



## **Agenda of Regular School Board Meeting**

### **The Board of Trustees Whitehall-Coplay School District**

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A Regular School Board Meeting of the Board of Trustees of Whitehall-Coplay School District will be held Monday, August 24, 2026, beginning at 7:00 PM WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052.

#### **1. OPENING OF MEETING**

1.A. Call to Order by Board President

1.B. Pledge of Allegiance to the Flag

1.C. Attendance (Roll Call)

**Description:** Board Secretary will take the roll.

#### **2. NOTICE OF EXECUTIVE SESSIONS**

2.A. Monday, August 10, 2026, at 5:05 p.m., for discussion of personnel matters.

2.B. Monday, August 24, 2026, at 6:15 p.m., for discussion of personnel and legal matters.

#### **3. MINUTES OF PREVIOUS MEETINGS**

3.A. Approve the minutes of the July 27, 2026, Board Meeting as presented.

3.B. Approve the minutes of the August 10, 2026, Special Board Meeting as presented.

3.C. Approve the minutes of the August 10, 2026, Education/Student Activities Committee Meeting as presented.

3.D. Approve the minutes of the August 10, 2026, Operations/Transportation Committee Meeting as presented.

3.E. Approve the minutes of the August 10, 2026, Finance/Personnel Committee Meeting as presented.

3.F. Motion to approve Minutes of Previous Meetings 3. A-E.

#### **4. RECOGNITIONS AND PRESENTATIONS**

4.A. Student Council Representative Update

#### **5. CORRESPONDENCE TO THE BOARD**

5.A. Board Secretary, Mr. Malay

## 6. PUBLIC PARTICIPATION

### 6.A. Public Participation

## 7. FISCAL REPORT

### 7.A. Treasurer's Report

**Description:** Accept the report of the Treasurer as follows:

|                              |                  |
|------------------------------|------------------|
| Balance as of 7/1/2026       | \$3,611,630.24   |
| Receipts                     | \$5,933,313.01   |
| Investments Matured          | \$0              |
| Total Cash Available         | \$9,544,943.25   |
| Expenses                     | (\$7,089,306.73) |
| Funds Invested               | (\$0,000,000.00) |
| Cash Balance as of 7/31/2026 | \$2,455,636.52   |

### 7.B. Bills and Salaries

**Description:** Approve the bills and salaries for the various funds.

|                       |                |
|-----------------------|----------------|
| General Fund          | \$2,862,531.29 |
| Cafeteria Fund        | \$4,824.00     |
| Capital Projects Fund | \$311,414.54   |
| Capital Reserve Fund  | \$0            |

### 7.C. Roll Call to Approve Treasurer's Report and Bills and Salaries 7. A-B.

## 8. EXECUTIVE COMMITTEE MATTERS

### 8.A. Revise Committee and Board Meeting Cadence

**Description:** Approve the recommendation to change the Whitehall-Coplay Board of School Directors meeting cadence to conduct Regular Board meetings on the second Monday of each month, beginning at 7:00 pm, and the Committee meetings on the fourth Monday of each month, beginning at 5:00 pm, with no Committee Meetings in July, effective October 12th, 2026.

### 8.B. Authorization to Approve Property Tax Assessment Agreement

**Description:** Authorize the solicitor to enter into an agreement for the parcel located at 1350 MacArthur Road in Whitehall Township, Lehigh County (Parcel ID 549778245577 1), setting the assessment of the parcel at (i) \$5,112,900 for tax year 2026 (school tax year 2026-2027) and (ii) \$4,864,500 for tax year 2027 (school tax year 2027-28) and for each subsequent tax year until a change in assessment pursuant to applicable law.

### 8.C. Approve Corrected Salary Adjustments

**Description:** Authorize corrective salary adjustments for Mr. Schiffert and Mrs. Sallit, as per their respective contracts.

8.D. Roll Call to Approve Executive Committee Matters 8. A-C.

**9. FINANCE COMMITTEE MATTERS**

9.A. Approve Per Capita Tax Exonerations and/or Tax Refunds

**Description:** Authorize exoneration and/or refund of the attached Whitehall-Coplay School District Per Capita and Real Estate Taxes in the amount of and for the reason stated.

9.B. Roll Call to Approve Finance Committee Matters 9. A

**10. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

10.A. Policy Revision-Second Reading

**Description:** Policy 111- Lesson Plans

10.B. 2027 WHS Commencement Ceremony Ambulance Agreement

**Description:** Approve the agreement between WCSD and CAC (Cetronia Ambulance Corps) for onsite EMS services, as attached.

10.C. 2026-27 WCSD Administrative Support Agreement

**Description:** Approve the agreement between WCSD and CLIU for Sandra Rex to provide administrative services for the 2026–2027 school year, as attached.

10.D. English 10 College Prep Course

**Description:** Approve the Whitehall High School English 10 College Prep Course, as attached.

10.E. 2026-2027 WCSD Student Handbook Updates

**Description:**

- Student Handbook, Landing Page: Adjusted title to include "Student".
- Student Handbook, Landing Page: Added Flag code image per new PA law.
- Student Handbook, Landing Page: Updated district and building staff.
- Student Expectations, Tardiness To School/Leaving School Early: Updated tardy language in line with current WCSD policy.
- Rights & Responsibilities, Attendance and PIAA Eligibility: Removed due to redundancy in the Parent-Athlete Handbook.
- Parent-Athlete Handbook, Eligibility: updated PIAA attendance & eligibility rules & procedures.
- Parent-Athlete Handbook, Athletics: removed the extracurricular code of conduct section. This is covered elsewhere in the document.
- Parent-Athlete Handbook, Name, Image, & Likeness (NIL): Add NIL language to match the PIAA policy & procedures.

10.F. TSI Non-Title 1 School Plan 2026–2027

**Description:** Approve the TSI non-Title 1 School Plan for the 2026-2027 school year, as attached.

10.G. Roll Call to Approve Education/Student Activities Committee Matters 10. A-F.

11. **OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

11.A. Approve Renovations for Whitehall Township Public Library Project-Lobar Associates

**Description:** Approve the contract with Lobar Associates Construction, Dillsburg, PA, a KPN vendor, for the renovation of the Whitehall Township Public Library building as per the attachment.

11.B. Roll Call to Approve Operations/Transportation Committee Matters 11. A

12. **ADMINISTRATIVE MATTERS**

12.A. Approve/Acknowledge Personnel Agenda Items

**Description:** REQUEST: That the Board of School Directors of the Whitehall-Coplay School District approve and/or acknowledge the personnel items being recommended by the Superintendent, as per the Personnel Agenda Item Attachments and corresponding attachments, pending receipt of all credentials and clearances.

12.B. Recognize Teacher Education Credit Salary Increases

**Description:** Recognize the professional employees who have completed credits beyond their degrees as per the agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association, per the attachment.

12.C. Approve Affidavits

**Description:** Approve the attached list of affidavits so that the students may attend the Whitehall-Coplay School District during the current school year.

12.D. Roll Call to Approve and/or Acknowledge Administrative Matters 12. A-C.

13. **SUPERINTENDENT'S REPORT**

13.A. PTO Plus Report

13.B. Comments from the Superintendent

14. **UPCOMING MEETING DATES**

14.A. Meeting dates and times are awaiting approval for the proposed changes to the meeting cadence noted earlier in this agenda. The dates and times listed in this section remain as previously advertised.

**Description:**

|               |                     |                              |                  |
|---------------|---------------------|------------------------------|------------------|
| <b>Monday</b> | <b>September 14</b> | <b>Committee Meetings</b>    | <b>4:00 p.m.</b> |
|               |                     | Education/Student Activities |                  |
|               |                     | Operations/Transportation    |                  |
|               |                     | Finance/Personnel            |                  |

**Monday      September 28      Board Meeting**

**7:00 p.m.**

**15. OTHER MATTERS/INFORMATION ITEMS**

15.A. Additional Board and Staff Comments

**16. CLOSING OF MEETING**

16.A. Motion to Adjourn Meeting

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## **Regular Board Meeting (Monday, July 27, 2026)**

*Whitehall-Coplay School District Education Center  
2932 Zephyr Blvd.,  
Whitehall, PA 18052*

### **Members present**

Patty Gaugler, Nichole Hartman, LoriAnn Fehnel, Fady Salloum (virtual), George Williams, William Fonzone, Joseph Shields

### **Members absent**

George Makhoul, Seth Kubat

### **1. Opening of Meeting**

Procedural: A. Call to Order by Board President

#### **Meeting called to order at 7:02 PM**

Procedural: B. Pledge of Allegiance to the Flag

Action, Procedural: C. Attendance (Roll Call)

### **2. Notice of Executive Sessions**

Information: A. Monday, July 27, 2026, at 5:30 p.m. for discussion of Superintendent's evaluation and discussion of personnel matters.

### **3. Minutes of Previous Meetings**

Minutes: A. The minutes of the June 22, 2026, Board meeting be approved as presented.

Action: B. Motion to approve Minutes of Previous Meetings 3. A.

### **RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the minutes of the previous meetings; 3. A.**

**Motion by Joseph Shields, second by LoriAnn Fehnel.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

### **4. Recognitions and Presentations**

Information: A. Sponsorship Recognition-Administrative Retreat

On behalf of the district, Mr. Schiffert expressed gratitude to the following vendors for their sponsorship of our 2026

Administrative Retreat: Cathy Muto and Metz Culinary Management, Rosemarie Krantz and the Lehigh Valley Educators Credit Union, Steve Behrens and Breslin Architects, Jeffrey Sultanik and McNees, Wallace & Nurick LLC, and Jerry Lloyd and Safeguard. This event would not have been possible without their commitment to the professional development of our administrative team.

Information: B. Sponsorship Recognition-Board Retreat

On behalf of the district, Mr. Schiffert expressed gratitude to the following vendor for sponsoring our 2026 Board Retreat: Michael Sander and CHA Consulting, Inc. This event would not be possible without their commitment to the development of our school directors.

### **5. Correspondence to the Board**

Information: A. Board Secretary Substitute, Dr. Holub

A thank-you note from Maya Williams was shared with our school directors.

An email from D.J. Fehnel has been received and shared with our school directors.

An email from Beth Ackerman has been received and shared with our school directors.

Prior to the start of the meeting, a petition was provided to the board secretary, acknowledged at the meeting, and will be shared with the school directors.

### **6. Public Participation**

Information: A. Public Participation

Lori Cover- LANTA Busing

Pablo & Kayleigh Mora- Charter School Transportation

Sandra Suero-Charter School Transportation

Guy Pascarella-Charter School Transportation

Joseph Burger-Charter School Transportation

Courtney Schwartz-Charter School Transportation

April Crouthamel-Charter School Transportation

Yesenia Parra & Hernando Munoz- Charter School Transportation

Natalie Boll-Charter School Transportation

Yajaira Feliz - Eduardo Parrez as translator-Charter School Transportation

### **7. Fiscal Report**

Information: A. Treasurer's Report

Accept the report of the Treasurer as follows:

Balance as of 6/1/2026 \$5,595,254.22

Receipts \$8,374,555.97

Investments Matured \$3,240,200.00  
Total Cash Available \$17,210,010.19

Expenses (\$9,098,379.95)  
Funds Invested (\$4,500,000.00)  
Cash Balance as of 6/30/2026 \$3,611,630.24

Information: B. Bills and Salaries  
The bills and salaries for the various funds were approved.

General Fund - \$4,354,664.32  
Cafeteria Fund - \$64,926.36  
Capital Projects Fund - \$253,066.03  
Capital Reserve Fund - \$0

Action: C. Roll Call to Approve Treasurer's Report and Bills and Salaries 7. A-B.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the Treasurer's Report and Bills and Salaries; 7. A-B.**

**Motion by George Williams, second by Joseph Shields.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

#### **8. Executive Committee Matters**

Action: A. Approve Contractual Salary Increase-Superintendent  
Action: B. Approve Contractual Salary Increase-Assistant Superintendent  
Action: C. Approve MOU between WCSD and WCEA  
Action: D. Roll Call to Approve Executive Committee Matters 8. A-C.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the following contract(s)/agreement(s), as per attachments; Executive Committee Matters 8. A-C.**

**Motion by Fady Salloum, second by Joseph Shields.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

#### **9. Finance Committee Matters**

Action: A. Approve Per Capita Tax Exonerations and/or Tax Refunds  
Action: B. Approve the revised A la carte Lunch Prices for the 2026-2027 School Year  
Action: C. Roll Call to Approve Finance Committee Matters 9. A-B.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the contract(s)/agreement(s), as per the attachments; Finance Committee Matters 9. A-B.**

**Motion by George Williams, second by Fady Salloum.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

#### **10. Education/Student Activities Committee Matters**

Action: A. Approve EMS Services Agreement  
Action: B. Approve PHEAA High School Remote Access, Confidentiality, and Indemnification Agreement  
Action: C. Approve Travel Request  
Action, Policy First Reading: D. Approve Policy Revision-First Reading  
Action: E. Approve Updated Curriculum Documents  
Action: F. Roll call to Approve Education/Student Activities Committee Matters 10. A-E.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the contract(s)/agreement(s), as per the attachments; Education/Student Activities Committee Matters 10. A-E.**

**Motion by Patty Gaugler, second by William Fonzone.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

#### **11. Operations/Transportation Committee Matters**

Information: A. There are no Operations/Transportation Committee Matters being presented.

#### **12. Administrative Matters**

Action: A. Approve/Acknowledge Athletic Personnel Agenda Items  
Action: B. Roll Call to Approve and/or Acknowledge Administrative Matters 12. A.  
Athletics attachment has its own roll call for tonight.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve and/or acknowledge the items being recommended by the Superintendent, as per the corresponding attachments: Administrative Matters 12. A.**

**Motion by George Williams, second by Patty Gaugler.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Fady Salloum, George Williams, William Fonzone, Joseph Shields**

**No: LoriAnn Fehnel**

**Abstain: Nichole Hartman**

Action: C. Approve/Acknowledge Personnel Agenda Items

Action: D. Approve Affidavits

Action: E. Acknowledge Residency of Institutionalized Children

Action: F. Roll Call to Approve and/or Acknowledge Administrative Matters 12. C-E. The clubs and activities for middle school were adjusted on the attachment.

**RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve and/or acknowledge the items being recommended by the Superintendent, as per the corresponding attachments: Administrative Matters 12. C-E.**

**Motion by Patty Gaugler, second by William Fonzone.**

**Final Resolution: Motion Carried**

**Yes: Patty Gaugler, Nichole Hartman, Fady Salloum, George Williams, William Fonzone, Joseph Shields, LoriAnn Fehnel**

### **13. Superintendent's Report**

Reports: A. PTO Plus Report

PTO Plus representatives did not share a report.

Information, Reports: B. Comments from Mr. Schiffert

Mr. Schiffert provided an overview of school preparations. Thanked all who are working hard to complete these important tasks.

New teachers were introduced by their building administrators.

### **14. Upcoming Meeting Dates**

Information: A. Meeting Dates and Times

The following upcoming meeting information was shared.

Monday August 10 Special Board Meeting 4:00 p.m.

Monday August 10 Committee Meetings Following Special Board Meeting

Operations/Transportation

Finance/Personnel

Education/Student Activities

Monday August 24 School Board Meeting 7:00 p.m.

### **15. Other Matters/Information Items**

Information: A. Grant Tenure

Tenure was granted to the following:

Middle School

1. Carley Charles

2. Jenna Leavitt

High School

1. Michael Graziano

2. Zachary Hottinger

Information: B. Additional Board and Staff Comments

Mrs. Fehnel expressed concerns about hosting graduation on campus.

Mr. Fonzone provided weather statistics for our graduation timeframe in June.

### **16. Closing of Meeting**

Action: A. Motion to Adjourn Meeting

Motion to adjourn the meeting;

**The meeting adjourned at 7:50 p.m.**

Motion by Fady Salloum, second by Joseph Shields.

**Respectfully submitted by;**

**J. Michael Malay, Jr.  
Board Secretary**





## Special Board Meeting Minutes

Monday, **August 10, 2026**, 4:00 PM

WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052

|                      |                 |
|----------------------|-----------------|
| LoriAnn Fehnel:      | Absent          |
| William Fonzone Sr.: | Present         |
| Patty Gaugler:       | Absent          |
| Nichole Hartman:     | Present         |
| Seth Kubat:          | Present         |
| George Makhoul:      | Present         |
| Fady Salloum:        | Present         |
| Joseph Shields:      | Present         |
| George Williams:     | Present-virtual |

### 1. OPENING OF MEETING

#### 1.A. Call to Order by Board President

The meeting was called to order at 4:03 p.m.

#### 1.B. Pledge of Allegiance to the Flag

#### 1.C. Attendance (Roll Call)

### 2. NOTICE OF EXECUTIVE SESSIONS

#### 2.A. No Executive Sessions occurred.

### 3. MINUTES OF PREVIOUS MEETINGS

#### 3.A. There are no minutes of previous meetings being presented for approval.

### 4. RECOGNITIONS AND PRESENTATIONS

#### 4.A. Thank You - St. John's U.C.C., Fullerton

Mr. Schiffert thanked Carol and Paul Raszler, Mission Committee members, and the St. John's U.C.C., Fullerton, congregation, for donating school supplies for our students.

### 5. CORRESPONDENCE TO THE BOARD

#### 5.A. Board Secretary, Mr. Malay

Dr. Holub, substitute Board Secretary, noted that an email was received from Dawn Ash regarding the use of LANTA

public transportation. The email was shared with our school directors.

6. PUBLIC PARTICIPATION

6.A. Public Participation

Bruce Charles-Tax Concerns

7. FISCAL REPORT

7.A. There are no Fiscal Report items being presented for approval.

8. EXECUTIVE COMMITTEE MATTERS

8.A. Approve New Job Descriptions, as per the attachments.

8.B. Roll Call to Approve Executive Committee Matters 8.A. RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve the following contract(s)/agreement(s), as per the attachments; Executive Committee Matters 8. A. This motion, made by Joseph Shields and seconded by George Makhoul, Carried.

LoriAnn Fehnel: Absent

William Fonzone Sr.: Yea

Patty Gaugler: Absent

Nichole Hartman: Yea

Seth Kubat: Yea

George Makhoul: Yea

Fady Salloum: Yea

Joseph Shields: Yea

George Williams: Yea

Yea: 7, Nay: 0, Absent: 2

9. FINANCE COMMITTEE MATTERS

9.A. There are no Finance Committee Matters being presented for approval.

10. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

10.A. There are no Education/Student Activities being presented for approval.

11. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

11.A. There are no Operations/Transportation Committee Matters being presented for approval.

12. ADMINISTRATIVE MATTERS

12.A. Approve/Acknowledge Personnel Agenda Items- Professional

12.B. Roll Call to Approve and/or Acknowledge Administrative Matters 12. A.

RESOLVED, That the Board of School Directors of the Whitehall-Coplay School District approve and/or acknowledge the items being recommended by the Superintendent, as per the corresponding attachments; Administrative Matters 12. A. This motion, made by

Joseph Shields and seconded by George Makhoul,  
Carried.

|                      |                         |
|----------------------|-------------------------|
| LoriAnn Fehnel:      | Absent                  |
| William Fonzone Sr.: | Abstain (With Conflict) |
| Patty Gaugler:       | Absent                  |
| Nichole Hartman:     | Abstain (With Conflict) |
| Seth Kubat:          | Yea                     |
| George Makhoul:      | Yea                     |
| Fady Salloum:        | Yea                     |
| Joseph Shields:      | Yea                     |
| George Williams:     | Yea                     |

Yea: 5, Nay: 0, Absent: 2, Abstain (With Conflict): 2

12.C. Approve/Acknowledge Personnel Agenda Items-  
Support

12.D. Roll Call to Approve and/or Acknowledge

Administrative Matters 12. C.

RESOLVED, That the Board of School Directors of the  
Whitehall-Coplay School District approve and/or  
acknowledge the items being recommended by the  
Superintendent, as per the corresponding attachments;  
Administrative Matters 12. C. This motion, made by  
George Makhoul and seconded by William Fonzone Sr.,  
Carried.

|                      |                         |
|----------------------|-------------------------|
| LoriAnn Fehnel:      | Absent                  |
| William Fonzone Sr.: | Yea                     |
| Patty Gaugler:       | Absent                  |
| Nichole Hartman:     | Abstain (With Conflict) |
| Seth Kubat:          | Yea                     |
| George Makhoul:      | Yea                     |
| Fady Salloum:        | Yea                     |
| Joseph Shields:      | Yea                     |
| George Williams:     | Yea                     |

Yea: 6, Nay: 0, Absent: 2, Abstain (With Conflict): 1

12.E. Approve/Acknowledge Personnel Agenda Items-  
Athletics

12.F. Roll Call to Approve and/or Acknowledge

Administrative Matters 12. E.

RESOLVED, That the Board of School Directors of the  
Whitehall-Coplay School District approve and/or  
acknowledge the items being recommended by the  
Superintendent, as per the corresponding attachments;  
Administrative Matters 12. E. This motion, made by  
George Makhoul and seconded by Joseph Shields,  
Carried.

|                      |                         |
|----------------------|-------------------------|
| LoriAnn Fehnel:      | Absent                  |
| William Fonzone Sr.: | Abstain (With Conflict) |
| Patty Gaugler:       | Absent                  |
| Nichole Hartman:     | Yea                     |
| Seth Kubat:          | Yea                     |

George Makhoul: Yea  
Fady Salloum: Yea  
Joseph Shields: Yea  
George Williams: Yea

Yea: 6, Nay: 0, Absent: 2, Abstain (With Conflict): 1

### 13. SUPERINTENDENT'S REPORT

#### 13.A. Comments from Mr. Schiffert

There were no comments this evening.

### 14. UPCOMING MEETING DATES

#### 14.A. Meeting Dates and Times

The upcoming meeting is as follows;  
Monday, August 24, 2026, Regular Board Meeting at 7:00  
p.m.

### 15. OTHER MATTERS/INFORMATION ITEMS

#### 15.A. Additional Board and Staff Comments

Mr. Fonzone proposed to revise the cadence of our Board and Committee meetings. The recommendation is to conduct Regular Board Meetings on the second Monday of each month, beginning at 7:00 pm, and Committee Meetings on the fourth Monday of each month, beginning at 5:00 pm. He would like the school directors to vote on this motion at our August 24th Board meeting. Move to the August 24th Board meeting for approval.

### 16. CLOSING OF MEETING

#### 16.A. Motion to Adjourn Meeting

Motion to adjourn the meeting at 4:27 pm. This motion, made by Fady Salloum and seconded by William Fonzone Sr., Carried.

LoriAnn Fehnel: Absent  
William Fonzone Sr.: Yea  
Patty Gaugler: Absent  
Nichole Hartman: Yea  
Seth Kubat: Yea  
George Makhoul: Yea  
Fady Salloum: Yea  
Joseph Shields: Yea  
George Williams: Yea

Yea: 7, Nay: 0, Absent: 2



## Education/Student Activities Committee Minutes

Monday, **August 10, 2026**, following the Finance and Personnel Committee  
WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052

|                     |                                       |
|---------------------|---------------------------------------|
| LoriAnn Fehnel:     | Present-virtual, in person at 4:46 pm |
| William Fonzone Sr. | Present                               |
| Patty Gaugler:      | Absent                                |
| Nichole Hartman:    | Present                               |
| Seth Kubat:         | Present                               |
| George Makhoul:     | Present                               |
| Fady Salloum:       | Present                               |
| Joseph Shields:     | Present                               |
| George Williams:    | Present-virtual                       |

### 1. OPENING OF MEETING

#### 1.A. Call to Order

This meeting was called to order at 4:42 pm.

#### 1.B. Roll Call

### 2. PUBLIC PARTICIPATION

There were no public participants.

### 3. POLICY

#### 3.A. Policy Revision-Second Reading

Policy 111-Lesson Plans should be moved to the August 24th Board agenda for second reading.

### 4. FINANCIAL IMPACT ITEMS

#### 4.A. 2027 WHS Commencement Ceremony Ambulance Agreement

Move the agreement between WCSD and CAC (Cetronia Ambulance Corps) for onsite EMS services to the August 24th Board meeting for approval.

#### 4.B. 2026-27 WCSD Administrative Support Agreement

Moved the agreement between WCSD and CLIU for Sandra Rex to provide administrative services for the 2026-2027 school year to the August 24th Board agenda for approval.

### 5. PERSONNEL/STAFFING

### 6. CURRICULUM

- 6.A. English 10 College Prep Course  
Move the High School English 10 College Prep Course to  
the August 24th Board agenda for approval.

- 7. ATHLETICS

- 8. SHARING/DISCUSSION/OTHER

- 8.A. 2026-2027 WCSD Student Handbook Updates  
Move the 2026-2027 WCSD Student Handbook Updates  
to the August 24th Board agenda for approval.

- 8.B. TSI non-Title 1 School Plan 2026-2027  
Move the TSI non-Title 1 School Plan for the 2026-2027  
school year to the August 24th Board agenda for  
approval.

- 9. CLOSING OF MEETING

- 9.A. Adjournment  
The meeting was adjourned at 5:01 pm.

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J. Michael Malay, Jr, Board Secretary



## Operations/Transportation Committee Minutes

Monday, **August 10, 2026**, following the Special Board Meeting

WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052

|                      |                             |
|----------------------|-----------------------------|
| LoriAnn Fehnel:      | Absent – virtual at 4:31 pm |
| William Fonzone Sr.: | Present                     |
| Patty Gaugler:       | Absent                      |
| Nichole Hartman:     | Present                     |
| Seth Kubat:          | Present                     |
| George Makhoul:      | Present                     |
| Fady Salloum:        | Present                     |
| Joseph Shields:      | Present                     |
| George Williams:     | Present-virtual             |

### 1. OPENING OF MEETING

#### 1.A. Call to Order

This meeting was called to order at 4:28 p.m.

#### 1.B. Roll Call

### 2. PUBLIC PARTICIPATION

There were no public participants.

### 3. POLICY

### 4. FINANCIAL IMPACT ITEMS

### 5. PERSONNEL/STAFFING

### 6. CURRICULUM

### 7. ATHLETICS

### 8. SHARING/DISCUSSION/OTHER

#### 8.A. 2027 Commencement Planning Updates

Mr. Dillard and Dr. Mayes updated the WCSD School Board on current planning for the Class of 2027 Commencement Ceremony at Zephyr Stadium.

### 9. CLOSING OF MEETING

9.A. Adjournment

The meeting adjourned at 4:40 p.m.

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J. Michael Malay, Jr, Board Secretary



## Finance Committee Minutes

Monday, **August 10, 2026**, following the Operations/Transportation Committee  
WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052

|                      |                 |
|----------------------|-----------------|
| LoriAnn Fehnel:      | Present-virtual |
| William Fonzone Sr.: | Present         |
| Patty Gaugler:       | Absent          |
| Nichole Hartman:     | Present         |
| Seth Kubat:          | Present         |
| George Makhoul:      | Present         |
| Fady Salloum:        | Present         |
| Joseph Shields:      | Present         |
| George Williams:     | Present-virtual |

### 1. OPENING OF MEETING

#### 1.A. Call to Order

The meeting was called to order at 4:41 p.m.

#### 1.B. Roll Call

### 2. PUBLIC PARTICIPATION

There were no public participants.

### 3. POLICY/LEGISLATIVE

### 4. FINANCIAL IMPACT ITEMS

### 5. SHARING/DISCUSSION/OTHER

There were no items presented by the Finance Committee this evening.

### 6. CLOSING OF MEETING

#### 6.A. Adjournment

The meeting adjourned at 4:42 p.m.

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J. Michael Malay, Jr, Board Secretary



## WHITEHALL-COPLAY SCHOOL DISTRICT

HOME OF THE ZEPHYRS

Dr. Sherry Holub, Director of Personnel

District Administration Office

2932 MacArthur Road, Whitehall, PA 18052

Phone: 610-439-1431 Email: [Holubs@whitehallcoplay.org](mailto:Holubs@whitehallcoplay.org)

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**To: Whitehall-Coplay Board of School Directors**

**From: Dr. Sherry Holub, Director of Personnel**

**Re: Professional Personnel Action - August 24, 2026**

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The administration recommends the following personnel appointments, pending receipt of all required paperwork:

### **A. APPOINTMENTS**

1. Approve the appointment of **Jordan Costello** (TPE), as a Special Education teacher at Gockley Elementary School, effective August 12, 2026, with an annual salary of \$63,789.00 (B, Step 1).
2. Approve the appointment of **Madelynn Kessler**, as a long-term substitute in Music, at Whitehall High School, effective August 18, 2026 through December 31, 2026, with a prorated annual salary of \$63,789.00 prorated (B, Step 1).
3. Approve the appointment of **Taylor Neel** (TPE), as a Science teacher at Whitehall Coplay Middle School, effective date TBD, with an annual salary of \$68,016.00 Prorated (B+15, Step 3).

### **B. TRANSFERS**

1. Approve the transfer of **Jennifer Edwards**, a Science teacher from Whitehall Coplay Middle School to Whitehall High School, effective August 18, 2026.

### **C. SUBSTITUTES**

1. Approve **Kelly Parks**, as a day to day Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.

2. Approve **Ann Marie Smell**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
3. Approve **Caroline Theresa Lawrence**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
4. Approve **January Sleiman**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
5. Approve **Terri Jany**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
6. Approve **Michael Stek IV**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
7. Approve **Leah Knepper**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
8. Approve **Daniel D Craig**, as a day to day (Guest) Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
9. Approve **Joseph Kozak**, as a day to day Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.
10. Approve **Manal Salet**, as a day to day Substitute teacher, effective August 24, 2026, with a daily pay rate as per the pre-approved 2026-2027 substitute rates.

**D. OTHER**

1. Acknowledge the FMLA request for employee **#49200**, effective August 18, 2026, not to exceed 12 weeks.
2. Acknowledge the FMLA request for employee **#100036**, effective August 18, 2026, not to exceed 12 weeks.

**E. TEACHER LEADERSHIP:**

1. Approve the following Teacher Leadership roles for the 2026-2027 school year at **Zephyr Elementary School** with the annual stipend amount of \$1276.00 in accordance with the WCSD/WCEA Collective Bargaining Agreement.
  - a. 4th Science/Social Studies (½)      Melisa Arifaj

**F. MENTORS**

| Inductee          | Position         | Bldg.    | Amount            | Mentor           |
|-------------------|------------------|----------|-------------------|------------------|
| Hussett, Sabrina  | CSN              | WHS      | <b>\$325.00</b>   | Diane Eraifeg    |
| Shahda, Zeina     | Special Ed       | WHS      | <b>\$325.00</b>   | Erin Dolan       |
| Howard, Ainsley   | Special Ed       | Steckel  | <b>\$950.00</b>   | Rebecca Bond     |
| Coble, Lynzee     | Special Ed       | WCMS     | <b>\$325.00</b>   | Clare Persing    |
| Buchman, Isabella | SLP              | WCMS     | <b>\$1,300.00</b> | Amelia Laders    |
| Rosati, Olivia    | SLP              | District | <b>\$325.00</b>   | Olivia Kun       |
| Gross, Jennifer   | Social Studies   | WCMS     | <b>\$325.00</b>   | Andy Marino      |
| Hinds, Nicholas   | Special Ed       | Zephyr   | <b>\$950.00</b>   | Jenna Notareschi |
| Kogan, Janey      | School Counselor | Zephyr   | <b>\$950.00</b>   | Elyse Mohr       |
| Soffera, Jordan   | Music            | Gockley  | <b>\$950.00</b>   | Kendra Saunders  |
| Robb, Madison     | Music            | Steckel  | <b>\$950.00</b>   | Justin Tanzos    |
| McCann, Leah      | English          | WCMS     | <b>\$950.00</b>   | Amand Snyder     |
| Costello, Jordan  | Special Ed       | Gockley  | <b>\$950.00</b>   | Victoria Swank   |
| Kessler, Madelynn | Music            | WHS      | <b>\$650.00</b>   | Daniel Smale     |
| Neel, Taylor      | Science          | WCMS     | <b>\$325.00</b>   | Michael Sommer   |



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**To: Whitehall-Coply Board of School Directors**

**From: Dr. Sherry Holub, Director of Personnel**

**Re: Support Personnel Action - August 24, 2026**

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**The administration recommends accepting the following personnel retirements or resignations:**

**A. RETIREMENTS/RESIGNATIONS**

1. Accept the resignation of **Suzanne Holderman**, a PT Secretary at Transportation, effective at the close of business on August 6, 2026.
2. Accept the resignation of **Konstantina Sikalis**, a paraprofessional at Steckel Elementary School, effective at the close of business on August 10, 2026.
3. Accept the resignation of **Kayla Endy**, a paraprofessional at Steckel Elementary School, effective at the close of business on August 17, 2026.
4. Accept the resignation of **Maria Dejesus**, a cafeteria monitor at Steckel Elementary School, effective at the close of business on August 20, 2026.

**The administration recommends the following personnel appointments, pending receipt of all required paperwork:**

**B. APPOINTMENTS**

1. Approve the appointment of **Taylor Mann**, as a Paraprofessional at Steckel Elementary School effective August 18, 2026, at an hourly rate of \$21.67.
2. Approve the appointment of **Kiondra Carter**, as a Paraprofessional at Steckel Elementary School effective August 18, 2026, at an hourly rate of \$20.40.

3. Approve the appointment of **Jacob Youwakim**, as a Traffic Monitor for Whitehall Coplay School District effective August 24, 2026, at an hourly rate of \$15.68.
4. Approve the appointment of **Belisa Castillo**, as a Vehicle Assistant for Whitehall Coplay School District effective August 24, 2026, at an hourly rate of \$16.80.
5. Approve the appointment of **Amanda Otto**, as a Paraprofessional at Gockley Elementary School effective August 24, 2026, at an hourly rate of \$21.67.
6. Approve the appointment of **Madelynn Scott**, as a Paraprofessional at Whitehall High School effective August 24, 2026, at an hourly rate of \$21.67.
7. Approve the furlough recall of **Donna Reckling**, as a PT Secretary in Transportation effective August 17, 2026, at an hourly rate of \$20.40.
8. Approve the appointment of **Feebie Snow**, as a paraprofessional at Zephyr Elementary School, effective August 24, 2026, at an hourly rate of \$21.67.
9. Approve the appointment of **Ashley Diaz**, as a paraprofessional at Steckel Elementary School, with a start date TDB, at an hourly rate of \$20.40.

**C. OTHER**

1. Acknowledge the FMLA for employee #6220, effective July 7, 2026, not to exceed 12 weeks.
2. Acknowledge the FMLA for employee #100011, effective August 24, 2026, not to exceed 12 weeks.

**D. SUBSTITUTES**

1. Approve **Diane Fritz** as a cafe monitor sub effective August 24, 2026 at the preapproved 2026-2027 substitute rates.



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**To: Whitehall-Coplay Board of School Directors**

**From: Dr. Sherry Holub, Director of Personnel**

**Re: Extracurricular Personnel Action - August 24, 2026**

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**2026 - 2027 School Year - Whitehall-Coplay Middle School:**

| <b><u>Advisor</u></b> | <b><u>Club/Music</u></b>        | <b><u>Compensation</u></b> |
|-----------------------|---------------------------------|----------------------------|
| Ashley Martins        | Leo Club (.5 split)             | \$638.00                   |
| Stephanie Simock      | Heart and Sole (.5 split)       | \$638.00                   |
| Rhiannon Sorrentino   | Dungeons and Dragons (.5 split) | \$638.00                   |
| Noah Borgman          | Dungeons and Dragons (.5 split) | \$638.00                   |



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**To: Whitehall-Coplay Board of School Directors**

**From: Dr. Sherry Holub, Director of Personnel**

**Re: Athletic Personnel Action - August 24, 2026**

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**2026-27 School Year - Volunteer**

| <b><u>Coach</u></b> | <b><u>Sport</u></b> | <b><u>Level</u></b> | <b><u>Notes/Changes</u></b> |
|---------------------|---------------------|---------------------|-----------------------------|
| Conner Grabfelder   | Boys Soccer         | V                   |                             |

| Move on the Salary Schedule                                  |              |            |  |                                                               |          |      |  |
|--------------------------------------------------------------|--------------|------------|--|---------------------------------------------------------------|----------|------|--|
|                                                              |              |            |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| This column will be acknowledged at the 8/24/2026 Board Mtg. |              |            |  | This column will be acknowledged at the 10/26/2026 Board Mtg. |          |      |  |
| <b>2026 - August</b>                                         |              |            |  | <b>2026 - October</b>                                         |          |      |  |
| <b>Move on the Salary Schedule</b>                           |              |            |  | <b>Move on the Salary Schedule</b>                            |          |      |  |
| Name                                                         | Movement     | Date       |  | Name                                                          | Movement | Date |  |
| <b><i>Gockley</i></b>                                        |              |            |  | <b><i>Gockley</i></b>                                         |          |      |  |
| Lucienne Belleau                                             | B+15 to M    | 5/18/2026  |  |                                                               |          |      |  |
| Victoria Swank                                               | B+15 to M    | 7/7/2026   |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| <b><i>Steckel</i></b>                                        |              |            |  | <b><i>Steckel</i></b>                                         |          |      |  |
| Rebecca Bond                                                 | M+15 to M+30 | 2/5/2026   |  |                                                               |          |      |  |
| Kristen Hood                                                 | M+30 to M+45 | 12/19/2025 |  |                                                               |          |      |  |
| Samantha Kozza                                               | M+45 to M+60 | 6/3/2026   |  |                                                               |          |      |  |
| Emily Lepore                                                 | M+15 to M+30 | 5/11/2026  |  |                                                               |          |      |  |
| Lea Rossanese                                                | B+15 to M    | 5/29/2026  |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| <b><i>Zephyr</i></b>                                         |              |            |  | <b><i>Zephyr</i></b>                                          |          |      |  |
| Diane Eraifeg                                                | M+30 to M+45 | 12/21/2025 |  |                                                               |          |      |  |
| Rochelle Fagan                                               | B+15 to M    | 6/1/2026   |  |                                                               |          |      |  |
| Jennifer Panny                                               | B to B+15    | 5/11/2026  |  |                                                               |          |      |  |
| Katherine Santoro                                            | M+30 to M+60 | 7/7/2026   |  |                                                               |          |      |  |
| Amy Stinner                                                  | B+15 to M    | 3/6/2026   |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| <b><i>Middle School</i></b>                                  |              |            |  | <b><i>Middle School</i></b>                                   |          |      |  |
| Emma Billings                                                | B to M       | 7/27/2026  |  |                                                               |          |      |  |
| Sydney Derr                                                  | B to M       | 7/7/2026   |  |                                                               |          |      |  |
| Mark Fatzinger                                               | M+15 to M+30 | 8/10/2026  |  |                                                               |          |      |  |
| Emily Hadersbeck                                             | M+15 to M+30 | 6/9/2026   |  |                                                               |          |      |  |
| Joseph Holmes                                                | M+30 to M+45 | 9/26/2025  |  |                                                               |          |      |  |
| Ashley Martins                                               | B to B+15    | 6/1/2026   |  |                                                               |          |      |  |
| Allison Slate-Purzak                                         | M to M+15    | 6/10/2026  |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| <b><i>High School</i></b>                                    |              |            |  | <b><i>High School</i></b>                                     |          |      |  |
| Lucille Cucco                                                | M+30 to M+45 | 2/3/2026   |  |                                                               |          |      |  |
| Joseph Egan                                                  | B+15 to M    | 6/3/2026   |  |                                                               |          |      |  |
| Morgan Litzenberger                                          | B to M       | 8/10/2026  |  |                                                               |          |      |  |
| Abby Smith                                                   | B+15 to M    | 6/3/2026   |  |                                                               |          |      |  |
| Fiana Spangler                                               | M to M+15    | 6/10/2026  |  |                                                               |          |      |  |
|                                                              |              |            |  |                                                               |          |      |  |
| <b><i>Education Center</i></b>                               |              |            |  | <b><i>Education Center</i></b>                                |          |      |  |
| Antonio Pangaio                                              | M+45 to M+60 | 6/4/2026   |  |                                                               |          |      |  |