

# Agenda of Regular Board Meeting

## The Board of Trustees West Jefferson Hills School District

---

A Regular Board Meeting of the Board of Trustees of West Jefferson Hills School District will be held Tuesday, August 25, 2026, beginning at 7:30 PM Large Group Instruction Room, 830 Old Clairton Rd., Jefferson Hills, PA 15025.

### 1. EXECUTIVE SESSION - 6:30 PM

### 2. CALL TO ORDER BY BOARD PRESIDENT

### 3. PLEDGE OF ALLEGIANCE

**Description:** I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

### 4. ROLL CALL BY BOARD SECRETARY

**Description:** ROLL CALL

### 5. READING OF DISTRICT MISSION STATEMENT

**Description:** Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become active, contributing members of society by providing a challenging, innovative educational program guided by an exceptional staff in a safe, positive, caring environment, all of which promote excellence.

### 6. PRESENTATIONS/RECOGNITIONS

**Description:**

There are no presentations or recognitions scheduled this month.

### 7. PUBLIC COMMENTS

### 8. BOARD PRESIDENT -- AS RECOMMENDED BY MRS. FINNERTY

**Description:**

**Informational Items:**

Board President's Report: Executive Session was held on August 25, 2026 for legal and personnel purposes.

**Motions:**

8A. To reappoint Dr. Janet Sardon, as Superintendent of Schools for the West Jefferson Hills School District, beginning July 1, 2027 through June 30, 2032, subject to an employment agreement with terms and conditions required by the school code and agreed upon by the parties. Resolution from solicitor to be added on Monday.

**9. SUPERINTENDENT -- AS RECOMMENDED BY DR. SARDON**

**Description:**

**Informational Items:**

Monthly Superintendent Report

**Motions:**

9A. To approve the Second Reading of Policy #332 Working Periods and Policy #619 District Audit; Attachments Policy #918 District Family and Parent Engagement and Policy #918 Building Family and Parent Engagement; and attachment for Policy #011 Principles of Governance and Leadership, Operating Guidelines, as presented.

9B. To approve the First Reading of Policy #716 Integrated Pest Management, as presented.

**10. FINANCE -- AS RECOMMENDED BY MRS. HARRIS**

**Description:**

**Informational Items:**

June - Monthly Financial/Treasurer's Report

July - Monthly Financial/Treasurer's Report

Director of Finance Report

**Motions:**

10A. To approve the minutes of the June 23, 2026 Committee of the Whole Meeting and June 23, 2026 Regular Board Meeting, as presented.

10B. To approve the bill listing from June 16, 2026 - June 30, 2026, excluding June 24, 2026, July 1, 2026 - July 31, 2026, and August 1, 2026 - August 26, 2026 for a total of \$17,930,575.64 for the General Fund, as presented.

10C. To authorize the filing of annual tax assessment appeals, on terms and conditions approved by the Superintendent, Director of Finance, and Solicitor.

10D. To authorize the Administration to work with PFM Financial Advisors, as Municipal Advisor, PNC Capital Markets, as Underwriter, Dinsmore & Shohl LLP, as Bond Counsel, and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2026, in the approximate amount of \$9,995,000, for the purpose of funding capital projects of the District.

**11. HUMAN RESOURCES/PERSONNEL -- AS RECOMMENDED BY DR. SARDON/DR. HENDERSON**

**Description:**

A. Professional Personnel (Act 93, JFT Etc.)

B. Non-Certificated Personnel (SEIU, Confidentials, Etc.)

C. Athletic Personnel

D. Extracurricular/Activities Personnel

- E. Educational Conference Requests
- F. Field Trips
- G. Miscellaneous Items

## **12. EDUCATION K-12 -- AS RECOMMENDED BY DR. KUHSE**

### **Description:**

#### **Informational Items:**

No information items at this time.

#### **Motions:**

12A. To approve Cooperative School Nurse Practicum Affiliation Agreement with Eastern School of Nursing for the 2026-27 school year, as presented.

12B. To approve school handbooks Grades K-12 for the 2026-2027 school year, as presented.

12C. To approve Title I school wide plan for Jefferson Hills Intermediate School for the 2026-27 school year, as presented.

12D. To approve the Title I Services Addendum through the Allegheny Intermediate Unit for the 2026-27 school year, as presented.

12E. To approve the disposal of science curriculum materials at Jefferson Hills Intermediate School that are no longer in use and/or not aligned with current academic standards.

## **13. SPECIAL EDUCATION -- AS RECOMMENDED BY DR. BOZEK**

### **Description:**

#### **Informational Items:**

No information items at this time.

#### **Motions:**

13A. To approve agreement with the AIU for Deaf and Hard of Hearing Support consultative services for students under 504 Service Agreements at a total cost of \$1,372.50, for the 2026-27 school year, to be funded by the Special Education budget, as presented.

13B. To approve agreement with The Watson Institute Social Center for two students for the 2026-27 school year at a cost of \$67,412.00 per student, as presented.

13C. To approve agreement with The Watson Institute Education South for one student for the 2026-27 school year at a cost of \$69,148, as presented.

## **14. SAFETY AND SECURITY -- AS RECOMMENDED BY DR. SARDON**

### **Description:**

#### **Informational Items:**

No information items at this time.

**Motions:**

No motions for board approval at this time.

**15. FACILITIES -- AS RECOMMENDED BY MR. MARIANI**

**Description:**

**Informational Items:**

The high school chiller project has been completed.

**Motions:**

No motions for board approval at this time.

**16. TECHNOLOGY -- AS RECOMMENDED BY DR. KASSIMER**

**Description:**

**Informational Items:**

No information items at this time.

**Motions:**

No motions for board approval at this time.

**17. TRANSPORTATION -- AS RECOMMENDED BY MRS. HARRIS**

**Description:**

**Informational Items:**

A letter with regard to transportation was sent out to families. There were four buses eliminated for the 2026-2027 school year. In addition, there were changes to the start and end times of middle school. New start time is 7:40 am, and the new dismissal time is 2:50-3:00 pm. Thank you to all those involved in making the adjustments to the bus routes.

The district will no longer be using School Messenger for reporting when buses are late. Parents are being asked to download the Bus Zone app. Information will be pushed out from the bus company. Information will be sent to parents once Qmlativ is updated.

**Motions:**

17A. To approve Resolution #442-26 approving the 2026-27 list of bus drivers and monitors hired by Durham School Services, as presented.

**18. ATHLETICS -- AS RECOMMENDED BY MR. CHERPAK**

**Description:**

**Informational Items:**

No information items at this time.

**Motions:**

No motions for board approval at this time.

**19. FOOD SERVICE -- AS RECOMMENDED BY MR. RAMBO**

**Description:**

**Informational Items:**

No information items at this time.

**Motions:**

No motions for board approval at this time.

**20. OTHER REPORTS: TO BE DISCUSSED AT REGULAR VOTING MEETING**

**Description:**

1. Report from Student Representative (TJHS Representative)
  - Timur Rustamov and Bryce Little
2. Building Project Information and Updates (Dr. Henderson)
  - Updated Timeline - Timeline - New MS 2026-08-19.pdf
  - Updated Budget - Project Budget 2026-08-19.pdf
3. SHASDA (Mrs. Denise Kahler)
4. Legislative/PSBA (Mr. Dave Dominick)
5. Steel Center/Southeast Area Special School/Steel Valley Area School Authority (Mrs. Suzanne Downer)
6. Foundation for Education (Mrs. Suzanne Downer)
7. Other

**21. SOLICITOR'S REPORT**

**22. ADJOURNMENT**

---

## **RESOLUTION**

### **A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE WEST JEFFERSON HILLS SCHOOL DISTRICT APPOINTING DR. JANET SARDON AS SUPERINTENDENT**

WHEREAS, Dr. Janet Sardon maintains a valid Letter of Eligibility that qualifies her to be appointed as the Superintendent; and

WHEREAS, the Board of School Directors of the West Jefferson Hills School District desires to re-appoint Dr. Janet Sardon to the position of Superintendent.

NOW, THEREFORE, upon due notice, be it resolved by the Board of School Directors of the West Jefferson Hills School District as follows:

1. Janet Sardon is hereby appointed as Superintendent for a term from July 1, 2027 to June 30, 2032.
2. The Superintendent is appointed subject to the following conditions:
  - (a) She possesses the necessary qualifications to receive an appropriate commission from the Pennsylvania Department of Education, makes application for a commission with said Department, and maintains said commission in good standing during her term;
  - (b) She executes an employment agreement consistent with the requirements of 24 P.S. § 10-1073; and
  - (c) The employment agreement shall be executed prior to the start of the term.

RESOLVED this 25<sup>th</sup> day of August 2026.

ATTEST:

**BOARD OF SCHOOL DIRECTORS OF THE  
WEST JEFFERSON HILLS SCHOOL DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President