

Agenda of Regular Board Meeting

The Board of Trustees Ellwood City School District

A Regular Board Meeting of the Board of Trustees of Ellwood City School District will be held Monday, August 10, 2026, beginning at 7:00 PM Board Room at Lincoln High School, 501 Crescent Avenue, Ellwood City, PA 16117.

1. Meeting Opening

1.A. Call To Order

1.B. Roll Call

1.C. Silent Meditation

1.D. Pledge of Allegiance

1.E. Public Comment

Description: Process and procedures for Public Comment are guided by ECASD School Board Policy #903. Public Comment is limited to residents or taxpayers of the District. Any individual who wishes to address the Board is required to announce his or her name, address, and group affiliation if appropriate. Each individual will have three (3) minutes to address the Board on Agenda items only. The Public Comment section of the agenda is for comment only. Dialogue and questions will not be entertained.

1.F. Approval of Minutes

Description: Motion to approve the July 8, 2026 Special Meeting Minutes and the July 20, 2026 Combined Meeting Minutes.

2. Revenue/Finance - Gray, Biehls

2.A. Approve Allegheny Intermediate Unit Proposal

Description: Motion to approve the proposal from the Allegheny Intermediate Unit administrative support to assist with implementation of charter student recruitment.

2.B. Approve Phone Vendor

Description:

Motion that the Board of School Directors approve the telecommunications service agreement for the Ellwood City School District with Full Service Network, as outlined in the attached proposal.

This approval authorizes the district to enter into a 5-year term agreement for the following services and costs:

- Vendor: Full Service Network.
- Included Services: One (1) Phone Service Only Bundle, six (6) E-Fax Capabilities, one (1) SIP Service with 23 Calling Paths, and one (1) Block of 30 DID with E 9-11 Serviceability.

- Contract Term: 5-year term.
- Monthly Cost: \$476.49 per month (taxes and surcharges not included).
- One-Time Cost: A one-time activation fee of \$599.99 for the Digital Voice & Phone Bundle.

2.C. Approve Change Order

Description: Motion to approve change order 48R-1 to install rubber tile and base stairwells S2 and S3.

3. **Personnel - Tillia, Mancini, Cirelli**

3.A. Approve Substitute List

Description: Motion to approve the following Support Staff Substitutes for the 2026-27 school year:

Cafeteria:

Kristen Aquino-Tritt
 Sabrina Boggs
 Beth Duncan
 Victoria George
 Jeff McCullough
 Renee Schombert
 Gertrude Worrell

Custodial:

Joe Funari
 Dakota Marshall
 Tiffany Rossman

Nurse:

Jennifer Cassandro

3.B. Approve Resignations

Description: Motion to Approve the following resignations:

1. Bryan Neghiu - LHS Personal Care Aide effective August 19, 2026.
2. Michael Bellissimo - LHS Custodian, for the purpose of retirement effective September 4, 2026.
3. Roy Jenkins - Maintenance, effective August 21, 2026.
4. Sarah Edinger - Cafeteria Worker effective August 6, 2026.
5. Hannah DiCaprio - North Side Teacher effective August 7, 2026.

3.C. Approve Activity Sponsors

Description: Motion to approve the list of Activity Sponsors for the 2026-27 school year.

3.D. Approve Bus Drivers

Description: Motion to approve the list of bus drivers with ABC Transit for the 2026-27 school year.

3.E. Hire a Part-Time Cafeteria Worker.

Description: Motion to hire _____ as a part time cafeteria worker for the 2026-27 school year in accordance with the current SEIU 32 BJ Bargaining Agreement.

3.F. Approve Memorandum of Understanding with SEIU

Description: Motion to approve Memorandum of Understanding with SEIU concerning Job description changes and bidding.

3.G. Hire Custodians

Description: Motion to hire _____ as full time custodians immediately in accordance with the current SEIU 32 BJ Bargaining Agreement, pending receipt of clearances.

3.H. Approve Memorandum of Understanding with SEIU

Description: Approve Memorandum of Understanding with SEIU concerning Stadium Clean up.

3.I. Approve Additional Fall Coaches

Description: Motion to approve Additional Coaches:

1. Cassandra Jackson- Volunteer Cross Country Coach
2. Robert Magnifico - Jr. High Assistant Football Coach
3. Colten Critzer - Volunteer Boys Golf

3.J. Approve FMLA Leave

Description: Motion to approve the following FMLA in accordance with the Family Medical Leave Act and Policy #335:

1. Employee #0019 - Intermittent leave from September 1, 2026 until September 1, 2027

4. Athletics/Facilities & Community - Boots, Gray, Mancini

4.A. Recognize Booster Groups

Description: Motion to Recognize Booster Groups as affiliate organizations of the Ellwood City Area School District for the 2026-27 School year:

1. EC Golf Boosters
2. EC Girls Volleyball Boosters
3. LHS Musical Boosters
4. Cheer Boosters
5. EC Baseball Boosters
6. LHS Blue Band Boosters
7. Wolverine PTO

4.B. Disposal of Equipment

Description: Motion to approve the disposal of obsolete, unused, and damaged equipment from Helling Stadium, high school baseball field as well as the following in accordance with Policy #706.1:

- The old maintenance work van - 2006 GMC Savana, VIN#1GTFG15T261237364 STYLE/BODY: Cargo Van, has not been used for 3 years, will not pass inspection for scrap.
- Mower: X Mark 72" cut; This does not work and can be salvaged for scrap, it no longer runs, it is completely gutted of all parts, seats, batteries, etc.
- Brick: broken brick pile (trash, unusable condition)
- Fence: Broken vinyl fence/gate; no use and brittle (trash)
- Water Buffalo: has not been used in 20 years and does not function.
- Gas stove at Hartman Intermediate
- 3 phase hot plate at North Side Primary

5. Education/Student Affairs - Cirelli, Tillia, Fauzey

5.A. Approve Foreign Exchange Student

Description: Motion to approve a foreign exchange student with FLAG (Foreign Links Around The Globe) from Brazil for the 2026-27 school year to reside with a district family.

5.B. Approve Watson Institute Agreement

Description: Motion to approve the 2026-27 Watson Institute Agreement for the 2026-27 school year for one student at a cost of \$69,148.00.

5.C. Approve BVIU ESL Services

Description: Motion to approve the English as a Second Language (ESL) agreement for the 2026-27 school year with Beaver Valley Intermediate Unit.

5.D. Approve Cray Youth and Family Services Private Academic School Agreement

Description: Motion to approve the Cray Youth and Family Services Private Academic School Agreement for three slots at a cost of \$31,044.20 per slot for a total of \$93,132.60 for the 2026-27 school year.

5.E. Approve MIU IV OT Services

Description: Motion to approve the Itinerant Occupational Therapy Agreement with Midwestern Intermediate Unit IV for the 2026-27 school year at a total cost of \$1,560.00 for services from September to November.

5.F. Approve proposed ECAVA attendance changes

Description: Motion to approve the proposed change to ECAVA attendance and truancy guidelines for the 2026-27 LHS handbook.

5.G. Approve Adelphoi Agreement

Description: Motion to approve the Adelphoi Agreement for the 2026-27 school year at a daily cost of :

Day Treatment : Regular Ed \$107.35/Special Ed \$126.20

Emotional Support: Regular Ed \$109.43/Special Ed \$128.65

5.H. Discontinue Summer Camp Food

Description: Motion to discontinue the budget item for \$1500.00 each summer camp allowance for EC Football Boosters, Blue Band Boosters, and Cheer Boosters.

5.I. Approve Lawrence County Drug and Alcohol Agreement

Description: Motion to approve the Lawrence County Drug and Alcohol Commission Agreement for the 2026-27 school year for the Student Assistance Program 7-12 (SAP) at a cost of \$4,376.00, no increase from last year.

6. Committee Reports

7. Meeting Closing

7.A. New Business

7.B. Public Comment

Description: Process and procedures for Public Comment are guided by ECASD School Board Policy #903. Public Comment is limited to residents or taxpayers of the District. Any individual who wishes to address the Board is required to announce his or her name, address, and group affiliation if appropriate. Each individual will have three (3) minutes to address the Board. The Public Comment section of the agenda is for comment only. Dialogue and questions will not be entertained.

7.C. Adjournment

Agenda of Special Board Meeting

The Board of Trustees Ellwood City School District

A Special Board Meeting of the Board of Trustees of Ellwood City School District will be held Wednesday, July 8, 2026, beginning at 6:30 PM Lincoln High School Cafeteria, 501 Crescent Avenue, Ellwood City, PA 16117.

1. Meeting Opening

1.A. Call To Order - The Meeting was called to order at 6:30 p.m.

1.B. Roll Call

Present: Mrs. Jean Biehls, Mr. Kevin Boariu, Mr. Norman Boots by phone, Dr. Claire Fauzey, Ms. Kathy Galbreath, Mr. Nick Mancini, Mrs. Kathy Tillia

Absent: Mrs. Erica Gray, Ms. Jennifer Tomon

1.C. Silent Meditation

1.D. Pledge of Allegiance

1.E. Public Comment

- a. Georgia Mohr, 509 Foch St. Ellwood City has a son who is a senior at LCCTC, commented on her concerns with the LCCTC not opening.
- b. Joyce Cirelli, 510 Pershing St. Ellwood City has a grandchild who attends LCCTC commented on the LCCTC Budget political grid-lock.

2. Revenue/Finance - Gray, Boariu, Biehls

2.A. Approve Lawrence County Career and Technical Center 2026-27 budget.

Description: Approve the Lawrence County Career and Technical Center 2026-27 budget in the amount of \$8,031,630 with operating costs of schools at \$5,949,000.

Motion by: Mr. Boariu seconded by Mr. Mancini.

Roll Call Yes: Mrs. Biehls, Mr. Boariu, Mr. Boots, Dr. Fauzey, Ms. Galbreath, Mr. Mancini, Mrs. Tillia

Absent: Mrs. Gray, Ms. Tomon

Motion carried 7 yes 0 no 2 absent

3. Personnel - Tillia, Mancini

4. Athletics/Facilities & Community - Boots, Gray, Mancini

5. Education/Student Affairs - Boariu, Tillia, Fauzey

6. Meeting Closing

6.A. New Business

6.B. Public Comment - None

6.C. Adjournment

Motion to adjourn by Mr. Boariu seconded by Mrs. Tillia

Meeting adjourned at 6:42 p.m. to Executive Session for Personnel

Agenda of Combined Board Meeting

The Board of Trustees Ellwood City School District

A Combined Board Meeting of the Board of Trustees of Ellwood City School District will be held Monday, July 20, 2026, beginning at 7:00 PM Board Room at Lincoln High School, 501 Crescent Avenue, Ellwood City, PA 16117.

1. Meeting Opening

1.A. Call To Order – Meeting was called to order at 7:00 p.m.

1.B. Roll Call

Present: Mrs. Jean Biehls, Mr. Kevin Boariu, Mr. Norman Boots, Dr. Claire Fauzey, Ms. Kathy Galbreath, Mrs. Erica Gray, Mr. Nick Mancini, Mrs. Kathy Tillia, Ms. Jennifer Tomon

1.C. Silent Meditation

1.D. Pledge of Allegiance

1.E. Public Comment - None

Student Recognition

Description: Recognition of Drake Davis for receiving his private pilots license.

1.F. Presentation

Description: Presentation by EDM consultant and ABC Transit on transportation review 2026.

Administrators gave their reports

1.G. Approval of Minutes

Description: Motion to approve the minutes from the June 8, 2026 Combined Meeting and the June 17, 2026 Special Meeting.

Motion by Ms. Galbreath seconded by Mr. Mancini and carried without objection.

2. Revenue/Finance - Gray, Boariu, Biehls

2.A. Approve Food Service Management Agreement

Description: Motion to approve the Food Service Management Agreement for the 2026-27 school year.

Motion by Mrs. Gray seconded by Mr. Boots and carried without objection.

2.B. Change Order Approvals

Description: Motion to authorize Dr. Amy Anderson to approve change orders on the North Side project up to \$15,000.00 effective July 21, 2026 until the end of the project.

Motion by Mrs. Gray seconded by Mrs. Biehls and carried without objection.

3. Personnel - Tillia, Mancini

3.A. Accept Resignations

Description: Motion to accept the following resignations:

1. Melvin Beighey - North Side School Police Officer effective July 1, 2026.
2. Ava Ekstam - Elementary Emotional Support Teacher effective August 15, 2026.
3. Mary Sainato - Hartman Custodian, for the purpose of retirement effective September 2, 2026.

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

3.B. Approve Head Teacher

Description: Motion to approve Shawna Bagdes-Canning as the head teacher at North Side Primary for the 2026-27 school year.

Motion by Mrs. Tillia seconded by Mr. Boariu and carried without objection.

3.C. Approve Additional Fall Coaches

Description: Motion to approve the following additional fall coaches for the 2026-27 school year:

1. John DiBuono - Head Tennis Coach
2. Albert Campman - Assistant Tennis Coach
3. William Baker - Assistant Golf Coach
4. Frank D'Ambrosio - Assistant Cross Country Coach
5. Jeff Gardner - Volunteer Cross Country Coach
6. Nate Brown - Volunteer Cross Country Coach
7. Tom Natale - Volunteer Cross Country Coach
8. Jack D'Addio - Volunteer Soccer Coach
9. Robert Greco - Varsity Football Equipment Manager

Motion by Mrs. Tillia seconded by Mr. Mancini and carried without objection.

3.D. Approve Job Description

Description: Approve Job Description for Health Office Aide.

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

3.E. Approve Memorandum of Understanding

Description: Approve Memorandum of Understanding to create a Health Office Aide position for the 2026-27 school year.

Motion by Mrs. Tillia seconded by Dr. Fauzey and carried without objection.

3.F. Reassign Staff

Description: Transfer Michelle Hall to Emotional Support Classroom for grades 3 and 4 for the 2026-27 school year.

Motion by Mrs. Tillia seconded by Mr. Boots and carried without objection.

3.G. Approve Summer Workers

Description: Approve the following SEIU members to complete summer work for the remainder of July and August:

1. Stephanie Borroni
2. Debra Lewis

Motion by Mrs. Tillia seconded by Mrs. Biehls and carried without objection.

3.H. Approve Student for Technology Department

Description: Approve one student for summer help in technology department.

Motion by Mrs. Tillia seconded by Mr. Boots and carried without objection.

3.I. Hire Custodian

Description: Motion to hire Dale Catlett as full time custodian in accordance with current SEIU 32 BJ Bargaining Agreement.

Motion by Mrs. Tillia seconded by Mr. Boariu and carried without objection.

3.J. Approve Substitutes

Description: Approve the following Cafeteria Substitutes for the 2026-27 school year:

1. Michelle Lample
2. Valerie Daniels
3. April McKeag

Motion by Mrs. Tillia seconded by Mr. Boots and carried without objection.

4. Athletics/Facilities & Community - Boots, Gray, Mancini

4.A. Approve Facility Requests

Description: Motion to approve the following facility requests:

1. Blue Band Boosters is requesting Helling Stadium for its annual Pie Festival on Thursday, August 27, 2026 from 5:00 p.m. to 9:30 p.m. They are requesting the use of the LHS big gym and cafeteria in case of bad weather.
2. Ellwood City Amateur Baseball Federation is once again hosting WKBN-TV live coverage of the Little League Championship as was done last year at Friedhoff field. The requested date is Wednesday, July 29, 2026 from noon to 9:00 p.m. with a rain date of Thursday, July 30, 2026.

Motion by Mr. Boots seconded by Mr. Mancini and carried without objection.

4.B. Informational Item

Description: The EC Football Boosters are having a Kona Ice Truck at some of the home football games.

5. Education/Student Affairs - Boariu, Tillia, Fauzey

5.A. Approve New/Revised Policies

Description: Approve the following new/revised policy that has been on display since the last meeting:

1. Policy #237.1 - Mobile Devices

Motion by Mr. Boariu seconded by Ms. Tomon and carried without objection.

5.B. Approve 2026-27 Secondary Student Handbook

Description: Approve changes to the 2026-27 Secondary Student Handbook as presented.

Motion by Mr. Boariu seconded by Mrs. Biehls and carried without objection.

5.C. Approve TSI Plan

Description: Approve the TSI Plan for Lincoln Jr. Sr. High School as required by the Pennsylvania Department of Education and State Board Regulations.

Motion by Mr. Boariu seconded by Dr. Fauzey and carried without objection.

5.D. Approval of Proposed Amendment LCCTC Articles of Agreement

Description: Approval of Proposed Changes to the 1966 Supplemental Articles of Agreement of the Lawrence County Career and Technology Center.

Motion by Mr. Boariu seconded by Mrs. Biehls and amended as follows:

Description: Approval of Proposed Changes to the 1966 Supplemental Articles of Agreement of the Lawrence County Career and Technology Center proposed by a certified letter submitted by Mohawk School Board on July 3, 2026.

Motion by Mr. Boariu seconded by Dr. Fauzey

Roll Call Vote Yes: Mrs. Biehls

No: Mr. Boariu, Mr. Boots, Dr. Fauzey, Ms. Galbreath, Mrs. Gray, Mr. Mancini, Mrs. Tillia, Ms. Tomon

Motion defeated: 1 Yes , 8 No

6. Committee Reports – Committee Members gave their reports.

7. Meeting Closing

7.A. New Business

7.B. Public Comment - None

7.C. Adjournment – Motion to adjourn by Mr. Boariu.

Meeting adjourned at 7:59 p.m. to Executive for Personnel

PREPARED FOR

Ellwood City School District

PROPOSAL

District Marketing & Communication Services

SUBMITTED BY
ALLEGHENY INTERMEDIATE UNIT

ATTENTION:
Dr. Amy Anderson
Superintendent
Ellwood City School District
501 Crescent Avenue
Ellwood City, PA 16117

AUGUST 2026

PRIMARY CONTACT:

Sarah McCluan
*Director, Marketing &
Strategic Communication*
Allegheny Intermediate Unit
412-841-8221
sarah.mccluan@aiu3.net

SECONDARY CONTACT:

Dan Rinkus
Supervisor, External Accounts
Allegheny Intermediate Unit
412-738-5213
daniel.rinkus@aiu3.net



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Dear Dr. Anderson,

Thank you for the opportunity to submit the enclosed proposal to provide charter student recovery services to the Ellwood City School District. While the Allegheny Intermediate Unit (AIU) may be headquartered in Allegheny County, we partner with a variety of public institutions and private organizations in our home county and beyond. We believe a partnership can benefit the Ellwood City School District, its students, families, and staff.

A successful plan to bring students back to public school from charter schools or cyber charter schools isn't about one thing - it is about many things. The AIU's Marketing and Strategic Communication Department (MarCom) can help you promote the positive aspects of Ellwood City School District, provide a competitive contrast with charter/cyber charter schools, and make your district a more appealing option for all learners.

AIU MarCom can provide marketing expertise that will help your administration attract students back to the district. Our award-winning team is poised to help tell your district's story for the 2026-2027 school year and beyond. We look forward to an opportunity to meet with you again to discuss this proposal and the district's needs in additional detail.

Sincerely,

Sarah McCluan
Director, Marketing &
Strategic Communication
Allegheny Intermediate Unit



Executive Summary

ALLEGHENY INTERMEDIATE UNIT, also known as the AIU, was established in 1971 by Pennsylvania’s General Assembly to serve schools and school districts in suburban Allegheny County, Pennsylvania. Our expertise in public education extends well beyond our Central Office in Homestead, with nearly 400 locations and 130 programs and services for children, adults, families, and educators. Every day, our staff of 1,200 employees touches the lives of hundreds, if not thousands, of individuals. We are committed to serving our county and its learners with leading-edge, high-quality, cost-effective programs and services that meet the diverse, changing, and unique needs of each school district.

Together, our marketing and communications team has more than 100 years of combined experience in public education leadership, public relations, visual design, media relations, crisis communications and school law. Each of our team members possesses expertise in a wide range of issues that school districts face every day, and our partnerships with the Pennsylvania Department of Education, local non profits, and regional foundations allow our team to build capacity within schools as they rise to meet the challenges of an ever-changing societal landscape.

Our model of success is built upon flexibility, transparency, and cost-effectiveness. We understand that leaders must account for every dollar spent and that the maximum impact must be achieved with limited funding. As such, we emphasize setting goals and identifying target audiences so that meaningful messaging can be delivered through well-executed tactics. Given our experience, expertise, and pricing model, we are confident that the AIU will assist the Ellwood City School District in reaching its marketing and communication goals.

Your Team Members



Dr. Robert Scherrer – Executive Director

Dr. Robert Scherrer has served as the Executive Director of the AIU since 2020. Since joining the AIU, Dr. Scherrer has focused much of his time on the development and the implementation of a new strategic plan and supporting school leaders in Allegheny County. Previously, Dr. Scherrer was the Superintendent of the North Allegheny School District. Dr. Scherrer has also served as an administrator for Pittsburgh Public Schools, Peters Township School District, and Woodland Hills School District. He began his career as a teacher at Baldwin High School.



Sarah McCluan – Director, Marketing & Strategic Communication

Sarah McCluan leads the AIU's Marketing and Strategic Communication (MarCom) Department and is responsible for coordinating marketing, digital communication, and public relations efforts on behalf of the AIU's 130+ programs and services. She regularly interacts with members of the print, broadcast, and online media as well as a variety of customers and constituent groups across Allegheny and Beaver counties. A resident of Beaver County, McCluan was previously a reporter and editor for a variety of regional newspapers and publications.



Dan Rinkus – Supervisor, External Accounts

Dan Rinkus supervises the External Team of Communication Specialists in the AIU's MarCom Department, coordinating a variety of marketing and communication services for school districts and external clients. Rinkus, who lives in Pittsburgh, came to the AIU after more than a decade as a newscast producer at WPXI-TV in Pittsburgh and WFMZ-TV in Allentown, winning two regional Emmy Awards and other honors. Rinkus has developed media and crisis communication training for AIU MarCom staff and clients. He also created and co-hosts *AIU Perspectives*, an award-winning online video series showcasing the AIU's staff and programs.



Michael Tarquinio – Creative Lead

Michael Tarquinio is an award-winning designer with more than 25 years of experience delivering effective communications and marketing materials for print, web and more. He is also an accomplished photographer and illustrator, using these skills to complement his design work. Before joining the AIU, Tarquinio served in a similar role with the University of Pittsburgh Office of Child Development and managed communication design and audiovisual services for Children's Hospital of Pittsburgh.



Matthew Brosey – Multimedia Specialist

Matthew Brosey is an experienced creator, delivering original, high-quality multimedia content for the AIU. Whether he is shooting video, editing audio, or creating graphics, Brosey keeps the MarCom team's video projects on track. Brosey works with internal and external clients to show off their students, educators, programs, and facilities, and is a main collaborator on *AIU Perspectives*. He has more than a decade of experience in creating original, high quality content through video, photography and multimedia production.

THE AIU MARCOM TEAM



OUR MARCOM TEAM focuses on marketing, public relations, and communications for PreK-12 schools and programs. Team members have a variety of experience and expertise in news as well as print, web and other digital media.

Matthew Brosey, *Multimedia Specialist* – Matt delivers original, high-quality content through video, photography, and multimedia production.

Sarah Campbell, *Creative Specialist* – Sarah is a graphic design specialist who helps the AIU and district clients tell their stories.

Andrew Chiappazzi, *Communication Specialist* – Andrew creates compelling narratives for the Steel Valley and Woodland Hills school districts.

William DeShong, *Communication Specialist* – Will creates effective marketing and communication content for internal AIU programs including the Human Resources & Labor Relations Department and the Teaching & Learning Division.

Charlie Deitch, *Communication Specialist* – Charlie creates compelling narratives for the Beaver Valley Intermediate Unit and the Grove City Area School District.

Samuel Kulp, *Communication Specialist* - Sam creates effective marketing and communication content for internal AIU programs including Early Childhood, Family & Community Services, the Office of Strategic Partnerships & Cultural Impact, and the Office of Safety & Security.

Sarah McCluan, *Director, Marketing & Strategic Communication* – Sarah oversees the AIU's in-house creative team and leads institutional marketing and communication initiatives.

Melissa Meyers, *Communication Specialist* – Melissa creates compelling narratives for the Northgate and Penn Hills school districts.

Mireille Mobley, *Communication Specialist* – Mireille creates compelling narratives for the East Allegheny and West Mifflin Area school districts.

Dan Rinkus, *Supervisor, External Accounts* – An Emmy-winning storyteller with experience in television news and crisis communication, Dan leads the department's work with school districts.

Amanda Ritchie, *Supervisor, Publications and Internal Communications* – Amanda oversees the AIU's publications and leads a team of communication specialists who support AIU programs and departments.

Michael Tarquinio, *Creative Lead* - Michael is an award-winning designer, photographer, and illustrator with more than 25 years of experience delivering effective communications and marketing materials for print and online.

Jeremy Tepper, *Communication Specialist* – Jeremy creates compelling narratives for the Duquesne City and Gateway school districts.

Lydia Richardson, *Communication Specialist* – Lydia creates compelling narratives for the Sto-Rox and Wilkinsburg school districts.

Emily Wiley, *Communication Specialist* – Emily creates effective marketing and communication content for internal AIU programs including the Special Education & Pupil Services Division and the Technology Services Department.



To learn more about what our team can do for you, please contact:

Sarah McCluan
Director, Marketing & Strategic Communication
412-841-8221
sarah.mccluan@aiu3.net

Current and Recent Projects

Below are descriptions of current and recent projects. Specific work samples are provided in the following pages.

School District Communications

The AIU's Marketing and Strategic Communication Department has helped school districts expand their reach while maintaining a close relationship with the communities served. In this do-it-all role, we serve as the media, marketing, and communications contact for the following school districts:

- Allegheny Valley
- Gateway
- Sto-Rox
- Brentwood Borough
- Northgate
- West Mifflin Area
- Duquesne City
- Penn Hills
- Wilkinsburg
- East Allegheny
- Steel Valley
- Woodland Hills

Allegheny Intermediate Unit – Corporate Communications

The AIU's MarCom function supports the agency and its 130+ programs in the areas of marketing, corporate communications, and media relations. Communications is represented at the executive level where strategies to achieve the organization's mission and vision are developed. The MarCom Department is responsible for the AIU's online presence, including website and social media development, all video and multimedia content, print and electronic communications, corporate events, and other projects.

Allegheny Intermediate Unit – [AIU Perspectives](#)

AIU Perspectives showcases the people and programs that make up the AIU. Produced and co-hosted by Supervisor of External Accounts Dan Rinkus and Communications Specialist Melissa Meyers, this online video series has uncovered the humanity of AIU staff who work with in the agency's Family Centers and Special Education Schools, and has revealed the dignity and purpose of students participating in the Eradicate Hate Student Summit, PBIS programming, and much more. Working in concert with Multimedia Specialist Matt Brosey, Communications Specialist Andrew Chiappazzi, and Department Director Sarah McCluan, AIU Perspectives has won honors from the Pennsylvania School Public Relations Association (PenSPRA) and the Telly Awards.

Penn Hills School District – [Kindergarten Recruitment](#), [Financial Recovery](#)

The AIU's MarCom team has worked with Penn Hills on a variety of video projects. Most recently, the MarCom team produced the district's Kindergarten Recruitment video in an effort to maintain and increase enrollment. The team also spearheaded the district's communication efforts regarding its financial recovery. In May 2025, the district celebrated being one year removed from state financial recovery status; the MarCom team's PenSPRA Award-winning video highlighted the strides made by the district and illuminated the prosperous path ahead.

Sto-Rox School District

The MarCom team has enjoyed a productive relationship with Sto-Rox School District, creating videos for the district's [Kindergarten recruitment efforts](#), its [Future Educators Club](#), and events such as [Remake Learning Days](#). These videos showcase the district's commitment to recruiting more students back to the district charter and cyber charter schools, while underlining the district's priorities as it makes its way through a state financial recovery plan. The district's 'What is it like to be a Sto-Rox Kindergarter' video from 2024 was honored with an Award of Merit from PenSPRA.

Samples of Our Work

Digital readers: Please click the boxes to see video samples of our work, or copy the hyperlinks below.

VIDEO



AIU Perspectives, Season 1

Hyperlink: https://youtube.com/playlist?list=PLpGQvXFV3niGzs5pdYO_IAn-9g4wc7eV8&feature=shared

The Power of Youth: Eradicating Hate

Hyperlink: <https://youtu.be/4gKF7BjBpUc>



West Mifflin Area SD Promo

Hyperlink: <https://www.youtube.com/watch?v=aXUxhDQGvu4>

Penn Hills SD Career Fair Ad

Hyperlink: <https://youtu.be/I-97SApdezM>

Job Expo 2024

We are Hiring!

Join Our Team

OPEN POSITIONS:

Special Education Teachers

School Security

Paraeducators Classroom Aides

Custodians

School Nurses

OPEN INTERVIEWS!

JUNE 17 | 12 PM - 2 PM • JUNE 18 | 3 PM - 5 PM

Penn Hills School District

PHOTOS



PHOTOS



SOCIAL MEDIA

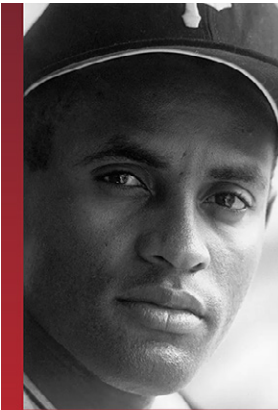
THE AIU CELEBRATES

BLACK HISTORY MONTH

Recognizing the contributions of African Americans to our arts and culture throughout our shared history.



aiu
Serving Every Learner



The AIU joins in celebrating Roberto Clemente Day in Pennsylvania, honoring the life and legacy of "The Great One."

humanitarian • athlete • veteran





aiu
Serving Every Learner

Save the Date
Aug. 30
Be Bold

flourish

Beaver County

Announcing a **BOLD** new initiative for Beaver County.

Date: Wednesday, August 30, 2023
Time: 6:00 p.m.
Place: The Dome at Community College of Beaver County



CONNECT • COLLABORATE • CREATE




Now Enrolling K-12 Educators in Fall Continuing Ed Courses

35 online offerings,
including 7 **ACTnow!** workshops
that offer varied start dates,
durations, and enrollment fees



The AIU supports




Breast Cancer Awareness Month

One in eight women will be diagnosed with breast cancer in their lifetime.

Knowledge and early detection save lives.

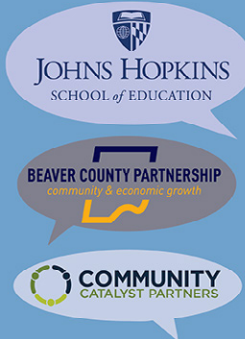
Talking about

Education IN BEAVER COUNTY

JOIN US FOR OUR
Town Hall Series



★ ★ ★ ★



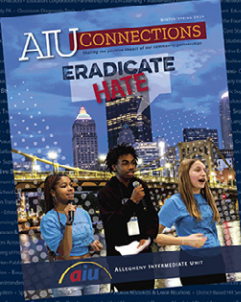
ONLINE/WEBSITE



**Join us for the
Allegheny County
Legislative Forum
on Education**

March 14, 2024 • 7:00 p.m.
AIU Central Office,
with remote participation option

[Register for the Allegheny County Legislative Forum on Education](#) [Register now](#)



Read the Latest
Winter/Spring 2024

aiu
Serving Every Learner



N

**NORTHGATE
FOOTBALL
REGISTRATION**



BRIDGEUP

BUILD YOUR TALENT PIPELINE

Bridging opportunities for upward pathways in education.

- Is your district short on staff?
- Having chronic issues filling in-demand positions?
- Let the AIU's BridgeUP program support your needs!



The AIU salutes the courage and ingenuity of the human spirit as we continue to boldly go where mankind has not gone before.

JULY 20, 1969



Celebrate Earth Day
April 22

"You are not Atlas carrying the world on your shoulder. It is good to remember that the planet is carrying you."

— Vandana Shiva
Environmental activist and author



Remote Learning at Duquesne

**Parents/Guardians:
iPads will be sent home
Monday, April 6.**

**Online
LEARNING**

@Duquesne

LEARN
anytime
anywhere.




LOGOS & EVENT GRAPHICS



MAKE YOURSELF A MORE MARKETABLE

EDUCATOR

Earn your K-12 English as a Second Language
Program Specialist Certificate
in less than 1 year!

The Allegheny Intermediate Unit's K-12 ESL Program Specialist certification program blends online class-work, face-to-face class meetings and field experience in a series of six three-credit courses.

- Each course costs \$499 and requires 10 hours of field experience.
- All participants are required to attend in-person classes hosted at the AIU Central Office, located at 475 East Waterfront Drive, Homestead, PA 15120.

There are over 62,000
ENGLISH LEARNERS IN PA
Speaking more than 200 LANGUAGES

All public schools are required to provide a Language Instructional Education Program

Please join us for a virtual information session on Zoom
Wednesday, April 6, at 5 p.m.
<https://aiu3.zoom.us/j/86457821737?pwd=c2N4YisyZENCZFhRVjFISVE3dUINQTO9>

Please contact Charlene Byrd, ESL program supervisor,
at charlene.byrd@aiu3.net for more information.



Good Nutrition Doesn't Take the Summer Off!



STO-ROX
SCHOOL DISTRICT

SUMMER Free Breakfast & Lunch Program

June, July & August
Monday – Friday

Breakfast:
8:00 a.m. – 10:00 a.m.

Lunch:
11:00 a.m. – 1:00 p.m.

Call 412-771-3213
for more information.



SPACE FLEX

Reimagining
Learning
Spaces

Save the date
for this one-day
conference
MAY 5, 2023



Bringing together educators, architects,
furniture designers, and researchers
for a full day of exploration, innovation,
and inspiration.

HOSTED BY



IN PARTNERSHIP WITH





Save the Date • Aug. 30

flourish

Beaver County

Announcing a **BOLD** new initiative for Beaver County.

Date: Wednesday, August 30, 2023
Time: 6:00 p.m.
Place: The Dome at Community College of Beaver County



CONNECT • COLLABORATE • CREATE




Uniquely Connected. For Life.™
HERITAGE VALLEY
HEALTH SYSTEM

COMING SOON TO YOUR PENN HILLS SCHOOL DISTRICT!

For all Penn Hills School District employees.



COMING SOON TO YOUR PENN HILLS SCHOOL DISTRICT!

ORACLE®

For all Penn Hills School District employees

ORACLE is a state-of-the-art business operations backbone that is used by organizations across the globe to efficiently manage data.

Training

Training for all employees will be held on January 12, 2024, at Linton Middle School. Check your school email for more information.

Paychecks

Employees will not be able to view their paychecks in Oracle until after they receive their Oracle access that will occur after the January 12 training session.

Remember!

Remember to clock in and out at the beginning and end of each shift.

23-175-2nd-3



SUNRISE SCHOOL LOGO/STYLE GUIDE

The AIU logo is to be used on all visual communications – print, online and presentations. More information on AIU logo usage can be found in the AIU Branding Standards.



The Sunrise logo is used in conjunction with the AIU logo on materials and screens that are school specific. Three formats are available – with graduated rays, solid rays, and single-color (black or reversed out white on one of the darker AIU colors).



LOGO – Minimum Size

For reproduction purposes, the Sunrise logo should never be less than 1-1/4" in width.



LOGO – Clear Area

There should be a minimum 3/8-inch of clearance space around the logo.

LOGO – Scaling

Both the AIU and school logo must be proportionally balanced. To scale a logo correctly, hold down the shift key while dragging a corner of the logo to the desired size. When finished, let go of the mouse first and then lift your finger off the shift key.

NEVER change the logo in any manner, such as by compressing, expanding or distorting it.



WHEN IN DOUBT...

If you have any questions about the use of either the AIU logo or the Sunrise logo, please contact Michael Tarquinio at 412-394-5746 or michael.tarquinio@aiu3.net.

22-160

WOMEN TAKE THE LEAD AT WOODLAND HILLS

By Andrew Chiappazzi



Woodland Hills School District Principals (left to right) Dr. Kristina Peart, Ms. Kelly Mann, Dr. Jean Livingston, Ms. Allison Kline, and Ms. Sherry Mann pose outside of the Carnegie Art and Natural History Museum during the district's Principals' Retreat in August.

Shelly Mann thought she was going to be a doctor. At least, that was the plan when she enrolled at South Carolina State University as a biology major. But every good plan needs a backup, so Ms. Mann added a minor in education, just in case medical school didn't pan out.

It was a prescient move. Education turned out to be the perfect fit, and she landed a job as a middle school science teacher after graduation. "I just fell in love with it," Ms. Mann said. "I always knew that I wanted to work with young people. It just happened to be that I became a teacher."

Every educator's path is different. The five principals in the Woodland Hills School District each had their own distinct journeys in education. But after Ms. Mann's appointment as the interim high school principal this summer, there is one characteristic that they share – all five principals are women. The other four principals include Dr. Kristina Peart at Dickson Preparatory STEAM Academy; Kelly Mann at Edgewood Elementary STEAM Academy; Dr. Jean Livingston at Turtle Creek Elementary STEAM Academy; and Allison Kline at Wilkins Elementary STEAM Academy.

It wasn't an intentional push, but an organic development as the district reorganized following Superintendent James Harris' arrival in August 2018. Dr. Livingston, Ms. Mann and Ms. Kline are veterans of the district, but each was appointed to her current post within the last three years. Dr. Peart and Ms. Mann joined the district prior to the 2020-21 school year.

"They have good hearts," Ms. Harris said. "They really want the best for the students, the community, and they are strong leaders."

Their journeys played a major role in shaping them as principals.

Ms. Mann's journey in education took her from South Carolina to Pittsburgh in 2003. She eventually became an administrator at Passport Academy Charter School in Pittsburgh before she was hired as an assistant high school principal at Woodland Hills in September 2020. The district's potential appealed to her.

"Woodland Hills has been known for sports. That's what put it on the map," Ms. Mann said. "We're making strides to be known not just athletically, but academically as well."

Ms. Mann isn't the only principal whose path almost diverged into another career. Dr. Kristina Peart planned to be a psychologist. A stint as a long-term substitute after college drew her into education.

"I figured it was a calling that I liked what I was doing, so I continued in education," she said.

Kelly Mann has experienced that support as a student, teacher, parent, and now as a principal in the district. She grew up in the district, was inspired to become an educator by her fourth grade teacher, and has devoted her entire career to Woodland Hills. She began teaching at Edgewood in 2002, where Dr. Livingston was her principal.

"Not only did my family go through here, but I have cousins who also graduated from the district," Ms. Mann said.

"My mom worked in the district. It just became part of my culture."

It's that connection that Ms. Mann feels has helped her as a leader in the district.

"I think being able to come from the perspective of being an educator, a teacher, being a parent in the district, and then being a principal, I can bring different perspectives," Ms. Mann said. "I can look at an issue through all the different lenses and then try to figure out the best solution."

Allison Kline also has been in the district for nearly two decades. She's watched Woodland Hills evolve and shift from a teacher-centric approach to one that is more student-centric.

"For the future, I think we're going to be focused on individual student growth and achievement," Ms. Kline said. "Not necessarily test scores, but actual individual student growth and each student reaching their potential. We're trying to tap into each student's particular gifts and interests."

An English teacher fostered Ms. Kline's love of learning, while a social studies teacher tapped into her passion for current events.

"I always knew I wanted to be a teacher," she said. "I think it's just the positive impact that we can have on children and the lasting impact you can have on children's education, and really society overall."

swimming instructor as a teenager made her realize how much she enjoyed teaching children.

"I figured if I could do it in the summertime I could do it all year around," Dr. Livingston said with a laugh.

After several years teaching with the Diocese of Pittsburgh and the Duquesne City School District, Dr. Livingston arrived at Woodland Hills in 2001 as the principal at Edgewood. Being a principal early in her career was an adjustment.

"When I first got this position, I was very young. I had no business having this job, with how young I was," Dr. Livingston said. "People would ask to see the principal and I'd respond, 'Here I am!'"

Twenty years later, Dr. Livingston's now a well-known figure in the district. She and her peers emphasize building relationships and adapting to new philosophies in education. The district's diversity led to an aggressive approach to embracing new concepts.

"We did trauma informed care before anybody else did. We did social justice before anybody else did," Ms. Mann said. "We did because we have to, and I think that's what keeps me fresh in education and we're more ahead of other districts."

Superintendents and the school board tend to get the publicity, but Mr. Harris said real leadership comes from a district's principals. They're the ones who have the trust of the community and the pulse of the classrooms, and he believes they can inspire the students to become leaders themselves.

"I think these five women bring something that young ladies can see and say, 'You know what? These are leaders in the community,'" Ms. Harris said. "People know the principals. They're the face of the district. They're strong. They're dedicated. And they're in their positions because they have the skills necessary to manage it."

WHY ATTEND DICKSON PREPARATORY STEAM ACADEMY

A Dickson Preparatory STEAM Academy our staff focuses on academics, athletics, and the arts. We work as a team to ensure that students will achieve academically and provide social supports for students. We have some of the best students in Western PA! At Dickson, students have a curriculum that's student centered focused on Science, Technology, Engineering, Arts, and Math-STEAM.

Of course, there are the traditional electives too- Gym, Food and Consumer Science (FCS), Band and Chorus, Orchestra, Library Science, French I (Exploratory), and Spanish I (Exploratory). Students also can participate in a variety of activities and student groups.

There are groups such as:

Dance • Poetry • Roblox • PBIS



Positive Behavior Intervention and Supports (PBIS) promotes positive behavior, academics, and opportunities for students to earn prizes and gifts. All students can participate in monthly activities. At times, PBIS was offered during lunch periods with opportunities to win fun prizes such as: various monetary gift cards, dinner gift cards, and books.

Students have the option to establish their own clubs of interest. Students can be nominated for the Star Award and be presented during the District Board meeting.

Other activities such as science projects, school leadership/council, climate action team, as well as, athletic sports (Boys/Girls Basketball, Volleyball, Baseball, Football, Cheerleading, Tennis, Soccer, Swimming, Rifle, Wrestling, Track, and Baseball), art projects, and field trips are offered for students.

Because at Dickson we focus on the whole child, Mentor sessions and After School Tutoring is offered. Mentoring sessions are offered during a student's lunch period. In addition to these services at Dickson, students can work with the Just Discipline Project- through the University of Pittsburgh. This is where students can learn and use "Restorative Practice".

At Dickson Preparatory STEAM Academy, we focus on the 3As- Academics, Arts, and Athletics. We believe that all students are smart and will achieve greatness! We put the TEAM in TEAM! Come join us!



WOODLAND HILLS | FALL 2021 | 27

Pricing & Package Options

This would be considered a **Special Project**, wherein districts enlist the AIU's MarCom team to carry out a marketing and communications project based on hourly rates or a flat fee. In this case, we are proposing a flat fee for our services. Considering the district's needs and the accelerated timetable to recruit students before the start of the 2026-2027 school year, we believe the following proposal best suits your needs.

Basic Package
Administrative support to assist with implementation of charter student recruitment
Opposition research for production of marketing documents, phone scripts, and talking points
Graphics support for design of digital and physical marketing documents (maximum two rounds of changes, materials not included in cost of agreement)
• Each additional change will cost \$500 • Documents include brochures, postcards, and website content
Coordinate and assist district administration with one day of door-to-door visits
Total Cost: \$2,995.00



Conclusion

The timeline for this project is an accelerated one, but achievable. The information we will provide Ellwood City School District will also last beyond our time directly advising administration. We anticipate implementing a round of home visits and providing all opposition research, digital and physical marketing materials, and internal documents no later than October 1, 2026.

We believe the services outlined in this proposal will provide the district an opportunity to bring students back into the district. AIU MarCom has decades of expertise in public relations, marketing, design, and media relations; taken together, we have the skills and knowledge to bolster Ellwood City's standing. We will work with you, ensuring the strategies we provide will remain with the district long after our time there concludes.

School districts across Pennsylvania face many challenges, but marketing their services should not be one of them. AIU MarCom stands ready to assist the Ellwood City School District as it works toward future success. We can help you bring your students home, back where they belong.

R.A. GLANCY & SONS, INC.2361 Venture Drive
GIBSONIA, PENNSYLVANIA 15044**(412) 487-8873**
FAX (412) 487-5621**LETTER OF TRANSMITTAL**

DATE:	08/06/26	P.O. NO.	48R-1
ATTENTION:	John Fin		
RE:			

TO: HHS DR Architects
40 Shenango Avenue
Sharon, PA 16416

WE ARE SENDING YOU

- ☒ Attached ☐ Under separate cover via _____ the following items:
- ☐ Shop Drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
- ☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION
1	08/06/2026	48R-1	Change Order Request # Install Rubber Tile, and base Stairwells S2 and S3

THESE ARE TRANSMITTED as checked below:

- ☐ For approval ☐ Approved as submitted ☐ Resubmit _____ copies for approval
- ☐ For your use ☐ Approved as noted ☐ Submit _____ copies for distribution
- ☐ As requested ☐ Returned for corrections ☐ Return _____ corrected prints
- ☐ For review and comment ☐ _____
- ☐ FOR BIDS DUE _____ 20 _____ ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS **This request for change order is for R.A. Glancy and Sons [#48R-1] as of [08/06/26]. It represents the entitlement known by R.A. Glancy & Sons, Inc. at this time, and notwithstanding anything to the contrary, only includes direct costs, plus costs added for both overhead and profit. This request is provided pursuant to paragraph 7.2.2 of the General Conditions to the contract between the parties and all rights are reserved and not accorded or satisfied with regard to additional impact costs and time resulting from this request.**

COPY TO _____ Thank you,
SIGNED: _____***If enclosures are not as noted, kindly notify us at once.***

CHANGE ORDER REQUEST FORM					
DATE: 08/06/26			CHANGE ORDER DESCRIPTION: Install Rubber Tile, and cove base on landings in stairwells S2 and S3		
PROJECT: Ellwood City Lincoln High School					
PROJECT NO:		P.O. NO.:			
CONTRACTOR: R.A. Glancy and Sons, Inc.			CONTRACTOR COR NO.:	48R-1	
MATERIAL *					
Description	Quantity (Q)	Unit of Measure (U)	Unit Cost (UC)	Total Cost (Q x UC)	Total Material Cost
	0	bags	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
	0	ea	\$0.00	\$0.00	
				Subtotal	\$0.00
				Tax @ 7 _ %	\$0.00
(A) TOTAL MATERIAL COST					\$0.00
SHOP LABOR *					
Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Shop Labor
	0	0.00	\$0.00	\$0.00	
				\$0.00	
				\$0.00	
(B) TOTAL SHOP LABOR					\$0.00
LABOR *					
Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Labor Cost
			\$0.00	\$0.00	
			\$0.00	\$0.00	
(C) SUBTOTAL LABOR					\$0.00
EQUIPMENT AND TOOLS *					
Equipment	Quantity (Q)	Total Hours (weeks)	Rental Rate (R)	Total Cost (HR x R)	Total Equip. Cost
	0	0	\$0.00	\$0.00	
			Delivery Charge (If Applies)		
				Subtotal	\$0.00
				Tax @ 7 _ %	\$0.00
(D) SUBTOTAL EQUIPMENT COSTS					\$0.00
SUBCONTRACTORS *					
Company	Type of Work Provided			Total Cost	Total SC Cost **
Foulk Flooring	Install Rubber Tile on Landings S2 and S3			\$20,800.00	
(E) SUBCONTRACTED SUBTOTAL				\$20,800.00	
SUMMARY					
TOTAL MATERIAL (A)				\$0.00	
TOTAL SHOP LABOR (B)				\$0.00	
TOTAL LABOR (C)				\$0.00	
TOTAL EQUIPMENT & TOOLS (D)				\$0.00	
TOTAL (A+B+C+D)				\$0.00	
TOTAL w/ 10% Over Head				\$0.00	
TOTAL w/5% Profit (F)				\$0.00	
TOTAL SUBCONTRACTORS (E)				\$20,800.00	
Total with 5% OH + P (G)				\$21,840.00	
SUBTOTAL (F+G)				\$21,840.00	
1.2% BOND					
SUBTOTAL with Bond				\$21,840.00	
TAXES OTHER THAN SALES (IF ANY)				\$43.68	Business Privilege
TOTAL				\$21,883.68	
				Contractor's Name (Print or Type)	
				Contractor's Signature	

Quote

FOULK'S FLOOR & HOME
15627 CONNEAUT LAKE ROAD
MEADVILLE, PA 16335

8/3/2026

PHONE: 814.337.2230
FAX: 814.333.6389
WEBSITE: www.foulksfloorandhome.com
Mitchell Talbot

JOB DESCRIPTION:

Lincoln HS
Stair Landings
Rubber Tile

MATERIALS QUANTITY	DESCRIPTION	PRICE	TOTAL
	<u>Option: All of Landings</u>		
	Furnish and Install Rubber Tile and Cove Base. Complete minor floor		\$20,800.00
	prep and install transitions.		

Foulk's Floor & Home is pleased to present the following proposal for your review and acceptance. Pricing is good for 90 days unless otherwise specified. This proposal includes minor floor prep consisting of filling saw cuts, 1/4" holes, and feathering at transitions. Unless specifically included in this proposal, the following flooring services are excluded: overtime, moisture remediation, asbestos remediation, demolition, floating, leveling, sealing, buffing, waxing protection, vacuuuming, damp mopping, cleaning, or removal of foreign substances. This proposal does not include moving furniture, equipment, or other objects unless specifically listed. This price also excludes any addenda beyond the dated proposal. Any of the excluded services/items above would be at an additional material &/or labor charge.

	UNITS	2026-2027SPONSOR(S)
Aavidum Club	4	Nick Franitti
Art Club	4	Amanda Hatkevich
Art Club Jr High	3	Amanda Hatkevich
Activities Treasurer	18	Kristen Carsele
Board Game Club	2	John Cress
Caring Team	3	Jill Manns
Cheerleaders--Assistant Varsity	12	Justine Oliva
Cheerleaders--Junior High	12	Danielle Agostinelli
Cheerleaders--Senior High	24	Mykkia Daufen
Choir--Jr. High Capers	4	Teryl Rice
Choral Capers Director	5	Teryl Rice
Club Hope	3	Vikki Schlichkrull
Commencement Speaker Coach	2	Elizabeth Hawkins
Commencement Advisers	4	Lisa Hollencamp/Ashley Furr
Commencement Program	2	Lisa Hollencamp
Dramatics-- Jr. High	2	Brian Burkhart
Full Evening Performance Sr.	4	Brian Burkhart
Dramatics--Sr. High	2	Brian Burkhart
Full Evening Performance Jr.	4	Brian Burkhart
EC3	6	Luke Franchuk
ElectronicSports/Gaming Club	3	Katie Grzybowski
Ellwood City Mentoring Club	2	Nick Franitti
Ellwoodian Adviser	13	Cindie Friello
Ellwoodian Business Manager	4	Cindie Friello
Engineering Club	2	Dave Poore
French Club	2	Amanda Long
Freshman Class Sponsor	4	Marisa Mandel
Government Club	2	Luke Franchuk
History Club	4	Scot Buffington
International Club	2	Jason Bell
Jazz Band	5	Lee Caldwell
Junior Class Sponsor	6	Sam Barry
Kids Too Club	3	Kim Briggs
Lincoln Light	3	Amanda Long
Majorette/Band Choreographer	10	Tyler Westphal
Marching Band Assistant	10	Justin Miller
Senior High Marching Band	28.5	Lee Caldwell
Math Counts	2	Kevin Dimeo
Musical Artistic Director	15	Teryl Rice
Musical Choreographer	10	Casey Falatico
Musical Director	21	Alexis Reisinger
Musical Piano Accompanist	10	Teryl Rice

Musical Producer	15	Open
Musical Technical Director	7	Open
National Honor Society	5	Brent Thiec
Paws for a Cause	3	Brent Thiec
Peer Leadership	5	April Thellman
Percussion Coach	5.5	Lee Caldwell
ECPE	6	April Vasbinder
Public Safety Club	5	Chris Ludwig
Robotics Club	3	Dave Poore
SAVE/SADD Club	4	Cindie Friello
School Newspaper	6	Melissa Pigza
Screen Printing Club	4	Dave Poore
Senior Class Advisor	10	Dena Noble/Melissa Pigza
Snow Sports (Ski) Club	3	Ceirra Orelli
Sophomore Class Advisor	3	Jolene Krupa
Sounds Manager Athletics	6	Gary Rozanski
Sound Manager ECTV	10	Brian Burkhart
Spanish Club	2	Jason Bell
Stage Crew	22	Lee Caldwell
Student Council-- Sr. High	20	Dave Gaibis
Student Coucil--Jr. High	20	Shelly Miller/Shannon McGuire
Unified Club	3	Mandie Szakelyhidi
Bocce Sponsor	4	Mandie Szakelyhidi/Lisa Hollencamp
United Youth Club	3	Sierra Denholm
Wolverine Barkery Club	3	Mandie Szakelyhidi
Lincoln Closet	3	Patty Cortez

	ABC Transit
	School Bus Driver List
CDL	
1	Rita Anderson
2	Mark Baker
3	Cory Biego
4	Robert Cuccaro
5	Robert Eversole
6	Tyler Karenbauer
7	Mark Kushner
8	Debra Lyons
9	Shelbi Lyons
10	Deborah Matoka
11	Janine McCarthy
12	Carol McCandless
13	Leslie McConnell
14	Kelly McIntyre
11/17/2026	Charles Pepper
16	Cheryl Prebles
17	Kenneth Pschirer
18	Jackie Sapp
19	Susan Smith
20	Ronald Vanhorn
21	Sarah Walton
22	Karen Wilson

Van Drivers/ Monitors	
1	Ivy Baines
2	Kiara Bollinger
3	Terri Cearfoss
4	Winlin Clawson
5	Donna Cole
6	Nancy Davis
7	Kayla DelBoverlando
8	David Fowler
9	Edwina Galbreath
10	Dennis Gardner
11	Alfred Langer

12	John Love
13	Patricia McClean
14	Norma McElwain
15	Donald Osborne
16	Marian Osborne
17	Diana Pearson
18	Jordyn Strabel
19	Tiffany Wells
20	Barbara Williams
21	Richard Winchell
22	Gertrude Worrell

July 21, 2026

Dr. Amy Anderson
Ellwood City School District
501 Crescent Avenue
Ellwood City, PA 16117

RE: ESL Instructional Program

Dear Dr. Amy Anderson,

Thank you for utilizing our English as a Second Language (ESL) services. Our records indicate that you have 6 student(s) enrolled in your district who require ESL instruction. This estimate is based off of last year's enrollment.

Please review the enclosed contract for the ESL instruction during the 2026-2027 school year. Instructional costs for servicing our English Language Learners are \$115.00 per hour as defined in the attached contract per school year. Please review the attached contract proposal (noting Part C), and if in agreement, sign and return the form to my office. We appreciate the trust that you have placed in us and look forward to serving the needs of your students.

Please note you will be invoiced for the actual number of instructional hours, not the projected hours of service. The actual number will not exceed the projected hours of service. If you have questions, concerning any of this information, please contact me at (412)-891-9472. Thank you again for your support.

Respectfully,

Zachry Huwar
Supervisor BVIU

C: Dr. Eric G. Rosendale, Executive Director
Mr. John Sovich, ESL School District Contact, Grades 10-12 Principal
Mr. Michael Garvin, Grades 7-9 Principal
Mr. Dan Parson, North Side Primary Principal
Mr. Frank Keally, Perry Lower Intermediate Principal, Hartman Intermediate Principal

School District:

Number of Students per level:

Level 1	Level 2	Level 3	Level 4	Level 5
1	3	2	0	0

*The chart below outlines the recommended instructional hours for students in accordance with the BVIU instructional model.

Progress Reports Per Year	Conferencing Per Year (not to exceed)
4	10 hours per student

Grade Level Cluster	Level 1 Entering (1.0 – 1.4)	Level 2 Beginning/Emerging (1.5 – 2.5)	Level 3 Developing (2.6 – 3.5)	Level 4 Expanding (3.6 – 4.5)	Level 5 Bridging (4.6 – 5.0)
PRE K-K	.75 hours per day	.75 hours per day	.75 hours per day	No service as long as reading and writing are at least at beginning – if not, .75 hours per day	No services needed
1-2	2.5 hours per day	2 hours per day	1.5 hours per day	1 hour per day	.5 hours per day
3-5	2.5 hours per day	2 hours per day	1.5 hours per day	1 hour per day	.5 hours per day
6-8	2.5 hours per day	2 hours per day	1.5 hours per day	1 hour per day	.5 hours per day
9-12	2.5 hours per day	2 hours per day	1.5 hours per day	1 hour per day	.5 hours per day



ESL CONTRACT PROPOSAL PRESENTED TO THE
Ellwood City SCHOOL DISTRICT
FOR THE 2026-2027 SCHOOL YEAR

For and in consideration of the mutual promises contained herein and the payment of the fees herein described, the parties hereto agree as follows with the intent to be legally bound hereby:

A. The BVIU will provide the following services:

1. An initial assessment and assessment report for each newly identified English Language Learner (ELL) at the rate of Two Hundred fifty and 00/100 (\$250.00) Dollars per assessment (*fee waived for those who contract for instructional services*)
2. Direct instruction in English as a Second Language (ESL) by a qualified BVIU teacher at the prevailing rate currently set at the hourly rate of One Hundred fifteen and 00/100 (\$115.00) Dollars per hour. Instructional services will be provided to all ELLs identified and listed on the attached chart pursuant to each individual assessment report.
3. Technical assistance from the Supervisor of ESL at no additional cost.
4. Parental communication as required by law and/or as needed for student support. There is no additional charge for the Supervisor of ESL to be in attendance at any parent conference. The District will be charged the prevailing current hourly rate for any BVIU teacher requested to attend. The BVIU agrees to not charge for more than ten (10) hours of parent/teacher conferencing per student.
5. A minimum of four (4) quarterly progress reports will be provided concurrently with the dates of the District report cards at the prevailing current hourly rate set forth in the hourly chart provided under #2 per progress report.
6. The BVIU will administer the annual WIDA Assessment to all ESL students.
7. The BVIU will provide communication and planning with content area teachers to ensure comprehensive education for all ELLs.
8. The BVIU will provide a comprehensive, fully articulated curriculum that crosses all grade levels and all English Proficiency Levels.
9. The BVIU will provide support with parent communications.

10. The BVIU will provide evaluation, training and professional development for all BVIU ESL teachers.

11. The BVIU will communicate information to the District as received regarding state and federal regulations to ensure the District remains compliant with all applicable regulations.

12. The BVIU will provide a laptop or tablet for each BVIU ESL teacher.

B. The Ellwood City School District will provide the following:

1. Prompt payment of the prevailing hourly rate for services provided by BVIU teachers at \$115 per hour.

2. Provide classroom space for teaching ESL and storage space for ESL materials for BVIU ESL teachers.

3. Provide technology assistance to facilitate the use of the BVIU laptop or tablet to access the District's wireless network.

C. Both parties understand and agree as follows:

1. Either party may terminate this Contract with or without cause upon thirty (30) days' written notice to the other party.

2. The hourly rate for services conducted by BVIU teachers may be subject to increase due to matters beyond the exclusive control of the BVIU.

DIRECTIONS: Please mark the appropriate check box, sign and return to Zachry Huwar, Supervisor of Special Education

☐ I/We have reviewed the enclosed contract proposal and agree to the services detailed.

☐ I/We have reviewed the contract proposal and do not agree to the services detailed. I/We further acknowledge that we are still obligated to provide ESL services for all identified ESL students.

BVIU Executive Director or Designee: _____ Date: _____

District Superintendent or Designee: _____ Date: _____

CRAY YOUTH AND FAMILY SERVICES, INC.

44 SOUTH BEAVER STREET • NEW CASTLE, PA 16101
724-654-5507

AGREEMENT

ELLWOOD CITY AREA SCHOOL DISTRICT AND CRAY YOUTH AND FAMILY SERVICES

Ellwood City Area School District and Cray Youth and Family Services enter into this agreement for the period of August 15, 2026 through June 15, 2027 in order to define the requirements under which said parties will use the Cray Education Center Private Academic School. This program is in place to meet the educational needs of students in grades four through twelve referred by the Ellwood City Area School District.

Cray Education Center is located in Neshannock Township. The address of this program is 111 E. Maitland Lane, New Castle, Pennsylvania 16105.

Cray Education Center will provide breakfast and lunch for referred students. This food service follows all the nutritional requirements and approvals necessary for public school food programs.

Ellwood City Area School District will be responsible for transportation of referred students.

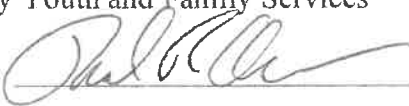
The cost of the Cray Education Center School is **\$31,044.20** per slot, per year. Ellwood City Area School District has three (3) slots for a total of **\$93,132.60** (\$172.47 x 180 days x 3 slots). Cray Youth and Family Services will bill Ellwood City Area School District six (6) times per year, with the first payment due by the last day of Aug. 2026 and subsequent payments due by the last day of Oct. 2026, Dec. 2026, Feb. 2027, Apr. 2027 and June 2027.

Ellwood City Area School District may purchase additional slots after the school year commences. The per diem of these slots will be at a 20% additional cost as explained in correspondence received prior to this contract. Only your pre-purchased slots are guaranteed thus meaning extra slots purchased after the school year starts are on a first come, first serve basis.

In the event that either party violates any covenants or obligations under this agreement, the party injured shall thereupon have the right to terminate this Agreement by giving written notice of such termination and specifying the effective date of such termination. A notice of ninety (90) days shall be given.

Cray Youth and Family Services

Ellwood City Area School District

By: 

By: _____

Title: CEO

Title: _____

Date: 7/21/2026

Date: _____

**MIU IV Special Education Services Agreement
Statement of Work – Itinerant Occupational Therapist Services**

School Year | 2026-2027
Service Provider | Midwestern Intermediate Unit IV Special Education Services

Term

The Term of this Agreement shall commence approximately September 2026 and terminate approximately November 2026.

Description

Upon the terms and conditions, **Ellwood City Area School District-** Northside Elementary requests that the Midwestern Intermediate Unit IV provide an **Itinerant Occupational Therapist for (6) Kindergarten Classrooms.**

Fee and Billing Services

Fee for Service: The Fee for service within this Statement of Work for 6 kindergarten rooms for 6 weeks starting September, \$390 a room, 6 rooms
6 Kindergarten group screener(\$390)
4 groups for 3 weeks(\$780)
2 groups for 3 weeks(\$390)
Total: **\$1,560**

Billing Cycle: There will be one (1) invoice that will be issued November 30, 2026. Payment will need to be received by Midwestern Intermediate Unit IV within 30 (thirty) days from that date.

Division of Duties	
Use of Occupational Therapist to deliver MTSS Services	The therapist will provide fine motor and handwriting instructional services to be delivered as whole class instruction for Tier 1 services, once a week for 30 minutes for the duration of 6 weeks.
Therapist Absence	If the MIU IV therapist reports off of work, MIU IV will be responsible for making that time up. There will not be a replacement substitute sent for MTSS occupational therapy services.
Supervision	MIU IV Supervisor will conduct observations and complete PDE 13-3 for the MIU IV employee. Any discipline or possible infractions will be addressed and handled by MIU IV Supervisor.
Termination of Contract	Either party, without cause, may void this contract with 30 days written notice.

Ellwood City Area School District

By: Dr. Amy Anderson
(Name Typed)

Signature

Title: Superintendent of Ellwood City Area School District

Date: _____

Midwestern Intermediate Unit IV

By: Brenda Marino
(Name Typed)

Signature

Title: Interim Executive Director of MIU IV

Date: _____

Melissa M. Wyllie, Director of Special Education
Midwestern Intermediate Unit IV
melissa.wyllie@miu4.org
724-458-6700 x1206

Midwestern Intermediate Unit IV Special Education Services 2026-2027

Proposed change to ECAVA attendance and truancy guidelines (8/10/26)

ECAVA

Students have the opportunity to participate in cyber education through our Ellwood City Area Virtual Academy (ECAVA). This is an independent online program with LHS teachers overseeing completion. To request ECAVA, contact Mr. John Sovich, LHS Principal grades 10 - 12, at 724 752-1591 Ext. 3039 or jsovich@ecasdk12.org. Students can only request to go into ECAVA or return to LHS from ECAVA at the beginning of each term. **ECAVA students are expected to participate in all state-required assessments, including the PSSA and Keystone Exams, unless they have been excused in accordance with Pennsylvania Department of Education regulations, including any parent or guardian opt-out rights permitted by state law. Failure to participate in required state assessments, when not otherwise excused under applicable law or regulation, will be considered when determining compliance with ECAVA program requirements, including truancy**

~~The school administration reserves the right to file truancy charges for ECAVA students who are not making adequate academic progress. All ECAVA students are required to complete 25% of their coursework by the end of the first grading period, 50% of their coursework by the end of the first semester, 75% of their coursework by the end of the third grading period, and 100% of their coursework by the end of the second semester. School administration can also file truancy charges for ECAVA students who do not show up to take the PSSA and Keystone Exams.~~

Attendance Expectations

ECAVA is an asynchronous educational program that provides students with flexibility in determining when they complete their coursework. Students are not required to log in at specific times each day; however, they are expected to participate consistently throughout each instructional week. For attendance purposes, each instructional week begins at **7:00 a.m. on Monday** and concludes at **6:59 a.m. the following Monday**. Student progress is monitored through the Edgenuity learning platform. Each course has an expected pace of progress, expressed as a percentage of course completion. Students are expected to remain current with the established pace in each enrolled course. Students who are maintaining **90% or greater of their expected progress in all enrolled courses** are considered to be making satisfactory academic progress and are not required to meet the minimum weekly active engagement requirement. Students who are **below 90% of their expected progress in two or more courses** are expected to actively engage in the Cyber Academy for a minimum of **20 hours** during the instructional week. Active engagement includes meaningful participation in instructional activities recorded by the Edgenuity platform, including viewing instructional content, completing assignments and assessments, and other course-related learning activities. Time logged into the system without instructional activity does not constitute active engagement. Students who are below the required progress threshold in two or more courses and who fail to accumulate at least 20 hours of active engagement during the instructional week will receive a **Cyber Attendance Violation**, unless the absence is properly excused in accordance with district attendance procedures.

Excused Cyber Attendance

ECAVA students are entitled to the same excused absences available to students attending school in person. If illness or another lawful reason prevents a student from participating in the Cyber Academy during a given instructional week, a parent or guardian must submit a written excuse to the school **within one (1) week** following the end of the affected instructional week.

Parent excuses are subject to the same district attendance procedures and limitations that apply to students attending school in person, including the annual limit on parent-written excuses. Excuses submitted after the one-week deadline may be recorded as unexcused unless otherwise permitted by district policy.

An excused Cyber Attendance week does not eliminate the student's responsibility to complete missed coursework or regain satisfactory progress. Students who remain below the expected pace of progress after returning are expected to actively engage in coursework to recover lost progress.

ECAVA Attendance Violations

A **Cyber Attendance Violation** occurs when a student:

- falls below **90% of expected progress** in **two or more enrolled courses**;
- fails to actively engage in the Cyber Academy for at least **20 hours** during the instructional week; and
- does not have a lawful excuse submitted and approved in accordance with district attendance procedures.

For purposes of implementing Pennsylvania compulsory attendance requirements and district truancy procedures, each Cyber Attendance Violation will be treated as the equivalent of **three (3) unlawful absences**.

First Cyber Attendance Violation

The student and parent/guardian will receive written notification that the student has failed to meet the ECAVA attendance requirements. This notice serves as the equivalent of the compulsory attendance notification issued following three (3) unlawful absences for students attending school in person. The student will be considered truant.

Second Cyber Attendance Violation

The student and parent/guardian will be required to participate in a **Student Attendance Improvement Conference (SAIC)**. During the conference, a **Student Attendance Improvement Plan (SAIP)** will be developed to identify barriers to attendance, establish expectations for academic engagement, and outline strategies to improve participation and course progress. This intervention serves as the equivalent of the procedures required following six (6) unlawful absences for students attending school in person. The student will be considered habitually truant.

Third Cyber Attendance Violation

Students who continue to receive Cyber Attendance Violations after prior interventions may be subject to additional compulsory attendance enforcement measures consistent with Pennsylvania law, Board policy, and district procedures. Such actions may include, but are not limited to, the filing of truancy citations with the appropriate Magisterial District Judge.

Administrative Review

The principal or designee may review individual circumstances when determining whether a Cyber Attendance Violation should be issued. Documented medical conditions, technology failures beyond the student's control, family emergencies, or other extenuating circumstances may be considered when applying these guidelines.

ECAVA Grading - Students will receive credit for the course based on the final percentage. The percentage must be 60% or higher to receive credit. Incomplete grades will not receive credit (see above). The final grade of any course for students who are online for part of the year and in person for part of the year will be averaged based on the amount of time spent in each placement. Parents have the opportunity to opt into weekly progress emails from the online program. Nine - weeks report cards will not be issued or appear in ALMA for terms 1 - 3. Teachers will update ALMA at the end of each term with the student's current "Actual Grade." An Actual Grade is the grade on the work submitted, adjusted down when behind in progress. This can be found on ALMA under the Overview tab.

**ADMINISTRATIVE OFFICE:**

1119 Village Way
Latrobe, PA 15650
P: 724-804-7000
F: 724-520-1878

BUSINESS OFFICE:

354 Main Street
Latrobe, PA 15650
P: 724-804-7000
F: 724-539-7060

April 17, 2026

Dr. Amy Anderson
Superintendent
Ellwood City Area School District
501 Crescent Avenue
Ellwood City, PA 16117

Dear Dr. Anderson,

As the school year winds down, we at Adelphoi Education are thankful for the opportunity to continue serving the students and families in your district. The academic and behavioral health needs of students seem ever-increasing, while available supports seem dwindling. Adelphoi appreciates serving as one those supports and hopes to continue our long-standing relationship with your district.

Budgeting for these levels of academic and behavioral health supports is complex, but we have made every effort to keep our controllable costs down. The enclosed rates will permit us to continue the quality programs you expect from us. We value our relationship and look forward to jointly providing the best education and treatment solutions for your students in the coming year.

Again, thank you for the opportunity to serve students in need from your district. The Adelphoi Education's contract for services is attached, please sign, keep a copy, and email the other signed copy. Please understand that if you have any concerns or special requests, I would be happy to discuss those with you. I can be reached at (724) 804-7015.

Sincerely,

Douglas Carlquist

Douglas F Carlquist,
President, Adelphoi Education, Inc.

**Please email the signed contract to: douglas.carlquist@adelphoi.org
and the Senior Executive Assistant: glenna.kane@adelphoi.org**



AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of July, 2026, by and between **ADELPHOI EDUCATION, INC.**, having a principal place of operations located at 1119 Village Way, Latrobe, Pennsylvania, 15650 (hereinafter referred to as “AEI”)

A

N

D

The **Ellwood City Area School District**, (hereinafter referred to as the “School Entity”) enter into this Agreement as follows:

WITNESSETH

WHEREAS, AEI operates an approved private academic school program and special education program for students; and

WHEREAS, SCHOOL ENTITY and AEI have entered into a contractual arrangement, as further described herein, wherein AEI will provide certain educational services on behalf of SCHOOL ENTITY.

NOW THEREFORE, in accordance with the aforesaid recitals, AEI and SCHOOL ENTITY, intending to be legally bound, hereby agree as follows:

1. **DEFINITIONS.** The following definitions apply regarding the text of this Agreement:

- a. **TERM.** For purposes of this Agreement, “Term” shall be defined as the 2026-2027 school year.
- b. **“PROGRAM”.** For purposes of this Agreement, “Program” shall be defined as the educational services provided under the private academic license by AEI which shall consist of the programs listed below in section # 2.
- c. **“PUBLIC SCHOOL”.** For purposes of this Agreement, “Public School” shall collectively be defined as all schools of the SCHOOL ENTITY, acting by and through their authorized employees, agents and representatives;
- d. **“STUDENT”.** For purposes of this Agreement, “Student” shall be defined as a male or female in elementary, middle school, high school, or an area-vocational school (in grades 1-12) at SCHOOL ENTITY.

2. **PROGRAMS / COSTS / COMMITTED SEATS:** SCHOOL ENTITY shall receive the following services from AEI. The cost of such services is attached hereto as Exhibit “A”.

- ☒ DAY TREATMENT
- ☒ EMOTIONAL SUPPORT
- ☒ YES (YOUR EDUCATIONAL SUCCESS, credit recovery)

3. **STUDENT ABSENCES:** Authorized student absences, trancies, and unexcused absences lasting ten (10) days or less will be invoiced in accordance with the standard charge. Absences lasting beyond the ten (10) day limit will be invoiced in accordance with the wishes of the SCHOOL ENTITY. AEI will contact the SCHOOL ENTITY before the end of the ten (10) day period to determine the course of action. AEI services beyond ten (10) days will NOT continue unless the SCHOOL ENTITY is willing to guarantee payment for all days missed by the student up to the time of the student’s return or appropriate withdrawal from AEI.

4. **TERM.** This Agreement shall be for the duration of the current school year.

5. **COMPLIANCE – STATUTES, REGULATIONS AND GUIDELINES:** During the entire term of this Agreement, AEI and SCHOOL ENTITY warrant to each other that they shall both be and remain in compliance with all applicable statutes, regulations and Department of Education Guidelines or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the educational programs referenced herein.

6. **FACILITIES / ENVIRONMENTAL HEALTH AND SAFETY:**

- a. AEI warrants that its educational facilities conforms to all applicable state and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and the County within which the facility is located, and that said facility has been approved by the Licensing and Inspection Bureau of the County, and that a valid Certificate of Occupancy has been issued by said Department of Labor and Industry and is on display at each facility.
- b. AEI shall provide to SCHOOL ENTITY upon written request, any original licenses for review.
- c. AEI warrants that its educational facility currently complies with all physical welfare and safety statutes, regulations, ordinances or mandates prescribed or issued by any applicable governmental authority, and that said facility shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.
- d. AEI warrants that its educational facility meets all state and local statutes regarding environmental health and safety and that artificial lighting facilities, heating facilities, ventilation and cleanliness standards are being provided in concert with the Pennsylvania School Code.
- e. AEI has written procedures on file for student and parental/guardian concerns and that complaints are referred to the public school immediately.

7. **SCHOOL FOOD SERVICE:** AEI shall provide all food service via contracted services (through student payment sources) and shall meet all state and local statutes regarding food safety, inspections, and sanitation.

8. **STAFFING:**

- a. AEI warrants that all members of its staff are of good moral character and are at least 21 years of age, that they have been examined by a physician, have had tuberculosis testing, and that each member of the staff has a certificate from a physician on file verifying the examination and results of said examination in accordance with the aforesaid representation.
- b. AEI warrants that all employees and members of its staff are citizens of the United States of America.
- c. AEI warrants that all employees and members of its staff have applied for and received all applicable and appropriate clearance and background information checks, including Federal Fingerprinting Requirements, Criminal History Records as required by 24 P.S. 1-111, Pennsylvania Child Abuse History

Clearances as required by 23 P.S. 6354, and Act 168 employment review, and that all records received show no evidence of a criminal background or a background of child abuse.

- d. AEI warrants to the School Entity that all of AEI's employees and staff members currently possess and will continue to maintain and possess all certifications and/or licenses required by the Commonwealth of Pennsylvania to perform the duties as required of them under this Agreement.

9. **STUDENT ATTENDANCE:**

- a. SCHOOL ENTITY warrants that it shall maintain records of student attendance. The specific method for maintaining attendance records shall be by daily physical check of each student through AEI's administrative and teaching staff. Documentation of said daily physical check in a written attendance log shall be kept on file at AEI, with daily contact to each parent or guardian of said student if said student is not present when school is in session.
- b. AEI will provide for 180 days of education. Make-up dates will be provided by AEI due to inclement weather and emergencies.

10. **STUDENT AND PROGRAM RECORDS:**

- a. AEI warrants that during the entire term of this Agreement, SCHOOL ENTITY shall receive quarterly written progress reports for each SCHOOL ENTITY student. The written progress reports shall include subject and credit information, progress grade information, attendance information, discipline records, student health, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student. Written progress reports may be sent by AEI to the SCHOOL ENTITY more often than quarterly if requested by SCHOOL ENTITY.
- b. AEI and SCHOOL ENTITY, their agents and employee shall perform their respective duties to ensure that records, names and identities, shall remain confidential as required for fulfillment of the terms of this Agreement.

11. **TRANSPORTATION:** SCHOOL ENTITY will be responsible for transportation of its students to AEI.

12. **REQUIREMENTS UNDER SAFE SCHOOLS:** AEI warrants that its educational programs comply with all provisions of Article XIII-A of the School Code as follows:

- a. All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of

alcohol or tobacco by any person on school property shall be addressed by AEI's administrative staff immediately. The student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by AEI's administrative staff and the SCHOOL ENTITY, and a written report shall be completed by AEI. Administrative staff shall set for the name of the student and all pertinent information regarding the incident. A copy of said report shall be placed into the student's file and turned into the Department of Education.

- b. All new incidents involving acts of violence, possession of a weapon and convictions or adjudication of delinquency for acts committed at the AEI educational facility, shall be processed and handled in compliance with 24 P.S. 13-1307-A.
- c. AEI shall follow the SCHOOL ENTITY's Policy with regard to all arrangements with local law enforcement when an incident involving an act of violence occurs, at or near the AEI educational facility.

13. **SCHOOL HEALTH SERVICES:** Student Health Services will be provided jointly by the SCHOOL ENTITY and AEI. AEI employs a Registered Nurse that is available for consultation with students and staff, and provides medication administration training and supervision. Health & Immunization Records and proof of physical examination are to be on file with SCHOOL ENTITY by the date of admission. Additional health services as required by the PA School Code will be jointly shared.

14. **ACADEMIC STANDARDS AND ASSESSMENTS:** AEI warrants that it complies in full with the academic standards and assessment under Chapter 4 of the State Board of Education Regulations and the academic standards for Reading, Writing, Speaking and Listening, and Mathematics as adopted by the State Board of Education.

15. **SPECIAL EDUCATION SERVICES AND PROGRAMS:** AEI and the SCHOOL ENTITY will collaborate in the development of an individualized instruction program for all students and the implementation of special education services for students identified. Special Education Services and provisions required under Chapter 14 of State Board of Education regulations will be strictly followed, including without limitations: (a) a consultation with the student, parents/guardian will occur securing the student, parents/guardians written approval to enroll the student in the program (34 CFR 300.345(c)); (b) the student's IEP will be updated to reflect the decision to enroll the student in the program and the referring district will also update the Evaluation Report prior to admission (34 CFR 300.343); (c) Any services that are not provided by AEI or cannot be provided by AEI during the period of enrollment will be the responsibility of the SCHOOL ENTITY and the student shall be considered as a "dual enrollment" under applicable law; (d) if a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the IDEA "Child Find" provisions and related reporting (34 CFR 300.125), it shall be the responsibility of the SCHOOL ENTITY to conduct the evaluation. AEI shall cooperate and collaborate with the SCHOOL ENTITY to conduct the evaluation. The referring district agrees to fully comply with the applicable law regarding the

identification and evaluation of said student for Special Education Services; (e) once a Special Education Student is enrolled, AEI will insure that the student's IEP is updated by the referring district prior to enrollment and once the IEP is received, both parties will insure that all provisions of the IEP are implemented during the education of the student through the use of a Certified Special Education Teacher, or a designee from the referring public school, who will monitor special education provisions, and ongoing communication with the student, parents/guardians, relevant teaching staff and administration. AEI agrees to update the student IEP annually via a conference with student, parents/guardians, and a designated referring special education representative in accordance with applicable law.

16. **PERIODIC REVIEW OF STUDENTS:** The SCHOOL ENTITY and AEI shall together ensure that a review committee reviews each student for potential return to the SCHOOL ENTITY, at a minimum, at the end of every semester.

17. **ANNUAL REPORT:** AEI shall submit timely End-of-Year Reports to the Department of Education as required on an annual basis.

18. **HOLD HARMLESS/INDEMNIFICATION:** AEI and the SCHOOL ENTITY agree to hold each other harmless and indemnify each other from all claims, causes of actions, or litigation, including expenses costs and attorney's fees, said indemnification including without limitation the AEI Board of Directors, Officer, Shareholders and SCHOOL ENTITY Administrators, Board Members, as follows: (a) to the extent that any claim is asserted regarding the compliance or failure to comply with the IDEA or other applicable Special Education requirement, or to the extent that the SCHOOL ENTITY fails to fulfill any term, covenant or condition of this Agreement, SCHOOL ENTITY agrees to hold AEI harmless and indemnify said approved private provider regarding any claims related to the same, including all costs and attorney fees. The indemnification obligation of the School Entity is subject to, and with full reservation of, any immunities and limitations of liability afforded to School Entity under applicable federal and/or state law, including, but not limited to, the Pennsylvania Political Subdivision Tort Claims Act. This provision shall not obligate School Entity to provide indemnity from any claim from which School Entity is immune or of any damages exceeding any limitation of damages established by applicable law; (b) to the extent that any claim is asserted regarding the failure of AEI to comply with a student's IEP, or involving any negligence asserted by a third party regarding AEI's failure to comply with applicable State statutes or regulations and fails to fulfill any term, covenant or condition of this Agreement, causing the SCHOOL ENTITY to be a Defendant in litigation by a third party, AEI agrees to hold the SCHOOL ENTITY harmless and indemnify the SCHOOL ENTITY including costs and attorney fees.

19. **INSURANCE:** AEI will carry liability insurance for its employees and its educational programs in the amount of three million (\$3,000,000) dollars for general liability with an additional excess umbrella coverage of seven million (\$7,000,000) dollars. A copy of the liability coverage is available to the SCHOOL ENTITY upon request and is on file in the Kral Administration Office at 1119 Village Way, Latrobe, PA. School Entity shall be designated as an additional insured on such policies and, as such, provided primary, non-contributory coverage under such policies.

20. **INSOLVENCY OF PUBLIC SCHOOL:** If the SCHOOL ENTITY is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of AEI and all payments for services rendered as required hereunder shall become automatically due and payable to AEI within ten (10) days. If said payment is not received, all SCHOOL ENTITY students and related records shall not be entitled to continue to be educated at AEI and said records shall be forwarded by AEI. If said payment is received, the educated SCHOOL ENTITY students shall be entitled to remain for the remainder of the applicable Term.

21. **TERMINATION – SCHOOL ENTITY:** AEI agrees that the SCHOOL ENTITY retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by AEI.

22. **TERMINATION – AEI:** AEI retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by SCHOOL ENTITY for any of the following reasons:

- a. One or more material violations of this Agreement;
- b. Failure to timely comply with AEI's requests for information regarding any students, or failure to cooperate with AEI staff regarding any procedures set forth herein;
- c. Failure to make any payment required hereunder or pay any AEI invoice when due;
- d. Violation of any provision of the Pennsylvania School Code;
- e. Violations of any provisions of state or federal law from which the School Entity has not been exempted and which materially and adversely affect either the School Entity's or AEI's ability to perform their respective obligations under this Agreement.

23. **ASSIGNMENT:** AEI agrees that this Agreement may not be assigned or transferred by AEI or SCHOOL ENTITY and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the SCHOOL ENTITY.

24. **SEPARABILITY:** AEI agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

25. **JURISDICTION AND VENUE:** This Agreement has been made in the Commonwealth of Pennsylvania and shall be interpreted and enforced under the laws of the

Commonwealth of Pennsylvania. All legal action related to this Agreement shall be commenced in the Court of Common Pleas of the county in which the school district is located.

26. **MISCELLANEOUS:** This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addressees set forth below:

Adelphoi Education, Inc.
1119 Village Way
Latrobe, PA 15650

Ellwood City Area School District
501 Crescent Avenue
Ellwood City, PA 16117

27. **ENTIRE AGREEMENT:** This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties. No delay or forbearance by either party in exercising any right or remedy hereunder or in undertaking or performing any act or matter which is not expressly required to be undertaken shall be construed to be a waiver of either party's rights or to represent any agreement by that party to undertake or perform such act or matter thereafter.

28. **NONDISCRIMINATION:** AEI agrees that it will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, or need for special education services.

Ellwood City Area School District

BY: _____
Superintendent

Date

Adelphoi Education, Inc.

BY: Douglas Carlquist
Douglas Carlquist, President

April 17, 2026
Date

EXHIBIT “A”

Adelphoi Education Inc. Tuition Schedule July 1, 2026 - June 30, 2027

AEI shall invoice SCHOOL ENTITY on a monthly basis for the student’s per diem cost. District agrees to issue payment for all appropriate costs within thirty (30) days following each invoice date during the term of this Agreement. The following tuition schedule is for the educational portion of each of the following programs only:

DAY TREATMENT and/or YES (YOUR EDUCATIONAL SUCCESS, credit recovery):

Regular Ed \$107.35/Special Ed \$126.20

EMOTIONAL SUPPORT:

Regular Ed \$109.43/Special Ed \$128.65

If you are interested in purchasing guaranteed seats at a discounted rate, please enter the number of seats you would like to purchase for the programs listed below. If you do not wish to purchase guaranteed seats, mark 0 or leave blank.

GUARANTEED SEATS

Number of Seats	Emotional Support and/or YES:
	@ the reduced rate of \$103.20 regular ed/\$122.52 special ed

SERVICE AGREEMENT

This Agreement is made by and between **LAWRENCE COUNTY DRUG AND ALCOHOL COMMISSION, INC.**, hereinafter referred to as “SCA”, 20 E. Washington St. 2nd Floor, New Castle, PA 16101 and **ELLWOOD CITY AREA SCHOOL DISTRICT**, 501 Crescent Avenue, Ellwood City, PA 16117, hereinafter referred to as “School District.”

I. **Term**: This agreement shall be effective **August 2026 through June 2027.**

II. **Services**

Student Assistance Program (7-12)

The School District and the SCA agree to cooperate mutually in the provision of services for the Student Assistance Program (SAP) Initiative.

The School District agrees to provide a SAP Core Team/SAP Coordinator that complies with state guidelines for membership, training, common planning times and ongoing maintenance.

The School District agrees to seek written parental/guardian consent for all drug and alcohol assessment referrals and to provide a copy of the written consent to the SCA's Drug and Alcohol SAP Liaison.

The SCA agrees to provide a Drug and Alcohol SAP Liaison. The SAP Liaison will serve as a team member but will not view the written student educational records without parental/guardian consent. The duties of the liaison will be as follows:

- Attend a minimum of two (2) Core Team meetings per month to provide assistance with student referrals.
- Provide crisis assistance, intervention and consultation to students and faculty as needed.
- Refer youth for a drug and alcohol assessment as necessary. Assessments will be completed by a SCA Case Management Specialist in the school setting or at the SCA office (based on the student/parent/guardian/school preference). Completion of assessments is contingent upon receiving written parental/guardian permission
- Once the level of care has been determined and accepted, the SCA Case Management Specialist will make the necessary referral arrangements to a licensed drug and alcohol provider. The Case Management Specialist and SAP Liaison will assist the youth through the treatment process and his/her return to school.

- Provide information regarding the outcome of said assessments in compliance with the State and Federal Drug and Alcohol Confidentiality Regulations and the Health Insurance Portability and Accountability Act (HIPAA).
- Participate in parent/teacher meetings.
- When applicable, the SAP Liaison shall facilitate or co-facilitate school-based support groups; facilitate and support the school-based aftercare plan for students who are returning to school from treatment; and, collaborate with other agency providers.
- Provide information regarding drug and alcohol service providers and other agencies to assist the SAP Team, students, and families.
- Assist with faculty in-service and student orientation, as requested, within the limitations of staff availability and funding.
- Provide ongoing technical assistance and consultation to the SAP Team.
- Provide assistance in maintaining SAP records and compiling the statistics regarding SAP activities.

Prevention (K-12)

The SCA will provide Alcohol, Tobacco and Other Drugs (ATOD) and other related prevention services. Such services may include in-class presentations, in-service trainings, special events/activities, faculty/youth group assistance, etc.

The School District and SCA will attempt to schedule prevention services in either half or full-day segments to allow for efficient use of SCA resources.

The SCA will attempt to fulfill the School District's requested schedule. However, due to staff limitations, the SCA will commit to schedules on a first-come, first-serve basis.

III. Contacts:

The SAP Core Team/SAP Coordinator is the designated contact person for the School District.

The SAP Drug and Alcohol Liaison (Prevention Supervisor) is the designated contact person for the SCA.

IV. Contract Amount: The School District agrees to reimburse the SCA **Four Thousand Three Hundred and Seventy-Six Dollars (\$4,376) for prevention**

services. Student Assistance Program services are provided at no cost to the School District.

- IV. **Invoicing Procedures:** The SCA will submit an invoice for the full amount no later than **February 28, 2027**.
- V. **Payment:** The School District will reimburse the SCA in full no later than **April 30, 2027**.
- VI. **Confidentiality:** The SCA and School District agree to abide by all federal and state regulations regarding student and drug and alcohol confidentiality. The SCA and School District shall not disclose to others any confidential information gained by virtue of this Agreement.
- VII. **Health Insurance Portability & Accountability Act (HIPAA):** The SCA and School District agrees to abide by all HIPAA requirements. The SCA and School District agrees to safeguard the confidentiality of data pursuant to the Federal and State Drug and Alcohol confidentiality laws and regulations. SCA and School District acknowledge that they must disclose certain information to each other pursuant to the terms of this Service Agreement, some of which may constitute Protected Health Information ("PHI"). SCA and School District intend to protect the privacy and provide for the security of PHI disclosed to the other pursuant to this Service Agreement, and to comply with applicable transaction and code requirements in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104 -191 and regulations promulgated thereunder by the U. S. Department of Health and Human Services (collectively "HIPAA") and other applicable federal and state laws.
- VIII. **Contract Termination:** SCA or School District may terminate this agreement with thirty (30) days written notification to the other party.
- IX. **Indemnification:** School District agrees to indemnify, defend and save harmless SCA, its officers, agents and employees, and the SCA agrees to indemnify, defend and save harmless School District: (a) from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other persons, firms or corporations furnishing or supplying work, services, materials or supplies in connection with the performance of this Agreement; and (b) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the other party in the performance of this Agreement; and (c) against any liability, including costs and expenses, for violation of proprietary rights or right of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Agreement or based on any libelous or other unlawful matter contained in such data.
- X. **Contract Construction:** The provisions of this Agreement shall be construed in accordance with the Laws of the Commonwealth of Pennsylvania.

WHEREFORE, in witness of the covenants set forth below, the parties have affixed their signatures hereto:

SCA

Rebecca Abramson-Jones

Rebecca Abramson
Executive Director

08/05/26

Date

SCHOOL DISTRICT

Dr. Amy Anderson
Superintendent

Date