

Policy Committee

Tuesday, August 25, 2026 5:00 PM

This meeting will be held in a virtual format.

1. Opening	
1.A. Call to Order	Speaker (s) : Mr. Al Roesch
1.B. Pledge of Allegiance	Speaker (s) : Mr. Al Roesch
2. Minutes	
2.A. Approval of Minutes	Speaker (s) : Mr. Al Roesch
3. Items Recommended for Worksession/Action Meeting	Speaker (s) : Mr. Al Roesch
3.A. Policy 706 - Property Records	Speaker (s) : Dr. D'Ana Waters, Mr. Kyle Somers
3.B. Policy 805.2 - School Security Personnel	Speaker (s) : Dr. D'Ana Waters, Mr. Kyle Somers
3.C. Repeal of Policies	Speaker (s) : Mr. Kyle Somers
4. Informational Items	Speaker (s) : Mr. Al Roesch
5. Other Business	Speaker (s) : Mr. Al Roesch
6. Audience of Citizens	
6.A. Guidelines for Addressing the Committee	Speaker (s) : Mr. Al Roesch
7. Summary of Items Recommended for Board Worksession and/or Action Meeting.	Speaker (s) : Mr. Al Roesch
8. Next Meeting Date	Speaker (s) : Mr. Al Roesch
9. Adjournment	Speaker (s) : Mr. Al Roesch

Policy Committee Meeting Minutes - May 26, 2026

On May 26, 2026, the Policy Committee met and reviewed four revised policies that are on the agenda this evening for a first reading. Those policies are Policy #221 - Dress and Grooming, Policy #325 - Dress and Grooming, Policy #332 - Working Periods, and Policy #619 - District Audit.

The next Policy Committee meeting will be on Tuesday, August 25, 2026 at 5:00 p.m. in a virtual format.

**Policy 706 — Property Records**

Printed 8/21/2026

Policy Number 706
Title Property Records
Adopted 1/19/2023
Version v1 · 8/21/2026 · DRAFT

Property Records

Purpose

The Board recognizes that adequate property and inventory records must be maintained on all buildings, equipment, and physical property under district control.

Comments

Use Comments to collaborate with reviewers and document important decisions.

Authority

The Board directs that a complete inventory of all district-owned equipment and p records of all district buildings and grounds shall be maintained and updated at intervals that coincide with property insurance renewal.

[Got it](#)

Delegation of Responsibility

It shall be the responsibility of the Chief Financial Officer to ensure that equipment inventories are systematically and accurately recorded, updated, and adjusted annually by reference to purchase orders and withdrawal reports. Property records of facilities shall be maintained on an ongoing basis.

Guidelines

Major items of equipment shall be subject to regular physical spot check inventory to determine loss, location, or depreciation; any major loss shall be reported to the Board.

Records of consumable supplies shall be maintained on a continuous inventory basis.

No equipment shall be removed for personal or nonschool use, except in accordance with Board policy. [\[1\]](#) [\[2\]](#)

Equipment shall be identified with a permanent tag that provides appropriate school district identification.

Disposal of Books, Supplies and Equipment

Obsolete Books - Textbooks, supplementary and library books may be declared obsolete, upon the recommendation of the building principal and with the approval of the Assistant Superintendent or designee.

Obsolete books, if still in usable condition, may be donated to an educational or charitable organization; otherwise, obsolete books may be disposed of by the business office.

Comments

All books that have been disposed of shall be removed from the inventories.

Use Comments to collaborate with reviewers and document important decisions.

Obsolete and Surplus Supplies and Equipment - Instructional supplies and equipment deemed no longer useful may be declared obsolete or surplus by the building principal, with the approval of the Assistant Superintendent or designee. Noninstructional supplies and equipment may be declared obsolete or surplus by the Director of Facilities and Operations or designee.

A descriptive list of surplus instructional items may, when appropriate, be circulated to all building principals to determine if a use for the items can be found elsewhere in the district.

Any unwanted surplus items and all obsolete items shall be turned over to the Business Office or Facilities and Operations Department for disposal. Items may be offered for sale through the solicitation of quotations from interested parties, put up for auction (including through the use of an online platform, such as Municibid) donated to educational or charitable organizations, or otherwise disposed of as deemed appropriate by the Chief Financial Officer, the Director of Facilities and Operations, or their designees.

All supplies and equipment that have been disposed of shall be removed from the inventories.

Footnotes

[1] Pol. 708

Policy Reference

[Open policy](#) 

[2] Pol. 710

Policy Reference

[Open policy](#) 

[3] Pol. 710

Legal References

[2] Pol. 708

[3] Pol. 710

Comments

Use Comments to collaborate with reviewers and document important decisions.



Policy 805-2-6 — School Security Personnel

Printed 8/21/2026

Policy Number 805-2-6
Title School Security Personnel
Version v1 · 8/21/2026

School Security Personnel

Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.[\[1\]](#)

Comments

Use Comments to collaborate with reviewers and document important decisions.

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.[\[1\]](#)

Got it

Definitions

School security personnel - school police officers, school resource officers and school security officers .[\[2\]](#)

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[\[2\]](#)

School day - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session. [\[1\]](#)

Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[\[3\]](#)

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment. [\[3\]](#)

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following: [\[3\]](#)

1. Oversee all school police officers school and security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations. 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training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable.[\[3\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)

The School Safety and Security Coordinator must complete any additional continuing education as required by the state's School Safety and Security Committee.[\[3\]](#)

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[\[3\]](#)[\[19\]](#)

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy. [\[7\]](#)[\[14\]](#)

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2. The number and type(s) of school security personnel contracted or employed by the district, including:[\[3\]](#)
 - a. The number of school security personnel that are armed, listed by type(s) of personnel.
 - b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.
 - c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.
 - d. A listing of other individuals utilized by the district for school safety-related duties.
3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills. [\[11\]](#)
5. Information on required school safety and security training and resources provided to students and staff. [\[11\]](#)
6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.

7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district. [\[20\]](#)
8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year. [\[21\]](#)
9. Updates regarding the district's memorandum of understanding with law enforcement agencies. [\[21\]](#)
10. Updates to laws, regulations and/or Board policies related to school safety and security.
11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

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A copy of the report, including the required information on threat assessment and school security personnel, shall be submitted to the state's School Safety and Security Committee. [\[3\]](#)

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School police officers are authorized to carry weapons, including firearms, in performance of their duties.

Guidelines

School Police Officers

The district shall employ for one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law. [\[2\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#) [\[25\]](#) [\[26\]](#)

Unless otherwise recommended by the Superintendent, individuals hired to serve as school police officers must have previously completed at least one (1) year of satisfactory service as a school guard/officer with the district.

Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the state's School Safety and Security Committee and submit a copy of the court's order. [\[22\]](#)

School police officer - [\[2\]](#)[\[23\]](#)[\[24\]](#)

A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district.

Background Checks -

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district. [\[25\]](#) [\[26\]](#) [\[27\]](#)[\[28\]](#)[\[29\]](#)[\[30\]](#)

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by the district. [\[31\]](#)[\[32\]](#)

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Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency. [\[33\]](#)[\[34\]](#)

Requirements -

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, the state's School Safety and Security Committee, and the PA Commission on Crime and Delinquency: [\[35\]](#)

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations. [\[32\]](#)[\[36\]](#)

School police officers shall take and subscribe to the Oath of Office required by law.[\[37\]](#)

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with applicable law and Board policy.[\[22\]](#)[\[38\]](#)

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.[\[38\]](#)[\[39\]](#)[\[40\]](#)[\[41\]](#)[\[42\]](#)

School police officers shall possess and exercise the following duties:[\[43\]](#)

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.

Comments

2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.

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3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.[\[44\]](#)

School Security Guards/Officers

The district shall employ and/or contract for one or more school security guards/officers, in accordance with the provisions of law.[\[2\]](#)[\[25\]](#)[\[26\]](#)[\[47\]](#)

School security guard/officer - an individual employed by the district who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law.
[\[2\]](#)[\[24\]](#)[\[26\]](#)[\[47\]](#)

Background Checks –

Prior to receiving an offer of employment, all school security guards/officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed in Board policy 304 for school security guards/officers employed by the district. [\[25\]](#) [\[26\]](#) [\[27\]](#)[\[28\]](#)[\[29\]](#)[\[30\]](#)

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards/officers employed by the district. [\[31\]](#)[\[32\]](#)

Following an offer of employment, the district shall request the separation record for a school security guard/officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency. [\[33\]](#)[\[34\]](#)

Requirements -

School security guards/officers shall provide the following services, as directed by the district:[\[47\]](#)

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1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus. [\[48\]](#)
5. Coordination with law enforcement officials, including school police officers.
6. Security functions which improve and maintain school safety.

School security guards/officers shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[\[47\]](#)

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations. [\[32\]](#)[\[36\]](#)

Other Agreements

The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law. [\[45\]](#) [\[49\]](#)[\[50\]](#)[\[51\]](#)

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[3] 24 P.S. 1309-B
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[4] Pol. 819
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[5] Pol. 227
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[6] Pol. 236
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[7] Pol. 819
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[8] Pol. 249
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[9] Pol. 819
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[10] Pol. 351
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[11] Pol. 805
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[12] Pol. 819
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[13] **Pol. 819**
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[17] **24 P.S. 1205.1**
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[18] **24 P.S. 1205.5**
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[19] **Pol. 006**
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[20] **Pol. 235.1**
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[21] **Pol. 805.1**
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[24] **24 P.S. 1311-C**

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[25] **Pol. 304**

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[28] **24 P.S. 111.1**

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[29] **23 Pa. C.S.A. 6344**

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[30] **23 Pa. C.S.A. 6344.3**

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[31] **37 PA Code 241.5**

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[32] **44 Pa. C.S.A. 7301**

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[33] **37 PA Code 241.6**

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[34] **44 Pa. C.S.A. 7310**

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[35] **24 P.S. 1303-C**

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[36] **37 PA Code 241.1**

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[37] **24 P.S. 1304-C**

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[38] **24 P.S. 1305-C**

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[40] **22 PA Code 14.104**

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[41] **22 PA Code 14.133**

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[42] **Pol. 113.2**

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[44] 24 P.S. 1307-C

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[45] Pol. 909

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[47] 24 P.S. 1314-C

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[48] Pol. 907

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[49] 24 P.S. 1309-C

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[50] 42 Pa. C.S.A. 8953

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[51] 53 Pa. C.S.A. 2303

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Legal References

[1] 24 P.S. 1316-C

[2] 24 P.S. 1301-C

[3] 24 P.S. 1309-B

[4] Pol. 146.1

[5] Pol. 227

[6] Pol. 236

[7] Pol. 236.1

[8] Pol. 249

[9] Pol. 333

[10] Pol. 351

[11] Pol. 805

[12] Citation text unavailable — needs review

[13] 24 P.S. 1310-B

[14] 24 P.S. 1302-E

[15] 24 P.S. 1305-B
[16] 24 P.S. 1316-B
[17] 24 P.S. 1205.1
[18] 24 P.S. 1205.5
[19] Pol. 006
[20] Pol. 235.1
[21] Pol. 805.1
[22] 24 P.S. 1302-C
[23] 24 P.S. 1310-C
[24] 24 P.S. 1311-C
[25] Pol. 304
[26] Pol. 818
[27] 24 P.S. 111
[28] 24 P.S. 111.1
[29] 23 Pa. C.S.A. 6344
[30] 23 Pa. C.S.A. 6344.3
[31] 37 PA Code 241.5
[32] 44 Pa. C.S.A. 7301 et seq
[33] 37 PA Code 241.6
[34] 44 Pa. C.S.A. 7310
[35] 24 P.S. 1303-C
[36] 37 PA Code 241.1 et seq
[37] 24 P.S. 1304-C
[38] 24 P.S. 1305-C
[39] 22 PA Code 10.23
[40] 22 PA Code 14.104
[41] 22 PA Code 14.133
[42] Pol. 113.2
[43] 24 P.S. 1306-C
[44] 24 P.S. 1307-C
[45] Pol. 909
[47] 24 P.S. 1314-C
[48] Pol. 907
[49] 24 P.S. 1309-C
[50] 42 Pa. C.S.A. 8953
[51] 53 Pa. C.S.A. 2303

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NORTH PENN SCHOOL DISTRICT

School Board Policy

1251(a)

COMMUNITY

Reference:

Nondiscrimination on the Basis of Disability

The board prohibits unlawful discrimination against community members on the basis of disability with regard to the district's services, programs and activities in accordance with the Americans with Disabilities Act ("ADA") and Section 504 of the Rehabilitation Act of 1973 ("Section 504").

The board designates the following individual to coordinate the district's efforts to comply with and carry out its responsibilities under the ADA and Section 504 as they pertain to community members:

ADA/Section 504 Coordinator (Community Members)
Director of School/Community Engagement
North Penn School District
401 East Hancock Street
Lansdale, PA 19446
Phone: (215) 853-1020
Email: ada504_community@npenn.org

Grievance Procedures

The board adopts the following grievance procedures for the purpose of ensuring that complaints alleging that a community member was discriminated against in violation of the ADA and/or Section 504 are resolved in a prompt and equitable manner.

Step 1: Reporting

A community member who believes that conduct that constitutes a violation of this policy has occurred is encouraged to immediately submit a complaint, or otherwise report the conduct, to the ADA/Section 504 Coordinator (Community Members).

District employees and contractors who are aware of conduct that constitutes discrimination against a community member on the basis of disability shall immediately report the conduct to the ADA/Section 504 Coordinator (Community Members).

CONTINUED
1251(b)

The complaint should be in writing and contain information about the alleged conduct such as name, address, phone number of the person filing the complaint and location, date and description of the problem. When an oral complaint is made, the ADA/Section 504 Coordinator (Community Members) shall reduce the complaint to writing.

Step 2: Review Complaint/Conduct Investigation

Within fifteen (15) calendar days after receipt of a complaint, the ADA/Section 504 Coordinator (Community Members) or her/his designee will review the complaint with the grievant to discuss its content as well as possible resolutions.

To the extent deemed necessary by the ADA/Section 504 Coordinator (Community Members) or her/his designee, an investigation of the allegations contained within the complaint shall occur.

Step 3: Written Response

Within thirty (30) days of receipt of a complaint or upon the conclusion of an investigation as referenced in Step 2, the ADA/Section 504 Coordinator (Community Members) or her/his designee shall provide a written response to the grievant that explains the position of the district with regard to the complaint.

Step 4: District Action

To the extent that the Written Response prepared by the ADA/Section 504 Coordinator (Community Members) or her/his designee in Step 3 indicates that conduct in violation of this policy has, in fact, occurred, the district shall take any and all action which is necessary to ensure that said conduct ceases and does not recur.

Appeal Procedure

In the event that a grievant is not satisfied with the Written Response and/or District Action described in Steps 3 and 4 of this Grievance Procedure, she/he may file an appeal with the Superintendent of Schools within fifteen (15) calendar days. Within fifteen (15) calendar days after receipt of an appeal, the Superintendent of Schools shall respond in writing with a final resolution of the complaint.

Policy:

Adopted: November 19, 2015