 672 000	Employee Training and Development	\$ -	\$ -	\$ 376.71	
01 6940 4949 330 672 000 2	Employee Training and Development	\$ 149.61	\$ -	\$ 1,463.97	
01 6940 4949 330 675 000	Employee Training and Development	\$ -	\$ -	\$ 349.75	
01 6940 4949 330 675 000 2	Employee Training and Development	\$ -	\$ -	\$ 154.19	
01 6940 4949 330 692 000	TUITION EXPENSE FOR EMPLOYEES	\$ -	\$ -	\$ 558.80	
01 6940 4949 330 692 000 2	TUITION EXPENSE FOR EMPLOYEES	\$ -	\$ -	\$ -	
01 6940 4949 340 000 000	Professional Services	\$ -	\$ -	\$ -	
01 6940 4949 340 675 000	Employee Development - Conference Registration	\$ -	\$ -	\$ 3,575.80	
01 6940 4949 340 675 000 2	Employee Development - Conference Registration	\$ (59.50)	\$ 59.50	\$ 2,318.75	
01 6940 4949 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ 14,358.66	
01 6940 4949 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4949 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ 478.87	
01 6940 4949 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ 1,095.76	
01 6940 4949 610 410 000	Supplies - Material Costs	\$ -	\$ -	\$ -	
01 6940 4949 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ 1,381.59	
01 6940 4949 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	
		\$ 90.11	\$ 59.50	\$ 26,112.85	\$ 23,356.00
<b>01 6940 4949 xxx xxx xxx 2</b>	<b>Notates ADMINISTRATIVE Expense</b>				
	<b>\$3,414.51 ADMINISTRATIVE Expense YTD TOTAL</b>			<b>Percent of Budget Period (12 of 12 mo)</b>	<b>Percent Expended</b>
				<b>100.0%</b>	<b>111.8%</b>

**2024-2025 Budget Period  
HS/EHS Administrative Percentage  
As of April 30, 2025**

Head Start Operating ADMIN Expenses YTD	\$	330,282.94
Head Start TTA ADMIN Expenses YTD	\$	6,627.71
Early Head Start Operating ADMIN Expenses YTD	\$	233,513.65
Early Head Start TTA ADMIN Expenses YTD	\$	3,414.51
<b>TOTAL ADMIN EXPENSES YTD</b>	<b>\$</b>	<b>573,838.81</b>

TOTAL Head Start Operating Expenses YTD	\$	1,824,350.28
TOTAL Head Start TTA Expenses YTD	\$	23,686.82
TOTAL Early Head Start Operating Expenses YTD	\$	1,885,346.85
TOTAL Early Head Start TTA Expenses YTD	\$	26,112.85
HS/EHS Inkind YTD	\$	1,445,445.00
<b>TOTAL PROGRAM EXPENSES YTD</b>	<b>\$</b>	<b>5,204,941.80</b>

**YTD ADMINISTRATIVE PERCENTAGE** **11.02%**  
 (Total Admin Expense YTD/Total Program Expense YTD)

PP3-1 6940-4941					
HEAD START - OPERATING					
APRIL 2025					
		CURRENT MONTH	PREVIOUS MONTH	Budget Period YTD	2025-2026 BUDGET
Account Number	Account Description	April 2025		04/01/25 - 3/31/26	04/01/25 - 3/31/26
01 6940 4941 110 000 000	Non-Instructional / Staff	\$ -	\$ -	\$ -	-
01 6940 4941 110 000 000 2	Non-Instructional / Staff	\$ -	\$ -	\$ -	-
01 6940 4941 111 000 000	Certificated / Salaries	\$ -	\$ -	\$ -	-
01 6940 4941 112 000 000	Instructional Aides	\$ -	\$ -	\$ -	-
01 6940 4941 113 000 000	Substitute	\$ -	\$ -	\$ -	-
01 6940 4941 116 000 000	Professional Non-Certificated /Staff	\$ -	\$ -	\$ -	-
01 6940 4941 116 000 000 2	Professional Non-Certificated /Staff	\$ -	\$ -	\$ -	-
01 6940 4941 210 000 000	Non Instructional / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 210 000 000 2	Non Instructional / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 211 000 000	Certificated / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 212 000 000	Instructional Aides / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 216 000 000	Professional Non-Certificated / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ -	\$ -	\$ -	-
01 6940 4941 220 000 000	Non-Instructional / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 220 000 000 2	Non-Instructional / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 221 000 000	Certificated / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 222 000 000	Instructional Aides / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 223 000 000	Substitutes / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 226 000 000	Professional Non-Certificated / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 226 000 000 2	Professional Non-Certificated / FICA	\$ -	\$ -	\$ -	-
01 6940 4941 230 000 000	Non-Instructional / Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 230 000 000 2	Non-Instructional / Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 231 000 000	Certificated / Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 232 000 000	Instructional Aides /Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 236 000 000	Professional Non-Certificated / Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 236 000 000 2	Professional Non-Certificated / Retirement	\$ -	\$ -	\$ -	-
01 6940 4941 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ -	-
01 6940 4941 270 000 000	Non Instructional Work Comp	\$ -	\$ -	\$ -	-
01 6940 4941 270 000 000 2	Non Instructional Work Comp	\$ -	\$ -	\$ -	-
01 6940 4941 272 000 000	Instructional Aides / Workers Comp	\$ -	\$ -	\$ -	-
01 6940 4941 276 000 000	Proff Non Cert Work Comp	\$ -	\$ -	\$ -	-
01 6940 4941 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ -	\$ -	\$ -	-
01 6940 4941 290 000 000	Non Instructional / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 290 000 000 2	Non Instructional / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 291 000 000	Certificated / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 296 000 000	Professional Non-Certificated / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ -	\$ -	\$ -	-
01 6940 4941 330 000 000	Employee Training and Development	\$ -	\$ -	\$ -	-
01 6940 4941 333 000 000	Staff Mileage Reimbursement	\$ -	\$ -	\$ -	-
01 6940 4941 340 000 000	Professional Services - Miscellaneous	\$ -	\$ -	\$ -	-
01 6940 4941 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ -	-
01 6940 4941 340 430 000	Professional Services - Vehicle Maintenance	\$ -	\$ -	\$ -	-
01 6940 4941 340 497 000	Professional Services - Building Maintenance	\$ -	\$ -	\$ -	-
01 6940 4941 340 540 000	Professional Services - Advertising	\$ -	\$ -	\$ -	-
01 6940 4941 340 591 000	Professional Services - School District	\$ -	\$ -	\$ -	-
01 6940 4941 340 683 000	Professional Services - Employee Health	\$ 55.55	\$ -	\$ -	55.55
01 6940 4941 340 685 000	Professional Services - Background Checks	\$ -	\$ -	\$ -	-
01 6940 4941 340 685 000 2	Other Professional Services	\$ -	\$ -	\$ -	-
01 6940 4941 382 000 000	Distance Education and Telecommunications	\$ 157.43	\$ -	\$ -	157.43
01 6940 4941 382 000 000 2	Distance Education and Telecommunications	\$ -	\$ -	\$ -	-
01 6940 4941 490 000 000	Other Purchased Property Services	\$ (113.40)	\$ -	\$ -	(113.40)
01 6940 4941 490 410 000	Other Purchased Property Services - Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 490 441 000	Rentals of Land and Buildings	\$ 2,583.67	\$ -	\$ -	2,583.67
01 6940 4941 490 441 000 2	Rentals of Land and Buildings	\$ 361.74	\$ -	\$ -	361.74
01 6940 4941 490 497 000	Other Supplies and Materials	\$ -	\$ -	\$ -	-
01 6940 4941 531 000 000	Postage	\$ -	\$ -	\$ -	-
01 6940 4941 550 000 000	Printing and Binding	\$ -	\$ -	\$ -	-
01 6940 4941 550 000 000 2	Printing and Binding	\$ -	\$ -	\$ -	-
01 6940 4941 569 000 000	Tuition to Other School Districts	\$ -	\$ -	\$ -	-
01 6940 4941 580 471 000	Travel Expense - Parent Engagement	\$ -	\$ -	\$ -	-
01 6940 4941 580 520 000	Insurance-Auto/Liability	\$ -	\$ -	\$ -	-
01 6940 4941 580 670 000	Travel Expense - Local Travel	\$ -	\$ -	\$ -	-
01 6940 4941 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	-
01 6940 4941 610 000 000	Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 000 000 2	Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 410 000	Supplies - General Supplies	\$ (39.69)	\$ -	\$ -	(39.69)
01 6940 4941 610 412 000	Supplies - Office Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 415 000	Supplies - Co-Op Purchases	\$ -	\$ -	\$ -	-
01 6940 4941 610 428 000	Supplies - Classroom Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 430 000	Supplies - Vehicle Repair	\$ -	\$ -	\$ -	-
01 6940 4941 610 471 000	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	-
01 6940 4941 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	-
01 6940 4941 610 495 000	Supplies - Nursery Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 610 497 000	Supplies - Building Maintenance	\$ -	\$ -	\$ -	-
01 6940 4941 610 540 000	Supplies - Advertising	\$ -	\$ -	\$ -	-
01 6940 4941 610 621 000	Supplies - Utility Services	\$ 413.64	\$ -	\$ -	413.64
01 6940 4941 610 626 000	Supplies - Bus Fuel	\$ -	\$ -	\$ -	-
01 6940 4941 610 643 000	Web/Cloud Based Software	\$ -	\$ -	\$ -	-
01 6940 4941 650 460 000	Technology - Computer Hardware	\$ -	\$ -	\$ -	-
01 6940 4941 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	-
01 6940 4941 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	-
01 6940 4941 739 000 000	Machinery	\$ -	\$ -	\$ -	-
01 6940 4941 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	-
01 6940 4941 810 430 000	Dues and Fees - Auto Supplies	\$ -	\$ -	\$ -	-
01 6940 4941 950 000 000 2	Indirect Costs	\$ -	\$ -	\$ -	-
		\$ 36	\$ -	\$ -	-
01 6940 4941 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense	\$ 3,418.94	\$ -	\$ 3,418.94	\$ 2,051,842.00
	\$361.74 ADMINISTRATIVE Expense YTD TOTAL		Percent of Budget Period (1 of 12 mo)	8.3%	Percent Expended 0.2%

PP3-1 6940-4945					
HEAD START - TTA					
(Training and Technical Assistance)					
APRIL 2025					
		CURRENT	PREVIOUS	YTD	2025-2026 BUDGET TTA HEAD START
		MONTH	MONTH	BUDGET PERIOD	
Account Number	Account Description	April 2025		04/01/25 - 3/31/26	
01 6940 4945 330 692 000	Dues and Fees	\$ -	\$ -	\$ -	
01 6940 4945 330 692 000 2	Dues and Fees	\$ -	\$ -	\$ -	
01 6940 4945 340 000 000	Professional Services	\$ -	\$ -	\$ -	
01 6940 4945 340 675 000	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4945 340 675 000 2	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4945 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4945 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4945 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4945 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4945 610 410 000	Supplies - Material Costs	\$ -	\$ -	\$ -	
01 6940 4945 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ 26,931.00
01 6940 4945 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense				
		Percent of Budget Period (1 of 12 mo)		Percent Expended	
	\$0.00 ADMINISTRATIVE Expense YTD TOTAL		8.3%	0.0%	

PP3-1 6940-4943					
EARLY HEAD START - OPERATING					
APRIL 2025					
		CURRENT	PREVIOUS	Budget Period	2025-2026 BUDGET
		MONTH	MONTH	YTD	
Account Number	Account Description	April 2025		04/01/25 - 3/31/26	04/01/25 - 3/31/26
01 6940 4943 110 000 000	Non-Instructional / Staff	\$ -	\$ -	\$ -	
01 6940 4943 110 000 000 2	Non-Instructional / Staff	\$ -	\$ -	\$ -	
01 6940 4943 112 000 000	Instructional Aides	\$ -	\$ -	\$ -	
01 6940 4943 116 000 000	Professional Non-Certificated /Staff	\$ -	\$ -	\$ -	
01 6940 4943 116 000 000 2	Professional Non-Certificated /Staff	\$ -	\$ -	\$ -	
01 6940 4943 210 000 000	Non Instructional / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4943 210 000 000 2	Non Instructional / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4943 212 000 000	Instructional Aides / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4943 216 000 000	Professional Non-Certificated / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4943 216 000 000 2	Professional Non-Certificated / Group Insurance	\$ -	\$ -	\$ -	
01 6940 4943 220 000 000	Non-Instructional / FICA	\$ -	\$ -	\$ -	
01 6940 4943 220 000 000 2	Non-Instructional / FICA	\$ -	\$ -	\$ -	
01 6940 4943 222 000 000	Instructional Aides / FICA	\$ -	\$ -	\$ -	
01 6940 4943 226 000 000	Professional Non-Certificated / FICA	\$ -	\$ -	\$ -	
01 6940 4943 226 000 000 2	Professional Non-Certificated / FICA	\$ -	\$ -	\$ -	
01 6940 4943 230 000 000	Non-Instructional / Retirement	\$ -	\$ -	\$ -	
01 6940 4943 230 000 000 2	Non-Instructional / Retirement	\$ -	\$ -	\$ -	
01 6940 4943 232 000 000	Instructional Aides /Retirement	\$ -	\$ -	\$ -	
01 6940 4943 236 000 000	Professional Non-Certificated / Retirement	\$ -	\$ -	\$ -	
01 6940 4943 236 000 000 2	Professional Non-Certificated / Retirement	\$ -	\$ -	\$ -	
01 6940 4943 262 000 000	Instructional Aides / Unemployment	\$ -	\$ -	\$ -	
01 6940 4943 270 000 000	Non Instructional Work Comp	\$ -	\$ -	\$ -	
01 6940 4943 270 000 000 2	Non Instructional Work Comp	\$ -	\$ -	\$ -	
01 6940 4943 272 000 000	Instructional Aides / Workers Comp	\$ -	\$ -	\$ -	
01 6940 4943 276 000 000	Proff Non Cert Work Comp	\$ -	\$ -	\$ -	
01 6940 4943 276 000 000 2	Professional Non-Certificated / Workers Comp	\$ -	\$ -	\$ -	
01 6940 4943 290 000 000	Non-Instructional / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4943 290 000 000 2	Non-Instructional / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4943 292 000 000	Instructional Aides / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4943 296 000 000	Professional Non-Certificated / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4943 296 000 000 2	Professional Non-Certificated / Other Benefits	\$ -	\$ -	\$ -	
01 6940 4943 330 000 000	Employee Training and Development	\$ -	\$ -	\$ -	
01 6940 4943 333 000 000	Staff Mileage Reimbursement	\$ -	\$ -	\$ -	
01 6940 4943 340 000 000	Professional Services - Miscellaneous	\$ -	\$ -	\$ -	
01 6940 4943 340 317 000	Professional Services - Legal Services	\$ -	\$ -	\$ -	
01 6940 4943 340 430 000	Professional Services - Vehicle Maintenance	\$ -	\$ -	\$ -	
01 6940 4943 340 471 000	Other Professional Services	\$ -	\$ -	\$ -	
01 6940 4943 340 497 000	Professional Services - Building Maintenance	\$ -	\$ -	\$ -	
01 6940 4943 340 540 000	Professional Services - Advertising	\$ -	\$ -	\$ -	
01 6940 4943 340 683 000	Professional Services - Employee Health	\$ 146.45	\$ -	\$ 146.45	
01 6940 4943 340 685 000	Professional Services - Background Checks	\$ -	\$ -	\$ -	
01 6940 4943 340 685 000 2	Other Professional Services	\$ -	\$ -	\$ -	
01 6940 4943 382 000 000	Distance Education and Telecommunications	\$ 393.06	\$ -	\$ 393.06	
01 6940 4943 382 000 000 2	Distance Education and Telecommunications	\$ -	\$ -	\$ -	
01 6940 4943 490 000 000	Other Purchased Property Services	\$ (567.00)	\$ -	\$ (567.00)	
01 6940 4943 490 441 000	Rentals of Land and Buildings	\$ 3,296.77	\$ -	\$ 3,296.77	
01 6940 4943 490 441 000 2	Rentals of Land and Buildings	\$ 110.02	\$ -	\$ 110.02	
01 6940 4943 490 497 000	Other Supplies and Materials	\$ -	\$ -	\$ -	
01 6940 4943 531 000 000	Postage	\$ -	\$ -	\$ -	
01 6940 4943 550 000 000	Printing and Binding	\$ -	\$ -	\$ -	
01 6940 4943 550 000 000 2	Printing and Binding	\$ -	\$ -	\$ -	
01 6940 4943 580 471 000	Travel Expense - Parent Engagement	\$ -	\$ -	\$ -	
01 6940 4943 580 520 000	Insurance-Auto/Liability	\$ -	\$ -	\$ -	
01 6940 4943 580 670 000	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4943 580 670 000 2	Travel Expense - Local Travel	\$ -	\$ -	\$ -	
01 6940 4943 610 000 000	Supplies	\$ -	\$ -	\$ -	
01 6940 4943 610 000 000 2	Supplies	\$ -	\$ -	\$ -	
01 6940 4943 610 410 000	Supplies - General Supplies	\$ (187.11)	\$ -	\$ (187.11)	
01 6940 4943 610 412 000	Supplies - Office Supplies	\$ -	\$ -	\$ -	
01 6940 4943 610 412 000 2	Supplies - Office Supplies	\$ -	\$ -	\$ -	
01 6940 4943 610 428 000	Supplies - Classroom Supplies	\$ 64.45	\$ -	\$ 64.45	
01 6940 4943 610 430 000	Supplies - Vehicle Repair	\$ -	\$ -	\$ -	
01 6940 4943 610 471 000	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	
01 6940 4943 610 471 000 2	Supplies - Policy Council /Socialization	\$ -	\$ -	\$ -	
01 6940 4943 610 495 000	Supplies - Nursery Supplies	\$ 243.99	\$ -	\$ 243.99	
01 6940 4943 610 497 000	Supplies - Building Maintenance	\$ -	\$ -	\$ -	
01 6940 4943 610 540 000	Supplies - Advertising	\$ -	\$ -	\$ -	
01 6940 4943 610 621 000	Supplies - Utility Services	\$ 481.72	\$ -	\$ 481.72	
01 6940 4943 610 643 000	Technology - Software	\$ -	\$ -	\$ -	
01 6940 4943 650 460 000	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4943 650 460 000 2	Technology - Computer Hardware	\$ -	\$ -	\$ -	
01 6940 4943 650 465 000	Technology - Computer Software	\$ -	\$ -	\$ -	
01 6940 4943 739 000 000	Machinery	\$ -	\$ -	\$ -	
01 6940 4943 810 000 000	Dues and Fees	\$ -	\$ -	\$ -	
01 6940 4943 950 000 000 2	Indirect Costs	\$ -	\$ -	\$ -	
		\$ 3,982.35	\$ -	\$ 3,982.35	\$ 1,707,358.00
01 6940 4943 xxx xxx xxx 2	Notates ADMINISTRATIVE Expense				
	\$110.02 ADMINISTRATIVE Expense YTD TOTAL	38	Percent of Budget Period (1 of 12 mo)	8.3%	Percent Expended 0.2%

<b>PP3-1 6940-4946</b>					
<b>EARLY HEAD START - TTA</b>					
<b>(Training and Technical Assistance)</b>					
<b>APRIL 2025</b>					
		<b>CURRENT</b>	<b>PREVIOUS</b>	<b>YTD</b>	<b>2025-2026 BUDGET</b>
		<b>MONTH</b>	<b>MONTH</b>	<b>BUDGET PERIOD</b>	<b>TTA</b>
<b>Account Number</b>	<b>Account Description</b>	<b>April 2025</b>		<b>04/01/25 - 3/31/26</b>	<b>EARLY HEAD START</b>
01 6940 4946 330 675 000	Transportation Services	\$ -	\$ -	\$ -	
01 6940 4946 330 692 000	TUITION EXPENSE FOR EMPLOYEES	\$ -	\$ -	\$ -	
01 6940 4946 330 692 000 2	TUITION EXPENSE FOR EMPLOYEES	\$ -	\$ -	\$ -	
01 6940 4946 340 000 000	Professional Services	\$ -	\$ -	\$ -	
01 6940 4946 340 675 000	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4946 340 675 000 2	Employee Development - Conference Registration	\$ -	\$ -	\$ -	
01 6940 4946 340 692 000	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4946 340 692 000 2	Employee Development - Tuition Expense	\$ -	\$ -	\$ -	
01 6940 4946 580 672 000	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4946 580 672 000 2	Travel Expense - Out of Town Travel	\$ -	\$ -	\$ -	
01 6940 4946 610 410 000	Supplies - Material Costs	\$ -	\$ -	\$ -	
01 6940 4946 610 490 000	Supplies - Food Costs	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ 23,356.00
<b>01 6940 4946 xxx xxx xxx 2</b>	<b>Notates ADMINISTRATIVE Expense</b>				
	<b>\$0.00 ADMINISTRATIVE Expense YTD TOTAL</b>			<b>Percent of Budget Period (1 of 12 mo)</b>	<b>Percent Expended</b>
				<b>8.3%</b>	<b>0.0%</b>

**2025-2026 Budget Period  
HS/EHS Administrative Percentage  
As of April 30, 2025**

Head Start Operating ADMIN Expenses YTD	\$	361.74
Head Start TTA ADMIN Expenses YTD	\$	-
Early Head Start Operating ADMIN Expenses YTD	\$	110.02
Early Head Start TTA ADMIN Expenses YTD	\$	-
<b>TOTAL ADMIN EXPENSES YTD</b>	<b>\$</b>	<b>471.76</b>

TOTAL Head Start Operating Expenses YTD	\$	3,418.94
TOTAL Head Start TTA Expenses YTD	\$	-
TOTAL Early Head Start Operating Expenses YTD	\$	3,982.35
TOTAL Early Head Start TTA Expenses YTD	\$	-
HS/EHS Inkind YTD	\$	11,939.03
<b>TOTAL PROGRAM EXPENSES YTD</b>	<b>\$</b>	<b>19,340.32</b>

**YTD ADMINISTRATIVE PERCENTAGE** **2.44%**  
 (Total Admin Expense YTD/Total Program Expense YTD)

	<b>ONE-TIME FUNDING</b>				
	<b>6940 4956</b>				
	<b>APRIL 2025</b>				
					<b>ONE TIME FUNDS</b>
		<b>Current Month</b>	<b>Previous Month</b>	<b>YTD</b>	<b>BUDGET</b>
<b>Account Number</b>	<b>Account Description</b>	<b>April 2025</b>	<b>March 2025</b>	<b>4/1/24-3/31/25</b>	<b>4/01/24-3/31/25</b>
01 6940 4956 330 000 000	Professional Services - Conference Registration	\$ 574.76	\$ 10,594.32	\$ 19,094.08	
01 6940 4956 490 441 000	Rent	\$ 222.00	\$ 222.00	\$ 1,776.00	
01 6940 4956 610 000 000	Supplies - General	\$ 32,389.93	\$ 8,422.44	\$ 86,800.31	
		<b>\$ 33,186.69</b>	<b>\$ 19,238.76</b>	<b>\$ 107,670.39</b>	<b>\$ 112,421.00</b>

# Pd 4/25/2025

## Chk #23654

**Cardholder Name and Account Number**

KRYSTIE HOHNSTEIN  
4215 AVENUE I  
XXXX-XXXX-XXXX-9158



Page 1 of 4



**Platte Valley Bank**  
A Platte Valley Company

**Account Information**

Statement Closing Date 04/03/2025

**Account Summary**

Previous Balance \$0.00

Transactions				
Post Date	Trans Date	Reference	Description	Amount
03/06	03/05	246921620313VW0MQ	AMAZON MKTPL*5T07D4IV3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10678	\$572.82
03/12	03/11	240113426EHRD2A39	AMAZON RETA* OQ6VX3FR3 WWW.AMAZON.COWA MCC: 5331 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10854	\$86.80
03/12	03/11	2403454260238TXMM	PHILLIPS 66 - SELECT MARTOMAHA NE MCC: 5542 MERCHANT ZIP: 68111 SALES TAX: \$ 0.03 TAX INCLUDED: 1 CUSTOMER CODE: P27035	\$40.12
03/14	03/12	24013392802ENMVZD	TACO JOHNS 3031 BRIDGEPORT NE MCC: 5814 MERCHANT ZIP: 69336 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: 0000000000000001	\$7.87
03/14	03/12	244273328LM8WATV1	SAPP BROS TRAVEL CENTE OGALLALA NE	\$38.14
03/14	03/12	2469216282Y6R7FSZ	MARRIOTT DOWNTOWN AT T OMAHA NE MCC: 3509 MERCHANT ZIP: 68102 LODGING CHECK-IN DATE: 03/10/25 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: 80119	\$342.42
03/14	03/12	2469216282Y6R7FVH	MARRIOTT DOWNTOWN AT T OMAHA NE MCC: 3509 MERCHANT ZIP: 68102 LODGING CHECK-IN DATE: 03/10/25 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: 102939	\$146.21
03/14	03/14	2469216292YHY2R2Y	AMAZON MKTPL*6Q9J79X63 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10911	\$89.91
03/19	03/18	24801972D81ZY4BML	MURDOCH'S RANCH&HOME #18 SCOTTSBLUFF NE MCC: 5999 MERCHANT ZIP: 69361 SALES TAX: \$ 1.64 TAX INCLUDED: 1	\$25.00
03/20	03/19	24692162E30EZM4S8	AMAZON MKTPL*M266K7HY3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10917	\$121.57
03/20	03/19	24692162E3063HJLN	AMAZON MKTPL*DC8AA7AM3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10917	\$73.98
03/20	03/20	24692162F30P3EG0J	AMAZON MKTPL*1L6L26RN3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10917	\$71.93
03/23	03/21	24011342H2X51VK8D	R7HSA.COM WWW.R7HSA.COMMO MCC: 7399 MERCHANT ZIP: 64082 SALES TAX: \$ 0.00 TAX INCLUDED:	\$297.50

03/23	03/21	24692162G31Y9P78P	AMAZON MKTPL*NP2CK6P63 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10931	\$11.87
03/23	03/21	24692162G322RNZAN	AMAZON MKTPL*AD99552D3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10931	\$211.24
03/23	03/22	24692162H32KFPK5P	AMAZON MKTPL*OF7JU8543 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10920	\$43.34
03/26	03/25	24445002MBLKWBL8J	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000798861	\$99.91
03/27	03/25	24692162M35W315T8	TST*SAM & LOUIES - SCOT Scottsbluff NE MCC: 5812 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED:	\$380.00
03/27	03/26	24226382N07JW2VM8	WAL-MART #0867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$25.57
03/27	03/26	24692162M35XD8L3A	AMAZON MKTPL*TA1R73SX3 Amzn.com/billWA	\$21.61
03/28	03/26	24137462N5SETBD1J	HOBBY-LOBBY #639 SCOTTSBLUFF NE MCC: 5945 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$15.25
03/28	03/27	24692162N2X7S4KKY	AMAZON MKTPL*WU5WJ5713 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10960	\$337.82
03/31	03/30	24692162T302N9AHB	AMAZON MKTPL*1O8RO8673 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10960	\$11.39
04/01	03/31	24164072S2LR79JRH	TARGET 00008318 SCOTTSBLUFF NE MCC: 5310 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: 0000000000000000	\$990.00
04/01	03/31	24455012S447XT1KN	WAL-MART #0867 SCOTTS BLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$942.65
04/01	03/31	24692162S310GWZ8P	AMAZON MKTPL*NT8ZU1AU2 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-10993	\$356.73
04/02	03/31	24137462V5SEXX6WL	HOBBY-LOBBY #639 SCOTTSBLUFF NE MCC: 5945 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$690.00
04/02	04/01	24055232V8FYKK1T7	BECKER PROFESSIONAL DEVE 877-272-3926 MO MCC: 8299 MERCHANT ZIP: 63310 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$427.46
04/02	04/01	24692162V31RYWBH5	AMAZON MKTPL*5P8WJ99M3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-11006	\$127.42
04/03	04/02	24455012W447XRVG P	WAL-MART #0867 SCOTTS BLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$426.27
04/03	04/02	24692162W32J5WV6Q	AMAZON MKTPL*P776Z2L33 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$86.34

04/03	04/02	24692162W32N8HRHN	AMAZON MKTPL*C49FM98X3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-11038	\$171.66
04/03	04/02	24692162W32T2A880	AMAZON MKTPL*4701Y9UI3 Amzn.com/billWA MCC: 5942 MERCHANT ZIP: 98109 SALES TAX: \$ 0.00 TAX INCLUDED: 2 CUSTOMER CODE: H25-11042	\$64.26
04/03	04/03	000000000000COMPC	TOTAL PURCHASES \$7,355.06 TOTAL \$7,355.06 TOTAL FEES FOR THIS PERIOD TOTAL INTEREST FOR THIS PERIOD	

**Cardholder Name and Account Number**

HEAD START 2  
4215 AVENUE I  
XXXX-XXXX-XXXX-9273



Page 1 of 2



**Platte Valley Bank**  
A Platte Valley Company

**Account Information**

Statement Closing Date 04/03/2025

**Account Summary**

Previous Balance \$0.00

Transactions				
Post Date	Trans Date	Reference	Description	Amount
03/04	03/03	24692161Z2ZNZY3EF	SQ *SANDY'S BURRITOS Gering NE MCC: 5812 MERCHANT ZIP: 69341 SALES TAX: \$ 2.78 TAX INCLUDED: 1 CUSTOMER CODE: 00011529215151673	\$40.00
03/20	03/19	24455012E447XRWTY	WAL-MART #0867 SCOTTS BLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$64.43
04/03	04/03	000000000000COMPC	TOTAL PURCHASES \$104.43 TOTAL \$104.43 TOTAL FEES FOR THIS PERIOD TOTAL INTEREST FOR THIS PERIOD	

**Card #9182 – Kerry Mehling (old card)**

KERRY MEHLING				
Post Date	Trans Date	Reference	Description	Amount
03/04	03/03	24455011Y447XRSPQ	WAL-MART #0867 SCOTTS BLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 2	\$31.92
03/06	03/05	24226382106Y56GG7	WAL-MART #0867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361 SALES TAX: \$ 0.00 TAX INCLUDED: 0	\$232.79
03/06	03/05	244450021BLKHPXWZ	WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361	\$48.72

03/09	03/07	2494300234R23WJJB	DUNKIN #365090 SCOTTSBLUFF NE MCC: 5814 MERCHANT ZIP:	\$16.04
03/09	03/08	240113424EHMERVEF	SP GROVE COLLABORATIVE notifications CA MCC: 5399 MERCHANT ZIP: 94111	\$33.07
03/11	03/10	242263826072YT61Y	SALES TAX: \$ 0.00 TAX INCLUDED: 2 WAL-MART #0867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361	\$229.63
03/11	03/10	244450026BLKX83E8	SALES TAX: \$ 0.00 TAX INCLUDED: 0 WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361	\$34.54
03/13	03/12	244450028BLKVM1G5	SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000618871 WM SUPERCENTER #867 SCOTTSBLUFF NE MCC: 5411 MERCHANT ZIP: 69361	\$38.39
			SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 000000195605	
			TOTAL XXXXXXXXXXXX9182	\$665.10

Card #1800 – Kerry Mehling (new card)

			KERRY MEHLING	
03/21	03/21	F6866002G000PC053	POST CARDHOLDER (PC) CREDIT	-\$69.53
04/03	04/02	24692162X32WNP8VX	DISCOUNTSCH 8006272829 800-482-5846 CA MCC: 8299 MERCHANT ZIP: 93940	\$2,630.42

## Federal Stipends

1. Purpose and Alignment with Educational Priorities. The purpose of this policy is to establish the guidelines and procedures for providing stipends from federal funds to educators within the geographic area of Educational Service Unit No. 13 (“ESU #13”). These stipends are intended to support the professional development, training, and continuing education of the educational staff, in order to enhance the quality of instruction and student outcomes. This program is a cornerstone of our commitment to continuous improvement in educational practices and aligns with ESU #13’s mission. This program shall be referred to as the “Educator Stipend Program.”
  
2. Scope and Integration with Existing Programs. This policy applies to all full-time and part-time educators employed by school districts within ESU #13’s geographic area. ~~who meet the eligibility requirements set forth in this document.~~ Stipends may be awarded for a variety of qualifying activities, including attending approved conferences or workshops, completing continuing education courses, or implementing innovative instructional strategies in the classroom.
  
3. Eligibility. **Employment requirements will be based on the project guidelines. The educator will return to the same school the following year.** ~~To be eligible for an educator stipend, the individual must:~~
  - a. ~~Be a current full-time or part-time staff member employed by a school district within the geographic area of ESU #13;~~
  - b. ~~Have been employed by a school district within the geographic area of ESU #13 for a minimum of one academic year;~~
  - c. ~~Obtain prior approval from the school district’s designated administrator for the proposed professional development activity;~~
  - d. ~~Submit all required documentation and receipts within the specified timeframe;~~
  - e. ~~Have a record of satisfactory performance, as evidenced by their most recent performance evaluation.~~
  
4. Qualifying Activities. Stipends may be awarded for the following types of professional development activities; provided, however, such activities must also qualify under the terms of the federal funding source that is providing the stipend:
  - a. Attendance at conferences, workshops, or training sessions related to the educator’s subject area or instructional methods;
  - b. Completion of university-level courses or other accredited continuing education programs;
  - c. Development and implementation of new curricula, lesson plans, or teaching strategies that align with the school’s educational goals and the requirements of the federal funding source;
  - d. Participation in research projects or action research that directly benefits the school’s instructional practices; and
  - e. Mentoring or peer coaching activities that promote the sharing of best practices among teaching staff.

5. Application and Approval Process. Educators must submit a request to ESU #13 at least four (4) weeks prior to the proposed activity. The request must include a detailed description of the proposed activity, an itemized estimate of associated costs, a statement of how the activity will benefit the educator's professional development and improve student learning, and an explanation of how the activity aligns with ESU #13's educational priorities and the requirements of the federal funding source. ESU #13 will review all requests and notify educators of their approval or denial status. Approved requests will be forwarded to the finance department for processing of the stipend payment.
6. Appeals Process. Educators whose requests are denied may appeal the decision within thirty (30) days of receiving the denial notification. The appeal must be submitted in writing and include a copy of the original stipend request, a detailed explanation of why the educator believes the request should be reconsidered, and any additional supporting documentation that strengthens the appeal. ESU #13's Board of Education will promptly convene an appeals review board consisting of one administrator, one educator representative, and one board member to evaluate the appeal. The appeals review board will render a decision, which shall be final and binding.
7. Reimbursement and Payment. Educators will be reimbursed for eligible expenses incurred for approved professional development activities. Original receipts must be submitted to ESU #13 within two (2) weeks of the activity's completion. Stipend payments will be issued to educators as soon as reasonably practicable after ESU #13 receives the completed reimbursement request. The school will consult with its tax and employment law counsel to ensure the stipend payments are properly structured and administered in compliance with all applicable laws and regulations.
8. Employment Status. Participation in the Educator Stipend Program does not alter an educator's employment status or create any additional employment rights or obligations beyond those specified in the educator's employment contract and applicable law.
9. Reporting and Compliance. ESU #13 will maintain accurate records of all educator stipend awards, including the names of recipients, the amounts and dates of payments, and a description of the approved activities. These records will be kept on file in accordance with federal grant management requirements and ESU #13's document retention policy. ESU #13 will also submit any required reports to the federal funding source.
10. Monitoring and Prevention of Fund Misuse. ESU #13 shall implement and maintain a system of internal controls to prevent the misuse of stipend funds. These controls shall include, but are not limited to, regular reconciliation of stipend payments against approved requests, periodic review of stipend awards to ensure equitable distribution and compliance with program limits, and verification of attendance or completion of approved professional development activities. ESU #13 shall also conduct or cause to be conducted such audits of the Educator Stipend Program as may be required by the federal funding source.

11. Federal Funding Source Requirements. All aspects of the Educator Stipend Program shall be administered in strict compliance with the terms and conditions of the grant provided by the federal funding source. This includes, but is not limited to, adherence to approved budget allocations, compliance with all reporting and documentation requirements, ensuring that stipend funds are used solely for approved purposes, and maintaining records in accordance with federal grant management standards.
12. Prohibited Uses of Funds and Corrective Action. Stipend funds may not be used for any purposes prohibited by the federal funding source. Any misuse of stipend funds or fraudulent activity related to the Educator Stipend Program shall be subject to disciplinary action. ESU #13 shall develop and implement procedures for investigating suspected misuse and taking appropriate corrective action.
13. Program Modification or Termination. ESU #13 reserves the right to modify, suspend, or terminate the Educator Stipend Program at any time. Any such modification, suspension, or termination must be approved by a majority vote of ESU #13's Board of Education. ESU #13 shall give educators such advance notice as is reasonably practicable of any significant changes to the program. Any modifications or termination shall comply with the terms of the grant agreement with the federal funding source.
14. Funding Contingency. The continuation of the Educator Stipend Program is contingent upon the availability of funds from the federal funding source. In the event that funding is significantly reduced or eliminated, ESU #13 may reduce the number or amount of stipends awarded, modify the eligibility criteria for qualifying activities, or suspend or terminate the program.
15. Oversight. This policy supersedes any previous policies or procedures related to the same subject matter. The ESU #13 Board of Education shall review and have authority to approve this policy, as well as any future amendments, to ensure the stipend program aligns with ESU #13's strategic objectives and educational priorities.
16. Nondiscrimination. ESU #13 shall not discriminate on the basis of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in its administration of the Educator Stipend Program.

Legal Reference:	
Date of Adoption:	
Updated:	

For ESUCC Office Only  
Total MSA Amount Due: \$ \_\_\_\_\_  
Billed Quarterly



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### Master Service Agreement with the ESUCC

This ESUCC Service Agreement ("Agreement") is entered into by and between the Educational Service Unit Coordinating Council (the "ESUCC") and Educational Service Unit Number 13 (the "ESU").

#### I. Background

The ESUCC is charged by NEB. REV. STAT. § 79-1245 with the administration of statewide education initiatives and provision of statewide education services. The ESU wishes to receive certain services and participate in certain projects that are conducted by the ESUCC, and the ESU wishes to have certain services and initiatives made available to its member school districts. The parties to this Agreement agree to services and Projects on the following terms and conditions.

Each Project is described more specifically in the identified Exhibits.

#### II. Services Provided Requiring a Fee

The ESUCC agrees to provide the following Projects.

1. Teaching and Learning Division: Affiliate Budgets ([Exhibit "A"](#)).  
**No change**.....**Fee Amount: \$2,500**
2. Teaching and Learning Division: ESUPDO Events, per day/per participant ([Exhibit "A"](#)).  
**No change**.....**Fee Amount: \$25**
3. Teaching and Learning Division: Special Projects ([Exhibit "A"](#)).  
**No change**.....**Fee Amount: Up to \$7,500**
4. Teaching and Learning Division: Digital Learning Services and Projects ([Exhibit "A"](#)).  
**No change**.....**Fee Amount: \$5,700**

- 5. Executive Division: Legislative and Government Relations ([Exhibit "C"](#)). Contract year Month-Month, so the \$ is subject to any rate changes.  
Vendor Contract Term March 2, 2024-March 1, 2026  
**Subject to change at the end of the vendor contract term.....(regular session) Fee Amount: \$3,306**
- 6. Technology Division: Student Services Projects ([Exhibit "B"](#)).  
**No change.....Fee Amount: \$6,000**
- 7. Executive Division: SMART ([Exhibit "C"](#)). This item excludes costs of out of state SMART.  
**No change.....Fee Amount: Up to \$1,500**

**III. Optional Services Provided Requiring a Fee**

In addition to the non-electible projects and fees, the ESU has the ability to participate in additional projects through the ESUCC. By initialing next to each of the desired projects listed below, the ESU voluntarily elects to participate in and access the identified projects and the ESU shall pay the ESUCC the associated fee(s), as identified below. If the ESU desires to have the School Districts billed directly, please check the box for that item (only available for select service).

- 8. Teaching and Learning Division: OverDrive Professional Library: ([Exhibit "A"](#))  
Vendor Contract Term September 1, 2025-August 31, 2026  
**Subject to change at the end of the vendor contract term.....**  
**Fee Amount: Up to \$600**

- 9. Executive Division: SPARQ Negotiations:  
Vendor Contract Term April 1, 2025-March 31, 2026. *\$15,000 divided by the participating ESUs* ([Exhibit "C"](#))  
**Subject to change at the end of the vendor contract term..Fee Amount: \$1,000**

- 10. Technology Division: Student Records System (SRS): ([Exhibit "B"](#))  
**No change.....Fee Amount: See Tier Schedule Below**

<b><u>2025-2026</u></b>	<b><u>2026-2027</u></b>	<b><u>2027-2028</u></b>	<b><u>Tier</u></b>
\$192	\$202	\$208	<100
\$499	\$524	\$540	100-249
\$993	\$1,043	\$1,074	250-499
\$2,982	\$3,131	\$3,225	500-999
\$3,938	\$4,135	\$4,259	1000-1999
\$4,922	\$5,168	\$5,323	2000-3999
\$9,374	\$9,643	\$9,932	4000-17999

**V. Term**

The term of this Agreement shall commence on August 1, 2025, and continue until July 31, 2026. A new Agreement will be required for any services or support by the ESUCC after August 31, 2026.

**VI. Responsibilities of the ESUCC**

The ESUCC agrees to provide and support the services offered with reasonable care, skill, and diligence. The ESUCC shall employ or assign qualified personnel staff to support and oversee the services provided. The ESUCC and its staff will promptly and reasonably respond to ESUs for support and assistance with such services. The ESUCC will reasonably assure that the ESU’s member school districts have access to the projects and services provided to the ESU, when applicable.

The ESUCC reserves the right, in its sole discretion, to make changes to the operation of each of the projects referred to herein, including, but not limited to, an increase in the fees charged for particular projects. If the ESUCC determines that a fee increase is necessary for the continued operation of any particular project, the ESUCC will notify the ESU in advance. The ESU shall then have 14 days to elect out of the project. If the ESU does not elect out of the project within 14 days, then the ESU shall be obligated to pay the increased fee.

**VII. Responsibilities of the ESU**

The ESU will cooperate with the ESUCC and provide necessary information and access as reasonably required for the ESUCC to perform the services. The ESU agrees to follow the reasonable expectations and directives of the ESUCC regarding the services selected by the ESU. The ESU further agrees to promptly communicate to the ESUCC any concerns or problems with any such services.

The ESU shall not assign any right or delegate any obligation arising hereunder without the prior written consent of ESUCC. This provision does not prevent the ESU from allowing its member school districts to participate in some or all of the Projects described herein.

The ESU agrees to pay the fee(s) to the ESUCC within ninety days of the invoice and may be mailed to 1292 East 4th Street, Ainsworth, NE 69210. The ESUCC reserves the right to refuse any service(s) to any ESU that fails to timely submit payment, and no ESU will be entitled to participate or access any service if said ESU failed to timely pay the required fee(s). An ESU who fails to timely pay the required fees may be excluded from all Projects and forfeits any right to participate in said projects.

The parties expect the ESU (and its staff) will be appropriately involved in each project to ensure the oversight and maintenance of the projects.

This Agreement does not obligate or commit the ESU to to engage the ESUCC on an exclusive arrangement for any of these projects.

## **8. Termination**

The ESU may request to terminate this Agreement or any elected projects for any reason at any time by giving written notice to the ESUCC. There shall be no refund or reimbursement by the ESUCC if the ESU terminates this Agreement in the middle of the Agreement term without cause, unless a majority of the ESUCC Board votes to authorize a requested refund. A majority of the ESUCC Board and the ESU may also vote to amend or supplement this Agreement during the term of the Agreement for any reason the ESUCC Board deem appropriate.

If the ESU believes the ESUCC has materially breached this Agreement, then the ESU shall notify the ESUCC in writing of the ESU's concern(s). The ESUCC shall then have thirty days to cure any alleged breach. If the ESUCC disputes the alleged breach, then the parties shall agree to meet at the ESU to address the specific concerns and find a mutually agreeable solution. If, after that meeting, the ESUCC is unable or unwilling to cure the alleged breach, then the ESU may terminate the Agreement for cause. If the ESU terminates the Agreement for cause, the ESU shall only be entitled to a refund for any amount(s) paid if a majority of the ESUCC Board approves the ESU's request for a refund, and the ESUCC Board shall, in its sole discretion, determine the refund amount (if any).

The ESUCC may terminate this Agreement for any reason at any time by giving ninety days' written notice to the ESU. If the ESUCC terminates this Agreement, then the ESU shall be entitled to a refund for the amount paid by the ESU in an amount proportional to the number of days the service was available to the number of days the service was unavailable.

## **IX. Confidentiality**

Each party agrees to keep confidential all non-public information received from the other party. All information and data shared or exchanged between the parties shall fully comply with Nebraska law and FERPA.

## **X. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

**XI. Damages and Indemnification**

To the extent permitted by law, each party shall indemnify, defend and hold harmless the other party, its officers, agents and employees from all claims, damages, losses and expenses arising out of or resulting from the services provided under this Agreement that results in any claim for damage whatsoever. This Section shall not require either party to indemnify, or hold harmless, the other party for any losses, claims, damages and expenses arising out of or resulting from the intentional or negligent act or omissions of the party.

**XII. Entire Agreement**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written.

**XIII. Other Information**

From time to time, the ESUCC and ESU may agree to develop and implement new or additional Projects. In the event ESUCC determines to offer a new project during the term of this Agreement and the ESU wishes to participate in said new project, the parties may describe the new project in writing and incorporate that writing as a formal addendum to this Agreement.

Given the upfront and ongoing expenses associated with each service, the fee(s) paid by the ESU are generally not refundable. By entering into this Agreement, the ESU agrees to accept the identified services for the entire term of the Agreement and may not cancel or revoke services with any expectation of reimbursement(s) or refund(s), except as provided in Section VIII.

Each ESU must contribute to the ESUCC the fees associated with each project. The ESU and ESUCC agree to follow the expectations outlined in those Exhibits, as well as those reasonable expectations and updates that may be announced or provided during the term of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

\_\_\_\_\_  
ESUCC CEO

\_\_\_\_\_  
ESU Administrator

\_\_\_\_\_  
ESUCC CEO Signature

\_\_\_\_\_  
ESU Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Exhibit "A"**  
**Teaching and Learning Division**

**1. ESUPDO Affiliate Budgets.**

- a. Network Operations Coordinators Affiliate (NOC):  
NOC supports the extensive communications network within and among the ESU's and school districts.
- b. ESU Special Education Population Directors (ESPD):  
ESPD consists of Special Education Directors and other similar personnel from across the state providing support for compliance related topics.
- c. Teaching and Learning with Technology Affiliate (TLT):  
TLT connects educators with resources, best practices, and emerging technologies to transform teaching and learning within the classroom.
- d. Staff Development Affiliate (SDA):  
SDA is responsible for providing staff development as well as school improvement for school districts.

**2. ESUPDO Events**

The ESUPDO serves as the umbrella to the statewide professional development opportunities for ESU personnel statewide. The ESUPDO is a collaborative effort to provide statewide training and alignment of efforts for ESU personnel and key NDE staff statewide. ESUPDO consists of four affiliate groups composed of ESU personnel across the seventeen ESU's with representation from essential NDE Staff. ESUPDO events may include registration, materials, and other fees. Such fees will be set at no more than \$25 per participant person per day.

**3. Special Projects**

The ESUCC may facilitate special projects, organize and facilitate programs, or serve as a fiscal agent for activities to enhance professional development opportunities. Adding a special project would require a description of the project presented to the board and a majority vote to have the project added to this MSA. By adding the project to the MSA, the ESUs are not obligated to participate, only that the project is **available** to all ESUs or schools. Participation decisions would be made by each ESU individually.

**4. Digital Learning Services and Project.**

- a. Distance Education Brokering:  
The ESUCC provides the Nebraska Virtual Instruction Source (NVIS) course clearinghouse for use in finding and exchanging distance education courses between participating ESUs and school districts.
- b. Learning Object Repositories (LOR) and Open Education Resources (OER):  
ESUCC coordinates access to digital libraries that enable educators from within participating ESUs to use professional educational resources that are aligned to academic standards. The Nebraska OER hub is available to all ESUs and their district schools and offers statewide access to local and national open educational resources.
- c. The ESUCC Digital Learning Services and Projects promote statewide collaboration to provide students and school districts with access to a mix of different learning environments that best supports the combination of traditional face-to-face classroom methods with more technology-mediated activities.

**5. OverDrive Professional Development Library.**

The ESUCC OverDrive Professional Library is a customized digital collection of ebooks and audiobooks for use by ESU and school district staff across the state.

**Exhibit "B"**  
**Technology Division**

**1. Student Services Projects:**

a. Student Records System (SRS):

ESUCC maintains SRS which is an online special education record system designed to create all special education documents, required by Rule 51 and Rule 52, including IEP, MDT, IFSP and all required notices. The SRS is a highly secured system that organizes and stores documents and provides access to files via the internet. SRS training is provided across the state for district staff and college and university staff. School Districts electing to utilize the SRS system must pay an additional fee to receive access.

b. Project PARA:

Project PARA is a web-based method for school districts to provide introductory training for their paraeducators. The Project assists schools in meeting the paraeducator training requirements. Project PARA is a collaborative effort between the University of Nebraska, the Nebraska Department of Education and Nebraska educational service units.

a. 504 Plan:

ESUCC designed and maintains the Section 504 Project which is an online record system designed to create documentation necessary for the Rehabilitation Act of 1973 that prohibits discrimination against those that have a physical or mental impairment that substantially limits one or more major life activities. Section 504 is a function of regular education. This is an add on to the SRS system.

**Exhibit "C"**  
**Executive Division**

**1. Legislative and Governmental Relations Project.**

The Legislative and Governmental Relations Project will assist member ESUs in strategically planning legislative initiatives that support the mission of the ESUCC and its member service units, tracking legislation that affects service units and state-wide educational efforts in the state, and influencing state lawmakers to support the vital work of the ESUCC, service units and public schools in the state of Nebraska. Should a special session of the Legislature convene, there will be an additional contract with the government relations group with whom ESUCC works.

**2. SIMPL/SMART**

The ESUCC continuously develops and maintains the software operating the SMART (formerly known as SIMPL) online service management tool for use by the Nebraska ESUs and ESUCC. This tool supports ESUs in their data-driven process utilized to systematically identify the needs of their school districts and thereafter develop services to fill the gaps. The SMART online tool allows ESUs to assess the available services for implementation at the school district level.

**3. SPARQ Negotiations:**

SPARQ Negotiations is a web-based online data collection system used to compare settlement information, provide prevalence reports, view negotiated agreements and perform placement calculations.

# Service Plan Details : ESU 13

School Name: **ESU 13**

Service Plan Year: **2025 - 2026**

ESU: **ESU 13**

Show Service Descriptions    Show Funding Sources

## STAFF DEVELOPMENT SERVICES (84-002.05A)

### 1101.00 - Continuous Improvement

Supporting individual schools or districts in specific Continuous Schools Improvement topics.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

### 1101.01 - Continuous Improvement: Data Analysis

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

### 1101.05 - CNA Support

Supporting schools in completion of the Comprehensive Needs Assessment Process

### 1101.06 - Continuous Improvement: CSI/TSI

Supporting schools in areas of accountability to include, but not limited to, AQuESTT, EBA, CSI, and TSI.

Funding Sources:

- CARL PERKINS, Career and Technical Education
- Title III, English Language Acquisition
- Title IV, Part A, Subpart 1, Student Support and Academic Enrichment Grants
- IDEA Consolidated
- Promoting Engagement and Knowledge (PEaK) Project
- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

### 1102.00 - MTSS

developing tiered system of systematic supports:: data analysis, intervention design and implementation, monitoring

Funding Sources:

- Title III, English Language Acquisition
- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

### 1102.01 - MTSS: Targeted Improvement Plan (TIP)

Support Schools in the Targeted Improvement Planning Process

Funding Sources:

- Promoting Engagement and Knowledge (PEaK) Project

### 1102.02 - PBIS

### 1102.03 - MTSS: SEBL

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

### 1103.00 - School Climate & Culture

Training, support and consultation for sustaining, improving and re-establishing school environments that are conducive and supportive of learning. Includes youth Mental Health First Aid Training

Funding Sources:

- Head Start
- District Funds (Contract, Consortium, or Other District Dollars)

### 1103.01 - School Climate: Non-Violent Crisis Intervention (CPI)

Two certified CPI trainers on staff

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

### 1103.03 - Equity

### 1103.04 - Standard Response Protocol Training (SRP)

### 1103.05 - School Climate:Self Care

Ongoing resources and strategies to support educator wellness including Adult Resiliency Curriculum Training.

Funding Sources:

- NE Department of Education Mental Health Contract

### 1103.07 - BITS

**1104.00 - Leadership**

Support for educational leadership and capacity building

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

**1104.01 - Leadership: Principal Development**

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

**1104.02 - Leadership: Superintendent Development**

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

**1104.05 - Coach/Teacher Leader Development**

Coaching Cadre Network Meetings, Professional learning for district instructional coaches, Support and professional learning for the development and support of Peer coaches and mentors.

**1104.06 - Annual Policy Updates**

Annual Policy Updates - information provided to Administrators regarding policy

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1104.08 - Leadership: Assessment Leadership**

Supporting school leaders with assessments and using assessments to guide school programs and processes

Funding Sources:

- IDEA Consolidated
- Promoting Engagement and Knowledge (PEaK) Project
- ESU Funds (Levy and Core Service Dollars)

**1105.01 - Curriculum: Standards Adoption**

Sharing timelines, developing and guiding alignment processes.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

**1105.02 - Curriculum: High Quality Instructional Materials Selection**

Support processes to identify, align and adopt quality materials.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)

**1105.05 - Curriculum: High Quality Instructional Materials Implementation**

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1106.01 - Instruction: Instructional Framework/Model**

Training to support a common language of instruction

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1106.02 - Instruction: Content Training ELA**

Supporting academic content for educators in English Language Arts.

Funding Sources:

- Title III, English Language Acquisition
- Promoting Engagement and Knowledge (PEaK) Project
- District Funds (Contract, Consortium, or Other District Dollars)

**1106.03 - Instruction: Content Training Math**

Supporting academic content for educators in Mathematics.

Funding Sources:

- Title III, English Language Acquisition
- Promoting Engagement and Knowledge (PEaK) Project
- District Funds (Contract, Consortium, or Other District Dollars)

**1106.04 - Instruction: Content Training Science**

Supporting academic content for educators in Science.

Funding Sources:

- Title III, English Language Acquisition
- District Funds (Contract, Consortium, or Other District Dollars)

**1106.05 - Instruction: Content Training Social Studies**

Supporting academic content for educators in Social Studies.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1106.06 - Fine Arts****1106.07 - Instruction: Career and Technical Education**

Funding Sources:

- CARL PERKINS, Career and Technical Education
- District Funds (Contract, Consortium, or Other District Dollars)

**1106.08 - Health and PE****1106.09 - World Language****1106.11 - Instruction: Instructional Strategies**

Kagan, Differentiation, Vocabulary, Direct Instruction, TLAC, Trauma-informed practices/strategies for under-resourced students

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1106.13 - Instruction: Title 1C Admin/Staff Coordination and Support**

Title 1C supporting and collaborating with school staff around supplemental services for Title 1C students.

Funding Sources:

- Title I, Part C, Education of Migrant Children

**1106.14 - Instruction: Other**

Professional learning based on best practices of content and pedagogy PK-12.

Funding Sources:

- Head Start

**1107.00 - Assessment**

Workshops, consultation or direct work with school districts to develop formative and summative assessments and analyze and apply diagnostic, formative, interim and summative data. Examples: creation of classroom and district assessments, analysis of assessment data results, using assessment data to inform instruction, training and consultation related to classroom, state and national data, Dynamic Indicators of Basic Early Literacy Skills 'DIBELS', Acadience, Measures of Academic Progress 'MAP' Growth, Nebraska Student Centered Assessment System 'NSCAS' Growth, Nebraska Reading Improvement Act approved assessments

**1107.01 - Assessment: NWEA**

Supporting school leaders with assessments and using assessments to guide school programs and processes

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1107.02 - Assessment: NSCAS**

Supporting schools with NSCAS assessments(State Summative and ACT). Services include planning, assessing, and using data collected.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1108.05 - Digital Learning: Digital Citizenship**

Provide digital citizenship training for students, teachers, and parents.

Funding Sources:

- CARL PERKINS, Career and Technical Education
- ESU Funds (Levy and Core Service Dollars)

**1108.07 - Instructional Technology Integration**

Instructional technology Integration model Training, Support for Online or Technology Tools to Transform Curriculum Implementation

**1109.01 - Coaching: Teacher Coaching (Individual)**

Instructional support based on district, building or teacher developed growth areas.

Funding Sources:

- Head Start

**1109.03 - Coaching: Principal Coaching (Individual)**

Principal coaching is born out of the NE Principal Standards to support professional learning that is: ongoing, job-embedded, collaborative, personalized, purposeful, measurable, and aligned to goals. ESU 13 professional learning staff are equipped to calibrate, consult, and coach your goals to improve professional practice.

Funding Sources:

- Title III, English Language Acquisition
- District Funds (Contract, Consortium, or Other District Dollars)

**1110.00 - New Teacher Academy**

Workshops, consultation or direct work with school districts that focus on research-based, best practices designed across a variety of services to support beginning teachers and their mentors. Examples: lesson design, classroom management, student engagement, high yield strategies, technology integration, special education, parent-teacher conferences.

**1110.01 - Coaching: New Teacher Coaching/Mentor (Individual)**

Providing one-on-one support for teachers new to the profession

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1112.00 - Specialist Training, Support & Networking**

Workshops, consultation or direct work with individuals who serve in specialized roles/capacities. Examples: school counselors, curriculum directors, technology integrationists, High Ability Learners 'HAL' coordinators, local area network 'LAN' managers, media coordinators, special education specialists, registered nurses, paraprofessionals, administrative assistants, custodians, lunch program staff, transportation providers and others.

**1112.01 - Specialist Training: Paraprofessional Training**

Providing supports for paraprofessionals. Services includes workshops and cadre meetings covering a variety of topics.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

**1112.02 - Specialist Training: Instructional Tech Integration Support**

Provides professional development of staff and/or individuals with the integration of technology into the classroom.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)

**1112.03 - Specialist Training: High Ability Learner Support**

Support educators and administrators with HAL regulations, initiatives, trainings and instructional support

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)

#### **1112.04 - Specialist Training: School Librarian/Media Training**

##### **Support**

Provides district Librarian/Media specials with contacts, support, a professional learning community, and quarterly meetings.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)

#### **1112.05 - Specialist Training: LAN Manager Training & Support**

Provides district LAN managers with contacts, support, a professional learning community, and quarterly meetings.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1112.08 - Specialist Training: SPED Inservice and SPED PD**

Professional learning events and activities in the area Special Education. Examples may include PLCs and special education trainings/workshops.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1112.09 - Before Age 5 Training**

Rooted in Relationships - Coaching and training child care providers on the use of Social Emotional Pyramid in their programs. Creative curriculum

#### **1112.10 - End User Support: GOLD**

Support and coaching for early childhood educators in the use of GOLD as an assessment tool and use in processes for group and individualized instruction

Funding Sources:

- Head Start

### **INSTRUCTIONAL MATERIALS SERVICES (84-002.05C)**

#### **1201.00 - Digital Resources**

Creation of and support for digital learning content.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

#### **1202.00 - Equipment & Materials Checkout**

Maintain a lending library for district loan. Examples: Makerspace equipment, video studio, STEM/STEAM lab, media resources, learning kits, Professional Learning books/materials

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

### **TECHNOLOGY (84-002.05B)**

#### **1112.11 - Specialist: Administrative Assistants**

#### **1112.12 - Specialist Training:Head Start Partnership Support**

Head Start Partnership Liaisons support district partnership teaching staff by providing training and support in meeting the Head Start Performance Standards.

Funding Sources:

- Head Start

#### **1112.13 - Specialist: EL Professional Learning**

English Learners Instructional Support--providing guidance, materials, scheduling, placement, and assessment to schools. Assist schools to meet requirements in planning, implementation, review, and teacher training for Rule 15.

#### **1112.16 - Specialist Training: School Mental Health Providers**

Counseling Cadre that includes School Counselors and Mental Health Providers Support

Funding Sources:

- Title IV, Part A, Subpart 1, Student Support and Academic Enrichment Grants
- NE Department of Education Mental Health Contract

#### **1112.18 - Specialist Training: Health Services PD**

Coordinate trainings for the School Nurses Cadre based on topics identified by the group.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1112.21 - ASD Professional Learning**

### **1301.00 - Technology Support**

General technology and technical support.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

### **1301.06 - Tech Support: Distance Learning & Course Exchange**

#### **Coordination**

Coordinate and support schools for both receiving and delivering distance learning courses. Scheduling distance learning courses in the ESU 13 consortium, but also statewide courses available to 21 schools. Support of NVIS.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

## **STUDENT SERVICES**

### **1401.00 - PROGRAM SUPERVISION**

Supervision/Coordination/Consultation of district-owned programs.

Funding Sources:

- IDEA Consolidated
- District Funds (Contract, Consortium, or Other District Dollars)

### **1401.02 - Child Find: Services Coordination**

### **1401.03 - Program Supervision: Title 1C Stud/Guardian Support & Advocacy**

Title IC Parent Training and Title IC Administration Student Needs Meeting

Funding Sources:

- Title I, Part C, Education of Migrant Children

### **1401.06 - EDN Supervision: Services Coordination**

Oversee EDN services and practices of services coordinators including caseload management, compliance review, and professional growth.

Funding Sources:

- Early Development Network

### **1401.10 - Program Supervision: SPED Financial Collaboration & Support**

Assist schools in the completion of SPDFFRS and Finance Collaboration and Networking

Funding Sources:

- IDEA Consolidated
- District Funds (Contract, Consortium, or Other District Dollars)

### **1302.04 - Infrastructure: Single Sign on (SSO) and Nebraska Portal Support**

Provides training and support for the Nebraska Portal and SSO.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)

### **1304.00 - Information Security**

Provide proactive planning, training and reporting focused on cybersecurity and resources after a cybersecurity event.

### **1305.02 - Data Systems: ADVISER State Reporting**

Support and training for ADVISER and state reporting.

### **1306.00 - E-Rate**

Universal Service E-Rate filing and consultation.

### **1401.12 - Program Supervision: Title 1C Instructional Services**

Supporting Students with the following supplemental instructional services...High School Credit Accrual, English Language Arts, English Language Proficiency, Extended Day Programs, HighSchoolEquivalency, Math, Instructional Life Skills, Prevention Education and Health, Pre-GED, Preschool, Science, Social Studies, Youth Leadership. Summer School Extended Hours/Teachers/Para Educators After School/Before School Tutoring for Students Books/Educational Materials for Students/School-readiness Materials Support Services (Medical/Dental/Interpretation/Transportation/Referrals) Title 1C Service Provider in Districts with High Numbers of Title 1C Students Youth Leadership Activities/College Campus Visits/Summer Camps Mentoring for High School/Out-of-School Youth High School Credit Recovery Courses for Students Parent Education

Funding Sources:

- Title I, Part C, Education of Migrant Children

### **1401.14 - Program Supervision: Facilitated IEPs**

### **1402.00 - Student Services: Speech Language Pathology**

Certified staff member who delivers diagnostic, therapeutic, consultative services for students with verified speech/ language disabilities. Maintains and completes necessary paperwork following recommended guidelines.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1403.00 - Student Services: Visual Impairment**

The teacher of the visually impaired provides resources, services, and support in preparing children/youth, ages birth to 21, who have a visual impairment for success in life through collaboration with schools, families, and community agencies. The TVI provides evaluation, consultation, and instruction for these children. This assistance may include the use of adaptive equipment, assistive technology, instruction in Braille, and other skills to help the students access the general curriculum, and acquire Adapted Core Curriculum skills specific to individuals with vision impairments.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1404.00 - Student Services: Early Childhood Special Education**

Early Childhood Special Education services includes managing referrals and conducting evaluations of children birth to 5 years old. If children are in need of special education services; it also includes evidence based service delivery of comprehensive services in homes, childcare and preschool settings that adhere to IDEA Part C and Part B (619) rules and regulations. The teams also works to smoothly transition verified children to their elementary schools as they move on to kindergarten. Schools can utilize coordinators to help manage their Teaching Strategies GOLD requirements.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1405.00 - School Psychology**

Provide direct and indirect support through general education and special education processes. Provide individual, team, and systems-level supports and services to various problem-solving teams. Academic, social emotional, and behavioral assessment, consultation, collaboration with classroom teachers, special education staff, specialists, parents, administration, and school personnel to develop an effective plan to meet the needs of each individual student.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1405.01 - Student Services: Psychological Evaluation**

Psychological Evaluations- for special education or other educational placement

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1406.01 - Special Education Level III Behavior**

ESU 13: Panhandle Beginnings

#### **1406.02 - Special Education Level III Life Skills**

ESU 13: Meridian

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1407.00 - Student Services: Special Education Coaching &**

##### **Consultation**

Inclusive Practices Mentoring & Coaching

Funding Sources:

- Promoting Engagement and Knowledge (PEaK) Project
- Transition
- ESU Funds (Levy and Core Service Dollars)

#### **1408.00 - Student Services: Deaf Education**

A teacher of the Hearing Impaired provides deaf education services and/or consultation for students verified as deaf or hard of hearing. Our Deaf Educator works with audiologists to ensure appropriate aural rehabilitation services to students, families, and schools.

Funding Sources:

- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

#### **1409.00 - Student Services: Occupational Therapy**

Occupational Therapy is a related service for students birth to age 21, as identified through the student's individual education program (IEP) process. The focus of the service is to enhance the student's education and foster a level of independence.

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

#### **1411.00 - Student Services: Secondary Transition Support and Training**

Transition Staff assists district staff with student transition plans. These responsibilities may include student assessment days, student activities, connections to post-secondary adult/agencies, parent support training.

Funding Sources:

- IDEA Consolidated
- Transition
- District Funds (Contract, Consortium, or Other District Dollars)

#### **1414.00 - Behavior & Mental Health Support**

Provides assistance to local educators and students, both verified and non-verified, to improve classroom behavior and student/teacher interaction through observation, consultation, screening and in-service. LMHP, Behaviorist services related to better understanding mental health issues in the public schools. (Student/Family Therapy, Therapeutic Consultation, Intensive Outpatient Therapy)

Funding Sources:

- Title IV, Part A, Subpart 1, Student Support and Academic Enrichment Grants
- NE Department of Education Mental Health Contract
- Head Start
- ESU Funds (Levy and Core Service Dollars)
- District Funds (Contract, Consortium, or Other District Dollars)

#### **1417.00 - Student Services:Outside of School Placement & Alt Educ Service**

Educational opportunities for students in need of Outside School Placements. ESU 13: Valley Alternative Learning Transitional School (VALTS)

Funding Sources:

- District Funds (Contract, Consortium, or Other District Dollars)

### **GRANT SERVICES**

#### **1501.01 - Grant Coordination: Autism Spectrum Disorder (ASD)**

##### **Grant**

ASD Regional Network Coordinator ASD Regional Behavior Specialist

Funding Sources:

- Autism Spectrum Disorders Grant

#### **1501.02 - Grant Coordination: Perkins Grant**

Provides grant facilitation, management, professional development, and networking for Career and Technical Education teachers through the Carl D Perkins Grant Consortium.

Funding Sources:

- CARL PERKINS, Career and Technical Education

#### **1501.04 - Grant Coordination: Title IC**

Funding Sources:

- Title I, Part C, Education of Migrant Children

#### **1501.06 - Grant Coordination: Title III Limited English Proficient**

Title III Consortium

Funding Sources:

- Title III, English Language Acquisition

#### **1501.07 - Grant Coordination: Title IV**

Title IVA Behavioral Consortium - Service Coordination/Referrals and Direct Therapeutic Services

Funding Sources:

- Title IV, Part A, Subpart 1, Student Support and Academic Enrichment Grants

#### **1501.09 - Grant Coordination: Transition Grants**

Regional Transition Facilitator(s)

Funding Sources:

- Transition

#### **1501.11 - Grant Coordination: Planning Region**

Planning Region Team 13 Planning Region Team 14

Funding Sources:

- Planning Region Team Grant

#### **1501.12 - Grant Coordination: PEaK**

ILCD 3.0 Targeted Improvement Plan support Consortium funds for districts

Funding Sources:

- Promoting Engagement and Knowledge (PEaK) Project

**1501.13 - Grant Coordination: Early Learning Connections (ELC)**

Panhandle Early Learning Connections - Coordination of Professional Development opportunities for those working with children birth to age 8.

Funding Sources:

- Early Learning Connections Grant

**1501.15 - Grant Coordination: Sixpence**

Sixpence Sprouting Success - Child Care Partnerships Program Coaching and training workforce serving infants and toddlers in community child care programs Supporting programs with the Quality Rating and Improvement Process - Step Up to Quality Providing grant funds to support the cost of pursuing quality Program coordination and grant management

Funding Sources:

- service.competitiveGrant

**1502.08 - NeMTSS Regional Lead**

NDE funded regional support for MTSS implementation and support.

Funding Sources:

- Multi-tiered Systems of Supports

**1502.10 - ESU School Mental Health**

Grant

Funding Sources:

- NE Department of Education Mental Health Contract

**1502.12 - Grant Writing: Early Learning Connections - Coach Consultant**

Funding Sources:

- Early Learning Connections - Coaching

**OTHER SERVICES**

**1601.00 - Production**

Providing schools with production services such as lamination, poster printing, 3D printing etc

**OTHER (NOT A REQUIREMENT OF SIMPL)**

**1701.00 - Other Student Services (not a requirement of SIMPL)**

Services provided to students. This data will be collected for the ESU use only and will not be included in the statewide data. ESU 13: Kindergarten Trip Through Time; Grade 4 Historic School; Grade 4 Tools & Tech Through Time; Grade 5 Project WET (Water Education); Grade 6 Branch Out

**ESUCC SERVICES**



Rural Development

May 16, 2025

Rural Utilities Service

1400 Independence Ave SW,  
Room 4121 Stop 1590  
Washington, DC 20250

Voice 202.720.1025

Laura Barrett, Ed.D.  
Administrator  
Educational Service Unit 13  
4215 Avenue I  
Scottsbluff, Nebraska 69361

Dear Dr. Barrett:

We have reviewed and hereby approve the budget change request submitted for your organization's FY2024 Distance Learning and Telemedicine ("DLT") Grant Project **NE 708-E16**

Based on information submitted, we understand the budget revision request is based on the vendor proposal you received from Cytek Media. The proposal resulted in lower pricing for many of the items previously listed on the budget. All previously approved participating sites will still be receiving equipment, but based on the budget savings and additional assessment of need at several sites, you propose equipment changes at several participating sites. These changes include both the addition and removal of zoom mobile carts, zoom room classrooms, and zoom boardrooms as determined by an updated assessment of need at the respective sites. In addition, two of the sites, "Educational Service Unit 13," and "Scottsbluff High School" will be receiving additional tv monitors and microphones due to the large classroom sizes at these locations.

With this approval, the overall DLT Project cost has decreased from \$1,119,525 to \$1,012,830. Of the total DLT Project cost, \$880,581 will be funded by grant funds and \$132,249 will be funded by matching funds. A copy of the revised DLT Project budget is enclosed for your records.

Once the DLT project has been completed, any remaining grant funds will be rescinded. If you have any questions, please contact our office at (202) 720-1025.

Sincerely,

**GEORGE OYEGOKE**  
Digitally signed by  
GEORGE OYEGOKE  
Date: 2025.05.16  
09:28:19 -04'00'

GEORGE OYEGOKE, Chief  
Post-Loan Servicing Engineering Branch  
Portfolio Management and Risk Assessment Division  
Telecommunications Program  
Rural Utilities Service

Enclosures

**The Rural Utilities Service Distance and Learning Telemedicine Program  
Governed by the Code of Federal Regulations 7 CFR 1734**

**Educational Service Unit 13**

**DLT-2024-012**

**NE0708-E16**

**Line Item Budget - Revised May 16, 2025**

*Notwithstanding the prior approval by RUS of the budget for the grant project, if the additional documentation accompanying a request for advance of grant funds demonstrates that the advance is to fund a non-approved purpose for grants in accordance with 7 CFR 1734.23, that advance will not be made.*

**Items being funded by Grant and Cash Match**

**Change of Scope Pricing**

Revised Costs

Line Item #	Site Number & Name	Description	Unit Cost	# of Units	Extended Cost	# of Units	Extended Cost		Unit Cost	# of Units	Extended Cost
1	1 Educational Service Unit 13	Classroom Zoom Room					\$ -	<b>Classroom Zoom Room</b>			
2		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
3		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
4		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	<del>1</del>	<del>\$ 201.00</del>	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
5		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	<del>1</del>	<del>\$ 1,093.00</del>	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
6		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	<del>1</del>	<del>\$ 99.00</del>	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
7		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
8		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
9		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
10		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
11		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
12		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
13		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
14		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
15		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
16		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
17		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00

17a									<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
18		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
19		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00		QIO Rack Kit	\$129.00	1	\$129.00
20		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00		Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
21		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00		QSC 12-Month Enterprise Manager Peripheral License		0	\$0.00
22		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00		QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
23		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00		Cables Connectors, Misc.	\$700.00	1	\$700.00
24		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00		Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
25		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00		Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
26		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00		Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
27		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00		Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
27a									Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
27b									<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
27c									Sony 65" 4K HDR Commercial Monitor	\$2,564.00	2	\$5,128.00
27d									Sony 85" 4K HDR Commercial Monitor	\$3,420.00	1	\$3,420.00
27e									QSC 12x80 Network PTZ Conference Camera	\$3,226.00	2	\$6,452.00
27f									QSC Q-SYS network ePTZ camera	\$1,087.00	1	\$1,087.00
27g									QSC Network Video Endpoint for the Q-SYS Ecosystem (NV-32-H)	\$2,915.00	1	\$2,915.00
27h									Power Adapter for NV-32-H	\$28.00	1	\$28.00
27i									QSC Q-SYS Network Video Endpoints (NV-21-HU)	\$1,645.00	2	\$3,290.00
27j									NV-21-HU Power Supply	\$228.00	2	\$456.00
27k									Crestron (HD-TXCA-4KZ-101) 4K60 4:4:4 Rx for HDMI & Analog Audio Signal Ext over CATx	\$269.00	3	\$807.00
27l									Crestron (HD-RXCA-4KZ-101) 4K60 4:4:4 Rx for HDMI & Analog Audio Signal Ext over CATx	\$269.00	3	\$807.00
27m									Crestron (HD-DA2-4KZ-E) 1-to-2 4K HDMI Distribution Amplifier	\$295.00	2	\$590.00
27n									QSC (SLQUD-110-P) Q-SYS Core 110 UCI Deployment Software License, Perpetual	\$188.00	1	\$0.00
27o									Shure (MXA920W-R) Ceiling Array Microphone	\$3,555.00	4	\$14,220.00
27p									QSC (SPA2-60) 2 CH Power Amplifier 250 Watts	\$491.00	2	\$982.00
27q									QSC (AD-C6T-ZB-WH) 6.5" 2-way 70 volt Speaker - White Zero Bezel	\$193.00	10	\$1,930.00
27r									Newark (E-960-D90Q) Twin Photobeam Detector w/Laser Beam Alignment	\$115.00	1	\$115.00

27s									Netgear (M4250-26G4F-PoE+) 24x1G PoE+ 300W 2x1G and 4xSFP Managed Switch	\$1,260.00	1	\$1,260.00
27t									Chief (LTM1U) Large FUSION Micro-Adjustable Tilt Wall Mount	\$274.00	1	\$274.00
27u									Chief (PDRUB) Large Flat Panel Swing Arm Wall Mt - 37" Ext	\$850.00	2	\$1,700.00
27v									Shure (A900B-R-PM) Pole Mount Kit	\$132.00	4	\$528.00
27w									Cytek Cables Connectors, Misc.	\$1,850.00	1	\$1,850.00
27x									Cytek Installation, Testing, and Commissioning	\$11,275.00	1	\$11,275.00
27y									Cytek Custom Audio Programming & Design	\$4,125.00	1	\$4,125.00
27z												
28		<b>Mobile Zoom Cart</b>				\$ -		\$ -				
29		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		<b>ESU13 is not receiving a mobile zoom cart</b>			
30		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00					
31		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00					
32		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00					
33		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00					
34		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00					
								\$ -				
35	<b>2 Agate Fossil Beds National Monument</b>	<b>Mobile Zoom Cart</b>				\$ -		\$ -				
36		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
37		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00		Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
38		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00		Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
39		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00		Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
40		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00		Cables Connectors, Misc.	\$150.00	1	\$150.00
41		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00		Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
								\$ -				
42	<b>3 Fort Robinson State Park</b>	<b>Mobile Zoom Cart</b>				\$ -		\$ -				
43		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
44		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00		Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
45		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00		Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
46		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00		Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
47		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00		Cables Connectors, Misc.	\$150.00	1	\$150.00
48		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00		Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
								\$ -				
49	<b>4 Chimney Rock Museum</b>	<b>Mobile Zoom Cart</b>				\$ -		\$ -				
50		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
51		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00		Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
52		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00		Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00

53		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
54		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
55		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
							\$ -				
56	<b>5 Sidney High School</b>	<b>Classroom Zoom Room</b>			\$ -		\$ -	<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
57		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
58		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
59		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 204.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
60		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
61		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
62		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
63		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
64		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
65		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
66		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
67		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
68		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
69		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
70		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
71		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
72		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
72a								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
73		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
74		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
75		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
76		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
77		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
78		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00

79		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
80		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
81		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
82		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
83		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
							\$ -				
84	<b>6 Banner County High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -				
85		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
86		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
87		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
88		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
89		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
90		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
91		<b>Classroom Zoom Room</b>			\$ -		\$ -	<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
92		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
93		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
94		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
95		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
96		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
97		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
98		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
99		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
100		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
101		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
102		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
103		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
104		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
105		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
106		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00

107		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
107a								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
108		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
109		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
110		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
111		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
112		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
113		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
114		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
115		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
116		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
117		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
118		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
119	<b>7 Hemingford High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -				
120		Sony 65 inch 4K Professional Display	\$ 2,564.00	2	\$ 5,128.00	2	\$ 5,128.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
121		Biamp Conferencing Video Bar	\$ 1,786.00	2	\$ 3,572.00	2	\$ 3,572.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
122		Heckler AV Cart - for Video Bar	\$ 1,850.00	2	\$ 3,700.00	2	\$ 3,700.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
123		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	2	\$ 4,800.00	2	\$ 4,800.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
124		Cytek Cables Connectors, Misc.	\$ 200.00	2	\$ 400.00	2	\$ 400.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
125		Instructional Laptop	\$ 1,200.00	2	\$ 2,400.00	2	\$ 2,400.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
126		<b>Classroom Zoom Room</b>			\$ -		\$ -	<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
127		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
128		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
129		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 804.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
130		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,372.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
131		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 396.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
132		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
133		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
134		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00

135		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
136		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
137		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
138		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
139		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
140		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
141		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
142		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
142a								Netgear SFP 1G Ethernet RJ45 Module	\$132.00	1	\$132.00
143		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
144		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
145		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
146		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
147		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 12-Month Enterprise Manager System License	\$248.00	1	\$248.00
148		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
149		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
150		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
151		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
152		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
153		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
							\$ -				
154	<b>8 Bridgeport High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -				
155		Sony 65 inch 4K Professional Display	\$ 2,564.00	2	\$ 5,128.00	2	\$ 5,128.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	2	\$2,812.00
156		Biamp Conferencing Video Bar	\$ 1,786.00	2	\$ 3,572.00	2	\$ 3,572.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	2	\$3,042.00
157		Heckler AV Cart - for Video Bar	\$ 1,850.00	2	\$ 3,700.00	2	\$ 3,700.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	2	\$3,494.00
158		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	2	\$ 4,800.00	2	\$ 4,800.00	Installation, Testing, and Commissioning	\$2,150.00	2	\$4,300.00
159		Cytek Cables Connectors, Misc.	\$ 200.00	2	\$ 400.00	2	\$ 400.00	Cables Connectors, Misc.	\$150.00	2	\$300.00
160		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
							\$ -				
161	<b>9 Garden County Jr/Sr High School</b>	<b>Classroom Zoom Room</b>			\$ -		\$ -	<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	

162	Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
163	Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
164	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		0	\$0.00
165	Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
166	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
167	QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
168	QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
169	QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
170	Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
171	Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
172	QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
173	Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
174	Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
175	Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
176	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
177	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
177a							<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
178	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
179	QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
180	Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
181	QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
182	QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
183	Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
184	Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
185	Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
186	Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
187	Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00

188		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
188a								<b>Mobile Zoom Cart</b>			
188b								Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
188c								Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
188d								Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
188e								Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
188f								Cables Connectors, Misc.	\$150.00	1	\$150.00
188g								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
189	<b>10 Crawford High School</b>	<b>Mobile Zoom Cart</b>									
190		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Crawford will not receive a zoom cart			
191		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00				
192		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00				
193		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00				
194		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00				
195		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00				
196		<b>Classroom Zoom Room</b>						<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
197		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	2	\$7,110.00
198		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	4	\$6,112.00
199		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		2	\$0.00
200		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
201		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
202		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	2	\$982.00
203		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	12	\$2,316.00
204		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	2	\$956.00
205		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	2	\$4,248.00
206		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	2	\$2,812.00
207		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	4	\$12,904.00
208		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	4	\$1,076.00
209		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	6	\$1,614.00
210		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	2	\$898.00

211		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	2	\$612.00
212		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	2	\$1,930.00
212a								Netgear SFP 1G Ethernet RJ45 Module	\$132.00	2	\$264.00
213		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	2	\$3,814.00
214		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	2	\$258.00
215		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	4	\$1,096.00
216		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
217		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	2	\$496.00
218		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	2	\$1,400.00
219		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	2	\$11,700.00
220		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	2	\$3,700.00
221		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	2	\$3,200.00
222		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	2	\$2,200.00
223		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
							\$ -				
224	<b>11 Scottsbluff High School</b>	<b>Board Zoom Room</b>			\$ -		\$ -	<b>Board Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
225		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	4	\$ 14,220.00
225a								Shure Handheld Transmitter w/Beta58 Microphone (MXW2X/BETA58)	\$575.00	1	\$ 575.00
225b								Shure Lavalier Microphone Cardioid-Black (WL185M)	\$115.00	1	\$ 115.00
225c								Shure Wireless Microphone System NEXT 2 (MXWAPXD2)	\$1,126.00	1	\$ 1,126.00
225d								Shure Hybrid Bodypack Transmitter (MXW1X/O)	\$489.00	1	\$ 489.00
226		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	1	\$ 1,528.00
226a								QSC Network Video Endpoint for the Q-SYS Ecosystem (NV-32-H)	\$2,915.00	1	\$ 2,915.00
226b								COOLM Power Adapter for NV-32-H	\$28.00	1	\$ 28.00
226c								Crestron 1 to 4 4K HDMI Distribution Amplifier (HD-DA4-4KZ-E)	\$365.00	2	\$ 730.00
227		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 204.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$233.00	0	\$ 0.00
228		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license	\$740.00	0	\$ 0.00
229		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$115.00	0	\$ 0.00
230		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	2	\$ 982.00

231		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	12	\$ 2,316.00
232		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander 4 mic/line inputs and 4 line outputs (QIO-L4o)	\$416.00	1	\$ 416.00
233		Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00	Sony 98" UHD 4k HDR Commercial Monitor (FW-98BZ30L)	\$8,325.00	2	\$ 16,650.00
233a								Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	4	\$8,496.00
234		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	4	\$ 12,904.00
235		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	6	\$ 1,614.00
236		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	6	\$ 1,614.00
237		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00				
238		Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00				
239		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 24x1G PoE+ 300W 2x1G and 4xSFP Managed Switch (M4250-26G4F-PoE+)	\$1,260.00	1	\$ 1,260.00
240		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	2	\$ 3,814.00
241		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit (TSW-1070-B-S)	\$129.00	1	\$ 129.00
								Middle Atlantic 14 RU Slim 5 Rack Frame (5-14)	\$405.00	1	\$ 405.00
								Middle Atlantic Wood Top and Side Panels-14U 5-14 (5-TSP-14T)	\$421.00	1	\$ 421.00
242		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	4	\$ 1,096.00
242a								Chief x-large Fusion micro-adjustable tilt wall Mount (XTM1U)	\$322.00	2	\$ 644.00
243		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License			\$ 0.00
244		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$ 248.00
245		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$1,850.00	1	\$ 1,850.00
246		Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00	Installation, Testing, and Commissioning	\$10,750.00	1	\$ 10,750.00
247		Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00	Custom Audio Programming & Design	\$3,000.00	1	\$ 3,000.00
248		Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00	Custom Control Programming & Design	\$2,450.00	1	\$ 2,450.00
249		Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00	Custom Video Programming & Design	\$2,250.00	1	\$ 2,250.00
249a								QSC 12 month Reflect Enterprise Manager System license	\$248.00	1	\$248.00
250		Instructional Laptop	\$ 1,200.00	2	\$ 2,400.00	2	\$ 2,400.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
							\$ -				
251	<b>12 Alliance High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -				
252		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	2	\$2,812.00
253		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	2	\$3,042.00

254		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	2	\$3,494.00
255		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	2	\$4,300.00
256		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	2	\$300.00
							\$ -	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
257	<b>13 Kimball Jr/Sr High School</b>	<b>Board Zoom Room</b>			\$ -		\$ -	<b>Board Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
258		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$ 3,555.00
259		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	1	\$ 1,528.00
260		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 204.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$233.00	0	\$ 0.00
261		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license	\$740.00	0	\$ 0.00
262		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$115.00	0	\$ 0.00
263		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$ 491.00
264		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$ 1,158.00
265		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$ 478.00
266		Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00	Sony 85" Class HDR 4K UHD Digital Signage Display (FW-85BZ35L)	\$3,420.00	1	\$ 3,420.00
266a								Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
267		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$ 6,452.00
268		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$ 538.00
269		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	2	\$ 538.00
270		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$ 449.00
271		Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00	ACPR Boardroom Camera Tracking	\$2,800.00	1	\$ 2,800.00
272		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$ 965.00
273		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$ 1,907.00
274		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit (TSW-1070-B-S)	\$129.00	1	\$ 129.00
275		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$ 548.00
276		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License			\$ 0.00
277		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$ 248.00
278		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$600.00	1	\$ 600.00
279		Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00	Installation, Testing, and Commissioning	\$6,500.00	1	\$ 6,500.00

280		Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00	Custom Audio Programming & Design	\$2,200.00	1	\$ 2,200.00
281		Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00	Custom Control Programming & Design	\$1,950.00	1	\$ 1,950.00
282		Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00	Custom Video Programming & Design	\$2,250.00	1	\$ 2,250.00
283		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
284	<b>14 Chadron High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -				
285		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
286		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
287		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
288		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
289		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
290		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
291		<b>Classroom Zoom Room</b>			\$ -		\$ -				
292		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	<b>Chadron is not receiving a zoom room classroom</b>			
293		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00				
294		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 201.00	0	\$ -				
295		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -				
296		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -				
297		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00				
298		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00				
299		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00				
300		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00				
301		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00				
302		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00				
303		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00				
304		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00				
305		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00				
306		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00				
307		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00				
308		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00				
309		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00				
310		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00				
311		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00				
312		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00				
313		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00				
314		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00				
315		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00				
316		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00				
317		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00				
318		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00				
319		<b>Board Zoom Room</b>			\$ -		\$ -	<b>Board Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	

320	Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$ 3,555.00
321	Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	1	\$ 1,528.00
322	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$233.00	0	\$ 0.00
323	Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license	\$740.00	0	\$ 0.00
324	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$115.00	0	\$ 0.00
325	QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$ 491.00
326	QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$ 1,158.00
327	QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$ 478.00
328	Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00	Sony 85" Class HDR 4K UHD Digital Signage Display (FW-85BZ35L)	\$3,420.00	1	\$ 3,420.00
328a							Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
329	QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$ 6,452.00
330	Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$ 538.00
331	Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	2	\$ 538.00
332	Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$ 449.00
333	Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00	ACPR Boardroom Camera Tracking	\$2,800.00	1	\$ 2,800.00
334	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$ 965.00
335	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$ 1,907.00
336	QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit (TSW-1070-B-S)	\$129.00	1	\$ 129.00
337	Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$ 548.00
338	QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License			\$ 0.00
339	QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$ 248.00
340	Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$600.00	1	\$ 600.00
341	Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00	Installation, Testing, and Commissioning	\$6,500.00	1	\$ 6,500.00
342	Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00	Custom Audio Programming & Design	\$2,200.00	1	\$ 2,200.00
343	Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00	Custom Control Programming & Design	\$1,950.00	1	\$ 1,950.00
344	Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00	Custom Video Programming & Design	\$2,250.00	1	\$ 2,250.00
345	Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$ 1,150.00
345a							<b>Video Bar only</b>			

346	15 Gering High School	Camera Bar Only	\$ 3,000.00	5	\$ 15,000.00	5	\$ 15,000.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	3	\$4,563.00
346a								Installation, Testing, and Commissioning	\$1,200.00	3	\$3,600.00
346b								Cables Connectors, Misc.	\$100.00	3	\$300.00
346c								<b>Mobile Zoom Cart</b>			
346d								Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
346e								Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
346f								Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
346g								Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
346h								Cables Connectors, Misc.	\$150.00	1	\$150.00
346i								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
347		<b>Classroom Zoom Room</b>									
348		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	2	\$ 9,002.00	2	\$ 9,002.00	<b>Gering is not receiving a zoom room classroom</b>			
349		Q-SYS Network I/O Processor	\$ 1,913.00	2	\$ 3,826.00	2	\$ 3,826.00				
350		<del>Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License</del>	<del>\$ 201.00</del>	<del>2</del>	<del>\$ 402.00</del>	<del>0</del>	<del>\$ -</del>				
351		<del>Q-SYS Collaboration Bundle scaling license</del>	<del>\$ 1,093.00</del>	<del>2</del>	<del>\$ 2,186.00</del>	<del>0</del>	<del>\$ -</del>				
352		<del>Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual</del>	<del>\$ 99.00</del>	<del>2</del>	<del>\$ 198.00</del>	<del>0</del>	<del>\$ -</del>				
353		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	2	\$ 1,208.00	2	\$ 1,208.00				
354		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	2	\$ 464.00	2	\$ 464.00				
355		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	2	\$ 1,206.00	2	\$ 1,206.00				
356		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	2	\$ 8,140.00	2	\$ 8,140.00				
357		Sony 65 inch 4K Professional Display	\$ 2,564.00	2	\$ 5,128.00	2	\$ 5,128.00				
358		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	4	\$ 16,332.00	4	\$ 16,332.00				
359		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	4	\$ 1,144.00	4	\$ 1,144.00				
360		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	6	\$ 1,716.00	6	\$ 1,716.00				
361		Magewell USB Capture HDMI 4K Plus	\$ 513.00	2	\$ 1,026.00	2	\$ 1,026.00				
362		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	2	\$ 642.00	2	\$ 642.00				
363		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	2	\$ 2,206.00	2	\$ 2,206.00				
364		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	2	\$ 4,840.00	2	\$ 4,840.00				
365		QIO Rack Kit	\$ 162.00	2	\$ 324.00	2	\$ 324.00				
366		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	4	\$ 1,252.00	4	\$ 1,252.00				
367		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	12	\$ 168.00	12	\$ 168.00				
368		QSC 12-Month Enterprise Manager System License	\$ 137.00	2	\$ 274.00	2	\$ 274.00				
369		Cytek Cables Connectors, Misc.	\$ 700.00	2	\$ 1,400.00	2	\$ 1,400.00				
370		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	2	\$ 11,700.00	2	\$ 11,700.00				
371		Cytek Custom Audio Programming & Design	\$ 1,850.00	2	\$ 3,700.00	2	\$ 3,700.00				
372		Cytek Custom Control Programming & Design	\$ 1,600.00	2	\$ 3,200.00	2	\$ 3,200.00				
373		Cytek Custom Video Programming & Design	\$ 1,600.00	2	\$ 3,200.00	2	\$ 3,200.00				
374		Instructional Laptop	\$ 1,200.00	3	\$ 3,600.00	3	\$ 3,600.00				
							\$ -				
375	16 Sioux County High School	Classroom Zoom Room			\$ -		\$ -	Classroom Zoom Room	Unit Cost	# of Units	

376	Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
377	Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
378	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		0	\$0.00
379	Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
380	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
381	QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
382	QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
383	QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
384	Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
385	Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
386	QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
387	Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
388	Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
389	Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
390	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
391	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
391a							<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
392	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
393	QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
394	Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
395	QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
396	QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
397	Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
398	Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
399	Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
400	Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
401	Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00

402		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
							\$ -				
403	<b>17 Bayard High School</b>	<b>Board Zoom Room</b>			\$ -		\$ -	<b>Board Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
404		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$ 3,555.00
405		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	1	\$ 1,528.00
406		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	<del>1</del>	<del>\$ 201.00</del>	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$233.00	0	\$ 0.00
407		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	<del>1</del>	<del>\$ 1,093.00</del>	0	\$ -	Q-SYS Collaboration Bundle scaling license	\$740.00	0	\$ 0.00
408		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	<del>1</del>	<del>\$ 99.00</del>	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$115.00	0	\$ 0.00
409		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$ 491.00
410		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$ 1,158.00
411		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$ 478.00
412		Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00	Sony 85" Class HDR 4K UHD Digital Signage Display (FW-85BZ35L)	\$3,420.00	1	\$ 3,420.00
412a								Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
413		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$ 6,452.00
414		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$ 538.00
415		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	2	\$ 538.00
416		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$ 449.00
417		Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00	ACPR Boardroom Camera Tracking	\$2,800.00	1	\$ 2,800.00
418		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$ 965.00
419		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$ 1,907.00
420		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit (TSW-1070-B-S)	\$129.00	1	\$ 129.00
421		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$ 548.00
422		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License			\$ 0.00
423		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$ 248.00
424		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$600.00	1	\$ 600.00
425		Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00	Installation, Testing, and Commissioning	\$6,500.00	1	\$ 6,500.00
426		Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00	Custom Audio Programming & Design	\$2,200.00	1	\$ 2,200.00
427		Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00	Custom Control Programming & Design	\$1,950.00	1	\$ 1,950.00

428		Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00	Custom Video Programming & Design	\$2,250.00	1	\$ 2,250.00
429		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
430	<b>18 Potter-Dix Jr/Sr High School</b>	<b>Mobile Zoom Cart</b>			\$ -			<b>Mobile Zoom Cart</b>			
431		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
432		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
433		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
434		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
435		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
436		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
437		<b>Classroom Zoom Room</b>						<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
438		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
439		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
440		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 204.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
441		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
442		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
443		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
444		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
445		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
446		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
447		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
448		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
449		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
450		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
451		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
452		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
453		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
453a								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00

454		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
455		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
456		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
457		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
458		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
459		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
460		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
461		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
462		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
463		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
464		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
465	<b>19 Creek Valley High School</b>	<b>Mobile Zoom Cart</b>			\$ -		\$ -	<b>Mobile Zoom Cart</b>			
466		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
467		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
468		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
469		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
470		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
470a								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
471		<b>Classroom Zoom Room</b>			\$ -		\$ -	<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
472		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
473		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
474		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
475		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
476		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
477		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
478		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-VH)	\$193.00	6	\$1,158.00
479		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
480		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
481		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00

482		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
483		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
484		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
485		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
486		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
487		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
487a								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
488		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
489		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
490		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
491		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	
492		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
493		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
494		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
495		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
496		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
497		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
497a								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
498	<b>20 Hay Springs High School</b>	<b>Mobile Zoom Cart</b>						<b>Mobile Zoom Cart</b>			
499		Sony 65 inch 4K Professional Display	\$ 2,564.00	2	\$ 5,128.00	2	\$ 5,128.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
500		Biamp Conferencing Video Bar	\$ 1,786.00	2	\$ 3,572.00	2	\$ 3,572.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
501		Heckler AV Cart - for Video Bar	\$ 1,850.00	2	\$ 3,700.00	2	\$ 3,700.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
502		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	2	\$ 4,800.00	2	\$ 4,800.00	Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
503		Cytek Cables Connectors, Misc.	\$ 200.00	2	\$ 400.00	2	\$ 400.00	Cables Connectors, Misc.	\$150.00	1	\$150.00
503a								<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
503b								Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
503c								Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
503d								Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
503e								Q-SYS Collaboration Bundle scaling license		0	\$0.00

503f								Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
503g								QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
503h								QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-VWH)	\$193.00	6	\$1,158.00
503i								QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
503j								Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
503k								Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
503l								QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
503m								Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
503n								Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
503o								Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
503p								Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
503q								Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
503r								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
503s								Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
503t								QIO Rack Kit	\$129.00	1	\$129.00
503u								Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
503v								QSC 12-Month Enterprise Manager Peripheral License		0	\$0.00
503w								QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
503x								Cables Connectors, Misc.	\$700.00	1	\$700.00
503y								Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
503z								Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
503aa								Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
503ab								Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
503ac								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
504	<b>21 Gordon-Rushville High School</b>	<b>Classroom Zoom Room</b>						<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
505		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
506		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00	Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00

507		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	1	\$ 201.00	0	\$ -	Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
508		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	1	\$ 1,093.00	0	\$ -	Q-SYS Collaboration Bundle scaling license		0	\$0.00
509		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	1	\$ 99.00	0	\$ -	Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
510		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00	QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
511		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00	QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
512		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00	QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
513		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00	Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
514		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
515		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00	QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
516		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00	Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
517		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00	Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
518		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00	Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
519		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00	Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
520		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
521		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
522		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
523		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
524		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	\$0.00
525		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
526		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
527		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
528		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
529		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
530		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
530a								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
530b								<b>Mobile Zoom Cart</b>			
530c								Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00

530d									Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
530e									Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
530f									Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
530g									Cables Connectors, Misc.	\$150.00	1	\$150.00
530h									Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
531	<b>22 Leyton High School</b>	<b>Mobile Zoom Cart</b>							<b>Mobile Zoom Cart</b>			
532		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
533		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00		Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	1	\$1,521.00
534		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00		Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	1	\$1,747.00
535		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00		Installation, Testing, and Commissioning	\$2,150.00	1	\$2,150.00
536		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00		Cables Connectors, Misc.	\$150.00	1	\$150.00
536a									Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
537		<b>Classroom Zoom Room</b>							<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
538		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00		Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
539		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00		Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
540		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 204.00	0	\$ -		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
541		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,093.00	0	\$ -		Q-SYS Collaboration Bundle scaling license		0	\$0.00
542		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
543		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00		QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
544		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00	1	\$ 232.00		QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
545		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00		QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
546		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00	1	\$ 4,070.00		Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
547		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00		Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
548		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00		QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
549		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00		Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
550		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00	3	\$ 858.00		Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
551		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00		Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
552		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00	1	\$ 321.00		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00

553		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00	Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
553a								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
554		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00	Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
555		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00	QIO Rack Kit	\$129.00	1	\$129.00
556		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00	2	\$ 626.00	Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
557		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00	QSC 12-Month Enterprise Manager Peripheral License		0	\$0.00
558		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00	QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
559		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00	Cables Connectors, Misc.	\$700.00	1	\$700.00
560		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00	1	\$ 5,850.00	Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
561		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
562		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
563		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00	Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
564		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00	1	\$ 1,200.00	Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
565		<b>Board Zoom Room</b>			\$ -		\$ -				
566		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	<b>Leyton is not receiving a zoom board room</b>			
567		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00				
568		Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License	\$ 201.00	4	\$ 201.00	0	\$ -				
569		Q-SYS Collaboration Bundle scaling license	\$ 1,093.00	4	\$ 4,993.00	0	\$ -				
570		Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual	\$ 99.00	4	\$ 99.00	0	\$ -				
571		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00				
572		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00				
573		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00				
574		Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00				
574a											
575		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00				
576		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00				
577		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00				
578		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00				
579		Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00				
580		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00				
581		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00				
582		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00				
583		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00				
584		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00				
585		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00				
586		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00				
587		Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00				
588		Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00				
589		Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00				
590		Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00				

590a							\$ -				
591	<b>23 Minatare Jr/Sr High School</b>	<b>Camera Bar Only</b>	\$ 3,000.00	7	\$ 21,000.00	7	\$ 21,000.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	7	\$10,647.00
591a								Installation, Testing, and Commissioning	\$1,200.00	7	\$8,400.00
591b								Cables Connectors, Misc.	\$100.00	7	\$700.00
591c								<b>Classroom Zoom Room</b>	<b>Unit Cost</b>	<b># of Units</b>	
591d								Shure Ceiling Array Microphone, Square, 24 inch - White (MXA920W-S)	\$3,555.00	1	\$3,555.00
591e								Q-SYS Network I/O Processor (Core Nano)	\$1,528.00	2	\$3,056.00
591f								Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License		1	\$0.00
591g								Q-SYS Collaboration Bundle scaling license		0	\$0.00
591h								Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual		0	\$0.00
591i								QSC 2 CH Power Amplifier 250 Watts (SPA2-60)	\$491.00	1	\$491.00
591j								QSC 6.5" 2-way 70 volt Speaker - White (AD-C6T-ZB-WH)	\$193.00	6	\$1,158.00
591k								QSC Network Expander Two mic/line inputs and two line outputs (QIO-ML2x2)	\$478.00	1	\$478.00
591l								Sony 75" Class HDR 4K UHD Digital Signage Display (FW-75BZ35L)	\$2,124.00	1	\$2,124.00
591m								Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	1	\$1,406.00
591n								QSC 12x80 Network PTZ Conference Camera (NC-12x80)	\$3,226.00	2	\$6,452.00
591o								Crestron Tx for HDMI Signal Extension over CATx - Black (HD-TXC-4KZ-101)	\$269.00	2	\$538.00
591p								Crestron Rx for HDMI, Signal Extension over CATx Cable (HD-RXC-4KZ-101)	\$269.00	3	\$807.00
591q								Magewell USB Capture HDMI 4K Plus (32090)	\$449.00	1	\$449.00
591r								Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black (HD-TXC-4KZ-101-1G-B)	\$306.00	1	\$306.00
591s								Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch (M4250)	\$965.00	1	\$965.00
591t								<b>Netgear SFP 1G Ethernet RJ45 Module</b>	\$132.00	1	\$132.00
591u								Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth (TSW-1070-B-S)	\$1,907.00	1	\$1,907.00
591v								QIO Rack Kit	\$129.00	1	\$129.00
591w								Chief Large FUSION Micro-Adjustable Tilt Wall Mount (LTM1U)	\$274.00	2	\$548.00
591x								QSC 12-Month Enterprise Manager Peripheral License		0	\$0.00
591y								QSC 36-Month Enterprise Manager System License	\$248.00	1	\$248.00
591z								Cables Connectors, Misc.	\$700.00	1	\$700.00

591aa									Installation, Testing, and Commissioning	\$5,850.00	1	\$5,850.00
591ab									Custom Audio Programming & Design	\$1,850.00	1	\$1,850.00
59ac									Custom Control Programming & Design	\$1,600.00	1	\$1,600.00
591ad									Custom Video Programming & Design	\$1,100.00	1	\$1,100.00
591ae									Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	1	\$1,150.00
592	<b>24 Mitchell Jr/Sr High School</b>	<b>Classroom Zoom Room</b>			\$ -			\$ -				
593		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00		1	\$ 4,501.00				<b>Mitchell not receiving a zoom room classroom</b>
594		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00		1	\$ 1,913.00				
595		<del>Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License</del>	<del>\$ 201.00</del>	<del>4</del>	<del>\$ 204.00</del>		<del>0</del>	<del>\$ -</del>				
596		<del>Q-SYS Collaboration Bundle scaling license</del>	<del>\$ 1,093.00</del>	<del>4</del>	<del>\$ 4,093.00</del>		<del>0</del>	<del>\$ -</del>				
597		<del>Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual</del>	<del>\$ 99.00</del>	<del>4</del>	<del>\$ 99.00</del>		<del>0</del>	<del>\$ -</del>				
598		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00		1	\$ 604.00				
599		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	1	\$ 232.00		1	\$ 232.00				
600		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00		1	\$ 603.00				
601		Sony 75" Class HDR 4K UHD Digital Signage Display	\$ 4,070.00	1	\$ 4,070.00		1	\$ 4,070.00				
602		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00		1	\$ 2,564.00				
603		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00		2	\$ 8,166.00				
604		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00		2	\$ 572.00				
605		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	3	\$ 858.00		3	\$ 858.00				
606		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00		1	\$ 513.00				
607		Crestron Tx for HDMI Signal Extension over CATx, Wall Plate - Black	\$ 321.00	1	\$ 321.00		1	\$ 321.00				
608		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00		1	\$ 1,103.00				
609		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00		1	\$ 2,420.00				
610		QIO Rack Kit	\$ 162.00	1	\$ 162.00		1	\$ 162.00				
611		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	2	\$ 626.00		2	\$ 626.00				
612		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00		6	\$ 84.00				
613		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00		1	\$ 137.00				
614		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00		1	\$ 700.00				
615		Cytek Installation, Testing, and Commissioning	\$ 5,850.00	1	\$ 5,850.00		1	\$ 5,850.00				
616		Cytek Custom Audio Programming & Design	\$ 1,850.00	1	\$ 1,850.00		1	\$ 1,850.00				
617		Cytek Custom Control Programming & Design	\$ 1,600.00	1	\$ 1,600.00		1	\$ 1,600.00				
618		Cytek Custom Video Programming & Design	\$ 1,600.00	1	\$ 1,600.00		1	\$ 1,600.00				
619		Instructional Laptop	\$ 1,200.00	1	\$ 1,200.00		1	\$ 1,200.00				
									<b>Mobile Zoom Cart</b>			
619a									Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	3	\$4,218.00
619b									Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	3	\$4,563.00
619c									Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	3	\$5,241.00
619d									Installation, Testing, and Commissioning	\$2,150.00	3	\$6,450.00
619e									Cables Connectors, Misc.	\$150.00	3	\$450.00
619f									Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	3	\$3,450.00
620	<b>25 Morrill Jr/Sr High School</b>	<b>Mobile Zoom Cart</b>							<b>Mobile Zoom Cart</b>			

621		Sony 65 inch 4K Professional Display	\$ 2,564.00	1	\$ 2,564.00	1	\$ 2,564.00	Sony 65 inch 4K Professional Display (FW-65BZ35L)	\$1,406.00	2	\$2,812.00
622		Biamp Conferencing Video Bar	\$ 1,786.00	1	\$ 1,786.00	1	\$ 1,786.00	Biamp Conferencing Video Bar (Parlé VBC 2500a)	\$1,521.00	2	\$3,042.00
623		Heckler AV Cart - for Video Bar	\$ 1,850.00	1	\$ 1,850.00	1	\$ 1,850.00	Heckler AV Cart - for Video Bar (H-730BG)	\$1,747.00	2	\$3,494.00
624		Cytek Installation, Testing, and Commissioning	\$ 2,400.00	1	\$ 2,400.00	1	\$ 2,400.00	Installation, Testing, and Commissioning	\$2,150.00	2	\$4,300.00
625		Cytek Cables Connectors, Misc.	\$ 200.00	1	\$ 200.00	1	\$ 200.00	Cables Connectors, Misc.	\$150.00	2	\$300.00
625a								Dell OptiPlex Micro Form Factor 7020 XCTO computer	\$1,150.00	2	\$2,300.00
626		<b>Board Zoom Room</b>			\$ -		\$ -				
627		Shure Ceiling Array Microphone, Square, 24 inch - White	\$ 4,501.00	1	\$ 4,501.00	1	\$ 4,501.00	<b>Morrill not receiving a board zoom room</b>			
628		Q-SYS Network I/O Processor	\$ 1,913.00	1	\$ 1,913.00	1	\$ 1,913.00				
629		<del>Q-SYS Core 8 Flex, Core Nano, NV-32-H, Scripting Engine Software License</del>	<del>\$ 201.00</del>	<del>1</del>	<del>\$ 201.00</del>	<del>0</del>	<del>\$ -</del>				
630		<del>Q-SYS Collaboration Bundle scaling license</del>	<del>\$ 1,093.00</del>	<del>1</del>	<del>\$ 1,093.00</del>	<del>0</del>	<del>\$ -</del>				
631		<del>Q-SYS Core 8 Flex, Nano, NV-32-H UCI Deployment Software License, Perpetual</del>	<del>\$ 99.00</del>	<del>1</del>	<del>\$ 99.00</del>	<del>0</del>	<del>\$ -</del>				
632		QSC 2 CH Power Amplifier 250 Watts	\$ 604.00	1	\$ 604.00	1	\$ 604.00				
633		QSC 6.5" 2-way 70 volt Speaker - White	\$ 232.00	8	\$ 1,856.00	8	\$ 1,856.00				
634		QSC Network Expander Two mic/line inputs and two line outputs	\$ 603.00	1	\$ 603.00	1	\$ 603.00				
635		Sony 85" Class HDR 4K UHD Digital Signage Display	\$ 4,946.00	1	\$ 4,946.00	1	\$ 4,946.00				
636		QSC 12x80 Network PTZ Conference Camera	\$ 4,083.00	2	\$ 8,166.00	2	\$ 8,166.00				
637		Crestron Tx for HDMI Signal Extension over CATx - Black	\$ 286.00	2	\$ 572.00	2	\$ 572.00				
638		Crestron Rx for HDMI, Signal Extension over CATx Cable	\$ 286.00	2	\$ 572.00	2	\$ 572.00				
639		Magewell USB Capture HDMI 4K Plus	\$ 513.00	1	\$ 513.00	1	\$ 513.00				
640		Cytek ACPR Boardroom Camera Tracking	\$ 2,800.00	1	\$ 2,800.00	1	\$ 2,800.00				
641		Netgear 8X1G POE+ 240W 2X1G & 2XSFP Managed Switch	\$ 1,103.00	1	\$ 1,103.00	1	\$ 1,103.00				
642		Crestron 10.1 in. Wall Mount Touch Screen - Black Smooth	\$ 2,420.00	1	\$ 2,420.00	1	\$ 2,420.00				
643		QIO Rack Kit	\$ 162.00	1	\$ 162.00	1	\$ 162.00				
644		Chief Large FUSION Micro-Adjustable Tilt Wall Mount	\$ 313.00	1	\$ 313.00	1	\$ 313.00				
645		QSC 12-Month Enterprise Manager Peripheral License	\$ 14.00	6	\$ 84.00	6	\$ 84.00				
646		QSC 12-Month Enterprise Manager System License	\$ 137.00	1	\$ 137.00	1	\$ 137.00				
647		Cytek Cables Connectors, Misc.	\$ 700.00	1	\$ 700.00	1	\$ 700.00				
648		Cytek Installation, Testing, and Commissioning	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00				
649		Cytek Custom Audio Programming & Design	\$ 2,200.00	1	\$ 2,200.00	1	\$ 2,200.00				
650		Cytek Custom Control Programming & Design	\$ 1,950.00	1	\$ 1,950.00	1	\$ 1,950.00				
651		Cytek Custom Video Programming & Design	\$ 2,250.00	1	\$ 2,250.00	1	\$ 2,250.00				
652		Instructional Laptop	\$ 1,200.00	2	\$ 2,400.00	2	\$ 2,400.00				
<b>Total Grant and Cash Match</b>					\$ 1,148,778.00		\$ <del>1,119,525.00</del>				\$1,012,830.00
<b>Items being contributed as In-Kind Match (if applicable)</b>											
Line	Site Number & Name	Description	Unit Cost	# of	Extended Cost						
1					\$ -						
<b>Total In-Kind Match</b>					\$ -						
<b>A</b>	<b>Overall DLT Project Budget (Sum of Total Grant &amp; Cash Match and Total In-Kind Match)</b>				\$ 1,148,778.00		\$ <del>1,119,525.00</del>				\$1,012,830
<b>B</b>	<b>Less Proposed Cash Match (As documented on Match Calculation Worksheet)</b>				\$ 150,000.00		\$ <del>146,180.00</del>				\$132,249
<b>C</b>	<b>Less In-Kind Match</b>				\$ -						
<b>D</b>	<b>DLT Grant Request (A-B-C)</b>				\$ 998,778.00		\$ <del>973,345.00</del>				\$880,581

**Main Office**  
4215 Avenue I  
Scottsbluff, NE 69361  
(308) 635-3696

**Southern Satellite**  
361 College Drive  
Sidney, NE 69162  
(308) 254-4677

**Northern Satellite**  
CSC – Burkhiser  
Complex  
1000 Main Street  
Chadron, NE 69337  
(308) 432-6495

**Harms Center**  
WNCC  
2620 College Park  
Scottsbluff, NE 69361  
(308) 635-0206



[www.esu13.org](http://www.esu13.org)

## Educational Service Unit 13

Dr. Laura Barrett, Administrator

Jon Schmidt, PE  
Telecommunications Program, Rural Development  
United States Department of Agriculture  
Sioux Falls, South Dakota 57104

Jon,

I am sending you an official Change of Scope letter and documentation for our USDA Rural Utilities Service (RUS) Distance Learning and Telemedicine Loan and Grant Program (NE0708-E16).

Prior to the Christmas break, Educational Service Unit 13 solicited bid proposals from vendors. Three proposals were received, and it was determined that Cytek Media of Topeka, Kansas presented the best and lowest proposal of the three proposals that were received.

We were pleasantly surprised that the pricing came in more competitive than our original proposal in the grant application. You will see the lower pricing in the separate budget spreadsheet that is attached. The new pricing has allowed us to adjust some of the equipment that our member school districts will be receiving. I will outline those changes below:

- **ESU13-Scottsbluff** = add a second zoom room classroom with modified design because of the larger size of the second room, and delete a zoom mobile cart.
- **Banner County** = reduce mobile carts from 2 to 1
- **Garden County** = add one mobile cart
- **Crawford** = delete one mobile cart, add a second zoom room classroom
- **Scottsbluff** = modify the zoom boardroom design to adjust for the larger room size.
- **Alliance** = add one mobile cart
- **Chadron** = delete zoom room classroom
- **Gering** = reduce camera bars from 5 to 3, add one mobile cart, delete zoom room classroom
- **Hay Springs** = reduce mobile carts from 2 to 1, add zoom room classroom
- **Gordon/Rushville** = add one mobile cart
- **Leyton** = delete zoom boardroom
- **Minatare** = add zoom room classroom
- **Mitchell** = delete zoom room classroom, add three mobile carts
- **Morrill** = delete zoom boardroom, increase mobile carts from 1 to 2

Please note that the equipment list and room design has stayed relatively the same, except for the modifications made to the classrooms for ESU13 and Scottsbluff. For the most part, those changes were adding TV monitors and microphones because of the larger size of the rooms involved.

Sincerely,

BJ Peters

ESU13 Technology Director

A handwritten signature in black ink, appearing to read "BJ Peters", written over a white background.

2/28/25

*Achieving educational excellence for all learners through strong partnerships, service and leadership*

# ESTIMATE



## Prepared For

ESU 13  
4215 Ave I  
Scottsbluff, NE 69361

## Ironclad Construction

2625 4th Ave  
Scottsbluff, NE 69361  
Phone: (308) 765-8635  
Email: ironclad308@gmail.com

Estimate # 1489

Date 05/13/2025

## Description

## Total

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Brick veneer	\$62,400.00
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Cut out cement where new brick veneer will be installed roughly 166 linear ft. Pour new footings to support new brick veneer with proper depth and rebar 8x18 inch. Install veneer to building matching existing veneer on other buildings. Installing all new metal trim on top of newly installed brick veneer to match. Cutting pro rib metal siding to be install flush to newly installed brick. This price includes all labor and materials needed for this job.

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<b>Subtotal</b>	\$62,400.00
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<b>Total</b>	<b>\$62,400.00</b>
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## Notes:

We do ask for a down payment of 35% for this specific job to be able to purchase all materials and concrete. When the job is completed and passed inspection the remaining balance will be due at that time. We know this job needs to be done before August 31st and we can honor this if accepted before May 20th. Thank you.

## FC02 Parent Orientation Packets (Previously 7000A PFCE)

Related Regulations:	1302.50
Policy Council Approval:	4-2930-20254
Submitted by:	Family & Community Partnerships Manager

**Performance Objective:** ESU 13 Head Start communicates with parents in part through the provision of parent orientation packets to each family at orientation.

### 1.0 Parent Orientation Packet

1.1 The Management Team selects materials and prepares the Parent Orientation Packet during the summer or upon enrollment for late enrollees.

1.2 Each Parent Orientation Packet contains selected material, such as but not limited to the following:

- A. Classroom information and attendance requirements
- B. Community Resource Directory or list
- C. Contact information
- D. Required sScreening fForms
- E. Protection of Privacy and Grievance Procedures
- F. Child Abuse and Neglect mandated reporter laws
- G. Information on health and safety
- H. Parent Handbook
- I. Transportation services and pedestrian safety
- J. Volunteer opportunities
- K. Report of law enforcement contact

1.3 After updating the Parent Orientation Packet, the Management Team distributes it to Family Advocates and/or Teachers.

1.4 Family Advocates and/or Teachers distribute the Parent Orientation Packet to parents during orientation.

1.5 Parents of children who enroll later in the year receive the Parent Orientation Packet at the time of their child's enrollment.

1.6 Parents are asked to sign and date a form indicating that they have received items in the Parent Orientation Packet.

- A. Family Advocates and Teachers keep corresponding forms in the child's file and/or in the electronic record-keeping system.

*Removed*

- ~~B. ESU 13 Head Start follows the guidelines set forth by the Department of Health and Human Services Regulations Governing Licensure of Child Care Center Section 3-006.03- Background Checks, Health Information, and Employment Limitations:¶¶
 
  - ~~a. A parent who reports a criminal history on the Law Enforcement Contact Form that meets disqualification guidelines cannot provide volunteer services in a center classroom or at an event offered during regular center hours. ¶¶~~
  - ~~b. A parent who reports a criminal history on the Law Enforcement Contact Form that meets disqualification guidelines can attend an event at the center outside of regular center hours when all children attending are under the supervision of their own family.¶¶
 
    - ~~i. Any individual who is listed as a perpetrator on any of the registries must not be:¶¶
 
      - ~~1. on the premises during or outside of the hours of operation, except that a parent listed as a perpetrator may be allowed on the premises only to pick up and drop off his/her child. ¶¶~~
      - ~~2. Allowed to attend any event hosted by ESU13 Head Start Programs.¶¶~~~~~~~~
- ~~C. Any individual who refuses to disclose or complete the Law Enforcement Contact Form will only be allowed on the premises to pick up and drop off his/her child and will not be allowed to attend any event hosted by ESU13 Head Start Programs.~~

1.7 Throughout the year Family Advocates and Teachers encourage parents to keep and utilize these and other resource materials.

# Family & Community Engagement



Policy Council Presentation 4-29-25



# Family Engagement

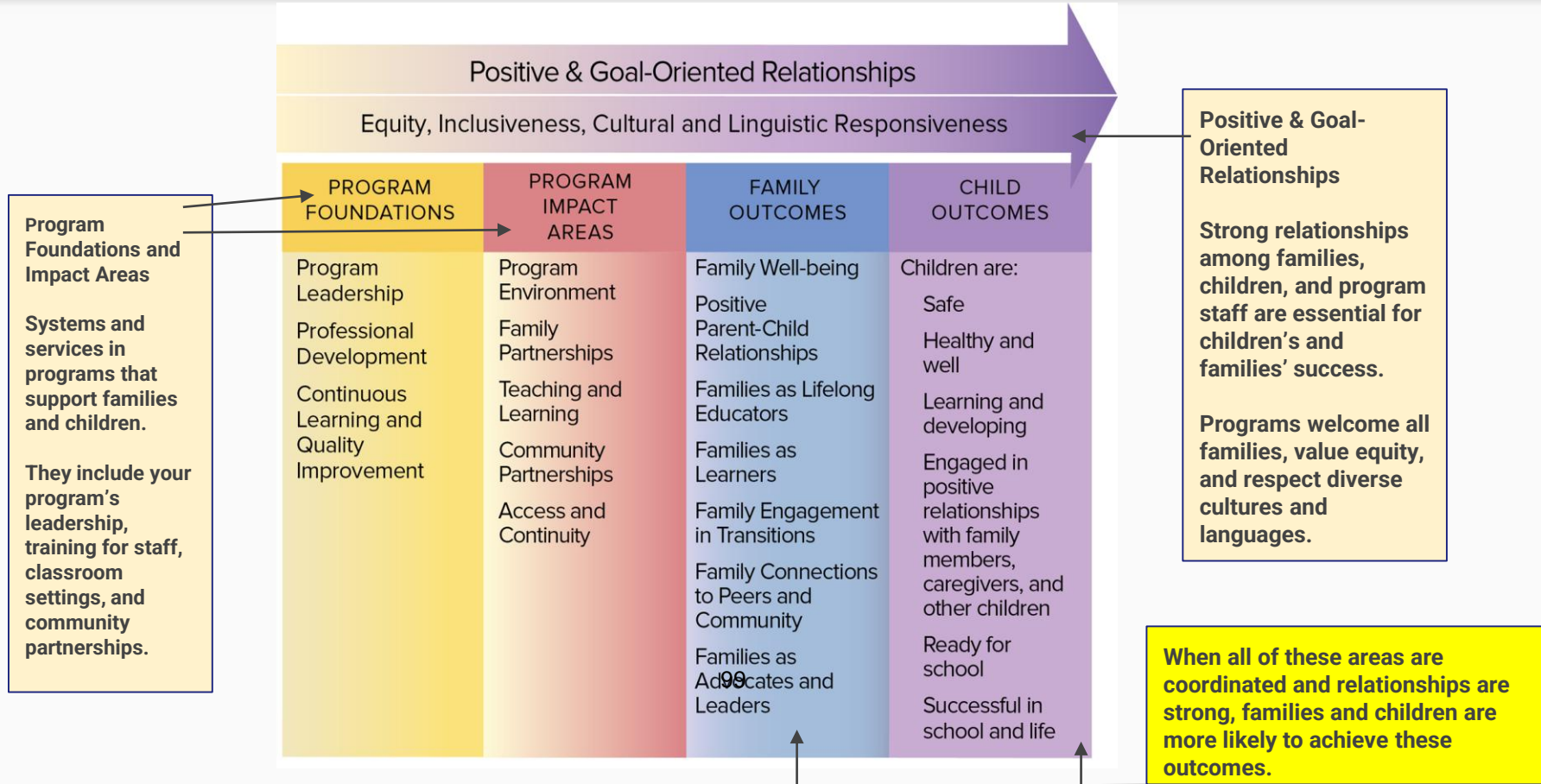
Strategies are integrated into all systems and program services to support family well-being and promote children's learning and development.



- Parents are recognized as their children's primary teachers and nurturers. Intentional efforts to engage parents in their children's learning & development and support of parent-child relationships.
- Trust, respect, & ongoing 2-way communication
- Incorporation of cultural, ethnic, and linguistic backgrounds of families in the program and community
- Volunteering or employment opportunities

# Family & Community Engagement Framework

See Tab 7 in your binders!



# Parent Engagement/ Parent Involvement



## Decision-Making

- Content & operation of program and how they will participate in it.
- Formal structure of shared governance in Policy Council or Parent Committees.
- Parent Input (curriculum, child and parent activities)

## In the Classroom

- Qualifications for employment
- Volunteering opportunities
- Observation
- Educational decisions related to their child



## Parent-Oriented Activities

- Mother and Father Engagement Activities
  - 2 each per year
- Family Gatherings
  - 3 per year part-year centers
  - 4 per year full-year centers
- Parent Education

## In-Home Activities

- Child development at home
- Parent Education
- Home Visits

**All participation must be voluntary...communication related to child's education/development provided. Based on parent interests (parent interest survey)**

# Family Rights & Responsibilities



Parent Handbook provides parents with information regarding:

- Confidentiality of records & parent rights to the information.
  - Parent/Guardian Permission to Release Confidential Information
- Responsibilities of parents/program for late drop off/pick up of child and mandated reporting policies for suspected child abuse/neglect.
- Consent for Media, Services, and Permissions Form
  - Screening Consents, publishing of pictures, observations in classroom
- Emergency Card
  - Permissions for who can pick up child, child health info, allergies, medications
  - Kept in emergency bags, in classroom, and on buses where applicable

# Home Visits



Teacher = 2 HV per year

Family Advocate= 3 HV in 9 month program; 4 HV in full-year program. Content of HV based on parent interests (parent interest survey).

Advantages of HV are discussed with families, although it is not a requirement of their participation in the program.

Can be conducted outside of home per parent request on a limited basis or due to safety concerns. Must be confidential.

Record of HV is kept in a working file for family advocates until the end of the year.

Documentation is then filed in child's file and electronically in Child Plus.

Teachers record HV in child's file and Child Plus as they occur.

# Family Partnership Process



Program collaboration with families identifies:

- Needs
- Interests
- Strengths
- Goals
- Resources to support family well-being

Opportunities exist for parents to participate in the program as employees or volunteers.

Services provided in family's preferred language or through an interpreter.

Safe environment provided for families to share personal information with teachers/family advocates - group or individual settings.

Family Well-Being Definition:

- Family safety (housing, personal safety)
- Health (parent and children)
  - Access to healthcare
- Mental health (parent and children)
- Financial stability
  - Income and Education
  - Save money
  - Build Assets
- Food security

103 Coordinated services and strategies with children and families in the classroom, home and community.

# Family Partnership Building



## Family Goal Setting:

- Responsibilities
- Timetables & Progress
- Strategies for Achieving Goals
- Consideration for pre-existing family plans.
  - ROI as needed to support

Services provided in parents' preferred language.

Activities planned to accommodate most parents to participate. Staff engaged in activities with families.

Process begins as early after enrollment as possible, must consider each family's readiness and willingness to participate in the process.

## Family Development Matrix:

- Needs, Interests, Strengths considered according to the Parent, Family, and Community Engagement Framework



# Parent Involvement in Child Development & Education

The program:

Utilizes principles of adult learning to support parents as they foster growth/development of their children.

Provides opportunities for enhancement of parenting skills and knowledge.

Encourages parents to share concerns about their children.

Teachers provide 2 home visits & 2 parent-teacher conferences per year.

Family Literacy Services provided through referral or directly in the program include:

- Increasing family access to materials, services and activities to support family literacy
- Assisting parents to recognize/address their own literacy goals.
- Parent/child interactive activities
- Training that leads to economic/financial self-sufficiency
- Age appropriate education

# Parent Activities to Promote Child Learning & Development

- Language, dual language, and literacy development (including benefits of bilingualism)
- Importance of regular attendance at school
- Research-Based Parenting Curriculum(s)
  - Growing Great Kids Curriculum
  - Love and Logic Parenting
  - Circle of Security Parenting
  - Social-Emotional Pyramid Training
  - Parents as Teachers Curriculum



# Parent Involvement in Health, Nutrition, & Mental Health Education



Assist parent in understanding how to enroll and participate in a system of ongoing family health care (i.e. Medicaid, insurance, etc.) and resources in the community.

Completion of children's medical/dental care appointments per developmental recommendations.

Education about preventive medical/dental health, emergency First Aid, safety.

Nutrition education - selection/preparation of foods and management of food budgets.

Nutrition analysis/Nutrition History Discussions

Group and individual opportunities for parents, FA's, and Teachers to identify/discuss issues related to child mental health, plan & implement interventions as needed.

Active involvement of parents in planning & implementing any mental health interventions for their child.

# Community Advocacy



Staff and parents can advocate for families to obtain services needed through education and collaboration with local agencies and to work together with other community members.

- Policy Council & Parent Committees serve as advocate resources for parent-related issues.
- Health Services Advisory Committee
- Family Gatherings & Classroom Events
- Family Services Team Meetings

- Community resources provided to parents/collaborative relationships built with program
  - Health, mental health, nutrition providers
  - Services to children with disabilities and their families
  - Family preservation and support services
  - Child Protective services
  - Local school districts, libraries, or other educational/cultural institutions
  - Emergency or crisis assistance (food, housing, clothing, transportation)
  - Financial planning assistance

# Parent Involvement in Transition Activities



- All About Me Form completed with staff/parents.
- Staff-Parent meetings to discuss child progress and shared information to next enrollment site with parental consent.
- Family Gatherings including kindergarten teachers as applicable or EHS children visiting preschool classroom.
- Education provided for parents to complete registration and exercise their rights and responsibilities in the school setting.
- Follow-up to ensure resources/referrals are meeting family needs.

# Community Partnerships & Transition



- With parent consent, the program coordinates with the Local Education Agency and school districts to ensure that relevant records, including IEP's and IFSP's, are transferred to the school or next placement.
- Ongoing support for parent advocacy and maintaining parent engagement.
- Transition meetings with appropriate team members as needed for best placement opportunities.
- Collaborative Agreements created as appropriate and updated annually.

# Parents as Volunteers



Volunteer Orientation Packets provided to regular volunteers (specific day/time each week or month)

TB Screening and background checks required for regular volunteers.

Volunteers must be at least age 13 (accompanied by an adult) or those who are ages 14-17 must have parental consent.

In-Kind

Volunteer Training includes:

- Volunteer manual
- Regulations & Standards of Conduct
- In-Kind documentation
- Confidentiality
- Child Abuse & Neglect Reporting
- Positive Behavior Guidance
- Program Philosophy & Goals
- Volunteer Policy
- Child Health & Safety
- Dress Code & Cell Phone Policy

# Law Enforcement Contact & Disqualification Guidelines for Parents and Volunteers

DHHS Services Regulations Governing Licensure of Child Care Center Section 3-006.03 for Background Checks, Health Information, and Employment Limitations -

**Disqualification Guidelines utilized for volunteers, including 5,10, 20 year and permanent disqualifications.**

## **MANAGEMENT SYSTEMS AND PROCEDURES**

### **Policy – Fiscal**

#### **Subject: Financial Systems**

**Performance Objective:** The program maintains efficient and effective financial management and record-keeping systems in order to provide accurate and timely information regarding the financial activities of the Head Start/Early Head Start programs.

The program adheres to the ESU 13 Head Start Fiscal Procedures manual, in addition to financial processes and regulations outlined in: the Board Policies of Educational Service Unit 13; 45 CFR Part 75; **2 CFR Part 200**; the Head Start Act; and, the Head Start Program Performance Standards.

*Last Updated: 4.1.25*

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**SHARED GOVERNANCE:**

642 Powers and Functions of Head Start Agencies (c) Program Governance- Upon receiving designation as a Head Start agency, the agency shall establish and maintain a formal structure for program governance, for the oversight of quality services for Head Start children and families and for making decisions related to program design and implementation. Such structure shall include the following:

(1) GOVERNING BODY- 642 (1) (A)

(A) IN GENERAL- The governing body shall have legal and fiscal responsibility for the Head Start agency.

**Board of Education**

ESU13 Board of Education provide and are responsible for the oversight of the unit by:

1. Determining the agency's Mission.
2. Establishing broad policies, including long term planning, financial and personnel policies and procedures in support of the Mission.
3. Approving grant applications.
4. Reviewing and approving the annual audit.
5. Reviewing financial information.
6. Identifying and proactively dealing with emerging issues.
7. Interpreting the agency's mission to the public.
8. Soliciting prospective contributors.
9. Hiring, evaluating, and working with the ESU 13 Administrator
10. Establishing and maintaining programs and systems designed to assure compliance with terms of contracts and grants.
11. Authorizing establishment of all bank accounts and check signers.
12. Assessing organizational performance.

The Board of Education shall form committees in order to assist the board in fulfilling its responsibilities.

**POLICY COUNCIL-642 (2)**

(A) IN GENERAL- Consistent with paragraph (1)(E), each Head Start agency shall have a policy council responsible for the direction of the Head Start program, including program design and operation, and long- and short-term planning goals and objectives, taking into account the annual communitywide strategic planning and needs assessment and self-assessment.

B) RESPONSIBILITIES- The policy council shall approve and submit to the governing body decisions about each of the following activities:

(i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.

(ii) Program recruitment, selection, and enrollment priorities.

(iii) Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.

(iv) Budget planning for program expenditures, including policies for reimbursement and participation in policy council activities.

(v) Bylaws for the operation of the policy council.

(vi) Program personnel policies and decisions regarding the employment of program staff, consistent with paragraph (1) (E)(iv) (IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff.

(vii) Developing procedures for how members of the policy council of the Head Start agency will be elected.

(viii) Recommendations on the selection of delegate agencies and the service areas for such agencies.

## **WRITTEN ACCOUNTING PROCEDURES FINANCIAL REPORTING REQUIREMENTS**

**Budget Period 04/01-3/31  
Budget Period Begins 4/1,  
First SF-425 due 10/30  
Report Cumulative Costs through 9/30  
Annual SF-425 due 4/30  
Report Cumulative Costs through 3/31  
Final SF-425 due 7/30**

### **Monthly Reports**

- a. Budget Reports to Board and Policy Council (includes credit card report)
- b. USDA reimbursement claims submitted by required date. (Nutrition Manager)
- c. PMS reimbursement requests made throughout the month prior to Payroll, monthly expenditures and other draws as needed. **(Fiscal Officer)**.

### **Quarterly Reports**

- a. 941 reports completed quarterly. (941 payments made at time of payroll by payroll)

### **Semi-Annual Reports**

- a. Expenditures, obligations, and liquidations are reported, semiannually, to the Administration for Children and Families (ACF) on lines 10d through 10o of the SF-425.
- b. Fiscal Officer will ensure accuracy and timely reporting. Refer to the schedule above.

### **Annual Reports**

- a. Box 12 of the SF 425 Final report **MUST** include the following:  
Total Amount (USDA) Reimbursement: \$ \_\_\_\_\_  
Total Development and Administrative Expenditures: \$ \_\_\_\_\_ (federal and non-federal). (Not to exceed. 15%)  
If an unobligated balance of federal funds is being reported on line 'h,' the grantee must provide a breakdown of total federal expenditures for each 'CAN NO.' which appears in box 25, Financial Information, on the most recent Notice of Award for the budget period.
- b. IRS Forms: Complete and submit the following per instructions and required due dates:  
W-2's-January 31 & 1099's -Jan 31 (ESU 13 Business Manager)
- c. Financial Aspect of the Self-Assessment completed annually in the spring.
- d. Head Start Annual Report.

### **Audit**

- a. Head Start is part of the ESU13 Audit completed annually according to (OMB Circular A-133).
- b. The Head Start Director & Fiscal Officer will work cooperatively with the auditor and furnish all records necessary to complete the audit.

- c. The auditor will submit the required copies of the audit to the appropriate Federal Offices.
- d. The grantee with assistance of the Head Start Director, Fiscal Officer, and the ESU 13 Business Office will facilitate a corrective action plan to resolve audit findings /or recommendations and submit required response (s) within the required time frame.

## **MANAGEMENT SYSTEMS AND PROCEDURES**

### **Policy ID:**

### **Subject: Financial Record-Keeping Systems**

**Performance Objective:** The program establishes and maintains efficient and effective record-keeping systems to provide accurate and timely information regarding the financial responsibilities within the organization.

### **Operational Procedures:**

1. The program utilizes a web-based, password-protected accounting system, Software Unlimited, to record financial information about yearly budgets, accounts payable, accounts receivable, and payroll. A user-specific log-in for this system keeps a record of persons logging into and out of the system each time it is in use.
2. The computerized accounting system accumulates each Federal and non-Federal grant as well as other sources of funds and matching expenditures in individual accounts for each Program.
3. The financial system is designed so that no one person has access to all financial operations, procedures, and records.
4. Payment of obligations is through the voucher system and computerized Accounts Payable entry system.
5. Individual cost elements contained in the Chart of Accounts is reconciled to the approved budgets by Program.
6. All transactions are recorded and posted in the accounting system as frequently as possible. Those transactions become the basis for financial statements that the computer system produces.
7. Journal entries and the accounting records are reviewed by outside auditors annually.
8. Federal Head Start **Preschool**/Early Head Start grant payments are initiated by the Financial Department based upon net expenditures that have accrued in the general ledger. Transfer(s) of funds and disbursement are timed to ensure minimization of time elapsed. Funds are transferred by wire using the Payment Management System (PMS).

9. The Fiscal Officer goes on-line through the PMS web based system and records the amount requested. A form is printed out and given to the Executive Assistant who checks with the bank on the next day to verify that the cash has arrived. The amount is then posted in the computerized monthly Cash Receipts Journal by the Executive Assistant.
10. Cash received under the Federal PMS (Payment Management System) is never drawn down in advance of vouching expenses, therefore no interest income is accumulated on Federal receipts.
11. Deposits are made by the Fiscal Officer or a designee from the Fiscal Department assigned the duty.
12. Three signatures are required on all checks. Authorized signatures are limited. Signature stamps are kept separated and are kept locked up. Blank checks are locked in a file cabinet with access allowed to only a limited number of Fiscal employees. Checks drawn to “cash”, “petty cash” or “bearer” are prohibited. The sequence of check numbers is entered as part of the reconciliation in the system. All voided checks are properly mutilated and accounted for.
13. The Office Petty Cash is kept in a locked file cabinet with access allowed only to authorize personnel.
14. Employee loans are prohibited.
15. Within secured access work areas, hard copy files are further safeguarded by locking them within file cabinets, desks, or other securable containers.
16. Financial files are secured within the office space of the agency’s Business department.
17. The program retains hard copy records regarding program participants for a period of three years.

**Monitoring Procedures:**

1. Business Office associates charged with financial management perform ongoing monitoring and quality control to ensure that information in the program’s databases is accessed and entered appropriately.

2. The Educational Service Unit #13 Board of Education and Policy Council review the financial statements on a monthly basis.
3. An outside audit is performed annually to review financial records and reports.

**Related Regulations:** CFR 45 Part 75, **2 CFR Part 200**

### **75.303 Internal controls**

The non-Federal entity must:

- (a) Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States or the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- (b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- (c) Evaluate and monitor the non-Federal entity's compliance with statutes, regulations and the terms and conditions of Federal awards.
- (d) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- (e) Take reasonable measures to safeguard protected personally identifiable information and other information the HHS awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality

### **Segregation of Duties**

The ESU 13 Business Office consists of staff that manages financial information for all of ESU 13 including Head Start. Staffing levels will be adequate to provide for appropriate segregation of duties so no one person completes a transaction from beginning to end.

The following financial positions comprise the ESU 13 Business Office:

Business Manager  
Executive Assistant  
Payroll Clerk  
Head Start Director  
Head Start Fiscal Officer  
Nutrition Manager  
Head Start Administrative Assistant  
Accounts Payable Clerk  
Other ESU 13 or HS Staff

## **Administrative Cost Limit**

1303.5 Limitations on development and administrative costs.

### (a) Limitations

ESU 13 developments of Head Start Administrative Costs will not exceed 15% of the total approved program costs, which includes both federal costs and non-federal match.

To assess total program costs and meet this requirement, ESU 13 will do the following:

- (i) Determine the costs to develop and administer its program, including the local costs of necessary resources;
- (ii) Categorize total costs as development and administrative or program costs;
- (iii) Identify and allocate the portion of dual benefits costs that are for development and administration;
- (iv) Identify and allocate the portion of indirect costs that are for development and administration versus program costs; and,
- (v) Delineate all development and administrative costs in the grant application and calculate the percentage of total approved costs allocated to development and administration.

### 1303.5 (b) Waivers

(1) If the grantee is unable to administer the program within the 15% limitation and can demonstrate efforts to reduce its development and administrative costs.

(2) If at any time within the grant funding cycle, a grantee estimates development and administration costs will exceed 15% of total approved costs, a waiver request will be made to the responsible HHS official that explains why costs exceed the limit, that indicates the time period the waiver will cover, and describes what the grantee will do to reduce its development and administrative costs to comply with the 15% limit after the waiver period.

### **Wage Comparability Study**

ESU13 will perform or obtain wage comparability studies every three years to ensure the salary and wage structure is similar to other organizations or programs of like size and employee base in the agency's service area.

### **Employee Compensation**

Head Start Act – Sections 640 & 653, OMB Circulars A-87 & A-122 Employee Compensation

#### **Compensation**

ESU 13 Head Start strives to pay employees according to market and merit, subject to the availability of financial resources and individual employee performance. Pay increases may be awarded to employees based on market and merit. Pay increases require review and approval by the Fiscal Officer and Program Director. The amount of any market or merit-based pay increase is determined in accordance with the Head Start Act section 653.

#### **Incentive Compensation**

Incentive compensation may be awarded to recognize employees who have gone above and beyond expected job requirements to make a lasting and meaningful contribution to the program, subject to the availability of financial resources and ESU 13 Head Start management discretion. Additional compensation in the form of gift cards may be awarded to employees based on merit and are subject to the availability of financial resources and ESU 13 Head Start management discretion. Upon acceptance, employees must agree to use gift cards on activities allowable by ESU 13 Head Start management. Misuses of gift cards will result in withdrawal of gift card award privileges.

## **General Ledger and Chart of Accounts for ESU 13 Head Start**

1. The HEAD START Programs will be identified within the ESU13 Chart of Accounts using function numbers 4941/4944 for Head Start **Preschool and** 4943/4947 for Early Head Start, alternating use of these numbers in subsequent grant years.
2. Revenues: Funds received on behalf of the Head Start Program, whether grant awards, contracts or other revenue resources will be identified separately from ESU 13 funds. Identified through the ESU 13 Chart of Accounts System.
3. Funds expended on behalf of the Head Start Program will be identified separately according to their funding source. Identified through the ESU 13 Chart of Accounts System.
4. Fiscal Year of Agency: ESU 13's Fiscal Year is from September 1 to August 31
5. ESU 13 Head Start Grant fiscal year is from April 01 to March 31<sup>st</sup>

### **Journal Entries**

All general ledger entries shall be supported by journal vouchers or other documentation, including an explanation of each such entry. Examples of such Journal entries are:

1. Recording of non-cash transactions (copier, postage, mileage etc.)
2. Corrections of posting errors
3. Recurring and nonrecurring accruals of income or expenses

Journal entries impacting the Head Start Program made by the ESU 13 Business Office Staff or Head Start Staff must be authorized in writing by a supervisor in the Business office or the Head Start Director.

### **Revenue**

#### **CASH RECEIPTS / BANK DEPOSITS**

Receipts affecting ESU 13 Head Start will follow the ESU 13 policies for the receipt and deposit of cash.

Revenue Recognition:

Revenues affecting the ESU 13 Head Start program could include revenues such as:

1. PMS reimbursement requests from the Division of Payment Management.
2. USDA/CACFP reimbursements.
3. Refund or over payments from vendors.
4. Sale of Head Start Program assets.
5. Other Program Income as outlined in 75.307.

### **§75.307 Program Income**

(a) General. Non-Federal entities are encouraged to earn income to defray program costs where appropriate.

(b) Cost of generating program income. If authorized by Federal regulations or the Federal award, costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the Federal award.

(c) Governmental revenues. Taxes, special assessments, levies, fines, and other such revenues raised by a non-Federal entity are not program income unless the revenues are specifically identified in the Federal award or HHS awarding agency regulations as program income.

(1) The Patent and Trademark Laws Amendments, 34 U.S.C. 200-212, apply to inventions made under an award for performance of experimental, developmental, or research work.

(2) Unless the terms and conditions for the Federal award provide otherwise, recipients shall have no obligation to HHS with respect to program income earned from license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under a Federal award. However, no scholarship, fellowship, training grant, or other funding agreement made primarily to a recipient for educational purposes will contain any provision giving the HHS awarding agency rights to inventions made by the recipient.

(d) Property. Proceeds from the sale of real property, equipment, or supplies, are not program income; such proceeds will be handled in accordance with the requirements of subpart D of this part, §§75.318, 75.320, and 75.321, or as specifically identified in Federal statutes, regulations, or the terms and conditions of the Federal award.

(e) Use of program income. If the HHS awarding agency does not specify in its regulations or the terms and conditions of the Federal award, or give prior approval for how program income is to be used, paragraph (e)(1) of this section must apply. For Federal awards made to IHEs and nonprofit research institutions, if the HHS awarding agency does not specify in its regulations or the terms and conditions of the Federal award how program income is to be used, paragraph (e)(2) of this section must apply unless the recipient is subject to conditions under §75.207 or §75.216. In specifying alternatives to paragraphs (e)(1) and (2) of this section, the HHS awarding agency may distinguish between income earned by the recipient and income earned by subrecipients and between the sources, kinds, or amounts of income. When the HHS awarding agency authorizes the approaches in paragraphs (e)(2) and (3) of this section, program income in excess of any amounts specified must also be deducted from expenditures.

(1) Deduction. Ordinarily program income must be deducted from total allowable costs to determine the net allowable costs. Program income must be used for current costs unless the

HHS awarding agency authorizes otherwise. Program income that the non-Federal entity did not anticipate at the time of the Federal award must be used to reduce the Federal award and non-Federal entity contributions rather than to increase the funds committed to the project.

(2) Addition. With prior approval of the HHS awarding agency (except for IHEs and nonprofit research institutions, as described in paragraph (e) of this section), program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must be used for the purposes and under the conditions of the Federal award.

(3) Cost sharing or matching. With prior approval of the HHS awarding agency, program income may be used to meet the cost sharing or matching requirement of the Federal award. The amount of the Federal award remains the same.

(f) Income after the period of performance. There are no Federal requirements governing the disposition of income earned after the end of the period of performance for the Federal award, unless the HHS awarding agency regulations or the terms and conditions of the award provide otherwise. The HHS awarding agency may negotiate agreements with recipients regarding appropriate uses of income earned after the period of performance as part of the grant closeout process. See also §75.381.

(g) Unless the Federal statute, regulations, or terms and conditions for the Federal award provide otherwise, the non-Federal entity has no obligation to the HHS awarding agency with respect to program income earned from license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under a Federal award to which 37 CFR part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts and Cooperative Agreements” is applicable.

[79 FR 75889, Dec. 19, 2014, as amended at 81 FR 3016, Jan. 20, 2016]

## **75.412 Classification of costs**

Guidelines for determining direct and indirect (F&A) costs charged to Federal awards are provided in this subpart.

### 75.413 Direct costs.

(a) General Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect (F&A) costs. See also §75.405. (Allocable costs)

(b) Application to Federal awards. Identification with the Federal award rather than the nature of the goods and services involved is the determining factor in distinguishing direct from indirect (F&A) costs of Federal awards

75.414 Indirect (Facilities and Administration or F&A) costs means costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. To facilitate equitable distribution of indirect expenses to the cost objectives served, it may be necessary to establish a number of pools of indirect (F&A) costs. Indirect (F&A) cost pools must be distributed to benefitted cost objectives on bases that will produce an equitable result in consideration of relative benefits derived.

## **Costs to Head Start**

ESU 13 Head Start shall utilize the following methods of charging specific elements of cost to Federal awards as direct or indirect costs:

Salaries and Wages – Salaries and wages shall be charged directly and indirectly based on the functions performed by each employee, as documented on each employee's timesheet (or personnel activity sheet), as follows:

**Direct costs:** The majority of ESU 13 Head Start employees charge their time directly since their work is specifically identifiable to the Head Start program.

**Indirect costs:** ESU 13 Administrator, Non Head Start Business Office staff, technology, and maintenance employees may provide support services to the Head Start Program that can't be directly charged. The costs for these services will be charged to Head Start through the payment of in-direct costs to ESU 13.

The cost of space associated with common areas and audit fees shall be accounted as indirect cost to Head Start.

It is ESU 13 policy to expense all costs directly to programs when possible.

Some costs associated with utilities, postage, legal fees, insurance, copier and supply costs may be allocated according to use.

Costs that cannot be charged directly or allocated will be charged through the payment of indirect cost.

Annually, the Fiscal Officer shall prepare an internal cost allocation plan to be used as a guide throughout the year for allocating costs between Head Start and Early Head Start and ESU 13.

### **Negotiated Indirect Cost Rate**

A. The Indirect Cost Rate Agreement provides indirect cost rates a state or local department/agency may use to claim indirect costs under federal programs. The Agreement covers specific periods and must be re-negotiated as required. The Agreement is issued by the cognizant federal agency. The Agreement is signed by both the recipient organization and the cognizant federal agency.

75.306 Cost sharing or matching - Furthermore, only mandatory cost sharing or cost sharing specifically committed in the project budget must be included in the organized research base for computing the indirect (F&A) cost rate or reflected in any allocation of indirect costs. See also 75.414, (c) Federal Agency Acceptance of Negotiated Indirect Cost Rates. (1) The negotiated rates must be accepted by all Federal awarding agencies.

## **Accounts Payable Management**

### **Overview**

ESU 13 Head Start strives to maintain efficient business practices and good cost control. A well-managed accounts payable function can assist in accomplishing this goal from the purchasing decision through payment and check reconciliation. The following are general policies for accounts payable:

Assets or expenses and the related liability are recorded by an individual who is not responsible for ordering and receiving.

The amounts recorded are based on the vendor invoice for the related goods or services.

The contractor invoice should be supported by an approved purchase order or other appropriate documentation, where necessary, and should be reviewed and approved by the Head Start director or their designee prior to being processed for payment.

Invoices and related general ledger account distribution codes are reviewed prior to posting to the subsidiary system.

The primary objective for accounts payable and cash disbursements is to ensure that:

1. Disbursements are properly authorized
2. Invoices are processed in a timely manner
3. Contractor credit terms and operating cash are managed for maximum benefits

### **Recording of Accounts Payable**

All valid accounts payable transactions, properly supported with the required documentation, shall be recorded as accounts payable in a timely manner. Accounts payable are processed on a daily basis. Information is entered into the system from approved invoices or disbursement vouchers with appropriate documentation attached.

Only original invoices will be processed for payment unless duplicated copies have been verified as unpaid by researching the contractor records. No contractor statements shall be processed for payment.

### **Accounts Payable Cut-Off**

For purposes of the preparation of the agency's monthly financial statements, all vendor invoices that are received, approved and supported with proper documentation by the fifth day of the following month shall be recorded as accounts payable as of the end of the immediately preceding month if the invoice pertains to goods or services delivered by month-end.

## **Disbursements**

Check Authorizations:

All bills shall be paid in a timely manner. Except in the case of approved advance payments, checks will be cut on a monthly basis only after the Board of Education Approval.

1. The ESU 13 Business Office shall review invoices as they are received and forward to the appropriate staff for review and approval.
2. The Head Start Administrative Assistant codes costs to the appropriate budget line item and forwards to the Head Start Director for approval. The approval thresholds are as follows:
  - Head Start Director: Every Expenditure
  - Fiscal Officer: Approves over \$1,000
  - ESU 13 Administrator: Approves over \$2,500
3. The Head Start expenditures report is submitted to the board monthly for approval prior to check release.
4. All checks issued are signed by authorized Board signers.
5. Monthly Financial Reports with budget to actual expenditures, including credit card will be provided to the Policy Council and Board of Education.

**Bank Reconciliations**

Bank reconciliations are completed monthly by the ESU 13 Business Office which includes the Head Start program. The Head Start Fiscal Officer will confer with the Business Office in regard to Head Start checks outstanding over thirty days and will take appropriate action to resolve.

## **Budget and Program Revisions**

(a) ESU 13 Head Start will request prior approval from Federal awarding agencies for any of the following program or budget revisions. 200.308

(1) Change in the scope or the objective of the project or program (even if there is no associated budget revision requiring prior written approval).

(2) Change in key personnel (including employees and contractors) that are identified by name or position in the Federal award.

(3) The disengagement from a project for more than three months, or a 25 percent reduction in time and effort devoted to the Federal award over the course of the period of performance, by the approved project director or principal investigator.

(4) The inclusion, unless waived by the Federal agency, of costs that require prior approval in accordance with subpart E as applicable.

(5) The transfer of funds budgeted for participant support costs to other budget categories.

(6) Subaward activities not proposed in the application and approved in the Federal award. A change of subrecipient only requires prior approval if the Federal agency or pass-through entity includes the requirement in the terms and conditions of the Federal award. In general, a Federal agency or pass-through entity should not require prior approval of a change of subrecipient unless the inclusion was a determining factor in the merit review or eligibility process. This requirement does not apply to procurement transactions for goods and services.

(7) Changes in the total approved cost-sharing amount.

(8) The need arises for additional Federal funds to complete the project. Before providing approval, the Federal agency must ensure that adequate funds are available to avoid a violation of the Antideficiency Act.

(9) Transferring funds between the construction and non-construction work under a Federal award.

(10) A no-cost extension (meaning, an extension of time that does not require the obligation of additional Federal funds) of the period of performance, other than any one-time extension authorized by the Federal agency in accordance with paragraph (g)(2). All requests for no-cost extensions should be submitted at least 10 calendar days before the conclusion of the period of performance. The Federal agency may approve multiple no-cost extensions under a Federal award if not prohibited by Federal statute or regulation.

(b) Transfer of funds. The Federal agency must not permit a transfer of funds that would cause any Federal appropriation to be used for purposes other than those consistent with the appropriation. The Federal agency may also, at its option, restrict the transfer of funds among direct cost categories (for example, personnel, travel, and supplies) or programs, functions, and activities when:

(1) The Federal share of the Federal award exceeds the simplified acquisition threshold; and

(2) The cumulative amount of a transfer exceeds or is expected to exceed 10 percent of the total budget, including cost share, as last approved by the Federal agency.

#### Monitoring Financial Performance:

The ESU 13 Head Start Fiscal Officer and Head Start Director monitor financial performance by comparing and analyzing actual results with budgeted results. This function shall be accomplished in conjunction with the monthly financial report to include purchasing and credit card reports. On a monthly basis, financial reports comparing actual year-to-date revenues and expenses with budgeted year-to-date amounts shall be produced by the Fiscal Officer and distributed to each employee with budgetary responsibilities. In addition, the Head Start Director shall submit monthly performance (non-financial) reports to the Policy Council and Board of Education. The Head Start Director and Fiscal Officer are responsible for monitoring and reviewing all financial information including any financial reports, which are either computer generated or manually prepared. Discrepancies or questions are to be resolved through collaboration within the ESU 13 Business Office. **75.342**

#### Period of performance and availability of funds:

ESU 13 Head Start must liquidate all obligations incurred under the award no later than **120** days after the end of the funding period (or as specified in a program regulation) to coincide with the submission of the final Federal Financial Report (FFR). This deadline may be extended with prior written approval from the awarding agency. **200.344**

#### **75.328 Competition**

(a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section.

#### **75.329 (a-c) Procurement procedures**

The non-Federal entity must use one of the following methods of procurement.

(a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See micro-purchase). To the extent practicable, the non-Federal entity must distribute

micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable. (*\$10,000*)

(b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources. (*\$250,000*)

(c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

75.329 (f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The HHS awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.

75.330 ESU 13 Head Start will make every effort to take affirmative steps to assure that minority businesses, women's business enterprises, **veteran owned**, and labor surplus area firms are used when possible.

ESU 13 Head Start follows procurement procedures as detailed in 75.403 as well as those set by the ESU 13 Board of Education. In addition, purchases will be reviewed to ensure the costs are allowable, reasonable, allocable, and necessary to benefit Head Start.

#### **§75.459 Professional service costs**

(a) Costs of professional and consultant services rendered by persons who are members of a particular profession or possess a special skill, and who are not officers or employees of the non-Federal entity, are allowable, subject to paragraphs (b) and (c) of this section when reasonable in relation to the services rendered and when not contingent upon recovery of the costs from the Federal Government. In addition, legal and related services are limited under §75.435.

(b) In determining the allowability of costs in a particular case, no single factor or any special combination of factors is necessarily determinative. However, the following factors are relevant:

- (1) The nature and scope of the service rendered in relation to the service required.
  - (2) The necessity of contracting for the service, considering the non-Federal entity's capability in the particular area
  - (3) The past pattern of such costs, particularly in the years prior to Federal awards.
  - (4) The impact of Federal awards on the non-Federal entity's business (i.e., what new problems have arisen).
  - (5) Whether the proportion of Federal work to the non-Federal entity's total business is such as to influence the non-Federal entity in favor of incurring the cost, particularly where the services rendered are not of a continuing nature and have little relationship to work under Federal awards.
  - (6) Whether the service can be performed more economically by direct employment rather than contracting.
  - (7) The qualifications of the individual or concern rendering the service and the customary fees charged, especially on non-federally funded activities.
  - (8) Adequacy of the contractual agreement for the service (e.g., description of the service, estimate of time required, rate of compensation, and termination provisions).
- (c) In addition to the factors in paragraph (b) of this section, to be allowable, retainer fees must be supported by evidence of bona fide services available or rendered.

### **Petty Cash**

ESU 13 Head Start does not have a Petty Cash Fund. If an instance arises where Head Start Expenses are authorized through the use of the ESU 13 petty cash fund, ESU 13 policy will be followed.

### **Credit Card Procedures:**

ESU 13 Head Start has authorized the use of a credit card for individual transactions. This policy also pertains to P-Cards (ie: Staples). Use of the credit card must follow the Purchasing/procurement procedures of ESU 13. Even though a credit card is issued in an employee's name, it is considered the property of ESU 13 and must be used only for official Head Start business. Failure to use the credit-card in accordance with applicable policies and procedures may result in revocation of the purchasing card and may involve appropriate disciplinary action, up to and including termination and prosecution. To ensure the adequacy of internal control surrounding the Head Start credit card, the Executive Administrative Secretary holds one card in a locked file in the Business office and the Fiscal Officer holds the other three cards in a locked file at the Head Start office. The authorized users sign out the card and check the card back in after use. The credit card can be used for all reimbursable travel expenses. Travel must be for official Head Start business. In addition the Credit Card may be used to purchase supplies either online or locally.

Allowable types of expenses are:

- Conference registration fees, airline tickets, lodging, and ground-related transportation costs.
- The purchase of gasoline for buses, office or classroom supplies locally.
- Technology, office and classroom supplies purchased online.

Under no circumstances should the card be used for personal expenses. Any personal expenses are the responsibility of the employee and should not be charged to the purchasing card.

Head Start Act Sec. 642. POWERS AND FUNCTIONS OF HEAD START AGENCIES. [42 U.S.C. 9837] (d) Program Governance Administration- (2) CONDUCT OF RESPONSIBILITIES- Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and the policy council, about program planning, policies, and Head Start agency operations, including (A) monthly financial statements, including credit card expenditures;

## **Practice of Ethical Behavior**

Unethical actions, or the appearance of unethical actions, are unacceptable under any conditions. The policies and reputation of ESU 13 Head Start depend to a very large extent on the following considerations.

Each employee must apply her/his own sense of personal ethics, which should extend beyond compliance with applicable laws and regulations in business situations, to govern behavior where no existing regulation provides a guideline. Each employee is responsible for applying common sense in business decisions where specific rules do not provide all the answers.

In determining compliance with this standard in specific situations, employees should ask themselves the following questions:

1. Is my action legal?
2. Is my action ethical?
3. Does my action comply with ESU13 & Head Start policies and procedures?
4. Am I sure my action does not appear inappropriate?
5. Am I sure that I would not be embarrassed or compromised if my action became known within the agency or to the public?

Each employee should be able to answer "yes" to all of these questions before taking action. Each department director, manager and supervisor is responsible for the ethical business behavior of her/his subordinates. Department directors, managers and supervisors must carefully weigh all courses of action suggested in ethical, as well as economic terms, and base their final decisions on the guidelines provided by this policy and those in the Personnel Policies and Procedures Manual.

## **Conflicts of Interest**

(Refer to ESU 13 Board Policy)

In the course of business, situations may arise in which an agency decision-maker has a conflict of interest, or in which the process of making a decision may create an appearance of a conflict of interest. All Board members, Policy Council members, employees and other agency representatives have an obligation to:

1. Avoid conflicts of interest, or the appearance of conflicts, between their personal interests and those of the agency in dealing with outside entities or individuals.
2. Disclose real and apparent conflicts of interest to appropriate official(s), and;
3. Refrain from participation in any decisions on matters that involve a real conflict of interest or the appearance of a conflict.

**Code of Ethics**

All employees of ESU 13 Head Start shall abide by the Code of Ethics listed in the ESU 13 Employee Handbook.

## **Section: Cost Sharing and Matching (In-Kind)**

1303.4 Federal financial assistance, non-federal match, and waiver requirements. In accordance with section 640(b) of the Act, federal financial assistance to a grantee will not exceed 80 percent of the approved total program costs. A grantee must contribute 20 percent as non-federal match each budget period. The responsible HHS official may approve a waiver of all or a portion of the non-federal match requirement on the basis of the grantee's written application submitted for the budget period and any supporting evidence the responsible HHS official requires. In deciding whether to grant a waiver, the responsible HHS official will consider the circumstances specified at section 640(b) of the Act and whether the grantee has made a reasonable effort to comply with the non-federal match requirement.

### **Cost Sharing and Matching (In-Kind):**

ESU13 Head Start shall claim contributions as meeting a cost sharing or matching requirement only if all of the following criteria are met: §75.306 Cost sharing or matching; (b) For all Federal awards, any shared costs or matching funds and all contributions, including cash and third party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

1. They are verifiable from ESU13 Head Start records.
2. They are not included as contributions for any other Federally-assisted project or program.
3. They are necessary and reasonable for proper and efficient accomplishment of Head Start program objectives.
4. They are not paid by the Federal government under another award, except where authorized by Federal statute to be used for cost sharing or matching.
5. They are provided for in the approved budget when required by the Federal awarding agency.
6. They conform to all provisions of federal administrative regulations, 75.306 Part (e) Volunteer services furnished by third-party professional and technical personnel, consultants, and other skilled and unskilled labor may be counted as cost sharing or matching if the service is an integral and necessary part of an approved project or program. Rates for third-party volunteer services must be consistent with those paid for similar work by the non-Federal entity. In those instances in which the required skills are not found in the non-Federal entity, rates must be consistent with those paid for similar work in the labor market in which the non-Federal entity competes for the kind of services involved. In either case, paid fringe benefits that are reasonable, necessary, allocable, and otherwise allowable may be included in the valuation.
7. In the case of donated space, (or donated use of space), the value of donated space must not exceed the fair rental value of comparable space as established by an independent appraisal of comparable space and facilities in a privately-owned building in the same locality. CFR Part 75.306(i) (3) to establish its value. (4) The value of loaned equipment must not exceed its fair rental value.

### **Fixed Assets/Inventory Control**

Policy: All capital assets with a cost of \$5,000 or more and a useful life expectancy of more than one year will be capitalized and controlled for accounting and management purposes. These assets, along with assets considered to be “theft sensitive”, will be tagged, recorded in the fixed asset control account, and accounted for the asset’s useful life.

A master inventory sheet of ESU 13 Head Start’s assets that have a value of over \$300 for technological items and \$500 for all other items is maintained. This inventory shall not include items listed under the fixed capital asset list.

Procedure: At the time of receipt, all items fitting the parameters above will be assigned a sequentially numbered asset identification tag when they are processed through the Units central warehouse. “Theft sensitive” items include computer peripherals (i.e., printers, modems, and cameras), digital recorders\players, televisions, and similar items. This identification number will be recorded in Head Starts fixed asset inventory along with pertinent information as listed below. The Fiscal Officer, Head Start Director and site managers are responsible and accountable for all fixed assets and should establish procedures to maintain control of the Head Start assets located at their center.

Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. 75.320

### **Security**

ESU 13 Head Start follows the security procedures established by ESU 13.

### **Records Retention**

ESU 13 Head Start follows the CF75 guidelines regarding record retention as well as the ESU 13 Board of Education policies.

### **Travel**

ESU 13 Head Start follows the travel policy established by ESU 13.

# HEAD START

# FISCAL POLICIES



Lauren Starke, CPA - 2025

# FISCAL POLICIES AND PROCEDURES OVERVIEW

- Shared Governance
- Classification of Costs
- Administrative Cost Limit
- Employee Compensation Policy
- Budget and Program Revisions
- Competition
- Practice of Ethical Behavior
- Cost Sharing and Matching

Policies are drafted based on the regulations outlined in the ESU 13 Board of Education policies, 45 CFR Part 75, 2 CFR Part 200, the Head Start Act, and the Head Start Program Performance Standards.

# WHY ALL THE CHANGE?

- 2 CFR Part 200 (Uniform Guidance) issued in 2014
- Idea was that each federal agency would adopt the *uniform* guidance, but HHS said **no**, so they adopted 45 CFR Part 75
- April 22, 2024 - Uniform Guidance updated with implementation date of October 1, 2024
- October 1, 2024 - HHS announces they are adopting Uniform Guidance
- Part 75 will be phased out on October 1, 2025. In the meantime...



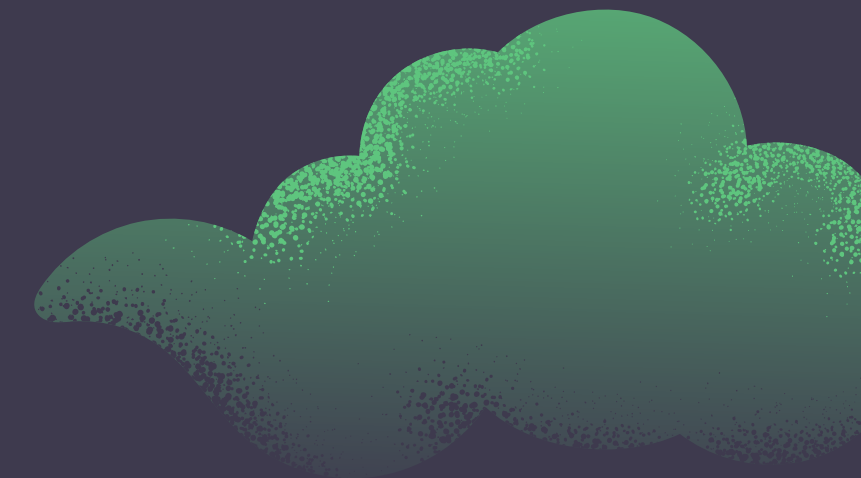
# FOR EXAMPLE

If HHS has adopted that policy:

**Related Regulations: CFR 45 Part 75, 2 CFR Part 200**

If HHS has NOT adopted that policy:

**§75.459**



# SHARED GOVERNANCE

- Required to maintain a formal structure for program governance, including both:
  - Governing Body – ESU 13 Board of Education
    - Has legal and fiscal responsibility for the Head Start agency
  - Policy Council – you!
    - Responsible for the direction of the Head Start program
      - Program design and operation
      - Long- and short-term planning goals

# CLASSIFICATION OF COSTS

- Direct Costs - cost with a specific objective that is easy to assign to an activity (the majority of our costs)
  - Examples: teacher payroll, classroom supplies, center rent
- Indirect Costs - can't easily be tied to a specific activity, benefits more than one objective or program
  - Examples: Audit fees, business office staff salaries, common area rent
- Within those, we also classify between Head Start Preschool and Early Head Start
- Yearly cost allocation plan prepared and submitted with grant application

# ADMINISTRATIVE COST LIMIT

- Administrative Cost Limit = 15% of the total approved program costs
  1. Determine all costs necessary to administer the program
  2. Categorize total costs as administrative or program costs
  3. Identify and allocate the portion of dual benefits costs that are both admin and program costs  
Example: Office rent – my office is an admin cost, but total rent is not
  4. Identify and allocate the portion of indirect costs that are admin vs program costs
  5. Delineate all admin costs in the grant application and calculate the percentage of total approved costs allocated to admin



# EMPLOYEE COMPENSATION POLICY

- Compensation
  - We strive to pay employees fair wages while staying within our funding limits.
  - Pay increases may be awarded if approved by the Fiscal Officer and Program Director.
- Incentive Compensation
  - May be awarded to employees via gift card:
    - Gift cards cannot be used on unallowable activities – alcohol, tobacco, gambling

# BUDGET AND PROGRAM REVISIONS - BIG CHANGE!

- Significant rebudgeting -
  - Old rule - cumulative transfers among budget categories of lesser of 25% of total budget or \$250,000
  - New rule - prior approval required if change of scope is required or exceed 25% of total direct costs (yay!)
- Liquidate all obligations no later than **120 days** following the end of the funding period - change from 90 days!
- Added wording in from Uniform Guidance

# COMPETITION



- 3 Methods of Procurement (Purchasing)
  - Procurement by Micro-Purchases – regular purchases below \$10,000 (Example: Walmart)
  - Procurement by Small Purchase - \$10,000 - \$100,000 (Example: Van)
  - Procurement by Sealed Bids - \$100,000 and above (Example: Construction)

# PRACTICE OF ETHICAL BEHAVIOR

- Unethical actions, or the appearance of unethical actions, are unacceptable under any conditions.
- Employees should ask themselves:
  - Is my action legal?
  - Is my action ethical?
  - Does my action comply with ESU 13 & Head Start policies and procedures?
  - Am I sure my action does not appear inappropriate?
  - Am I sure I would not be embarrassed or compromised if my action became known within the agency or to the public?

# COST SHARING AND MATCHING (IN-KIND)

- Federal Financial Assistance will not exceed 80% of the approved total program costs.
- Grantee must contribute 20% as non-federal match each budget period.
- Head Start can claim contributions as non-federal match if all the following criteria are met:
  - Contributions are verifiable from ESU 13 Head Start records.
  - Contributions are not counted for any other federally-assisted program.
  - Contributions are necessary and reasonable for accomplishment of HS program objectives.
  - Contributions are not paid for by the Federal Government under another award.
  - Contributions are provided for in the approved budget when required.
  - Contributions conform to all provisions of federal administrative regulations.
  - If donated space, value must not exceed FMV of comparable space.