

Board Meeting

Monday, September 14, 2026 6:30 PM

Educational Service Center, 775 Marion Road, York, PA 17406

1. Call to Order	Speaker (s) : Board President
2. Pledge of Allegiance to the Flag	Speaker (s) : Board President
3. Roll Call	Speaker (s) : Board Secretary
4. Approval of Board Agenda	Speaker (s) : Board President
5. Recognition	
5.A. Elementary Schools	Speaker (s) : Administration
6. Administrative Reports	
6.A. Student Board Representatives Report	Speaker (s) : Student Board Representatives
7. Citizen Comment	Speaker (s) : Board President
8. Discussion Items	
8.A. York Academy Regional Charter School Agreement Renewal 2026-2031	Speaker (s) : Superintendent
8.B. Dual Enrollment	Speaker (s) : Assistant Superintendent
8.C. PSBA Officer Candidates: Section C-3	Speaker (s) : Board Secretary
8.D. Adoption of Policies – First Read	
8.E. Field Trip Requests	Speaker (s) : Assistant Superintendent
9. Action Items	Speaker (s) : Board President
9.A. Co-Curricular	
9.A.1. Athletic/Aquatic Co-Curricular Appointments	
9.A.2. Non-Athletic Co-Curricular Appointments	
9.B. Personnel	
9.B.1. Conferences and Workshops	
9.B.2. 2026-2027 School Bus Drivers	
9.B.3. Employment	
9.B.4. Retirements/Resignations	
9.B.5. Transfers/Correction	
9.B.6. Leaves of Absence	

9.B.7. Support Staff Substitutes

9.C. Executive and Finance

9.C.1. Settlement Agreement and Release

9.D. Policy

9.D.1. Adoption of Policies – Final Adoption

9.E. Community

9.E.1. Facility Rentals

9.E.2. Fundraisers

10. **Agenda Review**

Speaker (s) :
Superintendent

11. **Citizen Comment**

Speaker (s) : Board
President

12. **Board Comment**

Speaker (s) : Board
Directors

13. **Adjournment**

Speaker (s) : Board
President

CHARTER
to operate a public regional charter school
known as
York Academy Regional Charter School

This Charter (the “Charter”) is made and entered into as of July 1, 2026 (the “Effective Date”), by and among **THE SCHOOL DISTRICT OF THE CITY OF YORK, YORK SUBURBAN SCHOOL DISTRICT** and **CENTRAL YORK SCHOOL DISTRICT** (collectively referred to herein as the “School Districts”), acting by and through their respective Boards of School Directors (the “School Boards”), and the **YORK ACADEMY REGIONAL CHARTER SCHOOL**, a Pennsylvania nonprofit corporation (the “Charter School”) acting through and by its Board of Trustees (the “Charter Board”). The School Districts and the Charter School are referred to collectively as “the Parties” or separately as a “Party”.

WHEREAS, the founding coalition of the Charter School submitted to the School Boards an application to operate a Regional Charter School; and

WHEREAS, the School Boards duly approved said application and each authorized the issuance of a Charter to the Charter Board for a term of five (5) years commencing on July 1, 2011; and

WHEREAS, the School Boards, respectively, renewed the Charter School’s Charter in 2016, approved Charter Amendment No. 1 during 2016 allowing the Charter School to operate out of a second location, and renewed the Charter again in 2021; and

WHEREAS, during the 2025-2026 school year, the Charter School indicated its intention to seek renewal of its charter with the School Districts; and

WHEREAS, following a comprehensive review of the Charter School’s operations, the School Districts have determined that a renewal charter should be issued; and

WHEREAS, the parties have reached agreement on a number of provisions to be placed into this Charter; and

NOW THEREFORE, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties intending to be legally bound, hereby mutually agree to the above Recitals and the following provisions:

1. **Grant of the Charter**. Subject to all of the terms and conditions set forth in this Charter, the School Boards grant to the Charter Board this Charter to operate the Charter School as a public, regional charter school under and pursuant to the Charter School Law, 24 P.S. §§ 17-1701-A *et seq.*, any amendments thereto enacted during the term of this charter and all laws, regulations or standards applicable to charter schools.

2. **Location.** The Charter School shall operate a charter school only at the following locations: 32 West North Street, York, Pennsylvania 17401 (Lower School) (including Legacy Hall); and 2 Hamilton Avenue, York, Pennsylvania 17401 (Upper School). The Charter School may also utilize 325 Cottage Hill Rd., York, Pa 17401 solely for administrative office space; no instruction or student services shall occur at the Cottage Hill Road location, and students should not be on-site at the Cottage Hill Road location during the school day. The Charter School shall not suspend nor terminate operations at these locations, shall not relocate from these premises, and shall not operate at a different location without first filing written amendment request with the School Districts and without the prior written consent of the School Districts. If the Charter School should desire to relocate any aspect of the operations of the Charter School during the Term, the Charter School should file a written amendment request with the School Districts in the manner prescribed by applicable law or, in the absence of applicable law, in the manner prescribed by any School District policy.
3. **Term.** The term of this Charter shall be for a period of five (5) years, commencing on July 1, 2026 and ending on June 30, 2031 (“the Term”).
4. **Incorporation of Application and Other Documents.** The granting of this Charter is specifically contingent upon the Charter School’s operation in accordance with the following documents throughout the term of the Charter: (a) the Charter School Application (“Application”) submitted to the School Districts, which is attached hereto as Appendix A except for those curricular, equipment and operational adjustments necessary to comply with technology advances, changes in applicable law and accountability systems, and as set forth herein; and (b) the Statement of Assurances form that is attached hereto as Appendix B. All of the attached Appendices are incorporated herein by reference as if fully set forth in their entireties. The Application may not be materially modified except by an amendment to this Charter duly authorized, executed and delivered by the Parties. To the extent any conflict exists or arises between the terms of this Charter and the terms of the attached Appendices, the terms of this Charter shall govern and control. The Charter Board shall operate the Charter School in conformity with the mission statement set forth in the Application.
5. **Enrollment and Grade Configuration.** The Parties acknowledge and agree that the Charter School will only enroll students in Kindergarten through grade 12. The Parties further agree that the Charter School will not seek payment from any of the School Districts, individually or collectively, for more than 990 students during any school year. All invoices that the Charter School submits to the School Districts must include a data table showing the aggregate number of enrolled and invoiced students in the Charter School during the invoiced time frame broken down by school district of residence and date of enrollment of each student. Enrollment from outside the School Districts shall not be subject to the enrollment limits contained in this paragraph.
 - a. Under no circumstances shall the Charter School request payment from any of the School Districts or the Commonwealth of Pennsylvania, either under 24 P.S. § 17-1725-A or through other means, for more students than permitted herein nor enroll

students in different grades without prior approval from the School Boards. If the Charter School acts in violation of this paragraph, the Charter Board agrees that one or more of the School Districts may withhold an equivalent amount from any amounts otherwise due to the Charter School, provided that in no case shall the total withholding by the School Districts exceed the amount by which the school has exceeded the enrollment limitation.

6. **Academic Performance.** The Charter Board agrees to administer the PSSA assessments, the Keystone Exams and any other State-mandated assessments during the Term. The Charter Board further agrees to meet the student performance requirements set forth in 22 Pa. Code Chapter 4, or subsequent regulations relating to curriculum and academic standards and assessments, unless suspended, and all applicable Federal or State accountability systems in place during the Term, including but not limited to, the benchmarks and components found within the Future Ready PA Index. In reviewing the Charter School’s academic performance, the School Districts will consider the cumulative academic performance of the Charter School and will take into account any changes to the Pennsylvania assessment and accountability system. The Charter School shall report to the School Districts on an annual basis aggregate student achievement data for the PSSA and Keystone Exams, as applicable, delineated by school district of residence. The Charter School shall improve the percentage of students performing Advanced or Proficient during the Term of the Charter in Math, English Language Arts (“ELA”) and Science; meet the Pennsylvania Value-Added Assessment System (“PVAAS”) growth measure each year in Math and ELA; and meet the Charter School’s established goals and metrics for Four-Year Cohort Graduation, Career Standards Benchmark, English Language Growth and Attainment, and Regular Attendance, as applicable, as established by the State. In addition, the following academic and non-academic goals for the Term are incorporated herein:

GOALS	2026-27	2027-28	2028-29	2029-30	2030-31
Students Proficient or Advanced on PSSA – Math Aggregate	27.2	28.7	30.2	31.7	33.2
Students Proficient or Advanced on PSSA – ELA Aggregate	28.0	29.0	30.0	31.0	32.0

7. **International Baccalaureate Career-Related Programme.** The Parties agree that during the Term, the Charter School will offer the Primary Years Programme, the Middle Years Programme and the Diploma Programme.
8. **Operational Requirements During the Term.** The Charter School and Charter Board shall comply with the following operational requirements during the Term. Failure to comply with the operational requirements to the satisfaction of the School Districts may be a basis for revocation or nonrenewal of the Charter School’s Charter, in addition to any other basis permitted under applicable law.
 - a. The Charter School shall not seek report cards or other academic, intellectual, disciplinary, special education and/or English Language Learner status or demographic information or data from any student, parent, guardian or other source prior to admitting the student. The Charter School’s application for enrollment shall only request the following information: student’s name, date of birth, grade level, parent/guardian information and residence. The Charter School shall also

translate its application for enrollment into Spanish. Notwithstanding the foregoing, prior to the admission of a student, the Charter School may seek verification of only the grade level represented in a prospective student's application for enrollment from a school district or other school entity. The Charter School shall obtain any parental consent necessary under applicable law prior to a school district verifying grade levels for a student who has not yet been admitted and shall provide evidence of that consent to the school district along with the verification request.

- b. The Charter School may not conduct placement testing for any student until after the student and his/her parents/guardians have been informed of the student's admission into the school.
- c. The Charter School's original Application has been amended to remove any requirement of mandatory summer school programming for students who are assessed as Below Basic for purposes of matriculation to the next grade level.
- e. All teaching staff (other than substitutes) shall be hired as employees of the Charter School.
- f. The Charter School shall ensure that any individuals responsible for the annual completion of Safe Schools reports are properly trained to complete such reports.
- g. The Charter School shall annually administer the ACCESS exam, or other State-prescribed exam, to all English Learners who are enrolled during the testing window, unless such timelines are amended by state and/or federal action.
- h. The Charter School acknowledges and agrees that any individuals or entities owning, financing or leasing any facility to the Charter School, including but not limited to, the York Academy Foundation and 32 W. North Street, LLC, shall not serve on the Board of Trustees of the Charter School and shall not have board members or employees serving on the Board of Trustees of the Charter School.
- i. Within 60 days of approval, the Charter Board shall revise its Student Code of Conduct and Policy 204 (Attendance) to: (i) correct the compulsory school age to be compliant with State law; (ii) revise the truancy provisions and procedures so that the Charter School is solely responsible for addressing absenteeism and truancy and is doing so in accordance with State law; and (iii) remove the ability of the Charter School to discipline or remove students for truancy or excessive absences.
- j. The Charter School shall ensure that its attendance policies and truancy notices and forms are updated to ensure compliance with Act 47 of 2025 and, *inter alia*, 24 P.S. §§ 13-1327.2, 13-1333(c.1), 13-1333.1.
- k. Within 60 days of approval, the Charter School shall publish individual email addresses of all members of the Charter Board on its publicly accessible website.

- l. The Charter School shall ensure that the purpose of all executive sessions is announced during public meetings and stated in the minutes and that minutes of all Charter Board meetings, including the reorganization meetings and committee meetings, are published on the Charter School's website.
 - m. The Charter School shall ensure that its most recent annual budget, certified audit, and federal and state tax filings and those of any related Foundation are published on its publicly accessible website.
 - n. Within 60 days of approval, the Charter School shall form an independent audit committee of the Charter Board to review a complete certified audit at the close of each fiscal year, in accordance with 24 P.S. § 17-1716-A(f).
 - o. Within 60 days of approval, the Charter School shall provide the School District with any revisions to its Bylaws or the Bylaws of its Foundation.
 - p. Within 60 days of approval, the Charter School shall establish and implement an integrated, comprehensive MTSS across academics, behavior and attendance with detailed academic screening and interventions, compliance-driven attendance language, and data systems and team processes detailed in MTSS Manuals for both the Lower and Upper Schools.
 - q. By no later than August 30, 2027, the Charter School shall develop and adopt a designated English Language Development curriculum, a WIDA-related professional development plan for the 2027-2028 school year and thereafter to enhance language instruction, and a plan for data-sharing to help set individualized language acquisition goals for English Learners. Notwithstanding this requirement, nothing herein is intended to exempt the Charter School from providing sufficient and compliant services to all English Learners enrolled in the Charter School during the 2026-2027 school year in accordance with applicable standards.
 - r. Within 60 days of approval, the Charter School shall submit an updated staff list for the 2026-2027 school year to the School Districts along with evidence of complete and unexpired clearances for every staff member.
9. **School Districts' Access.** The Charter School shall provide ongoing reasonable access to the records and facilities of the Charter School to ensure that the Charter School is in compliance with this Charter and the Charter School Law, and that the requirements for testing, civil rights and student health and safety are being met. The Charter School understands that the School Districts may conduct periodic site visits. Ongoing reasonable access to a Charter School's records means that the School Districts shall have access to records including, but not limited to, financial reports, financial audits, aggregate standardized test scores without student identifying information, teacher certification and personnel records. The School Districts reserve the right to audit the Charter School's books, records, facilities and operations.

10. **Indemnification.** The Charter School shall be solely liable for any and all damages of any kind resulting from any legal challenge involving the operation of the Charter School. 24 P.S. § 17-1727-A. The School Districts shall not be held liable for any activity or operation related to the program of the Charter School. *Id.* As such, the Charter School agrees to indemnify and hold harmless the School Districts, each School Board and their respective directors, employees and representatives from and against any and all claims, liabilities, demands, costs, charges, liens, expenses, actions, causes of action, lawsuits, administrative proceedings, investigations, audits, demands, assessments, adjustments, settlement payments, deficiencies, penalties, fines, interest, judgments and/or executions, known or unknown at the time of execution of this Charter, which arise out of, and which are proximately caused in whole or in part, by the Charter School's actions or omissions or the actions or omissions of its employees, officials or agents, the Charter School's failure to comply with applicable law or the Charter School's breach of any term or obligation set forth in this Charter. This indemnification and hold harmless obligation shall survive any termination, expiration or revocation of this Charter.
11. **Entire Agreement and Modification.** This Charter supersedes all negotiations and all prior agreements, oral or written, between the Parties and their respective representatives and constitutes the entire agreement between the Parties with respect to the matters set forth herein. This Charter may not be amended, modified, supplemented or changed in any respect except by written agreement duly executed and signed by all Parties to this Charter. The recitals set forth in this Charter are hereby incorporated by reference.
12. **Severability.** The terms of this Charter are severable. In the event of the unenforceability or invalidity of any one of more of the terms, covenants, conditions or provisions of this Charter under federal state or other applicable law, such unenforceability or invalidity shall not render any other term, covenant, condition or provision hereunder unenforceable or invalid.
13. **Headings.** The headings of the provisions and paragraphs contained herein are intended for convenience of reference only and in no way define, limit or describe the scope or intent of this Charter, nor in any way affect the interpretation of this Charter.
14. **Counterparts.** This Charter may be executed in counterparts, each of which shall be deemed an original and shall have full force and effect as an original, but all of which shall constitute one and the same instrument.
15. **Official Action Required.** The Parties represent that the respective School Boards and the Charter Board have each taken official action at public meeting to approve this Charter and, for the Charter Board only, Appendix B, prior to their respective officers' execution of the Charter and Appendix B.
16. Notwithstanding any other provision herein, this Charter may be revoked or not-renewed in accordance with 24 P.S. § 17-1729-A(a) and applicable law.

WHEREFORE, the undersigned set their hands on the dates indicated below.

For the Board of School Directors of the Central York School District:

_____ Board President	_____ Date
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_____ Board Secretary	_____ Date
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For the Board of School Directors of the York Suburban School District:

_____ Board President	_____ Date
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_____ Board Secretary	_____ Date
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For the Board of School Directors of the School District of the City of York:

_____ Board President	_____ Date
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_____ Board Secretary	_____ Date
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For the Board of Trustees of York Academy Regional Charter School:

_____ Board President	_____ Date
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_____ Board Secretary	_____ Date
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APPENDIX A – ORIGINAL CHARTER SCHOOL APPLICATION

APPENDIX B

Statement of Assurances

By duly authorized signature below, York Academy Regional Charter School (“Charter School”) hereby agrees to the following terms and conditions in connection with its Charter and acknowledges and understands that any material deviation from any of these terms and conditions is cause for revocation or nonrenewal of its Charter during the Term of such Charter:

- 1) The Charter School shall comply with all applicable federal, state and local laws.
- 2) The Charter School shall be nonsectarian in all operations.
- 3) The Charter School shall provide a minimum of one-hundred eighty (180) days of instruction or nine hundred (900) hours per year of instruction at the elementary level, or nine hundred ninety (990) hours per year of instruction at the secondary level.
- 4) The Charter Board shall conduct all of its meetings, including but not limited to, committee meetings, in compliance with the Charter School Law and the Sunshine Act, 65 Pa. C.S. §§ 701-716. Minutes of the Charter Board shall be taken and maintained in accordance with the Sunshine Act, and shall also be promptly posted publicly on the Charter School’s website along with a current list of members on the Charter Board, the email address for each member of the Charter Board, and its Charter Board meeting schedule. Said list of members, email addresses, and meeting schedule shall be promptly updated when changes occur.
- 5) The Charter School shall operate in compliance with 24 P.S. § 17-1716-A(F)-(J), including ensuring completion of annual independent audits that include the information required under those provisions of the Charter School Law; posting the certified audit, annual budget and annual federal and state tax filings on its publicly accessible website; and providing a copy of the annual audit to the School District.
- 6) The mechanism for the selection and qualifications of the members of the Charter Board shall be in accordance with the Charter School Law, and the Articles of Incorporation and By-Laws of the Charter School. The Charter School shall take steps to ensure that all trustees of the Charter Board meet the requirements of the Charter School Law in a timely manner.
- 7) Prior to employing any individual, engaging any contractor and contractor’s employees, or allowing any persons to volunteer who shall have direct contact with students, the Charter School shall ensure that all required criminal history, child abuse/injury records, and disclosure records are obtained and reviewed in compliance with, *inter alia*, 24 P.S. §§ 1-111 and 1-111.1 and 23 Pa. C.S. §§ 6344 and 6344.2, regarding background checks. The Charter School shall further ensure that clearances, background checks, and information are provided and reported by employees, contractors, and volunteers in accordance with all applicable laws.
- 8) The Charter School shall enroll students in accordance with all applicable laws and may not exclude students based on race, color, familial status, religious creed, ancestry, sex, national origin, handicap or disability.
- 9) The Charter Board shall adopt an admissions policy in accordance with the Charter School Law, 24 P.S. § 17-1723-A, this Charter and this Statement of Assurances. In the event of a

surplus of applicants, the Charter School shall conduct an admissions “lottery” in accordance with applicable law. The Charter School shall develop an equitable waiting list policy.

- 10) The Charter Board shall adopt detailed policies and procedures for suspension and expulsion that comply with the Public School Code, including providing every student with due process in accordance with 22 Pa. Code Ch. 12.
- 11) If the Charter School determines to place any student into an alternative placement qualifying as alternative education for disruptive youth (“AEDY”), the Charter School shall comply with all applicable law in the identification and placement of such students, including but not limited to, the Guidelines issued by the Pennsylvania Department of Education pertaining to AEDY.
- 12) The Charter School shall meet the legal, professional and ethical standards and applicable laws for maintaining school records and confidential student records, and for disseminating information.
- 13) The Charter School shall follow State child accounting procedures and truancy laws. The Charter School shall remove a student who has more than ten (10) consecutive days of unexcused absences from its invoices, except that a student who receives special education services and for whom the Charter School continues to be responsible for providing a Free Appropriate Public Education need not be removed from its invoices, and any student who is removed from the Charter School’s invoices may be returned to the invoices if he or she again attends the Charter School.
- 14) If the Charter School plans to offer food services, the Charter School shall follow all federal, state and local regulations for student participation.
- 15) The Charter Board shall provide school health services in a manner that complies with Article XIV of the Public School Code and shall maintain student health and immunization records in compliance with applicable law.
- 16) The Charter School will comply with Articles XIII-A and XIII-D of the School Code in their entirety, including but not limited to, establishing a Memorandum of Understanding with the police department consistent with its obligations under Article XIII-A and posting and publishing information about the Safe2Say program to its school community in accordance with Article XIII-D.
- 17) The Charter School's insurance coverage plans, including general and excess liability, professional and educators liability, workers’ compensation and employers liability, property, and director's and officer’s liability coverage shall be in compliance with Section 1724-A of the Charter School Law, with appropriate and reasonable coverage limits as determined by the Charter School’s insurance broker. The Charter School shall offer a health benefits package that is the same as the local school district’s package as required by Section 1724-A of the Charter School Law.
- 18) The Charter Board shall comply with its existing procedures for purchasing goods and services and shall have appropriate board oversight of all spending in the Charter School’s bylaws.
- 19) The Charter School shall have a plan for regular financial reviews and audits in accordance with 24 P.S. §§ 4-437 and 17-1719-A and other applicable law.

- 20) The Charter School shall submit annual reports to the Pennsylvania Department of Education and to the School Districts by August 1st of every year or other date established by law or the Pennsylvania Department of Education.
- 21) The Charter Board shall ensure: (i) that all trustees, officers, and administrators of the Charter School comply with the Pennsylvania Public Official and Employee Ethics Act (“Ethics Act”) and the Pennsylvania Nonprofit Corporations Law (“Nonprofit Act”); (ii) that the Charter School complies with the Charter School Law, the Ethics Act and the Nonprofit Act when contracting or engaging with the immediate relatives of the Charter School’s trustees, officers and administrators; and (iii) that all members of the Charter Board shall serve without pay. The Board of Trustees shall comply with its Conflicts of Interest policy. The Charter Board shall submit a copy of any amendment to its Conflicts of Interest Policy to the School Districts following adoption of the amendment. The Charter Board and Charter School administrators shall comply with 24 P.S. § 17-1715-A(a)(11) and 24 P.S. § 17-1716-A, as applicable.
- 22) The Charter Board shall annually submit to the School Districts signed Statements of Financial Interest as required by the Public Official and Employee Ethics Act and the Charter School Law.
- 23) The Charter School shall ensure that all trustees receive training in accordance with Act 55 or other applicable law.
- 24) The Charter Board shall operate the Charter School as a Local Education Agency (“LEA”) with respect to the Elementary and Secondary Education Act (“ESEA”), and shall perform all child find obligations set forth in 22 Pa. Code § 711.21, and the Individuals with Disabilities Education Act (“IDEA”).
- 25) The Charter School, as a LEA, shall provide appropriate special education services in accordance with applicable law to all students enrolled in the Charter School, including the IDEA and 22 Pa. Code §711.1 *et seq.*
- 26) The Charter School shall provide appropriate services, in accordance with Applicable Laws and PDE guidance documents, for students who are English Learners.
- 27) Prior to the execution of any agreement for the management or operation of all or substantially all of the Charter School’s functions, or all or substantially all of the Charter School’s senior administrative functions, (any such agreement, a “Management Agreement”), the Charter Board shall submit a copy of the proposed Management Agreement to the School Districts. However, any change to a material term of the Charter shall require the Charter School to seek an amendment to the Charter.
- 28) The Charter School shall ensure that all professional and support staff utilized in providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by this Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement under the Charter School

Law. Personnel of the Charter School who provide special education or related services to children with disabilities shall be appropriately certified in Pennsylvania based on the duties of their position. The Charter School shall also ensure that any person holding the title of Principal, or performing any duties of a Principal as defined in the Certification and Staffing Policy Guidelines, shall hold a Pennsylvania-issued principal's certificate. Nothing in this paragraph shall require that an instructional assistant at the Charter School be required to hold a certification.

29) The Charter School shall provide copies of any amendments to the Charter School's Articles of Incorporation or Bylaws to the School Districts within thirty (30) days after such amendments have been approved by the Charter Board.

30) To the extent that the Charter School must under the provisions of ESEA or other applicable law submit to any Commonwealth or federal agency an accountability plan (any such plan, an "Accountability Plan"), then the Charter Board shall submit to the School Districts a true, correct and complete copy of its Accountability Plan within thirty (30) days of its submission to the agency requiring it. The Charter School is required to comply with ESEA and must submit to the School Districts any and all school improvement plans, corrective action plans and any other improvement plans.

31) The Charter School agrees to provide the School Districts with final PSSA and Keystone data (as applicable), PVAAS growth measure data and AGI growth measure data within two (2) weeks of its release.

For the Board of Trustees of York Academy Regional Charter School:

Board President

Date

Board Secretary

Date

CARLOW

U N I V E R S I T Y

Devoted to the Future of You.

CONCURRENT ENROLLMENT AGREEMENT

This CONCURRENT ENROLLMENT AGREEMENT (hereinafter "Agreement") is made and entered into on this _____ day of _____, 2026 ("Effective Date") by and between CARLOW UNIVERSITY with a principal business office located at 3333 Fifth Avenue, Pittsburgh, PA 15213 (hereinafter referred to as "CARLOW"), and _____ located at _____ (hereinafter referred to as the "SCHOOL") (each singularly referred to as a "Party" and together referred to as "Parties").

WHEREAS, CARLOW is committed to promoting early college access to students in high school through partnerships with secondary schools by offering concurrent enrollment through the College in High School (CHS) program at CARLOW;

WHEREAS, the SCHOOL desires to offer to its students concurrent enrollment courses as offered by CARLOW through its CHS program;

WHEREAS, this Agreement is intended to establish a relationship between CARLOW and the SCHOOL which allows students enrolled in the SCHOOL to participate in concurrent enrollment courses offered through CHS ("Concurrent Enrollment"),

WHEREAS, a Concurrent Enrollment Agreement is required for a SCHOOL to be eligible for funding and grant applications, and

NOW, THEREFORE, in exchange for the promises and mutual covenants set forth herein, and intending to be legally bound, CARLOW and School agree as follows:

1. Ratification and Modification – This Agreement contains the entire agreement of the parties hereto with respect to the subject matter contained herein and supersedes any and all prior agreements or understandings between CARLOW and the SCHOOL with respect to the subject matter hereof, including without limitation, any prior concurrent enrollment agreements. This Agreement may only be amended in writing signed by the parties hereto.

2. Concurrent Enrollment Course Eligibility and Registration

- a. CARLOW and the SCHOOL will make available concurrent enrollment courses from CARLOW'S CHS program to the SCHOOL students ("Student" or "Students") taught as concurrent enrollment courses for both high school and college credit ("Concurrent Enrollment," "Dual Enrollment," or "CHS" courses).
- b. Concurrent Enrollment courses will meet CARLOW's academic standards and its approved curriculum.
- c. Concurrent Enrollment courses will be taught at the SCHOOL by SCHOOL-employed education professionals or teachers.
- d. The SCHOOL agrees that participation in approved Concurrent Enrollment activities, including but not limited to class meetings, required academic instructional sessions, campus visit experiences, or program-related events, shall be recorded as a SCHOOL-sponsored instructional activity, consistent with applicable state instructional hour requirements. The SCHOOL will ensure that Students are not penalized for participation in such approved activities.
- e. For Students to be eligible and qualify for Concurrent Enrollment, the SCHOOL will rely upon the following criteria:
 - i. Student enrollment at the SCHOOL.
 - ii. Satisfactory postsecondary placement test scores as determined by the SCHOOL.
 - iii. Satisfactory results of nationally available achievement tests or other standardized tests included in the participating SCHOOL's local assessment system.
 - iv. Satisfactory progress toward fulfilling applicable secondary school graduation requirements as determined by the SCHOOL.
 - v. Demonstrated readiness for college-level coursework.
 - vi. Student status as a senior, junior, or accelerated sophomore or first-year high school student based upon ability and demonstrated readiness as determined by SCHOOL.
 - vii. The determined criteria established by the SCHOOL for Student participation in the CHS program.
 - viii. Student opt-in to the CHS course for credit by completing CARLOW's CHS course registration process and paying the applicable and current CARLOW Tuition fee ("Tuition Fee"). Payment of the Tuition Fee may be made by the Student, by the SCHOOL, or through an approved grant or third-party funding source, as determined by the Student and/or SCHOOL and communicated to CARLOW in advance of the registration period. CARLOW may establish and adjust the Tuition Fee from time to time and provide the SCHOOL with six (6) months' notice of Tuition Fee increases.

Student payment of the Tuition Fee shall be made within one (1) month of registration.

- ix. Students for whom a Tuition Fee is not paid will not be registered for the CHS course and will not receive academic credit. Registration and/or payment submitted after course completion will not be accepted and credits will not be awarded.
- f. CARLOW and the SCHOOL will adhere to Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008. The SCHOOL is responsible to provide any necessary and required academic accommodation for STUDENTS enrolled and registered for CHS courses taught at the SCHOOL.
- g. For the purpose of administering the Concurrent Enrollment program, the SCHOOL and CARLOW may share relevant student academic information, including enrollment status, academic progress, grades, and contact information, consistent with the Family Educational Rights and Privacy Act (FERPA) and applicable school policies.

3. Concurrent Enrollment Course Evaluation

- a. Concurrent Enrollment courses offered by CARLOW shall be evaluated by CARLOW and subject to approval before being offered by the SCHOOL.
- b. The SCHOOL shall submit a proposed Concurrent Enrollment course syllabus for review by CARLOW. Concurrent Enrollment course approval will be granted for course(s) that meet CARLOW's academic standards and approved curriculum.
- c. Concurrent Enrollment courses must be nonremedial.
- d. Concurrent Enrollment Courses shall be offered by the SCHOOL in a wide variety of courses including, but not limited to, core academic subjects.
- e. Concurrent Enrollment courses, as offered to Concurrent Enrollment students, shall be identical to those offered when Concurrent Enrollment students are not enrolled, including identical curriculum, assessments, and instructional materials.
- f. The Concurrent Enrollment course must enforce prerequisite coursework requirements identical to those enforced for the course when concurrent students are not enrolled.
- g. A list of Concurrent Enrollment courses offered by the SCHOOL will be provided upon approval by CARLOW.
- h. Should the SCHOOL and/or instructor seek revisions or changes to approved resources, textbooks, course materials, and/or course standards after CHS syllabus review and course approval, the SCHOOL must notify CARLOW at least three (3) months before any proposed changes to allow CARLOW to review and consider the proposal.
- i. CARLOW reserves the right to conduct periodic review of Concurrent Enrollment course syllabi, instructional materials, and course alignment during the term of this Agreement to ensure continued equivalency with CARLOW University courses and compliance with institutional or accreditation standards. If revisions

are required, the SCHOOL and Concurrent Enrollment Adjunct Instructor will be provided reasonable notice and up to one academic year to implement necessary updates to maintain course approval.

- j. The SCHOOL agrees to cooperate with CARLOW in reasonable program evaluation and assessment activities intended to support program quality, accreditation requirements, and student success. Such activities may include surveys, course evaluations, or other feedback from SCHOOL, participating Students and Instructors.

4. Minimum Performance Criteria and Transcript Credits

- a. Credit for Concurrent Enrollment courses will be granted toward high school graduation requirements in accordance with the graduation and grading policies of the SCHOOL. The SCHOOL may evaluate student performance and record grades on the high school transcript in accordance with its own grading policies.
- b. The Concurrent Enrollment Adjunct Instructor will submit a final letter grade to CARLOW in accordance with CARLOW's official grading scale and reporting format. This grade will be recorded on the student's official CARLOW University transcript.
- c. The Concurrent Enrollment Instructor will submit a final letter grade to CARLOW for transcript record upon completion of the course. Students must receive a letter grade "C" or higher to earn credit. Grades below a "C" will be recorded but no credit will be awarded.
- d. To be eligible for registration in a Concurrent Enrollment course, a student must earn a letter grade of "C" or higher in any prerequisite course.
- e. An enrolled Student must meet a minimum letter grade of "C" or higher in a Concurrent Enrollment course to remain in the Concurrent Enrollment program.
- f. Grade appeals, if made by student, will be addressed and decided between SCHOOL, the SCHOOL Instructor, and the student. CARLOW must immediately be made aware of any grade disputes. If a grade change is granted, the SCHOOL must submit the grade change request in writing to the CARLOW Office of Admissions via email (chs@carlow.edu) within three (3) months of the course end date.
- g. Should a student seek a course withdrawal, the student must submit a request to withdraw in writing to CARLOW Office of Admissions via email (chs@carlow.edu). Action taken by a student to inform a SCHOOL administrator or SCHOOL Instructor of a requested course withdrawal does not constitute official withdrawal of the CARLOW course.
- h. If a student's withdrawal request is received by CARLOW within thirty (30) calendar days of the course registration closing date, the record of the course will be removed as a dropped course from CARLOW's transcript for the student and the Tuition Fee will be refunded.
- i. If a student's withdrawal request is received more than thirty (30) calendar days after the course registration closing date, the record of the course will show as withdrawn ("WD") on CARLOW's transcript for the student representing course withdrawal. In such circumstances, the Tuition Fee will not be refunded.

- j. If a Student withdraws from the SCHOOL or relocates outside of the SCHOOL's district prior to completion of a Concurrent Enrollment course, the SCHOOL shall promptly notify CARLOW in writing. Upon timely written notification received prior to submission of final grades, CARLOW may permit a late course withdrawal and, where appropriate, issue a refund of the Tuition Fee. Requests received after final grades have been submitted to CARLOW will not be eligible for withdrawal or refund consideration.
 - k. The SCHOOL shall promptly notify CARLOW in writing if a Student enrolled in a Concurrent Enrollment course is suspended, expelled, or otherwise removed from the SCHOOL environment for academic misconduct or disciplinary reasons. Upon receipt of such notice, CARLOW reserves the right, in consultation with the SCHOOL, to determine whether the Student may continue in the Concurrent Enrollment course or whether withdrawal from the course is appropriate. Withdrawal shall not be automatic and will be determined on a case-by-case basis in accordance with CARLOW's academic policies. Credits and grades earned in Concurrent Enrollment courses will become part of student's official academic record at CARLOW.
 - l. Credits and grades earned in Concurrent Enrollment courses will be applied to CARLOW's academic requirements in accordance with the policies in place at the time of the student's matriculation into a degree-seeking program at CARLOW after high school graduation.
 - m. CARLOW cannot guarantee that credits earned in the Concurrent Enrollment program will be accepted for transfer by all colleges, universities, or other institutions.
5. Concurrent Enrollment Adjunct Instructor Employment, Qualification, Selection, and Evaluation
- a. No employment relationship exists between CARLOW and the SCHOOL or the SCHOOL's faculty, staff, administration, or other employees.
 - i. It is acknowledged and understood that, unless otherwise agreed upon by the parties in writing, the SCHOOL's professional faculty will serve as instructors for Concurrent Enrollment courses as offered under this Agreement ("Concurrent Enrollment Adjunct Instructors," "Concurrent Enrollment Instructors," or "Instructors").
 - ii. All SCHOOL employees assigned as Instructors to teach Concurrent Enrollment courses will be employed solely by the SCHOOL, and the SCHOOL will be responsible for the payment of all wages and compensation due to its employees.
 - iii. As employees of the SCHOOL, all Concurrent Enrollment Adjunct Instructors will be covered under the SCHOOL's benefit programs, including but not limited to the SCHOOL's Worker's Compensation, Disability and General Liability insurance coverages, and will not be covered by any CARLOW benefit programs.

- iv. SCHOOL employees assigned as Instructors to teach a Concurrent Enrollment course will be compensated according to the SCHOOL's normal procedures and contractual requirements. Any additional compensation that the SCHOOL elects to or is required to pay to its employees by virtue of such assignment shall be the sole responsibility of the SCHOOL and shall not be eligible for reimbursement from, credit, or payment by, CARLOW.
- b. The SCHOOL employee must complete a review process for approval and compliance.
- i. The SCHOOL shall submit a resume or curriculum vitae of any proposed Instructor(s) for review by CARLOW.
 - ii. SCHOOL Instructor(s) must meet CARLOW's qualifications of adjunct faculty. Adjunct faculty at CARLOW are required to have their master's degree, with reasonable exception as determined by appropriate academic official(s).
 - iii. Approved SCHOOL Instructors will be granted the status of Concurrent Enrollment Adjunct Instructor.
 - iv. SCHOOL will ensure that approved Concurrent Enrollment Adjunct Instructors have met and passed acceptable national criminal background checks. SCHOOL will maintain all criminal record checks and child abuse clearances and recertification requirements under applicable law, including as required by the Pennsylvania Child Protective Services Law, 23 Pa. CSA. §6344 a.1.
 - v. Concurrent Enrollment Adjunct Instructors shall follow the CARLOW approved curriculum and syllabus for each Concurrent Enrollment course, including instructional materials, tests, examinations, and assessment tools approved by CARLOW.
 - vi. Concurrent Enrollment Adjunct Instructors must include in the course syllabus a statement indicating that the course has been reviewed and approved by CARLOW University as a Concurrent Enrollment course and that eligible students may earn CARLOW University credit through successful completion of the course.
 - vii. Concurrent Enrollment Adjunct Instructors will submit all required reporting documents to CARLOW and the SCHOOL, including verified class rosters, student attendance reports, progress reports, course registrations, course syllabi, and letter grades by deadlines set by CARLOW.
 - viii. Concurrent Enrollment Adjunct Instructors will be provided with CARLOW credentials to access CARLOW academic and program resources virtually and on CARLOW's campus in Pittsburgh, Pennsylvania ("campus" or "on-campus"). Credentials will include, but are not limited to, a CARLOW email account, CARLOW Identification, library access, and on-campus programming. Concurrent Enrollment

Adjunct Instructor status does not establish an employment relationship with CARLOW, or any benefits, salary, or other compensation.

- ix. The SCHOOL will allow time for its Concurrent Enrollment Adjunct Instructors to participate in Concurrent Enrollment orientation sessions and annual training opportunities, as required by CARLOW, to ensure continued alignment with CARLOW's academic standards, policies, and accreditation requirements.
- x. CARLOW will provide professional development opportunities for Concurrent Enrollment Adjunct Instructors throughout the term of this Agreement. Professional development is offered on a first-come, first-served basis. Additional requests for professional development may be made by the SCHOOL but are not guaranteed. The SCHOOL will allow time for professional development opportunities provided by CARLOW, as appropriate.
- xi. The SCHOOL agrees to provide an administrative contact for the Concurrent Enrollment program to assist in dissemination of information with Concurrent Enrollment Adjunct Instructors, SCHOOL administrators, staff, students, and families. Any information shared from CARLOW will not be shared outside the SCHOOL without prior approval from CARLOW.
- xii. The SCHOOL agrees to immediately notify CARLOW, in writing, of an instructor change if a Concurrent Enrollment Adjunct Instructor takes an approved or unapproved leave of absence, medical leave, personal leave, sabbatical or other leave for longer than four (4) consecutive weeks, or is terminated, disciplined, or suspended with or without pay, at any time during the instruction of an approved CHS course. Upon receipt of written notification, CARLOW will evaluate and determine whether the instructor change meets CHS course and faculty qualification criteria and approval requirements. If a proposed instructor change is not approved by CARLOW, concurrent enrollment approval will be withdrawn and CARLOW will provide guidance to registered students, directly or through SCHOOL, regarding the potential for course withdraw, course drop, and refund options.

6. Term and Termination

- a. This Agreement will commence as of the Effective Date and will continue through the 2028-2029 academic year unless terminated earlier in accordance with paragraphs 6.b. or 6.c. below.
- b. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days written notice to the other Party, provided that such termination will not take effect until after all Concurrent Enrollment Courses that are already in progress have been completed and at least ninety (90) days prior to the start of Concurrent Enrollment courses offered through SCHOOL.
- c. CARLOW may terminate this Agreement with immediate effect by delivering written notice of termination to the SCHOOL, if the SCHOOL directly or through

its Concurrent Enrollment Adjunct Instructors, fails to perform, has made or makes any inaccuracy in its performance, or otherwise materially breaches, any of its obligations, covenants, or representations, and the failure, inaccuracy, or breach continues for a period of thirty (30) calendar days after CARLOW delivers notice to the SCHOOL reasonably detailing the breach. If the Agreement is terminated hereunder, CARLOW will be relieved of all of its obligations hereunder including but not limited to those to the SCHOOL, Concurrent Enrollment Adjunct Instructors, and enrolled students.

7. Notice

a. For CARLOW

Provost
3333 Fifth Avenue
Pittsburgh, PA 15213

For SCHOOL

School Address

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8. Public Acknowledgment of Partnership and Limited Intellectual Property License.

SCHOOL grants CARLOW permission to publicly acknowledge the Concurrent Enrollment partnership, including identifying the SCHOOL as a participating Concurrent Enrollment partner in CARLOW University publications, reports, and promotional or informational materials, including on CARLOW's website and social media accounts. Any use of SCHOOL's name or marks will be for the limited purpose of identifying the partnership and will not imply endorsement of CARLOW University or its programs. For the purposes and duration of this Agreement and the uses stated herein, SCHOOL grants to Carlow a non-exclusive, worldwide, royalty-free, non-transferable license to use SCHOOL's logo or other protected marks or trademarks consistent with the terms, conditions, and restrictions of this Agreement.

9. Relationship of the Parties. The relationship of the Parties is that of independent contractors, and no tenancy, partnership, joint venture, agency, fiduciary, employment, or other relationship is created by this Agreement or shall be deemed or construed to exist by reason thereof. Neither Party shall have the authority to contract for or bind the other in any manner, other than as strictly delineated within this Agreement.

10. Compliance with Laws. Each Party represents and warrants to the other that it shall at all times comply with all applicable federal, state, and local statutes, ordinances, rules and regulations in connection with its performance of this Agreement, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and all federal, state and local laws prohibiting discrimination in connection with the provision of educational programs and services.

11. Indemnification and Hold Harmless. Subject to and with full reservation of any immunities and/or limitation of liability afforded by applicable law, each Party agrees to defend, indemnify and hold harmless the other from and against any and all claims, damages, costs, and expenses, including reasonable attorney's fees, arising out of the

performance of this Agreement, but only to the extent caused by the negligent acts or omissions, or willful misconduct of the Party, including their agents, servants, and employees, from whom indemnification is sought hereunder.

12. Consequential Damages; Force Majeure. Neither Party shall be liable to the other for any consequential, special, or incidental damages arising out of a breach of or failure to perform this Agreement. Upon written notice to the other Party, neither Party shall be liable for delay in performance of any obligation under this Agreement to the extent caused by any act of God, act of governmental authority, failure of transportation facilities, strikes or work stoppages, fires, floods, riots, acts of war or terrorism, pandemic, public health emergency, or any similar extreme causes beyond the reasonable control of such Party.
13. Ownership of Materials and Non-Waiver Clause. CARLOW curricula, courses, catalogues, marks, logos, trademarks, service marks, protected writings and other materials used in instruction represent protected Intellectual Property of CARLOW and shall not be used, copied, or distributed by SCHOOL, its employees, or instructors without the prior written permission of CARLOW. The execution of this Agreement shall not constitute a waiver of any Intellectual Property rights owned by Carlow and Carlow's delay, failure, or decision to not pursue a breach of this Agreement regarding the protection of its Intellectual Property shall not constitute a waiver of any breach, subsequent breach, or Carlow's right to enforce.
14. Governing Law. This Agreement shall be governed by and interpreted in accordance with the substantive laws of the Commonwealth of Pennsylvania, without regard to its choice of law provisions.
15. Entire Agreement: Non-Assignment. This Agreement represents the entire understanding between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous oral or written understandings, agreements or promises between the Parties with respect thereto. Neither Party may assign, subcontract, or sublet this Agreement or its performance hereunder, in whole or in part, without the prior written consent of the other Party. In the event of any conflict between the terms of this Agreement and any prior agreement, exhibit or attachment incorporated herein, the terms of this Agreement shall govern.
16. Modification: Counterparts. This Agreement may not be amended, revised, or modified except in a writing duly executed by each of the Parties hereto. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

REMAINING PAGE INTENTIONALLY LEFT BLANK SIGNATURES TO FOLLOW

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their respective authorized representatives as of the date written below.

CARLOW UNIVERSITY

SCHOOL

BY: _____

BY: _____

Dr. Rhonda Maneval
Provost

Signatory Name
Signatory Position Title

Date: _____

Date: _____

PSBA Leadership Positions up for Election

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 302)

2027 President-Elect (one-year term)

Matt Vannoy*, Sharon City School District

My name is Matt Vannoy and I am a school director for the Sharon City School District (Mercer Co.) and serve on the Finance, Buildings and Grounds and Budget Committee. I am also currently in my second term as the vice president of the PSBA Governing Board. Prior to this I was a sectional advisor and sectional advisor representative to the PSBA Governing Board. Professionally, I am a principal in the Conneaut School District (Crawford Co.) and have also been a social studies teacher, athletic director and assistant principal in the Farrell Area School District, Moniteau School District and Sharon City School District. I am a member of the PIAA District 10 Committee, PIAA Cross Country Steering Committee, the Slippery Rock University (SRU) Alumni Association Board of Directors, several boards under the ARC of Mercer County umbrella and several other local boards. In 2018, I was a recipient of the SRU Alumni Association’s Distinguished Recent Alumni Award as well as the Mercer County Chambers of Commerce 40 Under 40 award. I graduated *summa cum laude* from Slippery Rock University in 2009 and earned my Master of Education degree and Superintendent’s Letter of Eligibility from Westminster College. Serving on the PSBA Governing Board has been a highlight of my career and I look forward to continuing to serve PSBA as the president-elect of the Governing Board and working with the staff and PSBA members across the state to advocate for public education. I look forward to working with PSBA to advocate for on-time budgets, cyber charter reform, mental health supports for schools, increased education funding and other areas that will benefit school districts. I appreciate your support. Thank you.

2027 Vice President (one-year term)

Kristy Bolte*, Northwestern School District

It has been an honor to serve as the Western Zone representative on the PSBA Governing Board since 2024. I am honored to seek election as vice president of the Pennsylvania School Boards Association and to continue advancing our shared mission of supporting school board directors as they lead their districts, build strong relationships and advocate for public education across Pennsylvania. I am a graduate of Edinboro University with a bachelor’s degree in elementary education. As a former teacher, a mother of six, and the wife of a middle school teacher in the Conneaut School District, I have experienced public education from many perspectives. My family and I live in West Springfield, Pennsylvania, where I have been inspired to serve because I believe quality public education is the cornerstone of strong communities. I am currently serving my second term on the Northwestern School District Board of School Directors in Albion and am privileged to serve as board president. I also serve on the Tri-County Intermediate Unit 5 board. These leadership roles have reinforced my belief in the importance of effective governance, collaboration and continuous learning. Through PSBA’s training, advocacy and support, I have grown as a leader and have become better equipped to serve my district and community. If elected vice president, I will remain committed to PSBA’s vision of fostering informed, engaged and passionate school board directors who lead with integrity and advocate effectively for excellent public education. I will work to strengthen connections between PSBA and local school boards, ensuring directors throughout the commonwealth understand and benefit from the valuable resources and services our association provides. Public education faces both significant challenges and tremendous opportunities. By working together with honesty, integrity, collaboration and innovation, we can support school directors, strengthen our districts and create the best possible educational opportunities for every student. I

would be honored to continue serving the members of PSBA as your vice president. I respectfully ask for your trust, your vote and your support as we work together to advance public education and ensure a bright future for Pennsylvania's students.

2027- 2029 PSBA Treasurer (three-year term)

David Hein*, Parkland School District

My name is David Hein, and I am honored to ask for your support as treasurer of the Pennsylvania School Boards Association. For more than a decade, I have been privileged to serve PSBA in a variety of volunteer and governing board leadership roles, including as president, Eastern Zone representative, E-2 sectional advisor, member of the Finance Committee and other PSBA committees. These experiences have given me a deep understanding of our association, its mission and the importance of responsible financial stewardship. Locally, I am serving my fourth term on the Parkland School Board and currently have the privilege of serving as board president. Throughout my service, I have chaired our Personnel and Finance Committee and worked collaboratively on many of the complex financial and governance issues facing public education today. Beyond K-12 education, I currently serve as chair of the Lehigh Carbon Community College Board of Trustees after being reappointed to a second six-year term. I also served for 12 years on the Lehigh Career and Technical Institute Joint Operating Committee, holding several leadership positions there. These experiences have reinforced my commitment to sound governance, fiscal responsibility and long-term strategic planning. Professionally, I bring more than 35 years of finance and accounting experience across banking, healthcare IT, health insurance and the nonprofit sector. Today, I serve as assistant business administrator at Lehigh Career and Technical Institute, where fiscal accountability and responsible stewardship are central to my daily work. If elected treasurer, I will work to ensure that PSBA's financial resources are managed with transparency, integrity and a focus on delivering value to every member school district. I believe strong financial management allows our association to remain a trusted advocate for public education while providing the services and support our members depend on. I am passionate about protecting and strengthening public education through the fair allocation of resources, advocating for fully funded state and federal mandates, and ensuring a level playing field for our public schools in relation to charter and cyber charter schools. Public service has always been a family commitment. My wife and daughter are both elementary school teachers, giving me a firsthand appreciation for the work happening in our classrooms every day. I also proudly serve as president of the Parkland CARES Food Pantry, supporting families throughout our community. It would be an honor to continue serving PSBA in this new capacity. I respectfully ask for your vote for treasurer, and I thank you for your continued commitment to Pennsylvania's students, schools and communities.

2027 PSBA Eastern Zone Representative (one-year term) (Only Eastern Sections vote)

Jason Mell*, Exeter Township School District

My name is Jason Mell and I am seeking election to the PSBA Governing Board as the Eastern Zone representative for a one-year term starting in 2027. As part of the election process, I'd like to provide some background on myself as a candidate. I currently serve as a school director in the Exeter Township School District, located in Berks County, where I represent our board as the district's PSBA Liaison. Being the liaison to PSBA has provided me with valuable insight into the association's resources and advocacy efforts. I also had the privilege of serving as board president for two years. Throughout my time on the board, I have worked closely with fellow directors and district leadership to address complex policy, financial and operational issues while maintaining a focus on student success. My commitment to public service extends beyond education. Over the years, I have served on the boards of the Exeter Community Library, Exeter Youth Soccer Association, Albright College Alumni Association and the Exeter Township Planning Commission. Today, I continue to support our region as a board member of Genesius Theatre, the Reading Film Office and

Opportunity House. From 2014 through 2020, I also founded and served as editor of *The Exeter Informant*, a community news service dedicated to keeping residents informed about local government and community issues. Professionally, I am a software engineering manager for a national restaurant service and supplies company headquartered in Lititz, Pennsylvania, in neighboring Lancaster County. I hold a Master of Science degree in information systems from Drexel University and a bachelor's degree in information systems from Albright College. In addition, I've earned a Master Planner certification through the Albright College Center for Excellence in Local Government and the Cyber Risk and Oversight for Public Education certification from the Diligent Institute. Public education is also deeply personal to my family. In addition to both of my children attending the Exeter Township School District, my wife, Tiffany, is a 1998 Exeter graduate herself and serves as a K–4 reading specialist in the district. I believe strong public schools depend on thoughtful governance and effective advocacy. If elected, I will work collaboratively with fellow board members across the commonwealth, listen carefully to the concerns of our member districts, and advocate for policies that strengthen local school boards and improve educational opportunities for every student. I would be grateful for your support and the opportunity to serve as your Eastern Zone representative. Thank you.

2027 Section W1 Advisor (one-year term) (Only Section W-1 vote)

Tracey Leyda*, Franklin Area School District

I am honored to submit my candidacy for PSBA Sectional Advisor. Throughout my service in school board leadership, I have been guided by a deep belief that strong governance, open communication and a commitment to students are essential to public education. I would welcome the opportunity to continue serving PSBA and the local school boards in my section by listening carefully, sharing information clearly, and representing member concerns with professionalism and integrity. My experience in school board administration has taught me the value of collaboration, consistency and thoughtful decision-making. I understand that local boards face a wide range of challenges, from policy development and finance to personnel matters and community expectations. As sectional advisor, I would strive to be a responsive and reliable connection between local members and PSBA, ensuring that feedback from boards in our section is heard and carried forward. I would also work to strengthen awareness of PSBA resources, advocacy efforts and leadership initiatives that support effective board service. I believe one of the most important responsibilities of a sectional advisor is building trust through regular communication and visible engagement. I would approach this role by maintaining strong relationships with board liaisons, encouraging participation in PSBA programs, and promoting the Principles for Governance and Leadership. I also value the importance of recognizing local service and celebrating the work of board members who give their time to public education. That kind of encouragement helps sustain a healthy culture of leadership across our schools. If elected, I will bring dedication, steadiness, and a sincere respect for the volunteer spirit that makes PSBA strong. I am prepared to serve as an effective voice for local members, to support PSBA's mission, and to represent my section with energy and accountability. Thank you for your consideration and for the opportunity to serve.

2027-2028 Section W-2 Advisor (two-year term) (Only Section W-2 vote)

Michael Panza*, Moniteau School District

My name is Michael Panza and I respectfully ask for your support to continue as your sectional advisor. I was first appointed to the Moniteau school board in 2008 and have since won five elections. I have served as president of my school board and am currently vice-president. Our board operates by committees. I have served on the Policy, Superintendent Evaluation and other committees during this time. I also serve on the Midwestern Intermediate Unit Board of Directors, serving as the treasurer. As a current sectional advisor, I was elected by my peers to serve on the governing board of PSBA for the past three years. My background is in education, as I hold bachelor's and master's degrees in music education, a second master's degree in

administration, a doctorate in educational leadership and 18 post doctorate credits for my Letter of Eligibility. I have been a music educator, assistant principal, principal and served for more than 17 years as a district superintendent. I retired from public education in 2016 and am currently on the faculty at Slippery Rock University, supervising student teachers and teaching various courses at both the undergraduate and graduate levels. I also serve on several doctoral dissertation committees. I have presented twice at the PSBA conference and have served as a session monitor at the annual conference. I have submitted articles and have been published on no less than three occasions in the *PSBA Bulletin*. I have also been published on the national level on education-related matters. Most recently, I was asked to write a theme song for PSBA. I was happy to complete this piece. It was recently professionally recorded by the North Hills Wind Ensemble and will be featured at this year's conference. I was also asked and participated in the taping of the *PSBA Keystone Education Report* television program on the topic of arts in our schools. This program aired twice on the *PNC* cable news channel and can be found at the PSBA site or on YouTube. As can be seen, I have extensive experience in education, as a teacher, an administrator, a school director, with the intermediate unit and at the state level. I respectfully ask for your support to continue our important work, providing guidance and support to fellow school directors as we collectively serve our schools, our communities, but most importantly, our students. Again, I am Michael Panza asking to continue as your sectional advisor. Thank you for watching, and best wishes.

2027 Section E-1 Advisor (one-year term) (Only Section E-1 vote)

Christina Cosmello*, Blue Ridge School District

Hello, my name is Christina Cosmello and I am honored to seek your support to continue serving as your PSBA Sectional Advisor for section E-1. Public education has always been at the heart of my commitment to public service. I am proud to say that I am the product of Pennsylvania public schools and so are both of my children. Our public education provided the foundation that has shaped our lives. And that personal connection has fueled my lifelong commitments to advocating for strong public education. I believe every student deserves the same opportunities to learn, grow and succeed. And I am proud to support PSBA's mission of promoting excellence in public education across our commonwealth. For approximately 20 years, I have proudly served on the Blue Ridge School District Board of Directors, including five years as vice president and eight years as treasurer, which I currently hold. During that time, I have gained extensive experience in school governance, policy development, financial stewardship, strategic planning and advocating for students in our community. In addition, I have also served on the NEIU 19 board of directors for approximately nine years, three years as treasurer, which I currently hold that position. Working alongside representatives from 20 school districts has broadened my perspective, strengthened regional partnerships and deepened my understanding of the challenges and opportunities facing public education across northeast Pennsylvania. As a PSBA member for more than 15 years, I have consistently participated in conferences, sectional meetings and educational sessions. I encourage my district to recognize excellence by nominating students, educators and fellow board members for PSBA's Student Showcase. I believe these programs highlight the incredible work happening in our schools and strengthen connections across districts. For the past seven months I've had the privilege of serving as your PSBA Sectional Advisor for section E-1. During this time, I have gained valuable experience, communicating with member districts, supporting PSBA initiatives and help strengthening engagement throughout our section. That experience has reinforced my commitment to ensuring our districts remain informed, connected and represented. Outside of education I remain actively involved in community service. I am involved in leading a scholarship program for more than a decade, I support initiatives that address food insecurity and participate in projects that honor veterans and strengthen our local communities. Professionally I am a Berkshire Hathaway Home Services Chairman's Circle recipient. I'm recognized among the top agents globally. That achievement reflects the same values I bring to public service, integrity, communication, accountability and dedication. I would be honored to continue serving as your PSBA Sectional Advisor for E-1.

And I am committed to listening, collaborating and advocating for our districts while promoting the outstanding work taking place throughout our schools. Thank you for your time, your support and continued dedication to Pennsylvania students and public education. I respectfully ask for your vote this fall and I look forward to the opportunity to continue serving the schools and communities of section E-1.

2027-2028 Section E-2 Advisor (two-year term) (Only Section E-2 vote)

Sarah Nemitz*, Salisbury Township School District

My name is Sarah Nemitz, and I'm a school board member and current vice president for the Salisbury Township School District in Lehigh County. I'm running for election to be the E-2 sectional advisor for PSBA, serving Lehigh, Northampton, Monroe and Carbon counties. I have been a school board member since 2019, and I've served in leadership roles in my own district and beyond. I was previously our president for one year, and have served as vice president since 2024. I've led negotiating teams and worked to recertify the charter school that is in our boundaries, worked with our state legislators, as well as presented sessions at the School Leadership Conference. Since 2019, I have also represented Salisbury on the joint operating committee for the Lehigh Career and Technical Institute, and currently serve as treasurer and chair of the Business and Finance committee. I was also a member of the inaugural class of PSBA's Innovation and Policy Institute in 2022. PSBA has a lot to offer our districts and as E-2 sectional advisor, I'd be happy to help connect you with those services and resources. Our board has had very positive experiences working with PSBA – we have taken roles and responsibilities and goal setting trainings, we regularly participate in the self-evaluation process, and we have engaged in advocacy day events, as well as working with PSBA on policy updates. Personally, I have gained a lot of knowledge from PSBA's webinars on current topics in education and have enjoyed hearing the experience of others through the member exchanges. I believe that the more informed we are as board members the better we can serve our students and communities. I also believe that by working together and sharing our unique experiences we can become stronger, more informed advocates for public education. I appreciate your support and look forward to working with all of you.

Anna Lopez, Pocono Mountain School District

Hello everyone my name is Anna Lopez and I'm a proudly serving school director at Pocono Mountain School District and as a director at the Colonial Intermediate Unit 20 board. It's an honor to be a candidate for the PSBA Sectional Advisor for section E-2. Over the past several years I've learned that effective leadership begins with listening. Every school district is unique. We all share many of the same challenges, supporting students, retaining quality staff, maintaining safe schools, managing facilities and balancing budgets all while remaining accountable to our communities. So serving on my local board has given me the opportunity to work on long-term projects such as capital improvements planning, policy development, education initiatives that strengthen our schools while all remaining fiscally responsible. Serving on the intermediate unit has also brought me an understanding of how collaboration between districts creates opportunities that no single district can accomplish alone. If elected as your advisor, my commitment is very simple. I will listen, I will communicate and I will advocate. I believe school directors deserve timely information, opportunities to share ideas and a strong voice within PSBA. I also believe our greatest strength comes from working together. So regardless of the size of our district or community we represent, every school member brings valuable experience that can help improve public education across Pennsylvania. I want to help strengthen those connections by encouraging collaboration, sharing successful practices and ensuring that our concerns of our region are heard. Public education continues to face significant challenges, but it also has tremendous opportunities by working together with respect, professionalism and a shared commitment to students. We can continue building stronger schools and stronger communities. Thank you all for your service to public education, for everything you do on behalf of your students and communities and for considering my candidacy. I would be honored to earn your support as your next PSBA Section E-2 Advisor. Thank you.

Timothy Kearney*, Southern Lehigh School District

Over 40 years. That is how long I've been involved in public education work. I am honored to be a 2026 PSBA Nominating Committee endorsed candidate for the PSBA Section E2 Sectional Advisor position. Over 40 years ago, I decided to earn a degree in elementary education at Millersville University. I was hired by Allentown School District and taught there for 34 years. I earned a master's degree in education leadership and a Principal's Certificate at Lehigh University. I earned a Management Certificate from DeSales University. I won several awards including Outstanding Educator Award from the Allentown Education Association and the Legacy Award from Pennsylvania State Education (PSEA) Eastern Region. I was an education leader at the school, local, region, state and national level. I served as a building representative, Allentown Education Association's vice president of elementary schools, PSEA Eastern Region Third Representative and PSEA Board of Directors. I served on PSEA statewide Communications, Resolutions, Bargaining and Health Care committees. I also served on the National Education Association's Resolutions Committee. I attended education leadership meetings in Germany and National Education Association meetings across the country – Minnesota to Texas, California to Washington, D.C. When I retired, I did not stop my education work. I ran for school board. I am on our Continuing Education, Policy, Education and Technology committees. I serve as one of our representatives on our local technical school's joint operating committee. I am president of Founding Forward's Valley Forge Volunteer Chapter, and work part time there. I am a voice for civics education. I develop a weekly education update for area educators and community members. I've been composing that email newsletter for over five years. I bring a career's worth of dedication to this position. I want to bring my experience to PSBA and school board members in our region. When I look at PSBA's purpose of improving public schools, I can't help but know I've been doing this for decades. When PSBA states that its mission is promoting exceptional public education, it matches my own personal philosophy and the education success I achieved in support, empower and advocate for public education. When I see PSBA's Principles for Governance and Leadership, I know they are principles I've strived for as an educator, whether in the classroom, principal's office or education association leadership roles. I would be honored to serve you and PSBA. Thank you, sincerely, for your time and consideration.

2027-2028 Section E-4 Advisor (two-year term) (Only Section E-4 vote)

Dr. Tasliym Morales*, Chester Upland School District

My name is Dr. Tasliym Morales, and I am honored to seek another term as your PSBA Section E4 Advisor. Supporting school directors across Bucks, Chester, Delaware, Montgomery and Philadelphia counties has been one of the most rewarding opportunities of my public service. During my term, I have worked to ensure that board members had access to timely legislative updates, governance resources and opportunities to strengthen their effectiveness as educational leaders. As an elected school director, legislative chairwoman, and treasurer for the Chester Upland School District, I understand the challenges boards face every day. We are expected to balance fiscal responsibility, student achievement, transparency, community expectations and an ever-changing legislative landscape. Those experiences have shaped the way I support section E4, with practical solutions, open communication, and a commitment to helping fellow board members succeed. Throughout my term, I have remained engaged with local school districts, legislative discussions, and regional educational partners. I believe an effective sectional advisor should not simply share information but also create opportunities for collaboration, ensuring that boards can learn from one another while advocating for policies that strengthen public education. If reelected, I will continue strengthening connections throughout section E4 by expanding communication, increasing opportunities for professional engagement, and ensuring school directors have access to meaningful governance and legislative resources. I remain committed to supporting every district fairly and professionally, recognizing that while our communities may differ, our commitment to serving students is shared. Public education continues to face significant challenges, from

funding and workforce issues to governance and accountability. These challenges require thoughtful leadership, respectful dialogue, and a willingness to work together across districts and perspectives. I am committed to continuing to support that work on your behalf. Thank you for the trust you have placed in me during my first term. It has been a privilege to work alongside so many dedicated school directors who volunteer countless hours to improve outcomes for students and communities across southeastern Pennsylvania. I respectfully ask for your support and your vote to continue serving as your PSBA Section E4 Advisor.

PSBA Insurance Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

Trustee (term ends Dec. 31, 2029) – Includes two candidates (three-year term)

Choose up to two candidates for a three-year term.

Marianne L. Neel

Dr. Michael Faccinetto

Dr. Michael Faccinetto has served on the Bethlehem Area School District Board of Directors since 2009, providing 17 years of leadership in public school governance, budgeting, labor relations and education policy. As board president, he has advocated for underserved students, responsible stewardship, and programs that expand opportunities for every learner. His statewide leadership includes serving as PSBA president from 2017–18 and advocating for public education before the Pennsylvania General Assembly. Dr. Faccinetto is the principal of Southern Lehigh Middle School and previously served as an elementary teacher in the Southern Lehigh and Allentown school districts. He earned his Doctorate in Educational Leadership, master's degree, and K–12 Principal Certification from Lehigh University.

School Board Secretaries Forum

(Only school board secretaries may nominate and vote for the forum officers.)

Forum Steering Committee (term ends Dec. 31, 2028) – (two-year term)

Choose up to three individuals for a two-year term

Betsy Gates, Dauphin County Technical School

Betsy Gates is the administrative operations coordinator and board secretary at Dauphin County Technical School, where she plays a central role in supporting school leadership, board operations, and the mission of high-quality career and technical education. For the past three years, Betsy has been an active and engaged member of the PSBA School Board Secretaries Forum, contributing her expertise, insight and collaborative spirit to the statewide network of board professionals. She currently serves as chair of the forum, a role she has held for the past year, where she works to strengthen connections among members, elevate best practices and support the vital work of board secretaries across Pennsylvania. Betsy is a passionate advocate for both career and technical centers (CTCs) and the Pennsylvania School Boards Association. She believes deeply in the power of CTCs to prepare students for meaningful careers and in PSBA's role as a cornerstone of strong

public education governance. Her commitment to these organizations reflects her broader dedication to ensuring that every student in Pennsylvania has access to high-quality educational opportunities.

Lauryn Weaver, Central Intermediate Unit 10

I have spent the last four years working in education, along with more than 10 years in the fitness industry, and one thing that has remained constant throughout my career is my love for connecting with people. I genuinely enjoy meeting new people, building relationships, and finding creative ways to make networking feel fun, welcoming and engaging. I am naturally organized, always happy to lend a helping hand and enjoy supporting others however I can. Those qualities are a big part of why I would love to serve on the SBS Steering Committee. From my very first SBS Annual Conference, I was impressed by how welcoming, knowledgeable and supportive this group is. The committee always goes the extra mile to help others and find answers, even when it takes a little extra digging. Through this committee, I have built valuable connections, gained insights that helped me grow professionally and felt genuinely supported. I would love the opportunity to give back by helping create those same positive experiences for others, supporting members, encouraging engagement and helping strengthen the network that makes SBS Steering Committee such a valuable resource. At the IU, I lead the Community and Staff Engagement Committee, where I help create events and initiatives that bring people together and strengthen our sense of community and boost employee morale. I believe that experience would transfer well to this opportunity and allow me to contribute ideas, organization and enthusiasm that support the committee's goals.



PSBA OFFICER ELECTION

Frequently Asked Questions

The answers below are drawn primarily from PSBA Bylaws and PSBA Policy 302 – Procedures and Campaign Policy for Election of Officers, Zone Representatives, and Sectional Advisors

How many affirmative votes are needed to select a candidate?

A candidate must receive a simple majority of votes of a quorum of the entity's governing board in order for an entity's vote to be cast for that candidate.

What happens if a school board is deadlocked and cannot select one candidate for a particular office?

If the board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

Does the school board need to vote at a public meeting to elect PSBA officers?

Yes. PSBA Policy 302 specifies that votes of an entity's board are to be cast at a public meeting.

Is a roll call vote needed?

A roll call vote is not required. However, that procedure may be used if it appears necessary in order to accurately determine the outcome of a vote that is not unanimous.

Are governing boards of intermediate units (IU), career and technical centers (CTC), and community colleges also entitled to cast votes in PSBA elections?

Yes. The boards of all PSBA-member entities whose current-year membership dues are paid in full are eligible to cast that entity's votes in PSBA elections.

If I am also on the IU board or CTC joint operating committee, does that mean I am able to participate in the voting of each entity?

Yes.

May a board abstain from voting on a particular office?

There is no general rule that requires a vote to be cast for every office on a ballot, so as a practical matter, abstention is allowed but of course, not encouraged.

Our board secretary never received an email from Simply Voting with the login password to the online ballot.

This email will not arrive until voting opens on September 8. Be sure your firewall security is allowing the email vote@simplyvoting.com to get through. Additionally, you can notify your IT staff that email blasts from Simply Voting will originate from the IP address: 198.21.6.73 or 184.173.105.83. Ask them to add these to your firewall safe lists. ***PLEASE NOTE: Only member entities in good standing may vote. If your dues have not arrived by September 8, you will not receive the email with the link to the ballot. Passwords will be released once we receive dues for 2026-27.***

Why do some candidates have an asterisk next to their name on the ballot?

The Leadership Development Committee may, by majority vote, determine that one or more candidates for any elected position will be designated on the ballot as a candidate the Leadership Development Committee considers to be highly qualified.
(PSBA Bylaws, Section 6 C – Nominations)

Below is an excerpt from PSBA Policy 302, addressing how votes are cast by member entity boards.

VOTING PROCEDURES

Voting procedures. Voting and registering of votes shall take place during a period commencing eight (8) weeks prior to the annual meeting of the Delegate Assembly and ending one (1) week prior to the annual meeting of the Delegate Assembly, unless the PSBA Governing Board declares a shorter voting period. Specific dates for the first and last day of voting shall be widely publicized to the membership.

Sufficiently prior to the voting window, printed slates of candidates, along with instructions for voting, shall be distributed to the board secretary of the Governing Board of each member entity eligible to cast votes. For purposes of the PSBA election process and this policy, a Joint Operating Committee is regarded as that entity's Governing Board.

Casting of votes by member entities

Each member entity whose current year PSBA dues have been paid in full shall be entitled to cast one (1) vote for each elected position presented for election.

An entity may cast a vote only for an Zone Representative position for the zone of the state to which the entity is assigned. An entity may cast a vote only for a Sectional Advisor position for the section of the state to which the entity is assigned.

The vote of the entity for each position shall be determined by simple majority vote of the entity's Governing Board (majority of a quorum), cast at a public meeting of the Board.

A candidate must receive a majority of votes of a quorum of the entity's Governing Board present and voting in order for an entity's vote to be cast for that candidate. A plurality of votes by an entity's Governing Board for any candidate is not sufficient. If no candidate for a position receives at least a majority of votes of the quorum present and voting, a run-off shall be conducted between the two (2) candidates previously receiving the most votes. If the Board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

The secretary of each entity's Board shall record the Board's vote as to each elected position on the ballot. The selections of each member entity's Board for the elected positions on the ballot cast for that entity shall be registered with the PSBA Credentials Committee via the PSBA election system by the secretary of each entity's Board.



2027 PSBA Officer Election

PSBA Officer Elections

PSBA members seeking election to office for the association were required to submit a nomination form no later than June 1, 2026, at 5:00 p.m. to be considered. All applications for nomination were reviewed by the 2026 Nominating Committee, and candidates who met eligibility requirements were interviewed by the Nominating Committee via Teams Meeting. According to PSBA bylaws and Policy 302, the Nominating Committee may endorse slated candidates.

Endorsed candidates are noted with an asterisk (*).

Voting Procedure

Each member entity will have one vote for each officer. This will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 8 – October 31, 2026, at 5:00 p.m.).

Voting will be accomplished through a secure third-party, web-based voting site that will require a password login. One person from each member entity will be authorized as the official person to register the vote on behalf of their entity. In the case of school districts, intermediate units, career, and technical centers, it will be the board secretary who will cast votes unless requested otherwise. In the case of community colleges, the president is designated as the authorized registrar.

Special note: Boards are strongly encouraged to add “discussion and voting on PSBA officer candidates” to their agenda during one of their meetings before the open voting period ends. Template ballots to use at your entity board meeting can be found at MyPSBA.org.

- [Frequently asked questions](#)

- [Policy 302](#)
- [Voter Instructions](#)

2027 President-Elect

You may select **one** of the following.

Matt Vannoy*

☐

My name is Matt Vannoy and I am a school director for the Sharon City School District (Mercer Co.) and serve on the Finance, Buildings and...

[Show more](#)

☐

Abstain

2027 Vice President

You may select **one** of the following.

Kristy Bolte*

☐

It has been an honor to serve as the Western Zone Representative on the PSBA Governing Board since 2024. I am honored to seek election as Vice...

[Show more](#)

☐

Abstain

2027-2029 Treasurer

You may select **one** of the following.

David Hein*

☐

My name is David Hein, and I am honored to ask for your support as Treasurer of the Pennsylvania School Boards Association. For more than a...
[Show more](#)

☐

Abstain

PSBA Insurance Trust Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. There are currently two seats open and two candidates. A member school entity can vote for up to two individuals. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

Trustee (term ends Dec. 31, 2029)

Seat 1

You may select **one** of the following.

☐

Marianne L. Neel

☐

Abstain

Seat 2

You may select **one** of the following.

Dr. Michael Faccinetto

☐

Dr. Michael Faccinetto has served on the Bethlehem Area School District Board of Directors since 2009, providing 17 years of leadership in public...

[Show more](#)

☐

Abstain

School Board Secretaries Forum

This vote should be registered by the school board secretary and does not need board approval. It is a two-part ballot. Choose up to two individuals for a two-year term.

Forum Steering Committee (term ends Dec. 31, 2028)

You may select **up to 2** of the following.

Lauryn Weaver

☐

I have spent the last four years working in education, along with more than ten years in the fitness industry, and one thing that has remained constant...

[Show more](#)

Betsy Gates

☐

Betsy Gates serves as the Administrative Assistant to the Director and Board Secretary at Dauphin County Technical School, where she plays a central...

[Show more](#)

☐

Abstain

Cancel

Continue



BOARD POLICY

621 Local Taxpayer Bill of Rights Draft 4

7.25.26

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
621	v1.9	DRAFT	9/10/2026

Purpose

As a local taxing authority, the Board recognizes the school district's responsibility to comply with the requirements of applicable law.^[1]

Definition

Eligible taxes shall be defined as all non-real estate taxes, including per capita; occupation, occupation assessment and occupation privilege; income and net profits; business gross receipts; privilege; amusements or admissions; and any other tax authorized by the Local Tax Enabling Law.^[3] ^[7]

Authority

The Board shall adopt a Local Taxpayer Bill of Rights that includes the following components in simple and nontechnical terms:^[4]

1. Taxpayer rights and the district's obligation during an audit or administrative review of the taxpayer's books or records.
2. Administrative and judicial procedures for a taxpayer to appeal or seek review of any adverse tax decision.
3. Procedures for filing and processing refund claims and taxpayer complaints.
4. Enforcement procedures.

Delegation of Responsibility

The administrator designated by the Board shall ensure that taxpayers are notified about the district's Local Taxpayer Bill of Rights any time they are contacted regarding assessment, audit, determination, review and collection of any tax other than property taxes.[4]

It shall be the responsibility of the Superintendent, Chief Financial Officer Business Manager, and/or other designated school district employee to develop procedures to implement this policy which shall include:

1. Preparation of a Local Taxpayer Bill of Rights.
2. Preparation and dissemination of the required notice of availability of the Local Taxpayer Bill of Rights.
3. Preparation of a procedure for the district to request information from a taxpayer.
4. Establishment of an administrative appeals process.
5. Development of the form, content, process and deadlines for taxpayers to file a tax appeal petition.
6. Formulation of rules of practice and procedure for hearings.

The Superintendent or designee shall ensure that taxpayers are notified about the District's Local Taxpayer Bill of Rights anytime they are contacted regarding assessment, audit, determination, review, and collection of any tax other than property taxes.[4]

The district shall respond to taxpayer requests for the Local Taxpayer Bill of Rights by making copies available at the district offices or mailing at district expense.[4]

Guidelines

Information obtained by the school district as a result of an audit, return, report, investigation, hearing or verification shall be confidential. If a violation of confidentiality is committed by a District Employee, officer or member of the Board, they may shall be subject to fines and dismissal from office or discharge from employment.[5]

Appeals Process

The =Business Manager shall serve as the hearing officer and —The District establishes the following as the administrative process to receive and make determinations on petitions from taxpayers relating to assessment, determination or refund of an eligible tax:[6]

The District establishes the following as the administrative process to receive and make determinations on petitions from taxpayers relating to assessment, determination or refund of an eligible tax. The Board hereby appoints the Chief Financial Officer to serve as a hearing officer for the purpose of conducting hearings and making decisions on appeals. Where a taxpayer is dissatisfied with the results of the hearing, an appeal can be made to the appropriate court^{[5][6]}.

[9]

1. A hearing and decision by a hearing officer appointed by the Board. The Board hereby appoints the Chief Financial Officer to serve as the hearing officer or;
2. A hearing which will take place in the Board's Executive Session at which time the taxpayer may present their case to the full Board.^[8]

Legal Footnotes

[1] 53 Pa. C.S.A. 8401
LEGAL REFERENCE

[3] 53 Pa. C.S.A. 8422
LEGAL REFERENCE

[4] 53 Pa. C.S.A. 8423
LEGAL REFERENCE

[5] 53 Pa. C.S.A. 8437
LEGAL REFERENCE

[6] 53 Pa. C.S.A. 8430
LEGAL REFERENCE

[7] 53 P.S. 6924.101
LEGAL REFERENCE

[9] 42 Pa. C.S
LEGAL REFERENCE

Legal References

No additional references listed.

**CENTRAL YORK SCHOOL DISTRICT
CONFERENCE/WORKSHOP LIST**

SEPTEMBER 2026

DATE	EVENT TITLE	EVENT LOCATION	PERSON ATTENDING	BLDG	SUB NEEDED	REG COST	FLIGHT COST	LODGING COST
09/03/26 & 11/10/26 & 03/18/27 & 05/11/27	ELD Cohort Session 1 - 4	New Oxford, PA	Katie Anderson <i>(cost covered by membership)</i>	HS	N	\$300.00	\$0.00	\$0.00
09/08/26 <i>(Rescheduled from 9/3/26, 9/3 was cancelled)</i>	ELD Onboarding Conference	New Oxford, PA	Elizabeth Goheen	MS	Y	\$0.00	\$0.00	\$0.00
09/11/26	Title IX Training through Saxton & Stump	York, PA	Katie Anderson	HS	N	\$300.00	\$0.00	\$0.00
09/17/26	101 Instruction for Analysis: English Language Arts TDA's & CRs	New Oxford, PA	Eliabeth Zimmerman	NH	N	\$0.00	\$0.00	\$0.00
09/18/26	HAC: CHS Course Offering	Harrisburg, PA	Lisa Sands	HS	N	\$0.00	\$0.00	\$0.00
09/18/26	CHS History Teacher's Meeting	Pittsburgh, PA	Matthew Monahan	HS	N	\$0.00	\$281.58	\$0.00
09/22/26 – 09/23/26	Alg 1 Keystone Item Data Review Committee	Lancaster, PA	Trina Pierce	MS	Y	\$0.00	\$0.00	\$0.00

**CENTRAL YORK SCHOOL DISTRICT
CONFERENCE/WORKSHOP LIST**

SEPTEMBER 2026

DATE	EVENT TITLE	EVENT LOCATION	PERSON ATTENDING	BLDG	SUB NEEDED	REG COST	FLIGHT COST	LODGING COST
09/22/26 – 09/24/26	Title: Establishing Component Skills in Evidence-Based Practices – PaTTAN	Harrisburg, PA	Lauren Carns	SS	Y	\$0.00	\$0.00	\$0.00
09/24/26	ELD Training Beyond Words: Supporting Els with Significant Communication Needs	New Oxford, PA	Anna Haertsch <i>(cost covered by LIU Title III General Membership)</i> Kristi Spataro Lauren Fryer Siobhan Owens	NH RT SS SB	N N N N	\$0.00	\$0.00	\$0.00
09/28/26 & 11/06/26 & 12/03/26	Structured Literacy Considerations for Multilingual Learners Days 1, 2, and 3	New Oxford, PA	Anna Haertsch <i>(cost covered by LIU Title III General Membership)</i> Kristi Spataro Lauren Fryer Siobhan Owens	NH RT SS SB	N N N N	\$0.00	\$0.00	\$0.00
09/29/26	PAFPC Fall Regional Workshop for Federal Program Coordinators	Enola, PA	Anthony Spataro	ESC	N	\$0.00	\$0.00	\$0.00
10/02/26	Fall 2026 CHS Professional Development Day	Harrisburg, PA	James Howard	HS	Y	\$0.00	\$0.00	\$0.00
10/02/26	HACC CHS Workshop	Harrisburg, PA	Lisa Sands Andrew Wertz	HS HS	Y	\$0.00	\$0.00	\$0.00

**CENTRAL YORK SCHOOL DISTRICT
CONFERENCE/WORKSHOP LIST**

SEPTEMBER 2026

DATE	EVENT TITLE	EVENT LOCATION	PERSON ATTENDING	BLDG	SUB NEEDED	REG COST	FLIGHT COST	LODGING COST
10/07/26	Gifted Meeting – Gen Ed 1	New Oxford, PA	Stacey Seitz	HS	Y	\$0.00	\$0.00	\$0.00
10/08/26	Edgenuity Panel Discussion	New Oxford, PA	James Grandi	HS	N	\$0.00	\$0.00	\$0.00
10/20/26 & 02/8/27	Attendance Series 2.0 – Tweeners to Thrivers – Deeping Systems, Supports, and Culture	New Oxford, PA	Katie Anderson James Grandi Saige Hilsinger	HS HS HS	N N	\$0.00	\$0.00	\$0.00
10/21/26 – 10/22/26	Orientation to School Food Service Operations – PaTTAN	Harrisburg, PA	Scott Billig Tesha Beaverson	FH FH	N N	\$0.00	\$0.00	\$0.00
10/22/26	CHS Training	Pittsburgh, PA	Sylvia Grove <i>(budgeted for 2026-27)</i>	HS	Y	\$576.00	\$0.00	\$0.00
10/22/26 & 01/14/27 & 03/11/27 & 04/29/27	Course: Future Focused Professional Learning & Networking Series	New Oxford, PA	Shelley Warfield	HS	N	\$0.00	\$0.00	\$0.00
10/26/26 – 10/27/26	PA Assoc for Gifted Education (PAGE)	Harrisburg, PA	Stacey Seitz <i>(from 2026-27 budget)</i> Natasha Weaver Katie Sechrist	HS HAY SS	Y N N	\$438.21	\$0.00	\$0.00

**CENTRAL YORK SCHOOL DISTRICT
CONFERENCE/WORKSHOP LIST**

SEPTEMBER 2026

DATE	EVENT TITLE	EVENT LOCATION	PERSON ATTENDING	BLDG	SUB NEEDED	REG COST	FLIGHT COST	LODGING COST
10/26/26 – 10/28/26	7-12 CIT Training	Red Lion, PA	Tristan Zelinka	HS	N	\$0.00	\$0.00	\$0.00
11/12/26 – 11/13/26	1909 Conference	St. Louis, MO	Justin Egresitz <i>(attending and presenting)</i>	HS	Y	\$0.00	\$0.00	\$0.00
12/02/26	AI in Language Learning Classrooms	New Oxford, PA	Anna Haertsch <i>(cost covered by LIU Title III General Membership)</i> Kristi Spataro Lauren Fryer	NH RT SS	N N	\$0.00	\$0.00	\$0.00
12/07/26 – 12/08/26	2026 SAS Institute	Hershey, PA	Renee Decker <i>(presenting as a part of the 2026 Teacher of the Year Finalists Group)</i>	RT	Y	\$0.00	\$0.00	\$0.00
12/15/26	Gifted Network Meeting/Workshop	New Oxford, PA	Katie Sechrist	SS	N	\$0.00	\$0.00	\$0.00
2/24/27 – 2/26/27	Skyward ICON Annual Conference	St. Pete Beach, FL	Michelle Naylor	ESC	N	\$650.00	\$433.00	\$1,044.00
03/08/27	4 th Annual ELD Symposium	New Oxford, PA	Anna Haertsch <i>(cost covered by LIU Title III General Membership)</i> Kristi Spataro Lauren Fryer	NH RT SS	N N N	\$0.00	\$0.00	\$0.00

**CENTRAL YORK SCHOOL DISTRICT
CONFERENCE/WORKSHOP LIST**

SEPTEMBER 2026

DATE	EVENT TITLE	EVENT LOCATION	PERSON ATTENDING	BLDG	SUB NEEDED	REG COST	FLIGHT COST	LODGING COST
05/20/27	Gifted Network Meeting/Workshop	New Oxford, PA	Katie Sechrist	NH	N	\$0.00	\$0.00	\$0.00

Name

Ahlaina Markel
Alec Raffensberger
Amy Belle
Ashley Dow
Audreana Rahley
Barb "Skip" Blank
Barry Shelly
Bethany Silva
Bill Ober
Billy Hernandez
Blaine Fauth
Bonnie Merkert
Brian Foller
Brittanni Boland
Carl Hampton
Carol Miller
Cathy Lehman
Cheryl Hatterer
Chris Martin
Chris Smith
Cindy Wilson
Cindy Wise
Danerys Duran
Deb Bechtel
Destiny Cooley
Dreama Miller
Ellie Ludwig
Eric Oliver
Erica Helf
Erica Kauffman
Erin Wagner
Gary Watson
Georgia Davis
Grace Slemaker
Greg Gulley
Harold Ludwig
Isodean Mitzel
James Smith
Jan Millar
Jen Chapman Smith
Jen Illyes
Jenna Thompson
Jennifer McClane

Kacie Donnelly
Karen Lenk
Kassandra Craft
Kat Santiago
Katie Ambrose
Katie Weaver
Khelsea Borrer
Kiersten Noll
Kristy Conrad
Krystal Asbury
Lane Bryant
Lori Smith
Mackenzie Lenk
Madison Frey
Marcy Keeney
Maria Rascoe
Mary Wecker
Megan Koser
Melissa Hansberry
Melissa Ruff
Melody Nalbandian
Michael Ceruti
Michael Spangler
Michele Ott
Michelle Beinhower
Michelle Hunt
Mike Elliott
Mike Ness
Nereyda Sinchi
Nicole Jones
Pam Stover
Rebecca Luckenbaugh
Renee Garvin
Richard Robinson
Roxanne McFarland
Sarah Wright
Sherman Brown
Tami Durst
Tammy Mallace
Tasha Bradford
Taunya Orlando
Terry Emig
Terry Snell
Tim Ambrose

Tony Tutino
Tony Tyler
Tracy Snelbaker
Val Vehr
Valerie Smith
Virginia Deardorff
Vivian Chataginer
Wayne Dorbert



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Title Tuition Income Draft 2 7.23.26
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Tuition Income Draft 2 7.23.26

Purpose

It is the Board's right to determine tuition payments and billing processes for students who attend the Central York School District, but are residents of another school district.

Authority

~~When the district receives students who are residents of another school district, it shall assess tuition charges in accordance with the School Code.~~ Tuition shall be assessed for those students who are residents of another school district but whose attendance has been approved by the Board, in accordance with applicable law and Board policy.^[1] ^[2]

Delegation of Responsibility

It shall be the responsibility of the ~~Chief Financial Officer Business Manager~~ to invoice tuition for approved students.

Guidelines

^[1] Tuition rates shall be determined annually.^[3]

~~^[2]~~

^[2] Tuition billings will be made monthly in advance of the attendance period.

^[3] When payment is more than sixty (60) days overdue, services will be terminated. Should this occur, such a student will be considered withdrawn from the district, in which case, the district will notify the student's district of residence of the withdrawal as required under Section 1332 of the School Code.^[4]

Footnotes

[1] **24 P.S. 1316**
Legal Reference [View source](#) 

[2] **Pol. 202**
Policy Reference [Open policy](#) 

Facility Rentals - September 14, 2026 Meeting

Organization	Building/Facilities Requested	Dates Requested	Time Requested	Purpose of Request	Category of Charges
Central York Education Association	Central York High School - Gym	Friday, March 12, 2027	7:00pm - 9:00pm	Battle of the Buildings	No Fee
EF Tours - Amanda Hersey	Central York High School - Room 131	Wednesday, October 21, 2026	5:00pm - 8:00pm	EF Tour Information Session	No Fee
Central York Aquatics	Central York High School - Natatorium	September 14, 2026 - April 2, 2027	5:30pm - 7:30pm	CYA Swim Practices	Fee
Central York Aquatics	Central York High School - Room 219	Thursday, October 22, 2026	4:00pm - 7:45pm	CYA Team Pictures	Fee
Community Band Festival - Dave Albright	Central York High School - Auditorium	Sunday, July 18, 2027	12:00pm - 5:00pm	Community Band Festival	Labor Only

Fundraiser Requests - September 14, 2026 Meeting

School Organization	Items Sold/Event	Dates	Purpose
CYHS iTeam	Digitizing videos, photos, slides or negatives	09/01/26 - 05/31/27	raise funds for club activities
CYHS iTeam	3D printed items	09/01/26 - 05/31/27	raise funds for club activities
North Hills Elementary	Candy bars	02/23/27 - 03/12/27	raise funds for club activities
CYHS Epilepsy Awareness Club	Donuts + sweet treats	01/26/27 - 01/28/27	raise funds for items for epilepsy awareness
CYHS Intensive Learning Support	Baked goods	03/08/27 - 03/12/27	raise funds for ILS field trip, incentives, lunch out and rewards
Sinking Springs Elementary	Candy bars	02/02/27 - 02/19/27	raise funds for student activities accounts
Central York Cheer	Eggrolls	08/18/26 - 09/01/26	raise funds to build individual accounts
Central York Cheer	Subs	09/15/26 - 09-29-26	raise funds for competition cheer costs
CYHS Football Program	assorted sweatshirts and t-shirts	09/15/26 - 09/22-26	raise funds for meals and activities
Stony Brook Elementary PTO	donations	09/18/26 - 10/02/26	raise funds for assemblies, field trips, events and supplies
CYMS Physical Ed Dept	Tickets to CYMS Fun Friday activities & Dodgeball tourn.	01/05/27 - 01/30/27	raise funds for student activities, physical education equip. & student bodies
CYHS STEMinsts	No personal sales, money earn through daily purchase	10/01/26 - 08/31/27	raise funds for club activities
CYHS JV & Varsity Baseball	Chicken BBQ Meals	10/03/26 - 10/03/26	raise money for the baseball programs
Roundtown PTO	donations	09/11/26 - 09/25/26	raise funds for memory books, field trips, PROUD shirts etc.
CYHS JV & Varsity Field Hockey	cakes	09/15/26 - 10/15/26	raise funds for travel and meals
CYHS Interact Club	Baked goods, hot chocolate	10/26/26 - 10/30/26	raise funds for service projects