



AGENDA
Shawnee Public Schools
Board of Education - Administration Building
326 N. Union Ave.
Shawnee, OK 74801
Monday, August 10, 2026
6:00 PM

Regular Session

NOTE: The Shawnee School District Board of Education may discuss, vote to approve, disapprove, table, or decide not to vote or take action on any item on this agenda.

1. Call to Order
 - A. Roll Call
 - B. Minute of Silence and Invocation
 - C. Flag Salute
2. Opportunity for Public Comment
3. Proposed executive session:
 1. Consider the appeal of a denied student transfer with a review of the confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25. O.S. Section 307(B)(7)
 - A. Vote to convene or not to convene into executive session.
 - B. Acknowledge return to open session.
 - C. Board President's Statement of Executive Session Minutes.
 - D. Vote to accept or overturn decision of Superintendent to deny transfer request of Student A.
4. Report of the Superintendent
 - A. Board discussion and vote on the agreement between the Shawnee Board of Education and the Shawnee Association of Classroom Teachers, provided ratification by SACT.
 - B. Board discussion and possible action on the agreement between the Shawnee Board of Education and the Shawnee Support Staff.
 - C. Board discussion and possible action on Sanctioning of the Baseball Booster Club for SY 26-27

- D. Presentation by Shawnee High School Student Council
- E. Presentation by Education Services
- F. Central Office Reports
 - 2. Educational Services Report
 - 3. Special Services Report
 - 4. Counseling and Community Engagement
 - 5. Communications Report
 - 6. Operations Report
- G. Superintendent's Items, Announcements & Recognition
 - a. Board to Discuss and vote on OSSBA Policies listed below:
 - 7. Section D
 - 8. Section E
 - a. Recognitions & Announcements
- 5. Consent Docket Items: All of the following items will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. Possible action by the Board of Education to approve:
 - A. Minutes of the June 29th Regular Board Meeting
 - B. Report of the Chief Financial Officer
 - a. Treasurer's Report
 - b. Encumbrance Registers for 26-27 FY:
 - BOND FUND 03 REGISTERS 1-2
 - GENERAL FUND 11 ENCUMBRANCES 242-402
 - BUILDING FUND 21 ENCUMBRANCES 16-21
 - BOND FUND 33 ENCUMBRANCES 31-47
 - GIFT FUND 81 ENCUMBRANCES 7-8
 - INSURANCE FUND 86 ENCUMBRANCES 1-2
 - c. Payroll Encumbrance Purchase Order Numbers
 - d. New School Activity Requests for 26-27 SY
 - e. 1.) School Activity Fund Transfers for the 26-27 FY
2.) Governmental Fund Transfers for 26-27 SY
 - f. FY 2026 Supplemental Appropriations - COOP Fund
 - C. Organization Requesting Sanctioning for the 26-27 SY
 - a) Will Rogers PTO
 - b) Shawnee Basketball Booster Club
 - c) SHS Hole In One Booster Club
 - D. Agreements:
 - a) Cintas Agreement
 - b) CREOKS Mental Health Services, Inc.
 - c) Team Clinic Management Partners, LLC
 - d) Faith 7 Activity Center
 - e) Employee Evaluation Systems, Inc. ("EES")
 - f) CareerTech Notice of Agreement
 - g) Metro Signs Contract
 - h) Shawnee School Resource Contract
- 6. Proposed Executive Session to discuss:

9. Have confidential communications with District's legal counsel concerning a pending investigation, claim or action where disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to 25 O.S. § 307 (B)(4).
 10. Superintendent's Personnel Report
 - a. Exhibit A
 - b. Exhibit B (under separate cover)
- A. Vote to convene or not to convene into Executive Session
7. Acknowledge return to Open Session
 8. Board President's Statement of Executive Session Minutes
 9. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
 10. New Business: New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. § 311.
 11. Board member comments and announcements
 12. Adjournment

Any persons with a disability and needing special accommodations to attend the Board of Education Meeting should notify the Superintendent's Office at least 24 hours prior to the scheduled time of the meeting, if possible. The telephone number is 273-0653, extension 3125.

Shawnee Board of Education
326 North Union (Front Doors)
Shawnee OK. 74801

Posted by Wendy Tucker, Executive Administrative Assistant to the Superintendent/Board Minutes Clerk

Posted this ____ at ____ at front glass doors of the Shawnee Board of Education Central Offices, Shawnee Public Schools, 326 N. Union, Shawnee, Oklahoma 74801.

Shawnee Public Schools 2026-2027 Certified Salary Schedule

Step	Bachelors	State Paid TR Credit	District Paid TR 7%	Total Bachelor's Compensation Package	Masters	State Paid TR Credit	District Paid TR 7%	Total Master's Compensation Package	Doctorate	State Paid TR Credit	District Paid TR 7%	Total Doctorate's Compensation Package
0	45,000.00	60.15	3,326.96	48,387.11	46,500.00	60.15	3,439.86	50,000.01	49,500.00	60.15	3,665.67	53,225.82
1	45,450.00	103.41	3,317.57	48,870.98	46,950.00	103.41	3,430.47	50,483.88	49,950.00	103.41	3,656.28	53,709.69
2	45,900.00	145.65	3,309.20	49,354.85	47,400.00	145.65	3,422.10	50,967.75	50,400.00	145.65	3,647.91	54,193.56
3	46,350.00	188.15	3,300.57	49,838.72	47,850.00	188.15	3,413.47	51,451.62	50,850.00	188.15	3,639.28	54,677.43
4	46,800.00	233.33	3,289.26	50,322.59	48,300.00	233.33	3,402.16	51,935.49	51,300.00	233.33	3,627.97	55,161.30
5	48,250.00	278.76	3,352.97	51,881.73	49,750.00	278.76	3,465.87	53,494.63	52,750.00	278.76	3,691.68	56,720.44
6	48,700.00	325.26	3,340.34	52,365.60	50,200.00	325.26	3,453.24	53,978.50	53,200.00	325.26	3,679.05	57,204.31
7	49,150.00	372.82	3,326.65	52,849.47	50,650.00	372.82	3,439.55	54,462.37	53,650.00	372.82	3,665.36	57,688.18
8	49,600.00	421.44	3,311.90	53,333.34	51,100.00	421.44	3,424.81	54,946.25	54,100.00	421.44	3,650.61	58,172.05
9	50,050.00	471.12	3,296.09	53,817.21	51,550.00	471.12	3,409.00	55,430.12	54,550.00	471.12	3,634.80	58,655.92
10	51,500.00	521.87	3,354.48	55,376.35	53,000.00	521.87	3,467.39	56,989.26	56,000.00	521.87	3,693.19	60,215.06
11	51,950.00	573.67	3,336.55	55,860.22	53,950.00	573.67	3,487.09	58,010.76	57,450.00	573.67	3,750.53	61,774.20
12	52,400.00	626.54	3,317.56	56,344.10	54,400.00	626.54	3,468.09	58,494.63	57,900.00	626.54	3,731.54	62,258.08
13	52,850.00	680.48	3,297.49	56,827.97	55,250.00	680.48	3,478.13	59,408.61	58,350.00	680.48	3,711.47	62,741.95
14	53,400.00	735.47	3,283.89	57,419.36	55,800.00	735.47	3,464.54	60,000.01	58,900.00	735.47	3,697.87	63,333.34
15	55,100.00	791.53	3,355.79	59,247.32	57,500.00	791.53	3,536.44	61,827.97	60,600.00	791.53	3,769.77	65,161.30
16	55,850.00	848.65	3,355.12	60,053.77	58,350.00	848.65	3,543.30	62,741.95	61,350.00	848.65	3,769.10	65,967.75
17	56,600.00	906.83	3,353.40	60,860.23	59,100.00	906.83	3,541.57	63,548.40	62,100.00	906.83	3,767.37	66,774.20
18	57,350.00	966.07	3,350.61	61,666.68	59,850.00	966.07	3,538.78	64,354.85	62,850.00	966.07	3,764.59	67,580.66
19	58,100.00	1,026.38	3,346.75	62,473.13	60,700.00	1,026.38	3,542.45	65,268.83	63,600.00	1,026.38	3,760.73	68,387.11
20	58,850.00	1,087.75	3,341.83	63,279.58	61,550.00	1,087.75	3,545.06	66,182.81	64,350.00	1,087.75	3,755.81	69,193.56
21	59,600.00	1,150.18	3,335.85	64,086.03	62,350.00	1,150.18	3,542.84	67,043.02	65,100.00	1,150.18	3,749.83	70,000.01
22	60,350.00	1,213.68	3,328.80	64,892.48	63,050.00	1,213.68	3,532.03	67,795.71	65,850.00	1,213.68	3,742.78	70,806.46
23	60,850.00	1,278.23	3,301.89	65,430.12	63,550.00	1,278.23	3,505.11	68,333.34	66,350.00	1,278.23	3,715.87	71,344.10
24	61,350.00	1,343.85	3,273.90	65,967.75	64,050.00	1,343.85	3,477.13	68,870.98	66,850.00	1,343.85	3,687.88	71,881.73
25	61,850.00	1,410.53	3,244.86	66,505.39	64,550.00	1,410.53	3,448.08	69,408.61	67,350.00	1,410.53	3,658.84	72,419.37
26	62,750.00	1,410.53	3,312.60	67,473.13	66,050.00	1,410.53	3,560.99	71,021.52	68,250.00	1,410.53	3,726.58	73,387.11
27	63,400.00	1,410.53	3,361.52	68,172.05	66,700.00	1,410.53	3,609.91	71,720.44	68,900.00	1,410.53	3,775.50	74,086.03
28	64,050.00	1,410.53	3,410.45	68,870.98	67,350.00	1,410.53	3,658.84	72,419.37	69,550.00	1,410.53	3,824.43	74,784.96
29	64,700.00	1,410.53	3,459.37	69,569.90	68,000.00	1,410.53	3,707.76	73,118.29	70,200.00	1,410.53	3,873.35	75,483.88
30	65,200.00	1,410.53	3,497.01	70,107.54	68,500.00	1,410.53	3,745.40	73,655.93	70,700.00	1,410.53	3,910.99	76,021.52

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Step	Bachelors	State Paid TR Credit	District Paid TR 7%	Total Bachelor's Compensation Package	Masters	State Paid TR Credit	District Paid TR 7%	Total Master's Compensation Package	Doctorate	State Paid TR Credit	District Paid TR 7%	Total Doctorate's Compensation Package
31	65,700.00	1,410.53	3,534.64	70,645.17	68,700.00	1,410.53	3,760.45	73,870.98	71,200.00	1,410.53	3,948.62	76,559.15
32	66,200.00	1,410.53	3,572.28	71,182.81	69,200.00	1,410.53	3,798.08	74,408.61	71,700.00	1,410.53	3,986.26	77,096.79
33	66,700.00	1,410.53	3,609.91	71,720.44	69,700.00	1,410.53	3,835.72	74,946.25	72,200.00	1,410.53	4,023.89	77,634.42
34	67,200.00	1,410.53	3,647.55	72,258.08	70,200.00	1,410.53	3,873.35	75,483.88	72,700.00	1,410.53	4,061.53	78,172.06
35	67,700.00	1,410.53	3,685.18	72,795.71	70,700.00	1,410.53	3,910.99	76,021.52	73,200.00	1,410.53	4,099.16	78,709.69
36	68,200.00	1,410.53	3,722.82	73,333.35	71,200.00	1,410.53	3,948.62	76,559.15	73,700.00	1,410.53	4,136.80	79,247.33
37	68,600.00	1,410.53	3,752.92	73,763.45	71,600.00	1,410.53	3,978.73	76,989.26	74,100.00	1,410.53	4,166.90	79,677.43
38	69,000.00	1,410.53	3,783.03	74,193.56	72,000.00	1,410.53	4,008.84	77,419.37	74,500.00	1,410.53	4,197.01	80,107.54
39	69,400.00	1,410.53	3,813.14	74,623.67	72,700.00	1,410.53	4,061.53	78,172.06	74,900.00	1,410.53	4,227.12	80,537.65
40	69,800.00	1,410.53	3,843.25	75,053.78	73,100.00	1,410.53	4,091.63	78,602.16	75,300.00	1,410.53	4,257.23	80,967.76
41	70,200.00	1,410.53	3,873.35	75,483.88	73,500.00	1,410.53	4,121.74	79,032.27	75,700.00	1,410.53	4,287.33	81,397.86
42	71,000.00	1,410.53	3,933.57	76,344.10	73,900.00	1,410.53	4,151.85	79,462.38	76,100.00	1,410.53	4,317.44	81,827.97
43	71,800.00	1,410.53	3,993.78	77,204.31	74,700.00	1,410.53	4,212.06	80,322.59	76,900.00	1,410.53	4,377.66	82,688.19

Note 1: In addition to amounts shown, all teachers enrolled in the District's Health Insurance Plan shall receive a State Flexibility Allowance payment as required by state law. Professional educators not enrolled in the District's Health Insurance Plan shall receive only a State Flexible Benefit Allowance of \$69.71 per month.

**Vocational Agriculture Teacher: Salary + additional stipend to reflect state law (12-month contract)(2021)
 **Vocational Teachers: Salary + additional stipend to reflect state law (2021)
 **Special Education Classroom Teachers: Salary + 6% (2024)
 **Alternative Education Teachers + 5%
 **Instructional Coaches: Salary + 10 days + \$3,000 Stipend (2024)

Note 2: An additional \$1,000.00 will be added to the salary schedule for teachers obtaining National Board Certification after June 30th, 2016.

Compensation: Each teacher shall advance 1 step from last year's position on the salary schedule for the 2025-2026 school year.

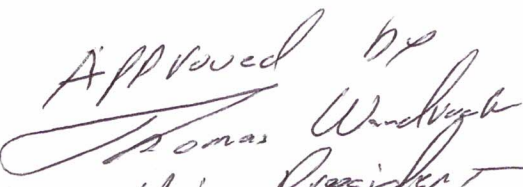
****Counselors:**
 High School - Salary + 10 days
 Middle School - Salary + 10 days
 Elementary - Salary (2024)

SHAWNEE PUBLIC SCHOOLS SUPPORT SALARY SCHEDULE

PAY TABLE- 2026-2027

	EMPLOYEE GROUPS									
STEPS	1	3	5	8	13	14	16	17	18	20
1	10.28	10.81	11.10	12.04	13.09	12.04	12.12	12.01	12.42	13.52
2	10.43	11.02	11.32	12.29	13.35	12.39	12.36	12.27	12.66	13.87
3	10.58	11.26	11.57	12.54	13.61	12.74	12.69	12.54	12.99	14.22
4	10.73	11.42	11.73	12.79	13.87	13.09	13.01	12.69	13.31	14.57
5	10.88	11.59	11.91	13.04	14.13	13.44	13.34	12.93	13.64	14.92
6	11.03	11.86	12.18	13.29	14.39	13.84	13.65	13.25	13.95	15.27
7	11.18	12.15	12.48	13.54	14.65	14.24	13.97	13.59	14.27	15.67
8	11.38	12.45	12.79	13.79	14.91	14.64	14.30	13.89	14.60	16.07
9	11.58	12.74	13.09	14.04	15.17	15.04	14.62	14.14	14.92	16.47
10	11.78	13.04	13.40	14.29	15.43	15.44	14.97	14.47	15.27	16.87
11	11.98	13.33	13.70	14.59	15.69	15.84	15.34	14.81	15.64	17.27
12	12.18	13.65	14.03	14.89	15.96	16.24	15.69	15.15	15.99	17.67
13	12.43	13.97	14.36	15.19	16.43	16.64	16.04	15.50	16.34	18.12
14	12.68	14.27	14.67	15.49	16.91	17.04	16.39	15.82	16.69	18.57
15	12.93	14.55	14.96	15.79	17.38	17.44	16.74	16.15	17.04	19.02
16	13.18	14.84	15.25	16.09	17.86	17.84	17.09	16.50	17.39	19.47
17	13.33	15.13	15.55	16.39	18.33	18.29	17.44	16.90	17.74	19.92
18	13.48	15.42	15.85	16.69	18.81	18.74	17.79	17.25	18.09	20.37
19	13.63	15.71	16.15	16.99	19.35	19.19	18.14	17.84	18.44	20.87
20	13.78	16.00	16.45	17.34	19.76	19.64	18.49	18.19	18.79	21.37
21	13.93	16.29	16.75	17.69	20.24	20.09	18.84	18.54	19.14	21.87
22	14.08	16.58	17.05	18.04	20.72	20.54	19.19	18.89	19.49	22.37
23	14.23	16.87	17.34	18.39	21.20	20.99	19.54	19.24	19.84	22.87
24	14.38	17.16	17.64	18.74	21.68	21.44	19.89	19.59	20.19	23.37
25	14.53	17.45	17.94	19.09	22.16	21.89	20.24	19.94	20.54	23.87
26	14.68	17.74	18.24	19.44	22.64	22.39	20.59	20.29	20.89	24.37
27	14.83	18.03	18.54	19.79	23.12	22.89	20.94	20.64	21.24	24.87
28	14.98	18.32	18.84	20.14	23.60	23.39	21.29	20.99	21.59	25.37
29	15.13	18.61	19.14	20.49	24.08	23.89	21.64	21.34	21.94	25.87
30	15.28	18.90	19.44	20.84	24.56	24.39	21.99	21.69	22.29	26.37
31	15.63	19.25	19.80	21.19	24.91	24.89	22.34	22.04	22.64	26.87
32	15.98	19.60	20.16	21.54	25.26	25.39	22.69	22.39	22.99	27.37
33	16.33	19.95	20.52	21.89	25.61	25.89	23.04	22.74	23.34	27.87
34	16.68	20.30	20.88	22.24	25.96	26.39	23.39	23.09	23.69	28.37

Licensed Trade Stipend \$ 3,000.00
 HVAC Systems Coordinator \$ 7,000.00
 Non-Certified Trade Stipend \$ 1,500.00

Approved by

 Union President

Proposed Homecoming Court & King/Queen Selection Process

Purpose

The purpose of this proposal is to create a transparent, student-centered Homecoming selection process that increases student involvement while ensuring Homecoming Court and Homecoming King & Queen representatives reflect the voice of the student body.

Selection Process

Grades 9–11 Homecoming Court

- The Freshman, Sophomore, and Junior classes will each nominate and elect their own Homecoming Court representatives.
- These students will serve as their respective class representatives during Homecoming festivities. (Will be referred to as Princes/Princess's)

Senior Homecoming King & Queen

- Each recognized student organization or club may nominate **one senior male** for Homecoming King and **one senior female** for Homecoming Queen.
- Following the nomination period, a school-wide primary election will be conducted.
- The **top three senior male nominees** and the **top three senior female nominees** receiving the most votes will advance as the official Homecoming King and Queen finalists.
- A final school-wide election will determine the Homecoming King and Homecoming Queen.

Proposed Timeline of Events

Week of August 31 – September 4

Club & Organization Nominations

- Student organizations submit nominations for Senior Homecoming King and Queen candidates.
- Nominations open at the beginning of the week and close on **Friday, September 4**.

September 7–12

Homecoming Candidate Spotlight Week

- All nominated senior candidates are recognized and celebrated.
- Candidates are featured through school announcements, social media, and other school communications to encourage school spirit and student engagement.

September 14

Primary Election

- The student body votes to determine the official finalists.
- The **top three senior male** and **top three senior female** candidates advance to the final election.

Monday, September 21

Homecoming Week Kickoff Pep Rally

- Homecoming Week officially begins with the annual pep rally.
- The six senior finalists are recognized and introduced to the student body.

Homecoming Week

Final Election

- Students cast their final votes to select the Homecoming King and Homecoming Queen. (Voting will be on Tuesday Sep 22nd for the finalist)

Homecoming Football Game - Friday, September 25

Homecoming Court Recognition & Crowning

- The Freshman, Sophomore, and Junior Homecoming Courts are recognized.
- The Homecoming King and Homecoming Queen are announced and crowned during halftime.

Saturday, September 26

Homecoming Dance

- Homecoming Week concludes with the annual Homecoming Dance.
- The dance serves as the celebration of the week's events, giving students the opportunity to celebrate together following the football game and crowning ceremony.

Benefits of the Proposal

- Provides every student organization with a voice in the nomination process.
- Encourages greater student participation through multiple opportunities to vote.
- Creates a fair and transparent selection process.
- Celebrates student leaders throughout Homecoming Week rather than focusing on a single event.
- Preserves the tradition of crowning a Senior Homecoming King and Queen while allowing each underclass to recognize representatives from its own class.
- Concludes Homecoming Week with a school-wide dance that promotes school spirit, community, and student involvement.

#BETTER *Together*



#ONESHAWNEE

BUILDING LEADERSHIP CULTURE

**WE ARE ONE
LEADERSHIP TEAM**
WITH **ONE** SHARED MISSION.



**THE STRONGER
WE BECOME TOGETHER,
THE STRONGER
EVERY SCHOOL BECOMES.**

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Building Systems That Support Every Teacher, Every Student

Academic Services: Building Systems That Support Teaching and Learning

Talking Points

- Our work this year has centered on one goal:
 - Creating systems that support teachers and improve student learning.
- We have intentionally moved away from isolated initiatives toward aligned district-wide systems.

Every project has been designed to reduce confusion, increase consistency, and provide meaningful support.

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Our Why

"Systems Produce Results"

Key Message

"Every system is perfectly designed to get the results it gets." — James Clear

If we want different results for students, we must improve the systems that support teachers.

Great leaders don't create dependent teachers, they create empowered teachers.

Talking Points

Support over compliance, Consistency over complexity, Clarity over confusion, Building teacher capacity

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The Foundation: The REAL Process

Review Data

Evaluate Needs

Action Plan

Learn & Monitor

Talking Points

- Common district-wide process
- Focuses conversations around student learning
- Creates consistency across buildings
- Moves from collecting data to taking action

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Aligning Our Curriculum

Essential Standards, District Pacing Guides and Common Formative Assessments

Talking Points

✓ Essential standards identified PreK–12, ✓ District pacing guides developed, ✓ Two CFA forms available on the HUB, ✓ Common expectations across classrooms

Why it Matters

- Teachers know what matters most.
- Students receive equitable instruction regardless of school.
- PLC conversations become more meaningful.

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WITH **ONE** SHARED MISSION.



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The HUB: One Place for Everything

Redefining the HUB

Talking Points

The HUB has become the district's instructional home.

Teachers can now find:

- Curriculum resources, instructional resources, Pacing guides, Essential standards, Common Formative Assessments, Lesson planning resources

Reading and math resources, Professional learning, Family resources, and more.

Goal..Spend less time searching....Spend more time teaching.

**WE ARE ONE
LEADERSHIP TEAM**
WITH **ONE** SHARED MISSION.



**THE STRONGER
WE BECOME TOGETHER,
THE STRONGER
EVERY SCHOOL BECOMES.**

Supporting Teachers Through Professional Learning

Investing in Teacher Growth

Included:

- New Teacher Academy; bi monthly cohort- organized elem/secondary
- Learn and Lead Optional Trainings
- Just-in-Time Professional Learning
- Ongoing coaching and support
- Bullseye

Talking Points Professional learning should be:

- Practical
- Relevant
- Immediately usable
- Responsive to teacher needs

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Refining Literacy and Math Systems

Strong Tier I Instruction- GRADE LEVEL, Unit by Design

Updates

- Refined Elementary Literacy Blocks
- Refined Elementary Math Blocks
- Clear instructional expectations
- Less time dedicated on devices, more time dedicated with face to face instruction
- Science of Reading alignment
- Consistent instructional routines
- Redefining the support system for students experiencing literacy difficulty

Goal

Every student receives high-quality core instruction every day.

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Reducing Redundancy

Working Smarter

Examples

- Added ESGI for Grades 1 & 2
- Reduced unnecessary data collection
- Eliminated duplicate assessments where possible
- Focused on data that informs instruction

Talking Points

Every assessment should have a purpose.

Teachers deserve systems that respect their time.

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Standards-Based Grading

Building Consistency

Focus Areas

- Continued implementation
- Clear learning targets
- Grading based on mastery
- Supporting accurate communication with families

Goal

Grades should reflect what students know and can do.

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Looking Ahead

Continuing the Work

Next Steps

- Continue refining district systems
- Expand instructional resources on the HUB
- Strengthen PLC collaboration
- Increase teacher support
- Continue aligning curriculum, assessment, and instruction

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EVERY SCHOOL BECOMES.**

Better Together

Academic Services exists to support teachers so teachers can support students.

When our systems improve.

Teachers have greater clarity.

Instruction becomes stronger.

Students achieve more.

"Empowered teachers create empowered students."

Academic Services



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SHAWNEE PUBLIC SCHOOLS

326 NORTH UNION AVENUE | SHAWNEE, OKLAHOMA 74801-7099 | (405) 273-0653

MATT JOHNSON

EXECUTIVE DIRECTOR OF OPERATIONS

Operations Board Update – August 10, 2026

- **Nutrition** – We successfully concluded another school year while continuing to serve our students and community through the Summer Meals Program. Throughout the summer, our district remained committed to ensuring that children had access to nutritious meals while school was not in session. During summer school, we served 2,875 breakfasts and 3,260 lunches to summer school students and other children in our community. Providing these meals helps reduce food insecurity, supports student health and well-being, and ensures children have the nutrition they need to learn, grow, and remain active during the summer months.

We are currently in the process of onboarding our Nutrition Department staff with Chartwells. Our priority is to make this transition as seamless as possible for both our employees and the students we serve. Staff members have been participating in training and orientation as we prepare for the upcoming school year and the opportunities this new partnership will bring.

Our Nutrition Department team is excited to begin the new school year and remains committed to providing nutritious, high-quality meals and exceptional service to our students every day. We look forward to another successful year of supporting student achievement through healthy school meals.

- **Transportation** – Routes are ready for the new school year. Transportation is still securing enough drivers to cover routes. On Tuesday July 21st we were able to complete our first discharge from the buses back into the electrical grid. This was at the request of the OG&E Business Demand Response team due to the high demand on the grid on that day. We were able to discharge a total of 681 KWh back into the grid to assist the community on this high-demand day. This was enough power to run 9 Shawnee homes for the entire day. We have been asked again today (28th) to discharge in order to help the grid. We will again be participating between 2PM and 6PM. OG&E is paying Shawnee Public Schools for this “returned” electricity at a much higher rate than it was purchased, therefore gaining funds for

Shawnee Schools to use in the education of our students. Once we receive initial payment I will know more on what that looks like.

- **Technology** – The week of July 27th marks the final week of employment for our summer technicians. They have done a fantastic job helping us prepare student devices for the upcoming school year. Their hard work and dedication have made a significant impact, and they are finishing their summer by completing work at the high school, their final building. We have also officially received our award letter from the FCC for the Cybersecurity Program. Through this funding, we will be able to purchase additional endpoint security licenses and implement IronScales for phishing detection and response. The platform also includes phishing awareness training.

Antaiwan did an outstanding job setting up everything for the elementary enrollment event held at the middle school.

- **Maintenance/Construction** –Stucker construction is on schedule and the dome is up. The interior work on the dome should be complete by the end of July. The frame of the wrestling practice room is up and walls should go up soon. Work has started on the elevator for the press box at the stadium. Sequoyah is moving along. Lighting is almost complete, flooring and windows are going in and bathrooms are being tiled. All buildings have been stripped and waxed. Our new custodial night crew is doing a fantastic job and the buildings look great. SECC and Will Rogers got new striping in their parking lots and the concrete to the entrance of SECC has been painted/sealed and is ready for the start of school. We pressure tested the gas lines all sites for leaks, which has never been done. We are planning on cap one of the geothermal wells at SECC as we found it is cracked and creates inefficiencies in the system. There are 150 wells.

June/July Updates

Completed ONG gas pressure testing on all campuses

Rolled out new work order/asset management system

Completed athletic re-key project

Completed middle school athletics facility repairs

Began nutrition freezer/cooler deep preventative maintenance cleaning

Completed 3 skylight repairs at SMS

Completed 1 skylight repair at Jefferson

Complete Horace Mann classroom wall fur out

Completed Horace Mann custodial closet build

Completed 2 Jefferson classroom remodels (removed old cabinets/sinks)

Repaired 22 roof leaks including HM, FB press box, SHS, and the PAAC

Completed yearly fire extinguisher testing and repairs

Poured concrete on the north side of the PAAC

Repaired curbs at SECC

Restriped WR and SECC parking lots

Completed 210 work orders

Average response time from receiving a ticket to completion is 2.7 days



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ALLYSON CLEVELAND
DIRECTOR OF SPECIAL SERVICES

Student Services Board Report - August 10, 2026

- Special Services has processed records for 56 new IEP and 504 students since July 20. Additionally the department is working to obtain records for another 11 children who have enrolled in SPS.
- We are excited to have added only one new teacher to our SPED faculty this year. Charm is at SHS and comes with several years of experience writing IEPs and delivering excellent services to students. Our department should be on solid footing as we have retained 29 teachers from the 25-26 school year.
- The district has received a number of transfer requests on students with special needs this summer. With each application, Special Services reviews the current records and makes a determination. Consideration is made as to whether we have the necessary staff, facilities, and/or supports in place to meet the child's needs. We have been able to accept some transfers, but others have been denied based on our inability to adequately serve the individual student. If you have questions regarding individual situations, please reach out to Special Services
- The first round of CPR classes for staff will be held in early September.



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JACKIE NOBLE

EXECUTIVE DIRECTOR OF ACADEMIC SERVICES

Academic Services Board Update 8/10/26

- **Professional Development**

- All site and executive level leadership participated in a book study over the book [Leveled Reading Leveled Lives \(Summer Study Guide\)](#)
- Our Academic Services Department will send out [The Learning Loop](#) each month for all site administrators this year.

- **Instruction/Curriculum**

- [Ignite and Inspire Choice PD](#)
- [New Teacher Academy 2026](#)

- **Enrollment Updates**

- Families continue to enroll...
- SMS 'Schedule PickUp' day was last week, August 6th 9am-7pm
- 'Schedule Pickup' at SHS is Monday, August 10th 9am-4pm
- 'Meet the Teacher' nights are Tuesday, August 11th
 - SECC 4-6pm
 - Elementary sites 5-7pm

ID	Topic	Contract	Legal Reference	Form	Accept	Reject	Keep with Suggested Amendments
DA	Sexual Harassment	No	Yes Title IX				
DAA	Nondiscrimination	YES	Yes Title IX		X		
DAAB	Grievance Procedure		No Title IX				X
DAAB-R	Nondiscrimination		No Title IX				X
DAAB-P	Grievance Procedure	No	No Title IX				X
DAAB-E	Grievance Form	No	No Title IX			X	
DB	Teacher Duties etc	YES	No			X	
DB-R	Teacher Duties Reg.	YES	No			X	
DBDA	Duel Employment	No	Yes (Note)			X	
DBG	Staff Conduct	No	No			X	
DBG-R1	Rules of Cond. (Cert.)	Yes	No			X	
DBG-R2	Rules of Cond. (SP)		No			X	
DBH	Lactation Accom.	No	Yes (Note)			X	
DC	Employment Practices	YES	Note			X	
DC-R3	Medical Examinations	No	No			X	
DC-P1	Employment Proced.	No	No			X	
DCBC	Applications	No (dated)	No			X	
					Make sure these are aligned with the current contract		
DCC-R	Drug Testing	YES	Yes				
DCC-E1	Drug Free Workplace	YES	No				
DCCB	Drug Test (Bus Driver)	No	No				
DCCB-R	Drug Test Regulation	No	No (18 pages)			X	
DDC	Employee Resignations	Yes	Yes			X	
DDF	Negotiations	Yes	Yes		X		

DE	Salaries & Expenses	Yes	Yes			X	
DE-R7	Direct Deposit	Yes	Yes			X	
DEB	Personnel Holidays		No			X	
DEBA	Personnel Vacations	YES	No			X	
DEC	Personnal Leave Program	YES	No			X	
DEC-R1	Sick Leave (Certified)	YES	Yes			X	
DEC-R2	Sick Leave (Support)	YES	Yes			X	
DEC-R4	Emergency Leave	YES	Yes			X	
DEC-R5	Jury Duty	YES	Yes			X	
DEC-R6	Military Leave	YES	Yes			X	
DEC-R7	Maternity Leave	YES	Yes			X	
DECA-E1	FMLA Form	YES				X	
DECA-E2	FMLA Form	YES				X	
DECA-E3	Medical Certification	YES				X	
DECA-E4	Med Cert. Form	YES				X	
DECA-E5	FMLA Form	YES				X	
DECA-E6	FMLA Form	YES				X	
DECA-E7	FMLA Form	YES				X	
DECA-E8	FMLA Form	YES				X	
DED	Alt. Leave Program	YES	No			X	
DED-R1	Leave of Absence	YES	No			X	
DED-R5	Professional Leave	YES	No			X	
DEE-P	Reimbursement Proced.	Yes	No			X	
DEE-E1	Trave Request Form	No	No	X		X	
DEF	Unused Sick Leave Retire..	YES	No			X	
DEFA-R1	LeaveSharing Program	No	No				Need to compare with current policy (Section DI-R2)
DEFA-R2	Leave Sharing Bank	No	Note				Need to compare with current policy (Section DI-R2)
DF	Retirement Program	Yes	Yes		X		
DGBA	Employee Grievances	NonTeacher	Note		X		
DGBA-R	*Procedure	NonTeacher	No				Remove references to forms since they are not in the policy packet

DHAA	Staff/Student Relationship	No	No		X		
DHAC	Electronic Communication	No	Yes		X		* References Future section FFG
DIAF	Bloodborne Pathogens	YES	Yes		X		
DIAF-E1	*Report Form		No				Checking to see if this is already in procedures
DJ	Dress Code/Teachers	No	No				Needs to be more specific, more about coverage than style of clothes
DLA	Out of Class (Certified)	YES	No			X	
DLE	Overtime	CO	No		X		
DMB-R2	PD Committees	YES	No			X	
DMB-R4	PD Certification Program	YES	No			X	
DN	Supervision of Cert. Staff	Teacher Eval	Note			X	
DO	Termination of Employ.(C)	Yes	Yes			X	
DO-R	*Procedure	Yes	No			X	Let's ask if we need this even though it's already covered in the teacher contract
DOB	Due Process Admin...	No	Yes		X		
DOBD	Susp. Of Certified	YES	Yes		X		
DOCA	RIF (Certified)	YES	Yes			X	
DOCB	RIF (Support)	YES	No			X	
DPACA-E	Notice Assign. for Support	No				X	
DPB	Substitute Teachers	No	Yes			X	
DPD	Adjunct Teacher Policy	No	No		X		

[illegible]

[illegible]

[illegible]

SEXUAL HARASSMENT

The policy of this school district forbids discrimination against any employee or applicant for employment on the basis of sex. The Shawnee Board of Education will not tolerate sexual harassment by any of its employees. This policy applies to non-employee volunteers whose work is subject to the control of school personnel. **Please note that sexual harassment allegations against employees that, if true, would meet one or more of the definitions of sexual harassment in policy FB (Sexual Harassment of Students) must be investigated in accordance with the process listed in that policy. This requirement applies whether the allegation is made by a student against an employee or by an employee against another employee. If the allegation, if true, would not meet one or more of the definitions of sexual harassment in policy FB, then the procedure in this policy should be followed.**

General Prohibitions

1. Unwelcome Conduct of a Sexual Nature

- A. Conduct of a sexual nature may include verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
- B. Verbal or physical conduct of a sexual nature may constitute sexual harassment when the allegedly harassed employee has indicated, by his or her conduct, that it is unwelcome.

2. Sexual Harassment

For the purpose of this policy, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment if:

- A. Submission to the conduct is made either an explicit or implicit condition of employment;
- B. Submission to or rejection of the conduct is used as a basis for an employment decision affecting the harassed employee; or
- C. The conduct substantially interferes with an employee's work performance, or creates an intimidating, hostile, or offensive work environment.

Specific Prohibitions

1. Administrators and Supervisors

- A. It is sexual harassment for an administrator or supervisor to use his or her authority to solicit sexual favors or attention from subordinates when the subordinate's failure to submit will result in adverse treatment, or when the subordinate's acquiescence will result in preferential treatment.
- B. Administrators and supervisors who either engage in sexual harassment or tolerate such conduct by other employees shall be subject to sanctions, as described below.

SEXUAL HARASSMENT (Cont.)**2. Non-administrative and Non-supervisory Employees**

It is sexual harassment for a non-administrative and non-supervisory employee to subject another such employee to any unwelcome conduct of a sexual nature. Employees who engage in such conduct shall be subject to sanctions as described below.

Report, Investigation, and Sanctions

1. It is the express policy of the board of education to encourage victims of sexual harassment to come forward with such claims. This may be done through the Employee Grievance policy.
 - A. Employees who feel that administrators or supervisors are conditioning promotions, increases in wages, continuation of employment, or other terms or conditions of employment upon sexual favors, are encouraged to report these conditions to the appropriate administrator. If the employee's direct administrator or supervisor is the alleged offending person, the report will be made to the next higher level of administration or supervision, unless it is the superintendent who is the alleged offender. In which case, the complaint shall be referred to the board president.
 - B. Employees are also urged to report any unwelcome conduct of a sexual nature by supervisors or fellow employees if such conduct interferes with the individual's work performance or creates a hostile or offensive working environment.
 - C. Confidentiality will be maintained; however, absolute confidentiality cannot be guaranteed because of due process concerns that arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
2. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
3. Any employee found to have engaged in sexual harassment shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.

REFERENCE: Title VII of the Civil Rights Act of 1964

29 CFR §1604.1, et seq.
34 CFR Part 106
20 USC §§1681-1688
29 USC §794
42 USC §§2000d-2000d-7
42 USC §§2000e-2000e-17
42 USC §2000e-2

NONDISCRIMINATION

The Shawnee Board of Education is committed to a policy of nondiscrimination in relation to race, color, religion, sex, age, national origin, alienage, handicap, or veteran status. This policy will prevail in all matters concerning staff, events, students, the public, employment, admissions, financial aid, educational programs and services, facilities access, and individuals, companies, and firms with whom the board does business. Racial discrimination shall include racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward an employee, a student or a visitor.

The board directs the superintendent of schools to prepare necessary rules, regulations, and procedures to ensure that all local, state, and federal laws, regulations, and guidelines are followed.

The following statement will be included in all course announcements, bulletins disseminated to all students, materials used for recruiting or describing programs and training, application or enrollment forms, brochures, and catalogs:

"The Shawnee Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status, or gender."

When an open forum is created whereby non-curricular groups are allowed to meet on school premises Boy Scouts and other designated youth groups will have equal access.

Inquiries concerning application of this policy may be referred to _____
who is the Title IX/504/ADA Compliance Coordinator.

District

Street Address

Telephone

City, State, Zip

REFERENCE: Oklahoma Constitution, Article 1, Section 6
Title 6, Title 7, Civil Rights Act of 1964 as amended by the Equal Employment Opportunity Act of 1972
Executive Order 11246, as amended by Executive Order 11375
Equal Pay Act, as amended by the Education Amendments of 1972
Rehabilitation Act of 1973, §504
Education for All Handicapped Children Act of 1975
Immigration Reform and Control Act of 1986
Americans With Disabilities Act of 1990, 42 U.S.C. §12101
Individuals With Disabilities Education Act, 20 USC §1400, et seq.

GRIEVANCE PROCEDURE GENDER DISCRIMINATION

It is the policy of the Shawnee Board of Education that the superintendent shall ^{designate} serve as Title IX Coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as it pertains to prohibition of gender discrimination in education, and shall prepare a regulation governing gender discrimination grievance procedures.

The board shall appoint on a periodic basis a gender discrimination grievance committee that shall consist of an administrator, a parent, and a member of the certified teaching staff.

i) the superintendent or ~~his~~ designee

NONDISCRIMINATION (REGULATIONS)

In accordance with the policy of the Board of Education, the following regulations shall apply to insure that all local, state, and federal laws, regulations, and guidelines are followed.

General

In order for the school district to continue to receive federal financial assistance, it must comply with Title IX and the regulations promulgated through the U.S. Department of Health, Education and Welfare by the Department's Office for Civil Rights interpreting Title IX. If any program or activity of this district fails to comply with Title IX, or the federal administrative regulations implementing Title IX, public hearings would be held by the federal government that could result in the termination of federal funding of this district.

In addition to these sanctions, however, the board of education is of the general view that discrimination on the basis of gender in any education program or activity of this district is not to be permitted **except where necessary to accomplish a specific purpose that does not impinge upon essential equality or fundamental fairness in the treatment of students or employees of this district.** Accordingly, employees of this district are required by these regulations to comply with these provisions in relation to any rule or regulation adopted by the board of education of this district and to any state and federal laws applicable to this district.

Application to Specific Education Programs and Activities

This prohibition against action by employees or other persons acting in the name and on the behalf of this district which bases any exclusion from participation in, denial of benefits from, or discrimination in, any educational program or activity because of the gender of a student or employee applies to all education programs and activities conducted by this district including, but not limited to, the following:

1. Educational Programs
 - A. Course Offerings--Applies to all course offerings, except with respect to physical education classes and activities at the elementary and secondary school levels. The following are not prohibited:
 1. Grouping of students in physical education classes and activities by ability as assessed by objective standards of individual performance developed and applied without regard to gender;
 2. Separation of students by gender within physical education classes or activities during participation in wrestling, boxing, rugby, ice hockey, football, basketball, and other body contact sports;
 3. Separation of students by gender in classes dealing exclusively with human sexuality; and
 4. Separation of persons based on vocal range or quality even though such separation may result in chorus or choruses of one or predominantly one gender.

* Add designee after "superintendent"

NONDISCRIMINATION, REGULATIONS (Cont.)

- B. Athletics--Applies to all athletic programs or activities, except that separate teams for members of each gender may be operated:
1. When the sport involved is a contact sport; or
 2. Where selection for the separate teams is based upon competitive skill, provided that where there is no such team for the excluded gender, members of the excluded gender must be allowed to tryout for the team ~~unless the sport involved is a contact sport, as defined above.~~

Equal athletic opportunity shall be provided for members of both genders, including equal provision for equipment, supplies, coaching, facilities, services, and publicity, except that unequal aggregate expenditure of funds for members of each gender or male and female teams will not in or of itself constitute a violation of these regulations.

- C. Counseling--Applies to all counseling and guidance activities at the elementary and secondary school levels.
- D. Textbooks--Nothing in these regulations shall be interpreted as requiring or prohibiting or abridging in any way the use of particular textbooks or curricular materials.
2. Other Activities or Facilities
- A. Financial Assistance--Applies to offering scholarship or other aid or assisting non-school organizations in the offering of scholarships or other aid to students of this district.
- B. Employment Assistance--Applies to all efforts to place students in employment. The district shall, as part of any employment assistance program for students, ensure that all employment opportunities are made available without discrimination on the basis of gender and refuse participation in its student employment program to employers who would practice such discrimination.
- C. Health and Insurance--Applies to all health or insurance policies offered to students but does not prohibit benefits or services which may be used by a different proportion of students of one gender than of the other, including family planning. If full coverage is provided, such coverage must include gynecological care.
- D. Housing--Nothing in these regulations shall be interpreted as prohibiting the separation of students by gender in housing for field trips or other reasons. Such separate housing must be comparable in quality and availability.
- E. Toilet, Locker, and Shower Facilities--Separate toilet, locker, and shower facilities may be provided on the basis of gender. Such facilities shall be comparable to similar facilities provided for students of the other gender.

NONDISCRIMINATION, REGULATIONS (Cont.)

No rule on marital, family, or parental status that treats one gender different from the other shall be applied or enforced.

3. District Employment Activities

Applies to all aspects of the district's employment programs, including but not limited to, recruitment, advertising, process of application for employment, promotion, granting of tenure, termination, layoffs, wages, job assignments, leaves of absence of all types, fringe benefits, training programs, employer-sponsored programs, including social or recreational programs and any other term, condition, or privilege of employment. Specifically, the following personnel employment practices are prohibited:

- A. Tests--Administration of any test or other criterion that has a disproportionately adverse effect on persons on the basis of gender unless it is a valid predictor of job success and alternative tests or criterion are unavailable.
- B. Recruitment--Recruitment of employees from entities which furnish as applicants members of only or predominantly one gender, if such action has the effect of discrimination on the basis of gender.
- C. Compensation--Establishment of rates of pay on the basis of gender.
- D. Job Classification--Classification of jobs as being for males or females.
- E. Fringe Benefits--Provision of fringe benefits on the basis of gender; all fringe benefit plans must treat males and females equally.
- F. Marital and Parental Status--Any action based on marital or parental status; pregnancies are considered temporary disabilities for all job-related purposes and shall be accorded the same treatment by the district as are all other temporary disabilities. No inquiry shall be made by the district in job applications as to the marital status of an applicant, including whether such applicant is "Miss" or "Mrs.," but inquiry may be made as to the gender of a job applicant for employment if made of all applicants and is not basis for discrimination.
- G. Employment Advertising--Any expression of preference, limitation, or specification based on gender, unless gender is a bona fide occupational qualification for the particular job in question.

Policy Enforcement

To ensure compliance with board policy, the superintendent shall:

- I. Designate a member of the administrative staff to:
 - A. Coordinate efforts of the district to comply with these regulations;

NONDISCRIMINATION, REGULATIONS (Cont.)

- B. Develop and ensure the maintenance of a filing system to keep all records required under these regulations;
 - C. Investigate any complaints of violation of these regulations;
 - D. Administer the grievance procedure established in these regulations; and
 - E. Develop affirmative action programs, as appropriate; and
2. Provide for the publication of these regulations on an ongoing basis to students, parents, employees, prospective employees, and district employee unions or organizations, such publication to include the name, office, address, and telephone number of the compliance administrator designated above.

**GRIEVANCE PROCEDURES
GENDER DISCRIMINATION**

In accordance with the policy of the Board of Education, the following procedures will be used in the processing of employee gender discrimination/sexual harassment grievances in this school district.

1. Any employee of this school district who wishes to file a gender discrimination/sexual harassment grievance against another employee of the district may file a written complaint with the superintendent. The grievance shall set forth the circumstances of the incident and the identity of the employee(s) involved.
2. The superintendent shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. During the investigation of the incident, the superintendent or appointed administrator who interviews the grievant shall ensure that a staff member who is the same sex as the grievant will be present. This may help the grievant to feel more comfortable.
4. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be furnished to the grievant.
5. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent, the grievant may request a hearing by the grievance committee.
6. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
7. Both the grievant and the person against whom the complaint was made may be represented by legal counsel at the hearing.
8. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to the superintendent or to the board, if the complaint is filed against the superintendent.
9. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
10. Upon receipt of the superintendent's report, the grievant may file a written appeal with the Board of Education. The Board of Education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. The decision of the board shall be final unless overturned by a court of competent jurisdiction.
11. If the grievant's complaint is based on contract termination, the grievant shall pursue the complaint in accordance with the termination procedures of this district. Such termination procedures are set forth elsewhere in this policy manual or may be obtained from the office of the superintendent.

* Superintendent or designee

GRIEVANCE PROCEDURES, GENDER DISCRIMINATION (Cont.)

12. In the event that the superintendent is the person against whom an employee wishes to file a gender discrimination/sexual harassment complaint, the complaint may be filed with the president of the Board of Education. The board shall then appoint a special investigator to investigate the allegation. The board shall direct a hearing by the grievance committee as set forth above.

WORKPLACE DRUG AND ALCOHOL TESTING (REGULATIONS)

The Board of Education may require drug and alcohol testing of all new applicants upon a conditional offer of employment. Substances tested shall be for drugs and alcohol. The refusal of a job applicant who has been offered conditional employment to take the test will be considered as a basis for not employing the applicant. Each case will be reviewed to assure compliance with current regulations of the Americans with Disabilities Act.

The school district may request or require an employee to undergo drug and/or alcohol testing as set forth below and when the superintendent at any time reasonably believes that the employee may be under the influence of drugs or alcohol, including, but not limited to, the following:

- a. drugs or alcohol on or about the employee's person or in the employee's vicinity,
- b. conduct on the employee's part that suggests impairment or influence of drugs or alcohol,
- c. a report of drug or alcohol use while at work or on duty,
- d. information that an employee has tampered with drug or alcohol testing at any time,
- e. negative performance patterns, or
- f. excessive or unexplained absenteeism or tardiness;

Substances tested shall be for drugs and alcohol.

This school district will require school bus drivers, mechanics, maintenance employees, and any employee who is required to obtain a commercial driver's license (CDL) to undergo drug or alcohol testing prior to employment and on a random selection basis. The superintendent shall ensure that employees who are selected for random testing are selected on a basis that is entirely random and on a basis which results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected and does not give the district discretion to waive the selection of any employee selected. (See also policy DCCB and DCCB-R.)

This school district will require bus drivers, mechanics, maintenance personnel, and any district employee who is required to obtain a commercial driver's license (CDL) to undergo drug or alcohol testing during routine employee fitness-for-duty medical examinations. (See also policy DCCB and DCCB-R.)

This school district will require periodic drug and alcohol testing without prior notice of any employee who has tested positively under this policy, who has participated in a drug or alcohol dependency treatment program as a result of this policy, or an employee who is required to obtain a commercial driver's license (CDL).

Any employee who refuses to submit to drug or alcohol testing may be subject to disciplinary action including, but not limited to, termination of employment subject to all applicable due process procedures. Employees who refuse to undergo a drug or alcohol test shall be considered to have been discharged for misconduct for purposes of unemployment compensation benefits. In order to prove misconduct, the employer need only provide proof of a testing policy and either a refusal to take a drug or alcohol test or a positive test result with chain of custody and opportunity to retest.

Drug Testing Procedures

Drug and alcohol testing standards and procedures of this school district shall conform fully to the provisions of the State Board of Health. Testing facilities used by this district shall provide evidence of having met all licensing and/or certification requirements of the State Board of Health including the following:

WORKPLACE DRUG AND ALCOHOL TESTING, REGULATIONS (Cont.)

1. Samples shall be collected and tested only by individuals deemed qualified by the State Board of Health. Such samples may be collected on the premises of the school district or at a testing facility.
2. Only samples deemed appropriate by the State Board of Health for drug and alcohol testing shall be collected.
3. The collection of samples shall be performed under reasonable and sanitary conditions.
4. Samples shall be collected in sufficient quantity for splitting into two separate specimens, pursuant to rules of the State Board of Health, to provide for any subsequent independent analysis in the event of challenge of the test results of the main specimen.
5. Samples shall be collected and tested with due regard to the privacy of the individual being tested. In the instances of urinalysis, no representative, agent, or designee of the school district shall directly observe an applicant or employee in the process of producing a urine sample; provided, however, collection shall be in a manner reasonably calculated to prevent substitutions or interference with the collection or testing of reliable samples.
6. The testing facility will provide the necessary documentation of testing procedure and test results to the employer requesting testing services as may be required by a court or administrative proceeding.
7. A written record of the chain of custody of the sample shall be maintained from the time of the collection of the sample until the sample is no longer required.

Testing Results

The following steps will be taken when an employee's medical exam is positive for the presence of drugs or alcohol:

1. The employee will be notified of the results of the test. The applicant or employee has a right to obtain all information and records relating to that individual's testing.
2. The employee will be advised of the outcome of the drug screening and will be immediately removed from the current job assignment.
3. The employee will be given a reasonable opportunity for confidential rebuttal of the results.
4. To continue employment with the district, the employee must develop a written plan for improvement with the employee's supervisor. As an element of every plan for improvement, the employee will be encouraged to voluntarily seek professional assistance and/or participate in an appropriate rehabilitation program. Drug and alcohol dependency evaluation and referral services for substance abuse counseling, treatment, or rehabilitation shall be provided to the employee.
5. The employee will be suspended until the employee has tested negative on a follow-up drug screening. The follow-up drug screening will be administered no earlier than seven nor more than forty-five (45) calendar days following the initial positive drug screening.

WORKPLACE DRUG AND ALCOHOL TESTING, REGULATIONS (Cont.)

The physician who administered and interpreted the initial drug screening will make a recommendation to the district as to the amount of time that is appropriate before administering the follow-up drug screening, depending on the type and amount of chemical substance initially detected in the employee's system. The employee may use existing accrued leave during this suspension. If the employee does not have sufficient accrued leave to cover the absence, the leave will be without pay unless prohibited by applicable law. All employees hereby affected by this policy and regulation will be provided appropriate due process procedures.

6. If the follow-up drug screening is negative, the employee may be returned to regular assignment. If the drug screening is positive, procedures for the employee's termination will be implemented in accordance with this policy and the district's employment termination policies.
7. Any employee whose drug screening is positive a second time, regardless of the length of time which has passed since the first positive test, will be recommended to the board for dismissal. Any employee who has once tested positive may be subject to random drug screening sampling for a period of two years, commencing with the employee's return to work, and/or may be recommended for dismissal.

Confidentiality

The school district shall maintain the results of any drug/alcohol test in confidentiality to the extent possible. The employee who participates in a drug/alcohol test will be provided an opportunity to review and to obtain copies of any information and records pertaining to the drug/alcohol test.

1. The school district will maintain all drug and alcohol test results and related information, including, but not limited to, interviews, reports, statements, and memoranda, as confidential records, separate from other personnel records. Such records, including the records of the testing facility, shall not be used in any criminal proceeding, or any civil or administrative proceeding, except in those actions taken by the district or in any action involving the individual tests and the district or unless such records are ordered released pursuant to a valid subpoena or other court order.
2. The records described above and maintained by the district shall be the property of this school district and, upon the request of the applicant or employee tested, shall be made available for inspection and copying to the applicant or employee. The district will not release such records to any person other than the applicant, employee, or the district's review officer, unless the applicant or employee has expressly granted permission in writing, following receipt of the test results, for the district to release such records or pursuant to a valid court order.
3. A testing facility, or any agent, representative or designee of the facility, or any review officer, shall not disclose to the district, based on the analysis of a sample collected from an applicant or employee for the purpose of testing for the presence of drugs or alcohol, any information relating to: A. The general health, pregnancy or other physical or mental condition of the applicant or employee; or.

A testing facility shall release the results of the drug or alcohol test, and any analysis and information related thereto, to the individual tested upon his/her request.

WORKPLACE DRUG AND ALCOHOL TESTING, REGULATIONS (Cont.)Other Provisions

Drug/alcohol tests required pursuant to this policy will be conducted during, prior to, or immediately after the regular work period for current employees and shall be deemed work time for purposes of compensation and benefits for current employees.

The school district shall pay all costs of testing for drugs or alcohol including any school requested confirmation tests and the costs of transportation to the drug/alcohol test site. Any individual who requests a retest of a sample in order to challenge the results of a positive test shall pay all costs of the retest, unless the retest reverses the findings of the challenged positive test in which case the school district shall reimburse the individual for the costs of the retest.

A copy of this policy shall be posted in a prominent employee access area and shall be provided to each job applicant upon the applicant's receipt of a conditional offer of employment.

Any employee or applicant for employment who refuses to undergo drug or alcohol testing conducted in accordance with board policy and these regulations may be disciplined up to and including termination of employment. An employee discharged on the basis of a refusal to undergo drug or alcohol testing or a confirmed positive drug or alcohol test conducted in accordance with the provisions of the Standards for Workplace Drug and Alcohol Testing Act shall be considered to have been discharged for misconduct and shall be disqualified for unemployment compensation.

Post-Accident

District may request or require an employee to undergo drug or alcohol testing if the employee or another person has sustained an injury while at work, or property has been damaged while at work, including damage to equipment. For purposes of workers' compensation, no employee who tests positive for the presence of substances defined and consumed pursuant to Section 465.20 of Title 63 of the Oklahoma Statutes, alcohol, illegal drugs, or illegally used chemicals, or refuses to take a drug or alcohol test required by the employer, shall be eligible for such compensation.

REFERENCE: 40 O.S. §2-406A
40 O.S. §551, et seq.

NEGOTIATIONS

All negotiations for agreement on salaries and other conditions of employment between the Shawnee Board of Education and recognized employee groups will be conducted under the pertinent provisions of Oklahoma law.

In accordance with applicable law, the district may enter into negotiations with any duly elected employee organization for the purpose of establishing an orderly process of communication between eligible employees and the district. Such negotiations shall be governed by a procedural agreement which shall be agreed upon by the board and the employee organization. Negotiations may include salary as well as other terms and conditions of employment subject to any applicable limitations of law. Both the district and the employee organization shall bargain in good faith.

Except as provided by law, the board shall make all final decisions with respect to negotiations pursuant to the applicable procedural agreement. The board shall make all decisions with respect to the management and the administration of the district, the employment and the direction of its employees, and the determination of the district's program of instruction, and such matters shall not be negotiable items.

REFERENCE: 70 O.S. §509.1, et seq.

RETIREMENT PROGRAM

It shall be the policy of the Shawnee Board of Education to adhere to the Oklahoma Statutes concerning the Teachers' Retirement System. Therefore, all teachers shall become members of the retirement system as a condition of their employment.

Any employee who wishes to retire from employment with the district must do so in writing submitted to the superintendent. Except as otherwise provided, such retirement shall be effective and may not be revoked when submitted to and accepted by the superintendent unless otherwise determined by the board. In accordance with Oklahoma law, teachers shall be required to give notice of retirement by the date required by law or else the teacher will be bound to perform pursuant to a continuing contract.

Contributions to the Teachers' Retirement System shall be deducted from the teacher's salary at the currently established rate, less any amount contributed by the school district.

REFERENCE: 70 O.S. §17-108(13)(a)I; §17-116.2(B)

EMPLOYEE GRIEVANCES

The Shawnee Board of Education believes that good communication between district employees, the administrative staff, and the board is essential for the effective operation of the schools. The superintendent is directed to prepare, subject to board approval, a grievance procedure for employees as the prescribed means of resolving issues that may arise with respect to terms and conditions of employment.

NOTE: **This grievance policy is for those employees not covered by the district's negotiated agreement, if one exists.**

EMPLOYEE GRIEVANCES (PROCEDURE)

In accordance with the policy of the Board of Education, this procedure sets forth the necessary steps to follow in registering and processing a grievance with the school district.

Definitions:

A grievance is a complaint by a district employee alleging a violation or misinterpretation of any district policy or regulation directly and specifically governing that employee's terms and conditions of employment.

A grievant is any employee of this district filing a grievance.

The grievance officer is the superintendent or designee.

Terms and conditions of employment means the hours of employment; the compensation, including fringe benefits; and the district's personnel policies which affect the employee.

A day means any day in which the schools are in operation.

Immediate supervisor is the lowest-level administrator having supervisory authority over the grievant.

The following steps will be used in presenting a grievance:

- Step #1 The grievant must present the grievance in writing within fifteen (15) days of the alleged violation to the grievant's immediate supervisor. The supervisor will attempt to resolve any issue within his or her authority and area of responsibility.
- Step #2 If the grievance cannot be resolved at this level by the immediate supervisor, the grievant must present in written form within ten days (two working weeks) the grievance to the grievance officer. The superintendent may designate another administrator as the grievance officer. (Use Grievance Report Form A.)
- Step #3 The grievance officer shall investigate and respond within five days (one working week). (Use space provided on the Grievance Report Form A.)
- Step #4 If the grievance is not resolved at this level, the grievant may appeal within ten days (two working weeks) to the superintendent or his/her designated officer. (Use Appeal Form B.)
- Step #5 The superintendent, or his/her designated officer, must respond to the appeal within five days (one working week). (Use space provided on the appeal Form B.)

* Remove reference to "Forms"

STAFF-STUDENT RELATIONSHIPS
ANNUAL REQUIRED
Professional Development

It is the intent of the Shawnee Board of Education to encourage appropriate relationships between staff members and students.

Therefore, it is the policy of the Shawnee Board of Education that each year every employee of the school district shall attend a professional development session about appropriate boundaries between students and staff. This session will outline the school district's policies regarding appropriate relationships and communications between staff members and students.

Exploitation of staff-student relationships is inconsistent with obligations owed to students. Commercial and business dealings between students and staff members are prohibited. A staff member may not use a teacher/administrator or similar relationship with a student for personal gain. Likewise, staff members may not use student property for personal use or benefit. Staff members who suspect or recognize an inappropriate relationship between a student or staff member or who observe inappropriate conduct toward or contact with a student is required to report this in writing to their supervisor, the superintendent, or other district officials.

STAFF MEMBERS AND ELECTRONIC OR DIGITAL COMMUNICATIONS SOCIAL NETWORKING SITES

The Superintendent and the School Principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the online, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to the following prohibited behaviors:

1. Improper fraternization with students using Facebook and similar internet sites or social networks, or via cell phone, texting or telephone electronic or digital communication.
 - a. Teachers may not list current students as "friends" on networking sites.
 - b. All e-contacts with students should be through the district's school-approved platform computer and telephone system.
 - c. All contacts and messages by coaches with team members shall be sent to all team members, except messages involving medical or academic privacy matters, in which case the messages will be copied to the athletic director and the school principal.
 - d. Teachers will not give out their private cell phone or home phone numbers to students without prior written approval of the district and the parent of the minor student.
 - e. Improper private contact via electronic or digital communication e-mail or phone is prohibited.
2. Inappropriateness of posting items with sexual content.
3. Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol.
4. Monitoring and penalties for improper use of district computers and technology.

As per state law, employees are discouraged from sharing content or comments containing the following when directed at a citizen of the State of Oklahoma:

- 1) Obscene sexual content or links to obscene sexual content;
- 2) Abusive behavior and bullying language or tone;
- 3) Conduct or encouragement of illegal activity; and
- 4) Disclosure of any information required to be maintained as confidential by law, regulation, or internal policy.

"Electronic or digital communication" includes, but is not limited to, emails, text messages, instant messages, direct messages, social media messages, messages sent through software applications, and any other electronic or digital means of communication.

"Social networking or "social media" means interaction with external websites or services based upon participant contributions to the content. Types of social media include social and professional networks, blogs, micro blogs, video or photo sharing and social bookmarking; and

"Comment" means a response to an article or social media content submitted by a commenter.

The Superintendent or designees will periodically conduct internet searches to see if teachers have posted inappropriate materials online. When inappropriate use of computers and websites is discovered, the School

STAFF MEMBERS AND ELECTRONIC OR DIGITAL COMMUNICATIONS SOCIAL NETWORKING SITES (Cont.)

Principals and Superintendent will download the offensive material and promptly bring that misconduct to the attention of the school district's legal counsel for review.

The board of education shall designate school-approved platforms. The administration shall publish school-approved platforms on the district's website and in student or staff handbooks.

School personnel engaging in electronic or digital communication with an individual student shall include the student's parent or guardian in any electronic or digital communication, unless such communication is on a school approved platform and related to school and academic communications. The only exception to this requirement may be made in case of an emergency, subject to subsequent notification to the parent or guardian. School employees shall make reasonable efforts to use school-approved platforms, systems, or applications that allow automatic inclusion of parents or guardians in communications with students.

School employees reported to have engaged in electronic or digital communications that would violate this policy and state law shall be placed on administrative leave while the school district investigates the incident. If the investigation finds that no misconduct occurred, the school employee shall be reinstated, and the incident noted in the personnel file.

Employees who engage in any of the above-referenced prohibited behaviors are subject to the possibility of penalties, including termination or dismissal from employment, for failure to exercise good judgment in online conduct. Incidents will be reported in compliance with district policy FFG and state law.

REFERENCE: 74 O.S. § 840-8.1
 70 O.S. § 6-401.

*A copy of this policy shall be distributed to each affected employee by email.

DRESS AND PERSONAL GROOMING
TEACHERS

Recognizing the many different dress and grooming tastes among its professional staff, it is the policy of the Shawnee Board of Education that principals will dress in the appropriate fashion to maintain the professional image and encourage all school personnel to dress appropriately to reflect pride and professionalism.

The board also feels that the faculty members are professional people, and their dress should be a compliment to the profession and a positive example for the students and the community.

All teachers and support employees should dress appropriately considering the accepted custom and style of the community and the educational profession. Teachers shall refrain from any style of dress, hairstyling, or personal grooming that might subject the faculty or school to undue criticism. Immodest or suggestive clothing styles or designs, graphic T-shirts, exposed midriff, low-cut or see-through blouses, etc., are not acceptable.

No cutoffs of any kind shall be worn inside the school building. The coaching staff, when coaching in the areas of their assignment, may wear athletic wear which could include athletic shorts cutoffs.

Blue jeans should not be worn by teachers during the school day. Exceptions may be made for spirit days, certain field trips and excursions.

The administration shall be held responsible for interpreting and implementing these regulations.

OVERTIME AND COMPENSATION TIME

It is the policy of the Shawnee Board of Education that no employee shall work overtime without the prior approval of the appropriate supervisor or the superintendent. Employees may elect by written agreement to take compensation time off instead of overtime pay. All compensation time must be used within the fiscal year in which it was earned. Specific days off must be approved in advance by the appropriate supervisor or the superintendent.

When, at the employee's selection, compensatory time is granted in lieu of cash payment for time worked in excess of 40 hours in a workweek, it will be at the rate of one and one-half hours for each hour worked in excess of 40 hours for all non-exempt employees. The purpose of compensatory time is to provide the superintendent/department head with an alternative to cash payment of overtime. A non-exempt employee may work more than 40 hours a week only after having obtained prior approval or instructions from the appropriate supervisor. The following guidelines apply to the accrual and usage of compensatory time:

1. Compensatory time may be accrued to a maximum of 240 hours in a fiscal year (160 hours of overtime at time and one-half equals 240 hours of compensatory time).
2. Compensatory time will be recorded when it is earned and used the same as annual leave. Annual and sick leave are accrued during the use of compensatory time.
3. All compensatory time must be used or paid as overtime by June 30 of each fiscal year.
4. All compensatory time must be used or paid as overtime prior to transfer or termination of an employee.
5. A supervisor may direct that an employee use accrued compensatory time.

TERMINATION OF EMPLOYMENT, TEACHERS (Cont.)

However, nothing in this policy shall be construed to prevent layoffs due to lack of funds or work. No action regarding dismissal or non-renewal of an employee shall be taken until the employee has received due process (see DO-R).

The Board of Education may vote to offer employment or to not offer employment for the subsequent school year in advance of the statutory deadline. Until a written contract is executed or until the statutory deadline passes, the board may vote to not reemploy a certified employee.

The superintendent is directed to prepare procedures for the termination of career and probationary teachers in support of this policy.

REFERENCE: 70 O.S. §6-101, §6-101.20, et seq.
70 O.S. §18-123
Accreditation Standard 210:20-29-5

DUE PROCESS FOR ADMINISTRATORS

Pursuant to a proposed recommendation that a full-time certified administrator be dismissed or nonreemployed from an administrative position within the school district, the board will follow this procedure:

1. A written statement will be submitted to the administrator before the dismissal or nonreemployment advising of the proposed action, listing the reasons for the action, and notifying the administrator of his right to request a hearing before the board prior to the action.
2. A hearing by the board will be granted upon the administrator's request before the board takes action on the proposal. Such request for a hearing must be submitted to the board by certified mail, restricted delivery with return receipt requested, no later than ten days after the administrator has been notified of the proposed action.
3. Upon receipt of the administrator's request for a hearing, the board will conduct such hearing at its next regularly scheduled meeting or at a special meeting. The failure of the administrator to timely request a hearing after being properly notified will be deemed a waiver of the right to a hearing and the decision of the board will be final.
4. Pending final determination of an administrator's dismissal or nonreemployment, the board or superintendent may suspend the administrator if it believes that the immediate suspension is in the best interest of the school district. Such suspension will not deprive the administrator of any compensation or benefits to which the administrator may be entitled. The board will initiate dismissal action within ten days from the effective date of suspension. However, in cases involving a criminal charge or indictment, the suspension may extend to such time as the administrator's case is finally adjudicated at trial.

After full implementation of the Oklahoma Teacher and Leader Effectiveness Evaluation System (TLE) as set forth in Section 6-101.10 of this title, a principal who has received a rating of "ineffective" as measured pursuant to the TLE as set forth in Section 6-101.16 of this title for two (2) consecutive school years, shall not be reemployed by the school district, subject to the due process procedures of this section.

REFERENCE: 70 O.S. §6-101.13

SUSPENSION OF CERTIFIED PERSONNEL

It is the policy of the Shawnee Board of Education that a teacher or administrator may be suspended from employment in accordance with state law and the accreditation standards. Such suspension will be with pay, pending additional due process procedures. a teacher may be suspended from employment by order of the board when there appears to be evidence to justify an investigation of the teacher's fitness to continue employment.

Suspension may be instituted only after the teacher has been notified in writing of the intent to suspend. The teacher will not suffer loss of salary during the suspension. A teacher who has been suspended has the right to appeal to the immediate supervisor, the principal, the coordinator, the superintendent, and the board, in the order given.

If a district that has received notice under Oklahoma Accreditation Standard 210:35-3-86, section (g) that an investigation or certification review of a certified employee has been commenced by the State Department of Education, the employee may be placed on administrative leave. The determination as to whether the employee will be placed on leave is a decision of local control. If the district does not place such certified employee on administrative leave during the time that such employee is under investigation for certificate revocation, and that employee's certificate is revoked at the conclusion of that investigation, the district shall be given a health and safety deficiency.

Whenever the superintendent of a school district has reason to believe that cause exists for the dismissal of a teacher and is of the opinion that the immediate suspension of the teacher would be in the best interests of the children in the district, the superintendent or the local board of education upon receiving recommendation for suspension from the superintendent may suspend the teacher without notice or hearing. However, the suspension shall not deprive the teacher of any compensation or other benefits to which otherwise entitled. Within ten (10) days' time after the suspension becomes effective, the local board of education shall initiate a hearing for dismissal pursuant to law. However, in a case involving a criminal charge or indictment, the suspension may extend until the case for the teacher is finally adjudicated at trial. The extension shall not include any appeal process.

Whenever the local board of education or the administration of a school district has reason to believe that cause exists for the dismissal of an administrator, and when they are of the opinion that the immediate suspension of an administrator would be in the best interests of the children in the district, the local board of education or the superintendent of the school district may suspend the administrator without notice or hearing. However, the suspension of the administrator shall not deprive the administrator of any compensation or other benefits to which he or she would otherwise be entitled under his or her contract or pursuant to law. Within ten (10) days' time after such suspension becomes effective, the local board of education shall initiate proceedings pursuant to Section 6-102.4 of this title to have the administrator dismissed. However, in a case involving a criminal charge or indictment, such suspension may extend to such time as the administrator's case is finally adjudicated at a trial. Provided, however, such extension shall not include any appeal process.

LEGAL AUTHORITY:

70 O.S. Section 6-101.14

70 O.S. Section 6-101.29

Accreditation Standard 210:35-3-86

ADJUNCT TEACHER POLICY

The Shawnee Board of Education recognizes the occasional need for adjunct teachers who are authorized by state law to teach ~~for one (1) hour per day during one school year~~. An adjunct teacher is defined as an individual with recognized, meritorious expertise in a given field but who does not hold a valid license or teaching certificate. "Recognized expertise" will be determined using the following criteria:

1. A level of mastery has been demonstrated that exhibits professional training, education, preparation, etc., in the field that the individual will teach. The level of expertise may be determined by personal observations of performances, etc., recommendations from community members, and/or references.
2. Minimum of two years of college and or demonstrated full-time work experience in an instructional or supervisory role, with an audience consisting primarily of school-age children (e.g. daycare facility, summer camp, youth groups, parks and recreation, etc.); or
3. Enrolled in a bachelor's degree completion program and within 18 hours of completion of a bachelor's degree;
4. Successful experience as a classroom teacher, but otherwise ineligible for emergency certification.

Additional requirements:

1. Employee must be 21 years of age; and
2. Employee must meet all district employment requirements, including but not limited to: references regarding the individual's ability to relate to students must be satisfactory; must complete successful background check review; and must comply with all ongoing training requirements for both the district and the Oklahoma State Department of Education.
3. For adjunct teachers employed more than 3 hours per day, the following requirements apply:
 - Complete one additional professional development component per semester, including Fall, Spring and Summer (attendance in New Teacher Trainings required).
 - Acceptable professional development components include completion of 3 college hours; completion of a test required for teacher certification; application to achieve certification through an alternative pathway; completion of a Special Education Boot Camp; or completion of an intensive, pre-approved, professional development course (e.g. Reading as a Science).

An Adjunct teacher may be either: (1) a certified employee adjuncting to teach outside of their area of certification ("certified adjunct teacher") or (2) a person who does not hold valid certification of any kind, including educators with an expired certificate who is serving as an adjunct teacher ("non-certified adjunct teacher").

Compensation for Adjunct Teachers will be determined in accordance with the district policies and procedures for employee compensation.

The district will comply with all requirements set forth by the Oklahoma State Department of Education with regard to the employment of an adjunct teacher.

SCHOOL LIBRARY MEDIA CENTER SELECTION OF MATERIALS (REGULATION)

The responsibility for the selection of library media center materials rests with the Shawnee Board of Education. Authority for the selection of proper materials shall be delegated to the library media center staff. Materials shall be selected in accordance with the principles established by the School Library Bill of Rights as approved by the American Association of School Librarians. Final selection will be made by the media specialist subject to approval by the board. Suggestions from the administration, the faculty, and from the students are encouraged.

The superintendent shall prepare regulations that support this policy.

The board of education and the media staff of the Shawnee Public Schools subscribe in principle to the following statement of policy expressed by the American Association of School Librarians:

BILL OF RIGHTS FOR LIBRARY MEDIA CENTER PROGRAMS

The professional staff of school media centers is concerned with the development of informed and responsible citizens. To this end, the American Association of School Librarians reaffirms the Library Bill of Rights of the American Library Association and asserts that the responsibility of the school media center is:

To provide materials that will enrich the student as an individual and support the curriculum, taking into consideration individual needs, and the varied interests, abilities, socioeconomic backgrounds, and maturity levels of the student served.

To provide materials that will stimulate growth in knowledge and develop literary, cultural, and aesthetic appreciations and ethical standards.

To provide materials on all sides of issues, beliefs, and ideas so that young citizens may develop the habit of critical thinking, reading, listening, and viewing, thereby enabling them to develop an intellectual integrity in forming judgments.

To provide materials which accurately reflect all religious, social, political, and ethnic groups, and their contributions to our American heritage as well as knowledge and appreciation of world history and culture.

To provide a comprehensive collection of instructional materials which, when selected in compliance with basic selection principles, can be defended on the basis of their appropriateness for the users of the media center.

Responsibility for Selection

The board of education, the governing body of the school district, is legally responsible for the selection of library and instructional materials. This authority is delegated to the professional personnel of the district for the selection of these materials. Material selected shall be reflective of the community standards for the population the library media center serves when acquiring an age-appropriate collection of print materials, non-print materials, multimedia resources, equipment and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program.

Materials for the library media center are selected primarily by the librarian with input from the Review Committee.

Adoption Date:

Revision Date(s):

Page 1 of 5

**SCHOOL LIBRARY MEDIA CENTER, SELECTION
OF MATERIALS, REGULATION (Cont.)**

Review Committee
Library Media Specialist
Principal
Counselor
Classroom Teacher

This committee must be approved by the superintendent.

Annually, by October 1, the district shall transmit to the Oklahoma State Department of Education a complete listing of all books and other materials available in any school library in the district. A public online school library catalog shall be available to fulfill this requirement.

Types of Material for Purchase

1. Instructional materials are chosen because they are of interest and have learning value for the student in the community. Materials are not excluded because of race, nationality, religion, or political views of the writer.
2. Insofar as it is practical, materials are provided which present all points of view concerning the problems and issues of our time: international, national, and local. Books and materials of sound factual authority are not removed or banned from library media center shelves because of partisan or doctrinal disapproval.
3. Periodicals and newspapers that supplement the curriculum needs shall be chosen for accuracy, objectivity, accessibility, demand, and prices.
4. Multiple items of outstanding quality and much in demand media are purchased as needed.
5. Nonfiction subjects that are topics of criticism are carefully considered before selection. Among these are:
 - A. Religion -- Factual unbiased material that represents all major religions may be included in the library media center collection. Bibles and other sacred writings are acceptable. Publications from religious bodies may be selected if they have general value or appear in magazine indexes.
 - B. Ideologies -- The library media center should, without making any effort to sway the reader's judgment, make available basic factual information on the maturity level of its reading public of ideologies or philosophies that are of current or continuing interest.
 - C. Science -- Medical and scientific knowledge suitable to the development stage of the student should be made available without any biased selection of facts.

Criteria for Selection

1. Selections are made for, and in accordance with, the different maturity levels of the students.
2. Materials are selected which fill a need related to the curriculum and/or contribute to the development and enrichment of the student.

Adoption Date:***Revision Date(s):******Page 2 of 5***

**SCHOOL LIBRARY MEDIA CENTER, SELECTION
OF MATERIALS, REGULATION (Cont.)**

3. Interests, needs, abilities of the students, and correlation of materials with the curriculum are dominating factors in the selection of materials.

Criteria for Evaluation

1. The author or producer should be qualified as a subject specialist.
2. Concepts, content, and vocabulary should be appropriate for the potential user.
3. Facts presented should be accurate and up to date.
4. Information should be logically arranged.
5. Subject matter should hold the attention of the student.
6. Format of the material should be attractive and durable.
7. Illustrations should be pertinent and well executed.
8. Each medium should meet a real or potential need.
9. Evaluation from standard selection aids should be given consideration.
10. Pornographic material and sexualized content will not be available to minor students in accordance with Oklahoma Accreditation Standard 210:35-3-126.

Selection Tools

In selecting materials for purchase, the media specialist evaluates the existing collection and consults reputable, unbiased, professionally prepared selection aids, such as:

Booklist
Bulletin of the Center for Children's Books
Children's Catalog
The Elementary School Library Collection
Hornbook
Oklahoma Department of Libraries Book
School Library Journal
Junior High & Senior High School Catalog
Fiction Catalog

When possible, audiovisual materials shall be previewed before purchase or ordered with return privilege guaranteed.

*Adoption Date:**Revision Date(s):**Page 3 of 5*

**SCHOOL LIBRARY MEDIA CENTER, SELECTION
OF MATERIALS, REGULATION (Cont.)**Gift Books and Materials

1. Gift books and materials are accepted with the understanding that they must meet the same selection criteria as materials purchased with board of education funds. The practice of a donor's purchasing new books or materials as library media center gifts is discouraged. It is preferable that donors make monetary gifts for the purchase of books and materials because the school receives a discount and can purchase more books for the same amount of money.
2. Gift books and other materials, once accepted by the Shawnee Public Schools, become the property of the Shawnee Public Schools.

Procedures for Reconsideration of Materials

It is recommended that a student or the student's parent should have this right to reject the use of library media center materials which seem incompatible with the student's values or beliefs. It is further recommended that classroom assignments involving library media center materials provide for alternative choices. This procedure is consistent with the National Council of Teachers of English Statement on Students' Right to Read, which is endorsed in its entirety. However, no parent has the right to determine the reading matter for students other than his/her own children. Books and other materials shall not be removed or banned solely because of partisan or doctrinal disapproval.

If an objection to a selection is made by the public, the procedures are as follows:

Be courteous and inform the patron of the process of media review. Make no commitments.

Invite the complainant to file his/her objections in writing on forms provided through the principal's office.

Completed forms are to be returned to the principal.

An informal conference with the principal will be held.

If unable to satisfy the complainant, refer the complaint to the Review Committee.

Material is not to be withdrawn without referring to the Review Committee, which determines whether the material should be withdrawn.

Material is reviewed and judged by this committee as to conformity with selection criteria and instructional goals.

The decision of the committee is submitted to the complainant and a file of the objection and decision is kept by the library media specialist and the principal.

**SCHOOL LIBRARY MEDIA CENTER, SELECTION
OF MATERIALS, REGULATION (Cont.)**

In the event that the complainant does not accept the decision of the Review Committee, he/she may appeal to the Board of Education through the superintendent.

The final decision rests with the Board of Education.

Weeding and Discarding

Worn or missing standard items will be replaced periodically.

Out-of-date or no longer useful media are withdrawn from the collection.

Definition of Critical Terms

Selection—the act or process of selecting materials.

Instructional Materials—materials that fill a need related to the curriculum or contribute to the development and enrichment of the student.

Evaluation—to examine and judge the quality of materials.

Inquiry—an information request, usually informal, that seeks to determine the rationale behind the presence of a particular item in a collection.

Expression of Concern—an inquiry that has judgmental overtones. The inquirer has already made a value judgment on the material in question.

Complaint—an oral charge against the presence and/or appropriateness of the material in question.

Challenge—a formal written complaint filed with the library media center questioning the presence and/or appropriateness of specific material.

Attack—a publicly worded statement questioning the value of the material, presented to the media and/or others outside the library media center organization, in order to gain public support for further action.

Censorship—the removal of material from open access by any governing authority or its representative (boards of education/trustees, principals/library media center directors, etc.).

CODE OF CONDUCT FOR INTERNET AND OTHER COMPUTER NETWORK ACCESS

The purpose of providing Internet and other computer network access in this district is to promote the exchange of information and ideas with the global community. The following represents a guide to the acceptable use of the technology provided by this district. All network use must be consistent with the policies and goals of this school district. Inappropriate use of district technology will result in the loss of technology use, disciplinary action, and/or referral to legal authorities. The district may monitor use of district technology at any time. All Internet and computer network users are hereby informed that there shall be no expectations of privacy in that school officials may monitor users at any time.

All Internet and other computer network users will be expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Messages should not be abusive to others.
2. Take pride in communications. Check spelling and grammar.
3. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language, symbols, or pictures.
4. Protect password confidentiality. Passwords are not to be shared with others. Using another user's account or password or allowing such access by another may be permitted only with the approval of the supervising teacher or system administrator.
5. Do not reveal your personal address or telephone number or those of other persons. No student information protected by FERPA should be electronically transmitted or otherwise disseminated through the network.
6. Do not disguise the point of origin or transmission of electronic mail.
7. Do not send messages that contain false, malicious, or misleading information that may be injurious to a person or a person's property.
8. Illegal activities are strictly prohibited: transferring offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by the school district's staff and student policies; viewing, transmitting, or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
9. The district technology is not to be used for playing multi-user or other network intensive games, commercial ventures, Internet relay chat lines, or downloading excessively large files.
10. No charges for services, products, or information are to be incurred without appropriate permission.
11. Do not use the network in such a way that you would disrupt the use of the network by other users.
12. Users shall respect the privacy of others and not read the mail or files of others without their permission. Copyright and licensing laws will not be intentionally violated.

**CODE OF CONDUCT FOR INTERNET AND OTHER
COMPUTER NETWORK ACCESS (Cont.)**

13. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any other agencies or other networks that may be accessed. This includes, but is not limited to, the uploading or creation of computer viruses.
14. Report security problems to the supervising teacher or system administrator.
15. Violators of this policy shall hold the district, including its employees and agents, harmless against any and all causes of action, damages, or other liability resulting from the willful or negligent violation of this policy.

INTERNET FILTERING (REGULATION)

The Internet changes rapidly, making it impossible to filter all objectionable sites. Therefore, the staff role in supervising and monitoring student access to the Internet is critical. Additionally, staff members have the responsibility to monitor their own navigation on the Internet to avoid undesirable sites.

Filtering should be viewed as only one of a number of techniques used to manage student access to the Internet and encourage acceptable usage. Filtering should not be viewed as a foolproof approach to preventing access to inappropriate material and should be used in conjunction with:

Educating students to be "net-smart;"

Using recognized Internet gateways as a searching tool and/or homepage for students, in order to facilitate access to appropriate material;

Using "Acceptable Use Agreements;"

Using behavior management practices for which Internet access privileges can be earned or lost; and

Appropriate supervision, either in person and/or electronically.

The placement of filters on district computers/computer systems is viewed as an exercise of the board's ability to determine educational suitability of all material used in the schools.

Filters may be utilized with district schools to (1) block pre-selected sites, (2) block by word, (3) block entire categories like chat and newsgroups, and (4) through a pre-selected list of approved sites.

Criteria for Filtering of Objectionable Sites

Anything that falls under at least one of the following categories shall be blocked. This list may be update/modified as required.

_____ Nudity/Pornography

- _____ Prevailing U.S. standards for nudity (e.g., genitalia, female breasts)
- _____ Provocative semi-nudity (e.g., lingerie models)
- _____ Sites that contain pornography or links to pornographic sites
- _____ **Exceptions:** Classical nudity (e.g., Michelangelo), swimsuit models

_____ Sexuality

- _____ Sites that contain material of a mature level (elementary/middle school levels)
- _____ Images or descriptions of sexual aids
- _____ Descriptions of sexual acts or techniques
- _____ Sites that contain inappropriate personal ads

INTERNET FILTERING, REGULATION (Cont.)☐ **Violence**

- ☐ Sites that promote violence
- ☐ Images or a description of graphically violent acts (rape, dismemberment, torture, etc.)
- ☐ Graphic autopsy or crime-scene images

☐ **Crime**

- ☐ Information on performing criminal acts (e.g., drug or bomb making, computer "hacking")
- ☐ Illegal file archives (e.g., software piracy)

☐ **Drug Use**

- ☐ Sites that promote the use of illegal drugs
- ☐ Material advocating the use of illegal drugs (e.g., marijuana, LSD) or abuse of any drug (e.g., drinking-game rules)
- ☐ **Exceptions:** Material with valid educational use (e.g., drug-use statistics)

☐ **Tastelessness**

- ☐ Images or descriptions of excretory acts (e.g., vomiting, urinating)
- ☐ Graphic medical images outside of a medical context
- ☐ **Exception:** Graphic medical images within a medical context

☐ **Language/Profanity**

- ☐ Passages/words too coarse to be softened by the word filter
- ☐ Profanity within images/sounds/multimedia files
- ☐ Sexually or racially tinged language

NOTE: The focus is on American English, but profanity in other languages or dialects will be blocked if brought to our attention.

☐ **Discrimination/Intolerance**

- ☐ Material advocating discrimination (e.g., racial or religious intolerance)
- ☐ Sites that promote intolerance, hate, or discrimination

☐ **Interactive Mail/Chat**

- ☐ Sites that contain or allow inappropriate e-mail correspondence
- ☐ Sites that contain or allow inappropriate chat areas

INTERNET FILTERING, REGULATION (Cont.)☐ **Inappropriate Banner Ads**☐ Advertisements containing inappropriate images☐ **Gambling**☐ Sites that allow or promote online gambling☐ **Weapons**☐ Sites that promote illegal weapons☐ Sites that promote the use of illegal weapons☐ **Other Inappropriate Material**☐ Body modification: tattooing, branding, cutting, etc.☐ **Judgment Calls**☐ Whether a page is likely to have more questionable material in the future (e.g., sites under construction whose names indicate questionable material)Procedure for Suggesting Sites be Blocked

If district staff members observe a site that they believe to contain inappropriate material according to the above criteria, they may request that the site (URL) be blocked. Education Technology staff will review the site for inappropriateness. If the site meets the criteria for filtering, steps will be taken to block the site.

REFERENCE: Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended by section 513 of PL 93-568, codified at 20 U.S.C. 1232g.).

Dept. of Education. 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g), parent and student privacy and other rights with respect to education records, as amended 11/21/96. Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et seq.

*Adoption Date:**Revision Date(s):**Page 3 of 3*

WEB PAGES

The school district encourages the publication of web pages to foster creativity and communication and to provide students a place to demonstrate what they have learned. All web pages must comply with district web page guidelines.

Failure to comply with this policy and applicable administrative regulations will result in discipline, including suspension of district Internet privileges and/or referral to law enforcement, if appropriate.

District Web Site

The district's web site provides a resource for obtaining information about the district and for informing patrons about classroom activities and board policies. Information concerning the time, date, place, and agenda for the district's board meetings will also be posted on the district's web site. Requests for publication of information on the district web site should be directed to the district [webmaster]. District administrators (transportation supervisor, food service director, business manager, etc.) may publish web pages as part of the district's web site. Personal information, not related to education, will not be permitted.

State law requires specific items be included on the school district's website as follows:

1. The time, date, place, and agenda of all regularly scheduled meetings of the Board of Education;
2. When reasonably possible, the date, time, place and agenda of any special or emergency meetings of the Board of Education;
3. The names of members of the Board of Education;
4. At least thirty (30) days after the approval for a vote on a bond or other evidence of indebtedness to be issued by the school district, the following information shall be published in accordance with law:
 - a. A description of the project or assets that will be acquired, improved or repaired with the proceeds from the issuance of the bonds;
 - b. A description of any unpaid or unfinished bond approved by the voters preceding the date of the vote on the bonds to be issued; and
 - c. A detailed description of the use of the previous bond proceeds. If the bond proceeds were utilized to acquire or improve real property, the description shall include a physical address using a street number or some other method by which the location of the property can be identified.

(OPTIONAL) Staff Web Pages

Staff may create web pages to use in class activities or to provide a resource for other staff members. Staff web pages must reflect the educational goals and objectives of the district.

Staff members linking outside sites to the district server are responsible for checking all material and links prior to submission.

(OPTIONAL) Individual Student Web Pages

Students may, with staff sponsorship, create web pages for publication on the district's web site that are primarily academic, educational, and research oriented.

Student work may be published, with parent permission, only if related to a class project or other school activity. Such work shall not reveal personally identifiable information or prohibited directory information.

Student-created web pages reflect the individual and do not represent the district. Concerns about the content of any page created by a student should be directed to the building principal.

WEB PAGES (Cont.)

Student web pages may be removed at the end of the school year unless special arrangements are made.

~~(OPTIONAL)~~ Clubs and Organizations

Web pages published by clubs and organizations may provide information about extracurricular and other school-authorized activities, as well as general information relating to the district.

~~(OPTIONAL)~~ Others

The district may allow other organizations, e.g., parent-teacher groups, booster clubs, etc., to publish web pages.

REFERENCE: 74 O.S. § 464

The Bond Transparency Act of 2017 which is not to be codified in the Oklahoma Statutes
Family Educational Rights and Privacy Act, Sec. 438, 20 U.S. Sec. 1232g (1988)
Copyrights, Title 17, as amended, United States Code

* Remove "optional" And include the language

THE CURRICULUM PROGRAM

Definition, Function and Scope

"Curriculum" is defined as all the learning activities which the school fosters for the purpose of achieving its goals. The Board of Education will annually evaluate the school district's curriculum in order to determine whether each child in the district is receiving adequate basic skill instruction as required by law.

The function of the curriculum will be to familiarize the student with ways of living that are satisfying and worthwhile and that will lead them into rich and productive living as they grow and mature.

The scope of the curriculum should include the tools of learning skills and knowledge, attitudes and appreciation. Included in this scope are such courses as arithmetic, language arts, reading, etc.

Content

The Shawnee Schools shall teach ~~Priority Academic Student Skills~~ Oklahoma Academic Standards and observe regulations set forth by the State Department of Education.

All school activities held outside the regular school time will be considered a part of the curriculum and will be supervised, organized and administered by the instructional staff.

Supervision, Planning and Improving

1. Organization of the Program
 - a. The Superintendent, Principal and Certified Instructors will organize and meet to assist in a continuous study of educational material and procedures in order that justifiable changes may be made.
 - b. The curriculum shall be changed as the need and interest of the pupils change and shall not be static but instead, the product of continuous growth.
 - c. Additions to the curriculum will be approved by the School Board upon the recommendation of the administrative personnel.
2. Evaluation
 - a. Provision shall be made for continuous appraisal of the instructional program.
 - b. Committees made up of teacher and administrative personnel shall evaluate the educational results achieved. Curriculum experts will be called in for consultation as needed.
3. Public Relations
 - a. Public relations consists of a harmonious working relationship between the school system and the public.
 - b. The Board of Education shall delegate to the Superintendent the responsibility of organizing the public relations program and shall grant him the authority to carry out such a program.
 - c. The Superintendent may, in turn, delegate this authority to others who will be responsible for any part in the program.
 - d. All school personnel shall have a part in the public relations program whether they be designated specifically or not.
4. The program shall be continuous with emphasis on day to day activities. Some special occasion may receive special emphasis.

THE CURRICULUM PROGRAM (Cont.)

5. No one department or activity should receive special recognition to the exclusion of another.
6. With prior approval from administration, Shawnee Schools may allow students to take Internet courses for credit.

CURRICULUM DEVELOPMENT

The superintendent and, under the superintendent's authority, the directors of curriculum will be responsible for the development, supervision and evaluation of the curriculum.

The directors of curriculum will organize departmental committees to assist in conducting a continuous study of educational materials and procedures in order that justifiable changes might be made.

The curriculum may be changed as the needs and interests of the community change, and will not be static.

Additions or changes in the curriculum will be considered by the board after being recommended through established administrative channels. All available curriculum guides and materials will be made available to the parents of children who will be taught in those programs.

The superintendent shall select evaluative resources and develop regulations and procedures to evaluate the curriculum and other aspects of the educational program of each school within the district. Periodically, the superintendent shall report to the board on the progress that the district is making towards the attainment of its educational goals.

Instructional programs will be developed with a view toward maintaining a balanced curriculum, which serves the general academic needs of all students and provides opportunities for individual students to develop specific talents and interests.

**REFERENCE: 70 O.S. §5-131
70 O.S. §11-106**

BASIC INSTRUCTIONAL PROGRAM

The Shawnee Board of Education will provide reasonable educational opportunities to enable all children to succeed, both personally and as citizens.

Instructional programs will be developed with the view toward maintaining a balanced curriculum which will serve the general academic needs of all school-aged children and provide opportunities for individual children to develop specific talents and interests.

The board will encourage and support the professional staff in its efforts to investigate new curricular ideas, develop and improve programs, and evaluate results.

The board will appoint a committee composed of administrators, teachers, and parents to annually evaluate the curriculum to determine whether each child in the school system is receiving basic skill instructions.

The committee shall have access to all materials pertaining to the school curriculum, class schedules, and other information as long as the materials are not confidential or personal information. Members of the committee may visit with other staff members, students, former graduates, parents, and business people in the community for input into their evaluation.

The committee chairperson shall prepare a written report of the findings of the committee to the superintendent prior to the first day of February each year. This report should list the strengths and recommendations for each basic skill area.

The superintendent shall present the report to the Board of Education at a regular or special meeting. The board will consider each recommendation made by the committee. Any changes in methods of instruction, scheduling, or curriculum changes will be left entirely up to the superintendent and the Board of Education.

This committee shall be appointed to serve for a one-year term. However, individual members may be appointed to succeed themselves if the board so desires.

At all levels, provisions will be made for a wide range of individual differences through use of a variety of materials, adjustment in studies, and modified courses.

In all instances, the curriculum will meet the educational requirements established by state law.

The goals of the evaluation committee will be to permit and assist every child to acquire the following:

1. An understanding of himself and of his worth as an individual and a member of society.
2. A mastery of the basic skills in the use of the language arts -- listening, speaking, writing, reading, spelling, and grammar.
3. A mastery of mathematics for obtaining information, communicating effectively, thinking critically, reasoning logically, and solving problems.
4. Basic understanding of the principles of the natural, physical, biological, and social sciences and current events.

BASIC INSTRUCTIONAL PROGRAM (Cont.)

5. The desire and the ability to express himself creatively in one or more of the fine and creative arts and to appreciate the aesthetic expressions found in the art of others.
6. The attitudes associated with responsible citizenship for effective participation in the community, the state, the nation, and the world.
7. An understanding of career roles and how to relate learning experiences to real life.

REFERENCE: 70 O.S. §11-103

EQUAL EDUCATION OPPORTUNITIES

It is the policy of the Shawnee Board of Education that the right of a student to participate fully in classroom instruction shall not be abridged or impaired because of age, sex, race, religion, national origin, handicap, pregnancy, parenthood, marriage, or for any other reason not related to individual capability.

Student participation in extracurricular activities shall be dependent upon the maintenance of minimum academic standards established by the board, the student's individual ability in the extracurricular activity, and such other factors as may be determined by the administration.

The administration shall insure that no student suffer discrimination by any school employee or any other student in curricular, cocurricular, or extracurricular activities of the school district.

REFERENCE: Title 6, Civil Rights Act of 1964; Title 7, Civil Rights Act of 1964 as amended by the Equal Employment Opportunity Act of 1972; Executive Order 11246, as amended by Executive Order 11375; Title 9, Education Amendments of 1972 (Public Laws 92-318)

SECTION 504: THE REHABILITATION ACT (REGULATIONS)

In an effort to comply with procedural requirements of Section 504 of the Rehabilitation Act of 1973, it is the intent of Shawnee Public Schools to not discriminate on the basis of disability and to ensure that students who are disabled, within the definitions of Section 504, are identified, evaluated, and provided with appropriate educational services.

Section 504 mandates that, "No otherwise qualified individual with handicaps in the United States shall, solely by reason of her or his handicap, as defined in section 706(8) of this title, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance or under any program or activity conducted by any executive agency or by the United States Postal Service." (29 U.S.C. Sec. 794)

Qualification for 504 eligibility is based on the results of an evaluation that accurately and completely assesses the nature and extent of the disability, and provides sufficient information to determine appropriate services.

Determination of eligibility and services must be made by a group of persons knowledgeable about the student. A person is considered to have a disability under Section 504 if:

1. The person has a physical or mental impairment which substantially limits one or more of such person's major life activities, including activities such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.
2. Has a record of such an impairment.
3. Is regarded as having such impairment.

Examples of students who might be eligible for special accommodations due to a substantial limitation could be students with conditions such as cancer, juvenile diabetes, asthma, ADD/ADHD, or Tourette's Syndrome. It is the responsibility of the school site team to gather and review data, consider the impact upon the student in the educational setting, and to make the necessary accommodations and/or modifications for the student to receive services comparable to those of his/he non-disabled peers.

For information concerning Section 504 or referral procedures, contact your school counselor or district Section 504 coordinator.

REFERENCE: Public Law 94 – 142 & IDEA 1997

GIFTED CHILD EDUCATIONAL PROGRAM

The Shawnee Board of Education recognizes that educational programs are necessary for gifted children as defined in Oklahoma Statutes Section 1210.307 of Title 70.

Therefore, it is the policy of the Board of Education to cooperate fully with the State Department of Education in identifying gifted and talented children and in developing appropriate educational programs.

Children in this district will be considered for placement in the program in accordance with scores on standardized achievement and intelligence tests, records, and recommendations of teachers and parents.

Children identified as gifted and talented will be offered gifted and talented educational programs directly through the facilities of this district.

Student participation in extracurricular activities shall be dependent upon the maintenance of minimum academic standards established by the board, the student's individual ability in the extracurricular activity, and such other factors as may be determined by the administration

The superintendent is directed to develop and implement regulations that support this policy.

REFERENCE: 70 O.S. §1210.307, et seq.
70 O.S. §5-135

GIFTED CHILD EDUCATIONAL PROGRAMS (REGULATIONS)

In accordance with the policy of the Board of Education, a local advisory committee (which may or may not be comprised of the curriculum advisory committee) shall be established. The committee will consist of administrators, teachers, and parents with no fewer than 3 and no more than 11 members, at least one third (1/3) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children.

The purpose of the committee is to assist in the development of the district plan for gifted child educational programs, to assist in preparation of the district report on gifted child educational programs, and to perform other advisory duties as may be requested by the Board of Education. A chair and vice-chair will be elected, and written records and reports shall be made by the committee. The committee will establish a regular meeting schedule sufficient to implement the program.

The committee will make available to the Board of Education copies of their agendas, minutes, and evaluations of the program. The committee will reorganize biennially prior to September 15. A meeting will be called by the superintendent not later than October 1 of each school year. All meetings of the committee shall be subject to the provisions of the Oklahoma Open Meeting Act (70 O.S. §1210.308).

The committee will advise and assist district professional staff with the development of a plan which will include a description of the curriculum for the gifted child educational program, the criteria for evaluation of the program, the competencies and duties of the program's staff, number and percentage of students identified by the district as gifted children, and a budget for the district gifted child educational program.

Definition

Gifted and talented students are those students at the preschool, elementary, and secondary levels having demonstrated potential abilities of high-performance capability and needing differentiated or accelerated education or services.

Identification of gifted and talented students will be identified as follows:

1. Students scoring at or above the 97th percentile on the composite score of a nationally recognized achievement test;
2. An Intelligence Quotient (IQ = Mental Age/Chronological Age) at or above 125 as determined by a standardized intelligence test such as the Otis-Lennin, WISC-R, or the Stanford Binet;
3. Through the recommendation of a teacher or counselor who has taught the student, and/or;
4. Students who have demonstrated:
 - A. Creative thinking ability
 - B. Leadership ability
 - C. Visual performing arts ability, and/or
 - D. Specific academic ability

GIFTED CHILD EDUCATIONAL PROGRAMS, REGULATIONS (Cont.)

To ensure due process rights for all potentially identifiable and identified gifted students, multicriteria assessments shall be used and a student will not be denied needed programming on the basis of one assessment criterion.

Procedural safeguards will include:

1. Written parental consent is required for individual evaluation.
2. Records will be kept confidential and will comply with the Family Educational Rights and Privacy Act.
3. Parents may request additional evaluation of their child for placement purposes. Tests must be approved by school officials and must have been administered by a psychometrist or other approved professional licensed by the state of Oklahoma.
4. Students transferring into the district will be screened when records of the student have been received from the sending school. The student will be subject to the local procedures and criteria regardless of past placement.
5. Placement will be reviewed annually by teachers, counselors, and administrators.
6. Removing a student from the gifted child educational program will be by request of the parents, student, or student's teacher(s) after an appropriate review process is completed.

The committee will use discretion in notifying the students and parents regarding placement in the program. The regular avenues of appeal provided by school board policy will be available to parents if they choose to use them.

Some of the desired goals of this program are:

1. To develop critical thinking skills;
2. To develop problem-solving skills;
3. To develop oral and written communication skills;
4. To encourage and recognize creativity;
5. To encourage and provide opportunities for leadership development;
6. To develop and reinforce positive self concepts;
7. To provide enrichment activities to enhance the cultural and educational experiences; and
8. To encourage individuals to become life-long learners.

SPECIAL EDUCATION

It is the policy of this school district to provide special education to all exceptional children who reside in the school district. This duty will be satisfied by (use one or more of the following):

[the district directly providing special education for such children.]

[the district joining in a cooperative program with another district or districts to provide special education for such children.]

[the district joining in a cooperative program with a private or public institution within such district to provide special education for children who are deaf or hard-of-hearing, or for children who are blind or partially blind.]

[transferring certified exceptional children to other school districts that accept them and provide special education for such children, with the district in which the child resides paying tuition therefore as hereinafter provided.]

Children from age birth through two years (0-24 months) of age who meet the eligibility criteria specified in Section 3 of the Oklahoma Early Intervention Act, shall be served pursuant to the provisions of the Oklahoma Early Intervention Act; further provided that any children served shall be bona fide residents of this state, whose conditions are such that it is impractical or impossible for them to benefit from or participate in the regular classroom program of the public schools in the district in which they reside and whose education requires a modification of the classroom program. Provided that the attendance of said children in special education classes shall be included in the average daily attendance computations for State Aid purposes.

If valid and reliable testing and full and individual evaluation materials appear to have led to the overrepresentation of students who are members of a particular race, national origin or cultural group in any special education category, then the school district shall conduct a thorough self-evaluation in order to determine:

1. Whether additional or substitute materials and procedures, which have at least equal predictive validity, but do not have such an adverse effect on members of a particular racial, national origin or cultural group, can be identified.
2. Whether any of the following resulted in racial or cultural bias:
 - a. The use of tests with inherent content and/or language bias;
 - b. The use of tests that lack validity for a group of persons with whom or the purposes for which they are used;
 - c. The use of tests that lack reliability for a group of persons with whom they are used;
 - d. The presence of culturally and linguistically incompetent test administration;
 - e. Student unfamiliarity with test behaviors and assumptions;
 - f. Student discomfort with the test administrator and/or testing environment;
 - g. Lack of student motivation to perform well; and/or

SPECIAL EDUCATION (Cont.)

- h. The failure to integrate full and individual evaluation information from multiple sources and/or to reconcile inconsistent or conflicting full and individual evaluation results.

The school district will utilize the policies and procedures for Special Education Services set forth by the Oklahoma State Department of Education.

REFERENCE: 70 O.S. §1-107
70 O.S. §13-101 through §13-113
70 O.S. §18-109.5
Individuals With Disabilities Education Act, 20 USC §1400, et seq.

CRITERIA FOR ELIGIBILITY
SPECIAL EDUCATION
(REGULATION)

The criteria for eligibility to participate in various special education programs offered by Shawnee schools is as follows:

Learning Disabilities

A team may determine that a child has a specific learning disability if:

1. The child does not achieve commensurate with his or her age and ability levels in one or more of the areas listed below when provided with learning experiences appropriate for the child's age and ability levels; and
2. The team finds that a child has a severe discrepancy between achievement and intellectual ability in one or more of the following areas:
 - A. Oral expression;
 - B. Listening comprehension;
 - C. Written expression;
 - D. Basic reading skills;
 - E. Reading comprehension;
 - F. Mathematics calculations;
 - G. Mathematics reasoning.
3. The team may not identify a child as having a specific learning disability if severe discrepancy between ability and achievement is primarily the result of:
 - A. A visual, hearing, or motor handicap;
 - B. Intellectual disabilities;
 - C. Emotional disturbance;
 - D. Environmental, cultural, or economic disadvantage.

A seventh estimated percentile rank when comparing actual and predicted achievement levels will be considered significant for consideration of learning disability placement in the Shawnee school district. Exceptions may be made if observance and other facts contradict the point discrepancy or whatever standard is being used. Determination that the criteria are met is the responsibility of the placement team.

CRITERIA FOR ELIGIBILITY, SPECIAL EDUCATION, REGULATION (Cont.)**Multi-handicapped**

Students will be eligible for services for the multi-handicapped if two or more impairments exist that are so severe that they cannot be served in programs solely for one of the impairments. Evaluation measures will be those deemed appropriate for the individual child and may include, but are not limited to, psychological, developmental, educational, and medical evaluations. Determination that the criteria are met is the responsibility of the placement team.

SPECIAL EDUCATION (REGULATION)

Diplomas

1. It is recommended that **diplomas** issued to handicapped students be the same as those to nonhandicapped students. Those students that cannot meet the state mandated graduation requirements may qualify for an alternative diploma. To do otherwise may leave the local school district open for a discrimination complaint.
2. This recommendation is based on the nondiscrimination clause in Section 504 of the 1973 Vocational-Rehabilitation Act and Oklahoma Regulations. The intent is that handicapped students are entitled to receive the same considerations as nonhandicapped students. Therefore, they should not be excluded, on the basis of their handicap, from receiving any benefit for which they are otherwise qualified.
3. As long as handicapped students have successfully completed all requirements for graduation as outlined by their IEP teams or regular classes (following the Oklahoma State Board of Education guidelines for high school graduation), they cannot be denied graduation or given inferior diplomas.

Transcripts

A student's transcript must not contain any information that is considered to be confidential. This would include reference to special education placement or categories, special services, test information or reference to handicapping conditions.

Discipline

When considering disciplinary measures for special education students, the following should be considered:

Counseling
"Time-out" area
Restriction from participation in school activities
Staying after school or class
In-school suspension

1. When suspension of less than ten (10) days from school is necessary for the special education student, the following guidelines will be followed:
 - A. Conference held with student to:
 1. Provide opportunity for student to defend actions,
 2. Explain disciplinary measures to student;
 - B. Notify parent by telephone and confirm conversation by mail.
2. For suspension of over ten (10) days for the special education student, additional procedures should be followed:

SPECIAL EDUCATION, REGULATION (Cont.)

Schedule an IEP meeting to determine if the student's behavior is the result of the handicapping condition. When the behavior is related to the handicapping condition, and a change in program or removal from the current program is recommended, the IEP **must** be revised to reflect change in placement. The school **must** provide an alternative program (i.e., IEP revision, home-based, etc.). When behavior is not related to the handicapping condition, the procedures established for regular students should be followed. However, any long-term change in the student's current school program should be recorded in the IEP.

3. In an **emergency** situation where the student is endangering himself/herself or others, the school has the authority to remove the child from school immediately. However, the IEP/placement team must convene as soon as possible after an emergency removal to determine further appropriate action. In any event, the school district's disciplinary due process procedures must be followed.

4. Discipline problems that an IEP team is able to anticipate may be addressed on an individual basis in the child's IEP.

****** The Policies and Procedures Manual for Special Education for the State of Oklahoma issued by the State Department shall serve as the standing policy in all other matters concerning procedures for serving special education students.

Grading

1. There is one definite rule for grading students in all special education categories: There must not be any discrimination in the system of grading. That is, if all students in a school are graded by the A, B, C, etc., plan, special education students will also receive A, B, C, etc. In recording grades on a permanent record (such as a transcript), there must not be any reference to the student's placement in special education.
2. P.L. 94-142 is based on an "appropriate education." If this mandate is followed, fair grading should be no problem. Some suggestions:
 - A. Grades should never be given as motivation (A's) or punishment (F's).
 - B. A student should **earn** the grade. A program should be planned on the level where the child is functioning, but the teacher should always be alert to expand this level upward.
 - C. Students should not be placed in academic subject classes beyond their ability because of an inflexible school schedule.
3. Parents must understand grading in special classes. The grade earned may not be comparable to grades earned in regular classes. Parents need to be told where the student is functioning and what is being learned, rather than relying on the report card "grades" to understand progress.
4. The teacher who has the student for a period should give the grade for that time. If the grade goes on one regular report card, the special teacher and regular teacher should confer. If the regular teacher objects to giving a "passing" grade to a student who is not in his/her class, both teachers could sign the report card. Since separate report cards are given on the secondary level, there should be no problem.

SPECIAL EDUCATION, REGULATION (Cont.)

5. A student in special education can get a failing grade. The student cannot fail because the academic level is too high (that is, not an appropriate program) but failing grades may be given because of refusal to do work within capability. However, when failure does appear, consideration should be given to addressing the problem on the IEP with the idea of alleviating it.

Example: An LD or EMH student who is working below grade level could receive this grade in reading: B¹--or if arithmetic or math is no problem, a grade of B². At the end of the scale, a gifted student might receive a C in his or her class.

SECTION 504 ELIGIBILITY PROCEDURES SPECIAL EDUCATION SERVICES

Procedures

Procedures for establishing eligibility for services under the provisions of Section 504 of the Rehabilitation Act of 1973 are as follows:

These procedures are provided for the purpose of assisting special education teams make eligibility decisions for Section 504 placement. Such categorical and placement decisions must be thoroughly documented. By adhering to compliance with the same procedural safeguards that are used in IDEA-B, the district can ensure that all requirements of Section 504 have been fulfilled. The special education team will complete the following forms for each student who is determined to be ineligible for special education under the provisions of IDEA-B, but who may qualify for services under Section 504:

Form 504 Qualifications for Services
Form 504 Student Accommodation Plan

Referrals for services under the provisions of Section 504 may be made on SDE Form 3, Referral for Evaluation. The referral form should be clearly marked Section 504 on page one. The evaluation team members include the site administrator, regular education teacher, special education teacher, and a qualified examiner. The completion of the qualification for services form will enable the team to summarize the evaluation findings and reach an eligibility decision.

When a student qualifies for services under Section 504, a Student Accommodation Plan will be documented and implemented. Team members will be the same as defined in the previous paragraph. The student accommodation plan will be reviewed annually.

Eligibility for services under the provisions of Section 504 of the Rehabilitation Act of 1973 "... extends to persons who have handicaps as well as persons who have a history of a handicapping condition and persons perceived by others to have a handicap. An individual with handicap(s) is anyone with a physical or mental impairment that substantially impairs or restricts one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working." (OCR, 2/89)

The Policies and Procedures Manual for Special Education in Oklahoma states that "while a physical limitation or motor impairment may not adversely affect a child's educational performance, a child may meet the definition of handicapped under Section 504 of the Rehabilitation Act of 1973." (SDE 1991)

A memorandum from the United States Department of Education dated September 16, 1991, states that "A student may be handicapped within the meaning of Section 504, and therefore entitled to regular or special education and related aids and services under the Section 504 regulation, even though the student may not be eligible for special education and related services under Part B of the Individuals with Disabilities Education Act." (OSERS, 9/16/91)

Furthermore, "Under Section 504, if the parents believe that their child is handicapped, the Local Education Agency must evaluate the child to determine whether he or she is handicapped as defined by Section 504. . . . Should it be determined that the child . . . is handicapped for purposes of Section 504 and needs only adjustments in the regular classroom, rather than special education, those adjustments are required by Section 504." (OSERS, 9/16/91)

SECTION 504 ELIGIBILITY PROCEDURES, SPECIAL EDUCATION SERVICES (Cont.)

"Section 504 recognizes that appropriate education might be provided through the provision of regular education or related aids and services without an IEP. Section 504 may require the provision of related services to a student not eligible for special education." (NASDSE 1991)

Section 504 recognizes two very important possibilities:

1. There is a population of handicapped persons who are not eligible for special education under IDEA-B who are still in need of protection against discrimination because of a handicap as defined under Section 504; and
2. There is an obligation imposed on recipients to provide services (evaluations, regular education, reasonable accommodations, related services and related aids) regardless of eligibility for special education under IDEA-B. (NASDSE 1991)

Eligibility Standards

Eligibility standards for services under the provisions of Section 504 of the Rehabilitation Act of 1973: The eligibility team must document the following:

1. The student must have a documented physical or mental impairment, have a record of such impairment, or be regarded as having an impairment; and
2. The student's physical or mental impairment must substantially impair or restrict one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, breathing, learning, and working; and
3. The student does not achieve educationally to a satisfactory degree due to the physical or mental impairment listed above which substantially limits, impairs, or restricts one or more major life activities; and/or
4. The student must require a multi-disciplinary evaluation, a supplementary service or aid, a related service, or some other reasonable accommodation in order to receive an appropriate education.

Definitions

Definitions of terms used in determining qualification for services under Section 504 include the following:

1. **Achieve Education Satisfactorily** means:
 - A. That the student is provided with access to an "appropriate education" as defined below; and
 - B. That the student is receiving some benefit from an "appropriate education" as defined below; and
 - C. That the student is progressing through a curriculum or promotion from grade to grade.

SECTION 504 ELIGIBILITY PROCEDURES, SPECIAL EDUCATION SERVICES (Cont.)

2. **Appropriate Education** means:
- A. For a student who has never been enrolled in a public or private elementary school, performance at or not substantially below expected developmental levels for a student of the same age.
 - B. For a student who is currently enrolled in a public or private elementary or secondary school, but not receiving special education and related services, or is a high school dropout, performance at or not substantially below expected competencies (or other educational standards including progress through a curriculum or promotion from grade to grade) established for grade and/or age level.
 - C. For a student who is currently receiving special education and related services, substantial progress toward the attainment of the goals in the IEP, as evidenced by the accomplishment of at least a majority of short-term instructional objectives established in each goal area.
3. A **Qualified Handicapped Student** is a school-age student who:
- A. Has a physical or mental impairment which substantially limits participation in one or more major life activities; and
 - B. Does not achieve education satisfactorily because of a physical or mental impairment which substantially limits participation in one or more major life activities; and/or
 - C. Requires the provision of a multi-disciplinary evaluation, a supplementary service or aid, a related service, or some other reasonable accommodation to receive an appropriate education.
4. A student's performance in one or more of the major life activities will be determined to **substantially limit participation** when:
- A. The student's performance is more than one and one-half standard deviations below the mean when compared with other students of the same age and mental ability; or
 - B. The student's performance is more than 22 standard points below the mean when compared with other students of the same age and mental ability; or
 - C. The student is performing at or below the third percentile when compared with other students of the same age and mental ability; or
 - D. The student is performing fifty percent or more below his or her developmental age level when compared with other students of the same age and mental ability.

**SECTION 504 ELIGIBILITY PROCEDURES, SPECIAL EDUCATION
SERVICES (Cont.)**

5. **Adversely affects educational performance** is a term which applies only to students who have been determined to have a disability under IDEA-B and means a disabled student whose diagnosed disability has caused two or more of the following:
- A. One or more grade(s) of D or below in a solid subject or one or more grade(s) of C/BGL (C/Below Grade Level) in a solid subject for two or more consecutive nine-week grading periods. (This does not apply when the student's poor grades are caused by factors other than the diagnosed disability.)
 - B. One or more scores on a standardized group achievement test battery (i.e., ITBS, CTBS, etc.) that are 1.5 standard deviations below the mean when compared with other students of the same age. Examples: Standard scores of 77 or below, scores at or below the 6th percentile, NCE scores at or below 18, etc.
 - C. One or more scores on an individualized achievement test battery (i.e., Woodcock-Johnson Psycho-educational Test Battery, Kaufman Test of Educational Achievement, etc.) which are 1.5 standard deviations below the mean when compared with other students of the same age.

LEAST RESTRICTIVE ENVIRONMENT-INCLUSION

Inclusion is a term currently used in discussing placement of students with disabilities. This is not a legal term, but can be replaced with the term *least restrictive environment*, found in the Individuals with Disabilities in Education Act (IDEA). IDEA stipulates that children with disabilities must be provided a free and appropriate public education in the least restrictive environment (LRE), meaning that "to the maximum extent appropriate, children with disabilities, . . . are educated with nondisabled children."

Inclusion is supporting students with and without disabilities in academic and social settings in their neighborhood school. The amount of time to be spent in the regular education classroom will be determined by the IEP team for each individual student.

This school district supports responsible placement of students in the least restrictive environment, which includes the following:

- * placing students with disabilities in regular education settings in the least restrictive environment in accordance with individual needs;
- * placing students with disabilities in regular education in numbers that do not reduce the natural proportions of regular classrooms;
- * providing educational and social opportunities for students with disabilities equal to those of their peers;
- * teaching students with and without disabilities how to appreciate similarities and differences among individuals;
- * providing supplementary aids and services in the regular educational environment;
- * sharing resources, skills, and time;
- * sharing educational responsibilities for students with disabilities;
- * providing a positive climate in which positive attitudes prevail;
- * realizing that the student with disabilities belongs within the regular environment and should receive appropriate support services within school and community settings;
- * realizing that students with disabilities may be included in a classroom for either or both academic and social needs; and
- * supporting a district commitment to provide professional development in the areas of inclusion and collaboration.

Inclusion is Not:

- * arbitrarily requiring all students with disabilities be served full-time in the regular classroom;
- * serving the students with disabilities in regular environments without a planned support system in place, perhaps including a student specific Inclusion Plan;
- * presenting content area instruction to students with disabilities without necessary modifications; and
- * evaluating individual student progress without allowing for necessary modification of evaluation procedures.

This school district will comply with all applicable state and federal laws concerning placement of students in a least restrictive environment.

ALTERNATIVE EDUCATION

This school district shall provide an alternative education program that conforms to the requirements of state law and rules applicable to alternative education. The alternative education program shall conform to federal law requirements if federal funding is utilized to provide services to meet the educational needs of neglected, delinquent, and at-risk children and youth. The program shall:

1. Allow class sizes and student/teacher ratios conducive to effective learning for at-risk students;
2. Incorporate appropriate structure, curriculum, and interaction and reinforcement strategies designed to provide effective instruction;
3. Include an intake and screening process to determine eligibility of students;
4. Demonstrate that teaching faculty are appropriately licensed or certified teachers;
5. Demonstrate that teaching faculty have been selected on the basis of a record of successful work with at-risk students or personal and educational factors that qualify them for work with at-risk students;
6. Reflect appropriate collaborative efforts with state agencies and local agencies serving youth;
7. Provide courses that meet the academic curricula standards adopted by the State Board of Education and additional remedial courses;
8. Offer individualized instruction;
9. State clear and measurable program goals and objectives;
10. Include counseling and social services components with the provision that providers of services are not required to be certified as school counselors;
11. Require a plan leading to graduation be developed for each student in the program that will allow the student to participate in graduation exercises for the school district after meeting all of the graduation requirements of the school district.
12. Offer life skills instruction;
13. Provide opportunity for arts education to students, including Artists in Residence programs coordinated with the Oklahoma Arts Council;
14. Provide a proposed annual budget;
15. Include an evaluation component including an annual written self-evaluation;
16. Be appropriately designed to serve middle school, junior high school, and secondary school students in grades ~~six~~ seven through twelve who are most at risk of not completing a high school education for a reason other than as identified in 70 O.S. §13-10, and;

ALTERNATIVE EDUCATION (Cont.)

17. Allow all students in the alternative education program, who otherwise meet all of the participation requirements, to participate in vocational programs and extracurricular activities, including but not limited to athletics, band, and clubs.

The alternative education program shall be operational and serving students by September 15, of each school year.

Any equipment or material purchased by the school district with revenue received for students participating in an alternative education program shall be used only in or directly for the alternative education program offered by the district during the hours the alternative education program is in operation. The equipment or materials may be used for other purposes during hours when the alternative education program is not in operation.

If a program will serve fewer than ten (10) students, the alternative education program shall be offered by the district through an interlocal cooperative in which the district participates, unless the program has been granted a waiver from this requirement by the State Department of Education.

REFERENCE: 70 O.S. §1210.568
70 O.S. §1210.569
20 U.S.C. § 6434

NOTE: Referenced statute 70 O.S. §1210.568 requires the program be provided by all school districts beginning with the first semester of the 2000-2001 school year.

CONCURRENT ENROLLMENT STUDENT

The Shawnee Board of Education believes that students should be encouraged to prepare themselves for study beyond high school when possible.

Students who wish to participate in concurrent enrollment courses must meet requirements set by the State Regents for Higher Education, Oklahoma law and the Standards for Accreditation. In order for a high school student to enroll in a concurrent enrollment course, the minor student must have a signed statement from the high school principal or counselor stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year. Minor students must also provide written permission from a parent or legal guardian prior to enrolling in concurrent enrollment courses.

A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit is equivalent to three semester credit hours of college work.

Concurrent students may not enroll in remedial (zero-level) course work offered by colleges and universities designed to remove high school deficiencies, including co-requisite support courses.

When a student earns college credit through concurrent enrollment, the school district will be required to provide academic credit for any concurrently enrolled higher education courses that are correlated with the academic credit awarded by the institution of higher education. The district cannot transcript the academic credit as "elective credit" unless there is no correlation between the concurrent enrollment higher education course and a course provided by the school district.

Therefore, all senior students who wish to attend college courses may request appearance at a regularly scheduled board of education meeting to present their request. Parents or guardian may be requested to be present.

Prior to appearance at the board of education meeting, the student must complete the necessary scheduling of courses required for graduation from high school and must meet the requirements set forth in the regulation which accompanies this policy.

The superintendent will designate a staff member who will make personal contact with every junior and their parents or guardians, individually or in groups, during the fall semester to present materials and to explain the concurrent enrollment program.

The superintendent will post notices in at least two places conspicuous to students calling attention to the concurrent enrollment program and naming the contact person.

The superintendent is directed to prepare a regulation implementing this policy.

REFERENCE: 70 O.S. §628.13

Department of Education, Administrator's Handbook

STUDENT RETENTION
(REGULATION)

In accordance with the policy of the Board of Education, the following criteria for the selection of students to be retained in their current grade, or denied course credit, will be used in this school district.

Students shall be promoted or receive credit for a course of study if a grade average of _____ % has been achieved for an entire course of study as determined by the teacher.

Students in grades one through eight must achieve a grade average of **60** % or higher in at least three major courses of study to be promoted to the next higher grade. The major courses of study are math, language arts, science, reading, and social studies.

Whenever a teacher or a placement committee recommends that a student be retained at the present grade level or not passed in a course, the parent(s) or guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the board of education shall be final. The parent(s) or guardian may prepare a written statement to be placed in and become a part of the permanent record of the student stating the parent(s)'s or guardian's reason(s) for disagreeing with the decision of the board.

REFERENCE: 70 O.S. §24-114.1
70 O.S. §1210.508C

REPORT CARDS

The Shawnee Board of Education believes that students and parents should be informed periodically of the student's progress in school work. Therefore, report cards shall be sent to parents or guardians at the end of each nine-week period. The parent or guardian shall be requested to acknowledge receipt by signature and return the card.

Progress reports shall be distributed at mid nine-weeks and additional reports, telephone calls, or personal visits may be scheduled if in the best interest of the student.

PROFICIENCY BASED PROMOTION

1. Upon the request of a student, parent, guardian, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum.
 - A. Proficiency will be demonstrated by assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion-referenced test, thesis, project, product or performance. Proficiency in all laboratory sciences will require students to perform relevant laboratory techniques.
 - B. Students shall have the opportunity to demonstrate proficiency in the core areas twice each year: once before the beginning of the school term and at the end of the school term as identified in 70 O.S. §11-103.6:
 1. Social Studies
 2. Language Arts
 3. The Arts
 4. Languages
 5. Mathematics
 6. Science
 - C. Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment of demonstration. Students may obtain credit by examination in lieu of Carnegie Units for courses, but subject to compliance with the Oklahoma School Testing Program.
 1. Courses not tested under the Oklahoma School Testing Program.

The school district will make available assessment tools to determine proficiency for credit by examination for courses without corresponding Oklahoma School Testing Program assessments. The assessment tools will be aligned to the school district's curriculum and will accurately measure the student's demonstration of sets of competencies in standards adopted by the State Board of Education.
 2. Courses tested under the Oklahoma School Testing Program.

If a student seeks to "test out" of a course under the Oklahoma School Testing Program, a student must obtain a score of at least "Proficient" on the Oklahoma School Testing Program assessment corresponding to the course.
 - D. Qualifying students are those who are legally enrolled in the local school district.
 - E. The district will not require registration for the proficiency assessment more than one month in advance of the assessment date.
 - F. Students will be allowed to take proficiency assessments in multiple subject areas.

PROFICIENCY BASED PROMOTION (Cont.)

- G. Students not demonstrating proficiency will be allowed to try again during the next assessment period. Failure to demonstrate proficiency will NOT be noted on the student transcript.
- H. Exceptions to standard assessment may be approved for those students with disabling conditions.
- 2. Students demonstrating proficiency in a core curriculum area will be given credit for their learning and will be given the opportunity to advance to the next level of study in the appropriate curriculum area.
 - A. The school will confer with parents in making such promotion/acceleration decisions. Such factors as social, emotional, and intellectual needs of the student will be used in the consideration of the promotion/acceleration decision and mental growth should be considered.
 - B. If the parent or guardian requests promotion/acceleration contrary to the recommendation of school personnel, the parent or guardian shall sign a written statement to that effect. The statement shall be included in the permanent record of the student.
 - C. Failure to demonstrate proficiency will not be noted on the transcript.
 - D. Students must progress through a curriculum area in a sequential manner. Elementary, middle level, or high school students may demonstrate proficiency and advance to the next level in a curriculum area.
 - E. If proficiency is demonstrated in a 9-12 curriculum area, appropriate notation will be placed on the high school transcript. The unit shall count toward meeting the requirement for the high school diploma.
 - F. Units earned through proficiency assessment will be transferable with students among school districts within the state of Oklahoma.
- 3. Proficiency assessment will measure mastery of the ~~Priority Academic Student Skills~~ Oklahoma Academic Standards in the same way that curriculum and instruction are focused on the ~~Priority Academic Student Skills~~ Oklahoma Academic Standards. In other words, assessment will be aligned with curriculum and instruction.
- 4. Options for accommodating student needs for advancement after demonstrating proficiency may include, but are not limited to, the following:
 - A. Individualized instruction;
 - B. Correspondence courses;
 - C. Independent study;
 - D. Concurrent enrollment;
 - E. Cross-grade grouping;
 - F. Cluster grouping;

PROFICIENCY BASED PROMOTION (Cont.)

G. Grade/course advancement:

H. Individualized education programs.

5. Each year the school district will disseminate materials explaining the opportunities of proficiency-based promotion to students and parents in the district. ~~Priority Academic Student Skills~~ Oklahoma Academic Standards and type of assessment or evaluation for each core curriculum area will be made available upon request.

Appropriate notation will be made for elementary, middle level or high school level students satisfactorily completing a 9-12 high school curriculum area. Completion will be noted with a "P" for passing. This unit will count toward meeting the requirements for the high school diploma.

GRADUATION REQUIREMENTS

The Shawnee Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is the policy of the Board of Education that a minimum of 24 units of credit be earned in the subject areas listed below to be eligible for graduation.

Students entering the eighth grade in the 2025- 2026 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, shall complete a minimum of the following 23 curriculum units or sets of competencies at the secondary level:

4 units of English to include Grammar, Composition, Literature, or any English course;

4 units of mathematics, two of which shall be Algebra I and either Algebra II or Geometry. The other two units may include Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Statistics, Math of Finance, Computer Science, college courses approved for dual credit, an approved full-time postsecondary career and technology program, or locally approved math-based application course, or any mathematics course with content and/or rigor above Algebra I;

3 units of laboratory science approved for college admission requirements including one unit of life science meeting the standards for Biology I, one unit of physical science meeting the standards for Physical Science, Chemistry or Physics; and one unit from the domains of physical science, life science, or earth and space science, or approved full-time postsecondary career and technology program or locally approved science-based application course, or any course with content and/or rigor above Biology I or Physical Science;

3 units of history and citizenship skills including one unit of American History, ½ unit of Oklahoma History, ½ unit of United States Government, and one unit from the subjects of History, Government, Geography, Economics, Civics or non-Western culture;

6 pathway units which align with the student's Individual Career and Academic Plan (ICAP) which may include, but are not limited to, any additional math, science, English, history, world or non-English language, computer technology, Junior Reserve Officers' Training Corp. internship or apprenticeship programs, career and technology education courses, concurrently enrolled courses, advanced placement courses, International Baccalaureate courses approved for college admission requirements, music, art, drama, speech, dance, media arts, or other approved courses; and

3 units of elective courses.

Beginning with the 2024-2025 school year, a student whose parent or legal guardian approves modification of the student's existing graduation track, subject to school approval, may complete a minimum of 23 curriculum units or sets of competencies at the secondary level as listed above. All other students graduating prior to 2030, in order to graduate from an Oklahoma public school, will be required to complete the "college preparatory/work ready curriculum units or sets of competencies" at the secondary level. A student will be allowed to enroll in the core curriculum in lieu of the requirements of the college preparatory/work ready curriculum upon the written approval of the parent or legal guardian of the student. Current state graduation requirements will be deemed to be the "core curriculum" option. The "college preparatory/work ready curriculum" will include the following:

GRADUATION REQUIREMENTS (Cont.)

4 units of English to include Grammar, Composition, Literature, or any English course approved for college admission requirements;

3 units of mathematics, limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements;

3 units of laboratory science, limited to Biology, Chemistry, Physics, or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements;

3 units of history and citizenship skills, including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economics, Civics, or Non-Western culture and approved for college admission requirements;

2 units of the same world or non-English language or two units of computer technology approved for college admission requirements, whether taught at a high school or technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses;

1 additional unit selected from the above categories or career and technology education courses, concurrently enrolled course, Advanced Placement courses or International Baccalaureate courses approved for college admission requirements; and

1 unit or set of competencies of fine arts, such as music, art, or drama, or 1 unit or set of competencies of speech.

In order to graduate from the district with a standard diploma, students shall complete the following core curriculum units at the secondary level:

Language Arts

4 units or sets of competencies

1 unit of Grammar and Composition
and

3 units which may include

American Literature

English Literature

World Literature

Advanced English Courses

Other English courses with content and/or rigor
equal to or above grammar and composition

Social Studies

3 units or sets of competencies

1 unit of United States History

½ to 1 unit of United States Government

½ unit of Oklahoma History

½ unit to 1 unit which may include:

World History

Geography

Economics

Anthropology

Other social studies courses with content and/or
rigor equal to or above United States History,
United States Government, and Oklahoma
history

GRADUATION REQUIREMENTS (Cont.)

Mathematics

3 units or sets of competencies

1 unit of Algebra I ¹
and

2 units which may include:

Algebra II

Geometry ¹

Trigonometry

Math Analysis or Precalculus

Statistics and/or Probability

Calculus

Computer Science I and II

Intermediate Algebra

Mathematics of Finance

Contextual mathematics courses that enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the tenth, eleventh, or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the district board of education

Mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the tenth, eleventh, or twelfth grade upon approval of the State Board of Education and the district board of education

Other mathematics courses with content and/or rigor equal to or above Algebra I

A science, technology, engineering and math (STEM) block course.

The Arts and Computer Education

1 unit or set of competencies which may include, but is not limited to, courses in Visual Arts and General Music and 1 unit or set of competencies of computer technology, whether taught at a high school or a technology center school, including computer programming, hardware and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing classes

Science

3 units or sets of competencies of laboratory science approved for college admission requirements:

1 unit or set of competencies of life science, meeting the standards for Biology I;

1 unit or set of competencies of physical science, meeting the standards for Physical Science, Chemistry or Physics; and

1 unit or set of competencies from the domains of physical science, life science or earth and space science such that content and rigor is above Biology I or Physical Science.

Electives

8 units or sets of competencies

In addition to the curriculum requirements, students shall complete the requirements for a personal financial literacy passport as set forth in the Passport to Financial Literacy Act.

All students are strongly encouraged to complete two units or sets of competencies of foreign world language classes and two units or sets of competencies of physical and health education as part of the core curriculum.

Credit may be given for the above-referenced classes for the college preparatory/work-ready and core curriculum diploma pathways when the courses are taken in the seventh or eighth grades if the teachers are certified or authorized by law to teach the subjects for high school credit and the required course rigor is maintained.

Courses offered by a supplemental education organization that is accredited by a national accrediting body and that are taught by a certified teacher, and which provide for the teaching and learning of the appropriate skills and

GRADUATION REQUIREMENTS (Cont.)

knowledge in the OAS may, upon approval of the State Board of Education and the school district Board of Education, be counted for academic credit and toward meeting state graduation requirements.

No student will be allowed to receive credit more than once for completion of the same unit or sets of competencies. All of the above-referenced classes may not be offered by the district. However, sufficient courses shall be offered to allow students to meet the graduation requirements during the secondary grade years of the student.

The remaining units need to consist of coursework designed to meet the individual needs and interests of the student. However, all students in grades nine through twelve are required to enroll in a minimum of six periods, or the equivalent in block scheduling, of rigorous academic and/or rigorous vocational courses each day, which may include arts, vocal and instrumental music, speech classes, and physical education classes.

Students who transfer into this school district from out of state after their junior year of high school shall not be denied, because of differing graduation requirements, the opportunity to be awarded a standard diploma. This applies to students who would be unable to meet the specific graduation requirements listed above without extending the date of graduation. Exception from the graduation requirements will be based on rules established by the State Department of Education. All exceptions and the reasons therefore shall be reported to the State Department of Education on or before July 1 of each year.

All course credit earned through examination by students in required curriculum areas shall be appropriately noted on the student's transcript and/or student record. Completion may be recorded with a letter grade or pass notation, credits earned by a student through examination in accordance with the provisions of 210:35-27-2 shall be transferrable to or from any other school district within the State of Oklahoma in which the student was enrolled, is currently enrolled, or may be enrolled. Credit for units of secondary coursework in curriculum areas required for graduation count toward meeting the requirements for the high school diploma.

Beginning with the 2015-2016 school year, all students shall be required to receive instruction in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator at least once between ninth grade and high school graduation. A school administrator may waive this requirement for an eligible student who has a disability. A student may also be excused from this requirement if a parent or guardian of the student objects in writing.

Students ~~who start ninth grade prior to or during the 2016-2017 school year will be~~ are required to complete an assessment in order to graduate with a standard diploma. The assessment required will be one that is required or has been required by the Oklahoma School Testing Program or an alternate assessment as approved by the superintendent. The highest-achieved score on the assessment and any business and industry-recognized endorsements attained will be reflected on the student's transcript.

Beginning with ninth graders in the 2021-2022 school year, in order to graduate from a public high school accredited by the State Board of Education, students shall pass the United States naturalization test. The United States naturalization test shall be provided at least once per school year, beginning as early as eighth grade. Students may retake the exam upon request and as often as desired until earning a passing score. A passing score shall be 60 out of 100 questions. The district shall exempt students with disabilities whose individualized education program (IEP), consistent with state law, indicates that the student is to be assessed with alternative achievement standards through the Oklahoma Alternative Assessment Program (OAAP).

GRADUATION REQUIREMENTS (Cont.)

Students shall be allowed to earn released time elective credit in accordance with state law and the Oklahoma Accreditation Standards.

REFERENCE: 70 O.S. § 11-101.3
70 O.S. § 11-103.2c
70 O.S. § 11-103.6
70 O.S. § 1210.199
70 O.S. § 1210.508

INDIVIDUAL CAREER AND ACADEMIC PLAN

An "Individual Career and Academic Plan (ICAP)" means an individualized plan that is used to help establish personalized academic and career goals, explore postsecondary career opportunities, including, but not limited to, military careers, apprenticeship programs, career and technology programs leading to certification or licensure, educational opportunities, align coursework and curriculum, apply to postsecondary institutions, secure financial aid and ultimately enter the workforce. The plan shall be developed by the student and the student's parent or legal guardian, in collaboration with their school counselors, school administrators, teachers and other school personnel.

The district shall provide ICAP information to all students in grades **6** through **12**. District employees, as designated by the superintendent, shall work with students and their parent or legal guardian in creating an ICAP that will meet the interests and needs of the student as determined by the student and their parent or legal guardian.

Beginning with students entering the ninth grade in the 2019-2020 school year, each student shall be required to complete the process of an ICAP in order to graduate from the school district with a standard diploma. Each year thereafter, students shall annually update their ICAP. The ICAP shall include, but not be limited to:

- a. career- and college-interest surveys,
- b. written postsecondary and workforce goals and information of progress toward these goals,
- c. intentional sequence of courses that reflect progress toward the postsecondary goal,
- d. the student's academic progress, including courses taken, assessment scores, any remediation or credit recovery and any Advanced Placement, International Baccalaureate, concurrent or dual enrollment credits earned and/or career certificate(s), certification(s), or endorsements, and
- e. experience in-service learning and/or work environment activities.

ICAPs for students with disabilities, as defined in the Individuals with Disabilities Education Act (IDEA), P.L. No. 105-17, shall consider and work in cooperation with the student's individualized education program (IEP) or Section 504 Plan as defined by the Rehabilitation Act of 1973, P.L. No. 93-112.

LEGAL REFERENCE: 70 O.S. § 1210.508-4

Adoption Date:

Revision Date(s):

Page 1 of 1

STUDENT ASSISTANCE PROGRAM

The Shawnee Public Schools will provide a student assistance program for students who are experiencing physical or emotional problems that are producing, or may produce, a negative effect on the student's performance in school. The purpose of the program is to assist students in obtaining help to resolve such problems in an effective and confidential manner. This program recognizes that the primary obligation to seek assistance and to resolve the problem rests with the student and the student's parent or guardian.

The Shawnee Board of Education recognizes that a wide range of problems not directly associated with the school may have an effect on the student's performance in school. The problems may involve physical illness, mental or emotional illness, alcohol abuse or alcoholism, drug abuse or dependency, or family problems such as divorce, separation, financial difficulties, job loss, or illness or death of a family member or close friend.

The student assistance program assures students that if such personal problems are the cause of unsatisfactory behavior or performance they will receive careful consideration and an offer of assistance in an effective and confidential manner. This service will provide information for counseling and treatment referral so that students may seek and get counseling on chemical dependency, physical or emotional problems, or other personal problems at any time without fear of reprisal and with assurance of the confidentiality of the counseling. Confidentiality will be maintained as required by law; however, parents/guardians will generally be notified prior to any intervention unless obviously inappropriate. Providing information for referral or treatment when needed should be a constructive, and not a punitive, action.

Program Goals

1. To assist students who have problems that may affect their school performance by providing confidential, prompt, and diversified assistance to help resolve individual and/or family problems.
2. To motivate students to seek help at an early stage and get confidential assistance through qualified professional referrals.
3. To restore productivity through early identification of problems and to maintain a school atmosphere conducive to learning.

Program Objectives

1. To provide a confidential, flexible, competent, and sensitive program of assistance to meet the needs of troubled students on an individual basis.
2. To provide students with accurate information regarding known referral sources.
3. To provide in-service training for teachers that will focus on the teacher's role in relation to troubled students.

The superintendent is instructed to develop procedures and regulations that will achieve the goals and objectives of this policy.

STUDENT ASSISTANCE PROGRAM (Cont.)

Teachers and administrators will implement this policy in such a manner that no student's education will be adversely affected by the use of the student assistance program. This policy, and any related procedures will not alter or supersede the normal application of disciplinary or due process procedures.

District expenditures, in addition to the personnel costs associated with operating the program, will be limited to the cost of the initial screening for any referral of a student.

MENTAL HEALTH CRISIS PROTOCOL

The Shawnee School District supports student health and wellness protocols to include mental health support. It is the policy of the district to align access to mental health support by providing community resources for students and guardians focused on mental health treatment options and crisis response intervention. It is also the policy of the district to provide mental health and crisis response training to personnel. This process will involve consistent collaboration between the district and community mental health partnerships.

This policy supplements and does not replace existing policies which mandate reporting abuse or neglect to the Department of Human Services and/or local law enforcement in accordance with state law and policy FFG.

Mental Health. Includes emotional, psychological, and social well-being and affects how individuals think, feel and act. Mental health also determines how individuals manage stress, relate to others, and make healthy choices.

Mental Health Crisis. Any situation in which a person's behavior or verbalized distress puts them at risk of hurting themselves or others and/or prevents them from being able to care for themselves or function effectively in the community. The 988 Mental Health Lifeline operates 24/7, offering anyone who dials 9-8-8 access to mental health crisis services.

Crisis Response. Refers to the advance planning and actions taken to address natural and manufactured disasters, crises, critical incidents, and tragic events. Of course, in an emergency, it is always best to call 911.

Crisis Intervention. Can mitigate adverse reactions, facilitating and planning, assist in identifying and accessing available support, normalize reactions to a crisis, and access capacities and need for further support or referral to the next level of care. The Three main goals of crisis intervention are: stabilize, reduce symptoms, return to adaptive functioning/facilitate access to continued care.

All protocols will comply with the privacy requirements of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).

Staff shall be trained to recognize warning signs. Signs of a mental health crisis episode may not always be apparent in a student/child. Keeping the following warning signs in mind, teachers, principals, and other staff members can begin to identify the need for intervention.

Abusive Behavior. Often a student in mental distress will show abusive behavior to themselves and others. This may include self-harm, substance abuse, physical abuse, etc.

Inability to Perform Daily Tasks. This can include even the most simple tasks such as bathing, brushing teeth and/or hair, and putting on clean clothes.

Increased Agitation. Children showing signs of increased agitation may use verbal threats, be violently out of control, destroy property, and more.

Isolation. Children and young adults in mental health crisis tend to isolate themselves from family and friends at school and at work.

Loses Touch with Reality (Psychosis). Psychosis encompasses the following behaviors: showing signs of confusion, having strange ideas, thinking they are someone they are not, not understanding what people are saying, hearing voices and seeing things that are not there.

MENTAL HEALTH CRISIS PROTOCOL (Cont.)

Paranoia. Paranoia manifests in suspension and mistrust of people or their actions without evidence or justification.

Rapid Mood Swings. Increased energy levels, the inability to stay still, pacing, sudden depression, and withdrawal, and becoming suddenly happy or calm after a period of depression may be indicative of a student in crisis.

Other warning signs may include, but are not limited to, changes in school performance, pulling away from people and things, having low or no energy, having unexplained aches and pains, such as constant stomachaches or headaches, feeling helpless or hopeless, excessive smoking, drinking, or drug use, including prescription medications, eating or sleeping too much or too little, worrying a lot of the time, feeling guilty, but not sure why, having difficulty readjusting to home or work life, thinking about suicide, inability to perceive changes in their own feelings, behavior or personality.

A person experiencing a mental health crisis may not always clearly communicate their thoughts, feelings, needs or emotions, they may also find it difficult to understand what others are saying. It is important to emphasize and connect with the person's feelings, stay calm, and try to deescalate the crisis.

Steps to take when addressing warning signs or managing disclosures regarding a mental health crisis:

1. Assess the situation.
Is the person in danger of hurting themselves, others, or property?

Do you need emergency assistance?

Call 988 to engage with trained crisis counselors for help with suicidal, substance use, and/or a mental health crisis.

Immediately call 911 for emergency assistance if medical attention is needed.
2. Talk to the person in crisis in a safe space. All staff members' responses should be calm, supportive, and nonjudgmental.
Keep your voice calm.
Listen.
Ask questions, but do not push.
Express support and concern.
Ask how you can help.
Gently announce actions before initiating them.
3. Walk with the student to the principal's office. Students should always have adult supervision.
4. The principal should follow district safety protocol and refer the student for crisis services at (insert certified community behavior health clinic).
5. Immediately following the incident, appropriate staff members should document steps taken on the mental health referral packet. The parents/guardian on file will be contacted as soon as possible. The administration shall set up a time to meet with the parent/guardian to review the emergency student crisis notification and to provide any collateral referrals and contact resources.

MENTAL HEALTH CRISIS PROTOCOL (Cont.)

6. If a student is out for more than two days, a caregiving/student/counselor meeting should be held prior to the student's return to school.
 - a. The school counselor should require a meeting with the student and their parent/guardian.
 - b. This group should discuss and document a reentry procedure and what would help to ease the transition back into the school environment to address any concerns the student or parent/guardian may have.
 - c. All accommodation should be documented.
 - d. A designated staff person should periodically check in with the student to help with readjustment to the school community and address any ongoing social or academic concerns.
 - e. The school counselor should periodically check in with parents/guardians to update progress or concerns.
 - f. The counselor should meet with the student's faculty to share information about curriculum and social concerns prior to the student's return.
 - g. The school counselor should be available to teachers to discuss any concerns they may have regarding the student after re-entry.

The school district shall provide to the State Department of Education information regarding the dissemination of Oklahoma Prevention Needs Assessment (OPNA) survey data and other mental health data. In accordance with state and federal law, parents/legal guardians shall have the right to opt out of their child taking this assessment. This opt out is addressed at policy EK-R1.

This policy will be reviewed every two years with partnering mental health providers to consider any updates to better meet student needs. This review will include information collected from the OPNA survey as a part of the review process.

A copy of this policy and any additional protocols created shall be provided to the State Department of Education.

TESTING PROGRAM

It is the policy of the Shawnee Board of Education to take part in testing programs with the aim of providing information designed to help all students recognize their abilities and to help in planning their school work. A well-rounded testing program has been developed that can be very valuable to each student. The board recognizes that information relative to the personality, environment, home life, parental or family relationships, economic status, religious beliefs, patriotism, sexual behavior or attitudes, or sociological problems of a student is privileged and confidential. Such information shall not be tested for and if revealed shall be discarded.

The following guidelines exist for the participation of children with disabilities in district-wide assessments: Each student's IEP shall address guidelines for participation in district assessments, with appropriate modifications and accommodations. The IEP team may determine that the student is unable to participate in standard district assessments. Such a determination will be noted in the child's IEP.

Annually, on a date to be determined by the superintendent, the district will provide information to the district's students, parents of students, and the public at large about the proper meaning and use of tests administered pursuant to the Oklahoma School Testing Program Act. Additionally, each school site within this district shall notify each student's parents of the school's performance levels in the Oklahoma School Testing Program at the end of each school year.

The superintendent is directed to establish a regulation governing the use of testing programs. Such regulation, when approved by the board, shall be incorporated into this policy and shall be made a part thereof.

REFERENCE: 20 U.S.C. §1232h(a)
70 O.S. §11-107
70 O.S. §1210.507

STRONG READERS ACT ~~READING SUFFICIENCY TESTING~~

Reading sufficiency testing will be conducted in this school district to ensure that each student has attained the necessary reading skills upon completion of the third grade.

To identify students who have a reading deficiency including students with characteristics of dyslexia, every student enrolled in kindergarten, first, second, and third grades shall be assessed at the beginning, middle, and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonemic phonological awareness, phonics, decoding, reading fluency, vocabulary, and comprehension. Any student who is assessed and found not to be meeting reading at the appropriate grade level targets before the close of each school year shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade level reading skills. The program of reading instruction required shall be based on scientific reading research and shall align with the subject matter standards adopted by the State Board of Education and shall include provision of the READ Initiative adopted by the school district. A program of reading instruction shall also include, but not be limited to:

1. Sufficient additional in-school instructional time for the acquisition of phonemic phonological awareness, phonics, spelling decoding, reading fluency, vocabulary, and comprehension;
2. If necessary, and if funding is available, tutorial instruction after regular school hours, on Saturdays, and during the summer; however, such instruction may not be counted toward the 180 day or 1080-hour school year required by law;
3. Assessments identified for diagnostic purposes and periodic monitoring to measure the acquisition of reading skills including, but not limited to, phonemic phonological awareness, phonics, spelling decoding, reading fluency, vocabulary, and comprehension, as identified in the student's program of reading instruction;
4. High-quality instructional materials grounded in scientifically based reading research, and
5. A means of providing every family of a student in pre-kindergarten, kindergarten, first, second, and third grade access to free online evidence-based literacy instruction resources to support the student's literacy development at home.

A student enrolled in kindergarten, first, second, or third grade who exhibits a deficiency in reading at any time based upon the screening instrument shall receive an individual reading intervention plan no later than thirty (30) days after the identification of the deficiency in reading. The reading intervention plan shall be provided in addition to core reading instruction that is provided to all students. The reading intervention plan shall:

1. Describe the research-based reading intervention services the student will receive to remedy the deficiency in reading.
2. Provide explicit and systematic instruction in phonological awareness, decoding, fluency, vocabulary, and comprehension as applicable.
3. Monitor the reading progress of each student's reading skills throughout the school year and adjust instruction according to the student's needs; and
4. Continue until the student is determined to be meeting grade-level targets in reading based on screening instruments or assessments.

STRONG READERS READING SUFFICIENCY ACT (Cont.)

The program will be continued until the student is determined by the results of approved reading assessments to be meeting grade level targets in reading. The program of reading instruction for each student shall be developed by a Student Reading Proficiency Team and shall include supplemental instructional services and supports in reading until the student is determined by the results of a screening instrument to be meeting grade level targets in reading. Each team for a first or second grade student shall be composed of:

- a. The parent(s) or guardian of the student;
- b. The teacher assigned to the student who had responsibility for reading instruction in that academic year;
- c. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student; and
- d. A certified reading specialist, if one is available.

Teams for third grade students shall be comprised of:

- a. The parent(s) or guardian of the student;
- b. The teacher assigned to the student who had responsibility for reading instruction in that academic year;
- c. A teacher in reading who teaches in the subsequent grade level; and
- d. A certified reading specialist.

The district strong readers reading sufficiency plan shall be adopted and annually updated, with input from school administrators, teachers, and parents and legal guardians, and if possible a reading specialist, and which shall be submitted to and approved by the State Board of Education. This plan shall include a plan for each site that includes an analysis of the data provided by the Oklahoma School Testing Program and other reading assessments utilized which outlines how each school site shall comply with the provision of the Strong Readers Reading Sufficiency Act.

Beginning with the 2025-2026 school year, any student enrolled in first, second, or third grade who is assessed through the Strong Readers Reading Sufficiency Act and is not meeting grade level targets in reading after the beginning of the year assessment shall be screened for dyslexia. Screening may also be requested for a student by his or her parent or guardian, teacher, counselor, speech-language pathologist or school psychologist. Intensive intervention services shall continue until the student demonstrates proficiency at his or her grade level based on the administration of a screening instrument.

REFERENCE: 70 O.S. §1210.508A, et seq.

NOTE: Referenced statute requires each school district to adopt and annually update a district plan that includes a plan for each site, and which outlines how each school site will comply with the provisions of the Reading Sufficiency Strong Readers Act.

GRADUATION POLICY

The Shawnee Board of Education recognizes that graduation ceremonies are important events for our students, patrons, guests, and community. Students who have not met state mandates or local school district graduation requirements may not be allowed to participate in the graduation ceremony. In order to participate in the graduation ceremony, a student must be in good standing. Students who have not conformed with student discipline policies, those that have been charged, are under investigation, or have been convicted of a crime, and those that have unpaid fines or fees to the school district are not in good standing. To ensure that graduation ceremonies are enjoyable for all participants and spectators, the board enacts the following policies:

1. A student shall be a graduate of this school district and entitled to a High School Diploma whenever that student has successfully completed the minimum number of credits established by the district for graduation, demonstrates mastery of the state academic content standards as required by state law, and completes graduation exercises in accordance with this policy.
2. Students are considered as students of this district until graduation ceremonies have been completed. The graduation process is "completed" when caps and gowns have been turned into the responsible party after the last graduation program and the student has exited the premises.
3. Students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the Student Handbook. In addition, students shall not engage in the following conduct during graduation exercises:
 - ~~A. Throwing caps or other objects in the air, or,~~
 - B. Engaging in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
 - ~~C. Students shall be prohibited from decorating their graduation caps or gowns.~~
4. Students may wear tribal regalia during graduation ceremonies. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit.
5. The administration may impose discipline on any student who commits any act referred to in (3) above. It is recommended the administration take necessary steps to impose discipline as soon as is convenient after completion of graduation exercises.

update from HS. code

ANIMALS IN SCHOOL

It is the policy of the Shawnee Board of Education that students, staff, and/or patrons will not bring animals onto school premises except in connection with an organized and approved school activity, or as otherwise authorized by the appropriate building principal. Written permission must be obtained from the appropriate building principal before animals are brought to school or to any school activity. Service animals will be allowed in accordance with federal law. Members of the public, staff, and students shall not be allowed to bring emotional support animals and therapy animals which do not meet the definition of a service animal on school property. An exception may be made by the superintendent for emotional support animals and therapy animals to be brought onto school premises by the school counselor for the benefit of the student body. The district shall post a sign in a conspicuous location outside the entrance of each school building stating which animals or types of animals are prohibited in accordance with Oklahoma law. The sign posted will indicate that service animals are permitted in accordance with federal law.

Authorized animals must be adequately housed and cared for while on school grounds. Only the teacher, or students designated by the teacher, ~~is to~~ may handle the animals. If dogs are allowed to be on school grounds by the principal, the dogs must be leashed at all times and not permitted to run at large.

If animals are to be kept on school grounds on days when classes are not in session, arrangements must be made for their care.

If a staff member or student has been bitten by an animal and the skin has been pierced, the incident must be reported immediately to the school office by the student or the supervising adult. The principal will notify public health authorities and cause the animal to be impounded for observation. Public health authorities will determine the appropriate term of confinement of the animal and method of observation.

Service animals perform some of the functions and tasks that individuals with disabilities cannot perform themselves. Service animals are not pets. There are several kinds of service animals that assist individuals with disabilities. Examples include, but are not limited to, animals that:

1. Assist individuals who are blind or have severe sight impairments,
2. Alert individuals with hearing impairments to sounds,
3. Pull wheelchairs or carry and pick-up items for individuals with mobility impairments, and
4. Assist individuals with mobility impairments with balance.

The district shall not assume or take custody or control of, or responsibility for, any service animal or the care or feeding thereof. The owner or person having custody and control of the service animal shall be liable for any damages to persons, premises, property, or facilities caused by the service animal, including, but not limited to, clean up, stain removal, etc. If a service animal is not "house broken" the service animal will be denied access to school district property.

If, in the opinion of the Superintendent or designee any service animal is out of control in the school setting or during District transportation, the matter shall be immediately reported to local law enforcement. The parent or guardian of the student having custody and control of the service animal will be required to remove the service animal from District premises immediately.

LEGAL AUTHORITY: **4 O.S. § 801**

VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE

It shall be the policy of this Shawnee Board of Education that no sectarian or religious doctrine shall be taught or inculcated into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during noninstructional time and does not interfere with the rights of other students.

School employees are free to engage in private religious prayer during school events, including sporting events and graduation ceremonies when employees are free to attend briefly to personal matters and students are engaged in other activities in accordance with the holding in *Kennedy v. Bremerton School District*, 142 S.Ct. 2407 (2022).

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence will be held at a regular time *specified by each location* (at the start of the school day, at 10:00 a.m., etc.). The minute of silence will be announced over the intercom (announced over the intercom, begin with the ringing of the school bell, etc.) at the appointed time. The minute of silence shall be announced over the public address system as follows: "We now pause for a minute of silence in which students may reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices"

If the district or a school employee is sued for providing a moment of silence to students, the district must notify the Attorney General within five (5) days. The Attorney General will provide legal representation to the district or employee named as a defendant in an action related to this statutory requirement.

Individuals who wish to file a complaint regarding a violation of 70 O.S. §11-101.1 or §11-101.2 should notify the building principal in writing of the specific issue that has occurred. The building principal will notify the superintendent that a complaint has been received. The building principal shall investigate the issue and determine whether a violation of the law has occurred. If the law has been violated, a plan of corrective action should be taken to address the issue.

REFERENCE: 70 O.S. §11-101.1
70 O.S. §11-101.2
Accreditation Standard 210:35-3-251
Accreditation Standard 210:35-3-252
Kennedy v. Bremerton School Dist., 142 S. Ct. 2407 (2022)

A POLICY ON THIS TOPIC IS REQUIRED
BY THE REFERENCED RULES EFFECTIVE 2024



Jason James <jjames@shawnee.k12.ok.us>

Notes from Section E Discussion

2 messages

Turner Bass <tbass@shawnee.k12.ok.us>
 To: Jason James <jjames@shawnee.k12.ok.us>

Thu, Aug 6, 2026 at 12:12 PM

Dr. James,

Here are my notes from the discussion yesterday.

Section E

- **EIED** (pg. 73): blanks need to be "24 units of credit"
- **EIEDF** (pg. 78): blanks to say grades 6 to 12
- **EMI** (pg. 89): for the following blanks
 - minute of silence held at a regular time specified by each location
 - announced over the intercom
- **EMC** (pg. 87): Graduation policy is being reviewed more in depth by HS administration, counselors, and Kathy McGee
- **EFBCC (pg 23)**: Has **(OPTIONAL)** sections that need further review
- **EFD (pg. 25)**: Has a blank about distance from something
- **EHBC** (pg 41): Has **(use one or more of the following)** language.
 - This needs to have a definitive selection. I am not familiar with how we would already consider this being handled.
- **EHBF** (pg 53): This was already in your recommendations to remove, just re-emphasizing the need to remove since this is outdated.
- **EIA-R4 (pg 66)**: This needs a blank filled for % grade average

The group was very receptive to your recommendations for removals.

Forms/Letters to Remove

- EFBCA-E pg, 22: it was agreed that this was already handled internally with the Acceptable Use agreement
- EHDF-E, pg. 62: Student/Parent Contract for distance learning

I'll follow up with notes from Section F later. That's all I've got for now.

Thank you for all you do!

Have a wonderful day,

Turner

Jason James <jjames@shawnee.k12.ok.us>
 To: Turner Bass <tbass@shawnee.k12.ok.us>

Thu, Aug 6, 2026 at 2:08 PM

This is great, thank you!

[Quoted text hidden]

--



Dr. Jason James

Superintendent

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Convocation 2026

Agenda

PAAC

8/11/2026

- 10:00 am Doors Open
- 10:15 am Ministerial Alliance
Cliff Hodson
United Way
OBU
SACT
Dr. James
- 11:15 am Door Prizes
- 11:30 am End of Convocation
- 11:30 am SACT Meeting



Minutes of the Monday, June 29, 2026 Board Meeting

The Board of Education of Independent School District No. 93, Pottawatomie County, met in Regular Session on Monday, June 29, 2026 at the Board of Education - Administration Building, 326 N. Union Ave., Shawnee, OK 74801.

1. Call to Order

A. Roll Call

Present:	Turner Bass	Board President
	Clif Harden	1 st Vice President
	Jeanne Swinney	2 nd Vice President
	Mandy Hillhouse	Clerk
	Russ Oliver	Member
	Casey White	Member

Absent:	Ms. Kristen Wilson	Member
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B. Minute of Silence and Invocation

C. Flag Salute

2. Opportunity for Public Comment

No Public Comment.

3. Report of the Superintendent

A. Presentation of 2026-2027 Budget

B. Presentation of High School Course Catalog for 2026-2027.

C. Board discussion and possible action on requesting from the State Department of Education approval for locally created courses.

Motion was made by Casey White and seconded by Russ Oliver to approve to request from the State Department of Education approval for locally created courses. Motion carried.

Ms Kristen Wilson: Absent, Turner Bass: Yes, Clif Harden: Yes, Mandy Hillhouse: Yes, Russ Oliver: Yes, Casey White: Yes, Jeanne Swinney: Yes
Yes: 6, No: 0, Absent: 1

D. Board discussion and possible action on RFP for the Jim Thorpe Stadium elevator

Motion was made by Mandy Hillhouse and seconded by Jeanne Swinney to approve RFP for the Jim Thorpe Stadium elevator. Motion carried.

Ms Kristen Wilson: Absent, Mandy Hillhouse: Yes, Clif Harden: Yes, Jeanne Swinney:

Yes, Casey White: Yes, Russ Oliver: Yes, Turner Bass: Yes
Yes: 6, No: 0, Absent: 1

E. Board Discussion and possible action on accepting bid for a Lease Purchase on the Elevator Installation at Jim Thorpe Stadium

Motion was made by Casey White and seconded by Russ Oliver to accept bid for a Lease Purchase on the Elevator Installation at Jim Thorpe Stadium. Motion carried.

Ms Kristen Wilson: Absent, Turner Bass: Yes, Mandy Hillhouse: Yes, Casey White: Yes, Russ Oliver: Yes, Jeanne Swinney: Yes, Clif Harden: Yes
Yes: 6, No: 0, Absent: 1

F. Board discussion and possible action on Custodial Contract with Statewide School Service Provider for 2026-2027.

Motion was made by Jeanne Swinney and seconded by Mandy Hillhouse to approve Custodial Contract with Statewide School Service Provider for 2026-2027. Motion carried.

Ms Kristen Wilson: Absent, Russ Oliver: Yes, Clif Harden: Yes, Jeanne Swinney: Yes, Casey White: Yes, Turner Bass: Yes, Mandy Hillhouse: Yes
Yes: 6, No: 0, Absent: 1

G. Board discussion and possible action on Food Service Management Contract for 2026-2027.

Motion was made by Casey White and seconded by Jeanne Swinney to approve Food Service Management Contract with Chartwell's for 2026-2027. Motion carried.

Ms Kristen Wilson: Absent, Clif Harden: Yes, Turner Bass: Yes, Russ Oliver: Yes, Mandy Hillhouse: Yes, Jeanne Swinney: Yes, Casey White: Yes
Yes: 6, No: 0, Absent: 1

H. Central Office Reports

- Educational Services Report
- Special Services Report
- Communications Report
- Operations Report

I. Superintendent's Items, Announcements & Recognition

a. Recognitions & Announcements

- Annual Statistics Report
- Enrollment
 - PreK

4. Consent Docket Items: All of the following items will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. Possible action by the Board of Education to approve:

Motion was made by Clif Harden and seconded by Casey White to take a separate vote on item D and approve all other items as presented. Motion carried.

Ms Kristen Wilson: Absent, Mandy Hillhouse: Yes, Jeanne Swinney: Yes, Turner Bass: Yes, Russ Oliver: Yes, Casey White: Yes, Clif Harden: Yes
Yes: 6, No: 0, Absent: 1

Motion was made by Clif Harden and seconded by Mandy Hillhouse to take no action. on Shawnee Baseball Booster Club and approve all other items as presented. Motion carried.

Ms. Kristen Wilson: Absent, Mandy Hillhouse: Yes, Jeanne Swinney: Yes, Turner Bass: Yes, Russ Oliver: Yes, Casey White: Yes, Clif Harden: Yes
Yes: 6, No: 0, Absent: 1

A. Minutes of the May 11, 2026 Regular Board Meeting and May 27, 2026 Special Board Meeting

B. Report of the Chief Financial Officer

a. Treasurer's Report

b. Encumbrance Registers for 25-26FY

BOND FUND 03 REGISTERS 70-81

GENERAL FUND 11 ENCUMBRANCES 1119-1140

BUILDING FUND 21 ENCUMBRANCES 208-220

GIFT FUND 81 ENCUMBRANCES 71-72

c. Encumbrance Registers for 26-27 FY:

GENERAL FUND 11 ENCUMBRANCES 94-241

BUILDING FUND 21 ENCUMBRANCES 7-15

BOND FUND 36 ENCUMBRANCES 1

GIFT FUND 81 ENCUMBRANCES 1-6

d. Fundraiser Requests for 26-27 SY

e. Student Activity Fund Sub Accounts 26-27 FY

f. School Activity Fund Transfers for the 26-27 FY

g. Transfer funds from the Refunds & Reimbursement account to the General Fund

C. Agreements:

a) Special Services Agreement w/Crossroads Youth & Family Services, Inc. Head Start/Early Head Start

b) Educational Consultant Services Contract

c) Clinical Placement Site Agreement w/Oklahoma Baptist University School of Nursing

d) Special Services Agreement w/Central Tribes of the Shawnee Area, Inc. (CTSA Head Start)

e) Oklahoma Department of Human Services School-Based Family Specialist contract (Reimbursement of DHS Employee)

f) Frontline Education

g) Smartpass

h) Oklahoma School Insurance Group (OSIG) Renewal

- i) The Center for Education Law (Basic Legal Services Program)
- j) Oklahoma School Assurance Group (OSAG) Workers Compensation
- k) TheraPeds Speech-Language & Occupational Therapy Services
- l) Specialty Care Pediatrics, Inc. (Amended) OSSBA Employment Services Contract
- m) Management Employment Service Agreement with Oklahoma State School Boards Association (OSSBA)

D. Organizations requesting sanctioning for the 2026-2027 SY

- a) Shawnee Soccer Booster Club
- b) Shawnee Band Booster Association
- c) Shawnee Softball Fastpitch Booster Club
- d) Jefferson PTO
- e) Shawnee Baseball Boosters Club
- f) SHS Girls Volleyball Booster Club
- g) Shawnee Middle School PTO
- h) SHS Track and Field Booster Club
- i) Shawnee QB Club, Inc.

5. Proposed Executive Session (25 O.S. §307 (B) (1)) to discuss:

- 1. Proposed Superintendent's Personnel Report;
 - 1. Exhibit A
 - 2. Exhibit B (filed under separate cover)
- 2. Superintendent's Annual Evaluation and Contract

A. Vote to convene or not to convene into Executive Session

Motion was made by Clif Harden and seconded by Casey White to approve to convene to Executive Session at 7:03PM. Motion carried.

Ms Kristen Wilson: Absent, Russ Oliver: Yes, Mandy Hillhouse: Yes, Turner Bass: Yes, Jeanne Swinney: Yes, Casey White: Yes, Clif Harden: Yes

Yes: 6, No: 0, Absent: 1

6. Acknowledge to return to Open Session

Board Members returned from Executive Session at 8:11PM.

7. Board President's Statement of Executive Session Minutes.

Board Members in attendance were Turner Bass, Clif Harden, Jeanne Swinney, Mandy Hillhouse, Russ Oliver, Casey White, and Superintendent Dr. Jason James.

No votes were taken and no other matters were discussed in Executive Session.

8. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

Motion was made by Casey White and seconded by Clif Harden to approve Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover). Motion carried.

Ms Kristen Wilson: Absent, Mandy Hillhouse: Yes, Casey White: Yes, Clif Harden: Yes, Jeanne Swinney: Yes, Turner Bass: Yes, Russ Oliver: Yes

Yes: 6, No: 0, Absent: 1

9. Board discussion and possible action on Superintendent's contract.

Motion was made by Jeanne Swinney and seconded by Mandy Hillhouse to approve to take no action on Superintendent's contract. Motion carried.

Ms Kristen Wilson: Absent, Turner Bass: Yes, Jeanne Swinney: Yes, Mandy Hillhouse:

Yes, Casey White: Yes, Clif Harden: Yes, Russ Oliver: Yes

Yes: 6, No: 0, Absent: 1

10. New Business: New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. § 311.

No new business.

11. Board member comments and announcements

Jeanne Swinney commented on the ribbon cutting for the fitness area and she was glad to see the students that were there and she hopes that people in the public will get out and use it.

12. Adjournment

Motion was made by Turner Bass, Board President, to adjourn meeting at 8:13PM.

Motion unseconded.

ATTEST: _____ President

Clerk: _____

I hereby certify that I accurately transcribed the forgoing minutes and furnished copies to the executive officers, the board clerk and all board members prior to this meeting, but the original of the same was retained at all times in the administrative office of the School District and that the provisions of the 1977 Open Meeting Law (Title 25, Section 201-314 of Oklahoma Statutes) were adhered to.

Approved: _____

Secretary: _____

Shawnee Public Schools - Statement of Financial Activity

	General	CooP Funds	Building	Bond Funds	Sinking Funds	Gift Funds	Insurance Funds	Total
Beginning Balance 06/01/2026	\$ 7,888,970.62	\$ (13,747.22)	\$ 1,884,348.97	\$ 1,527,989.55	\$ 165,511.64	\$ 801,416.69	\$ 1,383,159.67	\$ 13,637,649.92
								\$ -
Receipts - Local Revenue	\$ 202,583.73	\$ -	\$ 63,710.30	\$ -	\$ 57,116.89	\$ 25,584.61	\$ -	\$ 348,995.53
Receipts - Intermediate Revenue	\$ 15,227.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,227.65
Receipts - State Revenue	\$ 2,167,357.18	\$ -	\$ 492,618.99	\$ -	\$ -	\$ -	\$ -	\$ 2,659,976.17
Receipts - Federal Revenue	\$ 971,454.03	\$ 15,197.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 986,651.76
Receipts - Misc Revenue/Adjusting Entries	\$ 29,403.73	\$ -	\$ 894,127.00	\$ 3,939,600.00	\$ 8,612.85	\$ -	\$ -	\$ 4,871,743.58
Total Receipts	\$ 3,386,026.32	\$ 15,197.73	\$ 1,450,456.29	\$ 3,939,600.00	\$ 65,729.74	\$ 25,584.61	\$ -	\$ 22,520,244.61
Disbursements - FY 25 Checks Paid	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Disbursements - FY 26 Checks Paid	\$ 3,577,041.61	\$ 4,497.50	\$ 167,808.91	\$ 1,583.10	\$ -	\$ 59.99	\$ -	\$ 3,750,991.11
Total Disbursements	\$ 3,577,041.61	\$ 4,497.50	\$ 167,808.91	\$ 1,583.10	\$ -	\$ 59.99	\$ -	\$ 3,750,991.11
Adjusting Entries - Deposit In Transit								
Adjusting Entries - Interest								
Adjusting Entries - YE Reclassifications	\$ 3,651.11	\$ 5,912.40	\$ (9,563.48)			\$ (0.03)		
Ending Cash Balance 06/30/2026	\$ 7,701,606.44	\$ 2,865.41	\$ 3,157,432.87	\$ 5,466,006.45	\$ 231,241.38	\$ 826,941.28	\$ 1,383,159.67	\$ 18,769,253.50
Outstanding Checks - FY 25	\$ 2,221.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,221.57
Outstanding Checks - FY 26	\$ 3,889,181.76	\$ -	\$ 110,828.75	\$ -	\$ -	\$ 2,619.83	\$ -	\$ 4,002,630.34
Book End Balance (UNAUDITED)	\$ 3,810,203.11	\$ 2,865.41	\$ 3,046,604.12	\$ 5,466,006.45	\$ 231,241.38	\$ 824,321.45	\$ 1,383,159.67	\$ 14,764,401.59
FY 26 Ending Revenue	\$ 39,423,067.25	\$ -	\$ 4,177,645.71					
FY 26 Beginning Fund balance	\$ 2,707,686.34		\$ 2,947,025.06					
FY 26 Ending Encumbrances (Unaudited)	\$ 38,419,856.28		\$ 4,226,919.00					
Estimated FY 26 Fund Balance (Unaudited)	<u>\$ 3,710,897.31</u>		<u>\$ 2,897,751.77</u>					

Receipt Analysis

Options: Date Range: 6/1/2026 - 6/30/2026

Year	Receipt No	Date	Received From	Amount
1110 AD VALOREM TAX LEVY (CURRENT)				
2026	707	6/1/2026	POTT CO	\$74,677.90
2026	707	6/1/2026	POTT CO	\$10,659.21
2026	707	6/1/2026	POTT CO	\$50,546.65
1110 AD VALOREM TAX LEVY (CURRENT) Total				\$135,883.76
1120 AD VALOREM TAX LEVY (PR.YRS)				
2026	707	6/1/2026	POTT CO	\$9,315.30
2026	707	6/1/2026	POTT CO	\$1,329.62
2026	707	6/1/2026	POTT CO	\$6,570.24
1120 AD VALOREM TAX LEVY (PR.YRS) Total				\$17,215.16
1310 INTEREST EARNINGS				
2026	772	6/30/2026	FIRST UNITED - INTEREST - June	\$51,721.47
1310 INTEREST EARNINGS Total				\$51,721.47
1350 INTEREST ON TAXES				
2026	707	6/1/2026	POTT CO	\$2,451.06
1350 INTEREST ON TAXES Total				\$2,451.06
1410 RENTAL OF SCHOOL FACILITIES				
2026	710	6/1/2026	PATRICK BOGGS - STOMPIN SENSATION - PAAC RENTAL	\$1,162.50
1410 RENTAL OF SCHOOL FACILITIES Total				\$1,162.50
1440 SALES OF EQUIP,SERV,& MATERIAL				
2026	701	6/1/2026	AMANDA CHANDLER - MACBOOK	\$225.00
2026	706	6/1/2026	MSB - MACBOOK	\$225.00
2026	711	6/1/2026	CARIA KENNEDY - MACBOOK	\$225.00
2026	714	6/4/2026	aLANNA BAGGETT - MACBOOK	\$225.00
2026	732	6/11/2026	SERENA NEELY - MACBOOK	\$175.00
2026	741	6/16/2026	ROXIE BEGGS - MACBOOK	\$175.00
2026	743	6/17/2026	LESLIE YOCHAM - MACBOOK	\$225.00
2026	746	6/18/2026	TARA COOK - MACBOOK	\$225.00
2026	754	6/22/2026	SPS - MACBOOK - HANNAH HOLLAND	\$225.00
2026	757	6/23/2026	MACBOOK - CYNTHIA REAGAN	\$225.00
2026	762	6/25/2026	JULIE FIELDS - MACBOOK	\$175.00
2026	768	6/29/2026	REGGIE NEAL - MACBOOK	\$175.00
2026	769	6/29/2026	TINA TICER	\$175.00
1440 SALES OF EQUIP,SERV,& MATERIAL Total				\$2,675.00
1580 SCHOOL-SPON.ACTIVITY TRAN.FEES				
2026	713	6/4/2026	UNIVERSITY OF OK - RECHARGE OK/TRANS REIM	\$90.00
1580 SCHOOL-SPON.ACTIVITY TRAN.FEES Total				\$90.00
1590 MISCELLANEOUS REIMBURSEMENTS				
2026	708	6/1/2026	MAUD PUBLIC SCHOOLS - TRANSPORTATION - SULPHUR	\$4,800.00
2026	739	6/16/2026	ARVEST CREDIT CARD	\$580.94
2026	739	6/16/2026	ARVEST CREDIT CARD	\$3.67
2026	740	6/16/2026	SEMINOLE PS - TRANSPORTATION - SULPHUR	\$1,200.00
2026	745	6/18/2026	TECUMSEH PS - REIM FOR TRANSPORTATION TO OSD	\$1,350.00
1590 MISCELLANEOUS REIMBURSEMENTS Total				\$7,934.61
1610 CONTRIBUTIONS/DONATIONS-PRIV.				
2026	717	6/8/2026	GO FOR PS - CAREER TECH STEM TEACH	\$90,000.00
2026	744	6/17/2026	CPN - SOFTBALL TURF DONATION	\$25,000.00
1610 CONTRIBUTIONS/DONATIONS-PRIV. Total				\$115,000.00
1620 COMMUNITY SERVICES				
2026	755	6/22/2026	SPS PUP PACK - DAYCARE - VARIOUS EMPLOYEES	\$10,628.00
1620 COMMUNITY SERVICES Total				\$10,628.00
1680 REFUND PRIOR YR EXPENDITURES				
2026	712	6/2/2026	UNITED STATES TREASURY - REFUND	\$524.44
1680 REFUND PRIOR YR EXPENDITURES Total				\$524.44
1720 A LA CARTE OR CATERING REVENUE				
2026	742	6/17/2026	CN - D SEEBECK	\$4.00
1720 A LA CARTE OR CATERING REVENUE Total				\$4.00
1730 ADULT LUNCHES/BREAKFASTS				

Receipt Analysis

Options: Date Range: 6/1/2026 - 6/30/2026

Year	Receipt No	Date	Received From	Amount
2026	721	6/9/2026	CN - D SEEBECK	\$10.30
2026	771	6/30/2026	CN - D SEEBECK	\$10.30
1730 ADULT LUNCHES/BREAKFASTS Total				\$20.60
1760 CONTRACT LUNCHES, BREAK., MILK				
2026	715	6/4/2026	SPS - PUP PACK MEALS	\$2,288.60
1760 CONTRACT LUNCHES, BREAK., MILK Total				\$2,288.60
1790 OTHER DIST.REVENUE (CHILD NUT)				
2026	720	6/8/2026	CSM/COST SOLUTIONS - REBATE	\$294.21
2026	723	6/10/2026	CSM/COST SOLUTIONS - REBATE	\$88.09
2026	731	6/11/2026	CSM/COST SOLUTIONS - REBATE	\$113.27
2026	731	6/11/2026	CSM/COST SOLUTIONS - REBATE	\$554.42
2026	738	6/15/2026	CSM/COST SOLUTIONS - REBATE	\$346.34
1790 OTHER DIST.REVENUE (CHILD NUT) Total				\$1,396.33
2100 COUNTY 4 MILL AD VALOREM TAX				
2026	707	6/1/2026	POTT CO	\$6,763.73
2100 COUNTY 4 MILL AD VALOREM TAX Total				\$6,763.73
2200 COUNTY APPORT.(MORTGAGE TAX)				
2026	707	6/1/2026	POTT CO	\$8,463.92
2200 COUNTY APPORT.(MORTGAGE TAX) Total				\$8,463.92
3110 GROSS PRODUCTION TAX				
2026	722	6/9/2026	OTC	\$10,517.72
3110 GROSS PRODUCTION TAX Total				\$10,517.72
3120 MOTOR VEHICLE COLLECTIONS				
2026	722	6/9/2026	OTC	\$119,048.17
3120 MOTOR VEHICLE COLLECTIONS Total				\$119,048.17
3130 RURAL ELECTRIC COOP.TAX				
2026	722	6/9/2026	OTC	\$155.93
3130 RURAL ELECTRIC COOP.TAX Total				\$155.93
3140 STATE SCHOOL LAND EARNINGS				
2026	760	6/24/2026	COL - SCHOOL LAND EARNINGS	\$62,477.11
3140 STATE SCHOOL LAND EARNINGS Total				\$62,477.11
3150 VEHICLE TAX STAMPS				
2026	707	6/1/2026	POTT CO	\$76.24
3150 VEHICLE TAX STAMPS Total				\$76.24
3210 FOUNDATION AND SALARY INCEN.				
2026	729	6/11/2026	OSDE - FINANCIAL SUPPORT OF SCHL	\$1,584,501.52
3210 FOUNDATION AND SALARY INCEN. Total				\$1,584,501.52
3250 EDUCATION FLEX.BENEFIT ALLOW.				
2026	725	6/11/2026	OSDE - SUPPORT HEALTH ALLOW IN LIEU OF FBA - 332	\$18,540.30
2026	726	6/11/2026	OSDE - CERT HEALTH ALLOW IN LIEU OF FBA - 331	\$3,638.86
2026	727	6/11/2026	OSDE - SUPPORT HEALTH ALLOW - 335	\$96,335.82
2026	728	6/11/2026	OSDE - CERT HEALTH ALLOW - 334	\$194,453.28
3250 EDUCATION FLEX.BENEFIT ALLOW. Total				\$312,968.26
3420 STATE TEXTBOOK				
2026	724	6/11/2026	OSDE - TEXTBOOKS - 333	\$18,686.28
3420 STATE TEXTBOOK Total				\$18,686.28
3435 REDBUD SCHOOL GRANT				
2026	763	6/25/2026	OSDE - REDBUD SCHOOL GRANT - 318	\$429,919.99
3435 REDBUD SCHOOL GRANT Total				\$429,919.99
3437 PAID MATERNITY LEAVE				
2026	764	6/25/2026	OSDE - MATERNITY LEAVE	\$58,925.95
3437 PAID MATERNITY LEAVE Total				\$58,925.95
3690 MISC. SOURCES OF STATE REVENUE				
2026	709	6/1/2026	STATE OF OK - TOBACCO SETTLEMENT ENDOW	\$62,699.00
3690 MISC. SOURCES OF STATE REVENUE Total				\$62,699.00
4210 TITLE I-BASIC PROGRAM				
2026	750	6/22/2026	OSDE - TITLE I LEA'S - 511	\$380,575.19
2026	751	6/22/2026	OSDE - TITLE I SCHOOL IMPROVEMENT - 515	\$5,757.94

Receipt Analysis

Options: Date Range: 6/1/2026 - 6/30/2026

Year	Receipt No	Date	Received From	Amount
4210 TITLE I-BASIC PROGRAM Total				\$386,333.13
4281 TITLE III-PART A ENGLISH LANG.				
2026	749	6/22/2026	OSDE - ENGLISH LANG ACQ LEAs - 572	\$15,197.73
4281 TITLE III-PART A ENGLISH LANG. Total				\$15,197.73
4310 INDIV.WITH DISABIL.IDEA--B				
2026	735	6/15/2026	OSDE - IDEA-B FLOW THRU - 621	\$169,501.49
4310 INDIV.WITH DISABIL.IDEA--B Total				\$169,501.49
4340 PRESCHOOL AGES 3-5 IDEA-B				
2026	737	6/15/2026	OSDE - IDEA-B PRE-SCHOOL LEAs - 641	\$6,404.94
4340 PRESCHOOL AGES 3-5 IDEA-B Total				\$6,404.94
4442 STU SUPP & ACADEMIC ENRICHMENT PRG				
2026	736	6/15/2026	OSDE - TITLE IV LEAs FORMULA - 552	\$7,774.38
4442 STU SUPP & ACADEMIC ENRICHMENT PRG Total				\$7,774.38
4443 TITLE IV, 21ST CENTURY GRANT				
2026	718	6/8/2026	OSDE - 21st CENTURY CLC - 553	\$20,017.50
2026	719	6/8/2026	OSDE - 21st CENTURY CLC - SPECIAL PROJECTS 554	\$24,282.50
2026	765	6/29/2026	OSDE - 21st CENTURY CLC - 553	\$33,073.91
2026	766	6/29/2026	OSDE - 21st CENTURY CLC - SPECIAL PROJECTS 554	\$37,021.27
4443 TITLE IV, 21ST CENTURY GRANT Total				\$114,395.18
4470 TITLE VI PART B				
2026	748	6/22/2026	OSDE - TITLE VI PART B - 587	\$21,782.92
4470 TITLE VI PART B Total				\$21,782.92
4480 TITLE X PART C				
2026	747	6/22/2026	OSDE - HOMELESS CHILDREN & YOUTH - 596	\$12,934.55
4480 TITLE X PART C Total				\$12,934.55
4580 MEDICAID RESOURCES				
2026	761	6/24/2026	OK HEALTH CARE AUTH - MEDICAID	\$16,713.95
4580 MEDICAID RESOURCES Total				\$16,713.95
4617 STATE OF OK-REHAB SERVICES				
2026	716	6/8/2026	STATE OF OK - DEPT OF REHABILITATION SERVICES	\$1,421.00
2026	767	6/29/2026	STATE OF OK - DEPT OF REHABILITATION SERVICES	\$768.50
4617 STATE OF OK-REHAB SERVICES Total				\$2,189.50
4689 OTHER MISC. SOURCES OF FED.REV				
2026	752	6/22/2026	OSDE - PROJECT RESPECT LEA - 780	\$40,618.99
4689 OTHER MISC. SOURCES OF FED.REV Total				\$40,618.99
4710 LUNCHES				
2026	733	6/12/2026	OSDE - NAT'L SCH LUNCH - FED - 763	\$133,556.76
4710 LUNCHES Total				\$133,556.76
4720 BREAKFASTS				
2026	734	6/12/2026	OSDE - SCH BREAKFAST PROG - 764	\$50,203.44
4720 BREAKFASTS Total				\$50,203.44
4750 CHILD & ADULT CARE FOOD PROG.				
2026	756	6/22/2026	OSDE - CACFP - 769	\$2,221.97
2026	756	6/22/2026	OSDE - CACFP - 769	\$2,290.64
2026	756	6/22/2026	OSDE - CACFP - 769	\$2,334.78
2026	756	6/22/2026	OSDE - CACFP - 769	\$44.15
2026	756	6/22/2026	OSDE - CACFP - 769	\$2,153.26
4750 CHILD & ADULT CARE FOOD PROG. Total				\$9,044.80
5112 PROCEEDS FROM ORIG.BONDS SALE				
2026	759	6/24/2026	BANK OF OKLAHOMA - 2026 BUILDING BOND FUND/36	\$3,939,600.00
5112 PROCEEDS FROM ORIG.BONDS SALE Total				\$3,939,600.00
5160 ACTIVITY FUND REIMBURSEMENT				
2026	770	6/30/2026	SPS SCHOOL ACTIVITY - 942 REIMBURSEMENT	\$22,655.49
5160 ACTIVITY FUND REIMBURSEMENT Total				\$22,655.49
5190 MISC.REVENUE TRANSFER				
2026	759	6/24/2026	BANK OF OKLAHOMA - 2026 BUILDING BOND FUND/36	\$8,612.85
5190 MISC.REVENUE TRANSFER Total				\$8,612.85
5600 CORRECTING ENTRY				

Shawnee Public Schools
Receipt Analysis

Options: Date Range: 6/1/2026 - 6/30/2026

Year	Receipt No	Date	Received From	Amount
2026	730	6/11/2026	IDEAL IMPACT - REBATE	\$44,127.00
2026	753	6/22/2026	STATE OF OK - DEPT AEROSPACE/AERONAUTICS	\$6,748.24
2026	758	6/30/2026		\$850,000.00
5600 CORRECTING ENTRY Total				\$900,875.24
Receipts Total				\$8,882,594.69

Cash Balances

Options: Fiscal Years: 2025-2026, Funds: 11-59,61-99, As Of Date: 6/30/2026, Account Types: All

Cash By Account and Fund

AC 0101	First United Operating Account			
2025	11	GEN FUND-FOR OP		\$28,751.12
2025	12	12 CO-OP FUND		(\$22,169.56)
2025	21	BUILDING		\$23,968.24
2025	31	31 2021 BUILDING BOND FUND		\$0.00
2025	33	33 2023 BUILDING BOND FUND		\$0.00
2025	34	34 2024 BUILDING BOND FUND		\$0.00
2025	35	35 2025 BUILDING BOND FUND		\$0.00
2025	39	39 TAXABLE BUILDING BONDS 2019		\$0.00
2025	41	41 SINKING		\$0.00
2025	81	81 GIFT FUND		(\$1,132,490.23)
2025	86	86 INSURANCE RECOVERY FUND		\$381,965.79
2026	11	GEN FUND-FOR OP		\$7,672,855.32
2026	12	12 CO-OP FUND		\$25,034.97
2026	21	BUILDING		\$3,133,464.63
2026	31	31 2021 BUILDING BOND FUND		\$50,935.90
2026	33	33 2023 BUILDING BOND FUND		\$1,320,014.55
2026	34	34 2024 BUILDING BOND FUND		\$6,337.93
2026	35	35 2025 BUILDING BOND FUND		\$28,537.92
2026	36	36 2026 BUILDING BOND FUND		\$4,020,000.00
2026	39	39 TAXABLE BUILDING BONDS 2019		\$40,180.15
2026	41	41 SINKING		\$231,241.38
2026	81	81 GIFT FUND		\$1,959,431.51
2026	86	86 INSURANCE RECOVERY FUND		\$1,001,193.88
Total AC 0101				\$18,769,253.50
AC 0102	First United Student Activity Fund			
2026	11	GEN FUND-FOR OP		\$0.00
Total AC 0102				\$0.00
				\$18,769,253.50

Cash By Fund

2025	11	GEN FUND-FOR OP		\$28,751.12
2025	12	12 CO-OP FUND		(\$22,169.56)
2025	21	BUILDING		\$23,968.24
2025	31	31 2021 BUILDING BOND FUND		\$0.00
2025	33	33 2023 BUILDING BOND FUND		\$0.00
2025	34	34 2024 BUILDING BOND FUND		\$0.00
2025	35	35 2025 BUILDING BOND FUND		\$0.00
2025	39	39 TAXABLE BUILDING BONDS 2019		\$0.00
2025	41	41 SINKING		\$0.00
2025	81	81 GIFT FUND		(\$1,132,490.23)
2025	86	86 INSURANCE RECOVERY FUND		\$381,965.79
2026	11	GEN FUND-FOR OP		\$7,672,855.32
2026	12	12 CO-OP FUND		\$25,034.97
2026	21	BUILDING		\$3,133,464.63
2026	31	31 2021 BUILDING BOND FUND		\$50,935.90
2026	33	33 2023 BUILDING BOND FUND		\$1,320,014.55
2026	34	34 2024 BUILDING BOND FUND		\$6,337.93
2026	35	35 2025 BUILDING BOND FUND		\$28,537.92
2026	36	36 2026 BUILDING BOND FUND		\$4,020,000.00

Cash Balances

Options: Fiscal Years: 2025-2026, Funds: 11-59,61-99, As Of Date: 6/30/2026, Account Types: All

2026	39	39 TAXABLE BUILDING BONDS 2019	\$40,180.15
2026	41	41 SINKING	\$231,241.38
2026	81	81 GIFT FUND	\$1,959,431.51
2026	86	86 INSURANCE RECOVERY FUND	\$1,001,193.88
			\$18,769,253.50

Outstanding Payments

Options: Fiscal Years: 2025-2026, Funds: 11-59,61-99, As Of Date: 6/30/2026

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2025	11	289	8/9/2024	8/9/2024	32897	TAX MANAGEMENT SERVICES	\$2030.71
2025	11	1433	10/18/2024	10/18/2024	50881	Taylor Abbott	\$32.32
2025	11	2591	11/20/2024	11/20/2024	50886	Winter Bella Monroe Rodriguez	\$87.00
2025	11	5677	3/13/2025	3/13/2025	39454	Kayla Krystal Jantz	\$71.54
Total: 2025 11							\$2,221.57
2026	11	243	8/11/2025	8/11/2025	39806	Rex Bradley Hennen	\$230.87
2026	11	268	8/11/2025	8/11/2025	50765	Alisha R Jonker	\$230.87
2026	11	3117	12/19/2025	12/19/2025	39555	Kaeley Brooke Frank	\$7.85
2026	11	3606	12/17/2025	12/17/2025	51030	Jennifer R Paolini-Long	\$230.87
2026	11	3742	12/17/2025	12/17/2025	40858	Rebecca McKey	\$230.87
2026	11	3956	12/17/2025	12/17/2025	51041	Joseph R Craven	\$230.87
2026	11	4826	1/22/2026	1/22/2026	40021	SNA of OK	\$420.00
2026	11	6168	3/12/2026	3/12/2026	51041	Joseph R Craven	\$170.00
2026	11	6191	3/12/2026	3/12/2026	50308	ERIC WILLIAMS MUSIC SERVICES	\$180.00
2026	11	6202	3/27/2026	3/27/2026	51041	Joseph R Craven	\$1360.33
2026	11	6957	5/6/2026	5/6/2026	51219	SOFTCHOICE CORPORATION	\$18196.44
2026	11	7522	5/20/2026	5/20/2026	190	SACT	\$25.02
2026	11	8086	5/21/2026	5/21/2026	31	CCOSA	\$583.38
2026	11	8096	5/21/2026	5/21/2026	51240	LUCENT CASH	\$320.67
2026	11	8099	5/21/2026	5/21/2026	139	OEA/NEA	\$292.39
2026	11	8106	5/21/2026	5/21/2026	190	SACT	\$25.02
2026	11	8116	5/21/2026	5/21/2026	129	VOYA-RELIASTAR LIFE INS CO	\$2055.00
2026	11	8124	5/21/2026	5/21/2026	127	TEACHERS' RETIREMENT SYSTEM	\$291789.16
2026	11	8610	5/22/2026	5/22/2026	5270	5 STAR LIFE INSURANCE CO.	\$39.00
2026	11	8611	5/22/2026	5/22/2026	34553	AFLAC	\$94.77
2026	11	8612	5/22/2026	5/22/2026	152	AMERICAN FIDELITY ANNUITY	\$11176.33
2026	11	8613	5/22/2026	5/22/2026	38712	AMERICAN FID INS PROD BILLING	\$31942.66
2026	11	8614	5/22/2026	5/22/2026	38715	AMERICAN FIDELITY HSA	\$960.00
2026	11	8615	5/22/2026	5/22/2026	38714	AMERICAN FIDELITY ASSURANCE	\$4652.47
2026	11	8616	5/22/2026	5/22/2026	31	CCOSA	\$457.47
2026	11	8619	5/22/2026	5/22/2026	5639	DISCOVER BANK	\$50.00
2026	11	8622	5/22/2026	5/22/2026	134	LEGAL SHIELD SERVICES	\$89.70
2026	11	8623	5/22/2026	5/22/2026	50352	LINEBARGER GROGGAN BLAIR SAM	\$271.03
2026	11	8624	5/22/2026	5/22/2026	34552	NATIONAL LIFE GROUP	\$50.00
2026	11	8625	5/22/2026	5/22/2026	37794	OKLAHOMA CENTRALIZED SUPPOR	\$470.31
2026	11	8626	5/22/2026	5/22/2026	139	OEA/NEA	\$292.39
2026	11	8627	5/22/2026	5/22/2026	142	OFT	\$210.00
2026	11	8629	5/22/2026	5/22/2026	50469	Patrick McGowan	\$450.00
2026	11	8630	5/22/2026	5/22/2026	36210	PROFESSIONAL OKLAHOMA EDUCA	\$556.34
2026	11	8631	5/22/2026	5/22/2026	4648	ROBINSON HOOVER FUDGE	\$225.00
2026	11	8632	5/22/2026	5/22/2026	190	SACT	\$25.02
2026	11	8633	5/22/2026	5/22/2026	5271	SECURITY BENEFIT GROUP (457)	\$650.00
2026	11	8634	5/22/2026	5/22/2026	5156	SECURITY BENEFIT LIFE-VAA	\$50.00
2026	11	8635	5/22/2026	5/22/2026	39720	SPS PUP PACK	\$10083.00
2026	11	8636	5/22/2026	5/22/2026	35451	SUN LOAN	\$383.79
2026	11	8638	5/22/2026	5/22/2026	39122	TEXAS LIFE AMERICAN FIDELITY	\$5884.39
2026	11	8639	5/22/2026	5/22/2026	144	UNITED WAY	\$152.00
2026	11	8640	5/22/2026	5/22/2026	129	VOYA-RELIASTAR LIFE INS CO	\$2055.00
2026	11	9044	6/4/2026	6/4/2026	5270	5 STAR LIFE INSURANCE CO.	\$39.00
2026	11	9045	6/4/2026	6/4/2026	34553	AFLAC	\$94.77

Outstanding Payments

Options: Fiscal Years: 2025-2026, Funds: 11-59,61-99, As Of Date: 6/30/2026

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2026	11	9046	6/4/2026	6/4/2026	152	AMERICAN FIDELITY ANNUITY	\$8001.33
2026	11	9047	6/4/2026	6/4/2026	38712	AMERICAN FID INS PROD BILLING	\$27580.93
2026	11	9048	6/4/2026	6/4/2026	38715	AMERICAN FIDELITY HSA	\$960.00
2026	11	9049	6/4/2026	6/4/2026	38714	AMERICAN FIDELITY ASSURANCE	\$3364.98
2026	11	9050	6/4/2026	6/4/2026	31	CCOSA	\$32.92
2026	11	9053	6/4/2026	6/4/2026	5639	DISCOVER BANK	\$50.00
2026	11	9054	6/4/2026	6/4/2026	6746	EMPLOYEES GROUP INS DIVISION	\$246407.40
2026	11	9056	6/4/2026	6/4/2026	134	LEGAL SHIELD SERVICES	\$73.75
2026	11	9057	6/4/2026	6/4/2026	50352	LINEBARGER GROGGAN BLAIR SAM	\$271.03
2026	11	9058	6/4/2026	6/4/2026	34552	NATIONAL LIFE GROUP	\$50.00
2026	11	9059	6/4/2026	6/4/2026	37794	OKLAHOMA CENTRALIZED SUPPOR	\$470.31
2026	11	9060	6/4/2026	6/4/2026	139	OEA/NEA	\$292.39
2026	11	9061	6/4/2026	6/4/2026	142	OFT	\$165.00
2026	11	9063	6/4/2026	6/4/2026	50469	Patrick McGowan	\$450.00
2026	11	9064	6/4/2026	6/4/2026	36210	PROFESSIONAL OKLAHOMA EDUCA	\$530.09
2026	11	9065	6/4/2026	6/4/2026	4648	ROBINSON HOOVER FUDGE	\$225.00
2026	11	9066	6/4/2026	6/4/2026	190	SACT	\$25.02
2026	11	9067	6/4/2026	6/4/2026	5271	SECURITY BENEFIT GROUP (457)	\$650.00
2026	11	9068	6/4/2026	6/4/2026	5156	SECURITY BENEFIT LIFE-VAA	\$50.00
2026	11	9069	6/4/2026	6/4/2026	34575	SHAWNEE PUBLIC SCHOOLS I-93	\$775.00
2026	11	9070	6/4/2026	6/4/2026	39720	SPS PUP PACK	\$8448.00
2026	11	9071	6/4/2026	6/4/2026	35451	SUN LOAN	\$383.79
2026	11	9073	6/4/2026	6/4/2026	39122	TEXAS LIFE AMERICAN FIDELITY	\$5243.24
2026	11	9074	6/4/2026	6/4/2026	144	UNITED WAY	\$132.00
2026	11	9075	6/4/2026	6/4/2026	129	VOYA-RELIASTAR LIFE INS CO	\$2005.00
2026	11	9095	6/4/2026	6/4/2026	51220	Jessica Hand	\$9262.50
2026	11	9124	6/11/2026	6/11/2026	50063	6-L MECHANICAL	\$600.00
2026	11	9147	5/22/2026	5/22/2026	6746	EMPLOYEES GROUP INS DIVISION	\$281753.96
2026	11	9192	6/15/2026	6/15/2026	50023	Emma M Curry	\$18.28
2026	11	9351	6/18/2026	6/18/2026	40021	SNA of OK	\$140.00
2026	11	9354	6/18/2026	6/18/2026	37625	SSM HEALTH MEDICAL GROUP - SS	\$35.00
2026	11	9379	6/26/2026	6/26/2026	127	TEACHERS' RETIREMENT SYSTEM	\$399.19
2026	11	9381	5/22/2026	5/22/2026	6746	EMPLOYEES GROUP INS DIVISION	\$1134.75
2026	11	9382	5/22/2026	5/22/2026	35972	FIRST UNITED BANK	\$1271710.59
2026	11	9383	5/22/2026	5/22/2026	127	TEACHERS' RETIREMENT SYSTEM	\$262738.14
2026	11	9385	6/4/2026	6/4/2026	6746	EMPLOYEES GROUP INS DIVISION	\$1134.75
2026	11	9386	6/4/2026	6/4/2026	35972	FIRST UNITED BANK	\$1062162.40
2026	11	9564	6/26/2026	6/26/2026	127	TEACHERS' RETIREMENT SYSTEM	\$14562.33
2026	11	9565	6/26/2026	6/26/2026	127	TEACHERS' RETIREMENT SYSTEM	\$13.05
2026	11	9570	6/30/2026	6/30/2026	50063	6-L MECHANICAL	\$5000.00
2026	11	9571	6/30/2026	6/30/2026	4206	ACT INC	\$13860.00
2026	11	9572	6/30/2026	6/30/2026	4788	AMAZON - AMAZON CAPITAL SERVI	\$1473.01
2026	11	9573	6/30/2026	6/30/2026	39214	ARVEST BANK	\$10286.32
2026	11	9574	6/30/2026	6/30/2026	97	AT&T - BASIC SERVICE	\$1099.67
2026	11	9575	6/30/2026	6/30/2026	50020	AUTO-CLOR SERVICES	\$2464.00
2026	11	9576	6/30/2026	6/30/2026	51103	Blayke L Brower	\$3367.32
2026	11	9577	6/30/2026	6/30/2026	3290	BSN SPORTS, LLC	\$1275.00
2026	11	9578	6/30/2026	6/30/2026	87	COUNTYWIDE NEWS INC - COUNTY	\$30.00
2026	11	9579	6/30/2026	6/30/2026	32536	DELL MARKETING L.P.	\$2338.82
2026	11	9580	6/30/2026	6/30/2026	46	FREDS TIRE BATTERY INC	\$45.00

Shawnee Public Schools

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
228	6/1/2026		101	AC	\$6,626.96	Posted
	2026	11	8144	\$39.96		
	2026	11	7520	\$588.34		
			2026 11 Total	\$628.30		
	2026	21	741	\$5,998.66		
			2026 21 Total	\$5,998.66		
229	6/2/2026		101	AC	\$6,062.50	Posted
	2026	11	7532	\$2,055.00		
			2026 11 Total	\$2,055.00		
	2026	12	19	\$4,007.50		
			2026 12 Total	\$4,007.50		
230	6/3/2026		101	AC	\$41,072.00	Posted
	2026	11	7572	\$41,072.00		
			2026 11 Total	\$41,072.00		
231	6/4/2026		101	AC	\$351,588.96	Posted
	2026	11	9051	\$81,907.29		
	2026	11	9118	\$203,148.75		
	2026	11	7521	\$225.00		
	2026	11	7504	\$583.38		
	2026	11	8138	\$15,550.00		
	2026	11	9104	\$2,288.60		
			2026 11 Total	\$303,703.02		
	2026	21	763	\$47,885.94		
			2026 21 Total	\$47,885.94		
232	6/5/2026		101	AC	\$131,812.20	Posted
	2026	11	7512	\$430.47		
	2026	11	9109	\$93,564.66		
	2026	11	7513	\$318.27		
	2026	11	9087	\$14,197.79		
	2026	11	9080	\$7,824.61		
	2026	11	9078	\$5,130.01		
	2026	11	9106	\$557.06		
	2026	11	9113	\$206.55		
	2026	11	9114	\$1,147.68		
	2026	11	9115	\$1,251.21		
	2026	11	9116	\$47.90		
	2026	11	9117	\$155.10		
			2026 11 Total	\$124,831.31		
	2026	21	754	\$456.18		
	2026	21	753	\$11.98		
	2026	21	756	\$4,588.73		
	2026	21	762	\$215.20		
	2026	21	761	\$65.71		
			2026 21 Total	\$5,337.80		
	2026	33	35	\$1,563.11		
			2026 33 Total	\$1,563.11		
	2026	34	16	\$19.99		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No		Account Type	Amount	Status
	Year	Fund	Payment No		Amount		
233	2026	81	2026	34 Total	\$19.99		
				53	\$59.99		
			2026	81 Total	\$59.99		
			6/8/2026	101	AC	\$46,909.86	Posted
			2026	11	9108	\$1,188.00	
			2026	11	9079	\$2,197.75	
			2026	11	9082	\$1,237.32	
			2026	11	9090	\$41.34	
			2026	11 Total	\$4,664.41		
			2026	21	764	\$628.38	
			2026	21	760	\$41,266.23	
			2026	21	759	\$150.07	
			2026	21	751	\$200.77	
234	2026	11	2026	21 Total	\$42,245.45		
			6/9/2026	101	AC	\$22,839.80	Posted
			2026	11	9111	\$4,387.50	
			2026	11	9105	\$3,124.15	
			2026	11	9100	\$60.00	
			2026	11	9093	\$552.71	
			2026	11	9086	\$25.00	
			2026	11	9084	\$1,190.00	
			2026	11	9083	\$400.00	
			2026	11	9076	\$7,200.00	
			2026	11	7516	\$292.39	
			2026	11	9107	\$215.84	
			2026	11	9092	\$540.00	
235	2026	11	2026	11 Total	\$17,987.59		
			2026	21	755	\$3,911.98	
			2026	21	757	\$940.23	
			2026	21 Total	\$4,852.21		
			6/10/2026	101	AC	\$2,959.44	Posted
			2026	11	9112	\$1,000.00	
			2026	11	9102	\$85.24	
			2026	11	9101	\$547.00	
			2026	11	9098	\$1,206.00	
			2026	11	9085	\$121.20	
			2026	11 Total	\$2,959.44		
236	2026	11	6/11/2026	101	AC	\$64,485.72	Posted
			2026	11	9103	\$1,319.00	
			2026	11	9089	\$19,554.90	
			2026	11	8143	\$3,953.00	
			2026	11	9119	\$37,241.00	
			2026	11	9142	\$150.00	
			2026	11	9097	\$2,000.00	
			2026	11	9081	\$68.75	
			2026	11 Total	\$64,286.65		
			2026	21	749	\$199.07	

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
			2026 21 Total	\$199.07		
237	6/12/2026		101	AC	\$30,668.15	Posted
	2026	11	9096	\$1,353.00		
	2026	11	9077	\$1,575.00		
	2026	11	9126	\$11,969.27		
	2026	11	9127	\$6,054.47		
	2026	11	9120	\$1,493.98		
	2026	11	9121	\$216.92		
	2026	11	9122	\$247.60		
	2026	11	9123	\$209.94		
	2026	11	9135	\$4,140.20		
	2026	11	9143	\$36.88		
			2026 11 Total	\$27,297.26		
	2026	21	765	\$214.95		
	2026	21	758	\$626.76		
	2026	21	768	\$2,529.18		
			2026 21 Total	\$3,370.89		
238	6/15/2026		101	AC	\$11,387.57	Posted
	2026	11	9138	\$367.65		
	2026	11	9128	\$10,171.07		
	2026	11	9110	\$765.00		
			2026 11 Total	\$11,303.72		
	2026	21	767	\$83.85		
			2026 21 Total	\$83.85		
239	6/16/2026		101	AC	\$45,023.45	Posted
	2026	11	9144	\$309.95		
	2026	11	9139	\$105.68		
	2026	11	9136	\$3,675.00		
	2026	11	9133	\$33.39		
	2026	11	9131	\$1,560.00		
	2026	11	9091	\$351.00		
	2026	11	9334	\$19,213.34		
	2026	11	9333	\$16,167.36		
			2026 11 Total	\$41,415.72		
	2026	12	20	\$490.00		
			2026 12 Total	\$490.00		
	2026	21	766	\$2,697.84		
	2026	21	773	\$278.94		
	2026	21	772	\$140.95		
			2026 21 Total	\$3,117.73		
240	6/17/2026		101	AC	\$6,402.01	Posted
	2026	11	9141	\$150.00		
	2026	11	9134	\$3,850.00		
	2026	11	9130	\$1,842.35		
	2026	11	9140	\$559.66		
			2026 11 Total	\$6,402.01		
241	6/18/2026		101	AC	\$1,564,527.99	Posted

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
	2026	11	9137	\$750.00		
	2026	11	9099	\$1,000.00		
	2026	11	9088	\$420.56		
	2026	11	8122	\$1,417,986.24		
	2026	11	8129	\$402.62		
	2026	11	9336	\$4,664.00		
	2026	11	9335	\$95,409.49		
	2026	11	8083	\$1,160.00		
	2026	11	9145	\$330.00		
		2026	11 Total	\$1,522,122.91		
	2026	21	747	\$34,644.86		
	2026	21	750	\$2,700.00		
	2026	21	748	\$2,800.00		
	2026	21	775	\$52.00		
	2026	21	774	\$870.35		
	2026	21	752	\$950.00		
	2026	21	769	\$387.87		
		2026	21 Total	\$42,405.08		
242	6/22/2026		105	AC	\$6,486,776.59	Posted
	2026	03	1	\$51,304.00		
	2026	03	2	\$41,068.00		
	2026	03	3	\$4,710.00		
	2026	03	4	\$59,000.00		
	2026	03	5	\$79,690.54		
	2026	03	6	\$5,066.94		
	2026	03	7	\$61,827.38		
	2026	03	8	\$128,789.63		
	2026	03	9	\$139,320.00		
	2026	03	10	\$50,466.00		
	2026	03	11	\$4,856.94		
	2026	03	12	\$71,383.99		
	2026	03	13	\$83,300.52		
	2026	03	14	\$42,604.00		
	2026	03	15	\$72,149.72		
	2026	03	16	\$246,425.22		
	2026	03	17	\$438,738.39		
	2026	03	18	\$12,000.00		
	2026	03	19	\$176,895.00		
	2026	03	20	\$20,916.00		
	2026	03	21	\$65,870.00		
	2026	03	22	\$10,082.27		
	2026	03	23	\$143,920.75		
	2026	03	24	\$19,505.50		
	2026	03	25	\$231,447.15		
	2026	03	26	\$233,183.25		
	2026	03	27	\$10,695.00		
	2026	03	28	\$29,439.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
	2026	03	29	\$53,964.00		
	2026	03	30	\$151,483.56		
	2026	03	31	\$146,654.59		
	2026	03	32	\$264,408.98		
	2026	03	33	\$1,668.38		
	2026	03	34	\$468.72		
	2026	03	35	\$34,510.00		
	2026	03	36	\$39,189.00		
	2026	03	37	\$299,424.34		
	2026	03	38	\$7,382.60		
	2026	03	39	\$16,964.50		
	2026	03	40	\$6,414.00		
	2026	03	42	\$11,974.00		
	2026	03	43	\$28,242.90		
	2026	03	44	\$11,980.80		
	2026	03	45	\$4,043.00		
	2026	03	46	\$651.98		
	2026	03	47	\$111,355.69		
	2026	03	48	\$124,159.19		
	2026	03	49	\$141,844.68		
	2026	03	50	\$12,500.00		
	2026	03	51	\$16,910.08		
	2026	03	52	\$5,392.22		
	2026	03	53	\$280,634.00		
	2026	03	54	\$139,106.34		
	2026	03	55	\$7,745.00		
	2026	03	56	\$6,000.00		
	2026	03	57	\$5,100.00		
	2026	03	58	\$14,000.00		
	2026	03	59	\$4,375.00		
	2026	03	60	\$216,221.96		
	2026	03	61	\$41,215.00		
	2026	03	62	\$260.84		
	2026	03	63	\$1,160.00		
	2026	03	64	\$2,442.00		
	2026	03	65	\$219,093.06		
	2026	03	66	\$64,234.97		
	2026	03	67	\$636,244.21		
	2026	03	68	\$375,540.00		
	2026	03	69	\$14,259.85		
	2026	03	71	\$1.00		
	2026	03	72	\$10,139.36		
	2026	03	73	\$3,164.00		
	2026	03	74	\$12,723.00		
	2026	03	75	\$11,075.00		
	2026	03	76	\$9,500.00		
	2026	03	77	\$62,550.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
	2026	03	78	\$10,322.00		
	2026	03	79	\$295,319.60		
	2026	03	80	\$16,808.00		
	2026	03	81	\$1,300.00		
		2026	03 Total	\$6,486,776.59		
243	6/22/2026		101	AC	\$43,412.25	Posted
	2026	11	9356	\$373.81		
	2026	11	9343	\$405.00		
	2026	11	9342	\$857.00		
	2026	11	9132	\$118.58		
	2026	11	9125	\$424.15		
	2026	11	9094	\$150.00		
	2026	11	8098	\$939.54		
	2026	11	8081	\$11,851.33		
	2026	11	9339	\$6,402.84		
	2026	11	8084	\$5,094.14		
	2026	11	9350	\$1,500.00		
	2026	11	9358	\$200.00		
	2026	11	9359	\$374.00		
	2026	11	9360	\$374.00		
	2026	11	9361	\$153.65		
	2026	11	9363	\$266.22		
	2026	11	9344	\$995.00		
	2026	11	8111	\$10,628.00		
	2026	11	8110	\$210.00		
	2026	11	8109	\$225.00		
	2026	11	9362	\$1,528.89		
		2026	11 Total	\$43,071.15		
	2026	21	776	\$101.72		
	2026	21	777	\$239.38		
		2026	21 Total	\$341.10		
244	6/23/2026		101	AC	\$65,157.46	Posted
	2026	11	9357	\$45.09		
	2026	11	9346	\$16,427.18		
	2026	11	9341	\$3,000.00		
	2026	11	9340	\$68.74		
	2026	11	9338	\$7,260.00		
	2026	11	8100	\$225.00		
	2026	11	8097	\$50.00		
	2026	11	8094	\$115.60		
	2026	11	8091	\$350.00		
	2026	11	8080	\$252.90		
	2026	11	9349	\$147.94		
	2026	11	8103	\$450.00		
	2026	11	7519	\$450.00		
	2026	11	8082	\$34,946.17		
		2026	11 Total	\$63,788.62		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
	2026	21	728	\$590.00		
	2026	21	727	\$748.84		
	2026	21	733	\$30.00		
			2026 21 Total	\$1,368.84		
245	6/24/2026		101	AC	\$11,675.31	Posted
	2026	11	9355	\$632.00		
	2026	11	8112	\$383.79		
	2026	11	8088	\$493.73		
	2026	11	8087	\$600.00		
	2026	11	9129	\$2,546.00		
	2026	11	8085	\$100.00		
	2026	11	8114	\$6,701.54		
	2026	11	9364	\$78.00		
			2026 11 Total	\$11,535.06		
	2026	21	736	\$140.25		
			2026 21 Total	\$140.25		
246	6/25/2026		101	AC	\$321,635.33	Posted
	2026	11	9353	\$646.71		
	2026	11	9345	\$455.11		
	2026	11	9248	\$72.50		
	2026	11	9247	\$72.50		
	2026	11	8121	\$309,955.32		
	2026	11	8101	\$1,036.15		
	2026	11	8105	\$225.00		
			2026 11 Total	\$312,463.29		
	2026	21	746	\$9,172.04		
			2026 21 Total	\$9,172.04		
247	6/26/2026		101	AC	\$99,772.75	Posted
	2026	11	9352	\$1,162.50		
	2026	11	9348	\$51.00		
	2026	11	8115	\$187.00		
	2026	11	8104	\$588.34		
	2026	11	9377	\$1,697.49		
	2026	11	9562	\$96,086.42		
			2026 11 Total	\$99,772.75		
248	6/29/2026		101	AC	\$21,859.90	Posted
	2026	11	9181	\$203.00		
	2026	11	8108	\$50.00		
	2026	11	8107	\$650.00		
	2026	11	8095	\$271.03		
	2026	11	8079	\$39.00		
	2026	11	9568	\$150.50		
	2026	11	9561	\$17,826.42		
	2026	11	9376	\$471.70		
	2026	11	9569	\$908.25		
			2026 11 Total	\$20,569.90		
	2026	21	739	\$1,290.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 6/1/2026 - 6/30/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
			2026 21 Total	\$1,290.00		
249	6/30/2026		101	AC	\$5,111.50	Posted
	2026	11	9347	\$4,162.50		
	2026	11	9378	\$96.00		
	2026	11	9563	\$853.00		
			2026 11 Total	\$5,111.50		
250	6/30/2026		101	AC	\$850,000.00	Posted
	2026	11	9598	\$850,000.00		
			2026 11 Total	\$850,000.00		

Year and Fund Totals:

2026	03	\$6,486,776.59
2026	11	\$3,577,041.61
2026	12	\$4,497.50
2026	21	\$167,808.91
2026	33	\$1,563.11
2026	34	\$19.99
2026	81	\$59.99

Total Payment Clearing Posted = \$10,237,767.70

Total Payment Clearing Not Posted = \$0.00

Shawnee Public Schools - Statement of Financial Activity

[illegible]

Receipt Analysis

Options: Date Range: 7/1/2026 - 7/31/2026

Year	Receipt No	Date	Received From	Amount
11 General Fund				
2027	1	7/2/2026	POTT CO	\$9,907.74
2027	1	7/2/2026	POTT CO	\$47,797.50
2027	1	7/2/2026	POTT CO	\$20,132.78
2027	1	7/2/2026	POTT CO	\$640.74
2027	1	7/2/2026	POTT CO	\$12,599.81
2027	1	7/2/2026	POTT CO	\$282.53
2027	1	7/2/2026	POTT CO	\$22,192.61
2027	2	7/6/2026	ALISHA JONKER - MACBOOK	\$175.00
2027	4	7/6/2026	OSDE - FRESH FRUIT/VEG - MAY	\$543.62
2027	4	7/6/2026	OSDE - FRESH FRUIT/VEG - MAY	\$409.15
2027	4	7/6/2026	OSDE - FRESH FRUIT/VEG - MAY	\$571.67
2027	4	7/6/2026	OSDE - FRESH FRUIT/VEG - MAY	\$625.83
2027	4	7/6/2026	OSDE - FRESH FRUIT/VEG - MAY	\$585.72
2027	3	7/7/2026	STATE OF OK - OPIOID GRANT	\$18,750.00
2027	5	7/8/2026	JILL ALLEN - MACBOOK	\$175.00
2027	6	7/8/2026	CSM/COST SOLUTIONS - REBATE	\$138.70
2027	7	7/8/2026	KELI KINSEY - MACBOOK	\$225.00
2027	8	7/8/2026	SUSAN CHRISTIAN - MACBOOK	\$175.00
2027	9	7/10/2026	OTC	\$9,661.05
2027	9	7/10/2026	OTC	\$150.24
2027	9	7/10/2026	OTC	\$41,915.83
2027	10	7/10/2026	DOEP TREAS - INDIAN ED - TITLE VI - 561	\$143,730.25
2027	12	7/13/2026	OSDE - PROJECT RESPECT LEA - 780	\$8,376.78
2027	13	7/13/2026	CSM/COST SOLUTIONS - REBATE	\$317.82
2027	14	7/14/2026	JANET HOPPER - MACBOOK	\$175.00
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$115.51
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$81.56
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$117.10
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$257.44
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$120.68
2027	15	7/16/2026	CSM/COST SOLUTIONS - REBATE	\$308.80
2027	16	7/17/2026	OSDE - SCH BREAKFAST PROG - (SSO) - 764	\$4,265.94
2027	16	7/17/2026	OSDE - SCH BREAKFAST PROG - (SSO) - 764	\$3,389.82
2027	16	7/17/2026	OSDE - SCH BREAKFAST PROG - (SSO) - 764	\$796.74
2027	17	7/17/2026	OSDE - NAT'L SCH LUNCH - SSO - 763	\$376.80
2027	17	7/17/2026	OSDE - NAT'L SCH LUNCH - SSO - 763	\$7,229.85
2027	17	7/17/2026	OSDE - NAT'L SCH LUNCH - SSO - 763	\$7,747.95
2027	18	7/20/2026	JESS BURDINE - MACBOOK	\$175.00
2027	19	7/20/2026	SPS PUP PACK - DAYCARE - VARIOUS EMPLOYEES	\$10,083.00
2027	20	7/20/2026	TRISTAN WYATT - SPS PUP PACK - DAYCARE	\$545.00
2027	22	7/22/2026	OK HEALTH CARE AUTH - MEDICAID	\$1,555.66
2027	23	7/22/2026	COL - SCHOOL LAND EARNINGS	\$55,473.70
2027	24	7/23/2026	BIG FIRE SHOWCASE - BASEBALL FIELD RENTAL	\$200.00
2027	24	7/23/2026	BIG FIRE SHOWCASE - BASEBALL FIELD RENTAL	\$100.00
2027	25	7/23/2026	OSDE - LETRS TRAINING STIPEND (V.CROWDER)	\$646.00
11 General Fund Total				\$433,841.92
21 BUILDING				
2027	1	7/2/2026	POTT CO	\$6,822.41
2027	1	7/2/2026	POTT CO	\$2,873.67
2027	1	7/2/2026	POTT CO	\$3,167.68
2027	28	7/31/2026	FIRST UNITED - INTEREST - JULY	\$60,320.42
21 BUILDING Total				\$73,184.18
41 41 SINKING				
2027	1	7/2/2026	POTT CO	\$32,352.31
2027	1	7/2/2026	POTT CO	\$14,257.21
2027	1	7/2/2026	POTT CO	\$15,021.34
41 41 SINKING Total				\$61,630.86

Shawnee Public Schools
Receipt Analysis

Options: Date Range: 7/1/2026 - 7/31/2026

Year		Receipt No	Date	Received From	Amount
81 81 GIFT FUND					
2027	11	7/13/2026		AVEDIS FOUNDATION - SHS FOOTBALL TURF	\$100,000.00
2027	21	7/22/2026		ARVEST CREDIT CARD	\$466.21
2027	21	7/22/2026		ARVEST CREDIT CARD	\$79.22
2027	26	7/28/2026		OHIOPLYE PRINTS INC - COMMISSION	\$4.39
81 81 GIFT FUND Total					\$100,549.82
Receipts Total					\$669,206.78

Shawnee Public Schools

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
1	7/2/2026		101	AC	\$851.11	Posted
	2026	11	9354	\$35.00		
	2026	11	8086	\$583.38		
			2026 11 Total	\$618.38		
	2026	21	771	\$232.73		
			2026 21 Total	\$232.73		
2	7/2/2026		101	AC	\$8,711.47	Posted
	2026	11	9570	\$5,000.00		
	2026	11	9124	\$600.00		
	2026	11	9572	\$1,473.01		
	2026	11	9586	\$115.77		
	2026	11	9591	\$252.72		
			2026 11 Total	\$7,441.50		
	2026	21	745	\$113.58		
	2026	21	780	\$341.40		
	2026	21	783	\$814.99		
			2026 21 Total	\$1,269.97		
3	7/3/2026		101	AC	\$44,418.26	Posted
	2026	11	9595	\$157.67		
	2026	11	9590	\$197.11		
	2026	11	9584	\$1,564.65		
	2026	11	9578	\$30.00		
	2026	11	9577	\$1,275.00		
	2026	11	9574	\$1,099.67		
			2026 11 Total	\$4,324.10		
	2026	21	782	\$40,094.16		
			2026 21 Total	\$40,094.16		
4	7/6/2026		101	AC	\$4,802.82	Posted
	2026	11	9579	\$2,338.82		
	2026	11	9575	\$2,464.00		
			2026 11 Total	\$4,802.82		
5	7/7/2026		101	AC	\$647,403.10	Posted
	2026	11	9594	\$300.00		
	2026	11	9592	\$1,732.50		
	2026	11	9588	\$27.45		
	2026	11	9581	\$1,841.69		
	2026	11	9580	\$45.00		
	2026	11	9587	\$100.00		
	2026	11	8124	\$291,789.16		
	2026	11	9383	\$262,738.14		
	2026	11	9573	\$10,286.32		
	2026	11	9564	\$14,562.33		
	2026	11	9565	\$13.05		
	2026	11	9379	\$399.19		
	2026	11	9596	\$6,949.14		
			2026 11 Total	\$590,783.97		
	2026	21	735	\$4,881.80		

Shawnee Public Schools

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
6	2026	21	788	\$31,665.00		
	2026	21	778	\$17,952.24		
			2026 21 Total	\$54,499.04		
	2026	81	54	\$2,120.09		
			2026 81 Total	\$2,120.09		
	7/8/2026		101	AC	\$271,950.31	Posted
	2026	11	9589	\$1,014.95		
	2026	11	9585	\$8,497.13		
	2026	11	9582	\$796.00		
	2026	11	9576	\$3,367.32		
	2026	11	9571	\$13,860.00		
	2026	11	8096	\$320.67		
	2026	11	9597	\$218,590.21		
			2026 11 Total	\$246,446.28		
7	2026	21	785	\$2,626.85		
	2026	21	784	\$21,325.70		
			2026 21 Total	\$23,952.55		
	2027	21	2	\$853.31		
	2027	21	1	\$698.17		
			2027 21 Total	\$1,551.48		
	7/9/2026		101	AC	\$37,445.00	Posted
	2026	21	781	\$15,100.00		
	2026	21	794	\$17,920.00		
	2026	21	786	\$4,275.00		
8			2026 21 Total	\$37,295.00		
	2027	11	11	\$150.00		
			2027 11 Total	\$150.00		
	7/10/2026		101	AC	\$15,191.83	Posted
	2026	11	9593	\$510.00		
	2026	11	8116	\$2,055.00		
	2026	11	9603	\$4,896.35		
	2026	11	9601	\$275.24		
	2026	11	9609	\$141.01		
			2026 11 Total	\$7,877.60		
	2026	21	793	\$2,242.54		
			2026 21 Total	\$2,242.54		
	2026	34	17	\$58.45		
			2026 34 Total	\$58.45		
	2027	11	2	\$167.47		
			2027 11 Total	\$167.47		
9	2027	21	4	\$4,588.73		
	2027	21	3	\$257.04		
			2027 21 Total	\$4,845.77		
	7/13/2026		101	AC	\$15,699.41	Posted
	2026	11	9583	\$5,009.46		
	2026	11	9095	\$9,262.50		
	2026	11	9602	\$1,220.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
10	2026	11	9599	\$49.29		
			2026 11 Total	\$15,541.25		
	2026	21	792	\$158.16		
			2026 21 Total	\$158.16		
	7/14/2026		101	AC	\$252,856.43	Posted
	2026	11	9604	\$25.44		
	2026	11	8099	\$292.39		
			2026 11 Total	\$317.83		
	2026	21	795	\$431.24		
	2026	21	791	\$434.09		
			2026 21 Total	\$865.33		
	2027	11	15	\$1,000.00		
	2027	11	12	\$31,928.36		
	2027	11	10	\$216,950.00		
	2027	11	8	\$800.00		
	2027	11	3	\$196.91		
	2027	11	16	\$330.00		
11			2027 11 Total	\$251,205.27		
	2027	33	1	\$468.00		
			2027 33 Total	\$468.00		
	7/15/2026		101	AC	\$20,104.69	Posted
	2026	11	9606	\$2,422.89		
	2026	11	9605	\$452.83		
	2026	11	9607	\$2,126.32		
			2026 11 Total	\$5,002.04		
	2027	11	4	\$13,102.65		
	2027	11	7	\$2,000.00		
12			2027 11 Total	\$15,102.65		
	7/16/2026		101	AC	\$13,962.77	Posted
	2026	11	9608	\$1,053.00		
	2026	11	9600	\$671.95		
			2026 11 Total	\$1,724.95		
	2026	21	779	\$2,995.30		
			2026 21 Total	\$2,995.30		
	2027	11	14	\$2,500.00		
	2027	11	1	\$1,575.00		
	2027	11	21	\$5,167.52		
13			2027 11 Total	\$9,242.52		
	7/17/2026		101	AC	\$312,645.49	Posted
	2026	11	9610	\$3,332.87		
			2026 11 Total	\$3,332.87		
	2026	21	797	\$191.60		
			2026 21 Total	\$191.60		
	2027	11	9	\$850.00		
	2027	11	25	\$4,889.05		
	2027	11	17	\$699.00		
			2027 11 Total	\$6,438.05		

Shawnee Public Schools

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
14	2027	21	5	\$60,542.98		
			2027 21 Total	\$60,542.98		
	2027	33	3	\$167.40		
			2027 33 Total	\$167.40		
	2027	81	1	\$241,972.59		
			2027 81 Total	\$241,972.59		
	7/20/2026		101	AC	\$1,595,951.11	Posted
	2026	11	9351	\$140.00		
	2026	11	6957	\$18,196.44		
	2026	11	9382	\$1,271,710.59		
	2026	11	8635	\$10,083.00		
			2026 11 Total	\$1,300,130.03		
	2027	11	31	\$309.95		
	2027	11	5	\$665.78		
	2027	11	110	\$195,385.87		
	2027	11	107	\$55,919.61		
	2027	11	120	\$19.28		
	2027	11	122	\$21.42		
	2027	11	115	\$545.00		
			2027 11 Total	\$252,866.91		
15	2027	21	21	\$31,979.06		
	2027	21	28	\$224.00		
	2027	21	19	\$9,152.03		
			2027 21 Total	\$41,355.09		
	2027	33	4	\$150.43		
	2027	33	2	\$1,448.65		
			2027 33 Total	\$1,599.08		
	7/21/2026		101	AC	\$80,665.29	Posted
	2026	11	9616	\$16.48		
	2026	11	9611	\$68.74		
	2026	11	8615	\$4,652.47		
	2026	11	8612	\$11,176.33		
	2026	11	8614	\$960.00		
			2026 11 Total	\$16,874.02		
	2026	21	796	\$2,081.89		
	2026	21	790	\$367.00		
			2026 21 Total	\$2,448.89		
	2026	81	55	\$499.74		
			2026 81 Total	\$499.74		
	2027	11	30	\$45,574.67		
	2027	11	26	\$1,673.00		
	2027	11	22	\$12,176.00		
	2027	11	18	\$282.30		
	2027	11	102	\$361.67		
	2027	11	99	\$575.00		
	2027	11	101	\$200.00		
			2027 11 Total	\$60,842.64		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
16	7/22/2026		101	AC	\$76,350.84	Posted
	2026	11	9614	\$1,251.00		
	2026	11	9612	\$16,534.91		
			2026 11 Total	\$17,785.91		
	2027	11	29	\$150.20		
	2027	11	27	\$4,271.40		
	2027	11	20	\$35,134.50		
	2027	11	23	\$9,510.00		
	2027	11	113	\$7,671.00		
			2027 11 Total	\$56,737.10		
	2027	21	23	\$1,144.00		
	2027	21	29	\$50.00		
	2027	21	26	\$633.83		
			2027 21 Total	\$1,827.83		
17	7/23/2026		101	AC	\$28,904.18	Posted
	2026	11	9615	\$500.00		
	2026	11	9613	\$745.00		
	2026	11	8625	\$470.31		
			2026 11 Total	\$1,715.31		
	2027	11	111	\$469.23		
	2027	11	19	\$269.20		
	2027	11	6	\$26,450.44		
			2027 11 Total	\$27,188.87		
18	7/24/2026		101	AC	\$6,536.44	Posted
	2026	11	8629	\$450.00		
	2026	11	8636	\$383.79		
	2026	11	8627	\$210.00		
	2026	11	9617	\$223.34		
			2026 11 Total	\$1,267.13		
	2026	21	798	\$720.54		
			2026 21 Total	\$720.54		
	2026	81	56	\$209.65		
			2026 81 Total	\$209.65		
	2027	11	121	\$129.29		
	2027	11	112	\$15.00		
	2027	11	108	\$300.00		
	2027	11	106	\$207.83		
	2027	11	24	\$1,000.00		
	2027	11	125	\$2,067.00		
			2027 11 Total	\$3,719.12		
	2027	21	22	\$30.00		
	2027	21	18	\$590.00		
			2027 21 Total	\$620.00		
19	7/27/2026		101	AC	\$5,925.72	Posted
	2027	11	126	\$854.72		
			2027 11 Total	\$854.72		
	2027	81	2	\$5,071.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
20	7/28/2026		2027 81 Total	\$5,071.00		
			101	AC	\$23,983.96	Posted
	2026	11	8610	\$39.00		
			2026 11 Total	\$39.00		
	2027	11	127	\$16,215.67		
	2027	11	124	\$850.00		
	2027	11	105	\$600.00		
	2027	11	13	\$4,981.04		
	2027	11	103	\$100.00		
			2027 11 Total	\$22,746.71		
	2027	21	27	\$668.17		
			2027 21 Total	\$668.17		
	2027	33	5	\$530.08		
			2027 33 Total	\$530.08		
21	7/29/2026		101	AC	\$7,871.03	Posted
	2026	11	8623	\$271.03		
			2026 11 Total	\$271.03		
	2027	11	130	\$4,990.00		
	2027	11	28	\$140.00		
	2027	11	104	\$2,470.00		
			2027 11 Total	\$7,600.00		
22	7/30/2026		101	AC	\$44,427.54	Posted
	2026	11	8639	\$152.00		
	2026	11	8616	\$457.47		
	2026	11	8613	\$31,942.66		
	2026	11	8638	\$5,884.39		
			2026 11 Total	\$38,436.52		
	2027	11	132	\$84.60		
	2027	11	118	\$35.00		
	2027	11	100	\$2,793.60		
	2027	11	117	\$717.15		
	2027	11	135	\$205.60		
			2027 11 Total	\$3,835.95		
	2027	21	17	\$748.84		
	2027	21	25	\$140.25		
	2027	21	32	\$179.96		
	2027	21	30	\$543.01		
	2027	21	31	\$543.01		
			2027 21 Total	\$2,155.07		
23	7/31/2026		101	AC	\$346,381.46	Posted
	2026	11	9381	\$1,134.75		
	2026	11	9147	\$281,753.96		
	2026	11	8622	\$89.70		
	2026	11	9618	\$15.00		
			2026 11 Total	\$282,993.41		
	2026	21	800	\$223.50		
	2026	21	789	\$1,840.00		

Payment Clearing Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2026 - 7/31/2026, Account: All, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
			2026 21 Total	\$2,063.50		
	2027	11	134	\$620.60		
	2027	11	129	\$1,125.00		
	2027	11	109	\$29,215.34		
	2027	11	145	\$15,031.48		
	2027	11	137	\$1,973.97		
	2027	11	136	\$1,557.02		
	2027	11	138	\$1,069.60		
	2027	11	143	\$56.09		
			2027 11 Total	\$50,649.10		
	2027	21	20	\$9,172.04		
			2027 21 Total	\$9,172.04		
	2027	33	7	\$1,503.41		
			2027 33 Total	\$1,503.41		

Year and Fund Totals:

2026	11	\$2,547,725.95
2026	21	\$169,029.31
2026	34	\$58.45
2026	81	\$2,829.48
2027	11	\$769,347.08
2027	21	\$122,738.43
2027	33	\$4,267.97
2027	81	\$247,043.59

Total Payment Clearing Posted = \$3,863,040.26

Total Payment Clearing Not Posted = \$0.00

Outstanding Payments

Options: Fiscal Years: 2026-2027, Funds: 11-59,61-99, As Of Date: 7/31/2026

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2026	11	243	8/11/2025	8/11/2025	39806	Rex Bradley Hennen	\$230.87
2026	11	268	8/11/2025	8/11/2025	50765	Alisha R Jonker	\$230.87
2026	11	3117	12/19/2025	12/19/2025	39555	Kaeley Brooke Frank	\$7.85
2026	11	3606	12/17/2025	12/17/2025	51030	Jennifer R Paolini-Long	\$230.87
2026	11	3742	12/17/2025	12/17/2025	40858	Rebecca McKey	\$230.87
2026	11	3956	12/17/2025	12/17/2025	51041	Joseph R Craven	\$230.87
2026	11	4826	1/22/2026	1/22/2026	40021	SNA of OK	\$420.00
2026	11	6168	3/12/2026	3/12/2026	51041	Joseph R Craven	\$170.00
2026	11	6191	3/12/2026	3/12/2026	50308	ERIC WILLIAMS MUSIC SERVICES	\$180.00
2026	11	6202	3/27/2026	3/27/2026	51041	Joseph R Craven	\$1360.33
2026	11	7522	5/20/2026	5/20/2026	190	SACT	\$25.02
2026	11	8106	5/21/2026	5/21/2026	190	SACT	\$25.02
2026	11	8611	5/22/2026	5/22/2026	34553	AFLAC	\$94.77
2026	11	8619	5/22/2026	5/22/2026	5639	DISCOVER BANK	\$50.00
2026	11	8624	5/22/2026	5/22/2026	34552	NATIONAL LIFE GROUP	\$50.00
2026	11	8626	5/22/2026	5/22/2026	139	OEA/NEA	\$292.39
2026	11	8630	5/22/2026	5/22/2026	36210	PROFESSIONAL OKLAHOMA EDUCA	\$556.34
2026	11	8631	5/22/2026	5/22/2026	4648	ROBINSON HOOVER FUDGE	\$225.00
2026	11	8632	5/22/2026	5/22/2026	190	SACT	\$25.02
2026	11	8633	5/22/2026	5/22/2026	5271	SECURITY BENEFIT GROUP (457)	\$650.00
2026	11	8634	5/22/2026	5/22/2026	5156	SECURITY BENEFIT LIFE-VAA	\$50.00
2026	11	8640	5/22/2026	5/22/2026	129	VOYA-RELIASTAR LIFE INS CO	\$2055.00
2026	11	9044	6/4/2026	6/4/2026	5270	5 STAR LIFE INSURANCE CO.	\$39.00
2026	11	9045	6/4/2026	6/4/2026	34553	AFLAC	\$94.77
2026	11	9046	6/4/2026	6/4/2026	152	AMERICAN FIDELITY ANNUITY	\$8001.33
2026	11	9047	6/4/2026	6/4/2026	38712	AMERICAN FID INS PROD BILLING	\$27580.93
2026	11	9048	6/4/2026	6/4/2026	38715	AMERICAN FIDELITY HSA	\$960.00
2026	11	9049	6/4/2026	6/4/2026	38714	AMERICAN FIDELITY ASSURANCE	\$3364.98
2026	11	9050	6/4/2026	6/4/2026	31	CCOSA	\$32.92
2026	11	9053	6/4/2026	6/4/2026	5639	DISCOVER BANK	\$50.00
2026	11	9054	6/4/2026	6/4/2026	6746	EMPLOYEES GROUP INS DIVISION	\$246407.40
2026	11	9056	6/4/2026	6/4/2026	134	LEGAL SHIELD SERVICES	\$73.75
2026	11	9057	6/4/2026	6/4/2026	50352	LINEBARGER GROGGAN BLAIR SAM	\$271.03
2026	11	9058	6/4/2026	6/4/2026	34552	NATIONAL LIFE GROUP	\$50.00
2026	11	9059	6/4/2026	6/4/2026	37794	OKLAHOMA CENTRALIZED SUPPOR	\$470.31
2026	11	9060	6/4/2026	6/4/2026	139	OEA/NEA	\$292.39
2026	11	9061	6/4/2026	6/4/2026	142	OFT	\$165.00
2026	11	9063	6/4/2026	6/4/2026	50469	Patrick McGowan	\$450.00
2026	11	9064	6/4/2026	6/4/2026	36210	PROFESSIONAL OKLAHOMA EDUCA	\$530.09
2026	11	9065	6/4/2026	6/4/2026	4648	ROBINSON HOOVER FUDGE	\$225.00
2026	11	9066	6/4/2026	6/4/2026	190	SACT	\$25.02
2026	11	9067	6/4/2026	6/4/2026	5271	SECURITY BENEFIT GROUP (457)	\$650.00
2026	11	9068	6/4/2026	6/4/2026	5156	SECURITY BENEFIT LIFE-VAA	\$50.00
2026	11	9069	6/4/2026	6/4/2026	34575	SHAWNEE PUBLIC SCHOOLS I-93	\$775.00
2026	11	9070	6/4/2026	6/4/2026	39720	SPS PUP PACK	\$8448.00
2026	11	9071	6/4/2026	6/4/2026	35451	SUN LOAN	\$383.79
2026	11	9073	6/4/2026	6/4/2026	39122	TEXAS LIFE INSURANCE	\$5243.24
2026	11	9074	6/4/2026	6/4/2026	144	UNITED WAY	\$132.00
2026	11	9075	6/4/2026	6/4/2026	129	VOYA-RELIASTAR LIFE INS CO	\$2005.00
2026	11	9192	6/15/2026	6/15/2026	50023	Emma M Curry	\$18.28

INDEPENDENT SCHOOL DISTRICT NO. 1-93, POTTAWATOMIE COUNTY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH
FUND BALANCES - REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES
JUNE 30, 2025

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	EXPENDABLE TRUST	TOTALS (MEMO ONLY)
Revenues						
Local sources	\$ 7,678,313	1,542,219	4,013,969		3,672,043	16,906,544
Intermediate sources	694,782					694,782
State sources	23,811,377	1,036,137	8,637			24,856,151
Federal sources	7,084,388	885,932				7,970,320
Non-revenue receipts	91,966	650,000				741,966
Total revenues	<u>39,360,826</u>	<u>4,114,288</u>	<u>4,022,606</u>		<u>3,672,043</u>	<u>51,169,763</u>
Expenditures						
Instruction	22,330,885	15,426		20,069	22,803	22,389,183
Support services	14,483,963	3,842,384		647,716	1,097,998	20,072,061
Operation of non-instructional services	2,971,245	420				2,971,665
Facilities, acquisition and const. services		43,468		1,387,188	3,704,838	5,135,494
Other outlays	978,813					978,813
Other uses	3,080					3,080
Debt service			4,065,197			4,065,197
Total expenditures	<u>40,767,986</u>	<u>3,901,698</u>	<u>4,065,197</u>	<u>2,054,973</u>	<u>4,825,639</u>	<u>55,615,493</u>
Revenues over (under) expenditures	(1,407,160)	212,590	(42,591)	(2,054,973)	(1,153,596)	(4,445,730)
Other financing sources (uses)						
Lapsed appropriations	32,064	1,421			1,063	34,548
Estopped warrants	506					506
Bond proceeds				78,500		78,500
Total other financing sources (uses)	<u>32,570</u>	<u>1,421</u>		<u>78,500</u>	<u>1,063</u>	<u>113,554</u>
Revenue and other sources over (under) expenditures and other uses	(1,374,590)	214,011	(42,591)	(1,976,473)	(1,152,533)	(4,332,176)
Cash fund balance, beginning of year	<u>4,082,276</u>	<u>2,721,929</u>	<u>175,161</u>	<u>3,891,074</u>	<u>3,627,592</u>	<u>14,498,032</u>
Cash fund balance, end of year	<u>\$ 2,707,686</u>	<u>2,935,940</u>	<u>132,570</u>	<u>1,914,601</u>	<u>2,475,059</u>	<u>10,165,856</u>

The notes to the combined financial statements are an integral part of this statement

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 242 - 49999, Fund(s): General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	242	07/01/2026	51289	STATEWIDE COMMERCIAL CLEANING CO	CUSTODIAL CLEANING	332,500.00
11	243	07/06/2026	10669	UNITED SYSTEMS INC	SERVER CONVERSION PROJECT	37,998.40
11	244	07/06/2026	4788	AMAZON	TEACHER MACBOOK ADAPTERS	4,978.56
11	245	07/06/2026	1440	ALPHA PLUS EDUCATIONAL SYSTEMS	Curriculum	128,105.40
11	246	07/06/2026	39214	ARVEST BANK	Bullseye	14,000.00
11	247	07/06/2026	35523	ESGI INC	Subscription	9,424.00
11	248	07/06/2026	40407	LITERACY RESOURCES LLC	Subscription	4,539.00
11	249	07/06/2026	32200	CEV MULTIMEDIA, llc	iCEV	31,260.00
11	250	07/06/2026	39214	ARVEST BANK	Frog Street Conference Travel	7,000.00
11	251	07/06/2026	6661	PROJECT LEAD THE WAY	Professional Developement	500.00
11	252	07/06/2026	38456	Matthew J Johnson	OUT OF DISTRICT TRAVEL REIMBURSEMENT	2,000.00
11	253	07/06/2026	39214	ARVEST BANK	OUT OF DISTRICT CONFERENCES WYATT/JOHNSON	2,000.00
11	254	07/06/2026	39214	ARVEST BANK	OUT OF DISTRICT CONFERENCES WYATT/JOHNSON	2,000.00
11	255	07/06/2026	51177	Evan W Stiles	OUT OF DISTRICT TRAVEL REIMBURSEMENT	1,000.00
11	256	07/06/2026	39214	ARVEST BANK	COMMUNICATIONS SUPPLIES	5,000.00
11	257	07/06/2026	50774	Amanda M Johnson	TRAVEL REIMBURSEMENT	3,153.65
11	258	07/06/2026	39214	ARVEST BANK	CO & Admin. Journals	750.00
11	259	07/06/2026	51292	CHARTWELLS K 12	FOOD SERVICE	2,000,000.00
11	260	07/07/2026	38641	IXL LEARNING	IXL	65,537.50
11	261	07/07/2026	40217	PEARSON ASSESSMENT	NNAT - SHS	1,320.00
11	262	07/07/2026	40217	PEARSON ASSESSMENT	NNAT - ELEM	1,848.00
11	263	07/07/2026	6247	RENAISSANCE LEARNING INC	DnA	15,031.48
11	264	07/07/2026	36575	QuaverEd INC	Quaver Music	6,600.00
11	265	07/07/2026	37540	STUDIES WEEKLY	Studies Weekly	11,010.92
11	266	07/07/2026	32176	GOVCONNECTION, INC DBA	Headphones	1,700.00
11	267	07/07/2026	862	OKLAHOMA BAPTIST UNIVERSITY	PD	600.00
11	268	07/07/2026	6661	PROJECT LEAD THE WAY	PLTW - GT	950.00
11	269	07/07/2026	11	BANCFIRST INSURANCE SERVICES INC	26/27 AGENCY FEE	25,000.00
11	270	07/07/2026	39214	ARVEST BANK	SNA MEMBERSHIPS	2,500.00
11	271	07/07/2026	50266	APPTEGY, INC	THRILLSHARE SUBSCRIPTIONS	31,374.15
11	272	07/08/2026	50920	WALSH GALLEGOS	IN SERVICE	3,500.00
11	273	07/08/2026	39214	ARVEST BANK	Admin. Retreat Workbooks	950.00
11	274	07/09/2026	3290	BSN SPORTS, LLC	NEW FOOTBALL JERSEYS	16,990.00
11	275	07/09/2026	40115	SSM HEALTH MEDICAL GROUP	ATHLETIC TRAINER SSM HEALTH	20,000.00
11	276	07/09/2026	51290	NETOOL LLC	Network Cable Tool	353.95
11	277	07/09/2026	36133	APPLE INC	Apple Pens/Apple Cases	2,189.50
11	278	07/09/2026	32176	GOVCONNECTION, INC DBA	Gumdrop Cases for early grades	1,537.50
11	279	07/10/2026	39327	FASTSIGNS	HIGHSCHOOL ACT SIGNS	150.00
11	280	07/14/2026	36909	HEARTLAND PAYMENT SYSTEMS, INC	POS EQUIPMENT/MENU BOARDS	10,000.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 242 - 49999, Fund(s): General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	281	07/14/2026	40994	TEAM CLINIC MANG PART LLC	MEDICAL DIRECTORSHIP FEE	6,050.00
11	282	07/14/2026	10625	OSSBA	CO ADMIN PD TRAINING REGISTRATIONS	2,500.00
11	283	07/15/2026	50690	Lynda Gayle Stanton	Travel - Summit Conference (Stanton)	115.00
11	284	07/15/2026	731	ASBO INTERNATIONAL	ASBO INTERNATIONAL MEMBERSHIP	2,000.00
11	285	07/16/2026	4788	AMAZON	Pup Pack supplies	1,500.00
11	286	07/16/2026	39214	ARVEST BANK	Pup Pack supplies	1,500.00
11	287	07/16/2026	38092	OKACTE	Career Tech Summit Registration	300.00
11	288	07/16/2026	3290	BSN SPORTS, LLC	FLORES/SANCHEZ-SOFTBALL GEAR	3,004.92
11	289	07/20/2026	35375	KENNETH WILSON	SMS - Name Tags	400.00
11	290	07/20/2026	51194	WATERFORD RESEARCH INSTITUTE	Professional Developement	15,400.00
11	291	07/20/2026	37330	TEKK INTERNATIIONAL	Radios for SMS	700.00
11	292	07/20/2026	51308	HORIZON:DIGITALLY ENHANCED CAMPUS	Edmentum	20,650.00
11	293	07/20/2026	34115	RIDDELL/ALL AMERICAN SPORTS CORP	MADONNA- HELMET RECONDITIONING	5,863.20
11	294	07/20/2026	11440	VARSITY SPIRIT FASHIONS	S. LICKLIDER- POM UNIFORMS FILLER	2,133.60
11	295	07/20/2026	3290	BSN SPORTS, LLC	FLORES/SANCHEZ- SOFTBALL UNIFORMS	2,300.50
11	296	07/20/2026	10669	UNITED SYSTEMS INC	DOOR MOTOR REPLACEMENT WR	1,145.89
11	297	07/21/2026	4788	AMAZON	TEACHER SUPPLIES	500.00
11	298	07/21/2026	4788	AMAZON	TEACHER SUPPLIES	1,000.24
11	300	07/21/2026	39214	ARVEST BANK	NonPublic - Prosper PD	2,032.00
11	301	07/22/2026	50973	RON CLARK ACADEMY, INC	RCA HOUSE POINTS APP	1,800.00
11	302	07/22/2026	11582	NEW IDEAS PRINTING	SIGNS	200.00
11	303	07/22/2026	39214	ARVEST BANK	MUSIC	35.00
11	304	07/23/2026	4788	AMAZON	BUTLER- PROPS/COSTUMES/MAKEUP/SHOW PIECES	2,000.00
11	305	07/23/2026	2886	LOWE'S INC	BUTLER-SET PIECES/LUMBER/PAINT TOOLS	1,000.00
11	306	07/23/2026	39214	ARVEST BANK	BUTLER- ROYALTIES/FEES/PROPS/COSTUME/SCRIPTS	2,000.00
11	307	07/23/2026	1112	OKLA SEC SCHOOL ACT ASSOC	BUTLER-ONE ACT FEES	75.00
11	308	07/23/2026	50880	PERFORMANCE HEALTH HOLDINGS, INC	K. WENDELBERGER- TAPE/GATORADE/UNDERWRAP SUPPLIES	651.17
11	309	07/23/2026	3	ALERT SERVICES	K. WENDELBERGER- TRAINER SUPPLIES	1,642.35
11	310	07/23/2026	51099	HOWIES HOCKEY INC	K. WENDELBERGER- TAPE SUPPLIES	1,544.11
11	311	07/23/2026	39214	ARVEST BANK	Classroom supplies and materials	2,500.00
11	312	07/23/2026	35375	KENNETH WILSON	Name Tags	500.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 242 - 49999, Fund(s): General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	313	07/23/2026	2544	GRAINGER	B.COOK HANDHELD RADIOS	7,100.00
11	314	07/23/2026	4788	AMAZON	SUPPLIES	2,500.00
11	315	07/23/2026	39214	ARVEST BANK	SUPPLIES	2,500.00
11	316	07/23/2026	10608	DEMCO PRINTING INC	SHS PRINTED FORMS AND ENVELOPES	575.00
11	317	07/23/2026	31	CCOSA	ELGHADI TLE TRAINING	150.00
11	318	07/23/2026	50727	Christopher N Hall	C.HALL AG TEACHER HOTEL/TRAVEL FOR STATE SUMMIT	500.00
11	319	07/23/2026	39214	ARVEST BANK	C.HALL STATE SUMMIT REGISTRATION	150.00
11	320	07/23/2026	39214	ARVEST BANK	AG CLASSROOM SUPPLIES	3,000.00
11	321	07/23/2026	4788	AMAZON	TEACHER AND CLASSROOM SUPPLIES	2,500.00
11	322	07/23/2026	4788	AMAZON	SHS OFFICE SUPPLIES	2,500.00
11	323	07/23/2026	39214	ARVEST BANK	M.BLOOM SHS PARKING PASSES	250.00
11	324	07/23/2026	4788	AMAZON	KFarris-SMS	1,500.00
11	325	07/23/2026	38885	SCHOOL SAFE ID LLC	Car rider Tags	2,200.00
11	326	07/23/2026	39214	ARVEST BANK	KFarris-SMS	1,500.00
11	327	07/23/2026	72	QUILL LLC	Office/Teacher Supplies	500.00
11	328	07/23/2026	39214	ARVEST BANK	Office/Teacher Supplies	1,000.00
11	329	07/23/2026	4788	AMAZON	Office/Teacher Supplies	1,000.00
11	330	07/23/2026	39214	ARVEST BANK	OFFICE SUPPLIES/FOOD/ALLERGY/MISC	2,000.00
11	331	07/27/2026	1139	HMH RECEIVABLES CO LLC	NonPublic - Prosper	3,211.81
11	332	07/27/2026	39214	ARVEST BANK	NonPublic - Prosper	1,750.00
11	333	07/27/2026	39214	ARVEST BANK	NonPublic - Prosper	3,649.76
11	334	07/27/2026	39214	ARVEST BANK	Pup Pack	1,000.00
11	335	07/27/2026	37924	REALLY GREAT READING LLC	Really Great Reading	12,505.12
11	336	07/27/2026	40996	Karen Beth Watkins	PD Travel	294.44
11	337	07/27/2026	40618	Victoria Marie Davenport	PD Travel	294.44
11	338	07/27/2026	3303	Tami D Ward	PD Travel	294.44
11	339	07/27/2026	51282	Trinity P McKown	PD Travel	150.00
11	340	07/27/2026	36887	Brandi R Bullock	PD Travel	150.00
11	341	07/27/2026	50075	Marcy Linn Reeves	PD Travel	150.00
11	342	07/27/2026	40979	Tina Ann Kean	PD Travel	294.40
11	343	07/27/2026	50086	Lara A Wagoner	PD Travel	150.00
11	344	07/27/2026	51086	Megan M Holt	PD Travel	150.00
11	345	07/27/2026	50038	Alyssa B Budka	PD Travel	150.00
11	346	07/27/2026	51277	Kaylea R McLin	PD Travel	150.00
11	347	07/27/2026	36679	CREATIVE MATHEMATICS	Office/Teacher Supplies	1,000.00
11	348	07/27/2026	51319	FORD HOTEL SUPPLY COMPANY, INC	OVEN RANGE	7,938.96
11	349	07/28/2026	4788	AMAZON	TEACHER SUPPLIES	300.00
11	350	07/28/2026	4788	AMAZON	COUNSELOR NEEDS	350.00
11	351	07/28/2026	36133	APPLE INC	New Cellular 13inch Ipad Air for Dr. James	1,586.95

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 242 - 49999, Fund(s): General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	352	07/28/2026	38092	OKACTE	STEPHEN FORD SUMMIT REGISTRATION	315.00
11	353	07/28/2026	39920	AGILE SPORTS TECHNOLOGIES INC	AD- HUDL VIDEO/STATS	1,500.00
11	354	07/28/2026	10690	OK DEPT OF CAREER & TECH EDUC	K.CHAMBLIN BMITE CONFERENCE REGISTRATION	315.00
11	355	07/28/2026	10690	OK DEPT OF CAREER & TECH EDUC	HAYDEN BURNETT-BMITE CONFERENCE REGISTRATION	315.00
11	356	07/28/2026	10690	OK DEPT OF CAREER & TECH EDUC	W.HILTON STEM CONFERENCE REGISTRATION	325.00
11	359	07/30/2026	10577	EUREKA WATER CO.	WATER SERVICE	500.00
11	360	07/30/2026	51187	ALL COPY PRODUCTS, INC	VINYL SIGN MATERIAL	3,590.98
11	361	07/30/2026	3290	BSN SPORTS, LLC	DISTRICT ATHLETIC UNIFORMS	11,735.93
11	362	07/30/2026	11440	VARSITY SPIRIT FASHIONS	CHEER JERSEYS	2,500.45
11	363	07/30/2026	39214	ARVEST BANK	S.FORD SUMMIT HOTEL	500.00
11	364	07/30/2026	10690	OK DEPT OF CAREER & TECH EDUC	G.STANTON STATE SUMMIT REGISTRATION	325.00
11	365	07/30/2026	38092	OKACTE	SMS General 11-Summit Conference-Shelly Johnson	315.00
11	366	07/30/2026	39214	ARVEST BANK	SMS-Fund 11-003 Open PO For Supplies	1,000.00
11	367	07/30/2026	4788	AMAZON	SMS Fund 11-003 Open PO For Supplies	2,000.00
11	368	07/30/2026	50463	RULING OUR EXPERIENCES, INC (ROX)	SMS Fund 11-003 Open PO For Training	1,000.00
11	369	07/30/2026	35705	STAPLES BUSINESS ADVANTAGE	SMS Fund 11-003 Open PO For Supplies	1,500.00
11	370	07/30/2026	39395	PLANBOOK TEACHERS INNOVATIONS INC	PLANBOOK SERVICE	108.00
11	371	07/31/2026	35988	AJG INC	SEQ Intercom Repair from Contruction	3,750.00
11	372	08/03/2026	40913	E3 DIAGNOSTICS INC	AUDIO METER CALIB	1,180.00
11	373	08/03/2026	46	FREDS TIRE BATTERY INC	AD-GOLF CART BATTERIES FOR ATHLETIC GROUNDS	1,002.00
11	374	08/03/2026	50308	ERIC WILLIAMS MUSIC SERVICES	GRAVES/HS CHOIR	700.00
11	375	08/03/2026	10729	PENDERS MUSIC	GRAVES/HS CHOIR -MUSIC	900.00
11	376	08/03/2026	39214	ARVEST BANK	GRAVES/HS CHOIR-MUSIC	250.00
11	377	08/03/2026	4827	OKLAHOMA CHORAL DIRECTOR ASSOC	GRAVES/HS CHOIR-MUSIC	315.00
11	378	08/03/2026	39214	ARVEST BANK	GRAVES/HS CHOIR-MEMBERSHIP FEES	650.00
11	379	08/03/2026	39214	ARVEST BANK	FOLDERS AND SUPPLIES	85.00
11	380	08/03/2026	4788	AMAZON	purchase supplies for classroom,office&teachers	1,000.00
11	381	08/04/2026	4788	AMAZON	Classroom Supplies	1,399.00
11	382	08/04/2026	40433	AMBER D DERK	Welcome Back Signs	200.00
11	383	08/04/2026	39214	ARVEST BANK	8th Grade Science	1,638.00
11	384	08/04/2026	39214	ARVEST BANK	7th and 8th Grade ELA Teacher Guides	166.30
11	385	08/04/2026	4788	AMAZON	Plugable 16-in-1 Thunderbolt 4	2,591.60

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 242 - 49999, Fund(s): General Fund

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	386	08/04/2026	40418	POTT CO FACILITIES AUTHORITY	PCFA fees	156.70
11	387	08/04/2026	40417	TERRY W WEST INC dba WEST LAW FIRM	PCFA fees	129.08
11	388	08/06/2026	4788	AMAZON	SUPPLIES	270.00
11	389	08/06/2026	51327	POTTAWATOMIE COUNTY TREASURER	REAL ESTATE TAX	1,500.00
11	390	08/06/2026	3290	BSN SPORTS, LLC	AD-SPORTS EQUIPMENT	1,000.00
11	391	08/06/2026	50880	PERFORMANCE HEALTH HOLDINGS, INC	MADONNA/FOOTBALL	450.00
11	392	08/06/2026	3290	BSN SPORTS, LLC	PRICE/SWIM	1,307.76
11	393	08/06/2026	39214	ARVEST BANK	Supplies and materials	1,000.00
11	394	08/06/2026	4788	AMAZON	McKinney Vento Storage	306.50
11	395	08/06/2026	39214	ARVEST BANK	McKinney Vento	2,000.00
11	396	08/06/2026	3290	BSN SPORTS, LLC	BARAHONA/BOYS AND GIRLS SOCCER	2,642.00
11	397	08/06/2026	39214	ARVEST BANK	FACS CLASSROOM SUPPLIES	1,500.00
11	398	08/06/2026	4788	AMAZON	FACS CLASSROOM MATERIALS AND SUPPLIES	1,500.00
11	399	08/06/2026	11964	OKLAHOMA FFA ASSOCIATION	26-27 AFFILIATE MEMBERSHIP/COLT & STATE CONVENTION	1,657.00
11	400	08/06/2026	39214	ARVEST BANK	S.FORD CLASSROOM SUPPLIES	400.00
11	401	08/06/2026	39214	ARVEST BANK	OAIRE C-UAS SYMPOSIUM	100.00
11	402	08/07/2026	39214	ARVEST BANK	NonPublic - Prosper	2,508.30

Non-Payroll Total:	\$3,017,439.91
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$3,017,439.91
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Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 7 - 49999, Fund(s): 81 GIFT FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	7	07/06/2026	39214	ARVEST BANK	RIBBON CUTTINGS	800.00
81	8	07/20/2026	36764	CHARLES STUBBS DBA SIGNWORKS	BASEBALL SIGN	1,750.00
Non-Payroll Total:						\$2,550.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$2,550.00

Shawnee Public Schools
Shawnee, Oklahoma

Business Department

Payroll Encumbrance Purchase Orders

August 10, 2026

FY27 Payroll Encumbrance Purchase Order Numbers:
PO# 50000-50469

MEMO

To: The Board of Education
From: Keli Kinsey, School Activity Fund Clerk
Date: August 10, 2026
Subject: New School Activity Fund Account

I am requesting the addition of a new School Activity Fund Accounts, the new accounts will be as follows:

SPS Wolfpack Kids Club #943
SPS Facility Rentals #944
SPS Maintenance #949

The addition of #943 account will cover cost and revenue for before and after care programs.

The addition of #944 will cover various expenditures on our facilities as needed.

The addition of #949 will cover various expenditures on our Maintenance Department activities.

RECOMMENDATION: That the Board approves the transfer as presented.

Request to Set-Up or Revise

An Activity Account

(This form must be submitted and approved by the Finance Department before it is put on the Board Agenda.)

Date: 7/27/2026

From: Tristan Wyatt

Name of New Account: SPS Facility Rentals

Purpose of Account: _____

This account will allow us to deposit funds into this account
to cover various expenditures on our facilities as needed.

Person Responsible for Account:

Tristan Wyatt

(Name)

CO

(Address/Site)

405-273-0653

(Phone #/Ext.)

(Signature)

CFO

(Title)

Principal/Administrator for Account:

(Signature)

(Site)

(Phone #/Ext.)

Finance Department:

Tristan Wyatt

(Signature)

7/27/26

(Date)

ACTIVITY OFFICE USE ONLY - DO NOT WRITE BELOW

Date approved by Board: 8/10/2026

Name of Account: SPS Facility Rentals

Project Number: 944

Request to Set-Up or Revise
An Activity Account

(This form must be submitted and approved by the Finance Department before it is put on the Board Agenda.)

Date: 7/27/2026
From: Triston Wyatt
Name of New Account: SPS Wolfpack Kids Club
Purpose of Account: Cover costs and Revenue for Before & After Care Programs

Person Responsible for Account:

<u>Triston Wyatt</u> (Name)	<u>CO</u> (Address/Site)	<u>405-275-6653</u> (Phone #/Ext.)
<u>Triston Wyatt</u> (Signature)	<u>CFO</u> (Title)	

Principal/Administrator for Account:

(Signature)	(Site)	(Phone #/Ext.)
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Finance Department:

<u>Triston Wyatt</u> (Signature)	<u>7/27/2026</u> (Date)
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ACTIVITY OFFICE USE ONLY - DO NOT WRITE BELOW

Date approved by Board: 8/10/2026
Name of Account: Wolfpack Kids Club
Project Number: 943

Request to Set-Up or Revise

An Activity Account

(This form must be submitted and approved by the Finance Department before it is put on the Board Agenda.)

Date: 8/3/2024

From: Evan Stiles

Name of New Account: SPS Maintenance

Purpose of Account: _____

This account will allow us to deposit funds into this account
to cover various expenditures on our Maintenance Department activities

Person Responsible for Account:

Evan Stiles

(Name)

CO

(Address/Site)

405-273-0153

(Phone #/Ext.)

Director of Maintenance

(Signature)

(Title)

Principal/Administrator for Account:

(Signature)

(Site)

(Phone #/Ext.)

Finance Department:

Justin Hyatt

(Signature)

8/3/2024

(Date)

ACTIVITY OFFICE USE ONLY- DO NOT WRITE BELOW

Date approved by Board: 8/10/2024

Name of Account: SPS Maintenance

Project Number: 949

MEMO

To: The Board of Education
From: Keli Kinsey, School Activity Fund Clerk
Date: August 10, 2026
Subject: School Activity Fund Transfers

I am requesting the transfer of \$360.00 from the School Activity account #818 (Play-Offs) to the School Activity account #942 (Refunds and Reimbursements).

This transfer is to reimburse the District for salaries paid to the school employees for working the 2026 OSSAA Class A State Baseball Tournament.

RECOMMENDATION: That the Board approves the transfer as presented.

MEMO

To: The Board of Education
From: Tristan Wyatt, CFO
Date: August 10, 2026
Subject: General/Building Fund Transfer

I am requesting the following transfers between funds

- Transfer \$995.77 from the General Fund to the Building Fund to reimburse the building fund for taxes on a payroll correction.
- Transfer \$470.00 from the Co-op fund to the general fund – expense was recorded in the wrong fund.

RECOMMENDATION: That the Board approves the transfer as presented.

**REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS
CO-OP FUND**

S.A.&I. 307

Pottawatomie County School District No. I-93

To the County Clerk of Pottawatomie County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office:

1. Title III (4281)	\$ 41,997.74
2.	-
3.	-
4.	-
5.	-
6.	-
7.	-
Total	\$ 41,997.74

We further certify that these funds are in addition to and in excess of the State and/or Federal funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

Purpose or Item of Appropriation	Prior Approved Appropriations	Requested Application of Funds	Current Approved Appropriations	Added by County Clerk
1. Current Expense	-	41,997.74	41,997.74	41,997.74
2. Interest Reserve				
3. Grand Total	-	41,997.74	41,997.74	41,997.74

Submitted, by order of the Board, this _____ day of _____ 20____.

President of the Board

Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF Pottawatomie, ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____ 20____.

County Clerk

(SEAL)

By _____ Deputy

APPLICATION FOR SANCTIONING

This is a request for sanctioning by the Applicant to the Shawnee Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. The applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

Will Rogers PTO

Applicant's Address:

225 E MacArthurShawnee, OK 74804

Applicant's Taxpayer I.D. Number:

23-7116884

Applicant's Representative from whom additional information may be obtained:

Rebecca Timmons

Applicant's Telephone Number:

405-425-9592

Applicant's Purpose, Goals, and Organizational Structure:

Our goal is to support the
students and staff of Will Rogers. We provide resources to
the teachers and facilitate activities that unify the school.
We are a volunteer group of parents and teachers who meet to
discuss plans and projects.

Describe how the school district and its students will benefit if the Applicant is sanctioned:

The students benefit because we are able to upgrade equipment
in the school, provide new school equipment, provide resources for
teachers, and sponsor school activities.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the Applicant, and the decision of the Board of Education is final and nonappealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and nonappealable.

APPLICATION FOR SANCTIONING (Cont.)

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of applicant, applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for applicant's recently ended fiscal year, prepared by an independent accounting firm.

Instructions for Completing Application:

1. Complete this application and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver the application to:

_____ (name)
Shawnee Public Schools
326 N Union Ave, Shawnee OK 74801 _____ address

Will Rogers PTO

Applicant

By: Rebecca Jimmons Date: 6-6-26

APPLICATION FOR SANCTIONING

This is a request for sanctioning by the Applicant to the Shawnee Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. The applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

Shawnee High School Basketball Booster

Applicant's Address:

PO Box 111

Shawnee, OK 74802

Applicant's Taxpayer I.D. Number:

36-5144562

Applicant's Representative from whom additional information may be obtained:

Misty Moore - Treasurer / Trilbya Anderson
(405) 695-1449 / (405) 788-9320 Co Treasurer

Applicant's Telephone Number:

Applicant's Purpose, Goals, and Organizational Structure:

To support & encourage Shawnee High School
players & coaches of both the boys and girls basketball teams.

Describe how the school district and its students will benefit if the Applicant is sanctioned:

To supply meals, and not limited
to raise funds to assist boys & girls basketball programs

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the Applicant, and the decision of the Board of Education is final and nonappealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and nonappealable.

Adoption Date:

Revision Date(s):

Page 1 of 3

APPLICATION FOR SANCTIONING (Cont.)

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of applicant, applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for applicant's recently ended fiscal year, prepared by an independent accounting firm.

Instructions for Completing Application:

1. Complete this application and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver the application to:

Tristan Wyatt (name)
Shawnee Public Schools
326 N Union Ave. Shawnee OK 74801 address

Applicant

Jullyn Anderson

By: _____ Date: _____

APPLICATION FOR SANCTIONING

This is a request for sanctioning by the Applicant to the Shawnee Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. The applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

Brant Gear

Applicant's Address:

109062 N. 3610 RdPaden, OK 74860

Applicant's Taxpayer I.D. Number:

731507044Applicant's Representative from whom
additional information may be obtained:

Applicant's Telephone Number:

405-517-0989Applicant's Purpose, Goals, and
Organizational Structure:Raise money to support SHS + SMS Golf programs.Brant Gear - PresidentTyler Thornton - Vice PresidentDescribe how the school district and its
students will benefit if the Applicant is
sanctioned:District will benefit because we will reduce the
financial burden of the athletic department for the golf teams.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the Applicant, and the decision of the Board of Education is final and nonappealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and nonappealable.

Adoption Date:

Revision Date(s):

Page 1 of 3

APPLICATION FOR SANCTIONING (Cont.)

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of applicant, applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for applicant's recently ended fiscal year, prepared by an independent accounting firm.

Instructions for Completing Application:

1. Complete this application and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver the application to:

_____ (name)
Shawnee Public Schools
326 N Union Ave, Shawnee OK 74801 address



Applicant

By: _____

Date: _____

6/2/26

ADDENDUM A:

Shawnee Public Schools

The service agreement is in effect as of () between Shawnee Public Schools and Cintas Corporation and shall remain effective for 36 months from the date of installation. At such time, if Shawnee Public Schools has consistent service or billing issues that Cintas leadership is aware of via Certified Letter to Cintas GM and are not rectified, they may terminate this agreement provided all rental items are paid for at the rate listed on the agreement as replacement values or are returned to Cintas in good and usable condition and have given Cintas an opportunity to correct said issues.

On the one-year anniversary date of said agreement () Cintas and Shawnee Public Schools will review service, if any service or billing inconsistencies are not rectified the customer may terminate this agreement, provided all rental items are paid for at the rate listed on the agreement as replacement values or are returned to Cintas in good and usable condition.

If customer does not have any service or billing issues and wishes to continue service at this time, the agreement will remain in effect for the remaining (24) month term following the outline above.

CINTAS LOCATION NO. 064

Signature: _____

Company: Shawnee Public Schools

Accepted by: _____

Print Name: _____

Title: _____

Date: _____

Jason M. James
Jason M. James
Superintendent
8/6/26

MEMORANDUM OF UNDERSTANDING

Shawnee Public Schools of Pottawatomie County, Oklahoma
and CREOKS Mental Health Services, Inc.

This **MEMORANDUM OF UNDERSTANDING** is hereby made and entered into by and between Shawnee Public Schools of Pottawatomie County, Oklahoma, hereinafter referred to as "the District", and **CREOKS Mental Health Services, Inc.**, hereinafter referred to as "CREOKS" for the **2026-2027** school year.

I. Purpose

- a. The purpose of this agreement is to obtain Behavioral Health Services from CREOKS for students who are eligible, and their families, in all schools of the District as mutually agreed upon by the District and CREOKS.
- b. CREOKS offers to provide behavioral health services under the terms and conditions of this Agreement.

II. Working Agreement

- a. The parties agree as follows:
 1. CREOKS shall provide a minimum of one provider to deliver behavioral health support services to students participating in the Program. Appropriate licensed and/or certified staff will be provided based on the individualized needs of the school system.
 2. The PROVIDER will also possess all other qualifications necessary under state or federal law and regulations to support **successful Medicaid billing** by PROVIDER for the services they provide in the program.
 3. The PROVIDER will implement behavioral health services consistent with the expectations of the District's Superintendent. The PROVIDER will perform the following duties in accordance with the following mutually agreed design.
 - a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify and improve the services provided to each student involved in the Program as dictated by the student's individual needs and consistent with this Agreement.
 - b. At the request of the principal or District Superintendent, the PROVIDER shall participate in District meetings, such as child study team meetings, educational team staffing's, IEP meetings, parent conferences or other meetings as mutually agreed upon by both parties to the Agreement.
 - c. Orient, train and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom.
 - d. Provide monthly tracking reports and other reports to the District on a mutually agreeable schedule.
 - e. Provide in-service training for staff as mutually agreed upon by both parties to the Agreement: and
 - f. Perform other services as may be mutually agreed upon by both parties to the Agreement.
 4. The participating school's designated faculty will make referrals into the program and work with on-site PROVIDER staff to help optimize program attendance.

- a. If there are issues involving PROVIDER personnel and the issues are not resolved, PROVIDER will, upon written request by the District, review the concerns and take appropriate action.
- b. All wages, taxes, benefits and other employment-related expenses and duties associated with the PROVIDER are the sole responsibility of the PROVIDER.
- c. Services under this Agreement will extend for the duration of the school year. The PROVIDER will provide services at the assigned school site on the same schedule as the teachers. Services provided during the summer months or continuous learning schools' intersessions which are billable under this contract will be mutually agreed upon by both parties.
- d. The District agrees to provide adequate space, furniture, and other furnishings as mutually agreed upon by both parties to this Agreement for the implementation of the Program.
- e. PROVIDER will maintain all records, logs, and documentation, including progress notes prepared by the PROVIDER Employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act.
- f. PROVIDER shall act as the Medicaid Provider for all services provided under this Agreement and will promptly bill Medicaid for all services provided to District Students who are Medicaid eligible pursuant to the fee schedule set forth in Attachment A, which is the current Medicaid fee schedule for the services to be provided. PROVIDER will comply with the requirements of state and federal law and regulations seeking Medicaid reimbursement for these services. PROVIDER is solely responsible for the proper billing of Medicaid-covered services under this Agreement.
- g. PROVIDER has no duty to disclose treatment information to the District, and all treatment provided is privileged and confidential pursuant to state and federal law and regulations.

III. **Liability and Indemnification**

- a. PROVIDER agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of PROVIDER, its officers, agents, employees, or contractors. Also, as the Medicaid Provider under this Agreement, PROVIDER shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by PROVIDER, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this Agreement.
 - 1. PROVIDER agrees that prior to entering this Agreement, PROVIDER has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and School Leaders Legal Liability insurance policy (SLL) (otherwise known as Directors and Officers Liability Insurance), each insuring PROVIDER in an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$2,000,000.00 in the aggregate for personal injury or death. PROVIDER must add the District as an additional insured party on each policy for purposes of PROVIDER's performance of this Agreement and always maintain the required insurance policies while this Agreement is in effect. PROVIDER agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies is cancelled during the school year, the PROVIDER must immediately notify the District.
 - 2. Further, PROVIDER affirms that its employees and any subcontractor who will be on District property and acting on behalf of PROVIDER in the performance of this

Agreement are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

3. All educational materials and supplies will be provided to PROVIDER but remain the property of the District and shall be annually inventoried by the District.
4. The PROVIDER will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the Program. District personnel will directly supervise the day-to-day operation of the Program.

IV. Privacy and Security

- a. Recognizing the District's interest in providing the most secure environment possible for its students, CREOKS agrees it will act under this Memorandum in compliance with 70 O.S. §6-101.48. Specifically:
 1. CREOKS will not permit any person under its authority, whether employee or volunteer, from coming on to school premises for any activity covered by this Memorandum if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippey Violent Crime Offenders Registration Act; and
 2. CREOKS agrees that where work is to be performed by a company employee which would otherwise be performed by a school employee on a full-time or part-time basis, the company shall not permit any person(s) from performing work on school premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- b. CREOKS's agreement to and acceptance of this Memorandum as evidenced by the signature(s) below serves as CREOKS's statement of compliance with the requirements of paragraphs A of this section, as required by 70 O.S. §6-101.48(B).
- c. CREOKS agrees to require all people under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this Memorandum on school premises.
- d. CREOKS agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
 1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then, only when essential and among authorized individuals, and which should never be shared with any third party.
 2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. They can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without express written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. CREOKS agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).

- e. CREOKS and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

V. Liability and Indemnification

CREOKS agrees to defend, save, indemnify, and hold the District harmless from any alleged claims, demands, causes of action, liability, loss, damages, and/or injury arising out of or incident to any acts, omissions, negligence, or willful misconduct of CREOKS personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

VI. POINTS OF CONTACT

Primary Contacts:

Shawnee Public Schools

Dr. Jason James
Superintendent
Shawnee Public Schools
326 N. Union Ave.
Shawnee, OK 74801
Phone: 405-273-0653

CREOKS Behavioral Health Services, Inc.

Darla Lorange
Clinical Site Director
CREOKS Health Services, Inc.
429 N. Union Ave.
Shawnee, OK 74801
Office 405-275-1844
Cell 814-603-9296

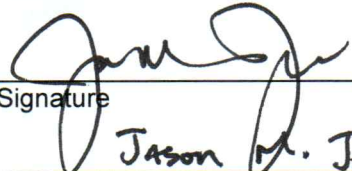
VII. GENERAL

- a. CREOKS agrees that the activities it undertakes under this Memorandum are intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.
- b. CREOKS agrees that it will not claim or imply that the District endorses the sale or purchase of its services.
- c. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- d. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
- e. All agreements within this Memorandum are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- f. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both the District and CREOKS agree to the above Memorandum.

Witnessed:

Shawnee Public Schools


Signature

Jason M. James
Printed Name

Superintendent
Title

8/3/26
Date

CREOKS Behavioral Health Services, Inc.

Darla Lorange, MA, LPC-S, NCC
Signature

Darla Lorange, MA, LPC-S, NCC
Printed Name

Clinical Site Director: OKC/Shawnee/Mid-De
Title

04/30/2026
Date

**ADDENDUM TO AGREEMENT FOR SERVICES
(MEDICAL DIRECTORSHIP SERVICES)**

THIS ADDENDUM TO AGREEMENT FOR SERVICES dated 07/20/2026, 2026 (this "Addendum"), is entered into by and between **TEAM CLINIC MANAGEMENT PARTNERS, LLC**, an Oklahoma limited liability company ("TEAM") and Shawnee Public School District (the "District"). TEAM and the District are individually referred to herein as a "Party" and collectively as the "Parties".

RECITALS:

A. The Parties hereto have previously entered into that certain Agreement for Services dated 09/10/2018 (the "Agreement").

B. TEAM has begun to offer Medical Directorship Services in addition to those provided pursuant to the Agreement. The District wishes to procure Medical Directorship Services from TEAM and TEAM wishes to provide such additional services to the District.

C. The Parties now desire to attach this Addendum to the Agreement in order to include additional provisions governing the terms and conditions applicable to Medical Directorship Services.

TERMS AND CONDITIONS:

NOW, THEREFORE, it is hereby mutually covenanted and agreed between TEAM and the District as follows:

1. **District Medical Directorship Services.** The District has selected the following level of Medical Directorship Services (check one of the following):

A. **LEVEL 1 SERVICES.** (Standards and Protocols) Fee \$1,575.00
Detailed description of Level 1 Services and standards are set forth in **Schedule 1** attached hereto.

B. **LEVEL 2 SERVICES.** Level 1 Services + Health Screening Protocols, Standing Orders, and Medication Distribution and Tracking- Fee \$2,100.00 (base fee covers up to three campuses; for each additional campus, there is separate fee of) \$525 per campus). A detailed description of Level 2 Services is set forth in **Schedule 2** attached hereto.

C. ☒ **LEVEL 3 SERVICES.** Level 1 services + Level 2 services + Custom Protocol and Policy Review, Positive Screening Referral and Athletic Department Health Program - Fee \$2,900.00 (base fee covers up to three campuses; for each additional campus, there is a separate fee of ~~\$750.00~~ \$525.00 per campus). A detailed description of Level 3 Services are set forth in **Schedule 3** attached hereto.

2. **Payment for Medical Directorship Services.** District shall pay TEAM **\$6,050.00** annually, in advance, for the level of District Medical Directorship Services selected above. There will be no proration for partial years. All payments are non-refundable. Payments may be in the

form of check, credit card, ACH, or wire transfer and shall be made payable and delivered to:

TEAM CLINIC MANAGEMENT PARTNERS, LLC
Attn: Manager
3112 Cooke Way Suite B
Oklahoma City, OK 73179
Info@TEAMClinics.com

3. **Term.** Subject to timely receipt of payment from the District, TEAM agrees to provide the selected level of District Medical Directorship Services from the date of execution of this Addendum through the expiration of the calendar school year. These services may be renewed annually during the term of the Agreement. Prices for these services are subject to change from year to year at the time of renewal. All District Medical Directorship Services shall cease immediately upon the expiration or termination of the Agreement.

4. **Conflict with Agreement.** Except to the extent modified by this Addendum, all terms and conditions of the Agreement remain in full force and effect. In the event of any conflict between the Agreement and this Addendum, the terms and conditions of this Addendum shall control.

5. **Amendments.** No amendment or modification of the terms of this Addendum shall be valid unless made in writing and signed by the Parties hereto.

6. **Counterparts; Electronic/Facsimile Signatures.** This Addendum may be executed in any number of counterparts, all of which taken together shall constitute one and the same Agreement. Signatures submitted electronically or by facsimile shall be deemed to have the same force and effect as original signatures.

Signature Page to Addendum to Agreement for Services

DISTRICT:

Shawnee Public School District

By: Allyson Cleveland

Printed Name: Allyson Cleveland

Title: Director of Student Services

ADDRESS: 326 N. Union Avenue
Shawnee, Oklahoma 74801

PHONE: (405) 273-6794

FAX: (405) 878-1030

ATTN: Allyson Cleveland

Email: acleveland@shawnee.k12.ok.us

Date: 07/20/2026

TEAM:

**TEAM CLINIC MANAGEMENT PARTNERS,
LLC, an Oklahoma limited liability company**

By: Trevor Nutt
Trevor Nutt (Jul 20, 2026 16:21:07 CDT)

Printed Name: Trevor Nutt

ATTN: Manager

ADDRESS: 3112 Cooke Way Suite B
Oklahoma City, OK 73179

PHONE: 405.546.4130

E-Mail: Info@TEAMClinics.com

Date: 07/20/2026

**Agreement between
Shawnee Public Schools
and Faith 7 Activity Center
School Year 2026-27**

This contract is made and entered into by and between Shawnee Independent School District Number 93 of Pottawatomie County, Oklahoma, and Faith 7 Activity Center.

1. Faith 7 represents that it is accredited with the State of Oklahoma through the Department of Human Services, Developmental Disabilities Services Division. All personnel are trained to provide vocational training to students of the Shawnee Public Schools. Faith 7 shall provide copies of all such accreditations upon request by Shawnee Public Schools.
2. Faith 7 shall conduct all training in accordance with state, federal, local school district or other applicable laws, rules, and regulations.
3. Faith 7 shall maintain public liability, worker compensation, and such other insurance coverage, in the types and amounts that Shawnee Public Schools may from time to time, require Certificates of Insurance to be provided to the school district upon request.
4. Training for Shawnee Public School students shall be in strict accordance with each respective student's IEP.
5. All training for Faith 7 personnel shall be the sole responsibility of Faith 7. The school district shall have no obligation for the training or supervision of Faith 7 personnel.
6. Faith 7 shall at all times during the term of this contract remain in compliance with applicable laws, rules, and regulations, including, but not limited to, staffing and licensing.
7. If a student's IEP indicates that one-to-one or other special support is required in connection with training at Faith 7, Shawnee Public Schools may, at its sole option, provide such support. Immediately upon receipt of written notice from the school district that it elects not to provide such support or that it will no longer provide such support, Faith 7 shall provide the necessary one-on-one or other support. In the event Faith 7 provides such support, it shall be reimbursed at the rate of \$3.50 per sixty-minute hour.
8. This contract shall be effective when signed by both parties and shall continue through the 2026-27 academic school calendar year. Faith 7 acknowledges that this contract shall be effective only upon approval by Shawnee Public Schools Board of Education.

9. This contract may be terminated by Shawnee Public Schools at any time upon written notice from the District School Board, Superintendent, or the Director of Special Services.
10. Faith 7 shall invoice Shawnee Public Schools at the end of each month for the training provided during that month. Payment shall be made by the School District by the 10th of the following month.
11. Shawnee Public Schools will provide transportation for each student to and from Faith 7.
12. The term of this agreement shall be from July 1, 2026 through June 30, 2027. This agreement may be terminated by either party by giving written notice to the other party. Thirty (30) days after the date of the written notice, the agreement will end.

Shawnee Public Schools

Board of Education President

Date

Allyson Cleveland
Director of Special Services

8-6-26
Date

Faith 7 Activity Center

Robin N. Klaser
Printed Name

7/31/2026
Date

Robin Klaser
Signature

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the “Agreement”), dated as of AUGUST 10, 2026, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC.** (“EES”), whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. 1093 OF POTTAWATOMIE COUNTY, OKLAHOMA, a/k/a SHAWNEE PUBLIC SCHOOLS** (“District”).

RECITALS:

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2026-2027 school year and thereafter.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2026 and ending June 30, 2027.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

OKTLE – Teacher Evaluation

\$27.50 per teacher

\$24.75 per teacher for members of OROS, ORES or USSA

For the 2026-2027 school year, the District will have

_____ teachers

X _____ per teacher

OKTLE TOTAL _____

McRel – Leader Evaluation

~~\$200.00 per Leader/Principal~~

\$160.00 per Leader/Principal for OKTLE districts

For the 2026-2027 school year, the District will have

_____ Leaders/Principals,

X \$160.00 per Leader/Principal

McREL TOTAL _____

SEES - Support Employee Evaluation

~~\$20.00 per employee~~

\$16.00 per employee for OKTLE districts

For the 2026-2027 school year, the District will have

_____ support employees

X \$16.00 per employee

SEES TOTAL _____

TOTAL 2026-2027 SCHOOL YEAR COST _____

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the _____ day of _____, 2026.

EMPLOYEE EVALUATION SYSTEMS, INC.

By: 
President

“EES”

INDEPENDENT SCHOOL DISTRICT NO. 1093
OF POTTAWATOMIE COUNTY, OKLAHOMA,
a/k/a SHAWNEE PUBLIC SCHOOLS

By: 
For the District

“DISTRICT”



401 N Ann Arbor
OKC, OK 73127
405.949.1555
metrosigns.com

PROPOSAL AND SALES AGREEMENT

Salesperson - Scott Selby

Shawnee Public Schools- Football Stadium Sign
326 North Union
Shawnee, OK-Oklahoma US-United States 74801

Stiles, Evan
405-613-4542
Customer Purchase Order -

INSTALL LOCATION:

Shawnee Public Schools
326 North Union
Shawnee, OK-Oklahoma 74801

Opportunity#: 008882
Quote#: 12973
Date: 7/8/2026
Page: 1

Item	Description	Qty	Unit Price	Extended Price
10'x40' Stadium entrance sign	10'x40' Non-Lit Stadium entrance sign. Aluminum Face with 2" deep non-lit reverse aluminum channel letters.	1	\$32,245.00	\$32,245.00
Install	Install (1) 10'x40' Non-Lit Stadium entrance sign. Also, paint existing frame.	1	\$2,940.00	\$2,940.00

SCOPE OF WORK:

Scope of work includes all design, permits, fabrication, delivery to the job-site, and installation. Work does not include bringing of primary electrical service to the sign, or hook-up of same.

WARRANTY:

Five (5) years on all fabrication, structural integrity, paint finishes against excessive fading, and installation. Five (5) years on electrical components - including LEDs and power supplies and scoreboard electronics. Warranty does not cover damage from external sources.

Subtotal:	\$35,185.00
Estimated Tax:	\$.00
Total:	\$35,185.00
Down Payment: \$.00	Balance Upon Completion: \$35,185.00
THE ABOVE PRICES ARE SUBJECT TO APPLICABLE TAX AND LOCAL PERMIT FEES. ALL QUOTATIONS ARE VALID FOR 30 DAYS Amounts past due more than 20 days shall be subject to a 2% monthly service charge	

THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS ATTACHED. The undersigned Buyer hereby orders the goods and services described above and METRO SIGN CORPORATION agrees to furnish, perform, and sell the same for the prices shown above and on the terms and conditions which are set forth on the reverse side hereof and incorporated herein by reference.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions, are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Date _____, 20____
Accepted _____

Printed Name _____

Signature _____

This contract is not binding until signed by an officer of METRO SIGN CORPORATION.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard prices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our Workers are fully covered by Workman's Compensation Insurance.

METRO SIGN CORPORATION

By  Date 07/08/26

AGREEMENT

This agreement made and entered into this 1st day of July, 2026, by and between the City of Shawnee, Oklahoma, a municipal corporation, hereinafter referred to as the “City”, and the Independent School District No. 93 of Pottawatomie County, Oklahoma, hereinafter referred to as “District”, WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of police officers in said school on a full-time/half-time basis.

TERM: The term of this agreement shall be from the 1st day of July, 2026, through the 30th day of June, 2027. This agreement shall be for the period of one (1) year.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police of the City with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officers and the resolution of disputes. The City Manager and the Chief of Police of the City shall receive from District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of schools for the District.

DUTIES: The officers shall be certified police officers of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators.

OFFICERS: District and the City shall have the right to mutually select any officer of their own choosing from those police officers of the City who volunteer for consideration for this duty and District and City shall have the right to substitute another officer should they choose to do so. The officers shall at all times, remain as police officers of City, subject to the immediate supervision of the Chief of Police or his designee.

EXCLUSIVE USE: The said officers shall be assigned on a full-time basis to District to serve as police officers to provide increased safety and security within the buildings known as the Shawnee High School and the Shawnee Middle School. Full-time will be considered as 8 hours on site duty time. One officer shall serve the District full-time as assigned to Shawnee High School; a second officer shall serve on a full-time basis assigned to Shawnee Middle School. Provided that in the event of an emergency as determined by the Chief of Police of city, the City shall have a right to reassign said officers as needed.

CONSIDERATION: In consideration for this agreement, District agrees to pay to City the Actual Cost not to exceed \$198,000 to cover the salary, uniform allowance, and weapons allowance of the police officers. This consideration remains unchanged unless there are changes of the actual salary or allowances paid to the officers. City shall be responsible for providing the patrol car and any other necessary equipment required by the officers for the performance of their duties.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officers in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon ten (10) days notice.

WITNESS OUR HANDS the parties, by their representatives, set their hands to this Agreement on the _____.

CITY OF SHAWNEE, SHAWNEE, OKLAHOMA

(SEAL)
ATTEST:

MARK SIMPSON
CITY MANAGER

LISA LASYONE, MMC, CITY CLERK

INDEPENDENT SCHOOL DISTRICT NO. 93
OF POTTAWATOMIE COUNTY, STATE OF
OKLAHOMA

(SEAL)
ATTEST:

BOARD PRESIDENT

CLERK OF BOARD OF EDUCATION

Approved as to form and legality on _____.

JOSEPH M. VORNDRAN, CITY ATTORNEY

Exhibit A

August 10, 2026 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
RESIGNATION CERTIFIED		
Sartin, Kristyn	Math Teacher / SHS	5/22/2026
Vogel, Bayleigh	PE Teacher / SECC	5/22/2026
RESIGNATION SUPPORT		
Anderson, Ralene	Food Service Asst / Jefferson	5/22/2026
Bertram, Anita	Food Service Asst / SECC	5/22/2026
Brackenridge, Jamie	Food Service Asst / Will Rogers	5/22/2026
Brewer, Sonya	Food Service Asst / Sequoyah	5/22/2026
Bruno, Cindy	Food Service Asst / SHS	5/22/2026
Chartier, Bobby	Custodian / SMS	6/29/2026
Chotkey, Meagan	Food Service Asst / Will Rogers	5/22/2026
Christman, Christina	Food Service Asst / SMS	5/22/2026
Conner, Amanda	Food Service Asst / Will Rogers	5/22/2026
Cowie, Lynn	Food Service Asst / Horace Mann	5/22/2026
Cox, Robert	Food Service Asst / SHS	5/22/2026
Deere, Tiffany	Food Service Asst / SECC	5/22/2026
Dooley, Stefani	Food Service Asst / Horace Mann	5/22/2026
Garnand, Cathleen	Food Service Manager / Jefferson	5/22/2026
Horta-Tovar, Cassandra	Food Service Asst / SMS	5/22/2026
Easley, Brooke	Food Service Manager / SMS	5/22/2026
Knight, Jacque	Food Service Manager / Will Rogers	5/22/2026
Lomax, Janice	Food Service Manager / Horace Mann	5/22/2026
Love, Janette	Food Service Asst / Jefferson	5/22/2026
Mantz, Kelsey	SPED Paraprofessional / Sequoyah	5/22/2026
Martin, Ariman	Food Service Asst / SMS	5/22/2026
McElfresh, Donald	Food Service Asst / SHS	5/22/2026
O'Clair, Frank	Food Service Asst / SHS	5/22/2026
Oden, Martha	Food Service Asst / SHS	5/22/2026
Perez, Breeyana	Food Service Asst / SECC	5/22/2026
Power, Jamie	8 Hour Bus Driver / Transportation	5/22/2026
Prock, Linda	Food Service Asst / SMS	5/22/2026
Roberts, Ima	Food Service Asst / SHS	5/22/2026
Sanders, Debra	Food Service Asst / SMS	5/22/2026
Satterwhite, Brittany	Food Service Asst / Sequoyah	5/22/2026
Sparks, Tammy	Admin Assistant / Central Office	7/24/2026
Sullivan, Ashlyn	Food Service Asst / Horace Mann	5/22/2026
Thorpe, Matilda	Food Service Asst / SHS	5/22/2026
Valentine, Jane	Food Service Asst / Jefferson	5/22/2026
Wiens, Diana	Food Service Asst / SHS	5/22/2026

Exhibit A - Cont'd

SUPPORT RETIREMENTS

Hollingshead, Julia	Food Service Asst / Sequoyah	5/22/2026
Isenhower, Atonia	Food Service Manager / SHS	5/22/2026
Nagle, Deborah	Food Service Manager / Sequoyah	5/22/2026

Exhibit B

August 10, 2026 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
RECOMMEND TO HIRE ON TEMPORARY CONTRACT 2026-2027		
CERTIFIED		
Earls, Hailey	1st Grade Teacher / Horace Mann	08/06/2026
Holland, Harrison Jake	Social Studies Teacher / SMS	08/06/2026
Merritt, Cydney	1st Grade Teacher / Horace Mann	08/06/2026
Nave, Sarah	Library Media Specialist / SECC	08/06/2026
Schovanec, Butch	Math Teacher / SHS	08/06/2026
Zarella, Lisa	Library Media Specialist / Will Rogers	08/06/2026
ADJUNCT TEACHER		
Swank, Mariah	Elementary Education / Will Rogers	08/06/2026
Yardy, Elissa	Math / SHS	08/06/2026
SUPPORT		
Callen, Lydia	6 Hour Bus Driver / Transportation	08/07/2026
Campbell, Kristi	6 Hour Non CDL Bus Driver / Transportation	08/07/2026
Chastain, Wendal	6 Hour Bus Driver / Transportation	08/07/2026
Clark, Desmond	6 Hour Bus Driver / Transportation	08/07/2026
Gallant, Hope	6 Hous Bus Monitor	08/07/2026
Hutchins, Ashley	Custodian / Sequoyah	07/15/2026
Lakins, Terrie	6 Hour Bus Monitor / Transportation	08/07/2026
Lund, Jerri	6 Hour Bus Driver / Transportation	08/07/2026
Manning, Timothy	6 Hour Bus Driver / Transportation	08/07/2026
Mitchell, Antonio	Custodian / PAAC	08/06/2026
Rao-Allison, Leah	Permanent Sub Paraprofessional / SMS	08/06/2026
White, Kaeli	Permanent Sub Paraprofessional / SMS	08/06/2026
ADJUNCT COACH		
Bullard, Harlee	Asst Volleyball Coach / PAAC	08/06/2026
Heard, Andre	Boys Asst Basketball Coach / PAAC	08/06/2026
Kelly, Luke	Asst Track and Cross Country Coach / PAAC	08/06/2026

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