



AGENDA
Shawnee Public Schools
Board of Education - Administration Building
326 N. Union Ave.
Shawnee, OK 74801
Monday, August 7, 2023
6:00 PM

Regular Session

NOTE: The Shawnee School District Board of Education may discuss, vote to approve, disapprove, table, or decide not to vote or take action on any item on this agenda.

- A. Call to Order
 - 1. Roll Call
 - 2. Moment of Silence and Invocation led by Marilyn Bartley, Senior at SHS
 - 3. Flag Salute led by Kennedy Santos, Senior at SHS
- B. Opportunity for Public Comment
- C. Central Office Reports
 - 1. Regular Report of the Superintendent
- D. Board Reports and Communications
- E. Consent Docket Items: All of the following items will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. Possible action by the Board of Education to approve:
 - 1. Retirements, Resignations and Transfers
 - 2. Minutes of the June 26, 2023, Regular Board Meeting
 - 3. "Certificate of Municipal Order" Brent Houston, School Treasurer
 - 4. Treasurer's Report
 - 5. Encumbrance Registers for 22-23 FY
 - GENERAL FUND 11 ENCUMBRANCES 2003-2004
 - GIFT FUND 21 ENCUMBRANCES 263
 - INSURANCE FUND 86 ENCUMBRANCES 33-34
 - 6. Encumbrance Registers for 23-24 FY
 - GENERAL FUND 11 ENCUMBRANCES 359-753, 1048-1073
 - BUILDING FUND 21 ENCUMBRANCES 102-121
 - BUILDING BOND FUND 33 ENCUMBRANCES 1-4

GIFT FUND 81 ENCUMBRANCES 1-5

INSURANCE FUND 86 ENCUMBRANCES 1-30

7. Encumbrance Change Orders for FY24
 8. School Activity Fund Transfers for the 23-24 FY
 9. Disposal of Surplus School Property
 10. Organizations Requesting Sanctioning for the 23-24 SY
 - a) Shawnee FFA Booster Club
 11. Approve the following agreements:
 - a) Oklahoma Baptist University (Nursing Clinicals)
 - b) University of Oklahoma (Pre-Employment Transition Services)
 - c) Kickapoo Tribe of Oklahoma (Behavioral Health Program)
- F. Business Requiring Board Action:
1. Discussion and possible action regarding Board Policy Revisions: **BC** Safety Programs; **BD** Health Services and Communicable Diseases; **BF** District Services; **DA** General Personnel Policies; **DI** Leave; **DI-R2** Sick Leave Sharing; **DK** Professional Development Program; **EB** Admission, Residency, Placement, Transfer, and Withdrawal; **ED** Grading, Promotion, Retention, and Graduation; **EI-R** Bullying; **EJ** Student Searches; **EQ-F** Direct Threat Inquiry Form; **EQ-R** Assessing Threats of Violence as presented.
 2. Discussion and possible action regarding the Student Handbook Revisions:
 - a) 2023-2024 Elementary Schools/Shawnee Early Childhood Center
 - b) 2023-2024 Secondary Handbook
 3. Discussion and possible action regarding the request for supplemental appropriations to the Insurance Recovery (Fund 86).
 4. Discussion and possible action regarding a Cooperative Agreement with Pleasant Grove School to allow a student to participate in Shawnee Middle School Football for 23-24 SY.
 5. Discussion and possible action to approve or not approve the addition of two kindergarten sections at Jefferson Elementary.
 6. Discussion and possible action regarding A&S Commercial Roofing & Contracting for repairs to High School Campus.
 7. Discussion and possible action regarding a Lease Agreement for a temporary Transportation Building located at 3325 N Harrison.
 8. Discussion and possible action regarding demolition of the Transportation Building located at 711 Kickapoo Spur, and Brackeen Building located at 1111 Kickapoo Spur.
- G. Proposed Executive Session to discuss:
1. Master Contract with Shawnee Association of Classroom Teachers (SACT) for the 2023-2024 SY pending ratification by SACT. Oklahoma Statutes Title 25 §307(B)(2)
 2. Negotiated Agreement with Shawnee Federation of School Employees (SFSE) for the 2023-2024 SY pending ratification by SFSE. Oklahoma Statutes Title 25, §307(B)(2)
 3. The employment of the Certified, Support, Adjunct, Athletic and Executive Director of Operations. Oklahoma Statutes, Title 25 § 307 (B)(1) and (7) as listed:
 - a) Employment of Certified Personnel as presented in Addendum A

- b) Employment of Support Personnel as presented in Addendum B
 - c) Employment of Adjunct Personnel as presented in Addendum C
 - d) Employment of Athletic Personnel as presented in Addendum D
 - e) Employment of Executive Director of Operations
4. Possible action to convene or not convene in Executive Session
- H. Acknowledge to return to Open Session
 - I. Board President's Statement of Executive Session Minutes.
 - J. Possible action regarding the Master Contract with Shawnee Association of Classroom Teachers (SACT) for the 2023-2024 SY pending ratification by SACT.
 - K. Possible action regarding the Negotiated Agreement with Shawnee Federation of School Employees (SFSE) for the 2023-2024 SY pending ratification by SFSE.
 - L. Possible action regarding Certified Personnel in Addendum A for the 23-24 SY
 - M. Possible action regarding Support Personnel in Addendum B for the 23-24 SY
 - N. Possible action regarding Adjunct Personnel in Addendum C for the 23-24 SY
 - O. Possible action regarding Athletic Personnel in Addendum D for the 23-24 SY
 - P. Possible action regarding employment of the Executive Director of Operations for 23-24 SY
 - Q. New Business: New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 31(A)(9).
 - R. Adjournment

Any persons with a disability and needing special accommodations to attend the Board of Education Meeting should notify the Superintendent's Office at least 24 hours prior to the scheduled time of the meeting, if possible. The telephone number is 273-0653, extension 3125.

Shawnee Board of Education
326 North Union (Front & South Doors)

Posted by Keli Kinsey Executive Administrative Assistant to the Superintendent/Board Minutes Clerk

Posted this ___ at ___ at front and south glass doors of the Shawnee Board of Education Central Offices, Shawnee Public Schools, 326 N. Union, Shawnee, Oklahoma 74801

AUGUST 7, 2023 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
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RESIGNATIONS CERTIFIED

1 Brown, Christopher	Science Teacher/SMS	end of contract
2 Burdine, Jessica	Special Education Teacher/SMS	07/07/23
3 Hennen, Caryl	Speech Pathologist/SECC	end of contract
4 Hiett, Aimee	Kindergarten Teacher/SECC	end of contract
5 Jasper, Jenny	Chief Financial Officer/Central Office	07/20/23
6 Paxson, Kevin	Computer-Business Teacher/Baseball Coach/SHS	end of contract
7 Sauser, Cory	Executive Director of Operations/CO	end of contract

RESIGNATION SUPPORT

8 Bridges, Mary	Special Education Para/Jefferson	end of contract
9 Guthrie, Ruby	Bus Driver/Transportation	end of contract
10 Martinez, Rachael	Paraprofessional/Jefferson	end of contract
11 Rodgers, Candis	Behavioral Health Prevention/SHS	end of contract
12 Stevenson, Shanna	Food Service Assistant/SHS	end of contract
13 Tibbs, Brandy	Paraprofessional/Jefferson	end of contract
14 Underwood, Lacie	Daycare Paraprofessional/St. Pauls	end of contract
15 Wallace, Brittnie	Paraprofessional-Coordinator/St. Pauls	end of contract
16 Walker, Jennifer M	Administrative Assistant/SHS	08/04/23

TRANSFERS:

CURRENT POSITION

REASSIGNED POSITION

17 Bilyeu, Devin	English Language Arts/SMS	Science Teacher/SMS
18 Bloom, Megan	Instructional Coach/SECC	District Curriculum & Instr/CO
19 Davis, Jimmy	Adjunct: Head Softball Coach/SMS	Indian Education Advisor Para/WR
20 Frank, Audra	Counselor/WR	Counselor/HM
21 Kinsey, Keli	Exec Asst to Super/Clerk of the Board	Exec Asst Encumbrance & Acct Pay
22 Lopez, Deloris	Permanent Substitute/HM	Special Education Para/HM
23 Michael, Haley	Pre-K Teacher/SECC	Pup Pack Coordinator/SECC
24 Tucker, Wendy	Admin Asst Enrollment Center/CO	Exec Asst to the Superintendent & Clerk of the Board
25 Walker, Connie	Coordinator, Curriculum & Instr/CO	Instructional Coach/SECC



Minutes of the Monday, June 26, 2023 Board Meeting

The Board of Education of Independent School District No. 93, Pottawatomie County, met in Regular Session on Monday, June 26, 2023 at the Board of Education - Administration Building, 326 N. Union Ave., Shawnee, OK 74801.

A. Call to Order

1. Roll Call

Attendance taken at 6:00pm

Present: Clif Harden	President
Turner Bass	2 nd Vice President
April Stobbe	Clerk
Bobby Canty	Member
Absent: Keith Sandlin	1 st Vice President
Kristen Wilson	Member
Russ Oliver	Member

2. Moment of Silence and Invocation led by Jackie Noble, Director of Elementary Education
In her absence, Assistant Superintendent Dr. Aaron Espolt led the Moment of Silence and Invocation.

3. Flag Salute led by Danny Zarrella, Director of Technology

B. Opportunity for Public Comment

Former Board Member Larry Walker came forward to discuss Dr. Grace's various accomplishments while serving the district the last seven years.

C. Central Office Reports

1. Regular Report of the Superintendent

Superintendent Dr. Grace stated this is her last board meeting here at SPS. She commented on how it has been an honor of a lifetime to serve this district, this community, and these kids. She said a leader can do great things when they have a great board and a great staff, and have navigated through a lot together. She said she had an incredible seven years with Shawnee and plans to visit often.

Board Member April Stobbe asked Dr. Jenny Jasper to come forward and read a poem that was read at the retirement party for Dr. Grace.

D. Board Reports and Communications

Board President Clif Harden thanked Dr. Grace for all that she has taught him and for all that she has done for the district. He said he plans on taking all of the leadership nuggets she has shared and will carry them with him.

E. Consent Docket Items: All of the following items will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. Motion and vote by Board of Education to approve:

Motion was made by April Stobbe and seconded by Bobby Canty to Approve. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, Turner Bass: Yes, Cliff Harden: Yes, Bobby Canty: Yes, April Stobbe: Yes
Yes: 4, No: 0, Absent: 3

1. Retirements, Resignations and Transfers
2. Minutes of the June 5, 2023, Regular Board Meeting
3. Treasurer's Report
4. Encumbrance Registers for the 2022-2023 FY
GENERAL FUND 11 ENCUMBRANCES 1982-2002
BUILDING FUND 21 ENCUMBRANCES 260-262
GIFT FUND 81 ENCUMBRANCES 39-40
INSURANCE FUND 86 ENCUMBRANCES 23-32
5. Encumbrance Registers for the 2023-2024 FY
GENERAL FUND 11 ENCUMBRANCES 1-358, 1041-1047
BUILDING FUND 21 ENCUMBRANCES 1-101
6. Public Gifts to Shawnee Public School (Policy BB)
7. Transfer various School Activity Funds to the Refunds & Reimbursement account #942
8. School Activity Fund Transfers for the 22-23 FY
9. 2023-2024 School Activity Fund Sub-Accounts
10. "Certificate of Municipal Order" Dr. Jenny Jasper, School Treasurer
11. District Purchasing Officer for the 2023-2024 FY
12. District Encumbrance Clerk and Minutes Clerk for the 2023-2024 FY
13. School Nutrition Accounts Payable Clerk for 2023-2024 FY
14. Guidelines for Tax Exempt Bonds in accordance with the U.S. Department of Treasury
15. 2023-2024 Travel Reimbursement
16. Resolution to Secure Insurance Coverage with Oklahoma Schools Insurance Group (OSIG) through BancFirst Insurance Services, Inc.
17. 2023-2024 Oklahoma School Assurance Group (OSAG)
18. Disposal of Surplus School Property
19. Out of State Trip request:
 - a) Destiny AbuBakir-Temple, Leila Kaseca, Jaylin Stapleton, and SHS Volleyball Team to Coweta Varsity Tournament in Coweta, OK, from August 11, 2023, to August 12, 2023.

b) Destiny AbuBakir-Temple, Leila Kaseca, Jaylin Stapleton, and SHS Volleyball Team to Catoosa Port City Tournament in Catoosa, OK, from September 8, 2023, to September 9, 2023.

20. Approve the following agreements:

- a) City of Shawnee Police Service contract (Site Security)
- b) Kellogg & Sovereign Consulting, LLC (E-Rate Management Services)
- c) Capstone (Learning Software Pre-K - 5th)
- d) Youth and Family Resource Center, INC. (Hope House)
- e) True Solutions (Summer Custodial Work)
- f) Kickapoo Head Start (Special Services)

F. Business Requiring Board Action:

1. Discussion and possible action regarding the Shawnee Public School's Academic Calendar for the 2024-2025 SY

Motion was made by Turner Bass and seconded by April Stobbe to Approve. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, Turner Bass: Yes, Bobby Canty: Yes, April Stobbe: Yes, Clif Harden: Yes
Yes: 4, No: 0, Absent: 3

2. Discussion and possible action regarding the approval of the bid for remodeling portions of Wilson School with Pottawatomie County sales tax funds.

Motion was made by Turner Bass and seconded by April Stobbe to Approve. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, Bobby Canty: Yes, Clif Harden: Yes, Turner Bass: Yes, April Stobbe: Yes
Yes: 4, No: 0, Absent: 3

G. Proposed Executive Session to discuss:

1. The employment of the Certified Personnel and Support. Oklahoma Statutes, Title 25 § 307 (B)(1) and (7) as listed:

- a) Employment of Certified Personnel as presented in Addendum A
- b) Employment of Support Personnel as presented in Addendum B
- c) Employment of Adjunct Personnel as presented in Addendum C
- d) Employment of Athletic Personnel as presented in Addendum D

- a. Vote to convene or not to convene into Executive Session
Did not convene into Executive Session

H. Acknowledge to return to Open Session

I. Board President's Statement of Executive Session Minutes.

J. Discussion and possible action regarding Certified Personnel Addendum A for the 23-24 SY
Motion was made by April Stobbe and seconded by Turner Bass to Approve Certified Personnel in Addendum A. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, April Stobbe: Yes, Clif Harden: Yes, Bobby Canty: Yes, Turner Bass: Yes

Yes: 4, No: 0, Absent: 3

K. Discussion and possible action regarding Support Personnel Addendum B for the 23-24 SY
Motion was made by April Stobbe and seconded by Turner Bass to Approve Support Personnel in Addendum B. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, Bobby Canty: Yes, April Stobbe: Yes, Turner Bass: Yes, Clif Harden: Yes
Yes: 4, No: 0, Absent: 3

L. Discussion and possible action regarding Adjunct Personnel Addendum C for the 23-24 SY
Motion was made by April Stobbe and seconded by Turner Bass to Approve Adjunct Personnel in Addendum C. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, Clif Harden: Yes, Bobby Canty: Yes, April Stobbe: Yes, Turner Bass: Yes
Yes: 4, No: 0, Absent: 3

M. Discussion and possible action regarding Athletic Personnel Addendum D for the 23-24 SY
Motion was made by April Stobbe and seconded by Turner Bass to Approve Athletic Personnel in Addendum D. Motion carried.

Russ Oliver: Absent, Keith Sandlin: Absent, Kristen Wilson: Absent, April Stobbe: Yes, Turner Bass: Yes, Bobby Canty: Yes, Clif Harden: Yes
Yes: 4, No: 0, Absent: 3

N. New Business: New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. 311(A)(10).

No new business

O. Adjournment

Motion was made by Clif Harden to adjourn meeting at 6:00pm. Motion Unseconded.

ATTEST: _____ President

Clerk: _____

I hereby certify that I accurately transcribed the forgoing minutes and furnished copies to the executive officers, the board clerk and all board members prior to this meeting, but the original of the same was retained at all times in the administrative office of the School District and that the provisions of the 1977 Open Meeting Law (Title 25, Section 201-314 of Oklahoma Statutes) were adhered to.

Approved: _____

Secretary: _____

AUGUST 7, 2023 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
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CERTIFIED**RECOMMEND TO HIRE: TEMPORARY CONTRACT**

1	Armitage, Deanna	FACS Teacher/SHS	08/04/23
2	Claxton, Anita	2nd Grade Teacher/Jefferson	08/04/23
3	Davis, Rebekah	English Language Arts/SMS	08/04/23
4	Endicott, Dillon	Math Teacher/SMS	08/04/23
5	Guidry, Korey	Administrative Intern/Jefferson	07/18/23
6	Jackson, Andrew	3rd Grade Teacher/Jefferson	08/04/23
7	Lowe, Cletis	Social Studies Teacher/Alternative Education	08/04/23
8	Rucci, Gabriel	3rd Grade Teacher / Jefferson	08/04/23
9	Wright, Jennifer	Instructional Coach/SMS	07/18/23

AUGUST 7, 2023 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
SUPPORT		
RECOMMEND TO HIRE		
1 Battige, Stacy	Special Education Para/Jefferson	08/07/23
2 Benson, Misti	Paraprofessional/SEQ	08/07/23
3 Caudill, Tammy	Daycare Paraprofessional/SECC	08/07/23
4 Kearton, Valerie	Library Media Assistant/SHS	08/07/23
5 Lakins, Gary	Bus Driver/Transportation	08/07/23
6 Lulko, Kristina	Special Education Para/SMS	08/07/23
7 Martinez, Leticia	Admin Asst, Athletic Director/SHS	07/18/23
8 Messick, Dakota	Paraprofessional/SEQ	08/07/23
9 Wiles, Caiden	Summer Distribution/Transportation	07/24/23

AUGUST 7, 2023 - PERSONNEL BOARD ACTION**NAME****JOB & SITE****SUPPORT****ADJUNCT TEACHERS**

1 Moore, James R	Adjunct Elementary Education/Jefferson	08/04/23
2 Pollard, Jana	Adjunct Elementary Education/Jefferson	08/04/23
3 Simon-Graham, Delino	Adjunct Elementary Education/SMS	08/04/23

AUGUST 7, 2023 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
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CERTIFIED**RECOMMEND TO HIRE: TEMPORARY CONTRACT**

1	Armitage, Deanna	FACS Teacher/SHS	08/04/23
2	Claxton, Anita	2nd Grade Teacher/Jefferson	08/04/23
3	Davis, Rebekah	English Language Arts/SMS	08/04/23
4	Endicott, Dillon	Math Teacher/SMS	08/04/23
5	Guidry, Korey	Administrative Intern/Jefferson	07/18/23
6	Jackson, Andrew	3rd Grade Teacher/Jefferson	08/04/23
7	Lowe, Cletis	Social Studies Teacher/Alternative Education	08/04/23
8	Rucci, Gabriel	3rd Grade Teacher / Jefferson	08/04/23
9	Wright, Jennifer	Instructional Coach/SMS	07/18/23

AUGUST 7, 2023 - PERSONNEL BOARD ACTION

NAME	JOB & SITE	EFFECTIVE DATE
SUPPORT		
RECOMMEND TO HIRE		
1 Battige, Stacy	Special Education Para/Jefferson	08/07/23
2 Benson, Misti	Paraprofessional/SEQ	08/07/23
3 Caudill, Tammy	Daycare Paraprofessional/SECC	08/07/23
4 Kearton, Valerie	Library Media Assistant/SHS	08/07/23
5 Lakins, Gary	Bus Driver/Transportation	08/07/23
6 Lulko, Kristina	Special Education Para/SMS	08/07/23
7 Martinez, Leticia	Admin Asst, Athletic Director/SHS	07/18/23
8 Messick, Dakota	Paraprofessional/SEQ	08/07/23
9 Wiles, Caiden	Summer Distribution/Transportation	07/24/23

AUGUST 7, 2023 - PERSONNEL BOARD ACTION**NAME****JOB & SITE****SUPPORT****ADJUNCT TEACHERS**

1 Moore, James R	Adjunct Elementary Education/Jefferson	08/04/23
2 Pollard, Jana	Adjunct Elementary Education/Jefferson	08/04/23
3 Simon-Graham, Delino	Adjunct Elementary Education/SMS	08/04/23

