Regular Board Meeting

Monday, October 26, 2026 6:00 PM
Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

I. **6:00 PM — CALL TO ORDER — David Jaimes, Board Chair**
   - **Tristan Irvin, Vice-Chair, Dr. Kristen Miles, Crystal Weston, and Jill Zurschmeide, Directors**

II. **6:00 PM — APPROVAL OF THE AGENDA & CONSENT AGENDA — David Jaimes, Board Chair**

III. **6:01 PM — RECOGNITION AND GOOD NEWS**

III.A. 6:01 PM — Red Ribbon Week — LEAP & STUDD Student Presentations — Lisa Burton, Community Relations Manager

IV. **6:15 PM - STUDENT REPRESENTATIVE REPORTS**
   - **Creekside Community HS Student Representative — Alonso Castillo**
   - **Tigard-Tualatin Virtual Academy HS Student Representative — Rayleigh Vickers**
   - **Tigard HS Student Representatives — Sydney Joule & Amy Wiley**
   - **Tualatin HS Student Representative — Cosimah Slider**

V. **6:20 PM - SUPERINTENDENT & BOARD COMMUNICATION**

VI. **6:35 PM — PUBLIC COMMENT**
This 30-minute section of the agenda is for public comment related to both the board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Jade Woodford, Board Secretary @ jwoodford@ttsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.

VII. **7:05 PM - REPORTS AND DISCUSSION**

VII.A. **7:05 PM** — Division 22 Compliance Report — Dr. Jeremiah Patterson, Deputy Superintendent

VII.B. **7:20 PM** — Healthy & Safe Schools Annual Report — Dr. Jeremiah Patterson, Deouty Superintendent

VII.C. **7:35 PM** — Bond Update — Kevin Montague, Chief Operations Officer

VIII. **7:50 PM - ACTION ITEMS**

VIII.A. **7:50 PM** — Mary Woodward and Byrom School Renovation Project CMGC Preconstruction Services — Early Work Amendment — Kevin Montague, Chief Operations Officer

VIII.B. **8:00 PM** — Social Studies - Curriculum Adoption Postponement — Dr. Jeremiah Patterson, Deputy Superintendent

VIII.C. **8:10 PM** — Screen Time Resolution 2627-05 — Dr. Jeremiah Patterson, Deputy Superintendent

VIII.D. **8:20 PM — ADJOURN**

October 12, 2026 TTSD Regular Meeting Minutes
Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
David Jaimes, Board Chair
Tristan Irvin, Board Vice Chair
Dr. Kristen Miles
Crystal Weston
Jill Zurschmeide

(Please access the online video of this meeting for full verbiage in its entirety)

I. WORK SESSION ~ 5:00 PM

A. TWI Expansion Work Session *(00:20 Timestamp)*

The work session focused on two main topics: expanding the elementary Two-Way Immersion (TWI) program and developing a screen time resolution. Deputy Superintendent, Dr. Jeremiah Patterson presented the TWI expansion plan, highlighting its goals of bilingualism, biliteracy, and cultural competence through a program designed to include approximately 50% Spanish-speaking or bilingual students. The expansion aims to improve resource allocation, promote equitable access across the district, and address challenges with the current strand model, which separates traditional and immersion programs within the same school.

B. Draft Screen Time Resolution *(39:50Timestamp)*

The board discussed a draft screen time resolution intended to establish the district's commitment to responsible technology use while allowing time for feedback before adopting formal policy. Key considerations included equity, age-appropriate technology use, student privacy, and preserving teacher discretion. Board members generally supported the goals of TWI expansion while raising questions about boundary changes, transitions for families and staff, and implementation. Both discussions emphasized thoughtful planning, community engagement, equitable access, and alignment with district policies.

II. REGULAR SESSION ~ 6:15 PM

(Error with Youtube Audio)

A . CALL TO ORDER ~ 6:15 PM

Chair Jaimes convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order on Monday, October 12, 2026 at 6:15 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This Board meeting was streamed live on the TTSD YouTube Channel. Chair Jaimes shared that the Board had met, earlier, in a Work Session prior to this regular session.

III. AGENDA ~ 6:15 PM

Chair Jaimes asked if there are any changes to the agenda. Superintendent Dr. Udosenata stated that there are no changes to the agenda. During the motion, Director Weston called for a MOTION to amend the agenda to add an edutech guardrail policy discussion, MOTION failed due to lack of second.

Chair Jaimes called for a **MOTION**:

- Director Zurschmeide made a **MOTION** to approve the Agenda and Consent Agenda, as presented.
- Vice Chair Irvin seconded the **MOTION**.

Chair Jaimes called for a vote,

- Chair Jaimes, Aye
- Vice Chair Irvin, Aye
- Director Miles, Aye
- Director Weston, Nay
- Director Zurschmeide, Aye
    - 4-1 **MOTION** passes

IV. RECOGNITION & GOOD NEWS – Time: 6:17 PM

A. Hispanic Heritage Month — Lisa Burton, Community Relations Manager ~ Time: 6:17 PM

Tigard and Tualatin High School MEChA Students will share their plans for this school year and thoughts about Hispanic Heritage Month.

Director Zurschmeide asked a question about the date of the soccer tournament. Director Miles asked about the MEChA state conference.

B. 2026 Regional Teacher of the Year — Dr. Jordan Mills, Chief Communications Officer ~ Time: 6:29 PM
Tualatin High School Learning Specialist Jennifer Mills received the Regional Teacher of the Year Award, sponsored by the Oregon Lottery and selected by a Northwest Regional ESD panel. Nominated by a colleague and supported by students' families, Ms. Mills has served at TuHS for six years and played a key leadership role in developing the school's unified programming. A TuHS graduate, she credited her team of learning specialist assistants for helping build an inclusive classroom and unified school culture. Jennifer Mills was not in attendance.

V. **STUDENT REPRESENTATIVES – Time: 6:31 PM**

A. Creekside Community HS Student Representatives - Alonso Castillo
B. Tigard-Tualatin HS Student Representatives - Rayleigh Vickers
C. Tigard HS Student Representatives - Presenter: Sydney Joule & Amy Wiley
D. Tualatin HS Student Representatives - Presenter: Cosimah Slider

- **6:31 PM** - Sydney Joule
- **6:33 PM** - Rayleigh Vickers

VI. **SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:34 PM**
- **6:34 PM** - Dr. Iton Udosenata - **Superintendent Report**
- **6:47 PM** - Director Weston - **Board Remarks**

(Audio Resumes on recording)

- **6:56 PM** - Director Miles ***(02:14 Timestamp)***
- **6:57 PM** - Director Zurschmeide ***(03:16 Timestamp)***
- **6:59 PM** - Board Vice Chair - Tristan Irvin ***(04:45 Timestamp)***
- **7:05 PM** - Board Chair - David Jaimes ***(11:16 Timestamp)***

VII. **PUBLIC COMMENTS ~ Time: 7:07 PM**
There are two written comments included in the board packet.
- **7:09 PM** - Lindsey Voorhees - Responsible Technology ***(15:11 Timestamp)***
- **7:13 PM** - Daniel Golder - Screen use in classrooms ***(19:09 Timestamp)***
- **7:16 PM** - Yousef Allouzi - Ai in Schools ***(22:34 Timestamp)***
- **7:20 PM** - Matt Albertson - Edutech ***(26:03 Timestamp)***

VIII. **ACTION ITEMS**

A. Contract with Staffing Services Agency for Student Services Positions — Carol Kinch, Director of Student Services ~ Time: 7:23 PM ***(29:26 Timestamp)***
TTSD plans to contract with ProCare Therapy for up to $225,000 to fill essential nursing and speech-language pathology positions for the 2026–27 school year. The district uses a combination of direct hiring, individual contracts, NWRESD, and staffing agencies to maintain student services. The contract would be directly negotiated under district purchasing rules due to the specialized expertise required. The district has also taken steps to secure a memorandum of understanding with the teachers' association for positions covered by its contract.

Director Zurschmeide asked a clarifying question around additional funding

Chair Jaimes called for a **MOTION**:
- Director Zurschmeide made a **MOTION** to approve a contract with ProCare Therapy not to exceed $225,000, as presented.
- Director Miles seconded the **MOTION**.

Chair Jaimes called for a vote,
- Chair Jaimes, Aye
- Vice Chair Irvin, Aye
- Director Miles, Aye

- Director Weston, Aye
- Director Zurschmeide, Aye
    - 5-0 **MOTION** passes

B. Technology Purchases with 2025 Bond Funds — Susan Barnard, Director of Technology ~ Time: 7:26 PM ***(32:01 Timestamp)***

TTSD plans to purchase 3,000 Chromebooks and classroom carts for middle schools through OETC for a total of $1,795,950, including setup services and warranties. The upgrade will replace individually assigned iPads with classroom-based devices to support student learning and balanced screen time, in line with the district's screen time committee recommendations. Existing middle school iPads will be repurposed for elementary schools in spring 2027. Early approval will help secure current pricing and avoid anticipated cost increases.

Director Miles asked for clarification on how purchase aligns with screen time.

Director Weston made a MOTION to table discussion of this topic until such time that the district has a policy that is clear and directs the future of whether or not we continue with one-to-one devices, MOTION failed due to lack of second.

Director Zurschmeide asked a question about the impact of tabling conversation and Director Weston asked about future costs. Director Zurschmeide asked about the difference between one-to-one devices and carts in classrooms.

Chair Jaimes called for a **MOTION**:

- Director Zurschmeide made a **MOTION** that the Board approve purchase of Student Technology Equipment & services, and I authorize the District Superintendent or CFO to sign the purchase order to OETC in an amount not to exceed $1,795,950, as presented.
- Director Miles seconded the **MOTION**.

Chair Jaimes called for a vote,

- Chair Jaimes, Aye
- Vice Chair Irvin, Aye
- Director Miles, Aye
- Director Weston, Nay
- Director Zurschmeide, Aye
    - 4-1 **MOTION** passes

IX. **ADJOURN ~ 7:39 PM** ***(45:28Timestamp)***

Chair Jaimes adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:39 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the TTSD YouTube Channel.

MEETING DATE: 10/12/2026

CHAIRMAN:

CLERK:

2026-2027 Tigard-Tualatin School District Board of Directors:
David Jaimes, Chair, Tristan Irvin, Vice Chair; Dr. Kristen Miles, Crystal Weston, and Jill Zurschmeide, Directors

ADMINISTRATORS

Last Name	First Name	Recommended Action	Reason	Catergory	Building	Assignment	FTE	Rate	Effective	Date Ends

CONFIDENTIAL MANAGER

Last Name	First Name	Recommended Action	Reason	Catergory	Building	Assignment	FTE	Rate	Effective	Date Ends
MEHRABZEDAH	SARAH	RECLASSIFICATION	COMPENSATION STUDY	MANAGER	HIBBARD	CONTROLLER	1	K7	07/01/2026	
RIPPERGER	ROBERT	RECLASSIFICATION	COMPENSATION STUDY	MANAGER	HIBBARD	TRANSPORTATION MANAGER	1	G4	07/01/2026	

LICENSED

Last Name	First Name	Recommended Action	Reason	Catergory	Building	Assignment	FTE	Rate	Effective	Date Ends
THOMPSON	MAKENNA	EMPLOY	ENROLLMENT	LICENSED	ALBERTA RIDER	TEACHER GRADE 2	1	A2	10/19/2026	06/12/2027

CLASSIFIED/HOURLY

Last Name	First Name	Recommended Action	Reason	Category	Building	Assignment	FTE	Rate	Effective	Date Ends
HSU	MIHO	EMPLOY	REPLACE:PETTIT	HOURLY	METZGER	NUTRITION SERVICES ASSISTANT 1	0.4375	C2	10/13/2026	6/11/2027
KNUTH	PAMELA	TERM	RESIGNED	CLASSIFIED	TTVA	SECRETARY 3	0.5	I6	10/7/2026	
KROHN	LISA	EMPLOY	NEW	HOURLY	FOWLER	INSTRUCTIONAL ASSISTANT 1	0.375	E6	10/13/2026	6/11/2027
ROBBINS	JENNIFER	EMPLOY	REPLACE	CLASSIFIED	TIGARD HIGH SCHOOL	NS3 ROVER NUTRITION SERVICE ASSISTANT	0.6875	F2	10/21/2026	
RODRIGUEZ RA	ALEXIS	TERM	RESIGNED	CLASSIFIED	HAZELBROOK	LEARNING SPEICALIST ASSISTANT	0.875	I4	10/28/2026	
THOM	ETHNEY	EMPLOY	REPLACE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E2	10/13/2026	6/11/2027
VIKRAM	ANURADHA	EMPLOY	NEW	HOURLY	FOWLER	INSTRUCTIONAL ASSISTANT 1	0.375	E2	10/13/2026	6/11/2027

Tigard-Tualatin School District 23J
6960 SW Sandburg St.
Tigard, OR 97223

Date: October 26, 2026

TO: Board of Directors

FR: Lisa Burton

RE: Board Proclamation: Support Red Ribbon Week

EXPLANATION:
Each year, schools and cities across America observe Red Ribbon Week to promote drug-free lifestyles. This proclamation provides the School Board's support for Red Ribbon Week observance and the activities organized by teachers and students that will occur during the week.

Each year, October 23-31 is designated Red Ribbon Week.

PRESENTER: Lisa Burton

SUPPLEMENTARY MATERIALS: Proclamation in Support of Red Ribbon Week

RECOMMENDATION: Approve the Red Ribbon Week Proclamation, as presented.

PROPOSED MOTION: I move to approve the Red Ribbon Week Proclamation, as presented.

TIGARD-TUALATIN SCHOOL DISTRICT
PROCLAMATION FOR RED RIBBON WEEK, 2026

WHEREAS, Alcohol and drug abuse in this Nation have reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, The National Family Partnership is sponsoring the National Red Ribbon Campaign® offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS, The National Red Ribbon Campaign® will be celebrated in every community in America during Red Ribbon Week, October 23-31; and

WHEREAS, Business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior centers, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, The Tigard-Tualatin School District community further commits its resources to ensure the success of the Red Ribbon Campaign;

NOW THEREFORE BE IT RESOLVED, that the Tigard-Tualatin School District hereby proclaims October 23-31, 2026, as RED RIBBON WEEK and encourages students and families to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free community.

Board Chair:_____

Superintendent:_____

Date_____

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 26, 2026

TO: Board of Directors

FR: Lisa Burton

RE: Stop Tigard Underage Drinking (STUDD) and Leadership, Education, Advocacy Prevention (LEAP) Clubs present goals and plans for this school year.

EXPLANATION:

Tigard High School STUDD and Tualatin High School LEAP clubs work year-round to share positive messages for student mental health awareness and support and resources for staying drug-free. Students will share their plans for the 2026-2027 school year and activities held during Red Ribbon Week, October 19 to October 21, 2026.

PRESENTERS: Lisa Burton
SUPPLEMENTARY: LEAP Slides, STUDD Slides
MATERIALS: none

RECOMMENDATION: Recognition & Good News

PROPOSED MOTION: None

2026-2027 SCHOOL YEAR

LEAP HAPPENINGS

LEADERSHIP. EDUCATION. ADVOCACY. PREVENTION.

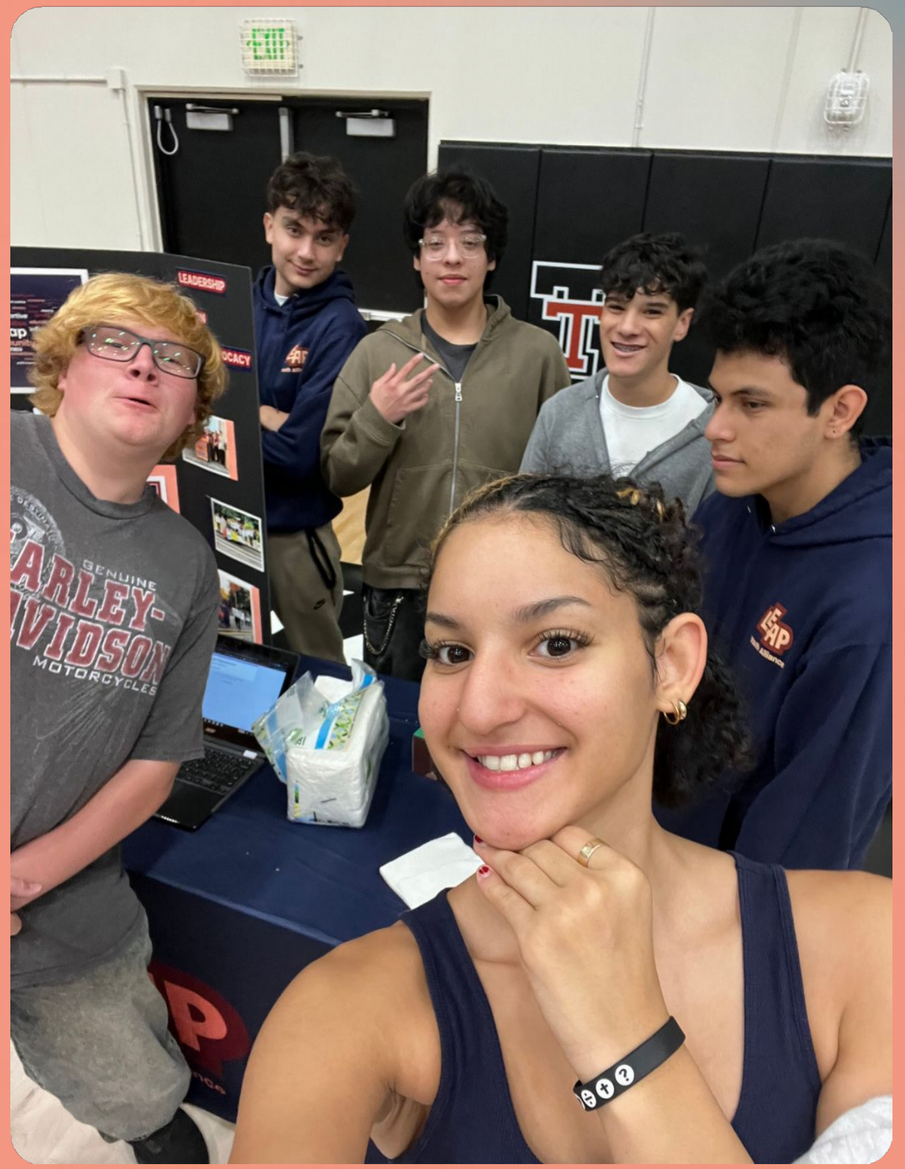
INSTAGRAM:
LEAP.YOUTH.ALLIANCE.TUHS

LEAP
Youth Alliance

GOALS FOR THE YEAR

01 Increase LEAP membership and the number of Tualatin High School students and staff about who we are, what we do and why we do it.

02 Raise awareness in Tualatin that more youth are making alcohol and substance free choices and believe they have strong connections to trusted adults in their school.



RED RIBBON WEEK

At TuHS it will be October 19 - 21st this year!



1

Monday : Greet students with Red Ribbons to wear throughout the week. Handout RRW shirts to the high school staff who ordered them for Wednesday. Have lunchtime activity.

2

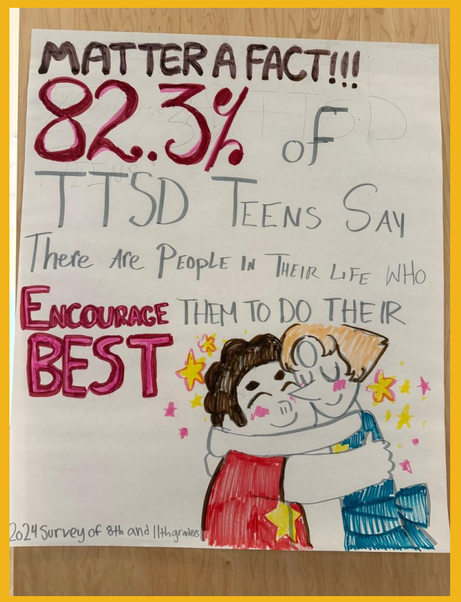
Tuesday : Lunchtime spin the wheel activity to engage students in questions about student substance use, attitudes around use and talk about health options for coping.

3

Wednesday : WEAR RED DAY! Again greet students at the door in the morning to hand out ribbons. Have a lunch time station to people to share their "why" they are choosing to be alcohol & substance free infront of our selfie station.

We will also host a Prevention Parade in partnership with the Tigard STUDD Club at the Tigard v. Tualatin football game on the 30th.

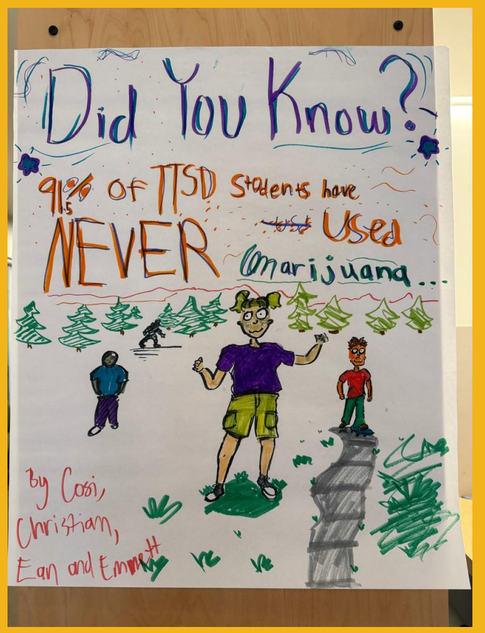
Positive Community Norms Training



A sample of an un-pilot tested message.



Thank you to Plambeck Gardens for hosting us!



A sample of an un-pilot tested message.

POWER OF THE POSITIVE



DAY OF LEARNING

FULL DAY training at Plambeck Gardens with The Montana Institute and Tigard High School's STUDD. This projected funded through a Washington County CHIP Grant includes the training and implementation.

KEY TAKEAWAYS

Mind The Gaps!!.
The Positive is EVERYWHERE
Exactly why positive campaigns are better than negative ones.

How peer pressure really works.
Social Norms can shape what we do.

NEXT STEPS

LEAP will continue to work with The Montana Institue and a marketing firm, Kracken Creative, to complete the steps in creating an impactful and lasting campaign. We hope you will like it when you see it in early 2027.

MESSAGE, COMMUNICATIONS & IMPLEMENTATION TIMELINE

POSITIVE IS OUT THERE

OCTOBER 2026	NOVEMBER 2026	DECEMBER 2026	JANUARY 2027	FEBRUARY 2027	MARCH 2027
Launch & Message/Communications Plan Development					
Montana Institute + Kraken Creative Technical Assistance & Message Development		**Pilot Testing** Test Messages & Gather Feedback		**Implementation** Launch, Engage, Monitor & Adjust	
STUDD/LEAP Meetings Youth Message Development & Preparation for Pilot Testing		**Secure School & Community Partners** Engage Partners & Plan for Implementation			

OCTOBER 2026
Launch & Plan

- Launch the PCN effort
- Develop core message and communications plan
- Begin technical assistance with Montana Institute and Kraken Creative
- Engage STUDD/LEAP youth to shape messages

NOVEMBER 2026
Refine & Prepare

- Continue technical assistance and message development
- Meet during STUDD/LEAP meetings to review and strengthen messages
- Develop communications materials
- Prepare for pilot testing

DECEMBER 2026
Pilot & Partner

- Pilot test PCN messages
- Gather feedback from youth and community
- Refine messages based on what we learn
- Secure school and community partners
- Plan for implementation January – March

JANUARY 2027
Launch

- Launch PCN communications across schools and community settings
- Activate partners and planned opportunities
- Engage STUDD/LEAP youth in implementation

FEBRUARY 2027
Implement & Engage

- Continue implementation
- Expand partner involvement
- Monitor engagement and gather feedback

MARCH 2027
Sustain & Learn

- Continue implementation
- Learn and adjust based on feedback
- Build momentum for next opportunities

BUILD → REFINE → TEST → PARTNER → LAUNCH → LEARN & ADJUST

SUPPORT OUR FUNDRAISING

LEAP would like to go to the National Prevention Conference or CADCA in February 2027. We are raising funds and awareness on the importance of the work we do and hope you will consider donating to LEAP or purchasing greenery. This is our main fundraiser. It costs approximately $3,300 to send one person to the conference.

Click here to learn more



LOOK FOR US AT OTHER COMMUNITY EVENTS

In addition to promoting health and wellness, LEAP members volunteer at community events an average of 50 hours during the school year.

This club is a great way to stay connected to the community, meet graduation requirements, build our resumes and give back to the community.

With 30 active members, LEAP is able to say ‘yes’ to supporting many community events.

Pumpkin Regatta

Come purchase a pumpkin from us at Regatta and do our family friendly activity. The activities goal is to support health family conversations

Harvest Festival

Winona Grange hosts a great family friends Harvest Festival.
LEAP has volunteered there since the first one many years ago. We are also at their spring event!

Trunk Or Treat

LEAP shares the Red Ribbon Week message annually at the Tualatin Elementary School’s Trunk-or-Treat event.
It is a lot of fun.

THANK YOU FOR HAVING US!

LEAP Youth Alliance appreciates the time you dedicate to hearing and learning about us.





Tigard High School

STUDD Club

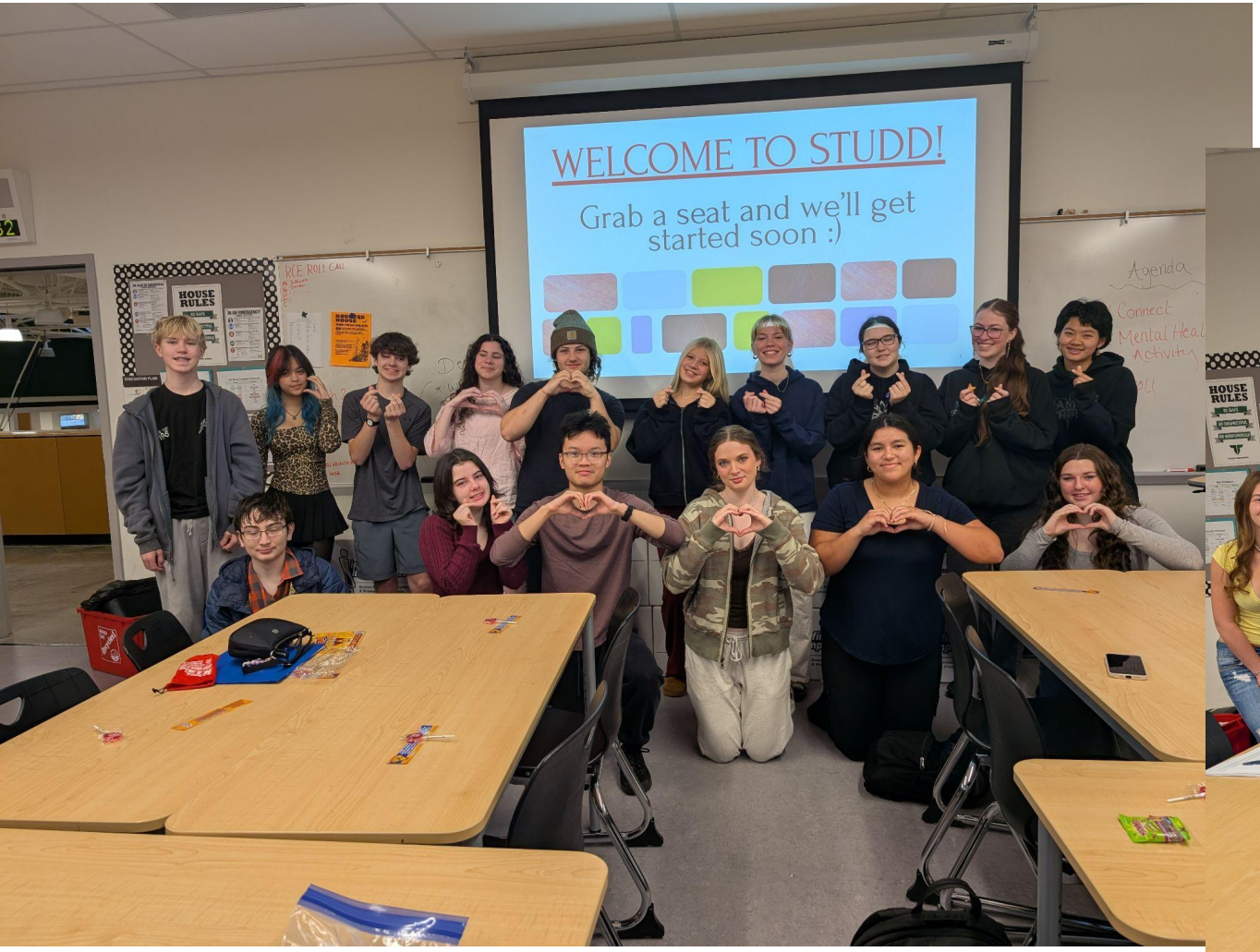
2026-2027

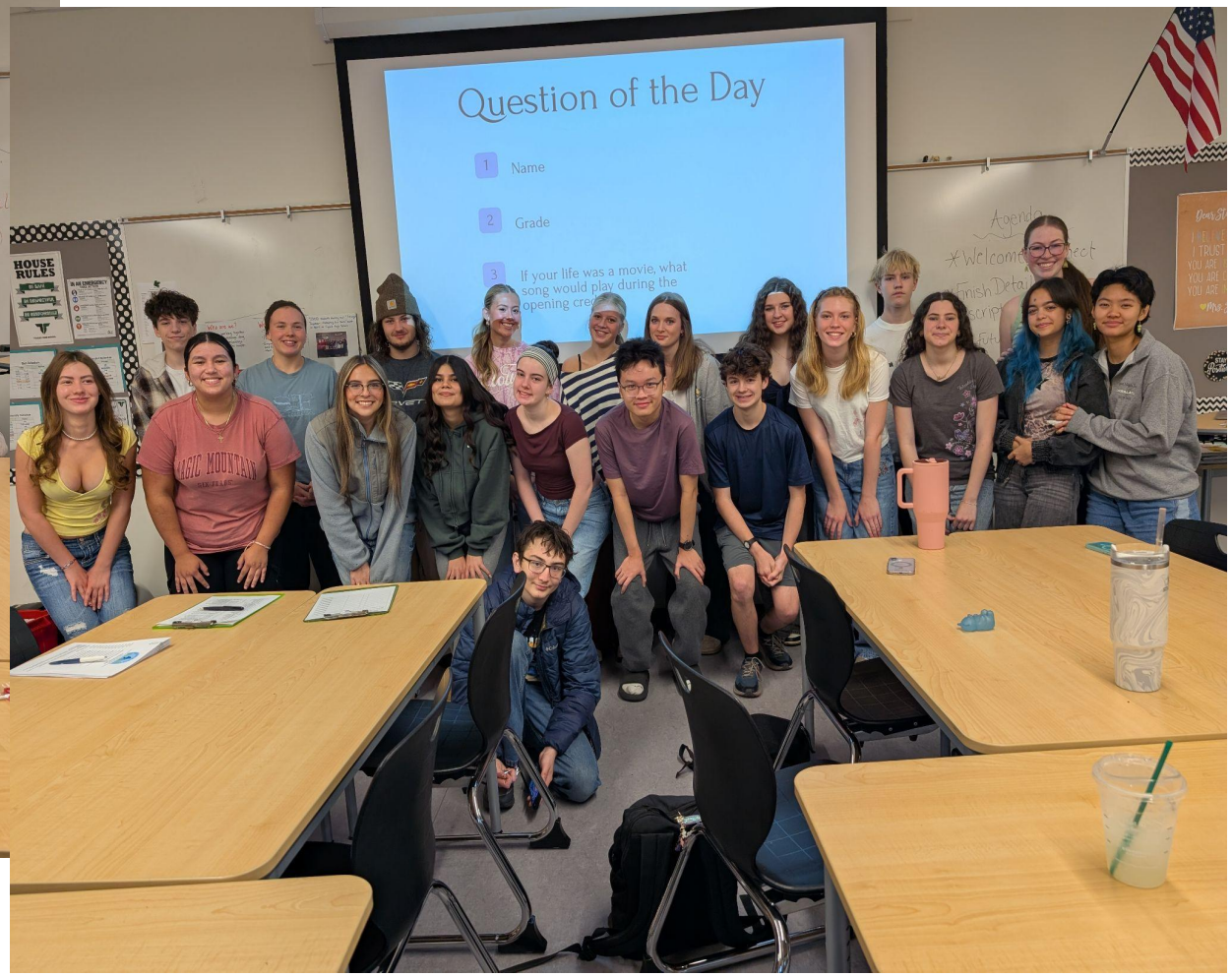
STUDD Club Rush- September 2026



Over 60 students signed up for STUDD Club

Our First Two Club Meetings for 2026





Tigard El Tigre Fest

October 2, 2026

Celebrating Hispanic Heritage Month



Homecoming Parade - October 2, 2026



Prevention Through Positivity Workshop
October 9, 2026



Tigard STUDD and Tualatin LEAP Working Together

STUDD Students received their certificates





Tigard and Tualatin Students having fun together

National
RED RIBBON Theme
2026

Make A Difference.
Be A Hero.
Stay Drug Free

October 26-30, 2026



RED RIBBON Week - 2026

Lunchtime Activities – October 26-30, 2026

Monday *Red Ribbon Pledge *Spin the Wheel *Chain Making

Tuesday *Mental Health Hope Rally

Wednesday * Wear Red Day *Raffle *Spin the Wheel *Chain Making

Thursday *Red Ribbon Raffle Winner *Spin the Wheel *Chain Making

Friday * Puzzle Contest *Photo Booth *Spin the Wheel

NEXT FEW PHOTOS ARE LAST YEAR'S RED RIBBON ACTIVITIES

Red Ribbon Pledge



Wear Red Day



Mental Health Hope Rally



Lunchtime Activities



STUDD Planned Events for 2027

- National Random Acts of Kindness Week - February 2027
- National Wellness Week – March 2027
- Rock Painting – March 2027
- Community–wide Educational Event - April 2027
- National Mental Health Awareness Week May 2027
- STUDD Year-end Celebration June 2027

Random Acts of Kindness Week

February 2026





National Wellness Week
March 2026
Wellness Bingo





‘BE YOU BE WELL’
Chris Herren Project

Rock Painting







Community–wide Educational Event - April 2026

Tigard Turns the Tide, Tigard High School and Tigard High STUDD Club Present

STRONGER TOGETHER

Protecting Our Youth

WED, APRIL 22, 6:30-8:00PM | **TIGARD HIGH COMMONS**

Together, we will build connection, support mental wellness, and empower youth to make healthy, substance-free choices!

WHAT TO EXPECT

- Hear from our teens
- Hear from a panel of school and community representatives
- Learn strategies to protect our youth and help them reach their full potential

EVENT SERVICES PROVIDED

- Child care
- Spanish interpretation
- Snacks

Registration is encouraged but not required

tinyurl.com/TigardApril22

TIGARD TURNS THE TIDE

For more information contact your school or contact Connie Ramaekers at cramaekers@ttsd.k12.or.us 503-310-0951



Stronger Together Panel



We Had over 200 attendees



National Wellness Week – March 2026



STUDD Year-end Celebration - June 2026



STUDD's Motto

'Be the Light'

'Shine your light and make a positive impact on the world! There is nothing more honorable as helping to improve the lives of others!'

Roy T. Bennett

Thank You!

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 26, 2026

TO: Board of Directors

FR: Dr. Jeremiah Patterson, Deputy Superintendent

RE: Division 22 Assurances
EXPLANATION:

Each year, Oregon's school districts are required to review the Oregon Administrative Rules (OARs) found in Chapter 581, Division 22, which establish the state's standards for public schools. By November 1st of each year, school district superintendents must report to their school boards on the district's compliance with all Standards for Public Elementary and Secondary Schools, as specified in OAR 581-022-2305: *Operating Policies and Procedures.*

The Tigard-Tualatin School District's compliance with OAR Chapter 581, Division 22 rules was reviewed from July through October 2025. This annual review process allows the district to identify and address compliance issues and to engage in discussions with central office staff about how the district meets specific requirements. This year's review included members of the Superintendent's Cabinet, the Teaching and Learning Department, and other district personnel. Based on this review, the Tigard-Tualatin School District is in compliance with all but three of the designated Division 22 rules.

The Division 22 Compliance Report 2025-26 will be posted on our website by November 1, 2027.

PRESENTERS: Dr. Jeremiah Patterson

SUPPLEMENTAL MATERIALS: Division 22 Assurance Report Slides & 2025-26 Compliance Report

RECOMMENDATION: None

PROPOSED MOTION: None

Tigard-Tualatin SD

Division 22 Assurances Report – October 2026

2025-2026 Report

Division 22 Assurances

By November 1 of each year, school district superintendents are required by OAR 581-022-2305: District Assurances of Compliance with Public School Standards to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

Division 22 Rule Categories

1. High quality learning experiences
2. Aligned & focused educational systems
3. Engaged partners & communities
4. Safe & inclusive schools
5. Committed & supported staff

TTSD’s Findings (from 2025-2026)

581-022-2050 Human Sexuality Education**: Out of compliance**

The District meets most of the requirement in terms of the content of the plan, but does not have an active Comprehensive Sexuality Education Plan.

By October 2027 the District will convene a committee in line with the requirement, and will present a Comprehensive Sexuality Education Plan for Board approval.

TTSD’s Findings (contd.)

581-022-2440 Teacher Training Related to Dyslexia**: Out of compliance**

The District’s record of compliance with this requirement is unclear.

By October 2027 the District will complete a gap analysis related to this requirement and provide the necessary training.

TTSD’s Findings (contd.)

581-022-2223 Healthy and Safe Schools Plan**: Out of compliance**

The District has a valid HASS Plan. The compliance statement was not reviewed by the Board in 2025-26.

By December 2026 the District will present the compliance statement for 2025-26 ***[*tonight*]***, and will post the statement to the District website.

Questions/Comments

Tigard-Tualatin School District 23J
Report on Compliance with Public School Standards
2025-26 School Year

By November 1 of each year, school district superintendents are required by OAR 581-022-2305: District Assurances of Compliance with Public School Standards to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Tigard-Tualatin** School District's compliance with each of the requirements of Oregon's administrative rules found in DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS during the 2025-26 school year. For each rule reported as out of compliance, **Tigard-Tualatin** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2027-28 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level Rules at a Glance summary. For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	**Out of compliance**	The District meets most of the requirement in terms of the content of the plan, but does not have an active Comprehensive Sexuality Education Plan.	By October 2027 the District will convene a committee in line with the requirement, and will present a Comprehensive Sexuality Education Plan for Board approval.
581-022-2055 Career Education	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	**Out of compliance**	The District's record of compliance with this requirement is unclear.	By October 2027 the District will complete a gap analysis related to

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
			this requirement and provide the necessary training.
581-022-2500 Programs and Services for TAG Students- **Sections (1) and (2) TAG Plan Requirements**	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students – **Sections (3) and (4): Instruction Requirements**	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2100 Administration of State Assessments	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2110 Exception of Students with Disabilities from State Assessments	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	**Waived through the end of 2027-28 school year**	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	**Waived through the end of 2027-28 school year**	Not applicable	Not applicable
581-022-2250 District Improvement Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
with Public School Standards			
581-022-2315 Special Education for Children with Disabilities	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2323 Preserving Student Instructional Time	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2335 Daily Class Size	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2307 Educational Equity Advisory Committees	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	**Out of compliance**	The District has a valid HASS Plan. The compliance statement was not reviewed by the Board in 2025-26.	By December 2026 the District will present the compliance statement for 2025-26, and will post the statement to the District website.
581-022-2225 Emergency Plans and Safety Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2310 Equal Education Opportunities	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2415 Core Teaching Standards	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Tigard-Tualatin School District 23J Annual Healthy and Safe Schools Plan Compliance Statement 2023-24

Tigard-Tualatin School District 23J certifies the following:

1. Responsible Persons

The person responsible for implementing and administering the Healthy and Safe Schools (HASS) Plan is:

Name: Darin Barnard
Position Title: Director of Operations and Bond
Phone Number: 503-431-4172
Email Address: dbarnard@ttsd.k12.or.us
Mailing Address: 6960 SW Sandburg Street, Tigard, OR 97223

The person who is the designated Integrated Pest Management (IPM) Coordinator is:

Name: Kevin Montague
Position Title: Facilities Manager
Phone Number: 503-431-4017
Email Address: kmontague@ttsd.k12.or.us
Mailing Address: 6960 SW Sandburg Street, Tigard, OR 97223

The person responsible for Asbestos Hazard Emergency Response Act (AHERA) information is:

Name: Kevin Montague
Position Title: Facilities Manager
Phone Number: 503-431-4017
Email Address: kmontague@ttsd.k12.or.us
Mailing Address: 6960 SW Sandburg Street, Tigard, OR 97223

2. **Copies of the Healthy and Safe Schools Plan**

Copies of the plan are available at each of the following locations:

- 6960 SW Sandburg Street, Tigard, OR 97338
- https://www.ttsdschools.org/departments/operations/ttsd-healthy-and-safe-schools-plan

3. **Testing Certification**

Tigard-Tualatin School District 23J certifies that it is in compliance with all plan components, including any and all testing required by any part of the plan.

4. **Testing Results**

Tigard-Tualatin School District 23J is current with all required testing as of the date of this document. Test results can be found on the Tigard-Tualatin School District's website at https://www.ttsdschools.org/departments/operations/ttsd-facility-testing-results. Tigard-Tualatin School District will also use current district email lists or communications programs to provide final test results to staff, students, parents of minor students, and other members of their community. This includes providing actual final test results or providing direct access to final test results through links in the communications. Please contact the respective building head secretary to be added to current district

email lists and programs for specific facility information, or the Operations department for district wide information. Specific test results can be found as follows:

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- Radon: https://www.ttsdschools.org/departments/operations/ttsd-facility-testing-results

5. **Website Link Maintenance**

Tigard-Tualatin School District 23J certifies that all website links for plan information and test results are current and functional.

6. **Major Exposure Reduction Activities**

Since the last Healthy and Safe Schools report, Tigard-Tualatin School District 23J has completed the following major activities, which resulted in reduced risk of exposure to hazardous materials:

Asbestos abatement at the following schools:
CCHS Old Schoolhouse-misc. classrooms for carpet replacement
Fowler MS-Floor tile and associated mastic abatement in cafeteria/commons

Remaining areas where asbestos is still in place at these and other district facilities continue to be tracked under the asbestos management plan as required by AHERA. The required 3 year inspection by a certified AHERA Inspector was performed in January 2022 and found all areas to be in compliance with the management plan.

7. **Radon Testing Summary**

Tigard-Tualatin School District 23J has completed radon testing at the following buildings this year and is providing the following summary:

Fowler MS cafeteria and adjacent classrooms where sewer line replacement took place. No elevated levels were found.

I certify that the above information is true and accurate to the best of my knowledge.

Kevin Montague	Chief Operations Officer	10/5/26
Electronic signature of authorized representative	Title	Date of Annual Certification

Tigard-Tualatin School District 23J Annual Healthy and Safe Schools Plan Compliance Statement 2024-25

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Since the last Healthy and Safe Schools report, Tigard-Tualatin School District 23J has completed the following major activities, which resulted in reduced risk of exposure to hazardous materials:

Asbestos abatement at the following schools:
None

Remaining areas where asbestos is still in place at these and other district facilities continue to be tracked under the asbestos management plan as required by AHERA. The required 3 year inspection by a certified AHERA Inspector was performed in January 2022 and found all areas to be in compliance with the management plan.

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None

I certify that the above information is true and accurate to the best of my knowledge.

Kevin Montague	Chief Operations Officer	10/5/26
Electronic signature of authorized representative	Title	Date of Annual Certification

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Name: Kelly Montgomery
Position Title: Facilities Manager
Phone Number: 503-431-4017
Email Address: kmontgomery@ttsd.k12.or.us
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Asbestos abatement at the following schools:
None

Remaining areas where asbestos is still in place at these and other district facilities continue to be tracked under the asbestos management plan as required by AHERA. The required 3 year inspection by a certified AHERA Inspector was performed in July 2026 and found all areas continued to be in compliance with the management plan.

7. **Radon Testing Summary**

Tigard-Tualatin School District 23J has completed radon testing at the following buildings this year and is providing the following summary:

None

I certify that the above information is true and accurate to the best of my knowledge.

Kevin Montague	Chief Operations Officer	10/5/26
Electronic signature of authorized representative	Title	Date of Annual Certification

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: October 26, 2026

TO: Board of Directors

FROM: Kevin Montague

RE: Bond Update

EXPLANATION:

Following is a brief bond update.

PRESENTER: Kevin Montague

SUPPLEMENTARY MATERIALS: Slide Presentation

REQUESTED ACTION: None

PROPOSED MOTION: None



Bond Program Update

TTSD School Board | October 26, 2026

TIGARD-TUALATIN SCHOOL DISTRICT
BOND
2025

Agenda

Bond Office Happenings

Cohort 1 - Elementary Project Update

Fowler Update

What's Happening in the Bond Office

Planning and Executing Procurement for Summer 2027 Construction: An early work amendment for Fowler and several bid exemptions are coming for board approval prior to the new year. Up to eight summer construction contracts of various sizes are slated for board approval in early 2027.

Close Out & Reporting: Close out is underway for summer 2026 projects, with budget summaries being finalized for the November Bond Oversight Committee meeting.

Advancing Active Designs: Ongoing design and bid coordination happening across major projects along with coordination for the numerous smaller summer 2027 projects.

Scoping Future Cycles: Initiating projects and mapping out scopes and schedules for summers 2028, 2029 and 2030.

Cohort 1 - Byrom and Mary Woodward Update



MAIN ENTRY

Project Milestones:

- Design Development Complete
- Byrom is Trending on Budget
- Mary Woodward Trending $6-800K over budget
- On schedule to break ground summer 2027
- Electrical long lead equipment bid process summarized on next slide



Cohort 1 — General Contractor Contract Status

Pre-construction milestones, upcoming GMP process, and long-lead electrical procurement

Pre-Construction

Howard S. Wright is the pre-construction general contractor for both Mary Woodward and Byrom.
(Selected via a RFP process last year - 13 proposals received)

Mary Woodward	**$75,000**
Byrom	**$75,000**

Current Total Pre-Con Value: $150,000 currently active under two separate contracts.

Guaranteed Max Price

Design Completion: Final design docs complete early next year.

Competitive Bidding: HSW will competitively bid all trade packages.

Board Approval: Letters of Authorization will form total GMP.

Next Step: Present GMP to the board for approval with final trade LOAs early next year.

Early Work Amendment

Long-lead Procurement: Electrical gear requires immediate order for summer delivery. BRIC expedited electrical design package. HSW recently completed a competitive bid process for electrical only.

(Full electrical bid summary linked here)

SUBCONTRACTOR CONTRACTS	
Portland Electrical	**$98,900**
Cochran, Inc.	**$114,048**

Action: Board approval of EWA #01 for Mary Woodward and Edward Byrom

Cohort 1 - Concept Renderings



LIBRARY





Cohort 1 - Concept Renderings



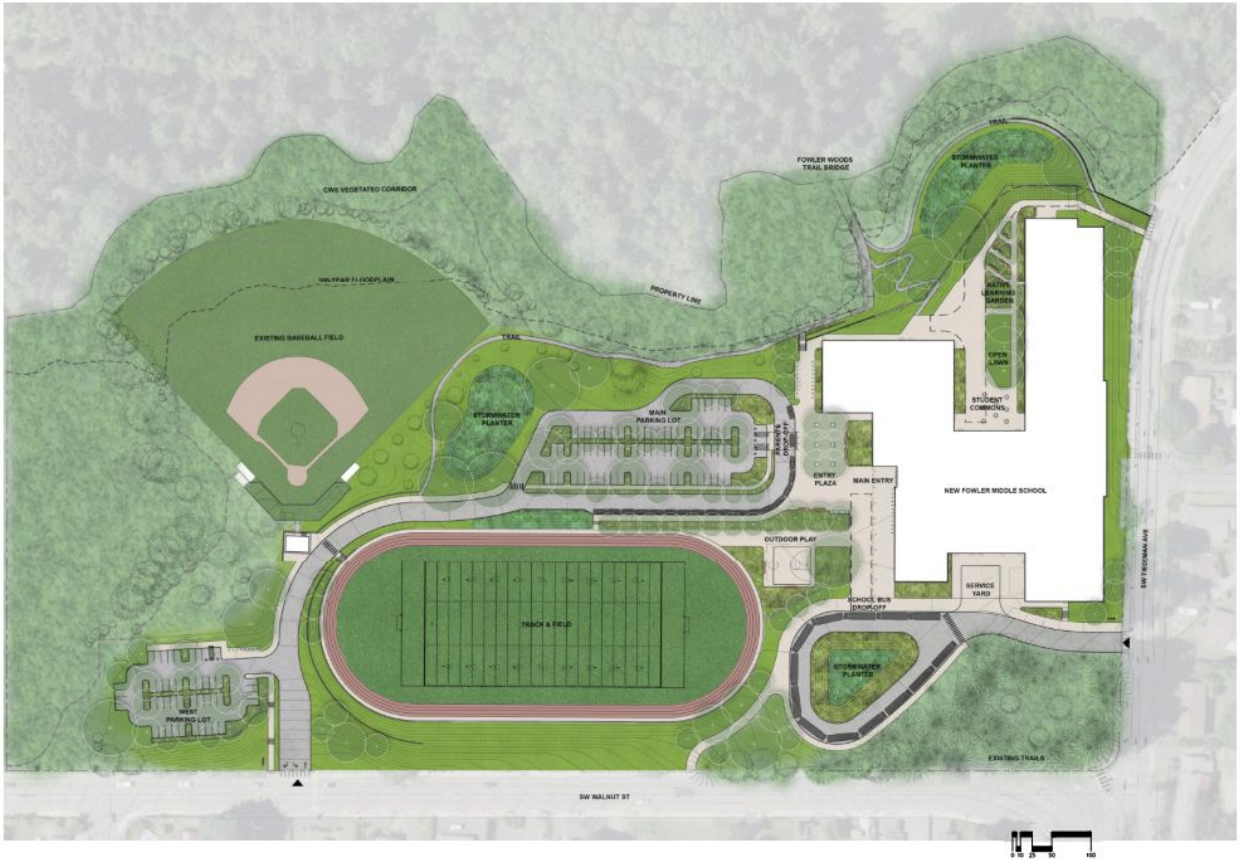
EXTENDED LEARNING





RESTROOM

Fowler Middle School Updates



Project Milestones:

- Schematic Design Complete
- Skanska Estimate in process
- Resubmitted for land use last week
- Design Advisory Committee met last week
- SD estimates due this week

Design Notes;

- Updated design mirrors the structural type of Twality in order to align project estimate with budget.
- If forthcoming estimate allows - Some items planned for inclusion are:
  - More durable roof with a longer warranty
  - Covered play structure
  - Higher quality finishes

Updated Floor Plan:

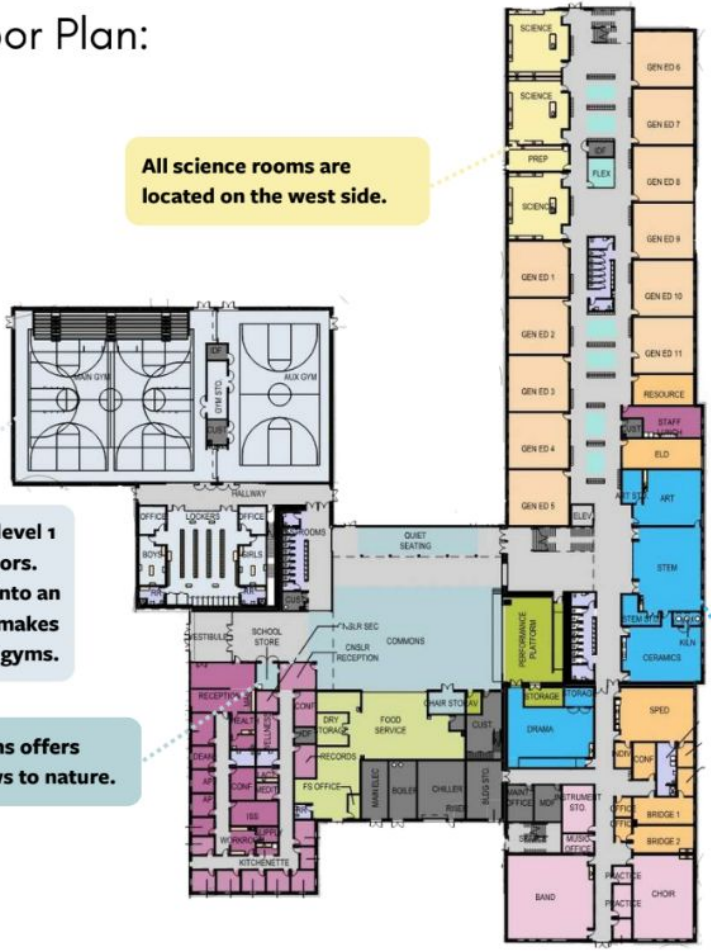
October 2026

All science rooms are located on the west side.

Both gyms are located on level 1 and connected by large doors. This setup turns the area into an informal running track or makes it easy to connect the two gyms.

The Commons offers broader views to nature.

STEAM spaces are grouped together for easier access.





LEVEL 1 LEVEL 2

A Day in the Life: **Arriving to School**

★3b. Basketball courts for shared student experiences before and after school.

★1b. Welcoming entry courtyard where students can gather before and after school.



★1a. Safe walkways to the school entry.

A Day in the Life: **Gathering in the Commons**

★2b. Fowler pride! (Leads to the gyms.)

★2a./3c. Commons views to the courtyard and the forest.

★4c. Smaller-scaled zone within the Commons for smaller gatherings.



A Day in the Life: **Quiet and Cozy Places to Focus**

★4a. Flexibility for multiple uses, including quieter gathering areas.

★2a. Windows positioned for natural light and views to the outdoors.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 26, 2026

TO: Board of Directors

FR: Kevin Montague, COO & Jessica Seay, CFO

RE: Mary Woodward School Renovation Project CM/GC Preconstruction Services – Early Work Amendment (EWA) No. 1

EXPLANATION:
The District recently authorized Construction Management/General Contractor (CM/GC) pre-construction services for the Mary Woodward School Renovation Project. In furtherance of that work, the contracted CM/GC, Howard S. Wright, conducted a publicly advertised competitive procurement process and selected Portland Electrical Construction, Inc. as an early trade partner. Howard S. Wright is now seeking Early Work Amendment No. 1 to expand their services to include electrical pre-construction support and the procurement of long-lead electrical equipment.

The Board is being asked to approve Early Work Amendment No. 1 to the Howard S. Wright contract in an amount not to exceed $103,677. This early authorization precedes the Guaranteed Maximum Price (GMP) contract amendment, which is scheduled for Board approval in February 2027. The final GMP will encompass Howard S. Wright's overall pre-construction fee, construction services fee, actual proven costs from this and any future early work amendments, general conditions, and subcontractor costs.

PRESENTER: Kevin Montague, COO & Jessica Seay, CFO

SUPPLEMENTARY MATERIALS: Mary Woodward School Renovation Project Howard S. Wright Letter of Authorization 01 (Dated 10/15/2026)

RECOMMENDATION: Award Early Work Amendment No. 1 to the Howard S. Wright contract for Mary Woodward School Renovation Project pre-construction services in an amount not to exceed $103,677.

PROPOSED MOTION: I move to award Early Work Amendment No. 1 to the Howard S. Wright contract for the Mary Woodward School Renovation Project pre-construction services in an amount not to exceed $103,677.

Howard S. Wright
a Balfour Beatty company

1455 NW Irving Street, Suite 400
Portland, OR 97209

October 15, 2026

Kevin Montague
Tigard-Tualatin School District
6960 SW Sandburg St.
Tigard, OR 97223

Re: Mary Woodward Elementary School
Early Work Authorization #01 – Electrical Preconstruction and Switchgear Procurement

Kevin,

Howard S. Wright is requesting your approval to proceed with Subcontracting of the Electrical preconstruction and switchgear procurement scope of work for the Mary Woodward Elementary School project. This Subcontractor will act as an early release trade partner and provide preconstruction services including constructability assistance, budget updates, and field investigation prior to starting work on site. It is the intent that this Subcontractor will provide an estimate update in good faith and will be subcontracted to provide estimating transparency throughout the process, eventually incorporating the remainder of the Electrical, Low Voltage and Electronic Safety and Security scopes of work at the time of GMP authorization. This EWA also includes all costs related to the submittal processing and procurement of switchgear. Switchgear submittals and final release shall be coordinated with the owner and Engineer of Record prior to ordering.

Preconstruction:	$14,940
Switchgear Submittals and Procurement:	$83,960
Cost of Work Subtotal:	**$98,900**
P&P Bond (0.73%):	$722.00
Insurance (1.00%):	$989.00
HSW Fee (3.10%):	$3,066.00
Total Authorization Request:	**$103,677.00**

This approval will authorize HSW to release our respective Trade Partner(s) for the scope of work indicated herein.

Sincerely,
Eric Scruggs
Project Manager - Howard S. Wright

Approved By: _____ _____
Tigard-Tualatin School District Date

Howard S. Wright
a Balfour Beatty company

1455 NW Irving Street, Suite 400
Portland, OR 97209

LETTER OF AUTHORIZATION

DATE: October 15th, 2026
ATTENTION: Kevin Montague
Tigard-Tualatin School District
6960 SW Sandburg St.
Tigard, OR 97223

LETTER OF AUTHORIZATION (LOA) NO. 01
SCOPE: Electrical
SPECIFCIATION SECTION(S): Division 26 Electrical
Division 27 Communications
Division 28 Electronic Safety and Security

As the CM/GC partner for the Mary Woodward Elementary School project, this letter shall serve as notification of our intent to award a subcontract for the **Electrical Preconstruction and Switchgear Procurement scope** of work to **Portland Electrical Construction Inc** as described in the specification sections listed above. Signing of this letter shall provide Howard S. Wright the authority to proceed with the work identified.

SUMMARY OF BIDS RECEIVED

Subcontractor	Precon & Procurement	Overall Budget Amount
Portland Electric	$98,900	$2,551,574
Cochran	$125,035	$2,597,541
JH Kelly	$111,111	$2,623,092

SCOPE/AWARD COMMENTS:
Portland Electrical represents the most competitive, competent and qualified RFP and Bid response. HSW has had multiple interview and follow up conversations with the top four Electrical Trade Partners identified and deemed Portland Electrical to be the most competitive and complete from a budget and means and method/approach perspective. Competitive pricing for switchgear procurement, preconstruction fee, and overall project budget was publicly solicited and 7 firms responded. All firms were reviewed and ranked based on their RFP responses in addition to their competitive budget pricing. Please reference Bid Analysis included in Exhibit A for further breakdown and scope leveling considering all aspects of the project.

SUBCONTRACT DOCUMENTS:

- DD Set Drawings dated 08/26/26
- DD Set Specifications dated 08/31/26
- Addendum 01 Set dated 09/24/2026

Eric Scruggs

Kevin Montague
Tigard-Tualatin School District

Eric Scruggs
Howard S. Wright

Enclosure(s):
Exhibit A – Bid Analysis
Exhibit B – Subcontractor Base Bids
Exhibit C – Good Faith Effort Report

Exhibit A

Bid Analysis

Howard S. Wright
a Balfour Beatty company

Scope: Electrical
Bid Package / Div: Division 26
Date: 10/15/2026 **Drawings/Docs:** DD Documents

Project: Mary Woodward Elementary School

ITEM	Portland Electric 30-Sep		Cochran 30-Sep		JH Kelly 30-Sep		Stoner 30-Sep		OEG 30-Sep		McKinstry 30-Sep		Accurate Electric 30-Sep		DD Budget	
	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes
Prequal Status:	Renewal In Progress SPL $3M | AGL $5m		Complete SPL $25m | AGL $40m		Renewal In Progress SPL $35m | AGL $50m		Renewal In Progress SPL $3.5m | AGL $5m		Complete SPL $50m | AGL $75m		Complete SPL $50m | AGL $75m		Not Prequalified for this Value SPL $1.5m			
MWESB No:			WBENC-2005118312		N/A		N/A		N/A		N/A		N/A			
Preconstruction	$ 14,940		$ 36,000		$ 24,750		$ 19,459		$ 23,338		$ 18,959		$ 35,000			
Switchgear Procurement	$ 83,960		$ 89,035		$ 86,361		$ 124,636		$ 192,193		$ 114,818		$ 131,080			
Addendum 1 captured?	Yes		Yes		Yes		Yes		Yes		Yes		Yes			
Exterior rated meter cabinet and disconnect	Incl		Incl		Incl		Incl		Incl		Incl		Incl			
Preconstruction & EWA Subtotal:	**$ 98,900**		**$ 125,035**		**$ 111,111**		**$ 144,095**		**$ 215,531**		**$ 133,777**		**$ 166,080**			
Division 26															$ 2,049,606	
Electrical Service & Distribution	$ 578,250		$ 841,329		$ 368,839		$ 791,076		$ 694,705		$ 282,119		$ 537,353			
Distribution	Incl	Feeder and Pathway	Incl Above		Incl	Feeder and Ext Pathway	$ 55,000	5 new, re-use existing	Incl Above		Incl Above		Incl Above			
Electrical Demo	$ 58,000	Safe-off only	$ 22,163	Safe-off only	$ 41,205	Safe-off only	$ 49,758	Safe-off only	$ 44,291	Safe off only	$ 172,302		$ 77,400			
Salvage Devices/Re-Wire per Phasing	Incl		Incl		$ 30,000	Excl - PN	Incl		$ 30,000	PN	$ 30,000	Excl - PN	$ 30,000	PN		
Lighting	$ 544,000		$ 775,890		$ 543,018		$ 660,847		$ 680,037		$ 923,044		$ 591,137			
Lighting Inverters	Incl		Incl		Incl		Incl	2 ea incl	Incl		Incl		Incl			
Spec'd Lighitng Inlcuded?	Incl		Incl		Incl		Incl		Incl		Incl		Incl			
Lighting Controls?	Incl	nLight	Incl	nLight	Incl	nLight	Incl	nLight	Incl		Incl		Incl			
Lighting Control Programming (Each phase)	Incl		Incl		Incl		Incl		Incl		$ 10,000	PN	$ 10,000	PN		
Temp Power	$ 17,800	House Power	$ 112,500	24/7 Incl	$ 88,995	24/7	$ 8,098		$ 8,571		$ 7,774	PN	$ 15,000			
Generator and Fuel?	$ 21,000		Incl		$ 35,000	Excl fuel-PN	Incl		$ 35,000	PN			$ 35,000	PN		
Temp Panel	$ 50,000	-use Elec Can Assum	Incl		Incl		Incl		$ 50,000	PN			$ 50,000	PN		
Site Electrical	$ 38,000		$ 44,663		$ 98,725		$ 49,985		$ 50,547		$ 324,389		$ 34,400			
Future EV Stall Rough In	$ 10,000	PN	$ 10,000	PN	$ 10,000	PN	$ 10,000	PN	$ 10,000	PN	$ 10,000	PN	$ 10,000	PN		
Excavation, Sawcutting, Spoils removal, surface restoration	$ 35,000	Excl - Plug	Incl		$ 29,641	Add Alt 2	Incl						$ 35,000	PN		
Transformer Vault	Incl		Incl		Incl											
Seismic	Incl	Gear & Cable Tray	Incl		$ 25,000	Partially Excluded	Incl		$ 50,000	PN	$ 50,000	PN	$ 50,000	PN		
Testing	Incl		Incl		Incl		Incl		$ 70,000	PN	$ 70,000	PN	$ 70,000	PN		
Convenience Power	Incl		Incl		Incl		Incl		Incl		Incl		Incl			
PV Canopy Pathway & Connections	$ 25,000		$ 15,225		$ 23,703		$ 15,125		$ 10,626		$ 20,830		$ 29,345			
Division 27 & 28	$ 364,000		$ 215,635		$ 259,652		$ 204,326		$ 389,581		$ 277,235		$ 278,437		$ 668,391	
Access Control Rough-In	Incl		Incl Below		Incl		Incl Below?				Incl Below		Incl Below?			
Access Control	$ 68,000		$ 43,673		$ 76,244		$ 58,880		$ 88,934		$ 104,048		$ 50,570			
Certified Installer	Incl		Incl		$ 50,000	PN - Not Clear	Incl									
Relocated / New Access Control Panel?	Incl	Cache Valley Sub	Incl		Incl		Incl									
AV Rough-In	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown		
AV Systems	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown	excl	None shown		
CCTV Modifications	Incl		Incl		Incl		Incl		Incl		Incl		Incl			
Fire Alarm Modifications	$ 109,000	Full System	$ 171,720	Full System	$ 134,045	Full System	$ 183,353	Full System	$ 149,422	Full System	$ 337,611	Full System	$ 111,065	Full System		
New redundant FA system	Incl		Incl		Incl	Excl - PN	Incl		$ 50,000	PN	$ 50,000	PN	$ 50,000	PN		
Paging/Clock System	$ 108,000		$ 135,313		$ 117,338		$ 133,557		$ 130,524		$ 104,049		$ 43,149			
New / Redundant Head-In Equipment	Incl	Cache Valley Sub	Incl		$ 35,000	Excl - PN	Incl									
LV Rough-In	Incl		Incl		Incl		Incl		Incl		Incl					
Voice/Data System	Incl		Incl		Incl		Incl		Incl Above?		Incl Above?					
DAS	$ 15,000	Plug - Not shown	$ 15,000	Plug - Not shown	$ 15,000	Plug - Not shown	$ 15,000	Plug - Not shown	$ 15,000	Plug - Not shown			$ 15,000	Plug - Not shown		
General Conditions	Incl		Incl		Incl		Incl		Incl?		Incl?		Incl			
Qualified Response, Approach, Interview Hold (0-10 pts)	$ 64,199	8.8	$ -	9.5	$ 83,701	8.4	$ 47,582	9.1	$ 138,638	8.0	$ 174,431	8.3	$ 160,226	6		
Scope Assumed/Scope Gaps:									$ 2,089,665.00							
Contingency Held	$ 220,415		Incl in Base		$ 217,622	Add Alternate	$ 229,910		$ 229,910		$ 229,910		$ 193,394			
Off hours testing for fire alarm, security, paging, OT?	$ 15,000		Incl		Incl	PN	$ 20,000	PN	$ 20,000	PN	$ 20,000	PN	$ 20,000	PN		
Re-Work at Phase Cutlines	Incl		Incl		Incl		Incl		Incl		Incl					
Temp Cabling for MDF Move	Incl		Incl		Incl		$ 26,048		$ 26,048		$ 26,048		$ 26,048			
Mech/Plumb Power Connections	Incl		Incl		$ 37,000	Excl-PN	$ 37,000	PN	$ 37,000	PN	$ 37,000	PN	$ 37,000	PN		
Labor Escalation	Incl		Incl in Base		$ 93,055		incl in base		Incl		Incl		Incl			
Material Escalation	excl		excl		excl		$ (30,700)	Remove from Base	excl		excl		excl			
Validate Grounding and branch wiring assumptions	$ 26,500	Excl-PN	Incl	In precon	$ 26,500	Excl-PN	Incl	In Precon	$ 26,500	Excl-PN	$ 26,500	Excl-PN	$ 26,500	Excl-PN		
BASE BID SUBTOTAL	**$ 2,466,063**		**$ 2,528,146**		**$ 2,550,393**		**$ 2,708,940**		**$ 3,250,865**		**$ 3,421,067**		**$ 2,752,103**		**$ 2,717,997**	
Performance & Payment Bond	$ 35,511	1.44%	$ 19,395	0.77%	$ 22,699	0.89%	$ 27,089	1.00%	$ 25,021	0.77%	$ 25,658	0.75%	$ 30,000	1.09%	$ -	
TOTAL ANTICIPATED SUBCONTRACT AMOUNT	**$ 2,501,574**		**$ 2,547,541**		**$ 2,573,092**		**$ 2,736,029**		**$ 3,275,886**		**$ 3,446,725**		**$ 2,782,103**		**$ 2,717,997**	
Scope Adjustments																
Holds for Design Completion	$ 50,000		$ 50,000		$ 50,000		$ 50,000		$ 50,000		$ 50,000		$ 50,000			
TOTAL AMOUNT (Inserted into Estimate	**$ 2,551,574**		**$ 2,597,541**		**$ 2,623,092**		**$ 2,786,029**		**$ 3,325,886**		**$ 3,496,725**		**$ 2,832,103**		**$ 2,717,997**	
Cost/Unit																

Exhibit B

Subcontractor Base Bids

TTSD Note: Subcontractor base bids amounted to 180 pages and were omitted for brevity for this board report. They can be shared as requested.

Exhibit C

Good Faith Effort Report

Howard S. Wright, a Balfour Beatty company

18816003

TTSD - Mary Woodward Elementary School Electrical Trade Partner

Name	Email	Phone	Cell	Status	Base Bid
26.0: Electrical		Lead: Eric Scruggs		Bids Due: Sep 30, 2026 at 2:00 PM PDT	
Accurate Electric Unlimited, Inc.		--		**Bid Submitted**	
Aaron Taylor	aaron.t@aeuinc.com	+1 253-592-8958	--	Invited	
Projects AEU Inc.	projects@accurateelectricunlimited.com	+1 360-567-3330	--	Viewed	
Blackridge Research & consulting		--		**Undecided**	--
Venkatesh Siva	venkatesh@blackridgeresearch.com	--	--	Viewed	
Cache Valley Electric Company		+1 503-431-6600		**Bidding**	--
Cheryl Koski	cheryl.koski@cve.com	--	--	Viewed	
Samira Fonteboa (vendor)	samira.fonteboa@cve.com	--	--	Viewed	

Cochran, Inc.		**+1 971-205-4242**		**Bid Submitted**	
Andrew Tiaga (vendor)	atiaga@cedportland.com	+1 971-430-1318	+1 714-483-7921	Viewed	
Carter Hamilton (vendor)	chamilt6@travelers.com	--	--	Viewed	
Casey Braunger	cbraunger@cochraninc.com	--	+1 503-849-1879	Viewed	
Chad Lawson	clawson@cochraninc.com	--	+1 503-341-8131	Viewed	
Cody Adams	cadams@cochraninc.com	+1 503-679-2488	--	Invited	
Erin Holmes	eholmes@cochraninc.com	+1 503-381-1737	--	Viewed	
Jerry Moyer	jmoyer@cochraninc.com	+1 503-318-5159	--	Viewed	
John Crum (vendor)	john.crum@northcoast.com	+1 503-587-5023	--	Viewed	
Jon Mandoli (vendor)	jon.mandoli@convergint.com	+1 503-228-8522	+1 503-980-8706	Viewed	
Mychal Smith (vendor)	mychal.smith@cesco.com	+1 503-222-4000	--	Viewed	
Nikki Christain (vendor)	nikki.christain@cesco.com	+1 503-222-4000	--	Viewed	
Robert Antu (vendor)	robert.antu@graybar.com	+1 503-484-0758	--	Viewed	
Scott Hardin (vendor)	shardin@cedportland.com	--	--	Viewed	
cheyanne tinker (vendor)	ctinker@coscofire.com	--	--	Viewed	
Dynalectric Company dba Dynalectric Oregon		**+1 503-226-6771**		**Not Bidding**	--
Chris Warren	cwarren@dyna-oregon.com	+1 503-349-1761	--	Viewed	
Kyle Robbins	krobbins@dyna-oregon.com	+1 503-969-9966	--	Viewed	
EC Electric		**+1 503-966-8298**		**Undecided**	--
Adam Davis	adam.davis@ecpowerslife.com	+1 503-459-3752	--	Viewed	
Eryn Jacobson (vendor)	eryn.jacobson@ecpowerslife.com	+1 971-225-8383	--	Viewed	
Eugene Builders Exchange		**+1 541-484-5331**		**Bidding**	--
Jeremy Moritz	projects@ebe.org	+1 541-484-5331	--	Viewed	
JH Kelly LLC		**--**		**Bid Submitted**	
Gary Eades	geades@jhkelly.com	+1 360-523-8273	--	Viewed	
Katrina Henderson	khenderson@jhkelly.com	+1 360-905-1382	--	Viewed	

McKinstry Co., LLC		**+1 503-331-0234**		**Bid Submitted**	
David Howard	davidhowa@mckinstry.com	+1 720-476-0414	--	Viewed	
Jason Schaap	jasonsch@mckinstry.com	+1 971-446-9787	+1 971-446-9787	Viewed	
Julian Allen	juliana@mckinstry.com	--	+1 971-330-0791	Invited	
Rebecca Fitzsimmons	rebeccaf@mckinstry.com	+1 503-278-3907	+1 503-750-4028	Invited	
Tony Parra	tonypa@mckinstry.com	+1 503-262-2309	+1 619-432-5872	Viewed	
Mill Plain Electric, Inc.		**+1 360-574-7265**		**Not Bidding**	--
Laci Rowland	estimating@mp-electric.com	+1 360-574-7265	--	Viewed	
OEG Inc., dba Pride Electric, ISG Integrated Systems Group, Friberg Electric		**+1 503-234-9900**		**Bid Submitted**	
Bonny Andersen	bonny.andersen@oeg.us.com	+1 503-535-2676	+1 971-219-2990	Viewed	
Darren Hanke	darren.hanke@oeg.us.com	--	+1 503-849-6275	Viewed	
Portland Electrical Construction Inc.		**+1 503-655-2281**		**Bid Submitted**	
Corey Donohue	corey@portlandelectrical.com	+1 503-655-2281 ext. 0117	+1 503-580-4790	Viewed	
Greg Boen	greg@portlandelectrical.com	+1 503-655-2281	+1 503-407-0394	Viewed	
Phillip Woodley	phil@portlandelectrical.com	+1 503-655-2281 ext. 2	--	Viewed	
Prairie Electric, Inc.		**+1 360-573-2750**		**Not Bidding**	--
Carl Dunn	carld@prairielectric.com	+1 360-573-2750	--	Viewed	
Colter Nichols	coltern@prairielectric.com	+1 360-573-2750	--	Invited	
Send All Bid Invites Here Redinger	estimating@prairielectric.com	+1 360-573-2750	--	Viewed	
Pro Heating And Cooling Inc & Pro Electric NW		**+1 971-708-8110**		**Not Bidding**	--
Daniel Perez	daniel.perez@proheatinginc.com	+1 971-708-8110	--	Invited	
Jaime Zarate	jaime.zarate@proelectricnw.com	--	+1 503-519-0405	Viewed	
Pwxpress		**--**		**Undecided**	--
--	bids@pwxpress.com	+1 408-676-8941	--	Viewed	

Salem Contractors Exchange		**+1 503-362-7957**		**Undecided**	--
Salem Contractors Exchange	plans@sceonline.org	--	--	Viewed	
Stoner Electric Group		**+1 503-462-6500**		**Bid Submitted**	
Brandon Hanson	brandonh@stonergroup.com	+1 503-462-6500	--	Viewed	
Brandon Hanson	brandon.hanson@stonergroup.com	--	--	Invited	
Darrell Pizer	darrell.pizer@stonergroup.com	+1 503-462-5236	--	Invited	
Phillip Hadaller	phil.hadaller@stonergroup.com	+1 971-373-3097	+1 971-373-3097	Viewed	
Sarabeth Dodd	sarabeth.dodd@stonergroup.com	+1 503-462-6500	--	Viewed	
Wade Ballard	wade.ballard@stonergroup.com	+1 503-462-6500	--	Viewed	
stephanie ammerman	stephanie.ammerman@stonergroup.com	--	--	Viewed	

Prepared on Oct 15, 2026 at 12:30 PM PDT

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TTSD Mary Woodward Elementary School Electrical Trade Partner

Date Posted: September 15, 2026

Project Name: TTSD Mary Woodward Elementary School Electrical Trade Partner

Bids Due: Wednesday, September 30th, 2026, 2:00PM

Pre-Bid RFI's Due: Wednesday, September 16th, 1:00PM

Description: Proposal request for Electrical scope of work only. See RFP documents included in Building Connected files. Remaining scopes will be published for bid at a later date.

Location: 12325 Southwest Katherine Street, Tigard, OR 97223

Link to Documents: https://app.buildingconnected.com/public/5483bbbd9a319b04005cccff/projects/6a9b9cb44ce6a

Howard S. Wright
a Balfour Beatty company

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Portland, OR 97211
503.288.1393
info@namc-oregon.org
www.namc-oregon.org

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Bids

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TTSD - Mary Woodward Elementary Electrical Trade Partner RFP

Link to Bid

https://app.buildingconnected.com/public/5483bbbd9a319b04005cccff/projects/6a9b9cb44ce6a4c1cce3187

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https://app.buildingconnected.com/public/5483bbbd9a319b04005cccff/projects/6a9b9cb44ce6a4c1cce31879

Posted on Sep 16, 2026 by HOWARD S. WRIGHT (DIV OF BALFOUR BEATTY)

OAME

Oregon Association of Minority Entrepreneurs

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Portland, OR 97217

Contact Us

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Phone: 503-249-7744

Fax: 503-278-7377

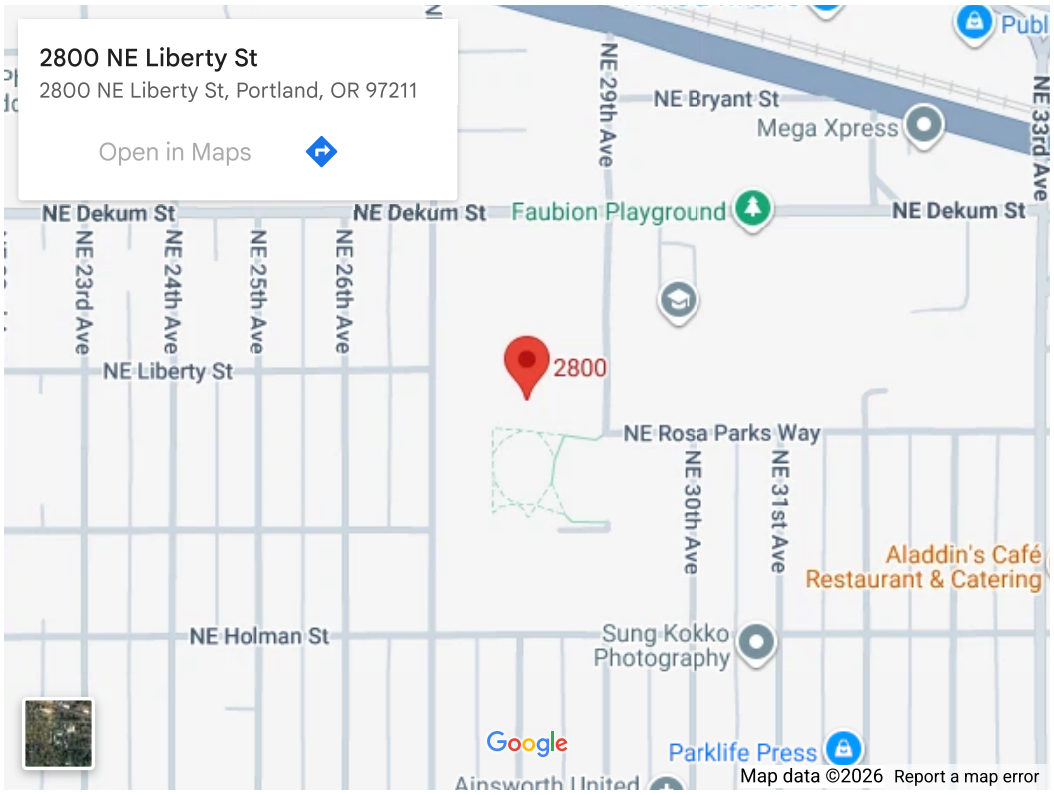
Hours

Monday – Thursday: 9 AM – 5 PM

Friday: 9 AM – 12 PM

Saturday – Sunday: CLOSED

Directions to OAME Networking Meetings at the University of Oregon Portland Library and Learning Center



"Everybody's In, Nobody's Out!"

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Website designed by Waterlink Web

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 26, 2026

TO: Board of Directors

FR: Kevin Montague, COO & Jessica Seay, CFO

RE: Edward Byrom School Renovation Project CM/GC Preconstruction Services – Early Work Amendment (EWA) No. 1

EXPLANATION:
The District recently authorized Construction Management/General Contractor (CM/GC) pre-construction services for the Edward Byrom School Renovation Project. In furtherance of that work, the contracted CM/GC, Howard S. Wright, conducted a publicly advertised competitive procurement process and selected Cochran, Inc. as an early trade partner. Howard S. Wright is now seeking Early Work Amendment No. 1 to expand their services to include electrical pre-construction support and the procurement of long-lead electrical equipment.

The Board is being asked to approve Early Work Amendment No. 1 to the Howard S. Wright contract in an amount not to exceed $119,557. This early authorization precedes the Guaranteed Maximum Price (GMP) contract amendment, which is scheduled for Board approval in February 2027. The final GMP will encompass Howard S. Wright's overall pre-construction fee, construction services fee, actual proven costs from this and any future early work amendments, general conditions, and subcontractor costs.

PRESENTER: Kevin Montague, COO & Jessica Seay, CFO

SUPPLEMENTARY MATERIALS: Edward Byrom School Renovation Project Howard S. Wright Letter of Authorization 01 (Dated 10/15/2026)

RECOMMENDATION: Award Early Work Amendment No. 1 to the Howard S. Wright contract for Edward Byrom School Renovation Project pre-construction services in an amount not to exceed $119,557.

PROPOSED MOTION: I move to award Early Work Amendment No. 1 to the Howard S. Wright contract for the Edward Byrom School Renovation Project pre-construction services in an amount not to exceed $119,557.

Howard S. Wright
a Balfour Beatty company

1455 NW Irving Street, Suite 400
Portland, OR 97209

October 15, 2026

Kevin Montague
Tigard-Tualatin School District
6960 SW Sandburg St.
Tigard, OR 97223

Re: Edward Byrom Elementary School
Early Work Authorization #01 – Electrical Preconstruction and Switchgear Procurement

Kevin,

Howard S. Wright is requesting your approval to proceed with Subcontracting of the Electrical preconstruction and switchgear procurement scope of work for the Edward Byrom Elementary School project. This Subcontractor will act as an early release trade partner and provide preconstruction services including constructability assistance, budget updates, and field investigation prior to starting work on site. It is the intent that this Subcontractor will provide an estimate update in good faith and will be subcontracted to provide estimating transparency throughout the process, eventually incorporating the remainder of the Electrical, Low Voltage and Electronic Safety and Security scopes of work at the time of GMP authorization. This EWA also includes all costs related to the submittal processing and procurement of switchgear. Switchgear submittals and final release shall be coordinated with the owner and Engineer of Record prior to ordering.

Preconstruction:	$36,000
Switchgear Submittals and Procurement:	$78,048
Cost of Work Subtotal:	**$114,048**
P&P Bond (0.73%):	$833.00
Insurance (1.00%):	$1,140.00
HSW Fee (3.10%):	$3,535.00
Total Authorization Request:	**$119,557.00**

This approval will authorize HSW to release our respective Trade Partner(s) for the scope of work indicated herein.

Sincerely,
Eric Scruggs
Project Manager - Howard S. Wright

Approved By: _____ _____
Tigard-Tualatin School District Date

Howard S. Wright
a Balfour Beatty company

1455 NW Irving Street, Suite 400
Portland, OR 97209

LETTER OF AUTHORIZATION

DATE: October 15th, 2026
ATTENTION: Kevin Montague
Tigard-Tualatin School District
6960 SW Sandburg St.
Tigard, OR 97223

LETTER OF AUTHORIZATION (LOA) NO. 01
SCOPE: Electrical
SPECIFCIATION SECTION(S): Division 26 Electrical
Division 27 Communications
Division 28 Electronic Safety and Security

As the CM/GC partner for the Edward Byrom Elementary School project, this letter shall serve as notification of our intent to award a subcontract for the **Electrical Preconstruction and Switchgear Procurement scope** of work to **Cochran** as described in the specification sections listed above. Signing of this letter shall provide Howard S. Wright the authority to proceed with the work identified.

SUMMARY OF BIDS RECEIVED

Subcontractor	Precon & Procurement	Overall Budget Amount
Cochran	$114,048	$2,741,667
JH Kelly	$114,477	$2,742,730
Portland Electric	$93,670	$2,873,675

SCOPE/AWARD COMMENTS:

Cochran represents the most competitive, competent and qualified RFP and Bid response. HSW has had multiple interview and follow up conversations with the top four Electrical Trade Partners identified and deemed Cochran to be the most competitive and complete from a budget and means and method/approach perspective. HSW has a history of successful projects of similar size and scope as Edward Byrom Elementary School with Cochran. Competitive pricing for switchgear procurement, preconstruction fee, and overall project budget was solicited and 6 firms responded. All firms were reviewed and ranked based on their RFP responses in addition to their competitive pricing. Please reference Bid Analysis included in Exhibit A for further breakdown and scope leveling considering all aspects of the project.

SUBCONTRACT DOCUMENTS:

- DD Set Drawings dated 08/26/26
- DD Set Specifications dated 08/31/26
- Addendum 01 Set dated 09/24/2026

Eric Scruggs

Kevin Montague
Tigard-Tualatin School District

Eric Scruggs
Howard S. Wright

Enclosure(s):
Exhibit A – Bid Analysis
Exhibit B – Subcontractor Base Bids
Exhibit C – Good Faith Effort Report

Exhibit A

Bid Analysis

Howard S. Wright
a Balfour Beatty company

Scope: Electrical
Bid Package / Div: Division 26
Date: 10/14/2026 **Drawings/Docs:** DD Documents

Project: **Edward Byrom Elementary School**

ITEM	Cochran 30-Sep		JH Kelly 30-Sep		Portland Electric 30-Sep		Stoner 30-Sep		OEG 30-Sep		McKinstry 30-Sep		DD Budget	
	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes	Amount	Notes
Prequal Status:	Complete SPL $25m | AGL $40M		Renewal In Progress SPL $35M | AGL $50m		Renewal In Progress SPL $3M | AGL $5m		Renewal In Progress SPL $3.5M | AGL $5m							
MWESB No:	WBENC-2005118312		N/A		N/A		N/A		N/A		N/A			
Preconstruction	$ 36,000		$ 24,750		$ 13,860		$ 19,459		$ 25,021		$ 18,959			
Switchgear Procurement	$ 78,048		$ 89,727		$ 79,810		$ 127,864		$ 178,113		$ 118,525			
Addendum 1 captured?	Yes		Yes		Yes		Yes		Yes		Yes			
Exterior rated meter cabinet and disconnect	Incl		Incl		Incl		Incl		Incl		Incl			
Preconstruction & Procurement Subtotal:	**$ 114,048**		**$ 114,477**		**$ 93,670**		**$ 147,323**		**$ 203,134**		**$ 137,484**			
Division 26													$ 2,040,987	
Electrical Service & Distribution	$ 967,127		$ 373,985		$ 639,875		$ 770,518		$ 664,873		$ 281,038			
Distribution	Incl Above	Feeder and Pathways	Incl	Feeder and Ext. Pathways	Incl	Feeder and Pathways	$ 55,000	Only 3 new - Plug Add	Incl Above?		Incl Above?			
Electrical Demo	$ 19,800		$ 47,743		$ 61,000		$ 59,413		$ 44,139		$ 176,474			
Salvage Devices & Phasing Re-Work	Incl		$ 30,000	Excl - PN	Incl		$ 20,000	Excl - PN	$ 30,000	PN	$ 30,000	PN		
Lighting	$ 812,960		$ 619,207		$ 635,000		$ 781,722		$ 730,341		$ 1,015,420			
Lighting Inverters	Incl		Incl	2 ea	Incl		Incl		Incl?		Incl?			
Spec'd Lighitng Inlcuded?	Incl		Incl		Incl		Incl	Confirmed spec'd fixtures	Incl?		Incl?			
Lighting Controls?	Incl		Incl	nLight	Incl		Incl	nLight	Incl?		Incl?			
Lighting Control Programming (each phase)	Incl		Incl				Incl							
Temp Power	$ 112,500	24/7 critical systems power	$ 91,638		$ 17,800		$ 8,084		$ 8,571		$ 7,774			
Generator and Fuel?	Incl		$ 35,000	Excl fuel-Plug	$ 35,000	PN	Incl	Incl in Distribution #	Incl		$ 35,000	PN		
Temp Panel	N/A		Incl		$ 50,000	PN -Re-use SG Can Assumed	N/A		incl		$ 50,000	PN		
Site Electrical	$ 42,660		$ 84,239		$ 38,000		$ 57,320		$ 51,328		$ 353,696			
Excavation, Sawcutting and Spoils Removal	Incl		$ 24,989	Add Alt	$ 35,000	Excl - PN	Incl							
Seismic	Incl		$ 50,000	Excl cable tray & Conduits	Incl		Incl	Cable tray + gear	Incl		Incl			
Testing	Incl		Incl		Incl		Incl	Acceptance + ArcFlash Study	$ 50,000	PN	Incl	PN		
Convenience Power	Incl		Incl		Incl		Incl		Incl		Incl			
PV Canopy Pathway & Connections	$ 15,225		$ 38,508		$ 25,000		$ 15,125		$ 10,601		$ 20,830			
Division 27 & 28	$ 226,842		$ 261,979		$ 416,000		$ 222,492		$ 478,202		$ 277,232		$ 707,218	
Access Control Rough-In	Incl Below		Incl		Incl		Incl				Incl Below			
Access Control	$ 39,027		$ 78,504	Point Monitor	$ 128,000		$ 65,591	New Panels Incl	$ 140,899		$ 104,048			
Certified Installer & Warranty Met	Incl		$ 50,000	Unclear - PN	Incl		Incl							
AV Rough-In	Incl		excl	None shown	excl	None shown	excl	None shown	Incl?		excl	None shown		
AV Systems	Incl		excl	None shown	excl	None shown	excl	None shown			excl	None shown		
CCTV Modifications	Incl		Incl		Incl		Incl		Incl?		Incl?			
Fire Alarm Modifications	$ 165,330		$ 139,533	Full Replacement	$ 112,200		$ 182,272		$ 156,346		$ 337,611			
New redundant FA system	Incl		Incl		$ 28,050	Replace in 1 Phase Risk								
Paging/Clock System	$ 140,780		$ 213,499		$ 124,000		$ 133,052		$ 145,405	Plug	$ 104,048	Plug		
LV Rough-In	Incl Above		Incl		Incl		Incl		Incl		Incl			
Voice/Data System	Incl Above		Incl		Incl		Incl		Incl Above?		Incl			
DAS	$ 15,000	Plug - Not Shown	$ 15,000	Plug - Not Shown	$ 15,000	Plug - Not Shown	$ 15,000	Plug - Not Shown	$ 15,000	Plug - Not Shown	$ 15,000	Plug - Not Shown		
General Conditions	Incl		Incl		Incl		Incl		Incl?		Incl			
Qualified Response, Approach, Interview Hold (0-10 pts)	$ -	9.5	$ 90,732	8.4	$ 73,608	8.8	$ 50,658	9.1	$ 163,730	8.0	$ 206,196	8.3		
Scope Assumptions, not Shown										$ 2,089,665.00				
Contingency Held	Incl in Base		$ 179,888	Add Alt 1	$ 179,888	Excl - Add Back PN	$ 140,627	Excl - Add Back	$ 208,967					
Off hours testing for fire alarm, security, paging?	Incl		Incl		$ 20,000	PN	Incl		Incl					
Re-Work at Phase Cutlines	Incl		Incl		Incl		Incl		Incl					
Temp Cabling for MDF Move	Incl		Incl		$ 30,000		$ 32,186	Add alt	Incl		$ 32,186	Plug		
Mech/Plumb Power Connections	Incl	$37k	$ 37,000	Excl - PN	incl	Excl - PN	$ 37,000	Excl - PN	$ 37,000	Excl - PN	$ 37,000	Excl - PN		
BIM Modeling	Incl	Will cover if requested	excl		excl		excl		excl		excl			
Validate grounding and branch wiring assumptions	Incl		Incl	Excl - PN	$ 26,500	Excl - PN	Incl	In Precon #	Incl	Excl - PN	Incl			
Labor Escalation	Incl		$ 93,055		Incl		Incl		$ 93,055	Excl -Low PN	Incl			
Material Escalation	Excl		Excl		Excl		$ (30,000)	In Base	Excl		Excl			
BASE BID SUBTOTAL	**$ 2,671,299**		**$ 2,668,976**		**$ 2,783,591**		**$ 2,763,383**		**$ 3,231,591**		**$ 3,221,037**		**$ 2,748,205**	
Performance & Payment Bond	$ 20,368	0.76%	$ 23,754	0.89%	$ 40,084	1.44%	$ 27,634	1.00%	$ 25,021	0.77%	$ 24,158	0.75%	$ -	
TOTAL ANTICIPATED SUBCONTRACT AMOUNT	**$ 2,691,667**		**$ 2,692,730**		**$ 2,823,675**		**$ 2,791,017**		**$ 3,256,612**		**$ 3,245,195**		**$ 2,748,205**	
Scope Adjustments														
Holds for Design Completion	$ 50,000		$ 50,000		$ 50,000		$ 50,000		$ 50,000		$ 50,000			
TOTAL AMOUNT (Inserted into Estimate Cost/Unit	**$ 2,741,667**		**$ 2,742,730**		**$ 2,873,675**		**$ 2,841,017**		**$ 3,306,612**		**$ 3,295,195**		**$ 2,748,205**	

Exhibit B

Subcontractor Base Bids

TTSD Note: Subcontractor base bids amounted to 180 pages and were omitted for brevity for this board report. They can be shared as requested.

Exhibit C

Good Faith Effort Report

Howard S. Wright, a Balfour Beatty company

18816002

TTSD - Edward Byrom Elementary School Electrical Trade Partner

Name	Email	Phone	Cell	Status	Base Bid
26.0: Electrical		Lead: Eric Scruggs		Bids Due: Sep 30, 2026 at 2:00 PM PDT	
Accurate Electric Unlimited, Inc.		--		**Undecided**	--
Projects AEU Inc.	projects@accurateelectricunlimited.com	+1 360-567-3330	--	Viewed	
Blackridge Research & consulting		--		**Undecided**	--
Venkatesh Siva	venkatesh@blackridgeresearch.com	--	--	Viewed	
Cochran, Inc.		**+1 971-205-4242**		**Bid Submitted**	
Adam Young (vendor)	adam.young@cesco.com	--	--	Viewed	
Andrew Tiaga (vendor)	atiaga@cedportland.com	+1 971-430-1318	+1 714-483-7921	Viewed	
Carter Hamilton (vendor)	chamilt6@travelers.com	--	--	Viewed	
Casey Braunger	cbraunger@cochraninc.com	--	+1 503-849-1879	Viewed	
Cody Adams	cadams@cochraninc.com	+1 503-679-2488	--	Invited	
Erin Holmes	eholmes@cochraninc.com	+1 503-381-1737	--	Viewed	
Jerry Moyer	jmoyer@cochraninc.com	+1 503-318-5159	--	Viewed	
John Crum (vendor)	john.crum@northcoast.com	+1 503-587-5023	--	Viewed	
Jon Mandoli (vendor)	jon.mandoli@convergint.com	+1 503-228-8522	+1 503-980-8706	Viewed	
Mychal Smith (vendor)	mychal.smith@cesco.com	+1 503-222-4000	--	Viewed	
Nikki Christain (vendor)	nikki.christain@cesco.com	+1 503-222-4000	--	Viewed	
Robert Antu (vendor)	robert.antu@graybar.com	+1 503-484-0758	--	Viewed	
Scott Hardin (vendor)	shardin@cedportland.com	--	--	Viewed	
cheyanne tinker (vendor)	ctinker@coscofire.com	--	--	Viewed	

Dynalectric Company dba Dynalectric Oregon		**+1 503-226-6771**		**Not Bidding**	--
Chris Warren	cwarren@dyna-oregon.com	+1 503-349-1761	--	Viewed	
Kyle Robbins	krobbins@dyna-oregon.com	+1 503-969-9966	--	Invited	
EC Electric		**+1 503-966-8298**		**Bidding**	--
Adam Davis	adam.davis@ecpowerslife.com	+1 503-459-3752	--	Invited	
Eryn Jacobson (vendor)	eryn.jacobson@ecpowerslife.com	+1 971-225-8383	--	Viewed	
Eugene Builders Exchange		**+1 541-484-5331**		**Bidding**	--
Jeremy Moritz	projects@ebe.org	+1 541-484-5331	--	Viewed	
JH Kelly LLC		**--**		**Bid Submitted**	
Gary Eades	geades@jhkelly.com	+1 360-523-8273	--	Viewed	
Katrina Henderson	khenderson@jhkelly.com	+1 360-905-1382	--	Invited	
McKinstry Co., LLC		**+1 503-331-0234**		**Bid Submitted**	
David Howard	davidhowa@mckinstry.com	+1 720-476-0414	--	Viewed	
Jason Schaap	jasonsch@mckinstry.com	+1 971-446-9787	+1 971-446-9787	Viewed	
Julian Allen	juliana@mckinstry.com	--	+1 971-330-0791	Invited	
Rebecca Fitzsimmons	rebeccaf@mckinstry.com	+1 503-278-3907	+1 503-750-4028	Invited	
Tony Parra	tonypa@mckinstry.com	+1 503-262-2309	+1 619-432-5872	Viewed	
Mill Plain Electric, Inc.		**+1 360-574-7265**		**Not Bidding**	--
Laci Rowland	estimating@mp-electric.com	+1 360-574-7265	--	Viewed	
OEG Inc., dba Pride Electric, ISG Integrated Systems Group, Friberg Electric		**+1 503-234-9900**		**Bid Submitted**	
Bonny Andersen	bonny.andersen@oeg.us.com	+1 503-535-2676	+1 971-219-2990	Viewed	
Darren Hanke	darren.hanke@oeg.us.com	--	+1 503-849-6275	Viewed	

Portland Electrical Construction Inc.		**+1 503-655-2281**		**Bid Submitted**	
Corey Donohue	corey@portlandelectrical.com	+1 503-655-2281 ext. 0117	+1 503-580-4790	Viewed	
Greg Boen	greg@portlandelectrical.com	+1 503-655-2281	+1 503-407-0394	Viewed	
Kyle Scott	kyle@portlandelectrical.com	--	--	Viewed	
Phillip Woodley	phil@portlandelectrical.com	+1 503-655-2281 ext. 2	--	Viewed	
Prairie Electric, Inc.		**+1 360-573-2750**		**Undecided**	--
Colter Nichols	coltern@prairielectric.com	+1 360-573-2750	--	Invited	
Send All Bid Invites Here Redinger	estimating@prairielectric.com	+1 360-573-2750	--	Invited	
Pro Heating And Cooling Inc & Pro Electric NW		**+1 971-708-8110**		**Not Bidding**	--
Daniel Perez	daniel.perez@proheatinginc.com	+1 971-708-8110	--	Invited	
Jaime Zarate	jaime.zarate@proelectricnw.com	--	+1 503-519-0405	Viewed	
Pwxpress		**--**		**Undecided**	--
--	bids@pwxpress.com	+1 408-676-8941	--	Viewed	
Salem Contractors Exchange		**+1 503-362-7957**		**Undecided**	--
Kristi Schurter	kristi@sceonline.org	+1 503-362-7957	--	Viewed	
Salem Contractors Exchange	plans@sceonline.org	--	--	Viewed	
Stoner Electric Group		**+1 503-462-6500**		**Bid Submitted**	
Brandon Hanson	brandonh@stonergroup.com	+1 503-462-6500	--	Viewed	
Brandon Hanson	brandon.hanson@stonergroup.com	--	--	Invited	
Darrell Pizer	darrell.pizer@stonergroup.com	+1 503-462-5236	--	Viewed	
Phillip Hadaller	phil.hadaller@stonergroup.com	+1 971-373-3097	+1 971-373-3097	Viewed	
Sarabeth Dodd	sarabeth.dodd@stonergroup.com	+1 503-462-6500	--	Viewed	
Wade Ballard	wade.ballard@stonergroup.com	+1 503-462-6500	--	Viewed	
stephanie ammerman	stephanie.ammerman@stonergroup.com	--	--	Viewed	

Prepared on Oct 15, 2026 at 7:21 AM PDT

BUILDINGCONNECTED

Scruggs, Eric

From: Scruggs, Eric
Sent: Monday, September 14, 2026 11:33 AM
To: NAMC-Oregon
Cc: Maxwell, Scott
Subject: TTSD - Edward Byrom Elementary Electrical Trade Partner RFP

Hello,

We would like to run an ad for an upcoming bid opportunity. Will you please run the following add for one week. Let me how soon it can be published.

Project Name: TTSD Edward Byrom Elementary School Electrical Trade Partner
Bids Due: Wednesday, September 30th, 2026, 2:00PM
Pre-Bid RFI's Due: Wednesday, September 16th, 1:00PM

Description: Proposal request for Electrical scope of work only. See RFP documents included in Building Connected files. Remaining scopes will be published for bid at a later date.

Location: 21800 Southwest 91st Avenue, Tualatin, OR 97062
Link to Documents:
https://app buildingconnected com/public/5483bbbd9a319b04005cccff/projects/6a9b971506296eb beb19848

Thank you,

Eric Scruggs
Project Manager | Howard S. Wright, a Balfour Beatty company
C: 971-420-4614 | E: escruggs@hswc.com
1455 NW Irving Street, Suite 400 Portland OR 97209
www.balfourbeattyus.com



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Bids

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If you are a member, you can Post a Bid or Manage Bids Your Bids Listings.

Close ‹ Oregon State Univers... TTSD - Mary Woodward... ›

Share Post Share WhatsApp

TTSD Edward Byrom Elementary School Electrical Trade Partner

Link to Bid

https://app.buildingconnected.com/public/5483bbbd9a319b04005cccff/projects/6a9b971506296ebfbeb1984

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Link to Documents:
https://app.buildingconnected.com/public/5483bbbd9a319b04005cccff/projects/6a9b971506296ebfbeb19848

Posted on Sep 16, 2026 by HOWARD S. WRIGHT (DIV OF BALFOUR BEATTY)

OAME

Oregon Association of Minority Entrepreneurs

OAME is a diverse membership association of entrepreneurs, public agencies, nonprofit partners, and large businesses.

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Mailing Address

2130 N Kilpatrick St #17408
Portland, OR 97217

Contact Us

Email: oame@oame.org

Phone: 503-249-7744

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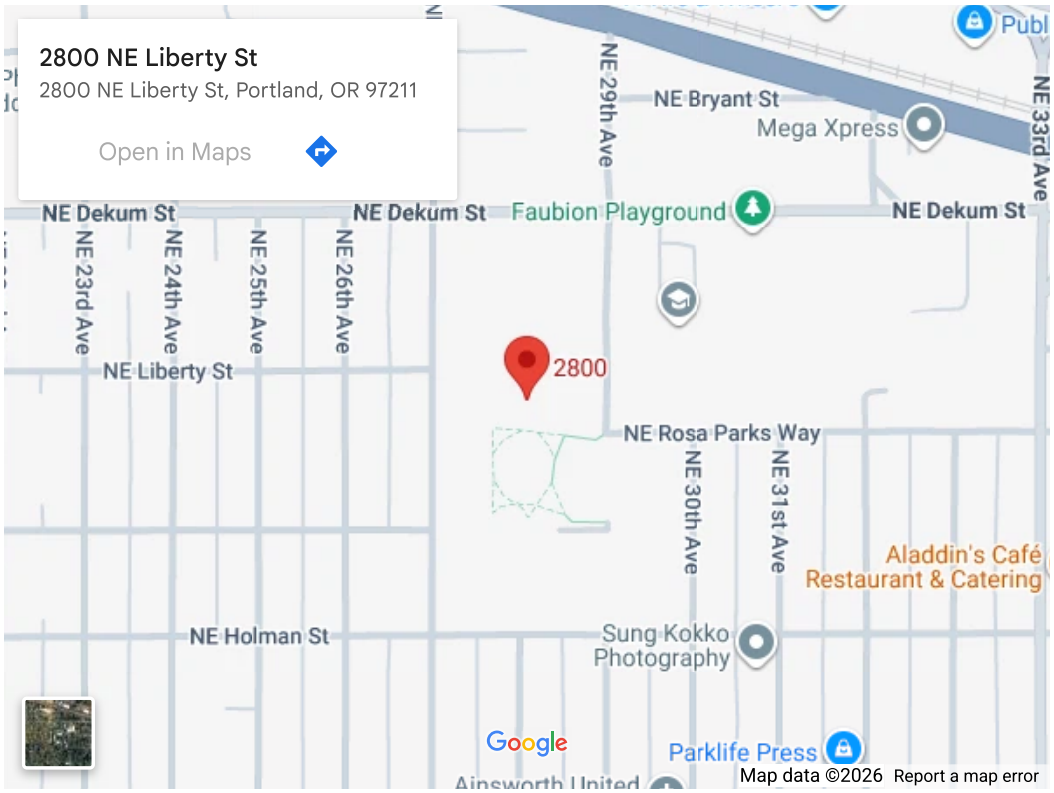
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Monday – Thursday: 9 AM – 5 PM

Friday: 9 AM – 12 PM

Saturday – Sunday: CLOSED

Directions to OAME Networking Meetings at the University of Oregon Portland Library and Learning Center



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Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

October 26, 2026

TO: Board of Directors
FR: Dr. Jeremiah Patterson, Deputy Superintendent
RE: Social Studies - Curriculum Adoption Postponement

EXPLANATION:
The Oregon Department of Education is now requiring that districts codify and report when a scheduled curriculum adoption is postponed. The accompanying recommendation and motion serve to satisfy that requirement.

PRESENTER:	Dr. Jeremiah Patterson, Deputy Superintendent Jessica Swindle, Director of Teaching and Learning
SUPPLEMENTARY MATERIALS:	None
RECOMMENDATION:	Administration recommends that the Board approve a one-year postponement of the K–12 social studies instructional materials adoption, with implementation anticipated during the 2027–2028 school year, subject to confirmation of current ODE requirements.
PROPOSED MOTION:	I move that the Tigard-Tualatin School District Board of Directors approve a one-year postponement of the K–12 social studies instructional materials adoption, with anticipated implementation during the 2027–2028 school year, and authorize the Superintendent or designee to complete the necessary Oregon Department of Education documentation in accordance with applicable state requirements.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 26, 2026
TO: Board of Directors
FR: Dr. Jeremiah Patterson, Deputy Superintendent
RE: Screen time Resolution 2627-05

EXPLANATION: The Resolution presented intends to represent the work and recommendations of the summer, 2026 Screen Time Workgroup.

PRESENTER:	Dr. Jeremiah Patterson, Deputy Superintendent Tristan Irvin, Vice Chair Irvin
SUPPLEMENTARY MATERIALS:	Screen Time Resolution
RECOMMENDATION:	Approve the Resolution, as presented.
PROPOSED MOTION:	I move to approve the Resolution, as presented.

Tigard-Tualatin School District 23J
Resolution 2627-05

Regarding Intentional, Developmentally Appropriate, and Student-Centered Use of Educational Technology

WHEREAS, the Tigard-Tualatin School District is committed to every student's academic growth, sense of belonging, well-being, creativity, critical thinking, communication, collaboration, and preparation for college, career, and civic life; and

WHEREAS, the District believes that educators, not educational technology companies, automated systems, nor applications, must remain the primary designers and leaders of teaching and learning; and

WHEREAS, the District further believes that educational technology should supplement, extend, and support high-quality instruction, not replace educator-led instruction, hands-on learning, discussion, collaboration, physical movement, printed text, writing by hand, creativity, play, or meaningful peer and adult interaction; and

WHEREAS, the Board recognizes that not all screen use is of equal educational value, and that passive, excessive, recreational, or poorly aligned screen use interferes with student attention, engagement, wellness, social interaction, reading, writing, physical activity, and educator-led instruction; and

WHEREAS, the Tigard-Tualatin School District also recognizes that instructional technology, when used intentionally and appropriately, can expand access to learning, support differentiated instruction, provide accessibility tools, strengthen communication, and help students develop skills necessary for their future; and

WHEREAS, the Board acknowledges that student needs vary by age, grade level, subject, program, language development, disability, accessibility need, and learning context, and that district guidance must be developmentally appropriate and responsive to these differences; and

WHEREAS, the Board recognizes particular community and educator interest in reviewing the role of student devices in the early grades, including early elementary student access to iPads outside required assessment and necessary accessibility or accommodation uses; and

WHEREAS, the Board recognizes the importance of maintaining access to assistive technology, language supports, and other digital tools when required by a student's Individualized Education Plan (IEP), Section 504 Plan, accessibility need, or other documented student support plan; and

WHEREAS, the Board recognizes that families have a strong interest in understanding how and when students use district devices, what digital tools and websites students access, how student data is protected, and how the District makes decisions about educational applications and platforms; and

WHEREAS, the Board recognizes the need to regularly monitor student data privacy, parent/guardian consent, digital tool approval processes, and the educational value and legal compliance of applications and online platforms used with students; and

WHEREAS, the Board recognizes that existing web filtering is an important safeguard, but that filtering alone does not provide sufficient instructional clarity or developmentally appropriate limits, particularly for younger students or assignments that do not require open-ended browsing; and

WHEREAS, the Board recognizes the need to evaluate whether teacher-provided approved-site lists, district-approved applications, and curated instructional resources can better support focused, safe, and purposeful learning; and

WHEREAS, the Board recognizes community and educator concern regarding student access to certain video-streaming platforms, games, and other high-distraction or entertainment-oriented digital content, while also acknowledging that some video or interactive resources may serve a legitimate instructional purpose when selected, reviewed, and directed by educators; and

WHEREAS, the Board recognizes that students' use of district-issued devices at home may support access and equity for some families, while also creating challenges for families seeking to manage school-related screen use outside the school day; and

WHEREAS, the Board recognizes the importance of giving educators clear parameters and practical guidance while preserving appropriate professional judgment to use technology when it clearly strengthens instruction; and

WHEREAS, the Board recognizes that implementation must be thoughtful, feasible, and informed by staff, students, families, administrators, technology staff, student services staff, and community partners;

NOW, THEREFORE BE IT RESOLVED, that the Tigard-Tualatin School Board of Directors affirms the District's recommendations for intentional, developmentally appropriate, and student-centered use of educational technology and student screen time; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent, or designee, to implement these recommendations through a thoughtful, phased process that includes significant input from educators, school administrators, the Technology Department, Student Services, Teaching and Learning, students, families, and other relevant partners; and

BE IT FURTHER RESOLVED, that implementation shall be guided by educator expertise, developmental appropriateness, student accessibility needs, instructional quality, family partnership, student data privacy, technology system capacity, operational feasibility, and equity across schools and programs; and

BE IT FURTHER RESOLVED, that the District shall develop implementation guidance for grade-level bands regarding the amount, purpose, and nature of student screen use during the school day; and

BE IT FURTHER RESOLVED, that implementation shall address early elementary student access to iPads outside required assessment, including expectations for when device use is appropriate for instruction, assessment readiness, accessibility, and individualized accommodations; and

BE IT FURTHER RESOLVED, that implementation shall address grade-band expectations related to cumulative student screen time, recognizing that implementation will vary by developmental level, subject area, instructional purpose, student need, and the practical complexity of tracking screen time across class periods at the secondary level; and

BE IT FURTHER RESOLVED, that implementation shall address student access to YouTube, video-streaming platforms, games, and entertainment-oriented digital content, including the use of educator-approved links, curated instructional resources, grade-band access expectations, and technology systems that support appropriate implementation; and

BE IT FURTHER RESOLVED, that implementation shall address a more intentional student web access model, including the use of approved sites, approved applications, teacher-curated resources, and web filtering practices that support focused, safe, and purposeful learning; and

BE IT FURTHER RESOLVED, that the Technology Department shall be a central partner in determining the feasibility, staffing implications, management systems, approval processes, and technical supports necessary for any approved-site, approved-application, filtering, reporting, or device-management changes; and

BE IT FURTHER RESOLVED, that educators shall be central partners in determining how implementation guidance translates into classroom practice, including how technology can supplement instruction without becoming the primary source of learning when educator-led, collaborative, hands-on, movement-based, printed, written, or discussion-based approaches would better serve students; and

BE IT FURTHER RESOLVED, that implementation shall include guidance regarding the use of device time, games, videos, recreational browsing, or other screen-based activities as rewards, incentives, free-choice activities, or early-finisher options, with emphasis on alternatives that promote movement, creativity, reading, writing, social interaction, and non-digital learning; and

BE IT FURTHER RESOLVED, that implementation shall address family communication and reporting, including how families may receive clearer information about student use of district devices, digital tools, categories of websites or applications accessed, aggregate usage trends when available, screen-time guidance, and available family supports; and

BE IT FURTHER RESOLVED, that implementation shall address student data privacy, parent/guardian consent where applicable, approval and review of digital applications, and the use of student data by third-party platforms; and

BE IT FURTHER RESOLVED, that implementation shall address whether and when students may take district-issued devices home, instructional need, family request, accessibility, extended absence, coursework requirements, and equity considerations for families who rely on district devices; and

BE IT FURTHER RESOLVED, that accommodations and exceptions shall continue to be guided by individualized student plans, including IEP and Section 504 Plans, and by documented accessibility, language access, assessment, or specialized instructional needs; and

BE IT FURTHER RESOLVED, that implementation shall include consideration of device selection and distribution to better support focused instruction, college and career readiness skills, keyboarding, writing, and reduced continuous access; and

BE IT FURTHER RESOLVED, that the Superintendent, or designee, shall provide staff guidance, family communication, professional learning, technology support, and implementation tools necessary to support consistent and practical application of the recommendations across schools; and

BE IT FURTHER RESOLVED, that implementation shall proceed in phases as appropriate, allowing time for educator input, technology system adjustments, professional learning, family communication, and review of unintended consequences; and

BE IT FURTHER RESOLVED, that the Superintendent, or designee, shall provide the Board with periodic updates on implementation, including progress, challenges, educator and family feedback, technology feasibility, student accessibility considerations, and any recommended adjustments.

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David Jaimes, Board Chair Signature

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Iton Udosenata, Superintendent Signature