

Ainsworth Community Schools  
Board of Education  
Work Session and Regular Meeting  
District Office  
October 9, 2023 - 7:30 PM

AGENDA

*The Mission Slogan of Ainsworth Community Schools is "ACS CARES: We are Committed to Achieving Results for Everyone's Success"*

*In accordance with the Nebraska Open Meetings Act 84-1407-14 the Open Meetings Act is posted on the south wall of the District Office Board Meeting Room.*

The Board reserves the right to move into closed session to protect the public interest or needless injury to the reputation of an individual for any action item listed on the agenda. The Board may, at its discretion, change the order of the agenda to accommodate unforeseen issues related to an agenda item.

1. Work Session of the Board
2. Opening Procedure, Regular Meeting of Board
  - 2.1. Call to Order, Roll Call, and Pledge of Allegiance
  - 2.2. Approval of Agenda
  - 2.3. Welcome Extended to Visitors
  - 2.4. Community Input on any Topic: This is your opportunity to speak to any topic concerning the school district. Since it is not an agenda item the board cannot discuss or take action at this time on the matter. Future discussion can be requested as an agenda item. Thank you for your participation.
  - 2.5. Community Input on Agenda Items: This is your opportunity to speak to items on the agenda. If you are not a part of the presentation of the agenda item you need to speak now. Thank you for your participation.
  - 2.6. Consent Agenda
    - 2.6.1. Minutes of Previous Meeting(s) , attached
    - 2.6.2. Set the next regular meeting for November 13, 2023, at 7:00 p.m. in the District Office. The current agenda(s) will be available for public inspection in the office of the superintendent.

Please note the time change to 7:00 p.m. for daylight savings time.
    - 2.6.3. Payment of Claims, Authorization Report, attached
    - 2.6.4. Cash Flow & Financial Reports
3. Reports/Information to the Board
  - 3.1. Ainsworth TeamMates Update
  - 3.2. Principals and Activities Director Reports
  - 3.3. Superintendent Report
4. Action Items
  - 4.1. Adopt Option Enrollment Standards for 2024-25
  - 4.2. NASB Policy Updates - Second Reading
  - 4.3. Appointment of Recording Secretary(s) 2023
5. Adjourn

September 11, 2023

The Board Education of School District #10 held a Budget Hearing, Tax Request Hearing & Regular Meeting on September 11, 2023. Board members present were Scott Erthum, Bryan Doke, Frank Beel, Mark Johnson and Brad Wilkins. Members absent: Jessica Pozhel. Also present were Superintendent Dale Hafer, Principals Steve Dike and Ben Wright, AD Luke Wroblewski. There were a few guests in attendance. The Budget Hearing was opened by Board President Wilkins at 8:00 p.m.

Notice of the hearings and meeting was in the Ainsworth Star Journal and on radio station KBRB.

As noted during the meeting a current copy of the Open Meetings Act is posted on the south wall of the District Office.

Superintendent Hafer provided extra copies of the budget documents for the public. The hearings were posted on the school's website. Information was provided for the proposed 2023-24 budget of expenditures, review of budget history and budget comparisons. There were a few questions from the public.

President Wilkins adjourned the Budget Hearing at 8:12 p.m. The Budget Hearing was not limited by time to afford the public the opportunity or input.

The Board of Education of School District #10 held a public hearing on the 2023-2024 Tax Request on Monday, September 11, 2023. Board members present were Scott Erthum, Bryan Doke, Frank Beel, Mark Johnson and Brad Wilkins. Members absent: Jessica Pozehl. Also present were Superintendent Dale Hafer, Principals Steve Dike and Ben Wright, AD Luke Wroblewski. There were a few guests in attendance. The Tax Request Hearing was opened by Board President Wilkins at 8:12 p.m.

Superintendent Hafer provided extra copies of the Tax Request for the public and posted the 2023-2024 Tax Request on the school's website. Information was provided for the 2023-2024 Tax Request. There were a few questions from the public.

President Wilkins adjourned the 2023-2024 Tax Request Hearing at 8:15 p.m.

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Dedra Stoner, Recording Secretary

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Brad Wilkins, President

September 11, 2023

The Board of Education of School District #10 held a regular meeting on Monday, September 11, 2023. Board members present were Scott Erthum, Bryan Doke, Frank Beel, Mark Johnson and Brad Wilkins Members absent: Jessica Pozehl. Also present were Superintendent Dale Hafer, Principals Steve Dike and Ben Wright, AD Luke Wroblewski. There were a few guests in attendance.

Notice of the meeting was in the Ainsworth Star Journal and on radio station KBRB.

As noted during the meeting a current copy of the Open Meetings Act is posted on the south wall of the District Office.

Motion was made by Mark Johnson and seconded by Frank Beel to excuse board member Jessica Pozehl. Roll call vote: Erthum– Aye, Doke– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

Motion was made by Scott Erthum and seconded by Bryan Doke to approve the agenda as published. Roll call vote: Erthum– Aye, Doke– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

Motion was made by Scott Erthum and seconded by Frank Beel to approve the following consent agenda items: Minutes of the August 14<sup>th</sup> meeting, claims in the amount of \$165,263.90 from General Fund, \$5,948.00 from the Hot Lunch Fund, \$53,040.36 from Depreciation and \$2,906.39 from Section 125. The Cash Flow Report for the month of August was given. The Treasurer’s Report was given as follows: Cash Assets: August 31<sup>st</sup>: \$2,175,432.95. The Board will attend a work session on September 26, 2023, at 7:00 p.m. in the ACS Cafeteria for the purpose of hearing the strategic plan progress analysis report. No formal business will be conducted. The next regular meeting will be held on October 9<sup>th</sup>, at 8:00 p.m. in the District Office. Current agendas and/or discussion topics will be available for public inspection in the office of the Superintendent. Roll call vote: Erthum– Aye, Doke– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

40762	AINSWORTH VISION CLINIC	60.00
40763	AKRS EQUIPMENT	496.11
40764	AMAZON CAPITAL SERVICES	1,159.15
40765	AMAZON CAPITAL SERVICES	1,193.74
40766	APPEARA	58.67
40767	APPLE COMPUTER INC	729.00
40768	APPLIED CONNECTIVE	9,781.00
40769	JENNIFER BEEL	20.00
40770	BLACK HILLS ENERGY	300.77
40771	BOMGAARS	735.49
40772	BETTY BOWER	500.00
40773	BROWN COUNTY HOSPITAL	751.80
40774	BUCKLES AUTOMOTIVE	650.65
40775	C.L. BARNHOUSE COMPANY	1,076.00

40776	CAROLINA BIOLOGICAL SUPPLY CO.	22.95
40777	CDW GOVERNMENT LLC	576.47
40778	CENTRAL VALLEY AG	42.00
40779	CENTURY LUMBER CENTER	519.03
40780	CITY OF AINSWORTH	1,722.42
40781	RONDA DAVIS	500.00
40782	E S U #17-MAIN	655.00
40783	ESU COORDINATING COUNCIL	787.50
40784	JOSEPH FINLEY	19.24
40785	MELISSA FREUDENBURG	388.29
40786	FRONTIER DIESEL	2,020.37
40787	GENERAL FUND CLEARING ACCOUNT	763.08
40788	GRANDAD'S PUMPKIN PATCH	285.00
40789	H & R FOOD CENTER	8.90
40790	HOUGHTON MIFFLIN COMPANY	1,271.66
40791	ISLAND SUPPLY WELDING CO	19.84
40792	KANSAS CITY AUDIO-VISUAL	999.00
40793	KBRB AM FM	816.75
40794	KSB SCHOOL LAW	407.50
40795	MARC	327.82
40796	LEANNE MAXWELL	50.00
40797	MCGRAW-HILL EDUCATION, INC.	1,127.70
40798	METAL DOORS & HARDWARE CO	96.00
40799	MICHELLE APPELT	339.76
40800	MORRISON UNDERGROUND SPRINKLERS	752.40
40801	NASB ALICAP	97,177.00
40802	NE ASSOCIATION OF SCHOOL BOARD	614.00
40803	NEBRASKA DEPT OF EDUCATION	1,125.00
40804	NEBRASKA PUBLIC POWER DISTRICT	7,584.61
40805	NEBRASKA SAFETY & FIRE EQUIP	2,256.00
40806	JASON NELSON	80.00
40807	OFFICE PRODUCTS CENTER	359.09
40808	OLSONS PEST TECHNICIANS	92.00
40809	ONE SOURCE	115.00
40810	OVERHEAD DOOR COMPANY OF NORFOLK	2,393.00
40811	PLAYER DEVELOPMENT PRODUCTS, LLC	2,881.34
40812	PRECISION AUTOBODY	80.00
40813	PRESTIGE GROUP INC.	7,100.00
40814	REALLY GOOD STUFF	21.82
40815	RED & WHITE	378.76
40816	BROOKE RENTSCHLER	121.34
40817	JULIE RUHTER	436.83
40818	HANNAH SCHMITZ	606.71
40819	SCHOOL MATE	599.30
40820	SCHOOL SPECIALTY SUPPLY	96.00
40821	SEESAW	2,500.00
40822	SEVEN SPRINGS INC	159.00
40823	ASHLEY SMITH	558.17
40824	STAPLES ADVANTAGE	123.44
40825	SWEETWATER	733.74
40826	THREE RIVER TELCO	645.91
40827	TK ELEVATOR CORPORATION	562.80
40828	TRAVIS ELECTRIC INC	330.63
40829	AMANDA TURPIN	425.63
40830	UNIVERSITY OF OREGON	700.00
40831	US BANK	1,214.54
40832	WAGeworks	152.00
40833	WEST MUSIC COMPANY	273.87
40834	WEX BANK	683.57
40835	WM KROTTER CO-AINSWORTH	51.74
13	WAGeworks	2,906.39
357	CONDITIONED AIR MECHAINICAL	15,000.00

356	TRISTATE CARPORTS	17,040.36
358	CONDITIONED AIR MECHANICAL	21,000.00
3570	HEARTLAND PAYMENT SYSTEMS	1,239.00
48	LUNCHTIME SOLUTIONS	4,658.68
3571	TAILER ROGERS	50.32

Elementary Principal Ben Wright reported on the following: September mission, “is to listen and be respectful to everyone,” Fastbridge, MAP Testing, WIN, Math Curriculum, and K-6 Enrollment.

High School Principal Steve Dike reported on the following: Enrollment, In-Service, MAP testing, Betterment Day and Marching Band to State Fair.

Activities Director Luke Wroblewski reported on the following: Fall activities, Cross Country Parents Night, Homecoming, FFA, DI, Band, Mock Trial, and Booster Club Fundraiser.

Superintendent Dale Hafer reported on the following: Financial Report, Policy Review, Transportation, Buildings and Ground, Curriculum and Assessment Update, Strategic Plan, and Professional Development.

Motion was made by Scott Erthum and seconded by Frank Beel to approve the 2023-2024 School District Budget as presented during the Budget Hearing. Roll call vote: Erthum– Aye, Dike– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

Motion was made by Bryan Dike and seconded by Scott Erthum to approve the property tax request for 2023-2024 as presented. Roll call vote: Erthum– Aye, Dike– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

Motion was made by Scott Erthum and seconded by Frank Beel to approve to recognize the 1<sup>st</sup> reading for the revision or adoption of presented policies as recommended by the NASB Policy Review Service. Roll call vote: Erthum– Aye, Dike– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

Motion was made by Mark Johnson and seconded by Bryan Dike to adjourn the meeting at 8:51 p.m. Roll call vote: Erthum– Aye, Dike– Aye, Beel – Aye, Johnson– Aye, Pozehl – Absent, Wilkins – Aye. Motion carried.

The Board will attend a work session on September 26, 2023, at 7:00 p.m. in the ACS Cafeteria for the purpose of hearing the strategic plan progress analysis report. No formal business will be conducted. The next regular meeting will be held on October 9<sup>th</sup>, at 8:00 p.m. in the District Office. Current agendas and/or discussion topics will be available for public inspection in the office of the Superintendent.

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Dedra Stoner, Recording Secretary

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Brad Wilkins, Board President

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
<b>Checking</b>	<b>1</b>	<b>Fund: 01 GENERAL FUND</b>		
AINSWORTH STAR-JOURNAL	ASJ-SEP2023	40859	625.38	MINUTES, NOTICE, BACK TO SCHOOL
			<b>Vendor Total:</b>	<b>625.38</b>
AMAZON CAPITAL SERVICES	16TD-GDPP-QPCC	40860	10.04	INDEX CARDS
AMAZON CAPITAL SERVICES	19Q3-YG4V-CYP6	40860	505.02	STICKER PAPER, SNAP CIRCUITS EXPLR KI
AMAZON CAPITAL SERVICES	1CCQ-WG1Y-1QXV	40860	12.39	POPCORN
AMAZON CAPITAL SERVICES	1CXM-D7VY-9PF6	40860	101.89	TONER
AMAZON CAPITAL SERVICES	1F6T-KTY4-GJYM	40860	422.00	LEGOS, PAPER, GAMES, STEM TOYS
AMAZON CAPITAL SERVICES	1FHJ-Y3LY-3QDX	40860	16.22	FILE FOLDER FRAME
AMAZON CAPITAL SERVICES	1FXG-LTQ1-7GDR	40860	41.28	GAMES
AMAZON CAPITAL SERVICES	1GNF-W3YH-7J7P	40860	28.97	BINDER RINGS, 3D ORGAN APRON
AMAZON CAPITAL SERVICES	1J37-FKFQ-DH1R	40860	164.38	SNACKS
AMAZON CAPITAL SERVICES	1JQM-RJFG-HV4N	40860	57.52	BOOKS
AMAZON CAPITAL SERVICES	1LR6-1K93-7VLL	40860	30.98	BALLOONS, GAME
AMAZON CAPITAL SERVICES	1MJ9-NTT4-TLHK	40860	147.87	BOOKS
AMAZON CAPITAL SERVICES	1PQ9-FYDM-VKVY	40860	559.97	CRICUT BUNDLE
AMAZON CAPITAL SERVICES	1QGT-9GWW-NWL1	40860	187.99	CRICUT MACHINE
AMAZON CAPITAL SERVICES	1TPN-LLLN-1FXM	40860	24.89	STORAGE TOTES
AMAZON CAPITAL SERVICES	1VWG-KVLN-JTCK	40860	11.59	HDMI ADAPTER CONVERTER
AMAZON CAPITAL SERVICES	1WRT-6FP7-HJ49	40860	27.99	DRY ERASE BOARDS
AMAZON CAPITAL SERVICES	1WTP-VNFX-VK4L	40860	57.46	CRAFT & GLUE STICKS, ELECT MOTOR, WHI
AMAZON CAPITAL SERVICES	1YKT-TF4Y-4KMC	40861	144.95	HYDRAULIC ADJ SPRING DOOR CLOSER
AMAZON CAPITAL SERVICES	1YNN-NJW1-1L9N	40861	145.97	MAGNETIC BUILDING TOYS
			<b>Vendor Total:</b>	<b>2,699.37</b>
APPEARA	0905073	40862	58.67	MATS, DUST MOPS, FLOORCARE, RAGS, SUPI
			<b>Vendor Total:</b>	<b>58.67</b>
APPLE COMPUTER INC	MA24796000	40863	149.00	APPLE TV 4K WIFI
			<b>Vendor Total:</b>	<b>149.00</b>
BLACK HILLS ENERGY	BH89-SEP2023	40864	38.60	NATURAL GAS
BLACK HILLS ENERGY	BH90-SEP2023	40864	357.84	NATURAL GAS SCHOOL & BUS BARN
			<b>Vendor Total:</b>	<b>396.44</b>
BOMGAARS	32801166-017	40865	615.76	SUPPLIES
			<b>Vendor Total:</b>	<b>615.76</b>
BROWN COUNTY HOSPITAL	1988	40866	1,167.55	PHYSICAL THERAPY
BROWN COUNTY HOSPITAL	614010	40866	106.20	CDL PHYSICAL POLLOCK
BROWN COUNTY HOSPITAL	614099	40866	106.20	CDL PHYSICAL RENNICH
BROWN COUNTY HOSPITAL	8034	40866	106.20	CDL PHYSICAL WITTE
			<b>Vendor Total:</b>	<b>1,486.15</b>
BUCKLES AUTOMOTIVE	390282-391167	40867	103.14	2.5 DEF, BRUSH, GREASE
			<b>Vendor Total:</b>	<b>103.14</b>
CAROLINA BIOLOGICAL SUPPLY CO.	52282237 RI	40868	349.66	PERFECT SOLUTION PIG
			<b>Vendor Total:</b>	<b>349.66</b>
CDW GOVERNMENT LLC	LX29680	40869	925.54	PRINTER & TONER
			<b>Vendor Total:</b>	<b>925.54</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	
CENGAGE LEARNING	82486549	40870	432.00	ACCOUNTING WORKBOOKS	
				<b>Vendor Total:</b>	<b>432.00</b>
CENTRAL VALLEY AG	CVA-SEP2023	40871	3,001.81	TIRES, FUEL	
				<b>Vendor Total:</b>	<b>3,001.81</b>
CITY OF AINSWORTH	CA-SEP2023	40872	2,041.12	GARBAGE, WATER & SEWER	
				<b>Vendor Total:</b>	<b>2,041.12</b>
COLONIAL RESEARCH CHEMICAL	151156	40873	426.96	DIGESTER PLUS, SCENTS	
				<b>Vendor Total:</b>	<b>426.96</b>
CONDITIONED AIR MECHAINICAL	41577	40874	1,970.00	FLANGES WITH SEALS	
CONDITIONED AIR MECHAINICAL	41579	40874	908.52	FILTERS	
				<b>Vendor Total:</b>	<b>2,878.52</b>
DESTINATION IMAGINATION INC	101050	40875	165.00	CHALLENGE PROGRAM TEAM NUMBERS	
				<b>Vendor Total:</b>	<b>165.00</b>
E S U #17-MAIN	ACS-105-111	40876	81,507.71	SERVICES	
				<b>Vendor Total:</b>	<b>81,507.71</b>
EMBASSY SUITES HOTEL LINCOLN	1155536	40878	134.00	HOTEL STATE CONF HAFER	
EMBASSY SUITES HOTEL LINCOLN	1155537	40878	134.00	HOTEL STATE CONF - ERTHUM	
EMBASSY SUITES HOTEL LINCOLN	1155538	40878	134.00	HOTEL STATE CONF POZEHL	
				<b>Vendor Total:</b>	<b>402.00</b>
ESU COORDINATING COUNCIL	COOP002628	40879	165.00	LEARN360 MULTIMEDIA LIBRARY	
ESU COORDINATING COUNCIL	PS00000217	40879	9,415.27	POWERSCHOOL FEE, ECOLLECT, ENROLL, REI	
				<b>Vendor Total:</b>	<b>9,580.27</b>
ESU2	PROD0921-1	40880	500.00	E-LIBRARY	
				<b>Vendor Total:</b>	<b>500.00</b>
EVAN-MOOR EDUCATIONAL PUBLISHERS	INV377020	40881	68.97	PHONICS	
				<b>Vendor Total:</b>	<b>68.97</b>
FREUDENBURG, MELISSA	MF-SEP2023	40882	567.51	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>567.51</b>
FRONTIER DIESEL	INV-176-236	40883	1,728.73	BUS REPAIRS	
				<b>Vendor Total:</b>	<b>1,728.73</b>
GARCIA, MARTHA	MG-SEP2023	40884	37.44	TRANSLATION SERVICE IEP	
				<b>Vendor Total:</b>	<b>37.44</b>
GENERAL FUND CLEARING ACCOUNT	GF-SEP2023	40885	1,819.40	REIMBURSEMENT	
				<b>Vendor Total:</b>	<b>1,819.40</b>
GRANDAD'S PUMPKIN PATCH	10052023	40886	250.00	K & 1ST FIELD TRIP	
				<b>Vendor Total:</b>	<b>250.00</b>
H & R FOOD CENTER	HR-SEP2023	40887	48.64	SUPPLIES	
				<b>Vendor Total:</b>	<b>48.64</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	
HAMPTON INN KEARNEY	1696045081	40888	438.00	HOTEL-LUTTER & HANCOCK NSCTA	
				<b>Vendor Total:</b>	<b>438.00</b>
HEARTLAND ROOFING CONSULTANTS	1200	40889	1,120.75	2ND QTR CONTRACT - OCT NOV DEC	
				<b>Vendor Total:</b>	<b>1,120.75</b>
HOME DEPOT PRO, THE	739599942	40890	23.84	HAND SOAP	
HOME DEPOT PRO, THE	739599959	40890	320.48	SANI HANDWASH	
				<b>Vendor Total:</b>	<b>344.32</b>
ISLAND SUPPLY WELDING CO	302170	40891	19.20	C25	
				<b>Vendor Total:</b>	<b>19.20</b>
JUNIOR LIBRARY GUILD	660083	40892	203.00	BOOKS	
				<b>Vendor Total:</b>	<b>203.00</b>
KBRB AM FM	KBRB-SEP2023	40893	348.75	STRATEGIC PLAN UPDATE, WEBSITE AD	
				<b>Vendor Total:</b>	<b>348.75</b>
KEYA PAHA	100	40894	300.00	INTRO TO LIFE EVENT	
				<b>Vendor Total:</b>	<b>300.00</b>
KING, HEATHER	HK-AUGSEP2023	40895	179.21	AUGUST & SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>179.21</b>
KSB SCHOOL LAW	14817	40896	195.00	LEGAL SERVICES	
				<b>Vendor Total:</b>	<b>195.00</b>
LEGO EDUCATION	1190573552	40897	799.90	LEGO SPIKE PRIME SET	
				<b>Vendor Total:</b>	<b>799.90</b>
LUNCHTIME SOLUTIONS	INV-35775	40898	149.96	CATERING FOR INSERVICE	
LUNCHTIME SOLUTIONS	INV-35806	40898	113.12	COOKIES FOR STRATEGIC PLANNING MTG	
				<b>Vendor Total:</b>	<b>263.08</b>
MICHELLE APPELT	MA-SEP2023	40899	496.57	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>496.57</b>
NE ASSOCIATION OF SCHOOL BOARD	48698	40900	3,653.00	2023 STATE EDU CONFERENCE	
				<b>Vendor Total:</b>	<b>3,653.00</b>
NE COUNCIL OF SCHOOL ADMIN	78977	40901	140.00	SCHOOL LAW - HAFER	
				<b>Vendor Total:</b>	<b>140.00</b>
NEBRASKA PUBLIC POWER DISTRICT	NPPD19974-S	40902	83.33	ELECTRICITY	
NEBRASKA PUBLIC POWER DISTRICT	NPPD19977-S	40902	65.15	ELECTRICITY	
NEBRASKA PUBLIC POWER DISTRICT	NPPD19980-S	40902	160.70	ELECTRICITY	
NEBRASKA PUBLIC POWER DISTRICT	NPPD19983-S	40902	10,626.81	ELECTRICITY	
NEBRASKA PUBLIC POWER DISTRICT	NPPD19986-S	40902	112.85	ELECTRICITY	
				<b>Vendor Total:</b>	<b>11,048.84</b>
NEBRASKA STATE FIRE MARSHALL	128868	40903	36.00	ANNUAL BOILER CERTIFICATE	
				<b>Vendor Total:</b>	<b>36.00</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	
OFFICE PRODUCTS CENTER	01KW4249	40904	54.00	STAPLES	
OFFICE PRODUCTS CENTER	01KW5078	40904	54.00	STAPLES	
OFFICE PRODUCTS CENTER	01KW5145	40904	1,244.85	SERVICE CONTRACT	
				<b>Vendor Total:</b>	<b>1,352.85</b>
OLSONS PEST TECHNICIANS	317339	40905	92.00	MONTHLY SERVICE	
				<b>Vendor Total:</b>	<b>92.00</b>
ONE SOURCE	2022138096	40906	18.00	BACKGROUND CHECK	
				<b>Vendor Total:</b>	<b>18.00</b>
PAM HOLLENBECK	PH-AUGSEP2023	40907	1,194.75	AUGUST & SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>1,194.75</b>
PRESTIGE GROUP INC.	L2023-069	40908	3,300.00	OCT-NOV BUS LEASE	
				<b>Vendor Total:</b>	<b>3,300.00</b>
PRINT XPRESS	4533	40909	138.50	PURCHASE ORDER BOOKS	
				<b>Vendor Total:</b>	<b>138.50</b>
RED & WHITE	RW-SEP2023	40910	646.46	SUPPLIES	
				<b>Vendor Total:</b>	<b>646.46</b>
RENTSCHLER, BROOKE	BR-SEP2023	40911	177.35	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>177.35</b>
SANDHILLS LOUNGE	09202023	40912	166.35	MEAL FOR AUDIT	
				<b>Vendor Total:</b>	<b>166.35</b>
SCHMITZ, HANNAH	HS-SEP2023	40913	886.73	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>886.73</b>
SEVEN SPRINGS INC	0113933	40914	46.00	WATER	
SEVEN SPRINGS INC	0114048	40914	45.00	RENTAL	
SEVEN SPRINGS INC	0114219	40914	35.00	WATER	
				<b>Vendor Total:</b>	<b>126.00</b>
SMITH, ASHLEY	AS-SEP2023	40915	815.79	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>815.79</b>
SYSKO LINCOLN	561218509	40916	565.29	SNACKS	
				<b>Vendor Total:</b>	<b>565.29</b>
THREE RIVER TELCO	10455496	40917	702.95	PHONE SERVICE	
				<b>Vendor Total:</b>	<b>702.95</b>
TURPIN, AMANDA	AT-SEP2023	40918	602.98	SEPTEMBER 2023 MILEAGE	
				<b>Vendor Total:</b>	<b>602.98</b>
US BANK	USBANK4445-	40919	1,195.25	SUPPLIES	
				<b>Vendor Total:</b>	<b>1,195.25</b>
WAGEWORKS	INV5682018	40920	128.00	MONTHLY ADMIN FEE	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	
					<b>Vendor Total: 128.00</b>
WELCH, KARA	KW-SEP2023	40921	500.00	2023-2024 PROFESSIONAL DUES	
					<b>Vendor Total: 500.00</b>
WEST HOLT PUBLIC SCHOOL	WH-09272023	40922	750.00	JULI BURNEY PRESENTATION	
					<b>Vendor Total: 750.00</b>
WEX BANK	92340075	40923	1,785.49	FUEL	
					<b>Vendor Total: 1,785.49</b>
					<b>Fund Total: 147,595.55</b>
					<b>Checking Account Total: 147,595.55</b>
<b>Checking</b>	<b>13</b>	<b>Fund: 13 SECTION 125</b>			
WAGE WORKS INC	5587072-5688756	14	5,378.56	TRANSFER	
					<b>Vendor Total: 5,378.56</b>
					<b>Fund Total: 5,378.56</b>
					<b>Checking Account Total: 5,378.56</b>
<b>Checking</b>	<b>2</b>	<b>Fund: 02 DEPRECIATION</b>			
CONDITIONED AIR MECHAINICAL	41576	35	20,000.00	BOILER PROJECT PARTIAL BILLING	
					<b>Vendor Total: 20,000.00</b>
					<b>Fund Total: 20,000.00</b>
					<b>Checking Account Total: 20,000.00</b>
<b>Checking</b>	<b>4</b>	<b>Fund: 06 SCHOOL NUTRITION</b>			
LUNCHTIME SOLUTIONS	INV-35644	49	20,256.05	AUGUST MEALS	
					<b>Vendor Total: 20,256.05</b>
MIDWEST RESTAURANT SUPPLY CO	0169184-IN	3572	924.00	DISH WASHER LABOR & TRAVEL	
					<b>Vendor Total: 924.00</b>
AINSWORTH STAR-JOURNAL	ASJ-SEP2023-1	3573	214.50	BEEF UP ADS	
					<b>Vendor Total: 214.50</b>
KBRB AM FM	KBRB-SEP2023-1	3574	67.50	BEEF IN SCHOOL AD	
					<b>Vendor Total: 67.50</b>
HOBART	XB39038	3575	517.60	DISH WASHER LABOR & TRAVEL	
					<b>Vendor Total: 517.60</b>
					<b>Fund Total: 21,979.65</b>
					<b>Checking Account Total: 21,979.65</b>

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	50,000.00	0.00	30.00	0.00	50,030.00
05 704 0101	A CLUB BALANCE	1,792.12	0.00	0.00	0.00	1,792.12
05 704 0105	ACTIVITY TICKET BALANCE	2,675.00	0.00	1,005.00	0.00	3,680.00
05 704 0106	AD FUNDRAISER BALANCE	222.99	246.28	0.00	0.00	(23.29)
05 704 0120	ATHLETICS BALANCE	5,219.14	0.00	0.00	0.00	5,219.14
05 704 0125	BAND BALANCE	9,039.35	0.00	0.00	0.00	9,039.35
05 704 0126	BAND FUND RAISER	2,974.95	77.72	0.00	0.00	2,897.23
05 704 0127	BBB FUNDRAISER BALANCE	742.85	0.00	0.00	0.00	742.85
05 704 0132	BOYS GOLF FUNDRAISER	1,007.67	81.00	0.00	0.00	926.67
05 704 0136	CLAPPER CD BALANCE	118.03	0.00	0.00	0.00	118.03
05 704 0137	CARL PERKINS BALANCE	297.05	0.00	0.00	0.00	297.05
05 704 0140	CHEER FUNDRAISER BALANCE	(1,014.94)	1,069.89	954.15	0.00	(1,130.68)
05 704 0145	CHORUS BALANCE	1,850.10	0.00	0.00	0.00	1,850.10
05 704 0167	CONCESSIONS - BULLDOG BALANCE	5,187.64	1,598.26	4,736.29	0.00	8,325.67
05 704 0168	VB FUNDRAISER BALANCE	3,514.11	340.22	1,238.18	0.00	4,412.07
05 704 0169	COCA COLA PARTNERSHIP BALANCE	11,637.10	375.00	3,987.00	0.00	15,249.10
05 704 0175	DRILL TEAM FUNDRAISER BALANCE	4,091.89	0.00	0.00	0.00	4,091.89
05 704 0180	DRIVER EDUCATION BALANCE	2,860.00	0.00	0.00	0.00	2,860.00
05 704 0185	ELEMENTARY FACULTY BALANCE	4,598.36	592.63	1,281.00	0.00	5,286.73
05 704 0186	ENTREPRENEUR CLASS BALANCE	156.40	0.00	0.00	0.00	156.40
05 704 0187	ESU INSERVICE BALANCE	487.01	0.00	0.00	0.00	487.01
05 704 0188	EXCELLENCE IN EDUCATION BALANCE	2,436.35	0.00	0.00	0.00	2,436.35
05 704 0190	FBLA BALANCE	2,147.16	0.00	0.00	0.00	2,147.16
05 704 0195	FFA BALANCE	16,978.35	1,740.00	0.00	0.00	15,238.35
05 704 0196	FFA SWEETCORN BALANCE	11,070.85	82.50	0.00	0.00	10,988.35
05 704 0200	FCCLA BALANCE	2,394.68	0.00	0.00	0.00	2,394.68
05 704 0205	FOREIGN LANGUAGE BALANCE	1,086.98	0.00	0.00	0.00	1,086.98
05 704 0210	GBB FUNDRAISER BALANCE	3,334.00	0.00	0.00	0.00	3,334.00
05 704 0215	GENERAL SHOP BALANCE	1,156.21	1,171.39	10.00	0.00	(5.18)
05 704 0221	GIRLS GOLF FUNDRAISER BALANCE	432.37	374.00	120.00	0.00	178.37
05 704 0223	MS TRACK FUNDRAISER BALANCE	157.27	0.00	0.00	0.00	157.27
05 704 0225	HIGH SCHOOL FACULTY BALANCE	1,805.91	592.62	0.00	0.00	1,213.29
05 704 0230	INTEREST BALANCE	11,052.69	0.00	117.09	0.00	11,169.78
05 704 0235	INVESTMENTS BALANCE	(50,000.00)	0.00	0.00	0.00	(50,000.00)
05 704 0240	ONE ACTS BALANCE	1,764.81	0.00	0.00	0.00	1,764.81
05 704 0244	FOOTBALL FUNDRAISER BALANCE	10,367.98	836.04	240.00	0.00	9,771.94

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0245	LIBRARY BALANCE	13,136.03	270.96	0.00	0.00	12,865.07
05 704 0251	MID SCH STUDENT COUNCIL BALANCE	3,725.97	0.00	0.00	0.00	3,725.97
05 704 0255	MISCELLANEOUS BALANCE	0.00	363.38	349.88	0.00	(13.50)
05 704 0256	PLAYGROUND BALANCE	7,629.13	0.00	0.00	0.00	7,629.13
05 704 0257	DI GLOBAL FINALS BALANCE	6,000.99	0.00	0.00	0.00	6,000.99
05 704 0258	RENTALS BALANCE	1,972.50	0.00	0.00	0.00	1,972.50
05 704 0259	DISTRICT MUSIC BALANCE	658.70	0.00	0.00	0.00	658.70
05 704 0260	NATIONAL HISTORY DAY BALANCE	1,818.24	0.00	0.00	0.00	1,818.24
05 704 0261	MOCK TRIAL BALANCE	535.00	75.00	0.00	0.00	460.00
05 704 0262	QUIZ BOWL	316.03	0.00	0.00	0.00	316.03
05 704 0265	SPEECH TOURNAMENT BALANCE	3,845.92	0.00	0.00	0.00	3,845.92
05 704 0270	HS STUDENT COUNCIL BALANCE	367.16	65.52	0.00	0.00	301.64
05 704 0271	STUDENT WELLNESS BALANCE	1,864.00	95.40	0.00	0.00	1,768.60
05 704 0273	SUMMER INS BALANCE	5,062.55	3,875.90	2,178.27	0.00	3,364.92
05 704 0275	SUMMER READING/MATH BALANCE	502.60	0.00	0.00	0.00	502.60
05 704 0277	ONE TO ONE TECHNOLOGY BALANCE	7,608.84	147.90	85.00	0.00	7,545.94
05 704 0280	THESPIANS BALANCE	2,869.41	0.00	0.00	0.00	2,869.41
05 704 0282	TRACK FUNDRAISER BALANCE	1,157.41	0.00	203.00	0.00	1,360.41
05 704 0284	VIDEO BOARD	10,208.61	14,136.00	25,000.00	0.00	21,072.61
05 704 0285	VISUAL ARTS CLUB BALANCE	7,649.23	0.00	0.00	0.00	7,649.23
05 704 0286	YEARBOOK BALANCE	19,271.94	5,208.17	1,353.00	0.00	15,416.77
05 704 0288	XC FUNDRAISER BALANCE	2,058.99	2,072.96	0.00	0.00	(13.97)
05 704 0290	WR BOYS FUNDRAISER BALANCE	2,909.84	0.00	0.00	0.00	2,909.84
05 704 0291	WEICHMAN LC BALANCE	1,977.12	0.00	0.00	0.00	1,977.12
05 704 0292	WR GIRLS FUNDRAISER	2,281.86	0.00	0.00	0.00	2,281.86
05 704 1001	HS FOOTBALL BALANCE	2,785.96	9,197.13	3,210.00	0.00	(3,201.17)
05 704 1002	MS FOOTBALL BALANCE	1,049.35	365.00	412.00	0.00	1,096.35
05 704 1003	HS VOLLEYBALL BALANCE	2,839.75	1,496.76	1,967.30	0.00	3,310.29
05 704 1004	MS VOLLEYBALL BALANCE	4,077.02	1,265.00	1,941.00	0.00	4,753.02
05 704 1005	CROSS COUNTRY BALANCE	3,351.65	1,329.09	292.00	0.00	2,314.56
05 704 1006	HS WRESTLING BALANCE	2,918.69	0.00	0.00	0.00	2,918.69
05 704 1007	MS WRESTLING BALANCE	3,340.37	0.00	0.00	0.00	3,340.37
05 704 1008	HS TRACK BALANCE	2,377.68	2,987.60	0.00	0.00	(609.92)
05 704 1009	MS TRACK BALANCE	1,496.05	0.00	0.00	0.00	1,496.05
05 704 1010	HS BOYS BASKETBALL BALANCE	4,085.25	0.00	0.00	0.00	4,085.25
05 704 1011	MS BOYS BASKETBALL BALANCE	2,011.03	0.00	0.00	0.00	2,011.03

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

09/2023 - 09/2023

Regular; Beginning Month 09/2023; Processing Month 09/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 1012	HS GIRLS BASKETBALL BALANCE	3,648.67	5,724.00	0.00	0.00	(2,075.33)
05 704 1013	MS GIRLS BASKETBALL BALANCE	3,344.91	0.00	0.00	0.00	3,344.91
05 704 1014	BOYS GOLF BALANCE	2,386.06	333.33	0.00	0.00	2,052.73
05 704 1015	TRAINING SUPPLIES BALANCE	3,234.54	0.00	0.00	0.00	3,234.54
05 704 1016	GIRLS GOLF BALANCE	1,103.79	573.08	60.00	0.00	590.71
05 704 1017	CHEER BALANCE	(4,672.00)	0.00	0.00	0.00	(4,672.00)
05 704 1018	DRILL TEAM BALANCE	(167.68)	1,040.45	0.00	0.00	(1,208.13)
05 704 1020	MS GOLF BALANCE	68.00	0.00	0.00	0.00	68.00
05 704 2017	CLASS OF 2017 BALANCE	637.78	0.00	0.00	0.00	637.78
05 704 2018	CLASS OF 2018 BALANCE	55.94	0.00	0.00	0.00	55.94
05 704 2019	CLASS OF 2019 BALANCE	553.93	0.00	0.00	0.00	553.93
05 704 2020	CLASS OF 2020 BALANCE	246.04	0.00	0.00	0.00	246.04
05 704 2021	CLASS OF 2021 BALANCE	274.08	0.00	0.00	0.00	274.08
05 704 2022	CLASS OF 2022 BALANCE	90.06	0.00	0.00	0.00	90.06
05 704 2023	CLASS OF 2023 BALANCE	517.58	0.00	0.00	0.00	517.58
05 704 2024	CLASS OF 2024 BALANCE	1,733.75	0.00	25.00	0.00	1,758.75
05 704 2025	CLASS OF 2025 BALANCE	5,352.71	300.00	20.00	0.00	5,072.71
05 704 2026	CLASS OF 2026 BALANCE	3,286.68	0.00	30.00	0.00	3,316.68
05 704 2027	CLASS OF 2027 BALANCE	1,983.41	0.00	0.00	0.00	1,983.41
05 704 2028	CLASS OF 2028 BALANCE	1,015.63	0.00	0.00	0.00	1,015.63
05 704 2029	CLASS OF 2029 BALANCE	756.38	0.00	0.00	0.00	756.38
Fund Total: 05		284,853.56	60,100.18	50,845.16	0.00	275,598.54



September 30, 2023

INVESTMENTS

CLAPPER

Week of	Amount	Term	Homestead	WPB	Number	Maturity
June 20, 2022	4,000	24 Mo	<u>0.50%</u>	0.45%		Jun 24, 2024

ACTIVITY ACCOUNT

Week of	Amount	Term	Homestead	WPB	Number	Maturity
Dec 20, 2022	25,000	12 Mo	0.80%	<u>3.61%</u>	664725	Dec 20, 2023
Jun 20, 2023	25,000	12 Mo	<u>4.80%</u>	4.29%	9524682	Jun 15, 2024

GENERAL FUND

Week of	Amount	Term	Homestead	WPB	Number	Maturity
Mar 20, 2023	246,000	10 Mo	4.15%	4.25%	<u>NLAF 5.21%</u>	Oct 13, 2023
Apr 20, 2023	246,000	7 Mo	4.15%	4.29%	<u>NLAF 5.18%</u>	Nov 15, 2023
May 22, 2023	375,000	7 Mo	4.75%	4.52%	<u>NLAF 5.05%</u>	Dec 15, 2023
May 19, 2023	250,000	8 Mo	4.75%	4.52%	<u>NLAF 5.16%</u>	Jan 12, 2024
May 19, 2023	250,000	9 Mo	4.75%	4.52%	<u>NLAF 5.23%</u>	Feb 15, 2024
Jun 20, 2023	300,000	9 Mo	4.95%	4.63%	<u>NLAF 5.35%</u>	Mar 15, 2024
Sep 20, 2023	242,000	7 Mo	<u>5.48%</u>	5.00%	NLAF 5.45%	Apr 15, 2024
Sep 15, 2023	125,000	8 Mo	5.25%	5.00%	NLAF 5.55%	May 15, 2024

DEPRECIATION FUND

Week of	Amount	Term	Homestead	WPB	Number	Maturity
Feb 22, 2023	237,000	12 Mo	3.55%	4.00%	<u>NSDLAF4.90%</u>	Feb 20, 2024

BUILDING FUND

Week of	Amount	Term	Homestead	WPB	Number	Maturity
Feb 22, 2023	238,000	12 Mo	3.55%	4.00%	<u>NSDLAF4.95%</u>	Feb 20, 2024
Aug 21, 2022	246,000	12 Mo	5.35%	5.00%	<u>NSDLAF5.53%</u>	Aug 20, 2024

EMPLOYEE BENEFIT FUND

Week of	Amount	Term	Homestead	WPB	Number	Maturity
Jan 20, 2023	100,000	12 Mo	3.25%	3.61%	<u>NSDLAF4.85%</u>	Jan 19, 2024

# FUND BALANCES

9/30/2023

## DEPRECIATION FUND

<b>Account</b>	<b>Checking</b>	<b>CD</b>	<b>NSDLAF</b>	<b>Total</b>
Band/Choir Uniforms	\$ 576.62			\$ 576.62
Vehicle	10,537.58			10,537.58
Desks	191.01			191.01
Interest	37,705.15	-		37,705.15
Ag Equipment	3,000.00			3,000.00
Undesignated	147,719.49	-	237,000.00	384,719.49
<b>TOTALS</b>	<b>\$ 199,729.85</b>	<b>\$ -</b>	<b>\$ 237,000.00</b>	<b>\$ 436,729.85</b>

## BUILDING/SINKING FUND

<b>Account</b>	<b>Checking</b>	<b>CD</b>		<b>Total</b>
Track	\$ -			\$ -
Bleachers	-			-
Interest	23,640.51		-	23,640.51
Undesignated	374,503.12		484,000.00	858,503.12
<b>TOTALS</b>	<b>\$ 398,143.63</b>	<b>\$ -</b>	<b>\$ 484,000.00</b>	<b>\$ 882,143.63</b>

## EMPLOYEE BENEFIT FUND

<b>Account</b>	<b>Checking</b>	<b>CD</b>		<b>Total</b>
Unemployment	\$ 7,917.55			\$ 7,917.55
Volunteer Retirement	9,074.49			9,074.49
Interest	2,395.49	100,000.00		102,395.49
<b>TOTALS</b>	<b>\$ 19,387.53</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ 119,387.53</b>

## BOND FUND

<b>Account</b>	<b>Checking</b>	<b>CD</b>		<b>Total</b>
Bond	\$ -			\$ -

## STUDENT FEES

<b>Account</b>	<b>Checking</b>			<b>Total</b>
Fees	\$ 1,575.00			\$ 1,575.00

# **AINSWORTH COMMUNITY SCHOOLS**

## **ACTIVITIES DEPARTMENT**

P.O. BOX 65 - 520 EAST 2ND  
AINSWORTH, NE 69210  
402-387-2082



*Luke Wroblewski – Co-Activities Directors*

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## **OCTOBER 2023 ACTIVITIES REPORT**

- The girl's golf team competed in the SWC tournament in Kearney at Awarii Dunes Golf Course on September 28. They completed their season on October 4th at the C-3 District hosted by Wayne.
- Homecoming week is October 9-13. The parade and pep rally will be at 2:20 on Friday, October 13. Festivities will conclude with a dance on Friday night after the football game with Boyd County.
- The cross country team participated at the SWC Meet in Ogallala on October 5th. We will host the D-3 district meet at the Ainsworth Municipal Golf Course on October 12th at 4:00 p.m. The State Cross Country Meet is October 20th in Kearney at 2:30 p.m. The Middle School State Cross Country Meet was held at Papillion-La Vista South on October 7th.
- The volleyball team will host a triangular on October 12th and a reserve tournament on October 16th. The SWC Tournament will be on October 20th in Valentine. Sub-districts will be held the week of October 24th, with Ainsworth in contention to play host. The middle school volleyball team will complete their season on October 9th, playing Stuart there.
- The football team has continued its successful season. With some wins in the coming weeks, Ainsworth could host some games within the playoffs. The middle school football team will complete their season on October 9th, playing Stuart there.
- Middle School boys' wrestling and girls' basketball practices will soon begin for November and December contests.
- Winter classifications have yet to be released for all activities at the time of writing. We know this year, Girls' wrestling will continue to be one classification, and our speech team will compete in C2.
- Mock Trial has been practicing for its first contest. We will have one team this year.
- The Play Production cast has been selected. This year's play is entitled Nora's Lost. A community performance is scheduled in Ainsworth on November 17th. We will be hosting the

SWC Meet on Tuesday, November 21st. We will be in Class C2 this year, and districts will be in Hemingford.

- The band has stayed busy marching in the Wayne State College Homecoming parade and playing at home volleyball and football games. The Annual Ainsworth Middle School Band Festival will be held on October 26th. The
- FFA attended the state range judging competition in Beatrice on September 27th. The FFA group has continued to stay active in the community by hosting a Fall Festival and their annual Clue Caper on October 7th. Jog for a Cause will be held on October 14th. National FFA Convention is November 1<sup>st</sup>-4<sup>th</sup> in Indianapolis. Several students will be attending based on an application and meeting selected criteria.
- FCCLA District Leadership Conference will occur on October 18th in O'Neill.



# Ainsworth Community Schools

520 East 2<sup>nd</sup> Street, PO Box 65  
Ainsworth NE 69210

402-387-2083

**Benjamin Wright**  
**PK-6 PRINCIPAL**



Board of Education Meeting  
10/09/2023

We made it through the testing window for fall! September went by in a flash and the students and teachers are making great progress on our constant goal to improve. The students continue to exceed expectations in the classroom. It is great to see the improvement already growing throughout the school year!

On Tuesday, October 3<sup>rd</sup>, we had our monthly celebration for K-4 students in the learning center. The celebration consisted of dancing, songs, awards, and birthdays. Awards were handed out to students that received "Student of the Month" and also "Class of the Month". The winners for Student of the Month were: Aiden Rentschlerl, Emmy Johnson, Cecilia Kerrigan, Carlos Jimenez, and Monroe Buckles. Class of the month was Mrs. Carpenter's Third grade class.

Our September mission "was to be was to listen and be respectful to everyone. Our October monthly mission is to "Say no to bad choices and keep yourself and others safe." This month there are a lot of various safety initiatives in the country. There is Fire prevention week which we will have the Fire department here on the 13<sup>th</sup> to teach our kids the importance of fire safety as well as riding fire trucks. Also say "No" to drugs and various other stand up to bad choices. There are a lot of things kids choose to say no to and we want to continue all of these great choices.

We also finished our Fall testing window with the program FastBridge as well as MAP/NSCAS Growth. The testing went well and we are receiving great feedback and scores right away so that we can help the students grow and achieve their academic goals. We also have been doing



# Ainsworth Community Schools

520 East 2<sup>nd</sup> Street, PO Box 65  
Ainsworth NE 69210

402-387-2083

**Benjamin Wright**  
**PK-6 PRINCIPAL**



great with continuing the reading curriculum Amplify. We have our WIN groups running at full speed as of right now and these groups are making great progress in meeting their goals.

Current Enrollment for the 2023-2024 school year as of October 5th:

**\*PK: 36 students**

Kindergarten- **24**

1st Grade- **26**

2nd Grade- **21**

3rd Grade- **30**

4th Grade- **27**

5th Grade- **32**

6th Grade- **28**

**Total: 188 Students K-6**

**Total: 224 Students Pk-6**

Report to the Board of Education  
October 2023

<b><u>Enrollment Summary</u></b>					
<b>Middle School (7th &amp; 8th)</b>			<b>High School</b>		
<b>Grade Level</b>	<b>Total in Grade</b>		<b>Grade Level</b>	<b>Total in Grade</b>	
<b>7th Grade</b>	10 M / 14 F	24	<b>9th Grade</b>	12 M / 15 F	27
<b>8th Grade</b>	20 M / 10 F	30	<b>10th Grade</b>	13 M / 12 F	25
			<b>11th Grade</b>	13 M / 15 F	28
			<b>12th Grade</b>	15 M / 21 F	36
<b>Total</b>	30M / 24 F	<b>54</b>	<b>Total</b>	<b>53 M / 63 F</b>	<b>116</b>

### **College Fair**

On October 18th, Ainsworth will once again be hosting a college fair. Students from Ainsworth, Cody-Kilgore and Springview will attend a college fair at the Ainsworth High School. Events included a presentation on Financial Aid for EducationQuest, and representatives from various colleges, universities, trade schools and branches of the military. A big thank you to Mrs. Schlueter for helping organize this event.

### **FFA Range Judging**

This year the Ainsworth FFA Chapter qualified for the State Range Judging competition near Beatrice. The Junior Team finished 38th and consisted of: Megan Jones, Kaden Evans (115th), Kaitlyn Sease (146th), Christina Fernau, and Kinsey Walz. The Sr. Team finished 24th in the state with Trey Appelt(64th) and Gracie Kinney ( 86th) placing individually. Other members of the Sr. Team were Aiden Jackman, Tyrin Daniels and MaKenzy Cheatum.

### **EducationQuest Grant**

The EducationQuest Foundation is pleased to announce that our school has been selected to receive an *8<sup>th</sup> Grade Campus Visit Grant* for the 2023-24 school year. The goal of this grant is to take 8th graders on a campus visit to help them realize that college is possible. Mrs. Schlueter takes the 8th graders to visit Northeast Community College every spring, but this year \$700 of the expenses will be covered using grant funds. Students will explore different career fields, go through a budgeting exercise, tour campus, and eat in the cafeteria. The college visit is slated for Wednesday, March 20th, 2024.

## Earth Science Students tour Ashfall Fossil Beds

The high school Earth Science classes toured Ashfall Fossil Beds on Wednesday, October 4, 2023. Their tour was guided by new park superintendent, Sam Matson. Students learned that the ancient climate in Nebraska was similar to today's savanna in Africa and temperatures didn't drop below freezing. Barrel-bodied rhinos, saber-toothed deer, giraffe camels, and horned rodents were a few of the animal species that lived at the site 12 million years ago. Ashfall is world-renowned because the fossils are preserved "in situ" (where they are found). The students all said the trip was fun and would recommend we continue to take the earth science classes every year. Some were impressed that the ash came from a volcano in southwestern Idaho. College intern students excavate the fossil bed every summer, so each time we visit, there is more to see. Thank you for allowing us to have this opportunity!

(Betty Bower)



The group in the Hubbard Rhino Barn.



The beginning of the tour in the visitor's center.



## Monthly Update for your Board Meeting Agenda

### October 2023

Networking & Events  
Latest 'Board Notes' – Monthly Newsletter  
Annual Board Calendar Summary  
Government Relations & Advocacy  
This Month In ...  
Monthly Agenda Video Updates & NASB's Video Resources  
Contact Us



### 2023 Advocacy Handout

<https://members.nasbonline.org/government-relations/nasb-advocacy-handbook>

(www.NASBonline.org – Government Relations – Advocacy Handbook)

#### **Your 2023 Advocacy Handout is now posted!**

The NASB Advocacy Handout of proposed changes to the bylaws, standing positions and legislative resolutions for your review prior to the 2023 Delegate Assembly is now posted on the NASB website. To better prepare you and your board's voting representative for the Delegate Assembly, please download, review, and bring this Handout with you to Omaha. <https://members.nasbonline.org/government-relations/nasb-advocacy-handbook>

This year's Delegate Assembly will take place **Friday, November 17, at 8:00 AM**, in conjunction with the State Education Conference in Omaha. All items within the Advocacy Handout will be considered by this Assembly. If you haven't already, each board should select one board member to represent the district or ESU as the voting delegate.

#### **Why is it important your district is represented at the Delegate Assembly?**

- The Delegate Assembly determines NASB's annual legislative and leadership agenda.
- ... is a key cog in securing laws, regulations, and a vision in Nebraska to benefit public education.
- ... is where your voice can be heard.
- ... is your governance meeting for the entire year.
- ... allows for equal representation. One district. One vote.

### **Networking & Events ... Register Now**

<https://members.nasbonline.org/events>

(www.NASBonline.org – Events)

*All Dates & Locations Tentative & Subject to Change*

#### **Labor Relations Conference – October 4-5 - Lincoln**

#### **New Board Member Workshop – November 1 - Kearney**

## **State Education Conference – November 15-17 - CHI Health Center, Omaha**

Registration is open now! You won't want to miss this annual event where over 1,000 school leaders and board members gather to learn and network. There will be two pre-conferences, three general sessions, over 50 breakout sessions, over 100 vendors, and unlimited opportunities to grow in your role supporting public education.

- Hotel room requests opened on September 27. You must already be registered for Conference in order to participate in the hotel room booking process.
- Get Involved! Learn more about Classroom Showcase, Student Voices, and Moderators on Page 2 of the September Board Notes!



## **Latest 'Board Notes' – Monthly Newsletter**

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

([www.NASBonline.org](http://www.NASBonline.org) - News & Resources - Board Notes)

- *Your 2023 Advocacy Handout is Now Posted*
- *Training, Networking, Engagement & Events*
- *the 2023 State Education Conference*
- *At The Board Table*
- *Recognition: Engaged*
- *Finding the Right Match for Your Leadership Vacancy*
- *Chronic Absenteeism*
- *Teacher/Administrator Negotiations Made Easy*
- *This Month In ... And Much More!*



## **"Annual Board Calendar Summary"**

View the full detailed calendar at:

<https://members.nasbonline.org/board-leadership/resources>

([www.NASBonline.org](http://www.NASBonline.org) – Board Leadership – Resources)

## **October Board Agenda Items**

In addition to routine agenda items, time sensitive topics include:

### **Accountability and Student Achievement Review**

- District Assurance Statement. On or before November 1, the school district must submit their Rule 10 Accreditation Assurance Statement to NDE. The statement must be signed either by the superintendent and/or a member of the governing board. The Assurance Statement should be presented to the board for review once complete.
- ESU Assurance Statement. On or before November 1, the ESU must submit their Rule 84 Assurance Statement to NDE. This rule is intended to support ESUs in effectively and efficiently supporting school systems in this state and to establish the minimum level of performance for accreditation.
- Fall Membership Report. On or before November 1, the superintendent of each school district shall submit to the Commissioner of Education a report described as the annual financial report showing (i) the amount of money received from all sources during the year and the amount of money expended by the school district during the year, (ii) the amount of bonded indebtedness, (iii) such other information as

shall be necessary to fulfill the requirements of the Tax Equity and Educational Opportunities Support Act and section § 79-1114, and (iv) such other information the Commissioner directs.

### **Advocacy**

- Appoint local board Delegate Assembly Representative – notify Matt Belka @ mbelka@NASBOnline.org

### **Budget**

- Superintendent file Financial Report. On or before November 1, all superintendents must submit to the Commissioner of Education, an Annual Financial Report. § 79-528
- Authorize School District Audit. On or before November 5, a copy of the Audit Report shall be filed with the Commissioner of Education and Auditor of Public Accounts. Annually, the school district shall authorize the examination of all financial records. The audit is to be conducted by a public accountant or by a certified public accountant.
- Collective Bargaining. On or before November 1, negotiations shall begin. No fewer than four negotiations meetings between the certificated and instructional employees' collective-bargaining agent and the board's bargaining agent.

### **Board will Review School (Annual) Foundation Filing Forms**

- School Board will Review the Annual Foundation Board Filing Forms Original tax deadline for exempt organizations (Form 990) on or before May 15, 2023. Note: Extension tax deadline for exempt organizations: November 15, 2023

### **Board-Superintendent Relations**

- Review current superintendent evaluation tool, policy specific to the evaluation, contract language to ensure it aligns to the policy, and review superintendent contract language outlining the responsibilities of the superintendent and board regarding the contract extension or renewal. Place each item on the board meeting agenda as specified.

**\*\*Review the full October Agenda on page 34 of the 2023 NASB Board Meeting Guide & Annual Board Calendar.**

### **Board Retreat**

To support our members who did not have the opportunity to participate in the New Board Member Workshops consider a Board Retreat to engage with your newly elected board members as they continue to transition into their new role. Please contact Marcia Herring, NASB Director of Board Leadership at [mherring@NASBOnline.org](mailto:mherring@NASBOnline.org) or 402-817-0296 to schedule a board retreat or private sessions through Microsoft Teams to review the board role and responsibilities.

### **Upcoming NASB Board Leadership Events**

#### ***Board President Circle – October 18, 2023***

#### ***NASB New Board Member Workshop - Wednesday, November 1, 2023***

Join the NASB Board Leadership Team in Kearney for the opportunity to engage newly elected board members who did not have the opportunity to attend the NASB New Board Member Workshop this past December 2022. We are also including an invitation to all newly appointed board members. The agenda will include discussion and review of best practice board governance, meeting protocols, committee work, policy, Open Meetings Law, scenarios, goal planning, superintendent evaluation, and more. Stay tuned for more information regarding the registration details.

**Submit Nominations for Board Member of the Year – [Ann Mactier Award]** Contact Marcia Herring with questions regarding qualifications, nomination form, etc.



## **Government Relations & Advocacy**

<https://members.nasbonline.org/government-relations>

(www.NASBonline.org – Government Relations)

WHO IS YOUR DELEGATE? While any board member is welcome to attend the Delegate Assembly, each board should select one member to represent them as the voting delegate prior to November 17.

Now is a great time to engage your lawmaker while they are in the district. Reach out if NASB can help you make a connection. Advocacy starts at home!



## **This Month In ...**

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

(www.NASBonline.org - News & Resources - Board Notes)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the Board Notes newsletter for “This Month In ...”

*Advocacy & Government Relations - ALICAP & Insurance - Board Leadership - Data Analytics - Energy Purchasing - Member Engagement - Policy - Search, Strengths & Awards - Technology*



## **Monthly Agenda Video Updates & NASB’s Video Resources**

<https://members.nasbonline.org/news-resources/video-library>

(www.NASBonline.org - News & Resources – Video Library)

Monthly Board Agenda videos, Legal Resources, NASB’s Live & Learn Series, Member Zoom’s, Q&A’s with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, and MUCH more!



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(www.NASBonline.org – About Us)

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## Ainsworth Community Schools

520 East 2<sup>nd</sup> Street, PO Box 65  
Ainsworth NE 69210  
402-387-2333  
Fax 402-387-0525

Dale Hafer  
SUPERINTENDENT

Dedra Stoner  
Laurie Witte  
DISTRICT OFFICE

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October 9, 2023

**TO:** Board Members

**FROM:** Dale

**SUBJECT:** Superintendent's Report for the October Regular Meeting

### 1) Financial Report

September was successful and another School District Budget has been constructed and approved. I appreciate the Board, Dedra, and Lacey for assistance and input. It takes a team to realize the budget. Further, we appreciate the input of our patrons and community members. We will continue to host opportunities for our community to connect with the Board about our finances at events such as our annual budget retreat held each August.

Starting next month (November) I will continue to provide month to month expenditure and revenue reports/data.

### 2) Transportation, Buildings and Grounds

The Coach Bus should be repaired and back in our possession before our trip to National FFA toward the end of October and early November. Otherwise, we are doing well with minor complications regarding transportation.

Conditioned Air Mechanical has finished the new boiler other than waiting for part that needs installed before starting up. Parts and delays continue to be a challenge, but Dan and his crew are moving our project along, so we are operational with the new boiler before the true heating season sets in.

We experienced a minor leak during our last round of rain near the HS stair by the elevator. Guarantee Roofing will be out in the near future to inspect and repair as that section is under warranty. They will also be checking the 3<sup>rd</sup> floor roof and gym roof areas that received wind damage to make sure they are secure for the winter before they are replaced or repaired by insurance in the spring/summer of 2024.

### **3) Board Policy Review**

Let's schedule a board policy committee to review options for a district policy review schedule. How about Monday, October 30<sup>th</sup>? Scott, Mark, and Bryan: please check your calendars. If the 30<sup>th</sup> doesn't work, what other options would work for you?

### **4) Strategic Plan**

The progress update went well, even though there was not a large turn-out from the community. I have had feedback from people who feel updated and "in the know" through our communication via the board, radio, newspaper, and website. That is a good thing, and we will continue to work hard to give frequent updates about our progress related to the plan and efforts.

Kari, from NASB, will be joining us for the 7:30 work session to discuss the possibility of doing a staff "well-being" survey. Brad and I wanted the entire board to hear about this service and opportunity from NASB before making a decision to move forward or not.

### **5) Professional Development**

We are set for the State Ed Conference in November! Thank you to everyone for taking time away from your busy schedules to attend. It is a great opportunity for Boards and Superintendents on an annual basis to learn and grow. We'll fine tune our plans more when we get closer to decide on details for travel. FYI, I will be headed down on Tuesday, November 14<sup>th</sup> as I have the Commissioner's Superintendent's Advisory Council at 8:00 am on Wednesday before the pre-conference starts.

### **6) Snow Days**

Did someone say, "snow days"?!? I would like to have a brief discussion to make sure we are on the same page with our approach to decision making regarding inclement weather and the challenges it brings. Last year was stressful for all of us due to the amount of snow and winter weather. I'd like to get a head start communicating with our parents and students about inclement weather and that starts with the Board.

### **7) Other**

Please let me know if you have any questions or needs. Thanks!

**ENROLLMENT OPTION: MAXIMUM STUDENT ENROLLENT LIMITATIONS  
FOR REGULAR EDUCATION PROGRAMMING**

According to Policy 502.02, the most recent applicable policy pertaining to option enrollment, the Board of Education at the October regular meeting will determine the maximum number of option students the Ainsworth Community Schools may receive in any program, class, grade level, or school building.

The following maximums are recommended for the 2024-2025 school year:

<b>PROGRAM</b>	<b>PROGRAM CAPACITY</b>	<b>PROJECTED ENROLLMENT</b>	<b>OPTION STUDENTS</b>
Kindergarten	50	30	20
First	50	25	25
Second	50	26	24
Third	50	25	25
Fourth	50	30	20
Building Capacity, Elementary	250	136	114
Fifth	50	27	23
Sixth	50	30	20
Seventh	50	28	22
Eighth	50	24	26
Building Capacity, Middle School	200	109	91
Ninth	60	30	30
Tenth	60	27	33
Eleventh	60	25	35
Twelfth	60	28	32
Building Capacity, Sr. High School	240	110	130

\*Special Education capacity will be determined on a case-by-case basis in accordance with state law and the available resources as determined by the District's Director of Special Education or designee.



Dale Hafer &lt;dhafer@ainsworthschools.org&gt;

## July 24, 2023 Policy Update

2 messages

Jim Luebbe <jluebbe@nasbonline.org>

Mon, Jul 24, 2023 at 2:31 PM

To: "Aaron Plas (aplas@bennps.org)" <aplas@bennps.org>, "Bryon Hanson (bhanson@callawaypublicschools.org)" <bhanson@callawaypublicschools.org>, "Cherie Van Dyke (vandykec@discoverers.org)" <vandykec@discoverers.org>, "Dale Hafer (dhafer@ainsworthschools.org)" <dhafer@ainsworthschools.org>, "Danielle Fairbanks (dfairbanks@bpsnebr.org)" <dfairbanks@bpsnebr.org>, "Dave Patton (david.patton@apsbulldogs.org)" <david.patton@apsbulldogs.org>, "Evelyn Browne - Banner County (evelyn.browne@bcswildcats.org)" <evelyn.browne@bcswildcats.org>, "Gary Klahn (gklahn@esu8.org)" <gklahn@esu8.org>, "Jason Alexander (jalexander@bpsnebr.org)" <jalexander@bpsnebr.org>, "Jeff Rippe (ripj@hotmail.com)" <ripj@hotmail.com>, "Jodi McCoy (jmccoy@bennps.org)" <jmccoy@bennps.org>, "Joe'l Ruybalid (jrruybalid@gmail.com)" <jrruybalid@gmail.com>, "joshweber@chsbulldogs.org" <joshweber@chsbulldogs.org>, "Loren Engel (loren.engel@cvsstorm.com)" <loren.engel@cvsstorm.com>, "Mo Hanks (eugene.hanks@cpsrams.org)" <eugene.hanks@cpsrams.org>, "randy.gilson@blairschools.org" <randy.gilson@blairschools.org>, "Rich Lemburg (rlemburg@clarkson.esu7.org)" <rlemburg@clarkson.esu7.org>, "Rodney Brown (rodney.brown@bpsne.net)" <rodney.brown@bpsne.net>, Rodney Olson <rodney.olson@bayardtigers.org>, "Ryan Ruhl (ryan.ruhl@centuraps.org)" <ryan.ruhl@centuraps.org>, "suzanne.whisler@apsbulldogs.org" <suzanne.whisler@apsbulldogs.org>, "Troy Loeffelholz (loeffelholz@discoverers.org)" <loeffelholz@discoverers.org>

Policy Update Subscribers,

This Update starts with the revised SPED policies of section 612. These continue to get more detailed and numerous.

Policy 605.02 is a complete rewrite of the policy under the same file number that used to be titled Individualized Instruction. These revisions were part of LB705, The Christmas Tree bill in the last Legislature.

Policy 604.15 Information Relating to Dyslexia is a new policy required in LB298 of the recent session and it relates to collecting and recording data that will be reported to NDE each year by July 1.

Policy 604.16 Use of Artificial Intelligence is also new and I hope you find it interesting. The requirement relating to student use of AI can actually be stated quite briefly – the students should use it, not use it, or only use it for certain purposes as instructed by each teacher. On any project they should cite its use when utilized. The more important questions relate to board expectations for administrators and staff since this is already an important business tool and millions of college students were using AI across the nation this last semester. While there are AI Detectors available, the number of false positives and false negatives they generate make them of little use, and as soon as one is created the strong AI systems can often learn to defeat them. Schools will have to rethink many areas of their education procedures.

Student Discipline Policy Revisions will be issued next Monday after Administrators' Days. I hope to see you there.

Jim Luebbe

### 23 attachments

 0612.01 - free appropriate public education.doc  
31K



Dale Hafer <dhafer@ainsworthschools.org>

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## August 17, 2023 Policy Update

1 message

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Jim Luebbe <jluebbe@nasbonline.org>

Thu, Aug 17, 2023 at 6:53 AM

To: "Bryon Hanson (bhanson@callawaypublicschools.org)" <bhanson@callawaypublicschools.org>, "Dale Hafer (dhafer@ainsworthschools.org)" <dhafer@ainsworthschools.org>, "Danielle Fairbanks (dfairbanks@bpsnebr.org)" <dfairbanks@bpsnebr.org>, "Dave Patton (david.patton@apsbulldogs.org)" <david.patton@apsbulldogs.org>, "Evelyn Browne - Banner County (evelyn.browne@bcswildcats.org)" <evelyn.browne@bcswildcats.org>, "Gary Klahn (gklahn@esu8.org)" <gklahn@esu8.org>, "Jason Alexander (jalexander@bpsnebr.org)" <jalexander@bpsnebr.org>, "Jeff Rippe (ripj@hotmail.com)" <ripj@hotmail.com>, "Jodi McCoy (jmccoy@bennps.org)" <jmccoy@bennps.org>, "Joe'l Ruybalid (jrruybalid@gmail.com)" <jrruybalid@gmail.com>, "Loren Engel (loren.engel@cvsstorm.com)" <loren.engel@cvsstorm.com>, "Mo Hanks (eugene.hanks@cpsrams.org)" <eugene.hanks@cpsrams.org>, "randy.gilson@blairschools.org" <randy.gilson@blairschools.org>, "Rich Lemburg (rlemburg@clarkson.esu7.org)" <rlemburg@clarkson.esu7.org>, "Rodney Brown (rodney.brown@bpsne.net)" <rodney.brown@bpsne.net>, Rodney Olson <rodney.olson@bayardtigers.org>, "suzanne.whisler@apsbulldogs.org" <suzanne.whisler@apsbulldogs.org>

Policy Subscribers,

I am attaching a revision of Policy 505.03 – Suspension and Expulsion to incorporate all the changes made by the recent Legislative Session and included in LB705, otherwise known as the Christmas Tree bill. These are mostly procedural for handling hearing requests, but also include a prohibition on out-of-school suspensions for pre-Kindergarten through second grade students and new assurances to allow suspended students to complete missed homework or examinations.

I've also attached redlines for the changes made to the previously existing 612 section Special Education policies revised in July.

Jim

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### 3 attachments

 **0505.03 - suspension and expulsion.doc**  
64K

 **0505.03 - suspension or expulsion of students redline.pdf**  
138K

 **Section 612 SPED policy redlines July 2023.pdf**  
771K

## SUSPENSION AND EXPULSION OF STUDENTS

The authority to suspend for a "short term" and to propose an "extended term" suspension and/or expulsion is delegated to the Principal or his or her designee. A short-term suspension shall mean the exclusion of a student from school attendance for a period not to exceed five school days. A long-term suspension means the exclusion of a student from school attendance for a period exceeding five school days but less than twenty school days.

The provisions of this section apply to all pupils enrolled in the school district. When considering possible courses of action for special education students in regard to alleged violations of school rules, policies, and regulations, procedural due process rights guaranteed under applicable Federal and State statutes are applicable. The school district is obligated to see that every special education student is provided an appropriate educational program without cost to the parent. Conversely, schools are not required to maintain pupils who are a danger to themselves or others in regular attendance centers.

### Reasons for Suspension, Expulsion or Mandatory Reassignment

Suspension from classes or school will not be carried out unless the student while subject to school authority:

1. Uses violence, force, threat or intimidation in a manner causing substantial interference with school purposes; or
2. Willfully causes or attempts to cause substantial damage to property, steals or attempts to steal property of substantial value, repeatedly damages or steals property, or starts or attempts to start a fire of any magnitude of damage; or
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this section; or
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student; or
5. Knowingly possesses, handles, or transmits any firearm, knife, explosive or other dangerous object or material that is ordinarily considered a weapon; or
6. Engages in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in statute 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in statute 53-103 or being under the influence of a controlled substance or alcoholic liquor; or
7. Commits public indecency as defined in Nebraska statute 28-806 if that student is at least twelve years of age but less than nineteen years of age; or
8. Commits or attempts to commit sexual assault against any person. This may result in expulsion regardless of time or location if a complaint has been filed by a prosecutor alleging the incident as required in Nebraska statute 79-267.8; or
9. Engages in bullying as defined in statute 79-2,137; or

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

10. Engages in any other illegal activity which constitutes a danger to other students or interferes with school purposes; or
11. Repeatedly violates the policies, rules and standards of student conduct established by the district if such conduct constitutes a substantial interference with school purposes.

A given suspension will be for a period of time not to exceed 5 school days. A student will be informed of the charges against him or her and, if the student denies them, an explanation of the evidence will be given and the student will be given an opportunity to refute the charges. No time delay is necessary between the time a pupil is notified of the charges and the time of the hearing before the Principal.

#### No Out-of-School Suspensions, Pre-Kindergarten through Second Grade

Except as provided in the following paragraph, an elementary school shall not suspend a student in pre-kindergarten through second grade. Disciplinary measures may be taken inside the school as an alternative to suspension.

An elementary school may suspend a student in pre-kindergarten through second grade if such student brings a deadly weapon as defined in statute 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event.

#### Short-Term Suspension

Short-term suspension means the exclusion of a student from school attendance or a school function for up to five days because of:

1. Conduct constituting grounds for expulsion as set forth in this policy; or
2. Other violations of rules and standards of behavior adopted by the Board, the administrative staff or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between the prohibited conduct and school.

#### Long-Term Suspension

Long-term suspension means the exclusion of a student from attendance in the district for a period exceeding five school days but less than twenty school days.

#### Opportunity to Complete Homework

Any student who is suspended shall be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations. The district shall develop and adopt guidelines that provide any such student with the opportunity to complete classwork and homework. Such guidelines shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork and homework. The guidelines shall be provided to the student and a parent or guardian at the time of suspension.

### Assurances

Guidelines to ensure that students are afforded due process during a suspension or proposed suspension from school will be developed. The procedural rules, regulations and guidelines will be approved by the Board and made known to students, parents and school staff.

Every report of alleged violations of student conduct policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing student conduct investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged violations of student conduct policies.

Administrative procedures complying with the Student Discipline Act shall also be in place to ensure due process to the student should the Principal decide to administer a long-term suspension, expulsion, or mandatory reassignment.

### Emergency Exclusion

All cases of expulsion shall be preceded by short-term suspension and its related procedures or by the condition of emergency exclusion which applies only:

- 1) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- 2) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Such an emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, a hearing will be held and a final determination made within ten school days after the initial date of exclusion. Such procedure shall substantially comply with the procedures set forth in state statutes 79-266 to 287 for a long-term suspension or expulsion and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

### Notification of Parents

The Principal will make a reasonable effort prior to the beginning of a short-term suspension to contact the parent(s) or guardian(s) of the student by telephone or to communicate to them directly regarding the specific act(s) for which the suspension is ordered and the length of the suspension. If personal contact cannot be made then a written notice will be sent to the student and the student's parent or guardian within 24

hours or such additional time as is reasonably necessary not to exceed an additional 48 hours stating the specific act(s) for which the suspension is ordered and the length of the suspension.

The Principal shall make a reasonable effort to hold a conference with the student and the parent or guardian before or at the time the student returns to school and shall document such effort in writing.

#### Destruction of Records

All records and documentation regarding suspension will be destroyed within three years of the student's continuous absence from school. No information regarding a suspension will be communicated to any person not directly involved in the disciplinary proceedings.

The right of appeal to the Board in cases involving student suspension described in this policy does not extend to a suspension from a student extracurricular activities program or other disciplinary action affecting participation in an extracurricular activities program.

#### Expulsion

For the purposes of this policy and as defined in the Student Discipline Act, expulsion shall mean exclusion from attendance in all schools, on school grounds, and at activities within the district for a period not to exceed the end of the semester unless the student's misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. If the misconduct occurred before the last ten school days of the first semester and the expulsion takes effect in the second semester because the recommendation for expulsion was appealed to a hearing examiner or the School Board, the length of the expulsion shall not exceed the number of days it would have been in effect had the appeal not been made.

#### Suspension Prior to a Hearing

When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the Superintendent, the student may be suspended by the Principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the Principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of

suspension. During this time the student will not be required to attend the district's alternative programs for expelled students in order to complete classwork or homework

#### Summer Review of Expulsion

Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year as required by law. The review shall be conducted by the hearing examiner after the hearing examiner has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing examiner that the student be readmitted for the upcoming school year. If the board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

#### Alternative School or Procedures Prior to Expulsion

The district shall provide an alternative school, class, or educational program for expelled students, or shall follow procedures in accordance with Statute 79-266.

#### Suspension of Enforcement of an Expulsion

Enforcement of an expulsion action except for violations of the district's weapons policy may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement including other consequences that may apply.

#### Conclusion of an Expulsion

At the conclusion of an expulsion, a school district shall reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

#### Procedures Involving Long-term Suspension or Expulsion

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the administrator to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

The Superintendent will develop procedural rules, regulations and guidelines governing expulsions. These shall be approved by the Board and made known to students, parents and school staff. The Principal shall keep records of all expulsions.

If the Principal makes a decision to discipline a student by long-term suspension, expulsion, or mandatory reassignment, the following procedures shall be followed:

1. The decision as to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision, a written charge and a summary of the evidence supporting such charge shall be filed with the Superintendent.
2. The school shall, within two school days after the decision, send written notice by registered or certified mail to the student and his or her parent or guardian informing them of the Principal's decision to recommend long-term suspension or expulsion. The notice shall include the following:
  - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
  - b. The penalty, if any, which the Principal has recommended in the charge and any other penalty to which the student may be subject;
  - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or homework;
  - d. A description of the hearing procedures provided by the Student Discipline Act, along with procedures for appealing any decision rendered at the hearing;
  - e. A statement that the Principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
  - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the Principal or Superintendent in person or by registered or certified mail to the address provided on the form in accordance with law.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the Superintendent, the student may be suspended by the Principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the Principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student or the student's parent, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five school days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the Superintendent if notice of the request is given to the Superintendent within two school days after receipt of the Superintendent's recommended appointment. Upon receiving such request, the Superintendent shall provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The Superintendent may also provide an additional list of hearing examiners that may include hearing examiners employed by or under contract with the school district. The student or the student's parent or guardian shall, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the Superintendent in writing of the selection. The Superintendent shall appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner shall, within two school days after being appointed, give written notice to the Principal, the student, and the student's parent or guardian of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the Principal, the student, and the student's parent or guardian, except with the consent of all the parties.
8. The Principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the School Board no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days, but not more than thirty calendar days, following the actual receipt of written notice, the Superintendent shall appoint a hearing examiner. The hearing will be held in accordance with Statute 79-269 but the imposed punishment shall continue in effect pending final determination.
10. If the request for a hearing is not received within thirty calendar days following mailing or delivery of the written notice, the student shall not be entitled to a hearing.

If a hearing is requested, the hearing, hearing procedures, the student's rights, rights of the parent or guardian, and any appeals or review shall be handled in accordance with the Student Discipline Act in Statutes 79-254 through 79-294.

#### Violations of Law Relating to Suspensions or Expulsions

1. Student violations or suspected violations of Nebraska law will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Student violations of school policy that are not apparent violations of law will be addressed by school administrators without reporting them to law enforcement. Administrators should consider the student's maturity, and known behavioral, emotional or mental disorders, if applicable. It will be the responsibility of the referring administrator to contact the student's parent that a referral to legal authorities has been or will be made, if applicable.

On or before August 1 the school board will annually review the reporting guidelines above with the County Attorney. These shall be distributed to all parents and guardians and their students at the beginning of each school year, or at the time of enrollment if during the school year. The guidelines shall also be posted conspicuously in each school during the school year.

2. Except in instances of suspected child abuse, when a Principal or designee releases a minor student to a law enforcement officer for the purpose of removing the minor from the school premises, immediate steps shall be taken to notify the parent, guardian, or other relative having control of the minor about the minor's release to the officer and about the place to which the minor is reportedly being taken. In cases of suspected child abuse, the Principal or designee will provide the law enforcement officer with the address and telephone number of the minor's parents or guardian.

Supplemental to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: Neb. Statute 28-1204.04  
79-254 et seq. (Student Discipline Act)

20 U.S.C. §§ 1400 et seq. (Individuals with Disabilities  
Education Act)

34 C.F.R. §§ 104.1 et seq.

34 C.F.R. §§ 300 et seq.

Goss v. Lopez, 419 U.S. 565 (1975).

Wood v. Strickland, 420 U.S. 308 (1975)

Cross Reference:

504 Student Rights and Responsibilities

### INFORMATION RELATING TO DYSLEXIA

The Superintendent in collaboration with the District's Director of Special Education shall be responsible for ensuring the district collects and records information relating to dyslexia including the number of students who:

1. Tested for a specific learning disability in the area of reading, including tests that identify characteristics of dyslexia and the results of such tests;
2. Identified as having a reading issue, including dyslexia, in accordance with the assessment administered under the Nebraska Reading Improvement Act as required by Policy 604.14;
3. Identified as described in item 2 above who have shown growth on the measure used to identify those reading issues.

By July 1 of each year the district shall provide the required information to the Nebraska State Department of Education in addition to other dyslexia and reading related data as requested.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## USE OF ARTIFICIAL INTELLIGENCE IN THE SCHOOL

The board recognizes the potential benefits of Artificial Intelligence (AI) in enhancing educational outcomes and requiring innovative teaching practices, in part because this technology is already available to many students at home. This policy aims to ensure the responsible use of AI technologies within the school district along with teaching and homework strategies that consider the probability that students can easily access AI outside the school.

### Artificial Intelligence Definition:

AI involves the operation of computer systems that process natural language to perform tasks that normally require human intelligence, such as the construction of complex responses to inquiries, visual perception in images or videos, speech recognition, decision-making, and translation between languages. It can generally expand, modify, and clarify its responses through repeated requests or additional specific directions. Commonly used AI systems include ChatGPT, Bard, Cohere Generate, DALL-E, Claude, and Synthesia but many AI systems are available for specific purposes and it is the administrators' responsibility to choose those suitable for an educational environment.

### Ethical Considerations:

Any use of AI as part of the district's instructional program should prioritize its educational value, while avoiding discrimination and minimizing unwanted outcomes. Only AI platforms approved by the district with appropriate filters for preventing the use of discriminatory, hateful or otherwise inappropriate responses shall be used by the district. The use of AI by students to complete homework or assessments shall only be allowed to the extent stated by the teacher for the individual assignment or entirety of the course. The use of AI systems when allowed shall not violate computer use, copyright, plagiarism and intellectual property policies of the district when properly cited.

As always, students are expected to cite original sources for quotations, facts, information, statistics, dates, or the paraphrased statements of others. An AI system should be cited when its generated content is quoted, paraphrased or otherwise used in a student's work. The lack of such citations shall imply the assignment or assessment is entirely the work of the student, free of any AI system's writing, organization, direction, or modification of the student's work.

### Student Privacy and Data Protection:

Prior informed consent from parents/guardians should be obtained before allowing student use of AI systems. The district will prevent or strongly discourage any collecting, storing, or analyzing of student data using AI platforms. Measures should be in place to prevent students from using AI to cheat on homework or assessments, including regular monitoring of student use of school computers, and planning homework and assessments to minimize the opportunity to complete them using AI systems. The administrators and staff are cautioned that the use of detection software as a means of monitoring AI use is fallible, difficult to prove, easily subject to claims of harassment, destructive of trust when false accusations are made, and unlikely to be successful with AI systems that are constantly improving.

### Equity and Accessibility:

Use of AI systems shall comply with district Equal Educational Opportunity policies. AI-based instructional resources should be tailored to address individual student needs, allowing for personalized learning experiences and accommodating diverse learning styles when possible and appropriate.

Transparency and Rationale:

Students, parents/guardians, and educators should be provided with understandable information about the purpose, limitations, and potential benefits of AI technologies. Clear guidelines should be established to ensure that students are aware of the district's intended appropriate use of AI tools for homework and assessments. Consideration should be taken by the teaching staff that AI availability on district networks for its use as a business tool does not facilitate the misuse of AI in completing homework or compromising academic integrity.

Educator Training and Professional Development:

Educators should receive comprehensive training and ongoing professional development opportunities to understand the benefits and limitations of AI technologies, enabling them to both effectively incorporate and appropriately limit AI in their teaching practices. Educators should be equipped with the knowledge and skills necessary to evaluate and monitor student inputs to AI systems, AI responses to those inputs, and ensuring they are both appropriate.

Ongoing Evaluation and Accountability:

Administrators, network supervisors, and teaching staff will establish processes for ongoing evaluation and monitoring of AI technologies used within the school district, including periodic assessments of their impact on student learning. Procedures for reporting concerns, incidents, or breaches related to AI use should be established, ensuring accountability and addressing issues promptly.

Community Engagement and Communication:

The school board will engage with the community, including students, parents/guardians, educators, and relevant stakeholders, to foster understanding, gather comments, and address concerns related to the use of AI in education. Clear and regular communication channels including the district's website should be established to inform the community about the educational purpose, use, and benefits of AI technologies in the school district, along with measures taken to prevent inappropriate use of AI systems.

Implementation:

Administrators will provide procedures and professional development resources to assist with instructional changes that use the best features of AI while reducing the misuse of AI in completing homework and assessments. These procedures will emphasize the use of AI to enhance student education and address the ways traditional homework might be reshaped or redirected by AI's skillful use. Regular reviews will be conducted to ensure this policy's effectiveness, alignment with emerging best practices, and adaptations to address evolving challenges in AI usage.

Cross Reference	102	Educational Philosophy of the District
	501	Objectives for Equal Educational Opportunities for Students
	606.06	Acceptable Use of Computers, Tech. and the Internet
	606.08	Reproduction of Copyrighted Materials

## ALTERNATIVE EDUCATION PROGRAM

The Superintendent may offer an expelled student an alternative school, class, or educational program; or an alternative education plan in accordance with state statutes and Rule 17. An expelled student may not be required to attend the alternative program. The Superintendent is responsible to arrange and plan for a student's alternative educational program, based on the available resources and student's individual circumstances.

The plan shall (a) specify guidelines and consequences for behaviors which have been identified as preventing the student from achieving the desired benefits from the educational opportunities provided, (b) identify educational objectives that must be achieved in order to receive credits toward graduation, (c) specify the financial resources and community programs available to meet both the educational and behavioral objectives identified, and (d) require the student to attend monthly reviews in order to assess the student's progress toward meeting the specified goals and objectives.

If a district decides not to provide an alternative school, class or educational program for expelled students, or if the expelled student decides not to participate in the alternative offered, the district shall follow the procedures below:

1. A conference shall be called by a school administrator and held to assist the district in the development of a plan with the participation of a parent or a legal guardian, the student, a school representative, and a representative of either a community organization with a mission of assisting young people or a representative of an agency involved with juvenile justice.
2. The plan shall be in writing and adopted by a school administrator and presented to the student and the parent or legal guardian.
3. The plan shall:
  - a. Specify guidelines and consequences for behaviors which have been identified as preventing the student from achieving the desired benefits from the educational opportunities provided,
  - b. Identify educational objectives that must be achieved in order to receive credits toward graduation,
  - c. Specify the financial resources of the community programs available to meet both the educational and behavioral objects identified, and
  - d. Require the student to attend monthly reviews in order to assess the student's progress toward meeting the specified goals and objectives.

Legal Reference: NDE Rule 17

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## FREE APPROPRIATE PUBLIC EDUCATION

The district ensures that a free appropriate public education is available to all children with disabilities residing in the district in accordance with state and Federal regulations from date of diagnosis through the school year in which the student reaches 21 years of age, including children with disabilities who have been suspended or expelled. An IEP outlines each student's individual education plan and will be reasonably designed to meet the unique educational needs of the student.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

FULL EDUCATIONAL OPPORTUNITY GOAL

The district has a goal of providing a full educational opportunity to all children through the age of twenty-one with disabilities and a detailed timetable for accomplishing that goal. The same educational services, programs, and opportunities shall be as available as they are to children without disabilities.

NDE document “Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## CHILDFIND

All children with disabilities from birth to age twenty-one residing in the district, including children with disabilities who are homeless children or wards of the state and children with disabilities attending non-public schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. The district will provide multiple methods to provide parents, guardians, and community members with information regarding how to refer a child for an evaluation and the identification process. Each school building will have a designated contact person who is knowledgeable about the district procedures, and the district will designate a contact person to oversee the child find process. The child find process will be consistent with Federal and state regulations.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## EVALUATION PROCEDURES

The district ensures that children with disabilities are evaluated in accordance with 92 NAC 51-006.

Procedures to ensure that testing and evaluation materials and procedures utilized for the purposes of evaluation and placement of children with disabilities will be selected and administered so as not to be racially or culturally discriminatory. Such materials or procedures shall be provided and administered in the child's native language or mode of communication, unless it is clearly not feasible to do so, and no single procedure shall be the sole criterion for determining an appropriate educational program for a child.

The district will periodically collect students' reading, math, and writing performance data to allow school teams to make data-based decisions to determine who is in need of general education interventions in accordance with 92 NAC 52-006. Interventions will include evidenced-based practices. The students' progress will be monitored in the area of the deficit at least twice a month. School teams will review all collected data, and if it is suspected that a student has a specific learning disability, the student will be referred for an evaluation. The parent has a right to request an evaluation at any time. The district will develop procedures to ensure compliance with all Federal and state regulations concerning evaluations. District education and assessment staff will be trained annually on procedures and district-level policies.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## INDIVIDUALIZED EDUCATION PROGRAM AND FAMILY SERVICES PLAN

The district ensures that an Individualized Education Program (IEP), or an Individualized Family Service Plan (IFSP) is developed, reviewed, and revised for each child with a disability in accordance with 92 NAC 51-007. Prior to considering any draft of an IEP as final it shall be reviewed and revised based on discussion and decisions of the team including the parent, guardian or surrogate. Reasonable efforts will be made of obtain informed consent from the parent, guardian, or surrogate regarding special education placement on the IEP before services are begun.

Every report of alleged violations of the district's special education policies that can be interpreted at the outset to fall within the protections of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of an ongoing investigation of these policies, potential issues of sexual harassment or discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged sexual harassment or discrimination as well as the incidents of alleged violations of the special education policies.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## TRANSITION OF CHILDREN FROM PART C TO PRESCHOOL PROGRAMS

The district ensures that children participating in early intervention programs under Part C of IDEA and who will participate in preschool programs assisted under Part B experience a smooth and effective transition to those preschool programs in a manner consistent with 92 NAC 51-007.16. By the third birthday of such a child, an individualized education program or an individualized family service plan has been developed and is being implemented for the child. The local educational agency will participate in transition planning conferences arranged by the designated lead agency.

NDE document “Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## PARTICIPATION IN STATE AND DISTRICT WIDE ASSESSMENTS

The district ensures that children with disabilities are included in all general state and district wide assessment programs with appropriate accommodations and alternate assessments where necessary and as indicated in their respective individualized education programs.

District staff will provide the parent, guardian, or appointed surrogate (when applicable) with information regarding decisions to evaluate (what they are proposing or rejecting, reasons for decisions, all options considered, why other options were rejected, what information was used to make decisions, and any other relevant information). Staff will review evaluation assessment plans with parents and will seek written permission for evaluation on the district consent form which will provide state and Federal requirements consistent with 300-9 and 92 NAC 51-009.08. Informed consent for special education placement will be obtained on the IEP form before services are initiated. Revocation of consent for evaluation or services must be documented by the parent in writing

NDE document “Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## LEAST RESTRICTIVE ENVIRONMENT

To the maximum extent appropriate, children with disabilities through the age of twenty-one, including children in public and nonpublic institutions or other care facilities, are educated with children who are not disabled, and special classes, separate schooling, or other removal of children with disabilities from the regular education environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

Individual Education Plans (IEPs) will be developed by teams, which will include all roles identified with Federal and state rules, within 30 days from the initial eligibility decision and at least annually, consistent with state and Federal rules and regulations. The district will use the state-provided model forms to make sure all required components are considered and included. While a draft may be developed before an IEP meeting, the draft will not be considered as the final version and shall be reviewed and revised based on the team, including the parent, input and consensus. If a parent requests an alternate means of attendance, the team will offer attendance via phone or virtual conferences. Procedures for such options will be developed to ensure confidentiality and to obtain proper signatures.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## CHILDREN IN NONPUBLIC SCHOOLS

To the extent consistent with the number and location of children with disabilities who are enrolled by their parents in nonpublic elementary and secondary schools, provision is made for the participation of those children in special education and related services in accordance with the requirements contained in 92 NAC 51.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## PROCEDURAL SAFEGUARDS

The district ensures that children with disabilities and their parents are afforded the procedural safeguards required in 92 NAC 51-009.

Parents will be given a copy of their procedural safeguards annually or upon initial referral or parental request for evaluation; upon request by a parent; upon receipt by the school district or approved cooperative of the first occurrence of the filing of a complaint under 92 NAC 51-009.11 and the first occurrence of filing a special education due process case under 92 NAC 55; and in accordance with the discipline procedures in 92 NAC 51-016. District procedures will be developed for parent participation in decisionmaking, parent examination of records, record access, release of records, record amendments, confidentiality safeguards, records regarding migratory children with disabilities, retention and destruction of records, insurance process (if applicable)], and dispute resolution processes.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## TRANSPORTATION

The district will provide for the transportation expenses of children with disabilities who are residents of the school district. This shall include transportation services needed for children (including birth to 5-year-olds who are wards of the state, parentally placed nonpublic students who require services) to access academic, related services, and nonacademic services and activities as determined by the child's IEP team. Except when a parent is transporting only his or her child, the board of education shall require that the driver and vehicle meet the standards required by 92 NAC 91 and 92.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## PERSONNEL QUALIFICATIONS

The district ensures that personnel necessary to carry out IDEA requirements are appropriately and adequately prepared and trained, including that those personnel have the content knowledge and skills to serve children with disabilities.

NDE document “Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION

The district complies with the requirements contained in 92 NAC 51-003.16, 003.20 and 009.03 relating to the confidentiality of student records and information.

The district will protect the confidentiality of personally identifiable information in the education records of students with disabilities. The district shall maintain a system of safeguards to protect the confidentiality of students' educational records and personally identifiable information when collecting, retaining, disclosing, and destroying student special education records, in accordance with Board policy, state requirements, and Federal and state law and regulations.

"Policies and Procedures Guidance Documents" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## SUSPENSION AND EXPULSION RATES

The district examines data, including data disaggregated by race and ethnicity, to determine if significant discrepancies are occurring in the rate of long-term suspensions and expulsions of children with disabilities.

The district will implement positive behavior intervention strategies to promote appropriate behaviors and improve school climate. Change of placement decisions related to disciplinary removals will be consistent with Federal and state regulations (Section 300.530, 92 NAC 51-009.016) The district will develop procedures to ensure disciplinary procedural safeguards and decisionmaking follows such regulations.

“Policies and Procedures Guidance Documents” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## ACCESS TO INSTRUCTIONAL MATERIALS

A school district that chooses to coordinate with the National Instructional Materials Access Center (NIMAC) when purchasing print instructional materials shall enter into a written contract with the publisher of the print instructional materials to:

1. Require the publisher to prepare and, on or before the delivery of the print instructional materials, provide to the National Instructional Materials Access Center, electronic files containing the contents of the print instructional materials using the Instructional Materials Accessibility Standard (NIMAS); or
2. Purchase instructional materials from a publisher that are produced in or may be rendered in specialized formats.

Nothing in this policy shall be construed to require a school district to coordinate with the National Instructional Materials Access Center. If a school district chooses not to coordinate with the National Instructional Materials Access Center, the school district shall provide an assurance to the Nebraska Department of Education that the school district will provide instructional materials to students with blindness or other students with print disabilities at the same time as other students.

“Policies and Procedures Guidance Documents” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## OVER-IDENTIFICATION AND DISPROPORTIONALITY

The district has a goal of preventing the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment as described in 92 NAC 51-003.10.

“Child with a disability” means a child who has been verified as per 92 NAC 51-006 as a child with autism, a behavior disorder, deaf-blindness, a developmental delay, a hearing impairment including deafness, a mental handicap, multiple impairment, an orthopedic impairment, an other health impairment, a specific learning disability, a speech-language impairment, a traumatic brain injury or a visual impairment including blindness, who because of this impairment needs special education and related services. If, under 92 NAC 51-003.63, it is determined, through an appropriate evaluation under 92 NAC 51-006, that a child has one of the disabilities identified above, but only needs a related service and not special education, the child is not a child with a disability under this Chapter. If the related service required by the child is considered special education rather than a related service, the child would be determined to be a child with a disability.

School districts must ensure no single measure or assessment is used as the sole criterion for determining whether a child is a child with a disability and for determining an appropriate educational program for the child.

School districts must ensure assessments and other evaluation materials used to assess a child are selected and administered so as not to be discriminatory on a racial or cultural basis, and are provided and administered in the child’s native language or other mode of communication and in the form most likely to yield accurate information on what the child knows and can do academically, developmentally and functionally, unless it is clearly not feasible to so provide or administer. The district’s special education provisions will be equally available to all children.

NDE document “Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## PROHIBITION ON MANDATORY MEDICATION

School districts are prohibited from requiring parents to obtain a prescription for substances identified under Schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act (21 U.S.C. 812(c)) for the child as a condition of attending school, receiving an evaluation under 92 NAC 51-006, or receiving services under Chapter 51.

Nothing in this policy shall be construed to create a prohibition against teachers and other school personnel consulting or sharing classroom-based observations with parents or guardians regarding a student's academic and functional performance, or behavior in the classroom or school, or regarding the need for evaluation for special education or related services.

"Policies and Procedures Guidance Documents" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## APPOINTMENT OF SURROGATES

To ensure the protection of the rights of children, the district will appoint a surrogate for a child with a disability as required by law. The duty of appointing a surrogate must include a method for determining whether a child needs a surrogate parent and for assigning a surrogate parent to the child. The district shall make reasonable efforts to ensure the assignment of a surrogate not more than 30 calendar days after there is a determination that the child needs a surrogate.

The surrogate must be a person as described in 51 NAC 0009.10D who:

1. Has no personal or professional interest that conflicts with the interest of the child he or she represents;
2. Has knowledge and skills that ensure adequate representation of the child; and
3. Is not an employee of any public agency which is involved in the education or care of the child.

The surrogate may represent the child in all matters relating to:

1. The identification, evaluation, and educational placement of a child; and
2. The provision of a free appropriate public education to the child.

Issues arising from the selection, appointment, or removal of a surrogate parent shall be resolved through hearings established under 92 NAC 55.

“Policies and Procedures Guidance Documents” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## CONSENT FOR EARLY INTERVENTION SERVICES

If the parent of a child enrolled in public school or seeking to be enrolled in public school does not provide consent for initial evaluation under 92 NAC 51-009.08A1 or the parent fails to respond to a request to provide consent, the school district may, but is not required to, pursue the initial evaluation of the child by utilizing the procedural safeguards in 92 NAC 51-009 (including the mediation procedures or the due process procedures), if appropriate.

When a parent refuses to provide consent under 92 NAC 52-009 a meeting will be held or offered to explain to the parents how their failure to consent affects the ability of their child to receive services under 92 NAC 52 provided that the district does not override a parent's right to refuse consent.

If a parent does not give consent under 92 NAC 52-009.03A2a the school district must make reasonable efforts to ensure that the parent is fully aware of the nature of the evaluation and assessment of the child or FAPE early intervention services that would be available and understands that the child will not be able to receive the evaluation, assessment, or early intervention service unless consent is given.

“Policies and Procedures Guidance Documents” shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

## DISCIPLINARY REMOVAL OF CHILDREN WITH DISABILITIES

School personnel under this section may remove a child with a disability who violates a code of student conduct from his or her current placement to an appropriate interim alternative educational setting, another setting, or suspension, as long as the removal does not constitute a change of placement under 92 NAC 51-016.

In determining whether a change in placement has occurred, district personnel will consider the unique circumstances of the removal on an individual basis.

Within 10 school days of any decision to change the placement of a child with a disability because of a violation of a code of student conduct, the district, the parent, and relevant members of the child's IEP Team must review all relevant information in the student's file, including the child's IEP, any teacher observations, and any relevant information provided by the parents to determine—

- i. If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
- ii. If the conduct in question was the direct result of the district's failure to implement the IEP.

The removal will be determined by the parent, and relevant members of the child's IEP Team to be a manifestation of the child's disability if either condition above was met. If condition ii. above was met, the district must take immediate steps to remedy those deficiencies.

For disciplinary changes in placement that would exceed 10 consecutive school days, if the behavior that gave rise to the violation of the school code is determined not to be a manifestation of the child's disability school personnel may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to children without disabilities.

NDE document "Supporting Document to Checklist of Required Special Education Policies, Procedures and practices for Part B of the IDEA" shall serve as an administrative procedure to this policy. The entire document can be found at <http://www.education.ne.gov/sped/regulations.html>.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_