

Regular Monthly Meeting of the GJCTC JOC

Wednesday, August 5, 2026 Immediately following Committee of the Whole Meeting which starts at 6:30 p.m.

Career Seminar Room, 445 Schoolhouse Road, Johnstown, PA 15904

1. OPENING OF MEETING

1.A. Call to Order

1.B. Roll Call of Members

1.C. Invocation and Pledge of Allegiance

2. COMMENTS, VISITOR INTRODUCTIONS

3. MINUTES

3.A. Minutes from the meeting held June 23, 2026.

4. TRESURER'S REPORT

4.A. Treasurer's Report and payment of bills..

5. CORRESPONDENCE

6. ITEMS FOR INFORMATION ONLY

6.A. Conference Reports

7. EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS

8. COMMITTEE OF THE WHOLE AGENDA

9. REPORTS

9.A. Report of the Supervisor of Building and Grounds

9.B. Report of the Assistant Administrator of Program Operations

9.C. Report of the Assistant Director

9.D. Report of the Administrative Director

9.E. Report of the Chief School Administrator

9.F. Report of the Solicitor

9.G. Report of the J.O.C.Chairperson

10. FUTURE MEETINGS

10.A. September Regular Meeting

10.A.1. The September Regular Meeting of the Joint Operating Committee is scheduled for Tuesday, September 22, 2026, in the Career Seminar Room, immediately following the 6:30 p.m. Committee of the Whole Meeting.

11. **OTHER BUSINESS**

11.A. None

12. **ADJOURNMENT**

12.A. Motion to adjourn the meeting.

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

445 Schoolhouse Road, Johnstown, PA 15904

REGULAR JOINT OPERATING COMMITTEE

MEETING MINUTES – June 23, 2026

OFFICERS

Chairperson – Mr. Galen George – Forest Hills School District
Vice-Chairperson – Mr. David Hudak – Richland School District
Secretary – Dr. Rocco Mantini – Conemaugh Valley School District
Treasurer – Dr. Richard Knavel – Forest Hills School District

MEMBERS

Conemaugh Township Area School District
Ferndale Area School District
Forest Hills School District

Greater Johnstown School District
Richland School District

Westmont Hilltop School District

Windber Area School District

Mrs. Melanie Byer and Dr. Rocco Mantini
Mr. Stephen Thompson
Mr. Galen George, Dr. Richard Knavel,
and Dr. Timothy Ondrejik
Mr. Eugene Pentz
Mr. Julian Beglin, Mr. Dave Hudak
and Mrs. Tricia Shaffer
Dr. William Carney, Dr. Kamal Gella
and Mr. Joseph Podrebarac
Mr. Mark Portante and Mrs. Antoinette Rummel

1) CALL TO ORDER

Mr. Galen George, Chairperson, called the meeting to order at 6:53 p.m. The following were the items of business and discussion.

2) ROLL CALL OF MEMBERS

Dr. Rocco Mantini, Secretary, took roll call as follows:

Members Present:

Mrs. Melanie Byers
Dr. Rocco Mantini
Mr. Richard Pavic
Mr. Galen George
Dr. Timothy Ondrejik
Dr. Richard Knavel
Mr. Gene Pentz
Mr. Julian Beglin
Mr. Dave Hudak
Mrs. Tricia Shaffer
Dr. William Carney
Mr. Mark Portante
Mrs. Antoinette Rummel

Members Absent:

Dr. Kamal Gella
Mr. Joseph Podrebarac

Alternate:

Total: 13 Members

2 Absent

0 Alternate

Quorum Present: 13

Yes

Others Present:

Mr. John S. Augustine II, Administrative Director (Via ZOOM)
Mrs. Amanda Harrington, Assistant Administrator of Program Operations
Mrs. Fran Kazmierczyk, Recording Secretary
Mrs. Carissa Penatzer, Health Assistant Instructor, President of Teachers Association
Mr. Randy Roxby, Supervisor of Building and Grounds
Mrs. Jennifer Steele, President of the Support Staff Union
Mr. Matthew Zern, Financial Officer

3) INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting opened with the invocation and Pledge of Allegiance.

4) COMMENTS, VISITOR INTRODUCTIONS – None

5) APPROVAL OF MINUTES – May 26, 2026 REGULAR MEETING MINUTES

On a motion by Mr. Beglin, seconded by Dr. Ondrejik, it was moved that the minutes resulting from the May 26, 2026 Regular Meeting be approved as presented. A voice vote was taken and the motion passed unanimously.

6) TREASURER'S REPORT AND PAYMENT OF BILLS

Mr. Matthew Zern, Financial Officer, presented the Treasurer's Report, the billing list. He noted that Dr. Knavel, Treasurer, reviewed and approved the bills listed. On a motion by Mr. Pavic, seconded by Mr. Hudak, it was moved that the Treasurer's Report and Payment of Bills be approved as presented. A voice vote was taken and the motion passed unanimously. (Copy on file in the Administrative Office)

7) CORRESPONDENCE – None

8) ITEMS FOR INFORMATION ONLY – None

9) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS – Not needed

10) APPROVAL OF COMMITTEE OF THE WHOLE AGENDA(C.O.W.)

On a motion by Mrs. Shaffer, seconded by Dr. Knavel, it was moved that the Committee of the Whole Agenda, Items 3A through 6A, be approved as read. A voice vote was taken and the motion passed unanimously.

A. C.O.W. 3 - ITEMS RELATING TO EDUCATION AND PERSONNEL

A. Safety and Security Practices Report (Handout 1)

1. FYI — Reviewed in Executive Session of the Committee of the Whole Meeting, per section 1309-B of the PA School Code.

B. Local Advisory Committee and Curriculum and Enrollment Committee Meeting Minutes from May 26, 2026 (Handout 2)

1. Approved the minutes resulting from the May 26, 2026 joint Local Advisory Committee/Curriculum and Enrollment Committee Meeting.

C. Conference/Meeting Attendance

1. Approved the following conference requests:
 - a. Conference: PASA - Future of Career and Technical Education in Pennsylvania (Retroactive)
 1. Employee: John S. Augustine, II, Administrative Director
 2. Dates: June 22-23, 2026
 3. Location: PATTAN Harrisburg

4. Cost: Conference - \$150
5. Hotel: \$141.00
- b. Conference: Tech & Learning Regional Leadership Summits - Northeast
 1. Employee: John S. Augustine, II, Administrative Director
 2. Dates: October 15-16, 2026
 3. Location: Philadelphia
 4. Cost: Conference - \$0
 5. Hotel: \$0

D. Permission to Submit Grant Proposals

1. Approved beginning July 1, 2026, permission to submit grant proposals for federal and state-funded grants throughout the 2026-2027 school year.

E. Personnel Additional Working Hours

1. Approved beginning July 1, 2026, authority of the Administrative Director to assign personnel additional working hours, at the approved hourly rates, for curriculum development, staff development, special projects or federal/state funded grants, in writing proposals and accounting the same.

F. Serena Bridges Alternative Certification

1. Approved Mrs. Serena Bridges to begin alternative certification for Principal Certification, and title modification to Assistant Principal. Locally to remain the same "Special Education Facilitator". There is no cost for this certification.

G. Transfer Secondary Instructor

1. Ratified the transfer of Tyler Mosorjak, current Polytech Instructor, from his current position to the position of Instructor of the Apartment Program, to begin in the 2026-2027 school year.

H. Transfer to Full-time Custodial Position

1. Ratified the transfer of Amanda Husar, current Part-time. Custodian, to a full-time custodial position, retroactive to June 8, 2026.

I. Employee - Change of status

1. Approved the change in employment status of the following employee from active to inactive:
 - a. Tanner Barkley - Substitute Custodian

J. Ignite Education Staffing (Handout 3)

1. Approved the continuation of the fulfillment of the listed staff positions for the 2026-2027 school year, with Ignite Education Staffing, as per the attached agreements.
 - a. Mr. David Lehman, Sr. Secondary Classroom Aide - Construction
 - b. Mrs. Jolene Griffith - School Nurse
 - c. Mrs. Joan Pritts - Culinary Arts Aide

K. Annual Articulation Agreements 2026-2027 (Handout 4)

1. Approved the following articulation agreements for the 2026-2027 school year:
 - a. Penn Highlands
 - b. Greater Johnstown Career and Technology Center's Adult Education Programs
 - c. St. Francis University
 - d. Mount Aloysius

L. Donation

1. FYI - The Administration would like to acknowledge and thank Attorney Ronald Repak for his generous donation of a 2016 Dodge Journey to the Automotive Programs at GJCTC.

M. Other Items Relating to Education and Personnel – None

B. C.O.W. 4 - ITEMS RELATING TO BUDGET AND FINANCE

A. Cooperative Purchase Agreements

1. Approved beginning July 1, 2026 permission for GJCTC to participate in the PA Cooperative Technology Purchasing Program, PA State Co-Stars Purchasing Program, Source Well and PA General Services Surplus Equipment Programs to obtain state contract pricing for purchases for the 2026-2027 fiscal year.

B. Budget Transfers

1. Approved the Financial Officer, along with the Auditor, be authorized to make the necessary budgetary transfers, as required by the School Code, to close the books at the end of the 2025-2026 fiscal year.

C. 1st Summit Loan Payment Formula - 2026-2027 (Handout 5)

1. Approved the 2026-2027 loan payment formula, detailed on the attachment, as recommended by PFM Financial Advisors, LLC.

D. 2026-2027 Insurance Package (Handout 6)

1. Approved the 2026-2027 insurance package from MGI Risk Management at a total cost of \$141,080 as detailed in the attachment. This represents a 1% increase from 2025-2026 renewal.

E. Natural Gas Supplier (Handout 7)

1. Approved IGS Energy, to be appointed as the natural gas supplier for the recommended 36-month period of September 2026 through August 2029 billing cycles at a fixed price of \$3.713 per DTH.

F. Other Items Relating to Budget and Finance – None

C. C.O.W. 5 - ITEMS RELATING TO BUILDING AND GROUNDS

A. Use of Facilities

1. Approval of the use of facilities requests:
 - a. Johnstown Animal Welfare Society for a "Car Cruise-In" Fundraiser in the parking lot, on August 15, 2026, from 10:00 a.m. - 3:00 p.m. The rental fee will be waived; they will cover the weekend custodial fee of \$144.00/6 hours.
 - b. Ferndale Area Jr/Sr High School Cross Country Team for Cross Country Running Practice. They will rent the Athletic Field on 6/24, 7/8, 8/5, and 8/19 from 6:00 p.m. - 8:00 p.m. There will be no charge.

B. Other Items Relating to Building and Grounds – None

D. C.O.W. 6 - ITEMS RELATED TO STUDENT ACTIVITIES

A. Other Items Relating Student Activities – None

E. C.O.W. 7 - OTHER BUSINESS – None

11) REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS

Mr. Randy Roxby, Supervisor of Building and Grounds, reported his updates in Mr. Augustine's weekly report.

12) REPORT OF THE ASSISTANT ADMINISTRATOR OF PROGRAM OPERATIONS

Mrs. Amanda Harrington, Assistant Administrator of Program Operations, reported her monthly updates in Mr. Augustine's weekly report.

13) REPORT OF THE ASSISTANT DIRECTOR

Mrs. Tricia Rummel, Assistant Director, reported her monthly updates in Mr. Augustine's weekly report.

14) REPORT OF ADMINISTRATIVE DIRECTOR

Mr. John S. Augustine II, Administrative Director, has been providing the JOC weekly Administrative Director updates. Mr. Augustine also shared with the Board a letter that had been given to one of the Welcome Team members by a recent graduate from the GJCTC Adult Cosmetology Program. In the letter, the graduate expressed her appreciation of Welcome Team Member Rick, for the positive experience she had at GJCTC, noting how meaningful it was to be greeted with a friendly "hello" each morning. She explained that these simple acts of kindness by this GJCTC staff member made her feel welcomed and valued, leaving a lasting impression throughout her educational journey.

15) REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Tom Mitchell, Chief School Administrator, was not in attendance.

16) REPORT OF THE SOLICITOR

Attorney Ronald Repak, Solicitor, was not in attendance.

17) REPORT OF THE J.O.C. CHAIRPERSON

Mr. Galen George, J.O.C. Chairperson, had nothing to report.

18) FUTURE MEETING DATES

The June Regular Meeting is scheduled for Wednesday, August 5, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.

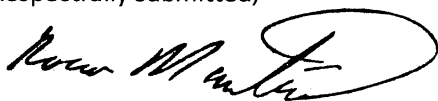
There will be a Building and Grounds Committee meeting at 5:30 p.m. in the Board Room.

19) OTHER BUSINESS – None

20) ADJOURNMENT

On a motion by Mrs. Shaffer, seconded by Mr. Pavic, it was moved that the meeting be adjourned, time 7:00 p.m. A voice vote was taken with all present voting AYE. Motion carried.

Respectfully submitted,



Dr. Rocco Mantini
Secretary Joint Operating Committee

fmk

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
JUNE 23, 2026**



GENERAL FUND: 1st Summit

Beginning Bank Balance: May 23, 2026

\$ 2,434,536.73

RECEIPTS:

DATE	AMOUNT
5/26/2026	6,921.78
5/26/2026	79,004.65
5/28/2026	10,895.83
5/28/2026	33,905.96
5/29/2026	1,292.50
6/1/2026	255,460.60
6/3/2026	18.65
6/3/2026	310,760.81
6/11/2026	352.00
6/11/2026	6,000.00
6/16/2026	151,632.29
6/18/2026	727.63
5/23/2026 - 6/19/2026 CREDIT CARD RECEIPTS	995.57
Total Deposits	857,968.27
Transfers:	
5/23/2026 - 6/19/2026 Financial Aid PELL and Direct Loan Transfers	13,108.00
Interest:	
5/31/2026 May Interest Earnings	7,688.57
Total Receipts	878,764.84

DISBURSEMENTS:

Payables:

Accounts Payables May 23, 2026 -June 19, 2026	241,743.71
PSERS Quarerlty Remittance	193,825.56
Payroll Taxes - ACH	93,295.11
Payroll Transfers:	
5/27/2026	73,701.91
6/9/2026	69,721.08

TOTAL DISBURSEMENTS:

672,287.37

Adjusted Account Balance - June 19, 2026

\$ 2,641,014.20

**CAPITAL RESERVE FUND: 1st SUMMIT
ACCOUNT BALANCE as of May 23, 2026**

	\$ 148,176.38
Interest Earned May 2026	\$ 408.30
Balance as of June 19, 2026	\$ 148,584.68

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
JUNE 23, 2026**

DEPOSIT DETAIL FOR 1st SUMMIT

VARIOUS DATES	CREDIT CARD RECEIPTS	\$	995.57
5/26/2026	COMMONWEALTH OF PA (PCCD SECURITY GRANT)	\$	6,921.78
5/26/2026	RICHLAND SCHOOL DISTRICT	\$	79,004.65
5/28/2026	PA DEPARTMENT OF EDUCATION	\$	10,895.83
5/28/26	PA DEPARTMENT OF EDUCATION	\$	33,905.96
5/29/2026	KEYSTONE GENERATION (INDUSTRY TRAINING)	\$	1,292.50
6/1/2026	PA DEPARTMENT OF EDUCATION	\$	255,460.60
6/3/2026	TFC CREDIT CORP (ADULT TUITION)	\$	18.65
6/3/2026	FOREST HILLS SCHOOL DISTRICT	\$	88,698.80
	WESTMONT HILLTOP	\$	76,581.82
	WINDBER AREA S.D.	\$	74,371.57
	FERNDAL AREA S.D.	\$	33,365.27
	LEARNING LAMP	\$	7,838.17
	SHADE CENTRAL CITY SCHOOL DISTRICT	\$	6,425.76
	APPALACHIA INTERMEDIATE UNIT 8	\$	5,662.66
	EAST HILLS REC	\$	4,032.92
	UZELAC GROUP	\$	3,358.75
	ADMIRAL PEARY AVTS	\$	1,300.00
	DERRY AREA S.D.	\$	1,168.32
	TOTAL CONTROL TRAINING, INC.	\$	1,020.00
	MISC. RECEIPTS	\$	1,986.77
	ADULT TUITION	\$	4,950.00
		\$	310,760.81
6/11/2026	PRESSLEY RIDGE	\$	352.00
6/11/2026	PA TIP (ADULT TUITION)	\$	6,000.00
6/16/2026	TFC CREDIT CORP (ADULT TUITION)	\$	151,632.29
6/18/2026	TFC CREDIT CORP (ADULT TUITION)	\$	727.63
	Total Deposits	\$	857,968.27

Bank Account: G10 - General Fund Now **Payment Dates:** 05/23/2026 - 06/19/2026

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Bank Account: G10 - General Fund Now **Payment Dates:** 05/23/2026 - 06/19/2026

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Bank Account: G10 - General Fund Now **Payment Dates:** 05/23/2026 - 06/19/2026

Sort: Payment Number

10 - GENERAL FUND	241,743.71
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* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment



Account Summary

Billing Cycle		05/25/2026
Days In Billing Cycle		31
Previous Balance		\$10,275.94
Purchases	+	\$12,059.03
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$10,275.94
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$12,059.03**

Credit Summary

Total Credit Line	\$33,000.00
Available Credit Line	\$20,940.97
Available Cash	\$20,940.97
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE **\$12,059.03**

MINIMUM PAYMENT **\$12,059.03**

PAYMENT DUE DATE **06/19/2026**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/24	04/26	PBUS01	24906416114256081159877	WL *VUE*Testing Exam 953-6813000 MN	\$93.00
04/24	04/26	PBUS01	24906416114256099533162	WL *VUE*Testing Exam 953-6813000 MN	\$93.00
04/27	04/28	PBUS01	24116416117712167858801	SHIRTMAX 404-352-4774 GA	\$1,003.86
04/27	04/28	PBUS01	24733096117125268038970	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00
04/27	04/28	PBUS01	24733096117125268122147	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44
04/27	04/28	PBUS01	24733096117125268122154	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00
04/28	04/29	PBUS01	24013396118006189056495	NTLREST SERVSAFE 312-7151010 IL	\$256.50
04/28	04/29	PBUS01	24767256119000000430990	MEMORIAL MEDICAL CENTER 888-4803539 PA	\$176.00
04/28	04/29	PBUS01	24733096118125463039509	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00
04/28	04/29	PBUS01	24733096118125463115457	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44
04/28	04/29	PBUS01	24733096118125463115465	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00
04/29	04/30	PBUS01	24906416119256495973462	WL *VUE*Testing Exam 953-6813000 MN	\$93.00
04/29	04/30	PBUS01	24733096119125660032736	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00
04/29	04/30	PBUS01	24733096119125660106514	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number

####-####-####-2074

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/25/26	\$12,059.03	\$12,059.03	06/19/26

\$



GREATER JOHNSTOWN VO TECH
445 SCHOOLHOUSE RD
JOHNSTOWN PA 15904

MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

Cardholder Account Summary Continued						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
04/29	04/30	PBUS01	24733096119125660106522	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
04/30	05/01	PBUS01	24801976121734368645131	HORIZON HOBBY RETAIL 800-338-4639 IL	\$75.98	
04/30	05/01	PBUS01	24801976121734368645552	HORIZON HOBBY RETAIL 800-338-4639 IL	\$453.96	
04/30	05/01	PBUS01	24055236121734343037828	PRIMANTI BROS JOHNSTOWN JOHNSTOWN PA	\$300.00	
05/01	05/01	PBUS01	24793386120000830363080	FACEBK *ZA3YQMRGF2 650-5434800 DE	\$73.91	
04/30	05/01	PBUS01	24906416120256582880932	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
04/30	05/01	PBUS01	24733096120125859051064	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
04/30	05/01	PBUS01	24733096120125859051072	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
04/30	05/01	PBUS01	24733096120125859151914	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/01	05/03	PBUS01	24226386122023579726858	WAL-MART #1935 JOHNSTOWN PA	\$350.00	
05/01	05/03	PBUS01	24427336122710052534880	DENNY'S #9563 JOHNSTOWN PA	\$61.15	
05/01	05/03	PBUS01	24906416121256674839910	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/01	05/03	PBUS01	24829136121301108796472	NAT L TECH HONOR SOC 828-698-8011 NC	\$550.00	
05/01	05/03	PBUS01	24733096121126053061742	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/01	05/03	PBUS01	24733096121126053067194	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/01	05/03	PBUS01	24733096121126053138441	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/01	05/03	PBUS01	24733096121126053138458	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/01	05/03	PBUS01	24733096121126053142369	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/01	05/03	PBUS01	24733096121126053142377	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/04	05/05	PBUS01	24906416124256951484056	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/04	05/05	PBUS01	24733096124126594019370	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/04	05/05	PBUS01	24733096124126594019388	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/04	05/05	PBUS01	24733096124126594021533	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/04	05/05	PBUS01	24733096124126594021541	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/04	05/05	PBUS01	24733096124126594025492	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/04	05/05	PBUS01	24733096124126594025500	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/04	05/05	PBUS01	24733096124126594049427	COMMONWEALTH OF PA 555-555-5555 PA	\$0.44	
05/04	05/05	PBUS01	24733096124126594049435	COMMONWEALTH OF PA 555-555-5555 PA	\$22.00	
05/04	05/05	PBUS01	24733096124126594090348	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/04	05/05	PBUS01	24733096124126594092914	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/04	05/05	PBUS01	24733096124126594097830	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/04	05/05	PBUS01	24733096124126594123743	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00	
05/06	05/07	PBUS01	24733096126127021002557	TRIM AND TASSELS 973-808-1566 NJ	\$281.85	
05/06	05/07	PBUS01	24116416126742813501280	SHIRTMAX 404-352-4774 GA	\$388.22	
05/07	05/08	PBUS01	24906416127257181399335	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/07	05/08	PBUS01	24906416127257172732825	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/08	05/10	PBUS01	24906416128257260243841	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/09	05/11	PBUS01	24692166130404472083822	HOTEL HERSHEY HERSHEY PA	\$5,086.00	
05/11	05/12	PBUS01	24793386131003544293095	MOI Pittsburgh Pittsburgh PA	\$232.57	
05/11	05/12	PBUS01	24829136131300909328954	NAT L TECH HONOR SOC 828-698-8011 NC	\$300.00	
05/12	05/13	PBUS01	24801976133748427835448	HORIZON HOBBY RETAIL 800-338-4639 IL	\$99.99	
05/11	05/13	PBUS01	24037246132900012238109	HOSS'S - MURRYSVILLE MURRYSVILLE PA	\$207.32	
05/13	05/14	PBUS01	24692166133407384734256	PRIMO BRANDS/WATERSERV 800-274-5282 CA	\$93.30	
05/13	05/14	PBUS01	24906416133257597993848	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/14	05/15	PBUS01	24906416134257672385067	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/15	05/17	PBUS01	24055226135751618213830	CARLISLE EVENTS GATES CARLISLE PA	\$155.00	
05/18	05/18		1666671363	INTERNET PMT-THANK YOU	\$10,275.94	
05/18	05/19	PBUS01	24906416138257993307408	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	
05/19	05/20	PBUS01	24116416139718114662422	SHIRTMAX 404-352-4774 GA	\$220.02	
05/19	05/20	PBUS01	24906416139258055185079	WL *VUE*Testing Exam 953-6813000 MN	\$93.00	

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01001	PURCHASE	G	\$0.00	2.12416%(M)	25.4900%(V)	\$0.00	\$0.00	0.0000%	\$12,059.03
Cash									
CBUS01001	CASH	A	\$0.00	2.37416%(M)	28.4900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

Local Advisory Committee/Curriculum Enrollment Committee

Meeting Minutes – May 26, 2026

Members:

Local Advisory Committee

Kevin Bean, Ex. Director, Richland Nursing & Rehabilitation
Amy Bradley, President & CEO of the Cambria Regional Chamber
Dick Burke, Owner, DB Homes Inc.
Lynn Clement, Workforce Dev. Coordinator, JWF Industries
Theresa Gall, Parent of Former Students, Community Member
Ryan Gindlesberger, CEO, 1st Team Advertising
Dave Grimaldi, Director of Workforce Development, JARI
Megan Kramer, ADON, Richland Healthcare & Rehab. Center
Bob McGowan., CEO, President - MCS Fabrication and Machining
Jonah Miller, Mid-Atlantic Organizer for Laborers Local 910
Shirley Quinn, Director of Fixed Operations for Laurel Auto Group
Sherri Spinos, VP of Nursing & Quality, Chan Soon-Shiong Med. Ctr.
Randy Wilson, Carmen's Wholesale Tire Sales

Curriculum and Enrollment Committee

Julian Beglin – Chairperson
Dr. William Carney
Dr. Rocco Mantini
Richard Pavic
Galen George – Ex-Officio Member

The following members were present:

Local Advisory Committee

Kevin Bean
Amy Bradley
Dick Burke
Theresa Gall
Ryan Gindlesberger
Dave Grimaldi
Darin Mauzy (Proxy for Bob McGowan)
Jonah Miller
Shirley Quinn
Sherry Spinos

Curriculum and Enrollment Committee

Julian Beglin
Galen George
Dr. Rocco Mantini
Richard Pavic

Others in attendance:

John S. Augustine II, Administrative Director
Amanda Harrington, Assistant Administrator of Program Operations
Dave Hudak, GJCTC Vice-Chairperson
Fran Kazmierczyk, Confidential Recording Secretary
Tom Mitchell, Chief School Administrator
Gene Pentz, GJCTC Board Member
Joseph Podrebarac, GJCTC Board Member
Mark Portante, GJCTC Board Member
Matthew Zern, Financial Officer

Focus of the Local Advisory Committee:

Advise the board and administration concerning the program of the school, including its general philosophy, academic and other standards, strategic plans, course offerings, support services, safety requirements, and the skill needs of employers. Chapter 339 – 12.2

1. Enrollment/Program # Regulations Review

- a. Discussed the need to increase seat time for the students.
- b. Reviewed GJCTC's Low Enrollment Policy – Approved 2024
 - i. When a program's enrollment reaches 17, it is declared low enrollment and a program improvement plan is to be implemented, a program with the enrollment reaches 12 is to go part-time, and a program when the enrollment reaches 10 is to close.

- c. Discussed which programs currently operate with a second and/or third instructor:
 - i. Auto Technology -Two (2) instructors
 - ii. Construction Technology – Three (3) instructors
 - iii. Cosmetology – Two (2) instructors
 - iv. Health Assistant - Two (2) instructors
 - v. Welding - Three (3) instructors
- d. Discussed renaming the Lab Technology Program:
 - i. Incorporate the words agriculture or environmental
- e. Discussed combining the Auto Technology and Collision Repair Programs to allow the students to learn the skills and earn certification in both specialties.
- f. Discussed transitioning the Mobile Equipment Operations Program from an adult only program to an Intergenerational Program. The program schedule would change to a 9-month format. High school students in multiple programs would benefit from the skills and certification they could earn in this program. It would be similar to the Robotic Tech Program. GJCTC currently has an Automotive Instructor with the credentials to teach this program.

2. Overall Programs Offered Review

- a. Discussed the inclusion of a Hospitality Program.
- b. Discussed the need to include instruction on A.I. in all programs.
- c. Discussed the need for a better introduction of GJCTC to parents, students, and teachers.
- d. Discussed the need to educate about union trades.
 - i. GJCTC could partner with the union trades during the building of the 3 houses
- e. Discussed possible programs such as:
 - i. Logistics/Supply Chain/Warehouse
 - ii. Cybersecurity
 - iii. Safety Science
 - iv. Logistics
- f. Discussed the need for more seat time for the students.
- g. Discussed the incorporation of drone instruction and aviation.

3. Absolute Must-Have Skills for GJCTC Graduates

- a. GJCTC Graduates must have the following skills when they graduate:
 - i. Interview skills: firm handshake, ability to make eye contact
 - ii. Skills A.I. cannot perform.
 - iii. They must be entry-level ready.
 - iv. They must be able to be taught how to learn.
 - v. They must be willing to learn.
 - vi. They must have work ethics.
 - vii. They must understand workplace loyalty.
 - viii. They need to be accountable.
 - ix. They need to understand the difference between “live to work” and “work to live.”
 - x. They must be coachable.
 - xi. They need to be able to answer interview questions and ask interview questions.
 - xii. They need to understand the importance of learning from their mistakes.
 - xiii. They must be team players.
 - xiv. They must show ambition.

4. Curriculum Delivery Map Review (Handout)

- a. Reviewed the Curriculum list and agreed on the additions as highlighted.
- b. Discussed removing Dreamweaver from the Graphics curriculum and adding Claude Code.
- c. Discussed investigating innovative ways to incorporate the use of Drones and A.I. into program instruction. The use of both technologies are increasing in the workforce, and our students need to be prepared.

- i. Discussed the drone training that Mr. Augustine is running to certify our teachers in using drones.
- d. Discussed MEO Micro Certs. and Robotic Micro Certs.
- e. Discussed bringing district counselors to GJCTC to get them more involved. They need to have a better understanding of our curriculum and certifications.
- f. Discussed instructor training. Having a sound curriculum for students is important but ensuring our teachers also have resources to learn is also important. It was suggested to partner with the IU to provide classroom management "curriculum" to our teachers.

5. Summary:

- a. Increase seat time for students
- b. A.I. Incorporation
- c. Program Alignment
- d. Get GJCTC students workforce ready
- e. Increase use of robotics/automation across all program areas
- f. Combine Auto Tech – Collision Repair
- g. Allow students to hone their special interests

6. Recommendations to the J.O.C.:

- a. Open the Mobile Equipment Operations Program to GJCTC secondary students and operate it as an Intergenerational Program for adults.
- b. Additional seat time at GJCTC for secondary students should be investigated.
- c. AI/Robotics/Automations – should be in all program areas.
- d. The committee recommends more involvement of sending school counselors and administrators to understand what GJCTC offers to all of their student populations.

GJCTC HS Curriculum List

<u>Auto Tech</u>
<u>Primary Curriculum:</u> ◇ CDX (\$3,500)--Current ◇ Electude—New ○ Site License & Training (covers AT and DT)--\$1,500 ○ Curriculum--\$1,987 ▪ 10% Discount for Multi-year Agreement ▪ 20% Discount for Paying Upfront (in lieu of annual payments) ▪ Potentially \$1,392/ Year (if utilizing discounts)
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ ASE

<u>Collision Repair & Industrial Refinishing</u>
<u>Primary Curriculum:</u> ◇ iCar
<u>Supplementary Curriculum/ Materials:</u> ◇ Auto Collision Repair & Refinishing Textbook (GW Goodhart Willcox)
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ ASE

<u>Construction</u>
<u>Primary Curriculum:</u> ◇ NCCER
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ NCCER (Core & Level 1 Construction Technology)

<u>Cosmetology</u>
<u>Primary Curriculum:</u> ◇ Pivot Point
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ State License

<u>Culinary</u>
<u>Primary Curriculum:</u> ◇ iCEV
<u>Supplementary Curriculum/ Materials:</u> ◇ Foundations of Restaurant Management & Culinary Arts (Move to Supplementary Resource/ Not Purchasing Books Moving Forward)

◇ Rouxbe ◇ Good Eats, 2013 (full collection) ◇ Culinary Math, Copyright 2019 ◇ ServSafe Foodhandler Guide, Copyright 2018 ◇ ServSafe Manager 7th Edition, Copyright 2020 ◇ Food that Built America
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ ServeSafe

<u>Diesel</u>
<u>Primary Curriculum:</u> ◇ CDX (\$3,500)--Current ◇ Electude—New ○ Curriculum--\$5,486 ▪ 10% Discount for Multi-year Agreement ▪ 20% Discount for Paying Upfront (in lieu of annual payments) ▪ Potentially \$3,841/ Year (if utilizing discounts)
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ ASE

<u>Diversified Occupations</u>
<u>Primary Curriculum:</u> ◇ CareerSafe—Employability Skills
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ Program-specific

<u>Graphics</u>
<u>Primary Curriculum:</u> ◇ Adobe Photoshop and Dreamweaver (Against the Clock 2019) ◇ Adobe in Design Illustrator and Photoshop ◇ iCEV (\$2,782)—New
<u>Supplementary Curriculum/ Materials:</u> ◇ MAVCEE DVDs ◇ CenGage Graphic Design Solutions & BrainBuffet Adobe Training
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ Adobe

<u>Health Assistant Curriculum</u>
<u>Primary Curriculum:</u>
◊ iCEV (online curriculum for all three levels)
<u>Supplementary Curriculum/ Materials:</u>
◊ GoodHeart (Wilcox)—Intro to Anatomy and Physiology (10 th Grade)
◊ Hartman (CNA Nursing Assisting and Caregiving) (11 th)
◊ CenGage: Intro to Med Terminology (12 th)
◊ NATCEP—Nurse Aide Training (state ruled)
<u>National Skill Standard/ Industry Credential Goal:</u>
◊ Certified Nursing Assistant

<u>Lab Tech</u>
<u>Primary Curriculum:</u>
◊ Biotechnology (Textbook)
<u>Supplementary Curriculum/ Materials:</u>
◊ Research Projects
<u>National Skill Standard/ Industry Credential Goal:</u>
◊ Biotechnician Assistant Credentialing Exam

<u>Machine Tool</u>
<u>Primary Curriculum:</u>
◊ ToolingU
<u>Supplementary Curriculum/ Materials:</u>
◊ Haas Programming Workbook for Lathe and Mill
◊ CenGAGE Textbook and Workbook
◊ Titans of CNC Academy (Master Keying)
<u>National Skill Standard/ Industry Credential Goal:</u>
◊ NIMS

<u>Micro-cert</u>
<u>Electric Vehicle</u>
◊ xEV (Level 1 & Level 2)
PA Auto Inspection

<u>Pre-Teacher Preparation</u>
<u>Primary Curriculum:</u>
◊ Educator Rising
<u>National Skill Standard/ Industry Credential Goal:</u>
◊ Mandated Reporter Training
◊ Dual Enrollment (college credits)

Robotics

Primary Curriculum:

- ◇ Fanuc (Roboguide)--\$48 per License (one per computer)
- ◇ HandlingTool Manual--\$48 per Student (workbook to keep)

National Skill Standard/ Industry Credential Goal:

- ◇ Fanuc HandlingTool Basic Certification

Sports Medicine (still being utilized for DO student)

Primary Curriculum:

- ◇ National Academy of Sports Medicine

Supplementary Curriculum/ Materials:

- ◇ iCEV Learning Platform
- ◇ The Role of the Athletic Trainer in Sports Medicine (Textbook)

National Skill Standard/ Industry Credential Goal:

- ◇ NASM
- ◇ Certified Personal Trainer

Welding

Primary Curriculum:

- ◇ ToolingU

Supplementary Curriculum/ Materials:

- ◇ MAVCEE
- ◇ Welding Symbols (Booklet)

National Skill Standard/ Industry Credential Goal:

- ◇ AWS

Mobile Equipment**

Primary Curriculum:

- ◇ NCCER

National Skill Standard/ Industry Credential Goal:

- ◇ Fork Lift Training Card
- ◇ OSHA-10 Occupational Safety & Health Admin.
- ◇ Mine Safety & Health Admin.
- ◇ NCCER (CORE, Level 1, Level 2, and Level 3)

Apartment Program (Special Education Programming)

Adult Transition Suite (recommended add-on by sending districts)

- ◇ \$2,560

All Programs
◇ CareerSafe—OSHA 10 & Employability Skills ◇ Fusion (formerly SP2)—Annual Safety Training ◇ NOCTI Study Guides ◇ Learning Management System (launch pad)—Canvas ◇ JobReady 360/ Pathful—Co-op Software ◇ First Aid/ CPR—Offered to All Students ◇ Forklift Training—Offered to All Applicable Program Areas

GJCTC AE Curriculum List

Cosmetology

Primary Curriculum:

- ◇ Pivot Point

National Skill Standard/ Industry Credential Goal:

- ◇ State License

Electrical

Primary Curriculum:

- ◇ NCCER

National Skill Standard/ Industry Credential Goal:

- ◇ NFPA 70E—Electrical Safety in the Workplace
- ◇ OSHA 10—Occupational Safety & Health Admin,
- ◇ NCCER (Core, Level 1, Level 2, and Level 3)
- ◇ First Aid/ CPR
- ◇ Forklift Training Card
- ◇ Ariel Lift Certificate

HVAC

Primary Curriculum:

- ◇ NCCER

National Skill Standard/ Industry Credential Goal:

- ◇ EPA 608 Universal Certification
- ◇ OSHA 10—Occupational Safety & Admin.
- ◇ NCCER (Core, Level 1, Level 2, Level 3, and Level 4)
- ◇ First Aid/ CPR
- ◇ Forklift Training CPR
- ◇ Ariel Lift Certificate

LPN

Primary Curriculum:

- ◇ FA Davis

National Skill Standard/ Industry Credential Goal:

- ◇ Healthcare Provider BLS CPR
- ◇ IV Care/ Insertion
- ◇ NCLEX State License

<u>Mobile Equipment Operations</u>
<u>Primary Curriculum:</u> ◇ NCCER
<u>Supplementary Curriculum/ Materials:</u> ◇ JJ Keller
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ CDL Class A License ◇ Fork Lift Training Card ◇ OSHA-10 Occupational Safety & Health Admin. ◇ Mine Safety & Health Admin. ◇ NCCER (CORE, Level 1, Level 2, and Level 3)

<u>Robotics in Manufacturing</u>
<u>Primary Curriculum:</u> ◇ ToolingU
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ NIMS

<u>Welding</u>
<u>Primary Curriculum:</u> ◇ ToolingU
<u>National Skill Standard/ Industry Credential Goal:</u> ◇ AWS ○ SMAW ○ GMAW ○ FCAW ○ SMAW ○ FCAW ◇ OSHA 10—Occupational Safety & Health Admin.

Adult Education Certification List for Intergenerational Programs

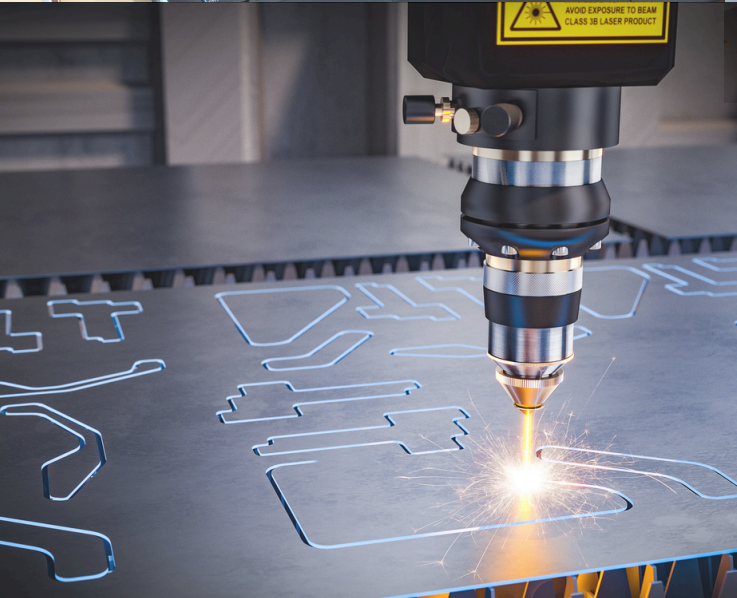
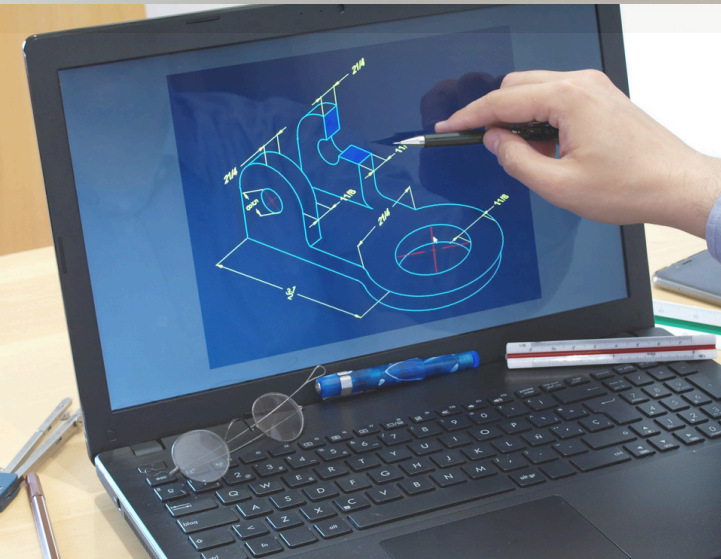
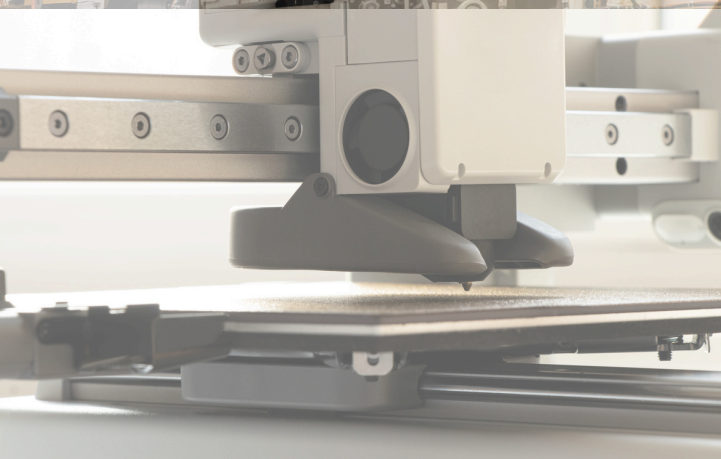
Automotive Repair Technology	Culinary Arts
• Automotive Service Excellence Certification (ASE) • Pennsylvania State Inspection License • OSHA 10 – Occupational Safety & Health Admin. • S/P2 Safety Training • Section 609 Certification for Refrigerant Recycling & Recovery	• Heartsaver CPR – American Heart Association • Heartsaver First Aid – American Heart Association • OSHA 10 – Occupational Safety & Health Admin. • ProStart National Certificate • S/P2 Safety Training • ServSafe Certification – National Restaurant Association
Collision Repair Technology	Diesel Mechanics
• Automotive Service Excellence Certification (ASE) • Pennsylvania State Inspection License • OSHA 10 – Occupational Safety & Health Admin. • I-CAR Certification • S/P2 Safety Training • Section 609 Certification for Refrigerant Recycling & Recovery	• Automotive Service Excellence Certification (ASE) • Pennsylvania State Inspection License ◦ Category I – Automobile ◦ Category III – Heavy Truck • OSHA 10 – Occupational Safety & Health Admin. • S/P2 Safety Training • Section 609 Certification for Refrigerant Recycling & Recovery
Construction Technology	Machine Tool Technology
• NCCER Core Curriculum • NCCER Construction Technology • OSHA 10 – Occupational Safety & Health Admin. • S/P2 Safety Training	• NIMS (National Institute for Metal Working Skills) ◦ Machining Level 1 ◦ Machining Level 2 • OSHA 10 – Occupational Safety & Health Admin.

Advanced Manufacturing Micro-Certifications

Instructor: Mrs. Shelby Kieta

Email: Skieta@gjctc.org

Phone: 814-999-6421



Advanced Manufacturing Micro-Certifications

Program Overview

The Advanced Manufacturing Micro-Certification program provides Greater Johnstown Career and Technology Center students with additional hands-on skills that support careers in today's evolving workforce. These courses are designed to complement students' primary program areas by introducing technologies commonly used in industrial, manufacturing, automation, and technology-driven environments.

Students attend the program two days per week and gain experience with:

- AutoCAD & Digital Design
- CNC Plasma Cutting
- 3D Modeling & 3D Printing
- FANUC Robotics & Basic Robot Programming

Through these courses, students learn how design, automation, and fabrication work together in modern industry. The program helps students expand their technical skill set, build career flexibility, and gain exposure to advanced technologies that are increasingly used across a wide range of industries and career pathways.

Micro-Certification Course Duration

The Advanced Manufacturing Micro-Certification courses are designed to give students focused training in specific manufacturing technologies while still allowing them to spend the majority of their time in their primary shop program area.

Students attend these courses two days per week during their scheduled Advanced Manufacturing training period. Each course runs for a set period of time before students rotate into the next training opportunity.

Course Duration Overview

Course Estimated Length:

- **Computer-Aided Design & CNC Plasma Fabrication ~ *Approximately 9 Weeks***
- **3D Modeling & Additive Manufacturing (3D Printing) ~ *Approximately 9 Weeks***
- **Industrial & Collaborative Robotics Programming (FANUC Certification) ~ *Approximately 12 Weeks***

These timelines allow students to develop foundational knowledge and hands-on experience with each technology while completing projects and skill-based training.

Schedule Flexibility

Course durations are estimated timeframes and may be adjusted as needed throughout the school year. The schedule may change due to factors such as:

- Weather-related closures
 - School cancellations
 - Two-hour delays
- School events or schedule adjustments

Adjustments will be made as needed to ensure students have adequate time to complete training and coursework.

Training Participation Options

Students may choose to participate in one or multiple Advanced Manufacturing Micro-Certification trainings throughout the school year. These courses are designed to provide additional skills that complement students' primary program areas.

Students who choose to enroll in multiple trainings will have the opportunity to gain experience in several areas of advanced manufacturing, including digital design, CNC fabrication, additive manufacturing, and robotics.

Participating in multiple trainings can help students develop a broader understanding of modern manufacturing technologies and build additional technical skills that may benefit them in future employment opportunities.

Attendance Expectations for Micro-Certification Courses

The Advanced Manufacturing Micro-Certification courses are hands-on training experiences where students develop skills using specialized equipment and software. Because much of the learning takes place through demonstrations, programming practice, and hands-on work, regular attendance is very important for student success.

Students are expected to attend all scheduled class sessions and actively participate in training activities and projects.

Since these courses meet two days per week, missing class time can result in students falling behind in course material and hands-on practice.

FANUC Robotics Certification Attendance Requirement

The Industrial & Collaborative Robotics Programming course prepares students to earn the FANUC HandlingTool Operations and Programming Certification. Because this certification requires students to complete specific training objectives and programming exercises, attendance is especially important.

Students who miss a FANUC robotics training session will be required to complete a make-up training session in order to stay on track with the certification requirements. Make-up sessions may be scheduled based on instructor availability and student schedules.

Students who do not complete the required training hours may not be eligible to attempt the FANUC certification exam.

General Attendance Expectations

Students should:

- Arrive to class on time and prepared to participate
- Communicate with the instructor regarding absences
- Complete missed assignments or training when necessary
- Follow all classroom and shop expectations during training

Consistent attendance helps ensure students gain the full benefit of these training opportunities and develop the skills needed to support careers in manufacturing, automation, welding, and machining industries.

CAD for Manufacturing & CNC Plasma Cutting

Course Overview:

This course introduces students to the fundamentals of Computer-Aided Design (CAD) using AutoCAD and demonstrates how digital drawings are used in modern manufacturing and fabrication. Students learn how to create accurate two-dimensional technical drawings that can be used to manufacture parts and products.

After developing basic design skills, students apply their drawings by preparing files for CNC plasma cutting. The CNC plasma table uses computer-controlled technology to cut metal parts directly from digital designs. This allows students to see how designs created on a computer translate into real-world fabrication.

This course helps students understand an important part of the manufacturing process—how products move from design to production.

Skills Students Develop

- Creating 2D technical drawings using AutoCAD
- Understanding basic blueprint and dimensioning concepts
- Preparing digital files for CNC cutting
- Understanding CNC plasma cutting processes
- Translating digital designs into physical metal parts
- Problem solving and troubleshooting design errors

Example Projects

Students may design and produce items such as:

- Custom metal signs
- Fabrication components
- Decorative plasma cut designs
- Small project parts used in welding or machining projects

This course helps strengthen students' understanding of digital manufacturing and fabrication, skills that are commonly used in welding shops, machine shops, and modern manufacturing facilities.

To Sign Up

Students interested in participating in this Advanced Manufacturing Micro-Certification course should complete the information on this attached Microsoft Form. Please scan QR code to complete:



3D Modeling & Additive Manufacturing (3D Printing)

Course Overview:

3D Modeling & Additive Manufacturing (3D Printing)

This course introduces students to the fundamentals of three-dimensional (3D) design and additive manufacturing. Students learn how to create digital 3D models using computer-aided design software and then produce those designs using 3D printing technology.

3D modeling is widely used in modern manufacturing, engineering, and product design to create prototypes, test ideas, and produce parts. Students learn how objects are designed digitally before being manufactured or printed.

Through hands-on experience, students gain an understanding of how digital designs can be turned into physical objects using additive manufacturing processes.

Skills Students Develop:

- Creating 3D models using computer-aided design software
- Understanding basic principles of 3D design and geometry
- Preparing files for 3D printing
- Understanding additive manufacturing processes
- Troubleshooting design and printing issues
- Evaluating and improving product designs

Example Projects:

Students may design and produce items such as:

- Small mechanical parts
- Prototype designs
- Custom designed objects

These skills are commonly used in engineering, product development, manufacturing, and prototyping industries, helping students understand how digital design supports modern production methods.

To Sign Up

Students interested in participating in this Advanced Manufacturing Micro-Certification course should complete the information on this attached Microsoft Form. Please scan QR code to complete:



Industrial & Collaborative Robotics Programming (FANUC Robots & Collaborative Robots)

Course Overview:

This course introduces students to the fundamentals of industrial robotics and automation used in modern manufacturing environments. Students learn how robots are used to improve efficiency, accuracy, and productivity in manufacturing facilities.

Students gain hands-on experience with FANUC industrial robots as well as collaborative robots (cobots). Collaborative robots are designed to work safely alongside humans and are becoming increasingly common in many industries.

Through simulation and hands-on programming, students learn how robots are taught positions, how programs are created, and how automation systems perform tasks such as material handling and part movement.

Students who successfully complete this course will have the opportunity to earn the FANUC HandlingTool Operations and Programming Certification, an industry-recognized credential that demonstrates knowledge of industrial robot operation and basic programming.

This certification helps prepare students for careers in advanced manufacturing, automation, and robotics.

Skills Students Develop:

- Understanding industrial robot safety procedures
- Navigating and operating a robot teach pendant
- Programming basic robot movements and positions
- Understanding robot coordinate systems
- Operating and programming collaborative robots
- Troubleshooting simple robot programs
- Preparing for the FANUC HandlingTool Operations and Programming Certification

Example Activities

Students may practice tasks such as:

- Programming robots to move between positions
- Simulating robot operations using robotics software
- Performing pick-and-place style automation tasks
- Understanding how robots are used in manufacturing environments

These skills are commonly used in automated manufacturing facilities, robotics integration, and advanced manufacturing systems.

To Sign Up

Students interested in participating in this Advanced Manufacturing Micro-Certification course Parents should complete the information on this attached Microsoft Form. Please scan QR code to complete:



GJCTC
GJCTCStaffMaster
Appendix GJCTCAIDES -26/27

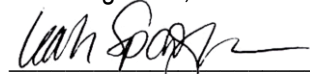
As Instructional Aides, these individuals will provide behavioral, academic and primary care support for identified students in classrooms located at Greater Johnstown Career and Technology School.

<u>Staffing Expenses</u>	<u>#</u>	<u>Rate</u>	<u>Up to 8 hours</u>	<u>Contract #</u>	<u>Staff Name</u>	<u>Total</u>
Construction	1	\$19.10	8	GJCTCAIDE1	Dave Lehman	\$152.80
Culinary	1	\$19.10	8	GJCTCAIDE2	Joan Pritts	\$152.80
<u>Total Staffing Expenses</u>						<u>\$305.60</u>
Payroll taxes, UE, WC & Employee Liability Insurance @ 22%						\$67.23
<u>Subtotal</u>						<u>\$372.83</u>
Contract Administration and Implementation, including hiring, human resources & accounting @ 10%						\$37.28
<u>Total Program Expenses (Daily)</u>						<u>\$410.12</u>

Contract Authorization

John Augustine, Executive Director

Date



6/5/25

Leah Spangler, Ed.D., President and CEO

Date

The information disclosed in this document, including all personnel costs, designs and related materials, is the valuable property of Ignite Education Solutions. District will be billed at the hourly rate for any required staff trainings or professional development. Appendixes are valid for 30 days pending board approval.

GJCTC
GJCTCStaffMaster
Appendix GJCTCLPN-26/27

The individual contracted for this position will be a licensed practical nurse. He or she will be responsible for attending to the medical needs of students attending GJCTC. The LPN will be hired by Ignite Education Solutions. In addition, the LPN will work under the supervision of the Richland School District Certified School Nurse and will provide services to all public and private school age students located within the Trades Technology Complex, a property of the GJCTC.

Program Staffing Expenses:

	#	Rate		
LPN	1	\$25.98 per hour		
Jolene Griffin				
LPN				
\$25.98 for 6.5 hours per day for 187 days			\$	31,578.69 maximum
Payroll taxes, UE, WC &				
Employee Liability				
Insurance @ 22%			\$	6,947.31
Subtotal			\$	38,526.00 maximum
Contract Administration				
and Implementation,				
including hiring, human				
resources & accounting				
@ 10%			\$	3,852.60
Total Program Expenses			\$	42,378.60 maximum

Contract Authorization

John Augustine, Executive Director

Date



Leah Spangler, Ed.D., President and CEO

5/13/26

Date

The information disclosed in this document, including all personnel costs, designs and related materials, is the valuable property of Ignite Education Solutions. District will be billed at the hourly rate for any required staff trainings or professional development. Appendixes are valid for 30 days pending board approval.

May 13, 2026

To: Mr. John Augustine, Executive Director

From: Leah Spangler, Ed.D., President and CEO

Mr. Augustine:

Ignite Education Solutions is pleased to work with Greater Johnstown Career and Technology Center to provide long term, contracted, and substitute staff on an as needed basis for the term of the 2026-27 school year including Extended School Year. The primary function of the staff will be to fulfill a supplemental need the school district has in meeting the needs of students and maintaining necessary operations within the buildings.

NOW, THEREFORE, intending to be legally bound and acknowledging the receipt of adequate consideration, the parties agree to the following:

The individuals will be hired by and employed with Ignite Education Solutions (The Learning Lamp) and work under contract with Greater Johnstown Career and Technology Center. Rates will vary depending upon the position and certifications. Separate budgets will be provided for each position detailing comprehensive fees, general job descriptions, and requiring authorization.

1. Treatment as Employees of IES- All employees provided by IES will be treated by the District as employees of IES, and not employees of the District, for all purposes, including but not limited to federal and state income tax purposes. Without limiting the preceding sentence:

- 1.1 IES shall maintain all necessary personnel and payroll records for the employees and other staff members included in this contract;
- 1.2 The District shall not be responsible for the payment of wages and fringe benefits (if any) of the employees; IES shall withhold applicable taxes from the wages of the employees, and shall be responsible for any employer payroll tax liabilities with respect to the employees;
- 1.3 IES shall provide applicable workers' compensation insurance coverage for the employees in such amounts as may be required by law; and
- 1.4 As employees of IES, employees shall not be eligible for tenure with the District or entitled to participate in any of the District's employee benefit plans, including pension, 403(b), retirement, deferred compensation, welfare insurance, disability, bonus, vacation pay, severance pay, and other similar plans, programs and agreements, including terms and conditions of employment outlined by any collective bargaining agreement between the District and any bargaining unit.

1.5 In order to provide certain employees who are obtaining the required initial or renewal certifications, if requested, the District shall allow IES access to District resources to credential employees and shall assist IES in getting employees credentialed as required in Section 3 on a timely basis.

2. Obligations of IES- In connection with employees provided by IES pursuant to this agreement, IES shall:

2.1 IES will act in good faith to provide employees who, if needed or applicable, (a) hold a current license and certification for the positions requested by the District, (b) have obtained all required clearances as required by law (due to the nature of the services offered by LEA and service locations assigned to IES employees, no candidates with felony convictions and/or those with disqualifying offenses in accordance with IES policies upon their records shall be eligible for employment with IES, regardless of date of conviction. Other charges will be discussed with the SD prior to district placement), (c) have appropriate inoculations and tuberculosis testing as required by the Pennsylvania Department of Education and (d) who shall render services in accordance with applicable laws and procedures of the Commonwealth and this agreement. Districts may accept/refuse candidates at the time of clearance verification. Should the District require a credential of competency for a paraprofessional, the district may be billed additional fees for the requested candidate to fulfill the 20 hour training requirement and any additional training requirements. The District will be responsible for submitting the credential checklist to PDE for certification. Further, substitute staff assigned to provide coverage for contracted positions may not have the same credentials or statuses.

2.2 IES will require and track approvals/payroll verification for required 20 hours of paraprofessional trainings per year as required by PDE. District will be billed at the hourly rate for these required trainings. District may assign trainings to staff but should also update IES to ensure data is not repeated or no overages are accrued.

2.3 IES expects that the employees assigned to the District will perform their services satisfactorily. If the District notifies IES that an employee has not performed satisfactorily within the reasonable discretion of the District, IES will honor the District's request not to assign specific employees for placement within the District. This section will in no way affect the right of IES as an employer to hire, assign, reassign, discipline and/or terminate its own employees. The District understands that declining the services of a specific employee may result in the company's inability to secure an acceptable alternate if timely notice of the request is not provided. Further, the district acknowledges that when contracting for a school year position, that employee or the assigned substitute coverage will not be dismissed due to student absence. Requested subs cannot be cancelled morning of and the District will still be charged for the day if staff is sent home.

2.4 IES will assign paraprofessional mentors to each district building. The mentor will meet new Ignite paraprofessional staff on their first day and will be able to clock in an extra 15 minutes early to review district protocols and to escort new staff person to their assigned location. If the district provides this service with a district employee, the mentor will not be assigned.

2.5 IES employees follow IES's restraint/hands off policy and the district is obligated to share student details (IEPs, PBSP, etc.) to assist staff with addressing behaviors restoratively.

3. The Obligations of the District- In connection with individuals provided by IES pursuant to this agreement, the District shall:

- 3.1 Promptly report to IES any suspicious, unusual, inappropriate behavior or unsatisfactory performance on the part of the individual;
- 3.2 Provide a safe and suitable workplace that complies with all applicable safety and health standards, statutes and regulations;
- 3.3 Provide individuals with adequate information, training, and safety equipment with respect to hazardous substances and any inherent dangers of the workplace, including emergency procedures, school rules and protocols, policies and procedures regarding disciplinary actions, and confidentiality of student records; further the District will provide all individuals with any training appropriate to the needs, duties, responsibilities or knowledge unique to the District or otherwise different than would generally be appropriate in other districts. District will also provide access to student records as deemed necessary. Should the District require IES substitutes to attend mandatory trainings on District In-Service or Act 80 Days, the District shall provide a minimum of one week's advanced notice to IES such that the general operations of IES are not disrupted;
- 3.4 Not promise any individual an increased rate of compensation; and authorize all 3rd party contractors to hire for equal positions at equal rates;
- 3.5 Approve and sign forms supplied by IES documenting the amount of time worked by individuals or if representatives of the District are not available to approve and sign forms, authorize the forms to be executed by IES on the District's behalf.
- 3.6 Be responsible for keeping IES promptly informed by email or telephone of all individual on-site changes and any changes in the District or building supervisory contact information;
- 3.7 Comply with all IES policies and procedures to accurately invoice the District, process the daily record keeping and other tasks necessary for IES to administer and track individuals, including but not limited to, sign in and out procedures and related records; and assign appropriate working tasks to contracted employees during scheduled or emergency flexible instruction days, at the discretion of the district; IES contractual attendance at special events (ie field trips or extracurriculars) outside of contractual working hours will be pre-authorized in advance.
- 3.8 The District shall be solely responsible to control teacher absences and any budgetary impact resulting from absences;
- 3.9 Be responsible for reimbursement for any healthcare costs associated with assigning Ignite contracted employees full time, year round working status that would qualify them for the benefit;
- 3.10 Should the district hire staff persons introduced to the organization via this agreement as a district employee within 90 days of start date in position, district will be billed a finder's fee based

upon position as determined by IES. (\$1,000 for entry level, \$1,800 for mid-level, and \$2,500 for special education/administrative).

- 3.11 The District represents that its actions under this agreement do not violate its obligations under any agreement the district has with any labor unions.

4. Indemnification and Limitations of Liability

4.1 Indemnification of the District by IES. IES shall indemnify and hold the District's Board, and its agents, employees and Board members harmless from and against all claims or losses incurred, including reasonable attorney's fees that are proximately caused by the acts or omissions of IES, the employees, or other employees or authorized agents of IES or the company's breach of this agreement, except that such indemnification shall not apply to any claims or losses for which IES is entitled to indemnification by the district.

4.2 Indemnification of IES by the District. The District shall indemnify and hold IES harmless from and against all claims or losses incurred by IES, including reasonable attorney's fees, (i) that are proximately caused by the acts or omissions of the District or its employees or authorized agents, or by the District's breach of this agreement; or (ii) arise from any injury to an individual or other persons on the premises of the District while performing services on behalf of the District and not caused by the acts or omissions of IES, an individual, or other employees or authorized agents of IES. Such indemnification shall not apply to any claim for workers' compensation benefits for job-related bodily injury or death against IES by any of its employees or their representatives.

- 5. Insurance Coverage.** Each party shall, at its own cost and expense, maintain insurance coverage reasonably appropriate for the activities it conducts and the risks it assumes. The insurance coverage maintained by IES shall include:

5.1 Workers' compensation coverage of such types and in such amounts as may be required by the laws of the jurisdiction in which the services of the individuals are performed;

5.2 Commercial general liability coverage, including personal injury, blanket contractual liability, and a broad form of property damage with a \$2,000,000 combined single limit per occurrence;

5.3 Abuse or molestation coverage with a \$1,000,000 per occurrence and \$1,000,000 in the aggregate;

The District should be designated as an Additional Insured for all of the coverages shown on the certificate with the exception of Workers' Compensation, Employer Liability and the Professional Liability coverages.

- 6. Confidentiality.** During the course of the business relationship, each party may be given access to proprietary and confidential information such as pricing policies, business policies and systems ("Confidential Information"). Each party shall hold with no less care than it treats its own, and shall not disclose such Confidential Information to any third party or use such Confidential Information for any purpose other than as contemplated by this agreement. Upon termination of this agreement, or sooner, if requested by either party, each party shall return all Confidential Information to the other party in its possession, without retaining copies of such Confidential Information. This section shall not apply to information (i) that is in the public domain, or (ii) required to be disclosed by law or the legal process.

7. Miscellaneous

- 7.1 **Notices.** Any notice or document required or permitted to be given under this agreement shall be deemed to be given on the date such notice is (i) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (ii) deposited with a commercial overnight delivery service with delivery fees paid, or (iii) transmitted by facsimile or electronic mail with transmission acknowledgement, to the principal business address of the recipient or such other address or addresses as the parties may designate from time to time by notice satisfactory under this section. A copy of any notice to IES shall be sent to the attention of the CEO at the regular business address listed in this document.
- 7.2 **Governing Law.** This agreement shall be governed by the laws of Pennsylvania without giving effect to the principles of conflicts of laws. Each party hereby consents to the personal jurisdiction of the Federal or Pennsylvania courts located in the District's County and agrees that all disputes arising from the agreement shall be prosecuted in such courts. Each party hereby agrees that any such court shall have in personam jurisdiction over such party and consents to service of process by notice sent by regular mail to the address set forth above and/or by any means authorized by Pennsylvania law.
- 7.3 **Language Construction.** The language of this agreement shall be construed in accordance with its fair meaning and not for or against any party. The parties acknowledge that each party and its counsel have reviewed and had the opportunity to participate in the drafting of this agreement and, accordingly, that the rule of construction that would resolve ambiguities in favor of non-drafting parties shall not apply to the interpretation of this agreement.
- 7.4 **Force Majeure.** Neither party shall be responsible for delays or failure to perform caused by acts of God (including fire, flood, storm or other natural disturbances), war, civil war, riot, epidemic, acts of foreign enemies, terrorist activities, government sanction, strikes or other labor disputes (it being specifically understood that the existence of a picket line by a collective bargaining unit shall be considered as within this definition of force majeure), interruption or failure of electric, telephone or similar service or other causes beyond such party's control.
- 7.5 **Signature of Counterparts.** This agreement may be signed in counterparts, each of which shall be deemed a fully-executed original.
- 7.6 **Signature by Facsimile.** An original signature transmitted by facsimile shall be deemed to be original for the purposes of this agreement.
- 7.7 **Assignment.** No party to this agreement shall assign its rights or duties hereunder without the prior written consent of the other parties, except that IES may assign its rights and duties in connection with a merger of the organization with another organization or other disposition of all or substantially all of its business.
- 7.8 **No Third Party Beneficiaries.** Except as otherwise specifically provided in this agreement, this agreement is made for the sole benefit of the parties. No other persons shall have any rights or remedies by reason of this agreement against any of the parties or shall be considered to be third party beneficiaries of this agreement in any way.

- 7.9 **Cost Structures.** In the event of a federal or state adjustment of minimum wage above amounts specified in subsequent appendices, contract will adjust to meet that level, upon school district notification and approval.
- 7.10 **Binding Effect.** This agreement shall inure to the benefit of the heirs, legal representatives and permitted assigns of each party, and shall be binding upon the heirs, legal representatives, successors and assigns of each party.
- 7.11 **Entire Agreement.** This agreement constitutes the entire agreement between the parties with respect to its subject matter and supersedes all prior discussions, agreements, understandings and negotiations. The District and IES agree that in the event that any provision of this agreement shall be held invalid or unenforceable for any reason, such as invalidity or unenforceability shall attach only to such provision as shall not affect or render invalid and other provision of this agreement.

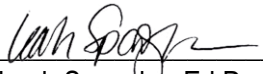
IN WITNESS WHEREOF, the parties have executed this Agreement on the first date set forth above.

John Augustine, Executive Director

Date

, (Witness)

Date



Leah Spangler, Ed.D., President and CEO

5/13/26

Date

Contract #GJCTCSTAFFMASTER-26/27



GJCTC DUAL ENROLLMENT PROGRAM

If a student enrolls in the postsecondary Electrical Technology or HVAC program, the cost savings for the 2026-2027 year will be \$1,211 off of the program tuition (\$10,900); for Mobile Equipment Operations, the savings is \$1,675 off of the program tuition (\$16,750). Additional financial aid is available for those who qualify.

Due to being placed on a transcript, these credits are transferable to any postsecondary school accepting the NCCER Core Curriculum.

Mobile Equipment Operations

Electrical Technology

HVAC Technology



For More Information 814•266•6073 x 108

MEMORANDUM OF UNDERSTANDING

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER (GJCTC) DUAL ENROLLMENT PARTNERSHIP

Between Greater Johnstown Career and Technology Center Secondary Education Programs and Postsecondary Education Programs

The GJCTC Dual Enrollment program enables secondary students to earn 80 hours and/or 7.65 credits in the CORE Curriculum from the *National Center for Construction Education Research* curriculum for the following Postsecondary programs offered at GJCTC:

Electrical Technology
Heating, Ventilation, and Air Conditioning Technology
Mobile Equipment Operations

Steps:

1. The secondary student completes the CORE curriculum prior to high school graduation.
2. The secondary student must declare preference in one of the above mentioned GJCTC postsecondary programs.
3. A transcript will then be created in the Adult Education Office for the student, recording the grades for the Core Curriculum upon graduation.

Teacher Qualification: secondary and postsecondary teachers must submit the *Instructor Certification for Core Curricula from NCCER* to the GJCTC administration.

Program Administration:

- GJCTC administration will ensure a qualified teacher is available and adequate equipment and laboratory/classroom space is available.
- GJCTC administration will identify a point of contact for to manage the administrative processes of the Dual Enrollment program.

Core Curriculum:

Basic Safety
Building Your Future in Construction
Introduction to Construction Math
Hand Tools
Power Tools
Construction Drawings
Basic Rigging
Basic Communication Skills
Basic Employability Skills
Introduction to Materials Handling

Total 7.65 credits and/or 80 Clock Hours

Benefits to Student:

If a student enrolls in the postsecondary Electrical Technology or HVAC program, the cost savings for the 2026-2027 year will be \$1,211 off of the program tuition (\$10,900); for Mobile Equipment Operations, the savings is \$1,675 off of the program tuition (\$16,750).

Due to being placed on a transcript, these credits are transferable to any postsecondary school accepting the NCCER Core Curriculum.



**Mount Aloysius
College**

***Mount Aloysius College, Cresson, Pennsylvania
and
Greater Johnstown Career & Technology Center
Articulation Agreement***

Mount Aloysius College celebrates the many successes of Greater Johnstown Career and Technology Center and also values and supports the goals to educate the total person in a terrific atmosphere.

In an effort to further support Greater Johnstown Career and Technology Center and the good of education as a whole, Mount Aloysius College is pleased to join in this agreement that will advance our relationship.

- 1) All students who graduate from the Health/Medical Assisting Services, Other CIP (51.0899) with a Medical Terminology course of grade "C" or higher will be able to transfer 3 credits into a designated Mount Aloysius program with the course name Medical Terminology – METE 109.

Andrew D Clouse, Dean of Admissions - Mount Aloysius College

6/4/26

Date

John Augustine, School Director - Greater Johnstown Career and Technology Center

Date

**Articulation Agreement Between
Pennsylvania Highlands Community College and
Greater Johnstown Career and Technology Center**

**Culinary Arts (Institutional Food Worker: 12.0508)
To
Culinary Arts, A.A.S.**

STATEMENT OF COOPERATION

Pennsylvania Highlands Community College and the Greater Johnstown Career and Technology Center wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students at the Greater Johnstown Career and Technology Center who desire further education at Pennsylvania Highlands Community College. Pennsylvania Highlands Community College is accredited by Commission on Higher Education of the Middle States Association of Colleges and Schools and is located at 101 Community College Way, Johnstown, PA. An overview of the college, plus academic information is available at www.pennhighlands.edu.

TERMS AND CONDITIONS OF THE AGREEMENT

This articulation agreement applies to students at the Greater Johnstown Career and Technology Center who desire to transfer to Pennsylvania Highlands Community College into the **Culinary Arts, A.A.S. Degree** program.

The credits outlined below may be awarded to students who have successfully completed the program of study as noted in this agreement. All courses must be completed with a grade of C or above to transfer.

PROGRAM OF ARTICULATION

Greater Johnstown Career and Technology Center, Culinary Arts: Requires documented completion of this program. To facilitate credit transfer, the Greater Johnstown Career and Technology Center will provide an official record of all previously completed coursework including a grade transcript and a signed competency checklist.

COURSES FOR ADVANCED STANDING

Upon completion of the **Greater Johnstown Career and Technology Center Culinary Arts** program of study, the following classes will be applied to the **Culinary Arts, A.A.S** program requirements at Pennsylvania Highlands Community College:

- CUL151 Foods 1
- CUL182 Baking and Pastry 1
- CUL137 Food Sanitation and Safety Credential

2026-05-14



101 Community College Way
Johnstown, PA 15904
814.262.6400 | 1.888.385.PEAK
www.pennhighlands.edu

ACCEPTANCE OF ARTICULATED CREDITS

The following outlines the acceptance of articulated credits to Pennsylvania Highlands:

- A maximum of 8 credits can be received through the articulation process into the **Culinary Arts, A.A.S.** degree.
- Articulated credits will be applied toward graduation requirements for the degree.
- Articulated credits accepted by Pennsylvania Highlands will be listed on the student's transcript and credited toward program requirements but will not be included in the computation of the student's quality point average (Q.P.A.).
- Articulated credits will be posted after a student enrolls and matriculates at Pennsylvania Highlands.

LENGTH OF AGREEMENT

Termination of this agreement may be made by either party and must be in writing. This agreement will be in effect from August 1, 2026, through July 31, 2027, however, the agreement may be renewed or modified with the written consent of both institutions. Either institution may terminate this agreement by written notice of at least six (6) weeks in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to Pennsylvania Highlands Community College under terms of this agreement, and currently enrolled in program classes at Pennsylvania Highlands Community College.

SIGNATURE

For Pennsylvania Highlands Community College:

For the Greater Johnstown Career and Technology Center:

Steve Nunez
2026-05-14

President Date

Executive Director Date

Sara Conroy
2026-05-14

Vice President of Academic Affairs & Student Services Date

Joint Operating Committee Rep. Date

CERTIFICATE *of* SIGNATURE

REF. NUMBER
HKQ3U-K4FPQ-CMROA-CEWLD

DOCUMENT COMPLETED BY ALL PARTIES ON
14 MAY 2026 20:43:10
UTC

SIGNER

STEVE NUNEZ

EMAIL
SNUNEZ@PENNHIGHLANDS.EDU

TIMESTAMP

SENT
14 MAY 2026 17:56:11

VIEWED
14 MAY 2026 18:34:07

SIGNED
14 MAY 2026 18:34:15

SIGNATURE

Steve Nunez

IP ADDRESS
73.101.165.17

LOCATION
BELLEFONTE, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 18:34:07

SARA CONROY

EMAIL
SCONROY@PENNHIGHLANDS.EDU

SENT
14 MAY 2026 17:56:11

VIEWED
14 MAY 2026 20:42:48

SIGNED
14 MAY 2026 20:43:10

Sara Conroy

IP ADDRESS
71.60.178.150

LOCATION
DUBOIS, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 20:42:48



Dual Credit Agreement

between Pennsylvania Highlands Community College and Greater Johnstown Career and Technology Center

The purpose of this agreement is to outline the terms and conditions upon which courses will be offered as part of the Dual Credit Programming through Pennsylvania Highlands Community College to students enrolled at the Greater Johnstown Career and Technology Center. The purpose of this offering is to allow high school students to take college-level courses and receive both college credit and high school credit towards graduation.

Programs in which the school district is participating include(s):

Accelerate College Education (ACE)

Early College Option

Principles of Agreement

1. Under this agreement, Pennsylvania Highlands Community College, (herein after “the College”), will make available college-level courses to students Greater Johnstown Career and Technology Center (herein after “the School”). A list of approved courses will be provided each year as an addendum to this agreement.
2. The School Principal or designated and approved School employee shall be the chief administrator of policies and procedures for dual credit students attending classes located at the high school.
3. The Pennsylvania Highlands Community College *Office of School Partnerships* shall be the chief administrator of policies and procedures for dual credit students attending classes at the College.
4. All dual credit high school students shall be entitled to use college facilities and services. Dual credit students shall be governed by all School and College policies as they affect any student of the School and College. Notification of violation of said policies will be communicated as appropriate to School and College officials. This includes, but is not limited to, Code of Conduct Violations and instances of expulsion or suspension.
5. Students completing the registration and payment process for college dual credit courses must successfully complete all course requirements for college credits to be awarded.
6. Pursuant to the College’s tuition and fees schedule approved by the Board of Trustees, students will be charged a reduced, per credit charge for tuition for those courses taught within the School by School hired faculty. Tuition and fee schedules are approved annually

during the preceding academic year and are published on the College's website. Where the School agrees to pay the tuition and fees, the College will bill the School on a semester basis. If the parties agree the students are responsible for such payments, the College will collect tuition payment directly from the student.

7. The College reserves the right to review and approve the textbooks used in dual credit courses. The provision of all dual credit course textbooks is the responsibility of the School or student. Required textbooks will either be provided by the school district or be available for purchase or rental from the College's bookstore.
8. College-level courses offered through the Dual Credit Agreement at a School location must be taught by an approved faculty member employed by the School. The approval of instructional faculty for all College courses covered by this agreement will be the responsibility of the College. The School may recommend qualified teachers who are interested in teaching in the dual credit program to the College for consideration. The School is responsible for notifying the College should an approved teacher become unable to teach the course.
9. Dual credit course faculty must meet at least the minimum credential requirements set forth by the College's current collective bargaining agreement. Such credentialing will be reviewed annually by the College and at the time when new courses are considered.
10. High school staff who are teaching a high school course during the regular school day in which the College is offering credit to dual credit students will not receive any additional compensation outside of the teachers' contract with the School.
11. Both the School and College agree to adhere to the regulations set forth by the Family Education Rights and Privacy Act of 1974 (Buckley Amendment) which mandates that once a student enrolls in post-secondary education, the sole ownership of the education record transitions to the student. Personally identifiable information contained within the student record can be shared with parent/guardian and/or School officials when the student formally releases such information.
12. Students desiring to enroll in courses taught on the college campus, either physically, virtually, or asynchronously online, by the college faculty as part of the Early College Option or Associate in High School Program must meet enrollment deadlines and course pre-requisites. These courses are full college credit price.

Responsibilities of Parties

Approved Dual Credit Faculty:

1. Dual Credit Faculty will be expected to conform to College policies for the dual credit courses they teach including, but not limited to, preparing/distributing approved course syllabi, verifying class rosters, submitting assessment, and providing final grades at the end of the semester.

2. Prior to teaching any approved course, dual credit faculty will be required to complete a new course orientation, available in an online format, as required by NACEP accreditation.
3. All faculty teaching a dual credit course will be required to attend an annual discipline meeting available in both in-person and online formats, as required by NACEP accreditation.
4. All dual credit courses offered at the School will receive a site visit according to the schedule set forth by the Office of School Partnerships. This review will not include an assessment or evaluation of faculty but will include a review of course rigor, applicability to college level learning methodologies, and student learning outcomes and success, as required by NACEP accreditation. Scheduling of the site visit will be coordinated between the College's liaison and the dual credit faculty member.

Students:

1. In order to be eligible to participate in Dual Credit Programming, high school students must have permission of their parent or guardian to participate, be recommended by their high school principal to cross register and meet course prerequisites.
2. For students to be enrolled in dual credit courses they must have the approval of the College and the School and meet the eligibility requirements as set by the College for the selected program.
3. Students are responsible for completing the appropriate College application, completing any applicable required placement testing, registering for courses, and paying tuition (unless in a district where the School pays tuition) by all dates set by the College. The College will not provide payment information to the school district unless the School takes responsibility for tuition payment.

College Administrative Responsibilities:

1. At the conclusion of each college academic term, the student will receive a college grade for each course in which he/she was registered and such grades will become part of the student's permanent college record.
2. A record will be maintained by the College for each student in the Dual Credit Program as a part of the permanent college record maintained by the College's Registrar's office. The College will send transcripts to colleges/universities upon a student's request.
3. The College will provide course rosters to instructors when official rosters become available.
4. The College will provide key dates to school districts and instructors for application, registration, required trainings, and other required administrative duties, such as grade entry and roster verification.

High School Administrative Responsibilities:

1. The School will verify enrollments in each class section, and instructors will report grades to the College within a prescribed period of time, according to mutually agreed-upon procedures.
2. In accordance with NACEP guidelines, the College will provide services to all students enrolled in the College's Dual Credit Programming. These services may include but are not limited to academic advising, assessment, career exploration, courses selection guidance, and degree completion and transfer options. The School agrees to grant access to the College's admissions and advising staff for this purpose. This access will be scheduled by the College Admissions Office through the School Guidance Office as appropriate.

This agreement will be in effect as of the date of its signing, however, the agreement may be renewed with the written consent of both institutions. Either institution may terminate this agreement by written notice of at least six (6) weeks in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to Pennsylvania Highlands Community College under terms of this agreement, and currently enrolled in classes at Pennsylvania Highlands Community College.

For Pennsylvania Highlands Community College:

**For Greater Johnstown Career and Technology
Center:**

Sara Conroy

2026-04-08

VP of Academic Affairs and Student Services

Date

Superintendent

Date

Kay-Leigh Davis

2026-04-08

Dean of Academic Affairs

Date

Chair, School Board

Date



CERTIFICATE *of* SIGNATURE

REF. NUMBER

MNWRT-XPCLU-UC9GD-4PQBA

DOCUMENT COMPLETED BY ALL PARTIES ON

**08 APR 2026 16:09:25
UTC**

SIGNER

TIMESTAMP

SIGNATURE

KAY-LEIGH DAVIS

EMAIL

KDAVIS2@PENNHIGHLANDS.EDU

SENT

08 APR 2026 15:29:41

VIEWED

08 APR 2026 15:44:07

SIGNED

08 APR 2026 15:44:18

Kay-Leigh Davis

IP ADDRESS

174.241.119.151

LOCATION

GREENSBURG, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED

08 APR 2026 15:44:07

SARA CONROY

EMAIL

SCONROY@PENNHIGHLANDS.EDU

SENT

08 APR 2026 15:29:41

VIEWED

08 APR 2026 16:09:11

SIGNED

08 APR 2026 16:09:25

Sara Conroy

IP ADDRESS

198.137.161.2

LOCATION

JOHNSTOWN, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED

08 APR 2026 16:09:11



**Articulation Agreement Between
Pennsylvania Highlands Community College and
Greater Johnstown Career and Technology Center**

**Early Childhood Education (Childcare and Support Services Management: 19.0708)
Or Education, General (13.0101)
To
Education, A.A. – Elementary Track**

STATEMENT OF COOPERATION

Pennsylvania Highlands Community College and the Greater Johnstown Career and Technology Center wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students at the Greater Johnstown Career and Technology Center who desire further education at Pennsylvania Highlands Community College. Pennsylvania Highlands Community College is accredited by Commission on Higher Education of the Middle States Association of Colleges and Schools and is located at 101 Community College Way, Johnstown, PA. An overview of the college, plus academic information is available at www.pennhighlands.edu.

TERMS AND CONDITIONS OF THE AGREEMENT

This articulation agreement applies to students at the Greater Johnstown Career and Technology Center who desire to transfer to Pennsylvania Highlands Community College into the **Education, A.A. Degree – Elementary Track** program.

The credits outlined below may be awarded to students who have successfully completed the program of study as noted in this agreement. All courses must be completed with a grade of C or above to transfer.

PROGRAM OF ARTICULATION

Greater Johnstown Career and Technology Center Education: Requires documented completion of this program. To facilitate credit transfer, Greater Johnstown Career and Technology Center will provide an official record of all previously completed coursework including a grade transcript and a signed competency checklist.

COURSES FOR ADVANCED STANDING

Upon completion of the **Greater Johnstown Career and Technology Center Education** program of study, the following classes will be applied to the **Education, AA – Elementary Track** program requirements at Pennsylvania Highlands Community College:

- ECE101 Introduction to Early Childhood Education
- ECE110 Child Development
- ECE298 Observation and Assessment in Early Childhood

ACCEPTANCE OF EARTICULATED CREDITS

The following outlines the acceptance of articulated credits to Pennsylvania Highlands:

- A maximum of 9 credits can be received through the articulation process into the **Early Childhood Education, A.A.** program.
- Articulated credits will be applied toward graduation requirements for the degree.
- Articulated credits accepted by Pennsylvania Highlands will be listed on the student's transcript and credited toward program requirements but will not be included in the computation of the student's quality point average (Q.P.A.).
- Articulated credits will be posted after a student enrolls and matriculates at Pennsylvania Highlands.

LENGTH OF AGREEMENT

Termination of this agreement may be made by either party and must be in writing. This agreement will be in effect from August 1, 2026, through July 31, 2027, however, the agreement may be renewed or modified with the written consent of both institutions. Either institution may terminate this agreement by written notice of at least six (6) weeks in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to Pennsylvania Highlands Community College under terms of this agreement, and currently enrolled in program classes at Pennsylvania Highlands Community College.

SIGNATURE

For Pennsylvania Highlands Community College:

For Greater Johnstown Career and Technology Center:

Steve Nunez

2026-05-14

President

Date

Executive Director

Date

Sara Conroy

2026-05-14

Vice President of Academic Affairs & Student Services

Date

Joint Operating Committee Rep.

Date

CERTIFICATE *of* SIGNATURE

REF. NUMBER
KZGSG-SQBYT-IDJ4G-TPJDP

DOCUMENT COMPLETED BY ALL PARTIES ON
14 MAY 2026 20:43:31
UTC

SIGNER

STEVE NUNEZ

EMAIL
SNUNEZ@PENNHIGHLANDS.EDU

TIMESTAMP

SENT
14 MAY 2026 17:57:51

VIEWED
14 MAY 2026 18:33:47

SIGNED
14 MAY 2026 18:33:57

SIGNATURE



IP ADDRESS
73.101.165.17

LOCATION
BELLEFONTE, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 18:33:47

SARA CONROY

EMAIL
SCONROY@PENNHIGHLANDS.EDU

SENT
14 MAY 2026 17:57:51

VIEWED
14 MAY 2026 20:43:20

SIGNED
14 MAY 2026 20:43:31



IP ADDRESS
71.60.178.150

LOCATION
DUBOIS, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 20:43:20



**Articulation Agreement Between
Pennsylvania Highlands Community College and
Greater Johnstown Career and Technology Center**

**Any High School CTE Program
To
Entrepreneurship, A.A.S.**

STATEMENT OF COOPERATION

Pennsylvania Highlands Community College and the Greater Johnstown Career and Technology Center wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students at the Greater Johnstown Career and Technology Center who desire further education at Pennsylvania Highlands Community College. Pennsylvania Highlands Community College is accredited by Commission on Higher Education of the Middle States Association of Colleges and Schools and is located at 101 Community College Way, Johnstown, PA. An overview of the college, plus academic information is available at www.pennhighlands.edu.

TERMS AND CONDITIONS OF THE AGREEMENT

This articulation agreement applies to students at the Greater Johnstown Career and Technology Center who desire to transfer to Pennsylvania Highlands Community College into the **Entrepreneurship, A.A.S. Degree** program.

The credits outlined below may be awarded to students who have successfully completed the program of study as noted in this agreement. All courses must be completed with a grade of C or above to transfer.

PROGRAM OF ARTICULATION

Greater Johnstown Career and Technology Center CTE Program Completers: Requires documented completion of program completion. To facilitate credit transfer, the Greater Johnstown Career and Technology Center will provide an official record of all previously completed coursework including a grade transcript and a signed competency checklist.

COURSES FOR ADVANCED STANDING

Upon completion of the **Greater Johnstown Career and Technology Center program of study**, Pennsylvania Highlands Community College will award 15 credits of technical electives to the **Entrepreneurship, A.A.S.** degree program.

ACCEPTANCE OF ARTICULATED CREDITS

The following outlines the acceptance of articulated credits to Pennsylvania Highlands:

- A maximum of 15 (fifteen) credits can be received through the articulation process into the **Entrepreneurship, A.A.S.** degree.
- Articulated credits will be applied toward graduation requirements for the degree.
- Articulated credits accepted by Pennsylvania Highlands will be listed on the student's transcript and

credited toward program requirements but will not be included in the computation of the student's quality point average (Q.P.A.).

- Articulated credits will be posted after a student enrolls and matriculates at Pennsylvania Highlands.

LENGTH OF AGREEMENT

Termination of this agreement may be made by either party and must be in writing. This agreement will be in effect from August 1, 2026, through July 31, 2027, however, the agreement may be renewed or modified with the written consent of both institutions. Either institution may terminate this agreement by written notice of at least six (6) weeks in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to Pennsylvania Highlands Community College under terms of this agreement, and currently enrolled in program classes at Pennsylvania Highlands Community College.

SIGNATURE

For Pennsylvania Highlands Community College:

For the Greater Johnstown Career and Technology Center

Steve Nunez

2026-05-14

President

Date

Executive Director

Date

Sara Conroy

2026-05-14

Vice President of Academic Affairs & Student Services

Date

Joint Operation Committee Rep.

Date

CERTIFICATE *of* SIGNATURE

REF. NUMBER
AUXDG-AVD8S-7G2QE-VX9E9

DOCUMENT COMPLETED BY ALL PARTIES ON
14 MAY 2026 20:43:53
UTC

SIGNER

STEVE NUNEZ

EMAIL
SNUNEZ@PENNHIGHLANDS.EDU

TIMESTAMP

SENT
14 MAY 2026 17:59:03

VIEWED
14 MAY 2026 18:33:28

SIGNED
14 MAY 2026 18:33:37

SIGNATURE

Steve Nunez

IP ADDRESS
73.101.165.17

LOCATION
BELLEFONTE, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 18:33:28

SARA CONROY

EMAIL
SCONROY@PENNHIGHLANDS.EDU

SENT
14 MAY 2026 17:59:03

VIEWED
14 MAY 2026 20:43:42

SIGNED
14 MAY 2026 20:43:53

Sara Conroy

IP ADDRESS
71.60.178.150

LOCATION
DUBOIS, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 20:43:42



**Articulation Agreement Between
Pennsylvania Highlands Community College and
Greater Johnstown Career and Technology Center**

**Health Assistant (51.0809)
To
Medical Assisting Technology, Diploma**

STATEMENT OF COOPERATION

Pennsylvania Highlands Community College and the Greater Johnstown Career and Technology Center wish to facilitate the transfer of students, enhance the number and quality of learning options, and provide a seamless transfer process for students at the Greater Johnstown Career and Technology Center who desire further education at Pennsylvania Highlands Community College. Pennsylvania Highlands Community College is accredited by Commission on Higher Education of the Middle States Association of Colleges and Schools and is located at 101 Community College Way, Johnstown, PA. An overview of the college, plus academic information is available at www.pennhighlands.edu.

TERMS AND CONDITIONS OF THE AGREEMENT

This articulation agreement applies to students at the Greater Johnstown Career and Technology Center who desire to transfer to Pennsylvania Highlands Community College into the **Medical Assisting Technology, Diploma** program.

The credits outlined below may be awarded to students who have successfully completed the program of study as noted in this agreement. All courses must be completed with a grade of C or above to transfer.

PROGRAM OF ARTICULATION

Greater Johnstown Career and Technology Center Health Assistant: Requires documented completion of this program. To facilitate credit transfer, the Greater Johnstown Career and Technology Center will provide an official record of all previously completed coursework including a grade transcript and a signed competency checklist.

COURSES FOR ADVANCED STANDING

Upon completion of the **Greater Johnstown Career and Technology Center Health Assistant** program of study, the following classes will be applied to the **Medical Assisting Technology, Diploma** program requirements at Pennsylvania Highlands Community College:

- HSC100 Medical Terminology
- HSC130 Basic Anatomy and Physiology

ACCEPTANCE OF ARTICULATED CREDITS

The following outlines the acceptance of articulated credits to Pennsylvania Highlands:

- A maximum of 6 credits can be received through the articulation process into the **Medical Assisting Technology, Diploma**.
- Articulated credits will be applied toward graduation requirements for the degree.
- Articulated credits accepted by Pennsylvania Highlands will be listed on the student's transcript and credited toward program requirements but will not be included in the computation of the student's quality point average (Q.P.A.).
- Articulated credits will be posted after a student enrolls and matriculates at Pennsylvania Highlands.

LENGTH OF AGREEMENT

Termination of this agreement may be made by either party and must be in writing. This agreement will be in effect from August 1, 2026, through July 31, 2027, however, the agreement may be renewed or modified with the written consent of both institutions. Either institution may terminate this agreement by written notice of at least six (6) weeks in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to Pennsylvania Highlands Community College under terms of this agreement, and currently enrolled in program classes at Pennsylvania Highlands Community College.

SIGNATURE

For Pennsylvania Highlands Community College:

Steve Nunez

2026-05-14

President

Date

For the Greater Johnstown Career and Technology Center:

Executive Director

Date

Sara Conroy

2026-05-14

Vice President of Academic Affairs & Student Services

Date

Joint Operating Committee Rep.

Date

CERTIFICATE *of* SIGNATURE

REF. NUMBER
AYDGE-X38BR-DRAZR-KNCXN

DOCUMENT COMPLETED BY ALL PARTIES ON
14 MAY 2026 20:44:09
UTC

SIGNER

STEVE NUNEZ

EMAIL
SNUNEZ@PENNHIGHLANDS.EDU

TIMESTAMP

SENT
14 MAY 2026 18:00:16

VIEWED
14 MAY 2026 18:33:08

SIGNED
14 MAY 2026 18:33:18

SIGNATURE



IP ADDRESS
73.101.165.17

LOCATION
BELLEFONTE, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 18:33:08

SARA CONROY

EMAIL
SCONROY@PENNHIGHLANDS.EDU

SENT
14 MAY 2026 18:00:16

VIEWED
14 MAY 2026 20:43:58

SIGNED
14 MAY 2026 20:44:09



IP ADDRESS
71.60.178.150

LOCATION
DUBOIS, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
14 MAY 2026 20:43:58



GJCTC

Loan payment formula history

As prepared by PFM Financial Advisors

	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>25-26</u>	<u>26-27</u>
Conemaugh Township	11.68%	12.19%	12.81%	12.76%	12.44%
Ferndale	5.06%	6.07%	5.99%	6.49%	6.34%
Forest Hills	20.08%	20.02%	19.70%	18.63%	18.45%
Greater Johnstown	11.23%	10.48%	9.51%	9.08%	9.13%
Richland	22.35%	22.86%	23.00%	22.93%	22.96%
Westmont	15.30%	14.64%	16.21%	17.46%	16.88%
Windber	14.31%	13.76%	12.78%	12.65%	13.80%

Member District	2024 STEB Market Value	Share (%) of Market Value	5/31/2026 Enrollment	of Enrollment	Share (%)*
Conemaugh Twp	374,956,904	9.64%	83	15.23%	12.44%
Ferndale	107,645,718	2.77%	54	9.91%	6.34%
Forest Hills	614,527,831	15.80%	115	21.10%	18.45%
Greater Johnstown	703,362,410	18.09%	1	0.18%	9.13%
Richland	1,078,939,823	27.74%	99	18.17%	22.96%
Westmont-Hilltop	628,352,469	16.15%	96	17.61%	16.88%
Windber	381,749,253	9.81%	97	17.80%	13.80%
Total	3,889,534,408	100.00%	545	100.00%	100.00%

* 2026-2027 shares based on 2024 STEB Values and 5/31/2026 enrollment
Payment amounts will be distributed upon receipt of invoice from 1st Summit.
Interest amounts to be determined based on draw down facility.

Premium Summary



MGI
Risk Management

	2025-2026	2026-2027	2026-2027	
Package	CM Regent	CM Regent	Liberty Mutual	Change
Property	\$73,724	\$76,992	\$47,321	
Equipment Breakdown	\$6,839	\$7,465	Included	
General Liability	\$10,633	\$9,464	\$24,273	
Violent Incident Protection	\$1,514	\$1,488	Included	
Law Enforcement Liability	N/A	\$540	\$727	
Crime	\$341	\$363	\$1,429	
Automobile Liability and Physical Damage	\$8,859	\$8,464	\$27,440	
Umbrella/Excess	\$12,577	\$10,914	\$14,785	
Total	\$114,487	\$115,690	\$115,975	1%

School Leader's Legal Liability	CM Regent	CM Regent	Liberty Mutual	
	\$8,740	\$9,233	\$9,893	6%

Workers Compensation	CM Regent	CM Regent	CM Regent	
	\$11,548	\$12,514	\$12,514	8%

Student Accident	United States Fire	United States Fire	United States Fire	
	\$803	\$803	\$803	
Cyber	Beazley	Beazley	Beazley	
	\$4,230	\$2,840	\$2,840	-33%

Total Premium	\$139,808	\$141,080	\$142,025	1%
---------------	-----------	-----------	-----------	----

Terrorism included

Outside Indications

Cyber:

Travelers

\$6,107

Workers Compensation:

Encova

\$17,843

AmTrust - Declination due to ineligible exposure

**Greater Johnstown CTC
Natural Gas Pricing Review
Contract Expires August 2026**

Bids Received:	<u>Term</u>	<u>Price per DTH</u>
Peoples Gas	Variable	\$5.110
KeyTex Energy	36 Months	\$3.838
IGS Energy**	36 Months	\$3.713 Recommendation

** Current Supplier

1 Frame Machine / Joel's Barcode

6 - Shed's

Chattanooga Hydrocollator

Saw Stop Table Saw - Barcode

Northfield Planer - Barcode

Delta DJ-30 Joiner - Barcode

Jet Beltsander - Barcode

Hobart Potato Peeler - Barcode

5' Black+Gray "Cosmo" Couch

3 - Trash Bins with Wheels

29 - Board Room Chairs

8 - Mixed Blue Chairs

Dimension Elite 3D Printer

Brown Shelving Unit

1 - 8' Gray Plastic Folding Table

1 - 5' White Plastic Folding Table

5 - 8' Butcher Block Shop Tables

2 - Arctic Claw Studded Tires 16"

Numerous Chisels - Various Sizes

Small Wooden Bench

Heavy Round Wooden Table

Assorted Sockets

Multiple Lots of Pick Tools

Taylor PSI Gage

Electric Drills

Air Impact Wrenches

Bucket of Assorted Tools

Bucket of Sockets

Kawasaki Grinder

Multiple Carlyle + Craftsman Wrench Lots (Loose)

Multiple Socket Wrench Lots (Loose)

1 - Radio

3 Torque Wrenches

Kawasaki 1/2" Impact Wrench w/ Sockets in case

Lisle Valve Guide Installaion Tool in Case

OTC Transmission Bearing Service Set in case

Small Bushing Driver in case

Weller Solder Gun Kit

MichaelPro - Hex + Tork Bits

7 - Screwdrivers

Deepwell Sockets in case

4 - Evercraft Socket Sets

AMM Hook + Pick Set

5 Carlyle Screwdrivers

Rocket + Socket Easyout Kit
Central Tool Inc. Cummins Injector
Central Pneumatic Sockets in case
K-D Bushing Driver Set
Carlyle Digital Driver
Heavy Metal Table with Offset Post
Antenna
Goose Neck Faucet
Box Fan
2 Squirt Guns
Orange Box Battery Caution Light
Boom Box
10 - Kenwood Walkie Talkies
Hudson Pump Sprayer
Akron Fire Nozzle
Kawasaki 3/8" Drill
Electric Radiator
4 Various Machine Motors
Metal File Cabinet
4 Sets of 6 Mini Lockers
Various - Shovels, Rakes, Brooms
3 - 5' Wooden Folding Tables
Set of Truck Steps
2 - Heavy Metal Carts
27 - Cans of Paint
2 - Wooden Carts
16 - Hard Hats
Wheels For a Bin/Cart
6' Shop Table Metal+Wood
6' Shop Table Metal
5' Butcher Block Shop Table
7.5' Metal Shop Table
Red Bird House
Box of Greaseguns
Basket of Stretcher + Related Items
2 Fluid Can / Jug
Small Black File Cabinet
Wooden Letter / Mail Holder
Bunn Dual Coffee Maker
Danby White Mini Fridge
Load Lock Pole for Tractor Trailer
Assorted Metal
Metal Baseball Drag Fence
3 Black Chairs

Rusty Metal Pole

3 Trash Can Wheels

Goble Meat Slicer - Barcode

Water Fountain

3 Blue Shelves

Alto-Shaam Halo-Heat-Hot Box? - Barcode

8 - Green File Holders

Wooden Cart

2 - Plastic Tierd Shelves

Continental Cold Serviceline

Mitutoyo Measuring Machine + Pallet of Programming Items - Barcode (all panels are off)

Jet Milling Machine - Barcode

Blue Barrel of Barricade Feet

Empty 50 Gal. Pump Drum Barrel

3 - Hack Saws

Car Floor Jack

NAPA Pressure Washer

Rubber Maid Baking Rack Holder

Baileigh Automatic Band Saw - Barcode

Yellow Metal Box with Sump Pump

Jet Bench Grinder

White Bucket of Mixed Tools

3 - Blue Rolling Toolboxes

Hammer 10+

2 - Soldering Gun

Fuse Tester

Fuel Line Disconnect Tool

Dewalt Drill

Dewalt Reciprocating Saw

Mityvac Brake Bleeder

5 - Rubbermaid Outside Lidded Trash Cans

Lasko-Gray Barrel Fan

RobinAir Cooltech - A/C Checky Recharger - Barcode

Symtech Headlamp Alignment Tool

2 - Cooper Tires on Rims

6' Wood + Metal Shop Table with Under Cabinet

2 - 6' Wood + Metal Shop Tables with 3 Drawers and Wheels

NAPA - Pulley Puller

Gear Wrench - Oil Plug Socket Set

3 - Grip Magnetic Tool Trays

4 - KenTool Socket Sets

Blue Box of Drill Bits

ToolAid - Fuel Injection + Ignition Spark Tester Kit

Double Flaring Toolkit

2 - Night Stick Shop Light

NAPA Multimeter

2 - Torque Wrenches

NAPA - Screw Extractor Set

Flat Hole Gages

7 - Air Impact Wrenches

Heavy Duty C-Clamp

Yawman - File Cabinet

Solware Microwave in Box

Amana Microwave

Samson - Oil Change System

6 - Buffet Pan Holders

Box of Coffee Filters

Box of Glass Punch Glasses

Ice Bucket Insert

Metal Coffee Pot

2 - Chip+Dip Serving Items

Box of Wax Sandwich Bags

Box of Miscellaneous Kitchen Items

78.5" Tall Metal + Glass Door

Wilton Horizontal Band Saw - Barcode

Small 30" Table

39" Tall Wooden 3 Coat Cubby

3 - Tan 4 Drawer Rolling Tool Boxes

Hanson - Tap+Die Super Set

8 - Carlyle Torque Wrenches

OEM Tools - Cooling System Funnel

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
AUGUST 5, 2026**



GENERAL FUND: 1st Summit

Beginning Bank Balance: June 19, 2026

\$ 2,641,014.20

RECEIPTS:

DATE		AMOUNT
6/23/2026		85,000.00
6/25/2026		67,198.90
6/29/2026		11,818.24
6/30/2026		586.40
7/3/2026		29.55
7/10/2026		796.25
7/10/2026		31,790.00
7/14/2026		1,016.55
7/14/2026		61,888.18
7/24/2026		288,311.64
7/27/2026		9,080.00
7/30/2026		11,818.24
6/20/26 - 7/31/26	CREDIT CARD RECEIPTS	9,909.84
Total Deposits		579,243.79
Transfers:		
6/20/26 - 7/31/2026	Financial Aid PELL and Direct Loan Transfers	49,961.00
Interest:		
6/30/2026	June Interest Earnings	7,787.53
Total Receipts		636,992.32

DISBURSEMENTS:

Payables:

Accounts Payables June 20, 2026 -June 30, 2026	117,462.79
Accounts Payables July 1, 2026 -July 31, 2026	398,084.07
Payroll Taxes - ACH	131,210.76
Payroll Transfers:	
6/23/2026	73,672.16
7/7/2026	70,258.83
7/21/2026	71,951.71

TOTAL DISBURSEMENTS:

862,640.32

Adjusted Account Balance - July 31, 2026

\$ 2,415,366.20

**CAPITAL RESERVE FUND: 1st SUMMIT
ACCOUNT BALANCE as of June 19, 2026**

\$ 148,584.68
\$ 396.19

Interest Earned June 2026

Balance as of July 31, 2026

\$ 148,980.87

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
AUGUST 5, 2026**

DEPOSIT DETAIL FOR 1st SUMMIT

VARIOUS DATES	CREDIT CARD RECEIPTS	\$	9,909.84
6/23/2026	COMMONWEALTH OF PA	\$	85,000.00
6/25/2026	BERLIN BROTHERSVALLEY	\$	3,066.84
	CENTRAL CAMBRIA SCHOOL DISTRICT	\$	3,066.84
	NORTH STAR S.D.	\$	18,035.94
	LEARNING LAMP	\$	7,838.17
	SHADE CENTRAL CITY SCHOOL DISTRICT	\$	5,549.52
	STOYSTOWN AUTO SALES	\$	2,000.00
	EAST HILLS REC	\$	4,032.92
	GOODWILL INDUSTRIES	\$	3,649.65
	MISC. RECEIPTS	\$	3,642.35
	ADULT TUITION	\$	16,316.67
		\$	67,198.90
6/29/2026	PRESSLEY RIDGE	\$	11,818.24
6/30/2026	FREIGHTCAR AMERICA	\$	586.40
7/3/2026	TFC CREDIT CORP (ADULT TUITION)	\$	29.55
7/10/2026	KEYSTONE GENERATION (INDUSTRY TRAINING)	\$	796.25
7/10/2026	COMMONWEALTH OF PA	\$	31,790.00
7/14/2026	NORTH AMERICAN HOGANAS	\$	1,016.55
7/14/2026	RICHLAND SCHOOL DISTRICT	\$	61,888.18
7/24/2026	CONEMAUGH TWP SD	\$	61,370.19
	FERNDAL AREA S.D.	\$	56,770.25
	WINDBER AREA S.D.	\$	86,434.13
	FOREST HILLDS SD	\$	10,742.74
	WESTMONT AREA SD	\$	10,459.95
	COMMONWEALTH CHARTER	\$	12,267.36
	NORTH STAR SD	\$	21,832.98
	SHADE CENTRAL CITY SD	\$	6,717.84
	APPALACHIA IU08	\$	5,889.17
	EAST HILLS REC	\$	4,032.92
	UZELAC GYMNASTICS	\$	3,358.75
	TOTAL CONTROL TRAINING, INC.		
	MISC. RECEIPTS	\$	6,844.35
	ADULT TUITION	\$	1,591.01
		\$	288,311.64
7/27/2026	PA TIP (ADULT TUITION)	\$	9,080.00
7/30/2026	PRESSLEY RIDGE	\$	11,818.24
	Total Deposits	\$	579,243.79

Bank Account: G10 - General Fund Now **Payment Dates:** 06/20/2026 - 06/30/2026

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment
08/04/2026 11:09:37 AM GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 07/01/2026 - 07/31/2026

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Bank Account: G10 - General Fund Now **Payment Dates:** 07/01/2026 - 07/31/2026

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 07/01/2026 - 07/31/2026

Sort: Payment Number

NINJA RMM - REMOTE SUPPORT

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Bank Account: G10 - General Fund Now **Payment Dates:** 07/01/2026 - 07/31/2026

Sort: Payment Number

D000001303	07/24/2026	J.C. EHRlich	PEST CONTROL MAINTENANCE	BIOREMEDIATION DRAIN SERVICE	357.66	# D
D000001304	07/24/2026	USA TODAY MEDIA CORP.	Enc Transfer from FY26 Search Engine Optimization for the year	ONLY MAINTENANCE Enc Transfer from FY26 4th Quarter local IQ	850.52	# D
D000001305	07/24/2026	N I & J LLC	Scalp Avenue Billboard		300.00	D
D000001306	07/24/2026	PUBLIC SCHOOL HEALTH	HEALTH INSURANCE - JULY 2026		60,717.21	D
D000001307	07/24/2026	SEVEN MOUNTAINS MEDIA	Enc Transfer from FY26 4th Quarter 7-Mountain Media		750.00	# D
D000001308	07/24/2026	SPORY'S LOCKSMITH, INC.	Enc Transfer from FY26 supplies	X3 SPARE GRANDMASTER KEYS	738.00	# D
D000001310	07/24/2026	WWCP FOX/ABC	Enc Transfer from FY26 4th Quarter FOX-ABC		768.00	# D
D000001311	07/24/2026	PENNSYLVANIA SCHOOL BOARDS ASSOCIATION, INC.	ACCT: GREa000239 - ALL ACCESS PACKAGE		7,095.00	D
10 - GENERAL FUND					398,084.07	



Account Summary

Billing Cycle		07/26/2026
Days In Billing Cycle		32
Previous Balance		\$3,425.09
Purchases	+	\$1,400.57
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$420.00-
Payments	-	\$3,425.09-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$980.57**

Credit Summary

Total Credit Line	\$33,000.00
Available Credit Line	\$32,019.43
Available Cash	\$32,019.43
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 883-0131
 Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA
 30348-5666

Payment Summary

NEW BALANCE **\$980.57**

MINIMUM PAYMENT **\$980.57**

PAYMENT DUE DATE **08/19/2026**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/25	06/26	PBUS01	24027626177067258178372	VIEWSONIC 909-444-8791 CA	\$619.08
06/27	06/28	PBUS01	24036296178718734750016	SNAPFISH US * SNAPFISH.COM MD	\$62.14
06/30	07/01	PBUS01	24793386181000313475092	FACEBK *PJ742UVGF2 650-5434800 DE	\$24.75
06/29	07/01		74005946180301011924063	CREDIT VOUCHER	\$420.00-
				NATIONAL SAFETY COUNCIL ITASCA IL	
07/08	07/09	PBUS01	24492166190100002387803	ESCO INSTITUTE, LTD ESCOGROUP.ORG IL	\$430.00
07/10	07/12	PBUS01	24692166191407171283193	PRIMO BRANDS/WATERSERV 800-274-5282 CA	\$64.60
07/16	07/17	PBUS01	24793386197000024184217	WP*PAPNA York PA	\$200.00
07/18	07/19		1670123346	INTERNET PMT-THANK YOU	\$3,425.09-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
 PO BOX 105666
 ATLANTA GA 30348-5666

Account Number

####-####-#### 2074

Check box to indicate
 name/address change ☐
 on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

07/26/26

New Balance

\$980.57

Total Minimum Payment Due

\$980.57

Payment Due Date

08/19/26

\$



GREATER JOHNSTOWN VO TECH
 445 SCHOOLHOUSE RD
 JOHNSTOWN PA 15904

MAKE CHECK PAYABLE TO:



VISA
 PO BOX 6818
 CAROL STREAM IL 60197-6818

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	2.12416%(M)	25.4900%(V)	\$0.00	\$0.00	0.0000%	\$980.57
Cash									
CBUS01 001	CASH	A	\$0.00	2.37416%(M)	28.4900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily ** includes cash advance and foreign currency fees ¹ FCM = Finance Charge Method (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.							Days In Billing Cycle: 32 APR = Annual Percentage Rate		

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER
POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED

(Must be submitted in typewritten format)

EMPLOYEE: John S. Augustine, Administrative Director

CONFERENCE/WORKSHOP/MEETING ATTENDED: Future of Career and Technical Education in Pennsylvania (Through a Collaborative Regional Approach)

DATE(S) ATTENDED: June 22-23, 2026

1. Please give a summary of the conference/workshop/meeting attended:

Day 1 featured presentations from multiple perspectives. Dr. Sherri Smith opened with a session on creating a new high school experience, followed by Judd Pittman from PDE reviewing the current state of CTE in Pennsylvania. The afternoon included state-level presentations from Ohio (Dee Smith, Ohio ACTE) and New York (Jonah Schenker, Ulster BOCES), offering models from neighboring states. Emily Passias, Deputy Executive Director of Advance CTE, provided a national and federal perspective, and Luke Rhine (Rodel) presented on Delaware's CTE model.

Day 2 focused on additional state models and Pennsylvania-specific topics. Patricia Blumenauer presented on PA Labor and Industry, and Lauren Jones shared Colorado's CTE experience. Dr. Fiore, Dr. Murray, and Dr. Leever from CCIU CTE presented on "CTE for All." Dr. Briana Mihok addressed Act 45 CTC Director Certification Competencies. The summit concluded with a panel discussion on promising practices featuring CTC Directors and Superintendents, followed by a final reflection, report out, and identification of next steps.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

Several themes and ideas emerged that have direct applicability to GJCTC:

- **Regional Collaboration Model:** Ohio and New York presented compelling models for regional CTE collaboration that leverage shared resources, pooled labor market data, and coordinated program offerings. Exploring a more formalized regional approach with neighboring CTCs in our area could strengthen program relevance and efficiency.
- **CTE for All Initiative:** The CCIU presentation highlighted strategies for expanding CTE access to underserved populations, including students with disabilities and English language learners. GJCTC could review current enrollment practices and support structures to ensure all students have meaningful access to program pathways.
- **New High School Experience:** Dr. Smith's session on reimagining the high school experience aligns with ongoing discussions about integrating academic and technical education more seamlessly. There may be opportunity to strengthen GJCTC's partnership with sending schools to create a more integrated student experience.
- **Labor Market Alignment:** The PA Labor and Industry presentation reinforced the importance of aligning CTE programming with current and projected regional workforce needs. GJCTC should continue to review program offerings against Cambria County and regional labor market data.

Employee's Signature _____ Date 6.24.26

At your discretion, you may attach any brochures, pamphlets, etc. that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

POST-CONFERENCE REPORT FORM MEETING OR WORKSHOP ATTENDED

EMPLOYEE: John S. Augustine II, Administrative Director

CONFERENCE ATTENDED: Leadership for Success

DATE(S) ATTENDED: July 28, 29, 2026

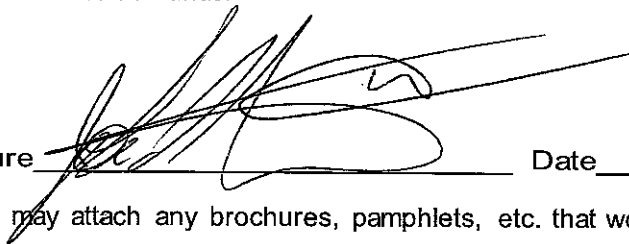
1. Please give a short summary of the conference/workshop/meeting attended:

The 2026 PACTA Summer Leadership Conference, *Career and Technical Education: Leadership for Success*, brought together CTE administrators, Pennsylvania Department of Education staff, workforce partners, higher education representatives, and industry leaders from across the Commonwealth to share best practices and emerging trends in career and technical education. In addition to attending the opening general session, legal and legislative updates, and networking with industry vendors, I presented three conference breakout sessions: *Career Ready*, *World Ready*; *CTE Leaders on the Power of Global Immersion for Student Career Readiness*; and *Training Industry-Specific Drone Operations*. I also served on the Point Park University Advisory Committee panel, collaborating with university leadership and fellow CTE administrators on strengthening teacher preparation and recruitment. The conference provided valuable opportunities to both contribute to statewide CTE initiatives and bring back innovative ideas, partnerships, and resources that will benefit GJCTC.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

Several ideas and partnerships developed during the conference will directly benefit GJCTC. Through the vendor showcase, I established a relationship with *Blueprint-CTE*, an online platform specifically designed for career and technical educators that aligns Pennsylvania Programs of Study, competency task lists, lesson planning, curriculum organization, and student skill tracking into one easy-to-use system. This resource has the potential to significantly reduce teacher planning time while improving instructional consistency, and I will be encouraging our instructors to explore its implementation. I also developed a relationship with *GearWrench*, providing opportunities to secure discounted professional-grade tools for our technical programs.

Additionally, the conference reinforced the importance of expanding industry-specific drone applications, increasing global career awareness, strengthening workforce partnerships, and continuing to align instruction with emerging technologies and employer needs. These concepts support GJCTC's strategic goals of preparing students to be both *career-ready and world-ready* while ensuring our programs remain aligned with Pennsylvania's evolving workforce demands.

Employee's Signature  Date 7-31-26

At your discretion, you may attach any brochures, pamphlets, etc. that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

(Must be submitted in typewritten format)

EMPLOYEE: Tricia Rummel

CONFERENCE/WORKSHOP/MEETING ATTENDED:

2026 PACTA Leadership Conference

DATE(S) ATTENDED: July 28 & 29, 2026

1. Please give a short summary of the conference/workshop/meeting attended:

The PACTA Leadership Conference was a conference focused on topics relevant to leaders in CTE. The topics were based on issues and ideas germane to what school leaders are facing today. Additionally, a session on the legal updates we need to know was presented.

- 2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:** The updates to the Bullying policy were presented and were a topic of discussion among us administratively. Additionally, the potential purchase of a better hours tracking system for the cosmetology program is being discussed.

Employee's Signature *Tricia Rummel*

Date 8/3/2026

At your discretion, you may attach any brochures, pamphlets, etc. that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

POST-CONFERENCE REPORT FORM MEETING OR WORKSHOP ATTENDED

(Must be submitted in typewritten format)

EMPLOYEE: Amanda Harrington

CONFERENCE/WORKSHOP/MEETING ATTENDED: PACTA

DATE(S) ATTENDED: 07/29/26

1. Please give a short summary of the conference/workshop/meeting attended:

During this conference, I had the opportunity to connect with other career and technology center administrators and listen to presentations on best practices in CTE. I attended sessions on helping teachers navigate CTE teacher certification, retention strategies for CTE teachers, and staying up-to-date with cosmetology regulations, among other topics. I also had the opportunity to work with service providers for CTE programs and got a first hand look at software that can house teacher requirements to ensure we are meeting all PDE guidelines.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

The most impactful session I attended was on teacher retention. The presenter discussed different barriers that CTE teachers face and how we can best support those teachers. One of the most important components is expanding the mentorship program offered to first year teachers. He did a study that showed teachers are still in need of support after the first two years, so it is important to make sure they have a support system and someone to lean on when they are running into questions beyond those first two years. His recommendation was to continue that support until the five year mark because studies have shown once teachers hit the five year mark, they are more likely to stay. He stressed the importance of supporting teachers to keep them in the profession instead of only following PDE minimum requirements.

Employee's Signature Amanda Harrington Date 8/4/26

At your discretion, you may attach any brochures, pamphlets, etc. that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

EMPLOYEE:Matthew Zern

CONFERENCE/WORKSHOP/MEETING ATTENDED: PACTA Leadership Conference

DATE(S) ATTENDED: July 28-29, 2026

1. Please give a short summary of the conference/workshop/meeting attended:

- The following breakout sessions were attended:
 - Your Brand is Your Story: Two Approaches to Building CTE Presence
 - Beyond The Budget Bomb: Taming Weight loss and Gene Therapy Costs
 - The multi mission dollar type – Protecting district assets through document integrity
 - HR Basics
 - CTE Business Manager Roundtable

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

- There were a variety of topics covered in the breakout sessions that will enhance to provide new ideas for the GJCTC business office. There are new FMLA processes that will be implemented to ensure continued compliance with FMLA laws and guidelines.

Employee's Signature  Date 8-4-26

At your discretion, you may attach any brochures, pamphlets, etc. that would give a review of this conference.