Regular Action Meeting

Wednesday, August 26, 2026 7:30 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

1.	**Call to Order and Roll Call**	**Speaker(s):** Board President
2.	**Pledge of Allegiance**	**Speaker(s):** Board President
3.	**Announcement to the Audience**	**Speaker(s):** Board President
4.	**Certificates of Recognition**	**Speaker(s):** Dr. Victoria Velazquez
5.	**Superintendent's Highlights and Report**	**Speaker(s):** Dr. Victoria Velazquez
6.	**Public Comment #1**	**Speaker(s):** Board President
7.	**Approval of Agenda**	**Speaker(s):** Board President
8.	**Solicitor's Report**	**Speaker(s):** Solicitor
8.A.	Executive Session Announcements	**Speaker(s):** Solicitor
8.B.	Separation Agreement and Release - Employee Y	**Speaker(s):** Solicitor
8.C.	Robotics Stipends	**Speaker(s):** Solicitor
8.D.	Levin Legal Group Engagement Agreement	**Speaker(s):** Solicitor
9.	**Reports**	**Speaker(s):** Board President
9.A.	Standing Committee Reports	**Speaker(s):** Board President
9.B.	Liaison Committee Reports	**Speaker(s):** Board President
10.	**Consent Agenda**	**Speaker(s):** Board President
10.A.	Secretary's Minutes	**Speaker(s):** Board President
10.B.	Treasurer's Report	**Speaker(s):** Board President
10.C.	Policy 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers	**Speaker(s):** Board President
10.D.	Student/Parent Handbook 2026-2027	**Speaker(s):** Board President
10.E.	GHR Education Addendum to Staffing Agreement	**Speaker(s):** Board President
10.F.	2026-2027 MCC Annual School Based Agreements	**Speaker(s):** Board President
10.G.	Everway Quote	**Speaker(s):** Board President
10.H.	Naviance Renewal	**Speaker(s):** Board President
10.I.	EGNYTE Renewal	**Speaker(s):** Board President
10.J.	Contractor Agreement - Physician	**Speaker(s):** Board President
10.K.	Contractor Agreement - Dentist	**Speaker(s):** Board President
10.L.	Woods Purchase of Services Agreements	**Speaker(s):** Board President
10.M.	DELTA-T Group Client Agreement	**Speaker(s):** Board

		President
10.N.	Bucks Learning Academy Program Placement Agreement	**Speaker(s):** Board President
10.O.	2026-2027 Anticipated Field Trips	**Speaker(s):** Board President
10.P.	Disbursements, Payments and Obligations	**Speaker(s):** Board President
10.Q.	Facility Rental Request: BHS Drama Musical	**Speaker(s):** Board President
10.R.	Facility Rental Request: BHS Drama Fall Play	**Speaker(s):** Board President
10.S.	New Hires	**Speaker(s):** Board President
10.T.	Re-Hires	**Speaker(s):** Board President
10.U.	Classification Changes	**Speaker(s):** Board President
10.V.	Retirements/Resignations/Terminations	**Speaker(s):** Board President
10.W.	Leaves of Absence	**Speaker(s):** Board President
10.X.	Updated Job Description	**Speaker(s):** Board President
10.Y.	Revised Organizational Chart	**Speaker(s):** Board President
10.Z.	Memorandum of Understanding - Employee A	**Speaker(s):** Board President
10.AA.	Memorandum of Understanding - Local Union #32BJ, District 1201 (Drivers)	**Speaker(s):** Board President
11.	**School Board Policy**	**Speaker(s):** Board President
11.A.	FIRST READ: Policy 313 Evaluation of Employees	**Speaker(s):** Board President
11.B.	FIRST READ: Policy 124 Alternative Instruction	**Speaker(s):** Board President
11.C.	FIRST READ: Policy 140 Charter Schools	**Speaker(s):** Board President
11.D.	FIRST READ: Policy 314.1 HIV Infection	**Speaker(s):** Board President
11.E.	FIRST READ: Policy 610 Purchases Subject to Bid/Quotation	**Speaker(s):** Board President
11.F.	SECOND READ: Policy 221 Dress and Grooming	**Speaker(s):** Board President
12.	**Instructional Affairs**	**Speaker(s):** Board President
12.A.	Settlement Agreement, Placement Waiver, and Release - Student A	**Speaker(s):** Board President
12.B.	Settlement Agreement and Release - Student B	**Speaker(s):** Board President
12.C.	Settlement Agreement and Release - Student C	**Speaker(s):** Board President
12.D.	Lindamood-Bell Learning Processes Student Instruction Contract	**Speaker(s):** Board President
12.E.	INFORMATION ITEM: Field Trip Report - August 2026	**Speaker(s):** Board President
13.	**Business Affairs**	

13.A. Solar Panels	**Speaker(s):** Board President
13.B. Donation from The Sophia Fund for Russell C. Struble Elementary School	**Speaker(s):** Board President
13.C. School Affinity Debit Card Program	**Speaker(s):** Board President
14. **Personnel**	
14.A. Resolution of the Intent to Terminate Employee X	**Speaker(s):** Board President
15. **Public Comment #2**	**Speaker(s):** Board President
16. **Upcoming Board Meetings**	**Speaker(s):** Board President
17. **Adjournment**	**Speaker(s):** Board President

BENSALEM TOWNSHIP SCHOOL DISTRICT

DOROTHY D. CALL ADMINISTRATIVE CENTER
3000 DONALLEN DRIVE BENSALEM, PA 19020
(215) 750-2800, EXT. 4100

2025-2026 School Volunteers

Belmont Hills Elementary School

Laura Brague
Ashley Brown
Toni Buenaga
Carol Butz
Rachel Carson
Ashley Christian
Christina Cush
Fallon DeRosa-Stancil
Peter Dragani
Sarah Evangelista
Jeannine Fischer
Tara Frickman
Cara Harvey
Abby Koss
Jenn Kueny Infante
Stacy Kutner
Kathy LaSalle
Jill Loughery
Lee McCarthy
Samantha Newell
Austin Patterson
Jayme Ruffing-Dragani
Lee Schum
AnDrea Stephens
Melissa Stoerrle
Karen Wenig
Lisa Zampirri

Total: 27 Belmont Hills Volunteers

Cornwells Elementary School

Anna Arustamyah
Stephanie Ashton
Brandi Barksdale
Amanda Bearl
Christian Berardinucci
Rita Bevans
Gabby Blair
Tara Blaszcyk
Stephanie Boswell
Christie Bowman
Eva Brothers
Mark Buffit
Donna Campbell
Deb Campbell-Blair
Juana Canino Sarabia
Rachel Carberry
Kristy Christopher
William Clark
Jennifer Coogan
Kelly Downey
Brittany Drabik
Sophia Edward
Jocelyn Esterly
Jewlia Fankhouser
Donna Fitzgerald
Kimberly Fre
Andrea Gaetano
Kellianne Gallagher
Sarah Grisell
Courtney Gross
Justin Gross
Dorothy Grow
Kathleen Haas
Jessica Hackius
Fred Hamilton
Katieann Haines
Elisha Heiser
Jennifer Henesey
Khristy Herbert
Trish Hoez
Christine Holcomb
Nicole Hopkins
Samantha Iller
Dorothy Iocco
Michelle Isom
Alexis Janusz
Matthew Jazlovietcki
Joseph Kaulinis Jr.
Kristina Kelly
Garry Kisselback
Matthew Kolla
Amber Konopka
Rina Kopchinski
Amy Lee
April Lesko
Valerie Lucera
Leah Mackereth
Lisa Malamut
Maria Marivello
Lisa Masih Das
Amy McGreggor
Beth McKnight
Amanda Monahan
Jayna Montalvo
Alyssa Morgan
April Nichols
Talia Nuzzi
Ewalina O'Neill
Maureen Oliveira
Samantha Olson
Jennifer O'Shea
Lisa Owens
Kristin Paone
Samantha Paone
Kelly Pasquarella
Amber Permsap Ahearn
Christianna Pitts
Lauren Prause
Shannon Price
Patty Racik
Mehul Rao
Samantha Reed
Gale Renteria
Tim Resh
Caitlin Rispo
Sheila Roberts
Katie Robinson
Amber Seigafuse
Caitlin Seislove
Chris Smith
Shawn Smith
Linda Snyder
Amanda Steiner
Jenna Sullivan
Jessica Szymanski
Arionna Tete
Lorenza Turco
Nicolle VanSant
Destiny Visco
Matthew Voigt
Laura Warnick
Norris Watson
Jennifer Weston
Bonnie Whelan
Kristi Whetstine
Nicole Wilson
Chris Wolset
Katie Wolset
Janet Wyckoff
Lauren Zeltner

Total: 110 Cornwells Volunteers

Samuel K. Faust Elementary School

Linda Baldassare
Allyssa Cruz
Gabriel Cruz
Megan Dager
Sue Fisher
Wayne Fisher
Bob Geiss
Giselle Gil Rujan
Colleen Ginnetti
Christopher Grant
Nicki Grant
Danyel Masey
Jeremiah Masey
Katie Prete
Frozan Timory
Leslie Torres Ruiz
Colleen Wagner
Steven Wagner
Chrissy Zanchuk

Total: 19 Faust Volunteers

Benjamin Rush Elementary School

Sonia Benitez
Christine Benson
Emily Bernstein
Shannon Edmonson
Amy Eroh
Seth Lentchner
Deborah Mattiacci
Lauran Mattiacci
Alicia Mooney
Amber Quinn Bissonnette
Sandy Renman
Jen Swank

Total: 12 Rush Volunteers

Russell C. Struble Elementary School

Quran Ali
Jessica Andujar
Melody Arndts
Cynthia Barford
Jacquelyn Barrett
Dawn Baughman
Nicole Bourque
Lisa Brauckmann
Kathleen Browning
Jennifer Carlsen
Patricia Clarkson
Erica Cross
Erika Cruz
Matt Dalton
Caitlyn Dayton
Kelly Ditro
Mayra Duprey
Lauren Fleshman
Ashley Gerlach
Katie Gerstley
Chelsea Gianfelice
Kristin Gindele
Teona Gochitashvili
Theresa Goffman
Jessica Gonzalez
Melissa Goodwin
Gina Gramiak
Amna Gul
Craig Gursky
Samatha Gursky
Nicole Hartman
Christopher Hearn
Casey Herman
Symeeah Hicks
Jessica Hill
Bob Hood
Irine Javakhadze
Brandi Jones
Rodney Jones
Tegan Leonard
Lisa Lettieri
Kaeshawn Little
Lisa Lochel
Alyssa Lombardo
Michael Lorenzo
Tiffany Martin
Amanda Martinez
Colleen McCabe
Maureen McKenny
Katelynn McTamney
Terre Mirsch
Joshua Mooney
Jenna Nguyen
Joanne Novak
Siriwan O'Brien
Allison Parasink
Megha Patel
Tina Patel
Amanda Posten
Steve Posten
Vanessa Reinert
Maria Remedio
Jenna Risdorfer
Cynthia Rivera
Jacquelyn Schriver
Daria Shkvarko
Ariel Shoemake
Sierra Snyder
Bridget Sperduto
Kristin Stipa
Trish Szarko
Amanda Thierjung
Sarah Uban
Melissa Udowenko
Sheena Valia
Terry Watkins
Joseph Wenzel
Stephanie Wenzel
Magen Witmer
Erin Yorke-Kauffman
Erica Zapf

Total: 81 Struble Volunteers

Valley Elementary School

Aimy Anderson
Maricriz Anquilo
Erin Anthony
Mindy Balsam
Kristina Barder
Amanda Barnes
Nicole Barqawi
Laura Barr
Caitlin Berger
Erin Bernhardt
Nupur Bhardwaj
Kim Bittle
Morgan Blake
Sarah Blanton
Tara Bonsera
Amy Bordeir
Tracy Brennan
Taylor Buntz
Danielle Buonanno
Laura Ann Burns
Danielle Cannon
Danielle Corrado
Alaura Davidson
Nicholas Davis
Jennifer DeLeone
Brian Dietz
Kaitlyn Dorf
Yasemin Dum
Sabrina Ferrugiari
Amy Fiegel
Kristine Flaherty
Jenna Fontaine
Emily-Jo Gallagher
Tina Gibbons
Vanessa Gillespie
Rachel Gin
Brianne Gottfried
Courtney Hacker
Jeremy Hacker
Wendy Halikias
Dana Harvey
Jenn Hickey
Claire Holst
Jessica Holzerman
Brittany Hordijenko
Jessica Hormel
Christine Jackson
Donte Johnson
Paula Johnston
Michele Knottek
Stacy Kutner
Megan Leslie
Karen Malmrose
Megan Mancini
Jacquelyn Marion
Danita Mavroudis
Kevin Meisner
Lori Milam
Marilee Mills
Mercadies Mills
Karen Mingroni
Rebecca Mirra
Jennifer Moretti
Stacy Nielsen
Dana Nieves
Jeannine Pacchianelli
Dimple Patel
Sejal Patel
Amber Peters
Kelly Rafferty
Laura Ramos
Megan Rigle
Bernice Ruiz
Chelsea Schueller
Christine Scott
Donna Segraves
Aliza Smith Negron
Christine Smith
Marta Soltysinski
Jennifer Thompson
Stacey Torriero
Gwenivere Toti
Joseph Tran
Trinh Tran
Kathy Truesdale
Melissa Volkman
Suzanne Walinsky
Maggie Walton
Keely Ward
Michael Velazquez
Ashley Voigt
Brittany Ziccardi

Total: 92 Valley Volunteers

Robert K. Shafer Middle School

Nicki Grant
Christina Morio-Steger

Total: 2 Shafer Volunteers

Cecelia Snyder Middle School

Rita Marlow
Bella Vitale
Sarah Vitale
Nedra McCormac

Total: 4 Snyder Volunteers

Bensalem High School

Melissa Allen
Tammi Ashford
Nikki Baker
Colleen Bell
Sharon Blank
Emily Breninghouse
Blue Cash
Cailin Clampferrr
Matt Corr
Erica Cross
Jen Devos
Doug Dixey
Jack Downey
Michael Dwornitski
Jason Ellzy
Anita Ferriola
Rachel Fingles
Chris Fricke
Diane Harris
Ken Harris
Leann Hart
Natalie Hinshaw
Christy Krajewski
Gina Krecko
Stacy Kutner
Chuck Layton
Kathy MacAdams
Zain Malik
Michelle Marks
Rita Marlow
Kevin McKay
Danelle Menachella
Rachel O'Neil
Bethany O'Neill
Kate Pascucci
Ruth Rambo
Steve Reese
Chris Rigle
Jeff Rigle
Jody Rigle
Lindsey Rigle
Kim Rivera
Sean Saucer
Beth Schwartz
Michal Shapiro
Bruce Sommerer
Kelly Stoerrle
Jackie Young
Toni Yost

Total: 49 BHS Volunteers

Just for the Kids Education Foundation

JFTKs Board

Ralph G. Douglass – President
Brian Cohen – Superintendent's Liaison
James Gilbert – Treasurer
Deborah King – Board Member Liaison

Brandi Mayberry – Member
Caleigh Mayberry – Member
Drew Mayberry – Member
Teri Mayberry – Member
Jamie McKenty – Member
Shannon McMahon – Member

Total: 10 JFTK Volunteers

Bensalem Education Foundation

BEF Board

CJ Mills – President
Kevin McKay – Vice President
Sarah Barrett – Member
Ryan Brady – Member
Stacey Champion – Member
Marc Cohen – Member
Kristin Egan – Member
Fred Harran – Member
Lou Cacchio – Secretary
Christy Krajewski – Treasurer
Stacy Kutner – Member
Norm Patten – Member
Val Ridge – District Appointee
Kim Rivera – Member
Dr. Victoria Velazquez – Member

Volunteers

Jessica Bell
Lou Cacchio
Brian Carty
James Chi
Shanna Cummings
Sharon Dennis
Kristin Egan
Kristen Flail
Jason Hathaway
Jennifer Hathaway
James Hawk, Jr.
Justin Hawk
Natalie Hinshaw
James Kane
Allison Lauricella
Josh Luther
Karen Marshall
Katherine Matvekina
Virginia McKay
Stephen Mihalik
Lauren Miller
Susan Phy
Natalie Ralston
Eric Rosenberg
Steve Rosenberg
Kathy Seidman
Kiera Seidman
Ross Seidman
Julia Stuart
Dan Walker
James Andrew Windhausen
James Winward
John Winward
Cameron Woden
Charles Zepp

Total: 50 BEF Volunteers

District Highlights for July and August

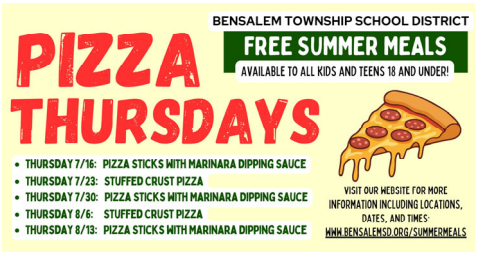
August 26, 2026

A Special Thank You to our Volunteers



Special thanks to the 456 volunteers that shared their time and talents in our schools and at school events during the 2025-2026 school year.

Summer Meals for Children





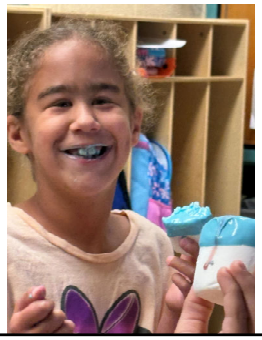


Again this summer, children enjoyed delicious NO COST breakfasts and lunches provided by our Food Service Department. The district sponsored the Summer Food Service Program, a federally funded nutrition program, open to all children ages 1-18 years. This program makes sure all children can eat healthy during the summer months. Additionally, our “Owls on the Go” Summer Lunch Buses delivered lunch to children at locations throughout Bensalem.

Extended School Year (ESY)

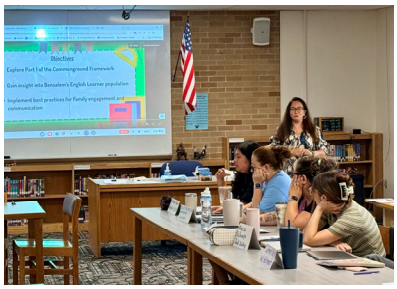




Again this summer, students and staff came together as a part of the school district's Extended School Year Program. Students had a great summer reinforcing skills and participating in fun activities. On Chalk Walk Day, students filled the sidewalks with colorful creations. They celebrated America's 250 Birthday and made edible fireworks. Thank you to the staff, custodians, and administrators at Belmont Hills, Faust, Snyder, and BHS for the support they provided throughout the program. Also, a special thank you to our transportation team for all they did to ensure students were able to safely participate in critical programs throughout the summer months.

New Teacher Orientation











Five days of New Teacher Orientation took place on August 17-20 and August 24. After opening remarks and welcome by Dr. Velazquez, the new teachers were introduced to all district level administrators and principals. They received information from human resources, payroll, and technology. Safety/Security Coordinator, Val Ridge provided Emergency Operations Procedure training. Assistant to the Superintendent for Teaching & Learning Dr. Minnigh and Innovation & Instructional Technology Supervisor Mr. Allen, along with the Special Education Team and ELD & Title III Coordinator Mrs. Gale reviewed our Curriculum and Programs to ensure that they are prepared to begin their career in Bensalem. Our new teachers are ready to bring energy, passion, and creativity to our classrooms this year!

Welcome Back Teachers and Staff











Professional Development is underway for all teachers and staff this week, August 25–28. Staff are participating in sessions focused on literacy, MTSS, Schoology, Eureka Math, CPI training and recertification, and other content-area topics. This morning, our BHS Owl Ambassadors and school mascots welcomed staff as they arrived for our annual convocation. Dr. Velazquez welcomed everyone back with an uplifting message before introducing our guest speaker, Marc Hayford. What a wonderful way to kick off the 2026–27 school year! We are excited for all that lies ahead. A special thank you to Equitable advisors Tom Cuffari and Andrea Goldstein for providing a Chick-fil-A breakfast for our staff!

Reminder

- **For Up to Date Information, check out the 2026-2027 School Year Important Information at: www.bensalemsd.org**

- **Sign up for an SCP Parent Account**
  - **Access the parent portal creation page at:** www.bensalemsd.org/registerforSCP/

Important Dates

- **August 31: First Day for All Students**
- **September 4: Labor Day Holiday – Schools and Offices Closed**
- **September 7: Labor Day – Schools and Offices Closed**
- **All Back to School Night Dates are listed on our website.**

LEVIN LEGAL GROUP

ATTORNEYS AT LAW
PHONE 215.938.6378

1800 BYBERRY ROAD
1301 MASONS MILL BUSINESS PARK
HUNTINGDON VALLEY, PENNSYLVANIA 19006

SENDER'S EMAIL: MLEVIN@LEVINLEGALGROUP.COM
SENDER'S CELL: 215-913-0363

MICHAEL IRA LEVIN
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DAVID W. BROWN
RICHARD B. GALTMAN
JAMES J. MUSIAL
CRAIG GINSBURG
JULIA ANN LEVIN

Of Counsel
BRANDON EVANGELIST

June 1, 2026

VIA EMAIL ONLY (vvelazquez@bensalemsd.org)
Bensalem Township School District
C/O Dr. Victoria Velazquez, Interim Superintendent
Dorothy D. Call Administrative Center
3000 Donallen Drive
Bensalem, PA 19020

Re: Engagement with the Bensalem Township School District

Dear Dr. Velazquez:

We are pleased to submit this letter, which summarizes our relationship with the Bensalem Township School District ("School District") as legal counsel. The following paragraphs describe our understanding of the terms and objectives of our engagement as legal counsel to the School District, as well as the nature and scope of the services we will provide.

Identity of Client. The Firm's only client in the Engagement is the School District identified as Client in the first paragraph of this Letter.

Scope of Work.

Client is engaging the Firm to provide the following services: all services in connection with investigating complaints reported by an employee and providing related legal advice, including the preparation of associated documents and instruments and attendance at meetings, interviews, and similar activities. If Client requires the Firm's services in connection with any other matters, please let me know. If Client asks the Firm to take on additional assignments in the future, Client and the Firm will reach a separate understanding covering that additional assignment, which understanding will be reflected in a separate writing, which may include e-mails.

For purposes of assignments to us, we may rely upon any request by any "Authorized Representative." For purposes of this engagement letter, "Authorized Representative" means and includes each individual who (i) is expressly designated orally, electronically or in writing or otherwise by School District to act on behalf of School District with respect to one or more services, (ii) actually acts on behalf of School District with respect to any services, or (iii) has apparent authority to act for School District, by course of dealing or otherwise with respect to any services.

With respect to adversarial proceedings for which we are requested by you or your insurance carrier to represent you or any of your officials or employees (hereinafter referred to collectively or individually as "you"), we will represent you within ethical and professional standards; and, unless instructed otherwise by you, and we will take all action that we believe is necessary and reasonably calculated to advance your interests. We will file such pleadings, motions, applications, petitions and appeals as are necessary to advance and/or to protect the School District's interests, unless instructed otherwise by applicable authority. You agree that we may take such actions.

We will provide the services that you request and that we agree to provide in accordance with the professional standards to advance the interests of the School District, subject to the following understandings:

1. We will not perform services that we have not been asked to perform;
2. When performing our services under this engagement, we will rely on the facts provided to us by you and will not undertake an independent investigation of the facts unless specifically requested to do so by you;
3. We will advise you if a particular service cannot be provided because we do not believe that we have sufficient competency in the applicable area of the law;
4. We will not provide services where we may be prohibited from providing such services in accordance with the Rules of Professional Responsibility due to such things as a conflict of interest that might exist with respect to a particular matter; and
5. When negotiating a contract on behalf of the School District, we will always seek to obtain provisions that are commercially reasonable, unless instructed otherwise by the School District.

In all instances, we will comply with the Pennsylvania Rules of Professional Responsibility and other applicable law and in all instances we will be acting in the capacity as legal counsel for the School District.

The School District's Responsibilities

The School District is responsible for making all records and related information available to us and for the accuracy and completeness of that information. This responsibility includes the establishment and maintenance of adequate records and internal controls, including monitoring ongoing activities, the selection and application of practices and policies, and document retention and retrieval practices. The School District is responsible for correcting any incorrect information that may have been provided to us. The School District agrees to bring to

our attention any matters that may reasonably be expected to require further consideration to determine the proper treatment and handling of matters we are handling. The School District also agrees to bring to our attention any changes in the information as originally provided to us as soon as such information becomes available.

The School District is responsible for the design and implementation of programs, practices, policies, protocols and controls to prevent violation of law. In addition, the School District is also responsible for identifying and ensuring that the School District complies with applicable laws and regulations and advises us if it has knowledge of any situation related to our services that does not comply with applicable law. Further, we will assume that the School District has taken action to implement our recommendations unless the School District has advised us differently.

The School District is responsible for notifying us when it decides not to carry out our recommendations or when not carrying out or implementing our recommendations in the way that we advise. Such notification shall be in writing. The School District is also responsible for asking us if it has any questions about our recommendations, if it desires to explore options for the handling of any matter, or if it wants a description of the pros and cons of proceeding in a particular manner.

Litigation Hold. We wish to remind you that the School District has certain responsibilities to preserve evidence with respect to administrative and judicial proceedings. In this regard, the School District has a duty to preserve and protect any and all paper and electronic records, documents and other evidence (hereinafter referred to individually or together as "evidence") that may be relevant to any existing or future litigation once you know or reasonably should know that litigation exists or will be filed. This includes arbitration, administrative proceedings, and court proceedings of any nature. Evidence includes paper documents and records and all forms of electronic evidence, including text messaging, IM, emails, social media, etc. The obligation includes keeping and maintaining electronic records and files in their electronic form without change. If the School District fails to keep and safeguard evidence that is or may be relevant or that may lead to relevant evidence, the School District and involved employees and officials may be subject to sanctions, which can be severe.

Engagement Administration

As engagement partner, I will be responsible for supervising the engagement and the work performed by us.

The School District will provide us access to personnel of the School District, as necessary, to enable us to perform our work. We ask that your personnel, to the extent possible, provide the necessary records and data to enable us to do our work. We may have to have meetings or access to records to perform our services properly and the School District will provide those items to us.

Auditing standards generally accepted in the United States of America require that we communicate certain matters related to the conduct of our services to your auditors. It is understood that our communications with your auditors is part of the services that we are required to provide.

In addition, there are certain matters that might require our disclosure of the information to the board of school directors, such as willful violations of legal requirements that are material; serious difficulties that we encountered in dealing with management related to the performance of our services; any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the consolidated financial statements or our report; major issues that were discussed with management in connection with our services; and other matters as considered necessary or required to be communicated under professional standards.

Scope of Our Work

With respect to those services that you request us to perform and that we expressly agree to perform, we will consult with you about your objectives, and, when appropriate, the means of achieving them in accordance with applicable law and the ethical rules governing lawyers. We shall endeavor to keep you advised of the status of your matter to the extent necessary to enable you to make informed decisions. We will provide competent representation of your interests. Expressions on our part concerning the probable outcome of our representation will reflect our best professional judgment, but are not guarantees, as they are limited by our knowledge of the facts and are based on the state of the law at the time that they are expressed. There may be many factors that affect the outcome of any matter and over which we have no control—such as the recollection or testimony of any particular witness.

Our work, opinions and deliverables will be based on our interpretation of applicable federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities (hereinafter referred to as "applicable law"), in effect when we provide our work, opinions or other deliverables. All these authorities are subject to change, and such change may be retroactive or prospective in effect. We assume no responsibility to either advise you or to update our work, conclusions, or deliverables for changes in respect to federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities. Stated another way, we assume responsibility for our work when our work is performed, but we assume no responsibility for changes in applicable law after our work is performed.

Aspects of Third Party Payor Engagements

Examples of Third Party Payor engagement include those undertaken pursuant to a policy of insurance or because another company or person has agreed to pay the legal fees and costs on your behalf. In such a situation, the firm will represent you solely regarding covered claims (that is, claims for which the insurer or other payor has agreed to advance fees and costs) and subject to any reservation of rights letter from the payor. If a dispute arises between you and the payor regarding they payor's obligations to you or any other matter, we will not be able to represent you in that dispute, nor will we be able to represent the payor in any such dispute. If we become aware of a possible dispute regarding the payor's obligations to you, we will notify you of that fact so that you may seek separate counsel as to that matter.

You should understand that we may be required to make regular report to the payor concerning the engagement. Such reports may include information regularly developed during the

engagement, unless for some reason you specifically instruct us not to forward some confidential information to the payor. Such an instruction may, depending on the terms of the agreement between you and the payor, affect the payor's obligations to indemnify you or to pay your legal fees and costs.

You waive any privilege to allow us to provide the information requested or required to such payors.

Aspects of Multiple Client Engagements

It is unusual that we will be asked to represent multiple clients in a particular matter involving the School District. However, if the situation arises and we are asked to represent a number of clients as a group, including you, we recommend that each client consult separate counsel to represent that client's individual interests with respect to the client's individual current or potential issues. We particularly urge you to consult separate counsel concerning any matter in which you perceive that your interests may conflict with the interests of other clients. We also except and encourage you to consult with such individual counsel at any time and on any matter on which you wish to receive specific and individually tailored advice. We will provide information regarding the engagement to such individual counsel as part of our services to the group. We also expect that any such counsel will assist in identifying conflicts that may arise in the court of our work and will inform us appropriately, and we will advise such member of the group of clients with respect to such conflicts. Our work in this type of engagement is to represent all the members of the group as a group collectively. Consequently, we will not promote or advocate the interests of any one or more members of the group individually. There may be issues related to a group engagement that would affect one or more members of the group differently due to unique circumstances of which we may or may not be aware, and where conflicts or disparate interests arise, it may be necessary or appropriate for any of the members of the group to engage separate counsel on an individual basis. While we will try to explain the significance and effect of the material issues to all clients in the group, we may not know facts specific to any one member of the group and may not realize that such explanations might we warranted in particular circumstances. We will, however, endeavor to keep all clients in the group informed on a regular basis about our work for the entire group of clients.

Document Retention

It is our policy to keep records electronically and that such electronic records related to this engagement will be retained for three (3) years after the completion of a matter. We do not keep any original School District documents; therefore, if you desire that we return the original records to you, we will be pleased to do so. When records are returned to you, it is your responsibility to retain and protect your records for potential future use, including potential examination by any government or regulatory agencies. You agree that upon the expiration of the three-year period, we shall be free to destroy any records related to this engagement.

Engagement Fees (As of 7/1/2026 – 26/27 School Year)

Our fees are as follows:

Rate	Attorneys
$240.00/hr.	Michael I. Levin, Paul Cianci, David Brown, Richard Galtman, Craig Ginsburg
$220.00/hr.	James Musial, Brandon Evangelist
$200.00/hr.	Julia Ann Levin

In addition to fees, we charge for certain out-of-pocket costs when necessary, such as filing fees, overnight or express mail, witness fees, expert fees, overnight travel, in-house copying at the rate of $.10 per page, large copying jobs performed outside the firm, courier services, computer-assisted legal research that is not included in our comprehensive basic plan; and court stenographers. We do not charge for secretarial time, computer-assisted legal research that is within our comprehensive basic service, usual office overhead and regular postage.

We charge fees "portal-to-portal."

Attorneys newly hired by us will be placed on the appropriate fee tier taking into account their experience level. In addition, attorneys identified above may be increased in their tier assignment.

We are approved defense counsel for a number of insurance carriers that have rate agreements with us that may vary from the rates above. When we work on a matter that is covered by such insurance, we will comply with applicable litigation guidelines and billing arrangements which may differ from those set forth above.

Other Engagement Matters and Limitations

(a) Management Functions

We will **not** perform management functions or make management decisions on your behalf. However, we will provide advice and recommendations to assist management and/or the board, as may be applicable, in performing their respective functions and making decisions.

(b) E-mail

During our engagement, we or you may need to transmit confidential information electronically to each other and to other entities engaged by either party. E-mail is a fast and convenient way to communicate. However, e-mail is not a secure means of communication and, thus, confidentiality could be compromised. You agree to the use of e-mail and other electronic methods to transmit and receive information, including confidential information, between us and outside specialists or other entities engaged by either you or us.

Although e-mail is an efficient method of communication, it is not necessarily a fool-proof method. For a variety of reasons, an e-mail may not be received or posted to an inbox, as opposed to the "junk-box," for example. An e-mail may be inadvertently deleted. Therefore, we cannot take assignments by exclusively by email. If there is anything that you need us to do, you need to talk to a "live" person and ensure that we have notice of what you want us to do for you. Unless we specifically respond to an email, you may not assume that we received the email or will take action pursuant to an email request. The disclaimers in this paragraph are intended for your protection as well as our protection. We want to avoid any possibility that an assignment or request is missed because of the shortcomings of email.

(c) Contract Forms and Recommendations

No contract form or generic contract should be utilized for any transaction without the advice of counsel. Changes or modifications may have to be made to address individual circumstances or changes in the law regarding a transaction. A contract prepared by us for a particular transaction shall not be used for another or different transaction without first consulting with counsel and making necessary or appropriate changes or modifications. Renewals of contracts should not be undertaken without first determining whether changes in the law or changed circumstances may require changes or modifications to the contract.

(d) Disputes

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

(e) Limitations on Damages and Indemnification

Except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of the Levin Legal Group, relating to the services it has provided, the School District agrees to indemnify, defend and hold harmless the Levin Legal Group and its attorneys from and against any and all liabilities incurred or suffered by or asserted against the Levin Legal Group or any of its attorneys in connection with any third party claims to the extent such assertions, claims or liabilities relate to the work or services performed by the Levin Legal Group for or on behalf of the School District. The terms of this provision shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence or intentional act), but these terms shall not apply to the extent finally determined to be contrary to applicable law or regulation. These terms shall also continue to apply and shall survive termination of this agreement or termination of the services of the Levin Legal Group. This paragraph does not apply to any claims that the School District may have against the Levin Legal Group.

(f) Legal Actions

The School District accepts and acknowledges that any legal proceedings by the School District arising from or in connection with the services provided by the Levin Legal Group under this Agreement or engagement must be commenced within one (1) year from the date the services were performed, without consideration as to the time of discovery of any claim.

(g) Miscellaneous

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected, and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations, or agreements, written or oral, regarding these services. It shall be binding on heirs, successors, and assigns of you and us. If the foregoing is in accordance with your understanding, please sign the enclosed copy of this letter and return it to us. If you have any questions, please let us know.

We appreciate the opportunity to be your attorneys; we trust that our association will be a long and pleasant one.

Very truly yours,
LEVIN LEGAL GROUP, P.C.

Michael I. Levin, Esquire

Michael I. Levin, Esquire

MIL/mil

This letter correctly sets forth the understanding of the Bensalem Township School District.

ACCEPTED:

By _____

Title _____

Date _____

August 17, 2026 at 6:00 PM - Instructional Affairs Committee Meeting

Board Attendees: Mrs. Winters (Chair), Dr. King (Board President), and Mrs. Nicholas

Administration: Dr. Minnigh (Acting Asst. to the Superintendent T & L/IT) and Dr. Cohen (Asst. to the Superintendent Special Svcs.)

1**. Call to Order and Roll Call at 6:02**
Speaker(s): Committee Chairperson

2. Announcements to the Audience
Speaker(s): Committee Chairperson
Description: The Instructional Affairs Committee meets to review recommended agenda items and set the agenda for the Regular Action Meeting.

The public is invited to attend. Committee meetings are videotaped and available on the district website.

3. Public Comment #1
Speaker(s): Committee Chairperson
Description:

Bensalem community members wishing to speak must register in person at the Dorothy D. Call Administrative Center by completing a public comment card. To speak during Public Comment #1, cards must be submitted to the Committee Chairperson prior to the start of the meeting. Cards for Public Comment #2 may be submitted any time during the meeting. When recognized, speakers should approach the microphone, state their name for the record, and will have three minutes to speak.

Public Comment #1 is limited to items listed on the agenda.
Public Comment #2 is reserved for general District-related matters.

- Public comment #1 - Resident Rose Jacobs.
    - Complimented the district on providing books at their Gifted meeting.
    - Also gave kudos to Mr. Ben, Principal of Struble for his attentiveness to a male student reading to him.

4. Instructional Affairs
4.A. Student/Parent Handbook 2026-2027
Speaker(s): Brian Cohen
Attachments: (1)

- Student Parent Handbook 2026-2027 - Draft 07292026
    - **Move to Board Action**
    - Change the STEM guitar fee to take effect during the 2027-2028
    - The $40 activity fee is also for sports one time only - not per sport. There is a separate $40 tech fee

4.B. GHR Education Addendum to Staffing Agreement
Speaker(s): Brian Cohen
Attachments: (1)

- GHR Education 26-27 Addendum to Staffing Agreement
  - **Move to Board Action**

4.C. 2026-2027 MCC Annual School Based Agreements
Speaker(s): Brian Cohen
Attachments: (1)

- MCC Annual Outpatient Agreements
  - **Move to Board Action**

4.D. Everway Quote
Speaker(s): Brian Cohen
Attachments: (2)

- Everway Quote Q-364246
- Writeable Contract Information Summary Everway
  - **Move to Board Action**

4.E. Naviance Renewal
Speaker(s): Brian Cohen
Attachments: (2)

- Naviance Renewal 26-27
- Writeable Contract Information Summary PowerSchool
  - **Move to Board Action**

4.F. EGNYTE Renewal
Speaker(s): Brian Cohen
Attachments: (2)

- EGNYTE Renewal 2026-2027
- Writeable Contract Information Summary EGNYTE
  - **Move to Board Action**

4.G. Contractor Agreement - Physician
Speaker(s): Brian Cohen
Attachments: (1)

- Physician Agreement 2026-2027
  - **Move to Board Action**

4.H. Contractor Agreement - Dentist
Speaker(s): Brian Cohen
Attachments: (2)

- Dental Agreement - 2026-2027

- Writeable Contract Information Summary Rosen 26-27
  - **Move to Board Action**

4.I. Woods Purchase of Services Agreements
Speaker(s): Brian Cohen
Attachments: (5)

- Woods Agreement 1 Redacted
- Woods Agreement 2 Redacted
- Woods Agreement 3 Redacted
- Woods Agreement 4 Redacted
- Woods Agreement 5 Redacted
  - **Move to Board Action**

4.J. DELTA-T Group Client Agreement
Speaker(s): Brian Cohen
Attachments: (4)

- Client Agreement DELTA-T Group
- Client-Rate-Sheet-BensalemTownshipSD026-27
- Education-Services-Overview-Sheet-2023-ESY-Nationwide (CM)
- Writeable Contract Information Summary Delta-t Group
  - **Move to Board Action**

4.K. Bucks Learning Academy Program Placement Agreement
Speaker(s): Brian Cohen
Attachments: (1)

- BLA 26-27 Agreement
  - **Move to Board Action**

4.L. 2026-2027 Anticipated Field Trips (Should be an Information Item)
Speaker(s): Donna Minnigh
Attachments: (6)

- 2026-2027- Belmont Anticipated Report
- 2026-2027 - Cornwells Anticipated Report
- 2026-2027 - Rush Anticipated Report
- 2026-2027 - Struble Anticipated Report
- 2026-2027 - Valley Anticipated Report
- 2026-2027 - Snyder Anticipated Report
  - **Information Item**

5. Discussion Items

5.A. 2026-2027 Assessment Calendar
Speaker(s): Donna Minnigh
Attachments: (1)

- BTSD 2026-2027 Assessment Calendar
  -

5.B. Grades 9-12 Grading Framework
Speaker(s): Donna Minnigh
Attachments: (1)

- 9-12 Grading Framework revised August 2026
  - TABLED until September IA meeting.

5.C. Sapphire Community Portal
Speaker(s): Donna Minnigh
Attachments: (1)

- Sapphire Community Portal 2026
  -

5.D. Talking Points
Speaker(s): Donna Minnigh
Attachments: (1)

- TalkingPoints Flyer 7.14.2026
  -

6. Public Comment #2
Speaker(s): Committee Chairperson
Description:

Bensalem community members wishing to speak must register in person at the Dorothy D. Call Administrative Center by completing a public comment card. To speak during Public Comment #1, cards must be submitted to the Committee Chairperson prior to the start of the meeting. Cards for Public Comment #2 may be submitted any time during the meeting. When recognized, speakers should approach the microphone, state their name for the record, and will have three minutes to speak.

Public Comment #2 is reserved for general District-related matters.

7. **Adjournment at 6:35**
Speaker(s): Committee Chairperson

Business, Facilities & Technology Committee Meeting Minutes

Bensalem Township School District
August 4, 2026
6:30 PM
Board Room, Dorothy D. Call Administrative Center

Board Attendees: Leann Hart, Karen Winters, Stephanie Gonzalez Ferrandez, Rodger Allen

Administration Attendees: John Steffy, Donna Minnigh, Victoria Velazquez, Brian Cohen, Mike Dumin, Kevin Curry

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1. Call to Order and Roll Call

The Business, Facilities & Technology Committee Meeting was called to order at approximately 6:33 PM.

The Chairperson provided the announcement to the audience explaining the purpose of the committee meeting and noting that meetings are recorded and available on the District website. A brief recess was taken due to technical issues before proceeding with the agenda.

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2. Pledge of Allegiance

The committee did not recite the Pledge of Allegiance during the committee meeting.

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3. Announcement to the Audience

The Chairperson announced that Business, Facilities & Technology Committee Meetings are conducted to review recommended agenda items and prepare items for consideration by the full Board. The public is invited to attend, and all meetings are recorded.

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4. Public Comment #1

No public comments were presented.

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5. Business Affairs

No Business Affairs items were discussed.

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6. Facilities Management

6.A. Facility Rental Request: BHS Drama Musical

Administration presented the facility rental request for the BHS Drama Club Musical.

Committee members discussed scheduling concerns that occurred during the previous school year involving a conflict between a dance recital and musical production activities. Administration indicated that steps have been taken to avoid similar scheduling conflicts.

Committee Recommendation: Move forward to the full Board for approval.

6.B. Facility Rental Request: BHS Drama Fall Play

The committee reviewed the facility rental request for the BHS Drama Club Fall Play.

No concerns or objections were raised.

Committee Recommendation: Move forward to the full Board for approval.

6.C. Capital Projects

Mike Dumin reported that there were no significant changes to the Capital Projects Plan from the previous month. Future revisions may be presented as project priorities evolve.

No action was requested.

6.D. Update of Rush Elementary School Project

Damion Spahr of SitelogIQ presented an update on the HVAC and roofing project at Benjamin Rush Elementary School.

Project highlights included:

- Rooftop HVAC replacements and additions
- New dehumidification systems
- Ductwork improvements
- Roof repairs and coatings
- Boiler room upgrades
- Controls upgrades
- Lighting improvements

Administration reported:

- No change orders have been required.
- Construction remains on schedule.
- Substantial completion is anticipated by August 16, 2026.

- District cleaning, testing, balancing, and punch-list work will occur August 17-21.
- Teachers are scheduled to return August 24, 2026.
- Students are scheduled to return August 31, 2026.

SitelogIQ also announced that project savings and construction efficiencies allowed for replacement of the Rush Elementary library carpet at no additional cost to the District.

Committee members thanked SitelogIQ and district staff for maintaining the project schedule and budget.

6.E. Future GESA Work Presentation

SitelogIQ presented preliminary plans for the Belmont Elementary School project anticipated for Summer 2027.

Planned improvements include:

- Replacement of rooftop HVAC equipment
- Upgrades to automatic temperature controls
- Roof coatings and warranty extensions
- Replacement of Federal Pacific electrical panels

Administration also discussed seeking pricing for similar electrical panel replacements at Valley Elementary School, the District Administrative Center, and the Stadium to achieve cost efficiencies.

An update was provided regarding the Pennsylvania School Improvement Grant application. Administration reported that grant awards are expected in September, with grant acceptance and contract awards anticipated for Board consideration in October.

Committee members expressed appreciation for the proactive planning and pursuit of grant funding opportunities.

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7. Food Services

No Food Services matters were presented.

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8. Technology

No Technology matters were presented.

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9. Transportation

No Transportation matters were presented.

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10. Discussion Items

10.A. Solar Panels

The committee elected to address the Solar Panels discussion at the beginning of the meeting.

Doug Neidich of GreenWorks Development reviewed the District's approved rooftop solar project and discussed the possible addition of ground-mounted solar arrays at:

- Cornwells Elementary School
- Belmont Elementary School
- Rush Elementary School

The presentation included discussion of:

- Projected energy offsets
- Long-term financial savings
- Solar for Schools grant opportunities
- Fencing and landscaping options
- Educational opportunities for students
- Environmental and wildlife considerations
- Maintenance responsibilities

Committee members discussed concerns related to aesthetics, preservation of green space, future expansion needs, maintenance obligations, and public perception.

Several members expressed support for the Rush location and indicated that newly presented landscaping and screening options addressed prior concerns. One member maintained opposition to the Belmont and Cornwells locations due to concerns about future use of available land and aesthetics.

Following discussion, committee members agreed that all Board members should have an opportunity to participate in the discussion.

Committee Recommendation: Move the solar proposal to the full Board for further discussion and consideration.

10.B. School Affinity Debit Card Program

Dr. Victoria Velazquez introduced a proposed partnership with Inspire Federal Credit Union.

The proposed program would:

- Offer Bensalem-branded debit cards
- Generate transaction-based revenue for the District
- Promote district branding and school pride
- Potentially support scholarships, educational programs, and student activities

Committee members expressed interest in the concept and discussed participation opportunities for students, alumni, families, staff, and community members.

Committee Recommendation: Forward the proposal to the full Board and invite Inspire Federal Credit Union to provide a formal presentation.

10.C. Cornwells Playground

Kevin Curry reported on the status of the Cornwells Elementary playground installation project.

Administration reported:

- Coordination meetings have been completed.
- Equipment deliveries are expected shortly.
- Site preparation is anticipated to begin soon.
- Playground installation is expected during the week of August 17.
- The project remains on schedule for completion before the start of the school year.

Committee members expressed support and appreciation for the progress update.

10.D. Lead and Drinking Water

Kevin Curry reviewed the District's annual lead-testing program and associated state requirements.

Administration reported:

- Approximately 150 water outlets were tested during the previous cycle.
- Most results were non-detectable or extremely low.
- Only a small number of fixtures exceeded advisory levels.
- New state reporting requirements require disclosure of all positive readings, even when below remediation thresholds.

Discussion centered on whether the District should continue testing the same number of outlets annually or consider a modified testing approach based on historical results.

Several committee members expressed concern regarding any reduction in testing and requested additional data before any recommendation is considered.

Committee Direction: Administration will review historical testing results and provide additional information for future Board discussion.

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11. Public Comment #2

A community member with professional experience in utility-scale solar development addressed the committee regarding the proposed solar project.

The speaker discussed:

- Aesthetic screening options
- Wildlife benefits associated with solar installations
- Educational opportunities for students
- Community garden possibilities
- Industry practices involving operations and maintenance contracts
- Long-term sustainability benefits

Committee members thanked the speaker for providing additional perspective and information.

Additional Discussion - Bensalem High School HVAC Conditions

A Board member inquired about recently reported HVAC issues at Bensalem High School.

Administration reported:

- HVAC systems had been restarted that afternoon.
- Contractors were assisting with system balancing and flow adjustments.
- Temperatures were improving.
- Fans had been provided where necessary.
- Staff could be relocated if conditions warranted.

Administration indicated the issue would continue to be monitored closely.

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12. Adjournment

With no further business to come before the committee, a motion was made and approved to adjourn the meeting.

Meeting Adjourned.

Provide your feedback on BizChat

Policy Committee Meeting

Tuesday, August 18, 2026 5:30 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

Rodger Allen:	Present
Rachel Fingles:	Present
Stephanie Gonzalez Ferrandez:	Absent
Leann Hart:	Absent
Deborah King:	Absent
Rebecca Mirra:	Absent
Heather Nicholas:	Present
Kate Pascucci:	Absent
Karen Winters:	Absent

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning

1. **Call to Order and Roll Call** **Discussion:** The meeting was called to order at 5:30 p.m. by Board Director and Acting Chair Rachel Fingles.	**Speaker(s):** Committee Chairperson
2. **Announcements to the Audience** **Discussion:** Committee meetings are videotaped and available on the district website.	**Speaker(s):** Committee Chairperson
3. **Public Comment #1** **Discussion:** No public comment.	**Speaker(s):** Committee Chairperson
4. **Policies**	
4.A. Policy 220 Student Expression/Dissemination of Materials **Discussion:** Item tabled to the September Policy Committee Meeting.	**Speaker(s):** Committee Chairperson
4.B. Policy 313 Evaluation of Employees **Discussion:** Item moved to First Read.	**Speaker(s):** Committee Chairperson
4.C. Policy 124 Alternative Instruction **Discussion:** Item moved to First Read.	**Speaker(s):** Brian Cohen
4.D. Policy 140 Charter Schools **Discussion:** Item moved to First Read.	**Speaker(s):** Brian Cohen
4.E. Policy 314.1 HIV Infection **Discussion:** Item moved to First Read.	**Speaker(s):** Brian Cohen
4.F. Policy 610 Purchases Subject to Bid/Quotation **Discussion:** Item moved to First Read.	**Speaker(s):** Brian Cohen
4.G. Policy 709.1 Video Surveillance **Discussion:** • Committee requested policy be more specific regarding the types of incidents and those who have access to the videos. • Item tabled to September Policy Committee meeting.	**Speaker(s):** Brian Cohen
5. **Discussion Items**	

5.A. Resolution: Environment Free of Intimidation, Violence and Hate **Discussion:** • Committee asked to check surrounding district policies and also compare policy to Student/Parent Handbook. • Item tabled to September Policy Committee meeting.	**Speaker(s):** Committee Chairperson
5.B. Policy 707 Use of School Facilities **Discussion:** • Mr. Allen suggests the policy be changed to allow people to submit rental forms more than 9 months prior to an event. • Committee suggested adding language to indicate school events would take precedence over outside events. • Mr. Allen will email suggestions. • Committee also discussed renting to political groups. Current policy prohibits rentals for partisan political events. • Item tabled to the September Policy Committee meeting.	**Speaker(s):** Committee Chairperson
6. **Public Comment #2** **Discussion:** No public comment.	
7. **Adjournment** **Discussion:** The meeting ajourned at 6:10 p.m.	**Speaker(s):** Committee Chairperson

_____

Board Secretary

Bucks County Intermediate Unit



Bucks IU Everyday Impact

A summary of the latest news and events from the Bucks IU

August 2026



Student Stories

Learning extends beyond the classroom during ESY at Bucks IU at Samuel Everitt

Students in the STEP (Student Transition and Employment Program) program visited Core Creek Park, where they connected classroom lessons to the real world by learning about local wildlife and food chains while practicing leisure skills, feeding the ducks, and helping care for the park.

Students in the RESET (Regulate, Educate, Support, Encourage, Transform) program put their social skills into action on a nature walk at Bucks IU at Samuel Everitt, working together to identify plants and other items they had studied in science lessons.



Time for a dance break!

During ESY at Bucks IU at Pearl S. Buck, Mr. Corbin and a student took a movement break by learning the Macarena. Purposeful movement activities like these help students reset, regulate, and return ready to learn.

Growing skills, teamwork, and a garden at Bucks IU at Samuel Everitt



Bucks IU at Samuel Everitt students and staff have been hard at work bringing their school garden to life. Students helped clean and prepare the garden, and classrooms have each “adopted” an area to plant and maintain throughout the season.

Along the way, students are building hands-on skills while learning about plant life cycles, growing their own food, healthy habits, and teamwork.

Kindergarten, here they come!



As students across Bucks IU Early Childhood Programs prepare to head to kindergarten, the Bucks IU is celebrating their important milestone and the people who helped them reach it. Behind every new skill and moment of progress is a team of teachers, therapists, and paraprofessionals who encourage, support, and believe in them every step of the way.

Congratulations to our kindergarten-bound students, and thank you to the Bucks IU staff who helped prepare them for the next chapter!

Ready to turn after school into the best part of the week? Fall after-school clubs are here!



This fall, the Fab Lab is offering exciting, hands-on after-school clubs where students can design, build, invent, and solve real-world challenges using STEAM skills. Whether your child dreams of robotics competitions, engineering incredible creations, or bringing ideas to life with digital fabrication, there’s a club for them!

Details and registration for all clubs:
www.bucksiu.org/fablab/events

1,308 students. Five weeks. One summer full of progress.

This year, Bucks IU's Extended School Year (ESY) program served more students than ever before, helping students across Bucks County keep practicing the skills they worked hard to build all year. From communication and academics to independence and life skills, ESY kept learning strong with plenty of summer fun along the way.

A huge thank you to the 756 Bucks IU team members who made it all possible!



Bugs to find, bubbles to chase, and s'mores to make in Bucks IU Preschool Early Intervention Classrooms

Summer sessions in Bucks IU Preschool Early Intervention classrooms were full of opportunities to learn through play and experience. Students searched for bugs, mixed up a s'mores inspired snack, sang songs, and celebrated with bubbles. These playful experiences give young learners meaningful ways to be curious, engage their senses, practice new skills, and connect learning to the world around them.

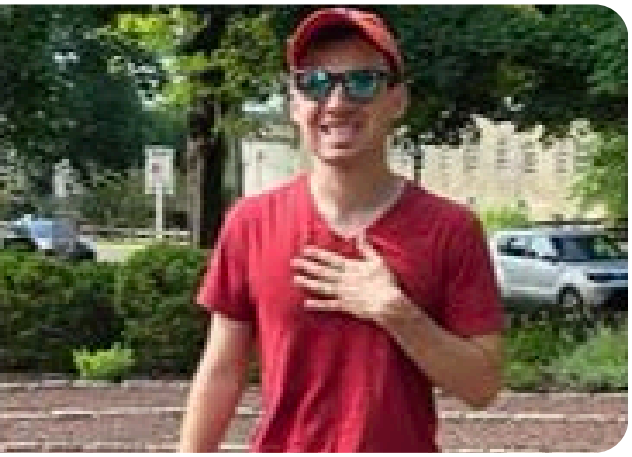




Adult Programs and Services

Creativity has no limits at SEQUEL!

Bucks IU SEQUEL participants recently enjoyed a session of their multi-week art class at SteelStacks in Bethlehem, where every week brings a new opportunity to explore creativity. Guided by professional artists, participants experiment with a variety of artistic mediums and techniques, discovering new talents along the way. We are grateful for community partners who create welcoming, inclusive spaces where our participants can shine.



A Walk Through the Labyrinth

Bucks IU SEQUEL participants took a contemplative journey at the Community Labyrinth in Doylestown, using the peaceful pathways as an opportunity to practice mindfulness, self-care, and positive thinking. As they followed the winding path, they focused on staying present, reflecting on the good in their lives, and taking a quiet moment to recharge. Experiences like these encourage participants to reduce stress and embrace each day with a positive mindset.



Summer Work Sites

Meet Devak! This summer, Devak has been hard at work at Silver Lake Nature Center in Bristol, one of five Bucks IU SEQUEL Summer Work Sites made possible through partnership with the Office of Vocational Rehabilitation (OVR).

From keeping the Visitor's Center clean and welcoming to working outdoors clearing trails and removing invasive plant species, Devak has taken pride in every task. Programs like our Summer Work Sites give participants the chance to build confidence, develop workplace skills, and demonstrate the many talents they bring to their communities while earning a paycheck.



Personal care is an important life skill, and we're excited to help our participants build confidence every step of the way!

Bucks IU SEQUEL participants kicked off an eight-week Personal Care Curriculum led by Elyse from I Can Do This.

Throughout the program, participants will learn strategies to make personal hygiene and self-care routines feel less stressful, easier to manage, and more consistent. By building these everyday skills, they are working toward greater independence, increased confidence, and success both at home and in the community.

Rock and Roll with Cole

Meet Cole, a proud Bucks IU SEQUEL participant who is showing us that sometimes you don't need a whole band when you can be a one-man band!

Thanks to John at Peace Valley Music Studios, SEQUEL participants get the opportunity to tap into their musical side through lessons that explore music using a variety of different instruments. Cole discovered new talents and had fun with drums, the guitar, keyboards, and beyond.

Participants also enjoy activities like music trivia, karaoke jams, and other opportunities to explore a love of music.





Supporting Schools & Districts

Preparing devices and systems for the upcoming school year

While students are enjoying summer break, the Bucks IU Technology team is busy getting devices and systems ready for the year ahead.

From repairing and preparing student devices to enhancing cybersecurity across Bucks IU technology, the team works behind the scenes all summer to help ensure students and staff return to technology that is secure, reliable, and ready for learning.

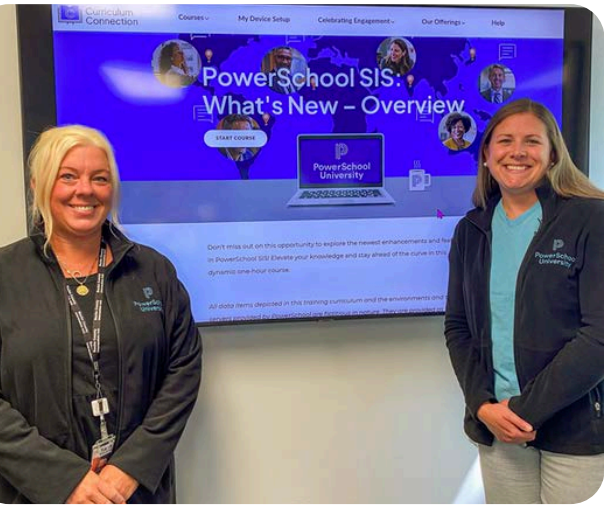


Professional Learning

Bring more innovation, problem-solving, and hands-on learning into your classroom with a STEM Endorsement

The Bucks IU STEM Endorsement program helps educators build a STEM mindset while developing practical strategies they will be able to put to work with students. The four-course, fully online program can be completed for Act 48 credit through Bucks IU or graduate credit through Delaware Valley University.

The first course begins August 26, and registration is now open! More information and registration are available on the Bucks IU EventHub.



Growing our knowledge so we can better support yours

Kate Kucher, PowerSchool Specialist, and Amber Winton, Office and Project Supervisor, recently completed four days of PowerSchool University, learning from experts about new features, best practices, and tools that will enhance the PowerSchool experience and support student success.

Professional learning like this helps us provide the highest level of support to our students, families, educators, and school district partners.



Learning together, then bringing it back to the team

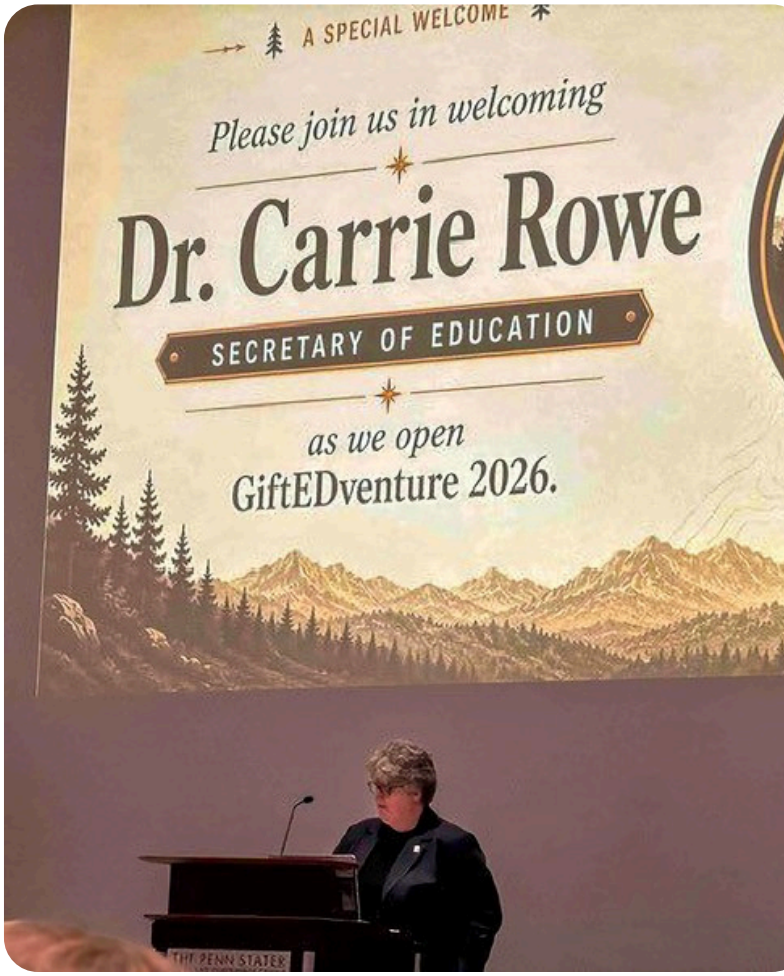
Members of the Bucks IU Deaf Education Team recently attended the Educational Interpreter Summer Institute at PaTTAN. They joined educational interpreters from across Pennsylvania to explore current research, best practices, and ethical decision-making in educational interpreting. They will bring what they learned back to Bucks IU during opening week, sharing new insights and strategies with colleagues to strengthen practices that support students who are deaf and hard-of-hearing across Bucks County.

GiftEDventure Conference brings educators, partners, presenters, and PDE leadership together

The conference provided two days of professional learning centered on strengthening gifted education and expanding equitable opportunities for gifted learners in Pennsylvania.

Bucks IU was proud to help shape this statewide learning experience, with Nicole Borland, Director of Teaching and Learning, serving as one of ten Gifted Equity Liaisons who planned the institute as part of Pennsylvania's Javits Gifted Equity Initiative.

GiftEDventure helps educators recognize and support gifted potential, particularly among students who have historically been underrepresented. Participants left with new strategies, resources, and statewide connections to carry this work forward in their schools and communities.





Showcasing Staff

Rebecca Roberts-Malamis, Esq. receives milestone achievement award

Rebecca was recognized for 15+ years of dedicated service providing legal guidance, expertise, and counsel in support of public schools across Pennsylvania. The award was presented during the 2026 Annual Solicitors Symposium.

We are proud to celebrate Rebecca's leadership, commitment, and longstanding service to public education. Congratulations on this well-deserved honor!

Supporting students takes a team!

During ESY at Strayer Middle School, Bucks IU educators, nurses, paraprofessionals, behavior specialists, liaisons, and therapists worked together to provide the individualized instruction and services students need to maintain important skills and continue making progress throughout the summer.

This collaboration is at the heart of Bucks IU Related Services: bringing specialized expertise together for each student so they can communicate, participate, make progress, and experience greater independence at school and beyond.





Community Partnerships

Congratulations to the 2025-26 Bucks IU Caring Communities award recipients

Every student deserves a community that believes in them. Each year, the Bucks IU Caring Community Awards recognize those who go above and beyond to make that possible for Bucks IU students.

This year, 49 individuals, businesses, and organizations were recognized for making a lasting difference in the lives of Bucks IU students. Awardees were recognized for opening their workplace to students, creating inclusive opportunities, donating resources, mentoring future leaders, or simply showing extra kindness in everyday moments. Thank you for helping our students belong!

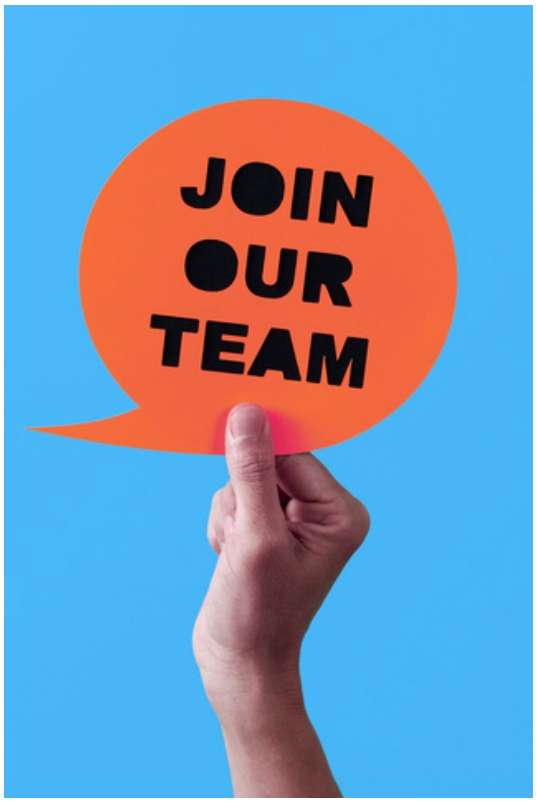


Bucks IU is partnering for two back-to-school vaccine clinics

Make sure your back-to-school prep this year includes ensuring your students have the immunizations they need for a healthy school year.

August 19 | 3–6 p.m.
Bristol Borough High School
Register for 8/19

August 26 | 4–7 p.m.
Quakertown Community High School
Register for 8/26



Make an Impact with Bucks IU

The Bucks IU recruitment team works to hire personnel year-round, and you can help! By sharing our social media posts, job listings, and Monday Moments, you can spread the word and help your friends and families find their next position.

Visit
BucksIU.org/Careers



Be In-the-Know About Bucks IU

Follow, celebrate, and share all the amazing Bucks IU students, programs, services, staff, and events by following us on social media!

Follow us on socials
linktr.ee/bucksiu22

Bucks County Intermediate Unit

Legislative Report

TO: Bucks IU Board of School Directors
Bucks County School Superintendents and Career Technical Center (CTC) Directors

FROM: Rebecca Roberts-Malamis, Esq.
Deputy Executive Director and In-House Legal Counsel

RE: Legislative Update

DATE: August 18, 2026

2026 Pennsylvania General Assembly Scheduled Session Days

*(*Updated from last month)*

House Session Schedule

July	1, 12, 22 (NV), 23
September	9, 28, 29, 30
October	5, 6, 7, 19, 20, 21
November	9, 10

Senate Session Schedule

July	10 (NV), 11, 12
September	28, 29, 30
October	5, 6, 7, 19, 20, 21
November	17, 18

State Legislative Issues
Pennsylvania Skilled Games

After passing the 2026-2027 state budget on July 12, 2026, the Pennsylvania House of Representatives unexpectedly returned to session for two days on July 22 and 23. Many predicted the House was returning to act on a statutory framework that they failed to reach during budget negotiations to allow the Commonwealth to regulate and tax skilled games before the end of a 120 enforcement stay issued by the State Supreme Court, set to expire on October 13.

The House did not reach any agreement or even a structure to consider the issue, and returned home for the summer recess period on July 23. When the House and Senate return to active session on September 28, they will have only six scheduled session days to address the issue. Stay tuned….

Education Freedom Tax Credit

With less than six months to decide whether to participate in the *Educational Freedom Tax Credit* program created under last summer's *One Big Beautiful Bill Act*, Pennsylvania has yet to opt in. The decision rests with Governor Josh Shapiro, and he has shown little interest to date in joining the initiative.

As of the end of June, 30 states have opted into the program, and three others are considering joining. New York Governor Kathy Hochul is one of just two Democratic governors who have committed their state. The other is Colorado Governor Jared Polis, who describes the federal tax credit as "free money". The program would operate similarly to the existing state-run voucher programs, the *Educational Improvement Tax Credit* and the *Opportunity Scholarship Tax Credit*, in that donors who make contributions to scholarship organizations will be able to take a deduction from both Pennsylvania and Federal taxes.

2026-2027 School Safety and Security Grants

The Pennsylvania Commission on Crime and Delinquency (PCCD) released the state application for the 2026-2027 School Safety and Mental Health Grants last week. Applications are noncompetitive and are formula driven to support physical security and/or mental health initiatives. Each school district receive a $100,000 base amount, and an additional amount based on their 2024-2025 Adjusted Average Daily Membership (AADM). All other eligible school entities (Intermediate Units, Career and Technical Centers, and Charter Schools/Cyber Charter Schools) receive $70,000.

Applications must be filed in the PA E-Grants system no later than **Friday, October 16, 2026**. Per the PCCD announcement, Bucks County school entities qualify for the following amounts:

Name of School Entity	Amount
Bensalem	$428,963
Bristol Borough	$153,434
Bristol Township	$389,816
Bucks IU	$ 70,000
Bucks County Technical High School	$ 70,000
Centennial	$328,456
Central Bucks	$799,849
Council Rock	$527,180
Middle Bucks Institute of Technology	$ 70,000
Borough of Morrisville	$140,337
Neshaminy	$516,521
New Hope	$152,606
Palisades	$160,764

Name of School Entity	Amount
Pennridge	$353,317
Pennsbury	$523,498
Quakertown	$303,272
Upper Bucks County Technical School	$ 70,000

Update on State Teacher Shortages

On July 6, 2026, the *Learning Policy Institute* published a new research report to help state and local policy leaders understand how states are experiencing teacher shortages around the country. The *Learning Policy Institute* reviewed teacher workforce reports and state agency documents covering the last three school years. The state-specific data sources show the number of teachers per state who are not fully certified for their teaching assignments as well as the number of unfilled teaching positions reported by each state. The report show a severe certified teacher shortage nationwide.

All fifty states plus the District of Columbia employed an estimated 387,843 teachers who were not fully certified for their teaching assignments. Twenty-nine states plus the District of Columbia published data on vacancies, with 37,569 unfilled teacher positions. (See Table 1.)

These estimates indicate that, at a minimum, 425,412 positions were either unfilled or filled by teachers not fully certified for their assignments, **representing about 1 in 8 of all teaching positions nationally.** Information from the report can be found below in Table 1 with specific data on Pennsylvania found in Table 2.

Table 1. Teachers Without Full Certification and Unfilled Positions for All Reporting States

Metric	Number of states reporting data	Total
Minimum number of unfilled positions	29 + DC	37,569
Estimated minimum number of teachers not fully certified for their teaching assignments	50 + DC	387,843
Total estimated number of teaching positions unfilled or filled by teachers not fully certified for their teaching assignments	-	425,412
Total FTE teachers	50 + DC	3,253,316

Table 2. Teachers Without Full Certification and Unfilled Positions by State

State	Year	Positions	Assignments	Number
PA	2025-2026	1,659	129,658	The Pennsylvania Department of Education reported 1,659 unfilled teacher positions in October of the 2025–26 school year. The state reported that 13,352 teachers were teaching a subject or grade for which they were not fully certified (out of field) in the 2023–24 school year. Of those teachers, 3,904 were not fully certified and held an emergency certification

The Bucks IU has spent the past twelve months reviewing all teacher qualification and certification data for all Bucks IU professional staff. We have a goal of ensuring that all Bucks IU professional staff are appropriately certified and are considered to be highly qualified. This past year, our Special Education and Human Resources Supervisors have worked directly with individuals who were working under a PDE emergency or temporary long term substitute permit to get them enrolled in programs to become highly qualified and appropriately certified.

As of the start of 2026-2027 school year, the Bucks IU is pleased to report that all professional staff have achieved highly qualified status and/or are well on the path to become highly qualified, by being enrolled and making progress in credentialed programs. Staff have weekly check-ins to monitor progress in order to ensure that all staff assigned to Bucks IU programs are highly qualified per PDE standards.

Federal Issues

Proposed Federal Head Start Changes

On August 6, 2026, the U.S. Department of Health and Human Services (HHS) announced a sweeping proposed overhaul of the federal Head Start Program Performance Standards. The proposed rule, formally published in the *Federal Register* on August 7, would replace much of the current federal regulatory structure of the Head Start and Early Head Start programs with a substantially streamlined framework emphasizing state requirements, local discretion, parental decision-making, health and nutrition, and reduced administrative costs. Public comments to the new proposed rule are due October 6, 2026.

Important Note: These changes are proposed only; current Head Start requirements remain in effect until new rules are promulgated and approved.

HHS estimates that the proposal could reduce or redirect approximately $2.2 billion in program costs and preserve or expand capacity by as many as 236,000 Head Start slots nationally.

Major Proposed Changes

- **Administrative Costs**
  The allowable cap for Head Start development and administrative costs would decrease from 15% to 5% of total approved program costs**.** Only approximately 3.7% of Head Start grants currently operate at or below 5% administrative costs**,** demonstrating the magnitude of this proposed change. The proposed rule states that programs could request a waiver from HHS for the 5% administrative cap attributable to shared central office services such as Human Resources, Technology, Business, Operations, etc.

- **Increased state and local flexibility.**
  Federal requirements regarding class size, child/staff ratios, certain staff qualifications, background checks and transportation practices would be reduced or eliminated, with greater reliance on state licensing requirements. Programs would not necessarily be required to increase class sizes or reduce staffing; rather, they would have greater discretion to determine their local model within applicable state requirements.

- **Changes to education and services.**
  The proposal eliminates a number of prescriptive federal requirements governing service duration, staffing models, education, health services and other program operations. For example, the existing federal requirement that a portion of Head Start Preschool enrollment receive 1,020 annual hours would be removed.

- **English-language instruction.**
  The proposal would require Head Start education to be conducted in English, with an exception for certain American Indian/Alaska Native programs using Tribal languages. HHS estimates that approximately one-third of non-Tribal Head Start classrooms nationally could be affected. Programs could seek waivers.

- **Health, nutrition and physical activity.**
  Unlike many areas where federal requirements would be reduced, the proposal places greater emphasis on nutrition and physical exercise, including nutrient-dense foods consistent with federal dietary guidelines and minimum physical-activity expectations.

- **Eligibility and documentation.**
  Eligibility under the Head Start Act would remain, including categorical eligibility for children experiencing homelessness and children in foster care. However, the proposal would eliminate self-attestation as sufficient documentation of eligibility and make other changes intended to strengthen eligibility verification and program integrity. Statutory protections permitting children experiencing homelessness to enroll while documentation is obtained would remain.

The federal government's financial analysis assumes programs will respond to the rule through changes in staffing, service delivery and administrative structures over time; HHS acknowledges that actual results will depend heavily on state requirements and local program decisions.

Federal Budget Continuing Resolution

As of August 15, 2026**,** Congress has made significant progress toward avoiding a federal government shutdown when the current Continuing Resolution (CR) expires on September 30, but the House and Senate still need to resolve differences between their competing proposals.

The House passed **House Resolution 9770** on July 21**,** which would generally continue federal funding at FY 2026 levels through December 4, 2026.

The Senate subsequently passed its own bipartisan Continuing Resolution (CR), which would extend funding through December 11, 2026. The Senate version also contains a number of funding adjustments requested by the Administration and several program extensions that are not included in the House bill.

Of particular interest to schools and other federal grant recipients, the Senate CR also addresses the Administration's proposed changes to the OMB Uniform Guidance governing federal grants**,** delaying implementation of that proposal while Congress considers the issue. Both the House and Senate are in August recess, so no final CR has been enacted**.**

When Congress returns in September, the House and Senate will need to reconcile the December 4 versus December 11 expiration dates and other substantive differences between the two CR versions, and then send an identical measure to the President before funding expires at midnight on September 30. Both chambers' earlier actions on CRs before the August recess substantially reduces the risk of a federal government shutdown. Stay tuned…..

Federal E-Rate Program
Joint Advocacy Letter from Bucks County Schools

Last month the Federal Communications Commission (FCC) released a Notice of Proposed Rulemaking (NPRM) which raises serious concerns for the future of the federal E-rate program.

The Bucks IU drafted a joint advocacy letter from Bucks County Chief School Administrators to help our federal legislators understand the significant impact the NPRM will have on Bucks County schools. A copy of the “Draft” letter is in your packet. A copy of the final letter when approved by school Superintendents and CTE Directors will be sent to the Board when it is distributed later this week.

The information found in this report is compiled from various legislative communications received from the: Pennsylvania Association of School Administrators (PASA), Pennsylvania Association of School Business Officials (PASBO), Pennsylvania School Boards Association (PSBA), Pennsylvania Association of Intermediate Units (PAIU), Capitol Wire/State Affairs, Pennsylvania Department of Education (PDE), US Department of Education, Federal Communications Commission, Learning Policy Institute, and AASA, The School Superintendents Association, all dated between July 22, 2026 - August 18, 2026.

Bucks County
Intermediate Unit

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Tel: 215-348-2940
www.BucksIU.org

SUMMARY OF
BUCKS COUNTY INTERMEDIATE UNIT
BOARD OF SCHOOL DIRECTORS MEETING
TUESDAY, AUGUST 18, 2026

The following action items were approved at the meeting last evening:

- July 2026 Treasurer's Report
- July 2026 Bills for Payment Report
- Budget Revision
- August 2026 Contracts and Purchases
- Resignation and Transition Period of Board Treasurer
- Appointment of New Board Treasurer
- Agreement with Chester County Intermediate Unit
- Agreement with Council Rock for Discovery Education
- Agreement with Interlibrary Delivery Service of Pennsylvania
- Agreement with Upper Moreland School District for Title I Equitable Nonpublic Services
- Special Education Services Agreements with Out of County School Entities
- Special Education Services Agreement with The School District of Philadelphia
- Agreement with Zimmerman Studio, LLC for 1st floor office renovations
- Memorandums of Understanding with Bucks County School Districts for the Chief Science Officers (CSO) Program
- Agreement with Discovery Education
- Agreements to Purchase Meals for Special Education School Age Sites
- Renewal of Food Service Management Company (FSMC) Contract for the Child and Adult Care Food Program (CACFP) with Chef Chipper LLC dba AAA Catering and Bristol Township School District
- Contractor Service Agreement with Language Services Associates, Inc.
- Contractor Service Agreement with Pennsylvania School for the Deaf
- Subscription Renewal Agreement with Relias, LLC
- Bucks IU Project Search End of Year (EOY) Dinner Contract with Doylestown Country Club

- Rental Agreements with M.E.I. Catering
- Training Agreement with Crisis Prevention Institute, Inc. (CPI)
- Security Agreement with KRE Security LLC
- Proposal for Capital Feasibility Analysis Services
- Additional Services with Private Providers
- Premier Agency Provider Agreement with Maxim Healthcare Services, Inc.
- Aspire Technology Partners - Systems Admin Consultant Services for Technology Services
- Agreement with Edmentum
- Pennsylvania Office of Vocational Rehabilitation Professional Connections Foundation (PCF) Provider Agreement
- Registered Behavior Technician Apprenticeship (RBTA) Program Employee Agreements
- Local Educational Agency Responsibility Agreement with Upper Perkiomen School District
- Affiliation Agreement with Towson University
- E-Rate Funding Resolution and Release Agreement
- Approval Authorizing President of the Bucks IU Board of School Directors to Execute a Letter of Intent and Other Necessary Legal and Financial Documents for the Potential Acquisition of Property.
- Art on the Move School Entity Exhibition Agreements
- Personnel Items

The next regularly scheduled meeting of the Board of Directors is on **Tuesday, September 15, 2026**. The meeting will be held at **Bucks IU Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901** and begins at 7:00 P.M.

Legislative & Government Affairs Liaison Report

Just a quick legislative update tonight. I want to continue to keep House Bill 2634 on everyone's radar. The bill was amended and successfully reported out of the House Education Committee by a 14–12 vote and currently remains in the House Rules Committee. HB 2634 would reform Pennsylvania's charter and cyber charter school funding formulas, including changes to how special education charter payments are calculated, with the goal of making payments more reflective of actual enrollment and costs. This is important legislation for districts like ours, where charter and cyber charter costs continue to place pressure on our budget, so I encourage everyone to continue reaching out to our state legislators and advocating for meaningful charter school funding reform. As you all know, Becca and I have also been in contact with Representative K.C. Tomlinson's office, and we have previously met with her. She is not able to meet with us again at this time, but we look forward to continuing that relationship and meeting with her again when she is available. We are going to continue pushing for additional funding and for legislative changes that can provide real relief to our district. I've said this many times from the board floor: if we don't address some of these structural issues, we are going to be right back here next year having the same conversations and facing many of the same financial challenges. We are trying to push for change, we are trying to do everything we can, and I'm going to continue doing my best in this liaison role to advocate for our district, build these relationships, and make sure our concerns are heard in Harrisburg. I also want to thank the Board for continuing to support these efforts.

BENSALEM TOWNSHIP SCHOOL DISTRICT

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VICTORIA VELAZQUEZ, ED.D., INTERIM SUPERINTENDENT
DAVID J. TRUELOVE, ESQ., SOLICITOR
CAROLYN J. RILEY, SECRETARY
JOHN STEFFY, TREASURER

RODGER ALLEN, RACHEL M. FINGLES, LEANN HART, REBECCA MIRRA, HEATHER D. NICHOLAS, KATE PASCUCCI, KAREN A. WINTERS

Instructional Affairs Committee Meeting (Wednesday, June 10, 2026)
Generated by Carolyn J Riley on Wednesday, June 10, 2026

1. Meeting Opening
Procedural: 1.01 Call to Order and Roll Call
The meeting was called to order by Committee Chair Karen Winters at 5:33 p.m.

Board Directors in attendance:
Heather Nicholas, Karen A. Winters, Rodger Allen, Leann Hart, Stephanie A. Gonzalez Ferrandez, Dr. Deborah King

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning; Joseph Crane, Student Success Coordinator

Procedural: 1.02 Announcements to Audience
The meeting is videotaped for future viewing.

2. Public Comment #1
Procedural: 2.01 Public Comment
No public comment.

3. Instructional Affairs
Information: 3.01 New Club BHS: High School Alliance of Future Physicians
Item moved to Board action.

Information: 3.02 GRANT PURCHASE - Viewsonic Digital Signage
Item moved to Board action.

Information: 3.03 Affiliation Agreement between Ohio University and Bensalem Twp School District for BSN degree hours
Item moved to Board action.

Information: 3.04 ED TECH - Renewal of Adobe Creative Cloud Suite Software from CDW for 2026-2027
Item moved to Board action.

Information: 3.05 ELA - Purchase of the Savvas Handwriting/Cursive Curriculum
Item moved to Board action.

Information: 3.06 ELD - Renewal of the Flashlight360 Software License
Item moved to Board action.

Information: 3.07 ELD - Renewal of ELL Nearpod Instructional Material
Item moved to Board action.

Information: 3.08 ELD - Renewal of Summit K12 Instructional Material
Item moved to Board action.

Information: 3.09 ELD - Renewal of Grades 6-8 Vista Get Ready ELL Instructional Material
Item moved to Board action.

Information: 3.10 ELD - Renewal of Grades 9-12 ELL Vista Engage Instructional Material
Item moved to Board action.

Information: 3.11 LIB - Renewal of Follett Software for School Libraries 9/01/2026 - 07/31/2027
Item moved to Board action.

Information: 3.12 LIB - Renewal of PebbleGo Electronic Library Non-fiction Resource for Elementary Schools 9/30/2026-9/29/2027
Item moved to Board action.

Information: 3.13 SCI - High School OpenSciEd Biology Pilot
Item moved to Board action.

Information: 3.14 SCI - High School OpenSciEd Chemistry Pilot
Item moved to Board action.

Information: 3.15 SCI - Renewal Scholastic News for Elementary Science/Writing
Item moved to Board action.

Information: 3.16 SCI - High School BSCS Biology Pilot
Item moved to Board action.

Information: 3.17 SOC ST - Renewal of Newsela Social Studies Curriculum Resource grades K-12
Item moved to Board action.

Information: 3.18 WORLD LANG - Purchase of the Carnegie Learning Destinations Library for Spanish and French (3 year term)
Item moved to Board action.

Information: 3.19 MTSS - FastBridge Universal Screener
Item moved to Board action.

Information: 3.20 LearnWell Agreement
Item moved to Board action.

Information: 3.21 Care Solace Amendment to Renew Service Agreement
- Grant funded for 2026-2027 through the PCCD grant.
- Item moved to Board action.

Information: 3.22 Buxmont Academy Agreement
Item moved to Board action.

Information: 3.23 Source4Nurses Agreement
Item moved to Board action.

Information: 3.24 The Lincoln Center for Family and Youth Service Agreement
Item moved to Board action.

Information: 3.25 Foundations Behavioral Health Education Program Placement Agreement
Item moved to Board action.

Information: 3.26 Bancroft Tuition Contract
Item moved to Board action.

Information: 3.27 MOU - Bucks County Community College Dual Enrollment Program
- Request to communicate this through Talking Points and BHS Smores.
- Item moved to Board action.

Information: 3.28 Comprehensive Future Ready Plans
Item moved to Board action.

Information: 3.29 Field Trip - Snyder Middle School
Item moved to Board action.

Information: 3.30 2027-2030 District Comprehensive Plan
Item moved to Board action.

4. Information/Discussion Items
Discussion, Information: 4.01 DISCUSSION - NOVA "We Want You To Know" Internet Safety Prevention Presentation for Middle Schools

- Public resource

Information: 4.02 Care Solace Usage Report

Discussion, Information: 4.03 Resolution Supporting Responsible Use of Electronic Devices
The resolution was read to the public.

- Suggested edit for the elementary for devices to be stored out of sight.
- An Administration Regulation was also provided
- Request to have all schools adhere to this resolution.

5. Public Comment #2
Procedural: 5.01 Public Comment
No public comment.

6. Adjournment
Procedural: 6.01 Motion to Adjourn
The meeting adjourned at 6:05 p.m.

For the record, notes from this meeting were provided by Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

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Business, Facilities & Technology Committee Meeting (Wednesday, June 10, 2026)
Generated by Carolyn J Riley on Monday, June 15, 2026

1. Meeting Opening
Procedural: 1.01 Call to Order and Roll Call
The meeting was called to order by Acting Committee Chair Leann Hart at 7:36 p.m.

Board Directors in attendance:
Karen A. Winters, Rodger Allen, Leann Hart, Stephanie A. Gonzalez Ferrandez, Dr. Deborah King

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning; John Steffy, Director of Business Operations; Kevin Curry, Manager of Building Operations; Will Roller, Custodial Coordinator; Mike Dumin

Procedural: 1.02 Announcements to the Audience
The meeting was videotaped for future viewing.

2. Public Comment #1
Procedural: 2.01 Public Comment
No public comment.

3. Business Affairs
Information: 3.01 Approve Plan Con Part K -- John Steffy
Item moved to Board action.

4. Facilities Management
Information: 4.01 Solar Presentation Update -- John Steffy
- Coordination with roof replacement schedules is needed
- Item moved to Budget Work Session #3 for further discussion

Information: 4.02 Paving and Sealing Work - Faust Elementary School -- Mike Dumin
Item moved to Board action.

5. Food Services
Discussion: 5.01 Summer Feeding Site Agreements -- John Steffy
- Question was raised about the Bristol Township location.
- Mr. Steffy will provide information to the Committee prior to the Board meeting.
- Item moved to Board action.

6. Technology
Discussion, Information: 6.01 Sapphire Software License and Services Agreement -- Donna Minnigh
Item moved to Board action.

Discussion: 6.02 Edlio Website Host Renewal for 2026-2027 school year in the amount not to exceed $13,125.00 -- Donna Minnigh

- Committee is concerned about usability, navigation and communication effectiveness
- Renewal supported with recommendations for improvement
- Item moved to Board action

Discussion, Information: 6.03 PSBA Policy Services Member Agreement Minnigh/Cohen
Item moved to Board action.

Discussion, Information: 6.04 PSBA Keystone Agenda Subscription Agreement Minnigh/Cohen
Item moved to Board action.

Discussion, Information: 6.05 RevTrak Integrated Online Payment System -- Donna Minnigh
Item moved to Board action.

Discussion: 6.06 Annual Software Renewals -- Donna Minnigh, IT
Item moved to Board action.

7. Transportation
No agenda items.

8. Information/Discussion Items
Action, Discussion: 8.01 Approve the sale of unused water cooler to the highest bidder for $26.00
Item moved to Board action.

Information: 8.02 Keystone Realty Advisors Terms of Engagement for property tax assessment reviews
Item tabled for further discussion.

Action, Discussion: 8.03 Suspend Policy 605.1 per attached memo regarding tax assessment appeals

- Administration will develop a new policy
- Item moved to the June Policy Committee meeting agenda

Action, Discussion: 8.04 Settlement Agreement Astavinyaka Hotels, LLC Assessment Appeal
Item moved to Board action.

Information: 8.05 Approve Consulting Agreement with Woodbridge Transit LLC

- The committee did not feel the cost was worth the effort at this time

Discussion: 8.06 Facility Rental Discussion for GHI Festival -- Board Request

- A meeting and walk through with the requestor and district staff is scheduled for June 15, 2026
- Evaluation of the current policy will classify this group as Class VII
- The event will be supported if our facility can manage an event of this size

Discussion: 8.07 Facility Rental Discussion for Indivisible Bucks County -- Board Request
Item moved to Policy Committee for further review.

Discussion, Information: 8.08 Policy 707 Use of School Facilities and Related Fee Schedule -- Board Request

- Committee proposed moving Class IV(A) from the policy
- Fee schedule was approved
- Item moved to Policy Committee

Discussion: 8.09 Property Inquiry Discussion Follow Up -- Victoria Velazquez

- Committee agrees not to purchase the property
- If the seller wishes to donate the property, we would consider

Information: 8.10 Capital Projects Spreadsheet -- Mike Dumin

- Priority given to HVAC and safety-related projects
- Discussion included long-term planning challenges and urgency of decisions

Information: 8.11 Capital Reserve/Bond Fund Report

- Current balance of $2.8 million

Information: 8.12 Budget Transfers
Item moved to Board action.

Information: 8.13 Senior Tax Rebates
Item moved to Board action.

9. Public Comment #2
Procedural: 9.01 Public Comment
No public comment.

10. Adjournment
Procedural: 10.01 Motion to Adjourn
The meeting adjourned at 7:36 p.m.

For the record, notes from this meeting were provided by Diane Litwin, Administrative Assistant to the Director of Business Operations.

Respectfully,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT

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CAROLYN J. RILEY, SECRETARY
JOHN STEFFY, TREASURER

RODGER ALLEN, RACHEL M. FINGLES, LEANN HART, REBECCA MIRRA, HEATHER D. NICHOLAS, KATE PASCUCCI, KAREN A. WINTERS

Policy Committee Meeting (Tuesday, June 16, 2026)
Generated by Carolyn J Riley on Tuesday, June 16, 2026

1. Meeting Opening
Procedural: 1.01 Call to Order and Roll Call
The meeting was called to order by Committee Chair Rebecca Mirra at 5:34 p.m.

Board Directors in attendance:
Heather Nicholas, Rebecca Mirra, Rachel M. Fingles (via phone), Stephanie A. Gonzalez Ferrandez. For the record, Mrs. Ferrandez arrived at 5:45 p.m.

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning

2. Public Comment #1
Procedural: 2.01 Public Comment
No public comment.

3. Board Policy
Discussion, Information: 3.01 Policy 220 Student Expression/Dissemination of Materials
Item tabled to the August Policy Committee meeting.

Discussion, Information: 3.02 Policy 221 Dress and Grooming
Item moved to the Regular Action meeting for First Read.

Discussion, Information: 3.03 Policy 313 Evaluation of Employees
Item tabled to the August Policy Committee meeting.

Discussion, Information: 3.04 Policy 707 Use of School Facilities and Related Fee Schedule
Item moved to Board action.

4. Information/Discussion
Discussion, Information: 4.01 Facility Rental - Indivisible Bucks
Discussion focused on Policy 707 and its restriction on political meetings in district facilities. The committee reviewed whether the Indivisible Bucks request qualifies as a political meeting or event, and whether it should be considered partisan or non-partisan.
Some members expressed hesitation about revising the policy at this time, as removing the restriction would allow the event to proceed. The committee agreed to refer both the policy and the facility rental request to the Solicitor for review.

Discussion, Information: 4.02 Policy 605.1 District-Initiated Real Estate Tax Assessment
- Recommendation by Solicitor to suspend Policy 605.1
- Item moved to Board action to suspend.

Discussion, Information: 4.03 Resolution Supporting Responsible Use of Electronic Devices & Related AR
Item moved to Board action.

Discussion, Information: 4.04 Resolution - Environment Free of Intimidation, Violence and Hate
Item tabled to the August Policy Committee meeting.

5. PSBA Liaison Report
No report.

6. Legislative Report
No report.

7. Public Comment #2
Procedural: 7.01 Public Comment
No public comment.

8. Adjournment
Action: 8.01 Motion to Adjourn
The meeting adjourned at 6:32 p.m.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

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Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Victoria Velazquez, Ed.D., Interim Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

Rodger Allen, Rachel M. Fingles, Leann Hart, Rebecca Mirra, Heather D. Nicholas, Kate Pascucci, Karen A. Winters

Personnel Committee Meeting (Wednesday, June 17, 2026)

1. Meeting Opening
Procedural: 1.01 Call to Order and Roll Call
The meeting was called to order by Committee Chair Kate Pascucci at 6:07 p.m.

Board Directors in attendance:
Heather Nicholas, Karen A Winters, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Dr. Deborah King
David J. Truelove, Esq., Solicitor

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Shawn Mark, Acting Director of Human Resources

Procedural: 1.02 Announcements to the Audience
No announcements.

2. School Safety and Security Coordinator Report
Information, Discussion: 2.01 School Safety and Security Coordinator Report
The School Safety and Security Coordinator Report will be presented during Executive Session.

3. Public Comment #1
Procedural: 3.01 Public Comment
No public comment.

At this time, the Committee discussed the following public content agenda items:

Discussion, Information: 4.14 Appointment of Management Trustee for Healthcare Consortium
- Item moved to Board action.

Discussion, Information: 4.15 Confidential Secretary Policy Revision

- Discussion about adding a new position vs. reclassification
- Solicitor provided an explanation for the need of an additional HR Generalist
- Committee discussed PQR and restructuring of the organization once completed, but position will ultimately be needed based on the level for confidential information.
- Item moved to Board action.

Discussion, Information: 4.17: School Board Treasurer Appointment
- Committee expressed concerns about appointment period due to uncertainty of future availability.
- Mr. Steffy suggested appointing a new Treasurer if he is no longer available.
- Item tabled for Executive Session.

Discussion, Information: 4.18: Updated Job Descriptions
- Positions include Route Data Analyst and Library Aide.
- Committee expressed concern about adding new positions, but administration explained the approval of job descriptions is only based on the building need for these positions.
- No change in total number of positions.
- Item moved to Board action.

The public portion of the meeting ended at 6:22 p.m.

3. Personnel
The Committee discussed the following personnel agenda items for the upcoming Board meeting:
Action: 4.01 New Hires
- Item moved to Board action.

Action: 4.02 Re-Hires
- Item moved to Board action.

Action: 4.03 Classification Changes
- One item was removed from the list. The remaining classification changes will move to Board action.

Action: 4.04 Requests for Leave of Absence
- Item moved to Board action.

Action: 4.05 Co-Curricular Contracts
- Committee requested additional information regarding items that are on the agenda which are not units. This information will be discussed at Executive Session prior to the June 29th Regular Action Meeting.

Action: 4.06 Retirements/Resignations/Terminations
- One resignation was removed from the agenda due to separation agreement finalization. The remaining items will move to Board action.

Action: 4.07 ESY BTEA Staff Appointments
- Item moved to Board action.

Action: 4.08 ESY ESPA Staff Appointments
- Item moved to Board action.

Action: 4.09 Extra Duty Stipends
- Two names were removed.

- Committee requested more information for presentation in Executive Session on June 29th.

Discussion, Information: 4.10 Pay Rate Adjustments
- Committee discussed under/over payments. Those who were underpaid will be compensated. Overpayments will be further discussed.
- Item moved to Board action.

Action: 4.11 Summer Clean-Up Substitute Custodial Staff Appointments
- Item moved to Board action.

Action: 4.12 Summer Feeding Program
- Item moved to Board action.

Action: 4.13 Summer Keystone Boot Camp Staff Appointments
- Discussed timing of bootcamp in the summer vs. another season
- Discussed whether bootcamp should continue in the future.
- Item moved to Board action.

Action: 4.16 JROTC Minimum Instructor Pay Increases
- Item moved to Board action.

Action: 4.19 Levin Legal Group Engagement Agreement
- Concern about budgetary constraints.
- Open cases require us to maintain a partnership for the foreseeable future.

Action: 4.20 Separation Agreement and General Release – Employee S
- Item moved to Board action.

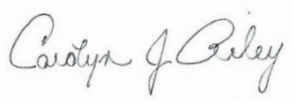
Action: 4.21 Separation Agreement and General Release – Employee T
- Item moved to Board action.

5. Public Comment #2
Procedural: 5.01 Public Comment
No public comment.

6. Adjournment
Procedural: 6.01 Motion to Adjourn
The meeting adjourned at 8:00 p.m.

For the record, notes from this meeting were provided by Victoria Roller, HR Generalist.

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

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RODGER ALLEN, RACHEL M. FINGLES, LEANN HART, REBECCA MIRRA, HEATHER D. NICHOLAS, KATE PASCUCCI, KAREN A. WINTERS

Budget Work Session #3 (Wednesday, June 17, 2026)
Generated by Carolyn J Riley on Thursday, June 18, 2026

1. Meeting Opening
Procedural: 1.01 Call to Order/Roll Call
Budget Work Session #3 was called to order by Board President Dr. Deborah King at 8:04 p.m. with all nine (9) Board Directors in attendance.

Board Directors in attendance:
Heather Nicholas, Karen A. Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M. Fingles, Stephanie A. Gonzalez Ferrandez, Dr. Deborah King

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; John Steffy, Director of Business Operations; Dr. Shawn Mark, Acting Director of Human Resources

Procedural: 1.02 Silent Reflection/Pledge of Allegiance

Procedural: 1.03 Announcement to the Audience
The meeting was available via livestream and videotaped for future viewing.

2. Public Comment #1
Procedural: 2.01 Public Comment
No public comment.

3. Information/Discussion
Information, Presentation: 3.01 Solar Presentation
Doug Nydek from GreenWorks Development presented an updated analysis of solar arrays on school rooftops and available District ground space.
Approval from the Township is required for ground arrays and concern was expressed about the safety and visibility of ground arrays for the community.
Item moved to the June Regular Action meeting.

Presentation: 3.02 Budget Presentation
Presentation by John Steffy.

Discussion: 3.03 Board Discussion, Questions and Answers
Mr. Steffy indicated the current fund balance is approximately $5 to $6 million. At this moment, there would be a $2 million draw down to balance the budget.

4. Public Comment #2
Procedural: 4.01 Public Comment

No public comment.

5. Meeting Closing
Information: 5.01 Executive Session Announcement
The Board did not meeting in executive session prior to the work session.

Information: 5.02 Upcoming Board Meeting Dates
The next Board meeting will be held on June 29, 2026.

Action: 5.03 Adjournment
Motion to adjourn the meeting at 9:24 p.m.

Motion by Rachel M Fingles, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

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David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

Rodger Allen, Rachel M. Fingles, Leann Hart, Rebecca Mirra, Heather D. Nicholas, Kate Pascucci, Karen A. Winters
Regular Action Meeting (Monday, June 29, 2026)

A. Meeting Opening

Procedural: 1. Call to Order and Roll Call
The meeting was called to order at 7:30 p.m. by Board President Dr. King with all nine Board Directors in attendance.

Board Directors in attendance:
Heather Nicholas, Karen A. Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M. Fingles, Stephanie A. Gonzalez Ferrandez, Dr. Deborah King
David J. Truelove, Esq., Solicitor

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning; Dr. Shawn Mark, Acting Director of Human Resources; John Steffy, Director of Business Operations

Procedural: 2. Table of Contents

Procedural: 3. Silent Reflection/Pledge of Allegiance

Procedural: 4. Announcement to the Audience
The meeting was livestreamed and videotaped for future viewing.

B. Recognitions

Information, Recognition: 1. Certificates of Recognition
Dr. Velazquez recognized and thanked district employees with fifteen, twenty, twenty-five, and thirty years of service.

C. Superintendent's Highlights and Report
Information, Presentation: 1. Monthly Highlights
District monthly highlights were presented by Dr. Velazquez.

D. Public Comment #1
Procedural: 1. Public Comment
No public comment.

E. Approval of Agenda
Action: 1. Approval of Agenda
Motion to approve the agenda, as presented, with the addition of Item 20 under Personnel Items.

Motion by Leann Hart, second by Heather Nicholas. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

F. Solicitor's Report
Action: 1. School Board Resolution #6
Motion to approve School Board Resolution #6

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Information: 2. Executive Session Announcements
The Board met in Executive Session on June 17, 2026 to discuss safety and security, personnel, and informational items, and tonight before the Action Meeting to discuss litigation, personnel, student, collective bargaining unit, and informational matters.

G. Reports
Information: 1. Standing Committee Reports
Instructional Affairs Committee - Mrs. Winters – Report attached to the agenda.
Business Affairs Committee - Ms. Hart – Report attached to the agenda.
Personnel Committee - Ms. Pascucci – Report attached to the agenda.
Policy Committee - Mrs. Mirra – No formal report.

Information: 2. Liaison Committee Reports
BCIU – Report attached to the agenda.
BCTHS – Report attached to the agenda.
PSBA – No report.
BEF – Report attached to the agenda.
Hall of Fame – No report.
Drug & Alcohol -No report.
Charter Committee – No report.
Co-curricular Committee – No report.
JFTK – No report.
Legislative Liaison – Report attached to the agenda.
PR Committee -No report.
Wellness – No report.

H. Consent Agenda
Action (Consent): 1. Consent Agenda
Resolution: Motion to approve the following Consent Agenda, as amended:

Secretary's Minutes Items I:1-6
Treasurer's Reports Item J:1
School Board Policy Items K:1-8
Instructional Affairs Items L:1-29
Business Affairs Items M:1-4; 6-14
Personnel Items N:1-17

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez (except for items F7, L20 and L21), Deborah King

I. Secretary's Minutes
Action (Consent), Minutes: Secretary's Minutes Items I:1-6
Resolution: Motion to approve the following Consent Agenda Items:

1. Instructional Affairs Committee Meeting – May 12, 2026
2. Business, Facilities & Technology Committee Meeting - May 13, 2026
3. Personnel Committee Meeting – May 20, 2026
4. Board Policy Committee – May 19, 2026
5. Regular Action Meeting – May 27, 2026
6. Adoption of the Proposed Final Budget for Fiscal Year 2026-2027 – May 28, 2026

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

J. Treasurer's Reports
Action (Consent): 1. Treasurer's Reports
Resolution: Motion to approve the Treasurer's Reports for the month of June 2026

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

K. School Board Policy
Action (Consent): School Board Policy Items K:1-8
Resolution: Motion to approve the following Consent Agenda Items:

1. Policy 121 Field Trips
2. Policy 236.1 Threat Assessment
3. Policy 325 Dress and Grooming
4. Policy 707 Use of School Facilities and Related Fee Schedule

5. Policy 810 Transportation
6. Policy 824 Maintaining Professional Adult Student Boundaries
7. Policy 903 Public Comment in Board Meetings
8. Suspend Policy 605.1 District-Initiated Real Estate Tax Assessment

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez (with the exception of Item K7), Deborah King

Action: 9. Resolution Supporting Responsible Use of Electronic Devices
Motion to approve the Resolution supporting student learning, wellness and responsible use of personal electronic devices through a tiered bell to bell framework for the 2026-2027 school year

Motion by Leann Hart, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 10. Resolution to Authorize District-Initiated Property Tax Assessment Appeals for the 2026-2027 School Tax Year
Motion to approve the Resolution of the Intent of Bensalem Township School District Board of School Directors to Authorize District-Initiated Property Tax Assessment Appeals for the 2027 School Tax Year

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Discussion, Information: 11. FIRST READ: Policy 221 Dress and Grooming

Discussion, Information: 12. SECOND READ: Policy 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers

L. Instructional Affairs
Action (Consent): Instructional Affairs Items L:1-29
Resolution: Motion to approve following Consent Agenda Items:

1. New Club BHS: High School Alliance of Future Physicians
2. GRANT PURCHASE – Viewsonic Digital Sinage
3. Affiliation Agreement between Ohio University and Bensalem Township School District
4. ED TECH – Renewal of Adobe Creative Clooud Suite Software from CDW for 2026-2027
5. ELA – Purchase of the Savvas Handwriting/Cursive Curriculum
6. ELD – Renewal of the Flashlight360 Software License
7. ELD – Renewal of ELL Nearpod Instructional Material
8. ELD – Renewal of Summit K12 Instructional Material
9. ELD – Renewal of Grades 6-8 Vista Get Ready ELL Instructional Material
10. ELD – Renewal of Grades 9-12 ELL Vista Engage Instructional Material
11. LIB – Renewal of Follett Software for School Libraries
12. LIB – Renewal of PebbleGo Electronic Library Non-Fiction Resource for Elementary Schools

13. SCI – High School OpenSciEd Biology Pilot
14. SCI – High School OpenSciEd Chemistry Pilot
15. SCI – Renewal Scholastic News for Elementary Science/Writing
16. SCI – High School BSCS Biology Pilot
17. SOC ST – Renewal of Newsela Social Studies Curriculum Resource for Grades K-12
18. WORLD LANG – Purchase of the Carnegie Learning Destinations Library for Spanish and French
19. MTSS – FastBridge Universal Screener
20. Comprehensive Future Ready Plans
21. 2027-2030 District Comprehensive Plan
22. LearnWell Agreement
23. Care Solace Amendment to Renew Service Agreement
24. Buxmont Academy Agreement
25. Source4Nurses Agreement
26. The Lincoln Center for Family and Youth Service Agreement
27. Foundations Behavioral Health Education Program Placement Agreement
28. Bancroft Tuition Contract
29. Field Trip – Snyder Middle School

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez (with the exception of Items L20 and L21), Deborah King

Action: 30. MOU – Bucks County Community College Dual Enrollment Program
Motion to approve the Memorandum of Understanding between Bucks County Community College and Bensalem Township School District for dual enrollment and high school enrichment opportunities for the 2026-2027 school year

Motion by Kate Pascucci, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King
Abstain: Karen A Winters

Action: 31. Valley Day School Extended School Year Contracts
Motion to approve Extended School Year Program Contracts with Valley Day School for three (3) Bensalem special education students from July 6, 2026 through August 6, 2026 in accordance with each student's IEP

Motion by Heather Nicholas, second by Karen A Winters.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 32. Pennsylvania School for the Deaf 2026-2027 Contract Agreement
Motion to approve the Contract Agreement between Bensalem Township School District and Pennsylvania School for the Deaf for two (2) Bensalem students for the 2026-2027 school year

Motion by Leann Hart, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M

Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 33. MOA – Vita Education Services
Motion to approve the Memorandum of Agreement between Bensalem School District and Vita Education Services for the 2026-2027 school year

Motion by Leann Hart, second by Karen A Winters.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 34. MOU between BTSD and Head Start Grantee
Motion to approve the Memorandum of Understanding between Bensalem Township School District and Head Start Grantee/Pre-K Provider/Private Agency for the 2026-2027 school year

Motion by Karen A Winters, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 35. BCIU Early Childhood Programs Memorandum of Agreement
Motion to approve the Early Childhood Programs Memorandum of Agreement by and between the Bucks County Intermediate Unit #22 and Bensalem Township School District for the purpose of providing two (2) school district classrooms in Faust Elementary School for the Bucks IU Early Childhood Program for the 2026-2027 school year

Motion by Karen A Winters, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 36. Waiver and Release Agreement – Student Z
Motion to approve the Waiver and Release Agreement for Student Z as discussed in Executive Session under confidential student matters.

Motion by Leann Hart, second by Kate Pascucci. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 37. Waiver and Release Agreement – Student AA
Motion to approve the Student Waiver and Release Agreement for Student AA as discussed in Executive Session under confidential student matters

Motion by Rodger Allen, second by Leann Hart. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 38. Waiver and Release Agreement – Student BB
Motion to approve the Student Waiver and Release Agreement for Student BB as discussed in Executive Session under confidential student matters

Motion by Rodger Allen, second by Leann Hart. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 39. Withdrawal, Waiver and Release Agreement – Student CC
Motion to approve the Withdrawal, Waiver and Release Agreement for Student CC as discussed in Executive Session under confidential student matters

Motion by Leann Hart, second by Rodger Allen. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

M. Business Affairs
Action (Consent): Business Affairs Items M:1-4; 6-15
Resolution: Motion to approve the following Consent Agenda Items:

1. Disbursements, Payments and Obligations
2. Budget Transfers
3. Approve Plan Con Part K
4. Paving and Sealing Work – Faust Elementary School
6. Summer Feeing Site Agreements
7. Sapphire Software License and Services Agreement
8. Edlio Website Host Renewal
9. PSBA Policy Services Member Agreement
10. PSBA Keystone Agenda Subscription Agreement
11. RevTrak Integrated Online Payment System
12. Annual Software Renewals
13. Sale of Water Cooler
14. Settlement Agreement Astavinyaka Hotels, LLC Assessment Appeal
15. Senior Tax Rebates

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 5. Approve the agreement with GreenWorks Development/Solar Renewable Energy, LLC (GWD/SRE), for the design and construction of solar project that will offset 66% of the district's electricity needs (per the attached slide), subject to solicitor's review and approval.
Motion to approve the agreement with GreenWorks Development/Solar Renewable Energy, LLC (GWD/SRE), for the design and construction of a 6.44 MW DC solar project that will offset 66% of the district's electricity needs (per the attached slide), subject to solicitor's review and approval. The arrays will be on the roof and ground areas of the district as described in the attached slide, pending final GWD/SRE engineering and codes feasibility review.

Motion by Leann Hart, second by Kate Pascucci.
There was discussion about the placement of solar panels on older rooftops.

Amended motion:
Motion to approve the agreement with GreenWorks Development/Solar Renewable Energy, LLC (GWD/SRE), for the design and construction of a 6.44 MW DC solar project that will offset 66% of the district's electricity needs (per the attached slide), subject to solicitor's review and approval. The arrays will be on the roof and ground areas of the district, with the exception of Cornwells, Belmont Hills and Rush Elementary Schools, as described in the attached slide, pending final GWD/SRE engineering and codes feasibility review.

Motion by Rodger Allen, second by Stephanie A Gonzalez Ferrandez. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Information: 16. INFORMATION ITEM: Fundraising Report – June 2026

N. Personnel
Action (Consent): Personnel Items N:1-17
Resolution: Motion to approve the following Consent Agenda Items:

1. New Hires
2. Re-Hires
3. Classification Changes
4. Requests for Leave of Absence
5. Retirements/Resignations/Terminations/End of Assignments
6. ESY BTEA Staff Appointments
7. ESY ESPA Staff Appointments
8. ESY VMC Staff Appointments
9. Extra Duty Stipends
10. Pay Rate Adjustments
11. Summer Clean-Up Substitute Custodial Staff Appointments
12. Summer Feeding Program
13. Summer Keystone Boot Camp Staff Appointments
14. Appointment of Management Trustee for Healthcare Consortium
15. Confidential Secretary Policy Revision
16. JROTC Minimum Instructor Pay Increases
17. Updated Job Descriptions

Motion by Leann Hart, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 18. Rescind Appointment of Director of Business Operations
Motion to rescind the appointment of Peter Bard, previously Board approved on May 27, 2026, due to his resignation effective the following morning.

Motion by Kate Pascucci, second by Karen A Winters. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 19. School Board Treasurer Appointment
Motion to approve John Steffy as School Board Treasurer for a term beginning July 1, 2026 through August 31,

2026, or until a permanent Director of Business Operations can be hired.

Motion by Leann Hart, second by Heather Nicholas. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 20. Administrative Leave – Employee U
Motion to place Employee U on unpaid Administrative Leave effective June 30, 2026

Motion by Leann Hart, second by Heather Nicholas. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 21. Continuation of Appointment of Acting Director of Human Resources
Motion to continue the appointment of Dr. Shawn Mark as Acting Director of Human Resources until such time as a permanent Director of Human Resources is hired, retaining her ability to return to her previous position at the end of this appointment

Motion by Leann Hart, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 22. Separation Agreement and General Release – Employee S
Motion to approve the Separation Agreement and General Release for Employee S as discussed in Executive Session under confidential employee matters

Motion by Karen A Winters, second by Kate Pascucci. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 23. Separation Agreement and General Release – Employee T
Motion to approve the Separation Agreement and General Release for Employee T as discussed in Executive Session under confidential employee matters

Motion by Rebecca Mirra, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 24. Approval of MOU with BTEA
Motion to approve the Memorandum of Understanding (MOU) as presented in connection with the grievance settlement with the BTEA.

Motion by Karen A Winters, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

O. Public Comment #2
Procedural: 1. Public Comment

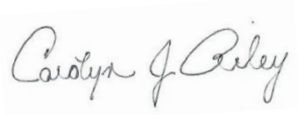
- Dan Shuchat – Community Member and Retired Staff Member – Expressed concerns about the high school National Honor Society Program.

P. Closing
Information: 1. Upcoming Board Meetings

Action: 2. Adjournment
Motion to continue the meeting to a date and time to be determined.

Motion by Rodger Allen, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TOWNSHIP SCHOOL DISTRICT
Dorothy D. Call Administrative Center
3000 Donallen Drive, Bensalem, PA 19020
(215) 750-2800, Ext. 4100
Fax: (215) 359-0181

Dr. Deborah King, President
Stephanie A. Gonzalez Ferrandez, Vice President
Victoria Velazquez, Ed.D., Interim Superintendent
David J. Truelove, Esq., Solicitor
Carolyn J. Riley, Secretary
John Steffy, Treasurer

Rodger Allen, Rachel M. Fingles, Leann Hart, Rebecca Mirra, Heather D. Nicholas, Kate Pascucci, Karen A. Winters
Adoption of the Final Budget for Fiscal Year 2026-2027 (Monday, June 29, 2026)

1. Meeting Opening
Procedural: 1.01 Call to Order and Roll Call
The meeting was called to order at 9:07 p.m. by Board President Dr. King with all nine Board Directors in attendance.

Board Directors in attendance:
Heather Nicholas, Karen A. Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M. Fingles, Stephanie A. Gonzalez Ferrandez, Dr. Deborah King
David J. Truelove, Esq., Solicitor

Administrators in attendance:
Dr. Victoria Velazquez, Interim Superintendent; Dr. Brian Cohen, Assistant to the Superintendent for Special Services; Dr. Donna Minnigh, Acting Assistant to the Superintendent for Teaching & Learning; Dr. Shawn Mark, Acting Director of Human Resources; John Steffy, Director of Business Operations

1. Meeting Opening
Procedural: 1.02 Silent Reflection/Pledge of Allegiance

Procedural: 1.04 Announcement to the Audience
The meeting was livestreamed and videotaped for future viewing.

2. Public Comment #1
Procedural: 2.01 Public Comment
No public comment.

3. Resolutions for Adoption
Action: 3.01 Final Operating Budget

Motion to approve Budget Resolutions 3.01-3.03:

3.01 That the Final Operating Budget, reflecting revenues of $192,667,642 and expenditures in the amount of $194,632,436 with the difference between the level of expenditures and revenues being addressed by a draw down of $1,964,794 from the fund balance, be approved for the Fiscal Year commencing July 1, 2026 and ending June 30, 2027. That Grant Revenues and Expenditures be approved, pending receipt of awards estimated to total $3,005,925 for the Fiscal Year 2026-2027.

3.02 That the Committed Fund Balance, which stands at $6,842,589 as of June 30, 2025 is anticipated to be $4,500,000 as of June 30, 2026.

3.03. That the millage rate for Real Estate for the 2026-2027 Fiscal Year be set at 188.9474 mills and that a discount of 2% be allowed on a payment of Real Estate Tax within 60 days of date of bill and that a penalty of 10% be added on payment made after 120 days.

Motion by Leann Hart, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Deborah King
Nay: Stephanie A Gonzalez Ferrandez

Action: 3.04 Taxes Levied
That the following taxes be levied:
a) Real Estate Transfer Tax, Act 511 at 1%;
b) Occupational Privilege Tax, Sec. 3007 at $10.00;
c) Mercantile Tax, Sec.3013 at $25 per license, 1 mill on annual gross wholesale business and 1 1/2 mills on annual gross retail and personal service business;
d) Business Privilege Tax, P.L. 1257 at $25.00 per license, 1 mill on annual gross wholesale business and 1 1/2 mills on annual gross retail and personal service business;
e) Public Outdoor Parking Tax, Sec. 3001 at $0.25;
f) Vending Machine Tax, P.L. 1257 at:
- $80.00 each mechanical amusement device
- $55.00 each juke box
- $15.00 each vending machine charging over 5 cents
- $15.00 each vending machine charging under 5 cents
- $15.00 each service machine

Motion by Karen A Winters, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 3.05 Senior Citizen Property Tax Assistance Program
That the Board of School Directors shall continue its authorization of June 16, 1976 to grant senior citizens property tax assistance in accordance with the definitions and schedules set forth in the Board's Resolution, as amended.

Motion by Karen A Winters, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 3.06 Interim Tax Collections
That the Board of School Directors shall continue its authorization of June 11, 1975 to send all Interim Taxes (Act #110) for collections to the Office of the Township Treasurer throughout the 2026-2027 fiscal year for processing.

Motion by Leann Hart, second by Heather Nicholas.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 3.07 Installment Payment Plan
That homestead property owners be entitled to avail themselves of the Real Estate Tax installment payment plan adopted by the Board of School Directors on April 25, 2007. The due dates for the established installment payments shall be September 1, October 16 and December 1 of the year of the tax levied.
That business owners and all other non-homestead property owners be entitled to avail themselves of the Real Estate Tax installment payment plan offered to homestead property owners with the same due dates; this is in compliance with legislation of 2011 which mandated such a plan for small business owners.

Motion by Heather Nicholas, second by Kate Pascucci.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Action: 3.08 Homestead and Farmstead Exclusion Real Estate Tax Assessment Reductions
That the Board of School Directors approve the Resolution that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2026, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

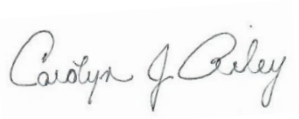
Motion by Karen A Winters, second by Leann Hart.
Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

4. Public Comment #2
Procedural: 4.01 Public Comment
Dan Shuchat – Community Member and Retired Staff Member – Expressed concerns about the high school National Honor Society Program.

5. Closing
Action: 5.01 Adjournment
Motion to adjourn the meeting at 9:30 p.m.

Motion by Heather Nicholas, second by Rodger Allen. Final Resolution: Motion Carried
Aye: Heather Nicholas, Karen A Winters, Rodger Allen, Rebecca Mirra, Leann Hart, Kate Pascucci, Rachel M Fingles, Stephanie A Gonzalez Ferrandez, Deborah King

Respectfully submitted,



Carolyn J. Riley
School Board Secretary

BENSALEM TWP SD
SUMMARY EXPENDITURE STATUS REPORT

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	17,673,059.57	2,232,902.75	4,672,653.03	2,234,294.13	10,766,112.41	39.08
1111	KINDERGARTEN	1,579,934.00	103,352.80	.00	206,970.83	1,372,963.17	13.10
1120	ELEMENTARY SCHOOLS	191,538.75	3,440.45	45,406.91	3,440.45	142,691.39	25.50
1121	GRADE 1	1,640,152.00	94,574.64	.00	195,040.08	1,445,111.92	11.89
1122	GRADE 2	2,002,178.00	96,826.96	.00	193,925.37	1,808,252.63	9.69
1123	GRADE 3	1,734,158.00	92,685.93	.00	185,583.60	1,548,574.40	10.70
1124	GRADE 4	1,640,471.00	86,735.15	.00	173,719.14	1,466,751.86	10.59
1125	GRADE 5	1,553,522.00	102,326.62	.00	205,016.52	1,348,505.48	13.20
1126	GRADE 6	1,457,565.48	72,558.86	.00	146,763.22	1,310,802.26	10.07
1129	ELEMENTARY SPECIALISTS	2,440,536.20	114,030.66	.00	228,466.16	2,212,070.04	9.36
1130	MIDDLE SCHOOLS	73,122.04	491.50	15,598.29	491.50	57,032.25	22.00
1131	ENGLISH	1,382,421.00	54,752.46	.00	110,698.31	1,271,722.69	8.01
1132	MATHEMATICS	1,112,061.00	49,791.48	.00	99,710.46	1,012,350.54	8.97
1133	SCIENCE	346,450.00	25,656.72	.00	51,367.54	295,082.46	14.83
1134	SOCIAL STUDIES	750,275.00	30,959.99	.00	61,999.66	688,275.34	8.26
1135	OTHER	1,550,208.22	106,476.99	.00	213,233.04	1,336,975.18	13.76
1150	HIGH SCHOOL	52,195.00	.00	.00	.00	52,195.00	.00
1151	ENGLISH	1,736,901.00	85,107.81	.00	170,452.71	1,566,448.29	9.81
1152	MATHEMATICS	1,667,943.50	83,548.17	.00	167,345.86	1,500,597.64	10.03
1153	SCIENCE	1,704,585.50	61,754.74	13,429.11	123,659.80	1,567,496.59	8.04
1154	SOCIAL STUDIES	1,572,878.00	83,935.32	.00	161,534.14	1,411,343.86	10.27
1155	OTHER	568,141.98	196,325.40	.00	423,072.63	145,069.35	74.47
1156	INDUSTRIAL ARTS	12,775.00	.00	.00	.00	12,775.00	.00
1157	BUSINESS / COMPUTER	1,105,141.50	.00	.00	.00	1,105,141.50	.00
1158	MUSIC	486,364.60	.00	.00	.00	486,364.60	.00
1161	WELLNESS / FITNESS	525,069.00	.00	.00	.00	525,069.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1163	WORLD LANGUAGES	648,155.00	.00	75.00	.00	648,080.00	.01
1164	FAM CONS SCIENCE (BHS)	217,357.15	.00	.00	.00	217,357.15	.00
1165	ART (BHS)	258,324.00	.00	.00	.00	258,324.00	.00
1166	OWL TV NETWORK	9,855.00	.00	.00	.00	9,855.00	.00
1181	INSTRUCTIONAL SUPPORT	822,828.71	6,458.92	.00	12,941.70	809,887.01	1.57
1182	READING	.00	27,594.27	.00	55,326.31	-55,326.31	.00
1183	ESOL	1,956,542.55	104,927.20	.00	209,917.45	1,746,625.10	10.73
1188	CLASSROOM INST AIDES	.00	32,106.31	.00	55,444.73	-55,444.73	.00
1190	OTHER EDUCATIONAL PROGRA	427,218.00	16,305.45	33,085.87	33,187.46	360,944.67	15.51
1191	EDUC ASSISTANCE PROGRAM	.00	.00	.00	.00	.00	.00
1199	OTHER INSTRUCTION	21,877,463.10	.00	.00	.00	21,877,463.10	.00
1200	SPECIAL EDUCATION	2,247,175.00	.00	.00	.00	2,247,175.00	.00
1210	SPECIAL EDUCATION SUPER	500.00	.00	.00	.00	500.00	.00
1211	LIFE SKILLS SUPPORT	813,685.79	31,685.06	1,000.00	62,478.98	750,206.81	7.80
1231	EMOTIONAL SUPPORT	1,142,792.51	46,140.15	1,000.00	88,716.84	1,053,075.67	7.85
1233	AUTISTIC SUPPORT	4,563,258.08	119,559.76	16,398.44	228,116.10	4,318,743.54	5.36
1241	LEARNING SUPPORT	7,322,151.10	365,470.12	26,891.26	707,369.52	6,587,890.32	10.03
1243	GIFTED SUPPORT	789,089.00	49,717.46	3,744.86	99,578.99	685,765.15	13.09
1290	OTHER SPECIAL PROGRAMS	23,268,633.72	1,936,739.42	16,070,262.11	2,055,379.68	5,142,991.93	77.90
1291	IDEA	1,585,965.00	.00	.00	.00	1,585,965.00	.00
1292	ACCESS IU	350,000.00	.00	.00	.00	350,000.00	.00
1293	ACCESS PA	10,200.00	.00	.00	.00	10,200.00	.00
1299	SPECIAL PGMS OTHER SUPP	9,991,849.04	.00	.00	.00	9,991,849.04	.00
1390	OTHER VOCATIONAL ED PROG	4,880,287.00	.00	.00	.00	4,880,287.00	.00
1430	HOMEBOUND INSTRUCTION	22,050.00	.00	5,000.00	-399.54	17,449.54	20.86

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1441	INCARCERATED EDUCATION	22,000.00	.00	.00	.00	22,000.00	.00
1450	TUTORING PROGRAMS	.00	.00	.00	.00	.00	.00
1490	OTHER INTRUCTIONAL PROG	385,850.00	.00	.00	.00	385,850.00	.00
1499	ADDIITONAL OTHER INST PG	.00	.00	.00	.00	.00	.00
1500	NONPUB SCH PROGS INSTR	.00	.00	266.01	.00	-266.01	.00
2100	SUPPORT SERV PUPIL PERS	7,500.00	.00	.00	.00	7,500.00	.00
2110	SUPER OF PUPIL PERS SERV	900.00	.00	.00	.00	900.00	.00
2111	SUPERVISION STU SERV HEA	12,250.00	.00	5,000.00	.00	7,250.00	40.82
2120	GUIDANCE SERVICES	1,448,312.50	77,897.19	.00	153,170.73	1,295,141.77	10.58
2122	COUNSELING SERVICES	.00	1,448.00	.00	1,448.00	-1,448.00	.00
2130	ATTENDANCE SERVICES	104,922.00	3,548.67	.00	5,890.78	99,031.22	5.61
2140	PSYCHOLOGICAL SERVICES	1,339,986.80	65,004.52	.00	280,236.33	1,059,750.47	20.91
2141	IDEA PSYCH SERVICES	.00	.00	.00	.00	.00	.00
2160	SOCIAL WORK	441,127.00	14,588.75	.00	31,230.13	409,896.87	7.08
2170	STUDENT ACCOUNTING SERV	172,064.00	9,045.54	.00	43,485.93	128,578.07	25.27
2190	OTHER STUDENT SERVICES	139,738.00	28,028.68	.00	29,569.76	110,168.24	21.16
2199	OTHER STUDENT SERV	2,197,340.78	.00	.00	.00	2,197,340.78	.00
2200	STAFF SUPPORT SERV	3,000.00	.00	.00	.00	3,000.00	.00
2241	COMPR-ASSIST INSTR SUPPD	1,763,879.73	507,664.26	301,857.24	658,046.70	803,975.79	54.42
2250	SCHOOL LIBRARY SERVICES	624,003.72	29,886.11	5,679.47	59,517.34	558,806.91	10.45
2260	INSTR & CURRIC DEVEL	1,486,522.92	70,101.61	.00	286,734.64	1,199,788.28	19.29
2261	INSTR & CURR - SPED	893,843.75	45,913.76	.00	188,223.86	705,619.89	21.06
2270	INSTRUCTIONAL STAFF DEVE	428,901.00	127,617.95	5,638.75	128,326.20	294,936.05	31.23
2271	INSTRUCT STAFF DEV SERV	3,000.00	90.00	.00	90.00	2,910.00	3.00
2280	NON-PUBLIC SUPPORT SERV	.00	.00	44,343.17	.00	-44,343.17	.00
2299	OTHER INSTR STAFF SERV	2,207,299.54	.00	.00	.00	2,207,299.54	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2300	BOARD SERVICES	.00	.00	.00	.00	.00	.00
2310	BOARD SERVICES	90,750.00	488.41	.00	2,305.87	88,444.13	2.54
2320	BOARD TREASURER SERVICES	.00	.00	.00	.00	.00	.00
2330	TAX ASSESS & COLLECT SER	612,226.38	2,070.19	5,750.00	8,280.76	598,195.62	2.29
2350	LEGAL SERVICES	180,000.00	.00	20,000.00	.00	160,000.00	11.11
2360	OFFICE OF THE SUPER	445,133.78	23,598.89	.00	58,226.90	386,906.88	13.08
2380	OFFICE OF PRINCIPAL SERV	4,010,100.64	213,684.99	7,306.15	885,485.86	3,117,308.63	22.26
2390	OTHER ADMINISTRATION SER	20,221.00	.00	.00	.00	20,221.00	.00
2399	OTHER ADMIN SERVICES	2,768,241.26	.00	.00	.00	2,768,241.26	.00
2420	MEDICAL SERVICES	10,500.00	.00	5,000.00	.00	5,500.00	47.62
2430	DENTAL SERVICES	3,500.00	.00	2,000.00	.00	1,500.00	57.14
2440	NURSING SERVICES	1,278,192.86	36,068.56	32,372.60	68,159.09	1,177,661.17	7.87
2499	OTHER HEALTH SERVICES	751,933.34	.00	.00	.00	751,933.34	.00
2510	FISCAL SERVICES	.00	.00	.00	.00	.00	.00
2511	SUPERVISION FISCAL SERV	350,106.89	25,505.36	1,851.63	69,317.61	278,937.65	20.33
2515	FINANCIAL ACCOUNTING SER	464,941.15	20,352.40	.00	84,443.02	380,498.13	18.16
2540	PRINT PUB & DUPL SERV	83,447.60	1,267.78	2,300.00	3,673.67	77,473.93	7.16
2599	OTHER SUPP SERV BUSINESS	501,313.76	.00	.00	.00	501,313.76	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2611	SUPER OPER MAINT PLANT	.00	7,624.00	.00	30,508.79	-30,508.79	.00
2619	SUPER OPER MNT PLANT OTH	265,286.96	8,020.66	27,000.00	29,623.45	208,663.51	21.34
2621	OPER BUILDING SERV CUST	2,957,768.23	194,326.02	41,032.82	557,330.70	2,359,404.71	20.23
2622	OPER BUILDING SERV MECH	1,313,811.84	79,540.95	209,744.31	167,059.87	937,007.66	28.68
2630	CARE UPKEEP GROUNDS SERV	556,641.76	28,419.20	38,141.99	44,495.69	474,004.08	14.85
2660	SECURITY SERVICES	324,701.90	.00	95,760.00	.00	228,941.90	29.49

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2690	UTILITIES	2,056,416.46	172,326.55	1,153,000.00	172,326.55	731,089.91	64.45
2699	OTHER OPER & MAINT SERV	2,391,055.96	.00	.00	.00	2,391,055.96	.00
2700	STUDENT TRANSPORATION	154,498.67	.00	.00	.00	154,498.67	.00
2710	SUPER STUDENT TRANSP SER	.00	.00	.00	.00	.00	.00
2719	SUPER STU TRANS SERV O	475,954.82	11,849.11	.00	43,077.48	432,877.34	9.05
2720	VEHICLE OPERATION SERV	3,244,912.63	60,553.71	.00	173,314.91	3,071,597.72	5.34
2730	MONITORING SERVICES	947,641.47	37,742.81	.00	94,390.19	853,251.28	9.96
2740	VEHICLE SERV MAINT SERV	1,245,237.28	38,430.28	309,666.85	73,646.66	861,923.77	30.78
2745	MACHINERY SERVICING	.00	.00	.00	.00	.00	.00
2790	OTHER STUDENT TRANSP SER	850,500.00	.00	.00	.00	850,500.00	.00
2799	OTHER STU TRANS SERV	2,803,050.58	12,713.00	143,287.00	12,713.00	2,647,050.58	5.57
2800	SUPPORT SERV CENTRAL	1,500.00	.00	.00	.00	1,500.00	.00
2823	PUBLIC INFORMATION SVCS	4,625.00	.00	.00	.00	4,625.00	.00
2830	PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00
2831	SUPER STAFF SERV HEAD	179,383.00	9,589.76	.00	13,818.84	165,564.16	7.70
2832	RECRUITMENT PLACEMENT SE	391,118.67	15,450.83	18,059.25	51,634.64	321,424.78	17.82
2899	OTHER SUPP SERV CENTRAL	286,474.88	.00	.00	.00	286,474.88	.00
2900	FRINGEB & OTHER SUPP SER	484,907.25	152,591.60	.00	152,591.60	332,315.65	31.47
3100	FOOD SERVICES	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	904,614.00	22,351.92	16,305.92	45,236.92	843,071.16	6.80
3210	FOOTBALL	68,905.00	.00	702.70	.00	68,202.30	1.02
3211	COMMENCEMENT	.00	.00	.00	.00	.00	.00
3212	SWIMMING	8,000.00	.00	.00	.00	8,000.00	.00
3214	BASKETBALL - MEN	19,000.00	.00	.00	.00	19,000.00	.00
3215	BASKETBALL - WOMEN	11,350.00	300.00	.00	300.00	11,050.00	2.64
3216	WRESTLING	11,000.00	.00	.00	.00	11,000.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3218	INDOOR TRACK	2,500.00	.00	.00	.00	2,500.00	.00
3220	SOCCER - MEN	7,000.00	.00	.00	.00	7,000.00	.00
3221	SOCCER - WOMEN	5,000.00	.00	.00	.00	5,000.00	.00
3222	BASEBALL	8,500.00	.00	.00	.00	8,500.00	.00
3223	SOFTBALL	11,250.00	.00	.00	.00	11,250.00	.00
3224	LACROSSE	5,250.00	.00	.00	.00	5,250.00	.00
3225	FIELD HOCKEY	4,450.00	.00	.00	.00	4,450.00	.00
3226	TRACK - MEN	11,500.00	.00	.00	.00	11,500.00	.00
3227	TRACK - WOMEN	11,500.00	.00	.00	.00	11,500.00	.00
3228	TENNIS	1,000.00	.00	1,037.67	.00	-37.67	103.77
3229	CROSS COUNTRY	3,350.00	300.00	1,060.00	300.00	1,990.00	40.60
3230	VOLLEYBALL	11,250.00	.00	.00	.00	11,250.00	.00
3231	GOLF	8,500.00	.00	.00	.00	8,500.00	.00
3232	CHEERLEADERS	1,750.00	.00	651.45	.00	1,098.55	37.23
3233	BOWLING	4,500.00	.00	.00	.00	4,500.00	.00
3234	OTHER FALL SPORTS	.00	.00	.00	.00	.00	.00
3235	GIRLS FLAG FOOTBALL	1,000.00	.00	.00	.00	1,000.00	.00
3236	OTHER WINTER SPORTS	.00	.00	.00	.00	.00	.00
3238	OTHER SPRING SPORTS	.00	.00	.00	.00	.00	.00
3240	MURAL ARTS	250.00	.00	.00	.00	250.00	.00
3250	MARCHING BAND	14,000.00	.00	.00	.00	14,000.00	.00
3252	DRUM LINE / COLOR GUARD	.00	.00	.00	.00	.00	.00
3254	OTHER INSTRUMENTAL	1,000.00	.00	.00	.00	1,000.00	.00
3256	CHORAL GROUPS	500.00	.00	.00	.00	500.00	.00
3258	DRAMA PRESENTATIONS	.00	.00	.00	.00	.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 10 - GENERAL FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3270	STUDENT GOVERNMENT	750.00	.00	.00	.00	750.00	.00
3272	STUDENT OF THE MONTH	1,500.00	.00	.00	.00	1,500.00	.00
3274	HONOR SOCIETY	500.00	.00	.00	.00	500.00	.00
3276	OTHER SERVICE CLUBS	5,000.00	.00	.00	.00	5,000.00	.00
3277	BHS DEBATE	.00	.00	.00	.00	.00	.00
3278	ROBOTICS	.00	.00	.00	.00	.00	.00
3280	ALL OTHER ACTIVITIES	35,000.00	.00	.00	.00	35,000.00	.00
3299	STUDENTBODY ACTIVITY ACC	310,223.00	.00	.00	.00	310,223.00	.00
3300	COMM SERV/PARENT INVOLVE	.00	.00	8,350.21	.00	-8,350.21	.00
3301	SWIMMING PROGRAM	125,000.00	6,847.87	.00	24,171.66	100,828.34	19.34
3302	SAFETY SERVICES	.00	.00	.00	.00	.00	.00
3399	OTHER COMMUNITY SERV	52,689.00	.00	.00	.00	52,689.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
5110	DEBT SERVICE	8,119,189.00	.00	.00	.00	8,119,189.00	.00
5130	BASIC ED FUND REVISION	.00	8,750.00	.00	8,750.00	-8,750.00	.00
5230	CAPITAL PROJ FUND TRANSF	.00	.00	.00	.00	.00	.00
5250	FOOD SERV FUND TRANSFERS	.00	.00	.00	.00	.00	.00
5251	FOOD SERV TRANSFERS	.00	.00	.00	.00	.00	.00
5800	SUSPENSE ACCOUNT	.00	482,347.27	181,401.57	498,388.55	-679,790.12	.00
5900	BUDGETARY RESERVE	9,587,861.00	.00	.00	.00	9,587,861.00	.00
TOTAL	GENERAL FUND	195,328,195.85	9,168,886.68	23,589,111.64	14,204,386.05	157,534,698.16	19.35

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 21 - STUDENT SPONSORED ACT FD

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
3200	STUDENT ACTIVITIES	.00	48,003.11	.00	48,003.11	-48,003.11	.00
TOTAL	STUDENT SPONSORED ACT FD	.00	48,003.11	.00	48,003.11	-48,003.11	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 22 - CAPITAL RESERVE

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1100	INSTRUCTION	.00	17,951.57	.00	17,951.57	-17,951.57	.00
1158	MUSIC	.00	.00	.00	.00	.00	.00
2241	COMPR-ASSIST INSTR SUPPD	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2630	CARE UPKEEP GROUNDS SERV	.00	.00	.00	.00	.00	.00
2700	STUDENT TRANSPORATION	.00	.00	.00	.00	.00	.00
2720	VEHICLE OPERATION SERV	.00	.00	.00	.00	.00	.00
2740	VEHICLE SERV MAINT SERV	.00	.00	.00	.00	.00	.00
3200	STUDENT ACTIVITIES	.00	.00	.00	.00	.00	.00
3216	WRESTLING	.00	.00	.00	.00	.00	.00
4100	SITEACQUSERV-ORIG&ADDNTL	.00	.00	.00	.00	.00	.00
4200	EXISTING SITE IMPROVSERV	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	.00	.00	.00	.00	.00
TOTAL	CAPITAL RESERVE	.00	17,951.57	.00	17,951.57	-17,951.57	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 32 - 2025 BOND FUND

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2390	OTHER ADMINISTRATION SER	.00	.00	.00	.00	.00	.00
2600	OPER & MAINT PLANT SERV	.00	.00	.00	.00	.00	.00
2619	SUPER OPER MNT PLANT OTH	.00	10,458.00	.00	10,458.00	-10,458.00	.00
2660	SECURITY SERVICES	.00	.00	.00	.00	.00	.00
4400	ARCH&ENGIN-SERV-IMPROV	.00	.00	.00	.00	.00	.00
4600	EXISTING-BUILD-IMPROVSER	.00	.00	37,270.00	.00	-37,270.00	.00
5110	DEBT SERVICE	.00	.00	.00	.00	.00	.00
TOTAL	2025 BOND FUND	.00	10,458.00	37,270.00	10,458.00	-47,728.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 2/27

FUND - 51 - FOOD SERVICES

FUNCTION	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2511	SUPERVISION FISCAL SERV	.00	.00	.00	.00	.00	.00
2621	OPER BUILDING SERV CUST	.00	.00	.00	.00	.00	.00
2690	UTILITIES	.00	.00	.00	.00	.00	.00
3100	FOOD SERVICES	.00	64,933.32	1,347,515.33	151,232.66	-1,498,747.99	.00
TOTAL	FOOD SERVICES	.00	64,933.32	1,347,515.33	151,232.66	-1,498,747.99	.00
TOTAL REPORT		195,328,195.85	9,310,232.68	24,973,896.97	14,432,031.39	155,922,267.49	20.17

Policy Number	810.1
Title	School Bus Drivers and School Commercial Motor Vehicle Drivers
Version	v1 · 6/25/2026 · DRAFT

School Bus Drivers and School Commercial Motor Vehicle Drivers

Note: This policy refers to school bus and commercial motor vehicle drivers only. Policy 810.3 applies to drivers of school vehicles used to transport students which do not qualify as a school bus or commercial motor vehicle.

PurposeBC 5/14. Accept as is from PSBA. We do not have this policy.

The Board recognizes that an employee must be fit to operate a school bus and commercial motor vehicle to ensure the health and safety of students being transported. The Board also recognizes that an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

A **covered driver** shall include any district employee who drives, operates or is in the actual physical control or movement of a school bus or a commercial motor vehicle owned, leased or operated by the school district. The term includes drivers and mechanics who operate such vehicles, including full-time, regularly employed individuals; leased drivers; and independent owner-operator contractors who are directly employed by or under lease to the district or who operate a bus or commercial motor vehicle owned or leased by the district.[1]

Commercial motor vehicle - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the vehicle:[1]

1. Has a gross combination weight rating or gross combination weight of 26,001 or more pounds, whichever is greater, inclusive of towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater;

2. Has a gross vehicle weight rating or gross vehicle weight of 26,001 or more pounds, whichever is greater;

3. Is designed to transport sixteen (16) or more passengers, including the driver; or

4. Is transporting hazardous materials and is required to be placarded.

Driving - operating a commercial motor vehicle or motor carrier vehicle on a highway, with the motor running, including while the commercial motor vehicle or motor carrier vehicle is temporarily stationary because of traffic, a traffic control device or other momentary delay. The term does not include operating a commercial motor vehicle or motor carrier vehicle with or without the motor running if the driver moved the vehicle to the side of or off of a highway and halted in a location where the vehicle can safely remain stationary.[2][3][4]

Electronic device - an electronic device includes, but is not limited to, a cellular telephone, personal digital assistant, pager, computer or any other device used to input, write, send, receive or read text.[3]

Mobile telephone - a mobile communication device which uses a commercial mobile radio service.[4]

Safety-sensitive functions include all on-duty functions performed from the time a driver begins work or is required to be ready to work until **the driver** is relieved from work and all responsibility for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; and performing other requirements related to accidents.[1]

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[5]

Texting - manually entering alphanumeric text into or reading text from an electronic device. The following shall apply:[3]

1. The term includes, but is not limited to, short message service, emailing, instant messaging, a command or request to access an Internet web page, pressing more than a single button to initiate or terminate a voice communication using a mobile telephone or engaging in any other form of electronic text retrieval or entry, for present or future communication.

2. The term does not include:

   a. Inputting, selecting or reading information on a global positioning system or navigation system.

   b. Pressing a single button to initiate or terminate a voice communication using a mobile telephone.

   c. Using a device capable of performing multiple functions, including, but not limited to, fleet management systems, dispatching devices, citizens band radios and music players, for a purpose that is not prohibited by law.

Use a handheld mobile telephone or other electronic device –[4]

1. Using at least one (1) hand to hold a mobile telephone to conduct a voice communication.

2. Dialing or answering a mobile telephone by pressing more than a single button.

3. Reaching for a mobile telephone in a manner that requires a driver to maneuver so that the driver is no longer in a seated driving position, restrained by a seat belt.

Authority

The Board shall implement a drug use and alcohol misuse prevention program for employees who are required to hold a commercial driver's license and who perform safety-sensitive functions in accordance with federal and state laws and regulations.[6][7][8][9]

All contracted transportation providers shall implement a drug use and alcohol misuse prevention program in accordance with federal law and regulations. **[10]**

Covered drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school bus and commercial motor vehicle operation.

The Board prohibits covered drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school bus or commercial motor vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.[2][3][11][12]

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which include the following components:

1. Selecting and contracting with a qualified medical review officer, substance abuse professional, a certified laboratory and other service agents as necessary.[13]

2. Establishment of procedures for required testing of covered drivers.[14]

3. Maintenance of the confidentiality of all aspects of the testing process.[8]

4. Delegation of responsibility for monitoring employee compliance with the provisions of Board policy and administrative regulations, including, but not limited to, an annual query of the Federal Motor Carrier Safety Administration's Commercial Driver's License Drug and Alcohol Clearinghouse.[15]

5. Designation of an employee responsible for receiving and handling results of drug and alcohol tests.[16]

6. Implementation of procedures for the query, preparation, maintenance, reporting, retention and disclosure of records, as required by law.[15][17]

7. Distribution to affected employees of information and materials relevant to Board policies and administrative regulations regarding drug and alcohol testing.[18]

8. Distribution to affected employees of information and materials relevant to individuals or organizations that can provide counseling and treatment for drug and/or alcohol problems.

The Superintendent or designee shall provide each driver, upon hire or transfer, with:

1. This policy and its accompanying administrative regulations; and[18]

2. Educational materials that explain the state and federal requirements related to misuse of alcohol and use of controlled substances.[18]

The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.[18]

The Board designates the

{ } Superintendent

{ } Assistant Superintendent

{ } Director of Transportation

{x } Director of Human Resources

{ } Other _____

to be the contact person for questions about the drug use and alcohol misuse program.[18]

Guidelines

Employment Requirements

All covered drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor. **[10]** [19][20][21][22] **[23]**

Prior to employment by the district as a covered driver or transfer to a covered driver position, the district shall obtain the following information in accordance with federal and state laws and regulations:

1. Alcohol and drug testing information from previous U.S. Department of Transportation-regulated employers during the past three (3) years with the covered driver's written consent.[15][24][25][26]

2. Commercial motor vehicle employment information for the past ten (10) years.[27][28]

Additional Documentation -

Prior to employment by the district as a covered driver or transfer to a covered driver position, and at least once each school year, the Superintendent or designee shall:

1. Obtain a copy of a valid commercial driver's license indicating the appropriate endorsements from the covered driver**, or authorize the applicable legal exemption in cases of emergency**;[29]

2. Obtain a copy of a Commonwealth of Pennsylvania School Bus Driver's Physical Examination Form from the covered school bus driver;[30]

3. Obtain a copy of a current Pennsylvania School Bus Endorsement card from the covered school bus driver;[30]

4. Review each covered driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a commercial motor vehicle.[31][32]

Prior to employment by the district as a covered driver or transfer to a covered driver position, and every two (2) years, the Superintendent or designee shall obtain a valid Medical Examiner's Certificate, if applicable.[33]

Reporting Requirements -

Covered drivers shall report misconduct in accordance with Board policy 317 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor. **[10]** [20][21] **[34]**

Covered drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school bus or commercial motor vehicle.[35]

Covered drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery."[35]

A covered driver **arrested,** charged with or issued a citation for violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee

{x } and the contract carrier

in writing

{x } before the end of the next business day

{ } within seventy-two (72) hours

{ } within thirty (30) days

following the driver's arrest, charge or receipt of citation. Notice is required no matter what type of vehicle the driver was driving.**[28]**

An employee who has provided timely notification of an arrest, citation or charge shall not be terminated or otherwise disciplined by the district

{x } or contract carrier

based solely on the allegations underlying the arrest, citation or charge reported by the employee. Termination or other disciplinary action based on the underlying misconduct may be taken only where there has been a conviction of the violation, or where there is independent evidence of the underlying misconduct warranting termination or other discipline. This shall not preclude suspension, reassignment or other action pending resolution of the charges reported by the employee, nor disciplinary action up to and including termination for failure to provide timely notice of an arrest, citation or charge. [10] [28] [34]

A covered driver who is convicted of violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee

{x } and the contract carrier

in writing of the conviction within **fifteen (15)** days of the date of conviction**.** Notice is required no matter what type of vehicle the driver was driving.[27][28]

Any covered driver whose operating privilege is suspended, revoked or canceled by any state, who loses the privilege to drive a school bus or commercial motor vehicle in any state for any period, or who is disqualified from driving a school bus or commercial motor vehicle for any period, shall notify the Superintendent or designee

{x } and the contract carrier

immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.[27][28]

Failure to comply with the reporting requirements may result in disciplinary action, up to and including termination**, in accordance with applicable law, regulations and Board policy.** [10] [34]

Controlled Substances and Alcohol

Drug and Alcohol Testing -

The district shall require covered drivers to submit to the following drug and alcohol tests in accordance with state and federal laws and regulations: pre-employment, random, post-accident, reasonable suspicion, return-to-work and follow-up.[6][7][8][14][36]

Prohibited Conduct -

Covered drivers shall not use medical marijuana products.

Covered drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.

A covered driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school bus or commercial motor vehicle under the following circumstances:

1. While using or while having any amount of alcohol present in the body, including medications containing alcohol.[30][37][38]

2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances.[35][39][40]

3. After consuming alcohol or a controlled substance within the previous eight (8) hours for school bus drivers and within the previous four (4) hours for commercial motor vehicle drivers.[30][41]

An exception shall be made for therapeutic use of prescribed controlled substances used by a covered driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school bus or commercial motor vehicle.[35]

A covered driver required to take a post-accident test shall not use alcohol for eight (8) hours following the accident, or until **the driver** undergoes a post-accident test, whichever occurs first.[42]

A covered driver shall not refuse to submit to a required test for drugs or alcohol.[1][36][43][44]

Consequences/Discipline -

The district shall remove a covered driver from performing safety-sensitive functions under the following circumstances:

1. A verified positive drug test result;[45][46]
2. A verified adulterated or substituted drug test result;[45][46]
3. An alcohol test result of 0.04 or higher; or[46][47]
4. A refusal to submit to a post-accident, random, reasonable suspicion, return-to-duty or follow-up test.[43]

The district shall place a school bus driver who drives, operates or is in physical control of a school bus out of service for thirty (30) days if the school bus driver has any detectable amount of alcohol in **their** system.[36][38]

The district shall remove a commercial motor vehicle driver who is tested and is found to have an alcohol concentration of 0.02 or greater but less than 0.04 until the start of the driver's next regularly scheduled duty period that is at least twenty-four (24) hours following administration of the test.[48]

A covered driver employed by the district who violates Board policy or administrative regulations and tests positive for drugs or alcohol shall be subject to disciplinary action, up to and including termination, and shall be provided with a list of qualified substance abuse professionals.

Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action for a covered driver who violates Board policy or administrative regulations. Nothing in this policy shall limit the Board's authority to impose discipline, including discharge.

If the district permits a covered driver who has been removed from performing safety-sensitive functions to return to a safety-sensitive function, the district shall ensure that the covered driver has been evaluated by a qualified substance abuse professional and has successfully completed the return-to-duty process before returning to a safety-sensitive function.[46][49]

Maintenance of Records

The district shall maintain records of its drug use and alcohol misuse prevention program in compliance with federal regulations, and in accordance with the district's records retention schedule.[15][17][50][51] **[52]**

Drug and alcohol records shall be confidential and shall only be released in accordance with applicable law.[53][54][55]

Statistical records and reports shall be maintained and made available to the Federal Highway Administration for inspection or audit in accordance with federal regulations.[53][56]

Acknowledgment of Receipt

Each covered driver shall sign a statement certifying that **they have** received a copy of this policy and its accompanying administrative regulations.[18]

The district shall keep the original signed statement in the personnel file of the covered driver employed by the district and provide a copy to the driver.[18]

Training

Covered drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which covered drivers should also receive that training.[57]

The district shall ensure that employees who supervise covered drivers receive at least sixty (60) minutes of training on alcohol misuse and at least sixty (60) minutes of training on controlled substances use. Such training shall include the physical, behavioral, speech, and performance indicators of probable alcohol misuse and drug use.[58]

NOTES:

The Department of Transportation's Drug and Alcohol Testing Regulation – 49 CFR Part 40, at 40.151(e) – does not authorize "medical marijuana" under a state law to be a valid medical explanation for a transportation employee's positive drug test result.

Qualifications of bus drivers – 1361, 1365, Title 67 Sec. 71.1 et seq.

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Footnotes

[1] 49 CFR 382.107
law.cornell.edu
law.cornell.edu
Legal Reference
View source

[2] 49 CFR 392.80
law.cornell.edu
law.cornell.edu
Legal Reference
View source

[3] 75 Pa. C.S.A. 1621
palegis.us
palegis.us
Legal Reference
View source

[4] 75 Pa. C.S.A. 1622
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BENSALEM TOWNSHIP SCHOOL DISTRICT

STUDENT/PARENT HANDBOOK 2026-2027

ENGAGED · CONNECTED · STRONG

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Victoria Velazquez, Ed.D., Interim Superintendent
Carolyn Riley, School Board Secretary
John Steffy, School Board Treasurer
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Non-Discrimination Statement

Bensalem Township School District is an equal opportunity education facility and employer. It does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability, and any other protected classification. The following individuals have been designated to handle inquiries regarding non-discrimination policies and serve as the District's Title IX Coordinator: Director of Human Resources for employment-related discrimination matters and the Assistant to the Superintendent of Special Services for student-related discrimination matters. Both are located at the District Administration Building at 3000 Donallen Drive, Bensalem, Pennsylvania. The Human Resources Office and the Special Services Office can be contacted at 215-750-2800, ext.4002 and 4010, respectively.

In addition, it is the policy of the school district to provide an education and employment environment free from all forms of intimidation, abuse, hostility, offensive behavior, sexual harassment, and unlawful discrimination. For questions or a copy of these policies and the complaint process, contact the Office of the Superintendent at 215-750-2800, ext. 4100.

Additional information concerning non-discrimination may be obtained via the Office for Civil Rights (OCR) @ www.ed.gov. The address and phone number for the office that serves your specific area may be obtained at 1-800-421-3481.

BENSALEM TOWNSHIP SCHOOL DISTRICT
STUDENT/PARENT HANDBOOK

The Student/Parent Handbook is made available to all families through the school district website. Parents/guardians understand that it is their responsibility to review the handbook. Continued enrollment and participation in school activities serve as implied acknowledgement that the parent/guardian agrees to follow all policies, procedures, and expectations outlined in the handbook.

In order to alleviate the number of forms parents/guardians are asked to sign in the beginning of the year, we want you to know:

- If you **DO NOT** grant permission for pictures, videotapes, or other images of your child to be released to local newspapers, television, or other media such as school district web pages or newsletters, please make the request in writing to your building principal.

- If you would like prior notification of any pesticide application in your child's school, please make the request in writing to your building principal.

- Parents/guardians of juniors or seniors, who **DO NOT** want student information disclosed to military recruiters, please put your request in writing and send it to the high school principal.

- If you **DO NOT** want directory information released, please put your request in writing to your building principal.

- It is important that your student's emergency medical information card be completed in its entirety and returned immediately. Should your student have an accident, this information is necessary to reach parents/guardians. Failure to return cards will result in student's loss of privileges.

- There may be an opportunity for your student to take a local/county/state survey during the school year. If you **DO NOT** wish your student to participate, please notify your school principal.

Thank you for your cooperation.

Any changes necessary to the Student/Parent Handbook during the course of the school year will be posted on the district website in order to inform the community and take effect immediately.

Table of Contents

Letter from the Interim Superintendent 1
Bensalem Township Mission Statement 2
General Information 2
School Closing Information 2
School District Information 2
Safe2Say 2
Daily School Schedules 2
Volunteers 3
Food Services 3
Student Wellness 5
School District and Township Collaboration 5
Video Surveillance 5
School Visitors 5
Student Services 6
Home Education Program 6
Library Services 6
School Counseling Services 6
Child Abuse 7
Social Work Services 7
Bullying 7
Student Assistance Program (SAP) 7
Mental Health Team 7
CHIP Insurance 8
Health Services 8
Emergency Contact 8
Accidents/911 Calls 9
Immunizations 9
Physical and Dental Examinations 10
Health Screenings 10
Medications 11
Automatic External Defibrillator (AED) 12
Student Rights and Responsibilities 12
Student Parking Passes 12
Student Dress and Grooming 12
Care of Textbooks/School Property 13
Student Expression/Distribution and Posting of Materials 13
Dating Violence 13
Searches 13
Tobacco & Vaping Products 14

Controlled Substances/Paraphernalia 14
Discrimination/Title IX Sexual Harassment Affecting Students 14
Hazing 15
Student Records 15
Corporal Punishment 16
Due Process 16
Suspension from School 18
Expulsion 18
Residency 21
Attendance Responsibilities 22
Excused/Lawful Absence 22
Parental Notice of Absence 23
Make Up Work Due to Legal Absences 23
Absences Due to Educational Trips During the School Year 24
Student Withdrawal for Unapproved Trip 24
Request for Early Dismissal 24
Homebound Instruction 25
Academic Responsibilities 25
Homework 25
Review of Instructional Materials by Parents/Guardian and Students 25
Exemption From Instruction 25
Program of Student Assessment 26
Graduation and Promotion Policy 26
Behavioral Responsibilities/Student Code of Conduct 28
General Disruption(s) of the School Day 29
Academic Integrity 30
Responsible Use of Technology 30
District Social Media 31
Technology Fee 31
Co-Curricular Responsibilities 31
Philosophy 31
Eligibility 31
Code of Conduct 31
Transportation 32
School Bus Behavior 32
Transporting Musical Equipment and Other Large Items 32
Policy for Cell Phone Usage on Bus 32
Surveillance 33
Field Trips 33
Activity Buses 33

Special Education 33
Confidentiality 33
Child Find 33
Notice to Parents 34
Evaluation Process 35
Consent 35
Program Development 35
Confidentiality of Information 35
Chapter 15 – Protected Handicapped Students/504 36
Gifted Education 37
Early Intervention Programs 37
Asbestos Management Plan Annual Notification Requirement 37
Annual School Calendar 38
Telephone Directory 39

Dear Bensalem Parents, Guardians, and Students:

Welcome to the 2026–2027 school year. On behalf of Bensalem Township School District, I am pleased to welcome both our returning families and those joining us for the first time. We are committed to providing a safe, supportive, and inclusive learning environment where every student has the opportunity to grow, achieve, and reach their full potential.

Our students continue to make us proud through their accomplishments in academics, the arts, athletics, and community service. Beyond their achievements in the classroom and extracurricular activities, they demonstrate kindness, compassion, and a commitment to making a positive difference in the lives of others.

Bensalem Township School District is dedicated to academic excellence, character development, and preparing students for success in an ever-changing world. We recognize that student success is built through a strong partnership among families, educators, students, and the community. By working together, we can provide meaningful learning experiences that support the growth of every child.

This Student/Parent Handbook contains important information regarding district policies, procedures, and student expectations. We encourage families to review the handbook carefully and discuss its contents with their child. If you have questions regarding any of the information contained in this handbook, please contact your child's principal.

Thank you for your continued support and partnership in your child's education. We look forward to a successful school year filled with learning, growth, and achievement for all students.

Respectfully,

Victoria Velazquez

Victoria Velazquez, Ed.D.

BENSALEM TOWNSHIP MISSION STATEMENT

Bensalem Township School District is a premier educational institution in Bucks County. We provide a first class education for the whole child that challenges and supports each student to discover a passion for learning while designing and achieving a personal vision of success.

Shared Values of the Bensalem Township School District:

- Each child has unique learning needs
- All students can learn and be successful
- Success in school can be defined in multiple ways
- Our success requires the collaborative support of the entire community
- Each member of our school community deserves mutual respect in a safe and healthy environment
- While the District maintains fiscal responsibility, decisions should be driven by students' needs and interests

You are encouraged to review school board policies by visiting www.bensalemsd.org, as this handbook does not include all policies or language.

GENERAL INFORMATION

School Closing Information (Emergency Closing #758)

Emergencies and inclement weather information is posted on our website at www.bensalemsd.org, on Facebook: @BensalemTownshipSchoolDistrict, on Twitter: @BensalemSchools, and on Bensalem Township School District's Education Channel, Comcast Cable Channel 28 and Verizon Fios 32.

School District Information

Information about our schools is available on our website at www.bensalemsd.org, on the District's Education Channel, Comcast Cable Channel 28, and Verizon Fios 32. The Informa-Line is also available for school district information by dialing 215-750-2800, option #6.

Have a Safety Concern? Safe2Say Something

Safe2Say is an anonymous tip line through the Office of the Attorney General in Harrisburg. A student/parent can contact the tip line anonymously to report a life safety concern. The tip will be triaged through the Harrisburg Crisis Center and dispersed to School District/Police Department where needed. Calling 911 should always be the first option in an immediate life safety event. Please call 1-844-723-2729.

Daily School Schedules (School Board Policy 804)

If your child arrives after his/her start time, they will be marked late.

High School	7:20 a.m. to 2:14 p.m.
Middle Schools	8:10 a.m. to 2:56 p.m.
Elementary Schools	9:00 a.m. to 3:41 p.m.

When a delayed school opening is declared, bus pickup and starting time will be delayed by one or two hours:

	1-hr. delay	2-hr. delay
High School	8:20 a.m.	9:20 a.m.
Middle Schools	9:10 a.m.	10:10 a.m.
Elementary Schools	10:00 a.m.	11:00 a.m.

Emergency Dismissal Times:

High School	11:15 a.m.
Middle Schools	12:00 p.m.
Elementary Schools	1:00 p.m.

Students are not to arrive on school property more than 15 minutes before school starts unless they are engaged in a scheduled school activity. There is no adult supervision before school starts.

The information below provides excerpts from School Board Policies. To view policies in their entirety, please visit the website, www.bensalemsd.org.

Volunteers (School Board Policy 916)
Bensalem Township School District recognizes that volunteers make valuable contributions in our schools. This policy requires background checks to be completed for specific levels of volunteerism and is intended to strengthen the safeguards we have in place for anyone whose service puts them in contact with our students. It is essential that we create and maintain the safest possible environment for our students, and this policy is part of that assurance and in full compliance with laws and guidelines mandated by the Commonwealth of Pennsylvania and the Pennsylvania Department of Education.

Food Services (School Board Policy 808)
A well-balanced breakfast and lunch are served daily in all of the school cafeterias. The monthly lunch and breakfast menus are on the website. Also, parents can download the SchoolCafe App on Apple & Android devices.

The district utilizes a streamlined system called School Cafe for families to:

- Apply for the free and reduced meals program
- Deposit monies and view student purchases
- View menus and nutritional information
- Access barcodes via the app at terminals

If a child's parents are out of work, laid off, or are having financial difficulties, they may apply for free or reduced priced lunch and breakfast at any time by filling out an application online at https://www.schoolcafe.com. You will need to set up an account with your child's student ID number. A new application needs to be completed every school year to continue benefits.

All Bensalem Township School District students have access to free breakfast and lunch everyday under the Community Eligibility Provision. All enrolled students at Bensalem Township School District that attend a Bensalem Township District school are eligible to receive a nutritional breakfast and lunch each school day at no charge. This covers one free breakfast and one free lunch per day. If the student would like to purchase a second meal they may do so at the following prices:

- Breakfast is $2.00 for all students
- Lunch is $3.00 for elementary students and $3.50 for secondary students.

Meal Charge Procedure

Any student that requests a breakfast or lunch must be provided one, regardless of whether or not they have funds either in hand or in their account.

Communications regarding money owed by a student for school meals shall be made to the student's parent/guardian through emails, text alerts, or phone calls. School staff may communicate directly to students in grades 9-12 who have a meal obligation. Such communication shall be made to the individual student in a discreet manner, in addition to communication with the parent/guardian.

- Charging a la carte items will not be permitted for any reason.
- Students may not purchase an a la carte item if they have a negative balance, even if they have cash for the item.
- Schools may only withhold meals from a student if they receive written direction from a parent or guardian.
- If a student qualifies for free or reduced meals, this pricing will *not* be retroactive. Any balance previously incurred prior to being approved for the Free or Reduced Meal Program will remain the responsibility of the parent or guardian and will be an obligation to the district.
- The district may restrict privileges or activities of students who owe money for student meals. The district may also use a collection agency if needed.
- It is a violation of the National School Lunch program to continue to provide free meals to students who are not eligible for free meals. If assistance is needed to complete applications, please call the Food Services Office.
- Gifts or donated funds are accepted by the Food Services Department for the purpose of offsetting delinquent student meal accounts.

PLEASE REMEMBER IT IS THE PARENT'S/GUARDIAN'S RESPONSIBILITY TO PROVIDE A CHILD WITH A MEAL OR THE MONEY TO PURCHASE A MEAL.

Release of Eligibility Information

Student meal status of Free, Reduced, or Paid will not be shared with any employee of the school district unless specific permission is given via a Disclosure Waiver Form. This form must be completed in its entirety, and the name or names of those you wish information to be given to must be listed on the form. The form is available on the website and completed forms must be submitted to the Food Services Department. If the form is not fully completed, it will be returned.

Student Wellness (School Board Policy 246)
The school district recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, and readiness to learn. The Food Services Department will encourage healthy choices by offering a variety of foods to students and staff.

Parents and staff are encouraged to offer a choice of healthy snacks during the school day. School day is defined as midnight prior to the start of school until thirty minutes after school dismisses. It is recommended for classroom parties/holiday celebrations that fresh fruits and vegetables, water, 100% fruit juice, or milk be provided as a choice, along with the standard party celebration foods. All food items sold as fundraisers on school property and available for sale during the school day must meet the district's wellness guidelines and will be reviewed by the principal of the school. The district's Food Services Coordinator shall assist the principal in determining the suitability of fundraising items in accordance with the guidelines.

School District and Township Collaboration
To ensure that both students and parents are aware of the required relationship between Bensalem Township School District and Bensalem Township Department of Public Safety, the Memorandum of Understanding between the two agencies is available for review at the Administrative Office.

Video Surveillance (School Board Policy 709.1)
Bensalem Township School District supports the use of video cameras throughout the district for the purpose of enhancing school safety and security. Our goals are to promote and foster a safe and secure teaching and learning environment for students and staff, to ensure public safety for community members who visit or use our school property and diminish the potential for personal and district loss or destruction of property.

School Visitors (School Board Policy 907)
Parents/guardians, adult residents, community agency personnel, and interested educators are welcome and encouraged to visit the schools. In order not to disrupt the teaching and learning process and to ensure student safety, all visitors must report to the office upon arrival at the building. Bensalem Township School District uses an electronic technology visitor identification program. This system enables building principals to gain a better understanding of who is attempting to gain access to the school, as well as to track those visitors and volunteers who routinely visit their building. Most notably, this system tracks all Registered Sexual Offenders (RSO) in the United States and alerts district/building administration when and if an RSO attempts to gain entry. Anyone not reporting to the office will be considered in violation of the trespass laws and may be reported to the authorities.

If any RSOs should attempt access into our schools, the system will identify them. Our protocol calls for an administrator to speak with the person. If the person has legitimate business in the school, escorted and limited access may be granted.

Upon entering a school, a visitor will proceed to the main office. The staff member will take the ID (acceptable photo ID cards are any state-issued driver's licenses or state-issued identification cards) and scan it into the system. The ID is compared to the RSO database. Once completed, a

visitor's badge will be issued with the person's name and photo, the date, the time, and the destination in the building for the visit. Before the visitor leaves the building, they must return the badge to the main office and an entry will be made.

STUDENT SERVICES

Home Education Program (School Board Policy 137)

The district follows all regulations regarding home schooling pursuant to Section 13-1327.1 of the Pennsylvania Public School Code.

Library Services

Librarians provide reference services, classroom support, and teach lessons concerning information literacy skills, literature appreciation, and the ethics of information technology. The district's libraries provide appropriate books, magazines, audio-visual, and online materials related to the curriculum and student interests. Students are encouraged to use the library for recreational and informational reading, research, and cultural enrichment. Students are responsible for using library technology responsibly, returning library materials on time, paying for lost materials, and paying library late fees on the secondary level.

School Counseling Services (School Board Policy 112)

School counselors are certified and hold at least a master's degree. They provide a myriad of services to students. These services are related to academic, vocational, or personal issues, and may include the following:

- Counsel students individually or in groups
- Consult with teachers, parents, and administrators
- Attend parent-teacher conferences
- Help teachers with classroom concerns
- Coordinate classroom activities
- Provide crisis intervention
- Assist in the development of positive self-concept
- Help students learn to make good decisions
- Connect parents and students with school and community resources
- Develop career awareness
- Facilitate transitions between elementary/middle/high school levels
- Communicate with parents about program opportunities for their children
- Identify academic remediation or acceleration needs
- Assist with parenting issues
- Arrange for homebound instruction
- Coordinate school-wide testing programs
- Interpret standardized testing results
- Refer students for special education evaluations
- Recognize students for academic accomplishment

Secondary counselors are also involved with course selection, scheduling concerns, and applications to the Bucks County Technical High School as well as applications to private

schools and colleges. School counselors are usually the best first contact to resolve a problem or concern.

Child Abuse (School Board Policy 806)
All school staff are mandated reporters and must notify Childline if they suspect that a child is being abused or neglected.

Social Work Services
School social workers provide services to students, families and communities in order to help students attain maximum benefits from the educational setting. The primary role of the social worker is to provide case management services to students and their families. They also do home visits, refer students/families to community agencies for additional resources, provide supportive counseling for individuals/families, and function as the liaison between school, home, and community resources. They receive their referrals from school counselors, nurses, administrators, and the Magisterial District Judge, and deal with the following issues:

Mental Health	Substance Abuse
Bereavement	Domestic Violence
Child Abuse/Neglect	Behavior Difficulties
Inadequate Health Care	Absenteeism
Pregnancy	Homelessness

Bullying (School Board Policy 249)
Bensalem values the safety of every student; therefore, district staff encourages and supports appropriate peer interactions through our bullying prevention initiative. Bullying occurs when one child or a group of children repeatedly hurt another child through words and/or actions. Bullying may involve physical aggression, such as fighting, shoving, or kicking; verbal aggression, such as name-calling and rumor spreading; and/or non-verbal aggression, such as intimidation, threatening gestures, and deliberate exclusion from a group or activity.

Student Assistance Program (SAP) (School Board Policy 236)
Specially trained school counselors, social workers, teachers, nurses, and administrators participate as a team to aid in the prevention of alcohol and other drug use or abuse among students. Also, the team works to identify and refer students with mental health issues. Behavior problems, absenteeism, a drop in grades or changes in friends are indicators that students *may* have problems related to substance abuse or mental health issues.

Referrals to the team come from anyone who is concerned about a student: teachers and other school staff, friends, parents, and also from students. **Students who violate our district drug and alcohol policy are always referred for an assessment.**

Mental Health Team
The mental health team is comprised of school counselors, nurses, social workers, and school psychologists and is chaired by the supervisor of pupil services. The team's purpose is multifaceted. In an emergency situation, they respond immediately as the crisis response team. On a daily basis, they serve as specialists in mental health, drug and alcohol, emotional or behavioral issues.

CHIP Insurance
Free and low-cost health insurance is available for children, newborn to age 19, through Pennsylvania's Children's Health Insurance Program (CHIP). For local assistance, call Children First at 215-563-5848.

Health Services
There is a nurse assigned to every Bensalem school. The nurse is prepared to treat minor ailments that occur during the current school day and do not require a Licensed Health Care Provider's attention. Injuries that occur outside of school should not be sent to the school nurse. The following symptoms *may* indicate a contagious illness, and you should consider keeping your child home if any of the following occur:

- Headache unrelieved by Tylenol or Motrin or any other headache relief medication
- Vomiting and/or diarrhea within the past 24 hours. Students should be vomit/diarrhea free for 24 hours before returning to school
- Sore throat lasting 2-3 days
- Yellow or green drainage from eyes or nose
- Rash
- Dizziness/chills/body aches

If a child has a temperature greater than 100.4, the student will be sent home and must remain home until fever free and symptom free for 24-hours without fever reducing medication. If the student presents with ill-like symptoms, it is at the nurse's discretion if they will be sent home.

If a child has head lice, a child can be readmitted to school after they have been treated and remain lice/nit free. It is the parent's responsibility to provide the name of the product used and date used to the school nurse. The parent should bring their child to the school nurse upon the child's return to school, prior to reporting to the classroom. The school nurse shall re-examine the child as needed for further infestation. To ensure that nits are killed after hatching, a second treatment is recommended 8-10 days after the first treatment.

Emergency Contact
All students MUST have an emergency card (either physical or electronic version) on file in the nurse's office with telephone numbers where a parent/guardian and family health care provider can be reached. It is very important that the card be filled out completely on both sides and signed. This information is used in case of emergency or illness and accompanies a child to the hospital if necessary. Special needs or health problems should be listed on the card. The card must also include a telephone number of a reliable friend, neighbor, or relative in the area who will be available in the event of an emergency and must be 18 years of age or older. **A student can only be released to people listed on the emergency card. Individuals will be asked to show a valid photo ID. These numbers must be kept up to date.**

Accidents/911 Calls
Should a student or staff member need ambulance/hospital services, a 911 call will be placed by the nurse/school administrator. When the ambulance is dispatched, a designated person from the school will accompany the ambulance and wait in the hospital until the student/staff member's family member arrives.

Immunizations
Proof of immunization must be presented at the time of registration. All immunizations must include the month, day, and year of administration. According to Pennsylvania State Law, all children are required to have the following immunizations before they enter school:

DIPHTHERIA AND TETANUS: Four (4) or more properly spaced doses of DTP, DtaP, Td or DT, or any combination of the three with one (1) dose administered on or after the fourth birthday

POLIO: Four (4) properly spaced doses of polio vaccine (4^{th} dose on or after the fourth birthday and at least 6 months after previous dose given

MEASLES (Rubella): Two (2) properly spaced doses of measles vaccine (preferably MMR) with the first dose administered at twelve (12) months or older

GERMAN MEASLES (Rubella): One (1) dose of rubella (preferably MMR) administered at twelve (12) months or older

MUMPS: Two (2) doses of mumps (preferably MMR) administered at twelve (12) months or older

HEPATITIS B: Three (3) properly spaced doses of Hepatitis B vaccine

VARICELLA (Chicken Pox): Two (2) doses of Varicella administered at twelve (12) months or older, laboratory evidence of the disease, or signed immunity statement

Children attending 7^{th} grade need the following: One (1) dose of tetanus, diphtheria, acellular pertussis (Tdap) (must be at 11-12 years of age); one (1) dose of meningococcal conjugate vaccine (MCV)

Children attending 12^{th} grade need the following: One (1) dose of meningococcal conjugate vaccine (MCV) on the first day of 12^{th} grade. If one dose was given at 16 years of age or older, that shall count as the twelfth grade does.

The vaccines required for entrance, 7th grade and 12th grade continue to be required each succeeding school year.

If a child does not have all the doses listed above, needs additional doses, and the next dose is medically appropriate, the child must receive that dose prior to attending school or risk exclusion. If the dose is not the final dose of the series, the child must also provide a medical plan (red and white card) for obtaining the required immunizations or risk exclusion.

Free immunizations are available at the Bucks County Department of Health during their immunization clinic which is held most Mondays throughout the year. For further information, please contact the Department of Health at 267-580-3510 or the school nurse at your child's school. **Immunizations subject to change per PA State Law.**

Physical and Dental Examinations

The Pennsylvania School Code requires physical and dental examinations. Physicals are state mandated in kindergarten, sixth and eleventh grades. Dental examinations are done in kindergarten, third and seventh grades. New students without examinations from previous schools will be required to have a physical and/or dental. Forms for private physical and dental examinations are mailed home and are given to parents at registration. Examination forms can be found on the district website.

- Physical forms must be signed and dated within one year of September 1 in the year the physical is due.
- Dental forms must be signed and dated within one year of September 1 in the year the dental is due.
- In mandated grades, if private physicals and dentals are not received by October 1st of the year they are due, students will receive school exams unless written documentation is received from the parent/guardian stating they only want private exams. Students requiring private exams may be excluded from all school activities, including trips, sports, extracurricular, activities, dances, etc., after October 1st until the mandated exams are received.

Health Screenings (School Board Policy 209)

Health screenings are required by the Pennsylvania School Code and are done by the health room staff. Parents who do not want their child screened by the nurse **must notify the nurse in writing each year.**

- Vision: every year, all grades
- Hearing: K, 1st, 2nd, 3rd, 7th, 11th (every year on students who have a previous history of ear problems)
- Height, weight and BMI (Body Mass Index): yearly
- Scoliosis: 6^{th} and 7^{th}
- Blood pressure: as needed
- Blood sugar: as needed
- Pulse Ox: as needed
- Peak flow monitoring for asthma students: as needed
- You will receive a referral letter if your child does not pass a screening.
- Students with medical conditions such as asthma, severe allergies, seizures, or diabetes are required to submit the district health update by October 1 of each new school year. Medication permission forms are required for all students with asthma and/or a severe allergy which requires an epi-pen by the October 1 deadline. Students who do not submit these forms by October 1 will not be permitted to participate in any school activities until the appropriate documentation is received.

Medications (School Board Policy 210)
The district shall not be responsible for the diagnosis and treatment of student illness. Administration of prescribed medication to a student during school hours in accordance with the direction of a parent or family health care provider will be permitted only when:

- Failure to take such medicine would jeopardize the health of the student.
- The student would not be able to attend school if the medicine was not available during school hours.
- For a child to receive medication while in school, or in school-sponsored activities, the following procedures must be followed:

    - An adult must bring all medications that are controlled by the federal narcotic act to school. If you have any questions about which medications fall under these guidelines, please contact the school nurse.
    - All medication must be brought to the health office. **IT IS A VIOLATION OF THE DISTRICT DRUG POLICY FOR STUDENTS TO CARRY, DISPENSE, OR SELF-ADMINISTER MEDICATION WITHOUT THE APPROPRIATE WRITTEN PERMISSIONS IN THE HEALTH OFFICE**.
    - Elementary: Parent/guardian or designee must bring medication to the school/health room nurse. Medication cannot be sent home with students.
    - Secondary: Student may bring medication (except controlled substances), along with the written permissions, to school. Student must take the medication to the health office upon arrival at school. Parent/guardian must sign a medication permission slip or send in a note giving school personnel permission to give the medication.
    - Prescription medication must be in a labeled pharmacy bottle with the child's name, medication, dose, and interval.
    - Non-prescription medication (over the counter) must be accompanied by written and signed instructions from a health care provider in addition to the parent permission slip.
    - Students may carry throat lozenges with a written parent permission slip co-signed by the nurse.
    - Students may carry self-administered asthma inhalers and/or Epi-Pens with written permission from the parent and health care provider.

- All medication/medical supplies must be picked up from the nurse's office at the end of the school year. If medication is not picked up, it will be disposed of.
- **Medications will NOT be given unless the required permissions are obtained.**

<u>Administration of Ibuprofen (Advil)/Acetaminophen (Tylenol)</u>:
Bensalem school nurses are able to give acetaminophen or ibuprofen at their discretion to students in school under the following conditions:

- Parents need to give authorization by initializing the back of the emergency card each year.
- The student is not allergic or had an adverse reaction to acetaminophen and/or ibuprofen.

- Acetaminophen or ibuprofen will not be administered following a head injury, during pregnancy, or to control temperature of 100.4 or higher.
- Acetaminophen or ibuprofen is not routinely administered during the 1st or last hour of the school day. The following doses of acetaminophen will be given only once during the school day:
    - Students under 12 years old – 325 mg (1 tablet)
    - Students 12 years or older – 650 mg (2 tablets)

Should a student not be able to participate in class and/or any activity, medical documentation may be required.

Administration of TUMS:
Bensalem Township School District nurses are able to administer TUMS at their discretion to students in school under the following conditions:

- Parent/guardian provide authorization by initialing the appropriate section on the emergency card each year.
- The student is not allergic or has had an adverse reaction to TUMS in the past.

Automatic External Defibrillator (AED) (School Board Policy 822)
Bensalem Township School District has purchased AEDs (defibrillators) for each school as part of the emergency system. The AEDs must be readily available and are kept in unlocked storage units. The storage units are clearly marked and are connected to an alarm system that will go off when the door is opened.

Unauthorized opening of the AED storage boxes will result in an automatic suspension of the student. Entry, theft, or damage to the defibrillators, emergency phone, or storage unit will be treated as a criminal offense and the police will be summoned immediately.

STUDENT RIGHTS AND RESPONSIBILITIES (School Board Policy 235)
NOTE: Students and Parents should be aware that RIGHTS and PRIVILEGES are two separate entities that should not be taken for granted. Students are required to fulfill certain responsibilities for their own education, which includes maintaining an acceptable attendance rate. Failure to do so could preclude them from such privileges, such as participation in field trips and field day events, proms, dances, Blue-Gray Night, and other extracurricular events.

Student Parking Passes
Parking on campus is a privilege extended to students who meet school expectations. Student drivers must secure a valid parking pass in order to park on campus. Parking passes may be revoked for attendance concerns, discipline concerns, or other violations of school expectations. The annual fee for a standard student parking pass is **$10**, and the fee for a **senior painted parking space is $50.** Fees will be assessed annually and are subject to change.

Student Dress and Grooming (School Board Policy 221)
All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance.

Care of Textbooks/School Property (School Board Policy 224)
It is the responsibility of every student to care for textbooks and school property. If any school property is damaged or lost, students will be charged for the replacement. NOTE: Unpaid obligations may result in the retention of report cards, transcripts and schedules. At the secondary level, students with outstanding obligations may lose the opportunity to participate in certain school activities.

Student Expression/Distribution and Posting of Materials (School Board Policy 220)
This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.

Dating Violence (School Board Policy 252)
The purpose of this policy is to maintain a safe, positive learning environment for all students that is free from dating violence. Dating violence is inconsistent with the educational goals of the district and is prohibited at all times.

Definitions
Dating partner shall mean a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term.[1]

Dating violence shall be defined as behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner.[1]

Complaint Procedure
When a student believes that they have been subject to dating violence, the student is encouraged to promptly report the incident, orally or in writing, to the:

- Building principal
- School counselor
- Classroom teacher

Searches (School Board Policy 226)
The school district acknowledges that students have the right to be secure in their person and property against unreasonable search and seizure. However, in order to maintain order and discipline, on occasion, the school authorities will search a student's person, locker, desk, or vehicle and will seize illegal, unauthorized, or contraband material discovered in the search. Student lockers will, from time to time, be randomly searched without prior notice to student upon the direction of the Superintendent or designee. Any illegal items found during the course of the search will be turned over to local law enforcement. In addition, random dog searches can be conducted at the secondary grade level without prior notice to students or parents upon the direction of the Superintendent or designee.

Tobacco and Vaping Products (School Board Policy 222)
The Board recognizes that tobacco and vaping products, including the product marketed as JUUL and other electronic cigarettes, present a health and safety hazard that can have serious consequences for users, non-users and the school environment. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including JUULs and other electronic cigarettes.

Controlled Substances/Paraphernalia (School Board Policy 227)
Situations and Responses
In any situation wherein a student demonstrates symptoms of possible drug/alcohol use (e.g. staggering, slurred speech, dazed appearance, incoherence, inability to respond) the following may occur:

Immediate Action
All standard health and first aid procedures will be followed. The student shall not be left alone. The school nurse and administrator shall be summoned immediately. If the student must be taken to a medical facility, student may be accompanied by the school administrator or authorized designee.

Notification of Parent/Guardian and SAP Team
Attempts will be made to contact the parent/guardian immediately by the principal or designee. A record of contacts shall be maintained by the principal or designee. The contact will include a description of the situation and symptoms. If the parent/guardian cannot be contacted, a decision to get medical attention for the student or to isolate the student from other students will be made by a school nurse and/or an administrator. The parent/guardian will be given the phone number of the approved outside agency/private consultant to schedule an assessment.

Investigation
If alcohol/drug use is indicated, the school administrator or designee shall be responsible for conducting a thorough investigation which may include a search according to policy.

Discipline
An informal hearing shall be conducted. If the student is found in violation of this policy, disciplinary action shall be applied in accordance with this policy. A confirmed drug/alcohol involvement will result in a mandated assessment.

Notification of Police
Refer to the current Memorandum of Understanding between Bensalem Township School District and Bensalem Township Department of Public Safety.

Discrimination/Title IX Sexual Harassment Affecting Students (School Board Policy 103)
The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.

Hazing (School Board Policy 247)
For purposes of this policy, hazing is defined as any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition of continued membership in, any organization.

Student Records (School Board Policy 216)
NOTICE OF IMPORTANT RIGHTS: Concerning the maintenance, access to, amendment, and disclosure of education records by Bensalem Township School District.

The full text of the Education Records Policy 216 of Bensalem Township School District is found on the district website and in the electronic district policy manual. This policy contains information of importance to students attending public schools and public school-sponsored programs. Several provisions of this policy warrant careful attention:

Designation of certain records containing personally identifiable information as "directory information." In Section 1.1 of this policy, the district designates certain kinds of information as "directory information." The district will provide this information to any interested person, including armed forces recruiters who request it without seeking consent from parents/guardians of the student or the student. If you do not want the district to disclose such information, you must notify the district in writing by the fifth day of the school term. Examples are:

- A playbill showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as wrestling, showing weight and height of team members

Your written notice must identify the specific types of directory information that you do not want the district to disclose without consent. If you fail to notify us in writing by the fifth day of the school term, we may release directory information upon request and without consent.

Disclosure of records containing personally identifiable information to other schools and institutions. Section 4.8(a) of this policy allows the district to disclose personally identifiable information concerning a student to an educational agency or institution at which the student seeks to enroll, intends to enroll, or is enrolled, or from which the student receives services, when that agency or institution requests such records, as long as the disclosure is for purposes related to the student's enrollment or transfer. Bensalem Township School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth

- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received

The most recent educational agency or institution attended, student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records with a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Access to records by school officials with a "legitimate educational interest." Section 4.6 of this policy allows school officials with a legitimate educational interest to have access to personally identifiable information without parent/guardian or student consent. In Section 1.8 of this policy, the district designates those persons who have a "legitimate educational interest" that would allow access to education records.

Complaints concerning alleged failure of the district to comply with the requirements of the Family Educational Rights and Privacy Act may be addressed to the United States Department of Education as follows:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student records that are no longer educationally relevant will be destroyed on an annual basis. For additional information regarding student records, please refer to school board policy 216.

Corporal Punishment (School Board Policy 218)
Corporal punishment may not be administered to any student in Bensalem Township School District. School authorities and teachers may use reasonable force:

- To quell a disturbance
- To obtain possession of weapons/dangerous objects
- For the purpose of self-defense
- For the protection of persons or property

Due Process
Bensalem Township School District recognizes the student's right to a free public education which may not be taken away without good cause. Students have the rights given to every citizen by the U.S. Constitution. These rights are protected through a procedure called "due process." This section defines due process and the procedure for filing a grievance.

Due Process ensures that a student has the right:

- To know the rules of the district and the consequences for violating those rules
- To know, prior to being suspended or expelled, the reason for such action
- To know the nature of the evidence against him/her
- To tell his/her side of the story
- To appeal through the grievance procedure

Grievance Definition

A grievance is another name for a complaint. A student grievance must be filed within ten (10) school days from the time of the alleged infraction. The grievance procedure may be used where it is alleged that any student or group of students:

- Is being denied access to an appropriate educational opportunity
- Is being denied participation in any school activity for which the student is eligible
- Is being denied the opportunity to compete for a position in an activity where the selection is limited
- Is being subjected to arbitrary or unreasonable regulation, procedure, or standard of conduct
- Is being subjected to sexual harassment (Skip Step 1 of grievance procedure if a teacher is involved)
- Has not been afforded due process

Grievance Procedure (School Board Policy 219)

When the grievance procedure is used, these steps shall be followed:

- The grievant shall request a conference with the teacher or person(s) who allegedly treated the student unfairly.
- If the conference does not resolve the complaint, the grievant shall talk with the department chairperson, a school counselor, or an assistant principal about resolving the complaint.
- If the conference fails to resolve the issue, the grievant shall file a written grievance with the principal.
- The principal or designee will investigate the problem and render a written decision within ten (10) school days of receipt of the written grievance.
- A grievant wishing to appeal the principal's written decision must file a written appeal with the Superintendent not later than ten (10) school days from the date of receipt of the principal's written decision.
- The Superintendent or designee shall investigate the problem.
- If the decision of the Superintendent is not acceptable to the grievant, the latter has the right to appear before the Bensalem Township Board of School Directors. The grievant may then proceed by submitting in writing to the Superintendent a request to go before the board at the next board meeting. This appeal on the part of the grievant must be submitted within ten (10) days after the student receives a written decision from the Superintendent.

Complaints alleging sexual harassment, discrimination based on sex, dating violence, sexual assault, domestic violence, or stalking should be made promptly to the building principal. If the building principal is subject of the complaint, the complaint should be reported to the Title IX Coordinator. The Title IX Coordinator for student-related matters is the Assistant to the Superintendent Special Services. Alleged conduct that could fall within the Title IX regulations will be reviewed subject to legal regulations and administrative processes specific to Title IX complaints.

Suspension from School (School Board Policy 233)
Prior to a suspension from school, written notification will be sent to the parent that will state the cause and duration of the suspension. The administrator will make every reasonable effort to investigate all aspects of the discipline problem, including a conference with the student at which time the student will be informed of the policy violation and the student will be given the opportunity to tell his/her side of the story. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. If possible, this conference shall be held prior to the student's suspension. An attempt shall be made to notify the parents of the suspension by telephone and to pick the child up if necessary. When parents cannot be reached by telephone, students will be retained at school until the end of the school day.

When a suspension exceeds three (3) school days, the student and parent/guardian shall be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension, and the district shall offer to hold it within the first five (5) days of the suspension. Informal hearings under this provision shall be conducted by the building principal. The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses. In the case of students with disabilities (as defined in the Individual with Disabilities Education Improvement Act), all of the above procedures do apply with additional considerations as follows:

A suspension from school for more than ten (10) days, either consecutively or cumulatively, is considered a change of placement if the conduct is related to the student's disability. The IEP team will meet to determine the relationship between the conduct and the student's disability.

Expulsion
Expulsion is exclusion from school by the board for a period exceeding ten (10) consecutive school days. The board may permanently expel from the district rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before a duly authorized committee of the board, and upon action taken by the board after the hearing.

When a student commits a violation which may result in a recommendation for expulsion, these are the steps to follow:

Step I
The student shall be suspended for ten (10) days.

The administrator will make every reasonable effort to investigate all aspects of the discipline problem, including a conference with the student at which time the student will be informed of the policy violation and the student will be given the opportunity to tell his/her side of the story. If possible, this conference shall be held prior to the student's suspension. An attempt shall be made to notify the parents of the suspension by telephone and to pick the child up if necessary. When parents cannot be reached by telephone, students will be retained at school until the end of the school day. There will be a written notification sent to the parent that will state the cause and duration of the suspension.

The principal/designee shall complete the investigation within two (2) school days of the incident under investigation where possible.

If at the conclusion of the investigation, the principal/designee concludes that the student committed the offense, and that the nature of the offense warrants recommendation for expulsion, the principal/assistant principal shall submit the recommendation to the Superintendent. The recommendation must be accompanied by a summary of the principal's investigation.

If the Superintendent concurs with the recommendation for expulsion, the student's suspension shall be extended pending a recommendation by the hearing officer following the Step II formal hearing. If the Superintendent does not concur with the recommendation for expulsion, assignment to educational alternatives may be considered.

Step II
If the Superintendent concurs with the recommendation from the principal/assistant principal, the Superintendent or designee shall notify the student and the student's parents/guardians of intent to expel and of the date, time and location for a formal hearing on the recommendation for expulsion. The notice of intent to expel shall be sent by certified mail or hand delivered and shall state the reasons for the expulsion and the time and place of the hearing. In addition, the notice shall be accompanied by a copy of the rules of procedure for the conduct of the expulsion hearing.

A formal hearing shall be required in all expulsion actions. The formal hearing shall observe the due process requirements of:

- Notification of the charges sent in writing by certified mail to the student's parent/guardian.
- At least three (3) days' notice of the time and place of the hearing, which shall include a copy of School Board Policy 223, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of a hearing when the student demonstrates good cause for an extension.
- A private hearing unless the student or parent/guardian requests a public hearing.
- Representation by counsel at the parent/guardian's expense and parent/guardian may attend the hearing.
- Disclosure of the names of witnesses against the student and copies of their written statements or affidavits.

- The right to request that witnesses against the student appear in person and answer questions or be cross-examined.
- The right to testify and present witnesses on the student's behalf.
- A written or audio record kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.

The hearing held within fifteen (15) school days of notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:

- The need for laboratory reports from law enforcement agencies
- Evaluations or other court administrative proceedings are pending due to a student's invoking his/her rights under the Individuals with Disabilities Education Improvement Act (IDEA)
- The condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury

Notification of a student's right to appeal the results of the hearing provided with the expulsion decision.

A written adjudication issued after the board has acted to expel a student. The adjudication may include additional conditions or sanctions.

Step III

Following the conclusion of the formal hearing, the hearing officer shall prepare a written report for the Superintendent. The report shall summarize the evidence, state conclusions of fact, and make a recommendation as to whether the board should expel the student. The Superintendent then makes a recommendation to the board. If expulsion is not recommended, assignment to educational alternatives may be recommended if appropriate.

If the Superintendent does not recommend expulsion, the student shall be permitted to return to school pending a review of the report by the Superintendent.

If expulsion is recommended by the Superintendent, the board shall decide whether to expel the student following a review of the report of the formal hearing at the next scheduled school board meeting.

The duration of an expulsion is within the discretion of the board based upon the circumstances of each case. Written notification of the disposition of the case would be given to the building administrator.

Follow-Up to Expulsion

The student and family will be given exit advice on the educational options and rehabilitative counseling that may be available during the expulsion period. Upon request for re-admittance, an investigation will be made regarding progress of the student during the expulsion period.

Parents may petition the board for the re-admission of the expelled student thirty (30) calendar days prior to the expiration of the expulsion period designated by the board. The board shall then decide whether the student shall be re-admitted upon the expiration of this period. Upon re-admission to school following an expulsion: Condition of the re-admission should be established through a written behavioral contract designed by appropriate school personnel and signed by the student and his/her parent. Violation of the contract during the probationary period will result in recommendation for expulsion. A student shall be placed on probation for one (1) calendar year following the date of re-admission.

RESIDENCY

Eligibility of Nonresident Students (School Board Policy 202)

A child shall be considered a resident of Bensalem Township School District if either his/her parents or the legal guardians of his/her person reside in the district. If a child's parents or legal guardians are divorced or separated, he/she shall be allowed to attend district schools if his/her custodial parent or legal guardian resides in the district and he/she resides with the custodial parent or legal guardian. A resident shall be defined as one having lodging and an actual physical presence in the district. The Superintendent or designee shall have the power to require proof of residence by a sworn statement and by other criteria. School Board Policy 202: "Residence shall mean the domicile or place where a student lives or has his/her home with the intention that it is his/her home permanently or indefinitely. It is the place to which, whenever he/she is absent, he/she has the intention of returning. Ownership of a property in and of itself does not constitute residency.

***If you or your child has moved or will be moving at any time to a different location within Bensalem Township or outside of Bensalem Township, you must immediately notify the Centralized Registration Office at 215-750-2800 ext. 4047 in order to determine continued eligibility to attend Bensalem schools. Failure to do so may result in your child's withdrawal from school and legal proceedings against you to recover tuition and other associated fees regarding your child's removal from school.**

If you or your child(ren) have moved due to housing instability and are homeless, please contact your child's school counselor.

McKinney-Vento Homeless Assistance Act

The Education for Homeless Children and Youth (EHCY) program is authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act (42 U.S.C. § 11431 et seq.). Originally enacted in 1987, the Act was most recently reauthorized in December 2015 through the Every Student Succeeds Act (ESSA).

The McKinney-Vento Act aims to address the challenges that homeless children and youth face in enrolling, attending, and succeeding in school. It requires that all homeless students have equal access to the same free, appropriate public education—including public preschool—as other students.

Homeless children and youth must be provided with the educational and related services necessary to meet the same challenging state academic standards as their peers. They may not be segregated from the mainstream school environment.

Local Educational Agencies (LEAs) are responsible for reviewing and removing any laws, regulations, practices, or policies that may act as barriers to the identification, enrollment, attendance, or success of homeless students. Additionally, LEA liaisons must ensure that all homeless children, youth, and families are identified through coordinated efforts with other community entities.

ATTENDANCE RESPONSIBILITIES (School Board Policy 204)

Definitions:

Compulsory school age shall mean the period of a child's life from the time the child's parents/guardians elect to have the child enter school and which shall be no later than six (6) and until the child reaches eighteen (18) years of age. The term does not include a child who holds certificate of graduation from a regularly accredited, licensed, registered or approved high school. Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.

Tardiness shall be defined as "the occurrence of a student arriving after the bell rings signifying the beginning of the official school day."

Excused/Lawful Absence

The following conditions or situations constitute reasonable cause for absence from school:

- Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.
- Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.
- Quarantine.
- Family emergency.
- Recovery from accident.
- Court attendance.
- Death in family.
- Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4- H and FFA group, upon prior written request.
- Observance of a religious holiday observed by bona fide religious group, upon prior written parental request.
- Non-school sponsored educational tours or trips, if the following conditions are met:
    - The parent/guardian submits a written request for excusal prior to the absence.
    - The student's participation has been approved by the Superintendent or designee.
    - The adult directing and supervising the tour or trip is acceptable to the parent/guardian and the Superintendent.
- College or post-secondary institution visit, with prior approval.
- Other urgent reasons. Urgent reasons shall be strictly construed and do not permit irregular attendance.

The district may limit the number and duration of:

- Non-school sponsored educational tours or trips.
- College or post-secondary institution visits for which excused absences may be granted to a student during the school year.

Parental Notice of Absence

Absences shall be treated as unlawful until the district receives a written excuse note explaining the absence which must be submitted within three (3) days of the student's return to school. Written excuse notes may be submitted to the main office or via email to the school's attendance office. Please note that only notes sent to the main office or emailed directly to the school's attendance email will be accepted. Notes emailed or TalkingPoints messages to other staff in the building will **not** be accepted. Please check with your student's building for the email address of the attendance office.

Once a student accumulates ten (10) absences covered by a parental written excuse, and/or unexcused absences, all subsequent absences shall require an excuse from a medical provider or licensed practitioner of the healing arts. If a student is sent home by the nurse and is absent the following day, a parent's note will be required for that day; a doctor's note will not be necessary. Absences due to approved requests for an educational trip are not counted towards the ten (10) cumulative days.

Unexcused/Unlawful Absence or Tardies

Absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

Students will only be considered present for the day, if they are present for fifty (50) percent or more of the school day. Habitual tardiness and early dismissals without a valid excuse will be treated as seriously as unexcused or unlawful absences and will carry similar consequences. The time from unexcused late arrivals and early dismissals will be tracked, and once the accumulated minutes exceed half a school day, it will be counted as an unexcused absence.

**Please note that the above information is just a portion of school board Policy 204. You are encouraged to read the policy in its entirety by visiting the school district's website.*

Consistent attendance and punctuality are essential to student success. Students are expected to attend school regularly and arrive on time each day. Excessive absences and/or tardies may result in the loss of school-related privileges. These privileges may include, but are not limited to parking passes, Owls passes, eligibility for school trips and events, dances and other extracurricular activities.

Make Up Work Due to Legal Absences

A student shall be permitted to make up work and/or examinations missed while legally absent from school. Arrangements for making up work shall be made between the individual student and his/her teacher(s) in consultation as needed with the building principal or designee. It shall be the building principal's responsibility to ensure that an effective procedure is established for making up work between the student and teachers.

Absences Due to Educational Trips During the School Year
Requests by parents for permission to have children absent from school for educational trips should be made in writing and processed by the principal or designee. The request must be received by the principal at least ten (10) days prior to the anticipated absence. Absences approved by the principal will be considered an "excused absence." Up to five (5) days will be approved. Please check with your student's school for the educational trip request form.

Before approving the absences for an educational trip, the principal or designee will review the current academic and attendance status of the student. Educational trips may be denied if the attendance concerns are present and/or a Student Attendance Improvement Plan is in place. No student will be granted approval during PSSA testing.

The student shall be held responsible for making up missed assignments and tests. Students will be allowed the same amount of days they were out of school to make up their work once they return from the trip.

Student Withdrawal for Unapproved Trip
If a student goes on a trip for more than ten (10) school days, they will be withdrawn from Bensalem Township School District.
Upon withdrawal or departure for unapproved trip, parents and students should be aware of the following:

- The student's current schedule will not be held in his/her absence. If the student returns to the building in the same school year, the student will be assigned to the most appropriate schedule available at the time of return. The student may have different courses and different teachers with the new schedule.
- The student is subject to course(s) failure for all courses on his/her schedule at the time of withdrawal. If the student is absent during standardized testing (PSSA/Keystone), the tests and related course work may be rescheduled for the following year. This may prevent a student from graduating at the expected graduation year.
- Student withdrawal, for any period of time, may prevent a student from graduating at the expected graduation year.
- Parents may be cited for attendance violations (truancy) as a result of withdrawing students and not enrolling them in another district within 10 days.
- When a student returns to the district, he/she is subject to any/all new policies.

Request for Early Dismissal
All cases of early dismissal should be preceded by a note from the parent/guardian stating the time, date, and reason for dismissal. The parent or guardian may report to the school office to request that his/her child be dismissed. When the parent or guardian comes to the school office for his/her child, the parent/guardian must sign a registry stating the reason for dismissal and the date and time of dismissal. A signature must be placed on the registry. If the student legally drove to school, the student must report to his/her grade level office and sign out.

*If no reason is stated, the dismissal will be considered unexcused. The time of unexcused early dismissal will be recorded and once the minutes add up to a full school day, that will constitute

an unexcused absence. Early dismissals due to illness must go through the nurse's office or will be considered unexcused.

Homebound Instruction (School Board Policy 117)
Students whose absence due to illness or injury is anticipated to be *longer than* three (3) weeks may request homebound instruction. This service is initiated by a medical doctor's note certifying the reason and expected length of absence. The request should be submitted to the school counselor.

ACADEMIC RESPONSIBILITIES (School Board Policies 212 and 213)

- Grades shall reflect a student's progress in meeting the objectives of a course/curriculum through a variety of evaluative measures, such as text assignments (both oral and written), class participation, special assignments, research, activities of various kinds/types, projects, and tests/quizzes.
- Grades shall be used to inform students of their progress in achieving course and curriculum objectives. Grades shall not be used to impose personal bias nor shall they be influenced by pressure.
- Teachers shall maintain accurate records that reveal how they determine each student's grades.
- Teachers shall notify parent/guardian of D's or F's.

Homework (School Board Policy 130)

- Teachers assign homework in order to encourage each student to master skills, learn new ideas, understand what is being taught, and develop a sense of responsibility and independence. Homework promotes good study habits and motivation and acquaints parents with what their child is learning in the classroom.
- Homework will be relevant to the area of study and be appropriate to the maturity and ability level of the student.
- Teachers will acknowledge completion of homework assignments and/or provide feedback on all homework activities.
- Each student has responsibilities to meet in carrying out homework assignments made by the teacher. Failure to do so may subject the student to a lower grade for that assignment.
- Parents are encouraged to examine homework assignments and to offer advice toward the successful completion by the student.

Review of Instructional Materials by Parents/Guardians and Students (School Board Policy 105.1)
The Board adopted this policy to ensure that parents/guardians and students have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.

Exemption From Instruction (School Board Policy 105.2)
The board adopted this policy to ensure that parents/guardians have the right to have their children excused from specific instruction that conflicts with their sincerely held religious and/or moral beliefs.

Program of Student Assessment
Bensalem Township School District utilizes a number of norm and criterion referenced assessments to monitor the progress of all students in the district. These assessments are in addition to various classroom assessments such as unit and chapter tests and quarterly exams. The district administers all mandated state assessments; Keystone Exams, PSSA, PASA and WIDA (ELL students only). Additionally, the district has selected a number of measures that allow us to better understand the academic strengths and needs of each student in the district.

The quality of a district's educational program is strongly influenced by its level of meaningful data analysis and interpretation. Careful examination of the alignment between academic standards, instruction, and assessment provides educators with the critical information needed to upgrade and improve effectiveness in meeting student needs.

Bensalem Township School District utilizes a data warehouse program developed by Sapphire. This application provides a centralized storage location for data extracted from multiple student assessments and curriculum processes. Additionally, it allows us to analyze connections between state and national standards, our K-12 curriculum, the related instruction, and student performance at all levels across time. By bringing together and organizing previously disconnected bodies of critical information, we can more effectively discover those areas within our curriculum and instructional programs that may require revision and improvement.

Graduation and Promotion Policy (School Board Policy 217)
For the current school year, the requirements for a Bensalem Township School District diploma are as follows:

English	Elements of Literature, Survey of Literature, Literature Studies/American Literature & World Literature	4
Social Studies	World History, American History & American Government	3
Mathematics	Algebra I, Geometry	3
Science	Biology	3
Arts and/or Humanities	District recommends that students take at least two years of a World Language	2
Wellness/Fitness	Students must take a ½ credit Health course Students must take a ½ credit Physical Ed	1

Future Ready Seminar		.5
Electives (minimum # for graduation)	2 Pathway Strands recommended **Minimum number of electives will change with the addition of Personal Financial Literacy see below:*	7
Personal Financial Literacy	Aligned with the Pennsylvania Academic Standards for Personal Finance, Personal Financial Literacy is a required half-credit course for graduation. This course is open to students in grades 11 and 12. (Mandatory: Beginning for the class of 2027)	.5
	Total Credits	24

***These requirements may be subject to change due to revised Pennsylvania Department of Education regulations.**

Each student and/or his/her parent/guardian along with the school professional share the responsibility to see that each student is properly scheduled for all courses necessary to complete minimal graduation requirements. Notification of student performance through progress reports and/or report cards will be issued by the high school to enable students and their parents/guardians to effectively plan and carry out the required program. All students are required to take the Keystone Exams associated with their scheduled courses. Students not demonstrating proficiency will be offered supplemental instruction and will be required to retake the Keystone exams they did not pass. Beginning with the class of 2022, students must demonstrate proficiency on the Algebra I, Biology and Literature Keystone Exams in order to graduate.

Successful completion, as a regularly enrolled, full-time student in the high school, of a specified number of credits is defined by Chapter 4 of the Pennsylvania Curriculum Regulations on Standards and Assessment. **For specific information regarding graduation requirements, please refer to the Program of Studies Guide and talk to your child's school counselor.**

Special education students may also work toward graduation by meeting IEP goals established by the IEP team.

Beginning in the 2027–2028 school year, the STEM Guitar elective will require a $100 course fee due to increased material costs. Students will have five days after the first day of class to pay the fee in full. Those who do not pay within this timeframe will be removed from the course and scheduled into a different elective.

ACT 158 Graduation Requirements

In addition to our local, credit-based graduation requirements, Pennsylvania Act 158 states that beginning with the Class of 2023, all students must satisfy the requirements of one of five pathways to graduation:

1. Keystone Pathway
2. Keystone Composite Pathway
3. CTE Pathway (Tech school students only)
4. Alternate Assessment Pathway
5. Evidence-Based Pathway

Information on these pathways will become available to students beginning in their 9th grade year. Students in need of special education services can also meet Act 158 through their IEP goals. Certain students with extenuating circumstances (first year in the country, recent family trauma, frequent school changes, etc.) can request to have their Act 158 requirements waived by the Superintendent.

Promotion

At the elementary level, promotion issues are discussed as a team of appropriate staff and parents, with principals making the final decision based on the success of interventions attempted.

For the purposes of this section, at the high school level, all grade level completion is in accordance with the "approved program of study" to include special education procedures and guidelines and does not include a home education program.

- Promotion to grade 9: Successful completion of grade 8
- Promotion to grade 10: Successful completion of 5 units of credit
- Promotion to grade 11: Successful completion of 11 units of credit
- Promotion to grade 12: Successful completion of 17 units of credit

Should a student fail to complete the prerequisite number of credits to move to the next grade level, she/he may be assigned to a previous grade level homeroom and may not be eligible to participate in certain grade level events, including but not limited to, things such as proms, class trips or other grade level specific activities.

*Students may apply up to one credit towards a Math graduation credit requirement upon successful completion of Intro to Programming, Java, C++, AP Computer Science or Finance.
** Students may apply up to one credit towards a Science graduation credit requirement upon successful completion of Intro to Programming, Java, C++, AP Computer Science.
***Including required designated Keystone courses.

BEHAVIORAL RESPONSIBILITIES/STUDENT CODE OF CONDUCT VIOLATIONS AND DISCIPLINARY ACTION

Bensalem Township School District School Board believes that order and discipline are essential to an effective, educational environment. A structured atmosphere of order and discipline allows constructive individual expression which can benefit the entire school community. The district believes that everyone in the school community must play a role in contributing to an orderly environment and also believes that an orderly school environment requires a code of conduct. This code must clearly define individual responses, categorize unacceptable behaviors, and

provide for appropriate disciplinary options and responses. This code, to be effective, must include provisions to accomplish the following:

- Be preventive/proactive in nature
- Promote self-discipline
- Concern itself with the welfare of the individual as well as that of the school community as a whole
- Promote a learning environment that assures the uninterrupted right to an education for those who observe the behavioral restraints of the school community
- Promote a close working relationship between parents/guardians and the school staff
- Differentiate between minor and serious offenses as well as between first time offenses and multiple offenses

In order to achieve these goals and objectives, we have implemented School Wide Positive Behavior Support practices in all schools.

School Wide Positive Behavior Support is a system designed to improve student academic and behavior outcomes, ensuring all students have access to the most effective and accurately implemented behavioral practices and interventions possible. SWPBS is designed to teach and reinforce appropriate behavior and to support students when they do not behave as expected.

The following list is not all-inclusive, and a student committing an act of misconduct not listed will still be subject to the authority of the principal/designee.

To the extent possible, similar/comparable infractions of the school district shall be dealt with in a consistent manner. Before submitting student disciplinary referral forms to the administration, teachers are expected to be the first line in the process of a safe learning environment free from disruption. Building principals shall utilize their respective professional judgment in determining the appropriate disciplinary action to be taken.

At the secondary level, three (3) instances of out-of-school suspension during the course of the academic year may prevent a student from participating in any/all extra-curricular activities, including proms, Blue-Gray Night, all athletic competition, and school sponsored activities.

General Disruption(s) of the School Day

Behavior which disrupts any school activity or the orderly operation of the school.

Level I (Minor Offenses)
Unexcused lateness to school (3)
Unexcused lateness to class (3)
Not reporting to detention
Possession/use of personal technology
Device in violation of Policy
Disrespect to faculty or staff
Disrespect to peer(s) e.g. teasing
Other infractions of unacceptable behavior
Violation of dress code
Bus offense
Public Display of Affection (PDA)

Consequences (*may include)*
Conference
Lunch Detention
In-School Suspension
Loss of Privileges
After School Detention

Level II (Major Offenses)	**Consequences** (*may include)*
Cutting class/homeroom/signing in	Detention
Leaving school or class without permission	Saturday School
Tobacco use/Loss of Privileges	In-School Suspension
Truancy	Out-of-School Suspension (1 to 5 days)
Insubordination	Restitution/Restoration
Unwanted contact	After School Detention
Defacing school property	
Violation of student acceptable user policy	
Verbal assault	
Foul or abusive language	
Forgery	
Peer conflict/disrespect/disturbance	
Harassment	
Possession/use of personal technology	
Devices in violation of policy (3 violations): More than 3 Level 1offenses of the same type	
Non-medical electronic inhalation devices	

Level III (Major Offenses)	**Consequences** (*may include*)
Theft	In-School Suspension (3 to 10 days)
Physical assault	Out-of-School Suspension
Willful fighting	Loss of Privileges
Possessing a weapon	Police Referral
Arson, false alarm, or 911 call	Restitution/Restoration
Bomb threats	Expulsion
Vandalism	Saturday School
Controlled substance abuse (drugs and alcohol)	
Extortion	
Harassment/intentional contact/terroristic threats	
Lewd and lascivious behavior/sexual misconduct	
Commission of any other act punishable under the Pennsylvania Crimes Code	
Other most serious infractions of unacceptable behavior in or on school property, or while under school supervision or jurisdiction	
Kidnapping/interfering with child custody	

Academic Integrity (School Board Policy 243)

Bensalem Township School District understands that to achieve a personal vision of success, students need to exercise ethical behavior and responsible decision making both in and out of the academic setting. In support of Bensalem Township School District mission statement to educate the whole child, the district requires adherence to specific standards of conduct in academic affairs to create a climate of academic integrity.

RESPONSIBLE USE OF TECHNOLOGY (School Board Policy 815)

The district supports the use of the internet and other computer networks in the district's instructional and operational programs in order to facilitate learning, teaching and daily operations through interpersonal communications and access to information, research and collaboration. For instructional purposes, the use of network facilities shall be consistent with the curriculum adopted by the school district as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

Students will be issued a password to access the internet. Parents who do not want their student to have access to the internet must make this request in writing to the building principal.

Students are expected to act in a responsible, ethical and legal manner in accordance with district policy, accepted rules of network etiquette, and federal and state law.

The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

The school district reserves the right to track internal use of the internet and activate recovery software when items are reported lost or stolen.

District Social Media (School Board Policy 816)
This policy establishes the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

Technology Fee

School-issued Chromebooks are provided to support student learning and must be used responsibly. Students and families are expected to care for devices at all times. A technology fee of $40.00 will be required yearly for each Chromebook provided to a student in grades 3 through 12. Additionally, in the event the student's Chromebook is damaged, lost or stolen, families will be charged repair or replacement fees.

CO-CURRICULAR RESPONSIBILITIES

Philosophy
The district recognizes the importance of well-rounded individuals. Participation in co-curricular activities is encouraged for all students who meet eligibility requirements.

Eligibility
Athletic eligibility follows PIAA guidelines. Eligibility for other co-curricular activities is based on regular attendance and academic proficiency. Infraction of discipline or attendance could result in a student being removed from these activities. All students must be in school the day of the activity at the required time in order to participate. Any student reporting after the required time must present a doctor's note upon entering school. The required time for middle school is 12:00 p.m. and 11:15 a.m. for the high school.

Code of Conduct
Students in Bensalem Township School District must keep in mind they are in the public eye and their personal conduct will always be the subject of scrutiny by their fellow students, fans, opponents, and the media. They have an obligation to serve as positive role models. It should be clearly understood that Bensalem students are expected to maintain the same level of behavior whether in school or in a co-curricular activity. Any violations of the school board policy may result in forfeiture of the privilege to participate in a school activity.

Students participating in any club or activity after school will be required to pay an Activity Fee of $40.00 per year. There are no additional fees for participating in more than 1 club or activity.

TRANSPORTATION (School Board Policy 810)

Elementary school students: If you would like your child to go to a friend's house after school just for the day, both parents/guardians must send a note to the principal.
Parents/guardians must fill out a Bus Stop Change Request Form when an adjustment is needed to transportation service.

School Bus Behavior

The safety and well-being of students riding to and from school is the responsibility of the school district and the primary job of the bus driver. Safety adherence requires the full cooperation of all students. Drivers are to report any discipline or safety concerns in writing to the transportation department which will be shared with school administration for discipline of students. The district reserves the right to revoke transportation services from any student for just cause. Buses may have cameras or other recording devices (School Board Policy 810.1 and 810.3) which will be used to promote bus safety and for resource in disciplinary action. The contents of the tapes are confidential student records and will be safeguarded.

- All kindergarten students must be met at the bus stop by a parent, guardian or a responsible older sibling (a note may be required). If a parent, guardian, or a responsible older sibling is not available, students may be returned to school.
- Activity buses are offered for secondary school students. Students remaining after school for a late bus must be involved in a school activity.
- The transportation contact for questions or concerns is:
    - Email: transportation@bensalemsd.org
    - Phone: 215-750-2800 x 4400

Transporting Musical Equipment and Other Large Items

Musical instruments, sports equipment, school projects and book bags must be able to fit on the student's lap without endangering the safety of other students. No item will be permitted to be in the aisle, behind the driver's seat, blocking any type of emergency exit, or taking up any part of a seat designed for students. This policy is regulated by the Vehicle Law of Pennsylvania.

Policy for Cell Phone Usage on Bus

All cell phones are to be muted when riding the bus as it is a distraction to the driver to hear sounds coming from the phone such as ringtones, music, or other noises. Loud conversations on the phone should also be refrained from and wait until the student exists the bus.

The driver will warn the student if he/she breaks the above rule. A second occurrence will result in the driver submitting a "Bus Driver Conduct Report" to the Transportation Department which will be faxed to the appropriate principal.

Additionally, students are at all times prohibited from using camera phones or any videotaping device to photograph, capture an image of, or videotape another student or staff member on school buses without the student's knowledge and expressed consent. Students who use their cell phone or any other electronic device that violates this policy may be disciplined as determined by the assistant principal or principal in accordance with school board policy.

Surveillance (School Board Policy 810.3)
Bensalem Township School District School Board has authorized the use of video/audio cameras on school district buses and vans. These cameras can record both what is said and what is done on the buses. The video/audio cameras will be used to monitor student behavior, to maintain order on the school buses, and to promote and maintain a safe environment. Students and parents are hereby notified that the contents of the tapes may be used in a student disciplinary proceeding. The contents of the tapes are confidential student records and will be safeguarded. Tapes will be retained only if necessary for use in a student disciplinary proceeding or other matters as determined necessary by the school administration. Parents and guardians may request to review tapes of their child, if the tapes are used in a disciplinary proceeding involving their child. Tapes may be turned over to law enforcement.

Field Trips
Trips away from school buildings, during regular school hours, are considered part of the regular educational program. All pupils participating in field trips, both in and out of district shall have permission from their parents or guardian prior to the trip. Transportation by private automobile is not allowed.

When selected as a chaperone, all parents/guardians must comply with school, district, or Department of Education mandates regarding appropriate clearances to be placed on file prior to the trip. Chaperones will be selected at the building level.

Activity Buses
Late activity buses are offered for secondary school students. Students remaining after school for a late bus **must** be involved in a school activity. Parents picking up students must arrive prior to the dismissal of the activity bus, otherwise students are required to ride the activity bus home.

<u>SPECIAL EDUCATION</u> (School Board Policy 113)
Confidentiality
All information gathered about your child is subject to the confidentiality provisions contained in state and federal law (FERPA). The district has policies and procedures in effect governing the collection, maintenance, destruction and disclosure to third parties of this information. These requirements are delineated in School Board Policy 216.

Child Find (Special Education, Chapter 15, Gifted Education)
In compliance with state and federal law, Bensalem Township School District conducts ongoing Child Find activities for the purpose of identifying students who may be in need of special education and/or related services, gifted education and/or a 504 Service Plan. A comprehensive evaluation is completed by the district at no extra expense to residents to determine the specific needs of each student. If you feel your child may be in need of any of these services, please contact your child's school guidance counselor or the special education office to discuss your concerns and the evaluation process.

Special Education

- Autism
- Emotional Disturbance
- Traumatic Brain Injury
- Deafness/Hearing Impairment
- Specific Learning Disability
- Intellectual Disability
- Multiple Disabilities
- Other Health Impairment
- Orthopedic Impairment
- Speech & Language Impairment
- Blindness/Visual Impairment
- Deaf-Blindness

The district provides a continuum of services to support eligible students in their educational program from K-12. Students may receive services ranging from supplemental aids and services in a general education class to a full-time replacement program in a special education setting by certified special education teachers.

If your child is determined to be eligible for such services, you will be notified of the need to develop an Individual Educational Program (IEP) and the related procedures.

Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students (Revised May 20, 2009)

Notice to Parents

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, the parent may refer to Section 504, Chapter 15, and the Basic Education Circular entitled, "Implementation of Chapter 15." Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 PA Code, Chapter 16. For additional information regarding gifted services, the parent may refer to 22 PA Code, Chapter 16. If a student is both gifted and eligible for special education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the website. Children ages three through twenty-one can be eligible for special education programs and services. If parents believe that the child may be eligible for special education, the parent should contact the appropriate staff member identified at the end of this public notice.

Children ages three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need special education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least three years of age, and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information, you may contact Early Childhood Services at the Bucks County Intermediate Unit, 1-800-770-4822, ext. 1716.

Evaluation Process
Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school which your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, ages three through five, may request an evaluation in writing by addressing a letter to Early Childhood Services, Bucks County Intermediate Unit, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Consent
School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer to The Procedural Safeguards Notice which can be found at the PaTTAN website, www.Pattan.net. Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation, the parent can request an independent education evaluation at public expense.

Program Development
Once the evaluation process is complete, a team of qualified professionals and parents determine whether the child is eligible. If the child is eligible, the individualized education program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, or charter school staff will issue a notice of recommended educational placement/prior written notice. Your written consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

Confidentiality of Information
The SDs, IUs, and CSs maintain records concerning all children enrolled in the school, including students with disabilities. All records are maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable

information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

For additional information related to student records, the parent can refer to the Family Education Rights and Privacy Act (FERPA). This notice is only a summary of the special education services, evaluation, and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information, screenings, and evaluations requested, may be obtained by contacting the intermediate unit. The addresses of the schools are as follows:

Bucks County Intermediate Unit #22
Early Intervention Services
705 North Shady Retreat Road
Doylestown, PA 18901-2501
215-348-2940 or 800-770-4822

Bensalem Township School District
Dorothy D. Call Administrative Center
3000 Donallen Drive
Bensalem, PA 19020
215-750-2800

School Lane Charter School
2400 Bristol Pike
Bensalem, PA 19020
(215-245-6055)

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex, handicap, creed, marital status, or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, intermediate unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate instruction or activities due to race, color, handicap, creed, national origin, marital status, or financial hardship.

Chapter 15 – Protected Handicapped Students/504

In compliance with state and federal law, Bensalem Township School District will provide those related aids, services or accommodations that are needed for each protected handicapped student, an equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's needs. These related aids, services or accommodations will be provided without discrimination or cost to the student or family. To qualify as a protected handicapped student, the child must be of school age with a physical or mental disability that substantially limits or prohibits participation in or access to an aspect of the school program.

For further information regarding the evaluation process and provision of services under a 504 Service Plan, contact your building principal or school counselor.

Gifted Education
Bensalem Township School District offers both horizontal enrichment and vertical acceleration programs to eligible gifted students. Programs include the elementary Special Interest Program (SIP), middle school Humanities and Science Programs, and the high school Humanities Program.

If your child is determined to be eligible for such services, you will be notified of the need to develop a Gifted Individual Education Program (GIEP) and related procedures, as required by Pennsylvania Chapter 16.

Early Intervention Programs
The Bucks County Intermediate Unit (BCIU) offers Early Intervention (EI) programs to eligible children from 3 to 5 years of age. Contact the BCIU at 215-757-0227, Ext. 1711, 1716, or 1717.

Usually starting in December, the district coordinates with parents and the BCIU staff to help determine the needs of students transitioning from EI to develop an appropriate school-age IEP.

ASBESTOS MANAGEMENT PLAN ANNUAL NOTIFICATION REQUIREMENT
Bensalem Township School District has engaged Eagle Industrial Hygiene Association, Inc. to fulfill the requirements of the Asbestos Hazard Emergency Response Act (AHERA), 40 CFR Part 763, and Subpart E. This law requires that each Local Education Authority (LEA) engage EPA accredited individuals to initially inspect and subsequently re-inspect every three years all student and staff accessed areas for the presence of both friable and non-friable asbestos containing materials (ACM) and to develop an Asbestos Management Plan from the information developed from the building inspections.

Eagle Industrial Hygiene has reported that all accessible areas of each facility were inspected for asbestos-containing materials. The Management Plan provides a description of the amount, type, location, and condition of all ACM found in these areas. The Plan also contains a detailed schedule of responses and activities for handling the ACM. The Management Plan is available for review by parents, teachers, employee organizations, short-term workers or other applicable interested parties in the school Principal's offices during business hours.

SCHOOL CALENDAR & ASSESSMENT DATES
Please refer to the Bensalem School District website for updated information.

BENSALEM TOWNSHIP SCHOOL DISTRICT
2026-2027 CALENDAR

JULY 2026

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
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16	NT	NT	NT	NT	21	22
23	NT	PD	PD	PD	PD	29
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T - 5/5 S - 1/1

SEPTEMBER 2026

S	M	T	W	T	F	S
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T - 19/24 S - 19/20

OCTOBER 2026

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T - 22/46 S - 22/42

NOVEMBER 2026

S	M	T	W	T	F	S
1	2	PD	4	5	6	7
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29	30					

T - 18/64 S - 15/57

DECEMBER 2026

S	M	T	W	T	F	S
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20	21	22	23	H	H	26
27	H	H	H	H		

T - 17/81 S - 17/74

July 3	Independence Day Holiday - Offices Closed
Aug 17-20,24	New Teacher Orientation
Aug 25-28	Professional Development
Aug 31	First Day of School for All Students (K-12)
Sept 4	Labor Day Holiday - Schools and Offices Closed
Sept 7	Labor Day Holiday - Schools and Offices Closed
Sept 21	Yom Kippur - Schools and Offices Closed
Oct 5	Interim Progress Reports Available on SCP - Day 23
Nov 3	Election Day - Professional Development - Schools Closed, Offices Open
Nov 5	End of Marking Period # 1 - Day 45
Nov 11	Veterans' Day Holiday - Schools and Offices Closed
Nov 13	Report Card #1 Available on SCP
Nov 24,25	Act 80 Day - Parent/Teacher Conferences - Schools Closed, Offices Open
Nov 26	Thanksgiving Day Holiday - Schools and Offices Closed
Nov 27	Thanksgiving Holiday* (Local Holiday) - Schools and Offices Closed
Dec 15	Interim Progress Reports Available on SCP - Day 68
Dec 24-31	Winter Recess - Schools and Offices Closed - 12/24* & 12/28* (Local Holiday)
Jan 1	Winter Recess - Schools and Offices Closed
Jan 4	Schools Reopen
Jan 18	Martin Luther King, Jr. Day - Schools and Offices Closed
Jan 26	End of Marking Period # 2 - Day 90
Feb 2	Report Card # 2 Available on SCP
Feb 15	Presidents' Day - Schools and Offices Closed
Mar 1	Interim Progress Reports Available on SCP - Day 113
Mar 10	Eid-al-Fitr - Schools and Offices Closed
Mar 25, 26	Spring Break - Schools and Offices Closed
Mar 29	Spring Break* (Local Holiday) - Schools and Offices Closed
Apr 6	End of Marking Period # 3 - Day 135
Apr 13	Report Card # 3 Available on SCP
May 7	Interim Progress Reports Available on SCP - Day 158
May 17	Professional Development - Schools Closed, Offices Open
May 18	Election Day - Professional Development - Schools Closed, Offices Open
May 31	Memorial Day - Schools and Offices Closed
Jun 11	Last Day of School - Day 180

Commencement for the Class of 2027 will be announced no later than March 31, 2027

NOTE: SCP = Sapphire Community Portal

JANUARY 2027

S	M	T	W	T	F	S
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T - 19/100 S - 19/93

FEBRUARY 2027

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T - 19/119 S - 19/112

MARCH 2027

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T - 19/138 S - 19/131

APRIL 2027

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T - 22/160 S - 22/153

MAY 2027

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T - 20/180 S - 18/171

JUNE 2027

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30			

T - 9/189 S - 9/180

- Holiday - Schools & Offices Closed
- New Teacher Orientation
- Professional Development (PD)
- Parent/Teacher Conferences - Act 80 Day
- First Day of School for All Students K-12
- Schools Closed, Offices Open
- Summer Energy Building Closure
- Keystone Exams
- PSAT Exam
- PSSA's
- ☀ Last Day of School

District-Wide Testing Window

PSAT Exam	October 14, 2026
Keystone Exam	December 7-18, 2026; May 17-28, 2027
PSSA English Language Arts (Grades 3-8)	April 26-30, 2027
PSSA Mathematics (Grades 3-8)	May 3-7, 2027
PSSA Science (Grades 5 and 8)	May 3-7, 2027
PSSA Make-up	May 10-14, 2027
AP Exams	TBD

Notes: (1) * Official Section 1502 Local Holiday - Days

(2) ** All days missed due to emergency closing will be made up at the end of the school year. *Subject to future revisions as needed.*

Board Approved: March 24, 2026

Telephone Directory

Main Number	**215 750-2800**
Superintendent	Ext. 4100
Bensalem High School	**Ext. 3000**
Principal	Ext. 3002
Assistant Principal (Office 1)	Ext. 3041
Assistant Principal (Office 2)	Ext. 3051
Assistant Principal (Office 3)	Ext. 3061
Assistant Principal (Office 4)	Ext. 3072
Robert K. Shafer Middle School	**Ext. 2200**
Principal	Ext. 2202
Assistant Principal	Ext. 2204
Cecelia Snyder Middle School	**Ext. 2300**
Principal	Ext. 2302
Assistant Principal	Ext. 2304
Belmont Hills Elementary School	**Ext. 1100**
Principal	Ext. 1102
Cornwells Elementary School	**Ext. 1200**
Principal	Ext. 1202
Samuel K. Faust Elementary School	**Ext. 1300**
Principal	Ext. 1302
Benjamin Rush Elementary School	**Ext. 1400**
Principal	Ext. 1402
Russell C. Struble Elementary School	**Ext. 1500**
Principal	Ext. 1502
Valley Elementary School	**Ext. 1600**
Principal	Ext. 1602

ADDENDUM TO STAFFING AGREEMENT
EDUCATION STAFFING FEE SCHEDULE

This Agreement shall serve as an Addendum to the Staffing Agreement (hereinafter Agreement), signed on 7/1/2024 and effective **07/01/2026** between both **Bensalem Township School District** (hereinafter "Client") and **GHR Healthcare LLC d/b/a GHR Education** (hereinafter "GHR").

NOW, THEREFORE, the parties agree as follows:

1. This Addendum shall be in effect from July 1, 2026 and expires on June 30, 2027.

2. **Section 1 of the School Staffing Fee Schedule** is removed in its entirety and replaced with:

   Client agrees to pay GHR fees as follows:

Certification	Hourly Rate	Certification	Hourly Rate
CSN	$74.00	PT	$94.00
RN	$65.00	PTA	$75.00
LPN	$55.00	OT	$94.00
CNA	$45.00	COTA	$75.00
Paraprofessional	$36.00	SLP	$96.00
RBT*	$45.00	SLP-CF	$90.00
Social Worker/Counselor	$85.00	SLPA	$80.00
Special Education Teacher	$85.00	Interim Director	TBD
Psychologist	$125.00	Interim Supervisor/Principal	TBD
BCBA	$115.00	Interim Superintendent	TBD

- Overtime bill rate is time and one-half for all hours worked by GHR employee over forty (40) hours in any given week
- Mandatory In-service days, orientations, restraint trainings or professional development days are billed at contracted rate.
- *In accordance with BACB guidelines, RBTs must be supervised by BCBA. Client will be charged BCBA rate for supervision (5% of total hours worked by RBT) unless District provides BCBA supervision.

3. All other terms and conditions remain unchanged.

In consideration of the mutual promises set forth herein, both parties do adopt this Agreement.

Bensalem Township School District
3000 Donallen Dr
Bensalem, PA 19020

GHR Healthcare, LLC
d/b/a GHR Education
1 Valley Square, Suite 200
Blue Bell, PA 19422

Signature	**Signature** Mike Alcott
Print	**Print** Assistant Vice President
Title	**Title** **4/1/2026**
Date	**Date**

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Belmont Hills Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
    - Cornwells Elementary School -- 6 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).

- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature:	Date: 7/15/26
Director of Behavioral Health at MCC Signature:	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Cornwells Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Samuel K Faust Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature:	Date: 7/15/26
Director of Behavioral Health at MCC Signature:	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Benjamin Rush Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Russell C. Struble Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

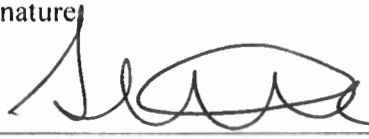
- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/25/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Valley Elementary Middle School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

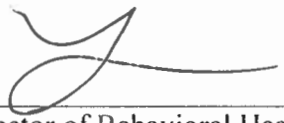
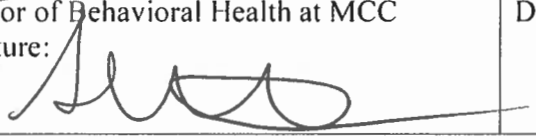
- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance

- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.
- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Robert K. Shafer Middle School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).

- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
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- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
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School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Cecilia Snyder Middle School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
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    - Valley Elementary School – 18 hours / week
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    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
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- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

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School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Bensalem High School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

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    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
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School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

Quote

#Q-364246

Quote must be attached to Purchase Order

2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

May 12, 2026

Valid Until October 29, 2026

COMMENCEMENT DATE:8/1/2026

Bill To

Bensalem Township School District

Accounts Payable

3000 Donallen Drive,

Bensalem, Pennsylvania 19020

ATTN: Accounts Payable

Ship To

Bensalem Township School District

Accounts Payable

3000 Donallen Drive,

Bensalem, Pennsylvania 19020-1898

ATTN: Shannon McMahon

PO's or Payment Questions

sales@everway.com

Fed Tax ID: 26-2606260

Everway Contact:

Karlene Feeney

k.feeney@everway.com

ULS

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
25	ULS	Retail	Unique Learning System®	8/1/2026	9/11/2026	USD 162.62	USD 4,065.50
25	ULS	Retail	Unique Learning System®	9/12/2026	9/11/2027	USD 897.99	USD 22,449.75
						ULS Total Unit:	USD 26,515.25

NWS/SSX

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
9	NWS	Retail	News2you™	8/1/2026	9/11/2026	USD 50.92	USD 458.28
9	NWS	Retail	News2you™	9/12/2026	9/11/2027	USD 280.99	USD 2,528.91
10	SSX	Retail	SymbolStix PRIME® / SYMBOLSTIX®	9/12/2026	9/11/2027	USD 190.99	USD 1,909.90
						NWS/SSX Total Unit:	USD 4,897.09
						Tax:	USD 0.00
						Total:	USD 31,412.34

NOTE: Credits, discount, adjustments, notes

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RESOURCES INCLUDED WITH SUBSCRIPTION :

- For support, please reach out to:
  - na-support@everway.com
  - 800-697-6575 with coverage from 9am-5pm Eastern Standard Time
  - Note that chat support is available 9am-7:15pm Eastern Standard Time
- Online Support Forum/Knowledgebase
- Training and Implementation resources including Feature & How to Videos, Getting Started Guides, Toolmatcher, Training Portal, Product Certification, Live & Recorded webinars, Just-In-Time Email Communications, Smart Start Sessions and In-App Walkthroughs
- Product Updates and Enhancements
- Additional Professional Development Offerings available for purchase

FINANCIAL NOTES:

- Credit card payments can be accepted and are subject to a convenience fee applied to all credit card transactions over $2,000.
- A copy of the Tax-Exempt ID Certificate must accompany order if applicable, otherwise sales tax may be charged. All quoted sales tax is estimated and subject to change on final invoicing.
- Our prices are subject to periodic increases
- Additional licenses, optional features, upgrades and enhanced functionalities may incur additional fee(s), and will be priced pursuant to Everway's then current price list and quoted by Everway's upon receipt of a written request from Customer.
- Quotes dated more than 120 days in advance of service term may be subject to pricing changes.

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Everway

Everway LLC
2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com
www.everway.com

June 9, 2025

Everway vendor information and change to entity structure
As a result of the significant change for our company, we have made some changes to our entity structure and our banking arrangements to allow us to better serve you, our valued customers.

Timeline
April 30, 2024, we announced that n2y LLC and Texthelp Inc had agreed to merge
January 9, 2025, we announced our new name, Everway
February 24, 2025 Texthelp Inc legally merged with n2y LLC
March 12, 2025 our name was changed to Everway LLC

Entity Update
As a result of the changes to our entity structure, our operating and contracting entity is Everway LLC EIN 26-2606260 as reflected on line 2 of the W9. This is the same EIN as previously held by n2y LLC.

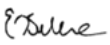
For IRS reporting requirements, the W9 must reflect the name and EIN of the parent entity, which is Everway Holdco, LLC EIN 99-0735210. We do not contract under this entity; it is a holding company.

Bank Changes
We've provided details for our new banking partner to JP Morgan who offer more banking options.

Dun and Bradstreet Reports
Our D&B report is Everway LLC number: 100321616

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust centre https://www.everway.com/trust/ any outstanding questions please contact nafinance@everway.com

Yours sincerely,



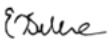
Erinn O'Sullivan
Chief Financial Officer

Company IP - Confidential & Proprietary

Our information

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust center https://www.everway.com/trust/ any outstanding questions please contact nafinance@everway.com

Yours sincerely,



Erinn O'Sullivan
Chief Financial Officer

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Everway Holdco, LLC (Parent Company)

2 Business name/disregarded entity name, if different from above.

Everway LLC (26-2606260) (Contracting/Operating entity)

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2401 Sawmill Parkway #10-11

6 City, state, and ZIP code

Huron, OH 44839

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	9	–	0	7	3	5	2	1	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Lori A. Broen | **Date** August 20, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

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DATE	DOCUMENT ID	DESCRIPTION	FILING	EXPED	CERT	COPY
03/13/2025	202507104938	OHIO LLC - AMENDMENT (LAM)	50.00	100.00	0.00	0.00

Receipt

This is not a bill. Please do not remit payment.

C T CORPORATION SYSTEM
4400 EASTON CMNS WAY STE 125
COLUMBUS, OH 43219

STATE OF OHIO
CERTIFICATE

Ohio Secretary of State, Frank LaRose

1777593

It is hereby certified that the Secretary of State of Ohio has custody of the business records for

EVERWAY LLC

and, that said business records show the filing and recording of:

Document(s)	Document No(s):
OHIO LLC - AMENDMENT	**202507104938**

Effective Date: 03/12/2025

United States of America
State of Ohio
Office of the Secretary of State

Witness my hand and the seal of the Secretary of State at Columbus, Ohio this 13th day of March, A.D. 2025.

Ohio Secretary of State

Company IP - Confidential & Proprietary

Everway

Everway LLC
2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com
www.everway.com

April 1, 2025

Please find below the banking details for Everway LLC.

Our preferred payment method is bank ACH transfer. Please use the bank details provided to make payment. Please send all remittance information to NACreditControl@Everway.com

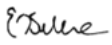
Bank Name	JPMorgan	**Account No.**	698606673
Account Name	Everway LLC	**Routing No.**	072000326

If you cannot pay by bank ACH transfer, please send a check to

Everway LLC
P.O. Box 735302
Dallas, TX 75373-5302

If you have any questions or require additional information please contact us at NAFinance@Everway.com

Yours sincerely,



Erinn O'Sullivan
Chief Financial Officer

Company IP - Confidential & Proprietary

J.P.Morgan

March 31, 2025

EVERWAY LLC
2401 SAWMILL PARKWAY SUITES 10 AND 11
--
Huron, OH 44839

IMPORTANT | Transaction Routing Instructions (ACH and Wire)

Thank you for your request for account and bank routing number information for EVERWAY LLC. Please provide the below routing instructions for ACH and wire transactions to remitters who send transactions to the company account.

For accurate and timely processing of transactions, it is very important that remitters correctly identify the company account number and the applicable routing number.

For ACH delivery:

Bank Routing Number:	072000326
Account Number:	698606673
Account Name:	EVERWAY LLC

For Wire Transfers:

Bank Routing Number:	021000021
SWIFT Code:	CHASUS33
General Bank Reference Address:	JPMorgan Chase New York, NY 10017
Account Number:	698606673
Account Name:	EVERWAY LLC

Thank you for your business and the opportunity to serve you.

Sincerely,

Jim Harvey

Jim Harvey
Managing Director
JPMorgan Chase Bank, N.A.

Please note, we do not verify funds availability, provide account statuses or other account information to third parties.

If you previously had accounts with First Republic Bank, your First Republic routing numbers are still valid and active for use.

IMPORTANT INFORMATION: J.P. Morgan and Chase are marketing names for certain businesses of JPMorgan Chase & Co. ("JPMC") and its subsidiaries worldwide. Products and services may be provided by banking affiliates, securities affiliates or other JPMC affiliates or entities. Any examples used are generic, hypothetical and for illustration purposes only. Prior to making any financial or investment decisions, a client or prospect ("Client" or "you" as the context may require) should seek individualized advice from financial, legal, tax and other professional advisors that take into account all of the particular facts and circumstances of the Client's own situation. In no event shall JPMC or any of its directors, officers, employees or agents be liable for any use of, for any decision made or action taken in reliance upon or for any inaccuracies or errors in, or omissions from information in this content. We are not acting as any Client's agent, fiduciary or advisor, including, without limitation, as a Municipal Advisor under the Securities and Exchange Act of 1934. JPMC assumes no responsibility or liability whatsoever to any Client with respect to such matters, and nothing herein shall amend or override the terms and conditions in the agreement(s) between JPMC and any Client or other person.

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ABOUT THIS MESSAGE This letter gives you updates and information about your JPMC relationship.

Company IP - Confidential & Proprietary

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Everway
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $31,412.34
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 9/11/26
10. **End Date of the Agreement:** 9/11/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-845254-1

Prepared By:	Joel Hill	Customer Contact:	Brian Cohen
Customer Name:	Bensalem Township School District	Title:	Asst. to Superintendent of Student Services
		Address:	3000 DONALLEN DR
Contract Term:	12 Months	City:	BENSALEM
Billing Frequency:	Annually		
Start Date:	September 30, 2026	State/Province:	Pennsylvania
End Date:	September 29, 2027	Zip Code:	19020
Payment Terms:	Net 30	Phone #	215-750-2800
Pricing Vehicle:		Pricing Vehicle Contract #:	

Contract Term : September 30, 2026 to September 29, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Total
Subscription Period 1: September 30, 2026 to September 29, 2027	USD 23,678.52	USD 23,678.52
Total Contract : September 30, 2026 to September 29, 2027	USD 23,678.52	USD 23,678.52

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Uplift %	Price
Naviance Clever Integration	1.00	Each	7.00	USD 0.00
Naviance Premium Bensalem Twp HS	2,963.00	Students	7.00	USD 23,678.52
Naviance Premium: Assessment Bensalem Twp HS	2,963.00	Students	7.00	USD 0.00

Subscription Period 1 License and Subscription Fees TOTAL: USD 23,678.52

Total License and Subscription Fees : **USD 23,678.52**

Subscription Start and End Dates shall be as set forth above. The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term of this quote, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Bensalem Township School District
Signature: 	Signature:
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 23-APR-2026	Date:

PO Number: _____

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** PowerSchool
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $23,678.52
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 9/30/26
10. **End Date of the Agreement:** 9/29/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

EGNYTE V-106807

10-1290-650.99-00

Invoice

Egnyte Inc.
1350 W Middlefield Rd
Mountain View CA 94043-3061
United States

Ship To

Bensalem Township School District
3000 Donallen Dr, Bensalem, Pennsylvania 19020 United States

Bill To

Bensalem Township School District
3000 Donallen Dr, Bensalem, Pennsylvania 19020 United States

Invoice Number	**PO Number**
INV-51737	
Account Name	**Domain Name**
Bensalem Township School District	bensalem
Service Start	**Service End**
4/10/2026	4/9/2027
Invoice Date	**Due Date**
4/30/2026	5/30/2026
Total Amount Due	**Payment Terms**
$44,928.00	Net 30

Service	Start Date	End Date	Quantity	Unit Price*	Amount	Tax Amt	Total
PDF File Handler	4/10/2026	4/9/2027	50.00	$6.24	$3,744.00	$0.00	$3,744.00
Egnyte Platform Subscription – Enterprise Plan	4/10/2026	4/9/2027	50.00	$68.64	$41,184.00	$0.00	$41,184.00

Subtotal	$44,928.00
Tax Total	$0.00
Total	$44,928.00
Payments/Credits	$0.00
Invoice Total	USD $44,928.00

* The unit price shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The total price for this invoice was calculated using the actual price, rather than the unit price displayed above, and is the true and binding total for this Invoice.

EGNYTE

Customer Payment & Remittance Instructions

Pay by Wire or ACH

Bank
JPMorgan Chase Bank, N.A.
PO Box 182051, Columbus, OH 43218- 2051

Account Name
EGNYTE INC

Account Number
700708966

Routing Number (Wires)
021000021

Routing Number (ACH)
322271627

SWIFT Code / BIC
CHASUS33

Remittance Advice

- Please send remittance advice to **ar@egnyte.com** to ensure accurate application to your account
- Please include Customer Name, Invoice Number, and Payment Amount as part of the remittance advice

Pay by Credit Card

To update your payment information, please navigate **here (https://bensalem.egnyte.com/).**

Lockbox

Name
EGNYTE, INC.

Lockbox Number
E736029

Lockbox Address
P.O. BOX 736029, DALLAS, TX 75373-6029

Lockbox Courier Address
JPMorgan Chase - Lockbox Processing
Attn: EGNYTE, INC
Lockbox 736029
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

Copy of W9

Egnyte W9

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** EGNYTE
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $44,928.00
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 4/10/26
10. **End Date of the Agreement:** 4/9/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

BENSALEM TOWNSHIP SCHOOL DISTRICT

Contractor Agreement for Fixed Term

This Agreement is made this August 25, 2026, by and between the School District of Bensalem Township School District and Dr. Bierman (contractor), collectively, referred to as the "Parties." The Parties agree to as follows:

1. The District agrees to retain Contractor and Contractor agrees to perform the services described herein for a fixed period beginning August 25, 2026 and ending June 30th, 2027, unless sooner terminated by either party for any reason by giving notice of fourteen (14) days in advance of the projected termination date. During the term, Contractor shall be available to serve the District as needed. The dates/times of the service to be provided will be at a mutually convenient scheduled time.
2. The District shall pay Contractor, as compensation for Contractor's services, the sum of $1500.00, to be paid in two equal installments, less authorized deductions as provided by law.
3. Contractor covenants that he/she is qualified to perform the services to be furnished under this agreement and is permitted by law to perform such services.

   It is hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contract and that the Contractor is not an agent, servant, partner, nor employee of the District. Contractor will have control over the work to be performed and shall be solely responsible to pay its own federal, state, and local income taxes, salary, Social Security payments, and any and all other payments incurred by the Contractor in the performance of this agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by District to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from District to Contractor and/or any and all Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of District or to bind District in any way whatsoever.

4. Contractor's responsibilities:
   a. Contractor shall maintain proper licensure, certification, or other applicable credentials legally required to perform services as a medical doctor in the Commonwealth of Pennsylvania in accordance with this Agreement.
   b. Contractor will provide proof of liability insurance in the minimal amount of $500,000/incident and $1,500,000 annual aggregate malpractice insurance to the school district.

c. Contractor shall write the school district's scripts, sign off on the medication procedures and provide consultation services to the nurse Practitioner's as needed in the completion of the physical examinations.

5. Contractor shall conform to all District policies and procedures currently and hereafter established by the District or required by law, including but not limited to those related to confidentiality of student records and other information. Failure to maintain the confidentiality of student records and other information shall constitute a breach of this Agreement and may subject Controvert to further liability as provided by law.

Contractor agrees to indemnify, protect, defend, and save harmless District, its directors, officers, agents, workers, servants, or employees of any and all claims, demands, causes of action, suits, damages, costs, expenses, including reasonable attorney's fees, which may arise directly or indirectly, in whole or in part, from or by any reason of any and all accident, personal injury, loss of life or property, or damage claim of any nature, or any other claim that may be raised by any party to the persons or property of any person or individual, including corporations or partnerships, in connection with or arising from the services rendered by Contractor hereunder, excepting those arising from negligent acts or omissions of District, directors, officers, agents, servants, or employees.

Contractor hereby further releases District, its directors, officers, agents, workers, servants, and employees from any and all manner of liability whatsoever, whether it be in law or in equity, as to any kind and all kinds of damages, which shall include but not limited to personal injury and damage to personal property, resulting to the Contractor, its agents, servants, or employees in the performance of the Agreement, as well as any responsibility for income taxes, payroll taxes, PSERS contributions, and the like.

6. In the performance of Contractor's duties, Contractor may have access to certain District records, including, but not limited to, student health and other records (District records).
    a. Contractor agrees that Contractor shall not copy, duplicate, retain, or disclose any District records or any information contained therein to anyone in any format, other than to a District administrator for purposes related to contractor's duties for the District; and
    b. Contractor agrees that Contractor will indemnify, defend and hold the District harmless from any claim or loss, including, but not limited to any claim of damages or loss of funding, arising from contractor's copying, duplication, retention or disclosure or alleged copying, duplication, retention or disclosure of any District Records of information contained in any District Records.
7. This agreement may be extended for an additional fixed period of time, upon mutual consent of the Parties as evidenced by a separate writing (letter) signed by both parties.

Intending to be legally bound hereby, the Parties have set their hands and seals the date set forth above.

School District Representative: Printed Name and Date

School District Representative's Signature

Louis Bierman D.O. 7/22/26

School Physician: Printed Name and Date

LOFTS MEDICAL ASSOCIATES
170 Middletown Blvd. Ste #101
Langhorne, PA 19047
215-757-8100 Fax 215-757-7358

215-757-8100

School Physician Phone #

05-003880-L

School Physician License #

School Physician: Signature

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive Bensalem, PA 19020

Contractor Agreement for Fixed Term

This Agreement is made this **25th day of August 2026**, by and between the School District of Bensalem Township and **Dr. Jeff Rosen, DDS** (contractor), collectively, referred to as the "Parties." The Parties agree to as follows:

1. The District agrees to retain Contractor and Contractor agrees to perform the services described herein for a fixed period beginning **July 1, 2026** and ending **June 30, 2027**, unless sooner terminated by either party for any reason by giving notice of thirty (30) days in advance of the projected termination date. During the term, Contractor shall be available to serve the District as needed. The dates/times of the service to be provided will be at a mutually convenient scheduled time.

2. The District shall pay Contractor, as compensation for Contractor's services, ***the sum of $105 per hour, less authorized deductions as provided by law. Contractor shall submit a timesheet immediately after the service has been provided.*** The school district will ensure payment within 45 days of receipt of timesheet.

3. Contractor covenants that they are qualified to perform the services to be furnished under this agreement and is permitted by law to perform such services.

   It is hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contract and that the Contractor is not an agent, servant, partner, nor employee of the District. Contractor will have control over the work to be performed and shall be solely responsible to pay its own federal, state, and local income taxes, salary, Social Security payments, and any and all other payments incurred by the Contractor in the performance of this agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by District to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from District to Contractor and/or any and all Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of District or to bind District in any way whatsoever.

4. Contractor's responsibilities:
   a. Contractor shall maintain proper licensure, certification, or other applicable credentials legally required to perform services as a dentist in the Commonwealth of Pennsylvania in accordance with this Agreement.
   b. When contacted by the District, Contractor shall report as directed and conduct the mandated dental examinations of qualifying students pursuant

to the applicable provisions of the Pennsylvania Public School Code of 1949, Article XIV (School Health Services).

5. Prior to performing any services, Contractor shall furnish all criminal history and related clearances required of direct service providers to students in the Commonwealth. This includes as current criminal history background check pursuant to the Pennsylvania Public School Code, 24 P.S. 1-111 (Act 34) and an official clearance statement from the Pennsylvania Department of Public Welfare pursuant to the Child Protective Services Act, 23 Pa. C.S. 6355 (Act 151), Federal Fingerprinting (Act 114), and PDE 6004.

6. Contractor shall conform to all District policies and procedures currently and hereafter established by the District or required by law, including but not limited to those related to confidentiality of student records and other information. Failure to maintain the confidentiality of student records and other information shall constitute a breach of this Agreement and may subject Controvert to further liability as provided by law.

Contractor agrees to indemnify, protect, defend, and save harmless District, its directors, officers, agents, workers, servants, or employees of any and all claims, demands, causes of action, suits, damages, costs, expenses, including reasonable attorney's fees, which may arise directly or indirectly, in whole or in part, from or by any reason of any and all accident, personal injury, loss of life or property, or damage claim of any nature, or any other claim that may be raised by any party to the persons or property of any person or individual, including corporations or partnerships, in connection with or arising from the services rendered by Contractor hereunder, excepting those arising from negligent acts or omissions of District, directors, officers, agents, servants, or employees.
Contractor hereby further releases District, its directors, officers, agents, workers, servants, and employees from any and all manner of liability whatsoever, whether it be in law or in equity, as to any kind and all kinds of damages, which shall include but not limited to personal injury and damage to personal property, resulting to the Contractor, its agents, servants, or employees in the performance of the Agreement, as well as any responsibility for income taxes, payroll taxes, PSERS contributions, and the like.

7. In the performance of Contractor's duties, Contractor may have access to certain District records, including, but not limited to, student health and other records (District records).
    a. Contractor agrees that Contractor shall not copy, duplicate, retain, or disclose any District records or any information contained therein to anyone in any format, other than to a District administrator for purposes related to contractor's duties for the District; and
    b. Contractor agrees that Contractor will indemnify, defend and hold the District harmless from any claim or loss, including, but not limited to any claim of damages or loss of funding, arising from contractor's copying, duplication, retention or disclosure or alleged copying, duplication, retention or disclosure of any District Records of information contained in any District Records.

8. This agreement may be extended for an additional fixed period of time, upon mutual consent of the Parties as evidenced by a separate writing (letter) signed by both parties.

Intending to be legally bound hereby, the Parties have set their hands and seals the date set forth above.

School District Representative: Printed Name and Date

School District Representative's Signature

Dr. Jeffrey Rosen
Dentist Printed Name and Date

215-757-1197
Dentist Phone #

PS028245C
Dentist License #

Dentist Signature 7/21/26
Date

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Dr. Jeffrey Rosen
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $105.00/hour
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 7/1/26
10. **End Date of the Agreement:** 6/30/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-2430-330-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

CLIENT AGREEMENT

THIS AGREEMENT, entered into between DELTA-T GROUP, Inc. (hereinafter called "DELTA-T") and Bensalem Township School District (hereinafter called "CLIENT").

WHEREAS, DELTA-T is a Pennsylvania corporation engaged in the business of brokering services to various entities, such as CLIENT, desiring those services and DELTA-T contracts with Independent Contractors (hereinafter "CONTRACTOR(S)") to render those services. CONTRACTOR shall render such services at CLIENT's facility or at any place as directed by CLIENT. DELTA-T is not a clinical facility and will not provide any clinical services or treatment of any kind to CLIENT's patients or clients. DELTA-T will not provide direction or supervision to CONTRACTOR. CLIENT desires to use such brokerage services of DELTA-T to secure CONTRACTORS who are customarily engaged in an independent business or occupation and who hold themselves out to the public as independently competent and available in his/her field of professional specialty.

WHEREAS, nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between DELTA-T and CONTRACTOR and DELTA-T and CLIENT.

NOW THEREFORE, in consideration of the mutual promises contained herein and intending to legally bind themselves, their parents, affiliates, subsidiaries, heirs, executors, administrators and assigns, the parties agree as follows:

1) **Independent Contractors**. Each CONTRACTOR is a self-employed independent contractor, responsible for his/her own actions and using his/her best efforts while performing services for CLIENT. DELTA-T shall have no control, direction, supervision, or influence whatsoever over the actions of any CONTRACTOR in the performance of his/ her duties for CLIENT. It is intended that neither CLIENT nor DELTA-T shall be responsible for the payment of any taxes, insurance premiums, licensing fees, or any other expenses incurred by a CONTRACTOR in connection with his/her professional business including, but not limited to, FICA, federal, state, and local income wage taxes, unemployment and Workers' Compensation taxes and insurance, disability insurance, professional liability insurance and organization dues.

2) **Client Discretion**. CLIENT agrees to accept CONTRACTOR for assignments when CLIENT has requested same, such acceptance being effective upon verbal communication of same to DELTA-T by CLIENT. The specific CONTRACTOR(S) to be used for each assignment is within the sole and absolute discretion of CLIENT, with CLIENT reserving the right to discontinue any assignments for non-performance or inadequate performance. CLIENT may request a specific CONTRACTOR which DELTA-T will use its best efforts, but not be bound, to supply. In the event the requested CONTRACTOR is not available, DELTA-T shall use its reasonable best efforts to refer to CLIENT another CONTRACTOR. CLIENT has the right to terminate any assignment, upon eight (8) hours advance notice to DELTA-T, without CLIENT incurring any liability under this Agreement.

3) **Payment of Fees**. On the basis of invoices provided by CONTRACTOR stating the nature and timing of services performed and provided to CLIENT, payment of DELTA-T's brokerage fees shall be in accordance with the fee schedule attached hereto as Exhibit "A", which is incorporated herein as if fully set forth in this paragraph. Payment of DELTA-T's brokerage fees by CLIENT shall be made in full within net twenty (20) days

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from the invoice date. If DELTA-T so elects, when payment is not received in full within these terms then the unpaid balance shall be subject to statutory interest and a late charge computed at one and one half percent (1 1/2%) monthly until payment is made in full. CLIENT further agrees to pay reasonable attorney's fees and other costs incurred for collection. Failure of CLIENT to pay DELTA-T's brokerage fees constitutes a material breach of this Agreement and DELTA-T, in its sole discretion, may cease referring CONTRACTORS until payment is received in full.

4) **Invoices.** CLIENT shall notify DELTA-T of any disputed amounts within ten (10) business days of CLIENT's receipt of DELTA-T's invoice. Invoices or amounts not disputed within this time period shall be deemed accepted by Client. Payment on all undisputed amounts is due and shall be made in accordance with the terms stated in Paragraph 3 of this Agreement. CLIENT shall not withhold payment of any undisputed amounts and shall not withhold payment of entire invoice when only a portion of the invoice is being disputed. CLIENT shall notify DELTA-T within ten (10) business days of receipt of DELTA-T's invoice if a CONTRACTOR has failed to provide CLIENT with the requisite documentation. If CONTRACTOR has failed to comply with CLIENT's reasonable requests for proper documentation, of which CONTRACTOR was made aware he/she had an obligation to provide to CLIENT, DELTA-T shall, at the request of CLIENT, act as a liaison in communicating with CONTRACTOR regarding missing or incomplete documentation. CLIENT may, at their sole discretion, discontinue the services of any CONTRACTOR who fails to promptly supply such documentation when requested. If CLIENT fails to notify DELTA-T of CONTRACTOR's failure to submit the requisite documentation within ten (10) business days of CLIENT's receipt of DELTA-T's invoice, then CLIENT shall be solely responsible for obtaining any such missing or incomplete documentation from CONTRACTOR and payment to DELTA-T shall be made in accordance with the terms stated in Paragraph 3 of this Agreement, irrespective of whether proper documentation has been provided. DELTA-T shall take all reasonable measures to work with CLIENT to resolve documentation issues.

5) **Exclusive Arrangement.** CONTRACTOR, while retained by CLIENT through DELTA-T, is to perform services for CLIENT exclusively through DELTA-T. CLIENT will not engage, hire or contract with CONTRACTOR independent of DELTA-T, either directly or through another agency without first notifying DELTA-T. Unless other arrangements have been made in writing, DELTA-T's standard Temp to Perm Policy is that from the time CLIENT notifies DELTA-T of its intention to engage, hire or contract with a CONTRACTOR independent of DELTA-T, said CONTRACTOR must work seven hundred and fifty (750) hours through DELTA-T at a CLIENT facility before the CONTRACTOR may work or perform services for CLIENT independent of DELTA-T. This 750-hour requirement remains in effect for a period of six (6) months after the last date of CONTRACTOR's assignment with CLIENT through DELTA-T. CLIENT may engage, hire or contract with CONTRACTOR independent of DELTA-T without meeting the 750-hour requirement by making payment to DELTA-T the sum of $7,500.00 or a sum equal to 1/3 of the total compensation package offered to CONTRACTOR (including bonuses and fringe benefits), whichever sum is greater. Payment of this amount must be made prior to CONTRACTOR performing services for CLIENT independent of DELTA-T. The termination of this AGREEMENT between CLIENT and DELTA-T shall not be construed as waiver of the conditions outlined in this paragraph five (5.)

6) **Breach.** In the event of a breach of any provision of this Agreement by CLIENT, DELTA-T shall have the option of exercising all its rights and remedies at law or in equity or proceeding with binding arbitration

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administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

7) **Termination.** This Agreement shall remain in full force and effect until terminated without cause by either party upon thirty (30) days written notice to the other party. Termination by either party shall not act as a waiver by either party of any right to pursue damages for a pre-existing breach. The parties shall deal with each other in good faith during the 30-day period after which any notice of intent to terminate without cause has been given.

8) **Immediate Termination.** This Agreement will immediately and automatically terminate on and as of the date any of the following occur:

a) Default. Failure of either party to comply with any of the material terms of this Agreement; or

b) Discontinuance of Operations. Discontinuance of its operations by either party by law or otherwise for a period of fifteen (15) or more consecutive business days; or

c) Bankruptcy. The filing of a petition in bankruptcy by either party or the making by either party of an assignment for the benefit of creditors; or if any involuntary petition in bankruptcy or petition for an arrangement pursuant to the Bankruptcy Act is filed against either party and is not dismissed within thirty (30) days; or if a receiver is appointed for the business of either party, or any part thereof.

9) **Merger.** In the event that CLIENT is merged or otherwise consolidated with another organization with which it is not otherwise affiliated, or sells all or substantially all of its assets to an unaffiliated organization (collectively, a “Change of Control”), DELTA-T may at its option terminate this Agreement upon ten (10) days prior written notice to CLIENT. CLIENT shall give DELTA-T written notice of any Change in Control not less than ten (10) business days after it occurs. In the event, DELTA-T elects not to terminate, subject to the foregoing, this Agreement inures to the benefit of, and is binding upon, the successors and assigns of the parties hereto. All outstanding obligations arising hereunder under paragraph four (4) shall remain the liability of CLIENT in the event there is a Change of Control unless the new entity assumes the obligations by providing written notice of its intent to DELTA-T in writing and the terms are accepted by DELTA-T.

10) **Indemnification.** DELTA-T and CLIENT, as the case may be, shall indemnify the other party for, and hold harmless against, any loss, liability or expense, including reasonable attorneys' fees, that the other party may incur, as a result of an act or failure to act of DELTA-T or CLIENT, as the case may be, that gives rise to a claim for damage or loss by anyone. It is the intent of this paragraph that each DELTA-T and CLIENT shall be alone responsible for the legal consequences of their own acts and protect the other from such consequences.

11) **Partial Invalidity.** The severance of any provision hereof shall have no adverse impact on the remaining provisions. If any provision of hereof shall be found to be invalid, illegal, or unenforceable, the remaining provisions will remain in full force and effect.

12) **Entire Agreement.** This Agreement represents the entire agreement between the parties concerning the subject matter herein, and this Agreement supersedes all prior and contemporaneous negotiations, representations and agreements, oral or written, between the parties concerning the subject matter herein. With

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the exception of rate/fee increases by DELTA-T, no provision of this Agreement shall be considered modified or amended by either party unless such modification is made in writing and signed by an authorized representative of each party. DELTA-T shall notify CLIENT in writing of any rate change(s). If there is no written objection by CLIENT within thirty (30) days of CLIENT's receipt of notification of rate change(s), then said change(s) are deemed binding upon CLIENT.

13) **Notice.** Any notice given pursuant to this Agreement shall be given by personal delivery, facsimile, overnight delivery service postage prepaid, registered or certified mail, with return receipt requested, directed to the parties at the following addresses:

For CLIENT: Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020-1898

For DELTA-T: DELTA-T GROUP, INC.
950 HAVERFORD RD, SUITE 200
BRYN MAWR, PA 19010
SCOTT MCANDREWS

14) **Governing Law and Attorney's Fees.** The parties agree that any dispute concerning this Agreement shall be resolved according to the laws of the Commonwealth of Pennsylvania, without regard to any other jurisdictions choice of law rules, and shall be brought in the state or federal courts of Pennsylvania. The prevailing party in any action at law or in equity that is brought to enforce or interpret the provisions of this Agreement shall be entitled to recover reasonable attorney's fees and all reasonable costs associated therewith.

15) **Confession of Judgment.** In the event CLIENT fails to make payment to DELTA-T in accordance with paragraph 3 hereof, CLIENT hereby authorizes and empowers any attorney or clerk of any court of record in the United States or elsewhere to appear for and, with or without declaration filed, confess judgment against CLIENT in favor of DELTA-T, its assignee or successor, at any time, for the full or total amount of due under this Agreement, together with all indebtedness provided for therein, with costs of suit and attorney's commission of ten (10) percent for the collection; and the CLIENT expressly releases all errors, waives all stay of execution, rights of inquisition and extension upon any levy upon real estate and all exemption of property from levy and sale upon any execution hereon; and the CLIENT expressly agrees to condemnation and expressly relinquishes all rights to benefits or exemptions under any and all exemption laws now in force or which may hereafter be enacted.

16) **Confidentiality.** The financial arrangements between DELTA-T and CLIENT are confidential; likewise the financial arrangements between DELTA-T and CONTRACTOR are confidential. CLIENT warrants that they will honor and respect the confidentiality of both relationships.

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17) **References.** All references to CLIENT under this Agreement shall be deemed to include its affiliates and subsidiaries, unless specifically stated otherwise.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this _____ day of _____, 20_____.

DELTA-T GROUP, INC.	CLIENT
By:_____ (Authorized Signature)	By:_____ (Authorized Signature)
_____ (Name and Title)	_____ (Name and Title)
_____ (Date)	_____ (Date)

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DELTA-T GROUP
Dedicated to the Caring Professionals

RATE SHEET

Date: 06/2/2026

Delta-T Group, Inc. specializes in referring intermittent independent professionals (contractors) in the **Human Services, Behavioral Healthcare, and Nursing** fields. Our **24 hour a day, 7 days a week** availability and the unique focus of our referral services allow access to a strong network of professionals possessing a wide variety of experience and training. Below are the standard market rates including contractor's charges and administrative fees associated with the type of professional referred.

Prepared for: Bensalem Township School District

Professional	Standard Market Rate
Paraprofessional/PCA	$30/hr
RN	$61/hr
LPN	$51/hr
Non Certified Teacher/Certified Teacher	$40/$42/hr
Special Education Teacher	$64/hr
Behavior Technician/Registered Behavior Technician	$36/$42/hr
School Psychologists -Standard Evals	$1600 ea.
Bilingual Evals (range based on preferred language)	$2800-$5500 range
Speech and Language Pathologist	$90/hr
BCBA	$100/hr

Rates above are valid from 06/02/2026 through 07/31/2027 .

Rates may vary depending on the rate a contractor charges and the specific criteria your organization requires for a particular engagement. Client will not be billed for fees in excess of those listed above without prior written approval from an authorized representative of your organization.

Agreed upon by:

Client Name: Bensalem Township School District

Client Address: 3000 Donallen Drive, Bensalem, PA 19020-1898

Signature Title _____ Date _____

Delta-T Group, Inc.
Behavioral Healthcare Referral Agency

Corporate Address: 950 Haverford Road | Suite 200 | Bryn Mawr, PA 19010 | Phone: 800.251.8501 | Fax: 610.527.0833
www.DeltaTGroup.com

Education, Allied Therapy, Social Work and Nursing Professionals

Overview of Services

Interim • Temporary to Permanent • Permanent

DELTA-T GROUP
MAKING LIFE EASIER FOR K12 SCHOOLS

Delta-T Group specializes in referring intermittent professionals in the Special Education, Allied Therapy, Social Work, and Nursing fields for long and short term needs. We offer 24 hours a day, 7 days a week availability and unique portfolio of services. This portfolio allows us access to a strong network of professionals possessing a wide variety of experience and training. Delta-T Group is able to refer independent professionals with the appropriate degree(s), certification(s), licensure, and experience to meet each organization's requirements.

Professionals

Education

- Paraprofessionals
- Teachers' Assistants
- Substitute Teachers
- Teachers
- Social Workers and Counselors
- Psychologists
- Autism Support Specialists
- Child Study Teams
- Registered Behavioral Technicians
- Custodians *(through an affiliate office)*
- Bus Aides

Nursing

- Nurses - RNs, LPNs, CNAs, LVNs

Quick Starts For

- Public, Private & Charter Schools
- Intermediate Units
- Education Service Agencies
- Social Service Agencies
- Correctional Facilities
- City, State and County
- HeadStart / Early Intervention

Benefits

- Improve Retention
- Reduce Hiring Costs
- Immediate Coverage to Relieve Pressure on Current Staff
- Save Time Recruiting & Onboarding
- Reliable Source for Credentialed Professionals
- Access to 24 Hour On-Call Service 365 Days a Year
- Eliminate Overtime Expenses
- Scheduling Flexibility

Referrals For

- Same Day Substitute Coverage & Call Outs
- Interim Coverage During Employee Turnover
- Increase in 1:1s or Specialized 1:1s
- FMLA, Medical or Maternity Leave
- Vacation Coverage
- Holiday Coverage
- Summer Programs
- Temporary to Permanent or Direct Hire
- Short Term Projects
- New Program Start Ups
- Expand In Home / Community Programs
- Hard to Fill & Unusual Work Hours

ESY & Summer Support Available!

Service Descriptions

Interim - *Partner for day to day, general temporary needs 24 hours/7days a week.*

Situation	1. Unexpected employee resignation 2. Vacation coverage 3. Same day shift coverage 4. High amount of overtime 5. Medical or maternity leave 6. Short term projects 7. Census fluctuation 8. New contract / RFP ramp up
Benefits	▪ Delta-T Group negotiated hourly rate is competitive and similar to existing employee cost with benefits. ▪ Provide immediate coverage with pre-screened/credentialed professionals. ▪ Cost effective alternative to overtime. ▪ Continuity of care during staffing shortages. ▪ Reduces stress on staff/managers during vacancies. ▪ Quick ramp-up of key programs. ▪ Maintain required staffing ratios during staffing challenges.

Permanent Placement - *Direct hire or temporary to permanent.*

Situation	1. Routine turnover causes strain on existing staff. 2. New RFP or program requires immediate staff. 3. Program growth, geographic expansion and new RFP awards. 4. Challenging positions to fill.
Benefits	▪ Cost - Delta-T Group will often be able to match your average cost per hire. ▪ Temporary to permanent program or direct hire options. ▪ Temporary to permanent program will provide ability to see professionals in action. ▪ Direct hire option provides immediate prescreened professionals for employment. ▪ Outsourcing recruitment to Delta-T Group will save internal staff's time. ▪ Quickly filling positions assists in maintaining required staffing ratios. ▪ Partner for supporting RFPs without straining existing human resources department.

ESY / Summer Programs - *Supporting extended school year needs.*

Situation	1. Hard to fill due to minimal hours/summer hours. 2. Coverage wait list created due to the lack of staff. 3. Program ends within month(s) making permanent hiring a challenge.
Benefits	▪ Coverage for vacations and hard to fill hours. ▪ Coverage for staff allowing more students to attend. ▪ Delta-T Group is a cost effective option. ▪ Recruit and obtain new staff for the upcoming school year.

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Delta-t Group
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** Varies
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. na
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent, Spec Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 6/2/26
10. **End Date of the Agreement:** 7/31/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-323-99-00
14. **Board Approval Date:**

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

BUCKS LEARNING ACADEMY

BENSALEM TOWNSHIP SCHOOL DISTRICT

PROGRAM PLACEMENT AGREEMENT

The Parties:

Approved Private Provider - Bucks Learning Academy Inc. (hereinafter referred to as "BLA"), with its principal office at 600 Louis Drive, Suite 100B, Warminster, Pennsylvania

Public School District – Bensalem Township School District (hereinafter referred to as "School District") with its principal office at 3000 Donallen Dr., Bensalem, PA 19020.

The Premises:

WHEREAS, BLA is a private educational organization that, among other things, provides educational services to students with behavioral needs; and

WHEREAS, BLA has developed a specific educational program to educate such children (the "Program"); and

WHEREAS, School District desires to place certain of its students with behavioral needs with BLA to be educated by BLA; and

WHEREAS, BLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the students with behavioral needs that School District desires to transfer to BLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, BLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:

a) Term. The Term shall be the 2026-2027 School Year;

b) Program. Program is BLA's Program for students with behavioral needs;

c) School District shall be defined collectively as the Administration and Senior High Schools of the Bensalem Township School District, acting by and through their authorized employees, agents and representatives;

d) Student. Student shall be defined as a student who resides in School District whom the School District has decided to place at BLA to discharge the School District's responsibility to educate school-age children; and

e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

$230.00 per school day. An additional fee of $30.00 per day will be applied for any students identified as needing special education services.

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by BLA and School District during the Term under the following terms and conditions:

a) School District shall provide to BLA all pertinent information reasonably required by BLA regarding the Student; and

b) BLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate BLA for the Program services rendered to Students, as follows:

a) BLA will submit a monthly invoice to School District; and

b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. BLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program, **including Acts 34, 131 and 151.**

a) Upon written request by School District, BLA shall provide to School District, within ten (10) days after BLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and

b) SPECIAL EDUCATION PROVISIONS – BLA will provide (a) certified Special Education teacher(s) to implement any PDE Special Education requirements, including but not limited to implementation of the IEP for each student with a disability.

6. INSURANCE: BLA shall provide proof of liability and risk insurance in an amount equal to or greater than $750,000.00 on which the School District is named as an additional insured and is deemed acceptable by the School District. For purposes of this Agreement, a well-rated insurance carrier,

protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well-recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, BLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. BLA does not have any volunteer employees, but to the extent any volunteers are utilized by BLA, BLA shall procure mutually acceptable volunteer insurance. BLA further agrees to provide proof of said insurance during the Term, upon receipt of written request therefore.

7. INSOLVENCY OF School District: If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of BLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to BLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at BLA and each Student's records shall be forwarded by BLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. ACCESS: BLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of BLA to ensure that BLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that BLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. TERMINATION BY SCHOOL DISTRICT: School District and BLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by BLA.

10. TERMINATION BY BLA: BLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by School District, for any of the following reasons:

a) One or more material violations of this Agreement;

b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;

c) Failure to make any payment hereunder or pay any BLA invoice when due;

d) Violations of any provisions of state or federal law from which School District has not been exempted; and

e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. COMPLIANCE WITH STATE REGULATIONS: BLA agrees that as a Licensed Private Academic School it must comply with all of the statutory requirements related thereto under Pennsylvania Law. School District and BLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: BLA and School District agree that this Agreement may not be assigned by BLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement, provided, however that the invalidation of any portion of this agreement that renders either party unable to comply with State and Federal Law shall render the whole invalid and unenforceable.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement. Nothing in this agreement shall be construed to establish a joint venture, partnership, or similar relationship between the parties. The employees, agents, and contractors of each party shall not be deemed or construed as the employees, agents, or contractors of the other for any purpose whatsoever.

16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

17. NONDISCRIMINATION: BLA agrees that BLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to BLA's right to receive waivers from the same or BLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

BUCKS LEARNING ACADEMY	SCHOOL DISTRICT
_____	_____
Dated: 10/29/20	Dated: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT

Belmont Hills Elementary School
5000 Neshaminy Blvd, Bensalem, PA 19020
(215) 750-2800, Ext. 1100 Fax: (215) 245-3559

Mrs. Kelly McGowan
Principal

Proposed Field Trips
26/27 School Year

Please list all proposed field trips for the 2026-27 school year, including the location and tentative date for each.

Use the following format:
Location
Date and Time

Grade	Proposed Field Trips
Kindergarten	**Location of the Trip: Bucks County Children's Museum** **Date and Time: 3/15/26 10:00-12:30**
First Grade	**Location of the Trip Elmwood Zoo** **Date and Time May 2027**
Second Grade	**Franklin Institute/Legoland** **June 2027**
Third Grade	**Location of the Trip - Lincoln Financial Field** **Date and Time April 2027 9:15am - 2:00pm**
Fourth Grade	**Franklin Institute** **May 2027**
Fifth Grade	**Location of the Trip: Museum of the American Revolution** **Date and Time May 2027**
Sixth Grade	**Location of the Trip: Six Flags (Physics Day)** **Date and Time: May 2027/9:15 am - 6:00 pm**

BENSALEM TOWNSHIP SCHOOL DISTRICT
Cornwells Elementary School
Proposed Field Trips
2026–27 School Year

Please list all proposed field trips for the 2026–27 school year, including the location and tentative date for each. Use the following format: Location - Date and Time

Grade	Proposed Field Trip
Kindergarten	Location: Lego Land Date and Time: April 16 9:30-1:30
1st Grade	Location: Elmwood zoo Date and Time: May 5 TBD
2nd Grade	Location: Snipes Farm & Education Center Date and Time: Oct 23, 2026
3rd Grade	Location: Citizens Bank Park Date and Time: May TBD 9:15-2:00
4th Grade	Location: Neshaminy State Park Date and Time: May TBD 9:15-2:00
5th Grade	Location: College Settlement Date and Time: October TBD 9:15-2:00
5th Grade	Location: Outback Steak House Date and Time: June 1 10:00-12:30
6th Grade	Location: Citizens Bank Park Date and Time: April TBD 9:15-2:00
6th Grade	Location: Shafer Middle School Date and Time: June 1
SIP Field Trip	TBD
Cornwells/Valley/Faust Grades 4-6	Location: Dorney Park Date and Time: May 8:15am-9:15pm
Grades 4-6 Marching Band Show	Location: BHS Date and Time: Oct TBD

Trip Location	Date	Purpose	Mode of Transportation
Kindergarten/Peaceable Farms to visit Faust	TBD	Petting Zoo	Walking trip, no bus needed
1st Grade/Elmwood Zoo	TBD	To visit zoo animals	Bus needed
2nd Grade/Gratz College	TBD	To watch a play performance	Bus needed
3rd Grade/TBD	TBD	TBD	Bus needed
4th Grade/TBD	TBD	TBD	Bus Needed
5th Grade/Pennsbury Manor	TBD	TBD	Bus needed
6th Grade/Franklin Institute	TBD	TBD	Bus needed
6th Grade/College Settlement	TBD	TBD	Bus needed
6th Grade/End of year Community Park	TBD	TBD	Bus needed

FAUST ELEMENTARY 2026/2027 FIELD TRIPS

26-27 anticipated trips Rush Elementary

	DATE	GRADE	# of students	
Kindergarten				
Peaceable Kingdom	May	Kinder		50
Silver Lake Nature Center	Oct	Kinder		50
Bensalem Library	March/April	Kinder		50
First Grade				
Bensalem Library	November	1st		58
Elmwood Zoo	March	1st		58
Shadybrook Farm	May	1st		58
Second Grade				
Shadybrook Farms	October		2	60
Elmwood Zoo	June		2	60
Silver Lake Nature Center	April		2	60
Neshaminy State Park	October		2	60
Third Grade				
Frankilin Institute	October		3	60
Silver Lake Nature Center	October		3	60
Academy of Natural Sciences of Di	May		3	60
Citizen's Bank Park	February		3	60
Lincoln Financial Field	March		3	
Fourth Grade				
Shady Brook Farm	October		4	70
Philly Pops	October-May		4	70
Franklin Institue	January		4	70
Academy of Natural Sciences of Di	February		4	70
Citizen's Bank Park tour and or we	February-May		4	70
Lincoln Financial Field	May		4	70
Silver Lake Nature Center	May		4	70
Nashaminy State Park	May/June		4	
Fifth Grade				
Philadelphia Aquarium	Oct-May		5	60
American Revolution Museum	Oct-May		5	60

Rush Elementary - 2026 - 2027

Washington Crossing	May	5	60
Penn Museum	February	5	60

Sixth Grade

SIP

Silver Lake Nature Center	October	6	65
Phila. Ballet Nutcracker	December	6	65
Franklin Institute	January	6	65
Museum of Illusion	March	6	65
The National Constitution Center	March	6	65
Walnut Street Theatre	May	6	65

BENSALEM TOWNSHIP SCHOOL DISTRICT
RUSSELL C. STRUBLE ELEMENTARY SCHOOL
4300 BENSALEM BOULEVARD BENSALEM, PA 19020

MR. BORISLAV BEN
PRINCIPAL

(215) 750-2800, EXT. 1502
FAX: (215) 244-2803

Struble Proposed Field Trips
26/27 School Year

Grade	Proposed Field Trips
Kindergarten	Shady Brook Farm, Newtown PA October 9, 2026 9:10 AM - 1:30 PM
First Grade	Elmwood Park Zoo Thursday, May 13, 2027 9:10 AM - 1:30 PM
Second Grade	Legoland Philadelphia Friday, May 21, 2027 9:15 AM- 1:30 PM
Third Grade	Edelman Fossil Park & Museum Rowan University, NJ Friday, May 28, 2027 9:15 AM - 1:30 PM
Fourth Grade	Pennsbury Manor May 18, 2027 9:15 AM- 1:30 PM Franklin Institute March 19, 2027 9:15 AM- 1:30 PM
Fifth Grade	Citizens Bank Park May 7, 2027, 9 AM to 1 PM American Revolution Museum June 4, 2027, 9 AM to 1 PM
Sixth Grade	Funzilla May 21, 2027, 9:00-1:30

Struble - 2026-2027

Band - Belmont/Struble	Turkey Hill Experience or Dorney Park Friday, May 14 2027 8:45 AM - 6:00 PM

SIP	K, 1, 2 Philadelphia Zoo March 31 2027 3 - STEM Arena November 13, 2027 4 - Penn Museum April 16 2027 5 - STEM Arena April 2, 2027 5th grade Transition Day March 22, 2027

Robotics	FLL December 19 - Competition January 31 - Competition Malvern Prep

Safety Patrol	Trenton Thunder Baseball Game June 2, 2027 5:30 p.m.- 10:00 p.m.

Grade	Date	Destination	Number of Students	Anticipated Cost
K	May	Churchville Nature Center	90	$15/student
1st	April	Elmwood Park Zoo	100	$15/student
2nd	April	Lego Land	100	$15/student
3rd	May	Adventure Aquarium	90	$30/student
4th	April/May	National Constitution Center	90	$20/student
5th	April/May	Doylestown Rock Gym	90	$25/student
6th	6/1/2027	College Settlement		$30/ student
6th	May	Snyder Transition Trip	90	$0.00
SIP Field Trip 5th	November	Philadelphia Jewish Museum (Tentative)	8	Free + Bus Cost
SIP Field Trip 5th	3/22/2027	GT Transition Day to Struble	8	No Cost
SIP Field Trip 5th	4/2/2027	STEM Arena	8	
SIP Field Trip 4th	4/16/2027	Penn Museum	5	
SIP Field Trip 4th	10/23/2026	Edelman Fossil Park	5	$10 + Bus
SIP Field Trip 3rd	11/13/2026	STEM Arena	3	
SIP Field Trip K-2	3/31/2027	Philadelphia Zoo (Tentative)	TBD	
3-6 Dexter's Cafe	May	Valley Pizza	10	$0.00
4th-6th	October	BHS Marching Band	280	$0.00
4th-6th	5/14/2027	Trills and Thrills Music Festival/Dorney Park Trip	250	$95/student

	4th-6th	**Fri, May 14, 2027**	Trills and Thrills Music Festival/Dorney Park Trip	250	$95/student

SNYDER MIDDLE SCHOOL

Trip Location	Date	Purpose	Mode of Transportation
Redhouse Bagels	Oct. 2026	Life Skills, safety skills, independence, personal communication, money skills, social skills, personal manners	Walking trip, no bus needed
Bensalem Public Library	Nov. 2026	Obtain library cards, safety skills, life skills, personal manners	Walking trip, no bus needed
Student of the Month	Nov, Feb, & May/June	Celebrating students of the month	TBD
Sharks in the City	Dec 2026	PBIS trip for a small number of students to travel into the city	Bus needed
Target	Feb 2027	Life Skills, safety skills, item location practice through scavenger hunt, personal manners	Bus needed
Bear Creek	Feb 2027	Skiing/Tubing	Bus needed
Bowlero	Mar 2027	Life Skills, social skills, physical abilities, personal manners	Bus needed
7th Grade Trip (Spirit of Philadelphia)	Apr 2027	7th Grade trip	Bus needed
8th Grade Trip (Baltimore)	Apr 2027	8th Grade Trip	Bus needed
Dunkin Donuts	Apr 2027	Safety skills, life skills, personal communication, social skills, money skills, personal manners	Walking trip, no bus needed
Stefano's Pizza	May 2027	Safety skills, life skills, communication skills, social skills, personal manners	Walking trip, no bus needed
PJAS	May 2027	PJAS - Penn State	Bus needed
Camp America	May 2027	Trip for 7th & 8th Graders	Bus needed
Straight "A" Breakfast	May 2027	Celebrate Straight "A" students	Bus needed
Dairy Queen	May 2027	Safety Skills, life skills, money skills, communication skills	Walking trip, no bus needed

Trip Location	Date	Purpose	Mode of Transportation
Redhouse Bagels	Oct. 2026	Life Skills, safety skills, independence, personal communication, money skills, social skills, personal manners	Walking trip, no bus needed
Bensalem Public Library	Nov. 2026	Obtain library cards, safety skills, life skills, personal manners	Walking trip, no bus needed
Student of the Month	Nov, Feb, & May/June	Celebrating students of the month	TBD
Sharks in the City	Dec 2026	PBIS trip for a small amount of students to travel into the city	Bus needed
Target	Feb 2027	Life Skills, safety skills, item location practice through scavenger hunt, personal manners	Bus needed
Bear Creek	Feb 2027	Skiing/Tubing	Bus needed
Bowlero	Mar 2027	Life Skills, social skills, physical abilities, personal manners	Bus needed
7th Grade Trip (Spirit of Philadelphia) ?	Apr 2027	7th Grade trip	Bus needed
8th Grade Trip (Baltimore) ?	Apr 2027	8th Grade Trip	Bus needed
Dunkin Donuts	Apr 2027	Safety skills, life skills, personal communtication, social skills, money skills, personal manners	Walking trip, no bus needed
Stefano's Pizza	May 2027	Safety skills, life skills, communtication skills, social skills, personal manners	Walking trip, no bus needed
PJAS	May 2027	PJAS - Penn State	Bus needed
Camp America	May 2027	Trip for 7th & 8th Graders	Bus needed
Straight "A" Breakfast	May 2027	Celebrate Straight "A" students	Bus needed
Dairy Queen	May 2027	Safety Skills, life skills, money skills, communcation skills	Walking trip, no bus needed

Tyler School of Art/temple university Tour - October 7th - Art and STEM classes. 20 students

Eastern State Penitentiary - October 22nd - Intro to Photography classes - 40 Students

Philadelphia Museum of Art - January 7th - advanced Photography classes/advanced art classes - 40 students (4 chaperones)

PA DECA States is February 17-19 , 2027 at Hershey Lodge. –

DECA Day at the Sixers (Always early November) - Limited to 45 students
DECA Mock Competition - Jefferson U - limited to 25 students - October/November

Art/Engineering to Penn Museum – November 19th - 40 students

Art/Engineering to NYC – March 23rd -40 students

- 25th Anniversary 9/11 Great American Relay run.
  - Sept 9th 6am-10am
  - The relay involves runners over a three-day period running a relay that spans the three crash sites involved in 9/11 terrorist attack
  - 3-mile segment in Chester County 6am- 10am
  - 10-15 cadets

- Bucks County Tour of Honor
  - Oct 5th all day
  - Support Veterans as they tour Washington, D.C.
  - 40-50 cadets

- JROTC Raider Nationals competition
  - Oct 22- 25 (overnight)
  - National competition for Raider Teams
  - 15 cadets

- JROTC Rifle Marksmanship Nationals
  - Feb 10-14 (overnight)
  - National Competition for Marksmanship Team
  - 5 cadets

- MAG-49 (Marine Air Group) Visit- Joint Base McGuire-Dix-Lakehurst
  - April 16 all day
  - Allow top-performing cadets to interact with Marines
  - 30 Cadets

- Joint Base McGuire-Dix-Lakehurst Airshow
  - May (exact date TBD) all day
  - Allow top performing Cadets to see the Thunderbirds who only perform every two years

    - 30 Cadets

- MOWW (Military Order of the World Wars) Luncheon
    - Nov (exact date TBD) all day
    - MOWW provides an annual lunch to honor Navy and Marine Corps JROTC Cadets from the Philadelphia Area.
    - 4 Cadets

- Unaccompanied Burial Ceremony
    - Last Thursday of month (March 25th, April 29th, May 27th)
    - Washington Crossing National Cemetery
    - 9 Cadets

Senator For A Day with Senator Frank Ferry on Thursday, Oct 22nd at Neshaminy High School.

Emotional support end of the year picnic, Neshaminy State Park. - Tuesday, June 1

Washington DC- White House and Capitol- April/May depending on Congress's 2027 calendar.

PJAS: Penn State Main May 16-18

Class of 2029 Hershey Park-June

Class of 2028 (Junior Class) Trips:

November 11th-13th 2026 - New York City (already approved) - during school day
January/February 2027* - Blue Mountain Snow Tubing (multiple grades) - leave halfway through the day
May/June 2027* - Phillies Game - after school

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/13/2026	104569	SITELOGIQ	0	0	RUSH ES GESA	3246001400	450	CONSTRUCTION SERVICES	$1,901,815.00
SITELOGIQ											**$1,901,815.00**
26	13	07/13/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 6/16-6/18 2026	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
26	13	07/13/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD 6/9-6/11 2026	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
SUBSTITUTE TEACHER SERVICES											**$4,482.00**
26	13	08/10/2026	104569	SITELOGIQ	0	0	RUSH ES GESA	3246001400	450	CONSTRUCTION SERVICES	$2,649,825.00
SITELOGIQ											**$2,649,825.00**
26	13	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY MD 6/23-6/25	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
26	13	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY MD 6/30/26	3226190200	330	OTHER PROFESSIONAL SVCS	$747.00
SUBSTITUTE TEACHER SERVICES											**$2,988.00**
27	2	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY MD 7/1 & 7/2	3226190200	330	OTHER PROFESSIONAL SVCS	$1,494.00
27	2	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY MD 7/14-7/16	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
27	2	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY MD 7/7-7/9	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
SUBSTITUTE TEACHER SERVICES											**$5,976.00**
27	2	08/25/2026	102160	CORBETT, INC.	0	0	HS BUSINESS LAB	2211003100	610	SUPPLIES - GENERAL	$17,951.57
CORBETT, INC.											**$17,951.57**
26	13	08/25/2026	105389	FORAKER LANDSCAPING INC	261229	1	RAIN GARDEN AT STRUBLE AS	2226300400	430	REPAIRS & MAINT SVCS	$10,500.00
FORAKER LANDSCAPING INC											**$10,500.00**
27	2	08/25/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD SALARY 7/21-23	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
27	2	08/25/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	MD SALARY 7/28-30	3226190200	330	OTHER PROFESSIONAL SVCS	$2,241.00
SUBSTITUTE TEACHER SERVICES											**$4,482.00**
26	13	07/02/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$28.00

Bensalem Township School District - Check Register for Board Approval

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TRES. OF PAL COMM AFSCME COUNCIL 13											**$28.00**
26	13	07/02/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$29.12
AFSCME-COUNCIL 13 SEC DUES											**$29.12**
26	13	07/02/2026	000024	AFSCME-COUNCIL 13 CUST DUES	0	0	DED:3020 AFSCME DUE	10	0470021	UNION DUES CUSTODIANS	$2,219.46
AFSCME-COUNCIL 13 CUST DUES											**$2,219.46**
26	13	07/02/2026	103154	AMERICAN DREAM FUND	0	0	DED:3090 ADF	10	0470020	UNION DUES BUS DRIVERS	$10.00
AMERICAN DREAM FUND											**$10.00**
26	13	07/02/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$776.93
KEYSTONE COLLECTIONS GROUP											**$776.93**
26	13	07/02/2026	001165	LINCOLN INVESTMENT PLAN INC	0	0	DED:4120 457 LINC	10	0470049	457 LINCOLN INVESTMENTS	$1,260.00
LINCOLN INVESTMENT PLAN INC											**$1,260.00**
26	13	07/02/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$356.00
NJ SUPPORT PAYMENT CENTER											**$356.00**
26	13	07/02/2026	001021	SEIU LOCAL 32BJ DUES	0	0	DED:3040 SEIU-DUES	10	0470020	UNION DUES BUS DRIVERS	$2,025.00
SEIU LOCAL 32BJ DUES											**$2,025.00**
27	1	07/02/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$4.00
TRES. OF PAL COMM AFSCME COUNCIL 13											**$4.00**
27	1	07/02/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$670.54
AFSCME-COUNCIL 13 SEC DUES											**$670.54**
26	13	07/08/2026	100901	NEW YORK LIFE INSURANCE	0	0	NY LIFE JUN 26	10	0470036	NY LIFE INSURANCE	$13,154.40
NEW YORK LIFE INSURANCE											**$13,154.40**
26	13	07/08/2026	106427	SYMETRA LIFE INSURANCE COMPANY	0	0	SYMETRA DED JUN 26	10	0470037	SYMETRA	$8,103.26
SYMETRA LIFE INSURANCE COMPANY											**$8,103.26**
26	13	07/13/2026	102466	BEVERLY GODETT	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
BEVERLY GODETT											**$1,050.00**
26	13	07/13/2026	100571	CAROLYN SZEWCZYKOWSKI	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$450.00

Bensalem Township School District - Check Register for Board Approval

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CAROLYN SZEWCZYKOWSKI											**$450.00**
26	13	07/13/2026	006055	CASIMIR KALINOWSKI	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
CASIMIR KALINOWSKI											**$1,050.00**
26	13	07/13/2026	106451	GEORGE QUIGLEY	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
GEORGE QUIGLEY											**$1,050.00**
26	13	07/13/2026	105233	JOAN FRATANDUONO	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$450.00
JOAN FRATANDUONO											**$450.00**
26	13	07/13/2026	106771	JOHN SHELLY	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$150.00
JOHN SHELLY											**$150.00**
26	13	07/13/2026	106769	MARIKA ROSCIOLI	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
MARIKA ROSCIOLI											**$1,050.00**
26	13	07/13/2026	106770	ROBERT J WAITZ	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
ROBERT J WAITZ											**$1,050.00**
26	13	07/13/2026	106669	SUSAN VENNERI	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$150.00
SUSAN VENNERI											**$150.00**
26	13	07/13/2026	105434	SUSANNE LIEBGATT	0	0	TAX REBATE	1051300400	881	REFUNDS - SR /TAX APPEALS	$1,050.00
SUSANNE LIEBGATT											**$1,050.00**
26	13	07/13/2026	102983	MADISON NATIONAL LIFE INSURANCE CO	0	0	ELDRIDGE SS	1026210200	220	SOCIAL SECURITY CONTRIB	$112.79
26	13	07/13/2026	102983	MADISON NATIONAL LIFE INSURANCE CO	0	0	ELDRIDGE MED	1026210200	223	SOCIAL SEC MED CONTRIB	$26.38
26	13	07/13/2026	102983	MADISON NATIONAL LIFE INSURANCE CO	0	0	SPONHEIMER SS	1027190300	220	SOCIAL SECURITY CONTRIB	$1,042.42
26	13	07/13/2026	102983	MADISON NATIONAL LIFE INSURANCE CO	0	0	SPONHEIMER MED	1027190300	223	SOCIAL SEC MED CONTRIB	$243.75

Bensalem Township School District - Check Register for Board Approval

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MADISON NATIONAL LIFE INSURANCE CO											**$1,425.34**
26	13	07/13/2026	000152	ASEPSIS ENVIRONMENTAL SERVICES	0	0	WASTE SERVICES	1024409900	411	DISPOSAL SERVICES	$479.00
ASEPSIS ENVIRONMENTAL SERVICES											**$479.00**
26	13	07/13/2026	105913	JUDGE TECHNICAL SERVICES, INC	0	0	MAY 2026	1012909900	323	PROFESSIONAL ED SERV	$2,847.40
JUDGE TECHNICAL SERVICES, INC											**$2,847.40**
26	13	07/13/2026	002369	WOLFINGTON BODY CO INC	261302	1	PARTS FOR SCHOOL BUSES.	1027400300	610	SUPPLIES - GENERAL	$1,818.60
WOLFINGTON BODY CO INC											**$1,818.60**
26	13	07/15/2026	007024	COLES MUSIC SERVICE	261012	1	COLES PROPOSAL #511568	1011580400	610	SUPPLIES - GENERAL	$2,365.00
COLES MUSIC SERVICE											**$2,365.00**
26	13	07/15/2026	106731	COLLECTIVE EVENT GROUP	0	0	GRADUATION CHAIRS	1023803100	610	SUPPLIES - GENERAL	$1,757.23
COLLECTIVE EVENT GROUP											**$1,757.23**
26	13	07/15/2026	100204	FEDEX FREIGHT	0	0	2140-1607-7	1022410400	530	COMMUNICATIONS	$14.96
26	13	07/15/2026	100204	FEDEX FREIGHT	0	0	VALLEY TO STEVE WEISS	1023801600	610	SUPPLIES - GENERAL	$6.01
FEDEX FREIGHT											**$20.97**
26	13	07/15/2026	100725	INSTITUTE FOR FOREIGN LANGUAGES	0	0	SERVICE	1012909900	340	TECHNICAL SERVICES	$321.00
26	13	07/15/2026	100725	INSTITUTE FOR FOREIGN LANGUAGES	0	0	SERVICES 5/13/26	1012909900	340	TECHNICAL SERVICES	$50.00
26	13	07/15/2026	100725	INSTITUTE FOR FOREIGN LANGUAGES	0	0	SERVICES 5/19/26	1012909900	340	TECHNICAL SERVICES	$370.00
INSTITUTE FOR FOREIGN LANGUAGES											**$741.00**
26	13	07/15/2026	104652	ONE STOP SEASONAL SHOP	0	0	FERNS	1026220200	610	SUPPLIES - GENERAL	$367.84
ONE STOP SEASONAL SHOP											**$367.84**
26	13	07/15/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	DB 6/15 & 6/16 2026	1025110100	330	OTHER PROFESSIONAL SVCS	$796.80
26	13	07/15/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	DB 6/8-6/12 2026	1025110100	330	OTHER PROFESSIONAL SVCS	$1,992.00
SUBSTITUTE TEACHER SERVICES											**$2,788.80**
26	13	07/15/2026	002351	WHITE TROPHY COMPANY INC	0	0	SHAFER MS	1011302200	610	SUPPLIES - GENERAL	$677.20
WHITE TROPHY COMPANY INC											**$677.20**
26	13	07/15/2026	003401	ACTION SAFE & LOCK	0	0	HS	1026220200	430	REPAIRS & MAINT SVCS	$536.89
ACTION SAFE & LOCK											**$536.89**

Bensalem Township School District - Check Register for Board Approval

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26	13	07/15/2026	000327	AT BUCKS COUNTY LLC	260052	1	PARTS AND SUPPLIES FOR BU	1027400300	610	SUPPLIES - GENERAL	$963.93
AT BUCKS COUNTY LLC											**$963.93**
26	13	07/15/2026	000233	BENSALEM LAWN EQUIPMENT INC	260099	1	PARTS AND SUPPLIES FOR GR	1026300200	610	SUPPLIES - GENERAL	$45.99
BENSALEM LAWN EQUIPMENT INC											**$45.99**
26	13	07/15/2026	000396	CARLSONS ALIGNMENT SERVICE	260216	1	ALIGNMENTS ON VANS.	1026220200	430	REPAIRS & MAINT SVCS	$159.95
CARLSONS ALIGNMENT SERVICE											**$159.95**
26	13	07/15/2026	100994	CINTAS CORPORATION	261249	1	UNIFORMS FOR VMC MECHANIC	1027400300	415	LAUNDRY LINEN & DRY CLEAN	$137.54
CINTAS CORPORATION											**$137.54**
26	13	07/15/2026	000494	CONSTRUCTION BUILDING MATERIAL	0	0		1026220200	610	SUPPLIES - GENERAL	$660.88
CONSTRUCTION BUILDING MATERIAL											**$660.88**
26	13	07/15/2026	000677	EASTERN AUTO PARTS WAREHOUSE	260215	1	PARTS AND SUPPLIES FOR MA	1026220200	610	SUPPLIES - GENERAL	$371.97
26	13	07/15/2026	000677	EASTERN AUTO PARTS WAREHOUSE	261258	1	PARTS & SUPPLIES FOR SCHO	1027400300	610	SUPPLIES - GENERAL	$1,066.48
EASTERN AUTO PARTS WAREHOUSE											**$1,438.45**
26	13	07/15/2026	105706	FASTEST LABS	0	0	TESTING	1027190300	330	OTHER PROFESSIONAL SVCS	$2,633.00
FASTEST LABS											**$2,633.00**
26	13	07/15/2026	105466	FAULKNER CADILLAC	261307	1	VAN# 12 REPLACE ENGINE CO	1027400300	430	REPAIRS & MAINT SVCS	$834.72
FAULKNER CADILLAC											**$834.72**
26	13	07/15/2026	100216	FRED BEANS PARTS INC	0	0		1026220200	610	SUPPLIES - GENERAL	$202.76
26	13	07/15/2026	100216	FRED BEANS PARTS INC	261259	1	PARTS AND SUPPLIES FOR SC	1027400300	610	SUPPLIES - GENERAL	$475.86
FRED BEANS PARTS INC											**$678.62**
26	13	07/15/2026	106077	LUBE ON WHEELS, INC	260219	1	EMISSIONS TESTING ON MAIN	1026220200	430	REPAIRS & MAINT SVCS	$45.00
LUBE ON WHEELS, INC											**$45.00**
26	13	07/15/2026	102078	MCCARTHY TIRE CO OF PHLA., INC.	261147	1	TIRES FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$1,547.00

Bensalem Township School District - Check Register for Board Approval

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MCCARTHY TIRE CO OF PHLA., INC.											**$1,547.00**
26	13	07/15/2026	002369	WOLFINGTON BODY CO INC	261265	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$199.16
26	13	07/15/2026	002369	WOLFINGTON BODY CO INC	261302	1	PARTS FOR SCHOOL BUSES.	1027400300	610	SUPPLIES - GENERAL	$2,378.45
WOLFINGTON BODY CO INC											**$2,577.61**
26	13	07/15/2026	004877	ZOOM PLUMBING & DRAIN CLEANING	0	0	FAUST WORK	1026220200	430	REPAIRS & MAINT SVCS	$826.20
ZOOM PLUMBING & DRAIN CLEANING											**$826.20**
26	13	07/15/2026	006182	KEYSTONE FLOOR PRODUCTS	260249	1	CO STARS #008-338	1026220200	610	SUPPLIES - GENERAL	$70.58
KEYSTONE FLOOR PRODUCTS											**$70.58**
26	13	07/15/2026	000443	CLARK BROTHERS MAINT REP SERV	260474	1	FLOOR CLEANER/VACUUM, SUP	1026210200	610	SUPPLIES - GENERAL	$5,025.05
CLARK BROTHERS MAINT REP SERV											**$5,025.05**
26	13	07/15/2026	000494	CONSTRUCTION BUILDING MATERIAL	260383	1	MISC. SUPPLIES, AS NEEDED	1026210200	610	SUPPLIES - GENERAL	$2,606.52
CONSTRUCTION BUILDING MATERIAL											**$2,606.52**
26	13	07/15/2026	000620	DENNEY ELECT SUPP OF NESHAMINY	0	0	CONNECTOR	1026220200	610	SUPPLIES - GENERAL	$112.18
DENNEY ELECT SUPP OF NESHAMINY											**$112.18**
26	13	07/15/2026	102917	DWD MECHANICAL INC	260867	1	SCOPE OF WORK:FURNISH LAB	1026220200	430	REPAIRS & MAINT SVCS	$7,925.00
DWD MECHANICAL INC											**$7,925.00**
26	13	07/15/2026	000686	EDDINGTON SUPPLY CO	260384	1	PROPANE AS NEEDED,	1026210200	610	SUPPLIES - GENERAL	$176.65
EDDINGTON SUPPLY CO											**$176.65**
26	13	07/15/2026	106760	GPRS, LLC	261312	1	SCOPE OF WORK AT BENSALEM	1026220200	430	REPAIRS & MAINT SVCS	$1,200.00
GPRS, LLC											**$1,200.00**
26	13	07/15/2026	102708	CMS CONTROLS	260150	1	BLANKET PURCHASE ORDER	1026220200	430	REPAIRS & MAINT SVCS	$1,751.00
CMS CONTROLS											**$1,751.00**
26	13	07/15/2026	001247	LORBER J COMPANY	0	0	SPEC ORDER	1026220200	610	SUPPLIES - GENERAL	$872.71
26	13	07/15/2026	001247	LORBER J COMPANY	261228	1	SHAFER MIDDLE SCHOOL-HOT	1026220200	430	REPAIRS & MAINT SVCS	$9,939.50

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/15/2026	001247	LORBER J COMPANY	260147	6	INCREASE APPROVED	1026220200	610	SUPPLIES - GENERAL	$510.31
LORBER J COMPANY											**$11,322.52**
26	13	07/15/2026	105705	JOHNSTONE SUPPLY	260148	1	BLANKET PURCHASE ORDER	1026220200	610	SUPPLIES - GENERAL	$900.94
JOHNSTONE SUPPLY											**$900.94**
26	13	07/15/2026	106640	MALCO LANDSAPE INC	261291	1	INSTALLATION OF 38 BOLLAR	1042000400	450	CONSTRUCTION SERVICES	$2,050.00
26	13	07/15/2026	106640	MALCO LANDSAPE INC	261291	1	INSTALLATION OF 38 BOLLAR	1042000435	450	CONSTRUCTION SERVICES	$69,010.00
MALCO LANDSAPE INC											**$71,060.00**
26	13	07/15/2026	005711	MERCURY SYSTEMS LLC	261303	1	CONVERT THE REMAINING SE	1026190200	430	REPAIRS & MAINT SVCS	$1,902.00
MERCURY SYSTEMS LLC											**$1,902.00**
26	13	07/15/2026	106499	PLAYGROUND SERVICE REPAIR	261278	1	CORNWELLS PLAYGROUND	1026220200	430	REPAIRS & MAINT SVCS	$162.87
PLAYGROUND SERVICE REPAIR											**$162.87**
26	13	07/15/2026	104183	PROCOM ROOFING CORPORATION	261314	1	BELMONT HILLS -ROOF DRAIN	1026220200	430	REPAIRS & MAINT SVCS	$3,800.00
26	13	07/15/2026	104183	PROCOM ROOFING CORPORATION	260256	2	INCREASE APPROVED 12/15/2	1026220200	430	REPAIRS & MAINT SVCS	$360.82
26	13	07/15/2026	104183	PROCOM ROOFING CORPORATION	260256	3	INCREASE APPROVED 1/12/26	1026220200	430	REPAIRS & MAINT SVCS	$662.22
PROCOM ROOFING CORPORATION											**$4,823.04**
26	13	07/15/2026	003388	ROBERTS OXYGEN COMPANY INC	260200	1	CO2 AS NEEDED, OPEN PO	1026220226	610	SUPPLIES - GENERAL	$654.58
ROBERTS OXYGEN COMPANY INC											**$654.58**
26	13	07/15/2026	001981	SEEBERGER (CHARLES) PLUMBING	260258	1	SERVICES AS NEEDED DISTRI	1026220200	430	REPAIRS & MAINT SVCS	$1,788.00
SEEBERGER (CHARLES) PLUMBING											**$1,788.00**
26	13	07/15/2026	002003	SHERWIN WILLIAMS CO	260146	3	INCREASE APPROVED 6/9/26	1026220200	610	SUPPLIES - GENERAL	$187.38
SHERWIN WILLIAMS CO											**$187.38**
26	13	07/15/2026	100028	TERMITE PROOFING AND PEST CONTROL	0	0	HS TREATMENTS	1026900100	460	PEST CONTROL	$600.00
26	13	07/15/2026	100028	TERMITE PROOFING AND PEST	260540	1	INTERGRATED PEST	1026900100	460	PEST CONTROL	$909.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
				CONTROL			MANAGEME				
26	13	07/15/2026	100028	TERMITE PROOFING AND PEST CONTROL	260388	1	PEST TREATMENT, AS NEEDED	1026900100	460	PEST CONTROL	$120.00
TERMITE PROOFING AND PEST CONTROL											**$1,629.00**
26	13	07/15/2026	000892	GRAINGER W W INC	0	0		1026220200	610	SUPPLIES - GENERAL	$1,085.82
26	13	07/15/2026	000892	GRAINGER W W INC	260152	4	INCREASE APPROVED 4/29/26	1026220200	610	SUPPLIES - GENERAL	$398.93
GRAINGER W W INC											**$1,484.75**
26	13	07/15/2026	104957	MIKE BRILL	0	0	SCHOOL TAX SERVICE	1023300400	550	PRINTING & BINDING	$16,755.15
MIKE BRILL											**$16,755.15**
26	13	07/15/2026	106776	OMNI ABSTRACT AGENCY, LLC	0	0	REIMBURSMENT	10	R6153	REAL ESTATE XFER TAXES	$1,532.20
OMNI ABSTRACT AGENCY, LLC											**$1,532.20**
26	13	07/15/2026	105390	STRIKE FORCE PROTECTION AGENCY INC	260492	1	157	1026600200	350	SECURITY - SAFETY SERVICE	$1,000.00
STRIKE FORCE PROTECTION AGENCY INC											**$1,000.00**
26	13	07/15/2026	102192	T-MOBILE USA, INC.	0	0	959788686	1022410400	531	TELEPHONE	$338.00
26	13	07/15/2026	102192	T-MOBILE USA, INC.	0	0	960313469	1022410400	531	TELEPHONE	$1,158.22
T-MOBILE USA, INC.											**$1,496.22**
26	13	07/17/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$396.14
KEYSTONE COLLECTIONS GROUP											**$396.14**
26	13	07/17/2026	001165	LINCOLN INVESTMENT PLAN INC	0	0	DED:4120 457 LINC	10	0470049	457 LINCOLN INVESTMENTS	$1,260.00
LINCOLN INVESTMENT PLAN INC											**$1,260.00**
27	1	07/17/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$32.92
TRES. OF PAL COMM AFSCME COUNCIL 13											**$32.92**
27	1	07/17/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$670.54
AFSCME-COUNCIL 13 SEC DUES											**$670.54**
27	1	07/17/2026	000024	AFSCME-COUNCIL 13 CUST DUES	0	0	DED:3020 AFSCME DUE	10	0470021	UNION DUES CUSTODIANS	$2,193.47
AFSCME-COUNCIL 13 CUST DUES											**$2,193.47**
27	1	07/17/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$47.93

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
KEYSTONE COLLECTIONS GROUP											**$47.93**
27	1	07/17/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5014 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$225.54
27	1	07/17/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$124.00
NJ SUPPORT PAYMENT CENTER											**$349.54**
27	1	07/17/2026	106015	PA SCDU	0	0	DED:5082 PA SCDU	10	0470101	PA SCDU	$22.89
PA SCDU											**$22.89**
27	1	07/17/2026	001021	SEIU LOCAL 32BJ DUES	0	0	DED:3040 SEIU-DUES	10	0470020	UNION DUES BUS DRIVERS	$1,160.00
SEIU LOCAL 32BJ DUES											**$1,160.00**
27	1	07/31/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$396.14
KEYSTONE COLLECTIONS GROUP											**$396.14**
27	1	07/31/2026	001165	LINCOLN INVESTMENT PLAN INC	0	0	DED:4120 457 LINC	10	0470049	457 LINCOLN INVESTMENTS	$1,260.00
LINCOLN INVESTMENT PLAN INC											**$1,260.00**
27	1	07/31/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$98.72
KEYSTONE COLLECTIONS GROUP											**$98.72**
27	1	07/31/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$356.00
NJ SUPPORT PAYMENT CENTER											**$356.00**
26	13	07/28/2026	106068	NEXT LEVEL LIBRARIES	261264	1	MATH NIGHT AT FAUST - SEE	1033001361	610	SUPPLIES - GENERAL	$1,136.24
26	13	07/28/2026	106068	NEXT LEVEL LIBRARIES	261264	1	MATH NIGHT AT FAUST - SEE	1033001371	610	SUPPLIES - GENERAL	$188.21
NEXT LEVEL LIBRARIES											**$1,324.45**
26	13	07/28/2026	100114	THE CHILDRENS HOSPITAL OF PHILA	0	0	HSP15251	1014309900	323	PROFESSIONAL ED SERV	$399.54
THE CHILDRENS HOSPITAL OF PHILA											**$399.54**
26	13	07/28/2026	105545	TOP FIELDS LANDSCAPING	0	0	FIELD WORK	1026300200	430	REPAIRS & MAINT SVCS	$12,000.00
TOP FIELDS LANDSCAPING											**$12,000.00**
26	13	07/28/2026	004137	MAST COMMUNITY CHARTER SCHOOL	260353	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$24,877.07
26	13	07/28/2026	004137	MAST COMMUNITY CHARTER SCHOOL	260353	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER	$5,835.36

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
										SCHOOLS	
MAST COMMUNITY CHARTER SCHOOL											**$30,712.43**
26	13	07/28/2026	004732	PDLCS PA DISTANCE LEARNING	260358	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,040.05
PDLCS PA DISTANCE LEARNING											**$2,040.05**
26	13	07/28/2026	004977	PA LEADERSHIP CHARTER SCHOOL	260359	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$11,649.20
26	13	07/28/2026	004977	PA LEADERSHIP CHARTER SCHOOL	260359	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$12,961.40
PA LEADERSHIP CHARTER SCHOOL											**$24,610.60**
26	13	07/28/2026	001671	PA VIRTUAL CHARTER	260360	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$9,831.24
26	13	07/28/2026	001671	PA VIRTUAL CHARTER	260360	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$10,322.80
PA VIRTUAL CHARTER											**$20,154.04**
26	13	07/28/2026	001706	PHILADELPHIA ACADEMY CHARTER	260362	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$34,941.00
26	13	07/28/2026	001706	PHILADELPHIA ACADEMY CHARTER	260362	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$20,645.25
PHILADELPHIA ACADEMY CHARTER											**$55,586.25**
26	13	07/28/2026	101939	REACH CYBER CHARTER SCHOOL	260363	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$21,106.39
26	13	07/28/2026	101939	REACH CYBER CHARTER SCHOOL	260363	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$9,932.41
REACH CYBER CHARTER SCHOOL											**$31,038.80**
26	13	07/28/2026	001956	SCHOOL LANE CHARTER SCHOOL	260364	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$51,476.47
26	13	07/28/2026	001956	SCHOOL LANE CHARTER SCHOOL	260364	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$11,299.71
SCHOOL LANE CHARTER SCHOOL											**$62,776.18**
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260773	1	OPEN PURCHASE ORDER FOR I	1022410400	610	SUPPLIES - GENERAL	$737.10
AMAZON CAPITAL SERVICES											**$737.10**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	105205	ASPIRE EDUCATIONAL SERVICES	260555	1	OPEN PO FOR PCA SERVICES	1012909900	323	PROFESSIONAL ED SERV	$16,220.57
ASPIRE EDUCATIONAL SERVICES											**$16,220.57**
26	13	07/28/2026	102977	BANCROFT NEUROHEALTH	260553	1	OPEN PO FOR THE 25-26 SY	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$17,780.00
BANCROFT NEUROHEALTH											**$17,780.00**
26	13	07/28/2026	000319	BUCKS COUNTY COMMUNITY COLLEGE	0	0		10	0496001	BUCKS COMM COLLEGE PROGRA	$3,120.00
BUCKS COUNTY COMMUNITY COLLEGE											**$3,120.00**
26	13	07/28/2026	007103	BUCKS LEARNING ACADEMY	260549	1	OPEN PO FOR 25-26 SY	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$49,155.00
BUCKS LEARNING ACADEMY											**$49,155.00**
26	13	07/28/2026	000361	BUXMONT ACADEMY COMM SERV FND	260550	1	OPEN PO FOR 25-26 SY	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$14,543.10
BUXMONT ACADEMY COMM SERV FND											**$14,543.10**
26	13	07/28/2026	000426	CHESTER COUNTY IU #24	0	0		1012909900	322	PROF ED SERVICES I.U.	$236.28
CHESTER COUNTY IU #24											**$236.28**
26	13	07/28/2026	003581	COLONIAL SCHOOL DISTRICT	0	0		1012909900	561	TUIT OTH LEAS W/IN STATE	$795.75
COLONIAL SCHOOL DISTRICT											**$795.75**
26	13	07/28/2026	002750	DR ROBERT KETTERER CHARTER SCH	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$7,263.30
DR ROBERT KETTERER CHARTER SCH											**$7,263.30**
26	13	07/28/2026	000805	FOUNDATIONS BEHAVIORAL HEALTH	260551	1	OPEN PO FOR THE 25-26 SY	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$7,371.00
FOUNDATIONS BEHAVIORAL HEALTH											**$7,371.00**
26	13	07/28/2026	104217	HOFFMAN HOMES, INC	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$5,425.00
HOFFMAN HOMES, INC											**$5,425.00**
26	13	07/28/2026	003886	HOME OF THE MERCIFUL SAVIOUR	260702	1	OPEN PO FOR TUITION - 25-	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$24,482.00
HOME OF THE MERCIFUL SAVIOUR											**$24,482.00**
26	13	07/28/2026	100725	INSTITUTE FOR FOREIGN LANGUAGES	0	0		1012909900	340	TECHNICAL SERVICES	$650.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
INSTITUTE FOR FOREIGN LANGUAGES											**$650.00**
26	13	07/28/2026	006515	KIDSPEACE CORP	0	0		1014309900	323	PROFESSIONAL ED SERV	$234.50
KIDSPEACE CORP											**$234.50**
26	13	07/28/2026	001177	LAKESIDE EDUCATIONAL NETWORK	260748	1	OPEN PO FOR TUITION 25-26	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$931.50
LAKESIDE EDUCATIONAL NETWORK											**$931.50**
26	13	07/28/2026	106549	LINDAMOOD-BELL LEARNING PROCESSES	0	0		10	0406005	ID #2000002067 8/31/26 TU	$28,082.00
LINDAMOOD-BELL LEARNING PROCESSES											**$28,082.00**
26	13	07/28/2026	104238	MERAKEY PHILADELPHIA	260701	1	OPEN PO FOR TUITION 25-26	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$16,542.80
MERAKEY PHILADELPHIA											**$16,542.80**
26	13	07/28/2026	004261	PA SCHOOL FOR THE DEAF	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$5,192.46
PA SCHOOL FOR THE DEAF											**$5,192.46**
26	13	07/28/2026	001661	PENNRIDGE SCHOOL DIST	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$672.00
PENNRIDGE SCHOOL DIST											**$672.00**
26	13	07/28/2026	004584	SALISBURY TOWNSHIP SCHOOL	0	0		1012909900	561	TUIT OTH LEAS W/IN STATE	$32,001.82
SALISBURY TOWNSHIP SCHOOL											**$32,001.82**
26	13	07/28/2026	106470	SPECIALIZED EDUCATION OF PA INC	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$4,149.32
SPECIALIZED EDUCATION OF PA INC											**$4,149.32**
26	13	07/28/2026	100114	THE CHILDRENS HOSPITAL OF PHILA	0	0		1014309900	323	PROFESSIONAL ED SERV	$316.30
THE CHILDRENS HOSPITAL OF PHILA											**$316.30**
26	13	07/28/2026	103343	TRAMMELL BRISTOL	0	0	MAY-JUNE	10	0408003	ID #1000008842 6/23/32	$1,200.00
TRAMMELL BRISTOL											**$1,200.00**
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261296	1	JBL PARTYBOX STAGE 320 PO	1011009759	610	SUPPLIES - GENERAL	$1,359.80
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261122	1	AMAZON PURCHASE ORDER NEE	1011009800	610	SUPPLIES - GENERAL	$426.79

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261123	1	AMAZON PURCHASE ORDER NEE	1011009800	610	SUPPLIES - GENERAL	$1,371.65
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261158	1	AMAZON PURCHASE ORDER NEE	1011009800	610	SUPPLIES - GENERAL	$9,104.07
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261162	1	SEE ATTACHED LIST	1011201100	610	SUPPLIES - GENERAL	$63.81
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261027	1	OPEN BLANKET AMAZON	1011201400	610	SUPPLIES - GENERAL	$8.99
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261056	1	OPEN BLANKET PO (AMAZON)	1011201400	610	SUPPLIES - GENERAL	$1,382.48
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261219	1	OPEN PO FOR GEN ED, EMOTI	1011201600	610	SUPPLIES - GENERAL	$164.44
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261233	1	CLASSROOM SUPPLIES	1011302200	610	SUPPLIES - GENERAL	$1,761.32
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260591	1	OPEN AMAZON PO FOR TEACHE	1011302300	610	SUPPLIES - GENERAL	$77.23
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261065	1	OPEN AMAZON PO FOR TEACHE	1011302300	610	SUPPLIES - GENERAL	$790.79
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261172	1	OPEN P.O. FOR AMAZON TEAC	1011302300	610	SUPPLIES - GENERAL	$3,309.38
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261083	1	OPEN PO FOR SUPPLIES	1011302300	610	SUPPLIES - GENERAL	$142.39
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261077	1	PO FOR TEACHER SUPPLIES	1011302300	610	SUPPLIES - GENERAL	$1,594.01
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261170	1	OPEN P.O. FOR AMAZON CLAS	1011302300	640	BOOKS & PERIODICALS	$997.26
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261098	1	2025-2026 COUNSELOR SUPPL	1021201100	640	BOOKS & PERIODICALS	$23.81
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260773	1	OPEN PURCHASE ORDER FOR I	1022410400	610	SUPPLIES - GENERAL	$57.61
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260479	1	OPEN PO FOR LIBRARY BOOKS	1022501200	640	BOOKS & PERIODICALS	$25.99
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261269	1	OPEN BLANKET AMAZON	1022601400	640	BOOKS & PERIODICALS	$84.67
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260074	1	25.26 BOOKS FOR STAFF "TH	1022601500	640	BOOKS & PERIODICALS	$7.99
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260048	1	AMAZON PURCHASE ORDER FOR	1022709800	610	SUPPLIES - GENERAL	($124.61)
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260973	1	AMAZON PURCHASE ORDER FOR	1022709800	610	SUPPLIES - GENERAL	$184.45

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261310	1	APPLE IPAD 11-INCH: A16	1022809759	610	SUPPLIES - GENERAL	$11,999.60
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261290	1	EARFUN K-1 KIDS HEADPHONE	1022809759	610	SUPPLIES - GENERAL	$3,796.20
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261086	1	OFFICE SUPPLIES - PRINCIP	1023802300	580	LOCAL TRAVEL	$481.04
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261082	1	OPEN PO FOR AMAZON SUPPLI	1023802300	610	SUPPLIES - GENERAL	$74.18
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260920	1	SEE ATTACHED	1024401600	610	SUPPLIES - GENERAL	$19.98
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261081	1	FOR NURSING SUPPLIES, AS	1024402200	610	SUPPLIES - GENERAL	$563.29
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260076	1	BLANKET PO TO ORDER OFFIC	1025110100	610	SUPPLIES - GENERAL	$44.22
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260067	1	MISC OFFICE SUPPLIES, AS	1026220200	610	SUPPLIES - GENERAL	$192.81
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260040	1	SUPPLIES FOR TRANSPORTATI	1027190300	610	SUPPLIES - GENERAL	$143.75
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260634	1	BLANKET PO FOR SUPPLIES	1028320100	610	SUPPLIES - GENERAL	$347.25
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261296	2	INCREASE DUE TO SALE PRIC	1011009759	610	SUPPLIES - GENERAL	$80.00
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260066	2	INCREASE APPROVED 8/21	1011201100	610	SUPPLIES - GENERAL	$321.75
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260402	2	INCREASE APPROVED	1011533100	610	SUPPLIES - GENERAL	$5.99
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260049	2	INCREASE APPROVED 6/22/26	1027400300	610	SUPPLIES - GENERAL	$170.89
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260066	3	INCREASE APPROVED 4/30/26	1011201100	610	SUPPLIES - GENERAL	$19.08
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260073	3	INCREASE APPROVED 3/4/26	1011201200	610	SUPPLIES - GENERAL	$44.19
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260073	4	INCREASE APPROVED 4/10/26	1011201200	610	SUPPLIES - GENERAL	($44.19)
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260069	4	INCREASE APPROVED 1/23/26	1023801300	610	SUPPLIES - GENERAL	$84.64
AMAZON CAPITAL SERVICES											**$41,158.99**
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021018	1026900300	424	WATER & SEWAGE	$166.10
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER	260545	1	1021022	1026901100	424	WATER & SEWAGE	$773.93

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
				AUTH							
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021012	1026901200	424	WATER & SEWAGE	$454.48
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021023	1026901300	424	WATER & SEWAGE	$853.48
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021008	1026901400	424	WATER & SEWAGE	$31.86
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021015	1026901500	424	WATER & SEWAGE	$222.04
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021021	1026901600	424	WATER & SEWAGE	$867.16
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021007	1026902200	424	WATER & SEWAGE	$893.26
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021009	1026902300	424	WATER & SEWAGE	$701.84
26	13	07/28/2026	000335	BUCKS COUNTY WATER & SEWER AUTH	260545	1	1021019	1026903100	424	WATER & SEWAGE	$3,917.47
BUCKS COUNTY WATER & SEWER AUTH											**$8,881.62**
26	13	07/28/2026	102619	H.A.R.I.E.	260370	1	RENEWAL PREMIUM AND L&I A	1058000400	260	WORKMEN'S COMPENSATION	$5,956.34
H.A.R.I.E.											**$5,956.34**
26	13	07/28/2026	106763	JOSEPH DOLDERER	0	0	STUDENT TEACHER	1011009869	323	PROFESSIONAL ED SERV	$10,000.00
JOSEPH DOLDERER											**$10,000.00**
26	13	07/28/2026	100170	NOVACARE REHABILITATION	0	0	543174103	1032003100	330	OTHER PROFESSIONAL SVCS	$6,208.33
26	13	07/28/2026	100170	NOVACARE REHABILITATION	0	0	543604698	1032003100	330	OTHER PROFESSIONAL SVCS	$6,208.37
NOVACARE REHABILITATION											**$12,416.70**
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	5814752000	1026900300	622	HEAT UTIL - ELECTRICITY	$953.59
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026900300	622	HEAT UTIL - ELECTRICITY	$2,227.66
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026901100	622	HEAT UTIL - ELECTRICITY	$16,674.49
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR	1026901200	622	HEAT UTIL - ELECTRICITY	$28,578.20

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							ALL				
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026901300	622	HEAT UTIL - ELECTRICITY	$19,929.69
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026901500	622	HEAT UTIL - ELECTRICITY	$18,999.31
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026901600	622	HEAT UTIL - ELECTRICITY	$27,684.39
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026902200	622	HEAT UTIL - ELECTRICITY	$629.63
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026902300	622	HEAT UTIL - ELECTRICITY	$40,793.65
26	13	07/28/2026	001632	PECO ENERGY COMPANY	260366	1	ELECTRIC SERVICES FOR ALL	1026903100	622	HEAT UTIL - ELECTRICITY	$102,194.85
PECO ENERGY COMPANY											**$258,665.46**
26	13	07/28/2026	106764	SHANNON RITTS	0	0	STUDENT TEACHER	1011009869	323	PROFESSIONAL ED SERV	$10,000.00
SHANNON RITTS											**$10,000.00**
26	13	07/28/2026	000239	TOWNSHIP OF BENSALEM	0	0	HS GRADUATION 5942	1026603100	350	SECURITY - SAFETY SERVICE	$4,323.00
TOWNSHIP OF BENSALEM											**$4,323.00**
26	13	07/28/2026	002248	UNITED CONCORDIA	260338	1	DENTAL INSURANCE CARRIER-	1058000400	212	DENTAL INSURANCE	$2,531.75
UNITED CONCORDIA											**$2,531.75**
26	13	07/28/2026	000214	VERIZON	0	0	PHONE	1022410400	531	TELEPHONE	$96.51
VERIZON											**$96.51**
26	13	07/28/2026	105997	WASTE MANAGEMENT OF PENNSYLVANIA	260670	1	WASTE REMOVAL SERVICE	1026900400	411	DISPOSAL SERVICES	$16,358.74
WASTE MANAGEMENT OF PENNSYLVANIA											**$16,358.74**
26	13	07/28/2026	007008	B & B TRUE VALUE HARDWARE	260381	1	MISC. SUPPLIES	1026210200	610	SUPPLIES - GENERAL	$1,317.62
B & B TRUE VALUE HARDWARE											**$1,317.62**
26	13	07/28/2026	000328	BUCKS COUNTY IU #22	0	0		1012909900	322	PROF ED SERVICES I.U.	$2,256,411.40
26	13	07/28/2026	000328	BUCKS COUNTY IU #22	0	0	WS2606/0035	1012909900	322	PROF ED SERVICES I.U.	$15,207.98
26	13	07/28/2026	000328	BUCKS COUNTY IU #22	0	0	2606/0047	1014900400	322	PROF ED SERVICES I.U.	$20,450.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	000328	BUCKS COUNTY IU #22	0	0	2604/0031	1022709800	360	EE TRAINING & DEVELOP SER	$1,500.00
BUCKS COUNTY IU #22											**$2,293,569.38**
26	13	07/28/2026	106631	CATAPULT LEARNING LLC	261309	1	E INTERVENTION SERVICES F	1015001271	323	PROFESSIONAL ED SERV	$620.69
26	13	07/28/2026	106631	CATAPULT LEARNING LLC	261309	1	E INTERVENTION SERVICES F	1015001371	323	PROFESSIONAL ED SERV	$1,862.07
26	13	07/28/2026	106631	CATAPULT LEARNING LLC	261309	1	E INTERVENTION SERVICES F	1015001471	323	PROFESSIONAL ED SERV	$620.69
CATAPULT LEARNING LLC											**$3,103.45**
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	758409	1012909900	323	PROFESSIONAL ED SERV	$4,861.85
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	758823	1012909900	323	PROFESSIONAL ED SERV	$5,255.60
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	759536	1012909900	323	PROFESSIONAL ED SERV	$5,539.10
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	759986	1012909900	323	PROFESSIONAL ED SERV	$200.20
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	760189	1012909900	323	PROFESSIONAL ED SERV	$1,424.15
26	13	07/28/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	0	0	760446	1012909900	323	PROFESSIONAL ED SERV	$1,635.20
GENERAL HEALTHCARE RESOURCES LLC											**$18,916.10**
26	13	07/28/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	261322	1	QUOTE 25897070.01 - ITEM	1022809759	610	SUPPLIES - GENERAL	$14,723.78
CONNECTION PUBLIC SECTOR SOLUTIONS											**$14,723.78**
26	13	07/28/2026	103221	IVINS OUTREACH CENTER	0	0		1022000468	392	21ST CENTURY BENEFITS	$409.57
IVINS OUTREACH CENTER											**$409.57**
26	13	07/28/2026	102979	LEXISNEXIS RISK SOLUTION FL INC	260016	1	PUBLIC DATA BASE FOR RESI	1022410400	650	SUPP & FEES TECH RELATED	$270.00
LEXISNEXIS RISK SOLUTION FL INC											**$270.00**
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	260573	1	30866 - BASC-3 Q-GLOBAL	1012909900	610	SUPPLIES - GENERAL	$561.20
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	261225	1	30866 BASC-3 Q-GLOBAL ADM	1012909900	610	SUPPLIES - GENERAL	$390.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	261304	1	BASC-3 Q-GLOBAL ADMINISTR	1012909900	610	SUPPLIES - GENERAL	$292.50
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	261267	1	ITEM 30866	1012909900	610	SUPPLIES - GENERAL	$390.00
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	260573	2	A103000190569 - WIAT-4 RE	1012909900	610	SUPPLIES - GENERAL	$730.00
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	261267	2	ITEM A103000190570	1012909900	610	SUPPLIES - GENERAL	$242.40
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	260573	99	ESTIMATED SHIPPING/HANDLI	1012909900	610	SUPPLIES - GENERAL	$28.08
26	13	07/28/2026	004650	PEARSON ASSESSMENTS	261267	99	ESTIMATED SHIPPING/HANDLI	1012909900	610	SUPPLIES - GENERAL	$14.54
PEARSON ASSESSMENTS											**$2,648.72**
26	13	07/28/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260087	1	2025-2026 OPEN P/O FOR SU	1011201100	610	SUPPLIES - GENERAL	$190.52
26	13	07/28/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260086	1	OPEN PO	1011201600	610	SUPPLIES - GENERAL	$246.07
26	13	07/28/2026	001553	OFFICE DEPOT BUSINESS SERVICES	261211	1	CLASSROOM SUPPLIES	1011302200	610	SUPPLIES - GENERAL	$316.09
26	13	07/28/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260087	2	INCREASE APPROVED 1/7/26	1011201100	610	SUPPLIES - GENERAL	$1,220.98
OFFICE DEPOT BUSINESS SERVICES											**$1,973.66**
26	13	07/28/2026	106285	PARK PLACE TECHNOLOGIES, LLC	260177	1	PROLIANT DL380 G9 CTO 8SF	1022410400	340	TECHNICAL SERVICES	$2,922.00
PARK PLACE TECHNOLOGIES, LLC											**$2,922.00**
26	13	07/28/2026	101834	CHROMEBOOKPARTS.COM	261101	1	SCR-KIT-1528-1 HP G9 EE	10	0403002	CHROME BOOKS	$8.33
26	13	07/28/2026	101834	CHROMEBOOKPARTS.COM	261101	99	ESTIMATED SHIPPING/HANDLI	10	0403002	CHROME BOOKS	$6.99
CHROMEBOOKPARTS.COM											**$15.32**
26	13	07/28/2026	002131	SWEET STEVENS KATZ & WILLIAMS LLP	260730	1	OPEN PO FOR LEGAL FEES	1023500100	330	OTHER PROFESSIONAL SVCS	$9,762.00
SWEET STEVENS KATZ & WILLIAMS LLP											**$9,762.00**
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	261123	1	AMAZON PURCHASE ORDER NEE	1011009800	610	SUPPLIES - GENERAL	$20.76
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260003	1	25.26 SCHOOL YEAR GENERAL	1011201500	610	SUPPLIES - GENERAL	$35.82
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260171	2	INCREASE APPROVED 8/12	1012339900	610	SUPPLIES - GENERAL	$113.64

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	104914	AMAZON CAPITAL SERVICES	260171	3	INCREASE APPROVED 9/12/25	1012339900	610	SUPPLIES - GENERAL	$1,347.57
AMAZON CAPITAL SERVICES											**$1,517.79**
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026900100	424	WATER & SEWAGE	$685.15
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026900300	424	WATER & SEWAGE	$401.55
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026901100	424	WATER & SEWAGE	$932.18
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026901200	424	WATER & SEWAGE	$1,396.93
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026901300	424	WATER & SEWAGE	$1,054.88
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026901500	424	WATER & SEWAGE	$822.43
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026901600	424	WATER & SEWAGE	$1,484.12
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026902200	424	WATER & SEWAGE	$1,994.25
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026902300	424	WATER & SEWAGE	$1,700.96
26	13	07/28/2026	002610	AQUA PENNSYLVANIA INC	260469	1	BLANKET PO FOR WATER AND	1026903100	424	WATER & SEWAGE	$3,330.20
AQUA PENNSYLVANIA INC											**$13,802.65**
26	13	07/28/2026	007008	B & B TRUE VALUE HARDWARE	260155	1	BLANKET PURCHASE ORDER	1026220200	610	SUPPLIES - GENERAL	$996.86
B & B TRUE VALUE HARDWARE											**$996.86**
26	13	07/28/2026	100231	KRISTEN CURTIS	0	0	5-4-26 ST CHARLES	1024209900	330	OTHER PROFESSIONAL SVCS	$62.50
26	13	07/28/2026	100231	KRISTEN CURTIS	0	0	5-4-26 STRUBLE	1024209900	330	OTHER PROFESSIONAL SVCS	$656.25
KRISTEN CURTIS											**$718.75**
26	13	07/28/2026	106534	DARREN MYERS	0	0	JUNE TOLLS-MILES	10	0406006	ID #2000002067 8/31/26 MI	$1,151.92
DARREN MYERS											**$1,151.92**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/28/2026	100720	DEPARTMENT OF THE TREASURY	0	0	QUARTLY TAX RETURN	1058000400	210	GROUP INSURANCE	$4,339.28
DEPARTMENT OF THE TREASURY											**$4,339.28**
26	13	07/28/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	261275	1	34222023 20-UNIT CUBE CAR	1022410400	610	SUPPLIES - GENERAL	$9,252.67
CONNECTION PUBLIC SECTOR SOLUTIONS											**$9,252.67**
26	13	07/28/2026	101719	GREATER LATROBE SCHOOL DISTRICT	0	0	26-0258	1012909900	561	TUIT OTH LEAS W/IN STATE	$3,811.60
GREATER LATROBE SCHOOL DISTRICT											**$3,811.60**
26	13	07/28/2026	104316	UNIVERSITY OF MINNESOTA D/B/A CHECK	261208	1	CHECK AND CONNECT TRAININ	1022709759	640	BOOKS & PERIODICALS	$520.00
26	13	07/28/2026	104316	UNIVERSITY OF MINNESOTA D/B/A CHECK	261208	2	MENTOR PARTICIPATION GUID	1022709759	640	BOOKS & PERIODICALS	$1,950.00
26	13	07/28/2026	104316	UNIVERSITY OF MINNESOTA D/B/A CHECK	261208	3	MANUALS	1022709759	640	BOOKS & PERIODICALS	$600.00
UNIVERSITY OF MINNESOTA D/B/A CHECK											**$3,070.00**
27	1	07/28/2026	101765	E-COLLECT	0	0	LST QTR 2 2026	10	0470008	BENSALEM EMST TAX	$15,138.00
E-COLLECT											**$15,138.00**
27	1	07/29/2026	007274	TIMECLOCK PLUS, LLC	270233	1	ENTERPRISE PLAN YEARLY PL	1022410400	650	SUPP & FEES TECH RELATED	$47,586.00
TIMECLOCK PLUS, LLC											**$47,586.00**
27	1	07/29/2026	102192	T-MOBILE USA, INC.	270083	1	PHONE SERVICES FOR EMPLOY	1022410400	531	TELEPHONE	$1,562.45
T-MOBILE USA, INC.											**$1,562.45**
27	1	07/30/2026	100901	NEW YORK LIFE INSURANCE	0	0	NY LIFE INS JUL 26	10	0470036	NY LIFE INSURANCE	$17,200.90
NEW YORK LIFE INSURANCE											**$17,200.90**
26	13	08/10/2026	000620	DENNEY ELECT SUPP OF NESHAMINY	0	0	25/26	1026220200	610	SUPPLIES - GENERAL	$100.84
DENNEY ELECT SUPP OF NESHAMINY											**$100.84**
26	13	08/10/2026	000686	EDDINGTON SUPPLY CO	260384	1	PROPANE AS NEEDED,	1026210200	610	SUPPLIES - GENERAL	$144.89
EDDINGTON SUPPLY CO											**$144.89**
26	13	08/10/2026	101008	EVERGREEN CHEMICAL CO LLC	0	0	ULTRA FINISH	1026210200	610	SUPPLIES - GENERAL	$1,800.25
EVERGREEN CHEMICAL CO LLC											**$1,800.25**
26	13	08/10/2026	000244	FOOD SERVICES BTSD	0	0	SAFETY & SECURITY	1023600100	635	MEETING EXPENSES	$91.20

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	08/10/2026	000244	FOOD SERVICES BTSD	0	0	BHS MICRO	1023803100	635	MEETING EXPENSES	$1,113.60
26	13	08/10/2026	000244	FOOD SERVICES BTSD	0	0	MAY HS SOM	1023803100	635	MEETING EXPENSES	$282.60
26	13	08/10/2026	000244	FOOD SERVICES BTSD	0	0	NURSE SNACKS	1024402200	610	SUPPLIES - GENERAL	$78.82
FOOD SERVICES BTSD											**$1,566.22**
26	13	08/10/2026	000042	IMPERIAL DADE	260561	8	INCREASE APPROVED	1026210200	610	SUPPLIES - GENERAL	$898.24
IMPERIAL DADE											**$898.24**
26	13	08/10/2026	105913	JUDGE TECHNICAL SERVICES, INC	0	0	JUNE 2026	1012909900	323	PROFESSIONAL ED SERV	$2,007.00
26	13	08/10/2026	105913	JUDGE TECHNICAL SERVICES, INC	0	0	MAY 2026	1012909900	323	PROFESSIONAL ED SERV	$10,719.80
JUDGE TECHNICAL SERVICES, INC											**$12,726.80**
26	13	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	DB SALARY 6/29 & 6/30	1025110100	330	OTHER PROFESSIONAL SVCS	$796.80
26	13	08/10/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 6/24 & 6/25	1025110100	330	OTHER PROFESSIONAL SVCS	$796.80
SUBSTITUTE TEACHER SERVICES											**$1,593.60**
26	13	08/10/2026	106414	SUPPRESSION SYSTEMS, INC	0	0	HS FIRE REPAIR	1026220200	430	REPAIRS & MAINT SVCS	$784.00
SUPPRESSION SYSTEMS, INC											**$784.00**
26	13	08/10/2026	106067	TIFCO INDUSTRIES	260817	2	INCREASE APPROVED 4/13/26	1026220200	610	SUPPLIES - GENERAL	$532.86
TIFCO INDUSTRIES											**$532.86**
27	2	08/11/2026	006967	FIRST NATIONAL FINANCIAL SERV	270121	1	INSURANCE PREMIUMS FOR JU	1029000400	523	GEN PROP & LIAB INSURANCE	$76,295.80
27	2	08/11/2026	006967	FIRST NATIONAL FINANCIAL SERV	270121	2	INSURANCE PREMIUM FOR JUL	1029000400	523	GEN PROP & LIAB INSURANCE	$76,295.80
FIRST NATIONAL FINANCIAL SERV											**$152,591.60**
27	2	08/14/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$396.13
KEYSTONE COLLECTIONS GROUP											**$396.13**
27	2	08/14/2026	001165	LINCOLN INVESTMENT PLAN INC	0	0	DED:4120 457 LINC	10	0470049	457 LINCOLN INVESTMENTS	$1,260.00
LINCOLN INVESTMENT PLAN INC											**$1,260.00**
27	2	08/14/2026	106015	PA SCDU	0	0	DED:5081 PA SCDU	10	0470101	PA SCDU	$902.31
PA SCDU											**$902.31**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/14/2026	101225	TRES. OF PAL COMM AFSCME COUNCIL 13	0	0	DED:3030 AFSCME PAL	10	0470021	UNION DUES CUSTODIANS	$32.92
TRES. OF PAL COMM AFSCME COUNCIL 13											**$32.92**
27	2	08/14/2026	000023	AFSCME-COUNCIL 13 SEC DUES	0	0	DED:3080 AFSCME-DUE	10	0470024	UNION DUES SECRETARIAL	$670.54
AFSCME-COUNCIL 13 SEC DUES											**$670.54**
27	2	08/14/2026	000024	AFSCME-COUNCIL 13 CUST DUES	0	0	DED:3020 AFSCME DUE	10	0470021	UNION DUES CUSTODIANS	$2,193.47
AFSCME-COUNCIL 13 CUST DUES											**$2,193.47**
27	2	08/14/2026	006447	KEYSTONE COLLECTIONS GROUP	0	0	DED:5060 WAKEYSTONE	10	0470096	WAGE ATTACH KEYSTONE	$154.04
KEYSTONE COLLECTIONS GROUP											**$154.04**
27	2	08/14/2026	000365	NJ SUPPORT PAYMENT CENTER	0	0	DED:5015 WA CAMD	10	0470075	WAGE ATTACH CAMDEN COUNTY	$356.00
NJ SUPPORT PAYMENT CENTER											**$356.00**
27	2	08/14/2026	001021	SEIU LOCAL 32BJ DUES	0	0	DED:3040 SEIU-DUES	10	0470020	UNION DUES BUS DRIVERS	$1,115.00
SEIU LOCAL 32BJ DUES											**$1,115.00**
27	2	08/13/2026	106427	SYMETRA LIFE INSURANCE COMPANY	0	0	JUL 26 SYMETRA	10	0470037	SYMETRA	$6,376.96
SYMETRA LIFE INSURANCE COMPANY											**$6,376.96**
27	2	08/13/2026	105211	RISE VISION, INC	0	0	RENEWAL	1023802200	650	SUPP & FEES TECH RELATED	$690.00
RISE VISION, INC											**$690.00**
26	13	08/24/2026	001251	LOUS FARM MART INC	0	0	HS GRAD PLANTS	1026300200	610	SUPPLIES - GENERAL	$539.83
LOUS FARM MART INC											**$539.83**
26	13	08/24/2026	105913	JUDGE TECHNICAL SERVICES, INC	0	0	JUNE 2026	1012909900	323	PROFESSIONAL ED SERV	$11,097.00
JUDGE TECHNICAL SERVICES, INC											**$11,097.00**
26	13	08/24/2026	100695	KLENZOID INC	260250	1	ANNUAL WATER TREATMENT SE	1026220200	430	REPAIRS & MAINT SVCS	$4,443.98
KLENZOID INC											**$4,443.98**
26	13	08/24/2026	106067	TIFCO INDUSTRIES	0	0	VMC SUPPLIES	1027400300	610	SUPPLIES - GENERAL	$2,200.43
TIFCO INDUSTRIES											**$2,200.43**
27	2	08/24/2026	105480	ENVIRONMENTAL CONTROL SYSTEMS INC	0	0	ASBESTOS	1026900400	411	DISPOSAL SERVICES	$880.50
ENVIRONMENTAL CONTROL SYSTEMS INC											**$880.50**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/24/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 7/20-23	1025110100	330	OTHER PROFESSIONAL SVCS	$1,593.60
27	2	08/24/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 7/27-7/30	1025110100	330	OTHER PROFESSIONAL SVCS	$1,593.60
SUBSTITUTE TEACHER SERVICES											**$3,187.20**
27	2	08/24/2026	106067	TIFCO INDUSTRIES	270076	1	HARDWARE AND SUPPLIES FOR	1027400300	610	SUPPLIES - GENERAL	$891.53
TIFCO INDUSTRIES											**$891.53**
27	2	08/24/2026	105913	JUDGE TECHNICAL SERVICES, INC	270400	1	OPEN PO FOR 26-27 SY	1012909900	323	PROFESSIONAL ED SERV	$6,138.00
JUDGE TECHNICAL SERVICES, INC											**$6,138.00**
27	2	08/24/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 7/1 & 7/2	1025110100	330	OTHER PROFESSIONAL SVCS	$796.00
27	2	08/24/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 7/13-7/16	1025110100	330	OTHER PROFESSIONAL SVCS	$1,593.00
27	2	08/24/2026	104605	SUBSTITUTE TEACHER SERVICES	0	0	SALARY DB 7/7-7/10	1025110100	330	OTHER PROFESSIONAL SVCS	$1,593.00
SUBSTITUTE TEACHER SERVICES											**$3,982.00**
27	2	08/24/2026	000139	AQUA POOL SERVICE & SUPPLY CO	270448	1	POOL SUPPLIES, AS NEEDED	1026220226	610	SUPPLIES - GENERAL	$904.30
AQUA POOL SERVICE & SUPPLY CO											**$904.30**
27	2	08/24/2026	102777	CARRIER CORPORATION	270465	1	SERVICE CALLS AT BENSALEM	1026220200	430	REPAIRS & MAINT SVCS	$2,210.00
CARRIER CORPORATION											**$2,210.00**
27	2	08/24/2026	100994	CINTAS CORPORATION	270453	1	FIRST AID SUPPLIES, AS NE	1026300200	610	SUPPLIES - GENERAL	$730.99
CINTAS CORPORATION											**$730.99**
27	2	08/24/2026	000494	CONSTRUCTION BUILDING MATERIAL	270439	1	MISC. SUPPLIES, AS NEEDED	1026210200	610	SUPPLIES - GENERAL	$39.65
27	2	08/24/2026	000494	CONSTRUCTION BUILDING MATERIAL	270432	1	MISC. SUPPLIES, AS NEEDED	1026220200	610	SUPPLIES - GENERAL	$1,653.03
CONSTRUCTION BUILDING MATERIAL											**$1,692.68**
27	2	08/24/2026	000686	EDDINGTON SUPPLY CO	270440	1	PROPANE AS NEEDED	1026210200	610	SUPPLIES - GENERAL	$247.31
EDDINGTON SUPPLY CO											**$247.31**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/24/2026	001247	LORBER J COMPANY	270468	1	HOT WATER HEATER AT SHFER	1026220200	610	SUPPLIES - GENERAL	$9,939.50
27	2	08/24/2026	001247	LORBER J COMPANY	270467	1	HOT WATER HEATER AT VALLE	1026220200	610	SUPPLIES - GENERAL	$8,448.46
LORBER J COMPANY											**$18,387.96**
27	2	08/24/2026	000653	JAMES DOORCHECK	270431	1	DOOR LOCKS/HARDWARE AS NE	1026220200	610	SUPPLIES - GENERAL	$1,313.26
JAMES DOORCHECK											**$1,313.26**
27	2	08/24/2026	100606	JOHNSON CONTROLS	0	0	BHS	1026220200	430	REPAIRS & MAINT SVCS	$3,871.10
JOHNSON CONTROLS											**$3,871.10**
27	2	08/24/2026	105705	JOHNSTONE SUPPLY	270095	1	HVAC PARTS/SUPLLIES	1026220200	610	SUPPLIES - GENERAL	$133.20
JOHNSTONE SUPPLY											**$133.20**
27	2	08/24/2026	104183	PROCOM ROOFING CORPORATION	270466	1	ROOF REPAIRS DISTRICT WID	1026220200	430	REPAIRS & MAINT SVCS	$4,780.92
PROCOM ROOFING CORPORATION											**$4,780.92**
27	2	08/24/2026	002003	SHERWIN WILLIAMS CO	270433	1	BLANKET PURCHASE ORDER /	1026220200	610	SUPPLIES - GENERAL	$1,720.78
SHERWIN WILLIAMS CO											**$1,720.78**
27	2	08/24/2026	106392	SOUTH JERSEY PAPER PRODUCTS LLC	270445	1	CUSTODIAL SUPPLIES DISTRI	1026210200	610	SUPPLIES - GENERAL	$6,680.22
SOUTH JERSEY PAPER PRODUCTS LLC											**$6,680.22**
27	2	08/24/2026	105634	TURF TANK	0	0	SUBSCRIPTION	1026300200	610	SUPPLIES - GENERAL	$12,000.00
TURF TANK											**$12,000.00**
27	2	08/24/2026	000892	GRAINGER W W INC	270456	1	MISC. SUPPLIES, AS NEEDED	1026300200	610	SUPPLIES - GENERAL	$1,060.08
GRAINGER W W INC											**$1,060.08**
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261122	1	AMAZON PURCHASE ORDER NEE	1011009800	610	SUPPLIES - GENERAL	$31.85
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260072	1	AMAZON PURCHASE ORDER NEE	1011009800	640	BOOKS & PERIODICALS	$276.96
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260051	1	OPEN PURCHASE ORDER/SCHOO	1011201300	610	SUPPLIES - GENERAL	$24.77
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261268	1	OPEN BLANKET AMAZON	1011201400	610	SUPPLIES - GENERAL	$55.96

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261056	1	OPEN BLANKET PO (AMAZON)	1011201400	610	SUPPLIES - GENERAL	$518.80
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261057	1	OPEN BLANKET PO (AMAZON)	1011201400	640	BOOKS & PERIODICALS	$223.20
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260003	1	25.26 SCHOOL YEAR GENERAL	1011201500	610	SUPPLIES - GENERAL	$1,582.50
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261188	1	25.26 SCHOOL YEAR MID YEA	1011201500	610	SUPPLIES - GENERAL	$62.96
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261219	1	OPEN PO FOR GEN ED, EMOTI	1011201600	610	SUPPLIES - GENERAL	$116.07
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261172	1	OPEN P.O. FOR AMAZON TEAC	1011302300	610	SUPPLIES - GENERAL	$77.79
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260773	1	OPEN PURCHASE ORDER FOR I	1022410400	610	SUPPLIES - GENERAL	$109.62
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260479	1	OPEN PO FOR LIBRARY BOOKS	1022501200	640	BOOKS & PERIODICALS	$8.99
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260530	1	BLANK	1022503100	610	SUPPLIES - GENERAL	$61.99
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260048	1	AMAZON PURCHASE ORDER FOR	1022709800	610	SUPPLIES - GENERAL	$167.86
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261073	1	25.26 SCHOOL YEAR PRINCIP	1023801500	610	SUPPLIES - GENERAL	$990.17
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260067	1	MISC OFFICE SUPPLIES, AS	1026220200	610	SUPPLIES - GENERAL	$19.13
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	261280	1	OFFICE FURNITURE FOR VMC	1027190300	610	SUPPLIES - GENERAL	$598.45
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260634	1	BLANKET PO FOR SUPPLIES	1028320100	610	SUPPLIES - GENERAL	$329.97
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260073	3	INCREASE APPROVED 3/4/26	1011201200	610	SUPPLIES - GENERAL	$159.98
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260051	3	INCREASE APPROVED 1/22/26	1023801300	610	SUPPLIES - GENERAL	$182.69
26	13	08/24/2026	104914	AMAZON CAPITAL SERVICES	260069	4	INCREASE APPROVED 1/23/26	1023801300	610	SUPPLIES - GENERAL	$143.40
AMAZON CAPITAL SERVICES											**$5,743.11**
26	13	08/24/2026	102977	BANCROFT NEUROHEALTH	260553	1	OPEN PO FOR THE 25-26 SY	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$23,490.00
BANCROFT NEUROHEALTH											**$23,490.00**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	08/24/2026	000805	FOUNDATIONS BEHAVIORAL HEALTH	260551	1	6502-0526	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$12,558.00
FOUNDATIONS BEHAVIORAL HEALTH											**$12,558.00**
26	13	08/24/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	260351	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$603.23
26	13	08/24/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	260351	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$680.23
INSIGHT PA CYBER CHARTER SCHOOL											**$1,283.46**
26	13	08/24/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260087	1	2025-2026 OPEN P/O FOR SU	1011201100	610	SUPPLIES - GENERAL	$159.70
26	13	08/24/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260160	1	BLANKET PO FOR BOARD SVCS	1023100100	610	SUPPLIES - GENERAL	$255.58
26	13	08/24/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260161	1	ANNUAL PO FOR 2025-2026	1028230400	610	SUPPLIES - GENERAL	$625.17
26	13	08/24/2026	001553	OFFICE DEPOT BUSINESS SERVICES	260087	2	INCREASE APPROVED 1/7/26	1011201100	610	SUPPLIES - GENERAL	$67.99
OFFICE DEPOT BUSINESS SERVICES											**$1,108.44**
26	13	08/24/2026	004977	PA LEADERSHIP CHARTER SCHOOL	260359	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$4,122.04
26	13	08/24/2026	004977	PA LEADERSHIP CHARTER SCHOOL	260359	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$1,683.65
PA LEADERSHIP CHARTER SCHOOL											**$5,805.69**
26	13	08/24/2026	001671	PA VIRTUAL CHARTER	260360	1	OPEN PO FOR TUITION	1011000400	562	TUIT PA CHARTER SCHOOLS	$3,702.62
26	13	08/24/2026	001671	PA VIRTUAL CHARTER	260360	1	OPEN PO FOR TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$1,993.72
PA VIRTUAL CHARTER											**$5,696.34**
26	13	08/24/2026	001962	SCHOOL SPECIALTY ,LLC	261175	1	SCHOOL SPECIALITY CART #1	1011201400	610	SUPPLIES - GENERAL	$119.58
SCHOOL SPECIALTY ,LLC											**$119.58**
26	13	08/24/2026	106470	SPECIALIZED EDUCATION OF PA INC	260810	1	OPEN PO FOR TUITION - HIG	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$24,249.60
SPECIALIZED EDUCATION OF PA INC											**$24,249.60**
26	13	08/24/2026	002131	SWEET STEVENS KATZ & WILLIAMS LLP	0	0	203252-204107	1023500100	330	OTHER PROFESSIONAL SVCS	$9,460.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	08/24/2026	002131	SWEET STEVENS KATZ & WILLIAMS LLP	0	0	204150-204160	1023500100	330	OTHER PROFESSIONAL SVCS	$10,555.00
26	13	08/24/2026	002131	SWEET STEVENS KATZ & WILLIAMS LLP	0	0	205103-205117	1023500100	330	OTHER PROFESSIONAL SVCS	$7,666.41
SWEET STEVENS KATZ & WILLIAMS LLP											**$27,681.41**
27	2	08/24/2026	000541	CRISIS PREVENTION INSTITUTE	0	0		1022709900	360	EE TRAINING & DEVELOP SER	$4,998.00
CRISIS PREVENTION INSTITUTE											**$4,998.00**
27	2	08/24/2026	106404	EDUCATION FOCUS LLC	0	0		10	0408006	ID #1001103644 10/22/2026	$400.00
EDUCATION FOCUS LLC											**$400.00**
27	2	08/24/2026	106171	FOUNDATIONS, INC	0	0		10	0408006	ID #1001103644 10/22/2026	$855.00
FOUNDATIONS, INC											**$855.00**
27	2	08/24/2026	100725	INSTITUTE FOR FOREIGN LANGUAGES	0	0		1012119900	340	TECHNICAL SERVICES	$100.00
INSTITUTE FOR FOREIGN LANGUAGES											**$100.00**
27	2	08/24/2026	102838	KEYSTONE FREEDOM ACADEMY LLC	270401	1	OPEN PO FOR TUITION 26-27	1012909900	567	TUIT APPRVD PRIV SCHOOLS	$7,960.00
KEYSTONE FREEDOM ACADEMY LLC											**$7,960.00**
27	2	08/24/2026	001177	LAKESIDE EDUCATIONAL NETWORK	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$162,500.00
27	2	08/24/2026	001177	LAKESIDE EDUCATIONAL NETWORK	270352	1	OPEN PO FOR TUITION 26-27	1012909900	563	TUIT NON-PUBLIC SCHOOLS	$23,435.00
LAKESIDE EDUCATIONAL NETWORK											**$185,935.00**
27	2	08/24/2026	102079	POWERSCHOOL GROUP, LLC	270033	1	PLEASE SEE QUOTE # 185-1	1011009800	650	SUPP & FEES TECH RELATED	$18,493.88
POWERSCHOOL GROUP, LLC											**$18,493.88**
27	2	08/24/2026	005008	SCHOOL DISTRICT OF PHILA	0	0		1012909900	561	TUIT OTH LEAS W/IN STATE	$1,759.92
SCHOOL DISTRICT OF PHILA											**$1,759.92**
27	2	08/24/2026	103343	TRAMMELL BRISTOL	0	0		10	0408003	ID #1000008842 6/23/32	$478.00
TRAMMELL BRISTOL											**$478.00**
27	2	08/24/2026	002377	WOODS SERVICES	270395	1	OPEN PO FOR THE 26-27	1012909900	563	TUIT NON-PUBLIC	$34,651.80

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							SY			SCHOOLS	
WOODS SERVICES											**$34,651.80**
27	2	08/24/2026	002381	PHMC INTEGRATED	0	0		1012909900	563	TUIT NON-PUBLIC SCHOOLS	$6,681.78
PHMC INTEGRATED											**$6,681.78**
27	2	08/24/2026	106549	LINDAMOOD-BELL LEARNING PROCESSES	0	0		10	0406005	ID #2000002067 8/31/26 TU	$8,633.00
LINDAMOOD-BELL LEARNING PROCESSES											**$8,633.00**
27	2	08/24/2026	100170	NOVACARE REHABILITATION	0	0		1032003100	330	OTHER PROFESSIONAL SVCS	$6,391.67
NOVACARE REHABILITATION											**$6,391.67**
27	2	08/24/2026	105443	OPTUM FINANCIAL	0	0		1028320100	330	OTHER PROFESSIONAL SVCS	$1,536.00
OPTUM FINANCIAL											**$1,536.00**
27	2	08/24/2026	004619	ACHIEVEMENT HOUSE CHARTER SCH	270209	1	OPEN PO FOR GEN ED TUITIO	1011000400	562	TUIT PA CHARTER SCHOOLS	$2,184.72
27	2	08/24/2026	004619	ACHIEVEMENT HOUSE CHARTER SCH	270209	2	SPECIAL ED TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$4,129.12
ACHIEVEMENT HOUSE CHARTER SCH											**$6,313.84**
27	2	08/24/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	270215	1	OPEN PO FOR GEN ED TUIITI	1011000400	562	TUIT PA CHARTER SCHOOLS	$3,277.08
27	2	08/24/2026	102310	INSIGHT PA CYBER CHARTER SCHOOL	270215	2	SPECIAL ED TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$12,387.36
INSIGHT PA CYBER CHARTER SCHOOL											**$15,664.44**
27	2	08/24/2026	004732	PDLCS PA DISTANCE LEARNING	270222	1	OPEN PO FOR GEN ED TUITIO	1011000400	562	TUIT PA CHARTER SCHOOLS	$3,277.08
PDLCS PA DISTANCE LEARNING											**$3,277.08**
27	2	08/24/2026	004977	PA LEADERSHIP CHARTER SCHOOL	270223	1	OPEN PO FOR GEN ED TUITIO	1011000400	562	TUIT PA CHARTER SCHOOLS	$12,015.96
27	2	08/24/2026	004977	PA LEADERSHIP CHARTER SCHOOL	270223	2	SPECIAL ED TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$2,064.56
PA LEADERSHIP CHARTER SCHOOL											**$14,080.52**
27	2	08/24/2026	001671	PA VIRTUAL CHARTER	270224	1	OPEN PO FOR GEN ED	1011000400	562	TUIT PA CHARTER	$8,738.88

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							TUITIO			SCHOOLS	
27	2	08/24/2026	001671	PA VIRTUAL CHARTER	270224	2	SPECIAL ED TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$10,322.80
PA VIRTUAL CHARTER											**$19,061.68**
27	2	08/24/2026	105962	PENNWOOD CYBER CHARTER SCHOOL	0	0		1012900400	562	TUIT PA CHARTER SCHOOLS	$2,064.55
27	2	08/24/2026	105962	PENNWOOD CYBER CHARTER SCHOOL	270225	1	OPEN PO FOR GEN ED TUITIO	1011000400	562	TUIT PA CHARTER SCHOOLS	$3,277.08
PENNWOOD CYBER CHARTER SCHOOL											**$5,341.63**
27	2	08/24/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	1	OPEN PO FOR GEN ED TUITIO	1011000400	562	TUIT PA CHARTER SCHOOLS	$1,875,883.24
27	2	08/24/2026	001956	SCHOOL LANE CHARTER SCHOOL	270228	2	SPECIAL ED TUITION	1012900400	562	TUIT PA CHARTER SCHOOLS	$1,107,067.50
SCHOOL LANE CHARTER SCHOOL											**$2,982,950.74**
27	2	08/24/2026	104914	AMAZON CAPITAL SERVICES	270146	1	1ST GRADE AMAZON ORDER. S	1011201200	610	SUPPLIES - GENERAL	$366.77
AMAZON CAPITAL SERVICES											**$366.77**
27	2	08/24/2026	100293	ROBONATION, INC	270365	1	THRUSTER PACK 15 PACK	1011302300	610	SUPPLIES - GENERAL	$350.00
27	2	08/24/2026	100293	ROBONATION, INC	270365	2	PROPELLER PACK 15- PACK	1011302300	610	SUPPLIES - GENERAL	$130.00
27	2	08/24/2026	100293	ROBONATION, INC	270365	99	ESTIMATED SHIPPING/HANDLI	1011302300	610	SUPPLIES - GENERAL	$11.50
ROBONATION, INC											**$491.50**
27	2	08/24/2026	105869	BOARDWALK BASKETBALL CLASSIC	270110	1	2 SHOWCASE	1032153100	810	DUES & FEES	$300.00
BOARDWALK BASKETBALL CLASSIC											**$300.00**
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2406/77	1012909900	322	PROF ED SERVICES I.U.	$6.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2412/0146	1012909900	322	PROF ED SERVICES I.U.	$7,318.72
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2506/0194	1012909900	322	PROF ED SERVICES I.U.	$361.09
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2506/0195	1012909900	322	PROF ED SERVICES I.U.	$942.03
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2506/0295	1012909900	322	PROF ED SERVICES I.U.	$132,173.19
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2508/0063	1012909900	322	PROF ED SERVICES I.U.	$238,183.45
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2512/0090	1012909900	322	PROF ED SERVICES I.U.	$9,349.83
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2606/0152	1012909900	322	PROF ED SERVICES I.U.	$4,143.04

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2409/0012	1022709800	360	EE TRAINING & DEVELOP SER	$36,161.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2502/0025	1022709800	360	EE TRAINING & DEVELOP SER	$1,000.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2507/0014	1022709800	360	EE TRAINING & DEVELOP SER	$38,104.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2511/0105	1022709800	360	EE TRAINING & DEVELOP SER	$249.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2605/0001	1022709800	360	EE TRAINING & DEVELOP SER	$25.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	0	0	2605/0086	1022709800	360	EE TRAINING & DEVELOP SER	$40.00
27	2	08/24/2026	000328	BUCKS COUNTY IU #22	270257	1	TECHNOLOGY POOL CONSORTIU	1022410400	340	TECHNICAL SERVICES	$725.09
BUCKS COUNTY IU #22											**$468,781.44**
27	2	08/24/2026	104824	COMPROSYS DBA PRESENTATION SYSTEMS	270125	1	26"X150' PAPER ROLL FOR P	1025110100	610	SUPPLIES - GENERAL	$67.00
27	2	08/24/2026	104824	COMPROSYS DBA PRESENTATION SYSTEMS	270125	99	ESTIMATED SHIPPING/HANDLI	1025110100	610	SUPPLIES - GENERAL	$28.00
COMPROSYS DBA PRESENTATION SYSTEMS											**$95.00**
27	2	08/24/2026	104363	GENERAL HEALTHCARE RESOURCES LLC	270399	1	OPEN PO FOR 26-27 SY	1012909900	323	PROFESSIONAL ED SERV	$11,275.60
GENERAL HEALTHCARE RESOURCES LLC											**$11,275.60**
27	2	08/24/2026	001051	INTEGRAONE D/B/A	270081	1	WADVULTRA-PX-22 APC (1)	1022410400	340	TECHNICAL SERVICES	$5,709.68
27	2	08/24/2026	001051	INTEGRAONE D/B/A	270091	1	BMA650A-E BARRACUDA MESSA	1022410400	650	SUPP & FEES TECH RELATED	$6,384.94
27	2	08/24/2026	001051	INTEGRAONE D/B/A	270081	2	WUPG1PEAAPLS-UG-01 APC 1	1022410400	340	TECHNICAL SERVICES	$349.46
27	2	08/24/2026	001051	INTEGRAONE D/B/A	270091	2	BMA650A-H BARRACUDA MESSA	1022410400	650	SUPP & FEES TECH RELATED	$5,139.10
INTEGRAONE D/B/A											**$17,583.18**
27	2	08/24/2026	104921	MICRO STRATEGIES INC	270134	1	RSW-NCI-PRO-PR SUBSCRIPTI	1022410400	650	SUPP & FEES TECH RELATED	$41,636.16
27	2	08/24/2026	104921	MICRO STRATEGIES INC	270134	2	RS-HW-PRD-ST 24/7	1022410400	650	SUPP & FEES TECH	$1,193.20

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							PRODUCT			RELATED	
27	2	08/24/2026	104921	MICRO STRATEGIES INC	270134	3	RS-HW-PRD-ST 24/7 PRODUCT	1022410400	650	SUPP & FEES TECH RELATED	$483.35
MICRO STRATEGIES INC											**$43,312.71**
27	2	08/24/2026	101439	NAVIGATE360, LLC	270354	1	PBIS REWARDS PER STUDENT	1011001300	650	SUPP & FEES TECH RELATED	$1,075.00
27	2	08/24/2026	101439	NAVIGATE360, LLC	270092	1	EMERGENCY MANAGEMENT SUIT	1022410400	650	SUPP & FEES TECH RELATED	$5,216.73
27	2	08/24/2026	101439	NAVIGATE360, LLC	270354	2	PBIS REWARDS SERVICE BASE	1011001300	650	SUPP & FEES TECH RELATED	$750.00
27	2	08/24/2026	101439	NAVIGATE360, LLC	270092	2	NAVIGATE360 VISITOR MANAG	1022410400	650	SUPP & FEES TECH RELATED	$3,906.99
27	2	08/24/2026	101439	NAVIGATE360, LLC	270354	3	PBIS REWARDS HALL PASS PL	1011001300	650	SUPP & FEES TECH RELATED	$495.00
NAVIGATE360, LLC											**$11,443.72**
27	2	08/24/2026	001510	NESHAMINY SCHOOL DISTRICT	270115	1	NESHAMINY INVITATIONAL	1032293100	810	DUES & FEES	$300.00
NESHAMINY SCHOOL DISTRICT											**$300.00**
27	2	08/24/2026	001637	PA PRINCIPALS ASSOCIATION	0	0	24515	1023802200	810	DUES & FEES	$605.00
27	2	08/24/2026	001637	PA PRINCIPALS ASSOCIATION	0	0	24638	1023802200	810	DUES & FEES	$605.00
PA PRINCIPALS ASSOCIATION											**$1,210.00**
27	2	08/24/2026	003160	PAFPC	270135	1	3 SEAT MEMBERSHIP (D. FER	1022700481	810	DUES & FEES	$125.00
PAFPC											**$125.00**
27	2	08/24/2026	106285	PARK PLACE TECHNOLOGIES, LLC	270198	1	PROLIANT DL380 G9 CTO 8SF	1022410400	340	TECHNICAL SERVICES	$2,469.90
27	2	08/24/2026	106285	PARK PLACE TECHNOLOGIES, LLC	270198	2	PROLIANT DL380 G7 CTO SFF	1022410400	340	TECHNICAL SERVICES	$686.16
PARK PLACE TECHNOLOGIES, LLC											**$3,156.06**
27	2	08/24/2026	101834	CHROMEBOOKPARTS.COM	270294	1	TRM-SNG-3303-3 HP 11 G9 E	10	0403002	CHROME BOOKS	$448.50
CHROMEBOOKPARTS.COM											**$448.50**
27	2	08/24/2026	001641	PENNSYLVANIA ASSOCIATION PASA	270040	1	PROFESSIONAL MEMBERSHIPS	1022709800	810	DUES & FEES	$2,684.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/24/2026	001641	PENNSYLVANIA ASSOCIATION PASA	270143	1	PASA MEMBERSHIP ANNUAL RE	1028320100	810	DUES & FEES	$1,126.00
PENNSYLVANIA ASSOCIATION PASA											**$3,810.00**
27	2	08/24/2026	001579	PIAA DISTRICT ONE	270174	1	SCHOOL ANNUAL MEMBERSHIP	1032003100	810	DUES & FEES	$700.00
PIAA DISTRICT ONE											**$700.00**
27	2	08/24/2026	105004	PIAA FOUNDATION	270175	1	SCHOOL ANNUAL MEMBERSHIP	1032003100	810	DUES & FEES	$675.00
PIAA FOUNDATION											**$675.00**
27	2	08/24/2026	102079	POWERSCHOOL GROUP, LLC	270398	1	UT APPLICANT TRACKING	1022410400	650	SUPP & FEES TECH RELATED	$6,318.93
27	2	08/24/2026	102079	POWERSCHOOL GROUP, LLC	270398	3	EFINANCEPLUS FINANCIAL AC	1022410400	650	SUPP & FEES TECH RELATED	$116,687.07
POWERSCHOOL GROUP, LLC											**$123,006.00**
27	2	08/24/2026	101125	PRISMATIC MAGIC	0	0		1021229759	360	EE TRAINING & DEVELOP SER	$1,448.00
PRISMATIC MAGIC											**$1,448.00**
27	2	08/24/2026	104193	K12 SYSTEMS INC	270202	1	SAPPHIRE SUITE APPLICATIO	1022410400	650	SUPP & FEES TECH RELATED	$166,718.00
27	2	08/24/2026	104193	K12 SYSTEMS INC	270202	2	SAPPHIRE SUITE APPLICATIO	1022410400	650	SUPP & FEES TECH RELATED	$7,054.00
K12 SYSTEMS INC											**$173,772.00**
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	1	ISBN - 978032894758 - ELE	1011009800	640	BOOKS & PERIODICALS	$335.00
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	2	ISBN 9780134952512 - ELEV	1011009800	640	BOOKS & PERIODICALS	$3,726.00
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	3	ISBN 9780328948765 - ELEV	1011009800	640	BOOKS & PERIODICALS	$335.00
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	4	ISBN - 9780134952529 - EL	1011009800	640	BOOKS & PERIODICALS	$3,456.00
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	5	ISBN - 9780328948772 - EL	1011009800	640	BOOKS & PERIODICALS	$335.00
27	2	08/24/2026	002510	SAVVAS LEARNING	270043	99	ESTIMATED SHIPPING/HANDLI	1011009800	640	BOOKS & PERIODICALS	$767.73
SAVVAS LEARNING											**$8,954.73**
27	2	08/24/2026	001942	SCHOLASTIC CLASSROOM MAGAZINES	270042	1	PLEASE SEE THE	1011009800	640	BOOKS & PERIODICALS	$4,481.28

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							ATTACHED Q				
27	2	08/24/2026	001942	SCHOLASTIC CLASSROOM MAGAZINES	270042	99	ESTIMATED SHIPPING/HANDLI	1011009800	640	BOOKS & PERIODICALS	$174.34
SCHOLASTIC CLASSROOM MAGAZINES											**$4,655.62**
27	2	08/24/2026	001962	SCHOOL SPECIALTY ,LLC	270150	1	ART SUPPLIES - SEE ATTACH	1011201200	610	SUPPLIES - GENERAL	$4.44
27	2	08/24/2026	001962	SCHOOL SPECIALTY ,LLC	270237	1	SEE ATTACHED, 26.27 ART S	1011201600	610	SUPPLIES - GENERAL	$547.96
SCHOOL SPECIALTY ,LLC											**$552.40**
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	1	PRODUCT CODE - 9781616186	1011009800	650	SUPP & FEES TECH RELATED	$94.50
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	2	PRODUCT CODE - 9781616854	1011009800	650	SUPP & FEES TECH RELATED	$15,278.75
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	3	PRODUCT CODE - 9781616186	1011009800	650	SUPP & FEES TECH RELATED	$105.90
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	4	PRODUCT CODE - 9781616186	1011009800	650	SUPP & FEES TECH RELATED	$220.50
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	5	PRODUCT CODE - 9781616186	1011009800	650	SUPP & FEES TECH RELATED	$52.95
27	2	08/24/2026	105515	SUMMIT K12 HOLDINGS, INC	270132	6	PRODUCT CODE - PD1318 - P	1011009800	650	SUPP & FEES TECH RELATED	$1,140.00
SUMMIT K12 HOLDINGS, INC											**$16,892.60**
27	2	08/24/2026	005666	SWEETWATER MUSIC EDU TECH	270240	1	ITEM #RB1301 RHYTHM BAND	1011201600	610	SUPPLIES - GENERAL	$92.67
SWEETWATER MUSIC EDU TECH											**$92.67**
27	2	08/24/2026	102486	VIMEO, INC.	270089	1	LIVESTREAM BUSINESS COMM	1022410400	650	SUPP & FEES TECH RELATED	$21,000.00
VIMEO, INC.											**$21,000.00**
27	2	08/24/2026	005741	VISTA HIGHER LEARNING	270131	1	ITEM NUMBER - 978-1-66992	1011009800	640	BOOKS & PERIODICALS	$899.85
27	2	08/24/2026	005741	VISTA HIGHER LEARNING	270131	2	ITEM NUMBER - 978-1-66992	1011009800	640	BOOKS & PERIODICALS	$5,398.50
27	2	08/24/2026	005741	VISTA HIGHER LEARNING	270131	99	ESTIMATED SHIPPING/HANDLI	1011009800	640	BOOKS & PERIODICALS	$284.82

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
VISTA HIGHER LEARNING											**$6,583.17**
27	2	08/24/2026	002464	W B MASON CO INC	270162	1	PAPER -BOND WHITE 8 1/2 X	1011201200	610	SUPPLIES - GENERAL	$1,774.20
27	2	08/24/2026	002464	W B MASON CO INC	270254	1	2 PALLETS OF COPY PAPER	1023803100	610	SUPPLIES - GENERAL	$2,365.60
W B MASON CO INC											**$4,139.80**
27	2	08/24/2026	106780	FIBER ASSET CO LLC DBA ZAYO	270259	1	WAN SERVICES: DATA TRANSM	1022410400	530	COMMUNICATIONS	$1,022.45
FIBER ASSET CO LLC DBA ZAYO											**$1,022.45**
27	2	08/24/2026	006231	ZOHO CORPORATION	270090	1	39726S ANNUAL SUBSCRIPTIO	1022410400	650	SUPP & FEES TECH RELATED	$1,716.00
ZOHO CORPORATION											**$1,716.00**
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371059-0362780	1026900100	424	WATER & SEWAGE	$691.09
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371057-0362778	1026900300	424	WATER & SEWAGE	$348.10
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371061-0362773	1026901100	424	WATER & SEWAGE	$829.72
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0		1026901200	424	WATER & SEWAGE	$1,100.40
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371062-0362783	1026901300	424	WATER & SEWAGE	$990.36
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371062-0362783	1026901500	424	WATER & SEWAGE	$653.02
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371060-0362781	1026901600	424	WATER & SEWAGE	$912.87
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371047-0362768	1026902200	424	WATER & SEWAGE	$1,742.96
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0	000371047-0362768	1026902300	424	WATER & SEWAGE	$1,391.17
27	2	08/25/2026	002610	AQUA PENNSYLVANIA INC	0	0		1026903100	424	WATER & SEWAGE	$2,518.41
AQUA PENNSYLVANIA INC											**$11,178.10**
27	2	08/25/2026	105597	BOILERPLATE INC	0	0	TUITION SOFTWARE	1022410400	650	SUPP & FEES TECH RELATED	$5,000.00
BOILERPLATE INC											**$5,000.00**
27	2	08/25/2026	001586	CM REGENT, LLC	270311	1	GROUP LIFE INSURANCE - 20	1058000400	213	LIFE INSURANCE	$6,037.35
27	2	08/25/2026	001586	CM REGENT, LLC	270311	2	GROUP SUPPLEMENTAL LIFE I	1058000400	213	LIFE INSURANCE	$1,432.00
CM REGENT, LLC											**$7,469.35**
27	2	08/25/2026	102619	H.A.R.I.E.	0	0	JULY 26	1058000400	260	WORKMEN'S COMPENSATION	$11,481.84

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	102619	H.A.R.I.E.	0	0	RENEWAL	1058000400	260	WORKMEN'S COMPENSATION	$446,587.00
H.A.R.I.E.											**$458,068.84**
27	2	08/25/2026	102983	MADISON NATIONAL LIFE INSURANCE CO	270314	1	DISABILITY INSURANCE CARR	1058000400	213	LIFE INSURANCE	$16,809.08
MADISON NATIONAL LIFE INSURANCE CO											**$16,809.08**
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026900300	622	HEAT UTIL - ELECTRICITY	$1,250.51
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026901100	622	HEAT UTIL - ELECTRICITY	$9,281.69
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026901200	622	HEAT UTIL - ELECTRICITY	$16,130.01
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026901300	622	HEAT UTIL - ELECTRICITY	$13,270.22
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026901500	622	HEAT UTIL - ELECTRICITY	$9,663.04
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026901600	622	HEAT UTIL - ELECTRICITY	$15,825.64
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0	DO GAS	1026901600	622	HEAT UTIL - ELECTRICITY	$901.24
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026902200	622	HEAT UTIL - ELECTRICITY	$323.20
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026902300	622	HEAT UTIL - ELECTRICITY	$20,042.70
27	2	08/25/2026	001632	PECO ENERGY COMPANY	0	0		1026903100	622	HEAT UTIL - ELECTRICITY	$57,220.96
PECO ENERGY COMPANY											**$143,909.21**
27	2	08/25/2026	106729	PHILADELPHIA INDEMNITY INSURANCE CO	270403	1	OPEN PO FOR MONTHLY PREM	1027990400	211	MEDICAL INSURANCE	$12,713.00
PHILADELPHIA INDEMNITY INSURANCE CO											**$12,713.00**
27	2	08/25/2026	002510	SAVVAS LEARNING	270145	1	ISBN - 9781418361877 - HA	1011009800	650	SUPP & FEES TECH RELATED	$10,030.00
27	2	08/25/2026	002510	SAVVAS LEARNING	270145	3	ISBN - 9781418361884 - HA	1011009800	650	SUPP & FEES TECH RELATED	$10,030.00
27	2	08/25/2026	002510	SAVVAS LEARNING	270145	99	ESTIMATED SHIPPING/HANDLI	1011009800	640	BOOKS & PERIODICALS	$1,705.10
SAVVAS LEARNING											**$21,765.10**
27	2	08/25/2026	106287	VONAGE BUSINESS INC	270270	1	MONTHLY SERVICE FEES (TEL	1022410400	531	TELEPHONE	$19,645.52
VONAGE BUSINESS INC											**$19,645.52**
27	2	08/25/2026	105997	WASTE MANAGEMENT OF PENNSYLVANIA	0	0	TRASH SERVICE	1026900400	411	DISPOSAL SERVICES	$16,358.74

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
WASTE MANAGEMENT OF PENNSYLVANIA											**$16,358.74**
27	2	08/25/2026	106780	FIBER ASSET CO LLC DBA ZAYO	270259	1	WAN SERVICES: DATA TRANSM	1022410400	530	COMMUNICATIONS	$1,040.45
FIBER ASSET CO LLC DBA ZAYO											**$1,040.45**
26	13	08/25/2026	106795	COMMONWEALTH OF PA DHS HIPP PROGRAM	0	0	REIMB MEDICAL	1058000400	210	GROUP INSURANCE	$264.45
COMMONWEALTH OF PA DHS HIPP PROGRAM											**$264.45**
27	2	08/25/2026	000010	A/CAPA	270246	1	YEARLY MEMBERSHIP	1022719900	360	EE TRAINING & DEVELOP SER	$90.00
A/CAPA											**$90.00**
27	2	08/25/2026	006833	AARON SOLUTIONS COMPANY	270349	1	CF258A HP LASERJET TONER	1025110100	610	SUPPLIES - GENERAL	$288.00
AARON SOLUTIONS COMPANY											**$288.00**
27	2	08/25/2026	005548	ABINGTON SCHOOL DISTRICT	270402	1	DVCE MEMBERSHIP FOR 2026-	1023600100	810	DUES & FEES	$12,500.00
ABINGTON SCHOOL DISTRICT											**$12,500.00**
27	2	08/25/2026	001853	RIDDELL/ALL AMERICAN	0	0	SNYDER HELMETS	1032002300	430	REPAIRS & MAINT SVCS	$3,578.23
RIDDELL/ALL AMERICAN											**$3,578.23**
27	2	08/25/2026	105590	BEGINNING OF INDEPENDENCE GROUP LLC	270258	1	INVOICE #1241, PROFESSION	1022709759	360	EE TRAINING & DEVELOP SER	$14,000.00
BEGINNING OF INDEPENDENCE GROUP LLC											**$14,000.00**
27	2	08/25/2026	000275	BLICK ART MATERIALS	270126	1	00130-1029 BLICK ESSENTIA	1011201100	610	SUPPLIES - GENERAL	$281.56
27	2	08/25/2026	000275	BLICK ART MATERIALS	270126	2	00711-1118 BLICKRYLIC STU	1011201100	610	SUPPLIES - GENERAL	$62.96
27	2	08/25/2026	000275	BLICK ART MATERIALS	270126	3	00711-2048 BLICKRYLIC STU	1011201100	610	SUPPLIES - GENERAL	$31.48
27	2	08/25/2026	000275	BLICK ART MATERIALS	270126	4	00711-1039 BLICKRYLIC STU	1011201100	610	SUPPLIES - GENERAL	$74.50
BLICK ART MATERIALS											**$450.50**
27	2	08/25/2026	106727	CAPSTONE	270136	1	PLEASE SEE QUOTE: Q-6447	1011009800	650	SUPP & FEES TECH RELATED	$21,078.18
CAPSTONE											**$21,078.18**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	106761	CARNEGIE LEARNING	270139	1	PLEASE SEE THE ATTACHED Q	1011009800	650	SUPP & FEES TECH RELATED	$20,600.00
CARNEGIE LEARNING											**$20,600.00**
27	2	08/25/2026	102312	EDLIO, LLC	270087	1	THIS IS YOUR SUBSCRIPTION	1022410400	650	SUPP & FEES TECH RELATED	$13,125.00
EDLIO, LLC											**$13,125.00**
27	2	08/25/2026	104590	EDPUZZLE, INC	270363	1	ITEM DESCRIPTION -- EDPUZ	1011009800	650	SUPP & FEES TECH RELATED	$16,850.00
EDPUZZLE, INC											**$16,850.00**
27	2	08/25/2026	106117	FACILITIES MANAGEMENT EXPRESS, LLC	270093	1	FMX SUBSCRIPTION FEE	1022410400	650	SUPP & FEES TECH RELATED	$11,872.05
FACILITIES MANAGEMENT EXPRESS, LLC											**$11,872.05**
27	2	08/25/2026	106377	FLASHLIGHT LEARNING, INC	270204	1	PRODUCT - FLASHLIGHT 360-	1011009800	650	SUPP & FEES TECH RELATED	$20,000.00
27	2	08/25/2026	106377	FLASHLIGHT LEARNING, INC	270204	2	PRODUCT - PROFESSIONAL DE	1011009800	650	SUPP & FEES TECH RELATED	$750.00
FLASHLIGHT LEARNING, INC											**$20,750.00**
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	1	(#2525FG3) THE BUG BANDIT	1022501100	640	BOOKS & PERIODICALS	$37.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	2	(#2472VF5) THE CURSE OF	1022501100	640	BOOKS & PERIODICALS	$35.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	3	(#39052V2) THE DOLL IN TH	1022501100	640	BOOKS & PERIODICALS	$38.18
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	4	(#2024GD7) THE GIRL WHO F	1022501100	640	BOOKS & PERIODICALS	$37.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	5	(2356QJ1) HYPERGIFTED BY	1022501100	640	BOOKS & PERIODICALS	$39.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	6	(2931EC1) LUCY SCRAMBLE B	1022501100	640	BOOKS & PERIODICALS	$41.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	7	(2935AG0) POCKET BEAR BY	1022501100	640	BOOKS & PERIODICALS	$35.98
27	2	08/25/2026	000795	FOLLETT CONTENT SOLUTIONS LLC	270123	8	(#1520HZ8) THE REMARKABLE	1022501100	640	BOOKS & PERIODICALS	$37.16
FOLLETT CONTENT SOLUTIONS LLC											**$305.22**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	004808	FOLLETT SOFTWARE LLC	270137	1	PLEASE SEE THE ATTACHED Q	1011009800	650	SUPP & FEES TECH RELATED	$9,829.98
FOLLETT SOFTWARE LLC											**$9,829.98**
27	2	08/25/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270199	1	41420698 INCIDENT-IQ ASSE	1022410400	650	SUPP & FEES TECH RELATED	$8,664.73
27	2	08/25/2026	101806	CONNECTION PUBLIC SECTOR SOLUTIONS	270199	2	41639434 GOVT. BASE PLATF	1022410400	650	SUPP & FEES TECH RELATED	$14,587.75
CONNECTION PUBLIC SECTOR SOLUTIONS											**$23,252.48**
27	2	08/25/2026	001060	INTERSTATE TAX SERVICE INC	270404	1	COMPENSATION COST CONTROL	1028320100	330	OTHER PROFESSIONAL SVCS	$842.52
INTERSTATE TAX SERVICE INC											**$842.52**
27	2	08/25/2026	100211	IXL LEARNING INC	270036	1	IXL SITE LICENSE (UPGRADE	1011009800	650	SUPP & FEES TECH RELATED	$7,920.00
27	2	08/25/2026	100211	IXL LEARNING INC	270035	1	ORIGINAL QUOTE 5116450-20	1011009800	650	SUPP & FEES TECH RELATED	$38,672.00
IXL LEARNING INC											**$46,592.00**
27	2	08/25/2026	104594	KENDALL HUNT PUBLISH COMPANY	270039	1	PLEASE SEE THE ATTACHED P	1011009800	650	SUPP & FEES TECH RELATED	$852.00
KENDALL HUNT PUBLISH COMPANY											**$852.00**
27	2	08/25/2026	101603	K12 MANAGEMENT INC.	270245	1	21ST CENTURY PACKETS	1011003195	610	SUPPLIES - GENERAL	$8,788.00
K12 MANAGEMENT INC.											**$8,788.00**
27	2	08/25/2026	001176	LAKESHORE LEARNING MATERIAL	270296	1	ITEM# JJ273 TRADITIONAL M	1011201300	610	SUPPLIES - GENERAL	$23.97
27	2	08/25/2026	001176	LAKESHORE LEARNING MATERIAL	270296	2	ITEM# LL119 SELF-ADHESIVE	1011201300	610	SUPPLIES - GENERAL	$179.94
LAKESHORE LEARNING MATERIAL											**$203.91**
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	1	9798885664417 - KICK STAR	1012339900	640	BOOKS & PERIODICALS	$175.50
27	2	08/25/2026	104586	NO TEARS LEARNING	270278	1	9798885664912 KICK START	1012339900	640	BOOKS & PERIODICALS	$270.00
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	2	9798885664424 LETTERS AND	1012339900	640	BOOKS & PERIODICALS	$175.50
27	2	08/25/2026	104586	NO TEARS LEARNING	270278	2	9798885664929 LETTERS AND	1012339900	640	BOOKS & PERIODICALS	$270.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	104586	NO TEARS LEARNING	270278	3	9798885664516 LETTERS AND	1012339900	640	BOOKS & PERIODICALS	$49.95
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	3	9798885667166 HWT GRADE 1	1012339900	640	BOOKS & PERIODICALS	$99.95
27	2	08/25/2026	104586	NO TEARS LEARNING	270278	4	9798885664509 KICK START	1012339900	640	BOOKS & PERIODICALS	$49.95
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	4	9798885664523 MY PRINTING	1012339900	640	BOOKS & PERIODICALS	$149.85
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	5	9798885665636 1ST GRADE S	1012339900	640	BOOKS & PERIODICALS	$249.50
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	6	9798885667180 HWT GRADE 2	1012339900	640	BOOKS & PERIODICALS	$79.95
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	7	9798885664530 PRINTING PO	1012339900	640	BOOKS & PERIODICALS	$49.95
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	8	9798885664448 PRINTING PO	1012339900	640	BOOKS & PERIODICALS	$202.50
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	9	9781952970917 BUILDING WR	1012339900	640	BOOKS & PERIODICALS	$172.50
27	2	08/25/2026	104586	NO TEARS LEARNING	270278	99	ESTIMATED SHIPPING/HANDLI	1012339900	640	BOOKS & PERIODICALS	$63.99
27	2	08/25/2026	104586	NO TEARS LEARNING	270280	99	ESTIMATED SHIPPING/HANDLI	1012339900	640	BOOKS & PERIODICALS	$135.52
NO TEARS LEARNING											**$2,194.61**
27	2	08/25/2026	001222	LICOM COMMUNIC & ELECTRONICS	0	0	RADIOS GRANT	1021909759	610	SUPPLIES - GENERAL	$5,100.00
LICOM COMMUNIC & ELECTRONICS											**$5,100.00**
27	2	08/25/2026	104794	LINKIT!	270031	1	PLEASE SEE THE ATTACHED Q	1011009800	650	SUPP & FEES TECH RELATED	$90,203.00
LINKIT!											**$90,203.00**
27	2	08/25/2026	001332	MCGRAW-HILL EDUCATION INC	270249	1	SRA PHONICS 1	1012339900	640	BOOKS & PERIODICALS	$612.36
27	2	08/25/2026	001332	MCGRAW-HILL EDUCATION INC	270250	1	978-0-07-611206-7	1012419900	640	BOOKS & PERIODICALS	$181.50
27	2	08/25/2026	001332	MCGRAW-HILL EDUCATION INC	270249	2	LANGUAGE FOR WRITING - WO	1012339900	640	BOOKS & PERIODICALS	$187.68
27	2	08/25/2026	001332	MCGRAW-HILL EDUCATION INC	270249	99	ESTIMATED SHIPPING/HANDLI	1012339900	640	BOOKS & PERIODICALS	$70.92

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	001332	MCGRAW-HILL EDUCATION INC	270250	99	ESTIMATED SHIPPING/HANDLI	1012419900	640	BOOKS & PERIODICALS	$28.04
MCGRAW-HILL EDUCATION INC											**$1,080.50**
27	2	08/25/2026	001349	MEDCO SUPPLY COMPANY	270163	1	MISC LINE ITEMS PLEASE SE	1032003100	610	SUPPLIES - GENERAL	$3,385.52
MEDCO SUPPLY COMPANY											**$3,385.52**
27	2	08/25/2026	102612	MUSICFIRST	270184	1	MUSICFIRST THEORY SOLUTIO	1011009800	650	SUPP & FEES TECH RELATED	$3,300.00
27	2	08/25/2026	102612	MUSICFIRST	270185	1	MUSICFIRST THEORY SOLUTIO	1011009800	650	SUPP & FEES TECH RELATED	$2,750.00
27	2	08/25/2026	102612	MUSICFIRST	270184	2	NOTEFLIGHT LEARN - BASE S	1011009800	650	SUPP & FEES TECH RELATED	$49.00
27	2	08/25/2026	102612	MUSICFIRST	270185	2	NOTEFLIGHT LEARN - BASE S	1011009800	650	SUPP & FEES TECH RELATED	$49.00
27	2	08/25/2026	102612	MUSICFIRST	270184	3	SIGHT READING FACTORY (PE	1011009800	650	SUPP & FEES TECH RELATED	$900.00
27	2	08/25/2026	102612	MUSICFIRST	270185	3	YU STUDIO - ADD TO MUSICF	1011009800	650	SUPP & FEES TECH RELATED	$1,000.00
27	2	08/25/2026	102612	MUSICFIRST	270185	4	SIGHT READING FACTORY (PE	1011009800	650	SUPP & FEES TECH RELATED	$750.00
MUSICFIRST											**$8,798.00**
27	2	08/25/2026	106787	YASH SHAH	0	0	SWIM REFUND	10	R6980	SWIM PROGRAM COMMUNITY	$150.00
YASH SHAH											**$150.00**
27	2	08/25/2026	000233	BENSALEM LAWN EQUIPMENT INC	270108	1	PARTS FOR GROUNDS EQUIPME	1026300200	610	SUPPLIES - GENERAL	$273.16
BENSALEM LAWN EQUIPMENT INC											**$273.16**
27	2	08/25/2026	000790	FLANNERY BILL AUTOMOTIVE	270065	1	PAINT SUPPLIES FOR SCHOOL	1027400300	610	SUPPLIES - GENERAL	$560.88
FLANNERY BILL AUTOMOTIVE											**$560.88**
27	2	08/25/2026	000355	BUS PARTS WAREHOUSE	270060	1	SUPPLIES FOR SCHOOL BUSES	1027400300	610	SUPPLIES - GENERAL	$146.16
BUS PARTS WAREHOUSE											**$146.16**
27	2	08/25/2026	106774	CAPITAL VALUATION PARTNERS	0	0	APPRAISAL NESH MALL	1051300400	881	REFUNDS - SR /TAX	$8,750.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
										APPEALS	
CAPITAL VALUATION PARTNERS											**$8,750.00**
27	2	08/25/2026	100994	CINTAS CORPORATION	270063	1	UNIFORM SERVICE FOR MECHA	1027400300	415	LAUNDRY LINEN & DRY CLEAN	$275.08
CINTAS CORPORATION											**$275.08**
27	2	08/25/2026	000677	EASTERN AUTO PARTS WAREHOUSE	270049	1	PARTS TO REPAIR MAINTENAN	1026220200	610	SUPPLIES - GENERAL	$659.46
27	2	08/25/2026	000677	EASTERN AUTO PARTS WAREHOUSE	270057	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$1,069.80
EASTERN AUTO PARTS WAREHOUSE											**$1,729.26**
27	2	08/25/2026	100216	FRED BEANS PARTS INC	270050	1	PARTS FOR MAINT TRUCKS, N	1026220200	610	SUPPLIES - GENERAL	$348.40
FRED BEANS PARTS INC											**$348.40**
27	2	08/25/2026	102499	IDENTIFIX, INC.	270067	1	SOFTWARE FOR VEHICLE DIAG	1027400300	650	SUPP & FEES TECH RELATED	$1,428.00
IDENTIFIX, INC.											**$1,428.00**
27	2	08/25/2026	005405	KING STEEL INC	270079	1	SHEET METAL FOR SCHOOL BU	1027400300	610	SUPPLIES - GENERAL	$455.70
KING STEEL INC											**$455.70**
27	2	08/25/2026	005136	LORCO PETROLEUM SERVICES	270069	1	WASTE OIL DISPOSAL.	1027400300	411	DISPOSAL SERVICES	$240.00
LORCO PETROLEUM SERVICES											**$240.00**
27	2	08/25/2026	106077	LUBE ON WHEELS, INC	270052	1	EMISSIONS TESTING ON MAIN	1026220200	430	REPAIRS & MAINT SVCS	$215.00
LUBE ON WHEELS, INC											**$215.00**
27	2	08/25/2026	102078	MCCARTHY TIRE CO OF PHLA., INC.	270070	1	TIRES FOR SCHOOL BUSES, F	1027400300	610	SUPPLIES - GENERAL	$6,427.56
MCCARTHY TIRE CO OF PHLA., INC.											**$6,427.56**
27	2	08/25/2026	001909	SAFETY KLEEN SYSTEMS INC	270074	1	PARTS WASHER EQUIPTMENT S	1027400300	430	REPAIRS & MAINT SVCS	$212.14
SAFETY KLEEN SYSTEMS INC											**$212.14**
27	2	08/25/2026	000892	GRAINGER W W INC	270456	1	MISC. SUPPLIES, AS NEEDED	1026300200	610	SUPPLIES - GENERAL	$120.19
GRAINGER W W INC											**$120.19**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/25/2026	002369	WOLFINGTON BODY CO INC	270160	1	EGR COOLER FOR BUS # L-2.	1027400300	610	SUPPLIES - GENERAL	$4,451.35
27	2	08/25/2026	002369	WOLFINGTON BODY CO INC	270056	1	PARTS FOR SCHOOL BUSES, N	1027400300	610	SUPPLIES - GENERAL	$5,138.00
WOLFINGTON BODY CO INC											**$9,589.35**
26	13	07/20/2026	900574	KNISHA FEAD	0	0		51	R6631	DAILY SALES - HS A/B	$16.50
KNISHA FEAD											**$16.50**
26	13	07/20/2026	900330	(FS) ROCKLAND BAKERY	260570	1	BREAD & BAKERY ITEMS FOR	5131000100	631	FOOD	$584.20
(FS) ROCKLAND BAKERY											**$584.20**
26	13	07/20/2026	900310	(FS) IMPERIAL DADE	261247	1	PAPER GOODS & CUSTODIAL W	5131000100	610	SUPPLIES - GENERAL	$447.40
(FS) IMPERIAL DADE											**$447.40**
26	13	07/20/2026	900568	ALEX BAXTER	0	0		51	R6631	DAILY SALES - HS A/B	$30.50
ALEX BAXTER											**$30.50**
26	13	07/20/2026	104914	AMAZON CAPITAL SERVICES	260070	1	GENERAL SMALLWARES AND EQ	5131000100	610	SUPPLIES - GENERAL	$1,289.16
AMAZON CAPITAL SERVICES											**$1,289.16**
26	13	07/20/2026	900566	ANGELA WASS	0	0		51	R6631	DAILY SALES - HS A/B	$17.10
ANGELA WASS											**$17.10**
26	13	07/20/2026	900573	AUDREY CARR	0	0		51	R6631	DAILY SALES - HS A/B	$30.70
AUDREY CARR											**$30.70**
26	13	07/20/2026	900565	DEREK HEATON	0	0		51	R6631	DAILY SALES - HS A/B	$38.00
DEREK HEATON											**$38.00**
26	13	07/20/2026	100216	FRED BEANS PARTS INC	261048	1	PARTS FOR REFRIGERATED TR	5131000100	610	SUPPLIES - GENERAL	$457.54
FRED BEANS PARTS INC											**$457.54**
26	13	07/20/2026	900572	JENNA OCHS	0	0		51	R6631	DAILY SALES - HS A/B	$22.80
JENNA OCHS											**$22.80**
26	13	07/20/2026	900570	KIMBERLY RUTTER	0	0		51	R6631	DAILY SALES - HS A/B	$16.01
KIMBERLY RUTTER											**$16.01**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
26	13	07/20/2026	900564	LISA CARROLL	0	0		51	R6631	DAILY SALES - HS A/B	$10.50
LISA CARROLL											**$10.50**
26	13	07/20/2026	900567	LUCAS FERRANDEZ	0	0		51	R6631	DAILY SALES - HS A/B	$16.30
LUCAS FERRANDEZ											**$16.30**
26	13	07/20/2026	900152	(FS) OFFICE DEPOT BUSINESS SERVICE	260127	1	OFFICE SUPPLIES - BLANKET	5131000100	610	SUPPLIES - GENERAL	$104.10
(FS) OFFICE DEPOT BUSINESS SERVICE											**$104.10**
26	13	07/20/2026	900563	SAJAN THOMAS	0	0		51	R6631	DAILY SALES - HS A/B	$37.95
SAJAN THOMAS											**$37.95**
26	13	07/20/2026	900571	SHANNA CUNNINGHAM	0	0		51	R6631	DAILY SALES - HS A/B	$15.00
SHANNA CUNNINGHAM											**$15.00**
26	13	07/20/2026	900358	SHARE FOOD PROGRAM	261203	1	COMMODITY WAREHOUSING - D	5131000100	610	SUPPLIES - GENERAL	$880.00
SHARE FOOD PROGRAM											**$880.00**
26	13	07/20/2026	900092	(FS) SINGER EQUIPMENT CO INC	260745	1	SUPPLIES - CUSTODIAL - SM	5131000100	610	SUPPLIES - GENERAL	$5,221.80
(FS) SINGER EQUIPMENT CO INC											**$5,221.80**
26	13	07/20/2026	900569	WALTER J. CORNETT	0	0		51	R6631	DAILY SALES - HS A/B	$58.50
WALTER J. CORNETT											**$58.50**
26	13	07/20/2026	900553	LEHIGH VALLEY DAIRY	260571	1	MILK & JUICE PRODUCTS FOR	5131000100	632	MILK	$2,355.76
LEHIGH VALLEY DAIRY											**$2,355.76**
26	13	07/20/2026	900299	(FS) SDA MECHANICAL SERVICES INC	261242	1	VALLEY WELL STEAM TABLE R	5131000100	430	REPAIRS & MAINT SVCS	$9,034.28
(FS) SDA MECHANICAL SERVICES INC											**$9,034.28**
26	13	07/20/2026	100028	TERMITE PROOFING AND PEST CONTROL	261279	1	PEST CONTROL FOR KITCHENS	5131000100	460	PEST CONTROL	$882.00
TERMITE PROOFING AND PEST CONTROL											**$882.00**
26	13	07/20/2026	900107	(FS) US FOODSERVICE INC ALLENTOWN	260156	1	GROCERY - JULY 2025-JUNE	5131000100	631	FOOD	$34,377.14
(FS) US FOODSERVICE INC ALLENTOWN											**$34,377.14**
27	1	07/20/2026	900330	(FS) ROCKLAND BAKERY	270018	1	BREAD ITEMS FOR	5131000100	631	FOOD	$375.70

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
							SUMMER FE				
(FS) ROCKLAND BAKERY											**$375.70**
27	1	07/23/2026	900087	(FS) SAM'S CLUB	270019	1	MISCELLANEOUS FOOD & SUPP	5131000100	631	FOOD	$13.37
(FS) SAM'S CLUB											**$13.37**
27	1	07/23/2026	900358	SHARE FOOD PROGRAM	270021	1	COMMODITY WAREHOUSING - D	5131000100	610	SUPPLIES - GENERAL	$1,552.00
SHARE FOOD PROGRAM											**$1,552.00**
27	1	07/23/2026	900553	LEHIGH VALLEY DAIRY	270014	1	MILK & JUICE PRODUCTS FOR	5131000100	632	MILK	$767.85
LEHIGH VALLEY DAIRY											**$767.85**
26	13	08/24/2026	900299	(FS) SDA MECHANICAL SERVICES INC	261200	1	REFRIGERATION & APPLIANCE	5131000100	430	REPAIRS & MAINT SVCS	$2,953.12
(FS) SDA MECHANICAL SERVICES INC											**$2,953.12**
26	13	08/24/2026	900575	SHARYN MACMORAN	0	0		51	R6631	DAILY SALES - HS A/B	$18.20
SHARYN MACMORAN											**$18.20**
27	2	08/24/2026	900330	(FS) ROCKLAND BAKERY	270018	1	BREAD ITEMS FOR SUMMER FE	5131000100	631	FOOD	$719.01
(FS) ROCKLAND BAKERY											**$719.01**
27	2	08/24/2026	900286	(FS) EASTERN AUTO PART WAREHOUSE	270007	1	PARTS FOR REFRIGERATED TR	5131000100	610	SUPPLIES - GENERAL	$74.38
(FS) EASTERN AUTO PART WAREHOUSE											**$74.38**
27	2	08/24/2026	900310	(FS) IMPERIAL DADE	270011	1	PAPER/CUSTODIAL WARES SUP	5131000100	610	SUPPLIES - GENERAL	$644.05
(FS) IMPERIAL DADE											**$644.05**
27	2	08/24/2026	104914	AMAZON CAPITAL SERVICES	270002	1	GENERAL SMALLWARES AND SM	5131000100	610	SUPPLIES - GENERAL	$696.85
AMAZON CAPITAL SERVICES											**$696.85**
27	2	08/24/2026	900087	(FS) SAM'S CLUB	270019	1	MISCELLANEOUS FOOD & SUPP	5131000100	631	FOOD	$100.60
(FS) SAM'S CLUB											**$100.60**
27	2	08/24/2026	900092	(FS) SINGER EQUIPMENT CO INC	270022	1	CUSTODIAL-SMALLWARES-SMAL	5131000100	610	SUPPLIES - GENERAL	$307.05

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
(FS) SINGER EQUIPMENT CO INC											**$307.05**
27	2	08/24/2026	900553	LEHIGH VALLEY DAIRY	270014	1	MILK & JUICE PRODUCTS FOR	5131000100	632	MILK	$2,562.89
LEHIGH VALLEY DAIRY											**$2,562.89**
27	2	08/24/2026	900556	INFINITE MECHANICAL LLC	270012	1	APPLIANCE REPAIR - $152/H	5131000100	430	REPAIRS & MAINT SVCS	$520.92
INFINITE MECHANICAL LLC											**$520.92**
27	2	08/24/2026	900522	KEYSTONE REFRIGERATION SERVICE INC	270013	1	REFRIGERATION REPAIR - $1	5131000100	430	REPAIRS & MAINT SVCS	$2,098.99
KEYSTONE REFRIGERATION SERVICE INC											**$2,098.99**
27	2	08/24/2026	900006	PETTY CASH - SNYDER MS- ANNE HEIL	0	0		51	0103023	PETTY CASH - SNYDER	$125.00
PETTY CASH - SNYDER MS- ANNE HEIL											**$125.00**
27	2	08/24/2026	900090	PETTY CASH BELMONT-JENNIFER WAGNER	0	0		51	0103011	PETTY CASH - BELMONT	$50.00
PETTY CASH BELMONT-JENNIFER WAGNER											**$50.00**
27	2	08/24/2026	900052	PETTY CASH- BHS CAFE- EVELYN VOYK	0	0		51	0103031	PETTY CASH - BHS	$300.00
PETTY CASH- BHS CAFE- EVELYN VOYK											**$300.00**
27	2	08/24/2026	900058	PETTY CASH- VALLEY- DENISE HALL	0	0		51	0103016	PETTY CASH - VALLEY	$50.00
PETTY CASH- VALLEY- DENISE HALL											**$50.00**
27	2	08/24/2026	900065	PETTY CASH- SHAFER MS- HOLLY MULLIN	0	0		51	0103022	PETTY CASH - SHAFER	$125.00
PETTY CASH- SHAFER MS- HOLLY MULLIN											**$125.00**
27	2	08/24/2026	900007	PETTY CASH- STRUBLE- JOAN SMOLUK	0	0		51	0103015	PETTY CASH - STRUBLE	$50.00
PETTY CASH- STRUBLE- JOAN SMOLUK											**$50.00**
27	2	08/24/2026	900002	PETTY CASH - RUSH- LAURA HADFIELD	0	0		51	0103014	PETTY CASH - RUSH	$50.00
PETTY CASH - RUSH- LAURA HADFIELD											**$50.00**
27	2	08/24/2026	900010	PETTY CASH- FAUST - LOURDES MILLAN	0	0		51	0103013	PETTY CASH - FAUST	$50.00
PETTY CASH- FAUST - LOURDES MILLAN											**$50.00**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/24/2026	900027	PETTY CASH -CORNWELLS -M CHACON	0	0		51	0103012	PETTY CASH - CORNWELLS	$50.00
PETTY CASH -CORNWELLS -M CHACON											**$50.00**
27	2	08/24/2026	900107	(FS) US FOODSERVICE INC ALLENTOWN	270378	1	GROCERY - SUMMER FEEDING	5131000100	631	FOOD	$16,178.75
(FS) US FOODSERVICE INC ALLENTOWN											**$16,178.75**
26	13	07/13/2026	104914	AMAZON CAPITAL SERVICES	0	0	SAFETIES	2132001100	899	STUDENT ACTIVITY ACCOUNT	$69.98
AMAZON CAPITAL SERVICES											**$69.98**
27	2	08/10/2026	104914	AMAZON CAPITAL SERVICES	0	0	LIBRARY FAUST	2132001300	899	STUDENT ACTIVITY ACCOUNT	$38.14
AMAZON CAPITAL SERVICES											**$38.14**
27	2	08/10/2026	106783	AMY RIZZO	0	0	DREAM TEAM	2132002300	899	STUDENT ACTIVITY ACCOUNT	$358.00
AMY RIZZO											**$358.00**
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	1ST GRADE	2132001100	899	STUDENT ACTIVITY ACCOUNT	$1,095.57
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	2ND GRADE	2132001100	899	STUDENT ACTIVITY ACCOUNT	$435.86
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	3RD GRADE	2132001100	899	STUDENT ACTIVITY ACCOUNT	$663.70
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	5TH GRADE	2132001100	899	STUDENT ACTIVITY ACCOUNT	$939.98
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	6TH GRADE	2132001100	899	STUDENT ACTIVITY ACCOUNT	$293.43
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	4TH GRADE	2132001200	899	STUDENT ACTIVITY ACCOUNT	$456.33
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	3RD GRADE	2132001300	899	STUDENT ACTIVITY ACCOUNT	$497.32
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	5TH GRADE	2132001300	899	STUDENT ACTIVITY ACCOUNT	$660.42
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	6TH GRADE	2132001300	899	STUDENT ACTIVITY ACCOUNT	$89.99
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	3RD GRADE	2132001500	899	STUDENT ACTIVITY ACCOUNT	$624.08

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	4TH GRADE	2132001500	899	STUDENT ACTIVITY ACCOUNT	$565.99
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	5TH GRADE	2132001500	899	STUDENT ACTIVITY ACCOUNT	$586.12
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	6H GRADE SAFETIES	2132001500	899	STUDENT ACTIVITY ACCOUNT	$344.63
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	6TH GRADE	2132001500	899	STUDENT ACTIVITY ACCOUNT	$528.72
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	3RD GRADE	2132001600	899	STUDENT ACTIVITY ACCOUNT	$1,108.73
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	KINDERGARTEN	2132001600	899	STUDENT ACTIVITY ACCOUNT	$577.02
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	HS CLASS OF 2026	2132003100	899	STUDENT ACTIVITY ACCOUNT	$494.04
27	2	08/10/2026	000242	BENSALEM TWP SCHOOL DISTRICT	0	0	HS CLASS OF 2029	2132003100	899	STUDENT ACTIVITY ACCOUNT	$2,377.31
BENSALEM TWP SCHOOL DISTRICT											**$12,339.24**
27	2	08/10/2026	106785	BROADWAY PLUS VIP SERVICES, LLC	0	0	HS CLASS OF 2028	2132003100	899	STUDENT ACTIVITY ACCOUNT	$20,880.00
BROADWAY PLUS VIP SERVICES, LLC											**$20,880.00**
27	2	08/10/2026	101221	FRANCES M FARROW	0	0	6TH GRADE	2132001500	899	STUDENT ACTIVITY ACCOUNT	$2,078.28
FRANCES M FARROW											**$2,078.28**
27	2	08/10/2026	101439	NAVIGATE360, LLC	0	0	STUDENTBODY ACTY	2132001100	899	STUDENT ACTIVITY ACCOUNT	$1,895.00
27	2	08/10/2026	101439	NAVIGATE360, LLC	0	0	SWPBIS INV-56745	2132001600	899	STUDENT ACTIVITY ACCOUNT	$2,147.50
NAVIGATE360, LLC											**$4,042.50**
27	2	08/10/2026	100537	KRISTIN M SIGOVICH	0	0	VIVA	2132001600	899	STUDENT ACTIVITY ACCOUNT	$86.99
KRISTIN M SIGOVICH											**$86.99**
27	2	08/10/2026	100537	KRISTIN M SIGOVICH	0	0	SWPBS	2132001600	899	STUDENT ACTIVITY ACCOUNT	$90.98
KRISTIN M SIGOVICH											**$90.98**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
27	2	08/10/2026	104902	SMALL JOURNEYS INC	0	0	HS CLASS OF 2028	2132003100	899	STUDENT ACTIVITY ACCOUNT	$6,500.00
SMALL JOURNEYS INC											**$6,500.00**
27	2	08/25/2026	104914	AMAZON CAPITAL SERVICES	0	0	LIBRARY	2132001300	899	STUDENT ACTIVITY ACCOUNT	$23.98
AMAZON CAPITAL SERVICES											**$23.98**
27	2	08/25/2026	005633	ROONEY FAMILY	0	0	SCH WDE POSITIVE BEHA	2132002200	899	STUDENT ACTIVITY ACCOUNT	$1,565.00
ROONEY FAMILY											**$1,565.00**
26	13	07/14/2026	100714	COLLEEN A BARR	0	0	25-26 YEAR MILEAGE	1012909900	580	LOCAL TRAVEL	$169.69
COLLEEN A BARR											**$169.69**
26	13	07/14/2026	101380	BRANDON J SPENCER	0	0	MAY-JUNE MILEAGE	1022410400	580	LOCAL TRAVEL	$97.37
BRANDON J SPENCER											**$97.37**
26	13	07/14/2026	106611	SUSAN BREWER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$750.00
SUSAN BREWER											**$750.00**
26	13	07/14/2026	106527	MELISSA BUTLER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00
MELISSA BUTLER											**$375.00**
26	13	07/14/2026	105983	BRANDON ALEC CALLAHAN	0	0	MAY-JUNE MILEAGE	1022410400	580	LOCAL TRAVEL	$88.74
BRANDON ALEC CALLAHAN											**$88.74**
26	13	07/14/2026	100603	BRIAN J COHEN	0	0	25-26 MILES	1012900400	580	LOCAL TRAVEL	$467.74
BRIAN J COHEN											**$467.74**
26	13	07/14/2026	101795	CRISTINA M CIAMBERLANO	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$420.00
CRISTINA M CIAMBERLANO											**$420.00**
26	13	07/14/2026	102986	EDMOND J CUBBAGE	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
EDMOND J CUBBAGE											**$1,125.00**
26	13	07/14/2026	100097	JELENA DA COSTA	0	0	25-26 MILEAGE	1012909900	580	LOCAL TRAVEL	$546.13
JELENA DA COSTA											**$546.13**
26	13	07/14/2026	104253	DANIELLE A JOHNSON	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
DANIELLE A JOHNSON											**$1,125.00**
26	13	07/14/2026	100042	CHARLES D DIGREGORIO	0	0	25-26 MILEAGE	1011201500	580	LOCAL TRAVEL	$227.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
CHARLES D DIGREGORIO											**$227.00**
26	13	07/14/2026	100713	BRADLEY A FAY	0	0	25-26 MILEAGE	1012900400	580	LOCAL TRAVEL	$458.76
BRADLEY A FAY											**$458.76**
26	13	07/14/2026	100084	DOUGLAS B FERRARO	0	0	UBER	1022700471	580	LOCAL TRAVEL	$25.93
DOUGLAS B FERRARO											**$25.93**
26	13	07/14/2026	100158	BETHANY GALE	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$2,276.00
26	13	07/14/2026	100158	BETHANY GALE	0	0	25-26 MILEAGE	1022700473	580	LOCAL TRAVEL	$943.65
BETHANY GALE											**$3,219.65**
26	13	07/14/2026	105856	JENNIE HESTON	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$2,250.00
JENNIE HESTON											**$2,250.00**
26	13	07/14/2026	100184	SUSAN M HINSON	0	0	25-26 MILEAGE	1011302300	580	LOCAL TRAVEL	$145.09
SUSAN M HINSON											**$145.09**
26	13	07/14/2026	106466	LIAM HUGHES	0	0	MAY-JUNE MILEAGE	1022410400	580	LOCAL TRAVEL	$113.68
LIAM HUGHES											**$113.68**
26	13	07/14/2026	101699	JOHN L STEFFY	0	0	JUNE	1025110100	580	LOCAL TRAVEL	$250.00
JOHN L STEFFY											**$250.00**
26	13	07/14/2026	100302	JOSHUA ALBERT	0	0	APRIL-MAY-JUN MILEAGE	1022410400	580	LOCAL TRAVEL	$185.61
JOSHUA ALBERT											**$185.61**
26	13	07/14/2026	105620	JESUS A JUAREZ-FLORES	0	0	MILEAGE	1022410400	580	LOCAL TRAVEL	$80.19
JESUS A JUAREZ-FLORES											**$80.19**
26	13	07/14/2026	100601	CHRISTOPHER G KARAMIS	0	0	25-26 MILEAGE	1022700464	580	LOCAL TRAVEL	$222.37
CHRISTOPHER G KARAMIS											**$222.37**
26	13	07/14/2026	105399	MATTHEW R KASHOW	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
MATTHEW R KASHOW											**$1,125.00**
26	13	07/14/2026	100227	PHILLIP R KAUFMAN	0	0	25-26 MILEAGE	1011201100	580	LOCAL TRAVEL	$130.06
PHILLIP R KAUFMAN											**$130.06**
26	13	07/14/2026	106767	KELLY M KELLY	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,002.00
KELLY M KELLY											**$1,002.00**
26	13	07/14/2026	105549	SARAH B KELLY	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
SARAH B KELLY											**$1,125.00**
26	13	07/14/2026	102991	KELLY KOVACH	0	0	25-26 MILEAGE	1012909900	580	LOCAL TRAVEL	$31.90
KELLY KOVACH											**$31.90**
26	13	07/14/2026	100936	JUSTINA A GAROFALO	0	0	25-26 MILEAGE	1012900400	580	LOCAL TRAVEL	$163.69
JUSTINA A GAROFALO											**$163.69**
26	13	07/14/2026	001287	MARY E MALLOY	0	0	TRACK MEET	1032263100	580	LOCAL TRAVEL	$79.62
26	13	07/14/2026	001287	MARY E MALLOY	0	0	TRACK MEET	1032273100	580	LOCAL TRAVEL	$102.33
MARY E MALLOY											**$181.95**
26	13	07/14/2026	103121	JOSEPH J MILLER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
JOSEPH J MILLER											**$1,125.00**
26	13	07/14/2026	105370	MEGAN M MULDERRIG	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
MEGAN M MULDERRIG											**$1,125.00**
26	13	07/14/2026	100686	JOHN F MULLIN	0	0	25-26 MILEAGE	1012900400	580	LOCAL TRAVEL	$727.20
JOHN F MULLIN											**$727.20**
26	13	07/14/2026	100189	PAUL J NESPOLA	0	0	25-26 YEAR	1011503100	580	LOCAL TRAVEL	$192.71
PAUL J NESPOLA											**$192.71**
26	13	07/14/2026	100705	SUSAN S PHY	0	0	25-26 YEAR	1023600100	580	LOCAL TRAVEL	$255.13
SUSAN S PHY											**$255.13**
26	13	07/14/2026	106652	ELYSS PICKENHEIM SPACE	0	0	25-26 YEAR	1012909900	580	LOCAL TRAVEL	$98.45
ELYSS PICKENHEIM SPACE											**$98.45**
26	13	07/14/2026	106441	STEFANIE A RYAN	0	0	25-26 MILEAGE	1022709800	580	LOCAL TRAVEL	$252.59
STEFANIE A RYAN											**$252.59**
26	13	07/14/2026	103149	MELISSA B SABO	0	0	25-26 MILEAGE	1011201200	580	LOCAL TRAVEL	$157.39
MELISSA B SABO											**$157.39**
26	13	07/14/2026	105631	BRIDGETTE E SCHULTZ	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$626.00
BRIDGETTE E SCHULTZ											**$626.00**
26	13	07/14/2026	100159	ELLYN M SCHWARTZ	0	0	25-26 MILEAGE	1012909900	580	LOCAL TRAVEL	$96.20
ELLYN M SCHWARTZ											**$96.20**
26	13	07/14/2026	101513	SHANNON E CLOSE	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
SHANNON E CLOSE											**$375.00**
26	13	07/14/2026	104813	CHRISTOPHER M STERMAN	0	0	PSERS REFUND	10	0470011	RETIREMENT WITHHOLDING	$209.48
CHRISTOPHER M STERMAN											**$209.48**
26	13	07/14/2026	105061	ETHAN E SZYSZKO	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00
ETHAN E SZYSZKO											**$375.00**
26	13	07/14/2026	106768	TYLER J TROYANO	0	0	CPR CERTIFICATION	1028320100	360	EE TRAINING & DEVELOP SER	$92.00
TYLER J TROYANO											**$92.00**
26	13	07/14/2026	100010	KURT VON SCHWEDLER	0	0	MAY-JUNE MILEAGE	1022410400	580	LOCAL TRAVEL	$65.69
KURT VON SCHWEDLER											**$65.69**
26	13	07/14/2026	103219	AISHA S WESTON	0	0	25-26 MILEAGE	1012900400	580	LOCAL TRAVEL	$123.04
AISHA S WESTON											**$123.04**
26	13	07/14/2026	100229	KEITH A WILSON	0	0	25-26 MILEAGE	1011201300	580	LOCAL TRAVEL	$324.66
KEITH A WILSON											**$324.66**
26	13	07/14/2026	105935	VICTORIA RENEE ZIEGLER	0	0	25-26 MILEAGE	1021609900	580	LOCAL TRAVEL	$180.29
VICTORIA RENEE ZIEGLER											**$180.29**
27	2	08/17/2026	100734	BRIAN A ALLEN	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$3,000.00
BRIAN A ALLEN											**$3,000.00**
27	2	08/17/2026	104667	JESSICA L HARRIS	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00
JESSICA L HARRIS											**$375.00**
27	2	08/17/2026	101380	BRANDON J SPENCER	0	0	JULY MILES	1022410400	580	LOCAL TRAVEL	$39.29
BRANDON J SPENCER											**$39.29**
27	2	08/17/2026	106792	BRIAN W BREIGHNER	0	0	CONFERENCE	1026190200	580	LOCAL TRAVEL	$823.65
BRIAN W BREIGHNER											**$823.65**
27	2	08/17/2026	106527	MELISSA BUTLER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$750.00
MELISSA BUTLER											**$750.00**
27	2	08/17/2026	105983	BRANDON ALEC CALLAHAN	0	0	JULY MILES	1022410400	580	LOCAL TRAVEL	$29.79
BRANDON ALEC CALLAHAN											**$29.79**
27	2	08/17/2026	106526	LEAH ANN CATALAN	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$2,004.00

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
LEAH ANN CATALAN											**$2,004.00**
27	2	08/17/2026	101971	CHRISTINA SILBER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,125.00
CHRISTINA SILBER											**$1,125.00**
27	2	08/17/2026	106791	DYANA N CRONIN	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,503.00
DYANA N CRONIN											**$1,503.00**
27	2	08/17/2026	106790	REBECCA ANNE DAITZMAN	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00
REBECCA ANNE DAITZMAN											**$375.00**
27	2	08/17/2026	102459	DIANE M LITWIN	0	0	MILES	1025110100	580	LOCAL TRAVEL	$207.35
DIANE M LITWIN											**$207.35**
27	2	08/17/2026	106109	BEVERLY GAIMARI	0	0	CONFERENCE	1025110100	580	LOCAL TRAVEL	$230.78
BEVERLY GAIMARI											**$230.78**
27	2	08/17/2026	105843	NELIANNE T GENNER	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$375.00
NELIANNE T GENNER											**$375.00**
27	2	08/17/2026	100004	JONATHAN K HARDER	0	0	JULY MILES	1022410400	580	LOCAL TRAVEL	$28.73
JONATHAN K HARDER											**$28.73**
27	2	08/17/2026	105679	MELANIE A MAHONEY	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,002.00
MELANIE A MAHONEY											**$1,002.00**
27	2	08/17/2026	106466	LIAM HUGHES	0	0	JULY MILES	1022410400	580	LOCAL TRAVEL	$24.70
LIAM HUGHES											**$24.70**
27	2	08/17/2026	101699	JOHN L STEFFY	0	0	MILES	1025110100	580	LOCAL TRAVEL	$250.00
JOHN L STEFFY											**$250.00**
27	2	08/17/2026	100302	JOSHUA ALBERT	0	0	MILES JULY	1022410400	580	LOCAL TRAVEL	$54.42
JOSHUA ALBERT											**$54.42**
27	2	08/17/2026	106394	BRENDEN J SWAIM	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,500.00
BRENDEN J SWAIM											**$1,500.00**
27	2	08/17/2026	100738	JAKE R THIERJUNG	0	0	TUITION	1022700400	240	TUITION REIMBURSEMENT	$1,398.80
JAKE R THIERJUNG											**$1,398.80**
27	2	08/17/2026	100010	KURT VON SCHWEDLER	0	0	JULY MILES	1022410400	580	LOCAL TRAVEL	$23.86
KURT VON SCHWEDLER											**$23.86**

Bensalem Township School District - Check Register for Board Approval

FY	Per	Check Date	Vendor #	Vendor Name	Enc/PO #	Seq	Transaction Description	Budget Unit	Account	Account Title	Transaction Amount
Summary											**$14,015,269.78**

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION: BHS Drama Club

6/8/2026
DATE

ORGANIZATION ADDRESS: BHS, Office #1

4319 Hulmeville Road Bensalem, PA 19020

x3419
PHONE (BUSINESS)

CONTACT PERSON: R. Ruiz, BHS, Office #1

CONTACT PERSON ADDRESS: BHS, Office #1

CONTACT E-MAIL: rruiz@bensalemsd.org

215-431-0493
PHONE (CELL)

FACILITIES REQUESTED

- [X] BENSALEM HS
- [ ] SHAFER MS
- [ ] SNYDER MS
- [ ] BELMONT ES
- [ ] CORNWELLS ES
- [ ] FAUST ES
- [ ] RUSH ES
- [ ] STRUBLE ES
- [ ] VALLEY ES
- [ ] ADMINISTRATIVE CENTER

PURPOSE: Rehearsals and performances for the BHS Drama Club Musical

DATE(S) REQUESTED: see attached TO: _____

TIME(S) REQUESTED: see attached TO: _____

DATE(S) AVAILABLE: _____ TO: _____ CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: Rehearsals: 35-50 Performances: 500 ADULTS: 2-6 STUDENTS: 35-75

ROOMS REQUESTED

- [ ] GYMNASIUM
- [X] CAFE/MULTI-PURPOSE RM
- [ ] KITCHEN
- [ ] INTERNET CAFÉ
- [ ] LIBRARY
- [ ] CLASSROOM
- [ ] AUDION
- [ ] ATHLETIC FIELD

LOCATION: _____

- [X] AUDITORIUM
- [ ] NATATORIUM/POOL
- [ ] STADIUM
- [X] F105 & F106, Crew Room

ADDITIONAL NEEDS (EQUIPMENT, CHAIRS, TABLES, QTY, ETC.) Performances ONLY: Five long white tables; auditorium vacuumed; exterior door at the end of choir/orchestra hallway unlocked. Rehearsals: Stage swept; bathrooms cleaned; trash emptied.

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC:) AV needs will be handled by drama club advisors/staff. *Microphone(s); Performance Lighting *—Musical production staff will cover these needs

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of the Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature: _____ Date: 6/8/2026

Date	Day	Time	Room(s)	Scenes/Songs to be rehearsed	Event
11/17/26	Tuesday	2:45-4pm	F106/Auditorium	n/a	Musical Workshop (HS)/Musical Workshop (MS) *concurrently
11/18/26	Wednesday	2:45-5pm	F106/Auditorium	n/a	HS & MS Musical Auditions
11/19/26	Thursday	2:45-5pm	F106/Auditorium	n/a	HS & MS Musical Auditions
11/20/26	Friday	2:45-5pm	F106/Auditorium	n/a	Callbacks
11/22/26	**Sunday**	**n/a**	**F106/Auditorium**	n/a	**Cast List Posted**
11/24/25	Tuesday	12-3pm	F106	*no school for students, teachers are here; make sure you have a ride!	Read-Through
11/26/26	Wednesday	1-3:30pm	F106/Auditorium	**TBD Songs/Character Work**	Week #1 Principal Music Rehearsal
11/30/26	Monday	**2:45-4pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
11/30/26	Monday	**4:30-5:45pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/1/26	Tuesday	**4:30-6:00pm**	F106	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/1/26	Tuesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/2/26	Wednesday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/2/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/3/26	Thursday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/3/26	Thursday	6:00-8:30pm	F106/Auditorium	**[Middle Schools Choral Concert]** ~~TBD~~	~~Week #2~~
12/4/26	Friday	2:45-4pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/4/26	Friday	4-6:00pm	F106/Auditorium	**TBD Songs/Character Work**	Week #2 Principal Music Rehearsal
12/5/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #2 Musical Rehearsal: FULL COMPANY
12/8/26	Tuesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
12/9/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
~~12/10/26~~	~~Thursday~~	~~2:45-8:30pm~~	~~F106/Auditorium~~	**[BHS Instrumental Holiday Concert]** ~~TBD~~	Week #3
12/11/26	Friday	2:45-5pm	F106/Auditorium	**TBD Songs/Character Work**	Week #3 Principal Music Rehearsal
12/12/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #3: Music Rehearsal: FULL COMPANY
12/16/26	Wednesday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
12/17/26	Thursday	6:00-8:30pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
12/18/26	Friday	2:45-5pm	F106/Auditorium	**Song Review/Character Work Review**	Week #4 All Principals/Support Roles (Named Characters); Ensemble
12/19/26	Saturday	9am-1pm	F106/Auditorium	Music Rehearsal	Week #4 Musical Rehearsal: FULL COMPANY
1/2/27	Saturday	9am-1pm	F105/F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking/Choreography (Full Company)
1/4/27	Monday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking/Choreography (Full Company)
1/5/27	Tuesday	6-8:30pm	F106/Auditorium	**[BCMEA HS Auditions]** TBD	Week #5 Music Review/Blocking/Choreography (Full Company)
1/6/27	Wednesday	6-8:30pm	F106/Auditorium	**[BCMEA MS Auditions] Blocking/Choreography (MS Students Excused)**	Week #5 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/7/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreogrpahy and/or Music Review	Week #5 Music Review (FULL COMPANY)
1/8/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #5 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/9/27	Saturday	****7am-11am (to accomodate Robotics)**	F105/F106/Auditorium	Blocking/Choreography	Week #5 Music Review (FULL COMPANY)
1/11/27	Monday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/12/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/13/27	Wednesday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/14/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/15/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #6 Blocking (Principal & Supporting Roles as called in the script)
1/16/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #6 Music Review/Blocking/Choreography (Full Company)
1/18/27	**Monday**	**NA**	**NA**	**OFF MLK DAY**	**NA**

Date	Day	Time	Room(s)	Scenes/Songs to be rehearsed	Event
1/19/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/20/27	Wednesday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/21/27	Thursday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/22/27	Friday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking (Principal & Supporting Roles as called in the script)
1/23/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #7 Music Review/Blocking/Choreography (Full Company)
1/25/27	Monday	2:45-5pm	F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/26/27	Tuesday	6-8:30pm	F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Full Company)
1/27/27	Wednesday	2:45-5pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/28/27	Thursday	6-8:30pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Full Company)
1/29/27	Friday	2:45-5pm	F106/Auditorium	**[*PMEA D11 Chorus]** Blocking/Choreography	Week #8 Blocking (Principal & Supporting Roles as called in the script, Ensemble)
1/30/27	Saturday	9am-3pm	F105/F106/Auditorium	Blocking/Choreography	Week #8 Blocking (Full Company)
1/31/27	**Sunday**	**9am-5pm**	**AUDITORIUM**	**n/a: Program Lighting Cues**	**Week #9 TECH RUN (JUST DIRECTORS)**
2/1/27	**Monday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 (Lights/Mics)**	**Week #9 Tech Run 1/5 (FULL COMPANY)**
2/2/27	**Tuesday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 2 (Lights/Mics)**	**Week #9 Tech Run 2/5 (FULL COMPANY)**
2/3/27	**Wednesday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 & Act 2**	**Week #9 Tech Run 3/5 (FULL COMPANY)**
2/4/27	**Thursday**	**2:45-8:30pm**	**F105/F106/Auditorium**	**Working Run Act 1 & Act 2 (Everything but hair & make-up)**	**Week #9 Tech Run 4/5 (FULL COMPANY)**
2/5/27	**Friday**	**2:45-6pm**	**F105/F106/Auditorium**	**Costume Check; Working Run Act 1 & 2 [SOPH HOP?]**	**Week #9 Tech Run 5/5 (FULL COMPANY)**
2/6/27	**Saturday**	**9am-3pm**	**F105/F106/Auditorium**	**Run Entire Show (Music ONLY); Run Entire Show (Hair, Make-up, Costumes)**	**Week #9 Sitzprobe (FULL COMPANY)**
2/8/27	**Monday**	**2:45-10pm**	**F105/F106/Auditorium**	**Run Entire Show**	**Week #10 Dress Rehearsal (FULL COMPANY)**
2/10/26	**Tuesday**	**2:45-10pm**	**F105/F106/Auditorium**	**Run Entire Show**	**Week #10 Dress Rehearsal (FULL COMPANY)**
2/11/26	**Wednesday**	**7am-10pm**	**F105/F106/Auditorium**	**Run Act 1 Preview/Run Act 2 After Preview**	**PREVIEW PERFORMANCE (FULL COMPANY)**
2/12/26	**Thursday**	**2:45-10pm**	**F105/F106/Auditorium**	**Performance #1**	**PERFORMANCE (FULL COMPANY)**
2/13/26	**Friday**	**2:45-10pm**	**F105/F106/Auditorium**	**Performance #2**	**PERFORMANCE (FULL COMPANY)**
2/14/26	**Saturday**	**11am-4pm**	**F105/F106/Auditorium**	**Performance #3**	**PERFORMANCE (FULL COMPANY)**
2/14/26	**Saturday**	**5-11pm**	**F105/F106/Auditorium**	**Performance #4**	**PERFORMANCE (FULL COMPANY)**

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc.)

$_____ TOTAL BASIC CHARGES

Board Action:

ACCEPTED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

RECEIPT (Applicant Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT
BENSALEM, PA 19020

FACILITIES RENTAL FORM

NAME OF REQUESTING ORGANIZATION: BHS Drama Club

6/8/2026
DATE

ORGANIZATION ADDRESS: BHS, Office #1

4319 Hulmeville Road Bensalem, PA 19020

x3419
PHONE (BUSINESS)

CONTACT PERSON: R. Ruiz, BHS, Office #1

CONTACT PERSON ADDRESS: BHS, Office #1

CONTACT E-MAIL: rruiz@bensalemsd.org

215-431-0493
PHONE (CELL)

FACILITIES REQUESTED

- [X] BENSALEM HS
- [ ] SHAFER MS
- [ ] SNYDER MS
- [ ] BELMONT ES
- [ ] CORNWELLS ES
- [ ] FAUST ES
- [ ] RUSH ES
- [ ] STRUBLE ES
- [ ] VALLEY ES
- [ ] ADMINISTRATIVE CENTER

PURPOSE: Rehearsals and performances for the BHS Drama Club Fall Play

DATE(S) REQUESTED: see attached TO: _____

TIME(S) REQUESTED: see attached TO: _____

DATE(S) AVAILABLE: _____ TO: _____ CODE# _____

NUMBER OF ANTICIPATED PARTICIPANTS: 250 ADULTS: 2 STUDENTS: 15-30

ROOMS REQUESTED

- [ ] GYMNASIUM
- [X] CAFE/MULTI-PURPOSE RM
- [ ] KITCHEN
- [ ] INTERNET CAFÉ
- [ ] LIBRARY
- [ ] CLASSROOM
- [ ] AUDION
- [ ] ATHLETIC FIELD

LOCATION: _____

- [X] AUDITORIUM
- [ ] NATATORIUM/POOL
- [ ] STADIUM
- [X] F105 & F106

ADDITIONAL NEEDS (EQUIPMENT, CHAIRS, TABLES, QTY, ETC.) Performances ONLY: Five long white tables; auditorium vacuumed; exterior door at the end of choir/orchestra hallway unlocked

A/V NEEDS (MICROPHONES, PROJECTORS, SOUND SYSTEM, ETC:) AV needs will be handled by drama club advisors/staff.

Additionally, the user has been provided with and has read the Rules and Regulations for use of School Facilities and the policies of the Board of School Directors of the Bensalem Township School District concerning the use of its buildings and agrees to follow them in letter and spirit.

Authorized Signature: _____ Date: 6/8/2026

BHS Room(s)	Day	Date	Time	Event
F106	Tuesday	9/8/26	2:30-6pm	Auditions
n/a	Thursday	9/10/26	n/a	Cast List Posted
F106	Tuesday	9/15/26	2:45-5pm	Read-Through
Auditorium	Wednesday	9/16/26	2:45-5pm	Blocking: TBD
Auditorium	Thursday	9/17/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	9/23/26	2:45-5pm	Blocking: TBD
Auditorium	Wednesday	9/24/26	2:45-5pm	Blocking: TBD
Auditorium	Saturday	9/26/26	9am-11am	Blocking: TBD
Auditorium	Tuesday	9/29/26	2:45-5pm	**Blocking REVIEW ACT 1**
Auditorium	Thursday	10/1/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	10/6/26	2:45-5pm	Blocking: TBD
Auditorium	Wednesday	10/7/26	2:45-5pm	Blocking: TBD
Auditorium	Thursday	10/8/26	2:45-5pm	Blocking: TBD
Auditorium	Tuesday	10/13/26	2:45-5pm	**Blocking REVIEW ACT 2**
Auditorium	Wednesday	10/14/26	2:45-5pm	Working Run: Entire Show
Auditorium/F106	Tuesday	10/20/26	2:45-6pm	Working Run: Entire Show
Auditorium/F106	Wednesday	10/21/26	2:45-6pm	Working Run: Entire Show
Auditorium/F106	Friday	10/23/26	2:45pm-9pm	**Program Light Board (Directors Only)**
Auditorium/F106	Saturday	10/24/26	9am-3pm	Working Run: Entire Show; start Tech if ready
Auditorium/F106	Wednesday	10/28/26	2:45-6pm	Tech Run: Lights & Mics
Auditorium/F106	Thursday	10/29/26	2:45-6pm	FULL Tech Run all tech components in place
Auditorium/F106	Friday	10/30/26	2:45-6pm	FULL Tech Run all tech components in place
Auditorium/F106	Saturday	10/31/26	9am-3pm	FULL Tech Run all tech components in place
Auditorium/F106	Tuesday	*11/3/26	2:45-7pm	***Tech Run*Students do not have school; teachers are here; please make sure you have a ride!**
Auditorium/F106	Wednesday	11/4/26	**2:45-9pm**	FULL DRESS RUN
Auditorium/F106	Thursday	11/5/26	**2:45-9pm**	FULL DRESS RUN
Auditorium/F106	Friday	11/6/26	7:00AM-9:30 PM	PERFORMANCE
Auditorium/F106	Saturday	11/7/26	7:00AM-9:30 PM	PERFORMANCE

OFFICE USE ONLY

CERTIFICATE OF INSURANCE RECEIVED: _____ YES/NO

BTSD INDEMNIFICATION: YES NO (IF "NO" REJECT, NOTIFY & RETURN)

CLASSIFICATION: I II III IV V VI (CIRCLE ONE)

APPROX. BASIC CHARGES:

$_____ A/V FEE

$_____ RENTAL FEE

$_____ CUSTODIAL FEE

$_____ SECURITY EVENT STAFF FEE

$_____ OTHER FEES (Tables/Chairs, etc.)

$_____ TOTAL BASIC CHARGES

Board Action:

ACCEPTED: ☐ REJECTED: ☐ DATE APPROVED/REJECTED: _____

FEES RECEIVED: SECURITY DEPOSIT AMOUNT: $_____ CHECK NO.: _____

DATE ESCROWED: _____

DATE RETURNED: _____

APPROX. BASIC CHARGES AMOUNT: $_____ CHECK NO.: _____

DATE: _____

COPIES TO: DISTRICT OFFICE
BUILDING CUSTODIAN
BUILDING PRINCIPAL
ATHLETIC DIRECTOR
APPLICANT
COORDINATOR OF CUSTODIAL SERVICES

RECEIPT (BTSD Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

RECEIPT (Applicant Copy)

The receipt of the following is hereby acknowledged:

_____ Application Fee (Non-Refundable)

_____ Security Deposit (Refundable)

_____ Hold Harmless Agreement

_____ Certificate of Insurance

Received by: _____ Date: _____

BENSALEM TOWNSHIP SCHOOL DISTRICT
RENTAL OFFICE
4319A HULMEVILLE ROAD
BENSALEM, PA 19020
215-750-2800 X 4301
DSHULSKI@BENSALEMSD.ORG

COST ABSORBED BY THE SCHOOL DISTRICT DOCUMENTATION! NOT A REAL INVOICE! PREPARED FOR BOARD REVIEW ONLY!

EVENT:
BHS-Drama 26-27 School Year-See Attached

	QUANTITY	TIME	RATE	TOTAL
CUSTODIAL HOURS				
Saturdays		1	54 $56.39	$3,045.06
Sundays		1	10 $75.18	$751.80
TOTAL				**$3,796.86**

DRAMA FALL & WINTER	**SATURDAY**	**SUNDAY**
SAT 10/24 1-4	1-4hours	
SAT-10/31 1pm-4pm	1-4hours	
SAT-11/7 1pm-12am (Performance)	1-11hours 1-4hours	
SAT-1/16 1pm-4pm	1-4hours	
SAT-1/23 1pm-4pm	1-4hours	
SAT-1/30 1pm-4pm	1-4hours	
SUN-1/31 8am-6pm (Directors Only)		1-10hours
SAT –2/6 1pm-4pm	1-4hours	
SAT-2/13 1pm – 12am (Performance)	1-11 hours 1-4 hours	
	54 HOURS	**10 HOURS**
1=Custodian		

NEW HIRES **Board Meeting 08/26/2026**

	NAME	POSITION	CERTIFICATION	BLDG.	RATE	EFFECTIVE DATE
*	Baldridge, Andrew	LTS Teacher, Music	Instructional I Music PK-12 (7205)	Faust	$289.43/day (B/01)	8/25/2026
*	Birdsong, Mark	Personal Care Assistant	N/A	Snyder	$20.56/hr.	8/18/2026
	Capece, Taylor	LTS Teacher, Special Education	Instructional I Special Education PK-12 (9231)	Snyder	$369.15/day (M/01)	8/25/2026
*	Durham, Lisa	Teaching Assistant	N/A	Valley	$22.83/hr.	8/20/2026
*	Finch, Ariel	Sub Food Service General Worker, PT	N/A	District Wide	$14.00/hr.	8/20/2026
*	Folino, Gia	Teaching Assistant	N/A	Struble	$22.83/hr.	8/24/2026
	Girard, Alexis	LTS Teacher, Special Education	Instructional I Special Education PK-12 (9231)	Belmont	$369.15/day (M/01)	8/25/2026
*	Hall, Monica	Teaching Assistant	N/A	Cornwells	$22.83/hr.	8/18/2026
*	Hamid, Farnaz	Teaching Assistant	N/A	Snyder	$22.83/hr.	8/18/2026
*	Keller, Ashley	Teaching Assistant	N/A	Valley	$22.83/hr.	8/24/2026
*	Lieb, Cassidy	Teaching Assistant	N/A	Cornwells	$22.83/hr.	8/20/2026
*	Lopez, Herbert	Teaching Assistant	N/A	Snyder	$22.83/hr.	8/18/2026
*	McDonough, Shannon	Sub Food Service General Worker, PT	N/A	District Wide	$14.00/hr.	8/20/2026
*	Narzijul, Mary	LTS, School Psychologist	Educational Specialist I School Psychologist PK-12 (1875)	Shafer	$571.95/day (Tier 7)	08/31/26
	Nurse, Matthew	LTS Teacher, Physics	Instructional I Physics 7-12 (8470)	BHS	$289.43/day (B/01)	8/25/2026
*	Palmer, Allison	Teaching Assistant	N/A	Valley	$22.83/hr.	8/18/2026
	Patitucci, Abigail	LTS Teacher, Special Education	Pending Emergency Cert: Special Education PK-12 (9231)	Valley	$289.43/day (B/01)	8/25/2026
	Peters, Caelin	LTS Teacher, Grade 3	Instructional I Grades PK-4 (2825)	Struble	$289.43/day (B/01)	8/25/2026
	Pienkowski, Miranda	Lifeguard	N/A	BHS	$16.00/hr.	8/12/2026
*	Ramberg, Madison	Teaching Assistant	N/A	Snyder	$22.83/hr.	8/18/2026
*	Reichert, Kathryn	Teaching Assistant	N/A	Rush	$22.83/hr.	8/18/2026
*	Sherno, Samantha	Teaching Assistant	N/A	Rush	$22.83/hr.	8/24/2026
*	Smilowitz, Ashley	Teaching Assistant	N/A	Cornwells	$22.83/hr.	8/18/2026
	Tobar, Melanie	LTS Teacher, ELD	Instructional I Grades PK-4 (2825)	Valley	$369.15/day (M/01)	8/25/2026
	Ulloa-Alvarez, Renee	Teacher, Special Education	Instructional I Special Education PK-12 (9231)	Cornwells	$54,702/yr. (B/01)	8/25/2026
*	White, Samantha	Teaching Assistant	N/A	Rush	$22.83/hr.	8/24/2026
*	Wolford, Jr., Jeffrey	Asst. Coach, Varsity Boys Soccer	N/A	BHS	$282.09/Unit (12 Units)	8/17/2026
*	Wolset, Sheila	Teaching Assistant	N/A	Valley	$22.83/hr.	8/18/2026
	Zuno, Christina	LTS Teacher, Science	Instructional I Biology 7-12 (8405)	Snyder/Shafer	$369.15/day (M/01)	8/25/2026

* Added after the Personnel Committee Meeting

RE-HIRES **Board Meeting 08/26/2026**

NAME	POSITION	CERTIFICATION	SCHOOL/BLDG.	RATE	EFFECTIVE DATE
DiJoseph, Alecsa	LTS, Grade 2	Instructional I Grades PK-4 (2825)	Valley	$299.43/day (B/02)	08/25/26
LoStracco, Christina	LTS Teacher, Kindergarten	Instructional I Grades PK-4 (2825)	Belmont	$289.43/day (B/01)	08/25/26
Lubin, Sydney	LTS Teacher, Grade 2	Instructional I Grades PK-4 (2825)	Belmont	$299.43/day (B/02)	08/25/26
Monach, Reilly	LTS Teacher, Mathematics	Instructional I Mathematics 7-12 (6800)	Snyder	$299.43/day (B/02)	08/25/26
Zuch, Kimberly	LTS Teacher, Special Education	Pending Emergency Cert: Special Education PK-12 (9231)	Belmont	$421.62/day (M/06)	08/25/26

CLASSIFICATION CHANGES **BOARD MEETING 08/26/2026**

	NAME	FROM BLDG.	TO BLDG.	CERTIFICATION	RATE	EFFECTIVE DATE
	Bailey, Melissa	Confidential Secretary-HR/DO	LTS Teacher, Intervention Specialist K-6/Cornwells	Pending Emergency Cert: Reading Specialist PK-12 (7650)	$369.15/day (M/01)	08/25/26
	Buffardi, Steven	Sub Van Driver/VMC	Van Driver/VMC	N/A	$18.45/hr.	08/04/26
*	Celauro, Courtney	PCA/Belmont	Teaching Assistant/Belmont	N/A	$23.27/hr.	08/25/26
	Getz, Angela	Van Driver/VMC	Van Driver-Sub Bus Driver/VMC	N/A	$25.22/hr.	08/03/26
	Hansbury, Olivia	Teaching Assistant/Valley	LTS Teacher, Special Education/Valley	Pending Emergency Cert: Special Education PK-12 (9231)	$289.43/day (B/01)	08/25/26
	Kelly, Kevin	Van Driver/VMC	Van Driver-Sub Bus Driver/VMC	N/A	$25.22/hr.	08/03/26
	Mark, Shawn	Acting HR Director/DO	Interim HR Director/DO	Administrative Principal PK-12 (1115)	$179,383/yr.	07/01/26
*	Murray, Marianne	PCA/RUSH	Teaching Assistant/Shafer	N/A	$23.27/hr.	08/25/26
*	Primerano, Doreen	Attendance Aide/BHS	Teaching Assistant/Struble	N/A	$23.50/hr.	08/25/26
	Robinson, Martha	Sub Cafeteria Worker/DW	PT General Worker/Shafer	N/A	$15.14/hr.	08/24/26
*	Shull, Kyra	Teacher, ESY/Faust	Teaching Assistant/Valley	N/A	$22.83/hr.	08/25/26
*	Stallworth, Alexis	Sub Custodian/DW	PCA/Faust	N/A	$20.56/hr.	08/25/26

* Added after the Personnel Committee Meeting

RESIGNATIONS **BOARD MEETING 08/26/2026**

	NAME	POSITION	SCHOOL/BLDG.	ACTION	EFFECTIVE DATE	COMMENTS
	Botel-Sheppard, Anna	Teaching Assistant	Cornwells	Resignation	08/10/26	
*	Edwards, Arlisha	Van Driver	VMC	Resignation	08/16/26	
	Freeman, Valerie	CSN	BHS	Resignation	09/28/26	
	Gramiak, Gina	Sub Cafeteria Worker	District Wide	Termination	08/11/26	Due to inactive status
	Hartley, Emily	Teaching Assistant	Belmont	Resignation	08/16/26	
	McMahon, Shannon	Supervisor of Special Services	District Office	Resignation	09/21/26	
	Patino Gomez, Maria	Sub Cafeteria Worker	District Wide	Termination	08/11/26	Due to inactive status
	Patterson, Serena	Teacher, Special Education	BHS	Resignation	08/13/26	Effective date revised due to early release from contract
	Peralta, Joyce	Van Driver	VMC	Resignation	08/04/26	
*	Smilowitz, Ashley	Teaching Assistant	Cornwells	Resignation	08/24/26	Never started the position

* Added after the Personnel Committee Meeting

LEAVE OF ABSENCE

BOARD MEETING 08/26/2026

	NAME	POSITION	SCHOOL/BLDG.	EFFECTIVE DATE	COMMENTS
*	Barrett, Diane	Psychologist	Valley	08/25/26 - 01/02/27	Medical Leave
*	Pension, Christina	Teacher, Social Studies	BHS	08/25/26 - 01/26/27	Sabbatical Leave, Study
*	Scannapieco, Marissa	Teacher, Special Ed	Belmont	11/23/26 - 01/26/27	Child Rearing Leave
*	Walker, Patricia	Bus Driver	VMC	08/31/26 - 01/02/27	Medical Leave

* Added after the Personnel Committee Meeting

BENSALEM TOWNSHIP SCHOOL DISTRICT
Dorothy D. Call Administrative Center
Human Resources Department
3000 Donallen Drive Bensalem, PA 19020

POSITION TITLE:
Administrative Assistant-Rentals/VMC

CLASSIFICATION:
Part-Time: Secretary A

REPORTS TO:
Manager of Building Operations and Transportation Coordinator

POSITION GOAL:

Provide administrative, clerical, and customer service support for the Facilities and Transportation Departments to ensure efficient daily operations, accurate recordkeeping, effective communication, and successful facility rentals and transportation services.

GENERAL QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Strong organizational, communication, and customer service skills.
- Ability to work effectively with students, staff, parents, community members, and outside agencies
- Proficiency in office technology, district software, and data management systems.
- Ability to manage multiple priorities, maintain accurate records, and work independently.
- Ability to maintain confidentiality and exercise sound judgment.

SPECIFIC QUALIFICATIONS:

1. High school diploma or equivalent required.
2. Customer service or administrative support experience preferred.
3. Successful completion of required pre-employment screenings and testing.
4. Proficiency in district software and willingness to learn department-specific systems.
5. Dependable, detail-oriented, and able to manage multiple tasks in a fast-paced environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Answer direct telephone calls, radio communications, and inquiries from parents, staff, drivers, renters, and the public.
2. Administer facility rental requests in accordance with Board Policy and district procedures, maintain appropriate records (i.e. current proof of insurance, hold harmless, etc.)
3. Prepare rental quotes, invoices, collect payments, and maintain accurate financial records in accordance with school board policy.
4. Ensure renters comply with district requirements, including applications, insurance, agreements, and applicable fees.
5. Coordinate facility rental schedules with administrators, custodians, security personnel, HVAC technicians, and audiovisual staff.
6. Maintain facility calendars and records using district software systems.
7. Utilize software programs including Athena, RouteFinder, Sapphire, Zonar, FMX, and other district applications.
8. Prepare correspondence, reports, spreadsheets, copies, scans, and confidential document disposal as directed by supervisor.
9. Maintain organized departmental files and records.
10. Perform other duties as assigned.

PHYSICAL DEMANDS / WORK ENVIRONMENT:

The employee is regularly required to sit, use office equipment, communicate verbally and in writing, and occasionally travel between district buildings. Occasional lifting and carrying of office materials up to 20 pounds may be required. Work is performed primarily in an office environment with a moderate noise level and frequent interaction with staff, students, parents, vendors, and community members.

NOTE:

Qualified candidates/incumbents must be able to perform the essential duties and responsibilities with or without reasonable accommodations. Reasonable accommodations may be made in accordance with the Americans with Disabilities Act (ADA). Candidates requiring accommodations during the application process should contact the Human Resources Director.

Verification:

The undersigned has reviewed and concurred with the information contained in this position description.

Candidate/Position Holder's Signature: _____ Date:_____

Printed Name: _____

Supervisor's Signature: _____ Date:_____



Electorate

Board of School Directors

Nine (9) Elected Community Members

Interim District Superintendent

Acting Asst. to the Superintendent for Teaching & Learning *and* Information Technology

- Math/Science Supervisor
- Supervisor of Innovation & Instructional Technology
- Supervisor of Data/Assessment/ Compliance & Federal Programs
- District ELD/Title III Program Coordinator
- Senior Systems Administrator
- Systems Administrator
- Network Engineer
- Desktop/Network Support Specialists — Three (3)
- Lead Desktop/ Network Support Specialist
  - IT Tech Interns — Four (4) (Non-Act 93)

Asst. to the Superintendent for Special Services

- Supervisors of Special Education — Three (3)
- Psychologists — Nine (9)
- Special Education Coordinator
- Board Certified Certified Behavior Analyst
- Child Accounting Coordinator

Safety & Security Coordinator

Director of Business Operations

- Accounting Supervisor
  - Financial Manager (Acting)
- Asst. Food Svc Coordinator
  - Food Svc Coordinator
- Route Analysts/ Dispatchers — Three (3)
  - Transportation Coordinator
- Manager of Building Operations
- Custodial Coordinator

Acting Director of Human Resources

- HR Generalist/Benefits Specialist (Non-Act 93)
- HR Generalist Two (2) (Non-Act 93)
- HR Secretary & District Office Receptionist (Non-Act 93)
- HR/Mail Room (Part Time) (Non-Act 93)

Athletic Director/ Transition Coordinator

Elementary, K-6

- Belmont — Principal
- Cornwells — Acting Principal
- Faust — Principal
- Rush — Principal
- Struble — Principal
- Valley — Principal

Secondary, 7-12

- Bensalem High School — Principal; Assistant Principals (4)
- Shafer — Principal; Assistant Principal
- Snyder — Principal; Assistant Principal

K-12 Administration
Teaching & Learning
Student Services
Business Office
Human Resources
Information Technology

Bensalem Township School District
Organization Chart
DRAFT

July 27, 2026, v.1

BENSALEM TOWNSHIP SCHOOL DISTRICT -MEMORANDUM OF UNDERSTANDING

Between Bensalem Township School District and Local Union #32BJ, District 1201 (drivers)

Temporary Route Dispatcher Assignment

The District may temporarily assign one qualified school bus or van driver to serve as the Temporary Route Dispatcher.

The temporary assignment is anticipated to begin on or about August 27, 2026, and may continue for the duration of the District's need for the position, not to exceed the ten (10) month assignment period, unless extended by mutual written agreement of the parties.

This is a temporary assignment. Upon conclusion of the assignment, the employee shall return to the bargaining unit in the same position they previously held.

If a regular route is not immediately available, the employee shall be placed in an Unassigned Driver position until a regular route becomes available through the contractual bid process

The employee shall retain all accumulated bargaining unit seniority while serving in the Temporary Route Dispatcher assignment.

Acceptance of this temporary assignment shall not result in the loss of the employee's seniority, bidding rights, or any other contractual seniority benefits earned as a school bus driver

During the temporary assignment, the employee shall perform all duties and responsibilities assigned to the Route Dispatcher position.

This Memorandum of Understanding is entered into solely for the purpose of this temporary assignment.

The parties agree that this MOU shall not establish a past practice, precedent, or interpretation of the Collective Bargaining Agreement and shall not be cited in any future grievance, arbitration, or negotiation except as necessary to enforce the terms of this specific agreement.

This Memorandum of Understanding constitutes the complete agreement between the parties regarding this temporary assignment.

This MOU shall automatically expire upon the conclusion of the temporary assignment unless extended by mutual written agreement of the parties.

Association Representative, Local Union #32BJ, District 1201

Name (printed)_____

Signature_____

Date: _____

Bensalem Township SD Representative

Name (printed)_____

Signature_____

Date: _____

Book	Policy Manual
Section	300 Employees
Title	Copy of Evaluation of Employees
Code	313
Status	draft
Adopted	January 24, 2023

Purpose

Evaluation is a continuing process in which the administrative, professional and service employees and the respective supervisors cooperatively identify strengths and weaknesses in an individual's job performance. Employee evaluations shall be used to assess and improve performance, encourage professional growth, promote positive behavior, and facilitate attainment of District goals and objectives.

Authority

The Board shall approve plans for regular, periodic evaluations of administrative, professional and service employees consistent with applicable administrative compensation plans, individual contracts, collective bargaining agreements, Board resolutions and state law and regulations.[1][2]

The Board shall be informed periodically about the results of evaluations.

Delegation of Responsibility

The Superintendent or designee shall develop plans for the evaluation of District employees to be submitted for Board approval.

The Board authorizes the Superintendent to develop a Differentiated Supervision model for professional employees in accordance with the Pennsylvania Department of Education's guidelines and in consultation with assistant administrators, supervisors, and/or principals.

The Superintendent shall ensure that evaluation plans are reviewed periodically and updated as necessary.

Evaluations shall be performed by the Superintendent or by an assistant administrator, supervisor, or principal who has supervision over the work of the employee being evaluated and is designated by the Superintendent to perform the evaluation.

Guidelines

The evaluation plan for professional employees and temporary professional employees shall utilize the appropriate state-approved rating form or an alternative rating tool approved by the Board and the Pennsylvania Department of Education.[2]

Professional employees are required to be evaluated at least once each year.

Temporary professional employees shall be evaluated by an appropriate supervisor and notified of individual progress and status at least twice each year.

Professional employees and temporary professional employees shall receive an overall performance rating of one (1) of the following:

1. Distinguished – shall be considered satisfactory.
2. Proficient – shall be considered satisfactory.

3. Needs improvement – shall be considered satisfactory, except that any subsequent overall rating of "needs improvement" issued by the District within ten (10) years of the first overall rating of "needs improvement" where the employee is in the same certification shall be considered unsatisfactory.

4. Failing – shall be considered unsatisfactory.

No professional employee or temporary professional employee shall be rated "needs improvement" or "failing" solely based upon student test scores.

No unsatisfactory rating shall be valid unless approved by the Superintendent or his/her designee.

A signed copy of the rating form shall be provided to the employee.

Professional employees and temporary professional employees who receive an overall performance rating of "needs improvement" or "failing" shall participate in a Performance Improvement Plan.

Legal

1. 24 P.S. 510
2. 24 P.S. 1108
24 P.S. 1122
22 PA Code 19.1 et seq

Last Modified by Carolyn J Riley on May 20, 2026

Bensalem Township School District

Professional Supervision & Evaluation Plan

2025 - 2026

Table of Contents

Bensalem Twp. SD Teacher Performance Growth Plan……..……3

Professional Appraisal Plan Process……4

Group I - Non-Tenured, Level I Certified Staff……...……6

Group II – Level II Certified Staff……...……6

Group III – Tenured and Level II Certified Staff – Professional Growth Option……....6

Group IV – Non-teaching Professional Staff……8

Overview of Professional Growth Options……...8

Intensive Supervision……..……9

Documentation……....9

Substitute Teacher Evaluation Requirements……..……9

Procedures for Professional Evaluation……10

Teacher Supervision and Evaluation Tracking and Accountability……...…10

LEA Selected Measures……...13

Additional Resources..……13

PA-ETEP Getting Started……...13

Appendix A – Portfolio Mode……16

Appendix B – Peer Coaching……...……...17

Appendix C – Action Research Option #1……...……..18

Appendix D – Action Research Option #2……19

Appendix E – Substitute Teacher Evaluation……20

Appendix F - Building Level Score Calculation...……21

Appendix G - Charlotte Danielson Rubrics……..……22

Appendix H - Performance Improvement……30

Appendix I - Sample: BTSD Employee Discipline Log……31

BENSALEM TOWNSHIP SCHOOL DISTRICT TEACHER PERFORMANCE GROWTH PLAN

I. Statement of Purpose

The Bensalem Twp. School District strongly believes that each staff member is committed to performing his/her assigned duties in a highly effective manner and with a focus on the improvement of student achievement. Lifelong learning is required to continually incorporate new ideas, concepts, and skills into one's daily performance. Staff member commitment and continued support and encouragement from the administration are also required.

II. Introduction

The professional supervision and evaluation process provides for continuous professional growth, determines adherence to standards, promotes or directs professional growth, and provides a basis for staff member rating. This system provides a means to recognize areas of strength in employee performance, develop priorities for growth, improve communication, and provide assistance when needed.

III. Rationale

Performance expectations of professional personnel in the Bensalem Twp. School District focus on:

A. Growth and development achieved in an environment reflecting mutual respect and trust
B. Danielson's Framework for Teaching
C. Student achievement data
D. Fulfillment of professional responsibilities as a member of the Bensalem Twp. School District
E. Teachers providing a caring classroom environment in an atmosphere that facilitates learning for all students
F. Reflection and analysis as essential for the professional growth of teachers and the successful practice of teaching.

IV. Plan for Supervision and Evaluation

A. All professional teachers and non-teaching specialists will be issued the appropriate rating form in accordance with Pennsylvania School Code and the Regulations of the Department of Education in the fall of the next school year, after school performance profile scores are published. This plan emphasizes, supports and encourages the growth of the Bensalem Twp. School District's professional staff.
B. Supervision focuses on improving the quality of instruction and professional services rendered. Evaluation refers to the formal rating of an individual, i.e., satisfactory or unsatisfactory. Guiding questions are located in this manual to support professional supervisory conversations with non-teaching specialists.

V. Management of the Supervision and Evaluation Process

To manage the supervision and evaluation process, PA-ETEP, Pennsylvania Electronic Teacher Evaluation Portal, will be utilized.

PROFESSIONAL APPRAISAL PLAN PROCESS

Administrators will assign or reassign tenured and Level II certified staff to the supervision group cycle as indicated below. Arrangements and timeline adjustments shall be communicated to faculty. **Tenured teachers will be placed in group II a minimum of every four years.**

The primary purpose of the Bensalem Professional Supervision and Evaluation Plan is to enhance professional performance. Formal observations and individual options have been incorporated in a differentiated plan of supervision. Participation in the process provides an opportunity for growth through staff working with others and with an administrator. Teaching staff will be allocated to one of four Groups based on eligibility:

Group I – Non-Tenured and Professional I Staff
Group II – Tenured Formally Observed Staff
Group III – Tenured Professional Growth Phase Staff (DSM)
Group IV – Non-Teaching Professional Staff

Professional evaluation is an accountability measure, which provides information concerning personnel decisions (e.g., tenure) regarding a staff member's ability to meet district and state standards. Therefore, accountability is a necessary part of this appraisal plan. The appraisal is divided into two parts: (a) that which is required by the State of Pennsylvania; and (b) that which provides for assessment of a staff member's capability of meeting school district standards.

Administrators will conduct walkthroughs and/or formal observations of staff at any time during the Formal observation phase, and will provide constructive feedback to staff based on their observations. Administrators are expected to hold professional conversations with teachers on the basis of walkthroughs and observations. Topics of conversation include and are not limited to:

- High levels of energy and student engagement
- Rigorous learning tasks
- A safe and challenging environment
- Smooth organization and management
- Implementation of school district initiatives.

A **walkthrough** is a process that allows administrators to quickly acquire evidence to support goals and instructional practices. **Administrators will conduct a minimum of one walkthrough per semester (two per school year)**. Administrators will utilize the walkthrough feature on PA-ETEP to document all evidence gathered during the 10 minute time period. While it is expected that most evidence will pertain to Domain II and III, it is possible that the observation will yield evidence in Domain I and IV. Administrators will open a new walkthrough each time they conduct a visit. A walkthrough may be conducted to document any professional responsibility, including, but not limited to: instruction, participation in a parent meeting or conference, participation in a student meeting or conference, participation in a professional development opportunity.

The **formal model of educator supervision** includes three components—a pre-observation plan, observation of teaching, and a post-observation reflection and feedback. The purpose of the pre-observation plan is to set goals for the observation. During the observation, the administrator will gather data based largely on Domains 2 and 3 of Danielson's Framework for Teaching and document observable evidence. The teacher will then complete his/her self-reflection using the PA-ETEP reflection rubric based on Danielson's Framework for Teaching. The administrator and teacher will engage in professional exchange, discussion and reflection relative to the evidence demonstrated during the observation.

During the Formal Observation phase, the staff member and principal/administrator will work closely in assessing needs, planning, monitoring and assessing growth through frequent contact and joint planning. Danielson's Framework for Teaching forms the basis of the school district's template for best professional practice.

CHARLOTTE DANIELSON DOMAINS

Domain 1 **Planning and Preparation**	**Domain 2** **The Classroom Environment**
1A. Knowledge of content and pedagogy	2A. Creating an environment of respect/rapport
1B. Demonstrating knowledge of students	2B. Establishing a culture for learning
1C. Selecting instructional outcomes	2C. Managing classroom procedures
1D. Demonstrating knowledge of resources	2D. Managing student behavior
1E. Designing coherent instruction	2E. Organizing physical space
1F. Designing Student Assessment	

Domain 3 **Instruction**	**Domain 4** **Professional Responsibilities**
3A. Communicating with students	4A. Reflecting on teaching
3B. Using questioning & discussion techniques	4B. Maintaining accurate records
3C. Selecting instructional outcomes	4C. Communicating with families
3D. Using assessment in instruction	4D. Participating in a professional community
3E. Demonstrating flexibility & responsiveness	4E. Growing & developing professionally
	4F. Demonstrating professionalism

Group I - Non-Tenured, Level I, or Long Term Substitute Staff in Place for Greater than 70 Days – Staff Eligible for Formal Observation Phase

This includes non-tenured staff or staff in their first year of service in Bensalem or Level I certified staff, or long-term subs in the same placement for greater than 70 days.

Administrators will conduct formal observations of staff at a minimum of **once per semester (two times per year) for all teachers in Group I** and will provide constructive feedback to staff based on their observations and collection of data utilizing PA-ETEP.

Group II – Level II Certified Staff

This includes staff who have tenure and a level II certification who are in a four year cycle to be formally observed.

Administrators will conduct a minimum of **one formal observation at any time in the school year** and will provide constructive feedback to staff based on their observations and the collection of data utilizing PA-ETEP.

Group III – Tenured and Level II Certified Staff – Professional Growth Option

Identification of Staff on Differentiated Supervision Option

Staff eligible for the Professional Growth Options through the Differentiated Supervision Model phase includes tenured staff that also hold their Level II certificate.

A. Development of Differentiated Supervision Phase

During the Differentiated Supervision Options phase (self-guided), eligible staff members will use the "Differentiated Observation" icon on PA-ETEP to select among: Action Research, Peer Coaching/Mentoring, or Portfolio to complete the "Differentiated Supervision Plan." Please note that there are **two options available as part of the action research selection**; professional learning community or collegial walk-throughs.

The Differentiated Supervision Model growth plan must be related to school district initiatives or a staff member may elect activities which will contribute to growth and performance with the approval of the evaluating administrator. The plan shall consist of a professional growth goal, the desired outcomes, the resources and activities to achieve these outcomes and how she/he will assess growth. Both parties will authenticate the plan, signifying agreement.

Administrators will conduct walkthroughs and/or formal observations of staff at any time during the Professional Growth Options phase, and will provide constructive feedback to staff based on their observations.

B. Differentiated Supervision Options

Differentiated Supervision options include: Action Research (Professional Learning Community, Collegial Walk-Through), Peer Coaching, or Portfolio. Eligible staff will

develop a Differentiated Supervision Action Plan based on Danielson's Framework for Teaching. Each of these four professional growth options is intended to:

- Provide structure to record evidence of best practices in teaching
- Lead to professional growth through discussions and sharing with peers
- Support mentoring and coaching relationships by providing artifacts to extend professional discussions
- **Focus on school district priority areas:**
    - **Strengthening Tier 1 instruction in MTSS**
    - **Building teacher capacity for Tier 2 intervention in the classroom**

C. Timeline for Differentiated Supervision Phase (Self-Guided)—The process is managed using PA-ETEP software.

October	By the second week of October, teacher completes the "Differentiated Supervision" proposal forms on PA-ETEP. The Supervisor approves the teacher's proposal.
October – January	Teacher completes self-guided activities and completes documentation/artifacts collection (as the plan applies).
January	Teacher completes Mid-Year Progress Update and sends to the supervisor.
February-April	Teacher completes self-guided activities and completes documentation/artifacts collection (as the plan applies).
April - May	Teacher completes the Year-End Progress Update and sends to the supervisor.
Fall Next SY	Administrator completes the Evaluation Form and reviews it with professional staff member

Group IV – Non-teaching Professional Staff

Staff eligible for Group IV include professional staff members who do not provide direct instruction to students. Non-teaching professionals include, but are not limited to: school counselors, nurses, school psychologists, social workers, and behavior therapists.

Non-teaching professionals establish a goal for the school year and provide evidence of meeting that goal. They initiate the evaluation process on PA-ETEP by opening a NTPE observation. Administrators review the goal with the staff member and provide feedback. Administrators are expected to hold professional conversations on the basis of the goal and plan throughout the school year. Established goals need to be related to the work and priorities of the staff member and the district for the year. The non-teaching professional will document evidence and complete a self-assessment on PA-ETEP. The administrator will review these documents, meet with the staff member, and come to an end of year rating.

OVERVIEW OF PROFESSIONAL GROWTH OPTIONS

OPTION	DESCRIPTION	ADMINISTRATIVE ROLE	DOCUMENTATION
Action Research - Professional Learning Community (PLC) - Collegial Walk-Through	Participation in a professional learning community or collegial walk-throughs minimally three times per semester. For the PLC Option-Please see options listed in Appendix C For Collegial Walk-Through see Appendix D	Facilitation and Evaluation	Completion of "Differentiated Supervision" form and all required Bensalem custom forms available on PA-ETEP. Submit evidence of data, findings, and a summary of conclusions and recommendations for future activities or actions.
Peer Coaching ~Teacher Mentors ~Demonstration Teachers	A teacher chooses a partner and collaboratively plans a lesson to be observed a minimum of two times during the school year.	Facilitation and Evaluation	Completion of "Differentiated Supervision" form and all required Bensalem custom forms available on PA-ETEP. Dates and summaries of peer observations and feedback sessions. A summary of conclusions and recommendations for Bensalem faculty.
Portfolio 1. Chosen by the teacher based on district goals	Goal setting for growth and compilation of at least four artifacts from each Domain area.	Facilitation and Evaluation	Completion of "Differentiated Supervision" form and all required Bensalem custom forms available on PA-ETEP. **Four artifacts in each domain area.**

V. Intensive Supervision

For certified staff experiencing difficulties in professional responsibilities whose performance has been identified as not meeting proficiency, a professional improvement plan (PIP) will be constructed (See Appendix H). **The performance improvement plan will require a formal observation at least quarterly**. Principals/Supervisors are expected to consult with the Assistant to the Superintendent for Administration, Director of Teaching and Learning, and/or Student Services/Special Education for guidance and support where you have a teacher who is in need of improvement. An improvement is on an individual plan created by the Principal/Assistant Principal in conjunction with the district office Directors/Supervisors.

VI. Documentation

Sources of evidence to be used in the evaluation process and growth development may include, but are not limited to classroom observations; activities such as committee work; curriculum development, leadership activities and work samples as they relate to Danielson's Framework for Teaching. Documented observations of behavior pertinent to professional responsibilities will also serve as appropriate sources of supportive data. Specific examples follow:

1. Formal Observations
2. Walkthroughs
3. Unannounced Classroom Observations
4. Reports
5. IEP and GIEP documentation
6. Faculty meeting notes
7. Activities: Documentation of committee work, special conferences, assignments, extra-curricular contributions
8. Work Samples: Newsletter to parents, unit plans, lesson plans, e-mail messages to parents, collegial activity samples
9. Documentation of participation in workshops/conference attendance
10. Communications: letters from parents, students, administrators, sharing information with colleagues
11. Student Work (artifacts): portfolio artifacts showing student achievement growth; grade book data
12. Assessment Data: common assessment data, summative exam data, formative assessment data.
13. Documentation of peer observations and feedback sessions.

VII. Substitute Teacher Evaluation Requirements

All full-time Substitute teachers, **assigned for less than 70 days and more than 45**, will be observed and rated using the Substitute Teacher Evaluation Form. See **Appendix G**. All full-time substitute teachers shall be observed and evaluated a **minimum** of once per semester.

Procedures for Professional Evaluation

Each evaluator will identify and communicate the group assignments to staff.

A. For staff members who are non-tenured or who are in their first year of service in Bensalem or who are Level I certificate holders shall be rated a minimum of two times each year.

   1. Rating 1 shall be issued for the first semester based on a **minimum** of one observation during the first semester.
   2. Rating 2 shall be issued for the second semester once the Building Level Score is published, based on a **minimum** of one observation during the second semester.

B. Staff members with tenure **and** who hold Level II certificates shall be rated a minimum of one time during the year based on a minimum of one observation per year.

C. An evaluation and rating conference shall be held between the administrator and the staff member at which time a comprehensive performance review is to be conducted including a review of:
   a. classroom observations and walkthroughs
   b. all evidence
   c. performance and assessment data
   d. the staff member's performance as related to categories detailed in the final rating.
   e. SPM data
   f. other professional areas: e.g., teacher/NTPE attendance, contributions to the school, school district and the students

D. The ratings will be substantiated through documentation.

   When there is potential for an unsatisfactory rating because of classroom performance, the supervisor shall conduct classroom observations and follow-up conferences. An unsatisfactory rating shall be validated by the District Superintendent, prior to being issued to the employee. It is recommended that multiple observations be conducted.

E. When a rating of Unsatisfactory is assigned for any category, an administrator shall present to the staff member a written plan outlining actions to be taken to improve the staff member's performance and a timeline for such actions.

Teacher Supervision and Evaluation Tracking and Accountability

Principals are required to conduct observations and walkthroughs. As the instructional leader, the Principal is expected to provide the teacher with evidence-based, constructive and evaluative feedback. Principals are expected to track progress on the evaluation process throughout the school year, including specific dates of required documentation and conferences.

Classroom Teacher Rating Forms (13-1 form)

The rating form is to be completed for all educators whether they are in the Formal Observation Phase or the Differentiated Supervision Phase. There is a check-off box at the top with a place to check "semi-annual," "annual" or "periodic." "Semi-annual" would apply to Level I and Non-tenured and new to Bensalem. "Annual" would apply to Level II, Tenured teachers. "Periodic" would apply to the need to rate a staff member at a time other than semi-annual or annual.

Educator Effectiveness Regulations ACT 13 (Updated)– Calculating the Rating for Teachers

A. Classroom Observations and Differentiated Supervision comprises minimally 70% of the overall rating according to regulations***.** The 70% rating is broken down as follows according to the Danielson model:

Percentage	Domain
20%	I. Planning and Preparation
30%	II. Classroom Environment
30%	III. Instruction
20%	IV. Professional Responsibilities

The Domain Rating Assignments are documented in whole numbers and are defined as follows:

Rating	Value	Definition
Failing	0	The employee does not meet performance expectations required for the position.
Needs Improvement	1	The employee is functioning below proficient for performance expectations required for continued employment.
Proficient	2	The employee's performance consistently reflects practice at a professional level.
Distinguished	3	The employee's performance consistently reflects teaching at the highest level of practice.

B. **<u>Multiple Measures of Student Achievement comprises 30% of the overall rating according to regulations*</u>.** The rating is comprised of the following percentages:

Percentage	Data Type	Value
10%	Building Level Data - Assigned by PDE, similar to the SPP with an adjusted multiplier	Building Level Score
10%	Teacher Specific Data – for teachers who have such data	Student Performance on State Assessments, PVAAS Score & IEP Goals Progress
10%	LEA-Selected Measures	SPM Score

*For professional staff members who are not assigned any of the multiple measures of student achievement, the percentage allocated to the classroom observation or differentiated supervision will increase.

Non-Teaching Professional Rating Form (13-3 form)
The non-teaching professionals include professionals who do not provide direct instruction to students and supervisors. Non-teaching professionals include and are not limited to: elementary school counselor, secondary school counselor, school nurse, school psychologist, social worker, behavior therapist, supervisor.

Educator Effectiveness Regulations – Calculating the percentages for Non-teaching professionals.

A. **<u>Observation and practice shall comprise 90% of the overall rating when building level data is available. When it is not available, it shall comprise 100% of the overall rating.</u>.**

Percentage	Domain
25%	V. Planning and Preparation
25%	VI. Educational Environment
25%	VII. Delivery of Service
25%	VIII. Professional Development

The Domain Rating Assignments are documented in whole numbers and are defined as follows:

Rating	Value	Definition
Failing	0	The employee does not meet performance expectations required for the position.
Needs Improvement	1	The employee is functioning below proficient for performance expectations required for continued employment.
Proficient	2	The employee's performance consistently reflects practice at a professional level
Distinguished	3	The employee's performance consistently reflects teaching at the highest level of practice.

B. **Student performance shall comprise 10% of the overall rating of the professional employee.** It is based on the school building level score.

LEA Selected Measures

LEA Selected Measures utilized in Bensalem in the 2025-2026 school year shall be calculated as a Student Performance Measure or SPM. SPMs should be directly aligned to District priority instructional goal areas. Content and special area teachers will construct an SPM in their content area. Performance ratings shall be calculated as indicated below.

Failing	***Needs Improvement***	***Proficient***	***Distinguished***
0%-59%	60%-69%	70%-89%	90%-100%

For #3, Performance Indicators (PI), PI Target #2 (Special Education students and students with a 504 Plan) is 65 and above; target #1 (regular education students) is 70 and above.

For the SPM Template, please see Appendix E.

Additional Resources

Additional information and resources may be found by visiting the PDE website:
https://sites.google.com/aiu3.net/pa-act-13-trainings

Three training modules are available on that website to provide additional information.

Getting Started on PA-ETEP

1. All new users need to create an account by visiting https://paetep.edulinksolutions.com/login.
2. If a teacher is not listed in a specific building, click on the "administration" tab on the top right corner of the screen and then click on assignments. There you will be able to assign a teacher to a specific building.

PA-ETEP Documentation Procedures for Formal Observations for Administrators (Click HERE for aTutorial Slide Deck if needed)

1. Login to the PA-ETEP portal by clicking the login link. Use the login information that was provided.
2. Click the "Supervision Management" tab at the top left of the page. This will take you to a page that lists all of the teachers that have been assigned to you
3. Click the "Create New Observation" icon in the upper right corner to start a new observation. Then Select the "Observation Type - Formal"
4. This will open the Formal Observation page - you will then click on the "Pre-Observation questionnaire tab to open that, and you will be able to type in any notes you may want to share (i.e. "Please complete the Pre-observation questionnaire; be as thorough as possible as this will count towards your Domain 1 rating…etc". Then click the "Begin" button.
5. This will bring you back to the Formal Observation page where you will click the "Schedule" button; this opens the calendar for you to select the date and time of your Pre-Observation Conference meeting.
6. This will send an automatic email to that teacher asking him/her to login to the PA-ETEP portal and complete the Pre-Observation Questionnaire (Step 1).
7. During the Pre-Observation Conference, you will review the Pre-Observation Questionnaire and schedule a date and time for the Observation (Step 2).
8. During the Observation, you will login to PA-ETEP to enter your observation evidence notes (Step 3) and then submit the evidence to the teacher.
9. After the teacher reviews your observation evidence, he/she can add any additional evidence if necessary and submit them to you for review (Step 4).
7. The teacher will then complete the Post-Observation Questionnaire and submit it to you for review (Step 5) and then complete the Self-Assessment Rubric and submit it to you for review (Step 6).
8. You will then be prompted to schedule the Post-Observation Conference with the teacher where you will review any additional observation evidence submitted by the teacher (Step 7), review the Post-Observation Questionnaire, review the Self-Assessment Rubric with the teacher (adding your ratings), and then complete the Observation Summary Form (Step 8).
9. You and the teacher will then authenticate the observation by adding your signature to the portal (Steps 9 & 10).
10. You will also have a Walkthrough Observation Evidence Form that you can use to enter evidence during the walk-through observation.

Guided Support for Each Step of the Process PA-ETEP

- Email reminders, on-screen pop-up messages and notifications within the portal will guide you through each step of the evaluation process.

Notifications Section

- When you are logged in to the portal, you will see an (!) icon next to your name at the top of the page. This is your notification section where ALL of your action steps are located.
- If you click on the (!) you will be taken to a page that lists each step that you must complete.
- These notifications are essentially the same information that is sent to you in the email reminders. They are just listed here for your convenience. You may (at any time) return to this Notifications Section to view any action steps that must be taken.

PA-ETEP Requirements for Differentiated Supervision

1. Login to the PA-ETEP portal by clicking the link at the top of the page. Use the login information provided.
2. Click on the "Observation Management" tab at the top of the page. This will take you to a page that lists all of the teachers who have been assigned to you.
3. Click on the "Differentiated" Icon to start a new evaluation. This will send an email to the teacher alerting him or her to complete the differentiated action plan. The teacher will be prompted to answer a series of questions regarding their selected supervision plan.
4. After the teacher completes the plan, you will meet with the teacher to provide feedback and approve the plan once you are in agreement with its contents. You will explain any custom forms required for the teacher's evaluation and review them.
5. At the end of the first semester, the teacher will provide a mid-year progress report. You will provide feedback to the teacher and review progress toward the established goal. The teacher will have an opportunity to seek assistance and/or support as needed.
6. At the end of the school year, the teacher will provide a year-end progress report. You will meet with the teacher to review the goal of the plan and review all evidence and documentation provided by the teacher.
7. You will then review the self-assessment rubric and complete the final evaluation.
8. You will then authenticate the evaluation by typing your name in the box at the very end of the self-assessment form.

Appendix A - Portfolio Mode

What is the portfolio mode?

The portfolio mode encourages professional employees to examine their own practice in relation to Danielson's *Framework for Teaching*. It is a process in which teachers establish a goal for the school year based upon a district priority area.

The portfolio mode consists of three basic parts:

- Establishing a goal for the school year
- Collecting original documentation which provides evidence that the teacher has met the goal
- Presenting the completed portfolio to the supervisor for evaluation.

The final portfolio may be completed electronically or in hard copy form. It must provide evidence of achieving the goal in all four domains. **The completed portfolio must include 4 pieces of documentation in each of the four domains and will be defended by the teacher in the end of year meeting.**

Teacher Responsibilities

Each teacher participating in the Portfolio Mode is responsible for the following:

- Determine a professional goal for the school year.
- Collect and maintain evidence of meeting the goal.
- Complete and submit the portfolio planning form as determined by the administrator.
- Prepare a portfolio to present.
- May not resubmit work from a previous year

Appendix B - Peer Coaching

What is Peer Coaching?

Peer coaching is an interactive process between two or more teaching professionals that is used to:

- share successful practices through collaboration and reflective practice
- act as a problem-solving vehicle
- reduce isolation among teachers
- create a forum for addressing instructional problems
- build collaborative norms to enable teachers to give and receive ideas and assistance

Peer coaching can bring about a better understanding of best practices and better-articulated curriculum. Peer coaching has contributed to an overall improvement in teaching and learning in the schools (Becker, 2000). Peer coaching provides a mechanism through which teachers can gain deeper insight from professional development opportunities and apply it in their own classroom, while participating in professional discussions. This type of follow-up helps ensure transfer of learning. It also helps teachers to share new ideas and strategies with one another.

Collegial peer coaching consists of three basic parts:

- a pre-conference
- an observation
- a post-conference

Teacher Responsibilities

Each teacher participating in the Peer Coaching experience is responsible for the following:

- Complete one peer coaching cycle per semester. This includes the pre-conference, observation, and post-conference.
- Complete and submit the Peer Coaching Visit planning form for each peer coaching cycle.
- Complete and submit the Peer Coaching Visit Exit Ticket to the observing principal for each peer coaching cycle.

Appendix C - Action Research Option #1

Professional Learning Community (PLC)

What are Professional Learning Communities?

Professional Learning Communities are groups of teachers who meet regularly as a team to analyze current levels of achievement, set achievement goals, identify essential and valued student learning, develop common formative and common summative assessments, share strategies, and research best practices. The expectation is that this collaborative effort will produce ongoing improvement in student achievement. Staff members that choose this option will have two options.

- **Option 1-Book Study/Action Plan** (minimum of three members): **TEMPLATES** are included for these books.
    - **Mathematics -**
        - Book Study 1 - *Building Thinking Classrooms in Mathematics Grades K-12*, Peter Liljedahl
        - Book Study 2 - *Mathematical Mindsets: Unleashing Students' Potential through Creative Mathematics, Inspiring Messages and Innovative Teaching (Mindset Mathematics)* 2nd Edition, Jo Boaler
    - **Staff Well-Being and Mental Health**
        - Book Study 3 - *Balance Like A Pirate*-Jessica Johnson, Sara Johnson, Jessica Cabeen
        - Book Study 4 - *Live Your Excellence*-Jimmy Casas
        - Book Study 5 - *The Zen Teacher*-Dan Tricarico
    - **Teacher Self-Selected Book Study**
        - A minimum of three teachers would choose a book focused on the district goals. This must be pre approved by the building principal.
- **Option 2-Teacher Self-Directed option** (minimum of three members)
    - The teacher would need to propose the idea to a building administrator
    - All self-selected options should surround a district or building goal

2025-2026 DSM Book Study Request Form - CLICK HERE

The purpose of the PLC is for teachers to develop new understanding and apply it to their classroom to raise student achievement. **Increased student achievement is the indicator of a successful PLC**.

Teacher Responsibilities

Complete and submit the following to your observing administrator (PDF can be uploaded into PAETEP:

- PLC Proposal form
- Mid-Year PLC form
- End-of-Year PLC form

Appendix D - Action Research Option #2

Use this Collegial Walk-Through Form as a Guide

Collegial Walk-Through Visit

What is a Collegial Walk-Through Visit?

A Collegial Walk-Through is a brief, focused visit to a classroom for the purpose of observing:

- instructional delivery
- instructional management
- instructional needs

Whereby, teachers can:

- improve teaching strategies
- strengthen the link with instructional planning
- build professional development and/or growth plans

What are the Collegial Walk-Through expectations?

- Determine a focus for your Collegial Walk-Through.
- Select teacher(s)/classroom(s) you prefer to visit and arrange these visits formally with the guest teacher(s) (Google Calendar invite, email, etc.).
- Share your areas of focus with the guest teacher(s).
- Decide with the guest teacher(s) how you will conduct yourself while in the classroom (remain seated, walk about the room, remain silent, talk with students).

Teacher Responsibilities

- Each teacher is to complete 6 Collegial Walk-Throughs per school year (3 visits during the fall semester and 3 visits during the spring semester).
- Each visit is to last no more than 15 minutes in length.
- Upon completion of each visit, the Collegial Walk-Through form must be submitted to the appropriate observing administrator.

Appendix E – Substitute Teacher Evaluation

Click HERE for an editable COPY of this Substitute Teacher Evaluation Form

BENSALEM TWP SCHOOL DISTRICT COPY DISTRIBUTION: teacher, principal, HR
SUBSTITUTE TEACHER EVALUATION

Name: Subject: Date:

School: . Evaluator Signature:

TO THE EVALUATOR: *Please read carefully before appraising. To assist you in your appraisals, compare this candidate with persons of similar teaching experience and academic level. To establish general levels of consistency use the following: 4 - Distinguished performance; 3 - Proficient performance; 2 - Basic performance; 1 - Unsatisfactory performance.*

Domain 1 – Planning and Preparation **Rating:**

a. Knowledge of Content
b. Demonstrating Knowledge of Students .
c. Setting Instructional Outcomes
d. Demonstrate Knowledge of Resources
e. Designing Coherent Instruction
f. Designing Student Assessment

Domain 2 - The Classroom Environment **Rating:**

a. Creating an Environment of Respect and Rapport
b. Establish a Culture for Learning
c. Managing Classroom Procedures
d. Managing Student Behavior
e. Organizing Physical Space

Domain 3 - Instruction **Rating:**

a. Communicating with Students
b. Questioning and Discussion Techniques
c. Engaging Students in Learning
d. Using Assessment in Instruction
e. Demonstrating Flexibility and Responsiveness

Domain 4 – Professional Responsibility **Rating:**

a. Reflecting on Teaching
b. Maintaining Accurate Records
c. Communicating with Families
d. Participating in a Professional Community
e. Growing and Developing Professionally
f. Showing Professionalism

Summary of Domain Ratings:

Substitute Teacher's Signature:

Appendix F - Building Level Score Calculation
Information Only

Building Level Data

Effective with the 2021/2022 school year, the Building Level Score (BLS) for evaluating educator effectiveness will be comprised of available **Assessment**[5], **Growth**[6], **Attendance Rate**[7], and **Graduation Rate**[8] data and adjusted based on the percentage of economically disadvantaged students enrolled in the school (i.e., challenge multiplier) as follows:

1. Calculate the regression coefficient of determination (r2) that estimates the proportion of the variance in school-level data predictable by the percentage of students economically disadvantaged in a school.
2. Multiply the regression coefficient of determination by .1.
3. Multiply the product by the most currently available percentage of economically disadvantaged students in the school.
4. Multiply that product by 100.
5. Add the final product to the BLS.

Assessment, Growth, Attendance Rate, and Graduation Rate are weighted in accordance with the table below:

Assessment, Growth, Attendance Rate, and Graduation Rate

ASSESSMENT (Academic Achievement)		PVAAS (Growth)		ATTENDANCE RATE	GRADUATION RATE
English Language Arts	**15%**	English Language Arts	**15%**	**10%**	**10%**
Mathematics	**15%**	Mathematics	**15%**		
Science	**10%**	Science	**10%**		

If a building does not have Graduation Rate data, Attendance Rate comprises 20% of the Building Level Score. Conversely, for every tested content area in which a building is missing Assessment[9] and/or PVAAS data, the denominator is reduced proportionally.

Chat

Appendix G - Charlotte Danielson Rubrics

Domain 1: Planning and Preparation

Component	Distinguished	Proficient	Needs Improvement	Failing
1A Knowledge of Content and Pedagogy	The teacher's lessons reflect extensive knowledge of the discipline, structural relationships, and appropriateness to diverse students.	The teacher identifies important concepts of the discipline, their relationships, and their appropriateness to diverse students. The teacher's plans and practice reflect an accurate understanding of prerequisite relationships among topics and concepts.	The teacher is familiar with the discipline but does not see conceptual relationships. The teacher's knowledge of prerequisite relationships is inaccurate or incomplete.	The teacher makes content errors in planning and practice. The teacher does not consider prerequisite relationships when planning. The teacher's plans reflect inappropriate or limited strategies for the discipline.
1B Demonstrating Knowledge of Students	The teacher actively seeks and values individual student's cultural background as well as cognitive and physical needs; applying that knowledge to advocate boldly on their behalf.	The teacher demonstrates a thorough knowledge of the cultural background and learning needs of student groups. The teacher uses a variety of assessments to determine students' skill levels and social-emotional competencies and designs instruction accordingly, aligning lessons to individual student needs and interests.	The teacher has limited knowledge of, and little or no connection to, students' backgrounds and/or learning needs. The teacher is aware of the different student ability levels, interests, and cultural backgrounds but tends to teach to the whole group; do not design lessons aligned to individual student needs or differentiate materials to accommodate differences.	The teacher designs instruction without any attention to different student cultures, learning needs, and skill levels. The teacher does not attempt to ascertain varied ability levels, interests, or backgrounds among students in the class.
1C Setting Instructional Outcomes	Instructional outcomes are rigorous and reference curricular frameworks or blueprints to ensure accurate sequencing. Instructional outcomes show evidence of student input in goal setting.	Instructional outcomes are related to the "big ideas" of the discipline and represent high expectations. Instructional outcomes are clear and written in terms of what students will learn rather than do.	Instructional outcomes minimally reflect important learning in the discipline, representing moderate expectations. Instructional outcomes are suitable for most of the class but focus on what students will do rather than learn.	Instructional outcomes lack rigor and do not represent important learning in the discipline. Instructional outcomes are unclear or are stated as activities and are not suitable for many students in the class.

1D Demonstrating Knowledge of Resources	The teacher demonstrates an extensive knowledge of resource availability and integrates into student learning and instructional practice, as appropriate. The teacher actively maintains existing, and pursues new, stakeholder partnerships to provide multidisciplinary learning opportunities for students inside and outside the classroom and to enhance own knowledge.	The teacher seeks out a variety of multi-disciplinary resources to enhance student learning as well as the teacher's own knowledge and Pedagogy. The teacher sustains a variety of stakeholder contacts (e.g., community, businesses) to provide learning opportunities for students inside the classroom (e.g., guest speakers).	The teacher uses a variety of district-provided materials but provides limited supplemental resources and exhibits minimal knowledge of the availability of supplemental resources; does not seek out other resources and maintains few collaborative, external partnerships. The teacher participates in content-area workshops offered by the school but does not pursue other professional development or training.	The teacher uses only district-provided materials, even when more variety would assist some students. The teacher does not seek out resources available to expand his or her own skill. Although aware of some student needs, the teacher does not inquire about possible resources.
1E Designing Coherent Instruction	The teacher designs instruction to include multiple deliveries in the current instructional setting using a variety of engaging learner tools and activities. The teacher seamlessly transitions from one delivery method to another, differentiates instruction to accommodate student learning modalities and modes of delivery, and provides ample opportunities for student interaction.	The teacher designs instruction in the current instructional setting to include more than one mode of delivery, relying on prepared curriculum and learning tools. The teacher transitions effectively between modes of delivery, differentiating instruction to accommodate student groups with some opportunity for student interaction.	The teacher is comfortable with one instructional delivery system within the current instructional setting but cannot easily design or transition classroom instruction outside of prepared curriculum and learning tools. Learning activities/resources are suitable and moderately challenging, but there is limited variety.	The teacher delivers instruction in the current instructional setting without any effort to vary instructional design. Learning activities/materials do not engage students and/or are not well aligned to the instructional goals. Instructional grouping, where appropriate learning is not utilized. Lesson plans are not structured or sequenced and are unrealistic in their expectations.
1F Designing Student Assessment	Assessments are appropriate, differentiated, and provide opportunities for student choice. The teacher encourages students to participate in designing assessments for their own work and to develop rubrics according to teacher-specified learning objectives.	All learning outcomes have a method for assessment, which may include a non-traditional test design; plans indicate modified assessments for some students, as appropriate. Assessment criteria are clearly written and assessment types match learning expectations.	The planned assessments partially address the instructional outcomes; assessment criteria are vague. Plans refer to the use of formative assessments, but they are not fully developed. Assessment results are used to design lesson plans for the whole class rather than individual students.	Assessments do not match instructional outcomes and/or are absent criteria. No formative assessments have been designed. Assessment results do not affect plans for instruction.

Domain 2: Classroom Environment

Component	Distinguished	Proficient	Needs Improvement	Failing
2A Creating an Environment of Respect and Rapport	The teacher models a respectful tone in words and actions; interactions with students demonstrate caring and sensitivity, honoring the dignity of each member of the learning Community. Teacher interactions with all students are structured around social-emotional competencies, where appropriate.	The teacher's interactions with students demonstrate knowledge of and sensitivity to most student needs, modeling a respectful tone in words and actions. The teacher's interactions with students demonstrate an understanding of social-emotional competencies.	The teacher's interactions with students are respectful but attempt to connect with individual students are limited in their success. The quality of interactions between teacher and students, or among students, is uneven; limited modeling of respectful tones in words and actions.	The teacher's interactions with students lack caring and respect. The teacher displays little familiarity with individual student's interests or personalities. Student interactions are marked by conflict, with inappropriate responses directed toward each other and no intervention or response from the teacher.
2B Establishing a Culture for Learning	The teacher communicates a genuine passion for the subject, resulting in student enthusiasm for learning. The teacher establishes an environment in which students' questions and comments demonstrate curiosity beyond teacher expectations.	The teacher communicates the importance of learning and the assurance that with hard work all students can be successful. The teacher demonstrates a high regard for student abilities. The teacher conveys an expectation of high levels of student effort. The teacher encourages students to take initiative in completing work of high quality.	The teacher's regard for the work is neutral, with minimal expectations for themselves or for student achievement. The teacher is inconsistent in conveying high expectations for Students. Students comply with the teacher's expectations for learning but show little initiative for the work.	The teacher demonstrates few, if any, expectations for student achievement and creates a negative learning environment without structure. Students exhibit little or no pride in their work and are often off-task.
2C Managing Classroom Procedures	The teacher transitions seamlessly between modalities and/or instructional settings; routines and procedures maximize opportunities for learning. Students have a voice and play an active role in designing and adjusting classroom routines and procedures to support their learning and personal development.	The teacher transitions with minimal loss of instructional time; routines and procedures use time productively. Students follow established routines and are prepared to manage their learning and instructional time as directed.	The teacher transitions with gaps in instruction; instructional time is lost. Few students adhere to established routines and procedures, needing teacher guidance and prompting to manage their learning and instructional time.	Instructional time is lost through inefficient classroom routines and procedures. There is little evidence that students know or follow routines, where established; students are disengaged and/or waiting for the teacher to provide direction.

2D Managing Student Behavior Expectations	The teacher has established equitable standards of conduct with input from students; student behavior is entirely Appropriate. The teacher uses preventative measures to monitor student behavior and uses positive behavior reinforcement; response to misbehavior is sensitive to individual student needs and respects students' dignity.	The teacher has established standards of conduct with little, if any incidences of student misbehavior. The teacher monitors student behavior and uses positive behavior reinforcement; response is consistent, proportionate, and effective.	The teacher attempts to maintain order in the classroom but with uneven success; standards of conduct are not evident. There is minimal evidence of ongoing monitoring of student behavior. The teacher's response to student misbehavior is inconsistent, with little effort at positive behavior reinforcement.	The classroom environment is chaotic, with no standards of Conduct. The teacher does not monitor student behavior. The teacher ignores student behavior, with little or no response to either positive or inappropriate behavior.
2E Organizing Physical and Digital Space	The physical and virtual environments are safe; clear expectations for student behavior in learning environments are well-defined, posted, and modeled. The learning environments are arranged for maximum accessibility and modifications are made to accommodate all students. There is complete alignment between the goals of the lesson and the learning environments.	The physical and virtual environments are safe; expectations for student behavior are defined and posted. The learning environments are accessible and arranged to accommodate students, as necessary, supporting the instructional goals and learning activities. The teacher proactively investigates student needs and designs the space to engage and accommodate various learning profiles.	There is minimal evidence of teacher effort to ensure student safety in physical and virtual environments; some expectations for student behavior are established. The learning environments are not fully accessible; accommodations are not addressed for all learners. The learning environments minimally support instructional goals and learning activities.	The physical and/or virtual environments contain safety hazards that endanger students; learning spaces are not structured for ease of student access or navigation. Little to no expectations for student behavior are established. There is minimal evidence of modifications or accommodations for students. The available technology is not being used to support or enhance learning.

Domain 3: Instruction

Component	Distinguished	Proficient	Needs Improvement	Failing
3A Communicating with Students	The teacher clearly sets expectations, communicates content, and imaginatively uses analogies, modeling, and real-world examples to demonstrate authentic learning. The teacher anticipates misunderstanding and invites students to	The teacher clearly states the learning objectives, employing sound instructional strategies. The teacher clearly explains content, answers questions, and offers vocabulary and skill supplements to help with student understanding. The teacher's vocabulary	The teacher refers to the learning objectives minimally, with little or no explanation. The teacher makes no serious content errors but does not communicate the content clearly; the teacher must clarify learning tasks repeatedly for	The teacher does not convey learning objectives to students. The teacher makes serious content errors that will affect students' understanding of the lesson. Students' body language or questions show they don't understand the content.

	share or contribute to the content explanation. The teacher uses rich language, offering brief vocabulary lessons where appropriate as well as applications to real-world scenarios. The teacher personalizes content and language for students, where appropriate.	and usage are appropriate and well suited to the lesson, with differentiation for student groups and some connection to authentic learning.	students. The teacher does not differentiate instruction; there are limited opportunities for student participation and minimal connections to authentic learning. Vocabulary and usage are correct but do not engage or address all student groups.	The teacher does not respond to questions when students are confused about the learning task. The teacher communicates poorly and ineffectively.
3B Questioning and Discussion Techniques	The teacher uses a variety of questioning techniques and appropriate wait-time to promote high-level thinking and discourse to challenge students. All students are actively engaged in some form of high-level content theory discussion. The teacher ensures all voices are heard, and the students formulate many questions, initiate topics, and make unsolicited contributions.	The teacher uses open-ended questions and adequate wait time, inviting students to think and/or offer multiple possible answers. Most students are actively engaged in some form of content discussion. The teacher effectively scaffolds student responses and may offer students opportunities to discuss subject matter independently. The teacher promotes student discussions of content through prompts to encourage higher-level thinking.	The teacher attempts to frame some questions designed to promote student thinking, but only a small number of students are involved. Students minimally contribute to discussions. The teacher rarely uses questioning and discussion techniques during instruction. The teacher invites students to respond directly to one another's ideas, but with uneven results.	The teacher delivers questions in a rapid-fire approach, moving from one point to the next without appropriate transitions. Instruction is teacher-centered, with limited student participation; a few students dominate discussions. The teacher's questions elicit a single correct answer, do not invite student thinking, and do not promote student engagement.
3C Engaging Student in Learning Activities and Assignments	All students are highly engaged in the lesson as the teacher utilizes varied instructional techniques and resources, accommodating different student learning modalities. The teacher encourages students to take risks and show initiative in modifying a learning task to make it more meaningful or relevant to their needs. The teacher uses a variety of grouping methodologies, incorporating social-emotional competencies.	Most students actively participate in learning, characterized by collaboration and intellectual engagement. Learning tasks provide for multiple correct responses or approaches and/or require higher-order thinking. Students have some choice in how they complete learning tasks. There is a mix of different types of groupings, suitable to the lesson objectives. Materials and resources support the learning goals and incorporate intellectual and social-emotional engagement, as appropriate.	Students are passively engaged with the content, learning primarily facts or procedures. Learning tasks are a mix of those requiring thinking and recall. The teacher does not provide students with a choice in how they complete tasks. The teacher uses different instructional groupings with partial success in achieving the lesson objectives. The materials and resources are partially aligned to the lesson objectives and only occasionally demand student thinking. The pacing of the lesson is uneven, though suitable in parts.	Few or no students are interested or engaged in the lesson. Learning tasks are limited and require only recall or a single correct response/method. Only one type of instructional grouping is used when variety would better serve the instructional purpose. Instructional materials used are unsuitable to the lesson/students and/or require only rote tasks. The pace of the lesson is too slow or too rushed.

3D Using Assessment in Instruction	Evidence exists that students have helped to establish evaluation criteria for high-quality work. The teacher monitoring of student understanding is sophisticated and continuous; the teacher is constantly "taking the pulse" of the class. The teacher makes frequent use of strategies to elicit information about individual student understanding. Feedback to students is specific, timely, and comes from many sources including other students. The teacher encourages students to self-assess, monitoring their own understanding using a variety of tools at their own initiative.	Students indicate that they clearly understand the characteristics of high-quality work. The teacher elicits evidence of student understanding during the lesson. The teacher invites students to assess their own work and make Improvements. Feedback includes specific and timely guidance, at least for groups of students. The teacher attempts to engage students in self- or peer-assessment.	Little evidence exists that students understand the characteristics of high-quality work. The teacher monitors understanding through a single method, or without eliciting evidence of understanding from all students. The teacher requests global indications of student understanding. Feedback to students is not uniformly specific and not oriented towards future improvement of work.	The teacher gives no indication of what high-quality work looks like. The teacher makes no effort to determine whether students understand the lesson. Feedback is only global. The teacher does not ask students to evaluate their own or classmates' work.
3E Demonstrating Flexibility and Responsiveness	The teacher seizes an opportunity to enhance learning for all students, building on student interests or a spontaneous event (such as a teachable moment); successfully adjusts and differentiates instruction to address individual student misunderstandings.	The teacher promotes the successful learning of all students, making minor adjustments as needed to instruction and accommodating student questions, interests, and needs.	The teacher attempts to modify the lesson when needed and to respond to student questions and interests, with moderate Success. The teacher accepts responsibility for student success but applies only a limited repertoire of strategies.	The teacher adheres to the lesson plan despite evidence of poor student understanding or lack of interest. The teacher ignores student questions; when students experience difficulty, the teacher assigns fault to external factors.

Domain 4: Professional Responsibilities

Component	Distinguished	Proficient	Needs Improvement	Failing
4A Reflecting on Teaching	The teacher makes a thoughtful and accurate assessment of the extent to which lessons have achieved instructional outcomes for all students, citing many specific examples from the lesson and weighing the relative	The teacher makes an accurate assessment of a lesson's effectiveness and the extent to which instructional outcomes were met and can cite general references to support the judgment. The teacher utilizes at least one external source of	The teacher has a general impression of a lesson's effectiveness and the extent to which instructional outcomes were met. The teacher offers few suggestions about how a lesson could be improved.	The teacher does not know whether a lesson was effective or achieved its instructional outcomes, or profoundly misjudges the success of a lesson. The teacher has no suggestions for how a lesson could be improved.

	strengths of each one. The teacher utilizes multiple sources of information to determine revisions to instructional practice.	information to augment self-reflection in determining revisions to instructional practice.		
4B Maintaining Accurate Records	The teacher's system for maintaining information on student completion of assignments, student progress in learning, and non-instructional records is accurate and timely; ensuring effective tracking of individual students. Students contribute information and participate in maintaining the records in a variety of formats.	The teacher's process for recording student work and non-instructional information is efficient. The teacher has an efficient process for recording student attainment of learning goals; students are able to see their progress but not contribute to record-keeping.	The teacher's system for maintaining information is rudimentary and may contain errors.	The teacher's system for maintaining information is nonexistent or in disarray, resulting in errors and confusion.
4C Communicating with Families	The teacher's communication with families and caregivers is frequent and sensitive to cultural traditions and equity of access, with students contributing to the communication. The teacher's response to family and caregiver concerns is handled with professionalism and respect.	The teacher communicates frequently and professionally with families and caregivers about the instructional program and conveys information about individual student progress. The teacher attempts to engage families and caregivers in the instructional program using a variety of communication strategies.	The teacher provides families and caregivers with infrequent or incomplete information regarding the instructional Program. Communications are typically one-way and may be inappropriate at times.	The teacher communication with families and caregivers, relative to the instructional program and/or individual students, is either nonexistent or sporadic and is often inappropriate.
4D Participating in a Professional Community	The teacher takes a leadership role in promoting activities related to professional inquiry. The teacher collaborates with colleagues and the community to foster mutually supportive and cooperative cross-curricular and stakeholder partnerships. The teacher regularly contributes to and oversees events that positively impact school life.	The teacher regularly participates in activities related to professional inquiry. The teacher has supportive and collaborative relationships with colleagues. The teacher frequently volunteers to participate in school activities, as well as school, district, and community projects.	The teacher is involved in the school's culture of professional inquiry when invited. The teacher maintains cordial relationships with colleagues to fulfill duties that the school or district requires. The teacher participates in school and district events and/or projects when specifically requested.	The teacher avoids participation in a professional culture of inquiry, resisting opportunities to become involved unless Required. The teacher's relationships with colleagues are negative or self-serving. The teacher avoids involvement in school and district events and/or projects.
4E Growing and	The teacher seeks	The teacher pursues	The teacher	The teacher engages

Developing Professionally	regular opportunities for continued professional development, including initiating action research. The teacher actively seeks feedback from supervisors and colleagues and, where appropriate, alters professional Practice. The teacher seeks active leadership roles in professional organizations in order to contribute to the profession.	regular opportunities for continued professional development. The teacher welcomes colleagues and supervisors into the classroom for the purpose of gaining insight from their feedback. The teacher actively participates in professional organizations designed to contribute to the profession.	participates in professional activities to a limited extent. The teacher accepts, with some reluctance, feedback on teaching performance from supervisors and/or colleagues. The teacher's contributions to the profession are limited.	in no professional development activities to enhance knowledge or skill. The teacher ignores feedback on teaching performance from supervisors and/or colleagues. The teacher makes no effort to share knowledge with others or to participate in contributing to the profession.
4F Showing Professionalism	The teacher is recognized by colleagues, students, and the public as a leader, characterized by honesty, integrity, and confidentiality. The teacher proactively advocates for students' best interests, ensuring opportunities are available for all students to be successful. The teacher takes a leadership role in team/departmental or school decision-making and in professional interactions with stakeholders.	The teacher demonstrates honesty, integrity, and confidentiality in interactions with colleagues, students, and the public. The teacher actively addresses student needs, working to provide opportunities for student success. The teacher willingly participates in team/departmental or school Decision-making. The teacher complies fully with local policies and protocols.	The teacher demonstrates honesty in interactions with colleagues, students, and the public. The teacher inconsistently attempts to serve students, resulting in some student interests being ill-served. The teacher's decisions are based on limited, but professional, considerations and are made in isolation. The teacher complies minimally with local policies and protocols.	The teacher displays a lack of honesty in interactions with colleagues, students, and the public. The teacher is not alert to students' needs, contributing to practice that results in some student interests being ill-served. The teacher makes decisions based on self-serving interests and in isolation. The teacher does not comply with local policies and protocols.

Appendix H - Performance Improvement Plan

Click HERE for an editable COPY of the BTSD Performance Improvement Plan

Resource for the Performance Improvement Plan can be found here: https://www.paprincipals.org/news/teacher-improvement-plan/

TEACHER IMPROVEMENT PLAN

Teacher's Name:		Current Position:		Building:		School District:	
Supervisor's Name:		Current Position:		Building:		School District:	

Remediation Team Members:

Name:	Current Position:	Building:	School District:

Improvement Plan Dates:	From -	To -

List in Priority Order, the specific Domains and Components targeted for improvement:

DOMAIN	COMPONENT

Specific ACTION PLAN for each area (in priority order);

Domain	Component	Specific Actions to be employed by Teacher	Timeline	Sources of Evidence	Resources Offered	Evaluated by the Team – list dates	Evaluation Score: F- failed, N- needs improvement, I – improving, M- meets satisfactory target

Listing of Dates for Observations, Meetings with Teacher, Remediation Team Discussions, etc.

Observations Conducted and by Whom:	Meetings Held with Teacher and by Whom:	Remediation Team Meeting Dates:

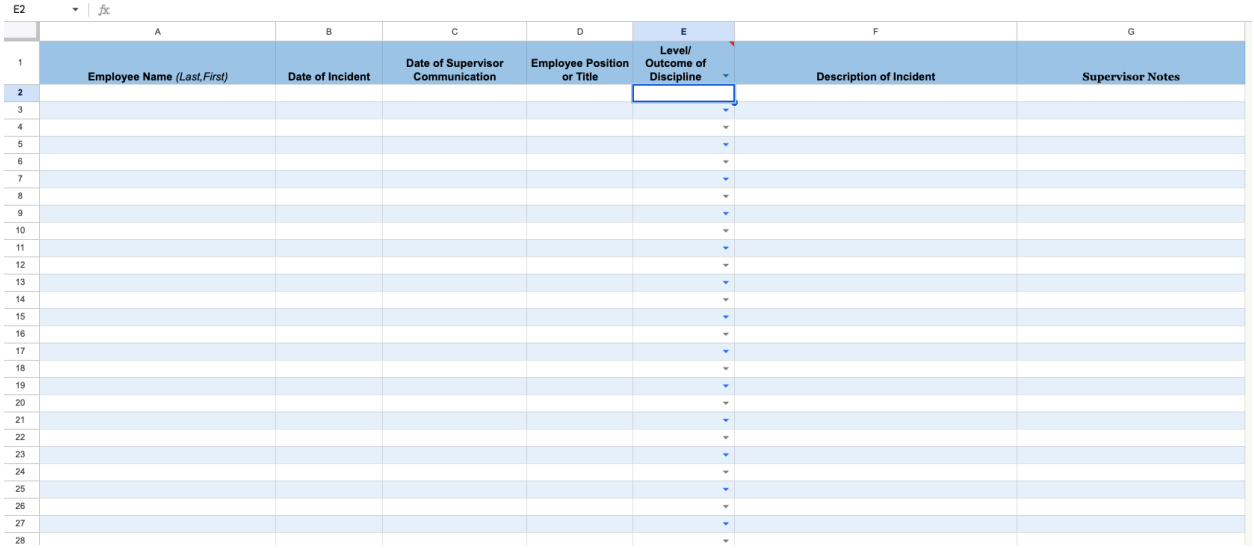
My signature represents that I have been afforded the right to review and discuss the Improvement Plan and understand the actions needed for improvement.

Teacher's Signature: **Date:**

Supervisor's Signature: **Date:**

Optional for tracking purposes only: BTSD Employee Discipline Log

Appendix I - Optional BTSD Employee Discipline Log



	A	B	C	D	E	F	G
1	**Employee Name** *(Last,First)*	**Date of Incident**	**Date of Supervisor Communication**	**Employee Position or Title**	**Level/ Outcome of Discipline**	**Description of Incident**	**Supervisor Notes**
2							
3							
4							
5							
6							
7							
8							
9							
10							
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28							

Educator Effectiveness Observation & Practice

FRAMEWORK FOR EVALUATION:

Principal

Assistant Principal

Vice Principal

Director of CTE

Supervisor of Special Education

also for the evaluation of

Non-Teaching Professional Supervisors

pennsylvania
DEPARTMENT OF EDUCATION

Revised June 2021

Table of Contents

Introduction 3

The Four Domains of Professional Practice 4

Domain 1: Strategic/Cultural Leadership 5

1A: Creates an Organizational Vision, Mission, and Strategic Goals 5
1B: Uses Data for Informed Decision Making 6
1C: Builds a Collaborative and Empowering Work Environment 7
1D: Leads Change Efforts for Continuous Improvement 8
1E: Celebrates Accomplishments and Acknowledges Failures 9

Domain 2: Systems Leadership 10

2A: Leverages Human and Financial Resources 10
2B: Ensures a High Quality, High Performing Staff 11
2C: Complies with Federal, State, and Local/LEA Mandates 12
2D: Establishes and Implements Expectations for Students and Staff 13
2E: Communicates Effectively and Strategically 14
2F: Manages Conflict Constructively 15
2G: Ensures School Safety 16

Domain 3: Leadership for Learning 17

3A: Leads School Improvement Initiatives 17
3B: Aligns Curricula, Instruction, and Assessments 18
3C: Implements High Quality Instruction 19
3D: Sets High Expectations for All Students 20
3E: Maximizes Instructional Time 21

Domain 4: Professional and Community Leadership 22

4A: Maximizes Professional Responsibilities through Family/Caregiver Involvement, Community Engagement ... 22
4B: Shows Professionalism 23
4C: Supports Professional Growth 24

Ratings by Domain 25

Domain 1: Strategic/Cultural Leadership 25
Domain 2: Systems Leadership 26
Domain 3: Leadership for Learning 27
Domain 4: Professional and Community Leadership 28

Alignment to Legislative Categories 30
Referenced Work 38

I'm completing an:

- ☐ Evaluatee Self-Assessment
- ☐ Evaluator Assessment

Today's Date:

_____ /_____ /_____

Introduction

The Framework for Leadership identifies those aspects of a school leader's responsibilities that have been documented through empirical studies and theoretical research as promoting improved professional practice. Although not the only possible description of practice, these responsibilities seek to define what school leaders should know and be able to do in the exercise of their profession.

In the framework presented, each of the four domains is supported by specific components of professional practice and aligned to professional standards. Although the components are distinct, they are related to one another. School leaders should note that not all components are necessarily applicable to every situation. The evaluator and the school leader jointly converse to explore the relationship of each component to the educator's specific role and responsibilities.

NOTE: Discussion Prompts and Evidence of Practice are designed to facilitate meaningful conversation and are not meant to fully represent the range of training, experience, or unique roles and functions of a given educator.

The Four Domains of Professional Practice for Principals



DOMAIN 1:
Strategic/Cultural Leadership

School leaders/supervisors systematically and collaboratively develop a positive, equitable, and inclusive culture to promote continuous student growth and staff development. They articulate and model a clear vision for the school that meaningfully engages all students, communities, and staff.

Components of Practice ▶
Domain Rating Rubric ▶
Standards Alignment ▶



DOMAIN 2:
Systems Leadership

School leaders/supervisors ensure that there are processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that result in organizing the work routines. They must manage efficiently, effectively, and safely to foster student achievement in a positive, equitable, inclusive environment.

Components of Practice ▶
Domain Rating Rubric ▶
Standards Alignment ▶



DOMAIN 3:
Leadership for Learning

School leaders/supervisors ensure that a standards-aligned system is in place to address, in a positive, equitable, and inclusive manner, the linkage of curriculum, instruction, assessment; data on student learning; and educator effectiveness based on research and emerging, evidence-based best practices.

Components of Practice ▶
Domain Rating Rubric ▶
Standards Alignment ▶



DOMAIN 4:
Professional and Community Leadership

School leaders/supervisors promote the success of all students, the positive interactions among building stakeholders, and the professional growth of staff by acting with integrity, fairness, and in an ethical manner.

Components of Practice ▶
Domain Rating Rubric ▶
Standards Alignment ▶

DOMAIN 1: Strategic/Cultural Leadership

COMPONENT 1A:
Creates an Organizational Vision, Mission, and Strategic Goals

The school leader/supervisor plans strategically and creates an organizational vision, mission, and goals around individualized student success aligned to system-wide goals.

Distinguished

- Designs and initiates a process that includes stakeholders for developing a shared vision and strategic goals for student growth and achievement that result in rigor and relevance for all students.
- Implements systemic, sustainable goals that promote success for all students.
- Ensures that staff incorporates the school's vision, mission, and strategic goals in their instructional plans to assure that students achieve expected outcomes.
- Implements systems for on-going, collaborative data review to ensure that the school's vision, mission, values, beliefs, and goals drive decisions that positively influence the culture of the school.

Proficient

- Implements a process that includes stakeholders for developing a shared vision and strategic goals for student growth and achievement.
- Develops goals that promote equitable and inclusive access to social-emotional wellness and college, career, and community readiness as components of student success.
- Shares and maintains a focus on the vision and strategic goals throughout the school year.
- Collects and analyzes data for the periodic assessment and review of progress toward the school's vision, mission, and strategic goals.

Needs Improvement

- Develops school-wide vision, mission, and strategic goals based on individual beliefs.
- Plans with limited evidence of stakeholder involvement.
- Infrequently reviews data and stakeholder feedback to assess progress or revise goals to ensure student performance.

Failing

- Fails to develop a school-wide vision, mission, or strategic goals.
- Fails to demonstrate the involvement of stakeholders in a strategic process that leads to the development of the school's vision, mission, and goals.
- Fails to use data to assess or revise goals based on student performance.

Not Observed

Discussion Prompts:

- *How do you articulate the vision and mission of your organization so that it is understood?*
- *What is the goal setting process in your school?*
- *How has your school community helped you to determine these goals?*
- *How are your school's goals related to the district goals and the goals for continuous improvement?*

Evidence of Practice:

- Program agendas and minutes, faculty meeting agendas and minutes, and/or other meeting agendas and minutes regarding organizational vision, mission, and strategic goals
- District Comprehensive Plan documents
- Professional Development plans
- Building Improvement Plan that is aligned to the organization's Comprehensive Plan
- Documentation of organizational planning, administrative teaming, and personal reflection
- Policies and procedures that promote anti-bullying, equity, and social-emotional wellness
- Policies and procedures that promote college, career, and community readiness and participation in CTE or work-based learning experiences

COMPONENT 1B:
Uses Data for Informed Decision Making

The school leader/supervisor analyzes and uses multiple data sources to drive effective, equity-based decision-making.

Distinguished
- Systematically collects, analyzes, monitors, and uses data to develop and drive the equity-based decision-making capacity of staff and other stakeholders.
- Activates and sustains a school-wide system for monitoring and evaluating progress toward achieving school goals and student outcomes.
- Listens, evaluates, and considers staff and other stakeholder input regarding recommended activities and initiatives.

Proficient
- Collects, analyzes, monitors, and uses data in driving informed decision-making for the attainment of strategic goals and objectives.
- Develops the capacity of staff and other stakeholders to use data for decision-making through multiple lenses.

Needs Improvement
- Infrequently uses data to monitor progress or to drive effective decision-making.
- Exhibits the inability to develop the capacity of staff and other stakeholders to use data for decision-making.

Failing
- Fails to demonstrate the ability to analyze or use data to drive effective decision-making.

Not Observed

Discussion Prompts:
- *How have you used the data from multiple measures to inform your decision making?*
- *How are you using student/staff data to determine organizational change or program change needs?*
- *How are you using student/staff data to provide targeted professional development to staff?*
- *How can the organization's data management be improved to encourage strategic decision-making?*

Evidence of Practice:
- Utilization of formative and summative assessments
- Examples of utilization of student and school data for instructional planning and decision making:
  - Attendance/Graduation Rates
  - Discipline/incident data
  - School Safety reports
  - Special Education referrals
  - Local assessments
  - School climate and/or student behavior surveys
  - Placement data
  - Progress monitoring
  - Enrollments and program offerings
  - Courses of rigor/Work-based learning
  - Industry certifications
  - Transition planning
- Documentation of professional development for staff on assessment tools, data analysis techniques, and utilization of data to drive student achievement

COMPONENT 1C:

Builds a Collaborative and Empowering Work Environment

The school leader/supervisor develops a culture of equity, collaboration, distributive leadership, and continuous growth by empowering staff in the development and successful implementation of initiatives that positively impact the school and the community.

Distinguished

- Empowers staff and stakeholders to assume responsibility for making decisions that foster an equitable school culture and student achievement.
- Establishes an environment where staff and other stakeholders:
  - Select and implement effective, equitable strategies for school and student growth.
  - Assess and monitor progress towards achieving the vision, mission, and strategic goals.
  - Lead planning and monitoring efforts.

Proficient

- Creates a collaborative work environment predicated upon cooperation between and among staff and stakeholders.
- Actively models behaviors that promote a sense of empowerment among staff and stakeholders.
- Fosters a school culture that values equity among staff and building professional relationships.
- Consistently engages in shared decision-making and distributive leadership.

Needs Improvement

- Inconsistently includes staff and stakeholders in the decision-making processes.
- Articulates the importance of building a sense of empowerment among staff, but only sporadically incorporates activities, tools, and protocols to develop empowerment skills among staff.

Failing

- Fails to involve staff and stakeholders in discussions and decisions regarding school issues.

Not Observed

Discussion Prompts:

- *How do your teachers/staff have a voice in decisions?*
- *What do you do to nurture a climate of trust and continuous improvement?*
- *How are your teachers/staff involved in the planning and assessment of your school's goals?*
- *What opportunities have you used to engage your teachers/staff in building a collaborative and empowering work environment?*
- *How do you foster involvement of families/caregivers, business, and community organizations in your decision-making?*

Evidence of Practice:

- Documentation of efforts to establish and promote collaborative workgroups or PLCs for staff
- Schedules demonstrating shared planning time or organization of content/grade-level teams
- Documentation of effective and equitable practices for recruiting, hiring, and retaining staff
- Documentation of student and family/caregiver involvement on school-wide committees
- Documentation of efforts to establish and promote collaborative workgroups for staff
- Attempts to promote and grow a positive culture and school pride among students, staff, and community

DOMAIN 1: Strategic/Cultural Leadership

COMPONENT 1D:
Leads Change Efforts for Continuous Improvement

The school leader/supervisor systematically guides staff through the change process to positively impact the culture and performance of the school.

Distinguished
- Demonstrates a change process that is transformative towards culture and growth in the performance of the school.
- Establishes processes to continually evaluate and adapt for equitable and inclusive practices to promote growth for all students.
- Drives major initiatives that result in college, career, and community ready students.

Proficient
- Implements a change process to ensure continuous growth in the culture and performance of the school.
- Implements innovative learning options for students.
- Plans for and provides professional development in preparation for an evolving educational landscape.

Needs Improvement
- Articulates the importance of the change process; however, when change occurs, it is only through random processes.

Failing
- Fails to identify the importance of the change process with no provision for positively impacting school culture and student growth.

Not Observed

Discussion Prompts:
- *What strategic framework guides your thinking and planning?*
- *How have you helped your teachers/ staff to become more effective in delivering instruction/services and administering assessments?*
- *What safety nets do you have in place to support staff/students?*
- *What have you done this year to stay current on educational research that relates to school performance and culture?*
- *How do you reflect on organizational structures to identify areas for improvement in the future?*

Evidence of Practice:
- A plan and timeline for monitoring the progress of LEA changes
- Examples of documentation of activities that support the implementation of key elements of a change process:
  - Curriculum reviews
  - Act 13 documents
  - Comprehensive Planning
  - Chapter 339/SOAR
  - Special Education Plan revisions
  - Transition planning
  - Professional development
  - Opportunities for blended or remote learning and/or flexible instructional days
  - Scheduling
  - Scaffolded student supports and acceleration (e.g., meeting minutes, agendas, and rosters)

COMPONENT 1E:
Celebrates Accomplishments and Acknowledges Failures

The school leader/supervisor utilizes lessons from accomplishments and failures to positively impact the culture and performance of the school.

Distinguished
- Empowers staff and stakeholders to recognize individual and collective contributions in a systematic manner toward attainment of strategic goals.
- Utilizes recognition, reward, and advancement to promote the accomplishments of the school.

Proficient
- Consistently recognizes individual and collective contributions in a systematic manner toward attainment of strategic goals.
- Utilizes accomplishments and failure as an opportunity to improve school culture and student growth.

Needs Improvement
- Inconsistently utilizes lessons from accomplishments and failures to positively impact the culture and performance of the school.

Failing
- Fails to utilize lessons from accomplishments and failures to positively impact the culture and performance of the school.

Not Observed

Discussion Prompts:
- *Describe some ways you celebrate achievements in your school. What was your role in promoting the achievement?*
- *Describe an initiative that was not successful. How did you redirect your efforts?*
- *How do you share your successes with staff/teachers, students, families/caregivers, and community?*

Evidence of Practice:
- Evidence of school and student recognition programs:
  - Award ceremonies
  - Certificates of Achievement and Appreciation
  - Student of the Month programs
  - Honor Roll
  - Teacher of the Year
  - Student organizations and activities
  - Extra-curricular activities
  - Graduation or promotion ceremonies
  - Student assemblies or performances
- Examples of communications to stakeholders that celebrate accomplishments and/or acknowledge shortcomings:
  - Newsletters
  - Email communications
  - Social media
  - School website
  - Mailings
  - Flyers
  - Board presentations
  - Community group presentations



DOMAIN 2: Systems Leadership

COMPONENT 2A:
Leverages Human and Financial Resources

The school leader/supervisor establishes equitable systems for managing all available resources to better serve students, staff, and the school.

Distinguished
- Designs transparent systems to ensure the strategic allocation and equitable use of human and financial resources to meet instructional goals and support teacher needs.
- Integrates school, LEA, and community resources to maximize the efficiency of school operations.
- Uses data and feedback to assess the success of funding and program decisions.

Proficient
- Designs transparent systems to equitably manage human and financial resources.
- Ensures the strategic allocation and equitable use of human and financial resources to meet instructional goals and support teacher needs.

Needs Improvement
- Utilizes systems for allocating human and financial resources that are not transparent or equitable.

Failing
- Fails to systematically allocate human and financial resources that support the vision, mission, and strategic goals of the school.

Not Observed

Discussion Prompts:
- *What is your process for determining equitable allocation of human, financial, and physical resources in your school?*
- *How do you prioritize requests from your teachers/staff?*
- *Describe some examples of effective use of technology in your building.*
- *How do you research and utilize community resources in your school?*

Evidence of Practice:
- School budget; teacher/program budgets; and related reports, agendas, or presentations
- Staffing and substitute coverage plans
- Effectiveness of school partnerships with other agencies/organizations
- List of available resources assigned to strategic goals
- Analyzing program needs with Occupational Advisory Committee input
- Listing of alternative revenue streams, (e.g., fundraising, federal and state grants, and capital campaigns)
- Joint Operating Committee (JOC) meeting agenda(s) focused on staffing and resource allocation
- Cost comparison of use of internal and external resources including those available through Intermediate Units and PaTTAN
- Targeted professional development
- Effective scheduling and appropriate class sizes



DOMAIN 2: Systems Leadership

COMPONENT 2B:

Ensures a High Quality, High Performing Staff

The school leader/supervisor establishes, supports, and effectively and equitably manages processes and systems, which ensure a high quality, high performing staff.

Distinguished

- Supervises and evaluates all staff in a fair and equitable manner and maintains a high performing staff, which is focused on improving student achievement.
- Proactively recognizes quality teaching and establishes it as an example of expected performance.
- Proactively creates additional induction opportunities and peer mentoring to support all new personnel.
- Proactively recommends decisions regarding hiring, transfers, retention, and dismissal.
- Proactively recruits a diverse, highly qualified pool of candidates.

Proficient

- Supervises and evaluates all staff in a fair and equitable manner following LEA procedures and uses the results to improve performance.
- Maintains a high performing staff, which is focused on improving student growth and achievement.
- Provides induction processes to support all new personnel.
- Participates with appropriate personnel to recruit and retain high quality staff that meets the diverse needs of students.
- Prioritizes equity and diversity in recruitment and hiring practices.

Needs Improvement

- Inconsistently supervises and evaluates staff.
- Inconsistently delivers on-going, systematic professional development in support of quality staff performance.
- Provides limited support to all new personnel.
- Inconsistently selects and retains highly qualified personnel.

Failing

- Fails to maintain a high performing staff, which is focused on improving student achievement.
- Fails to address ineffective teaching and staff performance.
- Fails to provide induction support to all new personnel.
- Fails to select and retain highly qualified personnel.

Not Observed

Discussion Prompts:

- *How do you support novice teachers/ staff who are hired to work in your school?*
- *What do you see as your role in the hiring, transfer, retention, and dismissal of staff in your school?*
- *How do you use data from multiple measures to ensure you have a high quality, high performing staff?*

Evidence of Practice:

- Documentation that staff observations/evaluations were completed with fidelity
- Utilization of multiple sources of data for instructional planning and decision making
- Documentation of a process to identify instructional needs and development of professional plans for teachers
- Staff turnover, retention, and recruitment data
- Feedback from staff (professional/ support) on quality of induction and professional development activities
- Evidence of involvement in screening, interviewing, and recommending staff members for employment
- Induction and mentoring plans for staff
- Evidence of providing principals and staff with research and other publications to support and advance professional practice
- Evidence of collaboration with building administrators in the development of building schedules and teacher assignments

COMPONENT 2C:
Complies with Federal, State, and Local/LEA Mandates

The school leader/supervisor designs protocols and processes to comply with federal, state, and local/LEA mandates.

Distinguished
- Consistently complies with federal, state, and local/LEA mandates and presents each so that they are viewed as an opportunity for growth within the school.
- Implements programs that are both compliant to regulations and supported by the school community.
- Develops opportunities to grow innovative programs derived from the mandates.
- Proactively assumes a leadership role in directing LEA and state policy.

Proficient
- Consistently complies with federal, state, and local/LEA mandates and all contractual agreements in a timely and complete manner.
- Designs protocols and processes to comply with federal, state, and local/LEA mandates.
- Identifies opportunities to grow programs derived from the mandates.
- Participates in directing policy for LEA and state initiatives.

Needs Improvement
- Inconsistently complies with federal, state, and local/LEA mandates and all contractual agreements in a timely and/or complete manner.

Failing
- Fails to comply with policies, mandates, and contractual agreements in a timely and/or complete manner.

Not Observed

Discussion Prompts:
- *With consideration for current initiatives, what professional development would you recommend to support compliance?*
- *How do you learn about initiatives and program mandates?*
- *How do you ensure that staff follow state and federal regulations?*
- *What influence do state and federal mandates have as you plan for programming?*
- *Are we in compliance with grants/ funding that we use to support our efforts?*

Evidence of Practice:
- Examples of documentation of timely compliance with federal, state, and local/LEA mandates:
  - Chapter 4
  - Chapter 339
  - Perkins regulations
  - 504 compliance
  - Informal/formal observations
  - Chapters 14, 15, and 16
  - State/Federal reporting
  - Completion of Annual Financial Report (AFR)
  - Addressing incidents that fall under the Office of Civil Rights (OCR)
  - Safe Schools reporting
  - Environmental Protection Agency (EPA) regulations
  - Audit reports
  - Mandated reporting regulations
  - District administrative regulations

COMPONENT 2D:

Establishes and Implements Expectations for Students and Staff

The school leader/supervisor establishes and implements clear expectations, structures, rules, and procedures for students and staff, resulting in a safe and equitable school culture.

Distinguished

- Empowers staff to monitor their own performance and exceed school-wide expectations.
- Encourages students to monitor their performance and strive to exceed expectations set by their teachers, families/caregivers, and themselves.
- Engages students and staff members in developing expectations for student learning and social-emotional wellness and developing a safe, equitable school culture.

Proficient

- Communicates and enforces clear expectations, structures, and fair rules and procedures for students and staff.
- Creates and revises rules and procedures to maintain a safe and equitable school culture conducive to student learning and social-emotional wellness.

Needs Improvement

- Inconsistently communicates and enforces expectations, rules, and procedures for students and staff.
- Utilizes only school rules and procedures required by LEA administration and/or policy.

Failing

- Fails to establish clear expectations, structures, rules, and procedures for students and staff.

Not Observed

Discussion Prompts:

- *What safety nets do you have for struggling students/staff?*
- *What innovative approaches have you used this year to increase student achievement?*
- *What processes are in place to study data and define service gaps to assist all students?*
- *How are you helping struggling staff members improve their skills?*

Evidence of Practice:

- Signatures from parents/guardians and faculty indicating understanding and acceptance of student/faculty handbooks
- Program agendas and rosters, faculty meeting agendas and minutes, and/or other meeting agendas and minutes regarding expectations for students and staff
- Communications to families/caregivers, staff, students, and/or community members regarding expectations for students and staff
- Implementation of school-wide programs that promote high quality expectations for students and staff through structured systems of support
- Formal and informal staff observations
- Procedures for online learning

COMPONENT 2E:

Communicates Effectively and Strategically

The school leader/supervisor strategically designs and utilizes various forms of formal and informal communication with all staff and stakeholders.

Distinguished

- Provides information in various formats in multiple ways through different media to ensure communication with staff and stakeholders.
- Ensures that staff and stakeholders are aware of school goals and demonstrate progress toward meeting the goals.

Proficient

- Designs and utilizes a system of open communication that provides for the timely, responsible sharing of information to, from, and with staff and stakeholders.
- Ensures that staff and stakeholders are aware of school goals.

Needs Improvement

- Establishes a communications plan for staff and stakeholders that lacks purpose, clarity, consistency, or regularity.

Failing

- Fails to develop a coherent plan to effectively communicate with all staff and stakeholders.

Not Observed

Discussion Prompts:

- *What efforts do you make to ensure that your teachers know and can articulate the school's vision, mission, and goals?*
- *How do you foster and facilitate open communication with all stakeholders?*
- *What organizational systems do you have in place to provide and document effective communications with internal and external stakeholders?*

Evidence of Practice:

- Examples of documentation of internal/external communication with stakeholders using various media:
  - Newsletters and updates to stakeholders
  - Utilization of social media/websites
  - Acceptable Use Policy (AUP)
  - Customer, co-op employer, and/or student surveys
  - Parent Advisory Committee (PAC) and Occupational Advisory Committee (OAC) meeting agendas and minutes
  - Services for bilingual stakeholders
  - Communication logs and emails

COMPONENT 2F:
Manages Conflict Constructively

The school leader/supervisor effectively, efficiently, and equitably manages the complexity of human interactions and relationships, including those among and between families/caregivers, students, and staff.

Distinguished
- Empowers students, staff, and others to engage each other in relationship building activities designed to avoid conflict and maintain a positive school culture.
- Proactively encourages staff and students to accept responsibility for their own actions by adhering to operational norms.
- Provides conflict management and relationship building training for students, staff, and other stakeholders.

Proficient
- Consistently resolves school-based problems/conflicts in a fair, democratic way.
- Provides opportunities for affected stakeholders (students, staff, and families/caregivers) to express opinions and discusses options to address discordant issues.
- Implements and reviews solutions that address discordant issues.

Needs Improvement
- Inconsistently implements processes to resolve problems and/or areas of conflict within the school.
- Interacts with students, staff, and other stakeholders primarily on an as needed basis to defuse potentially stressful situations.

Failing
- Fails to develop and implement conflict management processes to manage the complexity of human interactions and relationships.

Not Observed

Discussion Prompts:
- *What procedures are in place to guarantee that consequences for inappropriate behavior are equitable and consistent in your school?*
- *How do you ensure that your teachers/staff have been prepared with the skills to manage and resolve conflict?*
- *How do you engage a challenging staff or community member directly, honestly, and with respect in difficult situations?*
- *How do you reflect on your strengths and weaknesses as a manager of conflict?*
- *What restorative systems do you have in place?*

Evidence of Practice:
- Establishment and enforcement of processes that address conflict and appeals
- Establishment, publication, and enforcement of anti-bullying policies
- Professional development for staff to effectively address conflict
- School climate surveys
- Board or other public meeting agendas, minutes, and presentations
- Leadership or team meeting agendas and minutes
- Discipline/incident reports

COMPONENT 2G:
Ensures School Safety

The school leader/supervisor ensures the development and implementation of a comprehensive safe schools plan that includes prevention, intervention, crisis response, and recovery.

Distinguished
- Incorporates active involvement of various agencies in the development, implementation, and evaluation of the safe schools plan.
- Creates and maintains open communication processes that allow for proactive identification and intervention of potential incidents.

Proficient
- Consistently reviews, analyzes, and adjusts school safety and discipline plans based on school data, crisis feedback, and current regulations/mandates.
- Communicates to stakeholders regarding safety issues in a clear, appropriate, and timely manner.

Needs Improvement
- Inconsistently administers a process for reviewing/revising the school safety plan.
- Lacks a process to collect data on the effectiveness of the school safety plan that includes prevention, intervention, crisis response, and recovery.

Failing
- Fails to develop and implement a comprehensive school safety plan that includes prevention, intervention, crisis response, and recovery.

Not Observed

Discussion Prompts:
- *Are there safety procedures in place that are practiced routinely?*
- *Explain how your entire staff is aware of their responsibilities in emergency situations?*
- *What are you doing to make your building secure?*
- *Is there anything that you would suggest to improve our district safety?*
- *To what extent have you participated in reviewing and updating your school/district safety plan? Describe your process.*
- *How do you support teachers in safely organizing their physical space?*
- *In what ways does the curriculum in areas such as health and wellness, family/consumer science, and science incorporate safety instruction?*
- *How do you ensure that nurses, administrators, and other personnel are trained according to Board policy and state/federal regulations?*

Evidence of Practice:
- Examples of documentation of the implementation of school behavioral and safety policies/procedures:
  - Safety drills and reports
  - Professional development dealing with safety issues
  - School safety and behavioral policies
  - Memorandum of Understanding (MOU) with local law enforcement
  - Relationships with county and local support agencies
  - Use of safety data by school stakeholder groups
  - Completed safety inspections for equipment, rooms, and facilities
  - Proper signage across building and grounds
  - Active safety committees
  - Inclusion of local emergency responders in planning and preparation activities
  - Passive restraint training
  - Development and implementation of building and student crisis plans
  - Classroom design and layout
  - Evidence of crisis team meetings



DOMAIN 3: Leadership for Learning

COMPONENT 3A:
Leads School Improvement Initiatives

The school leader/supervisor develops, implements, monitors, and evaluates a plan for school improvement and equitable student growth that provides the structure for the vision, goals, and changes necessary for improved student achievement.

Distinguished

- Incorporates principles of continuous analysis and refinement into a plan for school improvement and student growth; positively impacts the school's culture and exceeds expectations of student achievement toward college, career, and community readiness.
- Develops a system to integrate continuous planning that sustains on-going improvement and equitable student growth.

Proficient

- Develops a plan for school improvement and student growth, as well as establishing clear and consistent processes and systems to:
  - Implement the plan.
  - Monitor and evaluate progress toward achieving school goals and equitable student outcomes.
  - Revise school goals and student outcomes based on data analysis.

Needs Improvement

- Develops a plan for school improvement and student growth; however, the plan lacks clear and consistent processes and systems to improve student achievement.

Failing

- Fails to develop a plan for school improvement and student growth that provides the structure for the vision, goals, and changes necessary for improved student achievement.

Not Observed

Discussion Prompts:

- *What goals and priority initiatives have you identified for your school this year and how did you determine needs?*
- *What are your specific goals related to instruction and student achievement?*
- *What are the strategies you will use to assess progress toward the goals?*
- *In what ways do you collaborate with others at various levels of the organization to set and achieve your goals?*
- *How do you communicate your goals and progress toward achievement to various stakeholders? How do you solicit feedback from stakeholders on progress toward goal achievement?*
- *How do you ensure that staff members have the awareness and resources to achieve these goals?*

Evidence of Practice:

- Communications to families/caregivers, staff, students, and/or community members regarding school improvement initiatives
- Program agendas and minutes, faculty meeting agendas and minutes, and/or other meeting agendas and minutes regarding school improvement initiatives
- Strategic planning based on school and student data
- Feedback from stakeholders
- Progress on school performance initiatives

COMPONENT 3B:
Aligns Curricula, Instruction, and Assessments

The school leader/supervisor ensures that the adopted curricula, instructional practices, and associated assessments are diverse and implemented within a Standards Aligned System and data are used to drive refinements to the system.

Distinguished
- Consistently ensures that the LEA's standards-based curricula, aligned with assessments, instruction, and materials, are implemented with fidelity throughout the school.
- Reports data and recommendations to curriculum committee for refinement of the LEA's curricula.
- Empowers staff to integrate and enrich PA Academic and Career Education and Work standards throughout the curricula.
- Empowers staff to integrate and enrich a diverse, rigorous, standards-based curricula.

Proficient
- Consistently ensures that the LEA's standards-based curricula are implemented with fidelity throughout the school.
- Consistently engages necessary stakeholders in curricula planning and instruction.
- Ensures that assessments, instruction, and diverse materials align to curricula.
- Creates opportunities to collaboratively use assessments and other data to drive instructional decisions and practices.
- Encourages staff to integrate and enhance curricula and lessons that reflect cultural diversity.

Needs Improvement
- Inconsistently monitors the fidelity of implementation of the LEA's standards-based curricula.
- Inconsistently engages necessary stakeholders in curricula planning and instruction.

Failing
- Fails to monitor the fidelity of implementation of the LEA's standards-based curricula.
- Fails to engage necessary stakeholders in curricula planning and instruction.

Not Observed

Discussion Prompts:
- *How have you informed your teachers of the importance of alignment of curricula, instruction, and assessments to ensure student achievement?*
- *What processes are in place to ensure that your curriculum is vertically aligned, rigorous, and coherent at each grade level?*
- *How do you support your teachers in being designers, revisers, and refiners of effective instruction?*
- *How do you incorporate appropriate resources such as the PDE SAS portal to support and motivate effective instruction?*
- *In what ways are you ensuring K-12 alignment to and vertical articulation with the PA Academic Standards?*
- *What system do you have to ensure the fidelity of the delivered curriculum to the written curriculum?*
- *What system do you have in place for mapping curriculum?*
- *How accessible is the written curriculum to teachers, principals, students, and families/caregivers?*

Evidence of Practice:
- Communications to families/caregivers, staff, students, and/or community members regarding alignment of curricula, instruction, and assessments
- Program agendas and rosters, faculty meeting agendas and minutes, and/or other meeting agendas and minutes regarding alignment of curricula, instruction, and assessments
- Documentation of resources, tools, and/or strategies that address alignment of curricula established within the LEA with instructional and assessment practices within the school
- Implementation of a school-wide curricula model
- Quality review documentation, fidelity checks, other means by which organization administrators ensure the delivery of a guaranteed and viable curriculum utilizing research and evidence-based instructional practices



DOMAIN 3: Leadership for Learning

COMPONENT 3C:
Implements High Quality Instruction

The school leader/supervisor monitors progress of teachers and staff and conducts formative and summative assessments in measuring teacher effectiveness to ensure rigorous, relevant, and appropriate instruction and learning experiences are delivered to and for all students.

Distinguished

- Employs a variety of assessments to monitor the effectiveness of professional staff; guides improvement of practice, emphasizing rigorous, relevant, and appropriate instruction and equitable learning experiences.
- Utilizes skills and experiences as an instructional leader to identify individual staff and/or building-wide needs.
- Plans short- and long-term recurring professional development activities to address identified needs based upon observation data.

Proficient

- Consistently monitors the effectiveness of, and provides timely feedback to, professional staff on improvement of practice.
- Participates in ongoing professional development activities to better monitor and coach the use of effective instructional and assessment practices.
- Monitors performance following professional development to ensure the application of lessons learned.

Needs Improvement

- Inconsistently monitors the effectiveness of, and provides feedback to, professional staff.
- Inconsistently participates in ongoing professional development activities to better monitor and coach the use of effective instructional and assessment practices.

Failing

- Fails to monitor the effectiveness of professional staff.
- Fails to participate in professional development related to monitoring and coaching staff in effective practices.

Not Observed

Discussion Prompts:

- *In what ways do you monitor teacher performance and provide ongoing feedback on their effectiveness and opportunities for growth?*
- *How do you leverage the following resources/processes?*
  - *Instructional coaches/department leaders*
  - *Formal and informal observations*
  - *Professional development resources*
  - *SAS Portal/CDTs/technological resources*
- *How do you use building observation results/data to plan professional development for principals and teachers to improve the quality of instruction?*
- *What formative and summative assessment strategies are your teachers using to determine the needs of students?*
- *What strategies do teachers use to focus instruction to ensure student success?*
- *How do you improve instruction that is not effective?*

Evidence of Practice:

- Results of formative assessments and summative evaluations to determine trends/patterns in instruction
- Curricular resources available to stakeholders through various methods, including online
- Evidence of individualized or differentiated curriculum and instructional approaches based on student need
- Evidence of content specific professional development that promotes high-quality instructional strategies
- Differentiated supervision models
- Promotion of culturally responsive, equitable access to work-based learning, courses of advanced rigor, STEM, and other activities based on the needs of each student

COMPONENT 3D:
Sets High Expectations for All Students

The school leader/supervisor holds all staff accountable for setting and achieving rigorous performance goals for *all* students.

Distinguished
- Creates a culture in which staff members assume responsibility for all students achieving the rigorous established outcomes in an equitable manner.
- Leads school planning centered around individualized success for all students.
- Models high expectations for staff by engaging stakeholders to help set rigorous performance goals.

Proficient
- Consistently holds staff members accountable for ensuring all students achieve the rigorous established outcomes in an equitable manner.
- Leads school planning efforts to set and monitor learning goals and establishes scaffolding and tiered supports for all students.

Needs Improvement
- Inconsistently holds staff members accountable for setting and achieving rigorous performance goals for all students.

Failing
- Fails to hold staff members accountable for setting and achieving rigorous performance goals for all students.

Not Observed

Discussion Prompts:
- *What options do you offer for struggling students? For gifted or accelerated students?*
- *In what ways do you support:*
  - *Student-centered schools?*
  - *Flexible student grouping?*
  - *The student referral process?*
- *How do you provide equitable educational opportunities for all students?*

Evidence of Practice:
- Examples of evidence of collaboration between school leadership reflective of high expectations and adequate support for all students:
  - Systematic use of data for instructional planning and decision making
  - Implementation of innovative, tiered student supports
  - Utilization of Student Assistance Programs (SAP) and Child Study Teams (CST)
  - Active involvement in IEP, GIEP, 504, and transition meetings
  - Virtual instructional models
  - Student access to dual-enrollment, concurrent enrollment, or college credit

COMPONENT 3E:
Maximizes Instructional Time

The school leader/supervisor creates a systemic environment which emphasizes instructional time and meaningful student engagement.

Distinguished
- Implements innovative systems for time management and staff collaboration to promote meaningful student engagement through differentiated instructional practices and delivery modes.
- Develops processes and procedures to easily transition to distance learning to ensure continuity in instructional time.
- Systematically monitors the effect of the master schedule on staff planning and instruction.

Proficient
- Consistently implements a systemic environment which emphasizes instructional time and meaningful student engagement.
- Creates and integrates distance learning components to provide expanded, flexible educational opportunities.

Needs Improvement
- Inconsistently creates a systemic environment which emphasizes instructional time and student engagement.
- Inconsistently creates opportunities for distance education or innovative instructional deliveries.

Failing
- Fails to create a systemic environment which emphasizes instructional time and student engagement.
- Fails to create opportunities for distance education or innovative instructional deliveries.

Not Observed

Discussion Prompts:
- *In developing schedules, how are your classrooms and school organized for minimal interruptions and transitions?*
- *How do you plan meaningful meetings that impact both instructional goals and management goals?*
- *What techniques do you use to guarantee that cooperative planning sessions are structured for effective use of time?*
- *How do you foster a healthy sense of urgency while managing class time?*
- *How do professional development opportunities help staff to understand and implement effective instructional time?*

Evidence of Practice:
- Examples of documentation of processes that maximize instructional time:
  - Institution of co-teaching practices
  - Flexible Instructional Days (FIDs)
  - Procedures for distance learning
  - Flexible student grouping
  - Remote learning technology
  - Departmentalized or grade-level planning time
  - Virtual professional development sessions
  - Master schedule

COMPONENT 4A:

Maximizes Professional Responsibilities through Family/Caregiver Involvement and Community Engagement

The school leader/supervisor designs inclusive structures and processes, creating a culture that results in family/caregiver involvement and community engagement as well as support and ownership for the school.

Distinguished

- Proactively expands relationships with families/caregivers and the community to develop buy-in and garner fiscal, intellectual, and human resources in support of the school.

Proficient

- Collaboratively works to establish a culture that respects and welcomes families/caregivers and community members and seeks ways in which to engage them in student learning and school success reflecting the community's vision of the school.

Needs Improvement

- Inconsistently designs structures and processes that result in limited involvement of families/caregivers and other stakeholders.

Failing

- Fails to design structures and processes, which result in a lack of family/caregiver and community engagement, support, and ownership for the school.

Not Observed

Discussion Prompts:

- *How do you ensure that there is representation or a voice for stakeholders who represent your school community?*
- *How do you network with organizations, local businesses, and individuals outside the school to build partnerships to help meet your school and student goals?*
- *What communication strategies do you use to inform and/or engage families/caregivers and community members?*

Evidence of Practice:

- Examples of documentation of processes that maximize family/caregiver and community engagement:
  - Back to school nights/open houses/parent-teacher conferences
  - Business/industry advisory groups
  - Civic organizations
  - Comprehensive Planning committees
  - Grant-writing partnerships
  - IU role-alike workgroups
  - Multilingual/ADA compliant communications
  - Parent advisory groups
  - Parent/student/teacher portals
  - School Board presentations
  - Website/newsletters/social media



DOMAIN 4: Professional and Community Leadership

COMPONENT 4B:
Shows Professionalism

The school leader/supervisor operates in a fair and equitable manner with personal and professional integrity.

Distinguished

- Establishes a culture that encourages advocating for fairness, equity, and integrity throughout the school and community.
- Proactively serves students, seeking out resources when needed.
- Challenges negative attitudes or practices to ensure that all students, particularly those traditionally underserved, are treated equitably and inclusively.

Proficient

- Consistently operates in a fair and equitable manner with personal and professional integrity.
- Articulates and demonstrates a personal and professional code of ethics as defined by state and national professional organizations.

Needs Improvement

- Inconsistently operates in a fair and equitable manner with personal and professional integrity.

Failing

- Fails to operate in a fair and equitable manner with personal and professional integrity.

Not Observed

Discussion Prompts:

- *What are the qualities that define you as an administrator? How do these qualities impact your school?*
- *How do you communicate your professional beliefs and values to your staff, students, and the community at large?*
- *How do you encourage professionalism and respect in your communications with your staff and stakeholders?*

Evidence of Practice:

- Documentation through school/LEA policies and student/faculty handbooks that includes equitable, consistent actions to proactively serve the needs of all students, staff, and community members
- Meeting guidelines and expectations for professional conduct/responsibilities as defined by the LEA and school community
- Program agendas, minutes, and/or rosters regarding professionalism and the code of conduct for school behavior

DOMAIN 4: Professional and Community Leadership

COMPONENT 4C:
Supports Professional Growth

The school leader/supervisor supports continuous professional growth of self and others through practice, inquiry, and reflection.

Distinguished
- Ensures that professional development within the school is aligned to best practices and the goals and needs of the school, while recognizing the unique needs of individual staff members and self.
- Establishes systematic reflective practices that are ingrained in the culture of the school.

Proficient
- Consistently implements and supports professional development which would positively impact the culture and performance of the school.
- Plans, designs, and routinely participates in professional development focused on the goals and needs of the school.
- Targets professional development toward best practices for self and others, using a variety of innovative learning experiences.
- Shows evidence of consistent reflective practice in the professional growth of self and others.

Needs Improvement
- Inconsistently implements and supports professional development which would positively impact the culture and performance of the school.
- Endorses professional development that may be misaligned with the goals and needs of the school.
- Shows evidence of inconsistent reflective practice in the professional growth of self and others.

Failing
- Fails to identify professional growth needs of self and others, which would positively impact the culture and performance of the school.
- Fails to show evidence of reflective practice in the professional growth of self and others.

Not Observed

Discussion Prompts:
- *How do you systemically engage staff in discussions about current practices, research, and theory?*
- *How do you assess your school's needs for professional development?*
- *What orientation and mentoring opportunities do you provide for new teachers?*
- *What professional development have you engaged in personally this year and why?*
- *What are your steps toward matching your goals with a plan for your professional development?*

Evidence of Practice:
- Business and industry related credentials for both programs and professional staff
- In-house, IU, and other consortia-provided professional development activity evaluations and outcomes
- Involvement in Act 45/48 and staff induction programs
- Maintenance of records regarding paraprofessional/support staff required annual trainings
- Participation in mentoring, Professional Learning Communities (PLCs), reflective journaling, and/or other metacognitive professional development
- Agendas, rosters, minutes, and/or other meeting materials regarding professional development activities aligned with the needs of the LEA/school
- Record of staff involvement (including administrator) in professional organizations and activities
- Results of formative assessments to determine trends/patterns in staff development to inform professional growth opportunities

Ratings By Domain

DOMAIN 1: Strategic/Cultural Leadership

School leaders/supervisors systematically and collaboratively develop a positive, equitable, and inclusive culture to promote continuous student growth and staff development. They articulate and model a clear vision for the school that meaningfully engages all students, communities, and staff.

FAILING (0)	NEEDS IMPROVEMENT (1)	PROFICIENT (2)	DISTINGUISHED (3)
The school leader/ supervisor provides little or no strategic direction with most work being done by staff in isolation. Decisions are not student-focused and reflect opinion with little use of data. Fails to recognize the need for change.	The school leader/ supervisor provides some strategic direction with a few collaborative processes in place. Data are used sparingly to make decisions with some focus on improvement. The culture is moderately student-centered. Change occurs only when required to meet the expectations of others.	The school leader/ supervisor utilizes a data-based vision that is student-centered. The culture is collaborative with a focus on continuous improvement. The staff is held accountable for student success. Change is evidence based.	The school leader/ supervisor establishes a future-focused, data-based vision around individual student success. The culture is highly collaborative with staff accepting responsibility for the achievement of each student. Change for continuous improvement is embraced.

DOMAIN RATING: _____

COMMENTS:

☐ *Comments are continued on last page*

DOMAIN 2: Systems Leadership

School leaders/supervisors ensure that there are processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that result in organizing the work routines. They must manage efficiently, effectively, and safely to foster student achievement in a positive, equitable, inclusive environment.

FAILING (0)	NEEDS IMPROVEMENT (1)	PROFICIENT (2)	DISTINGUISHED (3)
The school leader/ supervisor establishes an educational environment that is characterized by disorder and conflict with no plan evident for school safety. Resources are allocated with little or no focus on the needs of students. Staff is low performing with no system designed to improve.	The school leader/ supervisor establishes an educational environment in which rules and regulations partially support orderly conduct and school safety. Educator evaluations are completed as an administrative process only. Resources are not allocated equitably to meet the needs of all students.	The school leader/ supervisor establishes and communicates a clear plan for school safety. An effective educator evaluation system is used to improve instruction. Time schedules, student scheduling, and other resources are structured to meet the needs of all students.	The school leader/ supervisor clearly involves all staff in the development and implementation of a safe school plan. Evidence-based research and strategies are mainstays of a plan for improvement of instruction. Staff and students maintain a respectful environment and celebrate differences. Resources are equitably allocated based upon student need and are aligned with a clearly stated vision.

DOMAIN RATING: _____

COMMENTS:

☐ *Comments are continued on last page*

DOMAIN 3: Leadership for Learning

School leaders/supervisors ensure that a standards-aligned system is in place to address, in a positive, equitable, and inclusive manner, the linkage of curriculum, instruction, assessment; data on student learning; and educator effectiveness based on research and emerging, evidence-based best practices.

FAILING (0)	NEEDS IMPROVEMENT (1)	PROFICIENT (2)	DISTINGUISHED (3)
The school leader/ supervisor establishes an educational environment that is characterized by low expectations for both students and staff. Curriculum, instruction, and assessment are viewed as independent entities. No plan for improvement exists. Significant interruptions to instructional time frequently occur.	The school leader/ supervisor establishes an educational environment that is characterized by inconsistent expectations. Effort is being made to align curriculum, instruction, and assessment. School improvement efforts are sporadic. The quality of instruction is inconsistent. A moderate number of interruptions occur.	The school leader/ supervisor regularly and consistently communicates high expectations to staff, students, and community. Curriculum, instruction, and assessment are aligned. The school leader/ supervisor is at the forefront of improvement efforts and assures high quality instruction is delivered to all students. Instructional time is maximized with few or no interruptions.	The school leader/ supervisor ensures students and staff support and maintain high expectations. The school leader/ supervisor and staff collaborate on a consistent basis to assess and align curriculum, instruction, and assessment. School improvement efforts are jointly developed by the school leader/ supervisor and staff. Instructional time is highly valued and maximized without unnecessary interruptions.

DOMAIN RATING: _____

COMMENTS:

☐ *Comments are continued on last page*

DOMAIN 4: Professional and Community Leadership

School leaders/supervisors promote the success of all students, the positive interactions among building stakeholders, and the professional growth of staff by acting with integrity, fairness, and in an ethical manner.

FAILING (0)	NEEDS IMPROVEMENT (1)	PROFICIENT (2)	DISTINGUISHED (3)
The school leader/supervisor establishes little or no communication among school and the community. Staff members exhibit low levels of professionalism. Little or no professional development exists.	The school leader/supervisor establishes minimal levels of communication among school and the community. Staff members exhibit moderate levels of professionalism. Isolated professional development activities exist.	The school leader/supervisor ensures that there is regular, consistent communication among school and community. Community members are partners in the educational program. Staff members exhibit high levels of professionalism. Professional development is based upon identified needs and is aligned with instructional priorities.	The school leader/supervisor ensures that high levels of two-way communication exist among school and community. Staff members are involved beyond the school day to support students' academic and social-emotional needs. Staff is highly involved in planning, implementing, and participating in professional development aligned with instructional priorities.

DOMAIN RATING: _____

COMMENTS:

☐ *Comments are continued on last page*

ADDITIONAL COMMENTS:

Alignment to Legislative Categories/PIL/PSEL

DOMAIN 1: Strategic/Cultural Leadership

1A: Creates an Organizational Vision, Mission, and Strategic Goals

LEGISLATIVE CATEGORIES: Planning and Preparation

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Core Standards 1, 3; Corollary Standard 3

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

1a) Develop an educational mission for the school to promote the academic success and well-being of each student.

1b) In collaboration with members of the school and the community and using relevant data, develop and promote a vision for the school on the successful learning and development of each child and on instructional and organizational practices that promote such success.

1d) Strategically develop, implement, and evaluate actions to achieve the vision for the school.

1e) Review the school's mission and vision and adjust them to changing expectations and opportunities for the school, and changing needs and situations of students.

1f) Develop shared understanding of and commitment to mission, vision, and core values within the school and the community.

1g) Model and pursue the school's mission, vision, and core values in all aspects of leadership.

9a) Institute, manage, and monitor operations and administrative systems that promote the mission and vision of the school.

1B: Uses Data for Informed Decision Making

LEGISLATIVE CATEGORIES: Planning and Preparation

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Core Standard 3; Corollary Standard 3, 6

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

4f) Employ valid assessments that are consistent with knowledge of child learning and development and technical standards of measurement.

4g) Use assessment data appropriately and within technical limitations to monitor student progress and improve instruction.

9g) Develop and maintain data and communication systems to deliver actionable information for classroom and school improvement.

10g) Develop technically appropriate systems of data collection, management, analysis, and use, connecting as needed to the district office and external partners for support in planning, implementation, monitoring, feedback, and evaluation.

1C: Builds a Collaborative and Empowering Work Environment

LEGISLATIVE CATEGORIES: School Environment, Delivery of Service

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Corollary Standards 3, 6

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

2b) Act according to and promote the professional norms of integrity, fairness, transparency, trust, collaboration, perseverance, learning, and continuous improvement.

5a) Build and maintain a safe, caring, and healthy school environment that meets that the academic, social, emotional, and physical needs of each student.

5d) Promote adult-student, student-peer, and school-community relationships that value and support academic learning and positive social and emotional development.

1D: Leads Change Efforts for Continuous Improvement

LEGISLATIVE CATEGORIES: Planning and Preparation, School Environment

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Core Standard 1; Corollary Standards 1, 2

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

1e) Review the school's mission and vision and adjust them to changing expectations and opportunities for the school, and changing needs and situations of students.

10b) Use methods of continuous improvement to achieve the vision, fulfill the mission, and promote the core values of the school.

10d) Engage others in an ongoing process of evidence-based inquiry, learning, strategic goal setting, planning, implementation, and evaluation for continuous school and classroom improvement.

10e) Employ situationally-appropriate strategies for improvement, including transformational and incremental, adaptive approaches and attention to different phases of implementation.

10f) Assess and develop the capacity of staff to assess the value and applicability of emerging educational trends and the findings of research for the school and its improvement.

10g) Develop technically appropriate systems of data collection, management, analysis, and use, connecting as needed to the district office and external partners for support in planning, implementation, monitoring, feedback, and evaluation.

10h) Adopt a systems perspective and promote coherence among improvement efforts and all aspects of school organization, programs, and services.

10i) Manage uncertainty, risk, competing initiatives, and politics of change with courage and perseverance, providing support and encouragement, and openly communicating the need for, process for, and outcomes of improvement efforts.

10j) Develop and promote leadership among teachers and staff for inquiry, experimentation and innovation, and initiating and implementing improvement.

DOMAIN 1: Strategic/Cultural Leadership

1E: Celebrates Accomplishments and Acknowledges Failures

LEGISLATIVE CATEGORIES: School Environment, Delivery of Service

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Corollary Standard 1

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

7d) Promote mutual accountability among teachers and other professional staff for each student's success and the effectiveness of the school as a whole.

10a) Seek to make school more effective for each student, teachers and staff, families, and the community.

10b) Use methods of continuous improvement to achieve the vision, fulfill the mission, and promote the core values of the school.

10d) Engage others in an ongoing process of evidence-based inquiry, learning, strategic goal setting, planning, implementation, and evaluation for continuous school and classroom improvement.

10i) Manage uncertainty, risk, competing initiatives, and politics of change with courage and perseverance, providing support and encouragement, and openly communicating the need for, process for, and outcomes of improvement efforts.

DOMAIN 2: Systems Leadership

2A: Leverages Human and Financial Resources

LEGISLATIVE CATEGORIES: Planning and Preparation, Delivery of Service

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Corollary Standards 2, 3, 4

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

2c) Place children at the center of education and accept responsibility for each student's academic success and well-being.

5c) Provide coherent systems of academic and social supports, services, extracurricular activities, and accommodations to meet the range of learning needs of each student.

5d) Promote adult-student, student-peer, and school-community relationships that value and support academic learning and positive social and emotional development.

8g) Develop and provide the school as a resource for families and the community.

9b) Strategically manage staff resources, assigning and scheduling teachers and staff to roles and responsibilities that optimize their professional capacity to address each student's learning needs.

9c) Seek, acquire, and manage fiscal, physical, and other resources to support curriculum, instruction, and assessment; student learning community; professional capacity and community; and family and community engagement.

9d) Are responsible, ethical, and accountable stewards of the school's monetary and non-monetary resources, engaging in effective budgeting and accounting practices.

9e) Protect teachers' and other staff members' work and learning from disruption.

9f) Employ technology to improve the quality and efficiency of operations and management.

9i) Develop and manage relationships with feeder and connecting schools for enrollment management and curricular and instructional articulation.

9k) Develop and administer systems for fair and equitable management of conflict among students, faculty and staff, leaders, families, and community.

2B: Ensures a High Quality, High Performing Staff

LEGISLATIVE CATEGORIES: Planning and Preparation, Delivery of Service

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Corollary Standards 2, 3, 4

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

6a) Recruit, hire, support, develop, and retain effective and caring teachers and other professional staff and form them into an educationally effective faculty.

6b) Plan for and manage staff turnover and succession, providing opportunities for effective induction and mentoring of new personnel.

6c) Develop teachers' and staff members' professional knowledge, skills, and practice through differentiated opportunities for learning and growth, guided by understanding of professional and adult learning and development.

6d) Foster continuous improvement of individual and collective instructional capacity to achieve outcomes envisioned for each student.

6e) Deliver actionable feedback about instruction and other professional practice through valid, research-anchored systems of supervision and evaluation to support the development of teachers' and staff members' knowledge, skills, and practice.

6f) Empower and motivate teachers and staff to the highest levels of professional practice and to continuous learning and improvement.

6g) Develop the capacity, opportunities, and support for teacher leadership and leadership from other members of the school community.

6h) Promote the personal and professional health, well-being, and work-life balance of faculty and staff.

6i) Tend to their own learning and effectiveness through reflection, study, and improvement, maintaining a healthy work-life balance.

DOMAIN 2: Systems Leadership

2B: Ensures a High Quality, High Performing Staff *(continued)*	7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning. 7b) Empower and entrust teachers and staff with collective responsibility for meeting the academic, social, emotional, and physical needs of each student, pursuant to the mission, vision, and core values of the school. 7c) Establish and sustain a professional culture of engagement and commitment to shared vision, goals, and objectives pertaining to the education of the whole child; high expectations for professional work; ethical and equitable practice; trust and open communication; collaboration, collective efficacy, and continuous individual and organizational learning and improvement. 7d) Promote mutual accountability among teachers and other professional staff for each student's success and the effectiveness of the school as a whole. 7e) Develop and support open, productive, caring, and trusting working relationships among leaders, faculty, and staff to promote professional capacity and the improvement of practice. 7f) Design and implement job-embedded and other opportunities for professional learning collaboratively with faculty and staff. 7g) Provide opportunities for collaborative examination of practice, collegial feedback, and collective learning. 7h) Encourage faculty-initiated improvement of programs and practices.
2C: Complies with Federal, State, and Local/LEA Mandates	**LEGISLATIVE CATEGORIES:** Planning and Preparation **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Corollary Standard 2 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 3d) Develop student policies and address student misconduct in a positive, fair, and unbiased manner. 9a) Institute, manage, and monitor operations and administrative systems that promote the mission and vision of the school. 9d) Are responsible, ethical, and accountable stewards of the school's monetary and non-monetary resources, engaging in effective budgeting and accounting practices. 9h) Know, comply with, and help the school community understand local, state, and federal laws, rights, policies, and regulations so as to promote student success. 9l) Manage governance processes and internal and external politics toward achieving the school's mission and vision.
2D: Establishes and Implements Expectations for Students and Staff	**LEGISLATIVE CATEGORIES:** School Environment **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Corollary Standard 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 1c) Articulate, advocate, and cultivate core values that define the school's culture and stress the imperative of child-centered education; high expectations and student support; equity, inclusiveness, and social justice; openness, caring, and trust; and continuous improvement. 2a) Act ethically and professionally in personal conduct, relationships with others, decision- making, stewardship of the school's resources, and all aspects of school leadership. 2b) Act according to and promote the professional norms of integrity, fairness, transparency, trust, collaboration, perseverance, learning, and continuous improvement. 2c) Place children at the center of education and accept responsibility for each student's academic success and well-being. 2d) Safeguard and promote the values of democracy, individual freedom and responsibility, equity, social justice, community, and diversity. 2f) Provide moral direction for the school and promote ethical and professional behavior among faculty and staff. 3a) Ensure that each student is treated fairly, respectfully, and with an understanding of each student's culture and context. 3b) Recognize, respect, and employ each student's strengths, diversity, and culture as assets for teaching and learning. 3d) Develop student policies and address student misconduct in a positive, fair, and unbiased manner. 5a) Build and maintain a safe, caring, and healthy school environment that meets that the academic, social, emotional, and physical needs of each student. 5b) Create and sustain a school environment in which each student is known, accepted and valued, trusted and respected, cared for, and encouraged to be an active and responsible member of the school community.
2E: Communicates Effectively and Strategically	**LEGISLATIVE CATEGORIES:** Planning and Preparation, School Environment **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standard 1; Corollary Standard 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 1b) In collaboration with members of the school and the community and using relevant data, develop and promote a vision for the school on the successful learning and development of each child and on instructional and organizational practices that promote such success. 1c) Articulate, advocate, and cultivate core values that define the school's culture and stress the imperative of child-centered education; high expectations and student support; equity, inclusiveness, and social justice; openness, caring, and trust; and continuous improvement.

DOMAIN 2: Systems Leadership

2E: Communicates Effectively and Strategically *(continued)*	2e) Lead with interpersonal and communication skill, social-emotional insight, and understanding of all students' and staff members' backgrounds and cultures. 8a) Are approachable, accessible, and welcoming to families and members of the community. 8b) Create and sustain positive, collaborative, and productive relationships with families and the community for the benefit of students. 8c) Engage in regular and open two-way communication with families and the community about the school, students, needs, problems, and accomplishments. 8j) Build and sustain productive partnerships with public and private sectors to promote school improvement and student learning. 9g) Develop and maintain data and communication systems to deliver actionable information for classroom and school improvement. 9i) Develop and manage relationships with feeder and connecting schools for enrollment management and curricular and instructional articulation. 9j) Develop and manage productive relationships with the central office and school board.
2F: Manages Conflict Constructively	**LEGISLATIVE CATEGORIES:** School Environment **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Corollary Standards 2, 3, 4 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 2a) Act ethically and professionally in personal conduct, relationships with others, decision- making, stewardship of the school's resources, and all aspects of school leadership. 2b) Act according to and promote the professional norms of integrity, fairness, transparency, trust, collaboration, perseverance, learning, and continuous improvement. 2f) Provide moral direction for the school and promote ethical and professional behavior among faculty and staff. 3d) Develop student policies and address student misconduct in a positive, fair, and unbiased manner. 3e) Confront and alter institutional biases of student marginalization, deficit-based schooling, and low expectations associated with race, class, culture and language, gender and sexual orientation, and disability or special status. 5e) Cultivate and reinforce student engagement in school and positive student conduct. 9k) Develop and administer systems for fair and equitable management of conflict among students, faculty and staff, leaders, families, and community.
2G: Ensures School Safety	**LEGISLATIVE CATEGORIES:** Planning and Preparation, School Environment, Delivery of Service **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standard 3; Corollary Standards 2, 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 2c) Place children at the center of education and accept responsibility for each student's academic success and well-being. 5a) Build and maintain a safe, caring, and healthy school environment that meets that the academic, social, emotional, and physical needs of each student. 9k) Develop and administer systems for fair and equitable management of conflict among students, faculty and staff, leaders, families, and community.

DOMAIN 3: Leadership for Learning

1A: Leads School Improvement Initiatives	**LEGISLATIVE CATEGORIES:** Planning and Preparation, Delivery of Service, Professional Development **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standards 1; Corollary Standard 1, 2, 3, 4 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 1b) In collaboration with members of the school and the community and using relevant data, develop and promote a vision for the school on the successful learning and development of each child and on instructional and organizational practices that promote such success. 1d) Strategically develop, implement, and evaluate actions to achieve the vision for the school. 1e) Review the school's mission and vision and adjust them to changing expectations and opportunities for the school, and changing needs and situations of students. 4a) Implement coherent systems of curriculum, instruction, and assessment that promote the mission, vision, and core values of the school, embody high expectations for student learning, align with academic standards, and are culturally responsive. 9a) Institute, manage, and monitor operations and administrative systems that promote the mission and vision of the school. 10a) Seek to make school more effective for each student, teachers and staff, families, and the community. 10b) Use methods of continuous improvement to achieve the vision, fulfill the mission, and promote the core values of the school. 10c) Prepare the school and the community for improvement, promoting readiness, an imperative for improvement, instilling mutual commitment and accountability, and developing the knowledge, skills, and motivation to succeed in improvement. 10d) Engage others in an ongoing process of evidence-based inquiry, learning, strategic goal setting, planning, implementation, and evaluation for continuous school and classroom improvement.

DOMAIN 3: Leadership for Learning

1A: Leads School Improvement Initiatives *(continued)*	10e) Employ situationally-appropriate strategies for improvement, including transformational and incremental, adaptive approaches and attention to different phases of implementation. 10f) Assess and develop the capacity of staff to assess the value and applicability of emerging educational trends and the findings of research for the school and its improvement. 10g) Develop technically appropriate systems of data collection, management, analysis, and use, connecting as needed to the district office and external partners for support in planning, implementation, monitoring, feedback, and evaluation. 10h) Adopt a systems perspective and promote coherence among improvement efforts and all aspects of school organization, programs, and services. 10i) Manage uncertainty, risk, competing initiatives, and politics of change with courage and perseverance, providing support and encouragement, and openly communicating the need for, process for, and outcomes of improvement efforts. 10j) Develop and promote leadership among teachers and staff for inquiry, experimentation and innovation, and initiating and implementing improvement.
3B: Aligns Curricula, Instruction, and Assessments	**LEGISLATIVE CATEGORIES:** Planning and Preparation, Delivery of Service **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standards 2, 3; Corollary Standard 1, 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 4a) Implement coherent systems of curriculum, instruction, and assessment that promote the mission, vision, and core values of the school, embody high expectations for student learning, align with academic standards, and are culturally responsive. 4b) Align and focus systems of curriculum, instruction, and assessment within and across grade levels to promote student academic success, love of learning, the identities and habits of learners, and healthy sense of self. 4c) Promote instructional practice that is consistent with knowledge of child learning and development, effective pedagogy, and the needs of each student. 4d) Ensure instructional practice that is intellectually challenging, authentic to student experiences, recognizes student strengths, and is differentiated and personalized. 4f) Employ valid assessments that are consistent with knowledge of child learning and development and technical standards of measurement. 4g) Use assessment data appropriately and within technical limitations to monitor student progress and improve instruction. 10g) Develop technically appropriate systems of data collection, management, analysis, and use, connecting as needed to the district office and external partners for support in planning, implementation, monitoring, feedback, and evaluation.
3C: Implements High Quality Instruction	**LEGISLATIVE CATEGORIES:** Planning and Preparation, Delivery of Service, Professional Development **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standard 3; Corollary Standards 1, 3, 6 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 3c) Ensure that each student has equitable access to effective teachers, learning opportunities, academic and social support, and other resources necessary for success. 4a) Implement coherent systems of curriculum, instruction, and assessment that promote the mission, vision, and core values of the school, embody high expectations for student learning, align with academic standards, and are culturally responsive. 4b) Align and focus systems of curriculum, instruction, and assessment within and across grade levels to promote student academic success, love of learning, the identities and habits of learners, and healthy sense of self. 4c) Promote instructional practice that is consistent with knowledge of child learning and development, effective pedagogy, and the needs of each student. 4d) Ensure instructional practice that is intellectually challenging, authentic to student experiences, recognizes student strengths, and is differentiated and personalized. 4e) Promote the effective use of technology in the service of teaching and learning. 6d) Foster continuous improvement of individual and collective instructional capacity to achieve outcomes envisioned for each student. 6e) Deliver actionable feedback about instruction and other professional practice through valid, research-anchored systems of supervision and evaluation to support the development of teachers' and staff members' knowledge, skills, and practice. 6f) Empower and motivate teachers and staff to the highest levels of professional practice and to continuous learning and improvement. 7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning. 7b) Empower and entrust teachers and staff with collective responsibility for meeting the academic, social, emotional, and physical needs of each student, pursuant to the mission, vision, and core values of the school. 7c) Establish and sustain a professional culture of engagement and commitment to shared vision, goals, and objectives pertaining to the education of the whole child; high expectations for professional work; ethical and equitable practice; trust and open communication; collaboration, collective efficacy, and continuous individual and organizational learning and improvement. 7d) Promote mutual accountability among teachers and other professional staff for each student's success and the effectiveness of the school as a whole. 7e) Develop and support open, productive, caring, and trusting working relationships among leaders, faculty, and staff to promote professional capacity and the improvement of practice.

DOMAIN 3: Leadership for Learning

3C: Implements High Quality Instruction (continued)	7f) Design and implement job-embedded and other opportunities for professional learning collaboratively with faculty and staff. 7g) Provide opportunities for collaborative examination of practice, collegial feedback, and collective learning. 7h) Encourage faculty-initiated improvement of programs and practices.
3D: Sets High Expectations for All Students	**LEGISLATIVE CATEGORIES:** School Environment, Delivery of Service **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standards 1, 2, 3; Corollary Standards 1, 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 1c) Articulate, advocate, and cultivate core values that define the school's culture and stress the imperative of child-centered education; high expectations and student support; equity, inclusiveness, and social justice; openness, caring, and trust; and continuous improvement. 2c) Place children at the center of education and accept responsibility for each student's academic success and well-being. 2d) Safeguard and promote the values of democracy, individual freedom and responsibility, equity, social justice, community, and diversity. 2f) Provide moral direction for the school and promote ethical and professional behavior among faculty and staff. 3a) Ensure that each student is treated fairly, respectfully, and with an understanding of each student's culture and context. 3b) Recognize, respect, and employ each student's strengths, diversity, and culture as assets for teaching and learning 3c) Ensure that each student has equitable access to effective teachers, learning opportunities, academic and social support, and other resources necessary for success. 4a) Implement coherent systems of curriculum, instruction, and assessment that promote the mission, vision, and core values of the school, embody high expectations for student learning, align with academic standards, and are culturally responsive. 4d) Ensure instructional practice that is intellectually challenging, authentic to student experiences, recognizes student strengths, and is differentiated and personalized 6d) Foster continuous improvement of individual and collective instructional capacity to achieve outcomes envisioned for each student. 6f) Empower and motivate teachers and staff to the highest levels of professional practice and to continuous learning and improvement. 7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning. 10a) Seek to make school more effective for each student, teachers and staff, families, and the community.
3E: Maximizes Instructional Time	**LEGISLATIVE CATEGORIES:** Delivery of Service **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Core Standard 3; Corollary Standards 1, 2, 3 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 3c) Ensure that each student has equitable access to effective teachers, learning opportunities, academic and social support, and other resources necessary for success. 3d) Develop student policies and address student misconduct in a positive, fair, and unbiased manner. 7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning. 9a) Institute, manage, and monitor operations and administrative systems that promote the mission and vision of the school. 9b) Strategically manage staff resources, assigning and scheduling teachers and staff to roles and responsibilities that optimize their professional capacity to address each student's learning needs. 9e) Protect teachers' and other staff members' work and learning from disruption. 10a) Seek to make school more effective for each student, teachers and staff, families, and the community.

DOMAIN 4: Professional and Community Leadership

4A: Maximizes Professional Responsibilities Through Family/ Caregiver Involvement and Community Engagement	**LEGISLATIVE CATEGORIES:** Planning and Preparation, School Environment, Delivery of Service **PA INSPIRED LEADERSHIP (PIL) PROGRAM:** Corollary Standards 2, 3, 4, 5 **PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):** 1b) In collaboration with members of the school and the community and using relevant data, develop and promote a vision for the school on the successful learning and development of each child and on instructional and organizational practices that promote such success.

DOMAIN 4: Professional and Community Leadership

4A: Maximizes Professional Responsibilities Through Family/ Caregiver Involvement and Community Engagement

(continued)

5d) Promote adult-student, student-peer, and school-community relationships that value and support academic learning and positive social and emotional development.

5f) Infuse the school's learning environment with the cultures and languages of the school's community.

8a) Are approachable, accessible, and welcoming to families and members of the community.

8b) Create and sustain positive, collaborative, and productive relationships with families and the community for the benefit of students.

8c) Engage in regular and open two-way communication with families and the community about the school, students, needs, problems, and accomplishments.

8d) Maintain a presence in the community to understand its strengths and needs, develop productive relationships, and engage its resources for the school.

8e) Create means for the school community to partner with families to support student learning in and out of school.

8f) Understand, value, and employ the community's cultural, social, intellectual, and political resources to promote student learning and school improvement.

8g) Develop and provide the school as a resource for families and the community.

8h) Advocate for the school and district, and for the importance of education and student needs and priorities to families and the community.

8i) Advocate publicly for the needs and priorities of students, families, and the community.

8j) Build and sustain productive partnerships with public and private sectors to promote school improvement and student learning.

9c) Seek, acquire, and manage fiscal, physical, and other resources to support curriculum, instruction, and assessment; student learning community; professional capacity and community; and family and community engagement.

10a) Seek to make school more effective for each student, teachers and staff, families, and the community.

10c) Prepare the school and the community for improvement, promoting readiness, an imperative for improvement, instilling mutual commitment and accountability, and developing the knowledge, skills, and motivation to succeed in improvement.

4B: Shows Professionalism

LEGISLATIVE CATEGORIES: School Environment

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Corollary Standards 2, 4, 5

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

2a) Act ethically and professionally in personal conduct, relationships with others, decision- making, stewardship of the school's resources, and all aspects of school leadership.

2b) Act according to and promote the professional norms of integrity, fairness, transparency, trust, collaboration, perseverance, learning, and continuous improvement.

2c) Place children at the center of education and accept responsibility for each student's academic success and well-being.

2d) Safeguard and promote the values of democracy, individual freedom and responsibility, equity, social justice, community, and diversity.

2e) Lead with interpersonal and communication skill, social-emotional insight, and understanding of all students' and staff members' backgrounds and cultures.

2f) Provide moral direction for the school and promote ethical and professional behavior among faculty and staff.

3a) Ensure that each student is treated fairly, respectfully, and with an understanding of each student's culture and context

3b) Recognize, respect, and employ each student's strengths, diversity, and culture as assets for teaching and learning.

3c) Ensure that each student has equitable access to effective teachers, learning opportunities, academic and social support, and other resources necessary for success.

3d) Develop student policies and address student misconduct in a positive, fair, and unbiased manner.

3e) Confront and alter institutional biases of student marginalization, deficit-based schooling, and low expectations associated with race, class, culture and language, gender and sexual orientation, and disability or special status.

3f) Promote the preparation of students to live productively in and contribute to the diverse cultural contexts of a global society.

3g) Act with cultural competence and responsiveness in their interactions, decision making, and practice.

3h) Address matters of equity and cultural responsiveness in all aspects of leadership.

5a) Build and maintain a safe, caring, and healthy school environment that meets that the academic, social, emotional, and physical needs of each student.

5b) Create and sustain a school environment in which each student is known, accepted and valued, trusted and respected, cared for, and encouraged to be an active and responsible member of the school community.

7b) Empower and entrust teachers and staff with collective responsibility for meeting the academic, social, emotional, and physical needs of each student, pursuant to the mission, vision, and core values of the school.

DOMAIN 4: Professional and Community Leadership

4B: Shows Professionalism

(continued)

7c) Establish and sustain a professional culture of engagement and commitment to shared vision, goals, and objectives pertaining to the education of the whole child; high expectations for professional work; ethical and equitable practice; trust and open communication; collaboration, collective efficacy, and continuous individual and organizational learning and improvement.

7d) Promote mutual accountability among teachers and other professional staff for each student's success and the effectiveness of the school as a whole.

9d) Are responsible, ethical, and accountable stewards of the school's monetary and non- monetary resources, engaging in effective budgeting and accounting practices.

LEGISLATIVE CATEGORIES: School Environment, Delivery of Service, Professional Development

PA INSPIRED LEADERSHIP (PIL) PROGRAM: Core Standard 2; Corollary Standard 6

4C: Supports Professional Growth

PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS (PSEL):

6b) Plan for and manage staff turnover and succession, providing opportunities for effective induction and mentoring of new personnel.

6c) Develop teachers' and staff members' professional knowledge, skills, and practice through differentiated opportunities for learning and growth, guided by understanding of professional and adult learning and development.

6d) Foster continuous improvement of individual and collective instructional capacity to achieve outcomes envisioned for each student.

6e) Deliver actionable feedback about instruction and other professional practice through valid, research-anchored systems of supervision and evaluation to support the development of teachers' and staff members' knowledge, skills, and practice.

6f) Empower and motivate teachers and staff to the highest levels of professional practice and to continuous learning and improvement.

6g) Develop the capacity, opportunities, and support for teacher leadership and leadership from other members of the school community.

6i) Tend to their own learning and effectiveness through reflection, study, and improvement, maintaining a healthy work-life balance.

7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning.

7f) Design and implement job-embedded and other opportunities for professional learning collaboratively with faculty and staff.

7g) Provide opportunities for collaborative examination of practice, collegial feedback, and collective learning.

7h) Encourage faculty-initiated improvement of programs and practices.

9c) Seek, acquire, and manage fiscal, physical, and other resources to support curriculum, instruction, and assessment; student learning community; professional capacity and community; and family and community engagement.

10f) Assess and develop the capacity of staff to assess the value and applicability of emerging educational trends and the findings of research for the school and its improvement.

10j) Develop and promote leadership among teachers and staff for inquiry, experimentation and innovation, and initiating and implementing improvement.

7a) Develop workplace conditions for teachers and other professional staff that promote effective professional development, practice, and student learning.

7b) Empower and entrust teachers and staff with collective responsibility for meeting the academic, social, emotional, and physical needs of each student, pursuant to the mission, vision, and core values of the school.

7c) Establish and sustain a professional culture of engagement and commitment to shared vision, goals, and objectives pertaining to the education of the whole child; high expectations for professional work; ethical and equitable practice; trust and open communication; collaboration, collective efficacy, and continuous individual and organizational learning and improvement.

7d) Promote mutual accountability among teachers and other professional staff for each student's success and the effectiveness of the school as a whole.

7e) Develop and support open, productive, caring, and trusting working relationships among leaders, faculty, and staff to promote professional capacity and the improvement of practice.

7f) Design and implement job-embedded and other opportunities for professional learning collaboratively with faculty and staff.

7g) Provide opportunities for collaborative examination of practice, collegial feedback, and collective learning.

7h) Encourage faculty-initiated improvement of programs and practices.

Referenced Work

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DEPARTMENT OF EDUCATION

Educator Effectiveness Observation & Practice

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Redline Comparison

Generated 8/12/2026

Original (From): 124 — Summer School · v1.1 (Active)

Compared (To): 124 — Alternative Instruction · UR-v1.2 (Under Review)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

Authority BC reviewed. PSBA policy update to include all types of alternativ instruction.

~~It is the policy of the~~The Board ~~that the district~~ may ~~conduct a summer program of remedial instruction~~grant credit toward high school graduation for ~~resident students of the district~~course work successfully completed through approved summer school, correspondence courses, distance education, online courses and ~~other students the Board may admit~~dual enrollment, in accordance with this policy.[1][2][3][4][5][6]

~~Summer school programs shall be reviewed annually by the Board.~~Delegation of Responsibility

~~In order to support a program of summer instruction, the Board~~The building principal shall ~~employ teaching~~be responsible for reviewing and ~~administrative staff; provide necessary books, materials, supplies, and equipment; and utilize schools or other facilities as required~~approving student applications for earning credit toward graduation through approved alternative instruction courses.~~[4]~~

~~Planned instruction offered in summer school may be designed~~The building principal shall determine the number of credits assigned to such a course as ~~credit or noncredit offerings~~part of the approval process before the student begins the course.~~[5]~~

Guidelines

Students ~~eligible for the district's summer school program~~ shall ~~include resident students who are eligible~~submit to the building principal a written request for ~~regular attendance in district schools~~approval of each proposed course and the number of credits sought.

~~Tuition fees established by~~The course subject must be included in the ~~Board shall~~district's planned instruction and be ~~charged~~relevant to ~~resident students~~established academic standards.[7][8]

~~With regard to transportation,~~The student shall receive the ~~Board does not accept responsibility~~same letter grade for ~~any student~~credit that is assigned by the alternative instruction course.

~~Delegation of Responsibility~~PSBA Revision 4/14 © 2015 PSBA

~~The Superintendent or designee shall be responsible for:~~

- ~~Planning the summer school curriculum.~~
- ~~Recommending appropriate staff appointments.~~
- ~~Assigning students and staff.~~
- ~~Evaluating and reporting on student progress.~~
- ~~Utilizing facilities.~~
- ~~Developing and enforcing rules for student behavior.~~

~~Guidelines for the operation of summer school shall be consistent with Board policies, and the operation of summer school shall not conflict in any way with the administration of the regular school sessions.~~

Footnotes & Legal References — 124 — Summer School

Footnotes

[1] 24 P.S. 502
palegis.us
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[2] 24 P.S. 1901
palegis.us
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[3] 24 P.S. 1906
palegis.us
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[4] 24 P.S. 1903
palegis.us
palegis.us
Legal Reference
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[5] 22 PA Code 4.41
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
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Footnotes & Legal References — 124 — Alternative Instruction

Footnotes

[1] 24 P.S. 1525
palegis.us
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[2] 24 P.S. 1901
palegis.us
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[3] 24 P.S. 1903
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[4] 24 P.S. 1906
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[5] 24 P.S. 502
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[6] Pol. 217
Policy Reference
Open policy

[7] Pol. 102
Policy Reference
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[8] Pol. 107
Policy Reference
Open policy

Redline Comparison

Generated 8/12/2026

Original (From): 140 — Charter Schools · v1.1 (Active)

Compared (To): 140 — Charter Schools · UR-v1.2 (Under Review)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

Purpose BC PSBA updated.

~~In order to~~To provide students~~, parents/guardians and community members~~ an opportunity to ~~establish and maintain~~attend schools that operate independently from ~~this~~the school district, the Board shall ~~evaluate~~work cooperatively with individuals and groups submitting proposals and applications ~~submitted~~ for charter schools~~ located within the district, in accordance with the requirements of law and those established by the Board~~.[1]

~~The Board shall work cooperatively with individuals and groups submitting proposals and applications for charter schools.~~Definitions

~~Definitions~~Appeal Board means the State Charter School Appeal Board established by the Charter School Law.[2]

~~Charter School means an independent, nonsectarian public school established and operated under~~Board of Trustees of a charter ~~from the local Board and in which students are enrolled or attend. A charter~~ school ~~must~~shall be ~~organized~~classified as ~~a~~ public~~, nonprofit corporation; and charters may not be granted to any for-profit entity nor to support home education programs~~ officials.[~~2~~3]~~[4]~~[~~8~~]

~~Local Board of Directors (Board)~~Charter School means an independent, nonsectarian public school established and operated under a charter from the local Board ~~of Directors of the school district~~ in which ~~a proposed~~students are enrolled or ~~approved~~attend. A charter school ~~is located~~must be organized as a public, nonprofit corporation; and charters may not be granted to any for-profit entity nor to support home education programs.[2][3][4]

~~Regional Charter School means an independent public school established and operated under a charter from more than one local~~Local Board ~~and approved by an affirmative vote~~ of ~~a majority of all~~ Directors (Board ~~members~~) means the Board of ~~each~~Directors of the school ~~districts involved~~district in which a proposed or approved charter school is located. [2]~~[16]~~

~~Appeal Board means the State~~Regional Charter School ~~Appeal Board~~means an independent public school established and operated under a charter from more than one local Board and approved by an affirmative vote of a majority of all Board members of each of the ~~Charter School Law~~school districts involved.[2][5]

~~The Board of Trustees of a charter school shall be classified as public officials.~~[~~4~~]Authority

~~Authority~~The Board shall evaluate submitted applications for charter schools based on the criteria established by law, regulations and any additional criteria required by the Board. [4]

~~The Board shall ensure that each~~A charter school application ~~provides appropriate assurances~~shall be approved or denied by a majority vote of ~~compliance~~all Board members at an open meeting, in accordance with the ~~requirements~~provisions of law. Written notice of the ~~Charter School Law~~Board's decision shall be sent to the applicant, ~~State~~Department of Education and the Appeal Board ~~regulations~~, including reasons for denial and ~~any additional requirements established by~~a clear description of application deficiencies if the application is denied. The Board shall evaluate denied applications that are revised and resubmitted.[~~5~~4][6]~~[7]~~

~~The~~Upon approval of a charter application, the Board and the charter school's Board of Trustees shall ~~evaluate submitted applications for~~sign the written charter ~~schools based~~, which shall be binding on ~~the criteria established by law~~both parties. The charter shall be for a period of three (3) to five (5) years and ~~any additional criteria, as determined~~may be renewed for five-year periods by the Board.[~~8~~7]

~~A charter school application~~The Board shall ~~be approved or denied by a majority vote~~not cap nor limit the number of ~~all Board members at~~district students enrolling in a ~~public meeting~~charter school, ~~in accordance with the provisions of law. Written notice of the Board's decision shall be sent~~unless agreed to by the ~~applicant, Department~~charter school as part of ~~Education and~~ the ~~Appeal Board, including reasons for denial and a clear description of application deficiencies if the application is denied~~written charter. ~~The Board shall evaluate denied applications that are revised and resubmitted.~~[8]~~[17]~~

~~Upon approval~~The Board may approve a leave of absence for up to five (5) years for a district employee to work in a charter ~~application,~~school located in the ~~Board and the~~district of employment or in a regional charter school~~'s Board of Trustees shall sign~~ in which the ~~written charter~~employing district is a participant, ~~which~~and the employee shall ~~be binding on both~~have the right to return to a comparable position in the district. The ~~charter shall be for~~Board at its discretion may grant tenure to a ~~period of three (3)~~temporary professional employee on leave from this district to ~~five (5) years and may be renewed for five-year periods by~~teach in a charter school located in the ~~Board~~district, upon completion of the appropriate probation period.[~~10~~9]

The Board ~~may approve a leave of absence for up to five (5) years for a district employee to work in a~~shall annually assess whether each charter school ~~located in~~is meeting the ~~district~~goals of ~~employment or in a regional~~its charter ~~school in which the employing district is a participant,~~ and ~~the employee~~ shall ~~have the right to return to a comparable position in the district. The Board at its discretion may grant tenure to a temporary professional employee on leave from this district to teach in a~~require each charter school ~~located in the district, upon completion~~to submit an annual report no later than August 1 of ~~the appropriate probation period~~each year.[~~11~~10]

The Board shall ~~annually assess whether each charter school is meeting the goals of its charter and shall require each charter school~~conduct a comprehensive review prior to ~~submit an annual report no later than August 1 of each~~ granting a five-year renewal of the charter.[~~7~~10]~~[12]~~

The Board shall ~~conduct a comprehensive review prior~~have ongoing access to ~~granting a five-year renewal~~the records and facilities of the charter school to ensure that the charter school is in compliance with its charter, Board policy and applicable laws.[~~12~~10]

~~The Board shall have ongoing access to~~In cases where the ~~records and facilities~~health or safety of the charter school~~ to ensure that the charter school~~'s students, staff or both is ~~in compliance with its charter~~at serious risk, the Board ~~policy and applicable laws~~may take immediate action to revoke a charter.[~~12~~11]

~~In cases where~~The Board affirms that the ~~health or safety~~Board of Trustees and the charter school~~'s students, staff or both is at serious risk,~~ shall be solely liable for any and all damages and costs of any kind resulting from any legal challenges involving the operation of a charter school. The local Board ~~may take immediate action~~shall not be held liable for any activity or operation related to ~~revoke~~the program of a charter school. [~~13~~12]

~~The Board affirms that the Board of Trustees and the~~{X } A charter school shall ~~be solely liable for~~execute a "hold harmless" agreement indemnifying and insuring/agreeing to defend the school district in any and all ~~damages and costs~~kinds of ~~any kind resulting from any legal challenges involving~~liability areas so that the ~~operation of a charter~~ school~~. The local~~ district and Board ~~shall not be held liable for~~are protected in any ~~activity or operation~~litigation related to the ~~program~~operation of a charter school.~~[14]~~

~~A charter school shall execute a "hold harmless" agreement indemnifying and insuring/agreeing to defend the school district in any and all kinds~~Delegation of ~~liability areas so that the school district and Board are protected in any litigation related to the operation of a charter school.~~Responsibility

~~Delegation of Responsibility~~Applications for charter schools shall be submitted to the Superintendent or designee, who shall be responsible for communicating and cooperating with all applicants.

~~Applications for charter schools shall be submitted to the~~The Superintendent or designee~~, who~~ shall be responsible to assist applicants with plans for ~~communicating~~technical assistance and ~~cooperating with all applicants~~contracted services that may be provided by the district.

~~The Board shall designate the Superintendent or designee to develop a memorandum setting forth the additional criteria used for the evaluation of charter school applications. That memorandum will be made available to any person or entity submitting an application for the establishment of a charter school.~~Guidelines

~~The Superintendent or designee~~A charter school shall be ~~responsible~~subject to ~~assist applicants with plans for technical assistance~~all federal and ~~contracted services that may be provided by~~state laws and regulations prohibiting discrimination in admissions, employment and operation on the ~~district~~basis of disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or need for special education services.[3]

~~Guidelines~~{X } A charter school shall submit monthly enrollment figures and other required reports to the district, as stated in the charter.

~~A charter school shall be subject to all federal and state laws and regulations prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, color, gender, sexual orientation, national origin, religion, ancestry or need for special education services.~~[5]~~[15]~~[18]~~[19]~~[20]~~[21]~~Transportation

~~A charter school~~The district shall ~~submit monthly enrollment figures and other required reports~~provide free transportation to resident students attending a charter school located in the district, ~~as stated in~~a regional charter school of which the district is a member, and a charter school located within ten (10) miles outside district boundaries, in accordance with distance requirements established for district students. Transportation provided to charter school students need not be identical to transportation provided to traditional public school students.[13][14]

Transportation shall be provided to charter school students on the dates and periods that the charter school is in session, regardless of whether transportation is provided to district students on those days.[13]

~~The district shall provide transportation to resident students attending a charter school located in the district, a regional charter school of which the district is a member, and a charter school located within ten (10) miles outside district boundaries.[22]~~Applications

~~Transportation shall be provided to~~Applications for charter ~~school students on~~schools must contain all the ~~dates~~information specified in the Charter School Law and ~~periods that~~any additional information required by the ~~charter school is in session, regardless of whether transportation is provided to district students on those days~~Board.[4][15]

Applications for charter schools shall be submitted to the Board by November 15 of the preceding school year in which the school will be established.[4]

~~Applications for~~Within forty-five (45) days of receipt, the Board shall hold at least one (1) public hearing on the charter ~~schools~~application, in accordance with law. At least forty-five (45) days must ~~contain all~~pass between the ~~information specified in the Charter Schools Law~~first public hearing and ~~any additional information required by~~ the final decision of the Board. No later than seventy-five (75) days after the first public hearing, the Board shall grant or deny the application.[~~8~~4]~~[23]~~

~~All applications must be submitted to the Superintendent or designee by no later than November 15th of the school year preceding the school year in which the charter school would be established. The Board will not consider an application filed after November 15th until the subsequent school year.~~Insurance/Risk Management

~~Within forty-five (45) days of receipt, the Board shall hold at least one (1) public hearing on the~~The charter ~~application, in accordance with law. At least forty-five (45) days must pass between the first public hearing~~school shall adequately protect against liability and risk through an active risk management program approved by the ~~final decision of the~~ Board. ~~No later than seventy-five (75) days after the first public hearing, the Board~~The program shall ~~grant or deny~~include proof of purchase of insurance coverages as required by the ~~application~~Board.[12][15]

~~The Board, through~~Minimum coverages and levels of appropriate coverages shall be established in the ~~Superintendent or designee, will advise all~~ charter ~~school applicants in writing what, if any, additional information is required as part of any charter school application~~.

~~Insurance/Risk Management~~A charter school shall operate in a manner that minimizes the risk of injury and harm to students, employees and others.

The charter school shall adequately protect against liability and risk through an active risk management program approved by the Board. The program shall include proof of purchase of insurance coverages as required by the Board.

Minimum coverages and levels of appropriate coverages shall be established in the charter.

A charter school shall operate in a manner that minimizes the risk of injury and harm to students, employees and others.

Revoking or Nonrenewal of a Charter

The Board retains the right to revoke or not renew a charter at any time, for any of the following reasons:[13]

- One (1) or more material violations of the written charter.
- Failure to meet the requirements for student performances set forth in state regulations.
- Failure to meet generally accepted standards of fiscal management or audit requirements.
- Violations of any provisions in the Charter School Law.
- Violations of any provisions of state or federal law from which the charter school has not been exempted, including any statute or regulation governing students with disabilities.
- The charter school has been convicted of fraud.

Footnotes & Legal References — 140 — Charter Schools

Footnotes

[1] 24 P.S. 1702-A
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[2] 24 P.S. 1703-A
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[4] 24 P.S. 1715-A
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[5] 22 PA Code 4.4
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[6] 22 PA Code 4.12
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[7] 22 PA Code 4.13
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[8] 24 P.S. 1717-A
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[10] 24 P.S. 1720-A
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[11] 24 P.S. 1724-A
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[12] 24 P.S. 1728-A
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[13] 24 P.S. 1729-A
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[14] 24 P.S. 1727-A
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[15] 24 P.S. 1310
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[16] 24 P.S. 1718-A
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[17] 65 Pa. C.S.A. 701
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[18] 20 U.S.C. 1400
uscode.house.gov
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[19] 29 U.S.C. 794
uscode.house.gov
uscode.house.gov
Legal Reference
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[20] 34 CFR 104.31-104.37
ecfr.gov
ecfr.gov
Legal Reference
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[21] 42 U.S.C. 12101
uscode.house.gov
uscode.house.gov
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[22] 24 P.S. 1726-A
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[23] 24 P.S. 1719-A
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Footnotes & Legal References — 140 — Charter Schools

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[1] 24 P.S. 1702-A
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[5] 24 P.S. 1718-A
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[6] 65 Pa. C.S.A. 701
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[7] 24 P.S. 1720-A
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[8] 24 P.S. 1723-A
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[9] 24 P.S. 1724-A
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[10] 24 P.S. 1728-A
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[15] 24 P.S. 1719-A
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Redline Comparison

Generated 8/12/2026

Original (From): 314.1 — HIV Infection · v1.1 (Active)

Compared (To): 314.1 — HIV Infection · UR-v1.2 (Under Review)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

Purpose BC Adopt policy updates as per PSBA recomendations.

The Board is committed to providing a safe, healthy environment for its students and employees~~. The purpose of~~ and adopts this policy ~~shall be~~ to safeguard the health and well-being of students and employees while protecting the rights of the individual. This policy shall apply to all administrative, professional and service staff employed by the district.

~~This policy is based on current evidence that the HIV virus is not normally transmissible by infected individuals within the school setting, except as noted in this policy.~~Definitions

~~Definitions~~AIDS - Acquired Immune Deficiency Syndrome.[1]

HIV ~~— Refers~~Infection - refers to the disease caused by the HIV or human immunodeficiency virus.

~~AIDS~~Infected employee - ~~Acquired Immune Deficiency Syndrome~~refers to district employees diagnosed as having the HIV virus, including those who are asymptomatic.

~~CDCP — United States Public Health Service Center for Disease Control and Prevention.~~Authority

~~Infected employee — Refers~~The Board directs that the established Board policies and procedures and administrative regulations relative to illnesses among district employees ~~diagnosed as having the HIV virus, including those who are asymptomatic~~shall also apply to infected employees.[2][3][4][5]

~~Authority~~The Board shall not require routine screening tests for HIV Infection in the school setting, nor will such tests be a condition for employment.

~~This policy shall apply to all employees in all programs conducted by the school district.~~ ~~[1]~~Delegation of Responsibility

The ~~Board directs that the established district policies and procedures that relate to illnesses among employees~~Superintendent or designee shall ~~also apply to~~be responsible for developing and releasing information concerning infected employees.

~~The Board~~All district employees shall maintain a respectful working climate and shall not ~~require routine screening tests for HIV infection~~participate in ~~the school setting~~physical or verbal harassment of any individual or group, ~~nor will such tests be a condition for employment~~including infected employees.[~~5~~6]

~~Delegation of Responsibility~~Building principals shall notify district employees, students and parents/guardians about current Board policies concerning HIV Infection and shall provide reasonable opportunities to discuss the policy and related concerns.

~~The Superintendent~~Infected employees whose employment is interrupted or ~~designee~~terminated shall be ~~responsible as the central contact for handling~~entitled to available medical leave and ~~releasing information concerning infected~~medical disability benefits. Such employees shall be informed by the appropriate administrator of benefits, leave, and alternatives available to them through state and federal laws, Board policies, collective bargaining agreements, individual contracts and the retirement system.[7][3][4][5]

~~All district employees shall maintain a respectful working climate and shall not participate in physical or verbal harassment of any individual or group, including infected employees.~~Guidelines

~~All employees shall be required to consistently follow infection control/universal precautions in all settings and at all times. Employees shall notify the school nurse of all incidents of exposure to bodily fluids.~~Confidentiality

~~Building administrators shall notify district~~District employees~~, students and parents/guardians about current Board policies concerning HIV infection and~~ with knowledge of an infected employee's condition shall ~~provide reasonable opportunities to discuss~~not disclose that information without prior written consent of the ~~policy and related concerns~~employee, consistent with the requirements of the Pennsylvania Confidentiality of HIV-Related Information Act.[8]

~~The Superintendent or designee shall report periodically to the Board regarding the effectiveness of this policy and shall make recommendations for revision in accordance with developments in medical research and treatments.~~Infection Control

~~Guidelines~~Universal precautions shall be followed for exposure to bodily fluids. Employees shall treat all body fluids as hazardous and follow universal precautions.

~~Assignment~~The school district shall maintain reasonably accessible equipment and supplies necessary for infection control.

~~District authorities~~Employees shall ~~determine~~notify the ~~assignment~~school nurse of ~~infected employees on a case-by-case basis~~all incidents of exposure to bodily fluids.

~~A Screening Team comprised of the Superintendent or designated administrator, supervising administrator, school nurse, district physician, appropriate medical and health officials, and including the employee and attending physician shall evaluate the assignment of the infected employee. Decisions shall be based on the employee's physical condition, type of interaction with others in the performance of job functions, and risks to the infected employee and others in the school setting.~~Staff Development

~~First consideration~~The district shall ~~be given~~provide opportunities for employees to ~~maintaining the infected employee~~participate in ~~the regular assignment~~inservice education on HIV Infection. ~~Any decision for an alternative placement must be supported by specific facts and data.~~

~~The recommendation of the Screening Team shall be presented~~Designated district employees may receive additional, specialized training appropriate to ~~the Board by the Superintendent. The Board shall approve all assignments~~their positions and ~~medical leaves of absences for infected employees~~responsibilities.

~~Infected employees whose employment is interrupted or terminated shall be entitled to available medical leave and medical disability benefits. Such employees shall be informed by the appropriate administrator of benefits, leave, and alternatives available to them through state and federal laws, district policies, the collective bargaining agreement, and the retirement system.[3][4]~~

~~Confidentiality~~

~~The Superintendent or designee shall determine which school personnel will receive information about an infected employee. The number of individuals informed of an infected employee's status shall be kept to the minimum required to assure protection of the infected employee as well as the school population. Anonymity shall have high priority.[5]~~

~~All district employees have a duty to preserve the confidentiality of all information concerning an infected employee. Serious consequences shall result from a breach of confidentiality by an employee.~~

~~Information about infected employees in the district shall not be disclosed to the general public, undesignated school employees or other groups without a court order or the informed, written, signed and dated consent of the infected employee.~~

~~Infection Control~~

~~Universal precautions, as recommended by the CDCP, shall be followed for exposure to bodily fluids. Employees shall treat all body fluids as hazardous and follow universal precautions.~~

~~The school district shall maintain and keep reasonably accessible all equipment and supplies necessary for infection control.[6]~~

~~Staff Development~~

~~All district employees shall participate in a planned HIV education program.~~

~~Designated district employees shall receive additional, specialized training appropriate to their positions and responsibilities.~~

Footnotes & Legal References — 314.1 — HIV Infection

Footnotes

[1] 24 P.S. 510
palegis.us
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Legal Reference
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[3] 42 U.S.C. 12101
uscode.house.gov
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[4] 29 U.S.C. 2601
uscode.house.gov
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[5] 35 P.S. 7601
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Footnotes & Legal References — 314.1 — HIV Infection

Footnotes

[1] 35 P.S. 7603
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[2] 24 P.S. 510
palegis.us
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[3] Pol. 334
Policy Reference
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[4] Pol. 335
Policy Reference
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[5] Pol. 339
Policy Reference
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[6] Pol. 348
Policy Reference
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[7] Pol. 104
Policy Reference
Open policy

[8] 35 P.S. 7607
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Redline Comparison

Generated 8/12/2026

Original (From): 610 — Purchases Subject to Bid/Quotation · v1.1 (Active)

Compared (To): 610 — Purchases Subject to Bid/Quotation · UR-v1.5 (Under Review)

Red strikethrough = removed from Original. Green = added in Compared.

Legend: Insertion · ~~Deletion~~ · Unchanged

Authority

It is the policy of the Board to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.[1][2]

Guidelines

~~Supplies~~The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.[1][2][3]

~~The Board shall, after due public notice advertising for competitive bids, purchase furniture, equipment, school supplies and appliances costing $20,600 or more, unless exempt by statute. The Board shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.[1][2]~~Competitive Bids

~~Furniture~~When seeking competitive bids, ~~equipment, school supplies and appliances to be purchased by~~ the ~~district costing more than $11,100 but less than $20,600 may be obtained on written or telephonic quotations, unless exempt by statute. If it is not possible to obtain three (3) quotations,~~Board shall advertise once a ~~memo must be kept on file showing that fewer than~~week for three (3) ~~qualified vendors exist~~weeks in ~~the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for a period of three~~not less than two (~~3~~2) ~~years~~newspapers of general circulation.[1][2]

~~Contracts~~After due public notice advertising for competitive bids, the Board shall be authorized to:

- ~~The Board shall~~Purchase furniture, ~~after due public notice advertising for competitive bids~~equipment, ~~contract for construction, reconstruction, repairs, maintenance or work on any~~ school ~~building or property having~~supplies and appliances costing a ~~cost or value~~base amount of ~~more than~~ $~~20~~24,~~600~~500 or more, unless exempt by ~~statute~~law.[~~1~~2]
- Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having a total cost or value of more than $24,500, unless exempt by law.[1]
  ~~All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a cost or value of more than $11,100 but not more than $20,600 may be obtained on written or telephonic quotations, unless exempt by statute. If it is not possible to obtain three (3) quotations, a memo must be kept on file showing~~

~~that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for a period of three (3) years.[1]~~

The Board prohibits the practice of splitting purchases to avoid advertising and bidding requirements.[1][2]

~~The Board may authorize district employees to perform construction, reconstruction, repairs or work having a cost or value of less than $11,100.[1]~~

With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon resolution of the Board, unless the Board chooses to reject all bids.[1][2]

~~Vendors~~

The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements.[1]

~~It shall be the policy of the Board to permit responsible vendors of class rings, yearbooks, student pictures, caps and gowns, and similar items purchased by students to furnish competitive bids and quotes for the sale of such goods and services in a manner that protects the best interests of the students.~~

{_} Electronic Bidding

~~All items selected for purchase must be furnished under the rules and regulations established by the district.~~

The Board shall receive bids electronically for competitive contracts, except for construction and design services, in compliance with applicable laws and Board policy.[4][5]

~~Delegation of Responsibility~~

The district shall electronically maintain the confidentiality of the bid until the bid opening.[5]

~~Bid specifications shall be prepared by the Director of Business Operations. Bid specifications shall provide for alternates wherever possible.~~

{_} Competitive Electronic Auction Bidding

~~The Director of Business Operations shall combine like items of supply and material whenever it is feasible and permissible under statute and shall not split purchases to avoid requirements for bidding.~~

The Board shall adopt a resolution approving the use of competitive electronic auction bidding for contracts for supplies or services, but not for construction or design services.[4][6]

~~The Board Secretary or designee is authorized to advertise for bids, in accordance with statutory procedures, without prior approval of the Board; but the Board shall be informed of such action at the next meeting. Records shall be kept in sufficient detail to show that a reasonable number of qualified vendors were invited to bid.~~

An invitation for bids shall be issued and shall include:[6]

~~Bids shall be opened publicly before one (1) or more witnesses at a previously designated time and place. Contracts shall be awarded to the lowest responsible bidder upon resolution of the Board, unless the Board chooses to reject all bids.~~[~~2~~]

- Procurement description.
- ~~The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened~~All contractual terms, ~~and time for bidding cannot be provided because of the need for immediate action~~when practical.[~~1~~]
- Conditions applicable to procurement, including a notice that bids will be received in an electronic auction manner.
  Public notice and advertisement of the invitation for bids shall be given in the manner required for non-electronic bidding.

  Bids shall be accepted electronically at the time and in the manner designated in the invitation for bids.

  During the auction, bidders shall be able to review their bid rank or the low bid price, and may reduce their bid prices during the auction.

  At the conclusion of the auction, the record of the bid prices received and the name of each bidder shall be open to public inspection.

  After the auction period has expired, the district shall grant in writing withdrawal of a bid when the bidder requests relief and presents credible evidence of a clerical mistake due to reasons permitted by law, within the time period established by the district.

  The contract shall be awarded within sixty (60) days of the auction by written notice to the lowest responsible bidder, or all bids may be rejected. Extensions of the award date may be made by written, mutual consent of both parties.

  Price Quotations

  Unless exempt by law, at least three (3) written or telephonic price quotations shall be requested by the Board for:[1][2]

- Furniture, equipment, school supplies and appliances costing a base amount of more than $13,200 but less than $24,500.[2]
- All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a total cost or value of more than $13,200 but less than $24,500.[1]
  If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for three (3) years.

  Work Performed by District Maintenance Personnel

The Board may authorize district maintenance personnel to perform construction, reconstruction, repairs or work having a total cost or value of less than $13,200.[1]

Delegation of Responsibility

The Board may grant the Board Secretary or Purchasing Agent the authority to purchase supplies and award contracts in the amount and manner designated by applicable law.[1] [2]

NOTES:

The Department of Labor and Industry shall publish notice, in the Pennsylvania Bulletin prior to January 1 of each calendar year, of the annual percentage change and the unadjusted or final adjusted base amounts at which competitive bidding is required and written or telephonic price quotations are required, respectively, for the calendar year beginning the first day of January after publication of the notice. This policy will be adjusted annually based on the notice published in the Pennsylvania Bulletin.

Act 4 of 1974 – Withdrawal of Bids – 73 P.S. Sec. 1602

PSBA Revision 12/25 © 2025 PSBA

Footnotes & Legal References — 610 — Purchases Subject to Bid/Quotation

Footnotes

[1] 24 P.S. 751
palegis.us
palegis.us
Legal Reference
View source

[2] 24 P.S. 807.1
palegis.us
palegis.us
Legal Reference
View source

Footnotes & Legal References — 610 — Purchases Subject to Bid/Quotation

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[1] 24 P.S. 751
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[2] 24 P.S. 807.1
palegis.us
palegis.us
Legal Reference
View source

[3] 24 P.S. 120
palegis.us
palegis.us
Legal Reference
View source

[4] 62 Pa. C.S.A. 4602
palegis.us
palegis.us
Legal Reference
View source

[5] 62 Pa. C.S.A. 4603
palegis.us
palegis.us
Legal Reference
View source

[6] 62 Pa. C.S.A. 4604
palegis.us
palegis.us
Legal Reference
View source

Book	Policy Manual
Section	200 Pupils
Title	Dress and Grooming
Code	221 Vol I 2026
Status	

Purpose BC added Guideline back in. PSBA updated to reflect CROWN Act recently passed. 4/2026

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

Authority

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or affect the ~~constitute a~~ health ~~or~~ **and** safety ~~hazard~~ **of others**. ~~Where student dress may constitute student expression, Policy 200 on student expression shall apply.~~[1][2]

The Board directs compliance with Board policy and law prohibiting discrimination, including but not limited to protections addressing:[3][4]

1. **Protective hairstyles, including but not limited to hairstyles such as locs, braids, twists, coils, Bantu knots, afros and extensions.**
2. **Religious creed including head covering and hairstyles historically associated with religious creeds.**

{ } The Board may require students to wear standard dress or uniforms, which may be required district-wide or by individual schools.[1][2]

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities or other situations where special attire may be required to ensure the health or safety of the student.[2]

The Board directs district staff to support students experiencing educational instability by waiving penalties related to a delay in compliance with Board policy or school rules related to dress and grooming.[5]

Delegation of Responsibility

~~Each building principal or designee shall be responsible for informing all students and their parents/guardians of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year.~~

The building principal or designee shall be responsible to monitor student dress and grooming, and to enforce Board policy and school rules governing student dress and grooming.

The Superintendent or designee shall ensure that all school rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.[2]

Staff members shall be instructed to demonstrate, by example, positive attitudes ~~toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance~~ **and compliance with Board policy and school rules related to dress and grooming.[6]**

Guidelines This entire section is in our current policy but removed from the draft?

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up, and nails shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines, front and/or back, and see-through garments are not acceptable. Neither are mini-skirts, muscle shirts, midriff baring blouses or clothes intended for the bedroom, or any garment with writing on the derrierre.
3. Ensure that underwear is completely covered with outer clothing.
4. Include footwear at all times. Due to steps and outdoor recesses, footwear that is a safety hazard will not be allowed, such as sneakers with skates, slippers at all levels and flip flops at the elementary and middle school level.
5. Not include the wearing of hats, bandanas and other headwear in the classroom except for a medical or religious purpose. Sweatbands are not acceptable on any part of the body.
6. Exclude gloves being worn during school hours
7. Not include items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability; that promote alcohol or drug use of violence; or that are otherwise contrary to the school's educational mission.
8. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.
9. Exclude chains on wallets, spikes on clothing or collars.

It is recognized that not all situations and conditions can possibly be covered by a dress code. Therefore, the principals of the building must reserve the right to evaluate all items relative to school dress, so that an educational atmosphere is maintained which fosters and promotes effective and efficient learning for all students.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including expulsion.[5][6]

Notwithstanding anything herein to the contrary, the District shall respect the procedures and substantive rights of disabled students in its efforts to ensure an appropriate atmosphere conducive to teaching and learning in the schools to all students.

NOTE:

If district has three (3) employee sections, remember to change the policy cites in the policy and references.

PSBA Revision 3/26 © 2026 PSBA

Legal

1. 24 P.S. 1317.3
2. 22 PA Code 12.11
3. 43 P.S. 951 et seq
4. Pol. 103
5. Pol. 251
6. Pol. 325

Last Modified by Carolyn J Riley on April 15, 2026

Educational Field Trips 2026-2027 (Elementary)
As of August 2026
Latest Editions Appear in Bold

Group/Destination	Date	Grade	Students
Belmont			
Cornwells			
Faust			
Rush			
Struble			
Valley			
BHS Marching Band Show, BHS Stadium	**10/2/2026**	**4th-6th**	**280**

Educational Field Trips 2026-2027(Secondary)
As of August 2026
Latest Editions Appear in Bold

Group/Destination	Date	Grade	# of Students
Shafer			
Snyder			
Washington D.C. 8th Grade Trip	**5/20/2027- 5/21/2027**	**8th**	**110**
High School			



Bensalem Township School District Solar Project



Solar Project Update 8.4.26



GreenWorks Development

SRE RENEWABLES

Bensalem Township School District Solar Project Update

The following roof-only project has already been approved by the board:

	Array Size	% District Offset
• Valley Elementary roof	810 kW	8%
• Struble Elementary roof	660 kW	7%
• High school roof	529 kW	6%
• Rush Elementary roof	444 kW	5%
• Belmont Elementary roof	201 kW	2%
• District office roof	97 kW	1%
• Additional high school roof	2,271 kW	21%
• Additional Belmont ES roof	456 kW	6%
• Total	5,468 kW	56%

GreenWorks Development

SRE RENEWABLES

Bensalem Township School District Solar Project Update

An additional three ground areas could also be included:

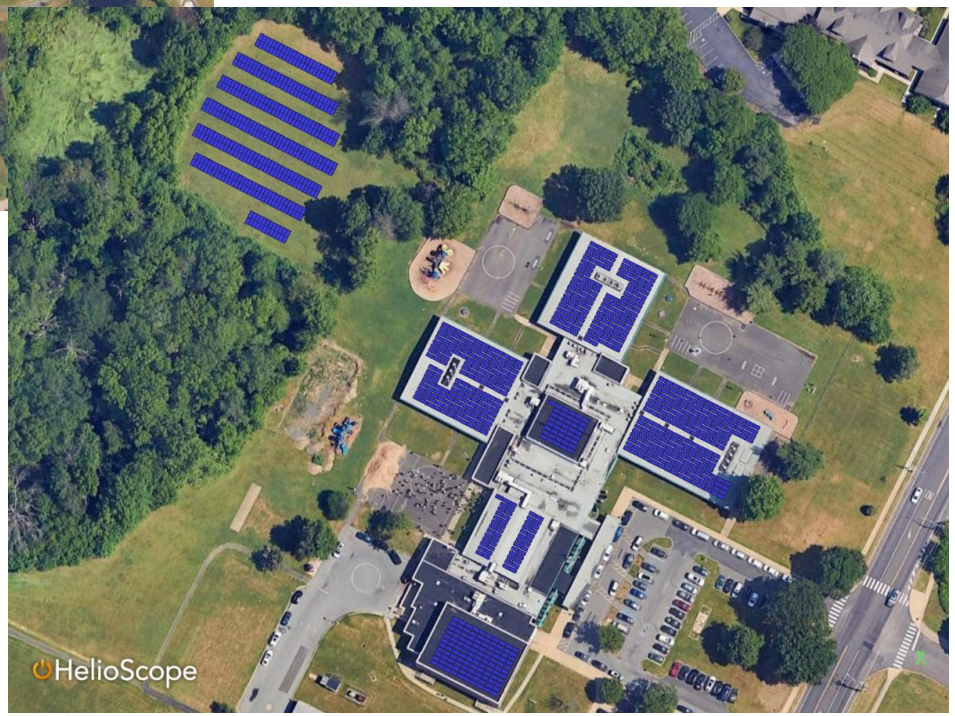
	Array Size	% District Offset
• Cornwells Elementary ground	401 kW	4%
• Belmont Elementary ground	322 kW	3%
• Rush Elementary ground	249 kW	3%
• Total	972 kW	10%



Cornwells Elementary
Ground 401 kW (4%)

Bensalem Township School District

Rush Elementary
Ground 249 kW (3%)



GreenWorks Development

SRE RENEWABLES



Belmont Elementary
Ground 322 kW (3%)

Bensalem Township
School District

GreenWorks Development

SRE RENEWABLES

Bensalem Township School District
Solar Project Update

	Roof Only - 56% Offset	Adding Ground Arrays - 66% Offset
System Size	5.468 MW DC	6.44 MW DC
Electricity Offset	56%	66%
Savings Years 1-5	~ $134K/yr	~ $154K/yr
Savings Years 6-40	Over $357K/yr	Over $397K/yr
Estimated 40-Year Savings	~ $22 million	~ $25 million
Solar-Generated Elec Cost	$0.060/kWh	$0.056/kWh

GreenWorks Development

SRE RENEWABLES

Notes for both options

- No up-front cash investment
- System purchase in year 6 can be 100% financed – no cash required

The numbers shown assume that electricity cost will only increase by 2% annually.

Ways to Make Ground Arrays More Attractive or Hide Them



A post-and-wire fence can be used instead of chain link fencing.

Shrubs can be used to fully screen the array if desired.

Decorative fencing can be used.



GreenWorks Development

SRE RENEWABLES



A wildflower perimeter takes some work and cost but can look great.

Solar for Schools Update

An additional $25 million for the Solar for Schools (S4S) Program was approved in the state budget in July. Several features of the new policy are favorable:

- **The funding has been increased from 50% of project cost to 75%.**
- **Power Purchase Agreements (PPAs) are now included in the program. Prior to this change, only direct purchase projects were eligible for funding.**
- **The maximum amount of funding is currently set at $500,000 per project, but that amount may be increased. BTSD could apply for each of its school locations as separate projects.**
- **Applications can be submitted after a project agreement is signed, but project awards must be received before construction is begun.**
- **Full details of the new program will be released early next year.**

GreenWorks Development

SRE RENEWABLES

Next Steps

1) Administration and board decide on final system configuration.
2) BTSD completes legal review of agreement.
3) GWD/SRE provides final, executable agreement with specific project details.
4) Agreement signed after board approves.
5) System takes 12-14 months to install (including 6-8 months for utility review).

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717.320.6713

Hi John!

Damion mentioned that you're looking for decorative fencing and other options for ground-mount solar arrays. Here are a couple of ideas:

Post-and-wire fencing is more attractive looking than standard chain-link fencing, and the cost is about the same. Here's a picture of an array with post-and-grid-wire fencing. Some shrubs are shown here. We could add additional plantings to screen the array if you'd like. The plantings could actually fully block the view of the array from the ground if that's what your board wanted to do.



Here's two examples of a decorative fencing option that you could use, too. This fence option is more expensive than chain link or post-and-wire fencing, but we could build that cost into the project.





...and here's a solar array with a wildflower perimeter. There's some cost and work involved here, but the pollinators that the wildflowers would attract would be a great story for the school.



So, in summary, there are a couple of options for making ground-array solar more attractive:

- Post-and-wire fencing
- Shrubbery screening
- Decorative fencing
- Wildflower perimeters

Keep in mind, too, that ground-array solar is more visible to your students and could become more of a part of their energy education than roof-array solar would. To me, a school-based solar project is about saving the district money, but it's also about educating students.

Let me know if there's anything else you need on this. Thanks!!

Doug

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August 17, 2026

Bensalem Township School District

Attention: Board of School Directors / Office of the Superintendent

3000 Donallen Drive

Bensalem, PA 19020

Re: Donation in Loving Memory of Sophia

Dear Board Members and District Administrators,

On behalf of The Sophia Fund, it is our distinct privilege to present a financial contribution to the Bensalem Township School District in the amount of $8,369.50. This gift is given in loving memory of Sophia Pasquarella, a Struble Superstar who lost her battle with leukemia in 2014. This fund was created to carry on Sophia's name, along with her brave, loving, and tenacious spirit.

We request that these funds be designated specifically for the purchase of 6 recycled plastic hexagonal picnic tables for Struble Elementary School's Outdoor Learning Center. It is our hope that these tables will serve as a functional and inviting space where students can gather, collaborate, explore, and learn in an outdoor environment for years to come.

Sophia possessed a bright spirit and a deep appreciation for community and learning. By supporting the Outdoor Learning Center, we aim to honor her memory in a tangible way—creating a space that fosters curiosity, friendship, and hands-on discovery for Struble students.

Thank you for your continued dedication to the education and well-being of our community's children. We are honored to partner with the Bensalem Township School District on this project.

With warm regards,

Jessica A. Miller

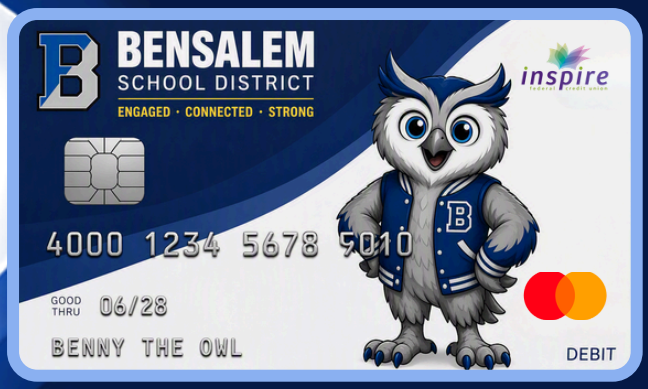
Jessica Miller

Founder/ President

The Sophia Fund

inspire federal credit union

BENSALEM TOWNSHIP SCHOOL SPIRIT DEBIT CARD



A Community-Wide Opportunity to Support Bensalem Students

How it Works

Participation occurs through everyday purchasing activity. Supporters can contribute without changing their spending habits or incurring additional expenses, creating a sustainable and long-term source of support for the district.

Step 1
Get the Card.

Step 2
Use it to make everyday purchases.

Step 3
Contributions are automatically calculated with no additional costs to the cardholder.

Step 4
Bensalem Students are supported by your purchases.

Why Districts Participate

- Reinforces district identity and pride throughout the community.
- Provides a no-cost way to extend your school brand beyond campus.
- Supports financial wellness through a partnership with a local credit union.
- Generates ongoing support for district programs and student initiatives.

Built for Bensalem

Bensalem's size, strong K-12 identity, and proud Fighting Owls tradition create a unique opportunity for students, families, staff, alumni, residents, and local businesses to support Bensalem schools in a meaningful way.

Number of Students	Number of Schools	Number of Employees	Number of Residents
6,400+	9	1,270+	63,000+

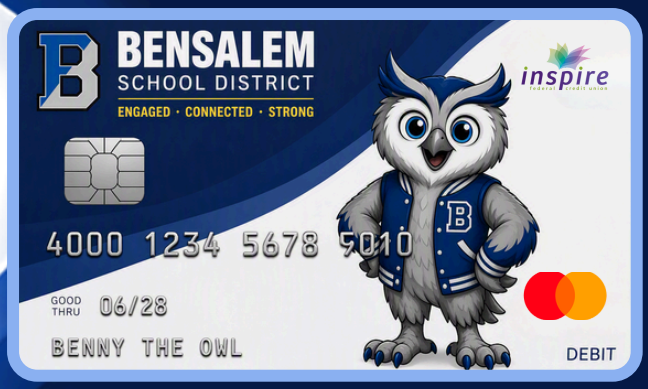
Added Value: Financial Literacy Education

Beyond the give-back component, Inspire Federal Credit Union brings a long-standing commitment to education. Through this partnership, Inspire can provide financial literacy education that helps prepare students for life after graduation.

Budgeting & Savings Skills • Responsible Banking & Debit Card Use
Fraud Prevention • Financial Security • Real-World Money Management Skills

inspire federal credit union

BENSALEM TOWNSHIP SCHOOL SPIRIT DEBIT CARD



A Community-Wide Opportunity to Support Bensalem Students

Areas of Impact

The flexibility of the program allows district leadership to direct support toward areas that will provide the greatest benefit to students as priorities evolve over time.

- Student Scholarships & Recognition
- Teacher Mini-Grants & Classroom Innovation
- Bensalem Education Foundation & Other District Priorities
- STEM, Academic Enrichment & Career Pathways
- Athletics, Arts & Music Programs
- Student Clubs & Activities

What we Provide

As a turnkey program, Inspire will provide you with the tools needed to be successful.

- School-branded card design using approved school artwork.
- Program administration and transaction tracking.
- Payment reporting based on qualifying transaction activity.
- Approved marketing language and materials to help introduce the program to your community.
- Ongoing partnership support to help the program gain visibility and participation.

WHO WE ARE

inspire federal credit union

BANK LOCAL. BANK BETTER.

Founded in 1936 by local educators, Inspire Federal Credit Union is a member-owned, not-for-profit financial institution. Proudly serving Bucks and Philadelphia counties for 90 years, we are committed to helping individuals, families, and businesses achieve their financial goals through trusted financial solutions, exceptional service, and meaningful community partnerships.

We offer a full suite of personal and business banking services, including Checking and Savings Accounts, Auto Loans, Mortgages, Home Equity and more.

Newtown Branch
3 Friends Lane
Newtown, PA 18940

Bensalem Branch
3923 Hulmeville Rd.
Bensalem, PA 19020

Bristol Branch
65 Commerce Circle
Bristol, PA 19007

Langhorne Branch
1555 E. Lincoln Hwy.
Langhorne, PA 19047